



April 20, 2015

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**  
**9:30 AM**

**PRESENT:** John Franck, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW  
Christian Mathiesen, Commissioner of DPS

**STAFF PRESENT:** Joe Ogden, Deputy Mayor  
Lynn Bachner, Deputy Commissioner, Finance  
Maire Masterson, Deputy Commissioner, Accounts  
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

Peter Martin, Supervisor

**EXCUSED:** Joanne Yepsen, Mayor  
Michele Madigan, Commissioner of Finance

Tim Cogan, Deputy Commissioner, DPW

Matthew Vetch, Supervisor

**CALL TO ORDER**

Commissioner Scirocco called the meeting to order at 9:40 a.m.

**PUBLIC HEARING**

New City Code Chapter #205 – Street Performances

Tony Izzo, assistant city attorney, advised there have been changes to this document. This is now a regulations document only. There will not be a permit system.

**CONSENT AGENDA**

1. Approval of 3-24-15 Comprehensive Plan Workshop Minutes
2. Approval of 3-31-15 Comprehensive Plan Workshop Minutes
3. Approval of 4-6-15 Pre-Agenda Meeting Minutes
4. Approve Resolution for the Use of the insurance Reserve – 14
5. Approve Resolution for the Use of the insurance Reserve – 15
6. Approve Budget Amendments – Insurance Reserve
7. Approve Budget Amendments (Increases)
8. Approve Budget Transfers – Regular
9. Approve Payroll 4/10/15 \$435,801.32
10. Approve Payroll 4/17/15 \$437,568.66
11. Approve Warrant: 2015 Mid – 15MWAPR2 \$132,021.68
12. Approve Warrant: 2015 REG – 15APR2 \$487,062.31

No comments.

## **MAYOR'S DEPARTMENT**

Presentation: City Center Authority Annual Report

No comments.

Announcement: Human Resources Administrator

Joe Ogden, deputy mayor, advised they have found a full time employee for this position.

Discussion and Vote: 2015 Community Development Block Grant Allocations

Brad Birge advised the 30 day public comment period has been completed. This is now for the Council's formal approval.

Discussion and Vote: Authorization for the Mayor to Sign Contract with NYSERDA for Solarize Saratoga

Joe Ogden advised the Council previously authorized the mayor to apply for a \$5,000 grant.

Discussion and Vote: Accept Donation from Putnam Market for April 7<sup>th</sup> Centennial Celebration

No comments.

Discussion and Vote: Accept Donations for Summer Concert Series

No comments.

Discussion: Saratoga Springs Housing Authority 5 Year Plan

No comments.

Discussion and Vote: Authorization for the Mayor to Sign the 2015 State of New York Department of Health Renewal Application for a Permit to Operate Camp Saradac

No comments.

Discussion and Vote: Approval of the 2015 Camp Safety Plan

No comments.

Discussion and Vote: 2015 Camp Saradac Trip and Program Approvals

No comments.

Discussion and Vote: Accept Donations for the Recreation Department

No comments.

Discussion and Vote: Authorization for the Mayor to Sign the 2015 Tri-City Contract for Camp Saradac

No comments.

Discussion and Vote: Authorization for the Mayor to Sign the Great Escape 2015 Contract for Camp Saradac

No comments.

Discussion and Vote: Authorization for the Mayor to Sign an Agreement with the Saratoga Casino and Raceway

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Saratoga Pop Warner Football

John Hirliman of the Recreation Department advised this will be a 50/50 revenue split. Pop Warner will provide the staffing and materials. We will provide the registration.

Discussion and Vote: NYS Office of Children and Family Services Funding Application 2015

John Hirliman stated this is the application to receive up to 50% reimbursement through OCFS (Office of Children and Family Services).

Announcement: Saratoga Springs Recreation Department Programs & Registration

No comments.

Joe Ogden advised they are adding an item to their agenda: Discussion and Vote: Assignment of Lease with 7 Horse Pub.

**ACCOUNTS DEPARTMENT**

Discussion and Vote: Employee Request for 134 Hours from Sick Bank

No comments.

Announcement: Grievance Class – May 7<sup>th</sup>

No comments.

Award of Bid: Professional Conservation Services spirit of Life to Daedalus, Inc.

No comments.

**FINANCE DEPARTMENT**

Discussion and Vote: Determination of SEQRA for Proposed Zoning Text Amendment – Tourist Related Business District

No comments.

Discussion and Vote: Proposed Zoning Text Amendment – Tourist Related Business District

No comments.

Discussion and Vote: Agreement with CivicPlus for Website and Social Media Design and Upgrade

No comments.

Discussion and Vote: Bond Resolution for Open Space Bond Act Funds

Lynn Bachner, deputy commissioner, advised in 2003 the City approved a bond resolution that established bonding authority for up to \$5 million pursuant to the Open Space Bond Act Referendum. After 10 years, bond resolutions are deemed repealed; therefore to bond further funds for open space purchases the Council needs to approve a new bond resolution.

Discussion: New York State Budget

No comments.

Lynn Bachner advised she is adding an item to her agenda: Discussion: North American Meetings.

**PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Daedalus, Inc. – Spirit of Life

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Time Extension Change Order – Weibel Avenue Landfill Gas System Upgrades

Commissioner Scirocco advised the contractor can't get a blower system within the contract timeframe; therefore, they are looking for a time extension.

Announcement: Sale of Compost

No comments.

Announcement: Shared Services with the Town of Greenfield

Commissioner Scirocco advised the Town of Greenfield is looking to borrow our sweeper. In the past they have hauled sand for us and helped us out in various situations.

**PUBLIC SAFETY DEPARTMENT**

Discussion and Vote: Public Safety Employee to Use CSEA City Hall Unit Sick Bank

No comments.

Commissioner Mathiesen added the following items to his agenda: Announcement: Arrest of Suspect for Ben & Jerry's Robbery; Discussion and Vote: Donation of K9 Kennels; and Announcement: Empty Chair Program.

**SUPERVISORS**

**MATTHEW VEITCH**

1. Saratoga County Prosperity Partnership
2. Criminal Justice Advisory Committee
3. June Legislative Gazette
4. Deceased Veteran's Honors

5. National Meetings Industry Day
6. Tour of Saratoga County

**PETER MARTIN**

1. Social Programs
2. Public Health
3. Financial Report

Supervisor Martin added an item to his agenda: Victim's Vigil.

**ADJOURN**

Commissioner Scirocco adjourned the meeting at 9:59 a.m.

Respectfully submitted,

Lisa Ribis  
Clerk  
Approved:  
Vote:

DRAFT