



August 20, 2012

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**  
**9:30 AM**

**PRESENT:** Scott Johnson, Mayor  
Michele Madigan, Commissioner of Finance  
Christian Mathiesen, Commissioner of DPS

**STAFF PRESENT:** Shauna Sutton, Deputy Mayor  
Lynn Bachner, Deputy Commissioner, Finance  
Sharon Kellner-Chille, Deputy Commissioner, Accounts  
Eileen Finneran, Deputy Commissioner, DPS

Matthew Veitch, Supervisor

**EXCUSED:** John Franck, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW  
Tim Cogan, Deputy Commissioner, DPW

**ABSENT:** Joe Scala, City Attorney  
Joanne Yepsen, Supervisor

**CALL TO ORDER**

Mayor Johnson called the meeting to order at 9:40 a.m.

**PUBLIC HEARINGS**

Mayor Johnson announced the public hearings scheduled for the City Council meeting.

**PRESENTATIONS**

Mayor Johnson announced there is presentation regarding the proposed Capital Program 2013 – 2018. The order of the agenda will be changed so that this presentation will occur prior to the public comment period to allow the public to comment on the presentation.

**EXECUTIVE SESSION**

None scheduled at this time.

**CONSENT AGENDA**

1. Approval of City Council Minutes 8/7/12
2. Approval of City Council Pre-Agenda Minutes 8/6/12
3. Approve Budget Amendments (Decreases)
4. Approve Budget Amendments (Increases)
5. Approve Budget Transfers - Regular
6. Approve Budget Transfers - Revenue

7. Approve Payroll 8/10/12 \$429,132.9
8. Approve Payroll 8/17/12 \$430,834.80
9. Approve Warrant 2012 Mid – 12MWAUG2 \$134,827.28
10. Approve Warrant 2012 Reg – 12AUG2 \$664,134.22

### **MAYOR'S DEPARTMENT**

1. Discussion: Final Changes to Zoning Ordinance, City Code and Subdivision Regulations

Commissioner Madigan inquired if they will be voting on everything one time.

Mayor Johnson advised the vote will be taken at the next meeting and they can break up the votes.

2. Discussion and Vote: Revised Dan Hubbs Agreement – Solomon Northup Day

No Comment.

3. Discussion and Vote: Acceptance of Donation of Tempered by Memory Sculpture at High Rock Park

Mayor Johnson stated it would be appropriate to accept this donation now as the location has changed to High Rock Park.

4. Discussion and Vote: Acceptance of Donation of Plate to be Displayed at the Visitor Center

No Comment.

Mayor Johnson added an item to his agenda regarding the discussion of the results of litigation of the Anderson Group.

### **ACCOUNT'S DEPARTMENT**

Nothing at this time.

### **FINANCE DEPARTMENT**

1. Discussion and Vote: Property Auction Bids

No Comment.

2. Discussion and Vote: 2012 Finance Policy - Debt

No Comment.

3. Discussion and Vote: Use of Reserve Resolution – Capital Reserve Fund to Finance the Construction Reconstruction or Acquisition of Buildings

No Comment.

4. Discussion and Vote: Capital Budget Amendment – Police Department Infrastructure

Commissioner Madigan advised that DPS agenda item #3 should come before this item.

5. Discussion and Vote: Capital Budget Amendment – Lake Ave Fire Department Infrastructure

Commissioner Madigan advised that DPS agenda item #2 should come before this item.

6. Discussion and Vote: Budget Transfers – Payroll

No Comment.

7. Discussion and Vote: Budget Transfers – Benefits

No Comment.

Commissioner Madigan advised she will need an executive session for the proposed purchase or disposition of real property or securities. She is also adding an item for discussion and vote regarding the In-Rem Property Proceeds.

Commissioner Madigan advised she has 3 items that she would like to add to her agenda however, she is unable to add these items as these items have been with the city attorney for some time and she has not received resolution to them as of today. One item relates to the Doten Avenue property, another is the contract for the on-line payment of taxes, and the last is an offer for property on Grand Avenue.

Commissioner Madigan asked for information on our rights to waive traffic flow and the easement on the property behind Adirondack Trust.

Mayor Johnson stated he asked for that to be researched.

**PUBLIC WORKS DEPARTMENT**

1. Discussion and Vote: Authorization for Mayor to Sign a Sidewalk Contract – Robert Oswald

No comment.

2. Discussion and Vote: Authorization for Mayor to Sign a Sidewalk Contract – Thomas Porter

No comment.

3. Discussion and Vote: Authorization for the Mayor to Sign a Sidewalk Contract – Michael Catalfimo

No comment.

Donna Buckley advised that Commissioner Scirocco is adding 1 item to his agenda – discussion and vote for a change order in the amount of \$2,385 for LaValley Brothers for the DPW fuel pump project. This change order is to change from a credit card system to a key system.

**PUBLIC SAFETY DEPARTMENT**

1. Set Public Hearing: Amend Chapter 175 Entitled “Property Maintenance” and Retitle Chapter 175 as “Costs of Summary Remediation”

No Comment.

2. Discussion and Vote: Amend Capital Budget for the Lake Ave Fire Station Project

No comment.

3. Discussion and Vote: Amend Capital Budget for the Police Department Project

No Comment.

4. Discussion and Vote: Amend Chapter 225-81 Schedule XVI – Parking Prohibited at all Times on Woodlawn Ave. Between Division St. and Church St. on the West Side of the Street

No Comment.

5. Discussion and Vote: Authorization to Pay B & B Plumbing for Air Conditioner Repair in the Police Department

No Comment.

**SUPERVISORS**

**JOANNE YERSEN**

1. Report fro 8/21 Board Meeting
2. Public Works Commissioner
3. Public Hearing to Extend the Saratoga County Sewer District
4. New Assessment by Hudson River/Black River Regulating District
5. Public Health Committee: Report Presented by Harris Beach and Arthur Webb on Maplewood Manor
6. Update County Occupancy Tax Law

**MATTHEW VEITCH**

1. Maplewood Manor Report
2. Occupancy Tax Local Law
3. New DPW Commissioner
4. Technology Committee
5. Saratoga County Sewer District
6. September Meetings

**ADJOURN**

Mayor Johnson adjourned the meeting at 9:52 a.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved:  
Vote: