



October 20, 2014

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
9:30 AM

PRESENT: Joanne Yepsen, Mayor
Michele Madigan, Commissioner of Finance
John P. Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS

STAFF PRESENT: Joe Ogden, Deputy Mayor
Lynn Bachner, Deputy Commissioner, Finance
Sharon Kellner-Byrnes, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

Vincent DeLeonardis, city attorney

Matthew Veitch, Supervisor
Peter Martin, Supervisor

EXCUSED: Tim Cogan, Deputy Commissioner, DPW

CALL TO ORDER

Mayor Yepsen called the meeting to order at 9:34 a.m.

PUBLIC HEARING

Mayor Yepsen advised there are 2 public hearings: Amend 2014 Capital Budget for Ballston Avenue Traffic Improvement Project and 2015 Comprehensive Budget.

PRESENTATION

Church Street Waterline Improvement Including Looping

Commissioner Scirocco advised Bill Dake will be attending to advise of the upgrade from the Home of the Good Sheppard to his plant (Stewart's).

EXECUTIVE SESSION

Commissioner Franck advised the executive session can be pulled as he will not be addressing the Article 7 cases as originally planned.

Commissioner Mathiesen requested the Council have an executive session regarding the settlement of the union contract before they take a vote.

CONSENT AGENDA

1. Approval of 10/6/14 Pre-Agenda Meeting Minutes
2. Approval of 10/7/14 City Council Meeting Minutes
3. Approve Resolution for the Use of the Insurance Reserve (17)
4. Approve Resolution for the Use of the Insurance Reserve (18)
5. Approve Budget Amendments – Insurance Reserve
6. Approve Budget Amendments (Increases)
7. Approve Budget Transfers - Regular
8. Approve Payroll 10/10/14 \$431,073.58
9. Approve Payroll 10/17/14 \$428,606.63
10. Approve Warrant: 2014 Mid – 14MWOC2: \$110,705.66
11. Approve Warrant: 2014 REG – 14OCT2: \$440,106.33

No comments.

MAYOR'S DEPARTMENT

Discussion and Vote: Authorization to Set Hourly Rate for Part-Time Secretary to Office of Planning and Economic Development

Mayor Yepsen stated this is not a new position and she will be asking the Council to approve an hourly rate that will correspond with the part time line created at the last City Council meeting. This allows our current employee to stay on in a part-time capacity to provide training. This will be for a period of approximately 8 weeks.

Discussion and Vote: Approval for Mayor to Sign Collective Bargaining Agreement with CSE/DPW

No comments.

Discussion and Vote: Accept a Donation of \$400.00 from GymRat Basketball, LLC

Mayor Yepsen advised this money will pay for the lettering and striping of the court.

Commissioner Madigan advised they will need a budget amendment to use funds.

John Hirliman of the Recreation Department advised this was sent in last week.

Announcement: Saratoga Springs recreation Department Programs & Registration

No comments.

Announcement: Saratoga Casino and Raceway Foundation Annual Grant Applications Now Accepted

No comments.

Announcement: Partnership with VET Help

Mayor Yepsen announced they are bringing VET Help to Saratoga Springs. They will be working with them every Tuesday morning from 9 a.m. – 10 a.m. in the City Council Room.

Mayor Yepsen stated she is adding an item to her agenda: Discussion and Vote: Authorization for Mayor to Sign Agreement with Hodgson-Russ for Legal Services. This contract amount is not to exceed \$7,500.

ACCOUNTS DEPARTMENT

Announcement: Study: Economic Impact of Saratoga Rowing Association on the City of Saratoga Springs and Saratoga County

Commissioner Franck advised the City Council has done similar things over the years. He will be working with Supervisors Veitch and Martin at the County level to potentially get us some funding. We all have direct association with the crew. They believe they can also help some municipalities identify their costs associated with this.

Commissioner Madigan stated the Finance Department did a resolution to support their grant to do a build up on the other side of the lake. She was provided detailed documentation of the economic impact. They would be happy to supply him with that information.

Commissioner Franck advised he is adding an item to his agenda: Discussion and Vote: Update Workplace Violence Policy.

Marilyn Rivers, director of risk and safety, advised the City was subject to an impromptu health audit at the Water Treatment Plant by PESH. PESH liked the City's 2007 version of workplace violence. She added the 2007 information back into the current policy. In 2011 we gave workplace violence investigations to human resources. It now says that the human resource investigator will work with the city attorney and the Department of Risk and Safety. Other changes were reviewed.

FINANCE DEPARTMENT

Set Public Hearing: Second Public Hearing for 2015 Budget

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Transfers – Benefits

No comments.

Discussion and Vote: Budget Transfers – City Center Contingency

No comments.

Discussion and Vote: Budget amendments – Benefits

No comments.

Commissioner Madigan advised she is adding an item to her agenda: Announcement: Revenue Committee. She will take suggestions from the Council but she will be doing all the appointments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Amend the 2014 Capital Budget to Accept Additional State Grant Funds for the Ballston Avenue Traffic Improvement Project

Commissioner Scirocco stated they will be adding \$390,000 to the project.

Announcement: Household Hazardous Waste Update

No comments.

Announcement: Trout Unlimited Stream and Habitat Restoration Project on the Geyser Creek in the State Park

Commissioner Scirocco stated this is part of the consent order with DEC. The City was required to spend \$185,000 in public benefit projects. This project will spend the remaining money; the other part of the money was spent on LED lighting.

Commissioner Scirocco added an item to his agenda: Discussion: Water Connection Fees.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Hold Harmless Rider with Fort Miller

Commissioner Mathiesen advised Fort Miller owns the Tarrant building. The Police Department will be holding an active shooter drill here.

Discussion and Vote: Authorization for Mayor to Sign Change Orders #21 & #23 with Hoosick Valley Contractors

Commissioner Mathiesen advised change order #21 is for \$3,096 and change order #23 is for \$7,182.

Discussion and Vote: Authorization for Mayor to Sign Change Order #12 with Harold Clune

Commissioner Mathiesen advised this is in the amount of \$1,272 for re-wiring power supply and breaker system in the dispatch area for the air conditioner.

Discussion and Vote: Invoice for VidaCare

Commissioner Mathiesen stated this is for EMS operations and supplies.

SUPERVISORS

Matthew Veitch

1. Saratoga County 2015 Capital Budget
2. Saratoga County 2015 Operating Budget
3. Saratoga county Prosperity Partnership
4. Saratoga county Youth Advisory Committee
5. Technology Committee
6. Public Safety Committee

Peter Martin

1. Veteran's Affairs
2. County Sewer System
3. Board of Supervisor's Meeting

ADJOURN

Mayor Yepsen adjourned the meeting at 10:01 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:

DRAFT