

CITY OF SARATOGA SPRINGS

City Council Meeting



April 19, 2022

City Hall - Music Hall, 3rd Floor

: P.H. - Civilian Review Board
: P.H. - Community Development
Block Grant Recommendations
: P.H. - Possible Amendments to
Unified Development Ordinance (UDO)
: P.H. - Sister City Relationship with
Chekhov Russia
: P.H. - Traffic Control - Caroline
Street
06:30 PM P.H. - Weibel Avenue PUD
Amendment

 [Print](#)

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATION(S):

1. Mostly Modern Music Festival
2. Clear Gov - Budget Transparency Portal on the City Web

EXECUTIVE SESSION:

CONSENT AGENDA

1. Approval of 1/31/22 Pre-Agenda Meeting Minutes
2. Approval of 2/1/2022 City Council Meeting Minutes
3. Approval of 2/28/2022 Pre-Agenda Meeting Minutes
4. Approval of 2/28/2022 Pre-Agenda Meeting Transcript
5. Approval of 3/14/2022 Pre-Agenda Meeting Minutes
6. Approval of 3/14/2022 Pre-Agenda Meeting Transcript
7. Approve Budget Transfers - Insurance
8. Approve Budget Transfers - Regular
9. Approve Budget Amendments - Regular (Increases)

10. Approve Payroll 04/08/22 \$637,969.07
 11. Approve Payroll 04/15/22 \$397,910.11
 12. Approve Mid-Warrant - 2021, 21MWAPR1 \$808,075.53
 13. Approve Warrant - 2022, 22APR2 \$601,441.06
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MAYOR'S DEPARTMENT

1. Discussion and Vote: Resolution: In Memoriam Anthony J. "Skip" Scirocco 1948-2022
 2. Discussion and Vote: Resolution Naming the Music Hall the Anthony J. Scirocco Music Hall
 3. Discussion and Vote: Resolution Creating Commissioner of Public Works Search Committee
 4. Discussion and Vote: Resolution re Interim DPW Agendas
 5. Discussion and Vote: Resolution - City Attorney
 6. Discussion and Vote: Resolution Requesting State Legislation to Expand Residency Requirement for City Attorney
 7. Set Public Hearing: UDO Amendment 1 - Remove Uses from Greenbelt
 8. Set Public Hearing: UDO Amendment 2 - Land Use Boards Criteria for Greenbelt
 9. Set Public Hearing: UDO Amendment 3 - Enhance Stream and Wetland Protections
 10. Set Public Hearing: UDO Amendment 4 - Amend Land Disturbance Activity Permit
 11. Discussion and Vote: Resolution in Support of NYS Crash Victims Rights & Safety Act
 12. Discussion and Vote: Accept Donation of File Cabinets from Law Office of Ronald J. Kim, PC
 13. Discussion and Vote: Approval to Adopt Citizen Advisory Committee Recommendations 2022 CDBG Funding
 14. Discussion and Vote: Accept \$10,000 donation from Saratoga County Children's Committee
 15. Discussion and Vote: Accept \$5,500 donation from Stewarts Holiday Match
 16. Discussion and Vote: Accept \$2,000 donation from George and Martha Parker
 17. Discussion and Vote: Accept \$1,000 donation from the Rotary Club of Saratoga Springs
 18. Discussion and Vote: Authorization for Mayor to Sign the 2022 State of New York Department of Health Renewal Application for a Permit to Operate Camp Saradac
 19. Discussion and Vote: Approval of 2022 Camp Saradac Trips and Programs
 20. Discussion and Vote: Authorization for Mayor to Sign the Saratoga Spa State Park Bus Permit Application
 21. Discussion and Vote: Authorization for Mayor to Sign the It's Climb Time, LLC Service Agreement
 22. Discussion and Vote: Authorization for the Mayor to sign NYS DOH renewal for Concession Stand
 23. Discussion and Vote: Authorize the Mayor to sign the Pitney Meadows Community Farm Facilities Use Agreement
 24. Discussion and Vote: Authorization for Mayor to Sign the School & Group Running Practice and Training Permit Application
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ACCOUNTS DEPARTMENT

1. Announcement: Earth Day
 2. Announcement: Treetoga Event with Sustainable Saratoga
 3. Announcement: Grievance Class is May 10, 2022 and Grievance Day is May 24, 2022
 4. Award of Bid: Bid Extension of Laboratory Services to Pace Analytical Services, LLC formerly Known as CNA Environmental
 5. Set Public Hearing: Amend City Code Re: Alcohol Sales and Use
 6. Update: COVID and Planned City Activities
-

FINANCE DEPARTMENT

1. Update: Participatory Budgeting
 2. Update: City Finances
 3. Authorization for Mayor to Sign Agreement with Quadient for Postage Machine and Service
 4. Discussion and Vote: Authorization for Mayor to Sign No Cost Extensions Addendum 2 to Civics Plus Agreements for City Web services.
 5. Budget Transfers - Payroll
 6. Discussion and Vote: Budget Transfers - Contingency
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PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Agreement with Greenridge Cemetery
 2. Proclamation: City of Saratoga Springs Arbor Week
 3. Discussion and Vote: Sustainable Saratoga Tree Donation
 4. Announcement: Milling and Paving Schedule
 5. Discussion and Vote: 2021-2022 MS4 Annual Report
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PUBLIC SAFETY DEPARTMENT

1. Announcement: Draft ordinance on the Civilian Review Board
 2. Discussion and Vote: Authorization for Mayor to sign contract with Empire Ambulance
 3. Discussion and Vote: Caroline Street School traffic safety ordinance
 4. Discussion and Vote: Authorization for Mayor to sign Affiliation Agreement with SUNY Cobleskill
 5. Discussion and Vote: Authorization for Mayor to sign contract with DeNooyer Chevrolet
 6. Discussion and Vote: Authorization for Mayor to sign NYSDOH Application for Approval of Plans for Public Water Supply Improvement and Application for Backflow Prevention Devices.
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SUPERVISORS

1. Matt Veitch
 1. Saratoga County live-streaming meetings and Technology upgrades
 2. Saratoga County Facilities Study
 3. Saratoga Casino Hotel Foundation
 4. Remembering Commissioner Scirocco
 2. Tara N. Gaston
 1. COVID-19 Update
 2. April Board of Supervisors Meeting
-

ADJOURN



Contact: Ashley Liebre
Director of Communications
203-561-5386
communications@mostlymodern.com
www.mostlymodernfestival.org

**MOSTLY MODERN FESTIVAL,
ROBERT PATERSON, ARTISTIC DIRECTOR –
A MUSIC FESTIVAL CELEBRATING CONTEMPORARY CLASSICAL MUSIC
–
JUNE 8-24, 2022, IN SARATOGA SPRINGS, NEW YORK**

**TWELVE CONCERTS BY FESTIVAL & GUEST ENSEMBLES, AND THE MOSTLY
MODERN FESTIVAL INSTITUTE FOR PERFORMERS, CONDUCTORS AND
COMPOSERS**

- **Conductors:** JoAnn Falletta of the Buffalo Philharmonic Orchestra, Peter Bay of the Austin Symphony Orchestra, and Scott Terrell (Philadelphia Orchestra, *Cover*)
- **Ensembles:** American Modern Ensemble, Exponential Ensemble, American Modern Orchestra, Atlantic Brass Quintet, and the Neave Trio
- **Highlighted Composers:** Einojuhani Rautavaara, Samuel Barber, Leonard Bernstein, Christopher Rouse, Aaron Copland, and Robert Paterson
- **Orchestral Soloists:** Yifei Xu (Piano), Ju Hyeon Han (Soprano), Henrik Heide (Flute), and Wilson Poffenburger (Saxophone)
- **Mostly Modern Festival Institute Includes 150 Student Instrumentalists, Singers, Composers, and Conductors and 50 Pro-Artist Faculty**

“Increasingly today, new music can be a gateway to old music.”

– Robert Paterson, Composer & MMF Co-Founder



*Victoria & Robert Paterson (Credit: Lisa-Marie Mazzucco)
JoAnn Falletta (Credit: American Academy of Arts & Sciences)*

Mostly Modern Festival (MMF) returns to Saratoga Springs after two years of COVID-19 pandemic delays from June 8-24, 2022, at the Arthur Zankel Music Center on the campus of Skidmore College. Founded by husband and wife team, composer **Robert Paterson** and violinist **Victoria Paterson**, the music festival emphasizes contemporary classical music while revisiting standard repertoire from the 20th century.

There are twelve orchestral, vocal, and chamber concerts by festival and guest ensembles of mostly new music. The festival also hosts the **Mostly Modern Festival Institute**, a three-week intensive with a distinguished 50-member faculty, for up to 150 composers, instrumentalists, vocalists, and conductors.

“Victoria and I wanted to create a contemporary music focus in the context of the glorious summer festival experience that is such a classical music tradition,” said Robert Paterson, MMF Artistic Director. “Having five composers on the faculty and thirty composition students, who will have the opportunity to have their works performed, flips the emphasis of most programming models instead to favor the new, and flavor with the old as it relates to the new. We are finding that increasingly today, new music can be the gateway to old music.”

Ensembles, Composers, Artists, and Lecturers

The festival’s ensembles-in-residence are the **American Modern Ensemble** – the acclaimed group founded by Robert and Victoria Paterson in 2005 – along with the **American Modern Orchestra** - comprising the Institute’s participants and faculty. Guest ensembles are **Exponential Ensemble**, **Atlantic Brass Quintet**, and the **Neave Trio**.

Featured conductors are **Peter Bay**, **Scott Terrell**, and **JoAnn Falletta**.

Highlighted composers are **Einojuhani Rautavaara**, **Samuel Barber**, **Leonard Bernstein**, **Christopher Rouse**, **Aaron Copland**, and **Robert Paterson** who will also be the composition program coordinator.

Mostly Modern Festival Concerts

Twelve public concerts will be held in Skidmore’s Arthur Zankel Music Center (with one noted exception):

Wednesday, June 8:	Mostly Modern Kickoff Event at Caffè Luna, Saratoga Springs, NY
Thursday, June 9:	Exponential Ensemble
Friday, June 10:	American Modern Ensemble
Saturday, June 11:	New Classics: An Evening of Modern Song
Sunday, June 12:	American Modern Orchestra with Peter Bay, Conductor
Thursday, June 16:	Atlantic Brass Quintet
Friday, June 17:	American Modern Ensemble
Saturday, June 18:	The Companion & Mostly Modern Arias

Sunday, June 19: American Modern Orchestra with Scott Terrell, Conductor
Wednesday, June 22: Neave Trio
Thursday, June 23: An Evening of Songs and Arias
Friday, June 24: Season Finale of American Modern Orchestra with JoAnn Falletta, Conductor

Audiences can expect groundbreaking **world premieres** every night written by innovative composers.

General Admission - \$20

Group 8 or more - \$15 each

Students - \$10

Skidmore Alumni - \$15

A **Mostly Modern Festival “Season Pass” for \$175** includes admission to all performances and attendance to dress rehearsals at the Arthur Zankel Music Center.

For concert and ticket details, visit www.mostlymodernfestival.org/concerts.

Mostly Modern Institute at MMF

Mostly Modern Institute at MMF is an immersive experience: participants perform side-by-side with faculty in a learning atmosphere inside and outside rehearsal. The **Mostly Modern Institute** is a place to explore & network with faculty and participants, and create new opportunities, outside normative career-paths of traditional-orchestral/teaching-training and find work that fits one’s passion, with new and exciting music-making.

Participants are put in the driver seat in a collaborative effort to program, rehearse, and perform 20th & 21st Century repertoire. All thirty composers at the festival (students and faculty) will receive a performance of their work, and up to 15 composers will be eligible to receive an orchestral reading with AMO and mentored by the MMF composition faculty. Up to two composers will be selected by the conducting and composition faculty to receive a performance with AMO.

Participants enhance their skill set through **entrepreneurial courses, lessons, and lectures** given by the nation’s leading pro-artists.

A **concerto competition** will be held for the Institute’s student musicians, and the **winner will perform a 20th or 21st century concerto with AMO** in the 2023 festival.

MMF offers the unique opportunity of having all public performances professionally videotaped as a service to the Institute’s students to be utilized for archival and promotional purposes.

Fellowships, scholarships and internships are available for Institute students. **Mostly Modern Institute** welcomes attendees 18 years or older and all stages of their careers.

About the MMF Directors

Robert Paterson (Artistic Director) writes music that is acclaimed for its elegance, wit, structural integrity, and a wonderful sense of color. Paterson was named *Composer of The Year* in 2011 by the Classical Recording Foundation at Carnegie's Weill Hall. Paterson's opera, *Three Way* won the Grammy® for *Best Producer of the Year* and his music has been consistently given "Best of the Year" picks on National Public Radio, as well as many broadcasts of his orchestral piece, *Dark Mountains* on Performance Today. *Three Way* premiered with the Nashville Opera in 2017, and then went onto great success at the Brooklyn Academy of Music. His music has been performed by Musica Sacra, the Buffalo Philharmonic, Louisville Orchestra, Minnesota Orchestra, Austin Symphony, Vermont Symphony, Delaware Symphony, and many more. Paterson gives master classes, including at the Curtis Institute of Music, Aspen Music Festival, New York University, and the Cleveland Institute of Music. Paterson is the Artistic Director & house composer for Mostly Modern Projects, and resides in NYC with his wife, Victoria, and their son, Dylan. www.robertpaterson.com.

Victoria Paterson (Executive Director) is a violinist in New York City equally comfortable with classical, healing arts, and popular music. She performs everywhere from *Carnegie Hall*, *Birdland*, and *Madison Square Garden*, to *Late Night with Seth Meyers* to *The Today Show*. Executive Director of Mostly Modern Projects, Victoria contracts for opera companies including her favorite, *On Site Opera*. She spans a 20-year career on Broadway, including full time chairs at *My Fair Lady*, *Sunset Boulevard*, *West Side Story*, *The Addams Family*, and *Heathers*. Her favorite outreach is with *Sing For Hope* and *Music That Heals*, where she performs in hospitals, vaccination & cancer centers, hospice & retirement homes, and public spaces all around New York City and upstate New York. In 2020, Victoria launched *Mostly Modern Pops*, and *Music & Medicine*, brand new divisions of Mostly Modern Projects. www.victoriapaterson.com.



January 31, 2022

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting

474 Broadway

9:00 AM

(via zoom)

PRESENT: Ron Kim, Mayor
Minita Sanghvi, Commissioner of Finance
Dillon Moran, Commissioner of Accounts
Jim Montagnino, Commissioner of DPS

STAFF PRESENT: Angela Rella, Deputy Mayor
Heather Crocker, Deputy Commissioner, Finance
Stacy Connors, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, DPW
Jason Tetu, Deputy Commissioner, DPS

EXCUSED: Anthony Scirocco, Commissioner of DPW

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kim called the meeting to order at 9:00 a.m.

PUBLIC HEARING

1. Saratoga Downtown Connector – No comment.
2. Civilian Review Board – No comment.
3. Weibel Avenue PUD Amendment – Commissioner Moran stated he hasn't been able to obtain why this item remains open.

EXECUTIVE SESSION:

1. Discussions regarding proposed, pending or current litigation: Lombardo vs. City of Saratoga Springs
2. Discussions regarding proposed, pending or current litigation: Allergan New York Statewide Opioid Litigation

CONSENT AGENDA

1. Approval of 1/18/2022 City Council Meeting Minutes
2. Approval of 1/18/2022 Pre-Agenda Meeting Minutes
3. Approval of 1/18/2022 Pre-Agenda Meeting Transcript
4. Approve Resolution for Use of Insurance Reserve #3
5. Approve Budget Amendments – Insurance Reserve #3
6. Approve Budget Amendments – Regular
7. Approve Payroll 1/21/22 \$401,785.21
8. Approve Payroll 1/28/22 \$1,052,510.39
9. Approve Mid-Warrant – 2021 21MWDEC9 \$30,874.93
10. Approve Warrant – 2021 21DEC5 \$103,054.93

11. Approve Warrant – 2022 22MWJAN2 \$1,132.38
12. Approve Warrant – 2022 22JAN3 \$260,895.00
13. Approve Warrant – 2022 22FEB1 \$174,277.45

No comments.

MAYOR'S DEPARTMENT

Announcement: Saratoga High School Girls Cross Country Team

No comments.

Discussion and Vote: Revocable License for Use of City of Saratoga Springs Fields (Field User Agreements) Templates

Deputy Mayor Rella advised the Recreation Center uses this to rent out their fields.

Discussion and Vote: Revocable License for Use of City of Saratoga Springs Ice Rinks (Ice Rink User Agreements) Templates

Deputy Mayor Rella advised the Recreation Center uses to rent the ice rinks.

Commissioner Moran asked if there any update regarding the hiring of a city attorney.

Commissioner Sanghvi stated she too would like to know so they can answer people.

Deputy Mayor Rella stated they are collecting applications.

Mayor Kim stated they will probably be interviewing this week. We are feeling the heat because of the comments from Judge Wait.

ACCOUNTS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with GAR Associates

Commissioner Moran stated there is a substantial backlog of updating the assessment rolls. The assistant assessor is reviewing the files that will give the City the most benefit in return and send those to the vendor first. There are thousands of files to review.

Appointment: Commissioner of Deeds for Police Officers

No comments.

Set Public Hearing: Extension of Outdoor Dining

Commissioner Moran stated they will be extending outdoor dining to November 1, 2024.

Announcement: Office Hours for the Commissioner of Accounts

No comments.

Announcement: COVID and Planned City Activities

Commissioner Moran stated he will talk about distribution activity and work being done.

Announcement: RFQ for Assessment Services

Commissioner Moran pulled this item from the agenda.

Discussion and Vote: Approval of Update to Purchasing Policy and Procedure

Commissioner Moran stated we now have a City issued credit card and now have an official policy.

Discussion and Vote: Approval of Stage Door Hospitality, LLC Waiver Request of 30 Day Notice Period with the New York State Liquor Authority

Commissioner Moran advised he sent an e-mail over the weekend. These come in periodically. Businesses that are opening up and looking for a liquor license sometimes ask to have the waiting period waived. If it is a 5 – 0 vote it passes, if not the request is declined.

Discussion and Vote: Approval of Roosevelt Bar & Grill Waiver Request of 30 Day Notice Period with the New York State Liquor Authority

Commissioner Moran stated this is the same as above.

FINANCE DEPARTMENT

Public Forum: City of Saratoga Springs Finance – 02/07/22 at 5:30 p.m. (via Zoom)

Commissioner Sanghvi stated this is to talk about finances with the general public. The link will be available in the minutes and City agenda.

Update: Finance Department

No comments.

Discussion and Vote: 2022 Bond Resolution

No comments.

Discussion and Vote: Annual Tax Resolution

Commissioner Sanghvi stated this confirms County and City tax rates.

Discussion and Vote: Use of Assignment for COVID Safety Precautions for City Hall Personnel

Commissioner Sanghvi stated we do not get any masks or tests for City Hall employees from the County.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Mayor Kim stated they should have an official policy regarding posting information on Facebook.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with Dehns for Horticulture Supplies

Deputy Mayor Rella read Commissioner Scirocco's agenda.

Discussion and Vote: Authorization for Mayor to Sign Contract with Warren Tire for Tires, Tubes and Services

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Schindler Elevator Corporation for Elevator Maintenance and Repair

No comments.

Discussion and Vote: Authorization for Mayor to Sign Addendum #2 with CPL Engineering to Provide Professional Services for the Water Treatment Plant Intake Valve

No comments.

Discussion and Vote: Approval to Issue 2021 Purchase Order in the Amount of \$17,734.96 to Rotary Lift in 2022 Using Funds From 2021

No comments.

Discussion and Vote: Approval to Pay Invoice #0518504-IN to Mahoney Notify Plus in the Amount of \$4,971.00

No comments.

Discussion and Vote: Accept Donation from Mary Sutton for Memorial Bench in the Amount of \$1,500.00

No comments.

PUBLIC SAFETY DEPARTMENT

Authorization for Mayor to Sign Addendum One with Therapeutic Horses of Saratoga

No comments.

Appointment: City Health Officer

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Art Breault / EMS Concepts for Training in the Fire Department

No comments.

Discussion and Vote: Authorization for Mayor to Sign Voucher from Saratoga County STOP DWI for 2021 Payment

No comments.

Appointment: Infrastructure Committee

Commissioner Montagnino stated he will be appointing Carol Obloy.

Commissioner Montagnino added an item to his agenda: Announcement: Formal Policy by PD when Petty Offense Committed.

SUPERVISORS

Deputy Mayor Rella advised as done previously, the supervisors will present their agendas first.

Matthew Veitch

1. Saratoga County Capital Resource Corporation
2. Buildings & Ground Committee
3. NYRA Local Advisory Board
4. National Association of Counties Conference

Tara

1. COVID-19 Update
2. National Association of Counties Conference
3. Public Hearing: Board of Supervisors Composition

ADJOURN

Mayor Kim adjourned the meeting at 9:34 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:



February 01, 2022

CITY OF SARATOGA SPRINGS
City Council Meeting
474 Broadway
7:00 PM

P.H. – 6:20 PM – Saratoga Downtown
Connector

P.H. – 6:30 PM – Civilian Review Board

P.H. – 6:50 PM – Weibel Avenue PUD
Amendment

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

EXECUTIVE SESSION

1. Discussions regarding proposed, pending, or current litigation: Lombardo v. City of Saratoga Springs
2. Discussions regarding proposed, pending, or current litigation: Allergan New York Statewide Opioid Litigation

CONSENT AGENDA

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MAYOR'S DEPARTMENT

1. Announcement: Saratoga High School Girls Cross Country Team
2. Discussion and Vote: Revocable License for Use of City of Saratoga Springs Fields (Field User Agreements) Templates
3. Discussion and Vote: Revocable License for Use of City of Saratoga Springs Ice Rinks (Ice Rink User Agreements)

ACCOUNTS DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Contract with GAR Associates
2. Appointment: Commissioner of Deeds for Police Officers
3. Set Public Hearing: Extension of Outdoor Dining
4. Announcement: Office Hours for the Commissioner of Accounts
5. Announcement: COVID and Planned City Activities
6. Discussion and Vote: Approval of Update to Purchasing Policy and Procedure
7. Discussion and Vote: Approval of Stage Door Hospitality, LLC Waiver Request of 30 Day Notice Period with the New York State Liquor Authority
8. Discussion and Vote: Approval of Roosevelt Bar & Grill Waiver Request of 30 Day Notice Period with the New York State Liquor Authority

FINANCE DEPARTMENT

1. Public Forum: City of Saratoga Springs Finance – 2/7/22 at 5:30 PM (via Zoom)
2. Update: Finance Department
3. Discussion and Vote: 2022 Bond Resolution
4. Discussion and Vote: Annual Tax Resolution
5. Discussion and Vote: Use of Assignment for COVID Safety Precautions for City Hall Personnel
6. Discussion and Vote: Budget Amendments – COVID Masks for City Hall Personnel
7. Discussion and Vote: Budget Transfers – Payroll

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Contract with Dehns for Horticulture Supplies
2. Discussion and Vote: Authorization for Mayor to Sign Contract with Warren Tire for Tires, Tubes, and Service
3. Discussion and Vote: Authorization for Mayor to Sign Contract with Schindler Elevator Corporation for Elevator Maintenance and Repair
4. Discussion and Vote: Authorization for Mayor to Sign Addendum #2 with CPL Engineering to Provide Professional Services for the Water Treatment Plant Intake Valve
5. Discussion and Vote: Approval to Issue 2021 Purchase Order in the Amount of \$17,734.96 to Rotary Lift in 2022 Using Funds from 2021
6. Discussion and Vote: Approval to Pay Invoice #0518504-IN to Mahoney Notify Plus in the Amount of \$4,971.00
7. Discussion and Vote: Accept Donation from Mary Sutton for Memorial Bench in the Amount of \$1,500.00

PUBLIC SAFETY DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Addendum One with Therapeutic Horses of Saratoga
2. Appointment: City Health Officer
3. Discussion and Vote: Authorization for Mayor to Sign Contract with Art Breault/EMS Concepts for Training in the Fire Department
4. Discussion and Vote: Approval to Pay Voucher from Saratoga County STOP DWI for 2021 Payment in the Amount of \$5,500
5. Appointment: Infrastructure Committee
6. Announcement: Pursuant to Saratoga Springs City Charter §6.1 a Policy for the Saratoga Springs Police Department Regarding Issuance of Criminal Summons Shall be Effective 2/1/2022

SUPERVISORS

Matt Veitch

1. Saratoga County Capital Resource Corporation City Council Pre-Agenda Meeting February 1, 2022
Page 3 of 15
2. Buildings & Grounds Committee
3. NYRA Local Advisory Board
4. National Association of Counties Conference

Tara Gaston

1. COVID-19 Update
2. National Association of Counties Conference
3. Public Hearing: Board of Supervisors Composition

ADJOURN

DRAFT



February 01, 2022

CITY OF SARATOGA SPRINGS
City Council Meeting
474 Broadway
7:00 PM

PRESENT:

Ron Kim, Mayor
Minita Sanghvi, Commissioner of Finance
Dillon Moran, Commissioner of Accounts
Jim Montagnino, Commissioner of DPS

STAFF PRESENT:

Angela Rella, Deputy Mayor
Heather Crocker, Deputy Commissioner, Finance
Stacy Connors, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, DPW
Jason Tetu, Deputy Commissioner, DPS

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

EXCUSED:

Anthony Scirocco, Commissioner of DPW

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARING

Saratoga Downtown Connector

Mayor Kim opened the public comment period at 6:25 p.m.

Tina Carton stated the City has completed the final engineering plan for the Greenbelt Downtown Connector. The new trail will start at the corner of Lake Avenue, run along High Rock Ave., extending up Excelsior Ave. and terminate at the Route 50 bridge over I-87 at Northway Exit 15. The intersection of High Rock and Excelsior is going to be updated: it will be completing any missing sidewalk links on the south side of High Rock and Excelsior Avenues. Construction is anticipated to begin summer 2022. All information is on the City's website located under the greenbelt trail page.

Ed Lindner of Saratoga Springs stated he is the advocacy chair of Bikatoga. They refurbished 390 bikes last year. He is also the spokesperson for the Saratoga Safe Cycling Coalition. Their members support the Downtown Connector. Making Saratoga a bike friendly city is good for tourism and business.

Mayor Kim concluded the public hearing at 6:30 p.m. and left it open.

Civilian Review Board

Mayor Kim opened the public comment period at 6:30 p.m.

Mayor Kim stated Commissioner Montagnino set a public hearing for this evening.

Commissioner Montagnino stated his proposal at this point consists of the Task Force's proposal (appendix G). He has a number of concerns that he would like public input including how the screening of applicants would be done; should mediation be at the request of the complainant or should it be mandatory; and in the event of no resolution of grievance at the mediation stage should the Civilian Review Board have leeway that if an individual is not represented by counsel. The Civilian Review Board should be able to ask to make inquiries of witnesses or the complainant similar to a legislative hearing. The CRB is allowed to create their own policies and procedures.

Samira Sangare of Halfmoon stated she would like to see the CRB have independent investigatory power. Sangare states that people who have been incarcerated should be on the board, as they would have been affected and know a lot more due to having run-ins with the police. She feels the age limit should be changed to 18-24 instead of 18-30. Sangare does not feel mediation should be mandatory.

Angela Kaufman of Stolen Land stated she agrees with everything Sangare. Kaufman expressed concerns of the timing of filing a report, and appreciates this being looked at again. Anyone who could be involved with a police officer should be on this board.

Ed Lindner of Saratoga Springs stated he is in favor of creating a Civilian Review Board. It must be fair. This should be a starting point and build on it. There should be a procedure to dismiss a frivolous complaint.

John Schroeder stated he would remove mandatory remediation and would not require the standard rules of evidence. Schroeder stated that CRB needs an adequate budget and subpoena power.

Chandler Hickenbottom of Ballston Spa stated she is speaking for her brother who could not be here tonight. She asked the Council to make the changes necessary and implement the CRB. Hickenbottom asked Council members to continue to uphold everything they said during their campaigns, as they will be watching every move. Hickenbottom asked the Council to support Saratoga Black Lives Matters in getting the charges dropped with the DA.

Jane Weihe of Saratoga Springs appreciates thoughtful reflections by Commissioner Montagnino and stated if the public knew ahead of time of Commissioner Montagnino's specific issues then the public could respond better.

Mayor Kim concluded the public hearing at 6:49 p.m. and left it open.

Weibel Avenue PUD

Mayor Kim opened the public comment period at 6:53 p.m.

Commissioner Moran advised he will make this an action item on his part to find out the applicant's intention with this.

No one spoke.

Mayor Kim concluded the public hearing at 6:54 p.m. and left it open.

CALL TO ORDER

Mayor Kim called the meeting to order at 7:00 p.m.

PUBLIC COMMENT

Mayor Kim advised there are new rules to public comment. People have 2 minutes to use or lose it. Kim makes three suggestions: we are a community, be kind, and be factual. The Council members may respond if they choose. He will also be starting a question period at the end of the City Council meeting. The public must register to present their questions.

Mayor Kim opened the public comment period at 7:01 p.m.

Alexis Brown of Saratoga Springs stated there was an article in the Times Union stating the Saratoga Police Department had a written plan depicting the BLM protest on July 14, 2021, as violent. The language used by the Police Department stating BLM were holding civil disturbance plans and organizing people for civil disobedience. BLM teaches people how to protest respectfully, peacefully, and tell them not to bring weapons.

Commissioner Montagnino stated the Office of the Attorney General is investigating that incident and others related to it. The Department of Public Safety are cooperating fully and providing all the information requested by the Attorney General's Office.

Nora Brennan of Saratoga Springs stated it is not appropriate to allow people to stay here with masks off, and please enforce mask wearing. Chief Crooks is accountable for his team and he needs to go. He is not appropriately being held responsible.

Jane Weihe of Saratoga Springs stated that as a democrat she was dismayed that the Open Meeting Law was broken when the four Democrats on the Council voted to go into executive session without addressing the reason. Weihe read a laundry list of what could be addressed. Mayor Kim also got the approval of his Democratic colleagues to violate the City Charter Section E, Title 3 regarding the submission of the State of the City Message on or before the first regularly scheduled Council meeting in February of each year. Weihe hoped these problems will be remedied.

Sam Brewer of Saratoga Springs stated a prior speaker spoke about people being in the meeting chambers with no mask. Brewer advised the Council to decide whether it was going to be enforce the mask rules.

Bubbles of Down Range Motorcycle Club, Saratoga Springs, pointed at BLM representatives and stated he is tired of listening to people who don't live in the City and directing what is going to happen in the City. Bubbles stated they have no right to dictate what happens in the City. They are not voters, not taxpayers, and they are "nothing". He would like to know which ones actually spend money here; they don't. All they do is come here, create chaos and block City streets. His wife and he rode their motorcycles through the City and were stopped by the protesters and harassed. ["We were asked to please turn our music down – it was inciting them. Please can you leave it's inciting them."] That's what the cops said. Bubbles declares that he will be at every Council meeting.

Supervisor Gaston asked Commissioner Montagnino that a uniformed officer be called to remove those who are not following public health guidelines.

Commissioner Moran and Commissioner Sanghvi agreed.

Chandler Hickenbottom stated she is confused about how the people who are not wearing their masks properly are in the room. Hickenbottom questions whether it is because of their white privilege? The fact Bubbles get this many warnings shows their white privilege. Hickenbottom states she doesn't have the privilege to be white, to be a man, and to go through life knowing you don't have anything to worry about. Every day she wakes up, she has to worry.

Mayor Kim closed the public comment period at 7:15 p.m.

Commissioner Sanghvi stated as a woman of color she too wakes up and does not have the same white privilege. She requested a police officer be at Council meetings, so such incidents in the future can be handled right away.

Samira Sangare stated Down Rangers say they attend Council meetings, because they are scared of us. A BLM representative states Down Range says BLM representative scare her (pointing to the Secretary to the Council).

Mayor Kim stated the Council will take Commissioner Sanghvi's recommendation under consideration and discuss among themselves.

EXECUTIVE SESSION

Commissioner Montagnino moved and Commissioner Sanghvi seconded to enter into executive session for discussion regarding pending litigation in the matter entitled Lombardo v. City of Saratoga Springs and the second matter is pending litigation in the matter entitled Allegan New York State Opioid Litigation at 7:17 p.m.

Ayes – All

Council returned at 7:36 p.m.

Commissioner Moran moved and Commissioner Montagnino seconded to add a discussion and vote to the mayor's agenda to approve the settlement of litigation in the Lombardo v. the City of Saratoga Springs. (22-054)

Ayes – All

Commissioner Sanghvi moved and Commissioner Montagnino seconded to add a discussion and vote to the mayor's agenda to approve the settlement in the action entitled Allergan New York Opioid Litigation. (22-055)

Ayes – All

SUPERVISORS

Matthew Veitch

Saratoga County Capital Resource Corporation

Supervisor Veitch reported this is a local development corporation created by the County Board of Supervisors. The corporation provides tax exempt, low interest financing for not-for-profit and other organizations. The Board is appointed by the Board of Supervisors. Veitch was voted as the chair of the Capital Resource Corporation. They provided not-for-profit grants during COVID.

Buildings & Grounds Committee

Supervisor Veitch reported they are going to work on a facilities study at the County. They are looking at the best course of action for the county moving forward given the growth of the County. They are also going to work on the Saratoga County Airport. This Committee also took on the work as the IT Committee. They will be working on their boardroom to livestream meetings and have tablets on supervisor's desks. They will also work to improve the County's website.

NYRA Local Advisory Board

Supervisor Veitch reported there is a meeting scheduled tomorrow with NYRA. They will be providing updates on improvements to the grounds.

National Association of Supervisors Conference

Supervisor Veitch reported he will not be attending the conference in person this year but will be attending via teleconference.

Tara Gaston

COVID-19 Update

Supervisor Gaston reported the numbers are decreasing including hospitalizations. The rolling positivity rate is 9.3%. When the rate remains high, we have a higher rate of an outbreak. The rates of boosters and first vaccines continue to increase. We have had 300 county residents lose their lives to COVID. The dashboard is being updated every Tuesday and Thursday.

National Association of Counties Conference

Supervisor Gaston reported she will be attending the conference in person.

Public Hearing: Board of Supervisors Composition

Supervisor Gaston reported on February 9th there will be a public hearing to move the population level required for a supervisor at the Board to 27,500. Currently it is at 25,000. She will be voting against this. Supervisor Gaston reported the County's COVID-19 non-profit COVID fund grant program opens today.

CONSENT AGENDA

Commissioner Moran moved and Commissioner Montagnino seconded to approve the consent agenda as listed.

1. Approval of 1/18/2022 City Council Meeting Minutes
2. Approval of 1/18/2022 Pre-Agenda Meeting Minutes
3. Approval of 1/18/2022 Pre-Agenda Meeting Transcript
4. Budget Amendments- Insurance Reserve #3
5. Approve Resolution for Use of Insurance Reserve #3
6. Approve Budget Amendments – Regular
7. Approve Budget Transfers – Regular
8. Approve Payroll 1/21/2022 \$401,785.21
9. Approve Payroll 1/28/2022 \$1,052,510.39
10. Approve Mid-Warrant – 2021 21MWDEC9 \$30,874.93
11. Approve Warrant – 2021 21DEC5 \$103,054.93
12. Approve Mid-Warrant – 2022 22MWJAN2 \$1,132.38
13. Approve Mid-Warrant – 2022 22MWJAN3 \$260,895.00
14. Approve Warrant – 2022 22FEB1 \$174,277.45

Ayes – All

MAYOR'S DEPARTMENT

Announcement: Saratoga High School Girls Cross Country Team

Mayor Kim introduced the Saratoga High School Girls Cross Country Team, and recognizes the team's excellence. They are #1 in the nation.

Discussion and Vote: Revocable License for Use of City of Saratoga Springs Fields (Field User Agreements) Templates (22-030)

Mayor Kim advised this template agreement is for the use of the fields.

Mayor Kim moved and Commissioner Moran seconded to approve the revocable license template for the Saratoga Springs fields.

Ayes – All

Discussion and Vote: Revocable License for Use of City of Saratoga Springs Ice Rinks (Ice Rink User Agreements) Templates (22-031)

Mayor Kim advised this template agreement is for the use of the ice rinks.

Mayor Kim moved and Commissioner Moran seconded to approve the revocable license for the Saratoga Springs city ice rinks.

Ayes – All

Discussion and Vote: Approve the Settlement of Litigation in the Lombardo v. the City of Saratoga Springs (22-032)

Mayor Kim moved and Commissioner Moran seconded to authorize the mayor to execute a settlement agreement which allows a release of records in redact form as per the litigation in Lombardo v. City of Saratoga Springs.

Ayes – All

Discussion and Vote: Approve the Settlement in the Action Entitled Allergan New York Opioid Litigation (22-033)

Mayor Kim moved and Commissioner Sanghvi seconded to authorize the mayor to execute a settlement agreement in the pending litigation re: Allegan New York State Opioid Allegation.

Ayes – All

ACCOUNTS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with GAR Associates (22-034)

Commissioner Moran advised an RFQ was sent out and only one response was received – GAR Associates. Over 1,000 records need to be updated. The work to get through this exceeds the workforce we have.

Commissioner Moran moved and Commissioner Montagnino seconded to authorize the mayor to sign a contract with GAR Associates in the amount not to exceed \$29,999 as included with the agenda.

Ayes - All

Appointment: Commissioner of Deeds for Police Officers

Commissioner Moran appointed Officer Matthew Zell and Office Kyle Clinton as Commissioners of Deeds.

Set Public Hearing: Extension of Outdoor Dining

Commissioner Moran set a public hearing for the extension of outdoor dining for Tuesday, February 15, 2022 at 6:30 p.m. He also had a working session with license holders.

Announcement: Office Hours for the Commissioner of Accounts

Commissioner Moran announced he has been holding office hours on Saturdays. If anyone would like to meet with him, they can contact his deputy to set up a time and date.

Announcement: COVID and Planned City Activities

Commissioner Moran announced there are legal sides of COVID that have been upset. His goal is to be sure the employees have the tools to come to work and be safe. The next passing out of COVID home tests will be in the east side of town at the BOCES parking lot.

Discussion and Vote: Approval of Update to Purchasing Policy and Procedure (22-035)

Commissioner Moran advised the update to the Purchasing Policy is the addition of a section for a procurement card.

Commissioner Moran moved and Commissioner Montagnino seconded to approve the update to the Purchasing Policy and Procedure Manual to include a section on 'Procurement Card' as included with the agenda.

Ayes – All

Discussion and Vote: Approval of Stage Door Hospitality, LLC Waiver Request of 30 Day Notice Period with the New York State Liquor Authority (22-036)

Commissioner Moran moved and Commissioner Sanghvi seconded to approve the waiver request received from Stage Door Hospitality and request a letter be sent to the applicant and New York State Liquor Authority from the City's Legal Department.

Ayes – All

Discussion and Vote: Approval of Roosevelt Bar & Grill Waiver Request of 30 Day Notice Period with the New York State Liquor Authority (22-037)

Commissioner Moran moved and Commissioner Sanghvi seconded to approve the waiver request received from Roosevelt Bar & Grill and request a letter be sent to the applicant and New York State Liquor Authority from the City's Legal Department.

Ayes – All

Mayor Kim asked if these items can be looked at and have the authority be within the Accounts Department to approve these waivers without bringing it to Council.

Commissioner Moran stated these were sent to the City just as the transition was happening. He is open to how they can turn these around more timely in the future. He will verify if there is anything from the SLA that would prohibit that.

FINANCE DEPARTMENT

Public Forum: City of Saratoga Springs Finance – 2/7/22 at 5:30 PM (via Zoom)

Commissioner Sanghvi announced she is holding a public forum on Monday, February 7, 2022 at 5:30 p.m. via Zoom. The forum is to update the City residents on our finances and budget. The link to register will be in the meeting notes and social media.

Update: Finance Department

Commissioner Sanghvi reported the VLT aid has been retained at the 2022 amounts by Governor Hochul. The State Aid AIM Acts 2022 amounts as well as CHIPs amounts have been increased. All rentals will be subject to sales tax. The mortgage tax for the first quarter (last 3 months of 2021) is running 12% lower than 2020.

Discussion and Vote: 2022 Bond Resolution (22-038)

Commissioner Sanghvi moved and Commissioner Moran seconded to approve the 2022 bond resolution as included with the agenda.

Roll Call:

Commissioner Moran – Aye

Commissioner Sanghvi – Aye

Commissioner Montagnino – Aye

Mayor Kim - Aye

Discussion and Vote: Annual Tax Resolution (22-039)

The annual tax resolution is as follows:

2022 Annual Tax Resolution

February 1, 2022

RESOLVED, that the City of Saratoga Springs, New York on this first day of February, 2022 at 7:00 PM adopt and confirm the 2022 Tax Roll carrying a levy on the inside district of \$11,659,619.20 for the City and \$7,168,663.16 for the County; total Inside District levy \$18,828,282.36. Levy on the Outside District of \$9,648,650.77 for the City and \$5,984,527.20 for the County; total Outside District levy of \$15,633,177.97 making a total tax levy of \$34,461,460.33 and that the Commissioner of Finance be authorized to collect such a levy computed at the following rates per thousand dollars of assessed valuation.

Inside District Rates

City	\$6.4306
County	\$3.944814

Outside District Rates

City	\$6.3727
County	\$3.944814

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the re-levy of the 2020 Utility Tax in the amount of \$517,699.18.

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the 2022 Omitted Tax in the amount of \$8,167.31 for the City and \$5,051.55 for the County; total Omitted Tax of \$13,218.86.

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the 2022 Saratoga Lake Special Improvement Tax for the Saratoga Lake Improvement District in the amount of \$110,437.78

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the 2022 Special Assessment Tax for the Saratoga Springs Special Assessment District in the amount of \$141,351.51

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the 2022 West Ave Special District Tax for the Saratoga Springs West Ave Special District in the amount of \$51,003.03.

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the 2022 Gilbert Rd Water District Tax for the Saratoga Springs Gilbert Rd Water District in the amount of \$17,342.00.

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the 2022 Gilbert Rd II Water District Tax for the Saratoga Springs Gilbert Rd II Water District in the amount of \$3,015.00.

TOTAL 2022 TAX ROLL \$35,315,527.69

Commissioner Sanghvi moved and Commissioner Moran seconded to approve the annual tax resolution as included with the agenda.

Ayes - All

Discussion and Vote: Use of Assignment for COVID Safety Precautions for City Hall Personnel (22-040)

Commissioner Sanghvi advised this assignment was established on Jan. 18, 2022. The City has found the need to budget up to \$8,000 for masks.

Commissioner Sanghvi moved and Commissioner Moran seconded to approve the use of assignment for COVID safety precautions for City Hall personnel in the amount up to \$8,000 for the purchase of masks per the assignment as described with the agenda.

Ayes – All

Discussion and Vote: Budget Amendments – COVID Masks for City Hall Personnel (22-041)

Commissioner Sanghvi moved and Commissioner Moran seconded to approve the budget amendment – COVID masks for City Hall personnel as included with the agenda.

Ayes – All

Discussion and Vote: Budget Transfers – Payroll (22-042)

Commissioner Sanghvi moved and Commissioner Montagnino seconded to approve the budget transfers – payroll as included with the agenda.

Ayes – All

PUBLIC WORKS DEPARTMENT

Mayor Kim presented the Public Works Department agenda in the absence of Commissioner Scirocco.

Discussion and Vote: Authorization for Mayor to Sign Contract with Dehns for Horticulture Supplies (22-043)

Mayor Kim moved and Commissioner Sanghvi seconded for the mayor to sign a contract with Dehns Flowers for horticulture supplies valid until Dec 31, 2022 in the amount not to exceed unit bid prices.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Contract with Warren Tire for Tires, Tubes, and Service (22-044)

Mayor Kim moved and Commissioner Montagnino seconded for the mayor to sign a contract in an amount not to exceed unit bid prices.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Contract with Schindler Elevator Corporation for Elevator Maintenance and Repair (22-045)

This is for elevators in City Hall, Arts Center and the parking garage.

Mayor Kim moved and Commissioner Montagnino seconded for the mayor to sign a contract with Schindler Elevator Corporation in the amount not to exceed unit bid prices.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Addendum #2 with CPL Engineering to Provide Professional Services for the Water Treatment Plant Intake Valve (22-046)

Mayor Kim advised the construction is approximately 80% complete. This addendum is for an additional \$165,780 to cover additional construction phase services.

Mayor Kim moved and Commissioner Montagnino seconded for the mayor to sign addendum #2 with Clark Patterson Lee Engineering to provide professional services for the Water Treatment Plant Intake Valve valid until December 31, 2022 in the amount not to exceed \$332,120.

Ayes – All

Discussion and Vote: Approval to Issue 2021 Purchase Order in the Amount of \$17,734.96 to Rotary Lift in 2022 Using Funds from 2021 (22-047)

Mayor Kim moved and Commissioner Montagnino seconded to approve to issuance a 2021 purchase order in the amount of \$17,344.94 to Vehicle Service Group, LLC/Rotary Lift in 2022 from 2021 funds.

Ayes – All

Discussion and Vote: Approval to Pay Invoice #0518504-IN to Mahoney Notify Plus in the Amount of \$4,971.00 (22-048)

Mayor Kim moved and Commissioner Montagnino seconded to approve payment of invoice #051854-IN to Mahoney Notify in the amount of \$4,971.00.

Ayes – All

Discussion and Vote: Accept Donation from Mary Sutton for Memorial Bench in the Amount of \$1,500.00 (22-049)

Mayor Kim advised the donation is to purchase a bench to be placed in Congress Park.

Mayor Kim moved and Commissioner Sanghvi seconded to accept the donation from Mary Sutton in the amount of \$1,500 for the purchase of this memorial bench.

Ayes – All

Appointment – Infrastructure Committee

Mayor Kim moved and Commissioner Montagnino seconded to add an item to the Department of Public Works agenda for appointment – Infrastructure Committee. (22-050)

Ayes – All

Appointment: Infrastructure Committee

Commissioner Scirocco appointed Mike Sharp to the Infrastructure Committee.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Addendum One with Therapeutic Horses of Saratoga (22-051)

Commissioner Montagnino advised this is to add the care of an additional horse, total of three.

Commissioner Montagnino moved and Commissioner Sanghvi seconded to authorize the mayor to sign an addendum to continue their services.

Ayes – All

Appointment: City Health Officer

Commissioner Montagnino moved and Commissioner Moran seconded to re-appoint Dr. Michael Holland as City Health Officer.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Contract with Art Breault/EMS Concepts for Training in the Fire Department (22-052)

Commissioner Montagnino moved and Commissioner Moran seconded to authorize the mayor to sign a contract to continue that relationship.

Ayes – All

Discussion and Vote: Approval to Pay Voucher from Saratoga County STOP DWI for 2021 Payment in the Amount of \$5,500 (22-053)

Commissioner Montagnino advised funds are funneled through the County to the City.

Commissioner Montagnino moved and Commissioner Sanghvi to authorize the mayor to sign the voucher to accept these funds.

Ayes – All

Appointment: Infrastructure Committee

Commissioner Montagnino appointed Carol Obloy to the Infrastructure Committee.

Announcement: Pursuant to Saratoga Springs City Charter §6.1 a Policy for the Saratoga Springs Police Department Regarding Issuance of Criminal Summons Shall be Effective 2/1/2022

Commissioner Montagnino announced a policy directive has been given and to be added to the Lexipol policy manual. This directive is to take effect immediately. The policy change is as follows:

“The appearance of a defendant charged solely with one or more petty offenses shall be sought by way of a summons in lieu of an arrest warrant, unless special circumstances exist. "Special Circumstances" shall include, but not be limited to, situations in which the service of a summons upon the defendant may

reasonably result in a risk of harm to a victim, witness or other person. An officer seeking an arrest warrant where the defendant is charged solely with one or more petty offenses shall set forth in a written report the specific facts giving rise to special circumstances. Nothing in this policy provision shall be read as limiting the authority of any police officer to effectuate a warrantless arrest when such a warrantless arrest is allowed by law.”

ADJOURN

Commissioner Moran moved and Commissioner Sanghvi seconded to adjourn the meeting at 8:44 p.m.

Respectfully submitted,

Stacy Connors
Deputy Commissioner of Accounts

Approved:
Vote:



February 28, 2022

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
474 Broadway
9:00 AM

PRESENT: Ron Kim, Mayor
Minita Sanghvi, Commissioner of Finance
Dillon Moran, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Jim Montagnino, Commissioner of DPS

STAFF PRESENT: Angela Rella, Deputy Mayor
Heather Crocker, Deputy Commissioner, Finance
Stacy Connors, Deputy Commissioner, Accounts
Jason Tetu, Deputy Commissioner, DPS
Joe O'Neill, Deputy Commissioner, DPW

EXCUSED: Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kim called the meeting to order at 9:06 a.m.

PUBLIC HEARING

1. Amend Chapter 136 – Outdoor Dining: No comments.
2. Civilian Review Board: No comments.
3. Weibel Avenue PUD Amendment: No comments.

PRESENTATION

1. Saratoga Performing Arts Center (SPAC) Year-Round Education Programs: Mayor Kim stated this is a valuable service.

CONSENT AGENDA

1. Approval of 2/14/2022 Pre-Agenda Meeting Transcript
2. Approve Budget Transfers – Capital
3. Approve Budget Transfers – Regular
4. Approve Budget Amendments - Insurance
5. Approve Payroll 2/18/22 \$395,205.94
6. Approve Payroll 2/25/22 \$697,193.99
7. Approve Mid-Warrant – 2021 21MWDE11 \$147,881.40
8. Approve Mid-Warrant – 2022 22MWFEB2 \$426.00
9. Approve Mid-Warrant – 2022 22MWFEB3 \$823,155.70
10. Approve Mid-Warrant – 2022 22MWFEB4 \$509.32
11. Approve Warrant – 2021 22MAR1\$398,700.98

Lisa Ribis advised there may be a typo on #11. It looks like 2021 should be 2022.

Commissioner Sanghvi stated she will look into that.

Commissioner Moran stated the 2/15/22 City Council minutes will be added. Deputy Connors will upload after the meeting.

MAYOR'S DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Agreement with Saratoga Casino Holdings, LLC

Mayor Kim advised this is for the playing fields.

Discussion and Vote: Authorization for Mayor to Certify Bid Documents for the Saratoga Springs Greenbelt Downtown Connector

No comment.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Goldberger and Kremer for Labor Counsel

Commissioner Moran advised he will need to do an extension of bid prior to this item.

Mayor Kim acknowledge that and suggested maybe having the Accounts Department agenda be first.

Mayor Kim added the following to his agenda: Discussion: UDO.

ACCOUNTS DEPARTMENT

Discussion and Vote: Amend Chapter 136 of the City Code – Outdoor Dining

Commissioner Moran stated this document was circulated over the weekend. He spoke with Commissioner Scirocco about it and made some amendments. It makes it more clear on how they want this to run. They are trying to keep this moving along. He asked Tony Izzo if they can vote on this tomorrow night as some changes were made to the amendment.

Tony Izzo stated he read the change to extend the period of time, which is done by resolution. That should be fine as it is. When an amendment is made of a substantive manner, it generally calls for notice and public hearing.

Commissioner Moran again confirmed that has already been done, but there were a few more changes after that after having met with Commissioner Scirocco. He asked if the process has to start over again because of that.

Lisa Ribis responded with if the current changes are announced prior to the public hearing opening and the changes are included within Commissioner Moran's motion, that should be enough.

Award of Bid: Pipes, Fittings, Hydrants, and Valves to Ferguson Waterworks

No comments.

Update: COVID and Planned City Activities

No comments.

Commissioner Moran added an item to his agenda: Award of Bid: Bid Extension for Labor Counsel to Goldberger and Kremer.

FINANCE DEPARTMENT

Announcement: Participatory Budgeting

Commissioner Sanghvi stated she will provide an update on that.

Update: Finance Department

No comment.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with Ferguson Waterworks for Pipes, Fittings, Hydrants & Valves

No comment.

Discussion and Vote: Approval to Pay Invoice #7153442585 in the Amount of \$782.12 and #7153442610 to Schindler Elevator Corp. in the Amount of \$519.26

No comment.

Set Public Hearing: 2022 Water and Sewer Rates

No comments.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract for the Purchase of Police Vehicles from Metro Ford

No comments.

Set Public Hearing: Traffic Control Measures – Caroline Street School Vicinity

Commissioner Montagnino advised this involves change to speed limit, parking, and one-way restrictions.

Commissioner Montagnino added an item to his agenda: Announcement: DPS Annual Report.

SUPERVISORS

Mayor Kim advised the supervisors are not present.

Matthew Veitch

1. Buildings and Grounds Committee
2. COVID-19 Grant Relief Program

Tara

1. COVID-19 Update
2. Short Term Rental Forum
3. Affordable Housing Survey

ADJOURN

Mayor Kim adjourned the meeting at 9:24 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:

CITY OF SARATOGA SPRINGS CITY COUNCIL MEETING

PRELIMINARY AGENDA

February 28, 2022

Held at

474 BROADWAY

SARATOGA SPRINGS, NEW YORK 12866

PRESENT:

RON KIM, Mayor

DILLON MORAN, Commissioner of

Accounts

JAMES MONTAGNINO, Commissioner of

Public Safety

ANGELA RELLA, Deputy Mayor

MINITA SANGHVI, Commissioner of

Finance

ANTHONY "SKIP" SCIROCCO, Commissioner

of Public Works

JASON TETU, Deputy Commissioner of

Public Safety

TINA CARTON, Parks, Open Space,

1 Historic Preservation

2 MAYOR KIM: I think we're all here,
3 so I'll call the meeting to order. This
4 is the agenda meeting for the March 1st
5 City Council meeting, 2022. And so just
6 to start out -- oh, one note.

7 This is a live meeting. It is
8 being recorded and it is open to the
9 public. There is no public hearing.

10 COMMISSIONER MORAN: Something's --
11 someone is getting a -- a rebound on
12 their sound. If everybody can mute.

13 COMMISIONER SANGHVI: I -- I think
14 the Saratoga Springs Mayor's Department
15 account (unintelligible) mute itself.

16 MAYOR KIM: Alright. Why don't you
17 mute -- mute your --

18 COMMISSIONER MORAN: It could be
19 lower left corner Tom.

20 MAYOR KIM: There we go. Thanks,
21 Kerry. So we have three public
22 hearings. The amendment to Chapter 136,
23 outdoor dining, and I know there's a
24 proposal here from the accounts

Saratoga Springs City Council Meeting
Commissioner.

There is also the Civilian Review Board, and then the Weibel Avenue PUD amendment. Is there any additions to public hearings at this point from any City Council members? Okay.

Then for presentations -- and then, of course, we're going to have our normal public comment hearing, then presentations. The Saratoga Performing Arts is going to come and talk to us about their year-round education programs.

I think this is such a valuable service, both to the -- the community and to --

MS. HUYBEN: That has not been determined yet. There's still (indiscernible).

MAYOR KIM: -- city at large. Then there are no executive sessions. Then the consent agenda, there's -- I don't know if there are any comments on the consent agenda at this point.

COMMISSIONER MORAN: I do have an

Saratoga Springs City Council Meeting
(indiscernible).

MS. RIBIS: Excuse me mayor.

MAYOR KIM: Yes.

MS. RIBIS: I just -- I think there might be a typo on number 11. It says approved warrant 2021, 22 March 1. I think that should be 2022.

MAYOR KIM: Thank you. Any other changes?

COMMISSIONER MORAN: Yes, Mr. Mayor.

MAYOR KIM: Go ahead.

COMMISSIONER MORAN: We have the minutes from the February 15th Council meeting. Deputy Connors hasn't, she'll upload that once the -- once the agenda is back open.

MAYOR KIM: Okay. Thank you, Commissioner. Anything else to the consent to do?

DEPUTY MAYOR RELLEA: Excuse me mayor? Sorry, but --

COMMISSIONER SANGHVI: I'm going to confirm the number 11 warrant piece before, you know, it goes one way or the

Saratoga Springs City Council Meeting
1 other. So just give me a few minutes
2 and I'll do that.

3 MAYOR KIM: Okay. Thank you,
4 Commissioner.

5 DEPUTY MAYOR RELLA: Mayor I just
6 want -- I wanted to ask, I had to jump
7 off. Did -- did we announce that this
8 is -- the meeting is being recorded?

9 MAYOR KIM: Yes.

10 DEPUTY MAYOR RELLA: Okay. Thank
11 you.

12 MAYOR KIM: Anything else to the
13 consent agenda? Moving on to the
14 mayor's agenda. We have a discussion
15 and vote authorization for the mayor to
16 sign an agreement with Saratoga Casino
17 Holdings.

18 That's essentially for the playing
19 fields. Also, number two is discussion
20 and vote for authorization for the city
21 to certify the document -- the bid
22 documents for Saratoga Springs Greenbelt
23 Downtown Connector.

24 Our third item is the authorization
25 for the mayor to sign the Goldberger and

Saratoga Springs City Council Meeting
1 Kremer Labor Counsel agreement, which is
2 the firm that provides us with labor
3 counsel. Those are the three -- go
4 ahead.

5 COMMISSIONER MORAN: Before you're
6 able -- before you're able to do that
7 Ron, I think that I need to do an
8 extension of the bid prior to your vote.

9 MAYOR KIM: Okay.

10 COMMISSIONER MORAN: So, I don't
11 know if you want me to pipe up prior to
12 that with (indiscernible).

13 MAYOR KIM: Which -- which number
14 is that, Commissioner?

15 COMMISSIONER MORAN: It's something
16 that I'm going to be adding to the --

17 MAYOR KIM: Oh, okay.

18 COMMISSIONER MORAN: Miss Ribis
19 (ph.) made us aware of this --

20 MAYOR KIM: Okay.

21 COMMISSIONER MORAN: -- as a
22 functional thing, right.

23 MAYOR KIM: Okay. Thank you,
24 Commissioner.

25 COMMISSIONER MORAN: So you can

1 Saratoga Springs City Council Meeting
just ask me during your presentation. I
2 can raise that issue and then we can
3 pull it back to you.

4 MAYOR KIM: Okay. Or maybe we'll
5 just do the accounts department first.

6 COMMISSIONER MORAN: Totally up to
7 you.

8 MAYOR KIM: Yeah. Then the final
9 item I'd like to add is a discussion
10 about the UDO. There's some issues that
11 have been sort of cropped up that we
12 need to discuss as a City Council and as
13 a city and we'll -- we'll be adding that
14 to the agenda.

15 Are there any questions to the
16 mayor's agenda? Hearing none, why don't
17 you take it away, Commissioner for the
18 accounts.

19 COMMISSIONER MORAN: So, item
20 number one's discussion and vote, amend
21 Chapter 136 of the code, outdoor dining.
22 And as everyone understands, this
23 document, I've circulated amongst
24 everyone, for quite some time now,
25 thankfully, Commissioner Scirocco and I

Saratoga Springs City Council Meeting
1 actually had the opportunity to talk
2 about it for the first time on Friday,
3 and then through Saturday morning, we
4 made some, what I feel are intended
5 amendments, but it makes just the whole
6 process more clear as to how we want
7 this thing run.

8 And then there were also the
9 potential conflict issues with -- with
10 the charter, and as such made sense,
11 just to pry clarification, we don't want
12 to put forward anything that -- that has
13 the potential to, you know, cause
14 disruption in the process.

15 We're trying to do everything we
16 can to keep this moving along smoothly.
17 So I feel that the document that I've
18 circulated to everybody really is a -- a
19 -- a very accurate and -- and good
20 reflection of how that process should
21 move going forward.

22 Do we need to carry out another
23 session, because we made some changes,
24 Tony, or is that something that we can
25 vote on tomorrow night? Is he over in

Saratoga Springs City Council Meeting
1 China. Mr. IZZO, can you hear me?

2 Right. We need to unmute you.

3 MR. IZZO: I am told I'm unmuted.

4 I'm -- can you hear me?

5 COMMISSIONER MORAN: You are sir.

6 MR. IZZO: There we go. You were
7 discussing the conflicts with the
8 charter and the UDO. I'm actually
9 hearing two different voice tracks. Was
10 -- was that -- is that the item of
11 discussion you're on?

12 COMMISSIONER MORAN: So, Skip and I
13 had some conversations just about the
14 inherent language and the authorizations
15 within the outdoor dining amendment.

16 MR. IZZO: Yes. Now I understand.

17 COMMISSIONER MORAN: I circulated
18 that over the weekend, once we had made
19 sure everything was in alignment.
20 Because the document has had some
21 changes, do we have to have another week
22 of commentary or do -- can we pass this
23 item tomorrow night?

24 MR. IZZO: I -- I -- I did read
25 your proposed change of the timeframe to

Saratoga Springs City Council Meeting
1 -- to extend the period of time, that's
2 done by resolution. That doesn't
3 require an (indiscernible). That should
4 be fine just like it is.

5 COMMISSIONER MORAN: Okay.

6 MR. IZZO: There is -- as -- if I'm
7 reading it, right, there is some change,
8 but when you amend the text of an
9 ordinance like that in a -- in a
10 substantive manner, rather than just use
11 a solution that's already in the
12 ordinance, that generally calls for
13 notice public hearing, and a textual
14 change to the existing ordinance. So
15 procedurally, that's the way to go with
16 that.

17 COMMISSIONER MORAN: Yeah. And so
18 done. And again, recognize that maybe
19 you weren't in the whole process. We
20 did previously, Commissioner Scirocco,
21 you know, his -- his availability is --
22 is somewhat limited these days, so he
23 and I didn't have the opportunity to
24 speak until Friday.

25 We made some textual changes to

Saratoga Springs City Council Meeting
1 what was first presented. Do we need to
2 carry on another week because we have
3 slightly tweaked the language from as it
4 was originally presented?

5 MR. IZZO: No, that -- that was my
6 mistake. I -- I -- I made a mistake
7 about that. We're not (indiscernible).

8 DEPUTY MAYOR RELLA: Attorney Isoh?

9 COMMISSIONER MORAN: I'm going to
10 run a string down (indiscernible) at
11 City Hall. Get a couple of
12 (indiscernible) going.

13 MR. IZZO: I think it is odd,
14 because we're in three rooms here --

15 COMMISSIONER MORAN: Yeah.

16 MR. IZZO: -- with Jason, and I
17 think there's some delay with Tony.

18 COMMISSIONER MORAN: Definitely see
19 him.

20 MR. IZZO: I'm not sure why because
21 it's just three, you know.

22 COMMISSIONER MORAN: Mm-hmm.

23 MR. IZZO: (Indiscernible) --

24 COMMISSIONER MORAN: I'm blaming
25 IT.

Saratoga Springs City Council Meeting

1 DEPUTY MAYOR RELLA: No, thank you.

2 It's often if you're in a close
3 proximity there, you can hear different
4 people and stuff (indiscernible).

5 COMMISSIONER MORAN: Yeah, sure.

6 Do you have a -- do you have an answer
7 on that, Tony?

8 MR. IZZO: I -- I'm -- I'm having -
9 - I apologize.

10 COMMISSIONER MORAN: Basically --

11 MR. IZZO: I'm hearing more than
12 one audio track. I'm hearing something
13 I said four minutes ago.

14 COMMISSIONER MORAN: Yeah, I know.
15 I noticed.

16 MR. IZZO: Can -- but can -- can --
17 can you hear what I'm saying right now?

18 COMMISSIONER MORAN: Yes.

19 MR. IZZO: Lips are moving, I'm
20 talking, you can hear me? Let's --
21 let's try this. What -- what -- what my
22 answer was, was, the resolution is fine
23 for changing just the hours. That's
24 already in the ordinance that you --
25 that -- that the council can do that,

1 Saratoga Springs City Council Meeting
2 but your ordinance also changes the
3 authority to do things from certain
4 people to other (indiscernible).

5 COMMISSIONER MORAN: Correct.

6 MR. IZZO: And that's a textual
7 change in the ordinance itself. That's
8 the kind of thing that is really --
9 should be done through legal notice,
10 publication, public hearing, and a
11 change to the text of the ordinance.
12 You can do that in one meeting.

13 COMMISSIONER MORAN: Which we did,
14 so --

15 MR. IZZO: But you've -- you said
16 done -- you've advertised it already.

17 COMMISSIONER MORAN: We advertised
18 it prior to the last City Council
19 meeting. We've already had one public
20 hearing on it, but after that public
21 hearing, Skip and I had a subsequent
22 conversation and we just altered --

23 MR. IZZO: Okay.

24 COMMISSIONER MORAN: --
25 (indiscernible) really fleshed out the
 details a little bit better.

Saratoga Springs City Council Meeting

1 MR. IZZO: If you -- if it's -- if
2 it's been advertised, and the public
3 hearing has been held on the textual
4 change to the ordinance, the
5 requirements have been met.

6 COMMISSIONER MORAN: So, okay.
7 Well, the textual change, there's been -
8 - there was an initial one, and then
9 there's a subsequent one prior to this
10 meeting, so that's where the confusion
11 comes in.

12 MAYOR KIM: If I'm understanding,
13 Tony, correctly, I think that we have to
14 now Jay, do another public hearing on
15 that (indiscernible).

16 MR. IZZO: Okay. Now -- and
17 Commissioner, your last -- I'm -- I'm
18 trying to -- we're -- we're having audio
19 problems.

20 COMMISSIONER MORAN: Sure. You
21 know, what I'm going to do? I'm going
22 to --

23 MR. IZZO: Commissioner, your last
24 question to me was, Commissioner?

25 COMMISSIONER MORAN: I'm going to

Saratoga Springs City Council Meeting
1 type this, so it's very clear. I'm
2 going to type it.

3 MS. RIBIS: Commissioner Moran, I
4 think I can answer that for you.

5 COMMISSIONER MORAN: Okay.

6 DEPUTY MAYOR SHIELDS: Being that
7 you've already advertised the legal ad
8 and the public hearing, all we would
9 need to do at the meeting tomorrow night
10 is, before you actually open the public
11 hearing to people, announce what those
12 changes are, and then when you make your
13 motion to amend that chapter of the
14 code, just -- we'll put in the motion --

15 COMMISSIONER MORAN: As
16 recommended.

17 MS. RIBIS: -- amended, as read
18 tonight. Exactly.

19 COMMISSIONER MORAN: Perfect.
20 Thank you, Lisa. That's exactly what I
21 was looking to understand. Just the --
22 the proper process. So -- so that's the
23 first item. I'm glad we got that out of
24 the way. We've got an award of bid.

25 As I mentioned, we need to extend

Saratoga Springs City Council Meeting
the bid of Goldberger Kremer, prior to
Ron, signing that and then just a brief
COVID update on planned activities and -
- and what we have going on. That's it
for me.

MAYOR KIM: Thank you,
Commissioner. Shall we now move on to
the Finance Department.

COMMISSIONER SANGHVI: Thank you,
Mayor Kim. We have (indiscernible). I
will be really exploring participatory
budgeting. We will give an update on
that special announcement.

I will do the Finance Department
updates as I have been for every
meeting. And there's a discussion and
vote on budget transfers and payrolls
which we'll do for transparency.

MAYOR KIM: Thank you -- thank you,
Commissioner. Next is public works.
Commissioner Scirocco.

COMMISSIONER SCIROCCO: Thank you,
mayor. There are three items on my
agenda. Excuse me. The first one is
discussion and vote. This is

Saratoga Springs City Council Meeting
1 authorization for the mayor to sign a
2 contract with Ferguson Waterworks for
3 pipes, fittings, hydrants and valves.

4 The second item in my agenda is
5 discussion and vote, approval to pay
6 invoice number 7153442585 and 7153442610
7 to Schindler Elevator Corporation, the
8 amount of \$1,001.38. And the third item
9 on my agenda is a -- just to set a
10 public hearing for the 2022 water and
11 sewer rates. And I don't know if
12 there's any question on --

13 MAYOR KIM: Commissioner, about how
14 much time do you need for that?

15 COMMISSIONER SCIROCCO: Oh, just --
16 in the past, it's only been five
17 minutes.

18 MAYOR KIM: Okay. Thank you.
19 Thank you, Commissioner.

20 COMMISSIONER SCIROCCO:
21 (Indiscernible).

22 MAYOR KIM: Thank you. Next,
23 Commissioner Montagnino, Public Safety
24 Department.

25 COMMISSIONER MONTAGNINO: Thank

Saratoga Springs City Council Meeting
1 you, Mr. Mayor. We have an additional
2 item with -- so we have a total of
3 three. The first is discussion and
4 vote, authorization for the mayor to
5 sign a contract for the purchase of
6 police vehicles from Metro Ford.

7 Item number two, is to set a public
8 hearing on traffic control measures for
9 the Caroline Street School vicinity.
10 This involves change to the speed limit,
11 change to the parking and an extension
12 of the one way area in front of the
13 school.

14 Item number three, is to be added
15 to the agenda, it's an announcement that
16 the Department of Public Safety's 2021
17 annual report will be published on the
18 city website on March 14th of 2022. And
19 that's our agenda.

20 MAYOR KIM: Thank you, Commissioner
21 Montagnino. And then we have the
22 supervisors' agendas that have been
23 submitted. I don't believe they're on
24 the phone.

25 Any other changes to our agenda at

Saratoga Springs City Council Meeting
1 this point from any of the

2 Commissioners? Seeing none, --

3 COMMISSIONER MONTAGNINO: Obviously
4 -- if -- if -- if I may Mr. -- I'm just
5 wondering if -- if Mr. IZZO had an
6 opportunity to catch up with Mr. Moran
7 on the question about whether the -- the
8 subsequent changes to the modification
9 of the ordinance required a separate
10 hearing.

11 MAYOR KIM: You know, Jim, what I
12 was suggesting to Dillon in a -- in the
13 chat was that we have a phone call about
14 this because it's -- there's something
15 wrong with the audio.

16 We're not sure, so I think we can
17 resolve that and -- in a -- in a
18 separate conversation.

19 COMMISSIONER MORAN: Thank you,
20 Ron. I agree.

21 MAYOR KIM: Is that okay, for
22 everyone?

23 MR. Izzo: Works for me.

24 COMMISSIONER MORAN: Yeah, it does.

25 MAYOR KIM: Anything else? Hear --

Saratoga Springs City Council Meeting
1 seeing none, I'll adjourn our meeting

2 and we'll see you tomorrow. Thanks.

3 Thanks, everyone.

4 COMMISSIONER MORAN: Before you
5 jump off, Ron, what time are you
6 thinking about for a call?

7 MAYOR KIM: Why don't we just get
8 on the phone now?

9 COMMISSIONER MORAN: Okay.

10 MAYOR KIM: (Indiscernible).

11 COMMISSIONER MORAN: Okay. Works
12 for me.

13 MAYOR KIM: And Tony's
14 (indiscernible).

15 COMMISSIONER SANGHVI: And just to
16 clarify, the meeting is tomorrow at City
17 Hall, downstairs, right?

18 MAYOR KIM: Yeah. Oh, I'm sorry.
19 Yeah. So that's good point, Minita.
20 Yes, we're having our first City Council
21 meeting in City Council chambers.
22 Anything else?

23 MS. CARTON: This is Tina. I just
24 want to mention the amount of
25 Commissioners that can be together to

1 Saratoga Springs City Council Meeting
2 have a meeting that then becomes a
3 public meeting.

4 So I just wanted to bring that up
5 in case there are a lot of people.

6 MAYOR KIM: It's just going to be
7 myself. In fact, I'm going to just have
8 Tony talk to Dylan about this, make sure
9 that's clarified on. That's all.

10 MS. CARTON: Okay. Thank you.

11 MAYOR KIM: We -- we -- we observe
12 that strictly, Tina. Anything else?
13 Thanks. Good to see you Skip. Take
14 care.

15 COMMISSIONER SCIROCCO: Same here.
16 Thanks.

17 COMMISSIONER SANGHVI: It's good to
18 see you, Commissioner Scirocco.

19 COMMISSIONER SCIROCCO: Thank you -
20 - thank you, Commissioner.

21 DEPUTY COMMISSIONER TETU: Welcome
22 back.

23 COMMISSIONER MORAN: Welcome back
24 skip

25 (End of audio)

Saratoga Springs City Council Meeting

1

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CERTIFICATION

3

4

I, Hector Solomon, certify that

5

the foregoing transcript is a

6

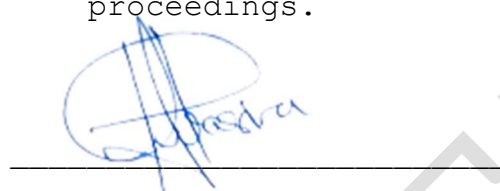
true and accurate record of the

7

proceedings.

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9



10

Hector Solomon

11

12 ANP Transcriptions

13 405 WEST 7TH STREET #507

14 CHARLOTTE, NC 28202

15

16 Date: March 4, 2022

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DRAFT



March 14, 2022

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
474 Broadway
9:00 AM

PRESENT: Ron Kim, Mayor
Dillon Moran, Commissioner of Accounts
Anthony Scirocco, Commissioner of Department of Public Works
Jim Montagnino, Commissioner of Department of Public Safety

STAFF PRESENT: Angela Rella, Deputy Mayor
Heather Crocker, Deputy Commissioner, Finance
Stacy Connors, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, Department of Public Works
Jason Tetu, Deputy Commissioner, Department of Public Safety

EXCUSED: Minita Sanghvi, Commissioner of Finance

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kim called the meeting to order at 9:02 a.m.

PUBLIC HEARING

1. 2022 Water and Sewer Rates – Commissioner Scirocco advised the resolution establishes the rates the support the respective budgets. Both budgets are user supported. The adopted 2022 water budget is \$4,446,539 and the adopted sewer budget is \$5,108,828.
2. Amend Chapter 136 – Outdoor Dining- No comments.
3. Caroline Street Traffic Control- No comments.
4. Civilian Review Board - No comments.
5. Unified Development Ordinance (UDO) – Local Law #2 of 2022- No comments.
6. Weibel Avenue PUD Amendment- No comments.

PRESENTATION

1. CDTA Update on CDPHP Cycle
2. Community Development Citizen's Advisory Committee 2022 Community Development Block Grant Annual Action Plan Recommendations
3. Saratoga Arts Center
4. West Ave Special Assessment District (WASAD) Annual Report 2021

CONSENT AGENDA

1. Approval of 3/1/2022 City Council Meeting Minutes
2. Approve Budget Transfers – Regular

3. Approve Budget Transfers – Capital
4. Approve Budget Amendments - Insurance
5. Approve Payroll 3/4/22 \$430,942.89
6. Approve Payroll 3/11/22 \$650,057.03
7. Approve Mid-Warrant – 2021 21MWDE12 \$8,495.02
8. Approve Mid-Warrant – 2022 22MWMAR1 \$4,313,195.58
9. Approve Warrant – 2022 22MAR2 \$1,263,847.34

No comments.

MAYOR'S DEPARTMENT

Discussion and Vote: Adopt Local Law No. 2 (UDO)

No comments.

Announcement: Appointment of Alternate to Zoning Board of Appeals

Mayor Kim announced he will be appointing Alice Smith to the Zoning Board of Appeals.

Announcement: Appointment to Community Development Citizen Advisory Committee

Mayor Kim announced he will be appointing Kristen Dart to the Community Development Citizen Advisory Committee.

Set Public Hearing: Community Development Block Grant Annual Action Plan Recommendations

No comments.

Discussion and Vote: Authorization for Mayor to Sign Saratoga County Office for the Aging Nutrition Agreement 2022

No comments.

Discussion and Vote: Authorization for Mayor to Sign Saratoga County Office of the Aging Transportation Agreement 2022

No comments.

Discussion and Vote: Authorization for Mayor to Sign Construction Contract with Rifenburg Contracting Corp.

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract Addendum with Greenman Pedersen, Inc.

No comments.

Discussion and Vote: Resolution for Construction Inspection/Construction Support and construction Phase of the SGT Downtown Connector Trail

No comments.

Mayor Kim added a couple items to his agenda as follows:

Discussion: How the City Can Help Ukraine in the War Effort. Mayor Kim advised there are some residents that would like the City to sever ties with Chekhov Russia. Mayor Kim is more inclined to send a letter to the mayor to say we encourage them to do what they can to convince the Russian government to take steps rather than simply cut them off. There is a city in western Ukraine that is similar to Saratoga Springs that we may be able to enter into a relationship with them.

Deputy Rella added the following announcements: in honor of women's history month, the League of Women Voters (LWV) is having a zoom meeting and there is a proclamation for gambling awareness month.

Commissioner Montagnino advised the Ukrainian church in Watervliet is setting up a webpage for people to volunteer to house Ukrainian refugees.

ACCOUNTS DEPARTMENT

Discussion and Vote: Approval of Resolution to Appoint Marriage Officer

Commissioner Moran advised that former Mayor Mike Lenz has asked to officiate a wedding.

Award of Bid: Saratoga Greenbelt Downtown Connector Trail Construction to Rifenburg Contracting Corp.

No comments.

Discussion and Vote: Authorization for Mayor to Sign Records Management Grant Application, Supporting Documents, and Submit Application to New York State Archives

No comments.

Discussion and Vote: Amend Chapter 136 of the City Code – Outdoor Dining

Commissioner Moran advised they are ready to take the vote on this tomorrow evening.

Commissioner Scirocco stated the resolution is redundant and waiting for the City Council to approve is going to delay the decision by two weeks. The Council should try to take away the layers of bureaucracy and expedite the process.

Commissioner Moran advised that was in response to a concern brought forward by Commissioner Montagnino. The idea was to have a list of all the permits issued in the past weeks and place the list on the Consent Agenda.

Commissioner Montagnino stated the intent was to have the City Council transfer some of its administrative power to an administrative body and would be more of a ratification than the act of approval.

Commissioner Scirocco advised the Charter is clear regarding right-of-ways being governed by the Commissioner of Public Works.

Council continued discussion of who should be included in the approval process.

Commissioner Moran stated he doesn't want a committee but wants to have the people like himself and Commissioner Scirocco, who are responsible to the community, making the approval. The document will be changed so that the Outdoor Dining Committee will include a member from the Department of Public

Safety, the director of risk and safety, a member from the Mayor's Department and a member from the Finance Department. The Committee will need to have an odd number of people.

Commissioner Moran advised he sent an e-mail Saturday to the Council stating the executive order from the State of New York for outdoor dining is going to expire July 7, 2022. He is working on this with Assemblywoman Woerner. Ithaca codified the use of and sale of alcohol on city property within their permit process. If the City passes a local ordinance that allows the consumption and sale through a permitting process, next year and subsequent years, this will not be an issue. The City will appeal to New York State to extend.

Commissioner Moran would like to add an item to his agenda for the City to send a letter to the governor on this.

Award of Bid: Hazardous Material Testing to Ambient Environmental, Inc.

No comments.

Update: COVID and Planned City Activities

No comments.

Commissioner Moran added an item to his agenda to acknowledge Celtic Treasures for their 30 years of business in the City.

FINANCE DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Agreement with Mindcentric for Zimbra Networking Project

Mayor Kim stated he is not interested in having the City invest more money in Zimbra.

Deputy Crocker stated IT is putting together the plan to migrate the City away from Zimbra.

Discussion and Vote: Budget Transfers – Payroll

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Approval to Adopt 2022 Water and Sewer Rate Resolution

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Navistar, Inc. for Heavy Duty Class 4-7 & Class 8 Heavy Duty Trucks

Commissioner Scirocco stated this is to purchase four dump trucks for the City.

Discussion and Vote: Authorization for Mayor to Sign Contract with Ambient Environmental for Hazardous Materials Testing & Monitoring Services

No comments.

Discussion and Vote: Approval to Adopt Department of Public Works Contractual Template Updates
Commissioner Scirocco advised they updated their five rental agreements.

Discussion and Vote: Approval to Reimburse Victoria Garganda for Spirit of Life Plaque

Commissioner Scirocco advised that many years ago this plaque disappeared. Victoria Garganda found the plaque in an antique store and purchased it for \$450. Once the City reimburses her, Ms. Garganda will return the plaque.

Announcement: 2021 Department of Public Works Annual Report

No comments.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with Dr. Jason Bernad as Medical Director

Commissioner Montagnino advised Dr. Bernad provides services to the Fire Department for training of EMTs and paramedics.

Discussion and Vote: Authorization for Mayor to Sign Contract with Metro Ford

Commissioner Montagnino advised five dealerships bid on these products with Metro Ford being the lowest bidder.

Commissioner Montagnino added the following items:

1. Approval of payment to Axon Corp. This contract is for 10 years for cloud storage of data from surveillance cameras and body cams, and tasers.
2. Discussion and vote for Caroline Street traffic controls.
3. Discussion and vote to authorize the mayor to sign MOU between the City and the firefighters union. This MOU will allow a transferee to retain their longevity but the employee would still have to serve 15 years or more to be eligible for lifetime health.
4. Annual report for the Department of Public Safety will be uploaded today.
5. Discussion and vote to re-allocate resources Phase 1. There are no individuals above the rank of sergeant working weekends and he is looking to get an additional sergeant on the streets without adding to the budget.

Mayor Kim added an item to his agenda regarding OGS for fire station #3.

Mayor Kim announced the State of the City will be held Saturday, March 19 at 11 a.m. in the Music Hall. Congressman Tonko will attend the event and speak. The City Council will not be speaking.

SUPERVISORS

Mayor Kim advised the supervisors are not present.

Matthew Veitch

1. Saratoga County Prosperity Partnership
2. NYSAC Legislative Conference

Tara

1. COVID-19 Update
2. NYSAC Legislative Conference

ADJOURN

Mayor Kim adjourned the meeting at 10:08 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:

DRAFT

CITY OF SARATOGA SPRINGS CITY COUNCIL MEETING

PRELIMINARY AGENDA

March 14, 2022

Held at

474 BROADWAY

SARATOGA SPRINGS, NEW YORK 12866

PRESENT:

RON KIM, Mayor

DILLON MORAN, Commissioner of

Accounts

JAMES MONTAGNINO, Commissioner of

Public Safety

ANGELA RELLA, Deputy Mayor

ANTHONY "SKIP" SCIROCCO, Commissioner

of Public Works

JASON TETU, Deputy Commissioner of

Public Safety

TINA CARTON, Parks, Open Space,

Historic Preservation

HEATHER CROCKER, Deputy Commissioner

of Finance

1 TONY IZZO, City Attorney

2 STACY CONNORS, Deputy Commissioner

3 of Accounts

4 MAYOR KIM: We can just get
5 started. And -- sorry, I'm -- so we
6 have a couple of public hearings, the
7 water and sewer rates. Then there's --
8 and I think that's for the first time
9 on, then we have the amendment to
10 Chapter 136, outdoor dining, which has
11 been on previously.

12 Then the Caroline Street Traffic
13 Control public hearing, which again, I
14 think is a first-time Civilian Review
15 Board, which has been previously on, the
16 Unified Development Ordinance, which is
17 the first-time on, and then the Weibel
18 Avenue PUD Amendment, which has been on
19 for several City Council members.

20 I don't know if there any comments
21 about any of those from the City
22 Council? Then we have several
23 presentations. We have the CDTA update.
24 They're going to give us a presentation

Saratoga Springs City Council Meeting
on their program, and, you know,
cycling. And that'll be about ten, 15
minutes. We're also --

COMMISSIONER SCIROCCO: Mayor --
Mayor?

MAYOR KIM: I'm sorry, go ahead.

COMMISSIONER SCIROCCO: I'm sorry,
I was muted. I did want to comment on
the water and sewer rates. I wanted to
make a quick statement.

MAYOR KIM: Sure.

COMMISSIONER SCIROCCO: Regards to
that.

MAYOR KIM: Mm-hmm.

COMMISSIONER SCIROCCO: The -- the
water and sewerage resolution
establishes the rates and fees charged
to the water and sewer customers to
support each respective budget. Both of
these budgets are completely user
supported and have staff assigned to
perform work to deliver water sewer
services.

For 2022, the adopted budget is
\$4,446,539, and the adopted sewer budget

1 Saratoga Springs City Council Meeting
is \$5,108,828. (Coughs) Excuse me.

2 The proposed resolutions are designed to
3 raise the revenue necessary to meet
4 expenditure. And I just wanted to read
5 that pretty raw.

6 MAYOR KIM: Appreciate that
7 Commissioner, thank you.

8 COMMISSIONER SCIROCCO: Yes. Thank
9 you.

10 MAYOR KIM: Just going back then to
11 the -- anything else on the -- the
12 public hearings? Hearing none. The --
13 our presentations we -- as I mentioned,
14 we have the CDTA, then the next
15 presentation is a Community Development
16 Block Grant annual report.

17 This is their recommendations. And
18 then our third presentation is the
19 Saratoga Art Center, will be coming in
20 to give us a -- sort of, brief
21 presentation about their activities and
22 some of their future plans, which is
23 very exciting.

24 And I hope -- I think there're
25 really going to be very helpful,

1 Saratoga Springs City Council Meeting
exciting programs for the city at large.

2 And then finally, as required, the West
3 Avenue Special Assessment District will
4 be giving us their annual report to the
5 City Council, and that will wrap up our
6 presentations.

7 COMMISSIONER MORAN: Is that Matt
8 Jones?

9 MAYOR KIM: I believe he is coming
10 in, yes.

11 COMMISSIONER MORAN: Okay.

12 COMMISSIONER SCIROCCO: Mayor?

13 MAYOR KIM: Yeah.

14 COMMISSIONER SCIROCCO: I'll be --
15 I'll be closing my public hearing
16 because we're voting on the rates
17 tonight.

18 MAYOR KIM: Okay.

19 COMMISSIONER SCIROCCO: Or tomorrow
20 night, excuse me.

21 MAYOR KIM: Okay, thank you Skip.

22 COMMISSIONER SCIROCCO: Yeah.

23 MAYOR KIM: After the
24 presentations, we'll go to the -- we
25 have no executive sessions, then we just

Saratoga Springs City Council Meeting
1 go to the consent agenda. I don't know
2 if there's anything else that needs to
3 be added to the consent agenda by any of
4 the City Council members.

5 Hearing none. We'll move on to our
6 -- the mayor's agenda. We have a
7 discussion and a vote on the UDO
8 adopting Local Law No. 2. And I think
9 the information we've -- we've
10 distributed to the City Council members
11 if you have any questions feel free to
12 get in touch with us, but we're going to
13 -- we're going to try to -- as I said in
14 the last City Council meeting, we're
15 going to try to put this -- the UDO on
16 firmer footing legally, because of
17 errors that were made in the passage of
18 it the last time.

19 I'm going to be appointing Alice
20 Smith as an alternate to the Zoning
21 Board of Appeals. And that's my second
22 item. My third item is, I'm going to be
23 appointing to the CD to the Advisory
24 Committee, Kristen Dart.

25 My third is to set a public hearing

Saratoga Springs City Council Meeting
for the Community Development Block

Grant annual report. As you saw in the presentations, there'll be -- the Mayor's Office will be giving you a report on it, and then we solicit a comment for -- in the April meeting.

We have a -- an agreement with the Saratoga County Office for the Aging, and we'll ask this City Council to consider that and vote on it. My sixth item is for the mayor to sign a contract with the Saratoga County Office of Aging for transportation.

And our seventh item is authorization for the mayor to sign a construction contract with Rifenburg Contracting Corporation. Our eighth item is an authorization for the mayor to --

COMMISSIONER MORAN: Hey, Ron?

MAYOR KIM: Yeah.

COMMISSIONER MORAN: Just before you do that one, you're going to need to move up my agenda item number two.

MAYOR KIM: Yeah. I think we have

Saratoga Springs City Council Meeting
1 a couple of those that we're going to
2 have to move around.

3 COMMISSIONER MORAN: Okay.

4 MAYOR KIM: Tina Carton mentioned
5 that there's some. So yeah, we're going
6 to be doing that. Yeah. And maybe it
7 might be easier for you to do your --
8 the accounts Commissioner agenda before
9 the mayor's just to make it, you know,
10 sort of flow easier, okay.

11 COMMISSIONER MORAN: Whatever works
12 for you, sir.

13 MAYOR KIM: All right. Then we
14 have a contract with Rifenburg
15 Contracting Corporation as our item
16 seven. The eighth item is to sign an
17 addendum with Greenman Pedersen
18 Incorporated.

19 I think this is the one that may
20 have to -- also implies something with
21 accounts. (Indiscernible). No?

22 COMMISSIONER MORAN: I've got one
23 hazardous material testing to
24 environmental. I'm assuming that's for
25 Skip. I don't have the Greenman

Saratoga Springs City Council Meeting
1 Pedersen, so Deputy Connors, could you
2 just verify whether or not that's
3 something that we got to do?

4 DEPUTY MAYOR RELLA: No, I think
5 that that that contract doesn't need an
6 accounts agenda to proceed it.

7 COMMISSIONER MORAN: Okay. Fair
8 enough.

9 DEPUTY MAYOR RELLA: Okay.

10 MS. CARTON: It's not -- it's not an
11 award a bid, so it does not need a -- to
12 be on the account's agenda.

13 COMMISSIONER MORAN: Okay. Great.

14 MAYOR KIM: And then the final
15 item, and we're going to add a couple,
16 is the resolution for the construction
17 inspection for the Downtown Connector
18 Trail. Angela, could you -- so the one
19 item that we wanted to add a couple of
20 items, the one that I want to discuss is
21 we're adding an item discussion about
22 the -- how the city can help in the
23 Ukraine in the war effort.

24 We have some ideas that we want to
25 discuss with the City Council. I've

Saratoga Springs City Council Meeting
1 gotten several letters from individuals
2 in the community who say we should sever
3 our ties, we checkoff Russia.

4 I'm more inclined to grab, send
5 them, the mayor there, a letter from the
6 -- authorized by the City Council to
7 simply say, you know, we would encourage
8 you to, you know, do what you can to
9 essentially do what you can to -- to
10 convince the -- the Russian government
11 to -- to take steps rather than simply
12 cut them off.

13 Because to me the -- I -- you know,
14 there may be some difference in, sort
15 of, opinion about, you know, just
16 cutting off a city where, you know, that
17 we've had a preexisting relationship
18 with at this point.

19 But if they take measures to try
20 to, I don't know, persuade their
21 governmental leaders, I think we would
22 support that. The other issue is there
23 is a city, which we'll be sending some
24 information to you, that's in western
25 Ukraine that is very similar to Saratoga

Saratoga Springs City Council Meeting
Springs.

It is a -- it is a resort
community, about 28,000 people, they are
known for their mineral waters. And
perhaps we can enter into some kind of
relationship with them. I'll be sending
the information around.

We did a little research this
weekend on -- on this issue. So -- so,
we're going to add that. I know there
are a couple other items. Angela, can
you help with those?

DEPUTY MAYOR RELLA: Sure. Two
other announcements. One, is just in
honor of Women's History Month, we
wanted to announce that the League of
Women Voters is having a Zoom meeting on
Wednesday evening about the history of
the Equal Rights Amendment and where we
stand on that.

And then the third is a
proclamation about Problem Gambling
Awareness Month. So, those will be our,
I guess, 11th and 12th items.

MAYOR KIM: So, that's the mayor's

Saratoga Springs City Council Meeting
agenda. I don't know if there are any
questions, comments?

COMMISSIONER MONTAGNINO: If I may,
Mr. Kim.

MAYOR KIM: Sure.

COMMISSIONER MONTAGNINO: In
conjunction with your efforts to support
Ukraine, I've read that the Ukrainian
church of (indiscernible) is making some
proactive steps.

They're going to be publishing a
link where people who can house refugees
in our area can sign up and I think that
might be something to announce at the
meeting. I know Nancy, I have talked it
over, our kids are adults and grown and
off on their own.

And we've got a house and we're
happy to -- to host a family of
Ukrainian soldiers in our home when the
-- when the (indiscernible) can come
through.

MAYOR KIM: Yeah, there may be some
-- some efforts that the city can assist
with sort of that kind of effort, I

Saratoga Springs City Council Meeting
1 assume. Sadly, there're gonna be a
2 number of refugees from that war. So --
3 so, I invite all the City Council
4 members to sort of have this discussion
5 and -- and let us know other ideas.

6 I mean, I think what we want to do
7 is try to be, sort of, positive in terms
8 of what we want to do here, and -- and
9 also meaningful and those kinds of
10 suggestion, Commissioner, I think are
11 great. So, in -- in -- that's why I
12 wanted to get it on our -- on our agenda
13 to start the discussion and see where we
14 go from that.

15 I'm -- I'm also going to reach out
16 to Adam Israel. I know he has some
17 contacts in Poland and spend out there
18 and to see what his thoughts are, so --
19 but that's great.

20 Thank you, Commissioner. Any other
21 comments? We'll move to the accounts
22 department and Commissioner Moran.

23 COMMISSIONER MORAN: Thank you,
24 mayor. So, obviously, we talked about
25 moving agenda item number two up, or we

1 Saratoga Springs City Council Meeting
2 can reverse the order, whatever suits
3 you sir, which would be the award of bid
4 Saratoga Greenbelt Connector Trail
5 Construction to Rifenburg Contracting.

6 The first item actually, if we're
7 going to change the orders, we've got a
8 discussion and vote approval to appoint
9 a marriage officer. Former Mayor Mike
10 Lenz has asked to officiate a specific
11 wedding upcoming, and so that's what
12 that's related to.

13 We have a discussion and vote
14 authorization for mayor to sign records
15 management grant application supporting
16 documents and submit application to the
17 New York State Archives. Obviously, as
18 Ron mentioned, we've got the discussion
19 and vote amending 136 of the City Code
20 Outdoor Dining.

21 We will take that vote this evening
22 and I think we're ready to go with it in
23 terms of not only the detail shared, you
24 know, between Skip and I but then how do
25 we get it done?

COMMISSIONER SCIROCCO: What's

1 Saratoga Springs City Council Meeting
2 that, sir? Skip, go right ahead.

3 COMMISSIONER SCIROCCO: Yeah. You
4 know, reading the resolution, it's kind
5 of redundant. It's -- it's -- it kind
6 of lets, you know -- I don't have a
7 problem with City Council approving
8 anything, but approval for City Council
9 is going to delay it with approximately
10 two weeks.

11 Think about it. If somebody puts
12 an application in on Wednesday, we don't
13 meet again for two weeks. It already
14 says in the resolution that the City
15 Council is approving the decision for
16 accounts and both public works.

17 You really don't need City Council
18 approval in my opinion to make this
19 happen. I think what we want to do is
20 we want to try to -- to try to take away
21 those layers of bureaucracy and pretty
22 much expedite the process.

23 By -- by having City Council
24 approval, again, I don't have a problem
25 with that. What's going to happen is,
 is that it's going to delay the process

Saratoga Springs City Council Meeting
1 two weeks and it really -- it really
2 doesn't do any justice to -- to what
3 we're trying to do, at least in my
4 opinion.

5 And again, if you -- if you read
6 the resolution, it's already there. It
7 already says, it's City Council
8 approving this based on our vote,
9 whether we move forward or not. So,
10 that's my two cents.

11 COMMISSIONER MORAN: That -- Skip,
12 that was in response to a concern that
13 was brought forward by Jim. Do you want
14 to comment on that Commissioner
15 Montagnino? I think you're muted.
16 There you go.

17 COMMISSIONER MONTAGNINO:
18 Commissioner Moran, if you can just
19 refresh my recollection on the specific
20 on the council meeting.

21 COMMISSIONER MORAN: So, basically,
22 this was kind of the start of the
23 termination of the -- the -- issue
24 relating to a governmental, legislative
25 body creating an administrative body

1 Saratoga Springs City Council Meeting
2 that's a subset of the legislative body.

3 Skip, and I would have -- the
4 council and Department of Public Works
5 would have the ability to sign off on
6 these permits, and then we created a --
7 a administrative body that is truly from
8 the executive, it's Department of Public
9 Safety, accounts department and public
10 works.

11 The threesome working in
12 conjunction, which, you know, you would
13 assume that kind of covers three fifths
14 of the -- of the council, so I
15 absolutely hear where Skip's coming from
16 on that.

17 The notion that there would be a
18 vote, essentially bringing everything
19 together, had come from a comment that
20 you made, Jim, as we were going over the
21 -- the final language of the bill.

22 The notion would be, it would
23 simply be a list of everything that we
24 had done those two weeks, it would be in
25 the consent agenda, so it wouldn't even
26 be a thing that was up for discussion.

Saratoga Springs City Council Meeting

1 You know, my attitude about it is
2 if somebody has done this two years in a
3 row, we pretty much know what they're
4 doing if their application hasn't
5 changed, that's not even being reviewed.

6 So, to Skip's point, if an
7 application comes in, and literally
8 nothing has to change, if the timing
9 worked out that it would be two weeks, I
10 can understand the reticence there
11 because I think everybody understands
12 everything I'm trying to do is to move
13 things in and out as quick as possible
14 yet cover the bases. So, do you have a
15 thought there, Jim?

16 COMMISSIONER MONTAGNINO: Yeah. I
17 -- I -- I think maybe to allay
18 Commissioner Scirocco's concerns, I
19 think the -- the intent was to have the
20 City Council cede or transfer some of
21 its power to an administrative body
22 while retaining the ability through the
23 consent agenda to ratify what the body
24 ultimately decided.

25 So, really, the vote of the City

Saratoga Springs City Council Meeting
Council on the consent agenda is more of
a ratification than -- than the act
itself, which would go through the
administrative agency, which is created
by the -- by the change the code.

COMMISSIONER MORAN: So, how does
that balance off what Skip mentioned
with -- with expediency certainly being
an element of it? I mean, year two, my
department can get very aggressive and
in January or December start, get your
renewals in and start banging on people
and say, here's your due date, or you're
going to be pushed back, you're going to
be pushed back.

So, we can -- we can do that front
end marketing, but this year, obviously,
we're going to be -- we're going to be
(indiscernible) to get these folks open.
So, do you have any thoughts about that,
Jim?

COMMISSIONER MONTAGNINO: Yeah. I
think that the -- the -- the -- the
permission is granted by the
administrative body and the council

Saratoga Springs City Council Meeting
1 simply maintains its legislative
2 authority by ultimately ratifying it at
3 a subsequent meeting via the consent
4 agenda.

5 So, it does -- it does move things
6 along.

7 COMMISSIONER SCIROCCO: Let me
8 correct you there. The -- the charter
9 is pretty clear on right of way, it's --
10 it's -- it's pretty specific, where it
11 says that we, you know, Department of
12 Public Works, manages, operates and
13 maintains, you know, all right of ways
14 in the city.

15 And pretty much the buck stops
16 here. Those are things in the charter
17 that -- that allow each Commissioner the
18 authority to do what they need to do to
19 pretty much expedite a lot of this
20 stuff.

21 So, council approval or not, it's
22 already in the charter. And until we
23 change that, that's -- it is what it is.
24 I don't know if that's a good
25 explanation of it, but I mean, pretty

Saratoga Springs City Council Meeting
1 much that's the way it worked. And
2 again, the resolution already says that
3 the City Council approves it.

4 So, whether we strike that
5 language, my opinion is, is that we're
6 just putting another layer of
7 bureaucracy on this whole thing, when we
8 don't really need to do that.

9 We've already done it for a year or
10 two and it's worked out pretty good.
11 So, to kind of get this thing behind us,
12 and make it -- make it happen, I think,
13 Commissioner Moran, that's where --
14 that's where you're at, is to pretty
15 much expedite the process.

16 Why put another layer of
17 bureaucracy in here, when in fact, we
18 don't really need it? We absolutely do
19 not need it.

20 COMMISSIONER MORAN: I do see
21 Skip's point in as much as the City
22 Council would be authorizing this
23 process to flow as -- as we indicated.

24 COMMISSIONER SCIROCCO: That's what
25 we're voting on it.

Saratoga Springs City Council Meeting

1 COMMISSIONER MORAN: Yeah.

2 MAYOR KIM: Tony do you have any
3 thoughts about this in terms of -- it
4 seems like we are approving this in this
5 vote tomorrow night.

6 Do we need to have it on the
7 consent agenda every time these
8 applications or is it enough for the
9 Commissioner of accounts and Department
10 of Public Works to deal with this from
11 there?

12 CITY ATTORNEY IZZO: There's --
13 there's a similar situation that the
14 council deals with on a regular basis
15 mayor, and in this exact same question
16 has come up before relative to the State
17 Liquor Authority actually allows local
18 governments to issue waivers when --
19 when bar owners want approvals, and it's
20 actually saves them 30 days in the
21 process.

22 And for years, the council has been
23 by vote approving those waivers. It's
24 pretty routine usually. Sometimes
25 there's a complication, but not very

Saratoga Springs City Council Meeting
often.

And -- and many of the bar owners
have -- have indicated dissatisfaction
with that, because they said, we going
to wait for a council meeting, so what
are we really saying from the 30-day
period -- period?

It doesn't save us very much time.
The issue, as -- as all of you have
phrased appropriately is that, it's
whether or not you want to add another
layer of review to a process.

There may be reasons to do that.
There may -- there may not be in other
cases, but the council has been through
this once before. Should we delegate
someone to -- to exercise the council's
authority in -- in these liquor -- State
Liquor Authority waivers?

Can we do that? It's come up
before, it hasn't actually come up for a
vote yet to delegate anyone, but the
issue is still there. So, it certainly
could be on a consent agenda.

It's -- it's more or less a

Saratoga Springs City Council Meeting
1 ministerial kind of act once the other
2 city personnel have already conducted
3 their review, pretty basic with the
4 council assembly, review that have their
5 stamp of approval. It could be
6 expedited. I think they were -- they
7 were consent agenda placement, yes.

8 COMMISSIONER MORAN: But that's
9 still not addressing Skips' initial
10 point, which is simply this, we've
11 already been through now what, this is
12 our sixth cycle? I can see how, and to
13 Tony's point, the first couple meetings
14 we had, there were some of those liquor
15 license issues, and we wound up not
16 really resolving them in a timely
17 fashion, whereby they provided that.

18 So, I understand that, that
19 biweekly thing as being an inhibition,
20 is there a way for once that permits
21 issued by -- by Skip and myself, those
22 folks can be off running, then there's a
23 final codification? It's really just a
24 stamp of approval.

25 CITY ATTORNEY IZZO: Well, you're -

Saratoga Springs City Council Meeting

1 COMMISSIONER MORAN: I still kind
2 of suggested such a thing.

3 CITY ATTORNEY IZZO: You're already
4 taking some review time off the front
5 end. Before there were several --
6 several city officials and staff were
7 reviewing on the front end and that was
8 -- that was a threshold review before
9 any applications could even be submitted
10 that the group at the front end
11 determine where the streets were -- what
12 streets would be available for this
13 permit, and that was administrative.

14 Now, that group has been moved kind
15 of a more to the middle of the process.
16 And the Commissioner of the council --
17 Commissioner of the Public Works are at
18 the front of the process.

19 They're saying what streets will be
20 available for outdoor seating, then the
21 application can be submitted and then it
22 moves to this middle group of city
23 staff.

24 So, it -- it -- may already be
25 saving a little bit of time, the way

Saratoga Springs City Council Meeting
1 you've got it. Certainly, the removal
2 of the City Council, which meets
3 routinely every two weeks probably does
4 inhibit the time frame a little bit.

5 I certainly see commissioner
6 Scirocco's point there. It adds a level
7 by which all the departments can
8 participate in the review process.
9 Maybe you could possibly just emphasize
10 whether this works for you or not, I
11 don't know.

12 Could that middle group, the
13 Outdoor Dining Committee, as you call
14 it, possibly have a member from each one
15 of the five departments, so that all the
16 departments are involved at that middle
17 review, and once they've submitted their
18 stamp of approval, they don't -- they
19 don't want to approve accounts with you
20 at that point. Maybe that'll work. I
21 don't know.

22 MALE SPEAKER: I'm sympathetic to
23 Commissioner Scirocco's argument,
24 though, that we shouldn't, you know, add
25 a layer of bureaucracy to this and --

Saratoga Springs City Council Meeting
and I mean, legitimately, you know,
while Tony, your suggestion is good, you
know, we don't -- I mean, there are some
departments that just don't have an
interest in this, like terms of, you
know, and I guess -- I guess what I'm
thinking is, is there a way for the City
Council annually to just say, we're
authorizing the Commissioner accounts
and the Commissioner of public works to
do this important task, and leave it at
that. So, that upfront, we say that and
that I think meet some of what
Commissioner Montagnino's concerns are.
I'm just throwing that out as an idea.

COMMISSIONER MORAN: Sure. Well,
this does have a sunset clause in it,
so, you know, just to restate or levels
that everybody, so we understand the
direction. First two years, we
scrambled to try and help people in the
middle of clearly moral and -- and
public health driven reasons.

We're now in this in between period
where I still feel that the -- the --

Saratoga Springs City Council Meeting
1 the -- the moral justification holds
2 weight. Even though as we move forward,
3 hopefully, the effects of -- of COVID
4 decrease the psychology that's been
5 driven by it, will be a lagging type of
6 thing and so, if anything that we can do
7 to facilitate people feel uncomfortable
8 coming out and dining in our community,
9 we have to do it.

10 You know, it is who we are. And
11 you know, Minita Sanghvi is not here but
12 she speaks about \$14.9 million, we could
13 run back down to nine, or six, or seven
14 or eight, if we don't have this during
15 the summertime, whereas we could launch
16 it into 16, 17, if we do.

17 So, to me, we have that sunset
18 clause, we're looking at this as an
19 interim period. I liken this directly
20 to sidewalk cafes. The more I've read
21 the legislation, the more I've compared
22 the two.

23 We're going to be bringing forward
24 a fee schedule next meeting, because
25 we're still waiting for a couple of

Saratoga Springs City Council Meeting
1 details on costs of barriers and things

2 like that, where eventually, the whole
3 notion is this just going to be a solid,
4 just like a special event, it's going to
5 have its own permit, bump -- bump --
6 bump -- bump -- bump, sidewalk cafe is
7 included on that, but that would be the
8 third step.

9 If we go 2024 forward and want to
10 do this permanently, I want to see
11 inclusion of the DRC review as it exists
12 within the -- within the sidewalk cafes
13 and some of these other things, so that
14 everything makes sense.

15 And so, to that point, if you read
16 the sidewalk cafes, DRC and myself,
17 that's it. So, the fact that there is
18 this overlay with -- with the right of
19 way, clearly, that brings Skip into the
20 mix, but to his point, there are certain
21 things in this in the charter that do
22 authorize these departments to do
23 certain stuff.

24 So, I would tend to lean Skips' way
25 in -- in -- in saying that what perhaps

Saratoga Springs City Council Meeting
1 we could do on an annual basis is review
2 the actions of everyone who had a permit
3 to say, going into next season XYZ would
4 need to be resolved or so and so is no
5 longer allowed to do it, because they
6 were playing beer pong at 4:00 in the
7 morning, whatever it may be, perhaps
8 that's a workaround to it, or a way to
9 sort of exercise that --that oversight.

10 COMMISSIONER MONTAGNINO: I think
11 I'll jump in the number of my problem,
12 and this goes to what -- what Mr. Kim
13 just said. I don't know that it's
14 appropriate for a legislative body to
15 delegate legislative responsibility to a
16 subdivision that's less than a quorum.

17 It's certainly possible to delegate
18 legislative authority through an
19 administrative body, but to say that the
20 five City Council members are voting to
21 say that two City Council members would
22 have all the authority, I think violates
23 charter.

24 That's the whole idea of having the
25 ultimate decision on the consent agenda.

Saratoga Springs City Council Meeting

1 Now we could in response to what
2 Commissioner Scirocco suggested, we
3 could have something where there's a --
4 where there's an administrative body
5 which has members appointed by all of
6 the Commissioners.

7 That's something I'd be certainly
8 in favor of but having just two members
9 of the City Council make the ultimate
10 decisions because the rest of the City
11 Council has delegated their authority to
12 those two, I don't think it's
13 appropriate. Maybe -- maybe Tony got
14 something to say on that.

15 MAJOR KIM: The -- the decision
16 that the two council members are making,
17 again, I'm referring to this as the
18 front end of the process are basically -
19 - is basically just what streets will be
20 available for applications.

21 Now, I'm not saying that's not a
22 significant decision, but it is in the
23 hands of two council members. I suppose
24 it could be argued that maybe other
25 departments kind of, have an interest in

Saratoga Springs City Council Meeting
1 that -- in that determination as well,
2 but it is only a -- it's a preliminary
3 step in the overall process, just
4 deciding what streets will be available
5 for outdoor dining.

6 You raised a good point,
7 Commissioner, I don't know legally, how
8 that would fall out. I -- I do know
9 that legislative bodies do sometimes
10 delegate committees within their own
11 membership to do certain things, the
12 charter.

13 If it is in fact, an ad hoc
14 committee, as the charter calls it, it's
15 probably okay. I probably want to
16 research that and give you a definitive
17 answer, but it's -- it's very possible
18 that it's okay in our case, because of
19 our ad hoc committee for us.

20 The bigger question is, how
21 effective is it? And -- and is it
22 really what you want to do?

23 COMMISSIONER SCIROCCO: How is it
24 that if you're working in the right of
25 way, you have to get a permit from

Saratoga Springs City Council Meeting
inside by a Commissioner of Public
Works?

CITY ATTORNEY IZZO: Yes.

COMMISSIONER SCIROCCO: How is it
that that is different than this for the
most part?

CITY ATTORNEY IZZO: As far as the
occupancy of the area Commissioner, it's
-- it's --it's a -- the component's
identical. You're occupying a piece of
city property and you're going through a
procedure to get permission to do that.

Absolutely correct. The activity
of -- the activity of conducting an
outdoor dining facility out there is
more accounts department territory. So,
it's a -- it's a hybrid.

COMMISSIONER SCIROCCO: And
Commissioner Moran, do you have the --
the -- I don't have the -- the
resolution in front of me, but clearly,
it says in the resolution, that the City
Council is given approval for this
process?

COMMISSIONER MORAN: Yes. In

Saratoga Springs City Council Meeting
1 general, I think -- I 100 percent agree
2 with -- with your position Commissioner,
3 and like we talked about. As soon as
4 you sort of brought up those -- those
5 charter issues, obviously, I was 100
6 percent receptive to the -- to the
7 collaboration.

8 To me, it seems to -- to get this
9 off the dime, we got two options. We
10 can strike the -- the last approval and
11 add two people to the committee on
12 outdoor dining.

13 To me that shifting bureaucracy
14 from one place to another, but as long
15 as that committee is an odd number of
16 people, I think that's okay. To the
17 mayor's point, does the Mayor's Office
18 have a tremendous amount of interest in
19 this or does finance have a tremendous
20 amount of interest in this?

21 I think, yes, generally, but maybe
22 from the brass tacks, maybe not so much.
23 So, I understand the reticence to
24 wanting to add things to that. But
25 obviously, we've got to come to some

Saratoga Springs City Council Meeting
1 kind of accommodation that is both valid
2 and legal and also, it gets us moving.
3 And I don't want to drag this on for
4 another meeting --

5 COMMISSIONER SCIROCCO: No.

6 COMMISSIONER MORAN: -- because
7 we've got to get going. We've got to
8 get going.

9 COMMISSIONER SCIROCCO: No, you're
10 absolutely right.

11 COMMISSIONER MORAN: Does anybody
12 see a path with what I just laid out?

13 COMMISSIONER MONTAGNINO: I think
14 the quickest path, if I may, is -- is
15 the suggestion that there be an
16 administrative body that there's a
17 member from each of the five City
18 Council departments, and that's clearly
19 constitutional, it follows the charter
20 and it gives a voice to all the
21 departments.

22 COMMISSIONER MORAN: Okay. And
23 then so what we would do is we would
24 strike the line.

25 MAYOR KIM: But, Jim, Commissioner,

Saratoga Springs City Council Meeting
1 wouldn't that sort of -- up sort of up
2 in the statute, as it's written in that
3 -- the City Council's designated the
4 Commissioner --I'm reading from it right
5 now.

6 Commissioner accounts, with the
7 advice and consent of the Commissioner
8 of Public Works. In other words, are
9 you saying then that we would replace
10 that the City Council hereby designates
11 this committee to do that? I mean, it
12 really -- I mean --

13 COMMISSIONER MORAN: No, I don't
14 want to have the committee. I want to
15 have people who are responsible, like
16 Skip and myself to the community.

17 CITY ATTORNEY IZZO: If I may?

18 COMMISSIONER MORAN: That was the -
19 - that was the fundamental change that I
20 made.

21 COMMISSIONER SCIROCCO: Exactly.

22 COMMISSIONER MORAN: Yeah. We --
23 we -- that was -- and that was what Skip
24 and I talked about was, yeah, let's have
25 the people who are boots on the ground,

Saratoga Springs City Council Meeting
1 let them do their job, but let's have us
2 be accountable.

3 So, if business A, B and C gets
4 granted a permit, and they act a fool,
5 it's incumbent upon me to pull that
6 permit, period. And that's -- that's
7 the way I view the accountability loop
8 working.

9 COMMISSIONER SCIROCCO: Again --

10 COMMISSIONER MORAN: Obviously,
11 yeah.

12 MAYOR KIM: So, (indiscernible)
13 City Council.

14 COMMISSIONER SCIROCCO:
15 Commissioner Moran, would you want
16 council approval of every permit that
17 you sign? Because basically, that's
18 what we're talking about here.

19 COMMISSIONER MORAN: No, you're
20 right. And I believe I -- I believe in
21 like you and I spoke --

22 COMMISSIONER SCIROCCO: Yes.

23 COMMISSIONER MORAN: I firmly
24 believe the responsibility to issue the
25 permit belongs to my department, but

Saratoga Springs City Council Meeting
1 with the clear overlay of the -- of the
2 right of way issue, it's a forced
3 compromise by the charter, which --
4 that's what the charter is, let's do it.

5 I'm fine with that. Yup. And I
6 don't see us having an issue working
7 through it because we all have the same
8 goal.

9 COMMISSIONER SCIROCCO: All right.

10 COMMISSIONER MORAN: So, it's
11 really a legal issue, or a legal
12 argument that -- that we're kind of
13 pushing up against, and I'm very
14 respectful of that as well.

15 So, you know, again, we do need to
16 find an accommodation Skip. Do you see
17 a problem with that five-person
18 committee?

19 COMMISSIONER SCIROCCO: No.
20 Actually not.

21 COMMISSIONER MORAN: So, why don't
22 we just do that?

23 MAYOR KIM: So, can we insert then
24 in this paragraph that talks about the -
25 - the accounts Commissioner having the

Saratoga Springs City Council Meeting
1 authority with the advice and consent
2 that we just add -- so, it'd be the City
3 Council hereby designates Commissioner
4 of accounts with the advice and consent
5 of the public.

6 Commissioner of public works, and -
7 - and insert there, and I -- I guess it
8 would be somebody from finance and
9 public safety.

10 COMMISSIONER MORAN: What I would
11 do is go to the second -- go to the
12 second page, Ron.

13 CITY ATTORNEY IZZO: That's a
14 different -- I think we're operating on
15 a different target. Not the front end,
16 which -- which includes the Commissioner
17 of accounts and the Commissioner of
18 public safety. What I'm hearing is that
19 you want to leave that as it is --

20 COMMISSIONER MORAN: Yes.

21 CITY ATTORNEY IZZO: -- but augment
22 the middle part of the process, which is
23 the Outdoor Dining Committee.

24 COMMISSIONER MORAN: Correct.

25 ASSISTANT CITY ATTORNEY IZZO:

Saratoga Springs City Council Meeting

Which right -- right now consists of, if

I'm remembering correctly, you've

already got a member of the Department

of Public Safety in there, you've got a

member of the Department of Public Works

there, and you've got the director of

risk and safety from accounts.

So, what I'm hearing is, you're

suggesting a possible solution, striking

the final City Council approved and

augmenting the middle part by adding to

the Outdoor Dining Committee, a member

from the Mayor's Department and the

Department of Finance, as an

administrative group who would operate

in this sort of middle ground here. Is

that what I heard?

COMMISSIONER MORAN: Yes.

CITY ATTORNEY IZZO: Just want to

make sure.

COMMISSIONER MORAN: Okay. And

that's -- that's a workable solution for

everybody?

COMMISSIONER MONTAGNINO: That's

fine.

Saratoga Springs City Council Meeting

1 COMMISSIONER MORAN: Can I bring

2 that up at the table Tony?

3 CITY ATTORNEY IZZO: You can make
4 that a amendment on passage -- amendment
5 on passage -- amendments on passage are
6 -- are sometimes okay. All you're doing
7 now is changing the membership of a
8 committee, you're not changing the very
9 nature of the law itself.

10 You're striking a review process
11 from the -- from council. It's the type
12 of thing that courts generally uphold
13 this thing okay, for amendments on
14 passage.

15 COMMISSIONER MORAN: Okay.
16 Everybody agree with that?

17 COMMISSIONER SCIROCCO: Yeah, makes
18 sense -- makes sense to me.

19 MAYOR KIM: Thank you.

20 COMMISSIONER MONTAGNINO: I'm on
21 board.

22 COMMISSIONER MORAN: Okay, great.
23 I do have just a couple more items,
24 folks. I sent out an e-mail on
25 Saturday. So, once we're past -- and

Saratoga Springs City Council Meeting
I'll be very brief on this.

The executive order that authorized outdoor dining, and I'm paraphrasing the e-mail, basically stated that, it's going to expire on July 7th. So, we've got two different plans.

I've been working with Carrie Woerner on this. Plan A is to try and push and gain extension from the State. It happened last year. It won't be included in the budget.

Carrie said the willingness is there within the assembly, though there are issues with New York City and how this is being rolled out. She feels because it's an election year, etc., that we should be able to get that allowance.

In order to start ensuring that I want to push out a letter stating the importance of Saratoga Springs above all. You know, Tom DiNapoli came out and held this up in -- in, you know, lofty regard in terms of our recovery.

They want to come back next year

Saratoga Springs City Council Meeting
and talk about how we lost revenue
because they didn't extend this. And
so, I'm simply -- and I wrote a draft
Ron just to hopefully make it a little
bit easier to move the ball on this, but
essentially, I'm just asking a
resolution that we approve Ron sending
out a letter to the governor, to the
legislative leaders, addressed to
(indiscernible) and Carl Heastie, to Tom
DiNapoli, to Carrie Woerner and to
Daphne Jordan. Each individually
addressed. So, you know, we can take
care of that for you. Anybody have an
issue with that?

COMMISSIONER MONTAGNINO: I'm
completely in favor.

COMMISSIONER MORAN: Okay.

COMMISSIONER SCIROCCO: Good idea.
Me too.

COMMISSIONER MORAN: Yeah -- yeah.
Plan B is simply this. If we know long
term, at least in the near term, we know
that we want to control this process,
Deputy Connors did a little research.

Saratoga Springs City Council Meeting
City of Ithaca is doing what we're

doing, but what they actually did was
codify into their bill, the extension of
-- of the use of and sale of alcohol on
that city property within that permitted
system.

We have, you know, in -- in our
code, the opposite. We needed to -- we
need to -- we need to do a couple more
steps locally to be able to do that, but
if we pass a local ordinance that allows
that consumption and sale through a
permitting process, which would be our
permitting process, next year, and all
year subsequent to that, there won't be
an issue.

So, we need to do a little
legislative work, that to me seemed a
little more involved than -- than we
wanted to gather here at the front end,
to just enable these restaurants to get
open this summer.

Because we are changing something
and looking at how we may authorize the
use of alcohol within legislation, I

1 Saratoga Springs City Council Meeting
2 think that's a topic that we all need to
3 talk, weigh in on and think through.

4 But the plan A, plan B is simply
5 this, appeal to the State, please extend
6 this, we need it, and then plan B, let's
7 get it into our local control, we can
8 make our own choices and never have to
9 worry about that issue again.

10 So, that's -- that will be coming.
11 I've got to do the research. I owe you
12 guys the front-end work on understanding
13 that issue and what the best way to go
14 about it is but that's the background to
15 it.

16 That's what we're -- that's what
17 we're trying to get to, because having a
18 restaurant serve outdoors and you can't
19 have a cocktail, I mean, that's just not
20 the world today.

21 And so, we've even taken a step of
22 Carrie's having conversations with the
23 SLA to see if the State doesn't okay it,
24 can we get a local carve out for
25 Saratoga Springs?

 Can the patrons sitting on the

Saratoga Springs City Council Meeting
1 patio go up to the bar and buy a drink
2 and come back and sit out on the patio?
3 Simple silly stuff like that. But
4 that's the world we're in with this
5 COVID stuff.

6 It's you know, it's difficult. And
7 the more you kind of peel the onion the
8 more you find. So, that's the
9 background on that one. And so, I can
10 touch up that letter. We don't have to
11 have the letter.

12 We can just ask for you to sign the
13 letter, but is there any resistance to
14 doing that? Hearing none, I guess I
15 will -- I will add this as an agenda
16 item. And then the last one, I wasn't
17 sure how to go about this, but it struck
18 me over the weekend.

19 You know, my National Heritage Day
20 is coming up on Thursday, and it just so
21 happens that one of our local treasures
22 -- Celtic treasures has been open for 30
23 years, which is a pretty amazing
24 accomplishment in business, especially
25 for a small niche local business.

Saratoga Springs City Council Meeting

1 I would like to make an
2 announcement or if -- if the mayor so
3 does, you know, how do we do
4 proclamations of recognition? Anybody
5 just give me a little bit out of
6 (indiscernible).

7 CITY ATTORNEY IZZO: I've written
8 many of them over the years for various
9 departments and it's often a person's
10 birthday, at first a business has an
11 anniversary, a new business expansion
12 some way some milestone occurs in the
13 business community, and we got -- we got
14 letters, e-mails saying do your
15 proclamation for this.

16 Generally, the mayor signs
17 proclamations on very unusual
18 circumstances the entire council will
19 sign them, but usually it's the Mayor's
20 Office.

21 MAYOR KIM: Okay. We don't always
22 put those on the agenda also.

23 CITY ATTORNEY IZZO: Right. It's
24 like --

25 MAYOR KIM: Sometimes we just have

Saratoga Springs City Council Meeting
1 issued the proclamation. So, if there's
2 something that you want us to do, just
3 let us know, and we're happy to
4 accommodate.

5 CITY ATTORNEY IZZO: Over the
6 years, we got so many requests that it
7 became very unusual for it to be on the
8 council agenda because we just had so
9 many.

10 COMMISSIONER MORAN: Okay. Then
11 maybe what we'll do is, I'll just make
12 an announcement congratulating Paul and
13 his family and recognizing that and then
14 we can follow up with a proclamation or
15 something like that. So, we're clear
16 everybody?

17 COMMISSIONER SCIROCCO: Okay.

18 COMMISSIONER MORAN: Yeah.
19 Awesome. Solving problems together.
20 This is great. Thanks, everybody. And
21 that concludes what my agenda will be.

22 MAYOR KIM: Just moving on to the
23 Finance Department. Heather -- Heather?

24 DEPUTY COMMISSIONER CROCKER:
25 Morning, everybody. We just have two

Saratoga Springs City Council Meeting
1 agenda items for this meeting. Number
2 one, is a discussion and vote
3 authorization for the mayor to sign an
4 agreement with Mindcentric for Zimbra
5 Networking Project.

6 This is related to fixing some
7 issues with our e-mail software and
8 voicemail for public safety. And then
9 number two, is discussion and vote
10 budget transfers payroll.

11 MAYOR KIM: Heather, just on the --
12 the first item, I -- I'm not a huge fan
13 of Zimbra. I mean, I, you know, and --
14 and I don't -- I mean, it -- it -- to
15 me, and particularly when I'm trying to
16 integrate a variety of schedules that
17 I'm sure we all have, because we're, you
18 know, technically under the charter part
19 time, I don't find it -- it actually
20 creates more work for me and my staff.

21 And I guess I'm not in favor of
22 like -- if there's a process and I sort
23 of heard this through the rumor mill,
24 but I don't know, of -- of looking at
25 alternatives, I'm not terribly in favor

1 Saratoga Springs City Council Meeting
of investing more money in Zimbra.

2 So, I guess that's just where I am
3 at this point. I understand that
4 there's other issues, you know, that --
5 but, you know, I just -- I don't
6 understand why the city is using Zimbra.
7 I'll just put it out there.

8 DEPUTY COMMISSIONER CROCKER: Fair
9 enough. We were actually -- the IT
10 Department is in the process of putting
11 together the pieces to migrate us away
12 from Zimbra, but at this point, there's
13 -- when you get your city voicemail, it
14 goes automatically to e-mail, and right
15 now, that's not happening for the police
16 department and the fire department.

17 MAJOR KIM: I see.

18 DEPUTY COMMISSIONER CROCKER: So,
19 it is a small investment, it's a few
20 \$100 in order to make sure that those
21 messages are communicated to them until
22 we can transition.

23 MAYOR KIM: Got it. Okay. Thank
24 you.

25 DEPUTY COMMISSIONER CROCKER: Sure.

Saratoga Springs City Council Meeting

1 MAYOR KIM: Next agenda is

2 Commissioner Scirocco.

3 COMMISSIONER SCIROCCO: Thank you,
4 mayor. So, my agenda is approval to
5 adopt the 2022 water and sewer rate
6 resolution. I do have an explanation
7 here. I don't know if you're going to
8 read it tomorrow night. If you want me
9 to read it today. I can do the reading
10 today.

11 MAYOR KIM: Entirely up to you
12 Commissioner.

13 COMMISSIONER SCIROCCO: I mean,
14 mayor, you know, it's rather lengthy and
15 I can read it if you like.

16 MAYOR KIM: No, I mean, if you
17 want, we can -- I'll review it and if I
18 have any questions, we can contact you.
19 That's fine.

20 COMMISSIONER SCIROCCO: Okay. +

21 MAYOR KIM: Okay.

22 COMMISSIONER SCIROCCO: Yes.

23 Appreciate that. The -- let's see. My
24 agenda is a discussion and vote. This
25 is authorization for the mayor to sign a

1 Saratoga Springs City Council Meeting
2 contract with Navistar Incorporated for
3 heavy duty class 4-7 and Class 8 heavy
4 duty trucks.

5 This is a to buy four dump trucks
6 for the city. The third item on my
7 agenda is discussion and vote,
8 authorization for the mayor to sign a
9 contract with Ambient Environmental
10 Inc., for hazardous material testing and
11 monitoring services.

12 Again, these have little
13 explanations going along with them. The
14 fifth item on my agenda, is a contract
15 with DeNooyer Chevrolet. It's for the
16 purchase of a Chevrolet Silverado 3500
17 HD regular cab pickup.

18 The sixth item on my agenda is
19 discussion and vote and it's an approval
20 to adopt the Department of Public Works
21 contractual template updates. I'll
22 quickly read it because it's a little
23 confusing.

24 The DPW contract templates Canfield
25 Casino Congress Park Congress or
26 Carousel High Rock Park and the music

1 Saratoga Springs City Council Meeting
2 hall have been updated and being brought
3 to council for approval.

4 All five rental agreements were in
5 need of revision. They now have
6 cohesiveness and detail information on
7 products and services offered with each
8 rental. Along with these general
9 revisions, specific updates were made.

10 The casino agreement added the new
11 chivari chairs that are now available
12 for \$7 each and I think we're going to
13 do pretty good with -- with the new
14 chairs for the rentals. Item number
15 six, discussion and vote, approval to
16 reimburse Victoria Garganda for Spirit
17 of Life Plaque.

18 This reimbursement is for a Spirit
19 of Light plaque, and it amounts \$450.

20 This plaque is -- is one of two NT
21 directional plaques for the Spirit of
22 Life in Congress Park. It went missing
23 some time ago, and Miss Garganda found
24 it at an auction being sold by Blue Moon
25 Antiques.

 She contacted our DPW office and

Saratoga Springs City Council Meeting
1 was approved, purchased and -- and --
2 and we approved the purchase on the
3 city's behalf. This plaque will be
4 restored to its proper place in Congress
5 Park and these plaques, there's two
6 plaques that -- that face you when you
7 walk toward the Spirit of Life off of
8 Broadway.

9 One of them is missing. They have
10 arrows that point in -- in both
11 directions. So, we were kind of lucky
12 to get that back.

13 COMMISSIONER MORAN: Any idea how
14 long ago it disappeared?

15 COMMISSIONER SCIROCCO: Quite a few
16 years ago. I don't really know that
17 Commissioner.

18 COMMISSIONER MORAN: Interesting.

19 COMMISSIONER SCIROCCO: But yeah,
20 well, obviously somebody stole it and --
21 and think that it went to an auction.
22 They get paid for that. Not very big
23 plaques, but we're lucky to get it back.
24 Every once in a while, you know, you get
25 lucky like that.

Saratoga Springs City Council Meeting

1 COMMISSIONER MORAN: Rather be

2 lucky than good.

3 COMMISSIONER SCIROCCO: And then
4 the last item on my agenda again is a
5 little lengthy compared to the rest, is
6 the Department of Public Works annual
7 report. So, if anybody has any
8 questions on my agenda, any concerns,
9 that concludes my agenda.

10 MAYOR KIM: Thank you,
11 Commissioner. Next up is Commissioner
12 Montagnino with the Public Safety
13 Department.

14 COMMISSIONER MONTAGNINO: Thank
15 you, Mr. Kim. We have item number one,
16 the discussion and vote authorization
17 for the mayor to sign a contract with
18 Dr. Jason Bernad as medical director.
19 He's been providing services to the fire
20 department for training, keeping up the
21 EMT and paramedic certificates of our
22 firefighters.

23 Second item, discussion and vote
24 authorization for the mayor to sign a
25 contract with Metro Ford. This had been

Saratoga Springs City Council Meeting
1 tabled at the last meeting because I
2 didn't at the time have enough
3 information.

4 I'm now satisfied that the bidding
5 process has gone through a -- as a State
6 service that has a number of dealerships
7 as members and there's a mini bid
8 process involved. So, five different
9 dealerships were able to bid on these --
10 the three vehicles involved here.

11 So, I'm satisfied that bidding has
12 been done and would be awarded to the
13 most responsible and responsible bidder
14 here. There are some items that had
15 been on the draft agenda and disappeared
16 from the draft agenda and need to be
17 placed back on the draft agenda.

18 One was the approval of payment to
19 Axon Corporation. This was on the last
20 City Council agenda, and it was tabled
21 at my request again for the same or
22 similar reasons as the other matter.

23 The -- the Axon contract was signed
24 on December 21st of 2021. It's a ten-
25 year, two and a half million dollar

Saratoga Springs City Council Meeting
contract for services that range from
storage of -- cloud storage of data from
surveillance cameras and body cams, to
tasers and the ammunition for tasers.

I think it should be on the City
Council's agenda because it involves
annual payments of \$250,000, which is a
significant amount of money. It's a
contract that binds the city for ten
years that was signed in the last ten
days of the previous administration.

And it does have, in the contract,
a provision where if the City Council
should decide to cease funding, the city
can opt out of the contract at the end
of the fiscal year. So, I believe is
the kind of thing that should be on the
City Council's agenda, so that the
public is aware of what it is exactly
that -- where it is exactly that their
tax money is going, particularly since
we're talking about \$250,000 for this
year and each year following, and -- and
because there is that possibility that
if we feel that the services are -- are

Saratoga Springs City Council Meeting
1 not being provided adequately or if
2 there's another competitor who's got
3 better services at better prices, that
4 we can terminate the contract on 90
5 days' notice, provided that we're paying
6 to the end of the fiscal year.

7 Also, we have the public hearing on
8 the Caroline Street school traffic issue
9 and there is some language that the
10 Accounts Department is helping out with
11 to sort of tweak what's already out
12 there with regard to things such as, no
13 parking and no standing signs on an
14 additional block of Caroline Street,
15 extending the one way and the 50-mile an
16 hour speed zone, that -- that should be
17 added to the agenda.

18 Also, this is an item that's been
19 under discussion, I'm told for quite
20 some time there's a draft memorandum of
21 agreement between the city and the
22 firefighters union that involves lateral
23 transfers. And I -- I don't know maybe
24 -- maybe Mr. Izzo can advise as to
25 whether this is better off added to the

Saratoga Springs City Council Meeting
1 mayor's agenda, because the mayor is the
2 individual who does the work with the
3 various unions in -- in working out
4 memoranda of agreement and -- and union
5 contracts and so on.

6 CITY ATTORNEY IZZO: Pursuant to
7 charter, the mayor is the charters' --
8 the council's liaison for those
9 purposes. I'm trying to remember how
10 I've seen it in the past. I can't --
11 honestly, I can't recall.

12 It -- it -- it concerns staff of --
13 of the Department of Public Safety, but
14 it's a mayoral function to engage in the
15 actual dealings with --with -- I -- I
16 can't say for sure that it's more
17 appropriate on one agenda or the other.

18 I'm not sure. There's components
19 of both departments involved in this
20 transaction. For the actual
21 authorization motion to -- to execute
22 the -- the documents, procedurally, I
23 suppose that might fit under the mayor's
24 department, but certainly the Department
25 of Public Safety is going to be the --

Saratoga Springs City Council Meeting
1 the primary department to bring the
2 information and -- and the initiative to
3 the council.

4 So, I don't -- I don't have a
5 direct answer to that. I don't know
6 what procedurally which one will be
7 better. I believe either way would be
8 acceptable.

9 COMMISSIONER SCIROCCO: Okay. If I
10 could just add a little bit of detail on
11 what this memorandum of agreement
12 involves. We are in the process,
13 obviously, of building the third fire
14 station and that station needs to be
15 staffed.

16 We're currently understaffed. The
17 former City Council did authorize in the
18 2022 budget, the hiring of four
19 additional firefighters. We have a
20 wonderful candidate who has been
21 provisionally accepted as a lateral
22 transfer.

23 He's a gentleman by the name of
24 Michael Welsh (phonetic). He's a seven-
25 year firefighter in Amsterdam. And he

Saratoga Springs City Council Meeting
comes with amazing recommendations and
great credentials.

And the problem is that under the
current system, he would have to begin
as an entry level firefighter in terms
of his salary. And the memorandum of
understanding, as negotiated, would
allow for pay parity, basically one for
one, so he's a seven-year firefighter in
Amsterdam, he would be paid as a seven-
year firefighter in the City of Saratoga
Springs.

However, his seniority for purposes
of bidding for vacations and so on, he
wouldn't be treated as an entry level
firefighter there. Similarly, the --
the -- any firefighter on a lateral
transfer would be treated that way and
in addition, a lateral transfer
firefighter would need to be 15 more
years on the Saratoga Springs Fire
Department before he or she would be
eligible for the lifetime health care
benefits that are now available to
firefighters who have completed 15 years

Saratoga Springs City Council Meeting
in service.

So, that's -- that's an additional
item that should be on the agenda.

Also, there'll be an announcement that
the annual report for the Department of
Public Safety will be -- will have been
uploaded to the city's website today.

There is another agenda item
involving a discussion and vote on the
reallocation of resources phase one, and
this involves a -- somewhat involved
situation. The way the various
collective bargaining agreements with
the three separate unions in the police
department have been negotiated.

At present, there are no
individuals above the rank of sergeant,
who are working on weekends. And as
many of us are aware, two weeks ago,
Saturday, in the early morning hours, a
potential mass shooting was averted by
some really good police work that was
done in our city, with the cooperation
of a sergeant and two patrol officers.

You may have heard about it, there

Saratoga Springs City Council Meeting
1 was an individual who had told multiple
2 witnesses that he intended to settle a
3 score that he had with somebody he had a
4 fight with by shooting up one of the
5 bars, and he was intercepted on his way
6 to one of the bars, armed with an
7 illegal handgun that had a 13-bullet
8 clip in it.

9 Anyway, so sorry for being long
10 winded here that. The idea is that
11 resources would be reallocated in such a
12 way that without adding a dime to the
13 budget, we could get an additional
14 sergeant on the street by reducing the
15 number of members of the police force
16 who aren't available on the weekends,
17 and who don't work on the street.

18 Currently, 40 percent of the sworn
19 officers essentially don't leave the
20 station house. And as I mentioned
21 earlier, nobody above the rank of
22 sergeant works on the weekends unless
23 they're specially called in and paid
24 overtime for it.

25 We --we -- we are a weekend city,

Saratoga Springs City Council Meeting
1 and -- and our population swells
2 enormously on the weekends, and we need
3 those -- those officers with -- with
4 training and ability to be there when
5 the needs arise, which frequently is
6 that weekends.

7 So, that's phase one. I believe --
8 Deputy Tetu, was there anything that I
9 missed there in -- on this?

10 DEPUTY COMMISSIONER TETU: No, sir,
11 you -- you had six items in total on all
12 five discussion and vote and one
13 announcement regarding the annual
14 report. That's -- that's my count.

15 COMMISSIONER SCIROCCO: Okay.
16 Thank you -- thank you. So, that would
17 complete the Public Safety Department
18 agenda.

19 MAYOR KIM: Commissioner just --
20 first, I'm fully supportive of the
21 effort to get more cops on the street.
22 I think that's a great initiative, and I
23 certainly will support anything that you
24 need in that regard.

25 I do think that there's one item I

Saratoga Springs City Council Meeting
1 didn't hear about, which was the
2 authorization for the OGS addendum.
3 This is the contract that would, I
4 guess, the way this -- because it's NYRA
5 property, the third station has to be
6 inspected, etc., etc. by OGS.

7 And I think that contract has to be
8 on. It missed by a whisper last week,
9 the last City Council meeting, but I
10 think that they need to have that on,
11 so.

12 COMMISSIONER MORAN: Is that me,
13 Ron?

14 MAYOR KIM: I think not. It was on
15 -- I think it's the -- it's one of those
16 deals where it's authorization for the
17 mayor to sign the addendum, but it's
18 really on public safety's. But we'll
19 talk. But I just want to put it out
20 there to make sure that everybody --
21 because that one definitely has to be
22 done or we're going to get the fire
23 station, you know, that -- that'll delay
24 some of that, because it's more on the
25 State side, they have to then run it

1 Saratoga Springs City Council Meeting
2 through, I guess, the Attorney General's
3 office and all the rest.

4 That's what's been described to me.
5 So, I just think we need to get that on.

6 COMMISSIONER MONTAGNINO: You're
7 absolutely right Mr. Kim. I agree. And
8 that is something that should be
9 relatively ministerial, because it's
10 really just an extension of a contract
11 that was previously in existence that
12 would expire unless it extended. Is
13 that -- is that your understanding as
14 well?

15 MAYOR KIM: Yes, uh-huh. Yeah,
16 it's a simple matter of just extending
17 it and -- and so -- and so, but it has
18 to be done, I guess, just from a timing
19 standpoint to get it renewed. So,
20 anyone else on agenda items?

21 Questions ready? I didn't want to
22 announce. I just literally got
23 confirmation. Congressman Tonko has
24 agreed to be the master of ceremonies
25 for the State of the city and we're
26 going to be doing it on this Saturday at

Saratoga Springs City Council Meeting
11 o'clock in the music hall.

So, it'd be great if each of the departments could give me sort of -- a sort of status of the -- the major accomplishments of your department in the last year and will be -- but it'll be 11 o'clock at the music hall, and Congressman Tonko will do some introductory remarks which we'll focus on also the infrastructure bill, etc. So, just wanted to make that announcement and we'll also put that on our agenda, of course. Is there anything else?

COMMISSIONER MORAN: Are you going to be asking us to speak, or you just want some bullet points (indiscernible)?

MAYOR KIM: Just some bullet points. Yeah, I think since Congressman Tonko is going be there to -- to speak, I think it just will -- you know, one of the things I'm happy to consider, is if we want to have a sort of question and answer session for people after it, but I think we'll just have two speakers,

Saratoga Springs City Council Meeting
just make it simpler.

Anything else? I'm hearing none.

We'll adjourn the meeting, and we'll see
you tomorrow night.

COMMISSIONER SCIROCCO: Thank you
Mayor.

MAYOR KIM: Thank you everybody.

COMMISSIONER MONTAGNINO: Thanks,
everybody.

COMMISSIONER MORAN: Thanks
everyone. Enjoy your day.

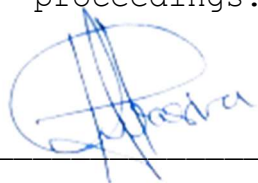
Commissioner Scirocco.

(End of audio)

CERTIFICATION

I, Hector Solomon, certify that
the foregoing transcript is a

1 true and accurate record of the
2 proceedings.

3 
4

5 Hector Solomon

6
7 ANP Transcriptions

8 405 WEST 7TH STREET #507

9 CHARLOTTE, NC 28202

10
11 Date: March 21, 2022

LN	ORG ACCOUNT	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2022	04	87	04/19/2022	BUDGET CCM 041922	BUA TRANS-INS	1	1		
1	A3051414	54573		COMM OF ACCOUNTS CS	RISK-SAFETY PROGRAMMING	79,755.00	13,622.90	93,377.90	
	A	-30-5-1410-4-54573	-		COMMUNITY SERVICE INITIATIVES	04/19/2022			
2	A3051914	54773		LIABILITY INSURANCE	LIABILITY INSURANCE	37,609.00	-5,169.50	32,439.50	
	A	-30-5-1910-4-54773	-		COMMUNITY SERVICE INITIATIVES	04/19/2022			
3	A3011474	54773		CIVIL SERVICE CONTRACTED	SERVLIABILITY INSURANCE	20,585.00	-910.35	19,674.65	B
	A	-30-1-1431-4-54773	-		COMMUNITY SERVICE INITIATIVES	04/19/2022			
4	A3011914	54773		LIABILITY INSURANCE	LIABILITY INSURANCE	57,175.00	-285.25	56,889.75	B
	A	-30-1-1910-4-54773	-		COMMUNITY SERVICE INITIATIVES	04/19/2022			
5	A3061914	54773		LIABILITY INSURANCE	LIABILITY INSURANCE	63,368.00	-7,257.80	56,110.20	B
	A	-30-6-1910-4-54773	-		COMMUNITY SERVICE INITIATIVES	04/19/2022			
** JOURNAL TOTAL							0.00		

04/14/2022 11:58
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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 2
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YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2022 4 87									
BUA A3051414-54573	04/19/2022	TRANS-INS	BUDGET	CCM	041922	RISK-SAFETY PROGRAMMING	5	13,622.90	
BUA A3051914-54773	04/19/2022	TRANS-INS	BUDGET	CCM	041922	COMMUNITY SERVICE INITIATIVES	5		5,169.50
BUA A3011474-54773	04/19/2022	TRANS-INS	BUDGET	CCM	041922	LIABILITY INSURANCE	5		910.35
BUA A3011914-54773	04/19/2022	TRANS-INS	BUDGET	CCM	041922	COMMUNITY SERVICE INITIATIVES	5		285.25
BUA A3061914-54773	04/19/2022	TRANS-INS	BUDGET	CCM	041922	LIABILITY INSURANCE	5		7,257.80
	04/19/2022	TRANS-INS	BUDGET	CCM	041922	COMMUNITY SERVICE INITIATIVES			
JOURNAL 2022/04/87 TOTAL								.00	.00

04/14/2022 11:58
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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 3
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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
FUND TOTAL					.00	.00

** END OF REPORT - Generated by Lynn Bachner **

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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENTS JOURNAL ENTRY PROOF

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LN	ORG ACCOUNT	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND				
2022	04	131 04/12/2022	BUDGET	CCM 041922	BUA TRANS-REG	1 1				
1	A3567144 54330 3000	RECREATION EXPENSES	CS	REPAIRS & MAINTENANCE EQUIPMEN			2,200.00	300.00	2,500.00	
	A -35-6-7140-4-54330 -3000			RE-ALLOCATE FOR NEEDS			04/12/2022			
2	A3567144 54320 3000	RECREATION EXPENSES	CS	TOOLS			500.00	-300.00	200.00	
	A -35-6-7140-4-54320 -3000			RE-ALLOCATE FOR NEEDS			04/12/2022			
3	A3031624 54610	CITY HALL	CS	REPAIRS & MAINTENANCE BUILDING			30,214.70	2,000.00	32,214.70	
	A -30-3-1620-4-54610 -			RE-ALLOCATE FOR NEEDS			04/12/2022			
4	A3031624 54180	CITY HALL	CS	OTHER SUPPLIES			6,500.00	-2,000.00	4,500.00	
	A -30-3-1620-4-54180 -			RE-ALLOCATE FOR NEEDS			04/12/2022			
				** JOURNAL TOTAL				0.00		

04/14/2022 11:58
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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 2
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YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2022 4 131									
BUA A3567144-54330-3000	04/12/2022	TRANS-REG	BUDGET	CCM	041922	REPAIRS & MAINTENANCE EQUIPMEN	5	300.00	
						RE-ALLOCATE FOR NEEDS			
BUA A3567144-54320-3000	04/12/2022	TRANS-REG	BUDGET	CCM	041922	TOOLS	5		300.00
						RE-ALLOCATE FOR NEEDS			
BUA A3031624-54610	04/12/2022	TRANS-REG	BUDGET	CCM	041922	REPAIRS & MAINTENANCE BUILDING	5	2,000.00	
						RE-ALLOCATE FOR NEEDS			
BUA A3031624-54180	04/12/2022	TRANS-REG	BUDGET	CCM	041922	OTHER SUPPLIES	5		2,000.00
						RE-ALLOCATE FOR NEEDS			
JOURNAL 2022/04/131 TOTAL								.00	.00

04/14/2022 11:58
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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 3
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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
FUND TOTAL					.00	.00

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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENTS JOURNAL ENTRY PROOF

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LN	ORG ACCOUNT	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND			
2022	04	157	04/19/2022	BUDGET	CCM 041922 BUA	AMEND-REG	1	2		
1	E017	40511		PROPERTY TAX		USE OF RESTRICTED FUND BALANCE		.00	-50,000.00	-50,000.00
	E	-01-7-0000-0-40511	-			TRUCK PURCHASE		04/19/2022		
2	E3577162	52400		CITY CENTER AUTHORITY	EQ CAP VEHICLES			.00	50,000.00	50,000.00
	E	-35-7-7160-2-52400	-			TRUCK PURCHASE		04/19/2022		
						** JOURNAL TOTAL			0.00	

04/14/2022 11:55
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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 2
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YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2022 4 157									
BUA E017-40511						USE OF RESTRICTED FUND BALANCE	5		50,000.00
	04/19/2022	AMEND-REG	BUDGET	CCM	041922	TRUCK PURCHASE			
BUA E3577162-52400						VEHICLES	5	50,000.00	
	04/19/2022	AMEND-REG	BUDGET	CCM	041922	TRUCK PURCHASE			
								.00	.00
BUA E-2960						APPROPRIATIONS			50,000.00
	04/19/2022	AMEND-REG	BUDGET	CCM	041922				
BUA E-1510						ESTIMATED REVENUES		50,000.00	
	04/19/2022	AMEND-REG	BUDGET	CCM	041922				
						SYSTEM GENERATED ENTRIES TOTAL		50,000.00	50,000.00
						JOURNAL 2022/04/157 TOTAL		50,000.00	50,000.00

04/14/2022 11:55
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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 3
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FUND	ACCOUNT	YEAR	PER	JNL	EFF	DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
E	CITY CENTER AUTHORITY	2022	4	157	04/19/2022				
	E-1510						ESTIMATED REVENUES	50,000.00	
	E-2960						APPROPRIATIONS		50,000.00
FUND TOTAL								50,000.00	50,000.00

** END OF REPORT - Generated by Lynn Bachner **

04/11/2022 12:22
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CITY OF SARATOGA SPRINGS LIVE
PURCHASE ORDER LIQUIDATION/RECEIVING REPORT

P 1
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PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
	220054	001 RICOH USA, INC	12.00	0.00	0.00	12.00	8	IM350F C91219925
	220057	001 RICOH USA, INC	12.00	0.00	0.00	12.00	8	MP3055 C91233079 COPIER ROOM
	220082	001 TVC ALBANY, INC.	12.00	0.00	0.00	12.00	8	MONTHLY FIBERNET PRIVATE LINE SERVIC

P 2
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04/11/2022 12:22 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22MWAPR1

P 3
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CLERK: u101 BATCH: 3518

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
7828	00000 GUARDIAN	191298 APRIL 2022		192748	22MWAPR1	11,813.51		.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00		A3011478	58016		110.69	1099:	
ACCT 1200	DEPT 1000	DUE 04/12/2022	DESC:00 544643			A3719068	58016		686.07	1099:	
PO BOX 824404	PHILADELPHIA PA 19182-4404					A3729068	58016		416.42	1099:	
						A3739068	58016		2,636.67	1099:	
						F3739068	58016		1,076.64	1099:	
						G3739068	58016		474.25	1099:	
						A3749068	58016		5,870.91	1099:	
						A3759068	58016		209.33	1099:	
						A3769068	58016		248.53	1099:	
						A3769068	58016	3000	84.00	1099:	
200	00001 THE HARTOFRD	191300 735841954070		192750	22MWAPR1	991.20		.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00		A3011474	54774		4.00	1099:7	
ACCT 1200	DEPT 1000	DUE 04/12/2022	DESC:000040370001			A3719044	54774		76.00	1099:7	
PO BOX 783690	PHILADELPHIA PA 19178-3690					A3729044	54774		52.00	1099:7	
						A3739044	54774		300.26	1099:7	
						F3739044	54774		78.66	1099:7	
						G3739044	54774		54.68	1099:7	
						A3749044	54774		337.60	1099:7	
						A3759044	54774		36.00	1099:7	
						A3769044	54774		24.00	1099:7	
						A3769044	54774	3000	28.00	1099:7	
221	00000 INTERNATIONAL AS	191301 68860		192751	22MWAPR1	495.00		.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: Y	DISC: .00		E3577164	54230		495.00	1099:	
ACCT 1200	DEPT 7000	DUE 04/12/2022	DESC:31892(I)								
635 FRITZ DRIVE, SUITE 100	COPPELL TX 75019										
221	00000 INTERNATIONAL AS	191302 69099		192752	22MWAPR1	495.00		.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: Y	DISC: .00		E3577164	54230		495.00	1099:	
ACCT 1200	DEPT 7000	DUE 04/12/2022	DESC:337932(I)								
635 FRITZ DRIVE, SUITE 100	COPPELL TX 75019										
11	00001 NYS UNEMPLOYMENT	191303 1ST QTR 2022		192753	22MWAPR1	10,285.15		.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00		A3739054	54776		8,269.15	1099:	
ACCT 1200	DEPT 2000	DUE 04/12/2022	DESC:04-60110 9			A3719054	54776		1,134.00	1099:	
P O BOX 4301	BINGHAMTON NY 13902-4301					A3729054	54776		504.00	1099:	
						A3759054	54776		378.00	1099:	

NEW INVOICES

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04/11/2022 12:22 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22MWAPR1

P 5
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CLERK: u101 BATCH: 3518

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
319	00002 NATIONAL GRID CO	191309 191309		192759	22MWAPR1	1,677.64	.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: Y	DISC: .00		E3577164	54650	1,677.64	1099:	
ACCT 1200	DEPT 7000	DUE 04/12/2022	DESC:09228-52006							
P.O. BOX 371376	PITTSBURGH PA	15250-7376								
223	00001 RICOH USA, INC	191310 5064278850		192760	22MWAPR1	10.28	.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00		A3143014	54740	10.28	1099:	
ACCT 1200	DEPT 4000	DUE 04/12/2022	DESC:4659857							
P O BOX 827577	PHILADELPHIA PA	19182-7577								
223	00001 RICOH USA, INC	191311 5064260297		192761	22MWAPR1	16.17	.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00		A3143124	54740	16.17	1099:	
ACCT 1200	DEPT 4000	DUE 04/12/2022	DESC:4681158							
P O BOX 827577	PHILADELPHIA PA	19182-7577								
223	00001 RICOH USA, INC	191312 5064260757		192762	22MWAPR1	21.30	.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00		A3143124	54740	21.30	1099:	
ACCT 1200	DEPT 4000	DUE 04/12/2022	DESC:4681158							
P O BOX 827577	PHILADELPHIA PA	19182-7577								
223	00002 RICOH USA, INC	191313 106004783	220054	192763	22MWAPR1	30.52	.00	273.15		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00		A3143124	54740	30.52	1099:	
ACCT 1200	DEPT 4000	DUE 04/12/2022	DESC:323252-1023244A7							
P O BOX 41564	PHILADELPHIA PA	19101-1564								
223	00001 RICOH USA, INC	191314 5064278743		192764	22MWAPR1	52.89	.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00		A3143124	54740	52.89	1099:	
ACCT 1200	DEPT 4000	DUE 04/12/2022	DESC:4659857							
P O BOX 827577	PHILADELPHIA PA	19182-7577								
223	00002 RICOH USA, INC	191315 106004787	220057	192765	22MWAPR1	58.28	.00	524.52		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00		A3143124	54740	58.28	1099:	
ACCT 1200	DEPT 4000	DUE 04/12/2022	DESC:32352-3758017USC2							
P O BOX 41564	PHILADELPHIA PA	19101-1564								

04/11/2022 12:22 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22MWAPR1

P 6
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CLERK: u101 BATCH: 3518

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
223	00001 RICOH USA, INC	191316 5064260420		192766	22MWAPR1	84.49		.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00			A3143124	54740		84.49	1099:
ACCT 1200	DEPT 4000	DUE 04/12/2022	DESC:4681158								
P O BOX 827577	PHILADELPHIA PA 19182-7577										
6205	00001 SIEBA, LTD	191317 33487		192767	22MWAPR1	1,097.00		.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00			A3719068	58013		21.90	1099:
ACCT 1200	DEPT 1000	DUE 04/12/2022	DESC:3/29/2022				A3739068	58013		109.50	1099:
P. O. BOX 5000	ENDICOTT NY 13761-5000						A3749068	58013		876.00	1099:
							A3759068	58013		14.60	1099:
							A3749098	58015		75.00	1099:
8048	00000 SPRAGUE RESOURCE	191318 70951302		192768	22MWAPR1	14,154.49		.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00			A3031634	54650		541.13	1099:
ACCT 1200	DEPT 3000	DUE 04/12/2022	DESC:72007562				A3567194	54650	3000	3,952.05	1099:
PO BOX 782532	PHILADELPHIA PA 19178-2532						A3031624	54650		2,840.63	1099:
							A3537114	54650		2,714.66	1099:
							F3638334	54650		1,060.80	1099:
							A3031654	54650		1,903.58	1099:
							A3567174	54650	3000	712.27	1099:
							G3638124	54650		1.52	1099:
							G3638124	54650		2.25	1099:
							G3638124	54650		62.97	1099:
							G3638124	54650		1.31	1099:
							G3638124	54650		361.34	1099:
							G3638124	54650		-.02	1099:
8048	00000 SPRAGUE RESOURCE	191319 70951344		192769	22MWAPR1	19,931.98		.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00			A3031634	54650		833.81	1099:
ACCT 1200	DEPT 3000	DUE 04/12/2022	DESC:72007562				A3567194	54650	3000	4,372.36	1099:
PO BOX 782532	PHILADELPHIA PA 19178-2532						A3031624	54650		3,313.30	1099:
							A3537114	54650		5,097.84	1099:
							F3638334	54650		1,425.48	1099:
							A3031654	54650		3,059.62	1099:
							A3567174	54650	3000	1,312.15	1099:
							A3335184	54750		1.82	1099:
							A3335184	54750		515.60	1099:

04/11/2022 12:22 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22MWAPR1

P 7
apinvent

CLERK: u101 BATCH: 3518

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
7001	00000 TIME WARNER CABL	191320 013887001040122		192770	22MWAPR1	99.99	.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00			A3143314 54740	99.99	1099:	
ACCT 1200	DEPT 4000	DUE 04/12/2022	DESC:0138870010							
PO BOX 223085	PITTSBURGH PA	15251-2085								
7350	00000 TVC ALBANY, INC.	191322 1157669	220082	192772	22MWAPR1	1,305.00	.00	14,355.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00			A3021694 54740	1,305.00	1099:	
ACCT 1200	DEPT 2000	DUE 04/12/2022	DESC:37216							
PO BOX 1301	WILLISTON VT	05495-1301								
330	00004 POSTMASTER	191323 191323		192773	22MWAPR1	715.00	.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: Y	DISC: .00			A3021314 54120	715.00	1099:	
ACCT 1200	DEPT 2000	DUE 04/12/2022	DESC:BULK MAIL							
SARATOGA SPRINGS POST OFFICE	245 WASHINGTON AVENUE	SARATOGA SPRINGS NY 12866-9998								
1927	00001 VERIZON	191324 191324		192774	22MWAPR1	39.45	.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00			A3143414 54670	39.45	1099:	
ACCT 1200	DEPT 4000	DUE 04/12/2022	DESC:651750654000142							
P O BOX 15124	ALBANY NY	12212-5124								
1927	00001 VERIZON	191325 191325		192775	22MWAPR1	44.23	.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00			A3143124 54670	44.23	1099:	
ACCT 1200	DEPT 4000	DUE 04/12/2022	DESC:651750580000117							
P O BOX 15124	ALBANY NY	12212-5124								
1927	00001 VERIZON	191326 191326		192776	22MWAPR1	44.23	.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00			A3143124 54670	44.23	1099:	
ACCT 1200	DEPT 4000	DUE 04/12/2022	DESC:651750534000189							
P O BOX 15124	ALBANY NY	12212-5124								
1927	00001 VERIZON	191327 191327		192777	22MWAPR1	73.72	.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00			A3143124 54670	73.72	1099:	
ACCT 1200	DEPT 4000	DUE 04/12/2022	DESC:251750498000153							
P O BOX 15124	ALBANY NY	12212-5124								

NEW INVOICES

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04/11/2022 12:22 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22MWAPR1

P 10
apinvent

CLERK: u101 BATCH: 3518

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1831	00001 VERIZON WIRELESS	191340 9902549919		192790	22MWAPR1	1,152.38	.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00			A3143414 54670	1,152.38	1099:	
ACCT 1200	DEPT 4000	DUE 04/12/2022	DESC:486851008-00001							
P O BOX 408	NEWARK NJ 07101-0408									
1831	00001 VERIZON WIRELESS	191341 9901928725		192791	22MWAPR1	1,480.89	.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00			A3143124 54670	1,480.89	1099:	
ACCT 1200	DEPT 4000	DUE 04/12/2022	DESC:642241256-00001							
P O BOX 408	NEWARK NJ 07101-0408									
1831	00001 VERIZON WIRELESS	191342 9902588276		192792	22MWAPR1	31.23	.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00			A3051414 54671	31.23	1099:	
ACCT 1200	DEPT 5000	DUE 04/12/2022	DESC:742065788-00001							
P O BOX 408	NEWARK NJ 07101-0408									
1831	00001 VERIZON WIRELESS	191343 9901574712		192793	22MWAPR1	42.04	.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00			A3143414 54670	42.04	1099:	
ACCT 1200	DEPT 4000	DUE 04/12/2022	DESC:742082557-00001							
P O BOX 408	NEWARK NJ 07101-0408									
1831	00001 VERIZON WIRELESS	191344 9900303978		192794	22MWAPR1	151.16	.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00			A3011214 54670	119.93	1099:	
ACCT 1200	DEPT 1000	DUE 04/12/2022	DESC:842037333-00001				A3011424 54671	31.23	1099:	
P O BOX 408	NEWARK NJ 07101-0408									
1831	00001 VERIZON WIRELESS	191345 9902536719		192795	22MWAPR1	204.42	.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00			A3051414 54671	204.42	1099:	
ACCT 1200	DEPT 5000	DUE 04/12/2022	DESC:442028324-00001							
P O BOX 408	NEWARK NJ 07101-0408									
1831	00001 VERIZON WIRELESS	191346 9902536720		192796	22MWAPR1	243.04	.00	.00		
CASH A	2022/04	INV 04/11/2022	SEP-CHK: N	DISC: .00			A3021694 54670	243.04	1099:	
ACCT 1200	DEPT 2000	DUE 04/12/2022	DESC:442028324-00002							
P O BOX 408	NEWARK NJ 07101-0408									
51 APPROVED UNPAID INVOICES				TOTAL		808,075.53				

04/11/2022 12:22
u101

CITY OF SARATOGA SPRINGS LIVE
22MWAPR1

P 11
apinvent

CLERK: u101 BATCH: 3518

NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
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51 INVOICE(S)

REPORT POST TOTAL

808,075.53

04/11/2022 12:22
u101

CITY OF SARATOGA SPRINGS LIVE
22MWAPR1

P 12
apinvent

CLERK: u101 BATCH: 3518

ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
2022 04	A3011214	A -30-1-1210-4-54670 -	PHONES	119.93	1,495.15
	A3011424	A -30-1-1420-4-54671 -	PHONES & FAX	31.23	268.77
	A3011474	A -30-1-1431-4-54774 -	LIFE INSURANCE	4.00	39.44
	A3011478	A -30-1-1431-8-58010 -	HOSPITALIZATION	2,787.26	23,147.84
	A3011478	A -30-1-1431-8-58016 -	DENTAL PREMIUMS	110.69	61.24
	A3021314	A -30-2-1310-4-54120 -	POSTAGE	715.00	4,111.00
	A3021694	A -30-2-1681-4-54670 -	PHONES	761.74	8,989.74
	A3021694	A -30-2-1681-4-54740 -	SERVICE CONTRAC	1,305.00	47,365.32
	A3031444	A -30-3-1440-4-54670 -	PHONES	3.88	2,002.78
	A3031494	A -30-3-1490-4-54670 -	PHONES	77.12	2,313.79
	A3031624	A -30-3-1620-4-54650 -	UTILITIES	8,536.33	50,363.40
	A3031634	A -30-3-1621-4-54650 -	VC UTILITIES	1,374.94	9,179.68
	A3031654	A -30-3-1623-4-54650 -	UTILITIES	6,183.99	10,078.27
	A3031654	A -30-3-1623-4-54670 -	PHONES	264.00	3,159.04
	A3051414	A -30-5-1410-4-54671 -	PHONES & FAX	235.65	4,628.70
	A3143014	A -31-4-3010-4-54740 -	SERVICE CONTRAC	10.28	944.58
	A3143124	A -31-4-3120-4-54670 -	PHONES	3,002.74	42,001.31
	A3143124	A -31-4-3120-4-54740 -	SERVICE CONTRAC	263.65	109,840.94
	A3143314	A -31-4-3310-4-54650 -	UTILITIES	200.18	1,006.22
	A3143314	A -31-4-3310-4-54740 -	SERVICE CONTRAC	99.99	800.04
	A3143314	A -31-4-3310-4-54751 -	UTILITIES TRAFF	195.19	24,611.91
	A3143414	A -31-4-3410-4-54650 -	UTILITIES	1,004.22	10,941.84
	A3143414	A -31-4-3410-4-54670 -	PHONES	2,498.10	21,376.85
	A3335184	A -33-3-5182-4-54750 -	STREET LIGHTING	517.42	385,073.94
	A3335654	A -33-3-5650-4-54670 -	PHONES	150.74	1,149.79
	A3517514	A -35-1-7510-4-54670 -	PHONES	175.31	574.69
	A3537114	A -35-3-7110-4-54650 -	UTILITIES	9,076.36	28,862.81
	A3537114	A -35-3-7110-4-54670 -	PHONES	77.06	718.74
	A3537214	A -35-3-7200-4-54670 -	PHONES	39.65	288.65
	A3567144	A -35-6-7140-4-54650 -3000	UTILITIES	54.12	14,920.41
	A3567144	A -35-6-7140-4-54671 -	PHONES & FAX	3.88	584.47
	A3567174	A -35-6-7171-4-54650 -3000	UTILITIES	2,424.69	10,301.87
	A3567174	A -35-6-7171-4-54670 -3000	PHONES	143.63	2,540.18
	A3567194	A -35-6-7181-4-54650 -3000	UTILITIES	8,324.41	29,007.80
	A3567194	A -35-6-7181-4-54670 -3000	PHONES	153.17	1,602.69
	A3638184	A -36-3-8180-4-54670 -	PHONES	112.57	877.57
	A3719044	A -37-1-9045-4-54774 -	LIFE INSURANCE	76.00	935.92
	A3719054	A -37-1-9050-4-54776 -	UNEMPLOYMENT IN	1,134.00	25,074.00
	A3719068	A -37-1-9060-8-58010 -	HOSPITALIZATION	27,636.59	270,629.41
	A3719068	A -37-1-9060-8-58013 -	HRA ADMINISTRAT	21.90	192.78
	A3719068	A -37-1-9060-8-58016 -	DENTAL PREMIUMS	686.07	5,096.88
	A3729044	A -37-2-9045-4-54774 -	LIFE INSURANCE	52.00	687.04
	A3729054	A -37-2-9050-4-54776 -	UNEMPLOYMENT IN	504.00	12,600.00
	A3729068	A -37-2-9060-8-58010 -	HOSPITALIZATION	21,259.11	283,007.07
	A3729068	A -37-2-9060-8-58016 -	DENTAL PREMIUMS	416.42	2,968.21
	A3739044	A -37-3-9045-4-54774 -	LIFE INSURANCE	300.26	3,720.21
	A3739054	A -37-3-9050-4-54776 -	UNEMPLOYMENT IN	8,269.15	21,730.85
	A3739068	A -37-3-9060-8-58010 -	HOSPITALIZATION	136,962.84	1,276,787.90
	A3739068	A -37-3-9060-8-58013 -	HRA ADMINISTRAT	109.50	963.92
	A3739068	A -37-3-9060-8-58016 -	DENTAL PREMIUMS	2,636.67	17,954.53
	A3749044	A -37-4-9045-4-54774 -	LIFE INSURANCE	337.60	4,875.91

04/11/2022 12:22
u101

CITY OF SARATOGA SPRINGS LIVE
22MWAPR1

P 13
apinvent

CLERK: u101 BATCH: 3518

ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET	
	A3749068	A	-37-4-9060-8-58010 -	HOSPITALIZATION	419,357.24	3,771,043.16
	A3749068	A	-37-4-9060-8-58013 -	HRA ADMINISTRAT	876.00	6,895.08
	A3749068	A	-37-4-9060-8-58016 -	DENTAL PREMIUMS	5,870.91	29,559.30
	A3749098	A	-37-4-9090-8-58015 -	FSA ADMINISTRAT	75.00	450.00
	A3759044	A	-37-5-9045-4-54774 -	LIFE INSURANCE	36.00	410.40
	A3759054	A	-37-5-9050-4-54776 -	UNEMPLOYMENT IN	378.00	12,726.00
	A3759068	A	-37-5-9060-8-58010 -	HOSPITALIZATION	16,620.57	192,269.53
	A3759068	A	-37-5-9060-8-58013 -	HRA ADMINISTRAT	14.60	128.52
	A3759068	A	-37-5-9060-8-58016 -	DENTAL PREMIUMS	209.33	2,123.31
	A3769044	A	-37-6-9045-4-54774 -	LIFE INSURANCE	24.00	244.64
	A3769044	A	-37-6-9045-4-54774 -3000	LIFE INSURANCE	28.00	386.96
	A3769068	A	-37-6-9060-8-58010 -	HOSPITALIZATION	8,769.79	97,430.03
	A3769068	A	-37-6-9060-8-58010 -3000	HOSPITALIZATION	16,240.19	130,591.48
	A3769068	A	-37-6-9060-8-58016 -	DENTAL PREMIUMS	248.53	2,046.86
	A3769068	A	-37-6-9060-8-58016 -3000	DENTAL PREMIUMS	84.00	546.00
	E3475654	E	-34-7-5650-4-54650 -	UTILITIES	3,954.58	16,516.91
	E3577164	E	-35-7-7160-4-54230 -	DUES	990.00	2,400.00
	E3577164	E	-35-7-7160-4-54650 -	UTILITIES	9,496.75	81,272.85
	E3577164	E	-35-7-7160-4-54670 -	PHONES	239.95	7,411.63
	E3577168	E	-35-7-7160-8-58010 -	HOSPITALIZATION	1,245.65	10,017.40
	F3638324	F	-36-3-8320-4-54650 -	UTILITIES	497.01	31,534.83
	F3638334	F	-36-3-8330-4-54650 -	UTILITIES	18,945.77	311,185.87
	F3638334	F	-36-3-8330-4-54670 -	PHONES	457.17	2,611.17
	F3739044	F	-37-3-9045-4-54774 -	LIFE INSURANCE	78.66	711.47
	F3739068	F	-37-3-9060-8-58010 -	HOSPITALIZATION	32,322.98	283,084.75
	F3739068	F	-37-3-9060-8-58016 -	DENTAL PREMIUMS	1,076.64	6,601.73
	G3638124	G	-36-3-8120-4-54650 -	UTILITIES	614.33	43,789.73
	G3739044	G	-37-3-9045-4-54774 -	LIFE INSURANCE	54.68	506.88
	G3739068	G	-37-3-9060-8-58010 -	HOSPITALIZATION	17,354.72	134,944.35
	G3739068	G	-37-3-9060-8-58016 -	DENTAL PREMIUMS	474.25	4,085.84
REPORT TOTALS				808,075.53		

04/11/2022 12:22
u101

CITY OF SARATOGA SPRINGS LIVE
22MWAPR1

P 14
apinvent

CLERK: u101

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022 4 77										
API A3011478-58010							HOSPITALIZATION		2,787.26	
04/13/2022 W	22MWAPR1	006950				191294	117390			
API A3719068-58010							HOSPITALIZATION		27,636.59	
04/13/2022 W	22MWAPR1	006950				191294	117390			
API A3729068-58010							HOSPITALIZATION		21,259.11	
04/13/2022 W	22MWAPR1	006950				191294	117390			
API A3739068-58010							HOSPITALIZATION		136,962.84	
04/13/2022 W	22MWAPR1	006950				191294	117390			
API A3749068-58010							HOSPITALIZATION		419,357.24	
04/13/2022 W	22MWAPR1	006950				191294	117390			
API A3759068-58010							HOSPITALIZATION		16,620.57	
04/13/2022 W	22MWAPR1	006950				191294	117390			
API A3769068-58010							HOSPITALIZATION		8,769.79	
04/13/2022 W	22MWAPR1	006950				191294	117390			
API A3769068-58010-3000							HOSPITALIZATION		16,240.19	
04/13/2022 W	22MWAPR1	006950				191294	117390			
API E3577168-58010							HOSPITALIZATION		1,245.65	
04/13/2022 W	22MWAPR1	006950				191294	117390			
API F3739068-58010							HOSPITALIZATION		32,322.98	
04/13/2022 W	22MWAPR1	006950				191294	117390			
API G3739068-58010							HOSPITALIZATION		17,354.72	
04/13/2022 W	22MWAPR1	006950				191294	117390			
API A3021694-54670							PHONES		3.88	
04/13/2022 W	22MWAPR1	000050				191295	1000-810-2104			
API A3031444-54670							PHONES		3.88	
04/13/2022 W	22MWAPR1	000050				191295	1000-810-2104			
API A3143414-54670							PHONES		3.88	
04/13/2022 W	22MWAPR1	000050				191295	1000-810-2104			
API A3567144-54671							PHONES & FAX		3.88	
04/13/2022 W	22MWAPR1	000050				191295	1000-810-2104			
API A3031654-54670							PHONES		3.87	
04/13/2022 W	22MWAPR1	000050				191295	1000-810-2104			
API A3021694-54670							PHONES		3.87	
04/13/2022 W	22MWAPR1	000050				191295	1000-810-2104			
API E3577164-54670							PHONES		239.95	
04/13/2022 W	22MWAPR1	008695				191296	202-487086104-001			
API E3577164-54650							UTILITIES		4,313.86	
04/13/2022 W	22MWAPR1	007199				191297	201783308-1			
API A3011478-58016							DENTAL PREMIUMS		110.69	
04/13/2022 W	22MWAPR1	007828				191298	00 544643			
API A3719068-58016							DENTAL PREMIUMS		686.07	
04/13/2022 W	22MWAPR1	007828				191298	00 544643			
API A3729068-58016							DENTAL PREMIUMS		416.42	
04/13/2022 W	22MWAPR1	007828				191298	00 544643			
API A3739068-58016							DENTAL PREMIUMS		2,636.67	
04/13/2022 W	22MWAPR1	007828				191298	00 544643			
API F3739068-58016							DENTAL PREMIUMS		1,076.64	

04/11/2022 12:22
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CITY OF SARATOGA SPRINGS LIVE
22MWAPR1

P 15
apinvent

YEAR PER JNL										
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT	
API G3739068-58016	04/13/2022 W	22MWAPR1	007828		191298	00 544643 DENTAL PREMIUMS		474.25		
API A3749068-58016	04/13/2022 W	22MWAPR1	007828		191298	00 544643 DENTAL PREMIUMS		5,870.91		
API A3759068-58016	04/13/2022 W	22MWAPR1	007828		191298	00 544643 DENTAL PREMIUMS		209.33		
API A3769068-58016	04/13/2022 W	22MWAPR1	007828		191298	00 544643 DENTAL PREMIUMS		248.53		
API A3769068-58016-3000	04/13/2022 W	22MWAPR1	007828		191298	00 544643 DENTAL PREMIUMS		84.00		
API A3011474-54774	04/13/2022 W	22MWAPR1	000200		191300	LIFE INSURANCE 000040370001		4.00		
API A3719044-54774	04/13/2022 W	22MWAPR1	000200		191300	LIFE INSURANCE 000040370001		76.00		
API A3729044-54774	04/13/2022 W	22MWAPR1	000200		191300	LIFE INSURANCE 000040370001		52.00		
API A3739044-54774	04/13/2022 W	22MWAPR1	000200		191300	LIFE INSURANCE 000040370001		300.26		
API F3739044-54774	04/13/2022 W	22MWAPR1	000200		191300	LIFE INSURANCE 000040370001		78.66		
API G3739044-54774	04/13/2022 W	22MWAPR1	000200		191300	LIFE INSURANCE 000040370001		54.68		
API A3749044-54774	04/13/2022 W	22MWAPR1	000200		191300	LIFE INSURANCE 000040370001		337.60		
API A3759044-54774	04/13/2022 W	22MWAPR1	000200		191300	LIFE INSURANCE 000040370001		36.00		
API A3769044-54774	04/13/2022 W	22MWAPR1	000200		191300	LIFE INSURANCE 000040370001		24.00		
API A3769044-54774-3000	04/13/2022 W	22MWAPR1	000200		191300	LIFE INSURANCE 000040370001		28.00		
API E3577164-54230	04/13/2022 W	22MWAPR1	000221		191301	DUES 31892(I)		495.00		
API E3577164-54230	04/13/2022 W	22MWAPR1	000221		191302	DUES 337932(I)		495.00		
API A3739054-54776	04/13/2022 W	22MWAPR1	000011		191303	UNEMPLOYMENT INSURANCE 04-60110 9		8,269.15		
API A3719054-54776	04/13/2022 W	22MWAPR1	000011		191303	UNEMPLOYMENT INSURANCE 04-60110 9		1,134.00		
API A3729054-54776	04/13/2022 W	22MWAPR1	000011		191303	UNEMPLOYMENT INSURANCE 04-60110 9		504.00		
API A3759054-54776	04/13/2022 W	22MWAPR1	000011		191303	UNEMPLOYMENT INSURANCE 04-60110 9		378.00		
API A3143414-54650	04/13/2022 W	22MWAPR1	000319		191304	UTILITIES DPS		1,004.22		
API A3143314-54751	04/13/2022 W	22MWAPR1	000319		191304	UTILITIES TRAFFIC LIGHTS DPS		69.31		
API A3143314-54751	04/13/2022 W	22MWAPR1	000319		191304	UTILITIES TRAFFIC LIGHTS DPS		66.28		

04/11/2022 12:22
u101

CITY OF SARATOGA SPRINGS LIVE
22MWAPR1

P 16
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3143314-54650	04/13/2022 W	22MWAPR1	000319		191304	UTILITIES DPS		200.18	
API	A3143314-54751	04/13/2022 W	22MWAPR1	000319		191304	UTILITIES TRAFFIC LIGHTS DPS		38.94	
API	A3143314-54751	04/13/2022 W	22MWAPR1	000319		191304	UTILITIES TRAFFIC LIGHTS DPS		7.93	
API	A3143314-54751	04/13/2022 W	22MWAPR1	000319		191304	UTILITIES TRAFFIC LIGHTS DPS		12.73	
API	A3567144-54650-3000	04/13/2022 W	22MWAPR1	000319		191305	UTILITIES DPW		28.26	
API	A3567144-54650-3000	04/13/2022 W	22MWAPR1	000319		191305	UTILITIES DPW		25.86	
API	A3537114-54650	04/13/2022 W	22MWAPR1	000319		191305	UTILITIES DPW		1,263.86	
API	A3031624-54650	04/13/2022 W	22MWAPR1	000319		191305	UTILITIES DPW		1,263.61	
API	F3638334-54650	04/13/2022 W	22MWAPR1	000319		191305	UTILITIES DPW		16,459.49	
API	A3031624-54650	04/13/2022 W	22MWAPR1	000319		191305	UTILITIES DPW		1,118.79	
API	F3638324-54650	04/13/2022 W	22MWAPR1	000319		191305	UTILITIES DPW		497.01	
API	A3567174-54650-3000	04/13/2022 W	22MWAPR1	000319		191305	UTILITIES DPW		400.27	
API	G3638124-54650	04/13/2022 W	22MWAPR1	000319		191305	UTILITIES DPW		184.96	
API	A3031654-54650	04/13/2022 W	22MWAPR1	000319		191305	UTILITIES DPW		1,220.79	
API	E3577164-54650	04/13/2022 W	22MWAPR1	000319		191306	UTILITIES 80426-38002		20.82	
API	E3577164-54650	04/13/2022 W	22MWAPR1	000319		191307	UTILITIES 16688-17106		3,484.43	
API	E3475654-54650	04/13/2022 W	22MWAPR1	000319		191308	UTILITIES 99621-98017		3,954.58	
API	E3577164-54650	04/13/2022 W	22MWAPR1	000319		191309	UTILITIES 09228-52006		1,677.64	
API	A3143014-54740	04/13/2022 W	22MWAPR1	000223		191310	SERVICE CONTRACTS - EQUIPMENT 4659857		10.28	
API	A3143124-54740	04/13/2022 W	22MWAPR1	000223		191311	SERVICE CONTRACTS - EQUIPMENT 4681158		16.17	
API	A3143124-54740	04/13/2022 W	22MWAPR1	000223		191312	SERVICE CONTRACTS - EQUIPMENT 4681158		21.30	
API	A3143124-54740	04/13/2022 W	22MWAPR1	000223		191313	SERVICE CONTRACTS - EQUIPMENT 323252-1023244A7		30.52	
POL	A3143124-54740	04/13/2022 LIQ/INV	000223	220054		191313	SERVICE CONTRACTS - EQUIPMENT 323252-1023244A7	4 2022		30.52
API	A3143124-54740	04/13/2022 W	22MWAPR1	000223		191314	SERVICE CONTRACTS - EQUIPMENT 4659857		52.89	
API	A3143124-54740						SERVICE CONTRACTS - EQUIPMENT		58.28	

04/11/2022 12:22
u101

CITY OF SARATOGA SPRINGS LIVE
22MWAPR1

P 17
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		04/13/2022	W 22MWAPR1	000223	220057	191315	32352-3758017USC2			
POL	A3143124-54740						SERVICE CONTRACTS - EQUIPMENT	4		58.28
		04/13/2022	LIQ/INV	000223	220057	191315	32352-3758017USC2	2022		
API	A3143124-54740						SERVICE CONTRACTS - EQUIPMENT		84.49	
		04/13/2022	W 22MWAPR1	000223		191316	4681158			
API	A3719068-58013						HRA ADMINISTRATIVE FEE		21.90	
		04/13/2022	W 22MWAPR1	006205		191317	3/29/2022			
API	A3739068-58013						HRA ADMINISTRATIVE FEE		109.50	
		04/13/2022	W 22MWAPR1	006205		191317	3/29/2022			
API	A3749068-58013						HRA ADMINISTRATIVE FEE		876.00	
		04/13/2022	W 22MWAPR1	006205		191317	3/29/2022			
API	A3759068-58013						HRA ADMINISTRATIVE FEE		14.60	
		04/13/2022	W 22MWAPR1	006205		191317	3/29/2022			
API	A3749098-58015						FSA ADMINISTRATIVE FEE		75.00	
		04/13/2022	W 22MWAPR1	006205		191317	3/29/2022			
API	A3031634-54650						VC UTILITIES		541.13	
		04/13/2022	W 22MWAPR1	008048		191318	72007562			
API	A3567194-54650-3000						UTILITIES		3,952.05	
		04/13/2022	W 22MWAPR1	008048		191318	72007562			
API	A3031624-54650						UTILITIES		2,840.63	
		04/13/2022	W 22MWAPR1	008048		191318	72007562			
API	A3537114-54650						UTILITIES		2,714.66	
		04/13/2022	W 22MWAPR1	008048		191318	72007562			
API	F3638334-54650						UTILITIES		1,060.80	
		04/13/2022	W 22MWAPR1	008048		191318	72007562			
API	A3031654-54650						UTILITIES		1,903.58	
		04/13/2022	W 22MWAPR1	008048		191318	72007562			
API	A3567174-54650-3000						UTILITIES		712.27	
		04/13/2022	W 22MWAPR1	008048		191318	72007562			
API	G3638124-54650						UTILITIES		1.52	
		04/13/2022	W 22MWAPR1	008048		191318	72007562			
API	G3638124-54650						UTILITIES		2.25	
		04/13/2022	W 22MWAPR1	008048		191318	72007562			
API	G3638124-54650						UTILITIES		62.97	
		04/13/2022	W 22MWAPR1	008048		191318	72007562			
API	G3638124-54650						UTILITIES		1.31	
		04/13/2022	W 22MWAPR1	008048		191318	72007562			
API	G3638124-54650						UTILITIES		361.34	
		04/13/2022	W 22MWAPR1	008048		191318	72007562			
API	G3638124-54650						UTILITIES			.02
		04/13/2022	W 22MWAPR1	008048		191318	72007562			
API	A3031634-54650						VC UTILITIES		833.81	
		04/13/2022	W 22MWAPR1	008048		191319	72007562			
API	A3567194-54650-3000						UTILITIES		4,372.36	
		04/13/2022	W 22MWAPR1	008048		191319	72007562			
API	A3031624-54650						UTILITIES		3,313.30	
		04/13/2022	W 22MWAPR1	008048		191319	72007562			
API	A3537114-54650						UTILITIES		5,097.84	
		04/13/2022	W 22MWAPR1	008048		191319	72007562			

04/11/2022 12:22
u101

CITY OF SARATOGA SPRINGS LIVE
22MWAPR1

P 18
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	F3638334-54650	04/13/2022 W	22MWAPR1	008048		191319	UTILITIES 72007562		1,425.48	
API	A3031654-54650	04/13/2022 W	22MWAPR1	008048		191319	UTILITIES 72007562		3,059.62	
API	A3567174-54650-3000	04/13/2022 W	22MWAPR1	008048		191319	UTILITIES 72007562		1,312.15	
API	A3335184-54750	04/13/2022 W	22MWAPR1	008048		191319	STREET LIGHTING 72007562		1.82	
API	A3335184-54750	04/13/2022 W	22MWAPR1	008048		191319	STREET LIGHTING 72007562		515.60	
API	A3143314-54740	04/13/2022 W	22MWAPR1	007001		191320	SERVICE CONTRACTS - EQUIPMENT 0138870010		99.99	
API	A3021694-54740	04/13/2022 W	22MWAPR1	007350	220082	191322	SERVICE CONTRACTS - EQUIPMENT 37216		1,305.00	
POL	A3021694-54740	04/13/2022 LIQ/INV	22MWAPR1	007350	220082	191322	SERVICE CONTRACTS - EQUIPMENT 37216	4 2022		1,305.00
API	A3021314-54120	04/13/2022 W	22MWAPR1	000330		191323	POSTAGE BULK MAIL		715.00	
API	A3143414-54670	04/13/2022 W	22MWAPR1	001927		191324	PHONES 651750654000142		39.45	
API	A3143124-54670	04/13/2022 W	22MWAPR1	001927		191325	PHONES 651750580000117		44.23	
API	A3143124-54670	04/13/2022 W	22MWAPR1	001927		191326	PHONES 651750534000189		44.23	
API	A3143124-54670	04/13/2022 W	22MWAPR1	001927		191327	PHONES 251750498000153		73.72	
API	A3143414-54670	04/13/2022 W	22MWAPR1	001927		191328	PHONES 651750666000189		96.86	
API	A3143414-54670	04/13/2022 W	22MWAPR1	001927		191329	PHONES 251750651000198		108.08	
API	A3517514-54670	04/13/2022 W	22MWAPR1	001927		191330	PHONES 556877784000183		175.31	
API	A3143414-54670	04/13/2022 W	22MWAPR1	001927		191331	PHONES 251747334000181		190.74	
API	A3143414-54670	04/13/2022 W	22MWAPR1	001927		191332	PHONES DPS		234.85	
API	A3143414-54670	04/13/2022 W	22MWAPR1	001927		191333	PHONES 651750648000166		252.03	
API	A3143124-54670	04/13/2022 W	22MWAPR1	001927		191334	PHONES 651750563000175		339.49	
API	A3143414-54670	04/13/2022 W	22MWAPR1	001927		191335	PHONES 251747336000130		377.79	
API	A3021694-54670	04/13/2022 W	22MWAPR1	001927		191336	PHONES 651750664000132		510.95	
API	A3031654-54670	04/13/2022 W	22MWAPR1	001927		191337	PHONES DPW		49.64	
API	A3031654-54670	04/13/2022 W	22MWAPR1	001927		191337	PHONES DPW		75.09	
API	F3638334-54670						PHONES		74.97	

04/11/2022 12:22
u101

CITY OF SARATOGA SPRINGS LIVE
22MWAPR1

P 19
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3335654-54670	04/13/2022 W	22MWAPR1	001927		191337	DPW		150.74	
API	A3638184-54670	04/13/2022 W	22MWAPR1	001927		191337	PHONES		39.62	
API	A3537114-54670	04/13/2022 W	22MWAPR1	001927		191337	DPW		37.70	
API	A3567174-54670-3000	04/13/2022 W	22MWAPR1	001927		191337	PHONES		143.63	
API	A3567194-54670-3000	04/13/2022 W	22MWAPR1	001927		191337	DPW		41.68	
API	A3638184-54670	04/13/2022 W	22MWAPR1	001927		191338	PHONES		72.95	
API	A3537214-54670	04/13/2022 W	22MWAPR1	001927		191338	DPW		39.65	
API	A3567194-54670-3000	04/13/2022 W	22MWAPR1	001927		191338	PHONES		111.49	
API	A3031654-54670	04/13/2022 W	22MWAPR1	001927		191338	DPW		98.01	
API	A3031654-54670	04/13/2022 W	22MWAPR1	001927		191338	PHONES		37.39	
API	A3537114-54670	04/13/2022 W	22MWAPR1	001927		191338	DPW		39.36	
API	F3638334-54670	04/13/2022 W	22MWAPR1	001927		191338	PHONES		78.32	
API	F3638334-54670	04/13/2022 W	22MWAPR1	001927		191338	DPW		150.91	
API	F3638334-54670	04/13/2022 W	22MWAPR1	001927		191338	PHONES		73.72	
API	F3638334-54670	04/13/2022 W	22MWAPR1	001927		191338	DPW		79.25	
API	A3031494-54670	04/13/2022 W	22MWAPR1	001927		191338	PHONES		77.12	
API	A3143124-54670	04/13/2022 W	22MWAPR1	001831		191339	DPW		1,020.18	
API	A3143414-54670	04/13/2022 W	22MWAPR1	001831		191340	PHONES		1,152.38	
API	A3143124-54670	04/13/2022 W	22MWAPR1	001831		191341	PHONES		1,480.89	
API	A3051414-54671	04/13/2022 W	22MWAPR1	001831		191342	642241256-00001		31.23	
API	A3143414-54670	04/13/2022 W	22MWAPR1	001831		191343	PHONES & FAX		42.04	
API	A3011214-54670	04/13/2022 W	22MWAPR1	001831		191344	742065788-00001		119.93	
API	A3011424-54671	04/13/2022 W	22MWAPR1	001831		191344	PHONES		31.23	
API	A3051414-54671	04/13/2022 W	22MWAPR1	001831		191345	PHONES & FAX		204.42	
		04/13/2022 W	22MWAPR1	001831			842037333-00001			
							442028324-00001			

04/11/2022 12:22
u101

CITY OF SARATOGA SPRINGS LIVE
22MWAPR1

P 20
apinvent

YEAR PER JNL										
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT	
API A3021694-54670	04/13/2022	W 22MWAPR1	001831		191346	PHONES 442028324-00002		243.04		
GENERAL LEDGER TOTAL								808,075.55		.02
API A-2600	04/13/2022	W 22MWAPR1	B 3518			ACCOUNTS PAYABLE			720,272.39	
API E-2600	04/13/2022	W 22MWAPR1	B 3518			ACCOUNTS PAYABLE			15,926.93	
API F-2600	04/13/2022	W 22MWAPR1	B 3518			ACCOUNTS PAYABLE			53,378.23	
API G-2600	04/13/2022	W 22MWAPR1	B 3518			ACCOUNTS PAYABLE			18,497.98	
POL A-1521	04/13/2022	W 22MWAPR1	B 3518			ENCUMBRANCES			1,393.80	
POL A-2963	04/13/2022	W 22MWAPR1	B 3518			BUDGETARY FUND BALANCE RES ENC		1,393.80		
SYSTEM GENERATED ENTRIES TOTAL								1,393.80	809,469.33	
JOURNAL 2022/04/77 TOTAL								809,469.35	809,469.35	
2022 4 77										
API A-1522	04/13/2022	W 22MWAPR1	B 3518			EXPENDITURES		720,272.39		
API E-1522	04/13/2022	W 22MWAPR1	B 3518			EXPENDITURES		15,926.93		
API F-1522	04/13/2022	W 22MWAPR1	B 3518			EXPENDITURES		53,378.23		
API G-1522	04/13/2022	W 22MWAPR1	B 3518			EXPENDITURES		18,497.98		

04/11/2022 12:22
u101

CITY OF SARATOGA SPRINGS LIVE
22MWAPR1

P 21
apinvent

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
A	GENERAL FUND	2022	4	77	04/13/2022			
	A-1521					ENCUMBRANCES		1,393.80
	A-1522					EXPENDITURES	720,272.39	
	A-2600					ACCOUNTS PAYABLE		720,272.39
	A-2963					BUDGETARY FUND BALANCE RES ENC	1,393.80	
						FUND TOTAL	721,666.19	721,666.19
E	CITY CENTER AUTHORITY	2022	4	77	04/13/2022			
	E-1522					EXPENDITURES	15,926.93	
	E-2600					ACCOUNTS PAYABLE		15,926.93
						FUND TOTAL	15,926.93	15,926.93
F	WATER FUND	2022	4	77	04/13/2022			
	F-1522					EXPENDITURES	53,378.23	
	F-2600					ACCOUNTS PAYABLE		53,378.23
						FUND TOTAL	53,378.23	53,378.23
G	SEWER FUND	2022	4	77	04/13/2022			
	G-1522					EXPENDITURES	18,497.98	
	G-2600					ACCOUNTS PAYABLE		18,497.98
						FUND TOTAL	18,497.98	18,497.98

** END OF REPORT - Generated by Stefanie Richards **

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
PURCHASE ORDER LIQUIDATION/RECEIVING REPORT

P 1
apinvent

CLERK: u101 BATCH: 3519

PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
171001	001	THE TOWNE LAW FIRM,	1.00	0.00	0.00	1.00	9	ARTICL 7 CCA 12/29/16
	001	THE TOWNE LAW FIRM,	1.00	0.00	0.00	1.00		ARTICL 7 CCA 12/29/16
190768	001	THE LA GROUP PC	1.00	0.00	0.00	1.00	9	TRAIL GRAPHIC MAPS- CITY WAYFINDING
200001	001	THE TOWNE LAW FIRM,	1.00	0.00	0.00	1.00	9	ARTICLE SEVEN LEGAL SERVICES CCA 12
200002	001	FITZGERALD MORRIS BA	1.00	0.00	0.00	1.00	9	ARTICLE SEVEN LEGAL SERVICES CCA 12
200300	001	PASSPORT LABS, INC.	1.00	0.00	0.00	1.00	9	PARKING TICKET MANAGEMENT
200754	001	ADIRONDACK CABLING A	1.00	0.00	1.00	0.00	0	PER QUOTE #DW001328V3 PER NYS PT648
210018	001	THE TOWNE LAW FIRM,	1.00	0.00	0.00	1.00	8	ARTICLE 7 NOT TO EXCEED CCA 12/15/
210132	001	VANDER MOLEN	1.00	0.00	1.00	0.00	0	FIRE APPARATUS MAINTENANCE & SERVICE
210188	001	BOUND TREE MEDICAL L	1.00	0.00	0.00	1.00	8	EMERGENCY MEDICAL SUPPLIES PER IFB
210190	001	LIFE-ASSIST, INC.	1.00	0.00	0.00	1.00	8	EMERGENCY MEDICAL SUPPLIES PER IFB
210207	001	JERSEN CONSTRUCTION	1.00	0.00	0.00	1.00	8	RAW WATER INTAKE IMPROVEMENTS-PH 1 G
210218	001	BPI MECHANICAL SERVI	1.00	0.00	0.00	1.00	0	CENTER COIL REPLACEMENT RECREATION C
210357	001	METRO FORD SALES	2.00	0.00	2.00	0.00	0	2022 POLICE SUV INTERCEPTOR PER NYS
210441	001	CREIGHTON MANNING EN	1.00	0.00	1.00	0.00	0	TRAFFIC CONTROL OPTIMIZATION NOT TO
210540	001	RAY ALLEN MANUFACTUR	1.00	0.00	0.00	1.00	0	PER QUOTE RO013259
210559	001	W B MASON CO INC	1.00	0.00	1.00	0.00	0	FRSLB60 FREE STANDING SINGLE SCREEN
210562	001	ADVANCED SECURITY TE	1.00	1.00	0.00	0.00	0	PORTBALE BARRIER SYSTEM PER IFB 2021
210577	001	MUNICIPAL EMERGENCY	1.00	0.00	1.00	0.00	0	TURNOUT COAT AND PANTS SCBA MASKS P
220004	001	3 RINGS PTS, LLC	1.00	0.00	0.00	1.00	8	2022 CITY CENTER SECUIRTY FOR GARAGE
	001	3 RINGS PTS, LLC	1.00	0.00	0.00	1.00		2022 CITY CENTER SECUIRTY FOR GARAGE
	001	3 RINGS PTS, LLC	1.00	0.00	0.00	1.00		2022 CITY CENTER SECUIRTY FOR GARAGE
	001	3 RINGS PTS, LLC	1.00	0.00	0.00	1.00		2022 CITY CENTER SECUIRTY FOR GARAGE
220005	001	CASELLA WASTE SERVIC	1.00	0.00	0.00	1.00	8	2022 CITY CENTER MONTHLY TRASH & REC
220007	001	THE LAW OFFICE OF DA	1.00	0.00	0.00	1.00	8	2022 LEGAL SERVICES AUTHORITY APPRO
220010	001	ABSOLUTE PEST CONTRO	1.00	0.00	0.00	1.00	8	PEST MANAGEMENT SERVICES RFP 2021-13
	001	ABSOLUTE PEST CONTRO	1.00	0.00	0.00	1.00		PEST MANAGEMENT SERVICES RFP 2021-13
	001	ABSOLUTE PEST CONTRO	1.00	0.00	0.00	1.00		PEST MANAGEMENT SERVICES RFP 2021-13

CITY OF SARATOGA SPRINGS LIVE
PURCHASE ORDER LIQUIDATION/RECEIVING REPORT

CLERK: u101 BATCH: 3519

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04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
PURCHASE ORDER LIQUIDATION/RECEIVING REPORT

P 3
apinvent

CLERK: u101 BATCH: 3519

PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
	220075	001 WRF DESIGNS LLC	1.00	0.00	1.00	0.00	0	HORSE RESTORATION AS QUOTED-4 HORSES
	220076	001 ADIRONDACK TIRE CORP	1.00	0.00	0.00	1.00	8	TIRES, TUBES & SERVICES PER OGS:PGB
	220078	001 PALLETTE STONE CORP	1.00	0.00	0.00	1.00	8	CRUSHED STONE, GRVAEL AND SAND PER
	220081	001 CROWN CASTLE FIBER L	12.00	0.00	0.00	12.00	8	MOTNHLY FIBER SERVICE
	220087	001 SAFETY WEARHOUSE, LL	1.00	0.00	1.00	0.00	0	G. ELLIS BOOTS OR COAT POLICY NOT TO
	220089	001 SAFETY WEARHOUSE, LL	1.00	0.00	1.00	0.00	0	G. ELLIS PANTS POLICY NOT TO EXCEED
	220232	001 SAFETY WEARHOUSE, LL	1.00	1.00	0.00	0.00	0	R. SMITH PANTS POLICY NOT TO EXCEED
	220250	001 ABSOLUTE PEST CONTRO	1.00	0.00	0.00	1.00	8	PEST CONTROL PD & FD PER RFP 2021-1
	220257	001 SOUTHWORTH-MILTON IN	1.00	0.00	0.00	1.00	8	CATERPILLAR EQUIPMENT SERVICE AND RE
		001 SOUTHWORTH-MILTON IN	1.00	0.00	0.00	1.00		CATERPILLAR EQUIPMENT SERVICE AND RE
	220261	001 SCHINDLER ELEVATOR C	1.00	0.00	0.00	1.00	8	EMERGENCY ELEVATOR REPAIR PER SOURC
	220265	001 GALLS, LLC	1.00	0.00	0.00	1.00	8	PER QUOTE 20025123
	220269	001 GALLS, LLC	1.00	0.00	0.00	1.00	8	PER QUOTE 19980486
	220277	001 VANDER MOLEN	1.00	0.00	1.00	0.00	0	FIRE APPARATUS MAINTENANCE AND SERVI
	220279	001 HENRY SCHEIN, INC.	1.00	0.00	0.00	1.00	8	EMERGENCY MEDICAL SUPPLIES
		001 HENRY SCHEIN, INC.	1.00	0.00	0.00	1.00		EMERGENCY MEDICAL SUPPLIES
	220286	001 SPECIALIZED AUDIO VI	1.00	0.00	1.00	0.00	0	BRIGHTSIGN XD234 H.265, TRUE 4K, DUA
	220294	001 GALLS, LLC	1.00	0.00	1.00	0.00	0	PER QUOTE 20227743
	220303	001 FERGUSON WATERWORKS	1.00	0.00	0.00	1.00	8	IPIES, FITTINGS, HYDRANTS AND VALVES
		001 FERGUSON WATERWORKS	1.00	0.00	0.00	1.00		IPIES, FITTINGS, HYDRANTS AND VALVES
		001 FERGUSON WATERWORKS	1.00	0.00	0.00	1.00		IPIES, FITTINGS, HYDRANTS AND VALVES
	220308	001 CHESHIRE HORSE OF SA	6.00	0.00	6.00	0.00	0	MUCK CHORE BOOTS
	220309	001 GALLS, LLC	1.00	0.00	0.00	1.00	8	PER QUOTE
	220321	001 EMERICH SALES & SERV	1.00	0.00	1.00	0.00	0	POWER RAKE AS QUOTED 03/10/2022
	220327	001 RAY ALLEN MANUFACTUR	1.00	0.00	0.00	1.00	8	PER QUOTE RQ014081
	220332	001 1000BULBS.COM	70.00	0.00	70.00	0.00	0	CREE-10218 1200 LUMENS 19 WATT - 300

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
APPROVED UNPAID INVOICES TO BE POSTED											
8027	00000 3 RINGS PTS, LLC	191347 00677	220004	192797	22APR2	4,200.00		.00	129,700.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: Y	DISC: .00		E3475654	54720		4,200.00	1099:7	
ACCT 1200	DEPT 7000	DUE 04/19/2022	DESC:04/02/2022								
97 FT JOHNSON AVE FORT JONSON NY 12070											
8027	00000 3 RINGS PTS, LLC	191348 00681	220004	192798	22APR2	4,200.00		.00	129,700.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: Y	DISC: .00		E3475654	54720		4,200.00	1099:7	
ACCT 1200	DEPT 7000	DUE 04/19/2022	DESC:04/09/2022								
97 FT JOHNSON AVE FORT JONSON NY 12070											
8027	00000 3 RINGS PTS, LLC	191349 00683	220004	192799	22APR2	200.00		.00	129,700.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: Y	DISC: .00		E3577164	54720		200.00	1099:7	
ACCT 1200	DEPT 7000	DUE 04/19/2022	DESC:04/09/2022								
97 FT JOHNSON AVE FORT JONSON NY 12070											
8027	00000 3 RINGS PTS, LLC	191350 00679	220004	192800	22APR2	300.00		.00	129,700.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: Y	DISC: .00		E3577164	54720		300.00	1099:7	
ACCT 1200	DEPT 7000	DUE 04/19/2022	DESC:04/02/2022								
97 FT JOHNSON AVE FORT JONSON NY 12070											
6818	00000 1000BULBS.COM	191351 W03135144	220332	192801	22APR2	1,006.60		.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		E3577164	54140		1,006.60	1099:	
ACCT 1200	DEPT 7000	DUE 04/19/2022	DESC:1296383								
2140 MERRITT DRIVE GARLAND TX 75041											
7969	00000 ABSOLUTE PEST CO	191352 593526	220010	192802	22APR2	54.00		.00	1,964.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: Y	DISC: .00		A3567174	54720 3000		54.00	1099:7	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:119331								
12 WADE ROAD LATHAM NY 12110											
7969	00000 ABSOLUTE PEST CO	191353 593548	220010	192803	22APR2	63.00		.00	1,964.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: Y	DISC: .00		A3567194	54720 3000		63.00	1099:7	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:119331								
12 WADE ROAD LATHAM NY 12110											

NEW INVOICES

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04/14/2022 08:18 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22APR2

P 7
apinvent

CLERK: u101 BATCH: 3519

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
70	00000 ADVANTAGE PRESS	191368 47179		192818	22APR2	225.00	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 1000 DUE 04/19/2022 DESC:02/28/2022 74 WARREN STREET SARATOGA SPRINGS NY 12866						A3011214 54110	225.00	1099:	
70	00000 ADVANTAGE PRESS	191369 47323		192819	22APR2	455.00	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 04/19/2022 DESC:03/31/2022 74 WARREN STREET SARATOGA SPRINGS NY 12866						A3143124 54180	455.00	1099:	
5400	00001 AIRGAS EAST	191370 9987081693		192820	22APR2	293.82	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:4218081 P O BOX 734445 CHICAGO IL 60673-4445						A3031654 54180	293.82	1099:	
31	00001 ALLERDICE BUILDI	191371 2204-198868		192821	22APR2	1,585.88	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866						A3567144 54180 3000	1,585.88	1099:	
31	00001 ALLERDICE BUILDI	191372 2203-195839		192822	22APR2	4.13	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866						G3638124 54180	4.13	1099:	
31	00001 ALLERDICE BUILDI	191373 2203-192248		192823	22APR2	4.19	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866						A3031594 54610	4.19	1099:	
31	00001 ALLERDICE BUILDI	191374 2203-196522		192824	22APR2	11.70	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866						A3335014 54180	11.70	1099:	

04/14/2022 08:18 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22APR2

P 8
apinvent

CLERK: u101 BATCH: 3519

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
31	00001 ALLERDICE BUILD	191375 2204-203098		192825	22APR2	11.98	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866				DISC: .00		A3335014 54180		11.98	1099:
31	00001 ALLERDICE BUILD	191376 2204-203514		192826	22APR2	12.00	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866				DISC: .00		A3335014 54180		12.00	1099:
31	00001 ALLERDICE BUILD	191377 2204-202193		192827	22APR2	14.60	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866				DISC: .00		A3567144 54330 3000		14.60	1099:
31	00001 ALLERDICE BUILD	191378 2203-195832		192828	22APR2	19.59	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866				DISC: .00		G3638124 54180		19.59	1099:
31	00001 ALLERDICE BUILD	191379 2203-195311		192829	22APR2	21.99	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866				DISC: .00		A3335014 54180		21.99	1099:
31	00001 ALLERDICE BUILD	191380 2204-203134		192830	22APR2	30.98	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866				DISC: .00		A3567144 54610 3000		30.98	1099:
31	00001 ALLERDICE BUILD	191382 2203-197829		192832	22APR2	40.49	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866				DISC: .00		A3335014 54180		40.49	1099:

04/14/2022 08:18 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22APR2

P 9
apinvent

CLERK: u101 BATCH: 3519

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
31	00001 ALLERDICE BUILDING	191383 2203-190580		192833	22APR2	56.05	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866				DISC: .00		A3335124 54180		56.05	1099:
31	00001 ALLERDICE BUILDING	191384 2203-195763		192834	22APR2	58.58	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866				DISC: .00		A3335014 54180		58.58	1099:
31	00001 ALLERDICE BUILDING	191385 191385		192835	22APR2	71.26	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866				DISC: .00		A3335014 54180		71.26	1099:
31	00001 ALLERDICE BUILDING	191386 2203-192220		192836	22APR2	71.75	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866				DISC: .00		A3031594 54610		71.75	1099:
31	00001 ALLERDICE BUILDING	191387 2203-190811		192837	22APR2	83.49	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866				DISC: .00		A3638144 54180		83.49	1099:
31	00001 ALLERDICE BUILDING	191388 191388		192838	22APR2	115.70	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N ACCT 1200 DEPT 4000 DUE 04/19/2022 DESC:220028 41 WALWORTH STREET SARATOGA SPRINGS NY 12866				DISC: .00		A3143414 54200 A3143414 54330		49.07 66.63	1099: 1099:
31	00001 ALLERDICE BUILDING	191389 2204-202998		192839	22APR2	118.95	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:13696 41 WALWORTH STREET SARATOGA SPRINGS NY 12866				DISC: .00		A3335654 54610		118.95	1099:

04/14/2022 08:18 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22APR2

P 10
apinvent

CLERK: u101 BATCH: 3519

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
31	00001 ALLERDICE BUILDI	191390 2203-198091		192840	22APR2	119.50		.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866				DISC: .00		A3567144	54610 3000		119.50	1099:
31	00001 ALLERDICE BUILDI	191391 2203-195886		192841	22APR2	135.91		.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866				DISC: .00		A3335012	52300		135.91	1099:
31	00001 ALLERDICE BUILDI	191392 2204-201630		192842	22APR2	138.02		.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866				DISC: .00		G3638154 F3638344	54180 54180		69.01 69.01	1099: 1099:
31	00001 ALLERDICE BUILDI	191393 2203-193503		192843	22APR2	343.78		.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866				DISC: .00		G3638114	54180		343.78	1099:
31	00001 ALLERDICE BUILDI	191394 2203-197082		192844	22APR2	539.60		.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866				DISC: .00		A3567144	54180 3000		539.60	1099:
2048	00001 ALLERDICE DOOR,G	191395 2203-197598		192845	22APR2	73.00		.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:271 120 EXCELSIOR AVENUE SARATOGA SPRINGS NY 12866				DISC: .00		A3031624	54180		73.00	1099:
33	00002 TRAK EQUIPMENT R	191396 114769		192846	22APR2	572.97		.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N ACCT 1200 DEPT 4000 DUE 04/19/2022 DESC:FIRE 221 WEST CIRCULAR STREET SARATOGA SPRINGS NY 12866				DISC: .00		A3143414	54330		572.97	1099:

04/14/2022 08:18 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22APR2

P 11
apinvent

CLERK: u101 BATCH: 3519

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
7550	00000 AMAZON CAPITAL S	191397 1WTQDKGCTJHM		192847	22APR2	15.98	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			A3031494 54110	15.98	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:A272JK82AK683L							
PO BOX 035184	SEATTLE WA 98124									
7550	00000 AMAZON CAPITAL S	191398 137P79XL1QQV		192848	22APR2	15.98	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			A3021692 52230	15.98	1099:	
ACCT 1200	DEPT 2000	DUE 04/19/2022	DESC:A1VOYW9N1NCU0Y							
PO BOX 035184	SEATTLE WA 98124									
7550	00000 AMAZON CAPITAL S	191399 1QPMX39GDKDT		192849	22APR2	29.68	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			A3021692 52230	29.68	1099:	
ACCT 1200	DEPT 2000	DUE 04/19/2022	DESC:A1VOYW0N1NCU0Y							
PO BOX 035184	SEATTLE WA 98124									
7550	00000 AMAZON CAPITAL S	191400 1DRQHJXT1946		192850	22APR2	51.98	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			A3335014 54180	51.98	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:A272JK82AK683L							
PO BOX 035184	SEATTLE WA 98124									
7550	00000 AMAZON CAPITAL S	191401 179JC91RX677		192851	22APR2	54.57	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			A3021692 52230	54.57	1099:	
ACCT 1200	DEPT 2000	DUE 04/19/2022	DESC:A1VOYW9N1NCU0Y							
PO BOX 035184	SEATTLE WA 98124									
7550	00000 AMAZON CAPITAL S	191402 1JTK36YVCH3H		192852	22APR2	141.39	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			F3638352 52300	141.39	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:A272JK82AK683L							
PO BOX 035184	SEATTLE WA 98124									
7550	00000 AMAZON CAPITAL S	191403 17J66VY97317		192853	22APR2	149.97	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			A3537114 54180	49.99	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:A272JK82AK683L				A3567174 54180 3000	49.99	1099:	
PO BOX 035184	SEATTLE WA 98124						F3638334 54180	49.99	1099:	

NEW INVOICES

VENDOR REMIT NAME			DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
7550	00000	AMAZON CAPITAL S	191404 17916NGR339K		192854	22APR2	479.88		.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			F3638354	54180		479.88	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:A272JK82AK683L									
PO BOX 035184	SEATTLE WA	98124										
7550	00000	AMAZON CAPITAL S	191405 191405		192855	22APR2	637.91		.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			A3143124	54140		34.99	1099:	
ACCT 1200	DEPT 4000	DUE 04/19/2022	DESC:A2XFHY90KS1Y21				A3143624	54110		25.95	1099:	
PO BOX 035184	SEATTLE WA	98124					A3143012	52200		576.97	1099:	
7550	00000	AMAZON CAPITAL S	191406 1TGCK1X6GCFK		192856	22APR2	659.91		.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			F3638354	54320		659.91	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:A272JK82AK683L									
PO BOX 035184	SEATTLE WA	98124										
35	00001	AMERICAN WATERWO	191407 11037		192857	22APR2	1,020.00		.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			F3638334	54250		1,020.00	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:191725									
201 W. GENESEE ST. #130	FAYETTEVILLE NY	13066										
7337	00000	SUSAN BAKER	191408 191408		192858	22APR2	75.00		.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: Y	DISC: .00			E3577164	54201		75.00	1099:	
ACCT 1200	DEPT 7000	DUE 04/19/2022	DESC:MPI GALA REIMB									
7 PINEHURST DRIVE	CLIFTON PARK NY	12065										
86	00000	B LANN EQUIPMENT	191409 013687		192859	22APR2	90.75		.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			A3031624	54610		90.75	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:00012640									
P O BOX 997	TROY NY	12181-0997										
86	00000	B LANN EQUIPMENT	191410 013614		192860	22APR2	295.00		.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			A3031624	54610		295.00	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:00012640									
P O BOX 997	TROY NY	12181-0997										

NEW INVOICES

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04/14/2022 08:18 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22APR2

P 14
apinvent

CLERK: u101 BATCH: 3519

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
139	00001 CAPITOL DISTRICT	191418 S2125862.001		192868	22APR2	7.17	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:3691 252 WASHINGTON STREET SARATOGA SPRINGS NY 12866						A3567144 54180 3000		7.17	1099:
417	00001 CASELLA WASTE SE	191419 2359779	220005	192869	22APR2	670.57	.00	5,129.50		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: Y DISC: .00 ACCT 1200 DEPT 7000 DUE 04/19/2022 DESC:28-250704 PO BOX 1372 WILLISTON VT 05495-1372						E3577164 54720		670.57	1099:
2948	00001 CDW GOVERNMENT I	191420 Q274940		192870	22APR2	1,555.64	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 2000 DUE 04/19/2022 DESC:6731216 75 REMITTANCE DRIVE STE.1515 CHICAGO IL 60675-1515						A3021692 52230		1,555.64	1099:
136	00000 CERTIFIED AMBULA	191421 SSF-0422		192871	22APR2	64.35	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 04/19/2022 DESC:SSFD P O BOX 290184 WETHERSFIELD CT 06129						A3143414 54771		64.35	1099:
1935	00000 CHEMUNG SUPPLY C	191422 014802	220036	192872	22APR2	1,609.44	.00	3,138.76		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:015725 P O BOX 527 ELMIRA NY 14902						A3335014 54180		1,609.44	1099:
3776	00000 CHESHIRE HORSE O	191423 505490,505489	220308	192873	22APR2	690.51	101.73	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 04/19/2022 DESC:505977,505785 402 GEYSER ROAD SARATOGA SPRINGS NY 12866						A3143124 54160 A3143124 54160		588.78 101.73	1099: 1099:
149	00001 CNA ENVIRONMENTA	191424 03302022MAR	220017	192874	22APR2	815.00	.00	16,574.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:RFP 2020-06 27 KENT STREET STE. 102 BALLSTON SPA NY 12020						F3638334 54708		815.00	1099:7

NEW INVOICES

[illegible]

04/14/2022 08:18 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22APR2

P 16
apinvent

CLERK: u101 BATCH: 3519

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
3203	00001 CRYSTAL ROCK LLC	191432 17818429 032922		192882	22APR2	35.00	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: Y DISC: .00 ACCT 1200 DEPT 7000 DUE 04/19/2022 DESC:776672317818429 PO BOX 660579 DALLAS TX 75266-0579						E3577164 54792	35.00	1099:	
8015	00000 CUMMINS SALES AN	191433 V9-73355		192883	22APR2	153.31	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:524750 PO BOX 419404 BOSTON MA 02241-9404						G3638124 54330	153.31	1099:	
6575	00003 DIRECT ENERGY BU	191434 HS22963383		192884	22APR2	3,324.76	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: Y DISC: .00 ACCT 1200 DEPT 7000 DUE 04/19/2022 DESC:713390-49245 P.O. BOX 32179 NEW YORK NY 10087-2179						E3577164 54650	3,324.76	1099:	
172	00001 ELECTRONIC OFFIC	191435 46873		192885	22APR2	144.00	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:SSCI05 P O BOX 4606 SARATOGA SPRINGS NY 12866						A3031654 54110	144.00	1099:	
172	00001 ELECTRONIC OFFIC	191436 47016		192886	22APR2	194.09	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 6000 DUE 04/19/2022 DESC:SSCI15 P O BOX 4606 SARATOGA SPRINGS NY 12866						A3567144 54740	194.09	1099:	
3196	00000 LAURA EMANATIAN	191437 191437		192888	22APR2	209.80	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 04/19/2022 DESC:CLOTHING REIMB 7 BROOKWOOD DRIVE SARATOGA SPRINGS NY 12866						A3143124 54160	209.80	1099:	
4687	00000 EMERICH SALES &	191438 2675343	220321	192889	22APR2	10,803.55	200.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:0003084 187 VALENTINE ROAD CHARLTON NY 12019						A3567142 52300 3000 A3567142 52300 3000	10,603.55 200.00	1099: 1099:	

04/14/2022 08:18 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22APR2

P 17
apinvent

CLERK: u101 BATCH: 3519

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
3249	00002 TOLLS BY MAIL	191439 17701178308		192890	22APR2	33.60	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3143124 54180		33.60	1099:	
ACCT 1200	DEPT 4000	DUE 04/19/2022	DESC:3126122							
PO BOX 15183	ALBANY NY	12212-5183								
4902	00000 TIM FELTON	191440 04/04/2022		192891	22APR2	320.00	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3143124 54979		320.00	1099:7	
ACCT 1200	DEPT 4000	DUE 04/19/2022	DESC:SSPD							
364 HOP CITY ROAD	BALLSTON SPA NY	12020								
5084	00001 FERGUSON WATERWO	191441 1082624		192892	22APR2	52.92	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		F3638354 54180		52.92	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:14480							
P.O. BOX 417592	BOSTON MA	02241-7592								
5084	00001 FERGUSON WATERWO	191442 1082625		192893	22APR2	118.80	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3335014 54180		118.80	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:14480							
P.O. BOX 417592	BOSTON MA	02241-7592								
5084	00001 FERGUSON WATERWO	191443 1047883-3	220303	192894	22APR2	232.10	.00	18,666.83		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		F3638354 54180		232.10	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:14480							
P.O. BOX 417592	BOSTON MA	02241-7592								
5084	00001 FERGUSON WATERWO	191444 1062238-1	220303	192895	22APR2	412.90	.00	18,666.83		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		F3638354 54180		412.90	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:14480							
P.O. BOX 417592	BOSTON MA	02241-7592								
5084	00001 FERGUSON WATERWO	191445 1079582	220303	192896	22APR2	688.17	.00	18,666.83		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		F3638354 54180		688.17	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:14480							
P.O. BOX 417592	BOSTON MA	02241-7592								

04/14/2022 08:18 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22APR2

P 18
apinvent

CLERK: u101 BATCH: 3519

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1	00001 COMMISSIONER OF	191446 4.1.22		192897	22APR2	6.49	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: Y DISC: .00 ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:B. JOHNSON CITY HALL - 474 BROADWAY SARATOGA SPRINGS NY 12866						F3638334 54180		6.49	1099:
5340	00000 CHARLES FISCHER	191447 191447		192898	22APR2	77.96	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 04/19/2022 DESC:CLOTHING REIMB 100 BRIGHAM ROAD GREENFIELD CENTER NY 12833						A3143124 54160		77.96	1099:
4899	00000 FITZGERALD MORRI	191448 77976	200002	192899	22APR2	442.00	.00	13,095.50		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 5000 DUE 04/19/2022 DESC:10258-0025 P.O. BOX 2017 GLENS FALLS NY 12801						A3051354 54720		442.00	1099:7
7904	00000 FULCRUM	191449 4186		192900	22APR2	3,600.00	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 5000 DUE 04/19/2022 DESC:04/02/2022 360 CENTRAL AVE., STE. 200 SAINT PETERSBURG FL 33701						A3051414 54573		3,600.00	1099:
2421	00001 G A BOVE & SONS	191450 65606		192901	22APR2	109.54	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:1003133 76 RAILROAD STREET MECHANICVILLE NY 12118						A3638564 54520		109.54	1099:
2421	00001 G A BOVE & SONS	191451 62047		192902	22APR2	154.94	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:1003133 76 RAILROAD STREET MECHANICVILLE NY 12118						A3638564 54520		154.94	1099:
197	00000 PETER J GAILOR L	191452 65579		192903	22APR2	370.00	.00	.00		
	CASH A 2022/04 INV 04/13/2022 SEP-CHK: Y DISC: .00 ACCT 1200 DEPT 7000 DUE 04/19/2022 DESC:03/31/2022 P O BOX 609 SARATOGA SPRINGS NY 12866						E3475654 54720		370.00	1099:7

NEW INVOICES

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NEW INVOICES

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NEW INVOICES

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04/14/2022 08:18 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22APR2

P 23
apinvent

CLERK: u101 BATCH: 3519

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
2439	00012 HOME DEPOT/MAINT	191480 2020681		192931	22APR2	103.27	.00	.00		
	CASH A	2022/04 INV 04/13/2022	SEP-CHK: N	DISC: .00			A3638184 54180	103.27	1099:	
	ACCT 1200	DEPT 3000 DUE 04/19/2022	DESC:6035322504016258							
	DEP. XX-XXXXXX6258	PO BOX 70293 PHILADELPHIA PA 19176-0293								
2439	00008 THE HOME DEPOT P	191481 675714166		192932	22APR2	127.01	.00	.00		
	CASH A	2022/04 INV 04/13/2022	SEP-CHK: N	DISC: .00			A3143124 54140	127.01	1099:	
	ACCT 1200	DEPT 4000 DUE 04/19/2022	DESC:712642							
	PO BOX 404468	ATLANTA GA 30384-4468								
2439	00012 HOME DEPOT/MAINT	191482 8013119		192933	22APR2	204.70	.00	.00		
	CASH A	2022/04 INV 04/13/2022	SEP-CHK: N	DISC: .00			A3567144 54180 3000	204.70	1099:	
	ACCT 1200	DEPT 3000 DUE 04/19/2022	DESC:6035322504016258							
	DEP. XX-XXXXXX6258	PO BOX 70293 PHILADELPHIA PA 19176-0293								
6372	00000 JERSEN CONSTRUCT	191483 8	210207	192934	22APR2	277,833.20	.00	37,362.15		
	CASH A	2022/04 INV 04/13/2022	SEP-CHK: Y	DISC: .00			H3638332 52000 1249	277,833.20	1099:	
	ACCT 1200	DEPT 3000 DUE 04/19/2022	DESC:RFP 2021-03							
	6 INDUSTRY DRIVE	WATERFORD NY 12188								
1980	00000 ROBERT JILLSON	191484 191484		192935	22APR2	812.25	.00	.00		
	CASH A	2022/04 INV 04/13/2022	SEP-CHK: N	DISC: .00			A3143124 54971	812.25	1099:	
	ACCT 1200	DEPT 4000 DUE 04/19/2022	DESC:TUITION REIMB							
	8 PADDINGTON DRIVE	SARATOGA SPRINGS NY 12866								
5966	00000 JOE JOHNSON EQUI	191485 P40223	220019	192936	22APR2	1,215.00	.00	32,729.82		
	CASH A	2022/04 INV 04/13/2022	SEP-CHK: N	DISC: .00			A3335014 54510	1,215.00	1099:	
	ACCT 1200	DEPT 3000 DUE 04/19/2022	DESC:SARAT001							
	62 LAGRANGE AVENUE	ROCHESTER NY 14613								
5966	00000 JOE JOHNSON EQUI	191486 P40297	220019	192937	22APR2	54.63	.00	32,729.82		
	CASH A	2022/04 INV 04/13/2022	SEP-CHK: N	DISC: .00			A3335014 54510	54.63	1099:	
	ACCT 1200	DEPT 3000 DUE 04/19/2022	DESC:SARAT001							
	62 LAGRANGE AVENUE	ROCHESTER NY 14613								

04/14/2022 08:18 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22APR2

P 24
apinvent

CLERK: u101 BATCH: 3519

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
5966	00000 JOE JOHNSON EQUI	191487 P40241		192938	22APR2	139.52	.00	.00		
	CASH A 2022/04 INV 04/13/2022 ACCT 1200 DEPT 3000 DUE 04/19/2022 62 LAGRANGE AVENUE ROCHESTER NY 14613			SEP-CHK: N DESC: SARAT001	DISC: .00		F3638354 54510	139.52	1099:	
5966	00000 JOE JOHNSON EQUI	191488 P40000		192939	22APR2	222.74	.00	.00		
	CASH A 2022/04 INV 04/13/2022 ACCT 1200 DEPT 3000 DUE 04/19/2022 62 LAGRANGE AVENUE ROCHESTER NY 14613			SEP-CHK: N DESC: SARAT001	DISC: .00		F3638354 54510	222.74	1099:	
1362	00000 KEVIN KLING	191490 191490		192941	22APR2	52.98	.00	.00		
	CASH A 2022/04 INV 04/13/2022 ACCT 1200 DEPT 2000 DUE 04/19/2022 28 LEE STREET MECHANICVILLE NY 12118			SEP-CHK: N DESC: REIMBURSEMENT	DISC: .00		A3021694 54720	52.98	1099:	
8703	00000 KPM RESTORATION,	191491 3228		192942	22APR2	3,045.63	.00	.00		
	CASH A 2022/04 INV 04/13/2022 ACCT 1200 DEPT 5000 DUE 04/19/2022 5 KNABNER RD. MECHANICVILLE NY 12118			SEP-CHK: N DESC: 04/04/2022	DISC: .00		A3041934 54775	3,045.63	1099:	
898	00000 THE LA GROUP PC	191492 38325	190768	192943	22APR2	90.00	.00	3,679.75		
	CASH A 2022/04 INV 04/13/2022 ACCT 1200 DEPT 1000 DUE 04/19/2022 40 LONG ALLEY SARATOGA SPRINGS NY 12866			SEP-CHK: N DESC: MAPS	DISC: .00		H3517142 52000 1251	90.00	1099:	
6200	00002 LEXISNEXIS	191493 3093807605		192944	22APR2	92.29	.00	.00		
	CASH A 2022/04 INV 04/13/2022 ACCT 1200 DEPT 1000 DUE 04/19/2022 PO BOX 9584 NEW YORK NY 10087-4584			SEP-CHK: N DESC: 42532P5K7	DISC: .00		A3011424 54440	92.29	1099:	
8876	00000 LIFE-ASSIST, INC	191495 1191865	210190	192946	22APR2	27.92	.00	2,444.20		
	CASH A 2022/04 INV 04/13/2022 ACCT 1200 DEPT 4000 DUE 04/19/2022 11277 SUNRISE PARK DRIVE RANCHO CODOVA CA 95742			SEP-CHK: N DESC: 12866FD	DISC: .00		A3143424 54180	27.92	1099:	

04/14/2022 08:18 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22APR2

P 25
apinvent

CLERK: u101 BATCH: 3519

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
8168	00000 MAG AUTOMOTIVE H	191496 418376		192947	22APR2	442.25	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3335014	54510	442.25	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:5873554							
SARATOGA FORD	SARATOGA SUBARU	3002 ROUTE 50	BUILDING 2	SARATOGA SPRINGS NY	12866					
8168	00000 MAG AUTOMOTIVE H	191497 70384F		192948	22APR2	701.68	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3335124	54510	701.68	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:5873550							
SARATOGA FORD	SARATOGA SUBARU	3002 ROUTE 50	BUILDING 2	SARATOGA SPRINGS NY	12866					
270	00000 MAHONEY NOTIFY P	191498 0310263-IN	220037	192949	22APR2	1,065.00	.00	12,300.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		G3638124	54331	1,065.00	1099:7	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:0019118							
P O BOX 767	15 COOPER STREET	GLENS FALLS NY	12801							
270	00000 MAHONEY NOTIFY P	191499 0310273-IN	220037	192950	22APR2	28.50	.00	12,300.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3031594	54720	28.50	1099:7	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:0019185							
P O BOX 767	15 COOPER STREET	GLENS FALLS NY	12801							
270	00000 MAHONEY NOTIFY P	191500 0310264-IN	220037	192951	22APR2	38.50	.00	12,300.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3031634	54720	38.50	1099:7	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:0019119							
P O BOX 767	15 COOPER STREET	GLENS FALLS NY	12801							
270	00000 MAHONEY NOTIFY P	191501 0310266-IN	220037	192952	22APR2	38.50	.00	12,300.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3537214	54720	38.50	1099:7	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:0019121							
P O BOX 767	15 COOPER STREET	GLENS FALLS NY	12801							
270	00000 MAHONEY NOTIFY P	191502 0310262-IN	220037	192953	22APR2	68.50	.00	12,300.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3567194	54720 3000	68.50	1099:7	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:0019117							
P O BOX 767	15 COOPER STREET	GLENS FALLS NY	12801							

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04/14/2022 08:18 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22APR2

P 27
apinvent

CLERK: u101 BATCH: 3519

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
4676	00000 METRO FORD SALES	191509 20998	210357	192960	22APR2	33,164.97	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3143122	52400	33,164.97	1099:	
ACCT 1200	DEPT 4000	DUE 04/19/2022	DESC:2022	INTERCEPTOR						
3601	STATE STREET	SCHENECTADY NY 12304								
386	00001 SOUTHWORTH-MILTO	191510 SCINV617938	220257	192961	22APR2	1,281.72	.00	11,756.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3335014	54510	1,281.72	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:6017550							
P O BOX 3851	BOSTON MA	02241-3851								
386	00001 SOUTHWORTH-MILTO	191511 INV2545491		192962	22APR2	220.33	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3638564	54510	220.33	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:6017550							
P O BOX 3851	BOSTON MA	02241-3851								
386	00001 SOUTHWORTH-MILTO	191512 INV2549312	220257	192963	22APR2	378.30	.00	11,756.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3335014	54510	378.30	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:6017550							
P O BOX 3851	BOSTON MA	02241-3851								
6615	00000 MORR-IS-STORED	191513 171827		192964	22APR2	270.00	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3143124	54720	270.00	1099:	
ACCT 1200	DEPT 4000	DUE 04/19/2022	DESC:172792							
210	OLD GICK ROAD	SARATOGA SPRINGS NY 12866								
6960	00001 MORTON SALT, INC	191514 191514	220031	192965	22APR2	14,786.50	.00	114,832.30		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3335124	54400	14,786.50	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:3682618							
DEPT. CH 19973	PALATINE IL	60055-9973								
6306	00000 MULTIMED BILLING	191515 191515		192966	22APR2	9,282.67	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3143634	54747	9,282.67	1099:	
ACCT 1200	DEPT 4000	DUE 04/19/2022	DESC:MARCH 2022							
P.O. BOX 535	BALDWINVILLE NY	13027								

NEW INVOICES

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
305	00001 NYCOM	191530 191530		192981	22APR2	490.00		.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			A3011214	54250		490.00	1099:
ACCT 1200	DEPT 1000	DUE 04/19/2022	DESC:MAY 2022								
NYS CONFERENCE OF MAYORS 119 WASHINGTON AVENUE ALBANY NY 12210											
327	00001 PALLETTE STONE C	191532 226774	220078	192983	22APR2	927.85		.00	28,466.87		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			A3335014	54100		927.85	1099:
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:226894								
269 BALLARD ROAD WILTON NY 12831											
8413	00000 PASSPORT LABS, I	191533 INV-1029205	200300	192984	22APR2	5,681.45		.00	1,998.74		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			A3143014	54802		5,681.45	1099:
ACCT 1200	DEPT 4000	DUE 04/19/2022	DESC:PARKING TICKET MGT								
PO BOX 674924 DETROIT MI 48267-4924											
3086	00000 PAUL PENSABENE	191534 191624		192985	22APR2	75.00		.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			F3638334	54250		75.00	1099:
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:00430683-0								
335 JEFFERSON ST. LOT D7 SARATOGA SPRINGS NY 12866											
3712	00000 PIONEER MANUFACT	191535 INV831824		192986	22APR2	1,245.15		.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			A3567144	54180	3000	1,245.15	1099:
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:CI7930								
4529 INDUSTRIAL PARKWAY CLEVELAND OH 44135											
6294	00000 PITTSFIELD COMMU	191536 68232		192987	22APR2	665.00		.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			A3143124	54740		665.00	1099:
ACCT 1200	DEPT 4000	DUE 04/19/2022	DESC:(MA)SARAT,SP								
1502 W HOUSATONIC ST PITTSFIELD MA 01201-7508											
8845	00000 QUADIENT LEASING	191537 N9344668		192988	22APR2	168.55		.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			A3021314	54740		168.55	1099:
ACCT 1200	DEPT 2000	DUE 04/19/2022	DESC:004027466								
DEPT 3682 PO BOX 123682 DALLAS TX 75312-3682											

04/14/2022 08:18 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22APR2

P 31
apinvent

CLERK: u101 BATCH: 3519

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1479	00001 RAY ALLEN MANUFA	191538 240725	220327	192989	22APR2	136.97	.00	849.98		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3143124	54970	136.97	1099:	
ACCT 1200	DEPT 4000	DUE 04/19/2022	DESC:RA000901							
975 FORD STREET	COLORADO SPRINGS CO	80915								
1479	00001 RAY ALLEN MANUFA	191539 241408	210540	192990	22APR2	559.98	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3143124	54970	559.98	1099:	
ACCT 1200	DEPT 4000	DUE 04/19/2022	DESC:RA00091							
975 FORD STREET	COLORADO SPRINGS CO	80915								
5812	00001 REBUILDING TOGET	191540 191540		192991	22APR2	24,020.00	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		Y3618664	54493 500	24,020.00	1099:	
ACCT 1200	DEPT 1000	DUE 04/19/2022	DESC:2021 CDBG							
132 MILTON AVE	BALLSTON SPA NY	12020								
125	00000 R H CROWN CO INC	191542 088582		192993	22APR2	1,177.84	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3031654	54180	1,177.84	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:CITYSA0							
100 NORTH MARKET STREET	JOHNSTOWN NY	12095								
223	00002 RICOH USA, INC	191543 106031375	220053	192994	22APR2	47.92	.00	428.88		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3143124	54740	47.92	1099:	
ACCT 1200	DEPT 4000	DUE 04/19/2022	DESC:323252-1023244A4							
P O BOX 41564	PHILADELPHIA PA	19101-1564								
1857	00000 SAFETY WEARHOUSE	191544 415658	220232	192996	22APR2	155.01	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3335014	54160	155.01	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:1036							
1438 ROUTE 9	FORT EDWARD NY	12828								
1857	00000 SAFETY WEARHOUSE	191545 416877	220087	192997	22APR2	200.00	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3335124	54160	200.00	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:BOOTS/ELLIS							
1438 ROUTE 9	FORT EDWARD NY	12828								

NEW INVOICES

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NEW INVOICES

VENDOR REMIT NAME			DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
371	00002	SARATOGA QUALITY	191553 2203-182007		193005	22APR2	62.31		.00	.00		
CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 A3567144 54180 3000 62.31 1099: ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:4345 BLUETARP CREDIT SERVICES PO BOX 105525 ATLANTA GA 30348-5525												
4701	00000	SARATOGA TODAY	191554 191554		193006	22APR2	160.00		.00	.00		
CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 A3567154 54600 160.00 1099: ACCT 1200 DEPT 6000 DUE 04/19/2022 DESC:RECREATION 2254 ROUTE 50 SOUTH SARATOGA SPRINGS NY 12866												
4701	00000	SARATOGA TODAY	191555 191555		193007	22APR2	262.09		.00	.00		
CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 A3051414 54490 262.09 1099: ACCT 1200 DEPT 5000 DUE 04/19/2022 DESC:4956 2254 ROUTE 50 SOUTH SARATOGA SPRINGS NY 12866												
365	00001	SARATOGA COUNTY	191556 191556		193008	22APR2	1,502.00		.00	.00		
CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 A3416784 54720 1,502.00 1099: ACCT 1200 DEPT 1000 DUE 04/19/2022 DESC:TRANSPORTATION 152 WEST HIGH STREET BALLSTON SPA NY 12020												
365	00001	SARATOGA COUNTY	191557 191557		193009	22APR2	1,502.00		.00	.00		
CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 A3416784 54720 1,502.00 1099: ACCT 1200 DEPT 1000 DUE 04/19/2022 DESC:NUTRITION 152 WEST HIGH STREET BALLSTON SPA NY 12020												
2787	00001	SCHINDLER ELEVAT	191559 7153461621	220261	193011	22APR2	308.97		.00	2,291.03		
CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 A3031624 54610 308.97 1099: ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:5000230473 P O BOX 93050 CHICAGO IL 60673-3050												
378	00001	SHERWIN WILLIAMS	191560 6709-3		193012	22APR2	9.68		.00	.00		
CASH A 2022/04 INV 04/13/2022 SEP-CHK: N DISC: .00 A3638184 54180 9.68 1099: ACCT 1200 DEPT 3000 DUE 04/19/2022 DESC:5126-4937-7 PO BOX 409627 ATLANTA GA 30384-9627												

P 34
apinvent

NEW INVOICES

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04/14/2022 08:18 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22APR2

P 35
apinvent

CLERK: u101 BATCH: 3519

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
2237	00001 STAPLES BUSINESS	191568 3504264597		193020	22APR2	5.92	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3051414	54110	5.92	1099:	
ACCT 1200	DEPT 5000	DUE 04/19/2022	DESC:1005296							
PO BOX 70242	PHILADELPHIA PA	19176-0242								
2237	00001 STAPLES BUSINESS	191569 3504264599		193021	22APR2	7.28	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3051414	54110	7.28	1099:	
ACCT 1200	DEPT 5000	DUE 04/19/2022	DESC:1005296							
PO BOX 70242	PHILADELPHIA PA	19176-0242								
2237	00001 STAPLES BUSINESS	191570 3504264601		193022	22APR2	23.74	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3051414	54110	23.74	1099:	
ACCT 1200	DEPT 5000	DUE 04/19/2022	DESC:1005296							
PO BOX 70242	PHILADELPHIA PA	19176-0242								
2237	00001 STAPLES BUSINESS	191571 3504264594		193023	22APR2	37.88	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3051414	54110	37.88	1099:	
ACCT 1200	DEPT 5000	DUE 04/19/2022	DESC:1005296							
PO BOX 70242	PHILADELPHIA PA	19176-0242								
2237	00001 STAPLES BUSINESS	191572 191572		193024	22APR2	512.11	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3143014	54110	60.80	1099:	
ACCT 1200	DEPT 4000	DUE 04/19/2022	DESC:1016990			A3143124	54180	404.14	1099:	
PO BOX 70242	PHILADELPHIA PA	19176-0242				A3143624	54110	47.17	1099:	
806	00000 STONE INDUSTRIES	191573 0496161	220073	193025	22APR2	46.00	.00	11,903.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3567144	54180 3000	46.00	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:0015971-CM							
4305 ROUTE 50	SARATOGA SPRINGS NY	12866								
806	00000 STONE INDUSTRIES	191574 0495101		193026	22APR2	85.00	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3143124	54720	85.00	1099:	
ACCT 1200	DEPT 4000	DUE 04/19/2022	DESC:R240761							
4305 ROUTE 50	SARATOGA SPRINGS NY	12866								

NEW INVOICES

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04/14/2022 08:18 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22APR2

P 38
apinvent

CLERK: u101 BATCH: 3519

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
9111	00000 T-MOBILE USA INC	191591 9426284185		193043	22APR2	50.00	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			A3143124 54670	50.00	1099:	
ACCT 1200	DEPT 4000	DUE 04/19/2022	DESC:12/24/2020							
PO BOX 84445	SEATTLE WA	98124-5745								
7292	00001 TOSHIBA BUSINESS	191592 5742119		193044	22APR2	81.06	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: Y	DISC: .00			A3011214 54740	81.06	1099:	
ACCT 1200	DEPT 1000	DUE 04/19/2022	DESC:TOBS6PA							
PO BOX 927	BUFFALO NY	14240-0927								
7292	00001 TOSHIBA BUSINESS	191593 5719877		193045	22APR2	82.04	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: Y	DISC: .00			A3011214 54740	82.04	1099:	
ACCT 1200	DEPT 1000	DUE 04/19/2022	DESC:TOBS6PA							
PO BOX 927	BUFFALO NY	14240-0927								
5846	00000 THE TOWNE LAW FI	191594 4486	200001	193046	22APR2	83.75	.00	7,769.19		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			A3051354 54720	83.75	1099:7	
ACCT 1200	DEPT 5000	DUE 04/19/2022	DESC:ARTICLE 7							
P.O. BOX 15072	500 NEW KARNER RD. 2ND FLR.	ALBANY NY 12205								
5846	00000 THE TOWNE LAW FI	191595 4487	210018	193047	22APR2	170.00	.00	13,927.50		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			A3051354 54720	170.00	1099:7	
ACCT 1200	DEPT 5000	DUE 04/19/2022	DESC:ARTICLE 7							
P.O. BOX 15072	500 NEW KARNER RD. 2ND FLR.	ALBANY NY 12205								
5846	00000 THE TOWNE LAW FI	191596 4038	171001	193048	22APR2	207.50	.00	3,034.89		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			A3051354 54720	207.50	1099:7	
ACCT 1200	DEPT 5000	DUE 04/19/2022	DESC:ARTICLE 7							
P.O. BOX 15072	500 NEW KARNER RD. 2ND FLR.	ALBANY NY 12205								
5846	00000 THE TOWNE LAW FI	191597 4485	171001	193049	22APR2	510.00	.00	3,034.89		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00			A3051354 54720	510.00	1099:7	
ACCT 1200	DEPT 5000	DUE 04/19/2022	DESC:ARTICLE 7							
P.O. BOX 15072	500 NEW KARNER RD. 2ND FLR.	ALBANY NY 12205								

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 39
apinvent

CLERK: u101 BATCH: 3519

NEW INVOICES

[illegible]

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 40
apinvent

CLERK: u101 BATCH: 3519

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
3256	00000 UNIFIRST CORPORA	191606 1110149621	220022	193058	22APR2	56.78	.00	5,224.30		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:1269238			A3031654	54160		32.86	1099:
PO BOX 650481	DALLAS TX 75265-0481					A3031654	54610		23.92	1099:
345	00001 US POSTAL SERVIC	191607 191607		193059	22APR2	39.25	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 1000	DUE 04/19/2022	DESC:PRE-STAMPED FOREVER ENVELOPES			A3618684	54120		39.25	1099:
STAMP FULFILLMENT SERVICES P O BOX 7247	PHILADELPHIA PA 19101-7103									
330	00004 POSTMASTER	191608 191608		193060	22APR2	265.00	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: Y	DISC: .00						
ACCT 1200	DEPT 2000	DUE 04/19/2022	DESC:PERMIT #24			A3021314	54120		265.00	1099:
SARATOGA SPRINGS POST OFFICE 245	WASHINGTON AVENUE SARATOGA SPRINGS NY 12866-9998									
6274	00000 VANDER MOLEN	191609 3139	210132	193061	22APR2	3,362.21	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 4000	DUE 04/19/2022	DESC:MAINTENANCE AND SERVICE			A3143414	54510		3,362.21	1099:
224 WELLINGTON ROAD DEWITT NY 13214										
6274	00000 VANDER MOLEN	191610 3139	220277	193062	22APR2	3,259.14	250.75	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 4000	DUE 04/19/2022	DESC:SERVICE			A3143414	54510		3,008.39	1099:
224 WELLINGTON ROAD DEWITT NY 13214						A3143414	54510		250.75	1099:
3096	00000 PAUL VEITCH	191611 191611		193063	22APR2	64.99	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 4000	DUE 04/19/2022	DESC:RREIMBURSEMENT			A3143124	54160		64.99	1099:
4 IVY LANE PORTER CORNERS NY 12859										
7528	00000 VISA	191612 191612		193064	22APR2	273.98	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: Y	DISC: .00						
ACCT 1200	DEPT 7000	DUE 04/19/2022	DESC:4121265990223856			E3577164	54201		95.00	1099:
PO BOX 30131 TAMPA FL 30131						E3577164	54201		59.00	1099:
						E3577164	54510		89.99	1099:
						E3577164	54510		29.99	1099:

P 41
apinvent

NEW INVOICES

[illegible]

NEW INVOICES

VENDOR REMIT NAME				DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
3346	00001	W B MASON CO INC	191620 228626394		193072	22APR2		23.94		.00	.00		
CASH A 2022/04 INV 04/13/2022 ACCT 1200 DEPT 5000 DUE 04/19/2022 P O BOX 981101 BOSTON MA 02298-1101				SEP-CHK: N DESC:C2560013		DISC: .00		A3051414	54110		23.94	1099:	
3346	00001	W B MASON CO INC	191621 228486301		193073	22APR2		25.92		.00	.00		
CASH A 2022/04 INV 04/13/2022 ACCT 1200 DEPT 3000 DUE 04/19/2022 P O BOX 981101 BOSTON MA 02298-1101				SEP-CHK: N DESC:CM0748512		DISC: .00		A3537114	54180		25.92	1099:	
3346	00001	W B MASON CO INC	191622 228018457		193074	22APR2		30.41		.00	.00		
CASH A 2022/04 INV 04/13/2022 ACCT 1200 DEPT 1000 DUE 04/19/2022 P O BOX 981101 BOSTON MA 02298-1101				SEP-CHK: N DESC:C1067550		DISC: .00		A3011214	54110		30.41	1099:	
3346	00001	W B MASON CO INC	191623 228700774		193075	22APR2		39.90		.00	.00		
CASH A 2022/04 INV 04/13/2022 ACCT 1200 DEPT 3000 DUE 04/19/2022 P O BOX 981101 BOSTON MA 02298-1101				SEP-CHK: N DESC:C2650013		DISC: .00		F3638354	54180		39.90	1099:	
3346	00001	W B MASON CO INC	191624 228749671		193076	22APR2		59.53		.00	.00		
CASH A 2022/04 INV 04/13/2022 ACCT 1200 DEPT 1000 DUE 04/19/2022 P O BOX 981101 BOSTON MA 02298-1101				SEP-CHK: N DESC:C1067550		DISC: .00		A3011214	54110		59.53	1099:	
3346	00001	W B MASON CO INC	191625 228750739		193077	22APR2		68.45		.00	.00		
CASH A 2022/04 INV 04/13/2022 ACCT 1200 DEPT 1000 DUE 04/19/2022 P O BOX 981101 BOSTON MA 02298-1101				SEP-CHK: N DESC:C1067550		DISC: .00		A3618684	54110		68.45	1099:	
3346	00001	W B MASON CO INC	191626 228590511		193078	22APR2		87.61		.00	.00		
CASH A 2022/04 INV 04/13/2022 ACCT 1200 DEPT 3000 DUE 04/19/2022 P O BOX 981101 BOSTON MA 02298-1101				SEP-CHK: N DESC:C2560013		DISC: .00		A3031654	54110		87.61	1099:	

NEW INVOICES

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04/14/2022 08:18 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22APR2

P 44
apinvent

CLERK: u101 BATCH: 3519

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
8702	00000 WINDCAVE INC.	191634 1942502		193086	22APR2	416.96	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: Y	DISC: .00		E3475654	54672	416.96	1099:	
ACCT 1200	DEPT 7000	DUE 04/19/2022	DESC:89279							
PO BOX 45498	LOS ANGELES CA	90045								
1973	00000 WOLBERG ELECTRIC	191635 2427873		193087	22APR2	20.20	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3567144	54180 3000	20.20	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:13696							
35 INDUSTRIAL	PARK ROAD P O BOX 6309	ALBANY NY 12206-0309								
1973	00000 WOLBERG ELECTRIC	191636 2429907		193088	22APR2	23.25	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3031634	54610	23.25	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:13696							
35 INDUSTRIAL	PARK ROAD P O BOX 6309	ALBANY NY 12206-0309								
1973	00000 WOLBERG ELECTRIC	191637 2429910		193089	22APR2	58.43	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3031634	54610	58.43	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:13696							
35 INDUSTRIAL	PARK ROAD P O BOX 6309	ALBANY NY 12206-0309								
1973	00000 WOLBERG ELECTRIC	191638 2429053		193090	22APR2	196.10	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3031654	54610	196.10	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:13696							
35 INDUSTRIAL	PARK ROAD P O BOX 6309	ALBANY NY 12206-0309								
1973	00000 WOLBERG ELECTRIC	191639 2427853		193091	22APR2	228.42	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3335014	54180	228.42	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:13696							
35 INDUSTRIAL	PARK ROAD P O BOX 6309	ALBANY NY 12206-0309								
1973	00000 WOLBERG ELECTRIC	191640 2429914		193092	22APR2	269.55	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00		A3031624	54610	269.55	1099:	
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:13696							
35 INDUSTRIAL	PARK ROAD P O BOX 6309	ALBANY NY 12206-0309								

04/14/2022 08:18 | CITY OF SARATOGA SPRINGS LIVE
u101 | 22APR2

P 45
apinvent

CLERK: u101 BATCH: 3519

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
8113	00000 WRF DESIGNS LLC	191641 SS-X101		193093	22APR2	1,100.00	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: Y	DISC: .00						
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:04/08/2022							
103 EAST MAIN ST. STE. I	PLAINVILLE CT 06062									
8113	00000 WRF DESIGNS LLC	191642 SS2203	220075	193094	22APR2	4,800.00	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: Y	DISC: .00						
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:RESTORATION							
103 EAST MAIN ST. STE. I	PLAINVILLE CT 06062									
806	00000 STONE INDUSTRIES	191643 049557	220073	193095	22APR2	144.00	.00	11,903.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 3000	DUE 04/19/2022	DESC:R2120041							
4305 ROUTE 50	SARATOGA SPRINGS NY 12866									
7542	00000 YEVEGENIY KHUTOR	191489 191489		3154516	22APR2	144.06	.00	.00		
CASH A	2022/04	INV 04/13/2022	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 4000	DUE 04/19/2022	DESC:CLOTHING REIMB							
18 LANCASTER PLACE	BALLSTON SPA NY 12020									
287 APPROVED UNPAID INVOICES				TOTAL		601,441.06				
287 INVOICE(S)				REPORT POST TOTAL		601,441.06				

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 46
apinvent

CLERK: u101 BATCH: 3519

ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
2022 04	A3011214 A	-30-1-1210-4-54110 -	OFFICE SUPPLIES	697.90	2,802.10
	A3011214 A	-30-1-1210-4-54250 -	CONFERENCE REGI	490.00	510.00
	A3011214 A	-30-1-1210-4-54740 -	SERVICE CONTRAC	163.10	1,713.79
	A3011424 A	-30-1-1420-4-54110 -	OFFICE SUPPLIES	19.95	1,388.18
	A3011424 A	-30-1-1420-4-54440 -	BOOKS PUBLICATI	92.29	1,223.13
	A3021314 A	-30-2-1310-4-54120 -	POSTAGE	265.00	3,846.00
	A3021314 A	-30-2-1310-4-54740 -	SERVICE CONTRAC	168.55	3,157.25
	A3021692 A	-30-2-1681-2-52230 -	HARDWARE	1,655.87	59,198.08
	A3021694 A	-30-2-1681-4-54220 -	TRAVEL	31.36	38.92
	A3021694 A	-30-2-1681-4-54720 -	SERVICE CONTRAC	752.98	89,068.91
	A3021694 A	-30-2-1681-4-54740 -	SERVICE CONTRAC	5,804.06	47,365.32
	A3031444 A	-30-3-1440-4-54520 -	GAS & OIL	376.18	3,184.99
	A3031494 A	-30-3-1490-4-54110 -	OFFICE SUPPLIES	137.91	2,799.36
	A3031594 A	-30-3-1590-4-54610 -	REPAIRS & MAINT	75.94	3,527.50
	A3031594 A	-30-3-1590-4-54720 -	SERVICE CONTRAC	28.50	4,458.00
	A3031624 A	-30-3-1620-4-54140 -	JANITORIAL SUPP	276.95	5,723.17
	A3031624 A	-30-3-1620-4-54180 -	OTHER SUPPLIES	1,953.00	3,582.48
	A3031624 A	-30-3-1620-4-54610 -	REPAIRS & MAINT	964.27	-13.90
	A3031634 A	-30-3-1621-4-54610 -	VC REPAIRS & MA	81.68	10,855.90
	A3031634 A	-30-3-1621-4-54720 -	VCSERVICE CONTR	38.50	538.00
	A3031654 A	-30-3-1623-4-54110 -	OFFICE SUPPLIES	382.70	917.60
	A3031654 A	-30-3-1623-4-54160 -	UNIFORMS	98.58	1,537.05
	A3031654 A	-30-3-1623-4-54180 -	OTHER SUPPLIES	1,471.66	11,599.56
	A3031654 A	-30-3-1623-4-54210 -	GARAGE SUPPLIES	820.41	558.29
	A3031654 A	-30-3-1623-4-54610 -	REPAIRS & MAINT	866.02	11,931.43
	A3041934 A	-30-4-1930-4-54775 -	SELF INSURANCE	3,045.63	21,169.17
	A3051354 A	-30-5-1355-4-54720 -	SERVICE CONTRAC	1,413.25	.00
	A3051414 A	-30-5-1410-4-54110 -	OFFICE SUPPLIES	2,355.76	12,692.34
	A3051414 A	-30-5-1410-4-54490 -	GENERAL ADVERTI	375.45	7,702.10
	A3051414 A	-30-5-1410-4-54573 -	RISK-SAFETY PRO	8,485.86	35,355.39
	A3113624 A	-31-1-3620-4-54510 -	REPAIRS & MAINT	236.28	163.72
	A3113624 A	-31-1-3620-4-54520 -	GAS & OIL	176.08	1,080.79
	A3143012 A	-31-4-3010-2-52200 -	OFFICE EQUIPMEN	576.97	423.03
	A3143014 A	-31-4-3010-4-54110 -	OFFICE SUPPLIES	60.80	2,173.53
	A3143014 A	-31-4-3010-4-54720 -	SERVICE CONTRAC	21.91	21,079.68
	A3143014 A	-31-4-3010-4-54802 -	COMPLUS PARK TI	5,681.45	40,000.00
	A3143034 A	-31-4-3021-4-54160 -	UNIFORMS	44.99	6,255.01
	A3143122 A	-31-4-3120-2-52400 -	VEHICLES	33,164.97	114,064.14
	A3143124 A	-31-4-3120-4-54140 -	JANITORIAL SUPP	162.00	4,292.14
	A3143124 A	-31-4-3120-4-54160 -	UNIFORMS	2,323.24	64,270.37
	A3143124 A	-31-4-3120-4-54180 -	OTHER SUPPLIES	1,321.48	10,965.79
	A3143124 A	-31-4-3120-4-54510 -	REPAIRS & MAINT	2,724.99	51,854.04
	A3143124 A	-31-4-3120-4-54670 -	PHONES	50.00	41,951.31
	A3143124 A	-31-4-3120-4-54720 -	SERVICE CONTRAC	487.65	72,511.16
	A3143124 A	-31-4-3120-4-54740 -	SERVICE CONTRAC	712.92	109,175.94
	A3143124 A	-31-4-3120-4-54970 -	K-9 CARE	696.95	5,408.55
	A3143124 A	-31-4-3120-4-54971 -	TUITION REIMBUR	812.25	39,187.75
	A3143124 A	-31-4-3120-4-54979 -	HORSE CARE	751.38	17,335.89
	A3143314 A	-31-4-3310-4-54332 -	MATERIALS & REP	64.73	48,584.64
	A3143314 A	-31-4-3310-4-54390 -	MAINTENANCE SUP	194.94	4,423.64
	A3143314 A	-31-4-3310-4-54510 -	REPAIRS & MAINT	251.46	2,786.10

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 47
apinvent

CLERK: u101 BATCH: 3519

ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
	A3143314	A -31-4-3310-4-54720 -	SERVICE CONTRAC	750.00	17,648.88
	A3143412	A -31-4-3410-2-52610 -	FIREFIGHTERS EQ	6,156.16	67,153.22
	A3143414	A -31-4-3410-4-54150 -	EMS SUPPLIES	989.22	20,512.36
	A3143414	A -31-4-3410-4-54200 -	HOUSE SUPPLIES	232.61	7,226.38
	A3143414	A -31-4-3410-4-54330 -	REPAIRS & MAINT	639.60	10,282.41
	A3143414	A -31-4-3410-4-54510 -	REPAIRS & MAINT	7,565.65	68,082.92
	A3143414	A -31-4-3410-4-54520 -	GAS & OIL	15,834.06	17,965.58
	A3143414	A -31-4-3410-4-54720 -	SERVICE CONTRAC	292.40	63,172.35
	A3143414	A -31-4-3410-4-54771 -	SERVICE CONTRAC	64.35	582.75
	A3143424	A -31-4-3412-4-54180 -	OTHER SUPPLIES	541.52	10,000.00
	A3143624	A -31-4-3620-4-54110 -	OFFICE SUPPLIES	73.12	1,281.88
	A3143634	A -31-4-3625-4-54111 -	MEDICAL SUPPLIE	861.50	9,138.50
	A3143634	A -31-4-3625-4-54747 -	AMBULANCE BILLI	9,282.67	53,726.48
	A3335012	A -33-3-5010-2-52300 -	MISCELLANEOUS E	1,692.89	26,356.18
	A3335014	A -33-3-5010-4-54100 -	RUBBLE BLACKTOP	927.85	1.15
	A3335014	A -33-3-5010-4-54160 -	UNIFORMS	155.01	4,243.85
	A3335014	A -33-3-5010-4-54180 -	OTHER SUPPLIES	2,848.27	44,924.71
	A3335014	A -33-3-5010-4-54510 -	REPAIRS & MAINT	8,443.57	102,124.20
	A3335014	A -33-3-5010-4-54520 -	GAS & OIL	27,482.89	48,103.61
	A3335124	A -33-3-5111-4-54160 -	UNIFORMS	399.96	2,178.14
	A3335124	A -33-3-5111-4-54180 -	OTHER SUPPLIES	56.05	1,402.27
	A3335124	A -33-3-5111-4-54400 -	SALT & SAND	14,786.50	.00
	A3335124	A -33-3-5111-4-54510 -	REPAIRS & MAINT	756.68	17,295.11
	A3335124	A -33-3-5111-4-54520 -	GAS & OIL	4,983.94	17,700.67
	A3335184	A -33-3-5182-4-54750 -	STREET LIGHTING	1,262.26	383,811.68
	A3335654	A -33-3-5650-4-54610 -	REPAIRS & MAINT	718.95	6,859.19
	A3416784	A -34-1-6780-4-54720 -	SERVICE CONTRAC	3,004.00	3,004.00
	A3537114	A -35-3-7110-4-54180 -	OTHER SUPPLIES	351.46	10,383.97
	A3537114	A -35-3-7110-4-54510 -	REPAIRS & MAINT	3.14	984.83
	A3537114	A -35-3-7110-4-54720 -	SERVICE CONTRAC	105.50	12,956.00
	A3537214	A -35-3-7200-4-54610 -	REPAIRS & MAINT	1,100.00	11,400.00
	A3537214	A -35-3-7200-4-54720 -	SERVICE CONTRAC	4,838.50	6,538.00
	A3567142	A -35-6-7140-2-52300 -3000	MISCELLANEOUS E	10,803.55	23,349.45
	A3567144	A -35-6-7140-4-54140 -3000	JANITORIAL SUPP	32.17	2,467.83
	A3567144	A -35-6-7140-4-54180 -3000	OTHER SUPPLIES	4,959.01	3,690.07
	A3567144	A -35-6-7140-4-54330 -3000	REPAIRS & MAINT	245.20	-245.20
	A3567144	A -35-6-7140-4-54510 -	REPAIRS & MAINT	144.00	-144.00
	A3567144	A -35-6-7140-4-54520 -3000	GAS & OIL	1,457.51	2,199.17
	A3567144	A -35-6-7140-4-54610 -3000	REPAIRS & MAINT	150.48	9,649.52
	A3567144	A -35-6-7140-4-54689 -	EDUCATION	225.00	1,100.00
	A3567144	A -35-6-7140-4-54740 -	SERVICE CONTRAC	194.09	6,068.92
	A3567154	A -35-6-7150-4-54600 -	ADVERTISING	160.00	1,730.00
	A3567174	A -35-6-7171-4-54180 -3000	OTHER SUPPLIES	308.99	1,451.11
	A3567174	A -35-6-7171-4-54510 -3000	REPAIRS & MAINT	96.68	79.44
	A3567174	A -35-6-7171-4-54610 -3000	REPAIRS & MAINT	8,839.00	13,234.57
	A3567174	A -35-6-7171-4-54720 -3000	SERVICE CONTRAC	9,457.00	11,298.00
	A3567194	A -35-6-7181-4-54720 -3000	SERVICE CONTRAC	452.50	8,062.00
	A3567244	A -35-6-7240-4-54720 -3000	SERVICE CONTRAC	184.00	.00
	A3618684	A -36-1-8687-4-54110 -	OFFICE SUPPLIES	68.45	2,757.54
	A3618684	A -36-1-8687-4-54120 -	POSTAGE	39.25	60.75
	A3618684	A -36-1-8687-4-54720 -	SERVICE CONTRAC	234.52	1,953.60

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 48
apinvent

CLERK: u101 BATCH: 3519

ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
	A3635684	A -36-3-5680-4-54180 -	OTHER SUPPLIES	198.63	301.37
	A3638144	A -36-3-8140-4-54180 -	OTHER SUPPLIES	83.49	9,389.29
	A3638184	A -36-3-8180-4-54180 -	OTHER SUPPLIES	346.96	998.42
	A3638184	A -36-3-8180-4-54720 -	SERVICE CONTRAC	1,300.00	35,826.00
	A3638194	A -36-3-8185-4-54520 -	GAS & OIL	1,617.65	7,746.22
	A3638564	A -36-3-8560-4-54510 -	REPAIRS & MAINT	592.38	1,937.21
	A3638564	A -36-3-8560-4-54520 -	GAS & OIL	1,331.35	4,618.98
	E3475654	E -34-7-5650-4-54672 -	CREDIT CARD FEE	416.96	16,633.41
	E3475654	E -34-7-5650-4-54720 -	SERVICE CONTRAC	8,770.00	27,097.50
	E3577162	E -35-7-7160-2-52101 -	BUILDING EQUIPM	5,464.23	14,535.77
	E3577164	E -35-7-7160-4-54140 -	JANITORIAL SUPP	1,093.83	19,803.32
	E3577164	E -35-7-7160-4-54201 -	BUSINESS EXPENS	951.57	30,000.60
	E3577164	E -35-7-7160-4-54510 -	REPAIRS & MAINT	119.98	3,790.05
	E3577164	E -35-7-7160-4-54520 -	GAS & OIL	75.70	368.30
	E3577164	E -35-7-7160-4-54650 -	UTILITIES	3,324.76	77,948.09
	E3577164	E -35-7-7160-4-54720 -	SERVICE CONTRAC	9,291.25	50,798.74
	E3577164	E -35-7-7160-4-54760 -	LEGAL	1,020.00	500.00
	E3577164	E -35-7-7160-4-54792 -	MISCELLANEOUS	35.00	5,913.12
	F3638314	F -36-3-8310-4-54410 -	PRINTING	1,625.00	1,175.00
	F3638334	F -36-3-8330-4-54140 -	JANITORIAL SUPP	53.94	2,286.20
	F3638334	F -36-3-8330-4-54141 -	CHEMICALS	8,150.19	442.50
	F3638334	F -36-3-8330-4-54180 -	OTHER SUPPLIES	56.48	6,814.42
	F3638334	F -36-3-8330-4-54250 -	CONFERENCE REGI	1,095.00	3,905.00
	F3638334	F -36-3-8330-4-54330 -	REPAIRS & MAINT	84.05	44,502.31
	F3638334	F -36-3-8330-4-54520 -	GAS & OIL	227.95	3,074.36
	F3638334	F -36-3-8330-4-54610 -	REPAIRS & MAINT	98.00	8,682.26
	F3638334	F -36-3-8330-4-54708 -	LAB TESTING	815.00	1,000.00
	F3638344	F -36-3-8340-4-54180 -	OTHER SUPPLIES	69.01	1,377.25
	F3638344	F -36-3-8340-4-54510 -	REPAIRS & MAINT	40.00	2,188.23
	F3638344	F -36-3-8340-4-54520 -	GAS & OIL	706.67	5,837.29
	F3638352	F -36-3-8341-2-52300 -	MISCELLANEOUS E	141.39	9,609.61
	F3638354	F -36-3-8341-4-54180 -	OTHER SUPPLIES	1,905.87	52,831.77
	F3638354	F -36-3-8341-4-54320 -	TOOLS	697.40	302.60
	F3638354	F -36-3-8341-4-54330 -	REPAIRS & MAINT	641.34	1,358.66
	F3638354	F -36-3-8341-4-54510 -	REPAIRS & MAINT	362.26	6,263.92
	G3638114	G -36-3-8110-4-54180 -	OTHER SUPPLIES	343.78	6,802.23
	G3638114	G -36-3-8110-4-54520 -	GAS & OIL	1,517.41	927.04
	G3638124	G -36-3-8120-4-54180 -	OTHER SUPPLIES	23.72	4,245.34
	G3638124	G -36-3-8120-4-54330 -	REPAIRS & MAINT	153.31	1,346.69
	G3638124	G -36-3-8120-4-54331 -	REPAIRS & MAINT	1,065.00	7,307.20
	G3638124	G -36-3-8120-4-54510 -	REPAIRS & MAINT	40.00	10,153.28
	G3638124	G -36-3-8120-4-54520 -	GAS & OIL	732.21	5,104.54
	G3638154	G -36-3-8150-4-54180 -	OTHER SUPPLIES	219.07	530.93
	H3517142	H -35-1-7140-2-52000 -1251	CAPITAL PROJECT	90.00	-80,000.00
	H3638332	H -36-3-8330-2-52000 -1249	CAPITAL PROJECT	277,833.20	.00
	Y3618654	Y -36-1-8676-4-54947 -498	SALVATION ARMY	3,367.52	-3,367.52
	Y3618664	Y -36-1-8668-4-54493 -500	REBUILDING TOGE	24,020.00	-24,020.00
	Y3618684	Y -36-1-8686-4-54420 -505	ADVERTISING	74.12	-74.12

REPORT TOTALS

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04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 49
apinvent

CLERK: u101

YEAR PER	JNL						ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2022 4 149										
API E3475654-54720	04/19/2022 W 22APR2		008027	220004	191347	SERVICE CONTRACTS - PROF SERV			4,200.00	
POL E3475654-54720	04/19/2022 LIQ/INV		008027	220004	191347	SERVICE CONTRACTS - PROF SERV 4				4,200.00
API E3475654-54720	04/19/2022 W 22APR2		008027	220004	191348	SERVICE CONTRACTS - PROF SERV			4,200.00	
POL E3475654-54720	04/19/2022 LIQ/INV		008027	220004	191348	SERVICE CONTRACTS - PROF SERV 4				4,200.00
API E3577164-54720	04/19/2022 W 22APR2		008027	220004	191349	SERVICE CONTRACTS - PROF SERV			200.00	
POL E3577164-54720	04/19/2022 LIQ/INV		008027	220004	191349	SERVICE CONTRACTS - PROF SERV 4				200.00
API E3577164-54720	04/19/2022 W 22APR2		008027	220004	191350	SERVICE CONTRACTS - PROF SERV			300.00	
POL E3577164-54720	04/19/2022 LIQ/INV		008027	220004	191350	SERVICE CONTRACTS - PROF SERV 4				300.00
API E3577164-54140	04/19/2022 W 22APR2		006818	220332	191351	JANITORIAL SUPPLIES			1,006.60	
POL E3577164-54140	04/19/2022 LIQ/INV		006818	220332	191351	JANITORIAL SUPPLIES 4				1,006.60
API A3567174-54720-3000	04/19/2022 W 22APR2		007969	220010	191352	SERVICE CONTRACTS - PROF SERV			54.00	
POL A3567174-54720-3000	04/19/2022 LIQ/INV		007969	220010	191352	SERVICE CONTRACTS - PROF SERV 4				54.00
API A3567194-54720-3000	04/19/2022 W 22APR2		007969	220010	191353	SERVICE CONTRACTS - PROF SERV			63.00	
POL A3567194-54720-3000	04/19/2022 LIQ/INV		007969	220010	191353	SERVICE CONTRACTS - PROF SERV 4				63.00
API A3567194-54720-3000	04/19/2022 W 22APR2		007969	220010	191354	SERVICE CONTRACTS - PROF SERV			63.00	
POL A3567194-54720-3000	04/19/2022 LIQ/INV		007969	220010	191354	SERVICE CONTRACTS - PROF SERV 4				63.00
API A3143124-54720	04/19/2022 W 22APR2		007969	220250	191355	SERVICE CONTRACTS - PROF SERV			58.50	
API A3143414-54720	04/19/2022 W 22APR2		007969	220250	191355	SERVICE CONTRACTS - PROF SERV			113.40	
POL A3143124-54720	04/19/2022 LIQ/INV		007969	220250	191355	SERVICE CONTRACTS - PROF SERV 4				58.50
POL A3143414-54720	04/19/2022 LIQ/INV		007969	220250	191355	SERVICE CONTRACTS - PROF SERV 4				113.40
API A3051414-54573	04/19/2022 W 22APR2		007534	200754	191356	RISK-SAFETY PROGRAMMING			4,235.86	
POL A3051414-54573	04/19/2022 LIQ/INV		007534	200754	191356	RISK-SAFETY PROGRAMMING 4				4,235.86
API A3335012-52300	04/19/2022 W 22APR2		005045		191357	MISCELLANEOUS EQUIPMENT			462.50	
API A3335014-54510						REPAIRS & MAINTENANCE VEHICLE			1,040.08	

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 50
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		04/19/2022	W 22APR2	002785	220076	191360	S1100			
POL	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE	4		1,040.08
		04/19/2022	LIQ/INV	002785	220076	191360	S1100	2022		
API	A3143124-54510						REPAIRS & MAINTENANCE VEHICLE		479.76	
		04/19/2022	W 22APR2	002785		191361	S8575			
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		69.28	
		04/19/2022	W 22APR2	002785		191362	S1100			
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		498.00	
		04/19/2022	W 22APR2	002785		191362	S1100			
API	A3335124-54510						REPAIRS & MAINTENANCE VEHICLE		55.00	
		04/19/2022	W 22APR2	002785		191362	S1100			
API	A3567144-54510						REPAIRS & MAINTENANCE VEHICLE	Y	144.00	
		04/19/2022	W 22APR2	002785		191362	S1100			
API	A3638564-54510						REPAIRS & MAINTENANCE VEHICLE		99.95	
		04/19/2022	W 22APR2	002785		191362	S1100			
API	F3638344-54510						REPAIRS & MAINTENANCE VEHICLE		40.00	
		04/19/2022	W 22APR2	002785		191362	S1100			
API	G3638124-54510						REPAIRS & MAINTENANCE VEHICLE		40.00	
		04/19/2022	W 22APR2	002785		191362	S1100			
API	A3143124-54180						OTHER SUPPLIES		84.80	
		04/19/2022	W 22APR2	009110		191363	03/28/2022			
API	A3051414-54573						RISK-SAFETY PROGRAMMING		650.00	
		04/19/2022	W 22APR2	009050	210562	191364	03/31/2022			
POL	A3051414-54573						RISK-SAFETY PROGRAMMING	4		650.00
		04/19/2022	LIQ/INV	009050	210562	191364	03/31/2022	2021		
API	F3638314-54410						PRINTING		1,625.00	
		04/19/2022	W 22APR2	000070		191365	04/01/2022			
API	A3011214-54110						OFFICE SUPPLIES		170.00	
		04/19/2022	W 22APR2	000070		191366	03/25/2022			
API	A3011214-54110						OFFICE SUPPLIES		190.00	
		04/19/2022	W 22APR2	000070		191367	02/16/2022			
API	A3011214-54110						OFFICE SUPPLIES		225.00	
		04/19/2022	W 22APR2	000070		191368	02/28/2022			
API	A3143124-54180						OTHER SUPPLIES		455.00	
		04/19/2022	W 22APR2	000070		191369	03/31/2022			
API	A3031654-54180						OTHER SUPPLIES		293.82	
		04/19/2022	W 22APR2	005400		191370	4218081			
API	A3567144-54180-3000						OTHER SUPPLIES		1,585.88	
		04/19/2022	W 22APR2	000031		191371	271			
API	G3638124-54180						OTHER SUPPLIES		4.13	
		04/19/2022	W 22APR2	000031		191372	271			
API	A3031594-54610						REPAIRS & MAINTENANCE BUILDING		4.19	
		04/19/2022	W 22APR2	000031		191373	271			
API	A3335014-54180						OTHER SUPPLIES		11.70	
		04/19/2022	W 22APR2	000031		191374	271			
API	A3335014-54180						OTHER SUPPLIES		11.98	
		04/19/2022	W 22APR2	000031		191375	271			
API	A3335014-54180						OTHER SUPPLIES		12.00	
		04/19/2022	W 22APR2	000031		191376	271			

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 51
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3567144-54330-3000	04/19/2022 W	22APR2	000031		191377	REPAIRS & MAINTENANCE EQUIPMEN 271	Y	14.60	
API	G3638124-54180	04/19/2022 W	22APR2	000031		191378	OTHER SUPPLIES 271		19.59	
API	A3335014-54180	04/19/2022 W	22APR2	000031		191379	OTHER SUPPLIES 271		21.99	
API	A3567144-54610-3000	04/19/2022 W	22APR2	000031		191380	REPAIRS & MAINTENANCE BUILDING 271		30.98	
API	A3335014-54180	04/19/2022 W	22APR2	000031		191382	OTHER SUPPLIES 271		40.49	
API	A3335124-54180	04/19/2022 W	22APR2	000031		191383	OTHER SUPPLIES 271		56.05	
API	A3335014-54180	04/19/2022 W	22APR2	000031		191384	OTHER SUPPLIES 271		58.58	
API	A3335014-54180	04/19/2022 W	22APR2	000031		191385	OTHER SUPPLIES 271		71.26	
API	A3031594-54610	04/19/2022 W	22APR2	000031		191386	REPAIRS & MAINTENANCE BUILDING 271		71.75	
API	A3638144-54180	04/19/2022 W	22APR2	000031		191387	OTHER SUPPLIES 271		83.49	
API	A3143414-54200	04/19/2022 W	22APR2	000031		191388	HOUSE SUPPLIES 220028		49.07	
API	A3143414-54330	04/19/2022 W	22APR2	000031		191388	REPAIRS & MAINTENANCE EQUIPMEN 220028		66.63	
API	A3335654-54610	04/19/2022 W	22APR2	000031		191389	REPAIRS & MAINTENANCE BUILDING 13696		118.95	
API	A3567144-54610-3000	04/19/2022 W	22APR2	000031		191390	REPAIRS & MAINTENANCE BUILDING 271		119.50	
API	A3335012-52300	04/19/2022 W	22APR2	000031		191391	MISCELLANEOUS EQUIPMENT 271		135.91	
API	G3638154-54180	04/19/2022 W	22APR2	000031		191392	OTHER SUPPLIES 271		69.01	
API	F3638344-54180	04/19/2022 W	22APR2	000031		191392	OTHER SUPPLIES 271		69.01	
API	G3638114-54180	04/19/2022 W	22APR2	000031		191393	OTHER SUPPLIES 271		343.78	
API	A3567144-54180-3000	04/19/2022 W	22APR2	000031		191394	OTHER SUPPLIES 271		539.60	
API	A3031624-54180	04/19/2022 W	22APR2	002048		191395	OTHER SUPPLIES 271		73.00	
API	A3143414-54330	04/19/2022 W	22APR2	000033		191396	REPAIRS & MAINTENANCE EQUIPMEN FIRE		572.97	
API	A3031494-54110	04/19/2022 W	22APR2	007550		191397	OFFICE SUPPLIES A272JK82AK683L		15.98	
API	A3021692-52230	04/19/2022 W	22APR2	007550		191398	HARDWARE A1VOYW9N1NCU0Y		15.98	
API	A3021692-52230	04/19/2022 W	22APR2	007550		191399	HARDWARE A1VOYW0N1NCU0Y		29.68	
API	A3335014-54180						OTHER SUPPLIES		51.98	

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 52
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3021692-52230	04/19/2022 W	22APR2	007550		191400	A272JK82AK683L HARDWARE		54.57	
API	F3638352-52300	04/19/2022 W	22APR2	007550		191401	A1VOYW9N1NCU0Y MISCELLANEOUS EQUIPMENT		141.39	
API	A3537114-54180	04/19/2022 W	22APR2	007550		191402	A272JK82AK683L OTHER SUPPLIES		49.99	
API	A3567174-54180-3000	04/19/2022 W	22APR2	007550		191403	A272JK82AK683L OTHER SUPPLIES		49.99	
API	F3638334-54180	04/19/2022 W	22APR2	007550		191403	A272JK82AK683L OTHER SUPPLIES		49.99	
API	F3638354-54180	04/19/2022 W	22APR2	007550		191403	A272JK82AK683L OTHER SUPPLIES		479.88	
API	A3143124-54140	04/19/2022 W	22APR2	007550		191404	A272JK82AK683L JANITORIAL SUPPLIES		34.99	
API	A3143624-54110	04/19/2022 W	22APR2	007550		191405	A2XFHY90KS1Y21 OFFICE SUPPLIES		25.95	
API	A3143012-52200	04/19/2022 W	22APR2	007550		191405	A2XFHY90KS1Y21 OFFICE EQUIPMENT		576.97	
API	F3638354-54320	04/19/2022 W	22APR2	007550		191405	A2XFHY90KS1Y21 TOOLS		659.91	
API	F3638334-54250	04/19/2022 W	22APR2	007550		191406	A272JK82AK683L CONFERENCE REGISTRATION		1,020.00	
API	E3577164-54201	04/19/2022 W	22APR2	000035		191407	191725 BUSINESS EXPENSE/SALES		75.00	
API	A3031624-54610	04/19/2022 W	22APR2	007337		191408	MPI GALA REIMB REPAIRS & MAINTENANCE BUILDING		90.75	
API	A3031624-54610	04/19/2022 W	22APR2	000086		191409	00012640 REPAIRS & MAINTENANCE BUILDING		295.00	
API	A3638564-54510	04/19/2022 W	22APR2	000086		191410	00012640 REPAIRS & MAINTENANCE VEHICLE		272.10	
API	A3143424-54180	04/19/2022 W	22APR2	003152		191411	SARAT031 OTHER SUPPLIES		513.60	
POL	A3143424-54180	04/19/2022 W	22APR2	004542	210188	191412	84474203 OTHER SUPPLIES	4 2021		513.60
API	A3567174-54180-3000	04/19/2022 LIQ/INV		004542	210188	191412	84474203 OTHER SUPPLIES		75.00	
API	A3567174-54610-3000	04/19/2022 W	22APR2	007426	210218	191413	CITSAR REPAIRS & MAINTENANCE BUILDING		8,839.00	
API	A3567174-54720-3000	04/19/2022 W	22APR2	007426	210218	191413	CITSAR SERVICE CONTRACTS - PROF SERV		9,326.00	
POL	A3567174-54180-3000	04/19/2022 W	22APR2	007426	210218	191413	CITSAR OTHER SUPPLIES	4 2021		75.00
POL	A3567174-54610-3000	04/19/2022 LIQ/INV		007426	210218	191413	CITSAR REPAIRS & MAINTENANCE BUILDING	4 2021		8,839.00
POL	A3567174-54720-3000	04/19/2022 LIQ/INV		007426	210218	191413	CITSAR SERVICE CONTRACTS - PROF SERV	4 2021		9,326.00
API	A3567194-54720-3000	04/19/2022 W	22APR2	007426	220014	191414	CITSAR SERVICE CONTRACTS - PROF SERV		258.00	

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 53
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
POL	A3567194-54720-3000	04/19/2022	LIQ/INV	007426	220014	191414	SERVICE CONTRACTS - PROF SERV CITSAR	4 2022		258.00
API	A3143124-54510	04/19/2022	W 22APR2	007065		191415	REPAIRS & MAINTENANCE VEHICLE BLN22-070775		185.90	
API	A3567144-54330-3000	04/19/2022	W 22APR2	000143		191416	REPAIRS & MAINTENANCE EQUIPMEN 76060	Y	103.32	
API	A3567144-54330-3000	04/19/2022	W 22APR2	000143		191417	REPAIRS & MAINTENANCE EQUIPMEN 76483	Y	127.28	
API	A3567144-54180-3000	04/19/2022	W 22APR2	000139		191418	OTHER SUPPLIES 3691		7.17	
API	E3577164-54720	04/19/2022	W 22APR2	000417	220005	191419	SERVICE CONTRACTS - PROF SERV 28-250704		670.57	
POL	E3577164-54720	04/19/2022	LIQ/INV	000417	220005	191419	SERVICE CONTRACTS - PROF SERV 28-250704	4 2022		670.57
API	A3021692-52230	04/19/2022	W 22APR2	002948		191420	HARDWARE 6731216		1,555.64	
API	A3143414-54771	04/19/2022	W 22APR2	000136		191421	SERVICE CONTRACTS INS RECOVERY SSFD		64.35	
API	A3335014-54180	04/19/2022	W 22APR2	001935	220036	191422	OTHER SUPPLIES 015725		1,609.44	
POL	A3335014-54180	04/19/2022	LIQ/INV	001935	220036	191422	OTHER SUPPLIES 015725	4 2022		1,609.44
API	A3143124-54160	04/19/2022	W 22APR2	003776	220308	191423	UNIFORMS 505977,505785		588.78	
API	A3143124-54160	04/19/2022	W 22APR2	003776		191423	UNIFORMS 505977,505785		101.73	
POL	A3143124-54160	04/19/2022	LIQ/INV	003776	220308	191423	UNIFORMS 505977,505785	4 2022		588.78
API	F3638334-54708	04/19/2022	W 22APR2	000149	220017	191424	LAB TESTING RFP 2020-06		815.00	
POL	F3638334-54708	04/19/2022	LIQ/INV	000149	220017	191424	LAB TESTING RFP 2020-06	4 2022		815.00
API	G3638154-54180	04/19/2022	W 22APR2	007682		191425	OTHER SUPPLIES 205549		150.06	
API	F3638354-54330	04/19/2022	W 22APR2	007682		191426	REPAIRS & MAINTENANCE EQUIPMEN 205549		641.34	
API	A3021694-54220	04/19/2022	W 22APR2	004618		191427	TRAVEL MILEAGE		31.36	
API	A3143414-54720	04/19/2022	W 22APR2	001155		191428	SERVICE CONTRACTS - PROF SERV 6910-18297766-001		179.00	
API	A3031624-54180	04/19/2022	W 22APR2	000555		191429	OTHER SUPPLIES 02/01/2022		1,880.00	
API	A3143314-54720	04/19/2022	W 22APR2	000152	210441	191430	SERVICE CONTRACTS - PROF SERV TRAFFIC CONTROL STUDY		750.00	
POL	A3143314-54720	04/19/2022	LIQ/INV	000152	210441	191430	SERVICE CONTRACTS - PROF SERV TRAFFIC CONTROL STUDY	4 2021		750.00
API	A3021694-54740	04/19/2022	W 22APR2	008873	220081	191431	SERVICE CONTRACTS - EQUIPMENT B11184		5,804.06	
POL	A3021694-54740						SERVICE CONTRACTS - EQUIPMENT	4		5,804.06

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 54
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	E3577164-54792	04/19/2022	LIQ/INV	008873	220081	191431	B11184	2022		
							MISCELLANEOUS		35.00	
API	G3638124-54330	04/19/2022	W 22APR2	003203		191432	776672317818429			
							REPAIRS & MAINTENANCE EQUIPMEN		153.31	
API	E3577164-54650	04/19/2022	W 22APR2	008015		191433	524750			
							UTILITIES		3,324.76	
API	A3031654-54110	04/19/2022	W 22APR2	006575		191434	713390-49245			
							OFFICE SUPPLIES		144.00	
API	A3567144-54740	04/19/2022	W 22APR2	000172		191435	SSCI05			
							SERVICE CONTRACTS - EQUIPMENT		194.09	
API	A3143124-54160	04/19/2022	W 22APR2	000172		191436	SSCI15			
							UNIFORMS		209.80	
API	A3567142-52300-3000	04/19/2022	W 22APR2	003196		191437	CLOTHING REIMB			
							MISCELLANEOUS EQUIPMENT		10,603.55	
API	A3567142-52300-3000	04/19/2022	W 22APR2	004687	220321	191438	0003084			
							MISCELLANEOUS EQUIPMENT		200.00	
POL	A3567142-52300-3000	04/19/2022	W 22APR2	004687		191438	0003084			
							MISCELLANEOUS EQUIPMENT	4		10,603.55
API	A3143124-54180	04/19/2022	LIQ/INV	004687	220321	191438	0003084	2022		
							OTHER SUPPLIES		33.60	
API	A3143124-54979	04/19/2022	W 22APR2	003249		191439	3126122			
							HORSE CARE		320.00	
API	F3638354-54180	04/19/2022	W 22APR2	004902		191440	SSPD			
							OTHER SUPPLIES		52.92	
API	A3335014-54180	04/19/2022	W 22APR2	005084		191441	14480			
							OTHER SUPPLIES		118.80	
API	F3638354-54180	04/19/2022	W 22APR2	005084		191442	14480			
							OTHER SUPPLIES		232.10	
POL	F3638354-54180	04/19/2022	W 22APR2	005084	220303	191443	14480			
							OTHER SUPPLIES	4		232.10
API	F3638354-54180	04/19/2022	LIQ/INV	005084	220303	191443	14480	2022		
							OTHER SUPPLIES		412.90	
POL	F3638354-54180	04/19/2022	W 22APR2	005084	220303	191444	14480			
							OTHER SUPPLIES	4		412.90
API	F3638354-54180	04/19/2022	LIQ/INV	005084	220303	191444	14480	2022		
							OTHER SUPPLIES		688.17	
POL	F3638354-54180	04/19/2022	W 22APR2	005084	220303	191445	14480			
							OTHER SUPPLIES	4		688.17
API	F3638334-54180	04/19/2022	LIQ/INV	005084	220303	191445	14480	2022		
							OTHER SUPPLIES		6.49	
API	A3143124-54160	04/19/2022	W 22APR2	000001		191446	B. JOHNSON			
							UNIFORMS		77.96	
API	A3051354-54720	04/19/2022	W 22APR2	005340		191447	CLOTHING REIMB			
							SERVICE CONTRACTS - PROF SERV		442.00	
POL	A3051354-54720	04/19/2022	W 22APR2	004899	200002	191448	10258-0025			
							SERVICE CONTRACTS - PROF SERV	4		442.00
API	A3051414-54573	04/19/2022	LIQ/INV	004899	200002	191448	10258-0025	2020		
							RISK-SAFETY PROGRAMMING		3,600.00	
							04/02/2022			

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 55
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3638564-54520	04/19/2022 W	22APR2	002421		191450	GAS & OIL 1003133		109.54	
API	A3638564-54520	04/19/2022 W	22APR2	002421		191451	GAS & OIL 1003133		154.94	
API	E3475654-54720	04/19/2022 W	22APR2	000197		191452	SERVICE CONTRACTS - PROF SERV 03/31/2022		370.00	
API	A3143124-54160	04/19/2022 W	22APR2	000198	220265	191453	UNIFORMS 020672146		40.76	
POL	A3143124-54160	04/19/2022 LIQ/INV	22APR2	000198	220265	191453	UNIFORMS 020672146	4 2022		40.76
API	A3143124-54160	04/19/2022 W	22APR2	000198	220294	191454	UNIFORMS 1001581618		104.65	
POL	A3143124-54160	04/19/2022 LIQ/INV	22APR2	000198	220294	191454	UNIFORMS 1001581618	4 2022		104.65
API	A3143124-54160	04/19/2022 W	22APR2	000198	220269	191455	UNIFORMS UNIFORM/DAVIS JR.		226.84	
POL	A3143124-54160	04/19/2022 LIQ/INV	22APR2	000198	220269	191455	UNIFORMS UNIFORM/DAVIS JR.	4 2022		226.84
API	A3143124-54160	04/19/2022 W	22APR2	000198	220309	191456	UNIFORMS 020799046		663.68	
POL	A3143124-54160	04/19/2022 LIQ/INV	22APR2	000198	220309	191456	UNIFORMS 020799046	4 2022		663.68
API	A3051414-54490	04/19/2022 W	22APR2	000376		191457	GENERAL ADVERTISING 90122		41.42	
API	A3618684-54720	04/19/2022 W	22APR2	000376		191458	SERVICE CONTRACTS - PROF SERV 1097215		53.23	
API	A3051414-54490	04/19/2022 W	22APR2	000376		191459	GENERAL ADVERTISING 90122		71.94	
API	Y3618684-54420-505	04/19/2022 W	22APR2	000376		191460	ADVERTISING 90122	Y	74.12	
API	A3618684-54720	04/19/2022 W	22APR2	000376		191461	SERVICE CONTRACTS - PROF SERV 1097215		181.29	
API	A3031444-54520	04/19/2022 W	22APR2	006207		191462	GAS & OIL 2489244		376.18	
API	A3113624-54520	04/19/2022 W	22APR2	006207		191462	GAS & OIL 2489244		176.08	
API	A3143414-54520	04/19/2022 W	22APR2	006207		191462	GAS & OIL 2489244		2,139.19	
API	A3335014-54520	04/19/2022 W	22APR2	006207		191462	GAS & OIL 2489244		3,804.21	
API	A3335124-54520	04/19/2022 W	22APR2	006207		191462	GAS & OIL 2489244		1,588.14	
API	A3567144-54520-3000	04/19/2022 W	22APR2	006207		191462	GAS & OIL 2489244		1,088.47	
API	E3577164-54520	04/19/2022 W	22APR2	006207		191462	GAS & OIL 2489244		75.70	
API	A3143414-54520	04/19/2022 W	22APR2	006207		191463	GAS & OIL 2489244		11,332.95	
API	A3335124-54520						GAS & OIL		134.80	

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 56
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3335014-54520	04/19/2022 W	22APR2	006207		191463	2489244 GAS & OIL		5,709.60	
API	F3638334-54520	04/19/2022 W	22APR2	006207		191464	2489244 GAS & OIL		227.95	
API	F3638344-54520	04/19/2022 W	22APR2	006207		191464	2489244 GAS & OIL		706.67	
API	G3638114-54520	04/19/2022 W	22APR2	006207		191464	2489244 GAS & OIL		277.19	
API	G3638124-54520	04/19/2022 W	22APR2	006207		191464	2489244 GAS & OIL		503.59	
API	F3638354-54320	04/19/2022 W	22APR2	000189		191465	TOOLS 800013294		37.49	
API	A3335184-54750	04/19/2022 W	22APR2	000189		191466	STREET LIGHTING 800013294		69.84	
API	A3537114-54180	04/19/2022 W	22APR2	000189		191467	OTHER SUPPLIES 800013294		76.92	
API	F3638334-54610	04/19/2022 W	22APR2	000189		191468	REPAIRS & MAINTENANCE BUILDING 800013294		98.00	
API	A3143314-54390	04/19/2022 W	22APR2	000189		191469	MAINTENANCE SUPPLIES 845177179		131.16	
API	A3537114-54180	04/19/2022 W	22APR2	000189		191470	OTHER SUPPLIES 800013294		198.63	
API	A3635684-54180	04/19/2022 W	22APR2	000189		191470	OTHER SUPPLIES 800013294		198.63	
API	A3335184-54750	04/19/2022 W	22APR2	000189		191471	STREET LIGHTING 800013294		730.96	
API	A3143414-54150	04/19/2022 W	22APR2	006100	220279	191472	EMS SUPPLIES 2534048		26.28	
POL	A3143414-54150	04/19/2022 LIQ/INV		006100	220279	191472	EMS SUPPLIES 2534048	4 2022		26.28
API	A3143414-54150	04/19/2022 W	22APR2	006100	220279	191473	EMS SUPPLIES 17491035		926.86	
POL	A3143414-54150	04/19/2022 LIQ/INV		006100	220279	191473	EMS SUPPLIES 17491035	4 2022		926.86
API	A3031654-54210	04/19/2022 W	22APR2	006154		191474	GARAGE SUPPLIES 167151		60.00	
API	A3143124-54160	04/19/2022 W	22APR2	006640		191475	UNIFORMS CLOTHING REIMB		99.99	
API	A3335014-54510	04/19/2022 W	22APR2	007831	220018	191476	REPAIRS & MAINTENANCE VEHICLE 11534		211.34	
POL	A3335014-54510	04/19/2022 LIQ/INV		007831	220018	191476	REPAIRS & MAINTENANCE VEHICLE 11534	4 2022		211.34
API	A3335014-54510	04/19/2022 W	22APR2	007831	220018	191477	REPAIRS & MAINTENANCE VEHICLE 11534		676.19	
POL	A3335014-54510	04/19/2022 LIQ/INV		007831	220018	191477	REPAIRS & MAINTENANCE VEHICLE 11534	4 2022		676.19
API	F3638334-54141	04/19/2022 W	22APR2	000202	220032	191478	CHEMICALS 03/30/2022		6,955.99	

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 57
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
POL	F3638334-54141						CHEMICALS	4		6,955.99
	04/19/2022	LIQ/INV		000202	220032	191478	03/30/2022	2022		
API	A3143314-54390						MAINTENANCE SUPPLIES		63.78	
	04/19/2022	W 22APR2		002439		191479	886609			
API	A3638184-54180						OTHER SUPPLIES		103.27	
	04/19/2022	W 22APR2		002439		191480	6035322504016258			
API	A3143124-54140						JANITORIAL SUPPLIES		127.01	
	04/19/2022	W 22APR2		002439		191481	712642			
API	A3567144-54180-3000						OTHER SUPPLIES		204.70	
	04/19/2022	W 22APR2		002439		191482	6035322504016258			
API	H3638332-52000-1249						CAPITAL PROJECT OUTLAY		277,833.20	
	04/19/2022	W 22APR2		006372	210207	191483	RFP 2021-03			
POL	H3638332-52000-1249						CAPITAL PROJECT OUTLAY	4		277,833.20
	04/19/2022	LIQ/INV		006372	210207	191483	RFP 2021-03	2021		
API	A3143124-54971						TUITION REIMBURSEMENT		812.25	
	04/19/2022	W 22APR2		001980		191484	TUITION REIMB			
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		1,215.00	
	04/19/2022	W 22APR2		005966	220019	191485	SARAT001			
POL	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE	4		1,215.00
	04/19/2022	LIQ/INV		005966	220019	191485	SARAT001	2022		
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		54.63	
	04/19/2022	W 22APR2		005966	220019	191486	SARAT001			
POL	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE	4		54.63
	04/19/2022	LIQ/INV		005966	220019	191486	SARAT001	2022		
API	F3638354-54510						REPAIRS & MAINTENANCE VEHICLE		139.52	
	04/19/2022	W 22APR2		005966		191487	SARAT001			
API	F3638354-54510						REPAIRS & MAINTENANCE VEHICLE		222.74	
	04/19/2022	W 22APR2		005966		191488	SARAT001			
API	A3021694-54720						SERVICE CONTRACTS - PROF SERV		52.98	
	04/19/2022	W 22APR2		001362		191490	REIMBURSEMENT			
API	A3041934-54775						SELF INSURANCE		3,045.63	
	04/19/2022	W 22APR2		008703		191491	04/04/2022			
API	H3517142-52000-1251						CAPITAL PROJECT OUTLAY		90.00	
	04/19/2022	W 22APR2		000898	190768	191492	MAPS			
POL	H3517142-52000-1251						CAPITAL PROJECT OUTLAY	4		90.00
	04/19/2022	LIQ/INV		000898	190768	191492	MAPS	2019		
API	A3011424-54440						BOOKS PUBLICATIONS & SUBSCRITI		92.29	
	04/19/2022	W 22APR2		006200		191493	42532P5K7			
API	A3143424-54180						OTHER SUPPLIES		27.92	
	04/19/2022	W 22APR2		008876	210190	191495	12866FD			
POL	A3143424-54180						OTHER SUPPLIES	4		27.92
	04/19/2022	LIQ/INV		008876	210190	191495	12866FD	2021		
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		442.25	
	04/19/2022	W 22APR2		008168		191496	5873554			
API	A3335124-54510						REPAIRS & MAINTENANCE VEHICLE		701.68	
	04/19/2022	W 22APR2		008168		191497	5873550			
API	G3638124-54331						REPAIRS & MAINTENANCE PUMPS		1,065.00	
	04/19/2022	W 22APR2		000270	220037	191498	0019118			
POL	G3638124-54331						REPAIRS & MAINTENANCE PUMPS	4		1,065.00

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 58
apinvent

YEAR PER JNL	SRC ACCOUNT	JNL	DESC	REF 1	REF 2	REF 3	ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE							LINE DESC			
04/19/2022	LIQ/INV			000270	220037	191498	0019118	2022		
API A3031594-54720							SERVICE CONTRACTS - PROF SERV		28.50	
04/19/2022 W 22APR2				000270	220037	191499	0019185			
POL A3031594-54720							SERVICE CONTRACTS - PROF SERV 4			28.50
04/19/2022 LIQ/INV				000270	220037	191499	0019185	2022		
API A3031634-54720							VCSERVICE CONTRACTS - PROF SER		38.50	
04/19/2022 W 22APR2				000270	220037	191500	0019119			
POL A3031634-54720							VCSERVICE CONTRACTS - PROF SER 4			38.50
04/19/2022 LIQ/INV				000270	220037	191500	0019119	2022		
API A3537214-54720							SERVICE CONTRACTS - PROF SERV		38.50	
04/19/2022 W 22APR2				000270	220037	191501	0019121			
POL A3537214-54720							SERVICE CONTRACTS - PROF SERV 4			38.50
04/19/2022 LIQ/INV				000270	220037	191501	0019121	2022		
API A3567194-54720-3000							SERVICE CONTRACTS - PROF SERV		68.50	
04/19/2022 W 22APR2				000270	220037	191502	0019117			
POL A3567194-54720-3000							SERVICE CONTRACTS - PROF SERV 4			68.50
04/19/2022 LIQ/INV				000270	220037	191502	0019117	2022		
API A3567174-54720-3000							SERVICE CONTRACTS - PROF SERV		77.00	
04/19/2022 W 22APR2				000270	220037	191503	0019138			
POL A3567174-54720-3000							SERVICE CONTRACTS - PROF SERV 4			77.00
04/19/2022 LIQ/INV				000270	220037	191503	0019138	2022		
API A3537114-54720							SERVICE CONTRACTS - PROF SERV		105.50	
04/19/2022 W 22APR2				000270	220037	191504	0019122			
POL A3537114-54720							SERVICE CONTRACTS - PROF SERV 4			105.50
04/19/2022 LIQ/INV				000270	220037	191504	0019122	2022		
API A3638194-54520							GAS & OIL		1,617.65	
04/19/2022 W 22APR2				001733		191505	7003318			
API A3335014-54520							GAS & OIL		11,743.09	
04/19/2022 W 22APR2				001733		191506	7003317			
API A3143414-54520							GAS & OIL		2,361.92	
04/19/2022 W 22APR2				001733		191507	7003317			
API A3335014-54520							GAS & OIL		6,225.99	
04/19/2022 W 22APR2				001733		191507	7003317			
API A3335124-54520							GAS & OIL		3,261.00	
04/19/2022 W 22APR2				001733		191507	7003317			
API A3567144-54520-3000							GAS & OIL		369.04	
04/19/2022 W 22APR2				001733		191507	7003317			
API A3638564-54520							GAS & OIL		1,066.87	
04/19/2022 W 22APR2				001733		191507	7003317			
API G3638114-54520							GAS & OIL		1,240.22	
04/19/2022 W 22APR2				001733		191507	7003317			
API G3638124-54520							GAS & OIL		228.62	
04/19/2022 W 22APR2				001733		191507	7003317			
API E3577164-54201							BUSINESS EXPENSE/SALES		722.57	
04/19/2022 W 22APR2				006325		191508	REIMBURSEMENT			
API A3143122-52400							VEHICLES		33,164.97	
04/19/2022 W 22APR2				004676	210357	191509	2022 INTERCEPTOR			
POL A3143122-52400							VEHICLES	4		33,164.97
04/19/2022 LIQ/INV				004676	210357	191509	2022 INTERCEPTOR	2021		

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 59
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3335014-54510	04/19/2022 W	22APR2	000386	220257	191510	REPAIRS & MAINTENANCE VEHICLE 6017550		1,281.72	
POL	A3335014-54510	04/19/2022 LIQ/INV		000386	220257	191510	REPAIRS & MAINTENANCE VEHICLE 6017550	4 2022		1,281.72
API	A3638564-54510	04/19/2022 W	22APR2	000386		191511	REPAIRS & MAINTENANCE VEHICLE 6017550		220.33	
API	A3335014-54510	04/19/2022 W	22APR2	000386	220257	191512	REPAIRS & MAINTENANCE VEHICLE 6017550		378.30	
POL	A3335014-54510	04/19/2022 LIQ/INV		000386	220257	191512	REPAIRS & MAINTENANCE VEHICLE 6017550	4 2022		378.30
API	A3143124-54720	04/19/2022 W	22APR2	006615		191513	SERVICE CONTRACTS - PROF SERV 172792		270.00	
API	A3335124-54400	04/19/2022 W	22APR2	006960	220031	191514	SALT & SAND 3682618		14,786.50	
POL	A3335124-54400	04/19/2022 LIQ/INV		006960	220031	191514	SALT & SAND 3682618	4 2022		14,786.50
API	A3143634-54747	04/19/2022 W	22APR2	006306		191515	AMBULANCE BILLING CONTRACTED S MARCH 2022		9,282.67	
API	A3143412-52610	04/19/2022 W	22APR2	004407	210577	191516	FIREFIGHTERS EQUIPMENT C35875		6,120.18	
API	A3143412-52610	04/19/2022 W	22APR2	004407		191516	FIREFIGHTERS EQUIPMENT C35875		35.98	
POL	A3143412-52610	04/19/2022 LIQ/INV		004407	210577	191516	FIREFIGHTERS EQUIPMENT C35875	4 2021		6,120.18
API	A3143314-54510	04/19/2022 W	22APR2	005237		191517	REPAIRS & MAINTENANCE VEHICLE 4310		251.46	
API	A3143414-54510	04/19/2022 W	22APR2	005237		191517	REPAIRS & MAINTENANCE VEHICLE 4310		944.30	
API	A3113624-54510	04/19/2022 W	22APR2	005237		191517	REPAIRS & MAINTENANCE VEHICLE 4310		236.28	
API	A3143124-54510	04/19/2022 W	22APR2	005237		191517	REPAIRS & MAINTENANCE VEHICLE 4310		2,059.33	
API	A3537114-54510	04/19/2022 W	22APR2	005237	220030	191518	REPAIRS & MAINTENANCE VEHICLE 4305		3.14	
POL	A3537114-54510	04/19/2022 LIQ/INV		005237	220030	191518	REPAIRS & MAINTENANCE VEHICLE 4305	4 2022		3.14
API	A3335014-54510	04/19/2022 W	22APR2	005237	220030	191519	REPAIRS & MAINTENANCE VEHICLE 4305		7.15	
POL	A3335014-54510	04/19/2022 LIQ/INV		005237	220030	191519	REPAIRS & MAINTENANCE VEHICLE 4305	4 2022		7.15
API	A3335014-54510	04/19/2022 W	22APR2	005237	220030	191520	REPAIRS & MAINTENANCE VEHICLE 4305		18.83	
POL	A3335014-54510	04/19/2022 LIQ/INV		005237	220030	191520	REPAIRS & MAINTENANCE VEHICLE 4305	4 2022		18.83
API	A3567174-54510-3000	04/19/2022 W	22APR2	005237	220030	191521	REPAIRS & MAINTENANCE VEHICLE 4305		96.68	
POL	A3567174-54510-3000	04/19/2022 LIQ/INV		005237	220030	191521	REPAIRS & MAINTENANCE VEHICLE 4305	4 2022		96.68
API	A3031654-54210						GARAGE SUPPLIES		158.07	

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 60
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		04/19/2022	W 22APR2	005237	220030	191522	4305			
POL	A3031654-54210						GARAGE SUPPLIES	4		158.07
		04/19/2022	LIQ/INV	005237	220030	191522	4305	2022		
API	A3031654-54210						GARAGE SUPPLIES		246.22	
		04/19/2022	W 22APR2	005237	220030	191523	4305			
POL	A3031654-54210						GARAGE SUPPLIES	4		246.22
		04/19/2022	LIQ/INV	005237	220030	191523	4305	2022		
API	A3031654-54210						GARAGE SUPPLIES		356.12	
		04/19/2022	W 22APR2	005237	220030	191524	4305			
POL	A3031654-54210						GARAGE SUPPLIES	4		356.12
		04/19/2022	LIQ/INV	005237	220030	191524	4305	2022		
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		862.38	
		04/19/2022	W 22APR2	005237	220030	191525	4305			
POL	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE	4		862.38
		04/19/2022	LIQ/INV	005237	220030	191525	4305	2022		
API	A3335184-54750						STREET LIGHTING		461.46	
		04/19/2022	W 22APR2	000319		191526	500113739			
API	A3143124-54180						OTHER SUPPLIES		192.32	
		04/19/2022	W 22APR2	000320		191527	204012			
API	A3567144-54689						EDUCATION		225.00	
		04/19/2022	W 22APR2	009113		191528	02/25/222			
API	A3335654-54610						REPAIRS & MAINTENANCE BUILDING		600.00	
		04/19/2022	W 22APR2	007931		191529	06/14/2021			
API	A3011214-54250						CONFERENCE REGISTRATION		490.00	
		04/19/2022	W 22APR2	000305		191530	MAY 2022			
API	A3335014-54100						RUBBLE BLACKTOP STONE OIL		927.85	
		04/19/2022	W 22APR2	000327	220078	191532	226894			
POL	A3335014-54100						RUBBLE BLACKTOP STONE OIL	4		927.85
		04/19/2022	LIQ/INV	000327	220078	191532	226894	2022		
API	A3143014-54802						COMPLUS PARK TICKET COLL FEE		5,681.45	
		04/19/2022	W 22APR2	008413	200300	191533	PARKING TICKET MGT			
POL	A3143014-54802						COMPLUS PARK TICKET COLL FEE	4		5,681.45
		04/19/2022	LIQ/INV	008413	200300	191533	PARKING TICKET MGT	2020		
API	F3638334-54250						CONFERENCE REGISTRATION		75.00	
		04/19/2022	W 22APR2	003086		191534	00430683-0			
API	A3567144-54180-3000						OTHER SUPPLIES		1,245.15	
		04/19/2022	W 22APR2	003712		191535	CI7930			
API	A3143124-54740						SERVICE CONTRACTS - EQUIPMENT		665.00	
		04/19/2022	W 22APR2	006294		191536	(MA)SARAT,SP			
API	A3021314-54740						SERVICE CONTRACTS - EQUIPMENT		168.55	
		04/19/2022	W 22APR2	008845		191537	004027466			
API	A3143124-54970						K-9 CARE		136.97	
		04/19/2022	W 22APR2	001479	220327	191538	RA000901			
POL	A3143124-54970						K-9 CARE	4		136.97
		04/19/2022	LIQ/INV	001479	220327	191538	RA000901	2022		
API	A3143124-54970						K-9 CARE		559.98	
		04/19/2022	W 22APR2	001479	210540	191539	RA00091			
POL	A3143124-54970						K-9 CARE	4		559.98
		04/19/2022	LIQ/INV	001479	210540	191539	RA00091	2021		

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 61
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	Y3618664-54493-500	04/19/2022 W	22APR2	005812		191540	REBUILDING TOGETHER REHAB PROG	Y	24,020.00	
API	A3031654-54180	04/19/2022 W	22APR2	000125		191542	2021 CDBG OTHER SUPPLIES		1,177.84	
API	A3143124-54740	04/19/2022 W	22APR2	000223	220053	191543	CITYSA0 SERVICE CONTRACTS - EQUIPMENT		47.92	
POL	A3143124-54740	04/19/2022 LIQ/INV	22APR2	000223	220053	191543	323252-1023244A4 SERVICE CONTRACTS - EQUIPMENT	4		47.92
API	A3335014-54160	04/19/2022 W	22APR2	001857	220232	191544	323252-1023244A4 UNIFORMS	2022	155.01	
POL	A3335014-54160	04/19/2022 LIQ/INV	22APR2	001857	220232	191544	1036 UNIFORMS	4		155.01
API	A3335124-54160	04/19/2022 W	22APR2	001857	220087	191545	1036 UNIFORMS	2022	200.00	
POL	A3335124-54160	04/19/2022 LIQ/INV	22APR2	001857	220087	191545	BOOTS/ELLIS UNIFORMS	4		200.00
API	A3335124-54160	04/19/2022 W	22APR2	001857	220089	191546	BOOTS/ELLIS UNIFORMS	2022	199.96	
POL	A3335124-54160	04/19/2022 LIQ/INV	22APR2	001857	220089	191546	PANTS/ELLIS UNIFORMS	4		200.00
API	A3335014-54510	04/19/2022 W	22APR2	007574		191547	PANTS/ELLIS REPAIRS & MAINTENANCE VEHICLE	2022	285.00	
API	A3143124-54720	04/19/2022 W	22APR2	006943		191548	03/27/2022 SERVICE CONTRACTS - PROF SERV		74.15	
API	A3143414-54150	04/19/2022 W	22APR2	000368		191549	VN1969 EMS SUPPLIES		17.84	
API	A3143414-54150	04/19/2022 W	22APR2	000368		191550	FEB 2022 EMS SUPPLIES		18.24	
API	A3567144-54140-3000	04/19/2022 W	22APR2	000371		191551	MARCH 2022 JANITORIAL SUPPLIES		32.17	
API	F3638334-54140	04/19/2022 W	22APR2	000371		191552	4345 JANITORIAL SUPPLIES		53.94	
API	A3567144-54180-3000	04/19/2022 W	22APR2	000371		191553	4345 OTHER SUPPLIES		62.31	
API	A3567154-54600	04/19/2022 W	22APR2	004701		191554	4345 ADVERTISING		160.00	
API	A3051414-54490	04/19/2022 W	22APR2	004701		191555	RECREATION GENERAL ADVERTISING		262.09	
API	A3416784-54720	04/19/2022 W	22APR2	000365		191556	4956 SERVICE CONTRACTS - PROF SERV		1,502.00	
API	A3416784-54720	04/19/2022 W	22APR2	000365		191557	TRANSPORTATION SERVICE CONTRACTS - PROF SERV		1,502.00	
API	A3031624-54610	04/19/2022 W	22APR2	002787	220261	191559	NUTRITION REPAIRS & MAINTENANCE BUILDING		308.97	
POL	A3031624-54610	04/19/2022 LIQ/INV	22APR2	002787	220261	191559	5000230473 REPAIRS & MAINTENANCE BUILDING	4		308.97
API	A3638184-54180	04/19/2022 W	22APR2	000378		191560	5000230473 OTHER SUPPLIES	2022	9.68	
API	A3638184-54180	04/19/2022 W	22APR2	000378		191560	5126-4937-7 OTHER SUPPLIES		78.04	

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 62
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	E3577162-52101	04/19/2022 W	22APR2	000378		191561	5126-4937-7 BUILDING EQUIPMENT		4,990.00	
API	E3577164-54720	04/19/2022 W	22APR2	001336		191562	04/01/2022 SERVICE CONTRACTS - PROF SERV		90.00	
API	E3577164-54720	04/19/2022 W	22APR2	001336		191563	04/01/2022 SERVICE CONTRACTS - PROF SERV		440.00	
API	E3577162-52101	04/19/2022 W	22APR2	001336		191564	04/01/2022 BUILDING EQUIPMENT		474.23	
POL	E3577162-52101	04/19/2022 W	22APR2	000390	220286	191565	1309 BUILDING EQUIPMENT	4		474.23
API	A3335014-54180	04/19/2022 LIQ/INV		000390	220286	191565	1309 OTHER SUPPLIES	2022	239.04	
API	A3031624-54140	04/19/2022 W	22APR2	000391		191566	7-3550 JANITORIAL SUPPLIES		276.95	
API	A3051414-54110	04/19/2022 W	22APR2	000407		191567	1136000006 OFFICE SUPPLIES		5.92	
API	A3051414-54110	04/19/2022 W	22APR2	002237		191568	1005296 OFFICE SUPPLIES		7.28	
API	A3051414-54110	04/19/2022 W	22APR2	002237		191569	1005296 OFFICE SUPPLIES		23.74	
API	A3051414-54110	04/19/2022 W	22APR2	002237		191570	1005296 OFFICE SUPPLIES		37.88	
API	A3143014-54110	04/19/2022 W	22APR2	002237		191571	1005296 OFFICE SUPPLIES		60.80	
API	A3143124-54180	04/19/2022 W	22APR2	002237		191572	1016990 OTHER SUPPLIES		404.14	
API	A3143624-54110	04/19/2022 W	22APR2	002237		191572	1016990 OFFICE SUPPLIES		47.17	
API	A3567144-54180-3000	04/19/2022 W	22APR2	002237		191572	1016990 OTHER SUPPLIES		46.00	
POL	A3567144-54180-3000	04/19/2022 LIQ/INV		000806	220073	191573	0015971-CM OTHER SUPPLIES	4		46.00
API	A3143124-54720	04/19/2022 W	22APR2	000806	220073	191573	0015971-CM SERVICE CONTRACTS - PROF SERV	2022	85.00	
API	A3567244-54720-3000	04/19/2022 W	22APR2	000806		191574	R240761 SERVICE CONTRACTS - PROF SERV		184.00	
POL	A3567244-54720-3000	04/19/2022 W	22APR2	000806	220073	191577	R214285 SERVICE CONTRACTS - PROF SERV	4		184.00
API	A3567144-54180-3000	04/19/2022 LIQ/INV		000806	220073	191577	R214285 OTHER SUPPLIES	2022	184.00	
POL	A3567144-54180-3000	04/19/2022 W	22APR2	000806	220073	191578	R251693 OTHER SUPPLIES	4		184.00
API	A3567174-54180-3000	04/19/2022 LIQ/INV		000806	220073	191578	R251693 OTHER SUPPLIES	2022	184.00	
POL	A3567174-54180-3000	04/19/2022 W	22APR2	000806	220073	191579	R251706 OTHER SUPPLIES	4		184.00
API	A3567144-54180-3000	04/19/2022 LIQ/INV		000806	220073	191579	R251706 OTHER SUPPLIES	2022	328.00	
API	A3567144-54180-3000	04/19/2022 W	22APR2	000806	220073	191580	R251696 OTHER SUPPLIES			

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 63
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
POL	A3567144-54180-3000	04/19/2022	LIQ/INV	000806	220073	191580	OTHER SUPPLIES R251696	4 2022		328.00
API	A3567144-54180-3000	04/19/2022	W 22APR2	000806	220073	191581	OTHER SUPPLIES R251702		368.00	
POL	A3567144-54180-3000	04/19/2022	LIQ/INV	000806	220073	191581	OTHER SUPPLIES R251702	4 2022		368.00
API	A3567144-54180-3000	04/19/2022	W 22APR2	000806	220073	191582	OTHER SUPPLIES R251704		368.00	
POL	A3567144-54180-3000	04/19/2022	LIQ/INV	000806	220073	191582	OTHER SUPPLIES R251704	4 2022		368.00
API	F3638334-54141	04/19/2022	W 22APR2	000393	220021	191583	CHEMICALS 18/542		1,194.20	
POL	F3638334-54141	04/19/2022	LIQ/INV	000393	220021	191583	CHEMICALS 18/542	4 2022		1,194.20
API	A3021694-54720	04/19/2022	W 22APR2	008432		191584	SERVICE CONTRACTS - PROF SERV 2K130405SS		700.00	
API	A3335014-54510	04/19/2022	W 22APR2	000420		191585	REPAIRS & MAINTENANCE VEHICLE 03/23/2022		1,403.42	
API	A3143634-54111	04/19/2022	W 22APR2	008410		191586	MEDICAL SUPPLIES 9505276622		861.50	
API	E3577164-54760	04/19/2022	W 22APR2	006594	220007	191587	LEGAL 03/31/2022		1,020.00	
POL	E3577164-54760	04/19/2022	LIQ/INV	006594	220007	191587	LEGAL 03/31/2022	4 2022		1,020.00
API	Y3618654-54947-498	04/19/2022	W 22APR2	003053		191588	SALVATION ARMY PUBLIC SERVICE 2021 CDBG	Y	1,553.69	
API	Y3618654-54947-498	04/19/2022	W 22APR2	003053		191589	SALVATION ARMY PUBLIC SERVICE 2021 CDBG	Y	1,813.83	
API	A3143124-54979	04/19/2022	W 22APR2	008875		191590	HORSE CARE SSPD		431.38	
API	A3143124-54670	04/19/2022	W 22APR2	009111		191591	PHONES 12/24/2020		50.00	
API	A3011214-54740	04/19/2022	W 22APR2	007292		191592	SERVICE CONTRACTS - EQUIPMENT TOBS6PA		81.06	
API	A3011214-54740	04/19/2022	W 22APR2	007292		191593	SERVICE CONTRACTS - EQUIPMENT TOBS6PA		82.04	
API	A3051354-54720	04/19/2022	W 22APR2	005846	200001	191594	SERVICE CONTRACTS - PROF SERV ARTICLE 7		83.75	
POL	A3051354-54720	04/19/2022	LIQ/INV	005846	200001	191594	SERVICE CONTRACTS - PROF SERV ARTICLE 7	4 2020		83.75
API	A3051354-54720	04/19/2022	W 22APR2	005846	210018	191595	SERVICE CONTRACTS - PROF SERV ARTICLE 7		170.00	
POL	A3051354-54720	04/19/2022	LIQ/INV	005846	210018	191595	SERVICE CONTRACTS - PROF SERV ARTICLE 7	4 2021		170.00
API	A3051354-54720	04/19/2022	W 22APR2	005846	171001	191596	SERVICE CONTRACTS - PROF SERV ARTICLE 7		207.50	
POL	A3051354-54720	04/19/2022	LIQ/INV	005846	171001	191596	SERVICE CONTRACTS - PROF SERV ARTICLE 7	4 2017		207.50
API	A3051354-54720						SERVICE CONTRACTS - PROF SERV		510.00	

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 64
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		04/19/2022	W 22APR2	005846	171001	191597	ARTICLE 7			
POL	A3051354-54720						SERVICE CONTRACTS - PROF SERV	4		510.00
		04/19/2022	LIQ/INV	005846	171001	191597	ARTICLE 7	2017		
API	E3577164-54720						SERVICE CONTRACTS - PROF SERV		7,590.68	
		04/19/2022	W 22APR2	006290		191598	153914			
API	F3638334-54330						REPAIRS & MAINTENANCE EQUIPMEN		84.05	
		04/19/2022	W 22APR2	008968		191600	090636			
API	A3143314-54332						MATERIALS & REPAIRS TRAFFIC LT		64.73	
		04/19/2022	W 22APR2	002858		191601	03/31/2022			
API	A3335014-54180						OTHER SUPPLIES		372.59	
		04/19/2022	W 22APR2	002858		191602	03/31/2022			
API	E3577164-54140						JANITORIAL SUPPLIES		87.23	
		04/19/2022	W 22APR2	001519		191603	13329745			
API	A3031654-54160						UNIFORMS		32.86	
		04/19/2022	W 22APR2	003256	220022	191604	1269238			
API	A3031654-54610						REPAIRS & MAINTENANCE BUILDING		10.00	
		04/19/2022	W 22APR2	003256	220022	191604	1269238			
POL	A3031654-54160						UNIFORMS	4		32.86
		04/19/2022	LIQ/INV	003256	220022	191604	1269238	2022		
POL	A3031654-54610						REPAIRS & MAINTENANCE BUILDING	4		10.00
		04/19/2022	LIQ/INV	003256	220022	191604	1269238	2022		
API	A3031654-54160						UNIFORMS		32.86	
		04/19/2022	W 22APR2	003256	220022	191605	1269238			
API	A3031654-54610						REPAIRS & MAINTENANCE BUILDING		10.00	
		04/19/2022	W 22APR2	003256	220022	191605	1269238			
POL	A3031654-54160						UNIFORMS	4		32.86
		04/19/2022	LIQ/INV	003256	220022	191605	1269238	2022		
POL	A3031654-54610						REPAIRS & MAINTENANCE BUILDING	4		10.00
		04/19/2022	LIQ/INV	003256	220022	191605	1269238	2022		
API	A3031654-54160						UNIFORMS		32.86	
		04/19/2022	W 22APR2	003256	220022	191606	1269238			
API	A3031654-54610						REPAIRS & MAINTENANCE BUILDING		23.92	
		04/19/2022	W 22APR2	003256	220022	191606	1269238			
POL	A3031654-54160						UNIFORMS	4		32.86
		04/19/2022	LIQ/INV	003256	220022	191606	1269238	2022		
POL	A3031654-54610						REPAIRS & MAINTENANCE BUILDING	4		23.92
		04/19/2022	LIQ/INV	003256	220022	191606	1269238	2022		
API	A3618684-54120						POSTAGE		39.25	
		04/19/2022	W 22APR2	000345		191607	PRE-STAMPED FOREVER ENVELOPES			
API	A3021314-54120						POSTAGE		265.00	
		04/19/2022	W 22APR2	000330		191608	PERMIT #24			
API	A3143414-54510						REPAIRS & MAINTENANCE VEHICLE		3,362.21	
		04/19/2022	W 22APR2	006274	210132	191609	MAINTENANCE AND SERVICE			
POL	A3143414-54510						REPAIRS & MAINTENANCE VEHICLE	4		3,362.21
		04/19/2022	LIQ/INV	006274	210132	191609	MAINTENANCE AND SERVICE	2021		
API	A3143414-54510						REPAIRS & MAINTENANCE VEHICLE		3,008.39	
		04/19/2022	W 22APR2	006274	220277	191610	SERVICE			
API	A3143414-54510						REPAIRS & MAINTENANCE VEHICLE		250.75	
		04/19/2022	W 22APR2	006274		191610	SERVICE			

04/14/2022 08:18
u101

CITY OF SARATOGA SPRINGS LIVE
22APR2

P 65
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
POL	A3143414-54510	04/19/2022	LIQ/INV	006274	220277	191610	REPAIRS & MAINTENANCE VEHICLE SERVICE	4 2022		3,008.39
API	A3143124-54160	04/19/2022	W 22APR2	003096		191611	UNIFORMS		64.99	
API	E3577164-54201	04/19/2022	W 22APR2	007528		191612	RREIMBURSEMENT		95.00	
API	E3577164-54201	04/19/2022	W 22APR2	007528		191612	BUSINESS EXPENSE/SALES		59.00	
API	E3577164-54510	04/19/2022	W 22APR2	007528		191612	4121265990223856		89.99	
API	E3577164-54510	04/19/2022	W 22APR2	007528		191612	BUSINESS EXPENSE/SALES		29.99	
API	E3577164-54510	04/19/2022	W 22APR2	007528		191612	4121265990223856		44.99	
API	A3143034-54160	04/19/2022	W 22APR2	005222		191613	REPAIRS & MAINTENANCE VEHICLE		2,257.00	
API	A3051414-54110	04/19/2022	W 22APR2	003346	210559	191614	CLTHING REIMB			
POL	A3051414-54110	04/19/2022	LIQ/INV	003346	210559	191614	OFFICE SUPPLIES	4 2021		2,257.00
API	A3011214-54110	04/19/2022	W 22APR2	003346		191615	C1067550		10.99	
API	A3638184-54180	04/19/2022	W 22APR2	003346		191616	OFFICE SUPPLIES		11.97	
API	A3011214-54110	04/19/2022	W 22APR2	003346		191617	C2650013		11.97	
API	A3011424-54110	04/19/2022	W 22APR2	003346		191618	OFFICE SUPPLIES		19.95	
API	A3031494-54110	04/19/2022	W 22APR2	003346		191619	C1067550		19.95	
API	A3051414-54110	04/19/2022	W 22APR2	003346		191620	OFFICE SUPPLIES		23.94	
API	A3537114-54180	04/19/2022	W 22APR2	003346		191621	C2560013		25.92	
API	A3011214-54110	04/19/2022	W 22APR2	003346		191622	OTHER SUPPLIES		30.41	
API	F3638354-54180	04/19/2022	W 22APR2	003346		191623	CM0748512		39.90	
API	A3011214-54110	04/19/2022	W 22APR2	003346		191624	OFFICE SUPPLIES		59.53	
API	A3618684-54110	04/19/2022	W 22APR2	003346		191625	C1067550		68.45	
API	A3031654-54110	04/19/2022	W 22APR2	003346		191626	OFFICE SUPPLIES		87.61	
API	A3031494-54110	04/19/2022	W 22APR2	003346		191627	C2560013		101.98	
API	A3031654-54110	04/19/2022	W 22APR2	003346		191628	OFFICE SUPPLIES		151.09	
API	A3143124-54180	04/19/2022	W 22APR2	003346		191629	C1067550		63.84	
API	A3143414-54200						HOUSE SUPPLIES		107.73	

04/14/2022 08:18
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CITY OF SARATOGA SPRINGS LIVE
22APR2

P 66
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3143014-54720	04/19/2022 W	22APR2	003346		191629	C2650013 SERVICE CONTRACTS - PROF SERV		21.91	
API	A3143124-54180	04/19/2022 W	22APR2	003346		191630	C2650013 OTHER SUPPLIES		87.78	
API	A3143414-54200	04/19/2022 W	22APR2	003346		191630	C2650013 HOUSE SUPPLIES		75.81	
API	A3638184-54720	04/19/2022 W	22APR2	003346		191630	C2650013 SERVICE CONTRACTS - PROF SERV		1,300.00	
POL	A3638184-54720	04/19/2022 W	22APR2	007388	220023	191631	RFP 2021-28 SERVICE CONTRACTS - PROF SERV 4			1,300.00
API	A3335012-52300	04/19/2022 LIQ/INV		007388	220023	191631	RFP 2021-28 MISCELLANEOUS EQUIPMENT	2022	1,094.48	
API	A3031654-54610	04/19/2022 W	22APR2	009092		191632	03/18/2022 REPAIRS & MAINTENANCE BUILDING		626.00	
API	E3475654-54672	04/19/2022 W	22APR2	000458		191633	03/24/2022 CREDIT CARD FEES		416.96	
API	A3567144-54180-3000	04/19/2022 W	22APR2	008702		191634	89279 OTHER SUPPLIES		20.20	
API	A3031634-54610	04/19/2022 W	22APR2	001973		191635	13696 VC REPAIRS & MAINTENANCE BUILD		23.25	
API	A3031634-54610	04/19/2022 W	22APR2	001973		191636	13696 VC REPAIRS & MAINTENANCE BUILD		58.43	
API	A3031654-54610	04/19/2022 W	22APR2	001973		191637	13696 REPAIRS & MAINTENANCE BUILDING		196.10	
API	A3335014-54180	04/19/2022 W	22APR2	001973		191638	13696 OTHER SUPPLIES		228.42	
API	A3031624-54610	04/19/2022 W	22APR2	001973		191639	13696 REPAIRS & MAINTENANCE BUILDING	Y	269.55	
API	A3537214-54610	04/19/2022 W	22APR2	001973		191640	13696 REPAIRS & MAINTENANCE BUILDING		1,100.00	
API	A3537214-54720	04/19/2022 W	22APR2	008113		191641	04/08/2022 SERVICE CONTRACTS - PROF SERV		4,800.00	
POL	A3537214-54720	04/19/2022 W	22APR2	008113	220075	191642	RESTORATION SERVICE CONTRACTS - PROF SERV 4			4,800.00
API	A3638184-54180	04/19/2022 LIQ/INV		008113	220075	191642	RESTORATION OTHER SUPPLIES	2022	144.00	
POL	A3638184-54180	04/19/2022 W	22APR2	000806	220073	191643	R2120041 OTHER SUPPLIES	4		144.00
API	A3143124-54160	04/19/2022 LIQ/INV		000806	220073	191643	R2120041 UNIFORMS	2022	144.06	
		04/19/2022 W	22APR2	007542		191489	CLOTHING REIMB			
GENERAL LEDGER TOTAL									601,441.06	.00
API	A-2600						ACCOUNTS PAYABLE			244,628.89
API	E-2600						ACCOUNTS PAYABLE			30,563.28
		04/19/2022 W	22APR2	B 3519						

04/14/2022 08:18
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CITY OF SARATOGA SPRINGS LIVE
22APR2

P 67
apinvent

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API F-2600		04/19/2022	W 22APR2	B 3519			ACCOUNTS PAYABLE		16,769.55	
API G-2600		04/19/2022	W 22APR2	B 3519			ACCOUNTS PAYABLE		4,094.50	
API H-2600		04/19/2022	W 22APR2	B 3519			ACCOUNTS PAYABLE		277,923.20	
API Y-2600		04/19/2022	W 22APR2	B 3519			ACCOUNTS PAYABLE		27,461.64	
POL A-1521		04/19/2022	W 22APR2	B 3519			ENCUMBRANCES		132,963.68	
POL E-1521		04/19/2022	W 22APR2	B 3519			ENCUMBRANCES		12,071.40	
POL F-1521		04/19/2022	W 22APR2	B 3519			ENCUMBRANCES		10,298.36	
POL G-1521		04/19/2022	W 22APR2	B 3519			ENCUMBRANCES		1,065.00	
POL H-1521		04/19/2022	W 22APR2	B 3519			ENCUMBRANCES		277,923.20	
POL A-2963		04/19/2022	W 22APR2	B 3519			BUDGETARY FUND BALANCE RES ENC		132,963.68	
POL E-2963		04/19/2022	W 22APR2	B 3519			BUDGETARY FUND BALANCE RES ENC		12,071.40	
POL F-2963		04/19/2022	W 22APR2	B 3519			BUDGETARY FUND BALANCE RES ENC		10,298.36	
POL G-2963		04/19/2022	W 22APR2	B 3519			BUDGETARY FUND BALANCE RES ENC		1,065.00	
POL H-2963		04/19/2022	W 22APR2	B 3519			BUDGETARY FUND BALANCE RES ENC		277,923.20	
SYSTEM GENERATED ENTRIES TOTAL									434,321.64	1,035,762.70
JOURNAL 2022/04/149 TOTAL									1,035,762.70	1,035,762.70
2022 4 149										
API A-1522		04/19/2022	W 22APR2	B 3519			EXPENDITURES		244,628.89	
API E-1522		04/19/2022	W 22APR2	B 3519			EXPENDITURES		30,563.28	
API F-1522		04/19/2022	W 22APR2	B 3519			EXPENDITURES		16,769.55	
API G-1522		04/19/2022	W 22APR2	B 3519			EXPENDITURES		4,094.50	
API H-1522		04/19/2022	W 22APR2	B 3519			EXPENDITURES		277,923.20	
API Y-1522		04/19/2022	W 22APR2	B 3519			EXPENDITURES		27,461.64	

04/14/2022 08:18
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CITY OF SARATOGA SPRINGS LIVE
22APR2

P 68
apinvent

FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
A	GENERAL FUND	2022	4	149	04/19/2022			
	A-1521					ENCUMBRANCES		132,963.68
	A-1522					EXPENDITURES	244,628.89	
	A-2600					ACCOUNTS PAYABLE		244,628.89
	A-2963					BUDGETARY FUND BALANCE RES ENC	132,963.68	
						FUND TOTAL	377,592.57	377,592.57
E	CITY CENTER AUTHORITY	2022	4	149	04/19/2022			
	E-1521					ENCUMBRANCES		12,071.40
	E-1522					EXPENDITURES	30,563.28	
	E-2600					ACCOUNTS PAYABLE		30,563.28
	E-2963					BUDGETARY FUND BALANCE RES ENC	12,071.40	
						FUND TOTAL	42,634.68	42,634.68
F	WATER FUND	2022	4	149	04/19/2022			
	F-1521					ENCUMBRANCES		10,298.36
	F-1522					EXPENDITURES	16,769.55	
	F-2600					ACCOUNTS PAYABLE		16,769.55
	F-2963					BUDGETARY FUND BALANCE RES ENC	10,298.36	
						FUND TOTAL	27,067.91	27,067.91
G	SEWER FUND	2022	4	149	04/19/2022			
	G-1521					ENCUMBRANCES		1,065.00
	G-1522					EXPENDITURES	4,094.50	
	G-2600					ACCOUNTS PAYABLE		4,094.50
	G-2963					BUDGETARY FUND BALANCE RES ENC	1,065.00	
						FUND TOTAL	5,159.50	5,159.50
H	CAPITAL PROJECTS FUND	2022	4	149	04/19/2022			
	H-1521					ENCUMBRANCES		277,923.20
	H-1522					EXPENDITURES	277,923.20	
	H-2600					ACCOUNTS PAYABLE		277,923.20
	H-2963					BUDGETARY FUND BALANCE RES ENC	277,923.20	
						FUND TOTAL	555,846.40	555,846.40
Y	COMMUNITY DEVELOPMENT FUND	2022	4	149	04/19/2022			
	Y-1522					EXPENDITURES	27,461.64	
	Y-2600					ACCOUNTS PAYABLE		27,461.64
						FUND TOTAL	27,461.64	27,461.64

** END OF REPORT - Generated by Stefanie Richards **

**A RESOLUTION
OF THE CITY COUNCIL
OF THE CITY OF SARATOGA SPRINGS**

**IN MEMORIAM
ANTHONY J. “SKIP” SCIROCCO 1948-2022**

WHEREAS, Anthony J. Skip” Scirocco, former Saratoga Springs county supervisor and Saratoga Springs Commissioner of Public Works, died in Saratoga Springs on April 6, 2022, just over three months after beginning what would have been his 23rd year as an elected officer of this City; and

WHEREAS, Commissioner Scirocco was one of a small number of City Council members who worked as a city employee before taking his place at the council table. He had great respect for our city’s historic buildings and streets, and in addition to his improvements to city infrastructure he oversaw many renovations, including the Canfield Casino, the Spirit of Life Statue, and the Civil War monument. His dedication to the thorough renovation of City Hall following its damage from a lightning strike will undoubtedly be considered among his greatest contributions. His commitment to a quality renovation helped prevent further deterioration, and his efforts made a critical difference in the preservation of this historic structure. In person, he was a kind and generous man who loved his family, his friends, and his community. His experience in city government earned him appreciation from his department’s employees, from his fellow council members, and from the public. His legacy to our city is vast, and his accomplishments will continue to be enjoyed and appreciated for many decades yet to come,

NOW, THEREFORE, BE IT RESOLVED, that, on behalf of the people of Saratoga Springs, this City Council hereby honors Commissioner Scirocco’s life, his memory, and his lifetime legacy of service to our city, and extends sympathy to his family.

READ into the minutes at the regular meeting of the City Council on April 19, 2022.

**CITY COUNCIL OF THE CITY OF
SARATOGA SPRINGS, NEW YORK**
By: Dillon Moran, City Clerk

**A RESOLUTION
OF THE CITY COUNCIL
OF THE CITY OF SARATOGA SPRINGS**

WHEREAS, Anthony J. Scirocco, Saratoga Springs Commissioner of Public Works, died in Saratoga Springs on April 6, 2022, just over three months after beginning what would have been his 23rd year as an elected officer of this City; and

WHEREAS, Commissioner Scirocco always respected our city's historic buildings. He worked frequently with historians and preservationists to make sure that repairs and renovations to historic structures were done carefully and responsibly. One of his outstanding achievements is the recent renovation to the Music Hall on the third floor of Saratoga Springs City Hall. For well over a century this large space has been used for a wide variety of public performances, meetings, conventions and other public events. Its careful and thoughtful restoration, which will be enjoyed by the public for many years, is part of the legacy that Commissioner Scirocco leaves to us.

NOW, THEREFORE, BE IT RESOLVED, that, on behalf of the people of Saratoga Springs, this City Council hereby establishes that the historic Music Hall area on the third floor of Saratoga Springs City Hall shall be, and hereby is, designated and named

THE ANTHONY J. SCIROCCO MUSIC HALL

The Council further directs that appropriate signage be installed forthwith to indicate this designation.

Dated:

Ayes

Nays

**CITY COUNCIL OF THE CITY OF
SARATOGA SPRINGS, NEW YORK**
By: Dillon Moran, City Clerk

**A RESOLUTION
OF THE CITY COUNCIL
OF THE CITY OF SARATOGA SPRINGS, NEW YORK**

BE IT RESOLVED, by the City Council of the City of Saratoga Springs, New York, as follows:

WHEREAS, Commissioner Anthony J. “Skip” Scirocco has recently passed away during his elected term of office; and

WHEREAS, Section 2.4 of the City Charter provides that when a vacancy in elective office occurs other than by expiration of term, the City Council shall appoint a person to fill such vacancy until the end of the official year in which said vacancy occurred; and

WHEREAS, while Section 2.4 does not establish standards or procedures for the Council to adhere to when temporarily filling such a vacancy, the Council finds that it is in the public interest to create a process that invites qualified candidates to be interviewed and fairly considered. Section 2.2 of the City Charter provides that the Council may create such ad hoc committees and appoint members thereto as deemed necessary in the public interest,

NOW, THEREFORE, this Council hereby resolves as follows:

1. This Council shall create the Commissioner of Department of Public Works Search Committee (the “Committee”) for the purpose of interviewing candidates for the temporary appointment to the position of Commissioner of Public Works, as such temporary appointment is authorized by City Charter Section 2.4.
2. The Committee shall consist of five (5) members. The Mayor and the Commissioners of Finance, Public Safety and Accounts shall each appoint one member. The City Council shall designate the fifth member, the Chair, and the Chair shall have the administrative powers to call, schedule, organize, and conduct meetings, to request information from city staff, and to cause minutes to be taken and kept.
3. The Committee shall be advisory only, and shall have no authority to exercise any of the powers of the City government. At the end of its review of all candidates deemed qualified, the Committee shall make a recommendation to the Council as to the person best qualified for the appointment. The Council shall not be bound by the Committee’s recommendation.
4. The Committee’s meetings shall be open to the public, however, there shall be no public comment taken during the meetings. The public shall be invited to provide comments in writing or electronically at any time.

5. The Committee's responsibilities and its authority shall end when it makes its recommendation to the Council.

Dated:

Ayes _____ Nays _____

CITY COUNCIL OF THE CITY
OF SARATOGA SPRINGS, NY
By Dillon Moran, City Clerk

**A RESOLUTION
OF THE CITY COUNCIL
OF THE CITY OF SARATOGA SPRINGS, NEW YORK**

BE IT RESOLVED, by the City Council of the City of Saratoga Springs, New York, as follows:

WHEREAS, Commissioner Anthony J. “Skip” Scirocco has recently passed away during his elected term of office; and

WHEREAS, Section 2.4 of the City Charter provides that when a vacancy in elective office occurs other than by expiration of term, the City Council shall appoint a person to fill such vacancy until the end of the official year in which said vacancy occurred; and

WHEREAS, while the Council shall act to fill the vacancy as soon as possible, the appointment of Commissioner Scirocco’s successor requires reasonable time for due consideration, and during that time it is in the public interest for the daily business of the Department of Public Works to continue without interruption,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The managerial and supervisory staff of the Department of Public Works shall forthwith submit all agenda items for their Department to the Mayor’s Office prior to each meeting of the City Council. Such items shall be processed along with each agenda in the usual manner. The Mayor shall consult with staff of the Department of Public Works as he deems necessary for the effective scheduling of each item submitted.
2. The Mayor shall introduce each item from the Public Works agenda at each Council meeting, and the Council shall act upon them as they deem appropriate.
3. This procedure shall remain in effect until a successor to Commissioner Scirocco has been appointed by the Council and has filed an oath of office.

Dated:

Ayes _____ Nays _____

CITY COUNCIL OF THE CITY
OF SARATOGA SPRINGS, NY
By Dillon Moran, City Clerk

**A RESOLUTION
OF THE CITY COUNCIL
OF THE CITY OF SARATOGA SPRINGS, NEW YORK**

BE IT RESOLVED, by the City Council of the City of Saratoga Springs, New York,
as follows:

WHEREAS, On February 15, 2022 the Mayor appointed Anthony J. Izzo to the
position of Interim City Attorney, and this Council unanimously approved a resolution
relative to that position; and

WHEREAS, the Council finds it appropriate to make certain amendments to that
resolution,

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Council acknowledges the Mayor's appointment of Anthony J. Izzo as
City Attorney, said appointment to supersede his previous appointment as Interim
City Attorney, and the Council hereby amends its prior resolution of February 15,
2022 to replace all references therein from "Interim City Attorney" to "City
Attorney"
2. The Council acknowledges the Mayor's appointment of Anthony J. Izzo as City
Attorney for a term to continue through December 31, 2023, subject to the
Charter.
3. All other terms contained in the February 15, 2022 resolution shall continue in
full force and effect.

Dated:

Ayes _____ Nays _____

CITY COUNCIL OF THE CITY
OF SARATOGA SPRINGS, NY

By Dillon Moran, City Clerk

**A RESOLUTION
OF THE CITY COUNCIL
OF THE CITY OF SARATOGA SPRINGS, NEW YORK**

BE IT RESOLVED, by the City Council of the City of Saratoga Springs, New York, as follows:

WHEREAS, Section 3 of the Public Officers Law requires that local officers must be residents of the political subdivision or municipal corporation for which he or she shall be chosen or within which he or she will be required to exercise official functions; and

WHEREAS, the government of the City of Saratoga Springs includes a City Attorney who is appointed by the Mayor and who serves as general legal advisor to all city departments and entities; and

WHEREAS, because of the residency language in the Public Officers Law, all city attorneys so appointed heretofore have resided in the City of Saratoga Springs. This has significantly restricted the number of qualified persons available for this important position; and

WHEREAS, the opportunity for Council members to seek qualified individuals for this position from anywhere in Saratoga County or any adjoining county would result in a significant benefit to the public; and

WHEREAS, the Council is aware that many municipalities have already sought exceptions to the residency language for designated local officers, including several city attorneys throughout the state, and the state legislature has granted more than 70 such exceptions in Section 3 of the Public Officers Law,

NOW, THEREFORE, this Council finds that legislation specifically allowing the appointment of persons residing in the County of Saratoga, or in an adjoining county within the State of New York, to the position of city attorney is reasonable, practical, and consistent with the city's goals. The Council hereby declares its intention to submit a proposal for such legislation to the offices of Senator Daphne Jordan and Assemblywoman Carrie Woerner for submittal to the State Legislature as soon as practicable. The Council directs that a copy of this resolution be immediately forwarded to the offices of Senator Jordan and Assemblywoman Woerner.

Dated:

Ayes _____ Nays _____

CITY COUNCIL OF THE CITY
OF SARATOGA SPRINGS, NY
By Dillon Moran, City Clerk

AMENDMENT TO UDO

AMENDMENT 1: REMOVE INAPPROPRIATE USES FROM THE GREENBELT

The UDO should be amended to remove the following uses from the greenbelt:

Rural Residential (RR) Zoning District

1. Country Club
2. Educational Facility – Primary and Secondary

Gateway Commercial-Rural (GC-R) Zoning District

3. Community Center
4. Medical/Dental Office
5. Office
6. Dwelling – Multi-Family (Above Ground Floor & Residential Only Structure)
7. Dwelling – Townhouses
8. Eating and Drinking Establishments (More Than 40 Seats)
9. Educational Facility – Vocational
10. Hotel (More Than 20 Guestrooms)

AMENDMENT TO UDO

AMENDMENT 2: ESTABLISH CLEAR CRITERIA AND REQUIREMENTS FOR LAND USE BOARDS TO MAINTAIN RURAL CHARACTER IN THE GREENBELT

For Gateway Commercial-Rural: Article 4.5.B.1.b of the UDO should be amended to add an additional requirement as follows:

“iv. Design standards in the GC-R District may be exempted by the Design Review Board or Planning Board with a written explanation detailing the exemption as follows:

- a. The uses in the structure are unique and preclude meeting the rural design standards of the ordinance; or*
- b. The lot configuration is unique and precludes meeting the rural character of the ordinance; or*
- c. That there are extraordinary circumstances unique to the parcel that demonstrates that the design standards cannot meet the rural character objectives of the ordinance.”*

For the Suburban and Rural Residential Districts: Article 16.10 should be amended to provide an introductory statement as follows:

16.10 DESIGN STANDARDS:

“The design standards should be followed but may be exempted by the Design Review Board or Planning Board with a written explanation detailing the exemption as follows: a. The uses in the structure are unique and preclude meeting the rural design standards of the ordinance; or b. The lot configuration is unique and precludes meeting the rural character of the ordinance; or c. There are extraordinary circumstances unique to the parcel that demonstrate that the design standards cannot meet the rural character objectives of the ordinance; or d. The applicant has demonstrated a better way to achieve this rural design objective.”

AMENDMENT TO UDO

AMENDMENT 3: ENHANCE STREAM AND WETLAND PROTECTIONS

Stream protections: Article 7.1.E should be amended to:

- Require a buffer of 100 feet on all perennial streams and 50 feet on all intermittent streams in the city.
- Give the Planning Board the authority to increase the stream buffer width if their review indicates that this is necessary to protect the integrity and function of the stream system.
- Require that the buffer be measured from the high-water mark on the stream bank.

Wetland protections:

- Article 7.1.D should be amended to extend wetland 100-foot buffer protections to all wetlands over 1 acre in size.
- Article 13.6.C.3 should be amended to include a provision requiring the Planning Board to provide a written rationale how they used the criteria if they determine that a waiver is appropriate.

AMENDMENT TO UDO

AMENDMENT 4: AMEND LAND DISTURBANCE ACTIVITY PERMIT

To reduce the possibility that tree cutting on undeveloped land will be undertaken in a way that would circumvent the tree preservation requirements of Article 11.9, the following changes should be made to Article 13.7:

- Article 13.7.A should be amended to include a provision to the effect that all tree cutting related to development will be subject to Article 11, and that on a parcel for which a Land Disturbance Activity Permit was issued allowing trees to be cut for purposes other than development, tree removal mitigation will be required for any development application submitted for that same parcel within five years.
- Article 13.7.D should be amended to require a more detailed inventory of standing trees, as well as trees to be removed.
- The application for the Land Disturbance Activity Permit, mentioned in Article 13.7.D.1, should be modified to require the applicant to indicate specifically whether construction will be involved, and to provide a tree inventory and cutting plan.



CITY OF SARATOGA SPRINGS

PLANNING & ECONOMIC DEVELOPMENT

City Hall – 474 Broadway
Saratoga Springs, New York 12866
Tel: 518-587-3550 fax: 518-580-9480

Susan Barden, AICP
Principal Planner

Amanda Tucker, RA
Senior Planner

Aneisha Samuels-Sanford, MRP
Senior Planner

Amber Upton
Community Development Planner

Tina Carton
Administrator of Sustainability

Susanna Combs
Administrative Assistant

Memorandum

To: Mayor Ron Kim
Commissioners Moran, Sanghvi, Montagnino, and Scirocco
From: Amber Upton
Date: March 10, 2022
Re: Citizen Advisory Committee Recommendations 2022 CDBG funding

Following two public hearings, Committee meetings and much discussion, the 12-member Community Development Citizen Advisory Committee will present the following recommendations for the City's 2022 CDBG Annual Action Plan for its Entitlement Grant funding to the City Council on Tuesday, March 15, 2022. 2022 CDBG sub-grantee applications were evaluated based on the funding priorities established in the City's 2020 Consolidated Plan. An additional public hearing on these recommendations will take place at the City Council Meeting on April 5, 2022.

The City's total 2022 CDBG Program Year allocation is \$298,434.

RECOMMENDED ACTIVITIES FOR 2022 ACTION PLAN:

Public Services:

Saratoga Affordable Housing Group – Case Manager - \$18,000

Funding to provide for a full-time case manager that will assist low-income/disabled/elderly individuals to secure housing at Allen Drive, work with tenants to prevent evictions, and provide education and management services to assure the safety of all residents.

Salvation Army – Case Manager - \$20,000

Funding to provide for a full-time case manager that will provide services for those experiencing homelessness or are at risk of being homeless. This position consists of outreach, homeless prevention, and supportive case management/casework.

Public Improvements:

Rebuilding Together Saratoga County – Housing Rehabilitation - \$75,000

Funding to support this housing rehabilitation program serving low-moderate income City homeowners.

Saratoga Affordable Housing Group – Allen Drive Rehabilitation- \$57,000

Funding to rehabilitate existing affordable housing units housing to: replace drain lines that are

disintegrating and causing loss of water to housing units. The replacement of these lines will provide safe water to residents.

Franklin Community Center- Roof Replacement- \$40,000

Funding to complete roof replacement of Franklin Community Manor's low-income housing complex.

Mother Anderson Women and Children's Shelter- Cooling System- \$15,000

Funding to prepare the new facility with a proper cooling system for mothers and their children who are residing at the facility.

Rise Housing and Support Services- Van Dam Flooring- \$20,434.00

Funding to replace aging flooring and steps in two units of affordable housing on Van Dam Street in the Progressive Steps Apartment Program (PSAP), providing an improved quality of life to low-income residents with severe and persistent psychiatric conditions.

Administration:

Community Development Program Administration - \$53,000

These funds finance the Community Development operating budget to cover the cost of payroll, fringe and program/office expenses.

I thank you for your attention to this matter. Should you have any questions regarding these recommendations, please contact me at extension 2575, or the Citizen Advisory Committee Chair, Richard Ferguson, at 306-2710.



Saratoga County Children's Committee, Inc.

Caring for Our Community's Children

EMPTY STOCKING PROJECT



April 8, 2022

Mr. John Hirliman
Administrative Director - Recreation
Saratoga Springs Recreation Department
15 Vanderbilt Avenue
Saratoga Springs, NY 12866

Dear Mr. Hirliman

Enclosed is a check for \$10,000 to help subsidize the Saratoga Springs Recreation Department's summer camperships. The Saratoga County Children's Committee is happy to be able to support the Rec Department and its campership program again this year.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michelle R. Moshier".

Michelle R. Moshier
Treasurer, Saratoga County Children's Committee, Inc.



March 15, 2022

John Hirleman
Saratoga Springs Recreation Department
15 Vanderbilt Avenue
Saratoga Springs, NY 12866

Dear John:

We are pleased to inform you that Stewart's Holiday Match is donating \$5,500.00 to Saratoga Springs Recreation Department. Stewart's has collected and matched donations in our shops from Thanksgiving until Christmas since 1986. We want you to know that half of the enclosed check comes from our customers; perhaps that includes you!

This season, we received 1,741 applications requesting nearly \$4 million in support while we had just over \$2 million to donate. With so many worthy organizations, we were forced to make some especially hard decisions, focusing on needs versus wants. We realize the pandemic has put strains on many organizations and we greatly appreciate your creative approach toward sustainability.

The Stewart's Holiday Match program has now allocated nearly \$34 million since the program's inception. We credit the success of this program to our customers for their generous contributions, our dedicated shop Partners who worked diligently to collect the funds, and to our media partners who helped spread the word throughout our many regions. All Stewart's Holiday Match funds are to be used for children under 18 years of age and in our market area.

In order to generate interest and support for your organization, as well as the Holiday Match Program, we encourage you to contact your local media regarding your Holiday Match grant and what you hope to accomplish with it. If you announce the donation via a press release, your website, or social media post, please consider adding our link www.stewartsshops.com/community-giving to help others learn about our contributions program. We ask that you recognize this donation as a Stewart's Holiday Match Grant.

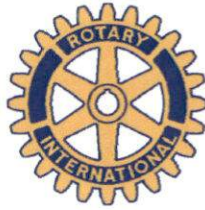
Often, we like to highlight our donation to you on our shop TVs, website, and social media. We ask that you email photos and description of how this donation was used to photo@stewartsshops.com (.jpg or .png preferred) with your organization's name in the subject line.

We request that you cash your check as soon as possible as it will expire in 180 days. If you have any questions regarding the Stewart's Holiday Match Program, please do not hesitate to call us at 518-581-1201 ext. 2190.

We Are Closer To You,

Your Stewart's Holiday Match Team

P.O. Box 435 Saratoga Springs, NY 12866



March 24, 2022

Dear Camp Saradac Program,

The Rotary Club of Saratoga Springs is pleased to honor your donation request with the following check for **\$1,000.00**.

These monies will be applied to:

Scholarship for resident of Saratoga Springs, NY to Camp Saradac summer 2022

Your Role in the Circle of Giving

While financial support for charitable organizations is part of the Rotary commitment, it's important that people know what we do and see how we help. Please complete the circle of giving by granting visible credit to the Saratoga Springs Rotary Club for this gift. When you have done this, please send a photo or printed material that credits our donation.

About Rotary

The Saratoga Springs Rotary Club welcomes new members who enjoy a fun, social way to "do good" in our community. Our membership includes men and women of all ages and professions who meet on Wednesdays at Embassy Suites Restaurant at 7:30 a.m. At meetings we enjoy each other's fellowship, listen to weekly programs on topics of local and global importance, and talk about our role in the community.

If you or someone at your organization would like to learn more about our club, you can visit our website at: www.saratogaspringsrotary.org. We would also encourage you to join us at any one of our breakfast meetings.

The Rotary Club thanks you for the work you are doing to support our community. We are proud to partner with you in this effort.

Sincerely,

A handwritten signature in black ink that reads "Nathan Towne".

Nathan Towne

Treasurer, Saratoga Springs Rotary

Permit to Operate
Renewal Application

State of New York Department of Health

Business / Location Information (Please modify only if information has changed.)

Business Name	CAMP SARADAC SARATOGA SUMMER REC PRG	Facility Code: 45-B146
Address	15 VANDERBILT AVENUE SARATOGA SPRINGS, NY 12866	Business Phone (518) 587-3550 Business Fax (518) 584-1748
Location	City of SARATOGA SPGS.	Business Website www.saratoga-springs.org
County	SARATOGA	Business Email
Mail To	CITY OF SARATOGA SPRINGS RECREATION DEPARTMENT 15 VANDERBILT AVENUE SARATOGA SPRINGS, NY 12866-4914	
		Permit Number 45-B146
		Permit Expiration Date August 21, 2021
		Fee Exempt

Permitted
Operation

CAMP SARADAC SARATOGA SUMMER REC PROGRAM
Children's Camp - Day Camp

Operation ID: 329421

In Operation: ☐ Year-Round ☒ Seasonal If Seasonal: Expected Opening Date 06/27 Expected Closing Date 08/20
Month/Day Month/Day
Capacity: 350 Persons Days/Hours of Operation: 7:30am 6:00pm

Permit Applicant Information (Please modify only if information has changed.)

Legal Operator or Operating Corporation: CITY OF SARATOGA SPRING S

Person in Charge	JOHN	HIRLIMAN
	Title First M.I. Last	
Address	RECREATION DEPARTMENT	15 VANDERBILT AVENUE
City, State, Zip	SARATOGA SPRINGS NY 12866-4914	
Primary Phone	(518) 587-3550 Ext 2306 <input type="checkbox"/> Cell Fax (518) 584-1748	Emergency Contact <input type="checkbox"/>
Other Phone	() - Ext <input type="checkbox"/> Cell E-mail john.hirliman@saratoga-springs.org	

Location Owner: CITY OF SARATOGA SPRINGS

Address	RECREATION DEPARTMENT	15 VANDERBILT AVENUE
City, State, Zip	SARATOGA SPRINGS NY 12866-4914	
Primary Phone	(518) 587-3550 Ext 2306 <input type="checkbox"/> Cell Fax (518) 584-1748	Emergency Contact <input type="checkbox"/>
Other Phone	() - Ext <input type="checkbox"/> Cell E-mail john.hirliman@saratoga-springs.org	

**Permit to Operate
Renewal Application**

State of New York Department of Health

Workers' Compensation and Disability Insurance

Submit copies of the following documentation with the application to document compliance with the Worker's Compensation Law:

A. Workers Compensation and Disability Insurance Coverage is PROVIDED

Workers Compensation

Form C-105.2 – Certificate of Worker's Compensation Insurance OR
Form U-26.3 – Certificate of Workers' Compensation Insurance OR
Form SI-12 – Certificate of Workers' Compensation Self-Insurance OR
GSI – 105.2 – Certificate of Participation in Workers' Compensation Group Self-Insurance

AND

Disability Benefits

DB-120.1 - Certificate of Disability Benefits OR
Form DB-155 – Certificate of Disability Benefits Self-Insurance

B. Workers Compensation and Disability Insurance Coverage is NOT PROVIDED

-Form CE-200 – Certificate of Attestation of Exemption from NYS Workers' Compensation and/or Disability Benefits Coverage

Return Completed Application

Please return completed application to: **State of New York Department of Health**
Glens Falls District Office
77 Mohican Street
Glens Falls NY 12801-4429

(518) 793-3893

Fax: (518) 793-0427

Signature of Individual Operator or Authorized Official (Entire section must be completed by all applicants.)

I would like to receive information and official correspondence related to this permit at the email address below: (Yes _ No _)
john.hirliman @ saratoga-springs.org

"Operation without a valid permit is a violation of New York State Law and/or State Sanitary Code."

Signature _____

Print Name Ron Kim Title Mayor Date _____

City Council Approval 4/19/2022

FOR OFFICE USE ONLY

Permit issuance recommended? ☐ Yes ☐ No Permit Effective Date _____ Permit Expiration Date _____

Conditions of approval _____

Signature _____ Title _____ Date _____

Migrant Labor Camps and Children's Camps Fee Determination Schedule

NEW YORK STATE DEPARTMENT OF HEALTH

As required by Article 6, PHL, effective 1/1/88

Fee Exemption Requested? ☐ Yes If Yes, complete sections
A, C and D below and return. ☐ No

FOR OFFICE USE ONLY

Cashline # _____

Amount \$ _____

Received by _____

INSTRUCTIONS

Print or type the requested information. Determine the correct fee. Make your check payable to the New York State Department of Health. Mail the completed form and your check to the appropriate Department of Health Regional or District Office within 30 days of receipt of this form.

SECTION A

1a. Name of Establishment

Camp Saradac, Saratoga Summer Rec. Program

b. Address (No. & Street, City, State, Zip)

15 Vanderbilt Avenue, Saratoga Springs, NY 12866

2. Name of Operator

Title

SECTION B

Check the appropriate category.

☐ MIGRANT LABOR CAMP

Occupancy - check the correct number to determine fee.

☐ 5 - 50 = \$50.00

☐ 51 or more = \$100.00

☐ CHILDREN'S CAMPS = \$200.00

TOTAL FEE DUE: \$ _____

SECTION C - Exemption Request

1. Is this facility used for religious, educational or philanthropic purposes? ☐ Yes ☒ No

2. Is this facility operated by a municipality (city, town, village)? ☒ Yes ☐ No

3. If the answer to questions 1 or 2 is "yes" you may request exemption from payment of the annual registration fee. Please indicate documentation that will be made available upon inspection request.

☐ Incorporation Papers

☐ Other (specify) _____

SECTION D - Certification

False Statements on this application are punishable under article 170 of the Penal Law

I hereby certify that the statements made on this form are accurate to the best of my knowledge.

Signature of Operator

Date

City Council Approval 4/19/2022

**The portion containing Personnel &
Background Check information is not
included in this attachment.**

**It will be submitted with
2022 State of New York
Department of Health
Renewal Application for
a Permit to Operate
Camp Saradac**

ACORDTM**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

1/03/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Amsure 31 Church Street - 4th Floor PO Box 336 Saratoga Springs, NY 12866	CONTACT NAME: Ann Maher	FAX (A/C, No): 518 584-7306
	PHONE (A/C, No, Ext): 518 584-5300	E-MAIL ADDRESS: AMaher@amsureins.com
INSURED City of Saratoga Springs Office of Risk & Safety; 474 Broadway Saratoga Springs, NY 12866	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Travelers Indemnity Company	NAIC # 25658
	INSURER B: Travelers P&C Co. of America	25674
	INSURER C: Travelers Casualty & Surety Company	19038
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> BI/PD Ded:25000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			ZLP21N62521	01/01/2022	01/01/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			8104F268202	01/01/2022	01/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000			ZUP61M48349	01/01/2022	01/01/2023	EACH OCCURRENCE \$12,000,000 AGGREGATE \$12,000,000 \$ PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Commercial Prop			6305G521961	01/01/2022	01/01/2023	Blkt RC \$105,746,310
C	Crime			106427789	01/01/2022	01/01/2025	\$500,000 / \$5,000 ded.
B	Leased/Rented Equ			6305G521961	01/01/2022	01/01/2023	\$500,000 spec inc theft

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

When required in a written contract, the certificate holder is an additional insured under the General Liability coverage.

CERTIFICATE HOLDER**CANCELLATION**

New York State Department of Health
Glens Falls District 77 Mohican Street
Glens Falls, NY 12801-4429

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

7/12/2022

Camp Saradac Field Trip and Special Guest 2022

Date	Description	Estimated # of Campers/ Counselors	Camper/ Counselor Cost	Estimated Program Cost	Deposit
wk1					
06/27/22		120			
06/28/22		0	\$ -		
06/29/22	Ice Rink	120	\$ -		
06/30/22	Uncharted Wild		\$ -	\$ 525.00	
07/01/22	Moreau Lake State Park	120	\$ -	\$ 105.00	
wk2					
07/04/22	No Camp				
07/05/22	Jumping Bean Mini Golf	120		\$ 629.00	\$ 81.77
07/06/22	Peerless Pool	120	\$ -	\$ 70.00	\$ 70.00
07/07/22	Uncharted Wild	120		\$ 525.00	
07/08/22	At Greenfield Field Days	120			
wk3					
07/11/22	Climb Time	120	\$ -	\$ 1,425.00	
07/12/22	Jumping Bean Mini Golf	120		\$ 629.00	\$ 81.77
07/13/22	Howe Caverns	120	\$ -	\$ 1,680.00	\$ 1,680.00
07/14/22	Uncharted Wild	120		\$ 525.00	
07/15/22	Moreau Lake State Park	120	\$ -	\$ 105.00	
wk4					
07/18/22					
07/19/22	Wildlife Institute of Eastern NY	120		\$ 800.00	
07/20/22	Saratoga County Fair	150	\$ 13.00	\$ 1,950.00	
07/21/22	Uncharted Wild	120	\$ -	\$ 525.00	
	Greenfield Field Days				
07/22/22	Mr. Ding a Ling	350	\$ 2.00	\$ 700.00	
wk5					
07/25/22		120			
07/26/22	Wildlife Institute of Eastern NY	120		\$ 800.00	
07/27/22	Saratoga State Park Field Trip	120	\$ -	\$ -	
07/28/22	Uncharted Wild	120		\$ 525.00	
07/29/22	Moreau Lake State Park	120	\$ -	\$ 105.00	
wk6					
08/01/22		120	\$ -	\$ -	
08/02/22	Ben and Jerrys & Congress Park	150	\$ 3.00	\$ 450.00	
08/03/22	Sky Zone	120	\$ -	\$ 2,000.00	
08/04/22	Uncharted Wild	120		\$ 525.00	
08/05/22	Moreau Lake State Park	120	\$ -	\$ 105.00	
wk7					
08/08/22	Magic Mike	120	\$ -	\$ 425 per show	
08/09/22		0	\$ -		
					Counselors
08/10/22	Saratoga Strike Zone	150	\$ 15.00	\$ 2,250.00	Free
08/11/22	Uncharted Wild	120		\$ 525.00	
08/12/22	Peerless Pool	120	\$ -	\$ 70.00	\$ 70.00
wk8					
08/15/22		120	\$ -	\$ -	
08/16/22		120		\$ -	
08/17/22	Sky Zone	120	\$ -	\$ 2,000.00	
08/18/22		120			
	BBQ \$250.00 & Eclectic Songs \$275.00	120		\$ 525.00	
08/19/22					
TOTALS				\$ 20,658.00	

includes 2 Empire Passes - \$80.00 each.

The total is based on estimates. The City will pay based on actual number of campers and counselors x cost.

Camp Saradac will be utilizing the Saratoga Springs City School District buses.

A3567154	54500 Programs and Trips	\$ 18,420.00
A3567154	54350 Pool	\$ 1,700.00
A3567154	54360 Special/Food inc.BBQ	\$ 1,000.00
A3567154	54530 Equipment and Vehicle Rental	\$ 16,908.00
A3567154	54520 Gas & Oil	\$ 5,507.00



Dear Park Patron,

Thank you for your interest in visiting Saratoga Spa State Park!

Enclosed is this year's informational packet for obtaining Non-Profit Bus Permits. **Please note: The Non-Profit Bus Permit Procedure has changed since last year.** Please take time to review this letter and accompanying packet before completing and submitting the application to the address listed above. Permits will only be issued to organizations that meet all of the requirements listed in the attached packet.

Non-Profit Bus Permits are issued individually by each park within the Saratoga/Capital District Park Region and are valid for the date and Park listed on the Permit. The fee is **\$35.00 per permit** and each bus from your organization must have a valid permit to be allowed entry into the park. Upon receipt of your application and accompanying packet, permits will be issued by the Saratoga Spa State Park Office for each use date indicated. **Buses without permits will be charged the regular entrance fee of either \$35 for groups with proof of tax exemption/non-profit status or \$75 for those without.** In addition, all vehicles accompanying buses from your organization must pay the vehicle use fee per vehicle upon park entry or have a valid **Empire Pass**. Empire Passes are **\$80.00 each** and can be purchased at any State Park Office or online at www.parks.ny.gov/admission/empire-passport. They are valid from January 1st to December 31st and allow unlimited park entry for one vehicle per card into most New York State Parks throughout the state and all State Parks within the Saratoga/Capital District State Park Region. If your organization purchased an Empire Pass in 2019 and still have the card, they can be renewed online at the website listed above.

Please be advised: **There is NO FEE to use the Peerless Pool at Saratoga Spa State Park.**

Please be aware that space is limited at swimming pools. ***If space is unavailable, a scheduled visit does not guarantee your group's admittance to the pool.*** It is advisable to arrive early to ensure your group's admittance. A form is included in this packet to provide dates, anticipated numbers of groups, contact info, and approximate time frames that your organization will be using state park facilities. Please provide this information as early as possible.

As always, whenever using our facilities, it is essential that your group have the proper ratio of counselors to youths, as defined in the Public Health Law 225, to insure proper supervision and safety of your group. Proper supervision by counselors must always be maintained. Proof of proper insurance is also required. We also ask that you make sure that all members of your group are familiar with the conditions of this permit and are instructed to obey all New York State Parks rules and regulations during all state park outings. Failure to comply with the conditions of this permit and/or the rules and regulations of New York State Parks will result in your Non-Profit Bus Permit being revoked and future access denied at New York State Park facilities.

If you need further information, please contact any of our Park Offices or the Saratoga/Capital Region Parks Office at **518-584-2000 ext. 112**. Individual park information is also available on-line at www.nysparks.com. Our office fax number is **518-587-8804**

Sincerely,

Samuel Upson

Saratoga Spa State Park
Samuel.Upson@parks.ny.gov

Saratoga Spa State Park Non-Profit Bus Permit Application

Name of Group: City of Saratoga Springs Camp Saradac
Name of Director: Brandon Butts
Address: 15 Vanderbilt Avenue
City: Saratoga Springs **State:** NY **Zip:** 12866
Telephone No.: 518-587-3550 x2307 **Tax Exempt No.:** City of Saratoga Springs # 14-6002423
E-Mail: brandon.butts@saratoga-springs.org

- * This permit is only available to non-profit groups.
(Please attach a copy of 501 (C) 3 certification for proof of not-for-profit status).
- * This permit will NOT be accepted for admission to a park or recreational facility if the permit has been altered in any way.
- * This permit will allow entry only to the group it was issued to.
- * This permit allows for bus entry only and does not include any other fees charged for activities within Saratoga Spa State Park.
- * If park/pools are at capacity, you will need to wait for an opening.
 - ◆ Scheduled visits do not guarantee your admittance if space is unavailable ◆

Permit Fee:

Number of Buses/Visits: 2 /2 X \$35.00 per bus, per visit

Total Permit Fee Due: \$ 140.00

- ☐ I have enclosed payment with this application. Total enclosed: \$_____
- ☐ I will pay for each entry on day of use upon arrival.
- ☒ Please invoice for payment.

When mailing the applications please mark envelopes with:

Attn: Samuel Upson - Bus Permits

Fees are due with application. Checks should be made payable to: **NYS Parks**.

Non-Profit Bus Permit fees are **non-refundable**. Fees are subject to change without notice.

Saratoga Spa State Park

NON-PROFIT BUS PERMIT

2020 NON-PROFIT BUS PERMIT INFORMATION AND CONDITIONS

Youth organizations (such as day camps, day care centers, religious youth groups, youth community associations) will be expected to comply with the following health, safety and scheduling requirements.

- 1. Completed applications and applicable fees** must be received by the facility at least 2 (two) weeks prior to the earliest requested facility use date.
- 2. Name, address and telephone numbers of the owners and/or operators, of the Organization** must be provided to park office.
- 3. The organization will abide by State Parks' "Carry In / Carry Out" program.**
- 4. Youth organizations will abide by the NYS Department of Health Children's Camp Program Fact Sheet.** www.health.ny.gov/publications/3601/
- 5. At State Park pools, anyone on the pool deck is required to wear a bathing suit. ***
(*To accommodate patrons for medical and religious reasons, we do allow full length swimsuits and wetsuits. We also allow Lycra swim shirts and clean, close fitting t-shirts to be worn over a swimsuit.)
- 6. When youth organizations are brought near or into the water (beaches/pool decks) for swimming or bathing of any kind, the youth organizations will provide for a counselor-to-youth ratio and will utilize the buddy system as prescribed in the NYS Health Code.** www.health.ny.gov/environmental/outdoors/camps/swim_fact_sheet.htm
- 7. Additional vehicles are not covered under the Permit.** Each vehicle must pay the daily entrance fee or purchase an Empire Pass. Empire Pass Cards are \$80.00 per vehicle and can be purchased at any State Park Office.

I certify that have read, understood and will comply with the enclosed information, conditions and requirements.

Signature

City Council Approval 4/19/2022

Date

Saratoga Spa State Park NON-PROFIT BUS PERMIT

Park Use Schedule

Group Name: City of Saratoga Springs Camp Saradac

Contact Person: Brandon Butts **Contact phone #** 518-587-3550 x2307

State Park: Saratoga - Peerless Pool

[illegible]

State Park: Moreau Lake State Park

[illegible]

Saratoga Spa State Park NON-PROFIT BUS PERMIT

Park Use Schedule

Group Name: _____

Contact Person: _____ **Contact phone #** _____

State Park: _____

[illegible]

State Park: _____

[illegible]

ACORDTM**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

1/03/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Amsure 31 Church Street - 4th Floor PO Box 336 Saratoga Springs, NY 12866	CONTACT NAME: Ann Maher	
	PHONE (A/C, No, Ext): 518 584-5300	FAX (A/C, No): 518 584-7306
	E-MAIL ADDRESS: AMaher@amsureins.com	
INSURED City of Saratoga Springs Office of Risk & Safety; 474 Broadway Saratoga Springs, NY 12866	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Travelers Indemnity Company	NAIC # 25658
	INSURER B: Travelers P&C Co. of America	25674
	INSURER C: Travelers Casualty & Surety Company	19038
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> BI/PD Ded:25000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		ZLP21N62521	01/01/2022	01/01/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COM/OP AGG \$3,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		8104F268202	01/01/2022	01/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000		ZUP61M48349	01/01/2022	01/01/2023	EACH OCCURRENCE \$12,000,000 AGGREGATE \$12,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input type="checkbox"/> N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Commercial Prop		6305G521961	01/01/2022	01/01/2023	Bikt RC \$105,746,310
C	Crime		106427789	01/01/2022	01/01/2025	\$500,000 / \$5,000 ded.
B	Leased/Rented Equ		6305G521961	01/01/2022	01/01/2023	\$500,000 spec inc theft

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

When required in a written contract, the certificate holder is an additional insured under the General, Auto and Umbrella Liability coverages

CERTIFICATE HOLDER**CANCELLATION**

State of New York OPRHP
19 Roosevelt Drive
Saratoga Springs, NY 12866

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

7/1/2022

© 1988-2015 ACORD CORPORATION. All rights reserved.

ACORDTM**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

1/03/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Amsure 31 Church Street - 4th Floor PO Box 336 Saratoga Springs, NY 12866	CONTACT NAME: Ann Maher	
	PHONE (A/C, No, Ext): 518 584-5300	FAX (A/C, No): 518 584-7306
	E-MAIL ADDRESS: AMaher@amsureins.com	
INSURED City of Saratoga Springs Office of Risk & Safety; 474 Broadway Saratoga Springs, NY 12866	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Travelers Indemnity Company	NAIC # 25658
	INSURER B: Travelers P&C Co. of America	25674
	INSURER C: Travelers Casualty & Surety Company	19038
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> BI/PD Ded:25000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		ZLP21N62521	01/01/2022	01/01/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		8104F268202	01/01/2022	01/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000		ZUP61M48349	01/01/2022	01/01/2023	EACH OCCURRENCE \$12,000,000 AGGREGATE \$12,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Commercial Prop		6305G521961	01/01/2022	01/01/2023	Blkt RC \$105,746,310
C	Crime		106427789	01/01/2022	01/01/2025	\$500,000 / \$5,000 ded.
B	Leased/Rented Equ		6305G521961	01/01/2022	01/01/2023	\$500,000 spec inc theft

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The People of the State of New York, Executive Department, NYS Office of Parks, Recreation & Historic Preservation, Saratoga/ Capital District State Park Region, Saratoga Spa State Park and it's Officers, Agents & Assigns are Additional Insured's for General Liability coverage when required by written contract.

CERTIFICATE HOLDER

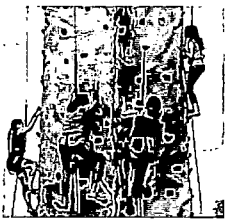
CANCELLATION

Saratoga Spa State Park Attn:
Park Manager
19 Roosevelt Dr.
Saratoga Springs, NY 12866

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

7/16/2022



ItsCLIMB TIME, LLC

Portable Climbing Wall

SERVICE AGREEMENT

RENTER: City of Saratoga Springs

This letter is an agreement between the "Renter" and CLIMB TIME, Inc. Both parties agree to the following:

DATE: July 11, 2022 **START TIME:** 9:30 pm **END TIME:** 3:30 pm

OPERATION LOCATION: 15 Vanderbilt Ave and 225 Lake Ave., Saratoga Springs, NY 12866

BILLING LOCATION: Same

RENTAL FEE: \$1,425 **DEPOSIT:** NONE

COMMENTS:

ITEMS: The following items are included in this rental agreement: portable climbing rock with 4 climbing routes, climbing harnesses, "Auto Belay", and necessary safety and climbing equipment.

CERTIFIED OPERATORS: ItsClimbTime, LLC will supply all the necessary labor for the complete set up and take down of the structure, as well as the labor to operate.

RESPONSIBILITY: All participants must sign an awareness of risk / liability release form prior to climbing. ItsClimbTime, LLC holds a \$5,000,000 liability policy in connection with the operation of the structure. A copy will be forwarded including the Renter as an additional insured.

SERVICE FEE: The fee stated above includes set-up, use of the structure and all necessary equipment, and takedown.

ADDITIONAL INFORMATION: The location/site must be accessible to a full-size truck and a 30' trailer. The site needs to be a 25' wide X 85' long level surface of concrete, blacktop, or solid grass. Minimum clearance height is 28'. Should lighting for nighttime be required/requested, Renter shall supply power equal to 20 amps to the site.

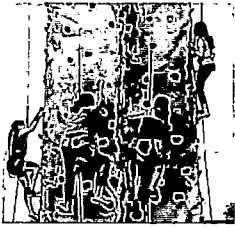
The laws of the State of New York govern this agreement. The terms and conditions as outlined are hereby accepted and agreed:

Client: City of Saratoga Springs **ItsClimbTime, LLC Name:** JEREMY SNOWDEN

Client Title: _____ **ItsClimbTime, LLC Title:** PRESIDENT

Client Signature: _____ **ItsClimbTime, LLC Signature:** 

Date: _____ **Date:** Feb. 14, 2022



ItsCLIMB TIME, LLC

Portable Climbing Wall

EIN # 84-2237320

INVOICE

To: City of Saratoga Springs

Date	Hours	Description	Unit Price	Amount
7/11/22	9:30-3:30	Climbing Wall - Rec Center and East Side	\$260/hr.	\$1,385.00
			Mileage	40.00
			Total	\$1,425.00

*Please make check payable to: **ItsClimbTime, LLC.**

Thank You.

Date: 2/14/22

Signature: _____

143 County Route 51
Coxsackie, NY 12051

<http://www.itsclimbtime.com>
Ps. 18:29 "...with my God I can scale a wall."

Ph: 1-518-479-9676
E-mail: itsclimbtime@yahoo.com



New York State Insurance Fund

PO Box 66699, Albany, NY 12206

| [nysif.com](https://www.nysif.com)

CERTIFICATE OF WORKERS' COMPENSATION INSURANCE



SCAN TO VALIDATE
AND SUBSCRIBE

***** 842237320
WALENTA & CO AGENCY INC
PO BOX 569
GREENVILLE NY 12083

POLICYHOLDER ITSCLIMBTIME LLC 143 COUNTY ROUTE 51 COXSACKIE NY 12051		CERTIFICATE HOLDER CITY OF SARATOGA SPRINGS 474 BROADWAY SARATOGA SPRINGS NY 12866	
POLICY NUMBER A2479 235-0	CERTIFICATE NUMBER 786911	POLICY PERIOD 07/19/2021 TO 07/19/2022	DATE 4/6/2022

THIS IS TO CERTIFY THAT THE POLICYHOLDER NAMED ABOVE IS INSURED WITH THE NEW YORK STATE INSURANCE FUND UNDER POLICY NO. 2479 235-0, COVERING THE ENTIRE OBLIGATION OF THIS POLICYHOLDER FOR WORKERS' COMPENSATION UNDER THE NEW YORK WORKERS' COMPENSATION LAW WITH RESPECT TO ALL OPERATIONS IN THE STATE OF NEW YORK, EXCEPT AS INDICATED BELOW, AND, WITH RESPECT TO OPERATIONS OUTSIDE OF NEW YORK, TO THE POLICYHOLDER'S REGULAR NEW YORK STATE EMPLOYEES ONLY.

IF YOU WISH TO RECEIVE NOTIFICATIONS REGARDING SAID POLICY, INCLUDING ANY NOTIFICATION OF CANCELLATIONS, OR TO VALIDATE THIS CERTIFICATE, VISIT OUR WEBSITE AT [HTTPS://WWW.NYSIF.COM/CERT/CERTVAL.ASP](https://www.nysif.com/cert/certval.asp). THE NEW YORK STATE INSURANCE FUND IS NOT LIABLE IN THE EVENT OF FAILURE TO GIVE SUCH NOTIFICATIONS.

THIS POLICY DOES NOT COVER THE SOLE PROPRIETOR, PARTNERS AND/OR MEMBERS OF A LIMITED LIABILITY COMPANY.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS NOR INSURANCE COVERAGE UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICY.

NEW YORK STATE INSURANCE FUND

DIRECTOR, INSURANCE FUND UNDERWRITING

VALIDATION NUMBER: 836137251



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/21/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McGowan Allied Specialty 140 Fountain Parkway N Suite 570 St. Petersburg FL 33716	CONTACT NAME: Brandee Mellert PHONE (A/C No. Ext): (727) 547-3050 FAX (A/C No.): (727) 367-1407 E-MAIL ADDRESS: bmellert@mcgowanallied.com
INSURED ItsClimbTime, LLC 143 County Route 51 Coxsackie NY 12051	INSURER(S) AFFORDING COVERAGE INSURER A: T.H.E. Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
License#: 973 ITSCLLC-01	NAIC # 12866

COVERAGES**CERTIFICATE NUMBER:** 1763038288**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		CPP010715102	7/26/2021	7/26/2022	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$0 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS - COMP/OP AGG \$1,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event Date: July 11, 2022

Event Location: Saratoga Springs, NY

Additional Insured: The City of Saratoga Springs, and its officers, employees, agents, and volunteers are included as additional insureds as respects to the general liability operations of the named insured above. Hold Harmless is provided between insured and additional insured above. This insurance is written on a primary basis.

Re: SPECTRUM SPORTS, INC. 24' PORTABLE CLIMBING WALL S/N 2300

CERTIFICATE HOLDER**CANCELLATION**

City of Saratoga Springs
15 Vanderbilt Ave
Saratoga Springs NY 12866

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/11/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER
McGowan Allied Specialty
140 Fountain Parkway N
Suite 570
St. Petersburg FL 33716

CONTACT NAME: Brandee Mellert
PHONE (A/C, No, Ext): (727) 547-3050 **FAX (A/C, No):** (727) 367-1407
E-MAIL ADDRESS: bmellert@mcgowanallied.com

License#: 973
ITSCLLC-01

INSURED
ItsClimbTime, LLC
143 County Route 51
Coxsackie NY 12051

INSURER(S) AFFORDING COVERAGE**NAIC #****INSURER A:** T.H.E. Insurance Company

12866

INSURER B:**INSURER C:****INSURER D:****INSURER E:****INSURER F:****COVERAGES****CERTIFICATE NUMBER:** 1792883423**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CPP010715102	7/26/2021	7/26/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event Date: July 11, 2022

Event Location: Saratoga Springs, NY

Additional Insured: Saratoga Springs School District, and its officers, employees, agents, and volunteers are included as additional insureds as respects to the general liability operations of the named insured above. Hold Harmless is provided between insured and additional insured above. This insurance is written on a primary basis.

CERTIFICATE HOLDER**CANCELLATION**

Saratoga Springs School District
3 Blue Streak Blvd
Saratoga Springs NY 12866

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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City of Saratoga Springs, NY Vendor Product and Service or Service Agreement

City Department: Recreation Department Contact Person: John Hirliman City Ext. 2306

Company Name: Its Climb Time LLC

Company Address: 143 County Route 51 Coxackie NY 12051

Company Telephone No.: 518-479-9676

Company Fax No.:

Vendor and/or Service Provider Primary Contact: Jim Tyrell

Title:

Primary Contact Email: tyrrellj1@yahoo.com

Product and/or Service to be Provided: Climbing Wall

Remit Name (If different from above): same

Remit Address: same

- Scope of Agreement:** The Vendor and/or Service Provider shall provide to the City the products and services and/or services requested at the time of this Agreement, as well as future products and/or services, which may be requested during the term of, and which shall be subject to this Agreement. The Vendor and/or Service Provider assumes full responsibility for the provision of the products and/or services made available in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontracts the provision of a portion of the products. Subcontracting shall be permitted only with the prior written approval of the City. The Vendor and/or Service Provider assumes all risks in the performance of all its activities authorized by this Agreement.
- Term of Agreement:** The term of this Agreement shall commence per the execution of this Agreement by the Vendor and/or Service Provider and shall continue in force until such time as the Agreement may be terminated in accordance with the terms set forth herein. Any modification of the work performed by the Vendor shall be made in writing and shall not be undertaken until the City agrees to the modification. All work performed under this Agreement must be in accordance with the NYS Department of Labor Prevailing Wage Regulations. City Departments are responsible for reviewing the contractual relationship governed by this Agreement on an ANNUAL basis with their Department Head, Purchasing, Finance and Risk and Safety.
- Terms of Payment:** Vendor will invoice the City and the City will pay all invoices within thirty (30) days of receipt of the invoice or as practicable. The City shall pay the Vendor in accordance with the City Charter per the Purchasing Guidelines established by the City. Detailed original invoices not received within forty five (45) calendar days of the completed transaction could result in a delay of payment.
- Notice:** Any notices sent to the City under this Agreement will be effective five (5) business days after the postmarked date of mailing by certified mail, return receipt requested. The Mayor/Director of Recreation John Hirliman is the designated Project Manager for this Agreement and shall represent the City in all matters and has the authority to affect the delivery of products and/or services. The Project Manager for the Vendor and/or Service Provider is Jim Tyrell. Any notice, request, demand or other communication required or provided for in this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person or mailed in a sealed envelope, postage prepaid, addressed as follows:

To the City: Mayor/Director of Recreation, City Saratoga Springs, 15 Vanderbilt Ave., Saratoga Springs, NY 12866

To Vendor and/or Service Provider: Its Climb LLC 143 County Route 51 Coxackie NY 12051

- Conflicts of Interest:** The Vendor and/or Service Provider represents and warrants that it has no conflict, actual or perceived, that would prevent it from performing its duties and responsibilities under the Agreement.
- City Property:** All information and materials received hereunder by the Vendor and/or Service Provider from the City are and shall remain the sole and exclusive property of the City and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider. All intellectual property, created by the Vendor and/or Service Provider hereunder as a product or as a service to the City shall be the sole and exclusive property of the City. Effective upon their creation pursuant to the terms of this Agreement, the Vendor and/or Service Provider conveys, assigns and transfers to the City the sole and exclusive rights, title and interest in all documents, electronic databases, and custom programs, whether preliminary, final or otherwise, including all trademarks and copyrights. The Vendor and/or Service Provider hereby agrees to take all necessary and appropriate steps to ensure that the custom products are protected against unauthorized copying, reproduction and marketing by or through the Vendor and/or Service Provider, its agents, employees, or subcontractors. Nothing herein shall preclude the Vendor and/or Service Provider from otherwise using the related or underlying general knowledge, skills, ideas, concepts, techniques and experience developed under this Agreement in the course of the Vendor and/or Service Provider's business. The Vendor grants to the City a perpetual, nonexclusive, royalty-free, unlimited use license to use, execute, reproduce, display, modify and distribute any pre-existing software, tools or techniques delivered by the Vendor and/or Service Provider under this Agreement. Any written reports, opinions and advice rendered by the Vendor and/or

Service Provider shall become the sole and exclusive property of the City, and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider.

7. **Retention of Records:** The Vendor and/or Service Provider shall make available to the City all information pertinent to the project, including reports, studies, drawings, and any other data. All original records generated as a result of the project shall be maintained by the Vendor and/or Service Provider for a period of six (6) years after expiration of the Agreement. Upon request, copies of those records shall be provided to the City at no cost.
8. **Independent Vendor and/or Service Provider Status:** It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting the Vendor and/or Service Provider's staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The Vendor and/or Service Provider and its staff are to be and shall remain an independent Vendor and/or Service Provider with respect to all services performed under this Agreement. The Vendor and/or Service Provider represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Vendor and/or Service Provider or other persons, while engaged in the performance of any work or services required by the Vendor and/or Service Provider under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Vendor and/or Service Provider, its officers, agents, Vendor and/or Service Providers or employees shall in no way be the responsibility of the City; and the Vendor and/or Service Provider shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay.
9. **Insurance:** The City of Saratoga Springs herein requires the following terms and conditions regarding the agreement for the provision of professional services as outlined above: The Vendor and/or Service Provider shall procure and maintain during the term of this Agreement, at the Vendor and/or Service Provider's expense, the insurance policies listed with limits equal to or greater than the enumerated limits. The Vendor and/or Service Provider shall be solely responsible for any self-insured retention or deductible losses under each of the required policies. Every required policy, including any required endorsements and any umbrella or excess policy, shall be primary insurance. Insurance carried by the City of Saratoga Springs, its officers, or its employees, if any, shall be excess and not contributory insurance to that provided by the Vendor and/or Service Provider. Every required coverage type shall be "occurrence basis" with the exception of Professional Errors and Omissions Coverage which may be "claims made" coverage. The Vendor and/or Service Provider may utilize umbrella/excess liability coverage to achieve the limits required hereunder; such coverage must be at least as broad as the primary coverage (follow form). The Office of Risk & Safety Management must approve all insurance certificates. The City of Saratoga Springs reserves its right to request certified copies of any policy or endorsement thereto. All insurance shall be provided by insurance carriers licensed & admitted to do business in the State of New York and must be rated "A-:VII" or better by A.M. Best (Current Rate Guide). If the Vendor and/or Service Provider fails to procure and maintain the required coverage(s) and minimum limits such failure shall constitute a material breach of contract, whereupon the City of Saratoga Springs may exercise any rights it has in law or equity, including but not limited to the following: (1) immediate termination of the Agreement; (2) withholding any/all payment(s) due under this Agreement or any other Agreement it has with the Vendor and/or Service Provider (common law set-off); OR (3) procuring or renewing any required coverage(s) or any extended reporting period thereto and paying any premiums in connection therewith. All monies so paid by the City of Saratoga Springs shall be repaid upon demand, or at the City's option, may be offset against any monies due to the Vendor and/or Service Provider.

The City of Saratoga Springs requires the Vendor and/or Service Provider name the City as a Certificate Holder for the following coverage for the work covered by this Agreement: **(CHOOSE ONE)**

- A. For projects whose total value is between Zero and \$100,000:
 - **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
 - **Commercial Automobile Insurance:** One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
 - **Excess Insurance:** One Million Dollars per Occurrence Aggregate; AND
 - **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:** Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.
- B. For projects involving the provision of **professional services:**
 - **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;

- **Commercial Automobile Insurance:** One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- **Excess Insurance:** Three Million Dollars per Occurrence Aggregate;
- **Professional Errors and Omissions:** Two Million Dollars per Claim Aggregate; AND
- **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:** Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.

C. For **software and technology projects:**

- **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
- **Commercial Automobile Insurance:** One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- **Cyber /Privacy Liability Insurance:** Two Million Dollars per occurrence aggregate. This insurance shall include coverage for Privacy Notification Expenses, Third Party claims including regulatory defense and payment of fines or penalties, and First Party claims including Data Recovery Costs, Cyber Extortion, and data in the care, custody and control of the insured;
- **Excess Insurance:** Five Million Dollars per Occurrence Aggregate;
- **Technology Errors and Omissions:** Two Million Dollars per Claim Aggregate; AND
- **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:** Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect. If the project in question involves any form of pollution risk or exposure, environmental hazard, asbestos or special circumstances, please contact the Office of Risk and Safety for a determination of insurance limits needed for your Agreement.

If the project in question involves any form of pollution risk or exposure, environmental hazard, asbestos or special circumstances, please contact the Office of Risk and Safety for a determination of insurance limits needed for your Agreement.

It shall be an affirmative obligation of the Vendor and/or Service Provider to advise City's Office of Risk and Safety via mail to **Office of Risk and Safety, City of Saratoga Springs, 474 Broadway, Suite 14, Saratoga Springs, NY 12866**, within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be a breach of this Agreement. The Vendor and/or Service Provider acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City. The Vendor and/or Service Provider is to provide the City with a Certificate of Insurance naming the City as **Additional Insured on a primary and non-contributory basis prior** to the commencement of any work or use of City facilities. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the municipality. In the event the Vendor and/or Service Provider utilizes a Subcontractor for any portion of the services outlined within the scope of its activities, the Subcontractor shall provide insurance of the same type or types and to the same extent of coverage as that provided by the Vendor and/or Service Provider. All insurance required of the Subcontractor shall name the City of Saratoga Springs as an **Additional Insured on a primary and non-contributory** basis for all those activities performed within its contracted activities for the contract as executed.

10. **Indemnification:** The Vendor and/or Service Provider, to the fullest extent provided by law, shall defend, indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Vendor and/or Service Provider or its employees or anyone for whom the Vendor and/or Service Provider is legally liable or Subcontractors. Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the Vendor and/or Service Provider, as aforesaid. The Vendor and/or Service Provider's responsibility under this section shall not be limited to the required or available insurance.
11. **Compliance with Federal and State Regulations:** The Vendor, to the fullest extent provided by law, shall abide by the regulations which are hereto attached in Appendix A of this Agreement.
12. **NYS DOL Sexual Harassment Regulatory Requirements:** All employees have a legal right to a workplace free from sexual harassment, and the City of Saratoga Springs is committed to maintaining a workplace free from sexual harassment. Per New York State Law, the City of Saratoga Springs has a sexual harassment prevention policy in place. This policy applies to all employees, paid or unpaid interns and non-employees in our workplace, regardless of immigration status.

13. **Safety:** The City of Saratoga Springs specifically reserves the right to suspend or terminate all work under this Agreement whenever Vendor and/or Service Provider, and/or Vendor and/or Service Provider's employees or subcontractors, are proceeding in a manner that threatens the life, health or safety of any of Vendor and/or Service Provider's employees, subcontractor's employees, City employees or member(s) of the general public on City property. This reservation of rights by the City of Saratoga Springs in no way obligates the City of Saratoga Springs to inspect the safety practices of the Vendor and/or Service Provider. If the City of Saratoga Springs exercises its rights pursuant to this part, the Vendor and/or Service Provider shall be given three days to cure the defect, unless the City of Saratoga Springs, in its sole and absolute discretion, determines that the service cannot be suspended for three days due to the City of Saratoga Springs' legal obligation to continuously provide Vendor and/or Service Provider's service to the public or the City of Saratoga Springs' immediate need for completion of the Vendor and/or Service Provider's work. In such case, Vendor and/or Service Provider shall immediately cure the defect. If the Vendor and/or Service Provider fails to cure the identified defect(s), the City of Saratoga Springs shall have the right to immediately terminate this Agreement. In the event that the City of Saratoga Springs terminates this Agreement, any payments for work completed by the Vendor and/or Service Provider shall be reduced by the costs incurred by the City of Saratoga Springs in re-bidding the work and/or by the increase in cost that results from using a different Vendor and/or Service Provider.
14. **Vendor and/or Service Provider Code of Conduct:** The City of Saratoga Springs is committed to conduct business in a lawful and ethical manner and expects the same standards from Vendor and/or Service Providers/suppliers that the City conducts business with. The City requires that all Vendor and/or Service Providers/suppliers abide by this Code of Conduct. Failure to comply with this Code may be sufficient cause for the City to exercise its rights to terminate its' business relationship with Vendor and/or Service Providers/suppliers. Vendor and/or Service Providers/suppliers agree to provide all information requested which is necessary to demonstrate compliance with this Code.

At a minimum, the City requires that all Vendor and/or Service Providers/suppliers meet the following standards:

- Legal: Vendor and/or Service Providers/suppliers and their sub-contractors agree to comply with all applicable local, state and federal laws, regulations and statutes.
- Discrimination: No person shall be subject to any discrimination in employment, including hiring, salary, benefits, advancement, discipline, termination or retirement on the basis of gender, race, religion, age, disability, sexual orientation, nationality, political opinion, party affiliation or social ethnic origin.
- Right to organize: Employees of the Vendor and/or Service Provider/supplier should have the right to decide whether they want collective bargaining.
- Sub-contractors: Vendor and/or Service Providers/suppliers shall ensure that sub-contractors shall operate in a manner consistent with this Code.
- Protection of the Environment: Vendor and/or Service Providers/suppliers shall comply with all applicable environmental laws and regulations. Where practicable, Vendor and/or Service Providers/suppliers are to utilize technologies that do not adversely affect the environment and when such impact is unavoidable, to ensure that it is minimized.

The undersigned Vendor and/or Service Provider/supplier hereby acknowledges that it has received the City of Saratoga Springs Vendor and/or Service Provider/Supplier Code of Conduct and agrees that any and all of its facilities and sub-contractors doing business with the City will receive the Code and will abide by each and every term therein. Vendor and/or Service Provider/supplier acknowledges that its failure to comply with any condition, requirement, policy or procedure may result in the termination of the business relationship. Vendor and/or Service Provider/supplier reserves the right to terminate its agreement to abide by the Code of Conduct at any time for any reason upon ninety (90) days prior written notice to the City.

15. **Governing Law:** This Agreement shall be governed and construed under the laws of the State of New York, the location where this Agreement was accepted to by Vendor and/or Service Provider. The Vendor and/or Service Provider agrees to comply with all applicable local, state and federal laws, rules and regulations in the performance of the duties of this Agreement.
16. **NYS Licensure for Professional Services:** Any and all professional services performed under this Agreement shall be completed by an individual licensed by the NYS Office of Professions - Education Department as applicable to the service provided including, but not limited to accounting, actuarial, engineering and architectural services. The Vendor and/or Service Provider represents that it has all necessary governmental licenses to perform the services described herein.
17. **Non-Collusive Bidding Certification:** Where applicable, upon the submission of a bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
- a. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;

- b. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- c. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
18. **Venue:** The City and the Vendor and/or Service Provider hereby agree that any litigated matters shall be venued in the federal and state courts of the State of New York in the County of Saratoga.
19. **Assignment:** The Vendor and/or Service Provider is prohibited from assigning, conveying, subletting or otherwise disposing of the Vendor and/or Service Provider's right, title, or interest therein, or the Vendor and/or Service Provider's power to execute this agreement to any other person or corporation without the previous written consent of the City. If the Vendor and/or Service Provider assigns, conveys, sublets or otherwise disposes of the Vendor and/or Service Provider's right, title, or interest without prior written consent, the City shall revoke and annul this agreement, and the City shall be relieved and discharged from any and all liability growing out of this Agreement, and any person or corporation to whom the interest was assigned, transferred, conveyed, sublet or otherwise disposed of shall forfeit and lose all moneys theretofore earned under such Agreement, except so much as may be required to pay his or her employees.
20. **Termination:** The Vendor and/or Service Provider and the City may mutually agree, in writing, to terminate this Agreement at any time. The City may also terminate this Agreement at any time and on any reason by mailing written notice to the Vendor and/or Service Provider at least ten (10) business days prior to such termination date. The City reserves the right to cancel this Agreement at any time in event of default or violation by the Vendor and/or Service Provider of any provision of this Agreement. The City may take whatever action at law or in equity that may appear necessary or desirable to collect damages arising from a default or violation or to enforce performance of this Agreement.
21. **Default:** Vendor and/or Service Provider's failure to perform its obligations and comply with its representations under this Agreement shall constitute a default under this Agreement. Upon Vendor and/or Service Provider's default, the City may cancel this Agreement and immediately stop payment of any fees to Vendor and/or Service Provider hereunder. City shall also have any all additional rights and remedies under New York State Law as a result of Vendor and/or Service Provider's default.
22. **Force Majeure:** Neither party shall be held liable for failure to perform its part of this Agreement when such failure is due to fire, flood, or similar disaster; strikes or similar labor disturbances; industrial disturbances, war, riot, insurrection, and/or other causes beyond the control of the parties.
23. **Entire Agreement:** This Agreement sets forth the entire agreement and understanding of the parties relating to the subject matter contained herein except as to those matters or agreements expressly incorporated herein by reference. No covenant, representation or condition not expressed herein shall be effective to interpret, change or restrict the express provisions of this Agreement. This Agreement supersedes any and all prior agreements, whether written or oral, relating to the subject matter contained herein. This Agreement shall not be amended, changed or otherwise modified except in writing, signed by both parties.
24. **Severability:** In the event that any portion of this Agreement may be adjudged invalid or unenforceable for any reason, adjudication shall in no manner affect the other portions of this Agreement which will remain in full force and effect as of the portions adjudged invalid or unenforceable were not originally a part thereof.
25. **Modification:** This Agreement may be modified only by a writing signed by both parties.

Vendor and/or Service Provider Certification: In addition to the acceptance of this Agreement, I certify that all information provided to the City with respect to New York State Finance Law Section 139-k is complete, true and accurate.

Vendor and/or Service Provider Signature: _____

Date: 3/10/22

Print Name: Jeremy Snowden

Title: President

Permit to Operate
Renewal Application

State of New York Department of Health

Business / Location Information (Please modify only if information has changed.)

Business Name	SARATOGA SPRINGS REC CENTER	Facility Code:	45-BJ44
Address	15 VANDERBILT AVENUE SARATOGA SPRINGS, NY 12866	Business Phone	(518) 587-3550
		Business Fax	(518) 584-1748
Location	City of SARATOGA SPGS.	Business Website	
County	SARATOGA	Business Email	
Mail To	CITY OF SAR SPRINGS RECREATION DEPT. ATTN: JOHN HIRLIMAN 15 VANDERBILT AVE SARATOGA SPRINGS, NY 12866-		

Permit Number 45-BJ44

Permit Expiration Date
September 30, 2022

Fee Exempt

Permitted
Operation

SARATOGA SPRINGS REC CENTER
Food Service Establishment - Food Service Establishment

Operation ID: 979075

In Operation: ☐ Year-Round ☒ Seasonal If Seasonal: Expected Opening Date _____ Expected Closing Date _____
Month/Day Month/Day
Capacity: _____ ? Days/Hours of Operation: _____

Permit Applicant Information (Please modify only if information has changed.)

Legal Operator or Operating Corporation: CITY OF SAR SPRINGS RECREATION DEPT.

Person in Charge	JOHN	HIRLIMAN
	Title	M.I. Last
Address	ATTN: JOHN HIRLIMAN	15 VANDERBILT AVE
City, State, Zip	SARATOGA SPRINGS	NY 12866-
Primary Phone	(518) 587-3550	Ext 2300 <input type="checkbox"/> Cell Fax (518) 584-1749 Emergency Contact <input type="checkbox"/>
Other Phone	() -	Ext <input type="checkbox"/> Cell E-mail john.hirliman@saratoga-springs.org

Location Owner: CITY OF SAR SPRINGS RECREATION DEPT.

Address	ATTN: JOHN HIRLIMAN	15 VANDERBILT AVE
City, State, Zip	SARATOGA SPRINGS	NY 12866-
Primary Phone	(518) 587-3550	Ext 2300 <input type="checkbox"/> Cell Fax (518) 584-1749 Emergency Contact <input type="checkbox"/>
Other Phone	() -	Ext <input type="checkbox"/> Cell E-mail john.hirliman@saratoga-springs.org

**Permit to Operate
Renewal Application**

State of New York Department of Health

Workers' Compensation and Disability Insurance

Submit copies of the following documentation with the application to document compliance with the Worker's Compensation Law:

A. Workers Compensation and Disability Insurance Coverage is PROVIDED

Workers Compensation

Form C-105.2 – Certificate of Worker's Compensation Insurance OR
Form U-26.3 – Certificate of Workers' Compensation Insurance OR
Form SI-12 – Certificate of Workers' Compensation Self-Insurance OR
GSI – 105.2 – Certificate of Participation in Workers' Compensation Group Self-Insurance

AND

Disability Benefits

DB-120.1 - Certificate of Disability Benefits OR
Form DB-155 – Certificate of Disability Benefits Self-Insurance

B. Workers Compensation and Disability Insurance Coverage is NOT PROVIDED

Form CE-200 – Certificate of Attestation of Exemption from NYS Workers' Compensation and/or Disability Benefits Coverage

Return Completed Application

Please return completed application to: **State of New York Department of Health**

Make checks payable to "NYSDOH"
and include the permit number.

**Glens Falls District Office
77 Mohican Street
Glens Falls NY 12801-4429**

(518) 793-3893

Fax: (518) 793-0427

Signature of Individual Operator or Authorized Official (Entire section must be completed by all applicants.)

I would like to receive information and official correspondence related to this permit at the email address below: (Yes ☒ No ☐)

john.hirliman @ saratoga-springs.org

"Operation without a valid permit is a violation of New York State Law and/or State Sanitary Code."

Signature _____

Print Name Ron Kim Title Mayor Date _____

FOR OFFICE USE ONLY

Permit issuance recommended? ☐ Yes ☐ No Permit Effective Date _____ Permit Expiration Date _____

Conditions of approval _____

Signature _____ Title _____ Date _____

ACORDTM**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

1/03/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Amsure 31 Church Street - 4th Floor PO Box 336 Saratoga Springs, NY 12866	CONTACT NAME: Ann Maher	
	PHONE (A/C, No, Ext): 518 584-5300	FAX (A/C, No): 518 584-7306
	E-MAIL ADDRESS: AMaher@amsureins.com	
INSURED City of Saratoga Springs Office of Risk & Safety; 474 Broadway Saratoga Springs, NY 12866	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Travelers Indemnity Company	NAIC # 25658
	INSURER B : Travelers P&C Co. of America	25674
	INSURER C : Travelers Casualty & Surety Company	19038
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> BI/PD Ded:25000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			ZLP21N62521	01/01/2022	01/01/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			8104F268202	01/01/2022	01/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000			ZUP61M48349	01/01/2022	01/01/2023	EACH OCCURRENCE \$12,000,000 AGGREGATE \$12,000,000 \$ PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Commercial Prop			6305G521961	01/01/2022	01/01/2023	Blkt RC \$105,746,310
C	Crime			106427789	01/01/2022	01/01/2025	\$500,000 / \$5,000 ded.
B	Leased/Rented Equ			6305G521961	01/01/2022	01/01/2023	\$500,000 spec inc theft

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

When required in a written contract, the certificate holder is an additional insured under the General Liability coverage.

CERTIFICATE HOLDER**CANCELLATION**

New York State Department of Health
Glens Falls District 77 Mohican Street
Glens Falls, NY 12801-4429

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

7/12/2022

Pitney Meadows Community Farm

Facilities Use Agreement

This Agreement is entered into on 4/14/2022 between Pitney Meadows Community Farm (PMCF), at 112 Spring Street, Suite 109, Saratoga Springs, NY 12866, and City of Saratoga Springs ("Licensee"), at 474 Broadway, Saratoga Springs, NY 12866, for use by the Licensee of certain facilities or grounds owned by PMCF.

I. Facilities and Use

Subject to the terms of this Agreement, PMCF grants to Licensee the right to use the Pitney Meadows Community Farm areas for running ("Facilities") and _____ ("Equipment"), for the express and limited purpose of hosting their Free Running Program ("Event"). Licensee may use the Facilities on 6/27/2022-8/22/2022 between the hours of _____ and _____. Monday-Saturday 8:30am-10:30am and Tuesday & Thursday 8:30am-9:30am

II. Term

The term of this Agreement will begin on the effective date of this Agreement, and terminate after the approved event is held and PMCF inspects the state of the rented facilities and/or grounds. Upon termination of this agreement, the Licensee's right to use the Facilities under this Agreement will automatically expire. This Agreement may be terminated earlier by either party upon ten (10) days prior written notice to the other party.

III. Fee

The Licensee shall pay rental costs for the Facilities and Equipment described herein. To reserve such Facilities and Equipment, a non-refundable deposit of \$0.00 (25% of the total rental charge) must be paid upon execution of this contract. The remaining invoiced balance shall be paid no later than 4/14/2022 (30) days prior to the Event.

IV. Security Deposit

The Licensee shall submit a security deposit of \$0.00 in addition to fees for the rental of the Facilities and Equipment described herein. The security deposit shall be returned upon inspection of the Facilities and Equipment, and the grounds, providing that such are found in a condition equivalent to that prior to the Event.

V. Proper Use

Licensee agrees to comply with all applicable state, federal, or city laws and regulations, and with the policies and regulations of PMCF pertaining to the use and occupancy of the Facilities and Equipment, as set out in the attached Conditions of Facilities Use.

VI. Liability and Indemnification

A. Licensee agrees to assume all risk of damage to and loss or theft of Licensee's property while at PMCF, damage to the Facilities, and injury and death to persons related to Licensee's use or occupancy of the facilities from any cause. It is expressly agreed that PMCF will determine whether any such damage has been done, the amount of damage, and the reasonable cost of repairing same, and whether it is one which, under the terms of this Agreement, Licensee is to be held responsible. The decision of PMCF through its duly appointed agent will be final.

B. Licensee hereby assumes full responsibility for the character, acts and conduct of all persons admitted to the Facilities or to any portion of said Facilities by the consent of Licensee, or by or with the consent of Licensee's

employees, or any person acting for or on behalf of Licensee; and Licensee agrees at its expense to have on hand at all times sufficient police force to maintain order and protect the persons and property, the sufficiency of and type of police force to meet the approval of the duly appointed agent of PMCF.

- C. Indemnification: Licensee will INDEMNIFY, DEFEND, AND HOLD HARMLESS PMCF, its Board of Trustees, officers, employees, agents, representatives, and volunteers from and against all liability, claims, demands, or on account of injury, loss, damage, or expense, including defense costs, court costs, and attorney's fees which arise out of or are in any manner connected with this Agreement, including but not limited to Licensee's use of the Facilities, if such injury, loss, damage, or expense is caused or is claimed to be caused in whole or in part by the act, omission, error, mistake, negligence, or willful act of Licensee or its agents, subcontractors, employees, or invitees.
- D. The obligations of the immediately foregoing paragraph will not extend to any injury, loss, damage, or expense that is caused solely by the act, omission, or other fault of PMCF, its Board of Trustees, officers, employees, agents, representatives, or volunteers.

VII. Insurance

Licensee agrees to obtain and maintain during the term of this Agreement insurance issued by a company authorized to provide insurance in New York State, in the following kinds and amounts:

- A. If applicable, standard worker's compensation and employer liability, including occupational disease, covering all employees working at the Facilities.
- B. Licensee agrees to maintain in effect during the term hereof, insurance for bodily injury and property damage as listed below:

Commercial General Liability with:

- \$1,000,000 per occurrence
- \$1,000,000 personal/advertising injury
- \$2,000,000 general aggregate
- \$2,000,000 products/completed operations aggregate
- \$100,000 fire damage
- \$5,000 medical payment

Commercial Automobile: \$1,000,000 Combined Single Limit Liability including hired and non-owned.

PMCF will be included as an additional insured on all policies other than worker's compensation, and the policies will include a waiver of subrogation in favor of PMCF. Licensee will provide written evidence that such policies are current and in effect no later than 10 days prior to Licensee's use of the Facilities.

VIII. Miscellaneous

A. Assignment and Subletting

Licensee does not have the right to assign this Agreement to allow any other person or entity to use or occupy the Facilities without prior written consent granted or withheld at PMCF's sole discretion.

B. Abandoned Property

Unless special arrangements have been made between PMCF and Licensee, any property left in or on the premises by Licensee will, ten (10) days after the event, be deemed abandoned and become property of PMCF to be disposed of or utilized at PMCF's discretion.

C. Default and Remedies

If Licensee fails to pay any fee or other sum required to be paid by Licensee when due, or otherwise fails to comply with or observe any portion of this Agreement, PMCF may immediately terminate this Agreement and all rights of Licensee, in addition to any other remedy under law or in equity.

D. Governing Law and Venue

The laws of New York State will govern this Agreement, and Saratoga County, in New York State, will be the venue for any suit arising out of this Agreement.

E. Acts of God

If the Facilities covered by this Agreement, or any building of which such Facilities are a part, be destroyed, rendered uninhabitable, or damaged by fire or any other cause, or if any other casualty or unforeseen occurrence or other causes herein specified will render the fulfillment of this Agreement by PMCF impossible, then the term of this Agreement will end and Licensee will be liable to pay only the portion of the total charges attributable to the period prior to such termination. Licensee hereby waives and releases any claim for damages or compensation on account of such termination.

F. Severability Clause

Should any part of this Agreement be rendered or declared invalid by a court of competent jurisdiction of the State of New York, such invalidation of such part or portion of this Agreement will not invalidate the remaining portions, and they will remain in full force and effect.

G. Merger Clause

This Agreement constitutes the entire agreement and understanding of the parties with respect to its subject matter. No prior or contemporaneous agreement or understanding will be effective.

IX. Conditions of Facilities Use

In using the Facilities and Equipment described herein, Licensee further agrees to abide by the following conditions and terms:

1. Maintenance

Licensee agrees to take good care of the Facilities and to maintain the space in as good order and condition as it was prior to Licensee's use.

2. Concessions

Licensee will not offer for sale, or allow any other person to offer for sale any item of any nature during their event without written permission from PMCF.

3. Right to Enter

PMCF, through its duly appointed agents, security officers, through policemen, firemen, and other designated representatives, will have the right at any time to enter any portion of the Facilities for any purpose whatsoever, and the entire Facilities and/or building, including the premises expressly covered by this Agreement, will at all times be under the charge and control of the duly appointed agents of PMCF. The keys to the premises will remain in the possession of PMCF or its duly authorized agent, but during the period covered by this Agreement, the entrances and exits of the premises will be locked or unlocked under the direction of Licensee, so far as reasonable, in accordance with the terms of this Agreement.

4. Dangerous Materials

Licensee will not bring or permit anyone to bring into the Facilities or onto said premises anything that may increase the fire hazard including but not limited to candles, gasoline, oil flashlights, or fireworks. Licensee will not bring or permit any person to bring into the Facilities or premises any engine, motor or other

machinery without written consent of PMCF. Likewise, with the exception of animals that assist the disabled, Licensee will not bring or permit any person to bring into the Facilities or premises any animal without first securing written permission from PMCF.

5. Conduct of Persons Admitted by Licensee.

Licensee hereby assumes full responsibility for the character, acts and conduct of all persons admitted to the Facilities, or to any portion of PMCF's property by the consent of Licensee, or by or with the consent of Licensee's employees, or any person acting for or on behalf of Licensee. Persons utilizing PMCF facilities and grounds must comply with the PMCF Visitors Policy.

6. Ingress and Egress

Neither the halls or ramps of any building or premises, including but not limited to the Facilities, nor the roadways or entrances will be obstructed by Licensee, nor used for any other purposes than ingress or egress, and will not permit any chairs or movable seats to be or remain in the passageways, and will keep such passageways clear at all times.

7. Signage, Furnishings and Equipment

Licensee will not cause or permit any nails or other things to be driven or screwed into any portion of the Facilities, nor tacked, taped, or otherwise physically attached to any of the furnishings or fixtures of said structure. Nor will Licensee cause or permit any signs to be affixed either to the exterior thereof, nor cause or permit any changes, alterations, or repairs, painting or staining on any part of the Facilities or the furnishings or equipment, nor do, nor permit to be done anything which will damage or change the finish or appearance of any building, structure or furnishings. Approved materials may be attached by means of cords, ropes, or ribbons or other means which will not mar, deface or damage the Facilities and its furnishings, provided that the consent of the duly appointed agent of PMCF first be obtained. No rearranging, addition to, or taking away from any physical feature of the Facilities will be allowed without advance written consent from the duly appointed agent of PMCF.

8. Advertisement

Licensee will not circulate or publish or cause to be circulated or published any advertisement, tickets, placard, or other written or printed matter wherein PMCF's name or the name of any Facilities belonging to PMCF is mentioned or referred to without first having obtained written consent and approval of PMCF. Further, Licensee will not post or exhibit, nor allow to be posted or exhibited, signs, advertisements, show bills, lithographs, posters or cards of any description, inside or in front, or on any part of the Facilities, or anywhere on said premises except as provided and approved in advance by the duly appointed agent of PMCF, and will use, post, or exhibit only said signs, advertisements, show bills, lithographs, posters, or cards upon any said approved space as relate to the performance or exhibition to be given on the Facilities; and Licensee will take and remove forthwith all signs, advertisements, show bills, lithographs, posters or cards of any description objected to by PMCF or its duly appointed agent.

9. Alcohol

Licensee will not sell or allow beer, wine, or any liquors of alcoholic content to be sold under any condition. Licensee will not allow beer, wine, or any liquors of alcoholic content to be given away or used upon said premises without the approval of the PMCF.

10. Smoking

Licensee will not allow smoking anywhere upon said premises at any time.

11. Content of Material Presented

Licensee hereby agrees that no performance, exhibition or entertainment will be given or held in the Facilities which is illegal, indecent, or obscene, and should any part of such exhibition or performance be

deemed by the duly appointed agent of PMCF to be illegal, or indecent, obscene, lewd, or in any manner offensive to persons of ordinary sensibilities, then the said duly appointed agent of PMCF, on the part of PMCF, will have the right to demand of Licensee that it immediately delete such portions of the production or activity as have received such criticism, or to rewrite or have changed the said attractions so that, in the opinion of PMCF, it will not be publicly offensive and Licensee agrees immediately upon receipt by it of such notice to make such changes, the decisions of the duly appointed agent of PMCF in this regard being final.

12. Capacity

Licensee will not admit to any building or structure a larger number of persons than the seating capacity will accommodate, or can safely or freely move about in said areas.

13. Parking and Safety Requirements

If deemed appropriate by PMCF, Licensee must provide, at its expense, persons to assist with parking and traffic, and such parking and traffic plans are subject to approval by PMCF. PMCF may also require that the Licensee, at its expense, provide sufficient police force to maintain order and protect the persons and property, the sufficiency of and type of police force to meet the approval of the duly appointed agent of PMCF. Licensee must comply with all posted safety signs and written safety policies provided by PMCF.

X. Property Conditions:

PMCF will assure that lawns are mowed and buildings to be used for the event as well as the grounds are cleaned. Otherwise, the PMCF facilities are rented "as is". No modifications or improvement to any building or to the grounds will be undertaken for this event unless agreed to and specified in writing by PMCF.

AGREED TO AND EXECUTED this 14th day of April, 2022

LICENSEE NAME: City of Saratoga Springs

By: (print name) Mayor Ron Kim

Signature: _____

Title: Mayor

PMCF:

PITNEY MEADOWS COMMUNITY FARM

By: (print name) Emily Rapp Eddy

Signature: _____

Title: Operations Manager

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/03/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Amsure 31 Church Street - 4th Floor PO Box 336 Saratoga Springs, NY 12866	CONTACT NAME: Ann Maher	
	PHONE (A/C, No, Ext): 518 584-5300	FAX (A/C, No): 518 584-7306
	E-MAIL ADDRESS: AMaher@amsureins.com	
INSURED City of Saratoga Springs Office of Risk & Safety; 474 Broadway Saratoga Springs, NY 12866	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Travelers Indemnity Company	NAIC # 25658
	INSURER B: Travelers P&C Co. of America	25674
	INSURER C: Travelers Casualty & Surety Company	19038
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> BI/PD Ded:25000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		ZLP21N62521	01/01/2022	01/01/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		8104F268202	01/01/2022	01/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000		ZUP61M48349	01/01/2022	01/01/2023	EACH OCCURRENCE \$12,000,000 AGGREGATE \$12,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Commercial Prop		6305G521961	01/01/2022	01/01/2023	Blkt RC \$105,746,310
C	Crime		106427789	01/01/2022	01/01/2025	\$500,000 / \$5,000 ded.
B	Leased/Rented Equ		6305G521961	01/01/2022	01/01/2023	\$500,000 spec inc theft

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

When required in a written contract, the certificate holder is an additional insured under the General, Auto and Umbrella Liability coverages with a waiver of subrogation in place in favor of the certificate holder

CERTIFICATE HOLDER

CANCELLATION

Pitney Meadows Community Farm
112 Spring Street, Suite 109
Saratoga Springs, NY 12866

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

7/12/2022



Parks, Recreation and Historic Preservation

Andrew M. Cuomo Governor
Erik Kulleseid Commissioner

Saratoga Spa State Park
19 Roosevelt Drive
Saratoga Springs, NY 12866
518-584-2000

2022

Dear Coaches and Running Group Leaders,

We'd like your group to apply for your Saratoga Spa State Park running team practice and training permit. **Please read our permit policy information and application package thoroughly.**

Our permit policy promotes safety and balances the multiple uses of our historic park and the arts. The mission of New York State Office of Parks, Recreation and Historic preservation is to provide safe and enjoyable recreational and interpretive opportunities for all New York State residents and visitors and to be responsible stewards of our valuable natural, historic and cultural resources.

All organized teams, groups, and clubs of runners must obtain the annual permit.

Please complete the attached application and return to Samuel Upson at the above address along with:

- (a) contact information and signature page,
- (b) calendar with your selected dates in order of preference, and
- (c) a copy your Acord 25 insurance form.

Insurance Requirements:

- PERMITTEE shall provide the ACORD 25 Certificate of Insurance
- The policy must contain the following:
 1. "The State of New York, OPRHP, and their officers, employees, and agents are named as additional insureds" on the Contractor's liability insurance policy.
 2. In the box entitled "Certificate Holder": The State of New York and OPRHP, 19 Roosevelt Dr., Saratoga Springs, NY 12866

Thank you,

Samuel Upson

Special Event Permits

NYS Office of Parks, Recreation & Historic Preservation

Saratoga Spa State Park

19 Roosevelt Drive

Saratoga Springs, New York 12866

518-584-2000 x112

samuel.upsen@parks.ny.gov



Parks, Recreation and Historic Preservation

2022 Note to Running Coaches We need your help!

Coaches: We ask that everyone in your group read the Trail Etiquette rules and that you go over it with each person as they join your group. Please particularly note our expectation that all runners will run single file and at the left side of the roads. Running abreast on the roads and running in the middle of the roads is unsafe, even in the off-season. Please also note our expectation that all runners will respect others on the trails by running single file and leaving space for others to use the trail. Furthermore, we expect everyone to wear a mask when not running and maintain social distancing as much as possible.

Thank you in advance for helping us keep the Park a special place for all. We're glad you enjoy Saratoga Spa State Park. We wish you success with your running endeavors.

The word is out that Saratoga Spa State Park is an amazing place for many activities and experiences. Use of the Park has grown significantly in an ever-widening variety of activities. Our goal is to make the Park an enjoyable place for everyone to safely pursue their favorite activities. You can help. **We believe if we work together that we can improve the experience and safety for all.**

What problems are we trying to solve?

Primarily, we ask your help in avoiding situations which often create unsafe conditions, such as running abreast in the road, congregating in parking lots, doing drills in parking lots, congesting the trails, startling other park users on the trails. In addition, NYS Office of Emergency Management requires Park Management to be aware of the activities and attendance in the park at all times.

Why is this important?

As you know from your experience coaching, it does not take much for an injury to occur. The same is true when you mix the variety of activities and volume of visitors we now have in the Park. We know that creating a safe environment is as important to you as a coach as it is to us as we manage the Park. We are hoping that by working together we can minimize, or hopefully, eliminate risky situations, avoiding injuries/bad experiences that have increased as the number of visitors to the park has accelerated.

How can coaches help?

Of course, the best solution for the above types of problems is preventing dangerous situations. You can help us by educating those who you coach on how to be safe – for their safety and the safety of all other visitors. Please talk to your runners about road and trail etiquette and stress why it is important to their safety and the safety of others. Please share the etiquette with your teams.

Who does this policy affect?

- ❖ Running groups and teams only (HS, college, organized groups, rec groups)
- ❖ Groups/teams are defined as official or organized runners with a leader or sponsor
- ❖ This permit policy does not apply to individual runners. Individual runners can run any time.



Parks, Recreation and Historic Preservation

- ❖ The running team practice and training permit does not cover special events/races, which require separate permits and fees. Please contact the Park office for these.

Saratoga Spa State Park Trail Etiquette and Rules of use for running teams who practice and train in Saratoga Spa State Park:

- ✓ **Must wear a mask when not running and always maintain social distancing within groups and in respect to park patrons.**
- ✓ Must demonstrate polite trail and road etiquette.
- ✓ When running on roads - runners will run single file and at the left side of the roads. Running abreast on the roads and running in the middle of the roads is unsafe, even in the off-season.
- ✓ Running on trails - respect others on the trails by leaving space for others to use the trail and not startling other trail users, particularly horses.
- ✓ Leave restrooms clean after using. If a team leaves a restroom dirty and littered with paper towels, they will lose their permit. Horseplay in the restrooms is also not permitted.
- ✓ Do not congregate in parking lots
- ✓ Do not use parking lots for performing agility drills.
- ✓ Cones and other agility props should not be set up in the parking lots and no parking spaces should be blocked off.
- ✓ Saratoga Spa State Park is a historic landmark. Athletes should take care not to damage any of the structures here. The stone benches under the arcades should not be used as surfaces for jumping drills.
- ✓ Saratoga Spa State Parks are "Carry In / Carry Out.: Take all of your trash out of the park with you.
- ✓ Marking trails by painting on trees and/or structures in the park is **STRICTLY FORBIDDEN**. Use biodegradable marking chalk only, and avoid using on roadways where confusion with regular road markings may occur.



Parks, Recreation and Historic Preservation

2022

I have read and fully understand all the rules, regulations, and policies above. I understand that I am expected to fully comply with these and any further instruction by Park staff. Failure to comply with any of the above may result in the suspension or cancelation of the permit and the group/organization and associated individuals may be prohibited from using the Park for running activities. Park management reserves the right to revoke this permit at any time.

I understand that our group is to run single file on the left side of roads, not dominate the trails, and be courteous to other users and park staff, wear a mask and maintain social distancing when appropriate, including in the restrooms.

I understand that running is a potentially hazardous activity and should not be performed unless participants are medically able and properly trained. We assume all risks associated with this activity including but not limited to: falls, contact with other Park patrons, the effects of the weather, including high heat, humidity, or wet conditions, traffic and conditions of the road/trail. Having read this waiver and knowing these facts and in consideration of our permit request, I waive and release the State of New York, their representatives, employees, volunteers and successors from all claims or liabilities of any kind arising out of my participation in this activity even though that liability may arise out of negligence or carelessness on the part of the persons named in this waiver.

I hereby apply for an activity permit as shown above. **I and all other members of my group have read and understand all the rules and regulations associated with the Saratoga Spa State Park.** I understand that this permit may be revoked if any of its terms and conditions are violated.

Signed: _____ Date: _____

City Council Approval 4/19/2022



Parks, Recreation and Historic Preservation

2022 SCHOOL & GROUP RUNNING PRACTICE AND TRAINING PERMIT APPLICATION

ORGANIZATION INFORMATION

Group Name Saratoga Springs Recreation Department Running Program	Grade/Age Group 10+	Total Group Size Approx. 208 throughout 30-50 per session.
Address 15 Vanderbilt Avenue	State New York	Zip 12866
Phone 518-587-3550 x2300	Fax 518-584-1748	Email john.hirliman@saratoga-springs.org

CONTACT INFORMATION

Primary Contact John Hirliman	Title Administrative Director-Recreation
Phone # 518-587-3550 x2300	E-Mail John.Hirliman@saratoga-springs.org
Secondary Contact See Attached	Title
Phone #	E-Mail
Emergency Contact	Title
Phone #	E-Mail
Athletic Director / Coach	Title
Phone #	E-Mail

****In addition to an approved Group / School Running Practice and Training Permit Application, groups must also supply a Certificate of Insurance **The State of New York, OPRHP, and their officers, employees, and agents** as an “Addition Insured”.**

Permit is non-transferrable.



Parks, Recreation and Historic Preservation

PLANNED ROUTES, DAYS AND TIMES

Team/Club Name
Saratoga Springs Recreation Department Running Program

Color of uniform/school colors

Number of Runners
Approx. 100 throughout 30-50 per session.

Typical Routes, Starting and Ending Points

1 Start Spa State Park Little Theatre, Avenue of Pines, Gideon Road, Trails, Mall area and
End Spa State Park Little Theatre

2

3

Days of the week and times of practice/training

1 7/5/2022-8/20/2022 - Daily 10am-1pm

2

3

4

Special practice days and times

1

2

3

4

**IF YOU ARE HOLDING A SPECIAL EVENT / RACE, PLEASE CONTACT THE PARK OFFICE
AT LEAST 90 DAYS IN ADVANCE TO APPLY FOR A SPECIAL USE PERMIT.
THIS PERMIT (GROUP RUNNING TEAM PRACTICE AND TRAINING PERMIT) DOES NOT
APPLY TO RACES AND SPECIAL EVENTS.**



Saratoga Springs Recreation Department
15 Vanderbilt Avenue, Saratoga Springs, New York 12866
518-587-3550 x2300 Fax 518-584-1748
www.saratogarec.com

**The portion containing
Personnel information
is not included
in this attachment.
It will be submitted with the
Saratoga Spa State Park
Permit Application.**

ACORDTM**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

1/03/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Amsure 31 Church Street - 4th Floor PO Box 336 Saratoga Springs, NY 12866	CONTACT NAME: Ann Maher	
	PHONE (A/C, No, Ext): 518 584-5300	FAX (A/C, No): 518 584-7306
	E-MAIL ADDRESS: AMaher@amsureins.com	
INSURED City of Saratoga Springs Office of Risk & Safety; 474 Broadway Saratoga Springs, NY 12866	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Travelers Indemnity Company	NAIC # 25658
	INSURER B: Travelers P&C Co. of America	25674
	INSURER C: Travelers Casualty & Surety Company	19038
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> BI/PD Ded:25000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		ZLP21N62521	01/01/2022	01/01/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COM/OP AGG \$3,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		8104F268202	01/01/2022	01/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000		ZUP61M48349	01/01/2022	01/01/2023	EACH OCCURRENCE \$12,000,000 AGGREGATE \$12,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input type="checkbox"/> N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Commercial Prop		6305G521961	01/01/2022	01/01/2023	Bikt RC \$105,746,310
C	Crime		106427789	01/01/2022	01/01/2025	\$500,000 / \$5,000 ded.
B	Leased/Rented Equ		6305G521961	01/01/2022	01/01/2023	\$500,000 spec inc theft

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

When required in a written contract, the certificate holder is an additional insured under the General, Auto and Umbrella Liability coverages

CERTIFICATE HOLDER**CANCELLATION**

State of New York OPRHP
19 Roosevelt Drive
Saratoga Springs, NY 12866

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

7/1/2022

© 1988-2015 ACORD CORPORATION. All rights reserved.

ACORDTM**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

1/03/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Amsure 31 Church Street - 4th Floor PO Box 336 Saratoga Springs, NY 12866	CONTACT NAME: Ann Maher	
	PHONE (A/C, No, Ext): 518 584-5300	FAX (A/C, No): 518 584-7306
	E-MAIL ADDRESS: AMaher@amsureins.com	
INSURED City of Saratoga Springs Office of Risk & Safety; 474 Broadway Saratoga Springs, NY 12866	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Travelers Indemnity Company	NAIC # 25658
	INSURER B: Travelers P&C Co. of America	25674
	INSURER C: Travelers Casualty & Surety Company	19038
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> BI/PD Ded:25000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		ZLP21N62521	01/01/2022	01/01/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		8104F268202	01/01/2022	01/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000		ZUP61M48349	01/01/2022	01/01/2023	EACH OCCURRENCE \$12,000,000 AGGREGATE \$12,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Commercial Prop		6305G521961	01/01/2022	01/01/2023	Blkt RC \$105,746,310
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The People of the State of New York, Executive Department, NYS Office of Parks, Recreation & Historic Preservation, Saratoga/ Capital District State Park Region, Saratoga Spa State Park and it's Officers, Agents & Assigns are Additional Insured's for General Liability coverage when required by written contract.

CERTIFICATE HOLDER

CANCELLATION

Saratoga Spa State Park Attn:
Park Manager
19 Roosevelt Dr.
Saratoga Springs, NY 12866

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

7/16/2022

**Генеральне консульство
України в Нью-Йорку**

240 Іст 49 Стріт, Нью-Йорк, НЙ 10017

+1 (212) 371 69 65,
+1 (212) 371 55 47 (fax), gc_usn@mfa.gov.ua



**The Consulate General
of Ukraine in New York**

240 East 49th Street, New York, NY 10017

ny.mfa.gov.ua

March 15, 2022

The Honorable Ron Kim
Mayor of Saratoga Springs
474 Broadway
Saratoga Springs, NY 12866

Dear Mayor Kim,

On February 24, 2022 the Russian Federation waged full-scale war on Ukraine and to this day continues its barbaric assault on the Ukrainian territory attacking from the air, sea and by land.

Every day Ukraine faces an unprecedented escalation of the military aggression that has rapidly developed from occupying our land, hitting critical infrastructure to missile strikes and cluster bombings of peaceful residential blocks causing mass casualties of civilians, innocent men, women, and children, breaking all possible rules and principles of international and humanitarian law.

As you are reading this letter, our people, schools, kindergartens, hospitals and infrastructure remain under the intense shelling, shootings and rocket strikes by the Russian Armed Forces, the largest on the European continent and – we know that for sure now – the most inhuman army in the world.

In these dire times for Ukraine, I am writing to you with the following request: I call on you and citizens of your esteemed city to express your solidarity with Ukrainians and revise your city's "sister-cooperation" with Russian Chekhov with a view to stop or suspend it.

The modern concept of sister cities partnership has its roots in the Second World War as a way of establishing solidarity links between cities in allied countries that went through similar devastating events.

I am confident, this inspiring movement initiated in Coventry (England, UK) severely bombed by on 14 November 1940 has nothing to do with reputation-ruining ties with Russia perpetrating today the very same war crimes and atrocities as those committed by Nazis 82 years ago.

As we count on every supportive voice by responsible members of international community, I thank you in advance for your favorable consideration of this request and for very much anticipated follow-up steps in this regard.

RECEIVED

MAR 31 2022

MAYORS OFFICE
CITY OF SARATOGA SPRINGS

Sincerely, Oleksii Holubov

**Oleksii Holubov
Consul General of Ukraine in New York**



City of Saratoga Springs
OFFICE OF COMMISSIONER OF ACCOUNTS
474 Broadway
Saratoga Springs, New York 12866
Telephone 518-587-3550 ext: 2560
Fax 518-587-6512

Extension of Bid Sign-Off Form

Extension of Bid

Prior to an extension of bid being placed on the Accounts Department agenda for a City Council meeting, this form **must** be completed and the following **must** occur:

- A signed letter from the vendor agreeing to the extension of bid under the same terms, conditions, and prices.
- A memo from your department's commissioner/mayor requesting the extension of bid be placed on Commissioner Franck's agenda; and
- A copy of the page from the previous year's bid showing the bid can be extended; and
- the Assistant Purchasing Agent **must** review and agree the purchasing policy was followed in the selection of the vendor and indicate such by signing below; and
- the Director of Risk and Safety **must** be provided a copy of the vendor's certificate of insurance (if applicable) for review and indicate by signing below that the vendor continues to meet all risk and insurance requirements for the City of Saratoga Springs; and
- approved certification of funds by the Finance Department (if applicable) **must** be obtained and a copy **must** be attached; and
- budget line item **must** be identified and indicated below.

Department That Owns Extension of Bid: Department of Public Works


Item Being Extended: Laboratory Services

Vendor Who Won the Bid: CNA Environmental, LLC (n/k/a Pace Analytical Services, LLC)

Budget Line Item: F3638334-54708

Budget Line Item: A3638144-54708

Commissioner of Public Works: Please add to the April 5, 2022 City Council Agenda, the bid award for Laboratory Services to Pace Analytical Services, LLC



Commissioner of Public Works

3/29/2022

Date

Assistant Purchasing Agent: Purchasing policy has _____ / has not _____ been followed in the selection of the winner of the bid or bid extension.

Assistant Purchasing Agent

Date

Director of Risk and Safety: Vendor being awarded the bid or the bid being extended has _____ / has not _____ met all risk and insurance requirements of the City of Saratoga Springs and has provided a copy of their certificate of insurance for review by the Director of Risk and Safety.

Director of Risk and Safety

Date

****An award/extension of bid will not be placed on the Commissioner's agenda if any of the above is missing. The request to place the item on the agenda will be returned to the appropriate department.**



City of Saratoga Springs
Department of Public Works
474 Broadway
Saratoga Springs, NY 12866
(518) 587-3550

Anthony J. Scirocco
Commissioner

Joseph J. O'Neill, III
Deputy Commissioner

Michael Veitch
DPW Business Manager

Ethan Einwohner
CNA Environmental, LLC
27 Kent St, Suite 102
Ballston Spa, NY 12020

Dear Mr. Einwohner:

The instructions of the bid for Laboratory Services (2020-06), provide an option to extend the contract for an additional one (1) year period. Please complete the section at the bottom of this letter and return the entire letter as soon as possible.

Sincerely,

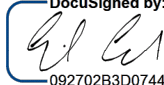
Barbara Maughan
DPW Purchasing Coordinator

Please check one

☒ CNA Laboratory Services agrees to extend the contract prices for Laboratory Services (2020-06), for an additional one (1) year period. The extended contract period would run from March 18, 2022 through March 31, 2023.

☐ CNA Laboratory Services would like to terminate the contract for Laboratory Services (2020-06), at the end of the current contract period (March 18, 2022).

3/10/2022
DATE _____

DocuSigned by:

092702B3D0744D2...
Signature _____

Ethan Einwohner
Name & Title _____

Signature on Behalf of Pace Analytical Services, LLC

DATE _____

Signature _____

Director of Sales
Name & Title _____



March 1, 2022

To Whom It May Concern:

Pace Analytical Services, LLC (PACE) is excited to announce the acquisition of CNA Environmental, LLC in Ballston Spa, New York effective March 1st, 2022.

March 1, 2022, all invoices will be generated from PACE. All payments for any invoice generated before or after March 1, 2022, should be mailed to the address below.

Pace Analytical Services, LLC
P.O. Box 684056
Chicago, IL 60695-4056

If you currently pay by ACH/Wire Transfer or are interested in paying by ACH/Wire Transfer, please email Michelle.Nisbit@Pacelabs.com or call 612-607-6414.

The mailing address for all other correspondence is:

Pace Analytical Services, LLC
27 Kent St. Suite 102
Ballston Spa, 12020
518-884-0800

To provide you with the best service, we're pleased to inform you that the staff from CNA Environmental, LLC will be transitioning over to PACE to service customers at the Ballston Spa, New York facility. They are available to answer any questions you have regarding the transition to PACE. Feel free to contact your current project manager, listed below:

Project managers contact information:

Diane Streit – Lead Technical Director/Project Manager -518-884-0800 x 403
Jennifer Kerr- Deputy Quality Control/Project Manager – 518-884-0800 x 415
Cassandra Jasper-Sample Coordinator/Project Manager -518-884-0800 x 407

We have attached a copy of our W-9 for your convenience. If you have questions about this letter or attachments, please do not hesitate to e-mail me at Stacy.McClintock@pacelabs.com.

Sincerely,

Stacy McClintock
Controller

Bids may be withdrawn on written request dispatched by the bidder in time for delivery in the normal course of business prior to the time fixed for opening; provided that written confirmation of withdrawal over the signature of the bidder is placed in the mail and postmarked prior to the time set for bid opening.

13. EVALUATION PROCESS

After the bid opening, each bidder's proposal will be screened for completeness and conformance with requirements for bid submission as set forth under the Bidders Submittal Instructions. Written bid amounts are the legally binding bid amount, numeric bid amounts are viewed as a convenience. Proposals that do not meet the City's requirements, as outlined in the RFP, may be deemed nonresponsive and given no further consideration.

Proposals meeting the requirements of the City shall be evaluated first on technical information (i.e. operational plan, company background, staffing & personnel biographies, relevant experience, references) and then on the cost proposal.

14. AWARD OF CONTRACT: REJECTION OF BIDS

If the Contract is awarded, it shall be awarded to the responsive and responsible bidder submitting the best value bid complying with the conditions and qualifications of the Notice to Bidders and Instructions to Bidders. The bidder to whom the award is made shall receive by mail a "Notice of Award" at the earliest possible date.

The City, however, reserves the right to reject any and all bids and to waive any informality in bids received whenever bid packages are submitted incomplete without the required attachments and/or such rejections or waivers are in its best interest.

All changes in the award contract effecting price and time must be brought to City Council for approval.

The City reserves the right to extend the contract for three (3), one (1) year terms from expiration under the same terms and conditions as long as the extension is agreeable to both the City and the Contractor.

15. EQUAL EMPLOYMENT OPPORTUNITY

Attention of bidders is particularly called to the requirements for ensuring that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin. Preference may be given to MWBE businesses.

16. AMERICANS WITH DISABILITY ACT

The Vendor and/or Service Provider agrees to comply with the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973 and not discriminate on the basis of disability in the admission or access to, or treatment of employment in its services, programs, or activities. The Vendor and/or Service Provider agrees to hold harmless and indemnify the City from costs, including but not limited to damages, attorney's fees and staff time, in any action or proceeding brought alleging a violation of ADA and/or Section 504 caused by the Vendor and/or Service Provider. Upon request, accommodations will be provided to allow individuals with disabilities to participate in all services, programs and activities.

17. CIVIL RIGHTS

The City of Saratoga Springs, New York, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

Zimbra

lisa.ribis@saratoga-springs.org

Re: Bid Extension

From : Marilyn Rivers <marilyn.rivers@saratoga-springs.org> Fri, Apr 15, 2022 12:26 PM
Subject : Re: Bid Extension  2 attachments
To : Lisa Ribis <lisa.ribis@saratoga-springs.org>
Cc : Michael Veitch <michael.veitch@saratoga-springs.org>, rachael capasso <rachael.capasso@saratoga-springs.org>, Barbara Anthony <barbara.maughan@saratoga-springs.org>, Stefanie Richards <stefanie.richards@saratoga-springs.org>, Stacy Connors <stacy.connors@saratoga-springs.org>

Risk and Safety approves the Bid Extension and asks Commissioner Moran's consideration for inclusion of this item for his 041922 agenda.

Sent from my iPhone

On Apr 15, 2022, at 12:21 PM, Stefanie Richards <stefanie.richards@saratoga-springs.org> wrote:

Good afternoon,

Purchasing requirements have been met with approval form Tony Izzo on the actuation of CNA.

Thanks

From: "Barbara Anthony" <barbara.maughan@saratoga-springs.org>
To: "Marilyn Rivers" <marilyn.rivers@saratoga-springs.org>, "Stephanie Richards" <stefanie.richards@saratoga-springs.org>, "Lisa Ribis" <lisa.ribis@saratoga-springs.org>
Cc: "Michael Veitch" <michael.veitch@saratoga-springs.org>, "rachael capasso" <rachael.capasso@saratoga-springs.org>
Sent: Wednesday, March 30, 2022 1:39:47 PM
Subject: Bid Extension

Hello-

Please see attached for inclusion on the April 5 City Council agenda.

If you have any questions let me know.

Barbara Maughan
DPW Purchasing Coordinator
City of Saratoga Springs
474 Broadway, Ste 12
Saratoga Springs, NY 12866
Ph: (518) 587-3550, ext. 2574

Vendors please click on this link for our updated Billing Contact Information
<http://www.saratoga-springs.org/2551/DPW-Accounts-Payable>

Confidentiality/Privilege Notice: This e-mail communication and any files transmitted with it contain privileged and confidential information from the City of Saratoga Springs and are intended solely for the use of the individual(s) or entity to which it has been addressed. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or taking any other action with respect to the contents of this message is strictly prohibited. If you have received this e-mail in error, please delete it and notify the sender by return e-mail. Thank you for your cooperation.

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 **PaceCOI08.01.22.pdf**
2 MB

 **BidExtensionForm.pdf**
1 MB

Zimbra

lisa.ribis@saratoga-springs.org

Re: Bid Extension

From : Stefanie Richards <stefanie.richards@saratoga-springs.org>

Fri, Apr 15, 2022 12:21 PM

 2 attachments

Subject : Re: Bid Extension

To : Lisa Ribis <lisa.ribis@saratoga-springs.org>

Cc : Marilyn Rivers <marilyn.rivers@saratoga-springs.org>, Michael Veitch <michael.veitch@saratoga-springs.org>, rachael capasso <rachael.capasso@saratoga-springs.org>, Barbara Anthony <barbara.maughan@saratoga-springs.org>

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Barbara Maughan
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City of Saratoga Springs
474 Broadway, Ste 12
Saratoga Springs, NY 12866
Ph: (518) 587-3550, ext. 2574

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 **Pace COI 08.01.22.pdf**
2 MB

 **Bid Extension Form.pdf**
1 MB



PARTICIPATORY BUDGETING IN SARATOGA SPRINGS

Minita Sanghvi, Commissioner of Finance

WHAT IS PARTICIPATORY BUDGETING?

Participatory budgeting (PB) is a democratic process in which community members decide how to spend part of a public budget. It gives everyone a seat at the table and creates an inclusive budget process. The New York Times calls PB “revolutionary civics in action” — it deepens democracy, builds stronger communities, and creates a more equitable distribution of public resources.” (<https://www.participatorybudgeting.org/what-is-pb/>)

Our goals for Participatory Budgeting in Saratoga Springs, NY are:

- 1. Make our local government more inclusive:** Our goal with PB in Saratoga Springs is to expand and diversify participation in our city’s budget process.
- 2. Have meaningful social and community impact:** Our goal is to listen to needs of our community members and utilize PB to affect meaningful change.
- 3. Promote sustainable public good:** Our goal is to make sustainable decisions that promote the long-term future and well-being of the residents of Saratoga Springs, NY.
- 4. Create easy and seamless civic engagement:** Create another welcoming space for residents to become engaged, fostering a “contagious” civic environment.

HOW DOES PARTICIPATORY BUDGETING WORK IN SARATOGA SPRINGS?

All City residents and organizations are welcome to propose projects. Applications are available on the city website or in the Finance Department at City Hall. Submissions will be divided into two groups: Individual Projects and Organizational Projects.

Eligible projects may not exceed the annual “up to” amount allocated – 0.25% of the city’s general fund budget. They must be a one-time expenditure that can be completed with funds from this year’s participatory process. Eligible projects must benefit the public and be able to be implemented by the City of Saratoga Springs, legally and on public property.

ABOUT THE PARTICIPATORY BUDGET COMMITTEE

Saratoga Springs residents ages 18 and over are invited to apply to serve on the Participatory Budget Committee. This group will meet with project applicants, help them develop proposals that are financially, legally and logistically feasible, and help to oversee the public voting process. Applications are available on the City website, and can be collected in person from the Finance Department in City Hall. Final choices will be made by the Advisory Team.

VOTING FOR PROJECTS

Residents of the City of Saratoga Springs ages 18 and over are eligible to vote on all submissions. Each voter may cast a ballot for one individual project and one organizational project. The PB Committee will tally the results and present them to the Commissioner of Finance, who will bring final recommendations to the City Council for approval.

FOR MORE INFORMATION

Cities around the United States have incorporated participatory budgeting into their local government budget processes. Here are a few of them:

- The Participatory Budgeting Project <https://www.participatorybudgeting.org/>
- Cambridge, Massachusetts: <https://pb.cambridgema.gov>
- Freehold, New Jersey:
<https://www.freeholdboroughnj.gov/participatorybudgeting/index.html>
- Greensboro, North Carolina: <https://www.greensboro-nc.gov/departments/budget-evaluation/participatory-budgeting>
- New York City, New York: <https://council.nyc.gov/pb/>

GET INVOLVED!

Participatory budgeting is all about getting involved in our city. You can find more information, including PB Project Proposal forms and PB Committee Applications, online here: <http://saratoga-springs.org/2682/Participatory-Budgeting> or contact Deputy Commissioner of Finance, Heather Crocker, at heather.crocker@saratoga-springs.org.



Participatory Budgeting Saratoga Springs, NY 2022 Guidebook

***Commissioner of Finance
Minita Sanghvi***



ABOUT THIS GUIDEBOOK

This manual was developed for the City of Saratoga Springs, NY, by the Commissioner of Finance, Deputy Commissioner of Finance, and Budget Director (“Advisory Team”). While participatory budgeting is inspired by experiences elsewhere, we want the City of Saratoga Springs process to reflect the special characteristics of this community and government.

The manual is intended to be revised by the Participatory Budgeting (PB) Committee as the City works through its first year, a pilot year, for the participatory budget process.

ABOUT THE PB COMMITTEE

Individuals will serve on the 2022 PB Committee via an application process for committee membership. These are available on the City website, and can be collected in person from the Finance Department in City Hall. Final choices will be made by the Advisory Team.

Membership requirements include the following:

1. Shall be a City of Saratoga Springs resident.
2. Shall be at least 18 years of age.
3. Shall serve for 2 years.
4. Shall commit to attending 80% of meetings as well as community outreach events.
5. Shall work to find best projects for community based on criteria set by committee.

WHAT IS PARTICIPATORY BUDGETING?

Participatory budgeting (PB) is a democratic process in which community members decide how to spend part of a public budget. The New York Times calls PB “revolutionary civics in action”— it deepens democracy, builds stronger communities, and creates a more equitable distribution of public resources.” (<https://www.participatorybudgeting.org/what-is-pb/>)

PARTICIPATORY BUDGETING IN CITY OF SARATOGA SPRINGS

The City of Saratoga Springs will establish an Assignment for the Participatory Budget Initiative. This will be funded in the amount of **up to** 0.025 percent of the current FY Adopted General Fund Budget, to be replenished annually pending available funds.

Project initiatives require both the approval of the Finance Commissioner as well as the entire Council as follows:

1. Submitted by the public.
2. Developed and vetted with the help of the PB Committee and Advisory Team.
3. Final choices voted upon by the public.
4. Recommendations provided to the Commissioner of Finance for review.
5. Commissioner of Finance makes final recommendations for presentation to the City Council.

Upon Council approval of a project, the Commissioner of Finance may then submit to the Council a request to Use the Assignment and a Budget Amendment to do so.

The City's most current General Fund Adopted Budget is FY2022. Amounts available based on FY2022 will be **up to** \$135,487.82. This amount is available for projects as well as project administration.

PROJECT ELIGIBILITY

Projects are eligible for funding if they meet the following criteria:

- Do not exceed the annual “up to” amount allocated.
- Is a one-time expenditure that can be completed with funds from this year's PB process.
- Can be implemented by the City of Saratoga Springs, legally and on public property.
- Benefit the public. Projects that only benefit private individuals or groups are not eligible.

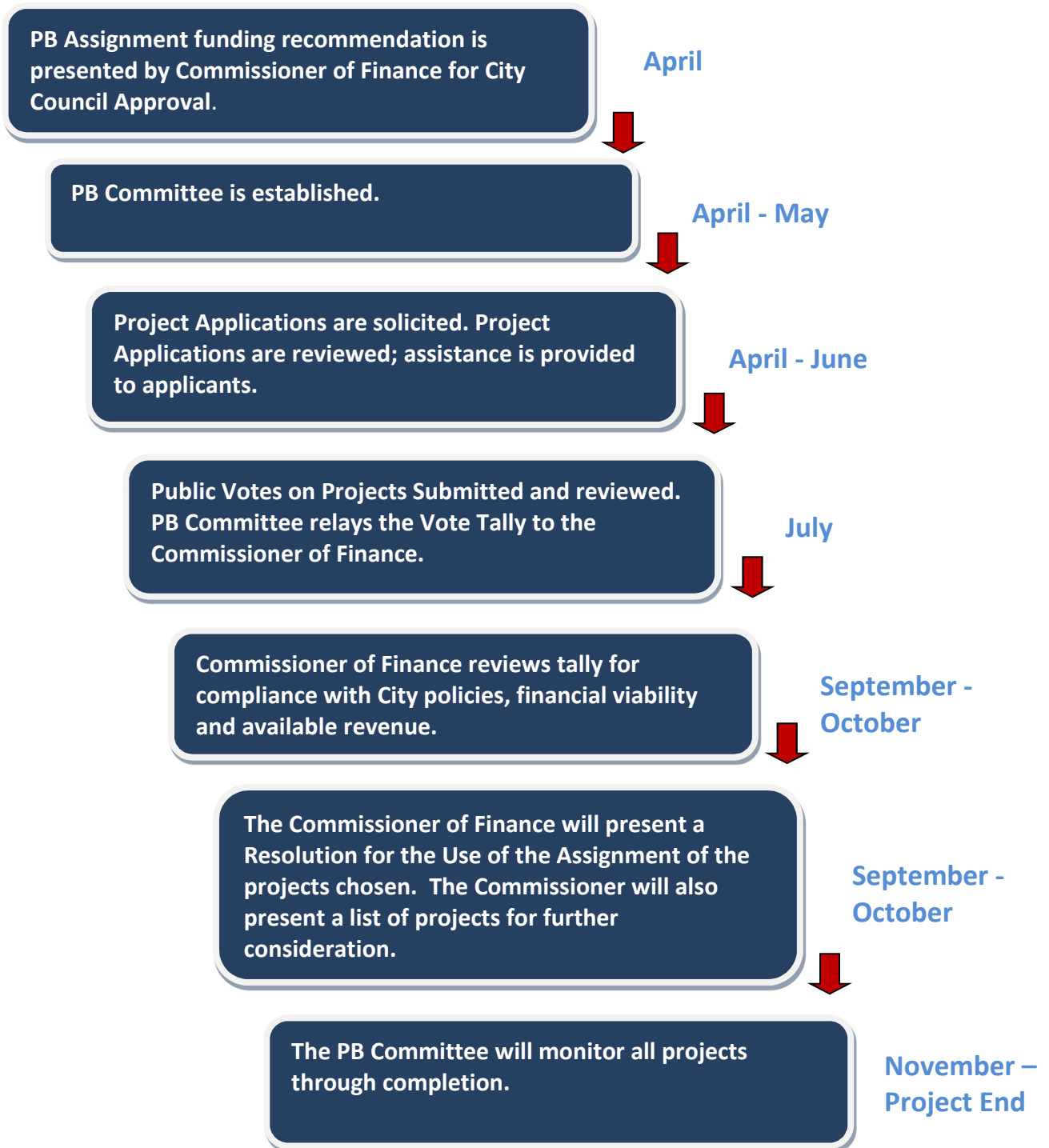
GOALS: WHAT IS THIS FOR?

Our goals for Participatory Budgeting in Saratoga Springs, NY are:

- 1. Make our local government more inclusive:** Our goal with PB in Saratoga Springs is to expand and diversify participation in our city's budget process.
- 2. Have meaningful social and community impact:** Our goal is to listen to needs of our community members and utilize PB to affect meaningful change.
- 3. Promote sustainable public good:** Our goal is to make sustainable decisions that promote the long-term future and well-being of the residents of Saratoga Springs, NY.
- 4. Create easy and seamless civic engagement:** Create another welcoming space for residents to become engaged, fostering a “contagious” civic environment.

TIMELINE: WHAT HAPPENS WHEN?

The 2022 Pilot PB process will start/end in a single fiscal year. The following are tentative milestones, to be updated at the end of the 2022 process.



RULES: HOW DOES IT WORK?

Project Submission

- All City residents and organizations are welcome to propose project ideas.
- Members of the public will submit project ideas online, through mail-in and/or email submission. Ideas may also be collected through “pop-up” events at places like senior centers, schools, libraries, etc.
- Submissions will be divided into two groups:
 - ⇒ Submissions from Individuals
 - ⇒ Submissions from Organizations

This allows the PB Committee to more fairly evaluate submissions, while mindful of amounts available compared to amounts requested.

Project Review Meetings

- Upon the deadline for submissions, the PB Committee will schedule Project Review Meetings. These will be open to the public.
- This will facilitate Q&A required to develop projects into eligible and potential candidates.

Voting for Projects

The entire City of Saratoga Springs public is eligible to vote on all submissions, subject to certain eligibility requirements. Eligibility requirements include:

- Shall be a Saratoga Springs resident
- Shall be at least 18 years of age
- Voting will take place online and in various locations in person, to be determined.
- Each voter can vote a single time.
- Each voter may cast one vote per category, for a total of two choices: Individual Submissions and Organization Submissions.
- The PB Committee will tally all votes. Its tally shall be final.
- The PB Committee will review the final tally.
- The PB Committee will choose projects to be submitted to the Commissioner of Finance, in the order of the tally.
- The Commissioner of Finance will review projects for compliance with City policies, financial viability and available revenue.
- The Commissioner of Finance will choose the projects to be submitted to the City Council for approval.
- **The Commissioner of Finance will establish a list of outstanding projects that could not be included in the City roster at this time, but may be considered at a future time by the City.**

ROLES & RESPONSIBILITIES: WHO DOES WHAT?

City of Saratoga Springs Residents and Collaborators

Anyone can participate in the process, even if they only come to one meeting or only vote.

Residents and collaborative partners may:

- Identify local problems and needs
- Propose project ideas
- Mobilize City residents to participate
- Vote on project proposals, *if eligible*

The Commissioner of Finance and the City Council

- The Commissioner of Finance has the final vote regarding projects submitted to the City Council for approval.
- The City Council has the final vote regarding the use of City funding for these projects. This is based on the City Charter and the duties and responsibilities for the Council members designated therein.

PB Committee and Advisory Team

The PB Committee and the Advisory Team will make decisions by consensus. When there is no consensus, decisions will be made by a simple majority.

The PB Committee will have a chair and a vice-chair, one secretary, and workgroups as it determines necessary. PB Committee members must attend 80% of all meetings and outreach events. Voting by proxy may be considered.

PB Committee will organize:

- Outreach strategies and priorities.
- Communications content and/or design.
- Project assistance for applicants to develop projects that are technically, legally, and financially feasible
- Public Voting

Advisory Team will oversee:

- Assessing feasibility of project proposals.
- Aligning the PB process with city requirements.
- Working with individuals or organizations to provide reasonable cost estimates for project proposals.

ABOUT THE CITY OF SARATOGA SPRINGS, NY CITY COUNCIL

The 2022 City of Saratoga Springs City Council is made up of five members:

- Ronald J. Kim, Mayor
- Minita Sanghvi, Commissioner of Finance
- Anthony “Skip” Scirocco, Commissioner of Public Works
- James Montagnino, Commissioner of Public Safety
- Dillon Moran, Commissioner of Accounts

The Commissioner of Finance initiated the City’s pilot PB Program. Funds set aside via an Assignment and the use thereof are to be presented to the Council by the Commissioner of Finance and voted on by the entire City Council.

The FY2022 Assignment will be in an amount of **up to*** 0.025 percent of the current FY Adopted General Fund Budget, which totals \$135,487.82.

** “Up to” designates amounts available per the adopted budget. These amounts are estimates and may require revision. In addition, there is no requirement that all funds available are used – projects shall be evaluated and funds will be appropriated pursuant to the process in place.*



Participate!

Find out more at:

www.Saratoga-springs.org

Questions?

City of Saratoga Springs, NY
Office of the Commissioner of Finance
474 Broadway, Suite 15
Saratoga Springs, NY 12866
(518) 587-3550

Minita Sangvhi, Commissioner of Finance
Heather Crocker, Deputy Commissioner of Finance
M. Lynn Bachner, Budget Director

**City of Saratoga Springs
Participatory Budgeting Committee**

The Participatory Budgeting program is guided by a guidebook which describes the purposes and duties of this 11 member committee. Members will be appointed to serve a two-cycle term.

Application forms and program information are accessible in any of the following ways:

Online Find committee applications, project proposal forms, and program information at the city's website, www.saratoga-springs.org.

In person Saratoga Springs City Hall, Tax Collector's Office, 474 Broadway, Saratoga Springs, NY 12866

By Email Send an e-mail to the Deputy Commissioner of Finance at heather.crocker@saratoga-springs.org

By Phone Call the Deputy Commissioner of Finance at (518) 587-3550, ext. 2571

By Mail Write to the Deputy Commissioner of Finance, City of Saratoga Springs, City Hall, 474 Broadway, Saratoga Springs, NY 12866

Applicants must complete the application in its entirety. Failure to complete the form completely will result in the return of the incomplete form. A resume or additional information may be provided.

The application form must be signed and dated and returned via mail or email to:

Deputy Commissioner of Finance
City of Saratoga Springs
City Hall
474 Broadway
Saratoga Springs, NY 12866
heather.crocker@saratoga-springs.org

**For more information, contact the Deputy Commissioner of Finance at
(518) 587-3550, ext. 2571 or via e-mail at heather.crocker@saratoga-springs.org.**

Participatory Budgeting Committee Application

This application is a public document open for inspection and reproduction by any person.
Personal contact information will be redacted prior to public release.

First Name _____

Last Name _____

Preferred Name _____

Address Line 1 _____

Address Line 2 _____

City/State/Zip Code _____

Date of Birth _____

Telephone Number _____

Email Address _____

Committee members must be residents of Saratoga Springs, or be applying as a representative of a non-profit organization located in Saratoga Springs. You may include a resume and/or additional documentation with your application.

Why are you interested in joining the Participatory Budget Committee?

What expertise do you bring to the committee?

Are you able to attend regular participatory budget meetings as well as outreach events in the community?

What is your current availability?

Would you be interested in serving as chair or vice-chair?

What do you think are the main priorities facing our city today?

Have you ever participated in a city budget process or participatory budgeting? If so, in what capacity?

Committee members will play important volunteer roles throughout the PB process. Which of the following activities would you want to contribute to the most?

- ☐ Community outreach/education
- ☐ Project development (technical assistance for applicants)
- ☐ Writing/designing brochure, ballot, other program materials
- ☐ Evaluation of community projects
- ☐ Evaluation of the PB process, program design for year 2
- ☐ Other

What would you like to see the PB program accomplish?

State and local law require that you abstain from participation in decisions that may affect your financial interests, including sources of income, interests in real property or investments. All committee members will be required to submit a conflict of interest form upon joining.

Are you a current or former City of Saratoga Springs employee?

- ☐ Yes
- ☐ No

Please read carefully and check the box.

- ☐ In checking this box and signing below, I certify that all statements made in this application are true and complete, and subject to verification. I authorize investigation of all statements contained in this application. I agree and understand that any misstatement or omission of material fact on this application will cause forfeiture on my part of all rights to be considered for appointment to the Participatory Budgeting Steering Committee and may be cause for dismissal if already appointed. Additionally, I understand that I will not be allowed to draft, design or promote a project that may benefit me or the organization I represent.

Signature _____

PRELIMINARY PROJECT PROPOSAL FORM 2022

Contact Name: _____

☐ Individual project

☐ Organizational project _____

Phone: _____

Email address: _____

Mailing address: _____

Date submitted: _____

Information will be used for Participatory Budgeting program only.

The deadline for all submissions: TO BE DETERMINED

To be considered for the ballot, all proposed projects must meet the following criteria:

- Must be projects which will serve the general public's benefit
- Must have low or relatively low annual operating maintenance cost
- Must be on public property

This proposal represents Stage 1 of the project development process. Applicants will be invited to work with the Participatory Budget Committee to develop more detailed plans.

*For more information about Participatory Budgeting please visit the
City of Saratoga Springs website: www.saratoga-springs.org*

Project idea (1-2 two sentence description of the project)

Whom will it benefit? (Ex: Children, pedestrians, wildlife habitat)

Project location *(Ex: West Side Rec, crosswalk on Grand Avenue)*

Additional information/Detailed description *(Use the space below to provide additional details
Add additional sheets as necessary.)*

Supporting Information. Please provide supporting documents (including, e.g. pictures, examples) or anything else that you may have which you would like us to have in order to evaluate and explain your project idea.

Email Completed Forms To: heather.crocker@saratoga-springs.org
cc: lynn.bachner@saratoga-springs.org

Mail to: Heather Crocker
Deputy Commissioner of Finance
Attn: Participatory Budgeting Committee
City Hall
474 Broadway, Suite 15
Saratoga Springs, NY 12866

Copies may be delivered to Tax Collector's office in City Hall, Monday-Friday 9:30am-4:00pm.



City of Saratoga Springs, NY Vendor and/or Service Provider Agreement

City Project Number: _____ City Project Name: Mail Machine
City Department: 2000 Department Contact Person: Donna Woods City Ext. _____
Company Name: Quadient Leasing C/O Metroland Business Machines
Company Address: _____
Company Telephone No.: 518.452.2600 Company Fax No.: _____
Vendor and/or Service Provider Primary Contact: _____ Title: _____
Primary Contact Email: _____
Service to be Provided: _____
Remit Name (If different from above): _____
Remit Address: _____

1. **Scope of Agreement:** In response to a request for a pricing proposal requested by the City for Mail Machine & Service Maintenance, the Vendor and/or Service Provider submitted proposals dated 04.08.22 (the "Proposals/Statement of Work"), which are attached hereto as Exhibit A. The Vendor and/or Service Provider shall provide to the City the products and services set forth therein. The Vendor and/or Service Provider assumes full responsibility for the provision of the products and services made available in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with the prior written approval of the City. The Vendor and/or Service Provider assumes all risks in the performance of all its activities authorized by this Agreement.
2. **Term of Agreement:** The term of this Agreement shall commence per the date of approval of the City Purchasing Agent and the Director of Risk and Safety. This Agreement shall continue in force from the effective date until the work provided as described herein is satisfactorily completed or **60 months from the effective date of this agreement**. Any modification of the work performed by the Vendor and/or Service Provider shall be made in writing and shall not be undertaken until the City agrees to the modification. The Vendor and/or Service Provider assume full responsibility for the provision of the products and services contracted for in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with prior written notice and written approval of the City. The Vendor and/or Service Provider will provide his or her own equipment and materials as necessary to perform the work except as identified within the RFP/RFQ/BID Documents. The Vendor and/or Service Provider assume all risks in the performance of all its activities authorized by this Agreement.
3. **Terms of Payment:** Vendor and/or Service Provider will invoice the City on a monthly basis and the City will pay all invoices within thirty (30) days of receipt of the invoice or as practicable. The City shall pay the Vendor and/or Service Provider in accordance with the City Charter per the Purchasing Guidelines established by the City. All work performed under this agreement must be in accordance with the NYS Department of Labor Prevailing Wage Regulations. The Costs, fees, and disbursements associated with the provisions of the products and services shall be determined in accordance with the proposal submitted not to exceed **One Hundred Forty-two and 00/100 per month (\$142.00) for 60 months**, a copy of which is annexed hereto and made a part hereof. Detailed original invoices not received within forty five (45) calendar days of the completed transaction could result in a delay of payment.
4. **Notice:** Any notices sent to the City under this Agreement will be effective five (5) business days after the postmarked date of mailing by certified mail, return receipt requested. The Mayor/Commissioner of _____ is the designated Project Manager for this Agreement and shall represent the City in all matters and has the authority to affect the delivery of products and/or services. The Project Manager for the Vendor and/or Service Provider is _____. Any notice, request, demand or other communication required or provided for in this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person or mailed in a sealed envelope, postage prepaid, addressed as follows:

 To the City: Mayor/Commissioner of _____, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866
 With a copy to: City Attorney, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866
 To Vendor and/or Service Provider: _____
5. **Conflicts of Interest:** The Vendor and/or Service Provider represents and warrants that it has no conflict, actual or perceived, that would prevent it from performing its duties and responsibilities under the Agreement.
6. **City Property:** All information and materials received hereunder by the Vendor and/or Service Provider from the City are and shall remain the sole and exclusive property of the City and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider. All intellectual property, created by the Vendor and/or Service Provider hereunder as a product or as a service to the City shall be the sole and exclusive property of the City. Effective upon their creation pursuant to the terms of this Agreement, the Vendor and/or Service Provider conveys, assigns and transfers to the City the sole and exclusive rights, title and interest in all documents, electronic databases, and custom programs, whether preliminary, final or otherwise, including all trademarks and copyrights. The Vendor and/or Service Provider hereby agrees to take all necessary and appropriate steps to ensure that the custom products are protected against unauthorized copying, reproduction and marketing by or through the Vendor and/or Service Provider, its agents, employees, or subcontractors. Nothing herein shall preclude the Vendor and/or Service Provider from otherwise using the related or underlying general knowledge, skills, ideas, concepts, techniques and experience developed under this Agreement in the course of the Vendor and/or Service Provider's business. The Contractor grants to the City a perpetual, nonexclusive, royalty-free, unlimited use license to use, execute, reproduce, display, modify and distribute any pre-existing software, tools or techniques delivered by the Vendor and/or Service Provider under this Agreement. Any written reports, opinions and advice rendered by the Vendor and/or Service Provider shall become the sole and exclusive property of the City, and the Vendor and/or

Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider.

7. **Retention of Records:** The Vendor and/or Service Provider shall make available to the City all information pertinent to the project, including reports, studies, drawings, and any other data. All original records generated as a result of the project shall be maintained by the Vendor and/or Service Provider for a period of six (6) years after expiration of the Agreement. Upon request, copies of those records shall be provided to the City at no cost.
8. **Independent Vendor and/or Service Provider Status:** It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting the Vendor and/or Service Provider's staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The Vendor and/or Service Provider and its staff are to be and shall remain an independent Vendor and/or Service Provider with respect to all services performed under this Agreement. The Vendor and/or Service Provider represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Vendor and/or Service Provider or other persons, while engaged in the performance of any work or services required by the Vendor and/or Service Provider under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Vendor and/or Service Provider, its officers, agents, Vendor and/or Service Providers or employees shall in no way be the responsibility of the City; and the Vendor and/or Service Provider shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay.
9. **Insurance:** The City of Saratoga Springs herein requires the following terms and conditions regarding the agreement for the provision of professional services as outlined above: The Vendor and/or Service Provider shall procure and maintain during the term of this Agreement, at the Vendor and/or Service Provider's expense, the insurance policies listed with limits equal to or greater than the enumerated limits. The Vendor and/or Service Provider shall be solely responsible for any self-insured retention or deductible losses under each of the required policies. Every required policy, including any required endorsements and any umbrella or excess policy, shall be primary insurance. Insurance carried by the City of Saratoga Springs, its officers, or its employees, if any, shall be excess and not contributory insurance to that provided by the Vendor and/or Service Provider. Every required coverage type shall be "occurrence basis" with the exception of Professional Errors and Omissions Coverage which may be "claims made" coverage. The Vendor and/or Service Provider may utilize umbrella/excess liability coverage to achieve the limits required hereunder; such coverage must be at least as broad as the primary coverage (follow form). The Office of Risk & Safety Management must approve all insurance certificates. The City of Saratoga Springs reserves its right to request certified copies of any policy or endorsement thereto. All insurance shall be provided by insurance carriers licensed & admitted to do business in the State of New York and must be rated "A-:VII" or better by A.M. Best (Current Rate Guide). If the Vendor and/or Service Provider fails to procure and maintain the required coverage(s) and minimum limits such failure shall constitute a material breach of contract, whereupon the City of Saratoga Springs may exercise any rights it has in law or equity, including but not limited to the following: (1) immediate termination of the Agreement; (2) withholding any/all payment(s) due under this Agreement or any other Agreement it has with the Vendor and/or Service Provider (common law set-off); OR (3) procuring or renewing any required coverage(s) or any extended reporting period thereto and paying any premiums in connection therewith. All monies so paid by the City of Saratoga Springs shall be repaid upon demand, or at the City's option, may be offset against any monies due to the Vendor and/or Service Provider.

The City of Saratoga Springs requires the Vendor and/or Service Provider name the City as a Certificate Holder for the following coverage for the work covered by this Agreement:

- A. For projects whose total value is between Zero and \$100,000:
 - **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
 - **Commercial Automobile Insurance:** One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
 - **Excess Insurance:** One Million Dollars per Occurrence Aggregate; AND
 - **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:** Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.
- B. For projects whose total value is between \$100,000 and \$500,000:
 - ~~Commercial General Liability~~ Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
 - ~~Commercial Automobile Insurance:~~ One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
 - ~~Excess Insurance:~~ Three Million Dollars per Occurrence Aggregate; AND
 - ~~NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:~~ Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.
- C. For projects whose total value is between \$500,000 and \$1,000,000:
 - ~~Commercial General Liability~~ Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
 - ~~Commercial Automobile Insurance:~~ One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
 - ~~Excess Insurance:~~ Five Million Dollars per Occurrence Aggregate; AND
 - ~~NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:~~ Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.

D. For projects involving the provision of **professional services**:

- **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
- **Commercial Automobile Insurance**: One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- **Excess Insurance**: Three Million Dollars per Occurrence Aggregate;
- **Professional Errors and Omissions**: Two Million Dollars per Claim Aggregate; AND
- **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance**: Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.

E. For projects involving any form of **pollution risk or exposure, environmental hazard, asbestos or special circumstances**:

- **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
- **Pollution Liability Insurance including Coverage for Asbestos Abatement**: One Million Dollars Each Occurrence;
- **Commercial Automobile Insurance**: One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- **Excess Insurance**: Five Million Dollars per Occurrence Aggregate;
- **Professional Errors and Omissions**: Two Million Dollars per Claim Aggregate; AND
- **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance**: Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect. If the project in question involves any form of pollution risk or exposure, environmental hazard, asbestos or special circumstances, please contact the Office of Risk and Safety for a determination of insurance limits needed for your contract.

F. For **software and technology projects**:

- **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
- **Commercial Automobile Insurance**: One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- **Cyber Liability Insurance**: Five Million Dollars per occurrence aggregate;
- **Excess Insurance**: Five Million Dollars per Occurrence Aggregate;
- **Technology Errors and Omissions**: Two Million Dollars per Claim Aggregate; AND
- **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance**: Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect. If the project in question involves any form of pollution risk or exposure, environmental hazard, asbestos or special circumstances, please contact the Office of Risk and Safety for a determination of insurance limits needed for your contract.

It shall be an affirmative obligation of the Vendor and/or Service Provider to advise City's Office of Risk and Safety via mail to Office of Risk and Safety, City of Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866, within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be a breach of this Agreement. The Vendor and/or Service Provider acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City. The Vendor and/or Service Provider is to provide the City with a Certificate of Insurance naming the City as **Additional Insured on a primary and non-contributory basis prior** to the commencement of any work or use of City facilities. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the municipality. In the event the Vendor and/or Service Provider utilizes a Subcontractor for any portion of the services outlined within the scope of its activities, the Subcontractor shall provide insurance of the same type or types and to the same extent of coverage as that provided by the Vendor and/or Service Provider. All insurance required of the Subcontractor shall name the City of Saratoga Springs as an **Additional Insured on a primary and non-contributory** basis for all those activities performed within its contracted activities for the contact as executed.

10. **Indemnification**: The Vendor and/or Service Provider, to the fullest extent provided by law, shall defend, indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Vendor and/or Service Provider or its employees or anyone for whom the Vendor and/or Service Provider is legally liable or Subcontractors. Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the Vendor and/or Service Provider, as aforesaid. The Vendor and/or Service Provider's responsibility under this section shall not be limited to the required or available insurance.
11. **Compliance with Federal and State Regulations**: The Vendor, to the fullest extent provided by law, shall abide by the regulations which are hereto attached in Appendix A of this Agreement.
12. **NYS DOL Sexual Harassment Regulatory Requirements**: All employees have a legal right to a workplace free from sexual harassment, and the City of Saratoga Springs is committed to maintaining a workplace free from sexual harassment. Per New York State Law, the City of Saratoga Springs has a sexual harassment prevention policy in place. This policy applies to all employees, paid or unpaid interns and non-employees in our workplace, regardless of immigration status.
13. **Safety**: The City of Saratoga Springs specifically reserves the right to suspend or terminate all work under this Agreement whenever Vendor and/or Service Provider, and/or Vendor and/or Service Provider's employees or subcontractors, are proceeding in a manner that threatens the life, health or safety of any of Vendor and/or Service Provider's employees, subcontractor's employees, City employees or member(s) of the general public on City property. This reservation of rights by the City of Saratoga Springs in no way obligates the City of Saratoga Springs to inspect the safety practices of the Vendor and/or Service Provider. If the City of Saratoga Springs exercises its rights

pursuant to this part, the Vendor and/or Service Provider shall be given three days to cure the defect, unless the City of Saratoga Springs, in its sole and absolute discretion, determines that the service cannot be suspended for three days due to the City of Saratoga Springs' legal obligation to continuously provide Vendor and/or Service Provider's service to the public or the City of Saratoga Springs' immediate need for completion of the Vendor and/or Service Provider's work. In such case, Vendor and/or Service Provider shall immediately cure the defect. If the Vendor and/or Service Provider fails to cure the identified defect(s), the City of Saratoga Springs shall have the right to immediately terminate this Agreement. In the event that the City of Saratoga Springs terminates this Agreement, any payments for work completed by the Vendor and/or Service Provider shall be reduced by the costs incurred by the City of Saratoga Springs in re-bidding the work and/or by the increase in cost that results from using a different Vendor and/or Service Provider.

14. **Vendor and/or Service Provider Code of Conduct:** The City of Saratoga Springs is committed to conduct business in a lawful and ethical manner and expects the same standards from Vendor and/or Service Providers/suppliers that the City conducts business with. The City requires that all Vendor and/or Service Providers/suppliers abide by this Code of Conduct. Failure to comply with this Code may be sufficient cause for the City to exercise its rights to terminate its' business relationship with Vendor and/or Service Providers/suppliers. Vendor and/or Service Providers/suppliers agree to provide all information requested which is necessary to demonstrate compliance with this Code.

At a minimum, the City requires that all Vendor and/or Service Providers/suppliers meet the following standards:

- Legal: Vendor and/or Service Providers/suppliers and their sub-contractors agree to comply with all applicable local, state and federal laws, regulations and statutes.
- Discrimination: No person shall be subject to any discrimination in employment, including hiring, salary, benefits, advancement, discipline, termination or retirement on the basis of gender, race, religion, age, disability, sexual orientation, nationality, political opinion, party affiliation or social ethnic origin.
- Right to organize: Employees of the Vendor and/or Service Provider/supplier should have the right to decide whether they want collective bargaining.
- Sub-contractors: Vendor and/or Service Providers/suppliers shall ensure that sub-contractors shall operate in a manner consistent with this Code.
- Protection of the Environment: Vendor and/or Service Providers/suppliers shall comply with all applicable environmental laws and regulations. Where practicable, Vendor and/or Service Providers/suppliers are to utilize technologies that do not adversely affect the environment and when such impact is unavoidable, to ensure that it is minimized.

The undersigned Vendor and/or Service Provider/supplier hereby acknowledges that it has received the City of Saratoga Springs Vendor and/or Service Provider/Supplier Code of Conduct and agrees that any and all of its facilities and sub-contractors doing business with the City will receive the Code and will abide by each and every term therein.

Vendor and/or Service Provider/supplier acknowledges that its failure to comply with any condition, requirement, policy or procedure may result in the termination of the business relationship. Vendor and/or Service Provider/supplier reserves the right to terminate its agreement to abide by the Code of Conduct at any time for any reason upon ninety (90) days prior written notice to the City.

15. **Governing Law:** This Agreement shall be governed and construed under the laws of the State of New York, the location where this Agreement was accepted to by Vendor and/or Service Provider. The Vendor and/or Service Provider agrees to comply with all applicable local, state and federal laws, rules and regulations in the performance of the duties of this Agreement.
16. **NYS Licensure for Professional Services:** Any and all professional services performed under this Agreement shall be completed by an individual licensed by the NYS Office of Professions - Education Department as applicable to the service provided including, but not limited to accounting, actuarial, engineering and architectural services. The Vendor and/or Service Provider represents that it has all necessary governmental licenses to perform the services described herein.
17. **Non-Collusive Bidding Certification:** Where applicable, upon the submission of a bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
- a. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 - b. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 - c. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
18. **Iranian Energy Sector Divestment:** Where applicable, upon the submission of a bid, each Vendor and/or Service Provider and each person signing on behalf of any Vendor and/or Service Provider certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the state finance law (Iran Divestment).
19. **Venue:** The City and the Vendor and/or Service Provider hereby agree that any litigated matters shall be venued in the federal and state courts of the State of New York in the County of Saratoga.
20. **Assignment:** The Vendor and/or Service Provider is prohibited from assigning, conveying, subletting or otherwise disposing of the Vendor and/or Service Provider's right, title, or interest therein, or the Vendor and/or Service Provider's power to execute this agreement to any other person or corporation without the previous written consent of the City. If the Vendor and/or Service Provider assigns, conveys, sublets or otherwise disposes of the Vendor and/or Service Provider's right, title, or interest without prior written consent, the City shall revoke and annul this agreement, and the City shall be relieved and discharged from any and all liability growing out of this Agreement, and any person or corporation to whom the interest was assigned, transferred, conveyed, sublet or otherwise disposed of shall forfeit and lose all moneys theretofore earned under such contract, except so much as may be required to pay his or her employees.

21. **Termination:** The Vendor and/or Service Provider and the City may mutually agree, in writing, to terminate this Agreement at any time. The City may also terminate this Agreement at any time and or any reason by mailing written notice to the Vendor and/or Service Provider at least ten (10) business days prior to such termination date. The City reserves the right to cancel this Agreement at any time in event of default or violation by the Vendor and/or Service Provider of any provision of this Agreement. The City may take whatever action at law or in equity that may appear necessary or desirable to collect damages arising from a default or violation or to enforce performance of this Agreement.
22. **Default:** Vendor and/or Service Provider's failure to perform its obligations and comply with its representations under this Agreement shall constitute a default under this Agreement. Upon Vendor and/or Service Provider's default, the City may cancel this Agreement and immediately stop payment of any fees to Vendor and/or Service Provider hereunder. City shall also have any all additional rights and remedies under New York State Law as a result of Vendor and/or Service Provider's default.
23. **Force Majeure:** Neither party shall be held liable for failure to perform its part of this Agreement when such failure is due to fire, flood, or similar disaster; strikes or similar labor disturbances; industrial disturbances, war, riot, insurrection, and/or other causes beyond the control of the parties.
24. **Entire Agreement:** This Agreement sets forth the entire agreement and understanding of the parties relating to the subject matter contained herein except as to those matters or agreements expressly incorporated herein by reference. No covenant, representation or condition not expressed herein shall be effective to interpret, change or restrict the express provisions of this Agreement. This Agreement supersedes any and all prior agreements, whether written or oral, relating to the subject matter contained herein. This Agreement shall not be amended, changed or otherwise modified except in writing, signed by both parties.
25. **Severability:** In the event that any portion of this Agreement may be adjudged invalid or unenforceable for any reason, adjudication shall in no manner affect the other portions of this Agreement which will remain in full force and effect as of the portions adjudged invalid or unenforceable were not originally a part thereof.
26. **Modification:** This Agreement may be modified only by a writing signed by both parties.
27. **Execution:** This Agreement shall constitute the Agreement of the parties.

Vendor and/or Service Provider Certification: In addition to the acceptance of this Agreement, I certify that all information provided to the City with respect to New York State Finance Law Section 139-k is complete, true and accurate.

Vendor and/or Service Provider Signature: _____

Date: 4/13/2022

Print Name: Eric Radliff

Title: Mailing Division & Integration Manager

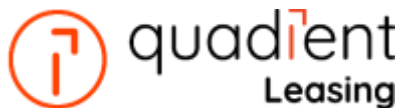


EXHIBIT A

Product Lease Agreement With Postage Meter Rental Agreement

Section (A) Office Information

Office Number: 620	Office Name: Metroland Business Machines	Office Phone #: 518 452 2600	Date Submitted: 4/8/2022
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Section (B) Billing Information

Company Name (Full legal name): City of Saratoga Springs		
DBA:		
Billing Address: 474 Broadway St Suite 15		
Billing City: Saratoga Springs	State: NY	ZIP Code + 4: 12866
Billing Contact Name: Donna Woods	Contact Phone Number: 518 587 3550	
Billing Contact Title: Finance Coordinator	Contact Fax Number:	
Billing Contact Email Address: donna.woods@saratoga-springs.org	Purchase Order Number:	

Section (C) Installation Information (if different than Billing Information)

Company Name (Full legal name):		
Installation Address (No PO Boxes or General Delivery):		
Installation City:	State:	ZIP Code + 4:
Installation Contact Name:	Phone Number:	
Installation Contact Title:	Fax Number:	
Installation Contact Email Address:		
Main Post Office Name / Mail Drop off:	Post office 5-Digit ZIP Code:	

Section (D) Products

	Quantity	Model / Part Number	Description (Include Serial Number, if applicable) <input type="checkbox"/> See additional listed products on attached continuation schedule.
1	1	IX5AF	Automatic mail machine with sealer
2	1	IXWP10	10lb scale
3			
4			Pricing only as per Contract 67336

Section (E) Lease Payment Information & Lease Payment Schedule

Tax Status: <input type="checkbox"/> Taxable <input checked="" type="checkbox"/> Tax-Exempt (Certificate attached)	Period	# of Months	Monthly Payment (plus applicable taxes)
	First	60	\$142.00
	Next		
	Next		
	Next		
	Current Lease Number:		
Billing Frequency: <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Annually	<input type="checkbox"/> ACH (Customer to submit authorization form)		
Billing Method: <input checked="" type="checkbox"/> Standard			

Section (F) Postage Meter & Postage Funding Information

Meter Model: IX5AI	Machine Model: IX5AF
Postage Funding Method: <input type="checkbox"/> Bill Me <input type="checkbox"/> Prepay By Check <input type="checkbox"/> ACH Debit (Customer to submit authorization form)	Postage Funding Account: <input checked="" type="checkbox"/> New <input type="checkbox"/> Existing Account TMS Account # _____ POC Account # _____
Service Products (Check all that apply) <input checked="" type="checkbox"/> Online Postal Rates iMeter™ App (SP10) <input type="checkbox"/> Online Postal Expense Manager iMeter™ App (SP20/NeoStats) <input type="checkbox"/> Online E-Services iMeter™ App (SP30) <input type="checkbox"/> Online E-Services with Electronic Return Receipt iMeter™ App (SP35) <input type="checkbox"/> Neoship BASIC – Requires Quadient Postage Funding (EP70) <input type="checkbox"/> Neoship PLUS – Requires Quadient Postage Funding (EP70PLUS) <input type="checkbox"/> Neoship ADVANCED - Requires Quadient Postage Funding (NEOSHIPADV) <input type="checkbox"/> Neoship Install & User Guide (EP70GUIDES) <input type="checkbox"/> RunMyMail <input checked="" type="checkbox"/> Maintenance (provided by your authorized office) <input checked="" type="checkbox"/> Installation & Training (provided by your authorized office) <input type="checkbox"/> Annual Software Support (Maintenance)	

Section (G) Approval

Existing customers who currently fund the Postage account by ACH Debit will not be converted to a Postage Funding Account unless initial here _____.

This document consists of a Product Lease Agreement with Quadient Leasing USA, Inc.; and a Postage Meter Rental Agreement, and an Online Services and Software Agreement with Quadient, Inc.; and a Postage Funding Account Agreement with Quadient Finance USA, Inc. Your signature constitutes an offer to enter into such agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version Commercial-Equipment-Lease-Terms-USPS-Dealer-V9-2020), which are also available at www.quadient.com/Commercial-Equipment-Lease-Terms-USPS-Dealer-V9-2020, and that you are authorized to sign the agreements on behalf of the customer identified above. The agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.

Guided by Quadient, Inc.'s Sustainable Design and Responsible Manufacturing Policy, our products may contain reused components. For more information visit <https://www.quadient.com/about-us/sustainable-design-and-manufacturing>.

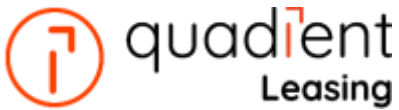
Authorized Signature

Print Name and Title

Date Accepted

Accepted by Quadient, Inc. and its Affiliates

Date Accepted



Section (D) Product Continuation Schedule (Continued)

	Quantity	Model / Part Number	Description (Include Serial Number, if applicable)
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
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Terms and Conditions

PRODUCT LEASE AGREEMENT

In this Product Lease Agreement (the "Lease"), the words "You" and "Your" mean the lessee, which is the entity that is identified as the Customer on the Product Lease Agreement order form ("Order Form"). "We," "Us" and "Our" mean the lessor, Quadient Leasing USA, Inc. "Supplier" refers to either Quadient, Inc., or any other third party that has manufactured, or is providing services related to, the Products.

1. Lease of Products. THIS LEASE IS UNCONDITIONAL AND NON-CANCELABLE during the Initial Term (as defined below). You agree to lease from Us the equipment, embedded software, Software, services and other products listed on the Order Form, together with all existing accessories, embedded software programs, attachments, replacements, updates, additions and repairs, (collectively the "Products") upon the terms stated herein. For the avoidance of doubt, postage meters for use in mailing machines are excluded from the definition of Products. The term "Software" means any software that is subject to this Lease, other than software programs that are embedded in the hardware. Software is subject to the additional terms contained in the Online Services and Software Agreement with the Supplier.

2. Promise to Pay. You promise to pay to Us the lease payment shown on the Order Form ("Lease Payment") in accordance with the payment schedule set forth on that page, plus all other amounts stated herein. This Lease is binding on You as of the date You sign it. This Lease is not binding on Us until We sign it or until the Products are shipped, whichever happens first.

3. Initial Term; Renewal. The Initial Term of this Lease will begin on the earlier of either the date the Products are installed or five (5) days after the Products are shipped by the Supplier and will continue for the number of months shown on the Order Form ("Initial Term"). Unless, at least ninety (90) days before the end of the Initial Term, You: (i) notify Us that You intend to return the Products at the end of the Initial Term by calling 1-800-636-7678; and (ii) send written notice to Us in the manner We instruct You when You call, this Lease will automatically renew on a quarter-to-quarter basis, except as prohibited by law (each a "Renewal Period"). The amount You pay for the Products will remain unchanged during each Renewal Period. We will not notify You that the Initial Term or any Renewal Period is ending. You may terminate this Lease at the conclusion of any Renewal Period by giving Us thirty (30) days prior written notice of Your intent to do so. If You notify Us in writing that You intend to terminate the Lease, as set forth above, You shall return the Products pursuant to Section 14 of this Lease.

4. Payments. PAYMENTS UNDER THIS LEASE ARE UNCONDITIONAL AND WILL CONTINUE FOR THE ENTIRE TERM OF THIS LEASE, WITHOUT ANY RIGHT TO REDUCTION OR SET-OFF. Lease Payments, plus applicable taxes and other charges provided for herein, are payable in advance periodically as stated on the Order Form. You agree to make Lease Payments to Us at the address specified on Our invoices, or at any other place designated by Us within thirty (30) days of the date of Our invoice. If We do not receive a payment in full on or before its due date, You shall pay a fee equal to the greater of 5% of the amount that is late,

or Our then-current minimum late fee, but in no event shall You pay more than the maximum amount allowed by law. In addition, You agree to pay Us Our then-current fee for checks returned unpaid and for ACH direct debit transactions which are rejected. In addition to the Lease Payment, You agree to pay Us a one-time fee (not to exceed \$150.00) to cover the origination, documentation, processing and certain other costs associated with this Lease.

5. Buy-Out of Another Obligation. In the event that We have provided You with money to complete the remaining stream of payments on a lease that You may have with a third party, Your repayment of that amount shall be included as part of Your Lease Payment. You remain solely responsible for the full performance of any commitments that You have made with such third party. You agree that We are not responsible for any difference between the amount that We have provided and any amounts actually due, or claimed to be due, to the third party. In the event that You fail to make all of the Lease Payments set forth on the Order Form, in addition to any other remedies We may have, You agree to immediately pay Us the unamortized remaining balance of the money given to You to complete the remaining stream of payments on the third party lease.

6. Delivery and Location of Products. The Products will be delivered to You at the installation address specified on the Order Form ("Installation Address") or, if no such location is specified, to Your billing address. Your acceptance of the Products occurs upon delivery of the Products. You shall not remove the Products from the Installation Address unless You first get Our written permission to do so.

7. Ownership, Use, and Maintenance of Products. We will own and have title to the Products during the Lease. You agree that the Products are and shall remain Our personal property. You authorize Us to record (and amend, if appropriate) a UCC financing statement to protect Our interests. You represent that the Products will be used solely for commercial purposes and not for personal, family or household purposes. At Your own cost, You agree to maintain the Products in accordance with the applicable operation manuals and to keep the Products in good working order, ordinary wear and tear excepted.

8. Assignment of Supplier's Warranties and Notice of Reused Components. We hereby assign to You any warranties relating to the Products that We may have received from the Supplier. GUIDED BY QUADIENT, INC.'S SUSTAINABLE DESIGN AND RESPONSIBLE MANUFACTURING POLICY, THE PRODUCTS MAY CONTAIN REUSED COMPONENTS. For more information visit <https://www.quadient.com/about-us/sustainable-design-and-manufacturing>.

9. Relationship of the Parties. You agree that You, not We, selected the Products and the Supplier, and that We are a separate company from the Supplier and that the Supplier is not Our agent. IF YOU ARE A PARTY TO ANY POSTAGE METER RENTAL, MAINTENANCE, SERVICE, SOFTWARE LICENSE, SUPPLIES OR OTHER CONTRACT WITH ANY SUPPLIER, WE ARE NOT A PARTY THERETO, AND SUCH CONTRACT IS NOT PART OF THIS LEASE (EVEN THOUGH WE MAY, AS A CONVENIENCE TO YOU AND THE SUPPLIER, BILL AND COLLECT MONIES OWED BY YOU TO THEM).

10. Default. You will be in default under this Lease if You fail to pay any amount within ten (10) days of the due date or fail to perform or



observe any other obligation in this Lease. If You default, We may, without notice to You, do any one or more of the following, at Our option, concurrently or separately: (A) cancel this Lease; (B) require You to return the Products pursuant to Section 14 below; (C) take possession of and/or render the Products unusable, and for such purposes You hereby authorize Us and Our designees to enter Your premises, with prior reasonable notice or other process of law; and (D) require You to pay to Us, on demand as liquidated damages and not as a penalty, an amount equal to the sum of: (i) all Lease Payments and other amounts then due and past due; (ii) all remaining Lease Payments for the then-current term, together with any taxes due or to become due during such term (which You agree is a reasonable estimate of Our damages); and (iii) in the event that You failed to promptly return the Products to Us, an amount equal to the remaining value of the Products at the end of the then-current term, as reasonably determined by Us. You shall also pay all Our costs in enforcing Our rights under this Lease, including reasonable attorneys' fees and expenses that We incur to take possession, store, repair, or dispose of the Products, as well as any other expenses that We may incur to collect amounts owed to Us. We are not required to re-lease or sell the Products if We repossess them. These remedies shall be cumulative and not exclusive, and shall be in addition to any and all other remedies available to Us.

11. Finance Lease. You agree that this Lease is a "finance lease" as defined in Article 2A of the Uniform Commercial Code ("UCC"). To the extent permitted by law, You hereby waive any and all rights and remedies conferred upon You under UCC Sections 2A-303 and 2A-508 through 2A-522, or any similar laws.

12. Automated Clearinghouse Direct Debit ("ACH"). If, You have elected ACH service, You hereby authorize Us to initiate with the depository bank ("Bank") that You have provided to Us a debit of any amounts that become due by You to Us (and/or any of Our affiliates including, but not limited to, Quadient, Inc., and Quadient Finance USA, Inc.) from the specified account. ACH payments shall remain in effect until terminated by the Bank, You, or Us. You must give Us thirty (30) days prior written notice of Your intent to terminate ACH services or any change in Bank account status which would impair Our ability to debit such funds.

13. Loss; Damage; Insurance. You shall: (i) bear the risk of loss and damage to the Product(s) for the Initial Term and any Renewal Period; (ii) keep the Product(s) insured, at Your expense, against all risks of loss and damage in an amount at least equal to its full replacement cost, with Us named as an additional insured thereon ("Insurance"); and (iii) provide Us with evidence of Insurance within thirty (30) days of a request by Us, or a third party acting on our behalf, to do so. You are required to provide Us with sufficient evidence of Insurance within thirty (30) days of the commencement of the Initial Term. If You fail to provide such evidence of Insurance, then We may, at our sole option, protect Our interest in any hardware Product(s) by obtaining insurance on Your behalf via inclusion of such Product(s) in Our MailProtect program. If We obtain such coverage, then You agree that We may charge You the premium for such insurance, as well as our then-current fee for doing so. This charge will be added to Your Lease invoice and You agree to pay this charge according to

the terms of this Lease. Refer to Section 13.1 of this Lease for more information regarding Our MailProtect program.

13.1 MailProtect Program. If We have included a hardware Product in Our MailProtect program and any covered loss, damage or destruction to such covered Product(s) (a "Loss") occurs and the amount of the Loss is greater than \$100, then We shall (provided You are not in default under this Lease) repair or replace such Product(s) and Your obligations pursuant to this Lease will remain unchanged. More information regarding Our MailProtect program, including information on Losses that are not covered, is available at www.quadient.com/mailprotect. If there is a covered Loss and We fail to repair or replace the affected hardware Product(s) within twenty (20) days of receiving written notice of the covered Loss from You, then You may terminate this Lease; provided that (i) You give us written notice of Your intent to do so; and (ii) We receive such notice within forty-five (45) days of the Loss. The coverage offered through Our MailProtect program may: (i) be more expensive than Insurance that You could obtain on Your own; (ii) be obtained through companies affiliated with Us; and (iii) involve a fee paid to such affiliated companies (which will result in a profit by Us). Once enrolled in the MailProtect program, You may cancel the coverage at any time by providing Us with evidence of Insurance. We reserve the right to discontinue the MailProtect program at any time.

14. Return of Products. You are required to return the tangible Products under this Lease. Upon the termination of this Lease You shall, after receiving an Equipment Return Authorization ("ERA") number from Us, promptly send such Products, at Your expense plus shipping and handling costs, to any location(s) that We designate within the contiguous United States. The Products must be properly packed for shipment with the ERA number clearly visible, freight prepaid and fully insured, and must be received in good condition, less normal wear and tear.

15. Indemnification. You shall indemnify and defend Us against, and hold Us harmless for, any and all claims, actions, damages, liabilities, losses, and costs (including reasonable attorneys' fees) made against or incurred by Us relating to Product Matters (as defined below). Your obligations pursuant to this Section shall survive the termination or expiration of this Lease.

16. Assignment. **YOU SHALL NOT SELL, TRANSFER, ASSIGN, SUBLEASE, PLEDGE OR OTHERWISE ENCUMBER (COLLECTIVELY, "TRANSFER") THE PRODUCTS OR THIS LEASE IN WHOLE OR IN PART.** We may, without notice to You, Transfer Our interests in the Products and/or this Lease, in whole or in part, to a third party. You agree not to assert against the new owner any claim, defense or offset You may have against Us or any predecessor in interest.

17. Taxes. You agree to pay for all applicable taxes related to the Products, including taxes related to Your acquisition, possession, and/or use of the Products as well as all property taxes on the Products. Furthermore, You agree to pay the applicable fee to cover Our expenses associated with the administration, billing and tracking of such charges and taxes. In addition, in the event We determine it is reasonable to do so, You hereby authorize Us to pay any such taxes and to include such amount as part of the capitalized amount



used to compute Your payment pursuant to this Lease.

18. Disclaimer of Warranties. WE MAKE NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, REGARDING ANY MATTER WHATSOEVER, INCLUDING, BUT NOT LIMITED TO, THE SUITABILITY OF THE PRODUCT(S), ITS CONDITION, ITS MERCHANTABILITY, ITS FITNESS FOR A PARTICULAR PURPOSE, ITS FREEDOM FROM INFRINGEMENT, OR OTHERWISE. WE PROVIDE THE PRODUCTS TO YOU “AS IS,” “WHERE IS” AND “WITH ALL FAULTS.”

19. Limitation of Liability. WE SHALL NOT BE LIABLE TO YOU AND YOU SHALL NOT MAKE A CLAIM AGAINST US FOR ANY LOSS, DAMAGE (INCLUDING INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES), OR EXPENSE OF ANY KIND ARISING DIRECTLY OR INDIRECTLY FROM THE DELIVERY, INSTALLATION, USE, RETURN, LOSS OF USE, DEFECT, MALFUNCTION, OR ANY OTHER MATTER RELATING TO THE PRODUCTS (COLLECTIVELY, “PRODUCT MATTERS”). NOTWITHSTANDING ANY OTHER PROVISION OF THIS LEASE, EXCEPT FOR DIRECT DAMAGES RESULTING FROM PERSONAL INJURY OR DAMAGE TO TANGIBLE PROPERTY CAUSED BY OUR GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, THE MAXIMUM OUR LIABILITY TO YOU FOR DAMAGES HEREUNDER SHALL NOT EXCEED THE TOTAL OF THE AMOUNTS PAID TO US HEREUNDER BY YOU.

20. Notice. All notices related to this Lease to Us shall be made by You, or an attorney representing You. Notice of non-renewal of this Lease shall be made as outlined in Section 3 herein by calling 1-800-636-7678. All other notices, requests and other communications hereunder shall be in writing and sent to: Quadient Leasing USA, Inc., 478 Wheelers Farms Road, Milford, CT 06461 (“Notice Address”). Such notices shall be considered given when: (i) delivered personally, or (ii) sent by commercial overnight courier with written confirmation of delivery. In the event that We do not accept Your offer to enter this Lease, then You have the right to a written statement that specifies the reasons that Your offer was not accepted. You can request such a statement by writing to Us at the Notice Address.

21. Integration. The Lease represents the final and only agreement between You and Us. There are no unwritten oral agreements between You and Us. The Lease can be changed only by a written agreement between You and Us.

22. Severability. In the event any provision of this Lease shall be deemed to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby. The parties agree to replace any invalid provision with a valid provision, which most closely approximates the intent and economic effect of the invalid provision.

23. Waiver or Delay. A waiver of any default hereunder or of any term or condition of this Lease shall not be deemed to be a continuing waiver or a waiver of any other default or any other term or condition, but shall apply solely to the instance to which such waiver is directed. We may accept late payments, partial payments, checks, or money orders marked “payment in full,” or with a similar notation, without compromising any rights under this Lease.

24. Survival of Obligations. Any obligations and duties which by their nature extend beyond the expiration or termination of this Lease shall survive the expiration or termination of this Lease.

25. Choice of Law; Venue; and Attorney’s Fees. This Lease shall

be governed under the laws of the State of Connecticut, without regard to conflicts of law, and jurisdiction shall lie exclusively in a court of competent jurisdiction in New Haven County, Connecticut. In any litigation or other proceeding by which one party either seeks to enforce its rights under this Lease (whether in contract, tort, or both) or seeks a declaration of any rights or obligations under this Lease, the prevailing party shall be awarded its reasonable attorney fees, and costs and expenses incurred.

POSTAGE METER RENTAL AGREEMENT

1. Incorporation of Certain Terms. Customer acknowledges that: (i) it has entered a Product Lease Agreement with Quadient Leasing USA, Inc. (the “Lease”); and (ii) if the Products that are subject to the Lease includes a mailing machine, then the terms of this Postage Meter Rental Agreement (“Rental Agreement”) shall govern its rental of the Postage Meter (as defined below) for such machine. Any defined terms in the Lease shall have the same meanings in this Rental Agreement, except that “We,” “Us,” and “Our,” refers to Quadient, Inc., and any reference to “Products” shall refer to the Postage Meter. Sections 13, 13.1, 14 and 17 through 25 of the Lease are hereby incorporated into this Rental Agreement, except that any reference in those sections to the “Lease” refer to this Rental Agreement.

2. Provisions as to Use. You acknowledge that: (i) as required by United States Postal Service (“USPS”) regulations, the postage meter(s) identified on the Order Form (the “Postage Meter”) is being rented to You and that it is Our property; (ii) the Postage Meter will be surrendered by You upon demand by Us; (iii) You are responsible for the control and use of the Postage Meter; (iv) You will comply with all applicable laws regarding Your use or possession of the Postage Meter; (v) the use of the Postage Meter is subject to the conditions established from time to time by the United States Postal Service; and (vi) the Postage Meter is to be used only for generating an indicia to evidence the prepayment of postage and to account for postal funds. It is a violation of Federal law to misuse or tamper with the Postage Meter and, if You do so, We may terminate this Rental Agreement upon notice to You.

3. Rental Fee, Term, and Taxes. The rental fee for the Postage Meter rental during the Initial Term is included in the Lease Payment. For each Renewal Term, You agree to pay Our then-current fee for the Postage Meter rental. The Postage Meter rental fee does not include the cost of consumable supplies. The term of the rental shall be equal to the term of the Lease and is NON-CANCELABLE. You agree to pay all applicable taxes related to Your acquisition, possession, and/or use of the Postage Meter including all property taxes on the Postage Meter. Furthermore, You agree to pay the applicable fee to cover Our expenses associated with the administration, billing and tracking of such charges and taxes. You agree that you will return the Postage Meter at the end of the Lease term and that You will do so in the manner set forth in Section 14 of the Lease. Furthermore, You agree that if you fail to return a postage



meter within thirty (30) days of receipt of the Equipment Return Authorization from Us, then You will pay a postage meter replacement fee of one thousand dollars (\$1,000).

4. Postage Meter Maintenance, Inspections, and Location. We will keep the Postage Meter in good working condition during the term of this Rental Agreement. The United States Postal Service regulations may require Us to periodically inspect the Postage Meter. You agree to cooperate with Us regarding such inspections. We may, from time to time, access and download information from Your Postage Meter to provide Us with information about Your postage usage and We may share that information with Our distributors and other third parties and You hereby authorize Us to do so. You agree to promptly update Us whenever there is any change in Your name, address, telephone number, the licensing post office, or the location of the Postage Meter.

5. Postage Advances. We do not sell postage. In the event You require an emergency advance for postage, We, at Our sole discretion, may advance You money to reset the Postage Meter. If We do provide such an advance, You agree to repay Us within five (5) days from the time of such advance: (i) the amount of the emergency advance; and (ii) the then-current advance fee.

6. Default. In the event You fail to perform in accordance with the terms set forth in this Rental Agreement, or any other Agreement with Us or any of Our affiliates, including, but not limited to, Quadient Leasing USA, Inc., and Quadient Finance USA, Inc., then We may, without notice: (i) repossess the Postage Meter(s); (ii) disable the Postage Meter; (iii) immediately terminate this Rental Agreement; and (iv) pursue any remedies available to Us at law or in equity. Furthermore, upon the return of the Postage Meter, You hereby authorize Us to offset any amount of postage remaining in the Postage Meter, prior to any refund to You, against any amount due to Us or any of Our affiliates. You shall also pay all of Our costs in enforcing Our rights under this Rental Agreement, including reasonable attorneys' fees and expenses that We incur to take possession, store, or repair, the Postage Meter, as well as any other expenses that We may incur to collect amounts owed to Us. These remedies shall be cumulative and not exclusive, and shall be in addition to any and all other remedies available to Us.

7. Rate Updates.

- A. Maintenance of Postal Rates. It is Your sole responsibility to ensure that correct amounts are applied as payment for mailing and shipping services. We shall not be responsible for returns for delivery delays, refusals, or any other problems caused by applying the incorrect rate to mail or packages.
- B. Rate Updates with Online Services. If the Order Form indicates that You are enrolled in Our Online Services program, then We will make available periodic updates for Your covered Products and/or Postage Meter, including updates to maintain accurate USPS rates for the USPS services that are compatible with such Products or Postage Meter. **The rate updates that are offered with Our Online Services program are only available for products that are Integrated (as defined below) into Your**

mailing machine. For the purposes of this section, "Integrated" means that the covered hardware cannot properly operate on a stand-alone basis and it has been incorporated into the mail machine. Products that are not Integrated including, but not limited to, all Software and scales with "ST-77," or "SE" in the model number will not receive updated rates as part of Our Online Services program (collectively "Excluded Products").

- C. Rate Updates with Rate Change Protection and Software Advantage. If You have any of Our Excluded Products, You may have elected to purchase Rate Change Protection ("RCP") from Us for Your hardware products or Software Advantage for Your Software. If the Order Form indicates that You have selected RCP or Software Advantage, We will make available the following updates for Your covered Products or Software: (i) updates to maintain accurate rates for the services offered by the USPS and other couriers that are compatible with Your covered Products or Software; and (ii) updates for major zip or zone changes that are compatible with Your covered Products or Software. If any reprogramming is required because You have moved the Products or Postage Meter to a new location, none of the services described in this Section cover the cost to do so. If You have not selected RCP or Software Advantage, You agree that We may send You periodic rate updates as needed and You agree to either: (i) promptly pay the then-current price for such update; or (ii) return the unused, update to Us within ten (10) business days of receiving it. Customers with an outstanding Accounts Receivable balance may not receive a rate update until the open balance is resolved.

8. United States Postal Service Acknowledgement of Deposit Requirement. By signing this Postage Meter Rental Agreement, You acknowledge and agree that You have read the United States Postal Service Acknowledgement of Deposit (the "Acknowledgement") and will comply with its terms and conditions, as it may be amended from time to time.

9. Additional United States Postal Service Terms.

- A. By signing this Postage Meter Rental Agreement, You acknowledge that You are also entering into an Agreement with the United States Postal Service ("USPS") in accordance with the Domestic Mail Manual ("DMM") 604.4, Postage Payment Methods, Postage Meters and PC Postage Products (collectively, "Postage Evidencing Systems" or "PES") and accept responsibility for control and use of the PES contained therein.
- B. You also acknowledge You have read the DMM 604.4, Postage Payment Methods, Postage Meters and PC Postage Products (Postage Evidencing Systems) and agree to abide by all rules and regulations governing its use.
- C. Failure to comply with the rules and regulations contained in the DMM or use of the PES in any fraudulent or unlawful scheme or enterprise may result in the revocation of this Rental Agreement.



- D. You further acknowledge that any use of this PES that fraudulently deprives the USPS of revenue can cause You to be subject to civil and criminal penalties applicable to fraud and/or false claims against the United States. The submission of a false, fictitious or fraudulent statement can result in imprisonment of up to five (5) years and fines of up to \$10,000 (18 U.S.C. 1001). In addition, a civil penalty of up to \$5,000 and an additional assessment of twice the amount falsely claimed may be imposed (3 U.S.C. 3802).
- E. You further understand that the rules and regulations regarding use of this PES as documented in the USPS Domestic Mail Manual may be updated from time to time by the USPS and it is Your obligation to comply with any current or future rules and regulations regarding its use.
- F. You are responsible for immediately reporting (within seventy-two hours or less) the theft or loss of the postage meter that is subject to this Rental Agreement. Failure to comply with this notification provision in a timely manner may result in the denial of refund of funds remaining on the postage meter at the time of the loss or theft.

POSTAGE FUNDING ACCOUNT AGREEMENT

1. Incorporation of Certain Terms. You acknowledge that You have entered a Product Lease Agreement with Quadient Leasing USA, Inc. (the "Lease") and a Postage Meter Rental Agreement with Quadient, Inc. (the "Rental Agreement"). If you have an eligible postage meter, then you will have access to a postage funding account and this Postage Funding Account Agreement ("Account Agreement") shall govern Your use of such account. Any defined terms in the Lease or Rental Agreement shall have the same meanings in this Account Agreement, except that "We," "Us," and "Our," refer to Quadient Finance USA, Inc. Sections 17 through 24 of the Lease are hereby incorporated into this Account Agreement except that any reference in those sections to the "Lease" refers to this Account Agreement.

2. Establishment and Activation of Account. You hereby authorize Us, to establish an account in Your name ("Account") for funding the purchase of postage from the United States Postal Service ("USPS") for use in the postage meter. Your Account may also be used to purchase supplies, pay for the Postage Meter rental, and obtain certain other products and services from Quadient, Inc. The establishment of Your Account shall be subject to Our approval of Your creditworthiness. Any use of the Account shall constitute Your acceptance of all the terms and conditions of this Account Agreement and all other documents executed or provided in connection with the Account. The Account may not be used for personal, family, or household purposes.

3. Operation of Account. Each time an employee or agent of Yours with the express, implied, or apparent authority to do so (each an "Authorized User") uses the Account to receive a postage meter reset

or obtain other products or services that Quadient, Inc. is authorized to provide, Quadient, Inc. will notify Us of the amount to be applied to Your Account balance. If the Account is used to obtain postage, then We will transfer the requested amount of postage to the USPS on Your behalf and Your Account will be charged for the amount of postage requested and any related fees, if applicable. You can continue to pre-pay the USPS for postage and understand that pre-paid postage funds will be used first to pay for my postage meter resets. You further understand that Account will provide additional available postage funds when Your pre-paid account balance is zero (\$0). When You request a postage meter reset, if You have the funds on account with the USPS, those funds automatically will be withdrawn first to pay for postage, and any additional amounts due for postage and related fees will be billed through the Account under the terms and conditions of this Account Agreement. If the Account is used to acquire products or services that Quadient, Inc. is authorized to provide, then We shall pay the applicable amount to Quadient, Inc. and add such amount to Your Account balance.

4. Payment Terms. You will receive a billing statement for each billing cycle in which You have any activity on Your Account. Payments are due on the due date shown on Your billing statement. You may pay the entire balance due or a portion of the balance, provided that You pay at least the minimum payment amount shown on Your statement. However, if You have exceeded the Account Limit, then You must pay the entire amount of any overage, as well as the minimum payment amount shown on Your statement. Whenever there is an unpaid balance outstanding on Your Account which is not paid in full by the due date shown on Your billing statement, We will charge You, and You agree to pay, interest on the unpaid balance of the Account for each day from the date the transaction is posted to Your Account until the date the unpaid balance is paid in full, at the Annual Percentage Rate (as defined below). The Account balance that is subject to a finance charge each day will include outstanding balances, minus any payments and credits received by Us on Your Account that day. The Annual Percentage Rate applicable to Your Account will be equal to the lesser of eighteen percent (18.00%) per annum or the maximum permitted by law. Each payment will be applied to reduce the outstanding balance of Your Account and replenish the amount available to You. We may refuse to extend further credit if the amount of a requested charge plus Your existing balance exceeds Your Account Limit.

5. Account Limit and Account Fees. You agree that We will establish a credit limit on Your Account (the "Account Limit"). The exact amount of the Account Limit will be indicated on Your invoice. We may, in Our sole discretion, allow You to exceed the Account Limit. In the event We do so, You agree to pay Us an additional fee equal to one percent (1%) of the amount by which the Account Limit is exceeded for each transaction that You initiate after Your Account has reached the Account Limit. Such amount will be charged to Your Account on the date that the relevant transaction(s) occurs. Unless prohibited by applicable law, You agree to pay the amounts set forth in this Account Agreement, which may include, without limitation, the amounts specified above, a fee for a late payment, a fee for any checks that are returned as a result of insufficient funds, a fee for any ACH direct debit transactions which are rejected, and an annual account fee.



All such fees shall be added to Your Account balance.

6. Cancellation and Suspension. We may at any time close or suspend Your Account or temporarily refuse to allow further charges to Your Account. You can cancel Your Account at any time by notifying Us in writing at the address provided on Your Account statement of Your desire to do so. No cancellation or suspension will affect Your obligation to pay any amounts You then owe under this Account Agreement. We will notify You of the Account balance in the event of any termination and all outstanding obligations will survive the termination of this Account Agreement by either party.

7. Default. We may declare You in default if You: (i) have made any misrepresentations to Us; (ii) at any time, have done or allowed anything that indicates to Us that You may be unable or unwilling to repay the balance of Your Account as required under this Account Agreement; or (iii) are in default under this Account Agreement or any lease, rental, or other agreement with Us, Quadient, Inc., or their affiliates. If You are in default, or upon any cancellation of Your Account, We shall not be obligated to continue to provide the Account service or extend further credit under this Account Agreement. If We are required to take collection action or any other legal action under this Account Agreement, You shall pay upon demand by Us all court and collection costs, along with reasonable attorney's fees. These remedies shall be cumulative and not exclusive, and shall be in addition to any and all other remedies available to Us.

8. Remedies. If We have declared that You are in default under this Account Agreement, then We may: (i) declare all agreements You have with Us in default and due and payable at once without notice or demand; (ii) refuse to make further advances on Your behalf to reset Your postage meter; and (iii) exercise any other rights that We may have. In addition, You agree that any default under this Account Agreement shall constitute a default under any agreement You may have with any of Our affiliates, including, but not limited to, Quadient, Inc., Quadient Leasing USA, Inc.

9. Amendments. We may amend this Account Agreement, or any of its provisions, including without limitation any fees and charges and/or the Annual Percentage Rate, at any time by at least thirty (30) days written notice to You, and such written notice may be included in Your billing statement. Any such amendment will become effective on the date stated in the notice and will apply to any transactions after such date, as well as to any outstanding balance on Your Account.

10. Notice: Any notice required to be given under this Account Agreement by either party hereto shall be given if to You, at the address shown on Your Order Form, and if to Us at 478 Wheelers Farms Road, Milford, CT 06461.

11. Miscellaneous. You understand that We may obtain credit reports in connection with Your Account now and in the future. This Account Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without reference to its conflict-of-laws rules, and any applicable federal laws. The sole jurisdiction and venue for actions related to the subject matter hereof shall be in a State or Federal Court within the State of Texas.

ONLINE SERVICES AND SOFTWARE AGREEMENT

1. Incorporation of Certain Terms. You acknowledge that You have entered a Product Lease Agreement with Quadient Leasing USA, Inc. (the "Lease"). Any defined terms in the Lease shall have the same meanings in this Online Services and Software Agreement ("OSS Agreement"), except that "We," "Us," and "Our," refer to Quadient, Inc. Sections 17 through 25 of the Lease are hereby incorporated into this OSS Agreement, except that any reference in those sections to the "Lease" refer to this OSS Agreement.

2. License Grant and Additional Terms. In exchange for the license fees that are included in Your Lease Payment, We hereby grant to You a nonexclusive, nontransferable license to use the Software products, including related documentation, described on the Order Form solely for Your own use on or with the Products. You warrant and represent that You will not sell, transfer, disclose or otherwise make available such Software products or copies thereof to third parties; provided, however, that the Software products may be used by Your employees or independent contractors using the Products. No title or ownership of the Software products or any portion thereof is transferred to You. You acknowledge and agree that there may be additional terms and conditions that apply to Your use of any Software provided by Us. Such terms may be provided with the Software, or made available at www.quadient.com/software-terms and may be supplemented by Us or third party licensors, from time to time, by notice to You. You acknowledge and agree that You have access to the appropriate version(s) of the applicable terms provided at the address above and corresponding to Software described on the Order Form at the time you enter this OSS Agreement. Such terms are incorporated herein by this reference and You agree to be bound by such terms as if they were fully stated herein.

3. Software Support. Unless otherwise specified in the applicable Software terms, if You have purchased support for the Software, We will provide the following for a period of one (1) year: (i) software updates and, if applicable, carrier rate updates that keep You current and compliant with supported carrier rates, fees, zone schedules, label, barcode and forms changes; (ii) updates to the Software; (iii) corrective bug fixes as released; and (iv) technical support for the Software (collectively "Software Maintenance"). At the conclusion of each year of Software Maintenance, the Software Maintenance will automatically renew for additional one-year periods at Our then-current fee for such services unless you give us at least sixty (60) days prior written notice that you wish to cancel the Software Maintenance. You acknowledge that the Software may fail to comply with applicable regulations if you do not have Software Maintenance and that We shall not have any liability in connection with any such failure. If You allow the Software Maintenance to lapse, You may reinstate such services; provided that you pay all fees that would have been due from the expiration of Your last Software Maintenance period through the reinstatement date, plus a 15% administrative surcharge.

4. Use of Websites and SaaS Services. Quadient, Inc. and/or any of Our affiliates or suppliers, including, but not limited to, Quadient Leasing USA, Inc. may, from time to time, make certain content and/or services



available to You via the Internet (“Websites”) in order to provide You with certain services, including, but not limited to, software as a service solutions. If You access any such Websites, You acknowledge and agree that Your use of the Website is subject to the terms of use and/or subscription terms in effect at the time You use the Website. Such terms are available on the Websites for Your review. You acknowledge and agree that such terms may be supplemented and modified from time to time (“Supplemental Terms”). Your use of a Website after Supplemental Terms have been issued will signify Your acceptance of those terms. In the event of a conflict between the terms of this OSS Agreement and the Supplemental Terms, the Supplemental Terms shall control.



METRBUS-01

VDOYLE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/12/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aurora Incorporated 120 Broadway Albany, NY 12204	CONTACT NAME:	
	PHONE (A/C, No, Ext): (518) 449-3180	FAX (A/C, No): (518) 449-1182
INSURED Metroland Business Machines Inc. 25 Kraft Avenue Albany, NY 12205	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Hanover Insurance Company	NAIC # 22292
	INSURER B : Allmerica Financial Benefit Insurance Company	41840
	INSURER C : ShelterPoint Life Insurance	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:	X	X	OHS3263054	6/3/2021	6/3/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	X	X	AWS3503282	6/3/2021	6/3/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	X	X	OHS3263054	6/3/2021	6/3/2022	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> Y / N N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	X	WHS2872741	6/3/2021	6/3/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
C	<input checked="" type="checkbox"/> DBL & PFL	X	X	D580710	1/1/2021	1/1/2022	Statutory

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Quadient Mailing Equipment and Service Agreement: City of Saratoga Springs

Certificate Holder is included as additional insured on a primary and non- contributory basis for general liability including completed operations with respect to named insureds operations as per written contract and subject to the terms, conditions and exclusion of the policy. The insured to the fullest extent provided by law, shall defend, indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Vendor and/or Service Provider SEE ATTACHED ACORD 101

CERTIFICATE HOLDER

CANCELLATION

The City of Saratoga Springs 474 Broadway Saratoga Springs, NY 12866	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



ADDITIONAL REMARKS SCHEDULE

AGENCY Aurora Incorporated		NAMED INSURED Metroland Business Machines Inc. 25 Kraft Avenue Albany, NY 12205	
POLICY NUMBER SEE PAGE 1			
CARRIER SEE PAGE 1	NAIC CODE SEE P 1		
		EFFECTIVE DATE: SEE PAGE 1	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations/Locations/Vehicles:

or its employees or anyone for whom the Vendor and/or Service Provider is legally liable or Subcontractors. Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the Vendor and/or Service Provider, as aforesaid. The Vendor and/or Service Provider's responsibility under this section shall not be limited to the required or available insurance. Waiver of subrogation applies in favor of certificate holder on all policies.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BUSINESSOWNERS LIABILITY SPECIAL BROADENING ENDORSEMENT

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

SUMMARY OF COVERAGES	Limits	Page
1. Additional Insured by Contract, Agreement or Permit	Included	1
2. Additional Insured - Broad Form Vendors	Included	2
3. Alienated Premises	Included	3
4. Broad Form Property Damage - Borrowed Equipment, Customers Goods and Use of Elevators	Included	3
5. Incidental Malpractice (Employed Nurses, EMT's and Paramedics)	Included	3
6. Personal and Advertising Injury - Broad Form	Included	4
7. Product Recall Expense	Included	4
Product Recall Expense Each Occurrence Limit	\$25,000 Occurrence	5
Product Recall Expense Aggregate Limit	\$50,000 Aggregate	5
Product Recall Deductible	\$500	5
8. Unintentional Failure to Disclose Hazards	Included	6
9. Unintentional Failure to Notify	Included	6

This endorsement amends coverages provided under the Businessowners Coverage Form through new coverages and broader coverage grants. This coverage is subject to the provisions applicable to the Businessowners Coverage Form, except as provided below.

The following changes are made to **SECTION II - LIABILITY**:

1. Additional Insured by Contract, Agreement or Permit

The following is added to **SECTION II - LIABILITY, C. Who Is An Insured**:

Additional Insured by Contract, Agreement or Permit

- a. Any person or organization with whom you agreed in a written contract, written agreement or permit to add such person or organization as an additional insured on your policy is an additional insured only with respect to liability for "bodily injury", "property damage", or "personal and advertising injury" caused, in whole or in part, by your acts or omissions, or the acts or omissions of those acting on your behalf, but only with respect to:

- (1) "Your work" for the additional insured(s) designated in the contract, agreement or permit;

- (2) Premises you own, rent, lease or occupy; or

- (3) Your maintenance, operation or use of equipment leased to you.

b. The insurance afforded to such additional insured described above:

- (1) Only applies to the extent permitted by law; and

- (2) Will not be broader than the insurance which you are required by the contract, agreement or permit to provide for such additional insured.

- (3) Applies on a primary basis if that is required by the written contract, written agreement or permit.

- (4) Will not be broader than coverage provided to any other insured.

- (5) Does not apply if the "bodily injury", "property damage" or "personal and advertising injury" is otherwise excluded from coverage under this Coverage Part, including any endorsements thereto.

c. This provision does not apply:

- (1) Unless the written contract or written agreement was executed or permit was issued prior to the "bodily injury", "property damage", or "personal injury and advertising injury".
- (2) To any person or organization included as an insured by another endorsement issued by us and made part of this Coverage Part.
- (3) To any lessor of equipment:
 - (a) After the equipment lease expires; or
 - (b) If the "bodily injury", "property damage", "personal and advertising injury" arises out of sole negligence of the lessor.
- (4) To any:
 - (a) Owners or other interests from whom land has been leased if the "occurrence" takes place or the offense is committed after the lease for the land expires; or
 - (b) Managers or lessors of premises if:
 - (i) The "occurrence" takes place or the offense is committed after you cease to be a tenant in that premises; or
 - (ii) The "bodily injury", "property damage", "personal injury" or "advertising injury" arises out of structural alterations, new construction or demolition operations performed by or on behalf of the manager or lessor.
- (5) To "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage" or the offense which caused the "personal and advertising injury" involved the rendering of or failure to render any professional services by or for you.

d. With respect to the insurance afforded to these additional insureds, the following is added to **SECTION II - LIABILITY, D. Liability and Medical Expense Limits of Insurance**:

The most we will pay on behalf of the additional insured for a covered claim is the lesser of the amount of insurance:

1. Required by the contract, agreement or permit described in Paragraph a.; or
2. Available under the applicable Limits of Insurance shown in the Declarations.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations

e. All other insuring agreements, exclusions, and conditions of the policy apply.

2. Additional Insured - Broad Form Vendors

The following is added to **SECTION II - LIABILITY, C. Who Is An Insured**:

Additional Insured - Broad Form Vendors

- a. Any person or organization that is a vendor with whom you agreed in a written contract or written agreement to include as an additional insured under this Coverage Part is an insured, but only with respect to liability for "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business.
- b. The insurance afforded to such vendor described above:
 - (1) Only applies to the extent permitted by law;
 - (2) Will not be broader than the insurance which you are required by the contract or agreement to provide for such vendor;
 - (3) Will not be broader than coverage provided to any other insured; and
 - (4) Does not apply if the "bodily injury", "property damage" or "personal and advertising injury" is otherwise excluded from coverage under this Coverage Part, including any endorsements thereto
- c. With respect to insurance afforded to such vendors, the following additional exclusions apply:

The insurance afforded to the vendor does not apply to:

 - (1) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reasons of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the insured would have in the absence of the contract or agreement;
 - (2) Any express warranty unauthorized by you;

- (3) Any physical or chemical change in the product made intentionally by the vendor;
 - (4) Repackaging, unless unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instruction from the manufacturer, and then repackaged in the original container;
 - (5) Any failure to make such inspection, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business in connection with the sale of the product;
 - (6) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;
 - (7) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor;
 - (8) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:
 - (a) The exceptions contained within the exclusion in subparagraphs (4) or (6) above; or
 - (b) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.
 - (9) "Bodily injury" or "property damage" arising out of an "occurrence" that took place before you have signed the contract or agreement with the vendor.
 - (10) To any person or organization included as an insured by another endorsement issued by us and made part of this Coverage Part.
 - (11) Any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing such products.
- d. With respect to the insurance afforded to these vendors, the following is added to **SECTION II - LIABILITY, D. Liability and Medical Expense Limits of Insurance**:

The most we will pay on behalf of the vendor for a covered claim is the lesser of the amount of insurance:

1. Required by the contract or agreement described in Paragraph a.; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

3. Alienated Premises

SECTION II - LIABILITY, B. Exclusions, 1. Applicable To Business Liability Coverage k. Damage to Property, paragraph (2) is replaced by the following:

- (2) Premises you sell, give away or abandon, if the "property damage" arises out of any part of those premises and occurred from hazards that were known by you, or should have reasonably been known by you, at the time the property was transferred or abandoned.

4. Broad Form Property Damage - Borrowed Equipment, Customers Goods, Use of Elevators

- a. The following is added to **SECTION II - LIABILITY, B. Exclusions, 1. Applicable To Business Liability Coverage, k. Damage to Property**:

Paragraph (4) does not apply to "property damage" to borrowed equipment while at a jobsite and not being used to perform operations.

Paragraph (3), (4) and (6) do not apply to "property damage" to "customers goods" while on your premises nor to the use of elevators.

- b. For the purposes of this endorsement, the following definition is added to **SECTION II - LIABILITY, F. Liability and Medical Expenses Definitions**:

1. "Customers goods" means property of your customer on your premises for the purpose of being:

- a. Worked on; or
- b. Used in your manufacturing process.

- c. The insurance afforded under this provision is excess over any other valid and collectible property insurance (including deductible) available to the insured whether primary, excess, contingent or on any other basis.

5. Incidental Malpractice - Employed Nurses, EMT's and Paramedics

SECTION II - LIABILITY, C. Who Is An Insured, paragraph 2.a.(1)(d) does not apply to a nurse,

emergency medical technician or paramedic employed by you if you are not engaged in the business or occupation of providing medical, paramedical, surgical, dental, x-ray or nursing services.

6. Personal Injury - Broad Form

a. **SECTION II - LIABILITY, B. Exclusions, 2. Additional Exclusions Applicable only to "Personal and Advertising Injury"**, paragraph e. is deleted.

b. **SECTION II - LIABILITY, F. Liability and Medical Expenses Definitions, 14.** "Personal and advertising injury", paragraph b. is replaced by the following:

b. Malicious prosecution or abuse of process.

c. The following is added to **SECTION II - LIABILITY, F. Liability and Medical Expenses Definitions, Definition 14.** "Personal and advertising injury":

"Discrimination" (unless insurance thereof is prohibited by law) that results in injury to the feelings or reputation of a natural person, but only if such "discrimination" is:

(1) Not done intentionally by or at the direction of:

(a) The insured;

(b) Any officer of the corporation, director, stockholder, partner or member of the insured; and

(2) Not directly or indirectly related to an "employee", not to the employment, prospective employment or termination of any person or persons by an insured.

d. For purposes of this endorsement, the following definition is added to **SECTION II - LIABILITY, F. Liability and Medical Expenses Definitions**:

1. "Discrimination" means the unlawful treatment of individuals based upon race, color, ethnic origin, gender, religion, age, or sexual preference. "Discrimination" does not include the unlawful treatment of individuals based upon developmental, physical, cognitive, mental, sensory or emotional impairment or any combination of these.

e. This coverage does not apply if liability coverage for "personal and advertising injury" is excluded either by the provisions of the Coverage Form or any endorsement thereto.

7. Product Recall Expense

a. **SECTION II - LIABILITY, B. Exclusions, 1. Applicable To Business Liability Coverage,**

o. Recall of Products, Work or Impaired Property is replaced by the following:

o. Recall of Products, Work or Impaired Property

Damages claimed for any loss, cost or expense incurred by you or others for the loss of use, withdrawal, recall, inspection, repair, replacement, adjustment, removal or disposal of:

(1) "Your product";

(2) "Your work"; or

(3) "Impaired property";

If such product, work or property is withdrawn or recalled from the market or from use by any person or organization because of a known or suspected defect, deficiency, inadequacy or dangerous condition in it, but this exclusion does not apply to "product recall expenses" that you incur for the "covered recall" of "your product".

However, the exception to the exclusion does not apply to "product recall expenses" resulting from:

(4) Failure of any products to accomplish their intended purpose;

(5) Breach of warranties of fitness, quality, durability or performance;

(6) Loss of customer approval, or any cost incurred to regain customer approval;

(7) Redistribution or replacement of "your product" which has been recalled by like products or substitutes;

(8) Caprice or whim of the insured;

(9) A condition likely to cause loss of which any insured knew or had reason to know at the inception of this insurance;

(10) Asbestos, including loss, damage or clean up resulting from asbestos or asbestos containing materials; or

(11) Recall of "your products" that have no known or suspected defect solely because a known or suspected defect in another of "your products" has been found.

b. The following is added to **SECTION II - LIABILITY, C. Who Is An Insured, paragraph 3.b.:**

"Product recall expense" arising out of any withdrawal or recall that occurred before you acquired or formed the organization.

- c. The following is added to **SECTION II - LIABILITY, D. Liability and Medical Expenses Limits of Insurance**:

Product Recall Expense Limits of Insurance

- a. The Limits of Insurance shown in the SUMMARY OF COVERAGES of this endorsement and the rules stated below fix the most that we will pay under this Product Recall Expense Coverage regardless of the number of:

- (1) Insureds;
- (2) "Covered Recalls" initiated; or
- (3) Number of "your products" withdrawn.

- b. The Product Recall Expense Aggregate Limit is the most that we will reimburse you for the sum of all "product recall expenses" incurred for all "covered recalls" initiated during the policy period.

- c. The Product Recall Each Occurrence Limit is the most we will pay in connection with any one defect or deficiency.

- d. All "product recall expenses" in connection with substantially the same general harmful condition will be deemed to arise out of the same defect or deficiency and considered one "occurrence".

- e. Any amount reimbursed for "product recall expenses" in connection with any one "occurrence" will reduce the amount of the Product Recall Expense Aggregate Limit available for reimbursement of "product recall expenses" in connection with any other defect or deficiency.

- f. If the Product Recall Expense Aggregate Limit has been reduced by reimbursement of "product recall expenses" to an amount that is less than the Product Recall Expense Each Occurrence Limit, the remaining Aggregate Limit is the most that will be available for reimbursement of "product recall expenses" in connection with any other defect or deficiency.

g. Product Recall Deductible

We will only pay for the amount of "product recall expenses" which are in excess of the \$500 Product Recall Deductible. The Product Recall Deductible applies separately to each "covered recall". The limits of insurance will not be reduced by the amount of this deductible.

We may, or will if required by law, pay all or any part of any deductible amount, if applicable. Upon notice of our payment

of a deductible amount, you shall promptly reimburse us for the part of the deductible amount we paid.

The Product Recall Expense Limits of Insurance apply separately to each consecutive annual period and to any remaining period of less than 12 months, starting with the beginning of the policy period shown in the Declarations, unless the policy period is extended after issuance for an additional period of less than 12 months. In that case, the additional period will be deemed part of the last preceding period for the purposes of determining the Limits of Insurance.

- d. The following is added to **SECTION II - LIABILITY, E. Liability and Medical Expense General Conditions, 2. Duties in the Event of Occurrence, Offense, Claim or Suit**:

You must see to it that the following are done in the event of an actual or anticipated "covered recall" that may result in "product recall expense":

- (1) Give us prompt notice of any discovery or notification that "your product" must be withdrawn or recalled. Include a description of "your product" and the reason for the withdrawal or recall;

- (2) Cease any further release, shipment, consignment or any other method of distribution of like or similar products until it has been determined that all such products are free from defects that could be a cause of loss under this insurance.

- e. For the purpose of this endorsement, the following definitions are added to **SECTION II - LIABILITY, F. Liability and Medical Expenses Definitions**:

1. "Covered recall" means a recall made necessary because you or a government body has determined that a known or suspected defect, deficiency, inadequacy, or dangerous condition in "your product" has resulted or will result in "bodily injury" or "property damage".

2. "Product recall expense(s)" means:

- a. Necessary and reasonable expenses for:

- (1) Communications, including radio or television announcements or printed advertisements including stationary, envelopes and postage;

- (2) Shipping the recalled products from any purchaser, distributor or user to the place or places designated by you;
 - (3) Remuneration paid to your regular "employees" for necessary overtime;
 - (4) Hiring additional persons, other than your regular "employees";
 - (5) Expenses incurred by "employees" including transportation and accommodations;
 - (6) Expenses to rent additional warehouse or storage space;
 - (7) Disposal of "your product", but only to the extent that specific methods of destruction other than those employed for trash discarding or disposal are required to avoid "bodily injury" or "property damage" as a result of such disposal,
- you incur exclusively for the purpose of recalling "your product"; and
- b. Your lost profit resulting from such "covered recall".
- f. This Product Recall Expense Coverage does not apply:
- (1) If the "products - completed operations hazard" is excluded from coverage under this Coverage Part including any endorsement thereto; or
 - (2) To "product recall expense" arising out of any of "your products" that are otherwise excluded from coverage under this Coverage Part including endorsements thereto.
8. **Unintentional Failure to Disclose Hazards**
- The following is added to **SECTION II - LIABILITY, E. Liability and Medical Expenses General Conditions:**
- Representations**
- We will not disclaim coverage under this Coverage Part if you fail to disclose all hazards existing as of the inception date of the policy provided such failure is not intentional.
9. **Unintentional Failure to Notify**
- The following is added to **SECTION II - LIABILITY, E. Liability and Medical Expenses General Conditions, 2. Duties in the Event of Occurrence, Offense, Claim or Suit:**
- Your rights afforded under this Coverage Part shall not be prejudiced if you fail to give us notice of an "occurrence", offense, claim or "suit", solely due to your reasonable and documented belief that the "bodily injury", "property damage" or "personal and advertising injury" is not covered under this Policy.

ALL OTHER TERMS, CONDITIONS, AND EXCLUSIONS REMAIN UNCHANGED.

**ADDENDUM TWO TO AGREEMENT BETWEEN THE CITY OF SARATOGA
SPRINGS, NY AND CIVIC PLUS**

Original Agreement approved February 20, 2021

Addendum #1 approved February 20, 2021

THIS ADDENDUM TWO is made by and between THE CITY OF SARATOGA SPRINGS, NY ("City"), a municipal corporation with a place of business at 474 Broadway, Saratoga Springs, NY 12866 and CIVIC PLUS, with a place of business at 302 S. 4th Street, Suite 500, Manhattan, Kansas 66502 ("Consultant").

WITNESSETH:

The City and the Consultant entered into an agreement, as approved by the City Council at their meeting on February 20, 2021, that the Consultant would provide the City with website & media design maintenance for the period commencing on February 20, 2020 and ending on April 28, 2022. Fees under the original contract were established so as not to exceed Eight Thousand One Hundred and Fifty and no/100 dollars (\$8,150.00), payable annually. THE City and the Consultant subsequently entered into Addendum One, also approved by the City Council on February 20, 2021, for additional improvements to the Police, Fire, and Recreation sub-departments not to exceed Seventeen Thousand Two Hundred Eighty-Five and 31/100 dollars (\$17,285.31; \$14,921.31 yr 1 improvements; \$2,364.00 yr 2 annual fee).

This ADDENDUM TWO is supplemental to the Agreements approved February 20, 2021 and is incorporated into and made a part of those documents. All other terms, conditions, and provisions of the original February 20, 2021 and Addendum One remain in effect.

For this ADDENDUM TWO, the City and the Consultant agree to modify the prior agreement and prior addendums as follows:

Original Agreement, Section 2. Term of Agreement. The term of the services provided in the original agreement and Addendum One shall be extended to April 28, 2024.

Addendum One, Section 2. Term of Agreement. The term of the services provided in the original agreement and Addendum One shall be extended to April 28, 2024.

WHEREFORE, the City and the Consultant have executed this ADDENDUM TWO on the dates indicated below:

CONSULTANT

By: 

Title: Senior VP of Customer Success

Date: 4/15/2022

CITY OF SARATOGA SPRINGS

By: _____

Title: Mayor

Date: _____

Per Council Approval: _____

**ADDENDUM ONE TO AGREEMENT BETWEEN THE CITY OF SARATOGA
SPRINGS, NY AND CIVIC PLUS**

Original Agreement approved February 20, 2021

THIS ADDENDUM ONE is made by and between THE CITY OF SARATOGA SPRINGS, NY ("City"), a municipal corporation with a place of business at 474 Broadway, Saratoga Springs, NY 12866 and CIVIC PLUS, with a place of business at 302 S. 4th Street, Suite 500, Manhattan, Kansas 66502 ("Consultant").

WITNESSETH:

The City and the Consultant entered into an agreement, as approved by the City Council at their meeting on February 20, 2021, that the Consultant would provide the City with website & media design maintenance for the period commencing on February 20, 2020 and ending on April 28, 2022. Fees under the original contract were established so as not to exceed Eight Thousand One Hundred and Fifty and no/100 dollars (\$8,150.00), payable annually.

This ADDENDUM ONE is supplemental to the Agreement approved February 20, 2021 and is incorporated into and made a part of those documents. All other terms, conditions, and provisions of the original February 20, 2021 remain in effect.

For this ADDENDUM ONE, the City and the Consultant agree to modify the prior agreement and prior addendums as follows:

Section 2. Term of Agreement. The term of the services provided in the agreement shall be extended April 28, 2023.

Section 3. Terms of Payment. The limitation of "payment as describe in Exhibit A" shall be amended to state **"and the improvements included in Exhibit B for improvements to the Police, Fire and Recreation sub-departments, not to exceed Seventeen Thousand Two Hundred Eighty-Five and 31/100 dollars (\$17,285.31; \$14,921.31 yr 1 improvements; \$2,364.00 yr 2 annual fee).** Exhibit B is attached hereto and incorporated into this addendum.

WHEREFORE, the City and the Consultant have executed this ADDENDUM ONE on the dates indicated below:

CONSULTANT

By: Amy Vikander

Title: Amy Vikander

Date: 10/28/2021

CITY OF SARATOGA SPRINGS

By: Mayor Kelly

Title: Mayor

Date: 11/1/21

Per Council Approval: 11/1/21

EXHIBIT B



CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-19785-2

Date:

9/30/2021 3:11 PM

Expires On:

12/29/2021

Product:

CivicEngage

Client:

Saratoga Springs NY - CivicEngage

Bill To:

Saratoga Springs NY - CivicEngage

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Kimberly Fund	x	fund@civicplus.com		Net 30

CivicEngage - Statement of Work

QTY	Product Name	DESCRIPTION	PRODUCT TYPE
1.00	Premium Department Header Package - CivicEngage	Police - Page specific Site ID, Navigation, Banner, Graphic Links, Colors; follows main site layout.	
1.00	Premium Department Header Annual Fee - CivicEngage	Premium Department Header Annual Fee - Police	Renewable
1.00	Premium Department Header Implementation - CivicEngage	Premium Department Header Implementation - Police	One-time
1.00	Premium Department Header Package - CivicEngage	Recreation - Page specific Site ID, Navigation, Banner, Graphic Links, Colors; follows main site layout.	
1.00	Premium Department Header Annual Fee - CivicEngage	Premium Department Header Annual Fee - Recreation	Renewable
1.00	Premium Department Header Implementation - CivicEngage	Premium Department Header Implementation - Recreation	One-time
1.00	Premium Department Header Package - CivicEngage	Fire - Page specific Site ID, Navigation, Banner, Graphic Links, Colors; follows main site layout.	
1.00	Premium Department Header Annual Fee - CivicEngage	Premium Department Header Annual Fee - Fire	Renewable
1.00	Premium Department Header Implementation - CivicEngage	Premium Department Header Implementation - Fire	One-time
Total Investment - Year 1		USD 14,921.31	
Annual Recurring Services - Year 2		USD 2,364.00	

Total Days of Quote:211

1. This Statement of Work ("SOW") shall be subject to the terms and conditions of the Saratoga Springs NY - CivicEngage Statement of Work signed by and between the Parties ("the Agreement"). By signing this SOW, Client expressly agrees to the terms and conditions of the Agreement, as though set forth herein.
2. Client will be invoiced for the Total Investment - Year 1 (the sum of one-time costs and a prorated portion of the Annual Recurring Services) upon signing and submission of this SOW. The Annual Recurring Services subscription fee for the Products (as described above) included in this SOW are prorated and co-termed to align with the Client's current billing schedule and the Annual Recurring Services amount will subsequently be added to Client's Term and regularly scheduled annual invoices under the terms of the Agreement.
3. Each year this SOW is in effect, a technology investment and benefit fee, as agreed to in the Agreement, will be applied to the Annual Recurring Services subscription fee.

Signature Page to follow.

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW and the Agreement terms and conditions

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

By: Meg Kelly
Name: Meg Kelly
Title: Mayor
Date: 11/1/21

CivicPlus

By: Amy Vikander
Name: Amy Vikander
Title: Vice President of Client Services
Date: 10/28/2021

Contact Information

*all documents must be returned: Master Service Agreement, Statement of Work, and Contact Information Sheet.

Organization

URL

Street Address

Address 2

City

State

Postal Code

CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays).
Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for
ensuring CivicPlus has current updates.

Emergency Contact & Mobile Phone

Emergency Contact & Mobile Phone

Emergency Contact & Mobile Phone

Billing Contact

E-Mail

Phone

Ext.

Fax

Billing Address

Address 2

City

State

Postal Code

Tax ID #

Sales Tax Exempt #

Billing Terms

Account Rep

Info Required on Invoice (PO or Job #)

Are you utilizing any external funding for your project (ex. FEMA, CARES): Y [] or N []

Please list all external sources: _____

Contract Contact

Email

Phone

Ext.

Fax

Project Contact

Email

Phone

Ext.

Fax



City of Saratoga Springs, NY Contract

Company Name: **CivicPlus**

Company Address: **302 S. 4th Street, Suite 500, Manhattan, Kansas 66502**

Company Telephone No.: **888-228-2233**

Company Fax No.: **785-587-8951**

CivicPlus Primary Contact: **Jake Hollenbeck**

Title: **Client Success Manager**

Primary Contact Email: **Hollenbeck@civicplus.com**

Service to be Provided: **Website and Media Design Maintenance**

1. **Scope of Agreement:** In response to a request for a pricing proposal requested by the City for website and media design maintenance, CivicPlus submitted proposals dated December 7, 2020 (the "Proposals/Statement of Work"), which are attached hereto as Exhibit A. CivicPlus shall provide to the City the products and services set forth therein. CivicPlus assumes full responsibility for the provision of the products and services made available in this Agreement. CivicPlus shall be so liable even when CivicPlus subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with the prior written approval of the City. CivicPlus assumes all risks in the performance of all its activities authorized by this Agreement.
2. **Term of Agreement:** The term of this Agreement shall commence per the date of approval of this Agreement by the City Council of the City of Saratoga Springs. This Agreement shall continue in force from April 29, 2021 until April 28, 2022. Any modification of the work performed by CivicPlus shall be made in writing and shall not be undertaken until the City agrees to the modification. CivicPlus assume full responsibility for the provision of the products and services contracted for in this Agreement. CivicPlus shall be so liable even when CivicPlus subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with prior written notice and written approval of the City. CivicPlus will provide his or her own equipment and materials as necessary to perform the work except as identified within the RFP/RFQ/BID Documents. CivicPlus assume all risks in the performance of all its activities authorized by this Agreement.
3. **Terms of Payment:** CivicPlus will invoice the City as described in Exhibit A City will pay all invoices within thirty (30) days of receipt of the invoice or as practicable. The City shall pay CivicPlus in accordance with the City Charter per the Purchasing Guidelines established by the City. The Costs, fees, and disbursements associated with the provisions of the products and services shall be determined in accordance with the proposal submitted not to exceed the costs as stated in Exhibit A, a copy of which is annexed hereto and made a part hereof.
4. **Notice:** Any notices sent to the City under this Agreement will be effective five (5) business days after the postmarked date of mailing by certified mail, return receipt requested. The City IT Manager is the designated Project Manager for this Agreement, shall represent the City in all matters, and has the authority to affect the delivery of products and/or services. The Project Manager for CivicPlus is Jake Hollenbeck. Any notice, request, demand or other communication required or provided for in this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person or mailed in a sealed envelope, postage prepaid, addressed as follows:

 To the City: Commissioner of Finance, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866

 With a copy to: City Attorney, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866

 To CivicPlus: CivicPlus Contract Manager, 302 S. 4th Street, Suite 500, Manhattan, KS 66502
5. **Conflicts of Interest:** CivicPlus represents and warrants that it has no conflict, actual or perceived, that would prevent it from performing its duties and responsibilities under the Agreement.
6. **City Property:** Client will own the website graphic designs, webpage or Services content, module content, importable/exportable data, and archived information ("Client Content") created by CivicPlus on behalf of Client pursuant to this Agreement. "Client Content" also includes any elements of text, graphics, images, photos, designs, artworks, logos, trademarks, services marks, and other materials or content which Client provides or inputs into any website, software or module in connection with any Services. Client Content excludes any content in the public domain; and any content owned or licensed by CivicPlus, whether in connection with providing Services or otherwise. Upon completion of the Project Development, Client will assume full responsibility for Client Content maintenance and administration. Client, not CivicPlus, shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership or right to use of all Client Content. Client hereby grants CivicPlus a worldwide, non-exclusive right and license to reproduce, distribute and display the Client Content as necessary to provide the Services. Client represents and warrants that Client owns all Client Content or that Client has permission from the rightful owner to use each of the elements of Client Content; and that Client has all rights necessary for CivicPlus to use the Client Content in connection with providing the Services. Intellectual Property in the software or other original works created by or licensed to CivicPlus, including all source code, documents, and materials used in the Services ("CivicPlus Property") will remain the property of CivicPlus. CivicPlus Property specifically excludes Client Content. Client shall not (i) license, sublicense, sell, resell, reproduce, transfer, assign, distribute or otherwise commercially exploit or make available to any third party any CivicPlus Property in any way, except as specifically provided in the applicable SOW; (ii) adapt, alter, modify or make derivative works based upon any CivicPlus Property; (iii) create Internet "links" to CivicPlus Property software or "frame" or "mirror" any CivicPlus Property administrative access on any other server or wireless or internet-based device that may allow third party entities, other than Client, to use the Services; (iv) reverse engineer, decompile, disassemble or otherwise attempt to obtain the source code to all or any portion of the Services; or (v) access any CivicPlus Property in order to (a) build a competitive product or service, (b) build a product using similar ideas, features, functions or graphics of any CivicPlus Property, or (c) copy any ideas, features, functions or graphics of any CivicPlus Property. CivicPlus name, CivicPlus logo, and the product and module names associated with any CivicPlus Property are trademarks of CivicPlus, and no right or license is granted to use them outside of the licenses set forth in this Agreement.

7. **Retention of Records:** CivicPlus shall make available to the City all information pertinent to the project, including reports, studies, drawings, and any other data. All original records generated as a result of the project shall be maintained by CivicPlus for a period of six (6) years after expiration of the Agreement. Upon request, copies of those records shall be provided to the City at no cost.
8. **Independent Contractor Status:** It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting CivicPlus' staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. CivicPlus and its staff are to be and shall remain an independent CivicPlus with respect to all services performed under this Agreement. CivicPlus represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of CivicPlus or other persons, while engaged in the performance of any work or services required by CivicPlus under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against CivicPlus, its officers, agents, CivicPlus or employees shall in no way be the responsibility of the City; and CivicPlus shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay.
9. **Insurance:** The City of Saratoga Springs herein requires the following terms and conditions regarding the agreement for the provision of professional services as outlined above: CivicPlus shall procure and maintain during the term of this Agreement, at CivicPlus' expense, the insurance policies listed with limits equal to or greater than the enumerated limits. CivicPlus shall be solely responsible for any self-insured retention or deductible losses under each of the required policies. Every required policy, including any required endorsements and any umbrella or excess policy, shall be primary insurance. Insurance carried by the City of Saratoga Springs, its officers, or its employees, if any, shall be excess and not contributory insurance to that provided by CivicPlus. Every required coverage type shall be "occurrence basis" with the exception of Professional Errors and Omissions Coverage, which may be "claims made" coverage. CivicPlus may utilize umbrella/excess liability coverage to achieve the limits required hereunder; such coverage must be at least as broad as the primary coverage (follow form). The Office of Risk & Safety Management must approve all insurance certificates. The City of Saratoga Springs reserves its right to request certified copies of any policy or endorsement thereto. All insurance shall be provided by insurance carriers licensed & admitted to do business in the State of New York and must be rated "A--:VII" or better by A.M. Best (Current Rate Guide). If CivicPlus fails to procure and maintain the required coverage(s) and minimum limits such failure shall constitute a material breach of contract, whereupon the City of Saratoga Springs may exercise any rights it has in law or equity, including but not limited to the following: (1) immediate termination of the Agreement; (2) withholding any/all payment(s) due under this Agreement or any other Agreement it has with CivicPlus (common law set-off); OR (3) procuring or renewing any required coverage(s) or any extended reporting period thereto and paying any premiums in connection therewith. All monies so paid by the City of Saratoga Springs shall be repaid upon demand, or at the City's option, may be offset against any monies due to CivicPlus.

The City of Saratoga Springs requires CivicPlus name the City as a Certificate Holder for the following coverage for the work covered by this Agreement:

- **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
- **Commercial Automobile Insurance:** One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- **Cyber /Privacy Liability Insurance:** Three Million Dollars per occurrence aggregate. This insurance shall include coverage for Privacy Notification Expenses, Third Party claims including regulatory defense & payment of fines or penalties, and First Party claims including Data Recovery Costs, Cyber Extortion, and data in the care, custody and control of the insured;
- **Excess Insurance:** Five Million Dollars per Occurrence Aggregate;
- **Technology Errors and Omissions:** Two Million Dollars per Claim Aggregate; AND
- **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:** Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect if the project in question involves any form of pollution risk or exposure, environmental hazard, asbestos or special circumstances, please contact the Office of Risk and Safety for a determination of insurance limits needed for your contract.

It shall be an affirmative obligation of CivicPlus to advise City's Office of Risk and Safety via mail to Office of Risk and Safety, City of Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866, within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be a breach of this Agreement. CivicPlus acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City. CivicPlus is to provide the City with a Certificate of Insurance naming the City as ***Additional Insured on a primary and non-contributory basis prior*** to the commencement of any work or use of City facilities. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the municipality. In the event CivicPlus utilizes a Subcontractor for any portion of the services outlined within the scope of its activities, the Subcontractor shall provide insurance of the same type or types and to the same extent of coverage as that provided by CivicPlus. All insurance required of the Subcontractor shall name the City of Saratoga Springs as an ***Additional Insured on a primary and non-contributory basis*** for all those activities performed within its contracted activities for the contact as executed.

10. **Indemnification:** Unless prohibited by the law of Client's state, the Parties shall defend, indemnify and hold the other Party, its partners, employees, and agents harmless from and against any and all third party lawsuits, claims, demands, penalties, losses, fines, liabilities, damages, and expenses, including attorney's fees, of any kind, without limitation, arising out of the negligent actions and omissions, or intentionally malicious actions or omissions of the indemnifying Party or its affiliates, partners, employees, and agents, directly associated with this Agreement and the installation and ongoing operations of Services contemplated by the SOW. This section shall not apply to the extent that any lawsuits, claims, demands, penalties, losses, fines, liabilities, damages, and expenses is caused by the negligence or willful misconduct on the part of the indemnified Party.

11. **Compliance with Federal and State Regulations:** The Vendor, to the fullest extent provided by law, shall abide by the regulations which are hereto attached in Appendix A of this Agreement.
12. **NYS DOL Sexual Harassment Regulatory Requirements:** All employees have a legal right to a workplace free from sexual harassment, and the City of Saratoga Springs is committed to maintaining a workplace free from sexual harassment. Per New York State Law, the City of Saratoga Springs has a sexual harassment prevention policy in place. This policy applies to all employees, paid or unpaid interns and non-employees in our workplace, regardless of immigration status.
13. **Safety:** The City of Saratoga Springs specifically reserves the right to suspend or terminate all work under this Agreement whenever CivicPlus, and/or CivicPlus' employees or subcontractors, are proceeding in a manner that threatens the life, health or safety of any of CivicPlus' employees, subcontractor's employees, City employees or member(s) of the general public on City property. This reservation of rights by the City of Saratoga Springs in no way obligates the City of Saratoga Springs to inspect the safety practices of CivicPlus. If the City of Saratoga Springs exercises its rights pursuant to this part, CivicPlus shall be given three days to cure the defect, unless the City of Saratoga Springs, in its sole and absolute discretion, determines that the service cannot be suspended for three days due to the City of Saratoga Springs' legal obligation to continuously provide CivicPlus' service to the public or the City of Saratoga Springs' immediate need for completion of CivicPlus' work. In such case, CivicPlus shall immediately cure the defect. If CivicPlus fails to cure the identified defect(s), the City of Saratoga Springs shall have the right to immediately terminate this Agreement. In the event that the City of Saratoga Springs terminates this Agreement, any payments for work completed by CivicPlus shall be reduced by the costs incurred by the City of Saratoga Springs in re-bidding the work and/or by the increase in cost that results from using a different CivicPlus.
14. **CivicPlus Code of Conduct:** The City of Saratoga Springs is committed to conduct business in a lawful and ethical manner and expects the same standards from CivicPlus that the City conducts business with. The City requires that all CivicPlus abide by this Code of Conduct. Failure to comply with this Code may be sufficient cause for the City to exercise its rights to terminate its' business relationship with CivicPlus. CivicPlus agrees to provide all information requested which is necessary to demonstrate compliance with this Code.

At a minimum, the City requires that all CivicPlus meet the following standards:

- **Legal:** CivicPlus agrees to comply with all applicable local, state and federal laws, regulations and statutes.
- **Discrimination:** No person shall be subject to any discrimination in employment, including hiring, salary, benefits, advancement, discipline, termination or retirement on the basis of gender, race, religion, age, disability, sexual orientation, nationality, political opinion, party affiliation or social ethnic origin.
- **Right to organize:** Employees of CivicPlus/supplier should have the right to decide whether they want collective bargaining.
- **Sub-contractors:** CivicPlus shall ensure that sub-contractors shall operate in a manner consistent with this Code.
- **Protection of the Environment:** CivicPlus shall comply with all applicable environmental laws and regulations. Where practicable, CivicPlus are to utilize technologies that do not adversely affect the environment and when such impact is unavoidable, to ensure that it is minimized.

The undersigned CivicPlus/supplier hereby acknowledges that it has received the City of Saratoga Springs CivicPlus/Supplier Code of Conduct and agrees that all of its facilities and sub-contractors doing business with the City will receive the Code and will abide by each and every term therein. CivicPlus/supplier acknowledges that its failure to comply with any condition, requirement, policy or procedure may result in the termination of the business relationship. CivicPlus/supplier reserves the right to terminate its agreement to abide by the Code of Conduct at any time for any reason upon ninety (90) days prior written notice to the City.

15. **Governing Law:** This Agreement shall be governed and construed under the laws of the State of New York, the location where this Agreement was accepted to by CivicPlus. CivicPlus agrees to comply with all applicable local, state and federal laws, rules and regulations in the performance of the duties of this Agreement.
16. **NYS Licensure for Professional Services:** Any and all professional services performed under this Agreement shall be completed by an individual licensed by the NYS Office of Professions - Education Department as applicable to the service provided including, but not limited to accounting, actuarial, engineering and architectural services. CivicPlus represents that it has all necessary governmental licenses to perform the services described herein.
17. **Non-Collusive Bidding Certification:** Where applicable, upon the submission of a bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
- a. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 - b. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 - c. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
18. **Iranian Energy Sector Divestment:** Where applicable, upon the submission of a bid, each CivicPlus and each person signing on behalf of any CivicPlus certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the state finance law (Iran Divestment).
19. **Venue:** The City and CivicPlus hereby agree that any litigated matters shall be venued in the federal and state courts of the State of New York in the County of Saratoga.
20. **Assignment:** CivicPlus is prohibited from assigning, conveying, subletting or otherwise disposing of CivicPlus' right, title, or interest therein, or CivicPlus' power to execute this agreement to any other person or corporation without the previous written consent of the City. Such prior written consent shall not be unreasonably withheld. If CivicPlus assigns, conveys, sublets or otherwise disposes of CivicPlus'

right, title, or interest without prior written consent, the City shall revoke and annul this agreement, and the City shall be relieved and discharged from any and all liability growing out of this Agreement, and any person or corporation to whom the interest was assigned, transferred, conveyed, sublet or otherwise disposed of shall forfeit and lose all moneys theretofore earned under such contract, except so much as may be required to pay his or her employees.

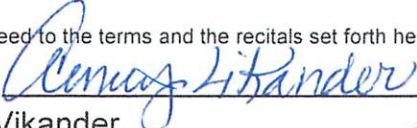
21. **Termination:** CivicPlus and the City may mutually agree, in writing, to terminate this Agreement at any time. The City may also terminate this Agreement at any time and on any reason by mailing written notice to CivicPlus at least sixty (60) days prior to such termination date. The City reserves the right to cancel this Agreement at any time in event of default or violation by CivicPlus of any provision of this Agreement. The City may take whatever action at law or in equity that may appear necessary or desirable to collect damages arising from a default or violation or to enforce performance of this Agreement.
22. **Default:** CivicPlus' failure to perform its obligations and comply with its representations under this Agreement shall constitute a default under this Agreement. Upon CivicPlus' default, the City may cancel this Agreement and immediately stop payment of any fees to CivicPlus hereunder. City shall also have any all additional rights and remedies under New York State Law as a result of CivicPlus' default.
23. **Force Majeure:** Neither party shall be held liable for failure to perform its part of this Agreement when such failure is due to fire, flood, or similar disaster; strikes or similar labor disturbances; industrial disturbances, war, riot, insurrection, and/or other causes beyond the control of the parties.
24. **Entire Agreement:** This Agreement sets forth the entire agreement and understanding of the parties relating to the subject matter contained herein except as to those matters or agreements expressly incorporated herein by reference. No covenant, representation or condition not expressed herein shall be effective to interpret, change or restrict the express provisions of this Agreement. This Agreement supersedes any and all prior agreements, whether written or oral, relating to the subject matter contained herein. This Agreement shall not be amended, changed or otherwise modified except in writing, signed by both parties.
25. **Severability:** In the event that any portion of this Agreement may be adjudged invalid or unenforceable for any reason, adjudication shall in no manner affect the other portions of this Agreement which will remain in full force and effect as of the portions adjudged invalid or unenforceable were not originally a part thereof.
26. **Modification:** This Agreement may be modified only by a writing signed by both parties.
27. **Execution:**

This Agreement may be executed in separate counterparts, which together shall constitute the Agreement of the parties, provided that all of the parties to this Agreement have executed their respective copy of this Agreement.

City Certification: In addition to the acceptance of this Agreement, I certify that original copies of this signature page will be attached to all other exact copies of this Agreement.

CivicPlus Certification: In addition to the acceptance of this Agreement, I certify that all information provided to the City with respect to New York State Finance Law Section 139-k is complete, true and accurate.

All Parties, having agreed to the terms and the recitals set forth herein, and in relying thereon, herein signs this Agreement.

CivicPlus Signature:  Date: 01/19/2021
Print Name: Amy Vikander Title: Vice President of Client Services

City of Saratoga Springs' Signature:  Date: 11/11/21
Print Name: Meg Kelly Title: Mayor City Council Approval Date: 11/11/21



EXHIBIT A

Proposal for Website and Media Design Maintenance for City of Saratoga Springs, NY December 7, 2020

Final Executed Agreement determines all matters where Proposal and Agreement conflict.

Terms & Conditions

1. CivicPlus, LLC, d/b/a CivicPlus ("CivicPlus") will provide website support, maintenance and hosting for Saratoga Springs, NY ("Client") that includes all functionality as defined in this proposal.
2. The terms and conditions of this Services Renewal Agreement are intended to continue those relevant terms of the original services agreement for services signed between the Client and CivicPlus, dated April 21, 2015.

Support

3. CivicPlus will provide unlimited telephone support Monday-Friday, 7:00 am – 7:00 pm (Central Time) excluding holidays, for all trained Client staff. Emergency Support is provided on a 24/7/365 basis for emergency contacts named by the Client. Client is responsible for providing CivicPlus with contact updates.
4. Support includes providing technical support of the CivicEngage software, application support (pages and modules), and technical maintenance of Client's website. Client may request, at any time, additional page design, graphic design, user training, site modification, and custom programming to be contracted separately for an additional fee.
5. During the period of this Agreement and subsequent annual renewals, CivicPlus warrants that it will, without additional charge to the Client, take action to correct any problems or defects discovered in the CivicEngage software and reported to CivicPlus by the Client, such warranty to include ongoing maintenance upgrades and technical error correction.
6. CivicPlus provides online website statistics software at no extra charge. If Client desires to use other website statistic software, CivicPlus will provide the necessary log file access.

Intellectual Property, Ownership & Content Responsibility

7. Client owns the Customer Content, defined as website graphic designs, webpage or software content, module content, importable/exportable data, and archived information. Client will not own the CivicEngage software or its associated applications and modules.
8. Client assumes full responsibility for website content maintenance and content administration. Client, not CivicPlus, shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership or right to use of all Customer Content.
9. Client shall not (i) license, sublicense, sell, resell, transfer, assign, distribute or otherwise commercially exploit or make available to any third party the CivicEngage software in any way; (ii) modify or make derivative works based upon the CivicEngage software; (iii) create Internet "links" to the CivicEngage software or "frame" or "mirror" any GCMS® administrative access on any other server or wireless or Internet-based device; or (iv) reverse engineer or access the CivicEngage software in order to (a) build a competitive product or service, (b) build a product using similar ideas, features, functions or graphics of the CivicEngage software, or (c) copy any ideas, features, functions or graphics of the CivicEngage software.
10. The CivicPlus name, the CivicPlus logo, and the product and module names associated with the CivicEngage software are trademarks of CivicPlus, and no right or license is granted to use them.



Acceptance

We, the undersigned, agreeing to the conditions specified in this document, understand and authorize the provision of services outlined in this Agreement.

Client

My Kelley

Date

11/1/21

CivicPlus

Alamy L. Kander

Date

01/19/2021

Sign and E-mail the entire contract with exhibits to:

Contracts@CivicPlus.com

We will e-mail a counter-signed copy of the contract back to you so we can begin your project.

CivicPlus does not require a physical copy of the contract, however, if you would like a physical copy of the contract, mail one (1) copy of the contract with original signature to:

CivicPlus Contract Manager

302 S. 4th Street, Suite 500

Manhattan, KS 66502

Upon receipt of signed original, we will counter-sign and return the copy for your files.



Annual Support, Maintenance and Hosting Fee

2021 Total Annual Support, Maintenance and Hosting Fee	
Effective April 29, 2021 through April 28, 2022	\$8,150

Annual Support, Maintenance & Hosting Service Include the Following:

Support	Maintenance of CivicPlus Application & Modules	Hosting
7 a.m. – 7 p.m. (CST) Monday – Friday (excluding holidays) 24/7 Emergency Support Dedicated Support Personnel 4-hour Response During Normal Hours Usability Improvements Integration New & Upgraded Services Proactive Support for Updates & Fixes Online Training Manuals Monthly Newsletters Routine Follow-up Check-ins	Install Service Patches for OS Fixes Improvements Integration Testing Development Usage License Upgrades	DNS Consulting & Maintenance Monitor Bandwidth-Router Traffic Redundant ISP Redundant Cooling Diesel Powered Generator Daily Tape Backup Intrusion Detection & Prevention Antivirus Protection Upgrade Hardware Shared Web/SQL Server



PROPOSAL RECOMMENDATIONS

EXHIBIT A

Proposal for Website and Media Design Maintenance for City of Saratoga Springs, NY December 7, 2020

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9. Client shall not (i) license, sublicense, sell, resell, transfer, assign, distribute or otherwise commercially exploit or make available to any third party the CivicEngage software in any way; (ii) modify or make derivative works based upon the CivicEngage software; (iii) create Internet "links" to the CivicEngage software or "frame" or "mirror" any GCMS® administrative access on any other server or wireless or Internet-based device; or (iv) reverse engineer or access the CivicEngage software in order to (a) build a competitive product or service, (b) build a product using similar ideas, features, functions or graphics of the CivicEngage software, or (c) copy any ideas, features, functions or graphics of the CivicEngage software.
10. The CivicPlus name, the CivicPlus logo, and the product and module names associated with the CivicEngage software are trademarks of CivicPlus, and no right or license is granted to use them.



Acceptance

We, the undersigned, agreeing to the conditions specified in this document, understand and authorize the provision of services outlined in this Agreement.

Client

Date

11/1/21

CivicPlus

Date

Sign and E-mail the entire contract with exhibits to:

Contracts@CivicPlus.com

We will e-mail a counter-signed copy of the contract back to you so we can begin your project.

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/20/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis Towers Watson Northeast, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA		CONTACT NAME: Willis Towers Watson Certificate Center PHONE (A/C No. Ext): 1-877-945-7378 FAX (A/C No): 1-888-467-2378 E-MAIL ADDRESS: certificates@willis.com															
INSURED CivicPlus, LLC 302 S 4th Street, Suite 500 Manhattan, KS 66502		INSURER(S) AFFORDING COVERAGE <table border="1"> <tr> <th>INSURER</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Great Northern Insurance Company</td> <td>20303</td> </tr> <tr> <td>INSURER B: Federal Insurance Company</td> <td>20281</td> </tr> <tr> <td>INSURER C: Westchester Surplus Lines Insurance Company</td> <td>10172</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER	NAIC #	INSURER A: Great Northern Insurance Company	20303	INSURER B: Federal Insurance Company	20281	INSURER C: Westchester Surplus Lines Insurance Company	10172	INSURER D:		INSURER E:		INSURER F:	
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INSURER D:																	
INSURER E:																	
INSURER F:																	

COVERAGES

CERTIFICATE NUMBER: W20959944

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000
							MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:						\$
B	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
B	UMBRELLA LIAB						EACH OCCURRENCE \$ 5,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB						AGGREGATE \$ 5,000,000
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
B	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Cyber Liability						Each Claim/Aggregate \$5,000,000
	Technology Errors and Omissions						Aggregate/ ded \$5,000,000/\$25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)


This Voids and Replaces Previously Issued Certificate Dated 05/18/2021 WITH ID: W20947856.

The City of Saratoga Springs, NY, its elected and/or appointed officials, officers, agents and employees are named as Additional Insureds as respects to General Liability and Automobile Liability.

Waiver of Subrogation applies in favor of Additional Insureds with respects to General Liability.

CERTIFICATE HOLDER

CANCELLATION

Saratoga Springs 474 Broadway Saratoga Springs, NY 12866	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

P 1
bgamdent

LN	ORG ACCOUNT	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION LINE DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2022	04	132 04/19/2022	BUDGET	CCM 041922	BUA TRANS-PAY	1	1		
1	A3143121 51959		POLICE DEPARTMENT PS	CAROLINE STREET OVERTIME		.00	170,041.00	170,041.00	
	A -31-4-3120-1-51959	-		COVER OT, CAROLINE ST, FRI-SAT 04/19/2022					
2	A3143121 51630		POLICE DEPARTMENT PS	POLICE OFFICERS		3,650,492.86	-67,186.00	3,583,306.86	
	A -31-4-3120-1-51630	-		COVER OT, CAROLINE ST, FRI-SAT 04/19/2022					
3	A3143131 51680		OTHER POLICE SERVICES PS	IDENTIFICATION CLERK		53,010.00	-53,010.00	.00	
	A -31-4-3121-1-51680	-		COVER OT, CAROLINE ST, FRI-SAT 04/19/2022					
4	A3143621 51262		CODE ENFORCEMENT PS	CODE ENFORCEMENT TECHNICIAN		102,855.00	-49,845.00	53,010.00	
	A -31-4-3620-1-51262	-		COVER OT, CAROLINE ST, FRI-SAT 04/19/2022					
5	A3143121 58030		POLICE DEPARTMENT PS	CITY PORTION SOCIAL SECURITY		650,951.00	7,868.00	658,819.00	
	A -31-4-3120-1-58030	-		COVER OT, CAROLINE ST, FRI-SAT 04/19/2022					
6	A3143131 58030		OTHER POLICE SERVICES PS	CITY PORTION SOCIAL SECURITY		9,850.06	-4,055.00	5,795.06	
	A -31-4-3121-1-58030	-		COVER OT, CAROLINE ST, FRI-SAT 04/19/2022					
7	A3143621 58030		CODE ENFORCEMENT PS	CITY PORTION SOCIAL SECURITY		16,537.46	-3,813.00	12,724.46	
	A -31-4-3620-1-58030	-		COVER OT, CAROLINE ST, FRI-SAT 04/19/2022					
8	A3517021 51281		PARKS OPEN SPAE HIST PRES PS	GRANT ASSISTANT		.00	34,551.00	34,551.00	
	A -35-1-7020-1-51281	-		FUNDS FOR NEW HIRE posh 04/19/2022					
9	A3517021 58030		PARKS OPEN SPAE HIST PRES PS	CITY PORTION SOCIAL SECURITY		6,042.04	2,644.00	8,686.04	
	A -35-1-7020-1-58030	-		FUNDS FOR NEW HIRE posh 04/19/2022					
10	A3719068 58010		HOSPITALIZATION	HOSPITALIZATION		375,549.29	19,769.13	395,318.42	
	A -37-1-9060-8-58010	-		FUNDS FOR NEW HIRE posh 04/19/2022					
11	A3719068 58011		HOSPITALIZATION	VISION INSURANCE		6,279.72	219.06	6,498.78	
	A -37-1-9060-8-58011	-		FUNDS FOR NEW HIRE posh 04/19/2022					
12	A3719044 54774		LIFE INSURANCE MAYOR	LIFE INSURANCE		1,239.92	36.00	1,275.92	
	A -37-1-9045-4-54774	-		FUNDS FOR NEW HIRE posh 04/19/2022					
13	A3719074 54770		DISABILITY INSURANCE	DISABILITY INSURANCE		1,198.20	40.95	1,239.15	
	A -37-1-9055-4-54770	-		FUNDS FOR NEW HIRE posh 04/19/2022					
14	A3011421 51110		CITY ATTORNEY PERSONAL SERVICE	ASSISTANT CITY ATTORNEY		60,000.00	-57,260.14	2,739.86	
	A -30-1-1420-1-51110	-		FUNDS FOR NEW HIRE posh 04/19/2022					
** JOURNAL TOTAL							0.00		

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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 2
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CLERK: u238

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2022 4 132	BUA A3143121-51959	04/19/2022	TRANS-PAY	BUDGET	CCM	041922	CAROLINE STREET OVERTIME	5	170,041.00	
	BUA A3143121-51630	04/19/2022	TRANS-PAY	BUDGET	CCM	041922	COVER OT, CAROLINE ST, FRI-SAT	5		67,186.00
	BUA A3143131-51680	04/19/2022	TRANS-PAY	BUDGET	CCM	041922	POLICE OFFICERS	5		53,010.00
	BUA A3143621-51262	04/19/2022	TRANS-PAY	BUDGET	CCM	041922	IDENTIFICATION CLERK	5		49,845.00
	BUA A3143121-58030	04/19/2022	TRANS-PAY	BUDGET	CCM	041922	COVER OT, CAROLINE ST, FRI-SAT	5	7,868.00	
	BUA A3143621-58030	04/19/2022	TRANS-PAY	BUDGET	CCM	041922	CODE ENFORCEMENT TECHNICIAN	5		4,055.00
	BUA A3143131-58030	04/19/2022	TRANS-PAY	BUDGET	CCM	041922	COVER OT, CAROLINE ST, FRI-SAT	5		3,813.00
	BUA A3517021-51281	04/19/2022	TRANS-PAY	BUDGET	CCM	041922	CITY PORTION SOCIAL SECURITY	5	34,551.00	
	BUA A3719068-58010	04/19/2022	TRANS-PAY	BUDGET	CCM	041922	COVER OT, CAROLINE ST, FRI-SAT	5	2,644.00	
	BUA A3719068-58011	04/19/2022	TRANS-PAY	BUDGET	CCM	041922	CITY PORTION SOCIAL SECURITY	5	19,769.13	
	BUA A3719044-54774	04/19/2022	TRANS-PAY	BUDGET	CCM	041922	GRANT ASSISTANT	5	219.06	
	BUA A3719074-54770	04/19/2022	TRANS-PAY	BUDGET	CCM	041922	FUNDS FOR NEW HIRE posh	5	36.00	
	BUA A3011421-51110	04/19/2022	TRANS-PAY	BUDGET	CCM	041922	HOSPITALIZATION	5	40.95	
		04/19/2022	TRANS-PAY	BUDGET	CCM	041922	VISION INSURANCE	5		57,260.14
		04/19/2022	TRANS-PAY	BUDGET	CCM	041922	FUNDS FOR NEW HIRE posh	5		
		04/19/2022	TRANS-PAY	BUDGET	CCM	041922	LIFE INSURANCE	5		
		04/19/2022	TRANS-PAY	BUDGET	CCM	041922	DISABILITY INSURANCE	5		
		04/19/2022	TRANS-PAY	BUDGET	CCM	041922	FUNDS FOR NEW HIRE posh	5		
		04/19/2022	TRANS-PAY	BUDGET	CCM	041922	ASSISTANT CITY ATTORNEY	5		
		04/19/2022	TRANS-PAY	BUDGET	CCM	041922	FUNDS FOR NEW HIRE posh	5		
							JOURNAL 2022/04/132	TOTAL	.00	.00

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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 3
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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
FUND TOTAL					.00	.00

** END OF REPORT - Generated by Lynn Bachner **

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LN	ORG ACCOUNT	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND			
2022	04	48	04/19/2022	BUDGET	CCM 041922 BUA	TRANS-CONT	1	1		
1	A3021374	54580		DISCOUNT ON TAXES	CS	DISCOUNTS ISSUED		344,290.90	6,294.06	350,584.96
	A	-30-2-1363-4-54580	-			FOR TAX DISCS PD MAR '22	04/19/2022			
2	A3829999	59010		CONTINGENCY		CONTINGENCY		250,000.00	-6,294.06	243,705.94
	A	-38-2-9990-9-59010	-			FOR TAX DISCS PD MAR '22	04/19/2022			
						** JOURNAL TOTAL		0.00		

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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 2
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CLERK: u238

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2022 4 48									
BUA A3021374-54580	04/19/2022	TRANS-CONT BUDGET CCM 041922				DISCOUNTS ISSUED FOR TAX DISCS PD MAR '22	5	6,294.06	
BUA A3829999-59010	04/19/2022	TRANS-CONT BUDGET CCM 041922				CONTINGENCY FOR TAX DISCS PD MAR '22	5		6,294.06
JOURNAL 2022/04/48 TOTAL								.00	.00

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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
FUND TOTAL					.00	.00

** END OF REPORT - Generated by Lynn Bachner **

AGREEMENT

THIS AGREEMENT, made this ___ day of _____, 2022, by and between THE CITY OF SARATOGA SPRINGS, NEW YORK, with offices at 474 Broadway, Saratoga Springs, New York, (hereinafter "City") and the GREENRIDGE CEMETERY ASSOCIATION, with office at 17 Greenridge Place, Saratoga Springs, New York (hereinafter "Association"),

WITNESSETH:

WHEREAS, the Association owns a portion of Greenridge Cemetery which adjoins a portion of the cemetery that is owned by the City; and

WHEREAS, the Association has offered to supervise, maintain and care for the lots, roads and paths in that portion owned by the City for the calendar year 2022, and in fact has performed such supervision, maintenance and care since 1966.

NOW THEREFORE, IT IS HEREBY AGREED:

1. That the Association hereby agrees to supervise, maintain and care for the lots, roads and paths in that portion of the Greenridge Cemetery that is owned by the City in such a manner as the City may specify, for the year 2022, and agrees to accept as payment in full for the performance of the aforementioned, the sum of THIRTY ONE THOUSAND NINE HUNDRED SEVEN AND SIX CENTS (\$31,907.06).

2. That the City agrees to pay the Association the sum of THIRTY ONE THOUSAND NINE HUNDRED SEVEN AND SIX CENTS payable as follows: FIFTEEN THOUSAND NINE HUNDRED FIFTY THREE AND FIFTY THREE CENTS (\$15,953.53) on or about the

1st of July, 2022 and the remaining FIFTEEN THOUSAND NINE HUNDRED FIFTY THREE AND FIFTY THREE CENTS (\$15,953.53) on or about the 1st day of October, 2022.

3. That the parties agree to the inclusion of an annual escalator of five percent (5%) payment increase for any ensuing contract years between the City and the Association.

IN WITNESS WHEREOF, we have set our hands and seals this ____ day of _____, 2022.

GREENRIDGE CEMETERY ASSOCIATION

By: _____
Scott T. Johnson, President

CITY OF SARATOGA SPRINGS, NEW YORK

By: _____
Ron Kim, Mayor

Per Council Approval _____



City of Saratoga Springs, NY: *Risk and Safety Agreement for Vendor Services*

City Project Number: _____ City Project Name: _____ Prevailing Wage Project No.: _____
City Department: _____ Department Contact Person: _____ City Ext. _____
Company Name: Greenridge Cemetery Association
Company Address: 17 Greenridge Place, Saratoga Springs, New York 12866
Company Telephone No.: 518-584-5572 Company Fax No.: N/A
Vendor Primary Contact for This Project: Carol Waldron Title: Administrative Assistant

Any and all professional services performed under this Agreement shall be completed by an individual licensed by the NYS Office of Professions - Education Department as applicable to the service provided including, but not limited to accounting, actuarial, engineering and architectural services. The Vendor represents that it has all necessary governmental licenses to perform the services described herein.

The Vendor shall procure and maintain during the term of this contract, at the Vendor's expense, the insurance policies listed with limits equal to or greater than the enumerated limits. The Vendor shall be solely responsible for any self-insured retention or deductible losses under each of the required policies. Every required policy, including any required endorsements and any umbrella or excess policy, shall be primary insurance. Insurance carried by the City of Saratoga Springs (the "City"), its officers, or its employees, if any, shall be excess and not contributory insurance to that provided by the Vendor. Every required coverage type shall be "occurrence basis" with the exception of Professional Errors and Omissions Coverage, which may be "claims made" coverage. The Vendor may utilize umbrella/excess liability coverage to achieve the limits required hereunder; such coverage must be at least as broad as the primary coverage (follow form). The Office of Risk and Safety must approve all insurance certificates. The City reserves its right to request certified copies of any policy or endorsement thereto. All insurance shall be provided by insurance carriers licensed & admitted to do business in the State of New York and must be rated "A-:VII" or better by A.M. Best (Current Rate Guide). If the Vendor fails to procure and maintain the required coverage(s) and minimum limits such failure shall constitute a material breach of contract, whereupon the City may exercise any rights it has in law or equity, including but not limited to the following: (1) immediate termination of the contract; (2) withholding any/all payment(s) due under this contract or any other contract it has with the vendor (common law set-off); OR (3) procuring or renewing any required coverage(s) or any extended reporting period thereto and paying any premiums in connection therewith. All monies so paid by the City shall be repaid upon demand, or at the City's option, may be offset against any monies due to the Vendor.

The City requires the Vendor name the City as a Certificate Holder for the following coverage for the work covered by this Agreement:

- **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
- **Commercial Automobile Insurance:** One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles; AND
- **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:** Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.

It shall be an affirmative obligation of the Vendor to advise City's Office of Risk and Safety via mail to Office of Risk and Safety, City of Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866, within two (2) days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be a breach of this Agreement. The Vendor acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City. The Vendor is to provide the City with a Certificate of Insurance naming the City as ***Additional Insured on a primary and non-contributory basis prior*** to the commencement of any work or use of City facilities. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the municipality. In the event the Vendor utilizes a Sub-contractor for any portion of the services outlined within the scope of its activities, the SubVendor shall provide insurance of the same type or types and to the same extent of coverage as that provided by the Vendor. All insurance required of the Sub-contractor shall name the City as an ***Additional Insured on a primary and non-contributory*** basis for the same coverage all those activities performed within its contracted activities for the contact as executed.

The Vendor, to the fullest extent provided by law, shall defend, indemnify and save harmless the City, its Agents and Employees, from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Vendor or its employees or anyone for whom the Vendor is legally liable or Sub-contractor. Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the Vendor, as aforesaid.

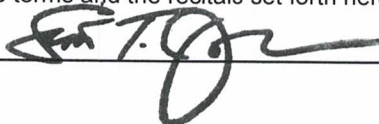
The Vendor agrees to comply with the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973 and not discriminate on the basis of disability in the admission or access to, or treatment of employment in its services, programs, or activities. The Vendor agrees to hold harmless and indemnify the City from costs, including but not limited to damages, attorney's fees and staff time, in any action or proceeding brought alleging a violation of ADA and/or Section 504 caused by the Vendor. Upon request accommodation will be provided to allow individuals with disabilities to participate in all services, programs and activities.

The Vendor will provide his or her own equipment and materials as necessary to perform the work except as identified within the RFP/RFQ/BID Documents. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting the Vendor's staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The Vendor and its staff are to be and shall remain an independent Vendor with respect to all services performed under this Agreement. The Vendor represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Vendor or other persons, while engaged in the performance of any work or services required by the Vendor under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Vendor, its officers, agents, Vendors or employees shall in no way be the responsibility of the City; and the Vendor shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay.

The City specifically reserves the right to suspend or terminate all work under this contract whenever Vendor and/or Vendor's employees or sub-contractor are proceeding in a manner that threatens the life, health or safety of any of Vendor's employees, sub-contractor's employees, City employees or member(s) of the general public on City property. This reservation of rights by the City in no way obligates the City to inspect the safety practices of the Vendor. If the City exercises its rights pursuant to this part, the Vendor shall be given three (3) days to cure the defect, unless the City, in its sole and absolute discretion, determines that the service cannot be suspended for three (3) days due to the City's legal obligation to continuously provide Vendor's service to the public or the City's immediate need for completion of the Vendor's work. In such case, Vendor shall immediately cure the defect. If the Vendor fails to cure the identified defect(s), the City shall have the right to immediately terminate its contract.

Vendor, having agreed to the terms and the recitals set forth herein, and in relying thereon, herein signs this Agreement.

Vendor Signature: _____



Date: _____

3/7/2022



GREEN-7

OP ID: JA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/14/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FOLKS INSURANCE GROUP 33 MAIN STREET WEST SAYVILLE, NY 11796 JAMES M. FOLKS JR	631-589-5100	CONTACT NAME: Jasmine Arettines PHONE (A/C, No, Ext): 631-589-5100 FAX (A/C, No): 631-589-3335 E-MAIL ADDRESS:
INSURED Greenridge Cemetery Assoc Corp 17 Greenridge Place Saratoga Springs, NY 12866		INSURER(S) AFFORDING COVERAGE INSURER A: Travelers Cas Ins Co of INSURER B: THE TRAVELERS INDEMNITY CO INSURER C: Utica National Assurance Co INSURER D: INSURER E: INSURER F:
		NAIC # 722 25658 10687

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	X	CPP5397019	09/26/2021	09/26/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			BA5N668709	09/26/2021	09/26/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	UB8J807032	12/14/2021	12/14/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Saratoga Springs is included as an additional insured on a primary non-contributory basis as required by written contract. Waiver of Subrogation applies.

CERTIFICATE HOLDER

CANCELLATION

City of Saratoga Springs
474 Broadway
Saratoga Springs, NY 12866

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

James M. Folks Jr.



*Educate.
Advocate.
Act.*

Sustainable Saratoga

PO Box 454

Saratoga Springs, NY 12866

info@sustainablesaratoga.org

www.sustainablesaratoga.org

To: Skip Scirocco, Commissioner of Public Works
Cc: Mayor Kim, Commissioners Moran, Sanghvi, Montagnino and deputies
From: Caroline Rothaug, Chair, Sustainable Saratoga's Urban Forestry Project
Date: March 29, 2022
Re: 2022 gift of trees from Sustainable Saratoga to the City

This letter is essentially identical to the ones Tom Denny sent you in 2015 (gift approved at the June 2, 2015 City Council meeting), 2016 (gift approved April 19, 2016), 2017 (gift approved April 18, 2017), 2019 (gift approved March 5, 2019), and 2021 (gift approved April 20, 2021). We did not gift trees to the city in 2018 or 2020.

Sustainable Saratoga again has funding that we would like to use to plant trees in the city. Some, but not all, of our trees will go on city property. We will also fund some plantings on private or institutional properties. We would again like to have the option to plant these trees on different dates during the year, although plantings will be concentrated on April 30 for Tree Toga. We request that you place our tree donation on your agenda at the next City Council meeting and ask the Council to approve accepting our gift of trees.

The 2013 Urban Forest Master Plan (UFMP) acknowledged that the city did not have the resources to plant all the trees that the city would want to plant. The Plan estimated that the City lost roughly 500 trees per year and was only replacing about 100. To fill this gap, the Plan recommended that the city seek additional private resources. Donations from Sustainable Saratoga to the city are specifically called for in the UFMP Action Strategy 4, especially point G (the relevant text is on pp. 31-32. Those pages also contain two sidebar discussions of how to accomplish more for the urban forest without increasing City budget: "Public-Private Partnerships" and "Good tree policy does not always require City budget outlays").

It is difficult at the moment to estimate exactly how many trees or the dollar amount that we will donate during 2022. The value of our total gift in 2022 may be up to \$5,000 which would pay the purchase cost of more than 40 trees. We would ask that the City Council follow the procedure it used in past years, which was to adopt a single resolution for the year, one that had flexibility about the exact size of our 2022 gift. "Up to \$5,000" would be fine, I think.

We expect that Sustainable Saratoga's tree donations will be an ongoing program for years to come. We plan to use volunteers to plant these trees. We would hope to follow the same routine procedure from past donations and plantings, involving these steps: (1) the City formally accepting our annual gift; (2) securing DPW approval of planting locations, (3) agreement about planting dates, and (4) following the City's requirements about insurance and liability if volunteers are to be used. We feel that the procedures we have used for the last few Tree Toga volunteer planting days have worked well and hope they can continue to form the basis for our future plantings.

Thanks as always for your support for our efforts. Please let me know of any questions.

Best,
Caroline



AN ORDINANCE TO CREATE A NEW CHAPTER 37 OF THE CODE OF THE CITY OF
SARATOGA SPRINGS, NY ENTITLED “CIVILIAN REVIEW BOARD”

BE IT ORDAINED by the City Council of the City of Saratoga Springs, NY, as follows:

SECTION 1: A new Chapter 37 of the Code of the City of Saratoga Springs, entitled
“Civilian Review Board,” is hereby enacted to read:

CHAPTER 37
CIVILIAN REVIEW BOARD

37-1 FINDINGS AND PURPOSE

The Saratoga Springs Police Department (the Department) exists to help create and maintain a safe environment for the citizens of and the visitors to our community. In order to fulfill that role, the Department must have the trust and respect of the community. The Civilian Review Board (CRB) is intended as an aid to maintaining that trust and respect.

The trust and confidence of the community in its law enforcement personnel are essential for the smooth operation of the Department. The members of the Department, both sworn and civilian, are part of the community. The community as a whole relies on its trust and confidence in law enforcement as part of the foundation of a free and secure society. When that trust and confidence is drawn into question or broken, prompt, appropriate and effective procedures must be available to resolve any issues that may have arisen.

Our society entrusts its police departments with extraordinary authority. An encounter with law enforcement can profoundly impact the life of the person affected, whether that person is an individual in need of assistance; a victim of or witness to criminality; or a person accused or suspected of wrongdoing. Members of law enforcement must accept that their authority is granted to them by the people they serve. Accordingly, the public is entitled to openness and transparency from the Department as an integral component of a relationship grounded in mutual trust and respect.

A system that facilitates communication between the Department and the people it serves, especially when grievances arise, is essential for the maintenance of trust and confidence in the Department by the community. With this in mind, the following is ordained, established and implemented:

There shall be a Civilian Review Board (CRB) whose purpose is to receive, process and, whenever possible, amicably resolve grievances regarding the conduct of employees of the Department. The CRB shall also act as a vehicle for generating and expressing informed opinions relating to public policy regarding law enforcement in our City. The CRB should represent a fair cross-section of the Saratoga Springs community with regard to age, sex, sexual orientation, cultural background and socio-economic background. The members of the CRB shall be individuals of good character who must, at all times, remain unbiased and impartial regarding matters of law enforcement in our community so that the work of the CRB will be, and will be perceived as, even-handed, just, fair and proper by all stakeholders, including by members of the Department.

The CRB shall consist of five members, one of whom shall be its Chair. No member may be employed by the Department in any capacity during his or her tenure on the CRB, and no member may be an elected official. The Chair must have some prior experience in adjudicatory proceedings or decision-making and be capable of presiding over administrative hearings, though the Chair need not be an attorney. Members must be at least eighteen years of age; must have their primary residence in Saratoga Springs; and must have resided in Saratoga Springs for at least six consecutive months prior to the date of appointment, with periods of vacation, military deployment or hospitalization deemed not to constitute interruptions of continuous residence. At least one member shall be between the ages of 18 and 25 at the time of appointment. No one may serve as a member of the CRB who has been convicted of a felony within the ten years preceding the submission of an application for membership; however, a Certificate of Relief issued pursuant to the Executive Law or a Sealing Order issued pursuant to the Criminal Procedure Law shall remove this disability. No one may serve as a member of the CRB who has been convicted of a crime involving fraud or moral turpitude within the ten years preceding the submission of an application for membership.

INITIAL APPOINTMENT OF CRB MEMBERS

The Chair of the CRB shall be appointed by the Mayor, subject to ratification by at least two additional City Council members. The Chair shall serve a two-year term. The mayor shall make the appointment of the CRB Chair first. The remaining members of the City Council shall then draw lots for the order in which they will each make one of the remaining appointments. Each appointment shall be subject to ratification by at least two additional City Council members. If no CRB member between the ages of 18 and 25 shall have been appointed by the

time of the appointment of the last CRB member, the City Council member chosen to make the final appointment shall appoint an individual between the ages of 18 and 25 to serve on the CRB.

Members of the CRB other than the Chair shall serve staggered three-year terms. No one may serve on the CRB for more than six years. When the CRB is first empaneled, the two Members appointed after the Chair shall serve three-year terms; the next Member appointed shall serve an initial two-year term; and the final Member appointed shall serve an initial one-year term. Vacancies occurring prior to the expiration of a Member's term shall be filled by appointment by the City Council member presiding over the Department whose Commissioner shall have appointed the CRB Member whose seat is vacant, subject to ratification by at least two additional City Council members. Subsequent appointments and/or re-appointments shall be made by the City Council member presiding over the Department whose Commissioner shall have appointed the CRB Member whose term of office shall have expired, subject to ratification by at least two additional City Council members.

The existence of an open position or positions on the CRB shall be announced as an agenda item at a regularly scheduled City Council meeting. Appointments shall be made at least 30 days following the date of the City Council meeting at which the open position was announced. The City Council shall adopt an application form, to be completed and signed by the applicant, which shall be publicly posted on the City website and available for public inspection and copying at the Office of the City Clerk at least ten days prior to the date of the City Council meeting at which an appointment is scheduled to be made. The Chair and members of the CRB shall file an oath of office with the Office of the City Clerk prior to the commencement of their participation on the CRB.

The Chair or any member of the CRB may be removed for cause by a majority vote of the City Council at a regularly scheduled meeting of the City Council.

The Office of the Mayor shall be responsible for providing adequate budget and training to ensure proper functioning of the CRB.

The CRB shall have the authority to create forms and promulgate internal procedural rules consistent with the City Charter and City Code. Copies of any such forms and procedural rules shall be made publicly available by posting on the City website.

PROCEDURE:

1. In order for the CRB to properly investigate a complaint, the complaint should be made as soon as possible, but not more than 90 days after the incident in question. That time period may be extended for good cause shown.

2. Upon receiving a complaint from a resident of the City, the Department shall make a good faith effort to resolve the issue but shall immediately upon receiving the complaint, advise the complainant that s/he may, at any time, have the complaint, which shall be reduced to writing, filed with the CRB. All complaints shall be recorded in the police log and flagged there in a way to distinguish them from other entries.

Complainants shall be given a form upon which to record their complaint. The form shall have a check box and shall state that when checked, the complaint shall be registered with the CRB. Two weeks from the date of the filing of complaints which have been filed with the CRB, a letter shall be sent to the Complainant asking if the complaint has been resolved. The letter shall contain a form which, if checked by the Complainant, shall indicate their desire to actively engage the CRB's grievance procedure, a copy of which shall be attached to the form.

3. Once the CRB has been advised of the desire of the Complainant to actively engage the CRB, the Department shall conduct an investigation of the complaint and shall create a thorough and complete file of the investigation including all records, statements, evidence and other documents relied upon by the Department in reaching its conclusion regarding the disposition of the complaint. The Department shall identify all records in the file which it will rely upon if the matter is to proceed to an administrative hearing and shall provide copies of those records to the Complainant. The Department shall complete its investigation and compilation of records within three weeks of the date when the CRB will have notified the Department in writing of the Complainant's request for the CRB's active involvement.
4. Thereafter, should the Complainant agree, one of the Members of the CRB shall conduct a preliminary meeting between the Complainant, who may obtain representation, and a Department representative. At that time, an attempt shall be made to secure a voluntary resolution of the grievance by the CRB member's mediation of the dispute. The members of the CRB shall rotate mediation assignments. Where the CRB member serving in a mediation role concludes that they have been given information during mediation which may influence their capacity to serve in a neutral capacity, they shall recuse themselves from future deliberations of the CRB regarding the disposition of the grievance giving rise to the mediation. Where the parties cannot reach a voluntary settlement of the complaint, the neutral CRB member may, at the conclusion of the mediation, decide that the grievance is so lacking in merit as to be ineligible for appeal to the next step in which case s/he shall so advise the CRB which shall vote on whether or not the grievance should be dismissed.
5. Where no resolution of the grievance has been obtained and the matter not declared ineligible for appeal, the CRB shall schedule an administrative due process hearing at which time the parties shall present evidence in support of their respective positions. Absent good cause shown, the Department shall be precluded from offering documentary evidence which was not previously shared with the Complainant at the preliminary meeting.

The administrative hearing shall be conducted in a manner which will satisfy the due process requirements of a proceeding held under the New York State Administrative Procedure Act, including but not limited to the swearing of witnesses and the issuance of administrative subpoenas to compel the testimony of witnesses, the production of documents, or both. The relaxed rules of evidence for an administrative proceeding, including the admissibility of hearsay, shall apply. Should circumstances warrant, the CRB shall enjoy the discretion to ask questions of its own, to allow testimony in a narrative fashion, or to employ any reasonable means of eliciting the truth without placing an undue burden on either side in the controversy. The hearing shall normally be a private proceeding; a record shall be kept, however, of all testimony adduced and all evidence presented. The parties shall cooperate to all reasonable extents at the hearing, and the CRB shall have discretion to draw an adverse inference against any party or witness who fails to cooperate reasonably with the proceeding.

6. Thereafter the CRB, by majority vote, shall set forth in writing its findings of fact and its final conclusions and shall make an advisory recommendation to the Commissioner of Public Safety with regard to the disposition of the Complaint. The Conclusions and Recommendations shall be made available to the public.

Should the CRB member who has performed the mediation at Step Three recuse him- or herself from further deliberations by the CRB regarding a pending grievance, the Chair shall refrain from voting on the CRB's findings and conclusions regarding that grievance in order to prevent a tie vote. The Chair shall, however, continue to perform all other duties of the position.

In making its recommendations and releasing them publicly, the CRB shall be cognizant of prior, pending or impending legal proceedings, shall adjust the timing of the CRB process as appropriate, and shall strive to protect information that should remain confidential.

The CRB shall operate in an expeditious manner so as to reduce interference in the Department's business. While the CRB operates at arm's length from the Department, its overall purpose is to enhance the efficiency of the Department's operations by providing assurance to the public, through its oversight of the Department, that it operates in a fair and just manner.

POWERS AND DUTIES OF THE COMMISSIONER OF PUBLIC SAFETY

The Commissioner of Public Safety (the Commissioner) shall have no authority to review any interlocutory procedural or substantive determination of the CRB. The Commissioner's authority over the proceedings of the CRB shall be limited to a review of and action upon the CRB's advisory Conclusions and Recommendations.

The Commissioner shall be provided with the full record of any hearings which result in advisory Conclusions and Recommendations by the CRB. Within a reasonable time of receipt of the advisory Conclusions and Recommendations and record, and after having provided at least 30 days for the Complainant, the Department, or both to submit written briefs, should either or both so desire, the Commissioner shall issue a written Decision. That decision, which shall be made available to the public, shall include a specific determination as to whether the record provides a sufficient basis for the CRB's advisory Conclusions and Recommendations as well as a specific determination as to whether the CRB's advisory Conclusions and Recommendations are in accord with the weight of the evidence admitted at the hearing. In making this latter determination, the Commissioner shall give reasonable deference to the CRB's assessment of the credibility of any witnesses who may have testified before it; however, the Commissioner retains the authority to review both factual findings and legal conclusions made by the CRB.

The Commissioner's Decision shall adopt, reject, or modify the advisory Conclusions and Recommendation of the CRB. The Decision shall clearly set forth the reasons for which the advisory Conclusions and Recommendations are adopted, rejected, or modified. The Decision shall respect, whenever applicable, the strictures of any collective bargaining agreement which may limit the scope of the Commissioner's authority. For purposes of any potential judicial review of the CRB's actions under Article 78 of the Civil Practice Law and Rules, the Decision of the Commissioner shall be considered the final administrative determination.

Nothing in this Ordinance shall be read as a limitation, abridgement or infringement of any rights or powers conferred by the Saratoga Springs City Charter.

This ordinance shall take effect the day after publication as provided by the City Charter of the City of Saratoga Springs, New York.

ADOPTED:



City of Saratoga Springs, NY Contract

City Project Number: _____ City Project Name: Annual Ambulance Service Contract
City Department: Public Safety Department Contact Person: Jospeh Dolan or Lisa Watkins City Ext. 3012 or 2632 ____
Company Name: Empire Ambulance Service, Inc
Company Address: 14 Corporate Drive, Clifton Park, NY 12065
Company Telephone No.: (518) 235-7670 Company Fax No.: _____
EMPIRE Primary Contact: _____ Stephen P. Retzlaff, _____ Title: President
Primary Contact Email: sretzlaff@empireambulance.com, maquino@empireambulance.com
Service to be provided: Ambulance Service
Remit Name (If different from above): _____
Remit Address: _____

1. Scope of Services:

- 1.1 EMPIRE shall provide in a backup capacity a Paramedic level ambulance service in cooperation with the Emergency Medical Ambulance and Advanced Life Services provided by the Saratoga Springs Fire Department on all calls assigned to it, twenty-four (24) hours per day, seven (7) days per week, three hundred sixty-five (365) days per year to the City.
- 1.2 EMPIRE will be required, upon request by the City, to immediately dispatch and promptly respond with the requested number of ambulances to the location of any City Fire Department call. EMPIRE shall ARRIVE ON SCENE to at least ninety percent (90%) of "C, D and Echo" calls within eight (8) minutes or less and at least ninety percent (90%) of "A and B" calls within twelve (12) minutes or less. EMPIRE shall provide one (1) or more ambulances on a stand-by basis at all working fires, significant HAZ-MAT incidents in the City if requested by the City at no cost to the City. The City Fire Department shall have patient care control of all BLS and ALS services in the City and the City Fire Department shall be in charge at all calls in which both the City and EMPIRE participate.
- 1.3 EMPIRE shall keep its ambulances maintained so that its mechanical features such as heat, air conditioning, interior and exterior lighting, emergency lighting, audible warning devices, etc. are in good working order at all times and the ambulances are cleaned and disinfected to CDC and NYS DOH standards. EMPIRE's ambulances will be required to meet and maintain all of the standards as specified in the certification listing for New York State Ambulances and all Department of Transportation and Traffic Safety standards.
- 1.4 The crew of each ambulance used by EMPIRE on the City calls will consist, at minimum; of one (1) New York certified Emergency Medical Technician Paramedic and one (1) New York certified Emergency Medical Technician. Further, each ambulance used by EMPIRE shall be required to have suitable equipment in the patient compartment area for direct communications to the hospitals and medical control by the Paramedic.
- 1.5 EMPIRE and its employees and contractors, shall maintain necessary licenses, certifications, registrations, permits required by ordinance, law, or by contract to perform the services contemplated by this Agreement.
- 1.6 EMPIRE shall produce, on a monthly basis, a report of all Basic Life Support and Advanced Life Support transports provided to the Fire Chief. Said monthly reports shall identify the date, time, address, and the method of payment.

EMPIRE shall provide to the City services set forth herein. EMPIRE assumes full responsibility for the provision of the services outlined in this Agreement. EMPIRE shall be so liable even when EMPIRE subcontracts the provision of a portion of the services. Subcontracting shall be permitted only with the prior written approval of the City.

2. Term of Agreement:

The term of this Agreement shall commence on the date of approval of this Agreement by the City Council of the City and end on December 31, 2022. EMPIRE and the City may mutually agree, in writing, to terminate this Agreement at any time. The City may also terminate this Agreement at any time and for any reason by mailing written notice to EMPIRE at least thirty (30) days prior to such termination date. The City shall not incur any costs if it terminates this Agreement, other than those otherwise due to EMPIRE for products delivered and services rendered by EMPIRE pursuant to the terms and provisions of this Agreement at the time of such termination. Upon any termination, EMPIRE shall only be entitled to compensation for products delivered and services rendered up to the date of termination. In addition, in the event of any violation by EMPIRE of any of the terms of this Agreement, the City may terminate the Agreement without notice and with compensation to EMPIRE for fees and expenses rendered only to the date of termination. Any breach of any of the terms of this Agreement by EMPIRE will result in immediate and irreparable injury to the City and will authorize recourse to injunction and/or other specific performance as well as to all other legal or equitable remedies to which the City may be entitled.

3. Terms of Payment:

- 3.1 In the event that a Saratoga Springs Fire Department Advanced Life Support Provider provides advanced life support to a patient transported by EMPIRE, EMPIRE shall bill third-party payors for said services. EMPIRE shall pay to the City (100%) of all monies received by EMPIRE from third-party payors and/or patients, which represent compensation for City of Saratoga Springs Fire Department Advanced Life Support Services provided. For the purpose of this Agreement, a qualified Advanced Life Support transport is an EMPIRE transport where Advanced Life Support services are provided by qualified Saratoga Springs Fire Department personnel and where medical necessity and all other pre-conditions to third-party reimbursement to EMPIRE for Advanced Life Support services exist and are accepted by the applicable third-party payor and/or appropriate government entity. In the event that post-payment review by any third-party payor or appropriate government entity results in a determination that any Advanced Life Support services, for which payment to the City was made under this AGREEMENT, were not performed under circumstances that would make said services part of a qualified Advanced Life Support services transport, the City shall reimburse EMPIRE for the payments made to the City for said services. The City shall maintain appropriate records of its Advanced Life Support services and agrees to provide copies of such records as may be requested to assist EMPIRE in obtaining reimbursement for qualified Advanced Life Support transports.
- 3.2 EMPIRE shall provide the City with an accounting of all monies requested, received, obtained, collected, and paid by EMPIRE under this Agreement. Said accounting shall include monthly reports and a fiscal yearend report which details how many and which accounts were collected on, the individual amounts, the total dollar amount collected, the amount remitted to the City.

EMPIRE and the City shall each maintain, during the term of this Agreement and for a period of six (6) years following the expiration of this Agreement, proper and full accounting records with regard to the services provided and monies received and exchanged under this Agreement. Such records shall be subject to periodic review and audit by either party.

4. Notice:

The Fire Chief is the project manager and shall represent the City in all matters affecting the delivery of services. The project manager for EMPIRE is Stephen P Retzlaff.

Any notice, request, demand, or other communication required or provided for in this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person or mailed in a sealed envelope, postage prepaid, addressed as follows:

To the City: Commissioner of Public Safety
 City of Saratoga Springs
 474 Broadway, Saratoga Springs, NY 12866

To EMPIRE: Stephen P. Retzlaff, President
14 Corporate Drive, Clifton Park, NY 12065

Either party may designate another or further address by notice given in accordance herewith.

5. Confidential Information:

In connection with the provision of services to the City by EMPIRE, the City may disclose to EMPIRE information that is proprietary or confidential information. Any and all City communications, records, documents, written, oral or electronic communication or other information of any kind shall be deemed and treated as confidential by EMPIRE. EMPIRE shall not copy, transmit, deliver or communicate in any way to any other person or entity any such communications and/or information without the prior written consent of the City. EMPIRE agrees to use such confidential information solely for the purpose of performing services hereunder for the City.

The term "confidential information" does not include information that (i) is or becomes generally available to the public other than as a result of disclosure by EMPIRE, (ii) is or becomes available to EMPIRE on a non-confidential basis from sources other than the City, provided that such source is not bound by a written confidentiality agreement with the City, or (iii) was lawfully within EMPIRE's possession prior to its being furnished to EMPIRE by the City, provided that the source of such information was not bound by a written confidentiality agreement with the City, or (iv) is required under applicable law or by deposition, interrogatory, request or demand for information or documents, subpoena, investigative demand, court order or other similar legal process. In such cases EMPIRE shall provide the City with written notice that such information is not deemed confidential. Such notice shall provide the City sufficient time to seek a protective order or other legal remedy.

All written confidential information (and all copies, extracts or other reproductions in whole or in part thereof) obtained by EMPIRE from the City shall be returned to the City and have the status of City work papers (or, with the City's written permission, shall be destroyed and such destruction certified in writing to the City by an authorized EMPIRE representative supervising such destruction). Except as set forth herein, no confidential information shall be retained by EMPIRE. EMPIRE shall be permitted to retain one copy of internal memoranda and other documents, developed by EMPIRE during the term of this Agreement, which contain or refer to confidential information, subject to the confidentiality provisions of this paragraph. Nothing in this section shall be construed to alter EMPIRE's responsibilities under any applicable State Law. Since monetary damages may not be a sufficient remedy with respect to any violation of this section, the City shall be entitled to specific performance and injunctive relief, in addition to any other remedy.

6. City Property:

EMPIRE intends to occupy the current facility owned by the City of Saratoga Springs, located adjacent to Saratoga Springs Fire Station #2, 166 West Ave, Saratoga Springs, New York 12866. EMPIRE agrees to lease the facility for Forty Two Thousand Dollars (\$42,000) annually. Payments to be made in equal monthly installments of twelve (12) monthly payments of Three Thousand Dollars (\$3,500.00) due on the first of each month.

EMPIRE shall be responsible for the following:

- 6.1 All information and materials received hereunder by EMPIRE from the City are and shall remain the sole and exclusive property of the City and EMPIRE shall have no right, title or interest in or to any such information or materials by virtue of their use or possession hereunder by EMPIRE.
- 6.2 **Utilities:** EMPIRE agrees to pay all utilities of the leased premises, including, but not limited to, water, sewer, electric, telephone, cable and natural gas costs.
- 6.3 **Taxes:** As the leased premises is owned by the City of Saratoga Springs, New York, no property taxes are payable.
- 6.4 **Use:** EMPIRE agrees to use premises only for the lawful purpose of an ambulance response facility. Should EMPIRE wish to use the space for any other purposes, EMPIRE must obtain prior written approval from the City agreeing to such modified use.

- 6.5 **Cleanliness:** EMPIRE shall keep the leased premises themselves neat and clean at EMPIRE's own expense. All leased space shall be free and clear of garbage, debris, and stockpiled furnishings. Garbage and/or waste shall be properly disposed of on a daily basis. Medical waste shall be disposed of in accordance with state and federal regulatory requirements.
- 6.6 **Repairs:** The City shall be responsible for all necessary repairs, and their associated costs, to the structure of the building and the electrical, plumbing and heating systems. EMPIRE shall be responsible for affecting and paying for any repairs to alterations of the structure of the building or the electrical, plumbing or heating systems, which were made by EMPIRE AFTER having received the prior written authorization of the City. EMPIRE shall be responsible for affecting and paying for any repairs made necessary by said alterations. EMPIRE shall be responsible for affecting and paying for any repairs made necessary by the willful or negligent acts of EMPIRE or EMPIRE's agents, contractors, employees, invitees, or licensees. EMPIRE shall be responsible for any necessary repair of any City owned furniture and furnishings within the building. The City shall make all repairs required by this agreement in a time frame consistent with its repairs for other City owned buildings. Repairs of an emergency nature, shall be made by City as soon as practicable.
- 6.7 **Alterations:** EMPIRE agrees not to make any alterations without the City's prior written approval. Said alterations when made shall become the property of the City and are to be left behind at the end of the term of this Agreement. The City may demand the removal of said alterations and the restoration to original condition at the expense of EMPIRE at the end of this Agreement, if the removal is required in the original written approval of the alteration.
- 6.8 **Assignment of Facility:** This use of this space may not be assigned nor the premises sublet without the prior written approval of the City.
- 6.9 **Access:** The City or its agents or officials shall have the right to enter the premises at the City's discretion. The Parties acknowledge that the premises may be utilized as an Emergency Shelter by the City. The City will provide notification to EMPIRE regarding such use, as soon as reasonably practicable.
- 6.10 **Quiet Enjoyment:** The City agrees that if EMPIRE complies with all the terms and conditions of this lease, then EMPIRE may peaceably and quietly have, hold and enjoy the premises leased hereunder for the term of this Agreement. EMPIRE shall be responsible for adhering to local, state and federal guidelines pertaining to all of its activities including those activities that pertain to the health and safety of the community.
- 6.11 **Maintenance:** The City shall be responsible for snow removal from the parking lot, driveway, sidewalks and entranceways located at the premises, including the associated costs thereof. EMPIRE shall maintain all sidewalks and entranceways in a safe condition. EMPIRE shall be responsible for maintaining sidewalks, entranceways, and stairways free of all debris and obstructions, at EMPIRE's sole cost and expense. The City's DPS shall be responsible for maintaining the lawn areas at the premises by cutting grass and raking leaves as needed. EMPIRE shall provide all necessary janitorial services at the premises, including trash removal. EMPIRE shall be responsible for replacing all light bulbs which can be replaced without equipment.
- 6.12 **Notification:** EMPIRE shall have the responsibility of promptly informing the City of any material condition that may affect the safety of the premises.

7. Retention of Records:

EMPIRE shall make available to the City all information pertinent to Agreement, including reports, studies and any other data. All original records generated as a result of the project shall be maintained by EMPIRE for a period of six (6) years after the expiration of the Agreement. Upon reasonable request, copies of those records shall be provided to the City at no cost.

8. Default:

In case of default in any of the covenants herein, the City may enforce the performance of this Agreement in any manner provided by law. This Agreement may be terminated at the City's discretion if such default continues for a period of thirty (30) days after the City notifies EMPIRE of such default and its intention to terminate. Such notice shall be sent by the City by certified registered mail or otherwise to EMPIRE's address noted within this Agreement; and thereupon

(unless EMPIRE shall have completely removed or cured said default) this Agreement shall cease and come to an end as if that were the day originally fixed herein for the expiration of the term hereof. City's agent or attorney shall then have the right, without further notice or demand, to re-enter and remove all persons and EMPIRE's property therefrom as allowed by law. If, on account of breach or default by EMPIRE of any of EMPIRE's obligations hereunder, it shall become necessary for the City to incur expenses to enforce or defend any of the City's rights or remedies hereunder, then, in any such event, any reasonable amount incurred by the City, including attorneys' fees, shall be paid by EMPIRE. Attorney's fees shall be due to the City, regardless of whether the attorney(s) used are employees or independent contractors working on behalf of the City.

9. Compliance with Local, State and Federal Laws:

The parties to this Agreement shall comply with all of the ordinances, local laws, resolutions, and Charter of the City of Saratoga Springs and comply with all local, state and federal laws, rules, statutes, codes, regulations and ordinances. The parties to the Agreement each represent their belief that this Agreement is in all material respects in compliance with applicable state and federal laws, including but not limited to 42 U.S.C. 1320a-7b and such laws relating to contracting among persons, one or both of whom are qualified providers or accepting payment under Medicaid or Medicare programs. The rights and obligations of the parties are contingent upon such compliance. The parties agree to take all actions reasonably required to rectify or prevent non-compliance with such laws.

10. Conflicts of Interest:

EMPIRE represents and warrants that it has no conflict, actual or perceived, that would prevent it from performing its duties and responsibilities under the Agreement.

11. Publicity:

EMPIRE shall not prepare or release, or cause to be prepared or released, any public notice or announcement concerning this Agreement or performance hereunder. Public notice or announcement includes, but is not limited to, notices published on or in connection with the EMPIRE's website. EMPIRE shall not plan, conduct, or cause to be planned or conducted, or take part in, any news or other conference concerning this Agreement, or work performed pursuant to it, without the City's prior written approval. EMPIRE shall not make public or publicize its relation with the City, nor use the City's name, without the City's prior written approval.

12. Independent Vendor and/or Service Provider Status:

It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting the EMPIRE's staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. EMPIRE and its staff are to be and shall remain an independent Vendor and/or Service Provider with respect to all services performed under this Agreement. EMPIRE represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of EMPIRE or other persons, while engaged in the performance of any work or services required by EMPIRE under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against EMPIRE, its officers, agents, Vendor and/or Service Providers or employees shall in no way be the responsibility of the City; and EMPIRE shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay.

13. Insurance:

The City herein requires the following terms and conditions regarding the agreement for the provision of professional services as outlined above: EMPIRE shall procure and maintain during the term of this Agreement, at EMPIRE's expense, the insurance policies listed with limits equal to or greater than the enumerated limits. EMPIRE shall be solely responsible for any self-insured retention or deductible losses under each of the required policies. Every required policy, including any required endorsements and any umbrella or excess policy, shall be primary insurance. Insurance carried by the City, its officers, or its employees, if any, shall be excess and not contributory insurance to that provided by EMPIRE. Every required coverage type shall be "occurrence basis" with the exception of Professional Errors and Omissions Coverage which may be "claims made" coverage. EMPIRE may utilize umbrella/excess liability coverage to achieve the limits required hereunder; such coverage must be at least as broad as the primary coverage (follow form). The Office of Risk & Safety Management must approve all insurance certificates. The City reserves its right to request certified copies of any policy or endorsement thereto. All insurance shall be provided by insurance carriers licensed & admitted to do business in the State of New York and must be rated "A-:VII" or better by A.M. Best (Current Rate Guide). If EMPIRE fails to procure and maintain the required coverage(s) and minimum limits such failure shall constitute a material breach of contract, whereupon the City may exercise any rights it has in law or equity, including an immediate termination of this Agreement.

The City requires EMPIRE name the City as a Certificate Holder and Additional Insured on a Primary and Non-contributory Basis for the following coverage for this Agreement:

- **Commercial General Liability Including Completed Products and Operations, Personal Liability and Healthcare Liability Insurance:** One Million Dollars per Occurrence with Three Million Dollars Aggregate;
- **Commercial Automobile Insurance:** One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- **Excess Liability Insurance:** Five Million Dollars per Occurrence Aggregate;
- AND
- **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:** Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.

It shall be an affirmative obligation of EMPIRE to advise City's Office of Risk and Safety, City of Saratoga Springs, 474 Broadway, Suite 14, Saratoga Springs, NY 12866, within ten (10) days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be a breach of this Agreement. EMPIRE acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City. EMPIRE is to provide the City with a Certificate of Insurance naming the City as ***Additional Insured on a primary and non-contributory basis prior*** to the commencement of any work or use of City facilities. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the municipality. In the event EMPIRE utilizes a Subcontractor for any portion of the services outlined within the scope of its activities, the Subcontractor shall provide insurance of the same type or types and to the same extent of coverage as that provided by EMPIRE. All insurance required of the Subcontractor shall name the City of Saratoga Springs as an ***Additional Insured on a primary and non-contributory*** basis for all those activities performed within its contracted activities for the contract as executed.

14. Indemnification:

EMPIRE, to the fullest extent provided by law, shall indemnify and save harmless the City, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such

claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of EMPIRE or its employees or anyone for whom EMPIRE is legally liable or Subcontractors. Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by EMPIRE, as aforesaid. EMPIRE's responsibility under this section shall not be limited to the required or available insurance.

15. Americans with Disabilities Act:

EMPIRE agrees to comply with the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973 and not discriminate on the basis of disability in the admission or access to, or treatment of employment in its services, programs, or activities. EMPIRE agrees to hold harmless and indemnify the City from costs, including but not limited to damages, attorney's fees and staff time, in any action or proceeding brought alleging a violation of ADA and/or Section 504 caused by EMPIRE. Upon request accommodation will be provided to allow individuals with disabilities to participate in all services, programs and activities.

16. Safety:

The City of Saratoga Springs specifically reserves the right to suspend or terminate all work under this Agreement whenever Empire, and/or Empire's employees or subcontractors, are proceeding in a manner that threatens the life, health or safety of any member of the community served under this Agreement, City employees or member(s) of the general public on City property. This reservation of rights by the City in no way obligates the City to inspect the safety practices of EMPIRE. If the City exercises its rights pursuant to this part, EMPIRE shall be given three (3) days to cure the defect, unless the City, in its sole and absolute discretion, determines that the service cannot be suspended for three (3) days due to the City's legal obligation to continuously provide healthcare transport service to the public. In such case, EMPIRE shall immediately cure the defect. If EMPIRE fails to cure the identified defect(s), the City shall have the right to immediately terminate this Agreement.

17. Vendor and/or Service Provider Code of Conduct:

The City is committed to conduct business in a lawful and ethical manner and expects the same standards from Vendor and/or Service Providers/suppliers that the City conducts business with. The City requires that all Vendor and/or Service Providers/suppliers abide by this Code of Conduct. Failure to comply with this Code may be sufficient cause for the City to exercise its rights to terminate its' business relationship with Vendor and/or Service Providers/suppliers. Vendor and/or Service Providers/suppliers agree to provide all information requested which is necessary to demonstrate compliance with this Code.

At a minimum, the City requires that all Vendor and/or Service Providers/suppliers meet the following standards:

- Legal: Vendor and/or Service Providers/suppliers and their sub-contractors agree to comply with all applicable local, state and federal laws, regulations and statutes.
- Discrimination: No person shall be subject to any discrimination in employment, including hiring, salary, benefits, advancement, discipline, termination or retirement on the basis of gender, race, religion, age, disability, sexual orientation, nationality, political opinion, party affiliation or social ethnic origin.
- Right to organize: Employees of Vendor and/or Service Providers/suppliers should have the right to decide whether they want collective bargaining.
- Sub-contractors: Vendor and/or Service Providers/suppliers shall ensure that sub-contractors shall operate in a manner consistent with this Code.
- Protection of the Environment: Vendor and/or Service Providers/suppliers shall comply with all applicable environmental laws and regulations. Where practicable, Vendor and/or Service

Providers/suppliers are to utilize technologies that do not adversely affect the environment and when such impact is unavoidable, to ensure that it is minimized.

The undersigned Vendor and/or Service Provider/supplier hereby acknowledges that it has read the City's Vendor and/or Service Provider/Supplier Code of Conduct and agrees that any and all of its facilities and sub-contractors doing business with the City will receive the Code and will abide by each and every term therein. Vendor and/or Service Provider/supplier acknowledges that its failure to comply with any condition, requirement, policy or procedure may result in the termination of the business relationship. Vendor and/or Service Provider/supplier reserves the right to terminate its agreement to abide by the Code of Conduct at any time for any reason upon ninety (90) days prior written notice to the City.

18. Governing Law:

This Agreement shall be governed and construed under the laws of the State of New York, the location where this Agreement was accepted to by EMPIRE. EMPIRE agrees to comply with all applicable local, state and federal laws, rules and regulations in the performance of the duties of this Agreement.

19. NYS Licensure for Professional Services:

Any and all professional services performed under this Agreement shall be completed by an individual licensed by the NYS Office of Professions - Education Department as applicable to the service provided including, but not limited to EMT and Paramedic services. EMPIRE represents that it and the employees performing healthcare services under this Agreement have all necessary governmental licenses to perform the services described herein.

20.

22. Venue:

The City and EMPIRE hereby agree that any litigated matters shall be venued in the federal and state courts of the State of New York in the County of Saratoga.

23. Assignment:

EMPIRE is prohibited from assigning, conveying, subletting or otherwise disposing of EMPIRE's right, title, or interest therein, or EMPIRE's power to execute this agreement to any other person or corporation without the previous written consent of the City. If EMPIRE assigns, conveys, sublets or otherwise disposes of EMPIRE's right, title, or interest without prior written consent, the City shall revoke and annul this agreement, and the City shall be relieved and discharged from any and all liability growing out of this Agreement, and any person or corporation to whom the interest was assigned, transferred, conveyed, sublet or otherwise disposed of shall forfeit and lose all moneys theretofore earned under such contract, except so much as may be required to pay his or her employees.

24. Termination:

EMPIRE and the City may mutually agree, in writing, to terminate this Agreement at any time. The City may also terminate this Agreement at any time and or any reason by mailing written notice to EMPIRE at least ten (10) business days prior to such termination date. The City reserves the right to cancel this Agreement at any time in event of default or violation by EMPIRE of any provision of this Agreement. The City may take whatever action at law or in equity that may appear necessary or desirable to collect damages arising from a default or violation or to enforce performance of this Agreement.

25. Force Majeure:

ON THIS _____ DAY OF _____ 20____ BEFORE ME PERSONALLY
CAME _____ TO ME KNOWN, WHO BEING DULY SWORN, DID
DEPOSE AND SAY THAT HE/SHE RESIDES IN _____, THAT HE/SHE IS THE
_____ OF THE _____,
_____, THE CORPORATION DESCRIBED IN AND
WHICH EXECUTED THE FOREGOING INSTRUMENT; THAT HE/SHE KNEW THE SEAL OF SAID
CORPORATION; THAT THE SEAL AFFIXED TO SAID INSTRUMENT WAS SUCH CORPORATE SEAL;
THAT IT WAS SO AFFIXED BY THE ORDER OF THE BOARD OF DIRECTORS OF SAID
CORPORATION, AND THAT HE/SHE SIGNED HIS NAME THERETO BY LIKE ORDER.

NOTARY PUBLIC



TROYAMB-01

DMCPHEE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/13/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HOTELING PROPERTY & CASUALTY LLC 2678 South Road Suite 102 Poughkeepsie, NY 12601	CONTACT NAME: PHONE (A/C, No, Ext): (845) 454-8363 FAX (A/C, No): (845) 471-7494 E-MAIL ADDRESS: certificatesmel@hgfin.net																					
INSURED Troy Ambulance Service Inc. DBA: Empire Ambulance P.O. Box 438 Cohoes, NY 12047	<table border="1"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr> </thead> <tbody> <tr> <td>INSURER A:</td><td>National Interstate Insurance Company</td><td>32620</td></tr> <tr> <td>INSURER B:</td><td>United Wisconsin Insurance Company</td><td>29157</td></tr> <tr> <td>INSURER C:</td><td>Philadelphia Indemnity Insurance Co</td><td>18058</td></tr> <tr> <td>INSURER D:</td><td></td><td></td></tr> <tr> <td>INSURER E:</td><td></td><td></td></tr> <tr> <td>INSURER F:</td><td></td><td></td></tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	National Interstate Insurance Company	32620	INSURER B:	United Wisconsin Insurance Company	29157	INSURER C:	Philadelphia Indemnity Insurance Co	18058	INSURER D:			INSURER E:			INSURER F:		
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INSURER D:																						
INSURER E:																						
INSURER F:																						

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:	X		LPK 0001368-02	1/1/2022	1/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			AAL 0000160-02	1/1/2022	1/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Deductible \$ 1,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	X		UMB 0000098-02	1/1/2022	1/1/2023	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC558-00163-021-SZ	9/1/2021	9/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Employment Practices			PHSD1682009	1/1/2022	1/1/2023	Aggregate \$ 1,000,000
A	Abuse & Molestation			LPK 0001368-02	1/1/2022	1/1/2023	Each Claim \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Professional Liability

Policy # LPL 0000153-02

Effective 1/1/2022-1/1/2023

Occ: 1,000,000

Agg: 3,000,000

Employee Theft

SEE ATTACHED ACORD 101

CERTIFICATE HOLDER

CANCELLATION

City of Saratoga Springs
Office of Risk & Safety
474 Broadway
Saratoga Springs, NY 12866

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



AGENCY CUSTOMER ID: TROYAMB-01

DMCPHEE

LOC #: 1

ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY HOTALING PROPERTY & CASUALTY LLC		NAMED INSURED Troy Ambulance Service Inc. DBA: Empire Ambulance P.O. Box 438 Cohoes, NY 12047	
POLICY NUMBER SEE PAGE 1			
CARRIER SEE PAGE 1	NAIC CODE SEE P 1	EFFECTIVE DATE: SEE PAGE 1	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations/Locations/Vehicles:
Policy # PHSD1595661
Effective 1/1/2022-1/1/2023
Limit: 250,000

RE; 166 West Ave., Saratoga Springs, NY. Subject to policy terms and conditions, per written and executed contract, the certificate holder is listed as Additional Insured on a primary and non-contributory basis.

AN ORDINANCE TO AMEND CHAPTER 225, SECTIONS 225-70 AND 225-81 OF
THE CODE OF THE CITY OF
SARATOGA SPRINGS, NY, ENTITLED “VEHICLE AND
TRAFFIC – SCHEDULES V AND XVI”

BE IT ORDAINED by the City Council of the City of Saratoga Springs, NY, as follows:

SECTION 1: Section 225-70 of the Code of the City of Saratoga Springs, NY, entitled “Vehicle and Traffic – Schedule V: School Speed Limits – Inside Tax District” is hereby amended to add the following:

<u>NAME OF STREET</u>	<u>SPEED LIMIT</u>	<u>LOCATION</u>
Caroline Street	15	Between Schuyler Drive and Benton Drive

SECTION 2: Section 225-81 of the Code of the City of Saratoga Springs, NY, entitled “Vehicle and Traffic – Schedule XVI: Parking Prohibited at All Times” is hereby amended to add the following:

<u>NAME OF STREET</u>	<u>SIDE</u>	<u>LOCATION</u>
Caroline Street	Both	Between Schuyler Drive and Benton Drive

SECTION 3: This ordinance shall take effect the day after publication as provided by the City Charter of the City of Saratoga Springs, NY

ADOPTED:
Ayes Nays

CITY COUNCIL OF THE CITY OF
SARATOGA SPRINGS, NY

By: Dillon Moran, City Clerk

**FIELD INTERNSHIP AFFILIATION AGREEMENT
SUNY COLLEGE OF AGRICULTURE & TECHNOLOGY AT COBLESKILL
EMS/PARAMEDIC PROGRAM**

THIS AGREEMENT dated as of this FIRST day of March, 2022 by and between the **STATE UNIVERSITY OF NEW YORK**, an educational corporation organized and existing under the laws of the State of New York, and having its principal place of business located at State University Plaza, Albany, NY 12246, for and on behalf of the **SUNY COLLEGE OF AGRICULTURE & TECHNOLOGY AT COBLESKILL**, located at 106 Suffolk Circle, Cobleskill, NY 12043, hereinafter referred to as "SUNY", and **CITY OF SARATOGA SPRINGS** (the "Institution"), located at 474 BROADWAY, SARATOGA SPRINGS, NEW YORK 12866, for the provision of field training (the "Field Training Program") by the Institution for SUNY students enrolled in the SUNY COLLEGE OF AGRICULTURE & TECHNOLOGY AT COBLESKILL EMS/Paramedic Program (the "Program").

WHEREAS, SUNY operates the Program for the training of emergency medical services personnel and paramedics; and

WHEREAS, SUNY desires that students enrolled in its Program obtain necessary field internship experience with agencies such as the Institution that provide field internship experience under appropriate medical direction and field supervision; and

WHEREAS, the Institution is willing to provide the Field Training Program for students in the Program and furnish such students with access to patients who present common problems encountered in the delivery of basic and advanced emergency care in the pre-hospital environment.

NOW, therefore, in view of the premises and mutual covenants set forth herein, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The Institution will provide a Field Training Program for students in the Program, in accordance with the following terms.
2. The Institution has reviewed the Field Internship Guidelines provided by the New York State Department of Health and the SUNY College of Agriculture & Technology at Cobleskill EMS/Paramedic Program and agrees to conform to the requirements contained therein.
3. The Institution will use field internship preceptors who are currently certified and in good standing at a level of NYSDOH EMS certification equal to or exceeding that of the training course the student is enrolled in. Preceptors will have at least one (1) year, but preferably two (2) years of experience, and the approval of the Institution's Medical Director.
4. SUNY shall send to the Institution only students who are in good health as determined by a health and immunization status examination reviewed by the Employee Health Office of SUNY that was given no more than one (1) year prior to the start of training in the Institution's Field Training Program.
5. SUNY students and (and other SUNY personnel, if any) who participate in the Field Training Program shall not be considered employees or agents of the Institution.
6. This Agreement in no way establishes an agency relationship between the parties. Each party shall have exclusive control of its management, employees, staff, students, policies, and assets, and neither party assumes responsibility for the acts of the other party.
7. The Institution, at its discretion, may remove any student from the Field Training Program when that student is unacceptable to the Institution for reasons of health, performance or other reasons which, in the Institution's reasonable judgment and to the extent allowed by law, cause the continued presence of the student at the Institution to not be in the Institution's best interest. In such event, the Institution shall promptly notify SUNY in writing if it

does so, with such notice to include an explanation of the reason for the removal.

The students and faculty shall respect the confidential nature of all information that they have access to, including but not limited to patients' personal health information provided to them orally, contained in patient medical records or maintained on the Institution's electronic information system. SUNY shall advise all students and faculty of the importance of complying with all relevant state and federal confidentiality laws, including the Health Insurance Portability and Accountability Act of 1996 (HIPAA), to the extent applicable. In addition, SUNY agrees to provide students and faculty with training in the requirements of the privacy and security provisions of HIPAA and to advise them of the importance of complying with the Institution's policies and procedures relative to HIPAA. The Institution agrees to provide students and faculty with training regarding the Institution's policies and procedures relative to HIPAA. SUNY and the Institution acknowledge that students and faculty may use patients' personal health information for educational purposes at the Institution and at SUNY. To the extent practicable, all information used for such purposes shall be appropriately de-identified so as to remove all data that may be used to connect such information back to the patient to whom it relates.

8. This Agreement shall be effective from the date first above written for a period of one (1) years. This Agreement may be terminated in the sole discretion of either party by giving the other at least sixty (60) days' prior written notice of such termination, and further provided that, if given during a term in which one (1) or more students are enrolled, such notice of termination shall not be effective until the end of such term. In addition, if any such notice of termination is given less than sixty (60) days prior to the commencement of a term in which one (1) or more students are enrolled, the effective date of such termination shall be the last day of such term.

The Institution agrees to indemnify and hold harmless SUNY, its officers, employees, students, and agents, from any and all loss or liability including claims, demands, costs, attorney's fees and expenses of any nature whatsoever for bodily injury or damage to property whenever to the extent that such loss or liability arises out of or occurs by reason of the acts or omissions, within the scope of this agreement, of the Institution, its agents, servants and employees.

The Institution represents and warrants that it is currently, and for the term of this Agreement will continue to be, in compliance with all applicable laws and regulations regarding social distancing, PPE and all other applicable safety protocols associated with the COVID -19 crisis. Failure to comply with this provision will be considered a material breach of this Agreement.”

9. SUNY, to the fullest extent authorized by State law and decisions thereunder, shall be responsible for any claims, costs, damages or injuries to persons or property of whatever kind or nature arising out of the activities carried out under this agreement and out of the negligence of SUNY, its officers, students, and employees. In addition, SUNY shall provide coverage for any liability claims arising from student activities at the Institution and provide a Certificate of Insurance with the City as Certificate Holder and Additional Insured on Primary and Non-contributory Basis for Commercial General Liability in the amount of One Million per Occurrence with a Three Million Aggregate and shall provide proof of and professional liability in an amount not less then One Million per Claim with a Three Million Dollar Aggregate.

It is agreed that the persons insured under such policy or policies shall be the students of the State University of New York with respect to liability arising out of their participation in the clinical training program carried out under this agreement. SUNY's faculty are covered by the defense and indemnification provisions of section 17 of the Public Officers Law with respect to liability arising out of their participation in the clinical program carried out under this agreement. SUNY agrees that the Institution will receive no less than ten (10) days written notice prior to the cancellation, modification or non-renewal of any insurance coverage. Notwithstanding the foregoing, the Institution shall remain liable for direct damages resulting from its negligence.

10. Neither SUNY nor its students or instructors who participate in the Field Training Program shall receive any compensation from the Institution relating to the activities described in this Agreement.

11. The parties shall confer each year at a mutually convenient time and place to discuss the Field Training Program.

12. While participating in the Field Training Program, SUNY students (and other SUNY personnel, if any) shall abide by the rules and regulations of the Institution and shall maintain the confidentiality of all information concerning the Institution's patients.

13. The SUNY Standard Terms and Conditions, hereinafter referred to as Exhibit A, shall be incorporated in to this agreement and in the event of conflict, Exhibit A shall be given precedence over this document.

14. This is the entire Agreement between the parties with respect to the subject matter hereof. The terms of this Agreement supersede any and all written and oral representations previously made. There shall be no oral modifications of this Agreement, and any modifications or amendment of the terms of this Agreement shall not be binding unless executed in writing by the parties hereto.

15. The SUNY Standard Terms and Conditions, hereinafter referred to as Exhibit A, and the Covid-19 Site Affirmation form, hereinafter referred to as Attachment A, shall be incorporated into this agreement and, in the event of conflict, Exhibit A shall be given precedence.

16. All notices to parties shall be in writing, signed by the party giving the notice, and shall be delivered by hand or sent by mail, registered return receipt, to the addresses listed on the first page of this Agreement and shall be effective when received, if delivered by hand, or if mailed, when properly mailed. Notices to SUNY shall be sent to the Office of Business Affairs. Notices to the Institution shall be sent c/o

City of Saratoga Springs
City Clerk
474 Broadway, Suite 14
Saratoga Springs, NY 12866

17. It is mutually agreed that at no time shall either party discriminate against any party to or beneficiary under this agreement based upon color, religion, sex, sexual orientation, national origin, age, veteran status and/or handicap.

In witness whereof, each of the parties hereto has caused this Agreement to be signed by their duly authorized officers as of the day and year first above written.

SUNY COLLEGE OF AGRICULTURE &
TECHNOLOGY AT COBLESKILL

CITY of SARATOGA SPRINGS

By: _____

By: _____

Title/Date: _____

Title/Date: _____

Attachment A**Site Affirmation
Field Internship Affiliation Agreement**

To City of Saratoga Springs:

Please be advised that during the COVID-19 pandemic the State University of New York at Cobleskill will remain in contact with our partner sites in order to ensure that appropriate protections are in place, including the provision of Personal Protective Equipment (PPE) and compliance with other applicable health and safety regulations, policies, and procedures.

SUNY has recommended that each partner site that hosts students of State University of New York at Cobleskill executes the below affirmation.

The point of contact for questions or concerns regarding this affirmation is Jonathan Behrens, Deputy Director, BehrenJE@Cobleskill.edu, 518-255-5370. In these challenging times, I appreciate your anticipated cooperation with this request.

AFFIRMATION FOR SUNY COBLESKILL

City of Saratoga Springs understands that its agreement with State University of New York at Cobleskill requires that City of Saratoga Springs take reasonable and appropriate measures to protect the health and safety of student participants; and

City of Saratoga Springs affirms that it has undertaken all the necessary precautions pursuant to the health and safety regulations and guidance set forth by the Department of Health and other applicable regulatory bodies and has applied these precautions, including the provision of appropriate Personal Protective Equipment (PPE), to students of State University of New York at Cobleskill.

Name: _____

Signature: _____

Date: _____

The parties to the attached contract, license, lease, amendment or other agreement of any kind (hereinafter, "contract") agree to be bound by the following clauses which are hereby made a part of the contract (the word "Contractor" herein refers to any party other than the State or State University of New York, whether a Contractor, licensor, licensee, lessor, lessee or any other party; the State University of New York shall hereinafter be referred to as "SUNY"):

1. EXECUTORY CLAUSE. In accordance with Section 41 of the State Finance Law, the State shall have no liability under this contract to the Contractor or to anyone else beyond funds appropriated and available for this contract.

2. PROHIBITION AGAINST ASSIGNMENT. In accordance with Section 138 of the State Finance Law, this contract may not be assigned by the Contractor or its right, title or interest therein assigned, transferred, conveyed, sublet or otherwise disposed of without the State's previous written consent, and attempts to do so are null and void. Notwithstanding the foregoing, such prior written consent of an assignment of a contract let pursuant to Article XI of the State Finance Law may be waived at the discretion of SUNY and with the concurrence of the State Comptroller where the original contract was subject to the State Comptroller's approval, where the assignment is due to a reorganization, merger or consolidation of the Contractor's business entity or enterprise. SUNY retains its right to approve an assignment and to require that any Contractor demonstrate its responsibility to do business with SUNY. The Contractor may, however, assign its right to receive payments without SUNY's prior written consent unless this contract concerns Certificates of Participation pursuant to Article 5-A of the State Finance Law.

3. COMPTROLLER'S APPROVAL. In accordance with Section 112 of the State Finance Law and Section 355 of the Education Law, if this contract exceeds \$250,000, or, if this is an amendment for any amount to a contract which, as so amended, exceeds said statutory amount, or if, by this contract, the State agrees to give something other than money when the value or reasonably estimated value of such consideration exceeds \$25,000, it shall not be valid, effective or binding upon the State, and the State shall bear no liability, until it has been approved by the State Comptroller and filed in his or her office, or the pertinent pre-audit review period has elapsed. However, such pre-approval shall not be required for any contract established as a centralized contract through the Office of General Services or for a purchase order or other transaction issued under such centralized contract.

4. WORKERS' COMPENSATION BENEFITS. In accordance with Section 142 of the State Finance Law, this contract shall be void and of no force and effect unless the Contractor shall provide and maintain coverage during the life of this contract for the benefit of such employees as are required to be covered by the provisions of the Workers' Compensation Law.

5. NON-DISCRIMINATION REQUIREMENTS. To the extent required by Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the Contractor will not discriminate against any employee or applicant for employment, nor subject any individual to harassment, because of age, race, creed, color, national origin, sexual orientation, gender identity or expression, military status, sex, disability, predisposing genetic characteristics, familial status, marital status, or domestic violence victim status or because the individual has opposed any practices forbidden under the Human Rights Law or has filed a complaint, testified, or assisted in any proceeding under the Human Rights Law. Furthermore, in accordance with Section 220-e of the Labor Law, if this is a contract for the construction, alteration or repair of any public building or public work or for the manufacture, sale or distribution of materials, equipment or supplies, and to the extent that this contract shall be performed within the State of New York, Contractor agrees that neither it nor its subcontractors shall, by reason of race, creed, color, disability, sex, or national origin: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. If this is a building service contract as defined in Section 230 of the Labor Law, then, in accordance with Section 239 thereof, Contractor agrees that neither it nor its subcontractors shall by reason of race, creed, color, national origin, age, sex or disability: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. Contractor is subject to fines of \$50.00 per person per day for any violation of Section 220-e or Section 239 as well as possible termination of this contract and forfeiture of all moneys due hereunder for a second or subsequent violation

6. WAGE AND HOURS PROVISIONS. If this is a public work contract covered by Article 8 of the Labor Law or a building service contract covered by Article 9 thereof, neither Contractor's employees nor the employees of its subcontractors may be required or permitted to work more than the number of hours or days stated in said statutes, except as otherwise provided in the Labor Law and as set forth in prevailing wage and supplement schedules issued by the State Labor Department. Furthermore, Contractor and its subcontractors must pay at least the prevailing wage rate and pay or provide the prevailing supplements, including the premium rates for overtime pay, as determined by the State Labor Department in accordance with the Labor Law. Additionally, effective April 28, 2008, if this is a public work contract covered by Article 8 of the Labor Law, the Contractor understands and agrees that the filing of payrolls in a manner consistent with Subdivision 3-a of Section 220 of the Labor Law shall be a condition precedent to payment by the State of any State- approved sums due and owing for work done upon the project.

7. NON-COLLUSIVE BIDDING CERTIFICATION. In accordance with Section 139-

d of the State Finance Law, if this contract was awarded based upon the submission of competitive bids, Contractor affirms, under penalty of perjury, that its bid was arrived at independently and without collusion aimed at restricting competition. Contractor further affirms that, at the time Contractor submitted its bid, an authorized and responsible person executed and delivered to SUNY a non-collusive bidding certification on Contractor's behalf.

8. INTERNATIONAL BOYCOTT PROHIBITION. In accordance with Section 220-f of the Labor Law and Section 139-h of the State Finance Law, if this contract exceeds \$5,000, the Contractor agrees, as a material condition of the contract, that neither the Contractor nor any substantially owned or affiliated person, firm, partnership or corporation has participated, is participating, or shall participate in an international boycott in violation of the federal Export Administration Act of 1979 (50 USC App. Sections 2401 *et seq.*) or regulations thereunder. If such Contractor, or any of the aforesaid affiliates of Contractor, is convicted or is otherwise found to have violated said laws or regulations upon the final determination of the United States Commerce Department or any other appropriate agency of the United States subsequent to the contract's execution, such contract, amendment or modification thereto shall be rendered forfeit and void. The Contractor shall so notify the State Comptroller within five (5) business days of such conviction, determination or disposition of appeal (2 NYCRR § 105.4).

9. SET-OFF RIGHTS. The State shall have all of its common law, equitable and statutory rights of set-off. These rights shall include, but not be limited to, the State's option to withhold for the purposes of set-off any moneys due to the Contractor under this contract up to any amounts due and owing to the State with regard to this contract, any other contract with any State department or agency, including any contract for a term commencing prior to the term of this contract, plus any amounts due and owing to the State for any other reason including, without limitation, tax delinquencies, fee delinquencies or monetary penalties relative thereto. The State shall exercise its set-off rights in accordance with normal State practices including, in cases of set-off pursuant to an audit, the finalization of such audit by SUNY, its representatives, or the State Comptroller.

10. RECORDS. The Contractor shall establish and maintain complete and accurate books, records, documents, accounts and other evidence directly pertinent to performance under this contract (hereinafter, collectively, "the Records"). The Records must be kept for the balance of the calendar year in which they were made and for six (6) additional years thereafter. The State Comptroller, the Attorney General and any other person or entity authorized to conduct an examination, as well as SUNY and any other agencies involved in this contract, shall have access to the Records during normal business hours at an office of the Contractor within the State of New York or, if no such office is available, at a mutually agreeable and reasonable venue within the State, for the term specified above for the purposes of inspection, auditing and copying. SUNY shall take reasonable steps to protect from public disclosure any of the Records which are exempt from disclosure under Section 87 of the Public Officers Law (the "Statute") provided that: (i) the Contractor shall timely inform an appropriate SUNY official, in writing, that said Records should not be disclosed; and (ii) said Records shall be sufficiently identified; and (iii) designation of said Records as exempt under the Statute is reasonable. Nothing contained herein shall diminish, or in any way adversely affect, SUNY's or the State's right to discovery in any pending or future litigation.

11. IDENTIFYING INFORMATION AND PRIVACY NOTIFICATION.

(a) Identification Number(s). Every invoice or New York State Claim for Payment submitted to SUNY by a payee, for payment for the sale of goods or services or for transactions (e.g., leases, easements, licenses, etc.) related to real or personal property must include the payee's identification number. The number is any or all of the following: (i) the payee's Federal employer identification number, (ii) the payee's Federal social security number, and/or (iii) the payee's Vendor Identification Number assigned by the Statewide Financial System. Failure to include such number or numbers may delay payment. Where the payee does not have such number or numbers, the payee, on its invoice or Claim for Payment, must give the reason or reasons why the payee does not have such number or numbers.

(b) Privacy Notification. (1) The authority to request the above personal information from a seller of goods or services or a lessor of real or personal property, and the authority to maintain such information, is found in Section 5 of the State Tax Law. Disclosure of this information by the seller or lessor to SUNY or the State is mandatory. The principal purpose for which the information is collected is to enable the State to identify individuals, businesses and others who have been delinquent in filing tax returns or may have understated their tax liabilities and to generally identify persons affected by the taxes administered by the Commissioner of Taxation and Finance. The information will be used for tax administration purposes and for any other purpose authorized by law. (2) The personal information is requested by the purchasing unit of SUNY contracting to purchase the goods or services or lease the real or personal property covered by this contract or lease. The information is maintained in the Statewide Financial System by the Vendor Management Unit within the Bureau of State Expenditures, Office of the State Comptroller, 110 State Street, Albany, New York 12236.

12. EQUAL EMPLOYMENT OPPORTUNITIES FOR MINORITIES AND WOMEN.

In accordance with Section 312 of the Executive Law and 5 NYCRR Part 143, if this contract is: (i) a written agreement or purchase order instrument, providing for a total expenditure in excess of \$25,000.00, whereby a contracting agency is committed to expend or does expend funds in return for labor, services, supplies, equipment, materials or any combination of the foregoing, to be performed for, or rendered or furnished to the contracting agency; or (ii) a written agreement in excess of \$100,000.00 whereby a contracting agency is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon; or (iii) a written agreement in excess of \$100,000.00 whereby the owner of a State assisted housing project is committed to expend or does expend funds for the acquisition, construction, demolition, replacement, major repair or renovation of real property and improvements thereon for such project, then the following shall apply and by signing this agreement the Contractor certifies and affirms that it is Contractor's equal employment opportunity policy that:

(a) The Contractor will not discriminate against employees or applicants for employment because of race, creed, color, national origin, sex, age, disability or marital status, shall make and document its conscientious and active efforts to employ and utilize minority group members and women in its workforce on State contracts and will undertake or continue existing programs of affirmative action to ensure that minority group members and women are afforded equal employment opportunities without discrimination. Affirmative action shall mean recruitment, employment, job assignment, promotion, upgrading, demotion, transfer, layoff, or termination and rates of pay or other forms of compensation;

(b) at SUNY's request, Contractor shall request each employment agency, labor union, or authorized representative of workers with which it has a collective bargaining or other agreement or understanding, to furnish a written statement that such employment agency, labor union or representative will not discriminate on the basis of race, creed, color, national origin, sex, age, disability or marital status and that such union or representative will affirmatively cooperate in the implementation of the Contractor's obligations herein; and

(c) the Contractor shall state, in all solicitations or advertisements for employees, that, in the performance of the State contract, all qualified applicants will be afforded equal employment opportunities without discrimination because of race, creed, color, national origin, sex, age, disability or marital status.

Contractor will include the provisions of "a," "b," and "c" above, in every subcontract over \$25,000.00 for the construction, demolition, replacement, major repair, renovation, planning or design of real property and improvements thereon (the "Work") except where the Work is for the beneficial use of the Contractor. Section 312 does not apply to: (i) work, goods or services unrelated to this contract; or (ii) employment outside New York State. The State shall consider compliance by a contractor or sub-contractor with the requirements of any federal law concerning equal employment opportunity which effectuates the purpose of this clause. SUNY shall determine whether the imposition of the requirements of the provisions hereof duplicate or conflict with any such federal law and if such duplication or conflict exists, SUNY shall waive the applicability of Section 312 to the extent of such duplication or conflict. Contractor will comply with all duly promulgated and lawful rules and regulations of the Department of Economic Development's Division of Minority and Women's Business Development pertaining hereto.

13. CONFLICTING TERMS. In the event of a conflict between the terms of the contract (including any and all attachments thereto and amendments thereof) and the terms of this Exhibit A, the terms of this Exhibit A shall control.

14. GOVERNING LAW. This contract shall be governed by the laws of the State of New York except where the Federal supremacy clause requires otherwise.

15. LATE PAYMENT. Timeliness of payment and any interest to be paid to Contractor for late payment shall be governed by Article 11-A of the State Finance Law to the extent required by law.

16. NO ARBITRATION. Disputes involving this contract, including the breach or alleged breach thereof, may not be submitted to binding arbitration (except where statutorily authorized) but must, instead, be heard in a court of competent jurisdiction of the State of New York.

17. SERVICE OF PROCESS. In addition to the methods of service allowed by the State Civil Practice Law & Rules ("CPLR"), Contractor hereby consents to service of process upon it by registered or certified mail, return receipt requested. Service hereunder shall be complete upon Contractor's actual receipt of process or upon the State's receipt of the return thereof by the United States Postal Service as refused or undeliverable. Contractor must promptly notify the State, in writing, of each and every change of address to which service of process can be made.

Service by the State to the last known address shall be sufficient. Contractor will have thirty (30) calendar days after service hereunder is complete in which to respond.

18. PROHIBITION ON PURCHASE OF TROPICAL HARDWOODS. The Contractor certifies and warrants that all wood products to be used under this contract award will be in accordance with, but not limited to, the specifications and provisions of State Finance Law §165 (Use of Tropical Hardwoods), which prohibits purchase and use of tropical hardwoods, unless specifically exempted, by the State or any governmental agency or political subdivision or public benefit corporation. Qualification for an exemption under this law will be the responsibility of the contractor to establish to meet with the approval of the State.

In addition, when any portion of this contract involving the use of woods, whether supply or installation, is to be performed by any subcontractor, the prime Contractor will indicate and certify in the submitted bid proposal that the subcontractor has been informed and is in compliance with specifications and provisions regarding use of tropical hardwoods as detailed in Section 165 of the State Finance Law. Any such use must meet with the approval of the State, otherwise, the bid may not be considered responsive. Under bidder certifications, proof of qualification for exemption will be the responsibility of the Contractor to meet with the approval of the State.

19. MACBRIDE FAIR EMPLOYMENT PRINCIPLES. In accordance with the MacBride Fair Employment Principles (Chapter 807 of the Laws of 1992), the Contractor hereby stipulates that the Contractor either (a) has no business operations in Northern Ireland, or (b) shall take lawful steps in good faith to conduct any business operations in Northern Ireland in accordance with the MacBride Fair Employment Principles (as described in Section 165 of the New York State Finance Law), and shall permit independent monitoring of compliance with such principles.

20. OMNIBUS PROCUREMENT ACT OF 1992.

It is the policy of New York State to maximize opportunities for the participation of New York State business enterprises, including minority and women-owned business enterprises as bidders, subcontractors and suppliers on its procurement contracts.

Information on the availability of New York State subcontractors and suppliers is available from:

NYS Department of Economic Development
Division for Small Business

Albany, NY 12245
Tel: 518-292-5100
Fax: 518-292-5884
email: opa@esd.ny.gov

A directory of certified minority and women-owned business enterprises is available from:

NYS Department of Economic Development
Division of Minority and Women's Business Development
633 Third Avenue
New York, NY 10017
212-803-2414

email: mwbecertification@esd.ny.gov
<https://ny.newnycontracts.com/FrontEnd/VendorSearchPublic.asp>

The Omnibus Procurement Act of 1992 (Chapter 844 of the Laws of 1992, codified in State Finance Law § 139-i and Public Authorities Law § 2879(3)(n)-(p)) requires that by signing this bid proposal or contract, as applicable, Contractors certify that whenever the total bid amount is greater than \$1 million:

(a) The Contractor has made reasonable efforts to encourage the participation of New York State Business Enterprises as suppliers and subcontractors, including certified minority and women-owned business enterprises, on this project, and has retained the documentation of these efforts to be provided upon request to SUNY;

(b) The Contractor has complied with the Federal Equal Employment Opportunity Act of 1972 (P.L. 92-261), as amended;

(c) The Contractor agrees to make reasonable efforts to provide notification to New York State residents of employment opportunities on this project through listing any such positions with the Job Service Division of the New York State Department of Labor, or providing such notification in such manner as is consistent with existing collective bargaining contracts or agreements. The Contractor agrees to document these efforts and to provide said documentation to the State upon request; and

(d) The Contractor acknowledges notice that the State may seek to obtain offset

credits from foreign countries as a result of this contract and agrees to cooperate with the State in these efforts.

21. RECIPROCITY AND SANCTIONS PROVISIONS. Bidders are hereby notified that if their principal place of business is located in a country, nation, province, state or political subdivision that penalizes New York State vendors, and if the goods or services they offer will be substantially produced or performed outside New York State, the Omnibus Procurement Act of 1994 and 2000 amendments (Chapter 684 and Chapter 383, respectively, codified in State Finance Law § 165(6) and Public Authorities Law § 2879(5)) require that they be denied contracts which they would otherwise obtain.

NOTE: As of October 2019, the list of discriminatory jurisdictions subject to this provision includes the states of South Carolina, Alaska, West Virginia, Wyoming, Louisiana and Hawaii.

22. COMPLIANCE WITH BREACH NOTIFICATION AND DATA SECURITY LAWS. Contractor shall comply with the provisions of the New York State Information Security Breach and Notification Act (General Business Law § 899-aa; State Technology Law § 208) and commencing March 21, 2020 shall also comply with General Business Law § 899-bb.

23. COMPLIANCE WITH CONSULTANT DISCLOSURE LAW. If this is a contract for consulting services, defined for purposes of this requirement to include analysis, evaluation, research, training, data processing, computer programming, engineering, environmental health and mental health services, accounting, auditing, paralegal, legal or similar services, then in accordance with Section 163(4)(g) of the State Finance Law (as amended by Chapter 10 of the Laws of 2006), the Contractor shall timely, accurately and properly comply with the requirement to submit an annual employment report for the contract to SUNY, the Department of Civil Service and the State Comptroller.

24. PURCHASES OF APPAREL AND SPORTS EQUIPMENT. In accordance with State Finance Law Section 165(7), SUNY may determine that a bidder on a contract for the purchase of apparel or sports equipment is not a responsible bidder as defined in State Finance Law Section 163 based on (a) the labor standards applicable to the manufacture of the apparel or sports equipment, including employee compensation, working conditions, employee rights to form unions and the use of child labor; or (b) bidder's failure to provide information sufficient for SUNY to determine the labor conditions applicable to the manufacture of the apparel or sports equipment.

25. PROCUREMENT LOBBYING. To the extent this contract is a "procurement contract" as defined by State Finance Law §§ 139-j and 139-k, by signing this contract the Contractor certifies and affirms that all disclosures made in accordance with State Finance Law §§ 139-j and 139-k are complete, true and accurate. In the event such certification is found to be intentionally false or intentionally incomplete, the State may terminate the contract by providing written notification to the Contractor in accordance with the terms of the contract.

26. CERTIFICATION OF REGISTRATION TO COLLECT SALES AND COMPENSATING USE TAX BY CERTAIN STATE CONTRACTORS, AFFILIATES AND SUBCONTRACTORS. To the extent this contract is a contract as defined by Tax Law § 5-a, if the Contractor fails to make the certification required by Tax Law § 5-a or if during the term of the contract, the Department of Taxation and Finance or SUNY discovers that the certification, made under penalty of perjury, is false, then such failure to file or false certification shall be a material breach of this contract and this contract may be terminated, by providing written notification to the Contractor in accordance with the terms of the contract, if SUNY determines that such action is in the best interests of the State.

27. IRAN DIVESTMENT ACT. By entering into this contract, Contractor certifies in accordance with State Finance Law §165-a that it is not on the "Entities Determined to be Non-Responsive Bidders/Offerers pursuant to the New York State Iran Divestment Act of 2012" ("Prohibited Entities List") posted at:

<https://ogs.ny.gov/list-entities-determined-be-non-responsive-biddersofferers-pursuant-nys-iran-divestment-act-2012>

Contractor further certifies that it will not utilize on this contract any subcontractor that is identified on the Prohibited Entities List. Contractor agrees that should it seek to renew or extend this contract, it must provide the same certification at the time the contract is renewed or extended. Contractor also agrees that any proposed Assignee of this contract will be required to certify that it is not on the Prohibited Entities List before the contract assignment will be approved by the State.

During the term of the contract, should SUNY receive information that a person (as defined in State Finance Law §165-a) is in violation of the above-referenced certifications, SUNY will review such information and offer the person an opportunity to respond. If the person fails to demonstrate that it has ceased its engagement in the investment activity which is in violation of the Act within 90 days after the determination of such violation, then SUNY shall take such action as may be appropriate and provided for by law, rule, or contract, including, but not limited to, imposing sanctions, seeking compliance, recovering damages, or declaring the Contractor in default.

SUNY reserves the right to reject any bid, request for assignment, renewal or extension for an entity that appears on the Prohibited Entities List prior to the award, assignment, renewal or extension of a contract, and to pursue a responsibility review with respect to any entity that is awarded a contract and appears on the Prohibited Entities list after contract award.

28. ADMISSIBILITY OF REPRODUCTION OF CONTRACT. Notwithstanding the best evidence rule or any other legal principle or rule of evidence to the contrary, the Contractor acknowledges and agrees that it waives any and all objections to the admissibility into evidence at any court proceeding or to the use at any examination before trial of an electronic reproduction of this contract, in the form approved by the State Comptroller, if such approval was required, regardless of whether the original of said contract is in existence.

THE FOLLOWING PROVISIONS SHALL APPLY ONLY TO THOSE CONTRACTS TO WHICH A HOSPITAL OR OTHER HEALTH SERVICE FACILITY IS A PARTY

29. Notwithstanding any other provision in this contract, the hospital or other health service facility remains responsible for insuring that any service provided pursuant to this contract complies with all pertinent provisions of Federal, state and local statutes, rules and regulations. In the foregoing sentence, the word "service" shall be construed to refer to the health care service rendered by the hospital or other health service facility.

30. (a) In accordance with the 1980 Omnibus Reconciliation Act (Public Law 96-499), Contractor hereby agrees that until the expiration of four years after the furnishing of services under this agreement, Contractor shall make available upon written request to the Secretary of Health and Human Services, or upon request, to the Comptroller General of the United States or any of their duly authorized representatives, copies of this contract, books, documents and records of the Contractor that are necessary to certify the nature and extent of the costs hereunder.

(b) If Contractor carries out any of the duties of the contract hereunder, through a subcontract having a value or cost of \$10,000 or more over a twelve-month period, such subcontract shall contain a clause to the effect that, until the expiration of four years after the furnishing of such services pursuant to such subcontract, the subcontractor shall make available upon written request to the Secretary of Health and Human Services or upon request to the Comptroller General of the United States, or any of their duly authorized representatives, copies of the subcontract and books, documents and records of the subcontractor that are necessary to verify the nature and extent of the costs of such subcontract.

(c) The provisions of this section shall apply only to such contracts as are within the definition established by the Health Care Financing Administration, as may be amended or modified from time to time.

31. Hospital Retained Authority: Hospital Retained Authority: The Hospital retains direct, independent authority over the appointment and/or dismissal, in its sole discretion, of the facility's management level employees (including but not limited to, the Facility/Service Administrator/Director, the Medical Director, the Director of Nursing, the Chief Executive Officer, the Chief Financial Officer and the Chief Operating Officer) and all licensed or certified health care staff. The Hospital retains the right to adopt and approve, at its sole discretion, the facility's operating and capital budgets. The Hospital retains independent control over and physical possession of the facility's books and records. The Hospital retains independent control over and physical possession of the facility's operating policies and procedures. The Hospital retains full authority and responsibility for, and control over, the operations and management of the facility. The Hospital retains the right and authority to independently adopt, approve and enforce, in its sole discretion, policies affecting the facility's delivery of health care services. The Hospital retains the right to independently adopt, approve and enforce, at its sole discretion, the disposition of assets and authority to incur debts. The Hospital retains the right to approve, at its sole discretion, contracts for administrative services, management and/or clinical services. The Hospital retains the right to approve, at its sole discretion, any facility debt. The Hospital retains the right to approve, at its sole

discretion, settlements of administrative proceeding or litigation to which the facility is a party. No powers specifically reserved to the Hospital may be delegated to, or shared by, the Contractor or any other person. In addition, if there is any disagreement between the parties to this Agreement regarding control between the Hospital and the Contractor, the terms of this Section shall control.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/12/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 784 Troy Schenectady Road Latham NY 12110	CONTACT NAME:	FAX (A/C, No): 518-783-8754	
	PHONE (A/C, No, Ext): 518-724-6734	E-MAIL ADDRESS: Chris_Zinoman@ajg.com	
INSURED People of the State of New York & the State University of NY c/o OGS BRIM Corning Tower, 32nd Fl; Empire State Plz Albany NY 12242	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Ironshore Indemnity Inc.		23647
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

COVERAGES**CERTIFICATE NUMBER:** 1594883982**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> *PROF LIAB - OCC <input checked="" type="checkbox"/> *\$3M Claim/\$3M A GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			HC7AACAXG3001	7/1/2021	7/1/2022	EACH OCCURRENCE \$ 3,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 3,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 *PROF \$ 3,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

PROOF OF COVERAGE: SUNY Students participating in a Clinical Practice pursuant to executed Affiliation Agmt

CR #8704
Campus: SUNY Cobleskill
Discipline: Paramedic Training**CERTIFICATE HOLDER****CANCELLATION**City of Saratoga Springs
474 Broadway Ste 14
Saratoga Springs NY 12866-2216

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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IRONSHORE INDEMNITY INC.

(A Stock Company)

Mailing Address:

PO Box 3407

New York, NY 10008

(877) IRON411

Endorsement

Policy Number: HC7AACAXG3001

Effective Date of Endorsement: July 01, 2021

Insured Name: People of the State of New York and The State University of New York

NOTICE: THESE POLICY FORMS AND THE APPLICABLE RATES ARE EXEMPT FROM THE FILING REQUIREMENTS OF THE NEW YORK INSURANCE LAW AND REGULATIONS. HOWEVER, THE FORMS AND RATES MUST MEET THE MINIMUM STANDARDS OF THE NEW YORK INSURANCE LAW AND REGULATIONS.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED ENDORSEMENT

In consideration of the premium charged:

1. The term “**Insured**,” as defined in the Policy, shall be deemed to include each person or entity listed below (each an “**Additional Insured**”), but only with respect to liability of any such **Additional Insured** that is based on or arises out of a **Claim** for which coverage would otherwise be afforded to the original **Insured** under this Policy.

Additional Insured(s):

- a. Any student enrolled on a full time or part time basis with the State University of New York, performing a supervised clinical rotation as part of formal course work, including but not limited to internships and services provided by student volunteers at University clinics; and
 - b. Any hospital, clinic or institution affiliated with the State University of New York, but only with respect to liability arising out of contracted affiliated programs for students as described in clause a. above for which a contract between the State University of New York and the affiliate entity is in full force and effect.
2. It is understood and agreed that each **Additional Insured** listed above is being afforded coverage under this Policy for any liability incurred *solely* as a result of the acts, errors or omissions of the original **Insured**. No coverage will be available under this Policy for any **Claim** based on or arising out of any actual or alleged independent or direct liability of any **Additional Insured**.
 3. The Underwriter will provide the **Additional Insured(s)** identified above with at least ten (10) days’ written notice of cancellation or non-renewal of this Policy if such cancellation or non-renewal is for non-payment of premium, or

sixty (60) days' written notice of cancellation or non-renewal if such cancellation or non-renewal is for any other reason.

All other terms, conditions and limitations of this Policy shall remain unchanged.



Authorized Representative

July 01, 2021

Date

Request for Certification of Sufficient Funds

Submittal Date 4/11/2022

The Department of Public Safety requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

Obligation to be incurred, detailing vendor name, project description, Council approval, etc.:

DENOOYER
127 WOLF ROAD, ALBANY, NY 12205

Appropriation – Current Budget Expense

A3143412-52400

Amount Requested for Approval:

\$ 62816.79

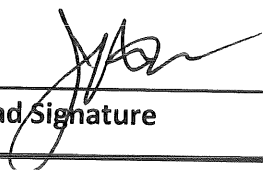
Current Amount Available: As PER MUNIS

\$ 80000.00

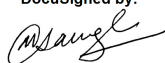
DS


Transfer/Amendment Pending: \$

Transfer/Amendment Date:


Department Head Signature4/14/2022
Date**Certification of Sufficient Funds**

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

DocuSigned by:

00CBE3FAAE9B4F8...

4/14/2022

Commissioner of Finance

Approval Date



City of Saratoga Springs, NY Contract

City Project Number: N/A City Project Name: N/A
 City Department: PUBLIC SAFETY Department Contact Person: AARON DYER City Ext. 3023
 Company Name: DENOOYER
 Company Address: 127 WOLF ROAD, ALBANY, NY 12205
 Company Telephone No.: 518-458-7700 Company Fax No.: _____
 Vendor and/or Service Provider Primary Contact: LENNY DUROCHER Title: FLEET & GOV'T ASSISTANT
 Primary Contact Email: ldurocher@denooyerchevrolet.com
 Service to be Provided: NEW CHEVY TAHOE FOR THE FIRE DEPARTMENT (ELSMERE PIGGY BACK)
 Remit Name (If different from above): _____
 Remit Address: _____

1. **Scope of Agreement:** In response to a request for a pricing proposal requested by the City for A NEW CHEVROLET TAHOE WITH UP-FIT, the Vendor and/or Service Provider submitted proposals dated 3/23/2022 (the "Proposals/Statement of Work"), which are attached hereto as Exhibit A. The Vendor and/or Service Provider shall provide to the City the products and services set forth therein. The Vendor and/or Service Provider assumes full responsibility for the provision of the products and services made available in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with the prior written approval of the City. The Vendor and/or Service Provider assumes all risks in the performance of all its activities authorized by this Agreement.
2. **Term of Agreement:** The term of this Agreement shall commence per the date of approval of this Agreement by the City Council of the City of Saratoga Springs. This Agreement shall continue in force from the effective date until the work provided as described herein is satisfactorily completed. Any modification of the work performed by the Vendor and/or Service Provider shall be made in writing and shall not be undertaken until the City agrees to the modification. The Vendor and/or Service Provider assume full responsibility for the provision of the products and services contracted for in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with prior written notice and written approval of the City. The Vendor and/or Service Provider will provide his or her own equipment and materials as necessary to perform the work except as identified within the RFP/RFO/BID Documents. The Vendor and/or Service Provider assume all risks in the performance of all its activities authorized by this Agreement.
3. **Terms of Payment:** Vendor and/or Service Provider will invoice the City on a monthly basis and the City will pay all invoices within thirty (30) days of receipt of the invoice or as practicable. The City shall pay the Vendor and/or Service Provider in accordance with the City Charter per the Purchasing Guidelines established by the City. All work performed under this agreement must be in accordance with the NYS Department of Labor Prevailing Wage Regulations. The Costs, fees, and disbursements associated with the provisions of the products and services shall be determined in accordance with the proposal submitted not to exceed \$62816.79 (SIXTY TWO THOUSAND EIGHT HUNDRED SIXTEEN DOLLARS & SEVENTY-NINE CENTS), a copy of which is annexed hereto and made a part hereof. Detailed original invoices not received within forty five (45) calendar days of the completed transaction could result in a delay of payment.
4. **Notice:** Any notices sent to the City under this Agreement will be effective five (5) business days after the postmarked date of mailing by certified mail, return receipt requested. The Mayor/Commissioner of PUBLIC SAFETY is the designated Project Manager for this Agreement, shall represent the City in all matters, and has the authority to affect the delivery of products and/or services. The Project Manager for the Vendor and/or Service Provider is LENNY DUROCHER, FLEET & GOVERNMENT ASSISTANT. Any notice, request, demand or other communication required or provided for in this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person or mailed in a sealed envelope, postage prepaid, addressed as follows:

To the City: Mayor/Commissioner of PUBLIC SAFETY, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866
With a copy to: City Attorney, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866
To Vendor and/or Service Provider: DENOOYER, 127 WOLF ROAD, ALBANY, NY 12205
5. **Conflicts of Interest:** The Vendor and/or Service Provider represents and warrants that it has no conflict, actual or perceived, that would prevent it from performing its duties and responsibilities under the Agreement.
6. **City Property:** All information and materials received hereunder by the Vendor and/or Service Provider from the City are and shall remain the sole and exclusive property of the City and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider. All intellectual property, created by the Vendor and/or Service Provider hereunder as a product or as a service to the City shall be the sole and exclusive property of the City. Effective upon their creation pursuant to the terms of this Agreement, the Vendor and/or Service Provider conveys, assigns and transfers to the City the sole and exclusive rights, title and interest in all documents, electronic databases, and custom programs, whether preliminary, final or otherwise, including all trademarks and copyrights. The Vendor and/or Service Provider hereby agrees to take all necessary and appropriate steps to ensure that the custom products are protected against unauthorized copying, reproduction and marketing by or through the Vendor and/or Service Provider, its agents, employees, or subcontractors. Nothing herein shall preclude the Vendor and/or Service Provider from otherwise using the related or underlying general knowledge, skills, ideas, concepts, techniques and experience developed under this Agreement in the course of the Vendor and/or Service Provider's business. The Contractor grants to the City a perpetual, nonexclusive, royalty-free, unlimited use license to use, execute, reproduce, display, modify and distribute any pre-existing software, tools or techniques delivered by the Vendor and/or Service Provider under this Agreement. Any written reports, opinions and advice rendered by the Vendor and/or Service Provider shall become the sole and exclusive property of the City, and the Vendor and/or

Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider.

7. **Retention of Records:** The Vendor and/or Service Provider shall make available to the City all information pertinent to the project, including reports, studies, drawings, and any other data. All original records generated as a result of the project shall be maintained by the Vendor and/or Service Provider for a period of six (6) years after expiration of the Agreement. Upon request, copies of those records shall be provided to the City at no cost.
8. **Independent Vendor and/or Service Provider Status:** It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting the Vendor and/or Service Provider's staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The Vendor and/or Service Provider and its staff are to be and shall remain an independent Vendor and/or Service Provider with respect to all services performed under this Agreement. The Vendor and/or Service Provider represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Vendor and/or Service Provider or other persons, while engaged in the performance of any work or services required by the Vendor and/or Service Provider under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Vendor and/or Service Provider, its officers, agents, Vendor and/or Service Providers or employees shall in no way be the responsibility of the City; and the Vendor and/or Service Provider shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay.
9. **Insurance:** NO INSURANCE REQUIRED - PRODUCT ONLY
10. **Indemnification:** The Vendor and/or Service Provider, to the fullest extent provided by law, shall defend, indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Vendor and/or Service Provider or its employees or anyone for whom the Vendor and/or Service Provider is legally liable or Subcontractors. Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the Vendor and/or Service Provider, as aforesaid. The Vendor and/or Service Provider's responsibility under this section shall not be limited to the required or available insurance.
11. **Compliance with Federal and State Regulations:** The Vendor, to the fullest extent provided by law, shall abide by the regulations which are hereto attached in Appendix A of this Agreement.
12. **NYS DOL Sexual Harassment Regulatory Requirements:** All employees have a legal right to a workplace free from sexual harassment, and the City of Saratoga Springs is committed to maintaining a workplace free from sexual harassment. Per New York State Law, the City of Saratoga Springs has a sexual harassment prevention policy in place. This policy applies to all employees, paid or unpaid interns and non-employees in our workplace, regardless of immigration status.
13. **Safety:** The City of Saratoga Springs specifically reserves the right to suspend or terminate all work under this Agreement whenever Vendor and/or Service Provider, and/or Vendor and/or Service Provider's employees or subcontractors, are proceeding in a manner that threatens the life, health or safety of any of Vendor and/or Service Provider's employees, subcontractor's employees, City employees or member(s) of the general public on City property. This reservation of rights by the City of Saratoga Springs in no way obligates the City of Saratoga Springs to inspect the safety practices of the Vendor and/or Service Provider. If the City of Saratoga Springs exercises its rights pursuant to this part, the Vendor and/or Service Provider shall be given three days to cure the defect, unless the City of Saratoga Springs, in its sole and absolute discretion, determines that the service cannot be suspended for three days due to the City of Saratoga Springs' legal obligation to continuously provide Vendor and/or Service Provider's service to the public or the City of Saratoga Springs' immediate need for completion of the Vendor and/or Service Provider's work. In such case, Vendor and/or Service Provider shall immediately cure the defect. If the Vendor and/or Service Provider fails to cure the identified defect(s), the City of Saratoga Springs shall have the right to immediately terminate this Agreement. In the event that the City of Saratoga Springs terminates this Agreement, any payments for work completed by the Vendor and/or Service Provider shall be reduced by the costs incurred by the City of Saratoga Springs in re-bidding the work and/or by the increase in cost that results from using a different Vendor and/or Service Provider.
14. **Vendor and/or Service Provider Code of Conduct:** The City of Saratoga Springs is committed to conduct business in a lawful and ethical manner and expects the same standards from Vendor and/or Service Providers/suppliers that the City conducts business with. The City requires that all Vendor and/or Service Providers/suppliers abide by this Code of Conduct. Failure to comply with this Code may be sufficient cause for the City to exercise its rights to terminate its business relationship with Vendor and/or Service Providers/suppliers. Vendor and/or Service Providers/suppliers agree to provide all information requested which is necessary to demonstrate compliance with this Code.

At a minimum, the City requires that all Vendor and/or Service Providers/suppliers meet the following standards:

- Legal: Vendor and/or Service Providers/suppliers and their sub-contractors agree to comply with all applicable local, state and federal laws, regulations and statutes.
- Discrimination: No person shall be subject to any discrimination in employment, including hiring, salary, benefits, advancement,

discipline, termination or retirement on the basis of gender, race, religion, age, disability, sexual orientation, nationality, political opinion, party affiliation or social ethnic origin.

- **Right to organize:** Employees of the Vendor and/or Service Provider/suppliers should have the right to decide whether they want collective bargaining.
- **Sub-contractors:** Vendor and/or Service Providers/suppliers shall ensure that sub-contractors shall operate in a manner consistent with this Code.
- **Protection of the Environment:** Vendor and/or Service Providers/suppliers shall comply with all applicable environmental laws and regulations. Where practicable, Vendor and/or Service Providers/suppliers are to utilize technologies that do not adversely affect the environment and when such impact is unavoidable, to ensure that it is minimized.

The undersigned Vendor and/or Service Provider/supplier hereby acknowledges that it has received the City of Saratoga Springs Vendor and/or Service Provider/Supplier Code of Conduct and agrees that all of its facilities and sub-contractors doing business with the City will receive the Code and will abide by each and every term therein. Vendor and/or Service Provider/supplier acknowledges that its failure to comply with any condition, requirement, policy or procedure may result in the termination of the business relationship. Vendor and/or Service Provider/supplier reserves the right to terminate its agreement to abide by the Code of Conduct at any time for any reason upon ninety (90) days prior written notice to the City.

15. **Governing Law:** This Agreement shall be governed and construed under the laws of the State of New York, the location where this Agreement was accepted to by Vendor and/or Service Provider. The Vendor and/or Service Provider agrees to comply with all applicable local, state and federal laws, rules and regulations in the performance of the duties of this Agreement.
16. **NYS Licensure for Professional Services:** Any and all professional services performed under this Agreement shall be completed by an individual licensed by the NYS Office of Professions - Education Department as applicable to the service provided including, but not limited to accounting, actuarial, engineering and architectural services. The Vendor and/or Service Provider represents that it has all necessary governmental licenses to perform the services described herein.
17. **Non-Collusive Bidding Certification:** Where applicable, upon the submission of a bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
 - a. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 - b. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 - c. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
18. **Iranian Energy Sector Divestment:** Where applicable, upon the submission of a bid, each Vendor and/or Service Provider and each person signing on behalf of any Vendor and/or Service Provider certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the state finance law (Iran Divestment).
19. **Venue:** The City and the Vendor and/or Service Provider hereby agree that any litigated matters shall be venued in the federal and state courts of the State of New York in the County of Saratoga.
20. **Assignment:** The Vendor and/or Service Provider is prohibited from assigning, conveying, subletting or otherwise disposing of the Vendor and/or Service Provider's right, title, or interest therein, or the Vendor and/or Service Provider's power to execute this agreement to any other person or corporation without the previous written consent of the City. If the Vendor and/or Service Provider assigns, conveys, sublets or otherwise disposes of the Vendor and/or Service Provider's right, title, or interest without prior written consent, the City shall revoke and annul this agreement, and the City shall be relieved and discharged from any and all liability growing out of this Agreement, and any person or corporation to whom the interest was assigned, transferred, conveyed, sublet or otherwise disposed of shall forfeit and lose all moneys theretofore earned under such contract, except so much as may be required to pay his or her employees.
21. **Termination:** The Vendor and/or Service Provider and the City may mutually agree, in writing, to terminate this Agreement at any time. The City may also terminate this Agreement at any time and on any reason by mailing written notice to the Vendor and/or Service Provider at least ten (10) business days prior to such termination date. The City reserves the right to cancel this Agreement at any time in event of default or violation by the Vendor and/or Service Provider of any provision of this Agreement. The City may take whatever action at law or in equity that may appear necessary or desirable to collect damages arising from a default or violation or to enforce performance of this Agreement.
22. **Default:** Vendor and/or Service Provider's failure to perform its obligations and comply with its representations under this Agreement shall constitute a default under this Agreement. Upon Vendor and/or Service Provider's default, the City may cancel this Agreement and immediately stop payment of any fees to Vendor and/or Service Provider hereunder. City shall also have any all additional rights and remedies under New York State Law as a result of Vendor and/or Service Provider's default.
23. **Force Majeure:** Neither party shall be held liable for failure to perform its part of this Agreement when such failure is due to fire, flood, or similar disaster; strikes or similar labor disturbances; industrial disturbances, war, riot, insurrection, and/or other causes beyond the control of the parties.
24. **Entire Agreement:** This Agreement sets forth the entire agreement and understanding of the parties relating to the subject matter contained herein except as to those matters or agreements expressly incorporated herein by reference. No covenant, representation or condition not expressed herein shall be effective to interpret, change or restrict the express provisions of this Agreement. This Agreement supersedes any and all prior agreements, whether written or oral, relating to the subject matter contained herein. This Agreement shall not be amended, changed or otherwise modified except in writing, signed by both parties.

25. **Severability:** In the event that any portion of this Agreement may be adjudged invalid or unenforceable for any reason, adjudication shall in no manner affect the other portions of this Agreement which will remain in full force and effect as of the portions adjudged invalid or unenforceable were not originally a part thereof.

26. **Modification:** This Agreement may be modified only by a writing signed by both parties.

27. **Execution:**

This Agreement may be executed in separate counterparts, which together shall constitute the Agreement of the parties, provided that all of the parties to this Agreement have executed their respective copy of this Agreement.

City Certification: In addition to the acceptance of this Agreement, I certify that original copies of this signature page will be attached to all other exact copies of this Agreement.

Vendor and/or Service Provider Certification: In addition to the acceptance of this Agreement, I certify that all information provided to the City with respect to New York State Finance Law Section 139-k is complete, true and accurate.

All Parties, having agreed to the terms and the recitals set forth herein, and in relying thereon, herein signs this Agreement.

Vendor and/or Service Provider Signature: Leonard Durucher Date: 4/7/22

Print Name: Leonard Durucher Title: Fleet + Govt Assistant

City of Saratoga Springs' Signature: _____ Date: _____

Print Name: Meg Kelly Title: Mayor City Council Approval Date: _____



127 Wolf Road
Albany, New York 12205
NYS DMV REG. No. R301-0116
(518) 458-7700

I ORDER AND AGREE TO PURCHASE FROM YOU, ON THE TERMS CONTAINED ON BOTH SIDES OF THIS AGREEMENT. THE FOLLOWING VEHICLE (READ OTHER SIDE

NEW		USED		DEMO				YEAR		STOCK #	
MAKE		MODEL								Wangler Unlimited	
BODY		#		<input type="checkbox"/> AUTO		<input type="checkbox"/> SP.		<input type="checkbox"/> 4 WD			
TYPE		CYL									
BODY		TOP		TRIM				ACCENT			
COLOR		COLOR									
V											
N											
DEL.											
DATE				MILEAGE							
ESTIMATED DELIVERY DATE										/ PLACE OF DELIVERY	

PRIOR USE CERTIFICATION (required by Vehicle and Traffic Law 417-A if the principal prior use of the vehicle was as a police vehicle, taxicab, driver education vehicle, rental vehicle or if the vehicle was repurchased under New York "lemon laws" or returned for nonconformity of its warranty). The principal prior use of the vehicle was as: a police vehicle _____, a taxicab _____, a driver education vehicle _____, or a rental vehicle _____. The vehicle was repurchased under New York "lemon laws" _____; returned for nonconformity of its warranty _____.

YEAR				MAKE			
MODEL				BODY			
COLOR				TYPE			
MILEAGE				MILEAGE			
V	I	N					
PLATE NO.		EXP. DATE		NEED PLATES			

BAL. OWING TO:		ADDRESS	
AMOUNT	GOOD UNTIL	WHEN CONTACTED	WHOM
\$			
ACCT		PHONE	
NO			

INS. AGT.	PHONE
ADDRESS	
INS. CO.	
POL. NO.	
EFF. DATES	

DEPOSIT WITH ORDER NO.	\$0.00
ADDITIONAL DEPOSIT	\$0.00
TOTAL DEPOSITS (TRANSFER TO RIGHT COLUMN)	\$0.00

IF YOU AGREE TO ASSIST ME IN OBTAINING FINANCING FOR ANY PART OF THE PURCHASE PRICE, THIS ORDER SHALL NOT BE BINDING ON YOU OR ME UNTIL THE CREDIT TERMS ARE PRESENTED TO YOU BY ORDER AND WITH GUARANTEE "Z" (TRUTH-IN-LENDING) AND ARE ACCEPTED BY ME. IF I DO NOT ACCEPT THE CREDIT TERMS WHEN PRESENTED, I MAY CANCEL THIS ORDER AND MY DEPOSIT WILL BE BE REFUNDED.

BUYER'S
SIGNATURE _____ **DATE** _____

ACCEPTED BY Leonard Durocher DATE 3/23/2

THIS AGREEMENT IS NOT

SEE THE LISTING PAGE 100

EMAIL ADDRESS

VEHICLE PRICE		+	\$0.00
TRANSPORTATION (IF NOT INCLUDED IN VEHICLE PRICE)		+	\$0.00
FACTORY INSTALLED EQUIPMENT		+	\$0.00
OPTION CODE			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
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			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
DEALER INSTALLED EQUIPMENT AND SERVICES		+	\$0.00
			\$0.00
			\$0.00
*NYS WASTE TIRE MANAGEMENT AND RECYCLING FEE \$2.50 PER NEW TIRE			\$0.00

Purchaser's Initials: _____ Date: _____

*The optional dealer registration or title application processing fee (\$75.00 maximum) and special plate processing fee(\$5.00 maximum) are not New York State or Department of Motor Vehicles fees. Unless a lien is being recorded or the dealer issued number plates, you may submit your own application for registration and/or certificate of title or for a special or distinctive plate to any motor vehicle issuing office.

SUBTOTAL OF VEHICLE AND OPTIONS		\$0.00
TRADE-IN ALLOWANCE		- \$0.00
OTHER (ITEMIZE)		+ \$0.00
TAXABLE CASH DIFFERENCE		\$0.00
COUNTY _____ TAXES AT _____ \$0.00 %		\$0.00
*TIRE FEE		\$0.00
N.Y.S. INSPECTION FEE		\$0.00
REGISTRATION FEES (ESTIMATE)		\$0.00
Dealer's optional fee for processing application for registration and/or certificate of title, and for securing special or distinctive plates (if applicable), THIS IS NOT A DMV FEE -- \$ _____		+ \$0.00
TOTAL SELLING PRICE		\$0.00
PLUS BALANCE OWING ON TRADE-IN		+ \$0.00
NET		\$0.00
LESS DEPOSITS SUBMITTED (TRANSFER FROM LEFT COLUMN)	-	\$0.00
CASH DUE ON DELIVERY		\$0.00

THIS AGREEMENT IS NOT BINDING UNLESS SIGNED BY THE SELLER AND THE BUYER.
SEE THE OTHER SIDE FOR ADDITIONAL TERMS.

City of Saratoga Springs, New York APPENDIX A All City Contracts and Agreements

During the performance of this contract, the Consultant, Vendor and/or Service Provider, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the Recipient to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Nondiscrimination provisions of this contract, the Recipient will impose such contract sanctions as it may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 4 71, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 *et seq.*).

Vendor and/or Service Provider Signature: _____

Print Name: Leonard Durich

Date: 4/7/20

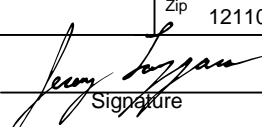
Title: Fleet + Govt Assistant

Application for Approval of Backflow Prevention Devices

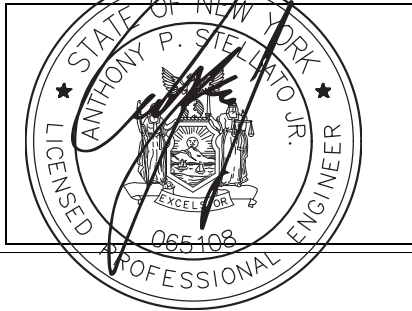
PRINT OR TYPE ALL ENTRIES EXCEPT SIGNATURES

Please completed items 1 through 12a + Block and Lot Numbers

Block #		Lot #		FOR DEPARTMENT USE ONLY Log No.	
1. Name of Facility City of Saratoga Springs Fire Station #3		2. City, Village, Town Saratoga Springs		3. County Saratoga	
4. Location of Facility Street 16 Henning Road		City Saratoga Springs	state NY	zip 12866	
4a. Phone Numbers 518-587-3599 ext. 3023		5. Contact Person Assistant Chief Aaron Dyer			
5. Approx. Location of Device(s) Mechanical Room 117		6. Mfg. Model # RPZ-1 - WATTS LF909 RPZ-2 - WATTS LF009 DCVA-1 - ZURN WILKINS 350		Size of Device(s) RPZ-1 2" RPZ-2 3/4" DCVA-1 6"	
# of Fire Services		# of Domestic Services		# of Combined Services	
				1	
Total # of Services		Total # of Buildings			
1		1			
7. Name of Owner Ron Kim		Title Mayor, City of Saratoga Springs		Phone Number 518-587-3550 ext 2523	
8. Nature of works <input checked="" type="checkbox"/> Initial Device Installation <input type="checkbox"/> Replace Existing Device					
Full Mailing Address Address 474 Broadway, Suite 11					
City Saratoga Springs		state NY		zip 12866	
Owner's Signature		Date		M / D / Y	

9. Name of Design Engineer or Architect Jeremy Lazzara		10. NYS License # 089429	
Street Address 3 Winners Cir		<input checked="" type="checkbox"/> PE <input type="checkbox"/> RA <input type="checkbox"/> Other	
City Albany			
State NY		Zip 12110	
Signature 		10a. Telephone Number(s) (518) 453-8784	
Date		04 / 09 / 22 M D Y	
11. Water System Pressure (psi) at Point of Connection Max 85 Avg 82 Min 80		12. Estimate Installation Cost	
12a. Estimate Design Cost			
13. Degree of Hazard <input type="checkbox"/> Hazardous <input type="checkbox"/> Aesthetically Objectionable		List of processes or reasons that lead to degree of hazard checked: _____ _____	
14. Public water supply name Mailing Address _____ street _____ City state zip Telephone No. ()		Name of supplier's designate representative Title _____ Signature _____ M / D / Y	

Note: All applicants must be accompanied by plans, specifications and an engineer's report describing the project in detail. The project must first be submitted to the water supplier, who will forward it to the local public health engineer. This form must be prepared in quadruplicate with four copies of all plans, specifications and descriptive literature.

Applicant City of Saratoga Springs		Location of works (C,V,T) City of Saratoga Springs		County Saratoga	Water District (area served) City of Saratoga Springs
Type of Ownership					
<input checked="" type="checkbox"/> Municipal	<input type="checkbox"/> Commercial	<input type="checkbox"/> Private - Other	<input type="checkbox"/> Authority	<input type="checkbox"/> Interstate	
<input type="checkbox"/> Industrial	<input type="checkbox"/> Water Works Corp.	<input type="checkbox"/> Private - Institutional	<input type="checkbox"/> Federal	<input type="checkbox"/> International	
		<input type="checkbox"/> Board of Education	<input type="checkbox"/> State	<input type="checkbox"/> Native American Reservation	
<input checked="" type="checkbox"/> Modifications to existing system. If checked, provide PWS ID# NY 4500168					
<input type="checkbox"/> New System? If checked, provide capacity development (viability) analysis*					
<input type="checkbox"/> If this project involves a new system, new water district, or a district extension provide boundary description location details in digital format. If digital boundary location details are not available provide a text description. <input type="checkbox"/> Digital GIS Data Provided <input type="checkbox"/> Digital CAD Data Provided <input type="checkbox"/> Other Digital Data provided <input type="checkbox"/> Text Description Provided					
Funding Source <input type="checkbox"/> Private <input type="checkbox"/> DWSRF** <input type="checkbox"/> Federal <input checked="" type="checkbox"/> Other <u>Funded as part of new fire station project</u> If DWSRF is checked, provide DWSRF # <table border="1" style="display: inline-table; width: 100px; height: 20px;"></table>					
Estimated Project Cost Source \$ _____ Treatment \$ _____ Storage \$ _____ Distribution <u>\$100,000</u> Pumping \$ _____ Engineering \$ _____ Legal/Permitting \$ _____ Total <u>\$100,000</u>					
Type of Project		<input type="checkbox"/> Corrosion Control		<input type="checkbox"/> U.V. Disinfection	
<input type="checkbox"/> Source		<input type="checkbox"/> Pumping Unit		<input checked="" type="checkbox"/> Distribution	
<input type="checkbox"/> Transmission		<input type="checkbox"/> Chlorination		<input type="checkbox"/> Storage	
				<input type="checkbox"/> Other	
Project Description <u>Extension of public water main from Fifth Avenue to 16 Henning Rd to serve the City's new Fire Station #3</u>					
Population Total population of Service area <u>28,000</u> % population actually served <u>95%</u> % population served affected by project <u><1%</u>					
Latest total consumption data (in MGD) Avg. day <u>4.140</u> Year <u>2021</u> Max. day <u>6.753</u> Year <u>2021</u> Peak hr. <u>6 AM</u> Year <u>2021</u>				NYS Professional Licensed Engineer Stamp & Signature*** 	
Name of design engineer <u>CHA Consulting Inc./Anthony Stellato PE</u> Address <u>3 Winners Circle, Albany, NY 12205</u> Telephone No. <u>518-453-3927</u> E-Mail <u>tstellato@chacompanies.com</u> Fax No. _____					
Name and title of applicant or designated representative <u>Ron Kim, Mayor, City of Saratoga Springs</u> Address <u>474 Broadway, Suite 11, Saratoga Springs, NY 12866</u>					
_____ Signature of Applicant				_____ Date	
<p>NOTE: All applications must be accompanied by 3 sets of plans, 3 sets of specifications and an engineer's report describing the project in detail. The project must first be discussed with the appropriate city, county, district or regional public health engineer. Signature by a designated representative <i>must</i> be accompanied by a letter of authorization</p> <p>*Additional information regarding capacity development may be found at: https://www.health.ny.gov/environmental/water/drinking/index.htm</p> <p>**Current DWSRF project listings may be found at: https://www.health.ny.gov/environmental/water/drinking/index.htm</p> <p>***By affixing the stamp and signature the Design Engineer agrees that the plans and specifications have been prepared in accordance with the most recent version of the recommended standards for water works and in accordance with the NYS Sanitary Code.</p>					