



July 6, 2015

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**  
**9:30 AM**

**PRESENT:** Joanne Yepsen, Mayor  
Michele Madigan, Commissioner of Finance  
John Franck, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW  
Christian Mathiesen, Commissioner of DPS

**STAFF PRESENT:** Lynn Bachner, Deputy Commissioner, Finance  
Maire Masterson, Deputy Commissioner, Accounts  
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

Matthew Vetch, Supervisor  
Peter Martin, Supervisor

**EXCUSED:** Joe Ogden, Deputy Mayor  
Tim Cogan, Deputy Commissioner, DPW

**CALL TO ORDER**

Mayor Yepsen called the meeting to order at 9:35 a.m.

**PUBLIC HEARING**

Solar Ordinance

No comments.

**PRESENTATIONS**

Saratoga Raceway Centennial Race Awards

No comments.

Construction Noise Adjacent to the Race Track and Horse Awareness

No comments.

**CONSENT AGENDA**

1. Approval of 5/19/15 City Council Meeting Minutes
2. Approval of 6/15/15 Pre-Agenda Meeting Minutes
3. Approval of 6/2/15 City Council Minutes
4. Approve Budget Amendments (Increases)

5. Approve Budget Transfers – Regular
6. Approve Payroll 6/19/15 \$425,283.37
7. Approve Payroll 6/26/15 \$508,995.13
8. Approve Payroll 07/02/15 \$474,521.07
9. Approve Warrant: 2015 Mid – 15MWJUL1 \$10,812.44
10. Approve Warrant: 2015 Mid – 15 MWJUN2: \$48,902.98
11. Approve Warrant: 2015 REG – 15JUL1: \$322,438.61

No comments.

## **MAYOR'S DEPARTMENT**

### Discussion and Vote: Authorization for Mayor to Sign Documents Related to Design and construction for Safe Routes to School Project

Kate Maynard of the Planning Department stated the design provides for a push button signal. They asked for as much space off Geysler Road.

### Announcement: Recreation Program and Event Announcements

No comments.

### Discussion and Vote: Authorization for the Mayor to Sign Agreement with County of Saratoga

Mayor Yepsen stated this is an annual agreement.

John Hirliman of the Recreation Department stated they will be reimbursed for up to \$6,700 for 2015.

### Discussion and Vote: City Council to Accept Donations for the Camp Saradac Scholarships

John Hirliman advised that George and Martha Parker donation \$1,347.50, Saratoga County Children's Committee donated \$4,000, the Hawley Foundation donated \$35,965, and the Saratoga Springs Lion's Club donated \$695. All of this money is used for Camp Saradac.

### Discussion and Vote: Authorization for Mayor to Sign Transportation Agreement with Saratoga County

Mayor Yepsen advised this is an annual agreement in the amount of \$6,008.

### Discussion and Vote: Authorization for Mayor to Sign Nutrition Agreement with Saratoga County

Mayor Yepsen advised this is an annual agreement for meals for senior citizens.

### Discussion and Vote: city Council to Approve Request from Mr. and Mrs. Timothy Yates to Purchase a Portion of Arrowhead Road

Vince DeLeonardis, city attorney, clarified that Mr. and Mrs. Yates are looking to purchase a piece of property off Arrowhead Road. This parcel is land locked and bordered by property owned by Mr. and Mrs. Yates. The Real Estate Committee has determined there is no public interest or need for this property.

### Discussion and Vote: City Council to Approve Request from Ryan Berry to Purchase a Portion of Cedar Alley

Vince DeLeonardis advised the Real Estate Committee has determined there is no public interest or need for this property.

Discussion and Vote: City Council to Approve Rules and Regulations for Waterfront Park

Mayor Yepsen stated the grand opening is this Thursday. Rules and regulations have been put together.

Discussion and Vote: Lieutenant's PBA Contract

This will be part of the executive session discussion right after this meeting.

Discussion and Vote: Loughberry Lake SEQRA Review

Mayor Yepsen advised one additional public hearing is required for this.

Mayor Yepsen added an item to her agenda to Set a Public Hearing: Use of Open Space Bond Authority for Purchase of Loughberry Lake Parcel.

Tony Izzo, assistant city attorney, advised tomorrow night's action deals with SEQRA.

Discussion and Vote: Adirondack Trust SEQRA Review

Tony Izzo stated the Council has not seen this yet. Adirondack Trust has been interested in purchasing a small piece of Long Alley to square off their land. They have agreed to give the City easement access for infrastructure and pedestrians.

Announcement: Waterfront Park Grand Opening – July 9<sup>th</sup>

Mayor Yepsen advised the grand opening will be at noon on Thursday, July 9<sup>th</sup> at the park.

Announcement: Walk Friendly Community Award

Mayor Yepsen stated the City just received the plaque to be displayed.

Mayor Yepsen added an item; Discussion: NYRA Expansion.

**ACCOUNTS DEPARTMENT**

Discussion and Vote: Award of Bid Chemicals

No comments.

Discussion and Vote: Award of Bid Pre-Cast Curbs

No comments.

Discussion and Vote: Award of Bid Pre-Cast Manholes, Catch Basins, Dry Wells and Frames and Covers

No comments.

Discussion and Vote: City Council to Approve Eight Hours on a Time Sheet

Commissioner Franck stated this personnel matter will be discussed in executive session.

Set Public Hearing: Pedalbus Issuance of License Criteria

No comments.

## **FINANCE DEPARTMENT**

### Announcement: 2016 Budget Call Letter

Commissioner Madigan advised the 2016 budget call letter went out to all departments on June 29<sup>th</sup>.

### Announcement: Smart Parking Project - ParkMe App for Municipal Parking Guide

Commissioner Madigan advised the IT Department has made a lot of progress with the app. There are 10 lots uploaded to the park me lot.

### Announcement: Committee to Review New Solar Landscape

No comments.

### Discussion and Vote: Determination of SEQRA for Proposed Zoning Text Amendment – City Code Chapter 240, Zoning Ordinance Section 6.4.8 Solar Access

No comments.

### Discussion and Vote: Proposed Zoning Text Amendment – City Code Chapter 240, Zoning Ordinance Section 6.4.8 Solar Access

No comments.

### Discussion and Vote: 2015 Finance Policies and Procedures Update

No comments.

### Discussion and Vote: Budget Transfers – Payroll

No comments.

### Discussion and Vote: Budget Transfers – Interfund

No comments.

### Discussion and Vote: Budget Amendments – 2013 Excess Fund Balance for the city Centennial

No comments.

## **PUBLIC WORKS DEPARTMENT**

### Discussion and Vote: Authorization for the Mayor to Sign Change Order with PCC Contracting, Inc. – Spirit of Life

No comments.

### Discussion and Vote: Authorization for Mayor to Sign Designated Engineering Agreement with Ryan Biggs Clark Davis

Tim Wales, city engineer, advised this is for the designated engineer program. They will review applications from the Planning Board. Anything larger than \$20,000 has to come to Council.

### Discussion and Vote: Authorization for Mayor to Sign Designated Engineering Service Agreement with Dente Engineering, PC

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Designated Engineering Service Agreement with Clark Patterson Lee

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Designated Engineering Services Agreement with Barton & Loguidice, DPC

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Designated Engineering Service Agreement with the Chazen Companies

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Change Order with Trinity Construction, Inc. – Bog Meadow Source Development Project

Tim Wales advised this change order is to get the project closed out. Time is also being extended with this change order.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Environmental Design Partnership, LLP - Bog Meadow Source Development Project

Tim Wales advised this change order is for \$6,500. The wells are up and running; this is just a controls issue.

Discussion and Vote: Approval to Pay CHIP Invoices

No comments.

Commissioner Scirocco added an item to the agenda; Discussion: Director of Public Works.

## **PUBLIC SAFETY DEPARTMENT**

Discussion and Vote: Authorization for Mayor to Sign Agreement with the County Stop DWI

Commissioner Mathiesen advised this is an annual contract.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Saratoga School District for the School Resource Officer for the 2015 – 2016 School Year

Commissioner Mathiesen advised the school district reimburses the City for 65% of the officer's salary.

Discussion and Vote: Authorization for Mayor to Sign MOU with Bechtel Marine Propulsion Corp.

Commissioner Mathiesen pulled this item from the agenda.

Commissioner Mathiesen added 2 items to his agenda; Discussion and Vote: Authorization for the Mayor to Sign an Agreement with NYRA; and Discussion and Vote: Accept Donation for Fire Department.

**SUPERVISORS**

**MATTHEW VEITCH**

1. Saratoga County Prosperity Partnership
2. Tour of the County

**PETER MARTIN**

1. Capital Region Strategic Power Assessment Forum
2. County Trails
3. Saratoga County Fair

**EXECUTIVE SESSION**

Mayor Yepsen adjourned to executive session at 10:31 a.m.

The City Council returned from executive session at 11:38 a.m.

Mayor Yepsen advised no decisions were made in executive session to report to the public.

**ADJOURN**

Mayor Yepsen adjourned the meeting at 11:39 a.m.

Respectfully submitted,

Margaret LoPresti  
Clerks  
Approved:  
Vote: