

Request for Certification of Sufficient Funds

Submittal Date: 12.21.2023

The Department of ___ Mayor's Department _____ requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

Obligation to be incurred, detailing vendor name, project description, Council approval, etc. (attach supporting documentation):

Vendor: Shelters of Saratoga
Project Description: Code Blue Reimbursement
Council Approval:
Supporting Docs:

Appropriation – Current Budget Expense Org/Object/Proj(s): A3416644 54494

Amount Requested for Approval: \$ 25,393.61



Current Amount Available: \$ 53,946.22

Transfer/Amendment Pending: \$

Transfer/Amendment Date: _____

Angela T Rella

12/22/2023

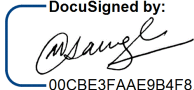
Department Head Signature

Date

Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

DocuSigned by:



00CBE3FAAE9B4F8...

12/22/2023

Commissioner of Finance

Approval Date

Shelters of Saratoga, Inc
 PO Box 3089
 14 Walworth St
 Saratoga Springs, NY 12866
 finance@sheltersofsaratoga.org



INVOICE # 10670

Date 12/4/2023

Bill To

City of Saratoga Springs
 PO Box 328
 Saratoga Springs, NY 12866

Item	Description	Qty	Rate	Amount
Code Blue reim...	Cost of Daytime code Blue staff. 8am - 4pm December 15, 2023-March 15, 2024. 92 Days total. Two staff people at \$ 20/hr or \$320/day	92	320.00	29,440.00
Code Blue reim...	FICA at 7.65% 23.24 daytime code blue staff		2,252.16	2,252.16
Code Blue reim...	Workers Comp @ 4.5% 23.24 daytime codeblue staff		1,324.80	1,324.80
Code Blue reim...	2022-2023 code blue costs. Expenses incurred for daytime operation of shelter. City invoiced, but invoice was not paid		7,376.65	7,376.65
Code Blue reim...	Less donation from Saratoga Count		-15,000.00	-15,000.00

Balance Due \$25,393.61

Zimbra

jen.dunn@saratoga-springs.org

Fwd: Civil Service Certification

From : Corissa Salvo <corissa.salvo@saratoga-springs.org>

Fri, Dec 22, 2023 11:29 AM

Subject : Fwd: Civil Service Certification 1 attachment**To :** Jen Dunn <jen.dunn@saratoga-springs.org>

Certified with civil service, thank you

Corissa Salvo
Civil Service Coordinator
474 Broadway ,3rd Floor Suite 31
Saratoga Springs, NY 12866

Ph: 518.587.3550 Ext 2602

www.Saratoga-Springs.org

----- Forwarded Message -----

From: "Jen Dunn" <jen.dunn@saratoga-springs.org>
To: "Corissa Salvo" <corissa.salvo@saratoga-springs.org>
Sent: Friday, December 22, 2023 11:28:27 AM
Subject: Civil Service Certification

Hi Corissa,

May I please have CS certification for the attached?

Thanks,
Jen

Jen Dunn
Administrator of Parks, Open Lands and Historic Preservation
City of Saratoga Springs
474 Broadway, Suite 21
Saratoga Springs, NY 12866
Phone: (518) 587-3550 ext. 2534
Email: jen.dunn@Saratoga-Springs.org

Confidentiality/Privilege Notice: This e-mail communication and any files transmitted with it contain privileged and confidential information from the City of Saratoga Springs and are intended solely for the use of the individual(s) or entity to which it has been addressed. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or taking any other action with respect to the contents of this message is strictly prohibited. If you have received this e-mail in error, please delete it and notify the sender by return e-mail. Thank you for your cooperation.

Confidentiality/Privilege Notice: This e-mail communication and any files transmitted with it contain privileged and confidential information from the City of Saratoga Springs and are intended solely for the use of the individual(s) or entity to which it has been addressed. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or taking any other action with respect to the

Zimbra

jen.dunn@saratoga-springs.org

Fwd: Code Blue invoice from SOS

From : Angela Rella <angela.rella@saratoga-springs.org> Fri, Dec 22, 2023 10:58 AM
Subject : Fwd: Code Blue invoice from SOS 📎 2 attachments
To : Jen Dunn <jen.dunn@saratoga-springs.org>
Cc : ron kim <ron.kim@saratoga-springs.org>, Melissa Briggs <melissa.briggs@saratoga-springs.org>

Hi Jen,

I'm sorry to take you up on your offer to help. If it still stands could you please create a voucher for this invoice from A3416644 54494, noting pending CC approval 12/28/23? And then upload for my approval and add to the agenda as D/V: Authorization to Pay Invoice

Thank you!

Angela T. Rella (she/her)
Deputy Mayor
City of Saratoga Springs
474 Broadway
Saratoga Springs, NY
518-587-3550 ext. 2514

From: "dillon moran" <dillon.moran@saratoga-springs.org>
To: "Angela Rella" <angela.rella@saratoga-springs.org>, "Minita Sanghvi" <minita.sanghvi@saratoga-springs.org>
Cc: "Stacy Connors" <stacy.connors@saratoga-springs.org>, "barbara brindisi" <barbara.brindisi@saratoga-springs.org>
Sent: Thursday, December 21, 2023 2:36:25 PM
Subject: Fwd: Code Blue invoice from SOS

Angela

Per our discussion, here is the invoice that would be brought forward on the 28th to resolve the SOS Code Blue payments.

This reflects the \$15k from the county and our outstanding balance.

Per Stefanie, this vendor while not classically a single source is functionally one as we are extending the hours of an existing county program. In addition, that it covers multiple years, she also provided the guidance that this would be the normal way to handle it (invoice brought forward and discussed/voted)

We just need to determine what agenda to put it on.

We will have the award of the Rise contract on ours as Minita completed the CoF yesterday. The signing would remain on yours as was the case Tuesday.

Kind Regards,
Dillon Moran
Commissioner of Accounts
City of Saratoga Springs

Begin forwarded message:

From: Duane Vaughn <executivedirector@sheltersofsaratoga.org>
Date: December 21, 2023 at 2:22:02 PM EST
To: Dillon Moran <dillon.moran@saratoga-springs.org>
Subject: Code Blue invoice from SOS

CAUTION: This email originated outside of the City network. Please contact IT Support if you need assistance determining if it's a threat before opening attachments or clicking any links.

Dillon,
Please see attached.
Regards,

--

Confidentiality/Privilege Notice: This e-mail communication and any files transmitted with it contain privileged and confidential information from the City of Saratoga Springs and are intended solely for the use of the individual(s) or entity to which it has been addressed. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or taking any other action with respect to the contents of this message is strictly prohibited. If you have received this e-mail in error, please delete it and notify the sender by return e-mail. Thank you for your cooperation.

Duane J. Vaughn
Executive Director
Shelters of Saratoga
518-581-1097 ext. 301 | Cell: 518-232-8938
www.sheltersofsaratoga.org

[image/png:emailsignature(1).png]

Confidentiality/Privilege Notice: This e-mail communication and any files transmitted with it contain privileged and confidential information from the City of Saratoga Springs and are intended solely for the use of the individual(s) or entity to which it has been addressed. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or taking any other action with respect to the contents of this message is strictly prohibited. If you have received this e-mail in error, please delete it and notify the sender by return e-mail. Thank you for your cooperation.

 **Inv_10670_from_Shelters_of_Saratoga_Inc._17868.pdf**
675 KB



emailsignature(1).png
11 KB
