



City of Saratoga Springs

OFFICE OF PUBLIC WORKS

CITY HALL

5 Lake Avenue

Saratoga Springs, New York 12866

Telephone 518-587-3550

Fax 518-587-2417

www.saratoga-springs.org

ANTHONY J. SCIROCCO
COMMISSIONER

TIMOTHY J. COGAN
DEPUTY COMMISSIONER

MEMORANDUM

Date: 12-10-14

To: John Franck, Commissioner of Accounts

From: Anthony Scirocco, Commissioner of Public Works

Regarding: 12-16-14 City Council Meeting Agenda - Bid #2014-06
Ballston Avenue Traffic Improvements Project

Please accept this request to make an Award of Bid for the Ballston Avenue Traffic Improvements Project at the City Council Meeting on December 16, 2014. This bid was opened on Wednesday, November 5, 2014 with Bast Hatfield Construction LLC as the low, qualified bidder, to which we would like to award the Project.

The project will address existing vehicular and pedestrian safety problems in the project area and will include full depth pavement reconstruction including widening Ballston Avenue and realigning the curb line to provide a center left-turn lane/median, replace the traffic signal at Hamilton Street, install a new traffic control signal at Lincoln Avenue, modify the Union Street intersection to reduce vehicle conflicts, and provide sidewalks and streetscaping on both sides of Ballston Avenue.

The project was designed by Greenman-Pedersen, Inc., who will also provide project construction oversight and contract administration. The funding is available in the 2014 Capital budget.

Please also see supporting materials attached.



City of Saratoga Springs
OFFICE OF COMMISSIONER OF ACCOUNTS

474 Broadway - City Hall
Saratoga Springs, New York 12866

Telephone 518-587-3550
Fax 518-587-6512

JOHN P. FRANK
COMMISSIONER

SHARON J. KELLNER-BYRNES
DEPUTY COMMISSIONER

Award/Extension of Bid Sign-Off Form

Department That Owns Award/Extension of Bid: Department of Public Works

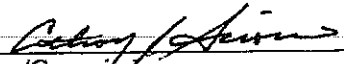
Project or Item Being Awarded: Ballston Avenue Traffic Improvements Project

Item Being Extended: N/A

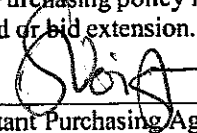
Vendor Who Won the Bid: Bast Hatfield Construction LLC

Budget Line Item: H3133312 52021 75660

Mayor/Commissioner: Please add to the December 16, 2014 City Council Agenda, the award of bid for "Ballston Avenue Traffic Improvements Project" to Bast Hatfield Construction LLC (lowest bidder).

 12/10/14
Mayor/Commissioner Date

Assistant Purchasing Agent: Purchasing policy has / has not been followed in the selection of the winner of the bid or bid extension.

 12/15/14
Assistant Purchasing Agent Date

Director of Risk and Safety: Vendor being awarded the bid or the bid being extended has / has not met all insurance requirements of the City of Saratoga Springs and has provided a copy of their certificate of insurance for review by the Director of Risk and Safety.

Director of Risk and Safety Date

Ballston Avenue Traffic Improvements Project 2014-06

Total Bid for All Units

Bast Hatfield Construction

1399 Crescent Vischer Ferry Road, Clifton Park, NY 12065
518-373-2000
AJ Lomnes

\$1,803,652.00

Kubricky Construction Corp

269 Ballard Road, Wilton, NY 12831
518-792-5864
Tom Garrett

\$1,856,412.93

Rifenburg Construction Inc

159 Brick Church Road, Troy, NY 12180
518-279-3265
Timothy Casey

\$2,034,785.05

DelSignore Blacktop Paving Inc

42 Brick Church Road, Troy, NY 12180
518-279-1642
Dewey DelSignore

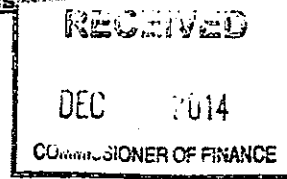
\$2,222,189.32

Reale Const Co Inc

P.O. Box 231, Ticondaroga, NY 12883
518-585-6782
Peter Reale

\$2,278,000.00

Request for Certification of Sufficient Funds



Submittal Date: 12/10/2014

The Department of Public Works requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

Obligation to be incurred, detailing vendor name, project description, Council Approval, etc. (attach supporting documentation):

Vendor: Best Hatfield Inc
Project: Ballston Ave Traffic Improvements-Master
Ballston Avenue Traffic Improvements
Ballston Ave Traffic Improvements-Construction Contract

Appropriation - Current Budget Expense Org/Object/Proj(s): H3133312 ✓ 5202 ✓ 75660 ✓

Amount Requested for Approval

\$1,803,652.00 ✓

Current Amount Available:

\$2,095,748.00 ✓ (In Purchase Order #140750) ✓

Transfer/Amendment Pending:

Transfer/Amendment Date _____


Department Head Signature

12/10/14

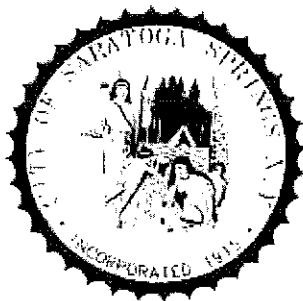
Date

Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.


Commissioner of Finance

12/10/14
Approval Date



City of Saratoga Springs

OFFICE OF CITY ENGINEER
CITY HALL

474 Broadway, Room 10
Saratoga Springs, New York 12866

Telephone 518-587-3560

Fax 518-580-9480

www.saratoga-springs.org

TIMOTHY W WALES, P.E.
CITY ENGINEER

DEBORAH M LABRECHE, P.E.
ASSISTANT CITY ENGINEER

SCOTT PALMER
SURVEY TECHNICIAN

STAN BORDEN
SE ENGINEERING TECHNICIAN

ALBERT FURLE
UTILITIES SYSTEMS LOCATION TECHNICIAN

RECOMMENDATION OF AWARD

Computation Verified by: GPI/Greenman-Pedersen, Inc.

Date: November 11, 2014

Contract No. D033659/PIN 1756.60

Bld Opening Date November 5, 2014

Contract Description:

BALLSTON AVENUE TRAFFIC IMPROVEMENTS PROJECT. *This project will address existing vehicular and pedestrian safety problems and includes full depth pavement reconstruction including widening Ballston Avenue and realigning the curb line to provide a center left-turn lane/median, replace the traffic signal at Hamilton Street, install a new traffic control signal at Lincoln Avenue, modify the Union Street intersection to reduce vehicle conflicts, and provide sidewalks and streetscaping on both sides of Ballston Avenue.*

BIDDERS IN RANK ORDER:

RANK	CONTRACTOR	BID AMOUNT
	ENGINEER'S ESTIMATE (Includes Addendum #1):	\$1,940,939.00
1	BAST HATFIELD CONSTRUCTION, LLC	\$1,803,652.00
2	KUBRICKY CONSTRUCTION CORP.	\$1,856,412.93
3	RIFENBURG CONSTRUCTION, INC.	\$2,034,785.05
4	DELSIGNORE BLACKTOP PAVING, INC.	\$2,222,216.97
5	REALE CONSTRUCTION COMPANY, INC.	\$2,278,000.00

The Lowest Responsible Bidder: **BAST HATFIELD CONSTRUCTION** with a Low Bid of \$1,803,652.00

I recommend the award of the above contract to the lowest responsible bidder.

I recommend rejection of all bids.

Dated 11-25-2014

Signature: _____

Mr. Timothy W. Wales, P.E.

November 12, 2014

Mr. Timothy W. Wales, City Engineer
Saratoga Springs City Hall
474 Broadway
Saratoga Springs, NY 12866

**Re: Ballston Avenue Traffic Improvements Project
City of Saratoga Springs, Saratoga County NY
D033659/PIN 1756.60
GPI Job No. ALB-2011049.00**

Dear Mr. Wales:

In accordance with Chapter 14 of the Procedures for Locally Administered Federal Aid Projects, enclosed is the Contract Award Documentation Package as prepared by GPI/Greenman-Pedersen, Inc. for the subject project. The award package has been prepared in accordance with Chapter 14 of these Procedures. The documentation for the Contract Award Package follows the list as shown in Section 14.4.

A) Proof of Advertising

The contract appeared in the New York State Contract Reporter on October 14, 2014 issue. A copy of the confirmation of this submission is enclosed. The contract also was advertised in The Saratogian and the Daily Gazette on October 14, 2014 and again on October 16, 2014 to advertise the project.

B) Memorandum of Bids

The Memorandum of Bids is enclosed and **requires your signature**. The spreadsheet shows the Engineers Estimate of Quantities and Unit Prices. The memorandum also shows the unit prices bid by all bidders. Note the revised Engineers Estimate at \$1,940,939.00 to reflect the changes as a result of Addendum No. 1 and Addendum No.2.

C) Verification of the Low Bidder (mathematical certification)

GPI/Greenman-Pedersen, Inc. completed the mathematical certification of the low bidder on November 5, 2014 as part of the bid analysis. No corrections were necessary to the low bidder's tabulations. There was one adjustment necessary to the bid for DelSignore Blacktop Paving Inc. which increased the bid in the amount of \$27.65. These adjustments did not change the bid ranking.

D) Recommendation of Award by Sponsor

Enclosed is the Recommendation of Award proposing award of the contract to Bast Hatfield Construction, LLC of Clifton Park, NY. This recommendation **requires your signature**.

E) Copy of Signed Proposal of the Verified Low Bidder

The proposal included all of the required items as identified in the bid completeness check as found in the information to bidders including all necessary federal aid contractor requirements, including the following:

1. Non-collusive Bidding Certification
2. Debarment History Certification
3. Bid bond
4. Workers Compensation
5. Lobbying Certification
6. D/M/WBE Goals

F) Bid Analysis From Sponsor

The following components have been addressed in conducting the bid analysis:

1. The contract advertisement met the contract advertisement requirements by advertising for three (3) weeks in advance of the bid opening in the New York State Contract Reporter. Given that (5) firms/vendors firms bid on the contract; adequate competition has been secured.
2. Bids were opened on November 5, 2014 at 11:00 AM.
3. The low bidder proposed for award is the same low bidder that was determined at the bid opening, **Bast Hatfield Construction, LLC**
4. The low bid is 7.1% below the revised engineers estimate (reflective of Addendum No. 1 and No. 2) and 2.7 below the second bidder. A review of all bids does not indicate unbalanced bidding by the apparent low bidder.

G) Documentation demonstrating the low bidder's good faith effort of Disadvantaged Business Enterprise Competition

In accordance with Paragraph 13.5.1 of the Procedures, the goals outlined in the Contract Proposal which was signed by Bast Hatfield Construction, LLC, there is a 11% DEB goal for this contract. Bast Hatfield Construction, LLC has acknowledged this goal and will be entering all DBE subs into EBO as soon as the account is activated.

H) Certification of the Low Bidder Responsibility

Using the following guidelines as established by the Governor's Executive Order #170.1 the low bidder has been determined to be responsible.

1. The low bidder does not lack the expertise, experience or financial resources to complete the project.
2. There is no apparent criminal conduct in connection with government contracts.
3. The low bidder has not demonstrated grave disregard for the personal safety of employees, government personnel, or members of the public.

4. The low bidder has no record of willful non-compliance with prevailing wages.
5. The low bidder has no other significant labor law violations.
6. The low bidder has no apparent violations of the Workers Compensation Laws.
7. The low bidder has no apparent criminal conduct involving violations of Environmental Conservation Law or other environmental statutes.
8. The low bidder has demonstrated good faith efforts to comply with Federal or State statutes and regulations regarding efforts to solicit and utilize Minority, Women or Disadvantaged Business Enterprises on government contracts.
9. The low bidder apparently complies with State and Federal equal opportunity statutes and regulations.
10. There are no other causes so serious and compelling that it raises questions about the present responsibility of the low bidder.

In addition to the items above, the following checks have been performed as part of the review for bidder responsibility:

- A check of the General Services Administration's List of Debarred, Suspended, or Voluntarily Excluded Firms Ineligible for Federal Aid has been made and Bast Hatfield Construction, LLC does not appear.
- A check of the Department of Labor's monthly list of firms debarred for willful violations of the labor law has been made and Bast Hatfield Construction, LLC does not appear.
- A check of the Department of State's Corporation database has been made and Bast Hatfield Construction, LLC has the proper authority to conduct business in New York State.
- A check with the Office of Safety and Health Administration for possible safety violations shows that Bast Hatfield Construction, LLC has had eight (8) violations since December 2009. All of these cases have been closed.

I) Certification of resolution of conditional approval Items at PS&E Approval

There were no conditional approval Items at the time of PS&E approval.

J) Copy of all amendments/addendum not included in with the original proposal

There were two (2) addendums issued on October 29, 2014 and October 30, 2014 by the City of Saratoga Springs.

K) A description from the Sponsor on how they intend to inspect and provide QA/QC

1. Contract Inspection: The City of Saratoga Springs will retain **GPI** to provide daily on-site construction inspection services. A signed CMP has been transmitted as part of the PSE package.

2. Project QA/QC: The project will be administered in accordance with the latest New York State Department of Transportation Standard Specifications. The City of Saratoga Springs will require all manufacturers, vendors, contractor and construction inspection engineer to certify materials and workmanship ensuring they conform to the Specifications. There shall be sufficient documentation in accordance with the Specifications to ensure project expenditures remain eligible for Federal reimbursement.

GPI/Greenman-Pedersen, Inc. recommends that City of Saratoga Springs award the subject project to **Bast Hatfield Construction, LLC**. If you are in concurrence with this, please include all supporting documents (A-K above) in a letter to NYSDOT Region 1 (attached) to complete the Award Documentation Package requirements.

Should you have any questions regarding the enclosed information or require any additional information, please feel free to contact me at (518) 453-9431 ext 222 or pfaith@gpinet.com.

Very truly yours,
GREENMAN-PEDERSEN, INC.



Peter Faith, P.E.
Assistant Vice President

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cc: File
T. Balogh, NYSDOT (via email)