



May 14, 2012

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
9:30 AM

PRESENT:

Scott Johnson, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS

STAFF PRESENT:

Shauna Sutton, Deputy Mayor
Lynn Bachner, Deputy Commissioner, Finance
Sharon Kellner-Chille, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

ABSENT:

Tim Cogan, Deputy Commissioner, DPW
Joe Scala, City Attorney

Matthew Veitch, Supervisor
Joanne Yepsen, Supervisor

CALL TO ORDER

Mayor Johnson called the meeting to order at 9:40 AM

PUBLIC HEARINGS

Local law No. 1 of 2012 – City Charter

Commissioner Franck advised the Council should have received the back-up material last Monday.

Amend Capital Budget – 6 Woodlawn Avenue Parking Garage

Mayor Johnson advised this relates to the change orders on his agenda.

CONSENT AGENDA

Mayor Johnson asked if any Council members had changes to the consent agenda; there were none.

MAYOR'S DEPARTMENT

1. Discussion and Vote: Public Access Defibrillation (PAD) Program

John Hirliman of the Recreation Department stated they will be requesting Council approval of a PAD for the recreation facility.

2. Discussion and Vote: NYS Office of Children and Family Services Funding Application 2012

John Hirliman of the Recreation Department stated they will be asking the Council's approval to submit a funding application for 2012. This is a 50/50 reimbursement.

Deputy Commissioner Bachner asked if this has been budgeted for.

Mayor Johnson advised this is in the budget.

3. Announcement: Registration Extended

John Hirliman of the Recreation Department advised they will be extending Camp Saradac registration to June 15th. The Recreation Department is also registering for summer clinics. Registration is held at the recreation center.

4. Discussion and Vote: Amend the 2012 Capital for the 6 Woodlawn Avenue Parking Garage

Mayor Johnson advised the total amount of the change orders is \$171,036. Having change orders for a project like this is not unusual. The discussion and vote on the actual change orders is under item #5 on his agenda.

5. Discussion and Vote: Authorization for Mayor to Sign Change Orders with BCI Construction for 6 Woodlawn Avenue Parking Garage

Mayor Johnson advised the actual change orders for BCI Construction totals \$165,776.

6. Discussion and Vote: Authorization for Mayor to Sign Change Order with Electric Concepts for 6 Woodlawn Avenue Parking Garage

Mayor Johnson announced the amount of the change order for Electric Concepts is \$2,140.

7. Discussion and Vote: Merit for Review of Woodlawn Oval PUCD Proposed Map and Text Amendments and Referral to City Planning Board for Advisory Opinion

Kate Maynard of the Planning Department advised this is a proposed zoning map and text amendment. There are 3 additional parcels they would like to add to the boundaries of the PUCD as they want to increase their green space. They are also looking for tax exempt status on 2 of the parcels.

Commissioner Madigan asked if this impacts tax dollars in any way.

Kate Maynard advised this project came forward this past year for additional parking. At that time she advised them they were coming close to threshold of the green space they need to maintain.

8. Discussion and Vote: 124 Jefferson Street Proposed Zoning Map Amendment from UR-2 to UR4A

Kate Maynard of the Planning Department stated the Planning Board issued an unfavorable advisory opinion. They are concerned with the relationship to the comprehensive plan; there is inconsistencies. The Council needs to consider if they want to proceed with the application at hand.

9. Discussion and Vote: Maple Dell – Consideration of TRBD Text Amendment

Kate Maynard advised this is to look at the TRBD text amendment. There was a sense at the last meeting that the Council did want further the alternative solution. Mark Schachtner will be providing legal advice.

10. Discussion and Vote: Adoption of Historic District Residential Guidelines

Brad Birge of the Planning and Economic Development Department advised they worked to put together more user friendly guidelines. The Design Review Commission adopted these guidelines 2 meetings ago and are now ready for Council to approve.

Commissioner Franck stated he reviewed these and he doesn't see where the changes were made; changes should be in red. He also felt a public hearing should be held.

Brad advised these are consistent with the Zoning Ordinance.

Mayor Johnson stated the guidelines are not binding upon. He asked Brad to do a memo to the Council of the changes. He is removing this item from the agenda.

11. Announcement: HUD Approval of CDBG Annual Report

Brad Birge of the Planning and Economic Development Department advised this report is an annual report reviewed by HUD. HUD has received, reviewed, and approved the report.

12. Announcement: Design Review Commission Approval of 'Tempered by Memory' Sculpture Placement

No comments.

13. Discussion : Change in the Deadline for Council Agenda Items

No comments.

14. Announcement: Bike to Work Day, Friday, May 18, 2012

No comments.

ACCOUNT'S DEPARTMENT

1. Discussion and Vote: Local Law No. 1 of 2012 – To Provide for a New Charter for the City of Saratoga Springs

Commissioner Franck stated this has been discussed for the past 2 meetings. He will be calling for a vote tomorrow night.

2. Discussion: Grievance Day

Commissioner Franck advised Grievance Day is May 22nd. Sessions will be 9 a.m. – noon, 1 p.m. – 4:30 p.m., and 7 p.m. – 9 p.m. He did not hold a class this year as they didn't have many people.

3. Award of Bid: Granite Curbs to Syrstone, Inc.

No comments.

4. Award of Bid: Precast Curbs to Fort Miller Co.

No comments.

5. Award of Bid: Precast Manholes, Catch Basins, Dry Wells and Frames and Covers to Palette Stone Corp.

No comments.

FINANCE DEPARTMENT

1. Discussion: 1st Quarter Financial Report

No comments.

2. Announcement: Bond Sale

Commissioner Madigan advised on May 8, 2012 there was a bond sale and the City received a good interest rate.

3. Discussion and Vote: Budget Transfers – Payroll

No comments.

4. Discussion and Vote: Budget Amendments – Benefits

No comments.

5. Discussion and Vote: Budget Transfers – Benefits

No comments.

6. Discussion and Vote: budget Amendment – Capital Budget Woodlawn Ave. Parking Deck

No comments.

7. Discussion and Vote: Re-State “Accept Donation from Skidmore College: Computers”

Commissioner Madigan stated she will be re-stating the motion as she neglected to state the value of the computers we will be receiving.

8. Discussion and Vote: Internal Controls Over PD Bank Accounts

Commissioner Madigan advised this is a new policy which has been reviewed by the Department of Public Safety, Police Department, and the Director of Finance.

9. Discussion and Vote: Saratoga Springs Housing Authority Compliance Plan

No comments.

10. Announcement: In-Rem Property Auction

Commissioner Madigan advised she is adding this to her agenda for tomorrow evening.

11. Discussion and Vote: In-Rem Property Auction to Adjacent Property Owners

Commissioner Madigan advised she is adding this to her agenda for tomorrow evening.

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for the Mayor to Sign a Sidewalk Agreement

Commissioner Scirocco advised this agreement is for 143 Grand Avenue.

2. Discussion and Vote: Authorization for the Mayor to Sign an Agreement with ERSI

Commissioner Scirocco stated this is for the asbestos removal from the Casino basement.

3. Announcement: Hurricane Irene – FEMA

Commissioner Scirocco advised that DPW has submitted an application to FEMA for assistance in cost to clean up after the hurricane.

4. Announcement: Paving Schedule

No comments.

PUBLIC SAFETY DEPARTMENT

1. Discussion and Vote: Resolution Restricting the On-Premise Sale of Alcoholic Beverages to 3:00 a.m.

No comments.

2. Discussion: Agenda Meetings and Deadlines

No comments.

3. Discussion: Clarification of Section 2.2 of City Charter

Mayor Johnson asked what this involves.

Commissioner Mathiesen advised this involves adding items to the agenda. He was told at the last Council meeting he could not add an item to the agenda.

SUPERVISORS

JOANNE YEPSEN

MATTHEW VEITCH

1. Update: Public Safety Committee
2. Update: For-Profit EMS Access to Communications System
3. Update: Social Programs Committee
4. Update: NYS IT Director's Conference – May 15
5. Announcement: June Meetings

ADJOURN

Mayor Scott Johnson adjourned the meeting at 10:10 am.

The City Council meeting will be held Tuesday May 15th at 7:00 PM with the first public hearing scheduled for 6:30 p.m.

Respectfully submitted,

Lisa Ribis
Clerk
Approved: