

AN ORDINANCE TO AMEND CHAPTER 201 OF THE CODE
OF THE CITY OF SARATOGA SPRINGS, NEW YORK, ENTITLED
"STREET NAMING AND NUMBERING"

BE IT ORDAINED, by the City Council of the City of Saratoga Springs, New York, after a public hearing, as follows:

SECTION 1: Chapter 201 of the Code of the City of Saratoga Springs, New York, entitled "Street Naming and Numbering" is hereby amended to read (new material underlined, old material in brackets)"

CHAPTER 201
STREET NAMING AND NUMBERING

ARTICLE I
STREET NAMES

201-1 ADOPTION OF STREET NAMES

The City Council hereby adopts the official list of street names for all streets within the City. The list is set forth in Appendix A at the end of this chapter. The addition of new street names, the deletion of existing street names, and changes in street names may be made by resolution of the City Council. Any such additions, deletions, or changes shall require a public hearing prior to action by the City Council.

ARTICLE II
STREET ADDRESS NUMBERING

201-2 AUTHORITY OF [CITY ENGINEER] COMMISSIONER OF PUBLIC WORKS

A. The [City Engineer] Commissioner of Public Works is hereby designated to establish and assign address numbers for all properties in the City and to assign street number ranges for all streets within the City

B. The [City Engineer] Commissioner of Public Works shall establish and communicate procedures for the assignment of address numbers and street number ranges, procedures for the prompt notification of all property owners affected by the establishment or amendment of any address number or street number ranges, and procedures for the prompt notification of all agencies providing services that require knowledge of address numbers and street number ranges, including but not limited to the [Deputy Mayor and Deputy Commissioners] members of the City Council, Deputy Mayor and Deputy Commissioners, the United States Postal Services, and Saratoga County Emergency Services. The notification procedures established by the [City Engineer] Commissioner of Public Works shall be reviewed and approved by the City Council and provided to the Deputy Mayor, Deputy Commissioners, United States Postal services and Saratoga County Emergency Services.

C. The [City Engineer] Office of the City Engineer, under the direction of the Commissioner of Public Works, shall make and keep a current public record of all assigned numbers and street number ranges in the City as well as maintain a record of procedures outlined in Subsections A and B above, which will be available to the public for review.

D. The [City Engineer] Office of the City Engineer, under the direction of the Commissioner of Public Works, shall review any proposal, application, petition or request for relief which shall involve the creation of any address number or street numbers, or the renumbering of any address number or street number range.

201-3 DISPLAY OF ASSIGNED NUMBERS

A. It shall be the responsibility of each person, partnership, corporation or legal entity who owns property in the City of Saratoga Springs to display proper address numbers as assigned by the [City Engineer] Commissioner of Public Works. Address numbers shall be displayed on each property where a building or structure exists, and such numbers shall be affixed to the building or structure in a manner so as to be visible and readable from the street and located near the main entry. In addition, if such numbers cannot be read from the street, they shall also be displayed on both sides of a post or mailbox located within 15 feet of the driveway or entrance. Numbers shall be at least four inches square with a minimum stroke width of 0.5 inch and shall be placed not less than four feet above ground. These numbers shall be Arabic Numerals.

B. Each property owner described in Subsection A above shall display such numbers, or cause them to be displayed, within 10 days after notification by the [City Engineer] Commissioner of Public Works.

201-4 PENALTIES FOR OFFENSES

A. It shall be unlawful for any property owner to fail to display address numbers in accordance with this chapter.

B. Any property owner, upon conviction of a violation of this Chapter, shall be subject to the penalties set forth in Chapter 1, General Provisions, Article III of this Code.

201-5 ENFORCEMENT

A. It shall be the duty of the Code Enforcement [Administrators] Officers, under the direction of the Commissioner of Public Safety, to enforce the provisions of this chapter.

B. In addition to and not in limitation of any power otherwise granted by law, Code Enforcement [Administrators] Officers are hereby authorized to issue appearance tickets for violations of this chapter.

(Appendix A, attachment 1, Official List of Streets, is unchanged.)

ADOPTED: