



November 17, 2014

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
9:30 AM

PRESENT:

Joanne Yepsen, Mayor
Michele Madigan, Commissioner of Finance
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS

STAFF PRESENT:

Joe Ogden, Deputy Mayor
Lynn Bachner, Deputy Commissioner, Finance
Sharon Kellner-Byrnes, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

Vincent DeLeonardis, city attorney

Peter Martin, Supervisor

EXCUSED:

John P. Franck, Commissioner of Accounts
Tim Cogan, Deputy Commissioner, DPW
Matthew Veitch, Supervisor

CALL TO ORDER

Mayor Yepsen called the meeting to order at 9:38 a.m.

PRESENTATION

Canfield Casino Master Plan by Mesick Cohen Wilson Baker Architects

Deb Lebreche of the Engineering Department advised this is a continuation of the building envelope analysis. They will be presenting their vision toward the future with a pro-active approach.

EPA National Grid Clean Up Update

Deputy Mayor Joe Ogden explained they met with the regional director a couple weeks ago. This will be a detailed presentation of the clean-up site; how we got to where we are.

CONSENT AGENDA

1. Approval of 10/22/14 Budget Workshop Meeting Minutes
2. Approval of 10/28/14 Budget Workshop Meeting Minutes
3. Approval of 11/3/14 Pre-Agenda Meeting Minutes
4. Approve Budget Amendments (Increases)
5. Approve Budget Transfers - Regular
6. Approve Payroll 11/7/14 \$586,958.73
7. Approve Payroll 11/14/14 \$435,267.72
8. Approve Warrant: 2014 Mid – 14MWNOV1: \$137,246.38
9. Approve Warrant: 2014 REG – 14NOV2: \$707,212.78

No comments.

MAYOR'S DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Change Order #1 – contract Extension for the Waterfront

Deputy Mayor Joe Ogden advised they have made good progress. There are a couple small change orders being brought forward in the next meeting or two.

Discussion: City Centennial Celebration

No comments.

Appointment: Saratoga Springs Business Advisory Council

No comments.

Announcement: Greenbelt Trail Downtown Connector Working Group

Mayor Yepsen stated they will be working on connecting the trail from High Rock Park to Congress Park to the state park.

Announcement: Initiation of and Appointments to the Commission of the Arts

No comments.

Announcement: Small Business Saturday

No comments.

ACCOUNTS DEPARTMENT

Award of Bid: Extension of Annual Audit Bid with SAXBST

No comments.

Award of Bid: Washington Street / Franklin Street Traffic Signal to Stilsing Electric

No comments.

Award of Bid: Workstation Backup system to Code42

No comments.

FINANCE DEPARTMENT

Discussion and Vote: 2015 Tax Rate Approvals

No comments.

Discussion and Vote: Resolution for the City Attorney

Commissioner Madigan advised that this item and the next 2 on her agenda are to update the resolution in accordance with the 2015 adopted budget.

Discussion and Vote: Resolution for the Assistant City Attorney

See agenda item #2.

Discussion and Vote: Resolution for Non-Union FT Personnel – Secretary to the Civil Service Commission

See agenda item #2.

Discussion and Vote: Health Care Plan Rate Renewals

No comments.

Discussion and Vote: 2015 CSEA Vision Plan Renewal

No comments.

Discussion and Vote: Budget Transfers-Payroll

No comments.

Discussion and Vote: Budget Amendments – Interfund

No comments

Discussion and Vote: Budget Amendments – 2013 Excess Fund Balance for IT Security Initiative

No comments.

Discussion and Vote: Budget Amendments – Benefits

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization & Release – Discover Communications, LLC and Half Yard Productions

Commissioner Scirocco stated this is to allow for filming of a wedding in the Casino for a television show.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with the Unified Court System Fourth Judicial District

Commissioner Scirocco advised this is the annual court cleaning agreement.

Discussion and Vote: Authorization for the Mayor to Sign Time Extension Change order – PCC Contracting, Inc. - Spirit of Life

Deb Lebreche of the Engineering Department advised the architect uncovered things which has slowed down progress and had to change the approach. This is a contract extension for weather.

Discussion and Vote: Authorization for Mayor to Sign Time Extension Change Order with CKM Electrical Services, Inc.

Deb Lebreche advised this is the LED lighting in the parking decks. The City asked for additional fixtures which will extend the contract.

Discussion and Vote: Donation – John Hendrickson & Mary Lou Whitney

Commissioner Scirocco stated they are looking to start the work this week & complete by June.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Agreement with Taser International

Commissioner Mathiesen advised this is for 6 additional cameras in the Police Department and the maintenance agreement.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Stilsing Electric, Inc.

No comments.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Navy Northeast

Commissioner Mathiesen advised this is in lieu of taxes. The City will receive \$103,110.48 for 2 years with a 2% increase thereafter.

****Mayor Yepsen asked for an update on the agreement with Stewart's.**

Tony Izzo, assistant city attorney, advised he received the letter from Tim Wales with the public value of the proposal on Friday. He is waiting for a return call from the Comptroller's Office.

SUPERVISORS

Peter Martin

Supervisor Martin explained the Board of Supervisors made an amendment to the 2015 proposed budget. The amendment deals with additional funding for agriculture set aside trail development and the addition of a few new positions.

His agenda includes updates on the following:

1. Building and Grounds
2. Public Health
3. Social Programs
4. County Trails

ADJOURN

Mayor Yepsen adjourned the meeting at 10:01 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote: