



May 6, 2013

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
9:30 AM

PRESENT:

Scott Johnson, Mayor
John Franck, Commissioner of Accounts
Michele Madigan, Commissioner of Finance
Christian Mathiesen, Commissioner of DPS
Anthony Scirocco, Commissioner of DPW

Matthew Veitch, Supervisor

STAFF PRESENT:

Shauna Sutton, Deputy Mayor
Lynn Bachner, Deputy Commissioner, Finance
Sharon Kellner-Byrnes, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

Matt Dorsey, City Attorney

EXCUSED:

Tim Cogan, Deputy Commissioner, DPW

ABSENT:

Joanne Yepsen, Supervisor

CALL TO ORDER

Mayor Johnson called the meeting to order at 9:34 a.m.

PUBLIC HEARINGS

Zoning Map Amendment Parcels at Jefferson and Gridley Streets

No comments.

PRESENTATIONS

Saratoga Greenbelt Trail

Kate Maynard of the Planning Department advised this is related to the private greenbelt trail initiative. This presentation will bring to the public's attention to the efforts behind this project. The project involves how to connect the trails and a series of alternatives.

EXECUTIVE SESSION

There is no Executive Session scheduled.

CONSENT AGENDA

1. Approval of 4/15/13 Pre-Agenda Meeting Minutes

2. Approval of 4/16/13 City Council Minutes
3. Approve Budget Amendments (Increases)
4. Approve Budget Transfers - Regular
5. Approve Payroll 04/19/13 \$391,336.00
6. Approve Payroll 04/26/13 \$398,835.23
7. Approve Payroll 5/03/13 \$387,751.03
8. Approve Warrant: 2013 Mid – 13MWAPR3 \$532,758.66
9. Approve Warrant: 2013 Mid – 13MWMAY1 \$29,803.14
10. Approve Warrant: 2013 Reg – 13MAY1 \$793,629.07

No comments, revisions or additions to the above.

MAYOR'S DEPARTMENT

Discussion and Vote: SEQRA for Zoning Map Amendment at Jefferson and Gridley Streets, Tax Parcel ID's 179.37-1-1-1, 179.37-1-1-2, 179.37-1-1-3, 179.37-1-1-14, 179.37-1-1-15, and 179.37-1-1-16

Kate Maynard of the Planning Department advised there are 6 parcels currently zoned institutional horse related and the applicant would like to change the zoning to UR-2.

Mayor Johnson advised advisory opinions have already been obtained from the City and County Planning Boards.

Discussion and Vote: Approval of Zoning Map Amendment at Jefferson and Gridley Streets, Tax Parcel ID's 179.37-1-1-1, 179.37-1-1-2, 179.37-1-1-3, 179.37-1-1-14, 179.37-1-1-15, and 179.37-1-1-16

No comments.

Discussion and Vote: Approval of Complete Streets Checklist

Kate Maynard advised a draft of the checklist was provided to the Council for review. This checklist is to be completed on the private and public side for projects taking place on public streets.

Commissioner Scirocco confirmed the checklist would go to Public Works and Public Safety.

Kate Maynard advised it would.

Discussion and Vote: Amend the Capital Budget - \$30,000 School District Capital Contribution

No comments.

Discussion and Vote: Accept Donation for Summer Concert Series

No comments.

Discussion: Status of RFP for Geyser Road Trail Design

Mayor Johnson advised this is more of a public announcement of the status of the RFP for the Geyser road Trail Design.

Announcement: Appointment of City Attorney

No comments.

Appointment: Heritage Advisory Board

No comments.

Announcement: Bike to Work Day

No comments.

Announcement: Brown Bag Lunch

No comments.

ACCOUNT'S DEPARTMENT

Set Public Hearing: Change Name of Long Alley to Connolly Way from Division Street to Woodlawn Avenue

Commissioner Franck advised the Council started to discuss this about a year ago but it was put off by the building of the new parking garage.

Announcement: Approval from Saratoga County Board of Elections to Move District 14

Commissioner Franck advised the Council agreed to move district 14 from the William Ford Center to the Recreation Center. The County checked out the facility and was satisfied with the location. He thanked John Hirliman for the time he took with the Board of Elections to walk them through the Recreation Center.

Discussion and Vote: Authorization for Mayor to Sign Addendum #2 with Harris Beach

Commissioner Franck advised per the Zlotnick Article 78 lawsuit filed, this addendum is required to retain Harris Beach for just this case. The hourly rate will remain the same.

Discussion and Vote: Increase Hours of Temporary Part Time Clerk for State Archives Grant

Nancy Wagner of the Accounts Department advised this project will not have a cost associated to it for the City. The project began in January after the first installment was received. The project was designed to start last August. There is enough grant money to pay our temporary part time clerk to pick up extra hours to complete this project with no cost to the City.

FINANCE DEPARTMENT

Discussion: 2013 1st Quarter Financial Report

No comments.

Discussion and Vote: Resolution – Saratoga Springs Housing Authority, Standards for Review of Compensation

Commissioner Madigan advised this resolution is to help the Council and the Saratoga Springs Housing Authority to understand the guidelines the Council is expecting to be followed. She contacted Eric Weller of the Housing Authority to explain this resolution which he stated he understood and was in agreement with.

Discussion and Vote: Standard Workday Resolution

Commissioner Madigan advised this is to correct the mayor's 2012 submission.

Discussion and Vote: Capital Budget Amendment – School District 2013 Contribution for Capital Improvements to Recreation Fields

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Transfers – Benefits

No comments.

Discussion and Vote: Budget Amendments – Benefits

No comments.

Announcement: Congratulations to Christine Gillmett-Brown, Director of Finance

Commissioner Madigan advised Christine will be the acting president of GFOA (Government Finance Officers Association).

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for the Mayor to Sign an Agreement with Barton & Loguidice for Monitoring Services for Spring Run Trail

Time Wales, city engineer, advised this is for the second year of required monitoring of wells at the Spring Run Trail.

Discussion and Vote: Authorization for the Mayor to Sign an Agreement with Conrady Consultant Services – Woodlawn Avenue Water Storage

Tim Wales explained they are required to have an inspection of the tank every 5 years. This is for that inspection.

Set Public Hearing: To Adopt the Urban and Community Forest Master Plan

Commissioner Scirocco advised they met with Sustainable Saratoga and the Downtown Business Association. They finalized the master plan and want to set a public hearing for the next Council meeting to go over it.

Commissioner Scirocco added 1 item to his agenda: Discussion and Vote for a Change Order for Stilsing Electric at the Water Treatment Plant.

Tim Wales explained this to add control cable conduit to get signals from the turbidity meters to the operator's station.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Verizon for Pole Attachment

Commissioner Mathiesen advised this is regarding the camera system. A change to the agreement was required so they are bringing it back to the Council.

Commissioner Mathiesen advised he is adding the following items to his agenda:

1. Set Public Hearing – Ordinance Regarding Fire Arms in the City
2. Discussion: Parking Regulations
3. Discussion: Inform Public of Next Public Safety Forum on June 20th at 7 p.m. in the City Council Room.

SUPERVISORS

MATTHEW VEITCH

1. Racing Committee
2. Economic Development Committee

ADJOURN

Mayor Scott Johnson adjourned the meeting at 9:53 a.m.

Respectfully submitted,

Lisa Ribis
Secretary to City Council

Approved:
Vote:

DRAFT