

CITY OF SARATOGA SPRINGS BICYCLE, PEDESTRIAN AND PUBLIC TRANSIT PLAN

Addendum to the Scope of Work as contained in the REI (attached) for incorporation into the Contract

I. Background and Purpose: Alta Planning and Design submitted an Expression of Interest (EI) in response to CDTC's REI and its included Scope of Work for this Linkage Study. Alta's Letter of Interest included several additional tasks not included in the REI Scope of Work. In addition, after a detailed review of Alta's EI the Consultant Selection Committee respectfully asked if a short-term low cost demonstration project using temporary materials could be incorporated into the project's public outreach activities, noting Alta's use of this approach on other projects as presented at CDTC's Bicycle and Pedestrian Advisory Committee meeting in November 2014. To keep within the study's \$60,000 budget, the task in Alta's proposal allocated to MJ Engineering to serve as senior advisor is removed, freeing up \$2,520 for a demonstration activity. The purpose of this addendum is to make this adjustment and add these tasks to the Contract Scope of Work.

II. Additional Items incorporated into the Contract Scope of Work:

1. Adjustment to the Scope of Work as per Alta's Letter of Interest included in Alta's Expression of Interest.

"6. Amount of work indicated to be accomplished within the budgeted amount for the study (if the offeror proposes adjustments to the scope of work outlined in this REI).

We agree with the scope and budget as proposed in the REI. The changes we recommend are additions that we will provide at no extra cost:

- 1) an online mapping tool to help gather public input from neighborhoods and community members, especially in regards to key issues such as speeding and traffic safety,
- 2) an 'inreach' component to meet with each City department to help everyone understand their roles and responsibilities related to implementing Complete Streets, and
- 3) an 'early wins' effort for strategic action items that can be developed as part of the plan based on the City's current paving schedule and other ongoing projects. We will incorporate existing data from the City's *See, Click, Fix* site, from Strava's local heat maps, and from recent walks held with ADA advocates. This will help to achieve a balanced approach to safety for everyone who uses the City's streets.

Our only clarification to the scope is that we request that the City's project manager provide consolidated comments on the draft plan for Alta to include in the final plan document. This will allow us to be responsive to CDTC's and the City's directions for plan development."

2. Adjustment to the Scope of Work submitted by Alta at the request of the Consultant Selection Committee.

Alta will provide temporary pavement marking installations on up to 2 street potential complete streets segments (up to 1.5 miles total) for a cost of \$2520. The City will provide required approvals and support staff or volunteers to assist with the installation. This keeps the budget total the same as in Alta's original proposal.