

Signature for Order ID: 547389

The following, individually or jointly, as applicable ("Subscriber Agreement and Schedule A") is/are hereby incorporated by reference and made part of this Order Form:

• Research Subscriber Agreement (located at <http://legalsolutions.com/research-subscriber-agreement>)

• Applicable Schedule A (located at <http://legalsolutions.com/schedule-a-westlaw>)

and the following if applicable when ordering Hosted Practice Solutions

• Hosted Practice Solutions Subscriber Agreement (located at <http://legalsolutions.com/hosted-practice-solutions-subscriber-agreement>)

• Applicable Schedule A (located at <http://legalsolutions.com/schedule-a-concourse-firm-central-caselogislix>)

In the event there is a conflict between the terms and conditions of the Subscriber Agreement and Schedule A and the terms and conditions of this Order shall control. Subscriber by his/her signature below, acknowledges his/her understanding and acceptance of the terms and conditions of the Subscriber Agreement, and Schedule A and this Order.

Printed Name	_____	*
Date	_____	*
Signature of Authorized Representative for order	_____	*
Title	_____	*

conditions set forth in agreement.

BRIDGE AMENDMENT AVAILABLE ONLY TO NEW WESTLAW and/or HOSTED PRACTICE SOLUTIONS PRODUCTS SUBSCRIBERS

Amendment to Research Subscriber Agreement and/or Hosted Practice Solutions Subscriber Agreement between customer stated above in this contract ("Subscriber") and West, a Thomson Reuters business ("West") as follows:

1. Effect of Amendment. The underlying Research Subscriber Agreement and/or Hosted Practice Solutions Subscriber Agreement, of even date herewith including all Schedules and Order Forms thereto ("Subscriber Agreement(s)"), between Subscriber and West is amended as specifically set forth herein to incorporate the terms of this Amendment. As amended, the Subscriber Agreement(s) shall remain in full force and effect according to its terms and conditions. All terms used in this Amendment shall have the meanings attributed to them in the Subscriber Agreement(s). This Amendment embodies the entire understanding between the parties with respect to the subject matter of this Amendment and supersedes any and all prior understandings and agreements, oral or written, relating to the subject matter.

2. Term and Termination. The Subscriber Agreement(s) and this Amendment shall become effective upon approval and acceptance by West in St. Paul, Minnesota and shall continue in force and effect as set forth herein.

3. WestlawPRO and/or Practice Solutions Products Bridge

3.1 From the effective date of this Amendment and continuing for one (1) complete calendar month for 40988732 at \$0.00 thereafter ("Period 1"), Subscriber shall receive access to the product(s) elected by Subscriber on the Order at rates set forth herein. All access to and use of Excluded Charges shall be billed to Subscriber at then-current Schedule A rates.

3.2 From the end of Period 1 and continuing through the end of the Minimum Term elected by Subscriber ("Period 2"), Subscriber shall receive access to the product(s) elected by Subscriber on the Order, at the rates set forth therein. All access to and use of Excluded Charges will be billed at the then-current Schedule A rates.

3.3 The Minimum Term shall be extended by the length of Period 1.

3.4 All other terms and conditions of the Subscriber Agreement(s) shall remain unchanged.

Subscription Service, Passwords and West km Software. Subscription services may consist of updates and/or supplements to the service, including but not limited to: (a) CD-ROM Libraries: updated, replacement or supplemental CD-ROMs and online updates, and other related supplemental material; (b) Print Products: pocket parts, pamphlets, replacement or ancillary volumes; loose-leaf pages and other related supplemental materials; all of which may be billed separately at then-current rates. Subscriber hereby requests that West provide subscription services for the herein-described products at then-current rates until such subscription services are cancelled by West or cancelled upon written request by Subscriber (or as provided for in the Subscriber Agreement for CD-ROM products). Any passwords issued herein may only be used by the person to whom the password is issued and sharing of passwords is STRICTLY PROHIBITED. Subscribers licensing only LiveNote/Case NoteBook/Timeline/Publisher Software will not be issued Westlaw passwords. Any West km software licensed hereunder must reside on a dedicated server provided and maintained by Subscriber at Subscriber's expense, and such server must be accessible to all Subscriber's authorized users. Subscriber's Westlaw Doc Form Builder Data will be web hosted by West. Upon termination of any Westlaw Doc and Form Builder subscription, West will provide Subscriber access to and the ability to export related Westlaw Doc and Form Builder Data for 180 days at no charge. After a commercially reasonable time has passed, but no less than 180 days after the termination of this agreement, West will delete such Westlaw Doc and Form Builder Data.

General Provisions for Non Government Subscribers Only. This Order Notification is subject to approval by West, a Thomson Reuters business (West) in St. Paul, Minnesota, and is governed by Minnesota law. The state and federal courts sitting in Minnesota will have exclusive jurisdiction over any claim arising from or related to this agreement. Applicable sales, use, personal property, value added tax (VAT) or equivalent, ad valorem and other taxes are payable by Subscriber. Subscriber may be charged interest for overdue installments and subscriptions and for other open account charges. If any installments, subscriptions, subscription services, Westlaw Charges or open account charges remain unpaid 30 days after becoming due, all unmatured installments, including all amounts that are or would become due and payable for the remaining term of Subscriber's Subscriber Agreement, shall become immediately due and payable at the sole option of West. Interest charged may be adjusted to the then-highest current rate allowable on Minnesota contracts. This Order Notification may not be assigned, sublicensed or otherwise transferred without West's prior written consent. All collection fees, including but not limited to attorneys fees, are payable by Subscriber. Transportation and handling (FOB origin) charges will be added for print products. West may request a current financial statement and/or obtain consumer credit report on the undersigned individual to determine creditworthiness. West will only request consumer credit information on the undersigned if the undersigned is applying for credit as an individual or if the undersigned's consumer credit information is necessary for West to consider granting credit to the aforementioned company. If Subscriber inquires whether a credit report was requested, West will provide information of such, if a report was received and the name, address and telephone number of the agency that supplied the report. Usage Cap for CLEAR Subscribers: In the event Subscriber's actual charges during a month exceed by more than ten times the then-current Monthly Guarantee, West may limit access to live gateways for the remainder of the month.

General Provisions for Government Subscribers Only. This Order Form is subject to approval by West in St. Paul, Minnesota, and is governed by the laws of Subscriber's state. The courts sitting in Subscriber's state will have exclusive jurisdiction over any claim arising from or related to this agreement. If Subscriber is a U.S. Federal Government subscriber, this Order Form is governed by the laws of the United States of America. Applicable sales, use, personal property, value added tax (VAT) or equivalent, ad valorem and other taxes are payable by Subscriber. This Order Form is non-transferable. Transportation and handling (FOB origin) will be added to print products. Usage Cap for CLEAR Subscribers: In the event Subscriber's actual charges during a month exceed by more than ten times the then-current Monthly Guarantee, West may limit access to live gateways for the remainder of the month.

Returns. If Subscriber is not completely satisfied with any print or CD-ROM product received from West, the product may be returned within 45 days of the invoice date for a full refund or credit, in accordance with West's then-current returns policies. Charges for Westlaw and West LegalEdcenter products are non-refundable.

For questions regarding this order, please contact West Customer Service at 1-800-328-4880.

Modules to include in Custom PRO:

Material ID	Description
40982537	Primary Law with KeyCite®: All — New York (WestlawNext™;)
41283729	Drafting Assistant Transactional
40982495	Federal Materials — New York (WestlawNext™;)
40981675	Municipal Law Practitioner Core — New York (WestlawNext™;)
40992467	Public Employee Reporters New York Library (WestlawNext™;)

Special Options: Short-Term Bridge/Contract 1 Month

Monthly charges, ("Monthly Charges") are billed on the date West processes Subscriber's order and continue for a minimum of 12 complete calendar months ("Minimum Term"). Upon conclusion of the Minimum Term, charges for CD-ROM products are billed thereafter at then-current rates. If Subscriber elects a longer Minimum Term the Monthly Charges for non CD-ROM products the Monthly Charges will be billed as set forth herein.

Subscriber agrees to commit to a Minimum Term of **36 months** and the Monthly Charges for the second 12 months not to increase by more than **3%** over the Monthly Charges for the initial 12 months and the Monthly Charges for the third 12 months not to increase by more than **3%** over the Monthly Charges for the second 12 months.

NON-GOVERNMENT SUBSCRIBERS ONLY:

Upon conclusion of the Minimum Term, including West LegalEdcenter product(s) that are part of a WestlawPRO Select, the Subscriber Agreement and this Order Form will automatically renew for consecutive 12-month periods ("Renewal Term"), and the Monthly Charges for the Renewal Term(s) will increase 7% per year unless either party gives written notice of cancellation to the other party at least 30 days in advance of any Renewal Term, including the first Renewal Term. Additionally, West may at its discretion provide Subscriber with notice at least 60 days in advance of any Renewal Term of a Monthly Charge increase different from 7% after which Subscriber shall have 30 days to provide West with written notice of cancellation if Subscriber does not wish to renew. Excluded Charges may be modified as set forth in the Subscriber Agreement (as defined herein). Subscriber is responsible for all Excluded Charges as incurred. During any Renewal Term, Subscriber's access to and use of any product shall be governed by the Subscriber Agreement. Upon conclusion of the West LegalEdcenter Minimum Term, as applicable solely to West LegalEdcenter product(s) that are not part of a WestlawPRO Select, charges for West LegalEdcenter products are billed thereafter at up to then-current rates.

GOVERNMENT SUBSCRIBERS ONLY:

Upon conclusion of the Minimum Term, Monthly Charges are billed thereafter at up to then-current rates. Excluded Charges and Monthly Charges (after the Minimum Term) may be modified as set forth in the respective Subscriber Agreement (as defined herein). Subscriber is responsible for all Excluded Charges as incurred. After the Minimum Term, Subscriber's access to and use of any product shall be governed by the respective Subscriber Agreement. Upon conclusion of the West LegalEdcenter Minimum Term, as applicable solely to West LegalEdcenter product(s) that are not part of a WestlawPRO Select, charges for West LegalEdcenter products are billed thereafter at up to then-current rates.

2 attorneys (partners, shareholders, associates, contract or staff attorneys, of counsel and the like), corporate users, students and Personnel if ordering Paralegal Plans or publicly accessible terminals (used for Patron Access and Correctional Facility Products) at the location identified above (for WestlawPRO, CD-ROM case law orders and/or West LegalEdcenter Charges). If West learns that the actual number exceeds this number, West reserves the right to increase Subscriber Monthly Charges as applicable.

User	Start Date	Position	Email
Burger, Sarah		Attorney	
Izzo, Tony		Attorney	

Additional Passwords:

User	Type	Position	Email
Burger, Sarah	LVN/CNB/CLX/DA Admin	Attorney	sarah.burger@saratoga-springs.org
Izzo, Tony	LVN/CNB/CLX/DA User	Attorney	tony.izzo@saratoga-springs.org

Order Subtotal:	N/A
* Estimated Tax:	TBD
Order Total:	\$0.00
Products Under 36 month contract term:	\$263.12
** Billed Monthly Total:	\$263.12

* Sales tax for your order will reflect applicable state and local taxes and will be finalized upon shipment. In accordance with applicable laws, tax will be applied to products and shipping. Actual tax may vary slightly from that shown above.

*Free shipping is not applicable to print orders that will be shipped from affiliates of Thomson Reuters that are located outside of the United States, its territories and possessions. For such products, transportation and handling charges (FOB origin) will be added.

** First full month billing will be invoiced at the monthly billed detail set forth above. Pricing is subject to the price increase pursuant to the terms and



THOMSON REUTERS

Order Notification

Contact your representative micah.blake@thomsonreuters.com with any questions. Thank you.

Order ID: **547389**

Subscriber Information

Account Address:

Account #: 1000676833
SARATOGA SPRINGS
CITY ATTORNEY
CITY HALL
474 BROADWAY
SARATOGA SPRINGS, NY 12866
US
5185873550

Shipping Address:

Account #: 1000676833
SARATOGA SPRINGS
CITY ATTORNEY
CITY HALL
474 BROADWAY
SARATOGA SPRINGS, NY 12866
US
5185873550

Billing Address:

Account #: 1000676833
SARATOGA SPRINGS
CITY ATTORNEY
CITY HALL
474 BROADWAY
SARATOGA SPRINGS, NY 12866
US
5185873550

Payment and Shipping Information

Payment Method:

Payment Method: WestAccount
Account Number: 1000676833

Shipping Information:

Shipping Method: FREE Ground Shipping - U.S. Only

Additional Information

Created By: 0100413
Order Source: 27
Revenue Channel: 01
Order Date: 3/26/2014 3:10:52 PM
P.O. Number:
Additional Data B: 2

Order Contact Information

First Name	Last Name	Email Address	Phone	Contact Description	Contact Number
Sarah	Burger	sarah.burger@saratoga-springs.org		Order Confirmation Contact	28
Sarah	Burger	sarah.burger@saratoga-springs.org		Primary Password Contact	24
Sarah	Burger	sarah.burger@saratoga-springs.org	5185873550	LVN/CNB/CLX/DA Tech Contact	03

Internal Comments

- Worksheet Custom Pro:<https://ordermation.west.thomson.com/esigs/of.aspx?ordergroupid=94d5a038208d4f6bb0fe51b952ffb10&pfv=true>
- OF Ver:<https://ordermation.west.thomson.com/esigs/ofversion.aspx?pfv=true&ordergroupid=08bbabef16b042b3bd29c77be24243ec&isofview=yes>

New Products - WestlawPRO/CD/WLEC/Other

Qty	Product	Material ID
1	Government Select Level 1 States (WestlawNext™); (Banded)	40988732