

## Memo

**To:** COMMISSIONER OF ACCOUNTS, JOHN FRANCK  
**From:** COMMISSIONER OF PUBLIC WORKS, ANTHONY SCIROCCO  
**Date:** JANUARY 14, 2015  
**Re:** AWARD OF BID – CASELLA WASTE MANAGEMENT

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The Department of Public Works would like to award the following bid for the year 2015. This Vendor has bid the lowest overall price, that best meet the specifications, in accordance to contract procedures.

Hence, we are asking you to put this on your next Council Meeting Agenda, January 20, 2015

Thank you for your cooperation in this matter.

Signature *Anthony Scirocco* Date 1/14/15

Anthony Scirocco, Commissioner of Public Works

Department That Owns Award/Extension of Bid: Department of Public Works

Project or Item Being Awarded: Municipal Solid Waste

Item Being Extended: \_\_\_\_\_

Vendor Who Won the Bid: Casella Waste Management

Budget Line Item: A3638184 54521

Budget Line Item: A3638184 54700

Assistant Purchasing Agent: Purchasing policy has  / has not \_\_\_\_\_ been followed in the selection of the winner of the bid or bid extension.

[Signature]  
Assistant Purchasing Agent  
Date 1/14/15

Director of Risk and Safety: Vendor being awarded the bid or the bid being extended has  / has not \_\_\_\_\_ met all insurance requirements of the City of Saratoga Springs and has provided a copy of their certificate of insurance for review by the Director of Risk and Safety.

[Signature]  
Director of Risk and Safety  
Date 1/14/15

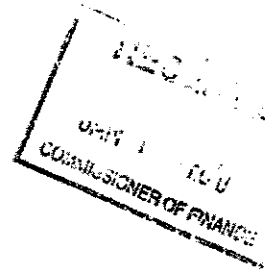
**\*\*An award/extension of bid will not be placed on the Commissioner's agenda if any of the above is missing. The request to place the item on the agenda will be returned to the appropriate department.**

**Municipal Solid Waste 2014-27**

	<u>Item #1</u>	<u>Item #2</u>	<u>Item #3</u>	<u>Total Bid</u>
<b>Casella Waste Management</b> 1392 Route 9, Fort Edward, NY 12828 Joe Girard <a href="mailto:melody.kobor@casella.com">melody.kobor@casella.com</a>	\$50/unit	\$90/unit	\$90/unit	\$85,500.00
<b>County Waste &amp; Recycling</b> 1927 Route 9, Clifton Park, NY 12065 Steve LaFollette <a href="mailto:stevel@wcnx.org">stevel@wcnx.org</a>	\$51/unit	\$95/unit	\$95/unit	\$87,786.00
<b>Waste Management of NY</b> 100 Ransier Drive, West Seneca, NY 14224 Lisa McNeight <a href="mailto:jbialasz@wm.com">jbialasz@wm.com</a>	\$48/unit	\$148/unit	\$222.10/unit	\$94,946.40

Sample Form COSF-2

Request for Certification of Sufficient Funds



Submittal Date: 1/14/15

The Department of Public Works requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

Obligation to be incurred, detailing vendor name, project description, Council approval, etc. (attach supporting documentation):

Casella Waste Management  
Municipal Solid Waste  
Approved -

Appropriation - Current Budget Expense Org/Object/Proj(s): A3638184 54521 ✓  
A3638184 54700 ✓

Amount Requested for Approval: \$ 85,500.00 ✓  
Current Amount Available: \$ 75,000.00 ✓  
Transfer/Amendment Pending: \$ 13,000 ✓

Transfer/Amendment Date: /

[Signature] 1/14/15  
Department Head Signature Date

Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

Michael W. Clark-Madigan 1/14/15  
Commissioner of Finance Approval Date