

Zimbra

nancy.wagner@saratoga-springs.org

LGRMIF Announcement, 2015-2016 - Fund

From : ARCHGRANTS <ARCHGRANTS@nysed.gov>
Subject : LGRMIF Announcement, 2015-2016 - Fund
To : nancy wagner <nancy.wagner@saratoga-springs.org>

Wed, Sep 16, 2015 10:24 AM

City Of Saratoga Springs
Project Number: 0580-16-6151

Dear Nancy Wagner,

After reviewing your proposal for a Local Government Records Management Improvement Fund (LGRMIF) grant, the New York State Archives, a unit of the NYS Education Department (SED) is pleased to inform you it has awarded your organization a grant in the amount of \$24826. This was a highly competitive year for grants, with approximately \$4 million in funding available for shared services, demonstration, and individual grants.

Completion of the grant approval process also requires the review and approval of your proposed participation level for meeting Minority and Women-Owned Business Enterprise (M/WBE) requirements as outlined in the RFP. If you are contacted by NYSED's Office of Management Services (OMS) with any questions about you agency's M/WBE plan or documentation, please be sure to respond promptly in order to avoid or minimize delay in finalizing your contract.

All grants, regardless of type or dollar amount, are subject to further review, monitoring, and audit to ensure compliance. SED has the right to recoup funds if the approved activities are not performed and/or the funds are expended inappropriately.

You will receive payment for this grant as follows:

1. 50% of the award, which you will receive once OMS completes its review of your M/WBE document package.
2. Up to 40% of the grant will be released when you submit form FS-25 Request for Funds for a Federal or State Project to SED's Grants Finance Unit. Please note applicants must submit these requests now based on anticipated expenditures for the next month only.
3. The remaining 10% will be released when the project is completed and the Grant Project Final Expenditure Report (FS-10-F) Long Form has been submitted to the Grants Administration Unit of the New York State Archives and approved by SED's Grants Finance Unit.
4. You must complete all project work and expend all funds no later than June 30, 2016, as extensions are not allowed in this program. An official notification will be forthcoming from SED's Grants Finance Unit.

Please do not hesitate to contact me at (518) 474 - 6926 or archgrants@nysed.gov if you have any questions.

Sincerely,

Denis P. Meadows Manager, Grant Program Manager
New York State Archives
Grants Administration Unit
Room 9A81 CEC

Albany, NY 12230

Cc: John Franck

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