



**CITY OF
SARATOGA SPRINGS**

**OFFICE OF THE
COMMISSIONER OF FINANCE**

**Quarterly Financial Report
For The Quarter Ended
September 30, 2015**

**WATER FUND
REVENUE AND EXPENSES**

3rd Quarter 2015 Budget Report - OVERVIEW: Expenses and Revenue by Fund and Department

Note: This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

Note: The difference between total Revised Revenue and total Revised Expenses is equal to encumbrance "carried forward" from prior year.

Note: Revenue has a minus sign (-) as it is printed in credit format per the city financial management system.

	EXPENSES						REVENUE				
	2015 Adopted Expense Budget	2015 Revised Expense Budget	2015 YTD Expended	2015 Encumbrances	2015 Available Budget	2015 % Used	2015 Adopted Revenue Budget	2015 Revised Est Revenue Budget	2015 YTD Revenue Collected	2015 Revenue Remaining to be Collected	2015 % Collected
A - GENERAL FUND											
Mayor's Department	\$2,252,921	\$2,628,959	\$1,451,056	\$213,090	\$964,813	63.3%	-\$638,155	-\$926,088	-\$495,526	-\$430,562	53.5%
Finance Department	\$3,266,517	\$3,500,348	\$2,207,442	\$141,237	\$1,151,669	67.1%	-\$36,407,378	-\$36,904,751	-\$25,328,679	-\$11,576,072	68.6%
Public Works Department	\$9,598,758	\$10,448,139	\$6,976,508	\$592,048	\$2,879,584	72.4%	-\$1,445,135	-\$1,733,869	-\$1,361,540	-\$372,329	78.5%
Public Safety Department	\$23,411,895	\$24,134,716	\$15,221,241	\$380,644	\$8,532,832	64.6%	-\$2,126,064	-\$2,483,009	-\$2,142,279	-\$340,730	86.3%
Accounts Department	\$1,042,898	\$1,503,084	\$1,089,916	\$78,117	\$335,051	77.7%	-\$105,184	-\$105,184	-\$109,871	\$4,687	104.5%
Recreation Department	\$2,186,531	\$2,225,770	\$1,367,948	\$46,684	\$811,138	63.6%	-\$1,037,604	-\$1,037,604	-\$747,924	-\$289,680	72.1%
A - TOTAL GENERAL FUND	\$41,759,521	\$44,441,016	\$28,314,111	\$1,451,819	\$14,675,087	67.0%	-\$41,759,521	-\$43,190,504	-\$30,185,819	-\$13,004,685	69.9%
E - CITY CENTER AUTHORITY	\$1,684,552	\$2,293,436	\$1,389,385	\$296,411	\$607,640	73.5%	-\$1,684,552	-\$2,000,095	-\$1,143,357	-\$856,738	57.2%
F - WATER FUND	\$3,486,836	\$3,555,336	\$2,293,807	\$137,786	\$1,123,744	68.4%	-\$3,486,836	-\$3,507,090	-\$1,722,504	-\$1,784,586	49.1%
G - SEWER FUND	\$4,247,241	\$4,261,719	\$2,914,129	\$40,222	\$1,307,368	69.3%	-\$4,247,241	-\$4,258,114	-\$2,009,706	-\$2,248,409	47.2%
H - CAPITAL PROJECTS FUND	\$7,204,634	\$21,310,499	\$3,837,864	\$9,909,113	\$7,563,522	64.5%	-\$7,204,634	-\$8,534,978	-\$7,765,635	-\$769,343	91.0%
K - FIXED ASSETS	\$0	\$0	\$6,741	\$0	-\$6,741	NA	\$0	\$0.00	\$0.00	\$0.00	NA
P - SPECIAL ASSESSMENT DISTRICT	\$111,861	\$111,861	\$32,239	\$6,000	\$73,623	34.2%	-\$111,861	-\$111,861	-\$112,012	\$150	100.1%
Q - WEST AVE SPECIAL ASSESS. DIST	\$51,003	\$51,003	\$650	\$0	\$50,353	1.3%	-\$51,003	-\$51,003	-\$51,433	\$430	100.8%
V - DEBT SERVICE FUND	\$3,714,427	\$4,453,177	\$3,044,237	\$4,703	\$1,404,236	68.5%	-\$3,714,427	-\$3,714,427	-\$3,057,465	-\$656,962	82.3%
Y - COMMUNITY DEVELOPMENT FUND	\$0	\$0	\$233,296	\$0	-\$233,296	NA	\$0	\$0	-\$257,683	\$257,683	NA
GRAND TOTAL	\$62,260,075	\$80,478,047	\$42,066,459	\$11,846,054	\$26,565,535	67.0%	-\$62,260,075	-\$65,368,073	-\$46,305,612	-\$19,062,460	70.8%

3rd Quarter 2015 Budget Report Revenue: WATER FUND

Note: This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

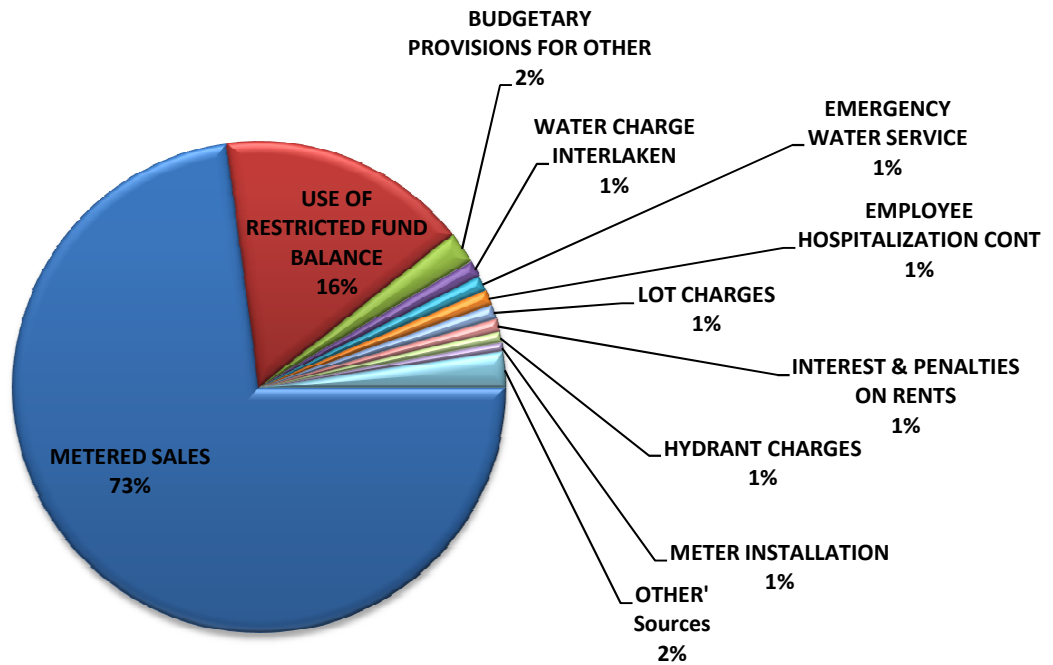
ACCOUNTS FOR: F - WATER FUND	2015 Adopted Est Revenue	2015 Revised Est Revenue	2015 YTD Revenue Collected	2015 Revenue Remaining to be Collected	2015 % Collecte d	2014 YTD Revenue Collected	2014 Revenue Remaining to be Collected	2014 % Collecte d
3 COMMISSIONER OF PUBLIC WORKS								
F013__40511	-\$574,483	-\$574,483	\$0	-\$574,483	0.0%	\$0	-\$435,367	0.0%
F013__40599	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
F013__40962	\$0	\$0	-\$147,660	\$147,660	0.0%	-\$177,677	\$47,677	136.7%
F013__41004	-\$3,015	-\$3,015	-\$3,015	\$0	100.0%	-\$3,015	\$0	100.0%
F043__42140	-\$2,541,512	-\$2,541,512	-\$1,047,746	-\$1,493,766	41.2%	-\$996,244	-\$1,415,267	41.3%
F043__42141	-\$20,000	-\$20,000	-\$10,500	-\$9,500	52.5%	-\$10,000	-\$10,000	50.0%
F043__42142	-\$400	-\$400	-\$210	-\$190	52.5%	-\$210	-\$190	52.5%
F043__42143	-\$30,000	-\$30,000	\$400	-\$30,400	-1.3%	\$80	-\$30,080	-0.3%
F043__42144	-\$9,000	-\$9,000	-\$5,085	-\$3,915	56.5%	-\$5,095	-\$2,405	67.9%
F043__42145	-\$7,500	-\$7,500	-\$2,000	-\$5,500	26.7%	-\$2,000	-\$5,500	26.7%
F043__42147	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
F043__42148	-\$35,000	-\$35,000	-\$39,410	\$4,410	112.6%	-\$36,058	\$8,058	128.8%
F043__42149	-\$3,500	-\$3,500	-\$2,685	-\$815	76.7%	-\$5,380	\$3,880	358.7%
F043__42150	-\$25,000	-\$25,000	-\$15,030	-\$9,970	60.1%	-\$14,405	-\$5,595	72.0%
F043__42151	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
F043__42152	-\$19,000	-\$19,000	-\$9,626	-\$9,374	50.7%	-\$8,760	-\$6,240	58.4%
F043__42153	-\$39,500	-\$39,500	-\$19,770	-\$19,730	50.1%	-\$19,548	-\$19,952	49.5%
F043__42154	-\$14,000	-\$14,000	-\$6,996	-\$7,004	50.0%	-\$6,996	-\$7,004	50.0%
F043__42155	-\$35,000	-\$35,000	-\$18,381	-\$16,619	52.5%	-\$18,222	-\$16,778	52.1%
F043__42157	-\$18,000	-\$18,000	-\$6,711	-\$11,289	37.3%	-\$4,800	-\$10,200	32.0%
F043__42159	\$0	\$0	-\$301,338	\$301,338	0.0%	-\$244,094	\$244,094	0.0%
F043__42189	-72296	-\$72,296	-\$37,533	-\$34,763	51.9%	\$0	\$0	0.0%
F043__42770	-\$4,000	-\$4,000	-\$2,368	-\$1,632	59.2%	-\$3,218	-\$782	80.4%
F073__42590	-\$1,500	-\$1,500	-\$3,400	\$1,900	226.7%	-\$1,400	-\$100	93.3%
F093__42680	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
F093__42681	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
F093__42682	-\$32,960	-\$32,960	-\$22,064	-\$10,896	66.9%	-\$24,014	-\$8,220	74.5%
F093__42690	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
F093__42692	-\$470	-\$470	-\$341	-\$129	72.4%	-\$327	-\$143	69.6%
F103__42389	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
F103__42401	-\$700	-\$700	-\$781	\$81	111.5%	-\$713	\$13	101.8%
F103__42701	\$0	-\$811	-\$811	\$0	100.0%	\$0	\$0	0.0%
F103__42702	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
F113__43991	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
F143__45033	\$0	-\$19,443	-\$19,443	\$0	100.0%	\$0	\$0	0.0%
TOTAL WATER FUND	-\$3,486,836	-\$3,507,090 #	-\$1,722,504	-\$1,784,586	49.1% #	-\$1,582,094	-\$1,670,103	48.6%

3rd Quarter 2015 Budget Report Revenue: WATER FUND - Most to Least by Adopted Budget

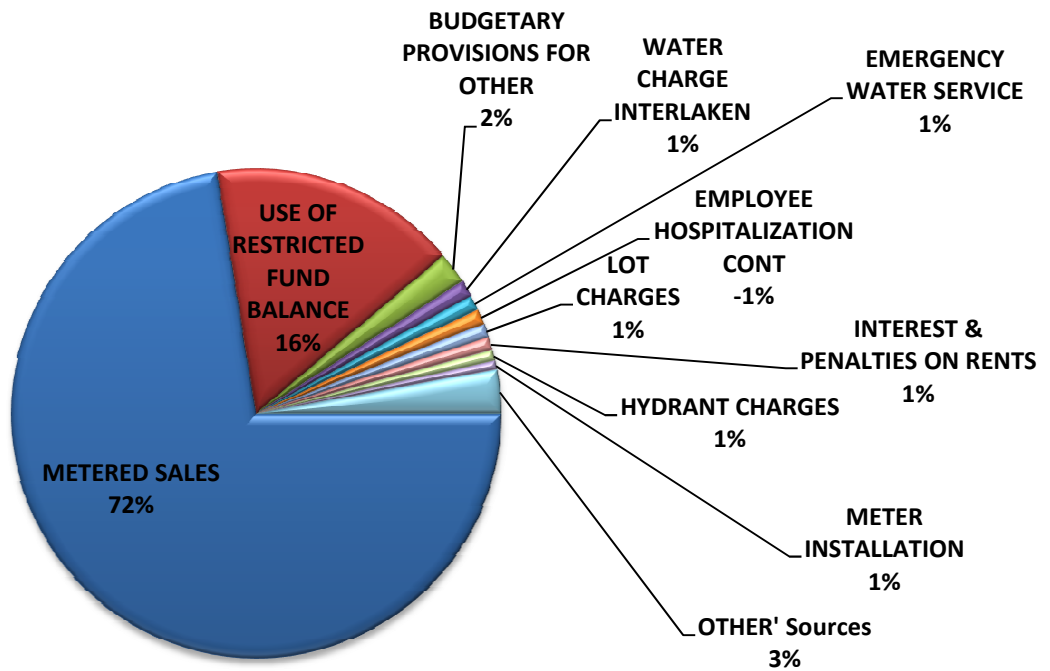
Note: This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

ACCOUNTS FOR: F - WATER FUND	2015 Adopted Est Revenue	2015 Revised Est Revenue	2015 YTD Revenue Collected	2015 Revenue Remaining to be Collected	2015 % Collected	2014 YTD Revenue Collected	2014 Revenue Remaining to be Collected	2014 % Collected	
3 COMMISSIONER OF PUBLIC WORKS									
MAIN Sources:									
F043__ 42140_	METERED SALES	-\$2,541,512	-\$2,541,512	-\$1,047,746	-\$1,493,766	41.2%	-\$996,244	-\$1,415,267	41.3%
F013__ 40511_	USE OF RESTRICTED FUND BALANCE	-\$574,483	-\$574,483	\$0	-\$574,483	0.0%	\$0	-\$435,367	0.0%
F043__ 42189_	USER FEE LOAN REPAYMENT TO GF	-\$72,296	-\$72,296	-\$37,533	-\$34,763	51.9%	\$0	\$0	0.0%
F043__ 42153_	WATER CHARGE INTERLAKEN	-\$39,500	-\$39,500	-\$19,770	-\$19,730	50.1%	-\$19,548	-\$19,952	49.5%
F043__ 42148_	INTEREST & PENALTIES ON RENTS	-\$35,000	-\$35,000	-\$39,410	\$4,410	112.6%	-\$36,058	\$8,058	128.8%
F043__ 42155_	EMERGENCY WATER SERVICE	-\$35,000	-\$35,000	-\$18,381	-\$16,619	52.5%	-\$18,222	-\$16,778	52.1%
F093__ 42682_	EMPLOYEE HOSPITALIZATION CONT	-\$32,960	-\$32,960	-\$22,064	-\$10,896	66.9%	-\$24,014	-\$8,220	74.5%
F043__ 42143_	LOT CHARGES	-\$30,000	-\$30,000	\$400	-\$30,400	-1.3%	\$80	-\$30,080	-0.3%
F043__ 42150_	METER INSTALLATION	-\$25,000	-\$25,000	-\$15,030	-\$9,970	60.1%	-\$14,405	-\$5,595	72.0%
F043__ 42141_	HYDRANT CHARGES	-\$20,000	-\$20,000	-\$10,500	-\$9,500	52.5%	-\$10,000	-\$10,000	50.0%
	<i>sub-total</i>	-\$3,405,751	-\$3,405,751	-\$1,210,034	-\$2,195,717		-\$1,118,410	-\$1,933,202	
'OTHER' Sources:									
F043__ 42152_	FINAL METER READING FEE	-\$19,000	-\$19,000	-\$9,626	-\$9,374	50.7%	-\$8,760	-\$6,240	58.4%
F043__ 42157_	ESTIMATED BILL FEE	-\$18,000	-\$18,000	-\$6,711	-\$11,289	37.3%	-\$4,800	-\$10,200	32.0%
F043__ 42154_	MAINTENANCE FEE INTERLAKEN	-\$14,000	-\$14,000	-\$6,996	-\$7,004	50.0%	-\$6,996	-\$7,004	50.0%
F043__ 42144_	BUILDING CHARGES (01)	-\$9,000	-\$9,000	-\$5,085	-\$3,915	56.5%	-\$5,095	-\$2,405	67.9%
F043__ 42145_	NO METER (02)	-\$7,500	-\$7,500	-\$2,000	-\$5,500	26.7%	-\$2,000	-\$5,500	26.7%
F043__ 42770_	MISCELLANEOUS REVENUE	-\$4,000	-\$4,000	-\$2,368	-\$1,632	59.2%	-\$3,218	-\$782	80.4%
F043__ 42149_	METER STORAGE, REPAIR, REPLACEM	-\$3,500	-\$3,500	-\$2,685	-\$815	76.7%	-\$5,380	\$3,880	358.7%
F013__ 41004_	GILBERT MEADOWBROOK TAX	-\$3,015	-\$3,015	-\$3,015	\$0	100.0%	-\$3,015	\$0	100.0%
F073__ 42590_	PERMITS	-\$1,500	-\$1,500	-\$3,400	\$1,900	226.7%	-\$1,400	-\$100	93.3%
F103__ 42401_	INTEREST ON INVESTMENTS	-\$700	-\$700	-\$781	\$81	111.5%	-\$713	\$13	101.8%
F093__ 42692_	DISABILITY CONTRIBUTION EMPLOY	-\$470	-\$470	-\$341	-\$129	72.4%	-\$327	-\$143	69.6%
F043__ 42142_	MISCELLANEOUS & SPECIAL CHARGE	-\$400	-\$400	-\$210	-\$190	52.5%	-\$210	-\$190	52.5%
F013__ 40599_	USE UNASSIGNED FUND BALANCE	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
F013__ 40962_	BUDGETARY PROVISIONS FOR OTHER	\$0	\$0	-\$147,660	\$147,660	0.0%	-\$177,677	\$47,677	136.7%
F043__ 42147_	DEAD SERVICE (06)	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
F043__ 42151_	WATER CONNECTION FEES	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
F043__ 42159_	WATER CAPITAL IMPROVEMENT FEE	\$0	\$0	-\$301,338	\$301,338	0.0%	-\$244,094	\$244,094	0.0%
F093__ 42680_	INSURANCE RECOVERY	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
F093__ 42681_	HOSPITALIZATION REIMBURSEMENT	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
F093__ 42690_	WORKMAN'S COMPENSATION REIMBUR	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
F103__ 42389_	MISC REVENUE OTHER GOVERNMENTS	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
F103__ 42701_	REFUND CURRENT YEAR EXPENSE	\$0	-\$811	-\$811	\$0	100.0%	\$0	\$0	0.0%
F103__ 42702_	REFUND PRIOR YEAR EXPENSE	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
F113__ 43991_	NYSERDA CAPITAL PROJECT AID	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	0.0%
F143__ 45033_	INTERFUND TRANSFER	\$0	-\$19,443	-\$19,443	\$0	100.0%	\$0	\$0	0.0%
	<i>sub-total</i>	-\$81,085	-\$101,339	-\$512,469	\$411,131		-\$463,684	\$263,099	
TOTAL WATER FUND		-\$3,486,836	-\$3,507,090	-\$1,722,504	-\$1,784,586	49.1%	-\$1,582,094	-\$1,670,103	48.6%

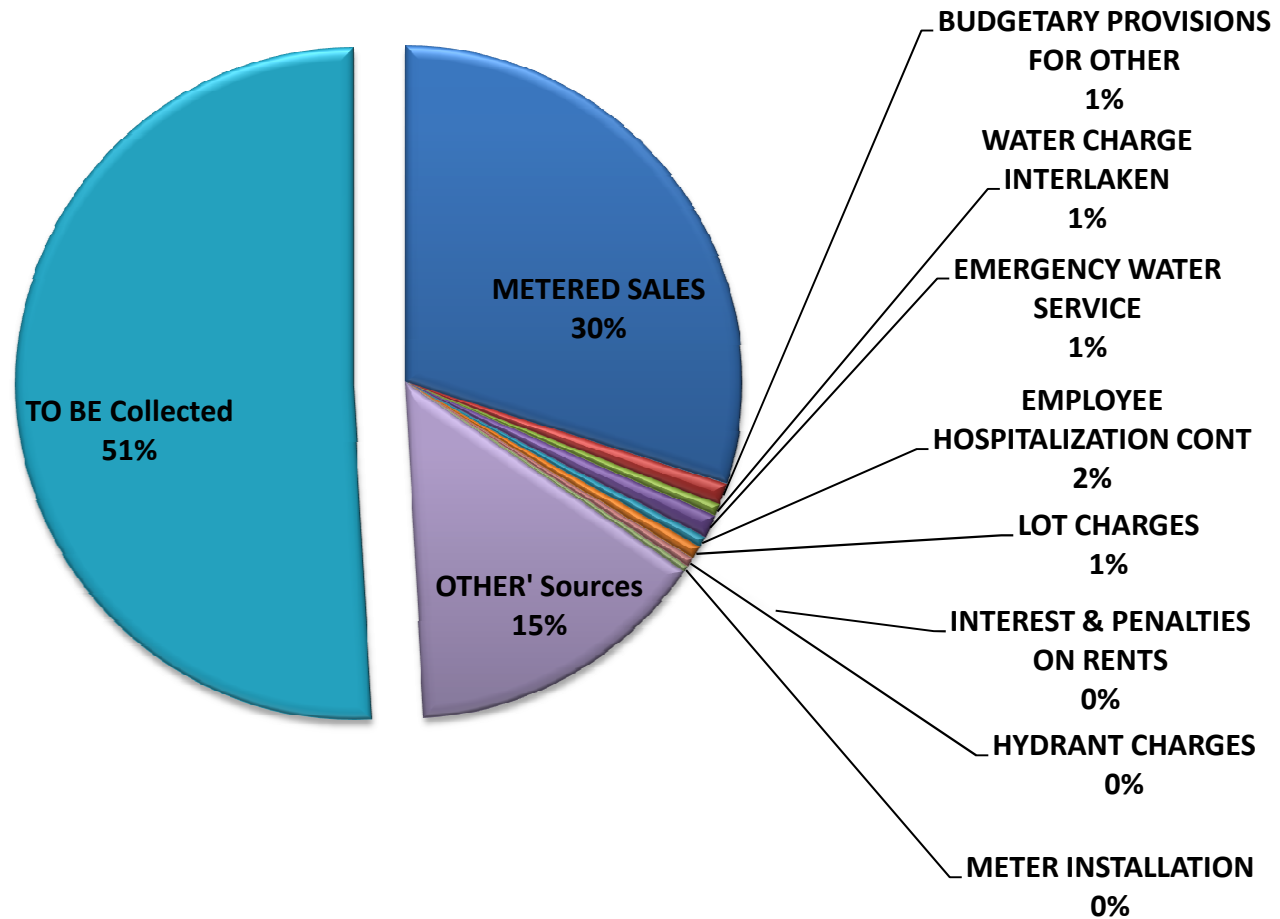
**2015 Total Adopted WATER FUND Revenue Budget
(\$3,486,836)**



**3rd Quarter 2015 Total Revised WATER FUND Revenue Budget
(\$3,507,090)**



**3rd Quarter 2015 WATER FUND Revenue Budget
TO BE Collected/Collected//TOTAL
(\$1,784,586/\$1,722,504//\$3,507,090)**

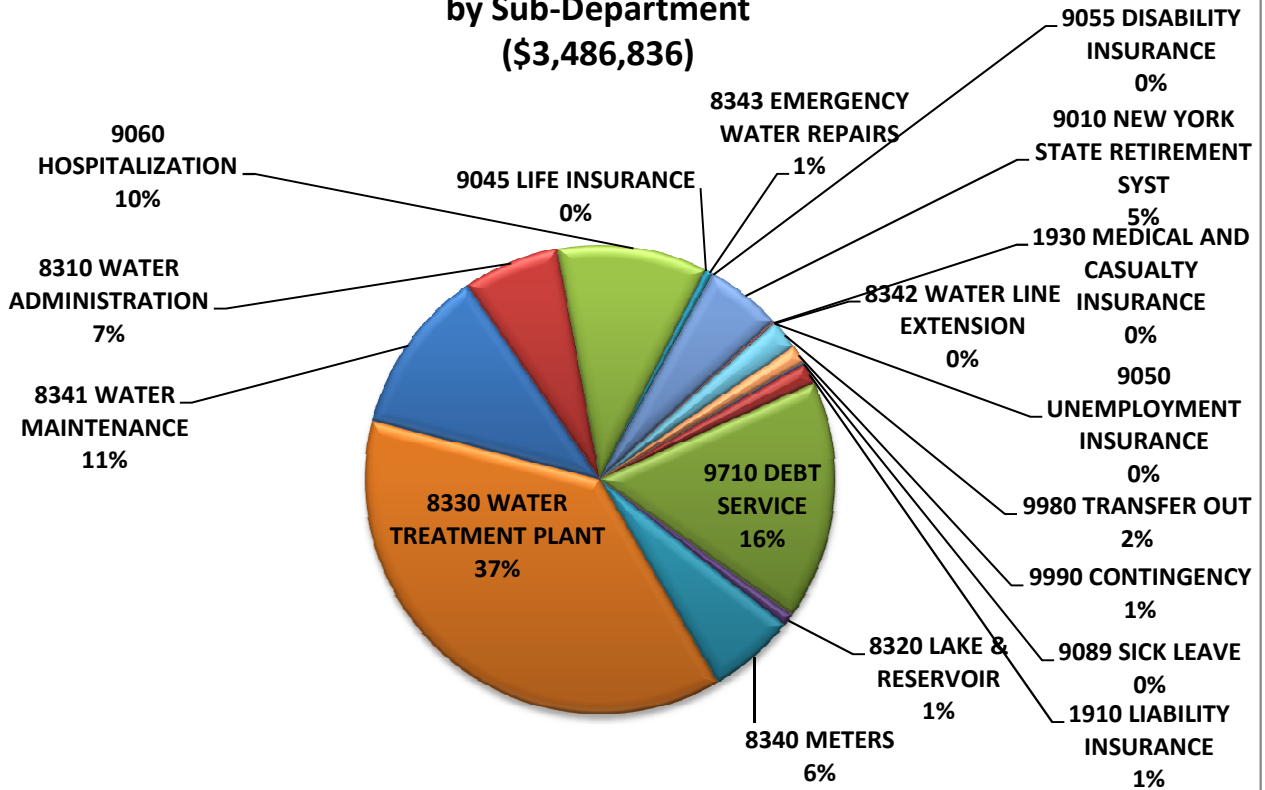


3rd Quarter 2015 Budget Report Expenses: WATER FUND, by Sub-Department (from Most to Least % Used)

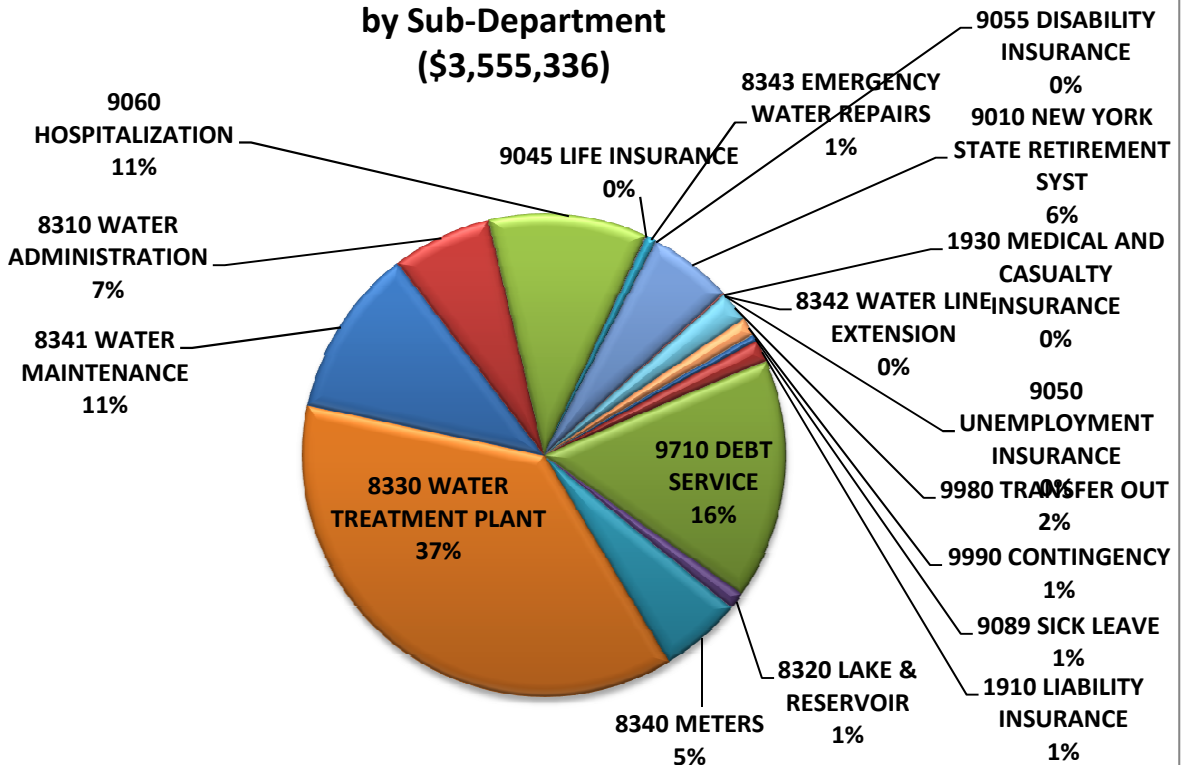
Note: This report is to fulfill Saratoga Springs City Charter Requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.

ACCOUNTS FOR: F WATER FUND	2015 Adopted Budget	2015 Transfers Adjustments	2015 Revised Budget	2015 YTD Expended	2015 Encmbrncs	2015 Available Budget	2015 % Used	2014 YTD Expended	2014 Encmbrncs	2014 Available Budget	2014 % Used
9089 SICK LEAVE	\$5,384	\$12,561	\$17,945	\$17,944	\$0	\$1	100.0%	\$0	\$0	\$5,383	0.0%
1910 LIABILITY INSURANCE	\$51,172	\$0	\$51,172	\$47,456	\$0	\$3,716	92.7%	\$37,878	\$0	\$0	100.0%
9710 DEBT SERVICE	\$574,482	\$0	\$574,482	\$503,966	\$0	\$70,516	87.7%	\$352,818	\$0	\$168,549	67.7%
8320 LAKE & RESERVOIR	\$30,100	\$10,286	\$40,386	\$32,252	\$0	\$8,134	79.9%	\$16,043	\$1,734	\$14,057	55.8%
8340 METERS	\$208,597	(\$14,355)	\$194,242	\$123,274	\$18,809	\$52,159	73.1%	\$145,367	\$24,311	\$45,022	79.0%
8330 WATER TREATMENT PLANT	\$1,304,167	\$9,445	\$1,313,612	\$859,425	\$74,801	\$379,386	71.1%	\$780,678	\$51,065	\$394,387	67.8%
8341 WATER MAINTENANCE	\$399,948	\$1,971	\$401,919	\$243,145	\$35,019	\$123,755	69.2%	\$218,037	\$17,931	\$143,753	62.1%
8310 WATER ADMINISTRATION	\$230,905	\$6,242	\$237,146	\$152,487	\$9,157	\$75,503	68.2%	\$139,300	\$0	\$63,487	68.7%
9060 HOSPITALIZATION	\$359,497	\$18,018	\$377,515	\$255,784	\$0	\$121,730	67.8%	\$254,632	\$0	\$104,526	70.9%
9045 LIFE INSURANCE	\$1,168	\$56	\$1,224	\$726	\$0	\$498	59.3%	\$798	\$0	\$302	72.6%
8343 EMERGENCY WATER REPAIRS	\$19,000	\$5,656	\$24,656	\$13,085	\$0	\$11,571	53.1%	\$16,308	\$0	\$8,131	66.7%
9055 DISABILITY INSURANCE	\$740	\$177	\$917	\$446	\$0	\$470	48.7%	\$374	\$0	\$366	50.6%
9010 NEW YORK STATE RETIREMENT SYST	\$180,968	\$19,443	\$200,411	\$43,816	\$0	\$156,595	21.9%	\$57,609	\$0	\$175,663	24.7%
1930 MEDICAL AND CASUALTY INSURANCE	\$5,000	\$0	\$5,000	\$0	\$0	\$5,000	0.0%	\$0	\$0	\$10,000	0.0%
8342 WATER LINE EXTENSION	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
9050 UNEMPLOYMENT INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%
9980 TRANSFER OUT	\$72,296	\$0	\$72,296	\$0	\$0	\$72,296	0.0%	\$0	\$0	\$0	0.0%
9990 CONTINGENCY	\$43,413	(\$1,000)	\$42,413	\$0	\$0	\$42,413	0.0%	\$0	\$0	\$25,000	0.0%
TOTAL WATER FUND	\$3,486,836	\$68,500	\$3,555,336	\$2,293,807	\$137,786	\$1,123,744	68.4%	\$2,019,844	\$95,040	\$1,158,626	64.6%

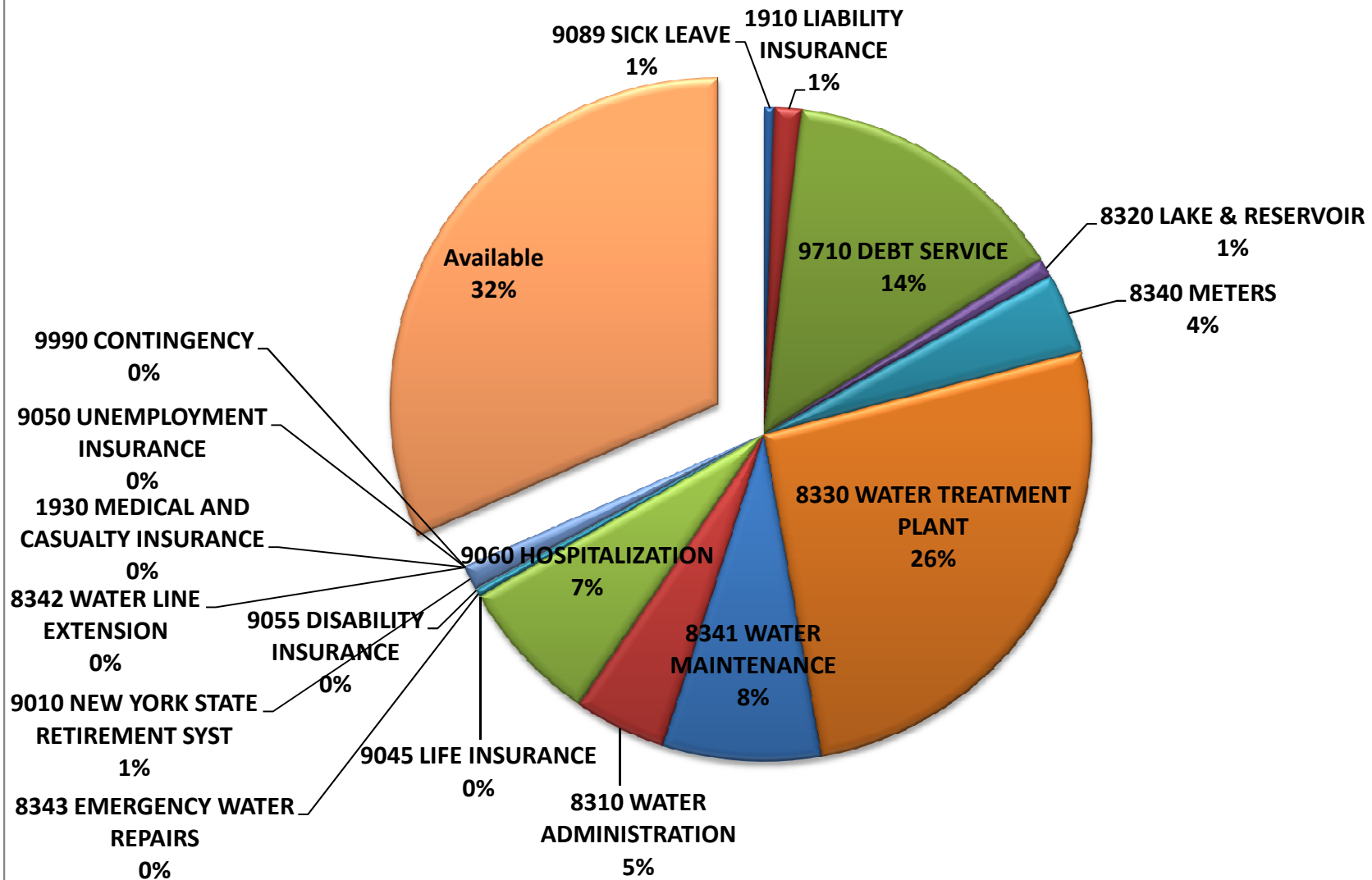
**2015 Total Adopted WATER FUND Expense Budget
by Sub-Department
(\$3,486,836)**



**3rd Quarter 2015 Total Revised WATER FUND Expense Budget
by Sub-Department
(\$3,555,336)**



3rd Quarter 2015 WATER FUND Expense Budget - by Sub-Department
Available/Expended+Encumbered//TOTAL
(\$1,123,744/\$2,431,592//\$3,555,336)



NOTES AND COMMENTS

1. **Purpose of this Report:** This is a report to fulfill Saratoga Springs City Charter requirements. It is designed to assist city departments in the execution of their budgets. These figures are not audited and are on a cash basis.
2. **Revenue Printed as Credit:** Revenue has a minus sign (-) as it is printed as a credit in the city financial accounting system.
3. **Comparing 2015 Expenses with Prior Years:** Year-to year variation may be evident between some items because the *total* budgets have increased or decreased. Compare both the Amounts as well as the Percents. In addition, items are sometimes re-categorized due to re-organization, auditor recommendation, or increased clarification. This can also affect year-to-year comparison.
4. **“Number of Personnel”:** Differences among quarters are due to seasonal needs, budget changes, retirements, etc.
5. **Contingency Expense Line:** Expenditures may not be charged directly to a contingency line. Funds must be transferred from this line into the line from where the expense may be charged, such as a payroll line. Accordingly, “YTD Expended” and “Percent Used” will not reflect contingency amounts utilized. See instead, columns entitled “Transfers Adjustments” and “Revised Budget” for amounts drawn out of contingency.
6. **Balanced Budget and “Carry Forward”:** The difference between total Revised Revenue and Expenses is equal to encumbrance "carried forward" from prior year.
7. **YTD Revenue Collected:** Year to date revenue collected represents moneys received *and* posted for the period 01/01/15-09/30/15.
8. **Sales Tax Data:** Sales tax data reflects payments received by the city; it does not reflect the total per the New York State collection period.