



February 17, 2015

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**  
**9:30 AM**

**PRESENT:** Joanne Yepsen, Mayor  
Michele Madigan, Commissioner of Finance  
John Franck, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW

**STAFF PRESENT:** Joe Ogden, Deputy Mayor  
Lynn Bachner, Deputy Commissioner, Finance  
Sharon Kellner-Chille, Deputy Commissioner, Accounts  
Eileen Finneran, Deputy Commissioner, DPS  
  
Vince DeLeonardis, City Attorney  
  
Matthew Veitch, Supervisor  
Peter Martin, Supervisor

**EXCUSED:** Christian Mathiesen, Commissioner of DPS  
  
Tim Cogan, Deputy Commissioner, DPW

**CALL TO ORDER**

Mayor Yepsen called the meeting to order at 9:35 a.m.

**EXECUTIVE SESSION:** Article 7 – will be held during the Pre-Agenda meeting on 2/17/15 at 9:30 a.m.

**CONSENT AGENDA**

1. Approval of 2/3/15 City Council Meeting Minutes
2. Approval of 2/3/15 Pre-Agenda Meeting Minutes
3. Approve budget Amendments (Increases)
4. Approve Budget Transfers – Regular
5. Approve Payroll 02/06/15 \$436,524.44
6. Approve Payroll 02/13/15 \$454,747.28
7. Approve Warrant: 2014 Mid – 14MWDEC6: \$232.12
8. Approve Warrant: 2014 REG – 14DEC6: \$364,789.05
9. Approve Warrant: 2015 Mid – 15MWFEB1: \$3,254.50
10. Approve Warrant: 2015 Mid – 15MWFEB2: \$150,181.09
11. Approve Warrant: 2015 REG – 15FEB3: \$870,198.19

No comments.

## **MAYOR'S DEPARTMENT**

### Announcement: Comprehensive Plan Public Workshops

Mayor Yepsen stated they will provide the dates; one is scheduled.

### Discussion and Vote: Approval for Payment of 2014 Miller, Mannix, Schachner & Hafner, LLC Invoices

Mayor Yepsen advised they asked for a cap on this agreement and have an additional invoice to pay.

Commissioner Madigan asked if they will need to increase the cap.

Deputy Mayor Joe Ogden advised they will need to increase the cap. No transfers are required to accommodate this.

### Discussion and Vote: Proposed Settlements of Lawsuit – 31 Central Avenue

Tony Izzo, assistant city attorney, stated this is a dispute between 2 private property owners. The City's involvement is relating to a drainage easement between those two properties. As part of the settlement of this lawsuit, we are asked to give up a 3 foot strip of land between the two properties. It is a viable settlement for us and settlement he can recommend.

### Discussion and Vote: Sandlot Baseball Program

John Hirliman, director of recreation, advised the City will be co-sponsoring this with Saratoga Babe Ruth. We will split the revenue 50/50.

### Discussion and Vote: Youth Flag Football Program

John Hirliman, director of recreation, advised the City will be co-sponsoring this with Saratoga Pop Warner. We will split the revenue 50/50.

### Announcement: Saratoga Springs Recreation Department Programs & Registration

No comments.

### Announcement: Planning Charrette: Centennial Trees Workshop March 5<sup>th</sup>

No comments.

## **ACCOUNTS DEPARTMENT**

### Discussion and Vote: Authorization for Mayor to Sign Grant Application with NYS Archives for Historical Records

Nancy Wagner, records management, advised the grant hasn't been written yet. She is working with the city historian on this grant. The microfilm will be scanned and put on CD and a computer will be purchased for 'look up' purposes. The grant is due before the next City Council meeting so we are asking for approval now. There is no match required on this.

### Appointment: Commissioner of Deeds

No comments.

### Discussion and Vote: Council Authorization to Pay Fitzgerald, Morris, Baker, and Firth Invoices

Commissioner Franck advised charges were incurred before the agreement was put in place. These invoices need to be paid.

Discussion and Vote: Authorization to Settle Article 7 Case

No comments.

\*\* Commissioner Franck added an item to his agenda: Announcement: Deputy Commissioner Sharon Kellner-Byrnes.

**FINANCE DEPARTMENT**

Discussion: West Avenue Special Assessment District Annual Accounting as of 12/31/14

No comments.

Discussion and Vote: CDPHP Health Insurance Contract

No comments.

Discussion and Vote: MVP HMO 25 Health Insurance Contract

No comments.

Discussion and Vote: MVP EPO Health Insurance Contract

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

**PUBLIC WORKS DEPARTMENT**

Set Public Hearing: 2015 Water & Sewer Rates

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Crawford & associates Engineering PC – Weibel Avenue Landfill

Commissioner Scirocco advised this is for ongoing exploratory work regarding the property adjacent to the landfill.

Discussion and Vote: Authorization for the Mayor to Sign Change Order with CKM Electrical Services, Inc. – Bog Meadow Infrastructure and Water Supply Project

Tim Wales, city engineer, advised this change order is for additional work relating to the electric service with National Grid. It is a time extension.

Discussion and Vote: Authorization for the Mayor to Sign Change Order with PCC Contracting, Inc. – Spirit of Life

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Change Order with Trinity Construction, Inc. – Bog Meadow Infrastructure and Water Supply

Tim Wales, city engineer, advised this is a time extension.

\*\*Commissioner Scirocco added an item to his agenda: Discussion and Vote: Council Authorization to Pay Invoice to Fitzgerald, Morris, Baker, and Firth.

**PUBLIC SAFETY DEPARTMENT**

Deputy Eileen Finneran reported for Commissioner Mathiesen.

Set Public Hearing: Amend City Code Article 225, Section 225-72, Schedule VII One Way Streets

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Empire Ambulance

No comments.

Discussion: Update on Emergency Management Plan and Other Public Safety Issues

No comments.

Discussion: CPR Training for the Residents on the Eastern Plateau

No comments.

Announcement: Public Safety Forum on March 26, 2015 at 7 pm in the City Council Room

No comments.

Discussion: Rules of Conduct

Deputy Eileen Finneran advised they are changing this item from discussion to discussion and vote.

Commissioner Madigan stated she doesn't know why we would want to delete item #7.

Tony Izzo, assistant city attorney, stated he made suggestions regarding the last paragraph on the last page.

Commissioner Madigan also noted that #8 is in the Charter so it is not needed in the rules of conduct.

**SUPERVISORS**

**MATTHEW VEITCH**

Nothing at this time.

**PETER MARTIN**

1. Public Health
2. Trails
3. Equalization and Assessment

**EXECUTIVE SESSION**

Mayor Yepsen moved and Commissioner Franck seconded to adjourn to executive session for the purpose of the settlement of an Article 7 at 9:57 a.m.

The Council returned at 10:03 a.m.

Mayor Yepsen advised this issue discussed is on tonight's agenda.

**ADJOURN**

Mayor Yepsen adjourned the meeting at 10:03a.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved:  
Vote:

DRAFT