

MAYORS DEPARTMENT FEES - 2015: VISITOR CENTER



Saratoga Springs
Heritage Area Visitor Center

2015 Visitor Center

RENTAL FEES:

FOR PROFIT BUSINESS & ORGANIZATIONS

2015

Conference Room - 9 AM to 5PM

Full Day Use (8 hrs.)	100.00
Half Day Use (4 hrs.)	50.00
After Hours	25.00 per hr.

Expanded Use of Building

<i>(main visitor area, back patio garden area)</i>	50.00 per hr.
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Kitchen

<i>(access and use of VC appliances)</i>	10.00
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NOT-FOR-PROFIT BUSINESS & ORGANIZATIONS

Conference Room - 9 AM to 5PM

<i>(available for hourly blocks of time or full and partial days)</i>	15.00 per 2 hr. block
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After Hours	15.00 per hr.
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Expanded Use of Building

<i>(main visitor area, back patio garden area)</i>	25.00 per hr.
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Kitchen

<i>(access and use of VC appliances)</i>	6.00
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OTHER RELATED FACILITY CHARGES

Front Lawn Area

<i>(during VC Hours of Operation only)</i>	100.00 per event
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Use of tent on Front Lawn

<i>A \$10 Public Assembly Permit must be obtained at the Office of the Commissioner of Accounts.</i>	100.00 per event
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Caterer Fee

<i>This fee is assessed when a client utilizes a caterer on the premises.</i>	50.00 per event
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Equipment Fee

<i>For one or any of the following: laptop, projector or screen</i>	25.00 per event
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Damaged equipment will be assessed an additional charge of \$100.00

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2015 Visitor Center

BROCHURE MEMBERSHIPS

2015

Annual fee 95.00
(stock brochures from businesses & organizations)

WATER MACHINE VENDING

1.25 per btl.

COPY CHARGES

Information Sheets copied on site:

letter & legal size:

Double sided B&W copies & brochures 0.50 ea.

Double sided Color Self-Guided Tour Brochure 0.50 ea.

Single sided B&W copies 0.25 ea.

Single sided Color copies 0.50 ea.

11" x 17" size:

Single sided B&W copies 0.50 ea.

Single sided Color copies 1.00 ea.

TOURS

2015

Guided Walking Tour

5.00 per person
(children 12 & under free)

"Step-on" Guide for Buses

(VC provides onboard tour guides for chartered buses)

Commercial Tours 100.00 2 hr. tour

Additional tour time 50.00 per hr.

School Tours 75.00

ELEMENTARY SCHOOL PROGRAMS

"HHH" Fourth Grade Education Program 3.50 per person

First Grade Education Program 2.00 per person