



CHANGE ORDER
City of Saratoga Springs

No. 12

DATE OF ISSUANCE: EFFECTIVE DATE:

OWNER: City of Saratoga Springs, New York
CONTRACTOR: Bast Hatfield, Inc. 1399 Vischers Ferry Road, Halfmoon, NY 12065-6390
Contact: AJ Lomnes
Project: Saratoga Indoor Recreation Center, 15 Vanderbilt Avenue,
OWNER'S Contract No.: ENGINEER'S Contract No.:
ENGINEER:

You are directed to make the following changes in the Contract Documents:

Description: Racquetball Viewing Window

Reason for Change Order: See attached

Attachments: (List documents supporting change) Bast Hatfield Proposal 0906-023

Table with 1 column and 5 rows: CHANGE IN CONTRACT PRICE: Original Contract Price: \$ 4,997,000.00; Net Increase (Decrease) From Previous Change Orders: No. 1 To 9: \$ 261,880.94; Contract Price Prior To This Change Order: \$ 5,258,880.94; Net Increase (Decrease) Of This Change Order: \$ 3,472.00; Contract Price With All Approved Change Orders: \$ 5,262,352.94

Table with 1 column and 5 rows: CHANGE IN CONTRACT TIMES: Original Contract Times: Substantial Completion: Ready For Final Payment: (days or dates); Net Change From Previous Change Orders No. To No.: Substantial Completion: Ready For Final Payment: (days); Contract Times Prior To This Change Order: Substantial Completion: Ready For Final Payment: (days or dates); Net Increase (Decrease) This Change Order: Substantial Completion: Ready For Final Payment: (days); Contract Times With All Approved Change Orders: Substantial Completion: Ready For Final Payment: (days or dates)

RECOMMENDED: APPROVED: ACCEPTED:
By: (Authorized Signature) By: City of Saratoga Springs, NY By: Bast Hatfield, Inc.
Date: Date: Date: (Authorized Signature)

# PROPOSAL #0906-023

## Proposal



Proposal No. 0906-023

GENERAL CONTRACTORS  
CONSTRUCTION MANAGERS

PROPOSAL SUBMITTED TO <b>City of Saratoga Springs – Scott Johnson</b>	PHONE: (518) 587-3550 FAX: (518) 587-1688	DATE <b>June 29, 2010</b>
STREET <b>474 Broadway</b>	JOB NAME <b>Saratoga Indoor Recreation Center</b>	
CITY, STATE AND ZIP CODE <b>Saratoga Springs, New York 12866</b>	JOB LOCATION <b>15 Vanderbilt Ave. Saratoga Springs, NY</b>	

We hereby submit specifications and estimates for:

### Description of Change Racquetball Viewing Window

We propose to provide labor, material and equipment necessary to install two (2) 4'x6' viewing windows at the racquetball court. Windows were not included in the contract drawings and were an option in the specifications. These windows were provided at the Architect and Owner's request as included in the approved racquetball court submittal. Attached please find a letter from McWill Courtwall dated June 12, 2010 addressing this.

Subcontractor Costs =	\$3,100.00
Overhead & Profit on sub @ 10% =	\$ 310.00
Subtotal:	\$3,410.00
General Liability insurance @ .6% =	\$ 20.46
Subtotal:	\$3,430.46
BHI Bond @ 1.2% =	\$ 41.16
Total:	\$3,471.63

**TOTAL PROPOSAL AMOUNT: \$3,472.00**

**Upon execution by the Owner, this document will become a change order to the Construction Contract.**

Please be advised that the impact of this change on our base bid work and on the completion schedule cannot be fully determined at this time. We hereby reserve the right to reevaluate the cumulative impact of this change along with all other changes at a later date when all the necessary data becomes available. Contract is extended days by this proposal

**We Propose** hereby to furnish material and labor - complete in accordance with the above specifications, for the sum of:

**Three Thousand Four Hundred Seventy-Two Dollars and .00/100\*\*\*\*\* dollars \$3,472.00**

Payment to be made as follows:

According to Contract

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance.

Authorized  
Signature

Phil Rankin, Project Manager

Note: This proposal may be  
withdrawn by us if not accepted within

**5** days.

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

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**McWIL Courtwall, Inc.**  
5185 MacArthur Blvd., NW  
#103-612  
Washington, DC 20016

Tel: 202 966 4776  
Fax: 202 966 3670

12 June 2010

**Phil Rankin**  
Bast Hatfield  
1399 Vischers Ferry Road  
Halfmoon, NY 12065

Dear Phil,

Please note the following with regard to the cost adjustment for inclusion of the glass windows at the back wall of the racquetball court installed at the Saratoga Recreation Center.

- 1) Our original costing, and scope of work, evidenced by Quotation dated 9 November 2009, did not include any glass in the back wall; our quote was based on drawing 6/AL100, which elevation did not indicate any back wall windows; and
- 2) During a site meeting in early March 2010 you indicated that the client did in fact want two windows to be installed in the back wall of the court; and
- 3) On the 15th of March 2010 I provided you with a drawing showing location of the windows and a cost for delivery and installation of same; the cost was \$3,100; the architect reviewed and provided comments on the window locations; and
- 4) You subsequently instructed us to proceed with fabrication, delivery and installation of the windows, which we completed on or about the 1st of May 2010.

The additional cost was reflected in our invoice dated 12 May 2010. Please let me know if there is anything further I can contribute.

Sincerely,

David M Carr