

# CITY OF SARATOGA SPRINGS

## City Council Meeting



April 5, 2022

Music Hall, 3rd Floor

: P.H. - Civilian Review Board  
: P.H. - Community Development  
Block Grant Recommendations  
: P.H. - Possible Amendments to  
Unified Development Ordinance (UDO)  
: P.H. - Traffic Control - Caroline  
Street  
06:30 PM P.H. - Weibel Avenue PUD  
Amendment

 [Print](#)

**7:00 PM**

**CALL TO ORDER**

**ROLL CALL**

**SALUTE TO FLAG**

**PUBLIC COMMENT PERIOD / 15 MINUTES**

**PRESENTATION(S):**

1. Climate Smart Task Force

**EXECUTIVE SESSION:**

---

### CONSENT AGENDA

1. Approval of 3/15/2022 City Council Meeting Minutes
  2. Approve Budget Transfers - Regular
  3. Approve Transfers - Insurance
  4. Approve Budget Amendments - Insurance
  5. Approve Budget Amendments - Regular (Increases)
  6. Approve Payroll 004/01/22 \$411,577.74
  7. Approve Payroll 03/18/22 \$421,918.19
  8. Approve Payroll 03/25/22 \$687,250.55
  9. Approve Mid-Warrant 2022, 22MWMAR2 \$757,872.35
  10. Approve Mid-Warrant 2022, 22MWMAR3 \$39,258.62
  11. Approve Warrant 2022, 22APR1 \$704,501.29
-

## **MAYOR'S DEPARTMENT**

1. Announcement: Keith Kaplan Farewell as Chair of Zoning Board of Appeals
  2. Announcement: Appointment of Chair of Zoning Board of Appeals
  3. Announcement: Appointment to Ethics Board
  4. Announcement: Preliminary Requests for Congressionally Directed Spending and Community Project Funding
  5. Proclamation: April Is Fair Housing Month
- 

## **ACCOUNTS DEPARTMENT**

1. Award of Bid: EMS Equipment and Service to Stryker Corporation
  2. Announcement: Relaunch of Special Events
  3. Announcement: Update on Outdoor Dining
  4. Discussion and Vote: Temporary Outdoor Dining Fee Schedule
  5. Update: COVID and Planned City Activities
- 

## **FINANCE DEPARTMENT**

1. Announcement: Participatory Budgeting
  2. Discussion and Vote: Resolution to Establish An Assignment for Participatory Budgeting
  3. Update: City Finances
  4. Discussion and Vote: Finance Policy and Procedure Manual Updates: X. Payroll Preparation and Distribution and Timesheets; XXI. Paying Invoices
  5. Discussion and Vote: Approval to Pay Voucher Reimbursement to Kevin Kling in the amount of \$52.98 for IT Costs Requiring Credit Card
  6. Discussion and Vote: Approval to Pay Mileage Reimbursement to Jeff Cornick in the amount of \$31.36 for City-related Travel
  7. Discussion and Vote: Authorization for Mayor to Sign Agreement with Keeper Security, Inc for Password Security Services
  8. Discussion and Vote: Budget Transfers - Benefits
  9. Discussion and Vote: Budget Transfers - Payroll
- 

## **PUBLIC WORKS DEPARTMENT**

1. Discussion and Vote: Authorization for Mayor to Sign Contract with Palette Stone Corp for Asphalt
  2. Discussion and Vote: Authorization for Mayor to Sign Change Order # 2 with Jersen Construction Group to Provide Bypass Pumping and Misc Site Work Activities for Raw Water Intake Project in the Amount Of \$65,347.00
  3. Discussion and Vote: Approval to Pay Invoice # 17202 To BPI Mechanical Service In The Amount Of \$805.12
  4. Announcement: Debris Notice
  5. Announcement: Flushing Notice
- 

## **PUBLIC SAFETY DEPARTMENT**

1. Discussion and Vote: Authorization for Mayor to sign contract with Upstate Polygraph Services LLC
2. Discussion and Vote: Authorization for Mayor to sign contract with Saratoga County EMS Council
3. Discussion and Vote: Authorization for Mayor to sign Major Contract with Saratoga County
4. Discussion and Vote: Authorization for Mayor to sign two lease agreements with Ricoh
5. Discussion and Vote: Authorization to use 2021 monies for Stryker purchase

6. Discussion and Vote: Authorization for Mayor to sign agreement with Stryker
- 

## **SUPERVISORS**

1. Matt Veitch
    1. County Board IT upgrades
  2. Tara N. Gaston
    1. COVID-19 Update
    2. National County Government Month
    3. Upcoming Public Forums
- 

## **ADJOURN**



March 15, 2022

**CITY OF SARATOGA SPRINGS**  
**City Council Meeting**  
**474 Broadway**  
**7:00 PM**

City Hall - Music Hall, 3rd Floor

- P.H. 2022 Water and Sewer Rates
- P.H. Amend Chapter 136  
Outdoor Dining
- P.H. Caroline Street Traffic Control
- P.H. Civilian Review Board
- P.H. Local Law #2 of 2022 (UDO)
- P.H. Weibel Avenue PUD  
Amendment

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATION(S):

1. CDTA Update on CDPHP Cycle
2. Community Development Citizen's Advisory Committee 2022 Community Development Block
3. Grant Annual Action Plan Recommendations
4. Saratoga Arts Center
5. West Ave Special Assessment District (WASAD) Annual Report 2021

EXECUTIVE SESSION:

CONSENT AGENDGA:

1. Approval of 03/01/22 City Council Meeting Minutes
2. Approve Budget Transfers - Regular
3. Approve Budget Transfers - Capital
4. Approve Budget Amendments - Insurance
5. Approve Budget Amendments - Regular (Increases)
6. Approve Payroll 03/04/22 \$430,942.89
7. Approve Payroll 03/11/22 \$650,057.03
8. Approve Mid-Warrant 2021, 21MWDE12 \$8,495.02
9. Approve Mid-Warrant 2022, 22MWMAR1 \$4,313,195.58
10. Approve Warrant 2022, 22MAR2 \$1,263,847.34



#### MAYOR'S DEPARTMENT

1. Discussion and Vote: Adopt Local Law No. 2 (UDO)
2. Set Public Hearing: Accept Suggestions from Public on Possible Amendments to Unified Development Ordinance
3. Announcement: Appointment of Alternate to Zoning Board of Appeals
4. Announcement: Appointment to Community Development Citizen Advisory Committee
5. Announcement: State of the City Address on March 19, 2022
6. Announcement: League of Women Voters Event for Women's History Month
7. Proclamation: March is Gambling Awareness Month 2022
8. Discussion: Response to Conflict in Ukraine
9. Set Public Hearing: Community Development Block Grant Annual Action Plan Recommendations
10. Discussion and Vote: Resolution for Construction Inspection/ Construction Support and Construction Phase of the SGT Downtown Connector Trail
11. Discussion and Vote: Authorization for Mayor to Sign Construction Contract with Rifenburg Contracting Corp.
12. Discussion and Vote: Authorization for Mayor to Sign Contract Addendum with Greenman Pedersen Inc.
13. Discussion and Vote: Authorization for Mayor to Sign Saratoga County Office for the Aging Nutrition Agreement 2022
14. Discussion and Vote: Authorization for Mayor to Sign Saratoga County Office of the Aging Transportation Agreement 2022

#### ACCOUNTS DEPARTMENT

1. Award of Bid: Saratoga Greenbelt Downtown Connector Trail Construction to Rifenburg Contracting Corp.
2. Award of Bid: Hazardous Material Testing to Ambient Environmental, Inc.
3. Discussion and Vote: Authorization for Mayor to Sign Records Management Grant Application, Supporting Documents, and Submit Application to New York State Archives
4. Discussion and Vote: Amend Chapter 136 of the City Code - Outdoor Dining
5. Discussion and Vote: Authorization for Mayor to Sign Letter to Governor Hochul Regarding Outdoor Dining
6. Discussion and Vote: Approval of Resolution to Appoint Marriage Officer
7. Announcement: Recognition of Celtic Treasures
8. Update: COVID and Planned City Activities

#### FINANCE DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Agreement with Mindcentric for Zimbra Networking Project
2. Discussion and Vote: Budget Transfers – Payroll

#### PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Approval to Adopt 2022 Water and Sewer Rate Resolution
2. Discussion and Vote: Authorization for Mayor to Sign Contract with Navistar Inc for Heavy Duty Class 4-7 & Class 8 Heavy Duty Trucks
3. Discussion and Vote: Authorization for Mayor to Sign Contract with Ambient Environmental For Hazardous Materials Testing & Monitoring Services
4. Discussion and Vote: Authorization for Mayor to Sign Contract with DeNooyer Chevrolet, Inc For Chevrolet Vehicles

5. Discussion and Vote: Approval to Adopt Department of Public Works Contractual Template Updates
6. Discussion and Vote: Approval to Reimburse Victoria Garlanda for Spirit of Life Plaque 7.
7. Announcement: 2021 Department of Public Works Annual Report

#### PUBLIC SAFETY DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to sign contract with Dr. Jason Bernad as Medical Director
2. Discussion and Vote: Authorization for Mayor to sign contract with Metro Ford
3. Discussion and Vote: Approval to Pay Invoice to Axon in the amount of \$259,451.92
4. Discussion and Vote: Patrol Division Increase Initiative - Phase 1
5. Discussion and Vote: Authorization for Mayor to sign MOA with Saratoga Springs Firefighters Union Local 343
6. Discussion and Vote: Authorization for Mayor to Sign Contract Extension with NYS OGS for Fire Station #3 Construction Inspection Requirements
6. Discussion and Vote: Caroline Street Traffic Control
7. Announcement: 2021 DPS Annual Report is published on the City's website

#### SUPERVISORS

Matt Veitch

1. Saratoga County Prosperity Partnership
2. NYSAC Legislative Conference

Tara N. Gaston

1. COVID-19 Update
2. NYSAC Legislative Conference

ADJOURN



March 15, 2022

**CITY OF SARATOGA SPRINGS**  
**City Council Meeting**  
**474 Broadway**  
**7:00 PM**

**PRESENT:**

Ron Kim, Mayor  
Dillon Moran, Commissioner of Accounts  
Minita Sanghvi, Commissioner of Finance via Zoom  
Jim Montagnino, Commissioner of DPS

**STAFF PRESENT:**

Angela Rella, Deputy Mayor  
Stacy Connors, Deputy Commissioner of Accounts  
Heather Crocker, Deputy Commissioner of Finance  
Joe O'Neill, Deputy Commissioner of DPW  
  
Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**EXCUSED:**

Anthony Scirocco, Commissioner of DPW

**RECORDING OF PROCEEDINGS**

The proceedings of the meeting were taped for the benefit of the secretary and public record. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.  
*Audio issues happened throughout this meeting.*

**PUBLIC HEARING**

2022 Water and Sewer Rates

Mayor Kim opened the public comment period at 6:30 p.m.

No one spoke.

Mayor Kim concluded the public hearing at 6:32 p.m. and left it open.  
Amend Chapter 136 – Outdoor Dining

Mayor Kim opened the public comment period at 6:32 p.m.

Samantha Bosshart, Executive Director of the Saratoga Springs Preservation Foundation stated the Preservation Foundation fully supports the outdoor dining expansion for the three-year proposal to allow businesses to adjust to COVID-19 and its remaining uncertainties. Bosshart stated the Preservation Foundation is concerned about aesthetics and how it would affect the city's streetscape. Bosshart stated the businesses that will take part in the extended outdoor dining are at an unfair advantage of not having to go through the rigorous approval process that existing Sidewalk Café Licensees had been and are subjected to by the (Design Review Commission) review process. Bosshart stated the Design Review Commission (DRC) Chairperson agreed this should be under their review. This review should be easy to adopt as part of the application process, and added to the amendment. Bosshart commented that it would be unfair to businesses that invest in materials for their spaces to wait three (3) years to be decided if the materials and designs being used are considered appropriate by the DRC.

Mayor Kim closed the public hearing at 6:37 p.m.

#### Caroline Street Traffic Control

Mayor Kim opened the public hearing at 6:37 p.m.

Olivia O'Malley of MacArthur Drive, Saratoga Springs stated two of the three measures have gone into effect before this public hearing. O'Malley stated to be strongly opposed to the imposed one-way traffic heading east on Caroline Street to Schuyler Drive as this measure offered no benefit to the safety of schoolchildren, and was at the cost of the residents of the street. O'Malley stated the one-way mandate is from 7 AM to 6 PM and is not restricted to school days. O'Malley stated school dismissal to be the most congested time, and the morning drop-off of schoolchildren to be not as concentrated. O'Malley stated the principal of Caroline Street Elementary School sent an email which stated, "five (5) years ago approximately fifty (50) students were picked up by parents (in vehicles), and the number has grown to one-hundred forty (140) students being pickup in vehicles by parents." O'Malley proposed restricting vehicles from traveling east on Caroline Street at school arrival and departure which would take approximately 20-minutes in the morning and the afternoon, and would have less impact on neighborhood traffic.

Glenn Mathis of Saratoga Springs, presented an aerial map of the neighborhood around Caroline Street Elementary School to provide clarity. Mathis stated several blocks of traffic funnel onto Caroline Street traveling to and from the school and that this was a busy, narrow street without sidewalks. Mathis stated during the March 1, 2022, Council Meeting, Commissioner Montagnino proposed to close Caroline Street from Benton to Schuyler during pickup and drop-off with a 4-0 vote. Mathis stated the plan was endorsed by the eastside community as the best plan while waiting for the plan to install sidewalks were underway. Mathis stated the proposed plan did not happen, in its place a portion of Caroline Street had been turned into a no parking zone and the one-way traffic zone was extended. Mathis recommended that the Council commit to closing Caroline Street from Benton to Schuyler Street during drop-off and pick-up times during school days.

Libby Corino of 338 Caroline Street, Saratoga Springs stated her residence is the most affected by the extended one-way zone on Caroline Street. Corino stated that City Code requires all one-way streets be included in the schedule, and only modified by City Council vote as an amendment to the ordinance. Corino stated six (6) cars pulled into her front yard to turn around this week and the signs are unsightly and impede access to the family's residence. Corino commented that no traffic study was done to show community impact, and requested that a traffic study be conducted. Corino stated with the effort of neighbors and the City of Saratoga measures could be implemented to ensure the safety of schoolchildren.

Jacqueline Holler of 334 Caroline Street, Saratoga Springs requested the one-way signs on Caroline Street be removed as soon as possible. Holler commented that the no parking signs were installed without notice. Holler stated vehicles coming from Caroline Street Elementary School are forced to make a right onto Benton which leads to Lake Avenue. Those vehicles making a left onto Lake Avenue are a safety issue for school children and people going to St. Clement's School and Church.

Mary Holquist of Macarthur Drive, Saratoga Springs stated the past school week has been chaotic and confusing. Holquist stated police are not always presents at drop-off and pick-up, and traffic had not been directed to Schuyler, as promised. Holquist stated parents of Caroline Street Elementary schoolchildren are against the extension of one-way traffic from Schuyler to Benton as it directs traffic to another street without sidewalks. Holquist asked if the police can be more consistent and if more safety measures would be implemented.

Ken Gray, Chairperson of Complete Streets, advised of past experiences with traffic issues and children's safety, and stated the best practice is to meet onsite with the parents to see the issues first hand and listen to the concerns to determine a solution.

Commissioner Montagnino asked to change the order of this agenda item to address this issue now.

Mayor Kim replied that the issue could be addressed after the public hearings.

Mayor Kim concluded the public hearing at 6:52 p.m. and kept it open.

#### Civilian Review Board

Mayor Kim opened the public hearing at 6:52 p.m.

Sam Brewer of Lake Avenue, Saratoga Springs, stated he approached the City Council several years ago about the need for a Civilian Review Panel after the Darryl Mount incident. Brewer stated after filing a complaint with the police department, a civilian review panel would be a good resource to have in place for individuals to follow up with. Brewer stated an independent, impartial, and non-political outside panel is important to handle complaints about police officers and the way people are policed. Brewer stated anytime there is a death in the city where law enforcement personnel are involved, there should be an independent investigation.

Mayor Kim concluded the hearing at 6:55 p.m. and left it open.

#### Local Law #2 of 2022 (UDO) Unified Development Ordinance

Mayor Kim opened the public hearing at 6:53 p.m.

Patrick Cogan, Head Building Inspector and Zoning Officer for the City of Saratoga Springs, stated the Building Department views the changes as non-substantive to the December 21, 2021 version of the UDO. Cogan stated a change to be corrected is the effective date that was set as April 4, 2022. Cogan stated there are changes to city code that need to be made. Cogan stated the previous UDO changed the zoning of the corner of Myrtle and Morgan Streets from a UR-1 to an OMB-2. Cogan stated the decision by the Appellate Court of NYS of two (2) city parcels at the corner of Myrtle and Morgan streets would be documented by the Building and Zoning Department to revert the parcels back to a UR-1 zone. Cogan stated the other text changes to the UDO are minor grammatical errors.

Matt Jones Esq. of Jones & Steves Law Firm, Saratoga Springs, representing Saratoga Hospital stated he sent a letter to the City Council this past Friday. Jones stated the developer for Saratoga Hospital met with the Comprehensive Plan Committee in 2014 to change the land use designation for the Morgan Street parcels to build a medical office building for Saratoga Hospital. Jones stated the Comprehension Plan Committee sent 53 amendments on the matter to the City Council, since the Committee could not make a decision. Jones stated the change in the zoning designation for Morgan Street was not a problem at that time. Jones directed the Council to the appeal the Appellate Court's decision, which vacated the zoning change, to be procedural mistakes found with the SEQRA process from the previous Council. Jones stated the matter was returned to the City Council with language directing the City to conduct a full environmental review of the project. Jones stated the hospital hopes to participate with the City in the project.

Chris Mathiesen, former DPS Commissioner, Saratoga Springs stated according to the new UDO, required notification is required to the public by way of posted signs on properties that are under consideration for zoning changes or land use changes. Mathiesen stated when he was Commissioner, he failed his duties on the UDO vote. Mathiesen stated had the signs been posted in 2013 and the neighbors made their feelings known then, he would have looked at the proposal more carefully. Mathiesen suggested that the Council reevaluate the impact the proposed plan would have on the neighborhood, and amend the UDO to change Morgan Street back to residential.

Wendy Mahaney, Executive Director of Sustainable Saratoga, stated the UDO is a document of great consequence to the future of the community. Mahaney stated the UDO provides regulations that will shape the city, neighborhoods, and greenbelt for years to come. Mahaney stated the City's Comprehensive Plan expresses the city land use direction required by NYS. Mahaney stated the UDO must not deviate from the Comprehensive Plan which expresses the City's land use direction and basis for conservation development. Mahaney stated Sustainable Saratoga actively participated throughout the UDO process ensuring the UDO was in compliance with the Comprehensive Plan. Mahaney stated the document made some progress, but more needs to be done to protect the greenbelt, streams, and wetlands. Mahaney stated the UDO falls short in the requirements for green building and addressing affordable housing.

Samantha Bosshart, Executive Director of the Saratoga Springs Preservation Foundation stated the Foundation reviewed all the drafts of the UDO. Bosshart stated progress had been made in the UDO in respects to preservation. The Foundation would like to see the UDO move forward and would like to come back to the City Council with amendments to the UDO.

Alice Smith, Woodland Court, Saratoga Springs stated her neighborhood was pleased to see the parcels on Morgan Street moved back to residential zoning. Smith commented that the Appellate Court decision supports the removal of the OMB zoning designation. Smith stated the neighborhood hopes the City Council will keep the Morgan Street parcels zoned as residential.

William Diconzo, Warden Drive, Saratoga Springs asked if the UDO was being amended or readopted.

Mayor Kim stated the Council had significant concerns with how the UDO was dealt with in the last administration and it was not clear if it was an enforceable law. Kim stated the Council would be taking appropriate steps to make the law is enforceable.

Commissioner Moran stated the UDO is not local law.

Diconzo asked if there would be vote on the UDO tonight. Diconzo stated before the UDO is passed by the Council, it would be prudent to wait for legal rulings that are before the courts.

Mayor Kim concluded the public hearing at 7:12 p.m.

#### Weibel Avenue PUD Amendment

Mayor Kim opened the public hearing at 7:12 p.m.

Matthew Jones Esq. Jones & Steves Law Firm, Saratoga Springs stated to be speaking on behalf of law partner Justin Grassi. Jones advised the Council of a submission that is forthcoming later in the week for their review. Jones asked the Council to adjourn further public hearings on the Weibel Avenue PUD Amendment until after April 19, 2022.

Sam Brewer, Lake Avenue, Saratoga Springs, suggested that a traffic pattern analysis be done.

Mayor Kim concluded the public hearings at 7:14 p.m. and kept it open.

## **CALL TO ORDER**

Mayor Kim called the meeting to order at 7:14 p.m.

### **Roll Call**

**Kim – Aye**

**Moran - Aye**

**Montagnino - Aye**

**Sanghvi – Aye**

## **Mayor Kim moved up Commissioner Montagnino's agenda item #7**

### **6: Discussion and Vote: Caroline Street Traffic Control**

Commissioner Montagnino stated it is clear from emails received from concerned parents and from those whom spoke at the public hearing there are significant problems with the implementation of the recommendations of the Safety Sub-Committee, which were affirmed by the Safety Committee.

Commissioner Montagnino stated what had been discussed at the last City Council Meeting had not been put into effect. Commissioner Montagnino stated he met with DPS Deputy Commissioner Tetu and City Attorney Izzo the morning after the 3/1/22 meeting. He stated they discussed what had been put into place during the City Council Meeting was an emergency measure authorized under the City Code. They also discussed that the complete closure of a street, no matter how brief of a time, would have Constitutional implications.

Commissioner Montagnino stated he was not aware at the time of the City Council Meeting that Deputy Tetu with the assistance of the Public Safety Department personnel were able to install the No Parking and No Standing signs within twenty-four (24) hours.. Commissioner Montagnino stated the less intrusive alternative had been taken in the installation of signage until a permanent solution could be enacted.

Commissioner Montagnino stated to be in agreement with the need for sidewalks in the area of Caroline Street Elementary School. He stated he agreed a permanently stationed crossing guard is required. He stated although the hourly wage for a crossing guard had increased from \$9 an hour to \$15 an hour, the position has not been filled. Montagnino stated directing traffic is a contractual matter and due to collective bargaining within the police department, the Commissioner of DPS lacks the power to direct a police officer to perform the functions of a crossing guard.

Commissioner Montagnino stated the use of police officers to direct traffic had been done in the past, and successful grievance from the Police Benevolent Association arose.

Commissioner Montagnino stated he realized the one-way extension had not solved the problem, and may create additional problems. He stated the answer is having a crossing guard on duty to direct traffic north and south. He stated the intent to cast the net far and wide to find a qualified crossing guard to serve at the Caroline St. School location. He also stated his intent to be onsite at Caroline Street Elementary School during dismissal the next day to meet with parents.

## **Commissioner Montagnino asked to leave the hearing open and adjourn the discussion and vote.**

Mayor Kim agreed with the need of a crossing guard at Caroline Street Elementary School. He stated the City of Saratoga Springs wants to build sidewalks and urged for public support on the efforts of the City Council and the Infrastructure Committee to get sidewalks installed.

Jacqueline Holler of Caroline Street, Saratoga Springs, asked if the one-way signs can be removed. Commissioner Montagnino advised he would be onsite tomorrow to confirm the removal of one-way signage.

Glenn Mathis of Saratoga Springs stated to be disappointed in the Council's half committal, wishy-washy answers. Mathis stated the need for traffic to be stopped from going down Caroline Street until a sidewalk is installed. Mathis stated the simple solution is a road closure and prior precedent exists at Lake Avenue Elementary School.

## **PUBLIC COMMENT**

**Mayor Kim reminded the audience there is one (1) rule and three (3) suggestions: each speaker would have two (2) minutes to speak. Kim suggested that the audience remember they are members of a community speaking to public members of that same community, be kind, because kindness is never wasted, and be factual because accuracy and truth are the foundations of our democracy. Council members may respond if they choose.**

Sam Brewer of Lake Avenue, Saratoga Springs, stated he has seen all types of errors and mistakes made by crossing guards. Brewer encouraged the council to look for good candidates for crossing guards, because it is a very important job and not just for retirees.

Olivia O'Malley of Saratoga Springs state Lake Ave School has three (3) crossing guards and one (1) of the crossing guards should be temporarily reassigned to Caroline St. School.

Chris Mathiesen of Friar Tuck Way, Saratoga Springs, stated more sidewalks are required for pedestrians and school children, which is a quality of life and safety issue. Mathiesen stated Caroline Street checkpoints in the lower part of Caroline St during nightlife make sense. Mathiesen recommended bartenders to be well-trained in not overserving and having security guards on duty at the nightclubs.

Samantha Bosshart of Saratoga Springs Preservation Foundation stated the most recent version of the extended outdoor dining amendment was not posted far enough in advance of the scheduled hearing. Bosshart suggested one (1) more public hearing of the extending outdoor dining, so others from the Preservation Foundation could weigh in.

Libby Corino of Caroline Street, Saratoga Springs, suggested regarding the next day meeting at Caroline Street School at dismissal, that people should not use only their personal view about safety. Corino stated the need for empirical data of movement of traffic on Benton Street, the St Clement's school/church impact, and down Lake Avenue, so mistakes are not inadvertently made due to opinion.

Kathleen Sonofin of Saratoga Springs, stated concern about the 269 Broadway project. Sonofin stated the traffic study ignores Broadway and the construction of two building levels below the water table. Sonofin stated at recent Planning Board meetings, neither the Planning Board chairperson nor the City Planner knew that the Planning Board had approved SEQRA based upon a geotech report that did not envision under water construction. Sonofin stated the planning board did not acknowledge the serious concerns of Clough Harbor consultants and City Planner that remain unresolved. Sonofin stated another project should not be approved with unresolved issues.

Carol Obloy of Saratoga Springs also addressed planning issues. Obloy stated instead of organized planning in the city, there are scattered approval of projects. Obloy stated the 269 Broadway project and two (2) additional projects on South Broadway on the docket will only add to traffic on a two-lane street on South Broadway.

Robert Harmon of Saratoga Springs stated interest in obtaining information on the crossing guard position at Caroline Street Elementary School. Harmon stated to live near the high school and there is an issue regarding alternate street parking on Benedict and Ash Streets with residents and high school students. Harmon stated parking citations are given out at 8:00 a.m., and causes a dilemma for those trying to



move their cars for the day and students trying to find a spot to park before school starts. Harmon stated a leeway of thirty (30) minutes before parking enforcement citations are given would relieve this issue.

Commissioner Montagnino addressed Robert Harmon to contact the Office of Commissioner of DPS for more information on the crossing guard position.

Mayor Kim concluded the public comment period at 7:43 p.m.

## **PRESENTATION(S):**

### **CDTA Update on CDPHP Cycle**

Mayor Kim advised CDTA is present to provide an update on programs and plans for the coming months.

Jonathan Scherzer, CDTA Director of Business Development outlined the partnership CDTA has with the City of Saratoga Springs. Scherzer stated the partnership included the municipal partnership with the City of Saratoga Springs, and other partners including Skidmore College, SPAC, Saratoga Race Course, Stewart's Shops, and the Saratoga Visitor Center. Scherzer noted that CDTA operates the Northway Express commuter service which connects Saratoga to downtown Albany, and also the STAR Paratransit Service for elderly and disabled residents. Scherzer stated the presentation would focus on supporting tourism during the warmer months of the year. Scherzer stated the visitor trolley is a key program in the City and will be back in July and run through Labor Day; the annual ridership is 15,000 to 20,000 trips.

Lindsey Garney, CDTA Emerging Mobility Manager stated the city is entering its sixth season with the CDPHP Cycle program. Brandt stated almost 5,400 bikes were used in the City last season, and 50-75 bikes are available for use throughout the City in bike hubs. Garney stated two (2) new hubs are scheduled: Saratoga Casino Hotel and the Geyser Road Park. Garney had been working with Tina Carton on the planning and placement of hubs.

Scherzer stated the newest service is Scoot -- electric scooters. Garner stated electric scooter racks are being proposed for three (3) city locations: High Rock Park, West Circular St., and Northwest side of Saratoga Springs. The electric scooters are 50 lbs. units and are treated as motor vehicles with a maximum use time of ten (10) minutes, and would run from 6 a.m. to 11 p.m. The scooters have "no go" zones in which the motor will start to shut down until the scooter is back into an appropriate area.

Scherzer advised that CDTA is also offering FLEX on Demand which is a service for ordering a vehicle for a curb-to-curb trip.

### **Community Development Citizen's Advisory Committee 2022 Community Development Block Grant Annual Action Plan Recommendations**

Brian Staughter and Pam Polascek presented the goals of the Community Development Citizen's Advisory Committee for 2022. Staughter advised there were \$945,000 in requests for just under \$300,000 in available funds.

Staughter stated the goals of the CDBG program are to develop viable urban communities through housing, economic development, elimination of slums and blight, expansion of community services, and neighborhood revitalization. Staughter stated the priority is for permanent housing needs, and there are three (3) levels of priorities. Staughter stated highest priority will be given to activities that are fulfilled through rehabilitation of existing buildings and the acquisition of existing units for preservation as affordable housing, and low-income homeowner housing rehabilitation.

Staughter stated the second priority was homelessness housing facility needs, emergency shelters, transition housing for homeless individuals and families with children, and unaccompanied youths.

Staughter stated the third priority are non-housing community development activities, and are integral in promoting a sound living environment.

Polascek stated the two (2) organizations suggested to receive funding this year are:

1. Saratoga Affordable Housing Group for a case manager at a yearly salary of \$18,000.
2. Salvation Army for a full-time case manager at a yearly salary of \$20,000.

Polascek stated the capital projects recommended to receive funding this year are:

1. Rebuilding Together Saratoga for housing rehabilitation for \$75,000.
2. Saratoga Affordable Housing Group to support the Allen Drive Rehabilitation project to replace drain lines for \$57,000.
3. Franklin Community Center for the Franklin Community Manor for roof replacement for \$40,000.
4. Mother Anderson Women's Shelter to replace the cooling systems for \$15,000.
5. RISE - to upgrade flooring to their Van Dam property for \$20,434.
6. Community Development Administration salary, office expenses, fringe benefits for \$53,000.

### **Saratoga Arts Center**

Mayor Kim introduced Louise Kerr, Executive Director of the Saratoga Arts Center.

Kerr introduced a video of the history of Saratoga Arts located at 320 Broadway at the corner of Broadway and Springs Street. Kerr stated this year is the 25<sup>th</sup> Anniversary of Saratoga Arts at the Broadway location. Kerr stated the Center provides a centrally located umbrella for all the arts, and 10,000 square feet of physical space for exhibitions, education, performances, and events, Kerr stated the Center provided \$125,000 annually in direct grants for the arts in Saratoga, Fulton, and Montgomery Counties. Kerr stated in 2021, \$98,000 was invested in the building for long overdue internal upgrades, and the capital campaign goal is to raise \$600,000 to bring the rest of the interior space up to 2022 standards. Kerr stated the City agreed to partner with the Center and that DPW would work with the Center over the next three (3) years on internal and external structural and operational revitalizations. Kerr stated the combined efforts would amount to \$1.5 million dollars to be invested over the next three (3) years. Kerr requested a thirty-three (33) year lease with the ability to renew that proposed lease for two (2) additional 33-year lease agreements. Kerr requested the \$700,000 building improvement funds from the city be frontloaded this year and next, due to critical concerns for the building.

Mayor Kim stated that Kerr has a great vision, and that Saratoga Springs has so many assets that have not been talked about enough, including the arts.

### **West Ave Special Assessment District (WASAD) Annual Report 2021**

Mayor Kim advised this is an annual report. The West Avenue Special Assessment District was established in 2000 to assess an additional tax on participating businesses within the designated business district for improvements.

Matt Jones advised the report was submitted in writing to the City Council. The figures supplied a few weeks ago are agreed to.

Commissioner Moran asked how much longer the program is in effect.

Jones stated there are five (5) years left on the \$700,000 special assessment obligation.

## **SUPERVISORS**

Supervisor Matt Veitch

### Saratoga County Prosperity Partnership

Supervisor Matt Veitch gave an update on the Saratoga County Prosperity Partnership. Veitch stated in 2012/2013 Saratoga County decided to form a local development corporation. Veitch stated issues had arisen with Saratoga Economic Development Corporation with the county's development corporation. Veitch stated Saratoga County Prosperity Partnership was then developed in 2014. Veitch stated the Saratoga County Prosperity Partnership board had decided, earlier in the month of March 2022, and voted not to hire new staff and to let the contract with a private entity that runs the partnership to run out at the end of March 2022. Veitch stated there are two (2) local laws required to dissolve the partnership. Veitch stated a letter to the state dissolving the partnership, and the partnership's entitlement of half of the occupancy tax Saratoga County collects will need to be removed to dissolve the partnership. Veitch stated the day-to-day operations are being transferred to the Saratoga County Planning Department with plans to rename the department the Saratoga County Planning and Economic Development Department.

Commissioner Moran inquired if funding would be returned to SEDC with the dissolving of the Saratoga County Prosperity Partnership.

Supervisor Veitch advised that the County had reduced the funding to SEDC and are now working to increase the funding to SEDC.

### NYSAC Legislative Conference

Supervisor Veitch reported that he serves as the Vice Chair of Public Safety Committee at NYS Association of Counties. Veitch stated there were six (6) resolutions passed by the NYSAC – Public Safety Committee:

1. Resolution to support four (4) bills in legislature relating to emergency services departments.
2. Amendments to bail and discovery reform
3. Alternatives to probation and incarceration
4. Reducing reliance on prison, jails and detention centers
5. Investing 9-1-1 funds for maintenance of units
6. Civil Service reforms for recruiting and retaining police and correctional officers

Supervisor Veitch also attended seminars on Open Meetings Law, federal spending initiatives, state budget impact on counties, and advancing equity and growth.

Supervisor Tara N. Gaston

### COVID-19 Update

Supervisor Tara Gaston stated the Saratoga County seven (7) day rolling average for COVID-19 positivity rate had been 2.6%. Gaston stated the County is under ten (10) cases per hundred thousand people for the first time. Gaston stated the County is paying close attention to what is happening in other countries.

### NYSAC Legislative Conference

Supervisor Tara Gaston stated she is on the Climate Action Committee of the NYSAC. Gaston stated part of the discussion had been the scoping plan done by the governor's climate action council. Gaston stated counties have been included this year to be involved in the council process. Gaston stated the committee passed solar panel recycling legislation, and supported the Governor's budget proposal for extended producer responsibility of discarded solar panels. Gaston stated she is also on the Public Health and Mental Health Committee of the NYSAC. Gaston stated the funding for public, mental, and behavioral health is underwhelming in the state, and the Governor's proposal would fix that. Gaston stated the funds would provide additional base block grants and would give almost \$800,000 in reimbursement dollars to Saratoga

County, if passed. Supervisor Gaston stated taking a lead on a resolution requiring school resource officers (SRO) to have specialized training in New York State.

Supervisor Gaston also attended meetings on childcare, housing the homeless, and the state budget.

## **CONSENT AGENDGA**

**Mayor Kim moved and Commissioner Montagnino seconded to approve the consent agenda as listed:**

1. Approval of 03/01/22 City Council Meeting Minutes
2. Approve Budget Transfers - Regular
3. Approve Budget Transfers - Capital
4. Approve Budget Amendments - Insurance
5. Approve Budget Amendments - Regular (Increases)
6. Approve Payroll 03/04/22 \$430,942.89
7. Approve Payroll 03/11/22 \$650,057.03
8. Approve Mid-Warrant 2021, 21MWDE12 \$8,495.02
9. Approve Mid-Warrant 2022, 22MWMAR1 \$4,313,195.58
10. Approve Warrant 2022, 22MAR2 \$1,263,847.34

## **ACCOUNT'S DEPARTMENT**

Mayor Kim moved up Account Department item 1.

1. Award of Bid: Saratoga Greenbelt Downtown Connector Trail Construction to Rifenburg Contracting Corp.

Commissioner Moran announced and recommended an award of bid of the Saratoga Greenbelt Downtown Connector Trail Construction to Rifenburg Contracting Corporation.

**Commissioner Moran moved and Mayor Kim seconded to award the bid of the Saratoga Greenbelt Downtown Connector Trail Construction to Rifenburg Contracting Corp. in the amount not to exceed \$2,888,467.35**

**Ayes – All**

## **MAYOR'S DEPARTMENT**

1. Discussion and Vote: Adopt Local Law No. 2 of 2022 (UDO)

**Mayor Kim moved and Commissioner Moran seconded to approve the resolution to adopt Local Law No. 2 of 2022 which repeals in its entirety Chapters 240, 241, and 242 of the code of the city of Saratoga Springs, and enacts a new Chapter 240 of the code of the city of Saratoga Springs entitled "Unified Development Ordinance."**

**Ayes – All**

The resolution is as follows:

A RESOLUTION  
OF THE CITY COUNCIL  
OF THE CITY OF SARATOGA SPRINGS, NY

ADOPTING LOCAL LAW 2 OF 2022 REPEALING IN THEIR ENTIRETY CHAPTERS 240, 241 AND 242 OF THE CODE OF THE CITY OF SARATOGA SPRINGS AND ENACTING A NEW CHAPTER 240 OF THE CODE OF THE CITY OF SARATOGA SPRINGS ENTITLED "UNIFIED DEVELOPMENT ORDINANCE"

WHEREAS, the Saratoga Springs City Council ("Council") adopted its current Comprehensive Plan in 2015; and

WHEREAS, the Council thereafter undertook a comprehensive review of its land use regulations to update and unify the provisions contained in its Zoning Ordinance, Subdivision Regulations and standard construction details to ensure compliance with the City Comprehensive Plan; and

WHEREAS, the Council also sought to incorporate into this process components of the City's Complete Streets Plan, Urban Community Forest Master Plan, Open Space Master Plan and the Saratoga Greenbelt Trail Plan to ensure that any subsequent zoning enactments were not only consistent with the City's Comprehensive Plan, but also with the plans and goals of the community reflected in these planning materials;

WHEREAS, in August of 2018, the Council engaged consultants to assist in formulating comprehensive revisions to its land use regulations; and

WHEREAS, in January of 2020, this effort resulted in creation of the first comprehensive draft law, which is referred to as the Unified Development Ordinance ("UDO"); and WHEREAS, the draft UDO was subject to a public comment period from January 7, 2020 through February 21, 2020; and

WHEREAS, comments made by the public were then taken into consideration in generating an updated UDO made available to the public on September 16, 2020; and

WHEREAS, five "question and answer" sessions were thereafter conducted both virtually and in person between October 22, 2020 and November 18, 2020 to provide the public a further opportunity to seek and obtain clarification about the UDO and the process of creation and adoption of the UDO; and

WHEREAS, a second public comment period was conducted between September 16, 2020 and December 11, 2020 and an updated version of the UDO was thereafter made available in April of 2021;

WHEREAS, approximately 1,200 public comments were received and reviewed throughout this process and such comments were not only taken into consideration, but were an integral part of creating the UDO; and

WHEREAS, in May of 2021, the Council referred the UDO to the City Planning Board, City Design Review Commission and County Planning Board for advisory recommendations; and WHEREAS, in June, July and August of 2021, the Council received recommendations from these Boards which contained meaningful analysis and feedback; and

WHEREAS, the Council thereafter considered additional changes to the updated UDO; and

WHEREAS, the Council presided over a Public Hearing conducted on October 5, 2021, October 19, 2021 and December 9, 2021; and

WHEREAS, pursuant to the State Environmental Quality Review Act ("SEQRA") the Council served as SEQRA Lead Agency, identified adoption of the UDO Local Law as a SEQRA Type I Action and, after reviewing Part 2 of the Full Environmental Assessment Form and having identified no "moderate to large" impacts, the Council adopted a SEQRA Negative Declaration finding that the Action would not result in any significant adverse environmental impacts; and

WHEREAS, on December 21, 2021, the Council voted three to two to adopt the UDO; and

WHEREAS, the UDO was never filed with the Secretary of State; and

WHEREAS, after adoption of the UDO, Supreme Court Appellate Division issued a Decision invalidating the zoning classification of a parcel of real property which had been rezoned by a separate rezoning effort prior to adoption of the UDO; and

WHEREAS, this rendered inaccurate the parcel's zoning classification as reflected in the UDO and incorporated Zoning Map; and

WHEREAS, the Council wishes to make minor, non-material changes to the UDO, including correction to its zoning map to reflect the corrected zoning designation of the above-described parcel; and

WHEREAS, while no additional Public Hearing is mandated by law, the Council nonetheless duly noticed and conducted a further Public Hearing on the UDO on March 15, 2022, at which time all persons interested were heard.

NOW, THEREFORE, BE IT RESOLVED BY THE SARATOGA SPRINGS CITY COUNCIL AS FOLLOWS:

1. Adoption of the UDO constitutes a SEQRA Type I Action for which SEQRA Review was already conducted and a Negative Declaration already adopted on December 21, 2021.
2. The minor amendments contained in Local Law 2 of 2022 constitute a subsequent change to a previously reviewed SEQRA Action and not a new or different Action under SEQRA.
3. As SEQRA Lead Agency, the Council hereby determines that there will be no new or different environmental impacts resulting from UDO adoption that were not previously reviewed by this Council and no further SEQRA Review is therefore warranted; and be it further RESOLVED, that adoption of the UDO was already subject to all necessary referrals and the non-material changes that have since been made do not require further referral to or recommendations from any Local or County Agencies; and be it further

RESOLVED, that the Saratoga Springs City Council hereby adopts Local Law 2 of 2022 repealing in their entirety Chapters 240, 241 and 242 of the Code of the City of Saratoga Springs and enacting new Chapter 240 of the Code of the City of Saratoga Springs entitled "Unified Development Ordinance"; and be it further

RESOLVED, that the effective date of Local Law 2 of 2022 will be four months from the date this Resolution is duly adopted by the Saratoga Springs City Council; and be it

RESOLVED, that the City Mayor, City Clerk, and City Legal Counsel are hereby authorized and directed to take all action necessary to effectuate this Resolution.

2. Set Public Hearing: Accept Suggestions from Public on Possible Amendments to Unified Development Ordinance

**Mayor Kim set a public hearing to accept suggestions from the public on possible amendments to the Unified Development Ordinance on April 5, 2022. Kim stated twenty (20) minutes would be required.**

3. Announcement: Appointment of Alternate to Zoning Board of Appeals

Mayor Kim appointed Alice Smith as an alternate to the Zoning Board of Appeals. He stated Smith is a thirty-three-year resident of Saratoga Springs who has been active in Saratoga Springs civic and political life.

4. Announcement: Appointment to Community Development Citizen Advisory Committee (CDCAC)

Mayor Kim appointed Kristen Dart to the Community Development Citizen Advisory Committee. E stated Dart is a native Saratogian, and is currently vice president of political affairs for Planned Parenthood Empire State at Albany, and Dart previously worked in intergovernmental affairs at Providence and that experience will bring a wealth of knowledge to the position.

5. Announcement: State of the City Address on March 19, 2022

Mayor Kim announced the State of the City Address would be held March 19, 2022, at 11 AM in City Hall Music Hall, and Congressman Paul Tonko will be at the event.

6. Announcement: League of Women Voters Event for Women's History Month

Mayor Kim announced that March is National Women's History Month. The the League of Women Voters is hosting a zoom event on March 16<sup>th</sup> at 7p.m. via Zoom, on the ERA and where we are today.

7. Proclamation: March is Gambling Awareness Month 2022

Mayor Kim proclaimed March is Gambling Awareness Month. He stated Saratoga Springs respects responsible gambling.

The proclamation is attached.

8. Discussion: Response to Conflict in Ukraine

Mayor Kim stated a resolution had been circulated to the City Council to be considered as a discussion and response to the conflict in Ukraine.

A RESOLUTION  
OF THE CITY COUNCIL  
OF THE CITY OF SARATOGA SPRINGS, NY  
BE IT RESOLVED, by the City Council of the City of Saratoga Springs, New York, as follows:

Whereas, over the past weeks the people of Ukraine have been subjected to the terror of military attack and whereas the emotional and psychological effects of that attack have produced a severe impact on Ukraine's economy and society. Its supply of goods and resources and the physical and emotional wellbeing of its people international sanctions exist against such behavior, but many nations have been reluctant to act. It is long been said that the only thing necessary for bad people to succeed is for good people to stand back and not do anything. As long as we as Americans continue to accept this aggression, the problem will continue to increase. Therefore, this City Council condemns the Russian invasion of Ukraine, declares support for the Ukrainian people, and urges freedom-loving people of the world to denounce the devastating violence and that threatens the lives and country of the Ukrainian people.

**Mayor Kim moved and Commissioner Montagnino seconded to approve the resolution in response to the conflict in Ukraine.**

**Ayes – All**

Supervisor Tara Gaston suggested contacting former Mayor Ken Klotz as he was active in the Sister City Program and that the City Council should reach out to Saratoga Springs' sister city in Russia.

Commissioner Montagnino advised that the Ukrainian church in Watervliet is providing information on its website for people to register to help Ukrainian refugees with housing when they are given VISAs to enter the United States. He stated his family was in the process of registering their home to take in a military family from Ukraine.

9. Set Public Hearing: Community Development Block Grant Annual Action Plan Recommendations

Mayor Kim set a public hearing for the Community Development Block Grant Annual Action Plan recommendation for April 5, 2022, for ten (10) minutes.

10. Discussion and Vote: Resolution for Construction Inspection/ Construction Support and Construction Phase of the SGT Downtown Connector Trail

**Mayor Kim moved and Commissioner Montagnino seconded to approve the resolution for Construction Inspection / Construction Support and Construction Phase of the SGT**

**Downtown Connector Trail PIN 170.86-DO35900 - The Saratoga Greenbelt Downtown Connector, City of Saratoga Springs, Saratoga County.**

**Ayes – all**

11. Discussion and Vote: Authorization for Mayor to Sign Construction Contract with Rifenburg Contracting Corp.

**Mayor Kim moved and Commissioner Moran seconded to authorize the mayor to sign the contract with Rifenburg Contracting Corp. in the amount of \$2,880,467.35 - budget line item H3517142-52000-1252.**

**Ayes All**

12. Discussion and Vote: Authorization for Mayor to Sign Contract Addendum with Greenman Pedersen Inc.

**Mayor Kim moved and Commissioner Moran seconded the authorization for the mayor to sign a contract addendum with Greenman Pedersen, Inc. in the amount of \$460,000.00, the budget line associated H3517142-52000-1252.**

**Ayes – All**

13. Discussion and Vote: Authorization for Mayor to Sign Saratoga County Office for the Aging Nutrition Agreement 2022

Mayor Kim stated the discussion and vote is an annual contract with the county to provide meal services to senior citizens.

**Mayor Kim moved and Commissioner Montagnino seconded to authorize the mayor to sign the Saratoga County Office for the Aging Nutrition Agreement for 2022.**

**Ayes – All**

14. Discussion and Vote: Authorization for Mayor to Sign Saratoga County Office of the Aging Transportation Agreement 2022

Mayor Kim stated the discussion and vote is an annual contract to provide transportation to senior citizens.

**Mayor Kim moved and Commissioner Montagnino seconded to authorize the mayor to sign the Saratoga County Office of the Aging Transportation Agreement for 2022.**

**Ayes – All**

**Mayor Kim advised he would like to add an additional item to the Mayor's Agenda.**

Mayor Kim stated the agenda addition is a grant recently made aware to the Planning Department, and would allow for city employees to partake in training for historic preservation boards and commissions. The grant had not been applied for by the City since 2018, and the application is due April 2022.



**Mayor Kim moved and Commissioner Montagnino seconded the addition of the Discussion and Vote: Authorization for Mayor to Sign Local Government Grant to Allow for City employees to Engage in Training for Historic Preservation Boards and Commissions. (22-091)**

**Ayes – All**

15. Discussion and Vote: Authorization for Mayor to Sign Local Government Grant to Allow for City Employees to Engage in Training for Historic Preservation Boards and Commissions.

Mayor Kim stated the grant is a reimbursement program through the Grants Gateway. He advised that training is available for the DRC and Planning Department. He stated training has the potential to help with technical assistance on historic preservation topics.

**Mayor Kim moved and Commissioner Montagnino seconded to authorize the mayor to sign local government grant to allow city employees to train for historic preservation boards and commissions.**

**Ayes – All**

**\*\* Council took a recess at 8:55 p.m.**

**\*\* Council returned at 9:06 p.m.**

#### **ACCOUNTS DEPARTMENT**

1. Award of Bid: Saratoga Greenbelt Downtown Connector Trail Construction to Rifenburg Contracting Corp.

**Commissioner Moran moved and Mayor Kim seconded to award the bid of the Saratoga Greenbelt Downtown Connector Trail Construction to Rifenburg Contracting Corp. in the amount not to exceed \$2,888,467.35**

**Ayes – All**

2. Award of Bid: Hazardous Material Testing to Ambient Environmental, Inc. (22-093)

**Commission Moran moved and Mayor Kim seconded the award bid of hazardous material testing to Ambient Environmental Inc in the amount not to exceed unit bid pricing subject to appropriations.**

**Ayes – All**

3. Discussion and Vote: Authorization for Mayor to Sign Records Management Grant Application, Supporting Documents, and Submit Application to New York State Archives (22-094)

Commissioner Moran advised the City would be applying for a non-matching grant from the State of New York Archives Local Government Management Fund. He stated the grant is to digitize property record files in the Assessment Office. Moran stated the process would create silver micro scans for preservation and would allow images to be organized and added to the existing Laserfiche system. The amount being requested is approximately \$74,000.00. The deadline for the grant application submission is close of business Monday, March 21, 2022.

**Commissioner Moran moved and Commissioner Montagnino seconded to authorize the mayor to sign records management grant application which will allow for the submission of the application to the New York State Archives for Local Government Record Management Improvement Fund.**

**Ayes – All**

Commissioner Moran gave thanks to Nancy Wagner in the Accounts Department for her work on the grant application.

4. Discussion and Vote: Amend Chapter 136 of the City Code - Outdoor Dining (22-095)

Commissioner Moran addressed comments made during the Public Hearing. He stated the extension of outdoor dining is a temporary measure and has a sunset clause. He stated there is a moral and health justification in the extension of outdoor dining. He stated the program had been supported by the community and local business, D. A. Collins. Moran stated there are elements of the program still in motion to have the core functions of the program work. He shares the concerns of the Saratoga Springs Preservation Foundation and the Design Review Commission, and had been in close contact with both. He agreed that the look and feel of the permanent fixtures is important, and the comparison made to existing sidewalk café legislation is agreeable. The extension of outdoor dining is not yet at the stage of permanence to call for the same guidelines that sidewalk cafes follow. The DRC guidelines would be furnished with every permit issued to the licensees of extended outdoor dining. A review with the DRC in autumn would take place to discuss the process and procedure of extended outdoor dining, and move to comport with sidewalk café regulations if it had been decided to become a permanent yearly option for businesses.

**Commissioner Moran moved and Commissioner Montagnino seconded to amend Chapter 136 as included with the agenda.**

**Ayes – All**

Mayor Kim gave appreciation and support to Commissioner Moran on the efforts made to make the amendment to Chapter 136. Mayor Kim stated the world is still dealing with the effects and unknowns of the COVID-19 pandemic and various variants. He stated having the option of outdoor dining to restaurants in be in place is a positive, since no one knows what is around the corner with COVID-19. Kim agreed with Moran and the DRC regarding design review, if the extended outdoor dining option became a permanent option.

5. Discussion and Vote: Authorization for Mayor to Sign Letter to Governor Hochul Regarding Outdoor Dining (22-096)

Commissioner Moran stated the New York State Liquor Authority (the “SLA”) permitting process, which is the legislation that allowed for businesses selling alcohol to sell and serve on municipal streets, would expire July 7, 2022. Moran stated if Saratoga Springs does not receive an extension of the outdoor dining permissive by the State of New York, many of the restaurants would not be able to provide the full compliments of their services. Moran stated to be working with Assemblyperson Carrie Woerner on the need to lobby for extended legislation. Moran stated it to be imperative to send a letter to Governor Hochul and legislative leaders expressing the need of our businesses for the extension of the legislation that allowed businesses to extend their dining onto municipal streets.

**Commission Moran moved and Commissioner Montagnino seconded to authorize the mayor to sign a letter to Governor Hochul and state legislative leaders regarding the extension of outdoor dining.**

**Ayes – All**

7. Discussion and Vote: Approval of Resolution to Appoint Marriage Officer (22-097)

Commissioner Moran stated the discussion and vote is the request of a resolution to appoint a marriage officer. Moran stated former Mayor Mike Lenz requested from the city government to perform a marriage in the City of Saratoga Springs.

A RESOLUTION  
OF THE CITY COUNCIL  
OF THE CITY OF SARATOGA SPRINGS, NY

BE IT RESOLVED, by the City Council of the City of Saratoga Springs, New York, as follows:  
WHEREAS, Section 11-c of the NY Domestic Relations Law gives the governing body of any village, town or city the authority to appoint one or more marriage officers who shall have authority to solemnize marriages within the territory of the municipality which makes the appointment;

THEREFORE, BE IT RESOLVED, as follows:

1. Pursuant to Domestic Relations Law 11-c, this City Council hereby appoints Michael Lenz, a resident of Saratoga Springs and former Saratoga Springs Mayor, to be a marriage officer.
2. The term of Mr. Lenz' appointment shall be from May 1 through May 31, 2022.
3. Mr. Lenz shall receive no compensation from the City of Saratoga Springs.

CITY COUNCIL OF THE CITY OF SARATOGA SPRINGS, NEW YORK

By: Dillon Moran, City Clerk

**Moran moved and Commission Montagnino seconded the adoption of the resolution to appoint Michael Lenz as Marriage Officer from May 1, 2022, to May 31, 2022.**

**Ayes – All**

8. Announcement: Recognition of Celtic Treasures and The Parting Glass

Commissioner Moran announced the anniversary of Celtic Treasures thirtieth (30<sup>th</sup>) year in business in Saratoga Springs. Moran stated a proclamation will be made and presented by Commissioner Moran and Mayor Kim in honor of Celtic Treasures on St. Patrick's Day March 17, 2022. Moran announced The Parting Glass is celebrating forty-one (41) years of business in the City of Saratoga Springs. Moran stated a proclamation will be made and presented in the honor of The Parting Glass on St. Patrick's Day March 17, 2022.

9. Update: COVID and Planned City Activities

Commissioner Moran stated the city is actively engaged in distributing COVID-19 testing supplies. Moran stated the COVID-19 test kits are being distributed through the fire departments. Moran stated over 1,500 test kits were distributed over the last two weeks and 3,500 test kits remain available for distribution.

**FINANCE DEPARTMENT**

Mayor Kim stated Commissioner Sanghvi is present via Zoom videoconferencing, and Mayor Kim would be presenting the Finance Department's agenda items.

1. Discussion and Vote: Authorization for Mayor to Sign Agreement with Mindcentric for Zimbra Networking Project

Mayor Kim stated item #1 has been removed from the finance agenda.

2. Discussion and Vote: Budget Transfers – Payroll (22-098)

Mayor Kim stated the discussion and vote are budget transfer lines one (1) and three (3) to transfer funds to the DPSCS sick leave appropriation from data processing service contract in the amount of \$422.69 to cover a sick leave payout. Kim stated the second budget transfer are lines four (4) through five (5) transfer funds to streets labor appropriations from electrician in the amount of \$70,000 to cover laborers who can assist with electrical work.

**Mayor Kim moved and Commissioner Montagnino seconded to authorize budget transfer - payroll as included with the agenda.**

**Ayes – All**

## **PUBLIC WORKS DEPARTMENT**

Mayor Kim stated he would be presenting the Public Works Department agenda due to the medical absence of Commissioner Scirocco.

### **1. Discussion and Vote: Approval to Adopt 2022 Water and Sewer Rate Resolution (22-099)**

Mayor Kim explained the resolution is to establish the rates and fees charged to water and sewer customers to support the respective budgets. The 2022 adopted water budget is \$4,446,000.00 and the adopted sewer budget is \$5,108,000.00. The water budget is healthy and the only increase is to the capital improvement fee. The proposed increase is \$5 per quarter for residential customers, \$15 for commercial customers, and \$50 for industrial customers.

Mayor Kim stated the increases proposed to the 2022 sewer rate resolution are reflective of the Saratoga County Sewer District charges to the city, which equates to 72% of the overall sewer budget. The 2022 county sewer charges are budgeted at \$3,700,000.00, which is a considerable increase over the past six (6) years. The increase proposed to the 2022 sewer rate resolution is to accomplish two (2) goals: to ensure revenue meets planned expenses, and to build back the sewer fund balance. The county sewer district indicated potential increases in 2023. The rate would be increased by 3%, 5%, or 7% depending on sewer usage. The basic sewer rate would increase by \$5.00 for all city customer. Commercial and industrial customers will see a quarterly increase of \$5.00 and \$10.00 respectively in their capital improvement fee. An customer would see an increase of \$11.40 - \$13.05 per quarter depending on usage.

**Mayor Kim moved and Commissioner Moran seconded the approve the 2022 water and sewer rate resolutions. (Resolutions attached)**

**Ayes – All**

### **2. Discussion and Vote: Authorization for Mayor to Sign Contract with Navistar Inc for Heavy Duty Class 4-7 & Class 8 Heavy Duty Trucks (22-100)**

Mayor Kim stated the approved 2022 budget includes funds for purchase of heavy-duty equipment for use by the DPW. The contract with Navistar is a piggyback off Onondaga County for Class 4-7 & Class 8 Heavy Duty Trucks. These contracts would provide for four (4) 2024 international dump trucks with snowplows.

**Mayor Kim moved and Commissioner Montagnino seconded to authorize the mayor to sign a contract with Navistar Inc for Heavy-Duty Class 4-7 & Class 8 Heavy Duty Trucks with dump bodys and Viking equipped valves until December 31, 2023, with the amount not to exceed unit bid price.**

**Ayes – All**

3. Discussion and Vote: Authorization for Mayor to Sign Contract with Ambient Environmental for Hazardous Materials Testing & Monitoring Services (22-101)

Mayor Kim stated the contract with Ambient is a professional service contract for environmental testing of hazardous materials and monitoring services. The contract is to retain services from Ambient on an as-needed basis for testing, monitoring, sampling, development of plans, project monitoring, lab services, clearance and reporting.

**Mayor Kim moved and Commissioner Montagnino seconded to authorize the mayor to sign the contract with Ambient Environmental for Hazardous Material Testing and Monitoring Services valid until March 3, 2023 in the amount not to exceed unit bid price.**

**Ayes – All**

4. Discussion and Vote: Authorization for Mayor to Sign Contract with DeNooyer Chevrolet, Inc. for Chevrolet Vehicles (22-102)

Mayor Kim stated the contract is with DeNooyer Chevrolet for a purchase of a Chevy Silverado 3500HD to be used by the DPW street crew.

**Mayor Kim moved and Commissioner Montagnino seconded to authorize the mayor to sign the contract with DeNooyer Chevrolet, Inc. for the purchase of Chevrolet vehicle until April 29, 2022, in the amount not to exceed unit bid price.**

**Ayes – All**

5. Discussion and Vote: Approval to Adopt Department of Public Works Contractual Template Updates (22-103)

Mayor Kim stated DPW contractual templates for the Canfield Casino, the Carousel, High Rock Park, and the Music Hall. Kim stated all five (5)-rental agreements were in need of revision and now updated with cohesiveness and detailed information, which contain product and services listed for each rental.

**Mayor Kim moved and Commissioner Montagnino seconded to authorize the mayor to adopt the Department of Public Works Contractual Template Updates.**

**Ayes – All**

6. Discussion and Vote: Approval to Reimburse Victoria Garlanda for Spirit of Life Plaque

Mayor Kim stated the discussion and vote is a reimbursement to Victoria Garlanda for \$450.00 for a Spirit of Life plaque. He stated the plaque is one of two plaques made for the Spirit of Life. He stated one (1) of the plaques had gone missing years ago, and Garlanda found the plaque at an auction. Garlanda purchased the plaque and contacted the DPW of her purchase of the historic plaque. After the city approves the purchase of the plaque from Garlanda, the City would work to restore the plaque to its proper place in Congress Park.

**Mayor Kim moved and Commissioner Moran seconded the reimbursement to Victoria Garlanda in the amount of \$450.00 for the Spirit of Life plaque.**

**Ayes – All**

7. Announcement: 2021 Department of Public Works Annual Report

Mayor Kim announced the Department of Public Works had published the 2021 Department of Public Works Annual Work as required by the Charter. The annual report would be on file with the Commissioner of Accounts and would be available on the City's website. Highlighted in the report is the investment made to paved roads in excess of \$800,000.00, the Seward Street Drainage Project for \$74,000.00 estimated to have saved taxpayers over ½ million dollars by it being completed in-house, and the investment of \$2,500,000.00 into the raw water intake at the water treatment plant.

Mayor Kim gave appreciation to the Department of Public Works for their 24 hour a day, 7 days a week work to make the city function to the best of its ability, and keeping our streets clear of snow during the heavy snow storms of 2022.

## **PUBLIC SAFETY DEPARTMENT**

1. Discussion and Vote: Authorization for Mayor to sign contract with Dr. Jason Bernad as Medical Director (22-105)

Commissioner Montagnino stated Dr. Bernad responsibilities mainly focus on the fire department. He stated Bernad's duties are to provide medical oversight on quality management program, and medical oversight and participation in education and training of emergency medical technicians and paramedics. Bernad assisted to establish department standard operating procedures, assisted in the management of the city public access defibrillation program, and assisted with the development of patient care and transportation protocols. The contract is in the amount of \$10,000.00.

**Commission Montagnino moved and Commissioner Moran seconded to authorize the mayor to sign the contract with Dr. Jason Bernad as Medical Director.**

**Ayes – All**

2. Discussion and Vote: Authorization for Mayor to sign contract with Metro Ford (22-106)

Commissioner Montagnino stated the discussion and vote are for the purchase of three (3) police cars from Metro Ford at an approximate price of \$33,000.00 each, total cost to be \$100,000.00. The price is for base model vehicles, and will require subsequent equipment of lights, sirens, and cages.

**Commissioner Montagnino moved and Commissioner Moran seconded to authorize the Mayor to sign a contract with Metro Ford for the purchase of three (3) police cars for an approximate price of \$100,000.00.**

**Ayes – All**

3. Discussion and Vote: Approval to Pay Invoice to Axon in the amount of \$259,451.92 (22-107)

Commissioner Montagnino stated in December of 2021, the outgoing council approved a ten (10) year \$2.5 million dollar contract with Axon Industries. He advised that Axon Industries provides electronic services to the police department that range from cloud storage of data to surveillance tapes, tasers, surveillance and officer body camera and other digital services. The contract has an escape clause that would allow the City Council to terminate the contract, with a (90) day notice.

**Commissioner Montagnino moved and Commission Moran seconded to approve payment to Axon Industries in the amount of \$259,451.92 for calendar year 2022.**

**Ayes – All**

4. Discussion and Vote: Patrol Division Increase Initiative - Phase 1 (22-108)

Commissioner Montagnino advised of a situation in the early morning of March 5, 2022, during which an individual was arrested and found to be in possession of loaded 9-millimeter handgun that contained an illegal clip that held 13 live rounds of ammunition. The circumstances under which the seizure of the weapon occurred involved the most remarkable police work the City has seen in recent history. The incident was pointed out because the safety of the City depends in large part on the skill, training, and number of police officers on the streets of Saratoga Springs. He stated Summer 2022 may be one of the busiest summer seasons in Saratoga Springs, and there would be a need for as many police officers on the streets to continue to keep the City safe. He stated DPS Deputy Commissioner Tutu brings 25 years of SSPD service and knowledge of the police force. It had been discovered that in December 2021, the previous administration signed a memorandum of agreement where 40% of sworn officers of the SSPD do not work weekends, and 40% of sworn officers do not leave City Hall or work on the streets of Saratoga Springs. Commissioner Montagnino stated this had been done despite the fact that much of the crime that occurs in the City happens during the weekends. He stated not one sworn officer above the rank of sergeant is on duty on Saturdays or Sundays. The Patrol Division Increase Initiative is a multi-phase program intended to get as many police officers on the street, and in the places at the times when most needed, and to decrease the amount of duplicative effort and the amount of unnecessary bureaucracy that may currently exist within the police force. Phase 1 involves the redirection of the funds that are currently used for the Assistant Chief of Police to be moved to fund a sergeant position with the remaining funds directed to the addition of a patrol officer. Commissioner Montagnino stated the Chief of Police and Assistant Chief of Police positions are duplicate positions of each other, and lead to miscommunications and misdirection due to layers of leadership. Commissioner Montagnino hopes his administration to be founded on accountability and transparency.

**Commissioner Montagnino moved and Mayor Kim seconded the redirection of funds currently dedicated to the position of Assistance Chief of Police be terminated at close of business April 8, 2022, and redirected to the patrol position.**

**Ayes – All**

Mayor Kim commented when he held office as Commissioner of DPS in 2009, a fiscal crisis in the City led to the layoff of nine (9) police officers. He stated that at that time, Police Chief Moore made a selfless act and retired early to prevent more layoffs. He stated that having more officers on the streets is important for the safety of the community. He commended Commissioner Montagnino, as personnel issues are always tough.

Commissioner Sanghvi stated a budget transfer would be required for the next City Council Meeting.

5. Discussion and Vote: Authorization for Mayor to sign MOA with Saratoga Springs Firefighters Union Local 343 (22-109)

Commissioner Montagnino stated the Memorandum of Agreement dealt specifically with the question of the compensation of firefighters who come to the City of Saratoga Springs as lateral transfers from other full-time paid fire departments. Under current rules, a multiple year veteran firefighter from another area to join the SSFD would be compensated at an entry-level salary. The MOA would recognize 1:1 the years of service of a lateral transferee for their service in a full-time capacity as a paid firefighter in another jurisdiction in New York State. There are two (2) notable exceptions: 1.) the seniority in purpose of bidding for vacation and advancement would begin the transferee at Stage 1 and, 2.) the transferee would be required to serve a full fifteen (15) years of full-time, consecutive years of service in the SSFD to be eligible for lifetime healthcare.

**Commissioner Montagnino moved and Commissioner Moran seconded the for the mayor to sign the Memorandum of Agreement with Saratoga Springs Firefighters Union Local 343**

**Ayes – All**

Commissioner Moran congratulated Commissioner Montagnino on recognizing the inequity.

6. Discussion and Vote: Authorization for Mayor to Sign Contract Extension with NYS OGS for Fire Station #3 Construction Inspection Requirements (22-110)

Commissioner Montagnino stated the contract extension with the NYS Office of General Services (OGS) is for the construction of fire station #3. The existing contract is soon to expire and needs to be extended for compliance.

**Commissioner Montagnino moved and Commissioner Moran seconded for the mayor to sign the contract extension with NYS OGS for Fire Station #3 Construction Inspection Requirements.**

**Ayes – All**

7. Discussion and Vote: Caroline Street Traffic Control

Commissioner Montagnino stated the item had been adjourned until the April 5, 2022, City Council Meeting.

8. Announcement: 2021 DPS Annual Report is published on the City's website

Commissioner Montagnino announced the 2021 DPS Annual Report is published on the City of Saratoga Springs website. The report is to be filed with the Commissioner of Accounts Office for filing in his role as City Clerk. The annual report underscores the high level of quality the City has in its fire and police departments. Commissioner Montagnino stated as far back as 2004, the city charter mandated that the Commissioner DPS in conjunction with the Chief of Police were to provide the City Council with the plan for the accreditation of the Saratoga Springs Police Department. Over the past eighteen (18) years the only Commissioner of DPS Ron Kim complied with the mandate with Chief of Police Moore. The Saratoga Springs Police Department is not accredited. The intention of the present administration to become state accredited.

**ADJOURN**

Mayor Kim moved to adjourn the meeting at 9:50 p.m.

Respectfully submitted,

Stacy Connors  
Deputy Commissioner of Accounts

Approved:  
Vote:



LN	ORG ACCOUNT	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND			
2022	04	9	04/05/2022	BUDGET	CCM 040522	BUA	TRANS-REG	1	1	
1	A3031444	54510		CITY ENGINEER'S OFFICE	CS	REPAIRS & MAINTENANCE VEHICLE	1,000.00	500.00	1,500.00	
	A	-30-3-1440-4-54510	-			COVER NEW TIRE EXP	04/05/2022			
2	A3335014	54510		STREETS	CS	REPAIRS & MAINTENANCE VEHICLE	200,000.00	-500.00	199,500.00	
	A	-33-3-5010-4-54510	-			COVER NEW TIRE EXP	04/05/2022			
3	A3031494	54440		COMM PUBLIC WORKS	CS	BOOKS PUBLICATIONS & SUBSCRITI	250.00	100.00	350.00	
	A	-30-3-1490-4-54440	-			COVER YRLY SUBSCR	04/05/2022			
4	A3031494	54110		COMM PUBLIC WORKS	CS	OFFICE SUPPLIES	4,500.00	-100.00	4,400.00	
	A	-30-3-1490-4-54110	-			COVER YRLY SUBSCR	04/05/2022			
5	F3638314	54110		WATER ADMINISTRATION	CS	OFFICE SUPPLIES	1,602.58	1,200.00	2,802.58	
	F	-36-3-8310-4-54110	-			COVER UTILITY CLERK SET UP	04/05/2022			
6	F3638314	54410		WATER ADMINISTRATION	CS	PRINTING	4,000.00	-1,200.00	2,800.00	
	F	-36-3-8310-4-54410	-			COVER UTILITY CLERK SET UP	04/05/2022			
						** JOURNAL TOTAL		0.00		

04/01/2022 12:12  
u238

CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 2  
bgamdent

CLERK: u238

YEAR PER	JNL					ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2022 4 9										
BUA A3031444-54510	04/05/2022	TRANS-REG	BUDGET	CCM	040522	REPAIRS & MAINTENANCE VEHICLE	5		500.00	
						COVER NEW TIRE EXP				
BUA A3335014-54510	04/05/2022	TRANS-REG	BUDGET	CCM	040522	REPAIRS & MAINTENANCE VEHICLE	5			500.00
						COVER NEW TIRE EXP				
BUA A3031494-54440	04/05/2022	TRANS-REG	BUDGET	CCM	040522	BOOKS PUBLICATIONS & SUBSCRITI	5		100.00	
						COVER YRLY SUBSCR				
BUA A3031494-54110	04/05/2022	TRANS-REG	BUDGET	CCM	040522	OFFICE SUPPLIES	5			100.00
						COVER YRLY SUBSCR				
BUA F3638314-54110	04/05/2022	TRANS-REG	BUDGET	CCM	040522	OFFICE SUPPLIES	5		1,200.00	
						COVER UTILITY CLERK SET UP				
BUA F3638314-54410	04/05/2022	TRANS-REG	BUDGET	CCM	040522	PRINTING	5			1,200.00
						COVER UTILITY CLERK SET UP				
JOURNAL 2022/04/9							TOTAL		.00	.00

04/01/2022 12:12 u238	CITY OF SARATOGA SPRINGS LIVE BUDGET AMENDMENT JOURNAL ENTRY PROOF	P 3 bgamdent
--------------------------	---	-----------------

FUND ACCOUNT	YEAR PER	JNL	EFF	DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
FUND TOTAL						.00	.00

\*\* END OF REPORT - Generated by Lynn Bachner \*\*

04/04/2022 09:20  
u238

CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENTS JOURNAL ENTRY PROOF

P 1  
bgamdent

LN	ORG ACCOUNT	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2022	04	17 04/05/2022	BUDGET	CCM 040522	BUA TRANSF-INS	1	1		
1	A3021694 54720		DATA	PRCESSING NETWORK CS	SERVICE CONTRACTS - PROF SERV	128,939.35	8,000.00	136,939.35	
	A -30-2-1681-4-54720		-		KEEPER SECURITY FOR PASSWORDS	04/05/2022			
2	A3011914 54773		LIABILITY	INSURANCE	LIABILITY INSURANCE	64,675.00	-7,500.00	57,175.00	
	A -30-1-1910-4-54773		-		KEEPER SECURITY FOR PASSWORDS	04/05/2022			
3	A3011474 54773		CIVIL SERVICE	CONTRACTED SERV	LIABILITY INSURANCE	21,085.00	-500.00	20,585.00	
	A -30-1-1431-4-54773		-		KEEPER SECURITY FOR PASSWORDS	04/05/2022			
					** JOURNAL TOTAL		0.00		

04/04/2022 09:20  
u238

CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 2  
bgamdent

CLERK: u238

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2022 4 17									
BUA A3021694-54720	04/05/2022	TRANSF-INS BUDGET CCM 040522				SERVICE CONTRACTS - PROF SERV 5		8,000.00	
						KEEPER SECURITY FOR PASSWORDS			
BUA A3011914-54773	04/05/2022	TRANSF-INS BUDGET CCM 040522				LIABILITY INSURANCE 5			7,500.00
						KEEPER SECURITY FOR PASSWORDS			
BUA A3011474-54773	04/05/2022	TRANSF-INS BUDGET CCM 040522				LIABILITY INSURANCE 5			500.00
						KEEPER SECURITY FOR PASSWORDS			
JOURNAL 2022/04/17 TOTAL								.00	.00

04/04/2022 09:20  
u238

CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 3  
bgamdent

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
FUND TOTAL					.00	.00

\*\* END OF REPORT - Generated by Lynn Bachner \*\*

03/31/2022 11:22  
u238

CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENTS JOURNAL ENTRY PROOF

```
|P      1
|bgamdent
```

LN	ORG ACCOUNT	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2022	04	5 04/05/2022	BUDGET	CCM 040522	BUA AMEND-INS	1	2		
1	A094	42680	DPS SALE OF PROP & COMP FOR INSURANCE RECOVERY	LIABILITY INSURANCE		-1,214.80	-1,473.03	-2,687.83	
	A	-09-4-0000-0-42680	-		ESIP REIMB DELTD VEHICLES	04/05/2022			
2	A3041914	54773	LIABILITY INSURANCE	LIABILITY INSURANCE		385,774.00	1,473.03	387,247.03	
	A	-30-4-1910-4-54773	-		ESIP REIMB DELTD VEHICLES	04/05/2022			
					** JOURNAL TOTAL		0.00		

03/31/2022 11:22  
u238

CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 2  
bgamdent

CLERK: u238

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2022 4 5									
BUA A094-42680						INSURANCE RECOVERY	5		1,473.03
	04/05/2022	AMEND-INS	BUDGET	CCM	040522	ESIP REIMB DELTD VEHICLES			
BUA A3041914-54773						LIABILITY INSURANCE	5	1,473.03	
	04/05/2022	AMEND-INS	BUDGET	CCM	040522	ESIP REIMB DELTD VEHICLES			
								.00	.00
BUA A-2960						APPROPRIATIONS			1,473.03
	04/05/2022	AMEND-INS	BUDGET	CCM	040522				
BUA A-1510						ESTIMATED REVENUES		1,473.03	
	04/05/2022	AMEND-INS	BUDGET	CCM	040522				
						SYSTEM GENERATED ENTRIES TOTAL		1,473.03	1,473.03
						JOURNAL 2022/04/5 TOTAL		1,473.03	1,473.03



03/31/2022 11:22  
u238

CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 3  
bgamdent

FUND	YEAR	PER	JNL	EFF	DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT								
A GENERAL FUND	2022	4	5	04/05/2022				
A-1510					ESTIMATED REVENUES	1,473.03		
A-2960					APPROPRIATIONS			1,473.03
					FUND TOTAL	1,473.03		1,473.03

\*\* END OF REPORT - Generated by Lynn Bachner \*\*

03/31/2022 11:21  
u238

CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENTS JOURNAL ENTRY PROOF

```
|P      1
|bgamdent
```

LN	ORG ACCOUNT	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2022	04	3 04/05/2022	BUDGET	CCM 040522	BUA AMEND-REG	1	2		
1	A103	42705	MISCELLANEOUS LOCAL SOURCES	GIFTS AND DONATIONS		-1,500.00	-1,500.00	-3,000.00	
	A	-10-3-0000-0-42705	-		DONATION FOR BENCH		04/05/2022		
2	A3537114	54180	PARK & CASINO CS	OTHER SUPPLIES		15,000.00	1,500.00	16,500.00	
	A	-35-3-7110-4-54180	-		DONATION FOR BENCH		04/05/2022		
3	A094	42664	DPS SALE OF PROP & COMP FOR SALE OF VEHICLES	DPS		.00	-3,950.00	-3,950.00	
	A	-09-4-0000-0-42664	-		SALE OF OLD VEHICLE		04/05/2022		
4	A3143412	52200	FIRE DEPARTMENT EQ CAPITAL OFFICE EQUIPMENT			1,500.00	3,950.00	5,450.00	
	A	-31-4-3410-2-52200	-		SALE OF OLD VEHICLE		04/05/2022		
					** JOURNAL TOTAL		0.00		

03/31/2022 11:21  
u238

CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 2  
bgamdent

CLERK: u238

YEAR PER	JNL									
SRC ACCOUNT										
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT		
2022 4 3										
BUA A103-42705					GIFTS AND DONATIONS	5		1,500.00		
04/05/2022	AMEND-REG	BUDGET	CCM	040522	DONATION FOR BENCH					
BUA A3537114-54180					OTHER SUPPLIES	5	1,500.00			
04/05/2022	AMEND-REG	BUDGET	CCM	040522	DONATION FOR BENCH					
BUA A094-42664					SALE OF VEHICLES DPS	5		3,950.00		
04/05/2022	AMEND-REG	BUDGET	CCM	040522	SALE OF OLD VEHICLE					
BUA A3143412-52200					OFFICE EQUIPMENT	5	3,950.00			
04/05/2022	AMEND-REG	BUDGET	CCM	040522	SALE OF OLD VEHICLE					
							.00	.00		
BUA A-2960					APPROPRIATIONS			5,450.00		
04/05/2022	AMEND-REG	BUDGET	CCM	040522						
BUA A-1510					ESTIMATED REVENUES		5,450.00			
04/05/2022	AMEND-REG	BUDGET	CCM	040522						
					SYSTEM GENERATED ENTRIES TOTAL		5,450.00	5,450.00		
					JOURNAL 2022/04/3 TOTAL		5,450.00	5,450.00		

03/31/2022 11:21  
u238

CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 3  
bgamdent

FUND	YEAR	PER	JNL	EFF	DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT								
A GENERAL FUND	2022	4	3	04/05/2022				
A-1510					ESTIMATED REVENUES	5,450.00		
A-2960					APPROPRIATIONS			5,450.00
					FUND TOTAL	5,450.00		5,450.00

\*\* END OF REPORT - Generated by Lynn Bachner \*\*

03/21/2022 12:44  
 u101

 CITY OF SARATOGA SPRINGS LIVE  
 PURCHASE ORDER LIQUIDATION/RECEIVING REPORT

 P 1  
 apinvent

CLERK: u101 BATCH: 3509

PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
190418	001	GENERAL CODE PUBLISH	1.00	0.00	0.00	1.00	9	LASERFICHE SOFTWARE AND SERVICES CC
200532	001	RICOH USA, INC	60.00	0.00	0.00	60.00	9	MONTHLY LEASE COPIER/PRINTER/SCANNER
220053	001	RICOH USA, INC	12.00	0.00	0.00	12.00	8	MPC307 C91171149
220055	001	RICOH USA, INC	12.00	0.00	0.00	12.00	8	IM350F C91216630 IM3500F C911216738
220056	001	RICOH USA, INC	12.00	0.00	0.00	12.00	8	IMC 300F C91224085 ADMINISTRATION

03/21/2022 12:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22MMWMAR2

P 2  
apinvent

CLERK: u101 BATCH: 3509

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
APPROVED UNPAID INVOICES TO BE POSTED											
6950	00000 AMSURE	190874 116886		192319	22MMWMAR2	693,414.67		.00	.00		
CASH A	2022/03	INV 03/21/2022	SEP-CHK: N	DISC: .00		A3011478	58010		2,787.57	1099:7	
ACCT 1200	DEPT 5000	DUE 03/23/2022	DESC:116887			A3719068	58010		25,419.05	1099:7	
ATTN: JENNIFER FOOTE 31 CHURCH ST. 4TH FLR. SARATOGA SPRINGS NY 12866						A3729068	58010		23,482.12	1099:7	
						A3739068	58010		130,469.46	1099:7	
						A3749068	58010		419,597.81	1099:7	
						A3759068	58010		16,622.43	1099:7	
						A3769068	58010		8,770.78	1099:7	
						A3769068	58010	3000	16,242.01	1099:7	
						E3577168	58010		1,245.65	1099:7	
						F3739068	58010		31,421.13	1099:7	
						G3739068	58010		17,356.66	1099:7	
7199	00001 CONSTELLATION EN	190875 61921999501		192320	22MMWMAR2	4,230.47		.00	.00		
CASH A	2022/03	INV 03/21/2022	SEP-CHK: Y	DISC: .00		E3577164	54650		4,230.47	1099:	
ACCT 1200	DEPT 7000	DUE 03/23/2022	DESC:201783308-1								
PO BOX 4640 CAROL STREAM IL 60197-4640											
8746	00000 FIRSTLIGHT FIBER	190876 11077826		192321	22MMWMAR2	283.89		.00	.00		
CASH A	2022/03	INV 03/21/2022	SEP-CHK: Y	DISC: .00		E3577164	54670		283.89	1099:	
ACCT 1200	DEPT 7000	DUE 03/23/2022	DESC:60010305								
PO BOX 1301 WILLISTON VT 05495-1301											
190	00000 GENERAL CODE PUB	190877 CMS0023292	190418	192322	22MMWMAR2	23,368.80		.00	6,981.20		
CASH A	2022/03	INV 03/21/2022	SEP-CHK: N	DISC: .00		H3031492	52000	1141	23,368.80	1099:	
ACCT 1200	DEPT 2000	DUE 03/23/2022	DESC:SA0110								
PO BOX 772512 DETROIT MI 48277-2511											
319	00001 NATIONAL GRID	190878 190878		192323	22MMWMAR2	17,042.23		.00	.00		
CASH A	2022/03	INV 03/21/2022	SEP-CHK: N	DISC: .00		A3031634	54650		386.51	1099:	
ACCT 1200	DEPT 3000	DUE 03/23/2022	DESC:DPW			G3638124	54650		235.52	1099:	
P.O. BOX 4706 SYRACUSE NY 13221-4706						F3638334	54650		15,851.82	1099:	
						A3567144	54650	3000	.61	1099:	
						A3567174	54650	3000	567.68	1099:	
						A3031654	54650		.09	1099:	

03/21/2022 12:44 | CITY OF SARATOGA SPRINGS LIVE  
u101 | 22MWMAR2

P 3  
apinvent

CLERK: u101 BATCH: 3509

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
223	00001 RICOH USA, INC	190879 5064015645		192324	22MWMAR2	6.20	.00	.00		
	CASH A	2022/03 INV 03/21/2022	SEP-CHK: N	DISC: .00			A3143014 54740	6.20	1099:	
	ACCT 1200	DEPT 4000 DUE 03/23/2022	DESC:4167058							
	P O BOX 827577	PHILADELPHIA PA 19182-7577								
223	00002 RICOH USA, INC	190880 105940650	200532	192325	22MWMAR2	30.11	.00	1,264.62		
	CASH A	2022/03 INV 03/21/2022	SEP-CHK: N	DISC: .00			A3143014 54720	30.11	1099:	
	ACCT 1200	DEPT 4000 DUE 03/23/2022	DESC:323252-3758017USC							
	P O BOX 41564	PHILADELPHIA PA 19101-1564								
223	00002 RICOH USA, INC	190881 105969973	220056	192326	22MWMAR2	44.24	.00	442.40		
	CASH A	2022/03 INV 03/21/2022	SEP-CHK: N	DISC: .00			A3143124 54740	44.24	1099:	
	ACCT 1200	DEPT 4000 DUE 03/23/2022	DESC:323252-3758017US1							
	P O BOX 41564	PHILADELPHIA PA 19101-1564								
223	00002 RICOH USA, INC	190882 105940639	220053	192327	22MWMAR2	47.92	.00	476.80		
	CASH A	2022/03 INV 03/21/2022	SEP-CHK: N	DISC: .00			A3143124 54740	47.92	1099:	
	ACCT 1200	DEPT 4000 DUE 03/23/2022	DESC:323252-1023244A4							
	P O BOX 41564	PHILADELPHIA PA 19101-1564								
223	00002 RICOH USA, INC	190883 105940645	220055	192328	22MWMAR2	81.38	.00	813.80		
	CASH A	2022/03 INV 03/21/2022	SEP-CHK: N	DISC: .00			A3143124 54740	81.38	1099:	
	ACCT 1200	DEPT 4000 DUE 03/23/2022	DESC:323252-3758017ML							
	P O BOX 41564	PHILADELPHIA PA 19101-1564								
223	00002 RICOH USA, INC	190884 105940641		192329	22MWMAR2	133.12	.00	.00		
	CASH A	2022/03 INV 03/21/2022	SEP-CHK: N	DISC: .00			A3011424 54740	133.12	1099:	
	ACCT 1200	DEPT 1000 DUE 03/23/2022	DESC:323252-1023244A6							
	P O BOX 41564	PHILADELPHIA PA 19101-1564								
7721	00000 SOLAR MISSION II	190885 10254-055		192330	22MWMAR2	16,645.54	.00	.00		
	CASH A	2022/03 INV 03/21/2022	SEP-CHK: N	DISC: .00			A3021314 54650	16,645.54	1099:	
	ACCT 1200	DEPT 2000 DUE 03/23/2022	DESC:1064							
	230 PARK AVE., STE. 845	ATTN: ACCOUNTS RECEIVABLE NEW YORK NY 10169								

03/21/2022 12:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22MWMAR2

P 4  
apinvent

CLERK: u101 BATCH: 3509

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
7001	00001 TIME WARNER CABL	190886 0135887001030222		192331	22MWMAR2	99.99	.00	.00		
CASH A	2022/03	INV 03/21/2022	SEP-CHK: N	DISC: .00			A3143314 54740	99.99	1099:	
ACCT 1200	DEPT 4000	DUE 03/23/2022	DESC:013887001							
PO BOX 223085	PITTSBURGH PA	15251-2085								
1699	00003 TIME WARNER CABL	190887 489463802030522		192332	22MWMAR2	114.99	.00	.00		
CASH A	2022/03	INV 03/21/2022	SEP-CHK: N	DISC: .00			A3021694 54740	114.99	1099:	
ACCT 1200	DEPT 2000	DUE 03/23/2022	DESC:202-489463802-001							
PO BOX 4617	CAROL STREAM IL	60197-4617								
1699	00003 TIME WARNER CABL	190888 938277101011022		192333	22MWMAR2	129.99	.00	.00		
CASH A	2022/03	INV 03/21/2022	SEP-CHK: N	DISC: .00			A3021694 54740	129.99	1099:	
ACCT 1200	DEPT 2000	DUE 03/23/2022	DESC:202-938277101-001							
PO BOX 4617	CAROL STREAM IL	60197-4617								
1927	00001 VERIZON	190889 190889		192334	22MWMAR2	.35	.00	.00		
CASH A	2022/03	INV 03/21/2022	SEP-CHK: N	DISC: .00			A3021694 54670	.35	1099:	
ACCT 1200	DEPT 2000	DUE 03/23/2022	DESC:251-750-520-0001-63							
P O BOX 15124	ALBANY NY	12212-5124								
1927	00001 VERIZON	190890 190890		192335	22MWMAR2	35.75	.00	.00		
CASH A	2022/03	INV 03/21/2022	SEP-CHK: N	DISC: .00			A3143124 54670	35.75	1099:	
ACCT 1200	DEPT 4000	DUE 03/23/2022	DESC:556-776-045-0001-66							
P O BOX 15124	ALBANY NY	12212-5124								
1927	00001 VERIZON	190891 190891		192336	22MWMAR2	503.82	.00	.00		
CASH A	2022/03	INV 03/21/2022	SEP-CHK: N	DISC: .00			A3638184 54670	40.89	1099:	
ACCT 1200	DEPT 3000	DUE 03/23/2022	DESC:DPW				F3638334 54670	59.03	1099:	
P O BOX 15124	ALBANY NY	12212-5124					A3567174 54670 3000	111.70	1099:	
							A3537114 54670	33.22	1099:	
							A3335654 54670	150.26	1099:	
							A3031654 54670	108.72	1099:	
6172	00001 VERIZON CONNECT	190892 OSV000002708439		192337	22MWMAR2	1,481.51	.00	.00		
CASH A	2022/03	INV 03/21/2022	SEP-CHK: N	DISC: .00			A3031654 54650	1,481.51	1099:	
ACCT 1200	DEPT 3000	DUE 03/23/2022	DESC:SARA007							



03/21/2022 12:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22MMMAR2

P 5  
apinvent

CLERK: u101 BATCH: 3509

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
P.O. BOX 975544 DALLAS TX 75397-5544											
1831	00001	VERIZON WIRELESS	190893 9900860178	192338	22MMMAR2	177.38		.00	.00		
CASH A	2022/03	INV 03/21/2022	SEP-CHK: N	DISC: .00			A3113624	54670		177.38	1099:
ACCT 1200	DEPT 1000	DUE 03/23/2022	DESC:942014876-00001								
P O BOX 408	NEWARK NJ	07101-0408									
20 APPROVED UNPAID INVOICES				TOTAL		757,872.35					
20 INVOICE(S)				REPORT POST TOTAL		757,872.35					

03/21/2022 12:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22MWMAR2

P 6  
apinvent

CLERK: u101 BATCH: 3509

# ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
2022 03	A3011424 A	-30-1-1420-4-54740 -	SERVICE CONTRAC	133.12	2,490.10
	A3011478 A	-30-1-1431-8-58010 -	HOSPITALIZATION	2,787.57	25,935.10
	A3021314 A	-30-2-1310-4-54650 -	UTILITIES	16,645.54	350,079.19
	A3021694 A	-30-2-1681-4-54670 -	PHONES	.35	10,277.76
	A3021694 A	-30-2-1681-4-54740 -	SERVICE CONTRAC	244.98	47,495.31
	A3031634 A	-30-3-1621-4-54650 -	VC UTILITIES	386.51	10,554.62
	A3031654 A	-30-3-1623-4-54650 -	UTILITIES	1,481.60	16,262.26
	A3031654 A	-30-3-1623-4-54670 -	PHONES	108.72	3,423.04
	A3113624 A	-31-1-3620-4-54670 -	PHONES	177.38	2,395.24
	A3143014 A	-31-4-3010-4-54720 -	SERVICE CONTRAC	30.11	24,099.79
	A3143014 A	-31-4-3010-4-54740 -	SERVICE CONTRAC	6.20	954.86
	A3143124 A	-31-4-3120-4-54670 -	PHONES	35.75	45,507.63
	A3143124 A	-31-4-3120-4-54740 -	SERVICE CONTRAC	173.54	113,013.99
	A3143314 A	-31-4-3310-4-54740 -	SERVICE CONTRAC	99.99	900.03
	A3335654 A	-33-3-5650-4-54670 -	PHONES	150.26	1,300.53
	A3537114 A	-35-3-7110-4-54670 -	PHONES	33.22	795.80
	A3567144 A	-35-6-7140-4-54650 -3000	UTILITIES	.61	14,974.53
	A3567174 A	-35-6-7171-4-54650 -3000	UTILITIES	567.68	12,726.56
	A3567174 A	-35-6-7171-4-54670 -3000	PHONES	111.70	2,683.81
	A3638184 A	-36-3-8180-4-54670 -	PHONES	40.89	990.14
	A3719068 A	-37-1-9060-8-58010 -	HOSPITALIZATION	25,419.05	298,266.00
	A3729068 A	-37-2-9060-8-58010 -	HOSPITALIZATION	23,482.12	304,266.18
	A3739068 A	-37-3-9060-8-58010 -	HOSPITALIZATION	130,469.46	1,413,750.74
	A3749068 A	-37-4-9060-8-58010 -	HOSPITALIZATION	419,597.81	4,190,400.40
	A3759068 A	-37-5-9060-8-58010 -	HOSPITALIZATION	16,622.43	208,890.10
	A3769068 A	-37-6-9060-8-58010 -	HOSPITALIZATION	8,770.78	108,699.82
	A3769068 A	-37-6-9060-8-58010 -3000	HOSPITALIZATION	16,242.01	146,831.67
	E3577164 E	-35-7-7160-4-54650 -	UTILITIES	4,230.47	99,096.52
	E3577164 E	-35-7-7160-4-54670 -	PHONES	283.89	7,922.65
	E3577168 E	-35-7-7160-8-58010 -	HOSPITALIZATION	1,245.65	11,263.05
	F3638334 F	-36-3-8330-4-54650 -	UTILITIES	15,851.82	334,103.10
	F3638334 F	-36-3-8330-4-54670 -	PHONES	59.03	3,068.42
	F3739068 F	-37-3-9060-8-58010 -	HOSPITALIZATION	31,421.13	315,407.73
	G3638124 G	-36-3-8120-4-54650 -	UTILITIES	235.52	44,432.24
	G3739068 G	-37-3-9060-8-58010 -	HOSPITALIZATION	17,356.66	152,299.07
	H3031492 H	-30-3-1490-2-52000 -1141	CAPITAL PROJECT	23,368.80	373,450.00
REPORT TOTALS				757,872.35	

03/21/2022 12:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22MWMAR2

P 7  
apinvent

CLERK: u101

YEAR PER SRC ACCOUNT	JNL	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022 3	193									
API A3011478-58010		03/23/2022 W	22MWMAR2	006950		190874	HOSPITALIZATION 116887		2,787.57	
API A3719068-58010		03/23/2022 W	22MWMAR2	006950		190874	HOSPITALIZATION 116887		25,419.05	
API A3729068-58010		03/23/2022 W	22MWMAR2	006950		190874	HOSPITALIZATION 116887		23,482.12	
API A3739068-58010		03/23/2022 W	22MWMAR2	006950		190874	HOSPITALIZATION 116887		130,469.46	
API A3749068-58010		03/23/2022 W	22MWMAR2	006950		190874	HOSPITALIZATION 116887		419,597.81	
API A3759068-58010		03/23/2022 W	22MWMAR2	006950		190874	HOSPITALIZATION 116887		16,622.43	
API A3769068-58010		03/23/2022 W	22MWMAR2	006950		190874	HOSPITALIZATION 116887		8,770.78	
API A3769068-58010-3000		03/23/2022 W	22MWMAR2	006950		190874	HOSPITALIZATION 116887		16,242.01	
API E3577168-58010		03/23/2022 W	22MWMAR2	006950		190874	HOSPITALIZATION 116887		1,245.65	
API F3739068-58010		03/23/2022 W	22MWMAR2	006950		190874	HOSPITALIZATION 116887		31,421.13	
API G3739068-58010		03/23/2022 W	22MWMAR2	006950		190874	HOSPITALIZATION 116887		17,356.66	
API E3577164-54650		03/23/2022 W	22MWMAR2	007199		190875	UTILITIES 201783308-1		4,230.47	
API E3577164-54670		03/23/2022 W	22MWMAR2	008746		190876	PHONES 60010305		283.89	
API H3031492-52000-1141		03/23/2022 W	22MWMAR2	000190	190418	190877	CAPITAL PROJECT OUTLAY SA0110		23,368.80	
POL H3031492-52000-1141		03/23/2022 LIQ/INV	000190	190418		190877	CAPITAL PROJECT OUTLAY SA0110	4 2019		23,368.80
API A3031634-54650		03/23/2022 W	22MWMAR2	000319		190878	VC UTILITIES DPW		386.51	
API G3638124-54650		03/23/2022 W	22MWMAR2	000319		190878	UTILITIES DPW		235.52	
API F3638334-54650		03/23/2022 W	22MWMAR2	000319		190878	UTILITIES DPW		15,851.82	
API A3567144-54650-3000		03/23/2022 W	22MWMAR2	000319		190878	UTILITIES DPW		.61	
API A3567174-54650-3000		03/23/2022 W	22MWMAR2	000319		190878	UTILITIES DPW		567.68	
API A3031654-54650		03/23/2022 W	22MWMAR2	000319		190878	UTILITIES DPW		.09	
API A3143014-54740		03/23/2022 W	22MWMAR2	000223		190879	SERVICE CONTRACTS - EQUIPMENT 4167058		6.20	
API A3143014-54720		03/23/2022 W	22MWMAR2	000223	200532	190880	SERVICE CONTRACTS - PROF SERV 323252-3758017USC		30.11	
POL A3143014-54720							SERVICE CONTRACTS - PROF SERV	4		30.11

P 8  
apinvent

YEAR PER	JNL	SRC ACCOUNT	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	T OB	DEBIT	CREDIT
		EFF DATE					LINE DESC			
		03/23/2022	LIQ/INV	000223	200532	190880	323252-3758017USC	2020		
API	A3143124-54740						SERVICE CONTRACTS - EQUIPMENT		44.24	
		03/23/2022	W 22MWMAR2	000223	220056	190881	32352-3758017US1			
POL	A3143124-54740						SERVICE CONTRACTS - EQUIPMENT	4		44.24
		03/23/2022	LIQ/INV	000223	220056	190881	32352-3758017US1	2022		
API	A3143124-54740						SERVICE CONTRACTS - EQUIPMENT		47.92	
		03/23/2022	W 22MWMAR2	000223	220053	190882	323252-1023244A4			
POL	A3143124-54740						SERVICE CONTRACTS - EQUIPMENT	4		47.92
		03/23/2022	LIQ/INV	000223	220053	190882	323252-1023244A4	2022		
API	A3143124-54740						SERVICE CONTRACTS - EQUIPMENT		81.38	
		03/23/2022	W 22MWMAR2	000223	220055	190883	323252-3758017ML			
POL	A3143124-54740						SERVICE CONTRACTS - EQUIPMENT	4		81.38
		03/23/2022	LIQ/INV	000223	220055	190883	323252-3758017ML	2022		
API	A3011424-54740						SERVICE CONTRACTS - EQUIPMENT		133.12	
		03/23/2022	W 22MWMAR2	000223		190884	323252-1023244A6			
API	A3021314-54650						UTILITIES		16,645.54	
		03/23/2022	W 22MWMAR2	007721		190885	1064			
API	A3143314-54740						SERVICE CONTRACTS - EQUIPMENT		99.99	
		03/23/2022	W 22MWMAR2	007001		190886	013887001			
API	A3021694-54740						SERVICE CONTRACTS - EQUIPMENT		114.99	
		03/23/2022	W 22MWMAR2	001699		190887	202-489463802-001			
API	A3021694-54740						SERVICE CONTRACTS - EQUIPMENT		129.99	
		03/23/2022	W 22MWMAR2	001699		190888	202-938277101-001			
API	A3021694-54670						PHONES		.35	
		03/23/2022	W 22MWMAR2	001927		190889	251-750-520-0001-63			
API	A3143124-54670						PHONES		35.75	
		03/23/2022	W 22MWMAR2	001927		190890	556-776-045-0001-66			
API	A3638184-54670						PHONES		40.89	
		03/23/2022	W 22MWMAR2	001927		190891	DPW			
API	F3638334-54670						PHONES		59.03	
		03/23/2022	W 22MWMAR2	001927		190891	DPW			
API	A3567174-54670-3000						PHONES		111.70	
		03/23/2022	W 22MWMAR2	001927		190891	DPW			
API	A3537114-54670						PHONES		33.22	
		03/23/2022	W 22MWMAR2	001927		190891	DPW			
API	A3335654-54670						PHONES		150.26	
		03/23/2022	W 22MWMAR2	001927		190891	DPW			
API	A3031654-54670						PHONES		108.72	
		03/23/2022	W 22MWMAR2	001927		190891	DPW			
API	A3031654-54650						UTILITIES		1,481.51	
		03/23/2022	W 22MWMAR2	006172		190892	SARA007			
API	A3113624-54670						PHONES		177.38	
		03/23/2022	W 22MWMAR2	001831		190893	942014876-00001			
GENERAL LEDGER TOTAL									757,872.35	.00

663,819.38

03/21/2022 12:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22MWMAR2

P 9  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API E-2600		03/23/2022	W 22MWMAR2	B	3509		ACCOUNTS PAYABLE			5,760.01
API F-2600		03/23/2022	W 22MWMAR2	B	3509		ACCOUNTS PAYABLE			47,331.98
API G-2600		03/23/2022	W 22MWMAR2	B	3509		ACCOUNTS PAYABLE			17,592.18
API H-2600		03/23/2022	W 22MWMAR2	B	3509		ACCOUNTS PAYABLE			23,368.80
POL A-1521		03/23/2022	W 22MWMAR2	B	3509		ENCUMBRANCES			203.65
POL H-1521		03/23/2022	W 22MWMAR2	B	3509		ENCUMBRANCES			23,368.80
POL A-2963		03/23/2022	W 22MWMAR2	B	3509		BUDGETARY FUND BALANCE RES ENC		203.65	
POL H-2963		03/23/2022	W 22MWMAR2	B	3509		BUDGETARY FUND BALANCE RES ENC		23,368.80	
							SYSTEM GENERATED ENTRIES TOTAL		23,572.45	781,444.80
							JOURNAL 2022/03/193 TOTAL		781,444.80	781,444.80
2022 3 193							EXPENDITURES		663,819.38	
API A-1522		03/23/2022	W 22MWMAR2	B	3509		EXPENDITURES		5,760.01	
API E-1522		03/23/2022	W 22MWMAR2	B	3509		EXPENDITURES		47,331.98	
API F-1522		03/23/2022	W 22MWMAR2	B	3509		EXPENDITURES		17,592.18	
API G-1522		03/23/2022	W 22MWMAR2	B	3509		EXPENDITURES		23,368.80	
API H-1522		03/23/2022	W 22MWMAR2	B	3509		EXPENDITURES			

03/21/2022 12:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22MWMAR2

P 10  
apinvent

FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
A GENERAL FUND	2022	3	193	03/23/2022			
A-1521					ENCUMBRANCES		203.65
A-1522					EXPENDITURES	663,819.38	
A-2600					ACCOUNTS PAYABLE		663,819.38
A-2963					BUDGETARY FUND BALANCE RES ENC	203.65	
					FUND TOTAL	664,023.03	664,023.03
E CITY CENTER AUTHORITY	2022	3	193	03/23/2022			
E-1522					EXPENDITURES	5,760.01	
E-2600					ACCOUNTS PAYABLE		5,760.01
					FUND TOTAL	5,760.01	5,760.01
F WATER FUND	2022	3	193	03/23/2022			
F-1522					EXPENDITURES	47,331.98	
F-2600					ACCOUNTS PAYABLE		47,331.98
					FUND TOTAL	47,331.98	47,331.98
G SEWER FUND	2022	3	193	03/23/2022			
G-1522					EXPENDITURES	17,592.18	
G-2600					ACCOUNTS PAYABLE		17,592.18
					FUND TOTAL	17,592.18	17,592.18
H CAPITAL PROJECTS FUND	2022	3	193	03/23/2022			
H-1521					ENCUMBRANCES		23,368.80
H-1522					EXPENDITURES	23,368.80	
H-2600					ACCOUNTS PAYABLE		23,368.80
H-2963					BUDGETARY FUND BALANCE RES ENC	23,368.80	
					FUND TOTAL	46,737.60	46,737.60

\*\* END OF REPORT - Generated by Stefanie Richards \*\*

03/29/2022 08:14  
u101

CITY OF SARATOGA SPRINGS LIVE  
PURCHASE ORDER LIQUIDATION/RECEIVING REPORT

P 1  
apinvent

CLERK: u101 BATCH: 3512

PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
220006	001	CDPHP UNIVERSAL BENE	1.00	0.00	0.00	1.00	8	2022 CITRY CENTER MONTHLY HEALTH & D

P 2  
apinvent

## NEW INVOICES

[illegible]



03/29/2022 08:14 | CITY OF SARATOGA SPRINGS LIVE  
u101 | 22MWMAR3

P 3  
apinvent

CLERK: u101 BATCH: 3512

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1831	00001 VERIZON WIRELESS	190905 9901278897		192350	22MWMAR3	5.55	.00	.00		
CASH A	2022/03	INV 03/28/2022	SEP-CHK: N	DISC: .00		A3031494	54670	5.55	1099:	
ACCT 1200	DEPT 3000	DUE 03/30/2022	DESC:742051038-00001							
P O BOX 408	NEWARK NJ 07101-0408									
1831	00001 VERIZON WIRELESS	190906 9901478540		192351	22MWMAR3	443.17	.00	.00		
CASH A	2022/03	INV 03/28/2022	SEP-CHK: N	DISC: .00		A3143124	54670	134.97	1099:	
ACCT 1200	DEPT 4000	DUE 03/30/2022	DESC:286916448-00001			A3143624	54670	308.20	1099:	
P O BOX 408	NEWARK NJ 07101-0408									
8365	00000 VERTIV CORPORATI	190907 13046140A		192352	22MWMAR3	8,552.90	.00	.00		
CASH A	2022/03	INV 03/28/2022	SEP-CHK: N	DISC: .00		A3021694	54720	8,552.90	1099:	
ACCT 1200	DEPT 2000	DUE 03/30/2022	DESC:590937							
PO BOX 70474	CHICAGO IL 60673									
7609	00000 WINDSTREAM	190908 74566898		192353	22MWMAR3	516.05	.00	.00		
CASH A	2022/03	INV 03/28/2022	SEP-CHK: N	DISC: .00		A3143124	54670	368.61	1099:	
ACCT 1200	DEPT 4000	DUE 03/30/2022	DESC:4298323			A3143414	54670	147.44	1099:	
PO BOX 9001013	LOUISVILLE KY 40290-1013									
7609	00000 WINDSTREAM	190909 74645025		192354	22MWMAR3	526.28	.00	.00		
CASH A	2022/03	INV 03/28/2022	SEP-CHK: N	DISC: .00		A3021694	54670	526.28	1099:	
ACCT 1200	DEPT 2000	DUE 03/30/2022	DESC:4365150							
PO BOX 9001013	LOUISVILLE KY 40290-1013									
9098	00000 RAMADA BY WYNDHA	190910 04/05-04/07/22		192355	22MWMAR3	404.00	.00	.00		
CASH A	2022/03	INV 03/28/2022	SEP-CHK: Y	DISC: .00		A3113624	54570	404.00	1099:	
ACCT 1200	DEPT 1000	DUE 03/30/2022	DESC:KOCIS/TIERSCH							
441 ELECTRONICS PKWY	13088									
13 APPROVED UNPAID INVOICES				TOTAL		39,258.62				
13 INVOICE(S)				REPORT POST TOTAL		39,258.62				

03/29/2022 08:14  
u101

CITY OF SARATOGA SPRINGS LIVE  
22MMMAR3

P 4  
apinvent

CLERK: u101 BATCH: 3512

# ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
2022 03	A3021694 A	-30-2-1681-4-54670 -	PHONES	526.28	9,751.48
	A3021694 A	-30-2-1681-4-54720 -	SERVICE CONTRAC	8,552.90	83,830.69
	A3021694 A	-30-2-1681-4-54740 -	SERVICE CONTRAC	129.99	47,365.32
	A3031494 A	-30-3-1490-4-54670 -	PHONES	5.55	2,390.91
	A3113624 A	-31-1-3620-4-54570 -	TRAINING	404.00	2,596.00
	A3143124 A	-31-4-3120-4-54670 -	PHONES	503.58	45,004.05
	A3143314 A	-31-4-3310-4-54751 -	UTILITIES TRAFF	1.84	24,859.66
	A3143414 A	-31-4-3410-4-54220 -	TRAVEL	5.00	17,136.04
	A3143414 A	-31-4-3410-4-54670 -	PHONES	147.44	23,874.95
	A3143624 A	-31-4-3620-4-54670 -	PHONES	308.20	3,839.30
	A3335184 A	-33-3-5182-4-54750 -	STREET LIGHTING	.79	387,498.77
	E3475654 E	-34-7-5650-4-54650 -	UTILITIES	449.00	20,471.49
	E3577164 E	-35-7-7160-4-54650 -	UTILITIES	5,836.77	93,259.75
	E3577168 E	-35-7-7160-8-58010 -	HOSPITALIZATION	18,387.64	11,263.05
	F3638334 F	-36-3-8330-4-54650 -	UTILITIES	3,971.46	330,131.64
	G3638124 G	-36-3-8120-4-54650 -	UTILITIES	28.18	44,404.06
REPORT TOTALS				39,258.62	

03/29/2022 08:14  
u101

CITY OF SARATOGA SPRINGS LIVE  
22MWMAR3

P 5  
apinvent

CLERK: u101

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022 3	278									
API E3577168-58010		03/30/2022 W	22MWMAR3	005598	220006	190897	HOSPITALIZATION 10013542		18,387.64	
POL E3577168-58010		03/30/2022 LIQ/INV	005598	220006	190897		HOSPITALIZATION 10013542	4 2022		18,387.64
API E3577164-54650		03/30/2022 W	22MWMAR3	006575		190898	UTILITIES 713390-49245		5,836.77	
API A3143414-54220		03/30/2022 W	22MWMAR3	003249		190899	TRAVEL NY AF2749		5.00	
API G3638124-54650		03/30/2022 W	22MWMAR3	000319		190900	UTILITIES DPW		28.18	
API F3638334-54650		03/30/2022 W	22MWMAR3	000319		190900	UTILITIES DPW		3,971.46	
API A3335184-54750		03/30/2022 W	22MWMAR3	000319		190900	STREET LIGHTING DPW		.79	
API A3143314-54751		03/30/2022 W	22MWMAR3	000319		190901	UTILITIES TRAFFIC LIGHTS DPS		1.84	
API A3021694-54740		03/30/2022 W	22MWMAR3	001699		190902	SERVICE CONTRACTS - EQUIPMENT 202-938277101-001		129.99	
API E3475654-54650		03/30/2022 W	22MWMAR3	008695		190903	UTILITIES 202-487110305-001		449.00	
API A3031494-54670		03/30/2022 W	22MWMAR3	001831		190905	PHONES 742051038-00001		5.55	
API A3143124-54670		03/30/2022 W	22MWMAR3	001831		190906	PHONES 286916448-00001		134.97	
API A3143624-54670		03/30/2022 W	22MWMAR3	001831		190906	PHONES 286916448-00001		308.20	
API A3021694-54720		03/30/2022 W	22MWMAR3	008365		190907	SERVICE CONTRACTS - PROF SERV 590937		8,552.90	
API A3143124-54670		03/30/2022 W	22MWMAR3	007609		190908	PHONES 4298323		368.61	
API A3143414-54670		03/30/2022 W	22MWMAR3	007609		190908	PHONES 4298323		147.44	
API A3021694-54670		03/30/2022 W	22MWMAR3	007609		190909	PHONES 4365150		526.28	
API A3113624-54570		03/30/2022 W	22MWMAR3	009098		190910	TRAINING KOCIS/TIERSCH		404.00	
GENERAL LEDGER TOTAL									39,258.62	.00
API A-2600		03/30/2022 W	22MWMAR3	B 3512			ACCOUNTS PAYABLE			10,585.57
API E-2600		03/30/2022 W	22MWMAR3	B 3512			ACCOUNTS PAYABLE			24,673.41
API F-2600		03/30/2022 W	22MWMAR3	B 3512			ACCOUNTS PAYABLE			3,971.46
API G-2600							ACCOUNTS PAYABLE			28.18

03/29/2022 08:14  
u101

CITY OF SARATOGA SPRINGS LIVE  
22MWMAR3

P 6  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		03/30/2022	W 22MWMAR3	B	3512					
POL	E-1521						ENCUMBRANCES			18,387.64
		03/30/2022	W 22MWMAR3	B	3512					
POL	E-2963						BUDGETARY FUND BALANCE RES ENC		18,387.64	
		03/30/2022	W 22MWMAR3	B	3512					
							SYSTEM GENERATED ENTRIES TOTAL		18,387.64	57,646.26
							JOURNAL 2022/03/278 TOTAL		57,646.26	57,646.26
2022	3	278								
API	A-1522						EXPENDITURES		10,585.57	
		03/30/2022	W 22MWMAR3	B	3512					
API	E-1522						EXPENDITURES		24,673.41	
		03/30/2022	W 22MWMAR3	B	3512					
API	F-1522						EXPENDITURES		3,971.46	
		03/30/2022	W 22MWMAR3	B	3512					
API	G-1522						EXPENDITURES		28.18	
		03/30/2022	W 22MWMAR3	B	3512					

03/29/2022 08:14  
u101

CITY OF SARATOGA SPRINGS LIVE  
22MWMAR3

P 7  
apinvent

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
A	GENERAL FUND	2022	3	278	03/30/2022			
	A-1522					EXPENDITURES	10,585.57	
	A-2600					ACCOUNTS PAYABLE		10,585.57
						FUND TOTAL	10,585.57	10,585.57
E	CITY CENTER AUTHORITY	2022	3	278	03/30/2022			
	E-1521					ENCUMBRANCES		18,387.64
	E-1522					EXPENDITURES	24,673.41	
	E-2600					ACCOUNTS PAYABLE		24,673.41
	E-2963					BUDGETARY FUND BALANCE RES ENC	18,387.64	
						FUND TOTAL	43,061.05	43,061.05
F	WATER FUND	2022	3	278	03/30/2022			
	F-1522					EXPENDITURES	3,971.46	
	F-2600					ACCOUNTS PAYABLE		3,971.46
						FUND TOTAL	3,971.46	3,971.46
G	SEWER FUND	2022	3	278	03/30/2022			
	G-1522					EXPENDITURES	28.18	
	G-2600					ACCOUNTS PAYABLE		28.18
						FUND TOTAL	28.18	28.18

\*\* END OF REPORT - Generated by Stefanie Richards \*\*

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
PURCHASE ORDER LIQUIDATION/RECEIVING REPORT

P 1  
apinvent

CLERK: u101 BATCH: 3513

PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
200300	001	PASSPORT LABS, INC.	1.00	0.00	0.00	1.00	9	PARKING TICKET MANAGEMENT
200401	001	BARTON & LOGUIDICE	1.00	0.00	0.00	1.00	9	PRELIMINARY AND FINAL ENGINEERING MI
	001	BARTON & LOGUIDICE	1.00	0.00	0.00	1.00		PRELIMINARY AND FINAL ENGINEERING MI
200728	001	CREIGHTON MANNING EN	1.00	0.00	0.00	1.00	9	WATER DISTRIBUTION PIPE REPLACEMENT,
210077	001	GAR ASSOCIATES	1.00	0.00	1.00	0.00	0	ADDENDUM FIVE NOT TO EXCEED CCA 3/
210095	001	MILLER, MANNIX , SCH	1.00	0.00	0.00	1.00	8	LAND USE BOARD LEGAL COUNSEL THRU 1
210189	001	HENRY SCHEIN, INC.	1.00	0.00	0.00	1.00	8	EMERGENCY MEDICAL SUPPLIES PER IFB
210207	001	JERSEN CONSTRUCTION	1.00	0.00	0.00	1.00	8	RAW WATER INTAKE IMPROVEMENTS-PH 1 G
210290	001	C T MALE ASSOCIATES	1.00	1.00	0.00	0.00	8	PROFESSIONAL HYDROGEOLOGICAL SERVICE
210321	001	ADIRONDACK CABLING A	1.00	0.00	0.00	1.00	8	PER QUOTE MT1389V2 CITY SECURITY STR
210338	001	CREIGHTON MANNING EN	1.00	0.00	0.00	1.00	8	UPDATE THE 2016 COMPLETE STREET PLAN
210342	001	GALLS, LLC	1.00	0.00	1.00	0.00	0	PER QUOTE 19255794 S. KRAPPMAN
210360	001	HEUBER-BREUER CONSTR	1.00	0.00	0.00	1.00	8	CONSTURCTION MANAGEMENT SERVICES PER
210442	001	GALLS, LLC	1.00	0.00	1.00	0.00	0	PER QUOTE 19531574
210460	001	GALLS, LLC	1.00	0.00	1.00	0.00	0	PER QUOTE 19580326 NICK LAMKINS
	001	GALLS, LLC	1.00	1.00	0.00	0.00		PER QUOTE 19580326 NICK LAMKINS
210485	001	LEE SUPPLY CO INC	1.00	0.00	1.00	0.00	0	TRANSFER PUMP
210503	001	MUNICIPAL EMERGENCY	1.00	0.00	1.00	0.00	0	PER QUOTES QT1532218 AND QT1532220
210560	001	W B MASON CO INC	2.00	0.00	0.00	2.00	8	HON DESK
210568	001	HITE AND BEAUMONT, P	1.00	0.00	0.00	1.00	8	LEGAL SERVICES EDPL ARTICLE 5 CLAIM
210579	001	EXEMPLIS, LLC.	1.00	0.00	1.00	0.00	0	PER PROPOOSAL 5496-SOI PER NYS PC 6
210580	001	CONCEPT SEATING GOVE	1.00	0.00	1.00	0.00	0	PER QUOTE 04202021MCW
220004	001	3 RINGS PTS, LLC	1.00	0.00	0.00	1.00	8	2022 CITY CENTER SECUIRTY FOR GARAGE
	001	3 RINGS PTS, LLC	1.00	0.00	0.00	1.00		2022 CITY CENTER SECUIRTY FOR GARAGE
	001	3 RINGS PTS, LLC	1.00	0.00	0.00	1.00		2022 CITY CENTER SECUIRTY FOR GARAGE
	001	3 RINGS PTS, LLC	1.00	0.00	0.00	1.00		2022 CITY CENTER SECUIRTY FOR GARAGE
	001	3 RINGS PTS, LLC	1.00	0.00	0.00	1.00		2022 CITY CENTER SECUIRTY FOR GARAGE
	001	3 RINGS PTS, LLC	1.00	0.00	0.00	1.00		2022 CITY CENTER SECUIRTY FOR GARAGE
220005	001	CASELLA WASTE SERVIC	1.00	0.00	0.00	1.00	8	2022 CITY CENTER MONTHLY TRASH & REC

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
PURCHASE ORDER LIQUIDATION/RECEIVING REPORT

P 2  
apinvent

CLERK: u101 BATCH: 3513

PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
220008	001	GARRETT W TRERISE	1.00	0.00	0.00	1.00	8	2022 INTERIRO & EXTERIOR PLANTING AN
220009	001	MILLER, MANNIX , SCH	1.00	0.00	0.00	1.00	8	LEGAL SERVICES FOR OLAND USE BOARD
	001	MILLER, MANNIX , SCH	1.00	0.00	0.00	1.00		LEGAL SERVICES FOR OLAND USE BOARD
	001	MILLER, MANNIX , SCH	1.00	0.00	0.00	1.00		LEGAL SERVICES FOR OLAND USE BOARD
	001	MILLER, MANNIX , SCH	1.00	0.00	0.00	1.00		LEGAL SERVICES FOR OLAND USE BOARD
	001	MILLER, MANNIX , SCH	1.00	0.00	0.00	1.00		LEGAL SERVICES FOR OLAND USE BOARD
220010	001	ABSOLUTE PEST CONTRO	1.00	0.00	0.00	1.00	8	PEST MANAGEMENT SERVICES RFP 2021-13
	001	ABSOLUTE PEST CONTRO	1.00	0.00	0.00	1.00		PEST MANAGEMENT SERVICES RFP 2021-13
	001	ABSOLUTE PEST CONTRO	1.00	0.00	0.00	1.00		PEST MANAGEMENT SERVICES RFP 2021-13
	001	ABSOLUTE PEST CONTRO	1.00	0.00	0.00	1.00		PEST MANAGEMENT SERVICES RFP 2021-13
	001	ABSOLUTE PEST CONTRO	1.00	0.00	0.00	1.00		PEST MANAGEMENT SERVICES RFP 2021-13
220014	001	BPI MECHANICAL SERVI	1.00	0.00	0.00	1.00	8	ICE RINK CHILLER MAINTENANCE PER RF
220015	001	BPI MECHANICAL SERVI	1.00	0.00	0.00	1.00	8	HVAC SERVICES PER RFP 2016-18 CCA
	001	BPI MECHANICAL SERVI	1.00	0.00	0.00	1.00		HVAC SERVICES PER RFP 2016-18 CCA
	001	BPI MECHANICAL SERVI	1.00	0.00	0.00	1.00		HVAC SERVICES PER RFP 2016-18 CCA
	001	BPI MECHANICAL SERVI	1.00	0.00	0.00	1.00		HVAC SERVICES PER RFP 2016-18 CCA
220017	001	CNA ENVIRONMENTAL IN	1.00	0.00	0.00	1.00	8	LABORATORY SERVICES PER RFP 2020-06
220018	001	H L GAGE SALES INC	1.00	0.00	0.00	1.00	8	PARTS AND SERVICE FOR INTERNATIONAL
220019	001	JOE JOHNSON EQUIPMEN	1.00	0.00	0.00	1.00	8	PARTS AND SERVICE FOR ELGIN AND VATO
	001	JOE JOHNSON EQUIPMEN	1.00	0.00	0.00	1.00		PARTS AND SERVICE FOR ELGIN AND VATO
	001	JOE JOHNSON EQUIPMEN	1.00	0.00	0.00	1.00		PARTS AND SERVICE FOR ELGIN AND VATO
220020	001	SRI FIRE SPRINKLER,	1.00	0.00	0.00	1.00	8	2022 QUARTERLY SPRINKLER SYSTEM INSP
220021	001	SURPASS CHEMICAL COM	1.00	0.00	0.00	1.00	8	SODIUM HYPOCHLRITE @ \$0.853/GAL PER
	001	SURPASS CHEMICAL COM	1.00	0.00	0.00	1.00		SODIUM HYPOCHLRITE @ \$0.853/GAL PER
220022	001	UNIFIRST CORPORATION	1.00	0.00	0.00	1.00	8	UNIFORMS, MATS, MOPS AND TOWELS AS P
	001	UNIFIRST CORPORATION	1.00	0.00	0.00	1.00		UNIFORMS, MATS, MOPS AND TOWELS AS P
	001	UNIFIRST CORPORATION	1.00	0.00	0.00	1.00		UNIFORMS, MATS, MOPS AND TOWELS AS P
	001	UNIFIRST CORPORATION	1.00	0.00	0.00	1.00		UNIFORMS, MATS, MOPS AND TOWELS AS P
	001	UNIFIRST CORPORATION	1.00	0.00	0.00	1.00		UNIFORMS, MATS, MOPS AND TOWELS AS P
	001	UNIFIRST CORPORATION	1.00	0.00	0.00	1.00		UNIFORMS, MATS, MOPS AND TOWELS AS P
	001	UNIFIRST CORPORATION	1.00	0.00	0.00	1.00		UNIFORMS, MATS, MOPS AND TOWELS AS P
	001	UNIFIRST CORPORATION	1.00	0.00	0.00	1.00		UNIFORMS, MATS, MOPS AND TOWELS AS P
	001	UNIFIRST CORPORATION	1.00	0.00	0.00	1.00		UNIFORMS, MATS, MOPS AND TOWELS AS P
	001	UNIFIRST CORPORATION	1.00	0.00	0.00	1.00		UNIFORMS, MATS, MOPS AND TOWELS AS P
	001	UNIFIRST CORPORATION	1.00	0.00	0.00	1.00		UNIFORMS, MATS, MOPS AND TOWELS AS P
	001	UNIFIRST CORPORATION	1.00	0.00	0.00	1.00		UNIFORMS, MATS, MOPS AND TOWELS AS P
220023	001	WEHRAN LFG SERVICES,	1.00	0.00	0.00	1.00	8	LANDFILL GAS OM&M RFP 2021-28 CCA
220025	001	HUDSON VALLEY COMMUN	3.00	0.00	3.00	0.00	0	SPRING SEMESTER 2022 ERIC PETKUS TA

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
PURCHASE ORDER LIQUIDATION/RECEIVING REPORT

P 3  
apinvent

CLERK: u101 BATCH: 3513

PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
	220028	001 GALLS INC	1.00	0.00	1.00	0.00	0	PER QUOTE 0010933730 LT. F. WARFIEL
	220030	001 NAPA AUTO PARTS	1.00	0.00	0.00	1.00	8	AUTO PARTS PER 20-PWAP-15R1 CCA 10
		001 NAPA AUTO PARTS	1.00	0.00	0.00	1.00		AUTO PARTS PER 20-PWAP-15R1 CCA 10
		001 NAPA AUTO PARTS	1.00	0.00	0.00	1.00		AUTO PARTS PER 20-PWAP-15R1 CCA 10
		001 NAPA AUTO PARTS	1.00	0.00	0.00	1.00		AUTO PARTS PER 20-PWAP-15R1 CCA 10
		001 NAPA AUTO PARTS	1.00	0.00	0.00	1.00		AUTO PARTS PER 20-PWAP-15R1 CCA 10
		001 NAPA AUTO PARTS	1.00	0.00	0.00	1.00		AUTO PARTS PER 20-PWAP-15R1 CCA 10
	220031	001 MORTON SALT, INC	1.00	0.00	0.00	1.00	8	COARSE ROCK SALT \$48.42/TON PER 20-
		001 MORTON SALT, INC	1.00	0.00	0.00	1.00		COARSE ROCK SALT \$48.42/TON PER 20-
		001 MORTON SALT, INC	1.00	0.00	0.00	1.00		COARSE ROCK SALT \$48.42/TON PER 20-
	220035	001 COUNTY WASTE & RECYC	1.00	0.00	0.00	1.00	8	MUNICIPAL SOLID WASTE PER RFP 2021-2
	220036	001 CHEMUNG SUPPLY CO	1.00	0.00	0.00	1.00	8	SNOWPLOW CUTTING EDGES & SHOES PER
	220065	001 FEDERAL EASTERN INTE	1.00	0.00	0.00	1.00	0	PER QUOTE DATED 12/22/2021 WILLIAM
	220066	001 FEDERAL EASTERN INTE	1.00	0.00	0.00	1.00	8	PER QUOTE DATED 12/22/2021 WILLIAM
	220067	001 FEDERAL EASTERN INTE	1.00	0.00	0.00	1.00	8	PER QUOTE DATED 12/22/2021 SHANNON
	220068	001 FEDERAL EASTERN INTE	1.00	0.00	0.00	1.00	8	PER QUOTE DATED 12/22/2021 RYAN NIC
	220069	001 FEDERAL EASTERN INTE	1.00	0.00	0.00	1.00	8	PER QUOTE DATED 12/22/2021 KEVIN QU
	220071	001 FEDERAL EASTERN INTE	1.00	0.00	1.00	0.00	8	PER QUOTE DATED 12/22/2021 ALEC SPA
	220072	001 GAR ASSOCIATES	1.00	0.00	0.00	1.00	8	ADDEDNUM SIX APPRAISAL SERVICES NO
	220075	001 WRF DESIGNS LLC	1.00	0.00	0.00	1.00	8	HORSE RESTORATION AS QUOTED-4 HORSES
	220076	001 ADIRONDACK TIRE CORP	1.00	0.00	0.00	1.00	8	TIRES, TUBES & SERVICES PER OGS:PGB
		001 ADIRONDACK TIRE CORP	1.00	0.00	0.00	1.00		TIRES, TUBES & SERVICES PER OGS:PGB
	220078	001 PALLETTE STONE CORP	1.00	0.00	0.00	1.00	8	CRUSHED STONE, GRVAEL AND SAND PER
		001 PALLETTE STONE CORP	1.00	0.00	0.00	1.00		CRUSHED STONE, GRVAEL AND SAND PER
		001 PALLETTE STONE CORP	1.00	0.00	0.00	1.00		CRUSHED STONE, GRVAEL AND SAND PER
	220083	001 ANP TRANSCRIPTIONS	1.00	0.00	0.00	1.00	8	TRANSCRIPTION SERVICES FOR CITY COUN
	220093	001 SAFETY WEARHOUSE, LL	1.00	0.00	1.00	0.00	0	D. BARBOLT BOOTS OR COAT POLICY NOT
	220100	001 SAFETY WEARHOUSE, LL	1.00	0.00	1.00	0.00	0	D. BARBOLT PANTS POLICY NOT TO EXCEE
	220122	001 SAFETY WEARHOUSE, LL	1.00	0.00	1.00	0.00	0	P. COSTELLO PANTS POLICY NOT TO EXCE
	220135	001 SAFETY WEARHOUSE, LL	1.00	0.00	1.00	0.00	0	J. SCOTT PANTS POLICY NOT TO EXCEED
	220192	001 SAFETY WEARHOUSE, LL	1.00	0.00	1.00	0.00	0	R. BOVEE PANTS POLICY NOT TO EXCEED



03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
PURCHASE ORDER LIQUIDATION/RECEIVING REPORT

P 4  
apinvent

CLERK: u101 BATCH: 3513

PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
	220202	001 SAFETY WEARHOUSE, LL	1.00	0.00	1.00	0.00	0	J SCOTT BOOTS OR COAT POLICY NOT TO
	220237	001 SAFETY WEARHOUSE, LL	1.00	0.00	1.00	0.00	0	P. COSTELLO BOOTS OR COAT POLCIY NOT
	220238	001 GALLS, LLC	1.00	0.00	0.00	1.00	8	PER QUOTE 19934019
		001 GALLS, LLC	1.00	0.00	0.00	1.00		PER QUOTE 19934019
		001 GALLS, LLC	1.00	0.00	0.00	1.00		PER QUOTE 19934019
	220249	001 EMS CONCEPTS	1.00	0.00	0.00	1.00	0	FIRE DEPARTMENT TRAINING CCA 02/01
	220250	001 ABSOLUTE PEST CONTRO	1.00	0.00	0.00	1.00	8	PEST CONTROL PD & FD PER RFP 2021-1
	220257	001 SOUTHWORTH-MILTON IN	1.00	0.00	0.00	1.00	8	CATERPILLAR EQUIPMENT SERVICE AND RE
	220262	001 LANDMARK FLOORING CO	1.00	0.00	1.00	0.00	0	CITY HALL, FORBO LINO, MOHAWK FIRST
	220265	001 GALLS, LLC	1.00	0.00	0.00	1.00	8	PER QUOTE 20025123
	220267	001 FEDERAL EASTERN INTE	1.00	0.00	1.00	0.00	0	WALLET BADGE R. JILLSON
	220269	001 GALLS, LLC	1.00	0.00	0.00	1.00	8	PER QUOTE 19980486
	220273	001 WITMER ASSOCIATES IN	10.00	0.00	10.00	0.00	0	ITEM ID 1010TSY
	220275	001 FIREMATIC SUPPLY CO.	1.00	0.00	0.00	1.00	8	FIRE APPARATUS MAINTENANCE & SERVICE
	220277	001 VANDER MOLEN	1.00	0.00	0.00	1.00	8	FIRE APPARATUS MAINTENANCE AND SERVI
	220284	001 MUNICIPAL EMERGENCY	1.00	0.00	0.00	1.00	8	HV3000 HT W/KEVLAR LINING & 4-STRAP
	220287	001 GALLS, LLC	1.00	0.00	1.00	0.00	0	PER QUOTE 20078424
		001 GALLS, LLC	1.00	1.00	0.00	0.00		PER QUOTE 20078424
	220293	001 EBERL IRON WORKS INC	1.00	0.00	1.00	0.00	0	H881120- DRIVE CAP
	220310	001 BOB BARKER COMPANY I	1.00	0.00	1.00	0.00	0	ONE CASE OF EACH 5006 PILLOW PAWS SZ
	220313	001 BARRIER FREE ELEVATO	1.00	0.00	0.00	1.00	8	2022 MAINTENANCE AGREEMENT SARATOGA
	220314	001 EBERL IRON WORKS INC	1.00	0.00	1.00	0.00	0	POST DRIVER

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
APPROVED UNPAID INVOICES TO BE POSTED											
8027	00000 3 RINGS PTS, LLC	190911 00667	220004	192356	22APR1	1,100.00		.00	138,600.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: Y	DISC: .00			E3577164	54720	1,100.00	1099:7	
ACCT 1200	DEPT 7000	DUE 04/05/2022	DESC:03/19/2022								
97 FT JOHNSON AVE FORT JONSON NY 12070											
8027	00000 3 RINGS PTS, LLC	190912 000673	220004	192357	22APR1	1,125.00		.00	138,600.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: Y	DISC: .00			E3577164	54720	1,125.00	1099:7	
ACCT 1200	DEPT 7000	DUE 04/05/2022	DESC:03/26/2022								
97 FT JOHNSON AVE FORT JONSON NY 12070											
8027	00000 3 RINGS PTS, LLC	190913 00659	220004	192358	22APR1	1,300.00		.00	138,600.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: Y	DISC: .00			E3577164	54720	1,300.00	1099:7	
ACCT 1200	DEPT 7000	DUE 04/05/2022	DESC:03/12/2022								
97 FT JOHNSON AVE FORT JONSON NY 12070											
8027	00000 3 RINGS PTS, LLC	190914 00662	220004	192359	22APR1	4,200.00		.00	138,600.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: Y	DISC: .00			E3475654	54720	4,200.00	1099:7	
ACCT 1200	DEPT 7000	DUE 04/05/2022	DESC:03/12/2022								
97 FT JOHNSON AVE FORT JONSON NY 12070											
8027	00000 3 RINGS PTS, LLC	190915 00664	220004	192360	22APR1	4,200.00		.00	138,600.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: Y	DISC: .00			E3475654	54720	4,200.00	1099:7	
ACCT 1200	DEPT 7000	DUE 04/05/2022	DESC:03/19/2022								
97 FT JOHNSON AVE FORT JONSON NY 12070											
8027	00000 3 RINGS PTS, LLC	190916 00671	220004	192361	22APR1	4,200.00		.00	138,600.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: Y	DISC: .00			E3475654	54720	4,200.00	1099:7	
ACCT 1200	DEPT 7000	DUE 04/05/2022	DESC:03/26/2002								
97 FT JOHNSON AVE FORT JONSON NY 12070											
269	00002 3M COMPANY	190917 9415620173		192362	22APR1	374.63		.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3143314	54961	374.63	1099:	
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:16134710								
PO BOX 844127 DALLAS TX 75284-4127											

P 6  
apinvent

## NEW INVOICES

VENDOR REMIT NAME				DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
7969	00000	ABSOLUTE PEST CO	190918 592827	220010	192363	22APR1		40.50		.00	2,144.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: Y DISC: .00 A3031654 54610 40.50 1099:7													
ACCT 1200 DEPT 3000 DUE 04/05/2022 DESC:119331													
12 WADE ROAD LATHAM NY 12110													
7969	00000	ABSOLUTE PEST CO	190919 592862	220010	192364	22APR1		54.00		.00	2,144.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: Y DISC: .00 A3537114 54720 54.00 1099:7													
ACCT 1200 DEPT 3000 DUE 04/05/2022 DESC:119331													
12 WADE ROAD LATHAM NY 12110													
7969	00000	ABSOLUTE PEST CO	190920 592223	220010	192365	22APR1		63.00		.00	2,144.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: Y DISC: .00 A3567194 54720 3000 63.00 1099:7													
ACCT 1200 DEPT 3000 DUE 04/05/2022 DESC:119331													
12 WADE ROAD LATHAM NY 12110													
7969	00000	ABSOLUTE PEST CO	190921 590394	220010	192366	22APR1		72.00		.00	2,144.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: Y DISC: .00 A3031624 54720 72.00 1099:7													
ACCT 1200 DEPT 3000 DUE 04/05/2022 DESC:119331													
12 WADE ROAD LATHAM NY 12110													
7969	00000	ABSOLUTE PEST CO	190922 592818	220010	192367	22APR1		72.00		.00	2,144.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: Y DISC: .00 A3031624 54720 72.00 1099:7													
ACCT 1200 DEPT 3000 DUE 04/05/2022 DESC:119331													
12 WADE ROAD LATHAM NY 12110													
7969	00000	ABSOLUTE PEST CO	190923 592838	220250	192368	22APR1		171.90		.00	1,719.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: Y DISC: .00 A3143124 54720 58.50 1099:7													
ACCT 1200 DEPT 4000 DUE 04/05/2022 DESC:592803,592817 A3143414 54720 113.40 1099:7													
12 WADE ROAD LATHAM NY 12110													
4140	00000	ACCURATE PEST CO	190924 128201		192369	22APR1		60.00		.00	.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: Y DISC: .00 E3577164 54720 60.00 1099:7													
ACCT 1200 DEPT 7000 DUE 04/05/2022 DESC:1418													
1161 CURRY ROAD SCHENECTADY NY 12306													

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 7  
apinvent

CLERK: u101 BATCH: 3513

## NEW INVOICES

[illegible]

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
70	00000 ADVANTAGE PRESS	190932 47226		192377	22APR1	75.00		.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3021314	54110		75.00	1099:
ACCT 1200	DEPT 2000	DUE 04/05/2022	DESC:03/15/2022								
74 WARREN STREET SARATOGA SPRINGS NY 12866											
70	00000 ADVANTAGE PRESS	190933 47236		192378	22APR1	1,875.00		.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3143414	54110		400.00	1099:
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:47237				A3143414	54150		1,075.00	1099:
74 WARREN STREET SARATOGA SPRINGS NY 12866											
							A3143124	54180		400.00	1099:
5580	00000 AED SUPERSTORE	190934 2106176		192379	22APR1	48.94		.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3143124	54180		48.94	1099:
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:53957								
ALLIED 100, LLC PO BOX 78084 MILWAUKEE WI 53278											
5400	00001 AIRGAS EAST	190935 9986456803		192380	22APR1	32.64		.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3143314	54332		32.64	1099:
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:2581569								
P O BOX 734445 CHICAGO IL 60673-4445											
5400	00001 AIRGAS EAST	190936 9123889341		192381	22APR1	428.09		.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3031654	54210		428.09	1099:
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:4218081								
P O BOX 734445 CHICAGO IL 60673-4445											
8893	00000 ALARM AND SUPRES	190937 41471R		192382	22APR1	60.00		.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3031624	54610		60.00	1099:
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:1948								
331 USHERS RD., SUITE 3 BALLSTON LAKE NY 12019											
8893	00000 ALARM AND SUPRES	190938 41981		192383	22APR1	300.00		.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3031624	54610		300.00	1099:
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:1948								
331 USHERS RD., SUITE 3 BALLSTON LAKE NY 12019											

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 9  
apinvent

CLERK: u101 BATCH: 3513

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
31	00001 ALLERDICE BUILDI	190939 2203-176657		192384	22APR1	5.84	.00	.00		
	CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00			A3031654 54180	5.84	1099:	
	ACCT 1200	DEPT 3000 DUE 04/05/2022	DESC:271							
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866								
31	00001 ALLERDICE BUILDI	190940 2203-189723		192385	22APR1	5.97	.00	.00		
	CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00			A3031654 54610	5.97	1099:	
	ACCT 1200	DEPT 3000 DUE 04/05/2022	DESC:271							
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866								
31	00001 ALLERDICE BUILDI	190941 2203-182405		192386	22APR1	6.54	.00	.00		
	CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00			A3537114 54330	6.54	1099:	
	ACCT 1200	DEPT 3000 DUE 04/05/2022	DESC:271							
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866								
31	00001 ALLERDICE BUILDI	190942 2203-189937		192387	22APR1	14.39	.00	.00		
	CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00			A3031624 54180	14.39	1099:	
	ACCT 1200	DEPT 3000 DUE 04/05/2022	DESC:271							
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866								
31	00001 ALLERDICE BUILDI	190943 2203-180004		192388	22APR1	22.12	.00	.00		
	CASH A	2022/04 INV 03/30/2022	SEP-CHK: Y	DISC: .00			E3577164 54140	22.12	1099:	
	ACCT 1200	DEPT 7000 DUE 04/05/2022	DESC:662							
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866								
31	00001 ALLERDICE BUILDI	190944 2203-185622		192389	22APR1	25.18	.00	.00		
	CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00			A3031654 54180	25.18	1099:	
	ACCT 1200	DEPT 3000 DUE 04/05/2022	DESC:271							
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866								
31	00001 ALLERDICE BUILDI	190945 2203-180271		192390	22APR1	26.98	.00	.00		
	CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00			A3537114 54180	26.98	1099:	
	ACCT 1200	DEPT 3000 DUE 04/05/2022	DESC:271							
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866								

03/31/2022 15:44 | CITY OF SARATOGA SPRINGS LIVE  
u101 | 22APR1

P 10  
apinvent

CLERK: u101 BATCH: 3513

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
31	00001 ALLERDICE BUILDI	190946 2203-185053		192391	22APR1	27.03	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3567174	54610 3000	27.03	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:271							
41 WALWORTH STREET	SARATOGA	SPRINGS NY 12866								
31	00001 ALLERDICE BUILDI	190947 2202-172179		192392	22APR1	30.53	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3537114	54180	30.53	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:271							
41 WALWORTH STREET	SARATOGA	SPRINGS NY 12866								
31	00001 ALLERDICE BUILDI	190948 2203-184383		192393	22APR1	31.98	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3335014	54180	31.98	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:271							
41 WALWORTH STREET	SARATOGA	SPRINGS NY 12866								
31	00001 ALLERDICE BUILDI	190949 2203-185099		192394	22APR1	31.99	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3335014	54180	31.99	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:271							
41 WALWORTH STREET	SARATOGA	SPRINGS NY 12866								
31	00001 ALLERDICE BUILDI	190950 2203-179272		192395	22APR1	34.53	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3567194	54180 3000	34.53	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:271							
41 WALWORTH STREET	SARATOGA	SPRINGS NY 12866								
31	00001 ALLERDICE BUILDI	190951 2203-177029		192396	22APR1	37.36	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3031624	54610	37.36	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:271							
41 WALWORTH STREET	SARATOGA	SPRINGS NY 12866								
31	00001 ALLERDICE BUILDI	190952 2203-189709		192397	22APR1	38.68	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		G3638114	54180	38.68	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:271							
41 WALWORTH STREET	SARATOGA	SPRINGS NY 12866								

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 11  
apinvent

CLERK: u101 BATCH: 3513

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
31	00001 ALLERDICE BUILDI	190955 2203-187449		192401	22APR1	43.98	.00	.00		
	CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00			A3335654 54180		43.98	1099:
	ACCT 1200	DEPT 3000 DUE 04/05/2022	DESC:271							
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866								
31	00001 ALLERDICE BUILDI	190956 2203-189638		192402	22APR1	49.47	.00	.00		
	CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00			A3335014 54180		49.47	1099:
	ACCT 1200	DEPT 3000 DUE 04/05/2022	DESC:271							
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866								
31	00001 ALLERDICE BUILDI	190957 2203-186719		192403	22APR1	50.10	.00	.00		
	CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00			A3567174 54180 3000		50.10	1099:
	ACCT 1200	DEPT 3000 DUE 04/05/2022	DESC:271							
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866								
31	00001 ALLERDICE BUILDI	190958 2202-160640		192404	22APR1	52.72	.00	.00		
	CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00			A3537114 54610		52.72	1099:
	ACCT 1200	DEPT 3000 DUE 04/05/2022	DESC:271							
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866								
31	00001 ALLERDICE BUILDI	190959 2203-181323		192405	22APR1	78.57	.00	.00		
	CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00			A3031654 54610		78.57	1099:
	ACCT 1200	DEPT 3000 DUE 04/05/2022	DESC:271							
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866								
31	00001 ALLERDICE BUILDI	190960 2203-179227		192406	22APR1	94.76	.00	.00		
	CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00			A3537114 54180		94.76	1099:
	ACCT 1200	DEPT 3000 DUE 04/05/2022	DESC:271							
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866								
31	00001 ALLERDICE BUILDI	190961 2202-174226		192407	22APR1	115.56	.00	.00		
	CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00			A3567174 54180 3000		115.56	1099:
	ACCT 1200	DEPT 3000 DUE 04/05/2022	DESC:271							
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866								



VENDOR REMIT NAME			DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
31	00001	ALLERDICE BUILDING	190962 2203-185631		192408	22APR1	137.96		.00	.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 A3537114 54330 137.96 1099: ACCT 1200 DEPT 3000 DUE 04/05/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866												
31	00001	ALLERDICE BUILDING	190963 2203-191748		192409	22APR1	151.94		.00	.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 A3335014 54180 151.94 1099: ACCT 1200 DEPT 3000 DUE 04/05/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866												
2048	00001	ALLERDICE DOOR,G	190964 2203-174988		192410	22APR1	150.00		.00	.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 A3031594 54610 150.00 1099: ACCT 1200 DEPT 3000 DUE 04/05/2022 DESC:271 120 EXCELSIOR AVENUE SARATOGA SPRINGS NY 12866												
2048	00001	ALLERDICE DOOR,G	190965 2203-181804		192411	22APR1	160.00		.00	.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 A3567194 54610 3000 160.00 1099: ACCT 1200 DEPT 3000 DUE 04/05/2022 DESC:271 120 EXCELSIOR AVENUE SARATOGA SPRINGS NY 12866												
33	00002	TRAK EQUIPMENT R	190966 114723		192412	22APR1	139.17		.00	.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 A3143414 54330 139.17 1099: ACCT 1200 DEPT 4000 DUE 04/05/2022 DESC:FIRE 221 WEST CIRCULAR STREET SARATOGA SPRINGS NY 12866												
33	00002	TRAK EQUIPMENT R	190967 114658		192413	22APR1	255.55		.00	.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 A3335014 54330 255.55 1099: ACCT 1200 DEPT 3000 DUE 04/05/2022 DESC:271 221 WEST CIRCULAR STREET SARATOGA SPRINGS NY 12866												
33	00002	TRAK EQUIPMENT R	190968 113534, 114122		192414	22APR1	317.25		.00	.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 A3143414 54330 317.25 1099: ACCT 1200 DEPT 4000 DUE 04/05/2022 DESC:FIRE 221 WEST CIRCULAR STREET SARATOGA SPRINGS NY 12866												

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

```
P      13
apinvent
```

CLERK: u101 BATCH: 3513

## NEW INVOICES

				DOCUMENT										
VENDOR	REMIT	NAME		INVOICE	PO	VOUCHER	WARRANT	NET	AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
7550	00000	AMAZON CAPITAL S	190969			192415	22APR1		16.98		.00	.00		
				1M3X-FD99-QPGY										
CASH A		2022/04	INV 03/30/2022	SEP-CHK: N		DISC: .00				A3537114	54180		16.98	1099:
ACCT 1200		DEPT 3000	DUE 04/05/2022	DESC:A272JK82AK683L										
PO BOX 035184		SEATTLE WA 98124												
7550	00000	AMAZON CAPITAL S	190970			192416	22APR1		25.80		.00	.00		
				1DMJ-44YH-QXNR										
CASH A		2022/04	INV 03/30/2022	SEP-CHK: N		DISC: .00				A3031494	54110		25.80	1099:
ACCT 1200		DEPT 3000	DUE 04/05/2022	DESC:A272JK82AK683L										
PO BOX 035184		SEATTLE WA 98124												
7550	00000	AMAZON CAPITAL S	190971			192417	22APR1		29.95		.00	.00		
				16VL-TRJR-J9FT										
CASH A		2022/04	INV 03/30/2022	SEP-CHK: N		DISC: .00				A3335124	54180		29.95	1099:
ACCT 1200		DEPT 3000	DUE 04/05/2022	DESC:A272JK82AK683L										
PO BOX 035184		SEATTLE WA 98124												
7550	00000	AMAZON CAPITAL S	190972			192418	22APR1		29.98		.00	.00		
				1KJJ-R7PL-3TLK										
CASH A		2022/04	INV 03/30/2022	SEP-CHK: N		DISC: .00				A3335014	54180		29.98	1099:
ACCT 1200		DEPT 3000	DUE 04/05/2022	DESC:A272JK82AK683L										
PO BOX 035184		SEATTLE WA 98124												
7550	00000	AMAZON CAPITAL S	190973			192419	22APR1		30.65		.00	.00		
				1MF4-7MFD-3J44										
CASH A		2022/04	INV 03/30/2022	SEP-CHK: N		DISC: .00				A3031654	54180		30.65	1099:
ACCT 1200		DEPT 3000	DUE 04/05/2022	DESC:A272JK82AK683L										
PO BOX 035184		SEATTLE WA 98124												
7550	00000	AMAZON CAPITAL S	190974			192420	22APR1		30.89		.00	.00		
				1RCL-PKQ3-FXQT										
CASH A		2022/04	INV 03/30/2022	SEP-CHK: N		DISC: .00				A3051414	54573		30.89	1099:
ACCT 1200		DEPT 5000	DUE 04/05/2022	DESC:A1VOYW9NANCU0Y										
PO BOX 035184		SEATTLE WA 98124												
7550	00000	AMAZON CAPITAL S	190975			192421	22APR1		31.96		.00	.00		
				1PYQ-HMWJ-KVQP										
CASH A		2022/04	INV 03/30/2022	SEP-CHK: N		DISC: .00				F3638334	54180		31.96	1099:
ACCT 1200		DEPT 3000	DUE 04/05/2022	DESC:A272JK82AK683L										
PO BOX 035184		SEATTLE WA 98124												

[illegible]

P 15  
apinvent

## NEW INVOICES

[illegible]

[illegible]

P 17  
apinvent

## NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
2188	00000 B & B PLUMBING &	190998 23255		192445	22APR1	569.96		.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: Y	DISC: .00		E3577164	54610		569.96	1099:7	
ACCT 1200	DEPT 7000	DUE 04/05/2022	DESC:03/14/2022								
25 STATION LANE, UNIT A SARATOGA SPRINGS NY 12866											
7337	00000 SUSAN BAKER	190999 190999		192446	22APR1	86.81		.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: Y	DISC: .00		E3577164	54201		86.81	1099:	
ACCT 1200	DEPT 7000	DUE 04/05/2022	DESC:MARCH MIELAGE								
7 PINEHURST DRIVE CLIFTON PARK NY 12065											
7314	00000 THERESA BARCHUK	191000 191000		192447	22APR1	149.95		.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3143324	54160		149.95	1099:	
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:CLOTHING REIMB								
945 LOCUST GROVE ROAD GREENFIELD CENTER NY 12833											
8748	00000 BARRIER FREE ELE	191001 22131	220313	192448	22APR1	2,205.00		.00	6,615.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: Y	DISC: .00		E3577164	54720		2,205.00	1099:	
ACCT 1200	DEPT 7000	DUE 04/05/2022	DESC:02/17/2022								
10-B HOLDEN AVENUE QUEENSBURY NY 12804											
113	00000 BARTON & LOGUIDI	191002 17	200401	192449	22APR1	2,153.25		.00	21,771.95		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		H3517142	52000 1270		2,153.25	1099:	
ACCT 1200	DEPT 1000	DUE 04/05/2022	DESC:MISSING SIDEWALK LINKS								
443 ELECTRONICS PARKWAY LIVERPOOL NY 13088											
113	00000 BARTON & LOGUIDI	191003 18	200401	192450	22APR1	34,844.29		.00	21,771.95		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		H3517142	52000 1270		34,844.29	1099:	
ACCT 1200	DEPT 1000	DUE 04/05/2022	DESC:MISSING SIDEWALK LINKS								
443 ELECTRONICS PARKWAY LIVERPOOL NY 13088											
7435	00000 BELMONTE & SON	191004 R-007747		192451	22APR1	1,220.40		.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: Y	DISC: .00		E3577164	54202		1,220.40	1099:7	
ACCT 1200	DEPT 7000	DUE 04/05/2022	DESC:03/11-03/13/2022								
PO BOX 3532 SARATOGA SPRINGS NY 12866											

P 18  
apinvent

## NEW INVOICES

[illegible]

P 19  
apinvent

## NEW INVOICES

VENDOR REMIT NAME			DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
7426	00000	BPI MECHANICAL S	191012 17120	220014	192459	22APR1	258.00		.00	9,759.00		
CASH A			2022/04 INV 03/30/2022	SEP-CHK: N		DISC: .00		A3567194	54720	3000	258.00	1099:
ACCT 1200			DEPT 3000 DUE 04/05/2022	DESC:CITSAR								
95 HUDSON RIVER ROAD			WATERFORD NY 12188									
7426	00000	BPI MECHANICAL S	191013 17084	220015	192460	22APR1	371.49		.00	1,802.64		
CASH A			2022/04 INV 03/30/2022	SEP-CHK: N		DISC: .00		A3031624	54610		371.49	1099:
ACCT 1200			DEPT 3000 DUE 04/05/2022	DESC:CITSAR								
95 HUDSON RIVER ROAD			WATERFORD NY 12188									
7426	00000	BPI MECHANICAL S	191014 17202		192461	22APR1	805.12		.00	.00		
CASH A			2022/04 INV 03/30/2022	SEP-CHK: Y		DISC: .00		A3031634	54610		805.12	1099:
ACCT 1200			DEPT 3000 DUE 04/05/2022	DESC:CITSAR								
95 HUDSON RIVER ROAD			WATERFORD NY 12188									
6284	00000	CHRISTOPHER CALL	191015 191015		192462	22APR1	409.96		.00	.00		
CASH A			2022/04 INV 03/30/2022	SEP-CHK: N		DISC: .00		A3143124	54160		409.96	1099:
ACCT 1200			DEPT 4000 DUE 04/05/2022	DESC:CLOTHING REIMB								
286 REYNOLDS ROAD			FORT EDWARD NY 12828									
2121	00001	CANADIAN PACIFIC	191016 4000-2000159033		192463	22APR1	65.00		.00	.00		
CASH A			2022/04 INV 03/30/2022	SEP-CHK: N		DISC: .00		A3335014	54180		65.00	1099:
ACCT 1200			DEPT 3000 DUE 04/05/2022	DESC:1016537								
8293 COLLECTION CENTER DRIVE			CHICAGO IL 60693-0082									
143	00000	CAPITAL TRACTOR	191017 PG53252		192464	22APR1	590.03		.00	.00		
CASH A			2022/04 INV 03/30/2022	SEP-CHK: N		DISC: .00		A3537114	54510		590.03	1099:
ACCT 1200			DEPT 3000 DUE 04/05/2022	DESC:7606								
1135 STATE ROUTE 29			GREENWICH NY 12834									
139	00001	CAPITOL DISTRICT	191018 S2126157.001		192465	22APR1	35.31		.00	.00		
CASH A			2022/04 INV 03/30/2022	SEP-CHK: N		DISC: .00		G3638114	54180		35.31	1099:
ACCT 1200			DEPT 3000 DUE 04/05/2022	DESC:3691								
252 WASHINGTON STREET			SARATOGA SPRINGS NY 12866									



03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 20  
apinvent

CLERK: u101 BATCH: 3513

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
417	00001 CASELLA WASTE SE	191019 2353839	220005	192466	22APR1	635.79	.00	5,800.07		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: Y	DISC: .00		E3577164	54720	635.79	1099:	
ACCT 1200	DEPT 7000	DUE 04/05/2022	DESC:28-25070	4						
PO BOX 1372	WILLISTON VT	05495-1372								
2948	00001 CDW GOVERNMENT I	191020 T643018		192467	22APR1	9.66	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3021314	54110	9.66	1099:	
ACCT 1200	DEPT 2000	DUE 04/05/2022	DESC:6731216							
75 REMITTANCE	DRIVE STE.1515	CHICAGO IL	60675-1515							
2948	00001 CDW GOVERNMENT I	191021 Q311591		192468	22APR1	347.38	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3021692	52230	347.38	1099:	
ACCT 1200	DEPT 2000	DUE 04/05/2022	DESC:6731216							
75 REMITTANCE	DRIVE STE.1515	CHICAGO IL	60675-1515							
1935	00000 CHEMUNG SUPPLY C	191022 015223	220036	192469	22APR1	5,251.80	.00	4,748.20		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3335014	54180	3,251.80	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:101477			A3335124	54180	2,000.00	1099:	
P O BOX 527	ELMIRA NY	14902								
128	00000 CITY CENTER PETT	191023 03/12/22		192470	22APR1	8.10	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: Y	DISC: .00		E3577164	54520	8.10	1099:	
ACCT 1200	DEPT 7000	DUE 04/05/2022	DESC:SNOW BLOWER GAS							
522 BROADWAY	SARATOGA SRPINGS NY	12866								
149	00001 CNA ENVIRONMENTA	191024 42232791	220017	192471	22APR1	1,982.00	.00	17,389.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		F3638334	54708	1,982.00	1099:7	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:03/21/2022							
27 KENT STREET STE. 102	BALLSTON SPA NY	12020								
7709	00000 CONCEPT SEATING	191025 11571	210580	192472	22APR1	4,008.00	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3143012	52200	527.00	1099:	
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:SO 41384			A3143032	52200	3,481.00	1099:	
3205 NORTH 124TH STREET	BROOKFIELD WI	53005								

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 21  
apinvent

CLERK: u101 BATCH: 3513

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
1364	00000 CORNELL COOPERAT	191026 191026		192473	22APR1	225.00		.00	.00		
	CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/05/2022 DESC:TRAINING SWPP K. TIEDEMANN 50 WEST HIGH STREET BALLSTON SPA NY 12020						A3031444	54250		225.00	1099:
1155	00001 COUNTY WASTE & R	191027 31120517W910	220035	192474	22APR1	4,453.92		.00	71,925.44		
	CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/05/2022 DESC:6910-18324018 P O BOX 535233 PITTSBURGH PA 15253-5233						A3638184	54521		2,893.92	1099:
							A3638184	54700		1,160.00	1099:
							A3638184	54180		400.00	1099:
152	00000 CREIGHTON MANNIN	191028 121200#4	210338	192475	22APR1	595.00		.00	2,045.00		
	CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 1000 DUE 04/05/2022 DESC:121200 2 WINNERS CIRCLE ALBANY NY 12205						H3043012	52000 1247		595.00	1099:7
152	00000 CREIGHTON MANNIN	191029 120295#11	200728	192476	22APR1	786.50		.00	97,155.00		
	CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/05/2022 DESC:120295 2 WINNERS CIRCLE ALBANY NY 12205						H3638332	52000 1167		786.50	1099:7
3	00002 CSEA-EBF	191030 APRIL 2022		192477	22APR1	1,898.52		.00	.00		
	CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 1000 DUE 04/05/2022 DESC:268 DPW PO BOX 516 LATHAM NY 12110-0516						A3739068	58011		1,533.42	1099:
							A3769068	58011	3000	121.70	1099:
							F3739068	58011		121.70	1099:
							G3739068	58011		121.70	1099:
3	00001 CSEA-EBF	191031 APR 2022		192478	22APR1	2,531.36		.00	.00		
	CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 1000 DUE 04/05/2022 DESC:NB365 CITY HALL & ADMIN PO BOX 516 LATHAM NY 12110-0516						A3011478	58011		24.34	1099:
							A3719068	58011		486.80	1099:
							A3729068	58011		316.42	1099:
							A3739068	58011		271.79	1099:
							A3749068	58011		608.50	1099:
							A3759068	58011		194.72	1099:
							A3769068	58011		170.38	1099:
							F3739068	58011		350.90	1099:
							G3739068	58011		107.51	1099:

P 22  
apinvent

## NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
137	00000 C T MALE ASSOCIA	191032 100541	210290	192479	22APR1	1,120.00		.00	46,197.00		
CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00				H3638332	52000 1261	1,120.00	1099:7	
ACCT 1200	DEPT 3000 DUE 04/05/2022	DESC:21.1558									
50 CENTURY HILL DRIVE LATHAM NY 12110											
4782	00001 EBERL IRON WORKS	191033 401333	220293	192480	22APR1	93.44		.00	.00		
CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00				A3143314	54961	93.44	1099:	
ACCT 1200	DEPT 4000 DUE 04/05/2022	DESC:SARASPRI									
128 SYCAMORE STREET BUFFALO NY 14204-1492											
4782	00001 EBERL IRON WORKS	191034 401427		192481	22APR1	93.44		.00	.00		
CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00				A3143314	54961	93.44	1099:	
ACCT 1200	DEPT 4000 DUE 04/05/2022	DESC:SARASPRI									
128 SYCAMORE STREET BUFFALO NY 14204-1492											
4782	00001 EBERL IRON WORKS	191035 401624	220314	192482	22APR1	138.33		.00	.00		
CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00				A3143314	54961	138.33	1099:	
ACCT 1200	DEPT 4000 DUE 04/05/2022	DESC:SARASPRI									
128 SYCAMORE STREET BUFFALO NY 14204-1492											
172	00001 ELECTRONIC OFFIC	191036 120071		192483	22APR1	149.95		.00	.00		
CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00				A3031654	54330	149.95	1099:	
ACCT 1200	DEPT 3000 DUE 04/05/2022	DESC:SSCI05									
P O BOX 4606 SARATOGA SPRINGS NY 12866											
4687	00000 EMERICH SALES &	191037 2674655		192484	22APR1	847.00		.00	.00		
CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00				A3567142	52300 3000	847.00	1099:	
ACCT 1200	DEPT 3000 DUE 04/05/2022	DESC:0003084									
187 VALENTINE ROAD CHARLTON NY 12019											
4589	00000 EMS CONCEPTS	191038 22-06	220249	192485	22APR1	13,846.00		.00	.00		
CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00				A3143414	54471	13,846.00	1099:	
ACCT 1200	DEPT 4000 DUE 04/05/2022	DESC:2022 2ND INSTALLMENT									
ART BREAUULT 1131 HEDGEWOOD LANE NISKAYUNA NY 12309											



03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 24  
apinvent

CLERK: u101 BATCH: 3513

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
7643	00000 FEDERAL EASTERN	191047 53535805	220066	192494	22APR1	139.00	.00	222.75		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3143122 52620	139.00	1099:	
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:53535806							
1523	CHAFFEE ROAD S, UNIT 12	ALTAMONTE SPRINGS FL 32716								
7643	00000 FEDERAL EASTERN	191048 53535705	220065	192495	22APR1	139.00	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3143122 52620	139.00	1099:	
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:53535706							
1523	CHAFFEE ROAD S, UNIT 12	ALTAMONTE SPRINGS FL 32716								
4902	00000 TIM FELTON	191049 3/15/2022		192496	22APR1	260.00	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3143124 54979	260.00	1099:7	
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:TUTT							
364	HOP CITY ROAD BALLSTON SPA NY 12020									
1	00001 COMMISSIONER OF	191050 3/23/22		192497	22APR1	7.38	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: Y	DISC: .00			A3031494 54110	7.38	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:ENGINEERING							
	CITY HALL - 474 BROADWAY	SARATOGA SPRINGS NY 12866								
1	00001 COMMISSIONER OF	191051 03/24/22		192498	22APR1	9.25	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3011474 54120	9.25	1099:	
ACCT 1200	DEPT 1000	DUE 04/05/2022	DESC:C. SALVO							
	CITY HALL - 474 BROADWAY	SARATOGA SPRINGS NY 12866								
1	00001 COMMISSIONER OF	191052 191052		192499	22APR1	16,385.37	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: Y	DISC: .00			Y3618689 59089 505	16,385.37	1099:	
ACCT 1200	DEPT 1000	DUE 04/05/2022	DESC:PAYROLL							
	CITY HALL - 474 BROADWAY	SARATOGA SPRINGS NY 12866								
1	00001 COMMISSIONER OF	191053 3/29/22		192500	22APR1	16.05	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: Y	DISC: .00			A3051414 54120	16.05	1099:	
ACCT 1200	DEPT 5000	DUE 04/05/2022	DESC:L. RIBIS							
	CITY HALL - 474 BROADWAY	SARATOGA SPRINGS NY 12866								

[illegible]

[illegible]

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 27  
apinvent

CLERK: u101 BATCH: 3513

## NEW INVOICES

[illegible]



[illegible]

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 29  
apinvent

CLERK: u101 BATCH: 3513

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
189	00002 GRAINGER	191081 9237705059		192530	22APR1	68.87	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3537114	54180	68.87	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:800013294							
DEPT.800013294	PALATINE	IL 60038-0001								
189	00002 GRAINGER	191082 9245423588		192531	22APR1	83.28	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3537114	54180	83.28	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:800013294							
DEPT.800013294	PALATINE	IL 60038-0001								
189	00002 GRAINGER	191083 9248563042		192532	22APR1	115.68	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3335014	54180	115.68	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:800013294							
DEPT.800013294	PALATINE	IL 60038-0001								
189	00002 GRAINGER	191084 9238051701		192533	22APR1	128.82	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3031624	54180	128.82	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:800013294							
DEPT.800013294	PALATINE	IL 60038-0001								
189	00001 GRAINGER	191085 9246216759		192534	22APR1	130.56	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3143124	54510	130.56	1099:	
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:845177179							
DEPT 800013294	PALATINE	IL 60038-0001								
189	00002 GRAINGER	191086 9238910468		192535	22APR1	225.46	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3031624	54140	225.46	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:800013294							
DEPT.800013294	PALATINE	IL 60038-0001								
189	00001 GRAINGER	191087 9232084401		192536	22APR1	237.21	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3143124	54510	237.21	1099:	
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:845177179							
DEPT 800013294	PALATINE	IL 60038-0001								

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 30  
apinvent

CLERK: u101 BATCH: 3513

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
189	00002 GRAINGER	191088 92454523562		192537	22APR1	320.78	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3537114 54180		320.78	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:800013294							
DEPT.800013294	PALATINE IL	60038-0001								
2893	00000 GRANT GRAPHICS D	191089 INV-27410		192538	22APR1	519.89	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3031654 54180		519.89	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:01/06/2022							
610 MAPLE AVENUE	SARATOGA SPRINGS NY	12866								
191	00000 GRASSLAND EQUIPM	191090 1306135		192539	22APR1	45.08	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3537114 54330		45.08	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:48300							
892-898 TROY	SCHENECTADY ROAD	LATHAM NY 12110								
191	00000 GRASSLAND EQUIPM	191091 1306137		192540	22APR1	174.19	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3537114 54330		174.19	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:48300							
892-898 TROY	SCHENECTADY ROAD	LATHAM NY 12110								
191	00000 GRASSLAND EQUIPM	191092 1305458		192541	22APR1	937.21	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3567174 54180 3000		937.21	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:48300							
892-898 TROY	SCHENECTADY ROAD	LATHAM NY 12110								
191	00000 GRASSLAND EQUIPM	191093 1306136		192542	22APR1	2,380.77	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3537114 54330		2,380.77	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:48300							
892-898 TROY	SCHENECTADY ROAD	LATHAM NY 12110								
199	00001 HACH COMPANY	191094 12927141		192543	22APR1	157.53	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		F3638334 54180		157.53	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:015432							
2207 COLLECTIONS CENTER DRIVE	CHICAGO IL	60693								

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 31  
apinvent

CLERK: u101 BATCH: 3513

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
8885	00000 KENNETH HENDERSO	191095 191095		192544	22APR1	618.00	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 6000	DUE 04/05/2022	DESC:PICKLEBALL SPLIT			A046 42051		276.00	1099:7	
5 WEST CIRCULAR COURT	SARATOGA SPRINGS	NY 12866				A046 42001		342.00	1099:7	
6100	00001 HENRY SCHEIN, IN	191098 16649418	210189	192547	22APR1	307.44	.00	392.35		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:21521799			A3143414 54150		220.13	1099:	
P.O. BOX 371952	PITTSBURGH PA	15250-7952				A3143634 54111		87.31	1099:	
8388	00000 HERITAGE-CRYSTAL	191099 17178877		192548	22APR1	639.16	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:407925			A3143414 54610		639.16	1099:	
13621 COLLECTIONS CENTER DRIVE	CHICAGO IL	60693-0136								
6146	00001 HEUBER-BREUER CO	191101 20-607 10	210360	192550	22APR1	18,960.00	.00	451,620.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:03/04/2022			H3146952 52000 1185		18,960.00	1099:7	
P.O. BOX 515	SYRACUSE NY	13205-0515								
205	00001 HIRAM HOLLOW REG	191102 688598		192551	22APR1	70.00	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:90-00047 2			A3031654 54180		70.00	1099:	
P.O. BOX 1372	WILLISTON VT	05495-1372								
9035	00000 HITE AND BEAUMON	191103 22373	210568	192552	22APR1	350.00	.00	7,650.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 1000	DUE 04/05/2022	DESC:15740-000M			H3517142 52000 1252		350.00	1099:	
20 COPORATE WOODS BLVD 2ND FLR	ALBANY NY	12211								
7831	00000 H L GAGE SALES I	191104 01P62821	220018	192553	22APR1	303.82	.00	11,301.39		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:11534			A3335014 54510		303.82	1099:	
PO BOX 5170	ALBANY NY	12205-0170								

03/31/2022 15:44 | CITY OF SARATOGA SPRINGS LIVE  
u101 | 22APR1

P 32  
apinvent

CLERK: u101 BATCH: 3513

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
2439	00012 HOME DEPOT/MAINT	191105 8160354		192554	22APR1	22.48	.00	.00		
	CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00			A3031654 54610	22.48	1099:	
	ACCT 1200	DEPT 3000 DUE 04/05/2022	DESC:6035622504016258							
	DEP. XX-XXXXXX6258	PO BOX 70293 PHILADELPHIA PA 19176-0293								
2439	00012 HOME DEPOT/MAINT	191106 22422		192555	22APR1	37.96	.00	.00		
	CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00			A3567194 54140 3000	37.96	1099:	
	ACCT 1200	DEPT 3000 DUE 04/05/2022	DESC:6035322504016258							
	DEP. XX-XXXXXX6258	PO BOX 70293 PHILADELPHIA PA 19176-0293								
2439	00012 HOME DEPOT/MAINT	191107 2012790		192556	22APR1	43.20	.00	.00		
	CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00			A3567194 54180 3000	43.20	1099:	
	ACCT 1200	DEPT 3000 DUE 04/05/2022	DESC:6035322504016258							
	DEP. XX-XXXXXX6258	PO BOX 70293 PHILADELPHIA PA 19176-0293								
2439	00012 HOME DEPOT/MAINT	191108 2012441		192557	22APR1	76.63	.00	.00		
	CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00			A3567194 54140 3000	76.63	1099:	
	ACCT 1200	DEPT 3000 DUE 04/05/2022	DESC:6035322504016258							
	DEP. XX-XXXXXX6258	PO BOX 70293 PHILADELPHIA PA 19176-0293								
2439	00008 THE HOME DEPOT P	191109 672548351		192558	22APR1	94.64	.00	.00		
	CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00			A3143124 54140	94.64	1099:	
	ACCT 1200	DEPT 4000 DUE 04/05/2022	DESC:372814084							
	PO BOX 404468	ATLANTA GA 30384-4468								
2439	00008 THE HOME DEPOT P	191110 671370690		192559	22APR1	157.24	.00	.00		
	CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00			A3143314 54390	157.24	1099:	
	ACCT 1200	DEPT 4000 DUE 04/05/2022	DESC:886609							
	PO BOX 404468	ATLANTA GA 30384-4468								
2439	00008 THE HOME DEPOT P	191111 673611745		192560	22APR1	162.78	.00	.00		
	CASH A	2022/04 INV 03/30/2022	SEP-CHK: N	DISC: .00			A3143124 54140	42.81	1099:	
	ACCT 1200	DEPT 4000 DUE 04/05/2022	DESC:673611752, 673850764				A3143124 54180	119.97	1099:	
	PO BOX 404468	ATLANTA GA 30384-4468								

03/31/2022 15:44 | CITY OF SARATOGA SPRINGS LIVE  
u101 | 22APR1

P 33  
apinvent

CLERK: u101 BATCH: 3513

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
2439	00012 HOME DEPOT/MAINT	191112 4020352		192561	22APR1	249.00	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		F3638352	52300	249.00	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:6035322504016258							
DEP. XX-XXXXXX6258	PO BOX 70293	PHILADELPHIA PA 19176-0293								
2439	00012 HOME DEPOT/MAINT	191113 7023823		192562	22APR1	502.09	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3031624	54610	502.09	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:6035322504016258							
DEP. XX-XXXXXX6258	PO BOX 70293	PHILADELPHIA PA 19176-0293								
204	00001 HUDSON VALLEY CO	191114 S0362666	220025	192563	22APR1	9,460.50	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3143414	54570	9,460.50	1099:	
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:SSF							
P.O. BOX 1470	TROY NY 12181									
221	00001 INTERNATIONAL AS	191115 68860		192564	22APR1	495.00	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: Y	DISC: .00		E3577164	54230	495.00	1099:	
ACCT 1200	DEPT 7000	DUE 04/05/2022	DESC:31892(I)							
ASSEMBLY MANAGERS	635 FRITZ,SUITE 100	COPPELL TX 75019								
221	00001 INTERNATIONAL AS	191116 69099		192565	22APR1	495.00	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: Y	DISC: .00		E3577164	54230	495.00	1099:	
ACCT 1200	DEPT 7000	DUE 04/05/2022	DESC:33792(I)							
ASSEMBLY MANAGERS	635 FRITZ,SUITE 100	COPPELL TX 75019								
220	00000 GARRETT W TRERIS	191117 1Q22	220008	192566	22APR1	650.00	.00	8,350.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: Y	DISC: .00		E3577164	54720	650.00	1099:7	
ACCT 1200	DEPT 7000	DUE 04/05/2022	DESC:CITY CENTER							
DBA:INNOVATIVE PLANT DESIGN	113 SPIER FALLS ROAD	GREENFIELD CENTER NY 12833								
4583	00002 INTERNATIONAL CO	191118 3331049		192567	22APR1	145.00	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3143624	54110	145.00	1099:	
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:5077865							
ATTN: MEMBERSHIP	900 MONTCLAIR ROAD	BIRNINGHAM AL 35213								



03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 35  
apinvent

CLERK: u101 BATCH: 3513

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
8168	00000 MAG AUTOMOTIVE H	191126 418301		192575	22APR1	1,116.60	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3335124 54510	1,116.60	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:5185843356							
SARATOGA FORD	SARATOGA SUBARU	3002 ROUTE	50 BUILDING 2	SARATOGA SPRINGS NY	12866					
8168	00000 MAG AUTOMOTIVE H	191127 420841		192576	22APR1	1,604.60	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			F3638354 54510	1,604.60	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:5873550							
SARATOGA FORD	SARATOGA SUBARU	3002 ROUTE	50 BUILDING 2	SARATOGA SPRINGS NY	12866					
8168	00000 MAG AUTOMOTIVE H	191128 69624F		192577	22APR1	31.22	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3335014 54510	31.22	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:5873550							
SARATOGA FORD	SARATOGA SUBARU	3002 ROUTE	50 BUILDING 2	SARATOGA SPRINGS NY	12866					
8168	00000 MAG AUTOMOTIVE H	191129 70259F		192578	22APR1	62.37	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			F3638354 54510	62.37	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:5873550							
SARATOGA FORD	SARATOGA SUBARU	3002 ROUTE	50 BUILDING 2	SARATOGA SPRINGS NY	12866					
8168	00000 MAG AUTOMOTIVE H	191130 70317F		192579	22APR1	62.37	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3335014 54510	62.37	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:5873550							
SARATOGA FORD	SARATOGA SUBARU	3002 ROUTE	50 BUILDING 2	SARATOGA SPRINGS NY	12866					
8168	00000 MAG AUTOMOTIVE H	191131 68533F		192580	22APR1	69.72	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3143124 54510	69.72	1099:	
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:13644							
SARATOGA FORD	SARATOGA SUBARU	3002 ROUTE	50 BUILDING 2	SARATOGA SPRINGS NY	12866					
8168	00000 MAG AUTOMOTIVE H	191132 417907		192581	22APR1	159.95	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3335124 54510	159.95	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:5873550							
SARATOGA FORD	SARATOGA SUBARU	3002 ROUTE	50 BUILDING 2	SARATOGA SPRINGS NY	12866					



03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 36  
apinvent

CLERK: u101 BATCH: 3513

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
8168	00000 MAG AUTOMOTIVE H	191133 417867		192582	22APR1	285.50	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3335014	54510	285.50	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:5185843356							
SARATOGA FORD	SARATOGA SUBARU	3002 ROUTE	50 BUILDING 2	SARATOGA SPRINGS NY	12866					
8168	00000 MAG AUTOMOTIVE H	191134 420659		192583	22APR1	586.60	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		F3638354	54510	586.60	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:5873550							
SARATOGA FORD	SARATOGA SUBARU	3002 ROUTE	50 BUILDING 2	SARATOGA SPRINGS NY	12866					
8168	00000 MAG AUTOMOTIVE H	191135 69591F		192584	22APR1	648.97	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3143314	54510	436.20	1099:	
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:418024			A3143124	54510	212.77	1099:	
SARATOGA FORD	SARATOGA SUBARU	3002 ROUTE	50 BUILDING 2	SARATOGA SPRINGS NY	12866					
8168	00000 MAG AUTOMOTIVE H	191136 70320F		192585	22APR1	797.31	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3335124	54510	797.31	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:5873550							
SARATOGA FORD	SARATOGA SUBARU	3002 ROUTE	50 BUILDING 2	SARATOGA SPRINGS NY	12866					
1733	00000 MAIN CARE ENERGY	191137 6357218		192586	22APR1	1,651.51	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3638194	54520	1,651.51	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:7003318							
P O BOX11029	ALBANY NY	12211								
1733	00000 MAIN CARE ENERGY	191138 6357187, 9248061		192587	22APR1	3,816.80	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3031624	54610	741.43	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:6357228 / 7003317			A3031654	54610	305.24	1099:	
P O BOX11029	ALBANY NY	12211				F3638334	54610	2,770.13	1099:	
1733	00000 MAIN CARE ENERGY	191139 5151880		192588	22APR1	9,409.53	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3335014	54520	9,409.53	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:7003317							
P O BOX11029	ALBANY NY	12211								

[illegible]

P 38  
apinvent

## NEW INVOICES

[illegible]

[illegible]

P 40  
apinvent

## NEW INVOICES

VENDOR REMIT NAME				DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
5237	00001	NAPA AUTO PARTS	191160 774253,775975	220030	192609	22APR1	1,126.11		.00		12,915.64		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/05/2022 DESC:778418,410852 / 4305 P.O. BOX 3371 SARATOGA SPRINGS NY 12866								A3031654	54210		1,126.11	1099:	
5237	00001	NAPA AUTO PARTS	191161 778207	220030	192610	22APR1	7.92		.00		12,915.64		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/05/2022 DESC:4305 P.O. BOX 3371 SARATOGA SPRINGS NY 12866								A3335014	54510		7.92	1099:	
5237	00001	NAPA AUTO PARTS	191162 778259	220030	192611	22APR1	82.49		.00		12,915.64		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/05/2022 DESC:4305 P.O. BOX 3371 SARATOGA SPRINGS NY 12866								A3031654	54210		82.49	1099:	
5237	00001	NAPA AUTO PARTS	191163 778230	220030	192612	22APR1	115.88		.00		12,915.64		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/05/2022 DESC:4305 P.O. BOX 3371 SARATOGA SPRINGS NY 12866								F3638354	54510		115.88	1099:	
5237	00001	NAPA AUTO PARTS	191164 775892	220030	192613	22APR1	198.52		.00		12,915.64		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/05/2022 DESC:4305 P.O. BOX 3371 SARATOGA SPRINGS NY 12866								A3335014	54510		198.52	1099:	
5237	00001	NAPA AUTO PARTS	191165 779440	220030	192614	22APR1	915.13		.00		12,915.64		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/05/2022 DESC:778595 / 4305 P.O. BOX 3371 SARATOGA SPRINGS NY 12866								A3335014	54510		915.13	1099:	
7582	00000	NATIONAL BUSINES	191166 75773259		192615	22APR1	125.00		.00		.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: Y DISC: .00 ACCT 1200 DEPT 7000 DUE 04/05/2022 DESC:1120923 PO BOX 41602 PHILADELPHIA PA 19101-1602								E3577164	54720		125.00	1099:	

P 41  
apinvent

## NEW INVOICES

VENDOR		REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
6512	00000	NATIONAL BUSINES	191167 IN474390		192616	22APR1	117.15		.00	.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: Y DISC: .00 E3577164 54720 117.15 1099: ACCT 1200 DEPT 7000 DUE 04/05/2022 DESC:SS14 15 CORPORATE CIRCLE ALBANY NY 12203												
6512	00002	NATIONAL BUSINES	191168 IN75714013		192617	22APR1	299.53		.00	.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 A3113624 54740 119.81 1099: ACCT 1200 DEPT 1000 DUE 04/05/2022 DESC:1232537 A3618684 54740 119.82 1099: PO BOX 41602 PHILADELPHIA PA 19101-1602 A3517024 54740 29.95 1099: Y3618684 54720 505 29.95 1099:												
319	00008	NATIONAL GRID CO	191169 500119142		192618	22APR1	1,626.18		.00	.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 A3335184 54750 1,626.18 1099: ACCT 1200 DEPT 3000 DUE 04/05/2022 DESC:200123153 PO BOX 29805 NEW YORK NY 10087-2980												
319	00002	NATIONAL GRID CO	191170 191170		192619	22APR1	2,490.15		.00	.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: Y DISC: .00 E3577164 54650 2,490.15 1099: ACCT 1200 DEPT 7000 DUE 04/05/2022 DESC:09228-52006 P.O. BOX 371376 PITTSBURGH PA 15250-7376												
319	00001	NATIONAL GRID	191171 191171		192620	22APR1	52.56		.00	.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 A3143314 54751 52.56 1099: ACCT 1200 DEPT 4000 DUE 04/05/2022 DESC:33005-01001 P.O. BOX 4706 SYRACUSE NY 13221-4706												
319	00008	NATIONAL GRID CO	191172 500119144		192621	22APR1	210.01		.00	.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 A3335184 54750 210.01 1099: ACCT 1200 DEPT 3000 DUE 04/05/2022 DESC:2000123153 PO BOX 29805 NEW YORK NY 10087-2980												
828	00001	NEVCO SCOREBOARD	191173 0000199578		192622	22APR1	143.10		.00	.00		
CASH A 2022/04 INV 03/30/2022 SEP-CHK: N DISC: .00 A3567174 54170 143.10 1099: ACCT 1200 DEPT 6000 DUE 04/05/2022 DESC:001964 P O BOX 74758 CHICAGO IL 60694-4578												



VENDOR REMIT NAME			DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
327	00001	PALLETTE STONE C	191181 226267	220078	192630	22APR1	17,208.27		.00	29,394.72		
CASH A			2022/04 INV 03/30/2022	SEP-CHK: N		DISC: .00		A3335014	54400	17,040.46	1099:	
ACCT 1200			DEPT 3000 DUE 04/05/2022	DESC:226266				F3638354	54100	167.81	1099:	
269 BALLARD ROAD WILTON NY 12831												
327	00001	PALLETTE STONE C	191182 226661	220078	192631	22APR1	665.85		.00	29,394.72		
CASH A			2022/04 INV 03/30/2022	SEP-CHK: N		DISC: .00		A3335014	54100	665.85	1099:	
ACCT 1200			DEPT 3000 DUE 04/05/2022	DESC:19018				F3638354	54100		1099:	
269 BALLARD ROAD WILTON NY 12831												
327	00001	PALLETTE STONE C	191183 226445	220078	192632	22APR1	731.16		.00	29,394.72		
CASH A			2022/04 INV 03/30/2022	SEP-CHK: N		DISC: .00		A3335014	54100	633.64	1099:	
ACCT 1200			DEPT 3000 DUE 04/05/2022	DESC:226520				F3638354	54100	97.52	1099:	
269 BALLARD ROAD WILTON NY 12831												
8413	00000	PASSPORT LABS, I	191184 INV-1028470	200300	192633	22APR1	4,166.33		.00	7,680.19		
CASH A			2022/04 INV 03/30/2022	SEP-CHK: N		DISC: .00		A3143014	54802	4,166.33	1099:	
ACCT 1200			DEPT 4000 DUE 04/05/2022	DESC:02/28/2022								
PO BOX 674924 DETROIT MI 48267-4924												
7506	00000	PITNEY MEADOWS C	191185 191185		192634	22APR1	10,000.00		.00	.00		
CASH A			2022/04 INV 03/30/2022	SEP-CHK: N		DISC: .00		Y3618664	54929 483	10,000.00	1099:	
ACCT 1200			DEPT 1000 DUE 04/05/2022	DESC:2019 CDBG								
112 SPRING ST., STE. 206 SARATOGA SPRINGS NY 12866												
7569	00000	PLAZA LINEN SERV	191186 240086		192635	22APR1	1,003.07		.00	.00		
CASH A			2022/04 INV 03/30/2022	SEP-CHK: Y		DISC: .00		E3577164	54202	1,003.07	1099:	
ACCT 1200			DEPT 7000 DUE 04/05/2022	DESC:03/04/2022								
629 PLANK ROAD CLIFTON PARK NY 12065												
9085	00000	PRO CHEM, INC.	191187 116442		192636	22APR1	663.00		.00	.00		
CASH A			2022/04 INV 03/30/2022	SEP-CHK: N		DISC: .00		G3638114	54180	663.00	1099:	
ACCT 1200			DEPT 3000 DUE 04/05/2022	DESC:03/04/2022								
PO BOX 1309 ALPHARETTA GA 30009-1309												



03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 44  
apinvent

CLERK: u101 BATCH: 3513

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
9093	00000 VICTOR PROCOPIO	191188 191188		192637	22APR1	400.00	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHEK: N	DISC: .00		A071 42555		400.00	1099:	
ACCT 1200	DEPT 1000	DUE 04/05/2022	DESC:REFUND MASTER PLUMBER							
400	13TH STREET	WATERVLIET NY 12189								
1559	00001 ROOD & RIDDLE EQ	191189 2366401		192638	22APR1	56.93	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHEK: N	DISC: .00		A3143124 54979		56.93	1099:	
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:03/04/2022 PAISLEY							
63	HENNING ROAD	SARATOGA SPRINGS NY 12866								
1857	00000 SAFETY WEARHOUSE	191190 416218	220135	192639	22APR1	179.96	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHEK: N	DISC: .00		F3638354 54160		179.96	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:PANTS/SCOTT							
1438	ROUTE 9	FORT EDWARD NY 12828								
1857	00000 SAFETY WEARHOUSE	191191 416562	220100	192640	22APR1	79.98	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHEK: N	DISC: .00		A3567194 54160 3000		79.98	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:PANTS/BARBOLT							
1438	ROUTE 9	FORT EDWARD NY 12828								
1857	00000 SAFETY WEARHOUSE	191192 416563	220093	192641	22APR1	149.95	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHEK: N	DISC: .00		A3567194 54160 3000		149.95	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:BOOTS/BARBOLT							
1438	ROUTE 9	FORT EDWARD NY 12828								
1857	00000 SAFETY WEARHOUSE	191193 416216	220202	192642	22APR1	184.95	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHEK: N	DISC: .00		F3638354 54160		184.95	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:BOOTS/SCOTT							
1438	ROUTE 9	FORT EDWARD NY 12828								
1857	00000 SAFETY WEARHOUSE	191194 416500	220192	192643	22APR1	189.96	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHEK: N	DISC: .00		A3638184 54160		189.96	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:PANTS/BOVEE							
1438	ROUTE 9	FORT EDWARD NY 12828								

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 45  
apinvent

CLERK: u101 BATCH: 3513

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1857	00000 SAFETY WEARHOUSE	191195 416260	220237	192644	22APR1	199.99	.00	.00		
CASH A	2022/04 INV	03/30/2022	SEP-CHK: N	DISC: .00		A3335014	54160	199.99	1099:	
ACCT 1200	DEPT 3000 DUE	04/05/2022	DESC:BOOTS/COSTELLO							
1438	ROUTE 9 FORT EDWARD NY	12828								
1857	00000 SAFETY WEARHOUSE	191196 416261	220122	192645	22APR1	200.00	.00	.00		
CASH A	2022/04 INV	03/30/2022	SEP-CHK: N	DISC: .00		A3335014	54160	200.00	1099:	
ACCT 1200	DEPT 3000 DUE	04/05/2022	DESC:PANTS/COSTELLO							
1438	ROUTE 9 FORT EDWARD NY	12828								
9081	00000 SAMTECH, INC	191197 1091		192646	22APR1	119.96	.00	.00		
CASH A	2022/04 INV	03/30/2022	SEP-CHK: N	DISC: .00		A3051414	54110	119.96	1099:	
ACCT 1200	DEPT 5000 DUE	04/05/2022	DESC:02/14/2022							
503	GRAND AVE. SARATOGA SPRINGS NY	12866								
9086	00000 ROBERT SANSON	191198 191198		192647	22APR1	2,800.00	.00	.00		
CASH A	2022/04 INV	03/30/2022	SEP-CHK: N	DISC: .00		A063	42411	2,800.00	1099:	
ACCT 1200	DEPT 3000 DUE	04/05/2022	DESC:CASINO REFUND							
55	WARREN STREET SARATOGA SPRINGS NY	12866								
368	00007 SARATOGA HOSPITA	191199 3/5/2022		192648	22APR1	2,198.00	.00	.00		
CASH A	2022/04 INV	03/30/2022	SEP-CHK: N	DISC: .00		A3143414	54720	1,703.00	1099:	
ACCT 1200	DEPT 4000 DUE	04/05/2022	DESC:SSPD/SSFD			A3143014	54291	495.00	1099:	
OCCUPATION SERVICES A SERVICE OF SARATOGA HOSPITAL MECHANICVILLE NY	12118									
368	00007 SARATOGA HOSPITA	191200 3.5.22		192649	22APR1	695.00	.00	.00		
CASH A	2022/04 INV	03/30/2022	SEP-CHK: N	DISC: .00		A3335014	54290	695.00	1099:	
ACCT 1200	DEPT 3000 DUE	04/05/2022	DESC:PM SARSPUB							
OCCUPATION SERVICES A SERVICE OF SARATOGA HOSPITAL MECHANICVILLE NY	12118									
1171	00001 SARATOGA LAKE PR	191201 191201		192650	22APR1	5,000.00	.00	.00		
CASH A	2022/04 INV	03/30/2022	SEP-CHK: N	DISC: .00		A3618034	54720	5,000.00	1099:	
ACCT 1200	DEPT 1000 DUE	04/05/2022	DESC:2022 ALLOCATION							
SLPID P O BOX	2551 BALLSTON SPA NY	12020								

[illegible]



03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 48  
apinvent

CLERK: u101 BATCH: 3513

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
393	00001 SURPASS CHEMICAL	191216 365773	220021	192665	22APR1	255.90	.00	30,922.96		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		F3638334	54141	255.90	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:18542							
1254 BROADWAY	ALBANY NY	12204-2623								
393	00001 SURPASS CHEMICAL	191217 365774	220021	192666	22APR1	853.00	.00	30,922.96		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		F3638334	54141	853.00	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:18542							
1254 BROADWAY	ALBANY NY	12204-2623								
420	00000 T & T SALES INC	191218 3731		192667	22APR1	1,913.65	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3335012	52300	1,913.65	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:03/02/2022							
411 OLD NISKAYUNA ROAD	LATHAM NY	12110								
5997	00001 TIME WARNER CABL	191219 904547801032722		192668	22APR1	434.00	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3567194	54720	434.00	1099:	
ACCT 1200	DEPT 6000	DUE 04/05/2022	DESC:202-904547801-001							
PO BOX 4617	CAROL STREAM IL	60197-4617								
430	00001 TIMES UNION	191220 9198		192669	22APR1	260.00	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3031494	54440	260.00	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:350174991							
P O BOX 9198	DES MOINES IA	50306-9198								
8659	00000 TOWAWAY LLC	191221 80226		192670	22APR1	300.00	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3143124	54510	300.00	1099:	
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:3/14/22							
2220 ROUTE 50	SARATOGA SPRINGS NY	12866								
320	00000 TRI-TECH FORENSI	191222 635665		192671	22APR1	82.00	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3143124	54180	82.00	1099:	
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:204012							
8770 TRADE STREET	LELAND NC	28451								

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 49  
apinvent

CLERK: u101 BATCH: 3513

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
320	00000 TRI-TECH FORENSI	191223 635487		192672	22APR1	533.65	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3143124	54180	533.65	1099:	
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:204012							
8770	TRADE STREET LELAND NC	28451								
7291	00003 TRITECH SOFTWARE	191224 349048		192674	22APR1	7,220.10	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3143024	54720	7,220.10	1099:	
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:14836							
12709	COLLECTION CENTER DR. CHICAGO IL	60693								
7597	00000 TRIUS, INC.	191225 SI085138		192675	22APR1	44.71	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3335014	54510	44.71	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:FM8520							
PO BOX 158	BOHEMIA NY	11716								
431	00000 T-SHIRT GRAPHICS	191226 10173		192676	22APR1	267.20	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: Y	DISC: .00		E3577164	54140	267.20	1099:	
ACCT 1200	DEPT 7000	DUE 04/05/2022	DESC:SAR0004							
12	GROVE STREET BALLSTON SPA NY	12020								
8449	00000 TYMETAL CORP	191227 70068RI		192677	22APR1	93.00	.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3335014	54510	93.00	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:5528							
PO BOX 139	SCHUYLERVILLE NY	12871								
3256	00000 UNIFIRST CORPORA	191228 1110129739	220022	192678	22APR1	7.20	.00	5,366.80		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3031624	54610	7.20	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:1270241							
PO BOX 650481	DALLAS TX	75265-0481								
3256	00000 UNIFIRST CORPORA	191229 1110135397	220022	192679	22APR1	7.20	.00	5,366.80		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00		A3031624	54610	7.20	1099:	
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:1270241							
PO BOX 650481	DALLAS TX	75265-0481								



P 51  
apinvent

## NEW INVOICES

[illegible]



[illegible]

P 53  
apinvent

## NEW INVOICES

[illegible]

P 54  
apinvent

## NEW INVOICES

[illegible]

P 55  
apinvent

## NEW INVOICES

[illegible]

[illegible]

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 57  
apinvent

CLERK: u101 BATCH: 3513

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
1973	00000 WOLBERG ELECTRIC	191281 2425188		192731	22APR1	71.22		.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3335184	54750		71.22	1099:
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:13696								
35 INDUSTRIAL	PARK ROAD P O BOX 6309	ALBANY NY 12206-0309									
1973	00000 WOLBERG ELECTRIC	191282 2420508		192732	22APR1	143.56		.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3567194	54610 3000		143.56	1099:
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:13696								
35 INDUSTRIAL	PARK ROAD P O BOX 6309	ALBANY NY 12206-0309									
8113	00000 WRF DESIGNS LLC	191283 SS2202	220075	192733	22APR1	4,800.00		.00	4,800.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3537214	54720		4,800.00	1099:
ACCT 1200	DEPT 3000	DUE 04/05/2022	DESC:RESTORATION								
103 EAST MAIN	ST. STE. I	PLAINVILLE CT 06062									
8923	00000 MATTHEW ZELL	191284 191284		192734	22APR1	451.77		.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3143124	54160		451.77	1099:
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:REIMBURSEMENT								
183 DIAMOND	HILL ROAD	DELMAR NY 12054									
8048	00000 SPRAGUE RESOURCE	191285 70951303,7091345		192735	22APR1	3,930.15		.00	.00		
CASH A	2022/04	INV 03/30/2022	SEP-CHK: N	DISC: .00			A3143314	54650		695.81	1099:
ACCT 1200	DEPT 4000	DUE 04/05/2022	DESC:70951303,70951345				A3143414	54650		1,143.05	1099:
PO BOX 782532	PHILADELPHIA PA 19178-2532						A3143414	54650		301.12	1099:
							A3143414	54650		1,790.17	1099:
366 APPROVED UNPAID INVOICES				TOTAL		704,501.29					
366 INVOICE(S)				REPORT POST TOTAL		704,501.29					

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 58  
apinvent

CLERK: u101 BATCH: 3513

# ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
2022 04	A044	A -04-4-0000-0-41640 -	AMBULANCE TRANS	287.53	REV .00
	A046	A -04-6-0000-0-42001 -	RECREATIONAL FE	342.00	REV .00
	A046	A -04-6-0000-0-42051 -	REC PROG CLINIC	276.00	REV .00
	A063	A -06-3-0000-0-42411 -	RENTAL CASINO C	3,300.00	REV .00
	A071	A -07-1-0000-0-42555 -	BUILDING PERMIT	400.00	REV .00
	A3011424	A -30-1-1420-4-54110 -	OFFICE SUPPLIES	35.96	1,408.13
	A3011474	A -30-1-1431-4-54120 -	POSTAGE	117.96	882.04
	A3011478	A -30-1-1431-8-58011 -	VISION INSURANC	24.34	194.72
	A3021314	A -30-2-1310-4-54110 -	OFFICE SUPPLIES	244.65	8,210.99
	A3021692	A -30-2-1681-2-52230 -	HARDWARE	796.78	60,853.95
	A3021694	A -30-2-1681-4-54110 -	OFFICE SUPPLIES	95.37	3,168.97
	A3021694	A -30-2-1681-4-54720 -	SERVICE CONTRAC	2,008.80	81,821.89
	A3031444	A -30-3-1440-4-54110 -	OFFICE SUPPLIES	128.96	1,240.11
	A3031444	A -30-3-1440-4-54190 -	DRAFTING SUPPLI	233.33	1,088.17
	A3031444	A -30-3-1440-4-54250 -	CONFERENCE REGI	225.00	1,475.00
	A3031444	A -30-3-1440-4-54440 -	BOOKS PUBLICATI	110.00	190.00
	A3031444	A -30-3-1440-4-54510 -	REPAIRS & MAINT	696.04	-323.57
	A3031444	A -30-3-1440-4-54520 -	GAS & OIL	216.89	3,561.17
	A3031494	A -30-3-1490-4-54110 -	OFFICE SUPPLIES	499.09	3,037.27
	A3031494	A -30-3-1490-4-54440 -	BOOKS PUBLICATI	260.00	-10.00
	A3031594	A -30-3-1590-4-54610 -	REPAIRS & MAINT	150.00	3,603.44
	A3031624	A -30-3-1620-4-54140 -	JANITORIAL SUPP	1,039.37	6,000.12
	A3031624	A -30-3-1620-4-54180 -	OTHER SUPPLIES	143.21	5,535.48
	A3031624	A -30-3-1620-4-54610 -	REPAIRS & MAINT	3,421.32	641.40
	A3031624	A -30-3-1620-4-54720 -	SERVICE CONTRAC	144.00	8,783.00
	A3031634	A -30-3-1621-4-54610 -	VC REPAIRS & MA	805.12	10,937.58
	A3031644	A -30-3-1622-4-54612 -	ARTS CENTER REP	1,265.85	4,425.07
	A3031652	A -30-3-1623-2-52300 -	MISCELLANEOUS E	307.09	4,692.91
	A3031654	A -30-3-1623-4-54160 -	UNIFORMS	65.72	1,537.05
	A3031654	A -30-3-1623-4-54180 -	OTHER SUPPLIES	701.46	13,071.22
	A3031654	A -30-3-1623-4-54210 -	GARAGE SUPPLIES	1,699.33	618.29
	A3031654	A -30-3-1623-4-54330 -	REPAIRS & MAINT	149.95	4,651.45
	A3031654	A -30-3-1623-4-54610 -	REPAIRS & MAINT	658.68	12,753.53
	A3031934	A -30-3-1930-4-54775 -	SELF INSURANCE	6,419.80	24,915.01
	A3051354	A -30-5-1355-4-54520 -	GAS & OIL	25.12	174.88
	A3051354	A -30-5-1355-4-54721 -	SERVIEC CONTRAC	6,000.00	.00
	A3051414	A -30-5-1410-4-54110 -	OFFICE SUPPLIES	2,246.72	12,791.10
	A3051414	A -30-5-1410-4-54120 -	POSTAGE	16.05	4,483.95
	A3051414	A -30-5-1410-4-54490 -	GENERAL ADVERTI	234.00	8,077.55
	A3051414	A -30-5-1410-4-54573 -	RISK-SAFETY PRO	30.89	39,605.39
	A3051414	A -30-5-1410-4-54720 -	SERVICE CONTRAC	143.22	.00
	A3113624	A -31-1-3620-4-54110 -	OFFICE SUPPLIES	19.95	3,567.70
	A3113624	A -31-1-3620-4-54250 -	CONFERENCE REGI	920.00	1,006.02
	A3113624	A -31-1-3620-4-54520 -	GAS & OIL	148.96	1,256.87
	A3113624	A -31-1-3620-4-54740 -	SERVICE CONTRAC	353.15	1,527.04
	A3143012	A -31-4-3010-2-52200 -	OFFICE EQUIPMEN	527.00	1,000.00
	A3143014	A -31-4-3010-4-54110 -	OFFICE SUPPLIES	199.99	2,234.33
	A3143014	A -31-4-3010-4-54291 -	DRUG TESTING	495.00	4,505.00
	A3143014	A -31-4-3010-4-54802 -	COMPLUS PARK TI	4,166.33	40,000.00
	A3143024	A -31-4-3020-4-54720 -	SERVICE CONTRAC	7,220.10	47,779.90
	A3143032	A -31-4-3021-2-52200 -	OFFICE EQUIPMEN	3,481.00	3,000.00

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 59  
apinvent

CLERK: u101 BATCH: 3513

# ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET	
		A3143122 A	-31-4-3120-2-52200 -	OFFICE EQUIPMEN	3,060.30	3,000.50
		A3143122 A	-31-4-3120-2-52620 -	POLICE EQUIPMEN	834.00	60,984.27
		A3143124 A	-31-4-3120-4-54140 -	JANITORIAL SUPP	137.45	4,454.14
		A3143124 A	-31-4-3120-4-54160 -	UNIFORMS	2,555.65	65,921.30
		A3143124 A	-31-4-3120-4-54180 -	OTHER SUPPLIES	1,810.76	12,287.27
		A3143124 A	-31-4-3120-4-54510 -	REPAIRS & MAINT	1,200.26	54,579.03
		A3143124 A	-31-4-3120-4-54520 -	GAS & OIL	9,235.95	71,174.54
		A3143124 A	-31-4-3120-4-54720 -	SERVICE CONTRAC	58.50	70,947.95
		A3143124 A	-31-4-3120-4-54979 -	HORSE CARE	316.93	18,087.27
		A3143312 A	-31-4-3310-2-52802 -	TOOLS & EQUIPME	61.16	5,196.33
		A3143314 A	-31-4-3310-4-54332 -	MATERIALS & REP	32.64	48,649.37
		A3143314 A	-31-4-3310-4-54390 -	MAINTENANCE SUP	157.24	4,618.58
		A3143314 A	-31-4-3310-4-54510 -	REPAIRS & MAINT	646.13	3,037.56
		A3143314 A	-31-4-3310-4-54650 -	UTILITIES	695.81	1,206.40
		A3143314 A	-31-4-3310-4-54751 -	UTILITIES TRAFF	52.56	24,807.10
		A3143314 A	-31-4-3310-4-54961 -	SIGNS & POSTS	699.84	19,429.80
		A3143324 A	-31-4-3320-4-54160 -	UNIFORMS	149.95	2,094.16
		A3143412 A	-31-4-3410-2-52601 -	FIRE EQUIPMENT	1,461.36	64,115.62
		A3143412 A	-31-4-3410-2-52610 -	FIREFIGHTERS EQ	6,932.50	67,189.20
		A3143414 A	-31-4-3410-4-54110 -	OFFICE SUPPLIES	400.00	2,539.37
		A3143414 A	-31-4-3410-4-54150 -	EMS SUPPLIES	1,295.13	20,548.44
		A3143414 A	-31-4-3410-4-54160 -	UNIFORMS	2,242.44	12,754.36
		A3143414 A	-31-4-3410-4-54330 -	REPAIRS & MAINT	456.42	10,922.01
		A3143414 A	-31-4-3410-4-54471 -	EMS TRAINING	13,846.00	17,308.00
		A3143414 A	-31-4-3410-4-54510 -	REPAIRS & MAINT	5,345.17	69,277.97
		A3143414 A	-31-4-3410-4-54520 -	GAS & OIL	2,847.14	33,799.64
		A3143414 A	-31-4-3410-4-54570 -	TRAINING	9,460.50	51,281.98
		A3143414 A	-31-4-3410-4-54610 -	REPAIRS & MAINT	639.16	15,755.08
		A3143414 A	-31-4-3410-4-54650 -	UTILITIES	3,234.34	11,946.06
		A3143414 A	-31-4-3410-4-54720 -	SERVICE CONTRAC	2,440.49	62,137.39
		A3143624 A	-31-4-3620-4-54110 -	OFFICE SUPPLIES	145.00	1,355.00
		A3143624 A	-31-4-3620-4-54160 -	UNIFORMS	153.00	613.25
		A3143634 A	-31-4-3625-4-54111 -	MEDICAL SUPPLIE	87.31	10,000.00
		A3143634 A	-31-4-3625-4-54747 -	AMBULANCE BILLI	9,255.58	63,009.15
		A3335012 A	-33-3-5010-2-52300 -	MISCELLANEOUS E	1,913.65	28,049.07
		A3335014 A	-33-3-5010-4-54100 -	RUBBLE BLACKTOP	1,299.49	44,712.15
		A3335014 A	-33-3-5010-4-54160 -	UNIFORMS	399.99	4,398.86
		A3335014 A	-33-3-5010-4-54180 -	OTHER SUPPLIES	11,862.77	46,163.54
		A3335014 A	-33-3-5010-4-54290 -	MEDICAL EXAMS	695.00	4,805.00
		A3335014 A	-33-3-5010-4-54330 -	REPAIRS & MAINT	255.55	2,785.57
		A3335014 A	-33-3-5010-4-54400 -	SALT & SAND	45,878.93	.00
		A3335014 A	-33-3-5010-4-54510 -	REPAIRS & MAINT	10,339.06	105,322.15
		A3335014 A	-33-3-5010-4-54520 -	GAS & OIL	16,307.48	75,586.50
		A3335124 A	-33-3-5111-4-54180 -	OTHER SUPPLIES	2,029.95	1,458.32
		A3335124 A	-33-3-5111-4-54400 -	SALT & SAND	48,300.90	.00
		A3335124 A	-33-3-5111-4-54510 -	REPAIRS & MAINT	3,269.87	18,051.79
		A3335124 A	-33-3-5111-4-54520 -	GAS & OIL	4,025.74	22,684.61
		A3335184 A	-33-3-5182-4-54750 -	STREET LIGHTING	1,907.41	385,591.36
		A3335654 A	-33-3-5650-4-54180 -	OTHER SUPPLIES	43.98	9,114.99
		A3335654 A	-33-3-5650-4-54610 -	REPAIRS & MAINT	34.75	7,578.14
		A3517024 A	-35-1-7020-4-54740 -	SERVICE CONTRAC	29.95	940.10



03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 60  
apinvent

CLERK: u101 BATCH: 3513

# ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
	A3537114	A -35-3-7110-4-54180 -	OTHER SUPPLIES	1,232.71	9,235.43
	A3537114	A -35-3-7110-4-54330 -	REPAIRS & MAINT	2,744.54	2,255.46
	A3537114	A -35-3-7110-4-54510 -	REPAIRS & MAINT	645.17	984.83
	A3537114	A -35-3-7110-4-54610 -	REPAIRS & MAINT	1,663.77	30,918.06
	A3537114	A -35-3-7110-4-54720 -	SERVICE CONTRAC	54.00	12,956.00
	A3537214	A -35-3-7200-4-54720 -	SERVICE CONTRAC	4,800.00	6,538.00
	A3567142	A -35-6-7140-2-52300 -3000	MISCELLANEOUS E	847.00	23,549.45
	A3567144	A -35-6-7140-4-54110 -	OFFICE SUPPLIES	611.89	2,000.15
	A3567144	A -35-6-7140-4-54180 -3000	OTHER SUPPLIES	67.16	7,355.08
	A3567144	A -35-6-7140-4-54520 -3000	GAS & OIL	1,035.55	3,656.68
	A3567144	A -35-6-7140-4-54689 -	EDUCATION	675.00	1,325.00
	A3567174	A -35-6-7171-4-54170 -	SPORTS SUPPLIES	278.82	14.20
	A3567174	A -35-6-7171-4-54180 -3000	OTHER SUPPLIES	1,102.87	1,501.10
	A3567174	A -35-6-7171-4-54610 -3000	REPAIRS & MAINT	981.37	13,234.57
	A3567194	A -35-6-7181-4-54110 -	OFFICE SUPPLIES	35.99	464.01
	A3567194	A -35-6-7181-4-54140 -3000	JANITORIAL SUPP	957.02	6,116.80
	A3567194	A -35-6-7181-4-54160 -3000	UNIFORMS	229.93	1,370.07
	A3567194	A -35-6-7181-4-54180 -3000	OTHER SUPPLIES	97.68	6,475.31
	A3567194	A -35-6-7181-4-54610 -3000	REPAIRS & MAINT	1,576.84	15,156.35
	A3567194	A -35-6-7181-4-54720 -	SERVICE CONTRAC	434.00	4,406.00
	A3567194	A -35-6-7181-4-54720 -3000	SERVICE CONTRAC	321.00	7,890.00
	A3567344	A -35-6-7340-4-54170 -	SPORTS SUPPLIES	173.67	4,133.49
	A3618034	A -36-1-8030-4-54720 -	SCPROF SERV SAR	5,000.00	.00
	A3618684	A -36-1-8687-4-54110 -	OFFICE SUPPLIES	19.95	2,825.99
	A3618684	A -36-1-8687-4-54720 -	SERVICE CONTRAC	184.58	2,188.12
	A3618684	A -36-1-8687-4-54720 -8020	SERVICE CONTRAC	9,783.00	.00
	A3618684	A -36-1-8687-4-54740 -	SERVICE CONTRAC	353.15	2,451.02
	A3638184	A -36-3-8180-4-54160 -	UNIFORMS	189.96	410.04
	A3638184	A -36-3-8180-4-54180 -	OTHER SUPPLIES	410.68	1,201.38
	A3638184	A -36-3-8180-4-54330 -	REPAIRS & MAINT	2,797.45	2,144.55
	A3638184	A -36-3-8180-4-54521 -	TIPPING FEES	2,893.92	3,800.00
	A3638184	A -36-3-8180-4-54700 -	TRANSPORTATION	1,160.00	825.00
	A3638184	A -36-3-8180-4-54720 -	SERVICE CONTRAC	1,840.00	35,826.00
	A3638194	A -36-3-8185-4-54180 -	OTHER SUPPLIES	1,595.00	905.00
	A3638194	A -36-3-8185-4-54520 -	GAS & OIL	1,651.51	9,363.87
	A3638564	A -36-3-8560-4-54520 -	GAS & OIL	582.05	5,950.33
	A3719068	A -37-1-9060-8-58011 -	VISION INSURANC	486.80	4,478.56
	A3729068	A -37-2-9060-8-58011 -	VISION INSURANC	316.42	3,164.20
	A3739068	A -37-3-9060-8-58011 -	VISION INSURANC	1,805.21	16,534.92
	A3749068	A -37-4-9060-8-58011 -	VISION INSURANC	608.50	10,150.80
	A3759068	A -37-5-9060-8-58011 -	VISION INSURANC	194.72	2,580.04
	A3769068	A -37-6-9060-8-58011 -	VISION INSURANC	170.38	1,606.41
	A3769068	A -37-6-9060-8-58011 -3000	VISION INSURANC	121.70	2,141.92
	E3475654	E -34-7-5650-4-54330 -	REPAIRS & MAINT	431.25	14,173.66
	E3475654	E -34-7-5650-4-54720 -	SERVICE CONTRAC	16,712.50	28,357.50
	E3577164	E -35-7-7160-4-54110 -	OFFICE SUPPLIES	249.95	1,415.61
	E3577164	E -35-7-7160-4-54140 -	JANITORIAL SUPP	289.32	19,890.55
	E3577164	E -35-7-7160-4-54201 -	BUSINESS EXPENS	544.74	30,952.17
	E3577164	E -35-7-7160-4-54202 -	CLIENT EXPENSES	2,223.47	7,776.53
	E3577164	E -35-7-7160-4-54230 -	DUES	1,495.00	2,400.00
	E3577164	E -35-7-7160-4-54510 -	REPAIRS & MAINT	29.99	3,910.03

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 61  
apinvent

CLERK: u101 BATCH: 3513

# ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
E3577164	E	-35-7-7160-4-54520	- GAS & OIL	73.26	444.00
E3577164	E	-35-7-7160-4-54522	- LICENSE/INSPECT	442.00	926.00
E3577164	E	-35-7-7160-4-54610	- REPAIRS & MAINT	3,038.37	153,196.74
E3577164	E	-35-7-7160-4-54650	- UTILITIES	2,490.15	90,769.60
E3577164	E	-35-7-7160-4-54670	- PHONES	271.07	7,651.58
E3577164	E	-35-7-7160-4-54720	- SERVICE CONTRAC	8,026.77	58,919.42
E3577164	E	-35-7-7160-4-54792	- MISCELLANEOUS	134.98	5,948.12
F3638334	F	-36-3-8330-4-54141	- CHEMICALS	1,108.90	442.50
F3638334	F	-36-3-8330-4-54180	- OTHER SUPPLIES	345.77	6,870.90
F3638334	F	-36-3-8330-4-54330	- REPAIRS & MAINT	570.38	44,586.36
F3638334	F	-36-3-8330-4-54520	- GAS & OIL	397.44	3,302.31
F3638334	F	-36-3-8330-4-54610	- REPAIRS & MAINT	3,406.77	8,780.26
F3638334	F	-36-3-8330-4-54670	- PHONES	.08	3,068.34
F3638334	F	-36-3-8330-4-54708	- LAB TESTING	1,982.00	1,000.00
F3638344	F	-36-3-8340-4-54520	- GAS & OIL	460.53	6,543.96
F3638352	F	-36-3-8341-2-52300	- MISCELLANEOUS E	249.00	9,751.00
F3638354	F	-36-3-8341-4-54100	- RUBBLE BLACKTOP	265.33	.00
F3638354	F	-36-3-8341-4-54160	- UNIFORMS	364.91	35.09
F3638354	F	-36-3-8341-4-54180	- OTHER SUPPLIES	257.59	53,404.47
F3638354	F	-36-3-8341-4-54510	- REPAIRS & MAINT	2,425.12	6,626.18
F3638354	F	-36-3-8341-4-54520	- GAS & OIL	247.83	14,340.39
F3739068	F	-37-3-9060-8-58011	- VISION INSURANC	472.60	4,291.64
G3638114	G	-36-3-8110-4-54180	- OTHER SUPPLIES	736.99	7,146.01
G3638114	G	-36-3-8110-4-54520	- GAS & OIL	783.96	2,444.45
G3638124	G	-36-3-8120-4-54180	- OTHER SUPPLIES	12.72	4,269.06
G3638124	G	-36-3-8120-4-54520	- GAS & OIL	628.80	5,836.75
G3739068	G	-37-3-9060-8-58011	- VISION INSURANC	229.21	2,637.08
H3043012	H	-30-4-3010-2-52000	-1247 CAPITAL PROJECT	595.00	.00
H3146952	H	-31-4-6950-2-52000	-1185 CAPITAL PROJECT	18,960.00	.00
H3156952	H	-31-5-6950-2-52000	-1278 CAPITAL PROJECT	83,896.00	.00
H3517142	H	-35-1-7140-2-52000	-1252 CAPITAL PROJECT	350.00	465,000.00
H3517142	H	-35-1-7140-2-52000	-1270 CAPITAL PROJECT	36,997.54	.00
H3638332	H	-36-3-8330-2-52000	-1167 CAPITAL PROJECT	786.50	1,393,500.00
H3638332	H	-36-3-8330-2-52000	-1249 CAPITAL PROJECT	145,150.50	.00
H3638332	H	-36-3-8330-2-52000	-1261 CAPITAL PROJECT	1,120.00	-132,152.79
Y3618664	Y	-36-1-8668-4-54494	-492 SHELTERS OF SAR	2,062.50	-2,062.50
Y3618664	Y	-36-1-8668-4-54929	-483 PITNEY MEADOWS	10,000.00	-10,000.00
Y3618684	Y	-36-1-8686-4-54720	-505 SERVICE CONTRAC	29.95	-59.90
Y3618689	Y	-36-1-8686-9-59089	-505 CONTRIBUTION TO	16,385.37	-16,385.37

REPORT TOTALS

704,501.29

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 62  
apinvent

CLERK: u101

YEAR PER	JNL						ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT							LINE DESC			
EFF DATE	JNL DESC	REF 1	REF 2	REF 3						
2022 4 10										
API E3577164-54720							SERVICE CONTRACTS - PROF SERV		1,100.00	
04/05/2022 W 22APR1		008027	220004	190911			03/19/2022			
POL E3577164-54720							SERVICE CONTRACTS - PROF SERV 4			1,100.00
04/05/2022 LIQ/INV		008027	220004	190911			03/19/2022 2022			
API E3577164-54720							SERVICE CONTRACTS - PROF SERV		1,125.00	
04/05/2022 W 22APR1		008027	220004	190912			03/26/2022			
POL E3577164-54720							SERVICE CONTRACTS - PROF SERV 4			1,125.00
04/05/2022 LIQ/INV		008027	220004	190912			03/26/2022 2022			
API E3577164-54720							SERVICE CONTRACTS - PROF SERV		1,300.00	
04/05/2022 W 22APR1		008027	220004	190913			03/12/2022			
POL E3577164-54720							SERVICE CONTRACTS - PROF SERV 4			1,300.00
04/05/2022 LIQ/INV		008027	220004	190913			03/12/2022 2022			
API E3475654-54720							SERVICE CONTRACTS - PROF SERV		4,200.00	
04/05/2022 W 22APR1		008027	220004	190914			03/12/2022			
POL E3475654-54720							SERVICE CONTRACTS - PROF SERV 4			4,200.00
04/05/2022 LIQ/INV		008027	220004	190914			03/12/2022 2022			
API E3475654-54720							SERVICE CONTRACTS - PROF SERV		4,200.00	
04/05/2022 W 22APR1		008027	220004	190915			03/19/2022			
POL E3475654-54720							SERVICE CONTRACTS - PROF SERV 4			4,200.00
04/05/2022 LIQ/INV		008027	220004	190915			03/19/2022 2022			
API E3475654-54720							SERVICE CONTRACTS - PROF SERV		4,200.00	
04/05/2022 W 22APR1		008027	220004	190916			03/26/2002			
POL E3475654-54720							SERVICE CONTRACTS - PROF SERV 4			4,200.00
04/05/2022 LIQ/INV		008027	220004	190916			03/26/2002 2022			
API A3143314-54961							SIGNS & POSTS		374.63	
04/05/2022 W 22APR1		000269		190917			16134710			
API A3031654-54610							REPAIRS & MAINTENANCE BUILDING		40.50	
04/05/2022 W 22APR1		007969	220010	190918			119331			
POL A3031654-54610							REPAIRS & MAINTENANCE BUILDING 4			40.50
04/05/2022 LIQ/INV		007969	220010	190918			119331 2022			
API A3537114-54720							SERVICE CONTRACTS - PROF SERV		54.00	
04/05/2022 W 22APR1		007969	220010	190919			119331			
POL A3537114-54720							SERVICE CONTRACTS - PROF SERV 4			54.00
04/05/2022 LIQ/INV		007969	220010	190919			119331 2022			
API A3567194-54720-3000							SERVICE CONTRACTS - PROF SERV		63.00	
04/05/2022 W 22APR1		007969	220010	190920			119331			
POL A3567194-54720-3000							SERVICE CONTRACTS - PROF SERV 4			63.00
04/05/2022 LIQ/INV		007969	220010	190920			119331 2022			
API A3031624-54720							SERVICE CONTRACTS - PROF SERV		72.00	
04/05/2022 W 22APR1		007969	220010	190921			119331			
POL A3031624-54720							SERVICE CONTRACTS - PROF SERV 4			72.00
04/05/2022 LIQ/INV		007969	220010	190921			119331 2022			
API A3031624-54720							SERVICE CONTRACTS - PROF SERV		72.00	
04/05/2022 W 22APR1		007969	220010	190922			119331			
POL A3031624-54720							SERVICE CONTRACTS - PROF SERV 4			72.00
04/05/2022 LIQ/INV		007969	220010	190922			119331 2022			
API A3143124-54720							SERVICE CONTRACTS - PROF SERV		58.50	

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 63  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		04/05/2022 W	22APR1	007969	220250	190923	592803,592817			
API	A3143414-54720						SERVICE CONTRACTS - PROF SERV		113.40	
		04/05/2022 W	22APR1	007969	220250	190923	592803,592817			
POL	A3143124-54720						SERVICE CONTRACTS - PROF SERV 4			58.50
		04/05/2022 LIQ/INV		007969	220250	190923	592803,592817 2022			
POL	A3143414-54720						SERVICE CONTRACTS - PROF SERV 4			113.40
		04/05/2022 LIQ/INV		007969	220250	190923	592803,592817 2022			
API	E3577164-54720						SERVICE CONTRACTS - PROF SERV		60.00	
		04/05/2022 W	22APR1	004140		190924	1418			
API	E3577164-54610						REPAIRS & MAINTENANCE BUILDING		330.00	
		04/05/2022 W	22APR1	002457		190925	03/09/2022			
API	H3156952-52000-1278						CAPITAL PROJECT OUTLAY		83,896.00	
		04/05/2022 W	22APR1	007534	210321	190926	CITY SAR			
POL	H3156952-52000-1278						CAPITAL PROJECT OUTLAY 4			83,896.00
		04/05/2022 LIQ/INV		007534	210321	190926	CITY SAR 2021			
API	A3143124-54510						REPAIRS & MAINTENANCE VEHICLE		250.00	
		04/05/2022 W	22APR1	005045		190927	02/28/2022			
API	A3537114-54510						REPAIRS & MAINTENANCE VEHICLE		55.14	
		04/05/2022 W	22APR1	002785		190928	S1100			
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		1,477.50	
		04/05/2022 W	22APR1	002785		190928	S1100			
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		1,136.12	
		04/05/2022 W	22APR1	002785	220076	190929	S1100			
API	A3335124-54510						REPAIRS & MAINTENANCE VEHICLE		568.06	
		04/05/2022 W	22APR1	002785	220076	190929	S1100			
POL	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE 4			1,136.12
		04/05/2022 LIQ/INV		002785	220076	190929	S1100 2022			
POL	A3335124-54510						REPAIRS & MAINTENANCE VEHICLE 4			568.06
		04/05/2022 LIQ/INV		002785	220076	190929	S1100 2022			
API	A3335124-54510						REPAIRS & MAINTENANCE VEHICLE		568.05	
		04/05/2022 W	22APR1	002785	220076	190930	S100			
POL	A3335124-54510						REPAIRS & MAINTENANCE VEHICLE 4			568.05
		04/05/2022 LIQ/INV		002785	220076	190930	S100 2022			
API	A3031444-54510						REPAIRS & MAINTENANCE VEHICLE Y		696.04	
		04/05/2022 W	22APR1	002785		190931	S1100			
API	A3021314-54110						OFFICE SUPPLIES		75.00	
		04/05/2022 W	22APR1	000070		190932	03/15/2022			
API	A3143414-54110						OFFICE SUPPLIES		400.00	
		04/05/2022 W	22APR1	000070		190933	47237			
API	A3143414-54150						EMS SUPPLIES		1,075.00	
		04/05/2022 W	22APR1	000070		190933	47237			
API	A3143124-54180						OTHER SUPPLIES		400.00	
		04/05/2022 W	22APR1	000070		190933	47237			
API	A3143124-54180						OTHER SUPPLIES		48.94	
		04/05/2022 W	22APR1	005580		190934	53957			
API	A3143314-54332						MATERIALS & REPAIRS TRAFFIC LT		32.64	
		04/05/2022 W	22APR1	005400		190935	2581569			
API	A3031654-54210						GARAGE SUPPLIES		428.09	
		04/05/2022 W	22APR1	005400		190936	4218081			

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 64  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3031624-54610	04/05/2022 W	22APR1	008893		190937	REPAIRS & MAINTENANCE BUILDING 1948		60.00	
API	A3031624-54610	04/05/2022 W	22APR1	008893		190938	REPAIRS & MAINTENANCE BUILDING 1948		300.00	
API	A3031654-54180	04/05/2022 W	22APR1	000031		190939	OTHER SUPPLIES 271		5.84	
API	A3031654-54610	04/05/2022 W	22APR1	000031		190940	REPAIRS & MAINTENANCE BUILDING 271		5.97	
API	A3537114-54330	04/05/2022 W	22APR1	000031		190941	REPAIRS & MAINTENANCE EQUIPMEN 271		6.54	
API	A3031624-54180	04/05/2022 W	22APR1	000031		190942	OTHER SUPPLIES 271		14.39	
API	E3577164-54140	04/05/2022 W	22APR1	000031		190943	JANITORIAL SUPPLIES 662		22.12	
API	A3031654-54180	04/05/2022 W	22APR1	000031		190944	OTHER SUPPLIES 271		25.18	
API	A3537114-54180	04/05/2022 W	22APR1	000031		190945	OTHER SUPPLIES 271		26.98	
API	A3567174-54610-3000	04/05/2022 W	22APR1	000031		190946	REPAIRS & MAINTENANCE BUILDING 271		27.03	
API	A3537114-54180	04/05/2022 W	22APR1	000031		190947	OTHER SUPPLIES 271		30.53	
API	A3335014-54180	04/05/2022 W	22APR1	000031		190948	OTHER SUPPLIES 271		31.98	
API	A3335014-54180	04/05/2022 W	22APR1	000031		190949	OTHER SUPPLIES 271		31.99	
API	A3567194-54180-3000	04/05/2022 W	22APR1	000031		190950	OTHER SUPPLIES 271		34.53	
API	A3031624-54610	04/05/2022 W	22APR1	000031		190951	REPAIRS & MAINTENANCE BUILDING 271		37.36	
API	G3638114-54180	04/05/2022 W	22APR1	000031		190952	OTHER SUPPLIES 271		38.68	
API	A3335654-54180	04/05/2022 W	22APR1	000031		190955	OTHER SUPPLIES 271		43.98	
API	A3335014-54180	04/05/2022 W	22APR1	000031		190956	OTHER SUPPLIES 271		49.47	
API	A3567174-54180-3000	04/05/2022 W	22APR1	000031		190957	OTHER SUPPLIES 271		50.10	
API	A3537114-54610	04/05/2022 W	22APR1	000031		190958	REPAIRS & MAINTENANCE BUILDING 271		52.72	
API	A3031654-54610	04/05/2022 W	22APR1	000031		190959	REPAIRS & MAINTENANCE BUILDING 271		78.57	
API	A3537114-54180	04/05/2022 W	22APR1	000031		190960	OTHER SUPPLIES 271		94.76	
API	A3567174-54180-3000	04/05/2022 W	22APR1	000031		190961	OTHER SUPPLIES 271		115.56	
API	A3537114-54330	04/05/2022 W	22APR1	000031		190962	REPAIRS & MAINTENANCE EQUIPMEN 271		137.96	
API	A3335014-54180						OTHER SUPPLIES		151.94	

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 65  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		04/05/2022 W	22APR1	000031		190963	271			
API	A3031594-54610	04/05/2022 W	22APR1	002048		190964	REPAIRS & MAINTENANCE BUILDING		150.00	
API	A3567194-54610-3000	04/05/2022 W	22APR1	002048		190965	271		160.00	
API	A3143414-54330	04/05/2022 W	22APR1	000033		190966	REPAIRS & MAINTENANCE EQUIPMEN		139.17	
API	A3335014-54330	04/05/2022 W	22APR1	000033		190967	FIRE		255.55	
API	A3143414-54330	04/05/2022 W	22APR1	000033		190968	REPAIRS & MAINTENANCE EQUIPMEN		317.25	
API	A3537114-54180	04/05/2022 W	22APR1	007550		190969	FIRE		16.98	
API	A3031494-54110	04/05/2022 W	22APR1	007550		190970	OTHER SUPPLIES		25.80	
API	A3335124-54180	04/05/2022 W	22APR1	007550		190971	A272JK82AK683L		29.95	
API	A3335014-54180	04/05/2022 W	22APR1	007550		190972	OFFICE SUPPLIES		29.98	
API	A3031654-54180	04/05/2022 W	22APR1	007550		190973	OTHER SUPPLIES		30.65	
API	A3051414-54573	04/05/2022 W	22APR1	007550		190974	A272JK82AK683L		30.89	
API	F3638334-54180	04/05/2022 W	22APR1	007550		190975	RISK-SAFETY PROGRAMMING		31.96	
API	F3638354-54180	04/05/2022 W	22APR1	007550		190976	AlVOYW9NANCU0Y		38.60	
API	A3021692-52230	04/05/2022 W	22APR1	007550		190977	OTHER SUPPLIES		41.43	
API	A3021692-52230	04/05/2022 W	22APR1	007550		190979	A272JK82AK683L		67.99	
API	F3638354-54180	04/05/2022 W	22APR1	007550		190980	HARDWARE		78.51	
API	A3537114-54180	04/05/2022 W	22APR1	007550		190981	AlVOYW9N1NCU0Y		80.00	
API	A3031494-54110	04/05/2022 W	22APR1	007550		190982	OTHER SUPPLIES		98.22	
API	F3638354-54180	04/05/2022 W	22APR1	007550		190983	A272JK82AK683L		140.48	
API	A3021314-54110	04/05/2022 W	22APR1	007550		190984	OFFICE SUPPLIES		159.99	
API	A3031494-54110	04/05/2022 W	22APR1	007550		190985	AlVOYW9N1NCU0Y		200.68	
API	F3638334-54330	04/05/2022 W	22APR1	007550		190986	OFFICE SUPPLIES		224.40	
API	F3638334-54330	04/05/2022 W	22APR1	007550		190987	REPAIRS & MAINTENANCE EQUIPMEN		268.00	
API	A3335014-54180	04/05/2022 W	22APR1	007550		190988	A272JK82AK683L		301.50	

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 66  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3031652-52300	04/05/2022 W	22APR1	007550		190989	MISCELLANEOUS EQUIPMENT A272JK82AK683L		307.09	
API	A3335014-54180	04/05/2022 W	22APR1	007550		190990	OTHER SUPPLIES A272JK82AK683L		310.60	
API	A3335014-54180	04/05/2022 W	22APR1	007550		190991	OTHER SUPPLIES A272JK82AK683L		339.18	
API	A3021692-52230	04/05/2022 W	22APR1	007550		190992	HARDWARE A1VOYW9N1NCU0Y		339.98	
API	A3143124-54180	04/05/2022 W	22APR1	007550		190993	OTHER SUPPLIES A2XFHY90KS1Y21		463.59	
API	A3051414-54720	04/05/2022 W	22APR1	009071	220083	190994	SERVICE CONTRACTS - PROF SERV 42361		143.22	
POL	A3051414-54720	04/05/2022 LIQ/INV	009071	220083		190994	SERVICE CONTRACTS - PROF SERV 4 42361	2022		143.22
API	A3567174-54170	04/05/2022 W	22APR1	006486		190995	SPORTS SUPPLIES 03/21/2022		101.70	
API	A3567344-54170	04/05/2022 W	22APR1	006486		190995	SPORTS SUPPLIES 03/21/2022		173.67	
API	E3577164-54610	04/05/2022 W	22APR1	002188		190996	REPAIRS & MAINTENANCE BUILDING 02/25/2022		1,785.91	
API	E3577164-54610	04/05/2022 W	22APR1	002188		190997	REPAIRS & MAINTENANCE BUILDING 02/28/2022		352.50	
API	E3577164-54610	04/05/2022 W	22APR1	002188		190998	REPAIRS & MAINTENANCE BUILDING 03/14/2022		569.96	
API	E3577164-54201	04/05/2022 W	22APR1	007337		190999	BUSINESS EXPENSE/SALES MARCH MIELAGE		86.81	
API	A3143324-54160	04/05/2022 W	22APR1	007314		191000	UNIFORMS CLOTHING REIMB		149.95	
API	E3577164-54720	04/05/2022 W	22APR1	008748	220313	191001	SERVICE CONTRACTS - PROF SERV 02/17/2022		2,205.00	
POL	E3577164-54720	04/05/2022 LIQ/INV	008748	220313		191001	SERVICE CONTRACTS - PROF SERV 4 02/17/2022	2022		2,205.00
API	H3517142-52000-1270	04/05/2022 W	22APR1	000113	200401	191002	CAPITAL PROJECT OUTLAY MISSING SIDEWALK LINKS		2,153.25	
POL	H3517142-52000-1270	04/05/2022 LIQ/INV	000113	200401		191002	CAPITAL PROJECT OUTLAY MISSING SIDEWALK LINKS	4 2020		2,153.25
API	H3517142-52000-1270	04/05/2022 W	22APR1	000113	200401	191003	CAPITAL PROJECT OUTLAY MISSING SIDEWALK LINKS		34,844.29	
POL	H3517142-52000-1270	04/05/2022 LIQ/INV	000113	200401		191003	CAPITAL PROJECT OUTLAY MISSING SIDEWALK LINKS	4 2020		34,844.29
API	E3577164-54202	04/05/2022 W	22APR1	007435		191004	CLIENT EXPENSES 03/11-03/13/2022		1,220.40	
API	A3143124-54160	04/05/2022 W	22APR1	007654		191005	UNIFORMS CLOTHING REIMB		232.63	
API	E3577164-54522	04/05/2022 W	22APR1	000086		191006	LICENSE/INSPECTION/REGISTRATIO 00012636		442.00	
API	A3143124-54180	04/05/2022 W	22APR1	005228	220310	191007	OTHER SUPPLIES 03/21/2022		162.61	
POL	A3143124-54180						OTHER SUPPLIES	4		162.61



03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 67  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		04/05/2022	LIQ/INV	005228	220310	191007	03/21/2022	2022		
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		765.27	
		04/05/2022	W 22APR1	003152		191008	SARAT031			
API	A3031644-54612						ARTS CENTER REPAIRS & MAIN		1,265.85	
		04/05/2022	W 22APR1	007426	220015	191009	CITSAR			
POL	A3031644-54612						ARTS CENTER REPAIRS & MAIN	4		1,265.85
		04/05/2022	LIQ/INV	007426	220015	191009	CITSAR	2022		
API	A3031654-54610						REPAIRS & MAINTENANCE BUILDING		172.00	
		04/05/2022	W 22APR1	007426	220015	191010	CITSAR			
POL	A3031654-54610						REPAIRS & MAINTENANCE BUILDING	4		172.00
		04/05/2022	LIQ/INV	007426	220015	191010	CITSAR	2022		
API	A3567174-54610-3000						REPAIRS & MAINTENANCE BUILDING		258.00	
		04/05/2022	W 22APR1	007426	220015	191011	CITSAR			
POL	A3567174-54610-3000						REPAIRS & MAINTENANCE BUILDING	4		258.00
		04/05/2022	LIQ/INV	007426	220015	191011	CITSAR	2022		
API	A3567194-54720-3000						SERVICE CONTRACTS - PROF SERV		258.00	
		04/05/2022	W 22APR1	007426	220014	191012	CITSAR			
POL	A3567194-54720-3000						SERVICE CONTRACTS - PROF SERV	4		258.00
		04/05/2022	LIQ/INV	007426	220014	191012	CITSAR	2022		
API	A3031624-54610						REPAIRS & MAINTENANCE BUILDING		371.49	
		04/05/2022	W 22APR1	007426	220015	191013	CITSAR			
POL	A3031624-54610						REPAIRS & MAINTENANCE BUILDING	4		371.49
		04/05/2022	LIQ/INV	007426	220015	191013	CITSAR	2022		
API	A3031634-54610						VC REPAIRS & MAINTENANCE BUILD		805.12	
		04/05/2022	W 22APR1	007426		191014	CITSAR			
API	A3143124-54160						UNIFORMS		409.96	
		04/05/2022	W 22APR1	006284		191015	CLOTHING REIMB			
API	A3335014-54180						OTHER SUPPLIES		65.00	
		04/05/2022	W 22APR1	002121		191016	1016537			
API	A3537114-54510						REPAIRS & MAINTENANCE VEHICLE		590.03	
		04/05/2022	W 22APR1	000143		191017	7606			
API	G3638114-54180						OTHER SUPPLIES		35.31	
		04/05/2022	W 22APR1	000139		191018	3691			
API	E3577164-54720						SERVICE CONTRACTS - PROF SERV		635.79	
		04/05/2022	W 22APR1	000417	220005	191019	28-25070 4			
POL	E3577164-54720						SERVICE CONTRACTS - PROF SERV	4		635.79
		04/05/2022	LIQ/INV	000417	220005	191019	28-25070 4	2022		
API	A3021314-54110						OFFICE SUPPLIES		9.66	
		04/05/2022	W 22APR1	002948		191020	6731216			
API	A3021692-52230						HARDWARE		347.38	
		04/05/2022	W 22APR1	002948		191021	6731216			
API	A3335014-54180						OTHER SUPPLIES		3,251.80	
		04/05/2022	W 22APR1	001935	220036	191022	101477			
API	A3335124-54180						OTHER SUPPLIES		2,000.00	
		04/05/2022	W 22APR1	001935	220036	191022	101477			
POL	A3335014-54180						OTHER SUPPLIES	4		3,251.80
		04/05/2022	LIQ/INV	001935	220036	191022	101477	2022		
POL	A3335124-54180						OTHER SUPPLIES	4		2,000.00
		04/05/2022	LIQ/INV	001935	220036	191022	101477	2022		



03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 68  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	E3577164-54520	04/05/2022 W	22APR1	000128		191023	GAS & OIL SNOW BLOWER GAS		8.10	
API	F3638334-54708	04/05/2022 W	22APR1	000149	220017	191024	LAB TESTING 03/21/2022		1,982.00	
POL	F3638334-54708	04/05/2022 LIQ/INV		000149	220017	191024	LAB TESTING 03/21/2022	4 2022		1,982.00
API	A3143012-52200	04/05/2022 W	22APR1	007709	210580	191025	OFFICE EQUIPMENT SO 41384		527.00	
API	A3143032-52200	04/05/2022 W	22APR1	007709	210580	191025	OFFICE EQUIPMENT SO 41384		3,481.00	
POL	A3143012-52200	04/05/2022 LIQ/INV		007709	210580	191025	OFFICE EQUIPMENT SO 41384	4 2021		527.00
POL	A3143032-52200	04/05/2022 LIQ/INV		007709	210580	191025	OFFICE EQUIPMENT SO 41384	4 2021		3,481.00
API	A3031444-54250	04/05/2022 W	22APR1	001364		191026	CONFERENCE REGISTRATION TRAINING SWPP K. TIEDEMANN		225.00	
API	A3638184-54521	04/05/2022 W	22APR1	001155	220035	191027	TIPPING FEES 6910-18324018		2,893.92	
API	A3638184-54700	04/05/2022 W	22APR1	001155	220035	191027	TRANSPORTATION 6910-18324018		1,160.00	
API	A3638184-54180	04/05/2022 W	22APR1	001155		191027	OTHER SUPPLIES 6910-18324018		400.00	
POL	A3638184-54521	04/05/2022 LIQ/INV		001155	220035	191027	TIPPING FEES 6910-18324018	4 2022		2,893.92
POL	A3638184-54700	04/05/2022 LIQ/INV		001155	220035	191027	TRANSPORTATION 6910-18324018	4 2022		1,560.00
API	H3043012-52000-1247	04/05/2022 W	22APR1	000152	210338	191028	CAPITAL PROJECT OUTLAY 121200		595.00	
POL	H3043012-52000-1247	04/05/2022 LIQ/INV		000152	210338	191028	CAPITAL PROJECT OUTLAY 121200	4 2021		595.00
API	H3638332-52000-1167	04/05/2022 W	22APR1	000152	200728	191029	CAPITAL PROJECT OUTLAY 120295		786.50	
POL	H3638332-52000-1167	04/05/2022 LIQ/INV		000152	200728	191029	CAPITAL PROJECT OUTLAY 120295	4 2020		786.50
API	A3739068-58011	04/05/2022 W	22APR1	000003		191030	VISION INSURANCE 268 DPW		1,533.42	
API	A3769068-58011-3000	04/05/2022 W	22APR1	000003		191030	VISION INSURANCE 268 DPW		121.70	
API	F3739068-58011	04/05/2022 W	22APR1	000003		191030	VISION INSURANCE 268 DPW		121.70	
API	G3739068-58011	04/05/2022 W	22APR1	000003		191030	VISION INSURANCE 268 DPW		121.70	
API	A3011478-58011	04/05/2022 W	22APR1	000003		191031	VISION INSURANCE NB365 CITY HALL & ADMIN		24.34	
API	A3719068-58011	04/05/2022 W	22APR1	000003		191031	VISION INSURANCE NB365 CITY HALL & ADMIN		486.80	
API	A3729068-58011	04/05/2022 W	22APR1	000003		191031	VISION INSURANCE NB365 CITY HALL & ADMIN		316.42	
API	A3739068-58011	04/05/2022 W	22APR1	000003		191031	VISION INSURANCE		271.79	

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 69  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3749068-58011	04/05/2022 W	22APR1	000003		191031	NB365 CITY HALL & ADMIN VISION INSURANCE		608.50	
API	A3759068-58011	04/05/2022 W	22APR1	000003		191031	NB365 CITY HALL & ADMIN VISION INSURANCE		194.72	
API	A3769068-58011	04/05/2022 W	22APR1	000003		191031	NB365 CITY HALL & ADMIN VISION INSURANCE		170.38	
API	F3739068-58011	04/05/2022 W	22APR1	000003		191031	NB365 CITY HALL & ADMIN VISION INSURANCE		350.90	
API	G3739068-58011	04/05/2022 W	22APR1	000003		191031	NB365 CITY HALL & ADMIN VISION INSURANCE		107.51	
API	H3638332-52000-1261	04/05/2022 W	22APR1	000003		191031	NB365 CITY HALL & ADMIN CAPITAL PROJECT OUTLAY		1,120.00	
POL	H3638332-52000-1261	04/05/2022 W	22APR1	000137	210290	191032	21.1558 CAPITAL PROJECT OUTLAY	4		1,120.00
API	A3143314-54961	04/05/2022 LIQ/INV		000137	210290	191032	21.1558 SIGNS & POSTS	2021	93.44	
POL	A3143314-54961	04/05/2022 W	22APR1	004782	220293	191033	SARASPRI SIGNS & POSTS	4		93.44
API	A3143314-54961	04/05/2022 LIQ/INV		004782	220293	191033	SARASPRI SIGNS & POSTS	2022	93.44	
API	A3143314-54961	04/05/2022 W	22APR1	004782		191034	SARASPRI SIGNS & POSTS		138.33	
POL	A3143314-54961	04/05/2022 W	22APR1	004782	220314	191035	SARASPRI SIGNS & POSTS	4		138.33
API	A3031654-54330	04/05/2022 LIQ/INV		004782	220314	191035	SARASPRI REPAIRS & MAINTENANCE EQUIPMEN	2022	149.95	
API	A3567142-52300-3000	04/05/2022 W	22APR1	000172		191036	SSCI05 MISCELLANEOUS EQUIPMENT		847.00	
API	A3143414-54471	04/05/2022 W	22APR1	004687		191037	0003084 EMS TRAINING		13,846.00	
POL	A3143414-54471	04/05/2022 W	22APR1	004589	220249	191038	2022 2ND INSTALLMENT EMS TRAINING	4		13,846.00
API	A3021694-54720	04/05/2022 LIQ/INV		004589	220249	191038	2022 2ND INSTALLMENT SERVICE CONTRACTS - PROF SERV	2022	2,008.80	
API	A3143122-52200	04/05/2022 W	22APR1	008753		191039	SMP-COS003 OFFICE EQUIPMENT		3,060.30	
POL	A3143122-52200	04/05/2022 W	22APR1	008403	210579	191040	2503995-2 OFFICE EQUIPMENT	4		3,060.00
API	A3143124-54160	04/05/2022 LIQ/INV		008403	210579	191040	2503995-2 UNIFORMS	2021	98.00	
POL	A3143124-54160	04/05/2022 W	22APR1	007643	220267	191041	SUPPLIES UNIFORMS	4		98.00
API	A3143122-52620	04/05/2022 LIQ/INV		007643	220267	191041	SUPPLIES POLICE EQUIPMENT	2022	139.00	
POL	A3143122-52620	04/05/2022 W	22APR1	007643	220071	191042	535353606 POLICE EQUIPMENT	4		139.00
API	A3143122-52620	04/05/2022 LIQ/INV		007643	220071	191042	535353606 POLICE EQUIPMENT	2022	139.00	
		04/05/2022 W	22APR1	007643	220069	191043	53535306			

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 70  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
POL	A3143122-52620	04/05/2022	LIQ/INV	007643	220069	191043	POLICE EQUIPMENT 53535306	4 2022		139.00
API	A3143122-52620	04/05/2022	W 22APR1	007643	220068	191044	POLICE EQUIPMENT 53536106		139.00	
POL	A3143122-52620	04/05/2022	LIQ/INV	007643	220068	191044	POLICE EQUIPMENT 53536106	4 2022		139.00
API	A3143122-52620	04/05/2022	W 22APR1	007643	220067	191045	POLICE EQUIPMENT 53536006		139.00	
POL	A3143122-52620	04/05/2022	LIQ/INV	007643	220067	191045	POLICE EQUIPMENT 53536006	4 2022		139.00
API	A3143122-52620	04/05/2022	W 22APR1	007643	220066	191047	POLICE EQUIPMENT 53535806		139.00	
POL	A3143122-52620	04/05/2022	LIQ/INV	007643	220066	191047	POLICE EQUIPMENT 53535806	4 2022		139.00
API	A3143122-52620	04/05/2022	W 22APR1	007643	220065	191048	POLICE EQUIPMENT 53535706		139.00	
POL	A3143122-52620	04/05/2022	LIQ/INV	007643	220065	191048	POLICE EQUIPMENT 53535706	4 2022		139.00
API	A3143124-54979	04/05/2022	W 22APR1	004902		191049	HORSE CARE TUTT		260.00	
API	A3031494-54110	04/05/2022	W 22APR1	000001		191050	OFFICE SUPPLIES ENGINEERING		7.38	
API	A3011474-54120	04/05/2022	W 22APR1	000001		191051	POSTAGE C. SALVO		9.25	
API	Y3618689-59089-505	04/05/2022	W 22APR1	000001		191052	CONTRIBUTION TO CITY FOR ADMIN PAYROLL	Y	16,385.37	
API	A3051414-54120	04/05/2022	W 22APR1	000001		191053	POSTAGE L. RIBIS		16.05	
API	A3011474-54120	04/05/2022	W 22APR1	000001		191054	POSTAGE C. SALVO		108.71	
API	A3143412-52610	04/05/2022	W 22APR1	008844		191055	FIREFIGHTERS EQUIPMENT 03/05/2022		3,433.50	
API	A3143414-54510	04/05/2022	W 22APR1	007561	220275	191056	REPAIRS & MAINTENANCE VEHICLE 2107		353.56	
POL	A3143414-54510	04/05/2022	LIQ/INV	007561	220275	191056	REPAIRS & MAINTENANCE VEHICLE 2107	4 2022		353.56
API	F3638334-54330	04/05/2022	W 22APR1	003084		191057	REPAIRS & MAINTENANCE EQUIPMEN 57289		58.38	
API	E3475654-54720	04/05/2022	W 22APR1	000197		191058	SERVICE CONTRACTS - PROF SERV 02/28/2022		4,112.50	
API	A3143124-54160	04/05/2022	W 22APR1	000198		191059	UNIFORMS 1001581618		2.81	
API	A3143124-54160	04/05/2022	W 22APR1	000198	210460	191060	UNIFORMS UNIFORM/LAMKINS		30.53	
POL	A3143124-54160	04/05/2022	LIQ/INV	000198	210460	191060	UNIFORMS UNIFORM/LAMKINS	4 2021		30.53
API	A3143624-54160	04/05/2022	W 22APR1	000198	220238	191061	UNIFORMS 1001581618		38.25	
POL	A3143624-54160						UNIFORMS	4		38.25

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 71  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		04/05/2022	LIQ/INV	000198	220238	191061	1001581618	2022		
API	A3143624-54160						UNIFORMS		38.25	
		04/05/2022	W 22APR1	000198	220238	191062	1001581618			
POL	A3143624-54160						UNIFORMS	4		38.25
		04/05/2022	LIQ/INV	000198	220238	191062	1001581618	2022		
API	A3143124-54160						UNIFORMS		44.22	
		04/05/2022	W 22APR1	000198	210342	191063	1001581618			
POL	A3143124-54160						UNIFORMS	4		44.22
		04/05/2022	LIQ/INV	000198	210342	191063	1001581618	2021		
API	A3143124-54160						UNIFORMS		62.74	
		04/05/2022	W 22APR1	000198	220287	191064	1001581618			
POL	A3143124-54160						UNIFORMS	4		62.74
		04/05/2022	LIQ/INV	000198	220287	191064	1001581618	2022		
API	A3143624-54160						UNIFORMS		76.50	
		04/05/2022	W 22APR1	000198	220238	191065	1001581618			
POL	A3143624-54160						UNIFORMS	4		76.50
		04/05/2022	LIQ/INV	000198	220238	191065	1001581618	2022		
API	A3143124-54160						UNIFORMS		84.00	
		04/05/2022	W 22APR1	000198	220028	191066	1001581618			
POL	A3143124-54160						UNIFORMS	4		84.00
		04/05/2022	LIQ/INV	000198	220028	191066	1001581618	2022		
API	A3143124-54160						UNIFORMS		153.23	
		04/05/2022	W 22APR1	000198	210460	191067	1001581618			
POL	A3143124-54160						UNIFORMS	4		153.23
		04/05/2022	LIQ/INV	000198	210460	191067	1001581618	2021		
API	A3143124-54160						UNIFORMS		166.91	
		04/05/2022	W 22APR1	000198	220287	191068	1001581618			
POL	A3143124-54160						UNIFORMS	4		166.91
		04/05/2022	LIQ/INV	000198	220287	191068	1001581618	2022		
API	A3143124-54160						UNIFORMS		181.40	
		04/05/2022	W 22APR1	000198	220265	191069	1001581618			
POL	A3143124-54160						UNIFORMS	4		181.40
		04/05/2022	LIQ/INV	000198	220265	191069	1001581618	2022		
API	A3143124-54160						UNIFORMS		283.50	
		04/05/2022	W 22APR1	000198	210442	191070	1001581618			
POL	A3143124-54160						UNIFORMS	4		283.50
		04/05/2022	LIQ/INV	000198	210442	191070	1001581618	2021		
API	A3143124-54160						UNIFORMS		353.95	
		04/05/2022	W 22APR1	000198	220269	191071	1001581618			
POL	A3143124-54160						UNIFORMS	4		353.95
		04/05/2022	LIQ/INV	000198	220269	191071	1001581618	2022		
API	A3051354-54721						SERVIEC CONTRACTS APPRAISAL		5,000.00	
		04/05/2022	W 22APR1	005577	210077	191072	ADDENDUM FIVE			
POL	A3051354-54721						SERVIEC CONTRACTS APPRAISAL	4		5,000.00
		04/05/2022	LIQ/INV	005577	210077	191072	ADDENDUM FIVE	2021		
API	A3051354-54721						SERVIEC CONTRACTS APPRAISAL		1,000.00	
		04/05/2022	W 22APR1	005577	220072	191073	ADDENDUM SIX			
POL	A3051354-54721						SERVIEC CONTRACTS APPRAISAL	4		1,000.00
		04/05/2022	LIQ/INV	005577	220072	191073	ADDENDUM SIX	2022		

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 72  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3537114-54180	04/05/2022 W	22APR1	009087		191074	OTHER SUPPLIES		450.00	
API	A3618684-54720	04/05/2022 W	22APR1	000376		191075	PLAQUE REIMBURSEMENT			
API	A3051414-54490	04/05/2022 W	22APR1	000376		191076	SERVICE CONTRACTS - PROF SERV		184.58	
API	A3031444-54520	04/05/2022 W	22APR1	006207		191077	1097215			
API	A3051354-54520	04/05/2022 W	22APR1	006207		191077	GENERAL ADVERTISING		234.00	
API	A3031444-54520	04/05/2022 W	22APR1	006207		191077	137311 SUBSCRIPTION			
API	A3051354-54520	04/05/2022 W	22APR1	006207		191077	GAS & OIL		216.89	
API	A3113624-54520	04/05/2022 W	22APR1	006207		191077	2489244		25.12	
API	A3143124-54520	04/05/2022 W	22APR1	006207		191077	GAS & OIL		148.96	
API	A3143124-54520	04/05/2022 W	22APR1	006207		191077	2489244		7,477.87	
API	A3143124-54520	04/05/2022 W	22APR1	006207		191077	GAS & OIL		1,758.08	
API	A3143124-54520	04/05/2022 W	22APR1	006207		191078	2489244		1,462.27	
API	A3143414-54520	04/05/2022 W	22APR1	006207		191078	GAS & OIL		2,746.21	
API	A3335014-54520	04/05/2022 W	22APR1	006207		191078	2489244		1,004.92	
API	A3335124-54520	04/05/2022 W	22APR1	006207		191078	GAS & OIL		812.75	
API	A3567144-54520-3000	04/05/2022 W	22APR1	006207		191078	2489244		65.16	
API	E3577164-54520	04/05/2022 W	22APR1	006207		191078	GAS & OIL		397.44	
API	F3638334-54520	04/05/2022 W	22APR1	006207		191078	2489244		460.53	
API	F3638344-54520	04/05/2022 W	22APR1	006207		191078	GAS & OIL		353.88	
API	G3638114-54520	04/05/2022 W	22APR1	006207		191078	2489244		293.94	
API	G3638124-54520	04/05/2022 W	22APR1	006207		191078	GAS & OIL		41.22	
API	A3031624-54610	04/05/2022 W	22APR1	000189		191079	REPAIRS & MAINTENANCE BUILDING		61.16	
API	A3143312-52802	04/05/2022 W	22APR1	000189		191080	800013294			
API	A3537114-54180	04/05/2022 W	22APR1	000189		191081	TOOLS & EQUIPMENT		68.87	
API	A3537114-54180	04/05/2022 W	22APR1	000189		191082	845177179		83.28	
API	A3335014-54180	04/05/2022 W	22APR1	000189		191083	OTHER SUPPLIES		115.68	
API	A3031624-54180	04/05/2022 W	22APR1	000189		191084	800013294		128.82	
API	A3143124-54510	04/05/2022 W	22APR1	000189		191085	OTHER SUPPLIES		130.56	
API	A3031624-54140	04/05/2022 W	22APR1	000189		191085	REPAIRS & MAINTENANCE VEHICLE		225.46	
							845177179			
							JANITORIAL SUPPLIES			

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 73  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3143124-54510	04/05/2022 W	22APR1	000189		191086	800013294			
API	A3537114-54180	04/05/2022 W	22APR1	000189		191087	REPAIRS & MAINTENANCE VEHICLE		237.21	
API	A3031654-54180	04/05/2022 W	22APR1	000189		191088	845177179			
API	A3537114-54330	04/05/2022 W	22APR1	002893		191089	OTHER SUPPLIES		320.78	
API	A3537114-54330	04/05/2022 W	22APR1	000191		191090	800013294			
API	A3537114-54330	04/05/2022 W	22APR1	000191		191090	OTHER SUPPLIES		519.89	
API	A3567174-54180-3000	04/05/2022 W	22APR1	000191		191091	01/06/2022			
API	A3537114-54330	04/05/2022 W	22APR1	000191		191091	REPAIRS & MAINTENANCE EQUIPMEN		45.08	
API	A3537114-54330	04/05/2022 W	22APR1	000191		191091	48300			
API	A3537114-54330	04/05/2022 W	22APR1	000191		191091	REPAIRS & MAINTENANCE EQUIPMEN		174.19	
API	A3537114-54330	04/05/2022 W	22APR1	000191		191091	48300			
API	F3638334-54180	04/05/2022 W	22APR1	000191		191092	OTHER SUPPLIES		937.21	
API	A046-42051	04/05/2022 W	22APR1	000191		191093	48300			
API	A046-42001	04/05/2022 W	22APR1	000191		191093	REPAIRS & MAINTENANCE EQUIPMEN		2,380.77	
API	A3143414-54150	04/05/2022 W	22APR1	000199		191094	48300			
API	A3143634-54111	04/05/2022 W	22APR1	008885		191095	OTHER SUPPLIES		157.53	
API	A3143634-54111	04/05/2022 W	22APR1	008885		191095	015432			
API	A3143634-54111	04/05/2022 W	22APR1	008885		191095	REC PROG CLINIC FEES		276.00	
API	A3143634-54111	04/05/2022 W	22APR1	006100	210189	191098	PICKLEBALL SPLIT			
API	A3143634-54111	04/05/2022 W	22APR1	006100	210189	191098	RECREATIONAL FEES		342.00	
POL	A3143414-54150	04/05/2022 LIQ/INV		006100	210189	191098	PICKLEBALL SPLIT			
POL	A3143634-54111	04/05/2022 LIQ/INV		006100	210189	191098	EMS SUPPLIES		220.13	
API	A3143414-54610	04/05/2022 W	22APR1	008388		191099	21521799			
API	H3146952-52000-1185	04/05/2022 W	22APR1	006146	210360	191101	MEDICAL SUPPLIES		87.31	
POL	H3146952-52000-1185	04/05/2022 W	22APR1	006146	210360	191101	21521799			
API	A3031654-54180	04/05/2022 W	22APR1	000205		191102	EMS SUPPLIES	4		220.13
API	H3517142-52000-1252	04/05/2022 W	22APR1	009035	210568	191103	21521799	2021		
POL	H3517142-52000-1252	04/05/2022 W	22APR1	009035	210568	191103	MEDICAL SUPPLIES	4		87.31
API	A3335014-54510	04/05/2022 W	22APR1	007831	220018	191104	21521799	2021		
POL	A3335014-54510	04/05/2022 W	22APR1	007831	220018	191104	REPAIRS & MAINTENANCE BUILDING		639.16	
API	A3031654-54610	04/05/2022 W	22APR1	002439		191105	407925			
API	A3567194-54140-3000	04/05/2022 W	22APR1	002439		191106	CAPITAL PROJECT OUTLAY		18,960.00	
		04/05/2022 W	22APR1	002439		191106	03/04/2022			
		04/05/2022 W	22APR1	002439		191106	CAPITAL PROJECT OUTLAY	4		18,960.00
		04/05/2022 W	22APR1	002439		191106	03/04/2022	2021		
		04/05/2022 W	22APR1	002439		191106	OTHER SUPPLIES		70.00	
		04/05/2022 W	22APR1	002439		191106	90-00047 2			
		04/05/2022 W	22APR1	002439		191106	CAPITAL PROJECT OUTLAY		350.00	
		04/05/2022 W	22APR1	002439		191106	15740-000M			
		04/05/2022 W	22APR1	002439		191106	CAPITAL PROJECT OUTLAY	4		350.00
		04/05/2022 W	22APR1	002439		191106	15740-000M	2021		
		04/05/2022 W	22APR1	002439		191106	REPAIRS & MAINTENANCE VEHICLE		303.82	
		04/05/2022 W	22APR1	002439		191106	11534			
		04/05/2022 W	22APR1	002439		191106	REPAIRS & MAINTENANCE VEHICLE	4		303.82
		04/05/2022 W	22APR1	002439		191106	11534	2022		
		04/05/2022 W	22APR1	002439		191106	REPAIRS & MAINTENANCE BUILDING		22.48	
		04/05/2022 W	22APR1	002439		191106	6035622504016258			
		04/05/2022 W	22APR1	002439		191106	JANITORIAL SUPPLIES		37.96	
		04/05/2022 W	22APR1	002439		191106	6035322504016258			

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 74  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3567194-54180-3000	04/05/2022 W	22APR1	002439		191107	OTHER SUPPLIES 6035322504016258		43.20	
API	A3567194-54140-3000	04/05/2022 W	22APR1	002439		191108	JANITORIAL SUPPLIES 6035322504016258		76.63	
API	A3143124-54140	04/05/2022 W	22APR1	002439		191109	JANITORIAL SUPPLIES 372814084		94.64	
API	A3143314-54390	04/05/2022 W	22APR1	002439		191110	MAINTENANCE SUPPLIES 886609		157.24	
API	A3143124-54140	04/05/2022 W	22APR1	002439		191111	JANITORIAL SUPPLIES 673611752, 673850764		42.81	
API	A3143124-54180	04/05/2022 W	22APR1	002439		191111	OTHER SUPPLIES 673611752, 673850764		119.97	
API	F3638352-52300	04/05/2022 W	22APR1	002439		191112	MISCELLANEOUS EQUIPMENT 6035322504016258		249.00	
API	A3031624-54610	04/05/2022 W	22APR1	002439		191113	REPAIRS & MAINTENANCE BUILDING 6035322504016258		502.09	
API	A3143414-54570	04/05/2022 W	22APR1	000204	220025	191114	TRAINING SSFD		9,460.50	
POL	A3143414-54570	04/05/2022 LIQ/INV	000204	220025	191114	191114	TRAINING SSFD	4 2022		9,460.50
API	E3577164-54230	04/05/2022 W	22APR1	000221		191115	DUES 31892(I)		495.00	
API	E3577164-54230	04/05/2022 W	22APR1	000221		191116	DUES 33792(I)		495.00	
API	E3577164-54720	04/05/2022 W	22APR1	000220	220008	191117	SERVICE CONTRACTS - PROF SERV CITY CENTER		650.00	
POL	E3577164-54720	04/05/2022 LIQ/INV	000220	220008	191117	191117	SERVICE CONTRACTS - PROF SERV CITY CENTER	4 2022		650.00
API	A3143624-54110	04/05/2022 W	22APR1	004583		191118	OFFICE SUPPLIES 5077865		145.00	
API	A063-42411	04/05/2022 W	22APR1	009090		191119	RENTAL CASINO CITY HALL DRINK CASINO REFUND		500.00	
API	H3638332-52000-1249	04/05/2022 W	22APR1	006372	210207	191120	CAPITAL PROJECT OUTLAY RFP 2021-03		145,150.50	
POL	H3638332-52000-1249	04/05/2022 LIQ/INV	006372	210207	191120	191120	CAPITAL PROJECT OUTLAY RFP 2021-03	4 2021		145,150.50
API	A3335014-54510	04/05/2022 W	22APR1	005966	220019	191121	REPAIRS & MAINTENANCE VEHICLE SARAT001		3,702.23	
POL	A3335014-54510	04/05/2022 LIQ/INV	005966	220019	191121	191121	REPAIRS & MAINTENANCE VEHICLE SARAT001	4 2022		3,702.23
API	A3335014-54510	04/05/2022 W	22APR1	005966	220019	191122	REPAIRS & MAINTENANCE VEHICLE SARAT001		149.10	
POL	A3335014-54510	04/05/2022 LIQ/INV	005966	220019	191122	191122	REPAIRS & MAINTENANCE VEHICLE SARAT001	4 2022		149.10
API	A3335014-54510	04/05/2022 W	22APR1	005966	220019	191123	REPAIRS & MAINTENANCE VEHICLE SARAT001		149.22	
POL	A3335014-54510	04/05/2022 LIQ/INV	005966	220019	191123	191123	REPAIRS & MAINTENANCE VEHICLE SARAT001	4 2022		149.22
API	A3031934-54775						SELF INSURANCE		6,419.80	



03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 75  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		04/05/2022	W 22APR1	005914	220262	191124	CLAIM DJL4020/CIT066			
POL	A3031934-54775						SELF INSURANCE	4		6,419.80
		04/05/2022	LIQ/INV	005914	220262	191124	CLAIM DJL4020/CIT066	2022		
API	A3638184-54330						REPAIRS & MAINTENANCE EQUIPMEN		2,797.45	
		04/05/2022	W 22APR1	009033	210485	191125	210485			
POL	A3638184-54330						REPAIRS & MAINTENANCE EQUIPMEN	4		2,942.00
		04/05/2022	LIQ/INV	009033	210485	191125	210485	2021		
API	A3335124-54510						REPAIRS & MAINTENANCE VEHICLE		1,116.60	
		04/05/2022	W 22APR1	008168		191126	5185843356			
API	F3638354-54510						REPAIRS & MAINTENANCE VEHICLE		1,604.60	
		04/05/2022	W 22APR1	008168		191127	5873550			
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		31.22	
		04/05/2022	W 22APR1	008168		191128	5873550			
API	F3638354-54510						REPAIRS & MAINTENANCE VEHICLE		62.37	
		04/05/2022	W 22APR1	008168		191129	5873550			
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		62.37	
		04/05/2022	W 22APR1	008168		191130	5873550			
API	A3143124-54510						REPAIRS & MAINTENANCE VEHICLE		69.72	
		04/05/2022	W 22APR1	008168		191131	13644			
API	A3335124-54510						REPAIRS & MAINTENANCE VEHICLE		159.95	
		04/05/2022	W 22APR1	008168		191132	5873550			
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		285.50	
		04/05/2022	W 22APR1	008168		191133	5185843356			
API	F3638354-54510						REPAIRS & MAINTENANCE VEHICLE		586.60	
		04/05/2022	W 22APR1	008168		191134	5873550			
API	A3143314-54510						REPAIRS & MAINTENANCE VEHICLE		436.20	
		04/05/2022	W 22APR1	008168		191135	418024			
API	A3143124-54510						REPAIRS & MAINTENANCE VEHICLE		212.77	
		04/05/2022	W 22APR1	008168		191135	418024			
API	A3335124-54510						REPAIRS & MAINTENANCE VEHICLE		797.31	
		04/05/2022	W 22APR1	008168		191136	5873550			
API	A3638194-54520						GAS & OIL		1,651.51	
		04/05/2022	W 22APR1	001733		191137	7003318			
API	A3031624-54610						REPAIRS & MAINTENANCE BUILDING		741.43	
		04/05/2022	W 22APR1	001733		191138	6357228 / 7003317			
API	A3031654-54610						REPAIRS & MAINTENANCE BUILDING		305.24	
		04/05/2022	W 22APR1	001733		191138	6357228 / 7003317			
API	F3638334-54610						REPAIRS & MAINTENANCE BUILDING		2,770.13	
		04/05/2022	W 22APR1	001733		191138	6357228 / 7003317			
API	A3335014-54520						GAS & OIL		9,409.53	
		04/05/2022	W 22APR1	001733		191139	7003317			
API	A3143414-54520						GAS & OIL		1,384.87	
		04/05/2022	W 22APR1	001733		191140	7003317			
API	A3335014-54520						GAS & OIL		4,151.74	
		04/05/2022	W 22APR1	001733		191140	7003317			
API	A3335124-54520						GAS & OIL		3,020.82	
		04/05/2022	W 22APR1	001733		191140	7003317			
API	A3567144-54520-3000						GAS & OIL		222.80	
		04/05/2022	W 22APR1	001733		191140	7003317			



03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 76  
apinvent

YEAR PER JNL	SRC ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL	DESC	REF 1	REF 2	REF 3	LINE DESC				
API A3638564-54520						GAS & OIL			582.05	
04/05/2022 W	22APR1		001733		191140	7003317				
API F3638354-54520						GAS & OIL			247.83	
04/05/2022 W	22APR1		001733		191140	7003317				
API G3638114-54520						GAS & OIL			430.08	
04/05/2022 W	22APR1		001733		191140	7003317				
API G3638124-54520						GAS & OIL			334.86	
04/05/2022 W	22APR1		001733		191140	7003317				
API A3335654-54610						REPAIRS & MAINTENANCE BUILDING			34.75	
04/05/2022 W	22APR1		000290		191141	COS101				
API A044-41640						AMBULANCE TRANSPORT CHARGES			93.62	
04/05/2022 W	22APR1		009100		191142	01/08/2022				
API E3577164-54230						DUES			505.00	
04/05/2022 W	22APR1		006279		191143	1307491				
API A3143412-52601						FIRE EQUIPMENT			1,461.36	
04/05/2022 W	22APR1		004407	220284	191144	C35875				
POL A3143412-52601						FIRE EQUIPMENT	4			1,461.36
04/05/2022 LIQ/INV			004407	220284	191144	C35875	2022			
API A3143414-54160						UNIFORMS			2,196.80	
04/05/2022 W	22APR1		004407	210503	191145	1686648				
API A3143414-54160						UNIFORMS			45.64	
04/05/2022 W	22APR1		004407		191145	1686648				
POL A3143414-54160						UNIFORMS	4			2,196.80
04/05/2022 LIQ/INV			004407	210503	191145	1686648	2021			
API A3618684-54720-8020						SERVICE CONTRACTS - PROF SERV			1,760.00	
04/05/2022 W	22APR1		004204	220009	191146	RFP 2021-23				
POL A3618684-54720-8020						SERVICE CONTRACTS - PROF SERV	4			1,760.00
04/05/2022 LIQ/INV			004204	220009	191146	RFP 2021-23	2022			
API A3618684-54720-8020						SERVICE CONTRACTS - PROF SERV			1,980.00	
04/05/2022 W	22APR1		004204	220009	191147	11004-0022				
POL A3618684-54720-8020						SERVICE CONTRACTS - PROF SERV	4			1,980.00
04/05/2022 LIQ/INV			004204	220009	191147	11004-0022	2022			
API A3618684-54720-8020						SERVICE CONTRACTS - PROF SERV			2,674.00	
04/05/2022 W	22APR1		004204	220009	191148	11004-012				
POL A3618684-54720-8020						SERVICE CONTRACTS - PROF SERV	4			2,674.00
04/05/2022 LIQ/INV			004204	220009	191148	11004-012	2022			
API A3618684-54720-8020						SERVICE CONTRACTS - PROF SERV			88.00	
04/05/2022 W	22APR1		004204	210095	191149	11004-002				
POL A3618684-54720-8020						SERVICE CONTRACTS - PROF SERV	4			88.00
04/05/2022 LIQ/INV			004204	210095	191149	11004-002	2021			
API A3618684-54720-8020						SERVICE CONTRACTS - PROF SERV			2,753.00	
04/05/2022 W	22APR1		004204	220009	191150	11004-0022				
POL A3618684-54720-8020						SERVICE CONTRACTS - PROF SERV	4			2,753.00
04/05/2022 LIQ/INV			004204	220009	191150	11004-0022	2022			
API A3618684-54720-8020						SERVICE CONTRACTS - PROF SERV			528.00	
04/05/2022 W	22APR1		004204	220009	191151	11004-004				
POL A3618684-54720-8020						SERVICE CONTRACTS - PROF SERV	4			528.00
04/05/2022 LIQ/INV			004204	220009	191151	11004-004	2022			
API F3638354-54510						REPAIRS & MAINTENANCE VEHICLE			55.67	

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 77  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		04/05/2022	W 22APR1	000386	220257	191152	6017550			
POL	F3638354-54510						REPAIRS & MAINTENANCE VEHICLE	4		55.67
		04/05/2022	LIQ/INV	000386	220257	191152	6017550	2022		
API	A3537114-54180						OTHER SUPPLIES		60.53	
		04/05/2022	W 22APR1	001893		191153	C1237780			
API	A3143314-54510						REPAIRS & MAINTENANCE VEHICLE		209.93	
		04/05/2022	W 22APR1	008691		191154	19164			
API	A3335124-54400						SALT & SAND		9,390.58	
		04/05/2022	W 22APR1	006960	220031	191155	5402550380			
POL	A3335124-54400						SALT & SAND	4		9,390.58
		04/05/2022	LIQ/INV	006960	220031	191155	5402550380	2022		
API	A3335014-54400						SALT & SAND		28,838.47	
		04/05/2022	W 22APR1	006960	220031	191156	3682618			
POL	A3335014-54400						SALT & SAND	4		28,838.47
		04/05/2022	LIQ/INV	006960	220031	191156	3682618	2022		
API	A3335124-54400						SALT & SAND		38,910.32	
		04/05/2022	W 22APR1	006960	220031	191157	3682618			
POL	A3335124-54400						SALT & SAND	4		38,910.32
		04/05/2022	LIQ/INV	006960	220031	191157	3682618	2022		
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		726.71	
		04/05/2022	W 22APR1	004904		191158	287902 01			
API	A3143634-54747						AMBULANCE BILLING CONTRACTED S		9,255.58	
		04/05/2022	W 22APR1	006306		191159	SSFD			
API	A3031654-54210						GARAGE SUPPLIES		1,126.11	
		04/05/2022	W 22APR1	005237	220030	191160	778418,410852 / 4305			
POL	A3031654-54210						GARAGE SUPPLIES	4		1,126.11
		04/05/2022	LIQ/INV	005237	220030	191160	778418,410852 / 4305	2022		
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		7.92	
		04/05/2022	W 22APR1	005237	220030	191161	4305			
POL	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE	4		7.92
		04/05/2022	LIQ/INV	005237	220030	191161	4305	2022		
API	A3031654-54210						GARAGE SUPPLIES		82.49	
		04/05/2022	W 22APR1	005237	220030	191162	4305			
POL	A3031654-54210						GARAGE SUPPLIES	4		82.49
		04/05/2022	LIQ/INV	005237	220030	191162	4305	2022		
API	F3638354-54510						REPAIRS & MAINTENANCE VEHICLE		115.88	
		04/05/2022	W 22APR1	005237	220030	191163	4305			
POL	F3638354-54510						REPAIRS & MAINTENANCE VEHICLE	4		115.88
		04/05/2022	LIQ/INV	005237	220030	191163	4305	2022		
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		198.52	
		04/05/2022	W 22APR1	005237	220030	191164	4305			
POL	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE	4		198.52
		04/05/2022	LIQ/INV	005237	220030	191164	4305	2022		
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		915.13	
		04/05/2022	W 22APR1	005237	220030	191165	778595 / 4305			
POL	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE	4		915.13
		04/05/2022	LIQ/INV	005237	220030	191165	778595 / 4305	2022		
API	E3577164-54720						SERVICE CONTRACTS - PROF SERV		125.00	
		04/05/2022	W 22APR1	007582		191166	1120923			

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 78  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	E3577164-54720	04/05/2022 W	22APR1	006512		191167	SERVICE CONTRACTS - PROF SERV SS14		117.15	
API	A3113624-54740	04/05/2022 W	22APR1	006512		191168	SERVICE CONTRACTS - EQUIPMENT 1232537		119.81	
API	A3618684-54740	04/05/2022 W	22APR1	006512		191168	SERVICE CONTRACTS - EQUIPMENT 1232537		119.82	
API	A3517024-54740	04/05/2022 W	22APR1	006512		191168	SERVICE CONTRACTS - EQUIPMENT 1232537		29.95	
API	Y3618684-54720-505	04/05/2022 W	22APR1	006512		191168	SERVICE CONTRACTS - PROF SERV 1232537	Y	29.95	
API	A3335184-54750	04/05/2022 W	22APR1	000319		191169	STREET LIGHTING 200123153		1,626.18	
API	E3577164-54650	04/05/2022 W	22APR1	000319		191170	UTILITIES 09228-52006		2,490.15	
API	A3143314-54751	04/05/2022 W	22APR1	000319		191171	UTILITIES TRAFFIC LIGHTS 33005-01001		52.56	
API	A3335184-54750	04/05/2022 W	22APR1	000319		191172	STREET LIGHTING 2000123153		210.01	
API	A3567174-54170	04/05/2022 W	22APR1	000828		191173	SPORTS SUPPLIES 001964		143.10	
API	A3335014-54180	04/05/2022 W	22APR1	000313		191174	OTHER SUPPLIES 03/15/2022		2,149.95	
API	A3113624-54740	04/05/2022 W	22APR1	001572		191175	SERVICE CONTRACTS - EQUIPMENT 02/27/2022		233.34	
API	A3618684-54740	04/05/2022 W	22APR1	001572		191175	SERVICE CONTRACTS - EQUIPMENT 02/27/2022		233.33	
API	A3031444-54190	04/05/2022 W	22APR1	001572		191175	DRAFTING SUPPLIES 02/27/2022		233.33	
API	A3031444-54440	04/05/2022 W	22APR1	001903		191176	BOOKS PUBLICATIONS & SUBSCRIPT 120119		110.00	
API	A3567144-54689	04/05/2022 W	22APR1	005324		191177	EDUCATION 02/25/2022		225.00	
API	A3567144-54689	04/05/2022 W	22APR1	005324		191178	EDUCATION 2 FULL CONFERENCE		450.00	
API	A3113624-54250	04/05/2022 W	22APR1	000819		191179	CONFERENCE REGISTRATION KOCIS/TIERSCH		920.00	
API	A3335014-54180	04/05/2022 W	22APR1	006523		191180	OTHER SUPPLIES 132498		2,792.00	
API	A3335014-54400	04/05/2022 W	22APR1	000327	220078	191181	SALT & SAND 226266		17,040.46	
API	F3638354-54100	04/05/2022 W	22APR1	000327	220078	191181	RUBBLE BLACKTOP STONE OIL 226266		167.81	
POL	A3335014-54400	04/05/2022 LIQ/INV		000327	220078	191181	SALT & SAND 226266	4 2022		17,040.46
POL	F3638354-54100	04/05/2022 LIQ/INV		000327	220078	191181	RUBBLE BLACKTOP STONE OIL 226266	4 2022		167.81
API	A3335014-54100	04/05/2022 W	22APR1	000327	220078	191182	RUBBLE BLACKTOP STONE OIL 19018		665.85	
POL	A3335014-54100						RUBBLE BLACKTOP STONE OIL	4		665.85

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 79  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		04/05/2022	LIQ/INV	000327	220078	191182	19018	2022		
API	A3335014-54100						RUBBLE BLACKTOP STONE OIL		633.64	
		04/05/2022	W 22APR1	000327	220078	191183	226520			
API	F3638354-54100						RUBBLE BLACKTOP STONE OIL		97.52	
		04/05/2022	W 22APR1	000327	220078	191183	226520			
POL	A3335014-54100						RUBBLE BLACKTOP STONE OIL	4		633.64
		04/05/2022	LIQ/INV	000327	220078	191183	226520	2022		
POL	F3638354-54100						RUBBLE BLACKTOP STONE OIL	4		97.52
		04/05/2022	LIQ/INV	000327	220078	191183	226520	2022		
API	A3143014-54802						COMPLUS PARK TICKET COLL FEE		4,166.33	
		04/05/2022	W 22APR1	008413	200300	191184	02/28/2022			
POL	A3143014-54802						COMPLUS PARK TICKET COLL FEE	4		4,166.33
		04/05/2022	LIQ/INV	008413	200300	191184	02/28/2022	2020		
API	Y3618664-54929-483						PITNEY MEADOES FARM GREENHOUSE	Y	10,000.00	
		04/05/2022	W 22APR1	007506		191185	2019 CDBG			
API	E3577164-54202						CLIENT EXPENSES		1,003.07	
		04/05/2022	W 22APR1	007569		191186	03/04/2022			
API	G3638114-54180						OTHER SUPPLIES		663.00	
		04/05/2022	W 22APR1	009085		191187	03/04/2022			
API	A071-42555						BUILDING PERMITS		400.00	
		04/05/2022	W 22APR1	009093		191188	REFUND MASTER PLUMBER			
API	A3143124-54979						HORSE CARE		56.93	
		04/05/2022	W 22APR1	001559		191189	03/04/2022 PAISLEY			
API	F3638354-54160						UNIFORMS		179.96	
		04/05/2022	W 22APR1	001857	220135	191190	PANTS/SCOTT			
POL	F3638354-54160						UNIFORMS	4		200.00
		04/05/2022	LIQ/INV	001857	220135	191190	PANTS/SCOTT	2022		
API	A3567194-54160-3000						UNIFORMS		79.98	
		04/05/2022	W 22APR1	001857	220100	191191	PANTS/BARBOLT			
POL	A3567194-54160-3000						UNIFORMS	4		200.00
		04/05/2022	LIQ/INV	001857	220100	191191	PANTS/BARBOLT	2022		
API	A3567194-54160-3000						UNIFORMS		149.95	
		04/05/2022	W 22APR1	001857	220093	191192	BOOTS/BARBOLT			
POL	A3567194-54160-3000						UNIFORMS	4		200.00
		04/05/2022	LIQ/INV	001857	220093	191192	BOOTS/BARBOLT	2022		
API	F3638354-54160						UNIFORMS		184.95	
		04/05/2022	W 22APR1	001857	220202	191193	BOOTS/SCOTT			
POL	F3638354-54160						UNIFORMS	4		200.00
		04/05/2022	LIQ/INV	001857	220202	191193	BOOTS/SCOTT	2022		
API	A3638184-54160						UNIFORMS		189.96	
		04/05/2022	W 22APR1	001857	220192	191194	PANTS/BOVEE			
POL	A3638184-54160						UNIFORMS	4		200.00
		04/05/2022	LIQ/INV	001857	220192	191194	PANTS/BOVEE	2022		
API	A3335014-54160						UNIFORMS		199.99	
		04/05/2022	W 22APR1	001857	220237	191195	BOOTS/COSTELLO			
POL	A3335014-54160						UNIFORMS	4		200.00
		04/05/2022	LIQ/INV	001857	220237	191195	BOOTS/COSTELLO	2022		
API	A3335014-54160						UNIFORMS		200.00	
		04/05/2022	W 22APR1	001857	220122	191196	PANTS/COSTELLO			

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 80  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
POL	A3335014-54160	04/05/2022	LIQ/INV	001857	220122	191196	UNIFORMS	4		200.00
API	A3051414-54110	04/05/2022	W 22APR1	009081		191197	PANTS/COSTELLO	2022	119.96	
API	A063-42411	04/05/2022	W 22APR1	009086		191198	OFFICE SUPPLIES		2,800.00	
API	A3143414-54720	04/05/2022	W 22APR1	000368		191199	02/14/2022		1,703.00	
API	A3143014-54291	04/05/2022	W 22APR1	000368		191199	RENTAL CASINO CITY HALL DRINK		495.00	
API	A3335014-54290	04/05/2022	W 22APR1	000368		191200	CASINO REFUND		695.00	
API	A3618034-54720	04/05/2022	W 22APR1	001171		191201	SERVICE CONTRACTS - PROF SERV		5,000.00	
API	F3638334-54180	04/05/2022	W 22APR1	000371		191202	SSPD/SSFD		17.99	
API	A3537114-54610	04/05/2022	W 22APR1	001325		191203	DRUG TESTING		337.77	
API	Y3618664-54494-492	04/05/2022	W 22APR1	000514		191204	SSPD/SSFD		2,062.50	
API	E3577164-54720	04/05/2022	W 22APR1	001336		191205	MEDICAL EXAMS		36.33	
API	E3577164-54720	04/05/2022	W 22APR1	001336		191206	PM SARSPUB		90.00	
API	E3577164-54720	04/05/2022	W 22APR1	001336		191207	SCPROF SERV SARATOGA LAKE PROT		142.50	
API	E3577164-54720	04/05/2022	W 22APR1	001336		191208	2022 ALLOCATION		440.00	
API	A3031624-54610	04/05/2022	W 22APR1	008206	220020	191209	OTHER SUPPLIES		1,273.28	
API	A3537114-54610	04/05/2022	W 22APR1	008206	220020	191209	4345		1,273.28	
API	A3567174-54610-3000	04/05/2022	W 22APR1	008206	220020	191209	REPAIRS & MAINTENANCE BUILDING		636.64	
API	A3567194-54610-3000	04/05/2022	W 22APR1	008206	220020	191209	02/23/2022		1,273.28	
API	F3638334-54610	04/05/2022	W 22APR1	008206	220020	191209	SHELTERS OF SARATOGA	Y	636.64	
POL	A3031624-54610	04/05/2022	LIQ/INV	008206	220020	191209	2020 CDBG		1,273.28	
POL	A3537114-54610	04/05/2022	LIQ/INV	008206	220020	191209	SERVICE CONTRACTS - PROF SERV		636.64	
POL	A3567174-54610-3000	04/05/2022	LIQ/INV	008206	220020	191209	3/1/22		1,273.28	
POL	A3567194-54610-3000	04/05/2022	LIQ/INV	008206	220020	191209	SERVICE CONTRACTS - PROF SERV		636.64	
POL	F3638334-54610	04/05/2022	LIQ/INV	008206	220020	191209	2/17/22		1,273.28	
API	E3475654-54330	04/05/2022	LIQ/INV	008206	220020	191209	SERVICE CONTRACTS - PROF SERV		431.25	

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 81  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3567194-54140-3000	04/05/2022 W	22APR1	006755		191210	0010370373 JANITORIAL SUPPLIES		367.95	
API	A3567194-54140-3000	04/05/2022 W	22APR1	000407		191211	1136000006 JANITORIAL SUPPLIES		474.48	
API	A3031624-54140	04/05/2022 W	22APR1	000407		191212	1136000006 JANITORIAL SUPPLIES		813.91	
API	A3143014-54110	04/05/2022 W	22APR1	000407		191213	1136000006 OFFICE SUPPLIES		199.99	
API	A3143414-54720	04/05/2022 W	22APR1	002237		191214	N005296 SERVICE CONTRACTS - PROF SERV		624.09	
API	F3638334-54141	04/05/2022 W	22APR1	000502		191215	8000761 CHEMICALS		255.90	
POL	F3638334-54141	04/05/2022 LIQ/INV	22APR1	000393	220021	191216	18542 CHEMICALS	4 2022		255.90
API	F3638334-54141	04/05/2022 W	22APR1	000393	220021	191217	18542 CHEMICALS		853.00	
POL	F3638334-54141	04/05/2022 LIQ/INV	22APR1	000393	220021	191217	18542 CHEMICALS	4 2022		853.00
API	A3335012-52300	04/05/2022 W	22APR1	000420		191218	MISCELLANEOUS EQUIPMENT 03/02/20222		1,913.65	
API	A3567194-54720	04/05/2022 W	22APR1	005997		191219	SERVICE CONTRACTS - PROF SERV 202-904547801-001		434.00	
API	A3031494-54440	04/05/2022 W	22APR1	000430		191220	BOOKS PUBLICATIONS & SUBSCRITI 350174991	Y	260.00	
API	A3143124-54510	04/05/2022 W	22APR1	008659		191221	REPAIRS & MAINTENANCE VEHICLE 3/14/22		300.00	
API	A3143124-54180	04/05/2022 W	22APR1	000320		191222	OTHER SUPPLIES 204012		82.00	
API	A3143124-54180	04/05/2022 W	22APR1	000320		191223	OTHER SUPPLIES 204012		533.65	
API	A3143024-54720	04/05/2022 W	22APR1	007291		191224	SERVICE CONTRACTS - PROF SERV 14836		7,220.10	
API	A3335014-54510	04/05/2022 W	22APR1	007597		191225	REPAIRS & MAINTENANCE VEHICLE FM8520		44.71	
API	E3577164-54140	04/05/2022 W	22APR1	000431		191226	JANITORIAL SUPPLIES SAR0004		267.20	
API	A3335014-54510	04/05/2022 W	22APR1	008449		191227	REPAIRS & MAINTENANCE VEHICLE 5528		93.00	
API	A3031624-54610	04/05/2022 W	22APR1	003256	220022	191228	REPAIRS & MAINTENANCE BUILDING 1270241		7.20	
POL	A3031624-54610	04/05/2022 LIQ/INV	22APR1	003256	220022	191228	REPAIRS & MAINTENANCE BUILDING 1270241	4 2022		7.20
API	A3031624-54610	04/05/2022 W	22APR1	003256	220022	191229	REPAIRS & MAINTENANCE BUILDING 1270241		7.20	
POL	A3031624-54610	04/05/2022 LIQ/INV	22APR1	003256	220022	191229	REPAIRS & MAINTENANCE BUILDING 1270241	4 2022		7.20
API	A3031624-54610	04/05/2022 W	22APR1	003256	220022	191230	REPAIRS & MAINTENANCE BUILDING 1270241		7.20	

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 82  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
POL	A3031624-54610						REPAIRS & MAINTENANCE BUILDING 4			7.20
	04/05/2022 LIQ/INV			003256	220022	191230	1270241 2022			
API	A3567174-54610-3000						REPAIRS & MAINTENANCE BUILDING		11.94	
	04/05/2022 W 22APR1			003256	220022	191231	1270252			
POL	A3567174-54610-3000						REPAIRS & MAINTENANCE BUILDING 4			11.94
	04/05/2022 LIQ/INV			003256	220022	191231	1270252 2022			
API	A3567174-54610-3000						REPAIRS & MAINTENANCE BUILDING		11.94	
	04/05/2022 W 22APR1			003256	220022	191232	1270252			
POL	A3567174-54610-3000						REPAIRS & MAINTENANCE BUILDING 4			11.94
	04/05/2022 LIQ/INV			003256	220022	191232	1270252 2022			
API	A3567174-54610-3000						REPAIRS & MAINTENANCE BUILDING		11.94	
	04/05/2022 W 22APR1			003256	220022	191233	1270252			
POL	A3567174-54610-3000						REPAIRS & MAINTENANCE BUILDING 4			11.94
	04/05/2022 LIQ/INV			003256	220022	191233	1270252 2022			
API	A3567174-54610-3000						REPAIRS & MAINTENANCE BUILDING		11.94	
	04/05/2022 W 22APR1			003256	220022	191234	1270252			
POL	A3567174-54610-3000						REPAIRS & MAINTENANCE BUILDING 4			11.94
	04/05/2022 LIQ/INV			003256	220022	191234	1270252 2022			
API	A3567174-54610-3000						REPAIRS & MAINTENANCE BUILDING		11.94	
	04/05/2022 W 22APR1			003256	220022	191235	1270252			
POL	A3567174-54610-3000						REPAIRS & MAINTENANCE BUILDING 4			11.94
	04/05/2022 LIQ/INV			003256	220022	191235	1270252 2022			
API	A3031654-54160						UNIFORMS		32.86	
	04/05/2022 W 22APR1			003256	220022	191236	SUPPLIES			
API	A3031654-54610						REPAIRS & MAINTENANCE BUILDING		10.00	
	04/05/2022 W 22APR1			003256	220022	191236	SUPPLIES			
POL	A3031654-54160						UNIFORMS 4			32.86
	04/05/2022 LIQ/INV			003256	220022	191236	SUPPLIES 2022			
POL	A3031654-54610						REPAIRS & MAINTENANCE BUILDING 4			10.00
	04/05/2022 LIQ/INV			003256	220022	191236	SUPPLIES 2022			
API	A3031654-54160						UNIFORMS		32.86	
	04/05/2022 W 22APR1			003256	220022	191237	1269238			
API	A3031654-54610						REPAIRS & MAINTENANCE BUILDING		23.92	
	04/05/2022 W 22APR1			003256	220022	191237	1269238			
POL	A3031654-54160						UNIFORMS 4			32.86
	04/05/2022 LIQ/INV			003256	220022	191237	1269238 2022			
POL	A3031654-54610						REPAIRS & MAINTENANCE BUILDING 4			23.92
	04/05/2022 LIQ/INV			003256	220022	191237	1269238 2022			
API	A3031624-54610						REPAIRS & MAINTENANCE BUILDING		67.20	
	04/05/2022 W 22APR1			003256	220022	191238	1270241			
POL	A3031624-54610						REPAIRS & MAINTENANCE BUILDING 4			67.20
	04/05/2022 LIQ/INV			003256	220022	191238	1270241 2022			
API	A044-41640						AMBULANCE TRANSPORT CHARGES		193.91	
	04/05/2022 W 22APR1			007572		191239	JOESPH LUPUL			
API	G3638124-54180						OTHER SUPPLIES		12.72	
	04/05/2022 W 22APR1			004157		191241	01/25/22			
API	F3638334-54180						OTHER SUPPLIES		61.52	
	04/05/2022 W 22APR1			004157		191242	2/2/22			
API	F3638334-54180						OTHER SUPPLIES		76.77	



P 83  
apinvent

YEAR PER	JNL								
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API A3143414-54510	04/05/2022 W	22APR1	004157		191243	2/26/22			
POL A3143414-54510	04/05/2022 W	22APR1	006274	220277	191244	REPAIRS & MAINTENANCE VEHICLE 3620		4,991.61	
API F3638334-54670	04/05/2022 LIQ/INV		006274	220277	191244	REPAIRS & MAINTENANCE VEHICLE 3620	4 2022		4,991.61
API E3577164-54670	04/05/2022 W	22APR1	001927		191245	PHONES Y2763388		.08	
API A3638194-54180	04/05/2022 W	22APR1	001831		191246	PHONES 480169107-00001		271.07	
API A3031654-54180	04/05/2022 W	22APR1	005493		191247	OTHER SUPPLIES 1840		1,595.00	
API A3335124-54510	04/05/2022 W	22APR1	005493		191248	OTHER SUPPLIES 1840		49.90	
API A3031654-54210	04/05/2022 W	22APR1	005493		191249	REPAIRS & MAINTENANCE VEHICLE 1840		59.90	
API A3335014-54510	04/05/2022 W	22APR1	005493		191250	GARAGE SUPPLIES 1840		62.64	
API A3335014-54180	04/05/2022 W	22APR1	005493		191251	REPAIRS & MAINTENANCE VEHICLE 1840		290.72	
API E3577164-54201	04/05/2022 W	22APR1	005493		191252	OTHER SUPPLIES 1840		454.00	
API E3577164-54201	04/05/2022 W	22APR1	007528		191253	BUSINESS EXPENSE/SALES 4121265990223856		28.43	
API E3577164-54201	04/05/2022 W	22APR1	007528		191254	BUSINESS EXPENSE/SALES 4121265990223856		29.00	
API E3577164-54201	04/05/2022 W	22APR1	007528		191254	BUSINESS EXPENSE/SALES 4121265990223856		4.50	
API E3577164-54201	04/05/2022 W	22APR1	007528		191254	BUSINESS EXPENSE/SALES 4121265990223856		396.00	
API E3577164-54510	04/05/2022 W	22APR1	007528		191254	REPAIRS & MAINTENANCE VEHICLE 4121265990223856		29.99	
API E3577164-54792	04/05/2022 W	22APR1	007528		191254	MISCELLANEOUS 4121265990223856		134.98	
API A3335014-54180	04/05/2022 W	22APR1	000375		191255	OTHER SUPPLIES 4958120		887.23	
API A3051414-54110	04/05/2022 W	22APR1	003346	210560	191256	OFFICE SUPPLIES C1067550		2,109.80	
POL A3051414-54110	04/05/2022 LIQ/INV		003346	210560	191256	OFFICE SUPPLIES C1067550	4 2021		2,109.80
API A3638184-54180	04/05/2022 W	22APR1	003346		191257	OTHER SUPPLIES C1067550		10.68	
API A3021694-54110	04/05/2022 W	22APR1	003346		191258	OFFICE SUPPLIES C2650013		15.96	
API A3051414-54110	04/05/2022 W	22APR1	003346		191259	OFFICE SUPPLIES C1067550		16.96	
API A3567194-54180-3000	04/05/2022 W	22APR1	003346		191260	OTHER SUPPLIES C2650013		19.95	
API A3031494-54110	04/05/2022 W	22APR1	003346		191261	OFFICE SUPPLIES C2650013		19.95	



03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 84  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3031494-54110	04/05/2022 W	22APR1	003346		191262	OFFICE SUPPLIES C1067550		26.85	
API	A3031494-54110	04/05/2022 W	22APR1	003346		191263	OFFICE SUPPLIES C2650013		31.92	
API	A3567174-54170	04/05/2022 W	22APR1	003346		191264	SPORTS SUPPLIES C1067550		34.02	
API	A3011424-54110	04/05/2022 W	22APR1	003346		191265	OFFICE SUPPLIES C1067550		35.96	
API	A3113624-54110	04/05/2022 W	22APR1	003346		191266	OFFICE SUPPLIES C1067550		19.95	
API	A3618684-54110	04/05/2022 W	22APR1	003346		191266	OFFICE SUPPLIES C1067550		19.95	
API	A3021694-54110	04/05/2022 W	22APR1	003346		191267	OFFICE SUPPLIES C1067550		79.41	
API	A3031494-54110	04/05/2022 W	22APR1	003346		191269	OFFICE SUPPLIES C1067550		88.29	
API	A3567144-54110	04/05/2022 W	22APR1	003346		191270	OFFICE SUPPLIES C1067550		126.48	
API	A3031444-54110	04/05/2022 W	22APR1	003346		191271	OFFICE SUPPLIES C1067550		128.96	
API	E3577164-54110	04/05/2022 W	22APR1	003346		191272	OFFICE SUPPLIES C1138768		249.95	
API	A3567144-54110	04/05/2022 W	22APR1	003346		191273	OFFICE SUPPLIES C1067550		485.41	
API	A3567194-54110	04/05/2022 W	22APR1	003346		191273	OFFICE SUPPLIES C1067550		35.99	
API	A3638184-54720	04/05/2022 W	22APR1	007388	220023	191274	SERVICE CONTRACTS - PROF SERV 03/14/22		1,840.00	
POL	A3638184-54720	04/05/2022 LIQ/INV		007388	220023	191274	SERVICE CONTRACTS - PROF SERV 03/14/22	4 2022		1,840.00
API	A3335014-54180	04/05/2022 W	22APR1	008915		191275	OTHER SUPPLIES 10001899715		900.47	
API	A3143412-52610	04/05/2022 W	22APR1	004870	220273	191276	FIREFIGHTERS EQUIPMENT SARSPR		3,400.00	
API	A3143412-52610	04/05/2022 W	22APR1	004870		191276	FIREFIGHTERS EQUIPMENT SARSPR		99.00	
POL	A3143412-52610	04/05/2022 LIQ/INV		004870	220273	191276	FIREFIGHTERS EQUIPMENT SARSPR	4 2022		3,400.00
API	A3031624-54610	04/05/2022 W	22APR1	001973		191277	REPAIRS & MAINTENANCE BUILDING 13696		5.65	
API	A3567144-54180-3000	04/05/2022 W	22APR1	001973		191278	OTHER SUPPLIES 13696		16.41	
API	F3638334-54330	04/05/2022 W	22APR1	001973		191279	REPAIRS & MAINTENANCE EQUIPMEN 13696		19.60	
API	A3567144-54180-3000	04/05/2022 W	22APR1	001973		191280	OTHER SUPPLIES 13696		50.75	
API	A3335184-54750	04/05/2022 W	22APR1	001973		191281	STREET LIGHTING 13696		71.22	
API	A3567194-54610-3000						REPAIRS & MAINTENANCE BUILDING		143.56	

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 85  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3537214-54720	04/05/2022 W	22APR1	001973		191282	13696			
							SERVICE CONTRACTS - PROF SERV		4,800.00	
POL	A3537214-54720	04/05/2022 W	22APR1	008113	220075	191283	RESTORATION			
							SERVICE CONTRACTS - PROF SERV 4			4,800.00
API	A3143124-54160	04/05/2022 LIQ/INV	22APR1	008113	220075	191283	RESTORATION	2022		
API	A3143314-54650	04/05/2022 W	22APR1	008923		191284	UNIFORMS		451.77	
							REIMBURSEMENT			
API	A3143414-54650	04/05/2022 W	22APR1	008048		191285	UTILITIES		695.81	
							70951303,70951345			
API	A3143414-54650	04/05/2022 W	22APR1	008048		191285	UTILITIES		1,143.05	
							70951303,70951345			
API	A3143414-54650	04/05/2022 W	22APR1	008048		191285	UTILITIES		301.12	
							70951303,70951345			
API	A3143414-54650	04/05/2022 W	22APR1	008048		191285	UTILITIES		1,790.17	
							70951303,70951345			
GENERAL LEDGER TOTAL									704,501.29	.00
API	A-2600	04/05/2022 W	22APR1	B 3513			ACCOUNTS PAYABLE			336,769.18
API	E-2600	04/05/2022 W	22APR1	B 3513			ACCOUNTS PAYABLE			36,452.82
API	F-2600	04/05/2022 W	22APR1	B 3513			ACCOUNTS PAYABLE			12,554.25
API	G-2600	04/05/2022 W	22APR1	B 3513			ACCOUNTS PAYABLE			2,391.68
API	H-2600	04/05/2022 W	22APR1	B 3513			ACCOUNTS PAYABLE			287,855.54
API	Y-2600	04/05/2022 W	22APR1	B 3513			ACCOUNTS PAYABLE			28,477.82
POL	A-1521	04/05/2022 W	22APR1	B 3513			ENCUMBRANCES			206,724.45
POL	E-1521	04/05/2022 W	22APR1	B 3513			ENCUMBRANCES			19,615.79
POL	F-1521	04/05/2022 W	22APR1	B 3513			ENCUMBRANCES			4,564.42
POL	H-1521	04/05/2022 W	22APR1	B 3513			ENCUMBRANCES			287,855.54
POL	A-2963	04/05/2022 W	22APR1	B 3513			BUDGETARY FUND BALANCE RES ENC		206,724.45	
POL	E-2963	04/05/2022 W	22APR1	B 3513			BUDGETARY FUND BALANCE RES ENC		19,615.79	
POL	F-2963	04/05/2022 W	22APR1	B 3513			BUDGETARY FUND BALANCE RES ENC		4,564.42	
POL	H-2963	04/05/2022 W	22APR1	B 3513			BUDGETARY FUND BALANCE RES ENC		287,855.54	
SYSTEM GENERATED ENTRIES TOTAL									518,760.20	1,223,261.49

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 86  
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
							JOURNAL 2022/04/10	TOTAL	1,223,261.49	1,223,261.49
2022 4 10	API A-1522	04/05/2022	W 22APR1	B	3513		EXPENDITURES		332,163.65	
	API E-1522	04/05/2022	W 22APR1	B	3513		EXPENDITURES		36,452.82	
	API F-1522	04/05/2022	W 22APR1	B	3513		EXPENDITURES		12,554.25	
	API G-1522	04/05/2022	W 22APR1	B	3513		EXPENDITURES		2,391.68	
	API H-1522	04/05/2022	W 22APR1	B	3513		EXPENDITURES		287,855.54	
	API Y-1522	04/05/2022	W 22APR1	B	3513		EXPENDITURES		28,477.82	
	API A-2980	04/05/2022	W 22APR1	B	3513		REVENUES		4,605.53	

03/31/2022 15:44  
u101

CITY OF SARATOGA SPRINGS LIVE  
22APR1

P 87  
apinvent

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
A	GENERAL FUND	2022	4	10	04/05/2022			
	A-1521					ENCUMBRANCES		206,724.45
	A-1522					EXPENDITURES	332,163.65	
	A-2600					ACCOUNTS PAYABLE		336,769.18
	A-2963					BUDGETARY FUND BALANCE RES ENC	206,724.45	
	A-2980					REVENUES	4,605.53	
						FUND TOTAL	543,493.63	543,493.63
E	CITY CENTER AUTHORITY	2022	4	10	04/05/2022			
	E-1521					ENCUMBRANCES		19,615.79
	E-1522					EXPENDITURES	36,452.82	
	E-2600					ACCOUNTS PAYABLE		36,452.82
	E-2963					BUDGETARY FUND BALANCE RES ENC	19,615.79	
						FUND TOTAL	56,068.61	56,068.61
F	WATER FUND	2022	4	10	04/05/2022			
	F-1521					ENCUMBRANCES		4,564.42
	F-1522					EXPENDITURES	12,554.25	
	F-2600					ACCOUNTS PAYABLE		12,554.25
	F-2963					BUDGETARY FUND BALANCE RES ENC	4,564.42	
						FUND TOTAL	17,118.67	17,118.67
G	SEWER FUND	2022	4	10	04/05/2022			
	G-1522					EXPENDITURES	2,391.68	
	G-2600					ACCOUNTS PAYABLE		2,391.68
						FUND TOTAL	2,391.68	2,391.68
H	CAPITAL PROJECTS FUND	2022	4	10	04/05/2022			
	H-1521					ENCUMBRANCES		287,855.54
	H-1522					EXPENDITURES	287,855.54	
	H-2600					ACCOUNTS PAYABLE		287,855.54
	H-2963					BUDGETARY FUND BALANCE RES ENC	287,855.54	
						FUND TOTAL	575,711.08	575,711.08
Y	COMMUNITY DEVELOPMENT FUND	2022	4	10	04/05/2022			
	Y-1522					EXPENDITURES	28,477.82	
	Y-2600					ACCOUNTS PAYABLE		28,477.82
						FUND TOTAL	28,477.82	28,477.82

\*\* END OF REPORT - Generated by Stefanie Richards \*\*



**Click here for COVID information and resources for New Yorkers.**

Leave a  
**COMMENT**

Help For  
**NEW YORKERS**

## Congressionally Directed Spending Requests - FY 2023

Thank you for visiting and for your interest in improving the quality of programs and institutions in New York. Senator Schumer is now accepting preliminary requests for New York-based projects for Fiscal Year (FY) 2023. These requests must be completed and submitted via electronic application by Sunday, April 10, 2022 at 11:59 PM ET.

Please note that the Appropriations Committee has set the following conditions on Congressionally Directed Spending (CDS) items:

- Eligible entities include state and local government entities and non-profit organizations. For-profit entities are not eligible for Congressionally Directed Spending.
- Congressionally Directed Spending items that are selected for funding by the Appropriations Committee are subject to audits by the Government Accountability Office.
- Funding is limited and not all eligible requests will be funded.

To get started with your Congressionally Directed Spending Request and to access a FY 2023 Form and Instructions, [CLICK HERE](#). Organizations are encouraged not to wait until the last minute to begin this process so that any corrections that need to be made or any questions that need to be answered can be. As a reminder, all forms must be completed and submitted by 11:59 PM on Sunday, April 10, 2022.

The FY 2023 Form is subject to change pending instructions from the Appropriations Committee, including a list of accounts that are eligible for CDS. A specific list of the CDS accounts and eligibility requirements is available [here](#).

While funding projects through Congressionally Directed Spending is an option, organizations are also strongly encouraged to consider pursuing and applying for federal grants. Information on federal grants that are administered through the various government agencies is available through the Grants.gov Program Management Office. The website address for federal grant programs is <https://www.grants.gov>.

For any questions regarding your CDS request or the FY 2023 process, please do not hesitate to contact my staff at [appropriations@schumer.senate.gov](mailto:appropriations@schumer.senate.gov).

Thank you again for your interest in and commitment to improving the quality of programs and institutions in New York. Together we can keep New York at the forefront of cultural, educational, and economic excellence.

--

Pursuant to Senate Rule XLIV, Senator Schumer is publicly disclosing the list of congressionally directed spending requests submitted for the Fiscal Year 2022 appropriations process. These disclosures are being released in accordance with the deadlines set forth by the Committee.

- Agriculture, Rural Development, Food and Drug Administration and Related Agencies
- Commerce, Justice, Science and Related Agencies
- Energy and Water Development
- Financial Services and General Government
- Homeland Security
- Interior, Environment, and Related Agencies
- Labor, Health and Human Services, Education, and Related Agencies
- Military Construction, Veterans Affairs, and Related Agencies
- Transportation, Housing and Urban Development, and Related Agencies

# CONGRESSIONALLY DIRECTED SPENDING REQUESTS FY 2023

Senator Gillibrand is now accepting preliminary requests for New York-based projects for Fiscal Year 2023. **These requests must be submitted via electronic application by 11:59 p.m., Sunday, April 10, 2022. This deadline may be updated pending developments in the Fiscal Year 2023 Appropriations process.** Fiscal Year 2022 requests do not carry over to the new fiscal year and entities that requested support from Senator Gillibrand for Congressionally Directed Spending (CDS) projects in Fiscal Year 2022 are required to re-submit unfunded requests. Any CDS request that Senator Gillibrand submits to the Appropriations Committee must comply with Senate Rule XLIV.

**Disclaimer:** The purpose of this application is to identify high-impact projects in New York that can reach completion with assistance from the federal government. For-profit entities and defense contractors are not eligible to receive Congressionally Directed Spending.

**Letters of Interest:** A letter of interest, including a short description of the project and a general budget for the proposal, may be submitted as part of your application checklist for further consideration.

**Eligible Accounts:** This website will be updated with a specific list of eligible accounts for Fiscal Year 2023 when the Fiscal Year 2023 guidance is available. To the extent you submit an application for a CDS project in an account that is no longer eligible once the Fiscal Year 2023 guidance has been released, please contact a member of Senator Gillibrand's staff. Entities submitting an application will be required to complete a standard, detailed budget form for the project. The budget form will be available here as soon as it is made available by the Senate Appropriations Committee. Submission of this application does not guarantee that funding will be requested or awarded. Applications may require updating pending the release of the administration's budget request.

Electronic application forms may be submitted through this website. A copy of the required questions is available for download here. As noted above, all CDS requests must be submitted by 11:59 p.m., Sunday April 10, 2022. This deadline may be adjusted pending developments in the Fiscal Year 2023 process. Requests may require additional updates upon release of the President's budget.

**BEGIN APPLICATION »**



# ANNOUNCEMENT

For information regarding the Coronavirus Disease (COVID-19), please click [HERE](#)



## Constituent Services

[Home](#) | [Constituent Services](#) | [Community Project Funding](#)

### Community Project Funding

Community Project Funding opportunities are requests that can result in federal funding for a single organization or project. Community Project Funding is only eligible to local and state governments and eligible non-profit organizations. Non-profit entities as described under section 501(c)(3) of the Internal Revenue Code of 1986 are the only non-profits that are eligible. For-profit entities are not eligible to apply.

Please review all of the information below to determine if your Community Project Funding proposal meets the criteria for funding under an eligible account. Any entity selected for submission may be asked to provide additional documentation such as letters of support and additional information regarding funding use.

To submit a proposal, please complete the form in its entirety and provide all requested information, including the account under which you believe your project is eligible. **NOTE: Only projects that meet the specific appropriations accounts criteria listed below will be eligible to receive Community Project Funding. Due to the highly competitive nature of this process, not all requests for funding will be honored.**

The deadline to submit a Community Projects Funding proposal is **Friday, April 15, 2022 at 6:00pm EST**. All submissions must be made electronically via the form below. PDFs and hard copy requests will not be accepted. Requests will be reviewed and considered on a rolling basis, so all applicants are strongly encouraged to submit requests as soon as possible. Incomplete requests will not be considered.

**For detailed information on eligible accounts, please visit:**

[Appropriations Requests 2023 | House Committee on Appropriations](#)

**Please answer each question fully. Incomplete Applications will not be considered. Please write in answers fully and do not email PDFs or additional information unless our office requests you to do so.**

**Required fields are followed by \*.**

## Requesting Organization/Entity Information

Select Entity Type: (NOTE: For FY 2023 for-profit entities are not eligible for funding) \*

--- Please Select One --- ▼

Requesting Organization/Entity Name: \*

Contact Prefix: \*

Contact First Name: \*

Contact Last Name: \*

Contact Suffix:

Email Address: \*

Contact Phone Number: \*

Extension:

Organization Website (please provide a direct link to the organization's website): \*

Street Address: \*

Street Address: (Continued)

City: \*

State: \*

NY ▼

Zip Code: \*

Organization Phone Number: \*

### About the Project

Which account is the project eligible under? \*

--- Please Select One --- ▼

Legal Name of the Organization/Entity that will be receiving funds (NOTE: Please do not include abbreviations, acronyms, or use a "The" before the recipient name.): \*

Project Title: \*

Is this a new or existing project? \*

--- Please Select One --- ▼

Project Description: (500 word limit) \*

Requested Amount: \*

Total Project Cost: \*

Please describe in detail how the requested federal funding will be used by the grantee: (200 word limit) \*

Please provide a budget breakdown: \*

Describe how the project will benefit the 20th District and/or U.S. Government: (100 word limit) \*

Explain why the project is a valuable use of taxpayer funds: (100 word limit) \*

Has the project ever previously received federal congressionally directed funding? \*

--- Please Select One --- ▼

If so, when were the funds received and how were the funds spent? (Please provide a detailed list of expenditures and project costs)

List all other prior funding received for this project including federal, state, local and private sources, such as grants or donations. Please list the amounts, dates received, source and uses of funding. Please list all of this information to be considered: \*

Have you previously applied for a competitive grant or assistance from other federal, state, local and/or private sources for this project? \*

--- Please Select One --- ▼

If so, please describe the source and the funding sought:

What other sources of funding exist for this project? \*

## Fund Sources

Please provide details of the sources of all non-federal matching funds that will be used for your project, if applicable to the account from which you are seeking funding (Include source, amount, and date received)

If the account you are applying for requires a match in funding please answer this section fully. (If you are unsure if the account requires matching funding, please review the account requirements here: [Appropriations Requests 2023 | House Committee on Appropriations](#).)

Project Sponsor Match:

State or Local Government Match:

Private Donations or Foundation Match:

## Other Support

Does the project have other public (federal, state, local) and/or private funds committed to meet match or cost-share requirements (if applicable) for costs related to construction, operations, and maintenance? \*

--- Please Select One --- ▼

If so, what is the source and amount of those funds? Please provide a history of federal funding for the project, if any. Include both formula funds and any discretionary grants and fiscal years.

Most accounts require funding to be spent within one year from when the money is awarded or from when the agency sets the deadline. Will you be able to fully use the funding within the required one year timeframe?

--- Please Select One --- ▼

If the request does not fully fund the project, describe where the remaining funding comes from to complete the project.

Have you requested support from other members of the New York Delegation? \*

--- Please Select One --- ▼

If yes, please list members and indicate if they have confirmed support for the project:

Have you requested support from other members of Congress? \*

--- Please Select One --- ▼

If yes, please list members and indicate if they have confirmed support for the project:

What support does the project have from local organizations, local officials and the community? Please list all organizations and local officials below and email a single PDF file with all letters of support to [NY20CPFRequests@mail.house.gov](mailto:NY20CPFRequests@mail.house.gov) by April 15, 2022.

NOTE: This email is only for attachments of letters of support. **DO NOT submit your entire application to this email.** When emailing these documents, please use the subject line "Community Projects Support: your requesting Organization/Entity Name"

Does the project require an environmental review? \*

--- Please Select One --- ▼

If so, what is the status and/or outcome of the environmental review and NEPA category of action (if applicable)?

#### Disclosure Agreement

By checking this box, I hereby certify that all funds received through this request will be used for the purpose for which the funding was requested and for the betterment of the State of New York. I also certify that my organization has the capability to undertake and complete this project, and will meet all federal grant or other requirements stipulated in legislation and agency guidelines. I also certify that I do not have a personal financial interest in this request. I understand that all information I have provided is subject to public disclosure.

☐ I certify to the above statement



I'm not a robot

reCAPTCHA  
[Privacy](#) - [Terms](#)

SUBMIT

# Stay Connected

Enter First Name

Enter Last Name

Enter Email Address





I'm not a robot

reCAPTCHA  
[Privacy](#) - [Terms](#)

SIGN UP

## Contact Paul

Zip Code

+4 Digits

SUBMIT ZIP CODE

### Washington D.C. Office

2369 Rayburn HOB  
Washington, DC 20515  
Phone: (202) 225-5076  
Fax: (202) 225-5077

### Albany Office

19 Dove Street, Unit 302  
Albany, NY 12210  
Phone: (518) 465-0700  
Fax: (518) 427-5107

### Schenectady Office

105 Jay Street, Room 16  
Schenectady, NY 12305  
Phone: (518) 374-4547  
Fax: (518) 374-7908

# Amsterdam Office

61 Church Street, Room 309  
Amsterdam, NY 12010

Phone: (518) 843-3400

Fax: (518) 843-8874

[About](#)

[Constituent Services](#)

[Issues & Legislation](#)

[News](#)

[20th District](#)

[Contact](#)



A PROCLAMATION  
OF THE CITY OF SARATOGA SPRINGS, NEW YORK

WHEREAS, this April marks the 54<sup>th</sup> anniversary of the passage of the Fair Housing Act of 1968, which sought to eliminate discrimination in housing opportunities and to affirmatively further housing choices for all Americans, regardless of race, color, national origin, religion, sex, familial status, or disability; and

WHEREAS, since then, New York State law has added further protections based on religion, marital status, sexual orientation, age, and military status; and

WHEREAS, the Violence Against Women Reauthorization Act of 2013 added protections for victims of domestic violence, dating violence, sexual assault, and stalking; and

WHEREAS, the ongoing struggle for dignity and housing opportunity is not the exclusive province of the Federal government and vigorous local efforts to combat discrimination can be as effective or even more effective than Federal efforts; and

WHEREAS, illegal barriers to equal opportunities in housing, no matter how subtle, diminish the rights and freedoms of every American; and

WHEREAS, it is our obligation as free citizens to do our part in providing equal housing opportunities to all men and women, and to support both the letter and the spirit of State and Federal Fair Housing Laws,

NOW, THEREFORE, I, RON KIM, Mayor of the City of Saratoga Springs, hereby join in the national celebration by recognizing and proclaiming April 2022 as

**FAIR HOUSING MONTH**

Dated: April 5, 2022

---

RON KIM  
Mayor

**Saratoga Springs**  
**Department of Public Safety**

James Montagnino, Commissioner  
Jason Tetu, Deputy Commissioner

---

City Hall      Saratoga Springs, New York 12866  
518-587-3550



**MEMO**

**TO:**            COMMISSIONER DILLON MORAN

**FROM:**        COMMISSIONER JAMES MONTAGNINO  
                 DEPUTY COMMISSIONER JASON TETU

**DATE:**        MARCH 9, 2022

**RE:**            AWARD OF BID

Commissioner Franck,

The Department of Public Safety would like to Award the Bid for RFP 2021-27, EMS EQUIPMENT AND SERVICE LUCAS CPR AND LIFEPAK 15 DEVICES to STRYKER SALES, LLC.

Please place on your Agenda for the March 15, 2022 City Council Meeting.

Thank you,

James Montagnino, Commissioner  
Jason Tetu, Deputy Commissioner  
Department of Public Safety

**EMS Equipment and Service Lucas CPR and Lifepak 15 Devices RFP 2021-27 Bid Results**

**Stryker Sales, LLC**

**Total Bid**

**\$124,637.40**

Request for Certification of Sufficient Funds

Submittal Date 3/9/2022

The Department of Public Safety requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

---

Obligation to be incurred, detailing vendor name, project description, Council approval, etc.:

Stryker  
11811 Willow Rd. NE  
Redmond, WA 98052

Appropriation – Current Budget Expense H3143122-52000-1218

Amount Requested for Approval:	\$ 6179.96
Current Amount Available: As PER PO 210551	\$ 6179.96

Appropriation—Current Budget Expense H3143122-52000-1243

Amount Requested for Approval:	\$ 6368.81
Current Amount Available: As PER MUNIS 2021	\$ 6368.81 PENDING COUNCIL APPROVAL OF 2021 FUNDS

Appropriation—Current Budget Expense	A3143632-52100	2022 Funds
Amount Requested for Approval:	\$ 29451.23	
Current Amount Available: As PER MUNIS	\$ 55000.00	

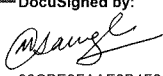
Transfer/Amendment Pending: \$  
Transfer/Amendment Date:

\_\_\_\_\_  
Department Head Signature

3/31/2022  
\_\_\_\_\_  
Date

Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

DocuSigned by:  
  
00CBE3FAAE9B4F8...

4/1/2022

Commissioner of Finance


Approval Date

**Zimbra****[lisa.ribis@saratoga-springs.org](mailto:lisa.ribis@saratoga-springs.org)**

---

**Re: Stryker Award of Bid**

---

**From :** Marilyn Rivers <[marilyn.rivers@saratoga-springs.org](mailto:marilyn.rivers@saratoga-springs.org)> Thu, Mar 31, 2022 04:56 PM  
**Subject :** Re: Stryker Award of Bid  9 attachments

**To :** Christine Brown <[christine.brown@saratoga-springs.org](mailto:christine.brown@saratoga-springs.org)>, Lisa Ribis <[lisa.ribis@saratoga-springs.org](mailto:lisa.ribis@saratoga-springs.org)>, Stefanie Richards <[stefanie.richards@saratoga-springs.org](mailto:stefanie.richards@saratoga-springs.org)>

**Cc :** karen perrino <[karen.perrino@saratoga-springs.org](mailto:karen.perrino@saratoga-springs.org)>, Jason Tetu <[jason.tetu@saratoga-springs.org](mailto:jason.tetu@saratoga-springs.org)>, Stacy Connors <[stacy.connors@saratoga-springs.org](mailto:stacy.connors@saratoga-springs.org)>

Risk and Safety approves the Award of Bid and will work with Karen Perrino to obtain the required renewal certificate of insurance in time for the 040522 City Council Meeting.

PRIVILEGED AND CONFIDENTIAL:

This e-mail communication and any files transmitted with it contain privileged and confidential information from the City of Saratoga Springs Risk and Safety Department and is intended solely for the use of the individual(s) or entity to whom it has been addressed. If you are not the intended recipient, you are hereby notified that any dissemination or copying of this e-mail is strictly prohibited. If you have received this e-mail in error, please delete it and notify the sender by return e-mail.

Thank you for your cooperation.

---

**From:** "karen perrino" <[karen.perrino@saratoga-springs.org](mailto:karen.perrino@saratoga-springs.org)>  
**To:** "Christine Brown" <[christine.brown@saratoga-springs.org](mailto:christine.brown@saratoga-springs.org)>  
**Cc:** "Marilyn Rivers" <[marilyn.rivers@saratoga-springs.org](mailto:marilyn.rivers@saratoga-springs.org)>, "Lisa Ribis" <[lisa.ribis@saratoga-springs.org](mailto:lisa.ribis@saratoga-springs.org)>, "Stefanie Richards" <[stefanie.richards@saratoga-springs.org](mailto:stefanie.richards@saratoga-springs.org)>  
**Sent:** Thursday, March 31, 2022 4:12:44 PM  
**Subject:** Stryker Contract

Christine,

Please review and sign off on the COSF for the Award of Bid for Stryker. If you could please forward to Marilyn when you are finished, that would be fantastic!

Please let me know if you need anything further from me, and thank you so very much!!


*Karen V. Perrino  
Department of Public Safety  
5A Lake Avenue  
Saratoga Springs, NY 12866  
518-587-3550 Ext. 2625*

Confidentiality/Privilege Notice: This e-mail communication and any files transmitted with it contain privileged and confidential information from the City of Saratoga Springs and are intended solely for the use of the individual(s) or entity to which it has been addressed. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or taking any other action with respect to the contents of this message is strictly prohibited. If you have received this e-mail in error, please delete it and notify the sender by return e-mail. Thank you for your cooperation.

Confidentiality/Privilege Notice: This e-mail communication and any files transmitted with it contain privileged and confidential information from the City of Saratoga Springs and are intended solely for the use of the individual(s) or entity to which it has been addressed. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or taking any other action with respect to the contents of this message is strictly prohibited. If you have received this e-mail in error, please delete it and notify the sender by return e-mail. Thank you for your cooperation.

---

 **Marilyn Rivers.vcf**  
205 B

 **Bid Results.pdf**  
382 KB

 **City of Saratoga Springs(41171) COI.pdf**  
52 KB

 **CITYOFSARATOGASPRINGS-SFCSA 3.10.2022 JF.pdf**  
124 KB

 **RFP 2021-27 EMS Equipment payment schedule email.pdf**  
113 KB

 **Stryker bid response.pdf**  
6 MB

 **STRYKER Payment breakdown.pdf**  
204 KB

 **STRYKER COSF.pdf**  
443 KB

 **AWARD OF BID SIGN OFF.pdf**  
601 KB

---





**or NEW**

Expiration Date

17. Do you serve alcoholic beverages? Yes \_\_\_ No \_\_\_ If yes, how many bars do you have (include main & satellite)?

### Regulations:

- A. A temporary outdoor seating area permitted under this article shall be subject to the following regulations”
- B. The Permit Holder accepts the property for use as a temporary dining area as is, and shall maintain the area and keep it clear of debris and impediment.
- C. The permit holder shall clean up and dispose of all garbage and debris throughout the use of the allocated space and at the end of each business day.
- D. The permit holder shall immediately notify the City of any defects or deficiencies in the surface of the temporary outdoor seating area and adjacent curbs and walkways.
- E. Alcoholic beverages shall be served only during the hours allowed by the license for the eating and drinking establishment.
- F. All persons must vacate the temporary outdoor seating area no later than the close of business each evening. If so required by the terms of the permit, all furniture, barriers, utensils, and other materials and equipment used for the temporary outdoor seating area must be removed from the area or properly secured no later than the close of business each evening.
- G. No music from any source shall be played at any time.
- H. No Smoking shall be allowed at any time.

### Fee Schedule:

Type of Property	Fee Type	Fee Amount
Private Property	Application	\$100
Public Property - Sidewalks	Application and Use of Property	\$500
Public Property – Sidewalks and Barriers/Blocks	Application, Use of Property, and Installation/Removal of Barriers/Blocks	\$1,000

### The City of Saratoga Springs Insurance Requirements:

1. A Certificate of Insurance for Proof of commercial general liability insurance, including personal injury liability insurance, in the amount of One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate, **naming the City of Saratoga Springs as an additional insured on a primary and non-contributory basis. The City of Saratoga Springs must be listed as the certificate holder with the physical address of Dept. of Accounts – Suite 14 474 Broadway, Saratoga Springs, NY 12866.**
2. Proof of New York State statutory workers' compensation and employer's liability insurance for all employees, or a waiver of same as permitted by law. Proof of Disability/ Family Leave insurance for all employees, or a waiver of same as permitted by law.
3. A Certificate of Insurance for Liquor Legal Liability Insurance in the amount of One Million Dollars (\$1,000,000) bodily injury and property damage per each occurrence must be submitted with this application. Such insurance must contain a provision that the Commissioner of Accounts be notified if the policy is cancelled or if there has been a material change in coverage and/or conditions.. **The City of Saratoga Springs shall be included as additional insured, and listed as the Certificate Holder with the physical address of City of Saratoga Springs Dept. of Accounts – Suite 14 474 Broadway, Saratoga Springs, NY 12866.**

The Certificate naming the City of Saratoga Springs as Additional Insured solely for the issuance of permit(s) should be addressed to the attention of:

**Department of Accounts – Suite 14  
City of Saratoga Springs  
474 Broadway  
Saratoga Springs, NY 12866  
Attention: City Clerk’s Office**

The Licensee acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects Permit Holder to liability for damages, indemnification and all other legal remedies available to the City. The Permit Holder is to provide the City with a Certificate of Insurance naming the City as Additional Insured on a Primary and Non-contributory Basis prior to the issuance of this temporary permit. The failure to object to the contents of the Certificate of Insurance or the absence of it shall not be deemed a waiver of any and all rights held by the municipality.

The Licensee shall indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as “City”), from and against all claims, damages, losses and expenses (including, but not limited to, attorneys’ fees), arising out of or resulting from the licensed activity, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Permit Holder or its employees, its agents or subcontractors. Furthermore, the Permit Holder agrees to the terms and conditions of this temporary permit and agrees to abide by the regulations set forth therein.

I, \_\_\_\_\_, agree to comply with all applicable state and local ordinances and/or law and agree to operate this business in total compliance of those laws and ordinances.

Date \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

[illegible]

On the \_\_\_\_\_ day of \_\_\_\_\_ of 20\_\_\_\_, before me, the undersigned, a Notary Public/Commissioner of Deeds in and for said State, personally appeared \_\_\_\_\_ personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or persons upon behalf of which the individual(s) acted, executed the instrument.

Notary Public/Commissioner of Deeds

A RESOLUTION  
OF THE CITY COUNCIL  
OF THE CITY OF SARATOGA SPRINGS, NY

BE IT RESOLVED, by the City Council of the City of Saratoga Springs, New York, as follows:

WHEREAS, Section 136.33.10 in Article IVA of Chapter 136 of the Code of the City of Saratoga Springs, entitled “Temporary Outdoor Seating Area Permits” provides that a schedule of fees for temporary outdoor seating area permits shall be developed and adopted by resolution of the City Council; and

WHEREAS, the Council has given due consideration to the fees to be charged,

NOW, THEREFORE, BE IT RESOLVED, that the City Council hereby establishes the following schedule of fees for temporary outdoor seating area permits:

<u>TYPE OF PROPERTY</u>	<u>FEE TYPE</u>	<u>FEE AMOUNT</u>
Private Property	Application for Seating Area	\$100.00
Public Property- Sidewalks	Application for Seating Area and Occupation of Public Property	\$500.00
Public Property- Sidewalks and Barriers/Blocks	Application for Seating Area, Occupation of Public Property and Installation/Removal of Barriers/Blocks	\$1,000.00

Dated: April 5, 2022

Ayes:      Nays:

---

CITY COUNCIL OF THE CITY OF  
SARATOGA SPRINGS, NEW YORK  
By: Dillon Moran, City Clerk



# Participatory Budgeting Saratoga Springs, NY 2022 Guidebook

***Commissioner of Finance  
Minita Sanghvi***



## ABOUT THIS GUIDEBOOK

This manual was developed for the City of Saratoga Springs, NY, by the Commissioner of Finance, Deputy Commissioner of Finance, and Budget Director (“Advisory Team”). While participatory budgeting is inspired by experiences elsewhere, we want the City of Saratoga Springs process to reflect the special characteristics of this community and government.

The manual is intended to be revised by the Participatory Budgeting (PB) Committee as the City works through its first year, a pilot year, for the participatory budget process.

## ABOUT THE PB COMMITTEE

Individuals will serve on the 2022 PB Committee via an application process for committee membership. These are available on the City website, and can be collected in person from the Finance Department in City Hall. Final choices will be made by the Advisory Team. Membership requirements include the following:

1. Shall be a City of Saratoga Springs resident.
2. Shall be at least 18 years of age.
3. Shall serve for 2 years.
4. Shall commit to attending 80% of meetings as well as community outreach events.
5. Shall work to find best projects for community based on criteria set by committee.

## WHAT IS PARTICIPATORY BUDGETING?

Participatory budgeting (PB) “is a democratic process in which community members decide how to spend part of a public budget. The New York Times calls PB “revolutionary civics in action”— it deepens democracy, builds stronger communities, and creates a more equitable distribution of public resources.” (<https://www.participatorybudgeting.org/what-is-pb/>)

## PARTICIPATORY BUDGETING IN CITY OF SARATOGA SPRINGS

The City of Saratoga Springs will establish an Assignment for the Participatory Budget Initiative. This will be funded in the amount of **up to** 0.025 percent of the current FY Adopted General Fund Budget, to be replenished annually pending available funds.

Project initiatives require both the approval of the Finance Commissioner as well as the entire Council as follows:

1. Submitted by the public.

2. Developed and vetted with the help of the PB Committee and Advisory Team.
3. Final choices voted upon by the public.
4. Recommendations provided to the Commissioner of Finance for review.
5. Commissioner of Finance makes final recommendations for presentation to the City Council.

Upon Council approval of a project, the Commissioner of Finance may then submit to the Council a request to Use the Assignment and a Budget Amendment to do so.

The City's most current General Fund Adopted Budget is FY2022. Amounts available for 2022 will be **up to** \$135,487.82. This amount is available for projects as well as project administration.

## **PROJECT ELIGIBILITY**

Projects are eligible for funding if they meet the following criteria:

- Do not exceed the annual "up to" amount allocated.
- Is a one-time expenditure that can be completed with funds from this year's PB process.
- Can be implemented by the City of Saratoga Springs, legally and on public property.
- Benefit the public. Projects that only benefit private individuals or groups are not eligible.

## **GOALS: WHAT IS THIS FOR?**

We hope to accomplish the following goals through PB City of Saratoga Springs, NY:

### **1. Improve and increase the Inclusivity of our local government:**

Engage all community members to expand and diversify participation, particularly among residents who are not currently engaged in the city's budget process.

### **2. Have Meaningful Social and Community Impact:**

Use PB as a tool to affect meaningful social change in the community. PB in City of Saratoga Springs, NY should be mission driven and results oriented.

### **3. Promote Sustainable Public Good:**

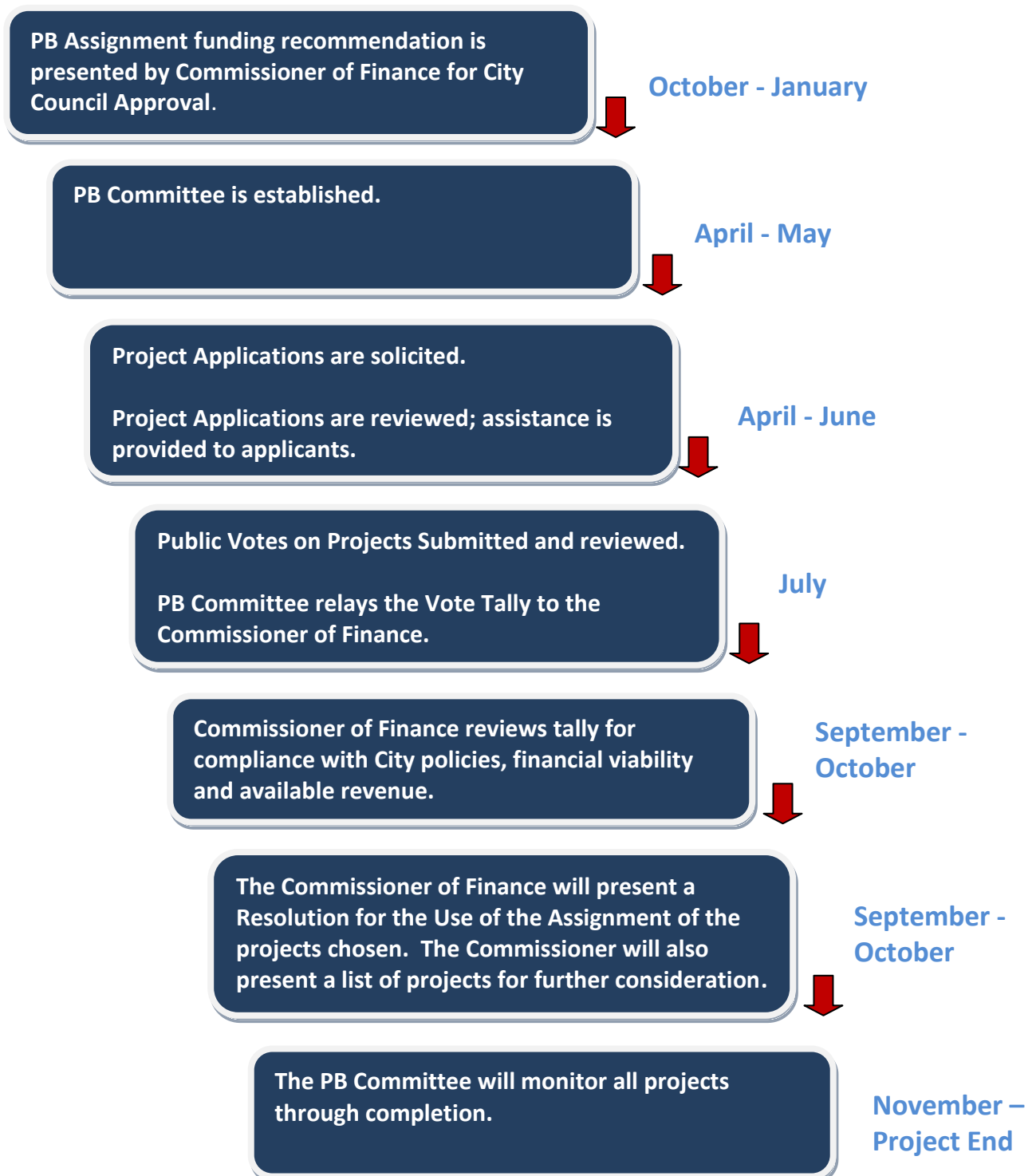
Make sustainable decisions that promote the long-term future and well-being of City of Saratoga Springs, NY residents.

### **4. Create Easy and Seamless Civic Engagement:**

Create another welcoming space for residents to become engaged, fostering a "contagious" civic environment

## TIMELINE: WHAT HAPPENS WHEN?

The 2022 Pilot PB process will start/end in a single fiscal year (with the exception of establishing the Assignment funding). The following are tentative milestones, to be updated at the end of the 2022 process.





## RULES: HOW DOES IT WORK?

### Project Submission

- All City residents and organizations are welcome to propose project ideas.
- Members of the public will submit project ideas online, through mail-in and/or email submission. Ideas may also be collected through “pop-up” events at places like senior centers, schools, libraries, etc.
- Submissions will be divided into two groups:
  - ⇒ Submissions from Individuals
  - ⇒ Submissions from Organizations

This allows the PB Committee to more fairly evaluate submissions, while mindful of amounts available compared to amounts requested.

### Project Review Meetings

- Upon the deadline for submissions, the PB Committee will schedule Project Review Meetings. These will be open to the public.
- This will facilitate Q&A required to develop projects into eligible and potential candidates.

### Voting for Projects

The entire City of Saratoga Springs public is eligible to vote on all submissions, subject to certain eligibility requirements. Eligibility requirements include:

- Shall be a Saratoga Springs resident
- Shall be at least 18 years of age
- Voting will take place online and in various locations in person, to be determined.
- Each voter can vote a single time.
- Each voter may cast one vote per category, for a total of two choices: Individual Submissions and Organization Submissions.
- The PB Committee will tally all votes. Its tally shall be final.
- The PB Committee will review the final tally.
- The PB Committee will choose projects to be submitted to the Commissioner of Finance, in the order of the tally.
- The Commissioner of Finance will review projects for compliance with City policies, financial viability and available revenue.
- The Commissioner of Finance will choose the projects to be submitted to the City Council for approval.
- **The Commissioner of Finance will establish a list of outstanding projects that could not be included in the City roster at this time, but may be considered at a future time by the City.**

## **ROLES & RESPONSIBILITIES: WHO DOES WHAT?**

### **City of Saratoga Springs Residents and Collaborators**

Anyone can participate in the process, even if they only come to one meeting or only vote.

Residents and collaborative partners may:

- Identify local problems and needs
- Propose project ideas
- Mobilize City residents to participate
- Vote on project proposals, *if eligible*

### **The Commissioner of Finance and the City Council**

- The Commissioner of Finance has the final vote regarding projects submitted to the City Council for approval.
- The City Council has the final vote regarding the use of City funding for these projects. This is based on the City Charter and the duties and responsibilities for the Council members designated therein.

### **PB Committee and Advisory Team**

The PB Committee and the Advisory Team will make decisions by consensus. When there is no consensus, decisions will be made by a simple majority.

The PB Committee will have a chair and a vice-chair, one secretary, and workgroups as it determines necessary. PB Committee members must attend 80% of all meetings and outreach events. Voting by proxy may be considered.

#### **PB Committee will organize:**

- Outreach strategies and priorities.
- Communications content and/or design.
- Project assistance for applicants to develop projects that are technically, legally, and financially feasible
- Public Voting

#### **Advisory Team will oversee:**

- Assessing feasibility of project proposals.
- Aligning the PB process with city requirements.
- Working with individuals or organizations to provide reasonable cost estimates for project proposals.

## ABOUT THE City of SARATOGA SPRINGS, NY CITY COUNCIL

The 2022 City of Saratoga Springs City Council is made up of five members:

- Ronald J. Kim, Mayor
- Minita Sanghvi, Commissioner of Finance
- Anthony “Skip” Scirocco, Commissioner of Public Works
- James Montagnino, Commissioner of Public Safety
- Dillon Moran, Commissioner of Accounts

The Commissioner of Finance initiated the City’s pilot PB Program. Funds set aside via an Assignment and the use thereof are to be presented to the Council by the Commissioner of Finance and voted on by the entire City Council.

The FY2022 Assignment will be in an amount of **up to\*** 0.025 percent of the current FY Adopted General Fund Budget, which totals \$135,487.82 for FY22.

*\* “Up to” designates amounts available per the adopted budget. These amounts are estimates and may require revision. In addition, there is no requirement that all funds available are used – projects shall be evaluated and funds will be appropriated pursuant to the process in place.*



# Participate!

Find out more at:

[www.Saratoga-springs.org](http://www.Saratoga-springs.org)

## Questions?

City of Saratoga Springs, NY  
Office of the Commissioner of Finance  
474 Broadway, Suite 15  
Saratoga Springs, NY 12866  
**(518) 587-3550**

**Minita Sangvhi, Commissioner of Finance**  
**Heather Crocker, Deputy Commissioner of Finance**  
**M. Lynn Bachner, Budget Director**

**City of Saratoga Springs  
Participatory Budgeting Committee**

The Participatory Budgeting program is guided by a guidebook which describes the purposes and duties of this 11 member committee. Members will be appointed to serve a two-cycle term.

Application forms and program information are accessible in any of the following ways:

**Online** Find committee applications, project proposal forms, and program information at the city's website, [www.saratoga-springs.org](http://www.saratoga-springs.org).

**In person** Saratoga Springs City Hall, Tax Collector's Office, 474 Broadway, Saratoga Springs, NY 12866

**By Email** Send an e-mail to the Deputy Commissioner of Finance at [heather.crocker@saratoga-springs.org](mailto:heather.crocker@saratoga-springs.org)

**By Phone** Call the Deputy Commissioner of Finance at (518) 587-3550, ext. 2571

**By Mail** Write to the Deputy Commissioner of Finance, City of Saratoga Springs, City Hall, 474 Broadway, Saratoga Springs, NY 12866

Applicants must complete the application in its entirety. Failure to complete the form completely will result in the return of the incomplete form. A resume or additional information may be provided.

**The application form must be signed and dated and returned via mail or email to:**

Deputy Commissioner of Finance  
City of Saratoga Springs  
City Hall  
474 Broadway  
Saratoga Springs, NY 12866  
[heather.crocker@saratoga-springs.org](mailto:heather.crocker@saratoga-springs.org)

**For more information, contact the Deputy Commissioner of Finance at  
(518) 587-3550, ext. 2571 or via e-mail at [heather.crocker@saratoga-springs.org](mailto:heather.crocker@saratoga-springs.org).**

## Participatory Budgeting Committee Application

This application is a public document open for inspection and reproduction by any person.  
Personal contact information will be redacted prior to public release.

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Preferred Name \_\_\_\_\_

Address Line 1 \_\_\_\_\_

Address Line 2 \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

Date of Birth \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Committee members must be residents of Saratoga Springs, or be applying as a representative of a non-profit organization located in Saratoga Springs. You may include a resume and/or additional documentation with your application.

Why are you interested in joining the Participatory Budget Committee?

What expertise do you bring to the committee?

Are you able to attend regular participatory budget meetings as well as outreach events in the community?

What is your current availability?

Would you be interested in serving as chair or vice-chair?

What do you think are the main priorities facing our city today?

Have you ever participated in a city budget process or participatory budgeting? If so, in what capacity?

Committee members will play important volunteer roles throughout the PB process. Which of the following activities would you want to contribute to the most?

- ☐ Community outreach/education
- ☐ Project development (technical assistance for applicants)
- ☐ Writing/designing brochure, ballot, other program materials
- ☐ Evaluation of community projects
- ☐ Evaluation of the PB process, program design for year 2
- ☐ Other

What would you like to see the PB program accomplish?

State and local law require that you abstain from participation in decisions that may affect your financial interests, including sources of income, interests in real property or investments. All committee members will be required to submit a conflict of interest form upon joining.

Are you a current or former City of Saratoga Springs employee?

- ☐ Yes
- ☐ No

Please read carefully and check the box.

- ☐ In checking this box and signing below, I certify that all statements made in this application are true and complete, and subject to verification. I authorize investigation of all statements contained in this application. I agree and understand that any misstatement or omission of material fact on this application will cause forfeiture on my part of all rights to be considered for appointment to the Participatory Budgeting Steering Committee and may be cause for dismissal if already appointed. Additionally, I understand that I will not be allowed to draft, design or promote a project that may benefit me or the organization I represent.

Signature \_\_\_\_\_



## PRELIMINARY PROJECT PROPOSAL FORM 2022

Contact Name: \_\_\_\_\_

☐ Individual project

☐ Organizational project \_\_\_\_\_

Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Date submitted: \_\_\_\_\_

*Information will be used for Participatory Budgeting program only.*

### ***The deadline for all submissions: TO BE DETERMINED***

To be considered for the ballot, all proposed projects must meet the following criteria:

- Must be projects which will serve the general public's benefit
- Must have low or relatively low annual operating maintenance cost
- Must be on public property

*This proposal represents Stage 1 of the project development process. Applicants will be invited to work with the Participatory Budget Committee to develop more detailed plans.*

*For more information about Participatory Budgeting please visit the  
City of Saratoga Springs website: [www.saratoga-springs.org](http://www.saratoga-springs.org)*

**Project idea** (1-2 two sentence description of the project)

**Whom will it benefit?** (Ex: Children, pedestrians, wildlife habitat)

**Project location** (*Ex: West Side Rec, crosswalk on Grand Avenue*)

**Additional information/Detailed description** (*Use the space below to provide additional details  
Add additional sheets as necessary.*)

**Supporting Information.** Please provide supporting documents (including, e.g. pictures, examples) or anything else that you may have which you would like us to have in order to evaluate and explain your project idea.

**Email Completed Forms To:** [heather.crocker@saratoga-springs.org](mailto:heather.crocker@saratoga-springs.org)  
**cc:** [lynn.bachner@saratoga-springs.org](mailto:lynn.bachner@saratoga-springs.org)

**Mail to:** Heather Crocker  
Deputy Commissioner of Finance  
Attn: Participatory Budgeting Committee  
City Hall  
474 Broadway, Suite 15  
Saratoga Springs, NY 12866

**Copies may be delivered to Tax Collector's office in City Hall, Monday-Friday 9:30am-4:00pm.**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SARATOGA SPRINGS, NY**

**TO ESTABLISH AN ASSIGNMENT FOR PARTICIPATORY BUDGETING**

**Be it resolved, by the City Council of the City of Saratoga Springs NY, as follows:**

**WHEREAS**, in an effort to encourage civic engagement and collaborative government, make local democracy more responsive and inclusive, help public officials better understand constituents' concerns, and help constitutions understand government challenges, the Finance Department proposes the initiation of a program known as "Participatory Budgeting (PB); and

**WHEREAS**, PB invites the public to directly submit expenditure initiatives and directly vote on their choices for City funding consideration. A PB committee helps the public develop ideas, vets submitted projects, and considers the final choices. It tallies and submits votes to the Commissioner of Finance. The Commissioner reviews for compliance with City policies, financial viability and available revenue, then submits her roster to the City Council for approval; and

**WHEREAS**, year one of the program will be a Pilot. A PB Rule Book will be provided to the PB Committee as well as the Council, along with draft forms and marketing plans for use in implementing the Pilot. The process and documentation will be subject to comment, review and revision; and

**WHEREAS**, the goal of this resolution is to establish a funding mechanism for the PB for City Council adoption.

**NOW THEREFORE BE IT RESOLVED,**

1. The City Council establishes "An Assignment for Participatory Budgeting". All assignment amounts used for project initiatives shall require a finding by the Council that the amount of the proposed project provides a public benefit equal to or greater than the amount of the grant; and
2. Assignment amounts shall be available for projects as well as costs associated with program administration, including but not limited to outreach and monitoring; and
3. The Assignment will be funded using unassigned fund balance in amounts as follows:
  - a. up to 0.25% of the 2022 General Fund Budget, and with the final amount to be approved by Council.

- b. up to 0.25% of the ensuing years General Fund Budget, beginning with FY 2023 and with the final amount to be approved by Council.
- c. The Participatory Budgeting Assignment will be replenished each year if/when the City's audited financial statements, indicate that the City has an unassigned fund balance of not less than 10.00% of the total adopted budget expenditures of the General Fund as determined via section E(2) of the City's Fund Balance Policy.
- d. The funding of this program shall not cause the City's general fund unassigned fund balance to fall below the 10%, of the total adopted budgeted expenditures of the General Fund as defined by the fund balance policy.
- e. Assignment amounts available for use each year shall be "up to" the amounts available in the Assignment. Unused amounts shall remain in the Assignment for future use. At no time shall the total amount in this Participatory Budgeting Assignment exceed Two-hundred thousand dollars (\$200,000).
- f. Subject to the items b-e above, other funding resources may be used as the Council deems appropriate.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Dated: April 5, 2022 \_\_\_\_\_

## **X. PAYROLL PREPARATION AND DISTRIBUTION**

The City of Saratoga Springs currently pays its employees on a weekly basis, except for PBA Union employees, who are paid biweekly effective 05/22/2021. The workweek varies among employees, but in any case, all original time sheets, original time cards, and NOVATIME approved timesheets are due to the Finance Office on Monday of each pay week and paychecks are distributed by the Finance Office on Friday of each pay week.

Paychecks are “current” for salaried employees; this means a Friday paycheck covers the week in which it is received. Paychecks are “on a lag” for hourly employees; this means a Friday paycheck covers the week prior to the week in which the paycheck is received. Bi-weekly paychecks for PBA Union employees covers the week in which it was received and the prior week. Accruals are charged the week following the time actually taken for all employees.

Processing payroll involves payroll documentation, timecard audit, payroll certification, and paycheck distribution. All of these items must be carefully verified and properly approved. The following procedures are required:

### **A. Payroll Documentation**

New hires are required to fill out the appropriate payroll documentation one week prior to the effective date of hire. A certified copy of the Civil Service Certification (RPC) must be submitted to the appropriate office two weeks prior to the effective date of hire.

New hires who fail to have the appropriate documentation filed timely may result in a delay in payment.

### **B. Time Card Verification**

CSEA City DPW employees must “punch in and out” to have their electronic timesheets generated in NOVATIME. Time clocks are to be punched at the beginning and end of each shift or part thereof, by the employee only, using the finger scan. CSEA City Hall employees must “punch in and out” to have their electronic timesheets generated in NOVATIME. Time clocks or computers are punched at the beginning and end of each shift by the employee only and when leaving and returning from lunch. Lunch punches may not apply to employees working in the field or doing shift work. Employees shall notify their supervisor for any corrections or adjustments to their timesheet. The ADMIN employee’s regular hours will auto populate to the weekly timesheet and only exceptions will need to be submitted. Council members standard workday of 6 hours will auto populate to the weekly timesheet. Council members will be tracked in NOVATIME effective immediately.

### **C. Weekly Input Sheets**

Weekly input sheets for the City Center must be filled in with the appropriate hours. These input sheets must be submitted to the Finance Office no later than 11AM on Monday.

### **D. Review**

In and Out punches shall be reviewed by the appropriate supervisor for accuracy and approved timely. Adjustments should only be made with proper documentation. Notes should be added

for any adjustment. Review of NOVATIME punches will be completed no later than 3 PM Mondays.

ADMIN employees and Council members shall review timesheets for accuracy at end of pay period. Timesheets displaying standard workday will be considered ready for the Payroll Administrator's approval no later than 3 PM Mondays.

In the event that a Supervisor is not available to approve employee timesheets timely in the Mayors Dept., Accounts Dept., or Finance Dept., the Payroll Administrator will be delegated to approve the Supervisor's assigned timesheets.

Corrections must be submitted no later than 11AM on Tuesday.

Original time sheets for an employee not using NOVATIME must be submitted to Finance Office by 11 AM Mondays.

Failure to submit proper documentation timely may result in a delay in payment.

#### **E. Separation/Termination Payouts**

Payroll calculations for contract payouts at separation/termination from service should be sent to the Payroll Administrator the week before payout by the respective department. The calculations should be completed in an Excel spreadsheet and contain the employee's total hours currently available, hours to be paid out, hourly rate, and grand total of the payout for each accrual type due to be paid out based on the employee's contract. If the contract requires that a payout be based on a percentage of hours or prorated amount of service time, this calculation should be performed in the spreadsheet so that it can be verified. If the employee is due a retirement incentive payout, the amount of the payout should be listed in the spreadsheet. The original notice given should be scanned and attached to their Employee Master file in MUNIS in order to be verified.

#### **F. Insurance Deduction Changes**

Changes to employee insurance deductions shall be provided to the Payroll Administrator by the end of the week for inclusion the following week's payroll. Mid-year changes shall be accompanied by calculations.

#### **G. Payroll Distribution**

Payroll checks are available for distribution at **8:15 AM every Friday** in the Finance Office. Direct Deposit advices will be emailed. If an employee has a City email address, that email address will be used to deliver their direct deposit advice. If an alternate email address is requested to be used, the employee must complete the Payroll Advice Email Enrollment Form. See Sample Form P-2; available on the public drive as "Direct Deposit Email Notification Enrollment Form".

#### **H. Direct Deposit**

As of 08/1/2021, the Finance Department will no longer allow partial direct deposit of an employee's paycheck. If an employee is enrolled in direct deposit, 100% of the net check amount must be direct deposited. Employees that are currently enrolled in direct deposit, but

only depositing a set amount of their paycheck, will have their direct deposit converted to 100% of net pay.

### **I. Early Paycheck Pickup**

From time to time it is necessary for employees to receive paychecks prior to 8:15 AM Friday. The Finance Office tries to accommodate these requests, and asks that the following procedure be observed.

In the instance where employees cannot pick up a paycheck on a Friday, they may make a request to the Payroll Administrator for Early Pick-up. The request must be in the following form:

1. Written. All requests for early-pick up must be in writing. See Sample Form P-1; available on the public drive as "Early Pick Up Paycheck Request Form". The request must include the date of the request, the name of the employee, the desired pick-up date, and be signed by the Department Head or designee. See attached form.

2. Thursday Pick-up: All requests for early-pick up must be made in writing. Checks will be available on the Thursday at the close of the employees' work-shift. In the case of emergency or other special circumstances, the Finance Office reserves the right to determine whether it can oblige a different pick up date. Paychecks will not be available for pick up prior to Thursday. During weeks with holidays, early paycheck pick up may be prohibited.

### **J. Electronic W-2 Consent**

Employees that would like to receive their W-2 electronically through email need to complete the Electronic W-2 Consent Form. See Sample Form P-3; available on the public drive as "Electronic W-2 Consent Form".



**Form P-1**

**Early Paycheck Pick-up Request**

**Form**

TO:

FROM:

DATE:

RE: **EARLY PICK-UP OF PAYCHECK**

This is to request the early pick-up of my regular paycheck.

Printed Employee Name \_\_\_\_\_

Employee Signature\_\_\_\_\_

Paycheck, Week-Ending Date \_\_\_\_\_  
MM/DD/YYYY

Pick-Up Date \_\_\_\_\_  
MM/DD/YYYY

**Thank you.**

\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Date**





Form P-2

**Direct Deposit Email Notification Enrollment Form**

# City of Saratoga Springs

## Finance Department

The email advice you receive will be a password protected PDF file sent from payroll@saratoga-springs.org. The password to view your advice is the last 4 digits of your social security number. You will not receive a printed advice.

### Direct Deposit Email Notification Enrollment Form

#### Personal Information

Employee ID

First Name

Last Name

E-Mail Address you would like your Direct Deposit Advice Emailed to:

Email Address

I authorize the City of Saratoga Springs to automatically email my direct deposit advice to the email address listed above. I acknowledge that I will not receive a printed advice after enrolling in email notifications. This authorization will remain in effect until I have filed a new authorization or until this authorization is revoked by me in writing.

Employee Signature

Date



## Form P-3

### Electronic W-2 Consent Form

# City of Saratoga Springs

## Finance Department

The City of Saratoga Springs is required by the Internal Revenue Service (IRS) to furnish all employees with a Form W-2 Wage and Tax Statement each calendar year. The Form W-2 is used to complete the employee's annual tax returns. The Form W-2 may be required to be printed and attached to your Federal, State, or local income tax return. The Form W-2 Tax Statement details the employee's wages, tax withholding, and other important payroll information. Due to IRS regulations, your permission is required to send you your Form W-2 form electronically. Please read the entire notice and complete the consent below to provide your consent to receive all future W-2's in electronic format.

#### Benefits of Receiving Form W-2 Electronically:

- Employees will receive their electronic Form W-2 earlier than they would if they received a printed copy.
- Employees help the City save money by eliminating printing costs.
- Employees have access to view or print their W-2 at any time without having to request a duplicate copy.

#### Disclosure Notice:

- An employee who consents to receiving his/her Form W-2 electronically by email will not receive a paper copy of the W-2. If an employee does not consent, he/she will continue to receive a paper copy of the W-2.
- An employee who chooses to receive his/her Form W-2 by email can change his/her mind and withdraw consent to online delivery. Consent can be revoked for future years by emailing your request to [payroll@saratoga-springs.org](mailto:payroll@saratoga-springs.org).
- IRS regulations require that employees give their consent to receive the W-2 in electronic format. This process does not need to be repeated every year.
- If an employee terminates employment with the City, the employee's consent to receive an electronic W-2 will be considered revoked and their final W-2 will be mailed to their address on file.
- It is the employee's responsibility to notify the Finance Department of any changes to their personal information.
- If you choose to receive your W-2 electronically it will be sent as a PDF via email to your email address on file for your payroll advice. If you need to change the email address on file for your payroll advice, you will need to complete a new Payroll Advice Email Enrollment Form. You will open your W-2 just like you do your payroll advice by entering the last 4 digits of your social security number when it asks for your password.

***I understand that by signing below, I consent to receive Form W-2 electronically through email and will not receive a paper copy. I also understand that I may withdraw my consent at any time as outlined above.***

---

Employee Signature

Employee Name

Employee ID

Date

## **XI. TIME SHEETS**

Title 4 of the City Charter states that “the Commissioner of Finance shall certify City Payrolls.” The Payroll function is in the Finance Department. This policy governs the recording of time, and the responsibilities of the Employee, Supervisor, Department Head (ex. Deputy, Director, or Commissioner), or designee for the accurate completion and review of all time sheets.

### **A. Definitions**

Time sheets are the legal source document for all payroll transactions. Time sheets are the legal authority to pay an employee. They also serve as verification of time off, and provide the legal basis to grant an employee benefits, including workers’ compensation, as appropriate. Timesheets may be paper or electronic.

Definitions:

1. “Time”: “Time” includes all intervals for which pay is being requested, including the normal work day and the standard work week, as well as exceptions thereto.
2. “Normal Work Day; Standard Work Week”: The Standard Work Week varies between 33 and 40 hrs. and is specified by title. The Normal Work Day is expected to be one-fifth of the Standard Work Week. PBA Union employees working the 12 hour shift schedule will have a standard work week that alternates between 36 hrs. and 48 hrs. totaling an 84 hour biweekly pay period. For the purposes of this policy, these do not include vacation, personal, sick, compensatory time, overtime, conferences, union matters, and other special circumstances.
3. “Exceptions”: “Exceptions to the Normal Workday and the Standard Work Week” include vacation, personal, sick, compensatory time (earned or used), overtime, conferences, union matters, and other special circumstances.

### **B. Procedure**

#### **1. Recording of Time**

- a) All time must be recorded on the NOVATIME timesheet or on Sample Form T-1, for Part-time employees, and Sample Form T-2 for Full-time employees.
  - Time must be reported accurately on the date that such work was performed.
  - Time recorded shall reflect the actual start and stop time of work, rounded to the nearest 15 minutes. CSEA City Hall and CSEA DPW employees are given a 7 minute window when punching in.
  - In the event that “Exceptions to the Normal Workday and the Standard Work Week” are recorded on the timesheet, the proper approvals and supporting documentation, as described below, must precede the submission of the

timesheet.

- Meal Breaks – An employee who works more than six hours in a given day will receive an unpaid, duty-free meal break of at least thirty minutes. In accordance with New York State regulations, an employee who works more than six hours in a given day is required to take the scheduled meal break. An employee is not allowed to work through the meal break to make up lost work time or to leave work early. In addition, the meal break may not be taken at the end of an employee's workday in order to leave work before the normal quitting time. A Commissioner and employee can agree that the employee may work through a meal period in exchange for being able to leave work early on an occasional basis due to employee needs. However, the Commissioner and employee cannot agree to such a situation on a long-term, regular basis. Total hours worked for the day must reflect meal breaks.
  - b) For employees using paper timesheets, it is the responsibility of the Employee to complete and sign in blue or black ink only. No pencils may be used. Electronic signatures for employees using clocks is evidenced by the in and out times and by the submission for employees using computers rather than clocks.
  - c) In the event an employee cannot sign or submit the time sheet due to absence or illness, the employee's Department Head or delegate may sign or submit for the employee but shall indicate on the timesheet that they signed or submitted for the employee. ADMIN employees and Council members shall review timesheets for accuracy at end of pay period. Timesheets displaying standard workday will be considered ready for the Payroll Administrator's approval no later than 3 PM Mondays.
  - d) Falsifying a time sheet by failing to add time worked, adding time worked when such work was never performed or by failing to subtract from the time sheet when the employee was not present to work is a violation of this policy.
2. "Exceptions to the Normal Workday and the Standard Work Week"
- a) Approval Process for Exceptions: Leave, Work Additional Hours, Illness
    - "Requests for Leave" and "Requests for Approval to Work Additional Hours" must be submitted on the "Requests for Leave" and "Requests for Approval to Work Additional Hours" Forms (see "Supporting Documentation", below), to the Department Head or designee **prior to** utilization of the Exception, except in the case of illness or emergency. For employees using NOVATIME, the leave request will be made electronically and approved by the supervisor. For employees using NOVATIME, the Supervisors override of overtime will be the approval to work additional hours.
    - All other requests should be received by the Department Head or designee

prior to the start of request and in accordance with the appropriate union contract, and will be subject to Department Head approval, taking into account adequate staffing levels for that Department.

- In the case of illness, the Department Head or delegate should be notified prior to, on or about the normal time for reporting to work, or as soon as possible in the event of an emergency.
- “Emergency Days” can only be declared by the Mayor in accordance with the Personnel Manual. In the event of an emergency please refer to the employee handbook.

b.) Time Sheets and Exceptions: Completed time sheets shall be submitted each week, and shall be accompanied by original supporting documentation for all Exceptions to the Normal Workday and Standard Workweek. The supporting documentation shall be signed by the Department Head or designee. Requests for Exception and Signatures will be electronic for employees/supervisors using NOVATIME.

c.) Supporting Documentation for Exceptions:

1. Request Forms: Attached are Sample Forms T-3 and T-4, “Request for Leave” and “Request for Approval to Work Additional Hours.”

- **All** Leave Requests **MUST** use these forms or be submitted electronically. The Department Head or designee must respond, in writing, within two business days regardless of determination.
- Request to work additional time must be approved, in writing or electronically, by the Department Head or designee **prior** to working the hours requested. A reason for the request must be notated and all requests are subject to Department Head or delegate’s approval.

Failure to submit the proper and complete documentation may result in a delay in payment.

2. Jury Duty: Please list the time and location on time sheet and provide copy of summons with your leave request and Court issued Jury Slip with your timesheet. For employees using NOAVTIME, please submit summons and jury slip to Payroll Administrator, DPW Office Manager or DPS Office Manager.

- The City pays full-time employees normal pay while serving as a juror. You are not entitled to the Jury Allowance payment. Per County instructions, if you are erroneously paid the \$40.00 allowance, you are required to return the check to the County.
- Full-time employees released early from jury duty must return to work and complete their standard hours of work.

3. Conferences: Please list the times and location in the notes section of the time sheet of your attendance at approved conferences, workshops, etc.

4. Union Matters: Please state on the time sheet that your time is to be allocated to Union matters, so that allowances may be correctly tracked. Please list the times and location in the notes section of the time sheet of your attendance at pre-approved trainings and functions. The Union President needs to provide a letter to the Payroll Administrator including names of employees attending union trainings and functions.

5. Allotments: Accruals shall only be used in the allotments allowed by union contract. If you are interchanging one accrual for another, you must use the accrual in the allotment allowed for that accrual.

### 3. Compensatory Time Payout Request

- a) An employee may request a pay out of compensatory time to their supervisor.
- b) The Supervisor should verify that sufficient hours are available and then include the pay out information in NOVATIME.
- c) All compensatory time pay outs must be inputted by 10:00 a.m. Tuesday morning to be included on that week's payroll.
- d) If sufficient hours are not available when receipted by payroll, it will be rejected.

Failure to submit proper and complete information may result in a delay in payment.

### 4. Correction to paper time sheets

- a) Employee: When correcting time sheets, the employee shall use a single line strike through. **No white out is allowed.** The employee and Department Head or designee must initial and date changes.
- b) Department Head, Designee or Office Manager: When correcting time sheets, use a single line strike through. **No white out is allowed.** The employee and Department Head or designee must initial and date changes.
- c) Finance: The Finance Office, during the course of payroll processing, may require correction of time sheets. Every effort shall be made by the Finance Office to timely communicate such errors and corrections to the employee in advance of receiving payment.

Post-Payroll: If an error is made after reporting and is not realized until the payroll process is completed or if a mistake is made in processing, the employee must contact

their Supervisor in writing, describing the error and the notification shall be approved by the Department Head or designee and submitted to the Finance Office. If the Finance Office concurs that an error exists, it will make the correcting compensation on the next available payroll.

5. Correction to electronic time sheets

- a) Employee: When a correction to a timesheet is required, employees must make a request to the supervisor explaining the need for correction.
- b) Department Head or Designee: When correcting electronic time sheets, supervisors are encouraged to adjust the hours worked, but not change the punch in and out times. A note shall be included explaining why the change was made. For example: "John Doe reported to work at a meeting at the library at 8 am and then came to City Hall following the completion of the meeting."
- c) Finance: The Finance Office, during the course of payroll processing, may require correction of time sheets. Every effort shall be made by the Finance Office to timely communicate such errors and corrections to the employee in advance of receiving payment.
- d) Finance will not adjust timesheets that have been submitted and approved for hours less than the normal work.
- e) Post-Payroll: If an error is made after reporting and is not realized until the payroll process is completed or if a mistake is made in processing, the employee must contact their Supervisor in writing, describing the error and the notification shall be approved by the Department Head or designee and submitted to the Finance Office. If the Finance Office concurs that an error exists, it will make the correcting compensation on the next available payroll.

6. Submittal: Submittal of all documentation to the Finance Office shall comply with the Finance Policy. Original timesheets, timecards and daily/weekly rosters must be submitted to the Finance Office no later than 11:00am on Mondays.

**C. Review, Verification and Certification of Time Sheets**

Time sheets for all employees, as well as part-time employees, shall be reviewed and countersigned with an original signature (signature stamps are NOT acceptable) in blue or black ink **by their respective Department Head or designees**. This countersignature indicates that the time sheet has been reviewed and implies certification that the time reflected on the time sheet represents a true and accurate record of time worked and time off. Electronic timesheets will be approved by the Department Head or Designee in NOVATIME.

**D. Applicability**

This policy applies to all City employees with exceptions as noted:

1. The Police and Fire Departments follow procedures that are maintained in their respective departments.

**E. Custody of Time Sheets**

All original time sheets, time cards and daily/weekly work rosters shall be kept confidential under the custody of the Commissioner of Finance.

**F. Fraudulent Time Sheets and Violations of Time Sheet Policy**

Fraudulent time sheets constitute theft of public funds. Such fraudulent time sheets and/or consistent violations of this policy may constitute cause for disciplinary action in accordance with the applicable provisions of the collective bargaining agreement and civil service law.



**CITY OF SARATOGA SPRINGS**  
**Part-Time TIME SHEET**

Employee Name

Standard Hours/Wk. for Position

**Finance**

Department

Week Ending

**DAILY TIME RECORD**

Date	Day	In	Lunch		Out	In	Out	Hrs Wrk	GRAND
			Out	In				Total	TOTAL
#####	SAT								
#####	SUN								
#####	MON								
#####	TUE								
#####	WED								
#####	THURS								
01/00/00	FRI								

Total

#VALUE!

**Adjustment**

Hours		Reason	
Hours		Reason	
Hours		Reason	

Employee Signature

Date

Department Head or Delegate Signature

Date

*Time recorded shall reflect the actual start and stop time of work.*

**CITY OF SARATOGA SPRINGS  
TIME SHEET**

Employee Name \_\_\_\_\_ Standard Hours/Wk. for Position \_\_\_\_\_

Department \_\_\_\_\_ Week Ending \_\_\_\_\_

**DAILY TIME RECORD**

Date	Day	In	Lunch		Out	In	Out	Hrs Wrk	Excepts	GRAND
			Out	In				Total	Total	TOTAL
	SAT									
	SUN									
	MON									
	TUE									
	WED									
	THURS									
	FRI									

Total 0.00

**Adjustment**

Hours		Reason	
-------	--	--------	--

**Exceptions to Normal Work Day/Standard Work Week**

Date	Day	Vacation	Personal	Sick	Holiday	Comp. Used		Add'l Hours	Pay As Overtime	Comp. Earned	Other
	SAT										
	SUN										
	MON										
	TUE										
	WED										
	THURS										
	FRI										

--	--	--	--	--

				Totals
--	--	--	--	--------

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_ Department Head or Delegate Signature \_\_\_\_\_ Date \_\_\_\_\_

*Time recorded shall reflect the actual start and stop time of work.*

FORM T-3

CITY OF SARATOGA SPRINGS  
Leave Request Form

To:  
RE: REQUEST for LEAVE

From:

Date:

I, \_\_\_\_\_, REQUEST THE FOLLOWING LEAVE TIME

	DATE/TIME	TOTAL HOURS
VACATION DAY:	_____	_____
PERSONAL DAY:	_____	_____
SICK DAY:	_____	_____
BEREAVEMENT LEAVE:	_____	_____
UNPAID LEAVE:	_____	_____
COMPENSATORY TIME USED:	_____	_____
OTHER: Please Specify (Ex. Jury Duty, Conferences, Cancer Screening, Union Matters, etc.)	_____	_____

X \_\_\_\_\_ Employee Signature  
Date

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Disapproved / Reason:

X \_\_\_\_\_ Deputy  
Commissioner/Delegate in Absence Date

**\*\* Per CSEA City Hall union contract, extended vacation should be requested no later than February 28 each year. All other requests must be received by your Deputy Commissioner at least ONE WEEK prior to start of request, and will be subject to adequate staffing levels as determined by your Deputy Commissioner. All requests MUST use this form. You will receive an answer, in writing, within one business day.\*\***

FORM T-4

CITY OF SARATOGA  
SPRINGS

Approval to Work  
Additional Hours

To:

From:

Date:

**RE: Request to Work Additional Hours**

I, \_\_\_\_\_, REQUEST TO WORK \_\_\_\_\_ ADDITIONAL HOURS  
ON \_\_\_\_\_.

REASON: \_\_\_\_\_

I, \_\_\_\_\_, REQUEST THE ADDITIONAL HOURS AS:

DAY/HOURS

DAY/HOURS

PAID OVERTIME: \_\_\_\_\_ EARN COMPENSATORY TIME: \_\_\_\_\_

**X**

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Disapproved / Reason: \_\_\_\_\_

**X**

\_\_\_\_\_  
Deputy Mayor/Deputy Commissioner Signature

\_\_\_\_\_  
Date

**\*\*Request to work additional time must be approved prior to working the hours requested. A reason for the request must be notated and all are subject to Department Deputy's approval.\*\***

## City of Saratoga Springs' Leave for Cancer Screening

(Please note that per the City's "Leave for Cancer Screening Policy": Each employee shall be granted a sufficient time, not to exceed four hours on an annual basis of paid leave for the purpose of cancer screening. Each employee shall be entitled to one use of the paid leave in question during any one fiscal calendar year.)

*Please direct your questions to the Human Resources Administrator at 518-587-3550 extension 2538*

### SECTION A EMPLOYEE INFORMATION (Please print)

Employee Name: \_\_\_\_\_

Employee Job Title: \_\_\_\_\_ Telephone: \_\_\_\_\_  
(work)

Department: \_\_\_\_\_ Employee Status: ☐ Part Time ☐ Full Time

Leave To Begin: \_\_\_\_/\_\_\_\_/\_\_\_\_ Time return to work \_\_\_\_:\_\_\_\_

Type of Screening (Check One): \_\_\_\_\_

Signature \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

### SECTION B DEPARTMENTAL ACKNOWLEDGEMENT

Departmental Approval Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Supervisor Name (PRINTED) \_\_\_\_\_

**Please return this form with the employee's payroll for the week in question. Obtain original prescription from employee and send the original prescription for the Cancer Screening along with a copy of this slip to the Payroll Administrator.**

---

## **XXI. PAYING INVOICES**

### **Purpose**

Prior to submitting invoices to Purchasing for payment, certain steps should be undertaken. Taking these steps will ensure payment is made to the vendor timely, reduce rejections from purchasing, and avoid duplicate or payment error. It will also ensure City money is spent appropriately and wisely.

This is intended to be a quick reference guide and includes some best practices. It is not intended to be the only resource and Purchasing should always be contacted with questions or concerns.

### **Procedure**

1. Stamp invoices received with a departmental date stamp.
2. Only original invoices will be processed. In addition to paper invoices received by mail, original Invoices include those received via email at [ap-invoice@saratoga-springs.org](mailto:ap-invoice@saratoga-springs.org) or through an online portal.
3. Review the invoice for mathematical accuracy.
4. Review the invoice for sufficient itemization and detail.
5. Check for a previous balance or a credit balance.
  - a. If a previous balance exists: research the balance, make sure it has been paid, if it has not been paid, you will need the original invoice to submit for payment.
    - i. If you need an original invoice contact the company.
    - ii. If there are late fees, check the contract to determine if late fees can be charged.
  - b. If a credit balance exists: check previous payments, returns or credits on the invoice and verify the payment, refund or credit should have been made on this account.
    - i. If the credit belongs to this account, make sure it is used when submitting payment.
    - ii. If the credit does not belong to this account contact the company immediately.
6. The City does not pay sales tax. If it's charged on the invoice contact the company to have it removed. Do not send the tax exempt form with the remit slip. See contacts below.
7. Attach documents to support authorization and approval, if necessary.
8. Make sure the invoice, in whole or in part, has not been previously paid by reviewing GL account inquiry and vendor inquiry.
9. Check that the appropriation exists and is sufficiently funded to cover the invoice.
10. Prepare the voucher and have it approved. People responsible for Approving vouchers should be reviewing the vouchers and invoices to ensure accuracy that funds are

available and that proper documentation is included. Double check that funds are available to cover the cost.

11. Obtain Certification of Sufficient funds from Finance, if required.
12. Obtain Civil Service Certification, if required.
13. Reviewing the warrant when it is circulated by Stefanie is also important. Your review should include checking to see that vendor name, amounts, general ledger accounts, etc. are accurate. This review can reduce the need for reissuing of checks and journal entries.
14. Provide remit slips to Finance.

## Request for Certification of Sufficient Funds

Submittal Date:

The Department of FINANCE requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

---

Obligation to be incurred, detailing vendor name, project description, Council approval, etc. (attach supporting documentation):

Reimbursement to K. Kling for Saratoga-springs.org Premium DNS

Appropriation – Current Budget Expense

Org/Object/Proj(s): Amount Requested for

Approval: A3021694-54720 \$ 52.98 ✓

Current Amount Available: \$ 92,383.59 ✓

Transfer/Amendment Pending: \$

Transfer/Amendment Date: \_\_\_\_\_

Heather Crocker  
Department Head Signature

3/29/22  
Date

---

### Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

  
Commissioner of Finance

3/29/22  
Approval Date





**CITY OF SARATOGA SPRINGS - VOUCHER**  
**474 BROADWAY SARATOGA SPRINGS, NY 12866**

DEPT/LOC      2000      DEPARTMENT      Finance / IT

VENDOR #      1362      VENDOR NAME      Kevin Kling

REMIT ADDRESS      28 Lee Street Mechanicville, NY 12118

PO#      FINAL      PARTIAL

INVOICE # and/or ACCOUNT #	ORG	OBJECT	PROJECT	\$ AMOUNT
Reimbursement to K. Kling Saratoga-springs.org PREMIUM DNS	A3021694	54720		\$ 52.98
RECEIVED BY: DW				
			TOTAL	\$ 52.98

By uploading this voucher for payment into the designated electronic folder, I as an approved authorized signor for my department certify the articles or services were necessary and for sole use of the City; have been received in good condition or properly performed.

**The Commissioner of Accounts audits and certifies this purchase is in conformity with appropriate standards and procedures by affixing his/her signature to the warrant report approved by City Council in accordance with the City Purchasing Policy.**

The Commissioner of Finance certifies this claim is approved from the appropriation indicated above by affixing his/her signature on the check issued as payment for this claim in accordance with the City Purchasing Policy.



CREDIT CARD (...5646)

\$484.04

Current balance

Feb 28, 2022

Next payment due

\$40.00

Minimum payment due

\$23,399.54

Available credit

\$202.87

Last statement balance

Off

Automatic payments

AerClub - Avios

▼ Pending (4)

Pending charges \$116.42

Date	Description	Amount
Feb 9, 2022	TRADER JOE'S #574 QPS	\$57.42
	HANNAFORD #8267	\$31.57
Feb 8, 2022	DOMS PIZZA, SUBS & WI	\$22.44
	WEB*NETWORKSOLUTIONS	\$4.99

## Account activity

SHOWING Search

Filtered by: Feb 1, 2022 to Feb 9, 2022 networksolutions

Date	Description	Category	Amount
Feb 4, 2022	WEB*NETWORKSOLUTIONS	Bills & utilities ▼	\$52.98

You've reached the end of your account activity.

**Network Solutions, LLC**  
**5335 Gate Parkway**  
**Jacksonville, FL32256**

**Account Name:** city of saratoga springs  
**Account ID:** 24247698  
**Address:** city of saratoga springs  
474 BROADWAY  
CITY HALL / FINANCE  
SARATOGA SPRINGS, NY12866-2244

**Invoice #** 46138091

---

## Charges and Credits:

Date	Type	Product Type	Product Name	Term	Amount	Tax	Tax Type	Total Charges
02/08/22	Renewal	Premium DNS	Saratoga-Springs.Org	Monthly	\$4.99	\$0.00		\$4.99
Total Invoice Amount					\$4.99	\$0.00		\$4.99

---

## Payments:

Date	Order Number	Payment Method	Check/Card#/PayPal ID	Total Payments
02/08/22	1283596439	CreditCard	****5646	\$4.99

---

**Account Name:** city of saratoga springs  
**Account ID:** 24247698  
**Address:** city of saratoga springs  
474 BROADWAY  
CITY HALL / FINANCE  
SARATOGA SPRINGS, NY12866-2244

**Invoice #** 46062635

---

## Charges and Credits:

Date	Type	Product Type	Product Name	Term	Amount	Tax	Tax Type	Total Charges
02/04/22	Renewal	Domain Expiration Protection	Saratoga-Springs.Org	1 Year	\$9.99	\$0.00		\$9.99
Total Invoice Amount					\$52.98	\$0.00		\$52.98

Date	Type	Product Type	Product Name	Term	Amount	Tax	Tax Type	Total Charges
02/04/22	Renewal	domain .ORG	Saratoga-Springs.Org	1 Year	\$42.99	\$0.00		\$42.99

**Total Invoice Amount**      \$52.98      \$0.00      \$52.98

**Payments:**

Date	Order Number	Payment Method	Check/Card#/PayPal ID	Total Payments
02/04/22	1283150261	CreditCard	****5646	\$52.98

**Please Note:**

1. The payment information shown may not reflect the payment method used for each transaction, and all billing activity may not be shown here.
2. Order numbers may appear in multiple accounts if an order included services from more than one account.
3. Recent purchases may take 24 to 48 hours to appear in your billing information.
4. All .ca domain names are registered by Network Solutions Canada ULC (Business Number: 83624 3543 RT 0001). The amount charged for .ca domain names includes applicable Goods and Services Tax (GST) of 5%. Effective July 1, 2010, the amounts charged for .ca domain names are inclusive of Federal GST and, where applicable, also inclusive of Provincial HST. (GST Rate - 5%, Combined GST rate and HST rate for each Province - British Columbia - 12%, Ontario - 13%, Nova Scotia - 15%, Newfoundland and Labrador - 13%, New Brunswick - 13%)
5. Some products and services are subject to sales tax. Taxes charged reflect the jurisdiction of your business address.

## Request for Certification of Sufficient Funds

Submittal Date:

The Department of Finance requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

Obligation to be incurred, detailing vendor name, project description, Council approval, etc. (attach supporting documentation):

Mileage Reimbursement Jeff Cornick

Appropriation – Current Budget Expense

Org/Object/Proj(s): Amount Requested for Approval:

A3021694-54220 \$ 31.36

Current Amount Available: \$ 70.28

Transfer/Amendment Pending: \$

Transfer/Amendment Date: \_\_\_\_\_

  
Department Head Signature

3/28/22  
Date

### Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

  
Commissioner of Finance

3/29/22  
Approval Date



**CITY OF SARATOGA SPRINGS - VOUCHER**  
**474 BROADWAY SARATOGA SPRINGS, NY 12866**

DEPT/LOC	<u>2000</u>	DEPARTMENT	<u>Finance</u>
VENDOR #	<u>4618</u>	VENDOR NAME	<u>Jeff Cornick</u>

**REMIT ADDRESS**    17 CAMBER COURT, MECHANICVILLE, NY 12118

PO#	FINAL	PARTIAL		
INVOICE # and ACCOUNT #	ORG	OBJECT	PROJECT	\$ AMOUNT
Milage Reimbursement 1/19/22	A3021694	54220		\$31.36
RECEIVED BY: DW			TOTAL	\$31.36

By uploading this voucher for payment into the designated electronic folder, I as an approved authorized signor for my department certify the articles or services were necessary and for sole use of the City; **have been received in good condition or properly performed.**

**The Commissioner of Accounts audits and certifies this purchase is in conformity with appropriate** standards and procedures by affixing his/her signature to the warrant report approved by City Council in accordance with the City Purchasing Policy.

The Commissioner of Finance certifies this claim is approved from the appropriation indicated above by affixing his/her signature on the check issued as payment for this claim in accordance with the City Purchasing Policy.



## Mileage Reimbursement Form

**Mileage will be reimbursed at the current approved January 1, 2022,  
IRS rate of \$0.58.5.**

**EMPLOYEE NAME:**

Jeff Cornick

**SIGNATURE:**

*[Handwritten Signature]*

**DEPARTMENT:**

IT/Finance

**FUNCTION:**

Sheriff Association

**ADDRESS:**

Crowne Plaza Albany 660 Albany Shaker Rd  
Of function

**DATES:**

1/19/22

To - From

**VEHICLE USED:**

Buick LeSabre 2005

Make, model, year

**MILEAGE FROM CITY HALL TO  
DESTINATION**

26.8

**AUTHORIZED SIGNATURE:**

*[Handwritten Signature]*  
\*\*Department approval

**DATE:**

2/28/22

Please complete the above and **attach to a voucher** for reimbursement.

\*\* Deputy's need Department Head Signatures

\*\*City Center Director needs Board Chairman Signature



## City of Saratoga Springs, NY Contract

City Department: Finance - IT Department Contact Person: Michael Wangerin City Ext. 2310  
Company Name: Keeper Security, Inc.  
Company Address: 820 W. Jackson Blvd., Suite 400, Chicago, IL 60607  
Company Telephone No.: (312) 829-2680 Company Fax No.: N/A  
Vendor and/or Service Provider Primary Contact: Dunnagan Motta Title: Account Manager  
Primary Contact Email: dmotta@keepersecurity.com  
Service to be Provided: Internet Password Cloud Based Security

1. **Scope of Agreement:** In response to a request for a pricing proposal requested by the City for **internet password cloud based security programming**, the Vendor and/or Service Provider submitted proposals dated **March 11, 2022** (the "Proposals/Statement of Work"), which are attached hereto as Exhibit A. The Vendor and/or Service Provider shall provide to the City the products and services set forth therein. The Vendor and/or Service Provider assumes full responsibility for the provision of the products and services made available in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with the prior written approval of the City. The Vendor and/or Service Provider assumes all risks in the performance of all its activities authorized by this Agreement.
2. **Term of Agreement:** The term of this Agreement shall commence per the date of approval of this Agreement by the City Council of the City of Saratoga Springs. This Agreement shall continue in force from the effective date **for the services as described herein**. Any modification of the work performed by the Vendor and/or Service Provider shall be made in writing and shall not be undertaken until the City agrees to the modification. The Vendor and/or Service Provider assume full responsibility for the provision of the products and services contracted for in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with prior written notice and written approval of the City. The Vendor and/or Service Provider will provide his or her own equipment and materials as necessary to perform the work except as identified within the RFP/RFQ/BID Documents. The Vendor and/or Service Provider assume all risks in the performance of all its activities authorized by this Agreement.
3. **Terms of Payment:** Vendor and/or Service Provider will invoice the City on a monthly basis and the City will pay all invoices within thirty (30) days of receipt of the invoice or as practicable. The City shall pay the Vendor and/or Service Provider in accordance with the City Charter per the Purchasing Guidelines established by the City. All work performed under this agreement must be in accordance with the NYS Department of Labor Prevailing Wage Regulations. The Costs, fees, and disbursements associated with the provisions of the products and services shall be determined in accordance with the proposal submitted not to exceed the total of the quote attached here as Exhibit B, a copy of which is annexed hereto and made a part hereof. Detailed original invoices not received within forty-five (45) calendar days of the completed transaction could result in a delay of payment.
4. **Notice:** Any notices sent to the City under this Agreement will be effective five (5) business days after the postmarked date of mailing by certified mail, return receipt requested. The **Director of IT** is the designated Project Manager for this Agreement, shall represent the City in all matters, and has the authority to affect the delivery of products and/or services. The Project Manager for the Vendor and/or Service Provider is Dunnagan Motta. Any notice, request, demand or other communication required or provided for in this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person or mailed in a sealed envelope, postage prepaid, addressed as follows:  
  
    **To the City:**           **Commissioner of Finance**, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866  
  
    **To Vendor:**           **Legal Department, Keeper Security, Inc., 820 W. Jackson Blvd., Suite 400, Chicago, IL 60607**
5. **Conflicts of Interest:** The Vendor and/or Service Provider represents and warrants that it has no conflict, actual or perceived, that would prevent it from performing its duties and responsibilities under the Agreement.
6. **City Property:** All information and materials received hereunder by the Vendor and/or Service Provider from the City are and shall remain the sole and exclusive property of the City and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider. ~~All intellectual property, created by the Vendor and/or Service Provider hereunder as a product or as a service to the City shall be the sole and exclusive property of the City. Effective upon their creation pursuant to the terms of this Agreement, the Vendor and/or Service Provider conveys, assigns and transfers to the City the sole and exclusive rights, title and interest in all documents, electronic databases, and custom programs, whether preliminary, final or otherwise, including all trademarks and copyrights.~~ The Vendor and/or Service Provider hereby agrees to take all necessary and appropriate steps to ensure that the custom products are protected against unauthorized copying, reproduction and marketing by or through the Vendor and/or Service Provider, its agents, employees, or subcontractors. Nothing herein shall preclude the Vendor and/or Service Provider from otherwise using the related or underlying general knowledge, skills, ideas, concepts, techniques and experience developed under this Agreement in the course of the Vendor and/or Service Provider's business. The Contractor grants to the City a perpetual, nonexclusive, royalty-free, unlimited use license to use, execute, reproduce, display, modify and distribute any pre-existing software, tools or techniques delivered by the Vendor and/or Service Provider under this Agreement. Any written reports, opinions and advice rendered by the Vendor and/or Service Provider shall become the sole and exclusive property of the City, and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider.
7. **Retention of Records:** The Vendor and/or Service Provider shall make available to the City all information pertinent to the project, including reports, studies, drawings, and any other data. All original records generated as a result of the project shall be maintained by the



Vendor and/or Service Provider for a period of six (6) years after expiration of the Agreement. Upon request, copies of those records shall be provided to the City at no cost.

8. **Independent Vendor and/or Service Provider Status:** It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting the Vendor and/or Service Provider's staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The Vendor and/or Service Provider and its staff are to be and shall remain an independent Vendor and/or Service Provider with respect to all services performed under this Agreement. The Vendor and/or Service Provider represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Vendor and/or Service Provider or other persons, while engaged in the performance of any work or services required by the Vendor and/or Service Provider under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Vendor and/or Service Provider, its officers, agents, Vendor and/or Service Providers or employees shall in no way be the responsibility of the City; and the Vendor and/or Service Provider shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay.
9. **Indemnification:** The Vendor and/or Service Provider, to the fullest extent provided by law, shall defend, indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Vendor and/or Service Provider or its employees or anyone for whom the Vendor and/or Service Provider is legally liable or Subcontractors. Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the Vendor and/or Service Provider, as aforesaid. The Vendor and/or Service Provider's responsibility under this section shall not be limited to the required or available insurance.
10. **Compliance with Federal and State Regulations:** The Vendor, to the fullest extent provided by law, shall abide by the regulations which are hereto attached in Appendix A of this Agreement.
11. **NYS DOL Sexual Harassment Regulatory Requirements:** All employees have a legal right to a workplace free from sexual harassment, and the City of Saratoga Springs is committed to maintaining a workplace free from sexual harassment. Per New York State Law, the City of Saratoga Springs has a sexual harassment prevention policy in place. This policy applies to all employees, paid or unpaid interns and non-employees in our workplace, regardless of immigration status.
12. **Vendor and/or Service Provider Code of Conduct:** The City of Saratoga Springs is committed to conduct business in a lawful and ethical manner and expects the same standards from Vendor and/or Service Providers/suppliers that the City conducts business with. The City requires that all Vendor and/or Service Providers/suppliers abide by this Code of Conduct. Failure to comply with this Code may be sufficient cause for the City to exercise its rights to terminate its' business relationship with Vendor and/or Service Providers/suppliers. Vendor and/or Service Providers/suppliers agree to provide all information requested which is necessary to demonstrate compliance with this Code.

At a minimum, the City requires that all Vendor and/or Service Providers/suppliers meet the following standards:

- Legal: Vendor and/or Service Providers/suppliers and their sub-contractors agree to comply with all applicable local, state and federal laws, regulations and statutes.
- Discrimination: No person shall be subject to any discrimination in employment, including hiring, salary, benefits, advancement, discipline, termination or retirement on the basis of gender, race, religion, age, disability, sexual orientation, nationality, political opinion, party affiliation or social ethnic origin.
- Right to organize: Employees of the Vendor and/or Service Provider/supplier should have the right to decide whether they want collective bargaining.
- Sub-contractors: Vendor and/or Service Providers/suppliers shall ensure that sub-contractors shall operate in a manner consistent with this Code.
- Protection of the Environment: Vendor and/or Service Providers/suppliers shall comply with all applicable environmental laws and regulations. Where practicable, Vendor and/or Service Providers/suppliers are to utilize technologies that do not adversely affect the environment and when such impact is unavoidable, to ensure that it is minimized.

The undersigned Vendor and/or Service Provider/supplier hereby acknowledges that it has received the City of Saratoga Springs Vendor and/or Service Provider/Supplier Code of Conduct and agrees that all of its facilities and sub-contractors doing business with the City will receive the Code and will abide by each and every term therein. Vendor and/or Service Provider/supplier acknowledges that its failure to comply with any condition, requirement, policy or procedure may result in the termination of the business relationship. Vendor and/or Service Provider/supplier reserves the right to terminate its agreement to abide by the Code of Conduct at any time for any reason upon ninety (90) days prior written notice to the City.


13. **Governing Law:** This Agreement shall be governed and construed under the laws of the State of New York, the location where this Agreement was accepted to by Vendor and/or Service Provider. The Vendor and/or Service Provider agrees to comply with all applicable local, state and federal laws, rules and regulations in the performance of the duties of this Agreement.

14. **Non-Collusive Bidding Certification:** Where applicable, upon the submission of a bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
  - a. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
  - b. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
  - c. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
15. **Iranian Energy Sector Divestment:** Where applicable, upon the submission of a bid, each Vendor and/or Service Provider and each person signing on behalf of any Vendor and/or Service Provider certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the state finance law (Iran Divestment).
16. **Venue:** The City and the Vendor and/or Service Provider hereby agree that any litigated matters shall be venued in the federal and state courts of the State of New York in the County of Saratoga.
17. **Assignment:** The Vendor and/or Service Provider is prohibited from assigning, conveying, subletting or otherwise disposing of the Vendor and/or Service Provider's right, title, or interest therein, or the Vendor and/or Service Provider's power to execute this agreement to any other person or corporation without the previous written consent of the City. If the Vendor and/or Service Provider assigns, conveys, sublets or otherwise disposes of the Vendor and/or Service Provider's right, title, or interest without prior written consent, the City shall revoke and annul this agreement, and the City shall be relieved and discharged from any and all liability growing out of this Agreement, and any person or corporation to whom the interest was assigned, transferred, conveyed, sublet or otherwise disposed of shall forfeit and lose all moneys theretofore earned under such contract, except so much as may be required to pay his or her employees.
18. **Termination:** The Vendor and the City may mutually agree, in writing, to terminate this Agreement at any time. The City may also terminate this Agreement at any time and for any reason by mailing written notice to the Vendor at least ten (10) business days prior to such termination date. The City reserves the right to cancel this Agreement at any time in event of default or violation by the Vendor of any provision of this Agreement. The City may take whatever action at law or in equity that may appear necessary or desirable to collect damages arising from a default or violation or to enforce performance of this Agreement. The City acknowledges the Vendor sells annual subscription to its password management solution (the "Product"). The City will receive no refund should the City exercise its right to terminate the Agreement before the end of the applicable annual term.
19. **Default:** Vendor and/or Service Provider's failure to perform its obligations and comply with its representations under this Agreement shall constitute a default under this Agreement. Upon Vendor and/or Service Provider's default, the City may cancel this Agreement and immediately stop payment of any fees to Vendor and/or Service Provider hereunder. City shall also have any all additional rights and remedies under New York State Law as a result of Vendor and/or Service Provider's default.
20. **Force Majeure:** Neither party shall be held liable for failure to perform its part of this Agreement when such failure is due to fire, flood, or similar disaster; strikes or similar labor disturbances; industrial disturbances, war, riot, insurrection, and/or other causes beyond the control of the parties.
21. **Entire Agreement:** This Agreement sets forth the entire agreement and understanding of the parties relating to the subject matter contained herein except as to those matters or agreements expressly incorporated herein by reference. No covenant, representation or condition not expressed herein shall be effective to interpret, change or restrict the express provisions of this Agreement. This Agreement supersedes any and all prior agreements, whether written or oral, relating to the subject matter contained herein. This Agreement shall not be amended, changed or otherwise modified except in writing, signed by both parties.
22. **Severability:** In the event that any portion of this Agreement may be adjudged invalid or unenforceable for any reason, adjudication shall in no manner affect the other portions of this Agreement which will remain in full force and effect as of the portions adjudged invalid or unenforceable were not originally a part thereof.
23. **Modification:** This Agreement may be modified only by a writing signed by both parties.
24. **Execution:** This Agreement may be executed in separate counterparts, which together shall constitute the Agreement of the parties, provided that all of the parties to this Agreement have executed their respective copy of this Agreement.

**City Certification:** In addition to the acceptance of this Agreement, I certify that original copies of this signature page will be attached to all other exact copies of this Agreement.

**Vendor and/or Service Provider Certification:** In addition to the acceptance of this Agreement, I certify that all information provided to the City with respect to New York State Finance Law Section 139-k is complete, true and accurate.

All Parties, having agreed to the terms and the recitals set forth herein, and in relying thereon, herein signs this Agreement.

Vendor and/or Service Provider Signature:  Date: 3/23/2022 | 2:14 PM CDT  
 Print Name: Nikki Jamison Title: Associate Corporate Counsel

City of Saratoga Springs' Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: Ron Kim Title: Mayor City Council Approval Date: \_\_\_\_\_

## City of Saratoga Springs, New York APPENDIX A All City Contracts and Agreements

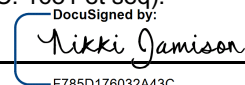

During the performance of this contract, the Consultant, Vendor and/or Service Provider, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the Recipient to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Nondiscrimination provisions of this contract, the Recipient will impose such contract sanctions as it may determine to be appropriate, including, but not limited to:
  - a. withholding payments to the contractor under the contract until the contractor complies; and/or
  - b. cancelling, terminating, or suspending a contract, in whole or in part
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

### Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601 ), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, ( 49 USC § 4 71, Section 47123 ), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);

- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

**Vendor and/or Service Provider Signature:**  **Date:** 3/23/2022 | 2:14 PM CDT  
**Print Name:** Nikki Jamison  **Title:** Associate Corporate Counsel



Keeper Security, Inc.  
820 W. Jackson Blvd., Suite 400  
Chicago, IL 60607  
(312) 829-2680  
www.keepersecurity.com

Quote Number 834574  
Created Date 3/11/2022  
Expiration Date 6/30/2022

Prepared By Dunnagan Motta  
Email dmotta@keepersecurity.com

**Customer Information:**

Account Name City of Saratoga Springs  
Contact Name Michael Wangerin  
Bill To NY 12866  
United States  
Email michael.wangerin@saratoga-springs.org

Product Code	Product	Product Description	Sales Price	Quantity	Total Price
KEEPER-GOV-SECURITY-ENT	Keeper - FedRAMP Enterprise Base Plan User Licenses	GOV ONLY: Term-based subscription for access to Keeper on unlimited devices.	USD 72.00	250.00	USD 10,800.00
KS-GOV-BREACHWATCH	Keeper - GovCloud BreachWatch for Business	GOV ONLY: BreachWatch for Business	USD 24.00	250.00	USD 3,600.00
KS-GOV-AUDIT	Keeper - FedRAMP Advanced Reporting & Alerts Module	GOV ONLY: Prevent, detect and isolate security threats.	USD 12.00	250.00	USD 1,800.00
KS-GOV-ProServSupport-Platinum	FedRAMP Professional Services & Support Platinum Plan	GOV ONLY: Professional Services & Support Platinum Plan Includes:  > Unlimited Email > Unlimited Automated Chat > Unlimited Live Chat > Unlimited Phone Calls	USD 2,715.00	1.00	USD 1,629.00
KS-GOV-STORAGE_100_GB	Keeper - FedRAMP 100 GB Storage	GOV ONLY: Keeper - 100 GB Storage	USD 150.00	1.00	USD 90.00

Grand Total USD 17,919.00

**Proceeding to Payment**

**Please contact your Account Executive to complete your subscription purchase.**

Note Subscription Term (Yrs)  
1.00

**Customer Signature**

Approval by Client

Date

Name & Title

**Certificate Of Completion**

Envelope Id: 8A69BE40734D469CA5199913EC4166D1

Status: Completed

Subject: Please DocuSign: City of Saratoga Springs Terms + Quote Final.pdf

Source Envelope:

Document Pages: 6

Signatures: 2

Envelope Originator:

Certificate Pages: 1

Initials: 0

Nikki Jamison

AutoNav: Disabled

820 W JACKSON BLVD, STE 400

Envelopeld Stamping: Disabled

820 W JACKSON BLVD, STE 400

Time Zone: (UTC-06:00) Central Time (US &amp; Canada)

CHICAGO, IL 60607

njamison@keepersecurity.com

IP Address: 144.121.161.130

**Record Tracking**

Status: Original

Holder: Nikki Jamison

Location: DocuSign

3/23/2022 2:12:55 PM

njamison@keepersecurity.com

**Signer Events**

Nikki Jamison

njamison@keepersecurity.com

Associate Corporate Counsel

Keeper Security, Inc.

Security Level: Email, Account Authentication  
(None)**Signature**

DocuSigned by:  
  
 F785D176032A43C...

Signature Adoption: Pre-selected Style

Using IP Address: 144.121.161.130

**Timestamp**

Sent: 3/23/2022 2:13:04 PM

Viewed: 3/23/2022 2:13:11 PM

Signed: 3/23/2022 2:14:00 PM

Freeform Signing

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

**In Person Signer Events****Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp****Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent

Hashed/Encrypted

3/23/2022 2:13:04 PM

Certified Delivered

Security Checked

3/23/2022 2:13:11 PM

Signing Complete

Security Checked

3/23/2022 2:14:00 PM

Completed

Security Checked

3/23/2022 2:14:00 PM

**Payment Events****Status****Timestamps**



# Justification for Other than Full and Open Competition (JOFOC)

February 2022

# Keeper Overview

Keeper Security, Inc. is transforming the cybersecurity industry with its top-rated password management cybersecurity solution, which protects millions of users and thousands of organizations in over 130 countries around the world.

## Zero-Trust, Zero-Knowledge

Keeper is fanatical about protecting the passwords and sensitive digital assets of all users. As the leading provider of zero-trust, zero-knowledge security, and encryption software, we provide password management, dark web monitoring, digital file storage, and messaging.

Our zero-knowledge security architecture ensures each user has complete control over the encryption and decryption of all sensitive information saved in their Keeper vault. None of the stored information is accessible by anyone else (not even Keeper employees). All encryption and decryption are done in real-time on the client's device, and the data is encrypted both in-transit (TLS) and at rest on Keeper's Infrastructure (AES-e256). The plaintext version of the data is never available to Keeper employees nor any outside party. In the unlikely event of a data breach, hackers could only access the worthless ciphertext.

Keeper is built on a zero-trust framework that supports the five pillars of zero-trust architecture: Identity, Devices, Networks, Applications, Workloads, and Data. Keeper provides users with an encrypted vault that can be used to store and protect any type of password, credentials, infrastructure access, or other digital assets. Access to the vault is managed through the Keeper Admin Console. Record-level access to individual assets and systems is managed through the Keeper Vault. Role-based access policies and integration with existing identity stores and 3rd party systems are managed by the Keeper Admin Console and other components of the platform.

## Certifications

Keeper is the most secure, certified, audited, and tested password security platform in the world. We have the longest standing SOC 2 Type 2, ISO 27001, FIPS 140-2, and TRUSTe certifications. **Keeper is FedRAMP moderate in-process and is the only password management solution listed on the FedRAMP marketplace.**

## Awards

Keeper is the top-rated solution, having been named PC Magazine's Best Password Manager & Editors' Choice, Best Overall Password Manager by U.S. News & World Reports, G2 Enterprise Leader, Hot Company in IAM, Most Innovative in Endpoint Security, and Cutting Edge in Security Company of the Year.



# Keeper vs. The Competition

Keeper is the industry leader in terms of enterprise functionality, security, and ease of use. We have the best **(patented)** integration with SSO and identity systems, the most secure architecture, and better user ratings and awards. We compete with other big names like Dashlane and LastPass, but they do not offer the security model or enterprise features we do, as they are more focused on the consumer space. Keeper wins on all major fronts according to independent, peer-to-peer review site G2.

## In Conclusion

Weak or stolen passwords are by far the single greatest cause of data breaches, accounting for over 81%<sup>1</sup> of all incidents and costing organizations \$7 million<sup>2</sup> on average per breach. Password management solutions provide a cost-effective and simple way for organizations to solve the root cause of most data breaches by helping generate, manage, and monitor strong passwords.

And among password management solutions, Keeper is the proven leader with over 15 million users worldwide and the longest standing SOC 2 Type 2, ISO 27001, FIPS 140-2, and TRUSTe certifications in the industry. Keeper offers the highest level of security with its zero-trust framework and zero-knowledge security architecture and provides the best customer service in the industry with 24/7 support and the option to talk to a real person to resolve any issue.

With the increase of cyberattacks on government agencies by cybercriminals and nation-states, it is important to put effective cybersecurity solutions in the hands of every employee that is charged with protecting your data and applications. By providing a password management solution that is easy to implement and adopt, all members of your organization are empowered with the right tools to prevent cyberattacks.

Keeper is a single platform that integrates with existing identity solutions to fill security gaps and also empowers and secures every team member to protect from internal and external risks through access management, secrets management, and enterprise password management.

---

<sup>1</sup> Verizon 2018 Data Breach Incident Report

<sup>2</sup> Keeper and Ponemon 2019 SMB Cyberthreat Study

```
|P      1
|bgamdent
```

LN	ORG ACCOUNT	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
					LINE DESCRIPTION	EFF DATE			
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2022	04	2 04/05/2022	BUDGET	CCM 040522	BUA TRANS-BENE	1	1		
1	A3769061 58030			HOSPITALIZATION	CITY PORTION SOCIAL SECURITY		.00	191.25	191.25
	A -37-6-9060-1-58030		-		COVER REC OPT-OUTS	04/05/2022			
2	A3769068 58011			HOSPITALIZATION	VISION INSURANCE		2,166.23	-191.25	1,974.98
	A -37-6-9060-8-58011		-		COVER REC OPT-OUTS	04/05/2022			
3	A3769061 51001			HOSPITALIZATION	EMPLOYEES HOSPITALIZATION OPT		.00	2,500.00	2,500.00
	A -37-6-9060-1-51001		-		COVER REC OPT-OUTS	04/05/2022			
4	A3769068 58010			HOSPITALIZATION	HOSPITALIZATION		133,199.02	-2,500.00	130,699.02
	A -37-6-9060-8-58010		-		COVER REC OPT-OUTS	04/05/2022			
					** JOURNAL TOTAL			0.00	

03/31/2022 11:20  
u238

CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 2  
bgamdent

CLERK: u238

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2022 4 2									
BUA A3769061-58030	04/05/2022	TRANS-BENE BUDGET CCM 040522				CITY PORTION SOCIAL SECURITY COVER REC OPT-OUTS	5	191.25	
BUA A3769068-58011	04/05/2022	TRANS-BENE BUDGET CCM 040522				VISION INSURANCE COVER REC OPT-OUTS	5		191.25
BUA A3769061-51001	04/05/2022	TRANS-BENE BUDGET CCM 040522				EMPLOYEES HOSPITALIZATION OPT COVER REC OPT-OUTS	5	2,500.00	
BUA A3769068-58010	04/05/2022	TRANS-BENE BUDGET CCM 040522				HOSPITALIZATION COVER REC OPT-OUTS	5		2,500.00
JOURNAL 2022/04/2 TOTAL								.00	.00

03/31/2022 11:20  
u238

CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 3  
bgamdent

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
FUND TOTAL					.00	.00

\*\* END OF REPORT - Generated by Lynn Bachner \*\*

LN	ORG ACCOUNT	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION LINE DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2022	04	4 04/05/2022	BUDGET	CCM 040522	BUA TRANS-PAY	1	1		
1	F3638331	51891		WATER TREATMENT PLANT	PS	WATER TREATMENT PLANT OPERA TR	.00	47,000.00	47,000.00
	F	-36-3-8330-1-51891	-			TRAINEE REPLC RETIREE	04/05/2022		
2	F3638331	51892		WATER TREATMENT PLANT	PS	WATER TREATMENT PLANT OPERATOR	473,193.39	-47,000.00	426,193.39
	F	-36-3-8330-1-51892	-			TRAINEE REPLC RETIREE	04/05/2022		
3	A3143121	51630		POLICE DEPARTMENT	PS	POLICE OFFICERS	3,583,306.64	67,186.22	3,650,492.86
	A	-31-4-3120-1-51630	-			DEFUND ASST CHIEF FOR REORG	04/05/2022		
4	A3143121	51060		POLICE DEPARTMENT	PS	ASSISTANT POLICE CHIEF	127,194.00	-67,186.22	60,007.78
	A	-31-4-3120-1-51060	-			DEFUND ASST CHIEF FOR REORG	04/05/2022		
5	A3335011	51964		STREETS	PS	SPECIAL EVENTS	.00	705.00	705.00
	A	-33-3-5010-1-51964	-			LABOR FOR CHOWDF (TO BE REIMB)	04/05/2022		
6	A3335011	51960		STREETS	PS	OVERTIME	85,000.00	-705.00	84,295.00
	A	-33-3-5010-1-51960	-			LABOR FOR CHOWDF (TO BE REIMB)	04/05/2022		
** JOURNAL TOTAL							0.00		

03/31/2022 11:19  
u238

CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 2  
bgamdent

CLERK: u238

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2022 4 4									
BUA F3638331-51891	04/05/2022	TRANS-PAY	BUDGET	CCM	040522	WATER TREATMENT PLANT OPERA TR 5		47,000.00	
						TRAINEE REPLC RETIREE			
BUA F3638331-51892	04/05/2022	TRANS-PAY	BUDGET	CCM	040522	WATER TREATMENT PLANT OPERATOR 5			47,000.00
						TRAINEE REPLC RETIREE			
BUA A3143121-51630	04/05/2022	TRANS-PAY	BUDGET	CCM	040522	POLICE OFFICERS 5		67,186.22	
						DEFUND ASST CHIEF FOR REORG			
BUA A3143121-51060	04/05/2022	TRANS-PAY	BUDGET	CCM	040522	ASSISTANT POLICE CHIEF 5			67,186.22
						DEFUND ASST CHIEF FOR REORG			
BUA A3335011-51964	04/05/2022	TRANS-PAY	BUDGET	CCM	040522	SPECIAL EVENTS 5		705.00	
						LABOR FOR CHOWDF (TO BE REIMB)			
BUA A3335011-51960	04/05/2022	TRANS-PAY	BUDGET	CCM	040522	OVERTIME 5			705.00
						LABOR FOR CHOWDF (TO BE REIMB)			
JOURNAL 2022/04/4 TOTAL								.00	.00

03/31/2022 11:19  
u238

CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 3  
bgamdent

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
FUND TOTAL					.00	.00

\*\* END OF REPORT - Generated by Lynn Bachner \*\*



## City of Saratoga Springs, NY Contract

City Project Number: Saratoga County 22-PWAC-3R City Project Name: Asphalt  
City Department: Public Works Department Contact Person: Barb Maughan City Ext. 2574  
Company Name: Palette Stone Corp  
Company Street Address, City, State, Zip: 269 Ballard Road, Wilton, NY 12831  
Company Telephone No.: 518-584-2421 Company Fax No.: \_\_\_\_\_  
Vendor and/or Service Provider Primary Contact: David Santos Title: Vice President  
Primary Contact Email: dsantos@dacollins.com  
Service to be Provided: Asphalt  
Remit Name (If different from above): \_\_\_\_\_  
Remit Address: \_\_\_\_\_

1. **Scope of Agreement:** In response to a request for a pricing proposal requested by Saratoga County for Asphalt Concrete, the Vendor and/or Service Provider submitted proposals for Saratoga County Bid# 22-PWAC-3R, (the "Proposals/Statement of Work"), which are attached hereto as Exhibit A-Asphalt Concrete Bid Recap - 22-PWAC-3R. The Vendor and/or Service Provider shall provide to the City the products and services set forth therein. The Vendor and/or Service Provider assumes full responsibility for the provision of the products and services made available in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with the prior written approval of the City. The Vendor and/or Service Provider assumes all risks in the performance of all its activities authorized by this Agreement.
2. **Term of Agreement:** The term of this Agreement shall commence per the date of approval of this Agreement by the City Council of the City of Saratoga Springs. This Agreement shall continue in force from the effective date until the work provided as described herein is satisfactorily completed or by 12/31/2022. Any modification of the work performed by the Vendor and/or Service Provider shall be made in writing and shall not be undertaken until the City agrees to the modification. The Vendor and/or Service Provider assume full responsibility for the provision of the products and services contracted for in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with prior written notice and written approval of the City. The Vendor and/or Service Provider will provide his or her own equipment and materials as necessary to perform the work except as identified within the RFP/RFQ/BID Documents. The Vendor and/or Service Provider assume all risks in the performance of all its activities authorized by this Agreement.
3. **Terms of Payment:** Vendor and/or Service Provider will invoice the City on a monthly basis and the City will pay all invoices within thirty (30) days of receipt of the invoice or as practicable. The City shall pay the Vendor and/or Service Provider in accordance with the City Charter per the Purchasing Guidelines established by the City. All work performed under this agreement must be in accordance with the NYS Department of Labor Prevailing Wage Regulations. The Costs, fees, and disbursements associated with the provisions of the products and services shall be determined in accordance with the proposal submitted not to exceed unit bid prices, subject to appropriation, a copy of which is annexed hereto and made a part hereof. Detailed original invoices not received within forty five (45) calendar days of the completed transaction could result in a delay of payment.
4. **Notice:** Any notices sent to the City under this Agreement will be effective five (5) business days after the postmarked date of mailing by certified mail, return receipt requested. The Commissioner of Public Works is the designated Project Manager for this Agreement, shall represent the City in all matters, and has the authority to affect the delivery of products and/or services. The Project Manager for the Vendor and/or Service Provider is David Santos. Any notice, request, demand or other communication required or provided for in this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person or mailed in a sealed envelope, postage prepaid, addressed as follows:  
  
    **To the City:** Commissioner of Public Works, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866  
  
    **With a copy to:** City Attorney, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866  
  
    **To Vendor and/or Service Provider:** David Santos
5. **Conflicts of Interest:** The Vendor and/or Service Provider represents and warrants that it has no conflict, actual or perceived, that would prevent it from performing its duties and responsibilities under the Agreement.
6. **City Property:** All information and materials received hereunder by the Vendor and/or Service Provider from the City are and shall remain the sole and exclusive property of the City and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider. All intellectual property, created by the Vendor and/or Service Provider hereunder as a product or as a service to the City shall be the sole and exclusive property of the City. Effective upon their creation pursuant to the terms of this Agreement, the Vendor and/or Service Provider conveys, assigns and transfers to the City the sole and exclusive rights, title and interest in all documents, electronic databases, and custom programs, whether preliminary, final or otherwise, including all trademarks and copyrights. The Vendor and/or Service Provider hereby agrees to take all necessary and appropriate steps to ensure that the custom products are protected against unauthorized copying, reproduction and marketing by or through the Vendor and/or Service Provider, its agents, employees, or subcontractors. Nothing herein shall preclude the Vendor and/or Service Provider from otherwise using the related or underlying general knowledge, skills, ideas, concepts, techniques and experience developed under this Agreement in the course of the Vendor and/or Service Provider's business. The Contractor grants to the City a perpetual, nonexclusive, royalty-free, unlimited use license to use, execute, reproduce, display, modify and distribute any pre-existing software, tools or techniques delivered by the Vendor and/or Service Provider under this Agreement. Any written reports, opinions and



advice rendered by the Vendor and/or Service Provider shall become the sole and exclusive property of the City, and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider.

7. **Retention of Records:** The Vendor and/or Service Provider shall make available to the City all information pertinent to the project, including reports, studies, drawings, and any other data. All original records generated as a result of the project shall be maintained by the Vendor and/or Service Provider for a period of six (6) years after expiration of the Agreement. Upon request, copies of those records shall be provided to the City at no cost.
8. **Independent Vendor and/or Service Provider Status:** It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting the Vendor and/or Service Provider's staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The Vendor and/or Service Provider and its staff are to be and shall remain an independent Vendor and/or Service Provider with respect to all services performed under this Agreement. The Vendor and/or Service Provider represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Vendor and/or Service Provider or other persons, while engaged in the performance of any work or services required by the Vendor and/or Service Provider under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Vendor and/or Service Provider, its officers, agents, Vendor and/or Service Providers or employees shall in no way be the responsibility of the City; and the Vendor and/or Service Provider shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay.

#### PRODUCT ONLY

9. ~~**Insurance:** The City of Saratoga Springs herein requires the following terms and conditions regarding the agreement for the provision of professional services as outlined above: The Vendor and/or Service Provider shall procure and maintain during the term of this Agreement, at the Vendor and/or Service Provider's expense, the insurance policies listed with limits equal to or greater than the enumerated limits. The Vendor and/or Service Provider shall be solely responsible for any self-insured retention or deductible losses under each of the required policies. Every required policy, including any required endorsements and any umbrella or excess policy, shall be primary insurance. Insurance carried by the City of Saratoga Springs, its officers, or its employees, if any, shall be excess and not contributory insurance to that provided by the Vendor and/or Service Provider. Every required coverage type shall be "occurrence basis" with the exception of Professional Errors and Omissions Coverage, which may be "claims made" coverage. The Vendor and/or Service Provider may utilize umbrella/excess liability coverage to achieve the limits required hereunder; such coverage must be at least as broad as the primary coverage (follow form). The Office of Risk & Safety Management must approve all insurance certificates. The City of Saratoga Springs reserves its right to request certified copies of any policy or endorsement thereto. All insurance shall be provided by insurance carriers licensed & admitted to do business in the State of New York and must be rated "A-VII" or better by A.M. Best (Current Rate Guide). If the Vendor and/or Service Provider fails to procure and maintain the required coverage(s) and minimum limits such failure shall constitute a material breach of contract, whereupon the City of Saratoga Springs may exercise any rights it has in law or equity, including but not limited to the following: (1) immediate termination of the Agreement; (2) withholding any/all payment(s) due under this Agreement or any other Agreement it has with the Vendor and/or Service Provider (common law set off); OR (2) procuring or renewing any required coverage(s) or any extended reporting period thereto and paying any premiums in connection therewith. All monies so paid by the City of Saratoga Springs shall be repaid upon demand, or at the City's option, may be offset against any monies due to the Vendor and/or Service Provider.~~

The City of Saratoga Springs requires the Vendor and/or Service Provider name the "City of Saratoga Springs, Office of Risk and Safety, 474 Broadway, Suite 14, Saratoga Springs, NY 12966" as a Certificate Holder for the following coverage for the work covered by this Agreement:

#### A. For projects whose total value is between Zero and \$100,000:

- ~~Commercial General Liability~~ Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
- ~~Commercial Automobile Insurance:~~ One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- ~~Excess Insurance:~~ One Million Dollars per Occurrence Aggregate; AND
- ~~NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:~~ Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.

#### B. For projects whose total value is between \$100,000 and \$500,000:

- ~~Commercial General Liability~~ Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
- ~~Commercial Automobile Insurance:~~ One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- ~~Excess Insurance:~~ Three Million Dollars per Occurrence Aggregate; AND
- ~~NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:~~ Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.

#### C. For projects whose total value is between \$500,000 and \$1,000,000:

- ~~Commercial General Liability~~ Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
- ~~Commercial Automobile Insurance:~~ One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- ~~Excess Insurance:~~ Five Million Dollars per Occurrence Aggregate; AND

- ~~NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance: Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.~~

**D. For projects involving the provision of professional services:**

- ~~Commercial General Liability Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;~~
- ~~Commercial Automobile Insurance: One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;~~
- ~~Excess Insurance: Three Million Dollars per Occurrence Aggregate;~~
- ~~Professional Errors and Omissions: Two Million Dollars per Claim Aggregate; AND~~
- ~~NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance: Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.~~

**E. For projects involving any form of pollution risk or exposure, environmental hazard, asbestos or special circumstances:**

- ~~Commercial General Liability Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;~~
- ~~Pollution Liability Insurance Including Coverage for Asbestos Abatement: One Million Dollars Each Occurrence;~~
- ~~Commercial Automobile Insurance: One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;~~
- ~~Excess Insurance: Five Million Dollars per Occurrence Aggregate;~~
- ~~Professional Errors and Omissions: Two Million Dollars per Claim Aggregate; AND~~
- ~~NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance: Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect. If the project in question involves any form of pollution risk or exposure, environmental hazard, asbestos or special circumstances, please contact the Office of Risk and Safety for a determination of insurance limits needed for your contract.~~

**F. For software and technology projects:**

- ~~Commercial General Liability Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;~~
- ~~Commercial Automobile Insurance: One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;~~
- ~~Cyber /Privacy Liability Insurance: Five Million Dollars per occurrence aggregate. This insurance shall include coverage for Privacy Notification Expenses, Third Party claims including regulatory defense & payment of fines or penalties, and First Party claims including Data Recovery Costs, Cyber Extortion, and data in the care, custody and control of the insured;~~
- ~~Excess Insurance: Five Million Dollars per Occurrence Aggregate;~~
- ~~Technology Errors and Omissions: Two Million Dollars per Claim Aggregate; AND~~
- ~~NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance: Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect. If the project in question involves any form of pollution risk or exposure, environmental hazard, asbestos or special circumstances, please contact the Office of Risk and Safety for a determination of insurance limits needed for your contract.~~

It shall be an affirmative obligation of the Vendor and/or Service Provider to advise City's Office of Risk and Safety via mail to Office of Risk and Safety, City of Saratoga Springs, 474 Broadway, Suite 14, Saratoga Springs, NY 12866, within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be a breach of this Agreement. The Vendor and/or Service Provider acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City. The Vendor and/or Service Provider is to provide the City with a Certificate of Insurance naming the City as **Additional Insured on a primary and non-contributory basis prior to the commencement of any work or use of City facilities.** The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the municipality. In the event the Vendor and/or Service Provider utilizes a Subcontractor for any portion of the services outlined within the scope of its activities, the Subcontractor shall provide insurance of the same type or types and to the same extent of coverage as that provided by the Vendor and/or Service Provider. All insurance required of the Subcontractor shall name the City of Saratoga Springs as an **Additional Insured on a primary and non-contributory basis** for all these activities performed within its contracted activities for the contract as executed.

- 10. Indemnification:** The Vendor and/or Service Provider, to the fullest extent provided by law, shall defend, indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Vendor and/or Service Provider or its employees or anyone for whom the Vendor and/or Service Provider is legally liable or Subcontractors. Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the Vendor and/or Service Provider, as aforesaid. The Vendor and/or Service Provider's responsibility under this section shall not be limited to the required or available insurance.
- 11. Compliance with Federal and State Regulations:** The Vendor, to the fullest extent provided by law, shall abide by the regulations which are hereto attached in Appendix A of this Agreement.
- 12. NYS DOL Sexual Harassment Regulatory Requirements:** All employees have a legal right to a workplace free from sexual harassment, and the City of Saratoga Springs is committed to maintaining a workplace free from sexual harassment. Per New York State Law, the City of Saratoga Springs has a sexual harassment prevention policy in place. This policy applies to all employees, paid or unpaid interns and non-employees in our workplace, regardless of immigration status.

13. **Safety:** The City of Saratoga Springs specifically reserves the right to suspend or terminate all work under this Agreement whenever Vendor and/or Service Provider, and/or Vendor and/or Service Provider's employees or subcontractors, are proceeding in a manner that threatens the life, health or safety of any of Vendor and/or Service Provider's employees, subcontractor's employees, City employees or member(s) of the general public on City property. This reservation of rights by the City of Saratoga Springs in no way obligates the City of Saratoga Springs to inspect the safety practices of the Vendor and/or Service Provider. If the City of Saratoga Springs exercises its rights pursuant to this part, the Vendor and/or Service Provider shall be given three days to cure the defect, unless the City of Saratoga Springs, in its sole and absolute discretion, determines that the service cannot be suspended for three days due to the City of Saratoga Springs' legal obligation to continuously provide Vendor and/or Service Provider's service to the public or the City of Saratoga Springs' immediate need for completion of the Vendor and/or Service Provider's work. In such case, Vendor and/or Service Provider shall immediately cure the defect. If the Vendor and/or Service Provider fails to cure the identified defect(s), the City of Saratoga Springs shall have the right to immediately terminate this Agreement. In the event that the City of Saratoga Springs terminates this Agreement, any payments for work completed by the Vendor and/or Service Provider shall be reduced by the costs incurred by the City of Saratoga Springs in re-bidding the work and/or by the increase in cost that results from using a different Vendor and/or Service Provider.
14. **Vendor and/or Service Provider Code of Conduct:** The City of Saratoga Springs is committed to conduct business in a lawful and ethical manner and expects the same standards from Vendor and/or Service Providers/suppliers that the City conducts business with. The City requires that all Vendor and/or Service Providers/suppliers abide by this Code of Conduct. Failure to comply with this Code may be sufficient cause for the City to exercise its rights to terminate its' business relationship with Vendor and/or Service Providers/suppliers. Vendor and/or Service Providers/suppliers agree to provide all information requested which is necessary to demonstrate compliance with this Code.

At a minimum, the City requires that all Vendor and/or Service Providers/suppliers meet the following standards:

- **Legal:** Vendor and/or Service Providers/suppliers and their sub-contractors agree to comply with all applicable local, state and federal laws, regulations and statutes.
- **Discrimination:** No person shall be subject to any discrimination in employment, including hiring, salary, benefits, advancement, discipline, termination or retirement on the basis of gender, race, religion, age, disability, sexual orientation, nationality, political opinion, party affiliation or social ethnic origin.
- **Right to organize:** Employees of the Vendor and/or Service Provider/supplier should have the right to decide whether they want collective bargaining.
- **Sub-contractors:** Vendor and/or Service Providers/suppliers shall ensure that sub-contractors shall operate in a manner consistent with this Code.
- **Protection of the Environment:** Vendor and/or Service Providers/suppliers shall comply with all applicable environmental laws and regulations. Where practicable, Vendor and/or Service Providers/suppliers are to utilize technologies that do not adversely affect the environment and when such impact is unavoidable, to ensure that it is minimized.

The undersigned Vendor and/or Service Provider/supplier hereby acknowledges that it has received the City of Saratoga Springs Vendor and/or Service Provider/Supplier Code of Conduct and agrees that all of its facilities and sub-contractors doing business with the City will receive the Code and will abide by each and every term therein. Vendor and/or Service Provider/supplier acknowledges that its failure to comply with any condition, requirement, policy or procedure may result in the termination of the business relationship. Vendor and/or Service Provider/supplier reserves the right to terminate its agreement to abide by the Code of Conduct at any time for any reason upon ninety (90) days prior written notice to the City.

15. **Governing Law:** This Agreement shall be governed and construed under the laws of the State of New York, the location where this Agreement was accepted to by Vendor and/or Service Provider. The Vendor and/or Service Provider agrees to comply with all applicable local, state and federal laws, rules and regulations in the performance of the duties of this Agreement.
16. **NYS Licensure for Professional Services:** Any and all professional services performed under this Agreement shall be completed by an individual licensed by the NYS Office of Professions - Education Department as applicable to the service provided including, but not limited to accounting, actuarial, engineering and architectural services. The Vendor and/or Service Provider represents that it has all necessary governmental licenses to perform the services described herein.
17. **Non-Collusive Bidding Certification:** Where applicable, upon the submission of a bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
- a. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
  - b. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
  - c. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
18. **Iranian Energy Sector Divestment:** Where applicable, upon the submission of a bid, each Vendor and/or Service Provider and each person signing on behalf of any Vendor and/or Service Provider certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the state finance law (Iran Divestment).
19. **Venue:** The City and the Vendor and/or Service Provider hereby agree that any litigated matters shall be venued in the federal and state courts of the State of New York in the County of Saratoga.
20. **Assignment:** The Vendor and/or Service Provider is prohibited from assigning, conveying, subletting or otherwise disposing of the Vendor and/or Service Provider's right, title, or interest therein, or the Vendor and/or Service Provider's power to execute this agreement to any other person or corporation without the previous written consent of the City. If the Vendor and/or Service Provider assigns, conveys, sublets or otherwise disposes of the Vendor and/or Service Provider's right, title, or interest without prior written consent, the City shall revoke and

annul this agreement, and the City shall be relieved and discharged from any and all liability growing out of this Agreement, and any person or corporation to whom the interest was assigned, transferred, conveyed, sublet or otherwise disposed of shall forfeit and lose all moneys theretofore earned under such contract, except so much as may be required to pay his or her employees.

21. **Termination:** The Vendor and/or Service Provider and the City may mutually agree, in writing, to terminate this Agreement at any time. The City may also terminate this Agreement at any time and on any reason by mailing written notice to the Vendor and/or Service Provider at least ten (10) business days prior to such termination date. The City reserves the right to cancel this Agreement at any time in event of default or violation by the Vendor and/or Service Provider of any provision of this Agreement. The City may take whatever action at law or in equity that may appear necessary or desirable to collect damages arising from a default or violation or to enforce performance of this Agreement.
22. **Default:** Vendor and/or Service Provider's failure to perform its obligations and comply with its representations under this Agreement shall constitute a default under this Agreement. Upon Vendor and/or Service Provider's default, the City may cancel this Agreement and immediately stop payment of any fees to Vendor and/or Service Provider hereunder. City shall also have any all additional rights and remedies under New York State Law as a result of Vendor and/or Service Provider's default.
23. **Force Majeure:** Neither party shall be held liable for failure to perform its part of this Agreement when such failure is due to fire, flood, or similar disaster; strikes or similar labor disturbances; industrial disturbances, war, riot, insurrection, and/or other causes beyond the control of the parties.
24. **Entire Agreement:** This Agreement sets forth the entire agreement and understanding of the parties relating to the subject matter contained herein except as to those matters or agreements expressly incorporated herein by reference. No covenant, representation or condition not expressed herein shall be effective to interpret, change or restrict the express provisions of this Agreement. This Agreement supersedes any and all prior agreements, whether written or oral, relating to the subject matter contained herein. This Agreement shall not be amended, changed or otherwise modified except in writing, signed by both parties.
25. **Severability:** In the event that any portion of this Agreement may be adjudged invalid or unenforceable for any reason, adjudication shall in no manner affect the other portions of this Agreement which will remain in full force and effect as of the portions adjudged invalid or unenforceable were not originally a part thereof.
26. **Modification:** This Agreement may be modified only by a writing signed by both parties.
27. **Execution:**

This Agreement may be executed in separate counterparts, which together shall constitute the Agreement of the parties, provided that all of the parties to this Agreement have executed their respective copy of this Agreement.

**City Certification:** In addition to the acceptance of this Agreement, I certify that original copies of this signature page will be attached to all other exact copies of this Agreement.

**Vendor and/or Service Provider Certification:** In addition to the acceptance of this Agreement, I certify that all information provided to the City with respect to New York State Finance Law Section 139-k is complete, true and accurate.

All Parties, having agreed to the terms and the recitals set forth herein, and in relying thereon, herein signs this Agreement.

Vendor and/or Service Provider Signature: DAVID W. SANTOS Date: 03/22/22

Print Name: DAVID W. SANTOS Title: VICE PRESIDENT

City of Saratoga Springs' Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: Ron Kim Title: Mayor City Council Approval Date: \_\_\_\_\_

**City of Saratoga Springs, New York APPENDIX A All City Contracts and Agreements**

During the performance of this contract, the Consultant, Vendor and/or Service Provider, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the Recipient to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Nondiscrimination provisions of this contract, the Recipient will impose such contract sanctions as it may determine to be appropriate, including, but not limited to:
  - a. withholding payments to the contractor under the contract until the contractor complies; and/or
  - b. cancelling, terminating, or suspending a contract, in whole or in part
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

**Pertinent Non-Discrimination Authorities:**

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601 ), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, ( 49 USC § 4 71, Section 47123 ), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 *et seq.*).

Vendor and/or Service Provider Signature: David W. Santos Date: 03/22/22

Print Name: DAVID W. SANTOS Title: VICE PRESIDENT

**Request for Certification of Sufficient Funds**

Submittal Date: 3/18/2022

The Department of Public Works requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

---

Obligation to be incurred, detailing vendor name, project description, Council Approval, etc.  
(attach supporting documentation):

**Vendor:** Palette Stone Corp**Project:** Asphalt

Appropriation - Current Budget Expense Org/Object/Proj(s): A3335014 54100

Amount Requested for Approval \$29,712.00

Current Amount Available: \$44,712.00



Transfer/Amendment Pending:

Transfer/Amendment Date \_\_\_\_\_

3/18/2022

Department Head Signature

Date

---

**Certification of Sufficient Funds**

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

  
00CBE3FAAE9B4F8...

3/21/2022

Commissioner of Finance

Approval Date





























































**Request for Certification of Sufficient Funds**

Submittal Date: 3/18/2022

The Department of Public Works requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

---

Obligation to be incurred, detailing vendor name, project description, Council Approval, etc.  
(attach supporting documentation):

**Vendor:** Palette Stone Corp

**Project:** Asphalt

Appropriation - Current Budget Expense Org/Object/Proj(s): A3335134 54100

Amount Requested for Approval \$230,000.00

Current Amount Available: \$240,000.00



Transfer/Amendment Pending:

Transfer/Amendment Date \_\_\_\_\_

  
\_\_\_\_\_  
Department Head Signature

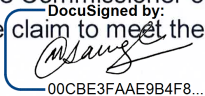
3/18/2022

Date

---

**Certification of Sufficient Funds**

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

DocuSigned by:  
  
00CBE3FAAE9B4F8...

3/21/2022

Commissioner of Finance

Approval Date































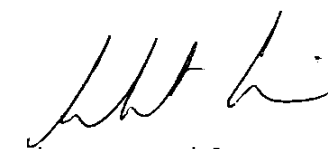










A handwritten signature in black ink, appearing to be "H. H. H." or similar, written in a cursive style.

Vice President

3/29/2022

















**MEMORANDUM**

TO: Chad Cooke, Commr. Public Works

FROM: John Warnt, Purchasing

DATE: March 2, 2021

RE: Asphalt Concrete – 21-PWAC-3R

The bid for Asphalt Concrete, specification 21-PWAC-3R has been awarded to all bidders pending project location and availability, as per the attached bid recap.

The contract period is from date of this award through December 31, 2021.

If you have any questions, please contact me.

attachment

cc: C. Schall, County Auditor

ASPHALT CONCRETE BID RECAP - 22-PWAC-3R

Exhibit A

Bid awarded to all vendors pending project location & availability --- Contract Period From Date of Award - 12/31/2022

ASPHALT PRICE ADJUSTMENT - FEBRUARY 2022 AVERAGE IS \$605.00/U.S. Ton		PECKHAM MATERIALS Gary Metcalf (518) 747-3353		PALLETTE STONE Peter Fitzgerald (518) 584-2421	CALLANAN INDUSTRIES, INC. Timothy Higgins, Jr. (518) 374-2222	DOLOMITE PRODUCTS COMPANY, INC. Michael Mastropietro (518) 857-7666		POMPA BROS., INC. Marianne LaRoche (518) 587-3043	NEW CASTLE ASPHALT, LLC Kenneth Rifenburg 518-279-3265	TROY GRAVEL & SAND CO., INC. Nicholas M. Dinova 518-273-5800
ITEM	CONTACT INFO.	438 Vaughn Road Hudson Falls, NY	Middle Falls, RT 29 Greenwich	Brook Road Saratoga Springs	100 Crabapple Lane Watervliet	145 Cordell Rd Schenectady	831 NY Rt. 67 Ballston Spa	5 Petrified Gardens Saratoga Springs	230 Riverside Ave Rensselaer	36 Grange Road West Sand Lake
	LOCATION OF PLANT									
Spec. Item 402.256901	F9 Binder Course HMA, 60 Series Compaction	NO BID	NO BID	\$54.60	\$54.70	\$51.45	\$51.45	NO BID	\$56.00	\$50.50
Spec. Item 403.11RAP	Base Course (recycled)	NO BID	NO BID	\$51.20	\$52.70	\$49.95	\$49.95	NO BID	\$44.75	\$50.50
Spec. Item 403.118902	Type 1 Base Course	NO BID	NO BID	\$51.20	\$54.70	\$51.95	\$51.95	NO BID	\$50.75	\$51.00
Spec. Item 403.128902	Type 2 Base Course	NO BID	NO BID	\$51.20	\$54.70	\$51.95	\$51.95	NO BID	\$53.00	\$51.00
Spec. Item 403.138902	Type 3 Dense Binder Course	NO BID	NO BID	\$55.60	\$55.95	\$53.20	\$53.20	\$54.50	\$54.50	\$51.00
Spec. Item 403.13RAP	Binder Course (recycled)	\$60.00	\$60.00	\$53.60	\$53.95	\$51.20	\$51.20	NO BID	\$47.50	\$50.50
Spec. Item 403.178902	Type 6 Top Course	NO BID	NO BID	\$60.60	\$60.90	\$57.90	\$57.90	\$58.50	\$61.50	\$55.00
Spec. Item 403.16RAP	Type 6 Top Course (recycled)	\$65.00	\$65.00	\$56.60	\$59.90	\$55.90	\$55.90	NO BID	\$53.50	\$52.50
Spec. Item 403.178202	Type 6F2 Top Course (high Friction)	NO BID	NO BID	\$62.20	\$61.40	\$58.40	\$58.40	NO BID	\$53.50	\$55.00
Spec. Item 403.198902	Type 7 Top Course	NO BID	NO BID	\$63.20	\$63.15	\$60.15	\$60.15	\$63.50	\$63.25	\$57.00
Spec. Item 403.218902	Trueing & Leveling Course	NO BID	NO BID	\$63.20	\$63.15	\$60.15	\$60.15	\$63.50	\$57.00	\$58.00
Spec. Item 404.XX	Warm Mix Additive	NO BID	NO BID	\$6.50	NO BID	NO BID	NO BID	NO BID	\$1.50	\$1.50
Spec. Item 403.11RAP	CREDIT for RAP	NO BID	NO BID	(\$2.00)	NO BID	NO BID	NO BID	(\$1.75)	(\$3.00)	(\$5.00)
HAULING:	First five (5) miles (each mile up to 5 miles)	NO BID	NO BID	\$0.85	\$0.90	\$0.90	\$0.90	\$1.00	\$0.80	\$0.75
	-PLUS- each additonal mile 6-15 miles	NO BID	NO BID	\$0.53	\$0.65	\$0.65	\$0.65	\$0.70	\$0.45	\$0.30
	-PLUS- each additional mile over 15 miles	NO BID	NO BID	\$0.53	\$0.55	\$0.55	\$0.55	\$0.55	\$0.35	\$0.30
Item 402.06830118	6.3mm F3 PMHMA, 80 Series Compaction	\$83.50	\$83.50	\$79.20	NO BID	\$76.65	\$76.65	NO BID	\$71.00	\$68.00
HAULING:	First five (5) miles (each mile up to 5 miles)	NO BID	NO BID	\$0.85	NO BID	\$0.90	\$0.90	NO BID	\$0.95	\$0.75
	-PLUS- each additonal mile 6-15 miles	NO BID	NO BID	\$0.53	NO BID	\$0.65	\$0.65	NO BID	\$0.55	\$0.30
	-PLUS- each additional mile over 15 miles	NO BID	NO BID	\$0.53	NO BID	\$0.55	\$0.55	NO BID	\$0.40	\$0.75
Item 407.02010018	Tack Coat for 6.3mm F3 PMHMA	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
HAULING:	First five (5) miles (each mile up to 5 miles)	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
	-PLUS- each additonal mile 6-15 miles	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
	-PLUS- each additional mile over 15 miles	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID	NO BID
ADDITIONAL ITEM	Winter Mix/Patching Material	\$90.00/ton								

cc: C. Cooke, Commr. of Public Works; C. Schall , County Auditor

# COUNTY OF SARATOGA

REQUEST FOR BIDS  
ASPHALT CONCRETE  
Specification 22-PWAC-3R



Opening March 10, 2022 @ 11:00 a.m.

SARATOGA COUNTY PURCHASING DEPARTMENT  
JOHN T. WARMT, DIRECTOR OF PURCHASING  
50 WEST HIGH STREET  
BALLSTON SPA, NEW YORK 12020

COUNTY OF SARATOGA  
PURCHASING DEPARTMENT  
50 WEST HIGH STREET  
BALLSTON SPA, NEW YORK 12020  
(p) 518-885-2210 (f) 518-885-2220

## GENERAL CONDITIONS

(For the purchase of materials, supplies, services, and equipment)

All invitations to bid issued by the County of Saratoga will bind bidders and successful bidders to the conditions and requirements set forth in these general conditions, and such conditions shall form an integral part of each purchase contract awarded by the County.

### DEFINITIONS

"County"	- shall be the legal designation of the County of Saratoga.
"Bid"	- an offer to furnish materials, supplies, services, and or equipment in accordance with the invitation to bid, the general conditions, and the specifications.
"Bid Offer"	-the form on which the bidder submits their bid
"Bidder"	- any individual, company, or corporation submitting a bid.
"Business Day"	- any day that the Saratoga County Purchasing Department is open to conduct normal business.
"Successful bidder"	- any bidder to whom an award is made by the County.
"Specification"	- a detailed description of materials, supplies, services, and/or equipment.

### BIDS

1. The date and time of all bid openings will be given in the Notice to Bidders, the bid cover page, and in the Instructions to Bidders.

2. Saratoga County distributes bidding documents through the Empire State Purchasing Group website (<http://www.empirestatebidsystem.com/>) or through the Saratoga County Purchasing Office. Only those vendors who obtain bidding documents from either the Saratoga County Purchasing Department or from the Empire State Purchasing Group website are guaranteed to receive addendum information, if such information is issued. If you have obtained this document from any other source you are strongly encouraged to obtain a copy from a source mentioned above.

3. All bids received after the deadline, by any delivery method, will be considered late and will be returned unopened. The bidder assumes the risk of any delay in the mail or in the handling of the mail by employees of the County. The bidder assumes responsibility for having his bid deposited on time at the place specified. The County will not accept facsimile or e-mail bids.

4. All information required by the Instructions to Bidders, Specifications, and Bid Offer, in connection with each item against which a bid is submitted, must be given to constitute a regular bid. The County reserves the right to reject any incomplete bid.

5. The submission of a bid will be construed to mean that the bidder is fully informed as to the extent and character of the supplies, materials, services or equipment required and a representation that the bidder can furnish the supplies, services, materials, or equipment in complete compliance with the specifications.

6. No alteration, erasure, or addition is to be made in the typewritten or printed matter. Deviations from the specifications must be indicated in the space provided on the bid forms or additional sheet of paper.

7. Prices and information required, except signature of bidder, should be typewritten for legibility. Illegible or vague bids may be rejected. **All signatures must be original signatures. Photocopied, facsimile, printed, stamped, or typewritten signatures will not be accepted.**

8. No charge will be allowed for federal, state, or municipal sales and excise taxes since the County is exempt from such taxes. The price bid shall be net and shall not include the amount of any such tax. The County of Saratoga is also exempt from Transportation Tax.

9. In all specifications, the words "or equal" are understood after each article giving a manufacturer's name or catalog reference, or on any patented article, unless, for reasons of efficiency and economy, the Board of Supervisors has passed a resolution "standardizing" certain equipment purchases. The decision of the County as to whether an alternate or substitution is in fact "equal" shall be final. If bidding on items other than those specified, the bidder must in every instance give the trade designation of the item, manufacturer's name, and detailed specification of the item he proposes to furnish. Otherwise, the bid will be construed as submitted on the identical item as specified.

10. Bids on equipment must be standard new equipment, of latest model, and in current production, unless otherwise specified.

11. All regularly manufactured stock electrical items must bear the label of the Underwriters' Laboratories, Inc.

12. When bids are requested on a lump sum basis, bidder must bid on each item in the lump sum group. A bidder desiring to bid "no charge" on an item in a group must so indicate; otherwise the bid for that group may be rejected.

13. All prices quoted must be "per unit" as specified; do not quote "per case" when "per dozen" is requested; otherwise the bid may be rejected.

14. If indicated in the bid documents, all bidders must insert the price per unit and the extensions against each item in their bid. In the event of a discrepancy between the unit price and the extension, the unit price will govern. Prices shall be extended in decimals, not fractions.

15. Prices shall be net F.O.B. to the requesting Saratoga County department. If the award is made on any other basis, transportation charges must be prepaid by the successful bidder and added to the invoice as a separate item. In any case, title shall not pass until items have been delivered and accepted.

16. All bids must be sealed. Bids may be submitted either in plain or opaque envelopes. All bids must be addressed to the Director of Purchasing. Bid envelopes must be clearly marked with the bid name, the date and time of the bid opening, as indicated on the Notice to Bidders. Bids must not be attached to or enclosed in packages containing bid samples. Telephoned quotations or amendments will not be accepted at any time. The County will not accept facsimile or e-mail bids.

17. No interpretation of the meaning of the specifications or other contract document will be made to any bidder orally. Every request for such interpretation should be in writing, addressed to the County, not later than five (5) days prior to the date fixed for the opening of bids. Notice of any and all such interpretations and any supplemental instructions will be sent to all bidders of record by the County in the form of addenda to the specifications. All addenda so issued shall become a part of the contract documents.

#### **SAMPLES**

18. All specifications are minimum standards; and accepted bid samples do not supersede specification for quality unless the bid sample is superior, in which case, deliveries must be the same identity and quality as accepted bid sample.

19. The County reserves the right to request a representative sample of the item quoted prior to the award or before shipments are made. If the sample is not in accordance with the requirements of the specification, the County may reject the bid; or, if award has been made, cancel the contract at the expense of the successful bidder.

20. Samples, when required, must be submitted strictly in accordance with the instructions; otherwise, the bid may not be considered. If samples are requested subsequent to bid opening, they shall be delivered within ten (10) business days of the request, or as directed, for the bid to have consideration. Samples must be furnished free of charge and must be accompanied by descriptive memorandum indicating if the bidder desires their return and specifying the address to which they are to be returned provided they have not been used or made useless by tests. Award samples may be held for comparison with deliveries. The County will not be responsible for any samples destroyed or mutilated by examination or testing. Samples shall be removed by the bidder at their expense. Samples not removed within fifteen (15) days after written notice to the bidder will be regarded as abandoned and the County shall have the right to dispose of them as its own property.

21. When a specification indicates that an item to be purchased is to be equal to a sample, such sample will be on display at a designated location in the County. Failure on the part of the bidder to examine sample shall not entitle him to any relief from the conditions imposed in the proposal, specification, etc.

#### **AWARD**

22. Awards will be made to the lowest responsible bidder or by Best Value Methodology, as will best promote the public interest, taking into consideration the reliability of the bidder, the quality of the materials, services, equipment, or supplies to be furnished, their conformity with the specifications, the purposes for which required, and the terms of delivery.

23. The County reserves the right to reject all bids. Also reserved to the County is the right to reject, for cause, any bid in whole or in part and to waive technical defects; qualifications; irregularities; and omissions if in the County's judgement the best interests of the County will be served. Also reserved is the right to reject bids and to purchase items on State or County contract or BOCES or other municipal bids if such items can be obtained at a lower price.

24. The County reserves the right to make awards within forty-five (45) days after the date of the bid opening during which period bids may not be withdrawn unless the bidder can prove that their submission has an obvious clerical error or where the enforcement of the bid would impose unconscionable hardship on the bidder.

25. Under NYS General Municipal Law Section (103), subdivision (3), it is the intent of this Request For Bids that all political subdivisions, and districts located in the State of New York, be entitled to make purchases of materials, equipment or supplies from the resulting bid award. Each participating entity shall be billed by and make payment directly to the successful bidder. In the event of a failure or breach in performance of any such bid by a participating entity or the successful bidder, Saratoga County, specifically and expressly disclaims any and all liability for such defective performance or breach, or failure of either party to perform in accordance with its obligations, covenants and the terms and conditions of this bid.

26. Where a bidder is requested to submit a bid on individual items and also on a total sum or sums, the right is reserved to award bids on individual items or on total sums.

#### **CONTRACT**

27. Each bid will be received with the understanding that the acceptance thereof by the County, approved by the County, to furnish any or all of the items described therein shall constitute a contract between the successful bidder and the County. The Contract shall bind the successful bidder on his part to furnish and deliver at the prices and in accordance with the conditions of the bid. Minimum Orders are not acceptable; the Contract will be for all items actually ordered. The Contract shall bind the County on its part to order from such successful bidder (except in the case of emergency) and to pay for at the contract prices, all items ordered and delivered, unless otherwise specified. Payments will be processed after the receipt of a properly executed Saratoga County voucher and associated invoice from the successful bidder..



28. The placing in the mail of a notice of award or purchase order to a successful bidder, to the address given in the successful bid, will be considered sufficient notice of acceptance of contract.

29. If the successful bidder fails to deliver within the time specified or within a reasonable amount of time as interpreted by the County, or fails to make replacement of rejected articles, when so requested, immediately or as directed by the County, the County may purchase from other sources to take the place of the item rejected or not delivered. The County reserves the right to authorize immediate purchase from other sources against rejections on any contract when necessary. On all such purchases the successful bidder agrees to reimburse the County promptly for excess costs occasioned by such purchases. Should the cost be less, the successful bidder shall have no claim to the difference. Such purchases will be deducted from contract quantity. Whenever the County seeks legal enforcement of the provisions of said contract, the successful bidder shall be liable for payment of the County's legal costs, including reasonable attorney's fees.

30. The County may cancel the contract in writing with 10 days' notice upon non-performance of the contract.

31. If the successful bidder fails to deliver as ordered, the County reserves the right to cancel the contract and purchase the balance from other sources at the successful bidder's expense.

32. Cancellation of a contract for any reason may result in the bidder being found as non-responsive/non-responsible and removal of the successful bidder's name from mailing lists for future proposals until such time that the County has determined the bidder has resolved any issues that caused the initial finding.

33. When materials, equipment, services or supplies *are rejected, they must be removed by the successful bidder* from the premises of the County within five business (5) days of notification. Rejected items left longer than five business (5) days will be regarded as abandoned, and the County shall have the right to dispose of them as its own property.

34. No items are to be shipped or delivered until the successful bidder receives an official order from the County.

35. It is mutually understood and agreed that the successful bidder shall not assign, transfer, convey, sublet, or otherwise dispose of the contract or his right, title, or interest therein, or his power to execute such contract to any other person, company, or corporation, without the previous written consent of the County.

#### **INSTALLATION OF EQUIPMENT**

36. The successful bidder shall clean up and remove all debris and rubbish resulting from his work from time to time as required or directed. Upon completion of the work the premises shall be left in a neat, unobstructed condition, and the buildings broom cleaned, and everything in perfect repair and order.

37. Equipment, supplies, services and materials shall be stored at the site only on the approval of the County and at the successful bidder's risk. In general, such on-site storage should be avoided to prevent possible damage or loss of the material.

38. Work shall be progressed so as to cause the least inconvenience to the County and with proper consideration for the rights of other successful bidders or workmen. The successful bidder shall keep in touch with the entire operation and handle installation work promptly.

39. Bidders shall acquaint themselves with conditions to be found at the project site, or sites, and shall assume all responsibility for placing and installing the equipment in the locations required.

40. Equipment for trade-in shall be dismantled by the successful bidder and removed at his expense. The condition of the trade-in equipment at the time it is turned over to the successful bidder shall be the same as covered in the specifications, except as affected by normal wear and tear from use up to the time of trade-in. All equipment is represented "as is". Equipment is available for inspection only at the delivery point listed unless otherwise specified.

41. The successful bidder guarantees:

- The products against defective material or workmanship and will repair or replace any damages or marring occasioned in transit.
- To furnish adequate protection from damage for all work and to repair damages of any kind for which the successful bidder or its workers are responsible, to the building or equipment, to their own work, or to the work of other successful bidders.
- To carry adequate insurance to protect the County from loss in case of accident, fire, theft, etc.
- That the equipment or furniture offered is standard, new, latest model of regular stock product or as required by the specifications, with parts regularly used for the type of equipment or furniture offered: also that no attachment or part has been substituted or applied contrary to manufacturer's recommendations and standard practice. Every unit delivered must be guaranteed against faulty material and workmanship for a period of at least one year from date of delivery. If during this period such faults develop, the successful bidder agrees to replace the unit or the part affected without cost to the County.
- Any merchandise provided under the contract, which is or becomes defective during the guarantee period, shall be replaced by the successful bidder free of charge with the specific understanding that all replacements shall carry the same guarantee as the original equipment (one year from the date of acceptance of the replacement). The successful bidder shall make any such replacement immediately upon receiving notice from the County.

## **DELIVERY**

42. Delivery must be made as ordered and in accordance with the proposal and specification. If delivery instructions do not appear in the Instructions or Specification, it will be interpreted to mean prompt delivery (not to exceed 30 calendar days). The decision of the County as to reasonable compliance with delivery terms shall be final. Burden of proof of delay in receipt of order shall rest with the successful bidder. Failure to deliver because of delayed payments or for any other reason except that described in Paragraph 52 will be cause for open market purchase at the expense of the successful bidder.

43. The County will not schedule any deliveries for Saturdays, Sundays, or legal holidays, except commodities required for daily consumption or where the delivery is an emergency, a replacement, or is overdue, in which event the convenience of the County shall govern.

44. Items shall be securely and properly packed for shipment, storage, and stocking in new shipping containers and according to accepted commercial practice, without extra charge for packing cases, baling, or sacks.

45. The successful bidder shall be responsible for delivery of items in good condition at point of destination. He shall file with the carrier all claims for breakage, imperfections, and other losses, which will be deducted from invoices. The receiving department will note for the benefit of successful bidder when packages are not received in good condition.

46. Unless otherwise stated in the specifications, all items must be delivered into and placed at a point within the building as directed by the shipping instructions or the agent for the County. The successful bidder will be required to furnish proof of delivery in every instance.

47. Unloading and placing of the equipment and furniture is the responsibility of the successful bidder, and the County accepts no responsibility for unloading and placing of equipment. Any costs incurred due to the failure of the successful bidder to comply with this requirement will be charged to him. No help for unloading will be provided by the County, and suppliers should notify their truckers accordingly.

48. All deliveries shall be accompanied by delivery tickets or packing slips. Ticket shall contain the following information for each item delivered:

Contract Number

Purchase Order Number

Name of Article

Item Number

Quantity

Name of the successful bidder

49. Payment for the used portion of an inferior delivery will be made by the County on an adjusted price basis

50. Payment will be made only after correct presentation of packing slips, invoices and a properly executed Saratoga County Voucher are provided to the requesting department by the successful bidder.

51. Payments of any claim shall not preclude the County from making claim for adjustment on any item found not to have been in accordance with the general conditions and specifications.

## **SAVE HARMLESS**

52. Successful bidders shall protect, indemnify, defend and save the County harmless from and against any damage, cost or liability, including reasonable attorney's fees, for any or all injuries to persons or property arising from acts or omissions of the successful bidder's company, its officers, employees and agents, including but not limited to claims brought by third parties, employees of the County or employees of the company.

## **NONDISCRIMINATION CLAUSE**

53. The bidder agrees that it will not discriminate against any employee, applicant for employment or student because of race, creed, color, national origin, religion, sex, age, disability, marital status, sexual orientation or other non-merit factors. Such action shall be taken with reference to, but not be limited to employment practices and provision of services under any contract with the County of Saratoga.

## **TITLE VI NONDISCRIMINATION STATEMENT**

54. The County of Saratoga, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§2000d to 2000d-4, and Title 49, Code of Federal Regulations Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act) hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertised bid, that disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award. The entire County of Saratoga Title VI Plan can be viewed by going to the Saratoga County website ([www.saratogacountyny.gov](http://www.saratogacountyny.gov)). A Vendor Information questionnaire is included with this bid which provides an opportunity to disclose any DBE designation.

## **FEDERAL GRANT PROVISIONS**

55. In addition to other provisions required by the Federal agency or County, all contracts made by the County under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the Simplified Acquisition Threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the County including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "Federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The County must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The County must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The recipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The County must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the County in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of

"funding agreement" under 37 CFR § 401.2 (a) and the recipient or sub-recipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or sub-recipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and sub-grants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6201).

(I) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide Excluded Parties List System in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." The Excluded Parties List System in SAM contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(J) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award of \$100,000 or more must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(K) See 2 C.F.R. §200.322 Procurement of recovered materials.

55. All questions regarding this bid should be directed to the Saratoga County Purchasing Department at (518) 885-2210

56. By submitting a bid/signing a proposal, or accepting a purchase order or contract you are indicating that you have read and will abide by these General Conditions.

## **INSTRUCTIONS TO BIDDERS**

1. By these specifications, 22-PWAC-3R, it is the intent of Saratoga County, through its Purchasing Department, to secure a bid for Asphalt Concrete. Sealed bids will be received until 11:00 a.m. Thursday, March 10, 2022 at which time bids will be publicly opened and read aloud.
2. Bids must be addressed to the Saratoga County Purchasing Department, 50 West High Street, Ballston Spa, NY 12020 and must be in a sealed envelope plainly marked - BID FOR ASPHALT CONCRETE.
3. The contract period is from the date of award through December 31, 2022.
4. Delivery charges must be included in the bid.
5. The quantities listed are estimated only. However, each contract shall be for the quantities actually ordered during the contract period. The contractor must furnish all quantities actually ordered during the contract period.
6. Under NYS General Municipal Law Section (103), subdivision (3), it is the intent of this Request For Bids that all political subdivisions, and districts located in the State of New York, be entitled to make purchases of materials, equipment or supplies from the resulting bid award. Each participating entity shall be billed by and make payment directly to the successful bidder. In the event of a failure or breach in performance of any such bid by a participating entity or the successful bidder, Saratoga County, specifically and expressly disclaims any and all liability for such defective performance or breach, or failure of either party to perform in accordance with its obligations, covenants and the terms and conditions of this bid.
7. Purchases by Saratoga County are not subject to any sales or federal excise taxes. Saratoga County is also exempt from the Transportation Tax.
8. **Saratoga County distributes bidding documents through the Empire State Purchasing Group website (<http://www.empirestatebidsystem.com>) or through the Saratoga County Purchasing Office. Copies of bidding documents obtained from any other source are not considered official documents. Only those vendors who obtain bidding documents from either the Saratoga County Purchasing Department or from the Empire State Purchasing Group website are guaranteed to receive addendum information, if such information is issued. If you have obtained this document from any other source you are strongly encouraged to obtain an official copy.**
9. Bidders must sign and submit, to the Purchasing Department, a Non-Collusive Bidding Certificate, an Iranian Energy Sector Divestment Certificate, and a Certificate of Compliance for the Prevention of Sexual Harassment (attached). **ORIGINAL SIGNATURES, NO PHOTOCOPIES ACCEPTED.**
10. Saratoga County will reject any bid that does not have a signed proposal page. **ORIGINAL SIGNATURES, NO PHOTOCOPIES ACCEPTED.**
11. Failure to comply with any of the above terms or any evidence of poor quality or service will be considered cause for discontinuing business with the successful bidder.

12. **Saratoga County, through its Purchasing Department, reserves the right to accept any alternate proposal not significantly altering the bid specifications.**
13. Saratoga County, through its Purchasing Department, reserves the right to reject parts of any or all bids.
14. All questions regarding this bid should be directed to:  
John Warnt, Director of Purchasing  
Telephone: (518) 885-2210

**SPECIFICATION 22-PWAC-3R**  
**Asphalt Concrete**

**GENERAL:**

All plant mixed bituminous concrete items shall be furnished in accordance with sections 400 and 703-09 of the New York State Department of Transportation Specifications, Construction, and Materials, dated May 1, 2008, with addenda.

**6.33mm Polymer Modified Hot Mix Asphalt –**

will be furnished to the Saratoga County Public Works Garage and various municipal job sites in Saratoga County. This product is to be used as a preventive treatment used to extend a pavement's service life without significantly improving the pavement's structural capacity. The use of high friction stone is required of this mix.

**Warm Mix Additive (WMA)-**

This additive can be added to all performance-grade binders. WMA is used to reduce environmental emissions by producing material at a lower temperature than HMA, improves workability and compaction along with extending the paving season.

**PLANT REQUIREMENTS:**

The material furnished shall be produced in a plant inspected and approved within the previous 12-month period as meeting the N.Y.S.D.O.T. requirements section 401. Certification must be submitted to the Purchasing Department. Bidders must submit, with their bid, the most recently approved NYSDOT Job Mix Formula for each item.

Certification from the producer of the high friction stone must be supplied.

**DELIVERY:**

Delivery shall be made at the plant into trucks owned or hired by the County, only after authorization by the County Commissioner of Public Works.

Bids are also requested on delivery costs for hauling the material from the plant to the road job site in trucks owned or hired by the material supplier. The delivery charge shall include unloading materials into the hopper. This option may be used by the County when necessary to expedite the work. It is anticipated that this option will be extensively used by the County. A weight slip, indicating asphalt content, is required with each delivery. Invoices must be sent promptly, by the contractor, to the County Commissioner of Public Works.

**AVAILABILITY:**

It is anticipated that approximately 15,000 tons of binder and 12,000 tons of top material will be needed for Saratoga County's projects during the 2021 construction season. It is very important that the material be supplied at a rate to maintain continuity of the paving operation. If County trucks are delayed for more than 50 minutes or forced back by other trucks while waiting in line the County may supplement material from the second low bidder. This also holds true for delivery to paver using supplier's trucks.

**MATERIAL:**

The materials and composition for the polymer-modified mixtures shall meet the requirements specified in NYSDOT's EI 08-011 specifications with the following exception:

- Item 402.06831118 – Plant Production Quality Adjustment to 402.06830118

**TACK COAT:**

The polymer-modified hot mix asphalt mixture requires the use of item 407.02010018, tack coat for 6.3mm Polymer-Modified HMA as a tack coat.

The materials and the composition for the above item shall meet the requirements specified in NYSDOT's EI-08-011 specifications.

**SPECIAL CONDITIONS:**

The bidder is informed that the delivery of bituminous concrete is to be made immediately in the quantities and types and at the time ordered by the County. It is mutually understood that the bidder will be notified as far in advance as possible as to the projected total quantities and type of bituminous concrete required and the approximate date the delivery is to be made.

Asphalt requiring warm mix additive (WMA) is to be scheduled with the vendor a minimum of three (3) days prior to the scheduled paving job with the quantities of asphalt to be mutually agreed upon.

**PRICE ADJUSTMENTS:**

Price adjustments, allowed will be based on the February 2022 average of the F.O.B. terminal price per U.S. ton of unmodified PG 64-22 binder without anti-stripping agent (base average F.O.B. terminal price). The new monthly average terminal price will be determined by the New York State Department of Transportation based on prices of pre-approved primary sources of performance graded binder in accordance with the New York State Department of Transportation Standard Specification.

February 2022 average is \$605.00/U.S. Ton.

**Technical Information:**

Some asphalt conversion factors were modified to eliminate the additional, lower value for mixes containing reclaimed asphalt pavements (RAP).

The following listed spec. items are to use the total % asphalt plus fuel allowances as shown:

Item 403.13 RAP Binder	6.5%
Item 403.16 RAP Top Course	7.2%
Item 403.178202 Top Course	7.2%

NOTE: The same grade of asphalt cement used in establishing the base average F.O.B. terminal price shall be used in establishing the new average F.O.B. terminal price.

In the event that one or more of the New York State Department of Transportation pre-approved sources discontinue posting a price for asphalt cement, the base average F.O.B. terminal price shall not be recalculated.

**AWARD:**

Award of the contract shall be made to any or all bidders who, meeting all the requirements of the specifications, submit the lowest price per ton (or gallon for item #407.02010018). Minimum haul distance, plant waiting time and specific material availability shall be a consideration.

To determine the low bidder including County hauling costs, the following formula will be used (If any bidder's plants are located within one (1) mile of each other, they shall be considered equal distance from each work site):

\$.30 each mile up to five (5) miles

PLUS- .25 each additional mile - 6 to 15 miles

PLUS- .20 each additional mile - over 15 miles

SAMPLE FORMULA ATTACHED

Bidders must also furnish prices for hauling from plant to job site. If ordered delivered to job site, mileage allowed will be actual minimum mileage between the two points over properly conditioned roads as determined by the County (one way).



## **SAMPLE FORMULA**

\$ .30 each mile up to five (5) miles  
-PLUS- .25 each additional mile - 6 to 15 miles  
-PLUS- .20 each additional mile - **OVER** 15 miles

#1) Project to Plant - one-way = 4 miles:

\$ .30 x 4 = \$1.20 --- \$1.20 added to unit price per ton for a total cost per ton for each item.

#2) Project to Plant - one-way = 10 miles:

\$ .30 x 5 = \$1.50

\$ .25 x 5 = \$1.25

\$2.75 --- \$2.75 added to unit price per ton for a total cost per ton for each item.

#3) Project to Plant - one-way = 20 miles.

\$ .30 x 5 = \$1.50

\$ .25 x 10 = \$2.50

\$ .20 x 5 = \$1.00

\$5.00 --- \$5.00 added to unit price per ton for a total cost per ton for each item.

**PROPOSAL**

**\*\*\*(BID RESPONSE FORM)\*\*\***

\_\_\_\_\_ agrees to furnish Asphalt Concrete to the Saratoga County  
(firm name)

Public Works Department, as called for in specification 22-PWAC-3R.

<b>ITEM</b>		<b>PRICE PER TON F.O.B. PLANT_</b>
Spec. Item 402.256901	F9 Binder Course HMA,	\$_____
Spec. Item 403.11RAP	60 Series Compaction Base Course (recycled)	\$_____
Spec. Item 403.118902 Type 1	Base Course	\$_____
Spec. Item 403.128902 Type 2	Base Course	\$_____
Spec. Item 403.138902 Type 3	Dense Binder Course	\$_____
Spec. Item 403.13RAP	Binder Course (recycled)	\$_____
Spec. Item 403.178902 Type 6	Top Course	\$_____
Spec. Item 403.16RAP Type 6	Top Course (recycled)	\$_____
Spec. Item 403.178202 Type 6F2	Top Course (high friction)	\$_____
Spec. Item 403.198902 Type 7	Top Course	\$_____
Spec. Item 403.218902	Trueing & Leveling Course	\$_____
Spec. Item 404.XX Warm Mix	Warm Mix Additive	\$_____
Spec. Item 403.11RAP	<b>CREDIT FOR RAP</b>	(\$_____) /TON

**HAULING FROM PLANT TO JOB SITE**  
(If ordered delivered to job site in supplier's trucks.)

	<b><u>PRICE PER NET TON MILE</u></b>
First five (5) miles (each mile up to 5 miles)	\$_____
-PLUS- Each Additional mile 6-15 miles	\$_____
-PLUS- Each Additional mile over 15 miles	\$_____

**LOCATION OF PLANT:** \_\_\_\_\_

\*\*\*\*\*

**Item 402.06830118 – 6.3mm F3 PMHMA, 80 Series Compaction**      **\$\_\_\_\_\_/ton**

**HAULING FROM PLANT TO JOB SITE**  
(If ordered delivered to job site in supplier's trucks.)

	<b><u>PRICE PER NET TON</u></b>
First five (5) miles (each mile up to 5 miles)	\$_____
-PLUS- Each Additional mile 6-15 miles	\$_____
-PLUS- Each Additional mile over 15 miles	\$_____

\*\*\*\*\*

**Item 407.02010018 – Tack Coat for 6.3mm F3 PMHMA**

\$\_\_\_\_\_/gallon

HAULING FROM PLANT TO JOB SITE

(If ordered delivered to job site in supplier's trucks.)

**PRICE PER  
NET GALLON**

First five (5) miles (each mile up to 5 miles)

\$\_\_\_\_\_

-PLUS- Each Additional mile 6-15 miles

\$\_\_\_\_\_

-PLUS- Each Additional mile over 15 miles

\$\_\_\_\_\_

Price adjustments based on February 2022 average (\$605.00) of F.O.B. terminal price per U.S. ton of unmodified PG 64-22 binder without anti-stripping agent (base average F.O.B. terminal price). The new monthly average terminal price will be determined by the New York State Department of Transportation (NYSDOT) based on prices of pre-approved primary sources of performance graded binder in accordance with the NYSDOT Standard Specification.

Saratoga County, through its Purchasing Department, reserves the right to reject parts of any or all bids.

DATE\_\_\_\_\_

SIGNATURE\_\_\_\_\_

NAME &amp; TITLE\_\_\_\_\_

COMPANY\_\_\_\_\_

ADDRESS\_\_\_\_\_

\_\_\_\_\_

TELEPHONE\_\_\_\_\_

FAX\_\_\_\_\_

E-MAIL\_\_\_\_\_

## NON-COLLUSIVE BIDDING CERTIFICATION

## Section 103-d of the General Municipal Law

(a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and, in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;

(2) Unless otherwise required by Law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor, and

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.”

I hereby affirm under the penalties of perjury that the foregoing statements are true.

Dated: \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Signature Title

STATE OF )  
 ) ss:  
COUNTY OF )

Subscribed to and sworn before me this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_  
by \_\_\_\_\_ (name of signer).

\_\_\_\_\_  
Notary Public

**CERTIFICATION OF COMPLIANCE WITH IRAN DIVESTMENT ACT**

Pursuant to General Municipal Law §103-g, which generally prohibits the County of Saratoga from entering into contracts with persons engaged in investment activities in the energy sector of Iran, the bidder/proposer submits the following certification:

*[Please Check One]*

**BIDDER'S CERTIFICATION**

- ☐ By submission of this bid or proposal, each bidder/proposer and each person signing on behalf of any bidder/proposer certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief, that each bidder/proposer is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the State Finance Law.
- ☐ I am unable to certify that my name and the name of the bidder/proposer does not appear on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the State Finance Law. I have attached a signed statement setting forth in detail why I cannot so certify.

Dated: \_\_\_\_\_, 20\_\_\_\_.

STATE OF                                 )  
  ) ss.:  
COUNTY OF                                 )

The undersigned, being duly sworn, says (a) I am duly authorized to execute this Certification and (b) I hereby certify, under penalty of perjury, that the forgoing Certification is in all respects true and accurate.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

Subscribed and sworn to before me this \_\_\_\_  
day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

**CERTIFICATION OF COMPLIANCE FOR THE  
PREVENTION OF SEXUAL HARASSMENT**

Pursuant to State Finance Law §139-l of the State of New York, effective January 1, 2019, where competitive bidding is required for certain public contracts, every bid must contain the following statement affirming that the bidder has implemented a written policy addressing sexual harassment prevention and that the bidder provides annual sexual harassment prevention training, which statement must be signed by the bidder and affirmed by such bidder under the penalty of perjury:

*[Please Check One]*

**BIDDER'S CERTIFICATION**

☐ By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that the bidder has and has implemented a written policy addressing sexual harassment prevention in the workplace and provides annual sexual harassment prevention training to all of its employees. Such policy shall, at a minimum, meet the requirements of section two hundred one-g of the labor law.

☐ I am unable to certify that I, or my employer, have implemented a written policy addressing sexual harassment prevention in the workplace. The reason(s) why neither I nor my employer can make such certification is/are: \_\_\_\_\_  
\_\_\_\_\_.

Dated: \_\_\_\_\_, 20\_\_\_\_.

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ ) ss:

The undersigned, being duly sworn, says: (a) I am duly authorized to execute this Certification and (b) I hereby certify, under penalty of perjury, that the forgoing Certification is in all respects true and accurate.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

Subscribed and sworn to before me this \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

**VENDOR INFORMATION**  
**FOR THE COUNTY OF SARATOGA**

Please complete the following information which is necessary in order for Saratoga County to track vendor applicant information and the County's purchasing process.

Business Name \_\_\_\_\_

Address \_\_\_\_\_

Business Type (Sole Proprietorship, Corporation, LLC, etc.) \_\_\_\_\_

Is your business a Disadvantaged Business Enterprise (DBE)? **Yes**    **No**

Is your business a Minority and Women-Owned Business Enterprise (MWBE)? **Yes**    **No**

Does your business have a small business status? **Yes**    **No**

Any other business status, please provide information: \_\_\_\_\_

Provide the name of the Certifying Entity (ties): \_\_\_\_\_

Have you conducted business with the County before? **Yes**    **No**

If the answer to the above question is NO, please provide your Federal ID Number and attach a copy of your W-9 Form. FEIN # : \_\_\_\_\_

How did you discover this Bid opportunity? \_\_\_\_\_

Do you use the Empire State Municipal Purchasing Group Website (BidNet)?    **Yes**    **No**

If Yes, do you find it useful (explain) or if No, why? \_\_\_\_\_

---

---

---

---

**Completing the above information does not change your chances of being awarded a contract. The information collected will NOT be sold and will not be used to contact you.**

**Thank you.**

**CHANGE ORDER NO.: GC-CO-02**

Owner: City of Saratoga Springs Owner's Project No.: 2021-03  
Engineer: CPL Engineer's Project No.: 13732.05  
Contractor: Jersen Construction Group Contractor's Project No.: NA  
Project: Raw Water Intake Improvements – Phase I  
Contract Name: General Construction  
Date Issued: March 29, 2022 Effective Date of Change Order: April 5, 2022

The Contract is modified as follows upon execution of this Change Order:

**Description:**

**Execution of Change Order Requests 11 (Bypass Pumping); 15 (Test Pit Excavations); 17 (Well Abandonment in Clay Soils); 18 (Concrete Removal at MH3 Excavation); and 19 (Flowable Fill in Clay Soils from MH3 to RWCS). Also included are the credits back for Change Order 01 and unused Allowance. See attached Tabulation and Change Order Request Backup.**

**Attachments:****COR 11, COR 15, COR 17, COR 18, and COR 19**

<b>Change in Contract Price:</b>	<b>Change in Contract Times:</b>
Original Contract Price: <u>\$2,011,446.00</u>	Original Final Completion Date: <u>December 31, 2021</u>
Change from previously approved Change Orders: <u>\$54,126.00</u>	Change from previously approved Change Orders: <u>Five months.</u>
Contract Price prior to this Change Order: <u>\$2,065,572.00</u>	Final Completion Date prior to this Change Order: <u>May 31, 2022</u>
Increase this Change Order: <u>\$65,347.00</u>	Change via this Change Order: <u>None</u>
Contract Price incorporating this Change Order: <u>\$2,130,919.00</u>	Final Completion Date incorporating this Change Order: <u>May 31, 2022</u>

<b>Recommended by Engineer (if required)</b>		<b>Accepted by Contractor</b>	
By:	<u><i>Domenico Emilio</i></u>		
Title:	<u>Associate/Civil Engineer</u>		
Date:	<u>3-29-2022</u>		
<b>Authorized by Owner</b>		<b>Approved by Funding Agency (if applicable)</b>	
By:		<u>NA</u>	
Title:		<u>NA</u>	
Date:		<u>NA</u>	



**Saratoga Springs Raw Water Intake Improvements Project - Phase I  
General Construction Change Order GC-CO-02 Tabulation**

Item	Description	Addition	Deduction
Change Order Request 11	Bypass Pumping	\$ 80,000.00	
Change Order Request 15	Test Pit Excavations	\$ 15,536.00	
Change Order Request 17	Well Abandonment in Clay Soils	\$ 1,953.00	
Change Order Request 18	Concrete Removal at MH3 Excavation	\$ 14,637.00	
Change Order Request 19	Flowable Fill in Clay Soils from MH3 to RWCS	\$ 12,162.00	
Change Order 01	(Work was not performed due to leaking pipes)		\$ (54,126.00)
Unused Allowance			\$ (4,815.00)
	Total Additions	\$ 124,288.00	
	Total Deductions	\$ (58,941.00)	
	<b>Grand Total</b>	<b>\$ 65,347.00</b>	



Jersen Construction Group  
6 Industry Drive  
Waterford, New York 12188  
Phone: (518) 233-0600  
Fax: (518) 233-1215

Project: 21-05 - Saratoga Raw Water Intake  
111 Excelsior Avenue  
Saratoga Springs, New York 12866

**DRAFT**

**Prime Contract Change Order Request #011: CE #005 - WCD #04 Bypass Pumpi**

<b>TO:</b>		<b>FROM:</b>	
<b>CHANGE ORDER REQUEST NUMBER / REVISION:</b>	011 / 0	<b>PRIME CONTRACT CHANGE ORDER:</b>	None
<b>STATUS:</b>	Draft	<b>CREATED BY:</b>	Rob Cowin (Jersen Construction Group)
<b>SCHEDULE IMPACT:</b>	0 days	<b>DATE CREATED:</b>	12/30/2021
<b>EXECUTED:</b>	No	<b>SIGNED CHANGE ORDER RECEIVED DATE:</b>	
		<b>TOTAL AMOUNT:</b>	\$80,000.00

**CHANGE ORDER REQUEST TITLE:** CE #005 - WCD #04 Bypass Pumpi

**CHANGE ORDER REQUEST DESCRIPTION:**

CE #005 - WCD #04 Bypass Pumping

Costs associated with the setup, rental and breakdown of a bypass pumping system to feed water from the lake to the water plant. Work arounds have been performed and planned to the best of everyone's ability on the project. Due to many unforeseens relating to alternate utility locations, unaccounted for below grade obstructions and conditions, and what appears to be a leaking 36" arch, the bypass pumping will allow continued, uninterrupted work while still feeding the plant the necessary water without the threat of the arch going down. We have included the rental of the bypass pumps with a backup in the event the primary should go down, and for a duration of 5 weeks. Upon completion of the work requiring the bypass this time frame can be analyzed and credited back. We have included a plan of the proposed pump locations and hose routing for review.

**ATTACHMENTS:**

**POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER REQUEST:**

PCO #	Contract Company	Title	Schedule Impact	Amount
011		CE #005 - WCD #04 Bypass Pumpi	0 days	\$80,000.00
<b>Total:</b>				<b>\$80,000.00</b>

**CHANGE ORDER REQUEST LINE ITEMS:**

**PCO # 011: CE #005 - WCD #04 Bypass Pumpi**

#	Budget Code	Description	Amount
1	01-01-10.M GENERAL CONDITIONS.MATERIAL	WCD #04 - Bypass Pumping	\$80,000.00
<b>Grand Total:</b>			<b>\$80,000.00</b>

SIGNATURE DATE

Jersen Construction Group

SIGNATURE DATE

SIGNATURE DATE



Recap for JCG COR #

3/24/2022  
CE #05 - COR 11  
21-05 Raw Water Intake

T&M Costs for bypass pumping work per attached field work tickets. This proposal includes the additional measure of coring a 12" hole in the South side of the screen room basin for an overflow in the event of an excess of water. We have included the cost of fuel on an as used basis, and based on the prior fuel delivery price.

#### Jersen Construction Group Costs

Labor (from attached sheets)		\$ 39,015	A
Fringes	0 % A	\$ -	B
Labor from T+M Ticket		\$ -	B.1
Supervision	0 % (of A+B)	\$ -	B.2
Equipment:		\$ 8,848	C
Materials		\$ 20,311	
Dumpsters		\$ -	
Sales Tax @	0 %	\$ -	D
Taxable Cost	0		
<b>Sub Total: (A+D)</b>		\$ 68,173	E
Fixed Fee	10 % (of E)	\$ 6,817	F
<b>Subtotal</b>		\$ 74,990	G
Profit	5 % (of )	\$ 3,750	H
<b>Subtotal of JII Costs</b>		\$ 78,740	I

#### Subcontractors

		\$ -	J
		-	K
		\$ -	L
		\$ -	M
<b>Sub Total (G+K)</b>		\$ -	N
Fixed Fee	10 % (of O)	\$ -	O
<b>Sub Total (O+P)</b>		\$ -	P
<b>Total JII/Sub Costs (I+P)</b>		\$ 78,740	Q
Bond	1 % (of Q )	\$ 787	
Libility Insurance	0.6 % (of Q )	\$ 472	
<b>Total Change Order Request</b>		\$ 80,000	



	Item	Quantity	U.L.	Rate	Total Labor	Equipment	Total Material	Subcontract
1	<b>Invoice 14037 - 1/5/2022</b>							
109	Operator Foreman	5 hr		99.20	496.00			
8	Operator	3 hr		96.20	288.60			
13	Laborer	8 hr		74.32	594.56			
14	Kubota 57 Excavator	3 hr		50.00		150.00		
17	<b>Invoice 14038 - 1/7/2022</b>							
21	Operator Foreman	8 hr		99.20	793.60			
21	Carpenter Foreman	8 hr		77.91	623.28			
109	Laborer Foreman	8 hr		78.98	631.84			
21	Laborer	8 hr		74.32	594.56			
109	Truck and Driver	4 hr		125.00		500.00		
21	490 Excavator	1 day		750.00		750.00		
109	Forklift	1 day		87.50		87.50		
25	330 Excavator	1 hr		125.00		125.00		
109	End Dump	1 hr		100.00		100.00		
110	<b>Invoice 14039 - 1/10/2022</b>							
25	Operator Foreman	8 hr		99.20	793.60			
109	Carpenter Foreman	8 hr		77.91	623.28			
25	Laborer Foreman	8 hr		78.98	631.84			
25	Laborer	8 hr		74.32	594.56			
21	930 Loader	8 hr		75.00		600.00		
109	Forklift	8 hr		87.50		700.00		
21	Electric Winch	1 day		25.00		25.00		
25	Home Depot	1 ls		150.34			150.34	
16	Dicks Sporting Goods	1 ls		344.06			344.06	
14	<b>Invoice 14041 - 1/13/2022</b>							
109	Carpenter Foreman	8 hr		77.91	623.28			
25	Operator Foreman	8 hr		99.20	793.60			
109	Laborer Foreman	8 hr		78.98	631.84			
25	Home Depot	1 ls		62.53			62.53	
109	Saratoga HDWR	1 ls		44.46			44.46	
25	<b>Invoice 14042 - 1/14/2022</b>							
109	Laborer Foreman	8 hr		78.98	631.84			
25	Laborer Foreman OT	1 hr		104.25	104.25			
109	Carpenter Foreman	8 hr		77.91	623.28			
25	Carpenter Foreman OT	1.5 hr		101.18	151.77			
109	Operator Foreman	8 hr		99.20	793.60			
110	Operator Foreman OT	1 hr		129.67	129.67			
25	<b>Invoice 14040 - 1/17/2022</b>							
109	Operator Foreman	8 hr		99.20	793.60			
25	Laborer Foreman	8 hr		78.98	631.84			
109	Laborer	8 hr		74.32	594.56			
25	Carpenter Foreman	8 hr		77.91	623.28			
109	Forklift	4 hr		87.50		350.00		
25	<b>Invoice 14045 - 1/18/2022</b>							
25	Operator Foreman	8 hr		99.20	793.60			
9	Laborer	24 hr		74.32	1,783.68			
25	Forklift	5 hr		87.50		437.50		
109	330 Excavator	3 hr		125.00		375.00		
110	Fuel (Tracked on separate ticket)							
111					16,369.41	4,200.00	601.39	-



	Item	Quantity	U.L.	Rate	Total Labor	Equipment	Total Material	Subcontract
25	<b>Invoice 14046 - 1/19/2022</b>							
9	Operator Foreman	8 hr		99.20	793.60			
25	Laborer	24 hr		74.32	1,783.68			
109	Forklift	6 hr		87.50		525.00		
110	330 Excavator	2 hr		125.00		250.00		
25	<b>Invoice 14047 - 1/20/2022</b>							
9	Operator Foreman	8 hr		99.20	793.60			
25	Laborer	16 hr		74.32	1,189.12			
109	Forklift	4 hr		87.50		350.00		
1	<b>Invoice 14048 - 1/21/2022</b>							
109	Operator Foreman	8 hr		99.20	793.60			
8	Laborer	12 hr		74.32	891.84			
13	<b>Invoice 14049 - 1/24/2022</b>							
14	Operator Foreman	8 hr		99.20	793.60			
17	Laborer	16 hr		74.32	1,189.12			
21	Core Drill	8 hr		70.00		560.00		
21	Core Drill Bit	1 ea		985.00			985.00	
109	<b>Invoice 14052 - 1/25/2022</b>							
21	Operator Foreman	5 hr		99.20	496.00			
109	Laborer	12 hr		74.32	891.84			
21	<b>Invoice 14050 - 1/25/2022</b>							
109	Operator Foreman	3 hr		99.20	297.60			
25	Laborer	6 hr		74.32	445.92			
109	Hammer Drill	1 day		10.00		10.00		
110	Hammer Drill	1 day		20.00		20.00		
25	Core Drill	1 day		70.00		70.00		
109	Curtis Lumber	1 ls		129.42			129.42	
109	<b>Invoice 14055 - 1/28/2022</b>							
21	Operator Foreman	4 hr		99.20	396.80			
25	Operator	4 hr		96.20	384.80			
16	Laborer	8 hr		74.32	594.56			
14	Forklift	2 hr		87.50		175.00		
109	<b>Invoice 14060 - 3/9/2022</b>							
25	Operator	2 hr		96.20	192.40			
109	Laborer Foreman	4 hr		78.98	315.92			
25	Laborer	8 hr		74.32	594.56			
109	Forklift	2 hr		87.50		175.00		
110	<b>Invoice 14061 - 3/10/2022</b>							
25	Crane Operator	1 hr		98.20	98.20			
109	Operator	7 hr		96.20	673.40			
25	Laborer Foreman	8 hr		78.98	631.84			
109	Laborer	21 hr		74.32	1,560.72			
25	60 Ton Crane	1 hr		200.00		200.00		
109	Forklift	2 hr		87.50		175.00		
25	330 Excavator	5 hr		125.00		625.00		
25	Truck and Driver (3/10 and 3/11)	10 hr		125.00		1,250.00		
9	<b>Invoice 13752 - 3/11/2022</b>							
25	Operator	3 hr		96.20	288.60			
25	Laborer Foreman	3 hr		78.98	236.94			
109	Laborer	3 hr		74.32	222.96			
110	Forklift	3 hr		87.50		262.50		
111					16,551.22	4,647.50	1,114.42	-



	Item	Quantity	U.L.	Rate	Total Labor	Equipment	Total Material	Subcontract
25	<b>Pump Rental Invoices</b>							
9	Invoice 33773	1 ls		11,759.30			11,759.30	
25	Invoice 33787	1 ls		324.00			324.00	
109	Invoice 33788	1 ls		1,322.46			1,322.46	
110	Invoice 33795	1 ls		6,782.40			6,782.40	
25	Invoice 33807	1 ls		362.88			362.88	
9	Invoice 33809	1 ls		898.80			898.80	
25	Invoice 33834	1 ls		11,277.80			11,277.80	
109	Credit Memo 13197	1 ls		(1,284.00)			(1,284.00)	
1	Invoice 33850	1 ls		324.00			324.00	
109	Invoice 33857	1 ls		1,322.46			1,322.46	
8	Invoice 33866	1 ls		6,636.60			6,636.60	
13	Invoice 33870	1 ls		362.88			362.88	
14	Invoice 33873	1 ls		898.80			898.80	
17	Invoice 33891	1 ls		802.50			802.50	
21	Invoice 33900	1 ls		9,993.80			9,993.80	
21	Credit Memo 13211	1 ls		(535.00)			(535.00)	
109	Credit Memo 13212	1 ls		(2,610.80)			(2,610.80)	
21	<b>Pump Fuel</b>						-	
109	1/26/2022-1/31/2022	356 gal		3.92			1,395.09	
21	2/1/2022-2/3/2022	247 gal		4.35			1,073.67	
109	2/4/2022-2/6/2022	195 gal		4.27			833.01	
25	2/7/2022-2/10/2022	337 gal		4.27			1,439.62	
109	2/11/2022-2/16/2022	405 gal		4.31			1,747.45	
110	2/17/2022-2/21/2022	295 gal		4.12			1,216.01	
25	2/22/2022-2/28/2022	461 gal		4.15			1,915.12	
109	3/1/2022-3/6/2022	367 gal		4.54			1,665.95	
109	3/7/2022-3/8/2022	118 gal		5.63			664.43	
21								
25	Laborer 2 hours/day for Fueling (Not Included)	82 hr		74.32	6,094.24			
16								
14								
109	Good Faith Deduct	-1 ea		41,994.50			(41,994.50)	
25								
109	Good Faith Deduct includes all sales tax in the attached receipts							
25								
109								
110								
25								
109								
25								
109								
25								
109								
25								
9								
25								
109								
110								
111					6,094.24	-	18,594.71	-

**AGREEMENT  
BETWEEN OWNER AND CONTRACTOR  
FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)**

THIS AGREEMENT is by and between City of Saratoga Springs (“Owner”) and  
Jersen Construction Group (“Contractor”).

Owner and Contractor hereby agree as follows:

**ARTICLE 1 – WORK**

- 1.01 *Contractor shall complete all Work as specified or indicated in the Contract Documents. Work generally includes the construction of a new raw water control structure; and associated piping, valves, and controls.*

**ARTICLE 2 – THE PROJECT**

- 2.01 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows: **RAW WATER INTAKE IMPROVEMENTS – PHASE I – GENERAL CONSTRUCTION.**

**ARTICLE 3 – ENGINEER**

- 3.01 The Project has been designed by CPL, which is to assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents. The City Engineer and Chief Water Treatment Plant Operator will act as the Owner’s Representatives.

**ARTICLE 4 – CONTRACT TIMES**

4.01 *Time of the Essence*

- A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 *Dates for Substantial Completion and Final Payment*

- A. The work which shall commence at the time stipulated by the City in the Notice to Proceed to Contractor. Work shall be substantially completed on or before November 30, 2021; and finally complete on or before December 31, 2021.

4.03 *Liquidated Damages*

- A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial loss if the Work is not completed within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay Owner \$500 for each day that expires after the time specified in Paragraph 4.02 above for Substantial Completion until the Work is substantially complete. After Substantial Completion, if Contractor



shall neglect, refuse, or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by Owner, Contractor shall pay Owner \$500 for each day that expires after the time specified in Paragraph 4.02 above for completion and readiness for final payment until the Work is completed and ready for final payment.

## ARTICLE 5 – CONTRACT PRICE

5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents an amount in current funds equal to the sum of the amounts determined pursuant to Paragraphs 5.01.A, 5.01.B, and 5.01.C below:

A. For all Work other than Unit Price Work, a lump sum of: \$ 2,011,446.00

All specific cash allowances are included in the above price in accordance with Paragraph 11.02 of the General Conditions.

B. For all Work, at the prices stated in Contractor's Bid, attached hereto as an exhibit.

## ARTICLE 6 – PAYMENT PROCEDURES

6.01 *Submittal and Processing of Payments*

A. Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

6.02 *Progress Payments; Retainage*

A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment at the appropriate phases of completion during performance of the Work. All such payments will be measured by the schedule of values established as provided in Paragraph 2.07.A of the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements.

1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentages indicated on the approved schedule of values but, in each case, less the aggregate of payments previously made and less such amounts as Engineer may determine or Owner may withhold, including but not limited to liquidated damages, in accordance with Paragraph 14.02 of the General Conditions.

a. 95 Percent of Work completed (with the balance being retainage); and

b. 95 Percent of cost of materials and equipment not incorporated in the Work (with the balance being retainage).

B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 95 percent of the Work completed, less such amounts as Engineer shall determine in accordance with Paragraph 14.02.B.5 of the General Conditions and less 200 percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the tentative list of items to be completed or corrected attached to the certificate of Substantial Completion.



### 6.03 *Final Payment*

- A. Upon final completion and acceptance of the Work in accordance with Paragraph 14.07 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 14.07.

## ARTICLE 7 – INTEREST

- 7.01 **(NOT USED)** All moneys not paid when due as provided in Article 14 of the General Conditions shall bear interest at the rate of 0 percent per annum.

## ARTICLE 8 – CONTRACTOR'S REPRESENTATIONS

- 8.01 In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

- A. Contractor has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.
- B. Contractor has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Contractor is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities), if any, that have been identified in Paragraph SC-4.02 of the Supplementary Conditions as containing reliable "technical data," and (2) reports and drawings of Hazardous Environmental Conditions, if any, at the Site that have been identified in Paragraph SC-4.06 of the Supplementary Conditions as containing reliable "technical data."
- E. Contractor has considered the information known to Contractor; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Contract Documents; and (3) Contractor's safety precautions and programs.
- F. Based on the information and observations referred to in Paragraph 8.01.E above, Contractor does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.
- G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
- H. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.

- I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

## ARTICLE 9 – CONTRACT DOCUMENTS

### 9.01 Contents

- A. The Contract Documents consist of the following:

1. This Agreement
2. Performance bond
3. Labor & Materials bond
4. General Conditions
5. Supplementary Conditions
6. Specifications
7. Drawings consisting of 18 sheets with each sheet bearing the following general title:  
“RAW WATER INTAKE IMPROVEMENTS – PHASE I – GENERAL CONSTRUCTION”
8. Certificate of Insurance
9. Executed Risk & Safety Agreement
10. Addenda
11. Exhibits to this Agreement (enumerated as follows):
  - a. Contractor's Bid
  - b. Documentation submitted by Contractor prior to Notice of Award
12. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:
  - a. Notice to Proceed
  - b. Work Change Directives.
  - c. Change Orders.

- B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).

- C. There are no Contract Documents other than those listed above in this Article 9.

- D. The Contract Documents may only be amended, modified, or supplemented as provided in Paragraph 3.04 of the General Conditions.



## ARTICLE 10 – MISCELLANEOUS

### 10.01 *Terms*

- A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

### 10.02 *Assignment of Contract*

- A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

### 10.03 *Successors and Assigns*

- A. Owner and Contractor each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

### 10.04 *Severability*

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

### 10.05 *Contractor's Certifications*

Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.05:

1. "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process or in the Contract execution;
2. "Fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
3. "Collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
4. "Coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement. Counterparts have been delivered to Owner and Contractor. All portions of the Contract Documents have been signed or have been identified by Owner and Contractor or on their behalf.

This Agreement will be effective on 6/15/2021 (which is the Effective Date of the Agreement).

OWNER:

City of Saratoga Springs  
By: [Signature]  
Title: Mayor

City Council Approval: 6/15/21

Attest: [Signature]  
Title: NOTARY PUBLIC

Address for giving notices:

CITY HALL TSPROADWAY  
SARATOGA SPRING, NY 12866

ANTHONY J. IZZO  
Notary Public - State of New York  
No. 021Z4830454  
My Commission Expires 7/31/22

(If Owner is a corporation, attach evidence of authority to sign. If Owner is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)

CONTRACTOR

By: [Signature]  
Kenneth J. Jensen  
Title: Chief Executive Officer

(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: [Signature]  
Patricia L. Mahon  
Title: Assistant Secretary

Address for giving notices:

6 Industry Drive  
Waterford, New York 12188

License No.: N/A

(Where applicable)

Agent for service of process:

Kenneth J. Jensen, C.O.O.



conviction, or upon a plea of "no lo Contendere" or its equivalent, shall not in itself create a presumption that the person did or did not act in good faith and in a manner which he reasonably believed to be in the best interest of the Company, and, with respect to any criminal action or proceeding, had reasonable cause to believe that his/her conduct was lawful.

## SECTION 5

### POWERS AND DUTIES OF MEMBERS

#### 5.1 Management of Company.

5.1.1 KENNETH J. JERSEN and DAVID J. JERSEN, within the authority granted by the Act and the terms of this Agreement shall have the complete power and authority to manage and operate the Company and make all decisions affecting its business and affairs.

5.1.2 All decisions relating to the management and/or operation of the Company shall be made by unanimous vote of KENNETH J. JERSEN and DAVID J. JERSEN. In the event that KENNETH J. JERSEN and DAVID J. JERSEN shall not be able to reach a unanimous vote in connection with the management and/or operation of the Company, JOHN R. JERSEN shall render a final determination.

5.2 Decisions by Members. Whenever in this Agreement reference is made to the decision, consent, approval, judgment, or action of the KENNETH J. JERSEN, DAVID J. JERSEN and JOHN R. JERSEN, unless otherwise expressly provided in this Agreement, such decision, consent, approval, judgment, or action shall mean a unanimous decision of KENNETH J. JERSEN, DAVID J. JERSEN and JOHN R. JERSEN.

## SECTION 6

### SALARIES, REIMBURSEMENT, AND PAYMENT OF EXPENSES

6.1 Organization Expenses. All expenses incurred in connection with organization of the Company will be paid by the Company.

6.2 Salary. No salary, disbursement (other than normal business expenses) or compensation will be paid to KENNETH J. JERSEN or DAVID J. JERSEN for the performance of their duties under this Agreement unless the salary, disbursement or compensation has been approved in writing by KENNETH J. JERSEN and DAVID J. JERSEN.

6.3 Legal and Accounting Services. The Company may obtain legal and accounting services to the extent reasonably necessary for the conduct of the Company's business.

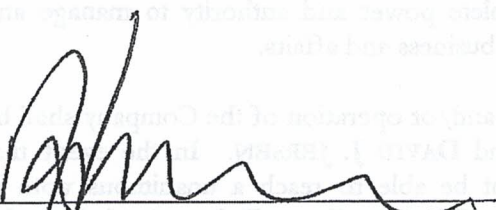
directed to the addresses first shown above for each Member or to such other address as a Member may specify by notice given in conformance with these provisions to the other Members.

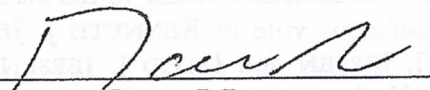
IN WITNESS WHEREOF, the parties to this Agreement execute this Operating Agreement as of the date and year first above written.

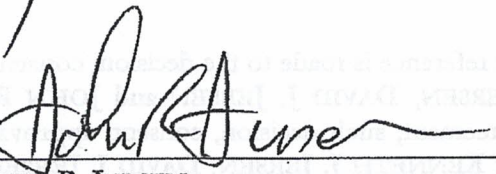
MEMBERS:

JERSEN HOLDINGS, LLC

JERSEN INDUSTRIES, INC.

  
KENNETH J. JERSEN

  
DAVID J. JERSEN

  
JOHN R. JERSEN

Uniform Form of Acknowledgment  
Within the State of New York

State of New York     )  
                                  ) ss.:  
County of Saratoga

On the 12 of ~~March~~ <sup>May</sup> in the year 2015 before me, the undersigned, personally appeared **KENNETH J. JERSEN**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/ their individual capacity (ies).

Rosaleen M Sanders  
Notary Public



Uniform Form of Acknowledgment  
Within the State of New York

State of New York     )  
                                  ) ss.:  
County of Saratoga

On the 12 of ~~March~~ <sup>May</sup> in the year 2015 before me, the undersigned, personally appeared **DAVID J. JERSEN**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/ their individual capacity (ies).

Rosaleen M Sanders  
Notary Public





Uniform Form of Acknowledgment  
Within the State of New York

State of New York     )  
County of Saratoga     ) ss.:

On the 12 of May in the year 2015 before me, the undersigned, personally appeared **JOHN R. JERSEN**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/ their individual capacity (ies).

Rosaleen M. Sanders  
Notary Public



Uniform Form of Acknowledgment  
Within the State of New York

State of New York     )  
County of     ) ss.:

On the \_\_\_\_ day of March in the year 2015 before me, the undersigned, a notary public in and for said state, personally appeared \_\_\_\_\_ personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is\are subscribed to the within instrument and acknowledged to me that he\she\they executed the same in his\her\their capacity(ies) as \_\_\_\_\_ of **JERSEN HOLDINGS, LLC**, and that by his\her\their signature(s) on the instrument, the individual(s), or the entity upon behalf of which the individual(s) acted, executed the instrument.





JERSCON-01

LAURIETELLER

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/28/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>NFP Property &amp; Casualty Services, Inc.</b> <b>99 Troy Road</b> <b>East Greenbush, NY 12061</b>	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext): (518) 244-4245</b>		<b>FAX (A/C, No): (518) 244-4262</b>
	<b>E-MAIL ADDRESS:</b>		
	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A : National Union Fire Insurance Company of Pittsburgh, PA</b>		<b>19445</b>
<b>INSURED</b>  <b>Jersen Construction Group LLC</b> <b>6 Industry Drive</b> <b>Waterford, NY 12188</b>	<b>INSURER B : Cincinnati Insurance Company</b>		<b>10677</b>
	<b>INSURER C : New Hampshire Insurance Company</b>		<b>23841</b>
	<b>INSURER D : Travelers Indemnity Company</b>		<b>25658</b>
	<b>INSURER E :</b>		
	<b>INSURER F :</b>		

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		GL3292066	9/1/2021	9/1/2022	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>300,000</b> MED EXP (Any one person) \$ <b>10,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b> \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	X		CA4544750	9/1/2021	9/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ <b>10,000</b>	X		EXS 0288451	9/1/2021	9/1/2022	EACH OCCURRENCE \$ <b>5,000,000</b> AGGREGATE \$ <b>5,000,000</b> \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC 22298371	9/1/2021	9/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ <b>1,000,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>1,000,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>1,000,000</b>
D	<b>Commercial Umbrella</b>	X		EX-4S816856-21-NF	9/1/2021	9/1/2022	<b>Excess Liability</b> \$ <b>7,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Use of premise for access to City of Saratoga Springs NY project RFP 2021-03 Raw Water Intake Improvements

## General Liability:

CG2033 4/13 Additional Insured - Owners, Lessees or Contractors - Automatic Status When Required in Construction Agreement with You.

CG2037 4/13 Additional Insured - Owners, Lessees or Contractors - Completed Operations

CG2038 4/13 Additional Insured - Owners, Lessees or Contractors - Automatic Status for Other parties when Required in Written Construction Agreement

CG2001 4/13 Primary and Noncontributory-Other Insurance Condition

CG2404 5/09 Waiver of Transfer of Rights of Recovery Against Others to Us

SEE ATTACHED ACORD 101

## CERTIFICATE HOLDER

## CANCELLATION

Stewart's Shops Corp  
 PO Box 435  
 Saratoga Springs, NY 12866

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



## ADDITIONAL REMARKS SCHEDULE

AGENCY <b>NFP Property &amp; Casualty Services, Inc.</b>		NAMED INSURED <b>Jersen Construction Group LLC</b> 6 Industry Drive Waterford, NY 12188
POLICY NUMBER <b>SEE PAGE 1</b>		
CARRIER <b>SEE PAGE 1</b>	NAIC CODE <b>SEE P 1</b>	EFFECTIVE DATE: <b>SEE PAGE 1</b>

## ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

## Description of Operations/Locations/Vehicles:

CG2032 4/13 Additional Insured Engineers, Architects or Surveyors Not Engaged by the Insured

CG2028 4/13 Additional Insured Lessor of Leased Equipment

CG2010 4/13 Additional Insured Owners Lessees or Contractors

## Automobile Liability:

94199 3/07 Additional Insured - Where Required Under Contract or Agreement - New York

74445 10/99 Insurance Primary as to Certain Additional Insureds

62897 6/95 Waiver of Transfer of Rights of Recovery Against Others to Us

Work Comp: WC000313 4/84 Waiver of Subrogation Where Required by Written Contract

## Cincinnati Excess Liability:

XS493 1/17 Automatic Non-Contributory Coverage Endorsement - Where Required by Written Contract

XS 101UM 12/04 Excess Liability Coverage Form (includes waiver of subrogation clause)

## Travelers Indemnity Company:

XPT801 09/21- Amendment - Other Insurance - Designated Persons Or Organizations For Whom You Have Agreed In A Written Contract To Provide Insurance

XP0091 10/16 Waiver of Transfer Rights of Recovery Against Others

Stewart's Shops Corp is an additional insured as required by written contract, per forms noted

**Request for Certification of Sufficient Funds**

Submittal Date: 3/31/2022

The Department of Public Works requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

---

Obligation to be incurred, detailing vendor name, project description, Council Approval, etc.  
(attach supporting documentation):

**Vendor:** Jersen Construction Group  
**Project:** Excelsior Ave Water Plant Repairs  
Intake Valve Project  
Raw Water Intake Impr, Ph 1, CO 2

Appropriation - Current Budget Expense Org/Object/Proj(s): H3638332 52000 1267

Amount Requested for Approval \$65,347.00

Current Amount Available: \$353,692.00 (In PO#  
210515)



Transfer/Amendment Pending:

Transfer/Amendment Date \_\_\_\_\_

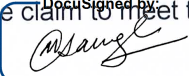
  
Department Head Signature

3/31/2022

Date

**Certification of Sufficient Funds**

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

  
00CBE3FAAE9B4F8...

3/31/2022

Commissioner of Finance

Approval Date





















































95 Hudson River Road, Waterford NY 12188  
TEL: 518.326.8450 \* FAX: 518.326-8435  
www.bpimechanicalservice.com

## INVOICE

INVOICE #: 17202  
INVOICE DATE: 3/16/2022  
PO#:  
WO#:  
CUST #: CITSAR

TO: Saratoga, City of  
474 Broadway, Rm 10  
Saratoga Springs, NY 12866

JOB: 22-CITSA  
17658  
Saratoga Springs Visitor Center  
297 Broadway  
Saratoga Springs, NY 12866

Description	Hrs/Qty	Rate	Amount
Found rear entry heater with bad blower motor and wheel. Pulled motor and ordered new. Replaced indoor blower motor and wheel. Unit is back in working condition.			
.			
Labor ST - Holcomb, Jared (1/19/22)	2.00	86.00 \$	172.00
Labor ST - Holcomb, Jared (2/1/22)	2.00	86.00 \$	172.00
.			
Blower Motor	1.00	361.28 \$	361.28
Blower Wheel	1.00	99.84 \$	99.84

Due Date 04/15/2022

SUBTOTAL	RETAINAGE	TAX RATE	TAX AMOUNT	INVOICE TOTAL
\$805.12	\$0.00	0.00 %	\$0.00	\$805.12

**TERMS AND CONDITIONS:** This invoice will be considered correct unless notification is received within 5 days from date. Invoices not paid within 30 days will be considered past due. A FINANCE CHARGE of one and one half percent (1.5%) per month thereafter will be charged on the unpaid balance for an annual percentage rate of eighteen percent. (18%) In case of non-payment, cost of collection including reasonable attorney's fee will be charged.

DATE \_\_\_\_\_

Job # 17658

**Request for Certification of Sufficient Funds**

Submittal Date: 3/18/2022

The Department of Public Works requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

---

Obligation to be incurred, detailing vendor name, project description, Council Approval, etc.  
(attach supporting documentation):

**Vendor:** BPI Mechanical Service Inc**Project:**

Replace indoor blower motors and  
wheel at the Visitors Ctr Feb 1

Appropriation - Current Budget Expense Org/Object/Proj(s): A3031634 54610

Amount Requested for Approval

\$805.12

 DS

Current Amount Available:

\$11,742.70

Transfer/Amendment Pending:

Transfer/Amendment Date \_\_\_\_\_

  
Department Head Signature

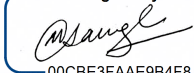
3/18/2022

Date

**Certification of Sufficient Funds**

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

DocuSigned by:



00CBE3FAAE9B4F8

3/18/2022

Commissioner of Finance

Approval Date















































## City of Saratoga Springs, New York APPENDIX A All City Contracts and Agreements

During the performance of this contract, the Consultant, Vendor and/or Service Provider, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the Recipient to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Nondiscrimination provisions of this contract, the Recipient will impose such contract sanctions as it may determine to be appropriate, including, but not limited to:
  - a. withholding payments to the contractor under the contract until the contractor complies; and/or
  - b. cancelling, terminating, or suspending a contract, in whole or in part
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

### Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601 ), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, ( 49 USC § 4 71, Section 47123 ), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 *et seq.*).

Vendor and/or Service Provider Signature: \_\_\_\_\_

Print Name: JEFFREY A. SOLYER

Date: 3/28/2022

Title: Owner/ EXAMINER





## City of Saratoga Springs, NY Contract

City Project Number: N/A City Project Name: N/A  
 City Department: PUBLIC SAFETY Department Contact Person: ROBERT JILLSON City Ext. 3411  
 Company Name: UPSTATE POLYGRAPH SERVICES  
 Company Address: PO BOX 81, BALLSTON SPA, NY 12020  
 Company Telephone No.: 518-588-9050 Company Fax No.: \_\_\_\_\_  
 Vendor and/or Service Provider Primary Contact: JEFF BOUYEA Title: OWNER/EXAMINER  
 Primary Contact Email: upstatepolygraphs@gmail.com  
 Service to be Provided: POLYGRAPH TESTING  
 Remit Name (If different from above): \_\_\_\_\_  
 Remit Address: \_\_\_\_\_

1. **Scope of Agreement:** In response to a request for a pricing proposal requested by the City for POLYGRAPH SERVICES, the Vendor and/or Service Provider submitted proposals dated 3/24/2022 (the "Proposals/Statement of Work"), which are attached hereto as Exhibit A. The Vendor and/or Service Provider shall provide to the City the products and services set forth therein. The Vendor and/or Service Provider assumes full responsibility for the provision of the products and services made available in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with the prior written approval of the City. The Vendor and/or Service Provider assumes all risks in the performance of all its activities authorized by this Agreement.
2. **Term of Agreement:** The term of this Agreement shall commence per the date of approval of this Agreement by the City Council of the City of Saratoga Springs. This Agreement shall continue in force from the effective date until the work provided as described herein is satisfactorily completed. Any modification of the work performed by the Vendor and/or Service Provider shall be made in writing and shall not be undertaken until the City agrees to the modification. The Vendor and/or Service Provider assume full responsibility for the provision of the products and services contracted for in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with prior written notice and written approval of the City. The Vendor and/or Service Provider will provide his or her own equipment and materials as necessary to perform the work except as identified within the RFP/RFQ/BID Documents. The Vendor and/or Service Provider assume all risks in the performance of all its activities authorized by this Agreement.
3. **Terms of Payment:** Vendor and/or Service Provider will invoice the City on a monthly basis and the City will pay all invoices within thirty (30) days of receipt of the invoice or as practicable. The City shall pay the Vendor and/or Service Provider in accordance with the City Charter per the Purchasing Guidelines established by the City. All work performed under this agreement must be in accordance with the NYS Department of Labor Prevailing Wage Regulations. The Costs, fees, and disbursements associated with the provisions of the products and services shall be determined in accordance with the proposal submitted not to exceed \$500.00 (FIVE HUNDRED DOLLARS & NO CENTS) PER SINGLE EXAM; OR \$400.00 (FOUR HUNDRED DOLLARS & NO CENTS) EACH PER MULTIPLE EXAM, a copy of which is annexed hereto and made a part hereof. Detailed original invoices not received within forty five (45) calendar days of the completed transaction could result in a delay of payment.
4. **Notice:** Any notices sent to the City under this Agreement will be effective five (5) business days after the postmarked date of mailing by certified mail, return receipt requested. The Police Chief is the designated Project Manager for this Agreement, shall represent the City in all matters, and has the authority to affect the delivery of products and/or services. The Project Manager for the Vendor and/or Service Provider is JEFF BOUYEA, OWNER/EXAMINER. Any notice, request, demand or other communication required or provided for in this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person or mailed in a sealed envelope, postage prepaid, addressed as follows:  
  
 To the City: Commissioner of PUBLIC SAFETY, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866  
  
 To Vendor and/or Service Provider: UPSTATE POLYGRAPH SERVICES, PO BOX 81, BALLSTON SPA, NY 12020
5. **Conflicts of Interest:** The Vendor and/or Service Provider represents and warrants that it has no conflict, actual or perceived, that would prevent it from performing its duties and responsibilities under the Agreement.
6. **City Property:** All information and materials received hereunder by the Vendor and/or Service Provider from the City are and shall remain the sole and exclusive property of the City and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider. All intellectual property, created by the Vendor and/or Service Provider hereunder as a product or as a service to the City shall be the sole and exclusive property of the City. Effective upon their creation pursuant to the terms of this Agreement, the Vendor and/or Service Provider conveys, assigns and transfers to the City the sole and exclusive rights, title and interest in all documents, electronic databases, and custom programs, whether preliminary, final or otherwise, including all trademarks and copyrights. The Vendor and/or Service Provider hereby agrees to take all necessary and appropriate steps to ensure that the custom products are protected against unauthorized copying, reproduction and marketing by or through the Vendor and/or Service Provider, its agents, employees, or subcontractors. Nothing herein shall preclude the Vendor and/or Service Provider from otherwise using the related or underlying general knowledge, skills, ideas, concepts, techniques and experience developed under this Agreement in the course of the Vendor and/or Service Provider's business. The Contractor grants to the City a perpetual, nonexclusive, royalty-free, unlimited use license to use, execute, reproduce, display, modify and distribute any pre-existing software, tools or techniques delivered by the Vendor and/or Service Provider under this Agreement. Any written reports, opinions and advice rendered by the Vendor and/or Service Provider shall become the sole and exclusive property of the City, and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider.



7. **Retention of Records:** The Vendor and/or Service Provider shall make available to the City all information pertinent to the project, including reports, studies, drawings, and any other data. All original records generated as a result of the project shall be maintained by the Vendor and/or Service Provider for a period of six (6) years after expiration of the Agreement. Upon request, copies of those records shall be provided to the City at no cost.
8. **Independent Vendor and/or Service Provider Status:** It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting the Vendor and/or Service Provider's staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The Vendor and/or Service Provider and its staff are to be and shall remain an independent Vendor and/or Service Provider with respect to all services performed under this Agreement. The Vendor and/or Service Provider represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Vendor and/or Service Provider or other persons, while engaged in the performance of any work or services required by the Vendor and/or Service Provider under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Vendor and/or Service Provider, its officers, agents, Vendor and/or Service Providers or employees shall in no way be the responsibility of the City; and the Vendor and/or Service Provider shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay.
9. **Insurance:** The City of Saratoga Springs herein requires the following terms and conditions regarding the agreement for the provision of professional services as outlined above: The Vendor and/or Service Provider shall procure and maintain during the term of this Agreement, at the Vendor and/or Service Provider's expense, the insurance policies listed with limits equal to or greater than the enumerated limits. The Vendor and/or Service Provider shall be solely responsible for any self-insured retention or deductible losses under each of the required policies. Every required policy, including any required endorsements and any umbrella or excess policy, shall be primary insurance. Insurance carried by the City of Saratoga Springs, its officers, or its employees, if any, shall be excess and not contributory insurance to that provided by the Vendor and/or Service Provider. Every required coverage type shall be "occurrence basis" with the exception of Professional Errors and Omissions Coverage, which may be "claims made" coverage. The Vendor and/or Service Provider may utilize umbrella/excess liability coverage to achieve the limits required hereunder; such coverage must be at least as broad as the primary coverage (follow form). The Office of Risk & Safety Management must approve all insurance certificates. The City of Saratoga Springs reserves its right to request certified copies of any policy or endorsement thereto. All insurance shall be provided by insurance carriers licensed & admitted to do business in the State of New York and must be rated "A-:VII" or better by A.M. Best (Current Rate Guide). If the Vendor and/or Service Provider fails to procure and maintain the required coverage(s) and minimum limits such failure shall constitute a material breach of contract, whereupon the City of Saratoga Springs may exercise any rights it has in law or equity, including but not limited to the following: (1) immediate termination of the Agreement; (2) withholding any/all payment(s) due under this Agreement or any other Agreement it has with the Vendor and/or Service Provider (common law set-off); OR (3) procuring or renewing any required coverage(s) or any extended reporting period thereto and paying any premiums in connection therewith. All monies so paid by the City of Saratoga Springs shall be repaid upon demand, or at the City's option, may be offset against any monies due to the Vendor and/or Service Provider.

The City of Saratoga Springs requires the Vendor and/or Service Provider name the City as a Certificate Holder for the following coverage for the work covered by this Agreement:

- **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
- **Commercial Automobile Insurance:** One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- **Professional Errors and Omissions Insurance:** Two Million Dollars per Claim Aggregate, AND
- **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:** Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.

It shall be an affirmative obligation of the Vendor and/or Service Provider to advise City's Office of Risk and Safety via mail to **Office of Risk and Safety, City of Saratoga Springs, 474 Broadway, Suite 14, Saratoga Springs, NY 12866**, within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be a breach of this Agreement. The Vendor and/or Service Provider acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City. The Vendor and/or Service Provider is to provide the City with a Certificate of Insurance naming the City as **Additional Insured on a primary and non-contributory basis prior** to the commencement of any work or use of City facilities. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the municipality. In the event the Vendor and/or Service Provider utilizes a Subcontractor for any portion of the services outlined within the scope of its activities, the Subcontractor shall provide insurance of the same type or types and to the same extent of coverage as that provided by the Vendor and/or Service Provider. All insurance required of the Subcontractor shall name the City of Saratoga Springs as an **Additional Insured on a primary and non-contributory** basis for all those activities performed within its contracted activities for the contact as executed.

10. **Indemnification:** The Vendor and/or Service Provider, to the fullest extent provided by law, shall defend, indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Vendor and/or Service Provider or its employees or anyone for whom the Vendor and/or Service Provider is legally liable or Subcontractors. Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising



directly or indirectly from, errors and/or negligent acts by the Vendor and/or Service Provider, as aforesaid. The Vendor and/or Service Provider's responsibility under this section shall not be limited to the required or available insurance.

11. **Compliance with Federal and State Regulations:** The Vendor, to the fullest extent provided by law, shall abide by the regulations which are hereto attached in Appendix A of this Agreement.
12. **NYS DOL Sexual Harassment Regulatory Requirements:** All employees have a legal right to a workplace free from sexual harassment, and the City of Saratoga Springs is committed to maintaining a workplace free from sexual harassment. Per New York State Law, the City of Saratoga Springs has a sexual harassment prevention policy in place. This policy applies to all employees, paid or unpaid interns and non-employees in our workplace, regardless of immigration status.
13. **Safety:** The City of Saratoga Springs specifically reserves the right to suspend or terminate all work under this Agreement whenever Vendor and/or Service Provider, and/or Vendor and/or Service Provider's employees or subcontractors, are proceeding in a manner that threatens the life, health or safety of any of Vendor and/or Service Provider's employees, subcontractor's employees, City employees or member(s) of the general public on City property. This reservation of rights by the City of Saratoga Springs in no way obligates the City of Saratoga Springs to inspect the safety practices of the Vendor and/or Service Provider. If the City of Saratoga Springs exercises its rights pursuant to this part, the Vendor and/or Service Provider shall be given three days to cure the defect, unless the City of Saratoga Springs, in its sole and absolute discretion, determines that the service cannot be suspended for three days due to the City of Saratoga Springs' legal obligation to continuously provide Vendor and/or Service Provider's service to the public or the City of Saratoga Springs' immediate need for completion of the Vendor and/or Service Provider's work. In such case, Vendor and/or Service Provider shall immediately cure the defect. If the Vendor and/or Service Provider fails to cure the identified defect(s), the City of Saratoga Springs shall have the right to immediately terminate this Agreement. In the event that the City of Saratoga Springs terminates this Agreement, any payments for work completed by the Vendor and/or Service Provider shall be reduced by the costs incurred by the City of Saratoga Springs in re-bidding the work and/or by the increase in cost that results from using a different Vendor and/or Service Provider.
14. **Vendor and/or Service Provider Code of Conduct:** The City of Saratoga Springs is committed to conduct business in a lawful and ethical manner and expects the same standards from Vendor and/or Service Providers/suppliers that the City conducts business with. The City requires that all Vendor and/or Service Providers/suppliers abide by this Code of Conduct. Failure to comply with this Code may be sufficient cause for the City to exercise its rights to terminate its business relationship with Vendor and/or Service Providers/suppliers. Vendor and/or Service Providers/suppliers agree to provide all information requested which is necessary to demonstrate compliance with this Code.

At a minimum, the City requires that all Vendor and/or Service Providers/suppliers meet the following standards:

- Legal: Vendor and/or Service Providers/suppliers and their sub-contractors agree to comply with all applicable local, state and federal laws, regulations and statutes.
- Discrimination: No person shall be subject to any discrimination in employment, including hiring, salary, benefits, advancement, discipline, termination or retirement on the basis of gender, race, religion, age, disability, sexual orientation, nationality, political opinion, party affiliation or social ethnic origin.
- Right to organize: Employees of the Vendor and/or Service Provider/supplier should have the right to decide whether they want collective bargaining.
- Sub-contractors: Vendor and/or Service Providers/suppliers shall ensure that sub-contractors shall operate in a manner consistent with this Code.
- Protection of the Environment: Vendor and/or Service Providers/suppliers shall comply with all applicable environmental laws and regulations. Where practicable, Vendor and/or Service Providers/suppliers are to utilize technologies that do not adversely affect the environment and when such impact is unavoidable, to ensure that it is minimized.

The undersigned Vendor and/or Service Provider/supplier hereby acknowledges that it has received the City of Saratoga Springs Vendor and/or Service Provider/Supplier Code of Conduct and agrees that all of its facilities and sub-contractors doing business with the City will receive the Code and will abide by each and every term therein. Vendor and/or Service Provider/supplier acknowledges that its failure to comply with any condition, requirement, policy or procedure may result in the termination of the business relationship. Vendor and/or Service Provider/supplier reserves the right to terminate its agreement to abide by the Code of Conduct at any time for any reason upon ninety (90) days prior written notice to the City.

15. **Governing Law:** This Agreement shall be governed and construed under the laws of the State of New York, the location where this Agreement was accepted to be by Vendor and/or Service Provider. The Vendor and/or Service Provider agrees to comply with all applicable local, state and federal laws, rules and regulations in the performance of the duties of this Agreement.
16. **NYS Licensure for Professional Services:** Any and all professional services performed under this Agreement shall be completed by an individual licensed by the NYS Office of Professions - Education Department as applicable to the service provided including, but not limited to accounting, actuarial, engineering and architectural services. The Vendor and/or Service Provider represents that it has all necessary governmental licenses to perform the services described herein.
17. **Non-Collusive Bidding Certification:** Where applicable, upon the submission of a bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
  - a. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
  - b. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
  - c. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
18. **Iranian Energy Sector Divestment:** Where applicable, upon the submission of a bid, each Vendor and/or Service Provider and each person signing on behalf of any Vendor and/or Service Provider certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the state finance law (Iran Divestment).



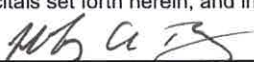
19. **Venue:** The City and the Vendor and/or Service Provider hereby agree that any litigated matters shall be venued in the federal and state courts of the State of New York in the County of Saratoga.
20. **Assignment:** The Vendor and/or Service Provider is prohibited from assigning, conveying, subletting or otherwise disposing of the Vendor and/or Service Provider's right, title, or interest therein, or the Vendor and/or Service Provider's power to execute this agreement to any other person or corporation without the previous written consent of the City. If the Vendor and/or Service Provider assigns, conveys, sublets or otherwise disposes of the Vendor and/or Service Provider's right, title, or interest without prior written consent, the City shall revoke and annul this agreement, and the City shall be relieved and discharged from any and all liability growing out of this Agreement, and any person or corporation to whom the interest was assigned, transferred, conveyed, sublet or otherwise disposed of shall forfeit and lose all moneys theretofore earned under such contract, except so much as may be required to pay his or her employees.
21. **Termination:** The Vendor and/or Service Provider and the City may mutually agree, in writing, to terminate this Agreement at any time. The City may also terminate this Agreement at any time and on any reason by mailing written notice to the Vendor and/or Service Provider at least ten (10) business days prior to such termination date. The City reserves the right to cancel this Agreement at any time in event of default or violation by the Vendor and/or Service Provider of any provision of this Agreement. The City may take whatever action at law or in equity that may appear necessary or desirable to collect damages arising from a default or violation or to enforce performance of this Agreement.
22. **Default:** Vendor and/or Service Provider's failure to perform its obligations and comply with its representations under this Agreement shall constitute a default under this Agreement. Upon Vendor and/or Service Provider's default, the City may cancel this Agreement and immediately stop payment of any fees to Vendor and/or Service Provider hereunder. City shall also have any all additional rights and remedies under New York State Law as a result of Vendor and/or Service Provider's default.
23. **Force Majeure:** Neither party shall be held liable for failure to perform its part of this Agreement when such failure is due to fire, flood, or similar disaster; strikes or similar labor disturbances; industrial disturbances, war, riot, insurrection, and/or other causes beyond the control of the parties.
24. **Entire Agreement:** This Agreement sets forth the entire agreement and understanding of the parties relating to the subject matter contained herein except as to those matters or agreements expressly incorporated herein by reference. No covenant, representation or condition not expressed herein shall be effective to interpret, change or restrict the express provisions of this Agreement. This Agreement supersedes any and all prior agreements, whether written or oral, relating to the subject matter contained herein. This Agreement shall not be amended, changed or otherwise modified except in writing, signed by both parties.
25. **Severability:** In the event that any portion of this Agreement may be adjudged invalid or unenforceable for any reason, adjudication shall in no manner affect the other portions of this Agreement which will remain in full force and effect as of the portions adjudged invalid or unenforceable were not originally a part thereof.
26. **Modification:** This Agreement may be modified only by a writing signed by both parties.
27. **Execution:**

This Agreement may be executed in separate counterparts, which together shall constitute the Agreement of the parties, provided that all of the parties to this Agreement have executed their respective copy of this Agreement.

**City Certification:** In addition to the acceptance of this Agreement, I certify that original copies of this signature page will be attached to all other exact copies of this Agreement.

**Vendor and/or Service Provider Certification:** In addition to the acceptance of this Agreement, I certify that all information provided to the City with respect to New York State Finance Law Section 139-k is complete, true and accurate.

All Parties, having agreed to the terms and the recitals set forth herein, and in relying thereon, herein signs this Agreement.

Vendor and/or Service Provider Signature:  Date: 3/28/2022

Print Name: JEFFREY A. BOWYER Title: OWNER / EXAMINER

City of Saratoga Springs' Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: Ron Kim Title: Mayor City Council Approval Date: \_\_\_\_\_

**Re: Insurance Certificates**

**From :** karen perrino <karen.perrino@saratoga-springs.org>  
**Subject :** Re: Insurance Certificates  
**To :** Jeff Bouyea <upstatepolygraphs@gmail.com>

Thu, Mar 24, 2022 08:50 AM

This should be fine; thanks!

*Karen V. Perrino  
Department of Public Safety  
5A Lake Avenue  
Saratoga Springs, NY 12866  
518-587-3550 Ext. 2625*

---

**From:** "Jeff Bouyea" <upstatepolygraphs@gmail.com>  
**To:** "karen perrino" <karen.perrino@saratoga-springs.org>  
**Sent:** Thursday, March 24, 2022 8:22:19 AM  
**Subject:** Re: Insurance Certificates

**CAUTION: This email originated outside of the City network. Please contact IT Support if you need assistance determining if it's a threat before opening attachments or clicking any links.**

My rates are \$500 per single exam or \$400 per exam if there are two or more per day. We provide full, certified and signed reports with detailed explanations about the examinations for each candidate.

Are you looking for something more professional for a quote? I can put something on letterhead, but it will not be until later this afternoon or evening as I do not have my files with me at work today.

On Thu, Mar 24, 2022 at 8:06 AM karen perrino <[karen.perrino@saratoga-springs.org](mailto:karen.perrino@saratoga-springs.org)> wrote:

Good morning Jeff!

Because of the acceptance of the insurance, I have to change your agreement to a contract. If you could please send me a "quote" for your fees, to be attached to the contract, I would appreciate it. Once I have this all together (hopefully later today!), I will send it over for your review and signature.

Thank you!

*Karen V. Perrino  
Department of Public Safety  
5A Lake Avenue  
Saratoga Springs, NY 12866  
518-587-3550 Ext. 2625*

---

**From:** "Jeff Bouyea" <[upstatepolygraphs@gmail.com](mailto:upstatepolygraphs@gmail.com)>  
**To:** "karen perrino" <[karen.perrino@saratoga-springs.org](mailto:karen.perrino@saratoga-springs.org)>  
**Sent:** Tuesday, March 22, 2022 11:14:34 AM  
**Subject:** Insurance Certificates

**CAUTION: This email originated outside of the City network. Please contact IT Support if you need assistance determining if it's a threat before opening attachments or clicking any links.**

These were just issued to me this morning. Did you want the original copy of the Vendor Agreement?

--

**Jeffrey Bouyea**  
**Upstate Polygraph Services**  
**P.O. Box 81**  
**Ballston Spa, NY 12020**  
**518-588-9050**  
[upstatepolygraphs.com](http://upstatepolygraphs.com)



**UPSTATE  
POLYGRAPH  
SERVICES**

Confidentiality/Privilege Notice: This e-mail communication and any files transmitted with it contain privileged and confidential information from the City of Saratoga Springs and are intended solely for the use of the individual(s) or entity to which it has been addressed. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or taking any other action with respect to the contents of this message is strictly prohibited. If you have received this e-mail in error, please delete it and notify the sender by return e-mail. Thank you for your cooperation.

--

**Jeffrey Bouyea**

**Upstate Polygraph Services**

**P.O. Box 81**

**Ballston Spa, NY 12020**

**518-588-9050**

**[upstatepolygraphs.com](http://upstatepolygraphs.com)**



**UPSTATE  
POLYGRAPH  
SERVICES**

---





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/22/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Blue Line Insurance Agency Inc 55 Barn Road STE 204 Lake Placid NY 12946	<b>CONTACT NAME:</b> Tawnia Vermette <b>PHONE (A/C, No, Ext):</b> (518) 523-4321 <b>E-MAIL ADDRESS:</b> tawnia@bluelineagency.com <b>FAX (A/C, No):</b> (518) 636-4200
<b>INSURED</b> Upstate Polygraph Services LLC 610 Cindy Lane Ballston Spa NY 12020	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> AmWINS Access Insurance Services, LLC <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>

**COVERAGES****CERTIFICATE NUMBER:** CL2232202835**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		CFL00122865-01	03/18/2022	03/18/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y		CFL00122865-01			COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ 1,000,000 PROPERTY DAMAGE (Per accident) \$ 1,000,000 Aggregate \$ 2,000,000
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ PER STATUTE OTH-ER
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N	N / A				E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability			0313-2085	12/29/2021	12/29/2022	Each Occurrence \$2,000,000 Aggregate \$2,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed as additional insured with respects to polygraph services.

**CERTIFICATE HOLDER****CANCELLATION**City of Saratoga Springs  
474 Broadway

Saratoga Springs

NY 12866

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

## CERTIFICATE OF WORKERS' COMPENSATION INSURANCE

\*\*\*\*\* 871976765  
UPSTATE POLYGRAPH SERVICES LLC  
PO BOX 81  
BALLSTON SPA NY 12020



SCAN TO VALIDATE  
AND SUBSCRIBE

<b>POLICYHOLDER</b> UPSTATE POLYGRAPH SERVICES LLC PO BOX 81 BALLSTON SPA NY 12020		<b>CERTIFICATE HOLDER</b> CITY OF SARATOGA SPRINGS 474 BROADWAY SARATOGA SPRINGS NY 12866	
<b>POLICY NUMBER</b> A2566 868-2	<b>CERTIFICATE NUMBER</b> 686216	<b>POLICY PERIOD</b> 03/18/2022 TO 03/18/2023	<b>DATE</b> 3/22/2022

THIS IS TO CERTIFY THAT THE POLICYHOLDER NAMED ABOVE IS INSURED WITH THE NEW YORK STATE INSURANCE FUND UNDER POLICY NO. 2566 868-2, COVERING THE ENTIRE OBLIGATION OF THIS POLICYHOLDER FOR WORKERS' COMPENSATION UNDER THE NEW YORK WORKERS' COMPENSATION LAW WITH RESPECT TO ALL OPERATIONS IN THE STATE OF NEW YORK, EXCEPT AS INDICATED BELOW.

**IF YOU WISH TO RECEIVE NOTIFICATIONS REGARDING SAID POLICY, INCLUDING ANY NOTIFICATION OF CANCELLATIONS, OR TO VALIDATE THIS CERTIFICATE, VISIT OUR WEBSITE AT [HTTPS://WWW.NYSIF.COM/CERT/CERTVAL.ASP](https://www.nysif.com/cert/certval.asp). THE NEW YORK STATE INSURANCE FUND IS NOT LIABLE IN THE EVENT OF FAILURE TO GIVE SUCH NOTIFICATIONS.**

THIS POLICY AFFORDS COVERAGE TO THE SOLE PROPRIETOR, PARTNERS AND/OR MEMBERS OF A LIMITED LIABILITY COMPANY.

JEFFREY BOUYEA  
UPSTATE POLYGRAPH SERVICES LLC  
(I OF 1)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS NOR INSURANCE COVERAGE UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICY.

NEW YORK STATE INSURANCE FUND

DIRECTOR, INSURANCE FUND UNDERWRITING

VALIDATION NUMBER: 466249529

**Zimbra****marilyn.rivers@saratoga-springs.org**

---

**Re: Insurance (Upstate Polygraph Services)**

---

**From :** James Montagnino

Wed, Mar 23, 2022 01:56 PM

&lt;james.montagnino@saratoga-springs.org&gt;

**Subject :** Re: Insurance (Upstate Polygraph Services)**To :** karen perrino <karen.perrino@saratoga-springs.org>**Cc :** Jason Tetu <jason.tetu@saratoga-springs.org>, Shane Crooks <scrooks@saratogapolice.org>, Danielle Willard <danielle.willard@saratoga-springs.org>, upstatepolygraphs@gmail.com, Marilyn Rivers <marilyn.rivers@saratoga-springs.org>External images are not displayed. [Display images below](#)

Hello Karen!

You may inform Mr. Bouyea that his policy limits are fine.

Thanks,  
JimJim Montagnino  
(518) 587-3550 ext. 2627

---

**From:** "karen perrino" <karen.perrino@saratoga-springs.org>**To:** "James Montagnino" <james.montagnino@saratoga-springs.org>, "Jason Tetu" <jason.tetu@saratoga-springs.org>**Cc:** "Shane Crooks" <scrooks@saratogapolice.org>, "Danielle Willard" <danielle.willard@saratoga-springs.org>**Sent:** Wednesday, March 23, 2022 9:59:21 AM**Subject:** Fwd: Insurance (Upstate Polygraph Services)

Good morning again!

Jeff Bouyea submitted the attached insurance certificate, but Risk & Safety is asking for \$5 Million Aggregate (\$2M CGL Regular + \$3M needed for Excess).

Please see Mr. Bouyea's email below Marilyn's response to my question. I am not sure how to proceed, if you could review and advise?

Thank you!

*Karen V. Perrino  
Department of Public Safety  
5A Lake Avenue  
Saratoga Springs, NY 12866  
518-587-3550 Ext. 2625*

---

**From:** "Marilyn Rivers" <marilyn.rivers@saratoga-springs.org>

**To:** "karen perrino" <karen.perrino@saratoga-springs.org>

**Sent:** Wednesday, March 23, 2022 9:02:22 AM

**Subject:** Re: Insurance (Upstate Polygraph Services)

Your only recourse is to take it to the Commissioner of Public Safety at this point to determine how he wishes to proceed.

Best,

Marilyn Rivers

PRIVILEGED AND CONFIDENTIAL:

This e-mail communication and any files transmitted with it contain privileged and confidential information from the City of Saratoga Springs Risk and Safety Department and is intended solely for the use of the individual(s) or entity to whom it has been addressed. If you are not the intended recipient, you are hereby notified that any dissemination or copying of this e-mail is strictly prohibited. If you have received this e-mail in error, please delete it and notify the sender by return e-mail.

Thank you for your cooperation.

---

**From:** "karen perrino" <karen.perrino@saratoga-springs.org>

**To:** "Marilyn Rivers" <marilyn.rivers@saratoga-springs.org>

**Sent:** Wednesday, March 23, 2022 8:32:24 AM

**Subject:** Fwd: Insurance (Upstate Polygraph Services)

Good morning Marilyn!

Please see Jeff Bouyea's email below; I am not sure how to respond.

Thank you!

*Karen V. Perrino  
Department of Public Safety  
5A Lake Avenue  
Saratoga Springs, NY 12866  
518-587-3550 Ext. 2625*

---

**From:** "Jeff Bouyea" <upstatepolygraphs@gmail.com>  
**To:** "karen perrino" <karen.perrino@saratoga-springs.org>  
**Sent:** Wednesday, March 23, 2022 8:19:36 AM  
**Subject:** Insurance

**CAUTION: This email originated outside of the City network. Please contact IT Support if you need assistance determining if it's a threat before opening attachments or clicking any links.**

---

Karen,

I gave my agent your contact information because I was under the impression I did not need an excess policy as long as my aggregate was more than the \$3 million requested. I increased my coverages from \$1 to \$2 million for Professional and added a General policy that covers \$2 million which puts my aggregate at \$4 million.

Adding more to cover an additional Excess policy may not make financial sense for what I charge for the examinations. I have all candidates sign waivers before the examinations, which I attached a copy here. The insurance requested seems to be what doctors and lawyers carry for municipalities and my services, although professional, do not carry as much of a risk. I hope that is taken into consideration on a vendor by vendor basis for the specific services provided.

I am hoping to work with the City for a long time as I am a local examiner and I appreciate the opportunity. I guess I am just asking to look at what I do, how many issues the city has had with your other examiner regarding lawsuits and injuries, and take that into consideration regarding the insurance policies required. Most municipalities do not even require insurance for polygraphs. There is no risk of injury taking the examination and the signed waiver is very effective as neither my business nor the Sheriff's Office have been sued or complaints filed due to a polygraph examination.

The attached document is just an example and the city and police department would obviously be adjusted along with the letterhead, but the content is the same.

--

**Jeffrey Bouyea**  
**Upstate Polygraph Services**  
**P.O. Box 81**  
**Ballston Spa, NY 12020**  
**518-588-9050**  
**[upstatepolygraphs.com](http://upstatepolygraphs.com)**

Confidentiality/Privilege Notice: This e-mail communication and any files transmitted with it contain privileged and confidential information from the City of Saratoga Springs and are intended solely for the use of the individual(s) or entity to which it has been addressed. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or taking any other action with respect to the contents of this message is strictly prohibited. If you have received this e-mail in error, please delete it and notify the sender by return e-mail. Thank you for your cooperation.

Confidentiality/Privilege Notice: This e-mail communication and any files transmitted with it contain privileged and confidential information from the City of Saratoga Springs and are intended solely for the use of the individual(s) or entity to which it has been addressed. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or taking any other action with respect to the contents of this message is strictly prohibited. If you have received this e-mail in error, please delete it and notify the sender by return e-mail. Thank you for your cooperation.

Confidentiality/Privilege Notice: This e-mail communication and any files transmitted with it contain privileged and confidential information from the City of Saratoga Springs and are intended solely for the use of the individual(s) or entity to which it has been addressed. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or taking any other action with respect to the contents of this message is strictly prohibited. If you have received this e-mail in error, please delete it and notify the sender by return e-mail. Thank you for your cooperation.

Confidentiality/Privilege Notice: This e-mail communication and any files transmitted with it contain privileged and confidential information from the City of Saratoga Springs and are intended solely for the use of the individual(s) or entity to which it has been addressed. If you are not the intended

recipient, you are hereby notified that any disclosure, copying, distribution, or taking any other action with respect to the contents of this message is strictly prohibited. If you have received this e-mail in error, please delete it and notify the sender by return e-mail. Thank you for your cooperation.

---

**EDUCATION  
AGREEMENT BETWEEN**

**Saratoga County EMS Council, Inc.**

**AND**

**SARATOGA SPRINGS FIRE DEPARTMENT**

This AGREEMENT made by and between Saratoga County EMS Council, Inc. doing business from PO Box 624, Ballston Spa, New York 12020 (hereinafter referred to as "SCEMSC") and THE CITY OF SARATOGA SPRINGS FIRE DEPARTMENT, 60 Lake Avenue, Saratoga Spring, New York 12866 ("SSFD").

**W I T N E S S E T H:**

**WHEREAS**, SCEMSC has an established educational program for Emergency Medical Technicians (hereinafter referred to as EMT); and

**WHEREAS**, SCEMSC desires to affiliate with SSFD for the purpose of obtaining adequate experience for students participating in SCEMSC's educational program in EMT ("Students"); and

**WHEREAS**, the SSFD believes the presence of such Students will add to its operation.

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

**I. SCEMSC AGREES:**

- A. To assume full responsibility for planning and execution of the educational program, including programming, administration, curriculum content, faculty appointments, faculty administration, and the requirements for matriculation, promotion, and graduation.
- B. To assign Students to SSFD for educational experience and notify SSFD of its planned schedule of Student assignments to SSFD including the dates, name and number of Students. These arrangements are all negotiated items to be jointly agreed to by both parties.
- C. To keep records and reports on Students' experience at the SSFD.
- D. To provide relevant SSFD staff with information on SCEMSC's educational program.
- E. To take reasonable measures to ensure that while at the SSFD its Students comply with all the rules, policies and procedures of the SSFD that are provided to SCEMSC and the Students, as well as with established standards of EMT practice and applicable federal and state statutes and regulations.
- F. To instruct Students to respect the confidential nature of all information which they may obtain from patients and records at SSFD.



- G. To purchase and maintain insurance covering Students as follows: commercial general liability insurance with limits of \$1,000,000 each person/\$2,000,000 each occurrence combined bodily injury and property damage covering SCEMSC and the activities of its Students /Faculty participating in the educational program. It shall be an affirmative obligation of SCEMSC to advise the City's Office of Risk and Safety via mail to **Office of Risk and Safety, City of Saratoga Springs, 474 Broadway, Suite 14, Saratoga Springs, NY 12866 or email to Marilyn.Rivers@Saratoga-Springs.org**, within ten (10) days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be a breach of this Agreement. SCEMSC acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City. SCEMSC is to provide the City of Saratoga Springs with a Certificate of Insurance naming the City of Saratoga Springs as ***Certificate Holder AND Additional Insured on a primary and non-contributory basis*** **prior** to the commencement of this Agreement.
- H. Provide insurance certificates to demonstrate the insurance coverage required above; and to provide 30-day prior written notice when possible but no less than ten (10) days written notice to SSFD in the event of cancellation, non-renewal or material change with respect to each policy.
- I. To indemnify, protect and save harmless SSFD, the City, its officers, directors, staff and employees, to the fullest extent permitted by law from and against any and all liabilities, obligations, losses, damages, penalties, claims, actions, suits, costs, expenses and disbursements, including, without limitation, reasonable attorneys' fees and expenses of whatsoever kind and nature, which may be imposed on, incurred by, or asserted at any time against SSFD or any of its officers, directors, staff and employees arising directly out of SCEMSC's negligence or the negligence of its Students/Faculty in the performance of their duties under this Agreement.
- K. That Students will assume responsibility for the cost of transportation to and from SSFD, parking and for travel costs entailed in related educational experiences.
- L. That Students will provide their own uniforms and for the cleaning and care of uniforms.
- M. That Students will wear identification nametags issued by SCEMSC and/or SSFD. This tag (these tags) shall be clearly visible and worn at all times while at SSFD.
- N. To immediately remove any or all Students from SSFD if SCEMSC determines in its sole discretion that the educational experience and/or supervision provided at SSFD does not meet applicable education or accreditation requirements.

II. **THE SSFD AGREES:**

- A. To assist SCEMSC and its faculty in planning and implementing the clinical experience in order to provide maximum benefit for the Students, SCEMSC, and SSFD and its patients.
- B. To make available the space, applicable equipment and supplies, patient information necessary for training and the provision of EMT care and services, clinical information and resources, clinical care areas, and related opportunities for Student educational

experiences, including educational conferences at SSFD and appropriate committees of SSFD.

- C. To provide an adequate number of qualified staff to supervise the Students.
- D. To retain final responsibility for the quality of EMT care rendered at SSFD, and supervision of patient care and to retain ultimate authority to control decisions by Students in regard to the care and treatment of patients. In this regard, as required by the New York State Department of Health: "Notwithstanding any other provision in this contract, the facility remains responsible for ensuring that all service provided pursuant to this contract complies with all pertinent provisions of Federal, State and local regulations."
- E. To provide Students with an orientation program, including a review of the rules, policies and procedures of SSFD, established standards of EMT practice, and applicable federal and state statutes and regulations (including the Health Insurance Portability and Accountability Act of 1996 and implementing regulations).
- F. To reserve the right to require the immediate removal from the education program at the SSFD of any Student who does not comply with the rules, policies and procedures or rules of SSFD, including a violation of patient confidentiality. The Director /Manager of particular service area at the SSFD, or his/her designee, shall have authority to determine whether a Student should be removed and shall immediately notify the Sponsor's Administrator of SCEMSC.
- G. To make available medical care at the request and expense of Students/Faculty who may become ill or may be injured while on duty. Upon written request from the Student, reports of such illness or accident will be sent to SCEMSC.
- H. That the facilities and devices assigned for the educational experiences of Students contain the same safeguards as those provided to SSFD staff.
- I. To indemnify, protect and save harmless SCEMSC, its officers, directors, trustees and employees, to the fullest extent permitted by law from and against any and all liabilities, obligations, losses, damages, penalties, claims, actions, suits, costs, expenses and disbursements, including, without limitation, reasonable attorneys' fees and expenses of whatsoever kind and nature, which may be imposed on, incurred by, or asserted at any time against SCEMSC or any of its officers, directors, trustees and employees arising directly out of SSFD's negligence or the negligence of its employees in the performance of their duties under this Agreement.

### III. MUTUAL TERMS:

- A. This Agreement, effective on the date executed as provided below, is for a term of one (1) year, and shall automatically renew for additional one (1) -year terms unless terminated in accordance with Section III.B. immediately below.
- B. This Agreement may be terminated by either party with or without cause upon ninety (90) days prior written notice to the other party.
- C. In the event the SSFD terminates this Agreement, such termination shall not become effective until the Students participating in the EMT program at the SSFD at the time of notice of termination shall have an opportunity to complete the educational experience at the SSFD, despite the fact that the period required for completion of the educational

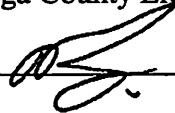
experience at the SSFD may exceed the ninety (90) -day period.

- D. This Agreement may only be modified in a writing signed by both parties.
- E. This Agreement or any right or responsibility under this Agreement may not be assigned or transferred by either party without the prior written consent of the other party.
- G. The parties agree that SCEMSC and the Students are not entitled to receive nor expect any compensation from SSFD in connection with the educational program, and that SSFD does not expect any compensation from SCEMSC.
- H. The parties recognize that, in performance of this contract, the greatest benefits will be derived by promoting the interests of both parties and each of the parties do, therefore, enter into this contract with the intention of cooperating with the other in carrying out the terms of this contract and each party agrees to interpret its provisions, insofar as it may legally do so, in such manner as will best promote the interest of both and render the highest level of service to the public and SSFD's patients, and the highest level of education to the Students.
- I. Neither party shall discriminate against any Student based on race, national origin, religion, creed, sex, sexual orientation, age or disability.

IV. ENDORSEMENTS:

**IN WITNESS WHEREOF**, the parties hereto execute this Agreement on the date of the last signature provided below.

Saratoga County EMS Council, Inc.

By  \_\_\_\_\_

Date 3-25-2022

Mike McEvoy, EMS Coordinator and Sponsor's Administrator  
Saratoga County EMS Council, Inc.

THE CITY OF SARATOGA SPRINGS

By \_\_\_\_\_  
(Signature)

Date \_\_\_\_\_

Ron Kim, Mayor

ACORD™

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/24/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).


PRODUCER <b>Amsure</b> 31 Church Street - 4th Floor PO Box 336 Saratoga Springs, NY 12866	CONTACT NAME:	
	PHONE (A/C, No, Ext): <b>518 584-5300</b>	FAX (A/C, No): <b>5185847306</b>
INSURED <b>Saratoga County EMS Council</b> P O Box 624 Ballston Spa, NY 12020	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : <b>Utica Mutual Insurance Company</b>	
	INSURER B :	
	INSURER C :	
	INSURER D :	
INSURER E :		
INSURER F :		
NAIC #		
<b>25976</b>		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CG4579730	07/22/2021	07/22/2022	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$ <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 City of Saratoga Springs is added as an Additional Insured on a Primary & Non-Contributory basis if required by a written contract.

CERTIFICATE HOLDER  <b>City of Saratoga Springs</b> <b>474 Broadway</b> <b>Saratoga Springs, NY 12866</b>	CANCELLATION  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  

## MAJOR CONTRACT

THIS AGREEMENT, made this                      day of                      , 2022,

BY AND BETWEEN

**COUNTY OF SARATOGA**, a municipal corporation duly organized under the laws of the State of New York with offices at 40 McMaster Street, Ballston Spa, New York 12020, (COUNTY),

-and-

**Saratoga Springs Fire Department**, having a business address at 474 Broadway, Saratoga Springs, New York 12866, (CONTRACTOR);

WHEREAS, per Resolution 81-2022, due to the ongoing COVID-19 pandemic, it is imperative to maintain the services of ambulance service providers to provide EMS standby at County vaccination sites and for the administration of vaccines to the homebound and individuals who are otherwise unable to travel to a POD; and

WHEREAS, the CONTRACTOR is duly licensed to provide ambulance and emergency medical services pursuant to Article 30 of the New York Public Health Law; and

WHEREAS, the COUNTY through Saratoga County Public Health Services, is desirous of providing and administering COVID-19 vaccines and boosters to eligible COUNTY residents through COUNTY established Points of Distribution (“PODS”); and

WHEREAS, the COUNTY through Saratoga County Public Health Services, is desirous of providing and administering COVID-19 vaccines and boosters to eligible COUNTY residents who are homebound or cannot otherwise travel to a traditional vaccine Point of Distribution; and

WHEREAS, the County, through Saratoga County Public Health Services, wishes to also expand the scope of services under the proposed agreements to include general pandemic response and mitigation within the scope of practice and services provided by Emergency Medical Services to accomplish prompt and effective service implementation should unforeseen needs associated with the pandemic arise in the future; and

NOW, THEREFORE, in consideration of the mutual promises herein contained and other valuable consideration in receipt of which is hereby acknowledged, the parties agree as follows:

1. **Purpose:** This agreement sets for the terms under which the CONTRACTOR, will provide ambulance and emergency medical services to certain residents of the COUNTY.

2. **Commencement Date:** The commencement of this agreement shall begin on January 1, 2022 and terminate on December 31, 2022.

3. **Provision of Service:** Upon direction from COUNTY by and through the Commissioner of Saratoga County Public Health Services or his/her designee or the Saratoga County Administrator or his/her designee the CONTRACTOR agrees to provide ambulance and emergency medical services or a combination of those services to administer COVID-19 vaccines and boosters to those COUNTY residents as identified by the Commissioner of Saratoga County Public Health Services or his/her designee.

4. All CONTRACTOR ambulances will meet or exceed all New York State Public Health Law Article 30 and Part 800 specifications. CONTRACTOR agrees to comply with all applicable federal, state, and local laws, ordinances, rules, and regulations governing the services provided for in this Agreement and will ensure that its Emergency Medical Technicians (EMTs), Advanced Emergency Medical Technicians (AEMTs), and Emergency Vehicle Operators (EVOs) are properly certified/licensed.

5. For purposes of this Agreement and the administration of COVID-19 vaccines, CONTRACTOR will be considered under the “medical supervision” of the licensed physician supervising the POD or vaccine distribution, and CONTRACTOR shall comply with the general medical supervision requirements of the supervising licensed physician in accordance with applicable provisions of the NYS Public Health Law and any NYS Executive Order in effect.

6. **Payment:** In consideration of making personnel and equipment resources available to the COUNTY, the COUNTY agrees to pay CONTRACTOR the following rates for the services set forth in this agreement, billed in half hour increments:

- a. Paramedic ambulance with 2-person crew: \$150 per hour.
- b. EMT ambulance with 2-person crew: \$125 per hour.
- c. Paramedic fly car with 1-person crew: \$75 per hour.
- d. EMT fly car with 1-person crew: \$55 per hour.

7. **Invoices:** COUNTY will pay CONTRACTOR upon receipt of a properly documented COUNTY voucher. CONTRACTOR shall submit vouchers and invoices to COUNTY Emergency Medical Services Coordinator:

Michael McEvoy, Saratoga County EMS Coordinator  
Paul E. Lent Public Safety Building 6012 County Farm Road, Ballston Spa, NY 12020

8. **Insurance and Consequential Damages:** CONTRACTOR agrees to provide automobile liability, general liability, and professional liability insurance with combined single limits of not less than one million dollars (\$1,000,000). The certificate holder must be listed as the COUNTY OF SARATOGA, 40 McMaster Street, Ballston Spa, New York 12020. This insurance certificate must also name the COUNTY OF SARATOGA as additional insured on the general liability policy and the CONTRACTOR shall provide the COUNTY with proof of such insurance in the form of an Additional Insured Endorsement

Rider or other proof acceptable to COUNTY. In no event shall CONTRACTOR be liable for consequential damages to the COUNTY as a result of the failure to meet any obligation under this Agreement nor shall CONTRACTOR be responsible for the action or inaction of persons who are not employees or agents of CONTRACTOR. In no event shall the COUNTY be liable for consequential damages to CONTRACTOR as a result of the failure to meet any obligation under this Agreement nor shall COUNTY be responsible for the action or inaction of persons who are not employees or agents of the COUNTY.

This Agreement shall be void and of no effect unless throughout the term of this Agreement CONTRACTOR, in compliance with the provisions of the Workers' Compensation Law, shall secure compensation for the benefit of and keep insured during the life of this Agreement such employees as are required to be insured according to law. Proof of such Workers' Compensation Insurance coverage shall be provided to County.

**9. Indemnification and Hold Harmless:** CONTRACTOR shall indemnify and hold the COUNTY, its officers and employees harmless for any and all claims or causes of action against the COUNTY arising out of any act or failure to act by CONTRACTOR, its employees, agents or anyone affiliate with CONTRACTOR, pursuant to this Agreement. The COUNTY shall indemnify and hold CONTRACTOR, its officers and employees, harmless from any and all claims or causes of action against CONTRACTOR arising out of any act or failure to act by the COUNTY, its employees, agents or anyone affiliate with the COUNTY, pursuant to this Agreement.

**10. Compliance with Applicable Laws:** CONTRACTOR shall comply with all applicable laws, ordinances and regulations including non-discrimination and labor laws. CONTRACTOR and the COUNTY agree that for the duration of the Agreement they will not discriminate against any employee, applicant for employment, or person requesting services because of race, creed, color, national origin, disability, age, sex, marital status, sexual orientation, or source of payment.

**11. Force Majeure:** Neither party is responsible for any failure to perform its obligations under this Agreement if it is prevented or delayed in performing those obligations by an event of force majeure. An event of force majeure is an event or circumstance which is beyond the control and without the fault or negligence of the party affected and which by the exercise of reasonable diligence the party affected was unable to prevent provided that event or circumstance is limited to the following: (a) a pandemic or widespread disease; (b) riot, war, invasion, act of foreign enemies, hostilities (whether war be declared or not) acts of terrorism, civil war, rebellion, revolution, insurrection of military or usurped power, requisition or compulsory acquisition by any governmental or competent authority; (c) earthquakes, flood, fire or other physical natural disaster, but excluding weather conditions regardless of severity; and (d) strikes at national level or industrial disputes at a national level, or strike or industrial disputes by labor not employed by the affected party, its subcontractors or its suppliers and which affect an essential portion of the works but excluding any industrial dispute which is specific to the performance of the works or this Agreement. The provisions of this section shall survive the termination of this Agreement.

12. **Contract Rights:** This Agreement is solely between **CONTRACTOR** and the **COUNTY** and shall not provide contractual or any other rights enforceable by any other persons. **CONTRACTOR** shall not assign or transfer any interest herein without prior written **COUNTY** approval. The sole remedy for any breach of this Agreement shall be termination under Paragraph 13 of the Agreement, and in no event shall either party be responsible to the other for money damages except as otherwise set forth herein.

13. **Termination:** This Agreement shall be for a period ending on December 31, 2021. Either party may terminate this Agreement without cause upon ninety (90) days' written notice to the other party. In the event that either party to this Agreement breaches or fails to perform hereunder, and such breach or failure of performance has not been remedied within thirty (30) days of the defaulting party receiving a written notice from the non-defaulting party relating to the breach or failure of performance, then the non-defaulting party may terminate this Agreement at the end of such thirty (30) day period.

14. **Integration:** This Agreement sets forth the entire understanding of the parties relating to the subject matter of the Agreement, superseding all prior agreements and/or negotiations.

15. **Counterparts:** This Agreement may be executed in any number of counterparts. This has the same effect as if the signatures on the counterparts were on a single copy of this Agreement.

**COUNTY OF SARATOGA**

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Theodore T. Kusnierz, Jr. Chair  
Board of Supervisors  
Per Resolution #81-2022

**Saratoga Springs Fire Department**

Date: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Fed I.D Tax # \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Michael J. Hartnett  
County Attorney



# RICOH

## ORDER AGREEMENT

Master Maintenance and Sale Agreement Date:		Sale Type:	Lease
Master Sale Agreement Date:			
Master Maintenance Agreement Date:			
RFP or Bid Contract Date:			

### BILL TO INFORMATION

Customer Legal Name:	Saratoga Springs, City of		
Address Line 1:	474 Broadway	Contact:	Karen Perrino
Address Line 2:		Phone:	518-587-3550
City:	Saratoga Springs	E-mail:	karen.perrino@saratoga-springs.org
ST / Zip:	NY 12866-2244	County:	Saratoga
		Fax:	

### BILLING INFORMATION

Check All That Apply:			
<input type="checkbox"/> PO Included PO #		<input type="checkbox"/> PS Service (Subject to and governed by additional Terms and Conditions)	
<input checked="" type="checkbox"/> Sales Tax Exempt (Attach Valid Exemption Certificate)		<input type="checkbox"/> IT Services (Subject to and governed by additional Terms and Conditions)	
<input type="checkbox"/> Syndication		<input checked="" type="checkbox"/> Fixed Service Charge	
		<input type="checkbox"/> Add To Existing Service Contract #	

This is an Order made pursuant to the terms and conditions of the above referenced Master Agreement(s) between Customer and Ricoh USA, Inc. The signature below indicates that the customer accepts all terms and conditions of the applicable Master Agreement(s) for this sale, including but not limited to the terms set forth in the Master Agreement(s) and any Exhibit A thereto, all of which are incorporated herein by reference and made part of this Order. This Order is not valid unless and until signed by and Authorized Signatory of Ricoh USA, Inc.

### SERVICE INFORMATION

Service Term (Months)	Base Billing Frequency	Overage Billing Frequency
60	OTHER	OTHER

Service Type	Guaranteed Group Total Allowance (Per Base Billing Frequency)		Group Overages		Service Base (Per Base Billing Frequency)	
SILVER	B/W		B/W		\$	
	Color		Color			

### SHIP TO INFORMATION

Customer Name:	City of Saratoga Springs		
Address Line 1:	5 Lake Avenue	Contact:	Karen Perrino
Address Line 2:	Public Safety Code Enforcement	Phone:	518-587-3550
City:	Saratoga Springs	E-mail:	karen.perrino@saratoga-springs.org
ST / Zip:	NY 12866-2244	County:	Saratoga
		Fax:	

### PRODUCT INFORMATION

Product Description LIST ONLY MAINFRAMES	QTY	Service Level	B/W Allowance (Per Base Billing Frequency)	B/W Ovg	Color Allowance (Per Base Billing Frequency)	Color Ovg	Service Base (Per Base Billing Frequency)	Sell Price	Extended Sell Price
IMC400F Color Desktop	1	SILVER	Usage	0.009000	Usage	0.060300	CPC		\$ -

### BASIC CONNECTIVITY / PS / IT SERVICES INFORMATION

BASIC CONNECTIVITY / PS / IT Services Description	Quantity	Sell Price	Extended Sell Price
(PS-NWSCBC4) TS Network & Scan - Seg BC4	1	incl.	

### SHIP TO INFORMATION

Customer Name:			
Address Line 1:		Contact:	
Address Line 2:		Phone:	
City:		E-mail:	
ST / Zip:		County:	
		Fax:	

**ORIGINAL**

**PRODUCT INFORMATION**

Product Description LIST ONLY MAINFRAMES	QTY	Service Level	B/W Allowance (Per Base Billing Frequency)	B/W Ovg	Color Allowance (Per Base Billing Frequency)	Color Ovg	Service Base (Per Base Billing Frequency)	Sell Price	Extended Sell Price

**BASIC CONNECTIVITY / PS / IT SERVICES INFORMATION**

BASIC CONNECTIVITY / PS / IT Services Description	Quantity	Sell Price	Extended Sell Price

**SHIP TO INFORMATION**

Customer Name:			
Address Line 1:		Contact:	
Address Line 2:		Phone:	
City:		E-mail:	
ST / Zip:		County:	
		Fax:	

**PRODUCT INFORMATION**

Product Description LIST ONLY MAINFRAMES	QTY	Service Level	B/W Allowance (Per Base Billing Frequency)	B/W Ovg	Color Allowance (Per Base Billing Frequency)	Color Ovg	Service Base (Per Base Billing Frequency)	Sell Price	Extended Sell Price

**BASIC CONNECTIVITY / PS / IT SERVICES INFORMATION**

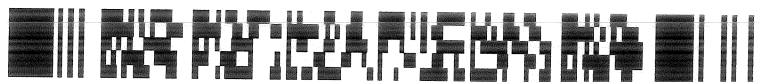
BASIC CONNECTIVITY / PS / IT Services Description	Quantity	Sell Price	Extended Sell Price

**ORDER TOTALS**

Service Type Offerings:	Product Total:
Gold: Includes all supplies and staples. Excludes paper.	BASIC CONNECTIVITY / PS / IT Services :
Silver: Includes all supplies. Excludes paper and staples.	BuyOut After Promotions:
Bronze: Parts and labor only. Excludes paper, staples and supplies.	Grand Total: (Excludes Tax) :
Additional Provisions:	

US Communities Contract #4400003732

Accepted by Customer	Accepted: Ricoh USA, Inc.
Authorized Signature:	Authorized Signature: <i>Sherril Price</i>
Printed Name:	Printed Name: <i>Sherril Price</i> (CP)
Title:	Title: <i>V.P. Managing Director</i>
Date:	Date: <i>3.5.2022</i>





Ricoh USA, Inc.  
70 Valley Stream Parkway  
Malvern, PA 19355

## U.S. Communities Product Schedule

Product Schedule Number: 3758017USC4

Master Lease Agreement Number: 3758017

This U.S. Communities Product Schedule (this "Schedule") is between Ricoh USA, Inc. ("we" or "us") and Saratoga Springs, City of \_\_\_\_\_, as customer or lessee ("Customer" or "you"). This Schedule constitutes a "Schedule," "Product Schedule," or "Order Agreement," as applicable, under the U.S. Communities Master Lease Agreement (together with any amendments, attachments and addenda thereto, the "Lease Agreement") identified above, between you and Ricoh USA, Inc. All terms and conditions of the Lease Agreement are incorporated into this Schedule and made a part hereof. If we are not the lessor under the Lease Agreement, then, solely for purposes of this Schedule, we shall be deemed to be the lessor under the Lease Agreement. It is the intent of the parties that this Schedule be separately enforceable as a complete and independent agreement, independent of all other Schedules to the Lease Agreement.

### CUSTOMER INFORMATION

Saratoga Springs, City of				Karen Perrino			
Customer (Bill To) 5 Lake Avenue Public Safety Code Enforcement				Billing Contact Name 474 Broadway			
Product Location Address Saratoga Springs Saratoga NY 12866-2264				Billing Address (if different from location address) Saratoga Springs Saratoga NY 12866-2264			
City	County	State	Zip	City	County	State	Zip
Billing Contact Telephone Number 518-587-3550				Billing Contact Facsimile Number		Billing Contact E-Mail Address karen.perrino@saratoga-springs.org	

### PRODUCT/EQUIPMENT DESCRIPTION ("Product")

Qty	Product Description: Make & Model
1	Ricoh IMC400F Color Digital System

Qty	Product Description: Make & Model

### PAYMENT SCHEDULE

<b>Minimum Term</b> (months)  60	<b>Minimum Payment</b> (Without Tax)  \$49.97	<b>Minimum Payment Billing Frequency</b> <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other: _____	<b>Advance Payment</b> <input type="checkbox"/> 1 <sup>st</sup> Payment <input type="checkbox"/> 1 <sup>st</sup> & Last Payment <input type="checkbox"/> Other: _____
---	--	--	--

Sales Tax Exempt: ☒ YES (Attach Exemption Certificate)

Customer Billing Reference Number (P.O. #, etc.) \_\_\_\_\_

Addendum(s) attached: ☐ YES (check if yes and indicate total number of pages: \_\_\_\_\_)

### TERMS AND CONDITIONS

- The first Payment will be due on the Effective Date. If the Lease Agreement uses the terms "Lease Payment" and "Commencement Date" rather than "Payment" and "Effective Date," then, for purposes of this Schedule, the term "Payment" shall have the same meaning as "Lease Payment," and the term "Effective Date" shall have the same meaning as "Commencement Date."
- You, the undersigned Customer, have applied to us to rent the above-described Product for lawful commercial (non-consumer) purposes. **THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERM INDICATED ABOVE**, except as otherwise expressly provided in any provision of the Lease Agreement. If we accept this Schedule, you agree to rent the above Product from us, and we agree to rent such Product to you, on all the terms hereof, including the terms and conditions of the Lease Agreement. **THIS WILL ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS SCHEDULE AND THE LEASE AGREEMENT AND HAVE RECEIVED A COPY OF THIS SCHEDULE AND THE LEASE AGREEMENT.**
- Additional Provisions (if any) are: \_\_\_\_\_

THE PERSON SIGNING THIS SCHEDULE ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

<b>CUSTOMER</b> By: <input checked="" type="checkbox"/> _____ Authorized Signer Signature Printed Name: _____ Title: _____ Date: _____	Accepted by: RICOH USA, INC. By: <u>Marnette Micken</u> Authorized Signer Signature Printed Name: <u>Marnette Micken</u> Title: <u>Lending Operations Manager</u> Date: <u>03/29/2012</u>
--	---

# RICOH

## ORDER AGREEMENT

ORIGINAL

Master Maintenance and Sale Agreement Date:		Sale Type:	Lease
Master Sale Agreement Date:			
Master Maintenance Agreement Date:			
RFP or Bid Contract Date:			

### BILL TO INFORMATION

Customer Legal Name:	Saratoga Springs, City of		
Address Line 1:	474 Broadway	Contact:	Karen Perrino
Address Line 2:		Phone:	518-587-3550
City:	Saratoga Springs	E-mail:	karen.perrino@saratoga-springs.org
ST / Zip:	NY 12866-2244	County:	Saratoga
		Fax:	

### BILLING INFORMATION

<b>Check All That Apply:</b>			
<input type="checkbox"/> PO Included PO #		<input type="checkbox"/> PS Service (Subject to and governed by additional Terms and Conditions)	
<input checked="" type="checkbox"/> Sales Tax Exempt (Attach Valid Exemption Certificate)		<input type="checkbox"/> IT Services (Subject to and governed by additional Terms and Conditions)	
<input type="checkbox"/> Syndication		<input checked="" type="checkbox"/> Fixed Service Charge	<input type="checkbox"/> Add To Existing Service Contract #

This is an Order made pursuant to the terms and conditions of the above referenced Master Agreement(s) between Customer and Ricoh USA, Inc. The signature below indicates that the customer accepts all terms and conditions of the applicable Master Agreement(s) for this sale, including but not limited to the terms set forth in the Master Agreement(s) and any Exhibit A thereto, all of which are incorporated herein by reference and made part of this Order. This Order is not valid unless and until signed by and Authorized Signatory of Ricoh USA, Inc.

### SERVICE INFORMATION

Service Term (Months)	Base Billing Frequency	Overage Billing Frequency
60	OTHER	OTHER

Service Type	Guaranteed Group Total Allowance (Per Base Billing Frequency)		Group Overages		Service Base (Per Base Billing Frequency)	
SILVER	B/W		B/W		\$	
	Color		Color			

### SHIP TO INFORMATION

Customer Name:	City of Saratoga Springs		
Address Line 1:	5 Lake Avenue	Contact:	Karen Perrino
Address Line 2:	Police Department Admin	Phone:	518-587-3550
City:	Saratoga Springs	E-mail:	karen.perrino@saratoga-springs.org
ST / Zip:	NY 12866-2244	County:	Saratoga
		Fax:	

### PRODUCT INFORMATION

Product Description LIST ONLY MAINFRAMES	QTY	Service Level	B/W Allowance (Per Base Billing Frequency)	B/W Ovg	Color Allowance (Per Base Billing Frequency)	Color Ovg	Service Base (Per Base Billing Frequency)	Sell Price	Extended Sell Price
IMC400F Color Desktop	1	SILVER	Usage	0.009000	Usage	0.060300	CPC		\$ -

### BASIC CONNECTIVITY / PS / IT SERVICES INFORMATION

BASIC CONNECTIVITY / PS / IT Services Description	Quantity	Sell Price	Extended Sell Price
(PS-NWSCBC4) TS Network & Scan - Seg BC4	1	incl.	

### SHIP TO INFORMATION

Customer Name:			
Address Line 1:		Contact:	
Address Line 2:		Phone:	
City:		E-mail:	
ST / Zip:		County:	
		Fax:	

### PRODUCT INFORMATION

Product Description LIST ONLY MAINFRAMES	QTY	Service Level	B/W Allowance (Per Base Billing Frequency)	B/W Ovg	Color Allowance (Per Base Billing Frequency)	Color Ovg	Service Base (Per Base Billing Frequency)	Sell Price	Extended Sell Price

### BASIC CONNECTIVITY / PS / IT SERVICES INFORMATION

BASIC CONNECTIVITY / PS / IT Services Description	Quantity	Sell Price	Extended Sell Price

### SHIP TO INFORMATION

Customer Name:			
Address Line 1:		Contact:	
Address Line 2:		Phone:	
City:		E-mail:	
ST / Zip:		County:	
		Fax:	

### PRODUCT INFORMATION

Product Description LIST ONLY MAINFRAMES	QTY	Service Level	B/W Allowance (Per Base Billing Frequency)	B/W Ovg	Color Allowance (Per Base Billing Frequency)	Color Ovg	Service Base (Per Base Billing Frequency)	Sell Price	Extended Sell Price

### BASIC CONNECTIVITY / PS / IT SERVICES INFORMATION

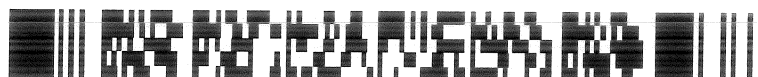
BASIC CONNECTIVITY / PS / IT Services Description	Quantity	Sell Price	Extended Sell Price

### ORDER TOTALS

Service Type Offerings:	Product Total:	
Gold: Includes all supplies and staples. Excludes paper.	BASIC CONNECTIVITY / PS / IT Services :	
Silver: Includes all supplies. Excludes paper and staples.	BuyOut After Promotions:	
Bronze: Parts and labor only. Excludes paper, staples and supplies.	Grand Total: (Excludes Tax) :	
Additional Provisions:		

US Communities Contrat #4400003732

Accepted by Customer	Accepted: Ricoh USA, Inc
Authorized Signature: _____	Authorized Signature: <i>Sherrice Price</i>
Printed Name: _____	Printed Name: <i>Sherrice Price</i> (CP)
Title: _____	Title: <i>V.P. Managing Director</i>
Date: _____	Date: <i>3-6-2023</i>





Ricoh USA, Inc.  
70 Valley Stream Parkway  
Malvern, PA 19355

## U.S. Communities Product Schedule

Product Schedule Number: 3758017USC3

Master Lease Agreement Number: 3758017

This U.S. Communities Product Schedule (this "Schedule") is between Ricoh USA, Inc. ("we" or "us") and Saratoga Springs, City of, as customer or lessee ("Customer" or "you"). This Schedule constitutes a "Schedule," "Product Schedule," or "Order Agreement," as applicable, under the U.S. Communities Master Lease Agreement (together with any amendments, attachments and addenda thereto, the "Lease Agreement") identified above, between you and Ricoh USA, Inc. All terms and conditions of the Lease Agreement are incorporated into this Schedule and made a part hereof. If we are not the lessor under the Lease Agreement, then, solely for purposes of this Schedule, we shall be deemed to be the lessor under the Lease Agreement. It is the intent of the parties that this Schedule be separately enforceable as a complete and independent agreement, independent of all other Schedules to the Lease Agreement.

### CUSTOMER INFORMATION

<b>Saratoga Springs, City of</b>				<b>Karen Perrino</b>			
Customer (Bill To) <b>5 Lake Avenue Police Department Admin</b>				Billing Contact Name <b>474 Broadway</b>			
Product Location Address <b>Saratoga Springs Saratoga NY 12866-2264</b>				Billing Address (if different from location address) <b>Saratoga Springs Saratoga NY 12866-2264</b>			
City	County	State	Zip	City	County	State	Zip
Billing Contact Telephone Number <b>518-587-3550</b>				Billing Contact Facsimile Number		Billing Contact E-Mail Address <b>karen.perrino@saratoga-springs.org</b>	

### PRODUCT/EQUIPMENT DESCRIPTION ("Product")

Qty	Product Description: Make & Model
1	Ricoh IMC400F Color Digital System

Qty	Product Description: Make & Model

### PAYMENT SCHEDULE

<b>Minimum Term</b> (months)  <b>60</b>	<b>Minimum Payment</b> (Without Tax)  <b>\$49.97</b>	<b>Minimum Payment Billing Frequency</b> <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other: _____	<b>Advance Payment</b> <input type="checkbox"/> 1 <sup>st</sup> Payment <input type="checkbox"/> 1 <sup>st</sup> & Last Payment <input type="checkbox"/> Other: _____
--	---	--	--

Sales Tax Exempt: ☒ YES (Attach Exemption Certificate)

Customer Billing Reference Number (P.O. #, etc.) \_\_\_\_\_

Addendum(s) attached: ☐ YES (check if yes and indicate total number of pages: \_\_\_\_\_)

### TERMS AND CONDITIONS

- The first Payment will be due on the Effective Date. If the Lease Agreement uses the terms "Lease Payment" and "Commencement Date" rather than "Payment" and "Effective Date," then, for purposes of this Schedule, the term "Payment" shall have the same meaning as "Lease Payment," and the term "Effective Date" shall have the same meaning as "Commencement Date."
- You, the undersigned Customer, have applied to us to rent the above-described Product for lawful commercial (non-consumer) purposes. **THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERM INDICATED ABOVE**, except as otherwise expressly provided in any provision of the Lease Agreement. If we accept this Schedule, you agree to rent the above Product from us, and we agree to rent such Product to you, on all the terms hereof, including the terms and conditions of the Lease Agreement. **THIS WILL ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS SCHEDULE AND THE LEASE AGREEMENT AND HAVE RECEIVED A COPY OF THIS SCHEDULE AND THE LEASE AGREEMENT.**
- Additional Provisions (if any) are: \_\_\_\_\_

THE PERSON SIGNING THIS SCHEDULE ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

<b>CUSTOMER</b> By: <input checked="" type="checkbox"/> _____ Authorized Signer Signature Printed Name: _____ Title: _____ Date: _____	Accepted by: <b>RICOH USA, INC.</b> By: <u>Margaret Bracken</u> Authorized Signer Signature Printed Name: <u>Margaret Bracken</u> Title: <u>Lending Operations Mgr</u> Date: <u>3/23/2008</u> <u>3809540</u>
--	---

**EQUIPMENT REMOVAL/BUYOUT AUTHORIZATION**

Customer Name:	City of Saratoga Springs			Phone:	518-587-3550
Contact Name:	Karen Perrino			City:	Saratoga Springs
Address:	5 Lake Avenue Police Station Admin			Fax/Email:	Karen.perrino@saratoga-springs.org
State:	New York	Zip:	12866-2264		
Make	Model	Serial Number		Machine Status	
Ricoh	MPC307SPF	C91171149		Leased	

This Authorization applies to the equipment identified above and to the following Removal/Buy Out Option

This Authorization will confirm that Customer desires to engage Ricoh USA, Inc. ("Ricoh") to pick-up and remove certain items of equipment that are currently (i) owned by Customer or (ii) leased from Ricoh or other third party (as specified below), and that you intend to issue written or electronic removal requests (whether such equipment is identified in this Authorization, in a purchase order, in a letter or other written form) to Ricoh from time to time for such purpose. Such removal request will set forth the location, make, model and serial number of the equipment to be removed by Ricoh. By signing below, you confirm that, with respect to every removal request issued by Customer (1) Ricoh may rely on the request, (2) the request shall be governed by this Authorization, and (3) Ricoh may accept this Authorization by either its signature or by commencing performance (e.g. equipment removal, initiating Services, etc.). Each party agrees that electronic signatures of the parties on this Authorization will have the same force and effect as manual signature. Notwithstanding the foregoing, the parties acknowledge and agree that Ricoh shall have no obligation to remove, delete, preserve, maintain or otherwise safeguard any information, images or content retained by, in or on any item of equipment serviced by Ricoh, whether through a digital storage device, hard drive or similar electronic medium ("Data Management Services"). If desired, Customer may engage Ricoh to perform such Data Management Services at its then-current rates. Notwithstanding anything in this Authorization to the contrary, (i) Customer is responsible for ensuring its own compliance with legal requirements pertaining to data retention and protection, (ii) it is the Customer's sole responsibility to obtain advice of competent legal counsel as to the identification and interpretation of any relevant laws and regulatory requirements that may affect the customer's business or data retention, and any actions required to comply with such laws, (iii) Ricoh does not provide legal advice or represent or warrant that its services or products will guarantee or ensure compliance with any law, regulation or requirement, and (iv) the selection, use and design of any Data Management Services, and any and all decisions arising with respect to the deletion or storage of any data, as well as any loss of data resulting therefrom, shall be the sole responsibility of Customer, and Customer shall indemnify and hold harmless Ricoh and its subsidiaries, directors, officers, employees and agents from and against any and all costs, expenses, liabilities, claims, damages, losses, judgments or fees (including reasonable attorneys' fees) (collectively, "Losses") arising therefrom or related thereto.

**Equipment Removal (Owned by Customer).** In addition to the terms and conditions set forth above, the following terms and conditions shall apply for Customer-owned equipment removals: Customer confirms that (1) Customer has good, valid and marketable title to such equipment and has satisfied all payment and other obligations relating to such equipment which may be owing to any third party under applicable lease, financing, sale or other agreements, (2) Customer has obtained any and all necessary consents and approvals required to authorize Ricoh to remove such items of equipment and to take title thereto, and (3) by this Authorization, Customer hereby transfers good and valuable title and ownership to Ricoh to the equipment, free and clear of any and all liens and encumbrances of any nature whatsoever and Customer will cause to be done, executed and delivered all such further instruments of conveyance as may be reasonably requested for the vesting of good title in Ricoh.

**Equipment Removal (Leased by Customer).** In addition to the terms and conditions set forth above, the following terms and conditions shall apply for equipment removals of equipment leased by Customer: Except for the obligations of Ricoh to pick up and remove the identified equipment, Ricoh does not assume any obligation, payment or otherwise, under any lease agreement, which shall remain Customer's sole responsibility. Ricoh does not assume any obligation, payment or otherwise, under any lease agreement, which shall remain Customer's sole responsibility. As a material condition to the performance by Ricoh, Customer hereby releases Ricoh from, and shall indemnify, defend and hold Ricoh harmless from and against, any and all claims, liabilities, costs, expenses and fees arising from or relating to any breach of Customer's representations or obligations in this Authorization or of any obligation owing by Customer under its lease agreement.

☐ **Buy Out Terms.** Upon execution and delivery by Customer of a sale, lease (and related delivery and acceptance certificate), service and/or other agreement ("Agreement") between Ricoh and/or other third party, Ricoh agrees to pay to

(A) ☐ the customer (and Customer hereby agrees to promptly pay such amount to the below named payee ("Payee"), or

(B) ☐ the Payee identified below, an amount ("Buy Out Amount") equal to \$\_\_\_\_\_, to pay off an/or reduce Customer's obligations owing under that certain equipment lease agreement \_\_\_\_\_ for third party lease company ("Third Party Lease") between Customer and Payee relating to the equipment identified in the Third Party Lease.

**THIRD PARTY LEASE – COMPANY INFORMATION**

Payee Name:

Attention To:

Address:

City:

State:

Zip Code:

☐ W-9 included☐ Third-Party Quote or Proof of Buy Out IncludedMailing Method: (select one) ☐ Mail Check (regular)☐ Overnight Check

The Buy Out Amount represents the total amount payable by Ricoh for such purpose. Ricoh shall have no obligation, and does not assume any obligation, under the Third Party Lease. Customer acknowledges that Customer is solely responsible to make payments to the Payee under the Third Party lease, to return the Equipment at the appropriate time to the appropriate location as determined by the Payee, and to fulfill any and all payment and other obligations under the Third Party Lease. Customer agrees to indemnify and hold Ricoh harmless from any losses, damages, claims, suits and actions (including reasonable attorneys' fees) arising from the breach by Customer of any of its obligations contained in this authorization and/or the Third Party Lease.

**CUSTOMER**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**RICOH USA, INC.**Signature: Sherric PriceName: Sherric PriceTitle: V.P. Managing DirectorDate: 3-8-2022

91899v1

**Approval Date**





















Date: February 18, 2022

RE: Reference no:2210146596

CITY OF SARATOGA SPRINGS  
60 LAKE AVE  
SARATOGA SPRINGS, New York 12866-2316

Thank you for choosing Stryker for your equipment needs. Enclosed please find the documents necessary to enter into the arrangement. Once all of the documents are completed, properly executed and returned to us, we will issue an order for the equipment.

**PLEASE COMPLETE ALL ENCLOSED DOCUMENTS TO EXPEDITE THE SHIPMENT OF YOUR ORDER.**

**Short Form Conditional Sale Agreement**

**Exhibit A - Detail of Equipment**

**State and Local Government Rider**

**\*\*Conditions of Approval: State and Local Government Rider**

**PLEASE PROVIDE THE FOLLOWING WITH THE COMPLETED DOCUMENTS:**

**Federal tax ID number:** \_\_\_\_\_

**AP address:** \_\_\_\_\_

**Purchase order number:** \_\_\_\_\_

**Contact name:** \_\_\_\_\_

**Upfront Payment Check No:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Please fax completed documents to (877) 204-1332. Return original documents to 1901 Romence Road Parkway Portage, MI 49002 (using Fed-Ex Shipping ID# 772-432976)**

Your personal documentation specialist is Megan Bernard and can be reached at 763-568-4597 or by email [megan.bernard@stryker.com](mailto:megan.bernard@stryker.com) for any questions regarding these documents.

**The proposal evidenced by these documents is valid through the last business day of February,2022**

Sincerely,

**Flex Financial, a division of Stryker Sales, LLC**

**Notice: To help the government fight the funding of terrorism and money laundering activities, U.S. Federal law requires financial institutions to obtain, verify and record information that identifies each person (individuals or businesses) who opens an account. What this means for you: When you open an account or add any additional service, we will ask you for your name, address, federal employer identification number and other information that will allow us to identify you. We may also ask to see other identifying documents. For your records, the federal employer identification number for Flex Financial, a Division of Stryker Sales, LLC is 38-2902424.**

# Short Form Conditional Sale Agreement No.2210146596

Owner ("we" or "us"):  
Flex Financial, a division of Stryker Sales, LLC  
1901 Romance Road Parkway  
Portage, MI 49002

Customer name and address ("You" and "Your"): CITY OF SARATOGA SPRINGS 60 LAKE AVE SARATOGA SPRINGS ,New York 12866-2316	<b>Equipment Location:</b> 60 LAKE AVE SARATOGA SPRINGS, New York 12866-2316 <b>Supplier:</b> Stryker Sales, LLC, 3800 E. Centre Avenue, Portage, MI 49002 <b>Equipment description:</b> see <b>Exhibit A</b> (and/or as described in invoice(s) or equipment list attached hereto and made a part hereof)
---	---

## Payment information

Number of payments	Payment frequency	Payment amount
1	Annual	\$42,000.00(First payment due 30 days after Agreement is commenced), (plus applicable sales/use taxes - see "Taxes" section below) followed by:
4	Annual	\$20,659.35 (plus applicable sales/use taxes - see "Taxes" section below)

## Terms and conditions:

**1. Purchase agreement/ acceptance/ payments:** You agree to purchase from us the Equipment and services, if any, described above and on any attached schedule (the "Equipment") in accordance with the terms of this Agreement (this "Agreement"). You shall be deemed to have accepted the Equipment for purchase under this Agreement on the date that is ten (10) days after the date it is shipped to you by the Supplier ("Acceptance Date") and, at our request, you shall confirm for us such acceptance in writing. No acceptance of any item of Equipment may be revoked by you. You agree to pay the Payments described above ("Payments") beginning on the Acceptance Date or any later date we designate and thereafter until all fully paid. Unless otherwise instructed by us in writing, all Payments and other amounts due hereunder shall be made to our address above. This Agreement is non-cancelable and may not be prepaid. Your obligations under this Agreement (your "Obligations") are absolute, unconditional, and are not subject to cancellation, defense, recoupment, reduction, setoff or counterclaim. If a Payment is not made when due, you will pay us a late charge of 5% of each Payment or \$10.00, whichever is greater, but only to the extent permitted by law. We may charge you a fee of \$55.00 for any check that is returned. You authorize us to adjust the Payments at any time if taxes included in the Payments differ from our estimate. You agree that the Payments were calculated by us based, in part, on an interest rate equivalent as quoted on the Intercontinental Exchange website, at <https://www.theice.com/marketdata/reports/180>, under the USD Rates 1100 Series, its successor, or any other generally recognized financial information service selected by us, that would have a repayment term equivalent to the Term (or an interpolated rate if a like-term is not available) as reasonably determined by us and in the event the Term of this Agreement starts more than 30 days after we send this Agreement to you, we may adjust the Payments once to compensate us, in good faith, for any increase in such rate.

**2. Ownership/security interest/laws/use/maintenance:** Upon acceptance of the Equipment by you, you shall hold title to and be the owner of the Equipment for all purposes including, without limitation, tax purposes. The purchase of the Equipment by you under this Agreement shall be "AS IS, WHERE IS", without representation or warranty of any kind from us, provided that this Agreement shall not impair any express warranties or indemnifications, written service agreements or other obligations of Stryker Corporation or any of its subsidiaries to you regarding the Equipment and we hereby assign all of our rights in any Equipment warranties to you. As security for all of your Obligations, you hereby grant to us a first priority security interest in all of your rights, title and interests in the Equipment, all replacements, additions, accessions, accessories and substitutions thereto or therefore and all proceeds and products thereof, including, without limitation, all proceeds of insurance. Upon timely payment of all amounts due hereunder (plus all applicable Taxes), our security interest in the Equipment shall terminate and you shall be the owner of the Equipment, free and clear of any interest created by us. You agree not to permit any lien, security interest (except ours), claim or encumbrance to be placed upon the Equipment. You shall comply with all applicable laws, rules and regulations and manufacturer's specifications and instructions concerning the operation, ownership, use and/or possession of the Equipment. You must, at your cost, keep the Equipment in good working condition. If Payments include maintenance and/or service costs, you agree that (i) no Assignee (as defined below) is responsible to provide the maintenance or service, (ii) you will make all maintenance and service related claims to the persons providing the maintenance, service or warranty, and (iii) any maintenance, warranty or service claims will not impact your Obligations. The Equipment cannot be moved from the location above without our prior written consent.

**3. Taxes:** You shall pay when and as due all sales, use, property, excise and other taxes, and all license and registration fees now or hereafter imposed by any governmental body or agency upon this Agreement or the ownership, use, or sale of the Equipment, together with all interest and penalties for their late payment or non-payment ("Taxes"). You shall indemnify and hold us harmless from any such Taxes. You shall prepare and file all tax returns relating to Taxes for which you are responsible hereunder. If we receive any tax bill pertaining to the Equipment from the appropriate taxing authority, we may, without obligation, pay such tax and if we pay such tax bill we will invoice you for the expense. Upon receipt of such invoice, you will promptly reimburse us for such expense.

**4. Assignment:** You agree not to transfer, sell, lease, assign, pledge or encumber the Equipment or any rights under this Agreement without our prior written consent, which consent shall not be unreasonably withheld, and if you do, even with our consent, you will still be fully responsible for all your Obligations. You shall provide us with at least 45 days' prior written notice of any change to your principal place of business, organization or incorporation. You agree that we may, without notice to you, sell, assign, or transfer ("Transfer") this Agreement to a third party (each, an "Assignee"), and each Assignee will have our Transferred rights, but none of our obligations, and such rights will not be subject to any claims, recoupment, defenses, or setoffs that you may have against us or any supplier even though an Assignee may continue to bill and collect all of your Obligations in the name of "Flex Financial, a division of Stryker Sales, LLC."

**5. Risk of loss, insurance and reimbursement:** Effective upon delivery to you, you shall bear all risk of Equipment loss or damage. If any such loss or damage occurs you still must satisfy all of your Obligations. You will (i) keep the Equipment insured against all risks of loss or damage for an amount equal to its replacement cost, (ii) list us as the insurance sole loss payee and (iii) give us written proof of the insurance. If you do not provide such insurance, we have the right, without obligation, to obtain such insurance and add an insurance fee (which may include a profit) to the amount due from you. You will obtain and maintain comprehensive public liability insurance naming us as an additional insured with coverages and amounts acceptable to us. To the extent not expressly prohibited by applicable law, you will reimburse and defend us, including each Assignee for and against any losses, injuries, damages, liabilities, expenses, claims or legal proceedings asserted against or incurred by us, including any Assignee, relating to the Equipment and which relate to or arise out of your act or omission or the act or omission of your agents or employees or others (excluding us) with access to the Equipment. The terms of this paragraph will continue after the termination of this Agreement.

**6. Default remedies:** You are in default under this Agreement if: a) you fail to pay a Payment or any other amount when due; or b) you breach any other obligation under this Agreement; or c) your principal owner or any guarantor of this Agreement dies; or d) you or any guarantor dissolves, ceases to do business as a going concern, becomes insolvent, bankrupt, merges, or is sold; or e) you or any guarantor fails to pay any other material obligation owed to us or any of our affiliates. Upon default, we may: a) declare the entire balance of unpaid Payments immediately due and payable; b) sue you for and receive the total amount due with future Payments discounted to the date of default at a rate of 3% per annum; c) charge you interest on all monies due at the rate of 18% per year or the highest rate permitted by applicable law from the date of default until paid; and/or d) require you to immediately return the Equipment to us or we may peaceably repossess it. Upon default, you will also pay all expenses including but not limited to reasonable attorneys' fees, legal costs, cost of storage and shipping incurred by us in the enforcement and attempted enforcement of any remedies under this Agreement. If the Equipment is returned or repossessed we will, if commercially reasonable, sell or otherwise dispose of the Equipment at terms we determine, at one or more public or private sales, with notice as required by law, and apply the net proceeds (after deducting any related expenses) to your Obligations. You remain liable for any deficiency with any excess being retained by us or applied as required by applicable law.

**7. Miscellaneous:** This Agreement shall be governed and construed in accordance with the laws of Michigan. You agree that the Equipment will only be used for business purposes and not for personal, family or household use. This Agreement may be executed in counterparts and any facsimile, photographic or other electronic transmission and/or electronic signing of this Agreement by you and when manually countersigned by us or attached to our original signature counterpart and/or in our possession shall constitute the sole original chattel paper as defined in the UCC for all purposes and will be admissible as legal evidence thereof. No security interest in this Agreement can be perfected by possession of any counterpart other than the counterpart bearing our original signature. You agree not to raise as a defense to the enforcement of this Agreement or any related documents hereto the fact that such documents were executed by electronic means. We may inspect the Equipment at any time prior to payment in full of your Obligations. No failure to act shall be deemed a waiver of any rights hereunder. If you fail to pay (within thirty days of invoice date) any freight, sales tax or other amounts related to the Equipment which are not financed hereunder and are billed directly by us to you, such amounts shall be added to the Payments set forth above (plus interest or additional charges thereon) and you authorize us to adjust such Payments accordingly. If you are required to report the components of your payment obligations hereunder to certain state and/or federal agencies or public health coverage programs such as Medicare, Medicaid, SCHIP or others, and such amounts are not adequately disclosed in any attachment hereto, then Stryker Sales, LLC will, upon your written request, provide you with a detailed outline of the components of your payments which may include equipment, software, service and other related components. You acknowledge that you have not received any tax or accounting advice from us. You agree that you shall upon request from us, promptly provide to us a copy of your most recent annual financial statements and any of your other financial information (including interim financial statements) that we may request. You authorize us to share such information with our affiliates, subsidiaries and Assignees. This Agreement, any schedules hereto, any attachments to this Agreement or any schedules and any express warranties made by Stryker Sales, LLC constitute the entire agreement between the parties hereto regarding the Equipment and its use and possession and supersede all prior agreements and discussions regarding the Equipment and any prior course of conduct. You waive all rights to any indirect, punitive, special or consequential damages in connection with the Equipment or this Agreement. There are no agreements, oral or written, between the parties which are contrary to the terms of this Agreement and such other documents. **YOU AGREE THAT THIS IS A NON-CANCELLABLE AGREEMENT AND WAIVE TRIAL BY JURY.**

**I CERTIFY THAT I AM AUTHORIZED TO SIGN THIS AGREEMENT FOR CUSTOMER**

Customer signature	
Signature:	Date:
Print name:	
Title:	

Accepted by Flex Financial, a division of Stryker Sales, LLC	
Signature: <i>Devon Ivy</i>	<small>Electronically signed by: Devon Ivy Reason: I approve this document Date: Mar 11, 2022 14:58 EST</small>
Date: 11-Mar-2022	
Print name: Devon Ivy	
Title: Controller	

## Exhibit A to Short Form Conditional Sale Agreement Number 2210146596

### Description of equipment

**Customer name:** CITY OF SARATOGA SPRINGS

**Delivery Location:** 60 LAKE AVE, SARATOGA SPRINGS, New York , 12866-2316

#### Part I - Equipment/Service Coverage (if applicable)

Model number	Equipment description	Quantity
99576-000063	LUCAS 3, 3.1, IN SHIPPING BOX, EN	1
11576-000080	BATTERY,LUCAS,DARK GRAY	1
11576-000071	LUCAS POWER SUPPLY WITHCORD,REDEL,CANADA,US	1
11576-000047	LUCAS SUCTION CUP DISPOSABLE 12-PACK	1
99577-001957	LP15,EN,SPO2CO,3L/12L,EX,NIBP,CO2,TR,VR,BT,V4	1
41577-000288	LP15 ACCRY SHIPKIT,AHA,S	1
99577-001957	LP15,EN,SPO2CO,3L/12L,EX,NIBP,CO2,TR,VR,BT,V4	2
41577-000288	LP15 ACCRY SHIPKIT,AHA,S	2
21330-001176	BATTERY PACK-LI-ION	9
11140-000015	POWER CORD-MLD,DOM, STR RCPT	3
11171-000049	RAINBOW DCI ADT REUSABLESENSOR, REF 2696,ROHS	3
11171-000050	RAINBOW DCIP PED REUSABLE SENSOR, REF 2697,ROHS	3
21300-008159	NIBP - TUBING, 6FT, BAYONET, UDI	3
11160-000011	NIBP CUFF-REUSEABLE,INFANT, BAYONET	3
11160-000013	NIBP CUFF-REUSEABLE,CHILD, BAYONET	3
11160-000017	NIBP CUFF-REUSEABLE,LARGE ADULT, BAYONET	3
11160-000019	NIBP CUFF- REUSEABLE,X-LARGE ADULT, BAYONET	3
11577-000002	KIT - CARRY BAG, MAIN BAG	3
11220-000028	TOP POUCH	3
11260-000039	KIT - CARRY BAG, REAR POUCH, 3RD EDITION	3
11577-000001	KIT - CARRY BAG, SHOULDER STRAP	3
11996-000480	ASSEMBLY,GATEWAY,4G,WIFI,VOICE	7
TR-15V1V2-LP15	TR-SYK LP15V1/V2 TO LP15	2

**Total equipment:** \$101,503.80

#### Service coverage:

Model number	Service coverage description	Quantity	Years
78000020	LUC On Site Prevent w batt	1	5.00
78000008	LP15 On Site Prevent w batt	3	5.00

**Total service coverage:** \$23,133.60

**Total Amount:** \$124,637.40

Customer signature	
<b>Signature:</b>	<b>Date:</b>
<b>Print name:</b>	
<b>Title:</b>	

Accepted by Flex Financial, a division of Stryker Sales, LLC	
<b>Signature:</b> <i>Devon Ivy</i>	<b>Date:</b> 11-Mar-2022
<b>Print name:</b> Devon Ivy	
<b>Title:</b> Controller	

## State and Local Government Customer Rider

This State and Local Government Customer Rider (the "Rider") is an addition to and hereby made a part of **Short Form Conditional Sale Agreement No. 2210146596** (the "Agreement") between **Flex Financial**, a division of Stryker Sales, LLC ("Owner") and CITY OF SARATOGA SPRINGS ("Customer") to be executed simultaneously herewith and to which this Rider is attached. Capitalized terms used but not defined in this Rider shall have the respective meanings provided in the Agreement. Owner and Customer agree as follows:

1. Customer represents and warrants to Owner that as of the date of, and throughout the Term of, the Agreement: (a) Customer is a political subdivision of the state or commonwealth in which it is located and is organized and existing under the constitution and laws of such state or commonwealth; (b) Customer has complied, and will comply, fully with all applicable laws, rules, ordinances, and regulations governing open meetings, public bidding and appropriations required in connection with the Agreement, the performance of its obligations under the Agreement and the acquisition and use of the Equipment; (c) The person(s) signing the Agreement and any other documents required to be delivered in connection with the Agreement (collectively, the "Documents") have the authority to do so, are acting with the full authorization of Customer's governing body, and hold the offices indicated below their signatures, each of which are genuine; (d) The Documents are and will remain valid, legal and binding agreements, and are and will remain enforceable against Customer in accordance with their terms; and (e) The Equipment is essential to the immediate performance of a governmental or proprietary function by Customer within the scope of its authority and will be used during the Term of the Agreement only by Customer and only to perform such function. Customer further represents and warrants to Owner that, as of the date each item of Equipment becomes subject to the Agreement and any applicable schedule, it has funds available to pay all Agreement payments payable thereunder until the end of Customer's then current fiscal year, and, in this regard and upon Owner's request, Customer shall deliver in a form acceptable to Owner a resolution enacted by Customer's governing body, authorizing the appropriation of funds for the payment of Customer's obligations under the Agreement during Customer's then current fiscal year.
2. To the extent permitted by applicable law, Customer agrees to take all necessary and timely action during the Agreement Term to obtain and maintain funds appropriations sufficient to satisfy its payment obligations under the Agreement (the "Obligations"), including, without limitation, providing for the Obligations in each budget submitted to obtain applicable appropriations, causing approval of such budget, and exhausting all available reviews and appeals if an appropriation sufficient to satisfy the Obligations is not made.
3. Notwithstanding anything to the contrary provided in the Agreement, if Customer does not appropriate funds sufficient to make all payments due during any fiscal year under the Agreement and Customer does not otherwise have funds available to lawfully pay the Agreement payments (a "Non-Appropriation Event"), and provided Customer is not in default of any of Customer's obligations under such Agreement as of the effective date of such termination, Customer may terminate such Agreement effective as of the end of Customer's last funded fiscal year ("Termination Date") without liability for future monthly charges or the early termination charge under such Agreement, if any, by giving at least 60 days' prior written notice of termination ("Termination Notice") to Owner.
4. If Customer terminates the Agreement prior to the expiration of the end of the Agreement's initial (primary) term, or any extension or renewal thereof, as permitted under Section 3 above, Customer shall (i) on or before the Termination Date, at its expense, pack and insure the related Equipment and send it freight prepaid to a location designated by Owner in the contiguous 48 states of the United States and all Equipment upon its return to Owner shall be in the same condition and appearance as when delivered to Customer, excepting only reasonable wear and tear from proper use and all such Equipment shall be eligible for manufacturer's maintenance, (ii) provide in the Termination Notice a certification of a responsible official that a Non-Appropriation Event has occurred, (iii) deliver to Owner, upon request by Owner, an opinion of Customer's counsel (addressed to Owner) verifying that the Non-Appropriation Event as set forth in the Termination Notice has occurred, and (iv) pay Owner all sums payable to Owner under the Agreement up to and including the Termination Date.
5. Any provisions in this Rider that are in conflict with any applicable statute, law or rule shall be deemed omitted, modified or altered to the extent required to conform thereto, but the remaining provisions hereof shall remain enforceable as written.

Customer signature	
Signature:	Date:
Print name:	
Title:	

Accepted by Flex Financial, a division of Stryker Sales, LLC	
Signature: <i>Devon Ivy</i>	<small>Electronically signed by: Devon Ivy Reason: I approve this document Date: Mar 11, 2022 14:58 EST</small> Date: 11-Mar-2022
Print name: Devon Ivy	
Title: Controller	

# CITYOFSARATOGASPRINGS-SFCSA







## 2.18.2022 MB

Final Audit Report

2022-03-11

Created:	2022-03-11
By:	Megan Bernard (megan.bernard@stryker.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAW9y7PLsqWAQxQZgOWkMGAchVObZP77G

## "CITYOFSARATOGASPRINGS-SFCSA 2.18.2022 MB" History

-  Document created by Megan Bernard (megan.bernard@stryker.com)  
2022-03-11 - 6:24:53 PM GMT- IP address: 64.136.252.163
-  Document emailed to Devon Ivy (devon.ivy@stryker.com) for signature  
2022-03-11 - 6:26:21 PM GMT
-  Email viewed by Devon Ivy (devon.ivy@stryker.com)  
2022-03-11 - 7:56:57 PM GMT- IP address: 104.47.56.254
-  Devon Ivy (devon.ivy@stryker.com) verified identity with Adobe Sign authentication  
2022-03-11 - 7:58:18 PM GMT
-  Document e-signed by Devon Ivy (devon.ivy@stryker.com)  
Signature Date: 2022-03-11 - 7:58:18 PM GMT - Time Source: server- IP address: 64.136.252.163
-  Agreement completed.  
2022-03-11 - 7:58:18 PM GMT

**Approval Date**

















