

**CAMP SARADAC**

**FIELD TRIPS**




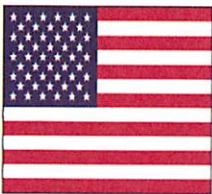



# June

# Camp Saradac Summer 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30 <b>*First Day of Camp! Camper Orientation</b>					

# July

# Camp Saradac Summer 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<p>1</p> <p><b>Police and Fire</b></p>  <p><small>©1997-2011 www.campsaradac.com</small></p>	<p>2</p> <p><b>Million Dollar Beach</b></p>  <p><b>*Did you grab your bathing suit?</b></p>	<p>3</p> <p><b>Peerless Pool</b></p> 	<p>4</p> <p><b>Happy 4<sup>th</sup> of July!!!</b></p> <p><b>NO CAMP!!!!!!</b></p> 	<p>5</p>
<p>6</p>	<p>7</p> <p><b>Group Games at camp!</b></p>	<p>8</p> <p><b>Valley Cats!!!</b></p> 	<p>9</p> <p><b>Congress Park &amp; Ben and Jerry's</b></p> 	<p>10</p> <p><b>Group Games at camp!</b></p>	<p>11</p> <p><b>Peerless Pool</b></p> 	<p>12</p>



13

**Peerless Pool**



14

**Dance Party!!!**



**Bring your dancing shoes!**

15

**Saratoga Springs Skate Rink**



16

**Group Games at camp!**

17

**Peerless Pool**



18

19

20

**Million Dollar Beach**



21

**Group Games at camp!**

22

**Saratoga County Fair**



23

**Birds of Prey!**



24

**Peerless Pool**



25

26

27

**Congress Park**



28

**NYS Museum**



29

**Animal Land!!**










30

**Group Games at camp!!**

31

# August

2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					<p>1</p> <p><b>Peerless Pool</b></p> <p><b>*Did you grab your suit?</b></p> 	<p>2</p>
<p>3</p>	<p>4</p> <p><b>Group Games at camp!</b></p>	<p>5</p> <p><b>Pizza Party!!</b></p>  <p><b>PIZZA</b></p>	<p>6</p> <p><b>Great Escape!!</b></p> 	<p>7</p> <p><b>Group Games at camp!</b></p>	<p>8</p> <p><b>Peerless Pool</b></p> <p><b>*Did you grab your suit?</b></p> 	<p>9</p>
<p>10</p>	<p>11</p> <p><b>Group Games at camp!</b></p>	<p>12</p> <p><b>Peerless Pool</b></p> <p><b>*Did you grab your suit?</b></p> 	<p>13</p> <p><b>The Fun Spot</b></p> 	<p>14</p> <p><b>Group Games at camp!</b></p>	<p>15</p> <p><b>West Side Camp BBQ!</b></p> 	<p>16</p>

**July 2, 2014  
Trip Itinerary  
Trip Leader – Lindsey Cote  
Million Dollar Beach**

**All Groups**

9:30 Board busses for Million Dollar Beach

10:30 Arrive at the Beach, change clothes, & eat lunch in designated areas

11:00 – 3:15 Swim in designated areas

3:15 – 3:30 Change clothes, & return to camp

4:30 Arrive at camp

**July 3, 2014  
Trip Itinerary  
Trip Leader – Lindsey Cote  
Peerless Pool**

**All Groups**

10:00 Board busses for Peerless Pool

10:15 Arrive at the pool, change clothes, & eat lunch in designated areas

11:00 – 3:15 Swim tests with Waterfront Director (If needed), then swim in designated areas

3:15 – 3:30 Change clothes, & return to camp

3:45 Board busses for camp

4:00 Arrive at camp

**July 8, 2014**  
**Trip Itinerary**  
**Trip Leader – Lindsey Cote**  
**Joseph L. Bruno Stadium – Valley Cats Game**

**All Groups**

9:30 Board Busses for Joseph L. Bruno Stadium

10:30 Arrive at the Stadium

11:00 – 2:00 Baseball Game

2:15 Board busses

12:20 Board busses for camp

3:15 Arrive at camp



**July 9, 2014**  
**Trip Itinerary**  
**Trip Leader – Lindsey Cote**  
**Congress Park / Ben & Jerry's**

**All Groups**

10:00 Walk to Congress Park

10:15 Arrive at Congress Park

10:15 – 3:00 Ice Cream, Quite Games, Lunch, Scavenger Hunt, Tag Games

3:00 Clean Up / Garbage Pick Up

3:15 Leave Congress Park and Return to Camp

3:30 Arrive at Camp

**July 11, 2014  
Trip Itinerary  
Trip Leader – Lindsey Cote  
Peerless Pool**

**All Groups**

10:00 Board busses for Peerless Pool

10:15 Arrive at the pool, change clothes, & eat lunch in designated areas

11:00 – 3:15 Swim tests with Waterfront Director (If needed), then swim in designated areas

3:15 – 3:30 Change clothes, & return to camp

3:45 Board busses for camp

4:00 Arrive at camp

**July 14, 2014  
Trip Itinerary  
Trip Leader – Lindsey Cote  
Peerless Pool**

**All Groups**

10:00 Board busses for Peerless Pool

10:15 Arrive at the pool, change clothes, & eat lunch in designated areas

11:00 – 3:15 Swim tests with Waterfront Director (If needed), then swim in designated areas

3:15 – 3:30 Change clothes, & return to camp

3:45 Board busses for camp

4:00 Arrive at camp

**July 16, 2014  
Trip Itinerary  
Trip Leader – Lindsey Cote  
Saratoga Skate Rink**

**Groups 5-8**

10:30 Board busses for Skate Rink

10:45 Arrive at the rink, get skates and change into skates

11:15 – 12:00 Skate

12:00 – 12:15 Change out of skates

12:20 Board busses for camp

12:35 Arrive back at camp

**Groups 9-12**

12:45 Board busses for Skate Rink

1:00 Arrive at the rink, get skates and change into skates

1:15-2:00 Skate

2-2:15 Change out of skates

2:20 Board busses for camp

2:35 Arrive back at camp



**July 18, 2014  
Trip Itinerary  
Trip Leader – Lindsey Cote  
Peerless Pool**

**All Groups**

10:00 Board busses for Peerless Pool

10:15 Arrive at the pool, change clothes, & eat lunch in designated areas

11:00 – 3:15 Swim tests with Waterfront Director (If needed), then swim in designated areas

3:15 – 3:30 Change clothes, & return to camp

3:45 Board busses for camp

4:00 Arrive at camp

**July 21, 2014  
Trip Itinerary  
Trip Leader – Lindsey Cote  
Million Dollar Beach**

**All Groups**

9:30 Board busses for Million Dollar Beach

10:30 Arrive at the Beach, change clothes, & eat lunch in designated areas

11:00 – 3:15 Swim in designated areas

3:15 – 3:30 Change clothes, & return to camp

4:30 Arrive at camp

**July 23, 2014**  
**Trip Itinerary**  
**Trip Leader – Lindsey Cote**  
**Saratoga County Fair**

**All Groups**

10:00 Board busses for Saratoga County Fair

10:30 Arrive at the Fairgrounds

11:30 – 3:30 Fair attractions, group lunch, and Fair rides

3:30 Board busses for camp

4:00 Arrive at camp

**July 25, 2014  
Trip Itinerary  
Trip Leader – Lindsey Cote  
Peerless Pool**

**All Groups**

10:00 Board busses for Peerless Pool

10:15 Arrive at the pool, change clothes, & eat lunch in designated areas

11:00 – 3:15 Swim tests with Waterfront Director (If needed), then swim in designated areas

3:15 – 3:30 Change clothes, & return to camp

3:45 Board busses for camp

4:00 Arrive at camp



**July 28, 2014  
Trip Itinerary  
Trip Leader – Lindsey Cote  
Congress Park**

**All Groups**

10:00 Walk to Congress Park

10:15 Arrive at Congress Park

10:15 – 3:00 Quiet Games, Lunch, Scavenger Hunt, Tag Games

3:00 Clean up / Garbage Pick up

3:15 Leave Congress Park and return to camp

3:30 Arrive at camp

**July 29, 2014  
Trip Itinerary  
Trip Leader – Lindsey Cote  
New York State Museum**

**All Groups**

9:15 Board Busses for NYS Museum

10:00 Arrive at the Museum

10:00 – 2:00 Visit Exhibits

2:00 Board busses

2:45 Arrive at camp

**July 30, 2014  
Trip Itinerary  
Trip Leader – Lindsey Cote  
Adirondack Animal Land**

**All Groups**

9:30 Board Busses for Adirondack Animal Land

10:00 Arrive at Adirondack Animal Land

10:00 – 1:30 Visit the Zoo Sites

1:30 Board busses

2:00 Arrive at camp

**August 1, 2014  
Trip Itinerary  
Trip Leader – Lindsey Cote  
Peerless Pool**

**All Groups**

10:00 Board busses for Peerless Pool

10:15 Arrive at the pool, change clothes, & eat lunch in designated areas

11:00 – 3:15 Swim tests with Waterfront Director (If needed), then swim in designated areas

3:15 – 3:30 Change clothes, & return to camp

3:45 Board busses for camp

4:00 Arrive at camp



**August 6, 2014  
Trip Itinerary  
Trip Leader – Lindsey Cote  
The Great Escape**

**All Groups**

9:00 Load buses to depart from camp

10:00 Arrive at The Great Escape

10:00 - 3:00 Great Escape activities, lunch at picnic tables, & optional games

3:00 – 3:15 Pack belongings, and get ready to depart

3:15 Buses depart for camp

4:15 Arrive at camp

**August 8, 2014  
Trip Itinerary  
Trip Leader – Lindsey Cote  
Peerless Pool**

**All Groups**

10:00 Board busses for Peerless Pool

10:15 Arrive at the pool, change clothes, & eat lunch in designated areas

11:00 – 3:15 Swim tests with Waterfront Director (If needed), then swim in designated areas

3:15 – 3:30 Change clothes, & return to camp

3:45 Board busses for camp

4:00 Arrive at camp

**August 12, 2014  
Trip Itinerary  
Trip Leader – Lindsey Cote  
Peerless Pool**

**All Groups**

10:00 Board busses for Peerless Pool

10:15 Arrive at the pool, change clothes, & eat lunch in designated areas

11:00 – 3:15 Swim tests with Waterfront Director (If needed), then swim in designated areas

3:15 – 3:30 Change clothes, & return to camp

3:45 Board busses for camp

4:00 Arrive at camp

**August 13, 2014  
Trip Itinerary  
Trip Leader – Lindsey Cote  
The Fun Spot**

**All Groups**

9:00 Load buses to depart from camp

10:00 Arrive at Fun Spot

10:00 - 3:00 Fun Spot activities, lunch at picnic tables, & optional games

3:00 – 3:15 Pack belongings, and get ready to depart

3:15 Buses depart for camp

4:15 Arrive at camp

**August 15, 2014  
Trip Itinerary  
Trip Leader – Lindsey Cote  
Westside Rec.**

**All Groups**

9:30 Board busses for Westside Rec.

9:45 Arrive at the Westside Rec.

10:00 – 12:00 Snack, Organized group activities, Interactive Spray Fountain

12:00 – 1:00 BBQ

1:00 – 3:30 Organized group activities, Interactive Spray Fountain, Thank You Cards,  
Camper of the Week.

3:30 – 3:45 Clean up & return to camp

**CAMP SARADAC**

**REGISTRATION  
INFORMATION**



# Camp Saradac Registration Info.

Saratoga Springs Recreation Department

Registration Dates: City Residents: March 3 — May 23

All Residents: March 17 — May 23

Mon.— Sat. 9:00am—7:00pm & Sundays 12:00pm—5:00pm

Camp Dates: June 30—August 15 *Closed July 4th*

Camp Hours: Regular 9:00am—4:30pm *Drop off: 8:45am-9:00am Pick Up: 4:30pm-4:45pm*

Before Care 7:30am-8:45am and After Care 4:45pm-6:00pm

**THIS PROGRAM IS FIRST COME FIRST SERVED**

## Sorry No Exceptions:

Registration forms will not be accepted without shot records

## Registration Fees

	City Resident	Non City Resident
Weekly	\$ 170	\$ 235
Full 7 Weeks	\$ 695	\$ 950
Before Care Weekly	\$ 30	\$ 40
After Care Weekly	\$ 30	\$ 40

*Before and after care reservations must be made in advance*

### **PAYMENT DUE DATES (if registered for full summer)**

**1ST PAYMENT DUE—AT REGISTRATION**

**2ND PAYMENT DUE—MAY 23**

**3RD PAYMENT DUE—June 6**

### **Limited Scholarship Available!**

To apply for a scholarship please complete and submit the scholarship application along with a registration form. Verification of family-household income is required. The following are acceptable forms for verification.

1. Federal or State Income Tax Returns
2. Proof of residency i.e. property tax bill or renter's agreement- If relevant
3. Child support papers-if relevant
4. Social Services required paper work- if relevant



Saratoga Springs Recreation Center  
 15 Vanderbilt Ave  
 Saratoga Springs, NY 12866  
 518-587-3550 ext. 2300  
[recreservations@saratoga-springs.org](mailto:recreservations@saratoga-springs.org)  
[www.SaratogaRec.com](http://www.SaratogaRec.com)



## About our Day Camp

Camp Saradac, located at the Saratoga Springs Recreation Center, is a NYSDOH licensed full day summer camp for children ages 5-12. Our camp offers exciting weekly field trips, creative recreational and educational programs, arts & crafts, weekly swimming, and themed weeks. Camp activities are designed to promote fun and fitness while providing opportunities for campers to grow. Last season's favorites: the Saratoga County Fair, the Fun Spot, the Great Escape, Tri-City Valley Cats and of course our weekly visits to the Peerless Pool will all be a part of our 2014 field trip line-up. Check our website for a complete schedule of all of our field trips and our Parent Handbook. All campers must bring a towel, swimsuit, lunch, beverage, and snacks each day, rain or shine. Campers will receive one shirt with registration.

### In order to register, parents MUST bring:

1. Child's immunization records— with out these we can not sign your child up for campForms
2. Registration and payment to the Recreation Center.
3. Proof of residency: (City of Saratoga Springs Property Tax Bill, S/B/L#, Lease Agreement, or Water bill).





Saratoga Springs Recreation Department 15 Vanderbilt, Saratoga Springs, NY 12866

Camp Saradac Recreation Agreement

Print Clearly \*MUST SUBMIT IMMUNIZATION RECORDS TO REGISTER\*

CHILD'S INFORMATION form with fields for Child's Last Name, First, Middle, Male/Female, Grade Entering, Birth Date, Street Address, City, State, Zip, Select Age Group, Email, and Phone.

PARENT/GUARDIAN INFORMATION form with two sections (1 and 2) for Parent/Guardian Last Name, First, Middle, Work, Street Address, City, State, Zip, Cell, Email, and Home phone numbers.

In addition to the guardians listed above, I give permission to the following people to pick up my camper from camp. The individual shall be required to provide identification every time.

EMERGENCY CONTACTS / AUTHORIZED FOR PICKUP form with two sections (1 and 2) for Last Name, First, Relationship to Child, Home Phone, Cell Phone, and Work Phone.

My Camper has permission to ride his/her bike to & from camp \_\_\_ My Camper has permission to walk to & from camp \_\_\_

Pertinent Medical Information: Please list any allergies/medical problems, including those requiring maintenance medications. Please use additional pages if necessary.

MEDICAL INFORMATION form with fields for Family Physician Name, Family Medical Insurance Name/ID NO, Street Address, City, State, Zip, Phone, Medical Diagnosis, Medication, and Dosage.

Special Needs/Disabilities: (Please indicate any issues the camp may need to address)

Date/Provider of Last Tetanus Toxoid Booster

Any minor injuries that occur at camp are routinely treated with over the counter remedies such things as you might find in your medicine cabinet at home. Enclosed is a list of items approved by our camp physician for treating injuries including scrapes, bug bites, bumps, and bruises and other minor injuries. Any medication other than those listed below will not be dispensed without a written doctor's order.

- Triple Antibiotic Ointment • First Aid Antiseptic Spray • Caladryl • Ace Wraps • Sterile Isotonic Eye Wash
• Sting Relief Antiseptic and Pain Reliever Pads • Hydrocortisone Cream 1% • BZK Antiseptic Towelettes • Instant Cold Packs • Sun Screen: Sun X SPF 30+Cold Packs





**Saratoga Springs Recreation Department 15 Vanderbilt, Saratoga Springs, NY 12866**  
**Camp Saradac Recreation Agreement**

<b>CHILD'S NAME:</b>	<b>PARENT NAME:</b>	<b>PHONE:</b>
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**RECREATION AGREEMENT**

Each child will be requested and required to adhere to the following rules of play:

1. Keep hands, feet and objects to themselves.
2. Follow directions the first time they are given.
3. Use appropriate language when working with other children and camp staff.
4. Respect themselves, fellow campers, and camp staff.
5. Stay with their playgroup at all times.

There will be no refund of monies for camp suspensions due to behavior issues. Should your child break a rule contained within the Handbook, the following disciplinary procedure will be followed:

- First Offense:** Verbal warning to your child with a written note home indicating the next disciplinary step will be the loss of a full day at camp.  
**Second Offense:** Call home to Parent/Guardian with written notification at time of pickup that the child is suspended from camp the immediate following day for a total of one (1) camp day.  
**Third Offense:** Call home to Parent/Guardian with written notification at time of pickup that the child is suspended from camp the immediate following day for a total of three (3) camp days.  
**Fourth Offense:** Call home to Parent/Guardian with written notification at time of pickup that the child is suspended from camp the immediate following day for a total of ten (10) camp days.  
**Fifth Offense:** Call home to Parent/Guardian with written notification at time of pickup that the child is suspended from camp the immediate following day for the entire camp season.

In that your child has expressed a desire to participate in a City sponsored Recreation Program, it is important for you and your child to understand the goals and rules established for the Program. Each child will have Rules of Conduct explained to him/her prior to the start of any activity. He/she must observe the rules as explained and accept the consequences of behavior modification if needed as outlined in the Recreation Handbook. Field trips will be available to your child over the course of this Program. You will be required to provide additional permissions as are necessary.

My camper has my permission to participate in all recreational activities at the Saratoga Springs Summer Recreation Program. I certify that my camper is in satisfactory physical condition. I will notify the Staff of the Saratoga Springs Recreation Program twenty four hours in advance of any change in my camper's physical condition that may impact his/her ability to participate in the Summer Recreation Program activities. I understand that my camper may be photographed or videoed and his/her name may be used for publicity purposes for the Saratoga Springs Recreation Program.

In signing this agreement, you acknowledge that you fully understand there are inherent risks and dangers associated with your child's participation in Recreation sponsored activities. You also understand and acknowledge your child's participation in these activities and use of any equipment related to such activities may result in injury, illness or death and damage to personal property. You understand other participants, accidents, forces of nature or other causes may cause these risks and dangers and you hereby accept those risks.

*In the event of an emergency, I hereby authorize my child to be treated by Certified Emergency Personnel. It is understood that reasonable efforts shall be made to contact the undersigned prior to rendering treatment, but that any treatments will not be withheld if the undersigned cannot be reached.*

I hereby agree to give permission for my child to participate in City sponsored Recreation Program activities and acknowledge no physical or emotional issue which would prohibit him/her from participation. I agree to indemnify and save harmless the City of Saratoga Springs from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of my child's participation in Recreation Commission sponsored events provided that any such claim, damage, loss or expense is not directly attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the negligent act or omission of the City, its agents or employees.

<b>Parent / Guardian Signature:</b>	<b>Date:</b>
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**FIELD TRIP PERMISSION**

I understand that my child may be attending the following off site trips. Please initial any of the trips that you **DO NOT** want your child to attend.

- |                        |       |                        |       |   |       |                     |       |
|------------------------|-------|------------------------|-------|---|-------|---------------------|-------|
| Build a Bear Workshop  | _____ | Tri City Valley Cats   | _____ | Peerless Pool   | _____ | Dance Party         | _____ |
| Million Dollar Beach   | _____ | The Great Escape       | _____ | Fandango/Regal Cinemas                                  | _____ | Circus Smurcus      | _____ |
| NYS Albany Museum      | _____ | Veterans Memorial Park | _____ | Sar Spr Congress Park                                   | _____ | Ben & Jerry's       | _____ |
| Glenville Sportplex    | _____ | Sar Spr Public Library | _____ | Sar Spr Children's Museum                               | _____ | East Side Rec Field | _____ |
| Lake George Fun Sport  | _____ | Saratoga Strike Zone   | _____ | Saratoga Spa State Park                                 | _____ | West Side Rec Field | _____ |
| Moreau Lake State Park | _____ | Police/Fire Dept. Tour | _____ | *Other may be designated at a later date with approval* |       |                     |       |

I Hereby agree to give permission for my child to participate in City- Sponsored program activities including off-site activities unless I have initialed that **I DO NOT** want my child to attend the trip. I acknowledge no physical or emotional issue which would prohibit him/her from participation

<b>Parent / Guardian Signature:</b>	<b>Date:</b>
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**Camp Saradac Payment Form**

<b>CHILD'S NAME:</b>	<b>PARENT NAME:</b>	<b>PHONE:</b>
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ENROLLMENT DATES				
Week Date	City / Non City 9-4:30pm	City / Non City Before Care	City / Non City After Care	Balance Due
Circle <b>ALL</b> and <b>FEES</b> for choosing Full Summer				
<b>ALL</b>	<b>\$695 / \$950</b>	<b>\$210 / \$280</b>	<b>\$210 / \$280</b>	\$
<b>OR</b> Circle <b>DATES</b> and <b>FEES</b> for choosing specific weeks				
June 30	\$170 / \$235	\$30 / \$40	\$30 / \$40	\$
July 7	\$170 / \$235	\$30 / \$40	\$30 / \$40	\$
July 14	\$170 / \$235	\$30 / \$40	\$30 / \$40	\$
July 21	\$170 / \$235	\$30 / \$40	\$30 / \$40	\$
July 28	\$170 / \$235	\$30 / \$40	\$30 / \$40	\$
Aug 4	\$170 / \$235	\$30 / \$40	\$30 / \$40	\$
Aug 11	\$170 / \$235	\$30 / \$40	\$30 / \$40	\$
<i>Weekly registration must be paid in full at time of registration</i>				
EXTRA T-SHIRT QUANTITY: _____ PRICE: \$5 per				\$
Shirt Size Youth: Sm Med Lg Adult: Sm Med Lg XL				
<i>EACH CAMPER RECEIVES ONE FREE SHIRT</i>				
*CANNOT COMPLETE REGISTRATION WITHOUT IMMUNIZATION RECORDS- NO EXCEPTIONS*				<b>LATE FEE \$25</b>
<b>Scholarship Request</b>				<b>TOTAL COST</b>
Requesting Scholarship: Y / N		Scholarship #		\$
Organization Providing Scholarship:				<b>AWARDED AMOUNT</b>
				<b>BALANCE DUE</b>

OFFICE USE ONLY—PAYMENT PLAN			
<b>TOTAL COST</b>	\$		
Initial Payment due at Registration	\$	Date / Batch #:	Cash or Check#
Balance	\$		
2nd Payment due May 23rd	\$	Date / Batch #:	Cash or Check#
Balance	\$		
Final Payment due June 6th	\$	Date / Batch #:	Cash or Check#
<b>Balance</b>	\$		

OFFICE USE ONLY					
City Proof (tax bill, s/b/l number, lease agreement, state/fed tax)			School District Proof (tax bill, s/b/l number, lease agreement, state/fed tax)		
Cash Amount:	Check #:	Total Amount:	Date:	Batch #:	Staff Initials:
There will be no reminder phone calls about the clinics/programs, please keep the calendar of dates! Please make checks payable to the Commissioner of Finance.					
<b>THIS IS YOUR BILL. THIS WILL SERVE AS YOUR ONLY RECEIPT FOR TAX PURPOSES. FEDERAL I.D. #14-6002423 STATE I.D.#69-0211590</b>					



**Additional Emergency Contacts**

Print Clearly

<b>CHILD'S NAME:</b>	<b>PARENT NAME:</b>	<b>PHONE:</b>
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In addition to the guardians listed above, I give permission to the following people to pick up my camper from camp. The individual shall be required to provide identification every time.

EMERGENCY CONTACTS / AUTHORIZED FOR PICKUP			
<b>3</b>	Last Name	First	Relationship to Child
	Home Phone (   )	Cell Phone (   )	Work Phone (   )
<b>4</b>	Last Name	First	Relationship to Child
	Home Phone (   )	Cell Phone (   )	Work Phone (   )
<b>5</b>	Last Name	First	Relationship to Child
	Home Phone (   )	Cell Phone (   )	Work Phone (   )
<b>6</b>	Last Name	First	Relationship to Child
	Home Phone (   )	Cell Phone (   )	Work Phone (   )
<b>7</b>	Last Name	First	Relationship to Child
	Home Phone (   )	Cell Phone (   )	Work Phone (   )
<b>8</b>	Last Name	First	Relationship to Child
	Home Phone (   )	Cell Phone (   )	Work Phone (   )

# The Saratoga Springs Summer Recreation Program 2014 CAMP SARADAC HANDBOOK

June 30-August 15, 2014

**REGISTRATIONS WILL NOT BE ACCEPTED WITHOUT CURRENT  
CHILD'S IMMUNIZATION RECORDS**



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The Saratoga Springs Summer Recreation Program is designed to further the growth and development of your child through planned recreational activities. Rules for acceptance and participation are the same for everyone without regard to race, color, or national origin. Any person who believes he/she has been discriminated against in any USDA related activity should write immediately to the City of Saratoga Springs, City Attorney, City Hall, 474 Broadway, Saratoga Springs, NY 12866.

**1. Dates of Operation:**

June 30 through August 15, 2014

8:45-9:00 am Drop Off                      Camp 9:00 a.m. - 4:30 p.m.                      Pickup 4:30-4:45am.

**There will be a Before and After Camp Program from 7:30-8:45a.m. and 4:45-6:00p.m. The additional cost of this program is as follows:**

\$30 per week per child City Resident	Before Care only
\$40 per week per child Non-City School District Resident	Before Care Only
\$30 per week per child City Resident	After Care only
\$40 per week per child Non-City School District Resident	After Care Only

Registration for this program must be done in advance and is on a first come, first served basis. **All campers must be pre-registered.**

**2. Daily Schedule:**

Weekly schedules will be provided. Should you need information about specific programs your child will be participating in, please speak with your counselor.

Sample Schedule:

8:45-9:15am	Attendance, Camp Sign In, gather with groups
9:15-10:00am	Group Activities/Clinics
10:00-10:30am	Snack/Break
10:30-11:15am	Group Activities/Clinics
11:15am-12:00pm	Group Activities/Clinics/Outdoor
12:00-12:45am	Lunch
12:45-1:15pm	Quiet Group Activities
1:15-3:15pm	Theme Activities
3:15-4:00pm	Counselor/Group Planned Activity
4:30pm	Line up in gym for sign out and release to parent/guardian

### 3. Field Trips:

All trips are included in your camp fee. If you do not want your child to attend a specific trip, please let the staff know at least a week in advance. Most trips are already planned. You will receive a calendar by the beginning of camp outlining the trips your child will be going on.

**PLEASE HAVE your child at camp NO LATER THAN 8:50a.m. especially on FIELD TRIP DAYS. The bus will leave as soon as possible so that your child may enjoy the trip. It is the parent/guardians responsibility to transport their camper to the field trip if they miss the bus.**

### 4. Discipline:

We encourage parents to discuss appropriate behavior with the child prior to camp and during the program. Please review and complete the attached Recreation Behavior Agreement.

Each child will be required to adhere to the following rules of play:

1. Keep hands, feet and objects to themselves.
2. Follow directions the first time they are given.
3. Use appropriate language.
4. Respect themselves, fellow campers, and camp staff. **NO BULLYING**
5. Stay with their playgroup at all times.

**Should your child break a rule contained within the Handbook, the following disciplinary procedures will be followed:**

**First Offense:** A Verbal warning to your child with a written note home indicating the next disciplinary step will be the loss of a full day at camp.

**Second Offense:** A Call home to Parent/Guardian with written notification at time of pickup that the child is suspended from camp effective immediately for a total of one (1) full camp day.

**Third Offense:** A Call home to Parent/Guardian with written notification at time of pickup that the child is suspended from camp effective immediately for a total of three (3) full camp days.

**Fourth Offense:** A Call home to Parent/Guardian with written notification at time of pickup that the child is suspended from camp effective immediately for a total of ten (10) full camp days.

**Fifth Offense:** A Call home to Parent/Guardian with written notification at time of pickup that the child is suspended from camp effective immediately for the entire camp season.

**There will be no refund of monies for camp suspensions due to behavior issues.**

**SEVERE CLAUSE:** Should a camper have a safety or severe issue, the camp reserves the right to utilize a more severe consequence than those listed above.

We work with each family to provide a safe and healthy environment for all children.

## 5. Rainy Days:

The campers will be doing various activities depending upon inclement weather. There will be indoor activities on rainy days.

## 6. Transportation:

It is the parent's responsibility to provide transportation to and from camp each day. Please include, on the registration form, all persons other than the parent who may transport your child at the end of the day. If your child rides a bicycle or walks, please indicate this as well. You must give written permission for your child as a walker or a rider to sign themselves into camp in the morning and out of camp in the evening. No child may leave during the day other than with a parent or an authorized adult. **ALL CHILDREN MUST BE SIGNED IN EACH MORNING AND OUT EACH EVENING WITH THE COUNSELOR!**

## 7. Summer School:

Summer School children will be allowed in camp, they will have to be checked off as walkers. It is the parent/guardians responsibility to transport their camper to the field trip or Recreation Center.

## 8. Lunch and Snack:

All campers must provide their own lunch, drinks and snacks. **NO SNACKS OR DRINKS WILL BE PROVIDED BY THE CAMP.** Please pack lunches with ice packs.





### 9. Interactive Spray Fountain:

Please be sure that your child brings a **swimsuit and towel regardless** of the weather, as well as a warm coat or sweater, should the weather change. Also, please provide your child with socks and sneakers each day. PLEASE DO NOT SEND YOUR CHILD IN SANDALS OR FLIP-FLOPS.

### 10. Fire Drills:

An alarm signal begins an immediate and orderly evacuation of the building. Five fire drills will be conducted throughout the season to comply with the NYS Health Department.

### 11. Medication/Emergency Medical Assistance:

Should it be necessary for your child to take medication, you must fill out a Medication Authorization Form and make arrangements with Mary Egan, Camp Nurse (Health Director) prior to the first day of camp or by calling 587-3550 x2309 after the first day. Campers are not permitted to carry medication with them. Parents/Guardians are required to complete an Emergency Medical Authorization form for every Camper at registration.

### 12. Attendance:

Attendance will be taken each morning by the individual counselor. Parents/Guardians must sign the child in with the counselor. If the camper arrives late, he/she must be signed in at the Indoor Recreation Facility. You do not need to notify camp if there is an absence for a day or two. It is beneficial to keep your child at home if they are sick, so germs are not spread and your child has a chance to rest and get better. Communicable diseases or illnesses are not allowed in camp. Should your child contract any of these, please contact our Health Director at 587-3550 x2309. Any child found with any communicable illness will be sent home immediately.

### 13. Parental Involvement:

Should you wish to join us on a trip or any day, we have an open-door policy. You may come at any time to help out or just read to a group. All volunteers will have to go through a background check. Should you wish to join us on a trip, you may meet us at the activity destination, after your background check is completed. You will not be allowed to ride the camp buses. If you have a particular talent you would like to share with us, please let us know.



#### 14. Dismissal:

ALL DROP OFFS AND PICK UPS ARE AT THE INDOOR RECREATION FACILITY. YOU MUST SIGN YOUR CHILD IN AND OUT EACH DAY!

For inclement weather please pick up your child inside the gym!

#### 15. Withdrawal from the Program:

The Recreation Director will determine any situations that occur asking for refunds. All fees must be paid in full or this will prohibit your child from participating in any other/future Saratoga Springs Recreation Program.

#### 16. Billing:

You will receive a payment sheet outlining fees and due dates at registration. If you have any questions, please contact the recreation department at 587-3550 ext. 2300.

All checks should be made payable to the Commissioner of Finance

There will be a \$25 charge for all returned checks.

#### 17. Camp Telephone:

Camp Telephone: 587-3550 x2309 (June 30, 2014-August 15, 2014 Mon-Fri.)  
Recreation Department: 587-3550 x2300

SPECIAL NOTE: Camp Saradac is not responsible for the items your child brings to camp. Please make sure that **ELECTRONICS, GAMES**, etc, are not brought to camp. **ALSO**, there will be no rollerblades, HEELYs or other skateboards allowed at camp. **ALL CAMPERS MUST WEAR SNEAKERS and SOCKS** each day.

**ALL CAMPERS MUST WEAR THEIR CAMP T-SHIRTS EACH DAY** to camp.

The camp will provide one t-shirt per camper and have available t-shirts for purchase at \$5.00 each. If a child forgets his/her t-shirt, either a call will be made home to bring one in or we will charge \$5.00 and the child will be given a t-shirt on that day.

