



September 14, 2015

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
9:30 AM

PRESENT: Joanne Yepsen, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts (arrived @ 10:37 am.)
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS (left @11:08 am.)

STAFF PRESENT: Joe Ogden, Deputy Mayor
Lynn Bachner, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

Matthew Vetch, Supervisor

EXCUSED: Tim Cogan, Deputy Commissioner, DPW
Peter Martin, Supervisor

CALL TO ORDER

Mayor Yepsen called the meeting to order at 9:36 a.m.

PUBLIC HEARING

Zoning Text Amendment for Saratoga National Golf Course

Deputy Maire Masterson stated this public hearing was set at the last Council meeting per the applicant's request.

Commissioner Madigan asked what the process will be as a step has been missed.

Mayor Yepsen advised lead agency still needs to be determined before SEQRA can be done.

Brad Birge of the Planning Department stated he would not classify this as a missed step but it is a crucial step of the process. This item was presented by the applicant for a zoning amendment that would apply to all of the RR district. The Council needs to determine if they wish to seek lead agency or defer it to the Planning Board.

Commissioner Madigan stated she clearly heard Mark Schachner say at the Planning Board meeting that this should not be looked at with a specific project in mind. She is concerned that Brad is looking at this as project specific not just a zoning amendment and that the public doesn't know where the Council stands on this. Is it appropriate to have a public hearing at this point? It doesn't appear this is playing out appropriately for the public.

Brad advised this is a proposed zoning amendment to the City Council. The Council is under no obligation to move forward with this if they don't wish to.

Commissioner Madigan doesn't want the Council to be seen as doing spot zoning because they know a project may come after the zoning change.

Mayor Yepsen stated they need to determine if they are looking at the zoning amendment only or if they are looking at both at the same time.

Commissioner Madigan is still questioning if the determination of lead agency needs to occur.

Commissioner Mathiesen stated the lead agency should be the City Council as they are the ones who will make the determination regarding a zoning text amendment.

Tony Izzo, assistant city attorney, stated the definition he read creates a term of golf resort and defines specific criteria that has to be in place for a golf resort.

PRESENTATION

Revenue Study

Commissioner Madigan advised Camoin Associates was commissioned to do a revenue study. They will present the study in its entirety. This is not an endorsement, just recommendations. The study was done based on case study analysis.

CONSENT AGENDA

1. Approval of 8/31/15 Pre-Agenda Meeting Minutes
2. Approval of 9/1/15 City Council Meeting Minutes
3. Approve Budget Amendments (Increases)
4. Approve Budget Transfers – Regular
5. Approve Payroll 09/04/15 \$527,956.50
6. Approve Payroll 09/11/15 \$493,732.23
7. Approve Warrant: 2015 Mid – 15MWSEP1 \$83,883.17
8. Approve Warrant: 2015 Mid – 15MWSEP2 \$50.10
9. Approve Warrant: 2015 REG – 15SEP2 \$944,421.53

No comments.

MAYOR'S DEPARTMENT

Discussion and Vote: Approval of the Saratoga Springs Recreation Department Resident Cards

John Hirliman of the Recreation Department advised they had these cards in the past. They use them at the ice rink and recreation center to identify City residents, school district residents, or someone outside the school district so they know the amount that person pays.

Discussion and Vote: Approve the Saratoga Springs Recreation Department Computer Lab Rules of Conduct

John Hirliman advised they have 10 stations at the computer lab at the recreation center. They have provided rules and policies for this lab.

Discussion and Vote: Authorization for the mayor to Sign an Agreement with Time Warner Cable

John Hirliman advised they will be receiving internet service at the recreation center for computer lab and Wi-Fi hot spot.

Announcement: Saratoga Springs Recreation Department Announcements, Programs & Registration

No comments.

Discussion and Vote: Consideration of SEQRA Lead Agency Status of Golf Resort Zoning Text Amendment

No comments.

Discussion and Vote: Approval of Resolution on Apprenticeship Program

No comments.

Approval for Easement for 2 N. Broadway – Bazaar

Commissioner Mathiesen confirmed the address is actually 2 North Circular Street as 2 N. Broadway does not exist.

Tony Izzo, assistant city attorney, advised Commissioner Mathiesen is correct on the address. He advised property owners have encroached into the City's right of way by a couple feet.

Discussion and Vote: Approval for Easement for 26 Washington Street – Bethesda Church

Same as above.

Discussion and Vote: Approval of Sale of City Owned Land to Timothy Yates

Tony Izzo advised this is a small piece of land on Arrowhead Road that Mr. Yates is requesting to buy. The Real Estate Committee has given their approval for this sale.

Announcement: Grants 2 U

No comments.

Mayor Yepsen added and item to her agenda: Discussion: Saratoga National Golf Course Text Amendment.

ACCOUNTS DEPARTMENT

Award of Bid: Pinewood Avenue Sewer Improvements to Jablonski Excavating, Inc.

No comments.

Award of Bid: Vernon Rink Lower Roof Replacement to AMZ Construction Services, Inc.

No comments.

Discussion and Vote: Budget Transfers – Payroll

Deputy Commissioner Masterson advised this item was erroneously placed on the Accounts Department agenda. The Finance Department will move it to their agenda.

FINANCE DEPARTMENT

Discussion and Vote: "Next Century Cities"

Commissioner Madigan advised she sent information about "Next Century Cities". Next Century Cities is a non-profit organization that supports universal high quality broad band access.

Set Public Hearing: 2016 Comprehensive Budget

No comments.

Discussion and Vote: Budget Amendments – Benefits

No comments.

Discussion and Vote: Budget Amendment – Assignment for Centennial

No comments.

Commissioner Madigan advised she may add an item to her agenda – Discussion: City Finances.

EXECUTIVE SESSION

Mayor Yepsen moved and Commissioner Mathiesen seconded to adjourn to executive session for the purposes of pending litigation at 10:40 a.m.

Ayes – All

Council returned at 11:20 a.m.

Mayor Yepsen reported they received an update on pending litigation. No official decisions were made.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Annual Renewal Letter and 2015 – 2016 Court Cleaning Contract

Commissioner Scirocco advised this is an annual agreement that runs from April 1, 2015 through March 31, 2016.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with AMZ Construction Services, Inc. for Vernon Rink Lower Roof Replacement

Commissioner Scirocco advised the project includes the replacement of the existing metal roof and HVAC unit.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Jablonski Excavating for Pinewood Avenue Sewer Improvements

Commissioner Scirocco disclosed that he lives on Pinewood Avenue. They will be replacing 1400 linear feet of 6" clay sanitary sewer pipe and manholes with new 8" PVC sewer pipe.

Discussion: Department of Public Works Updates

No comments.

Commissioner Scirocco added an item to his agenda – Discussion: New Director of Public Works.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Accept Donation from NYRA

Deputy Eileen Finneran advised NYRA's donation is for traffic control.

Announcement: Public Safety Forum on September 30, 2015 in the City Council Room at 7:00 PM

No comments.

SUPERVISORS

MATTHEW VEITCH

1. Saratoga County Sewer District Director
2. Saratoga County Animal Shelter
3. Citizen Preparedness Training – 9/26
4. Workforce Development Board

PETER MARTIN

1. Runaway Youth Safe Harbour Grant
2. County Delinquent Tax Property Auction
3. Deceased Veteran's Ceremony
4. Freedom from Workplace Bullies Week

ADJOURN

Commissioner Madigan adjourned the meeting at 11:27 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote: