



August 31, 2015

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
9:30 AM

PRESENT: Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS

STAFF PRESENT: Joe Ogden, Deputy Mayor
Lynn Bachner, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

Matthew Vetch, Supervisor
Peter Martin, Supervisor

EXCUSED: Joanne Yepsen, Mayor
Tim Cogan, Deputy Commissioner, DPW

CALL TO ORDER

Commissioner Madigan called the meeting to order at 9:35 a.m.

PUBLIC HEARING

Revision to City Charter – Transition Civil Service Functions

Deputy Mayor Ogden advised this is to eliminate a piece of the Charter and would allow the Civil Service functions to revert to the County.

2016 Capital Program and Budget

Deputy Mayor Ogden advised this is the second of the 2 required public hearings for the capital program and budget.

PRESENTATION

Update on the Saratoga Springs Vietnam War 50th Anniversary Commemorative Committee

No comments.

CONSENT AGENDA

1. Approval of 8/17/15 Pre-Agenda Meeting Minutes
2. Approval of 8/18/15 City Council Meeting Minutes
3. Approval of 8/4/15 City Council Meeting Minutes
4. Approve Budget Amendments (Increases)
5. Approve Budget Transfers – Regular
6. Approve Payroll 08/28/15 \$469,889.49
7. Approve Payroll 08/21/15 \$590,046.64
8. Approve Warrant: 2015 Mid – 15MWAUG2 \$82,125.55
9. Approve Warrant: 2015 REG – 15SEP1 \$1,159,679.02

No comments.

MAYOR'S DEPARTMENT

Presentation: 2016 – 2021 Capital Budget and Program

Deputy Mayor Ogden advised the mayor will be presenting the capital budget and program via Powerpoint.

Discussion and Vote: 2016 – 2021 Capital Budget and Program

No comments.

Discussion and Vote: Approval of Form Agreement Template for Community Development Block Grant Sub-Recipient

Deputy Mayor Ogden stated this change in procedure would allow sub-recipients to receive their allocations without having an additional contract approved by the Council. This will streamline the process and expedite the disbursement of funds.

Discussion and Vote: Authorization for Mayor to Sign an Agreement with Behan Planning and Design for Unified Development Ordinance

No comments.

Discussion and Vote: Local Law Amending the City Charter to Transition Civil Service Function from the City to the County

Deputy Mayor Ogden advised he circulated a draft local law that would remove this piece from the Charter.

Discussion: Update on Apprenticeship Program

Commissioner Madigan stated she believes this affects the competitive bidding process. Also, if a resolution is going to be done on this topic it should be brought forward by the Accounts Department as that is where purchasing resides.

Commissioner Scirocco stated he met with Vince DeLeonardis. He has concerns about this program as written.

Deputy Mayor Ogden added 3 items to the mayor's agenda: Appointment: Design Review Commission; Discussion: Travers Day Weekend; and Announcement: September 11th Ceremony.

ACCOUNTS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Gas Agreement with Direct Energy

No comments.

Set Public Hearing: Saratoga National Golf Course Text Amendment

Commissioner Franck stated he received late Friday afternoon the response from the County Planning Board.

Commissioner Madigan stated her concern is the budget comes out the first meeting in October and she would prefer not to have a discussion and vote on this the same night as the budget. She is wondering if the vote will happen the same night at the public hearing.

Commissioner Franck stated he will have it on his agenda and it will be up to the Council if they are comfortable to take a vote.

Commissioner Mathiesen asked if it was possible not to set the public hearing since he hopes no members of the Council will be voting in favor of this.

Commissioner Franck stated the applicant has requested he move this forward and he is honoring that request.

FINANCE DEPARTMENT

Discussion: 2016 Budgets

No comments.

Discussion and Vote: Assignment for the refund of Prior Year Taxes

Commissioner Madigan advised the resolution requires an annual update. They removed the upper bound on the assignment. They will make sure it doesn't fall below 50% but if it is funded over 100%; that is not a problem. She is going to recommend tomorrow that they take \$100,000 out of that assignment and put it into a reserve as well as an additional \$60,000 to go into the insurance reserve. It is over funded at this time.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Transfers – Benefits

No comments.

Discussion and Vote: Budget Amendments – Benefits

No comments.

Discussion and Vote: Budget Amendments – Assignment for Contract Settlement (PO Lts)

No comments.

Discussion and Vote: Budget Amendments – Capital Budget for the Purchase of Loughberry Lake Land

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Alpine Environmental for the Arts Council Building Basement

Commissioner Scirocco advised there is an issue with mold. They have hired Alpine Environmental for monitoring purposes.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Auburn Armature Inc. – Water Replacement & Improvement Project

Tim Wales, city engineer, advised Auburn is the sole source supplier for the pumps.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Barton & Loguidice D.P.C/ for the Washington Street Water Main Replacement Project

Commissioner Scirocco advised this is for inspection services.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Barton & Loguidice P.C. for the Spring Run Trail Monitoring

Commissioner Scirocco advised this is for the annual monitoring of the wetlands.

Discussion and Vote: Discussion and Vote: Authorization for the Mayor to Sign Agreement with Gallo Construction for the Washington Street Water Project

Commissioner Scirocco advised this is for the replacement of 1,350 feet of 4 inch water main.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Schnabel Engineering of New York for the Loughberry Lake Dam Project

Commissioner Scirocco advised the DEC regulations require the study to be done.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Winchip Door Co., Inc. for the Marion Avenue DPW Building Garage Doors

No comments.

Commissioner Scirocco added one item to his agenda – Discussion and Vote: Authorization for Mayor to Sign Agreement with Saratoga Youth Hockey.

PUBLIC SAFETY DEPARTMENT

Announcement: Public Safety Forum on September 30, 2015 in the City Council Room at 7:00 p.m.

Commissioner Mathiesen advised they will focus this forum on the noise around the Oklahoma Track.

Commissioner Mathiesen added an item to his agenda – Discussion: Travers Weekend.

SUPERVISORS

MATTHEW VEITCH

1. State Interoperable Communications Grant Award

PETER MARTIN

1. Trails
2. Public Health

ADJOURN

Commissioner Madigan adjourned the meeting at 10:22 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:

DRAFT