



November 16, 2015

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**  
**9:30 AM**

**PRESENT:** Michele Madigan, Commissioner of Finance  
Anthony Scirocco, Commissioner of DPW  
Christian Mathiesen, Commissioner of DPS

**STAFF PRESENT:** Joe Ogden, Deputy Mayor  
Lynn Bachner, Deputy Commissioner, Finance  
Maire Masterson, Deputy Commissioner, Accounts  
Eileen Finneran, Deputy Commissioner, DPS

Peter Martin, Supervisor

**EXCUSED:** Joanne Yepsen, Mayor  
John Franck, Commissioner of Accounts

Tim Cogan, Deputy Commissioner, DPW

Vince DeLeonardis, City Attorney

Matthew Veitch, Supervisor

**CALL TO ORDER**

Commissioner Madigan called the meeting to order at 9:38 a.m.

**CONSENT AGENDA**

1. Approve Budget Amendments (Increases)
2. Approve Budget Transfers - Regular
3. Approve Payroll 11/06/15 \$597,600.69
4. Approve Payroll 11/13/15 \$463,201.00
5. Approve Warrant: 2015 Mid – 15MWNOV1 \$112,542.69
6. Approve Warrant: 2015 REG – 15NOV2 \$360,980.11

Commissioner Madigan an item will be added to the Consent Agenda; approval of minutes from 11/2/15 Pre-Agenda Meeting.

**MAYOR'S DEPARTMENT**

Discussion and Vote: Authorization for Mayor to Sign Collective Bargaining Agreement with Fire Administrative Officers

Deputy Mayor Joe Ogden advised the contract has been sent to the City Council for review last week.

Commissioner Madigan advised they have prepared the cost-outs and will adjust the 2016 budget using contingency. It looks like it will be \$15,050 to adjust the 2016 budget and retro pay will be \$17,250.

Discussion and Vote: Updates to the City's Code of Ethics, Procedures, Document and Inquiry Form

Tony Izzo advised this is not for vote; this should be a discussion only item.

Joe Ogden advised they may add 2 items to the Mayor's agenda to set a public hearing for item #2 above and also announce the appraisal firm they have selected to do the appraisal of the High Rock lot.

**ACCOUNTS DEPARTMENT**

Award of Bid: Time and Attendance System to Andrews Technology HMS, Inc.

This item was pulled from the agenda.

**FINANCE DEPARTMENT**

Discussion and Vote: 2016 Tax Rate Approvals

Commissioner Madigan advised the tax rates were presented with the 2016 budget. There is a .14% decrease.

Discussion and Vote: Fund Balance Policy

Commissioner Madigan advised she would like to revise the policy. The public seems to be confused about what a fund balance excess is versus what a surplus or a deficit is in the budget. She will be bringing forward a revision to make it easier to communicate this in the future.

Discussion and Vote: Health Care Plan Rate Renewals

Commissioner Madigan advised this is the annual rate sheet renewals.

Discussion and Vote: Authorization for Mayor's Signature on AMEP Agreement

Commissioner Madigan advised this is for the equipment in the new server room. The amount of the agreement is \$9,578.

Discussion and Vote: Authorization for Mayor's Signature on Andrews Technology HMS, Inc. Agreement

Commissioner Madigan advised they will be setting a public hearing in place of this item.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Amendments – Interfund

No comments.

**PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Authorization for Council to Approve Water Adjustment for 47 Marvin Street

Commissioner Scirocco stated this item and the next are due to broken water pipes to unoccupied homes over the winter. The issue has been corrected in both cases.

Discussion and Vote: Authorization for Council to Approve Water Adjustment for 27 Cliffside Drive

Same as item #1 above.

Discussion and Vote: Authorization for the Mayor to Sign Change Order with Jablonski Excavating, Inc. for the Pinewoods Avenue Sanitary Sewer Replacement Project

Commissioner Scirocco explained the outflow goes to East Avenue. They have identified that pipe is also in need of replacement.

**PUBLIC SAFETY DEPARTMENT**

Discussion: CDTA proposed Route Changes

Commissioner Mathiesen advised he attended the meeting last week held by CDTA regarding the route changes. He would like to propose CDTA do a presentation to the Council to advise of their proposed route changes.

Discussion: Moore Hall Re-Development

Commissioner Mathiesen advised the residents of White Street and Union Avenue are concerned about the re-development of Moore Hall. There are concerns about parking and density. He questioned if it made sense to have a short workshop to allow the residents to bring forward their concerns and have the developer explain the project. Maybe there can be a compromise.

Tony Izzo advised this project is going before the Zoning Board on Monday.

Commissioner Mathiesen added the following item to his agenda: Discussion and Vote: Authorization for Mayor to Sign Agreement with Hoosick Valley Contractors for the Lake Avenue Fire Station Windows.

**SUPERVISORS**

**MATTHEW VEITCH**

1. Saratoga County 2016 Budget
2. Open Space and Trails Fund
3. Open Space Grants
4. Saratoga Casino and Raceway Foundation Grants
5. Deceased Veteran Honors – Gene Corsale

**PETER MARTIN**

1. Social Programs Committee
2. Public Health Committee
3. Personnel
4. Public Hearing – County Budget: Supervisor Martin removed this item from his agenda.

Supervisor Martin added the Vietnam Veteran Commemoration to his agenda.

**ADJOURN**

Commissioner Madigan adjourned the meeting at 10:11 a.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved:  
Vote:

DRAFT