

**City of Saratoga Springs, NY
Project Addendum Two**

This Addendum between Greenman Pedersen, Inc., with offices at 80 Wolf Road, Suite 300, Albany, NY 12205 ("Contractor") and the City of Saratoga Springs ("City"), 474 Broadway, Saratoga Springs, NY 12866 entered into between the above referenced parties on the effective date of August 6, 2013 is hereby added to the original Agreement of this same date.

Services provided: Contractor will provide services as outlined in the May 4, 2017 titled "Geyser Road Trail Design Contract (2013) Addendum # 2; GPI Project # ALB 2013 058" proposal herein attached as Exhibit A. The Contractor represents that the company providing this service is qualified to perform the type and scope of work to be done.

All other terms and conditions of the original Agreement remain the same.

The parties, having agreed to the terms and recitals set forth herein, and in relying thereon, herein sign this Agreement.

Contractor

By: [Signature]

Title: Vice President

Date: 7/6/2017

City

By: [Signature]

Title: Mayor

Date: 7/6/17

City Council Approval Date: 6/19/2017

CCM 6/19/17

GPI SA 2

\$40,000.-

omic Development

May 4, 2017

~~NO TO ISSUED~~

PO

171545

ddendum # 2; GPI project # ALB 2013 058

City funded design contract that includes ROW incidentals and RK Hite. Recently the City asked GPI and RK Hite to provide the Eminent Domain Procedure Law (EDPL) to acquire up to 3 properties for this project. Recognizing that some of the property acquisitions will take less effort than originally estimated, GPI is providing this "Scope Modification" that addresses this reduced level of effort in some areas but adds the required EDPL effort by both GPI and RK Hite. The net difference in contract amount is an **increase of \$40,000.**

Geyser Road Design Fee				
Scope Item	Original Contract Fee	Change for Supplemental #1	Change for this Supplemental # 2	Total Fee
Scoping	\$ 5,000	\$ 5,000	0	\$ 10,000
Preliminary Design (Trail)	\$ 58,000	\$ 21,750	0	\$ 79,750
Final Design (Trail)	\$ 58,000	\$ 0	0	\$ 58,000
ROW Incidentals	\$ 25,000	\$ 11,927	\$ (15,883)	\$ 21,044
ROW Acquisition	\$ 0	\$ 21,127	\$ (5,742)	\$ 15,385
ROW Mapping	\$ 0	\$ 18,000	0	\$ 18,000
EDPL Engineering Support	\$ 0	\$ 0	\$ 8,000	\$ 8,000
EDPL ROW and Legal	\$ 0	\$ 0	\$ 53,625	\$ 53,625
Grant Writing	\$ 4,000	\$ 0	0	\$ 4,000
Final Design (Intersection)	\$ 0	\$ 50,000	0	\$ 50,000
Project Coordination	\$ 0	\$ 9,000	0	\$ 9,000
Total	\$ 150,000	\$ 136,804	\$40,000	\$ 326,804

Attached is backup documentation from RK Hite and Robert Hite regarding the additional funding request for review, approval and processing. It is our hope that this contract amendment be considered at the next City Council meeting.

If you have any further questions, please do not hesitate to contact me.

Sincerely,

GREENMAN-PEDERSEN, INC.



Peter Faith, P.E.
Vice President
Attachments

Section 5 – Right of Way

5.01 Abstract Request Map and/or Title Search

RIGHT OF WAY INCIDENTALS

The Municipality will request right of way incidental phase authorization from the New York State Department of Transportation. The request will be made when the Municipality determines that property acquisitions are likely to occur or when it requests Preliminary Engineering phase authorization.

The Consultant will not proceed with any activities in this section without written authorization from the Municipality.

The Consultant will meet with the Municipality to review and to discuss the right of way acquisition process.

5.011 Review and Analysis of Right of Way Requirements

The Consultant will undertake an on-going review and analysis of right of way requirements for the project.

The review may include:

- Preliminary engineering design
- Preliminary right of way plans and acquisition maps
- County Tax Maps
- Municipal Zoning Regulations and Maps
- Aerial photography
- Other pertinent project information

The analysis may include:

- The number of affected parcels
- The zoning classification for each parcel
- Estimated size of the acquisition
- Potential impacts to improvements

The Consultant will determine the current owner of the affected properties by reviewing public information records at the county tax assessor's office. The ownership will be verified by obtaining and reviewing a copy of the last deed of record at the county clerk's office.

5.012 Title Research

- 5.0121 For the acquisition of temporary easements, the Consultant will determine property title ownership through county tax assessment records and will verify the ownership through examination of the last deed of record.
- 5.0122 For the acquisition of real property rights estimated at \$10,000 or less, the Consultant will perform a Last Owner Title Search. The Last Owner Title Search will be the last recorded deed that conveys a full fee interest to the last owner or owners of record. The Last Owner Title Search will not begin with a deed where the grantor and grantee are in some way related without full consideration having been paid.
- 5.0123 For the acquisition of real property rights estimated between \$10,001 and \$40,000, the Consultant will perform a Twenty-Year Title Search. The Twenty-Year Search will start with a deed that conveys complete and indefeasible title, which has been executed and of record at least twenty years prior to the search date. The Twenty-Year Search will not begin with a deed where the grantor and grantee are in some way related without full consideration having been paid.
- 5.0124 For the acquisition of real property rights estimated at greater than \$40,000, the Consultant will prepare a Title Abstract. The Title Abstract will start with a warranty deed that has been executed and of record at least forty years prior to the date of the search.

5.013 Title Review and Certification

The Consultant will subcontract with a qualified, NYS licensed attorney to issue Certificate of Title on all fee property acquisitions and obtain title insurance as required. The Consultant will submit the Title Certifications to the Municipality.

- 5.0131 For the acquisition of real property rights estimated at \$10,000 or less, the Consultant's Attorney will review the Last Owner Title Search and issue a Limited Last Owner Title Certification.
- 5.0132 For the acquisition of real property rights estimated between \$10,001 and \$40,000, the Consultant's Attorney will review the Twenty-Year Title Search and issue a Limited Twenty-Year Title Certification.
- 5.0133 For the acquisition of real property rights estimated at greater than \$40,000, the Consultant's Attorney will review the Abstract and issue a Title Certification.
- 5.0134 The Municipality will acknowledge the receipt of each Title Certification and provide the Consultant, on a per parcel basis, a list of the property owners

and other compensable property interests. The Municipality will respond in writing within ten (10) days of receipt of each Title Certification.

5.02 Right of Way Survey

No services required.

5.03 Right of Way Mapping

The Consultant will review acquisition maps prepared by others.

5.04 INTENTIONALLY LEFT BLANK

5.05 Right of Way Cost Estimates

The Consultant will provide cost estimates for the right of way to be acquired by the Municipality on all alternatives being considered and will provide updated estimates, as necessary.

5.06 Public Hearings/Meetings

No services required.

5.07 Property Appraisals

For each parcel requiring the acquisition of property rights, the Consultant will conduct a real property appraisal and prepare a real property appraisal report to determine the fair market value of the proposed acquisition.

The Consultant will contact the owner or his/her designated representative in writing prior to completing the appraisal to extend the opportunity to accompany the appraiser during the property inspection.

5.071 Preliminary Property Owner Interview

The Consultant will conduct 1 preliminary interview with each property owner(s) or the property owner's designated representative. Other than absentee property owners, a reasonable attempt will be made to conduct the preliminary contact on a face-to-face basis. Absentee property owners and those local property owners not able to be interviewed face-to-face may be contacted via telephone and certified mail. The purpose of preliminary contact includes:

- Delivery of notices of intent to acquire, if necessary
- Delivery of right of way acquisition brochures
- Explanation of right of way and construction plans

- Informing of right to accompany appraiser
- Determining the need for additional action regarding right of way boundaries, errors and omissions in plans and/or other documents
- Prepare Physical Inspection Report

5.072 Real Property Appraisal Reports

The Consultant will subcontract the services of an appraiser to complete real property appraisals and appraisal reports required for each parcel or ownership indicated on the Right of Way Plan.

The Consultant will insure that all real property appraisals and real property appraisal reports are prepared by qualified appraisers who are, as defined by the New York State Department of State, Certified General Real Estate Appraisers.

The Consultant will insure that all real property appraisals and real estate appraisal reports conform to the Uniform Standards of Professional Appraisal Practice, Standard 1, Real Property Appraisal Development, and Standard 2, Real Property Appraisal, Reporting.

The Uniform Standards of Professional Appraisal Practice contains a Certification of Appraiser. In addition, the Consultant must certify to the following:

"The property owner or his/her designated representative was given an opportunity to accompany the appraiser during the property inspection"

"Any decrease or increase in the fair market value of the real property prior to the date of valuation caused by the public improvement for which such property is acquired, or by the likelihood that the property would be acquired for such improvement, other than that due to physical deterioration within the reasonable control of the owner, will be disregarded in estimating the compensation for the property."

The Consultant will provide 1 original bound real property appraisal report with photo copies of photos for each acquisition.

- 5.0721 For uncomplicated acquisitions of real property rights valued at less than \$15,000, the Consultant will prepare a Limited Appraisal Report (LAR). The LAR will consist of a limited appraisal with a restricted use appraisal report as provided for in the Uniform Standards of Professional Appraisal Practice, Standard 1, Real Property Appraisal Development, and Standard 2, Real Property Appraisal.
- 5.0722 For acquisitions of entire real property interests, the Consultant will prepare a Full Take Appraisal Report. The Full Take Appraisal Report will consist of a complete appraisal with a summary appraisal report as provided for in the

Uniform Standards of Professional Appraisal Practice, Standard 1, Real Property Appraisal Development, and Standard 2, Real Property Appraisal, Reporting.

- 5.0723 For partial acquisition of real property rights valued at \$15,000 or more with no indirect damages to improvements, the Consultant will prepare a Before and After (land only) Appraisal Report. The land only Before and After Appraisal Report will consist of a limited appraisal with a summary or restricted use appraisal report as provided for in the Uniform Standards of Professional Appraisal Practice, Standard 1, Real Property Appraisal Development, and Standard 2, Real Property Appraisal, Reporting.
- 5.0724 For partial acquisition of real property rights valued at \$15,000 or more with indirect damages to improvements, the Consultant will prepare a Before and After Appraisal Report. The Before and After Appraisal Report will consist of a complete appraisal with a summary appraisal report as provided for in the Uniform Standards of Professional Appraisal Practice, Standard 1, Real Property Appraisal Development, and Standard 2, Real Property Appraisal, Reporting.
- 5.0725 For acquisitions of real property rights valued over \$300,000, the Consultant will prepare two independent appraisal reports. The appraisal report will consist of a complete appraisal with summary appraisal reports as provided for in the Uniform Standards of Professional Appraisal Practice, Standard 1, Real Property Appraisal Development, and Standard 2, Real Property Appraisal, Reporting.

5.08 Appraisal Review

The Consultant will perform a separate review of each appraisal. The Consultant will insure that all real property appraisal reviews are performed by a qualified appraiser who is, as defined by the New York State Department of State, Certified General Real Estate Appraisers. The appraisal review will be completed in conformance with the Uniform Standards of Professional Appraisal Practice, Standard 3, Real Property Appraisal Review, Development, and Reporting.

The Consultant will review the appraisal reports for compliance with state and federal standards. The Consultant will take corrective actions. The review appraiser will:

- Identify and make corrections to mathematical calculations and typographical errors, if necessary
- Assure real property appraisal development and reporting are in accordance with the appraisal subcontract

- Assure real property appraisal development and reporting are complete and meet the Uniform Standards of Professional Appraisal Practice standards
- State the basis for the fair market value conclusion and provide breakdowns adequate for New York State Department of Transportation audit, Federal Highway Administration eligibility review, and for negotiation purposes.

The Consultant will provide the Municipality with the highest approved appraised amount for each property rights acquisition.

5.09 Negotiations and Acquisition of Property

The Consultant will not proceed with any activities in this section without written authorization from the Municipality.

The Consultant will meet with the Municipality to review and to discuss the right of way acquisition procedures.

5.091 Just Compensation

The Municipality will establish just compensation for each property rights acquisition. In no event shall the Just Compensation amount be less than the Municipality's highest approved appraisal. Because time is of the essence, the Municipality will provide the just compensation amounts in writing to the Consultant within 10 days of its receipt of the preliminary appraisal reviews from the Consultant.

5.092 Written Offer

The Consultant will prepare a written offer for each acquisition of real property. The amount of the offer will be the amount established by the Municipality as just compensation. The written offer will include the following:

- A statement of the just compensation amount
- Separate indications of the compensation offered for the property acquired and for damages to the remaining property, if applicable (when only a part of the property is acquired)
- A summary statement, which will include:
 - the basis for the just compensation amount
 - a description and location identification of the real property
 - the interest in the real property being acquired
 - where appropriate, the statement will identify any separately held ownership interest in the property (i.e. tenant-owned improvement) and indicate that the interest is not covered by the offer

- o Additional information the Consultant and/or the Municipality deems appropriate or required

5.093 Deliver Offer

The Consultant will deliver the written offer, plats, unsigned agreements and releases to the appropriate property owners or his/her designated representative.

The Consultant will meet with the appropriate property owners or his/her designated representative to explain the written offer, plats and unsigned agreements. The Consultant will conduct additional negotiation sessions with the appropriate property owners or his/her designated representative in an attempt to negotiate a settlement.

The Consultant will make all reasonable efforts to contact personally each property owner(s) or designated representative. Absentee and unsuccessful personal contacts may be made by certified mail.

The Consultant will maintain a detailed diary of each substantial contact with property owner(s). The diary will be signed and dated by the person responsible for the contact. The diary entries will be on a parcel by parcel basis:

- o Substantial contacts
- o Efforts to achieve amicable settlements
- o Responsiveness to owners' counter proposals
- o Suggestions for changes in plans

The records should include the principal activities undertaken by the agent, such as:

- o parties contacted
- o date and location of contact
- o offers made [dollar amounts]
- o counteroffers received
- o property owner's comments
- o reason(s) settlement could not be reached

5.094 Purchase Agreements

The Consultant will submit real property acquisition documents to the Municipality for recommended action on settlements:

- o Approval of negotiated settlements
- o Action on proposed administrative settlements

- Referral to the Municipality attorney for initiation of eminent domain proceedings

Because time is of the essence, the Municipality will provide a written response to the Consultant within 10 days of its receipt of the acquisition documents from the Consultant.

5.095 Revisions to Just Compensation

The Consultant will consider any presentations made by the property owner which might affect the value of the property. The Consultant may make recommendations to the Municipality to adjust the written offer. The Municipality may revise the just compensation based on the information provided by the property owner.

The Consultant will document the justification for revising the just compensation.

The Consultant will prepare and promptly deliver a revised written offer to the property owner.

5.096 Administrative Settlements

The Consultant and/or the Municipality may recommend administrative settlements. Administrative settlements are settlements in excess of the Municipality's just compensation determination.

The Municipality will have final approval to authorize administrative settlements.

The Consultant will provide the written justification for the Administrative Settlement. The written justification will include all information necessary to support the settlement; such as:

- The approved offer of just compensation
- A summary of the acquisition agent's record of negotiations
- Reference to all appraisal reports (including the owner's appraisal report)
- Recent court awards and their relationship to the proposed administrative settlement
- A discussion of diverse valuation issues (i.e. probable range of testimony as to fair market value by both parties)
- The trial cost estimate
- The opinion of legal counsel
- The identification of the responsible agency official who has the authority to approve administrative settlements
- The recommendation and signatures of all individuals proposing the settlement

The Consultant will prepare and promptly deliver a revised written offer to the property owner.

5.097 Transfer of Title

The Municipality will not require any property owner to surrender possession of real property before the Municipality pays the agreed purchase price.

- 5.0971 The Consultant will conduct necessary title curative work. For real property acquisitions valued at \$10,000 or less, the Consultant will clear only the possessory interest. For real property valued at greater than \$10,000, the Consultant will clear all interests in the property. Title curative work may include partial releases of mortgage, lien subordination agreements, and lien satisfactions.
- 5.0972 The Consultant will perform a calculation to prorate real property taxes for each fee and permanent easement acquisitions. The Municipality will pay all tax prorations over \$25.00.
- 5.0973 The Consultant will prepare closing documents for each acquisition. The closing documents will include a closing statement, instrument, real estate transfer tax return, and real property transfer report.
- 5.0974 The Consultant will deliver the title instrument(s) to the title attorney subcontracted by the Consultant for review and approval.
- 5.0975 The Consultant will schedule and hold the closing. Because time is of the essence, the Municipality will pay the just compensation at the time the property owner(s) signs all required closing documents. The transfer of title to the agency may also require the payment of incidental expenses by the owner, the Municipality, or the Consultant. The Municipality will pay appropriate reimbursable expenses to the property owner(s) and/or the Consultant.
- 5.0976 The Consultant will promptly file all deeds or conveyance documents in the County Clerk's Office.

5.098 Right of Way Certification

The Consultant will prepare the Right of Way Certificate on forms prescribed by the New York State Department of Transportation. The Municipality will sign the Right of Way Certificate.

5.10 Relocation Assistance

No services required.

5.11 Property Management

No services required.

Section 10 – Estimating & Technical Assumptions

Estimating Assumptions

The following assumptions have been made for estimating purposes:

Section 1

- 1.07 Estimate **12** cost and progress reporting periods will occur during the life of this agreement

Section 5

- 5.011 Estimate **2** meeting(s) with the Municipality.
- 5.0121 Estimate **0** temporary easement title search
- 5.0122 Estimate **5** last owner title searches
- 5.0123 Estimate **1** 20 year title searches
- 5.0124 Estimate **0** full abstracts.
- 5.0131 Estimate **5** last owner title certifications.
- 5.0132 Estimate **1** 20 year title certifications.
- 5.0133 Estimate **0** full abstract certifications.
- 5.03 Estimate **7** acquisition map reviews.
- 5.05 Estimate **1** right of way cost estimate(s).
- 5.061 Estimate **0** Informational Meetings
- 5.062 Estimate **0** EDPL Public Hearings
- 5.071 Estimate **4** Preliminary Property Owner Interviews.
- 5.0721 Estimate **3** Limited Appraisal Reports.
- 5.0722 Estimate **0** Full Take Appraisal Reports.
- 5.0723 Estimate **1** Before & After (land only) Appraisal Reports.
- 5.0724 Estimate **0** Before & After Appraisal Reports.

5.0725	Estimate 0 properties requiring two independent appraisal reports.
5.08	Estimate 4 appraisal reviews.
5.09	Estimate 2 meetings with the Municipality.
5.092	Estimate 4 offer packages.
5.093	Estimate 3 negotiation contacts per property owner.
5.095	Estimate 1 revisions to Just Compensation
5.096	Estimate 0 Administrative Settlements.
5.0971	Estimate 0 partial release(s) of mortgage.
	Estimate 0 Lien subordination agreements.
	Estimate 0 Lien satisfactions.
	Estimate 2 miscellaneous title curative issues.
5.0972	Estimate 4 property tax proration calculations.
5.0973	Estimate 5 closing packages.
5.098	Estimate 1 right of way certificates.

Technical Assumptions

- o Assume 6 properties with 6 distinct owners will be impacted by the project.
- o Assume 1 property is owned by the Village of Ballston Spa and the property rights necessary for the project will be donated.
- o Assume 1 property is owned by the local public school district and the property rights necessary for the project will be donated.
- o Assume the property rights for 1 privately owned property will be donated.
- o Assume 5 acquisitions will be valued less than or equal to \$10,000.
- o Assume 1 property will be valued greater than \$10,000, but less than or equal to \$40,000.
- o Assume acquisition maps will be provided by others.

HITE & BEAUMONT, P.C.

Attorneys & Counselors at Law
20 CORPORATE WOODS BLVD., 2ND FLOOR
ALBANY, NEW YORK 12211
(518) 689-0966
Fax: (518) 252-6468
Fax Service Not Accepted

April 20, 2017

Richard K. Hite, Sr.
R.K. Hite & Co., Inc.
P.O. Box 130
Avon, NY 14414

VIA ELECTRONIC TRANSMISSION ONLY

richhite@rkHITE.com

Re: City of Saratoga Springs
Geyser Road Trail Project
Saratoga Springs, New York

Dear Rich:

Per your request, we are writing to provide your firm and the City of Saratoga Springs with a second revised cost estimate for legal services relating to the City's compliance with Article 2 of the Eminent Domain Procedure Law ("EDPL") and the acquisition of the real property interests from three (3) separate landowners, which acquisitions will be accomplished pursuant to Article 4 of the EDPL. As set forth in your email communication dated January 26, 2017, and based upon subsequent conversations with City officials, employees and agents, we understand the general scope of our services to be as follows:

EDPL Article 2 compliance

- 202C Notice Consultation
- 203 Hearing Consultation
- 204 Determination and Findings Consultation and Drafting
- 207 Representation in the event of Judicial Review

EDPL Article 4 acquisitions

- Vesting for three (3) maps.

This proposal also includes an estimate of other necessary expenses that may be incurred in connection with EDPL Article 2 compliance and these acquisitions. Legal services in these matters would be provided in the capacity of a subcontractor to your firm.

Richard K. Hite, Sr.
April 20, 2017
Page -2-

We propose that the legal services in these matters be billed on an hourly fee basis. The hourly rates would be as follows: partner/principal level attorney - \$225; associate attorney - \$150; and paralegal - \$60. These rates are inclusive of ordinary postage, photocopying and telephone calls.

Based upon the level of legal services provided to date in this matter, our professional experience with EDPL Article 2 compliance matters and the acquisition of real property interests pursuant to EDPL §402(B), as well as a review of documents received in connection with this project and information that we have been provided by your Company, we estimate the approximate cost of the legal services to be provided by this law firm in connection with the EDPL Article 2 compliance matter to be \$18,000.00. We estimate the approximate cost of the legal services related to the EDPL Article 4 acquisitions to be as follows: 1) \$19,125.00 if the proceedings are uncontested; plus 2) an additional \$3,375.00 per proceeding if any of the Article 4 proceedings are contested.

These estimates assume that approximately eighty (80) hours of attorney time will be required to provide the services related to the EDPL Article 2 compliance matters, that eighty-five (85) hours of attorney time will be required to accomplish uncontested acquisitions, and that approximately fifteen (15) hours of additional attorney time will be required in any contested proceeding. We anticipate that the vast majority of the attorney services will be provided by a partner/principal level attorney.

In the course of performing services related to EDPL Article 2 compliance and the acquisition of title on behalf of the City, we anticipate that it will be necessary to perform the following tasks:

1. Review the record of the EDPL Article 2 hearing, including all notices, exhibits, oral presentation and written comments.
2. Perform legal research regarding issues raised in the EDPL hearing and meet and/or participate in meetings with City officials, officers and agents to discuss and address issues and concerns raised during the EDPL Article 2 hearing.
3. Prepare necessary or requested correspondence to attorneys and/or landowners regarding issues raised at the EDPL Article hearing or in the course of negotiating the purchases of the real property interests needed to accomplish the Project.
4. Draft a Resolution of Determination and Findings for consideration by the City Council and review that audio/video recording of the City Council meeting at which the proposed Resolution will be considered.
5. Prepare a synopsis of the Determination and Findings that are adopted by the City Council and coordinate the publication and mailings of the synopsis with notices required by the EDPL.

6. In connection with a EDPL §207 proceeding, review the petition, perform legal research, review the record of the EDPL Article 2 proceeding, arrange for filing of EDPL Article 2 record with the Appellate Division, confer and correspond with City officials, employees, representatives and agents, prepare and answer with supporting affidavits, correspond with the Appellate Division regarding scheduling, review the petitioner(s)' brief, perform legal research, draft and file a brief on behalf of the City, and perform all other tasks associated with the EDPL Article 2 proceeding.
7. Obtain, update and review title documents and certifications, acquisition maps, project appraisals, appraisal reviews, landowner contact information, final design report, if any, relevant resolutions, and published notices.
8. Perform legal research, conduct investigation and correspond with City officials, representatives and agents in order to obtain sufficient information to prepare and file a judicial petition and required notices.
9. Provide legal counsel and advice regarding compliance with acquisition requirements imposed by the Uniform Relocation Assistance and Real Property Acquisition Act and the Eminent Domain Procedure Law, and, if necessary, prepare resolutions and other documents necessary for or to demonstrate compliance.
10. Prepare, execute, serve and file notices, verified petitions, responsive pleadings and memoranda of law.
11. Communicate with opposing counsel and attend Court appearances and participate in oral argument, if necessary.
12. Prepare and enter a Vesting Orders, file acquisition maps and arrange for payment or deposit into Court of the just compensation amounts.
13. Prepare, serve and file Notices of Acquisition with proof of service.

In addition to the cost of legal services, we estimate that the City may incur approximately \$2,300.00 in filing fees, reproduction expenses and service of process fees.

Please feel free to call or write if there is a need for any clarification or further details regarding this estimate.

Very truly yours,

HITE & BEAUMONT, P.C.

By 
ROBERT S. HITE

Exhibit B, Page 2
Salary Schedule
May 2, 2017 SA 01(rev2)
R.K. Hite & Co., Inc.

Project Title: Geyser Road Trail
PIN: 1760.11
Town: Saratoga Springs
County: Saratoga

Job Title	Hourly Rates			Overtime Category
	Current (2015)	Projected (2016)	Maximum	
Principal	\$120.00	\$115.00	\$115.00	A
Project Manager	\$94.00	\$95.00	\$95.00	A
Appraisal Reviewer	\$87.00	\$90.00	\$90.00	B
Relocation Specialist	\$87.00	\$90.00	\$90.00	B
Field Coordinator	\$67.00	\$65.00	\$65.00	B
Property Rights Specialist	\$62.00	\$64.00	\$64.00	B
Title Specialist	\$60.00	\$62.00	\$62.00	B
Title Examiner	\$62.00	\$64.00	\$64.00	B
Data Manager	\$73.00	\$75.00	\$75.00	B
Data Technician	\$58.00	\$60.00	\$60.00	B
Secretary	\$40.00	\$40.00	\$40.00	B
Title Attorney	\$100.00	\$100.00	\$100.00	A
Appraiser	\$90.00	\$90.00	\$90.00	A
EDPL Attorney	\$225.00	\$225.00	\$225.00	A

NOTE:
Hourly rates shall not exceed those shown above.

OVERTIME POLICY

Category A: No overtime compensation.
Category B: Overtime compensated at straight time rate.

STAFFING TABLE

R.K. HITE & CO., INC.

TASK	DESCRIPTION	JOB TITLE													TOTALS
		PROJECT MANAGER	APPRAISAL REVIEWER	RELOCATION SPECIALIST	PROPERTY SPECIALIST	TITLE SPECIALIST	TITLE REVIEWER	DATA BASE MANAGER	DATA TECHNICIAN	SECRETARY	TITLE ATTORNEY	APPRAISER	EDPL ATTORNEY		
GENERAL															
1.05	Project Familiarization	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1.07	Cost and Progress Reporting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	SUBTOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Subtotal - Labor Cost	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
INCIDENTAL PHASE															
5.01	Abstract Request Map and Title Search	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5.02	Right of Way Survey	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5.03	Right of Way Mapping	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5.04	Right of Way Plan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5.05	Right of Way Cost Estimate	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5.06	Public Hearings/Meetings	37.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5.07	Property Appraisal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5.08	Appraisal Review	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5.10	Relocation Assistance (Incidental Phase)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	SUBTOTAL	37.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Subtotal - Labor Cost	\$3,687.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
ACQUISITION PHASE															
5.09	Negotiations & Property Acquisition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5.10	Relocation Assistance (Acquisition Phase)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5.11	Property Management	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5.12	EDPL	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	SUBTOTAL	10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Subtotal - Labor Cost	\$950.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
TOTAL HOURS		47.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
PROJECTED HOURLY RATE		\$95.00	\$90.00	\$90.00	\$64.00	\$67.00	\$64.00	\$175.00	\$60.00	\$40.00	\$100.00	\$90.00	\$225.00	\$113.25	
LABOR COST		\$4,637.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	

EXHIBIT B, Page 4
 Estimate of Direct Non-Salary Cost
 R.K. Hite & Co., Inc.
 May 2, 2017 SA 01(rev2)

Project Title: Geyser Road Trail
 PIN: 1760.11
 Town: Saratoga Springs
 County: Saratoga

Travel, Lodging, Subsistence, Fees and Supplies

Per Diem 0 Nights @ \$234.00 /night \$0.00

Trips	Vehicle Type	No. Trips	Mile per Trip	Total Miles			
Incidental Phase							
To Site	Auto	0	525	0			
Local	Auto	0	10	0			
Acquisition Phase							
To Site	Auto	0	50	0			
Local	Auto	0	10	0			
				0	@	\$0.575	\$0.00

\$0.00

Reproduction, Drawings & Reports \$0.00

Telephone \$0.00

Postage & Deliveries \$0.00

Supplies and Miscellaneous \$7.50

Recording / Filing Fees \$2,300.00

TOTAL DIRECT NON-SALARY COSTS \$2,307.50

Project Title: Geyser Road Trail

EXHIBIT B, Page 5
Summary
May 2, 2017 SA 01(rev2)
R.K. HITE & CO., INC.

PIN: 1760.11
City: Saratoga Springs
County: Saratoga

	<u>Incidental</u>	<u>Acquisition</u>	<u>Total</u>
ITEM 1A, (estimated - subject to audit)	\$3,117.50	\$950.00	\$4,067.50
ITEM 1B (estimated - subject to audit)			
Item II, Direct Non-Salary Cost (estimated - subject to audit)	\$7.50	\$2,300.00	\$2,307.50
Item II, Direct Non-Salary Cost (Sub-Contractor Cost) (estimated - subject to audit)			
Item III, Overhead (estimated - subject to audit)			
Item IV, Fixed Fee (negotiated)			
Item II, Direct Non-Salary Cost (Sub-Consultant - Title Attorney) (estimated -subject to audit)	\$0.00	\$0.00	\$0.00
Item II, Direct Non-Salary Cost (Sub-Consultant - EDPL Attorney) (estimated -subject to audit)	\$18,000.00	\$29,250.00	\$47,250.00
Item II, Direct Non-Salary Cost (Sub-Consultant - Appraisals) (estimated -subject to audit)	\$0.00	\$0.00	\$0.00
	<u>\$21,125.00</u>	<u>\$32,500.00</u>	<u>\$53,625.00</u>

GEYSER ROAD TRAIL DESIGN CONTRACT

CITY OF SARATOGA SPRINGS

GREENMAN-PEDERSEN, INC.

----- SUMMARY OF SUPPLMENTAL # 2 -----

Additional RK Hite Fee	\$	6,375.00
Additional Robert Hite Fee	\$	47,250.00
Additional GPI fee	\$	8,000.00
Credit for Reduced Scope of ROW	\$	(21,625.00)
Total Amout of this fee request	\$	40,000.00

