



February 3, 2015

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
9:30 AM

**6:55 PM P.H. – Amend Capital
Budget and Program for Ice
Resurfacing Machine**

PRESENT: Joanne Yepsen, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW

STAFF PRESENT: Joe Ogden, Deputy Mayor
Lynn Bachner, Deputy Commissioner, Finance
Sharon Kellner-Chille, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

EXCUSED: Christian Mathiesen, Commissioner of DPS

Tim Cogan, Deputy Commissioner, DPW

Matthew Veitch, Supervisor
Peter Martin, Supervisor

CALL TO ORDER

Mayor Yepsen called the meeting to order at 9:39 a.m.

EXECUTIVE SESSION: Pending or proposed litigation

CONSENT AGENDA

1. Approval of 1/20/15 Pre-Agenda Meeting Minutes
2. Approval of 1/20/15 City Council Meeting Minutes
3. Approve Resolution for the Use of the Insurance Reserve
4. Approve Budget Amendments – Insurance Reserve
5. Approve Budget Amendments (Increases)
6. Approve Budget Transfers – Regular
7. Approve Payroll 1/23/15 \$447,448.03
8. Approve Payroll 1/30/15 \$653,982.54
9. Approve Warrant: 2014 Mid – 14MWDEC5 \$19,997.83
10. Approve Warrant: 2014 Mid – 15MWJAN2 \$3,315.51
11. Approve Warrant: 2014 REG – 14DEC5 \$334,639.82
12. Approve Warrant: 2015 REG – 15FEB1 \$91,321.88

Commissioner Madigan advised there is a typo in #10; it should be 2015 not 2014.

MAYOR'S DEPARTMENT

Discussion and Vote: Amend the Capital Program and Budget for a New Ice Resurfacing Machine

No comments.

Discussion and Vote: Authorization for Mayor to Sign Change Orders 2 – 6 for Waterfront Park Project from HMA Contracting Corp.

Commissioner Madigan advised that her department still needs a certificate of funds for these change orders.

Discussion and Vote: Accept Donation from Capital District NY Chapter Association of the US Army for 50th Anniversary of Vietnam War Committee

Mayor Yepsen advised the donation is in the amount of \$500.

Discussion and Vote: Authorization for the Mayor to Sign Grant Application for "Solarize NY" Program

Mayor Yepsen stated there are no matching funds. It is a \$5,000 grant from NYSERDA to assist with marketing, supplies, staff time, and volunteer coordination. This is to allow for the purchase of solar at a reduced rate.

Discussion: City Council Receives Final Work Product from Comprehensive Plan Committee

Brad Birge of the Planning Department advised the City Council has received the 'final' product. There are 53 possible amendments to the plan. It is now up to the Council to make it a document that is approvable by the Council.

Announcement: Comprehensive Plan Public Workshop Date

No comments.

ACCOUNTS DEPARTMENT

Discussion: Saratoga County Local Emergency Planning Committee

Commissioner Franck advised many residents were not aware of the program the County has regarding emergency notifications. Marilyn Rivers has been appointed to a committee to assist with this.

Marilyn Rivers, director of risk and safety, advised she had been appointed to the Local Emergency Planning Committee by Supervisor Veitch. They will be working with communities throughout the County. One of the first projects will be to document all the chemicals that enter and leave the community. They will also work to advance the County's emergency services program that informs residents of emergencies in their neighborhoods.

Discussion: Community Safety Committee

Marilyn Rivers, director of risk and safety stated community members have asked to participate in the Safety Committee. This will be a sub-committee of the Safety Committee and will allow the members of the public to work on community activities.

Discussion and Vote: Authorization for the Mayor to Sign an Agreement with FitzGerald Morris Baker and Firth for Accounts Department Legal Matters

Commissioner Franck advised that this firm was mainly used for Article 7's. Due to the size of this firm they have been using them for other items such as Article 78's. This is a separate contract for items they know of or could potentially come forward. This contract mirrors the Finance contract.

Commissioner Madigan advised it doesn't mirror the Finance contract. This contract is for employment matters only.

Commissioner Franck stated he will verify the contract as it is supposed to be fore Accounts' matters not just employment matters.

Marilyn Rivers stated the contract states employment practice and legal matters.

Commissioner Madigan stated she can support a contract that is very specific. At this time we have a lot of people looking at us for legal attorney services.

FINANCE DEPARTMENT

Discussion: VLT Revenue

Commissioner Madigan met with Senator Marchione, Senator Farley, and Assemblywoman Woerner and will provide update on that meeting. She will also have an update on the change the governor is bringing forward regarding video lottery gaming.

Discussion and Vote: 2015 Annual Tax Resolution

No comments.

Discussion and Vote: Bond Resolution

Commissioner Madigan the bond resolution is in the amount of \$5,448,692 and includes all items approved in the 2015 capital budget.

Discussion and Vote: Referral to County for Advisory Opinion – Revision to the Tourist Related Business Zoning District

Commissioner Madigan stated she is requesting this be sent to the County for opinion.

Set Public Hearing: Revision to Tourist Related Business Zoning District

No comments.

Discussion and Vote: Budget Amendments – CSEA-DPW Contract

Commissioner Madigan advised this amendment is for retro pay for 2013 and 2014.

Discussion and Vote: Capital Budget Amendments – Zamboni

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Approval for the Mayor to Sign Agreement with Casella Waste Management

No comments.

Discussion and Vote: Approval to Pay Hiram Hollow Invoice

Commissioner Scirocco stated to say money DPW removed a building at the landfill and hauled the material to Hiram Hollow themselves. They did not know what the amount of the bill would be. It is \$2,394.45.

Authorization for Mayor to Sign Amended Agreement with FitzGerald, Morris, Baker and Firth

No comments.

Authorization to Pay NYNE/DBA Vermeer Invoice

Commissioner Scirocco stated this was for a piece of equipment in the amount of \$2,024.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Appointment Dr. Timothy Brooks as City Health Officer

No comments.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Dr. Timothy Brooks as Medical Director

Deputy Commissioner Finneran advised this agreement is in the amount of \$10,000.

Discussion and Vote: Authorization for Mayor to Sign Change Order #7 with Jack Hall Plumbing

Deputy Commissioner Finneran advised this change order was misplaced by Steve Rowland and was just brought forward. The amount of the change order is \$1,480.

Discussion and Vote: Resolution to the New York State Liquor Authority

Deputy Commissioner Finneran advised the Commissioner would like to put a resolution on the table for Council's consideration regarding last call at 2 a.m. for outside the nightclub district. The State Liquor Authority advised them can recommend this.

SUPERVISORS

MATTHEW VEITCH

1. Maplewood Manor
2. Tour of the County
3. Body Cameras for Sheriff Deputies
4. NYSAC Conference

PETER MARTIN

1. Equalization and Assessment
2. Saratoga County Planning and Zoning Conference

ADJOURN

Mayor Yepsen adjourned the meeting at 10:13 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:

DRAFT