



CITY OF SARATOGA SPRINGS

City Council Meeting



May 1, 2018

City Council Room

 [Print](#)

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATION(S):

1. Presentation: 2017 Preliminary Financial Report
2. Charter Review Commission Update

EXECUTIVE SESSION:

CONSENT AGENDA

1. Approval of 4/16/18 Pre-Agenda Meeting Minutes
2. Approval of 4/17/18 City Council Meeting Minutes
3. Approve Budget Amendments - Regular (Increases)
4. Approve Budget Transfers - Regular
5. Approve Payroll 04/20/18 \$494,347.00
6. Approve Payroll 04/27/18 \$493,739.91
7. Approve Warrant - 2018 18MWAPR3 \$722,950.49
8. Approve Warrant - 2018 18MAY1 \$502,883.98
9. Authorization for Mayor's Signature on Intermunicipal Agreement with Saratoga County Animal Shelter 2017-18
10. Authorization for Mayor's Signature on Intermunicipal Agreement with Saratoga County Animal Shelter 2018-19
11. Discussion and Vote: Authorization for the Mayor to Sign a Contract with BPI Mechanical Services, Inc.
12. Approval to Pay Invoice for Chazen Engineering Land Surveying & Landscaping Architecture
13. Approval to Pay Invoice for GPI
14. Approval to Pay Invoice for Miller, Mannix, Schachner, & Hafner, LLC

MAYOR'S DEPARTMENT

1. Discussion and Vote: Approval of 2018 Entitlement Action Plan (CDBG)
 2. Proclamation: SEDC 40th Anniversary
 3. Proclamation: Bike to Work Day
 4. Discussion and Vote: Authorization for the Mayor to sign Memorandum of Agreement to the Fire Administrative Contract
 5. Discussion and Vote: Authorization to Accept Resignation and Execute Settlement Agreement for Employee #2337
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ACCOUNTS DEPARTMENT

1. Discussion and Vote: Authorization for Settlement of Article 7 for Parcel ID: 167.-5-73
 2. Discussion and Vote: Authorization to Accept Resignation and Execute Settlement Agreement for Employee #2505
 3. Award of Bid: City Building Security Study to Secure Watch24, LLC
 4. Award of Bid: Extension of Pipes, Fittings, Hydrants, and Valves to Ferguson Waterworks
 5. Award of Bid: Extension to BPI Mechanical Services, Inc. for DPS Plumbing Services
 6. Announcement: Grievance Class - May 8, 2018 at 5:30 pm
 7. Announcement: Grievance Day - May 22, 2018
-

FINANCE DEPARTMENT

1. Discussion and Vote: Authorization for the Mayor to Sign Addendum to Audit Services Agreement with BST
 2. Discussion and Vote: Resolution for Non-Union Full Time Personnel
 3. Announcement: Mandatory City Hall Cyber Security Training
 4. Discussion and Vote: Budget Amendment - Assignment Refund of Prior Year Taxes
 5. Discussion and Vote: Budget Transfer - Contingency Increase
 6. Discussion and Vote: Budget Transfer - Contingency
 7. Discussion and Vote: Budget Transfers - Payroll
 8. Announcement: June 5, 1028 City Council Meeting Attendance
-

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Sick Bank Request
 2. Discussion and Vote: Approval to Pay Invoice to Ferguson Waterworks
 3. Discussion and Vote: Establish Title & Grade for Department of Public Works Purchasing Coordinator
 4. Discussion and Vote: Accept Donation from Saratoga Springs Preservation Foundation
 5. Announcement: Tree City USA Celebration on Arbor Day
-

PUBLIC SAFETY DEPARTMENT

1. Discussion and Vote: Authorize the Mayor to Sign a Contract to Receive Stop DWI crackdown funding from Saratoga County Stop DWI
 2. Discussion and Vote: Establishment of a New Position
 3. Discussion and Vote: Authorization for the Mayor to Sign Change Order #10 with Bonacio, Inc. for work in the police dispatch area
-

SUPERVISORS



April 16, 2018

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
9:30 AM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
Peter Martin, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Mike Sharp, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts

Vince DeLeonardis, City Attorney

EXCUSED: John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW

Joe O'Neill, Deputy Commissioner, DPW
John Daley, Deputy Commissioner, DPS

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 9:33 a.m.

PRESENTATION

1. Enterprise Fleet Management

CONSENT AGENDA

1. Approval of 4/2/18 Pre-Agenda Meeting Minutes
2. Approval of 4/3/18 City Council Meeting Minutes
3. Approve Budget Amendments – Regular (Increases)
4. Approve Budget Transfers - Regular
5. Approve Payroll 4/06/18 \$593,597.79
6. Approve Payroll 4/13/18 \$500,186.27
7. Approve Warrant - 2018 – 18MWAPR1 \$206.00
8. Approve Warrant - 2018 – 18MWAPR2 \$93,643.84
9. Approve Warrant – 2018 – 18APR2 \$236,966.54

No comments.

MAYOR'S DEPARTMENT

Recreation Commission Appointment – Michelle Merola

Mayor Kelly advised Michelle Merola was previously appointed but did not complete her oath of office in a timely manner. They need to re-appoint her.

Announcement: Fair Housing Month Proclamation

No comments.

Announcement: Arbor Day Proclamation

No comments.

Announcement: Saratoga Springs Recreation Programs and Leagues

No comments.

Discussion and Vote: 2018 Camp Saradac Trip and Program Approvals

John Hirliman of the Recreation Department stated this is the list of field trips and costs.

Mayor Kelly advised she will be moving this item to the Consent Agenda.

Discussion and Vote: Approval of the 2018 Camp Safety Manual

John Hirliman advised this manual has been reviewed by the Safety Committee and amendments have been made.

Mayor Kelly advised she will be moving this item to the Consent Agenda.

Discussion and Vote: Authorization for the Mayor to Sign NY State Park Permit

John Hirliman advised this is for the Peerless Pool and Moreau State Park.

Mayor Kelly advised she will be moving this item to the Consent Agenda.

Discussion and Vote: Authorization for the Mayor to Sign the 2018 State of New York Department of Health Renewal Application for a Permit to Operate Camp Saradac

No comments.

Mayor Kelly advised she will be moving this item to the Consent Agenda.

Discussion and Vote: Resolution #262-2017 Authorizing Award of 2017 Saratoga County Farmland/Open Space Preservation Program

Tina Carton, sustainability coordinator, advised the City has been notified of reimbursement of \$50,000 towards the purchase of the Tommell property. This money will go back towards the Open Space acquisitions.

Discussion and Vote: Mayor to Sign Agreement Between County of Saratoga and the City of Saratoga Springs to Accept Saratoga County Farmland Protection and Open Space Preservation Program Award

No comments.

Discussion and Vote: Approval for Mayor to Sign NYSERDA Clean Energy Communities Grant Letter of Commitment

Tina Carton advised the City has completed 4 of the action items required to receive \$50,000 from NYSERDA. We have to submit what we would like to do with the funds to receive them. The letter states we are committed to investing in converting existing street lighting to LED technology.

Discussion and Vote: Authorization to Apply for NYSERDA's Clean Energy Community Grant

Tina Carton advised this is tied in with the item above.

Discussion and Vote: Resolution Authorizing NYS DOT Master Agreement for Saratoga Greenbelt Downtown Connector

Tina Carton advised this is the master agreement for the first phase of the downtown connector project – design. We will be receiving from DOT \$73,000 for preliminary design, \$73,000 for detailed design, and \$30,185 for right-of-way incidentals.

Discussion and Vote: Approval to Pay Invoice for Veteran's Cemetery Flags to Saratoga Flag \$2,448.60

Mayor Kelly advised these flags are for the American Legion, VFW, and ITAM prior to Memorial Day. This will be moved to the Consent Agenda.

Discussion and Vote: Merit for Review and Referral to City and County Planning Boards: Zoning Change from Warehouse to Transect-4

Libby Coreno of Carter Conboy stated she was here on behalf of the applicant for a rezoning request. She is working on this with Mike Ingersoll of the LA Group. They would like to bring the T-4 from across the road to make a buffer between the UR-4a and the T-5. The long term idea is to create affordable housing.

Mayor Kelly advised she is adding one item to her agenda: Discussion and Vote: Approval to Pay Two Invoices to Chazen Engineering.

ACCOUNTS DEPARTMENT

Deputy Maire Masterson reported in Commissioner Franck's absence.

Discussion and Vote: Approval to Appoint Marriage Officiant

No comments.

Announcement: Grievance Class – May 8, 2018

No comments.

Announcement: Special Events Forms Now Fillable on Line

No comments.

Deputy Masterson added one item to Commissioner Franck's agenda: Award of Bid: Traffic Improvement Project to Stilsing Electric, Inc.

FINANCE DEPARTMENT

Discussion and Vote: Resolution for Assistant City Attorney

Commissioner Madigan advised the resolution includes dental insurance, clarifying language about hours, and clarifying language about the reporting structure.

Discussion and Vote: Budget Amendment – Use of Assigned Fund Balance Economic Development

Commissioner Madigan advised this is to support the Restore New York Grant awarded to the Universal Preservation Hall.

Discussion and Vote: Budget Transfer – Payroll

Commissioner Madigan stated this is for a building inspector for a 3 month period.

Discussion and Vote: Budget Transfer – Contingency

Commissioner Madigan stated this is for additional expenses to cover the workload in the Building Department, the Charter Review Commission Budget, and payment for discount on taxes due to the prepayment of taxes prior to March 1st.

Discussion and Vote: Budget Transfers – Insurance

No comments.

PUBLIC WORKS DEPARTMENT

Mayor Kelly read the following items of Public Works agenda:

1. Discussion and Vote: Authorization for the Mayor to Sign Agreement with Saratoga Arts Council Center
2. Discussion and Vote: Authorization for the Mayor to Sign Agreement with Schindler Elevator
3. Discussion and Vote: Approval to Pay Invoices to Ferguson Waterworks

PUBLIC SAFETY DEPARTMENT

Announcement: Active Shooter Training

No comments.

Appointment: Code Enforcement Special Prosecutor

No comments.

Announcement: Retirement

No comments.

Commissioner Martin advised he is adding an item to his agenda: Set Public Hearing: Amend Capital Budget.

SUPERVISORS

Mayor Kelly read the following items of the Supervisors' agendas:

Matt Veitch

1. Property Sale to Skidmore College

2. Maplewood Manor Local Development Corporation

Tara Gaston

1. Health and Social Services Committee
2. Real Property Committee
3. Saratoga Springs Opioid Forum

ADJOURN

Mayor Kelly adjourned the meeting at 9:50 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:



April 17, 2018

CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
7:00 PM

6:55 PM P.H. – Community Development
Citizen Advisory Committee
Recommendations

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATION

1. Enterprise Fleet Management

CONSENT AGENDA

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8. Approve Warrant - 2018 18MWAPR2 \$93,643.84
9. Approve Warrant – 2018 18APR2 \$236,966.54
10. 2018 Camp Saradac Trip and Program Approvals
11. Approval of the 2018 Camp Safety Manual
12. Authorization for the Mayor to Sign NY State Park Permit
13. Authorization for the Mayor to Sign the 2018 State of New York Department of Health Renewal Application for a Permit to Operate Camp Saradac
14. Approval to Pay Invoice for Veteran's Cemetery Flags to Saratoga Flag \$2,448.60

MAYOR'S DEPARTMENT

1. Recreation Commission Appointment – Michelle Merola
2. Announcement: Fair Housing Month Proclamation
3. Announcement: Arbor Day Proclamation
4. Announcement: Saratoga Springs Recreation Programs and Leagues
5. Discussion and Vote: Resolution #262-2017 Authorizing Award of 2017 Saratoga County Farmland/Open Space Preservation Program
6. Discussion and Vote: Mayor to Sign Agreement Between County of Saratoga and the City of Saratoga Springs to Accept Saratoga County Farmland Protection and Open Space Preservation Program Award

7. Discussion and Vote: Approval for Mayor to Sign NYSEDA Clean Energy Communities Grant Letter of Commitment
8. Discussion and Vote: Authorization to Apply for NYSEDA's Clean Energy Communities Grant
9. Discussion and Vote: Resolution Authorizing NYS DOT Master Agreement for Saratoga Greenbelt Downtown Connector
10. Discussion and Vote: Approval of 2 Invoices for Designated Engineer Services to Chazen Engineering in the Amount of \$1,500 and \$750
11. Discussion and Vote: Merit for Review and Referral to City and County Planning Boards: Zoning Change From Warehouse to Transect – 4
12. Discussion: Charter Review Commission Budget Request

ACCOUNTS DEPARTMENT

1. Discussion and Vote: Approval to Appoint Marriage Officiant
2. Announcement: Grievance Class – May 8, 2018
3. Announcement: Special Events Forms Now Fillable on Line
4. Award of Bid: Traffic Signal Improvement Project to Stilsing Electric, Inc.

FINANCE DEPARTMENT

1. Discussion and Vote: Resolution for Assistant City Attorney
2. Discussion and Vote: Budget Amendment – Use of Assigned Fund Balance Economic Development
3. Discussion and Vote: Budget Transfers – Payroll
4. Discussion and Vote: Budget Transfer – Contingency
5. Discussion and Vote: Budget Transfers – Insurance

PUBLIC WORKS DEPARTMENT

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3. Discussion and Vote: Approval to Pay Invoices to Ferguson Waterworks

PUBLIC SAFETY DEPARTMENT

1. Announcement: Active Shooter Training
2. Appointment: Code Enforcement Special Prosecutor
3. Announcement: Retirement
4. Set Public Hearing: Amend 2018 Capital Budget

SUPERVISORS

Matt Veitch

1. Property Sale to Skidmore College
2. Maplewood Manor Local Development Corporation

Tara Gaston

1. Health and Social Services Committee
2. Real Property Committee
3. Saratoga Springs Opioid Forum

ADJOURN



April 17, 2018

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City Council Meeting
City Council Room
7:00 PM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Peter Martin, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Mike Sharp, Deputy Commissioner, Finance
Joe O'Neill, Deputy Commissioner, DPW
John Daley, Deputy Commissioner, DPS

Vincent DeLeonardis

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

ABSENT: Anthony Scirocco, Commissioner of DPW
Maire Masterson, Deputy Commissioner, Accounts

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARING

Community Development Citizen Advisory Committee Recommendations

Mayor Kelly opened the public hearing at 6:56 p.m.

Richard Ferguson, chair of the Community Development Citizen Advisory Committee Recommendations stated they met 4 times this year. They are recommending the following: The Mother Susan Anderson Emergency Shelter for \$14,000; Saratoga Affordable Housing Group for \$12,500; Saratoga County Economic Opportunity Council for \$10,000; Wellspring for \$7,500; City of Saratoga Springs for \$90,000; Saratoga Community Health Center for \$50,000; Saratoga Affordable Housing Group for \$24,700; Rebuilding Together Saratoga County \$16,078.42; Mother Susan Anderson Emergency Shelter for \$12,000; Legal Aid Society for \$7,320; and Saratoga Springs Senior Citizen Center for \$5,427.50; and administrative costs for the Community Development Office at the City of Saratoga Springs \$59,955.

No one spoke.

Mayor Kelly closed the public hearing at 7:00 p.m.

CALL TO ORDER

Mayor Kelly called the meeting to order at 7:00 p.m.

PUBLIC COMMENT

Mayor Kelly said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.

Mayor Kelly opened the public comment period at 7:01 p.m.

Marsha Murphy, co-owner of Uncommon Grounds stated they have collected over 1,100 signatures against paid parking. A poll regarding paid parking has been published by the media with an overwhelming response against it.

Thomas Kinsella of Saratoga Springs provided a letter to each member of the Council (attached). He has experience on the Planning Board and Town Board of the Town of Greenfield. He provided positive and negative points of what paid parking means to Saratoga Springs. He is not a supporter of paid parking. Additional revenue can be obtained by enforcing the current parking laws.

Sam Brewer of Saratoga Springs stated he is against the purchase of the new radios for the Police Department.

Miriam Scarborough of Saratoga Springs stated the City has been voted as having one of the nicest downtowns. The charm of the City could possibly eroding. Paid parking becomes less inclusive and more of a rich city. She would like to see the charm maintained and not have parking meters.

Kathryn Hamilton of Putnam Market stated her business counts on her customers coming through the door. She needs the City to help her bring her customers through her door and paid parking will hinder that.

Bonnie Sellers of Saratoga Springs stated it has been a Saratoga tradition to welcome all and not have paid parking. It is not necessary and we can find other ways to balance our budget.

Ken Rowling of Round Lake stated no one he has spoken to wants paid parking. He has heard the City is hurting for cash; it is a done deal – the mayor wants it. It may be a communications problem and people don't know what you are doing. Maybe the Council can do a better job communicating their plans with parking. He asked the Council to be careful making this decision and listen to the people of the community.

Darlene McGraw of Saratoga Springs stated there are resources available that the City doesn't need to charge for parking.

Mayor Kelly closed the public comment period at 7:17 p.m.

Mayor Kelly stated they are not shutting out the public. She has met with the Murphy's from Uncommon Grounds. She stated at the last meeting that she hasn't gotten to review the responses. She feels insulted when people say they are not listening. Don't jump the gun as they are doing their due diligence. If you want to meet with her call her office.

Commissioner Madigan stated there was some miscommunications when the RFP first went out. This is not about paid parking but about logistics such as electronic signs to tell you how many spots are available. When she looked at the first RFP it stated paid parking so she had that RFP pulled and resent it. The City is not desperate for revenues; if they were, they could raise taxes to bring in revenue. This is about smart parking; there will never be meters on Broadway. Right now we are in an information seeking place. She too has not made it through all the responses to our parking RFP.

Commissioner Martin stated he would like to address the comments regarding the City's investment into the police radios. Right now they do not have the ability to fully communicate with the current system from first responders. Also, the old radios would not allow them to participate in a tri-county radio system.

Commissioner Franck stated he has gone through the paid parking numerous times. He has been on Broadway for 27 years and he hears people's comments about paid parking. He will never vote for paid parking; there is so much competition in retail and it would hurt our shops. He believes various devices could help people find open spots.

Commissioner Madigan stated she supports Commissioner Martin regarding the \$1 million dollars for police radios. You can't be too safe and we all should be tied in should we need to call for back-up.

PRESENTATION

Enterprise Fleet Management

Deputy Mike Sharp stated the Finance Department has been in contact with Enterprises Fleet Management Division. The discussions have been about non-emergency/non-CDL vehicles.

Ryan Forrest and Jacob Garth of Enterprise presented their plan to the City Council. They have 2 million vehicles they own and operate. They know the City keeps vehicles about 14 years when their value drops and the maintenance costs rise. Newer vehicles will cost less to maintain and have better fuel economy. They created a fleet profile and created a fleet replacement schedule getting rid of the vehicles with the highest mileage first. The 3 main areas to focus on is purchase costs, maintenance costs, and fuel costs. They are proposing an open ended equity lease program which gives the City the cash flow benefits of a normal lease and gives the City all the ownership rights of the vehicle. There are no wear and tear penalties and no early termination fees. An ancillary benefit is safety with newer vehicles.

Commissioner Madigan asked if the City actually purchases the vehicles from Enterprise?

Ryan stated the City will purchase the vehicles through Enterprise according to the City's specs and with the government discount.

Commissioner Madigan asked if Enterprise offers something similar for police vehicles.

Ryan stated they can offer a program for the police vehicles. They break out the police fleet from the service vehicles.

Commissioner Martin asked whose name is on the title of the vehicle.

Ryan stated Enterprise.

Commissioner Martin asked what the interest rate is.

Ryan stated 4.75%.

(copy of presentation is attached)

CONSENT AGENDA

Mayor Kelly moved and Commissioner Madigan seconded to accept the consent agenda as follows minus item #7:

1. Approval of 4/2/18 Pre-Agenda Meeting Minutes
2. Approval of 4/3/18 City Council Meeting Minutes
3. Approve Budget Amendments – Regular (Increases)
4. Approve Budget Transfers – Regular
5. Approve Payroll 4/06/18 \$593,597.79
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10. 2018 Camp Saradac Trip and Program Approvals
11. Approval of the 2018 Camp Safety Manual
12. Authorization for the Mayor to Sign NY State Park Permit
13. Authorization for the Mayor to Sign the 2018 State of New York Department of Health Renewal Application for a Permit to Operate Camp Saradac
14. Approval to Pay Invoice for Veteran's Cemetery Flags to Saratoga Flag \$2,448.60

Ayes – All

MAYOR'S DEPARTMENT

Recreation Commission Appointment – Michelle Merola

Mayor Kelly advised Michelle Merola was appointed previously but failed to complete the oath of office in the required time period. She is 're-appointing' Michelle Merola to the Recreation Commission.

Announcement: Fair Housing Month Proclamation

Mayor Kelly read the following proclamation into the record:

FAIR HOUSING MONTH

WHEREAS, April marks the 50th anniversary of the passage of the Fair Housing Act of 1968, which sought to eliminate discrimination in housing opportunities and to affirmatively further housing choices for all Americans; and

WHEREAS, the aforementioned federal act ensures fair housing opportunity regardless of race, color, national origin, religion, sex, familial status, disability; and

WHEREAS, New York State laws cover all the same characteristics but also protects based on religion, marital status, sexual orientation, age, and military status; and

WHEREAS, the Violence Against Women Reauthorization Act of 2013 ensures housing protections for victims of domestic violence, dating violence, sexual assault, and stalking; and

WHEREAS, the ongoing struggle for dignity and housing opportunity for all is not the exclusive province of the Federal government; and

WHEREAS, vigorous local efforts to combat discrimination can be as effective, if not more so, than Federal efforts; and

WHEREAS, illegal barriers to equal opportunity in housing, no matter how subtle, diminish the rights of all;

NOW, THEREFORE, BE IT RESOLVED,

that in the pursuit of the shared goal and responsibility of providing equal housing opportunities for all men and women, the City of Saratoga Springs, New York does hereby join in the national celebration by proclaiming

APRIL 2018 as FAIR HOUSING MONTH

and mandates all agencies, institutions and individuals, public and private, in Saratoga Springs to abide by the letter and the spirit of State and Federal Fair Housing laws.

Announcement: Arbor Day Proclamation

Mayor Kelly read the following proclamation into the record:

**A PROCLAMATION
OF THE CITY OF SARATOGA SPRINGS, NY**

WHEREAS, for more than a century, Arbor Day celebrations have been held in communities across the United States. Principles of forestry, conservation, and environmental responsibility are an important part of our American Heritage, and

WHEREAS, Saratoga Springs is one of more than 3,400 Tree City USAs, with a combined population of 140 million; and

WHEREAS, in 2013, the Saratoga Springs City Council unanimously adopted its first ever Urban & Community Forest Master Plan, which committed the City to "preserving and expanding the urban forest," and

WHEREAS, Sustainable Saratoga's Urban Forestry Project has partnered closely with the City on tree issues since 2012, beginning with the inventory of 5600 street and park trees they donated to the City to provide the data upon which the Urban & Community Forest Master Plan was based; and

WHEREAS, this May, the City's DPW will plant trees, many in the commercial core of the City, a priority of the Urban & Community Forest Master Plan; and

WHEREAS, on April 28, 2018, Sustainable Saratoga's volunteers will plant 25 large maturing trees throughout the City as part of its semi-annual Tree Toga planting effort,

NOW, THEREFORE I, MEG KELLY, Mayor of the City of Saratoga Springs, am pleased to join with my colleagues on the City Council, with the dedicated people of Sustainable Saratoga's Urban Forestry Project and all their Tree Toga volunteers, and with all my fellow Saratogians, in proclaiming the week of April 23rd, 2018 as ARBOR WEEK.

Announcement: Saratoga Springs Recreation Programs and Leagues

Mayor Kelly announced Camp Saradac registration is occurring on a first come first serve basis. All information can be found on the City's web page.

Discussion and Vote: Resolution #262-2017 Authorizing Award of 2017 Saratoga County Farmland/Open Space Preservation Program (18-118)

Tina Carton, sustainability coordinator, advised the City applied for the Saratoga County Farmland Protection Open Space Grant in 2017. This award was for the purchase of the Tommell property. This will be reimbursing the open space bond fund.

Mayor Kelly moved and Commissioner Madigan seconded to approve the resolution #262-2017 authorizing the award of 2017 Saratoga County Farmland Open Space Preservation Program.

Ayes - All

Discussion and Vote: Mayor to Sign Agreement Between County of Saratoga and the City of Saratoga Springs to Accept Saratoga County Farmland Protection and Open Space Preservation Program Award (18-119)

Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to sign the agreement between the County of Saratoga and the City of Saratoga Springs to accept the County Farmland Protection and Open Space Preservation Program Award.

Ayes – All

Discussion and Vote: Approval for Mayor to Sign NYSEDA Clean Energy Communities Grant Letter of Commitment (18-120)

Tina Carton advised the City completed 4 out of 10 action items. The City is committed to investing the funds into LED street lighting. They are looking to concentrate on using the \$50,000 to convert the lights in Congress Park.

Mayor Kelly moved and Commissioner Martin seconded to authorize the mayor to sign the NYSERDA Clean Energy Communities Grant Letter of Commitment.

Ayes – All

Discussion and Vote: Authorization to Apply for NYSERDA's Clean Energy Communities Grant (18-121)

Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to apply for NYSERDA's Clean Energy Communities Grant.

Ayes – All

Discussion and Vote: Resolution Authorizing NYS DOT Master Agreement for Saratoga Greenbelt Downtown Connector (18-122)

Tina Carton advised the City was awarded a \$1.53 million dollar grant through the Transportation Alternative Program to construct the Greenbelt Downtown Connector. The master agreement is for the first phase and allows the City to bill the DOT for \$73,000 for preliminary design; \$73,000 for detail design; and \$30,185 for the right-of-way incidentals.

Mayor Kelly moved and Commissioner Madigan seconded approve the resolution authoring the NYS DOT Master Agreement for the Saratoga Greenbelt Downtown Connector.

Ayes – All

Discussion and Vote: Approval of 2 Invoices for Designated Engineer Services to Chazen Engineering in the Amount of \$1,500 and \$750 (18-123)

Mayor Kelly moved and Commissioner Franck seconded to approve 2 invoices for designated engineering services to Chazen Engineering in the amount of \$1,500 and \$750 agenda.

Ayes – All

Discussion and Vote: Merit for Review and Referral to City and County Planning Boards: Zoning Change From Warehouse to Transect – 4 (18-124)

Libby Corena from Carter Conboy stated the request is to bring the T-4 across 9N by Tait Lane to allow 6 parcels which are currently zoned warehouse to be converted to T-4. A use diagram has been provided.

Mayor Kelly moved and Commissioner Madigan seconded to approve merit for review and referral to the City and County Planning Boards; zoning change from warehouse to Transect 4 on Tait Lane.

Commissioner Martin requested the Planning Board advise why it is best designated as a T-4.

Ayes – All

Discussion: Charter Review Commission Budget Request

Vince DeLeonardis, chair of the Charter Review Commission, advised at the most recent meeting a budget was established for up to \$40,000. This budget would include expenses for a clerk, legal counsel, communications, and a mailing/postage that will be necessary. The next meeting is April 25th at 4:30 p.m. They will be discussion Titles I & II of the Charter.

ACCOUNTS DEPARTMENT

Discussion and Vote: Approval to Appoint Marriage Officiant (18-125)

Commissioner Franck moved and Commissioner Madigan seconded for the City Council to approve the resolution allowing Landon McCord Moore III to officiate a marriage on October 12, 2018 as distributed with the agenda.

Ayes – All

Announcement: Grievance Class – May 8, 2018

Commissioner Franck announced the Assessment Office will be holding a grievance class this year on Tuesday, May 8th at 5:30 p.m. in the City Council room. Residents are invited to attend to learn how to correctly fill out the application to grieve their assessments and understand the process.

Announcement: Special Events Forms Now Fillable on Line

Commissioner Franck advised event organizers have been asking to be able to fill out the special events form on line and submit it directly to the Accounts Department. This request has been completed and the fillable special events form is now on line.

Award of Bid: Traffic Signal Improvement Project to Stilsing Electric, Inc. (18-126)

Commissioner Franck moved and Commissioner Martin seconded to award the bid for Traffic Signal Improvement Project to Stilsing Electric, Inc. for an amount not to exceed \$265,615.

Funding is in line: H3143122 / 52000 / 1255.

Ayes – All

FINANCE DEPARTMENT

Discussion and Vote: Resolution for Assistant City Attorney (18-127)

The resolution is as follows:

2018 RESOLUTION FOR THE ASSISTANT CITY ATTORNEY

It is the intent of this resolution to establish terms, compensation, and benefits for the Assistant City Attorney of the City of Saratoga Springs. This resolution shall supersede all prior resolutions, contracts, and Council actions affecting terms, compensation, and benefits for the Assistant City Attorney. Nothing in this resolution shall be construed to create an employment agreement nor alter the "at-will" status of the appointed Assistant City Attorney.

WHEREAS, Title 8 of the City Charter entitled LEGAL MATTERS, Section 8.1 City Attorney states "There shall be a City Attorney who shall report to the Council regarding all legal matters affecting the City. The Mayor shall appoint the City Attorney, and the Council shall establish his/her compensation. The City Attorney shall serve as the general legal advisor and shall be responsible for providing legal services and guidance to the City and all its departments and entities. The City Attorney shall maintain regular and updated records and shall report to the Council on the progress of all legal matters conducted by or on behalf of the City, as required. The Council may, from time to time, engage legal professionals to provide additional legal services to the City or to any department or entity."; and

WHEREAS, additional legal services will be required by the City in connection with its administration; and

WHEREAS, The Assistant City Attorney provides legal services in accordance with job specifications promulgated by the Civil Service Commission, which include but are not limited to:

1. Legal services and advice for the benefit of the City Council, Mayor, Commissioners, and City departments.
2. Attendance at regularly scheduled City Council meetings and such other meetings, as determined by the City Council or Council members.
3. Service on various committees in accordance with the City Charter, City ordinances, Council Resolutions, or as requested by City Council or Council member(s).
4. Other tasks in connection with the position Assistant City Attorney as may be requested by the Mayor or Commissioners.

NOW THEREFORE BE IT RESOLVED:

- A. **Term:** This resolution shall take effect immediately upon City Council approval.
- B. **Standard Workweek and Reporting:** The Assistant City Attorney's standard workweek shall be no less than twenty (20) and no more than twenty nine (29) hours per week. The Assistant City Attorney shall not be entitled to overtime or compensatory compensation. The Assistant City Attorney shall report to the City Attorney.
- C. **Compensation:** The base salary for the Assistant City Attorney for the calendar year shall be Sixty Thousand Dollars (\$60,000.00).
- D. **Benefits:** The Assistant City Attorney shall be an employee of the City of Saratoga Springs, and receive benefits attended thereto, including:
 1. **Dental Insurance:** The City agrees to provide dental plan(s), within ninety (90) days of the signing of this Resolution, which the Assistant City Attorney may participate in at the sole expense of the Assistant City Attorney.
 2. **Disability Insurance:** New York State Disability Insurance shall be offered to the Assistant City Attorney at no cost to the Assistant City Attorney.
 3. **Health Insurance:** The Assistant City Attorney shall be entitled to participate in the MVP-25 Health insurance plan, or such other health insurance plan of the City's choice. The City shall provide the plan to the employee and his/her dependents. Assistant City Attorneys hired prior to January 1, 2007 shall be entitled to participate in the health plan offered by the City at no cost to the Assistant City Attorney. Assistant City Attorneys hired after January 1, 2007 shall be entitled to participate in the health plan offered by the City at a cost to the Assistant City Attorney of ten percent (10%) of the total cost of the health insurance plan, not to exceed Seven Hundred Fifty Dollars (\$750.00). The City shall provide the plan(s) to the Assistant City Attorney and his/her dependents, as well as retirees and their dependents. The City shall only be obligated to retirees and their dependents during the life of the retiree.

For the purpose of this Resolution, "retiree(s)" shall be defined as persons who have served the City of Saratoga Springs for at least thirty (30) consecutive years and were working at their Standard Workweek for the City of Saratoga Springs at the time of departure from City service.

For all Medicare eligible retirees residing within the geographic network served by MVP, the City shall offer the MVP Medicare Advantage Preferred Gold as the sole plan. For all Medicare eligible retirees residing outside the geographic network served by MVP, the City shall offer the MVP Preferred PPO Plan as the sole plan. For all retirees not eligible for Medicare residing within the geographic network served by MVP, the City will offer the MVP Co-Plan 25 HMO as the sole plan. For all retirees not eligible for Medicare residing outside the geographic network served by MVP, the City will offer the MVP Preferred PPO Plan as the sole plan. The City shall provide these plans to the retired employees and their dependents.

- a. Affordable Care Act. In the event that federal or state legislation, rules and/or regulations issued in relation to the Patient Protection and Affordable Care Act (herein after known as "PPACA"), the Health Care and Education Reconciliation Act of 2010 (herein after known as "HCERA") and/or any other legislation, rule or regulation:
 - (i) impact in any way the health insurance plans, costs or benefits provided for in this Resolution (including but not limited to contractual benefits such as health insurance buy-outs or stipends); or
 - (ii) raise a question as to whether the health insurance benefits provided for herein meet certain standards contained in such legislation, rules and/or regulations (including, but not limited to, compliance with legislation, rules, regulations, or any legislation, rules or regulations which may cause the City to be charged any penalty, or those that govern whether plan benefits meet the "minimum essential benefits" standard or a similar standard, whether the City premium contribution levels are adequate and/or meet legal requirements, or whether the individual household affordability standard is satisfied); or
 - (iii) permit an individual or group of individuals to receive benefits, subsidies, or credits through a health insurance exchange program (or any other government subsidy or benefit provided pursuant to the PPACA, HCERA, or any state or federal regulations or rules implementing health insurance reform laws).

The City may immediately implement changes as necessary to comply with federal and/or state laws, rules, and regulations and/or to avoid or eliminate penalties, potential penalties, or taxes. Such changes may include, among others, modifications for individual employees, including modification to individual or group coverage, benefits, contributions or wages, to the extent necessary to comply with federal and/or state laws, rules, and regulations and/or to avoid or eliminate penalties, potential penalties, taxes, or cessation of payments toward the cost of benefit(s) if such benefit(s) are not compliant with the PPACA/HCERA or if such compliance would cause the City penalty or cost associated with avoidance of penalty.

- b. **Opt-Out:** The Assistant City Attorney may elect not to participate in a plan of medical and health insurance benefits provided under this agreement and such Assistant City Attorney shall be eligible to receive a payment of Twenty Two Hundred Dollars (\$2,200.00) for single coverage; Twenty Five Hundred Dollars (\$2,500.00) for two-person coverage; or Three Thousand Dollars (\$3,000.00) for family coverage per calendar year. The Assistant City Attorney shall not be eligible to receive such payment unless the Assistant City Attorney shall have provided proof to the Finance Office that the Assistant City Attorney, and such Assistant City Attorney's eligible dependents, are covered by a comparable plan of medical and health insurance benefits for the entire year that the Assistant City Attorney elected not to be covered by a plan provided by the City.

Payments shall be made on December 15th of each year. The parties understand that participation in a plan of medical and health insurance benefits is mandatory. An election not to be covered shall be made on or about December 15th of each year to the Principal Account Clerk in the Finance Office in charge of City provided benefits pursuant to the regulations of the plan in effect together with evidence of coverage of such employee and such employee's eligible dependents under a comparable plan of medical and health insurance benefits.

The Assistant City Attorney must promptly notify the City of termination of alternative medical and health insurance benefit coverage. In the event that the Assistant City Attorney re-enrolls in a health insurance program, the Assistant City Attorney shall be permitted to a prorated portion of the payment of Twenty Two Hundred Dollars (\$2,200.00) for single coverage; Twenty Five Hundred Dollars (\$2,500.00) for two-person coverage; or Three Thousand Dollars (\$3,000.00) for family coverage, but shall not be permitted to again opt-out of the insurance program during the calendar year.

- 4. **Life Insurance:** The City shall provide group term life insurance for the Assistant City Attorney at no cost to the Assistant City Attorney.
- 5. **Vision Insurance:** The City agrees to pay one hundred percent (100%) of the cost of the Employee Benefit Fund Vision Plan Platinum 12 for the Assistant City Attorney and his/her dependents.
- 6. **Retirement:** The Assistant City Attorney may be covered by the New York State Employee's Retirement System known as 75i of the New York State Retirement Law.
- E. **Liability Insurance:** The City agrees to hold the Assistant City Attorney harmless from liability or loss sustained by or from any causes of action, suit, debts, dues, accounts, judgments, proceedings, claims and demands whatsoever which may be commenced against the Assistant City Attorney alleging acts or omissions by him/her while acting in his/her capacity as Assistant City Attorney on behalf of the City Council. The City shall provide the Assistant City Attorney while acting in his/her capacity as the City's Attorney all statutory workers compensation and public officials liability coverage.
- F. **Confidential Information:** In connection with the provision of the legal services to the City by the Assistant City Attorney, the City may disclose to the Assistant City Attorney information that is proprietary or confidential information. Any and all City communications, records, documents, written, oral or electronic communications or other information of any kind shall be deemed and treated as confidential by the Assistant City Attorney. The Assistant City Attorney shall not copy, transmit, deliver or communicate in any way to any other person or entity and such communications and/or information without the prior approval of the City Council, Mayor, or Commissioner(s). The Assistant City Attorney agrees to use such confidential information solely for the purpose of performing services hereunder for the City.

The term "confidential information" does not include information that:

- 1. is or becomes generally available to the public other than as a result of disclosure by the Assistant City Attorney,
- 2. is or becomes available to the Assistant City Attorney on a non-confidential basis from sources other than the City, provided that such source is not bound by a written confidentiality agreement with the City, or
- 3. was lawfully within the Assistant City Attorney's possession prior to its being furnished to the Assistant City Attorney by the City, provided that the source of such information was not bound by a written confidentiality agreement with the City, or
- 4. is required under applicable law or by deposition, interrogatory, request or demand for information or documents, subpoena, investigative demand, FOIL, court order or other similar legal process. In such cases the Assistant City Attorney shall provide the City with written notice that such information is not deemed confidential. Such notice shall provide the City sufficient time to see a protective order or other legal remedy.

All written confidential information (and all copies, extracts or other reproductions in whole or in part thereof) obtained by the Assistant City Attorney from the City shall be returned to the City and have the status of City work papers. Except as set forth herein, no confidential information shall be retained by the Assistant City Attorney upon the conclusion of the Assistant City Attorney's appointment.

- G. **Press:** No comment to the press shall be made by the Assistant City Attorney without prior approval of the City Council, Mayor, or Commissioner(s).
- H. **Conflicts of Interest:** The Assistant City Attorney as appointed represents and warrants that he/she has no conflict, actual or perceived, that would prevent him/her from performing the duties and responsibilities of the office and as set forth under this Resolution in accordance with the NYS Public Officials Law and the ethic considerations and rules adopted by NYS Bar Association. In the event a conflict exists, the Assistant City Attorney shall notify the City Council by formal written notice within five (5) business days of the conflict being identified. The Assistant City Attorney shall recuse himself/herself from participation in any legal matter when such participation may impair the operation of City government.
- I. This resolution shall be periodically reviewed by the City Council.

Commissioner Madigan advised additions include dental insurance, clarifying language of the number of hours for a work week, and reporting to the city attorney.

Commissioner Madigan moved and Commissioner Martin seconded to approve the resolution for the assistant city attorney as distributed with the agenda.

Ayes - All

Discussion and Vote: Budget Amendment – Use of Assigned Fund Balance Economic Development (18-128)

Commissioner Madigan moved and Commissioner Franck seconded to approve the budget amendment – use of assigned fund balance economic development as previously distributed with the agenda.

Ayes - All

Discussion and Vote: Budget Transfers – Payroll (18-129)

Commissioner Madigan moved and Commissioner Martin seconded to approve the budget transfers – payroll as previously distributed with the agenda.

Ayes - All

Discussion and Vote: Budget Transfer – Contingency (18-130)

There is currently \$267,570.68 in contingency; after approval of this motion there will be \$164,588.43 left in contingency.

Commissioner Madigan moved and Commissioner Martin seconded for approval of the budget transfer – contingency as previously distributed with the agenda.

Ayes – All

Discussion and Vote: Budget Transfers – Insurance (18-131)

Commissioner Madigan moved and Commissioner Franck seconded for approval of the budget transfer – insurance as previously distributed with the agenda.

Ayes - All

PUBLIC WORKS DEPARTMENT

Commissioner Madigan will be presenting Commissioner Scirocco's agenda in his absence.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Saratoga Arts Council Center (18-132)

Commissioner Madigan advised this is the extend the term of the existing lease brining the lease to 2028.

Commissioner Madigan moved and Commissioner Franck seconded to authorize the mayor to sign an extended 10 year lease agreement effective April 1, 2018 – April 1, 2028 with the Saratoga Arts Council with the lease agreement to include a thirst extension option with an expiration date of April 1, 2038.

Joel Reed of the Saratoga Arts Council stated they appreciate the partnership with the City and are happy to be a part of the community.

Ayes – All

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Schindler Elevator (18-133)

Commissioner Madigan stated this is an extended agreement for the elevators in City Hall and the Arts Center. The effective date of the agreement will continue from 2017 to 2020 and the amount will not exceed \$24,999 per year.

Commissioner Madigan moved and Commissioner Martin seconded to authorize the mayor to sign and extended agreement with Schindler for the maintenance and service of the elevators located in City Hall and Arts Center.

Ayes – All

Discussion and Vote: Approval to Pay Invoices to Ferguson Waterworks (18-134)

Commissioner Madigan stated the Department of Public Works has a contract with Ferguson as a sole source provider for fire hydrants, parts, and equipment. The materials were purchased prior to a purchase order being in place.

Commissioner Madigan moved and Commissioner Franck seconded to approve payment of 3 invoices to Ferguson Waterworks for fire hydrants and parts in the amount of \$24,466.59.

Ayes - All

PUBLIC SAFETY DEPARTMENT

Announcement: Active Shooter Training

Commissioner Martin announced active shooter training was held at SPAC this past weekend. It was a joint agency training totaling over 100 officers.

Appointment: Code Enforcement Special Prosecutor

Commissioner Martin appointed Samuel Better as code enforcement special prosecutor. This position is being funded by a grant.

Announcement: Retirement

Commissioner Martin announced Mark Benaquista will be retiring on April 30, 2018 after 29 years of service. Mark built the Traffic Maintenance Department.

Set Public Hearing: Amend 2018 Capital Budget

Commissioner Martin pulled this item from his agenda.

SUPERVISORS

Matt Veitch

Property Sale to Skidmore College

Supervisor Veitch reported there will be a public hearing on May 9th at 4:25 p.m. regarding Skidmore College purchasing land that the County owns nears Staffords Bridge Road. The purchase is about a ½ acre appraised at \$9,000.

Maplewood Manor Local Development Corporation

Supervisor Veitch reported the supervisors voted to accept the proceeds from the sale of Maplewood Manor. This money will be used to pay the retirements of employees of Maplewood Manor.

Tara Gaston

Health and Social Services Committee

Supervisor Gaston reported May has been designed as the Older Americans Month and Mental Health Month by the County Board of Supervisors. They accepted a grant of \$149,000 for the administration of a Code Blue Shelter.

Real Property Committee

Supervisor Gaston reported the sale of foreclosed properties totaled \$800,000.

Saratoga Springs Opioid Forum

Supervisor Gaston reported the forum discussed opioid, gambling, and alcohol addiction.

ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 8:39 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

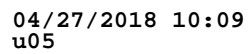
Approved:
Vote:

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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENTS JOURNAL ENTRY PROOF

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LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
	ACCOUNT				LINE DESCRIPTION					
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND			
2018	05	2 05/01/2018	050118	050118BARG	BUA 050118BARG	1	2			
1	A041	42102		MAYOR DEPARTMENTAL INCOME	SITE PLAN ENGINEER REVIEW FEES		-10,000.00	-6,000.00	-16,000.00	
	A	-04-1-0000-0-42102	-		SECURITY SUPPLY		05/01/2018			
2	A3031444	54725		CITY ENGINEER'S OFFICE CS	SERVICE CONTRACTS ENGINEERING		38,453.81	6,000.00	44,453.81	
	A	-30-3-1440-4-54725	-		SECURITY SUPPLY		05/01/2018			
3	A041	42103		MAYOR DEPARTMENTAL INCOME	BUILDING INSPECTION SERVICES		-19,195.00	-825.00	-20,020.00	
	A	-04-1-0000-0-42103	-		3 DOWNTOWN WALK		05/01/2018			
4	A3113624	54725		BUILDING DEPARTMENT CONTRACTS	SERVICE CONTRACTS ENGINEERING		28,035.00	825.00	28,860.00	
	A	-31-1-3620-4-54725	-		3 DOWNTOWN WALK		05/01/2018			
5	A041	42103		MAYOR DEPARTMENTAL INCOME	BUILDING INSPECTION SERVICES		-19,195.00	-15,000.00	-34,195.00	
	A	-04-1-0000-0-42103	-		ESTABLISH BUDGET REMAINDER YEA		05/01/2018			
6	A3113624	54725		BUILDING DEPARTMENT CONTRACTS	SERVICE CONTRACTS ENGINEERING		28,035.00	15,000.00	43,035.00	
	A	-31-1-3620-4-54725	-		ESTABLISH BUDGET REMAINDER YEA		05/01/2018			
7	A093	42680		DPW SALE OF PROPERTY & COMP	INSURANCE RECOVERY		-3,751.15	-3,968.75	-7,719.90	
	A	-09-3-0000-0-42680	-		NATIONWIDE CLAIM 983006-GG		05/01/2018			
8	A3335184	54750		STREET LIGHTING CS	STREET LIGHTING		475,000.00	3,968.75	478,968.75	
	A	-33-3-5182-4-54750	-		NATIONWIDE CLAIM 983006-GG		05/01/2018			
9	A093	42680		DPW SALE OF PROPERTY & COMP	INSURANCE RECOVERY		-3,751.15	-3,968.75	-7,719.90	
	A	-09-3-0000-0-42680	-		CASELLA 19D14F558726		05/01/2018			
10	A3335184	54750		STREET LIGHTING CS	STREET LIGHTING		475,000.00	3,968.75	478,968.75	
	A	-33-3-5182-4-54750	-		CASELLA 19D14F558726		05/01/2018			
11	A103	42726		MISCELLANEOUS LOCAL SOURCES	REIMBURSEMENT LABOR EXPENSE		-1,380.00	-256.00	-1,636.00	
	A	-10-3-0000-0-42726	-		MAY 5 EVENT CALI		05/01/2018			
12	A3031621	51964		CITY HALL PS	SPECIAL EVENTS		1,397.82	256.00	1,653.82	
	A	-30-3-1620-1-51964	-		MAY 5 EVENT CALI		05/01/2018			
13	A103	42726		MISCELLANEOUS LOCAL SOURCES	REIMBURSEMENT LABOR EXPENSE		-1,380.00	-840.00	-2,220.00	
	A	-10-3-0000-0-42726	-		CHILDRENS THEATER		05/01/2018			
14	A3031621	51964		CITY HALL PS	SPECIAL EVENTS		1,397.82	840.00	2,237.82	
	A	-30-3-1620-1-51964	-		CHILDRENS THEATER		05/01/2018			
15	A094	42680		DPS SALE OF PROP & COMP FOR	INSURANCE RECOVERY		-21,889.78	-2,000.00	-23,889.78	
	A	-09-4-0000-0-42680	-		SUBRO DEDUCTIBLE FBL3154E		05/01/2018			



CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENTS JOURNAL ENTRY PROOF

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LN	ORG ACCOUNT	OBJECT	PROJ	ORG	DESCRIPTION	ACCOUNT LINE	DESCRIPTION	EFF	DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC	JNL-DESC	ENTITY	AMEND				
2018	05	2	05/01/2018	050118	050118BARG	BUA	050118BARG	1	2			
16	A3041934	54775			MEDICAL AND CASUALTY INSURANCE	SELF	INSURANCE			25,253.78	2,000.00	27,253.78
	A	-30-4-1930-4-54775	-			SUBRO	DEDUCTIBLE FBL3154E		05/01/2018			
							** JOURNAL TOTAL				0.00	

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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

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YEAR PER	JNL									
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT	
2018 5 2										
BUA A041-42102	05/01/2018	050118BARG	050118	050118BARG		T SITE PLAN ENGINEER REVIEW FEES	5		6,000.00	
BUA A3031444-54725	05/01/2018	050118BARG	050118	050118BARG		T SECURITY SUPPLY	5	6,000.00		
BUA A041-42103	05/01/2018	050118BARG	050118	050118BARG		T BUILDING INSPECTION SERVICES	5		825.00	
BUA A3113624-54725	05/01/2018	050118BARG	050118	050118BARG		T 3 DOWNTOWN WALK	5	825.00		
BUA A041-42103	05/01/2018	050118BARG	050118	050118BARG		T SERVICE CONTRACTS ENGINEERING	5		15,000.00	
BUA A3113624-54725	05/01/2018	050118BARG	050118	050118BARG		T ESTABLISH BUDGET REMAINDER YEA	5	15,000.00		
BUA A093-42680	05/01/2018	050118BARG	050118	050118BARG		T SERVICE CONTRACTS ENGINEERING	5		3,968.75	
BUA A3335184-54750	05/01/2018	050118BARG	050118	050118BARG		T ESTABLISH BUDGET REMAINDER YEA	5		3,968.75	
BUA A093-42680	05/01/2018	050118BARG	050118	050118BARG		T INSURANCE RECOVERY	5		3,968.75	
BUA A3335184-54750	05/01/2018	050118BARG	050118	050118BARG		T NATIONWIDE CLAIM 983006-GG	5	3,968.75		
BUA A103-42726	05/01/2018	050118BARG	050118	050118BARG		T STREET LIGHTING	5		256.00	
BUA A3031621-51964	05/01/2018	050118BARG	050118	050118BARG		T NATIONWIDE CLAIM 983006-GG	5		840.00	
BUA A103-42726	05/01/2018	050118BARG	050118	050118BARG		T INSURANCE RECOVERY	5		2,000.00	
BUA A3031621-51964	05/01/2018	050118BARG	050118	050118BARG		T CASELLA 19D14F558726	5	3,968.75		
BUA A094-42680	05/01/2018	050118BARG	050118	050118BARG		T STREET LIGHTING	5		840.00	
BUA A3041934-54775	05/01/2018	050118BARG	050118	050118BARG		T CASELLA 19D14F558726	5		2,000.00	
						T REIMBURSEMENT LABOR EXPENSE	5			
						T MAY 5 EVENT CALI	5	256.00		
						T SPECIAL EVENTS	5		840.00	
						T MAY 5 EVENT CALI	5			
						T REIMBURSEMENT LABOR EXPENSE	5			
						T CHILDRENS THEATER	5			
						T SPECIAL EVENTS	5	840.00		
						T CHILDRENS THEATER	5			
						T INSURANCE RECOVERY	5			
						T SUBRO DEDUCTIBLE FBL3154E	5	2,000.00		
						T SELF INSURANCE	5			
						T SUBRO DEDUCTIBLE FBL3154E	5			
								.00	.00	
BUA A-2960	05/01/2018	050118BARG	050118	050118BARG		APPROPRIATIONS			32,858.50	
BUA A-1510	05/01/2018	050118BARG	050118	050118BARG		ESTIMATED REVENUES		32,858.50		
						SYSTEM GENERATED ENTRIES TOTAL		32,858.50	32,858.50	
						JOURNAL 2018/05/2 TOTAL		32,858.50	32,858.50	

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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

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FUND	YEAR	PER	JNL	EFF	DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT								
A GENERAL FUND	2018	5	2	05/01/2018				
A-1510					ESTIMATED REVENUES	32,858.50		
A-2960					APPROPRIATIONS			32,858.50
					FUND TOTAL	32,858.50		32,858.50

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LN	ORG ACCOUNT	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2018	05	3 05/01/2018	050118	050118BTRG	BUA 050118BTRG	1	1		
1	A3113624 54670			BUILDING DEPARTMENT CONTRACTED PHONES		300.00	375.00	675.00	
	A -31-1-3620-4-54670 -				ANTICIPATED EXPENSES YE	05/01/2018			
2	A3011652 52600			CITY PHONE SYSTEM EQUIPMENT SOFTWARE		10,032.00	-375.00	9,657.00	
	A -30-1-1650-2-52600 -				ANTICIPATED EXPENSES YE	05/01/2018			
3	A3021314 54250			COMM FINANCE CONTRACTED SERVICE	CONFERENCE REGISTRATION	750.00	270.00	1,020.00	
	A -30-2-1310-4-54250 -				COVER NYCOM REGISTRATION	05/01/2018			
4	A3021314 54440			COMM FINANCE CONTRACTED SERVICE	BOOKS PUBLICATIONS & SUBSCRITI	200.00	-200.00	.00	
	A -30-2-1310-4-54440 -				COVER NYCOM REGISTRATION	05/01/2018			
5	A3021314 54120			COMM FINANCE CONTRACTED SERVICE	POSTAGE	7,993.66	-70.00	7,923.66	
	A -30-2-1310-4-54120 -				COVER NYCOM REGISTRATION	05/01/2018			
6	A3011434 54572			HUMAN RESOURCES	EMPLOYEE ASSISTANCE PROGRAM	8,600.00	441.43	9,041.43	
	A -30-1-1430-4-54572 -				EAP INVOICES 2018	05/01/2018			
7	A3011434 54410			HUMAN RESOURCES	PRINTING	1,000.00	-441.43	558.57	
	A -30-1-1430-4-54410 -				EAP INVOICES 2018	05/01/2018			
					** JOURNAL TOTAL		0.00		

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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

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YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2018	5	3									
BUA	A3113624-54670		05/01/2018	050118BTRG	050118	050118BTRG		PHONES	5	375.00	
								ANTICIPATED EXPENSES YE			
BUA	A3011652-52600		05/01/2018	050118BTRG	050118	050118BTRG		SOFTWARE	5		375.00
								ANTICIPATED EXPENSES YE			
BUA	A3021314-54250		05/01/2018	050118BTRG	050118	050118BTRG		CONFERENCE REGISTRATION	5	270.00	
								COVER NYCOM REGISTRATION			
BUA	A3021314-54440		05/01/2018	050118BTRG	050118	050118BTRG		BOOKS PUBLICATIONS & SUBSCRITI	5		200.00
								COVER NYCOM REGISTRATION			
BUA	A3021314-54120		05/01/2018	050118BTRG	050118	050118BTRG		POSTAGE	5		70.00
								COVER NYCOM REGISTRATION			
BUA	A3011434-54572		05/01/2018	050118BTRG	050118	050118BTRG		EMPLOYEE ASSISTANCE PROGRAM	5	441.43	
								EAP INVOICES 2018			
BUA	A3011434-54410		05/01/2018	050118BTRG	050118	050118BTRG		PRINTING	5		441.43
								EAP INVOICES 2018			
JOURNAL 2018/05/3									TOTAL	.00	.00

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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
FUND TOTAL					.00	.00

** END OF REPORT - Generated by Christine Gillmett-Brown **

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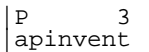
CITY OF SARATOGA SPRINGS LIVE
PURCHASE ORDER LIQUIDATION/RECEIVING REPORT

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PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
180106	001	RICOH USA, INC	1.00	0.00	0.00	1.00	8	COPIER LEASE

CASH A	2018/04	INV 04/23/2018	SEP-CHK: N	DISC: .00	A3739054	54776	6,431.92	1099:
ACCT 1200	DEPT 2000	DUE 04/25/2018	DESC:04-60110 9		A3749054	54776	696.92	1099:
P O BOX 4301	BINGHAMTON	NY 13902-4301						



NEW INVOICES

[illegible]

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1927	00001 VERIZON	163323 163323		164272	18MWAPR3	57.84	.00	.00		
CASH A	2018/04	INV 04/23/2018	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 5000	DUE 04/25/2018	DESC:5185876512128249				A3051414 54671		57.84	1099:
P O BOX 15124	ALBANY NY 12212-5124									
25 APPROVED UNPAID INVOICES				TOTAL		722,950.49				
25 INVOICE(S)				REPORT POST TOTAL		722,950.49				

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ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
2018 04	A3011474 A	-30-1-1431-4-54770 -	DISABILITY INSU	21.60	79.20
	A3011478 A	-30-1-1431-8-58010 -	HOSPITALIZATION	1,639.26	40,715.96
	A3011478 A	-30-1-1431-8-58016 -	DENTAL PREMIUMS	51.60	206.24
	A3021694 A	-30-2-1681-4-54670 -	PHONES	28.65	804.37
	A3031444 A	-30-3-1440-4-54670 -	PHONES	6.88	998.91
	A3031494 A	-30-3-1490-4-54670 -	PHONES	81.39	1,806.43
	A3031654 A	-30-3-1623-4-54670 -	PHONES	110.59	2,093.71
	A3051414 A	-30-5-1410-4-54671 -	PHONES & FAX	57.84	1,603.44
	A3051414 A	-30-5-1410-4-54740 -	SERVICE CONTRAC	199.47	901.00
	A3113624 A	-31-1-3620-4-54670 -	PHONES	6.88	162.26
	A3143124 A	-31-4-3120-4-54670 -	PHONES	52.06	31,352.57
	A3143314 A	-31-4-3310-4-54751 -	UTILITIES TRAFF	55.79	20,589.09
	A3143414 A	-31-4-3410-4-54670 -	PHONES	979.34	14,526.63
	A3143624 A	-31-4-3620-4-54670 -	PHONES	303.66	2,793.78
	A3335184 A	-33-3-5182-4-54750 -	STREET LIGHTING	85.65	355,346.20
	A3567184 A	-35-6-7180-4-54670 -3000	PHONES	44.12	422.91
	A3567194 A	-35-6-7181-4-54670 -3000	PHONES	121.20	1,044.60
	A3618684 A	-36-1-8687-4-54670 -	PHONES	6.87	74.81
	A3719068 A	-37-1-9060-8-58010 -	HOSPITALIZATION	27,331.32	263,162.80
	A3719068 A	-37-1-9060-8-58016 -	DENTAL PREMIUMS	922.19	5,356.60
	A3719074 A	-37-1-9055-4-54770 -	DISABILITY INSU	201.60	633.40
	A3729068 A	-37-2-9060-8-58010 -	HOSPITALIZATION	22,971.52	176,918.92
	A3729068 A	-37-2-9060-8-58016 -	DENTAL PREMIUMS	343.10	1,527.82
	A3729074 A	-37-2-9055-4-54770 -	DISABILITY INSU	118.80	317.20
	A3739054 A	-37-3-9050-4-54776 -	UNEMPLOYMENT IN	6,431.92	8,568.08
	A3739068 A	-37-3-9060-8-58010 -	HOSPITALIZATION	154,408.01	1,242,577.29
	A3739068 A	-37-3-9060-8-58016 -	DENTAL PREMIUMS	1,992.36	12,792.27
	A3739074 A	-37-3-9055-4-54770 -	DISABILITY INSU	826.20	2,463.80
	A3749054 A	-37-4-9050-4-54776 -	UNEMPLOYMENT IN	696.92	19,303.08
	A3749068 A	-37-4-9060-8-58010 -	HOSPITALIZATION	404,868.18	3,440,705.81
	A3749068 A	-37-4-9060-8-58016 -	DENTAL PREMIUMS	2,740.00	22,499.96
	A3749074 A	-37-4-9055-4-54770 -	DISABILITY INSU	309.60	943.40
	A3759068 A	-37-5-9060-8-58010 -	HOSPITALIZATION	16,751.82	133,943.72
	A3759068 A	-37-5-9060-8-58016 -	DENTAL PREMIUMS	155.36	927.12
	A3759074 A	-37-5-9055-4-54770 -	DISABILITY INSU	86.40	259.60
	A3769068 A	-37-6-9060-8-58010 -	HOSPITALIZATION	8,213.62	65,672.43
	A3769068 A	-37-6-9060-8-58010 -3000	HOSPITALIZATION	15,016.84	131,386.37
	A3769068 A	-37-6-9060-8-58016 -	DENTAL PREMIUMS	268.65	2,148.36
	A3769068 A	-37-6-9060-8-58016 -3000	DENTAL PREMIUMS	77.68	306.00
	A3769074 A	-37-6-9055-4-54770 -	DISABILITY INSU	64.80	194.40
	A3769074 A	-37-6-9055-4-54770 -3000	DISABILITY INSU	100.80	345.20
	E3577168 E	-35-7-7160-8-58010 -	HOSPITALIZATION	1,234.46	155,082.54
	F3638334 F	-36-3-8330-4-54670 -	PHONES	58.62	3,048.07
	F3739068 F	-37-3-9060-8-58010 -	HOSPITALIZATION	34,292.15	285,307.12
	F3739068 F	-37-3-9060-8-58016 -	DENTAL PREMIUMS	773.53	5,613.46
	F3739074 F	-37-3-9055-4-54770 -	DISABILITY INSU	223.20	712.80
	G3739068 G	-37-3-9060-8-58010 -	HOSPITALIZATION	16,992.39	134,053.44
	G3739068 G	-37-3-9060-8-58016 -	DENTAL PREMIUMS	498.13	3,535.94
	G3739074 G	-37-3-9055-4-54770 -	DISABILITY INSU	120.60	363.60
	Y3618684 Y	-36-1-8686-4-54670 -451	PHONES	6.87	-25.19

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CLERK: u101	BATCH: 2836	ACCOUNT DISTRIBUTION SUMMARY		
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YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
			REPORT TOTALS	722,950.49	

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2018 4 282	API A3011478-58010	04/25/2018 W	18MWAPR3 006950			163295	HOSPITALIZATION 86143		1,639.26	
API A3719068-58010	04/25/2018 W	18MWAPR3 006950			163295	HOSPITALIZATION 86143		27,331.32		
API A3729068-58010	04/25/2018 W	18MWAPR3 006950			163295	HOSPITALIZATION 86143		22,971.52		
API A3739068-58010	04/25/2018 W	18MWAPR3 006950			163295	HOSPITALIZATION 86143		154,408.01		
API A3749068-58010	04/25/2018 W	18MWAPR3 006950			163295	HOSPITALIZATION 86143		404,868.18		
API A3759068-58010	04/25/2018 W	18MWAPR3 006950			163295	HOSPITALIZATION 86143		16,751.82		
API A3769068-58010	04/25/2018 W	18MWAPR3 006950			163295	HOSPITALIZATION 86143		8,213.62		
API A3769068-58010-3000	04/25/2018 W	18MWAPR3 006950			163295	HOSPITALIZATION 86143		15,016.84		
API E3577168-58010	04/25/2018 W	18MWAPR3 006950			163295	HOSPITALIZATION 86143		1,234.46		
API F3739068-58010	04/25/2018 W	18MWAPR3 006950			163295	HOSPITALIZATION 86143		34,292.15		
API G3739068-58010	04/25/2018 W	18MWAPR3 006950			163295	HOSPITALIZATION 86143		16,992.39		
API A3011478-58016	04/25/2018 W	18MWAPR3 007828			163296	DENTAL PREMIUMS 00 544643		51.60		
API A3719068-58016	04/25/2018 W	18MWAPR3 007828			163296	DENTAL PREMIUMS 00 544643		922.19		
API A3729068-58016	04/25/2018 W	18MWAPR3 007828			163296	DENTAL PREMIUMS 00 544643		343.10		
API A3739068-58016	04/25/2018 W	18MWAPR3 007828			163296	DENTAL PREMIUMS 00 544643		1,992.36		
API F3739068-58016	04/25/2018 W	18MWAPR3 007828			163296	DENTAL PREMIUMS 00 544643		773.53		
API G3739068-58016	04/25/2018 W	18MWAPR3 007828			163296	DENTAL PREMIUMS 00 544643		498.13		
API A3749068-58016	04/25/2018 W	18MWAPR3 007828			163296	DENTAL PREMIUMS 00 544643		2,740.00		
API A3759068-58016	04/25/2018 W	18MWAPR3 007828			163296	DENTAL PREMIUMS 00 544643		155.36		
API A3769068-58016	04/25/2018 W	18MWAPR3 007828			163296	DENTAL PREMIUMS 00 544643		268.65		
API A3769068-58016-3000	04/25/2018 W	18MWAPR3 007828			163296	DENTAL PREMIUMS 00 544643		77.68		
API A3335184-54750	04/25/2018 W	18MWAPR3 000319			163297	STREET LIGHTING DPW		85.65		
API A3739054-54776	04/25/2018 W	18MWAPR3 000011			163298	UNEMPLOYMENT INSURANCE 04-60110 9		6,431.92		
API A3749054-54776						UNEMPLOYMENT INSURANCE		696.92		

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3011474-54770	04/25/2018 W	18MWAPR3	000011		163298	04-60110 9 DISABILITY INSURANCE		21.60	
API	A3719074-54770	04/25/2018 W	18MWAPR3	000184		163299	D275951 DISABILITY INSURANCE		201.60	
API	A3729074-54770	04/25/2018 W	18MWAPR3	000184		163299	D275951 DISABILITY INSURANCE		118.80	
API	A3739074-54770	04/25/2018 W	18MWAPR3	000184		163299	D275951 DISABILITY INSURANCE		826.20	
API	F3739074-54770	04/25/2018 W	18MWAPR3	000184		163299	D275951 DISABILITY INSURANCE		223.20	
API	G3739074-54770	04/25/2018 W	18MWAPR3	000184		163299	D275951 DISABILITY INSURANCE		120.60	
API	A3749074-54770	04/25/2018 W	18MWAPR3	000184		163299	D275951 DISABILITY INSURANCE		309.60	
API	A3759074-54770	04/25/2018 W	18MWAPR3	000184		163299	D275951 DISABILITY INSURANCE		86.40	
API	A3769074-54770	04/25/2018 W	18MWAPR3	000184		163299	D275951 DISABILITY INSURANCE		64.80	
API	A3769074-54770-3000	04/25/2018 W	18MWAPR3	000184		163299	D275951 DISABILITY INSURANCE		100.80	
API	A3143314-54751	04/25/2018 W	18MWAPR3	001927		163300	UTILITIES TRAFFIC LIGHTS 5185837350095247		27.44	
API	A3031444-54670	04/25/2018 W	18MWAPR3	001927		163301	PHONES 51858094807278245		6.88	
API	A3113624-54670	04/25/2018 W	18MWAPR3	001927		163301	PHONES 51858094807278245		6.88	
API	A3618684-54670	04/25/2018 W	18MWAPR3	001927		163301	PHONES 51858094807278245		6.87	
API	Y3618684-54670-451	04/25/2018 W	18MWAPR3	001927		163301	PHONES 51858094807278245	Y	6.87	
API	A3143314-54751	04/25/2018 W	18MWAPR3	001927		163302	UTILITIES TRAFFIC LIGHTS 5185876754028248		28.35	
API	A3021694-54670	04/25/2018 W	18MWAPR3	001927		163303	PHONES 5185800781394241		28.65	
API	A3031494-54670	04/25/2018 W	18MWAPR3	001927		163304	PHONES 5185872417241245		29.05	
API	A3143414-54670	04/25/2018 W	18MWAPR3	001927		163305	PHONES 5185874570437248		29.13	
API	A3567194-54670-3000	04/25/2018 W	18MWAPR3	001927		163306	PHONES 5185833744999244		31.82	
API	A3567184-54670-3000	04/25/2018 W	18MWAPR3	001927		163307	PHONES 5185801086027247		44.12	
API	A3143414-54670	04/25/2018 W	18MWAPR3	001927		163308	PHONES 5185873923878249		87.38	
API	A3143414-54670	04/25/2018 W	18MWAPR3	001927		163309	PHONES 5185878325644248		88.17	
API	A3567194-54670-3000	04/25/2018 W	18MWAPR3	001927		163310	PHONES 5185833462550245		89.38	

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3031654-54670						PHONES		110.59	
	04/25/2018 W	18MWAPR3	001927			163311	DPW			
API	F3638334-54670						PHONES		57.55	
	04/25/2018 W	18MWAPR3	001927			163311	DPW			
API	A3143414-54670						PHONES		186.34	
	04/25/2018 W	18MWAPR3	001927			163312	518Q350102464246			
API	A3143414-54670						PHONES		214.85	
	04/25/2018 W	18MWAPR3	001927			163313	5185873539195244			
API	A3143414-54670						PHONES		373.47	
	04/25/2018 W	18MWAPR3	001927			163314	518Q350450756243			
API	F3638334-54670						PHONES		1.07	
	04/25/2018 W	18MWAPR3	001927			163315	Y2763358			
API	A3031494-54670						PHONES		52.34	
	04/25/2018 W	18MWAPR3	001831			163316	742051038-00001			
API	A3143124-54670						PHONES		52.06	
	04/25/2018 W	18MWAPR3	001831			163317	286916448-00001			
API	A3143624-54670						PHONES		303.66	
	04/25/2018 W	18MWAPR3	001831			163317	286916448-00001			
API	A3051414-54740						SERVICE CONTRACTS - EQUIPMENT		199.47	
	04/25/2018 W	18MWAPR3	000223 180106			163322	323252-1023244A1			
POL	A3051414-54740						SERVICE CONTRACTS - EQUIPMENT	4		199.47
	04/25/2018 LIQ/INV	000223 180106				163322	323252-1023244A1	2018		
API	A3051414-54671						PHONES & FAX		57.84	
	04/25/2018 W	18MWAPR3	001927			163323	5185876512128249			
GENERAL LEDGER TOTAL									722,950.49	.00
API	A-2600						ACCOUNTS PAYABLE			668,750.54
	04/25/2018 W	18MWAPR3	B 2836							
API	E-2600						ACCOUNTS PAYABLE			1,234.46
	04/25/2018 W	18MWAPR3	B 2836							
API	F-2600						ACCOUNTS PAYABLE			35,347.50
	04/25/2018 W	18MWAPR3	B 2836							
API	G-2600						ACCOUNTS PAYABLE			17,611.12
	04/25/2018 W	18MWAPR3	B 2836							
API	Y-2600						ACCOUNTS PAYABLE			6.87
	04/25/2018 W	18MWAPR3	B 2836							
POL	A-1521						ENCUMBRANCES			199.47
	04/25/2018 W	18MWAPR3	B 2836							
POL	A-2963						BUDGETARY FUND BALANCE RES ENC		199.47	
	04/25/2018 W	18MWAPR3	B 2836							
SYSTEM GENERATED ENTRIES TOTAL									199.47	723,149.96
JOURNAL 2018/04/282 TOTAL									723,149.96	723,149.96

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YEAR PER JNL									
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API A-1522	04/25/2018	W 18MWAPR3	B	2836		EXPENDITURES		668,750.54	
API E-1522	04/25/2018	W 18MWAPR3	B	2836		EXPENDITURES		1,234.46	
API F-1522	04/25/2018	W 18MWAPR3	B	2836		EXPENDITURES		35,347.50	
API G-1522	04/25/2018	W 18MWAPR3	B	2836		EXPENDITURES		17,611.12	
API Y-1522	04/25/2018	W 18MWAPR3	B	2836		EXPENDITURES		6.87	

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FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
A	GENERAL FUND	2018	4	282	04/25/2018			
	A-1521					ENCUMBRANCES		199.47
	A-1522					EXPENDITURES	668,750.54	
	A-2600					ACCOUNTS PAYABLE		668,750.54
	A-2963					BUDGETARY FUND BALANCE RES ENC	199.47	
						FUND TOTAL	668,950.01	668,950.01
E	CITY CENTER AUTHORITY	2018	4	282	04/25/2018			
	E-1522					EXPENDITURES	1,234.46	
	E-2600					ACCOUNTS PAYABLE		1,234.46
						FUND TOTAL	1,234.46	1,234.46
F	WATER FUND	2018	4	282	04/25/2018			
	F-1522					EXPENDITURES	35,347.50	
	F-2600					ACCOUNTS PAYABLE		35,347.50
						FUND TOTAL	35,347.50	35,347.50
G	SEWER FUND	2018	4	282	04/25/2018			
	G-1522					EXPENDITURES	17,611.12	
	G-2600					ACCOUNTS PAYABLE		17,611.12
						FUND TOTAL	17,611.12	17,611.12
Y	COMMUNITY DEVELOPMENT FUND	2018	4	282	04/25/2018			
	Y-1522					EXPENDITURES	6.87	
	Y-2600					ACCOUNTS PAYABLE		6.87
						FUND TOTAL	6.87	6.87

** END OF REPORT - Generated by Stefanie Richards **

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CITY OF SARATOGA SPRINGS LIVE
PURCHASE ORDER LIQUIDATION/RECEIVING REPORT

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CLERK: u101 BATCH: 2839

PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
150474	001	BARTON & LOGUIDICE	1.00	0.00	0.00	1.00	9	DOC REVIEW OF NGRID SUPERFUND SITE
160847	001	FITZGERALD MORRIS BA	1.00	0.00	0.00	1.00	9	WEIBEL AVE LANDFILL LITIGATION ADDE
171007	001	CASELLA WASTE SERVIC	1.00	0.00	0.00	1.00	9	AS PER BID 2016-34 TIPPING AND TRANS
	001	CASELLA WASTE SERVIC	1.00	0.00	0.00	1.00		AS PER BID 2016-34 TIPPING AND TRANS
171140	001	CITY OF UTICA FIRE D	2.00	0.00	2.00	0.00	0	BASIC FIREFIGHTER TRAINING PROGRAM,
171212	001	PLAZA 15 STORAGE	1.00	0.00	0.00	1.00	9	AS FOLLOWS:
171279	001	FITZGERALD MORRIS BA	1.00	0.00	1.00	0.00	0	ADDENDUM TO AGREEMENT FOR EMINENT DO
171374	001	WELLS FARGO FINANCIA	12.00	0.00	0.00	12.00	9	MONTHLY LEASE INCLUDING SERVICE MPC3
171432	001	BARTON & LOGUIDICE	1.00	0.00	1.00	0.00	0	SKIDMORE COLLEGE CENTER FOR INTEGRAT
171451	001	FRONT NINE CAPITAL,	1.00	1.00	0.00	0.00	0	PER ORDER QUOTE #S119543
	001	FRONT NINE CAPITAL,	1.00	0.00	1.00	0.00		PER ORDER QUOTE #S119543
171554	001	CHAZEN COMPANIES	1.00	0.00	0.00	1.00	9	146 SOUTH BROADWAY PLANNING BD. PRO
171587	001	GREENMAN-PEDERSEN, I	1.00	0.00	0.00	1.00	9	DESIGN SERVICES PER RFP 2017-07 CCA
171643	001	FRONT NINE CAPITAL,	1.00	1.00	0.00	0.00	0	PER QUOTE 7684492 NEW RECRUIT ZOBRE
	001	FRONT NINE CAPITAL,	1.00	0.00	1.00	0.00		PER QUOTE 7684492 NEW RECRUIT ZOBRE
	001	FRONT NINE CAPITAL,	1.00	1.00	0.00	0.00		PER QUOTE 7684492 NEW RECRUIT ZOBRE
171644	001	FRONT NINE CAPITAL,	1.00	0.00	0.00	1.00	9	PER QUOTE 86176449 NEW RECRUIT SHAN
171684	001	GREENPLAY, LLC	1.00	0.00	0.00	1.00	9	RECREATION MASTER PLAN PER RFP 2017
171715	001	SARATOGA HOSPITAL	1.00	0.00	0.00	1.00	9	AS FOLLOWS:
171813	001	NETWORKFLEET, INC.	1.00	0.00	0.00	1.00	9	NETWORK FLEET 12 MONTHLY PAYMENTS AN
171858	001	SPORTS SUPPLY GROUP	1.00	0.00	1.00	0.00	0	SOCCER GOALS
171868	001	CARBONE AUTO GROUP	1.00	0.00	1.00	0.00	0	2018 FORD INTERCEPTOR PER HERKIMER
180007	001	SARATOGA HOSPITAL	63.00	0.00	0.00	63.00	8	ANNUAL OSHA PHYSICALS
180013	001	MILLER, MANNIX , SCH	1.00	0.00	1.00	0.00	0	ADDENDUM #4 NOT TO EXCEED CCA 1/2/
180021	001	FIBER TECHNOLOGIES N	12.00	0.00	0.00	12.00	8	MONTHLY FIBER LEASE
180043	001	MOHAWK ARMY & NAVY	1.00	0.00	1.00	0.00	0	MICHAEL LANDER BOOTS/JACKET NOT TO
180045	001	MOHAWK ARMY & NAVY	1.00	0.00	1.00	0.00	0	THOMAS MCGRAW BOOTS/JACKET NOT TO E

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PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
	180046	001 MOHAWK ARMY & NAVY	1.00	0.00	1.00	0.00	0	DANIEL MCLELLAN BOOTS/JACKET NOT TO
	180059	001 MOHAWK ARMY & NAVY	1.00	0.00	1.00	0.00	0	GEORGE DUMORTIER BOOTS/JACKET NOT TO
	180060	001 MOHAWK ARMY & NAVY	1.00	0.00	1.00	0.00	0	GENE ELLIS BOOTS/JACKET NOT TO EXCEE
	180066	001 MOHAWK ARMY & NAVY	1.00	0.00	1.00	0.00	0	GLENN RAIJA BOOTS/JACKET NOT TO EXCEE
	180075	001 MOHAWK ARMY & NAVY	1.00	0.00	1.00	0.00	0	GARY BENINCASA BOOTS/JACKET NOT TO E
	180085	001 MOHAWK ARMY & NAVY	1.00	0.00	1.00	0.00	0	GREGORY CHERRY BOOTS/JACKET NOT TO E
	180116	001 MILLER, MANNIX , SCH	1.00	0.00	0.00	1.00	8	ADDENDUM FIVE CCA 1/16/18 NOT TO E
	180147	001 MOHAWK ARMY & NAVY	1.00	0.00	1.00	0.00	0	GEORGE DUMORTIER PANTS NOT TO EXCEED
	180165	001 MOHAWK ARMY & NAVY	1.00	0.00	1.00	0.00	0	DANIEL FARRINGTON PANTS NOT TO EXCEE
	180170	001 MOHAWK ARMY & NAVY	1.00	0.00	1.00	0.00	0	TIMOTHY BEAN PANTS NOT TO EXCEED
	180188	001 BARTON & LOGUIDICE	1.00	0.00	0.00	1.00	8	WTP IMPROVEMENTS FOR CORROSION CONTR
	180191	001 SARATOGA CONVENTION	1.00	0.00	0.00	1.00	8	2018 BUDGET
	180206	001 SIMPLEX GRINNELL LP	1.00	0.00	1.00	0.00	0	REMOVE 28 DRY PENDANT SPRINKLER HEAD
	180211	001 MULTIMED BILLING SER	1.00	0.00	0.00	1.00	8	2018 AMBULANCE BILLING SERVICE
	180221	001 CORE & MAIN LP	1.00	0.00	1.00	0.00	0	VARIOUS METERS FOR READING PER I302
	180231	001 GALLS, LLC	1.00	0.00	0.00	1.00	8	CLASS A UNIFORM- NICOLAS LOTANO JAC
	180252	001 THE LAW OFFICE OF DA	1.00	0.00	0.00	1.00	8	2018 LEGAL SERVICES
	180255	001 ADIRONDACK SECURITY	1.00	0.00	1.00	0.00	0	PER PROPOSAL 21739 8 OFF SITE LOCAT
	180260	001 E A MORSE & CO INC	10.00	0.00	10.00	0.00	0	CS #140182-CS 14"X28" PROLINK RED FL
	180261	001 ADIRONDACK SECURITY	1.00	0.00	0.00	1.00	8	PER QUOTES 21741 AND 21746 FOR PD
	180263	001 FACILITIES EQUIPMENT	1.00	0.00	1.00	0.00	0	AS FOLLOWS:
	180271	001 MICROWAY	1.00	0.00	1.00	0.00	0	MICROWAY 4U STORAGE MODULE PER QUOTE
	180275	001 LINSTAR INC	1.00	0.00	1.00	0.00	0	2018 SERVICE AGREEMENT FOR ID CARD
	180279	001 PALLETTE STONE CORP	1.00	0.00	0.00	1.00	8	RUBBLE/BLACKTOP SARTAOGA COUNTY 18
	180280	001 TVC ALBANY, INC.	1.00	0.00	0.00	1.00	8	ONE TIME SETUP AND TWELEVE MONTHLY C
	180281	001 GENERAL CODE PUBLISH	1.00	0.00	0.00	1.00	8	UPDATES TO CITY CODE FOR 2018

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PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
	180285	001 SANDERS FIRE & SAFET	1.00	0.00	1.00	0.00	0	REPAIR AND REPLACE RELAY BOARD AND T
	180286	001 MOORE MEDICAL LLC	1.00	0.00	0.00	1.00	8	EMERGENCY MEDICAL SUPPLIES 3/6/18-3
	180287	001 HENRY SCHEIN, INC.	1.00	0.00	0.00	1.00	8	EMERGENCY MEDICAL SUPPLIES 3/6/18-3/
	180288	001 BOUND TREE MEDICAL L	1.00	0.00	0.00	1.00	8	EMERGENCY MEDICAL SUPPLIES 3/6/18-3
	180294	001 SPORTS SUPPLY GROUP	1.00	0.00	1.00	0.00	0	AS FOLLOWS:
	180297	001 FITZGERALD MORRIS BA	1.00	0.00	0.00	1.00	8	ADDENDUM 2 100 GEYSER ROAD EMINENT D
	180301	001 EMBLEM ENTERPRISES IN	200.00	0.00	200.00	0.00	0	SARATOGA MOUNTED UNIT PATCHES ITEM
	180303	001 SYSTEMS MANAGEMENT P	1.00	0.00	1.00	0.00	0	OPTIPLEX 3050 SMALL FORM FACTOR XCT
	180306	001 STAPLES BUSINESS ADV	1.00	0.00	1.00	0.00	0	HON TABLE NO. 862303
	180307	001 ADIRONDACK SECURITY	1.00	0.00	1.00	0.00	0	PER QUOTE 21817 HR PANIC BUTTON
	180308	001 ADIRONDACK SECURITY	1.00	0.00	1.00	0.00	0	PER QUOTE 21818S REC LOCK BOX
	180315	001 A H HARRIS & SONS IN	1.00	0.00	1.00	0.00	0	MAGIC SCREED AND BARS PER QUOTE 4267
	180324	001 IN STITCHES	1.00	0.00	1.00	0.00	0	AS FOLLOWS:
	180327	001 JT CONCRETE	1.00	0.00	1.00	0.00	0	CONCRETE REPAIRS TO THE FRONT ENTRAN
	180328	001 S & J ENTERPRISES	1.00	0.00	0.00	1.00	8	AS FOLLOWS:
	180332	001 CNA ENVIRONMENTAL IN	1.00	0.00	0.00	1.00	8	LAB TESTING 3/6/18-3/6/19 NOT TO E
	180333	001 CHAZEN COMPANIES	1.00	0.00	1.00	0.00	0	SKIDMORE CENTER FOR INTEGRATED SVC-P
	180334	001 MAHONEY NOTIFY PLUS	1.00	0.00	0.00	1.00	8	SEWER PUMPING 4/3/18-4/3/19 NOT TO
	180335	001 TAPCO	4.00	0.00	4.00	0.00	0	016-00002 3M LOOP SEALANT PER QUOTE
	180339	001 GRAINGER	1.00	0.00	1.00	0.00	0	AS FOLLOWS:
	180353	001 SARATOGA HISTORIC PR	1.00	0.00	0.00	1.00	8	OFFICE RENT FOR HR OFFICE TILL 12/31

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
APPROVED UNPAID INVOICES TO BE POSTED											
129	00000 CATHOLIC CHARITI	163389 163389		163389	18MAY1	557.92		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: Y	DISC: .00		Y3618654	54931	439		557.92	1099:
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:2017 CDBG								
142 REGENT STREET SARATOGA SPRINGS NY 12866											
210	00001 A H HARRIS & SON	163324 4272290-00		164273	18MAY1	363.97		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3537114	54180			363.97	1099:
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:268900								
P O BOX 418827 BOSTON MA 02241-8827											
4140	00000 ACCURATE PEST CO	163325 115180		164275	18MAY1	60.00		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: Y	DISC: .00		E3577164	54720			60.00	1099:
ACCT 1200	DEPT 7000	DUE 05/01/2018	DESC:1418								
1161 CURRY ROAD SCHENECTADY NY 12306											
7534	00001 ADIRONDACK SECUR	163326 47684	180308	164276	18MAY1	663.29		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		H3141622	52000	1176		663.29	1099:
ACCT 1200	DEPT 5000	DUE 05/01/2018	DESC:CITYSAR								
10 PETRA LANE ALBANY NY 12205											
7534	00001 ADIRONDACK SECUR	163327 47686	180307	164277	18MAY1	663.29		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		H3141622	52000	1176		663.29	1099:
ACCT 1200	DEPT 5000	DUE 05/01/2018	DESC:CITYSAR								
10 PETRA LANE ALBANY NY 12205											
7534	00001 ADIRONDACK SECUR	163328 47693	180255	164278	18MAY1	1,609.44		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3051414	54573			1,609.44	1099:
ACCT 1200	DEPT 5000	DUE 05/01/2018	DESC:CITYSAR								
10 PETRA LANE ALBANY NY 12205											
7534	00001 ADIRONDACK SECUR	163329 47672	180261	164279	18MAY1	2,164.86		.00	6,501.83		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		H3141622	52000	1230		2,164.86	1099:
ACCT 1200	DEPT 5000	DUE 05/01/2018	DESC:CITYSAR								
10 PETRA LANE ALBANY NY 12205											

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
70	00000 ADVANTAGE PRESS	163338 42196		164288	18MAY1	1,085.00		.00	.00		
CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 A3567144 54410 1,085.00 1099:											
ACCT 1200 DEPT 6000 DUE 05/01/2018 DESC:4/19/18											
74 WARREN STREET SARATOGA SPRINGS NY 12866											
3099	00000 AIR CLEANING SYS	163339 15699		164289	18MAY1	244.00		.00	.00		
CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 A3143414 54510 244.00 1099:											
ACCT 1200 DEPT 4000 DUE 05/01/2018 DESC:SSFD											
8 SUNSET DRIVE LATHAM NY 12110											
28	00000 ALBANY STEEL SUP	163340 618621		164290	18MAY1	815.60		.00	.00		
CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 A3335014 54180 815.60 1099:											
ACCT 1200 DEPT 3000 DUE 05/01/2018 DESC:809117											
P O BOX 4006 566 BROADWAY ALBANY NY 12204											
5044	00000 ALL SEASONS TEXT	163341 781049		164291	18MAY1	66.00		.00	.00		
CASH A 2018/05 INV 04/26/2018 SEP-CHK: Y DISC: .00 E3577164 54720 66.00 1099:											
ACCT 1200 DEPT 7000 DUE 05/01/2018 DESC:023980											
9 TAYLOR AVENUE P O BOX 222 CLINTON NY 13323											
31	00001 ALLERDICE BUILDI	163342 1804-160102		164292	18MAY1	48.07		.00	.00		
CASH A 2018/05 INV 04/26/2018 SEP-CHK: Y DISC: .00 E3577164 54140 48.07 1099:											
ACCT 1200 DEPT 7000 DUE 05/01/2018 DESC:1804-163422											
41 WALWORTH STREET SARATOGA SPRINGS NY 12866											
31	00001 ALLERDICE BUILDI	163343 163343		164293	18MAY1	52.30		.00	.00		
CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 A3031654 54210 52.30 1099:											
ACCT 1200 DEPT 3000 DUE 05/01/2018 DESC:271											
41 WALWORTH STREET SARATOGA SPRINGS NY 12866											
31	00001 ALLERDICE BUILDI	163344 163344		164294	18MAY1	71.34		.00	.00		
CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 A3537114 54610 4.19 1099:											
ACCT 1200 DEPT 3000 DUE 05/01/2018 DESC:271 A3567184 54610 67.15 1099:											
41 WALWORTH STREET SARATOGA SPRINGS NY 12866											

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
31	00001 ALLERDICE BUILDI	163345 163345		164295	18MAY1	77.34	.00	.00		
	CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 05/01/2018 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866						A3031654 54180	77.34	1099:	
31	00001 ALLERDICE BUILDI	163346 163346		164296	18MAY1	81.98	.00	.00		
	CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 05/01/2018 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866						F3638334 54610	81.98	1099:	
31	00001 ALLERDICE BUILDI	163347 163347		164297	18MAY1	108.99	.00	.00		
	CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 05/01/2018 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866						A3537114 54610	108.99	1099:	
31	00001 ALLERDICE BUILDI	163348 163348		164298	18MAY1	160.00	.00	.00		
	CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 05/01/2018 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866						A3335014 54510	160.00	1099:	
2785	00001 ADIRONDACK TIRE	163349 163349		164299	18MAY1	1,088.00	.00	.00		
	CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 05/01/2018 DESC:S1100 240 WASHINGTON STREET SARATOGA SPRINGS NY 12866						A3335014 54510	1,088.00	1099:	
31	00001 ALLERDICE BUILDI	163350 163350		164300	18MAY1	204.20	.00	.00		
	CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 05/01/2018 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866						A3031624 54610 A3031624 54610 A3537114 54610 A3537114 54610 A3537114 54610 A3537114 54610	6.29 17.96 43.62 93.52 26.64 16.17	1099: 1099: 1099: 1099: 1099: 1099:	
31	00001 ALLERDICE BUILDI	163351 163351		164301	18MAY1	205.89	.00	.00		
	CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 05/01/2018 DESC:271						A3335014 54180 A3335014 54510	43.79 142.11	1099: 1099:	

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
41	WALWORTH STREET SARATOGA SPRINGS NY 12866						A3567194	54180 3000		19.99	1099:
24	00001 ADIRONDACK TRUST	163352 5/10/18 INT		164302	18MAY1	195.74		.00	.00		
	CASH A 2018/05 INV 04/26/2018 SEP-CHK: Y DISC: .00 ACCT 1200 DEPT 7000 DUE 05/01/2018 DESC:LOAN 341830 473 BROADWAY SARATOGA SPRINGS NY 12866						E3579787	57029		195.74	1099:
31	00001 ALLERDICE BUILDING	163353 163353		164303	18MAY1	217.32		.00	.00		
	CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 05/01/2018 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866						A3031654	54610 A3567184 54610 3000 A3567184 54610 3000 A3567194 54610 F3638334 54610		16.19 46.05 35.54 92.62 26.92	1099: 1099: 1099: 1099: 1099:
31	00001 ALLERDICE BUILDING	163354 163354		164304	18MAY1	349.71		.00	.00		
	CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 05/01/2018 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866						A3031594	54610 A3031654 54180 A3335014 54180 A3335014 54180 A3335014 54180 A3335014 54180 A3335014 54180 A3335014 54180 A3335014 54180		28.47 149.68 4.24 50.38 21.98 59.27 25.75 5.70 4.24	1099: 1099: 1099: 1099: 1099: 1099: 1099: 1099: 1099:
31	00001 ALLERDICE BUILDING	163355 163355		164305	18MAY1	395.63		.00	.00		
	CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 05/01/2018 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866						A3031654	54210		395.63	1099:
31	00001 ALLERDICE BUILDING	163356 163356		164306	18MAY1	479.66		.00	.00		
	CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 05/01/2018 DESC:271 41 WALWORTH STREET SARATOGA SPRINGS NY 12866						A3567144	54180 3000 A3567144 54180 3000 A3567194 54180 3000 A3567194 54180 3000		163.74 130.69 69.49 115.74	1099: 1099: 1099: 1099:

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				DOCUMENT										
VENDOR	REMIT	NAME		INVOICE	PO	VOUCHER	WARRANT	NET	AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
417	00000	CASELLA WASTE SE	163387		171007	164341	18MAY1		810.50		.00	15,357.88		
			1962091											
CASH A	2018/05	INV	04/26/2018	SEP-CHK: N		DISC: .00				A3638184	54521		531.50	1099:
ACCT 1200	DEPT 3000	DUE	05/01/2018	DESC:28-34321	0					A3638184	54700		279.00	1099:
1392 ROUTE 9	FORT EDWARD NY	12828-2461												
417	00000	CASELLA WASTE SE	163388		171007	164342	18MAY1		1,157.00		.00	15,357.88		
			1958826											
CASH A	2018/05	INV	04/26/2018	SEP-CHK: N		DISC: .00				A3638184	54521		878.00	1099:
ACCT 1200	DEPT 3000	DUE	05/01/2018	DESC:28-34321	0					A3638184	54700		279.00	1099:
1392 ROUTE 9	FORT EDWARD NY	12828-2461												
2948	00001	CDW GOVERNMENT I	163390			164344	18MAY1		196.20		.00	.00		
			163390											
CASH A	2018/05	INV	04/26/2018	SEP-CHK: N		DISC: .00				A3143022	52230		196.20	1099:
ACCT 1200	DEPT 4000	DUE	05/01/2018	DESC:6731216										
75 REMITTANCE	DRIVE STE.1515	CHICAGO IL	60675-1515											
2948	00001	CDW GOVERNMENT I	163391			164345	18MAY1		587.54		.00	.00		
			163391											
CASH A	2018/05	INV	04/26/2018	SEP-CHK: N		DISC: .00				A3021694	54110		115.05	1099:
ACCT 1200	DEPT 2000	DUE	05/01/2018	DESC:6731216						A3021314	54110		472.49	1099:
75 REMITTANCE	DRIVE STE.1515	CHICAGO IL	60675-1515											
825	00001	CHAZEN COMPANIES	163392		171554	164346	18MAY1		72.75		.00	450.00		
			0104901											
CASH A	2018/05	INV	04/26/2018	SEP-CHK: N		DISC: .00				A3031444	54725		72.75	1099:
ACCT 1200	DEPT 3000	DUE	05/01/2018	DESC:31704.09										
21 FOX STREET	POUGHKEEPSIE NY	12601												
825	00001	CHAZEN COMPANIES	163393		180333	164347	18MAY1		10,000.00		.00	.00		
			0105114											
CASH A	2018/05	INV	04/26/2018	SEP-CHK: N		DISC: .00				A3113624	54725		10,000.00	1099:
ACCT 1200	DEPT 1000	DUE	05/01/2018	DESC:31704.12										
21 FOX STREET	POUGHKEEPSIE NY	12601												
149	00001	CNA ENVIRONMENTA	163395		180332	164349	18MAY1		6,101.00		.00	12,179.00		
			163395											
CASH A	2018/05	INV	04/26/2018	SEP-CHK: N		DISC: .00				F3638334	54708		6,101.00	1099:
ACCT 1200	DEPT 3000	DUE	05/01/2018	DESC:JAN-MAR 2018										
27 KENT STREET STE. 102	BALLSTON SPA NY	12020												

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
5853	00000 CONFIDATA	163396 55254		164350	18MAY1	50.00		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3011424	54110		50.00	1099:	
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:SARATOGAT								
N GENESEE & LEE STREET P.O. BOX 353 UTICA NY 13503-0353											
5853	00000 CONFIDATA	163397 55253		164351	18MAY1	100.00		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3143014	54110		50.00	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:SARAPOLICE			A3143124	54110		50.00	1099:	
N GENESEE & LEE STREET P.O. BOX 353 UTICA NY 13503-0353											
7682	00000 CORE & MAIN LP	163399 I302006	180221	164353	18MAY1	35,937.40		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		F3638342	52201		35,937.40	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:205549								
PO BOX 28330 ST. LOUIS MO 63146											
3203	00001 CRYSTAL ROCK LLC	163400 163400		164354	18MAY1	13.47		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3011474	54110		13.47	1099:	
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:51284314								
P O BOX 10028 WATERBURY CT 06725-0028											
5045	00000 ADIRONDACK SIGN	163401 17361		164355	18MAY1	390.00		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3051414	54112		390.00	1099:	
ACCT 1200	DEPT 5000	DUE 05/01/2018	DESC:4/9/18								
72 BALLSTON AVENUE SARATOGA SPRINGS NY 12866											
3203	00001 CRYSTAL ROCK LLC	163402 163402		164356	18MAY1	19.46		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3011214	54110		19.46	1099:	
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:51284316								
P O BOX 10028 WATERBURY CT 06725-0028											
3203	00001 CRYSTAL ROCK LLC	163403 163403		164357	18MAY1	35.92		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3021314	54110		35.92	1099:	
ACCT 1200	DEPT 2000	DUE 05/01/2018	DESC:51284318								
P O BOX 10028 WATERBURY CT 06725-0028											

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
3203	00001 CRYSTAL ROCK LLC	163404 163404		164358	18MAY1	35.92		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3031444	54110			8.98	1099:
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:51284315			A3113624	54110			8.98	1099:
P O BOX 10028	WATERBURY CT 06725-0028					A3618684	54110			8.98	1099:
						Y3618684	54110	451		8.98	1099:
3203	00001 CRYSTAL ROCK LLC	163405 163405		164359	18MAY1	44.90		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: Y	DISC: .00		E3577164	54792			44.90	1099:
ACCT 1200	DEPT 7000	DUE 05/01/2018	DESC:76010074								
P O BOX 10028	WATERBURY CT 06725-0028										
3203	00001 CRYSTAL ROCK LLC	163406 163406		164360	18MAY1	127.01		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3031624	54180			22.45	1099:
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:51284311			A3031654	54180			52.95	1099:
P O BOX 10028	WATERBURY CT 06725-0028					A3537114	54180			8.98	1099:
						A3567194	54180	3000		33.65	1099:
						A3638184	54180			8.98	1099:
3203	00001 CRYSTAL ROCK LLC	163407 163407		164361	18MAY1	191.00		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: Y	DISC: .00		E3577164	54792			191.00	1099:
ACCT 1200	DEPT 7000	DUE 05/01/2018	DESC:76010074								
P O BOX 10028	WATERBURY CT 06725-0028										
3203	00001 CRYSTAL ROCK LLC	163408 163408		164362	18MAY1	308.88		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3143014	54110			17.96	1099:
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:51284309			A3143014	54110			22.45	1099:
P O BOX 10028	WATERBURY CT 06725-0028					A3143124	54110			53.88	1099:
						A3143124	54110			40.41	1099:
						A3143124	54110			34.99	1099:
						A3143314	54390			4.49	1099:
						A3143414	54200			53.88	1099:
						A3143414	54200			53.88	1099:
						A3143414	54200			26.94	1099:
3	00002 CSEA-EBF	163409 MAY 2018		164363	18MAY1	1,995.88		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: Y	DISC: .00		A3739068	58011			1,484.74	1099:
ACCT 1200	DEPT 2000	DUE 05/01/2018	DESC:DPW 268			A3769068	58011	3000		243.40	1099:
ONE LEAR JET LANE SUITE	ONE LATHAM NY 12110					F3739068	58011			121.70	1099:

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
1179	00000 DON GREENE ENT.	163416 165.66-2-34		164370	18MAY1	1,756.54		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3051944	54370		1,756.54	1099:
ACCT 1200	DEPT 5000	DUE 05/01/2018	DESC:165.66-2-90								
GOLDMAN ATTORNEYS PLLC 210 WASHINGTON AVE. EXT. ALBANY NY 12203											
2196	00000 DUNKIN DONUTS	163417 DEC 17/JAN 18		164371	18MAY1	236.52		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3143124	54850		236.52	1099:
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:SSPD								
207 SOUTH BROADWAY SARATOGA SPRINGS NY 12866											
4218	00001 E A MORSE & CO I	163418 662290-1	180260	164373	18MAY1	98.88		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			E3577164	54140		98.88	1099:
ACCT 1200	DEPT 7000	DUE 05/01/2018	DESC:4/13/18								
P.O. BOX 728 MIDDLETOWN NY 10940											
172	00001 ELECTRONIC OFFIC	163419 36734		164374	18MAY1	45.00		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3517514	54740		45.00	1099:
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:SSCI20								
P O BOX 4606 SARATOGA SPRINGS NY 12866											
172	00001 ELECTRONIC OFFIC	163420 37157		164375	18MAY1	45.00		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3517514	54740		45.00	1099:
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:SSCI20								
P O BOX 4606 SARATOGA SPRINGS NY 12866											
172	00001 ELECTRONIC OFFIC	163421 37108		164376	18MAY1	286.25		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3567144	54740		190.25	1099:
ACCT 1200	DEPT 6000	DUE 05/01/2018	DESC:37169				A3567144	54110		96.00	1099:
P O BOX 4606 SARATOGA SPRINGS NY 12866											
881	00000 EMBLEM ENTERPISE	163422 714356	180301	164377	18MAY1	451.10		21.10	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3143124	54979		430.00	1099:
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:2340				A3143124	54979		21.10	1099:
P O BOX 10033 VAN NUYS CA 91410-0033											

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
2241	00000 EMPIRE CLEANING	163423 15643		164379	18MAY1	490.00	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3537114	54180	490.00	1099:7	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:3/5/18							
74 HATHORN BLVD. SARATOGA SPRINGS NY 12866										
5975	00000 ESI EMPLOYEE ASS	163424 32898		164380	18MAY1	3,907.80	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3011434	54572	3,907.80	1099:	
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:2551							
55 CHAMBERLAIN STREET WELLSVILLE NY 14895										
3084	00001 F W WEBB COMPANY	163425 163425		164381	18MAY1	149.07	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3031624	54610	149.07	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:57289							
160 MIDDLESEX TURNPIKE BEDFORD MA 01730										
2843	00001 FASTENAL COMPANY	163426 163426		164382	18MAY1	4.52	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3335184	54750	15.23	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:NYSAR0160			A3335184	54750	9.00	1099:	
P.O. BOX 1286 WINONA MN 55987-1286										
						A3335184	54750	8.72	1099:	
						A3537114	54180	-46.08	1099:	
						F3638354	54180	1.54	1099:	
						F3638354	54180	16.11	1099:	
5084	00001 FERGUSON WATERWO	163427 163427		164383	18MAY1	23,456.11	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		F3638354	54180	23,456.11	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:14480							
P.O. BOX 417592 BOSTON MA 02241-7592										
5928	00001 FACILITIES EQUIP	163428 13109-5	180263	164384	18MAY1	61,766.84	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		H3517114	54720 1069	61,766.84	1099:	
ACCT 1200	DEPT 6000	DUE 05/01/2018	DESC:4/5/18							
P. O. BOX 235 PITTSFORD NY 14534										
7898	00000 FIBER BROKERS IN	163429 00000000036		164385	18MAY1	22.70	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: Y	DISC: .00		A3143124	54180	22.70	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:4/16/18							

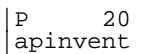
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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
289 COOPER AVENUE	BRENT AL	35034								
5574	00001 FIBER TECHNOLOGI	163430 94981	180021	164386	18MAY1	3,024.24	.00	21,169.68		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3021694	54740	3,024.24	1099:	
ACCT 1200	DEPT 2000	DUE 05/01/2018	DESC:MAY 2018							
PO BOX 32102	NEW YORK NY	10087-2102								
1	00001 COMMISSIONER OF	163431 4/16/18		164387	18MAY1	10.09	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: Y	DISC: .00		A3143124	54120	10.09	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:A. TEMPLE							
CITY HALL - 474 BROADWAY	SARATOGA SPRINGS NY	12866								
1	00001 COMMISSIONER OF	163432 163432		164388	18MAY1	1,500.00	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A043	42090	1,500.00	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:CAROUSEL BANK							
CITY HALL - 474 BROADWAY	SARATOGA SPRINGS NY	12866								
7350	00000 TVC ALBANY, INC.	163434 4056835	180280	164390	18MAY1	2,039.35	.00	5,050.65		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3021694	54740	2,039.35	1099:	
ACCT 1200	DEPT 2000	DUE 05/01/2018	DESC:37216							
PO BOX 1301	WILLISTON VT	05495-1301								
5340	00000 CHARLES FISCHER	163435 163435		164391	18MAY1	45.00	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3143124	54160	45.00	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:CLOTHING REIMB							
S S P D	SARATOGA SPRINGS NY	12866								
4899	00000 FITZGERALD MORRI	163436 67403	160847	164392	18MAY1	240.50	.00	11,158.47		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3638184	54719	240.50	1099:7	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:10258-0007/TAU							
16 PEARL STREET P.O. BOX	2017 GLENS FALLS NY	12801								
4899	00000 FITZGERALD MORRI	163437 67395	171279	164394	18MAY1	416.76	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3011424	54720	416.76	1099:7	
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:ADDENDUM							
16 PEARL STREET P.O. BOX	2017 GLENS FALLS NY	12801								



VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
4899	00000 FITZGERALD MORRI	163438 67395-B	180297	164395	18MAY1	1,485.27		.00	514.73		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3011424	54720		1,485.27	1099:7	
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:ADDENDUM 2								
16 PEARL STREET P.O. BOX 2017 GLENS FALLS NY 12801											
7577	00000 FRONT NINE CAPIT	163441 071072	171643	164398	18MAY1	70.58		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3143124	54160		70.58	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:5627								
260 WEST NYACK ROAD WEST NYACK NY 10994											
7577	00000 FRONT NINE CAPIT	163442 071072-B		164399	18MAY1	69.40		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3143124	54160		69.40	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:5627								
260 WEST NYACK ROAD WEST NYACK NY 10994											
7577	00000 FRONT NINE CAPIT	163443 069386	171451	164400	18MAY1	276.00		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3143124	54160		276.00	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:071066,071074								
260 WEST NYACK ROAD WEST NYACK NY 10994											
7577	00000 FRONT NINE CAPIT	163444 071333	171451	164401	18MAY1	30.00		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3143124	54160		30.00	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:5627								
260 WEST NYACK ROAD WEST NYACK NY 10994											
7577	00000 FRONT NINE CAPIT	163445 071333B	171643	164402	18MAY1	590.00		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3143124	54160		590.00	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:5627								
260 WEST NYACK ROAD WEST NYACK NY 10994											
7577	00000 FRONT NINE CAPIT	163446 071071	171643	164403	18MAY1	1,130.96		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3143124	54160		1,130.96	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:071073,071319								
260 WEST NYACK ROAD WEST NYACK NY 10994											

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VENDOR REMIT NAME			DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
7577	00000	FRONT NINE CAPIT	163447 071069,069502	171644	164404	18MAY1	2,055.19		.00	714.67		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3143124	54160		2,055.19	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:071068,071070									
260 WEST NYACK ROAD WEST NYACK NY 10994												
2421	00001	G A BOVE & SONS	163448 491012		164405	18MAY1	71.54		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3638564	54520		62.00	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:491011				A3638564	54520		9.54	1099:	
PO BOX 397 WELLS NY 12190												
198	00000	GALLS, LLC	163449 009577145	180231	164406	18MAY1	79.99		.00	43.99		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3143414	54160		79.99	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:1001593666									
P.O. BOX 71628 CHICAGO IL 60694-1628												
376	00001	GAZETTE NEWSPAPE	163450 2335635		164407	18MAY1	43.10		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3051414	54490		43.10	1099:	
ACCT 1200	DEPT 5000	DUE 05/01/2018	DESC:90122									
P O BOX 1090 2345 MAXON ROAD SCHENECTADY NY 12301-1090												
376	00001	GAZETTE NEWSPAPE	163451 2336878		164408	18MAY1	43.10		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3051414	54490		43.10	1099:	
ACCT 1200	DEPT 5000	DUE 05/01/2018	DESC:90122									
P O BOX 1090 2345 MAXON ROAD SCHENECTADY NY 12301-1090												
376	00001	GAZETTE NEWSPAPE	163452 163452		164409	18MAY1	169.20		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3051414	54490		169.20	1099:	
ACCT 1200	DEPT 5000	DUE 05/01/2018	DESC:90122									
P O BOX 1090 2345 MAXON ROAD SCHENECTADY NY 12301-1090												
190	00000	GENERAL CODE PUB	163453 PG000014804	180281	164410	18MAY1	2,965.80		.00	34.20		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3051414	54590		2,965.80	1099:	
ACCT 1200	DEPT 5000	DUE 05/01/2018	DESC:SA0110									
781 ELMGROVE ROAD ROCHESTER NY 14624												

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
6210	00000 GREENMAN-PEDERSE	163461 0250365	171587	164418	18MAY1	7,835.00		.00	15,243.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			H3638122	52000 1183	7,835.00	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:ALB-2017137.00								
80 WOLF ROAD, SUITE 300 ALBANY NY 12205											
7718	00000 GREENPLAY, LLC	163462 6042	171684	164419	18MAY1	7,162.50		.00	45,850.25		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			H3567142	52000 1238	7,162.50	1099:	
ACCT 1200	DEPT 6000	DUE 05/01/2018	DESC:MASTER PLAN								
1021 E. SOUTH BOULDER ROAD STE. N LOUISVILLE CO 80027											
6390	00000 JOHN GUZEK	163463 163463		164420	18MAY1	256.00		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3143124	54160	256.00	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:CLOTHING REIMB								
SSPD SARATOGA SPRINGS NY 12866											
6331	00000 H & V COLLISION	163464 2DD6E671		164421	18MAY1	2,000.00		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3041934	54775	2,000.00	1099:	
ACCT 1200	DEPT 5000	DUE 05/01/2018	DESC:RO 1006677								
2202 ROUTE 50 S SARATOGA SPRINGS NY 12866											
212	00000 HANLEY PLUMBING	163465 14838		164422	18MAY1	203.06		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3143414	54610	203.06	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:4/8/18								
2 PINWOOD AVENUE SARATOGA SPRINGS NY 12866-2606											
6100	00001 HENRY SCHEIN, IN	163466 52321671	180287	164423	18MAY1	103.92		.00	9,343.09		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3143414	54150	103.92	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:2534048								
P.O. BOX 371952 PITTSBURGH PA 15250-7952											
6796	00000 IN STITCHES	163467 766050	180324	164424	18MAY1	680.00		60.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3143624	54160	620.00	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:SHIRTS				A3143624	54160	60.00	1099:	
2538 ROUTH 9N GREENFIELD CENTER NY 12833											

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
220	00000 GARRETT W TRERIS	163468 163468		164425	18MAY1	300.00		.00	.00		
CASH A 2018/05 INV 04/26/2018 SEP-CHK: Y DISC: .00 E3577164 54632 300.00 1099:7											
ACCT 1200 DEPT 7000 DUE 05/01/2018 DESC:HOLIDAY 2017 BREAKDOWN											
DBA:INNOVATIVE PLANT DESIGN 113 SPIER FALLS ROAD GREENFIELD CENTER NY 12833											
375	00001 VP SUPPLY CORP	163469 163469		164426	18MAY1	1,151.97		.00	.00		
CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 A3335014 54320 1,151.97 1099:											
ACCT 1200 DEPT 3000 DUE 05/01/2018 DESC:68386											
PO BOX 23868 ROCHESTER NY 14692											
5966	00000 JOE JOHNSON EQUI	163470 P26160		164427	18MAY1	1,296.40		.00	.00		
CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 A3335014 54510 1,296.40 1099:											
ACCT 1200 DEPT 3000 DUE 05/01/2018 DESC:SARAT001											
62 LAGRANGE AVENUE ROCHESTER NY 14613											
7883	00000 JT CONCRETE	163471 163471	180327	164428	18MAY1	525.00		.00	.00		
CASH A 2018/05 INV 04/26/2018 SEP-CHK: Y DISC: .00 E3577164 54610 525.00 1099:											
ACCT 1200 DEPT 7000 DUE 05/01/2018 DESC:4/12/18											
2151 ROWLEY ROAD BALLSTON SPA NY 12020											
6045	00001 KELLY BROS. LLC	163472 8-103739		164429	18MAY1	36.00		.00	.00		
CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 A3567172 52200 36.00 1099:7											
ACCT 1200 DEPT 6000 DUE 05/01/2018 DESC:87369											
75 REMITTANCE DR SUITE 6203 CHICAGO IL 60675-6203											
513	00001 LEGAL AID SOCIET	163473 163473		164430	18MAY1	1,813.25		.00	.00		
CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 Y3618654 54934 440 1,813.25 1099:											
ACCT 1200 DEPT 1000 DUE 05/01/2018 DESC:JAN-MAR 2018											
55 COLVIN AVENUE ALBANY NY 12206											
5070	00000 LINSTAR INC	163474 85064	180275	164431	18MAY1	990.00		.00	.00		
CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 A3143124 54720 990.00 1099:											
ACCT 1200 DEPT 4000 DUE 05/01/2018 DESC:SAS040											
430 LAWRENCE BELL DRIVE BUFFALO NY 14221-7085											

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
7878	00000 LUCILLE LESPERAN	163475 163475		164432	18MAY1	4,460.00		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: Y	DISC: .00			Y3618664	54951 398	4,460.00	1099:	
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:164	BALLSTON AVE							
164 BALLSTON AVE.	SARATOGA SPRINGS NY 12866										
270	00000 MAHONEY NOTIFY P	163476 0504990-IN		164433	18MAY1	201.34		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3031634	54610	201.34	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:0019119								
P O BOX 767 15	COOPER STREET GLENS FALLS NY 12801										
270	00000 MAHONEY NOTIFY P	163477 163477		164434	18MAY1	279.50		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3031634	54610	28.50	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:0019185				A3031634	54610	38.50	1099:	
P O BOX 767 15	COOPER STREET GLENS FALLS NY 12801						A3537114	54610	105.50	1099:	
							A3537214	54610	38.50	1099:	
							A3567194	54610 3000	68.50	1099:	
270	00000 MAHONEY NOTIFY P	163478 0260777-IN	180334	164435	18MAY1	1,050.00		.00	11,550.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			G3638124	54331	1,050.00	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:0019118								
P O BOX 767 15	COOPER STREET GLENS FALLS NY 12801										
1733	00000 MAIN CARE ENERGY	163479 1245824		164436	18MAY1	6,309.92		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3143414	54520	942.33	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:7003317				A3335014	54520	4,808.21	1099:	
P O BOX 314	CANAJOHARIE NY 13317						A3567144	54520 3000	267.76	1099:	
							G3638124	54520	291.62	1099:	
290	00001 JOSEPH P MANGION	163480 1-229066		164437	18MAY1	36.75		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3567144	54180 3000	36.75	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:COS101								
187-189 FOURTH STREET	TROY NY 12180										
290	00001 JOSEPH P MANGION	163481 1-229255		164438	18MAY1	43.20		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3567144	54180 3000	43.20	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:COS101								

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
187-189 FOURTH STREET TROY NY 12180											
3272	00000 MASTERMANS LLP	163482 163482		164439	18MAY1	107.74		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3335014	54180		107.74	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:96797								
P O BOX 411 AUBURN MA 01501-0411											
4408	00001 MICROWAY	163483 143040	180271	164440	18MAY1	5,288.00		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3021692	52230		5,288.00	1099:	
ACCT 1200	DEPT 2000	DUE 05/01/2018	DESC:SARAT01								
P O BOX 79 KINGSTON MA 02364											
4204	00001 MILLER, MANNIX ,	163485 123	180013	164442	18MAY1	2,790.35		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3618684	54720 8020		2,790.35	1099:7	
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:ADDENDUM 4								
HAFNER, LLC 15 NOTRE DAME STREET GLENS FALLS NY 12801											
4204	00001 MILLER, MANNIX ,	163486 123-2	180116	164443	18MAY1	69.15		.00	9,005.85		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3618684	54720 8020		69.15	1099:7	
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:ADDENDUM FIVE								
HAFNER, LLC 15 NOTRE DAME STREET GLENS FALLS NY 12801											
386	00001 SOUTHWORTH-MILTO	163488 163488		164445	18MAY1	61.84		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3335124	54510		61.84	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:6017550								
P O BOX 3851 BOSTON MA 02241-3851											
7899	00000 MILWAUKEE HILTON	163489 3439277882		164446	18MAY1	549.03		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3143644	54720		549.03	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:K. VANDERZEE								
509 W. WISCONSIN AVE. 53203											
5117	00000 THOMAS MITCHELL	163490 163490		164447	18MAY1	146.21		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3143124	54160		146.21	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:CLOTHING REIMB								
S S P D SARATOGA SPRINGS NY 12866											

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
4678	00001 MOHAWK ARMY & NA	163491 3-044821	180046	164448	18MAY1	149.99	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3335014 54160	149.99	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:BOOTS/MCLELLAN							
3057 RT. 50 #2	SARATOGA	SPRINGS NY 12866								
4678	00001 MOHAWK ARMY & NA	163492 3-045178	180045	164449	18MAY1	179.99	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3335014 54160	179.99	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:BOOTS/MCGRAW							
3057 RT. 50 #2	SARATOGA	SPRINGS NY 12866								
4678	00001 MOHAWK ARMY & NA	163493 3-045008	180060	164450	18MAY1	179.99	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3335124 54160	179.99	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:BOOTS/ELLIS							
3057 RT. 50 #2	SARATOGA	SPRINGS NY 12866								
4678	00001 MOHAWK ARMY & NA	163494 3-044917	180085	164451	18MAY1	179.99	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3638184 54160	179.99	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:BOOTS/CHERRY							
3057 RT. 50 #2	SARATOGA	SPRINGS NY 12866								
4678	00001 MOHAWK ARMY & NA	163495 3-045620	180059	164452	18MAY1	184.99	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3335124 54160	184.99	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:BOOTS/DUMORTIER							
3057 RT. 50 #2	SARATOGA	SPRINGS NY 12866								
4678	00001 MOHAWK ARMY & NA	163496 3-044665	180066	164453	18MAY1	184.99	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3335124 54160	184.99	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:BOOTS/RAIA							
3057 RT. 50 #2	SARATOGA	SPRINGS NY 12866								
4678	00001 MOHAWK ARMY & NA	163497 3-045614	180147	164454	18MAY1	188.94	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3335124 54160	188.94	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:PANTS/DUMORTIER							
3057 RT. 50 #2	SARATOGA	SPRINGS NY 12866								

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
4678	00001 MOHAWK ARMY & NA	163498 3-045536	180165	164455	18MAY1	193.45	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3567144 54160 3000	193.45	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:PANTS/FARRINGTON							
3057 RT. 50 #2	SARATOGA SPRINGS NY 12866									
4678	00001 MOHAWK ARMY & NA	163499 3-045144	180043	164456	18MAY1	199.99	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3335014 54160	199.99	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:BOOTS/LANDER							
3057 RT. 50 #2	SARATOGA SPRINGS NY 12866									
4678	00001 MOHAWK ARMY & NA	163500 2-195304	180170	164457	18MAY1	200.00	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3567194 54160 3000	200.00	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:PANTS/BEAN							
3057 RT. 50 #2	SARATOGA SPRINGS NY 12866									
4678	00001 MOHAWK ARMY & NA	163501 3-045312	180075	164458	18MAY1	200.00	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3567144 54160 3000	200.00	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:BOOTS/BENINCASA							
3057 RT. 50 #2	SARATOGA SPRINGS NY 12866									
288	00001 MOORE MEDICAL LL	163502 83523577	180286	164459	18MAY1	1,106.05	.00	3,893.95		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3143414 54150	1,106.05	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:21443824							
P O BOX 99718	CHICAGO IL 60696									
3920	00000 MOTHER SUSAN AND	163503 163503		164460	18MAY1	1,856.13	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			Y3618664 54492 446	1,856.13	1099:	
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:2017 CDBG							
EMERGENCY SHELTER P O BOX 104	SARATOGA SPRINGS NY 12866									
7897	00000 VALERIE DISIENA	163504 17-168355		164461	18MAY1	47.00	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A044 41640	47.00	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:5/22/17							

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
2670	00001 NECOP	163512 163512		164469	18MAY1	100.00	.00	.00		
	CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 05/01/2018 DESC:LT. JILLSON C/O STEVE HEIDER 65 W. HEARTHSTONE DRIVE ALBANY NY 12205						A3143124 54230	100.00	1099:	
299	00001 NYS ACADEMY OF F	163513 163513		164470	18MAY1	166.00	.00	.00		
	CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 05/01/2018 DESC:V0030823 600 COLLEGE AVENUE MONTAUR FALLS NY 14865						A3143414 54570	166.00	1099:	
300	00000 NYS ASSOCIATION	163514 N1219		164471	18MAY1	150.00	.00	.00		
	CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 05/01/2018 DESC:JILLSON, 944859 2697 HAMBURG STREET SCHENECTADY NY 12303						A3143124 54230	150.00	1099:	
19	00000 ORKIN EXTERMINAT	163515 168725858		164472	18MAY1	195.00	.00	.00		
	CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 05/01/2018 DESC:2106771 537 QUEENSBURY AVENUE QUEENSBURY NY 12804						A3143124 54720 A3143414 54720	75.00 120.00	1099: 1099:	
7609	00000 WINDSTREAM	163516 70011507		164473	18MAY1	528.90	.00	.00		
	CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 1000 DUE 05/01/2018 DESC:4365150 PO BOX 9001013 LOUISVILLE KY 40290-1013						A3011654 54670	528.90	1099:	
5744	00002 PARTEK SOLUTIONS	163517 21707		164474	18MAY1	1,331.60	.00	.00		
	CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 05/01/2018 DESC:00928 6266 MORCENI TRAIL INDIANAPOLIS IN 46268						A3143014 54300	1,331.60	1099:	
327	00001 PALLETTE STONE C	163518 184346		164475	18MAY1	38.00	.00	.00		
	CASH A 2018/05 INV 04/26/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 05/01/2018 DESC:19018 269 BALLARD ROAD WILTON NY 12831						A3567144 54180 3000	38.00	1099:	

VENDOR	REMIT NAME		DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
327	00001	PALLETTE STONE C	163519 184223		164476	18MAY1	440.63		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N		DISC: .00		A3335014	54180		440.63	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:19018									
269 BALLARD ROAD WILTON NY 12831												
327	00001	PALLETTE STONE C	163520 184224	180279	164477	18MAY1	591.20		.00	55,554.72		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N		DISC: .00		A3335014	54100		591.20	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:19018									
269 BALLARD ROAD WILTON NY 12831												
7596	00000	POLLARD WATER	163521 163521		164478	18MAY1	640.69		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N		DISC: .00		A3031624	54180		118.68	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:52877				A3031654	54180		64.26	1099:	
PO BOX 417592 BOSTON MA 02241-7592 F3638354 54180 457.75 1099:												
7547	00000	PLAZA 15 STORAGE	163522 163522	171212	164479	18MAY1	1,500.00		.00	2,500.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N		DISC: .00		A3031964	54779		1,500.00	1099:	
ACCT 1200	DEPT 5000	DUE 05/01/2018	DESC:MAY-JUL 2018									
30 GICK ROAD SARATOGA SPRINGS NY 12866												
223	00001	RICOH USA, INC	163523 5053170448		164480	18MAY1	5.72		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N		DISC: .00		A3143414	54110		5.72	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:4659857									
P O BOX 827577 PHILADELPHIA PA 19182-7577												
223	00001	RICOH USA, INC	163524 50529888969		164481	18MAY1	82.91		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N		DISC: .00		A3567144	54740		82.91	1099:	
ACCT 1200	DEPT 6000	DUE 05/01/2018	DESC:4661335									
P O BOX 827577 PHILADELPHIA PA 19182-7577												
409	00001	S & J ENTERPRISE	163525 75995	180328	164482	18MAY1	621.23		.00	147.10		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N		DISC: .00		E3577164	54140		621.23	1099:	
ACCT 1200	DEPT 7000	DUE 05/01/2018	DESC:4/9/18									
PO BOX 266 MAYFIELD NY 12117												

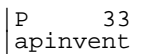
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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
2149	00000 SANDERS FIRE & S	163526 49147	180285	164483	18MAY1	343.33		99.33	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3051414	54740		244.00	1099:	
ACCT 1200	DEPT 5000	DUE 05/01/2018	DESC:4/5/18			A3051414	54740		99.33	1099:	
PO BOX 739	CLIFTON PARK NY 12065										
6851	00000 SARATOGA AUTO SU	163527 163527		164484	18MAY1	1,957.53		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3031654	54180		113.68	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:4305			A3335014	54510		43.95	1099:	
3083A RT. 50	SARATOGA SPRINGS NY 12866					A3335014	54510		273.35	1099:	
						A3335014	54510		71.93	1099:	
						A3335014	54510		273.35	1099:	
						A3335014	54510		19.90	1099:	
						A3335014	54510		208.98	1099:	
						A3335014	54510		909.21	1099:	
						A3537114	54510		15.82	1099:	
						F3638334	54510		27.36	1099:	
6851	00000 SARATOGA AUTO SU	163528 163528		164485	18MAY1	2,957.50		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3335124	54510		2,957.50	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:4305								
3083A RT. 50	SARATOGA SPRINGS NY 12866										
497	00000 SARATOGA CONVENT	163529 2018-04	180191	164486	18MAY1	18,571.25		.00	37,142.50		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3517524	54752		18,571.25	1099:	
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:2ND QTR 2018								
60 RAILROAD PLACE SUITE 301	SARATOGA SPRINGS NY 12866										
505	00000 SARATOGA COUNTY	163530 15241		164487	18MAY1	1,500.00		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3011214	54231		1,500.00	1099:	
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:4/11/18								
28 CLINTON STREET	SARATOGA SPRINGS NY 12866-2190										
366	00000 SARATOGA COUNTY	163531 411501B		164488	18MAY1	233.00		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00		A3113624	54110		78.00	1099:	
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:41589B			A3031444	54180		77.50	1099:	
35 WEST HIGH STREET	BALLSTON SPA NY 12020					A3618684	54440		77.50	1099:	



VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
368	00007 SARATOGA HOSPITA	163540 04/05/2018	171715	164497	18MAY1	1,755.00		.00	2,815.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3143414	54720		1,755.00	1099:
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:PHSICALS								
OCCUPATION SERVICES A SERVICE OF SARATOGA HOSPITAL MECHANICVILLE NY 12118											
369	00000 SARATOGA MASONRY	163541 220635		164498	18MAY1	352.19		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3335014	54180		117.16	1099:
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:220452,220625				A3335654	54610		163.57	1099:
435 MAPLE AVENUE - ROUTE 9 SARATOGA SPRINGS NY 12866							A3335654	54610		71.46	1099:
370	00000 SARATOGA SPRINGS	163542 163542		164499	18MAY1	17,000.00		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3416624	54720		17,000.00	1099:
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:2018								
FOUNDATION 112 SPRING STREET SARATOGA SPRINGS NY 12866											
374	00007 SARATOGIAN LLC	163543 1552839		164500	18MAY1	42.00		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3051414	54490		42.00	1099:
ACCT 1200	DEPT 5000	DUE 05/01/2018	DESC:19397								
PO BOX 780154 PHILADELPHIA PA 19178-0154											
374	00007 SARATOGIAN LLC	163544 1559801		164501	18MAY1	46.44		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3051414	54490		46.44	1099:
ACCT 1200	DEPT 5000	DUE 05/01/2018	DESC:19397								
PO BOX 780154 PHILADELPHIA PA 19178-0154											
374	00005 SARATOGIAN LLC	163545 1207200		164502	18MAY1	65.18		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			Y3618684	54420 451		65.18	1099:
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:19397								
PO BOX 650064 DALLAS TX 75265-0064											
374	00007 SARATOGIAN LLC	163546 1547519		164503	18MAY1	571.20		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			Y3618684	54420 451		571.20	1099:
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:19399								
PO BOX 780154 PHILADELPHIA PA 19178-0154											

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
743	00000 SKIDMORE COLLEGE	163552 163552		164509	18MAY1	1,000.00	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:ESCROW REFUND							
815 NORTH BROADWAY	SARATOGA SPRINGS NY	12866-1632								
7721	00000 SOLAR MISSION II	163553 10254-008		164510	18MAY1	27,367.18	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 2000	DUE 05/01/2018	DESC:1064							
880 THIRD AVENUE FLOOR 11	NEW YORK NY	10022								
1336	00000 SPA.NET COMPUTER	163554 89553		164511	18MAY1	95.00	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: Y	DISC: .00						
ACCT 1200	DEPT 7000	DUE 05/01/2018	DESC:4/3/18							
112 S BROADWAY STE.4	SARATOGA SPRINGS NY	12866								
1336	00000 SPA.NET COMPUTER	163555 89406		164512	18MAY1	440.00	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: Y	DISC: .00						
ACCT 1200	DEPT 7000	DUE 05/01/2018	DESC:4/2/18							
112 S BROADWAY STE.4	SARATOGA SPRINGS NY	12866								
1184	00000 SPA SEPTIC TANK	163556 160418		164513	18MAY1	180.00	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:CASINO 4/16/18							
11 JONES ROAD	SARATOGA SPRINGS NY	12866								
2237	00001 STAPLES BUSINESS	163557 3374157768		164514	18MAY1	21.54	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:1005296							
PO BOX 70242	PHILADELPHIA PA	19176-0242								
2237	00001 STAPLES BUSINESS	163558 3374157883		164515	18MAY1	56.75	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 1000	DUE 05/01/2018	DESC:1018324							
PO BOX 70242	PHILADELPHIA PA	19176-0242								

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
2237	00001 STAPLES BUSINESS	163559 3374157769		164516	18MAY1	64.18		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3021314	54110	64.18	1099:	
ACCT 1200	DEPT 2000	DUE 05/01/2018	DESC:1005296								
PO BOX 70242	PHILADELPHIA PA	19176-0242									
2237	00001 STAPLES BUSINESS	163560 3374157655	180306	164517	18MAY1	154.37		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3021314	54110	154.37	1099:	
ACCT 1200	DEPT 2000	DUE 05/01/2018	DESC:N005296								
PO BOX 70242	PHILADELPHIA PA	19176-0242									
2237	00001 STAPLES BUSINESS	163561 163561		164518	18MAY1	1,212.08		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3143124	54110	79.18	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:DPS				A3143124	54110	69.36	1099:	
PO BOX 70242	PHILADELPHIA PA	19176-0242					A3143124	54110	72.07	1099:	
							A3143124	54110	769.78	1099:	
							A3143624	54110	25.08	1099:	
							A3143624	54110	87.19	1099:	
							A3143624	54110	20.70	1099:	
							A3143624	54110	27.88	1099:	
							A3143624	54110	21.80	1099:	
							A3143314	54332	39.04	1099:	
7061	00000 SUPPLY WORKS, IN	163562 163562		164519	18MAY1	143.96		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3143124	54140	143.96	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:712642								
PO BOX 415133	BOSTON MA	02241-5133									
5560	00001 SYSTEMS MANAGEME	163563 IN 1026114	180303	164520	18MAY1	775.58		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3143022	52230	775.58	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC: COS003								
1020 JOHN STREET	WEST HENRIETTA NY	14586									
5677	00000 TAPCO	163565 I 598532	180335	164522	18MAY1	133.00		.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3143314	54332	133.00	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC: C24377								
5100 W BROWN	DEER ROAD	BROWN DEER WI	53223								

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
550	00000 MICHAEL E WOODCO	163600 163600		164558	18MAY1	60.00	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3143414 54220	60.00	1099:	
ACCT 1200	DEPT 4000	DUE 05/01/2018	DESC:HAZMAT TRAINING							
SSFD	SARATOGA SPRINGS NY 12866									
5495	00001 ITT FLYT CORP	163601 3556A06291		164559	18MAY1	1,185.00	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			G3638124 54331	1,185.00	1099:	
ACCT 1200	DEPT 3000	DUE 05/01/2018	DESC:3556A02049							
26717	NETWORK PLACE CHICAGO IL 60673-1267									
7906	00000 DEPUTY COMMISSIO	163602 163602		164560	18MAY1	50.00	.00	.00		
CASH A	2018/05	INV 04/26/2018	SEP-CHK: N	DISC: .00			A3051414 54110	50.00	1099:	
ACCT 1200	DEPT 5000	DUE 05/01/2018	DESC:NEW TILL							
266 APPROVED UNPAID INVOICES				TOTAL		502,883.98				
266 INVOICE(S)				REPORT POST TOTAL		502,883.98				

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ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
2018 05	A043	A	-04-3-0000-0-42090 -	CAROUSEL SALES	1,500.00 REV .00
	A044	A	-04-4-0000-0-41640 -	AMBULANCE TRANS	47.00 REV .00
	A3011214	A	-30-1-1210-4-54110 -	OFFICE SUPPLIES	122.24 439.26
	A3011214	A	-30-1-1210-4-54231 -	CHAMBER DUES	1,500.00 .00
	A3011214	A	-30-1-1210-4-54670 -	PHONES	28.12 1,580.56
	A3011214	A	-30-1-1210-4-54740 -	SERVICE CONTRAC	110.07 1,246.96
	A3011424	A	-30-1-1420-4-54110 -	OFFICE SUPPLIES	50.00 346.16
	A3011424	A	-30-1-1420-4-54671 -	PHONES & FAX	2.86 287.26
	A3011424	A	-30-1-1420-4-54720 -	SERVICE CONTRAC	1,902.03 20,728.00
	A3011434	A	-30-1-1430-4-54110 -	OFFICE SUPPLIES	56.75 1,043.25
	A3011434	A	-30-1-1430-4-54572 -	EMPLOYEE ASSIST	3,907.80 -441.43
	A3011434	A	-30-1-1430-4-54620 -	RENTAL	1,262.90 .00
	A3011474	A	-30-1-1431-4-54110 -	OFFICE SUPPLIES	35.01 670.02
	A3011474	A	-30-1-1431-4-54671 -	PHONES & FAX	2.44 219.80
	A3011474	A	-30-1-1431-4-54774 -	LIFE INSURANCE	8.00 112.00
	A3011478	A	-30-1-1431-8-58011 -	VISION INSURANC	48.68 632.84
	A3011654	A	-30-1-1650-4-54670 -	PHONES	1,072.25 7,337.58
	A3021314	A	-30-2-1310-4-54110 -	OFFICE SUPPLIES	726.96 6,202.10
	A3021314	A	-30-2-1310-4-54650 -	UTILITIES	27,367.18 .00
	A3021692	A	-30-2-1681-2-52230 -	HARDWARE	5,288.00 28,656.70
	A3021694	A	-30-2-1681-4-54110 -	OFFICE SUPPLIES	262.15 2,330.91
	A3021694	A	-30-2-1681-4-54670 -	PHONES	2.85 801.52
	A3021694	A	-30-2-1681-4-54740 -	SERVICE CONTRAC	5,488.42 18,149.56
	A3031444	A	-30-3-1440-4-54110 -	OFFICE SUPPLIES	63.06 761.73
	A3031444	A	-30-3-1440-4-54180 -	OTHER SUPPLIES	77.50 422.50
	A3031444	A	-30-3-1440-4-54670 -	PHONES	2.58 996.33
	A3031444	A	-30-3-1440-4-54720 -	SERVICE CONTRAC	352.50 .00
	A3031444	A	-30-3-1440-4-54725 -	SERVICE CONTRAC	108.83 -4.06
	A3031594	A	-30-3-1590-4-54610 -	REPAIRS & MAINT	291.47 1,727.24
	A3031624	A	-30-3-1620-4-54180 -	OTHER SUPPLIES	414.19 4,040.23
	A3031624	A	-30-3-1620-4-54610 -	REPAIRS & MAINT	182.76 25,324.05
	A3031634	A	-30-3-1621-4-54180 -	OTHER SUPPLIES	58.84 541.16
	A3031634	A	-30-3-1621-4-54610 -	REPAIRS & MAINT	268.34 3,949.24
	A3031654	A	-30-3-1623-4-54180 -	OTHER SUPPLIES	1,524.34 4,252.95
	A3031654	A	-30-3-1623-4-54210 -	GARAGE SUPPLIES	498.28 1,982.78
	A3031654	A	-30-3-1623-4-54610 -	REPAIRS & MAINT	16.19 4,078.25
	A3031654	A	-30-3-1623-4-54670 -	PHONES	5.56 2,088.15
	A3031964	A	-30-3-1932-4-54779 -	PROPERTY LOSS C	4,501.66 73,108.46
	A3041934	A	-30-4-1930-4-54775 -	SELF INSURANCE	2,000.00 12,577.82
	A3051414	A	-30-5-1410-4-54110 -	OFFICE SUPPLIES	50.00 4,192.67
	A3051414	A	-30-5-1410-4-54112 -	TAXI LICENSING	390.00 200.00
	A3051414	A	-30-5-1410-4-54490 -	GENERAL ADVERTI	343.84 5,973.58
	A3051414	A	-30-5-1410-4-54573 -	RISK-SAFETY PRO	1,721.51 34,164.90
	A3051414	A	-30-5-1410-4-54590 -	ZONING BOOKS	2,965.80 .00
	A3051414	A	-30-5-1410-4-54671 -	PHONES & FAX	64.39 1,539.05
	A3051414	A	-30-5-1410-4-54740 -	SERVICE CONTRAC	343.33 801.67
	A3051944	A	-30-5-1931-4-54370 -	REFUND PRIOR YE	1,756.54 -1,756.54
	A3113624	A	-31-1-3620-4-54110 -	OFFICE SUPPLIES	418.04 1,146.60
	A3113624	A	-31-1-3620-4-54670 -	PHONES	56.24 106.02
	A3113624	A	-31-1-3620-4-54725 -	SERVICE CONTRAC	11,075.00 6,470.00
	A3143014	A	-31-4-3010-4-54110 -	OFFICE SUPPLIES	90.41 921.57

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ACCOUNT DISTRIBUTION SUMMARY

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	A3143014	A -31-4-3010-4-54291 -	DRUG TESTING	787.50	3,612.50
	A3143014	A -31-4-3010-4-54300 -	PARKING TICKET	1,331.60	3,500.00
	A3143022	A -31-4-3020-2-52230 -	HARDWARE	971.78	20,578.80
	A3143122	A -31-4-3120-2-52400 -	VEHICLES	29,999.00	917.00
	A3143124	A -31-4-3120-4-54110 -	OFFICE SUPPLIES	1,169.67	3,485.92
	A3143124	A -31-4-3120-4-54120 -	POSTAGE	10.09	1,489.91
	A3143124	A -31-4-3120-4-54140 -	JANITORIAL SUPP	143.96	2,008.49
	A3143124	A -31-4-3120-4-54160 -	UNIFORMS	4,792.34	61,964.60
	A3143124	A -31-4-3120-4-54180 -	OTHER SUPPLIES	419.50	10,898.39
	A3143124	A -31-4-3120-4-54230 -	DUES	250.00	585.00
	A3143124	A -31-4-3120-4-54510 -	REPAIRS & MAINT	1,135.04	46,790.62
	A3143124	A -31-4-3120-4-54570 -	TRAINING	2,151.00	7,464.00
	A3143124	A -31-4-3120-4-54610 -	REPAIRS & MAINT	406.76	4,726.28
	A3143124	A -31-4-3120-4-54720 -	SERVICE CONTRAC	1,065.00	54,722.68
	A3143124	A -31-4-3120-4-54740 -	SERVICE CONTRAC	60.30	69,990.55
	A3143124	A -31-4-3120-4-54850 -	MEALS PRISONERS	236.52	1,263.48
	A3143124	A -31-4-3120-4-54979 -	HORSE CARE	451.10	5,339.93
	A3143312	A -31-4-3310-2-52802 -	TOOLS & EQUIPME	593.84	7,220.29
	A3143314	A -31-4-3310-4-54332 -	MATERIALS & REP	172.04	35,317.96
	A3143314	A -31-4-3310-4-54390 -	MAINTENANCE SUP	4.49	5,465.57
	A3143414	A -31-4-3410-4-54110 -	OFFICE SUPPLIES	15.86	3,339.15
	A3143414	A -31-4-3410-4-54150 -	EMS SUPPLIES	1,262.51	9,822.90
	A3143414	A -31-4-3410-4-54160 -	UNIFORMS	158.76	7,421.23
	A3143414	A -31-4-3410-4-54200 -	HOUSE SUPPLIES	134.70	5,540.93
	A3143414	A -31-4-3410-4-54220 -	TRAVEL	111.65	394.91
	A3143414	A -31-4-3410-4-54280 -	FIREFIGHTING SU	47.17	1,447.43
	A3143414	A -31-4-3410-4-54330 -	REPAIRS & MAINT	521.60	4,514.24
	A3143414	A -31-4-3410-4-54471 -	EMS TRAINING	220.00	4,820.85
	A3143414	A -31-4-3410-4-54510 -	REPAIRS & MAINT	344.00	31,257.74
	A3143414	A -31-4-3410-4-54520 -	GAS & OIL	942.33	12,830.78
	A3143414	A -31-4-3410-4-54570 -	TRAINING	3,666.00	20,839.00
	A3143414	A -31-4-3410-4-54610 -	REPAIRS & MAINT	447.07	11,205.68
	A3143414	A -31-4-3410-4-54670 -	PHONES	45.24	14,481.39
	A3143414	A -31-4-3410-4-54720 -	SERVICE CONTRAC	7,064.50	17,370.50
	A3143624	A -31-4-3620-4-54110 -	OFFICE SUPPLIES	357.65	1,708.36
	A3143624	A -31-4-3620-4-54160 -	UNIFORMS	680.00	226.00
	A3143624	A -31-4-3620-4-54570 -	TRAINING	16.25	988.75
	A3143634	A -31-4-3625-4-54747 -	AMBULANCE BILLI	7,930.32	7,000.00
	A3143644	A -31-4-3640-4-54720 -	SERVICE CONTRAC	1,348.13	.00
	A3335014	A -33-3-5010-4-54100 -	RUBBLE BLACKTOP	591.20	10,000.00
	A3335014	A -33-3-5010-4-54160 -	UNIFORMS	529.97	10,618.53
	A3335014	A -33-3-5010-4-54180 -	OTHER SUPPLIES	2,377.58	31,987.21
	A3335014	A -33-3-5010-4-54320 -	TOOLS	1,151.97	2,348.03
	A3335014	A -33-3-5010-4-54510 -	REPAIRS & MAINT	5,931.16	110,048.88
	A3335014	A -33-3-5010-4-54520 -	GAS & OIL	4,808.21	59,153.47
	A3335014	A -33-3-5010-4-54740 -	SERVICE CONTRAC	2,922.63	.00
	A3335124	A -33-3-5111-4-54160 -	UNIFORMS	738.91	1,472.15
	A3335124	A -33-3-5111-4-54510 -	REPAIRS & MAINT	3,019.34	31,018.80
	A3335184	A -33-3-5182-4-54750 -	STREET LIGHTING	565.19	354,781.01
	A3335654	A -33-3-5650-4-54610 -	REPAIRS & MAINT	381.33	2,038.74
	A3416624	A -34-1-6612-4-54720 -	SERVICE CONTRAC	17,000.00	.00

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ACCOUNT DISTRIBUTION SUMMARY

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		A3517514 A	-35-1-7510-4-54670 -	61.74	505.59
		A3517514 A	-35-1-7510-4-54740 -	90.00	360.00
		A3517524 A	-35-1-7520-4-54752 -	18,571.25	.00
		A3517554 A	-35-1-7550-4-54720 -	2,448.60	.00
		A3537114 A	-35-3-7110-4-54140 -	63.75	4,891.16
		A3537114 A	-35-3-7110-4-54180 -	2,608.21	6,935.37
		A3537114 A	-35-3-7110-4-54510 -	15.82	1,514.05
		A3537114 A	-35-3-7110-4-54610 -	2,103.81	10,321.98
		A3537214 A	-35-3-7200-4-54610 -	38.50	4,746.00
		A3567142 A	-35-6-7140-2-52500 -	2,034.99	2,000.00
		A3567144 A	-35-6-7140-4-54110 -	96.00	3,280.38
		A3567144 A	-35-6-7140-4-54160 -3000	393.45	706.55
		A3567144 A	-35-6-7140-4-54170 -	212.35	1,757.65
		A3567144 A	-35-6-7140-4-54180 -3000	1,796.91	12,469.07
		A3567144 A	-35-6-7140-4-54410 -	1,085.00	805.00
		A3567144 A	-35-6-7140-4-54510 -3000	224.59	5,259.91
		A3567144 A	-35-6-7140-4-54520 -3000	267.76	6,862.91
		A3567144 A	-35-6-7140-4-54610 -3000	970.64	2,769.10
		A3567144 A	-35-6-7140-4-54671 -	2.85	560.43
		A3567144 A	-35-6-7140-4-54740 -	273.16	9,311.91
		A3567172 A	-35-6-7171-2-52200 -	36.00	1,464.00
		A3567174 A	-35-6-7171-4-54610 -3000	126.24	13,499.03
		A3567184 A	-35-6-7180-4-54610 -	67.15	932.85
		A3567184 A	-35-6-7180-4-54610 -3000	81.59	12,690.51
		A3567194 A	-35-6-7181-4-54140 -3000	227.08	3,534.85
		A3567194 A	-35-6-7181-4-54160 -3000	200.00	.00
		A3567194 A	-35-6-7181-4-54180 -3000	846.55	4,083.45
		A3567194 A	-35-6-7181-4-54610 -	92.62	3,677.38
		A3567194 A	-35-6-7181-4-54610 -3000	105.61	14,285.94
		A3567194 A	-35-6-7181-4-54720 -	500.00	4,300.00
		A3618684 A	-36-1-8687-4-54110 -	164.04	1,145.24
		A3618684 A	-36-1-8687-4-54440 -	77.50	1,127.50
		A3618684 A	-36-1-8687-4-54489 -	50,000.00	14,000.00
		A3618684 A	-36-1-8687-4-54720 -8020	2,859.50	1,345.15
		A3638144 A	-36-3-8140-4-54180 -	247.16	12,618.09
		A3638184 A	-36-3-8180-4-54160 -	179.99	161.57
		A3638184 A	-36-3-8180-4-54180 -	8.98	387.88
		A3638184 A	-36-3-8180-4-54521 -	1,409.50	69,505.00
		A3638184 A	-36-3-8180-4-54700 -	558.00	15,854.00
		A3638184 A	-36-3-8180-4-54719 -	240.50	35,000.00
		A3638564 A	-36-3-8560-4-54520 -	71.54	4,970.72
		A3719044 A	-37-1-9045-4-54774 -	72.00	716.00
		A3719068 A	-37-1-9060-8-58011 -	413.78	3,335.06
		A3719068 A	-37-1-9060-8-58013 -	65.45	589.05
		A3729044 A	-37-2-9045-4-54774 -	44.00	388.00
		A3729068 A	-37-2-9060-8-58011 -	267.74	1,850.30
		A3729068 A	-37-2-9060-8-58013 -	11.90	109.30
		A3739044 A	-37-3-9045-4-54774 -	305.86	2,378.22
		A3739068 A	-37-3-9060-8-58011 -	1,772.76	13,823.26
		A3739068 A	-37-3-9060-8-58013 -	404.60	3,778.25
		A3749044 A	-37-4-9045-4-54774 -	344.80	3,066.60

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A3749068	A	-37-4-9060-8-58011	VISION INSURANC	754.54	4,699.86
A3749068	A	-37-4-9060-8-58013	HRA ADMINISTRAT	785.40	6,931.75
A3749098	A	-37-4-9090-8-58015	FSA ADMINISTRAT	75.00	725.00
A3759044	A	-37-5-9045-4-54774	LIFE INSURANCE	36.00	288.00
A3759068	A	-37-5-9060-8-58011	VISION INSURANC	219.06	1,533.70
A3759068	A	-37-5-9060-8-58013	HRA ADMINISTRAT	47.60	428.40
A3769044	A	-37-6-9045-4-54774	LIFE INSURANCE	24.00	192.00
A3769044	A	-37-6-9045-4-54774	LIFE INSURANCE	40.00	368.00
A3769068	A	-37-6-9060-8-58011	VISION INSURANC	121.70	851.90
A3769068	A	-37-6-9060-8-58011	VISION INSURANC	243.40	1,342.00
A3769068	A	-37-6-9060-8-58013	HRA ADMINISTRAT	5.95	53.55
E3577164	E	-35-7-7160-4-54110	OFFICE SUPPLIES	857.10	2,429.58
E3577164	E	-35-7-7160-4-54140	JANITORIAL SUPP	897.48	26,493.91
E3577164	E	-35-7-7160-4-54201	BUSINESS EXPENS	197.75	9,839.40
E3577164	E	-35-7-7160-4-54523	VEHICLE INSURAN	461.00	1,838.75
E3577164	E	-35-7-7160-4-54610	REPAIRS & MAINT	525.00	25,766.46
E3577164	E	-35-7-7160-4-54611	BUILDING INSURA	12,210.00	24,424.15
E3577164	E	-35-7-7160-4-54632	DECORATING	300.00	6,502.12
E3577164	E	-35-7-7160-4-54720	SERVICE CONTRAC	3,478.96	20,411.44
E3577164	E	-35-7-7160-4-54760	LEGAL	630.00	.00
E3577164	E	-35-7-7160-4-54792	MISCELLANEOUS	235.90	3,280.32
E3579787	E	-35-7-9789-7-57029	NON OPERATING I	195.74	4,545.53
F3638334	F	-36-3-8330-4-54180	OTHER SUPPLIES	240.00	6,420.85
F3638334	F	-36-3-8330-4-54330	REPAIRS & MAINT	490.82	41,485.78
F3638334	F	-36-3-8330-4-54510	REPAIRS & MAINT	27.36	968.91
F3638334	F	-36-3-8330-4-54610	REPAIRS & MAINT	289.48	13,489.84
F3638334	F	-36-3-8330-4-54708	LAB TESTING	6,101.00	.00
F3638342	F	-36-3-8340-2-52201	METERS	35,937.40	75,248.42
F3638344	F	-36-3-8340-4-54510	REPAIRS & MAINT	776.39	4,065.39
F3638354	F	-36-3-8341-4-54180	OTHER SUPPLIES	24,119.85	46,267.74
F3638354	F	-36-3-8341-4-54510	REPAIRS & MAINT	1,215.54	1,981.96
F3739044	F	-37-3-9045-4-54774	LIFE INSURANCE	73.86	689.54
F3739068	F	-37-3-9060-8-58011	VISION INSURANC	525.32	4,126.40
F3739068	F	-37-3-9060-8-58013	HRA ADMINISTRAT	41.65	374.85
G3638124	G	-36-3-8120-4-54331	REPAIRS & MAINT	2,235.00	18,423.78
G3638124	G	-36-3-8120-4-54520	GAS & OIL	291.62	4,685.97
G3739044	G	-37-3-9045-4-54774	LIFE INSURANCE	45.88	369.72
G3739068	G	-37-3-9060-8-58011	VISION INSURANC	281.96	2,071.20
H3141622	H	-31-4-1620-2-52000	CAP OUTLAY WORK	1,326.58	789.22
H3141622	H	-31-4-1620-2-52000	SECURITY PROJEC	2,164.86	789.22
H3143412	H	-31-4-3410-2-52000	LADDER TRUCK	1,545.07	30.00
H3517114	H	-35-1-7110-4-54720	REC FACILITY DE	80,926.84	-91,316.84
H3537112	H	-35-3-7110-2-52000	CAPITAL PROJECT	9,580.00	300,000.00
H3567142	H	-35-6-7140-2-52000	NEW RECREATION	7,162.50	.00
H3638122	H	-36-3-8120-2-52000	CAPITAL PROJECT	7,835.00	.00
H3638332	H	-36-3-8330-2-52000	CAPITAL PROJECT	844.20	.00
Y3618654	Y	-36-1-8676-4-54931	CATHOLIC FAMILY	557.92	-1,115.84
Y3618654	Y	-36-1-8676-4-54934	LEGAL AID SOCIE	1,813.25	-1,813.25
Y3618664	Y	-36-1-8668-4-54492	MOTHER SUSAN AN	1,856.13	-19,340.00
Y3618664	Y	-36-1-8668-4-54951	RESIDENTIAL REH	4,460.00	-5,910.00
Y3618684	Y	-36-1-8686-4-54110	OFFICE SUPPLIES	63.05	-211.37

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ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
Y3618684	Y	-36-1-8686-4-54420 -451	ADVERTISING	636.38	-888.34
REPORT TOTALS				502,883.98	

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YEAR PER	JNL						ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2018 5 10										
API Y3618654-54931-439	05/01/2018 W 18MAY1		000129		163389	CATHOLIC FAMILY SERVICES	Y		557.92	
API A3537114-54180	05/01/2018 W 18MAY1					2017 CDBG				
API E3577164-54720	05/01/2018 W 18MAY1		000210		163324	OTHER SUPPLIES			363.97	
API H3141622-52000-1176	05/01/2018 W 18MAY1		004140		163325	268900			60.00	
POL H3141622-52000-1176	05/01/2018 W 18MAY1		007534	180308	163326	SERVICE CONTRACTS - PROF SERV			663.29	
API H3141622-52000-1176	05/01/2018 LIQ/INV		007534	180308	163326	1418				
API H3141622-52000-1176	05/01/2018 W 18MAY1		007534	180307	163327	CAP OUTLAY WORKPLACE VIOLENCE				
POL H3141622-52000-1176	05/01/2018 LIQ/INV		007534	180307	163327	CITYSAR				
API A3051414-54573	05/01/2018 W 18MAY1		007534	180255	163328	CAP OUTLAY WORKPLACE VIOLENCE	4			663.96
POL A3051414-54573	05/01/2018 W 18MAY1		007534	180255	163328	CITYSAR	2018			
API H3141622-52000-1230	05/01/2018 W 18MAY1		007534	180261	163329	CAP OUTLAY WORKPLACE VIOLENCE			663.29	
POL H3141622-52000-1230	05/01/2018 LIQ/INV		007534	180261	163329	CITYSAR				
API A3143124-54510	05/01/2018 W 18MAY1		002785		163330	CAP OUTLAY WORKPLACE VIOLENCE	4			663.29
API A3143124-54510	05/01/2018 W 18MAY1		002785		163331	CITYSAR	2018			
API A3335014-54510	05/01/2018 W 18MAY1		000023		163332	RISK-SAFETY PROGRAMMING			1,609.44	
API A3618684-54110	05/01/2018 W 18MAY1		000070		163333	CITYSAR				
API A3031964-54779	05/01/2018 W 18MAY1		000210	180315	163335	RISK-SAFETY PROGRAMMING	4			1,609.44
POL A3031964-54779	05/01/2018 LIQ/INV		000210	180315	163335	CITYSAR	2018			
API A3143624-54110	05/01/2018 W 18MAY1		000070		163336	SECURITY PROJECT CITY HALL			2,164.86	
API A3113624-54110	05/01/2018 W 18MAY1		000070		163337	CITYSAR				
API A3567144-54410	05/01/2018 W 18MAY1		000070		163338	SECURITY PROJECT CITY HALL	4			2,164.86
API A3143414-54510	05/01/2018 W 18MAY1		003099		163339	CITYSAR	2018			
API A3335014-54180	05/01/2018 W 18MAY1		000028		163340	REPAIRS & MAINTENANCE VEHICLE			306.64	
API E3577164-54720	05/01/2018 W 18MAY1		005044		163341	S8575			578.40	
API E3577164-54140	05/01/2018 W 18MAY1					REPAIRS & MAINTENANCE VEHICLE			1,114.00	
						169290			52.00	
						OFFICE SUPPLIES			2,915.66	
						3/30/18				
						PROPERTY LOSS CITY GARAGE				
						4272622				
						PROPERTY LOSS CITY GARAGE	4			2,885.66
						4272622	2018			
						OFFICE SUPPLIES			175.00	
						4/20/18				
						OFFICE SUPPLIES			265.00	
						3/30/18				
						PRINTING			1,085.00	
						4/19/18				
						REPAIRS & MAINTENANCE VEHICLE			244.00	
						SSFD				
						OTHER SUPPLIES			815.60	
						809117			66.00	
						SERVICE CONTRACTS - PROF SERV				
						023980			48.07	
						JANITORIAL SUPPLIES				

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		05/01/2018 W	18MAY1	000031		163342	1804-163422			
API	A3031654-54210						GARAGE SUPPLIES		52.30	
		05/01/2018 W	18MAY1	000031		163343	271			
API	A3537114-54610						REPAIRS & MAINTENANCE BUILDING		4.19	
		05/01/2018 W	18MAY1	000031		163344	271			
API	A3567184-54610						REPAIRS & MAINTENANCE BUILDING		67.15	
		05/01/2018 W	18MAY1	000031		163344	271			
API	A3031654-54180						OTHER SUPPLIES		77.34	
		05/01/2018 W	18MAY1	000031		163345	271			
API	F3638334-54610						REPAIRS & MAINTENANCE BUILDING		81.98	
		05/01/2018 W	18MAY1	000031		163346	271			
API	A3537114-54610						REPAIRS & MAINTENANCE BUILDING		108.99	
		05/01/2018 W	18MAY1	000031		163347	271			
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		160.00	
		05/01/2018 W	18MAY1	000031		163348	271			
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		1,088.00	
		05/01/2018 W	18MAY1	002785		163349	S1100			
API	A3031624-54610						REPAIRS & MAINTENANCE BUILDING		6.29	
		05/01/2018 W	18MAY1	000031		163350	271			
API	A3031624-54610						REPAIRS & MAINTENANCE BUILDING		17.96	
		05/01/2018 W	18MAY1	000031		163350	271			
API	A3537114-54610						REPAIRS & MAINTENANCE BUILDING		43.62	
		05/01/2018 W	18MAY1	000031		163350	271			
API	A3537114-54610						REPAIRS & MAINTENANCE BUILDING		93.52	
		05/01/2018 W	18MAY1	000031		163350	271			
API	A3537114-54610						REPAIRS & MAINTENANCE BUILDING		26.64	
		05/01/2018 W	18MAY1	000031		163350	271			
API	A3537114-54610						REPAIRS & MAINTENANCE BUILDING		16.17	
		05/01/2018 W	18MAY1	000031		163350	271			
API	A3335014-54180						OTHER SUPPLIES		43.79	
		05/01/2018 W	18MAY1	000031		163351	271			
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		142.11	
		05/01/2018 W	18MAY1	000031		163351	271			
API	A3567194-54180-3000						OTHER SUPPLIES		19.99	
		05/01/2018 W	18MAY1	000031		163351	271			
API	E3579787-57029						NON OPERATING INETERST EXPENSE		195.74	
		05/01/2018 W	18MAY1	000024		163352	LOAN 341830			
API	A3031654-54610						REPAIRS & MAINTENANCE BUILDING		16.19	
		05/01/2018 W	18MAY1	000031		163353	271			
API	A3567184-54610-3000						REPAIRS & MAINTENANCE BUILDING		46.05	
		05/01/2018 W	18MAY1	000031		163353	271			
API	A3567184-54610-3000						REPAIRS & MAINTENANCE BUILDING		35.54	
		05/01/2018 W	18MAY1	000031		163353	271			
API	A3567194-54610						REPAIRS & MAINTENANCE BUILDING		92.62	
		05/01/2018 W	18MAY1	000031		163353	271			
API	F3638334-54610						REPAIRS & MAINTENANCE BUILDING		26.92	
		05/01/2018 W	18MAY1	000031		163353	271			
API	A3031594-54610						REPAIRS & MAINTENANCE BUILDING		28.47	
		05/01/2018 W	18MAY1	000031		163354	271			

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API	A3031654-54180	05/01/2018 W	18MAY1	000031		163354	OTHER SUPPLIES 271		149.68	
API	A3335014-54180	05/01/2018 W	18MAY1	000031		163354	OTHER SUPPLIES 271		4.24	
API	A3335014-54180	05/01/2018 W	18MAY1	000031		163354	OTHER SUPPLIES 271		50.38	
API	A3335014-54180	05/01/2018 W	18MAY1	000031		163354	OTHER SUPPLIES 271		21.98	
API	A3335014-54180	05/01/2018 W	18MAY1	000031		163354	OTHER SUPPLIES 271		59.27	
API	A3335014-54180	05/01/2018 W	18MAY1	000031		163354	OTHER SUPPLIES 271		25.75	
API	A3335014-54180	05/01/2018 W	18MAY1	000031		163354	OTHER SUPPLIES 271		5.70	
API	A3335014-54180	05/01/2018 W	18MAY1	000031		163354	OTHER SUPPLIES 271		4.24	
API	A3031654-54210	05/01/2018 W	18MAY1	000031		163355	GARAGE SUPPLIES 271		395.63	
API	A3567144-54180-3000	05/01/2018 W	18MAY1	000031		163356	OTHER SUPPLIES 271		163.74	
API	A3567144-54180-3000	05/01/2018 W	18MAY1	000031		163356	OTHER SUPPLIES 271		130.69	
API	A3567194-54180-3000	05/01/2018 W	18MAY1	000031		163356	OTHER SUPPLIES 271		69.49	
API	A3567194-54180-3000	05/01/2018 W	18MAY1	000031		163356	OTHER SUPPLIES 271		115.74	
API	A3031654-54210	05/01/2018 W	18MAY1	000031		163357	GARAGE SUPPLIES 271		50.35	
API	A3638144-54180	05/01/2018 W	18MAY1	000031		163357	OTHER SUPPLIES 271		237.18	
API	A3638144-54180	05/01/2018 W	18MAY1	000031		163357	OTHER SUPPLIES 271		9.98	
API	F3638354-54180	05/01/2018 W	18MAY1	000031		163357	OTHER SUPPLIES 271		188.34	
API	A3335654-54610	05/01/2018 W	18MAY1	000031		163358	REPAIRS & MAINTENANCE BUILDING 271		52.30	
API	A3537114-54610	05/01/2018 W	18MAY1	000031		163358	REPAIRS & MAINTENANCE BUILDING 271		1,381.02	
API	A3031594-54610	05/01/2018 W	18MAY1	002048		163359	REPAIRS & MAINTENANCE BUILDING 271		80.00	
API	A3335654-54610	05/01/2018 W	18MAY1	002048		163359	REPAIRS & MAINTENANCE BUILDING 271		94.00	
API	A3143414-54220	05/01/2018 W	18MAY1	000714		163360	TRAVEL 4/10-4/12/18 TRAVEL		51.65	
API	A3051414-54573	05/01/2018 W	18MAY1	007550		163361	RISK-SAFETY PROGRAMMING A1VOYW9N1NCU0Y		112.07	
API	A3021694-54110	05/01/2018 W	18MAY1	007550		163362	OFFICE SUPPLIES A1VOYW9N1NCU0Y		147.10	
API	A3143124-54570						TRAINING		783.00	

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		05/01/2018 W	18MAY1	002626		163363	P0024597			
API	A3143124-54570						TRAINING		1,368.00	
		05/01/2018 W	18MAY1	002626		163364	P0024597			
API	E3577164-54523						VEHICLE INSURANCE		461.00	
		05/01/2018 W	18MAY1	004012		163366	86209			
API	E3577164-54611						BUILDING INSURANCE		12,210.00	
		05/01/2018 W	18MAY1	004012		163366	86209			
API	A3011654-54670						PHONES		3.48	
		05/01/2018 W	18MAY1	000050		163367	1000-810-2104			
API	A3031444-54670						PHONES		2.58	
		05/01/2018 W	18MAY1	000050		163367	1000-810-2104			
API	A3143414-54670						PHONES		3.12	
		05/01/2018 W	18MAY1	000050		163367	1000-810-2104			
API	A3567144-54671						PHONES & FAX		2.85	
		05/01/2018 W	18MAY1	000050		163367	1000-810-2104			
API	A3031654-54670						PHONES		5.56	
		05/01/2018 W	18MAY1	000050		163367	1000-810-2104			
API	A3011424-54671						PHONES & FAX		2.86	
		05/01/2018 W	18MAY1	000050		163367	1000-810-2104			
API	A3517514-54670						PHONES		2.63	
		05/01/2018 W	18MAY1	000050		163367	1000-810-2104			
API	A3011474-54671						PHONES & FAX		2.44	
		05/01/2018 W	18MAY1	000050		163367	1000-810-2104			
API	A3051414-54671						PHONES & FAX		3.87	
		05/01/2018 W	18MAY1	000050		163367	1000-810-2104			
API	A3021694-54670						PHONES		2.85	
		05/01/2018 W	18MAY1	000050		163367	1000-810-2104			
API	A3143414-54330						REPAIRS & MAINTENANCE EQUIPMEN		521.60	
		05/01/2018 W	18MAY1	000086		163368	3292018-CG5			
API	E3577164-54201						BUSINESS EXPENSE/SALES		197.75	
		05/01/2018 W	18MAY1	007337		163369	4/6/18-ESSAE MEETING			
API	A3031444-54725						SERVICE CONTRACTS ENGINEERING		36.08	
		05/01/2018 W	18MAY1	000113	171432	163370	539.039.001			
POL	A3031444-54725						SERVICE CONTRACTS ENGINEERING	4		36.08
		05/01/2018 LIQ/INV		000113	171432	163370	539.039.001	2017		
API	A3031444-54720						SERVICE CONTRACTS - PROF SERV		352.50	
		05/01/2018 W	18MAY1	000113	150474	163371	539.035.001			
POL	A3031444-54720						SERVICE CONTRACTS - PROF SERV	4		352.50
		05/01/2018 LIQ/INV		000113	150474	163371	539.035.001	2015		
API	H3638332-52000-1167						CAPITAL PROJECT OUTLAY		844.20	
		05/01/2018 W	18MAY1	000113	180188	163372	539.043.001			
POL	H3638332-52000-1167						CAPITAL PROJECT OUTLAY	4		844.20
		05/01/2018 LIQ/INV		000113	180188	163372	539.043.001	2018		
API	A3113624-54725						SERVICE CONTRACTS ENGINEERING		75.00	
		05/01/2018 W	18MAY1	001543		163373	ESCROW REFUND			
API	A3143414-54150						EMS SUPPLIES		26.46	
		05/01/2018 W	18MAY1	004542	180288	163374	205698			
POL	A3143414-54150						EMS SUPPLIES	4		26.46
		05/01/2018 LIQ/INV		004542	180288	163374	205698	2018		

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API	A3143124-54610	05/01/2018 W	18MAY1	007426		163375	REPAIRS & MAINTENANCE BUILDING CITSAR		341.96	
API	A3567144-54170	05/01/2018 W	18MAY1	000764		163378	SPORTS SUPPLIES 1015209		212.35	
API	A3567142-52500	05/01/2018 W	18MAY1	000764	171858	163379	SPORTS EQUIPMENT 1015209		2,034.99	
POL	A3567142-52500	05/01/2018 LIQ/INV		000764	171858	163379	SPORTS EQUIPMENT 1015209	4 2017		2,034.99
API	H3517114-54720-1069	05/01/2018 W	18MAY1	000764	180294	163380	REC FACILITY DESIGN AND CONST 1015209		19,160.00	
POL	H3517114-54720-1069	05/01/2018 LIQ/INV		000764	180294	163380	REC FACILITY DESIGN AND CONST 1015209	4 2018		19,160.00
API	A3031654-54180	05/01/2018 W	18MAY1	003637		163381	OTHER SUPPLIES 4/6/18		508.08	
API	A3537114-54610	05/01/2018 W	18MAY1	000139		163382	REPAIRS & MAINTENANCE BUILDING S1945789.001		5.00	
API	A3567144-54610-3000	05/01/2018 W	18MAY1	000139		163382	REPAIRS & MAINTENANCE BUILDING S1945789.001		77.16	
API	A3031634-54180	05/01/2018 W	18MAY1	000139		163383	OTHER SUPPLIES 3691		58.84	
API	A3031654-54180	05/01/2018 W	18MAY1	000139		163383	OTHER SUPPLIES 3691		500.35	
API	A3567144-54180-3000	05/01/2018 W	18MAY1	000139		163383	OTHER SUPPLIES 3691		127.84	
API	A3567194-54610-3000	05/01/2018 W	18MAY1	000139		163383	REPAIRS & MAINTENANCE BUILDING 3691		37.11	
API	A3567144-54180-3000	05/01/2018 W	18MAY1	000143		163384	OTHER SUPPLIES 76060		1,036.69	
API	A3143122-52400	05/01/2018 W	18MAY1	007173	171868	163385	VEHICLES 4/4/18		29,999.00	
POL	A3143122-52400	05/01/2018 LIQ/INV		007173	171868	163385	VEHICLES 4/4/18	4 2017		29,999.00
API	E3577164-54720	05/01/2018 W	18MAY1	000417		163386	SERVICE CONTRACTS - PROF SERV 28-25070 4		599.68	
API	A3638184-54521	05/01/2018 W	18MAY1	000417	171007	163387	TIPPING FEES 28-34321 0		531.50	
API	A3638184-54700	05/01/2018 W	18MAY1	000417	171007	163387	TRANSPORTATION 28-34321 0		279.00	
POL	A3638184-54521	05/01/2018 LIQ/INV		000417	171007	163387	TIPPING FEES 28-34321 0	4 2017		531.50
POL	A3638184-54700	05/01/2018 LIQ/INV		000417	171007	163387	TRANSPORTATION 28-34321 0	4 2017		279.00
API	A3638184-54521	05/01/2018 W	18MAY1	000417	171007	163388	TIPPING FEES 28-34321 0		878.00	
API	A3638184-54700	05/01/2018 W	18MAY1	000417	171007	163388	TRANSPORTATION 28-34321 0		279.00	
POL	A3638184-54521	05/01/2018 LIQ/INV		000417	171007	163388	TIPPING FEES 28-34321 0	4 2017		878.00
POL	A3638184-54700						TRANSPORTATION	4		279.00

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		05/01/2018	LIQ/INV	000417	171007	163388	28-34321 0	2017		
API	A3143022-52230						HARDWARE		196.20	
		05/01/2018	W 18MAY1	002948		163390	6731216			
API	A3021694-54110						OFFICE SUPPLIES		115.05	
		05/01/2018	W 18MAY1	002948		163391	6731216			
API	A3021314-54110						OFFICE SUPPLIES		472.49	
		05/01/2018	W 18MAY1	002948		163391	6731216			
API	A3031444-54725						SERVICE CONTRACTS ENGINEERING		72.75	
		05/01/2018	W 18MAY1	000825	171554	163392	31704.09			
POL	A3031444-54725						SERVICE CONTRACTS ENGINEERING	4		72.75
		05/01/2018	LIQ/INV	000825	171554	163392	31704.09	2017		
API	A3113624-54725						SERVICE CONTRACTS ENGINEERING		10,000.00	
		05/01/2018	W 18MAY1	000825	180333	163393	31704.12			
POL	A3113624-54725						SERVICE CONTRACTS ENGINEERING	4		11,000.00
		05/01/2018	LIQ/INV	000825	180333	163393	31704.12	2018		
API	F3638334-54708						LAB TESTING		6,101.00	
		05/01/2018	W 18MAY1	000149	180332	163395	JAN-MAR 2018			
POL	F3638334-54708						LAB TESTING	4		6,101.00
		05/01/2018	LIQ/INV	000149	180332	163395	JAN-MAR 2018	2018		
API	A3011424-54110						OFFICE SUPPLIES		50.00	
		05/01/2018	W 18MAY1	005853		163396	SARATOGAT			
API	A3143014-54110						OFFICE SUPPLIES		50.00	
		05/01/2018	W 18MAY1	005853		163397	SARAPOLICE			
API	A3143124-54110						OFFICE SUPPLIES		50.00	
		05/01/2018	W 18MAY1	005853		163397	SARAPOLICE			
API	F3638342-52201						METERS		35,937.40	
		05/01/2018	W 18MAY1	007682	180221	163399	205549			
POL	F3638342-52201						METERS	4		35,937.40
		05/01/2018	LIQ/INV	007682	180221	163399	205549	2018		
API	A3011474-54110						OFFICE SUPPLIES		13.47	
		05/01/2018	W 18MAY1	003203		163400	51284314			
API	A3051414-54112						TAXI LICENSING SUPPLIES		390.00	
		05/01/2018	W 18MAY1	005045		163401	4/9/18			
API	A3011214-54110						OFFICE SUPPLIES		19.46	
		05/01/2018	W 18MAY1	003203		163402	51284316			
API	A3021314-54110						OFFICE SUPPLIES		35.92	
		05/01/2018	W 18MAY1	003203		163403	51284318			
API	A3031444-54110						OFFICE SUPPLIES		8.98	
		05/01/2018	W 18MAY1	003203		163404	51284315			
API	A3113624-54110						OFFICE SUPPLIES		8.98	
		05/01/2018	W 18MAY1	003203		163404	51284315			
API	A3618684-54110						OFFICE SUPPLIES		8.98	
		05/01/2018	W 18MAY1	003203		163404	51284315			
API	Y3618684-54110-451						OFFICE SUPPLIES	Y	8.98	
		05/01/2018	W 18MAY1	003203		163404	51284315			
API	E3577164-54792						MISCELLANEOUS		44.90	
		05/01/2018	W 18MAY1	003203		163405	76010074			
API	A3031624-54180						OTHER SUPPLIES		22.45	
		05/01/2018	W 18MAY1	003203		163406	51284311			

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API	A3031654-54180	05/01/2018 W	18MAY1	003203		163406	OTHER SUPPLIES 51284311		52.95	
API	A3537114-54180	05/01/2018 W	18MAY1	003203		163406	OTHER SUPPLIES 51284311		8.98	
API	A3567194-54180-3000	05/01/2018 W	18MAY1	003203		163406	OTHER SUPPLIES 51284311		33.65	
API	A3638184-54180	05/01/2018 W	18MAY1	003203		163406	OTHER SUPPLIES 51284311		8.98	
API	E3577164-54792	05/01/2018 W	18MAY1	003203		163407	MISCELLANEOUS 76010074		191.00	
API	A3143014-54110	05/01/2018 W	18MAY1	003203		163408	OFFICE SUPPLIES 51284309		17.96	
API	A3143014-54110	05/01/2018 W	18MAY1	003203		163408	OFFICE SUPPLIES 51284309		22.45	
API	A3143124-54110	05/01/2018 W	18MAY1	003203		163408	OFFICE SUPPLIES 51284309		53.88	
API	A3143124-54110	05/01/2018 W	18MAY1	003203		163408	OFFICE SUPPLIES 51284309		40.41	
API	A3143124-54110	05/01/2018 W	18MAY1	003203		163408	OFFICE SUPPLIES 51284309		34.99	
API	A3143314-54390	05/01/2018 W	18MAY1	003203		163408	MAINTENANCE SUPPLIES 51284309		4.49	
API	A3143414-54200	05/01/2018 W	18MAY1	003203		163408	HOUSE SUPPLIES 51284309		53.88	
API	A3143414-54200	05/01/2018 W	18MAY1	003203		163408	HOUSE SUPPLIES 51284309		53.88	
API	A3143414-54200	05/01/2018 W	18MAY1	003203		163408	HOUSE SUPPLIES 51284309		26.94	
API	A3739068-58011	05/01/2018 W	18MAY1	000003		163409	VISION INSURANCE DPW 268		1,484.74	
API	A3769068-58011-3000	05/01/2018 W	18MAY1	000003		163409	VISION INSURANCE DPW 268		243.40	
API	F3739068-58011	05/01/2018 W	18MAY1	000003		163409	VISION INSURANCE DPW 268		121.70	
API	G3739068-58011	05/01/2018 W	18MAY1	000003		163409	VISION INSURANCE DPW 268		146.04	
API	A3011478-58011	05/01/2018 W	18MAY1	000003		163410	VISION INSURANCE CITY HALL/ADMIN NB365		48.68	
API	A3719068-58011	05/01/2018 W	18MAY1	000003		163410	VISION INSURANCE CITY HALL/ADMIN NB365		413.78	
API	A3729068-58011	05/01/2018 W	18MAY1	000003		163410	VISION INSURANCE CITY HALL/ADMIN NB365		267.74	
API	A3739068-58011	05/01/2018 W	18MAY1	000003		163410	VISION INSURANCE CITY HALL/ADMIN NB365		288.02	
API	A3749068-58011	05/01/2018 W	18MAY1	000003		163410	VISION INSURANCE CITY HALL/ADMIN NB365		754.54	
API	A3759068-58011	05/01/2018 W	18MAY1	000003		163410	VISION INSURANCE CITY HALL/ADMIN NB365		219.06	
API	A3769068-58011	05/01/2018 W	18MAY1	000003		163410	VISION INSURANCE CITY HALL/ADMIN NB365		121.70	

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		05/01/2018 W	18MAY1	000003		163410	CITY HALL/ADMIN NB365			
API	F3739068-58011						VISION INSURANCE		403.62	
		05/01/2018 W	18MAY1	000003		163410	CITY HALL/ADMIN NB365			
API	G3739068-58011						VISION INSURANCE		135.92	
		05/01/2018 W	18MAY1	000003		163410	CITY HALL/ADMIN NB365			
API	A3143414-54510						REPAIRS & MAINTENANCE VEHICLE		100.00	
		05/01/2018 W	18MAY1	002087		163411	112626			
API	A3335014-54180						OTHER SUPPLIES		681.10	
		05/01/2018 W	18MAY1	000872		163412	4501			
API	A3031654-54180						OTHER SUPPLIES		58.00	
		05/01/2018 W	18MAY1	000301		163413	1 30052001			
API	A3143124-54180						OTHER SUPPLIES		150.00	
		05/01/2018 W	18MAY1	000315		163414	4/9/18			
API	A3143124-54160						UNIFORMS		123.00	
		05/01/2018 W	18MAY1	007515		163415	CLOTHING REIMB			
API	A3051944-54370						REFUND PRIOR YEAR TAXES	Y	1,756.54	
		05/01/2018 W	18MAY1	001179		163416	165.66-2-90			
API	A3143124-54850						MEALS PRISONERS		236.52	
		05/01/2018 W	18MAY1	002196		163417	SSPD			
API	E3577164-54140						JANITORIAL SUPPLIES		98.88	
		05/01/2018 W	18MAY1	004218	180260	163418	4/13/18			
POL	E3577164-54140						JANITORIAL SUPPLIES	4		98.88
		05/01/2018 LIQ/INV		004218	180260	163418	4/13/18	2018		
API	A3517514-54740						SERVICE CONTRACTS - EQUIPMENT		45.00	
		05/01/2018 W	18MAY1	000172		163419	SSCI20			
API	A3517514-54740						SERVICE CONTRACTS - EQUIPMENT		45.00	
		05/01/2018 W	18MAY1	000172		163420	SSCI20			
API	A3567144-54740						SERVICE CONTRACTS - EQUIPMENT		190.25	
		05/01/2018 W	18MAY1	000172		163421	37169			
API	A3567144-54110						OFFICE SUPPLIES		96.00	
		05/01/2018 W	18MAY1	000172		163421	37169			
API	A3143124-54979						HORSE CARE		430.00	
		05/01/2018 W	18MAY1	000881	180301	163422	2340			
API	A3143124-54979						HORSE CARE		21.10	
		05/01/2018 W	18MAY1	000881		163422	2340			
POL	A3143124-54979						HORSE CARE	4		430.00
		05/01/2018 LIQ/INV		000881	180301	163422	2340	2018		
API	A3537114-54180						OTHER SUPPLIES		490.00	
		05/01/2018 W	18MAY1	002241		163423	3/5/18			
API	A3011434-54572						EMPLOYEE ASSISTANCE PROGRAM	Y	3,907.80	
		05/01/2018 W	18MAY1	005975		163424	2551			
API	A3031624-54610						REPAIRS & MAINTENANCE BUILDING		149.07	
		05/01/2018 W	18MAY1	003084		163425	57289			
API	A3335184-54750						STREET LIGHTING		15.23	
		05/01/2018 W	18MAY1	002843		163426	NYSAR0160			
API	A3335184-54750						STREET LIGHTING		9.00	
		05/01/2018 W	18MAY1	002843		163426	NYSAR0160			
API	A3335184-54750						STREET LIGHTING		8.72	
		05/01/2018 W	18MAY1	002843		163426	NYSAR0160			

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API	A3537114-54180	05/01/2018 W	18MAY1	002843		163426	OTHER SUPPLIES NYSAR0160			46.08
API	F3638354-54180	05/01/2018 W	18MAY1	002843		163426	OTHER SUPPLIES NYSAR0160		1.54	
API	F3638354-54180	05/01/2018 W	18MAY1	002843		163426	OTHER SUPPLIES NYSAR0160		16.11	
API	F3638354-54180	05/01/2018 W	18MAY1	005084		163427	OTHER SUPPLIES 14480		23,456.11	
API	H3517114-54720-1069	05/01/2018 W	18MAY1	005928	180263	163428	REC FACILITY DESIGN AND CONST 4/5/18		61,766.84	
POL	H3517114-54720-1069	05/01/2018 LIQ/INV		005928	180263	163428	REC FACILITY DESIGN AND CONST 4/5/18	4 2018		61,766.84
API	A3143124-54180	05/01/2018 W	18MAY1	007898		163429	OTHER SUPPLIES 4/16/18		22.70	
API	A3021694-54740	05/01/2018 W	18MAY1	005574	180021	163430	SERVICE CONTRACTS - EQUIPMENT MAY 2018		3,024.24	
POL	A3021694-54740	05/01/2018 LIQ/INV		005574	180021	163430	SERVICE CONTRACTS - EQUIPMENT MAY 2018	4 2018		3,024.24
API	A3143124-54120	05/01/2018 W	18MAY1	000001		163431	POSTAGE A. TEMPLE		10.09	
API	A043-42090	05/01/2018 W	18MAY1	000001		163432	CAROUSEL SALES CAROUSEL BANK		1,500.00	
API	A3021694-54740	05/01/2018 W	18MAY1	007350	180280	163434	SERVICE CONTRACTS - EQUIPMENT 37216		2,039.35	
POL	A3021694-54740	05/01/2018 LIQ/INV		007350	180280	163434	SERVICE CONTRACTS - EQUIPMENT 37216	4 2018		2,039.35
API	A3143124-54160	05/01/2018 W	18MAY1	005340		163435	UNIFORMS CLOTHING REIMB		45.00	
API	A3638184-54719	05/01/2018 W	18MAY1	004899	160847	163436	PROF SERVICES LANDFILL LINE 10258-0007-001/TAU		240.50	
POL	A3638184-54719	05/01/2018 LIQ/INV		004899	160847	163436	PROF SERVICES LANDFILL LINE 10258-0007-001/TAU	4 2016		240.50
API	A3011424-54720	05/01/2018 W	18MAY1	004899	171279	163437	SERVICE CONTRACTS - PROF SERV ADDENDUM		416.76	
POL	A3011424-54720	05/01/2018 LIQ/INV		004899	171279	163437	SERVICE CONTRACTS - PROF SERV ADDENDUM	4 2017		416.76
API	A3011424-54720	05/01/2018 W	18MAY1	004899	180297	163438	SERVICE CONTRACTS - PROF SERV ADDENDUM 2		1,485.27	
POL	A3011424-54720	05/01/2018 LIQ/INV		004899	180297	163438	SERVICE CONTRACTS - PROF SERV ADDENDUM 2	4 2018		1,485.27
API	A3143124-54160	05/01/2018 W	18MAY1	007577	171643	163441	UNIFORMS 5627		70.58	
POL	A3143124-54160	05/01/2018 LIQ/INV		007577	171643	163441	UNIFORMS 5627	4 2017		70.58
API	A3143124-54160	05/01/2018 W	18MAY1	007577		163442	UNIFORMS 5627		69.40	
API	A3143124-54160	05/01/2018 W	18MAY1	007577	171451	163443	UNIFORMS 071066,071074		276.00	
POL	A3143124-54160						UNIFORMS	4		276.00

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		05/01/2018	LIQ/INV	007577	171451	163443	071066,071074	2017		
API	A3143124-54160						UNIFORMS		30.00	
		05/01/2018	W 18MAY1	007577	171451	163444	5627			
POL	A3143124-54160						UNIFORMS	4		30.00
		05/01/2018	LIQ/INV	007577	171451	163444	5627	2017		
API	A3143124-54160						UNIFORMS		590.00	
		05/01/2018	W 18MAY1	007577	171643	163445	5627			
POL	A3143124-54160						UNIFORMS	4		590.00
		05/01/2018	LIQ/INV	007577	171643	163445	5627	2017		
API	A3143124-54160						UNIFORMS		1,130.96	
		05/01/2018	W 18MAY1	007577	171643	163446	071073,071319			
POL	A3143124-54160						UNIFORMS	4		1,130.96
		05/01/2018	LIQ/INV	007577	171643	163446	071073,071319	2017		
API	A3143124-54160						UNIFORMS		2,055.19	
		05/01/2018	W 18MAY1	007577	171644	163447	071068,071070			
POL	A3143124-54160						UNIFORMS	4		2,055.19
		05/01/2018	LIQ/INV	007577	171644	163447	071068,071070	2017		
API	A3638564-54520						GAS & OIL		62.00	
		05/01/2018	W 18MAY1	002421		163448	491011			
API	A3638564-54520						GAS & OIL		9.54	
		05/01/2018	W 18MAY1	002421		163448	491011			
API	A3143414-54160						UNIFORMS		79.99	
		05/01/2018	W 18MAY1	000198	180231	163449	1001593666			
POL	A3143414-54160						UNIFORMS	4		79.99
		05/01/2018	LIQ/INV	000198	180231	163449	1001593666	2018		
API	A3051414-54490						GENERAL ADVERTISING		43.10	
		05/01/2018	W 18MAY1	000376		163450	90122			
API	A3051414-54490						GENERAL ADVERTISING		43.10	
		05/01/2018	W 18MAY1	000376		163451	90122			
API	A3051414-54490						GENERAL ADVERTISING		169.20	
		05/01/2018	W 18MAY1	000376		163452	90122			
API	A3051414-54590						ZONING BOOKS		2,965.80	
		05/01/2018	W 18MAY1	000190	180281	163453	SA0110			
POL	A3051414-54590						ZONING BOOKS	4		2,965.80
		05/01/2018	LIQ/INV	000190	180281	163453	SA0110	2018		
API	A3143414-54160						UNIFORMS		78.77	
		05/01/2018	W 18MAY1	007839		163454	3/27/18			
API	E3577164-54140						JANITORIAL SUPPLIES		129.30	
		05/01/2018	W 18MAY1	000189		163455	812909570			
API	A3031624-54180						OTHER SUPPLIES		273.06	
		05/01/2018	W 18MAY1	000189		163456	800013294			
API	A3537114-54180						OTHER SUPPLIES		70.50	
		05/01/2018	W 18MAY1	000189		163456	800013294			
API	A3567174-54610-3000						REPAIRS & MAINTENANCE BUILDING		126.24	
		05/01/2018	W 18MAY1	000189		163457	800013294			
API	A3567194-54140-3000						JANITORIAL SUPPLIES		227.08	
		05/01/2018	W 18MAY1	000189		163457	800013294			
API	A3143312-52802						TOOLS & EQUIPMENT		593.84	
		05/01/2018	W 18MAY1	000189		163458	845177179			

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API	A3537114-54140	05/01/2018 W	18MAY1	000189		163459	JANITORIAL SUPPLIES 800013294		63.75	
API	A3537114-54180	05/01/2018 W	18MAY1	000189		163459	OTHER SUPPLIES 800013294		193.84	
API	A3537114-54180	05/01/2018 W	18MAY1	000189		163459	OTHER SUPPLIES 800013294		516.00	
API	A3567194-54180-3000	05/01/2018 W	18MAY1	000189		163459	OTHER SUPPLIES 800013294		607.68	
API	H3143412-52000-1232	05/01/2018 W	18MAY1	000189	180339	163460	LADDER TRUCK 84177179		1,545.07	
POL	H3143412-52000-1232	05/01/2018 LIQ/INV		000189	180339	163460	LADDER TRUCK 84177179	4 2018		1,575.07
API	H3638122-52000-1183	05/01/2018 W	18MAY1	006210	171587	163461	CAPITAL PROJECT OUTLAY ALB-2017137.00		7,835.00	
POL	H3638122-52000-1183	05/01/2018 LIQ/INV		006210	171587	163461	CAPITAL PROJECT OUTLAY ALB-2017137.00	4 2017		7,835.00
API	H3567142-52000-1238	05/01/2018 W	18MAY1	007718	171684	163462	NEW RECREATION FIELD MASTER PLAN		7,162.50	
POL	H3567142-52000-1238	05/01/2018 LIQ/INV		007718	171684	163462	NEW RECREATION FIELD MASTER PLAN	4 2017		7,162.50
API	A3143124-54160	05/01/2018 W	18MAY1	006390		163463	UNIFORMS CLOTHING REIMB		256.00	
API	A3041934-54775	05/01/2018 W	18MAY1	006331		163464	SELF INSURANCE RO 1006677		2,000.00	
API	A3143414-54610	05/01/2018 W	18MAY1	000212		163465	REPAIRS & MAINTENANCE BUILDING 4/8/18		203.06	
API	A3143414-54150	05/01/2018 W	18MAY1	006100	180287	163466	EMS SUPPLIES 2534048		103.92	
POL	A3143414-54150	05/01/2018 LIQ/INV		006100	180287	163466	EMS SUPPLIES 2534048	4 2018		103.92
API	A3143624-54160	05/01/2018 W	18MAY1	006796	180324	163467	UNIFORMS SHIRTS		620.00	
API	A3143624-54160	05/01/2018 W	18MAY1	006796		163467	UNIFORMS SHIRTS	Y	60.00	
POL	A3143624-54160	05/01/2018 LIQ/INV		006796	180324	163467	UNIFORMS SHIRTS	4 2018		620.00
API	E3577164-54632	05/01/2018 W	18MAY1	000220		163468	DECORATING HOLIDAY 2017 BREAKDOWN		300.00	
API	A3335014-54320	05/01/2018 W	18MAY1	000375		163469	TOOLS 68386		1,151.97	
API	A3335014-54510	05/01/2018 W	18MAY1	005966		163470	REPAIRS & MAINTENANCE VEHICLE SARAT001		1,296.40	
API	E3577164-54610	05/01/2018 W	18MAY1	007883	180327	163471	REPAIRS & MAINTENANCE BUILDING 4/12/18		525.00	
POL	E3577164-54610	05/01/2018 LIQ/INV		007883	180327	163471	REPAIRS & MAINTENANCE BUILDING 4/12/18	4 2018		525.00
API	A3567172-52200	05/01/2018 W	18MAY1	006045		163472	OFFICE EQUIPMENT 87369		36.00	
API	Y3618654-54934-440						LEGAL AID SOCIETY	Y	1,813.25	

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		05/01/2018	W 18MAY1	000513		163473	JAN-MAR 2018			
API	A3143124-54720						SERVICE CONTRACTS - PROF SERV		990.00	
		05/01/2018	W 18MAY1	005070	180275	163474	SAS040			
POL	A3143124-54720						SERVICE CONTRACTS - PROF SERV	4		990.00
		05/01/2018	LIQ/INV	005070	180275	163474	SAS040	2018		
API	Y3618664-54951-398						RESIDENTIAL REHAB SINGLE FAMIL	Y	4,460.00	
		05/01/2018	W 18MAY1	007878		163475	164 BALLSTON AVE			
API	A3031634-54610						REPAIRS & MAINTENANCE BUILDING		201.34	
		05/01/2018	W 18MAY1	000270		163476	0019119			
API	A3031634-54610						REPAIRS & MAINTENANCE BUILDING		28.50	
		05/01/2018	W 18MAY1	000270		163477	0019185			
API	A3031634-54610						REPAIRS & MAINTENANCE BUILDING		38.50	
		05/01/2018	W 18MAY1	000270		163477	0019185			
API	A3537114-54610						REPAIRS & MAINTENANCE BUILDING		105.50	
		05/01/2018	W 18MAY1	000270		163477	0019185			
API	A3537214-54610						REPAIRS & MAINTENANCE BUILDING		38.50	
		05/01/2018	W 18MAY1	000270		163477	0019185			
API	A3567194-54610-3000						REPAIRS & MAINTENANCE BUILDING		68.50	
		05/01/2018	W 18MAY1	000270		163477	0019185			
API	G3638124-54331						REPAIRS & MAINTENANCE PUMPS		1,050.00	
		05/01/2018	W 18MAY1	000270	180334	163478	0019118			
POL	G3638124-54331						REPAIRS & MAINTENANCE PUMPS	4		1,050.00
		05/01/2018	LIQ/INV	000270	180334	163478	0019118	2018		
API	A3143414-54520						GAS & OIL		942.33	
		05/01/2018	W 18MAY1	001733		163479	7003317			
API	A3335014-54520						GAS & OIL		4,808.21	
		05/01/2018	W 18MAY1	001733		163479	7003317			
API	A3567144-54520-3000						GAS & OIL		267.76	
		05/01/2018	W 18MAY1	001733		163479	7003317			
API	G3638124-54520						GAS & OIL		291.62	
		05/01/2018	W 18MAY1	001733		163479	7003317			
API	A3567144-54180-3000						OTHER SUPPLIES		36.75	
		05/01/2018	W 18MAY1	000290		163480	COS101			
API	A3567144-54180-3000						OTHER SUPPLIES		43.20	
		05/01/2018	W 18MAY1	000290		163481	COS101			
API	A3335014-54180						OTHER SUPPLIES		107.74	
		05/01/2018	W 18MAY1	003272		163482	96797			
API	A3021692-52230						HARDWARE		5,288.00	
		05/01/2018	W 18MAY1	004408	180271	163483	SARAT01			
POL	A3021692-52230						HARDWARE	4		5,288.00
		05/01/2018	LIQ/INV	004408	180271	163483	SARAT01	2018		
API	A3618684-54720-8020						SERVICE CONTRACTS - PROF SERV		2,790.35	
		05/01/2018	W 18MAY1	004204	180013	163485	ADDENDUM 4			
POL	A3618684-54720-8020						SERVICE CONTRACTS - PROF SERV	4		2,790.35
		05/01/2018	LIQ/INV	004204	180013	163485	ADDENDUM 4	2018		
API	A3618684-54720-8020						SERVICE CONTRACTS - PROF SERV		69.15	
		05/01/2018	W 18MAY1	004204	180116	163486	ADDENDUM FIVE			
POL	A3618684-54720-8020						SERVICE CONTRACTS - PROF SERV	4		69.15
		05/01/2018	LIQ/INV	004204	180116	163486	ADDENDUM FIVE	2018		

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API	A3335124-54510	05/01/2018 W	18MAY1	000386		163488	REPAIRS & MAINTENANCE VEHICLE 6017550		61.84	
API	A3143644-54720	05/01/2018 W	18MAY1	007899		163489	SERVICE CONTRACTS - PROF SERV K. VANDERZEE		549.03	
API	A3143124-54160	05/01/2018 W	18MAY1	005117		163490	UNIFORMS CLOTHING REIMB		146.21	
API	A3335014-54160	05/01/2018 W	18MAY1	004678	180046	163491	UNIFORMS BOOTS/MCLELLAN		149.99	
POL	A3335014-54160	05/01/2018 LIQ/INV		004678	180046	163491	UNIFORMS BOOTS/MCLELLAN	4 2018		200.00
API	A3335014-54160	05/01/2018 W	18MAY1	004678	180045	163492	UNIFORMS BOOTS/MCGRAW		179.99	
POL	A3335014-54160	05/01/2018 LIQ/INV		004678	180045	163492	UNIFORMS BOOTS/MCGRAW	4 2018		200.00
API	A3335124-54160	05/01/2018 W	18MAY1	004678	180060	163493	UNIFORMS BOOTS/ELLIS		179.99	
POL	A3335124-54160	05/01/2018 LIQ/INV		004678	180060	163493	UNIFORMS BOOTS/ELLIS	4 2018		200.00
API	A3638184-54160	05/01/2018 W	18MAY1	004678	180085	163494	UNIFORMS BOOTS/CHERRY		179.99	
POL	A3638184-54160	05/01/2018 LIQ/INV		004678	180085	163494	UNIFORMS BOOTS/CHERRY	4 2018		200.00
API	A3335124-54160	05/01/2018 W	18MAY1	004678	180059	163495	UNIFORMS BOOTS/DUMORTIER		184.99	
POL	A3335124-54160	05/01/2018 LIQ/INV		004678	180059	163495	UNIFORMS BOOTS/DUMORTIER	4 2018		200.00
API	A3335124-54160	05/01/2018 W	18MAY1	004678	180066	163496	UNIFORMS BOOTS/RAIA		184.99	
POL	A3335124-54160	05/01/2018 LIQ/INV		004678	180066	163496	UNIFORMS BOOTS/RAIA	4 2018		200.00
API	A3335124-54160	05/01/2018 W	18MAY1	004678	180147	163497	UNIFORMS PANTS/DUMORTIER		188.94	
POL	A3335124-54160	05/01/2018 LIQ/INV		004678	180147	163497	UNIFORMS PANTS/DUMORTIER	4 2018		200.00
API	A3567144-54160-3000	05/01/2018 W	18MAY1	004678	180165	163498	UNIFORMS PANTS/FARRINGTON		193.45	
POL	A3567144-54160-3000	05/01/2018 LIQ/INV		004678	180165	163498	UNIFORMS PANTS/FARRINGTON	4 2018		200.00
API	A3335014-54160	05/01/2018 W	18MAY1	004678	180043	163499	UNIFORMS BOOTS/LANDER		199.99	
POL	A3335014-54160	05/01/2018 LIQ/INV		004678	180043	163499	UNIFORMS BOOTS/LANDER	4 2018		200.00
API	A3567194-54160-3000	05/01/2018 W	18MAY1	004678	180170	163500	UNIFORMS PANTS/BEAN		200.00	
POL	A3567194-54160-3000	05/01/2018 LIQ/INV		004678	180170	163500	UNIFORMS PANTS/BEAN	4 2018		200.00
API	A3567144-54160-3000	05/01/2018 W	18MAY1	004678	180075	163501	UNIFORMS BOOTS/BENINCASA		200.00	
POL	A3567144-54160-3000						UNIFORMS	4		200.00

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EFF DATE							LINE DESC			
05/01/2018	LIQ/INV			004678	180075	163501	BOOTS/BENINCASA	2018		
API A3143414-54150							EMS SUPPLIES		1,106.05	
05/01/2018 W 18MAY1				000288	180286	163502	21443824			
POL A3143414-54150							EMS SUPPLIES	4		1,106.05
05/01/2018 LIQ/INV				000288	180286	163502	21443824	2018		
API Y3618664-54492-446							MOTHER SUSAN ANDERSON EMERGENC	Y	1,856.13	
05/01/2018 W 18MAY1				003920		163503	2017 CDBG			
API A044-41640							AMBULANCE TRANSPORT CHARGES		47.00	
05/01/2018 W 18MAY1				007897		163504	5/22/17			
API A3143634-54747							AMBULANCE BILLING CONTRACTED S		7,930.32	
05/01/2018 W 18MAY1				006306	180211	163505	2018 AMBULANCE BILLING			
POL A3143634-54747							AMBULANCE BILLING CONTRACTED S 4			7,930.32
05/01/2018 LIQ/INV				006306	180211	163505	2018 AMBULANCE BILLING	2018		
API E3577164-54720							SERVICE CONTRACTS - PROF SERV		125.00	
05/01/2018 W 18MAY1				007582		163506	4/17/18			
API F3638344-54510							REPAIRS & MAINTENANCE VEHICLE		477.63	
05/01/2018 W 18MAY1				006731		163507	2054932			
API A3335014-54740							SERVICE CONTRACTS - EQUIPMENT		2,922.63	
05/01/2018 W 18MAY1				006172	171813	163508	SARA007			
POL A3335014-54740							SERVICE CONTRACTS - EQUIPMENT 4	2017		2,922.63
05/01/2018 LIQ/INV				006172	171813	163508	SARA007			
API F3638344-54510							REPAIRS & MAINTENANCE VEHICLE		298.76	
05/01/2018 W 18MAY1				001152		163509	5185843356			
API A3335014-54510							REPAIRS & MAINTENANCE VEHICLE		161.04	
05/01/2018 W 18MAY1				001152		163510	5873550			
API A3335014-54510							REPAIRS & MAINTENANCE VEHICLE		38.38	
05/01/2018 W 18MAY1				001152		163510	5873550			
API A3335014-54510							REPAIRS & MAINTENANCE VEHICLE		130.56	
05/01/2018 W 18MAY1				001152		163510	5873550			
API A3567144-54510-3000							REPAIRS & MAINTENANCE VEHICLE		13.24	
05/01/2018 W 18MAY1				001152		163510	5873550			
API A3567144-54510-3000							REPAIRS & MAINTENANCE VEHICLE		211.35	
05/01/2018 W 18MAY1				001152		163511	349084			
API F3638354-54510							REPAIRS & MAINTENANCE VEHICLE		1,215.54	
05/01/2018 W 18MAY1				001152		163511	349084			
API A3143124-54230							DUES		100.00	
05/01/2018 W 18MAY1				002670		163512	LT. JILLSON			
API A3143414-54570							TRAINING		166.00	
05/01/2018 W 18MAY1				000299		163513	V0030823			
API A3143124-54230							DUES		150.00	
05/01/2018 W 18MAY1				000300		163514	JILLSON, 944859			
API A3143124-54720							SERVICE CONTRACTS - PROF SERV		75.00	
05/01/2018 W 18MAY1				000019		163515	2106771			
API A3143414-54720							SERVICE CONTRACTS - PROF SERV		120.00	
05/01/2018 W 18MAY1				000019		163515	2106771			
API A3011654-54670							PHONES		528.90	
05/01/2018 W 18MAY1				007609		163516	4365150			
API A3143014-54300							PARKING TICKET SUPPLIES		1,331.60	
05/01/2018 W 18MAY1				005744		163517	00928			

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API	A3567144-54180-3000	05/01/2018 W	18MAY1	000327		163518	OTHER SUPPLIES 19018		38.00	
API	A3335014-54180	05/01/2018 W	18MAY1	000327		163519	OTHER SUPPLIES 19018		440.63	
API	A3335014-54100	05/01/2018 W	18MAY1	000327	180279	163520	RUBBLE BLACKTOP STONE OIL 19018		591.20	
POL	A3335014-54100	05/01/2018 LIQ/INV		000327	180279	163520	RUBBLE BLACKTOP STONE OIL 19018	4 2018		591.20
API	A3031624-54180	05/01/2018 W	18MAY1	007596		163521	OTHER SUPPLIES 52877		118.68	
API	A3031654-54180	05/01/2018 W	18MAY1	007596		163521	OTHER SUPPLIES 52877		64.26	
API	F3638354-54180	05/01/2018 W	18MAY1	007596		163521	OTHER SUPPLIES 52877		457.75	
API	A3031964-54779	05/01/2018 W	18MAY1	007547	171212	163522	PROPERTY LOSS CITY GARAGE MAY-JUL 2018		1,500.00	
POL	A3031964-54779	05/01/2018 LIQ/INV		007547	171212	163522	PROPERTY LOSS CITY GARAGE MAY-JUL 2018	4 2017		1,500.00
API	A3143414-54110	05/01/2018 W	18MAY1	000223		163523	OFFICE SUPPLIES 4659857		5.72	
API	A3567144-54740	05/01/2018 W	18MAY1	000223		163524	SERVICE CONTRACTS - EQUIPMENT 4661335		82.91	
API	E3577164-54140	05/01/2018 W	18MAY1	000409	180328	163525	JANITORIAL SUPPLIES 4/9/18		621.23	
POL	E3577164-54140	05/01/2018 LIQ/INV		000409	180328	163525	JANITORIAL SUPPLIES 4/9/18	4 2018		621.23
API	A3051414-54740	05/01/2018 W	18MAY1	002149	180285	163526	SERVICE CONTRACTS - EQUIPMENT 4/5/18		244.00	
API	A3051414-54740	05/01/2018 W	18MAY1	002149		163526	SERVICE CONTRACTS - EQUIPMENT 4/5/18		99.33	
POL	A3051414-54740	05/01/2018 LIQ/INV		002149	180285	163526	SERVICE CONTRACTS - EQUIPMENT 4/5/18	4 2018		244.00
API	A3031654-54180	05/01/2018 W	18MAY1	006851		163527	OTHER SUPPLIES 4305		113.68	
API	A3335014-54510	05/01/2018 W	18MAY1	006851		163527	REPAIRS & MAINTENANCE VEHICLE 4305		43.95	
API	A3335014-54510	05/01/2018 W	18MAY1	006851		163527	REPAIRS & MAINTENANCE VEHICLE 4305		273.35	
API	A3335014-54510	05/01/2018 W	18MAY1	006851		163527	REPAIRS & MAINTENANCE VEHICLE 4305		71.93	
API	A3335014-54510	05/01/2018 W	18MAY1	006851		163527	REPAIRS & MAINTENANCE VEHICLE 4305		273.35	
API	A3335014-54510	05/01/2018 W	18MAY1	006851		163527	REPAIRS & MAINTENANCE VEHICLE 4305		19.90	
API	A3335014-54510	05/01/2018 W	18MAY1	006851		163527	REPAIRS & MAINTENANCE VEHICLE 4305		208.98	
API	A3335014-54510	05/01/2018 W	18MAY1	006851		163527	REPAIRS & MAINTENANCE VEHICLE 4305		909.21	
API	A3537114-54510						REPAIRS & MAINTENANCE VEHICLE 4305		15.82	

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		05/01/2018 W	18MAY1	006851		163527	4305			
API	F3638334-54510						REPAIRS & MAINTENANCE VEHICLE		27.36	
		05/01/2018 W	18MAY1	006851		163527	4305			
API	A3335124-54510						REPAIRS & MAINTENANCE VEHICLE		2,957.50	
		05/01/2018 W	18MAY1	006851		163528	4305			
API	A3517524-54752						SERVICE CONTRACT CONVENTION TO		18,571.25	
		05/01/2018 W	18MAY1	000497	180191	163529	2ND QTR 2018			
POL	A3517524-54752						SERVICE CONTRACT CONVENTION TO 4			18,571.25
		05/01/2018 LIQ/INV		000497	180191	163529	2ND QTR 2018	2018		
API	A3011214-54231						CHAMBER DUES		1,500.00	
		05/01/2018 W	18MAY1	000505		163530	4/11/18			
API	A3113624-54110						OFFICE SUPPLIES		78.00	
		05/01/2018 W	18MAY1	000366		163531	41589B			
API	A3031444-54180						OTHER SUPPLIES		77.50	
		05/01/2018 W	18MAY1	000366		163531	41589B			
API	A3618684-54440						BOOKS PUBLICATIONS & SUBSCRIPT		77.50	
		05/01/2018 W	18MAY1	000366		163531	41589B			
API	A3537114-54180						OTHER SUPPLIES		55.00	
		05/01/2018 W	18MAY1	003319		163532	2018 POND FISH			
API	A3537114-54180						OTHER SUPPLIES		956.00	
		05/01/2018 W	18MAY1	006286		163533	4/5/18			
API	A3567144-54180-3000						OTHER SUPPLIES		220.00	
		05/01/2018 W	18MAY1	006286		163533	4/5/18			
API	F3638334-54180						OTHER SUPPLIES		240.00	
		05/01/2018 W	18MAY1	006286		163533	4/5/18			
API	A3517554-54720						SERVICE CONTRACTS - PROF SERV		2,448.60	
		05/01/2018 W	18MAY1	006286		163534	3/13/18			
API	A3011434-54620						RENTAL		1,262.90	
		05/01/2018 W	18MAY1	005226	180353	163535	MAR-MAY 2018			
POL	A3011434-54620						RENTAL	4		1,262.90
		05/01/2018 LIQ/INV		005226	180353	163535	MAR-MAY 2018	2018		
API	A3143414-54150						EMS SUPPLIES		26.08	
		05/01/2018 W	18MAY1	000368		163537	MAR 2018			
API	A3143014-54291						DRUG TESTING		787.50	
		05/01/2018 W	18MAY1	000368		163538	OM_SARSPUB			
API	A3143414-54720						SERVICE CONTRACTS - PROF SERV		5,049.50	
		05/01/2018 W	18MAY1	000368	180007	163539	OSHA PHYSICALS			
POL	A3143414-54720						SERVICE CONTRACTS - PROF SERV 4			5,049.50
		05/01/2018 LIQ/INV		000368	180007	163539	OSHA PHYSICALS	2018		
API	A3143414-54720						SERVICE CONTRACTS - PROF SERV		1,755.00	
		05/01/2018 W	18MAY1	000368	171715	163540	PHSICALS			
POL	A3143414-54720						SERVICE CONTRACTS - PROF SERV 4			1,755.00
		05/01/2018 LIQ/INV		000368	171715	163540	PHSICALS	2017		
API	A3335014-54180						OTHER SUPPLIES		117.16	
		05/01/2018 W	18MAY1	000369		163541	220452,220625			
API	A3335654-54610						REPAIRS & MAINTENANCE BUILDING		163.57	
		05/01/2018 W	18MAY1	000369		163541	220452,220625			
API	A3335654-54610						REPAIRS & MAINTENANCE BUILDING		71.46	
		05/01/2018 W	18MAY1	000369		163541	220452,220625			

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API	A3416624-54720	05/01/2018 W	18MAY1	000370		163542	SERVICE CONTRACTS - PROF SERV 2018		17,000.00	
API	A3051414-54490	05/01/2018 W	18MAY1	000374		163543	GENERAL ADVERTISING 19397		42.00	
API	A3051414-54490	05/01/2018 W	18MAY1	000374		163544	GENERAL ADVERTISING 19397		46.44	
API	Y3618684-54420-451	05/01/2018 W	18MAY1	000374		163545	ADVERTISING 19397	Y	65.18	
API	Y3618684-54420-451	05/01/2018 W	18MAY1	000374		163546	ADVERTISING 19399	Y	571.20	
API	E3577164-54720	05/01/2018 W	18MAY1	002787		163547	SERVICE CONTRACTS - PROF SERV 1039997		2,093.28	
API	A3031594-54610	05/01/2018 W	18MAY1	003430		163548	REPAIRS & MAINTENANCE BUILDING 23329		183.00	
API	A3031624-54610	05/01/2018 W	18MAY1	003430		163548	REPAIRS & MAINTENANCE BUILDING 23329		9.44	
API	A3537114-54610	05/01/2018 W	18MAY1	003430		163548	REPAIRS & MAINTENANCE BUILDING 23329			14.38
API	A3537114-54610	05/01/2018 W	18MAY1	003430		163548	REPAIRS & MAINTENANCE BUILDING 23329		121.10	
API	A3537114-54610	05/01/2018 W	18MAY1	003430		163548	REPAIRS & MAINTENANCE BUILDING 23329		16.33	
API	A3537114-54610	05/01/2018 W	18MAY1	003430		163548	REPAIRS & MAINTENANCE BUILDING 23329		16.11	
API	A3567144-54610-3000	05/01/2018 W	18MAY1	003430		163548	REPAIRS & MAINTENANCE BUILDING 23329		768.39	
API	A3567144-54610-3000	05/01/2018 W	18MAY1	003430		163548	REPAIRS & MAINTENANCE BUILDING 23329		53.73	
API	A3567144-54610-3000	05/01/2018 W	18MAY1	003430		163548	REPAIRS & MAINTENANCE BUILDING 23329		42.31	
API	F3638334-54610	05/01/2018 W	18MAY1	003430		163548	REPAIRS & MAINTENANCE BUILDING 23329		180.58	
API	A3719068-58013	05/01/2018 W	18MAY1	006205		163549	HRA ADMINISTRATIVE FEE 3/29/18		65.45	
API	A3729068-58013	05/01/2018 W	18MAY1	006205		163549	HRA ADMINISTRATIVE FEE 3/29/18		11.90	
API	A3739068-58013	05/01/2018 W	18MAY1	006205		163549	HRA ADMINISTRATIVE FEE 3/29/18		404.60	
API	F3739068-58013	05/01/2018 W	18MAY1	006205		163549	HRA ADMINISTRATIVE FEE 3/29/18		41.65	
API	A3749068-58013	05/01/2018 W	18MAY1	006205		163549	HRA ADMINISTRATIVE FEE 3/29/18		785.40	
API	A3759068-58013	05/01/2018 W	18MAY1	006205		163549	HRA ADMINISTRATIVE FEE 3/29/18		47.60	
API	A3769068-58013	05/01/2018 W	18MAY1	006205		163549	HRA ADMINISTRATIVE FEE 3/29/18		5.95	
API	A3749098-58015	05/01/2018 W	18MAY1	006205		163549	FSA ADMINISTRATIVE FEE 3/29/18		75.00	
API	F3638334-54330						REPAIRS & MAINTENANCE EQUIPMEN		490.82	

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API H3537112-52000-1165	05/01/2018 W	18MAY1	000907		163550	204426 CAPITAL PROJECT OUTLAY		9,580.00	
POL H3537112-52000-1165	05/01/2018 W	18MAY1	000380	180206	163551	101-16188703 CAPITAL PROJECT OUTLAY	4 2018		9,580.00
API A3113624-54725	05/01/2018 LIQ/INV		000380	180206	163551	101-16188703 SERVICE CONTRACTS ENGINEERING		1,000.00	
API A3021314-54650	05/01/2018 W	18MAY1	000743		163552	ESCROW REFUND UTILITIES		27,367.18	
API E3577164-54720	05/01/2018 W	18MAY1	007721		163553	1064 SERVICE CONTRACTS - PROF SERV		95.00	
API E3577164-54720	05/01/2018 W	18MAY1	001336		163554	4/3/18 SERVICE CONTRACTS - PROF SERV		440.00	
API A3537114-54610	05/01/2018 W	18MAY1	001336		163555	4/2/18 REPAIRS & MAINTENANCE BUILDING		180.00	
API A3011474-54110	05/01/2018 W	18MAY1	001184		163556	CASINO 4/16/18 OFFICE SUPPLIES		21.54	
API A3011434-54110	05/01/2018 W	18MAY1	002237		163557	1005296 OFFICE SUPPLIES		56.75	
API A3021314-54110	05/01/2018 W	18MAY1	002237		163558	1018324 OFFICE SUPPLIES		64.18	
API A3021314-54110	05/01/2018 W	18MAY1	002237		163559	1005296 OFFICE SUPPLIES		154.37	
POL A3021314-54110	05/01/2018 W	18MAY1	002237	180306	163560	N005296 OFFICE SUPPLIES	4 2018		166.60
API A3143124-54110	05/01/2018 LIQ/INV		002237	180306	163560	N005296 OFFICE SUPPLIES		79.18	
API A3143124-54110	05/01/2018 W	18MAY1	002237		163561	DPS OFFICE SUPPLIES		69.36	
API A3143124-54110	05/01/2018 W	18MAY1	002237		163561	DPS OFFICE SUPPLIES		72.07	
API A3143124-54110	05/01/2018 W	18MAY1	002237		163561	DPS OFFICE SUPPLIES		769.78	
API A3143624-54110	05/01/2018 W	18MAY1	002237		163561	DPS OFFICE SUPPLIES		25.08	
API A3143624-54110	05/01/2018 W	18MAY1	002237		163561	DPS OFFICE SUPPLIES		87.19	
API A3143624-54110	05/01/2018 W	18MAY1	002237		163561	DPS OFFICE SUPPLIES		20.70	
API A3143624-54110	05/01/2018 W	18MAY1	002237		163561	DPS OFFICE SUPPLIES		27.88	
API A3143624-54110	05/01/2018 W	18MAY1	002237		163561	DPS OFFICE SUPPLIES		21.80	
API A3143314-54332	05/01/2018 W	18MAY1	002237		163561	DPS MATERIALS & REPAIRS TRAFFIC LT		39.04	
API A3143124-54140	05/01/2018 W	18MAY1	007061		163562	712642 JANITORIAL SUPPLIES		143.96	
API A3143022-52230	05/01/2018 W	18MAY1	005560	180303	163563	HARDWARE COS003		775.58	

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POL	A3143022-52230	05/01/2018	LIQ/INV	005560	180303	163563	HARDWARE COS003	4 2018		775.58
API	A3143314-54332	05/01/2018	W 18MAY1	005677	180335	163565	MATERIALS & REPAIRS TRAFFIC LT C24377		133.00	
POL	A3143314-54332	05/01/2018	LIQ/INV	005677	180335	163565	MATERIALS & REPAIRS TRAFFIC LT C24377	4 2018		133.00
API	A3143124-54180	05/01/2018	W 18MAY1	003439		163566	OTHER SUPPLIES MILEAGE		138.43	
API	A3011474-54774	05/01/2018	W 18MAY1	000200		163567	LIFE INSURANCE 000040370001-6		8.00	
API	A3719044-54774	05/01/2018	W 18MAY1	000200		163567	LIFE INSURANCE 000040370001-6		72.00	
API	A3729044-54774	05/01/2018	W 18MAY1	000200		163567	LIFE INSURANCE 000040370001-6		44.00	
API	A3739044-54774	05/01/2018	W 18MAY1	000200		163567	LIFE INSURANCE 000040370001-6		305.86	
API	F3739044-54774	05/01/2018	W 18MAY1	000200		163567	LIFE INSURANCE 000040370001-6		73.86	
API	G3739044-54774	05/01/2018	W 18MAY1	000200		163567	LIFE INSURANCE 000040370001-6		45.88	
API	A3749044-54774	05/01/2018	W 18MAY1	000200		163567	LIFE INSURANCE 000040370001-6		344.80	
API	A3759044-54774	05/01/2018	W 18MAY1	000200		163567	LIFE INSURANCE 000040370001-6		36.00	
API	A3769044-54774	05/01/2018	W 18MAY1	000200		163567	LIFE INSURANCE 000040370001-6		24.00	
API	A3769044-54774-3000	05/01/2018	W 18MAY1	000200		163567	LIFE INSURANCE 000040370001-6		40.00	
API	E3577164-54760	05/01/2018	W 18MAY1	006594	180252	163568	LEGAL 4/2/18		630.00	
POL	E3577164-54760	05/01/2018	LIQ/INV	006594	180252	163568	LEGAL 4/2/18	4 2018		630.00
API	A3143124-54510	05/01/2018	W 18MAY1	001782		163569	REPAIRS & MAINTENANCE VEHICLE 4/18/18		250.00	
API	A3021694-54740	05/01/2018	W 18MAY1	001699		163570	SERVICE CONTRACTS - EQUIPMENT 202-938277101-001		119.99	
API	A3021694-54740	05/01/2018	W 18MAY1	007001		163571	SERVICE CONTRACTS - EQUIPMENT 020946201		304.84	
API	A3567194-54720	05/01/2018	W 18MAY1	005997		163572	SERVICE CONTRACTS - PROF SERV 202-904547801-001		500.00	
API	A3011214-54740	05/01/2018	W 18MAY1	007292		163573	SERVICE CONTRACTS - EQUIPMENT TOBS6PA		110.07	
API	A3618684-54489	05/01/2018	W 18MAY1	006545		163574	ECONOMIC DEVELOPMENT PROJECTS RESTORE NY		50,000.00	
API	A3143124-54180	05/01/2018	W 18MAY1	004157		163575	OTHER SUPPLIES 1804		15.29	
API	A3143124-54180	05/01/2018	W 18MAY1	004157		163575	OTHER SUPPLIES 1804		93.08	
API	A3143414-54110						OFFICE SUPPLIES		10.14	

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		05/01/2018 W	18MAY1	004157		163575	1804			
API	A3143414-54570						TRAINING		3,500.00	
		05/01/2018 W	18MAY1	004193	171140	163576	TRAINING			
POL	A3143414-54570						TRAINING			3,500.00
		05/01/2018 LIQ/INV		004193	171140	163576	TRAINING	4 2017		
API	A3143414-54720						SERVICE CONTRACTS - PROF SERV		140.00	
		05/01/2018 W	18MAY1	006775		163577	118006			
API	A3143624-54570						TRAINING		16.25	
		05/01/2018 W	18MAY1	007632		163578	4/17/18			
API	A3143644-54720						SERVICE CONTRACTS - PROF SERV		799.10	
		05/01/2018 W	18MAY1	007632		163579	AIRFARE			
API	A3011214-54670						PHONES		28.12	
		05/01/2018 W	18MAY1	001927		163580	5185871688076249			
API	A3011654-54670						PHONES		38.75	
		05/01/2018 W	18MAY1	001927		163581	5185834843564244			
API	A3517514-54670						PHONES		59.11	
		05/01/2018 W	18MAY1	001927		163582	5185872358828240			
API	A3011654-54670						PHONES		501.12	
		05/01/2018 W	18MAY1	001927		163583	5185877097448242			
API	A3143414-54670						PHONES		42.12	
		05/01/2018 W	18MAY1	001831		163584	742082557-00001			
API	A3113624-54670						PHONES		56.24	
		05/01/2018 W	18MAY1	001831		163585	942014876-00001			
API	A3051414-54671						PHONES & FAX		60.52	
		05/01/2018 W	18MAY1	001831		163586	742065788-00001			
API	A3113624-54110						OFFICE SUPPLIES		11.98	
		05/01/2018 W	18MAY1	003346		163587	C1067550			
API	A3618684-54110						OFFICE SUPPLIES		48.99	
		05/01/2018 W	18MAY1	003346		163588	C1067550			
API	A3011214-54110						OFFICE SUPPLIES		102.78	
		05/01/2018 W	18MAY1	003346		163589	C1067550			
API	A3113624-54110						OFFICE SUPPLIES		54.08	
		05/01/2018 W	18MAY1	003346		163590	C1067500			
API	A3031444-54110						OFFICE SUPPLIES		54.08	
		05/01/2018 W	18MAY1	003346		163590	C1067500			
API	A3618684-54110						OFFICE SUPPLIES		54.07	
		05/01/2018 W	18MAY1	003346		163590	C1067500			
API	Y3618684-54110-451						OFFICE SUPPLIES	Y	54.07	
		05/01/2018 W	18MAY1	003346		163590	C1067500			
API	E3577164-54110						OFFICE SUPPLIES		857.10	
		05/01/2018 W	18MAY1	003346		163591	C1067550			
API	A3143124-54740						SERVICE CONTRACTS - EQUIPMENT		60.30	
		05/01/2018 W	18MAY1	007382	171374	163592	323252-1023244A2			
POL	A3143124-54740						SERVICE CONTRACTS - EQUIPMENT	4 2017		60.30
		05/01/2018 LIQ/INV		007382	171374	163592	323252-1023244A2			
API	A3031964-54779						PROPERTY LOSS CITY GARAGE		86.00	
		05/01/2018 W	18MAY1	005776		163593	13785142			
API	A3143414-54471						EMS TRAINING		220.00	
		05/01/2018 W	18MAY1	005290		163594	4/10/18			

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CITY OF SARATOGA SPRINGS LIVE
18MAY1

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3143414-54280	05/01/2018 W	18MAY1	004870		163595	FIREFIGHTING SUPPLIES SARSPR		47.17	
API	A3567144-54610-3000	05/01/2018 W	18MAY1	001973		163596	REPAIRS & MAINTENANCE BUILDING 1926188		29.05	
API	A3143124-54610	05/01/2018 W	18MAY1	001973		163597	REPAIRS & MAINTENANCE BUILDING 19114		64.80	
API	A3143414-54610	05/01/2018 W	18MAY1	001973		163598	REPAIRS & MAINTENANCE BUILDING 19114		244.01	
API	A3335184-54750	05/01/2018 W	18MAY1	001973		163599	STREET LIGHTING 13696		532.24	
API	A3143414-54220	05/01/2018 W	18MAY1	000550		163600	TRAVEL HAZMAT TRAINING		60.00	
API	G3638124-54331	05/01/2018 W	18MAY1	005495		163601	REPAIRS & MAINTENANCE PUMPS 3556A02049		1,185.00	
API	A3051414-54110	05/01/2018 W	18MAY1	007906		163602	OFFICE SUPPLIES NEW TILL		50.00	
GENERAL LEDGER TOTAL									502,944.44	60.46
API	A-2600	05/01/2018 W	18MAY1	B 2839			ACCOUNTS PAYABLE			289,430.14
API	E-2600	05/01/2018 W	18MAY1	B 2839			ACCOUNTS PAYABLE			19,988.93
API	F-2600	05/01/2018 W	18MAY1	B 2839			ACCOUNTS PAYABLE			69,838.67
API	G-2600	05/01/2018 W	18MAY1	B 2839			ACCOUNTS PAYABLE			2,854.46
API	H-2600	05/01/2018 W	18MAY1	B 2839			ACCOUNTS PAYABLE			111,385.05
API	Y-2600	05/01/2018 W	18MAY1	B 2839			ACCOUNTS PAYABLE			9,386.73
POL	A-1521	05/01/2018 W	18MAY1	B 2839			ENCUMBRANCES			122,448.77
POL	E-1521	05/01/2018 W	18MAY1	B 2839			ENCUMBRANCES			1,875.11
POL	F-1521	05/01/2018 W	18MAY1	B 2839			ENCUMBRANCES			42,038.40
POL	G-1521	05/01/2018 W	18MAY1	B 2839			ENCUMBRANCES			1,050.00
POL	H-1521	05/01/2018 W	18MAY1	B 2839			ENCUMBRANCES			111,415.72
POL	A-2963	05/01/2018 W	18MAY1	B 2839			BUDGETARY FUND BALANCE RES ENC		122,448.77	
POL	E-2963	05/01/2018 W	18MAY1	B 2839			BUDGETARY FUND BALANCE RES ENC		1,875.11	
POL	F-2963	05/01/2018 W	18MAY1	B 2839			BUDGETARY FUND BALANCE RES ENC		42,038.40	
POL	G-2963	05/01/2018 W	18MAY1	B 2839			BUDGETARY FUND BALANCE RES ENC		1,050.00	

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CITY OF SARATOGA SPRINGS LIVE
18MAY1

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		05/01/2018	W 18MAY1	B 2839						
POL H-	2963						BUDGETARY FUND BALANCE RES ENC		111,415.72	
		05/01/2018	W 18MAY1	B 2839						
SYSTEM GENERATED ENTRIES TOTAL									278,828.00	781,711.98
JOURNAL 2018/05/10 TOTAL									781,772.44	781,772.44
2018 5 10	API A-	1522					EXPENDITURES		287,883.14	
		05/01/2018	W 18MAY1	B 2839						
API E-	1522						EXPENDITURES		19,988.93	
		05/01/2018	W 18MAY1	B 2839						
API F-	1522						EXPENDITURES		69,838.67	
		05/01/2018	W 18MAY1	B 2839						
API G-	1522						EXPENDITURES		2,854.46	
		05/01/2018	W 18MAY1	B 2839						
API H-	1522						EXPENDITURES		111,385.05	
		05/01/2018	W 18MAY1	B 2839						
API Y-	1522						EXPENDITURES		9,386.73	
		05/01/2018	W 18MAY1	B 2839						
API A-	2980						REVENUES		1,547.00	
		05/01/2018	W 18MAY1	B 2839						

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CITY OF SARATOGA SPRINGS LIVE
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FUND	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT							
A GENERAL FUND	2018	5	10	05/01/2018			
A-1521					ENCUMBRANCES		122,448.77
A-1522					EXPENDITURES	287,883.14	
A-2600					ACCOUNTS PAYABLE		289,430.14
A-2963					BUDGETARY FUND BALANCE RES ENC	122,448.77	
A-2980					REVENUES	1,547.00	
					FUND TOTAL	411,878.91	411,878.91
E CITY CENTER AUTHORITY	2018	5	10	05/01/2018			
E-1521					ENCUMBRANCES		1,875.11
E-1522					EXPENDITURES	19,988.93	
E-2600					ACCOUNTS PAYABLE		19,988.93
E-2963					BUDGETARY FUND BALANCE RES ENC	1,875.11	
					FUND TOTAL	21,864.04	21,864.04
F WATER FUND	2018	5	10	05/01/2018			
F-1521					ENCUMBRANCES		42,038.40
F-1522					EXPENDITURES	69,838.67	
F-2600					ACCOUNTS PAYABLE		69,838.67
F-2963					BUDGETARY FUND BALANCE RES ENC	42,038.40	
					FUND TOTAL	111,877.07	111,877.07
G SEWER FUND	2018	5	10	05/01/2018			
G-1521					ENCUMBRANCES		1,050.00
G-1522					EXPENDITURES	2,854.46	
G-2600					ACCOUNTS PAYABLE		2,854.46
G-2963					BUDGETARY FUND BALANCE RES ENC	1,050.00	
					FUND TOTAL	3,904.46	3,904.46
H CAPITAL PROJECTS FUND	2018	5	10	05/01/2018			
H-1521					ENCUMBRANCES		111,415.72
H-1522					EXPENDITURES	111,385.05	
H-2600					ACCOUNTS PAYABLE		111,385.05
H-2963					BUDGETARY FUND BALANCE RES ENC	111,415.72	
					FUND TOTAL	222,800.77	222,800.77
Y COMMUNITY DEVELOPMENT FUND	2018	5	10	05/01/2018			
Y-1522					EXPENDITURES	9,386.73	
Y-2600					ACCOUNTS PAYABLE		9,386.73
					FUND TOTAL	9,386.73	9,386.73

** END OF REPORT - Generated by Stefanie Richards **

INTERMUNICIPAL AGREEMENT

For Shelter Services Rendered January 1, 2017 – December 31, 2017

COUNTY OF SARATOGA, a municipal corporation duly organized under the laws of the State of New York with offices at 40 McMaster Street, Ballston Spa, New York 12020, (**COUNTY**);

-and-

CITY OF SARATOGA SPRINGS, a municipal corporation duly organized under the laws of the State of New York with a principal office at 474 Broadway, Saratoga Springs, New York 12866 (**CITY**),

WITNESSETH:

WHEREAS, the **COUNTY** owns and operates the Saratoga County Animal Shelter (hereinafter "Shelter") located at 6010 County Farm Road, Ballston Spa, New York, 12020; and

WHEREAS, **COUNTY'S** Shelter provides certain services to contracting municipalities relative to the care and impoundment of animals delivered to the Shelter by municipal animal or dog control officers within Saratoga County; and

WHEREAS, **COUNTY'S** Shelter also provides other services to contracting municipalities such as cremation services, as well as emergency response services when a municipality's animal or dog control officer is unavailable to respond; and

WHEREAS, **CITY** desires to enter into an agreement with **COUNTY** for the provision of shelter and other services offered by **COUNTY'S** Shelter;

NOW, THEREFORE, for and in consideration of the mutual covenants contained in this Agreement, **COUNTY** and **CITY** agree as follows:

1. The **COUNTY** will maintain and operate a shelter for the care and impoundment of seized and stray dogs in accordance with Article 7 of the Agriculture and Markets Law and its applicable rules and regulations. The **COUNTY'S** Shelter will also provide for the care and impoundment of seized cats delivered to the Shelter by **CITY**.
2. The **COUNTY** Shelter shall be staffed by **COUNTY** employees and will be open Monday through Saturdays (excluding holidays) from 10 A.M. to 4 P.M. The **COUNTY** shall provide the **CITY** with a key to access the Animal Control area of the Shelter at all times.
3. The **COUNTY** is responsible for the maintenance of the Shelter's records including the disposition of each animal delivered to the Shelter. The **COUNTY** shall provide the **CITY** with a monthly Animal Control Officer/Dog Control Officer report detailing each stray and seized dog delivered to the Shelter from within the municipal boundaries of the **CITY**. The **COUNTY** shall also provide the **CITY** with a monthly report of all cats delivered to the Shelter by **CITY'S** Animal or Dog Control Officer. The **CITY** shall have forty-five (45) days from the receipt of each monthly report submitted by **COUNTY** to dispute any entry in the report by notifying the Shelter's Supervisor, in writing, of any disputed entry or entries.

4. The **COUNTY'S** Shelter staff will respond to emergency or rabies-related incidents as soon as possible when the **CITY'S** animal control person is unavailable. The charge will be based upon a per call rate of \$90.00 plus mileage at the mileage rate set by the IRS.

5. For shelter services rendered to animals either delivered to the Shelter by **CITY** or for which services **CITY** is otherwise responsible for the payment of pursuant to state law or regulation, **COUNTY** shall charge, and **CITY** agrees to pay, a fee of \$40.00 per dog, \$20.00 per cat and \$20.00 per puppy or kitten.

6. For the cremation of animals either delivered by the **CITY** to the Shelter or for which the **CITY** is otherwise responsible for the payment of the cremation of, **COUNTY** shall charge, and **CITY** agrees to pay, a fee determined by the weight of the animal cremated in accordance with the following schedule:

0-25 lbs.	\$15.00
26-50 lbs.	\$20.00
51-75 lbs.	\$30.00
76-100 lbs.	\$35.00
over 100 lbs.	\$40.00

7. The **COUNTY** will collect and remit impoundment fees to the **CITY**.

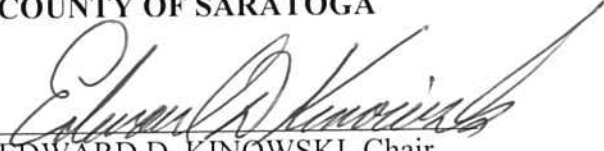
8. The **CITY** will pay the **COUNTY** for all services rendered by the **COUNTY** pursuant to this agreement during the period from January 1, 2017 through December 31, 2017, as documented in the monthly reports submitted by the **COUNTY** to the **CITY**. The **COUNTY** shall submit a bill for 2017 services to the **CITY** on or before April 15, 2018, which sum shall be due and payable by **CITY** on or before October 1, 2018.

IN WITNESS WHEREOF, the parties have hereunto signed this agreement on the day and year appearing opposite their respective signatures.

Date

3 April 18

COUNTY OF SARATOGA



EDWARD D. KINOWSKI, Chair

Board of Supervisors

Per Resolution #204-2014 & 196-2017

CITY OF SARATOGA SPRINGS

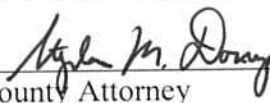
Date

3/27/18



MEG KELLY, Mayor

APPROVED AS TO FORM AND CONTENT:



County Attorney



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 204 - 2014

Introduced by Supervisors Barrett, Johnson, Lent, Peck, Veitch, Wood and Wright

AUTHORIZING THE CHAIRMAN TO ENTER INTO INTERMUNICIPAL AGREEMENTS WITH PARTICIPATING MUNICIPALITIES FOR SARATOGA COUNTY ANIMAL SHELTER SERVICES

WHEREAS, pursuant to Resolution 245 of 1989, the Saratoga County Board of Supervisors authorized the Chairman of the Board of Supervisors to enter into agreements with those municipalities utilizing shelter services at the Saratoga County Animal Shelter, with payment to the County for services rendered to be based on each municipality's actual utilization of the shelter during the previous year; and

WHEREAS, the County has billed for such Shelter services on a lag billing basis, with the 2014 contracts, for example, billing for services rendered from July 1, 2012 through June 30, 2013; and

WHEREAS, the Supervisor of the Animal Shelter has recommended that the billing cycle for Animal Shelter services be brought current, with the 2015 contracts charging for services rendered during the eighteen month period from July 1, 2013 through December 31, 2014, and the contracts for 2016 and beyond charging for services rendered during the prior year; and

WHEREAS, the Supervisor of the Animal Shelter has further recommended that the fees charged for shelter services rendered to animals brought to the Shelter, for cremations, and for shelter calls requiring the dispatch of a Shelter employee to respond to an emergency or rabies-related incident in the community when a municipality's animal control person is unavailable, be increased to help offset increases in the cost of daily care for the animals brought to the Shelter; and

WHEREAS, our Public Safety Committee has recommended that the billing changes and fee increases for shelter services proposed by the Shelter's Supervisor be adopted; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized and directed to execute intermunicipal agreements with those municipalities within Saratoga County which utilize the services of the Saratoga County Animal Shelter, with contract payments for the 2015 contracts to cover the service and billing period from July 1, 2013 through December 31, 2014, and contract payments for the 2016 contract and future annual contracts to cover the service and billing period of the prior year; and, be it further

RESOLVED, that commencing January 1, 2015, the contract fee charged for shelter services for animals brought to the Shelter shall be \$40.00 per dog, \$20.00 per cat and \$20.00 per puppy or kitten; and be it further

RESOLVED, that commencing January 1, 2015, the contract fee charged for cremations shall be: \$15.00 for animals 0 – 25 lbs.; \$20.00 for animals 26 – 50 lbs.; \$30.00 for animals 51-75 lbs.; \$35.00 for animals 76 – 100 lbs.; and \$40.00 for animals 100 lbs. and over; and, be it further

RESOLVED, that commencing January 1, 2015, the contract fee charged for shelter calls requiring the dispatch of a Shelter employee to respond to an emergency or rabies-related incident in the community when a municipality's animal control officer is unavailable shall be \$45.00 per call, plus mileage at the mileage rate set by the Internal Revenue Service; and, be it further

RESOLVED, that the form and content of such intermunicipal agreements shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: The revised rates are projected to result in a \$2,500 annual increase in the Animal Shelter's revenue.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 196 - 2017

Introduced by Supervisors Lent, Allen, DeLucia, Lawler, Pemrick, Szczepaniak and Tollisen

AUTHORIZING AN INCREASE IN THE RATE CHARGED BY THE ANIMAL SHELTER TO MUNICIPALITIES FOR SHELTER CALL SERVICES

WHEREAS, pursuant to Resolutions 245-1989 and 204-2014, the Saratoga County Board of Supervisors authorized the Chairman of the Board to execute intermunicipal agreements with those municipalities within Saratoga County which utilize the services of the Saratoga County Animal Shelter; and

WHEREAS, Animal Shelter employees are occasionally called to respond to emergency or rabies-related incidents by municipalities when the local municipal Animal Control Officer or Dog Control Officer is unavailable; the majority of which calls are made outside of standard working hours, thereby necessitating payment of time and a half to the Shelter's employee; and

WHEREAS, the current rate of \$45 per call billed to municipalities for such shelter call services only covers approximately half of the actual costs associated with this service; and

WHEREAS, the Shelter's Director has requested an increase in the shelter call fee to the municipalities effective January 1, 2017 from the current rate of \$45 to \$90, plus mileage at the mileage rate set by the Internal Revenue Service, to cover the costs associated with dispatching Shelter employees to animal emergencies and rabies related incidents in the community; and

WHEREAS, our Public Safety Committee has recommended that the billing change for shelter calls proposed by the Director of the Animal Shelter be adopted effective January 1, 2017; now, therefore, be it

RESOLVED, that commencing January 1, 2017, the contract fee charged for shelter calls requiring the dispatch of Saratoga County Animal Shelter employees to respond to an emergency or rabies-related incident in the community when the municipality's animal control officer or dog control officer is unavailable shall be increased to \$90.00 per call, plus mileage at the mileage rate set by the Internal Revenue Service.

BUDGET IMPACT STATEMENT: The anticipated \$800 annual increase in revenue collected will be used to offset personnel costs.

INTERMUNICIPAL AGREEMENT
For Shelter Services Rendered January 1, 2018 – December 31, 2018

COUNTY OF SARATOGA, a municipal corporation duly organized under the laws of the State of New York with offices at 40 McMaster Street, Ballston Spa, New York 12020, (**COUNTY**);

-and-

CITY OF SARATOGA SPRINGS, a municipal corporation duly organized under the laws of the State of New York with a principal office at 474 Broadway, Saratoga Springs, New York 12866 (**CITY**),

WITNESSETH:

WHEREAS, the **COUNTY** owns and operates the Saratoga County Animal Shelter (hereinafter "Shelter") located at 6010 County Farm Road, Ballston Spa, New York, 12020; and

WHEREAS, **COUNTY'S** Shelter provides certain services to contracting municipalities relative to the care and impoundment of animals delivered to the Shelter by municipal animal or dog control officers within Saratoga County; and

WHEREAS, **COUNTY'S** Shelter also provides other services to contracting municipalities such as cremation services, as well as emergency response services when a municipality's animal or dog control officer is unavailable to respond; and

WHEREAS, **CITY** desires to enter into an agreement with **COUNTY** for the provision of shelter and other services offered by **COUNTY'S** Shelter;

NOW, THEREFORE, for and in consideration of the mutual covenants contained in this Agreement, **COUNTY** and **CITY** agree as follows:

1. The **COUNTY** will maintain and operate a shelter for the care and impoundment of seized and stray dogs in accordance with Article 7 of the Agriculture and Markets Law and its applicable rules and regulations. The **COUNTY'S** Shelter will also provide for the care and impoundment of seized cats delivered to the Shelter by **CITY**.
2. The **COUNTY** Shelter shall be staffed by **COUNTY** employees and will be open Monday through Saturdays (excluding holidays) from 10 A.M. to 4 P.M. The **COUNTY** shall provide the **CITY** with a key to access the Animal Control area of the Shelter at all times.
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6. For the cremation of animals either delivered by the **CITY** to the Shelter or for which the **CITY** is otherwise responsible for the payment of the cremation of, **COUNTY** shall charge, and **CITY** agrees to pay, a fee determined by the weight of the animal cremated in accordance with the following schedule:

0-25 lbs.	\$15.00
26-50 lbs.	\$20.00
51-75 lbs.	\$30.00
76-100 lbs.	\$35.00
over 100 lbs.	\$40.00

7. The **COUNTY** will collect and remit impoundment fees to the **CITY**.

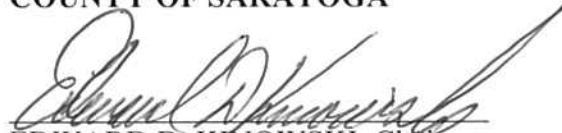
8. The **CITY** will pay the **COUNTY** for all services rendered by the **COUNTY** pursuant to this agreement during the period from January 1, 2018 through December 31, 2018, as documented in the monthly reports submitted by the **COUNTY** to the **CITY**. The **COUNTY** shall submit a bill for 2018 services to the **CITY** on or before April 15, 2019, which sum shall be due and payable by **CITY** on or before October 1, 2019.

IN WITNESS WHEREOF, the parties have hereunto signed this agreement on the day and year appearing opposite their respective signatures.

Date

3/29/18

COUNTY OF SARATOGA



EDWARD D. KINOWSKI, Chair

Board of Supervisors

Per Resolution #204-2014 & 196-2017

CITY OF SARATOGA SPRINGS

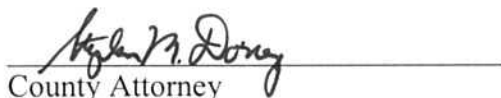
Date

3/29/18



MEG KELLY, Mayor

APPROVED AS TO FORM AND CONTENT:



County Attorney



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 204 - 2014

Introduced by Supervisors Barrett, Johnson, Lent, Peck, Veitch, Wood and Wright

AUTHORIZING THE CHAIRMAN TO ENTER INTO INTERMUNICIPAL AGREEMENTS WITH PARTICIPATING MUNICIPALITIES FOR SARATOGA COUNTY ANIMAL SHELTER SERVICES

WHEREAS, pursuant to Resolution 245 of 1989, the Saratoga County Board of Supervisors authorized the Chairman of the Board of Supervisors to enter into agreements with those municipalities utilizing shelter services at the Saratoga County Animal Shelter, with payment to the County for services rendered to be based on each municipality's actual utilization of the shelter during the previous year; and

WHEREAS, the County has billed for such Shelter services on a lag billing basis, with the 2014 contracts, for example, billing for services rendered from July 1, 2012 through June 30, 2013; and

WHEREAS, the Supervisor of the Animal Shelter has recommended that the billing cycle for Animal Shelter services be brought current, with the 2015 contracts charging for services rendered during the eighteen month period from July 1, 2013 through December 31, 2014, and the contracts for 2016 and beyond charging for services rendered during the prior year; and

WHEREAS, the Supervisor of the Animal Shelter has further recommended that the fees charged for shelter services rendered to animals brought to the Shelter, for cremations, and for shelter calls requiring the dispatch of a Shelter employee to respond to an emergency or rabies-related incident in the community when a municipality's animal control person is unavailable, be increased to help offset increases in the cost of daily care for the animals brought to the Shelter; and

WHEREAS, our Public Safety Committee has recommended that the billing changes and fee increases for shelter services proposed by the Shelter's Supervisor be adopted; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized and directed to execute intermunicipal agreements with those municipalities within Saratoga County which utilize the services of the Saratoga County Animal Shelter, with contract payments for the 2015 contracts to cover the service and billing period from July 1, 2013 through December 31, 2014, and contract payments for the 2016 contract and future annual contracts to cover the service and billing period of the prior year; and, be it further

RESOLVED, that commencing January 1, 2015, the contract fee charged for shelter services for animals brought to the Shelter shall be \$40.00 per dog, \$20.00 per cat and \$20.00 per puppy or kitten; and be it further

RESOLVED, that commencing January 1, 2015, the contract fee charged for cremations shall be: \$15.00 for animals 0 – 25 lbs.; \$20.00 for animals 26 – 50 lbs.; \$30.00 for animals 51-75 lbs.; \$35.00 for animals 76 – 100 lbs.; and \$40.00 for animals 100 lbs. and over; and, be it further

RESOLVED, that commencing January 1, 2015, the contract fee charged for shelter calls requiring the dispatch of a Shelter employee to respond to an emergency or rabies-related incident in the community when a municipality's animal control officer is unavailable shall be \$45.00 per call, plus mileage at the mileage rate set by the Internal Revenue Service; and, be it further

RESOLVED, that the form and content of such intermunicipal agreements shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: The revised rates are projected to result in a \$2,500 annual increase in the Animal Shelter's revenue.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 196 - 2017

Introduced by Supervisors Lent, Allen, DeLucia, Lawler, Pemrick, Szczepaniak and Tollisen

AUTHORIZING AN INCREASE IN THE RATE CHARGED BY THE ANIMAL SHELTER TO MUNICIPALITIES FOR SHELTER CALL SERVICES

WHEREAS, pursuant to Resolutions 245-1989 and 204-2014, the Saratoga County Board of Supervisors authorized the Chairman of the Board to execute intermunicipal agreements with those municipalities within Saratoga County which utilize the services of the Saratoga County Animal Shelter; and

WHEREAS, Animal Shelter employees are occasionally called to respond to emergency or rabies-related incidents by municipalities when the local municipal Animal Control Officer or Dog Control Officer is unavailable; the majority of which calls are made outside of standard working hours, thereby necessitating payment of time and a half to the Shelter's employee; and

WHEREAS, the current rate of \$45 per call billed to municipalities for such shelter call services only covers approximately half of the actual costs associated with this service; and

WHEREAS, the Shelter's Director has requested an increase in the shelter call fee to the municipalities effective January 1, 2017 from the current rate of \$45 to \$90, plus mileage at the mileage rate set by the Internal Revenue Service, to cover the costs associated with dispatching Shelter employees to animal emergencies and rabies related incidents in the community; and

WHEREAS, our Public Safety Committee has recommended that the billing change for shelter calls proposed by the Director of the Animal Shelter be adopted effective January 1, 2017; now, therefore, be it

RESOLVED, that commencing January 1, 2017, the contract fee charged for shelter calls requiring the dispatch of Saratoga County Animal Shelter employees to respond to an emergency or rabies-related incident in the community when the municipality's animal control officer or dog control officer is unavailable shall be increased to \$90.00 per call, plus mileage at the mileage rate set by the Internal Revenue Service.

BUDGET IMPACT STATEMENT: The anticipated \$800 annual increase in revenue collected will be used to offset personnel costs.



City of Saratoga Springs, NY Contract

City Project Number: RFP 2017-13 City Project Name: Extension of Bid

City Department: Public Safety Department Contact Person: Karen Perrino City
Ext. 2625

Company Name: BPI Mechanical Services, Inc.

Company Address: 95 Hudson River Road, Waterford, NY 12188

Company Telephone No.: 518-238-2383 Company Fax No.: _____

Vendor and/or Service Provider Primary Contact: Daniel Keating Title: President

Primary Contact Email: dank@bpimechanicalservice.com

Service to be Provided: Plumbing Maintenance and other related services

Remit Name (If different from above): _____

Remit Address: _____

1. **Scope of Agreement:** In response to a request for a pricing proposal requested by the City for **Plumbing Services**, the Vendor and/or Service Provider submitted proposals in response to the original RFP 2017-13. The Vendor and/or Service Provider shall provide to the City the products and services set forth therein. The Vendor and/or Service Provider assumes full responsibility for the provision of the products and services made available in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with the prior written approval of the City. The Vendor and/or Service Provider assumes all risks in the performance of all its activities authorized by this Agreement.

2. **Term of Agreement:** The term of this Agreement shall commence per the date of approval of this Agreement by the City Council of the City of Saratoga Springs. This Agreement shall continue in force from the effective date until the work provided as described herein is satisfactorily completed. The contract term is for one (1) year from midnight Date of Council Approval 2018 to midnight one year after Council Approval 2019. The City reserves the right to extend the contract for one (1) year from expiration under the same terms and conditions, as long as the extension is agreeable to both the City and the Contractor for up to four years, with contract renewals to occur annually by Council approval.

Any modification of the work performed by the Vendor and/or Service Provider shall be made in writing and shall not be undertaken until the City agrees to the modification. The Vendor and/or Service Provider assume full responsibility for the provision of the products and services contracted for in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with prior written notice and written approval of the City. The Vendor and/or Service Provider will provide his or her own equipment and materials as necessary to perform the work except as identified within the RFP/RFQ/BID Documents. The Vendor and/or Service Provider assume all risks in the performance of all its activities authorized by this Agreement.

3. **Terms of Payment:** Vendor and/or Service Provider will invoice the City on a monthly basis and the City will pay all invoices within thirty (30) days of receipt of the invoice or as practicable. The City shall pay the Vendor and/or Service Provider in accordance with the City Charter per the Purchasing Guidelines established by the City. All work performed under this agreement must be in accordance with the NYS Department of Labor Prevailing Wage Regulations. The Costs, fees, and disbursements associated with the provisions of the products and services shall be determined in accordance with the proposal submitted not to exceed the agreed hourly rate per the bid, a copy of which is annexed hereto and made a part hereof. Detailed original invoices not received within forty five (45) calendar days of the completed transaction could result in a delay of payment.

4. **Notice:** Any notices sent to the City under this Agreement will be effective five (5) business days after the postmarked date of mailing by certified mail, return receipt requested. The Mayor/Commissioner of **Public Safety** is the designated Project Manager for this Agreement and shall represent the City in all matters and has the authority to affect the delivery of products and/or services. The Project Manager for the Vendor and/or Service Provider is **Dan Keating**. Any notice, request, demand or other communication required or provided for in this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person or mailed in a sealed envelope, postage prepaid, addressed as follows:

To the City: Mayor/Commissioner of Public Safety, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866

With a copy to: City Attorney, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866

To Vendor and/or Service Provider: Dan Keating, President, BPI Mechanical Services, Inc.

5. **Conflicts of Interest:** The Vendor and/or Service Provider represents and warrants that it has no conflict, actual or perceived, that would prevent it from performing its duties and responsibilities under the Agreement.
6. **City Property:** All information and materials received hereunder by the Vendor and/or Service Provider from the City are and shall remain the sole and exclusive property of the City and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider. All intellectual property, created by the Vendor and/or Service Provider hereunder as a product or as a service to the City shall be the sole and exclusive property of the City. Effective upon their creation pursuant to the terms of this Agreement, the Vendor and/or Service Provider conveys, assigns and transfers to the City the sole and exclusive rights, title and interest in all documents, electronic databases, and custom programs, whether preliminary, final or otherwise, including all trademarks and copyrights. The Vendor and/or Service Provider hereby agrees to take all necessary and appropriate steps to ensure that the custom products are protected against unauthorized copying, reproduction and marketing by or through the Vendor and/or Service Provider, its agents, employees, or subcontractors. Nothing herein shall preclude the Vendor and/or Service Provider from otherwise using the related or underlying general knowledge, skills, ideas, concepts, techniques and experience developed under this Agreement in the course of the Vendor and/or Service Provider's business. The Contractor grants to the City a perpetual, nonexclusive, royalty-free, unlimited use license to use, execute, reproduce, display, modify and distribute any pre-existing software, tools or techniques delivered by the Vendor and/or Service Provider under this Agreement. Any written reports, opinions and advice rendered by the Vendor and/or Service Provider shall become the sole and exclusive property of the City, and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider.
7. **Retention of Records:** The Vendor and/or Service Provider shall make available to the City all information pertinent to the project, including reports, studies, drawings, and any other data. All original records generated as a result of the project shall be maintained by the Vendor and/or Service Provider for a period of six (6) years after expiration of the Agreement. Upon request, copies of those records shall be provided to the City at no cost.
8. **Independent Vendor and/or Service Provider Status:** It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting the Vendor and/or Service Provider's staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The Vendor and/or Service Provider and its staff are to be and shall remain an independent Vendor and/or Service Provider with respect to all services performed under this Agreement. The Vendor and/or Service Provider represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Vendor and/or Service Provider or other persons, while engaged in the performance of any work or services required by the Vendor and/or Service Provider under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Vendor and/or Service Provider, its officers, agents, Vendor and/or Service Providers or employees shall in no way be the responsibility of the City; and the Vendor and/or Service Provider shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay.
9. **Insurance:** The City of Saratoga Springs herein requires the following terms and conditions regarding the agreement for the provision of professional services as outlined above: The Vendor and/or Service Provider shall procure and maintain during the term of this Agreement, at the Vendor and/or Service Provider's expense, the insurance policies listed with limits equal to or greater than the enumerated limits. The Vendor and/or Service Provider shall be solely responsible for any self-insured retention or deductible losses under each of the required policies. Every required policy, including any required endorsements and any umbrella or excess policy, shall be primary insurance. Insurance carried by the City of Saratoga Springs, its officers, or its employees, if any, shall be excess and not contributory insurance to that provided by the Vendor and/or Service Provider. Every required coverage type shall be "occurrence basis" with the exception of Professional Errors and Omissions Coverage which may be "claims made" coverage. The Vendor and/or Service Provider may utilize umbrella/excess liability coverage to achieve the limits required hereunder; such coverage must be at least as broad as the primary coverage (follow form). The Office of Risk & Safety Management must approve all insurance certificates. The City of Saratoga Springs reserves its right to request certified copies of any policy or endorsement thereto. All insurance shall be provided by insurance carriers licensed & admitted to do business in the State of New York and must be rated "A-:VII" or better by A.M. Best (Current Rate Guide). If the Vendor and/or Service Provider fails to procure and maintain the required coverage(s) and minimum limits such failure shall constitute a material breach of contract, whereupon the City of Saratoga Springs may exercise any rights it has in law or equity, including but not limited to the following: (1) immediate termination of the Agreement; (2) withholding any/all payment(s) due under this Agreement or any other Agreement it has with the Vendor and/or Service Provider (common law set-off); OR (3) procuring or renewing any required coverage(s) or any extended reporting period thereto and paying any premiums in

connection therewith. All monies so paid by the City of Saratoga Springs shall be repaid upon demand, or at the City's option, may be offset against any monies due to the Vendor and/or Service Provider.

The City of Saratoga Springs requires the Vendor and/or Service Provider name the City as a Certificate Holder for the following coverage for the work covered by this Agreement:

- A. For projects whose total value is between Zero and \$100,000:
 - Commercial General Liability Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
 - Commercial Automobile Insurance: One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
 - Excess Insurance: One Million Dollars per Occurrence Aggregate; AND
 - NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance: Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.
- B. For projects whose total value is between \$100,000 and \$500,000:
 - Commercial General Liability Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
 - Commercial Automobile Insurance: One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
 - Excess Insurance: Three Million Dollars per Occurrence Aggregate; AND
 - NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance: Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.
- C. For projects whose total value is between \$500,000 and \$1,000,000:
 - Commercial General Liability Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
 - Commercial Automobile Insurance: One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
 - Excess Insurance: Five Million Dollars per Occurrence Aggregate; AND
 - NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance: Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.
- D. For projects involving the provision of professional services:
 - Commercial General Liability Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
 - Commercial Automobile Insurance: One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
 - Excess Insurance: Five Million Dollars per Occurrence Aggregate;
 - Professional Errors and Omissions: One Million Dollars per Claim with Two Million Dollars Aggregate; AND
 - NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance: Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.
- E. If the project in question involves any form of pollution risk or exposure, environmental hazard, asbestos or special circumstances, please contact the Office of Risk and Safety for a determination of insurance limits needed for your contract.

It shall be an affirmative obligation of the Vendor and/or Service Provider to advise City's Office of Risk and Safety via mail to Office of Risk and Safety, City of Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866, within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be a breach of this Agreement. The Vendor and/or Service Provider acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City. The Vendor and/or Service Provider is to provide the City with a Certificate of Insurance naming the City as **Additional Insured on a primary and non-contributory basis prior** to the commencement of any work or use of City facilities. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the municipality. In the event the Vendor and/or Service Provider utilizes a Subcontractor for any portion of the services outlined within the scope of its activities, the Subcontractor shall provide insurance of the same type or types and to the same extent of coverage as that provided by the Vendor and/or Service Provider. All insurance required of the Subcontractor shall name the City of Saratoga Springs as an **Additional Insured on a primary and non-contributory basis** for all those activities performed within its contracted activities for the contract as executed.

- 10. **Indemnification:** The Vendor and/or Service Provider, to the fullest extent provided by law, shall indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Vendor and/or Service Provider or its employees or anyone for whom the Vendor and/or Service Provider is legally liable or Subcontractors. Without limiting the generality of the preceding paragraphs, the

following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the Vendor and/or Service Provider, as aforesaid. The Vendor and/or Service Provider's responsibility under this section shall not be limited to the required or available insurance.

11. **Americans with Disabilities Act:** The Vendor and/or Service Provider agrees to comply with the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973 and not discriminate on the basis of disability in the admission or access to, or treatment of employment in its services, programs, or activities. The Vendor and/or Service Provider agrees to hold harmless and indemnify the City from costs, including but not limited to damages, attorney's fees and staff time, in any action or proceeding brought alleging a violation of ADA and/or Section 504 caused by the Vendor and/or Service Provider. Upon request accommodation will be provided to allow individuals with disabilities to participate in all services, programs and activities.
12. **Safety:** The City of Saratoga Springs specifically reserves the right to suspend or terminate all work under this Agreement whenever Vendor and/or Service Provider, and/or Vendor and/or Service Provider's employees or subcontractors, are proceeding in a manner that threatens the life, health or safety of any of Vendor and/or Service Provider's employees, subcontractor's employees, City employees or member(s) of the general public on City property. This reservation of rights by the City of Saratoga Springs in no way obligates the City of Saratoga Springs to inspect the safety practices of the Vendor and/or Service Provider. If the City of Saratoga Springs exercises its rights pursuant to this part, the Vendor and/or Service Provider shall be given three days to cure the defect, unless the City of Saratoga Springs, in its sole and absolute discretion, determines that the service cannot be suspended for three days due to the City of Saratoga Springs' legal obligation to continuously provide Vendor and/or Service Provider's service to the public or the City of Saratoga Springs' immediate need for completion of the Vendor and/or Service Provider's work. In such case, Vendor and/or Service Provider shall immediately cure the defect. If the Vendor and/or Service Provider fails to cure the identified defect(s), the City of Saratoga Springs shall have the right to immediately terminate this Agreement. In the event that the City of Saratoga Springs terminates this Agreement, any payments for work completed by the Vendor and/or Service Provider shall be reduced by the costs incurred by the City of Saratoga Springs in re-bidding the work and/or by the increase in cost that results from using a different Vendor and/or Service Provider.
13. **Vendor and/or Service Provider Code of Conduct:** The City of Saratoga Springs is committed to conduct business in a lawful and ethical manner and expects the same standards from Vendor and/or Service Providers/suppliers that the City conducts business with. The City requires that all Vendor and/or Service Providers/suppliers abide by this Code of Conduct. Failure to comply with this Code may be sufficient cause for the City to exercise its rights to terminate its business relationship with Vendor and/or Service Providers/suppliers. Vendor and/or Service Providers/suppliers agree to provide all information requested which is necessary to demonstrate compliance with this Code.

At a minimum, the City requires that all Vendor and/or Service Providers/suppliers meet the following standards:

- **Legal:** Vendor and/or Service Providers/suppliers and their sub-contractors agree to comply with all applicable local, state and federal laws, regulations and statutes.
- **Discrimination:** No person shall be subject to any discrimination in employment, including hiring, salary, benefits, advancement, discipline, termination or retirement on the basis of gender, race, religion, age, disability, sexual orientation, nationality, political opinion, party affiliation or social ethnic origin.
- **Right to organize:** Employees of the Vendor and/or Service Provider/supplier should have the right to decide whether they want collective bargaining.
- **Sub-contractors:** Vendor and/or Service Providers/suppliers shall ensure that sub-contractors shall operate in a manner consistent with this Code.
- **Protection of the Environment:** Vendor and/or Service Providers/suppliers shall comply with all applicable environmental laws and regulations. Where practicable, Vendor and/or Service Providers/suppliers are to utilize technologies that do not adversely affect the environment and when such impact is unavoidable, to ensure that it is minimized.

The undersigned Vendor and/or Service Provider/supplier hereby acknowledges that it has received the City of Saratoga Springs Vendor and/or Service Provider/Supplier Code of Conduct and agrees that any and all of its facilities and sub-contractors doing business with the City will receive the Code and will abide by each and every term therein.

Vendor and/or Service Provider/supplier acknowledges that its failure to comply with any condition, requirement, policy or procedure may result in the termination of the business relationship. Vendor and/or Service Provider/supplier reserves the right to terminate its agreement to abide by the Code of Conduct at any time for any reason upon ninety (90) days prior written notice to the City.

14. **Governing Law:** This Agreement shall be governed and construed under the laws of the State of New York, the location where this Agreement was accepted to by Vendor and/or Service Provider. The Vendor and/or Service Provider agrees to comply with all applicable local, state and federal laws, rules and regulations in the performance of the duties of this Agreement.
15. **NYS Licensure for Professional Services:** Any and all professional services performed under this Agreement shall be completed by an individual licensed by the NYS Office of Professions - Education Department as applicable to the service

provided including, but not limited to accounting, actuarial, engineering and architectural services. The Vendor and/or Service Provider represents that it has all necessary governmental licenses to perform the services described herein.

16. **Non-Collusive Bidding Certification:** Where applicable, upon the submission of a bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
 - a. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 - b. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 - c. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
17. **Iranian Energy Sector Divestment:** Where applicable, upon the submission of a bid, each Vendor and/or Service Provider and each person signing on behalf of any Vendor and/or Service Provider certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the state finance law (Iran Divestment).
18. **Venue:** The City and the Vendor and/or Service Provider hereby agree that any litigated matters shall be venued in the federal and state courts of the State of New York in the County of Saratoga.
19. **Assignment:** The Vendor and/or Service Provider is prohibited from assigning, conveying, subletting or otherwise disposing of the Vendor and/or Service Provider's right, title, or interest therein, or the Vendor and/or Service Provider's power to execute this agreement to any other person or corporation without the previous written consent of the City. If the Vendor and/or Service Provider assigns, conveys, sublets or otherwise disposes of the Vendor and/or Service Provider's right, title, or interest without prior written consent, the City shall revoke and annul this agreement, and the City shall be relieved and discharged from any and all liability growing out of this Agreement, and any person or corporation to whom the interest was assigned, transferred, conveyed, sublet or otherwise disposed of shall forfeit and lose all moneys theretofore earned under such contract, except so much as may be required to pay his or her employees.
20. **Termination:** The Vendor and/or Service Provider and the City may mutually agree, in writing, to terminate this Agreement at any time. The City may also terminate this Agreement at any time and on any reason by mailing written notice to the Vendor and/or Service Provider at least ten (10) business days prior to such termination date. The City reserves the right to cancel this Agreement at any time in event of default or violation by the Vendor and/or Service Provider of any provision of this Agreement. The City may take whatever action at law or in equity that may appear necessary or desirable to collect damages arising from a default or violation or to enforce performance of this Agreement.
21. **Default:** Vendor and/or Service Provider's failure to perform its obligations and comply with its representations under this Agreement shall constitute a default under this Agreement. Upon Vendor and/or Service Provider's default, the City may cancel this Agreement and immediately stop payment of any fees to Vendor and/or Service Provider hereunder. City shall also have any all additional rights and remedies under New York State Law as a result of Vendor and/or Service Provider's default.
22. **Force Majeure:** Neither party shall be held liable for failure to perform its part of this Agreement when such failure is due to fire, flood, or similar disaster; strikes or similar labor disturbances; industrial disturbances, war, riot, insurrection, and/or other causes beyond the control of the parties.
23. **Entire Agreement:** This Agreement sets forth the entire agreement and understanding of the parties relating to the subject matter contained herein except as to those matters or agreements expressly incorporated herein by reference. No covenant, representation or condition not expressed herein shall be effective to interpret, change or restrict the express provisions of this Agreement. This Agreement supersedes any and all prior agreements, whether written or oral, relating to the subject matter contained herein. This Agreement shall not be amended, changed or otherwise modified except in writing, signed by both parties.
24. **Severability:** In the event that any portion of this Agreement may be adjudged invalid or unenforceable for any reason, adjudication shall in no manner affect the other portions of this Agreement which will remain in full force and effect as of the portions adjudged invalid or unenforceable were not originally a part thereof.
25. **Modification:** This Agreement may be modified only by a writing signed by both parties.
26. **Execution:** This Agreement may be executed in separate counterparts, which together shall constitute the Agreement of the parties, provided that all of the parties to this Agreement have executed their respective copy of this Agreement.

City Certification: In addition to the acceptance of this Agreement, I certify that original copies of this signature page will be attached to all other exact copies of this Agreement.

Vendor and/or Service Provider Certification: In addition to the acceptance of this Agreement, I certify that all information provided to the City with respect to New York State Finance Law Section 139-k is complete, true and accurate.

All Parties, having agreed to the terms and the recitals set forth herein, and in relying thereon, herein signs this Agreement.

Vendor and/or Service Provider Signature: _____ Date: 3/21/18

Print Name: DANIEL KEATING Title: PRESIDENT

City of Saratoga Springs' Signature: _____ Date: _____

Print Name: Meg Kelly Title: Mayor City Council Approval Date: _____



BURNPIP-01

ESOMERS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/13/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Rose & Kiernan, Inc. 99 Troy Road East Greenbush, NY 12061	CONTACT NAME:		
	PHONE (A/C, No, Ext): (518) 244-4245	FAX (A/C, No): (518) 244-4262	
INSURED BPI Mechanical Services Inc 95 Hudson River Road Waterford, NY 12188-1907	E-MAIL ADDRESS:		
	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Cincinnati Insurance Company		10677
	INSURER B: American Alternative Ins Co		19720
	INSURER C: ShelterPoint Life Insurance Company (Previously First Rehabilitation)		81434
	INSURER D:		
INSURER E:			
INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:			EPP0434081	04/15/2018	04/15/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			EBA0434075	04/15/2018	04/15/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 10,000 <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE			EPP0434081	04/15/2018	04/15/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER STATUTE E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Commercial Umbrella			60A2FF000161104	04/15/2018	04/15/2019	Occurrence/Aggregate \$ 5,000,000
C	NYS Disability			D188083	07/01/2008	12/31/2029	Statutory

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Service Contract 8/2/17 to 8/2/18.

The City of Saratoga Springs, its officers or its employees to be named as additional insured on a primary & non-contributory basis on the General, Auto & Umbrella Policy as required by written contract per forms noted.

CERTIFICATE HOLDER

CANCELLATION

City of Saratoga Springs
Dept of Public Safety
5 Lake Avenue
Saratoga Springs, NY 12866

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Rose & Kiernan, Inc.		NAMED INSURED BPI Mechanical Services Inc 95 Hudson River Road Waterford, NY 12188-1907	
POLICY NUMBER SEE PAGE 1			
CARRIER SEE PAGE 1	NAIC CODE SEE P 1	EFFECTIVE DATE: SEE PAGE 1	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Forms:

General Liability: GA233NY(02/07) Additional Insured; Primary & Non-Contributory; Waiver of Subrogation.

Auto: AA4172(09/09) Waiver of Subrogation; AA4174 Additional Insured Primary & Non-Contributory.

Umbrella: US4096(10/10) Automatic Non-Contributory Coverage Endorsement-Where Required by written contract.

Excess Liability: CXE NY 1130 3/12 NY Primary and Non-Contributory Endorsement, CU2240 12/04 Waiver of Subrogation

CITY OF SARATOGA SPRINGS - VOUCHER
474 Broadway Saratoga Springs, NY 12866

2018

DEPT/LOC 1000 DEPARTMENT Building Department

VENDOR # 825 - 1 VENDOR NAME Chazen Engineering Land Surveying & Landscape Archite

REMIT ADDRESS Mail to: 21 Fox Street
Poughkeepsie, NY 12601

PO# FINAL INVOICE

INVOICE # and/or ACCOUNT #	ORG	OBJECT	PROJECT	\$ AMOUNT
INV # 0105120 8 Chloe's Way - 3rd party review <i>CCM approval 5/1/18</i>	A3113624	54725		\$750.00
RECEIVED BY: KATIE FARONE				
			TOTAL	\$750.00

I certify the articles or services were necessary and for sole use of City; have been received in good condition or properly performed.

Lisa Shields
Department Head or Deputy

4/23/18

This claim is approved from the appropriation indicated above.

Audited, i.e. this purchase is in conformity with appropriate standards and procedures.

Commissioner of Finance

Commissioner of Accounts

PAYEE CERTIFICATION: I certify that the above is just, true and correct, that no part thereof has been paid except as stated and that the balance is actually due and owing and that taxes from which state is exempt are excluded.

Vendor's Signature

Signature required for all vendors who cannot supply an invoice. Departments to submit original invoices with voucher to Purchasing for processing.

Invoice

Chazen Engineering Land Surveying and
Landscape Architecture Co. D.P.C.
21 Fox Street
Poughkeepsie, NY 12601
Due Upon Receipt (845) 454-3980

CITY OF SARATOGA SPRINGS
ATTN: TIM WALES
474 BROADWAY
SARATOGA SPRINGS, NY 12866

April 9, 2018
Project No: 31804.05
Invoice No: 0105120

Project 31804.05 C. Saratoga Springs - 8 Chloe's Way
Code Review for Frank Residence

Professional Services from February 24, 2018 to March 30, 2018

Task 01 Code Review

Fee

Total Fee 750.00

Percent Complete

100.00 Total Earned

750.00

Previous Fee Billing

0.00

Current Fee Billing

750.00

Total Fee

750.00

Total this Task

\$750.00

Total this Invoice

\$750.00

Interest of 1.5% per month will be charged on balances over 30 days.

474 Broadway
Saratoga Springs, NY 12866
VOUCHER

VOUCHER
NUMBER

DATE VOUCHER RECEIVED _____

FUND - APPROPRIATION	AMOUNT
TOTAL	

ENTERED ON ABSTRACT NO.

TERMS net 30

PURCHASE
ORDER NO.

CLAIMANT'S
NAME
AND
ADDRESS

Chazen Engineering & Land Surveying P.C.
21 Fox Street
Poughkeepsie, NY 12601

DETAILED INVOICES MAY BE ATTACHED, AND TOTAL ENTERED ON THIS VOUCHER. CERTIFICATION BELOW MUST BE SIGNED

DATE	VENDOR'S INVOICE NO.	QUANTITY	DESCRIPTION OF MATERIALS OR SERVICES	UNIT PRICE	AMOUNT
04/09/18	0105120		Project Number 31804.05 8 Chloe's Way Code Review		\$ 750.00
(SEE INSTRUCTIONS ON REVERSE SIDE)				TOTAL	\$ 750.00

CLAIMANT'S CERTIFICATION

I, Barbara Lincoln-Hefe, certify that the above account in the amount of \$ 750.00 is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

04/09/18

DATE _____

SIGNATURE

Billing Associate

TITLE

(SPACE BELOW FOR MUNICIPAL USE)

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the municipality on the dates stated and the charges are correct.

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

DATE _____

AUTHORIZED OFFICIAL

DATE _____

AUDITING BOARD

2018

VENDOR #	6210	VENDOR NAME	Greeman-Pedersen, Inc.
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REMIT ADDRESS 80 Wolf Rd, Ste 300, Albany, BY 12205

PO#	PARTIAL
-----	---------

INVOICE # and/or ACCOUNT #	ORG	OBJECT	PROJECT	\$ AMOUNT
Greenbelt Trail Downtown Connector Activities performed from 12-15-17 to 1-19-18	H3517142	52000	1252	\$13,629.12
RECEIVED BY:			TOTAL	\$13,629.12

I certify the articles or services were necessary and for sole use of City; have been received in good condition or properly performed.

This claim is approved from the appropriation indicated above.

Audited, i.e. this purchase is in conformity with appropriate standards and procedures.

Commissioner of Accounts

PAYEE CERTIFICATION: I certify that the above is just, true and correct, that no part thereof has been paid except as stated and that the balance is actually due and owing and that taxes from which state is exempt are excluded.

Signature required for all vendors who cannot supply an invoice. Departments to submit original invoices with voucher to Purchasing for processing.

April 11, 2018

City of Saratoga Springs
Att: Christina Carton
Planning & Economic Development
City of Saratoga Springs
474 Broadway
Saratoga Springs, New York 12866

Re: PIN 1760.86 – Greenbelt Trail – Downtown Connector
City of Saratoga Springs, New York
Revised Payment Application No. 1
GPI Project #: ALB 2017166.00

Dear Tina:

Enclosed are the following documents for your review and approval, with respect to our revised Payment Request Number 1:

- Progress Report for activities performed between 12/15/2017 to 1/19/2018.
- FINS 421LL, 422LL, 423LL, Cost Control Report and backup documentation. These documents are GPI's payment requests to the City for work performed within the above noted period.

Below is a summary of budgetary information for your review and approval:

- Work Reported this Period **\$13,629.12**
- Work Reported to Date **\$13,629.12**
- Original/Current Contract Amount **\$444,820.00**
- Amount Remaining on Contract **\$431,190.88**

If you have any further questions, please do not hesitate to contact me at (518) 453-9431 x1516 or pfaith@gpinet.com.

Very truly yours,
GREENMAN-PEDERSEN, INC.



Peter Faith, P.E.
Vice President

Enc.

GREENBELT TRAIL DOWNTOWN CONNECTOR

P.I.N. 1760.86

PROGRESS REPORT #1

Prepared By: Peter Faith, P.E.

PROJECT TASKS AND WORK COMPLETED FROM 12/15/2017 to 1/19/2018

Project Familiarization

- Began compiling background information
- Developed work plan
- Coordinated with subconsultants.
- Prepared for, held and documented kickoff meeting with City Design Team
- Began developing and evaluating concepts for each trail segment
- Began preparing the cultural and environmental documentation

Design Mapping

- Scheduled field work pending snow melt.
- Compiled property and ROW information from Saratoga County GIS files

Description of Upcoming Work:

- Finalize and evaluate design alternatives in each segment
- Prepare for early outreach meetings
- Traffic data collection and modeling

Project Budget:

- GPI contract amount is \$444,820
- Anticipate completing project on budget.

Items Needed from the City:

- None.

Problems and Concerns:

- None.

City of Saratoga Springs
474 Broadway, City Hall
Saratoga Springs, NY 12866

February 12, 2018
Project No: ALB-2017166.00
Invoice No: 0249398

Project ALB-2017166.00 Greenbelt Trail Downtown Connector

Professional Services from December 23, 2017 to January 19, 2018

Task 00001 Meetings and Coordination

Professional Personnel

	Hours	Rate	Amount
Faith, Peter	40.00	75.00	3,000.00
Totals	40.00		3,000.00
Total Labor	2.618 times		3,000.00
			7,854.00
Total this Task			\$7,854.00

Task 00002 Survey and Mapping
Total this Task 0.00

Task 00003 Prelim Design

Professional Personnel

	Hours	Rate	Amount
Cornwell, Christopher	4.00	70.00	280.00
Hartman, Lisa	6.50	29.20	189.80
Kehn, Gregory	35.50	39.75	1,411.13
Walsh, Ryan	13.00	25.00	325.00
Totals	59.00		2,205.93
Total Labor	2.618 times		2,205.93
			5,775.12
Total this Task			\$5,775.12

Task 00004 Environmental

Total this Task 0.00

Task 00005 Right-of-Way

Total this Task 0.00

Task 00006 Detailed Design

Total this Task 0.00

Task 00007 Bidding

Total this Task 0.00

Task 00050 Expenses

80 Wolf Rd., Suite 300, Albany, NY 12205 Tel: (518) 453-9431 Fax: (518) 453-9458
www.gpinet.com

Total this Task 0.00

00100 LA Group

Total this Task 0.00

00101 Alta Planning + Design

Total this Task 0.00

00102 R.K. Hite

Total this Task 0.00

Total this Invoice \$13,629.12

Billings to Date

	Current	Prior	Total
Labor	13,629.12	0.00	13,629.12
Totals	13,629.12	0.00	13,629.12

**FEDERAL-AID PROJECT
SPONSOR CONSULTANT REIMBURSEMENT REQUEST**

FIN 421LL (05/12)

PAYEE ID (FEDERAL ID)	11-2537074	NYS Comptroller's Contract No.		Est. No.	1
Payee Name Greenman-Pedersen, Inc.		Work Period (this est.) FROM 12/15/17 TO 1/19/18			
Street Address 80 Wolf Rd., Ste. 300		Current Completion Date 12/31/2019			
City Albany		MIR Date (completed by SPONSOR)			
State NY		Original Contract Amount \$444,820.00			
Zip 12205		Current Contract Amount			
		(includes thru approved S.A. NO.)			
		RRDA NO. (if applicable)			

	Consultant Prepares	Sponsor Use Only
1. Total work reported on previous estimates	0.00	
2. Work reported on this estimate	13,629.12	
3. Total work reported to date (must equal page 2)	13,629.12	
4. Adjustments (SPONSOR use only)		
Reason		
5. Retainage thru current estimate	0.00	
6. Total work reported less retainage	13,629.12	
7. Previous payments	0.00	
8. Payment requested or processed	13,629.12	

CERTIFICATION BY CONSULTANT

I, Peter Faith (name) do hereby certify that I am the Vice President of Greenman-Pedersen, Inc., consultant for the work referred to in the foregoing account request that I am the person in whose name the foregoing account against the sponsor is rendered; that the labor, materials, expenses or services charged for were actually delivered, incurred or rendered as named heretofore, and that the prices charged are just and reasonable; that the expenses detailed herein were actually incurred; that the services specified were actually rendered as charged; and further, that no percentage or compensation has been paid or promised to be paid to any manager, trustee, officer or employee of said institution, department, board or commission, by reason of the claimant having been allowed to sell to, incur expense for, or render services to, said institution; and also, that to the best of my knowledge and belief, no manager, trustee, officer or employee of said institution, department, board or commission has, or has had, any interest directly or indirectly in said articles, materials, expenses or services; and that no part of the foregoing account has been paid, and that the above statement is true and correct.

By my signature I further certify that all partial payments due to subconsultants or subcontractors in accordance with Article 5 of the subject consultant agreement have been paid.

4/11/2018 (Date) *PS me* (Signature)

CERTIFICATION BY THE SPONSOR

I, _____ (name), do certify that I am the _____ (title) in the supervision of the work described in the attached consultant's payment request; that the materials, labor and services have been furnished and the work properly performed in accordance with the contract, and that payment in the sum of \$ _____ can be made on this contract without detriment to the interests of the sponsor, to the best of my knowledge and belief.

(Date) _____
(Signature)

FIN 421LL (5/12) REVERSE

CONSULTANT'S PAYMENT REQUEST

SPONSOR CONTRACT NO. D035900 ESTIMATE NO. 1

IMPORTANT: The amounts reported below for each PIN must be supported by a
CONSULTANT'S PAYMENT REQUEST CONTINUATION FORM FIN 422. A SEPARATE
FORM FIN 422 must be completed for each 9 digit PIN.

FAILURE TO REPORT ALL COSTS PROPERLY BY 9 DIGIT PIN MAY RESULT IN
REJECTION OF THIS ESTIMATE.

PIN (MUST BE 9 DIGITS)	WORK PERFORMED			MAXIMUM ALLOC. THRU SA _____	FUNDS REMAINING OVER/UNDER
	CURRENT	PRIOR	TO DATE		
1760.86.121	\$0.00	\$0.00	\$0.00	\$146,000.00	\$146,000.00
1760.86.NPS	\$13,629.12	\$0.00	\$13,629.12	\$298,820.00	\$285,190.88
TOTAL	\$13,629.12	\$0.00	\$13,629.12	\$444,820.00	\$431,190.88
LESS: RETAINAGE					\$0.00
TOTAL NET OF RETAINAGE	\$13,629.12	\$0.00	\$13,629.12	\$444,820.00	\$431,190.88

FIN 422LL (5/12)

FEDERAL AID PROJECT CONSULTANT'S PAYMENT REQUEST CONTINUATION

COMPTROLLER'S CONTRACT NO. _____ ESTIMATE NO. 1

CONSULTANT NAME Greenman-Pedersen, Inc.

PIN (MUST BE 9 DIGITS) 1760.86. NPS

COUNTY City of Saratoga Springs, Saratoga County

DESCRIPTION (THIS PIN ONLY) Greenbelt Trail Downtown Connector

FEDERAL AID PROJECT NO. _____

CATEGORY	WORK PERFORMED		
	Current	Prior	To date
IA DIRECT TECHNICAL SALARY	5,205.93	0.00	5,205.93
IB OVERTIME (PREMIUM)	0.00	0.00	0.00
IC NIGHT TIME PORTION	0.00	0.00	0.00
II DIRECT NONSALARY COSTS (EXCLUDING SUBS)	0.00	0.00	0.00
II SUBCONSULTANT 1 LA GROUP	0.00	0.00	0.00
II SUBCONSULTANT 2 ALTA	0.00	0.00	0.00
II SUBCONTRACTOR 1 - RK	0.00	0.00	0.00
II SUBCONTRACTOR 2 -	0.00	0.00	0.00
III OVERHEAD (ON IA ONLY) 138%	7,184.18	0.00	7,184.18
SUBTOTAL	12,390.11	0.00	12,390.11
IV FIXED OR NET FEE	1,239.01	0.00	1,239.01
MAXIMUM PAYABLE = \$8,584.00		0.00	
I SPECIFIC HOURLY RATE CONTRACT		0.00	
I LUMP SUM CONTRACT		0.00	
SUBTOTAL	13,629.12	0.00	13,629.12
LESS: AMOUNT OVER APPROVED MAP		0.00	
TOTAL	13,629.12	0.00	13,629.12

NOTE: TOTAL MUST BE CARRIED FORWARD TO PAGE 2 OF THE CONSULTANT'S PAYMENT REQUEST,
FIN 421LL (OR FOR SUBCONSULTANTS CARRY FORWARD TO PRIME'S FIN 422LL)

FIN 423LL (10/10)

FEDERAL-AID PROJECT CONSULTANT'S PAYROLL EXTRACT

NYSDOT CONTRACT NO. D035900 ESTIMATE NO. 1

CONSULTANT NAME Greenman-Pedersen, Inc.

PIN (MUST BE 9 DIGITS) 1760.86. NPS

FOR PERIOD 12/15/2017-01/19/2018

NOTE: Use continuation sheet & carry total forward when items are too numerous to record below

EMPLOYEE NAME	TITLE AS SHOWN IN CONTRACT	HOURLY RATE	HOURS	ITEM IA DIRECT TECHNICAL SALARY	ITEM IB OVERTIME PREMIUM
C. Cornwell	Principal Engineer	\$70.00	4.00	280.00	
P. Faith	Project Director	\$75.00	40.00	3,000.00	
G. Kehn	Project Engineer	\$39.75	35.50	1,411.13	
L. Hartman	Sr. Eng. Tech.	\$29.20	6.50	189.80	
R. Walsh	Jr. Engineer	\$25.00	13.00	325.00	
TOTAL FROM CONTINUATION SHEETS				\$0.00	
TOTAL				\$5,205.93	\$0.00

COST CONTROL REPORT

Estimate No. 1

For Period: 12/15/2017-01/19/2018

Consultant Name: Greenman-Pedersen, Inc.

NYSDOT Contract No: D035900

PIN No: 1760.86. NPS

Project Name: Greenbelt Trail Downtown Connector

TASK NUMBER	COST ITEM	THIS PERIOD	TO DATE	ESTIMATED TO COMPLETE	ESTIMATED TOTAL (2+3)	BUDGET	BUDGET (5) + AUTHORIZED EXTRA WORK	UNDER (OVER) (5-4)	% PHASE COMPLETE	% (4/5)
1	Meetings and Coordination	\$3,000.00	\$3,000.00	\$2,051.74	\$5,051.74	\$3,187.25	\$0.00	0.0%	0.0%	0%
2	Survey, Mapping, & Traffic	\$0.00	\$10,200.62	\$10,200.62	\$10,200.62	\$6,438.89	\$0.00	0.0%	0.0%	100%
3	Prelim. Design	\$2,205.93	\$16,526.63	\$18,732.56	\$18,732.56	\$11,822.38	\$0.00	0.0%	11.8%	100%
4	Environmental	\$0.00	\$3,042.70	\$3,042.70	\$3,042.70	\$1,929.05	\$0.00	0.0%	0.0%	100%
5	Right-of-Way	\$0.00	\$2,200.36	\$2,200.36	\$2,200.36	\$1,389.61	\$0.00	0.0%	0.0%	0%
6	Detailed Design	\$0.00	\$17,323.90	\$17,323.90	\$17,323.90	\$10,921.70	\$0.00	0.0%	0.0%	100%
7	Advertisement, Bid Opening & Award	\$0.00	\$594.32	\$594.32	\$594.32	\$376.78	\$0.00	0.0%	0.0%	100%
1. TOTAL DIRECT TECHNICAL LABOR (DTL)		\$5,205.93	\$51,940.27	\$57,146.20	\$57,146.20	\$57,146.20	\$0.00	0.0%	9.1%	100%
2. OVERHEAD (138%) ON DTL		\$7,184.17	\$99,541.20	\$99,541.20	\$99,541.20	\$99,541.20	\$0.00	0.0%	0.0%	100%
3. PRIME DIRECT NON-SALARY COST (DNSC) (Excluding subcontractor & subconsultant cost)		\$0.00	\$7,680.60	\$7,680.60	\$7,680.60	\$7,680.60	\$0.00	0.0%	0.0%	100%
4. FIXED FEE		\$1,239.01	\$17,168.00	\$17,168.00	\$17,168.00	\$17,168.00	\$0.00	0.0%	0.0%	100%
5. SUBCONTRACTOR'S COST - LA		\$0.00	\$31,480.00	\$31,480.00	\$31,480.00	\$31,480.00	\$0.00	0.0%	0.0%	0%
6A. SUBCONSULTANT COST - ALTA		\$0.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	0.0%	0.0%	100%
6B. SUBCONSULTANT COST - RK HITE		\$0.00	\$45,804.00	\$45,804.00	\$45,804.00	\$45,804.00	\$0.00	0.0%	0.0%	100%
Total A (1+2+3+4)		\$13,629.11	\$5,205.93	\$176,330.07	\$181,536.00	\$181,536.00	\$181,536.00	\$0.00	2.9%	100%
Total B: TOTAL COST (1+2+3+4+5+6)		\$13,629.11	\$5,205.93	\$293,614.07	\$298,820.00	\$298,820.00	\$298,820.00	\$0.00	1.7%	100%

MAXIMUM AMOUNT PAYABLE \$

\$444,900.00

Consultant's Manager

Name: Peter Faith

Title: Vice President

Date:

4/11/2018

FOR D.O.T. USE ONLY	
Reviewed by:	
Date:	
Action Needed:	

Jan-18

Period Ending: 1/19/18
Estimate Number: 1
GPI Job Number: ALB-2017166.00

DIRECT NON-SALARY COSTS NPS

Travel, Lodging and Subsistence	\$0.00
Reproductions, Drawings & Report	\$0.00
Insurance - Protective Liability	\$0.00
Overnight Deliveries	\$0.00

TOTAL: \$0.00

GREENMAN-PEDERSEN, INC.

PIN 1760.86. NPS

GPI Job Number: ALB-2017166.00

ESTIMATE NO: 1

COMPUTATION FOR BILLING

ITEM I. Direct Salaries

a. Direct Salary \$5,205.93

b. Overtime (Premium) 0.00

ITEM II. Direct Non-Salary Costs

0.00

ITEM III. Overhead (138%) of 1a.

7,184.18

SUBTOTAL

\$12,390.11

ITEM IV. Fixed Fee

1,239.01

\$12,390.11 x \$0.10

TOTAL

\$13,629.12

FIN 422LL (5/12)

FEDERAL AID PROJECT CONSULTANT'S PAYMENT REQUEST CONTINUATION

COMPTROLLER'S CONTRACT NO. _____ ESTIMATE NO. 1

CONSULTANT NAME Greenman-Pedersen, Inc.

PIN (MUST BE 9 DIGITS) 1760.86.121

COUNTY City of Saratoga Springs, Saratoga County

DESCRIPTION (THIS PIN ONLY) Greenbelt Trail Downtown Connector

FEDERAL AID PROJECT NO. _____

CATEGORY	WORK PERFORMED		
	Current	Prior	To date
IA DIRECT TECHNICAL SALARY	0.00	0.00	0.00
IB OVERTIME (PREMIUM)	0.00	0.00	0.00
IC NIGHT TIME PORTION	0.00	0.00	0.00
II DIRECT NONSALARY COSTS (EXCLUDING SUBS)	0.00	0.00	0.00
II SUBCONSULTANT 1 LA GROUP	0.00	0.00	0.00
II SUBCONSULTANT 2 ALTA	0.00	0.00	0.00
II SUBCONTRACTOR 1 - RK	0.00	0.00	0.00
II SUBCONTRACTOR 2 -	0.00	0.00	0.00
III OVERHEAD (ON IA ONLY) 138%	0.00	0.00	0.00
SUBTOTAL	0.00	0.00	0.00
IV FIXED OR NET FEE	0.00	0.00	0.00
MAXIMUM PAYABLE = \$11,444.00		0.00	
I SPECIFIC HOURLY RATE CONTRACT		0.00	
I LUMP SUM CONTRACT		0.00	
SUBTOTAL	0.00	0.00	0.00
LESS: AMOUNT OVER APPROVED MAP		0.00	
TOTAL	0.00	0.00	0.00

NOTE: TOTAL MUST BE CARRIED FORWARD TO PAGE 2 OF THE CONSULTANT'S PAYMENT REQUEST,
FIN 421LL (OR FOR SUBCONSULTANTS CARRY FORWARD TO PRIME'S FIN 422LL)

FIN 423LL (10/10)

FEDERAL-AID PROJECT CONSULTANT'S PAYROLL EXTRACT

NYSDOT CONTRACT NO. D035900 ESTIMATE NO. 1

CONSULTANT NAME Greenman-Pedersen, Inc.

PIN (MUST BE 9 DIGITS) 1760.86.121

FOR PERIOD 12/15/2017-01/19/2018

NOTE: Use continuation sheet & carry total forward when items are too numerous to record below

EMPLOYEE NAME	TITLE AS SHOWN IN CONTRACT	HOURLY RATE	HOURS	ITEM 1A DIRECT TECHNICAL SALARY	ITEM 1B OVERTIME PREMIUM
C. Cornwell	Principal Engineer	\$70.00	0.00	0.00	
P. Faith	Project Director	\$75.00	0.00	0.00	
G. Kehn	Project Engineer	\$39.75	0.00	0.00	
L. Hartman	Sr. Eng. Tech.	\$29.20	0.00	0.00	
R. Walsh	Jr. Engineer	\$25.00	0.00	0.00	
TOTAL FROM CONTINUATION SHEETS				\$0.00	
TOTAL				\$0.00	\$0.00

COST CONTROL REPORT

Estimate No. 1

For Period: 12/15/2017-01/19/2018

Consultant Name: Greenman-Pedersen, Inc.

NYS DOT Contract No: D035900

PIN No: 1760.86.121

Project Name: Greenbelt Trail Downtown Connector

TASK NUMBER	COST ITEM	THIS PERIOD	TO DATE	ESTIMATED TO COMPLETE	ESTIMATED TOTAL (2+3)	BUDGET	BUDGET (5) + AUTHORIZED EXTRA WORK	UNDER (OVER) (5-4)	% PHASE COMPLETE	% (4/5)
1	Meetings and Coordination	\$0.00	\$0.00	\$5,753.23	\$5,753.23	\$5,753.23	\$5,753.23	\$0.00	0.0%	0%
2	Survey, Mapping, & Traffic	\$0.00	\$0.00	\$1,161.81	\$1,161.81	\$1,161.81	\$1,161.81	\$0.00	0.0%	100%
3	Prelim. Design	\$0.00	\$0.00	\$21,340.33	\$21,340.33	\$21,340.33	\$21,340.33	\$0.00	0.0%	100%
4	Environmental	\$0.00	\$0.00	\$3,482.08	\$3,482.08	\$3,482.08	\$3,482.08	\$0.00	0.0%	100%
5	Right-of-Way	\$0.00	\$0.00	\$2,508.05	\$2,508.05	\$2,508.05	\$2,508.05	\$0.00	0.0%	0%
6	Detailed Design	\$0.00	\$0.00	\$19,714.51	\$19,714.51	\$19,714.51	\$19,714.51	\$0.00	0.0%	100%
7	Advertisement, Bid Opening & Award	\$0.00	\$0.00	\$680.13	\$680.13	\$680.13	\$680.13	\$0.00	0.0%	100%
1. TOTAL DIRECT TECHNICAL LABOR (DTL)										
		\$0.00	\$0.00	\$54,640.14	\$54,640.14	\$54,640.14	\$54,640.14	\$0.00	0.0%	100%
2. OVERHEAD (138%) ON DTL										
		\$0.00	\$0.00	\$74,795.46	\$74,795.46	\$74,795.46	\$74,795.46	\$0.00	0.0%	100%
3. PRIME DIRECT NON-SALARY COST (DNSC) (Excluding subcontractor & subconsultant cost)										
		\$0.00	\$0.00	\$5,120.40	\$5,120.40	\$5,120.40	\$5,120.40	\$0.00	0.0%	100%
4. FIXED FEE										
		\$0.00	\$0.00	\$11,444.00	\$11,444.00	\$11,444.00	\$11,444.00	\$0.00	0.0%	100%
5. SUBCONTRACTOR'S COST - LA										
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	0%
6A. SUBCONSULTANT COST - ALTA										
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	#DIV/0!
6B. SUBCONSULTANT COST - RK HITE										
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	#DIV/0!
Total A (1+2+3+4)										
		\$0.00	\$0.00	\$146,000.00	\$146,000.00	\$146,000.00	\$146,000.00	\$0.00	0.0%	100%
Total B: TOTAL COST (1+2+3+4+5+6)										
		\$0.00	\$0.00	\$146,000.00	\$146,000.00	\$146,000.00	\$146,000.00	\$0.00	0.0%	100%

MAXIMUM AMOUNT PAYABLE \$

\$444,900.00

Consultant's Manager

Name: Peter Faith

Title: Vice President

Date:

4/11/2018

FOR D.O.T. USE ONLY	
Reviewed by:	
Date:	
Action Needed:	

Jan-18

Period Ending: 1/19/18
Estimate Number: 1
GPI Job Number: ALB-2017166.00

DIRECT NON-SALARY COSTS DOT

Travel, Lodging and Subsistence	\$0.00
Reproductions, Drawings & Report	\$0.00
Insurance - Protective Liability	\$0.00
Overnight Deliveries	\$0.00

TOTAL: \$0.00

GREENMAN-PEDERSEN, INC.

PIN 1760.86.121

GPI Job Number: ALB-2017166.00

ESTIMATE NO: 1

COMPUTATION FOR BILLING

ITEM I. Direct Salaries

a. Direct Salary

\$0.00

b. Overtime (Premium)

0.00

ITEM II. Direct Non-Salary Costs

0.00

ITEM III. Overhead (138%) of 1a.

0.00

SUBTOTAL

\$0.00

ITEM IV. Fixed Fee

0.00

\$0.00 x \$0.10

TOTAL

\$0.00

PIN1760.86
Saratoga Springs Greenbelt Trail-Downtown Connector
GPI project # 2017 166
Invoice # 1
12/15/2017 – 1/19/2018

Allocation of NPS costs in this invoice:

NYSDEC	50%	\$6,814.56
City of Saratoga Springs	50%	<u>\$6,814.56</u>

Total NPS costs \$13,629.12



Peter Faith

Request for Certification of Sufficient Funds

Submittal Date: 11/15/2017

The Department of Mayor – Planning and Economic Development requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

Obligation to be incurred, detailing vendor name, project description, Council approval, etc. (attach supporting documentation):

Vendor: Greenman-Pedersen, Inc.

Project: Preliminary and Final Design for the Saratoga Greenbelt Trail Downtown Connector

City Council Approval:

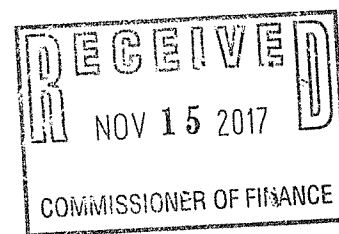
- RESOLUTION AUTHORIZING THE CITY OF SARATOGA SPRINGS TO SEEK FUNDING THROUGH THE NEW YORK STATE CONSOLIDATED FUNDING APPLICATION FOR CLIMATE SMART COMMUNITIES CATEGORY 1: CLIMATE PROTECTION IMPLEMENTATION PROJECTS/CLEAN TRANSPORTATION ; 7/19/2016; (\$1,134,333)
- Grant Award: Transportation Alternatives Program (TAP)-" Congestion Mitigation and Air Quality Improvement Program (CMAQ) in the amount of \$1,531,626; 4/19/2017
- RESOLUTION Expenditure of the Reserve Fund for the Purchase of Parkland and/or for Capital Improvements to Existing Parkland \$78,500; 7/5/2017
- RESOLUTION Expenditure of the Subdivision Regulations and as part of its Zoning Ordinance (Section 7.2.18); \$71,500; 7/5/2017
- 2017 Capital Budget Funding: Local Taxes - \$833,238.00
- Budget Amendment Request - 7/5/2017

Appropriation – Current Budget Expense Org/Object/Proj(s): H3517142-52000-1252

Amount Requested for Approval: \$ 444,819 ✓

Current Amount Available: \$ 3,800,292.00 ✓

Transfer/Amendment Pending: \$



Transfer/Amendment Date: ~~11/15/2017~~ 12/15/2017

Signature Mayor's Department **Date** 11/15/17 **Department Head**

Meg Kelly

Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

Michael W. Clark-Madigan
Commissioner of Finance

11/15/17
Approval Date

Request for Certification of Sufficient Funds

Submittal Date: 11/15/2017

The Department of Mayor – Planning and Economic Development requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

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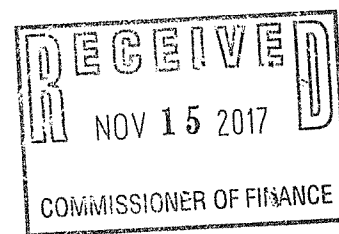
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Transfer/Amendment Date: ~~11/15/2017~~ 12/15/2017

Signature Mary's Department Meg Kelly **Date** 11/15/17 **Department Head**

Certification of Sufficient Funds

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Michael W. Clark-Madigan
Commissioner of Finance

11/15/17
Approval Date

CITY OF SARATOGA SPRINGS - VOUCHER

474 Broadway Saratoga Springs, NY 12866

DEPARTMENT # 1000

DEPARTMENT Mayor

VENDOR # 4204

VENDOR NAME Miller, Mannix, Schachner & Hafner, LLC

REMIT ADDRESS: 15 West Notre Dame St., Glens Falls, NY 12801

PO#	FINAL	PARTIAL		
INVOICE # and ACCOUNT #	ORG	OBJECT	PROJECT	\$ AMOUNT
03/30/18, 04/24/18 Statements 12, 13	A3011424	54720		\$10,970.50
RECEIVED BY:			TOTAL	\$10,970.50

I certify the articles or services were necessary and for sole use of City; have been received in good condition or properly performed.

Lisa Shields
Department Head or Deputy

4/26/18
Date

This claim is approved from the appropriation indicated above.

**Audited, i.e. this purchase is in conformity
with appropriate standards and procedures.**

Commissioner of Finance

Date

Commissioner of Accounts

PAYEE CERTIFICATION: I certify that the above is just, true and correct, that no part thereof has been paid except as stated and that the balance is actually due and owing and that taxes from which state is exempt are excluded.

Vendor's Signature

Date

Signature required for all vendors who cannot supply an invoice.

MILLER, MANNIX, SCHACHNER & HAFNER, LLC

Attorneys at Law
15 West Notre Dame Street
Glens Falls, New York 12801
(518) 793-6611 - (800) 421-6166
EIN 14-1827242

CITY OF SARATOGA SPRINGS
CITY HALL
474 BROADWAY
SARATOGA SPRINGS NY 12866

Page: 1
04/24/2018
FILE NO. 11004



<u>PREVIOUS BALANCE</u>	<u>NEW FEES</u>	<u>NEW COSTS</u>		<u>PAYMENTS</u>	<u>BALANCE DUE</u>
11004-020 V/O BALLSTON SPA v. SS CITY COUNCIL (GEYSER ROAD)					
9,978.50	1,344.00	68.00	0.00	-420.00	<u>\$10,970.50</u>

CITY OF SARATOGA SPRINGS COMMUNITY DEVELOPMENT BLOCK GRANT

2018 PROGRAM YEAR APPLICATIONS

		REQUESTED	Recommended
Mother Susan Anderson Emergency Shelter	Shelter Case Manager	\$ 27,000.00	14,000.00
Saratoga Affordable Housing Group	Allen Drive Apartments Case Manager	\$ 40,000.00	12,500.00
Saratoga County Economic Opportunity Council	Soup Kitchen Staff	\$ 10,400.00	10,000.00
Wellspring (DVRC)	Homeless Prevention & Intervention Activities	\$ 22,800.00	7,500.00
Shelters of Saratoga	Code Blue	\$ 42,616.28	-
AIM Services, Inc.	Employee Training Program	\$ 32,814.00	-
Legal Aid Society of Northeastern NY	Homelessness Prevention Project	\$ 16,000.00	-
Catholic Charities	Saratoga Mentoring Program	\$ 15,000.00	-
Big Brothers Big Sisters of the Capital Region	Mentoring	\$ 10,000.00	-
Saratoga Springs Recreation Dept.	Camp Saradac Scholarship	\$ 3,380.00	-
	SUBTOTAL	\$ 220,010.28	44,000.00

Maximum Allowable 15 % of grant \$ 44,000.00

NON-PUBLIC SERVICES

City of Saratoga Springs	Residential Rehabilitation Grant Program	\$ 104,112.42	\$ 90,000.00
Saratoga Community Health Center	Community Health Center Expansion	\$ 40,000.00	\$ 50,000.00
Saratoga Affordable Housing Group	Rehabilitation Allen Drive Apartments	\$ 24,700.00	\$ 24,700.00
Rebuilding Together Saratoga County, Inc.	Saratoga Springs Rehabilitation projects	\$ 15,000.00	\$ 16,078.42
Mother Susan Anderson Emergency Shelter	Emergency Shelter Furnace/Boiler	\$ 8,000.00	\$ 12,000.00
Legal Aid Society of Northeastern NY	The Right Place Project	\$ 7,320.00	\$ 7,320.00
Saratoga Springs Senior Citizen Center	New Siding	\$ 5,427.50	\$ 5,427.50
	SUBTOTAL	\$ 204,559.92	205,525.92

Maximum Available \$ 205,525.92

ADMINISTRATION & PROGRAM DELIVERY

City - Office of Community Development	CDBG Administration	\$ 59,955.00	59,955.00
	SUBTOTAL	\$ 59,955.00	

2017 Entitlement Grant = \$ 299,775

Re-Programmed Funds = \$9,705.92

Total Available = \$309,480.92

Total Requested \$ 484,525.20 309,480.92

Total Available \$ 309,480.92

**A PROCLAMATION
OF THE CITY OF SARATOGA SPRINGS, NEW YORK**

WHEREAS, four decades have passed since a group of Saratoga County residents joined together to promote the benefits of our county to national and international industries and businesses that were looking for a good place to locate, and to provide resources to existing county businesses; and

WHEREAS, after creating more than 18,000 jobs and generating over 16.5 billion dollars in capital investment, today the Saratoga Economic Development Corporation enjoys its well deserved reputation as one of our region's most successful business organizations, and a major contributor to our economy and our quality of life. SEDC does its work entirely with private sector funding. Every day they work to demonstrate the importance of business people helping other business people, and to support the many contributions of local business to our community.

NOW THEREFORE, I, MEG KELLY, Mayor of the City of Saratoga Springs, hereby join with all my fellow Saratogians to extend our congratulations to the members, directors, governors and staff of SEDC on their 40th anniversary of service, and to extend to them our very best wishes for continued success.

Dated: May 1, 2018

Meg Kelly
Mayor



**A PROCLAMATION
OF THE CITY OF SARATOGA SPRINGS, NEW YORK**

WHEREAS, Bike to Work Day, an annual event designed to focus on the many advantages of cycling and its positive effects on individual health and on our community, has been an enjoyable activity for many citizens. It began only a few years ago, but its continued popularity has brought attention to the healthful effects of cycling and other forms of exercise; and

WHEREAS, this year's Saratoga Bike to Work Day Challenge, organized in conjunction with the Capital District Transportation Committee's Bike to Work Month will take place May 18 and is expected to attract many cyclists of all ages. Special thanks goes to Bikeatoga for hosting a free breakfast (6:30 AM – 9:00 AM) at The Saratoga Arts Center on Broadway for all those who cycle to Work/School on that day.

NOW THEREFORE, I, MEG KELLY, Mayor of the City of Saratoga Springs, hereby am pleased to proclaim May 18, 2018 as

BIKE TO WORK DAY

Dated: May 1, 2018

MEG KELLY
Mayor





City of Saratoga Springs
OFFICE OF COMMISSIONER OF ACCOUNTS

474 Broadway - City Hall
Saratoga Springs, New York 12866

Telephone 518-587-3550
Fax 518-587-6512

JOHN P. FRANCK
COMMISSIONER

MAIRE MASTERSON
DEPUTY COMMISSIONER

Award of Bid Sign-Off Form

Department That Owns Award of Bid: Department of Public Works

Project or Item Being Awarded: City Building Security Study

Item Being Extended: _____

Vendor Who Won the Bid: SecureWatch24, LLC

Budget Line Item: H3031492-52000-141

Mayor/Commissioner: Please add to the May 1, 2018 City Council Agenda, the award of bid for "City Building Security Study" to SecureWatch24, LLC. (lowest qualified bidder).


Commissioner of Public Works

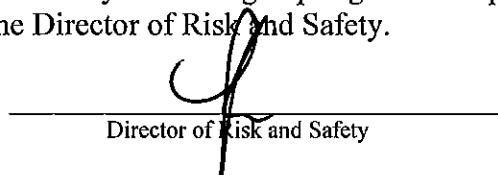
4/25/18
Date

Assistant Purchasing Agent: Purchasing policy has ☒ / has not _____ been followed in the selection of the winner of the bid.


Assistant Purchasing Agent

4/26/18
Date

Director of Risk and Safety: Vendor being awarded the bid has ☒ / has not _____ met all insurance requirements of the City of Saratoga Springs and has provided a copy of their certificate of insurance for review by the Director of Risk and Safety.


Director of Risk and Safety

4/26/18
Date

An award of bid will not be placed on the Commissioner's agenda if any of the above is missing. The request to place the item on the agenda will be returned to the appropriate department.

Prior to an award of bid being placed on Commissioner Franck's agenda for a City Council meeting, this form must be completed and the following must occur:

- o A memo from your department's Commissioner/Mayor requesting the award of bid be placed on Commissioner Franck's agenda; and
- o A copy of the bid tabulation sheet with all vendors names, addresses, and contact person; and
- o The Assistant Purchasing Agent must review that the purchasing policy was followed in the selection of the vendor and indicate such by signing below; and
- o The Director of Risk and Safety must be provided a copy of the vendor's certificate of insurance (if applicable) for review and indicate by signing below that the vendor meets all risk and insurance requirements for the City of Saratoga Springs; and
- o Approved certification of funds by the Finance Department (if applicable) must be obtained and the copy must be attached to this request; and
- o Budget line item must be identified and indicated.

City Hall Building Security Study RFP 2018-18 Bid Results

	Total Bid
Professional Systems Engineering, LLC	\$14,400.00
SecureWatch24, LLC	\$10,440.00
JCM Risk Management Consulting, LLC	\$53,500.00
Hudson Valley Protection, LLC	\$26,400.00
Network Systems Engineering Corp.	\$44,620.00
CHA Consulting, Inc.	\$38,799.70
ARMADA Ltd.	\$23,800.00
Business Protection Specialists, Inc.	\$22,948.00
iParametrics	\$38,489.00

Request for Certification of Sufficient Funds

Submittal Date: 4/25/2018

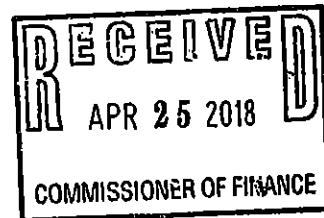
The Department of Public Works requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

Obligation to be incurred, detailing vendor name, project description, Council Approval, etc.
(attach supporting documentation):

Vendor: SecureWatch24, LLC

Project:

City Building Security Study



Appropriation - Current Budget Expense Org/Object/Proj(s): H3031492 ✓ 52000 ✓ 1141 ✓

Amount Requested for Approval \$10,440.00 ✓

Current Amount Available: \$200,000.00

Transfer/Amendment Pending:

Transfer/Amendment Date _____



Department Head Signature

4/25/18

Date

Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the obligation described in the request when it becomes due and payable.

Commissioner of Finance

4/25/18

Approval Date



City of Saratoga Springs
Department of Public Works
5 Lake Avenue
Saratoga Springs, NY 12866
(518) 587-3550 office
(518) 587-2417 fax

MEMORANDUM

TO: John Franck, Commissioner, Accounts

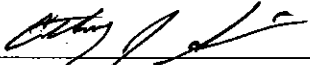
FROM: Anthony J. "Skip" Scirocco, Commissioner, DPW

DATE: April 13, 2018

RE: Extension of Bid – Pipes, Fittings, Hydrants and Valves

Please place on the May 1, 2018, City Council Agenda, the extension of bid 2017-19 for the Pipes, Fittings, Hydrants and Valves for a one year period (May 1, 2018 through April 30, 2019).

If you have any questions, please call me at ext. 2561



Anthony J. "Skip" Scirocco

Department That Owns Award/Extension of Bid: _____ Department of Public Works _____

Project or Item Being Awarded:

Item Being Extended: Pipes, Fittings, Hydrants and Valves

Vendor Who Won the Bid: Ferguson Waterworks

Budget Line Item: F3638354 54180 \$45,000

Assistant Purchasing Agent: Purchasing policy has X / has not _____ been followed in the selection of the winner of the bid or bid extension.

Assistant Purchasing Agent

4/13/18
Date

Director of Risk and Safety: Vendor being awarded the bid or the bid being extended has _____ / has not _____ met all insurance requirements of the City of Saratoga Springs and has provided a copy of their certificate of insurance for review by the Director of Risk and Safety.

Director of Risk and Safety

Date

****An award/extension of bid will not be placed on the Commissioner's agenda if any of the above is missing. The request to place the item on the agenda will be returned to the appropriate department.**



City of Saratoga Springs
Office of Commissioner of Public Works
5 Lake Avenue
Saratoga Springs, NY 12866-2296
518-587-3550
518-587-2417 (fax)

ANTHONY J. SCIROCCO
COMMISSIONER

April 10, 2018

Ms. Melissa Visconte,
Business Manager
Ferguson Waterworks
612 Pierce Road
Clifton Park, NY 12065

Dear Ms. Visconte:

The instructions of the Pipes, Fittings, Hydrants and Valves #2017-19 specification provided an option to extend the contract for one (1) additional year under the same terms and conditions. Please complete the section at the bottom of this letter and return to me. If you have any questions, please contact me at Kathy.moran@saratoga-springs.org or 518-587-3550, ext. 2544.

Sincerely,

Katherine A. Moran

Katherine A. Moran
DPW Office Supervisor

☒ Ferguson Waterworks agrees to extend the contract prices for Pipes, Fittings, Hydrants and Valves, under the same terms and conditions, for one (1) additional year. The extended contract period will run from May 1, 2018, through April 30, 2019.

() Ferguson Waterworks would like to terminate the contract for Pipes Fittings, Hydrants and Valves at the end of the original contract period (April 18, 2018).

Date 4-10-18

Signature

Print

Melissa Visconte

4. CORRECTIONS

The bidder must initial erasures or other changes in the bid.

5. RECEIVING BIDS

Bids received prior to the advertised time of opening will be securely kept, sealed. The City Clerk's Office, whose duty it is to open them will decide when the specified time has arrived to open bids, and no bid received thereafter will be considered. **LATE BIDS will be rejected. E-mail or faxed bid submissions are not acceptable and will not be considered.**

6. OPENING OF BIDS

At the time and place fixed for the opening of bids, the City will cause to be opened and publicly read aloud every bid that was received within the time set for receiving bids. Bidders and other persons properly interested may be present, in person or by representative.

7. WITHDRAWAL OF BIDS

Bids may be withdrawn on written request dispatched by the bidder in time for delivery in the normal course of business prior to the time fixed for opening; provided that written confirmation of withdrawal over the signature of the bidder is placed in the mail and postmarked prior to the time set for bid opening.

8. EVALUATION PROCESS

After the bid opening, each bidder's proposal will be screened for completeness and conformance with requirements for bid submission as set forth under the Bidders Submittal Instructions. Proposals that do not meet the City's requirements as set forth in the IFB will be deemed nonresponsive and given no further consideration.

9. AWARD OF CONTRACT: REJECTION OF BIDS

If the contract is awarded, it will be awarded to the responsive and responsible bidder submitting the lowest bid complying with the conditions and qualifications of the Notice to Bidders and Instructions to Bidders. The bidder to whom the award is made will receive by mail a "Notice of Award" at the earliest possible date.

The City, however, reserves the right to reject any and all bids and to waive any informality in bids received whenever bid packages are submitted incomplete without the required attachments and/or such rejections or waivers are in its' best interest.

The City also reserves the right to consider as not responsible any bidder who does not habitually perform with their own forces at least fifty percent (50%) of the dollar value of the work involved in the contract. The City also reserves the right to award the bid, in part, on the bidder's ability to provide timely technical assistance, part(s) replacement and service for repairs.

The City reserves the right to extend the contract for one (1) year from expiration under the same terms and conditions as long as the extension is agreeable to both the City and the Contractor.

10. EQUAL EMPLOYMENT OPPORTUNITY

Attention of bidders is particularly called to the requirements for ensuring that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

11. COMPLIANCE

Failure to comply with any of the above terms or any evidence of poor quality or service will be considered cause of discontinuing business with the successful bidder.

Saratoga Springs
Department of Public Safety

Peter R. Martin, Commissioner
John S Daley, Deputy Commissioner



City Hall Saratoga Springs, New York 12866
518-587-3550

MEMO

TO: Commissioner Franck
FROM: Commissioner Martin *Peter Martin*
DATE: April 16, 2018
RE: Extension of Bid RFP 2017-13

Commissioner Franck,

The Department of Public Safety would like to extend the bid for RFP 2017-13, for Plumbing Services from BPI Mechanical Services, Inc. Please place on your agenda for the May ~~X~~ 2018 City Council Meeting.

1 *LR*

Thank you,

Zimbra

lisa.ribis@saratoga-springs.org

Fwd: Plumbing Contract

From : karen perrino <karen.perrino@saratoga-springs.org> Fri, Apr 20, 2018 10:57 AM
Subject : Fwd: Plumbing Contract
To : Lisa Ribis <lisa.ribis@saratoga-springs.org>

*Karen V. Perrino
Department of Public Safety
474 Broadway 2nd Floor
Saratoga Springs, NY 12866
518-587-3550 Ext. 2625*

From: "Dan Keating" <dank@bpimechanicalservice.com>
To: "karen perrino" <karen.perrino@saratoga-springs.org>
Sent: Thursday, March 22, 2018 11:42:08 AM
Subject: RE: Plumbing Contract

Yes.....Please extend. No changes required

From: karen perrino <karen.perrino@saratoga-springs.org>
Sent: Thursday, March 22, 2018 11:24 AM
To: Dan Keating <dank@bpimechanicalservice.com>
Subject: Plumbing Contract

Good morning Dan!

Thank you for your quick response yesterday!

I notice that our current contract expired February 21, 2017. Are you interested in extending the RFP 2017-13 under the current terms of our agreement?

Let me know, as if there will be changes, I will need to do another RFP. If not, I can send you another contract for your review and signature, to put before the next City Council for approval.

Thanks so much!!

Karen V. Perrino

*Department of Public Safety
474 Broadway 2nd Floor
Saratoga Springs, NY 12866*

Proposals meeting the requirements of the City will be evaluated first on technical information (i.e. operational plan, company background, staffing & personnel biographies, relevant experience, references) and then on the cost proposal.

13. AWARD OF CONTRACT: REJECTION OF BIDS

If the Contract is awarded, it will be awarded to the responsive and responsible bidder submitting the best value bid complying with the conditions and qualifications of the Notice to Bidders and Instructions to Bidders. The bidder to whom the award is made will receive by mail a "Notice of Award" at the earliest possible date.

The City, however, reserves the right to reject any and all bids and to waive any informality in bids received whenever bid packages are submitted incomplete without the required attachments and/or such rejections or waivers are in its best interest.

All changes in the award contract effecting price and time must be brought to City Council for approval.

The contract term is for one (1) year from midnight Date of Council Award, 2017 to midnight One year after Council award, 2018. The City reserves the right to extend the contract for one (1) year from expiration under the same terms and conditions as long as the extension is agreeable to both the City and the Contractor for up to five (5) years with contract renewals to occur annually by Council approval.

14. EQUAL EMPLOYMENT OPPORTUNITY

Attention of bidders is particularly called to the requirements for ensuring that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin.

15. COMPLIANCE

Failure to comply with any of the above terms or any evidence of poor quality or service will be considered cause of discontinuing business with the successful bidder.

16. WAGES AND SALARIES

Attention of Bidders is called to the requirements concerning the payment of not less than the prevailing wage and salary rates specified in New York State Labor Law and the conditions of employment with respect to certain categories and classifications of employees.

All work is to be completed in accordance with the most current prevailing wage rate schedule. To view the PDF file of your schedule, copy and paste or type the following into your web browser:

<http://wpp.labor.state.ny.us/wpp/publicViewProject.do?method=showIt&id=1270343>

17. CONTRACTOR COORDINATION

The successful Bidder will be required to cooperate with and coordinate all work with the successful Bidder for HVAC services associated with this plumbing contract.

Department That Owns Award/Extension of Bid: PUBLIC SAFETY

Project or Item Being Awarded: _____

Item Being Extended: RFP 2017-13

Vendor Who Won the Bid: BPI MECHANICAL SERVICES


Budget Line Item: A-31-4-3014 54720 \$ 500.00

Budget Line Item: A-31-4-3124 54610 \$ 500.00

Budget Line Item: A-31-4-3314 54610 \$ 200.00

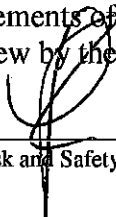
Budget Line Item: A-31-4-3414 54610 \$ 500.00

Assistant Purchasing Agent: Purchasing policy has ☒ / has not been followed in the selection of the winner of the bid or bid extension.


Assistant Purchasing Agent

4/20/18
Date

Director of Risk and Safety: Vendor being awarded the bid or the bid being extended has ☒ / has not met all risk and insurance requirements of the City of Saratoga Springs and has provided a copy of their certificate of insurance for review by the Director of Risk and Safety.


Director of Risk and Safety

4/20/18
Date

****An award/extension of bid will not be placed on the Commissioner's agenda if any of the above is missing. The request to place the item on the agenda will be returned to the appropriate department.**

ADDENDUM ONE TO AGREEMENT BETWEEN THE CITY OF SARATOGA SPRINGS, NY
AND BST & Co. CPAs, LLP
Original Agreement Approved February 7, 2017

THIS ADDENDUM is made by and between THE CITY OF SARATOGA SPRINGS, NY (hereinafter "City"), a municipal corporation with a place of business at 474 Broadway, Saratoga Springs, NY 12866, and BST & Co. CPAs, LLP, with a place of business at 26 Computer Drive West, Albany, NY 12205 (hereinafter "Consultant").

WITNESSETH:

The City and the Consultant entered into an agreement, approved by the City on February 7, 2017, that the Consultant would provide audit services the fiscal years December 15, 2016, 2017, and 2018. Fees under the original contract were established so as not to exceed \$36,000 – 2016, \$36,000 – 2017, and \$37,000 – 2018.

ADDENDUM ONE is supplemental to the original February 7, 2017 agreement. It is incorporated into and made part of those documents. All terms, conditions, and provisions of the original February 7, 2017 agreement remain in effect unless specifically modified herein.

For this ADDENDUM ONE, the City and the Consultant agree to amend the original agreement as follows:

In addition to the fees described in the original agreement, the costs, fees and disbursements associated with this Addendum One, in accordance with the terms and provisions of Exhibit B, shall not exceed \$41,000.00 - 2017. A copy of Exhibit B is annexed hereto and made a part hereof.

WHEREFORE, the City and the Consultant have executed this ADDENDUM One on the dates indicated:

CONSULTANT:

By: _____

Title: _____

Date: _____

CITY OF SARATOGA SPRINGS:

By _____

Title _____

Date: _____



April 25, 2018

Members of the City Council
City of Saratoga Springs, New York
Attn.: Department of Accounts
474 Broadway
Saratoga Springs, New York 12866

Dear Members of the City Council:

BST & Co. CPAs, LLP (BST) is pleased to submit this revision to our Proposal to Provide Financial Auditing Services to the City of Saratoga Springs, New York, dated January 12, 2016.

In addition to the services outlined within the Financial Reporting Segment of our proposal, we have been requested to perform the following:

- Preparation of basic financial statements

Should this additional financial reporting service be accepted by the City Council, we estimate our quoted annual fees for services rendered to increase in the range of \$3,000 - \$5,000; with additional fees not to exceed \$5,000.

Please contact me by phone at (518) 459-6700, Extension 356 or email bkennedy@bstco.com with any questions about our firm, or the revision to our proposal.

Very truly yours,

BST & Co. CPAs, LLP

Brendan K. Kennedy, CPA, Partner

BKK/emt



City of Saratoga Springs, NY Contract

City Project Number: _____ **City Project Name:** _____
City Department: Finance **Department Contact Person:** Christine Gilmet-Brown **City Ext.** 2564
Company Name: BST & Co. CPAs, LLP
Company Address: 26 Computer Drive West Albany, NY 12205
Company Telephone No.: 518.459.6700 **Company Fax No.:** 518.459.8492
Vendor and/or Service Provider Primary Contact: Brendan Kennedy **Title:** Partner
Primary Contact Email: bkennedy@bstco.com
Service to be Provided: Audit Services
Remit Name (If different from above): _____
Remit Address: _____

1. **Scope of Agreement:** In response to a request for a pricing proposal requested by the City for Audit Services RFP 2016-38, the Vendor and/or Service Provider submitted proposals dated 01/12/16 (the "Proposals/Statement of Work"), which are attached hereto as Exhibit A. The Vendor and/or Service Provider shall provide to the City the products and services set forth therein. The Vendor and/or Service Provider assumes full responsibility for the provision of the products and services made available in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with the prior written approval of the City. The Vendor and/or Service Provider assumes all risks in the performance of all its activities authorized by this Agreement.
2. **Term of Agreement:** The term of this Agreement shall commence per the date of approval of this Agreement by the City Council of the City of Saratoga Springs. This Agreement shall continue in force from the effective date until the work provided as described herein is satisfactorily completed or by 12/31/2019. Any modification of the work performed by the Vendor and/or Service Provider shall be made in writing and shall not be undertaken until the City agrees to the modification. The Vendor and/or Service Provider assume full responsibility for the provision of the products and services contracted for in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with prior written notice and written approval of the City. The Vendor and/or Service Provider will provide his or her own equipment and materials as necessary to perform the work except as identified within the RFP/RFQ/BID Documents. The Vendor and/or Service Provider assume all risks in the performance of all its activities authorized by this Agreement.
3. **Terms of Payment:** Vendor and/or Service Provider will invoice the City on a monthly basis and the City will pay all invoices within thirty (30) days of receipt of the invoice or as practicable. The City shall pay the Vendor and/or Service Provider in accordance with the City Charter per the Purchasing Guidelines established by the City. All work performed under this agreement must be in accordance with the NYS Department of Labor Prevailing Wage Regulations. The Costs, fees, and disbursements associated with the provisions of the products and services shall be determined in accordance with the proposal submitted not to exceed \$36,000 2016, 36,000 2017, and \$37,000 2018, a copy of which is annexed hereto and made a part hereof. Detailed original invoices not received within forty five (45) calendar days of the completed transaction could result in a delay of payment.
4. **Notice:** Any notices sent to the City under this Agreement will be effective five (5) business days after the postmarked date of mailing by certified mail, return receipt requested. The Mayor/Commissioner of Finance is the designated Project Manager for this Agreement and shall represent the City in all matters and has the authority to affect the delivery of products and/or services. The Project Manager for the Vendor and/or Service Provider is Brendan Kennedy. Any notice, request, demand or other communication required or provided for in this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person or mailed in a sealed envelope, postage prepaid, addressed as follows:

To the City: Mayor/Commissioner of Finance, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866
With a copy to: City Attorney, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866
To Vendor and/or Service Provider: BST Co. CPAs, LLP, 26 Computer Drive West, Albany NY 12205
5. **Conflicts of Interest:** The Vendor and/or Service Provider represents and warrants that it has no conflict, actual or perceived, that would prevent it from performing its duties and responsibilities under the Agreement.
6. **City Property:** All information and materials received hereunder by the Vendor and/or Service Provider from the City are and shall remain the sole and exclusive property of the City and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider. All intellectual property, created by the Vendor and/or Service Provider hereunder as a product or as a service to the City shall be the sole and exclusive property of the City. Effective upon their creation pursuant to the terms of this Agreement, the Vendor and/or Service Provider conveys, assigns and transfers to the City the sole and exclusive rights, title and interest in all documents, electronic databases, and custom programs, whether preliminary, final or otherwise, including all trademarks and copyrights. The Vendor and/or Service Provider hereby agrees to take all necessary and appropriate steps to ensure that the custom products are protected against unauthorized copying, reproduction and marketing by or through the Vendor and/or Service Provider, its agents, employees, or subcontractors. Nothing herein shall preclude the Vendor and/or Service Provider from otherwise using the related or underlying general knowledge, skills, ideas, concepts, techniques and experience developed under this Agreement in the course of the Vendor and/or Service Provider's business. The Contractor grants to the City a perpetual, nonexclusive, royalty-free, unlimited use license to use, execute, reproduce, display, modify and distribute any pre-existing software, tools or techniques delivered by the Vendor and/or Service Provider under this Agreement. Any written reports, opinions and advice rendered by the Vendor and/or Service Provider shall become the sole and exclusive property of the City, and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider.
7. **Retention of Records:** The Vendor and/or Service Provider shall make available to the City all information pertinent to the project, including reports, studies, drawings, and any other data. All original records generated as a result of the project shall be maintained by the Vendor and/or

Service Provider for a period of six (6) years after expiration of the Agreement. Upon request, copies of those records shall be provided to the City at no cost.

8. **Independent Vendor and/or Service Provider Status:** It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting the Vendor and/or Service Provider's staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The Vendor and/or Service Provider and its staff are to be and shall remain an independent Vendor and/or Service Provider with respect to all services performed under this Agreement. The Vendor and/or Service Provider represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Vendor and/or Service Provider or other persons, while engaged in the performance of any work or services required by the Vendor and/or Service Provider under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Vendor and/or Service Provider, its officers, agents, Vendor and/or Service Providers or employees shall in no way be the responsibility of the City; and the Vendor and/or Service Provider shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay.
9. **Insurance:** The City of Saratoga Springs herein requires the following terms and conditions regarding the agreement for the provision of professional services as outlined above: The Vendor and/or Service Provider shall procure and maintain during the term of this Agreement, at the Vendor and/or Service Provider's expense, the insurance policies listed with limits equal to or greater than the enumerated limits. The Vendor and/or Service Provider shall be solely responsible for any self-insured retention or deductible losses under each of the required policies. Every required policy, including any required endorsements and any umbrella or excess policy, shall be primary insurance. Insurance carried by the City of Saratoga Springs, its officers, or its employees, if any, shall be excess and not contributory insurance to that provided by the Vendor and/or Service Provider. Every required coverage type shall be "occurrence basis" with the exception of Professional Errors and Omissions Coverage which may be "claims made" coverage. The Vendor and/or Service Provider may utilize umbrella/excess liability coverage to achieve the limits required hereunder; such coverage must be at least as broad as the primary coverage (follow form). The Office of Risk & Safety Management must approve all insurance certificates. The City of Saratoga Springs reserves its right to request certified copies of any policy or endorsement thereto. All insurance shall be provided by insurance carriers licensed & admitted to do business in the State of New York and must be rated "A-;VII" or better by A.M. Best (Current Rate Guide). If the Vendor and/or Service Provider fails to procure and maintain the required coverage(s) and minimum limits such failure shall constitute a material breach of contract, whereupon the City of Saratoga Springs may exercise any rights it has in law or equity, including but not limited to the following: (1) immediate termination of the Agreement; (2) withholding any/all payment(s) due under this Agreement or any other Agreement it has with the Vendor and/or Service Provider (common law set-off); OR (3) procuring or renewing any required coverage(s) or any extended reporting period thereto and paying any premiums in connection therewith. All monies so paid by the City of Saratoga Springs shall be repaid upon demand, or at the City's option, may be offset against any monies due to the Vendor and/or Service Provider.

The City of Saratoga Springs requires the Vendor and/or Service Provider name the City as a Certificate Holder for the following coverage for the work covered by this Agreement:

A. For projects whose total value is between Zero and \$100,000:

- **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
- **Commercial Automobile Insurance:** One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- **Excess Insurance:** One Million Dollars per Occurrence Aggregate; AND
- **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:** Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.

B. For projects whose total value is between \$100,000 and \$500,000:

- **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
- **Commercial Automobile Insurance:** One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- **Excess Insurance:** Three Million Dollars per Occurrence Aggregate; AND
- **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:** Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.

C. For projects whose total value is between \$500,000 and \$1,000,000:

- **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
- **Commercial Automobile Insurance:** One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- **Excess Insurance:** Five Million Dollars per Occurrence Aggregate; AND
- **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:** Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.

D. For projects involving the provision of professional services:

- **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
- **Commercial Automobile Insurance:** One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- **Excess Insurance:** Five Million Dollars per Occurrence Aggregate;
- **Professional Errors and Omissions:** One Million Dollars per Claim with Two Million Dollars Aggregate; AND
- **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:** Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.

E. If the project in question involves any form of pollution risk or exposure, environmental hazard, asbestos or special circumstances, please contact the Office of Risk and Safety for a determination of insurance limits needed for your contract.

It shall be an affirmative obligation of the Vendor and/or Service Provider to advise City's Office of Risk and Safety via mail to Office of Risk and Safety, City of Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866, within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be a breach of this Agreement. The Vendor and/or Service Provider acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City. The Vendor and/or Service Provider is to provide the City with a Certificate of Insurance naming the City as ***Additional Insured on a primary and non-contributory basis prior*** to the commencement of any work or use of City facilities. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the municipality. In the event the Vendor and/or Service Provider utilizes a Subcontractor for any portion of the services outlined within the scope of its activities, the Subcontractor shall provide insurance of the same type or types and to the same extent of coverage as that provided by the Vendor and/or Service Provider. All insurance required of the Subcontractor shall name the City of Saratoga Springs as an ***Additional Insured on a primary and non-contributory basis*** for all those activities performed within its contracted activities for the contract as executed.

10. **Indemnification:** The Vendor and/or Service Provider, to the fullest extent provided by law, shall indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Vendor and/or Service Provider or its employees or anyone for whom the Vendor and/or Service Provider is legally liable or Subcontractors. Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the Vendor and/or Service Provider, as aforesaid. The Vendor and/or Service Provider's responsibility under this section shall not be limited to the required or available insurance.
11. **Americans with Disabilities Act:** The Vendor and/or Service Provider agrees to comply with the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973 and not discriminate on the basis of disability in the admission or access to, or treatment of employment in its services, programs, or activities. The Vendor and/or Service Provider agrees to hold harmless and indemnify the City from costs, including but not limited to damages, attorney's fees and staff time, in any action or proceeding brought alleging a violation of ADA and/or Section 504 caused by the Vendor and/or Service Provider. Upon request accommodation will be provided to allow individuals with disabilities to participate in all services, programs and activities.
12. **Safety:** The City of Saratoga Springs specifically reserves the right to suspend or terminate all work under this Agreement whenever Vendor and/or Service Provider, and/or Vendor and/or Service Provider's employees or subcontractors, are proceeding in a manner that threatens the life, health or safety of any of Vendor and/or Service Provider's employees, subcontractor's employees, City employees or member(s) of the general public on City property. This reservation of rights by the City of Saratoga Springs in no way obligates the City of Saratoga Springs to inspect the safety practices of the Vendor and/or Service Provider. If the City of Saratoga Springs exercises its rights pursuant to this part, the Vendor and/or Service Provider shall be given three days to cure the defect, unless the City of Saratoga Springs, in its sole and absolute discretion, determines that the service cannot be suspended for three days due to the City of Saratoga Springs' legal obligation to continuously provide Vendor and/or Service Provider's service to the public or the City of Saratoga Springs' immediate need for completion of the Vendor and/or Service Provider's work. In such case, Vendor and/or Service Provider shall immediately cure the defect. If the Vendor and/or Service Provider fails to cure the identified defect(s), the City of Saratoga Springs shall have the right to immediately terminate this Agreement. In the event that the City of Saratoga Springs terminates this Agreement, any payments for work completed by the Vendor and/or Service Provider shall be reduced by the costs incurred by the City of Saratoga Springs in re-bidding the work and/or by the increase in cost that results from using a different Vendor and/or Service Provider.
13. **Vendor and/or Service Provider Code of Conduct:** The City of Saratoga Springs is committed to conduct business in a lawful and ethical manner and expects the same standards from Vendor and/or Service Providers/suppliers that the City conducts business with. The City requires that all Vendor and/or Service Providers/suppliers abide by this Code of Conduct. Failure to comply with this Code may be sufficient cause for the City to exercise its rights to terminate its' business relationship with Vendor and/or Service Providers/suppliers. Vendor and/or Service Providers/suppliers agree to provide all information requested which is necessary to demonstrate compliance with this Code.

At a minimum, the City requires that all Vendor and/or Service Providers/suppliers meet the following standards:

- Legal: Vendor and/or Service Providers/suppliers and their sub-contractors agree to comply with all applicable local, state and federal laws, regulations and statutes.
- Discrimination: No person shall be subject to any discrimination in employment, including hiring, salary, benefits, advancement, discipline, termination or retirement on the basis of gender, race, religion, age, disability, sexual orientation, nationality, political opinion, party affiliation or social ethnic origin.
- Right to organize: Employees of the Vendor and/or Service Provider/supplier should have the right to decide whether they want collective bargaining.
- Sub-contractors: Vendor and/or Service Providers/suppliers shall ensure that sub-contractors shall operate in a manner consistent with this Code.
- Protection of the Environment: Vendor and/or Service Providers/suppliers shall comply with all applicable environmental laws and regulations. Where practicable, Vendor and/or Service Providers/suppliers are to utilize technologies that do not adversely affect the environment and when such impact is unavoidable, to ensure that it is minimized.

The undersigned Vendor and/or Service Provider/supplier hereby acknowledges that it has received the City of Saratoga Springs Vendor and/or Service Provider/Supplier Code of Conduct and agrees that any and all of its facilities and sub-contractors doing business with the City will receive the Code and will abide by each and every term therein.

Vendor and/or Service Provider/supplier acknowledges that its failure to comply with any condition, requirement, policy or procedure may result in the termination of the business relationship. Vendor and/or Service Provider/supplier reserves the right to terminate its agreement to abide by the Code of Conduct at any time for any reason upon ninety (90) days prior written notice to the City.

14. **Governing Law:** This Agreement shall be governed and construed under the laws of the State of New York, the location where this Agreement was accepted to by Vendor and/or Service Provider. The Vendor and/or Service Provider agrees to comply with all applicable local, state and federal laws, rules and regulations in the performance of the duties of this Agreement.

15. **NYS Licensure for Professional Services:** Any and all professional services performed under this Agreement shall be completed by an individual licensed by the NYS Office of Professions - Education Department as applicable to the service provided including, but not limited to accounting, actuarial, engineering and architectural services. The Vendor and/or Service Provider represents that it has all necessary governmental licenses to perform the services described herein.
16. **Non-Collusive Bidding Certification:** Where applicable, upon the submission of a bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
 - a. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 - b. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 - c. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
17. **Iranian Energy Sector Divestment:** Where applicable, upon the submission of a bid, each Vendor and/or Service Provider and each person signing on behalf of any Vendor and/or Service Provider certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the state finance law (Iran Divestment).
18. **Venue:** The City and the Vendor and/or Service Provider hereby agree that any litigated matters shall be venued in the federal and state courts of the State of New York in the County of Saratoga.
19. **Assignment:** The Vendor and/or Service Provider is prohibited from assigning, conveying, subletting or otherwise disposing of the Vendor and/or Service Provider's right, title, or interest therein, or the Vendor and/or Service Provider's power to execute this agreement to any other person or corporation without the previous written consent of the City. If the Vendor and/or Service Provider assigns, conveys, sublets or otherwise disposes of the Vendor and/or Service Provider's right, title, or interest without prior written consent, the City shall revoke and annul this agreement, and the City shall be relieved and discharged from any and all liability growing out of this Agreement, and any person or corporation to whom the interest was assigned, transferred, conveyed, sublet or otherwise disposed of shall forfeit and lose all moneys theretofore earned under such contract, except so much as may be required to pay his or her employees.
20. **Termination:** The Vendor and/or Service Provider and the City may mutually agree, in writing, to terminate this Agreement at any time. The City may also terminate this Agreement at any time and for any reason by mailing written notice to the Vendor and/or Service Provider at least ten (10) business days prior to such termination date. The City reserves the right to cancel this Agreement at any time in event of default or violation by the Vendor and/or Service Provider of any provision of this Agreement. The City may take whatever action at law or in equity that may appear necessary or desirable to collect damages arising from a default or violation or to enforce performance of this Agreement.
21. **Default:** Vendor and/or Service Provider's failure to perform its obligations and comply with its representations under this Agreement shall constitute a default under this Agreement. Upon Vendor and/or Service Provider's default, the City may cancel this Agreement and immediately stop payment of any fees to Vendor and/or Service Provider hereunder. City shall also have any all additional rights and remedies under New York State Law as a result of Vendor and/or Service Provider's default.
22. **Force Majeure:** Neither party shall be held liable for failure to perform its part of this Agreement when such failure is due to fire, flood, or similar disaster; strikes or similar labor disturbances; industrial disturbances, war, riot, insurrection, and/or other causes beyond the control of the parties.
23. **Entire Agreement:** This Agreement sets forth the entire agreement and understanding of the parties relating to the subject matter contained herein except as to those matters or agreements expressly incorporated herein by reference. No covenant, representation or condition not expressed herein shall be effective to interpret, change or restrict the express provisions of this Agreement. This Agreement supersedes any and all prior agreements, whether written or oral, relating to the subject matter contained herein. This Agreement shall not be amended, changed or otherwise modified except in writing, signed by both parties.
24. **Severability:** In the event that any portion of this Agreement may be adjudged invalid or unenforceable for any reason, adjudication shall in no manner affect the other portions of this Agreement which will remain in full force and effect as of the portions adjudged invalid or unenforceable were not originally a part thereof.
25. **Modification:** This Agreement may be modified only by a writing signed by both parties.
26. **Execution:**

This Agreement may be executed in separate counterparts, which together shall constitute the Agreement of the parties, provided that all of the parties to this Agreement have executed their respective copy of this Agreement.

City Certification: In addition to the acceptance of this Agreement, I certify that original copies of this signature page will be attached to all other exact copies of this Agreement.

Vendor and/or Service Provider Certification: In addition to the acceptance of this Agreement, I certify that all information provided to the City with respect to New York State Finance Law Section 139-k is complete, true and accurate.

All Parties, having agreed to the terms and the recitals set forth herein, and in relying thereon, herein signs this Agreement.

Vendor and/or Service Provider Signature: Brendan K Kennedy Date: 1/30/17

Print Name: Brendan Kennedy Title: Partner

City of Saratoga Springs' Signature: _____ Date: _____

Print Name: Joanne Yessen Title: Mayer City Council Approval Date: 02/07/17

2016 City of Saratoga Springs, NY Contract City Council Approved 041916

Exhibit A

Proposal to Provide Financial Auditing Services City of Saratoga Springs, New York



January 12, 2016

2:00 PM

Presented by:

BST & Co. CPAs, LLP

Brendan K. Kennedy, Partner

(518) 459-6700

bkennedy@bstco.com

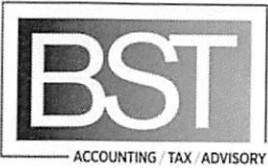
www.bstco.com



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January 12, 2017

Members of the City Council
City of Saratoga Springs, New York
Attn.: Department of Accounts
474 Broadway
Saratoga Springs, New York 12866

Dear Members of the City Council:

BST & Co. CPAs, LLP (BST) is pleased to submit this proposal to provide Audit Services for the City of Saratoga Springs, New York (City) for the fiscal years ending December 31, 2016, 2017, and 2018. Having served as the City's independent auditors for over many years, we believe that we have demonstrated our understanding of the work required to be performed and our commitment to providing the City with the highest quality expertise and client service.

We believe that BST brings the following unique advantages to the City:

- Continued commitment to the City;
- Our capability to provide the guidance, advice, and technical services the City requires;
- An understanding of City operations, departments, and systems;
- A proposed service team comprised of professionals who are highly experienced in governmental accounting and auditing.

We are very proud of our service track record for the City and each of our clients. Our client service approach is based on our core values of integrity, respect, and excellence. Our mission is to be your most highly valued advisor, by demonstrating our unique understanding of your needs, and exceeding your expectations in every interaction and solution we present. You have our commitment that you will continue to receive the highest quality and timely service.

As a partner in the Firm, I am authorized to make representations and bind the Firm to statements made within this proposal.

We are excited about the opportunity to continue serving the City. Our attached proposal describes our extensive experience with Saratoga Springs and other New York State municipalities, our practice, our people, our reputation for quality services, and how we will provide such to the City.

Please contact me with any questions about our firm, our proposal, or to schedule an oral presentation.

Very truly yours,

BST & Co. CPAs, LLP

Brendan K. Kennedy, CPA, Partner



Executive Summary

In this proposal, we summarize the many reasons why we feel that the strengths of BST & Co. CPAs, LLP (BST) create the optimal model to provide the auditing and financial compliance services required by the City of Saratoga Springs. We feel the most important of these strengths are as follows:

- **The City is important to BST.** As part of our *Governmental and Municipal Services Group*, you will continue to be serviced by dedicated professionals who will exceed your expectations, provide the City with the ultimate client service experience, and present additional value that goes beyond the traditional financial statement audit. We would be honored to serve the City again as a client and look forward to continuing our professional working relationship with you as your trusted service provider.
- **BST has a significant history providing auditing and accounting services to New York State counties, municipalities, and other various governmental entities.** The members of our *Governmental and Municipal Services Group* know the complex issues, regulations, and reporting requirements confronting New York State local governments. We encourage you to contact the references provided relating to their experiences with BST.
- **Government is a strategic industry for BST.** BST's governmental practice represents a significant portion of our practice. Our public sector experience includes an extensive array of New York State counties, cities, towns, villages, authorities and other local governments. Our firm is a recognized leader in providing services to the public sector throughout New York State.
- **Your BST service team.** - Your proposed engagement partner, **Brendan Kennedy**, is an industry recognized government professional. In March 2015, Brendan was elected to the Board of Directors of the New York State Government Finance Officers Association, which consists of more than 1,250 public and private sector government finance professionals. In addition, Brendan is actively involved in the New York Conference of Mayors (NYCOM), Association of Government Accountants (AGA), and New York State Society of Certified Public Accountants' Government Audit and Accounting Committee. Brendan is eager to share his technical expertise with the Village. In addition to his local government experience, Brendan has worked on some of the country's largest governmental organizations including the State of New York, State University of New York, New York Power Authority, and the City of New York. **Brendan's** knowledge of financial operations of the City, coupled with his extensive experience with other local governments, provides the City with a focused audit approach with less time spent "learning the system."
- **As a member of the RSM US Alliance, BST's audit procedures, quality controls, and specialized resources are all comparable to those of a national CPA firm.** The RSM US Alliance (Alliance) is an extension of RSM US, LLP who ranks as the fifth-largest U.S. provider of assurance, tax and consulting services. The Alliance includes over 75 independently owned CPA and consulting firms across the United States who share information and resources to improve the quality of their work and better serve their clients.

Firm Profile and Required Information

BST is a regional certified public accounting firm, registered to do business in New York State, with 20 partners and a total staff of over 100. With roots tracing back to 1944, BST is recognized as one of the largest accounting and consulting firms in upstate New York. The Firm's headquarters are in Albany, New York. The Firm also maintains office locations in New York City and Mineola, New York for the convenience of our Manhattan and Long Island clients.



BST is a full service firm providing traditional services, such as auditing, accounting and tax. In addition we provide additional services consisting of:

- Advisory - profitability enhancement reviews, business succession planning, business financing, internal controls, mergers and acquisitions and operational reviews.
- Employee Benefit Plan Administration - third party administration, benefit plan design.
- Valuation - business valuation, economic damage analysis and insurance claim services.
- Fraud and Forensic - forensic accounting and fraud, fraud and financial investigations, fraud deterrence, corporate governance services, fraud awareness and deterrence training, expert testimony, fraud hotline, domestic relations services, divorce tools and information.
- Wealth Management - estate planning, personal retirement planning, investment management, and risk management.

Firm and Auditor Qualifications

AICPA

BST is a member in good standing of the Center for Public Company Audit Firms of the American Institute of Certified Public Accountants. Membership in the "Center" is voluntary and is evidence of the Firm's commitment to maintain the highest levels of quality control in the profession. All partners are also members of the American Institute of Certified Public Accountants (AICPA).

To verify our compliance with Center standards, BST undergoes an exhaustive external peer review every third year, in accordance with the standards established by the Center. Our most recent triennial peer review resulted in an unqualified opinion that our quality control standards met the objectives of the AICPA. We have attached a copy of that report to this proposal.

AICPA Governmental Audit Quality Center

The firm is a founding member of the AICPA Governmental Audit Quality Center (GAQC). Membership in the GAQC demonstrates our Firm's commitment to audit quality in the critical areas of governmental accounting. The GAQC serves as a comprehensive resource provider for member firms in the performance of governmental audits and provides the opportunity to network and exchange information with others within the community of member firms.

Government Finance Officers Association

The Firm is a member of the *Government Finance Officers Association* (GFOA). Membership in the Association demonstrates our Firm's commitment to quality in governmental financial reporting. As mentioned previously, Brendan Kennedy serves as a financial statement reviewer for the GFOA's certificate of excellence program.

RSM US Alliance

As a member of RSM US Alliance, BST has access to the resources and services RSM US, LLP provides its own clients. RSM is the leading provider of audit, tax and consulting services focused on the middle market, with more than 9,000 people in 86 offices nationwide. RSM US LLP is a licensed CPA firm and the US member of RSM International, a global network of independent audit, tax and consulting firms with more than 38,000 people in over 120 countries.

RSM US Alliance provides its members with access to resources of RSM US LLP. RSM US Alliance member firms are separate and independent businesses and legal entities that are responsible for their own acts and omissions, and each are separate and independent from RSM US LLP. RSM US LLP is the US member firm of RSM International, a global network of independent audit, tax, and consulting firms.



Governmental and Municipal Services Group

Our *Governmental and Municipal Services Group* is comprised of over 15 staff, all of whom have strong relevant experience and are specially trained to offer a wide range of services from traditional auditing, accounting, and financial consulting to highly diverse and specialized services that meet the needs of our governmental and municipal clients. As opposed to many CPA firms, our proposed service team is not involved with income tax services and will be available year-round with governmental expertise. This service team, as further detailed in this proposal, is comprised of experts and financial specialists in governmental auditing and accounting.

Our Firm offers in-depth experience and serves a variety of governmental clients including counties, cities, towns, villages, federal departments and agencies, New York State departments, government funds and programs, fire districts, and authorities (industrial development, water, electric, solid waste, and local development corporations). Our services include:

- Audits of general purpose financial statements
- Program Audits and Single Audits in accordance with OMB Circular A-133 (Uniform Guidance)
- Assistance with GASB statement implementation and compliance
- Assistance with Certificate of Achievement for Excellence in Financial Reporting Program (CAFR)
- Budget reviews
- Assistance with preparation of New York State Annual Financial Report Update Documents and PARIS submissions
- Risk assessments and analysis
- Internal audit plan development and implementation
- Laws and regulations implementation assistance and compliance testing
- System and internal control reviews
- Assistance with development of indirect cost proposals and plans
- Utility rate revision studies
- Internal cost allocation studies
- Fraud, defalcation and malfeasance research and documentation
- Expert witness and valuation services for eminent domain condemnation proceedings
- Revenue bond issuance and refinancing research and documentation

Relevant Experience

We provide auditing and related financial consulting services to approximately 100 New York State counties, cities, towns, villages and other governmental agencies. The following represents a sample of our current or recent governmental engagements:

Counties

Albany County	Saratoga County
Fulton County	Essex County
Montgomery County	Hamilton County

Cities

City of Saratoga Springs	City of Mechanicville
City of Troy	City of Plattsburgh
City of Oneonta	City of Rye

Towns

Town of Colonie
Town of Halfmoon
Town of Queensbury

Town of Massena Electric Department
Town of Ballston

Villages

Village of Greenport
Village of Fairport
Village of Hamilton
Village of Mohawk
Village of Sherburne
Village of Theresa
Village of Tupper Lake

Village of Green Island
Village of Solvay
Village of Lake Placid
Village of Ilion
Village of Lynbrook
Village of Penn Yan
Village of Northport

State Level Authorities

- Materials Innovation and Recycling Authority
- New York Local Government Assistance Corporation
- New York State Higher Education Services Corporation
- New York State Housing Trust Fund Corporation
- New York State Thruway Authority
- State University Construction Fund

County Level Authorities

- Greene County Industrial Development Authority
- Hamilton County Industrial Development Agency
- Montgomery-Schoharie-Otsego Solid Waste Management Authority
- Oneida-Herkimer Solid Waste Management Authority
- Rockland County Solid Waste Management Authority*
- Saratoga County Water Authority
- Schenectady Metroplex Development Authority

City Level Authorities

- Albany Parking Authority
- City of Albany - Municipal Water Finance Authority
- Cities of Gloversville-Johnstown Joint Wastewater Treatment Facility
- City of New York - Fiscal Year 2005 Securitization Corporation
- City of Troy - Municipal Assistance Corporation
- City of Troy Capital Resource Corporation
- City of Troy Industrial Development Agency
- City of Troy Local Development Corporation

Town Level Authorities

- Town of Colonie Industrial Development Agency
- Town of Colonie Local Development Corporation
- Town of Islip Community Development Agency*
- Town of Islip Foreign Trade Zone Authority
- Town of Islip Housing Development Fund*
- Town of Islip Resource Recovery Agency
- Town of Massena - Massena Electric
- Town of Southampton - Community Preservation Fund

**appointed to audit the 6/30/16 financial statements*

Village Level Authorities

- Green Island Power Authority
- Village of Green Island Industrial Development Agency
- Village of Greenport Housing Authority
- Village of Sherburne Local Development Corporation

References

Town of Colonie, New York
P.O. Box 508
Newtonville, New York 12128
Mr. Christopher Kelsey
Accounting Director
(518) 783-2708

Village of Hamilton, New York
3 Broad Street
Hamilton, New York 13346
Ms. Mary Ann Henderson
Treasurer
(315) 824-1111

City of Rye, New York
1051 Boston Post Road
Rye, New York 10580
Mr. Joseph Fazzino
Comptroller
(914) 967-7412

Town of Halfmoon, New York
2 Halfmoon Plaza
Halfmoon, New York 12065
Ms. Bonnie Hatter
Director of Finance
(518) 371-7410

City of Oneonta, New York
258 Main Street
Oneonta, New York 13820
Meg Hungerford
Director of Finance
(607) 432-0560



Staff and Supervisory Qualifications and Experience

BST employs a staff of more than 100, with nearly half holding numerous advanced professional certifications and accreditations in specialized fields, including the following:

- Certified Public Accountant (CPA)
- Certified Fraud Examiner (CFE)
- Accredited in Business Valuation (ABV)
- Certified Financial Forensic Analyst (CFFA)

Excellence in service requires stringent attention to a host of quality objectives, not the least of which is the hiring, training, and supervision of our professional advisors. It also involves a high level of quality controls. These include, among other factors, exhaustive AICPA sanctioned peer review procedures and thorough documentation support in all areas of service.

The rewards of such a strong commitment to quality and excellence in client service are many. Among them is a high standing among our peers and, most importantly, a satisfied clientele and high rate of client retention.

Our professional standards are high. All of our professional staff members have a minimum of a bachelor's degree in accounting from a reputable college or university. Our commitment to quality is also evident in the Firm's policy of continuing professional education (CPE). Each of our professionals must receive a minimum of at least 40 hours of CPE annually, which exceeds the requirements of the AICPA. Focused training in specialized areas is also emphasized. All participants in the engagement meet the required continuing professional education requirements of auditing standards generally accepted in the United States of America as defined by the American Institute of Certified Public Accountants and as described in *Government Auditing Standards* issued by the U.S. Government Accountability Office (GAO).

Staff Continuity

As the City knows, our objective is to provide consistent service to our clients by keeping the same staff members involved with the same clients during multi-year arrangements. If selected, our team has the ability to respond rapidly and effectively to assignments and any other requests of the City. We do not intend to rotate key staff members or substitute others. We intend to use the service team identified in this proposal throughout the term of the arrangement. Should there be a need to change any staff, we will discuss such changes with you prior to making the changes.

Our service team approach is an integrated one, wherein we can best support all required professional services with a specialist in each designated area. The roles of the personnel who will comprise the engagement team are summarized below. Complete resumes are shown in Attachment 1 of this proposal.

Engagement Partner - Brendan K. Kennedy, CPA will continue to be the City's primary point of contact and will oversee all services provided and ensure that they are delivered in a timely and efficient manner. He will be responsible for all matters concerning accounting policy and practice, participate in the planning phases of our engagement, review all working papers and reports prepared by the field staff, and attend meetings with management and the Board committees. Brendan will be available to consult and review on any auditing and/or accounting questions that may arise. He will participate in a final review of all reports delivered. Brendan's professional experience includes significant time spent with cities, towns, villages, and public authorities. Brendan will bring his state-wide municipal experience to the table while performing the services requested by the City. Brendan is a licensed New York State certified public accountant.



Technical Partner - Paul L. Goetz, CPA will be available to consult and review auditing and/or accounting questions that may arise. He will participate in a final review of all reports delivered. Paul has a significant background related to governmental audits and consulting engagements in addition to 30 years of public accounting experience. Paul is a licensed New York State certified public accountant and was recently named as the leader of the Firm's Audit and Accounting Department.

Engagement In-Charge - Jonathan B. Gibbs, CPA will lead the engagement team in the field and execute the audit plan. Jon brings 6+ years of municipal audit experience to the engagement including 4 years of direct involvement with the City's audit. Jon is a licensed New York State certified public accountant.

Engagement Team

In addition to the above key personnel, we will utilize various members of our professional staff throughout the course of our engagement. All professional staff assigned to the engagement will generally be supervised and their work will be reviewed by the key personnel described above. All staff members assigned to the engagement will be drawn from the pool of professionals within the *Governmental and Municipal Services Group* assuring the City will receive service from experienced personnel on all aspects of the engagement.

Scope of Services and Audit Approach

Scope of Services

BST will perform the following scope of services for the City of Saratoga Springs (City) for the fiscal year ending December 31, 2016 and conclude with the fiscal year ending December 31, 2018:

- An audit conducted in accordance with Generally Accepted Auditing Standards, Government Auditing Standards, the Single Audit Act, and U. S. Office of Management and Budget Circular A-133.
- Expression of an opinion and audit report of the Financial Statements.
- Single Audit Report.
- New York State Department of Transportation Single Audit Report.
- Management letter.
- Reports on compliance with laws, regulations, and provision of contracts or grant agreements. Reports on any non-compliance, which could have a material effect on the financial statements, and any non-compliance, which could have a direct and material effect on each major program.
- Schedule of findings and questioned costs.

On an annual basis, we will hold a planning meeting with the Director of Finance prior to the beginning of each year's work. This meeting may incorporate other key departments involved in the annual audit. In addition, we will conduct an annual exit conference to review draft copies of the reports.

We foresee no obstacles in meeting the City's September 1st reporting deadline. BST will be able to meet with the City Council at the conclusion of our audit, or at any point during the year to discuss matters that may impact our annual audit services.

Audit Approach

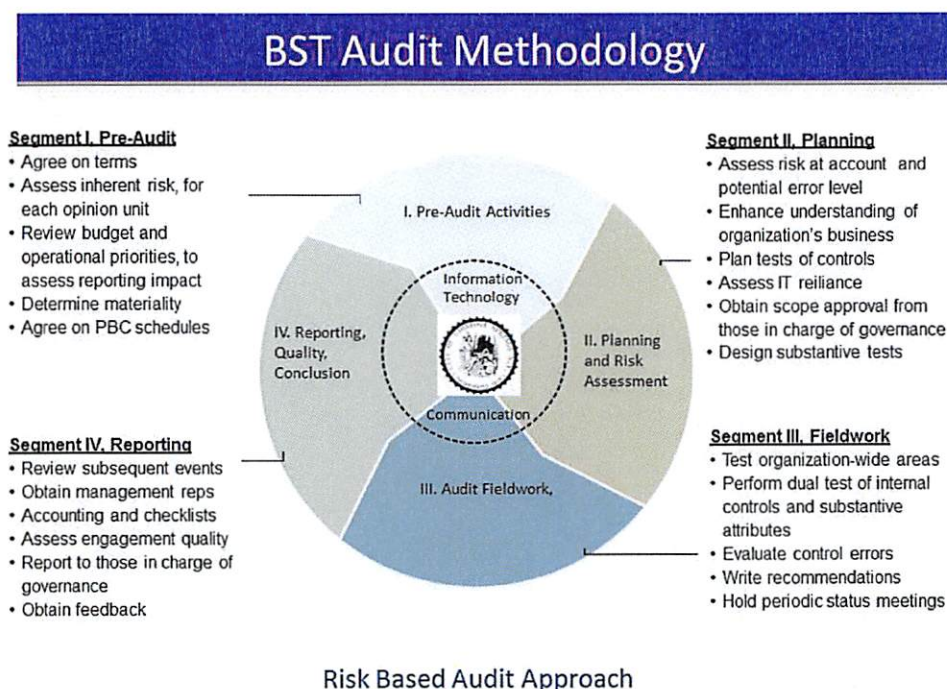
With an unwavering commitment to accuracy, our audit process is based on a thorough initial planning process, open and honest lines of communication throughout the year, and a specific methodology of analysis and quality review that will ensure a successful audit, as well as a successful relationship with the City and its professionals year after year. We have developed this successful methodology and are recognized for the quality and thoroughness of our audit process.

Our four-phased audit approach is focused on understanding the City's transaction processing cycles, internal controls, business risks, and management strategies. This approach enables us to identify key audit components and tailor our procedures to the unique aspects of the City's business. Our audit process is continuous, whereby we address and resolve issues, new accounting standards, and changes in your business, throughout the year, not just at year-end. We are committed to providing management with frequent interaction and delivering to the City a "no-surprises" audit. We have developed a business advisory approach to audit services which looks beyond accounting entries to underlying transactions and business systems. We place substantial emphasis on understanding your operations and business strategies. We do not view your audit as a commodity. Instead, we see it as a tool that you can use to improve your operations. We contribute recommendations about your internal controls, operating and accounting procedures, and other important matters. Our expectation is that you will view your audit as a process that adds value and your auditor as a contributor to the City.

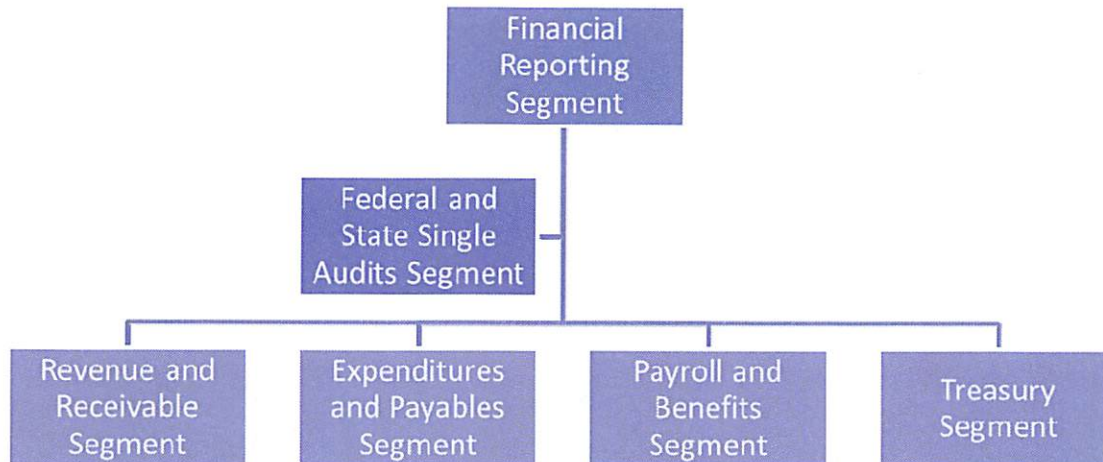
We will develop an audit plan specifically for the City based on our meetings with management to further our understanding of your business concerns and challenges; understand and document the accounting and information systems; evaluate economic and industry factors affecting operations; identify major areas of audit risk; coordinate the audit process with the City's designated liaison and perform testing on interim balances to minimize the amount of year end testing. Our audit plan will consist of a multi-phased approach focusing on planning, internal control evaluation, fieldwork and reporting.

Financial Statement Audit Methodology

Below we have outlined the various components of our audit methodology:



Our specific plan for Segment III, Fieldwork, includes segmenting out processes by major functional area. Preliminary we plan to approach our audit of the City as follows:



Financial Reporting Segment

- Execution of planning activities
- Interviews with key staff personnel
- Walkthroughs of significant classes of transactions
- Calculation of preliminary materiality
- Sample selections for fieldwork phase
- Financial statement tie-out and review
- Calculation of final materiality
- Completion of accounting and disclosure checklists
- Other completion forms
- Final analytics

Expenditure and Payable/Accrual Segment

- Cash disbursements
- Completeness of accounts payable
- Manual accruals
- Review of legal expenses and preparation of legal letters

Federal and State Single Audit Segment

- Compliance with Federal and State regulations
- Federal and State Revenues/ Receivables

Revenue and Receivable Segment

- Property and other tax items
- Departmental income and other general government revenues
- Intergovernmental charges, interfund revenues, interfund transfers

Treasury Segment

- Cash, investment and debt confirmations
- Bond issuances
- Debt service

Payroll and Benefits Segment

- Payroll expenses
- Employee benefit expenses
- Self-insured obligations
- Other postemployment benefits
- Proportionate share of the net pension liability
- Other payroll and employ benefit accruals

Planning Phase

The first step of the audit is preplanning, which involves meeting with City management to clearly identify the lines of communication, perform a risk analysis, discuss audit scopes and alternatives, discuss any concerns, and set expectations.

A thorough understanding of your organization and its operating environment is essential for the development of an audit plan for an efficient, cost effective audit. During this phase, we will meet with appropriate personnel to document our understanding of your operations, including business concerns and challenges and, at the same time, give you the opportunity to express your expectations with respect to the services that we will provide. Our work efforts are coordinated so that there will be minimal disruption to your staff. During this phase we will perform the following activities:

- Review the regulatory and statutory compliance requirements within which the City operates. This will include a review of applicable federal laws, state statutes, ordinances, resolutions, debt instruments, contracts, other agreements, and minutes of meetings of City management and various committees;
- Review major sources of information, such as the City's budgets, organization charts, procedures manuals, financial systems, and management information systems;
- Review of the City's internal control processes;
- Review of accounting and information systems;
- Consider the methods that the City uses to process accounting information which influence the design of the internal control. This understanding includes knowledge about the design of relevant policies, procedures, and records, and whether they have been placed in operation by the City, and
- Identify and resolve accounting, auditing, and reporting matters noted during planning.

BST will evaluate the City's system of internal control to assess the extent it can be relied upon to ensure accurate information, to ensure compliance with laws and regulations, and to provide for efficient and effective operations. Our evaluation will include:

1. Review of the system, which is primarily the process of obtaining information about the organization and the procedures prescribed and is intended to serve as the basis for tests of compliance and for evaluation of the system.
2. Tests of compliance, which are made to provide reasonable assurance that the accounting control procedures are being applied as prescribed.

The development of our audit plan is dependent on our understanding of your operations and our assessment of current risk factors. This approach requires the careful exercise of professional judgment developed through extensive experience with audits and is based on our assessment of risk of error in the financial statement line items and for the City as a whole. As a result, we will focus our audit effort in the important, high risk areas and minimize our time in the low risk areas ensuring you of a cost-effective and efficient audit.

Fieldwork Phase

Fieldwork is the largest part of the audit process and includes both substantive audit tests, such as confirmation work, and analytical review, such as variance examination. Interim fieldwork includes many planning activities mentioned earlier, including detailed risk assessments, interviews of key employees, and systems documentation. Interim test work includes testing of controls and preliminary testing on compliance and other areas.



At this point, we will have performed our risk assessment, developed a preliminary audit plan, gained a thorough understanding of the accounting system, and evaluated, and, if determined to be cost-justified, compliance tested the system of internal accounting control. Based upon the preceding work, we will perform substantive audit procedures tailored to your specific accounts to the extent determined by the results of our evaluation and testing of internal accounting controls.

BST uses sampling in selecting items for testing by compliance and/or substantive tests where it is determined to be cost beneficial to sample the population.

Audit sampling will normally be used in audits of governmental units to perform the following tests:

- Substantive tests as part of the audit of the governmental unit's basic financial statements;
- Compliance tests to provide reasonable assurance that internal control (accounting and administrative) procedures used in administering federal and state financial assistance programs, if any, are being applied as prescribed, and
- Substantive tests of compliance with laws and regulations as part of the audit of the basic financial statements and for the purpose of reporting on compliance with laws and regulations as they relate to the schedule of federal and state financial assistance, if applicable.

For the audit of the City's financial statements, we anticipate that our sampling methodology will be used to determine sample sizes for tests of payroll, expenditures, fixed assets additions, and certain revenue sources.

Our audit approach requires the use of analytical procedures to assist in planning the nature, timing, and extent of other auditing procedures.

The primary focus of analytical procedures employed at the planning stage is the identification of specific risks or errors in the financial statements or of compliance violations. By considering unusual or unexpected balances or relationships, analytical procedures help to direct our attention to areas with the highest potential for material misstatement. Preliminary analytical procedures may also identify unfavorable trends or other matters.

Analytical procedures will include the following, where applicable:

- Comparison of original budget (revenue sources and appropriations) to actual amounts.
- Comparison of major balance sheet balances to:
 1. Preliminary expectations based on budgets and forecasts.
 2. Prior year amounts.
- Consideration, to the extent applicable, of the certain key financial relationships in relation to preliminary expectations to determine if there are unusual or unexpected balances or unexpected relationships.

Reporting Phase

Our approach to the audit will include, at a minimum, the following reviews of the financial statements, audit reports, and workpaper files:

- Engagement Performance and Administration - our engagement in-charge will review the work of all staff in detail, including workpapers, financial statements, audit report, compliance report, and management letter.
- Partner Review - will review of the financial statement audit report, compliance reports, management letter, workpaper files for significant and critical areas, and concurrence with conclusions of the engagement team.



- Independent Report Review - will conduct a final technical review of all deliverables.

At the conclusion of the audit process, we will issue the required opinions. Our management letter will discuss internal control recommendations and suggestions for procedural improvements we identified as part of the audit. The letter will also include observations about accounting methods and procedures, business and industry practices or issues, operational ideas, and suggestions to further enhance the City's operations. We will advise you of any new accounting pronouncements that have been or may be issued and indicate their potential impact.

Fee structure - Our quoted annual fees for services to be rendered are inclusive of all travel, clerical, printing, administrative, and overhead expenses, for each year. We propose the following rates, hours, and fees for all matters contemplated under the aforementioned scope of services section for the City's fiscal year ended December 31, 2016:

<u>Level</u>	<u>Rates</u>	<u>Hours</u>	<u>Fees</u>
Partner	\$ 275	32	\$ 8,800
Manager	190	-	-
Senior Associate	150	120	18,000
Associate	110	100	11,000
Administrative	110	20	2,200
<hr/>			
BST Investment		272	\$ 40,000
<hr/>			
10% Discount			\$ (4,000)
<hr/>			
Proposed Not-to-exceed fee			\$ 36,000
<hr/>			

Our professional fees for the future years contemplated under your request for proposal are as follows:

- December 31, 2017 - \$36,000
- December 31, 2018 - \$37,000

Proposed Timeline

BST is committed to providing excellent professional services to organizations committed to doing things the right way. The opportunity to be of service to the City has been discussed amongst the *Government and Municipal Services Group*. We foresee no issues in our workload or volume that would detract in our ability to meet reporting goals.

We propose the following timeline:

Audit Component	Timing
Planning (interim fieldwork)	April 2017
Substantive Audit Procedures (fieldwork)	May 2017
Completion Procedures (off site)	May 2017
Presentation of Draft Audit Results	June 2017
Finalize Auditor's Reports	July 2017

Report Issuance and Attendance at Meetings

We will plan to meet with the City during the preplanning phase as well as at the conclusion of the audit to discuss the planning and the results of our work.

At the end of our engagement, we will meet with those charged with governance to present our reports and letters, and to discuss our audit findings. We will provide a memorandum on business matters, which includes our recommendations for improving your operations, as well as information regarding any new accounting pronouncements, and other issues that impact the City. We will also be available to meet with you during the year to answer any questions that may arise.

Attachments

- 1. Service Team Resumes**
- 2. Peer Review Report**
- 3. Required Forms**



"We strive to help governmental organizations succeed in today's complex regulatory environment; whether it is traditional compliance services or consultation beyond the audit."



Brendan K. Kennedy, CPA

Brendan joined the Firm in 2012 following 10 years with a "Big Four" firm. He has a proven track record of delivering high quality audit and advisory services to large and intricate governmental organizations. Brendan is well versed in complex governmental accounting standards and audit requirements under OMB Circular A-133 (single audits). Brendan's skills go beyond a government's basic audit requirements and include assistance with water/sewer rate studies, accounting standard implementation, and internal control assessments.

Within BST, Brendan is responsible for delivering governmental training materials, including live instruction, to partners and staff. In addition, Brendan serves as a financial statement reviewer for GFOA's certificate of excellence in financial reporting program.

Brendan is a member of the American Institute of Certified Public Accountants, the Association of Governmental Accountants, and the Government Finance Officers Association. He has a Bachelor's Degree in Business Administration from Siena College, and has met all AICPA, New York State and "Yellow Book" continuing professional education requirements.

Brendan also serves as:

- A member of the New York State Society of Certified Public Accountants' Government Audit and Accounting Committee;
- Treasurer for the New York Capital Chapter Association of Government Accountants;
- A member for the New York State Government Finance Officers Association Board of Directors.

In addition to performing financial and single audits, Brendan has provided an array of advisory services including:

- Supervision of the New York State Lottery drawing programs for compliance with gaming regulations;
- Assisting the City of New York with their adoption of Governmental Accounting Standards Board Statement Number 49, *Accounting and Financial Reporting for Pollution Remediation Obligations*;
- Review of water and sewer rate structure for the City of Saratoga Springs.

Representative Engagements

City of New York
City of Saratoga Springs
City of Rye
County of Albany
New York Local Government
Assistance Corporation
New York Power Authority
New York State Housing Trust Fund
Corporation
New York State Thruway Authority
State of New York
State University of New York
Town of Colonie
Town of Halfmoon
Town of Ballston
Town of Islip Resource Recovery
Agency
Town of Islip Foreign Trade Zone
Authority
Town of North Hempstead
Community Dev. Agency
Town of Southampton Community
Preservation Fund
Village of Greenport
Village of Lake Placid
Village of Lynbrook
Village of Old Westbury
Village of Stewart Manor

"Our client's success is our business"



Paul L. Goetz, CPA

Paul will continue to serve as the partner in-charge of BST's relationship with the City. Paul will oversee all services provided and ensure that they are delivered in a timely and efficient manner. He will be responsible for all matters concerning accounting policy and practice, participate in the planning phases of our engagement, review all working papers and reports prepared by the field staff, and attend meetings with management or designated personnel. Paul is a Certified Public Accountant in the state of New York with over 30 years of public accounting experience. He is a member of the Firm's *Governmental and Municipal Services Group*, and was recently named as the leader of BST's A&A team.

Paul has a proven track record of delivering high quality audit and advisory services to large governmental organizations. Paul is well versed in complex governmental accounting standards and audit requirements under OMB Circular A-133 (Uniform Guidance). Paul also has extensive accounting and auditing experience with organizations in the insurance industry. His other experience includes commercial, not-for-profit, and employee benefit plan auditing and accounting. He is also a member of the Firm's *Pension Audit Services Group* and serves as a quality control reviewer on a number of the Firm's governmental audits.

Paul is an active member within NYS GFOA and New York State Association of Counties (NYSAC) and has led training sessions as part of GFOA's ***Government Finance Institute (GFI)*** training program. In addition, Paul is a special technical reviewer under GFOA's Certificate of Excellence in Financial Reporting program.

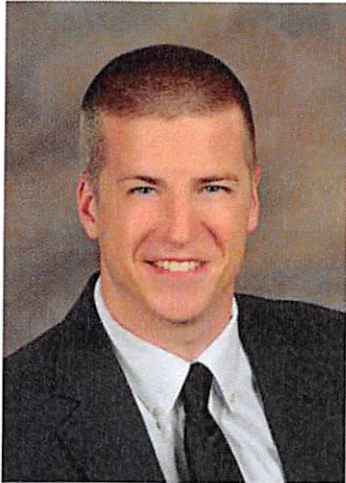
Paul has met all AICPA, New York State and "Yellow Book" continuing professional education requirements. Paul graduated from Siena College with a Bachelor of Business Administration degree in Accounting.

Prior to joining BST, Paul was a Partner at another regional accounting firm where he managed a diverse client base including public and privately held companies and governmental entities, with a focus on manufacturing, service industries, and emerging technology. He also served as the Assistant Director of Quality Control, actively participated in recruiting efforts, and conducted training seminars to develop future leaders.

Representative Engagements

Albany County
City of Oneonta
City of Troy - IDA, LDC, CRC
Fulton County
Materials Innovation and
Recycling Authority
Montgomery, Otsego, Schoharie
Solid Waste Management
Authority
Oneida-Herkimer Solid Waste
Management Authority
Mohawk Valley Water Authority
NYS Thruway Authority
Rockland County Solid Waste
Management Authority
Town of Saratoga
Town of Queensbury

"Our commitment every day is to provide our clients with additional value that goes beyond a financial statement audit or tax return."



Jonathan B. Gibbs, CPA

Jon joined BST & Co. CPAs, LLP in 2010 currently serves as a Senior Associate in the Accounting and Auditing Department. Jonathan is a Certified Public Accountant licensed in New York and serves on a wide range of engagements, with a concentration in the government and not-for-profit industries. Jon leads several of the firm's larger municipal and public authority audit engagements.

Jon is a member of the Government Finance Officers Association.

Jonathan graduated from the State University of New York at Oneonta with a Bachelor's Degree in Accounting, and is a member of the American Institute of Certified Public Accountants and New York State Society of Certified Public Accountants. He has met all of the AICPA, New York State and "Yellow Book" Continuing Professional Education requirements, and is a member of the Firm's *Governmental and Municipal Services Group*.

Representative Engagements

Albany County
Greene County Industrial
Development Agency
Oneida-Herkimer Solid Waste
Management Authority
City of Oneonta
City of Rye
Schenectady Metroplex
Development Authority
Town of Ballston
Town of Colonie
Village of Green Island
Village of Greenport



3525 Saw Mill Run Blvd.
Pittsburgh, PA 15227-2136
412/685-5045
Fax 412/685-4970
www.pbaca.com

Certified Public Accountants

SYSTEM REVIEW REPORT

December 12, 2013

To the Partners

SaxBST, LLP (formerly Bollam, Sheedy, Torani & Co., LLP)
and the National Peer Review Committee of the AICPA

We have reviewed the system of quality control for the accounting and auditing practice of SaxBST, LLP (formerly Bollam, Sheedy, Torani & Co., LLP) (the firm) applicable to non-SEC issuers in effect for the year ended August 31, 2013. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a system review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*; audits of employee benefit plans, and examinations of service organizations (Service Organizations Control (SOC) 1 and 2 engagements).

In our opinion, the system of quality control for the accounting and auditing practice of SaxBST, LLP (formerly Bollam, Sheedy, Torani & Co., LLP) applicable to non-SEC issuers in effect for the year ended August 31, 2013, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. SaxBST, LLP (formerly Bollam, Sheedy, Torani & Co., LLP) has received a peer review rating of *pass*.

Goff Backa Alfera & Company, LLC

GOFF BACKA ALFERA & COMPANY, LLC
PITTSBURGH, PENNSYLVANIA

- Present the final reports to the City Council, if necessary.

The accounting firm shall also be available, at no additional cost, during the course of the year for general consultation.

Proposal Requirements

The selection criteria will include thoroughness of the written proposal relative to the purpose, scope of services, and reporting requirements described herein. The following is a list of the information that the respondent is required to provide.

1. Document the complete scope of services to be provided including the time frame estimate for completing the audit. Additional services may be added to the proposal.
2. Your firm's general experience providing similar services to other New York Municipal clients. Please provide at least three (3) references from your most recent public audit engagements including the contact person's name, address, and telephone number.
3. The credentials of the project supervisor and the professional qualifications on the individuals assigned to complete the work. Please provide a resume of each individual.
4. Fee structure – Quote annual fees for services to be rendered, inclusive of all travel, clerical, printing, administrative and overhead expenses, for each year of the proposal. In addition please state the total number of hours and hourly rate required by each staff classification.
5. Three (3) copies of the proposal shall be submitted.
6. One (1) copy of the firms' most recent audited financial statements.

The specification herein states the minimum requirements of the City. All bids must be regular in every respect. Unauthorized conditions, limitations, or provisions shall be cause for rejection. The City will consider as "irregular" or "non-responsive" any bid not prepared and submitted in accordance with the bid document and specification, or any bid lacking sufficient technical literature to enable the City to make a reasonable determination of compliance to the specification.

It shall be the bidder's responsibility to carefully examine each item of the specification. Failure to offer a completed bid or failure to respond to each section of the technical specification will cause the proposal to be rejected without review as "non-responsive". All variances, exceptions and/or deviations shall be fully described in the appropriate section.

TOTAL BID IN FIGURES: \$ 109,000

TOTAL BID WRITTEN: \$36,000 - 2016, \$36,000 - 2017, \$37,000 - 2018

COMPANY NAME: BST & Co. CPAs, LLP

ADDRESS: 26 Computer Drive West

Albany NY 12205 Phone No. (518) 459 - 6700
(City) (State) (Zip)

E-MAIL ADDRESS: bkennedy@bstco.com

AUTHORIZED SIGNATURE: Brendan K. Kennedy

PRINTED NAME: Brendan K. Kennedy

TITLE: Partner DATE: January 11, 2017



Waiver of Immunity Clause
Section §139(a) State Finance Law

Upon the refusal by a representative of your firm, when called before a grand jury to testify concerning any transaction or contract with the City of Saratoga Springs, New York, or to sign a waiver of immunity against subsequent criminal prosecution or to answer any relevant question concerning such transactions or contracts,

(a) such person, and any firm, partnership or corporation of which he is a member, partner, director or officer shall be disqualified from thereafter selling to or submitting bids to or receiving awards from or entering into any contracts with any municipal corporation or fire district, or any public department, agency or official thereof, for goods, work or services, for a period of five years after such refusal, and to provide also that

(b) any and all contracts made with any municipal corporation or fire district, or any public department, agency or official thereof, since the effective date of this law, by such person, and by any firm, partnership or corporation of which he is a member, partner, director or officer may be cancelled or terminated by the City without incurring any penalty or damages on account of such cancellation or termination, but any monies owing by the City for goods delivered or work done prior to the cancellation or termination shall be paid.

Non-Collusive Bidding Certification
Section §139(d) State Finance Law

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and, in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;

(2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition."

A bid shall not be considered for award nor shall any award be made where (1), (2), (3) above have not been complied with; provided however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefore.

Signature: Brendan K. Kennedy Print Name: Brendan K. Kennedy

Title: Partner Date: January 11, 2017

Company: BST & Co. CPAs, LLP Address: 26 Computer Drive West, Albany, NY 12205

Subscribed to under penalty of perjury under the laws of the State of New York, this 11 day of January, 2016 as the act and deed of said corporation of partnership.



Vendor/Supplier Code of Conduct

The City of Saratoga Springs is committed to conduct business in a lawful, ethical and moral manner and expects the same standards from vendors/suppliers that the City conducts business with. The City requires that all vendors/suppliers abide by this Code of Conduct. Failure to comply with this Code may be sufficient cause for the City to exercise its' rights to terminate its' business relationship with vendors/suppliers. Vendors/suppliers agree to provide all information requested which is necessary to demonstrate compliance with this Code.

At a minimum, the City requires that all vendors/suppliers meet the following standards:

- Legal: Vendors/suppliers and their subcontractors agree to comply with all applicable local, state and federal laws, regulations and statutes.
- The City expects vendors/suppliers to respect the City's rules and procedures.
- Conflict of Interest: The vendor/supplier represents and warrants that it has no conflict, actual or perceived, that would prevent it from doing business with the City of Saratoga Springs.
- Wages & Benefits: Vendors/suppliers will set working hours, wages, and NYS statutory benefits and overtime pay in compliance with all applicable laws and regulations. Where applicable, as defined by NYS Labor Law, the vendor/supplier must comply with prevailing wage rates.
- Health & Safety: Vendors/suppliers and their subcontractors shall provide workers with a safe and healthy work environment that complies with local, state and federal health and safety laws.
- Discrimination: No person shall be subject to any discrimination in employment, including hiring, salary, benefits, advancement, discipline, termination or retirement on the basis of gender, race, religion, age, disability, sexual orientation, nationality, political opinion, party affiliation or social ethnic origin.
- Working conditions: Vendors/suppliers must treat all workers with respect and dignity and provide them with a safe and healthy environment.
- Right to organize: Employees of the vendor/supplier should have the right to decide whether they want collective bargaining.
- Subcontractors: Vendors/suppliers shall ensure that subcontractors shall operate in a manner consistent with this Code.
- Protection of the Environment: Vendors/suppliers shall comply with all applicable environmental laws and regulations. Vendors/suppliers shall ensure that the resources and material they use are sustainable, are capable of being recycled and are used effectively and a minimum of waste. Where practicable, vendors/suppliers are to utilize technologies that do not adversely affect the environment and when such impact is unavoidable, to ensure that it is minimized.

Vendor Acknowledgement

The undersigned vendor/supplier hereby acknowledges that it has received the City of Saratoga Springs Vendor/Supplier Code of Conduct and agrees that any and all of its facilities and subcontractors doing business with the City will receive the Code and will abide by each and every term therein.

Vendor/supplier acknowledges that its failure to comply with any condition, requirement, policy or procedure may result in the termination of the business relationship. Vendor/supplier reserves the right to terminate its agreement to abide by the Code of Conduct at any time for any reason upon ninety (90) days prior written notice to the City.

Signature: Brendan K. Kennedy

Printed name: Brendan K. Kennedy

Title: Partner

Date: January 11, 2017

Company Name: BST & Co. CPAs, LLP



City of Saratoga Springs, NY: Risk and Safety Agreement for Professional Services
(For Professional Services Licensed by the State of New York Office of Professions Education Department)

City Project Number: _____ City Project Name: _____ Prevailing Wage Project No.: _____
City Department: _____ Department Contact Person: _____ City Ext. _____
Company Name: _____
Company Address: _____
Company Telephone No.: _____ Company Fax No.: _____
Consultant Primary Contact for This Project: _____ Title: _____

Any and all professional services performed under this Agreement shall be completed by an individual licensed by the NYS Office of Professions - Education Department as applicable to the service provided including, but not limited to accounting, actuarial, engineering and architectural services. The Consultant represents that it has all necessary governmental licenses to perform the services described herein.

The Consultant shall procure and maintain during the term of this contract, at the Consultant's expense, the insurance policies listed with limits equal to or greater than the enumerated limits. The Consultant shall be solely responsible for any self-insured retention or deductible losses under each of the required policies. Every required policy, including any required endorsements and any umbrella or excess policy, shall be primary insurance. Insurance carried by the City of Saratoga Springs, its officers, or its employees, if any, shall be excess and not contributory insurance to that provided by the Consultant. Every required coverage type shall be "occurrence basis" with the exception of Professional Errors and Omissions Coverage which may be "claims made" coverage. The Consultant may utilize umbrella/excess liability coverage to achieve the limits required hereunder; such coverage must be at least as broad as the primary coverage (follow form). The Office of Risk & Safety Management must approve all insurance certificates. The City of Saratoga Springs reserves its right to request certified copies of any policy or endorsement thereto. All insurance shall be provided by insurance carriers licensed & admitted to do business in the State of New York and must be rated "A-:VII" or better by A.M. Best (Current Rate Guide). If the Consultant fails to procure and maintain the required coverage(s) and minimum limits such failure shall constitute a material breach of contract, whereupon the City of Saratoga Springs may exercise any rights it has in law or equity, including but not limited to the following: (1) immediate termination of the contract; (2) withholding any/all payment(s) due under this contract or any other contract it has with the vendor (common law set-off); OR (3) procuring or renewing any required coverage(s) or any extended reporting period thereto and paying any premiums in connection therewith. All monies so paid by the City of Saratoga Springs shall be repaid upon demand, or at the City's option, may be offset against any monies due to the Consultant.

The City of Saratoga Springs requires the Consultant name the City as a Certificate Holder for the following coverage for the work covered by this Agreement:

- **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
- **Commercial Automobile Insurance:** One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- **Excess Insurance:** Five Million Dollars per Occurrence Aggregate;
- **Professional Errors and Omissions Insurance:** One Million per Claim with Two Million Aggregate; AND
- **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:** Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.

It shall be an affirmative obligation of the Consultant to advise City's Office of Risk and Safety via mail to Office of Risk and Safety, City of Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866, within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be a breach of this Agreement. The Consultant acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City. The Consultant is to provide the City with a Certificate of Insurance naming the City as **Additional Insured on a primary and non-contributory basis prior** to the commencement of any work or use of City facilities. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the municipality. In the event the Consultant utilizes a Sub-Consultant for any portion of the services outlined within the scope of its activities, the Sub-Consultant shall provide insurance of the same type or types and to the same extent of coverage as that provided by the Consultant. All insurance required of the Sub-Consultant shall name the City of Saratoga Springs as an **Additional Insured on a primary and non-contributory** basis for the same coverage all those activities performed within its contracted activities for the contact as executed.

The Consultant, to the fullest extent provided by law, shall defend, indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Consultant or its employees or anyone for whom the Consultant is legally liable or Sub-Consultants. Without limiting the

generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the Consultant, as aforesaid.

The Consultant agrees to comply with the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973 and not discriminate on the basis of disability in the admission or access to, or treatment of employment in its services, programs, or activities. The Consultant agrees to hold harmless and indemnify the City from costs, including but not limited to damages, attorney's fees and staff time, in any action or proceeding brought alleging a violation of ADA and/or Section 504 caused by the Consultant. Upon request accommodation will be provided to allow individuals with disabilities to participate in all services, programs and activities.

The Consultant will provide his or her own equipment and materials as necessary to perform the work except as identified within the RFP/RFQ/BID Documents. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting the Consultant's staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The Consultant and its staff are to be and shall remain an independent Consultant with respect to all services performed under this Agreement. The Consultant represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Consultant or other persons, while engaged in the performance of any work or services required by the Consultant under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Consultant, its officers, agents, Consultants or employees shall in no way be the responsibility of the City; and the Consultant shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay

The City of Saratoga Springs specifically reserves the right to suspend or terminate all work under this contract whenever Consultant and/or Consultant's employees or sub-consultants are proceeding in a manner that threatens the life, health or safety of any of Consultant's employees, sub-consultant's employees, City employees or member(s) of the general public on City property. This reservation of rights by the City of Saratoga Springs in no way obligates the City of Saratoga Springs to inspect the safety practices of the Consultant. If the City of Saratoga Springs exercises its rights pursuant to this part, the Consultant shall be given three days to cure the defect, unless the City of Saratoga Springs, in its sole and absolute discretion, determines that the service cannot be suspended for three days due to the City of Saratoga Springs' legal obligation to continuously provide Consultant's service to the public or the City of Saratoga Springs' immediate need for completion of the Consultant's work. In such case, Consultant shall immediately cure the defect. If the Consultant fails to cure the identified defect(s), the City of Saratoga Springs shall have the right to immediately terminate this contract. In the event that the City of Saratoga Springs terminates this contract, any payments for work completed by the Consultant shall be reduced by the costs incurred by the City of Saratoga Springs in re-bidding the work and/or by the increase in cost that results from using a different vendor.

Consultant, having agreed to the terms and the recitals set forth herein, and in relying thereon, herein signs this Agreement.

Consultant Signature: _____

Brendan K. Kennedy

Date: January 11, 2017



CERTIFICATE OF LIABILITY INSURANCE

BST&C1C

OP ID: SMB

DATE (MM/DD/YYYY)
01/23/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Austin & Co., Inc. 20 Corporate Woods Blvd. Albany, NY 12211-2386 Michael J. Brooks	CONTACT NAME: Michael J. Brooks		
	PHONE (A/C No. Ext): 518-465-3591	FAX (A/C No.): 518-465-3968	
	E-MAIL ADDRESS: mbrooks@austin-co.com		
INSURED BST & Co., CPAs, LLP BST Wealth Management LLC 26 Computer Drive W Albany, NY 12205	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : Sentinel Insurance Co., LTD		11000
	INSURER B : Hartford Insurance Group		29424
	INSURER C :		
	INSURER D :		
	INSURER E :		
		INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY			01SBARH3422	07/01/2016	07/01/2017	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR	X	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000				
	<input checked="" type="checkbox"/> Business Owners		MED EXP (Any one person) \$ 10,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:		PERSONAL & ADV INJURY \$				
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
	OTHER:						PRODUCTS - COM/OP AGG \$
A	AUTOMOBILE LIABILITY			01SBARH3422	07/01/2016	07/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO		BODILY INJURY (Per person) \$				
	<input checked="" type="checkbox"/> ALL OWNED AUTOS	<input checked="" type="checkbox"/> SCHEDULED AUTOS	BODILY INJURY (Per accident) \$				
	<input checked="" type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS	PROPERTY DAMAGE (Per accident) \$				
A	UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR		01SBARH3422	07/01/2016	07/01/2017	EACH OCCURRENCE \$ 10,000,000
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE	AGGREGATE \$ 10,000,000				
	DED <input checked="" type="checkbox"/> RETENTION \$ 10000						
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			01WECZT8467	01/01/2017	01/01/2018	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N <input type="checkbox"/>	E.L. EACH ACCIDENT \$ 1,000,000				
	If yes, describe under DESCRIPTION OF OPERATIONS below		E.L. DISEASE - EA EMPLOYEE \$ 1,000,000				
			E.L. DISEASE - POLICY LIMIT \$ 1,000,000				
							PROPERTY 1,250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Per Policy Terms, Conditions & Exclusions - City of Saratoga Springs is listed as an additional insured on the general liability policy on a primary and non-contributory basis, but only with regards to the 2016 Audit Services, if required by written contract.

CERTIFICATE HOLDER

CANCELLATION

City of Saratoga Springs
474 Broadway
Saratoga Springs, NY 12886

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2014 ACORD CORPORATION. All rights reserved.



CERTIFICATE OF LIABILITY INSURANCE

Date (MM/DD/YYYY)
01/23/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Pace Professional Services, Ltd. 585 Stewart Avenue, Suite 600 Garden City, NY 11530	CONTACT NAME:	FAX
	PHONE (A/C, No, Ext):	(A/C, No):
INSURED BST & Co. CPAs, LLP 26 Computer Drive West Albany, NY 12205	EMAIL	
	ADDRESS:	
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Continental Casualty Company (CNA)		
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES

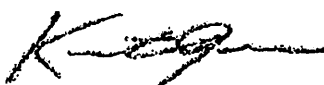
CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (mm/dd/yyyy)	POLICY EXP (mm/dd/yyyy)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC			N/A			EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIM-MADE <input type="checkbox"/> OED <input type="checkbox"/> RETENTION \$			N/A			COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ EACH OCCURRENCE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		N/A			<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Accountants Professional Liability			APL-625772383	07/01/2016	07/01/2017	\$5,000,000/\$5,000,000 Per Claim / Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER City of Saratoga Springs 474 Broadway Saratoga Springs, NY 12866	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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BST&C1C

OP ID: RRM

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/08/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Austin & Co., Inc. 20 Corporate Woods Blvd. Albany, NY 12211-2366 Michael J. Brooks	CONTACT NAME: Michael J. Brooks	FAX (A/C, No): 518-465-3968	
	PHONE (A/C, No, Ext): 518-465-3591	E-MAIL ADDRESS: mbrooks@austin-co.com	
INSURED BST & Co., CPAs, LLP BST Wealth Management LLC 26 Computer Drive West Albany, NY 12205	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Sentinel Insurance Co., LTD		11000
	INSURER B: Scottsdale Insurance Company		
	INSURER C: Hartford Insurance Group		29424
	INSURER D:		
INSURER E:			
INSURER F:			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL SUBR (NSD) (WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X	01SBARH3422	07/01/2017	07/01/2018	EACH OCCURRENCE \$ 1,000,000
B			CPS2372336	07/01/2017	07/01/2018	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
						MED EXP (Any one person) \$ 10,000
						PERSONAL & ADV INJURY \$
						GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS - COMP/OP AGG \$
						\$
B	AUTOMOBILE LIABILITY		CPS2372336	07/01/2017	07/01/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	ANY AUTO					BODILY INJURY (Per person) \$
	ALL OWNED AUTOS					BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident) \$
						\$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB	<input checked="" type="checkbox"/> OCCUR	01SBARH3422	07/01/2017	07/01/2018	EACH OCCURRENCE \$ 10,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$ 10000	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$ 10,000,000
						\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	01WECZT8467	01/01/2017	01/01/2018	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
						E.L. DISEASE - POLICY LIMIT \$ 1,000,000
						PROPERTY 1,306,300

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Per Policy Terms, Conditions & Exclusions - City of Saratoga Springs is listed as an additional insured on the general liability policy on a primary and non-contributory basis, but only with regards to the 2017 Audit Services, if required by written contract.

CERTIFICATE HOLDER

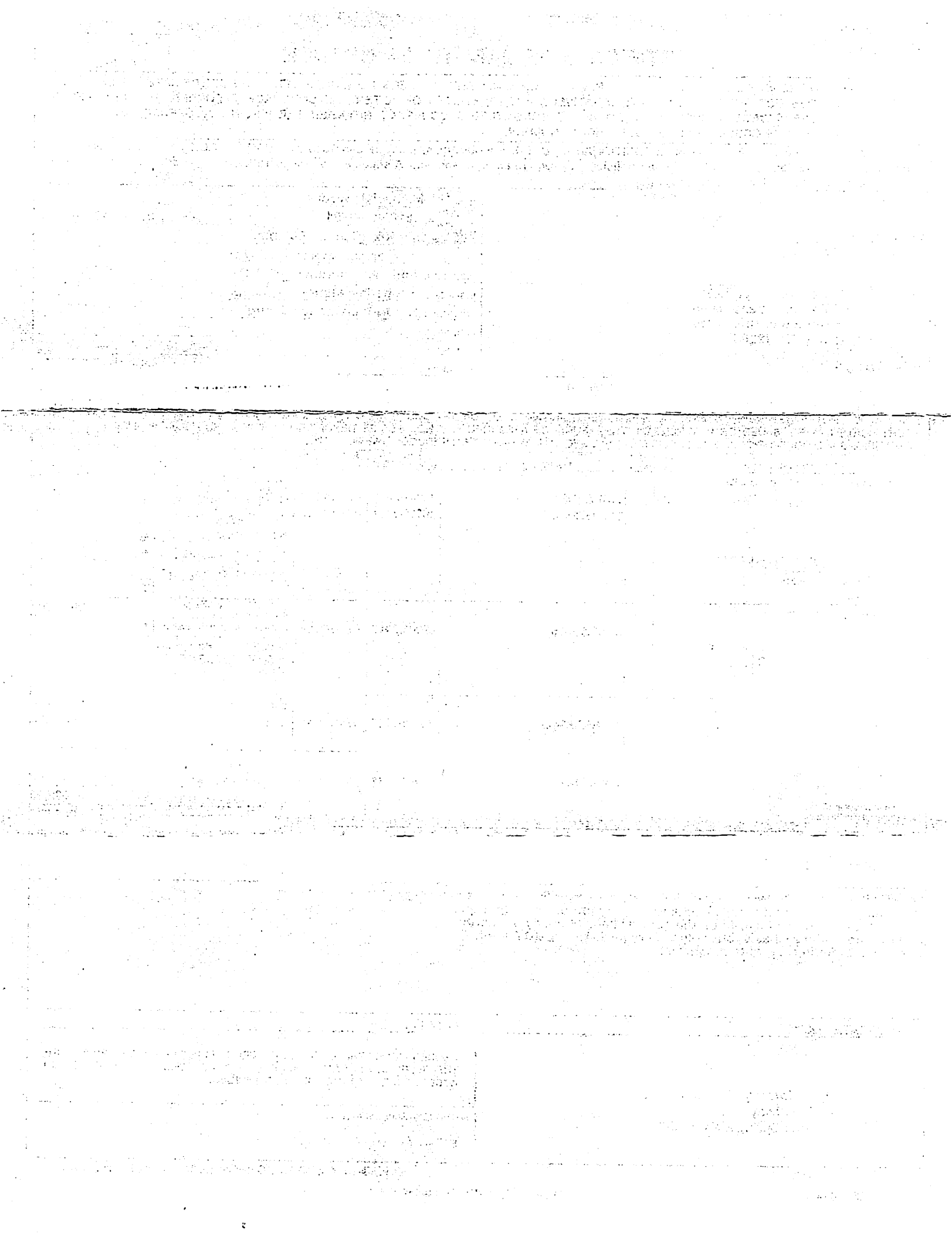
CANCELLATION

City of Saratoga Springs
474 Broadway
Saratoga Springs, NY 12886

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

Date (MM/DD/YYYY)
04/26/2018

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PRODUCER Pace Professional Services, Ltd. 585 Stewart Avenue, Suite 600 Garden City, NY 11530	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): EMAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE INSURER A: Continental Casualty Company (CNA) INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
INSURED BST & Co. CPAs, LLP 26 Computer Drive West Albany, NY 12205	NAIC #	

COVERAGES

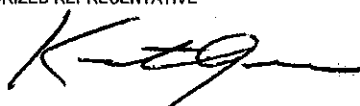
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REVISION NUMBER:

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	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIM-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			N/A			COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ EACH OCCURRENCE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/ EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N <input type="checkbox"/> (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		N/A			<input type="checkbox"/> WC STATU- TORY LIMITS <input type="checkbox"/> OTHER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Accountants Professional Liability			APL-625772383	07/01/2017	07/01/2018	\$5,000,000/\$5,000,000 Per Claim / Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS/ VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER The City of Saratoga Springs, New York 474 Broadway Saratoga Springs, NY 12866	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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RESOLUTION FOR NON-UNION FULL TIME EMPLOYEES

Amended May 1, 2018

It is the intent of this resolution to establish changes in compensation and fringe benefits for the following non-union full time employees of the City of Saratoga Springs. Employees and personnel subject to this resolution shall be each hereinafter referred to as "EMPLOYEE", and include:

Executive Assistant	Deputy Commissioner of Public Works
Executive Assistant to the Mayor	Deputy Commissioner of Accounts
Executive Assistant to the Commissioner of Public Works	Deputy Commissioner of Finance
Executive Assistant to the Commissioner of Public Safety	Deputy Commissioner of Public Safety
Human Resources Administrator	Deputy Mayor
Director of Risk and Safety	Civil Service Clerk
	Civil Service Coordinator
	City Attorney

This resolution shall supersede all prior resolutions affecting compensation and benefits for said EMPLOYEES. This resolution shall only be effective for stated EMPLOYEES in service as of the date of the resolution adoption and those in service subsequent to the date of adoption, and specifically shall not apply to EMPLOYEES who have retired, or left office, prior to date of adoption.

Nothing in this resolution shall be construed to create an employment agreement nor alter the "at-will" status of the Executive Assistant to the Mayor, the Executive Assistant to the Commissioner of Public Works, the Executive Assistant to the Commissioner of Public Safety, Deputy Commissioner of Public Works, Deputy Commissioner of Accounts, Deputy Commissioner of Finance, Deputy Commissioner of Public Safety, Deputy Mayor, and the Human Resources Administrator.

NOW THEREFORE BE IT RESOLVED as follows:

A. The terms of this resolution shall take place on January 1, 2007, and shall include such further terms as added by Resolutions dated July 19, 2011, January 15, 2013, August 6, 2013, December 17, 2013, August 5, 2014, September 16, 2014, November 18, 2014, January 19, 2016, June 21, 2016, August 2, 2016, November 15, 2016, February 21, 2017, March 20, 2018 and May 1, 2018.

B. Effective January 1, 2018, the title of Secretary for the Civil Service Commission shall be changed to Civil Service Coordinator and shall have a total annual base salary of Fifty Thousand Dollars (\$50,000.00). The total compensation for the Civil Service Coordinator will remain at Fifty Thousand Dollars (\$50,000.00) for 2018 and resume any increases in 2019 according to the current CSEA City Hall Bargaining Unit contract.

C. Effective May 5, 2018, the Human Resources Administrator's base salary shall be One Hundred Fifteen Thousand dollars (\$115,000.00). The Human Resources Administrator will not be eligible for a 2019 salary increase as outlined in the current CSEA City Hall Bargaining

Unit contract but such increase shall resume on January 1, 2020.

D. Effective January 1, 2018, the Civil Service Clerk shall be a non-exempt position and have a total annual base salary of Thirty Five Thousand Dollars (\$35,000.00).

E. The EMPLOYEES shall not be entitled to overtime compensation, except the Civil Service Clerk and as may be required by federal law.

F. Effective January 1, 2018, the EMPLOYEES standard workweek shall be 40 hours per week,

G. The salary of the Executive Assistant, Executive Assistant to the Commissioner of Public Works and the Executive Assistant to the Commissioner of Public Safety shall be the same as the Executive Assistant to the Mayor. Effective December 1, 2016 the total annual base salary of each aforementioned Executive Assistant shall be Forty Seven Thousand Five Hundred Four Dollars (\$47,504.00).

H. The addition of the City Attorney to this Resolution shall supersede all prior resolutions, contracts, and Council actions affecting terms, compensation, and benefits for the City Attorney including the November 15, 2016 Resolution previously approved by City Council. The annual base salary for the City Attorney shall be One Hundred Thirty Five Thousand Dollars (\$135,000.00) to take effect on April 9, 2018.

I. The EMPLOYEES shall enjoy and be entitled to the following benefits:

1. **Vacation:** An EMPLOYEE shall earn annual vacation as follows: ten (10) working days during their first year of service, and during each of the next four (4) years of service; fifteen (15) working days upon completion of five (5) years of service; twenty (20) working days upon completion of ten (10) years of service; twenty five (25) working days upon completion of fifteen (15) years of service and thirty (30) working days upon completion of twenty (20) years of service. For each EMPLOYEE hired after January 1, 2006, a proration of the ten (10) days will be granted during the first year of service.

Vacations for the EMPLOYEE shall be scheduled and approved by their respective Council member.

Vacation must be taken by December 31st of the year vacation was earned, or else the time shall be forfeited. If the EMPLOYEE retires, resigns, or is not reappointed, the EMPLOYEE shall be entitled to payment for only those vacation days earned and unused for the period between the EMPLOYEE's last anniversary date and the date of retirement, resignation or other termination.

If a recognized City Hall holiday falls within the vacation period, the vacation period shall be extended by the holiday falling within such periods.

If an EMPLOYEE should die during his or her employment, all vacation time earned and unused for the period between the EMPLOYEE's last anniversary date and the date

of death, shall be paid in cash or as EMPLOYEE's death benefit to his/her designated beneficiary or estate.

2. **Sick Leave:** The EMPLOYEE shall be entitled to sick leave with pay for a maximum of twelve (12) working days per year. The EMPLOYEE may accumulate sick leave, but may not use more than one hundred fifty (150) days in any given twelve (12) month period. EMPLOYEE shall use sick leave in no less than one (1) hour increments. Each EMPLOYEE hired after January 1st shall be granted a proration of the twelve (12) days allotted during the first year of service.

If an EMPLOYEE is absent because of illness or disability for more than three (3) consecutive days, they may be required by their Commissioner/Mayor to provide a physician's statement of sickness or disability.

Prior to any cash payments for unused sick leave, an EMPLOYEE who terminates his/her service prior to December 31st shall be granted a proration of the twelve (12) days allotted.

Their Commissioner on an annual basis must maintain an EMPLOYEE's records of sick time with a copy submitted to the Commissioner of Finance for each EMPLOYEE's payroll folder.

Cash payments will be made for accumulated unused sick leave remaining in the EMPLOYEE's individual account at termination of employment or upon death of EMPLOYEE while in the employ of the City upon the following basis: Twenty-five percent (25%) of accumulated sick leave up to a maximum of two hundred (200) days (cash payment of fifty (50) days). Cash payments upon death of EMPLOYEE while in the employ of the City shall be paid to the EMPLOYEE's beneficiary or estate.

3. **Personal Days:** The EMPLOYEE who works forty (40) hours per week shall be granted six (6) personal days per year. Each personal day may be taken at either a full day, one half (1/2) day, or at a minimum of two (2) hour increments at a time. Such leave shall be requested in writing at least twenty-four (24) hours in advance of the requested time.

The six (6) personal days shall be granted for the year on January 1st. Each EMPLOYEE hired after January 1st shall be granted a proration of the six (6) days allotted, however, if the EMPLOYEE does not complete the entire year, the pro-rated equivalent rate of pay shall be subtracted from any monies due to the EMPLOYEE. Personal days not used in any calendar year shall be credited to accumulated sick leave.

4. **Holidays:** The EMPLOYEE shall be entitled to twelve (12) paid Holidays: New Year's Day, Martin Luther King Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day, and Election Day at the November General Election.
5. **Bereavement:** The EMPLOYEE shall be entitled to three (3) consecutive workdays off per death in their immediate family. Immediate family shall be defined as mother, father, sister,

brother, son, daughter, mother-in-law, father-in-law, sister-in-law, brother-in-law, spouse, grandparent(s), grandchild, step parent, step child, aunt, uncle or other persons living in the household of the EMPLOYEE.

6. **Retirement:** The EMPLOYEE shall be covered by the New York State EMPLOYEE's Retirement System known as 75i of the New York State Retirement Law.
7. **Health:** For EMPLOYEES hired prior to January 1, 2007, the EMPLOYEE shall be entitled to participate in the MVP25 health insurance plans offered by the City to the various bargaining units, at no cost to the EMPLOYEE. The City shall provide the plans to the EMPLOYEE, their dependents, and retired EMPLOYEES and their dependents at the City's own expense. For EMPLOYEES hired after January 1, 2007, the EMPLOYEE shall be entitled to participate in the MVP25 health insurance plans offered by the City to the various bargaining units, at a cost to the EMPLOYEE, of ten percent (10%) of the total cost of his or her health insurance plan not to exceed Seven Hundred Fifty Dollars (\$750.00) per year. The City shall provide the plans to the EMPLOYEE, their dependents, and retired EMPLOYEES and their dependents.

For all Medicare eligible retirees residing within the geographic network served by MVP, the City shall offer the MVP Medicare Advantage Preferred Gold as the sole plan. For all Medicare eligible retirees residing outside the geographic network served by MVP, the City shall offer the MVP Preferred PPO Plan as the sole plan. For all retirees not eligible for Medicare residing within the geographic network served by MVP, the City will offer the MVP Co-Plan 25 HMO as the sole plan. For all retirees not eligible for Medicare residing outside the geographic network served by MVP, the City will offer the MVP Preferred PPO Plan as the sole plan. The City shall provide these plans to the retired EMPLOYEES and their dependents.

In the event that federal or state legislation, rules and/or regulations issued in relation to the Patient Protection and Affordable Care Act ("PPACA"), the Health Care and Education Reconciliation Act of 2010 ("HCERA") and/or any other legislation, rule or regulation:

- a) impact in any way the health insurance plans, costs or benefits provided for in this Resolution (including but not limited to contractual benefits such as health insurance buy-outs or stipends); or
- b) raise a question as to whether the health insurance benefits provided for herein meet certain standards contained in such legislation, rules and/or regulations (including, but not limited to, compliance with legislation, rules, regulations, or any legislation, rules, or regulations which may cause the City to be charged any penalty, or those that govern whether plan benefits meet the "minimum essential benefits" standard or a similar standard, whether the City premium contribution levels are adequate and/or meet legal requirements, or whether the individual household affordability standard is satisfied); or
- c) permit an individual or group of individuals to receive benefits, subsidies, or credits through a health insurance exchange program (or any other government subsidy or benefit provided pursuant to the PPACA, HCERA, or any state or federal regulations or rules implementing health insurance reform laws).

The City may immediately implement changes as necessary to comply with federal and/or state laws, rules, and regulations and/or to avoid or eliminate penalties, potential penalties, or taxes.

Such changes may include, among others, modifications for individual EMPLOYEES, including modification to individual or group coverage, benefits, contributions or wages, to the extent necessary to comply with federal and/or state laws, rules, and regulations and/or to avoid or eliminate penalties, potential penalties, taxes, or cessation of payments toward the cost of benefit(s) if such benefit(s) are not compliant with the PPACA/HCERA or if such compliance would cause the City penalty or cost associated with avoidance of penalty.

The City shall provide such medical coverage for the widow or widower of the EMPLOYEE or retired EMPLOYEE in this resolution until the widow or widower's death or remarriage whichever occurs sooner. Children shall be covered until age nineteen (19) or as stipulated in the appropriate health care contract or otherwise as may be required by law.

"Retirees" shall be defined as full time EMPLOYEES who have served the City of Saratoga Springs for at least twenty (20) consecutive years and retire from the New York State Employee's Retirement System Section 75i of the New York State Retirement Law and were serving as full time EMPLOYEES of the City of Saratoga Springs at the time of retirement.

An EMPLOYEE may elect not to participate in a plan of medical and health insurance benefits provided under this agreement and such EMPLOYEE shall be eligible to receive a payment of Twenty Two Hundred Dollars (\$2,200.00) for single coverage, Twenty Five Hundred Dollars (\$2,500.00) for two (2) person coverage or Three Thousand Dollars (\$3,000.00) for family coverage per calendar year. No EMPLOYEE shall be eligible to receive such payment unless the EMPLOYEE shall have provided proof to the Finance Office that such EMPLOYEE and such EMPLOYEES eligible dependents are covered by a comparable plan of medical and health insurance benefits for the entire year that such EMPLOYEE elected not to be covered by a plan provided by the Employer. Payments shall be made on December 15th of each year. The parties understand that participation in a plan of medical and health insurance benefits is mandatory. An election not to be covered shall be made on or about December 15th of each year to the Principal Account Clerk in the Finance Office in charge of City provided benefits pursuant to the regulations of the plan in effect together with evidence of coverage of such EMPLOYEE and such EMPLOYEE's eligible dependents under a comparable plan of medical and health insurance benefits. Such EMPLOYEE must promptly notify the Employer of termination of alternative medical and health insurance benefit coverage. In the event that an EMPLOYEE reenrolls in a health insurance program, the EMPLOYEE shall be permitted to a prorated portion of the Twenty Two Hundred Dollars (\$2,200.00) for single coverage, Twenty Five Hundred Dollars (\$2,500.00) for two (2) person coverage, or Three Thousand Dollars (\$3,000.00) for family coverage, payment but shall not be permitted to again opt-out of the insurance program during the calendar year.

8. **Vision:** The City agrees to pay one hundred percent (100%) of the cost of the EMPLOYEE Benefit fund Vision Plan Platinum 12 for all EMPLOYEES and their dependents.
9. **Disability:** New York State Disability Insurance shall be offered to the EMPLOYEE.
10. **Life:** The City shall provide group term life insurance for the EMPLOYEE in the amount of Five Thousand Dollars (\$5,000.00) while they are employed by the City of

Saratoga Springs.

11. **Dental**: The City agrees to provide dental plan(s), within ninety (90) days of the passage of this Resolution, which EMPLOYEES may participate in, at the sole expense of the EMPLOYEE.
12. All increases in compensation and benefits paid to EMPLOYEES under this resolution shall be drawn from the budget of the EMPLOYEES department, except that if said departmental budget does not contain funds sufficient to pay the EMPLOYEE, the Head of that Department may draw any remaining compensation or payment due to the EMPLOYEE from the City's contingency budget.
13. Each EMPLOYEE shall receive longevity payments as follows:

After five (5) years of service	Two Hundred Fifty Dollars (\$250.00);
After ten (10) years of service	Five Hundred Dollars (\$500.00);
After fifteen (15) years of service	Fifteen Hundred and Fifty Dollars (\$1,550.00);
After nineteen (19) years of service	Eighteen Hundred Dollars (\$1,800.00);
Each five (5) years thereafter additional	Two Hundred Fifty Dollars (\$250.00).

All longevity payments shall be paid upon completion of the specified amounts of consecutive eligible service regardless of the title (s) held during that time.

J. Effective January 1, 2018, and for every year thereafter effective on the first of the year, all EMPLOYEES covered by this resolution and who have been employed with the City for the past six (6) consecutive months without interruption will receive the same increase awarded under the CSEA City Hall bargaining unit contract for that year. In the event that the last CSEA City Hall bargaining unit contract has expired, and no subsequent contract has yet been ratified, all EMPLOYEES covered by this resolution will receive those increases awarded the CSEA City Hall bargaining unit upon ratification of a new CSEA-City Hall contract and will receive the associated retroactive pay.

K. This Resolution shall be reviewed by the City Council annually on the Commissioner of Finance's agenda, by no later than the first meeting in August of each year.

As approved by City Council _____

RESOLUTION FOR NON-UNION FULL TIME EMPLOYEES

Amended ~~March 20~~ May 1, 2018

It is the intent of this resolution to establish changes in compensation and fringe benefits for the following non-union full time employees of the City of Saratoga Springs. Employees and personnel subject to this resolution shall be each hereinafter referred to as "EMPLOYEE", and include:

Executive Assistant	Deputy Commissioner of Public Works
Executive Assistant to the Mayor	Deputy Commissioner of Accounts
Executive Assistant to the Commissioner of Public Works	Deputy Commissioner of Finance
Executive Assistant to the Commissioner of Public Safety	Deputy Commissioner of Public Safety
Human Resources Administrator	Deputy Mayor
Director of Risk and Safety	Civil Service Clerk
	Civil Service Coordinator
	City Attorney

This resolution shall supersede all prior resolutions affecting compensation and benefits for said EMPLOYEES. This resolution shall only be effective for stated EMPLOYEES in service as of the date of the resolution adoption and those in service subsequent to the date of adoption, and specifically shall not apply to EMPLOYEES who have retired, or left office, prior to date of adoption.

Nothing in this resolution shall be construed to create an employment agreement nor alter the "at-will" status of the Executive Assistant to the Mayor, the Executive Assistant to the Commissioner of Public Works, the Executive Assistant to the Commissioner of Public Safety, Deputy Commissioner of Public Works, Deputy Commissioner of Accounts, Deputy Commissioner of Finance, Deputy Commissioner of Public Safety, Deputy Mayor, and the Human Resources Administrator.

NOW THEREFORE BE IT RESOLVED as follows:

A. The terms of this resolution shall take place on January 1, 2007, and shall include such further terms as added by Resolutions dated July 19, 2011, January 15, 2013, August 6, 2013, December 17, 2013, August 5, 2014, September 16, 2014, November 18, 2014, January 19, 2016, June 21, 2016, August 2, 2016, November 15, 2016, February 21, 2017 ~~and~~, March 20, 2018 and May 1, 2018.

B. Effective January 1, 2018, the title of Secretary for the Civil Service Commission shall be changed to Civil Service Coordinator and shall have a total annual base salary of Fifty Thousand Dollars (\$50,000.00). The total compensation for the Civil Service Coordinator will remain at Fifty Thousand Dollars (\$50,000.00) for 2018 and resume any increases in 2019 according to the current CSEA City Hall Bargaining Unit contract.

B.C. Effective May 5, 2018, the Human Resources Administrator's base salary shall be One Hundred Fifteen Thousand dollars (\$115,000.00). The Human Resources Administrator will not be eligible for a 2019 salary increase as outlined in the current CSEA City Hall Bargaining

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Unit contract but such increase shall resume on January 1, 2020.

~~C.D.~~ Effective January 1, 2018, the Civil Service Clerk shall be a non-exempt position and have a total annual base salary of Thirty Five Thousand Dollars (\$35,000.00).

~~D.E.~~ The EMPLOYEES shall not be entitled to overtime compensation, except the Civil Service Clerk and as may be required by federal law.

~~E.F.~~ Effective January 1, 2018, the EMPLOYEES standard workweek shall be 40 hours per week,

~~F.G.~~ The salary of the Executive Assistant, Executive Assistant to the Commissioner of Public Works and the Executive Assistant to the Commissioner of Public Safety shall be the same as the Executive Assistant to the Mayor. Effective December 1, 2016 the total annual base salary of each aforementioned Executive Assistant shall be Forty Seven Thousand Five Hundred Four Dollars (\$47,504.00).

~~G.H.~~ The addition of the City Attorney to this Resolution shall supersede all prior resolutions, contracts, and Council actions affecting terms, compensation, and benefits for the City Attorney including the November 15, 2016 Resolution previously approved by City Council. The annual base salary for the City Attorney shall be One Hundred Thirty Five Thousand Dollars (\$135,000.00) to take effect on April 9, 2018.

~~H.I.~~ The EMPLOYEES shall enjoy and be entitled to the following benefits:

1. **Vacation:** An EMPLOYEE shall earn annual vacation as follows: ten (10) working days during their first year of service, and during each of the next four (4) years of service; fifteen (15) working days upon completion of five (5) years of service; twenty (20) working days upon completion of ten (10) years of service; twenty five (25) working days upon completion of fifteen (15) years of service and thirty (30) working days upon completion of twenty (20) years of service. For each EMPLOYEE hired after January 1, 2006, a proration of the ten (10) days will be granted during the first year of service.

Vacations for the EMPLOYEE shall be scheduled and approved by their respective Council member.

Vacation must be taken by December 31st of the year vacation was earned, or else the time shall be forfeited. If the EMPLOYEE retires, resigns, or is not reappointed, the EMPLOYEE shall be entitled to payment for only those vacation days earned and unused for the period between the EMPLOYEE's last anniversary date and the date of retirement, resignation or other termination.

If a recognized City Hall holiday falls within the vacation period, the vacation period shall be extended by the holiday falling within such periods.

If an EMPLOYEE should die during his or her employment, all vacation time earned and unused for the period between the EMPLOYEE's last anniversary date and the date

of death, shall be paid in cash or as EMPLOYEE's death benefit to his/her designated beneficiary or estate.

2. **Sick Leave:** The EMPLOYEE shall be entitled to sick leave with pay for a maximum of twelve (12) working days per year. The EMPLOYEE may accumulate sick leave, but may not use more than one hundred fifty (150) days in any given twelve (12) month period. EMPLOYEE shall use sick leave in no less than one (1) hour increments. Each EMPLOYEE hired after January 1st shall be granted a proration of the twelve (12) days allotted during the first year of service.

If an EMPLOYEE is absent because of illness or disability for more than three (3) consecutive days, they may be required by their Commissioner/Mayor to provide a physician's statement of sickness or disability.

Prior to any cash payments for unused sick leave, an EMPLOYEE who terminates his/her service prior to December 31st shall be granted a proration of the twelve (12) days allotted.

Their Commissioner on an annual basis must maintain an EMPLOYEE's records of sick time with a copy submitted to the Commissioner of Finance for each EMPLOYEE's payroll folder.

Cash payments will be made for accumulated unused sick leave remaining in the EMPLOYEE's individual account at termination of employment or upon death of EMPLOYEE while in the employ of the City upon the following basis: Twenty-five percent (25%) of accumulated sick leave up to a maximum of two hundred (200) days (cash payment of fifty (50) days). Cash payments upon death of EMPLOYEE while in the employ of the City shall be paid to the EMPLOYEE's beneficiary or estate.

3. **Personal Days:** The EMPLOYEE who works forty (40) hours per week shall be granted six (6) personal days per year. Each personal day may be taken at either a full day, one half (1/2) day, or at a minimum of two (2) hour increments at a time. Such leave shall be requested in writing at least twenty-four (24) hours in advance of the requested time.

The six (6) personal days shall be granted for the year on January 1st. Each EMPLOYEE hired after January 1st shall be granted a proration of the six (6) days allotted, however, if the EMPLOYEE does not complete the entire year, the pro-rated equivalent rate of pay shall be subtracted from any monies due to the EMPLOYEE. Personal days not used in any calendar year shall be credited to accumulated sick leave.

4. **Holidays:** The EMPLOYEE shall be entitled to twelve (12) paid Holidays: New Year's Day, Martin Luther King Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day, and Election Day at the November General Election.
5. **Bereavement:** The EMPLOYEE shall be entitled to three (3) consecutive workdays off per death in their immediate family. Immediate family shall be defined as mother, father, sister,

brother, son, daughter, mother-in-law, father-in-law, sister-in-law, brother-in-law, spouse, grandparent(s), grandchild, step parent, step child, aunt, uncle or other persons living in the household of the EMPLOYEE.

6. **Retirement:** The EMPLOYEE shall be covered by the New York State EMPLOYEE's Retirement System known as 75i of the New York State Retirement Law.
7. **Health:** For EMPLOYEES hired prior to January 1, 2007, the EMPLOYEE shall be entitled to participate in the MVP25 health insurance plans offered by the City to the various bargaining units, at no cost to the EMPLOYEE. The City shall provide the plans to the EMPLOYEE, their dependents, and retired EMPLOYEES and their dependents at the City's own expense. For EMPLOYEES hired after January 1, 2007, the EMPLOYEE shall be entitled to participate in the MVP25 health insurance plans offered by the City to the various bargaining units, at a cost to the EMPLOYEE, of ten percent (10%) of the total cost of his or her health insurance plan not to exceed Seven Hundred Fifty Dollars (\$750.00) per year. The City shall provide the plans to the EMPLOYEE, their dependents, and retired EMPLOYEES and their dependents.

For all Medicare eligible retirees residing within the geographic network served by MVP, the City shall offer the MVP Medicare Advantage Preferred Gold as the sole plan. For all Medicare eligible retirees residing outside the geographic network served by MVP, the City shall offer the MVP Preferred PPO Plan as the sole plan. For all retirees not eligible for Medicare residing within the geographic network served by MVP, the City will offer the MVP Co-Plan 25 HMO as the sole plan. For all retirees not eligible for Medicare residing outside the geographic network served by MVP, the City will offer the MVP Preferred PPO Plan as the sole plan. The City shall provide these plans to the retired EMPLOYEES and their dependents.

In the event that federal or state legislation, rules and/or regulations issued in relation to the Patient Protection and Affordable Care Act ("PPACA"), the Health Care and Education Reconciliation Act of 2010 ("HCERA") and/or any other legislation, rule or regulation:

- a) impact in any way the health insurance plans, costs or benefits provided for in this Resolution (including but not limited to contractual benefits such as health insurance buy-outs or stipends); or
- b) raise a question as to whether the health insurance benefits provided for herein meet certain standards contained in such legislation, rules and/or regulations (including, but not limited to, compliance with legislation, rules, regulations, or any legislation, rules, or regulations which may cause the City to be charged any penalty, or those that govern whether plan benefits meet the "minimum essential benefits" standard or a similar standard, whether the City premium contribution levels are adequate and/or meet legal requirements, or whether the individual household affordability standard is satisfied); or
- c) permit an individual or group of individuals to receive benefits, subsidies, or credits through a health insurance exchange program (or any other government subsidy or benefit provided pursuant to the PPACA, HCERA, or any state or federal regulations or rules implementing health insurance reform laws).

The City may immediately implement changes as necessary to comply with federal and/or state laws, rules, and regulations and/or to avoid or eliminate penalties, potential penalties, or taxes.

Such changes may include, among others, modifications for individual EMPLOYEES, including modification to individual or group coverage, benefits, contributions or wages, to the extent necessary to comply with federal and/or state laws, rules, and regulations and/or to avoid or eliminate penalties, potential penalties, taxes, or cessation of payments toward the cost of benefit(s) if such benefit(s) are not compliant with the PPACA/HCERA or if such compliance would cause the City penalty or cost associated with avoidance of penalty.

The City shall provide such medical coverage for the widow or widower of the EMPLOYEE or retired EMPLOYEE in this resolution until the widow or widower's death or remarriage whichever occurs sooner. Children shall be covered until age nineteen (19) or as stipulated in the appropriate health care contract or otherwise as may be required by law.

"Retirees" shall be defined as full time EMPLOYEES who have served the City of Saratoga Springs for at least twenty (20) consecutive years and retire from the New York State Employee's Retirement System Section 75i of the New York State Retirement Law and were serving as full time EMPLOYEES of the City of Saratoga Springs at the time of retirement.

An EMPLOYEE may elect not to participate in a plan of medical and health insurance benefits provided under this agreement and such EMPLOYEE shall be eligible to receive a payment of Twenty Two Hundred Dollars (\$2,200.00) for single coverage, Twenty Five Hundred Dollars (\$2,500.00) for two (2) person coverage or Three Thousand Dollars (\$3,000.00) for family coverage per calendar year. No EMPLOYEE shall be eligible to receive such payment unless the EMPLOYEE shall have provided proof to the Finance Office that such EMPLOYEE and such EMPLOYEES eligible dependents are covered by a comparable plan of medical and health insurance benefits for the entire year that such EMPLOYEE elected not to be covered by a plan provided by the Employer. Payments shall be made on December 15th of each year. The parties understand that participation in a plan of medical and health insurance benefits is mandatory. An election not to be covered shall be made on or about December 15th of each year to the Principal Account Clerk in the Finance Office in charge of City provided benefits pursuant to the regulations of the plan in effect together with evidence of coverage of such EMPLOYEE and such EMPLOYEE's eligible dependents under a comparable plan of medical and health insurance benefits. Such EMPLOYEE must promptly notify the Employer of termination of alternative medical and health insurance benefit coverage. In the event that an EMPLOYEE reenrolls in a health insurance program, the EMPLOYEE shall be permitted to a prorated portion of the Twenty Two Hundred Dollars (\$2,200.00) for single coverage, Twenty Five Hundred Dollars (\$2,500.00) for two (2) person coverage, or Three Thousand Dollars (\$3,000.00) for family coverage, payment but shall not be permitted to again opt-out of the insurance program during the calendar year.

8. **Vision:** The City agrees to pay one hundred percent (100%) of the cost of the EMPLOYEE Benefit fund Vision Plan Platinum 12 for all EMPLOYEES and their dependents.
9. **Disability:** New York State Disability Insurance shall be offered to the EMPLOYEE.
10. **Life:** The City shall provide group term life insurance for the EMPLOYEE in the amount of Five Thousand Dollars (\$5,000.00) while they are employed by the City of

Saratoga Springs.

11. **Dental:** The City agrees to provide dental plan(s), within ninety (90) days of the passage of this Resolution, which EMPLOYEES may participate in, at the sole expense of the EMPLOYEE.
12. All increases in compensation and benefits paid to EMPLOYEES under this resolution shall be drawn from the budget of the EMPLOYEES department, except that if said departmental budget does not contain funds sufficient to pay the EMPLOYEE, the Head of that Department may draw any remaining compensation or payment due to the EMPLOYEE from the City's contingency budget.
13. Each EMPLOYEE shall receive longevity payments as follows:

After five (5) years of service	Two Hundred Fifty Dollars (\$250.00);
After ten (10) years of service	Five Hundred Dollars (\$500.00);
After fifteen (15) years of service	Fifteen Hundred and Fifty Dollars (\$1,550.00);
After nineteen (19) years of service	Eighteen Hundred Dollars (\$1,800.00);
Each five (5) years thereafter additional	Two Hundred Fifty Dollars (\$250.00).

All longevity payments shall be paid upon completion of the specified amounts of consecutive eligible service regardless of the title (s) held during that time.

I.J. Effective January 1, 2018, and for every year thereafter effective on the first of the year, all EMPLOYEES covered by this resolution and who have been employed with the City for the past six (6) consecutive months without interruption will receive the same increase awarded under the CSEA City Hall bargaining unit contract for that year. In the event that the last CSEA City Hall bargaining unit contract has expired, and no subsequent contract has yet been ratified, all EMPLOYEES covered by this resolution will receive those increases awarded the CSEA City Hall bargaining unit upon ratification of a new CSEA-City Hall contract and will receive the associated retroactive pay.

I.K. This Resolution shall be reviewed by the City Council annually on the Commissioner of Finance's agenda, by no later than the first meeting in August of each year.

As approved by City Council _____


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LN	ORG ACCOUNT	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND			
2018	05	5	05/01/2018	050118	050118BAFB	BUA	050118BAFB	1	2	
1	A012	40512		PROPERTY TAX	USE OF	ASSIGNED FUND BALANCE	-50,000.00	-1,756.54	-51,756.54	
	A	-01-2-0000-0-40512	-			DON GREENE ARTICLE 7	05/01/2018			
2	A3051944	54370		ASSESSMENT CHANGE REFUND PY	REFUND	PRIOR YEAR TAXES	.00	1,756.54	1,756.54	
	A	-30-5-1931-4-54370	-			DON GREENE ARTICLE 7	05/01/2018			
						** JOURNAL TOTAL		0.00		

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BUDGET AMENDMENT JOURNAL ENTRY PROOF

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YEAR PER	JNL					ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2018 5	5									
BUA A012-40512						USE OF ASSIGNED FUND BALANCE	5			1,756.54
	05/01/2018	050118BAFB	050118	050118BAFB		T DON GREENE ARTICLE 7				
BUA A3051944-54370						REFUND PRIOR YEAR TAXES	5		1,756.54	
	05/01/2018	050118BAFB	050118	050118BAFB		T DON GREENE ARTICLE 7				
									.00	.00
BUA A-2960						APPROPRIATIONS				1,756.54
	05/01/2018	050118BAFB	050118	050118BAFB						
BUA A-1510						ESTIMATED REVENUES			1,756.54	
	05/01/2018	050118BAFB	050118	050118BAFB						
						SYSTEM GENERATED ENTRIES TOTAL			1,756.54	1,756.54
						JOURNAL 2018/05/5 TOTAL			1,756.54	1,756.54

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FUND	YEAR	PER	JNL	EFF	DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT								
A GENERAL FUND	2018	5	5	05/01/2018				
A-1510					ESTIMATED REVENUES	1,756.54		
A-2960					APPROPRIATIONS			1,756.54
					FUND TOTAL	1,756.54		1,756.54

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BUDGET AMENDMENTS JOURNAL ENTRY PROOF

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LN	ORG ACCOUNT	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
					LINE DESCRIPTION	EFF DATE			
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2018	05	6 05/01/2018	050118	050118	BTCT BUA 050118BTCT	1	1		
1	A3829999	59010			CONTINGENCY				
	A	-38-2-9990-9-59010	-		CONTINGENCY				
					TO CONTONGENCY FROM CIVIL SERV	05/01/2018	164,588.43	56,298.50	220,886.93
2	A3011471	51553			CIVIL SERVICE PERSONAL SERVICE	CIVIL SERVICE CLERK			
	A	-30-1-1431-1-51553	-		CIVIL SERVICE	TO CONTONGENCY FROM CIVIL SERV	05/01/2018	35,000.00	-21,263.00
									13,737.00
3	A3011471	58030			CIVIL SERVICE PERSONAL SERVICE	CITY PORTION SOCIAL SECURITY			
	A	-30-1-1431-1-58030	-		CITY	TO CONTONGENCY FROM CIVIL SERV	05/01/2018	6,502.50	-1,626.00
									4,876.50 B
4	A3011478	58010			CIVIL SERVICEEMPLOYEE BENEFITS	HOSPITALIZATION			
	A	-30-1-1431-8-58010	-		HOSPITALIZATION	TO CONTONGENCY FROM CIVIL SERV	05/01/2018	47,273.00	-33,409.50
									13,863.50 B
					** JOURNAL TOTAL			0.00	

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BUDGET AMENDMENT JOURNAL ENTRY PROOF

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YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2018 5 6									
BUA A3829999-59010	05/01/2018	050118BTCI	050118	050118BTCI		T CONTINGENCY	5	56,298.50	
BUA A3011471-51553	05/01/2018	050118BTCI	050118	050118BTCI		T TO CONTONGENCY FROM CIVIL SERV	5		21,263.00
BUA A3011471-58030	05/01/2018	050118BTCI	050118	050118BTCI		T CIVIL SERVICE CLERK	5		1,626.00
BUA A3011478-58010	05/01/2018	050118BTCI	050118	050118BTCI		T TO CONTONGENCY FROM CIVIL SERV	5		33,409.50
						T CITY PORTION SOCIAL SECURITY	5		
						T HOSPITALIZATION	5		
						T TO CONTONGENCY FROM CIVIL SERV			
						JOURNAL 2018/05/6	TOTAL	.00	.00

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BUDGET AMENDMENT JOURNAL ENTRY PROOF

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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
				FUND TOTAL	.00	.00

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LN	ORG ACCOUNT	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2018	05	7 05/01/2018	050118	050118	BTCO BUA	050118	BTCO	1	1
1	A3011431	51323		HUMAN RESOURCES		HUMAN RESOURCES ADMINISTRATOR		80,000.00	23,110.00
	A	-30-1-1430-1-51323	-			INCREASE HR SALARY	05/01/2018		103,110.00
2	A3011431	58030		HUMAN RESOURCES		CITY PORTION SOCIAL SECURITY		6,120.00	1,768.00
	A	-30-1-1430-1-58030	-			INCREASE HR SALARY	05/01/2018		7,888.00
3	A3829999	59010		CONTINGENCY		CONTINGENCY		164,588.43	-24,878.00
	A	-38-2-9990-9-59010	-			INCREASE HR SALARY	05/01/2018		139,710.43
4	A3113621	51210		BUILDING DEPARTMENT	PS	ASSISTANT BUILDING INSPECTOR		66,433.00	12,253.69
	A	-31-1-3620-1-51210	-			FILL ASST BUILDING INSP POSITI	05/01/2018		78,686.69
5	A3113621	51210		BUILDING DEPARTMENT	PS	ASSISTANT BUILDING INSPECTOR		66,433.00	29,672.48
	A	-31-1-3620-1-51210	-			FILL ASST BUILDING INSP POSITI	05/01/2018		96,105.48
6	A3113621	51552		BUILDING DEPARTMENT	PS	ADMINISTRATIVE ASSISTANT		.00	3,469.24
	A	-31-1-3620-1-51552	-			CREATE NEW POSITION	05/01/2018		3,469.24
7	A3113621	58030		BUILDING DEPARTMENT	PS	CITY PORTION SOCIAL SECURITY		23,214.35	5,136.00
	A	-31-1-3620-1-58030	-			CREATE NEW POSITION	05/01/2018		28,350.35
8	A3113621	51960		BUILDING DEPARTMENT	PS	OVERTIME		3,312.56	3,312.56
	A	-31-1-3620-1-51960	-			COVER OVERTIME DURING TRANSITI	05/01/2018		6,625.12
9	A3829999	59010		CONTINGENCY		CONTINGENCY		164,588.43	-53,843.97
	A	-38-2-9990-9-59010	-			BUILDING DEPARTMENT TRANSITION	05/01/2018		110,744.46
** JOURNAL TOTAL								0.00	

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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

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YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2018 5 7									
BUA A3011431-51323	05/01/2018	050118BTCO	050118	050118BTCO		HUMAN RESOURCES ADMINISTRATOR	5	23,110.00	
						INCREASE HR SALARY			
BUA A3011431-58030	05/01/2018	050118BTCO	050118	050118BTCO		CITY PORTION SOCIAL SECURITY	5	1,768.00	
						INCREASE HR SALARY			
BUA A3829999-59010	05/01/2018	050118BTCO	050118	050118BTCO		CONTINGENCY	5		24,878.00
						INCREASE HR SALARY			
BUA A3113621-51210	05/01/2018	050118BTCO	050118	050118BTCO		ASSISTANT BUILDING INSPECTOR	5	12,253.69	
						FILL ASST BUILDING INSP POSITI			
BUA A3113621-51210	05/01/2018	050118BTCO	050118	050118BTCO		ASSISTANT BUILDING INSPECTOR	5	29,672.48	
						FILL ASST BUILDING INSP POSITI			
BUA A3113621-51552	05/01/2018	050118BTCO	050118	050118BTCO		ADMINISTRATIVE ASSISTANT	5	3,469.24	
						CREATE NEW POSITION			
BUA A3113621-58030	05/01/2018	050118BTCO	050118	050118BTCO		CITY PORTION SOCIAL SECURITY	5	5,136.00	
						CREATE NEW POSITION			
BUA A3113621-51960	05/01/2018	050118BTCO	050118	050118BTCO		OVERTIME	5	3,312.56	
						COVER OVERTIME DURING TRANSITI			
BUA A3829999-59010	05/01/2018	050118BTCO	050118	050118BTCO		CONTINGENCY	5		53,843.97
						BUILDING DEPARTMENT TRANSITION			
JOURNAL 2018/05/7							TOTAL	.00	.00

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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
FUND TOTAL					.00	.00

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LN	ORG ACCOUNT	OBJECT PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2018 05	8	05/01/2018	050118	050118BTPY	BUA 050118BTPY	1	1		
1	A3113621	51210	BUILDING DEPARTMENT	PS	ASSISTANT BUILDING INSPECTOR		66,433.00	20,842.00	87,275.00
	A	-31-1-3620-1-51210	-		TRANSFER FROM OLD TITLE TO NEW 05/01/2018				
2	A3113621	51191	BUILDING DEPARTMENT	PS	ZONING AND BUILDING INSPECTOR		80,979.00	-20,842.00	60,137.00
	A	-31-1-3620-1-51191	-		TRANSFER FROM OLD TITLE TO NEW 05/01/2018				
3	A3113621	51210	BUILDING DEPARTMENT	PS	ASSISTANT BUILDING INSPECTOR		66,433.00	1,631.31	68,064.31
	A	-31-1-3620-1-51210	-		TRANSFER FROM OLD TITLE TO NEW 05/01/2018				
4	A3113621	51211	BUILDING DEPARTMENT	PS	ASSISTANT BUILDING & CONSTRUCT		47,700.00	-1,631.31	46,068.69
	A	-31-1-3620-1-51211	-		TRANSFER FROM OLD TITLE TO NEW 05/01/2018				
5	A3113621	51552	BUILDING DEPARTMENT	PS	ADMINISTRATIVE ASSISTANT		.00	21,948.76	21,948.76
	A	-31-1-3620-1-51552	-		TRANSFER FROM OLD TITLE TO NEW 05/01/2018				
6	A3113621	51668	BUILDING DEPARTMENT	PS	ADMINISTRATIVE AIDE		43,422.00	-21,948.76	21,473.24
	A	-31-1-3620-1-51668	-		TRANSFER FROM OLD TITLE TO NEW 05/01/2018				
7	A3618681	51960	PLANNING AND ECON DEVELOP	PS	OVERTIME		7,660.92	2,000.00	9,660.92
	A	-36-1-8687-1-51960	-		LETTER OF CREDIT OT TRAINING		05/01/2018		
8	A3051354	54721	ASSESSMENT OFFICE	CS	SERVIEC CONTRACTS APPRAISAL		60,450.00	-2,000.00	58,450.00
	A	-30-5-1355-4-54721	-		LETTER OF CREDIT OT TRAINING		05/01/2018		
9	A3021314	54720	COMM FINANCE CONTRACTED SERVICE	SERVICE	CONTRACTS - PROF SERV		49,927.53	5,000.00	54,927.53
	A	-30-2-1310-4-54720	-		COVER ADDITINAL AUDIT SERVICES		05/01/2018		
10	A3021311	51320	COMM FINANCE PERSONAL SERVICE	CITY TAX	REVENUE SUPERVISOR		64,979.00	-5,000.00	59,979.00
	A	-30-2-1310-1-51320	-		COVER ADDITINAL AUDIT SERVICES		05/01/2018		
** JOURNAL TOTAL							0.00		

04/27/2018 10:22
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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 2
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CLERK: u05

YEAR PER	JNL									
SRC ACCOUNT							ACCOUNT DESC	T OB	DEBIT	CREDIT
EFF DATE	JNL DESC	REF 1	REF 2	REF 3			LINE DESC			
2018 5 8										
BUA A3113621-51210							ASSISTANT BUILDING INSPECTOR 5		20,842.00	
05/01/2018 050118BTPY 050118 050118BTPY							TRANSFER FROM OLD TITLE TO NEW			
BUA A3113621-51191							ZONING AND BUILDING INSPECTOR 5			20,842.00
05/01/2018 050118BTPY 050118 050118BTPY							TRANSFER FROM OLD TITLE TO NEW			
BUA A3113621-51210							ASSISTANT BUILDING INSPECTOR 5		1,631.31	
05/01/2018 050118BTPY 050118 050118BTPY							TRANSFER FROM OLD TITLE TO NEW			
BUA A3113621-51211							ASSISTANT BUILDING & CONSTRUCT 5			1,631.31
05/01/2018 050118BTPY 050118 050118BTPY							TRANSFER FROM OLD TITLE TO NEW			
BUA A3113621-51552							ADMINISTRATIVE ASSISTANT 5		21,948.76	
05/01/2018 050118BTPY 050118 050118BTPY							TRANSFER FROM OLD TITLE TO NEW			
BUA A3113621-51668							ADMINISTRATIVE AIDE 5			21,948.76
05/01/2018 050118BTPY 050118 050118BTPY							TRANSFER FROM OLD TITLE TO NEW			
BUA A3618681-51960							OVERTIME 5		2,000.00	
05/01/2018 050118BTPY 050118 050118BTPY							LETTER OF CREDIT OT TRAINING			
BUA A3051354-54721							SERVIEC CONTRACTS APPRAISAL 5			2,000.00
05/01/2018 050118BTPY 050118 050118BTPY							LETTER OF CREDIT OT TRAINING			
BUA A3021314-54720							SERVICE CONTRACTS - PROF SERV 5		5,000.00	
05/01/2018 050118BTPY 050118 050118BTPY							COVER ADDITINAL AUDIT SERVICES			
BUA A3021311-51320							CITY TAX REVENUE SUPERVISOR 5			5,000.00
05/01/2018 050118BTPY 050118 050118BTPY							COVER ADDITINAL AUDIT SERVICES			
							JOURNAL 2018/05/8	TOTAL	.00	.00

04/27/2018 10:22
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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 3
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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
FUND TOTAL					.00	.00

** END OF REPORT - Generated by Christine Gillmet-Brown **

**WATERWORKS**612 PIERCE ROAD
CLIFTON PARK, NY 12065-1311

Please contact with Questions: 802-871-8140

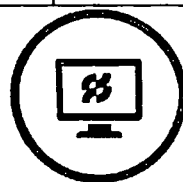
INVOICE NUMBER	TOTAL DUE	CUSTOMER	PAGE
0806120	\$35,267.25	14480	1 of 1

**PLEASE REFER TO INVOICE NUMBER WHEN
MAKING PAYMENT AND REMIT TO:**FERGUSON WATERWORKS #576
PO BOX 417592
BOSTON, MA 02241-7592**SHIP TO:**CITY GARAGE
DIVISION ST
SARATOGA SPRINGS, NY 12866

168 2 MB 0.424 E0017X I0116 D3478370873 S2 P5222899 0001:0006

CITY OF SARATOGA SPRINGS NY
CITY HALL
474 BROADWAY STE 9
SARATOGA SPRINGS NY 12866-2216

SHIP WHSE.	SELL WHSE.	TAX CODE	CUSTOMER ORDER NUMBER	SALESMAN	JOB NAME	INVOICE DATE	BATCH ID
2043	2043	NYE	HYDRANTS	APC		03/28/18	62176
ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	UM	AMOUNT	
15	15	MA423OR5SARATOGA	5-1/4 VO A423 HYD 5'6 OR STRZ SARA	2351.150	EA	35267.25	
			INVOICE SUB-TOTAL			35267.25	
LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION. PRODUCTS WITH "NP" IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.							
Looking for a more convenient way to pay your bill?							
Log in to Ferguson.com and request access to Online Bill Pay.							



TERMS:	NET 10TH PROX	ORIGINAL INVOICE	TOTAL DUE	\$35,267.25
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All past due amounts are subject to a service charge of 1.5% per month, or the maximum allowed by law, if lower. If Buyer fails to pay within terms, then in addition to other remedies, Buyer agrees to pay Seller all costs of collection, including reasonable attorney fees. Complete terms and conditions are available upon request or at http://wolseleyna.com/terms_conditionsSale.html and are incorporated by reference. Seller may convert checks to ACH.

DEPARTMENT OF PUBLIC WORKS PURCHASING COORDINATOR (Competitive)

DISTINGUISHING FEATURES OF THE CLASS: This work involves responsibility for assisting the Department of Public Works (DPW) with all purchasing activities and advises on purchasing matters. Assist in obtaining quotes, generating Request for Proposals (RFPs) and ordering supplies, materials and services from vendors for the Department of Public Works. This is a clerical position involving responsibility for assisting with purchasing and related administrative tasks within DPW. Employees in this class assist in various aspects of purchasing including securing quotations, preparing purchase orders, compiling reports and maintaining records. The work is performed under the general supervision of the Commissioner and Deputy Commissioner of Public Works, and direct supervision from the Department of Public Works Business Manager. Supervision of others is not a responsibility of employees in this class. Does related work as required.

TYPICAL WORK ACTIVITIES:

The duties listed are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

- Assists the department with all purchasing activities and advises on all purchasing matters including generating Request for Proposals (RFPs), Invitation for Bids (IFB) and Request for Quotes (RFQ);
- Assist the department with reviewing state contracts, obtaining quotes, and ordering supplies, materials and services from vendors for the Department of Public Works;
- Prepares purchase requisitions and purchase orders which includes the certification of funds for submission and does the appropriate follow up to ensure the completion of purchase orders and requisitions;
- Generates contracts and agreements ensuring the appropriate insurance coverage prevailing wage rates (where appropriate).
- Reviews contractual agreements and deliveries of materials ordered to certify that supplies or services rendered are as priced and delivered;
- Checks purchase request against items optimum price, quality, and usefulness to the department;
- Communicates with salespeople, state/county agencies, vendors and the public on purchasing issues;
- Maintains and reviews departmental inventory records, including fixed assets;
- Positively interacts with the general public, vendors, contractors and other employees.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: General understanding of government procurement policies and practices; working knowledge of Business Math; ability to follow and understand oral and written directions; ability to write legibly; clerical aptitude; ability to professionally and politely work with people; knowledge of office terminology, practices and equipment; working knowledge of Microsoft Office Suite with general knowledge of computer skills; experience with websites and computer based tools; organized; ability to read, write, understand and speak English.

MINIMUM QUALIFICATIONS: Either

1. Graduation from a regionally accredited or New York State registered college or university with a Bachelors Degree in Business or a business related field; **OR**
2. Graduation from a regionally accredited or New York State registered college or university with an Associate's Degree in Business or related field **and TWO (2) years of full-time clerical, office and/or purchasing experience;** **OR**
3. Graduation from High School or equivalency diploma **and SIX (6) years of full-time clerical, office and/or purchasing experience.**

CSEA City Hall Unit #8457-01
Saratoga Springs, NY 12866

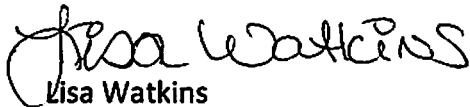
Lisa Watkins, President
Kelly Gliosco, Vice President
Rachel Petryna, Secretary
Jennifer Merriman, Treasurer

April 26, 2018

Dear Commissioner Scirocco,

Per our discussion, the CSEA City Hall Union concurs in the establishment of a new title to be placed in the CSEA City Hall contract. The new title will be DPW Purchasing Coordinator, Grade 13.

Sincerely,

A handwritten signature in black ink that reads "Lisa Watkins". The signature is written in a cursive, flowing style.

Lisa Watkins
President
CSEA City Hall Unit

Preservation Foundation

April 27, 2018



Mr. Anthony Scirocco, Commissioner of Public Works
Public Works Department
City Hall
474 Broadway
Saratoga Springs, NY 12866

RE: Donation – Spirit of Life

Dear Commissioner Scirocco,

The Saratoga Springs Preservation Foundation is pleased to donate \$500 towards the lighting the Spirit of Life of the Spencer Trask Memorial. The Foundation sees this as the final touch of the four-year restoration effort done in partnership with the City that was completed in 2015.

The Foundation is appreciative of the time and effort of the staff of the Department of the Public Works in maintaining and preserving Congress Park.

Sincerely,

A handwritten signature in dark ink that reads "Matthew E. Veitch".

Matthew E. Veitch
President

A handwritten signature in dark ink that reads "Samantha Bosshart".
Samantha Bosshart
Executive Director

Board of Directors

Matthew E. Veitch
President

James Gold
Vice President

Linda Harvey-Opitck
Treasurer

Alicia Czerwinski
Secretary

Caroline Cardone
Cynthia Corbett
Brennan Drake
Adam N. Favro
Liz Israel
Samantha Kercull
Douglas Kerr
Richard King
Michelle Paquette-Deuel
Cindy Spence
Bill Willard

James Kettlewell
emeritus

Samantha Bosshart
Executive Director

AGREEMENT, made this _____ day of _____, 2018,

BY AND BETWEEN,

COUNTY OF SARATOGA, a municipal corporation of the State of New York,
with offices at 40 McMaster Street, Ballston Spa, New York 12020, (COUNTY),

- and -

CITY OF SARATOGA SPRINGS POLICE DEPARTMENT, with offices at City
Hall, 474 Broadway, Saratoga Springs, New York 12866, (AGENCY);

WITNESSETH:

WHEREAS, Saratoga County has, in accordance with the provision of the Vehicle and Traffic Law of the State of New York, established a Special Traffic Options Program for Driving While Intoxicated ("STOP-DWI"), which program has been approved by the State of New York, and

WHEREAS, a Coordinator has been appointed by Saratoga County to administer this program, and

WHEREAS, the AGENCY has agreed to participate in the program and coordinate its program with the COUNTY's program to reduce alcohol related traffic injuries and fatalities, and

WHEREAS, the Coordinator of Saratoga County receives funds from the Office of the State Comptroller and also from the Office of Court Administration, and

WHEREAS, the Coordinator is authorized to disburse such funds to Saratoga County and/or municipalities with the approval of the STOP-DWI Steering Committee and the Saratoga County Board of Supervisors,

NOW, THEREFORE, THE PARTIES AGREE:

1. That the AGENCY, upon receiving funds from Saratoga County, shall use such funds exclusively for Law Enforcement and DWI enforcement.

2. That corresponding appropriations shall be made in the AGENCY's budget.

3. That the Senior Law Official, or his designated representative in the AGENCY, shall be responsible for the completion of all required data gathering forms; such data shall be submitted on a quarterly basis on forms provided by the COUNTY. The data shall include fatalities which are attributed to alcohol use. Financial data with regard to expenditure of funds will be reported quarterly.

4. That all records of expenditures and Law Enforcement activities shall be made available by the AGENCY for examination by the COUNTY and the State of New York.

5. That the AGENCY receiving said funds further agrees:

- A) To maintain a level of DWI enforcement which is deemed satisfactory to warrant funding and/or continued funding.
- B) To participate in public awareness forums whenever possible or upon request of the COUNTY STOP-DWI office. Such requests shall be coordinated so as not to place an undue burden on the local law enforcement Agency.
- C) To comply with all of the above and any other regulations which may be promulgated by the COUNTY and the New York State Department of Motor Vehicles.

6. Saratoga County shall distribute funds in the amount of \$41,000.00 on a semi-annual basis. The first installment of \$20,500.00 is payable within 30 days of the execution of this contract. The second installment of \$20,500.00 shall be payable no later than December 31, 2018.

7. The AGENCY agrees to spend the STOP-DWI funds only in those categories of expenditures approved by the COUNTY. These categories of expenditures may be revised upon mutual consent of both parties, and are approved upon submission of the municipality's annual application for funds.

8. The term of this contract shall be January 1, 2018 through January 1, 2019.

IN WITNESS WHEREOF, the parties have hereunto signed this agreement on the day and year appearing opposite their respective signatures.

COUNTY OF SARATOGA

Date _____

EDWARD D. KINOWSKI, Chairman
Board of Supervisors
Per Resolution #66-2018

CITY OF SARATOGA SPRINGS
POLICE DEPARTMENT

Date _____

MEG KELLY, Mayor
Per Council Approval dated:

APPROVED AS TO FORM AND CONTENT:

County Attorney

AMENDMENT TO MINOR CONTRACT

Amendment #1 to Agreement Dated June 17, 2017.

BY AND BETWEEN,

COUNTY OF SARATOGA, a municipal corporation of the State of New York with offices at 40 McMaster Street, Ballston Spa, New York 12020, (COUNTY),

- and -

CITY OF SARATOGA SPRINGS POLICE DEPARTMENT, with offices at City Hall, 474 Broadway, Saratoga Springs, New York 12866, (CONTRACTOR);

RECITALS:

WHEREAS, COUNTY and CONTRACTOR entered into a Minor Contract dated June 17, 2017, whereby CONTRACTOR agreed to provide additional DWI patrols and checkpoints during specified crackdown periods and COUNTY agreed to reimburse CONTRACTOR for CONTRACTOR's labor costs incurred for said patrols and checkpoints, contingent upon the availability of grant funds for the operation of programs designed to prevent DWI, with the total not to exceed the sum of \$5,000; and

WHEREAS, additional grant funds have become available from the New York State Stop-DWI Foundation, Inc. in the amount of \$288.00 for use in local DWI Crackdown Program patrols; and

WHEREAS, it is necessary to amend said contract with CONTRACTOR to reflect these additional funds; and

WHEREAS, both CONTRACTOR and COUNTY desire to amend the Contract dated June 17, 2017 accordingly;

NOW, THEREFORE, the parties agree as follows:

1. Paragraph "2" of the Contract dated June 17, 2017 is amended to read as follows:

The COUNTY will reimburse the CONTRACTOR for CONTRACTOR's labor costs incurred in conducting such additional DWI patrols and checkpoints up to a sum not to exceed \$5,288, upon submission of a properly documented voucher specifying the hourly rate and number of hours worked of CONTRACTOR's officers.

2. All other terms of said Agreement dated June 17, 2017, and any amendments thereto not inconsistent with the provisions of this Amendment shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment this _____ day of _____, 2018.

COUNTY OF SARATOGA

Date _____

By: _____
SPENCER P. HELLWIG
County Administrator
Per Resolutions #91-2017 & 182-2017

**CITY OF SARATOGA SPRINGS POLICE
DEPARTMENT**

Date _____

By: _____

Name & Title: _____

APPROVED:

County Attorney

COUNTY OF SARATOGA

REQUEST FOR AMENDMENT OF MINOR CONTRACT

(maximum \$15,000 for services rendered after October 20, 2015)

TO: COUNTY ADMINISTRATOR

DATE: 3/26/18

I hereby request approval for an amendment to the following described minor contract (please attach a copy of any written proposal or quote received, whether by letter, email, proposed contract, etc., relative to the requested amendment):

ORIGINAL AMOUNT : \$5,000.00

VENDOR : City of Saratoga Springs Police Department
(As listed on original contract)

ADDRESS: City Hall

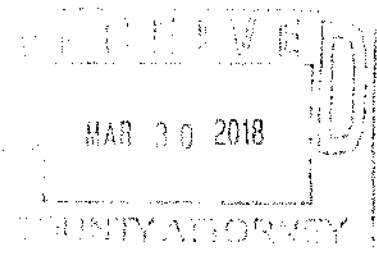
474 Broadway

Saratoga Springs, NY 12866

AMENDMENT(S) REQUESTED TO THE MINOR CONTRACT:

Increase contract amount by \$288.00.

This will bring the total contract amount to \$5,288.00.



REASON FOR REQUEST:

As additional NYS STOP DWI Crackdown Grant funding was made available to Saratoga County after the minor contract was executed (Resolution 182-2017) the Saratoga Springs Police Department exceeded the initial \$5,000.00 contract amount.

BUDGET ACCOUNT TO BE USED: 1-33-000-7330 DWI Grants

COMMENTS: No budget impact. 100% NYS funding.

DEPARTMENT: STOP DWI


SIGNATURE OF DEPARTMENT HEAD

APPROVED:

3-30-18
Date


COUNTY ADMINISTRATOR

THIS REQUEST IS PART OF THE AGREEMENT AND MUST REMAIN ATTACHED



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 182 - 2017

Introduced by Supervisors Lent, Allen, DeLucia, Lawler, Pemrick, Szczepaniak and Tollisen

AUTHORIZING THE ACCEPTANCE OF ADDITIONAL STATE AID FROM THE NEW YORK STATE STOP-DWI FOUNDATION, INC. FOR ADDITIONAL DWI CRACKDOWN PROGRAM PATROLS AND ACTIVITIES AND AMENDING THE 2017 BUDGET IN RELATION THERETO

WHEREAS, Resolution 91-2017 authorized renewal and implementation of our local STOP-DWI program and its participation in the 2017 New York State program; and

WHEREAS, additional state funding is available in the amount of \$5,000 through the New York State STOP-DWI Foundation, Inc. for use in local DWI Crackdown Program patrols and activities during the grant cycle of October 1, 2016 through September 30, 2017; and

WHEREAS, our Public Safety Committee and the STOP-DWI Coordinator would like to accept these additional program funds in the amount of \$5,000 and appropriate the funds into Saratoga County's 2017 STOP-DWI Program budget for the aforementioned purpose; and

WHEREAS, the acceptance of these additional funds requires our approval; now, therefore, be it

RESOLVED, that the Chair of the Board and/or the County STOP-DWI Coordinator are hereby authorized and directed to execute any and all documents necessary to apply for and accept additional aid from the New York State STOP-DWI Foundation, Inc. in the amount of \$5,000 for use in Saratoga County's STOP-DWI Crackdown Program patrols and activities; and it is further

RESOLVED, that the 2017 County Budget is amended as follows:

STOP-DWI

Appropriations:

Increase Account #1-33-000-7330 DWI Grants	\$2,500
Increase Account #1-33-000-7330.1 DWI County	<u>\$2,500</u>
	\$5,000

Revenues:

Increase Account #1-33-3503 Traffic Safety Grant	\$5,000
--	---------

BUDGET IMPACT STATEMENT: No budget impact. 100% State Aid.

Signature

MINOR CONTRACT LESS THAN \$15,000

THIS AGREEMENT, made as of the 1st day of October, 2017,

BY AND BETWEEN

COUNTY OF SARATOGA, a municipal corporation duly organized under the laws of the State of New York with offices at 40 McMaster Street, Ballston Spa, New York 12020, (COUNTY),

-and-

CITY OF SARATOGA SPRINGS POLICE DEPARTMENT, with offices at City Hall, 474 Broadway, Saratoga Springs, New York, 12866 (CONTRACTOR);

WHEREAS, a REQUEST FOR MINOR CONTRACT, a copy of which is attached, has been approved by the County Administrator; and

WHEREAS, the CONTRACTOR will perform the requested services for the approved amount;

NOW, THEREFORE, the parties agree that:

1. The CONTRACTOR will provide additional DWI patrols and checkpoints during specified crackdown periods throughout the term of the Governor's Traffic Safety Committee (GTSC) grant period from October 1, 2017 through December 31, 2018.
2. The COUNTY will reimburse the CONTRACTOR for CONTRACTOR's labor costs incurred in conducting such additional DWI patrols and checkpoints up to a sum not to exceed \$15,000, upon submission of a properly documented voucher specifying the hourly rate and number of hours worked of CONTRACTOR's officers.
3. Funding for this Agreement is contingent upon the availability of GTSC grant funds for operation of programs designed to prevent DWI. If grant funds are not available for this purpose, or if the full amount anticipated by the COUNTY is not available, then this agreement may be terminated or the amount payable to the CONTRACTOR reduced at the discretion of the COUNTY.
4. The CONTRACTOR shall comply with all applicable laws, ordinances and regulations, including non-discrimination and labor laws. The CONTRACTOR and the COUNTY agree that for the duration of this Agreement, they will not discriminate against any employee, applicant for employment, or person requesting services because of race, creed, color, national origin, disability, age, sex, marital status, sexual preference or source of payment.
5. The CONTRACTOR shall not employ any COUNTY official or employee in connection herewith and shall adhere to the COUNTY's Code of Ethics.
6. The CONTRACTOR shall not assign or transfer any interest herein without prior written COUNTY approval.

7. a) CONTRACTOR shall, at all times, indemnify and save harmless the COUNTY from and against any and all claims and demands whatsoever, including costs, litigation expenses, counsel fees and liabilities in connection therewith arising out of injury to or death of any person whomsoever or damage to any property of any kind by whomsoever, caused in whole or in part, directly or indirectly, by the acts or omissions of the CONTRACTOR, any person, employed by the CONTRACTOR, its contractors, subcontractors, materialmen, or any person directly or indirectly employed by them or any of them, while engaged in the work hereunder. This clause shall not be construed to limit, or otherwise impair, other rights or obligations of indemnity which exist in law, or in equity, for the benefit of the COUNTY.

b) This Agreement shall be void and of no effect unless throughout the term of this Agreement CONTRACTOR, in compliance with the provisions of the Workers' Compensation Law, shall secure compensation for the benefit of and keep insured during the life of this Agreement such employees as are required to be insured according to law. Proof of such Workers' Compensation Insurance coverage shall be provided to County.

8. This Agreement may be terminated by either party upon sixty (60) days written notice to the other party at the party's address stated herein.

IN WITNESS WHEREOF, the parties have hereunto signed this agreement on the day and year appearing opposite their respective signatures.

COUNTY OF SARATOGA

Date _____

By: _____
SPENCER P. HELLWIG
County Administrator
Per Resolutions 204-2015 & 66-2018

**CITY OF SARATOGA SPRINGS POLICE
DEPARTMENT**

Date _____

By: _____

Name & Title: _____

APPROVED AS TO FORM AND CONTENT:

County Attorney

COUNTY OF SARATOGA

REQUEST FOR MINOR CONTRACT

(maximum \$15,000 for services rendered after October 20, 2015)

TO: COUNTY ADMINISTRATOR

DATE: 3/28/2018

I hereby request approval for the following described minor contract (please attach to this Request any written proposal or quote received, whether by letter, email, proposed contract, etc.):

AMOUNT : \$15,000

TERM: 01/01/2018-12/31/2018

VENDOR : City of Saratoga Springs Police Department

(Identify exact business entity, whether corporation, LLC, partnership, d/b/a, etc. List both entities of a d/b/a.)

ADDRESS: City Hall

474 Broadway

Saratoga Springs, New York 12866

SERVICES TO BE PROVIDED TO COUNTY:

Additional DWI patrols and checkpoints during specified Crackdown periods throughout the term of the Governor's Traffic Safety Committee (GTSC) grant period (October 1, 2017-September 30, 2018).

REASON FOR REQUEST:

Per discussions with County Attorney Dorsey, it was determined that contracts are necessary.

BUDGET ACCOUNT TO BE USED: 1-33-000-7330 DWI Grants

COMMENTS:

Although the requested contract is for the amount of \$15,000, actual funding to the agency is contingent upon the availability of GTSC grant funds.

IF WAIVER OF INSURANCE REQUESTED, PLEASE EXPLAIN:

Traditionally we have not required proof of insurance from police agencies.

DEPARTMENT: STOP DWI


(SIGNATURE OF DEPARTMENT HEAD)

APPROVED: 4-3-18

Date


COUNTY ADMINISTRATOR

THIS REQUEST IS PART OF THE AGREEMENT AND MUST REMAIN ATTACHED



SARATOGA COUNTY S.T.O.P. – D.W.I.

152 West High Street, Ballston Spa, New York 12020

518-884-4180 wcarr@saratogacountyny.gov

Wes Carr, Coordinator

April 23, 2018

Lisa Watkins
City of Saratoga Springs
Department of Public Safety
474 Broadway
Saratoga Springs, NY 12866

RE: STOP DWI Crackdown Funding

Dear Ms. Watkins:

Enclosed please find three (3) copies of a Minor Contract with regard to STOP DWI Crackdown funding. If acceptable, the Mayor will need to sign and date where indicated. Once executed, please return all three original signed and dated copies to my attention at the above address.

Please be advised the \$15,000 amount listed in paragraph "2" is a cap. Actual reimbursement to your agency may be *lower than \$15,000*. The \$15,000 cap will allow me to re-appropriate unused crackdown funds throughout the course of the Crackdown program year.

Also, per the agreement, proof of Workers' Compensation Insurance coverage is required. For your convenience, a request has been made to Wendy Tennant to forward a Certificate of Workers' Compensation directly to our office.

If you have any questions or concerns, please feel free to contact me.

Thank you for your attention to this matter; it is appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read "Wes Carr", is written over a horizontal line.

Wes Carr
Coordinator

WC/rbd

Enclosures

cc: Sgt. Andrew Prestigiacomo, w/o enclosures

TRAFFIC MAINTENANCE MANAGER (COMPETITIVE)

DISTINGUISHING FEATURES OF THE CLASS: An incumbent in this class is responsible for the overall operation and management of the Department of Public Safety's traffic regulation and maintenance functions. The work is performed under the general supervision of the Commissioner of Public Safety and direct supervision of the Deputy Commissioner of Public Safety with considerable independence allowed in accordance with goals, written policies/procedures, Federal, State and Local rules, regulations and standards as they apply to the planning, installation, maintenance and repair of traffic control devices and/or pavement markings for streets and parking facilities. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

- Oversees, manages and maintains the Public Safety Garage Facility;
- Prepare and manage the Traffic Maintenance Departments annual operating budget;
- Determines and recommends traffic related capital improvement projects and provides technical and cost estimates needed for inclusion in the City Capital Budget Program;
- Responsible for the purchase of departmental materials, equipment and services;
- Prepares detailed Request for Proposals and Invitation for Bids in accordance with the City Purchasing Policy as may be needed;
- Manages a complete departmental Records Retention System in accordance with the New York State records retention rules and regulations;
- Makes Traffic Department policy and procedure recommendations to the Commissioner of Public Safety for adoption;
- Establish and maintain a series of technical standard and specifications for the uniform installation and maintenance of all city traffic control devices and their sub components;
- Establishes and provides technical and safety training to subordinate employees;
- Prepares work orders for repair, maintenance and changes in traffic system; provides technical supervision and inspects the work of subordinate employees or contractors;
- Conducts various traffic related studies as prescribed within the Manual of Uniform Traffic Control Devices and the New York State Supplement for the determination for installing traffic control devices or alter traffic solutions;
- Reviews community land use and development proposed projects for traffic related elements, and provides comments or recommendation to the various City Boards, City Departments and the Commissioner of Public Safety;
- Identifies and provides City Code amendment recommendations relating to vehicle and traffic to the Commissioner of Public Safety;
- Interacts with the public in order to answer traffic related questions; responds to complaints and requests; discusses traffic control ordinances, plans, policies and procedures;

- Using established/adoption guidance, plans, designs and improves components of traffic control systems in order to accommodate current and projected traffic, and to increase safety, usability and efficiency;
- Reviews for compliance with the Manual on Uniform Traffic Control Devices, Work Zone and Special Event temporary traffic maintenance plans that impact the public way and provides comments and recommendations to the various City Departments as may be needed;
- Performs detailed layout and guidance for the installation of various traffic control devices by subordinate employees or contractors;
- Performs all levels of programming, maintenance and repair of electrical powered traffic control devices including sub system components, and shall supervise and inspect the work of subordinate employees or contracts assigned to performing such work;
- Administers the Public Safety Departments membership to Dig Safely New York and performs underground utility location of the departments facilities using various types of locating equipment as needed;
- May as needed, perform all levels of work, operate tools and equipment and perform all tasks contained within the Traffic Maintenance Department.

FULL PERFORMANCE, KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the common practices, tools, terminology and safety precautions of the traffic light electrical trade; good knowledge of the principles and theories of electricity; skill in the use of the tools necessary to repair and maintain traffic light electrical equipment; good knowledge of the New York State Manuel of Uniform Traffic Control Devices; ability to work from plans, sketches and specifications; ability to understand and follow oral and written instructions; initiative and resourcefulness in solving mechanical and electrical problems; mechanical aptitude; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: *Either*

1. Graduation from a regional accredited or NYS registered college or University with an Associate's degree or higher in Public Administration, Business Administration, Construction Management or a closely related field *AND* Three (3) years of Full Time Paid experience performing installation, maintenance and repair of traffic control devices and pavement markings **OR**
2. Graduation from High School or possession of an equivalency diploma *AND* graduation from a technical or vocational program in Mechanical, Electrical Technology *AND* Five (5) years of Full Time Paid experience performing installation, maintenance and repair of traffic control devices and pavement markings, with at least ONE (1) of those years involving supervising/managing the work of subordinates.

**SPECIAL NOTE:* Must possess a valid NYS driver's license. Must maintain said license for the duration of employment.

CITY OF SARATOGA SPRINGS ** PURCHASE REQUISITION

DEPT: 4000

DATE: 04/23/18

VENDOR # 1314

VENDOR NAME: Bonacio Construction

SHIP TO CODE _____

DELIVERY REFERENCE: Asst. Chief John Catone

STATUS:

(PLEASE FAX)

XX
(CONFIRMING)

(PRIORITY/EMERGENCY)

(BID# * CCA DATE)

(CONTRACT #)

QTY	UNIT	DESCRIPTION	\$ UNIT	\$TOTAL	ORG	OBJ	PROJ
		Change Order #10 for Dispatch Project		\$32,603.30	H-31-4- 6952	52000	1245
		<i>Please release funds from PO 171895</i>					
		See Attached Quote					

REQUESTED BY: *John Catone*
Asst. Chief John Catone
Date: 04/23/18

APPROVED BY: *[Signature]*
Date: 4/23/18

FOR AMOUNTS OF \$50,000 OR MORE, ALL WAIVE OF BIDS, CHANGE ORDERS, ALL COMMISSIONER OF FINANCE, AND ALL CAPITAL PROJECT PURCHASES, THE FOLLOWING MUST BE COMPLETED:

Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

Michael Clark Madigan
Commissioner of Finance

4/23/18
Approval Date

COMPLETE AND SUBMIT TO PURCHASING FOR PROCESSING

Change Order

18 Division St., Suite 401
Saratoga Springs, NY 12866

PROJECT (Name and address):
Saratoga Police PO 00171709-00

CHANGE ORDER NUMBER:10
DATE: 4/17/2018
JOB # 17-5007

OWNER: X
ARCHITECT:
CONTRACTOR:
FIELD:
OTHER:

Change Order

Extended Price

Labor and Materials to remove and install Tandus Trajectory Carpet tile in Color Farrago for rooms 107 and 110 Sgt. Offices. Install Tarkett Optima Vinyl with heat welded seams and skim coat corridors - Color Flannel blanket. Polish and Clean (Booking area, Finger print area and copy room - All areas to have new Johnsonite 4" cove base - Gray	10,807.02
Paint Hallways per drawing - Huntington Beige	12,400.00
Paint 2 Sgts offices Elmlra White	0.00
Remove and replace doors and hinges at 15 locations to paint door jambs to match Blue gray color at Dispatch entrance	3,600.00
Install 13 - 16 gauge brushed stainless steel corner guards	1,452.00
Install speciality corner guards at doorway entrance to stairway, to address existing moldings as needed to recieve trim	600.00
Polish and clean 3 Vinyl floors	2,736.00
Install 2 Brass corner guards in Dispatch area	328.28
Protection of all Adjcent areas during scope of work	680.00

Original Contract	333,637.09
Previously Accepted Change orders	44,560.59
The Contract Sum Prior to this Change Order was	378,197.68
The Contract Sum will be increased (decreased) by this Change Order in the amount of	32,603.30
The new Contract Sum including this Change Order will be	410,800.98
The Contract Time will be increased by Days	

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

QPK Design
ARCHITECT (Firm Name)
450 South Salina Street
Syracuse, NY 13201

Bonacio Construction, Inc
CONTRACTOR (Firm Name)
18 Division St., Suite 401
Saratoga Springs, NY 12866

City of Saratoga
OWNER (Name)
474 Broadway, City Hall
Saratoga Springs, NY 12866

By (Signature)
Bruce Melick

Date

4/20/18

By (Signature)
James Ackerman

Date

4/20/18

By (Signature)

Date

Change Order

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Saratoga Springs, NY 12866

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Saratoga Police PO 00171709-00

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