



8/1/2018

Commissioner of Finance  
Saratoga Springs Recreation Department  
15 Vanderbilt Avenue  
Saratoga Springs, NY 12866

Dear Sir or Madam:

The Saratoga Springs Friends of Recreation Fund of The Community Foundation for the Greater Capital Region is pleased to enclose a grant for \$1,601.28. This grant is for the Saratoga Springs Recreation Department for soccer balls and basketballs.

This contribution is intended as a gift in its entirety. Neither The Community Foundation nor the donor-advisor(s) is to receive any goods or services in connection with this grant. Furthermore, this grant may not be used to fulfill a personal pledge by the donor-advisor(s). Your prompt written acknowledgment to the Foundation of your receipt of this gift and how it will be used will ensure the Foundation's compliance with IRS regulations.

All funds are component funds of The Community Foundation. Any public announcements acknowledging this grant should be written as:

**Saratoga Springs Friends of Recreation Fund  
of  
The Community Foundation for the Greater Capital Region**

Enclosed you will find a Check Acknowledgment Form. Please sign and return as receipt of check.

Yours sincerely,

John Eberle  
President & Chief Executive Officer

Jackie Mahoney  
Executive Vice President

*Enclosures*

CITY OF SARATOGA SPRINGS  
BUDGET AMENDMENT REQUEST  
DEPARTMENT                      Recreation  
FOR THE CITY COUNCIL MEETING                      8/21/2018

REVENUE ORG/OBJECT	AMOUNT	EXPENDITURE ORG/OBJECT	AMOUNT
A106 42705	1,601.28	A3567344-54170	1,111.28
Gifts and Donations	-	Sports Supplies	-
	-		-
	-	A3567324-54170	-
	-	Sports Supplies	490.00
	-		-
	-		-
	-		-
TOTALS	\$ 1,601.28		\$ 1,601.28

APPROVED BY

 8/6/2018

*In accordance with section 4.4.10 of the City Charter and the City's budget amendment policy, all amendments shall be accompanied by written justification, including the financing source. Please provide explanation on this form, or if necessary attach a separate sheet.*

**Explanation - Use additional sheets if necessary**

Friends of Rec Donation for Soccer balls and Basketballs. Includes Freight also.