



October 19, 2015

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
9:30 AM

PRESENT: Joanne Yepsen, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS

STAFF PRESENT: Joe Ogden, Deputy Mayor
Lynn Bachner, Deputy Commissioner, Finance
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

Peter Martin, Supervisor

EXCUSED: Tim Cogan, Deputy Commissioner, DPW
Maire Masterson, Deputy Commissioner, Accounts

Matthew Vetch, Supervisor

CALL TO ORDER

Mayor Yepsen called the meeting to order at 9:35 a.m.

PUBLIC HEARING

2016 Proposed Comprehensive Budget

Commissioner Madigan advised this is the first public hearing on the budget. The second public hearing will be scheduled for the next regularly scheduled meeting in November.

Commissioner Madigan advised the next budget workshop is scheduled for Wednesday at 1 p.m. They will be covering the Mayor's Department and the Department of Public Safety.

CONSENT AGENDA

1. Approval of 10/01/15 City Council Meeting Minutes
2. Approval of 10/05/15 Pre-Agenda Meeting Minutes
3. Approval of 10/06/15 City Council Meeting Minutes
4. Approval of 10/08/15 Budget Workshop
5. Approval of 10/14/15 Budget Workshop Meeting Minutes
6. Approve Budget Amendments (Increases)
7. Approve Budget Amendments _ Insurance Reserve
8. Approve Budget Transfers - Regular
9. Approve Payroll 10/09/15 \$446,991.49
10. Approve Payroll 10/16/15 \$442,922.69
11. Approve Resolution for the Use of the Insurance Reserve - 22
12. Approve Warrant: 2015 Mid – 15MWOCT1: \$127,382.12
13. Approve Warrant: 2015 REG – 15OCT2: \$2,127,136.94

Commissioner Madigan advised the amount of item #13 due school district tax collected by the City being remitted to the school district and health insurance payment.

MAYOR'S DEPARTMENT

Appointment: Community Development Citizen Advisory Committee

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Collective Bargaining Agreement with Police Benevolent Association

Mayor Yepsen advised the Council received a more comprehensive contract last week. Mr. Honeywell will be here tomorrow and available to answer any questions by e-mail and phone.

Commissioner Madigan advised she has a few questions regarding things that didn't transfer well from the MOA to the contract. She hasn't completed the cost-outs but is prepared to bring forward how we are going to bring forward the cost of the contract.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Alta Planning and Design for Excelsior Cross Section Plan

Kate Maynard of the Planning Department advised this is a joint venture with the Department of Public Safety for the Excelsior Avenue corridor. This relates to travel lanes, curbing, utility poles, etc. – the physical details. The amount is \$15,000 being covered by public donations.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Saratoga Springs City Center for 50th Anniversary of Vietnam Commemoration Event

Mayor Yepsen advised the event is being held on November 21st.

Discussion and Vote: Authorization for Mayor to Sign Co-Sponsorship Agreement with US Department of Housing and Urban Development for 2016 Regional Conference

Mayor Yepsen advised the regional conference is coming to Saratoga Springs next year – April 2016.

Discussion and Vote: Authorization for Mayor to Sign Agreement with the Saratoga Hilton for 2016 HUD Regional Conference Room Block

No comments.

Discussion and Vote: Resolution Requiring Contractors to Have Approved Apprenticeship Programs for City Projects

Mayor Yepsen advised this was voted on once. They looked at it again with labor unions and are trying to revisit as the current threshold is too high. This will now apply to contractors doing business in excess of \$250,000 or subcontractors doing business in excess of \$25,000.

Commissioner Madigan sent an e-mail regarding the subcontractor; why they went from \$100,000 to \$25,000.

Vince DeLeonardis stated they did not eliminate want to lower the threshold too low where it would prohibit subcontractors from being able to provide work on a project.

Commissioner Scirocco stated he would be ok with having the contractor amount being \$225,000.

Commissioner Mathiesen confirmed infrastructure is no longer excluded.

Tim Wales, city engineer, stated his original discussions about the infrastructure being excluded was due to not getting a lot of bids on our projects and this would further eliminate some. Contractors with higher overhead will be the only ones able to bid.

Mayor Yepsen confirmed they are going to move forward with lowering the contractor threshold to \$225,000.

Discussion: High Rock Lot RFP Review Update

Mayor Yepsen advised they are looking for the bidders to meet with the Council on November 9th or 10th.

Commissioner Madigan inquired if they should be moving forward with the proposals since there is pending litigation regarding the solar ordinance.

Mayor Yepsen suggested getting an update in executive session.

Announcement: Unified Development Ordinance Community Forum - Thursday, October 22nd

Mayor Yepsen advised the forum will be held this Thursday at 6:30 p.m. in the City Council Room.

ACCOUNTS DEPARTMENT

Appointment: Commissioner of Deeds for Police Department

No comments.

FINANCE DEPARTMENT

Announcement: Government Efficiencies Plan

Commissioner Madigan advised they have heard from the state. The plan has been approved and residents will receive rebate plan.

Set Public Hearing: Second Public Hearing for the 2016 Budget

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Amendments – Benefits

No comments.

Commissioner Madigan advised she may add Discussion: Budget Update with Potential Settling of PBA Contract and Discussion: 3rd Quarter Finance Report.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for the Mayor to Sign Change Order with DeBrino Caulking Associates, Inc. – Parking Deck Stair Replacement

Commissioner Scirocco advised there is a steel beam that needs to be replaced.

Commissioner Scirocco added an item: Discussion: Illegal Dumping at Weibel Avenue Landfill – Clean-Up.

PUBLIC SAFETY DEPARTMENT

Discussion: Fire Department Open House

No comments.

Commissioner Mathiesen added an item to his agenda – Discussion: Pedestrian Safety.

SUPERVISORS

MATTHEW VEITCH

1. Saratoga County Trails and Open Space Grants
2. Saratoga County Takeover of Luther Forest Tech Park Roads
3. November Monthly Resolutions

PETER MARTIN

1. Trails
2. Veterans Luther Forest Technology Campus
3. Seniors Advisory Committee

EXECUTIVE SESSION

Mayor Yepsen moved and Commissioner Mathiesen seconded to go into executive session to discuss pending litigation in regards to action filed by the Mouzon House against the City of Saratoga Springs at 10:14 a.m.

Ayes – All

Council returned at 10:49 a.m.

Mayor Yepsen reported the Council received an update from the city attorneys but no action has been taken at this time.

ADJOURN

Mayor Yepsen adjourned the meeting at 10:49 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote: