



July 20, 2015

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
9:30 AM

PRESENT: Joanne Yepsen, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS

STAFF PRESENT: Joe Ogden, Deputy Mayor
Lynn Bachner, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

Peter Martin, Supervisor

EXCUSED: Tim Cogan, Deputy Commissioner, DPW

Matthew Vetch, Supervisor

CALL TO ORDER

Mayor Yepsen called the meeting to order at 9:36 a.m.

PUBLIC HEARING

Pedalbus Ordinance

Maire Masterson, deputy commissioner of accounts, advised the Accounts Department found some pieces that were missing and would like see added. This is being brought back to 'clean' things up.

Open Space Bond – Loughberry Lake

Mayor Yepsen advised this deals with the request to use Open Space Bonding for this project.

PRESENTATIONS

DCTC New Visions Plan

Mayor Yepsen advised she has invited a representative to come to speak about the 25 year plan.

Role of Counties Nationally

No comments.

Smart Parking Project – ParkMe App for Municipal Parking Guide

Commissioner Madigan advised she will show how the new app works.

CONSENT AGENDA

1. Approval Resolution for the Use of the Insurance Reserve – 20
2. Approve Budget Amendments – Insurance Reserve
3. Approve Budget Amendments (Increases)
4. Approve Budget Transfers – Regular
5. Approve Payroll 07/09/15 \$457,486.34
6. Approve Payroll 07/17/15 \$479,944.27
7. Approve Warrant: 2015 Mid – 15MWJUL2 \$94,693.80
8. Approve Warrant: 2015 REG – 15JUL2 \$1,401,381.74

No comments.

MAYOR'S DEPARTMENT

Announcement: Farewell to Johnnie Roberts

No comments.

Presentation: Housing Task Force Update

Mayor Yepsen stated someone will be here to provide a status update.

Appointment: Special Assessment District

Mayor Yepsen stated she will be making 2 appointments.

Appointment: Complete Streets Committee

Mayor Yepsen advised she will be making 3 appointments.

Discussion and Vote: Accept Donation of a Painting of City Hall from Stu Eichel

Mayor Yepsen advised a local artist will be here to donate a painting of City Hall valued at \$500.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Saratoga County Animal Shelter

Mayor Yepsen stated this is an annual agreement.

Discussion and Vote: Resolution Supporting the Grant Application of Coesa, Inc. to Refurbish Roosevelt II in Saratoga Spa State Park

Mayor Yepsen advised the City is partnering with Coesa who is applying for a grant. She introduced Stephanie Ferradino to explain.

Stephanie Ferradino, attorney at Couch White, advised this group formed in February of this year to establish a holistic wellness retreat center in Roosevelt II in the park. Roosevelt II has been vacant for 30

years. The funds they are applying for would be for a 2,000 square foot space in the southerly wing for 2016.

Discussion and Vote: SEQRA Review for Adirondack Trust to Purchase a Portion of Long Alley

Tony Izzo, assistant city attorney, advised the Council should have all the SEQRA documents in place.

Discussion and Vote: Authorization for the Mayor to Sign Contract to Sell a Portion of Long Alley to Adirondack Trust

Mayor Yepsen advised the portion of Long Alley that is being proposed to be sold to Adirondack Trust have a value of \$31,000.

Discussion and Vote: Resolution to Adopt City Wayfinding Program

Mayor Yepsen advised the City Planning Board and Design Review Commission have recommended the City adopt this resolution.

Mayor Yepsen advised she is adding an item to her agenda: Discussion and Vote: Mayor to Apply for CFA Grant in the Amount of \$200,000 for the construction. This is for the Crescent Avenue connector. There is a match of \$40,000 from private funds and staff time.

Brad Birge of the Planning Department advised there is a combination of sources for the private funds.

ACCOUNTS DEPARTMENT

Discussion and Vote: Authorization for the Mayor to Sign Change Orders #1 and #2 for Hoosick Valley Contractors for Work at Saratoga Arts Council

Marilyn Rivers, director of risk and safety, advised these change orders pertain to glue used for the tiles in the foyer contains asbestos.

Discussion and Vote: Safety Committee Resolution

Marilyn Rivers advised they will be naming the director of public works as a member of the Committee in addition to the building and zoning inspector, and will be removing the city electrician.

FINANCE DEPARTMENT

Announcement: Spa Solar Park Planning Board Advisory Opinion

Commissioner Madigan advised this project is progressing well and on schedule. They received a favorable advisory opinion. She will share renderings of what the solar park will look like.

Discussion and Vote: Resolution from City Council to the New York Racing Association

Commissioner Madigan advised she will upload the resolution to the final agenda today.

Discussion and Vote: Standard Workday Resolution

Commissioner Madigan advised this is filed with the State for elected and appointed officials. This one is for Vince DeLeonardis, city attorney.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Budget Transfers – City Center Contingency

No comments.

Commissioner Madigan advised she is adding one item to her agenda: Discussion: NYRA Mayor's Box.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for the Mayor to Sign Designated Engineering Service Agreements with Creighton Manning Engineering LLP, Foit Albert Associates, Environmental Design Partnership and Greeman Pedersen Inc.

Commissioner Scirocco stated these firms are utilized by the Planning Board and city engineer.

Discussion and Vote: Authorization for the Mayor to Sign a Change Order with DeBrino Caulking Associates – Time Extension

Commissioner Scirocco stated this change order is for time extension only. The contractor was originally given 60 days and needs an additional 15 days. They are having a problem with galvanizing and powder coating the parking deck stairs.

PUBLIC SAFETY DEPARTMENT

Set Public Hearing: Amend Chapter 148 of the City Code Entitled "Noise"

Tony Izzo advised other than construction that is necessary to preserve and protect property and if it is such a nature that it disturbs horses at the Oklahoma Track; noise will be restricted during specific hours.

Commissioner Mathiesen advised this ordinance will be effective April 1 – end of November each year.

Tony Izzo specified that it is limited to outdoor construction.

Discussion and Vote: Authorization for Mayor to Sign Agreement with NYRA for the 2015 Racing Meet

Commissioner Mathiesen advised this is an annual agreement between NYRA and the City for Fire Department services.

SUPERVISORS

MATTHEW VEITCH

1. National Association of Counties Conference
2. Open Space/Trails Grant Program
3. NYS Public Welfare Association Summer Conference
4. August Meetings

PETER MARTIN

1. Social program
2. Board of Supervisor's Meeting

ADJOURN

Mayor Yepsen adjourned the meeting at 10:14 a.m.

Respectfully submitted,

Lisa Ribis
Clerk
Approved:
Vote:

DRAFT