



**City of Saratoga Springs**  
**OFFICE OF COMMISSIONER OF ACCOUNTS**

474 Broadway - City Hall  
Saratoga Springs, New York 12866

Telephone 518-587-3550  
Fax 518-587-6512

JOHN P. FRANCK  
COMMISSIONER

SHARON J. KELLNER-CHILLE  
DEPUTY COMMISSIONER

# Award of Bid Sign-Off Form

Prior to an award of bid being placed on Commissioner Franck's agenda for a City Council meeting, this form **must** be completed and the following **must** occur:

- A memo from your department's commissioner/mayor requesting the award of bid be placed on Commissioner Franck's agenda; and
- the Assistant Purchasing Agent **must** review that the purchasing policy was followed in the selection of the vendor and indicate such by signing below; and
- the Director of Risk and Safety **must** be provided a copy of the vendor's certificate of insurance for review and indicate by signing below that the vendor meets all insurance requirements for the City of Saratoga Springs; and
- certification of funds (if applicable) **must** be obtained and a copy **must** be attached to request an award of bid; and
- the budget line item **must** be identified and indicated below.

**An item to award a bid will not be placed on the Commissioner's agenda if any of the above is missing. The request to place the item on the agenda will be returned to the appropriate department.**

Department of Bid: Public Works

Project or Item Being Awarded: Chemicals

Vendor Who Won the Bid: Various as noted on attached memo

Budget Line Item: F3638334 54141

Assistant Purchasing Agent: Purchasing policy has  / has not  been followed in the selection of the winner of the bid.

  
Assistant Purchasing Agent

5/29/13  
Date

Director of Risk and Safety: Vendor being awarded the bid has  / has not  met all insurance requirements of the City of Saratoga Springs and has provided a copy of their certificate of insurance for review by the Director of Risk and Safety.

  
Director of Risk and Safety

  
Date



*City of Saratoga Springs  
Department of Public Works  
5 Lake Avenue  
Saratoga Springs, NY 12866*

Office: (518) 587-3550 ext. 2574  
Fax: (518) 587-2417

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**MEMORANDUM**

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**TO:** Commissioner John Franck  
**FROM:** Commissioner Skip Scirocco  
**SUBJECT:** Award of Bid  
**DATE:** 5/29/13

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Please add to the June 4, 2013 City Council Agenda, the award of bid for the following:

<b>Company</b>	<b>Chemical(s)</b>	<b>Bid Amount</b>
Faesy & Besthoff	Sodiumsilico Fluoride	\$72.00 per CWT
	Copper Sulfate	\$182.00 per CWT
Holland Co.	Polyaluminum Chloride	\$17.39 per CWT
Slack Chemical Co.	Hydrofluosilicic Acid	\$5.39 per gallon
	Sodium Hypochlorite 5 Gallon	\$6.98 per 5-gallon drum
	Liquid Sodium Permanganate	\$422.95 per 55-gallon drum
Surpass Chemical Co.	Sodium Hypochlorite	\$0.771 per gallon
	Phosphate (30/70 Blend)	No Award
	Phosphate (23/77 Blend)	No Award

The above awards as requested because the noted companies are the lowest qualified bidders.

  
\_\_\_\_\_  
Anthony J. "Skip" Scirocco



**Statement of Specifications**

ITEM#	EST QTY	UNIT of MEASURE	DESCRIPTION	UNIT PRICE	TOTAL PRICE	GUARANTEED DELIVERY A.R.O.
1	1,500	Gallon	Hydrofluosilicic Acid	\$	\$	10
2	40,000	Gallon	Sodium Hypochlorite	\$	\$	5
2A	400	5-Gallon Container	Sodium Hypochlorite	\$	\$	5
3	200	CWT	Sodiumsilico Fluoride	\$ 72. <sup>00</sup>	\$ 14,400	10
4	30	CWT	Copper Sulfate	\$ 182. <sup>00</sup>	\$ 5,460	10
5	2,625	CWT	Polyaluminum Chloride	\$	\$	7
6	40	55-Gallon Drum	Liquid Sodium Permanganate	\$	\$	7
7	400	Gallon	Phosphate (30/70 Blend)	\$	\$	7
8		Gallon	Phosphate (23/77 Blend)	\$	\$	7

All unit price work will include the cost of performing any incidental work, not specifically covered by the unit description, but necessary and/or convenient for the completion of the unit price work including but not limited to "Lift Gate" charges and container cleaning charges. All prices shall be quoted delivered to the City of Saratoga Springs.

TOTAL BID IN FIGURES: \$ items #3 AND #4 = \$19,860.

TOTAL BID WRITTEN: items #3 & #4 = Nineteen Thousand Eight Hundred and Sixty AND NO. /100

COMPANY NAME: \_\_\_\_\_

ADDRESS: Faesy & Besthoff, LLC

1492 High Ridge Road, Suite 2

(City) Stamford, CT 06903 (State) (Zip)

Phone No. (203) 329-7000

E-MAIL ADDRESS: INFO@FAESYANDBESTHOFF.COM

AUTHORIZED SIGNATURE: \_\_\_\_\_

PRINTED NAME: ANTHONY W. BESTHOFF

TITLE: MANAGER DATE: 21 MAY 2013



**Statement of Specifications**

ITEM#	EST QTY	UNIT of MEASURE	DESCRIPTION	UNIT PRICE	TOTAL PRICE	GUARANTEED DELIVERY A.R.O.
1	1,500	Gallon	Hydrofluosilicic Acid	\$ No Bid	\$	10
2	40,000	Gallon	Sodium Hypochlorite	\$ No Bid	\$	5
2A	400	5-Gallon Container	Sodium Hypochlorite	\$ No Bid	\$	5
3	200	CWT	Sodiumsilico Fluoride	\$ No Bid	\$	10
4	30	CWT	Copper Sulfate	\$ No Bid	\$	10
5	2,625	CWT	Polyaluminum Chloride	\$ 17.39	\$ 45,648.75	7 *
6	40	55-Gallon Drum	Liquid Sodium Permanganate	\$ No Bid	\$	7
7	400	Gallon	Phosphate (30/70 Blend)	\$ No Bid	\$	7
8		Gallon	Phosphate (23/77 Blend)	\$ No Bid	\$	7

All unit price work will include the cost of performing any incidental work, not specifically covered by the unit description, but necessary and/or convenient for the completion of the unit price work including but not limited to "Lift Gate" charges and container cleaning charges. All prices shall be quoted delivered to the City of Saratoga Springs.

TOTAL BID IN FIGURES: \$ 45,648.75

TOTAL BID WRITTEN: Forty five thousand six hundred forty eight dollars and seventy five cents

COMPANY NAME: Holland Company, Inc.

ADDRESS: 153 Howland Avenue

Adams MA 01220-1199 Phone No. (413) 743-1292  
(City) (State) (Zip) 1-800-639-9602

E-MAIL ADDRESS: hcoffice@hollandcompany.com

AUTHORIZED SIGNATURE: *Thomas J. Holland*

PRINTED NAME: Thomas J. Holland

TITLE: President DATE: May 23, 2013

\* Same day emergency, weekend and holiday delivery available.

See enclosed After Hours telephone list.

Service Representative: Bryan Tanner



**Statement of Specifications**

ITEM#	EST QTY	UNIT of MEASURE	DESCRIPTION	UNIT PRICE	TOTAL PRICE	GUARANTEED DELIVERY A.R.O.
1	1,500	Gallon	Hydrofluosilicic Acid	\$ 5.39	\$ 8085.00	10
2	40,000	Gallon	Sodium Hypochlorite	\$ 0.798	\$ 31920.00	5
2A	400	5-Gallon Container	Sodium Hypochlorite	\$ 6.98	\$ 2792.00	5
3	200	CWT	Sodiumsilico Fluoride	\$ NO BID	\$ NO BID	10
4	30	CWT	Copper Sulfate	\$ 298.42	\$ 8952.60	10
5	2,625	CWT	Polyaluminum Chloride	\$ NO BID	\$ NO BID	7
6	40	55-Gallon Drum	Liquid Sodium Permanganate	\$422.95	\$16,918.00	7 Carusol 20
7	400	Gallon	Phosphate (30/70 Blend)	\$ 9.25	\$ 3,700.00	7 Carus K5
8		Gallon	Phosphate (23/77 Blend)	\$ NO BID	\$ NO BID	7

All unit price work will include the cost of performing any incidental work, not specifically covered by the unit description, but necessary and/or convenient for the completion of the unit price work including but not limited to "Lift Gate" charges and container cleaning charges. All prices shall be quoted delivered to the City of Saratoga Springs.

TOTAL BID IN FIGURES: \$ 72,367.60

TOTAL BID WRITTEN: Seventy two thousand, three hundred sixty seven dollars and sixty cents

COMPANY NAME: Slack Chemical Co., Inc.

ADDRESS: 465 So. Clinton St.

Carthage, NY 13619 Phone No. ( 315 ) 493 - 0430  
 (City) (State) (Zip)

E-MAIL ADDRESS: slack01@twcny.rr.com / slack@slackchem.com

AUTHORIZED SIGNATURE: 

PRINTED NAME: Derek Davis

TITLE: General Manager DATE: May 16, 2013



**Statement of Specifications**

ITEM#	EST QTY	UNIT of MEASURE	DESCRIPTION	UNIT PRICE	TOTAL PRICE	GUARANTEED DELIVERY A.R.O.
1	1,500	Gallon	Hydrofluosilicic Acid	\$ NB	\$	10
2	40,000	Gallon	Sodium Hypochlorite	\$ 0.771	\$ 30,840	5
2A	400	5-Gallon Container	Sodium Hypochlorite	\$ 8.50	\$ 3,400	5
3	200	CWT	Sodiumsilico Fluoride	\$ NB	\$	10
4	30	CWT	Copper Sulfate	\$ NB	\$	10
5	2,625	CWT	Polyaluminum Chloride	\$ NB	\$	7
6	40	55-Gallon Drum	Liquid Sodium Permanganate	\$ NB	\$	7
7	400	Gallon	Phosphate (30/70 Blend)	\$ NB	\$	7
8		Gallon	Phosphate (23/77 Blend)	\$ NB	\$	7

All unit price work will include the cost of performing any incidental work, not specifically covered by the unit description, but necessary and/or convenient for the completion of the unit price work including but not limited to "Lift Gate" charges and container cleaning charges. All prices shall be quoted **delivered** to the City of Saratoga Springs.

TOTAL BID IN FIGURES: \$ 34,240

TOTAL BID WRITTEN: thirty four thousand two hundred forty dollars

COMPANY NAME: Surpass Chemical Company, Inc.

ADDRESS: 1254 Broadway

Albany NY 12204 Phone No. (518) 434-8101  
(City) (State) (Zip)

E-MAIL ADDRESS: tsmith@surpasschemical.com

AUTHORIZED SIGNATURE: Tyler Smith

PRINTED NAME: Tyler Smith

TITLE: Municipal Account Manager DATE: 5/20/13