



January 20, 2015

CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
7:00 PM

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

EXECUTIVE SESSION: Pending or proposed litigation

CONSENT AGENDA

1. Approval of 1/5/15 Pre-Agenda Meeting Minutes
2. Approval of 1/6/15 City Council Meeting Minutes
3. Approval of 12/15/14 Pre-Agenda Meeting Minutes
4. Approval of 12/16/14 City Council Meeting Minutes
5. Approve Budget Amendments (Increases)
6. Approve Budget Transfers – Regular
7. Approve Payroll 1/9/15 \$449,408.47
8. Approve Payroll 1/16/15 \$748,486.46
9. Approve Warrant: 2014 Mid – 14MWDEC4 \$123,419.21
10. Approve Warrant: 2014 Mid – 15MWJAN1 \$369.91
11. Approve Warrant: 2014 REG – 14DEC4 \$640,003.70
12. Approve Warrant: 2015 REG – 15JAN2 \$936,894.51

MAYOR'S DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Contract with Girvin and Ferlazzo
2. Discussion and Vote: Authorization for Mayor to Sign Contract with Miller, Mannix, Schachner & Hafner, LLC
3. Discussion and Vote: Community Development Coordinator
4. Discussion and Vote: Hourly Rate for City Historian
5. Discussion and Vote: Board of Ethics
6. Appointment: Planning Board
7. Appointment: Zoning Board of Appeals
8. Appointment: Open Space Committee
9. Discussion: Update on 2015 Comprehensive Plan Procedure
10. Set Public Hearing: To Amend the Capital Program and Budget for a New Ice Resurfacing Machine
11. Announcement: Recreation Program and Event Announcements
12. Announcement: Saratoga Forum on Parking and Transportation
13. Announcement: 2015 State of the City Address

ACCOUNTS DEPARTMENT

1. Award of Bid: Municipal Solid Waste to Casella Waste Management
2. Award of Bid: Extension of Bid for Emergency Medical Supplies to Henry Schein
3. Award of Bid: Canfield Casino Dining Room Reinforcing & Ceiling Stabilization to Mid-State Industries, Ltd.
4. Award of Bid: Extension of Bid for Emergency Medical Supplies to Bound Tree
5. Discussion and Vote: Deputy Registrar of Vital Statistics and Senior Clerk

FINANCE DEPARTMENT

1. Discussion and Vote: Solar Attachment I for PON 2956 NY Sun Competitive PV Program
2. Discussion and Vote: Use of Reserve Resolution: Retirement System Reserve
3. Discussion and Vote: Use of Reserve Resolution: Capital Reserve Fund to Finance the construction, Reconstruction or Acquisition of Buildings
4. Discussion and Vote: Use of Reserve Resolution: Water System Reserve Fund
5. Discussion and Vote: Use of Reserve Resolution: Sewer System Reserve Fund
6. Discussion and Vote: Use of Reserve Resolution: Reserve for the Payment of Bonded Indebtedness
7. Discussion and Vote: Use of Reserve Resolution: Subdivision Recreation Fund
8. Discussion and Vote: Use of Reserve Resolution: Reserve Fund for the Purchase of Parkland and/or for Capital Improvements to Existing Parkland
9. Discussion and Vote: Budget Transfers – Payroll
10. Discussion and Vote: Budget Transfers – Benefits
11. Discussion and Vote: Budget Amendments – Interfund

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for the Mayor to Sign National Grid Easement for the Bog Meadow Pump Station Electrical Service Upgrade
2. Discussion and Vote: Authorization for the Mayor to Sign Agreement with Mid-State Industries Ltd – Canfield Casino Reinforcing & Ceiling Stabilization
3. Discussion and Vote: Authorization for the Mayor to Sign Agreement with Stantec Consulting Services, Inc. for the Adams Street Pump Station Upgrade

PUBLIC SAFETY DEPARTMENT

1. Discussion and Vote: Authorization to Increase the Salary Ranges for the Part Time School Crossing Guards
2. Discussion and Vote: Authorization for Mayor to Sign MOU with Niskayuna Fire District 1 for the 15% Matching cost for AFG (assistance to Firefighter Grant)

SUPERVISORS

Matthew Veitch

1. Public Safety Committee
2. Chairman's Initiatives
3. NYSAC Conference
4. Deceased Veteran's Honors

Peter Martin

1. Equalization and Assessment
2. Public Health
3. Veteran's
4. Board of Supervisor's Meeting

ADJOURN



January 20, 2015

CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
7:00 PM

PRESENT: Joanne Yepsen, Mayor
John Franck, Commissioner of Accounts
Michele Madigan, Commissioner of Finance
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS

STAFF PRESENT: Joe Ogden, Deputy Mayor
Sharon Kellner-Byrnes, Deputy Commissioner, Accounts
Lynn Bachner, Deputy Commissioner, Finance
Tim Cogan, Deputy Commissioner, DPW
Eileen Finneran, Deputy Commissioner, DPS

Vincent DeLeonardis

Peter Martin, Supervisor
Matthew Veitch, Supervisor

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

CALL TO ORDER

Mayor Yepsen called the meeting to order at 7:02 p.m.

PUBLIC COMMENT

Mayor Yepsen said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes each according to the rules approved in February of 2004 by the City Council.

Mayor Yepsen opened the public comment period at 7:03 p.m.

Harry Moran, chair of Sustainable Saratoga stated they are pleased to present 2 forums on parking and transportation. There will be experts there to address how other communities are addressing these issues. Projects raise the question of the appropriate balance of parking. They are looking to open discussions on these issues.

Phil Diamond of 55 Railroad Place stated with the exception of the mayor, the Council does not understand what transparent government and productive government is. We have a commissioner who wants to stop a revenue stream by stopping water connection fees; there is a commissioner who wants to give a piece of land away for far less than it's worth. We have a finance commissioner who voted for stopping the revenue stream for water connection fees and for giving away land for far less than what it is worth.

Theresa Capozzola of 57 Gilbert Road stated she hopes one of the Council members will advance the completed Comprehensive Plan at the Council level. Her concern is that an argument is going to be made that the Council has improperly involved itself in the Comprehensive Plan process. From the meeting in September to the meeting in November, no additional public comments were received, no public hearings were had, no public request for new language was made, and when they met in November there was new language before the Committee allowing PUDs in the conservation district. Something happened and how it happened was not a public process.

Mayor Yepsen closed the public comment period at 7:12 p.m.

Commissioner Mathiesen stated Mr. Diamond continues to come to the Council meetings and trash members of the Council. He feels they have been extremely transparent regarding the purchase of the piece of land on Union Avenue. It would have been irresponsible on the part of the Department of Public Safety not to pursue that property as they had been waiting a long time to obtain that property.

Commissioner Scirocco stated they looked at this plan for quite a while. It is a funding stream that can only be used for certain purposes. It didn't serve the rate payers back then and it isn't serving the rate payers well now.

EXECUTIVE SESSION

Mayor Yepsen moved and Commissioner Madigan seconded to adjourn to executive session for the purpose of pending or proposed litigation at 7:18 p.m.

Ayes - All

Council returned from executive session at 7:46 p.m.

Mayor Yepsen stated not determination was made.

CONSENT AGENDA

Mayor Yepsen moved and Commissioner Madigan seconded to accept the consent agenda as follows:

1. Approval of 1/5/15 Pre-Agenda Meeting Minutes
2. Approval of 1/6/15 City Council Meeting Minutes
3. Approval of 12/15/14 Pre-Agenda Meeting Minutes
4. Approval of 12/16/14 City Council Meeting Minutes
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12. Approve Warrant: 2015 REG – 15JAN2 \$936,894.51

Ayes - All

MAYOR'S DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with Girvin and Ferlazzo (15-007)

Mayor Yepsen stated this agreement will allow the City to continue employ Girvin and Ferlazzo in settlement of 2 outstanding contracts; fire and police. The hourly rate is \$190 per hour up to 200 work hours and then \$180 per hour for hours 201 and up with a cap of \$20,000. Funding is in line A3011424 / 54720.

Mayor Yepsen moved and Commissioner Mathiesen seconded to authorize the mayor to sign a contract with Girvin and Ferlazzo for legal services associated with labor relations and negotiating collective bargaining agreements as distributed with the agenda.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Contract with Miller, Mannix, Schachner & Hafner, LLC (15-008)

Mayor Yepsen stated this agreement will allow the City to continue employ this firm for land use boards. The hourly rate is \$200 per hour with a cap of \$20,000. Funding is in line A3618684 / 54720 / 8020.

Mayor Yepsen moved and Commissioner Franck seconded to authorize the mayor to sign contract with Miller, Mannix, Schachner & Hafner, LLC for legal services associated with the Planning, Zoning, and general land use matters as distributed with the agenda.

Ayes – All

Discussion and Vote: Community Development Coordinator (15-009)

Mayor Yepsen stated she is asking the Council to approve the increase in hours and overall salary for this position. The community development coordinator handles many of the City's grants and housing issues. They will be extending the hours from 33 hours per week to 40 hours per week. This increase is budget neutral.

Mayor Yepsen moved and Commissioner Madigan seconded to increase the hours per week of the community development coordinator from 33 to 40 and this position be moved to grade 15 step 4 per the current CSEA City Hall contract and be effective January 24, 2015.

Commissioner Madigan advised this position is 100% reimbursable grant funded position up to 40 hours.

Ayes – All

Discussion and Vote: Hourly Rate for City Historian (15-010)

Mayor Yepsen advised it has been over 10 years since this position has received an increase in hourly pay.

Mayor Yepsen moved and Commissioner Franck seconded to increase the hourly pay of the 20 hour per week city historian from \$16 per hour to \$20 per hour effective January 24, 2015.

Ayes – All

Discussion and Vote: Board of Ethics (15-011)

Mayor Yepsen advised she would like to re-appoint Justin Hogan to the Board of Ethics. He is the director of business development at J Strategies and a graduate of SUNY Albany.

Mayor Yepsen moved and Commissioner Franck seconded to re-appoint Justin Hogan to the Board of Ethics effective immediately.

Ayes – All

Appointment: Planning Board

Mayor Yepsen advised she is appointing Janet Casey to the Planning Board.

Appointment: Zoning Board of Appeals

Mayor Yepsen advised she is appointing Susan Steer to the Zoning Board of Appeals.

Appointment: Open Space Committee

Mayor Yepsen advised she is appointing Suzanne Kwasniewski, Charlie Morrison, and Christopher Walsh to the Open Space Committee.

Discussion: Update on 2015 Comprehensive Plan Procedure

Mayor Yepsen stated the Comprehensive Plan voted 10-3 to pass on a 'final' work product to the City Council. The Mayor's Office has been working with the attorneys to determine what way they wish to proceed.

Brad Birge, administrator of economic and planning, stated the Committee held 20 meetings, public comment periods, and produced a document for City Council review. Adopted by a 10-3 vote, the Committee decided to pass along the November draft with 53 recommendations. There was not a recommendation by the Committee; therefore the Council is not bound by the 90 day public hearing rule. It is up to the City Council to determine how they wish to proceed. They can review this or not.

Mayor Yepsen advised until further notice or adoption of something new, the land use boards will continue to use the Comprehensive Plan from 2001.

Set Public Hearing: To Amend the Capital Program and Budget for a New Ice Resurfacing Machine

Mayor Yepsen set a public hearing for Tuesday, February 3, 2015 at 6:55 p.m.

Announcement: Recreation Program and Event Announcements

John Hirliman announced they are registering for vacation week. All information is on the webpage.

Announcement: Saratoga Forum on Parking and Transportation

Mayor Yepsen announced this was well covered by Harry Moran during public comment. She will be announcing at the State of the City Address more open forums for discussion on issues the City should be looking at.

Announcement: 2015 State of the City Address

Mayor Yepsen announced the 2015 State of the City Address will be held on Tuesday, January 27, 2015 at 7 p.m. at the City Center.

ACCOUNTS DEPARTMENT

Award of Bid: Municipal Solid Waste to Casella Waste Management (15-012)

Commissioner Franck moved and Commissioner Scirocco seconded to award the bid for Municipal Solid Waste to Casella Waste Management as they were the lowest qualified bidder.

Funding is in lines A3638184 / 54521 & A3638184 / 54700.

Ayes – All

Award of Bid: Extension of Bid for Emergency Medical Supplies to Henry Schein (15-013)

Commissioner Franck moved and Commissioner Mathiesen seconded to extend the bid for Emergency Medical Supplies to Henry Schein for an additional year under the same terms and conditions.

Funding is in line A3143414 / 54150.

Ayes – All

Award of Bid: Canfield Casino Dining Room Reinforcing & Ceiling Stabilization to Mid-State Industries, Ltd. (15-014)

Commissioner Franck moved and Commissioner Scirocco seconded to award the bid for Dining Room Roof Reinforcement & Ceiling Stabilization to Mid-State Industries, Ltd. as they were the lowest qualified bidder.

Funding is in line H3537112 / 52000 / 1165.

Ayes – All

Award of Bid: Extension of Bid for Emergency Medical Supplies to Bound Tree (15-015)

Commissioner Franck moved and Commissioner Mathiesen seconded to extend the bid for Emergency Medical Supplies to Bound Tree for an additional year under the same terms and conditions.

Funding is in line A3143414 / 54150.

Ayes - All

Discussion and Vote: Deputy Registrar of Vital Statistics and Senior Clerk (15-016)

Commissioner Franck advised that Stephani Voigt, our assistant purchasing agent, is leaving and we have promoted Stefanie Richards, the current Accounts Department Assistant, to that position. That left a vacant position in the department. The needs of the department and how we can better serve the public were re-evaluated. With that they decided the best way to serve the public and be more efficient is to transfer responsibilities to the senior person, which is the Deputy Registrar of Vital Statistics, from the Accounts Department Assistant position, and bring that position from its current grade 8 to the grade level – 11- of the Accounts Department Assistant.

The Accounts Department Assistant (grade 11) position was reclassified to a Senior Clerk position which is a grade 6. They found a person for the Senior Clerk position who brings working knowledge of City Hall, MUNIS, and is a notary. These skills are invaluable to the department and will better serve the public - lending this person to start at a grade 6 and remain at her current step (3) and step date of July 2nd.

These changes have been approved by the union. With the final payout to Stephani Voigt for sick time, the promotion of Stephanie Richards, and the change of grades with retaining the steps and step dates, there is no increase to the department budget. There will probably be a small amount being returned to the general fund at the end of the year.

Commissioner Franck moved and Commissioner Mathiesen seconded the City Council to approve the grade change effective January 12, 2015 for the Deputy Registrar of Vital Statistics from a grade 8 to a grade 11 with a placement of the employee at a step 2, keeping her step date as January 22nd. Commissioner Franck further moved for the City Council to approve the appointee in the Senior Clerk position at a step 3 effective January 28, 2015 and she will keep her step date as July 2nd; with both being contingent upon Civil Service approval.

Ayes - All

FINANCE DEPARTMENT

Discussion and Vote: Solar Attachment I for PON 2956 NY Sun Competitive PV Program (15-017)

Commissioner Madigan stated Sun Edison is the City's contractor for the solar park. Attachment I is required document under the terms of the grant.

Commissioner Madigan moved and Commissioner Franck seconded to authorize the mayor to sign Solar Attachment I for PON 2956 NY Sun Competitive PV Program as distributed with the agenda.

Ayes – All

Discussion and Vote: Use of Reserve Resolution: Retirement System Reserve (15-018)

Commissioner Madigan stated when the Council approved the 2015 budget they approved the use of several different reserves. As of December 31, 2014 the reserve amount was \$637,935.48 and after this resolution \$452,935.48 will remain.

The Council agreed to waive the reading of the following resolution:

RESOLUTION

(For Expenditure of Retirement System Reserve)

WHEREAS, the City Council of the City of Saratoga Springs established the Retirement System Reserve on May 18, 2005 to accumulate moneys to finance all or part of the cost of the City's retirement obligation as described in New York State General Municipal Law § 6-r; and

WHEREAS, on November 3, 2014, the City Council approved the 2015 Budget, which includes a General Operating Fund Budget which reflects expenditures for payments into the New York State and Local Employees' Retirement System and the New York State and Local Police and Fire Retirement System as required by state law, and the revenues that support these expenditures. The 2015 General Operating Fund Budget includes \$185,000 from the Retirement System Reserve; and

WHEREAS, these expenditures to the New York State and Local Retirement System and the New York State and Local Police and Fire Retirement System are in accordance with the purposes of the Retirement System Reserve;

NOW, THEREFORE, BE IT RESOLVED, that the above-described specific expenditure up to the amount of \$185,000, is hereby approved as authorized as in accordance with the Retirement System Reserve.

Commissioner Madigan moved and Commissioner Franck seconded to approve the resolution for the use of the retirement reserve as distributed with the agenda.

Ayes - All

Discussion and Vote: Use of Reserve Resolution: Capital Reserve Fund to Finance the construction, Reconstruction or Acquisition of Buildings (15-019)

Commissioner Madigan stated this is for \$100,000. As of December 31, 2014 there is \$468,772.73 and after this resolution \$368,772.73 will remain.

The Council agreed to waive the reading of the following resolution:

**RESOLUTION
(For Expenditure of Capital Reserve Fund to Finance the Construction, Reconstruction or Acquisition of Buildings)**

WHEREAS, the City Council of the City of Saratoga Springs established the Capital Reserve Fund to Finance the Construction, Reconstruction or Acquisition of Buildings ("Buildings Reserve Fund") on November 7, 2006 for a type of capital improvement pursuant to § 6-c of the General Municipal Law, for the purpose of accumulating moneys to finance the cost of the construction, reconstruction, or acquisition of buildings and additions to or conversion thereof as described in subdivisions 11 and 12 of § 11.00 of the Local Finance Law; and
WHEREAS, on November 3, 2014, the City Council approved the 2015 Budget, which includes a Capital Fund Budget reflecting expenditures for projects entitled "City Buildings and Facilities Repairs" and the "Music Hall Upgrade", as well as the revenues that support these expenditures. The 2015 Capital Fund Budget includes \$50,000 from the Buildings Reserve Fund for City Buildings and Facilities Repairs, and \$50,000 from the Buildings Reserve Fund for the Music Hall Upgrade; and
WHEREAS, expenditures for City Buildings and Facilities Repairs under this resolution include a continuation of funding for work identified at various buildings in need of immediate repair or construction related to safety issues, as well as upgrades required to improve building conditions or over all operation, unexpected and/or emergency repairs. Expenditures for the Music Hall Upgrade under this resolution include air conditioning, sound proof flooring and acoustic boards. These expenditures are in accordance with the purposes of the Buildings Reserve Fund;
NOW, THEREFORE, BE IT RESOLVED, that the above-described expenditures totaling \$100,000 are hereby approved in accordance with the Capital Reserve Fund to Finance the Construction, Reconstruction or Acquisition of Buildings.

Commissioner Madigan moved and Commissioner Mathiesen seconded to approve the resolution for the use of the capital reserve fund to finance the construction, reconstruction, or acquisition of buildings as distributed with the agenda.

Ayes - All

Discussion and Vote: Use of Reserve Resolution: Water System Reserve Fund (15-020)

Commissioner Madigan stated the water system reserve fund is in the amount of \$459,947.33 for the payment of principal and interest on bonds relative to City water system improvements. As of December 31, 2014 there is \$318,266.18; after this there will be a negative amount of \$141,681.15. They have estimated 2015 collections in the amount of \$370,000. They feel there will be enough money in the water system reserve to fund this.

The City Council agreed to waive the reading of the following resolution:

**RESOLUTION
(For Expenditure of Water System Reserve Fund)**

WHEREAS, the City Council of the City of Saratoga Springs established the Water System Reserve Fund on June 5, 2012 for the purpose of accumulating moneys to finance a type of capital improvement, specifically, improvements to the City water system, and
WHEREAS, a \$459,947.33 expenditure is required to finance capital improvements to the City's water system as provided for in the 2015 Water Fund Budget adopted on November 3, 2014, and is in accordance with the purposes of the Water System Reserve Fund. The expenditures are for the payment of principal and interest on bonds relative to City water system improvements;
NOW, THEREFORE, BE IT RESOLVED, that the above-described expenditure of \$459,947.33 to finance capital improvements to the City water system is hereby

approved as authorized as in accordance with the Water System Reserve Fund.

Commissioner Madigan moved and Commissioner Mathiesen seconded for Council approval of the resolution for the use of the water system reserve fund as distributed with the agenda.

Ayes – All

Discussion and Vote: Use of Reserve Resolution: Sewer System Reserve Fund (15-021)

Commissioner Madigan stated the sewer system reserve fund is in the amount of \$123,470 and will be used for the payment of principal and interest on bonds relative to the City sewer system improvements. As of December 31, 2104 there is \$77,467.75; after this there will be a negative amount of \$46,002.25. They have estimated 2015 collections in the amount of \$160,000. They feel there will be enough money in the water system reserve to fund this.

The City Council agreed to waive the reading of the following resolution:

RESOLUTION

(For Expenditure of Sewer System Reserve Fund)

WHEREAS, the City Council of the City of Saratoga Springs established the Sewer System Reserve Fund on September 2, 2014 for the purpose of accumulating moneys to finance a type of capital improvement, specifically, improvements to the City sewer system; and

WHEREAS, a \$123,470.00 expenditure is required to finance capital improvements to the City's sewer system as provided for in the 2015 Sewer Fund Budget adopted on November 3, 2014, and is in accordance with the purposes of the Sewer System Reserve Fund. The expenditures are for the payment of principal and interest on bonds relative to City sewer system improvements;

NOW, THEREFORE, BE IT RESOLVED, that the above-described expenditure of \$123,470.00 to finance capital improvements to the City water system is hereby approved as authorized as in accordance with the Sewer System Reserve Fund.

Commissioner Madigan moved and Commissioner Scirocco seconded for Council approval of the resolution for the use of the sewer system reserve fund as distributed with the agenda.

Ayes – All

Discussion and Vote: Use of Reserve Resolution: Reserve for the Payment of Bonded Indebtedness (15-022)

Commissioner Madigan stated this is for \$200,000. As of December 31, 2014 there is \$540,177.09 and after this resolution \$340,177.09 will remain.

The Council waived the reading of the following resolution:

RESOLUTION

(For Expenditure of Reserve Fund for the Payment of Bonded Indebtedness)

WHEREAS, the City Council of the City of Saratoga Springs established the Reserve Fund for the Payment of Bonded Indebtedness on October 15, 2013 to accumulate moneys to finance the payment of bonded indebtedness as described in New York State General Municipal Law § 6-h; and

WHEREAS, on November 3, 2014, the City Council approved the 2015 Budget, which includes a Debt Service Fund Budget which reflects expenditures for principal and interest payments on various bonds for capital projects, and the revenues that support these expenditures. The 2015 Debt Service Fund Budget includes \$200,000 from the Reserve Fund for the Payment of Bonded Indebtedness; and

WHEREAS, these expenditure for principal and interest payments on various bonds for capital projects are in accordance with the purposes of the Reserve Fund for the Payment of Bonded Indebtedness;

NOW, THEREFORE, BE IT RESOLVED, that the above-described specific expenditure up to the amount of \$200,000, is hereby approved as authorized as in accordance with the Reserve Fund for the Payment of Bonded Indebtedness.

Commissioner Madigan moved and Commissioner Franck seconded to approve of the resolution for the use of the reserve for the payment of bonded indebtedness fund as distributed with the agenda.

Ayes – All

Discussion and Vote: Use of Reserve Resolution: Subdivision Recreation Fund (15-023)

Commissioner Madigan stated this is in the amount of \$405,950. As of December 31, 2014 there is \$1,087,339.93 and after this resolution \$681,389.93 will remain.

Council waived the reading of the following resolution:

RESOLUTION

(For Expenditure of from the Subdivision Recreation Fund aka the Recreation Trust)

WHEREAS, the City of Saratoga Springs has established a subdivision recreation fund as part of its Subdivision Regulations and as part of its Zoning Ordinance (Section 7.2.18). The purpose of the subdivision recreation fund (aka the Recreation Trust) is to use site plan fees paid in lieu of usable recreation land for "neighborhood park, playground or recreation purposes, including the acquisition and improvement of property"; and

WHEREAS, on November 3, 2014, the City Council approved the 2015 Budget, which includes a Capital Fund Budget reflecting expenditures for projects entitled "The Spirit of Life Restoration Project", "Playgrounds and Facilities", and the "New Recreation Fields", as well as the revenues that support these expenditures. The 2015 Capital Fund Budget includes \$179,950 from the Subdivision Recreation Fund for The Spirit of Life Restoration Project, \$26,000 from the Subdivision Recreation Fund for Playgrounds and Facilities, and \$200,000 from the Subdivision Recreation Fund for New Recreation Fields;

and

WHEREAS, expenditures under this resolution for The Spirit of Life Restoration Project include restoration and work on the Statue, masonry work, surrounding landscaping, unexpected and/or emergency repairs. Expenditures under this resolution for Playgrounds and Facilities include updates and expansions such as an adult fitness park, additional youth equipment and/or replacement of current equipment at some or all of the following parks: East, West, North, South, and/or Veterans Memorial. Expenditures under this resolution for New Recreation Fields include costs for the design, purchase and development of land, facilities and fields for the City's outdoor recreation programs. These expenditures are in accordance with the purposes of the Subdivision Recreation Fund;

NOW, THEREFORE, BE IT RESOLVED, that the above-described expenditures totaling \$405,950 are hereby approved in accordance with the Subdivision Recreation Fund (aka the Recreation Trust).

Commissioner Madigan moved and Commissioner Mathiesen seconded to approve the resolution for the use of Subdivision Recreation Fund as distributed with the agenda.

Ayes – All

Discussion and Vote: Use of Reserve Resolution: Reserve Fund for the Purchase of Parkland and/or for Capital Improvements to Existing Parkland (15-024)

Commissioner Madigan stated this is in the amount of \$220,000 and for the Waterfront Park redevelopment project. As of December 31, 2014 there is \$397,915.11 and after this resolution \$177,915.11 will remain.

The Council waived the reading of the following resolution:

RESOLUTION

(For Expenditure of the Reserve Fund for the Purchase of Parkland and/or for Capital Improvements to Existing Parkland)

WHEREAS, the City Council of the City of Saratoga Springs established the Reserve Fund for the Purchase of Parkland and/or for Capital Improvements to Existing Parkland on September 16, 2003 pursuant to General Municipal Law § 6-C (2) in order to

set aside in trust the proceeds from the sale of the parkland at the corner of East Avenue and Excelsior Avenue and to dedicate and use such funds for the purchase of replacement parkland and/or for capital improvements to existing parkland; and
WHEREAS, on November 3, 2014, the City Council approved the 2015 Budget, which includes a Capital Fund Budget reflecting expenditures for a project entitled "Waterfront Park Redevelopment", as well as the revenues that support these expenditures. The 2015 Capital Fund Budget includes \$220,000 from the Reserve Fund for the Purchase of Parkland and/or for Capital Improvements to Existing Parkland; and
WHEREAS, expenditures for the Waterfront Park Redevelopment include the renovation of several buildings and various infrastructure components; and these expenditures are in accordance with the purposes of the Reserve Fund for the Purchase of Parkland and/or for Capital Improvements to Existing Parkland;
NOW, THEREFORE, BE IT RESOLVED, that the above-described expenditure in the amount of \$220,000 is hereby approved in accordance with the Reserve Fund for the Purchase of Parkland and/or for Capital Improvements to Existing Parkland.

Commissioner Madigan moved and Commissioner Mathiesen seconded to request approval of the resolution for the use of the reserve fund for the purchase of parkland and/or capital improvements to existing parkland as distributed with the agenda.

Ayes - All

Discussion and Vote: Budget Transfers – Payroll (15-025)

Commissioner Madigan moved and Commissioner Franck seconded to approve the 2015 budget transfers – payroll which were distributed with the agenda.

Commissioner Scirocco stated he has a concern with the human resource position. He feels there is enough money to get someone on board full time; there is too much going on for a person to be here only 2 days a week. Is there any plan in hiring someone?

Mayor Yepsen stated the pool of qualified people is not plentiful. They are looking into how to handle this. Most people were concerned with the Civil Service test.

Joe Ogden, Deputy Mayor, advised this has been a difficult issue. They used Pinnacle to fill the void until they can fill the position permanently. The public sector experience here is critical.

Commissioner Franck suggested increasing the salary and seeing if the Civil Service test can be given first to establish a list.

Ayes – All

Discussion and Vote: Budget Transfers – Benefits (15-026)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the 2015 budget transfers – benefits which were distributed with the agenda.

Ayes – All

Discussion and Vote: Budget Amendments – Interfund (15-027)

Commissioner Madigan moved and Commissioner Mathiesen seconded to approve the 2015 budget amendments – interfund transfer which were distributed with the agenda.

Ayes – All

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for the Mayor to Sign National Grid Easement for the Bog Meadow Pump Station Electrical Service Upgrade (15-028)

Commissioner Scirocco stated an upgrade of the existing pump station is needed.

Commissioner Scirocco moved and Commissioner Madigan seconded to authorize the mayor to sign the National Grid easement for the Bog Meadow Pump Station electrical service upgrade.

Ayes – All

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Mid-State Industries Ltd – Canfield Casino Reinforcing & Ceiling Stabilization (15-029)

Commissioner Scirocco stated Mid-State has a background in historic restoration and performed the temporary stabilization of the ceiling in September. The second phase of the repair will include removing the temporary strapping, roof reinforcing, and supplemental anchorage of the ceiling plaster.

Commissioner Scirocco moved and Commissioner Mathiesen seconded to authorize the mayor to sign an agreement with Mid-State Industries, Ltd. for reinforcing and ceiling stabilization of the Canfield Casino in the amount of \$137,500.

Funding is in line H3537112 / 52000 / 1165.

Ayes - All

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Stantec Consulting Services, Inc. for the Adams Street Pump Station Upgrade (15-030)

Commissioner Scirocco stated this station has exceeded pumping capacity. Stantec has completed studies outlining the needed upgrades. They will now begin design and bidding of this work.

Commissioner Scirocco moved and Commissioner Mathiesen seconded to authorize the mayor to sign an agreement with Stantec Consulting Services, Inc. for the Adams Street Pump Station Upgrade in the amount of \$87,500.

Funding is in line H3638122 / 52000 / 1241.

Ayes - All

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization to Increase the Salary Ranges for the Part Time School Crossing Guards (15-031)

Commissioner Mathiesen stated they are requesting a \$.25 per hour increase for all part time crossing guards. These people have not received an increase since 2007. Their rate per hour will go up with every 5 years of service. This change will take effect January 1, 2015.

Commissioner Mathiesen moved and Commissioner Madigan seconded to the increase the salary ranges for the part time school crossing guards.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign MOU with Niskayuna Fire District 1 for the 15% Matching cost for AFG (Assistance to Firefighter Grant) (15-032)

Commissioner Mathiesen stated Niskayuna Fire District 1 will be filing a grant proposal for the purchase of 18 CPR devices. To meet the requirements an MOU must be signed.

Commissioner Mathiesen moved and Commissioner Madigan seconded to authorize the mayor to sign an MOU with the Niskayuna Fire District 1 and that the Saratoga Springs Fire Department agrees to provide \$5,504.42; the monetary equivalent of the 15% match.

Funding is in line A3143632 / 52100.

Ayes - All

SUPERVISORS

Matthew Veitch

Public Safety Committee

Supervisor Veitch reported they had a proclamation dealing with an incident in Clifton Park honoring those involved in an incident in Clifton Park. Two citizens and a deputy pulled a man, who was on fire, from his car. The Committee met last week and agreed to form 2 sub-committees – equipping the deputies with body cameras and to look at the overall operation of the Sheriff's Department.

Chairman's Initiatives

Supervisor Veitch reported one initiative he has for this year is to visit each of the towns at their board meetings and provide them with an update of what is happening at the Board of Supervisors.

NYSAC Conference

Supervisor Veitch reported the NYSAC conference will be February 2nd and 3rd.

Deceased Veteran's Honors

Supervisor Veitch reported every month they honor a deceased veteran from Saratoga County. This month they are honoring a veteran from Stillwater.

Peter Martin

Equalization and Assessment

Supervisor Martin reported they set March 17th as the next County auction. There are 77 parcels on the list.

Public Health

Supervisor Martin reported CSEA voted the Maplewood Manor contract down. This could have an impact on the sale to Zenith Health.

Veteran's

Supervisor Martin reported plans continue regarding Veteran's Day.

Board of Supervisor's Meeting

There will be a public hearing on February 11th regarding the fireworks law.

ADJOURNMENT

There being no further business, Mayor Yepsen adjourned the meeting at 9:09 p.m.

Respectfully submitted,

Lisa Ribis
Clerk
Approved:
Vote:

DRAFT