



# CITY OF SARATOGA SPRINGS

## City Council Meeting



October 16, 2018

Saratoga Springs City Center  
522 Broadway Saratoga Springs, NY  
Meeting Room AB

06:45 PM P.H. - 2019 Comprehensive  
Budget

06:55 PM P.H. - Tait Lane Allen Drive  
Zoning Amendment

 [Print](#)

**7:00 PM**

**CALL TO ORDER**

**ROLL CALL**

**SALUTE TO FLAG**

**PUBLIC COMMENT PERIOD / 15 MINUTES**

**PRESENTATION(S):**

1. Charter Review: Update

**EXECUTIVE SESSION:**

### **CONSENT AGENDA**

1. Approve 10/1/18 Pre-Agenda Meeting Minutes
2. Approve 10/2/18 City Council Meeting Minutes
3. Approve Budget Amendments - Regular (Increases)
4. Approve Budget Transfers - Regular
5. Approve Payroll 10/05/18 \$545,553.84
6. Approve Payroll M10518 \$142.09
7. Approve Payroll 10/12/18 \$510,568.64
8. Approve Warrant - 2018 1MW8OCT1 \$3,259.02
9. Approve Warrant - 2018 1MW8OCT2 \$81,677.36
10. Approve Warrant - 2018 18OCT2 \$447,863.39
11. Authorization for the Mayor to Sign the Saratoga Springs City School District Hold Harmless agreement, and the Request for School Facilities.

### **MAYOR'S DEPARTMENT**

1. Appointment: Climate Smart Committee
2. Discussion and Vote: Authorization for Mayor to Sign Letter of Support-Capital District Regional Planning Commission (CDRPC) for NYSEDRA Grant Application-Clean Heating and Cooling Community Campaigns Initiative

3. Discussion and Vote: Approval to Pay Invoice - Saratoga Preservation Foundation
4. Discussion and Vote: Consideration of Lead Agency Status for SEQRA Review for 41-45 Jefferson Street Subdivision.
5. Announcement: First Meeting in November

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## ACCOUNTS DEPARTMENT

1. Discussion and Vote: Authorization to Pay Invoice to LLV Office Concepts , LLC for Recreation Center
2. Award of Bid: Nelson Avenue Drainage Improvements - Phase 5 to Trinity Construction, Inc.

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## FINANCE DEPARTMENT

1. Announcement: 2019 Budget Update
2. Set Public Hearing: 2019 Budget Second Public Hearing on 11/05/18
3. Announcement: Spa Solar Park Update
4. Discussion and Vote: Authorization for the Mayor to Sign Addendum to Architectural/Engineering Services Agreement with Mesick Cohen Wilson Baker for Finance Renovations
5. Discussion and Vote: Use of Reserve Resolution - Subdivision Recreation Trust: Bikeshare Program
6. Discussion and Vote: Budget Amendment Use of Restricted Fund Balance: Subdivision Recreation Trust and City Center Fund Construction
7. Discussion and Vote: Budget Transfers - Contingency
8. Discussion and Vote: Budget Transfers - Payroll and Benefits

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## PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for the Mayor to Sign Agreement with Trinity Construction Inc for the Nelson Avenue Drainage Project Phase V
2. Discussion and Vote: Authorization for the Mayor to Sign Addendum Two with Stantec Consulting Group for the Nelson Avenue Drainage Project Phase V

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## PUBLIC SAFETY DEPARTMENT

1. Set Public Hearing: Amend Chapter 225 of the City Code - Vehicles & Traffic with Respect to Application of Time Limits for on Street Parking on Both Sides of Maple Avenue from Parking Lot North of City Hall to Parking Lot North of City Center
2. Announcement: Congratulating Firefighter John Longo on His Retirement
3. Announcement: Congratulating Wade Collins on His Promotion to Sergeant
4. Announcement: Welcoming Julian Fonseca to the Code Enforcement Department
5. Announcement: Update - Citizens' Police Advisory Board

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## SUPERVISORS

1. Matthew Veitch
  1. Saratoga County Trails Update
  2. Tourism Advisory Committee
2. Tara Gaston
  1. Real Property/Energy Update
  2. Public Safety Update

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## ADJOURN





October 1, 2018

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**  
**Saratoga Springs City Center**  
**522 Broadway**  
**9:30 AM**

**PRESENT:** Meg Kelly, Mayor  
Michele Madigan, Commissioner of Finance  
John Franck, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW  
Peter Martin, Commissioner of DPS

**STAFF PRESENT:** Lisa Shields, Deputy Mayor  
Mike Sharp, Deputy Commissioner, Finance  
Maire Masterson, Deputy Commissioner, Accounts

Vince DeLeonardis, City Attorney

**EXCUSED:** Joe O'Neill, Deputy Commissioner, DPW  
John Daley, Deputy Commissioner, DPS

Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**CALL TO ORDER**

Mayor Kelly called the meeting to order at 9:31 a.m.

**EXECUTIVE SESSION**

**Mayor Kelly moved and Commissioner Martin seconded to adjourn into executive session for the proposed, pending or current litigation: Pringle v. City of Saratoga Springs ZBA et. al. and collective bargaining for fire chiefs at 9:32.m.**

**Ayes – All**

The Council returned at 10:07 a.m. Mayor Kelly reported nothing was decided to report to the public.

**PRESENTATION**

1. 2019 Comprehensive Budget – Commissioner Madigan stated this is the Charter required presentation.

**CONSENT AGENDA**

1. Approval of 9/17/18 City Council Meeting Minutes
2. Approval of 9/17/18 Pre-Agenda Meeting Minutes
3. Approve Use of Insurance Reserve Resolution #3
4. Approve Budget Amendment – Use of Insurance Reserve #3



5. Approve Budget Amendments – Regular (Increases)
6. Approve Budget Transfers – Regular
7. Approve Payroll 9/21/18 \$534,117.59
8. Approve Payroll 9/28/18 \$504,183.25
9. Approve Warrant – 2018 18MWSEP2 \$24,184.74
10. Approve Warrant – 2018 18OCT1 \$1,314,669.99

No comments.

## **MAYOR'S DEPARTMENT**

### Presentation: Charter Review Update

No comments.

### Discussion and Vote: PILOT Agreement Between City of Saratoga Springs and The Link at SOBRO Housing Development Fund Company, Inc. et. al.

Vince DeLeonardis, city attorney, advised the 2017 City Council passed a resolution regarding the project on South Broadway. They met to formalize the pilot agreement; a 30 year agreement for affordable housing portion of project.

Commissioner Martin requested a copy of the resolution and draft agreement.

### Announcement: Saratoga Springs Recreation Master Plan Public Meeting

John Hirliman of the Recreation Department advised this Thursday at 6:30 pm Greenplay will be giving a presentation on the Master Plan with a final report coming within 6 weeks. John will share the survey report and post on the website.

### Announcement: Recreation Basketball Is On

John Hirliman wanted to let the public know the basketball program is still going on even with the gym being in use by City employees. They are using other locations within the school district.

### Discussion and Vote: Accept \$820 WGY Christmas Wish / Curtis Lumber Donation

John Hirliman advised a donation of \$820 was made to Camp Saradac from WGY Christmas Wish & Curtis Lumber.

### Discussion and Vote: Authorization for the Mayor to Sign the Town of Wilton Agreement

John Hirliman advised this agreement is for the volleyball program and rental fees for their gym.

Mayor Kelly advised she would like to move this item to their agenda.

### Discussion and Vote: Authorization for the Mayor to Sign Agreement with the YMCA

John Hirliman advised this is for the volleyball clinic.

Mayor Kelly advised she is moving this item to the Consent Agenda.

### Discussion and Vote: Authorization for the Mayor to Sign Grant Application for DCTC Capital District Smart Communities Program

Kate Maynard of the Planning Department advised this is the first time this has been offered. This is to provide assistance to communities who are looking to implement their Smart Communities Initiatives. They are deciding if they want to lease or own the lighting. The total project is \$20,000 with a 25% match from the City.

Discussion and Vote: Authorization for the Mayor to Sign Modification 2 to NYSERDA Agreement No. 39520 (Cleaner Greener Communities Grant)

Kate Maynard advised this is relating to the UDO for the extension of time.

Discussion and Vote: Sick Time Donation

Vince DeLeonardis advised he is donating 32 hours sick to Trish Bush.

Mayor Kelly stated she will be moving this item to the Consent Agenda.

## **ACCOUNTS DEPARTMENT**

Discussion and Vote: Set 2020 – 2021 Salaries for City Council

Commissioner Franck provided the Council with a proposed resolution. Mike Sharp put together a financial analysis with zero change. No salaries are set in the proposed Charter. He is bringing this resolution forward to set salaries for the City Council for 2020 – 2021 so it will also appear in the financial analysis.

Mayor Kelly stated she is not in agreement with doing this as they are working on a salary study. If they want more people to run for these offices they need to raise the salaries.

Commissioner Franck asked Mayor Kelly to provide those salary numbers before the November election so they know they have the most accurate numbers to work from. This has to do with the next elected group of officials. If someone doesn't like \$14,500 give him a friendly amendment by tomorrow. He will take #1 out of the resolution.

Commissioner Scirocco stated the Charter would have to pass in order for the salary to take effect.

Commissioner Franck stated the reason the salary was taken out of the Charter to give them the ability to work going forward.

Vince DeLeonardis, city attorney, advised the Council can only change salaries for future Council. A change for the current Council can only be done by referendum.

Commissioner Madigan stated NYCOM does salary surveys for elected officials. Salaries are out there; there isn't much that has to happen to review. She is willing to set a max for new members to give accurate numbers going forward. She believes \$14,500 is too low.

Deputy Mike Sharp stated the process isn't the same. The steps to increase the salaries wouldn't impact the financial analysis of the Charter as the salary is no longer in the Charter; it's only the process.

Commissioner Franck stated they should give the number to make it black and white. He is trying to take questions away from the vote. People are going to vote with their wallet. The financial analysis is for the next full term of the Charter.

Commissioner Madigan stated it is a good idea to put out exactly what the new Charter will cost. She doesn't see salaries going higher than \$20,000 for commissioners and the mayor. The 2 at-large members should not be at \$20,000.

Commissioner Franck stated it will be up to the next Council to decide what the 2 at-large members salaries will be.

Commissioner Scirocco suggested starting along the lines of the supervisors.

Award of Bid: Traffic Signal Equipment to General Traffic Equipment Corporation

No comments.

**FINANCE DEPARTMENT**

Announcement: 2019 Budget Workshops

Commissioner Madigan advised of the following dates, time, and departments for budget workshops:

- Wednesday, October 17<sup>th</sup> from 1 – 3 p.m. for the Accounts Department, Finance Department, and Recreation Department.
- Monday, October 22<sup>nd</sup> from 5 – 7 pm. for the Department of Public Works and the Capital Budget.
- Wednesday, October 24<sup>th</sup> from 1 – 3 p.m. for the Mayor's Department and Department of Public Safety.

Set Public Hearing: 2019 Comprehensive Budget

No comments.

Discussion and Vote: Budget Amendment – Payroll and Benefits

No comments.

Discussion and Vote: Budget Transfers – Payroll and Benefits

No comments.

**PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Approval to Pay Invoice – Capital Tractor, Inc.

Commissioner Scirocco advised this invoice was created prior to a purchase order being in place.

Discussion and Vote: Authorization for the Mayor to Sign Curb Agreements

Commissioner Scirocco advised he will be bringing forward 3 agreements.

Discussion and Vote: Authorization for the Mayor to Sign Contract with Atlantic Underwater Services, Inc. for the Water Tank Inspections at the Water Treatment Plant

No comments.

**PUBLIC SAFETY DEPARTMENT**

Discussion and Vote: Authorization for the Mayor to Sign Contract with Biometrics4All, Inc.

Commissioner Martin advised this is for digital fingerprinting in the amount of \$23,890.

Discussion and Vote: Authorization for the Mayor to Sign Contract with General Traffic Equipment Corp.

No comments.

Discussion and Vote: Sick Time Donation

Commissioner Martin advised he will be moving this to the Consent Agenda.

Set Public Hearing: Amend Chapter 225 of the City Code – Vehicles & Traffic with Respect to Application of Time Limits for ON Street Parking Both Sides of Maple Avenue from Parking Lot North of City Hall to Parking Lot North of City Center

No comments.

Discussion and Vote: Authorization to Pay Invoice to Powerphone, Inc.

Commissioner Martin advised this is in the amount of \$1,972 for training on line for the public safety dispatch.

**SUPERVISORS**

**Matt Veitch**

1. Nothing at this time.

**Tara Gaston**

1. Nothing at this time.

**ADJOURN**

Mayor Kelly adjourned the meeting at 11:10 a.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved:  
Vote:



October 2, 2018

**CITY OF SARATOGA SPRINGS**  
**City Council Meeting**  
**City Center**  
**7:00 PM**

**7:00 PM**

**CALL TO ORDER**

**ROLL CALL**

**SALUTE TO FLAG**

**PUBLIC COMMENT PERIOD / 15 MINUTES**

**PRESENTATION**

1. 2019 Comprehensive Budget

**CONSENT AGENDA**

1. Approval of 9/17/18 City Council Meeting Minutes
2. Approval of 9/17/18 Pre-Agenda Meeting Minutes
3. Approve Use of Insurance Reserve Resolution #3
4. Approve Budget Amendment – Use of Insurance Reserve #3
5. Approve Budget Amendments – Regular (Increases)
6. Approve Budget Transfers - Regular
7. Approve Payroll 9/21/18 \$534,117.59
8. Approve Payroll 9/28/18 \$504,183.25
9. Approve Warrant - 2018 18MWSEP2 \$24,184.74
10. Approve Warrant - 2018 18OCT1 \$1,314,669.99
11. Authorization for the Mayor to Sign Agreement with YMCA
12. Authorization for Mayor to Sign the Town of Wilton Agreement
13. Sick Time Donation – Mayor's Department
14. Sick Time Donation – Public Safety Department

**MAYOR'S DEPARTMENT**

1. Presentation: Charter Review Update
2. Discussion and Vote: PILOT Agreement Between City of Saratoga Springs and The Link at SOBRO Housing Development Fund Company, Inc. et. al.
3. Announcement: Saratoga Springs Recreation Master Plan Public Meeting
4. Announcement: Recreation Basketball is ON
5. Discussion and Vote: Accept \$820 WGY Christmas Wish/Curtis Lumber Donation
6. Discussion and Vote: Authorization for the Mayor to Sign Grant Application for CDTC Capital District Smart Communities Program
7. Discussion and Vote: Authorization for the Mayor to Sign Modification 2 to NYSERDA Agreement No. 39520 (Cleaner Greener Communities Grant)

**ACCOUNTS DEPARTMENT**

1. Discussion and Vote: Set 2020 – 2021 Salaries for City Council

2. Award of Bid: Traffic Signal Equipment to General Traffic Equipment Corporation

#### **FINANCE DEPARTMENT**

1. Announcement: 2019 Budget Workshops
2. Set Public Hearing: 2019 Comprehensive Budget
3. Discussion and Vote: Budget Amendment – Payroll and Benefits
4. Discussion and Vote: Budget Transfers – Payroll and Benefits

#### **PUBLIC WORKS DEPARTMENT**

1. Discussion and Vote: Approval to Pay Invoice – Capital Tractor, Inc.
2. Discussion and Vote: Authorization for the Mayor to Sign Curb Agreements
3. Discussion and Vote: Authorization for the Mayor to Sign Contract with Atlantic Underwater Services, Inc. for the Water Tank Inspections at the Water Treatment Plant

#### **PUBLIC SAFETY DEPARTMENT**

1. Discussion and Vote: Authorization for the Mayor to Sign Contract with Biometrics4All, Inc.
2. Discussion and Vote: Authorization for the Mayor to Sign Contract with General Traffic Equipment Corp.
3. Set Public Hearing: Amend Chapter 225 of the City Code – Vehicles & Traffic with Respect to Application of Time Limits for On Street Parking Both Sides of Maple Avenue from Parking Lot North of City Hall to Parking Lot North of City Center
4. Discussion and Vote: Authorization to Pay Invoice to Powerphone, Inc.

#### **SUPERVISORS**

Matt Veitch

1. NYSAC Conference Report
2. Tourism Advisory Committee

Tara Gaston

1. NYSAC Report
2. Upcoming Public Forums
3. Voting Deadline

#### **ADJOURN**



October 2, 2018

**CITY OF SARATOGA SPRINGS**  
**City Council Meeting**  
**City Center**  
**7:00 PM**

**PRESENT:**

Meg Kelly, Mayor  
Michele Madigan, Commissioner of Finance  
John Franck, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW  
Peter Martin, Commissioner of DPS

**STAFF PRESENT:**

Lisa Shields, Deputy Mayor  
Mike Sharp, Deputy Commissioner, Finance  
Maire Masterson, Deputy Commissioner, Accounts (arrived @ 7:04 p.m.)  
Joe O'Neill, Deputy Commissioner, DPW  
John Daley, Deputy Commissioner, DPS  
  
Vincent DeLeonardis  
  
Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**RECORDING OF PROCEEDING**

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

**CALL TO ORDER**

Mayor Kelly called the meeting to order at 7:00 p.m.

**PUBLIC COMMENT**

**Mayor Kelly said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.**

Mayor Kelly opened the public comment period at 7:01 p.m.

Bonnie Seller of Saratoga Springs stated there is a public meeting tomorrow at the library at 6:30 in the community room where the 2018 Charter Commission will present their work.

Richard Sellers of Saratoga Springs stated he is looking at a copy of the minutes from early 2017 Charter Committee meeting regarding discussion of compensation in the Charter. The increase or change of salary can't be done during a Council's term of office. He suggested locking in salaries for at least 2 years so it doesn't become a side issue of what is excellent work.

Ryan McMahon of City Center stated he was asked to come tonight by the City Center Authority to request the City look at the parking on Maple Avenue from Ellsworth Jones Place to the Olde Bryan Inn. They would like to see the on street parking be 2 hour parking between 9 a.m. – 6 p.m.

Sam Brewer of Saratoga Springs stated he read the Charter Review Commission has made changes that will be up for referendum this November. He wanted to complement the Commission on their work on the proposed Charter. He also complemented Commissioner Martin on creating an informal citizen's advisory committee for the Public Safety Department.

Mayor Kelly closed the public comment period at 7:04 p.m.

## PRESENTATION

### 2019 Comprehensive Budget (copy attached)

Commissioner Madigan presented the proposed 2019 Comprehensive Budget. A copy of the proposed budget has been provided to each Council member and a copy is being placed on the City's website, one in the library, and one in the City Clerk's Office.

The lightning strike has impacted every department in City Hall. The goal has been to maintain operations while working to get employees and the public back in City Hall. The 2019 general fund comprehensive budget is \$47 million dollars; a 1.8% increase from the 2018 adopted budget. The 2019 requested expenses came in at \$50.2 million; an 8.8% increase over 2018.

As commissioner of finance, she is required by the Charter to bring the proposed budget forward at the first City Council meeting in October. There will be 2 public hearings and 3 workshops prior to passing the budget. The Council must adopt a budget before November 30<sup>th</sup>; if a budget does not pass by November 30<sup>th</sup>, tonight's proposed budget becomes the budget for 2019.

A budget overview – General Fund was presented as follows:

<b>Revenues</b>	<b>2018 Adopted</b>	<b>2019 Comprehensive</b>	<b>% Change</b>
Total	\$46,136,623	\$46,968,984	+1.8%
<b>Expenses</b>	<b>2018 Adopted</b>	<b>2019 Comprehensive</b>	<b>% Change</b>
Total	\$46,136,623	\$46,968,984	+1.8%
Personnel	\$25,894,471	\$26,774,590	+3.6%
Benefits	\$12,579,046	\$12,581,482	+0.0%
Equipment	\$508,148	\$494,088	-2.8%
Contracted Services	\$6,602,018	\$6,766,532	+2.5%
Other	\$605,940	\$352,292	-41.9%

Property tax continues to be our primary revenue followed by sales tax and City departments. The 2019 comprehensive budget assumes a slight property tax increase due to the debt service fund levy. The debt service budget for 2019 totals \$3.8 million and the property tax cap is 2% for 2019. The impact of the .38% increase will increase a home assessed at \$250,000 by \$5 annually and a home assessed at \$400,000 will see an increase of \$8 annually.



Sales tax in 2018 is trending to be the best year for sales tax in City history. As of last month, aggregate sales tax is up 9.7% from the same period last year. The next sales tax distribution from the state will be mid October and represent the July/August period.

Mortgage tax is the most volatile revenue sources but has been trending upward until 2018. Mortgage tax distribution is received twice a year. They believe this year's full distribution will be well below the 2018 adopted budget estimate.

VLTA aid is being kept flat for 2019 as well as NYRA admission tax being kept flat. Hotel Occupancy Tax has decreased due to AirBnB. Departmental income is up 19.4% due to increased efficiencies. Personnel related expenses are up 3.6% in 2019 largely due to contractual increase and 2018 mid-year upgrades.

All new hires and upgrade requests have been excluded from the 2019 budget. The Accounts Department requested a significantly higher number for appraisal services in their budget submission and expects to be revisiting this number in the amended budget. The 2 largest decreases are in contingency and vehicles.

Restricted fund balance represents reserves that are funded throughout the year for a variety of reasons such as capital projects and retirement expenses. Total fund balance usage in the budget is \$2.5 million.

The capital budget was not presented to the Council by the mayor due to the lightning strike at City Hall. The Council decided to wait until they had more information regarding the capital needs of City Hall.

The immediate focus is on City Hall and improved IT usage City-wide. In 2019 there will be a City Hall wide effort to bring documentation practices into the modern era.

## **CONSENT AGENDA**

Mayor Kelly advised Finance requested items 13 & 14 be removed from the Consent Agenda.

**Mayor Kelly moved and Commissioner Madigan seconded to accept the consent agenda as stated with the amendment that items regarding sick time be removed and placed on the agendas of their respective departments:**

1. Approval of 9/17/18 City Council Meeting Minutes
2. Approval of 9/17/18 Pre-Agenda Meeting Minutes
3. Approve Use of Insurance Reserve Resolution #3
4. Approve Budget Amendment – Use of Insurance Reserve #3
5. Approve Budget Amendments – Regular (Increases)
6. Approve Budget Transfers - Regular
7. Approve Payroll 9/21/18 \$534,117.59
8. Approve Payroll 9/28/18 \$504,183.25
9. Approve Warrant - 2018 18MWSEP2 \$24,184.74
10. Approve Warrant - 2018 18OCT1 \$1,314,669.99
11. Authorization for the Mayor to Sign Agreement with YMCA
12. Authorization for Mayor to Sign the Town of Wilton Agreement
13. Sick Time Donation – Mayor's Department (this item was removed from agenda)
14. Sick Time Donation – Public Safety Department (this item was removed from agenda)

**Ayes – All**

## **MAYOR'S DEPARTMENT**

**Mayor Kelly moved and Commissioner Martin seconded to approve to add an item to the agenda for the adoption Model Sexual Harassment Policy for Employees - Model Sexual Harassment Prevention Training as required by NYS Department of Labor. (18-324)**

**Aye – All**

Miriam Dixon, director of human resources explained there are 2 key components under this law. The first is the policy. They are asking to adopt the model policy with the understanding that after a more thorough review of the model policy by the city attorney and herself, they may bring the document back to the Council with edits specific to the City of Saratoga. The second component is training – every employer is required to provide employees with training. They are asking to adopt the model training with the understanding that after a more thorough review of the training by the city attorney and H.R. administrator, they may bring this document back to Council for specifics to the City.

Discussion and Vote: Adoption of Sexual Harassment Policy – Model Sexual Harassment Prevention Training (18-325)

**Mayor Kelly moved and Commissioner Scirocco seconded to adopt the NYS Department of Labor Sexual Harassment Prevention Guidance including the #1 model Sexual Harassment Policy for Employers and #2 model Sexual Harassment Prevention Training. These documents will replace the current City Employment Handbook Policies as well as those included in other documents of City policies.**

**Ayes – All**

Presentation: Charter Review Update

Vince DeLeonardis, city attorney and chair of the Charter Commission advised he and Deputy Sharp began the educational outreach. The next meeting is tomorrow at the library at 6:30 pm. On October 23<sup>rd</sup> there will be a presentation at the library with a question and answer period. There will be another presentation on October 25<sup>th</sup> at the Saratoga Lions Club.

Discussion and Vote: PILOT Agreement Between City of Saratoga Springs and The Link at SOBRO Housing Development Fund Company, Inc. et. al. (18-326)

Vince DeLeonardis, city attorney, advised the PILOT is for a term of 30 years which will commence upon the completion of the project including a certificate of occupancy.

**Mayor Kelly moved and Commissioner Franck seconded to authorization for the PILOT agreement between the City of Saratoga Springs and The Link at SOBRO Housing Development Fund Company, Inc. et al as uploaded with the agenda.**

**Ayes - All**

Announcement: Saratoga Springs Recreation Master Plan Public Meeting

Mayor Kelly advised the public meeting of the Recreation Master Plan will be held on October 4<sup>th</sup> at 6:30 p.m. at Adirondack Trust Mabee building.

Announcement: Recreation Basketball is ON

Mayor Kelly announced recreation basketball is still happening even with the fire and relocation of City employees to the Recreation Center.

Discussion and Vote: Accept \$820 WGY Christmas Wish/Curtis Lumber Donation (18-327)

**Mayor Kelly moved and Commissioner Madigan seconded to accept the \$820 donation from WGY Christmas Wish Committee & Curtis Lumber.**

**Ayes – All**

Discussion and Vote: Authorization for the Mayor to Sign Grant Application for CDTC Capital District Smart Communities Program (18-328)

Mayor Kelly advised \$75,000 is available to fund technical studies in launching smart cities initiatives. If approved we will apply for a project to do a comparison of smart city street lighting technology to improve traffic and safety efficiency in our city.

**Mayor Kelly moved and Commissioner Madigan seconded to approve and sign the grant application as referred to in the agenda materials and as well as documents associated with the application including but not limited to a letter of intent as required therein.**

**Ayes - All**

Discussion and Vote: Authorization for the Mayor to Sign Modification 2 to NYSERDA Agreement No. 39520 (Cleaner Greener Communities Grant) (18-329)

Mayor Kelly stated the City's consultants, Camiros, met and toured with the planning staff to kick off the UDO project. Next steps include work on the preliminary draft zoning map to align with the City's adopted Comprehensive Plan.

**Mayor Kelly moved and Commissioner Martin seconded to approve the mayor to sign modification 2 to the NYSERDA agreement No. 39520 Cleaner Greener Communities Grant as uploaded with this agenda.**

**Ayes – All**

Discussion and Vote: Sick time Donation (18-330)

**Mayor moved and Commissioner Scirocco seconded to approve a donation of up to 32 hours of sick time from Vince DeLeonardis to Trish Bush.**

**Ayes - All**

## **ACCOUNTS DEPARTMENT**

Discussion and Vote: Set 2020 – 2021 Salaries for City Council (18-331)

Commissioner Franck advised he would like to set the salaries for the City Council for years 2020 & 2021 as part of the Charter fiscal financial statement.

The resolution was read into the record as follows:

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SARATOGA SPRINGS**

WHEREAS, the current annual salary for members of the City of Saratoga Springs Council is fourteen thousand five hundred (\$14,500) as specified in section 2.1 of the City Charter; and

WHEREAS, Section 23 and 24 of the Municipal Home Rule Law provide that an increase or decrease in the salary of an elected officer during his or her term shall be subject to referendum, but those laws impose no such requirement in situations where the salary of an elected official remains the same,

NOW, THEREFORE, BE IT RESOLVED as follows;

1. For the calendar year 2020, the annual salary for members of the Saratoga Springs City Council shall be fourteen thousand five hundred dollars (\$14,500).
2. For the calendar year 2021, the annual salary for members of the Saratoga Springs City Council shall be fourteen thousand five hundred dollars (\$14,500).

**Commissioner Franck moved and Commissioner Madigan seconded to approve the resolution for the City Council salaries for 2020 & 2021 as read and attached via the email.**

Mayor Kelly stated she is in the process of forming a citizen based advisory board to review salaries of elected officials. This board will be comprised of members representing taxpayers, business, financial, and minority groups and chaired by Miriam Dixon. Her position is a full time position and she doesn't feel the salary should be set for 2020. A salary survey should be done and a fair salary should be set for all of them. Working at \$14,500 is not fair to them or the community. This is a full time position.

Commissioner Franck stated the mayor found out about this last Thursday. He is pushing salaries now as there are no salaries in the new Charter. People are not discussing that the benefits have gone up dramatically; which brings the compensation up to the \$42,000 range with salary, insurance, retirement, etc. There will be new efficiencies with the new Charter that will alleviate some of their time. They need to set the salaries for the fiscal analysis. The first time he saw the fiscal analysis last Thursday and saw the salaries were zero. He felt it important to bring the salaries forward to the Council.

Mayor Kelly didn't see a resolution until yesterday morning. She likes her job and works hard; \$14,500 is ridiculous. This is no part-time job.

Commissioner Martin stated the Charter Review Commission formed earlier this year was charged make the Charter more efficient; correct things that needed to be corrected within the scope of the commission form of government. He doesn't think \$14,500 is the right number. They will not be doing justice to this document if we don't take the time to do a salary study.

Commissioner Madigan stated they are still going to do that. The issue with the fiscal analysis is nothing takes effect until 1/1/20. It is difficult to put out a fiscal analysis of what this Charter is going to cost. We need to be clear what this charter is going to cost the tax payers. This is what we told the last commission they didn't have; accurate numbers.

Commissioner Martin stated the fiscal analysis has to be transparent and their best guesstimate of what the fiscal impact could be. A note should be included in the fiscal analysis stating these salaries may be changed by the Council per section 2.1 of the Charter. For every thousand dollars in salary the change would be x.

Commissioner Franck stated Commissioner Martin wanted to put language in the Charter stating there will be a compensation group every 2 years; which he agreed with. They don't know if there will be 5 or 7 people. Let the people get a feel of the new Charter and the time requirement so they can do a fair study. The salaries were taken out to make the document better, not to raise the salaries. He is doing this for the City, not the money.

Commissioner Scirocco stated nothing changes if this charter doesn't pass. It makes sense and shows an attempt to be transparent by passing this resolution. He is going to support this.

Commissioner Madigan stated if we are going to say impact is zero dollars in 2020, they have to make it say zero dollars. She will be supporting this but at some time they should review the salaries.

**Ayes – 3**

**Nays – Mayor Kelly and Commissioner Martin**

Award of Bid: Traffic Signal Equipment to General Traffic Equipment Corporation (18-332)

**Commissioner Franck moved and Commissioner Martin seconded to award the bid for Traffic Signal Equipment to General Traffic Equipment Corporation in the amount not to exceed \$21,640.**

**Ayes - All**

## **FINANCE DEPARTMENT**

### Announcement: 2019 Budget Workshops

Commissioner Madigan announced the 2019 budget workshops as follows:

- Wednesday, October 17, 2018 at the Casino from 1:00 pm – 3:00 pm for the Accounts Office, Finance, and Recreation Dept.
- Monday, October 22, 2018 at the Casino from 5:00 pm – 7:00 pm for DPW and Capital Budget
- Wednesday, October 24, 2018 at the Casino from 1:00 pm – 3:00 pm for the Mayor's Office and DPS

### Set Public Hearing: 2019 Comprehensive Budget

Commissioner Madigan set the first public hearing for the 2019 comprehensive budget for Tuesday, October 16, 2018 at 6:45 p.m.

### Discussion and Vote: Budget Amendment – Payroll and Benefits (18-333)

**Commissioner Madigan moved and Commissioner Franck seconded to approve the budget amendment – payroll and benefits as previously distributed with the agenda.**

**Ayes – All**

### Discussion and Vote: Budget Transfers – Payroll and Benefits (18-334)

**Commissioner Madigan moved and Commissioner Franck seconded to approve the budget transfers – payroll and benefits as previously distributed with the agenda.**

**Ayes – All**

**Commissioner Madigan moved and Commissioner Scirocco seconded to add item to her agenda; discussion and vote for a budget amendment for the City Center. (18-335)**

**Ayes - All**

### Discussion and Vote: Budget Amendment for City Center (18-336)

**Commissioner Madigan moved and Commissioner Scirocco seconded to approve the budget amendment - City Center.**

**Ayes - All**

## **PUBLIC WORKS DEPARTMENT**

### Discussion and Vote: Approval to Pay Invoice – Capital Tractor, Inc. (18-337)

Commissioner Scirocco advised the invoice was created prior to a purchase order being obtained.

**Commissioner Scirocco moved and Commissioner Madigan seconded to approve payment to Capital Tractor, Inc. in the amount of \$2,047.17 for repairs to the remote lawn mowing equipment.**

**Ayes – All**

Discussion and Vote: Authorization for the Mayor to Sign Curb Agreements (18-338)

Commissioner Scirocco stated he has 3 curb agreements to bring forward. They are as follows:

- Installation of 6 linear feet of pre-cast curb at 35 Thoroughbred Drive at \$40 per foot for a total of \$240.
- Installation of 32 linear feet of granite curb at 230 Nelson Avenue at \$50 per linear foot for a total of \$1,600.
- Installation of 58 linear feet of granite curb at 240 Nelson Avenue at \$50 per linear foot for a total of \$2,900.

**Commissioner Scirocco moved and Commissioner Martin seconded to authorize the mayor to sign the residents curbing agreements for the amounts as stated.**

**Ayes – All**

Discussion and Vote: Authorization for the Mayor to Sign Contract with Atlantic Underwater Services, Inc. for the Water Tank Inspections at the Water Treatment Plant (18-339)

Commissioner Scirocco advised they are required to perform inspections of the tanks every 5 years.

**Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign a contract with Atlantic Underwater Services, in the amount not to exceed \$6,900 for the water tank inspections at the Water Treatment Plant.**

**Ayes - All**

**PUBLIC SAFETY DEPARTMENT**

Discussion and Vote: Authorization for the Mayor to Sign Contract with Biometrics4All, Inc. (18-340)

**Commissioner Martin moved and Commissioner Madigan seconded to authorize the mayor to sign a contract with Biometrics4All, Inc. in the amount of \$23,890.**

**Ayes – All**

Discussion and Vote: Authorization for the Mayor to Sign Contract with General Traffic Equipment Corp. (18-341)

**Commissioner Martin moved and Commissioner Franck seconded to authorize the mayor to sign a contract with General Traffic Equipment Corp. in the amount of \$21,640.**

**Ayes – All**

Set Public Hearing: Amend Chapter 225 of the City Code – Vehicles & Traffic with Respect to Application of Time Limits for On Street Parking Both Sides of Maple Avenue from Parking Lot North of City Hall to Parking Lot North of City Center

Commissioner Martin set a public hearing for Tuesday, October 16, 23018 at 6:40 p.m.

Discussion and Vote: Authorization to Pay Invoice to Powerphone, Inc. (18-342)

**Commissioner Martin moved and Commissioner Scirocco seconded to authorize payment of invoice to Powerphone, Inc. in the amount of \$1,972.**

**Ayes – All**

Discussion and Vote: Sick time Donation (18-343)

**Commissioner Martin moved and Commissioner Madigan seconded to approve the transfer of 25 days of sick time from employee 108 to employee 504 in the amount up to 20 days and from employee 108 to employee 517 in the amount of 5 days.**

**Ayes - All**

**SUPERVISORS**

**Matt Veitch**

NYSAC Conference Report

Supervisor Veitch reported the conference was held last week in Rochester. They passed several resolutions: calling on the governor & Homeland Security to more equitably and efficiently release the interoperable emergency communications funds authorize; calling on the state to reimburse counties for the temporary detainment for parole violators at local correctional facilities; calling on the governor and state legislature to increase the NYS income tax credit for volunteer firefighters and EMS workers; calling upon governor and state legislature to allocate resources sufficient to provide a school resource officer in every school district in NYS; and support federal legislation that requires states to end the practice of diverting fees and surcharges raised for the purpose of maintaining and improving 911 emergency services to unrelated purposes.

He also attended seminars on sports gaming and sexual harassment.

Tourism Advisory Committee

Supervisor Veitch pulled this item from his agenda.

**Tara Gaston**

NYSAC Report

Supervisor Gaston reported she will be appointed soon to the Native American Affairs and Gaming Committee and she is on the Mental Health Committee. She also attended sessions on open data, opioid epidemic, the application of raise the age at the County level, climate change - what cities and counties can do to help mitigate that effect.

Upcoming Public Forums

Supervisor Gaston reported she will have public forums on transportation and open data and communication.

Voting Deadline

Supervisor Gaston reported registration deadline is October 12<sup>th</sup>.

**ADJOURNMENT**

There being no further business, Mayor Kelly adjourned the meeting at 8:43 p.m.

Respectfully submitted,

Lisa Ribis  
Clerk  
Approved:  
Vote:

DRAFT



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**CITY OF SARATOGA SPRINGS LIVE**  
**BUDGET AMENDMENTS JOURNAL ENTRY PROOF**

**P 1**  
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LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
ACCOUNT					LINE DESCRIPTION					
<hr/>										
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND			
2018	10	108	10/16/2018	101618	101618BARG BUA	101618BARG	1	2		
1	A041	42102			MAYOR DEPARTMENTAL INCOME	SITE PLAN ENGINEER REVIEW FEES	-96,000.00	-12,500.00	-108,500.00	
	A	-04-1-0000-0-42102	-			DESIGNATED ENG NATIONAL GRID	10/16/2018			
2	A3031444	54725			CITY ENGINEER'S OFFICE CS	SERVICE CONTRACTS ENGINEERING	124,453.81	12,500.00	136,953.81	
	A	-30-3-1440-4-54725	-			DESIGNATED ENG NATIONAL GRID	10/16/2018			
3	A044	41588			DPS DEPARTMENTAL INCOME	PUBLIC SAFETY OTHER	-8,058.00	-4,931.00	-12,989.00	
	A	-04-4-0000-0-41588	-			NATIONAL GRID TRAFFIC GARAGE	10/16/2018			
4	A3143312	52400			TRAFFIC CONTROL EQ CAP OUTLAWVEHICLES		.00	4,931.00	4,931.00	
	A	-31-4-3310-2-52400	-			NATIONAL GRID TRAFFIC GARAGE	10/16/2018			
								** JOURNAL TOTAL		
								0.00		

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CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

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YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2018 10	108								
BUA A041-42102						SITE PLAN ENGINEER REVIEW FEES	5		12,500.00
	10/16/2018	101618BARG	101618	101618BARG		DESIGNATED ENG NATIONAL GRID	T		
BUA A3031444-54725						SERVICE CONTRACTS ENGINEERING	5	12,500.00	
	10/16/2018	101618BARG	101618	101618BARG		DESIGNATED ENG NATIONAL GRID	T		
BUA A044-41588						PUBLIC SAFETY OTHER	5		4,931.00
	10/16/2018	101618BARG	101618	101618BARG		NATIONAL GRID TRAFFIC GARAGE	T		
BUA A3143312-52400						VEHICLES	5	4,931.00	
	10/16/2018	101618BARG	101618	101618BARG		NATIONAL GRID TRAFFIC GARAGE	T		
								.00	.00
BUA A-2960						APPROPRIATIONS			17,431.00
	10/16/2018	101618BARG	101618	101618BARG					
BUA A-1510						ESTIMATED REVENUES		17,431.00	
	10/16/2018	101618BARG	101618	101618BARG					
						SYSTEM GENERATED ENTRIES TOTAL		17,431.00	17,431.00
						JOURNAL 2018/10/108 TOTAL		17,431.00	17,431.00

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CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

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FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
A GENERAL FUND	2018 10	108	10/16/2018			
A-1510				ESTIMATED REVENUES	17,431.00	
A-2960				APPROPRIATIONS		17,431.00
				FUND TOTAL	17,431.00	17,431.00

\*\* END OF REPORT - Generated by Christine Gillmett-Brown \*\*

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**CITY OF SARATOGA SPRINGS LIVE  
 BUDGET AMENDMENTS JOURNAL ENTRY PROOF**
**P 1**  
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LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
	ACCOUNT				LINE DESCRIPTION					
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND			
2018	10	112 10/16/2018	101618	101618BTRG	BUA 101618BTRG	1	1			
1	A3335014	54510		STREETS CS	REPAIRS & MAINTENANCE VEHICLE		187,960.00	15,000.00	202,960.00	
	A	-33-3-5010-4-54510	-		EXPENSES ANTICIPATED THROUGH Y 10/16/2018					
2	A3335124	54510		HIGHWAY MISCELLANEOUS CS	REPAIRS & MAINTENANCE VEHICLE		40,000.00	-15,000.00	25,000.00	
	A	-33-3-5111-4-54510	-		EXPENSES ANTICIPATED THROUGH Y 10/16/2018					
3	A3567144	54180	3000	RECREATION EXPENSES CS	OTHER SUPPLIES		22,500.00	2,000.00	24,500.00	
	A	-35-6-7140-4-54180	-3000		EXPENSES ANTICIPATED THROUGH Y 10/16/2018					
4	A3567194	54180	3000	WEIBEL ICE RINK CS	OTHER SUPPLIES		6,000.00	-2,000.00	4,000.00	
	A	-35-6-7181-4-54180	-3000		EXPENSES ANTICIPATED THROUGH Y 10/16/2018					
5	A3031654	54330		CITY GARAGE CS	REPAIRS & MAINTENANCE EQUIPMEN		5,918.00	4,000.00	9,918.00	
	A	-30-3-1623-4-54330	-		EXPENSES ANTICIPATED THROUGH Y 10/16/2018					
6	A3335014	54180		STREETS CS	OTHER SUPPLIES		90,015.96	-4,000.00	86,015.96	
	A	-33-3-5010-4-54180	-		EXPENSES ANTICIPATED THROUGH Y 10/16/2018					
7	A3537114	54140		PARK & CASINO CS	JANITORIAL SUPPLIES		8,000.00	1,000.00	9,000.00	
	A	-35-3-7110-4-54140	-		EXPENSES ANTICIPATED THROUGH Y 10/16/2018					
8	A3031624	54140		CITY HALL CS	JANITORIAL SUPPLIES		8,000.00	-1,000.00	7,000.00	
	A	-30-3-1620-4-54140	-		EXPENSES ANTICIPATED THROUGH Y 10/16/2018					
9	A3031624	54110		CITY HALL CS	OFFICE SUPPLIES		850.00	500.00	1,350.00	
	A	-30-3-1620-4-54110	-		EXPENSES ANTICIPATED THROUGH Y 10/16/2018					
10	A3031494	54110		COMM PUBLIC WORKS CS	OFFICE SUPPLIES		4,550.00	-500.00	4,050.00	
	A	-30-3-1490-4-54110	-		EXPENSES ANTICIPATED THROUGH Y 10/16/2018					
11	A3031444	54510		CITY ENGINEER'S OFFICE CS	REPAIRS & MAINTENANCE VEHICLE		600.00	1,200.00	1,800.00	
	A	-30-3-1440-4-54510	-		EXPENSES ANTICIPATED THROUGH Y 10/16/2018					
12	A3031444	54740		CITY ENGINEER'S OFFICE CS	SERVICE CONTRACTS - EQUIPMENT		6,000.00	-1,200.00	4,800.00	
	A	-30-3-1440-4-54740	-		EXPENSES ANTICIPATED THROUGH Y 10/16/2018					
13	A3051414	54110		COMM OF ACCOUNTS CS	OFFICE SUPPLIES		5,000.00	1,000.00	6,000.00	
	A	-30-5-1410-4-54110	-		SUPPLIES NEEDED FOR RELOCATION 10/16/2018					
14	A3051414	54250		COMM OF ACCOUNTS CS	CONFERENCE REGISTRATION		460.00	-470.00	-10.00	
	A	-30-5-1410-4-54250	-		SUPPLIES NEEDED FOR RELOCATION 10/16/2018					
15	A3051414	54740		COMM OF ACCOUNTS CS	SERVICE CONTRACTS - EQUIPMENT		7,000.00	-530.00	6,470.00	
	A	-30-5-1410-4-54740	-		SUPPLIES NEEDED FOR RELOCATION 10/16/2018					

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LN	ORG ACCOUNT	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV	BUDGET	BUDGET CHANGE	AMENDED BUDGET	
					LINE DESCRIPTION	EFF DATE				
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND			
2018	10	112	10/16/2018	101618	101618BTRG BUA	101618BTRG	1	1		
16	E3577164	54201		CITY CENTER	AUTHORITY CS	BUSINESS	EXPENSE/SALES	24,967.50	3,500.00	28,467.50
	E	-35-7-7160-4-54201	-				EXPENSES ANTICIPATED THROUGH Y 10/16/2018			
17	E3577164	54140		CITY CENTER	AUTHORITY CS	JANITORIAL	SUPPLIES	29,750.00	-3,500.00	26,250.00
	E	-35-7-7160-4-54140	-				EXPENSES ANTICIPATED THROUGH Y 10/16/2018			
						** JOURNAL TOTAL		0.00		

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CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

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YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2018 10	112								
BUA A3335014-54510	10/16/2018	101618BTRG	101618	101618BTRG		T REPAIRS & MAINTENANCE VEHICLE	5	15,000.00	
BUA A3335124-54510	10/16/2018	101618BTRG	101618	101618BTRG		T EXPENSES ANTICIPATED THROUGH Y	5		15,000.00
BUA A3567144-54180-3000	10/16/2018	101618BTRG	101618	101618BTRG		T REPAIRS & MAINTENANCE VEHICLE	5		
BUA A3567194-54180-3000	10/16/2018	101618BTRG	101618	101618BTRG		T EXPENSES ANTICIPATED THROUGH Y	5		
BUA A3031654-54330	10/16/2018	101618BTRG	101618	101618BTRG		T OTHER SUPPLIES	5	2,000.00	
BUA A3335014-54180	10/16/2018	101618BTRG	101618	101618BTRG		T EXPENSES ANTICIPATED THROUGH Y	5		2,000.00
BUA A3537114-54140	10/16/2018	101618BTRG	101618	101618BTRG		T REPAIRS & MAINTENANCE EQUIPMEN	5	4,000.00	
BUA A3031624-54140	10/16/2018	101618BTRG	101618	101618BTRG		T EXPENSES ANTICIPATED THROUGH Y	5		4,000.00
BUA A3031624-54110	10/16/2018	101618BTRG	101618	101618BTRG		T JANITORIAL SUPPLIES	5	1,000.00	
BUA A3031494-54110	10/16/2018	101618BTRG	101618	101618BTRG		T EXPENSES ANTICIPATED THROUGH Y	5		1,000.00
BUA A3031444-54510	10/16/2018	101618BTRG	101618	101618BTRG		T JANITORIAL SUPPLIES	5		
BUA A3031444-54740	10/16/2018	101618BTRG	101618	101618BTRG		T EXPENSES ANTICIPATED THROUGH Y	5		
BUA A3051414-54110	10/16/2018	101618BTRG	101618	101618BTRG		T OFFICE SUPPLIES	5	500.00	
BUA A3051414-54250	10/16/2018	101618BTRG	101618	101618BTRG		T EXPENSES ANTICIPATED THROUGH Y	5		500.00
BUA A3051414-54740	10/16/2018	101618BTRG	101618	101618BTRG		T REPAIRS & MAINTENANCE VEHICLE	5	1,200.00	
BUA E3577164-54201	10/16/2018	101618BTRG	101618	101618BTRG		T EXPENSES ANTICIPATED THROUGH Y	5		
BUA E3577164-54140	10/16/2018	101618BTRG	101618	101618BTRG		T SERVICE CONTRACTS - EQUIPMENT	5		1,200.00
	10/16/2018	101618BTRG	101618	101618BTRG		T EXPENSES ANTICIPATED THROUGH Y	5	1,000.00	
	10/16/2018	101618BTRG	101618	101618BTRG		T OFFICE SUPPLIES	5		
	10/16/2018	101618BTRG	101618	101618BTRG		T SUPPLIES NEEDED FOR RELOCATION	5		
	10/16/2018	101618BTRG	101618	101618BTRG		T CONFERENCE REGISTRATION	5		470.00
	10/16/2018	101618BTRG	101618	101618BTRG		T SUPPLIES NEEDED FOR RELOCATION	5		
	10/16/2018	101618BTRG	101618	101618BTRG		T SERVICE CONTRACTS - EQUIPMENT	5		530.00
	10/16/2018	101618BTRG	101618	101618BTRG		T SUPPLIES NEEDED FOR RELOCATION	5		
	10/16/2018	101618BTRG	101618	101618BTRG		T BUSINESS EXPENSE/SALES	5	3,500.00	
	10/16/2018	101618BTRG	101618	101618BTRG		T EXPENSES ANTICIPATED THROUGH Y	5		
	10/16/2018	101618BTRG	101618	101618BTRG		T JANITORIAL SUPPLIES	5		3,500.00
	10/16/2018	101618BTRG	101618	101618BTRG		T EXPENSES ANTICIPATED THROUGH Y	5		
JOURNAL 2018/10/112						TOTAL		.00	.00

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CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
				FUND TOTAL	.00	.00

\*\* END OF REPORT - Generated by Christine Gillmett-Brown \*\*

10/01/2018 14:37 | CITY OF SARATOGA SPRINGS LIVE  
 u101 | 18MW OCT1

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 | apinvent

CLERK: u101 BATCH: 2907

NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
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APPROVED UNPAID INVOICES TO BE POSTED

330	00001 POSTMASTER	166280 166280	167289	18MW OCT1	3,259.02	.00	.00		
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CASH A	2018/10	INV 10/01/2018	SEP-CHK: N	DISC: .00					
ACCT 1200	DEPT 1000	DUE 10/02/2018	DESC:CHARTER POSTCARDS			A3618064 54410	3,259.02	1099:	
475 BROADWAY	SARATOGA SPRINGS NY 12866								

1 APPROVED UNPAID INVOICES	TOTAL	3,259.02
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1 INVOICE(S)	REPORT POST TOTAL	3,259.02
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10/01/2018 14:37  
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CITY OF SARATOGA SPRINGS LIVE  
18MWOC1

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apinvent

CLERK: u101 BATCH: 2907

# ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
2018 10	A3618064 A	-36-1-8060-4-54410 -	PRINTING	3,259.02	.00
REPORT TOTALS				3,259.02	

10/01/2018 14:37 | CITY OF SARATOGA SPRINGS LIVE  
u101 | 18MWOC1

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CLERK: u101

YEAR PER JNL							ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2018 10 13										
API A3618064-54410	10/02/2018	W 18MWOC1	000330		166280	PRINTING CHARTER POSTCARDS			3,259.02	
						GENERAL LEDGER TOTAL			3,259.02	.00
API A-2600	10/02/2018	W 18MWOC1	B 2907			ACCOUNTS PAYABLE				3,259.02
						SYSTEM GENERATED ENTRIES TOTAL			.00	3,259.02
						JOURNAL 2018/10/13 TOTAL			3,259.02	3,259.02
2018 10 13										
API A-1522	10/02/2018	W 18MWOC1	B 2907			EXPENDITURES			3,259.02	

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CITY OF SARATOGA SPRINGS LIVE  
18MWOC1

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FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
A	GENERAL FUND	2018	10	13	10/02/2018			
	A-1522					EXPENDITURES	3,259.02	
	A-2600					ACCOUNTS PAYABLE		3,259.02
FUND TOTAL							3,259.02	3,259.02

\*\* END OF REPORT - Generated by Stefanie Richards \*\*

10/09/2018 13:57  
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CITY OF SARATOGA SPRINGS LIVE  
PURCHASE ORDER LIQUIDATION/RECEIVING REPORT

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CLERK: u101 BATCH: 2911

PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
180310	001	NATIONAL BUSINESS TE	1.00	0.00	0.00	1.00	8	SERVICE AGREEMENT 9 MOS @ \$80.00 =

10/09/2018 13:57 | CITY OF SARATOGA SPRINGS LIVE  
u101 | 18MWOC2

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CLERK: u101 BATCH: 2911

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
APPROVED UNPAID INVOICES TO BE POSTED											
4947	00002 MAGNA5	166283 4946413		167293	18MWOC2	322.80		.00	.00		
CASH A	2018/10	INV 10/09/2018	SEP-CHK: Y	DISC: .00		E3577164	54670		322.80	1099:	
ACCT 1200	DEPT 7000	DUE 10/10/2018	DESC:5000394								
P O BOX 780410	PHILADELPHIA PA 19178-0410										
6575	00003 DIRECT ENERGY BU	166284 HS8614935		167294	18MWOC2	84.78		.00	.00		
CASH A	2018/10	INV 10/09/2018	SEP-CHK: N	DISC: .00		A3567184	54650 3000		84.78	1099:	
ACCT 1200	DEPT 3000	DUE 10/10/2018	DESC:686877-45720								
P.O. BOX 32179	NEW YORK NY 10087-2179										
8045	00000 LA QUINTA INN &	166285 3237747256		167295	18MWOC2	383.00		.00	.00		
CASH A	2018/10	INV 10/09/2018	SEP-CHK: N	DISC: .00		A3143644	54720		383.00	1099:	
ACCT 1200	DEPT 4000	DUE 10/10/2018	DESC:FONSECA								
540 SAW MILL ROAD	ELMSFORD NY 10523										
6512	00000 NATIONAL BUSINES	166286 IN262794	180310	167296	18MWOC2	70.00		.00	252.40		
CASH A	2018/10	INV 10/09/2018	SEP-CHK: N	DISC: .00		A3021314	54720		70.00	1099:	
ACCT 1200	DEPT 2000	DUE 10/10/2018	DESC:CO31								
505 BRADFORD STREET	ALBANY NY 12206										
319	00001 NATIONAL GRID	166287 166287		167297	18MWOC2	68,213.45		.00	.00		
CASH A	2018/10	INV 10/09/2018	SEP-CHK: N	DISC: .00		A3031624	54650		23.53	1099:	
ACCT 1200	DEPT 3000	DUE 10/10/2018	DESC:DPW			A3031654	54650		103.69	1099:	
P.O. BOX 4706	SYRACUSE NY 13221-4706					A3638194	54650		161.83	1099:	
						A3416314	54650		369.88	1099:	
						A3335654	54650		478.73	1099:	
						A3567194	54650 3000		587.62	1099:	
						A3537114	54650		844.81	1099:	
						G3638124	54650		1,423.99	1099:	
						G3638124	54650		1,573.42	1099:	
						A3567144	54650 3000		1,933.40	1099:	
						F3638324	54650		3,107.23	1099:	
						F3638334	54650		22,395.47	1099:	
						A3335184	54750		35,209.85	1099:	



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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1699	00001 TIME WARNER CABL	166293 489463802092618		167303	18MWOC2	99.99	.00	.00		
CASH A	2018/10 INV	10/09/2018	SEP-CHK: N	DISC: .00		A3021694 54740		99.99	1099:	
ACCT 1200	DEPT 2000 DUE	10/10/2018	DESC:202-48463802-001							
P.O. BOX 70872	CHARLOTTE NC	28272-0872								
7001	00001 TIME WARNER CABL	166294 166294		167304	18MWOC2	99.99	.00	.00		
CASH A	2018/10 INV	10/09/2018	SEP-CHK: N	DISC: .00		A3143314 54740		99.99	1099:	
ACCT 1200	DEPT 4000 DUE	10/10/2018	DESC:013887001							
PO BOX 223085	PITTSBURGH PA	15251-2085								
7314	00000 THERESA BARCHUK	166295 166295		167305	18MWOC2	79.99	.00	.00		
CASH A	2018/10 INV	10/09/2018	SEP-CHK: N	DISC: .00		A3143324 54160		79.99	1099:	
ACCT 1200	DEPT 4000 DUE	10/10/2018	DESC:CLOTHING REIMB							
DPS PEO										
7001	00001 TIME WARNER CABL	166296 166296		167306	18MWOC2	304.84	.00	.00		
CASH A	2018/10 INV	10/09/2018	SEP-CHK: N	DISC: .00		A3021694 54740		304.84	1099:	
ACCT 1200	DEPT 2000 DUE	10/10/2018	DESC:020946201							
PO BOX 223085	PITTSBURGH PA	15251-2085								
1927	00001 VERIZON	166297 166297		167307	18MWOC2	201.30	.00	.00		
CASH A	2018/10 INV	10/09/2018	SEP-CHK: N	DISC: .00		A3031654 54670		93.18	1099:	
ACCT 1200	DEPT 3000 DUE	10/10/2018	DESC:DPW			A3567194 54670	3000	33.64	1099:	
P O BOX 15124	ALBANY NY	12212-5124				F3638334 54670		74.48	1099:	
1927	00001 VERIZON	166298 166298		167308	18MWOC2	229.04	.00	.00		
CASH A	2018/10 INV	10/09/2018	SEP-CHK: N	DISC: .00		A3143414 54670		229.04	1099:	
ACCT 1200	DEPT 4000 DUE	10/10/2018	DESC:DPS							
P O BOX 15124	ALBANY NY	12212-5124								
1831	00001 VERIZON WIRELESS	166299 9815220642		167309	18MWOC2	289.36	.00	.00		
CASH A	2018/10 INV	10/09/2018	SEP-CHK: Y	DISC: .00		E3577164 54670		289.36	1099:	
ACCT 1200	DEPT 7000 DUE	10/10/2018	DESC:480169107-00001							
P O BOX 408	NEWARK NJ	07101-0408								

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1831	00001 VERIZON WIRELESS	166303 9815126478		167313	18MW OCT2	1,591.75	.00	.00		
CASH A	2018/10	INV 10/09/2018	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 4000	DUE 10/10/2018	DESC:386851082-00001							
P O BOX 408	NEWARK NJ 07101-0408									
21 APPROVED UNPAID INVOICES						TOTAL	81,677.36			
21 INVOICE(S)						REPORT POST TOTAL	81,677.36			

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# ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
2018 10	A3011474 A	-30-1-1431-4-54774 -	LIFE INSURANCE	4.00	84.00
	A3021314 A	-30-2-1310-4-54720 -	SERVICE CONTRAC	70.00	479.11
	A3021694 A	-30-2-1681-4-54740 -	SERVICE CONTRAC	404.83	3,421.63
	A3031444 A	-30-3-1440-4-54670 -	PHONES	314.21	385.93
	A3031494 A	-30-3-1490-4-54670 -	PHONES	157.44	637.27
	A3031624 A	-30-3-1620-4-54650 -	UTILITIES	23.53	7,513.31
	A3031654 A	-30-3-1623-4-54650 -	UTILITIES	103.69	6,954.39
	A3031654 A	-30-3-1623-4-54670 -	PHONES	125.52	1,310.04
	A3143124 A	-31-4-3120-4-54650 -	UTILITIES	85.80	517.28
	A3143124 A	-31-4-3120-4-54670 -	PHONES	2,703.33	9,422.28
	A3143124 A	-31-4-3120-4-54740 -	SERVICE CONTRAC	205.24	59,586.89
	A3143314 A	-31-4-3310-4-54740 -	SERVICE CONTRAC	99.99	167.70
	A3143314 A	-31-4-3310-4-54751 -	UTILITIES TRAFF	1,592.33	10,545.98
	A3143324 A	-31-4-3320-4-54160 -	UNIFORMS	79.99	1,063.71
	A3143414 A	-31-4-3410-4-54650 -	UTILITIES	46.01	5,308.06
	A3143414 A	-31-4-3410-4-54670 -	PHONES	1,046.45	2,665.74
	A3143644 A	-31-4-3640-4-54720 -	SERVICE CONTRAC	383.00	6,616.60
	A3335014 A	-33-3-5010-4-54670 -	PHONES	179.34	1,929.70
	A3335184 A	-33-3-5182-4-54750 -	STREET LIGHTING	35,209.85	134,742.17
	A3335654 A	-33-3-5650-4-54650 -	UTILITIES	478.73	2,326.58
	A3416314 A	-34-1-6310-4-54650 -	UTILITIES	369.88	973.28
	A3537114 A	-35-3-7110-4-54650 -	UTILITIES	844.81	7,603.81
	A3537114 A	-35-3-7110-4-54670 -	PHONES	18.65	467.40
	A3567144 A	-35-6-7140-4-54650 -3000	UTILITIES	1,933.40	530.28
	A3567144 A	-35-6-7140-4-54670 -3000	PHONES	20.28	132.18
	A3567184 A	-35-6-7180-4-54650 -3000	UTILITIES	84.78	29,692.13
	A3567194 A	-35-6-7181-4-54650 -3000	UTILITIES	587.62	27,387.57
	A3567194 A	-35-6-7181-4-54670 -3000	PHONES	33.64	567.40
	A3638194 A	-36-3-8185-4-54650 -	UTILITIES	161.83	1,573.73
	A3638194 A	-36-3-8185-4-54670 -	PHONES	18.33	134.61
	A3719044 A	-37-1-9045-4-54774 -	LIFE INSURANCE	76.00	284.00
	A3729044 A	-37-2-9045-4-54774 -	LIFE INSURANCE	44.00	124.00
	A3739044 A	-37-3-9045-4-54774 -	LIFE INSUARANCE	307.86	616.39
	A3749044 A	-37-4-9045-4-54774 -	LIFE INSURANCE	344.80	1,025.80
	A3759044 A	-37-5-9045-4-54774 -	LIFE INSURANCE	28.00	88.00
	A3769044 A	-37-6-9045-4-54774 -	LIFE INSURANCE	24.00	48.00
	A3769044 A	-37-6-9045-4-54774 -3000	LIFE INSURANCE	40.00	128.00
	E3577164 E	-35-7-7160-4-54650 -	UTILITIES	3,962.77	49,596.82
	E3577164 E	-35-7-7160-4-54670 -	PHONES	672.15	1,480.88
	F3638324 F	-36-3-8320-4-54650 -	UTILITIES	3,107.23	24,387.79
	F3638334 F	-36-3-8330-4-54650 -	UTILITIES	22,395.47	180,610.97
	F3638334 F	-36-3-8330-4-54670 -	PHONES	129.05	1,207.06
	F3638344 F	-36-3-8340-4-54670 -	PHONES	18.33	337.95
	F3739044 F	-37-3-9045-4-54774 -	LIFE INSURANCE	74.86	243.72
	G3638124 G	-36-3-8120-4-54650 -	UTILITIES	2,997.41	22,309.34
	G3638124 G	-36-3-8120-4-54670 -	PHONES	22.05	290.01
	G3739044 G	-37-3-9045-4-54774 -	LIFE INSURANCE	46.88	96.77

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81,677.36

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YEAR PER	JNL						ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2018 10	69									
API E3577164-54670						PHONES			322.80	
10/10/2018 W 18MWOC2	004947				166283	5000394				
API A3567184-54650-3000						UTILITIES			84.78	
10/10/2018 W 18MWOC2	006575				166284	686877-45720				
API A3143644-54720						SERVICE CONTRACTS - PROF SERV			383.00	
10/10/2018 W 18MWOC2	008045				166285	FONSECA				
API A3021314-54720						SERVICE CONTRACTS - PROF SERV			70.00	
10/10/2018 W 18MWOC2	006512 180310				166286	CO31				
POL A3021314-54720						SERVICE CONTRACTS - PROF SERV 4				70.00
10/10/2018 LIQ/INV	006512 180310				166286	CO31		2018		
API A3031624-54650						UTILITIES			23.53	
10/10/2018 W 18MWOC2	000319				166287	DPW				
API A3031654-54650						UTILITIES			103.69	
10/10/2018 W 18MWOC2	000319				166287	DPW				
API A3638194-54650						UTILITIES			161.83	
10/10/2018 W 18MWOC2	000319				166287	DPW				
API A3416314-54650						UTILITIES			369.88	
10/10/2018 W 18MWOC2	000319				166287	DPW				
API A3335654-54650						UTILITIES			478.73	
10/10/2018 W 18MWOC2	000319				166287	DPW				
API A3567194-54650-3000						UTILITIES			587.62	
10/10/2018 W 18MWOC2	000319				166287	DPW				
API A3537114-54650						UTILITIES			844.81	
10/10/2018 W 18MWOC2	000319				166287	DPW				
API G3638124-54650						UTILITIES			1,423.99	
10/10/2018 W 18MWOC2	000319				166287	DPW				
API G3638124-54650						UTILITIES			1,573.42	
10/10/2018 W 18MWOC2	000319				166287	DPW				
API A3567144-54650-3000						UTILITIES			1,933.40	
10/10/2018 W 18MWOC2	000319				166287	DPW				
API F3638324-54650						UTILITIES			3,107.23	
10/10/2018 W 18MWOC2	000319				166287	DPW				
API F3638334-54650						UTILITIES			22,395.47	
10/10/2018 W 18MWOC2	000319				166287	DPW				
API A3335184-54750						STREET LIGHTING			35,209.85	
10/10/2018 W 18MWOC2	000319				166287	DPW				
API A3143414-54650						UTILITIES			46.01	
10/10/2018 W 18MWOC2	000319				166288	DPS				
API A3143314-54751						UTILITIES TRAFFIC LIGHTS			65.33	
10/10/2018 W 18MWOC2	000319				166288	DPS				
API A3143124-54650						UTILITIES			85.80	
10/10/2018 W 18MWOC2	000319				166288	DPS				
API A3143314-54751						UTILITIES TRAFFIC LIGHTS			104.52	
10/10/2018 W 18MWOC2	000319				166288	DPS				
API A3143314-54751						UTILITIES TRAFFIC LIGHTS			113.81	
10/10/2018 W 18MWOC2	000319				166288	DPS				
API A3143314-54751						UTILITIES TRAFFIC LIGHTS			142.10	

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		10/10/2018 W	18MWOC2	000319		166288	DPS			
API	A3143314-54751	10/10/2018 W	18MWOC2	000319		166288	UTILITIES TRAFFIC LIGHTS		151.75	
		10/10/2018 W	18MWOC2	000319		166288	DPS			
API	A3143314-54751	10/10/2018 W	18MWOC2	000319		166288	UTILITIES TRAFFIC LIGHTS		170.50	
		10/10/2018 W	18MWOC2	000319		166288	DPS			
API	A3143314-54751	10/10/2018 W	18MWOC2	000319		166288	UTILITIES TRAFFIC LIGHTS		183.32	
		10/10/2018 W	18MWOC2	000319		166288	DPS			
API	A3143314-54751	10/10/2018 W	18MWOC2	000319		166288	UTILITIES TRAFFIC LIGHTS		205.48	
		10/10/2018 W	18MWOC2	000319		166288	DPS			
API	A3143314-54751	10/10/2018 W	18MWOC2	000319		166288	UTILITIES TRAFFIC LIGHTS		207.76	
		10/10/2018 W	18MWOC2	000319		166288	DPS			
API	A3143314-54751	10/10/2018 W	18MWOC2	000319		166288	UTILITIES TRAFFIC LIGHTS		247.76	
		10/10/2018 W	18MWOC2	000319		166288	DPS			
API	E3577164-54650	10/10/2018 W	18MWOC2	000319		166289	UTILITIES		3,962.77	
		10/10/2018 W	18MWOC2	000319		166289	CITY CENTER			
API	A3143124-54740	10/10/2018 W	18MWOC2	000223		166290	SERVICE CONTRACTS - EQUIPMENT		205.24	
		10/10/2018 W	18MWOC2	000223		166290	4659909			
API	A3011474-54774	10/10/2018 W	18MWOC2	000200		166291	LIFE INSURANCE		4.00	
		10/10/2018 W	18MWOC2	000200		166291	000040370001			
API	A3719044-54774	10/10/2018 W	18MWOC2	000200		166291	LIFE INSURANCE		76.00	
		10/10/2018 W	18MWOC2	000200		166291	000040370001			
API	A3729044-54774	10/10/2018 W	18MWOC2	000200		166291	LIFE INSURANCE		44.00	
		10/10/2018 W	18MWOC2	000200		166291	000040370001			
API	A3739044-54774	10/10/2018 W	18MWOC2	000200		166291	LIFE INSURANCE		307.86	
		10/10/2018 W	18MWOC2	000200		166291	000040370001			
API	F3739044-54774	10/10/2018 W	18MWOC2	000200		166291	LIFE INSURANCE		74.86	
		10/10/2018 W	18MWOC2	000200		166291	000040370001			
API	G3739044-54774	10/10/2018 W	18MWOC2	000200		166291	LIFE INSURANCE		46.88	
		10/10/2018 W	18MWOC2	000200		166291	000040370001			
API	A3749044-54774	10/10/2018 W	18MWOC2	000200		166291	LIFE INSURANCE		344.80	
		10/10/2018 W	18MWOC2	000200		166291	000040370001			
API	A3759044-54774	10/10/2018 W	18MWOC2	000200		166291	LIFE INSURANCE		28.00	
		10/10/2018 W	18MWOC2	000200		166291	000040370001			
API	A3769044-54774	10/10/2018 W	18MWOC2	000200		166291	LIFE INSURANCE		24.00	
		10/10/2018 W	18MWOC2	000200		166291	000040370001			
API	A3769044-54774-3000	10/10/2018 W	18MWOC2	000200		166291	LIFE INSURANCE		40.00	
		10/10/2018 W	18MWOC2	000200		166291	000040370001			
API	E3577164-54670	10/10/2018 W	18MWOC2	001699		166292	PHONES		59.99	
		10/10/2018 W	18MWOC2	001699		166292	202-485526901-001			
API	A3021694-54740	10/10/2018 W	18MWOC2	001699		166293	SERVICE CONTRACTS - EQUIPMENT		99.99	
		10/10/2018 W	18MWOC2	001699		166293	202-48463802-001			
API	A3143314-54740	10/10/2018 W	18MWOC2	007001		166294	SERVICE CONTRACTS - EQUIPMENT		99.99	
		10/10/2018 W	18MWOC2	007001		166294	013887001			
API	A3143324-54160	10/10/2018 W	18MWOC2	007314		166295	UNIFORMS		79.99	
		10/10/2018 W	18MWOC2	007314		166295	CLOTHING REIMB			
API	A3021694-54740	10/10/2018 W	18MWOC2	007001		166296	SERVICE CONTRACTS - EQUIPMENT		304.84	
		10/10/2018 W	18MWOC2	007001		166296	020946201			
API	A3031654-54670	10/10/2018 W	18MWOC2	001927		166297	PHONES		93.18	
		10/10/2018 W	18MWOC2	001927		166297	DPW			

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3567194-54670-3000						PHONES		33.64	
	10/10/2018 W	18MWOC2	001927			166297	DPW			
API	F3638334-54670						PHONES		74.48	
	10/10/2018 W	18MWOC2	001927			166297	DPW			
API	A3143414-54670						PHONES		229.04	
	10/10/2018 W	18MWOC2	001927			166298	DPS			
API	E3577164-54670						PHONES		289.36	
	10/10/2018 W	18MWOC2	001831			166299	480169107-00001			
API	A3143414-54670						PHONES		817.41	
	10/10/2018 W	18MWOC2	001831			166300	486851008-0001			
API	A3031444-54670						PHONES		36.38	
	10/10/2018 W	18MWOC2	001831			166301	642000522-00001			
API	A3031444-54670						PHONES		16.58	
	10/10/2018 W	18MWOC2	001831			166301	642000522-00001			
API	A3031444-54670						PHONES		16.17	
	10/10/2018 W	18MWOC2	001831			166301	642000522-00001			
API	A3031444-54670						PHONES		71.39	
	10/10/2018 W	18MWOC2	001831			166301	642000522-00001			
API	A3031444-54670						PHONES		46.15	
	10/10/2018 W	18MWOC2	001831			166301	642000522-00001			
API	A3031444-54670						PHONES		73.66	
	10/10/2018 W	18MWOC2	001831			166301	642000522-00001			
API	A3031444-54670						PHONES		34.73	
	10/10/2018 W	18MWOC2	001831			166301	642000522-00001			
API	A3031444-54670						PHONES		19.15	
	10/10/2018 W	18MWOC2	001831			166301	642000522-00001			
API	A3031494-54670						PHONES		36.17	
	10/10/2018 W	18MWOC2	001831			166301	642000522-00001			
API	A3031494-54670						PHONES		36.62	
	10/10/2018 W	18MWOC2	001831			166301	642000522-00001			
API	A3031494-54670						PHONES		36.17	
	10/10/2018 W	18MWOC2	001831			166301	642000522-00001			
API	A3031494-54670						PHONES		48.48	
	10/10/2018 W	18MWOC2	001831			166301	642000522-00001			
API	A3031654-54670						PHONES		16.17	
	10/10/2018 W	18MWOC2	001831			166301	642000522-00001			
API	A3031654-54670						PHONES		16.17	
	10/10/2018 W	18MWOC2	001831			166301	642000522-00001			
API	A3335014-54670						PHONES		36.17	
	10/10/2018 W	18MWOC2	001831			166301	642000522-00001			
API	A3335014-54670						PHONES		18.33	
	10/10/2018 W	18MWOC2	001831			166301	642000522-00001			
API	A3335014-54670						PHONES		18.72	
	10/10/2018 W	18MWOC2	001831			166301	642000522-00001			
API	A3335014-54670						PHONES		34.73	
	10/10/2018 W	18MWOC2	001831			166301	642000522-00001			
API	A3335014-54670						PHONES		18.33	
	10/10/2018 W	18MWOC2	001831			166301	642000522-00001			
API	A3335014-54670						PHONES		18.33	

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		10/10/2018	W 18MW OCT2	001831		166301	642000522-00001 PHONES		34.73	
API	A3335014-54670	10/10/2018	W 18MW OCT2	001831		166301	642000522-00001 PHONES		18.65	
API	A3537114-54670	10/10/2018	W 18MW OCT2	001831		166301	642000522-00001 PHONES		20.28	
API	A3567144-54670-3000	10/10/2018	W 18MW OCT2	001831		166301	642000522-00001 PHONES		18.33	
API	A3638194-54670	10/10/2018	W 18MW OCT2	001831		166301	642000522-00001 PHONES		36.24	
API	F3638334-54670	10/10/2018	W 18MW OCT2	001831		166301	642000522-00001 PHONES		18.33	
API	F3638334-54670	10/10/2018	W 18MW OCT2	001831		166301	642000522-00001 PHONES		18.33	
API	F3638344-54670	10/10/2018	W 18MW OCT2	001831		166301	642000522-00001 PHONES		22.05	
API	G3638124-54670	10/10/2018	W 18MW OCT2	001831		166301	642000522-00001 PHONES		1,111.58	
API	A3143124-54670	10/10/2018	W 18MW OCT2	001831		166302	242016471-00001 PHONES		1,591.75	
API	A3143124-54670	10/10/2018	W 18MW OCT2	001831		166303	386851082-00001			
GENERAL LEDGER TOTAL									81,677.36	.00
API	A-2600	10/10/2018	W 18MW OCT2	B 2911			ACCOUNTS PAYABLE			48,251.16
API	E-2600	10/10/2018	W 18MW OCT2	B 2911			ACCOUNTS PAYABLE			4,634.92
API	F-2600	10/10/2018	W 18MW OCT2	B 2911			ACCOUNTS PAYABLE			25,724.94
API	G-2600	10/10/2018	W 18MW OCT2	B 2911			ACCOUNTS PAYABLE			3,066.34
POL	A-1521	10/10/2018	W 18MW OCT2	B 2911			ENCUMBRANCES			70.00
POL	A-2963	10/10/2018	W 18MW OCT2	B 2911			BUDGETARY FUND BALANCE RES ENC		70.00	
SYSTEM GENERATED ENTRIES TOTAL									70.00	81,747.36
JOURNAL 2018/10/69 TOTAL									81,747.36	81,747.36
2018 10 69										
API	A-1522	10/10/2018	W 18MW OCT2	B 2911			EXPENDITURES		48,251.16	
API	E-1522	10/10/2018	W 18MW OCT2	B 2911			EXPENDITURES		4,634.92	
API	F-1522	10/10/2018	W 18MW OCT2	B 2911			EXPENDITURES		25,724.94	

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YEAR PER	JNL						ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT							LINE DESC				
EFF DATE	JNL	DESC	REF 1	REF 2	REF 3						
10/10/2018	W	18MWOCT2	B	2911							
API G-1522							EXPENDITURES			3,066.34	
10/10/2018	W	18MWOCT2	B	2911							

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18MW OCT2

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FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
A GENERAL FUND	2018 10	69	10/10/2018			
A-1521				ENCUMBRANCES		70.00
A-1522				EXPENDITURES	48,251.16	
A-2600				ACCOUNTS PAYABLE		48,251.16
A-2963				BUDGETARY FUND BALANCE RES ENC	70.00	
				FUND TOTAL	48,321.16	48,321.16
E CITY CENTER AUTHORITY	2018 10	69	10/10/2018			
E-1522				EXPENDITURES	4,634.92	
E-2600				ACCOUNTS PAYABLE		4,634.92
				FUND TOTAL	4,634.92	4,634.92
F WATER FUND	2018 10	69	10/10/2018			
F-1522				EXPENDITURES	25,724.94	
F-2600				ACCOUNTS PAYABLE		25,724.94
				FUND TOTAL	25,724.94	25,724.94
G SEWER FUND	2018 10	69	10/10/2018			
G-1522				EXPENDITURES	3,066.34	
G-2600				ACCOUNTS PAYABLE		3,066.34
				FUND TOTAL	3,066.34	3,066.34

\*\* END OF REPORT - Generated by Stefanie Richards \*\*



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PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
	180021	001 FIBER TECHNOLOGIES N	12.00	0.00	0.00	12.00	8	MONTHLY FIBER LEASE
	180106	001 RICOH USA, INC	1.00	0.00	0.00	1.00	8	COPIER LEASE
	180212	001 COMPLUS DATA INNOVAT	1.00	0.00	0.00	1.00	8	2018 PARKING TICKET MAINTENANCE SYST
	180222	001 ADIRONDACK SECURITY	1.00	0.00	0.00	1.00	8	MAINTENANCE SERVICES CCA 2/6/18 NYS
	180225	001 US SECURITY ASSOCIAT	1.00	0.00	0.00	1.00	8	2018 SECURITY SERVICES
	180229	001 NORTH COUNTRY SNOW &	1.00	0.00	0.00	1.00	8	CODE VIOLATION ENFORCEMENT
	180236	001 PITTSFIELD COMMUNICA	12.00	0.00	0.00	12.00	8	SERVICE AND REPAIR OF RADIOS TILL 3
	180241	001 VANDER MOLEN INC.	1.00	0.00	0.00	1.00	8	SERVICE/MAINTENACE ON APPARATUS CCA
	180273	001 AMERICAN TEST CENTER	1.00	0.00	1.00	0.00	0	AS FOLLOWS:
	180279	001 PALLETTE STONE CORP	1.00	1.00	0.00	0.00	8	RUBBLE/BLACKTOP SARTAOGA COUNTY 18
		001 PALLETTE STONE CORP	1.00	0.00	1.00	0.00		RUBBLE/BLACKTOP SARTAOGA COUNTY 18
		001 PALLETTE STONE CORP	1.00	1.00	0.00	0.00		RUBBLE/BLACKTOP SARTAOGA COUNTY 18
		001 PALLETTE STONE CORP	1.00	1.00	0.00	0.00		RUBBLE/BLACKTOP SARTAOGA COUNTY 18
	180286	001 MOORE MEDICAL LLC	1.00	0.00	0.00	1.00	8	EMERGENCY MEDICAL SUPPLIES 3/6/18-3
		001 MOORE MEDICAL LLC	1.00	0.00	0.00	1.00		EMERGENCY MEDICAL SUPPLIES 3/6/18-3
	180287	001 HENRY SCHEIN, INC.	1.00	0.00	0.00	1.00	8	EMERGENCY MEDICAL SUPPLIES 3/6/18-3/
	180288	001 BOUND TREE MEDICAL L	1.00	0.00	0.00	1.00	8	EMERGENCY MEDICAL SUPPLIES 3/6/18-3
	180309	001 MILLER, MANNIX , SCH	1.00	0.00	0.00	1.00	8	2018 LAND USE BOARDS 3/20/18-12/31/
	180319	001 SAFETY FIRST FIRE HO	1.00	0.00	1.00	0.00	0	ANNUAL FIRE HOSE TESTING 16,897 FT P
	180330	001 TIMOTHY BROOKS, MD	1.00	0.00	1.00	0.00	0	MEDICAL DIRECTOR 2018 CCA 12/19/201
	180332	001 CNA ENVIRONMENTAL IN	1.00	0.00	0.00	1.00	8	LAB TESTING 3/6/18-3/6/19 NOT TO E
	180341	001 STONE INDUSTRIES	1.00	0.00	0.00	1.00	8	PORT-A-JOHNS 2018
	180353	001 SARATOGA HISTORIC PR	1.00	0.00	0.00	1.00	8	OFFICE RENT FOR HR OFFICE TILL 12/31
	180364	001 NYS PARKS - SARATOGA	1.00	0.00	1.00	0.00	0	CAMP SARADAC ADMISSION
	180389	001 PALLETTE STONE CORP	1.00	1.00	0.00	0.00	8	RUBBLE/BLACKTOP SARATOGA COUTNY 18
	180409	001 GOLDBERGER AND KREME	1.00	0.00	0.00	1.00	8	LABOR AND EMPLOYMENT LEGAL SERVICES
	180423	001 AMREX CHEMICAL CO.,	1.00	0.00	0.00	1.00	8	HYDROFLUOSILICIC ACID PER IFB 2017-

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PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
	180429	001 THE LA GROUP PC	1.00	0.00	0.00	1.00	8	CONCEPTUAL DESIGN FOR "FLAT ROCK MAS
	180432	001 EAGLE POINT GUN/T J	1.00	0.00	1.00	0.00	0	AS FOLLOWS:
	180497	001 HUDSON VALLEY COMMUN	1.00	0.00	0.00	1.00	8	PARAMEDIC CERTFICATE PROGRAM FALL A
	180514	001 CASELLA WASTE SERVIC	1.00	0.00	0.00	1.00	8	2018 TRANSPORTATION AND TIPIING PER
	180522	001 GRANT STREET CONSTRU	1.00	0.00	0.00	1.00	8	SEWAGE PUMP REPLACEMENTS BUFF RD., W
	180531	001 DLC ELECTRIC, LLC	1.00	0.00	1.00	0.00	0	SARTOGA MYRTLE STREET PROJECT PER Q
	180556	001 MOHAWK ARMY & NAVY	1.00	0.00	1.00	0.00	0	STEVE LASHOMB BOOTS POLICY NOT TO
	180561	001 FEDERAL EASTERN INTE	1.00	0.00	1.00	0.00	0	REPLACEMENT BALLISTIC VEST FOR WADE
	180568	001 ASSMANN CORPORATION	1.00	0.00	1.00	0.00	0	AS FOLLOWS:
	180576	001 FEDERAL EASTERN INTE	1.00	0.00	1.00	0.00	0	REPLACEMENT BALLISTIC VEST ANDREW ST
	180582	001 MAHONEY NOTIFY PLUS	1.00	0.00	0.00	1.00	8	ALARM INSPECTIONS
	180593	001 B LANN EQUIPMENT CO	1.00	0.00	1.00	0.00	0	AS FOLLOWS:
	180603	001 ABSOLUTE PEST CONTRO	1.00	0.00	0.00	1.00	8	PEST CONTROL
	180604	001 FERGUSON WATERWORKS	1.00	0.00	0.00	1.00	8	PIPES, FITTINGS, HYDRANTS AND VALVES
	180615	001 FUSION GRAPHIX INC.	1.00	0.00	1.00	0.00	0	AS FOLLOWS:
	180616	001 LABELLA ASSOCIATES P	1.00	0.00	0.00	1.00	8	NATURAL RESOURCE INVENTORY PER RFP
	180639	001 FASTSIGNS OF SARATOG	1.00	0.00	1.00	0.00	0	4 DIBOND REFLECTIVE SIGNS AND 1 GRAP
	180641	001 JOE JOHNSON EQUIPMEN	1.00	0.00	0.00	1.00	8	AS FOLLOWS:
	180642	001 3 RINGS PTS, LLC	1.00	0.00	1.00	0.00	0	SECURITY SERVICES FOR NYS COSS SEP
	180643	001 SURPASS CHEMICAL COM	1.00	0.00	0.00	1.00	8	SODIUM HYPOCHLORITE NOT TO EXCEED
	180646	001 SYSTEMS MANAGEMENT P	1.00	0.00	1.00	0.00	0	PAN-PA-200-GP-3YR GLOBAL PROTECT SUB
	180647	001 SOFTWARE HOUSE INTER	1.00	0.00	1.00	0.00	0	MANAGEENGINE DESKTOP CENTRAL ENTERPR
	180653	001 ADIRONDACK TIRE CORP	1.00	0.00	1.00	0.00	0	AS FOLLOWS:
	180655	001 R M DALRYMPLE CO INC	1.00	0.00	0.00	1.00	8	6 YEAR CERTIFICATION OF FIRE SUPRESS
	180657	001 SIEWERT EQUIPMENT CO	1.00	0.00	1.00	0.00	0	GORMAN RUPP STATION- INTEGRINEX BASI
	180659	001 FEDERAL EASTERN INTE	1.00	0.00	1.00	0.00	0	BALLISTIC VEST CHRIS ALLEN

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PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
180663	001	LOOK TV	1.00	0.00	0.00	1.00	8	RECORDING CITY COUNCIL, LAND USE BOA
	001	LOOK TV	1.00	0.00	0.00	1.00		RECORDING CITY COUNCIL, LAND USE BOA
180667	001	ADIRONDACK TIRE CORP	1.00	0.00	0.00	1.00	8	TIRES FOR TRAILERS 158, 163, 229, 23
180668	001	KINETIC FUEL TECHNOL	1.00	0.00	1.00	0.00	0	K100-D DIESEL FUEL TREATMENT & STABL
180672	001	ADIRONDACK TIRE CORP	1.00	0.00	0.00	1.00	8	AS FOLLOWS:
180675	001	ADIRONDACK TIRE CORP	1.00	0.00	0.00	1.00	8	TIRES AS QUOTED FOR VEHICLES: 2, 5,

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NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
APPROVED UNPAID INVOICES TO BE POSTED									
1927 00001 VERIZON	166535 166535		166535	18OCT2	318.16	.00	.00		
CASH A 2018/10 INV 10/10/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 10/16/2018 DESC:5185843042705243 P O BOX 15124 ALBANY NY 12212-5124						A3143124 54670	318.16	1099:	
8027 00000 3 RINGS PTS, LLC	166304 00174	180642	167315	18OCT2	1,846.43	46.43	.00		
CASH A 2018/10 INV 10/10/2018 SEP-CHK: Y DISC: .00 ACCT 1200 DEPT 7000 DUE 10/16/2018 DESC:NYCOSS 97 FT JOHNSON AVE FORT JONSON NY 12070						E3577164 54720 E3577164 54720	1,800.00 46.43	1099: 1099:	
7969 00000 ABSOLUTE PEST CO	166306 86883	180603	167317	18OCT2	70.00	.00	610.00		
CASH A 2018/10 INV 10/10/2018 SEP-CHK: Y DISC: .00 ACCT 1200 DEPT 3000 DUE 10/16/2018 DESC:125374 120 WADE ROAD 12110						A3567194 54720 3000	70.00	1099:	
7969 00000 ABSOLUTE PEST CO	166307 86908		167318	18OCT2	126.00	.00	.00		
CASH A 2018/10 INV 10/10/2018 SEP-CHK: Y DISC: .00 ACCT 1200 DEPT 4000 DUE 10/16/2018 DESC:86911 120 WADE ROAD 12110						A3143414 54720	126.00	1099:	
4140 00000 ACCURATE PEST CO	166308 124100		167319	18OCT2	60.00	.00	.00		
CASH A 2018/10 INV 10/10/2018 SEP-CHK: Y DISC: .00 ACCT 1200 DEPT 7000 DUE 10/16/2018 DESC:1418 1161 CURRY ROAD SCHENECTADY NY 12306						E3577164 54720	60.00	1099:	
7534 00000 ADIRONDACK SECUR	166309 48396	180222	167321	18OCT2	2,332.25	.00	6,996.75		
CASH A 2018/10 INV 10/10/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 5000 DUE 10/16/2018 DESC:SEPT 2018 10 PETRA LANE ALBANY NY 12205						A3051414 54573	2,332.25	1099:	
7534 00001 ADIRONDACK SECUR	166310 48394		167322	18OCT2	2,497.21	.00	.00		
CASH A 2018/10 INV 10/10/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 5000 DUE 10/16/2018 DESC:9/5/2018 10 PETRA LANE ALBANY NY 12205						A3051964 54180	2,497.21	1099:	

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
2785	00001 ADIRONDACK TIRE	166311 0771375		167323	18OCT2	20.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		F3638334	54510	20.00	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:S1100							
240 WASHINGTON STREET	SARATOGA SPRINGS	NY 12866								
2785	00001 ADIRONDACK TIRE	166312 0771293		167324	18OCT2	320.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		G3638124	54510	320.00	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:S1100							
240 WASHINGTON STREET	SARATOGA SPRINGS	NY 12866								
2785	00001 ADIRONDACK TIRE	166313 07701258		167325	18OCT2	479.58	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3143414	54510	479.58	1099:	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:S8575							
240 WASHINGTON STREET	SARATOGA SPRINGS	NY 12866								
2785	00001 ADIRONDACK TIRE	166315 0771394	180675	167327	18OCT2	772.64	.00	14,295.78		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3335014	54510	772.64	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:S1100							
240 WASHINGTON STREET	SARATOGA SPRINGS	NY 12866								
2785	00001 ADIRONDACK TIRE	166316 0771366,0771353	180667	167328	18OCT2	1,764.00	.00	20.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3335014	54510	1,764.00	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:0771357,0771356							
240 WASHINGTON STREET	SARATOGA SPRINGS	NY 12866								
2785	00001 ADIRONDACK TIRE	166318 0771354,0771358	180672	167330	18OCT2	2,430.40	.00	1,158.96		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3335014	54510	2,044.08	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:0771355,S1100			A3335124	54510	386.32	1099:	
240 WASHINGTON STREET	SARATOGA SPRINGS	NY 12866								
2785	00001 ADIRONDACK TIRE	166319 0771377	180653	167331	18OCT2	3,970.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		G3638114	54510	3,970.00	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:S1100							
240 WASHINGTON STREET	SARATOGA SPRINGS	NY 12866								

NEW INVOICES

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
31	00001 ALLERDICE BUILDI	166327 166327		167339	18OCT2	112.10		.00	.00		
	CASH A	2018/10 INV 10/10/2018	SEP-CHK: N	DISC: .00			A3031654 54610		35.97	1099:	
	ACCT 1200	DEPT 3000 DUE 10/16/2018	DESC:271				A3335014 54180		76.13	1099:	
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866									
31	00001 ALLERDICE BUILDI	166328 1808-019548		167340	18OCT2	120.74		.00	.00		
	CASH A	2018/10 INV 10/10/2018	SEP-CHK: N	DISC: .00			A3537114 54330		120.74	1099:	
	ACCT 1200	DEPT 3000 DUE 10/16/2018	DESC:271								
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866									
31	00001 ALLERDICE BUILDI	166329 166329		167341	18OCT2	141.33		.00	.00		
	CASH A	2018/10 INV 10/10/2018	SEP-CHK: N	DISC: .00			A3567144 54180 3000		141.33	1099:	
	ACCT 1200	DEPT 3000 DUE 10/16/2018	DESC:271								
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866									
31	00001 ALLERDICE BUILDI	166330 166330		167342	18OCT2	181.40		.00	.00		
	CASH A	2018/10 INV 10/10/2018	SEP-CHK: N	DISC: .00			A3335654 54610		181.40	1099:	
	ACCT 1200	DEPT 3000 DUE 10/16/2018	DESC:271								
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866									
31	00001 ALLERDICE BUILDI	166331 166331		167343	18OCT2	184.91		.00	.00		
	CASH A	2018/10 INV 10/10/2018	SEP-CHK: N	DISC: .00			A3143124 54180		5.39	1099:	
	ACCT 1200	DEPT 4000 DUE 10/16/2018	DESC:2288				A3143414 54200		19.58	1099:	
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866					A3143414 54510		47.96	1099:	
							A3143414 54610		25.98	1099:	
							A3143414 54610		9.39	1099:	
							A3143414 54610		47.85	1099:	
							A3143314 54332		28.76	1099:	
31	00001 ALLERDICE BUILDI	166332 166332		167344	18OCT2	210.41		.00	.00		
	CASH A	2018/10 INV 10/10/2018	SEP-CHK: N	DISC: .00			A3031624 54180		91.77	1099:	
	ACCT 1200	DEPT 3000 DUE 10/16/2018	DESC:271				A3031654 54610		14.58	1099:	
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866					A3031654 54610		12.57	1099:	
							A3537114 54140		51.98	1099:	
							A3567144 54180 3000		22.54	1099:	
							A3567144 54180 3000		16.97	1099:	

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
31	00001 ALLERDICE BUILDING	166333 166333		167345	18OCT2	219.16		.00	.00		
	CASH A	2018/10 INV 10/10/2018	SEP-CHK: N	DISC: .00		A3031654	54320		23.04	1099:	
	ACCT 1200	DEPT 3000 DUE 10/16/2018	DESC:271			A3031654	54320		95.00	1099:	
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866				A3335014	54180		101.12	1099:	
31	00001 ALLERDICE BUILDING	166334 166334		167346	18OCT2	395.70		.00	.00		
	CASH A	2018/10 INV 10/10/2018	SEP-CHK: N	DISC: .00		A3031624	54610		24.86	1099:	
	ACCT 1200	DEPT 3000 DUE 10/16/2018	DESC:271			A3031624	54610		30.58	1099:	
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866				A3537114	54320		71.23	1099:	
						A3537114	54320		68.03	1099:	
						A3537114	54330		10.13	1099:	
						A3537114	54330		40.85	1099:	
						A3537114	54330		45.17	1099:	
						A3537114	54330		34.95	1099:	
						A3537114	54330		2.39	1099:	
						A3537114	54330		17.06	1099:	
						A3567144	54180	3000	27.68	1099:	
						G3638124	54180		22.77	1099:	
31	00001 ALLERDICE BUILDING	166335 166335		167347	18OCT2	503.76		.00	.00		
	CASH A	2018/10 INV 10/10/2018	SEP-CHK: N	DISC: .00		A3031654	54180		3.59	1099:	
	ACCT 1200	DEPT 3000 DUE 10/16/2018	DESC:271			A3638144	54180		335.58	1099:	
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866				A3638144	54180		73.98	1099:	
						F3638354	54180		10.62	1099:	
						G3638124	54331		79.99	1099:	
31	00001 ALLERDICE BUILDING	166336 166336		167348	18OCT2	508.60		.00	.00		
	CASH A	2018/10 INV 10/10/2018	SEP-CHK: N	DISC: .00		A3031624	54610		17.99	1099:	
	ACCT 1200	DEPT 3000 DUE 10/16/2018	DESC:271			A3031654	54610		113.71	1099:	
	41 WALWORTH STREET	SARATOGA SPRINGS NY 12866				A3537114	54320		57.58	1099:	
						A3537114	54330		76.65	1099:	
						A3537114	54330		99.66	1099:	
						A3537114	54610		7.18	1099:	
						A3537114	54610		135.83	1099:	



NEW INVOICES

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VENDOR	REMIT NAME		DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
7575	00001	AMREX CHEMICAL C	166344 192673	180423	167356	18OCT2	1,320.00		.00	3,180.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N		DISC: .00		F3638334	54141		1,320.00	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:CIT00048									
PO BOX 642 BINGHAMTON NY 13904												
4012	00001	AMSURE	166345 90538		167358	18OCT2	12,787.00		.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: Y		DISC: .00		E3577164	54523		577.00	1099:	
ACCT 1200	DEPT 7000	DUE 10/16/2018	DESC:90539				E3577164	54611		12,210.00	1099:	
31 CHURCH STREET SARATOGA SPRINGS NY 12866												
6713	00000	ASSMANN CORPORAT	166346 91419	180568	167359	18OCT2	7,382.40		.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N		DISC: .00		F3638332	52300		7,382.40	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:SARASP									
300 N TAYLOR ROAD GARRETT IN 46738												
50	00001	A T & T	166347 116942513.2		167360	18OCT2	38.39		.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N		DISC: .00		A3011654	54670		4.10	1099:	
ACCT 1200	DEPT 1000	DUE 10/16/2018	DESC:1000-810-2104				A3031444	54670		3.19	1099:	
P.O. BOX 5094 CAROL STREAM IL 60197-5094												
							A3143414	54670		3.74	1099:	
							A3567144	54671		3.47	1099:	
							A3031654	54670		6.14	1099:	
							A3011424	54671		3.48	1099:	
							A3517514	54670		3.25	1099:	
							A3011474	54671		3.06	1099:	
							A3051414	54671		4.49	1099:	
							A3021694	54670		3.47	1099:	
2188	00000	B & B PLUMBING &	166348 13035		167361	18OCT2	428.21		.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: Y		DISC: .00		E3577164	54610		428.21	1099:	
ACCT 1200	DEPT 7000	DUE 10/16/2018	DESC:9/21/18									
18 DIVISION STREET SUITE 401 SARATOGA SPRINGS NY 12866												
86	00000	B LANN EQUIPMENT	166349 9172018-CG19	180593	167362	18OCT2	976.65		131.50	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: Y		DISC: .00		E3577164	54330		845.15	1099:	
ACCT 1200	DEPT 7000	DUE 10/16/2018	DESC:12636				E3577164	54330		131.50	1099:	
P O BOX 997 TROY NY 12180-0997												

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
4993	00000 M LYNN BACHNER	166350 166350		167363	18OCT2	14.38	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3011214 54110	14.38	1099:	
ACCT 1200	DEPT 1000	DUE 10/16/2018	DESC:SOAVE FAIRE REIMB							
25 LONGWOOD DRIVE	SARATOGA SPRINGS NY 12866									
7337	00000 SUSAN BAKER	166351 166351		167364	18OCT2	2,614.04	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: Y	DISC: .00			E3577164 54201	2,614.04	1099:	
ACCT 1200	DEPT 7000	DUE 10/16/2018	DESC:SEPT 2018 REIMB							
6770	00000 BOULEVARD AUTO E	166352 77041		167365	18OCT2	95.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3335014 54180	95.00	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:10/2/18							
1 BOULEVARD	HUDSON FALLS NY 12839									
4542	00001 BOUND TREE MEDIC	166353 82992911	180288	167366	18OCT2	819.45	.00	2,394.85		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3143414 54150	819.45	1099:	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:205698							
23537 NETWORK PLACE	CHICAGO IL 60673-1235									
2040	00001 TIMOTHY BROOKS,	166354 JUL-DEC 2018	180330	167367	18OCT2	5,000.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3244014 54290	5,000.00	1099:7	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:MEDICAL DIRECTOR							
15 PAMELA LANE	SARATOGA SPRINGS NY 12866									
8043	00000 LYNNE BULLARD	166355 166355		167368	18OCT2	42.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A046 42024	42.00	1099:	
ACCT 1200	DEPT 6000	DUE 10/16/2018	DESC:ZUMBA REFUND							
3 MELANIE DRIVE	SARATOGA SPRINGS NY 12866									
139	00001 CAPITOL DISTRICT	166356 166356		167369	18OCT2	224.53	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3031654 54610	194.62	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:3691				A3567174 54610 3000	17.54	1099:	
252 WASHINGTON STREET	SARATOGA SPRINGS NY 12866						A3567174 54610 3000	12.37	1099:	

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
5340	00000 CHARLES FISCHER	166387 166387		167400	18OCT2	310.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3143124	54160	310.00	1099:	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:CLOTHING REIMB							
S S P D	SARATOGA SPRINGS NY	12866								
7810	00000 HUGH FLYNN	166388 166388		167401	18OCT2	44.98	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A022	41090	44.98	1099:	
ACCT 1200	DEPT 2000	DUE 10/16/2018	DESC:REISSUE CHECK							
44	SICADA ST.	SARATOGA SPRINGS NY	12866							
7560	00000 FUSION GRAPHIX I	166389 700519		167402	18OCT2	128.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3567144	548613 6012	128.00	1099:	
ACCT 1200	DEPT 6000	DUE 10/16/2018	DESC:7/26/18							
1130	STATE ROUTE 17K	MONTGOMERY NY	12549							
7560	00000 FUSION GRAPHIX I	166390 700818		167403	18OCT2	165.10	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3567344	54170	5.10	1099:	
ACCT 1200	DEPT 6000	DUE 10/16/2018	DESC:9/19/18			A3567174	54173	96.00	1099:	
1130	STATE ROUTE 17K	MONTGOMERY NY	12549			A3567174	54170	64.00	1099:	
7560	00000 FUSION GRAPHIX I	166391 700672	180615	167404	18OCT2	2,757.30	214.80	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3567344	54170	2,542.50	1099:	
ACCT 1200	DEPT 6000	DUE 10/16/2018	DESC:700797			A3567344	54170	214.80	1099:	
1130	STATE ROUTE 17K	MONTGOMERY NY	12549							
1622	00000 EAGLE POINT GUN/	166392 111862	180432	167405	18OCT2	634.28	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3143124	54189	634.28	1099:	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:10/1/185							
1707	THIRD STREET	THOROFARE NJ	08086							
197	00000 PETER J GAILOR L	166393 64540		167406	18OCT2	1,790.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: Y	DISC: .00		E3577164	54720	1,790.00	1099:7	
ACCT 1200	DEPT 7000	DUE 10/16/2018	DESC:64792							
P O BOX 609	SARATOGA SPRINGS NY	12866								



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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
376	00001 GAZETTE NEWSPAPE	166394 2352461		167407	18OCT2	41.99	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3051414	54490	41.99	1099:	
ACCT 1200	DEPT 5000	DUE 10/16/2018	DESC:90122							
P O BOX 1090	2345 MAXON ROAD	SCHENECTADY NY 12301-1090								
376	00001 GAZETTE NEWSPAPE	166395 166395		167408	18OCT2	96.14	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3051414	54490	96.14	1099:	
ACCT 1200	DEPT 5000	DUE 10/16/2018	DESC:90122							
P O BOX 1090	2345 MAXON ROAD	SCHENECTADY NY 12301-1090								
6207	00001 GLOBAL MONTELLO	166396 18346376		167409	18OCT2	8,328.60	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3143124	54520	7,509.39	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:8097			A3335014	54520	16.29	1099:	
P.O. BOX 3372	BOSTON MA 02241					A3638194	54520	103.72	1099:	
						F3638344	54520	699.20	1099:	
7196	00000 GLOBAL RISK INNO	166397 10075		167410	18OCT2	495.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: Y	DISC: .00		A3143414	54720	495.00	1099:	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:10/4/18							
PO BOX 63684	PHILADELPHIA PA 19147									
7562	00000 GOLDBERGER AND K	166398 SEPT 2018	180409	167411	18OCT2	1,479.50	.00	4,337.50		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3011424	54720	1,479.50	1099:	
ACCT 1200	DEPT 1000	DUE 10/16/2018	DESC:LEGAL SERVICES							
39 NORTH PEARL ST., STE. 201	ALBANY NY 12207									
7946	00000 GRANT STREET CON	166401 2018-09-1	180522	167414	18OCT2	15,200.00	.00	603,800.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: Y	DISC: .00		H3638122	52000 1241	15,200.00	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:RFP 2018-09							
48 GRANT STREET	CORTLAND NY 13045									
191	00000 GRASSLAND EQUIPM	166402 1209550		167415	18OCT2	925.85	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3335014	54510	746.22	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:1216001			A3567144	54330 3000	179.63	1099:	
892-898 TROY	SCHENECTADY ROAD	LATHAM NY 12110								

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
2245	00000 SUZANNE GREEN	166403 166403		167416	18OCT2	47.56		.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3143034	54160	47.56	1099:	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:CLOTHING REIMB								
S S P D	SARATOGA SPRINGS NY	12866									
7831	00000 H L GAGE SALES I	166404 T600273		167419	18OCT2	438.49		.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3638564	54180	207.40	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:T599550				F3638354	54330	231.09	1099:	
PO BOX 5170	ALBANY NY	12205-0170									
7842	00000 JEFFREY HARGETT	166405 166405		167420	18OCT2	119.99		.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3143124	54160	119.99	1099:	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:CHECK REISSUE								
SSPD											
6100	00001 HENRY SCHEIN, IN	166406 57741205	180287	167421	18OCT2	1,324.17		.00	6,053.67		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3143414	54150	1,324.17	1099:	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:57552749								
P.O. BOX 371952	PITTSBURGH PA	15250-7952									
2439	00007 HOME DEPOT/MAINT	166407 166407		167422	18OCT2	432.67		.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3143124	54180	432.67	1099:	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:6035322538801519								
DEPT. 32-2538801519	PO BOX 78047	PHOENIX AZ 85062-8047									
2439	00006 HOME DEPOT/MAINT	166408 166408		167423	18OCT2	1,356.47		.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3031624	54180	225.28	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:6035322504016258				A3031624	54180	29.97	1099:	
DEPT. 32-2504016258	PO BOX 78047	PHOENIX AZ 85062-8047					A3567174	54180	187.92	1099:	
							A3567174	54180	24.90	1099:	
							A3567174	54180	206.91	1099:	
							A3567194	54180	179.51	1099:	
							A3567194	54180	55.53	1099:	
							A3567194	54180	53.74	1099:	
							A3567194	54180	392.71	1099:	

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
270	00000 MAHONEY NOTIFY P	166416 166416	180582	167431	18OCT2	1,579.25	.00	1,836.25		
CASH A	2018/10 INV	10/10/2018	SEP-CHK: N	DISC: .00		A3031594	54610	338.00	1099:	
ACCT 1200	DEPT 3000 DUE	10/16/2018	DESC:ALARM	INSPECTIONS		A3537114	54610	377.00	1099:	
P O BOX 767	15 COOPER STREET	GLENS FALLS NY 12801				A3537214	54610	208.75	1099:	
						A3567174	54610 3000	357.50	1099:	
						A3567194	54610 3000	298.00	1099:	
290	00001 JOSEPH P MANGION	166417 1-233560		167432	18OCT2	185.00	.00	.00		
CASH A	2018/10 INV	10/10/2018	SEP-CHK: N	DISC: .00		A3051964	54180	185.00	1099:	
ACCT 1200	DEPT 5000 DUE	10/16/2018	DESC:COS101							
187-189	FOURTH STREET	TROY NY 12180								
3272	00000 MASTERMANS LLP	166418 1102334727		167433	18OCT2	62.56	.00	.00		
CASH A	2018/10 INV	10/10/2018	SEP-CHK: N	DISC: .00		A3031654	54110	62.56	1099:	
ACCT 1200	DEPT 3000 DUE	10/16/2018	DESC:96797							
P O BOX 411	AUBURN MA 01501-0411									
271	00000 MATTS SERVICE CE	166419 A82305		167434	18OCT2	150.00	.00	.00		
CASH A	2018/10 INV	10/10/2018	SEP-CHK: N	DISC: .00		A3143124	54510	150.00	1099:	
ACCT 1200	DEPT 4000 DUE	10/16/2018	DESC:9/23/18							
300 MAPLE AVENUE	SARATOGA SPRINGS NY 12866									
271	00000 MATTS SERVICE CE	166420 A82331		167435	18OCT2	300.00	.00	.00		
CASH A	2018/10 INV	10/10/2018	SEP-CHK: N	DISC: .00		A3143124	54510	300.00	1099:	
ACCT 1200	DEPT 4000 DUE	10/16/2018	DESC:A82331A							
300 MAPLE AVENUE	SARATOGA SPRINGS NY 12866									
1258	00000 MICROTREL REPAIR	166421 184610-M		167436	18OCT2	171.57	.00	.00		
CASH A	2018/10 INV	10/10/2018	SEP-CHK: N	DISC: .00		A3567174	54610 3000	171.57	1099:	
ACCT 1200	DEPT 3000 DUE	10/16/2018	DESC:356							
720 WILTON GANSEVOORT RD	GANSEVOORT NY 12831									
4204	00000 MILLER, MANNIX ,	166422 85,128	180309	167437	18OCT2	2,443.50	.00	13,850.50		
CASH A	2018/10 INV	10/10/2018	SEP-CHK: N	DISC: .00		A3618684	54720 8020	2,443.50	1099:7	
ACCT 1200	DEPT 1000 DUE	10/16/2018	DESC:LAND USE	BOARDS LEGAL						
HAFNER, LLC	15 WEST NOTRE DAME ST	GLENS FALLS NY 12801								





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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
327	00001 PALLETTE STONE C	166435 190500	180279	167450	18OCT2	449.47	.00	17,904.30		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3335014	54100	449.47	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:19018							
269 BALLARD ROAD	WILTON NY 12831									
327	00001 PALLETTE STONE C	166437 166437	180279	167453	18OCT2	1,117.51	.00	17,904.30		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3335014	54100	1,117.51	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:19018							
269 BALLARD ROAD	WILTON NY 12831									
327	00001 PALLETTE STONE C	166438 190220	180279	167454	18OCT2	6,016.60	.00	17,904.30		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3335014	54100	6,016.60	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:19018							
269 BALLARD ROAD	WILTON NY 12831									
327	00001 PALLETTE STONE C	166439 190219	180389	167455	18OCT2	47,921.93	.00	50,054.16		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3335134	54100	47,921.93	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:19018							
269 BALLARD ROAD	WILTON NY 12831									
3602	00002 PEOPLEFACTS LLC	166440 9/1/18		167456	18OCT2	9.04	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3143124	54720	9.04	1099:7	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:35149							
PO BOX 740303	LOS ANGELES CA 90074-0303									
6207	00001 GLOBAL MONTELLO	166441 18369376		167457	18OCT2	6,366.22	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3031444	54520	408.98	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:8097			A3113624	54520	141.31	1099:	
P.O. BOX 3372	BOSTON MA 02241					A3113624	54520	143.73	1099:	
						A3143124	54520	3,125.66	1099:	
						A3143414	54520	1,145.01	1099:	
						A3143414	54520	1,186.49	1099:	
						E3577164	54520	50.19	1099:	
						G3638124	54520	164.85	1099:	

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
271	00000 MATTS SERVICE CE	166442 2318		167458	18OCT2	900.00		.00	.00		
CASH A 2018/10 INV 10/10/2018 SEP-CHK: N DISC: .00 A3335014 54510 900.00 1099: ACCT 1200 DEPT 3000 DUE 10/16/2018 DESC:8/15/18 300 MAPLE AVENUE SARATOGA SPRINGS NY 12866											
8031	00000 FRANK PIOGGIA	166443 166443		167459	18OCT2	50.00		.00	.00		
CASH A 2018/10 INV 10/10/2018 SEP-CHK: N DISC: .00 A046 42051 50.00 1099: ACCT 1200 DEPT 6000 DUE 10/16/2018 DESC:REFUND PICKLEBALL 61 C RAYLINSKY LN. MECHANICVILLE NY 12118											
8042	00000 LINDA PIOGGIA	166444 166444		167460	18OCT2	35.00		.00	.00		
CASH A 2018/10 INV 10/10/2018 SEP-CHK: N DISC: .00 A046 42051 35.00 1099: ACCT 1200 DEPT 6000 DUE 10/16/2018 DESC:PICKLEBALL REFUND 31 JEFFERSON STREET SARATOGA SPRINGS NY 12866											
6294	00000 PITTSFIELD COMMU	166445 61401	180236	167461	18OCT2	665.00		.00	1,995.00		
CASH A 2018/10 INV 10/10/2018 SEP-CHK: N DISC: .00 A3143124 54740 665.00 1099: ACCT 1200 DEPT 4000 DUE 10/16/2018 DESC:(MA)SARAT,SP 1502 W HOUSATONIC ST PITTSFIELD MA 01201											
2846	00001 POWERPHONE INC	166446 60142		167462	18OCT2	1,972.00		.00	.00		
CASH A 2018/10 INV 10/10/2018 SEP-CHK: N DISC: .00 A3143034 54570 1,972.00 1099: ACCT 1200 DEPT 4000 DUE 10/16/2018 DESC:9/4/18 1321 BOSTON POST ROAD MADISON CT 06443-0900											
873	00000 R M DALRYMPLE CO	166447 178201	180655	167463	18OCT2	2,566.27		.00	328.73		
CASH A 2018/10 INV 10/10/2018 SEP-CHK: N DISC: .00 H3031652 52000 1180 2,566.27 1099: ACCT 1200 DEPT 3000 DUE 10/16/2018 DESC:9/27/18 15 GRACE MOORE ROAD SARATOGA SPRINGS NY 12866											
5607	00000 NANCY RAVENA	166448 166448		167464	18OCT2	1,600.00		.00	.00		
CASH A 2018/10 INV 10/10/2018 SEP-CHK: N DISC: .00 P3426424 54711 1,600.00 1099:7 ACCT 1200 DEPT 2000 DUE 10/16/2018 DESC:JAN-SEPT 2018 15 BALLSTON AVE. SARATOGA SPRINGS NY 12866											



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223	00001 RICOH USA, INC	166449 5054601497	180106	167465	18OCT2	28.11	.00	818.79		
	CASH A 2018/10 INV 10/10/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 5000 DUE 10/16/2018 DESC:4659857 P O BOX 827577 PHILADELPHIA PA 19182-7577						A3051414 54740		28.11	1099:
223	00001 RICOH USA, INC	166450 505458992		167466	18OCT2	38.26	.00	.00		
	CASH A 2018/10 INV 10/10/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 10/16/2018 DESC:4659857 P O BOX 827577 PHILADELPHIA PA 19182-7577						A3143124 54740		38.26	1099:
7513	00000 ROBERT L. KISTLE	166451 360965		167467	18OCT2	1,333.66	.00	.00		
	CASH A 2018/10 INV 10/10/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 2000 DUE 10/16/2018 DESC:SARASP 300 MILE CORSSING BLVD ROCHESTER NY 14624						A3021692 52230		1,333.66	1099:
5979	00000 SAFETY FIRST FIR	166452 18-0131	180319	167468	18OCT2	2,873.15	.00	.00		
	CASH A 2018/10 INV 10/10/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 10/16/2018 DESC:SSFD P.O. BOX 471 AVERILL PARK NY 12018						A3143414 54740		2,873.15	1099:
359	00001 SAFETY KLEEN COR	166453 77558481		167469	18OCT2	447.46	.00	.00		
	CASH A 2018/10 INV 10/10/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 10/16/2018 DESC:CI27901 P O BOX 382066 PITTSBURGH PA 15250-8066						A3031654 54210		447.46	1099:
5427	00000 SARATOGA AFFORDA	166454 166454		167470	18OCT2	16,478.00	.00	.00		
	CASH A 2018/10 INV 10/10/2018 SEP-CHK: Y DISC: .00 ACCT 1200 DEPT 1000 DUE 10/16/2018 DESC:CDBG 1214 SARATOGA ROAD BALLSTON SPA NY 12020						Y3618664 54962 444		16,478.00	1099:
6237	00000 SARATOGA AUTO PA	166455 D43013		167471	18OCT2	21.32	.00	.00		
	CASH A 2018/10 INV 10/10/2018 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 10/16/2018 DESC:6640 62 EXCELSIOR AVENUE SARATOGA SPRINGS NY 12866						A3143414 54520		21.32	1099:

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
6851	00000 SARATOGA AUTO SU	166456 166456		167472	18OCT2	2,182.16	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3143124 54510	2,182.16	1099:	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:4310							
3083A RT. 50	PO BOX 3371	SARATOGA SPRINGS NY 12866								
6943	00000 SARATOGA CLEANER	166457 166457		167473	18OCT2	150.28	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3143124 54180	150.28	1099:	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:SSPD							
228 WASHINGTON STREET		SARATOGA SPRINGS NY 12866								
16	00002 SARATOGA COUNTY	166458 166458		167474	18OCT2	960.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: Y	DISC: .00			A3142984 54571	800.00	1099:	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:1/1-9/30/18				A3143014 54300	160.00	1099:	
MUNICIPAL CENTER 25 WEST HIGH STREET		BALLSTON SPA NY 12020								
5226	00001 SARATOGA HISTORI	166459 NOV 2018	180353	167475	18OCT2	450.00	.00	450.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3011434 54620	450.00	1099:	
ACCT 1200	DEPT 1000	DUE 10/16/2018	DESC:OFFICE LEASE							
P O BOX 403		SARATOGA SPRINGS NY 12866								
368	00002 SARATOGA HOSPITA	166460 AUG 2018		167476	18OCT2	12.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3143414 54150	12.00	1099:	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:SSFD							
P O BOX 4370		SARATOGA SPRINGS NY 12866-8038								
369	00000 SARATOGA MASONRY	166461 224666		167477	18OCT2	137.85	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3335014 54180	137.85	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:9/24/18							
435 MAPLE AVENUE - ROUTE 9		SARATOGA SPRINGS NY 12866								
5832	00000 SARATOGA PERFORM	166462 166462		167478	18OCT2	1,375.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A063 42411	1,375.00	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:CASINO REFUND							
108 AVENUE OF THE PINES		SARATOGA SPRINGS NY 12866								

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
374	00007 SARATOGIAN LLC	166469 1661376		167485	18OCT2	500.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3567174	54600	500.00	1099:	
ACCT 1200	DEPT 6000	DUE 10/16/2018	DESC:18387							
PO BOX 780154	PHILADELPHIA PA	19178-0154								
2787	00001 SCHINDLER ELEVAT	166470 7152786539		167486	18OCT2	464.62	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3051964	54180	464.62	1099:	
ACCT 1200	DEPT 5000	DUE 10/16/2018	DESC:5000032110							
P O BOX 93050	CHICAGO IL	60673-3050								
6261	00000 SHERRILL TREE IN	166471 INV-421083		167487	18OCT2	974.98	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3638564	54180	974.98	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:359674							
496 GALLIMORE	DAIRY RD., STE D	GREENSBORO NC	27409							
378	00001 SHERWIN WILLIAMS	166472 6365-9		167488	18OCT2	59.61	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3143314	54610	59.61	1099:	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:DPS							
PO BOX 409991	ATLANTA GA	30384-9991								
5277	00001 SOFTWARE HOUSE I	166473 B08902331	180647	167489	18OCT2	3,467.24	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3021694	54720	3,467.24	1099:	
ACCT 1200	DEPT 2000	DUE 10/16/2018	DESC:1075974							
P O BOX 8500-41155	PHILADELPHIA PA	19178								
907	00001 SIEWERT EQUIPMEN	166474 40061175-00	180657	167490	18OCT2	2,150.55	19.48	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		G3638124	54331	2,150.55	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:204426							
P.O. BOX 75976	BALTIMORE MD	21275-5974								
1336	00000 SPA.NET COMPUTER	166475 90129		167491	18OCT2	142.50	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: Y	DISC: .00		E3577164	54720	142.50	1099:	
ACCT 1200	DEPT 7000	DUE 10/16/2018	DESC:9/21/18							
112 S BROADWAY	STE.4	SARATOGA SPRINGS NY	12866							

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1184	00000 SPA SEPTIC TANK	166476 280818		167492	18OCT2	180.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3537114 54610		180.00	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:8/28/18							
11 JONES ROAD	SARATOGA SPRINGS NY 12866									
407	00000 STANLEY PAPER CO	166477 562945,-1,563291		167493	18OCT2	1,824.95	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3537114 54140		352.33	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:562946, -1			A3537114 54140		23.71	1099:	
1 TERMINAL STREET	ALBANY NY 12206-1014					A3567174 54140 3000		562.55	1099:	
						A3567174 54140 3000		484.18	1099:	
						A3567174 54140 3000		402.18	1099:	
806	00000 STONE INDUSTRIES	166478 73649		167494	18OCT2	240.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3143414 54610		240.00	1099:	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:9/17/18							
4305 ROUTE 50	SARATOGA SPRINGS NY 12866									
806	00000 STONE INDUSTRIES	166479 166479	180341	167495	18OCT2	3,520.00	.00	2,032.27		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3567144 54720 3000		1,840.00	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:PORT-A-JOHNS			A3567174 54720 3000		1,024.00	1099:	
4305 ROUTE 50	SARATOGA SPRINGS NY 12866					A3567244 54720 3000		368.00	1099:	
						A3638184 54720		288.00	1099:	
7447	00000 ANDREW STREIM	166480 166480		167496	18OCT2	575.32	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3143124 54160		575.32	1099:	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:CLOTHING REIMB							
SSPD										
651	00000 SUNFLOWER GRAPHI	166481 7109		167497	18OCT2	115.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3335014 54180		115.00	1099:7	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:9/11/18							
1050 ROUTE 29	SCHUYLERVILLE NY 12871									
7061	00000 SUPPLY WORKS, IN	166482 455705038		167498	18OCT2	100.50	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3143124 54140		100.50	1099:	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:712642							

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VENDOR	REMIT NAME		DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
PO BOX 404468 ATLANTA GA 30384-4468											
7061	00000	SUPPLY WORKS, IN	166483 456175827		167499	18OCT2	171.91	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3143012	52200		171.91	1099:
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:712642								
PO BOX 404468 ATLANTA GA 30384-4468											
7061	00000	SUPPLY WORKS, IN	166484 455487660		167500	18OCT2	181.92	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3143314	54332		181.92	1099:
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:886609								
PO BOX 404468 ATLANTA GA 30384-4468											
393	00001	SURPASS CHEMICAL	166485 327572,328042	180643	167501	18OCT2	1,901.52	.00	14,098.48		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			F3638334	54141		1,901.52	1099:
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:327803,327799								
1254 BROADWAY ALBANY NY 12204-2623											
5560	00001	SYSTEMS MANAGEME	166486 IN1029147	180646	167502	18OCT2	734.12	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3021694	54720		734.12	1099:
ACCT 1200	DEPT 2000	DUE 10/16/2018	DESC:COS003								
1020 JOHN STREET WEST HENRIETTA NY 14586											
898	00000	THE LA GROUP PC	166488 33276	180429	167504	18OCT2	505.60	.00	29.40		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3618684	54720		505.60	1099:
ACCT 1200	DEPT 1000	DUE 10/16/2018	DESC:2018059								
40 LONG ALLEY SARATOGA SPRINGS NY 12866											
7993	00000	THE MILL LLC	166489 166489		167505	18OCT2	6,611.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3051964	54180		6,611.00	1099:
ACCT 1200	DEPT 5000	DUE 10/16/2018	DESC:OCT 2018								
125 HIGH ROCK AVENUE SARATOGA SPRINGS NY 12866											
6962	00000	TIME SQUARE	166490 14133		167506	18OCT2	16.95	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3618684	54110		16.95	1099:
ACCT 1200	DEPT 1000	DUE 10/16/2018	DESC:9/23/18								
22 CLIFTON COUNTRY ROAD CLIFTON PARK CENTER MALL CLIFTON PARK NY 12065											

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
7272	00001 US SECURITY ASSO	166498 166498	180225	167514	18OCT2	730.00	.00	419.76		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		E3577164	54720	730.00	1099:	
ACCT 1200	DEPT 7000	DUE 10/16/2018	DESC:36656							
3	COMPUTER DRIVE WEST	ALBANY NY 12205								
5493	00001 V I ENTERPRISES	166499 166499		167515	18OCT2	5.75	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3335014	54180	5.75	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:1840							
819	RT 67 BALLSTON SPA	NY 12020								
6775	00000 VALLEY VIEW SANI	166500 89K00238		167516	18OCT2	179.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3143414	54720	179.00	1099:	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:118006							
P.O. BOX 267	BALLSTON SPA	NY 12020								
5697	00000 VANDER MOLEN INC	166501 4311	180241	167517	18OCT2	21.46	.00	3,162.18		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3143414	54510	21.46	1099:	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:FIRE TRUCK SERVICE/MAINT.							
FIRE APPARATUS SALES 224	WELLINGTON ROAD	DEWITT NY 13214								
1831	00001 VERIZON WIRELESS	166502 9815274293		167518	18OCT2	126.70	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3011214	54670	83.94	1099:	
ACCT 1200	DEPT 1000	DUE 10/16/2018	DESC:842037333-00001			A3011434	54671	42.76	1099:	
P O BOX 408	NEWARK NJ 07101-0408									
1831	00001 VERIZON WIRELESS	166503 166503		167519	18OCT2	230.67	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3051414	54671	60.36	1099:	
ACCT 1200	DEPT 5000	DUE 10/16/2018	DESC:742065788-00001			A3051414	54671	50.77	1099:	
P O BOX 408	NEWARK NJ 07101-0408					A3051414	54573	119.54	1099:	
5585	00000 REBECCA VICKERY	166504 166504		167520	18OCT2	62.35	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: Y	DISC: .00		E3577164	54201	62.35	1099:	
ACCT 1200	DEPT 7000	DUE 10/16/2018	DESC:MILEGAGE							
83	TROTtingham COURT	SARATOGA SPRINGS US 12866								



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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
3346	00001 W B MASON CO INC	166511 166511		167527	18OCT2	280.78	.00	.00		
	CASH A 2018/10 INV 10/10/2018 ACCT 1200 DEPT 6000 DUE 10/16/2018 P O BOX 981101 BOSTON MA 02298-1101				SEP-CHK: N DISC: .00 DESC:C1067550		A3567144 54110	280.78	1099:	
3346	00001 W B MASON CO INC	166512 I59470766		167528	18OCT2	320.50	.00	.00		
	CASH A 2018/10 INV 10/10/2018 ACCT 1200 DEPT 6000 DUE 10/16/2018 P O BOX 981101 BOSTON MA 02298-1101				SEP-CHK: N DISC: .00 DESC:C1067550		A3567144 54110	320.50	1099:	
3346	00001 W B MASON CO INC	166513 I589298000		167529	18OCT2	368.43	.00	.00		
	CASH A 2018/10 INV 10/10/2018 ACCT 1200 DEPT 4000 DUE 10/16/2018 P O BOX 981101 BOSTON MA 02298-1101				SEP-CHK: N DISC: .00 DESC:C1067550		A3143414 54110	368.43	1099:	
3346	00001 W B MASON CO INC	166514 166514		167530	18OCT2	482.15	.00	.00		
	CASH A 2018/10 INV 10/10/2018 ACCT 1200 DEPT 7000 DUE 10/16/2018 P O BOX 981101 BOSTON MA 02298-1101				SEP-CHK: Y DISC: .00 DESC:C1138768		E3577164 54110	482.15	1099:	
7668	00000 PARKER WILSON	166515 166515		167531	18OCT2	377.29	.00	.00		
	CASH A 2018/10 INV 10/10/2018 ACCT 1200 DEPT 4000 DUE 10/16/2018 SSPD				SEP-CHK: N DISC: .00 DESC:CLOTHING REIMB		A3143124 54160	377.29	1099:	
1973	00000 WOLBERG ELECTRIC	166516 1986679		167532	18OCT2	93.75	.00	.00		
	CASH A 2018/10 INV 10/10/2018 ACCT 1200 DEPT 5000 DUE 10/16/2018 35 INDUSTRIAL PARK ROAD P O BOX 6309 ALBANY NY 12206-0309				SEP-CHK: N DISC: .00 DESC:13696		A3051964 54180	93.75	1099:	

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1973	00000 WOLBERG ELECTRIC	166517 166517		167533	18OCT2	927.03	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3031594 54180		121.20	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:13696			A3031654 54180		12.25	1099:	
35 INDUSTRIAL PARK ROAD	P O BOX 6309	ALBANY NY 12206-0309				A3335014 54180		22.35	1099:	
						A3537114 54180		13.60	1099:	
						A3537114 54180		121.20	1099:	
						A3567174 54180 3000		70.00	1099:	
						A3567184 54180 3000		6.69	1099:	
						A3567194 54180 3000		559.74	1099:	
2048	00001 ALLERDICE DOOR,G	166518 1808-010702		167534	18OCT2	160.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3537214 54180		160.00	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:271							
120 EXCELSIOR AVENUE	SARATOGA SPRINGS NY 12866									
8040	00000 LISA BURKE	166519 166519		167535	18OCT2	500.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A063 42411		500.00	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:CASINO REFUND							
424 FORREST AVE.	NEW ROCHELLE NY 10804									
8047	00000 NYS COMMISSIONER	166520 166520		167536	18OCT2	57,576.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3051964 54180		57,576.00	1099:	
ACCT 1200	DEPT 5000	DUE 10/16/2018	DESC:CITY COURT							
65 SOUTH BROADWAY SUITE 101	SARATOGA SPRINGS NY 12866									
4940	00001 LABELLA ASSOCIAT	166521 95713	180616	167537	18OCT2	4,506.00	.00	24,914.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3517024 54788		4,506.00	1099:	
ACCT 1200	DEPT 1000	DUE 10/16/2018	DESC:2182281							
300 STATE STREET STE.201	ROCHESTER NY 14614									
6188	00001 INScape	166522 INV-4639		167538	18OCT2	18,000.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3051964 54180		18,000.00	1099:	
ACCT 1200	DEPT 5000	DUE 10/16/2018	DESC:10/4/18							
DBA INScape OFFICE SPECIALTY	C/O LLV OFFICE CONCEPTS, LLC	FALCONER NY 14733								

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1418	00000 MORGAN STREET BI	166525 166525		167541	18OCT2	49,000.00	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3021384 54720	49,000.00	1099:	
ACCT 1200	DEPT 2000	DUE 10/16/2018	DESC:3RD & 4TH QTR 2018							
	DISTRICT 1999 P O BOX 4602	SARATOGA SPRINGS NY 12866								
374	00007 SARATOGIAN LLC	166526 1667113		167542	18OCT2	1,091.68	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3021364 54420	1,091.68	1099:	
ACCT 1200	DEPT 2000	DUE 10/16/2018	DESC:19268							
	PO BOX 780154	PHILADELPHIA PA 19178-0154								
6205	00001 SIEBA, LTD	166527 29951		167543	18OCT2	1,431.60	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3719068 58013	65.45	1099:	
ACCT 1200	DEPT 2000	DUE 10/16/2018	DESC:9/30/18				A3729068 58013	11.90	1099:	
	P. O. BOX 5000	ENDICOTT NY 13761-5000					A3739068 58013	404.60	1099:	
							F3739068 58013	47.60	1099:	
							A3749068 58013	773.50	1099:	
							A3759068 58013	47.60	1099:	
							A3769068 58013	5.95	1099:	
							A3749098 58015	75.00	1099:	
1699	00001 TIME WARNER CABL	166528 938277101100118		167544	18OCT2	119.99	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3021694 54740	119.99	1099:	
ACCT 1200	DEPT 2000	DUE 10/16/2018	DESC:202-938277101-001							
	P.O. BOX 70872	CHARLOTTE NC 28272-0872								
223	00001 RICOH USA, INC	166529 5054659860		167545	18OCT2	22.50	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3143014 54740	22.50	1099:	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:4659857							
	P O BOX 827577	PHILADELPHIA PA 19182-7577								
223	00001 RICOH USA, INC	166530 4659857		167546	18OCT2	53.25	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00			A3143124 54740	53.25	1099:	
ACCT 1200	DEPT 4000	DUE 10/16/2018	DESC:4659857							
	P O BOX 827577	PHILADELPHIA PA 19182-7577								

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
189	00001 GRAINGER	166399 166399		419.57	18OCT2	419.57	.00	.00		
CASH A	2018/10	INV 10/10/2018	SEP-CHK: N	DISC: .00		A3031494 54110		15.91	1099:	
ACCT 1200	DEPT 3000	DUE 10/16/2018	DESC:800013294			A3031624 54140		220.46	1099:	
DEPT 800013294	PALATINE IL	60038-0001				A3031624 54140		85.20	1099:	
						A3567174 54610 3000		98.00	1099:	
224 APPROVED UNPAID INVOICES				TOTAL		447,863.39				
224 INVOICE(S)				REPORT POST TOTAL		447,863.39				

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# ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
2018 10	A022	A	-02-2-0000-0-41090 -	INT AND PENALTI	44.98 REV .00
	A046	A	-04-6-0000-0-42024 -	INDOOR REC FACI	42.00 REV .00
	A046	A	-04-6-0000-0-42051 -	REC PROG CLINIC	85.00 REV .00
	A063	A	-06-3-0000-0-42411 -	RENTAL CASINO C	1,875.00 REV .00
	A3011214	A	-30-1-1210-4-54110 -	OFFICE SUPPLIES	22.60 470.20
	A3011214	A	-30-1-1210-4-54540 -	TRAVEL	115.54 76.30
	A3011214	A	-30-1-1210-4-54670 -	PHONES	83.94 912.59
	A3011214	A	-30-1-1210-4-54740 -	SERVICE CONTRAC	165.70 194.20
	A3011424	A	-30-1-1420-4-54110 -	OFFICE SUPPLIES	2.46 138.61
	A3011424	A	-30-1-1420-4-54671 -	PHONES & FAX	3.48 268.00
	A3011424	A	-30-1-1420-4-54720 -	SERVICE CONTRAC	1,479.50 147.50
	A3011434	A	-30-1-1430-4-54620 -	RENTAL	450.00 .00
	A3011434	A	-30-1-1430-4-54671 -	PHONES & FAX	42.76 393.53
	A3011474	A	-30-1-1431-4-54110 -	OFFICE SUPPLIES	10.68 322.97
	A3011474	A	-30-1-1431-4-54671 -	PHONES & FAX	3.06 658.34
	A3011654	A	-30-1-1650-4-54670 -	PHONES	4.10 1,910.17
	A3021314	A	-30-2-1310-4-54110 -	OFFICE SUPPLIES	13.13 3,999.98
	A3021364	A	-30-2-1362-4-54420 -	ADVERTISING	1,091.68 2,056.17
	A3021384	A	-30-2-1391-4-54720 -	MORGAN ST PROF	49,000.00 .00
	A3021692	A	-30-2-1681-2-52230 -	HARDWARE	1,333.66 26,956.17
	A3021694	A	-30-2-1681-4-54670 -	PHONES	3.47 635.55
	A3021694	A	-30-2-1681-4-54720 -	SERVICE CONTRAC	4,201.36 36,378.85
	A3021694	A	-30-2-1681-4-54740 -	SERVICE CONTRAC	3,144.23 3,301.64
	A3031444	A	-30-3-1440-4-54110 -	OFFICE SUPPLIES	127.37 493.69
	A3031444	A	-30-3-1440-4-54190 -	DRAFTING SUPPLI	22.25 351.66
	A3031444	A	-30-3-1440-4-54520 -	GAS & OIL	408.98 624.02
	A3031444	A	-30-3-1440-4-54670 -	PHONES	3.19 382.74
	A3031494	A	-30-3-1490-4-54110 -	OFFICE SUPPLIES	15.91 1,234.55
	A3031594	A	-30-3-1590-4-54180 -	OTHER SUPPLIES	121.20 191.37
	A3031594	A	-30-3-1590-4-54610 -	REPAIRS & MAINT	338.00 246.09
	A3031624	A	-30-3-1620-4-54110 -	OFFICE SUPPLIES	13.13 -1.95
	A3031624	A	-30-3-1620-4-54140 -	JANITORIAL SUPP	305.66 2,797.09
	A3031624	A	-30-3-1620-4-54180 -	OTHER SUPPLIES	553.59 1,109.79
	A3031624	A	-30-3-1620-4-54610 -	REPAIRS & MAINT	118.85 8,242.08
	A3031654	A	-30-3-1623-4-54110 -	OFFICE SUPPLIES	99.46 25.30
	A3031654	A	-30-3-1623-4-54180 -	OTHER SUPPLIES	34.83 1,018.45
	A3031654	A	-30-3-1623-4-54210 -	GARAGE SUPPLIES	447.46 558.57
	A3031654	A	-30-3-1623-4-54320 -	TOOLS	118.04 147.38
	A3031654	A	-30-3-1623-4-54330 -	REPAIRS & MAINT	2,047.17 -1,046.19
	A3031654	A	-30-3-1623-4-54610 -	REPAIRS & MAINT	518.41 321.42
	A3031654	A	-30-3-1623-4-54670 -	PHONES	6.14 1,303.90
	A3051414	A	-30-5-1410-4-54110 -	OFFICE SUPPLIES	162.46 87.17
	A3051414	A	-30-5-1410-4-54490 -	GENERAL ADVERTI	202.95 1,613.71
	A3051414	A	-30-5-1410-4-54573 -	RISK-SAFETY PRO	3,175.14 27,235.97
	A3051414	A	-30-5-1410-4-54671 -	PHONES & FAX	115.62 558.88
	A3051414	A	-30-5-1410-4-54740 -	SERVICE CONTRAC	28.11 801.67
	A3051964	A	-30-5-1932-4-54180 -	OTHER SUPPLIES	98,759.33 70,099.17
	A3113624	A	-31-1-3620-4-54110 -	OFFICE SUPPLIES	8.21 256.82
	A3113624	A	-31-1-3620-4-54250 -	CONFERENCE REGI	143.88 .00
	A3113624	A	-31-1-3620-4-54520 -	GAS & OIL	285.04 71.76
	A3142984	A	-31-4-2989-4-54571 -	DISABILITY TRAI	800.00 .00

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# ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
	A3143012	A -31-4-3010-2-52200 -	OFFICE EQUIPMEN	171.91	828.09
	A3143014	A -31-4-3010-4-54110 -	OFFICE SUPPLIES	216.19	1.61
	A3143014	A -31-4-3010-4-54300 -	PARKING TICKET	160.00	1,906.56
	A3143014	A -31-4-3010-4-54740 -	SERVICE CONTRAC	22.50	459.08
	A3143014	A -31-4-3010-4-54802 -	COMPLUS PARK TI	5,390.02	24,000.00
	A3143034	A -31-4-3021-4-54160 -	UNIFORMS	47.56	5,083.83
	A3143034	A -31-4-3021-4-54570 -	TRAINING	1,972.00	4,056.00
	A3143122	A -31-4-3120-2-52205 -	BALLISTIC VESTS	2,520.00	4,741.00
	A3143122	A -31-4-3120-2-52620 -	POLICE EQUIPMEN	395.00	13,947.70
	A3143124	A -31-4-3120-4-54110 -	OFFICE SUPPLIES	135.60	211.16
	A3143124	A -31-4-3120-4-54120 -	POSTAGE	107.41	908.18
	A3143124	A -31-4-3120-4-54140 -	JANITORIAL SUPP	100.50	126.72
	A3143124	A -31-4-3120-4-54160 -	UNIFORMS	1,765.63	32,842.53
	A3143124	A -31-4-3120-4-54180 -	OTHER SUPPLIES	1,055.24	1,902.76
	A3143124	A -31-4-3120-4-54189 -	AMMUNITION	634.28	.00
	A3143124	A -31-4-3120-4-54510 -	REPAIRS & MAINT	2,637.05	13,458.80
	A3143124	A -31-4-3120-4-54520 -	GAS & OIL	10,635.05	13,527.99
	A3143124	A -31-4-3120-4-54670 -	PHONES	456.61	8,965.67
	A3143124	A -31-4-3120-4-54720 -	SERVICE CONTRAC	9.04	39,387.53
	A3143124	A -31-4-3120-4-54740 -	SERVICE CONTRAC	1,005.53	59,246.36
	A3143314	A -31-4-3310-4-54332 -	MATERIALS & REP	210.68	18,246.21
	A3143314	A -31-4-3310-4-54390 -	MAINTENANCE SUP	339.55	2,730.69
	A3143314	A -31-4-3310-4-54510 -	REPAIRS & MAINT	10.19	2,905.02
	A3143314	A -31-4-3310-4-54610 -	REPAIRS & MAINT	59.61	937.29
	A3143414	A -31-4-3410-4-54110 -	OFFICE SUPPLIES	402.87	1,283.00
	A3143414	A -31-4-3410-4-54150 -	EMS SUPPLIES	2,329.00	2,649.08
	A3143414	A -31-4-3410-4-54200 -	HOUSE SUPPLIES	19.58	506.67
	A3143414	A -31-4-3410-4-54471 -	EMS TRAINING	942.43	300.85
	A3143414	A -31-4-3410-4-54510 -	REPAIRS & MAINT	2,169.00	13,719.91
	A3143414	A -31-4-3410-4-54520 -	GAS & OIL	2,352.82	13,123.53
	A3143414	A -31-4-3410-4-54610 -	REPAIRS & MAINT	846.86	610.19
	A3143414	A -31-4-3410-4-54670 -	PHONES	3.74	2,662.00
	A3143414	A -31-4-3410-4-54720 -	SERVICE CONTRAC	800.00	10,220.80
	A3143414	A -31-4-3410-4-54740 -	SERVICE CONTRAC	2,873.15	287.28
	A3143624	A -31-4-3620-4-54842 -	VIOLATIONS ENFO	514.69	14,919.25
	A3244014	A -32-4-4010-4-54290 -	MEDICAL EXAMS	5,000.00	5,000.00
	A3335014	A -33-3-5010-4-54100 -	RUBBLE BLACKTOP	7,765.38	4,768.79
	A3335014	A -33-3-5010-4-54180 -	OTHER SUPPLIES	2,032.46	14,010.23
	A3335014	A -33-3-5010-4-54510 -	REPAIRS & MAINT	11,067.97	-2,050.68
	A3335014	A -33-3-5010-4-54520 -	GAS & OIL	16.29	22,802.26
	A3335124	A -33-3-5111-4-54510 -	REPAIRS & MAINT	386.32	28,563.33
	A3335134	A -33-3-5112-4-54100 -	RUBBLE BLACKTOP	47,921.93	57,953.09
	A3335654	A -33-3-5650-4-54610 -	REPAIRS & MAINT	181.40	309.04
	A3517024	A -35-1-7020-4-54788 -	NATURAL RESOURC	4,506.00	.00
	A3517514	A -35-1-7510-4-54670 -	PHONES	3.25	166.70
	A3537114	A -35-3-7110-4-54140 -	JANITORIAL SUPP	1,266.47	-272.59
	A3537114	A -35-3-7110-4-54180 -	OTHER SUPPLIES	174.77	1,008.57
	A3537114	A -35-3-7110-4-54320 -	TOOLS	196.84	3.16
	A3537114	A -35-3-7110-4-54330 -	REPAIRS & MAINT	447.60	58.92
	A3537114	A -35-3-7110-4-54610 -	REPAIRS & MAINT	716.20	839.01
	A3537214	A -35-3-7200-4-54180 -	OTHER SUPPLIES	160.00	2,103.36



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# ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
		A3537214 A	-35-3-7200-4-54610 -	REPAIRS & MAINT	208.75 .00
		A3567144 A	-35-6-7140-4-54110 -	OFFICE SUPPLIES	610.78 611.82
		A3567144 A	-35-6-7140-4-54180 -3000	OTHER SUPPLIES	1,764.02 -1,410.08
		A3567144 A	-35-6-7140-4-54330 -3000	REPAIRS & MAINT	-378.67 943.53
		A3567144 A	-35-6-7140-4-54671 -	PHONES & FAX	3.47 541.23
		A3567144 A	-35-6-7140-4-54720 -3000	SERVICE CONTRAC	1,840.00 .18
		A3567144 A	-35-6-7140-4-54740 -	SERVICE CONTRAC	120.25 6,571.86
		A3567144 A	-35-6-7140-4-548613-6012	SPORTS SUPPLIES	128.00 226.71
		A3567154 A	-35-6-7150-4-54350 -	POOL	1,112.00 133.00
		A3567172 A	-35-6-7171-2-52200 -	OFFICE EQUIPMEN	108.00 1,006.20
		A3567174 A	-35-6-7171-4-54140 -3000	JANITORIAL SUPP	1,658.90 4,840.24
		A3567174 A	-35-6-7171-4-54170 -	SPORTS SUPPLIES	64.00 224.04
		A3567174 A	-35-6-7171-4-54173 -	JR SLUGGERS SUP	96.00 382.00
		A3567174 A	-35-6-7171-4-54180 -3000	OTHER SUPPLIES	489.73 1,323.13
		A3567174 A	-35-6-7171-4-54600 -	ADVERTISING	500.00 .00
		A3567174 A	-35-6-7171-4-54610 -3000	REPAIRS & MAINT	656.98 5,829.62
		A3567174 A	-35-6-7171-4-54720 -3000	SERVICE CONTRAC	1,024.00 9,877.41
		A3567184 A	-35-6-7180-4-54180 -3000	OTHER SUPPLIES	6.69 187.80
		A3567194 A	-35-6-7181-4-54110 -	OFFICE SUPPLIES	108.00 111.58
		A3567194 A	-35-6-7181-4-54180 -	OTHER SUPPLIES	235.04 995.31
		A3567194 A	-35-6-7181-4-54180 -3000	OTHER SUPPLIES	1,006.19 2,636.45
		A3567194 A	-35-6-7181-4-54610 -3000	REPAIRS & MAINT	298.00 2,780.94
		A3567194 A	-35-6-7181-4-54720 -3000	SERVICE CONTRAC	70.00 779.74
		A3567244 A	-35-6-7240-4-54720 -3000	SERVICE CONTRAC	368.00 710.00
		A3567344 A	-35-6-7340-4-54170 -	SPORTS SUPPLIES	2,762.40 1,355.48
		A3618684 A	-36-1-8687-4-54110 -	OFFICE SUPPLIES	161.36 405.66
		A3618684 A	-36-1-8687-4-54720 -	SERVICE CONTRAC	505.60 3,300.00
		A3618684 A	-36-1-8687-4-54720 -8020	SERVICE CONTRAC	2,443.50 8,838.50
		A3638144 A	-36-3-8140-4-54180 -	OTHER SUPPLIES	409.56 3,091.45
		A3638144 A	-36-3-8140-4-54708 -	LAB TESTING	794.00 .00
		A3638184 A	-36-3-8180-4-54521 -	TIPPING FEES	1,002.00 .00
		A3638184 A	-36-3-8180-4-54700 -	TRANSPORTATION	279.00 14.00
		A3638184 A	-36-3-8180-4-54720 -	SERVICE CONTRAC	288.00 6,541.94
		A3638194 A	-36-3-8185-4-54520 -	GAS & OIL	103.72 4,456.51
		A3638564 A	-36-3-8560-4-54160 -	UNIFORMS	199.99 4.12
		A3638564 A	-36-3-8560-4-54180 -	OTHER SUPPLIES	1,182.38 440.95
		A3719068 A	-37-1-9060-8-58013 -	HRA ADMINISTRAT	65.45 196.35
		A3729068 A	-37-2-9060-8-58013 -	HRA ADMINISTRAT	11.90 37.90
		A3739068 A	-37-3-9060-8-58013 -	HRA ADMINISTRAT	404.60 1,350.65
		A3749068 A	-37-4-9060-8-58013 -	HRA ADMINISTRAT	773.50 2,366.95
		A3749098 A	-37-4-9090-8-58015 -	FSA ADMINISTRAT	75.00 275.00
		A3759068 A	-37-5-9060-8-58013 -	HRA ADMINISTRAT	47.60 142.80
		A3769068 A	-37-6-9060-8-58013 -	HRA ADMINISTRAT	5.95 17.85
		E3577164 E	-35-7-7160-4-54110 -	OFFICE SUPPLIES	512.03 1,043.13
		E3577164 E	-35-7-7160-4-54140 -	JANITORIAL SUPP	586.00 11,022.06
		E3577164 E	-35-7-7160-4-54201 -	BUSINESS EXPENS	2,676.39 -1,247.11
		E3577164 E	-35-7-7160-4-54202 -	CLIENT EXPENSES	690.00 2,671.50
		E3577164 E	-35-7-7160-4-54330 -	REPAIRS & MAINT	976.65 3,251.39
		E3577164 E	-35-7-7160-4-54520 -	GAS & OIL	50.19 212.49
		E3577164 E	-35-7-7160-4-54523 -	VEHICLE INSURAN	577.00 479.75
		E3577164 E	-35-7-7160-4-54610 -	REPAIRS & MAINT	428.21 743.36

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# ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
E3577164	E	-35-7-7160-4-54611 -	BUILDING INSURA	12,210.00	4.15
E3577164	E	-35-7-7160-4-54720 -	SERVICE CONTRAC	4,878.60	10,017.52
E3577168	E	-35-7-7160-8-58010 -	HOSPITALIZATION	20,282.66	33,101.28
F3638314	F	-36-3-8310-4-54110 -	OFFICE SUPPLIES	7.38	2,031.82
F3638332	F	-36-3-8330-2-52300 -	MISCELLANEOUS E	7,382.40	28,075.60
F3638334	F	-36-3-8330-4-54141 -	CHEMICALS	3,221.52	1,564.15
F3638334	F	-36-3-8330-4-54180 -	OTHER SUPPLIES	1,392.86	1,277.02
F3638334	F	-36-3-8330-4-54250 -	CONFERENCE REGI	175.00	179.00
F3638334	F	-36-3-8330-4-54510 -	REPAIRS & MAINT	20.00	116.18
F3638334	F	-36-3-8330-4-54610 -	REPAIRS & MAINT	79.37	11,107.92
F3638344	F	-36-3-8340-4-54520 -	GAS & OIL	699.20	3,436.24
F3638354	F	-36-3-8341-4-54180 -	OTHER SUPPLIES	515.05	46,511.36
F3638354	F	-36-3-8341-4-54330 -	REPAIRS & MAINT	231.09	164.73
F3638354	F	-36-3-8341-4-54510 -	REPAIRS & MAINT	37.12	8.44
F3739068	F	-37-3-9060-8-58013 -	HRA ADMINISTRAT	47.60	109.25
G3638114	G	-36-3-8110-4-54510 -	REPAIRS & MAINT	6,006.69	689.89
G3638124	G	-36-3-8120-4-54180 -	OTHER SUPPLIES	22.77	5,343.88
G3638124	G	-36-3-8120-4-54331 -	REPAIRS & MAINT	2,230.54	13,384.93
G3638124	G	-36-3-8120-4-54510 -	REPAIRS & MAINT	2,357.44	7,624.39
G3638124	G	-36-3-8120-4-54520 -	GAS & OIL	164.85	1,670.98
H3031652	H	-30-3-1623-2-52000 -1180	11 DEC REMEDIAT	2,566.27	29,175.35
H3143312	H	-31-4-3310-2-52000 -1198	LAKE AVE TRAFFI	17,976.00	.90
H3638122	H	-36-3-8120-2-52000 -1241	ADAMS STREET PU	15,200.00	.00
P3426424	P	-34-2-6420-4-54612 -	REPAIRS & MAINT	2,625.00	7,375.00
P3426424	P	-34-2-6420-4-54711 -	ADMINISTRATION	1,600.00	1,900.00
Q3426424	Q	-34-2-6420-4-54711 -	ADMINISTRATION	1,300.00	200.00
Y3618664	Y	-36-1-8668-4-54962 -444	SARATOGA AFFORD	16,478.00	-33,592.19
Y3618684	Y	-36-1-8686-4-54110 -451	OFFICE SUPPLIES	8.21	-342.06
Y3618684	Y	-36-1-8686-4-54220 -451	TRAVEL	649.07	-859.69
Y3618684	Y	-36-1-8686-4-54420 -451	ADVERTISING	35.71	-1,141.21
REPORT TOTALS				447,863.39	

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YEAR PER SRC ACCOUNT	JNL	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2018 10	116									
API A3143124-54670		10/16/2018 W	18OCT2	001927		166535	PHONES		318.16	
API E3577164-54720		10/16/2018 W	18OCT2	008027	180642	166304	SERVICE CONTRACTS - PROF SERV		1,800.00	
API E3577164-54720		10/16/2018 W	18OCT2	008027		166304	NYCOSS			
POL E3577164-54720		10/16/2018 W	18OCT2	008027		166304	SERVICE CONTRACTS - PROF SERV	Y	46.43	
API A3567194-54720-3000		10/16/2018 W	18OCT2	007969	180603	166306	NYCOSS			
POL A3567194-54720-3000		10/16/2018 W	18OCT2	007969	180603	166306	SERVICE CONTRACTS - PROF SERV		70.00	
API A3143414-54720		10/16/2018 W	18OCT2	007969		166307	125374			
API E3577164-54720		10/16/2018 W	18OCT2	004140		166308	SERVICE CONTRACTS - PROF SERV		126.00	
API A3051414-54573		10/16/2018 W	18OCT2	007534	180222	166309	86911			
POL A3051414-54573		10/16/2018 W	18OCT2	007534	180222	166309	RISK-SAFETY PROGRAMMING		2,332.25	
API A3051964-54180		10/16/2018 W	18OCT2	007534		166310	SEPT 2018			
API F3638334-54510		10/16/2018 W	18OCT2	002785		166311	RISK-SAFETY PROGRAMMING	4		2,332.25
API G3638124-54510		10/16/2018 W	18OCT2	002785		166312	SEPT 2018			
API A3143414-54510		10/16/2018 W	18OCT2	002785		166313	OTHER SUPPLIES		2,497.21	
API A3335014-54510		10/16/2018 W	18OCT2	002785	180675	166315	9/5/2018			
POL A3335014-54510		10/16/2018 W	18OCT2	002785	180667	166316	REPAIRS & MAINTENANCE VEHICLE		20.00	
API A3335014-54510		10/16/2018 W	18OCT2	002785	180667	166316	S1100			
POL A3335014-54510		10/16/2018 W	18OCT2	002785	180672	166318	REPAIRS & MAINTENANCE VEHICLE		320.00	
API G3638114-54510		10/16/2018 W	18OCT2	002785	180653	166319	S1100			
POL G3638114-54510		10/16/2018 W	18OCT2	002785	180653	166319	REPAIRS & MAINTENANCE VEHICLE		479.58	
							S8575			
							REPAIRS & MAINTENANCE VEHICLE		772.64	
							S1100			
							REPAIRS & MAINTENANCE VEHICLE	4		772.64
							S1100			
							REPAIRS & MAINTENANCE VEHICLE		1,764.00	
							0771357,0771356			
							REPAIRS & MAINTENANCE VEHICLE	4		1,764.00
							0771357,0771356			
							REPAIRS & MAINTENANCE VEHICLE		2,044.08	
							0771355,S1100			
							REPAIRS & MAINTENANCE VEHICLE		386.32	
							0771355,S1100			
							REPAIRS & MAINTENANCE VEHICLE	4		2,044.08
							0771355,S1100			
							REPAIRS & MAINTENANCE VEHICLE	4		386.32
							0771355,S1100			
							REPAIRS & MAINTENANCE VEHICLE		3,970.00	
							S1100			
							REPAIRS & MAINTENANCE VEHICLE	4		3,970.00

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YEAR PER SRC ACCOUNT	JNL JNL ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API F3638354-54510	10/16/2018 LIQ/INV			002785	180653	166319	S1100 2018			
API A3567144-54180-3000	10/16/2018 W 18OCT2			002462		166320	REPAIRS & MAINTENANCE VEHICLE		37.12	
API A3567194-54110	10/16/2018 W 18OCT2			002462		166321	201591			
API A3567172-52200	10/16/2018 W 18OCT2			007256		166322	OTHER SUPPLIES	Y	905.50	
API A3031654-54610	10/16/2018 W 18OCT2			007256		166323	212275			
API A3537114-54610	10/16/2018 W 18OCT2			007256		166323	OFFICE SUPPLIES		108.00	
API A3335014-54510	10/16/2018 W 18OCT2			000031		166324	9/24/18			
API F3638334-54610	10/16/2018 W 18OCT2			000031		166324	OFFICE EQUIPMENT		108.00	
API A3031654-54610	10/16/2018 W 18OCT2			000031		166324	9/28/18			
API A3335014-54180	10/16/2018 W 18OCT2			000031		166325	REPAIRS & MAINTENANCE BUILDING		7.00	
API A3567144-54180-3000	10/16/2018 W 18OCT2			000031		166325	271			
API A3335654-54610	10/16/2018 W 18OCT2			000031		166326	REPAIRS & MAINTENANCE BUILDING		16.19	
API A3143124-54180	10/16/2018 W 18OCT2			000031		166326	271			
API A3143414-54200	10/16/2018 W 18OCT2			000031		166327	REPAIRS & MAINTENANCE VEHICLE		24.96	
API A3143414-54510	10/16/2018 W 18OCT2			000031		166327	271			
API A3143414-54610	10/16/2018 W 18OCT2			000031		166327	REPAIRS & MAINTENANCE BUILDING		79.37	
API A3143414-54610	10/16/2018 W 18OCT2			000031		166327	271			
API A3143414-54610	10/16/2018 W 18OCT2			000031		166327	OTHER SUPPLIES		35.97	
API A3143414-54610	10/16/2018 W 18OCT2			000031		166328	271			
API A3143314-54332	10/16/2018 W 18OCT2			000031		166328	REPAIRS & MAINTENANCE EQUIPMEN		120.74	
API A3031624-54180	10/16/2018 W 18OCT2			000031		166329	271	Y	141.33	
API A3031654-54610	10/16/2018 W 18OCT2			000031		166330	OTHER SUPPLIES			
API A3537114-54140	10/16/2018 W 18OCT2			000031		166330	REPAIRS & MAINTENANCE BUILDING		181.40	
API A3537114-54140	10/16/2018 W 18OCT2			000031		166331	271			
API A3537114-54140	10/16/2018 W 18OCT2			000031		166331	OTHER SUPPLIES		5.39	
API A3537114-54140	10/16/2018 W 18OCT2			000031		166331	2288			
API A3537114-54140	10/16/2018 W 18OCT2			000031		166331	HOUSE SUPPLIES		19.58	
API A3537114-54140	10/16/2018 W 18OCT2			000031		166331	2288			
API A3537114-54140	10/16/2018 W 18OCT2			000031		166331	REPAIRS & MAINTENANCE VEHICLE		47.96	
API A3537114-54140	10/16/2018 W 18OCT2			000031		166331	2288			
API A3537114-54140	10/16/2018 W 18OCT2			000031		166331	REPAIRS & MAINTENANCE BUILDING		25.98	
API A3537114-54140	10/16/2018 W 18OCT2			000031		166331	2288		9.39	
API A3537114-54140	10/16/2018 W 18OCT2			000031		166331	REPAIRS & MAINTENANCE BUILDING		47.85	
API A3537114-54140	10/16/2018 W 18OCT2			000031		166331	2288			
API A3537114-54140	10/16/2018 W 18OCT2			000031		166331	MATERIALS & REPAIRS TRAFFIC LT		28.76	
API A3537114-54140	10/16/2018 W 18OCT2			000031		166331	2288			
API A3537114-54140	10/16/2018 W 18OCT2			000031		166332	OTHER SUPPLIES		91.77	
API A3537114-54140	10/16/2018 W 18OCT2			000031		166332	271			
API A3537114-54140	10/16/2018 W 18OCT2			000031		166332	REPAIRS & MAINTENANCE BUILDING		14.58	
API A3537114-54140	10/16/2018 W 18OCT2			000031		166332	271			
API A3537114-54140	10/16/2018 W 18OCT2			000031		166332	REPAIRS & MAINTENANCE BUILDING		12.57	
API A3537114-54140	10/16/2018 W 18OCT2			000031		166332	271			
API A3537114-54140	10/16/2018 W 18OCT2			000031		166332	JANITORIAL SUPPLIES		51.98	
API A3537114-54140	10/16/2018 W 18OCT2			000031		166332	271			

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3567144-54180-3000	10/16/2018 W	18OCT2	000031		166332	OTHER SUPPLIES 271	Y	22.54	
API	A3567144-54180-3000	10/16/2018 W	18OCT2	000031		166332	OTHER SUPPLIES 271	Y	16.97	
API	A3031654-54320	10/16/2018 W	18OCT2	000031		166333	TOOLS 271		23.04	
API	A3031654-54320	10/16/2018 W	18OCT2	000031		166333	TOOLS 271		95.00	
API	A3335014-54180	10/16/2018 W	18OCT2	000031		166333	OTHER SUPPLIES 271		101.12	
API	A3031624-54610	10/16/2018 W	18OCT2	000031		166334	REPAIRS & MAINTENANCE BUILDING 271		24.86	
API	A3031624-54610	10/16/2018 W	18OCT2	000031		166334	REPAIRS & MAINTENANCE BUILDING 271		30.58	
API	A3537114-54320	10/16/2018 W	18OCT2	000031		166334	TOOLS 271		71.23	
API	A3537114-54320	10/16/2018 W	18OCT2	000031		166334	TOOLS 271		68.03	
API	A3537114-54330	10/16/2018 W	18OCT2	000031		166334	REPAIRS & MAINTENANCE EQUIPMEN 271		10.13	
API	A3537114-54330	10/16/2018 W	18OCT2	000031		166334	REPAIRS & MAINTENANCE EQUIPMEN 271		40.85	
API	A3537114-54330	10/16/2018 W	18OCT2	000031		166334	REPAIRS & MAINTENANCE EQUIPMEN 271		45.17	
API	A3537114-54330	10/16/2018 W	18OCT2	000031		166334	REPAIRS & MAINTENANCE EQUIPMEN 271		34.95	
API	A3537114-54330	10/16/2018 W	18OCT2	000031		166334	REPAIRS & MAINTENANCE EQUIPMEN 271		2.39	
API	A3537114-54330	10/16/2018 W	18OCT2	000031		166334	REPAIRS & MAINTENANCE EQUIPMEN 271		17.06	
API	A3567144-54180-3000	10/16/2018 W	18OCT2	000031		166334	OTHER SUPPLIES 271	Y	27.68	
API	G3638124-54180	10/16/2018 W	18OCT2	000031		166334	OTHER SUPPLIES 271		22.77	
API	A3031654-54180	10/16/2018 W	18OCT2	000031		166335	OTHER SUPPLIES 271		3.59	
API	A3638144-54180	10/16/2018 W	18OCT2	000031		166335	OTHER SUPPLIES 271		335.58	
API	A3638144-54180	10/16/2018 W	18OCT2	000031		166335	OTHER SUPPLIES 271		73.98	
API	F3638354-54180	10/16/2018 W	18OCT2	000031		166335	OTHER SUPPLIES 271		10.62	
API	G3638124-54331	10/16/2018 W	18OCT2	000031		166335	REPAIRS & MAINTENANCE PUMPS 271		79.99	
API	A3031624-54610	10/16/2018 W	18OCT2	000031		166336	REPAIRS & MAINTENANCE BUILDING 271		17.99	
API	A3031654-54610	10/16/2018 W	18OCT2	000031		166336	REPAIRS & MAINTENANCE BUILDING 271		113.71	
API	A3537114-54320						TOOLS		57.58	

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3537114-54330	10/16/2018 W	18OCT2	000031		166336	271 REPAIRS & MAINTENANCE EQUIPMEN		76.65	
API	A3537114-54330	10/16/2018 W	18OCT2	000031		166336	271 REPAIRS & MAINTENANCE EQUIPMEN		99.66	
API	A3537114-54610	10/16/2018 W	18OCT2	000031		166336	271 REPAIRS & MAINTENANCE BUILDING		7.18	
API	A3537114-54610	10/16/2018 W	18OCT2	000031		166336	271 REPAIRS & MAINTENANCE BUILDING		135.83	
API	A3031624-54610	10/16/2018 W	18OCT2	000031		166337	271 REPAIRS & MAINTENANCE BUILDING		20.36	
API	A3031624-54610	10/16/2018 W	18OCT2	000031		166337	271 REPAIRS & MAINTENANCE BUILDING		25.06	
API	A3031654-54180	10/16/2018 W	18OCT2	000031		166337	271 OTHER SUPPLIES		18.99	
API	A3335014-54180	10/16/2018 W	18OCT2	000031		166337	271 OTHER SUPPLIES		145.72	
API	A3335014-54180	10/16/2018 W	18OCT2	000031		166337	271 OTHER SUPPLIES		39.58	
API	A3335014-54180	10/16/2018 W	18OCT2	000031		166337	271 OTHER SUPPLIES		58.99	
API	A3335014-54180	10/16/2018 W	18OCT2	000031		166337	271 OTHER SUPPLIES		44.37	
API	A3335014-54180	10/16/2018 W	18OCT2	000031		166337	271 OTHER SUPPLIES		43.96	
API	A3335014-54180	10/16/2018 W	18OCT2	000031		166337	271 OTHER SUPPLIES		109.90	
API	A3537114-54180	10/16/2018 W	18OCT2	000031		166337	271 OTHER SUPPLIES		39.97	
API	A3335014-54510	10/16/2018 W	18OCT2	000031		166337	271 REPAIRS & MAINTENANCE VEHICLE		132.36	
API	A3143414-54610	10/16/2018 W	18OCT2	000033		166339	271 REPAIRS & MAINTENANCE BUILDING		523.64	
API	A3335014-54180	10/16/2018 W	18OCT2	005245		166340	SSFD OTHER SUPPLIES		112.53	
API	A3031444-54110	10/16/2018 W	18OCT2	003259		166341	8/22/18 OFFICE SUPPLIES		100.88	
API	A3143414-54510	10/16/2018 W	18OCT2	007550		166342	A272JK82AK683L REPAIRS & MAINTENANCE VEHICLE		1,620.00	
POL	A3143414-54510	10/16/2018 W	18OCT2	006156	180273	166343	8/21/18 REPAIRS & MAINTENANCE VEHICLE	4		1,620.00
API	F3638334-54141	10/16/2018 W	18OCT2	006156	180273	166343	8/21/18 CHEMICALS	2018	1,320.00	
POL	F3638334-54141	10/16/2018 W	18OCT2	007575	180423	166344	CIT00048 CHEMICALS	4		1,320.00
API	E3577164-54523	10/16/2018 W	18OCT2	007575	180423	166344	CIT00048 VEHICLE INSURANCE	2018	577.00	
API	E3577164-54611	10/16/2018 W	18OCT2	004012		166345	90539 BUILDING INSURANCE		12,210.00	
		10/16/2018 W	18OCT2	004012		166345	90539			

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API	F3638332-52300	10/16/2018 W	18OCT2	006713	180568	166346	MISCELLANEOUS EQUIPMENT SARASP		7,382.40	
POL	F3638332-52300	10/16/2018 LIQ/INV		006713	180568	166346	MISCELLANEOUS EQUIPMENT SARASP	4 2018		7,382.40
API	A3011654-54670	10/16/2018 W	18OCT2	000050		166347	PHONES 1000-810-2104		4.10	
API	A3031444-54670	10/16/2018 W	18OCT2	000050		166347	PHONES 1000-810-2104		3.19	
API	A3143414-54670	10/16/2018 W	18OCT2	000050		166347	PHONES 1000-810-2104		3.74	
API	A3567144-54671	10/16/2018 W	18OCT2	000050		166347	PHONES & FAX 1000-810-2104		3.47	
API	A3031654-54670	10/16/2018 W	18OCT2	000050		166347	PHONES 1000-810-2104		6.14	
API	A3011424-54671	10/16/2018 W	18OCT2	000050		166347	PHONES & FAX 1000-810-2104		3.48	
API	A3517514-54670	10/16/2018 W	18OCT2	000050		166347	PHONES 1000-810-2104		3.25	
API	A3011474-54671	10/16/2018 W	18OCT2	000050		166347	PHONES & FAX 1000-810-2104		3.06	
API	A3051414-54671	10/16/2018 W	18OCT2	000050		166347	PHONES & FAX 1000-810-2104		4.49	
API	A3021694-54670	10/16/2018 W	18OCT2	000050		166347	PHONES 1000-810-2104		3.47	
API	E3577164-54610	10/16/2018 W	18OCT2	002188		166348	REPAIRS & MAINTENANCE BUILDING 9/21/18		428.21	
API	E3577164-54330	10/16/2018 W	18OCT2	000086	180593	166349	REPAIRS & MAINTENANCE EQUIPMEN 12636		845.15	
API	E3577164-54330	10/16/2018 W	18OCT2	000086		166349	REPAIRS & MAINTENANCE EQUIPMEN 12636		131.50	
POL	E3577164-54330	10/16/2018 LIQ/INV		000086	180593	166349	REPAIRS & MAINTENANCE EQUIPMEN 12636	4 2018		845.15
API	A3011214-54110	10/16/2018 W	18OCT2	004993		166350	OFFICE SUPPLIES SOAVE FAIRE REIMB		14.38	
API	E3577164-54201	10/16/2018 W	18OCT2	007337		166351	BUSINESS EXPENSE/SALES SEPT 2018 REIMB	Y	2,614.04	
API	A3335014-54180	10/16/2018 W	18OCT2	006770		166352	OTHER SUPPLIES 10/2/18		95.00	
API	A3143414-54150	10/16/2018 W	18OCT2	004542	180288	166353	EMS SUPPLIES 205698		819.45	
POL	A3143414-54150	10/16/2018 LIQ/INV		004542	180288	166353	EMS SUPPLIES 205698	4 2018		819.45
API	A3244014-54290	10/16/2018 W	18OCT2	002040	180330	166354	MEDICAL EXAMS MEDICAL DIRECTOR		5,000.00	
POL	A3244014-54290	10/16/2018 LIQ/INV		002040	180330	166354	MEDICAL EXAMS MEDICAL DIRECTOR	4 2018		5,000.00
API	A046-42024	10/16/2018 W	18OCT2	008043		166355	INDOOR REC FACILITY RENT ZUMBA REFUND		42.00	
API	A3031654-54610						REPAIRS & MAINTENANCE BUILDING		194.62	



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API	A3567174-54610-3000	10/16/2018 W	18OCT2	000139		166356	3691 REPAIRS & MAINTENANCE BUILDING		17.54	
API	A3567174-54610-3000	10/16/2018 W	18OCT2	000139		166356	3691 REPAIRS & MAINTENANCE BUILDING		12.37	
API	A3335014-54510	10/16/2018 W	18OCT2	000139		166356	3691 REPAIRS & MAINTENANCE VEHICLE		725.92	
API	A3567144-54330-3000	10/16/2018 W	18OCT2	000143		166357	PG14669 REPAIRS & MAINTENANCE EQUIPMEN			558.30
API	A3031654-54330	10/16/2018 W	18OCT2	000143		166357	PG14669 REPAIRS & MAINTENANCE EQUIPMEN	Y	2,047.17	
API	A3113624-54250	10/16/2018 W	18OCT2	000143		166358	76060 CONFERENCE REGISTRATION		143.88	
API	A3143124-54160	10/16/2018 W	18OCT2	007340		166359	MILEAGE UNIFORMS		183.96	
API	A3638184-54521	10/16/2018 W	18OCT2	005392		166360	CLOTHING REIMB TIPPING FEES		1,002.00	
API	A3638184-54700	10/16/2018 W	18OCT2	000417	180514	166361	28-34321 0 TRANSPORTATION		279.00	
POL	A3638184-54521	10/16/2018 LIQ/INV	18OCT2	000417	180514	166361	28-34321 0 TIPPING FEES	4 2018		1,002.00
POL	A3638184-54700	10/16/2018 LIQ/INV	18OCT2	000417	180514	166361	28-34321 0 TRANSPORTATION	4 2018		279.00
API	G3638114-54510	10/16/2018 W	18OCT2	004873		166362	9/15/18 REPAIRS & MAINTENANCE VEHICLE		350.00	
API	E3577168-58010	10/16/2018 W	18OCT2	005598		166363	HOSPITALIZATION 10013542		20,282.66	
API	A3051414-54573	10/16/2018 W	18OCT2	002948		166364	RISK-SAFETY PROGRAMMING 6731216		723.35	
API	A3335014-54510	10/16/2018 W	18OCT2	004904		166365	REPAIRS & MAINTENANCE VEHICLE 287902-0001		580.09	
API	A3638144-54708	10/16/2018 W	18OCT2	000149	180332	166367	LAB TESTING LAB TESTING		794.00	
POL	A3638144-54708	10/16/2018 LIQ/INV	18OCT2	000149	180332	166367	LAB TESTING LAB TESTING	4 2018		794.00
API	A3143014-54802	10/16/2018 W	18OCT2	005027	180212	166368	COMPLUS PARK TICKET COLL FEE 9/30/2018		5,390.02	
POL	A3143014-54802	10/16/2018 LIQ/INV	18OCT2	005027	180212	166368	COMPLUS PARK TICKET COLL FEE 9/30/2018	4 2018		5,390.02
API	A3051964-54180	10/16/2018 W	18OCT2	004618		166369	OTHER SUPPLIES RECYCLING DAY REIMB		231.75	
API	A3143124-54160	10/16/2018 W	18OCT2	004871		166370	UNIFORMS CLOTHING REIMB		38.47	
API	A3031444-54190	10/16/2018 W	18OCT2	000872		166371	DRAFTING SUPPLIES 4501		22.25	
API	A3143124-54160	10/16/2018 W	18OCT2	006767		166372	UNIFORMS CLOTHING REIMB		160.60	
API	A3143314-54390	10/16/2018 W	18OCT2	002858		166373	MAINTENANCE SUPPLIES 9/30/18		333.56	



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API	H3143312-52000-1198	10/16/2018 W	18OCT2	007961	180531	166374	LAKE AVE TRAFFIC LIGHT 18-017		17,976.00	
POL	H3143312-52000-1198	10/16/2018 LIQ/INV		007961	180531	166374	LAKE AVE TRAFFIC LIGHT 18-017	4 2018		17,976.00
API	A3567144-54740	10/16/2018 W	18OCT2	000172		166376	SERVICE CONTRACTS - EQUIPMENT SSCI15		120.25	
API	A3143124-54180	10/16/2018 W	18OCT2	005903		166377	OTHER SUPPLIES 9745		255.90	
API	F3638334-54180	10/16/2018 W	18OCT2	003084		166378	OTHER SUPPLIES 57289		1,059.20	
API	E3577164-54140	10/16/2018 W	18OCT2	008006	180639	166379	JANITORIAL SUPPLIES 9/6/18		586.00	
POL	E3577164-54140	10/16/2018 LIQ/INV		008006	180639	166379	JANITORIAL SUPPLIES 9/6/18	4 2018		586.00
API	A3143122-52205	10/16/2018 W	18OCT2	007643	180561	166380	BALLISTIC VESTS BALLISTIC VEST/COLLINS		840.00	
POL	A3143122-52205	10/16/2018 LIQ/INV		007643	180561	166380	BALLISTIC VESTS BALLISTIC VEST/COLLINS	4 2018		840.00
API	A3143122-52205	10/16/2018 W	18OCT2	007643	180576	166381	BALLISTIC VESTS STREIM/BALLISTIC VEST		840.00	
POL	A3143122-52205	10/16/2018 LIQ/INV		007643	180576	166381	BALLISTIC VESTS STREIM/BALLISTIC VEST	4 2018		840.00
API	A3143122-52205	10/16/2018 W	18OCT2	007643	180659	166382	BALLISTIC VESTS BALLISTIC VEST/CHRIS ALLEN		840.00	
POL	A3143122-52205	10/16/2018 LIQ/INV		007643	180659	166382	BALLISTIC VESTS BALLISTIC VEST/CHRIS ALLEN	4 2018		840.00
API	F3638354-54180	10/16/2018 W	18OCT2	005084	180604	166383	OTHER SUPPLIES 0848714		504.43	
POL	F3638354-54180	10/16/2018 LIQ/INV		005084	180604	166383	OTHER SUPPLIES 0848714	4 2018		504.43
API	A3021694-54740	10/16/2018 W	18OCT2	005574	180021	166384	SERVICE CONTRACTS - EQUIPMENT NOV 2018		3,024.24	
POL	A3021694-54740	10/16/2018 LIQ/INV		005574	180021	166384	SERVICE CONTRACTS - EQUIPMENT NOV 2018	4 2018		3,024.24
API	A3143124-54120	10/16/2018 W	18OCT2	000001		166385	POSTAGE A. TEMPLE		107.41	
API	P3426424-54612	10/16/2018 W	18OCT2	000001		166386	REPAIRS & MAINTENANCE SAD BOWS		2,625.00	
API	A3143124-54160	10/16/2018 W	18OCT2	005340		166387	UNIFORMS CLOTHING REIMB		310.00	
API	A022-41090	10/16/2018 W	18OCT2	007810		166388	INT AND PENALTIES ON PROP TAX REISSUE CHECK		44.98	
API	A3567144-548613-6012	10/16/2018 W	18OCT2	007560		166389	SPORTS SUPPLIES 7/26/18		128.00	
API	A3567344-54170	10/16/2018 W	18OCT2	007560		166390	SPORTS SUPPLIES 9/19/18		5.10	
API	A3567174-54173	10/16/2018 W	18OCT2	007560		166390	JR SLUGGERS SUPPLIES 9/19/18		96.00	
API	A3567174-54170						SPORTS SUPPLIES		64.00	

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API	A3567344-54170	10/16/2018 W	18OCT2	007560		166390	9/19/18 SPORTS SUPPLIES		2,542.50	
API	A3567344-54170	10/16/2018 W	18OCT2	007560	180615	166391	700797 SPORTS SUPPLIES	Y	214.80	
POL	A3567344-54170	10/16/2018 W	18OCT2	007560		166391	700797 SPORTS SUPPLIES	4 2018		2,542.50
API	A3143124-54189	10/16/2018 LIQ/INV		007560	180615	166391	700797 AMMUNITION		634.28	
POL	A3143124-54189	10/16/2018 W	18OCT2	001622	180432	166392	10/1/185 AMMUNITION	4 2018		634.28
API	E3577164-54720	10/16/2018 LIQ/INV		001622	180432	166392	10/1/185 SERVICE CONTRACTS - PROF SERV	Y	1,790.00	
API	A3051414-54490	10/16/2018 W	18OCT2	000197		166393	64792 GENERAL ADVERTISING		41.99	
API	A3051414-54490	10/16/2018 W	18OCT2	000376		166394	90122 GENERAL ADVERTISING		96.14	
API	A3143124-54520	10/16/2018 W	18OCT2	000376		166395	90122 GAS & OIL		7,509.39	
API	A3335014-54520	10/16/2018 W	18OCT2	006207		166396	8097 GAS & OIL		16.29	
API	A3638194-54520	10/16/2018 W	18OCT2	006207		166396	8097 GAS & OIL		103.72	
API	F3638344-54520	10/16/2018 W	18OCT2	006207		166396	8097 GAS & OIL		699.20	
API	A3143414-54720	10/16/2018 W	18OCT2	006207		166396	8097 SERVICE CONTRACTS - PROF SERV		495.00	
API	A3011424-54720	10/16/2018 W	18OCT2	007196		166397	10/4/18 SERVICE CONTRACTS - PROF SERV		1,479.50	
POL	A3011424-54720	10/16/2018 W	18OCT2	007562	180409	166398	LEGAL SERVICES SERVICE CONTRACTS - PROF SERV	4 2018		1,479.50
API	H3638122-52000-1241	10/16/2018 LIQ/INV		007562	180409	166398	LEGAL SERVICES ADAMS STREET PUMP STATION		15,200.00	
POL	H3638122-52000-1241	10/16/2018 W	18OCT2	007946	180522	166401	RFP 2018-09 ADAMS STREET PUMP STATION	4 2018		15,200.00
API	A3335014-54510	10/16/2018 LIQ/INV		007946	180522	166401	RFP 2018-09 REPAIRS & MAINTENANCE VEHICLE		746.22	
API	A3567144-54330-3000	10/16/2018 W	18OCT2	000191		166402	1216001 REPAIRS & MAINTENANCE EQUIPMEN		179.63	
API	A3143034-54160	10/16/2018 W	18OCT2	000191		166402	1216001 UNIFORMS		47.56	
API	A3638564-54180	10/16/2018 W	18OCT2	002245		166403	CLOTHING REIMB OTHER SUPPLIES		207.40	
API	F3638354-54330	10/16/2018 W	18OCT2	007831		166404	T599550 REPAIRS & MAINTENANCE EQUIPMEN		231.09	
API	A3143124-54160	10/16/2018 W	18OCT2	007831		166404	T599550 UNIFORMS		119.99	
API	A3143414-54150	10/16/2018 W	18OCT2	007842		166405	CHECK REISSUE EMS SUPPLIES		1,324.17	
		10/16/2018 W	18OCT2	006100	180287	166406	57552749			

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POL	A3143414-54150	10/16/2018	LIQ/INV	006100	180287	166406	EMS SUPPLIES 57552749	4 2018		1,324.17
API	A3143124-54180	10/16/2018	W 18OCT2	002439		166407	OTHER SUPPLIES 6035322538801519		432.67	
API	A3031624-54180	10/16/2018	W 18OCT2	002439		166408	OTHER SUPPLIES 6035322504016258		225.28	
API	A3031624-54180	10/16/2018	W 18OCT2	002439		166408	OTHER SUPPLIES 6035322504016258		29.97	
API	A3567174-54180-3000	10/16/2018	W 18OCT2	002439		166408	OTHER SUPPLIES 6035322504016258		187.92	
API	A3567174-54180-3000	10/16/2018	W 18OCT2	002439		166408	OTHER SUPPLIES 6035322504016258		24.90	
API	A3567174-54180-3000	10/16/2018	W 18OCT2	002439		166408	OTHER SUPPLIES 6035322504016258		206.91	
API	A3567194-54180	10/16/2018	W 18OCT2	002439		166408	OTHER SUPPLIES 6035322504016258		179.51	
API	A3567194-54180	10/16/2018	W 18OCT2	002439		166408	OTHER SUPPLIES 6035322504016258		55.53	
API	A3567194-54180-3000	10/16/2018	W 18OCT2	002439		166408	OTHER SUPPLIES 6035322504016258		53.74	
API	A3567194-54180-3000	10/16/2018	W 18OCT2	002439		166408	OTHER SUPPLIES 6035322504016258		392.71	
API	A3143414-54471	10/16/2018	W 18OCT2	000204	180497	166409	EMS TRAINING TEXTBOOKS		942.43	
POL	A3143414-54471	10/16/2018	LIQ/INV	000204	180497	166409	EMS TRAINING TEXTBOOKS	4 2018		942.43
API	G3638124-54510	10/16/2018	W 18OCT2	005966	180641	166410	REPAIRS & MAINTENANCE VEHICLE SARAT001		2,037.44	
POL	G3638124-54510	10/16/2018	LIQ/INV	005966	180641	166410	REPAIRS & MAINTENANCE VEHICLE SARAT001	4 2018		2,037.44
API	A3335014-54510	10/16/2018	W 18OCT2	005966		166411	REPAIRS & MAINTENANCE VEHICLE P27888		1,489.70	
API	G3638114-54510	10/16/2018	W 18OCT2	005966		166411	REPAIRS & MAINTENANCE VEHICLE P27888		912.50	
API	G3638114-54510	10/16/2018	W 18OCT2	005966		166411	REPAIRS & MAINTENANCE VEHICLE P27888		774.19	
API	Q3426424-54711	10/16/2018	W 18OCT2	008049		166412	ADMINISTRATION 233		1,300.00	
API	A3011214-54540	10/16/2018	W 18OCT2	007508		166413	TRAVEL MILEAGE		115.54	
API	A3335014-54510	10/16/2018	W 18OCT2	008033	180668	166414	REPAIRS & MAINTENANCE VEHICLE 9/24/18		1,888.00	
POL	A3335014-54510	10/16/2018	LIQ/INV	008033	180668	166414	REPAIRS & MAINTENANCE VEHICLE 9/24/18	4 2018		1,888.00
API	F3638334-54180	10/16/2018	W 18OCT2	000263		166415	OTHER SUPPLIES 100838		333.66	
API	A3031594-54610	10/16/2018	W 18OCT2	000270	180582	166416	REPAIRS & MAINTENANCE BUILDING ALARM INSPECTIONS		338.00	
API	A3537114-54610						REPAIRS & MAINTENANCE BUILDING		377.00	

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API	A3537214-54610	10/16/2018 W	18OCT2	000270	180582	166416	ALARM INSPECTIONS			
API	A3567174-54610-3000	10/16/2018 W	18OCT2	000270	180582	166416	REPAIRS & MAINTENANCE BUILDING		208.75	
API	A3567194-54610-3000	10/16/2018 W	18OCT2	000270	180582	166416	ALARM INSPECTIONS			
API	A3567194-54610-3000	10/16/2018 W	18OCT2	000270	180582	166416	REPAIRS & MAINTENANCE BUILDING		357.50	
POL	A3031594-54610	10/16/2018 LIQ/INV		000270	180582	166416	ALARM INSPECTIONS			
POL	A3537214-54610	10/16/2018 LIQ/INV		000270	180582	166416	REPAIRS & MAINTENANCE BUILDING 4			338.00
POL	A3537214-54610	10/16/2018 LIQ/INV		000270	180582	166416	ALARM INSPECTIONS 2018			
POL	A3567174-54610-3000	10/16/2018 LIQ/INV		000270	180582	166416	REPAIRS & MAINTENANCE BUILDING 4			377.00
POL	A3567194-54610-3000	10/16/2018 LIQ/INV		000270	180582	166416	ALARM INSPECTIONS 2018			
POL	A3567194-54610-3000	10/16/2018 LIQ/INV		000270	180582	166416	REPAIRS & MAINTENANCE BUILDING 4			208.75
POL	A3567194-54610-3000	10/16/2018 LIQ/INV		000270	180582	166416	ALARM INSPECTIONS 2018			
POL	A3567194-54610-3000	10/16/2018 LIQ/INV		000270	180582	166416	REPAIRS & MAINTENANCE BUILDING 4			357.50
POL	A3567194-54610-3000	10/16/2018 LIQ/INV		000270	180582	166416	ALARM INSPECTIONS 2018			
POL	A3567194-54610-3000	10/16/2018 LIQ/INV		000270	180582	166416	REPAIRS & MAINTENANCE BUILDING 4			298.00
API	A3051964-54180	10/16/2018 W	18OCT2	000290		166417	OTHER SUPPLIES		185.00	
API	A3031654-54110	10/16/2018 W	18OCT2	003272		166418	COS101			
API	A3143124-54510	10/16/2018 W	18OCT2	000271		166419	OFFICE SUPPLIES		62.56	
API	A3143124-54510	10/16/2018 W	18OCT2	000271		166420	96797			
API	A3567174-54610-3000	10/16/2018 W	18OCT2	001258		166421	REPAIRS & MAINTENANCE VEHICLE		150.00	
API	A3618684-54720-8020	10/16/2018 W	18OCT2	004204	180309	166422	9/23/18			
API	A3618684-54720-8020	10/16/2018 W	18OCT2	004204	180309	166422	REPAIRS & MAINTENANCE VEHICLE		300.00	
API	A3618684-54720-8020	10/16/2018 W	18OCT2	004204	180309	166422	A82331A			
API	A3618684-54720-8020	10/16/2018 W	18OCT2	004204	180309	166422	REPAIRS & MAINTENANCE BUILDING		171.57	
API	A3618684-54720-8020	10/16/2018 W	18OCT2	004204	180309	166422	356			
API	A3618684-54720-8020	10/16/2018 W	18OCT2	004204	180309	166422	SERVICE CONTRACTS - PROF SERV		2,443.50	
API	A3618684-54720-8020	10/16/2018 W	18OCT2	004204	180309	166422	LAND USE BOARDS LEGAL			
API	A3618684-54720-8020	10/16/2018 W	18OCT2	004204	180309	166422	SERVICE CONTRACTS - PROF SERV 4			2,443.50
API	A3618684-54720-8020	10/16/2018 W	18OCT2	004204	180309	166422	LAND USE BOARDS LEGAL 2018			
API	A3638564-54160	10/16/2018 W	18OCT2	004678	180556	166423	UNIFORMS		199.99	
API	A3638564-54160	10/16/2018 W	18OCT2	004678	180556	166423	BOOTS/LASHOMB			
API	A3143414-54150	10/16/2018 W	18OCT2	000288	180286	166424	UNIFORMS 4			200.00
API	A3143414-54150	10/16/2018 W	18OCT2	000288	180286	166424	BOOTS/LASHOMB 2018			
API	A3143414-54150	10/16/2018 W	18OCT2	000288	180286	166424	EMS SUPPLIES		20.71	
API	A3143414-54150	10/16/2018 W	18OCT2	000288	180286	166424	21443824			
API	A3143414-54150	10/16/2018 W	18OCT2	000288	180286	166424	EMS SUPPLIES 4			20.71
API	A3143414-54150	10/16/2018 W	18OCT2	000288	180286	166424	21443824 2018			
API	A3143414-54150	10/16/2018 W	18OCT2	000288	180286	166424	EMS SUPPLIES		152.67	
API	A3143414-54150	10/16/2018 W	18OCT2	000288	180286	166424	21443824			
API	A3143414-54150	10/16/2018 W	18OCT2	000288	180286	166424	EMS SUPPLIES 4			152.67
API	A3143414-54150	10/16/2018 W	18OCT2	000288	180286	166424	21443824 2018			
API	E3577164-54720	10/16/2018 W	18OCT2	007582		166426	SERVICE CONTRACTS - PROF SERV Y		125.00	
API	E3577164-54720	10/16/2018 W	18OCT2	007582		166426	OCTOBER			
API	E3577164-54720	10/16/2018 W	18OCT2	006512		166427	SERVICE CONTRACTS - PROF SERV Y		184.67	
API	F3638334-54250	10/16/2018 W	18OCT2	002381		166428	IN262890			
API	F3638334-54250	10/16/2018 W	18OCT2	002381		166428	CONFERENCE REGISTRATION		175.00	
API	F3638334-54250	10/16/2018 W	18OCT2	002381		166428	J. TOUSIGNANT			

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3335014-54180	10/16/2018 W	18OCT2	000313		166429	OTHER SUPPLIES 9/13/18		196.00	
API	A3143624-54842	10/16/2018 W	18OCT2	007503	180229	166430	VIOLATIONS ENFORCEMENT 40984		514.69	
POL	A3143624-54842	10/16/2018 LIQ/INV		007503	180229	166430	VIOLATIONS ENFORCEMENT 40984	4 2018		514.69
API	A3051964-54180	10/16/2018 W	18OCT2	007157	180663	166431	OTHER SUPPLIES SEPT 2018		1,250.00	
POL	A3051964-54180	10/16/2018 LIQ/INV		007157	180663	166431	OTHER SUPPLIES SEPT 2018	4 2018		1,250.00
API	A3051964-54180	10/16/2018 W	18OCT2	007157	180663	166432	OTHER SUPPLIES 10/5/18		2,300.00	
POL	A3051964-54180	10/16/2018 LIQ/INV		007157	180663	166432	OTHER SUPPLIES 10/5/18	4 2018		2,300.00
API	A3011424-54110	10/16/2018 W	18OCT2	000308		166433	OFFICE SUPPLIES 19472		2.46	
API	A3011474-54110	10/16/2018 W	18OCT2	000308		166433	OFFICE SUPPLIES 19472		2.46	
API	A3021314-54110	10/16/2018 W	18OCT2	000308		166433	OFFICE SUPPLIES 19472		4.92	
API	A3051414-54110	10/16/2018 W	18OCT2	000308		166433	OFFICE SUPPLIES 19472		22.14	
API	A3143124-54110	10/16/2018 W	18OCT2	000308		166433	OFFICE SUPPLIES 19472		49.20	
API	A3567144-54110	10/16/2018 W	18OCT2	000308		166433	OFFICE SUPPLIES 19472		9.50	
API	A3618684-54110	10/16/2018 W	18OCT2	000308		166433	OFFICE SUPPLIES 19472		9.84	
API	A3031624-54110	10/16/2018 W	18OCT2	000308		166433	OFFICE SUPPLIES 19472		4.92	
API	F3638314-54110	10/16/2018 W	18OCT2	000308		166433	OFFICE SUPPLIES 19472		7.38	
API	A3031624-54180	10/16/2018 W	18OCT2	000308		166433	OTHER SUPPLIES 19472		2.46	
API	A3031444-54110	10/16/2018 W	18OCT2	000308		166433	OFFICE SUPPLIES 19472		14.76	
API	A3031654-54110	10/16/2018 W	18OCT2	000308		166433	OFFICE SUPPLIES 19472		36.90	
API	A3031624-54180	10/16/2018 W	18OCT2	000308		166433	OTHER SUPPLIES 19472		9.84	
API	A3031444-54110	10/16/2018 W	18OCT2	000308		166433	OFFICE SUPPLIES 19472		3.52	
API	A3143414-54110	10/16/2018 W	18OCT2	000308		166433	OFFICE SUPPLIES 19472		34.44	
API	A3335014-54100	10/16/2018 W	18OCT2	000327	180279	166434	RUBBLE BLACKTOP STONE OIL 19018		181.80	
POL	A3335014-54100	10/16/2018 LIQ/INV		000327	180279	166434	RUBBLE BLACKTOP STONE OIL 19018	4 2018		181.80
API	A3335014-54100						RUBBLE BLACKTOP STONE OIL		449.47	

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		10/16/2018	W 18OCT2	000327	180279	166435	19018			
POL	A3335014-54100						RUBBLE BLACKTOP STONE OIL	4		449.47
		10/16/2018	LIQ/INV	000327	180279	166435	19018	2018		
API	A3335014-54100						RUBBLE BLACKTOP STONE OIL		1,117.51	
		10/16/2018	W 18OCT2	000327	180279	166437	19018			
POL	A3335014-54100						RUBBLE BLACKTOP STONE OIL	4		1,117.51
		10/16/2018	LIQ/INV	000327	180279	166437	19018	2018		
API	A3335014-54100						RUBBLE BLACKTOP STONE OIL		6,016.60	
		10/16/2018	W 18OCT2	000327	180279	166438	19018			
POL	A3335014-54100						RUBBLE BLACKTOP STONE OIL	4		6,016.60
		10/16/2018	LIQ/INV	000327	180279	166438	19018	2018		
API	A3335134-54100						RUBBLE BLACKTOP STONE OIL		47,921.93	
		10/16/2018	W 18OCT2	000327	180389	166439	19018			
POL	A3335134-54100						RUBBLE BLACKTOP STONE OIL	4		47,921.93
		10/16/2018	LIQ/INV	000327	180389	166439	19018	2018		
API	A3143124-54720						SERVICE CONTRACTS - PROF SERV		9.04	
		10/16/2018	W 18OCT2	003602		166440	35149			
API	A3031444-54520						GAS & OIL		408.98	
		10/16/2018	W 18OCT2	006207		166441	8097			
API	A3113624-54520						GAS & OIL		141.31	
		10/16/2018	W 18OCT2	006207		166441	8097			
API	A3113624-54520						GAS & OIL		143.73	
		10/16/2018	W 18OCT2	006207		166441	8097			
API	A3143124-54520						GAS & OIL		3,125.66	
		10/16/2018	W 18OCT2	006207		166441	8097			
API	A3143414-54520						GAS & OIL		1,145.01	
		10/16/2018	W 18OCT2	006207		166441	8097			
API	A3143414-54520						GAS & OIL		1,186.49	
		10/16/2018	W 18OCT2	006207		166441	8097			
API	E3577164-54520						GAS & OIL		50.19	
		10/16/2018	W 18OCT2	006207		166441	8097			
API	G3638124-54520						GAS & OIL		164.85	
		10/16/2018	W 18OCT2	006207		166441	8097			
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE	Y	900.00	
		10/16/2018	W 18OCT2	000271		166442	8/15/18			
API	A046-42051						REC PROG CLINIC FEES		50.00	
		10/16/2018	W 18OCT2	008031		166443	REFUND PICKLEBALL			
API	A046-42051						REC PROG CLINIC FEES		35.00	
		10/16/2018	W 18OCT2	008042		166444	PICKLEBALL REFUND			
API	A3143124-54740						SERVICE CONTRACTS - EQUIPMENT		665.00	
		10/16/2018	W 18OCT2	006294	180236	166445	(MA)SARAT,SP			
POL	A3143124-54740						SERVICE CONTRACTS - EQUIPMENT	4		665.00
		10/16/2018	LIQ/INV	006294	180236	166445	(MA)SARAT,SP	2018		
API	A3143034-54570						TRAINING		1,972.00	
		10/16/2018	W 18OCT2	002846		166446	9/4/18			
API	H3031652-52000-1180						11 DEC REMEDIATION COSTS		2,566.27	
		10/16/2018	W 18OCT2	000873	180655	166447	9/27/18			
POL	H3031652-52000-1180						11 DEC REMEDIATION COSTS	4		2,566.27
		10/16/2018	LIQ/INV	000873	180655	166447	9/27/18	2018		

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API	P3426424-54711	10/16/2018 W	18OCT2	005607		166448	ADMINISTRATION JAN-SEPT 2018		1,600.00	
API	A3051414-54740	10/16/2018 W	18OCT2	000223	180106	166449	SERVICE CONTRACTS - EQUIPMENT 4659857		28.11	
POL	A3051414-54740	10/16/2018 LIQ/INV		000223	180106	166449	SERVICE CONTRACTS - EQUIPMENT 4 4659857 2018			28.11
API	A3143124-54740	10/16/2018 W	18OCT2	000223		166450	SERVICE CONTRACTS - EQUIPMENT 4659857		38.26	
API	A3021692-52230	10/16/2018 W	18OCT2	007513		166451	HARDWARE SARASP		1,333.66	
API	A3143414-54740	10/16/2018 W	18OCT2	005979	180319	166452	SERVICE CONTRACTS - EQUIPMENT SSFD		2,873.15	
POL	A3143414-54740	10/16/2018 LIQ/INV		005979	180319	166452	SERVICE CONTRACTS - EQUIPMENT 4 SSFD 2018			3,160.43
API	A3031654-54210	10/16/2018 W	18OCT2	000359		166453	GARAGE SUPPLIES CI27901		447.46	
API	Y3618664-54962-444	10/16/2018 W	18OCT2	005427		166454	SARATOGA AFFORDABLE HOUSING IN CDBG	Y	16,478.00	
API	A3143414-54520	10/16/2018 W	18OCT2	006237		166455	GAS & OIL 6640		21.32	
API	A3143124-54510	10/16/2018 W	18OCT2	006851		166456	REPAIRS & MAINTENANCE VEHICLE 4310		2,182.16	
API	A3143124-54180	10/16/2018 W	18OCT2	006943		166457	OTHER SUPPLIES SSPD		150.28	
API	A3142984-54571	10/16/2018 W	18OCT2	000016		166458	DISABILITY TRAINING 1/1-9/30/18	Y	800.00	
API	A3143014-54300	10/16/2018 W	18OCT2	000016		166458	PARKING TICKET SUPPLIES 1/1-9/30/18		160.00	
API	A3011434-54620	10/16/2018 W	18OCT2	005226	180353	166459	RENTAL OFFICE LEASE		450.00	
POL	A3011434-54620	10/16/2018 LIQ/INV		005226	180353	166459	RENTAL 4 OFFICE LEASE 2018			450.00
API	A3143414-54150	10/16/2018 W	18OCT2	000368		166460	EMS SUPPLIES SSFD		12.00	
API	A3335014-54180	10/16/2018 W	18OCT2	000369		166461	OTHER SUPPLIES 9/24/18		137.85	
API	A063-42411	10/16/2018 W	18OCT2	005832		166462	RENTAL CASINO CITY HALL DRINK CASINO REFUND		1,375.00	
API	A3143124-54510	10/16/2018 W	18OCT2	000371		166463	REPAIRS & MAINTENANCE VEHICLE 209150		4.89	
API	A3143314-54390	10/16/2018 W	18OCT2	000371		166463	MAINTENANCE SUPPLIES 209150		4.59	
API	A3143314-54390	10/16/2018 W	18OCT2	000371		166463	MAINTENANCE SUPPLIES 209150		1.40	
API	A3143314-54510	10/16/2018 W	18OCT2	000371		166463	REPAIRS & MAINTENANCE VEHICLE 209150		10.19	
API	A3031654-54610	10/16/2018 W	18OCT2	000371		166464	REPAIRS & MAINTENANCE BUILDING 209149		139.96	
API	A3537114-54140						JANITORIAL SUPPLIES		250.99	



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API	A3537114-54140	10/16/2018 W	18OCT2	000371		166464	209149 JANITORIAL SUPPLIES		115.25	
API	A3537114-54140	10/16/2018 W	18OCT2	000371		166464	209149 JANITORIAL SUPPLIES		192.83	
API	A3537114-54140	10/16/2018 W	18OCT2	000371		166464	209149 JANITORIAL SUPPLIES		226.00	
API	A3537114-54140	10/16/2018 W	18OCT2	000371		166464	209149 JANITORIAL SUPPLIES		53.38	
API	A3567174-54140-3000	10/16/2018 W	18OCT2	000371		166464	209149 JANITORIAL SUPPLIES		209.99	
API	A3567154-54350	10/16/2018 W	18OCT2	000371		166464	209149 POOL		925.00	
API	A3567154-54350	10/16/2018 W	18OCT2	001003	180364	166465	SSSP-PP-11-2018 POOL	Y	187.00	
POL	A3567154-54350	10/16/2018 W	18OCT2	001003	180364	166465	SSSP-PP-11-2018 POOL	4 2018		925.00
API	A3051964-54180	10/16/2018 LIQ/INV		001003	180364	166465	SSSP-PP-11-2018 OTHER SUPPLIES		9,550.00	
API	Y3618684-54420-451	10/16/2018 W	18OCT2	000138		166466	9/21/18 ADVERTISING	Y	35.71	
API	A3051414-54490	10/16/2018 W	18OCT2	000374		166467	19743 GENERAL ADVERTISING		64.82	
API	A3567174-54600	10/16/2018 W	18OCT2	000374		166468	19912 ADVERTISING		500.00	
API	A3051964-54180	10/16/2018 W	18OCT2	000374		166469	18387 OTHER SUPPLIES		464.62	
API	A3638564-54180	10/16/2018 W	18OCT2	002787		166470	5000032110 OTHER SUPPLIES		974.98	
API	A3143314-54610	10/16/2018 W	18OCT2	006261		166471	359674 REPAIRS & MAINTENANCE BUILDING		59.61	
API	A3021694-54720	10/16/2018 W	18OCT2	000378		166472	DPS SERVICE CONTRACTS - PROF SERV		3,467.24	
POL	A3021694-54720	10/16/2018 W	18OCT2	005277	180647	166473	1075974 SERVICE CONTRACTS - PROF SERV	4 2018		3,467.24
API	G3638124-54331	10/16/2018 LIQ/INV		005277	180647	166473	1075974 REPAIRS & MAINTENANCE PUMPS		2,150.55	
POL	G3638124-54331	10/16/2018 W	18OCT2	000907	180657	166474	204426 REPAIRS & MAINTENANCE PUMPS	4 2018		2,131.07
API	E3577164-54720	10/16/2018 LIQ/INV		000907	180657	166474	204426 SERVICE CONTRACTS - PROF SERV	Y	142.50	
API	A3537114-54610	10/16/2018 W	18OCT2	001336		166475	9/21/18 REPAIRS & MAINTENANCE BUILDING		180.00	
API	A3537114-54140	10/16/2018 W	18OCT2	001184		166476	8/28/18 JANITORIAL SUPPLIES	Y	352.33	
API	A3537114-54140	10/16/2018 W	18OCT2	000407		166477	562946, -1 JANITORIAL SUPPLIES	Y	23.71	
API	A3567174-54140-3000	10/16/2018 W	18OCT2	000407		166477	562946, -1 JANITORIAL SUPPLIES		562.55	
		10/16/2018 W	18OCT2	000407		166477	562946, -1			



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API	A3567174-54140-3000	10/16/2018 W	18OCT2	000407		166477	JANITORIAL SUPPLIES 562946, -1		484.18	
API	A3567174-54140-3000	10/16/2018 W	18OCT2	000407		166477	JANITORIAL SUPPLIES 562946, -1		402.18	
API	A3143414-54610	10/16/2018 W	18OCT2	000806		166478	REPAIRS & MAINTENANCE BUILDING 9/17/18		240.00	
API	A3567144-54720-3000	10/16/2018 W	18OCT2	000806	180341	166479	SERVICE CONTRACTS - PROF SERV PORT-A-JOHNS		1,840.00	
API	A3567174-54720-3000	10/16/2018 W	18OCT2	000806	180341	166479	SERVICE CONTRACTS - PROF SERV PORT-A-JOHNS		1,024.00	
API	A3567244-54720-3000	10/16/2018 W	18OCT2	000806	180341	166479	SERVICE CONTRACTS - PROF SERV PORT-A-JOHNS		368.00	
API	A3638184-54720	10/16/2018 W	18OCT2	000806	180341	166479	SERVICE CONTRACTS - PROF SERV PORT-A-JOHNS		288.00	
POL	A3567144-54720-3000	10/16/2018 LIQ/INV		000806	180341	166479	SERVICE CONTRACTS - PROF SERV 4 PORT-A-JOHNS 2018			1,840.00
POL	A3567174-54720-3000	10/16/2018 LIQ/INV		000806	180341	166479	SERVICE CONTRACTS - PROF SERV 4 PORT-A-JOHNS 2018			1,024.00
POL	A3567244-54720-3000	10/16/2018 LIQ/INV		000806	180341	166479	SERVICE CONTRACTS - PROF SERV 4 PORT-A-JOHNS 2018			368.00
POL	A3638184-54720	10/16/2018 LIQ/INV		000806	180341	166479	SERVICE CONTRACTS - PROF SERV 4 PORT-A-JOHNS 2018			288.00
API	A3143124-54160	10/16/2018 W	18OCT2	007447		166480	UNIFORMS CLOTHING REIMB		575.32	
API	A3335014-54180	10/16/2018 W	18OCT2	000651		166481	OTHER SUPPLIES 9/11/18		115.00	
API	A3143124-54140	10/16/2018 W	18OCT2	007061		166482	JANITORIAL SUPPLIES 712642		100.50	
API	A3143012-52200	10/16/2018 W	18OCT2	007061		166483	OFFICE EQUIPMENT 712642		171.91	
API	A3143314-54332	10/16/2018 W	18OCT2	007061		166484	MATERIALS & REPAIRS TRAFFIC LT 886609		181.92	
API	F3638334-54141	10/16/2018 W	18OCT2	000393	180643	166485	CHEMICALS 327803,327799		1,901.52	
POL	F3638334-54141	10/16/2018 LIQ/INV		000393	180643	166485	CHEMICALS 4 327803,327799 2018			1,901.52
API	A3021694-54720	10/16/2018 W	18OCT2	005560	180646	166486	SERVICE CONTRACTS - PROF SERV COS003		734.12	
POL	A3021694-54720	10/16/2018 LIQ/INV		005560	180646	166486	SERVICE CONTRACTS - PROF SERV 4 COS003 2018			734.12
API	A3618684-54720	10/16/2018 W	18OCT2	000898	180429	166488	SERVICE CONTRACTS - PROF SERV 2018059		505.60	
POL	A3618684-54720	10/16/2018 LIQ/INV		000898	180429	166488	SERVICE CONTRACTS - PROF SERV 4 2018059 2018			505.60
API	A3051964-54180	10/16/2018 W	18OCT2	007993		166489	OTHER SUPPLIES OCT 2018		6,611.00	
API	A3618684-54110	10/16/2018 W	18OCT2	006962		166490	OFFICE SUPPLIES 9/23/18		16.95	
API	A3143124-54740						SERVICE CONTRACTS - EQUIPMENT		74.95	

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EFF DATE							LINE DESC			
10/16/2018 W	API A3051414-54110	18OCT2		001699		166491	202-866296301-001			
10/16/2018 W	API A3011214-54740	18OCT2		001265		166492	OFFICE SUPPLIES		136.00	
10/16/2018 W	API E3577164-54202	18OCT2		007292		166493	9/26/18			
10/16/2018 W	API A3335014-54180	18OCT2		004971		166494	SERVICE CONTRACTS - EQUIPMENT		165.70	
10/16/2018 W	API A3143124-54180	18OCT2		007893		166495	TOBS6PA			
10/16/2018 W	API A3567144-54180-3000	18OCT2		002400		166497	CLIENT EXPENSES		690.00	
10/16/2018 W	API E3577164-54720	18OCT2		007272	180225	166498	9/13/18			
10/16/2018 W	POL E3577164-54720	LIQ/INV		007272	180225	166498	OTHER SUPPLIES		728.21	
10/16/2018 W	API A3335014-54180	18OCT2		005493		166499	8/29/18			
10/16/2018 W	API A3143414-54720	18OCT2		006775		166500	OTHER SUPPLIES		211.00	
10/16/2018 W	API A3143414-54510	18OCT2		005697	180241	166501	204012			
10/16/2018 W	POL A3143414-54510	LIQ/INV		005697	180241	166501	OTHER SUPPLIES		650.00	
10/16/2018 W	API A3011214-54670	18OCT2		001831		166502	8/17/18	Y		
10/16/2018 W	API A3011434-54671	18OCT2		001831		166502	SERVICE CONTRACTS - PROF SERV		730.00	
10/16/2018 W	API A3051414-54671	18OCT2		001831		166503	36656			
10/16/2018 W	API A3051414-54671	18OCT2		001831		166503	SERVICE CONTRACTS - PROF SERV 4			730.00
10/16/2018 W	API A3051414-54573	18OCT2		001831		166503	36656	2018		
10/16/2018 W	API E3577164-54201	18OCT2		005585		166504	OTHER SUPPLIES		5.75	
10/16/2018 W	API E3577164-54110	18OCT2		007528		166505	1840			
10/16/2018 W	API A3618684-54110	18OCT2		003346		166506	SERVICE CONTRACTS - PROF SERV		179.00	
10/16/2018 W	API A3031444-54110	18OCT2		003346		166507	118006			
10/16/2018 W	API A3031624-54110	18OCT2		003346		166507	REPAIRS & MAINTENANCE VEHICLE		21.46	
10/16/2018 W	API A3143014-54110	18OCT2		003346		166507	FIRE TRUCK SERVICE/MAINT.			
10/16/2018 W	API A3021314-54110	18OCT2		003346		166507	REPAIRS & MAINTENANCE VEHICLE 4			21.46
10/16/2018 W		18OCT2		003346		166507	FIRE TRUCK SERVICE/MAINT. 2018			
							PHONES		83.94	
							842037333-00001			
							PHONES & FAX		42.76	
							842037333-00001			
							PHONES & FAX		60.36	
							742065788-00001			
							PHONES & FAX		50.77	
							742065788-00001			
							RISK-SAFETY PROGRAMMING		119.54	
							742065788-00001			
							BUSINESS EXPENSE/SALES	Y	62.35	
							MILEGAGE			
							OFFICE SUPPLIES		29.88	
							4121265990220290			
							OFFICE SUPPLIES		21.88	
							C1067550			
							OFFICE SUPPLIES		8.21	
							C2650013			
							OFFICE SUPPLIES	Y	8.21	
							C2650013			
							OFFICE SUPPLIES		8.22	
							C2650013			
							OFFICE SUPPLIES		8.21	
							C2650013			

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3113624-54110	10/16/2018 W	18OCT2	003346		166507	OFFICE SUPPLIES C2650013		8.21	
API	A3618684-54110	10/16/2018 W	18OCT2	003346		166507	OFFICE SUPPLIES C2650013		8.21	
API	Y3618684-54110-451	10/16/2018 W	18OCT2	003346		166507	OFFICE SUPPLIES C2650013	Y	8.21	
API	A3011214-54110	10/16/2018 W	18OCT2	003346		166507	OFFICE SUPPLIES C2650013		8.22	
API	A3011474-54110	10/16/2018 W	18OCT2	003346		166507	OFFICE SUPPLIES C2650013		8.22	
API	A3051414-54110	10/16/2018 W	18OCT2	003346		166508	OFFICE SUPPLIES C1334178		4.32	
API	A3143124-54110	10/16/2018 W	18OCT2	003346		166508	OFFICE SUPPLIES C1334178		86.40	
API	A3618684-54110	10/16/2018 W	18OCT2	003346		166509	OFFICE SUPPLIES C1067550		104.48	
API	A3031624-54180	10/16/2018 W	18OCT2	003346		166510	OTHER SUPPLIES C1067550		194.27	
API	A3567144-54110	10/16/2018 W	18OCT2	003346		166511	OFFICE SUPPLIES C1067550		280.78	
API	A3567144-54110	10/16/2018 W	18OCT2	003346		166512	OFFICE SUPPLIES C1067550		320.50	
API	A3143414-54110	10/16/2018 W	18OCT2	003346		166513	OFFICE SUPPLIES C1067550		368.43	
API	E3577164-54110	10/16/2018 W	18OCT2	003346		166514	OFFICE SUPPLIES C1138768		482.15	
API	A3143124-54160	10/16/2018 W	18OCT2	007668		166515	UNIFORMS CLOTHING REIMB		377.29	
API	A3051964-54180	10/16/2018 W	18OCT2	001973		166516	OTHER SUPPLIES 13696		93.75	
API	A3031594-54180	10/16/2018 W	18OCT2	001973		166517	OTHER SUPPLIES 13696		121.20	
API	A3031654-54180	10/16/2018 W	18OCT2	001973		166517	OTHER SUPPLIES 13696		12.25	
API	A3335014-54180	10/16/2018 W	18OCT2	001973		166517	OTHER SUPPLIES 13696		22.35	
API	A3537114-54180	10/16/2018 W	18OCT2	001973		166517	OTHER SUPPLIES 13696		13.60	
API	A3537114-54180	10/16/2018 W	18OCT2	001973		166517	OTHER SUPPLIES 13696		121.20	
API	A3567174-54180-3000	10/16/2018 W	18OCT2	001973		166517	OTHER SUPPLIES 13696		70.00	
API	A3567184-54180-3000	10/16/2018 W	18OCT2	001973		166517	OTHER SUPPLIES 13696		6.69	
API	A3567194-54180-3000	10/16/2018 W	18OCT2	001973		166517	OTHER SUPPLIES 13696		559.74	
API	A3537214-54180	10/16/2018 W	18OCT2	002048		166518	OTHER SUPPLIES 271		160.00	
API	A063-42411						RENTAL CASINO CITY HALL DRINK		500.00	

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		10/16/2018 W	18OCT2	008040		166519	CASINO REFUND			
API	A3051964-54180	10/16/2018 W	18OCT2	008047		166520	OTHER SUPPLIES		57,576.00	
		10/16/2018 W	18OCT2				CITY COURT			
API	A3517024-54788	10/16/2018 W	18OCT2	004940	180616	166521	NATURAL RESOURCE INVENTORY		4,506.00	
		10/16/2018 W	18OCT2				2182281			
POL	A3517024-54788	10/16/2018 LIQ/INV		004940	180616	166521	NATURAL RESOURCE INVENTORY	4		4,506.00
		10/16/2018 LIQ/INV					2182281	2018		
API	A3051964-54180	10/16/2018 W	18OCT2	006188		166522	OTHER SUPPLIES		18,000.00	
		10/16/2018 W	18OCT2				10/4/18			
API	A3021384-54720	10/16/2018 W	18OCT2	001418		166525	MORGAN ST PROF SERV		49,000.00	
		10/16/2018 W	18OCT2				3RD & 4TH QTR 2018			
API	A3021364-54420	10/16/2018 W	18OCT2	000374		166526	ADVERTISING		1,091.68	
		10/16/2018 W	18OCT2				19268			
API	A3719068-58013	10/16/2018 W	18OCT2	006205		166527	HRA ADMINISTRATIVE FEE		65.45	
		10/16/2018 W	18OCT2				9/30/18			
API	A3729068-58013	10/16/2018 W	18OCT2	006205		166527	HRA ADMINISTRATIVE FEE		11.90	
		10/16/2018 W	18OCT2				9/30/18			
API	A3739068-58013	10/16/2018 W	18OCT2	006205		166527	HRA ADMINISTRATIVE FEE		404.60	
		10/16/2018 W	18OCT2				9/30/18			
API	F3739068-58013	10/16/2018 W	18OCT2	006205		166527	HRA ADMINISTRATIVE FEE		47.60	
		10/16/2018 W	18OCT2				9/30/18			
API	A3749068-58013	10/16/2018 W	18OCT2	006205		166527	HRA ADMINISTRATIVE FEE		773.50	
		10/16/2018 W	18OCT2				9/30/18			
API	A3759068-58013	10/16/2018 W	18OCT2	006205		166527	HRA ADMINISTRATIVE FEE		47.60	
		10/16/2018 W	18OCT2				9/30/18			
API	A3769068-58013	10/16/2018 W	18OCT2	006205		166527	HRA ADMINISTRATIVE FEE		5.95	
		10/16/2018 W	18OCT2				9/30/18			
API	A3749098-58015	10/16/2018 W	18OCT2	006205		166527	FSA ADMINISTRATIVE FEE		75.00	
		10/16/2018 W	18OCT2				9/30/18			
API	A3021694-54740	10/16/2018 W	18OCT2	001699		166528	SERVICE CONTRACTS - EQUIPMENT		119.99	
		10/16/2018 W	18OCT2				202-938277101-001			
API	A3143014-54740	10/16/2018 W	18OCT2	000223		166529	SERVICE CONTRACTS - EQUIPMENT		22.50	
		10/16/2018 W	18OCT2				4659857			
API	A3143124-54740	10/16/2018 W	18OCT2	000223		166530	SERVICE CONTRACTS - EQUIPMENT		53.25	
		10/16/2018 W	18OCT2				4659857			
API	A3143124-54740	10/16/2018 W	18OCT2	000223		166531	SERVICE CONTRACTS - EQUIPMENT		174.07	
		10/16/2018 W	18OCT2				4659857			
API	A3143124-54670	10/16/2018 W	18OCT2	001927		166532	PHONES		38.25	
		10/16/2018 W	18OCT2				5185840661828249			
API	A3143124-54670	10/16/2018 W	18OCT2	001927		166533	PHONES		38.50	
		10/16/2018 W	18OCT2				5185846400685246			
API	A3143124-54670	10/16/2018 W	18OCT2	001927		166534	PHONES		61.70	
		10/16/2018 W	18OCT2				518581870789245			
API	A3143014-54110	10/16/2018 W	18OCT2	003346		166536	OFFICE SUPPLIES		207.97	
		10/16/2018 W	18OCT2				C1067550			
API	A3143122-52620	10/16/2018 W	18OCT2	003346		166536	POLICE EQUIPMENT		395.00	
		10/16/2018 W	18OCT2				C1067550			
API	Y3618684-54220-451	10/16/2018 W	18OCT2	007563		166537	TRAVEL	Y	481.32	
		10/16/2018 W	18OCT2				9/18-9/20/18			

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	Y3618684-54220-451	10/16/2018 W	18OCT2	007563		166538	TRAVEL 9/12/18	Y	167.75	
API	A3031494-54110	10/16/2018 W	18OCT2	000189		166399	OFFICE SUPPLIES 800013294		15.91	
API	A3031624-54140	10/16/2018 W	18OCT2	000189		166399	JANITORIAL SUPPLIES 800013294		220.46	
API	A3031624-54140	10/16/2018 W	18OCT2	000189		166399	JANITORIAL SUPPLIES 800013294		85.20	
API	A3567174-54610-3000	10/16/2018 W	18OCT2	000189		166399	REPAIRS & MAINTENANCE BUILDING 800013294		98.00	
GENERAL LEDGER TOTAL									448,421.69	558.30
API	A-2600	10/16/2018 W	18OCT2	B 2912			ACCOUNTS PAYABLE			320,966.52
API	E-2600	10/16/2018 W	18OCT2	B 2912			ACCOUNTS PAYABLE			43,867.73
API	F-2600	10/16/2018 W	18OCT2	B 2912			ACCOUNTS PAYABLE			13,808.59
API	G-2600	10/16/2018 W	18OCT2	B 2912			ACCOUNTS PAYABLE			10,782.29
API	H-2600	10/16/2018 W	18OCT2	B 2912			ACCOUNTS PAYABLE			35,742.27
API	P-2600	10/16/2018 W	18OCT2	B 2912			ACCOUNTS PAYABLE			4,225.00
API	Q-2600	10/16/2018 W	18OCT2	B 2912			ACCOUNTS PAYABLE			1,300.00
API	Y-2600	10/16/2018 W	18OCT2	B 2912			ACCOUNTS PAYABLE			17,170.99
POL	A-1521	10/16/2018 W	18OCT2	B 2912			ENCUMBRANCES			118,759.97
POL	E-1521	10/16/2018 W	18OCT2	B 2912			ENCUMBRANCES			3,961.15
POL	F-1521	10/16/2018 W	18OCT2	B 2912			ENCUMBRANCES			11,108.35
POL	G-1521	10/16/2018 W	18OCT2	B 2912			ENCUMBRANCES			8,138.51
POL	H-1521	10/16/2018 W	18OCT2	B 2912			ENCUMBRANCES			35,742.27
POL	A-2963	10/16/2018 W	18OCT2	B 2912			BUDGETARY FUND BALANCE RES ENC		118,759.97	
POL	E-2963	10/16/2018 W	18OCT2	B 2912			BUDGETARY FUND BALANCE RES ENC		3,961.15	
POL	F-2963	10/16/2018 W	18OCT2	B 2912			BUDGETARY FUND BALANCE RES ENC		11,108.35	
POL	G-2963	10/16/2018 W	18OCT2	B 2912			BUDGETARY FUND BALANCE RES ENC		8,138.51	
POL	H-2963	10/16/2018 W	18OCT2	B 2912			BUDGETARY FUND BALANCE RES ENC		35,742.27	

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18OCT2

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2018 10	116									
API A-1522		10/16/2018 W	18OCT2	B	2912					
SYSTEM GENERATED ENTRIES TOTAL									177,710.25	625,573.64
JOURNAL 2018/10/116 TOTAL									626,131.94	626,131.94
API A-1522		10/16/2018 W	18OCT2	B	2912		EXPENDITURES		318,919.54	
API E-1522		10/16/2018 W	18OCT2	B	2912		EXPENDITURES		43,867.73	
API F-1522		10/16/2018 W	18OCT2	B	2912		EXPENDITURES		13,808.59	
API G-1522		10/16/2018 W	18OCT2	B	2912		EXPENDITURES		10,782.29	
API H-1522		10/16/2018 W	18OCT2	B	2912		EXPENDITURES		35,742.27	
API P-1522		10/16/2018 W	18OCT2	B	2912		EXPENDITURES		4,225.00	
API Q-1522		10/16/2018 W	18OCT2	B	2912		EXPENDITURES		1,300.00	
API Y-1522		10/16/2018 W	18OCT2	B	2912		EXPENDITURES		17,170.99	
API A-2980		10/16/2018 W	18OCT2	B	2912		REVENUES		2,046.98	

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FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
A GENERAL FUND	2018 10	116	10/16/2018			
A-1521				ENCUMBRANCES		118,759.97
A-1522				EXPENDITURES	318,919.54	
A-2600				ACCOUNTS PAYABLE		320,966.52
A-2963				BUDGETARY FUND BALANCE RES ENC	118,759.97	
A-2980				REVENUES	2,046.98	
				FUND TOTAL	439,726.49	439,726.49
E CITY CENTER AUTHORITY	2018 10	116	10/16/2018			
E-1521				ENCUMBRANCES		3,961.15
E-1522				EXPENDITURES	43,867.73	
E-2600				ACCOUNTS PAYABLE		43,867.73
E-2963				BUDGETARY FUND BALANCE RES ENC	3,961.15	
				FUND TOTAL	47,828.88	47,828.88
F WATER FUND	2018 10	116	10/16/2018			
F-1521				ENCUMBRANCES		11,108.35
F-1522				EXPENDITURES	13,808.59	
F-2600				ACCOUNTS PAYABLE		13,808.59
F-2963				BUDGETARY FUND BALANCE RES ENC	11,108.35	
				FUND TOTAL	24,916.94	24,916.94
G SEWER FUND	2018 10	116	10/16/2018			
G-1521				ENCUMBRANCES		8,138.51
G-1522				EXPENDITURES	10,782.29	
G-2600				ACCOUNTS PAYABLE		10,782.29
G-2963				BUDGETARY FUND BALANCE RES ENC	8,138.51	
				FUND TOTAL	18,920.80	18,920.80
H CAPITAL PROJECTS FUND	2018 10	116	10/16/2018			
H-1521				ENCUMBRANCES		35,742.27
H-1522				EXPENDITURES	35,742.27	
H-2600				ACCOUNTS PAYABLE		35,742.27
H-2963				BUDGETARY FUND BALANCE RES ENC	35,742.27	
				FUND TOTAL	71,484.54	71,484.54
P SPECIAL ASSESSMENT DISTRICT	2018 10	116	10/16/2018			
P-1522				EXPENDITURES	4,225.00	
P-2600				ACCOUNTS PAYABLE		4,225.00
				FUND TOTAL	4,225.00	4,225.00
Q WEST AVE SPECIAL ASSESSMENT DI	2018 10	116	10/16/2018			
Q-1522				EXPENDITURES	1,300.00	

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 CITY OF SARATOGA SPRINGS LIVE  
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FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
	Q-2600				ACCOUNTS PAYABLE		1,300.00
					FUND TOTAL	1,300.00	1,300.00
Y	COMMUNITY DEVELOPMENT FUND	2018 10	116	10/16/2018	EXPENDITURES	17,170.99	
	Y-1522				ACCOUNTS PAYABLE		17,170.99
	Y-2600				FUND TOTAL	17,170.99	17,170.99

\*\* END OF REPORT - Generated by Stefanie Richards \*\*





# City of Saratoga Springs

OFFICE OF THE MAYOR

Meg Kelly, Mayor

474 Broadway  
Saratoga Springs, New York 12866  
Telephone 518-587-3550 ext. 2523 • Fax 518-587-1688

Lisa Shields  
Deputy Mayor

M. Lynn Bachner  
Executive Assistant  
to the Mayor

October 16, 2018

Mr. Scott Smith, Program Manager  
New York State Energy Research and Development Authority (NYSERDA)  
17 Columbia Circle  
Albany, NY 12203-6399

Dear Mr. Smith,

The City of Saratoga Springs is pleased to provide this letter of support to the Capital District Regional Planning Commission (CDRPC) in support of their application to the New York State Energy Research and Development Authority (NYSERDA) Program Opportunity Notice (PON) 3922, the Clean Heating and Cooling Community Campaigns Initiative, to launch the Capital District Heat & Cool Smart Campaign. The campaign's goal is to implement community based outreach, education, and bulk procurement campaigns for clean heating and cooling (CH&C) technologies.

This initiative is supported by the New York State Energy Research and Development Authority (NYSERDA) under Governor Andrew M. Cuomo's GHG emissions reduction goals – targeting 40% reduction of GHG emissions by 2030 and 80% by 2050. NYSERDA has developed an integrated, long-term policy approach to addressing emissions from the heating and cooling sector and has invested \$2 million toward campaigns that will increase consumer awareness of CH&C technologies, reduced install costs, and jump-start CH&C markets in local jurisdictions.

As a supporter of the Capital District Heat & Cool Smart Campaign, the City may assist CDRPC as follows:

- *Assist CDRPC in locating space for informational and educational meetings in the City of Saratoga Springs*
- *Support campaign events in Saratoga Springs*
- *Include a link on the municipal website to the Capital District Heat & Cool Smart Campaign*
- *Collaborate with NYSERDA on reviewing the City's permitting, zoning code, as well as code and safety trainings on CH&C technologies*
- *Assist CDRPC with contractor selection*

The City of Saratoga Springs agrees to support and work with Capital District Heat & Cool Smart in its activities to achieve the objectives of NYSERDA's Clean Heating and Cooling initiatives in the City.

Sincerely,

Meg Kelly, Mayor

CITY OF SARATOGA SPRINGS - VOUCHER  
474 BROADWAY SARATOGA SPRINGS, NY 12866

2018

DEPT/LOC 1000 DEPARTMENT OPED

VENDOR # 370 VENDOR NAME Saratoga Springs  
Preservation Foundation

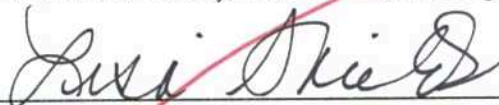
REMIT ADDRESS 112 Spring St, Suite 203, Saratoga Springs, NY 12866

PO# 171961 PARTIAL

INVOICE # and/or ACCOUNT #	ORG	OBJECT	PROJECT	\$ AMOUNT
Invoice #1000	A3618684	54737	8040	\$ 18,500.00
RECEIVED BY:			TOTAL	\$ 18,500.00

I certify the articles or services were necessary and for sole use of City; have been received in good condition or properly performed.

  
Department Head or Deputy

 10/2/18

This claim is approved from the appropriation indicated above.

Commissioner of Finance

Audited, i.e. this purchase is in conformity with appropriate standards and procedures.

Commissioner of Accounts

PAYEE CERTIFICATION: I certify that the above is just, true and correct, that no part thereof has been paid except as stated and that the balance is actually due and owing and that taxes from which state is exempt are excluded.

Vendor's Signature

Signature required for all vendors who cannot supply an invoice. Departments to submit original invoices with voucher to Purchasing for processing.

10/2/2018

Vendor#  
390

**Saratoga Springs Preservation Foundation**

112 Spring Street

Suite 203

Saratoga Springs, NY 12866

**Invoice**

Invoice #: 1000

Invoice Date: 09/30/18

**Bill To:**

City of Saratoga Springs

474 Broadway

Saratoga Springs, NY 12866

Description	Amount
Historic Preservation Economic Impact Study – CLG Grant	\$18,500.00

**Total** \$18,500.00

**Balance Due** \$18,500.00

# Purchase Order

Purchase Order # 00171961-00

Fiscal Year 2017

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## City of Saratoga Springs

474 Broadway, City Hall  
Saratoga Springs, NY 12866-2296  
Ph: 518.587.3550 Fax: 518.587.6512  
Tax Exempt # 14-6002423  
NYS ID# A-158739

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OFFICE OF MAYOR  
ROOM 9 CITY HALL  
474 BROADWAY  
SARATOGA SPRINGS, NY 12866

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COMMISSIONER OF FINANCE  
CITY HALL - 474 BROADWAY  
  
SARATOGA SPRINGS, NY 12866

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OFFICE OF MAYOR  
ROOM 9 CITY HALL  
474 BROADWAY  
SARATOGA SPRINGS, NY

Vendor Phone Number		Vendor Fax Number	Requisition Number	Delivery Reference	
12/29/17		000001		MAYOR	
Item#	Description/Part No.	Unit/Qty	Cost Each	Extended Price	
001	ORIGINAL	1.00	18000.00000	18,000.00	
	CLG GRANT	EACH			
	A3618684-54737-8040		18,000.00		
			PO Total	18,000.00 open	
				+ 500.00	
				18,500.00	

NOTE: GOVERNMENT PURCHASE ORDERS MAY BE ACCEPTED IN LIEU OF EXCEPTION CERTIFICATES. THE VENDOR RETAINING A COPY TO PROVE THAT THE SALE WAS EXEMPT. THE FOLLOWING GOODS FOR USE OF THE CITY OF SARATOGA SPRINGS, FOR THIS DEPARTMENT IN ACCORDANCE WITH THE DELIVERY, TERMS, PRICES AND SPECIFICATIONS HEREIN CONTAINED.

INVOICES MUST BE PRESENTED IN DUPLICATE

*John P. Furanek*  
AUTHORIZED SIGNATURE - COMMISSIONER OF ACCOUNTS

Sample Form COSF-2

Request for Certification of Sufficient Funds

Submittal Date: 3/26/18

The Department of Planning & Economic Development  
requests certification that sufficient funds are or will be available to cover the claim to  
meet the following obligation when it becomes due and payable.

Obligation to be incurred, detailing vendor name, project description, Council approval,  
etc. (attach supporting documentation):

Additional grand funds given for an Historic Preservation Economic Study.

Appropriation – Current Budget Expense Org/Object/Proj(s): A3618684-54737-8040

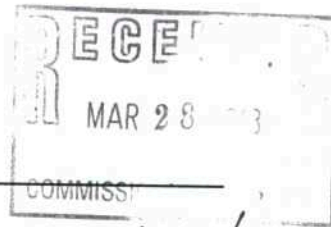
Amount Requested for Approval: \$500.00 ✓

Current Amount Available: \$500.00

Transfer/Amendment Pending: \$0.00

Transfer/Amendment Date: \_\_\_\_\_

Lisa Shields  
Department Head Signature



3/27/18  
Date

Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover  
the claim to meet the above described obligation when it becomes due and payable.

Michael Clark Madigan  
Commissioner of Finance

3/28/18  
Approval Date


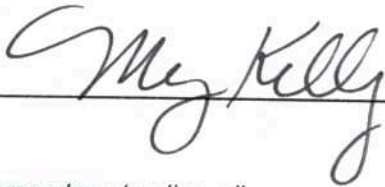


CITY OF SARATOGA SPRINGS  
BUDGET AMENDMENT REQUEST  
DEPARTMENT OPED  
FOR THE CITY COUNCIL MEETING

2/6/2018

REVENUE ORG/OBJECT	AMOUNT	EXPENDITURE ORG/OBJECT	AMOUNT
A121-42113	\$500.00	A3618684 54737 8020 4	\$500.00
	-		-
	-		-
	-		-
	-		-
	-		-
	-		-
	-		-
	-		-
TOTALS	\$ 500.00		\$ 500.00

APPROVED BY

*In accordance with section 4.4.10 of the City Charter and the City's budget amendment policy, all amendments shall be accompanied by written justification, including the financing source. Please provide explanation on this form, or if necessary attach a separate sheet.*

**Explanation - Use additional sheets if necessary**

Grant given for an Historic Preservation Economic Study came in \$500.00 over original amount.

This was  
approved &  
posted 2/6/18



NEW YORK STATE  
OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION

ROSE HARVEY  
Commissioner

ANDREW M. CUOMO  
Governor

June 6, 2017

Mayor Joanne D. Yepsen  
City Hall  
474 Broadway  
Saratoga Springs, NY 12866

Re: Certified Local Government Grant Program

Dear Mayor Yepsen:

I am very pleased to advise you that the City of Saratoga Springs will be awarded \$18,500 to support efforts to produce a Historic Preservation Economic Impact Study. This project will help to demonstrate the positive role that historic preservation has served in the city. Furthermore, the results of the study will additionally be shared with other New York State communities who are looking to duplicate Saratoga's success as a model preservation community.

This year, the contract for your CLG subgrant will be processed online through the NYS Grants Gateway ([grantsreform.ny.gov](http://grantsreform.ny.gov)). Contract development, signing and approvals will take place within the Grants Gateway, which will be the official repository of all necessary documents. In order to begin the contracting process, your municipality must be registered in the Grants Gateway with a Grantee, Grantee Contract Signatory or Grantee System Administrator account. Assistance is available at the Grants Gateway Help Desk: 1-800-820-1890.

While the terms of your particular contract will be developed through the Grants Gateway, the following requirements apply to all 2016 CLG grants: The project must be completed by **September 30, 2018**; grant extensions cannot be arranged. Interim reports on project accomplishments and expenditures will be due April 1, 2018. This is a reimbursement grant, requiring that expenditures be carefully documented according to the instructions in Attachment A-2, section II. F of the master contract. We can only reimburse expenditures for services rendered and products delivered within the funding period (October 1, 2016 to September 30, 2018). Within 60 days after completing the project, and no later than November 1, 2018, you must submit a payment request and final report, including a summary of your expenditures. You must maintain records of grant expenditures in your files for at least six years following completion of the project, and make them available for audit on request.

If, at any time, you feel that you cannot meet the terms of the contract, or that changes are needed in the project budget and work plan, please inform grants administrator Daniel McEneny or the CLG staff member assigned to your region at once. The historic preservation project funded by this grant must be approved by the state historic preservation office. We expect you to work closely with the Division for Historic Preservation staff to make sure that all project products meet state and federal standards.

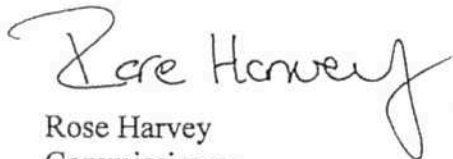
Albany, New York 12238  
518-474-0443 • Fax: 518-474-1365

printed on recycled paper

As a recipient of federal funds, you are required to comply with the nondiscrimination requirements of Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act and to notify the public of their rights under these laws, as set forth in Attachment A-2 of the Master Contract.

Congratulations on your award. We share your enthusiasm for the project and look forward to working closely with you.

Sincerely,

A handwritten signature in black ink that reads "Rose Harvey". The signature is written in a cursive style with a large, stylized "R" and "H".

Rose Harvey  
Commissioner

cc: Bradley Brige  
Samantha Bosshart





## City of Saratoga Springs, NY Contract

City Project Number: \_\_\_\_\_ City Project Name: Historic Preservation Economic Impact Study  
City Department: Mayor Department Contact Person: Bradley Birge City Ext. 2515  
Company Name: Saratoga Preservation Foundation, Inc.  
Company Address: 112 Spring Street, Saratoga Springs, NY 12866  
Company Telephone No.: (518) 587-5030 Company Fax No.: \_\_\_\_\_  
Vendor and/or Service Provider Primary Contact: Samantha Bosshart Title: Executive Director  
Primary Contact Email: sbosshart@saratogapreservation.org  
Service to be Provided: Grant administrative services

1. **Scope of Agreement:** In response to a request for a pricing proposal requested by the City for an Economic Impact Study for Historic Preservation, the Vendor and/or Service Provider submitted proposals dated 2/28/2017 (the "Proposals/Statement of Work"), which are attached hereto as Exhibit A. The Vendor and/or Service Provider, a not-for-profit 5019 c3 shall provide to the City the products and services set forth therein. The Vendor and/or Service Provider assumes full responsibility for the provision of the products and services made available in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with the prior written approval of the City. The Vendor and/or Service Provider assumes all risks in the performance of all its activities authorized by this Agreement.
2. **Term of Agreement:** The term of this Agreement shall commence per the date of approval of this Agreement by the City Council of the City of Saratoga Springs. This Agreement shall continue in force from the effective date until the work provided as described herein is satisfactorily completed or by September 30, 2018. Any modification of the work performed by the Vendor and/or Service Provider shall be made in writing and shall not be undertaken until the City agrees to the modification. The Vendor and/or Service Provider assume full responsibility for the provision of the products and services contracted for in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with prior written notice and written approval of the City. The Vendor and/or Service Provider will provide his or her own equipment and materials as necessary to perform the work except as identified within the RFP/RFQ/BID Documents. The Vendor and/or Service Provider assume all risks in the performance of all its activities authorized by this Agreement.
3. **Terms of Payment:** Vendor and/or Service Provider will invoice the City on a monthly basis and the City will pay all invoices within thirty (30) days of receipt of the invoice or as practicable. The City shall pay the Vendor and/or Service Provider in accordance with the City Charter per the Purchasing Guidelines established by the City. All work performed under this agreement must be in accordance with the NYS Department of Labor Prevailing Wage Regulations. The Costs, fees, and disbursements associated with the provisions of the products and services shall be determined in accordance with the proposal submitted not to exceed \$18,500, a copy of which is annexed hereto and made a part hereof. Detailed original invoices not received within forty five (45) calendar days of the completed transaction could result in a delay of payment.
4. **Notice:** Any notices sent to the City under this Agreement will be effective five (5) business days after the postmarked date of mailing by certified mail, return receipt requested. The Mayor is the designated Project Manager for this Agreement and shall represent the City in all matters and has the authority to affect the delivery of products and/or services. The Project Manager for the Vendor and/or Service Provider is Samantha Bosshart. Any notice, request, demand or other communication required or provided for in this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person or mailed in a sealed envelope, postage prepaid, addressed as follows:  

**To the City:** Mayor, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866

**With a copy to:** City Attorney, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866

**To Vendor and/or Service Provider:** Ms. Samantha Bosshart, Saratoga Preservation Foundation, Inc., 112 Spring Street, Saratoga Springs, NY 12866
5. **Conflicts of Interest:** The Vendor and/or Service Provider represents and warrants that it has no conflict, actual or perceived, that would prevent it from performing its duties and responsibilities under the Agreement.
6. **City Property:** All information and materials received hereunder by the Vendor and/or Service Provider from the City are and shall remain the sole and exclusive property of the City and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider. All intellectual property, created by the Vendor and/or Service Provider hereunder as a product or as a service to the City shall be the sole and exclusive property of the City. Effective upon their creation pursuant to the terms of this Agreement, the Vendor and/or Service Provider conveys, assigns and transfers to the City the sole and exclusive rights, title and interest in all documents, electronic databases, and custom programs, whether preliminary, final or otherwise, including all trademarks and copyrights. The Vendor and/or Service Provider hereby agrees to take all necessary and appropriate steps to ensure that the custom products are protected against unauthorized copying, reproduction and marketing by or through the Vendor and/or Service Provider, its agents, employees, or subcontractors. Nothing herein shall preclude the Vendor and/or Service Provider from otherwise using the related or underlying general knowledge, skills, ideas, concepts, techniques and experience developed under this Agreement in the course of the Vendor and/or Service Provider's business. The Contractor grants to the City a perpetual, nonexclusive, royalty-free, unlimited use license to use, execute, reproduce, display, modify and distribute any pre-existing software, tools or techniques delivered by the Vendor and/or Service Provider under this Agreement. Any written reports, opinions and advice rendered by the Vendor and/or Service Provider shall become the sole and exclusive property of the City, and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider.
7. **Retention of Records:** The Vendor and/or Service Provider shall make available to the City all information pertinent to the project, including reports, studies, drawings, and any other data. All original records generated as a result of the project shall be maintained by the Vendor and/or Service Provider for a period of six (6) years after expiration of the Agreement. Upon request, copies of those records shall be provided to the City at no cost.



8. **Independent Vendor and/or Service Provider Status:** It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting the Vendor and/or Service Provider's staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The Vendor and/or Service Provider and its staff are to be and shall remain an independent Vendor and/or Service Provider with respect to all services performed under this Agreement. The Vendor and/or Service Provider represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Vendor and/or Service Provider or other persons, while engaged in the performance of any work or services required by the Vendor and/or Service Provider under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Vendor and/or Service Provider, its officers, agents, Vendor and/or Service Providers or employees shall in no way be the responsibility of the City; and the Vendor and/or Service Provider shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay.
9. **Insurance:** The City of Saratoga Springs herein requires the following terms and conditions regarding the agreement for the provision of professional services as outlined above: The Vendor and/or Service Provider shall procure and maintain during the term of this Agreement, at the Vendor and/or Service Provider's expense, the insurance policies listed with limits equal to or greater than the enumerated limits. The Vendor and/or Service Provider shall be solely responsible for any self-insured retention or deductible losses under each of the required policies. Every required policy, including any required endorsements and any umbrella or excess policy, shall be primary insurance. Insurance carried by the City of Saratoga Springs, its officers, or its employees, if any, shall be excess and not contributory insurance to that provided by the Vendor and/or Service Provider. Every required coverage type shall be "occurrence basis" with the exception of Professional Errors and Omissions Coverage which may be "claims made" coverage. The Vendor and/or Service Provider may utilize umbrella/excess liability coverage to achieve the limits required hereunder; such coverage must be at least as broad as the primary coverage (follow form). The Office of Risk & Safety Management must approve all insurance certificates. The City of Saratoga Springs reserves its right to request certified copies of any policy or endorsement thereto. All insurance shall be provided by insurance carriers licensed & admitted to do business in the State of New York and must be rated "A-:VII" or better by A.M. Best (Current Rate Guide). If the Vendor and/or Service Provider fails to procure and maintain the required coverage(s) and minimum limits such failure shall constitute a material breach of contract, whereupon the City of Saratoga Springs may exercise any rights it has in law or equity, including but not limited to the following: (1) immediate termination of the Agreement; (2) withholding any/all payment(s) due under this Agreement or any other Agreement it has with the Vendor and/or Service Provider (common law set-off); OR (3) procuring or renewing any required coverage(s) or any extended reporting period thereto and paying any premiums in connection therewith. All monies so paid by the City of Saratoga Springs shall be repaid upon demand, or at the City's option, may be offset against any monies due to the Vendor and/or Service Provider.

The City of Saratoga Springs requires the Vendor and/or Service Provider name the City as a Certificate Holder for the following coverage for the work covered by this Agreement:

- **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
- **Commercial Automobile Insurance:** One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- **Professional Errors and Omissions:** One Million Dollars per Claim with Two Million Dollars Aggregate; AND
- **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:** Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.

It shall be an affirmative obligation of the Vendor and/or Service Provider to advise City's Office of Risk and Safety via mail to Office of Risk and Safety, City of Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866, within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be a breach of this Agreement. The Vendor and/or Service Provider acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City. The Vendor and/or Service Provider is to provide the City with a Certificate of Insurance naming the City as **Additional Insured on a primary and non-contributory basis prior** to the commencement of any work or use of City facilities. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the municipality. In the event the Vendor and/or Service Provider utilizes a Subcontractor for any portion of the services outlined within the scope of its activities, the Subcontractor shall provide insurance of the same type or types and to the same extent of coverage as that provided by the Vendor and/or Service Provider. All insurance required of the Subcontractor shall name the City of Saratoga Springs as an **Additional Insured on a primary and non-contributory** basis for all those activities performed within its contracted activities for the contact as executed.

10. **Indemnification:** The Vendor and/or Service Provider, to the fullest extent provided by law, shall indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Vendor and/or Service Provider or its employees or anyone for whom the Vendor and/or Service Provider is legally liable or Subcontractors. Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the Vendor and/or Service Provider, as aforesaid. The Vendor and/or Service Provider's responsibility under this section shall not be limited to the required or available insurance.
11. **Americans with Disabilities Act:** The Vendor and/or Service Provider agrees to comply with the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973 and not discriminate on the basis of disability in the admission or access to, or treatment of employment in its services, programs, or activities. The Vendor and/or Service Provider agrees to hold harmless and indemnify the City from costs, including but not limited to damages, attorney's fees and staff time, in any action or proceeding brought alleging a violation of ADA and/or Section 504 caused by the Vendor and/or Service Provider. Upon request accommodation will be provided to allow individuals with disabilities to participate in all services, programs and activities.



12. **Safety:** The City of Saratoga Springs specifically reserves the right to suspend or terminate all work under this Agreement whenever Vendor and/or Service Provider, and/or Vendor and/or Service Provider's employees or subcontractors, are proceeding in a manner that threatens the life, health or safety of any of Vendor and/or Service Provider's employees, subcontractor's employees, City employees or member(s) of the general public on City property. This reservation of rights by the City of Saratoga Springs in no way obligates the City of Saratoga Springs to inspect the safety practices of the Vendor and/or Service Provider. If the City of Saratoga Springs exercises its rights pursuant to this part, the Vendor and/or Service Provider shall be given three days to cure the defect, unless the City of Saratoga Springs, in its sole and absolute discretion, determines that the service cannot be suspended for three days due to the City of Saratoga Springs' legal obligation to continuously provide Vendor and/or Service Provider's service to the public or the City of Saratoga Springs' immediate need for completion of the Vendor and/or Service Provider's work. In such case, Vendor and/or Service Provider shall immediately cure the defect. If the Vendor and/or Service Provider fails to cure the identified defect(s), the City of Saratoga Springs shall have the right to immediately terminate this Agreement. In the event that the City of Saratoga Springs terminates this Agreement, any payments for work completed by the Vendor and/or Service Provider shall be reduced by the costs incurred by the City of Saratoga Springs in re-bidding the work and/or by the increase in cost that results from using a different Vendor and/or Service Provider.
13. **Vendor and/or Service Provider Code of Conduct:** The City of Saratoga Springs is committed to conduct business in a lawful and ethical manner and expects the same standards from Vendor and/or Service Providers/suppliers that the City conducts business with. The City requires that all Vendor and/or Service Providers/suppliers abide by this Code of Conduct. Failure to comply with this Code may be sufficient cause for the City to exercise its rights to terminate its business relationship with Vendor and/or Service Providers/suppliers. Vendor and/or Service Providers/suppliers agree to provide all information requested which is necessary to demonstrate compliance with this Code.
- At a minimum, the City requires that all Vendor and/or Service Providers/suppliers meet the following standards:
- Legal: Vendor and/or Service Providers/suppliers and their sub-contractors agree to comply with all applicable local, state and federal laws, regulations and statutes.
  - Discrimination: No person shall be subject to any discrimination in employment, including hiring, salary, benefits, advancement, discipline, termination or retirement on the basis of gender, race, religion, age, disability, sexual orientation, nationality, political opinion, party affiliation or social ethnic origin.
  - Right to organize: Employees of the Vendor and/or Service Provider/supplier should have the right to decide whether they want collective bargaining.
  - Sub-contractors: Vendor and/or Service Providers/suppliers shall ensure that sub-contractors shall operate in a manner consistent with this Code.
  - Protection of the Environment: Vendor and/or Service Providers/suppliers shall comply with all applicable environmental laws and regulations. Where practicable, Vendor and/or Service Providers/suppliers are to utilize technologies that do not adversely affect the environment and when such impact is unavoidable, to ensure that it is minimized.
- The undersigned Vendor and/or Service Provider/supplier hereby acknowledges that it has received the City of Saratoga Springs Vendor and/or Service Provider/Supplier Code of Conduct and agrees that any and all of its facilities and sub-contractors doing business with the City will receive the Code and will abide by each and every term therein.
- Vendor and/or Service Provider/supplier acknowledges that its failure to comply with any condition, requirement, policy or procedure may result in the termination of the business relationship. Vendor and/or Service Provider/supplier reserves the right to terminate its agreement to abide by the Code of Conduct at any time for any reason upon ninety (90) days prior written notice to the City.
14. **Governing Law:** This Agreement shall be governed and construed under the laws of the State of New York, the location where this Agreement was accepted to by Vendor and/or Service Provider. The Vendor and/or Service Provider agrees to comply with all applicable local, state and federal laws, rules and regulations in the performance of the duties of this Agreement.
15. **NYS Licensure for Professional Services:** Any and all professional services performed under this Agreement shall be completed by an individual licensed by the NYS Office of Professions - Education Department as applicable to the service provided including, but not limited to accounting, actuarial, engineering and architectural services. The Vendor and/or Service Provider represents that it has all necessary governmental licenses to perform the services described herein.
16. **Non-Collusive Bidding Certification:** Where applicable, upon the submission of a bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
- a. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
  - b. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
  - c. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
17. **Iranian Energy Sector Divestment:** Where applicable, upon the submission of a bid, each Vendor and/or Service Provider and each person signing on behalf of any Vendor and/or Service Provider certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the state finance law (Iran Divestment).
18. **Venue:** The City and the Vendor and/or Service Provider hereby agree that any litigated matters shall be venued in the federal and state courts of the State of New York in the County of Saratoga.
19. **Assignment:** The Vendor and/or Service Provider is prohibited from assigning, conveying, subletting or otherwise disposing of the Vendor and/or Service Provider's right, title, or interest therein, or the Vendor and/or Service Provider's power to execute this agreement to any other person or corporation without the previous written consent of the City. If the Vendor and/or Service Provider assigns, conveys, sublets or otherwise disposes of the Vendor and/or Service Provider's right, title, or interest without prior written consent, the City shall revoke and annul this agreement, and the City shall be relieved and discharged from any and all liability growing out of this Agreement, and any person or corporation to whom the interest was assigned, transferred, conveyed, sublet or otherwise disposed of shall forfeit and lose all moneys theretofore earned under such contract, except so much as may be required to pay his or her employees.



20. **Termination:** The Vendor and/or Service Provider and the City may mutually agree, in writing, to terminate this Agreement at any time. The City may also terminate this Agreement at any time and for any reason by mailing written notice to the Vendor and/or Service Provider at least ten (10) business days prior to such termination date. The City reserves the right to cancel this Agreement at any time in event of default or violation by the Vendor and/or Service Provider of any provision of this Agreement. The City may take whatever action at law or in equity that may appear necessary or desirable to collect damages arising from a default or violation or to enforce performance of this Agreement.
21. **Default:** Vendor and/or Service Provider's failure to perform its obligations and comply with its representations under this Agreement shall constitute a default under this Agreement. Upon Vendor and/or Service Provider's default, the City may cancel this Agreement and immediately stop payment of any fees to Vendor and/or Service Provider hereunder. City shall also have any all additional rights and remedies under New York State Law as a result of Vendor and/or Service Provider's default.
22. **Force Majeure:** Neither party shall be held liable for failure to perform its part of this Agreement when such failure is due to fire, flood, or similar disaster; strikes or similar labor disturbances; industrial disturbances, war, riot, insurrection, and/or other causes beyond the control of the parties.
23. **Entire Agreement:** This Agreement sets forth the entire agreement and understanding of the parties relating to the subject matter contained herein except as to those matters or agreements expressly incorporated herein by reference. No covenant, representation or condition not expressed herein shall be effective to interpret, change or restrict the express provisions of this Agreement. This Agreement supersedes any and all prior agreements, whether written or oral, relating to the subject matter contained herein. This Agreement shall not be amended, changed or otherwise modified except in writing, signed by both parties.
24. **Severability:** In the event that any portion of this Agreement may be adjudged invalid or unenforceable for any reason, adjudication shall in no manner affect the other portions of this Agreement which will remain in full force and effect as of the portions adjudged invalid or unenforceable were not originally a part thereof.
25. **Modification:** This Agreement may be modified only by a writing signed by both parties.
26. **Execution:**

This Agreement may be executed in separate counterparts, which together shall constitute the Agreement of the parties, provided that all of the parties to this Agreement have executed their respective copy of this Agreement.

**City Certification:** In addition to the acceptance of this Agreement, I certify that original copies of this signature page will be attached to all other exact copies of this Agreement.

**Vendor and/or Service Provider Certification:** In addition to the acceptance of this Agreement, I certify that all information provided to the City with respect to New York State Finance Law Section 139-k is complete, true and accurate.

All Parties, having agreed to the terms and the recitals set forth herein, and in relying thereon, herein signs this Agreement.

Vendor and/or Service Provider Signature: *Samantha Bossi Hart* Date: 1/5/18

Print Name: SAMANTHA BOSSHART Title: EXECUTIVE DIRECTOR, SSIF

City of Saratoga Springs' Signature: *Meg Kelly* Date: 1/5/18

Print Name: Jeanne Yepsen Title: Mayor City Council Approval Date: 12/5/17

*Meg Kelly*

Zimbra

jennifer.merriman@saratoga-springs.org

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**Re: its jen**

---

**From :** Stefanie Richards <stefanie.richards@saratoga-springs.org>

Thu, Mar 29, 2018 09:19 AM

**Subject :** Re: its jen

**To :** Jennifer Merriman <jennifer.merriman@saratoga-springs.org>

All set PO 171961 is at \$18,500.00

Thanks

---

**From:** "Jennifer Merriman" <jennifer.merriman@saratoga-springs.org>

**To:** "Stephanie Richards" <stefanie.richards@saratoga-springs.org>

**Sent:** Wednesday, March 28, 2018 11:46:32 AM

**Subject:** its jen

Stef,

Per our conversation, please see attached cert of funds in order to increase PO #171961 by 500.00.

thank you so much

Jen

--

**Jennifer Merriman**

Land Use Board Coordinator

Office of Planning and Economic Development

City of Saratoga Springs

phone 518-587-3550 x2533

fax 518-580-9480

Confidentiality/Privilege Notice: This e-mail communication and any files transmitted with it contain privileged and confidential information from the City of Saratoga Springs and are intended solely for the use of the individual(s) or entity to which it has been addressed. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or taking any other action with respect to the contents of this message is strictly prohibited. If you have received this e-mail in error, please delete it and notify the sender by return e-mail. Thank you for your cooperation.

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# CITY OF SARATOGA SPRINGS

## PLANNING BOARD

City Hall – 474 Broadway

Saratoga Springs, New York 12866

Tel: 518-587-3550 fax: 518-580-9480

Planning Board Meeting – Thursday, October 4, 2018

Saratoga Arts Council – 6:00 PM

MARK TORPEY, Chair  
JAMIN TOTINO, Vice Chair  
ROBERT F. BRISTOL  
CLIFFORD VAN WAGNER  
JANET CASEY  
TODD FABOZZI  
RUTH HORTON  
AMY RYAN, Alternate

## RECORD OF DECISION

Members Present: Torpey, Totino, Casey, Horton, Fabozzi, Ryan

Salute to Flag

### A. Applications under Consideration:

1. **18.043 Saratoga Hotdog Company**, 110 Excelsior Ave, Permanent Special Use Permit for Food Vending within a Transect (T-5) District.  
ACTION: Motion to issue a permanent special use permit with conditions – passed 6-0 (In favor: Torpey, Totino, Casey, Fabozzi, Horton, Ryan).
2. **18.034 41-45 Jefferson St Subdivision**, 4-lot final residential subdivision within a UR-2 District.  
ACTION: Motion to seek SEQR lead agency status- passed 6-0 (In favor: Torpey, Totino, Casey, Fabozzi, Horton, Ryan).
3. **18.041 Gary Stone**, 68 Weibel Ave, Consideration of SEQR lead agency and environmental review within a Transect-4 (T-4) District.  
ACTION: Motion to assume SEQR lead agency status- passed 6-0 (In favor: Torpey, Totino, Casey, Fabozzi, Horton, Ryan).  
ACTION: Motion to issue a Negative SEQR Declaration- passed 6-0 (In favor: Torpey, Totino, Casey, Fabozzi, Horton, Ryan).
4. **18.046 Grand Ave Subdivision**, 485 Grand Avenue, Final 4-lot Residential Subdivision Review within a Suburban Residential-2 (SR-2) District.  
ACTION: Motion to issue a Negative SEQR Declaration- passed 6-0 (In favor: Torpey, Totino, Casey, Fabozzi, Horton, Ryan).  
ACTION: Motion to approve subdivision with conditions- passed 6-0 (In favor: Torpey, Totino, Casey, Fabozzi, Horton, Ryan).
5. **18.048 318 West Ave Mixed Use Building**, Permanent Special Use Permit for office and multi-family residences within a Transect (T-4 and T-5) District.  
ACTION: Motion to assume SEQR lead agency status- passed 6-0 (In favor: Torpey, Totino, Casey, Fabozzi, Horton, Ryan).  
ACTION: Motion to issue a Negative SEQR Declaration- passed 6-0 (In favor: Torpey, Totino, Casey, Fabozzi, Horton, Ryan).  
ACTION: Motion to approve permanent special use permit- passed 6-0 (In favor: Torpey, Totino, Casey, Fabozzi, Horton, Ryan).

**PLANNING BOARD RECORD OF DECISION, PAGE 2**  
**OCTOBER 4, 2018**

Signature:   
Planning Board Chair

Date: October 5, 2018







**City of Saratoga Springs**  
**OFFICE OF COMMISSIONER OF ACCOUNTS**  
474 Broadway - City Hall  
Saratoga Springs, New York 12866  
Telephone 518-587-3550  
Fax 518-587-6512

JOHN P. FRANCK  
COMMISSIONER

MAIRE MASTERSON  
DEPUTY COMMISSIONER

## Award of Bid Sign-Off Form

**Department That Owns Award of Bid:** Department of Public Works

**Project or Item Being Awarded:** Nelson Ave Drainage Improvements – Phase 5

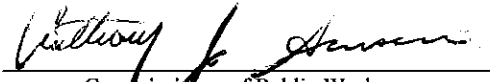
**Item Being Extended:** \_\_\_\_\_

**Vendor Who Won the Bid:** Trinity Construction, Inc.

**Budget Line Item:** H3638142-52000-1138, H3638142-52000-1147, H3638142-52000-1231

**Total Contract Amount:** \$533,933.00

**Mayor/Commissioner:** Please add to the October 16, 2018 City Council Agenda, the award of bid for "Nelson Ave Drainage Improvements-Ph 5" to Trinity Construction Inc. (lowest qualified bidder).

  
Commissioner of Public Works

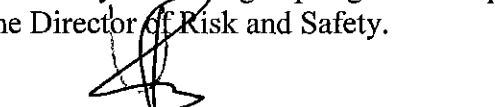
10/4/18  
Date

**Assistant Purchasing Agent:** Purchasing policy has 0 / has not \_\_\_\_\_ been followed in the selection of the winner of the bid.

  
Assistant Purchasing Agent

10/4/18  
Date

**Director of Risk and Safety:** Vendor being awarded the bid has ✓ / has not \_\_\_\_\_ met all insurance requirements of the City of Saratoga Springs and has provided a copy of their certificate of insurance for review by the Director of Risk and Safety.

  
Director of Risk and Safety

10/4/18  
Date

**An award of bid will not be placed on the Commissioner's agenda if any of the above is missing. The request to place the item on the agenda will be returned to the appropriate department.**

Prior to an award of bid being placed on Commissioner Franck's agenda for a City Council meeting, this form must be completed and the following must occur:

- o A memo from your department's Commissioner/Mayor requesting the award of bid be placed on Commissioner Franck's agenda; and
- o A copy of the bid tabulation sheet with all vendors names, addresses, and contact person; and
- o The Assistant Purchasing Agent must review that the purchasing policy was followed in the selection of the vendor and indicate such by signing below (attach bid tabulation and if not lowest bidder attach justification explanation); and
- o The Director of Risk and Safety must be provided a copy of the vendor's certificate of insurance (if applicable) for review and indicate by signing below that the vendor meets all risk and insurance requirements for the City of Saratoga Springs (attach copy of Executed Risk and Safety Agreement & Insurance Certificates that match Risk and Safety Agreement); and
- o Approved certification of funds by the Finance Department (if applicable) must be obtained and the copy must be attached to this request; and
- o Budget line item must be identified and indicated.

**Nelson Avenue Drainage Improvements - Phase 5 RFP 2018-42**

**Bid Results**

**Kingsley Arms Inc.**  
 Richard Bayly  
 1352 NY 40 #1  
 Schaghticoke, NY 12154  
[Kingsleyarms@yahoo.com](mailto:Kingsleyarms@yahoo.com)

Item #	Bid Amount	Purchasing	Risk and Safety
1	\$9,775.00	Meets	Meets
2	\$31,195.00	requirements.	requirements.
3	\$9,906.00		
4	\$38,237.00		
5	\$5,346.00		
6	\$26,276.00		
7	\$13,610.00		
8	\$103,322.00		
9	\$25,898.00		
10	\$67,575.00		
11	\$17,619.00		
12	\$54,227.00		
13	\$37,387.00		
14	\$21,644.00		
15	\$26,841.00		
16	\$44,313.00		
17	\$4,601.00		
18	\$1,655.00		
19	\$12,534.00		
20	\$56,063.00		
21	\$19,000.00		
22	\$34,785.00		
23	\$4,169.00		
24	\$18,925.00		
25	\$7,129.50		
26	\$31,320.00		
27	\$16,100.00		
28	\$12,696.00		
Total	\$752,148.50		

**New Castle Paving, LLC**  
 Dale Swartwout  
 1 madison St., Suite 100  
 Troy, NY 12180  
[dswartwout@newcastlepaving.com](mailto:dswartwout@newcastlepaving.com)

Item #	Bid Amount	Purchasing	Risk and Safety
1	\$9,700.00	Meets	Meets
2	\$36,500.00	requirements.	requirements.
3	\$15,000.00		
4	\$14,000.00		
5	\$9,500.00		
6	\$27,729.00		
7	\$17,000.00		
8	\$49,500.00		
9	\$17,650.00		
10	\$90,000.00		
11	\$17,000.00		
12	\$49,000.00		
13	\$28,000.00		
14	\$15,000.00		
15	\$22,250.00		
16	\$29,000.00		
17	\$4,850.00		
18	\$2,950.00		
19	\$12,530.00		
20	\$45,000.00		
21	\$24,000.00		
22	\$54,000.00		
23	\$8,200.00		
24	\$24,000.00		
25	\$5,999.00		
26	\$36,240.00		
27	\$7,000.00		

28 \$9,550.00  
Total \$681,148.00

**Jablonski Excavating, Inc.**  
Stephen Jablonski  
678 County Highway 108  
St. Johnsville, NY 13452  
[jablonskiexcavating@hughes.net](mailto:jablonskiexcavating@hughes.net)

Item #	Bid Amount	Purchasing	Risk and Safety
1	\$10,000.00	Meets	No insurance provided.
2	\$10,000.00	requirements.	
3	\$8,000.00		
4	\$3,000.00		
5	\$7,000.00		
6	\$40,000.00		
7	\$18,000.00		
8	\$58,000.00		
9	\$26,000.00		
10	\$324,714.00		
11	\$38,780.00		
12	\$168,665.00		
13	\$79,800.00		
14	\$16,000.00		
15	\$28,000.00		
16	\$98,154.00		
17	\$11,000.00		
18	\$3,591.00		
19	\$27,000.00		
20	\$20,000.00		
21	\$10,000.00		
22	\$49,000.00		
23	\$5,000.00		
24	\$37,500.00		
25	\$13,300.00		
26	\$57,000.00		
27	\$8,000.00		
28	\$6,000.00		
Total	\$1,181,504.00		

**J & K Trucking and Excavating Inc.**  
Richard Robinson  
PO Box 54  
Porter Corners, NY 12859  
[rich@jktruckinginc.com](mailto:rich@jktruckinginc.com)

Item #	Bid Amount	Purchasing	Risk and Safety
1	\$23,000.00	Meets	Excess does not meet requirements.
2	\$23,340.00	requirements.	
3	\$1,103.00		
4	\$7,944.00		
5	\$879.00		
6	\$29,021.00		
7	\$14,403.00		
8	\$56,493.00		
9	\$17,315.00		
10	\$69,594.00		
11	\$16,124.00		
12	\$51,122.00		
13	\$32,552.00		
14	\$14,618.00		
15	\$26,996.00		
16	\$35,865.00		
17	\$3,781.00		
18	\$2,232.00		
19	\$12,302.00		
20	\$11,397.00		
21	\$21,376.00		
22	\$48,292.00		
23	\$2,875.00		
24	\$19,134.00		
25	\$6,022.00		
26	\$49,032.00		

27	\$9,900.00
28	\$4,496.00
<b>Total</b>	<b>\$611,208.00</b>

**Grant Street Construction Inc.**  
David Campagni  
48 Grant Street  
Cortland, NY 13045  
[davidz-campagni@hotmail.com](mailto:davidz-campagni@hotmail.com)

<b>Item #</b>	<b>Bid Amount</b>	<b>Purchasing</b>	<b>Risk and Safety</b>
1	\$15,000.00	Meets	Need corrected
2	\$35,000.00	requirements.	Insurance
3	\$18,000.00		certificate.
4	\$30,000.00		
5	\$5,000.00		
6	\$40,000.00		
7	\$18,000.00		
8	\$75,000.00		
9	\$15,000.00		
10	\$162,900.00		
11	\$16,800.00		
12	\$73,200.00		
13	\$46,000.00		
14	\$20,000.00		
15	\$20,000.00		
16	\$56,580.00		
17	\$5,170.00		
18	\$2,100.00		
19	\$15,000.00		
20	\$145,000.00		
21	\$39,000.00		
22	\$45,000.00		
23	\$2,500.00		
24	\$17,500.00		
25	\$4,200.00		
26	\$30,000.00		
27	\$4,000.00		
28	\$4,000.00		
<b>Total</b>	<b>\$959,950.00</b>		

**Trinity Construction, Inc.**  
Richard Rapp  
PO Box 39  
Selkirk, NY 12158  
[rrapp@trinconinc.com](mailto:rrapp@trinconinc.com)

<b>Item #</b>	<b>Bid Amount</b>	<b>Purchasing</b>	<b>Risk and Safety</b>
1	\$8,400.00	Meets	Meets
2	\$16,193.00	requirements.	requirements.
3	\$5,000.00		
4	\$5,000.00		
5	\$3,500.00		
6	\$9,000.00		
7	\$4,300.00		
8	\$25,000.00		
9	\$8,500.00		
10	\$125,000.00		
11	\$14,700.00		
12	\$42,350.00		
13	\$50,500.00		
14	\$4,500.00		
15	\$11,000.00		
16	\$30,000.00		
17	\$4,600.00		
18	\$2,400.00		
19	\$13,500.00		
20	\$12,000.00		
21	\$19,000.00		
22	\$52,500.00		
23	\$3,125.00		
24	\$21,000.00		
25	\$5,565.00		

	26	\$37,500.00
	27	\$4,800.00
	28	\$15,000.00
Total		\$553,933.00

Request for Certification of Sufficient Funds

Submittal Date: 10/04/2018

The Department of PUBLIC WORKS requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

Obligation to be Incurred, detailing vendor name, project description, Council approval, etc. (attach supporting documentation):

Vendor: Trinity Construction Inc.

Project: Nelson Ave Drainage Improvements, Ph 5

Appropriation – Current Budget Expense Org/Object/Proj(s):

H3638142-52000-1138 - \$3,366.36 ✓

H3638142-52000-1147 - \$21,087.61 ✓

H3638142-52000-1231 - \$779,180.00

509,479.03

Amount Requested for Approval:

\$ 533,933.00 ✓

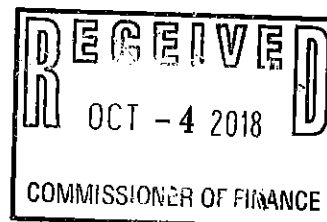
Current Amount Available:

\$ 803,633.97

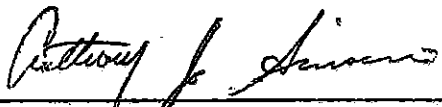
803,793.97

Transfer/Amendment Pending:

\$



Transfer/Amendment Date:



Department Head Signature

10/4/18  
Date

Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.



Commissioner of Finance

10/4/18  
Approval Date

Client#: 14499

TRINICON

ACORD™

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/01/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Amsure 31 Church Street - 4th Floor PO Box 336 Saratoga Springs, NY 12866	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 518 584-5300 FAX (A/C, No): 5185847306 E-MAIL ADDRESS:														
<b>INSURED</b> Trinity Construction, Inc. 180 Bridge Street PO Box 39 Selkirk, NY 12158	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Phoenix Insurance Company</td> <td>25623</td> </tr> <tr> <td>INSURER B : Travelers P&amp;C Co. of America</td> <td>25674</td> </tr> <tr> <td>INSURER C : Travelers Indemnity Company of CT</td> <td>25682</td> </tr> <tr> <td>INSURER D : Hartford Fire Insurance Company</td> <td>19682</td> </tr> <tr> <td>INSURER E : Charter Oak Fire Insurance Co.</td> <td>25615</td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Phoenix Insurance Company	25623	INSURER B : Travelers P&C Co. of America	25674	INSURER C : Travelers Indemnity Company of CT	25682	INSURER D : Hartford Fire Insurance Company	19682	INSURER E : Charter Oak Fire Insurance Co.	25615	INSURER F :	
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INSURER E : Charter Oak Fire Insurance Co.	25615														
INSURER F :															

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		DTCO5671N578PHX1	06/30/2018	06/30/2019	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$
E	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		DT8103D782158COF	06/30/2018	06/30/2019	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000		CUP6J70152A1826	06/30/2018	06/30/2019	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	UB3K1084111826G	04/01/2018	04/01/2019	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
D	Installation Lease/Rent Equip		01UUMVG8704	06/30/2018	06/30/2019	\$1,000,000 \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: Nelson Avenue Drainage Improvements. When required in a written contract, the City of Saratoga Springs and Stantec Consulting Services, Inc. are added as Additional Insureds on a Primary and Non contributory basis including completed operations and with a waiver of subrogation.

## CERTIFICATE HOLDER

## CANCELLATION

City of Saratoga Springs 5 Lake Avenue Saratoga Springs, NY 12866	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE <i>Engene L. Quirk</i>
---	---

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Workers'  
Compensation  
Board

CERTIFICATE OF  
NYS WORKERS' COMPENSATION INSURANCE COVERAGE

<b>1a. Legal Name &amp; Address of Insured (use street address only)</b>  Trinity Construction, Inc. 180 Bridge Street, PO Box 39 Selkirk, NY 12158  <i>Work Location of Insured (Only required if coverage is specifically limited to certain locations in New York State, i.e., a Wrap-Up Policy)</i>	<b>1b. Business Telephone Number of Insured</b>  518 767 2204  <b>1c. NYS Unemployment Insurance Employer Registration Number of Insured</b>    <b>1d. Federal Employer Identification Number of Insured or Social Security Number</b>  141604710
<b>2. Name and Address of Entity Requesting Proof of Coverage (Entity Being Listed as the Certificate Holder)</b>  City of Saratoga Springs 5 Lake Avenue Saratoga Springs, NY 12866	<b>3a. Name of Insurance Carrier</b>  Travelers Indemnity Company of CT  <b>3b. Policy Number of Entity Listed in Box "1a"</b>  UB3K1084111826G  <b>3c. Policy effective period</b>  04/01/2018 to 04/01/2019  <b>3d. The Proprietor, Partners or Executive Officers are</b> <input checked="" type="checkbox"/> included. (Only check box if all partners/officers included) <input type="checkbox"/> all excluded or certain partners/officers excluded.

This certifies that the insurance carrier indicated above in box "3" insures the business referenced above in box "1a" for workers' compensation under the New York State Workers' Compensation Law. (To use this form, New York (NY) must be listed under Item 3A on the INFORMATION PAGE of the workers' compensation insurance policy). The insurance carrier or its licensed agent will send this Certificate of Insurance to the entity listed above as the certificate holder in box "2".

Will the carrier notify the certificate holder within 10 days of a policy being cancelled for non-payment of premium or within 30 days if cancelled for any other reason or if the insured is otherwise eliminated from the coverage indicated on this certificate prior to the end of the policy effective period? ☒ YES ☐ NO

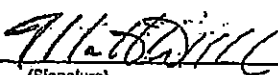
This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy listed, nor does it confer any rights or responsibilities beyond those contained in the referenced policy.

This certificate may be used as evidence of a Workers' Compensation contract of insurance only while the underlying policy is in effect.

**Please Note:** Upon cancellation of the workers' compensation policy indicated on this form, if the business continues to be named on a permit, license or contract issued by a certificate holder, the business must provide that certificate holder with a new Certificate of Workers' Compensation Coverage or other authorized proof that the business is complying with the mandatory coverage requirements of the New York State Workers' Compensation Law.

Under penalty of perjury, I certify that I am an authorized representative or licensed agent of the insurance carrier referenced above and that the named insured has the coverage as depicted on this form.

Approved by: Matthew D'Abate  
(Print name of authorized representative or licensed agent of insurance carrier)

Approved by:  10/01/2018  
(Signature) (Date)

Title: President, Amsure

Telephone Number of authorized representative or licensed agent of insurance carrier: 518-584-5300

Please Note: Only insurance carriers and their licensed agents are authorized to issue Form C-105.2. Insurance brokers are NOT authorized to issue it.

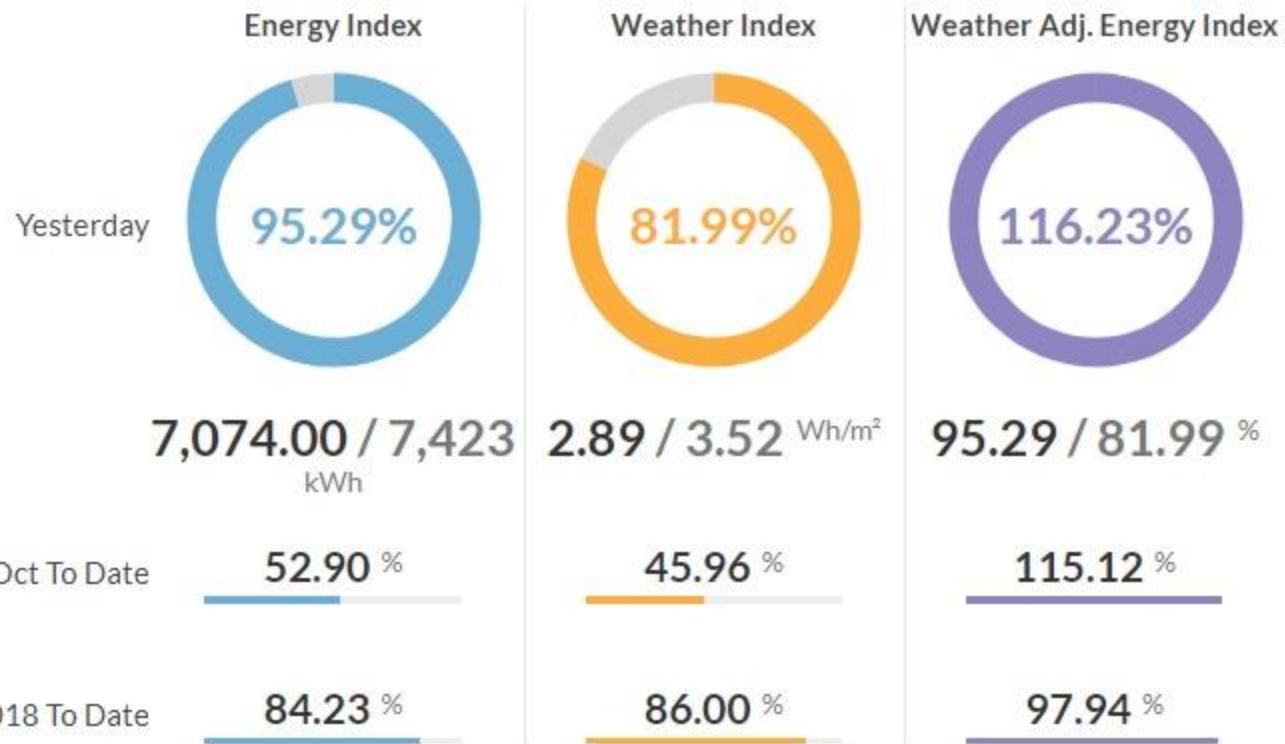


## Workers' Compensation Law

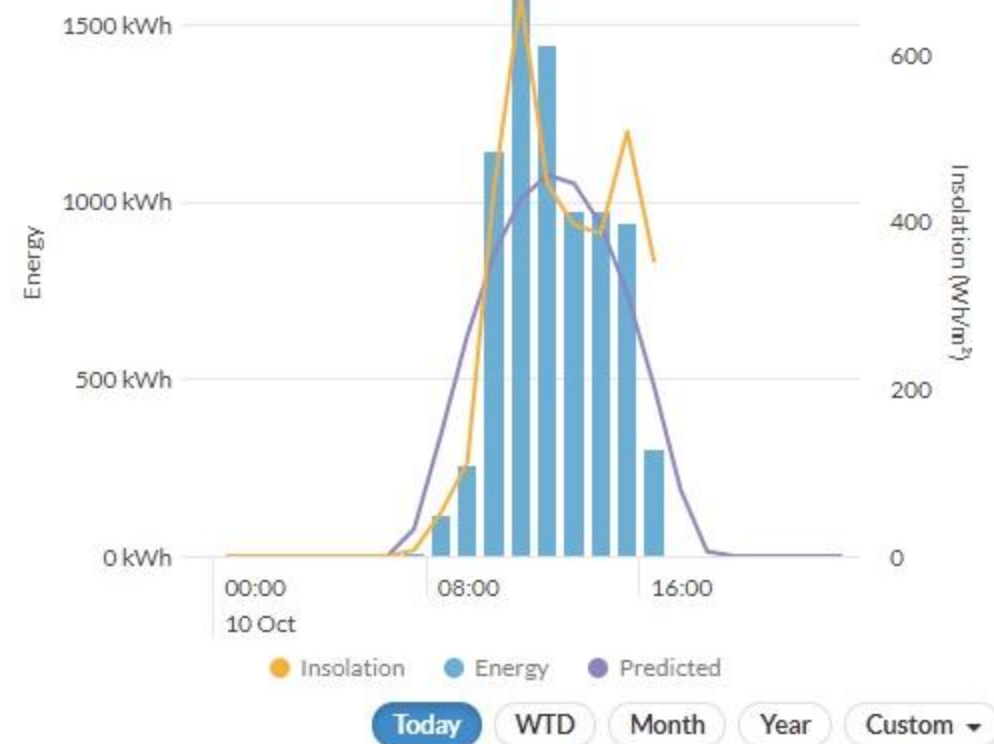
### Section 57. Restriction on Issue of permits and the entering into contracts unless compensation is secured.

1. The head of a state or municipal department, board, commission or office authorized or required by law to issue any permit for or in connection with any work involving the employment of employees in a hazardous employment defined by this chapter, and notwithstanding any general or special statute requiring or authorizing the issue of such permits, shall not issue such permit unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that compensation for all employees has been secured as provided by this chapter. Nothing herein, however, shall be construed as creating any liability on the part of such state or municipal department, board, commission or office to pay any compensation to any such employee if so employed.
2. The head of a state or municipal department, board, commission or office authorized or required by law to enter into any contract for or in connection with any work involving the employment of employees in a hazardous employment defined by this chapter, notwithstanding any general or special statute requiring or authorizing any such contract, shall not enter into any such contract unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that compensation for all employees has been secured as provided by this chapter.

### Key Performance Indicators



### Production Trend



### Green Equivalent



### Plant Information

4	Devices	Timezone	Eastern Standard Time
1	Inverters	AC Capacity	2,000 kW
2	Meters	DC Capacity	2,597 kW
1	Weather S...	In operation since	August 22, 2017
		Life-to-date production	3,256.54 MWh



# City of Saratoga Springs

## Purchase Requisition

DEPT FinanceDATE 6/25/18NEEDED BY 7/3/18VENDOR # 5250VENDOR NAME Mesick, When Wilson, Baker

SHIP TO CODE \_\_\_\_\_

DELIVERY REFERENCE \_\_\_\_\_ Architects, LLPSTATUS: ☐ N  
(NORMAL)☐ C  
(CONFIRMING)☐ P  
(PRIORITY)☒ B RFP 208-28  
(BID\*\*)☐ W  
(WAIVE)☐ C  
(CONTRACT)**\*\*ENTER APPLICABLE AWARD DATES & SPEC NUMBERS\*\***

QTY	UNIT	DESCRIPTION	\$UNIT	TOTAL	ORG	OBJ	PROJ
1		Architectural Eng.		<del>\$0.00</del> 79,280.	#3031492	52000	1141
		Services Finance		\$0.00			
		Renovation		\$0.00			
				\$0.00			
				\$0.00			
				\$0.00			
GRAND TOTAL				<del>\$0.00</del> 79,280.			

REQUESTED BY [Signature]Date 6/25/18APPROVED BY [Signature]Date 6/25/18

FOR AMOUNTS \$50,000 OR MORE, ALL WAIVE OF BIDS, CHANGE ORDERS, ALL COMMISSIONER OF FINANCE, AND ALL CAPITAL PROJECTS PURCHASES, THE FOLLOWING MUST BE COMPLETED:

Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

[Signature]  
 Commissioner of Finance

6/25/18  
 Approval Date

COMPLETE AND SUBMIT TO PURCHASING FOR PROCESSING

1944-1945

1946-1947

1948-1949

1950-1951

1952-1953

1954-1955

1956-1957

1958-1959

1960-1961

1962-1963

1964-1965

1966-1967

1968-1969

1970-1971

1972-1973

1974-1975

1976-1977

1978-1979

1980-1981

1982-1983

1984-1985

William (Bob) McGee

Sample Form COSF-2

Request for Certification of Sufficient Funds

Submittal Date: 10/15/18

The Department of Finance requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

Obligation to be incurred, detailing vendor name, project description, Council approval, etc. (attach supporting documentation): Addendum One Mesick Cohen Wilson Baker for Architectural/Engineering Services for Finance Renovations.

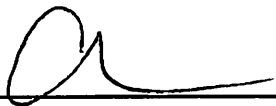
Appropriation – Current Budget Expense Org/Object/Proj(s): H3031492-52000-1141 ✓

Amount Requested for Approval: \$5,000.00 ✓

Current Amount Available: \$599,459.49 ✓

Transfer/Amendment Pending: \$N/A

Transfer/Amendment Date: \_\_\_\_\_

  
\_\_\_\_\_  
Department Head Signature

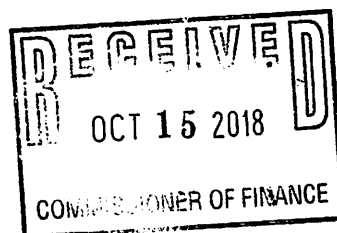
10/15/18  
\_\_\_\_\_  
Date

Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

  
\_\_\_\_\_  
Commissioner of Finance

10/15/18  
\_\_\_\_\_  
Approval Date



**MESICK ▪ COHEN ▪ WILSON ▪ BAKER ▪ ARCHITECTS, LLP**

388 BROADWAY

ALBANY NEW YORK 12207

October 9, 2017

Deborah M. LaBreche, P.E.  
Assistant City Engineer  
City of Saratoga Springs  
City Hall, 474 Broadway  
Saratoga Springs, New York 12866

Re: Finance Office Renovations  
City Project Number: 1141  
Contract Modification for Extra Services

Dear Ms. LaBreche,

At the City's direction we will produce an additional drawing that identifies the removal of non-historic items and the protection of original building fabric within the Finance Department of City Hall. Our understanding is that the City of Saratoga Springs shall include our removals drawing into their building-wide interior demolition project which is soon to be bid. The demolition project is the first phase of building renovations necessary to repair recent fire and water damage to City Hall.

Extra services are required to produce an additional floor plan, reflected ceiling plan and associated notes identifying the location of non-historic removals within the Finance Department.

We agree under this amendment to provide the following additional services:

- Overall coordination with the City of Saratoga Springs Engineer's Office.
- First site visit to identify and document all non-historic removals.
- Develop floor plan drawing and general notes indicating extent of non-historic demolition, removals, and protection of historic building fabric.
- Develop reflected ceiling plan drawing and general notes indicating extent of non-historic demolition, removals, and protection of historic building fabric.
- Second site visit to verify City supervised removals and document uncovered surfaces and record exposed conditions.

We propose to provide the above mentioned additional services on an hourly basis not-to-exceed \$5,000. These services will involve the following individuals from our firm:

- Laurence F. Wilson \$170.00 per/hr.
- Sarah M. Raymond \$82.00 per/hr.
- Mark R. Dahl \$100.00 per/hr.

Our monthly invoices will be accompanied with a list of services performed and completed.

TEL: 518 433-9394  
FAX: 518 433-9397

[www.mcwb-arch.com](http://www.mcwb-arch.com)

**VIRGINIA OFFICE**

5525 OLDE TOWNE ROAD, SUITE B  
WILLIAMSBURG, VIRGINIA 23188  
TEL: 757 221-0713  
FAX: 757 221-0714

We do hope this proposal meets with your approval.  
Please feel free to call with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "MARK R. DAHL", followed by a long, horizontal, slightly curved line that extends to the right.

Mark R. Dahl

ADDENDUM ONE TO AGREEMENT BETWEEN THE CITY OF SARATOGA SPRINGS, NY  
AND MESICK, COHEN, WILSON, BAKER ARCHITECTS, LLP  
Original Agreement Approved July 2, 2018

THIS ADDENDUM is made by and between THE CITY OF SARATOGA SPRINGS, NY (hereinafter "City"), a municipal corporation with a place of business at 474 Broadway, Saratoga Springs, NY 12866, and MESICK, COHEN, WILSON, BAKER ARCHITECTS, LLP, with a place of business at 388 Broadway, Albany, NY 12207 (hereinafter "Consultant").

WITNESSETH:

The City and the Consultant entered into an agreement, approved by the City on July 2, 2018, that the Consultant would provide the City with Architectural/Engineering services for Finance department space for a period commencing on July 2, 2018. Fees under the original contract were established so as not to exceed SEVENTY-EIGHT THOUSAND TWO HUNDRED EIGHTY DOLLARS PLUS REIMBURSABLE EXPENSES NOT TO EXCEED ONE THOUSAND DOLLARS (\$79,280) total.

ADDENDUM ONE is supplemental to the original July 2, 2018 agreement. It is incorporated into and made part of those documents. All terms, conditions, and provisions of the original July 2, 2018 agreement remain in effect unless specifically modified herein.

For this ADDENDUM ONE, the City and the Consultant agree to amend the original agreement as follows:

In addition to the fees described in the original agreement, the costs, fees and disbursements associated with this Addendum One, in accordance with the terms and provisions of Exhibit B, shall not exceed EIGHTY-THREE THOUSAND TWO HUNDRED EIGHTY DOLLARS PLUS REIMBURSABLE EXPENSES NOT TO EXCEED ONE THOUSAND DOLLARS (\$84,280) copy of Exhibit B is annexed hereto and made a part hereof.

WHEREFORE, the City and the Consultant have executed this ADDENDUM ONE on the dates indicated:

CONSULTANT:

By: 

Title: LAURENCE F. WILSON

Date: OCTOBER 15, 2018

CITY OF SARATOGA SPRINGS:

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## **RESOLUTION**

### **(For Expenditure of the Subdivision Recreation Fund for the Improvement of Neighborhood Park, Playground or Recreation Property aka Recreation Trust)**

WHEREAS, the City of Saratoga Springs has established a subdivision recreation fund as part of its Subdivision Regulations and as part of its Zoning Ordinance (Section 7.2.18). The purpose of the subdivision recreation fund is to use site plan fees paid in lieu of usable recreation land for “neighborhood park, playground or recreation purposes, including the acquisition and improvement of property”; and

WHEREAS, on October 18, 2016 the City Council approved an MOU with CDTA for the Congestion Mitigation and Air Quality Improvement Program, which creates a bicycle friendly, transit-oriented environment, by operating a bike share program.

WHEREAS, expenditures under this resolution for bike sharing includes bicycles and docking stations available for community use. These expenditures are in accordance with the purposes of the Subdivision Recreation Fund;

NOW, THEREFORE, BE IT RESOLVED, that the above-described expenditures totaling \$50,000 are hereby approved in accordance with the Subdivision Recreation Fund (aka Recreation Trust).

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_

Dated: *October 16, 2018*

CAPITAL DISTRICT TRANSPORTATION AUTH  
110 Watervliet Ave.  
Albany NY 12206

RECEIVED

AUG 28 2018

MAYOR'S OFFICE

CITY OF SARATOGA SPRINGS  
CITY HALL  
474 BROADWAY  
SARATOGA SPRINGS, NY 12866

CUSTOMER	INVOICE	INVOICE
NUMBER	DATE	NUMBER
19150	08/15/2018	37117



DESCRIPTION	ORIG BILL	ADJUSTED	PAID	AMOUNT DUE
BIKE SHARE AGREEEMNT	50000.00	.00	.00	50000.00
QTY 1.00 @ 50000.00 PER EACH				

INVOICE TOTAL DUE 50,000.00

1

PLEASE INCLUDE INVOICE NUMBER WITH REMITTANCE

CAPITAL DISTRICT TRANSIT SYSTEM 1  
110 Watervliet Avenue  
Albany, N Y 12206

RECEIVED

AUG 23 2018

MAVOT'S OFFICE

OFFICE OF THE ATTORNEY GENERAL

STATE OF NEW YORK

ALBANY, NEW YORK

100 STATE STREET, ALBANY, NEW YORK 12243

STATE OF NEW YORK

OFFICE OF THE ATTORNEY GENERAL

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# **MEMORANDUM OF UNDERSTANDING**

## **BETWEEN**

### **THE CAPITAL DISTRICT TRANSPORTATION AUTHORITY AND THE CITY OF SARATOGA SPRINGS**

#### **REGARDING ROLES AND RESPONSIBILITIES IF FUNDING OBTAINED FROM CONGESTION MITIGATION AND AIR QUALITY IMPROVEMENT PROGRAM**

THIS AGREEMENT is made between CAPITAL DISTRICT TRANSPORTATION AUTHORITY (hereinafter "CDTA") and the CITY OF SARATOGA SPRINGS (hereinafter "SARATOGA").

WHEREAS, the New York State Department of Transportation is soliciting applications for the federally funded Congestion Mitigation and Air Quality Improvement Program (hereinafter "CMAQ").

WHEREAS, CDTA and SARATOGA believe creating bicycle-friendly, transit-oriented environments will improve the health and quality of life within communities, while also improving their economic vitality. Both entities understand the connection between bicycle sharing (bikeshare) systems and reduced traffic congestion, provide easier access to local businesses, and increased appeal to new community members to avoid purchasing new cars.

WHEREAS, CDTA in partnership with SARATOGA, the City of Troy, the City of Albany, and the City of Schenectady will be submitting an application for bikeshare infrastructure and bikes to improve transportation options in major Capital Region communities.

WHEREAS, the application will be for a project total of \$2,000,000 with one-quarter of the bikeshare implementation in Schenectady.

WHEREAS, the CMAQ program requires at least 20% matching funds which translates to a minimum of \$400,000 for this application.

WHEREAS, CDTA in partnership with SARATOGA, the City of Troy, the City of Albany, and the City of Schenectady are planning for regional bikeshare program to reduce traffic congestion and provide a new transportation option for their communities.

**THEREFORE both parties mutually agree to proceed as follows if the project is selected for funding:**

- 1) SARATOGA will reimburse CDTA for a portion of the match at the amount of \$50,000 by March 1, 2018 or the beginning of the second operating year of the bikeshare program, whichever comes latest, subject to City Council appropriation.
  - 2) SARATOGA agrees to partake in all siting, planning, and operations discussions with CDTA and its selected vendor regarding the bikeshare program and its implementation.
- 

**CAPITAL DISTRICT TRANSPORTATION AUTHORITY**

By Carm Basile  
Carm Basile, CEO

Dated: 10/18/16

**CITY OF SARATOGA SPRINGS**

By Joanne O. Yepsen  
Joanne Yepsen, Mayor

Dated: 10/18/16

City Council Approval Date: 10/18/16

2. Approval of 10/3/16 Pre-Agenda Meeting Minutes
3. Approval of 10/4/16 City Council Meeting Minutes
4. Approval of 10/6/16 Budget Workshop Minutes
5. Approve Resolution for the Use of the Insurance Reserve – 17
6. Approve Resolution for the Use of the Insurance Reserve – 18
7. Approve Budget Amendments – Insurance Reserve 17, 18
8. Approve Budget Amendments (Increases)
9. Approve Budget Transfers – Regular
10. Approve Payroll: 10/07/16 \$458,517.85
11. Approve Payroll: 10/14/16 \$478,113.51
12. Approve Warrant: 2016 Mid – 16MW OCT1: \$12,624.00
13. Approve Warrant: 2016 Mid – 16MW OCT2: \$111,626.33
14. Approve Warrant: 2016 REG – 16OCT3: \$1,049,063.86

**Ayes – All**

#### **MAYOR'S DEPARTMENT**

Discussion and Vote: Accept \$500.00 Donation from Adirondack Trust Company Towards Camp Saradac (16-368)

**Mayor Yepsen moved and Commissioner Madigan seconded to accept the \$500 donation from the Adirondack Trust Company towards Camp Saradac.**

**Ayes – All**

Discussion and Vote: Approval for the Mayor to Sign Contract Addendum with Honeywell Law Firm – Labor and Employment (16-369)

**Mayor Yepsen moved and Commissioner Mathiesen seconded to approve the mayor to sign a contract addendum with Honeywell Law Firm for labor and employment.**

**Ayes – All**

Discussion and Vote: Authorization for Mayor to Sign Memorandum of Understanding with CDTA in Support of Their Regional Bikeshare CMAQ Grant Application (16-370)

Kate Maynard of the Planning Department stated they worked with CDTA and Community Partners to revamp the existing trolley. With this revamp they triple the number of riders. The structure re-route for the buses have been a success with an increase in ridership. The total project cost for this project is \$2 million with an 80/20 match – which is being proposed through a request of \$50,000 from each of the 4 communities. The \$50,000 is for future appropriations.

**Mayor Yepsen moved and Commissioner Mathiesen seconded to authorize the mayor to sign a memorandum of understanding with CDTA in support of their regional bikeshare CMAQ grant application.**

**Ayes – All**

Discussion and Vote: Authorization for Mayor to Sign NYSEDA Cleaner Greener Communities Phase II Implementation Funding, Round 2 Disclosure of Prior Findings of Non-responsibility Form (16-371)

**Mayor Yepsen moved and Commissioner Madigan seconded to authorize the mayor to sign the NYSEDA Cleaner Greener Communities Phase II Implementation funding; Round 2 Disclosure of Prior Findings of Non-responsibility form.**

10/12/2018 09:20  
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**CITY OF SARATOGA SPRINGS LIVE**  
**BUDGET AMENDMENTS JOURNAL ENTRY PROOF**

**P** 1  
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LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
ACCOUNT					LINE DESCRIPTION					
<hr/>										
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND			
2018	10	115	10/16/2018	101618	101618BARE BUA	101618BARE	1 2			
1	A142	45033			FINANCE INTERFUND REVENUE	INTERFUND TRANSFER	.00	-50,000.00	-50,000.00	
	A	-14-2-0000-0-45033	-			USE SUB DIV REC CDTA BIKESHARE	10/16/2018			
2	A3011214	54720			MAYOR CONTRACTED SERVICES	SERVICE CONTRACTS - PROF SERV	500.00	50,000.00	50,500.00	
	A	-30-1-1210-4-54720	-			USE SUB DIV REC CDTA BIKESHARE	10/16/2018			
3	V011	40511			PROPERTY TAX	USE OF RESTRICTED FUND BALANCE	-223,442.07	-50,000.00	-273,442.07	
	V	-01-1-0000-0-40511	-			USE SUB DIV REC CDTA BIKESHARE	10/16/2018			
4	V3419719	59901			CONTINGENCY/TRANSFERS	TRANSFERS TO OTHER FUNDS	30,000.00	50,000.00	80,000.00	
	V	-34-1-9710-9-59901	-			USE SUB DIV REC CDTA BIKESHARE	10/16/2018			
5	E017	40511			PROPERTY TAX	USE OF RESTRICTED FUND BALANCE	-55,000.00	-235,600.00	-290,600.00	
	E	-01-7-0000-0-40511	-			PROFESSIONAL SERVICES FOR CONS	10/16/2018			
6	E3577184	54720			CITY CENTER EXPANSION CS	SERV CONT - PROFESSIONAL SERVI	.00	235,600.00	235,600.00	
	E	-35-7-7182-4-54720	-			PROFESSIONAL SERVICES FOR CONS	10/16/2018			
** JOURNAL TOTAL								0.00		

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CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

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CLERK: u05

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2018 10	115	BUA A142-45033						INTERFUND TRANSFER	5		50,000.00
		10/16/2018 101618BARE	101618	101618BARE				T USE SUB DIV REC CDTA BIKESHARE			
BUA A3011214-54720		10/16/2018 101618BARE	101618	101618BARE				T SERVICE CONTRACTS - PROF SERV	5	50,000.00	
BUA V011-40511		10/16/2018 101618BARE	101618	101618BARE				T USE SUB DIV REC CDTA BIKESHARE			50,000.00
BUA V3419719-59901		10/16/2018 101618BARE	101618	101618BARE				T USE OF RESTRICTED FUND BALANCE	5		
BUA E017-40511		10/16/2018 101618BARE	101618	101618BARE				T TRANSFERS TO OTHER FUNDS	5	50,000.00	
BUA E3577184-54720		10/16/2018 101618BARE	101618	101618BARE				T USE SUB DIV REC CDTA BIKESHARE			235,600.00
		10/16/2018 101618BARE	101618	101618BARE				T USE OF RESTRICTED FUND BALANCE	5		
		10/16/2018 101618BARE	101618	101618BARE				T PROFESSIONAL SERVICES FOR CONS		235,600.00	
		10/16/2018 101618BARE	101618	101618BARE				T SERV CONT - PROFESSIONAL SERVI	5		
		10/16/2018 101618BARE	101618	101618BARE				T PROFESSIONAL SERVICES FOR CONS			
										.00	.00
BUA A-2960		10/16/2018 101618BARE	101618	101618BARE				APPROPRIATIONS			50,000.00
BUA E-2960		10/16/2018 101618BARE	101618	101618BARE				APPROPRIATIONS			235,600.00
BUA V-2960		10/16/2018 101618BARE	101618	101618BARE				APPROPRIATIONS			50,000.00
BUA A-1510		10/16/2018 101618BARE	101618	101618BARE				ESTIMATED REVENUES		50,000.00	
BUA E-1510		10/16/2018 101618BARE	101618	101618BARE				ESTIMATED REVENUES		235,600.00	
BUA V-1510		10/16/2018 101618BARE	101618	101618BARE				ESTIMATED REVENUES		50,000.00	
								SYSTEM GENERATED ENTRIES TOTAL		335,600.00	335,600.00
								JOURNAL 2018/10/115 TOTAL		335,600.00	335,600.00



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 CITY OF SARATOGA SPRINGS LIVE  
 BUDGET AMENDMENT JOURNAL ENTRY PROOF

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FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
A	GENERAL FUND A-1510 A-2960	2018 10	115	10/16/2018	ESTIMATED REVENUES APPROPRIATIONS	50,000.00	50,000.00
					FUND TOTAL	50,000.00	50,000.00
E	CITY CENTER AUTHORITY E-1510 E-2960	2018 10	115	10/16/2018	ESTIMATED REVENUES APPROPRIATIONS	235,600.00	235,600.00
					FUND TOTAL	235,600.00	235,600.00
V	DEBT SERVICE FUND V-1510 V-2960	2018 10	115	10/16/2018	ESTIMATED REVENUES APPROPRIATIONS	50,000.00	50,000.00
					FUND TOTAL	50,000.00	50,000.00

\*\* END OF REPORT - Generated by Christine Gillmett-Brown \*\*

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CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENTS JOURNAL ENTRY PROOF

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LN	ORG ACCOUNT	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION LINE DESCRIPTION	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2018	10	211	10/16/2018	101618	101618BTCO BUA	101618BTCO	1	1	
1	A3618684	54725		PLANNING AND ECON DEVELOP	CS SERVICE CONTRACTS ENGINEERING	.00	15,000.00	15,000.00	
	A	-36-1-8687-4-54725	-		PLANNING DEPT ABSENCE COVERAGE	10/16/2018			
2	A3618681	58030		PLANNING AND ECON DEVELOP	PS CITY PORTION SOCIAL SECURITY	35,091.59	750.00	35,841.59	
	A	-36-1-8687-1-58030	-		PLANNING DEPT ABSENCE COVERAGE	10/16/2018			
3	A3618681	51960		PLANNING AND ECON DEVELOP	PS OVERTIME	9,660.92	9,250.00	18,910.92	
	A	-36-1-8687-1-51960	-		PLANNING DEPT ABSENCE COVERAGE	10/16/2018			
4	A3829999	59010		CONTINGENCY	CONTINGENCY	89,464.46	-25,000.00	64,464.46	
	A	-38-2-9990-9-59010	-		PLANNING DEPT ABSENCE COVERAGE	10/16/2018			
					** JOURNAL TOTAL		0.00		

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CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

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CLERK: u213

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2018 10	211								
BUA A3618684-54725	10/16/2018	101618BTCO	101618	101618BTCO		T SERVICE CONTRACTS ENGINEERING 5		15,000.00	
						PLANNING DEPT ABSENCE COVERAGE			
BUA A3618681-58030	10/16/2018	101618BTCO	101618	101618BTCO		T CITY PORTION SOCIAL SECURITY 5		750.00	
						PLANNING DEPT ABSENCE COVERAGE			
BUA A3618681-51960	10/16/2018	101618BTCO	101618	101618BTCO		T OVERTIME 5		9,250.00	
						PLANNING DEPT ABSENCE COVERAGE			
BUA A3829999-59010	10/16/2018	101618BTCO	101618	101618BTCO		T CONTINGENCY 5			25,000.00
						PLANNING DEPT ABSENCE COVERAGE			
JOURNAL 2018/10/211 TOTAL								.00	.00

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CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
FUND TOTAL					.00	.00

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**CITY OF SARATOGA SPRINGS LIVE**  
**BUDGET AMENDMENTS JOURNAL ENTRY PROOF**

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LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
	ACCOUNT				LINE DESCRIPTION					
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND			
2018	10	119 10/16/2018	101618	101618BTPB	BUA 101618BTPB	1	1			
1	A3011651	51472			CITY PHONE SYSTEM PERS SERVICE	COMMUNICATIONS CLERK	40,304.00	531.00	40,835.00	
	A	-30-1-1650-1-51472	-			2018 BUDGET VARIANCES IN WAGES 10/16/2018				
2	A3618681	51535			PLANNING AND ECON DEVELOP PS	COMMUNITY DEVELOPMENT PLANNER	59,508.00	273.00	59,781.00	
	A	-36-1-8687-1-51535	-			2018 BUDGET VARIANCES IN WAGES 10/16/2018				
3	A3011211	51270			MAYORS OFFICE PERSONAL SERVICE	EXECUTIVE ASSISTANT TO MAYOR	49,424.00	626.00	50,050.00	
	A	-30-1-1210-1-51270	-			2018 BUDGET VARIANCES IN WAGES 10/16/2018				
4	A3517021	51107			PARKS OPEN SPAE HIST PRES PS	ADMINISTRATOR PARKS OPEN LANDS	59,508.00	1.00	59,509.00	
	A	-35-1-7020-1-51107	-			2018 BUDGET VARIANCES IN WAGES 10/16/2018				
5	A3011421	51110			CITY ATTORNEY PERSONAL SERVICE	ASSISTANT CITY ATTORNEY	60,000.00	1.00	60,001.00	
	A	-30-1-1420-1-51110	-			2018 BUDGET VARIANCES IN WAGES 10/16/2018				
6	A3011211	51000			MAYORS OFFICE PERSONAL SERVICE	MAYOR	14,500.00	1.00	14,501.00	
	A	-30-1-1210-1-51000	-			2018 BUDGET VARIANCES IN WAGES 10/16/2018				
7	A3011431	51323			HUMAN RESOURCES	HUMAN RESOURCES ADMINISTRATOR	103,110.00	1.00	103,111.00	
	A	-30-1-1430-1-51323	-			2018 BUDGET VARIANCES IN WAGES 10/16/2018				
8	A3113621	51960			BUILDING DEPARTMENT PS	OVERTIME	6,625.12	1,361.86	7,986.98	
	A	-31-1-3620-1-51960	-			2018 BUDGET VARIANCES IN WAGES 10/16/2018				
9	A3618061	51380			CHARTER REVIEW COMMISSION PS	SENIOR STENOGRAPHER	2,400.00	1,400.00	3,800.00	
	A	-36-1-8060-1-51380	-			2018 BUDGET VARIANCES IN WAGES 10/16/2018				
10	A3618061	58030			CHARTER REVIEW COMMISSION PS	CITY PORTION SOCIAL SECURITY	183.60	107.10	290.70	
	A	-36-1-8060-1-58030	-			2018 BUDGET VARIANCES IN WAGES 10/16/2018				
11	A3719054	54776			UNEMPLOYMENT INSURANCE	UNEMPLOYMENT INSURANCE	22,360.00	-4,302.96	18,057.04	
	A	-37-1-9050-4-54776	-			2018 BUDGET VARIANCES IN WAGES 10/16/2018				
12	A3021311	51321			COMM FINANCE PERSONAL SERVICE	PAYROLL ADMINISTRATOR	99,722.00	6,940.00	106,662.00	
	A	-30-2-1310-1-51321	-			2018 BUDGET VARIANCES IN WAGES 10/16/2018				
13	A3021691	51665			DATA PROCESING PS	HELP DESK TECHNICIAN	40,813.00	1.00	40,814.00	
	A	-30-2-1681-1-51665	-			2018 BUDGET VARIANCES IN WAGES 10/16/2018				
14	A3021311	51010			COMM FINANCE PERSONAL SERVICE	COMMISSIONER	14,500.00	1.00	14,501.00	
	A	-30-2-1310-1-51010	-			2018 BUDGET VARIANCES IN WAGES 10/16/2018				
15	A3021691	51695			DATA PROCESING PS	WEB CONTENT COORDINATOR PT	20,122.00	-6,942.00	13,180.00	
	A	-30-2-1681-1-51695	-			2018 BUDGET VARIANCES IN WAGES 10/16/2018				

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YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2018 10	119								
BUA A3011651-51472	10/16/2018	101618BTPB	101618	101618BTPB		COMMUNICATIONS CLERK	5	531.00	
BUA A3618681-51535	10/16/2018	101618BTPB	101618	101618BTPB		2018 BUDGET VARIANCES IN WAGES	5		
BUA A3011211-51270	10/16/2018	101618BTPB	101618	101618BTPB		COMMUNITY DEVELOPMENT PLANNER	5	273.00	
BUA A3517021-51107	10/16/2018	101618BTPB	101618	101618BTPB		2018 BUDGET VARIANCES IN WAGES	5		
BUA A3011421-51110	10/16/2018	101618BTPB	101618	101618BTPB		EXECUTIVE ASSISTANT TO MAYOR	5	626.00	
BUA A3011431-51323	10/16/2018	101618BTPB	101618	101618BTPB		2018 BUDGET VARIANCES IN WAGES	5		
BUA A3113621-51960	10/16/2018	101618BTPB	101618	101618BTPB		ADMINISTRATOR PARKS OPEN LANDS	5	1.00	
BUA A3618061-51380	10/16/2018	101618BTPB	101618	101618BTPB		2018 BUDGET VARIANCES IN WAGES	5		
BUA A3618061-58030	10/16/2018	101618BTPB	101618	101618BTPB		ASSISTANT CITY ATTORNEY	5	1.00	
BUA A3719054-54776	10/16/2018	101618BTPB	101618	101618BTPB		2018 BUDGET VARIANCES IN WAGES	5		
BUA A3021311-51321	10/16/2018	101618BTPB	101618	101618BTPB		MAYOR	5	1.00	
BUA A3021691-51665	10/16/2018	101618BTPB	101618	101618BTPB		2018 BUDGET VARIANCES IN WAGES	5		
BUA A3021311-51010	10/16/2018	101618BTPB	101618	101618BTPB		HUMAN RESOURCES ADMINISTRATOR	5	1.00	
BUA A3021691-51695	10/16/2018	101618BTPB	101618	101618BTPB		2018 BUDGET VARIANCES IN WAGES	5		
BUA A3143414-54570	10/16/2018	101618BTPB	101618	101618BTPB		OVERTIME	5	1,361.86	
BUA A3041914-54773	10/16/2018	101618BTPB	101618	101618BTPB		2018 BUDGET VARIANCES IN WAGES	5		
BUA A3143312-52400	10/16/2018	101618BTPB	101618	101618BTPB		SENIOR STENOGRAPHER	5	1,400.00	
BUA A3143121-51813	10/16/2018	101618BTPB	101618	101618BTPB		2018 BUDGET VARIANCES IN WAGES	5		
BUA A3143312-52802	10/16/2018	101618BTPB	101618	101618BTPB		CITY PORTION SOCIAL SECURITY	5	107.10	
BUA A3143314-54390	10/16/2018	101618BTPB	101618	101618BTPB		2018 BUDGET VARIANCES IN WAGES	5		4,302.96
BUA A3143314-54510	10/16/2018	101618BTPB	101618	101618BTPB		UNEMPLOYMENT INSURANCE	5		
BUA A3143314-54961	10/16/2018	101618BTPB	101618	101618BTPB		2018 BUDGET VARIANCES IN WAGES	5		
BUA A3143314-54713	10/16/2018	101618BTPB	101618	101618BTPB		PAYROLL ADMINISTRATOR	5	6,940.00	
	10/16/2018	101618BTPB	101618	101618BTPB		2018 BUDGET VARIANCES IN WAGES	5		
	10/16/2018	101618BTPB	101618	101618BTPB		HELP DESK TECHNICIAN	5	1.00	
	10/16/2018	101618BTPB	101618	101618BTPB		COMMISSIONER	5	1.00	
	10/16/2018	101618BTPB	101618	101618BTPB		2018 BUDGET VARIANCES IN WAGES	5		
	10/16/2018	101618BTPB	101618	101618BTPB		WEB CONTENT COORDINATOR PT	5		6,942.00
	10/16/2018	101618BTPB	101618	101618BTPB		2018 BUDGET VARIANCES IN WAGES	5		
	10/16/2018	101618BTPB	101618	101618BTPB		TRAINING	5	6,091.00	
	10/16/2018	101618BTPB	101618	101618BTPB		RISK MANAGEMENT EDUCATION	5		
	10/16/2018	101618BTPB	101618	101618BTPB		LIABILITY INSURANCE	5		6,091.00
	10/16/2018	101618BTPB	101618	101618BTPB		RISK MANAGEMENT EDUCATION	5		
	10/16/2018	101618BTPB	101618	101618BTPB		VEHICLES	5	26,500.00	
	10/16/2018	101618BTPB	101618	101618BTPB		REPLACE TRUCK	5		
	10/16/2018	101618BTPB	101618	101618BTPB		ANIMAL CONTROL/PEO	5		8,000.00
	10/16/2018	101618BTPB	101618	101618BTPB		REPLACE TRUCK	5		
	10/16/2018	101618BTPB	101618	101618BTPB		TOOLS & EQUIPMENT	5		2,000.00
	10/16/2018	101618BTPB	101618	101618BTPB		REPLACE TRUCK	5		
	10/16/2018	101618BTPB	101618	101618BTPB		MAINTENANCE SUPPLIES	5		2,000.00
	10/16/2018	101618BTPB	101618	101618BTPB		REPAIRS & MAINTENANCE VEHICLE	5		1,500.00
	10/16/2018	101618BTPB	101618	101618BTPB		REPLACE TRUCK	5		
	10/16/2018	101618BTPB	101618	101618BTPB		SIGNS & POSTS	5		9,000.00
	10/16/2018	101618BTPB	101618	101618BTPB		REPLACE TRUCK	5		
	10/16/2018	101618BTPB	101618	101618BTPB		PAVEMENT MARKING MATERIALS	5		4,000.00

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YEAR PER	JNL				ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
BUA A3051411-51010	10/16/2018	101618BTPB	101618	101618BTPB		T REPLACE TRUCK			
						COMMISSIONER	5	1.00	
BUA A3051411-51720	10/16/2018	101618BTPB	101618	101618BTPB		T 2018 BUDGET VARIANCES IN WAGES			
						DIRECTOR OF RISK & SAFETY	5	265.00	
BUA A3051341-51350	10/16/2018	101618BTPB	101618	101618BTPB		T 2018 BUDGET VARIANCES IN WAGES			
						ASSISTANT TO PURCHASING AGENT	5	175.00	
BUA A3051411-51360	10/16/2018	101618BTPB	101618	101618BTPB		T 2018 BUDGET VARIANCES IN WAGES			
						ASSISTANT CITY CLERK	5		441.00
BUA E3577161-51541	10/16/2018	101618BTPB	101618	101618BTPB		T 2018 BUDGET VARIANCES IN WAGES			
						CITY CENTERPART TIME EMPLOYEES	5	2,000.00	
BUA E3577164-54610	10/16/2018	101618BTPB	101618	101618BTPB		T 2018 BUDGET VARIANCES IN WAGES			
						REPAIRS & MAINTENANCE BUILDING	5		2,000.00
	10/16/2018	101618BTPB	101618	101618BTPB		T 2018 BUDGET VARIANCES IN WAGES			
						JOURNAL 2018/10/119	TOTAL	.00	.00



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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
FUND TOTAL					.00	.00

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### Submittal Instructions

**CONTRACTORS PLEASE NOTE YOUR IFB MUST BE RETURNED AS FOLLOWS:**

**Step One:** You MUST execute and include the following documents with your response:

- Bid Proposal - 2 sets - 1 original, 1 copy
- Acknowledgements - 2 each
- Non-Collusive Bidding Certification - 2 each
- Vendor Code of Conduct - 2 each
- Risk & Safety Agreement – 2 each
- **Certificates of Insurance** (including Worker's Compensation Certificate) – 2 each
  - **As outlined in the Risk & Safety Agreement**
  - **Sub Contractors (if applicable) Certificate of Insurance** (as outlined in Risk & Safety Agreement) **Including Worker's Compensation Certificate**
- Statement of Bidder's Qualification - 2 each
- Bid Deposit Check (10% of Base Bid) - 2 each

***FAILURE TO SUBMIT IFB DOCUMENTS AS OUTLINED ABOVE MAY LEAD TO IMMEDIATE RFP DISQUALIFICATION.***

**Step Two:** Enclose your bid in a sealed envelope marked:

**RFP #: 2018-42 – Nelson Avenue Drainage Improvements Project – Phase 5**

Name of Bidder: Trinity Construction, Inc.

Bid Opening: Tuesday, October 2<sup>nd</sup>, 2018 at 2:00 p.m.

**Step Three:** Please return your response to this RFP to the following address:

City of Saratoga Springs  
City Clerk  
15 Vanderbilt Avenue  
Saratoga Springs, NY 12866



### Acknowledgements

The Undersigned understands that the City reserves the right to accept or to reject any proposal(s), but that if notice of the acceptance of this proposal is mailed, telegraphed or delivered to the Undersigned within thirty (30) days after the opening of the bids, or any time before this proposal is withdrawn, the Undersigned will execute a contract with the City of Saratoga Springs for this work.

The Undersigned further agrees that if awarded the contract, the undersigned will:

- (1) Commence work upon receipt of the executed contract,
- (2) Provide bonds as required,
- (3) Commence active construction work at the site as outlined in the Notice to Proceed,
- (4) Substantially complete the work in its entirety, ready for use by the City as outlined in the project documents.

Signed: \_\_\_\_\_

Printed Name: Richard R. Rapp

Title: President

Company: Trinity Construction, Inc.

Address: 180 Bridge St., PO Box 39  
Selkirk, NY 12158

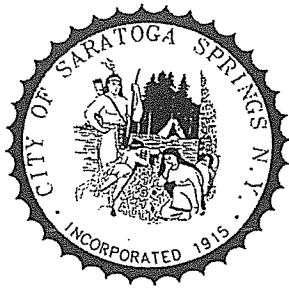
Date: October 2, 2018

Telephone Number: (518) 767-2204

Cellular Number: (518) 767-2204

Facsimile Number: (518) 767-2735

Email Address: rrapp@trinconinc.com

**Non-Collusive Bidding Certification**

Section §139(d) State Finance Law

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and, in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

- (1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition."

A bid shall not be considered for award nor shall any award be made where (1), (2), (3) above have not been complied with; provided however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefore.

Signature:  Print Name: Richard R. Rapp

Title: President Date: October 2, 2018

Company: Trinity Construction Inc. Address: PO Box 39, Selkirk, NY 12158

Subscribed to under penalty of perjury under the laws of the State of New York, this 2nd day of October 2018 as the act and deed of said corporation or partnership.



### Vendor/Supplier Code of Conduct

The City of Saratoga Springs is committed to conduct business in a lawful, ethical and moral manner and expects the same standards from vendors/suppliers that the City conducts business with. The City requires that all vendors/suppliers abide by this Code of Conduct. Failure to comply with this Code may be sufficient cause for the City to exercise its' rights to terminate its' business relationship with vendors/suppliers. Vendors/suppliers agree to provide all information requested which is necessary to demonstrate compliance with this Code.

To promote a working relationship with the City of Saratoga Springs based on ethical business practices, contractors, consultants, vendors and suppliers are expected to:

- Not seek, solicit, demand or accept any information, verbal or written, from the City of Saratoga Springs or its representatives that provides an unfair advantage over a competitor.
- Not engage in any activity or course of conduct that restricts open and fair competition on City of Saratoga Springs related projects and transactions.
- Not engage in any course of conduct with the City of Saratoga Springs employees or its representatives that constitutes a conflict of interest, in fact or appearance.
- Not offer any unlawful gifts or gratuities, or engage in bribery or other criminal activity.
- Report to the City of Saratoga Springs any activity by a City of Saratoga Springs employee or contractor, consultant or vendor of the City of Saratoga Springs that is inconsistent with the City of Saratoga Springs Code of Ethics.

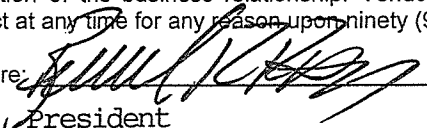
At a minimum, the City requires that all vendors/suppliers meet the following standards:

- Legal: Vendors/suppliers and their subcontractors agree to comply with all applicable local, state and federal laws, regulations and statutes.
- The City expects vendors/suppliers to respect the City's rules and procedures.
- The Wages & Benefits: Vendors/suppliers will set working hours, wages, and NYS statutory benefits and overtime pay in compliance with all applicable laws and regulations. Where applicable, as defined by NYS Labor Law, the vendor/supplier must comply with prevailing wage rates.
- Health & Safety: Vendors/suppliers and their subcontractors shall provide workers with a safe and healthy work environment that complies with local, state and federal health and safety laws.
- Discrimination: No person shall be subject to any discrimination in employment, including hiring, salary, benefits, advancement, discipline, termination or retirement on the basis of gender, race, religion, age, disability, sexual orientation, nationality, political opinion, party affiliation or social ethnic origin.
- Working conditions: Vendors/suppliers must treat all workers with respect and dignity and provide them with a safe and healthy environment.
- Right to organize: Employees of the vendor/supplier should have the right to decide whether they want collective bargaining.
- Subcontractors: Vendors/suppliers shall ensure that subcontractors shall operate in a manner consistent with this Code.
- 1. Protection of the Environment: Vendors/suppliers shall comply with all applicable environmental laws and regulations. Vendors/suppliers shall ensure that the resources and material they use are sustainable, are capable of being recycled and are used effectively and a minimum of waste. Where practicable, vendors/suppliers are to utilize technologies that do not adversely affect the environment and when such impact is unavoidable, to ensure that it is minimized.

### Vendor Acknowledgement

The undersigned vendor/supplier hereby acknowledges that it has received the City of Saratoga Springs Vendor/Supplier Code of Conduct and agrees that any and all of its facilities and subcontractors doing business with the City will receive the Code and will abide by each and every term therein.

Vendor/supplier acknowledges that its failure to comply with any condition, requirement, policy or procedure may result in the termination of the business relationship. Vendor/supplier reserves the right to terminate its agreement to abide by the Code of Conduct at any time for any reason upon ninety (90) days prior written notice to the City.

Signature:  Printed name: Richard R. Rapp  
 Title: President Date: October 2, 2018

Company Name: Trinity Construction, Inc.

Company Address: 180 Bridge St., PO Box 39, Selkirk, NY 12158



## City of Saratoga Springs, NY: *Risk and Safety Agreement for Contractor Services*

City Project Number: \_\_\_\_\_ City Project Name: \_\_\_\_\_ Prevailing Wage Project No.: \_\_\_\_\_

City Department: \_\_\_\_\_ Department Contact Person: \_\_\_\_\_ City Ext. \_\_\_\_\_

Company Name: Trinity Construction, Inc.

Company Address: PO Box 39, Selkirk, NY 12158

Company Telephone No.: (518) 767-2204 Company Fax No.: (518) 767-2735

Contractor Primary Contact for This Project: Richard R. Rapp Title: President

Any and all professional services performed under this Agreement shall be completed by an individual licensed by the NYS Office of Professions - Education Department as applicable to the service provided including, but not limited to accounting, actuarial, engineering and architectural services. The Contractor represents that it has all necessary governmental licenses to perform the services described herein.

The Contractor shall procure and maintain during the term of this contract, at the Contractor's expense, the insurance policies listed with limits equal to or greater than the enumerated limits. The Contractor shall be solely responsible for any self-insured retention or deductible losses under each of the required policies. Every required policy, including any required endorsements and any umbrella or excess policy, shall be primary insurance. Insurance carried by the City of Saratoga Springs, its officers, or its employees, if any, shall be excess and not contributory insurance to that provided by the Contractor. Every required coverage type shall be "occurrence basis" with the exception of Professional Errors and Omissions Coverage which may be "claims made" coverage. The Contractor may utilize umbrella/excess liability coverage to achieve the limits required hereunder; such coverage must be at least as broad as the primary coverage (follow form). The Office of Risk & Safety Management must approve all insurance certificates. The City of Saratoga Springs reserves its right to request certified copies of any policy or endorsement thereto. All insurance shall be provided by insurance carriers licensed & admitted to do business in the State of New York and must be rated "A--VII" or better by A.M. Best (Current Rate Guide). If the Contractor fails to procure and maintain the required coverage(s) and minimum limits such failure shall constitute a material breach of contract, whereupon the City of Saratoga Springs may exercise any rights it has in law or equity, including but not limited to the following: (1) immediate termination of the contract; (2) withholding any/all payment(s) due under this contract or any other contract it has with the vendor (common law set-off); OR (3) procuring or renewing any required coverage(s) or any extended reporting period thereto and paying any premiums in connection therewith. All monies so paid by the City of Saratoga Springs shall be repaid upon demand, or at the City's option, may be offset against any monies due to the Contractor.

The City of Saratoga Springs requires the Contractor name the City as a Certificate Holder for the following coverage for the work covered by this Agreement:

- **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
- **Commercial Automobile Insurance:** One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- **Excess Insurance:** Five Million Dollars per Occurrence Aggregate; AND
- **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:** Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.

It shall be an affirmative obligation of the Contractor to advise City's Office of Risk and Safety via mail to Office of Risk and Safety, City of Saratoga Springs, 15 Vanderbilt, Saratoga Springs, NY 12866, within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be a breach of this Agreement. The Contractor acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City. The Contractor is to provide the City with a Certificate of Insurance naming the City as ***Additional Insured on a primary and non-contributory basis prior*** to the commencement of any work or use of City facilities. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the municipality. In the event the Contractor utilizes a Subcontractor for any portion of the services outlined within the scope of its activities, the Subcontractor shall provide insurance of the same type or types and to the same extent of coverage as that provided by the Contractor. All insurance required of the Subcontractor shall name the City of Saratoga Springs as an ***Additional Insured on a primary and non-contributory*** basis for the same coverage all those activities performed within its contracted activities for the contact as executed.

The Contractor, to the fullest extent provided by law, shall defend, indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Contractor or its employees or anyone for whom the Contractor is legally liable or Subcontractors. Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the Contractor, as aforesaid.

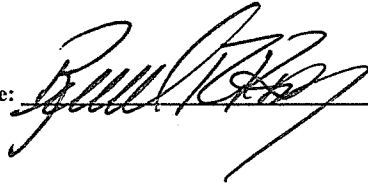
The Contractor agrees to comply with the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973 and not discriminate on the basis of disability in the admission or access to, or treatment of employment in its services, programs, or activities. The Contractor agrees to hold harmless and indemnify the City from costs, including but not limited to damages, attorney's fees and staff time, in any action or proceeding brought alleging a violation of ADA and/or Section 504 caused by the Contractor. Upon request accommodation will be provided to allow individuals with disabilities to participate in all services, programs and activities.

The Contractor will provide his or her own equipment and materials as necessary to perform the work except as identified within the RFP/RFQ/BID Documents. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting the Contractor's staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The Contractor and its staff are to be and shall remain an independent Contractor with respect to all services performed under this Agreement. The Contractor represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Contractor or other persons, while engaged in the performance of any work or services required by the Contractor under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Contractor, its officers, agents, Contractors or employees shall in no way be the responsibility of the City; and the Contractor shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay

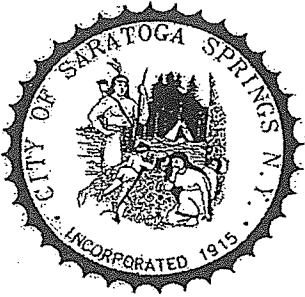
The City of Saratoga Springs specifically reserves the right to suspend or terminate all work under this contract whenever Contractor and/or Contractor's employees or subcontractors are proceeding in a manner that threatens the life, health or safety of any of Contractor's employees, subcontractor's employees, City employees or member(s) of the general public on City property. This reservation of rights by the City of Saratoga Springs in no way obligates the City of Saratoga Springs to inspect the safety practices of the Contractor. If the City of Saratoga Springs exercises its rights pursuant to this part, the Contractor shall be given three days to cure the defect, unless the City of Saratoga Springs, in its sole and absolute discretion, determines that the service cannot be suspended for three days due to the City of Saratoga Springs' legal obligation to continuously provide Contractor's service to the public or the City of Saratoga Springs' immediate need for completion of the Contractor's work. In such case, Contractor shall immediately cure the defect. If the Contractor fails to cure the identified defect(s), the City of Saratoga Springs shall have the right to immediately terminate this contract. In the event that the City of Saratoga Springs terminates this contract, any payments for work completed by the Contractor shall be reduced by the costs incurred by the City of Saratoga Springs in re-bidding the work and/or by the increase in cost that results from using a different vendor.

Contractor, having agreed to the terms and the recitals set forth herein, and in relying thereon, herein signs this Agreement.

Contractor Signature: \_\_\_\_\_



Date: October 2, 2018



## Bid Bond

KNOW ALL MEN BY THESE PRESENT: That we the undersigned, Trinity Construction, Inc. as Principal and International Fidelity Insurance Company as SURETY are held and firmly bound unto Owner hereinafter called CITY OF SARATOGA SPRINGS in the sum of (\$~~10%~~) of the Amount Bid Dollars (\$)Ten Percent of Amount Bid for the payment of which sum will and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted the accompanying bid dated, October 2, 2018.

For (RFP #2018-42 Nelson Avenue Drainage Improvements Project – Phase 5):

NOW, THEREFORE, if the Principal shall not withdraw said bid within the period specified therein after the opening of the same, or if no period specified, within sixty (60) calendar days. After said period specified, within ten (10) calendar days after the prescribed forms with the City of Saratoga Springs in accordance with the bid as accepted and give bond with good faithful performance and proper of said bid within the period specified, or the failure to enter into such Contract and give such bond within the time specified, if between the amount specified in said bid and the amount for which the City of Saratoga Springs the difference between the amount specified in said bid and the amount for which the City of Saratoga Springs may procure and the required work or supplies for both, if the latter be in excess of the former, then the above obligation shall be void and of no effect, otherwise to remain in full force and effort.

IN WITNESS WHEREOF, the above-bounded parties have executed this instrument under their several seals this 2nd day of October, 2018, the name and corporate seal of each corporate party being hereto affixed and these presents signed by its undersigned representative, pursuant to authority of its governing body.

In Presence of:

\_\_\_\_\_  
INDIVIDUAL PRINCIPAL (seal)  
\_\_\_\_\_  
BUSINESS ADDRESS  
\_\_\_\_\_  
PARTNERSHIP \_\_\_\_\_ (seal)  
\_\_\_\_\_  
BUSINESS ADDRESS  
BY \_\_\_\_\_

ATTEST: \_\_\_\_\_

\_\_\_\_\_  
Trinity Construction, Inc.  
CORPORATE PRINCIPAL  
180 Bridge Street, PO Box 39, Selkirk, NY 12158  
BUSINESS ADDRESS

ATTEST: Barbara Butler

BY Richard R. Rapp AFFIX CORPORATE SEAL  
Richard R. Rapp, President

\_\_\_\_\_  
International Fidelity Insurance Company  
CORPORATE SURETY  
One Newark Center - 20th Floor, Newark, NJ 07102-5207  
BUSINESS ADDRESS

ATTEST: See Power of Attorney

BY Dawn J. Riley AFFIX CORPORATE SEAL  
Dawn J. Riley, Attorney-in-Fact



### Individual Acknowledgement

State of \_\_\_\_\_  
County of \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, before me personally came  
to me known and known to me to be the individual(s) who executed the foregoing instrument, and  
acknowledged that \_\_\_he\_\_\_ executed same.

\_\_\_\_\_  
Notary Public  
My commission expires \_\_\_\_\_

### Limited Liability Company/Partnership Acknowledgement

State of \_\_\_\_\_  
County of \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, before me personally came  
\_\_\_\_\_ a member, manager or general  
partner of \_\_\_\_\_  
to me known and known to me to be the person who is described in and who executed the foregoing  
instrument and acknowledges to me that he executed the same.

\_\_\_\_\_  
Notary Public  
My commission expires \_\_\_\_\_

### Corporate Acknowledgement

State of New York  
County of Albany

On this 2nd day of October, 20 18, before me personally came  
Richard R. Rapp to me known, who being by me duly sworn, did depose and  
say that he resides in East Berne, New York that he is the \_\_\_\_\_  
President of the Trinity Construction, Inc. the corporation described in and which  
executed the foregoing instrument, and that he signed his name thereto by order of the Board of Directors  
of said corporation.

Barbara Butler  
\_\_\_\_\_  
Notary Public  
My commission expires \_\_\_\_\_

**BARBARA BUTLER**  
Notary Public, State of New York  
Reg. No. 01BU5043193  
Qualified in Rensselaer County  
Commission Expires May 8, 2019

### Surety Acknowledgement

State of New York  
County of Albany

On this 2nd day of October, 20 18, before me personally came Dawn J. Riley  
to me known, who being by me duly sworn, did depose and say that he/she resides in Albany, New  
York that he/she is the Attorney-in-Fact of the  
International Fidelity Insurance Company, the corporation described in and which executed the  
foregoing instrument; that he/she knows the Seal of said corporation; that one of the Seals affixed to the  
foregoing instrument is such Seal; that it was so affixed by order of the Board of Directors of said  
corporation; and that he/she signed his/her name thereto by like order.

Donna L. Sharpe  
\_\_\_\_\_  
Notary Public  
My commission expires 1/13/22

**DONNA L. SHARPE**  
Notary Public, State of New York  
Qualified in Schenectady County  
No. 4850071  
Commission Expires January 13, 2022

**INTERNATIONAL FIDELITY INSURANCE COMPANY**  
ONE NEWARK CENTER, 20<sup>TH</sup> FLOOR, NEWARK, NEW JERSEY 07102-5207

STATEMENT OF ASSETS, LIABILITIES, SURPLUS AND OTHER FUNDS

AT DECEMBER 31, 2017

<u>ASSETS</u>	
Bonds (Amortized Value) . . . . .	\$129,146,944
Common Stocks (Market Value) . . . . .	35,217,707
Mortgage Loans on Real Estate . . . . .	354,803
Cash, Bank Deposits & Short Term Investments . . . . .	19,878,873
Unpaid Premiums & Assumed Balances . . . . .	9,751,860
Reinsurance Recoverable from Reinsurers . . . . .	(115,529)
Electronic Data Processing Equipment . . . . .	138,265
Investment Income Due and Accrued . . . . .	918,427
Net Deferred Tax Assets . . . . .	2,545,704
Receivables from Parent, Subsidiaries & Affiliates . . . . .	37,109
Other Assets . . . . .	<u>21,934,273</u>
TOTAL ASSETS . . . . .	<u>\$219,808,436</u>
<u>LIABILITIES, SURPLUS &amp; OTHER FUNDS</u>	
Losses (Reported Losses Net as to Reinsurance Ceded and Incurred But Not Reported Losses) . . . . .	\$5,279,222
Reinsurance Payable on Paid Losses and Loss Adjustment Expenses . . . . .	1,078,655
Loss Adjustment Expenses . . . . .	3,559,438
Commissions Payable, Contingent Commissions & Other Similar Charges . . . . .	1,386,906
Other Expenses (Excluding Taxes, Licenses and Fees) . . . . .	6,393,991
Taxes, Licenses & Fees (Excluding Federal Income Tax) . . . . .	282,722
Current Federal and Foreign Income Taxes . . . . .	58,761
Unearned Premiums . . . . .	36,204,847
Dividends Declared & Unpaid: Policyholders & Stockholders . . . . .	1,294,389
Ceded Reinsurance Premiums Payable . . . . .	2,089,984
Funds Held by Company under Reinsurance Treaties . . . . .	1,031
Amounts Withheld by Company for Account of Others . . . . .	60,144,796
Provision for Reinsurance . . . . .	72,386
Payable to Parent, Subsidiaries and Affiliates . . . . .	57,862
Other Liabilities . . . . .	<u>7,654,547</u>
TOTAL LIABILITIES . . . . .	<u>\$125,559,537</u>
Common Capital Stock . . . . .	\$1,500,000
Gross Paid-in & Contributed Surplus . . . . .	374,600
Surplus Notes . . . . .	16,000,000
Unassigned Funds (Surplus) . . . . .	76,879,289
Less: Treasury Stock at cost (21,904 shares common) (value incl. \$45.) . . . . .	<u>504,990</u>
Surplus as Regards Policyholders . . . . .	<u>\$94,248,899</u>
TOTAL LIABILITIES, SURPLUS & OTHER FUNDS . . . . .	<u>\$219,808,436</u>

I, Francis L. Mitterhoff, President of INTERNATIONAL FIDELITY INSURANCE COMPANY, certify that the foregoing is a fair statement of Assets, Liabilities, Surplus and Other Funds of this Company, at the close of business, December 31, 2017, as reflected by its books and records and as reported in its statement on file with the Insurance Department of the State of New Jersey.



IN TESTIMONY WHEREOF, I have set my hand and affixed the seal of the Company, this 23<sup>rd</sup> day of February, 2018.  
INTERNATIONAL FIDELITY INSURANCE COMPANY

A handwritten signature in black ink, appearing to read "F. Mitterhoff", written over a horizontal line.

# POWER OF ATTORNEY INTERNATIONAL FIDELITY INSURANCE COMPANY

HOME OFFICE: ONE NEWARK CENTER, 20TH FLOOR  
NEWARK, NEW JERSEY 07102-5207

KNOW ALL MEN BY THESE PRESENTS: That INTERNATIONAL FIDELITY INSURANCE COMPANY, a corporation organized and existing laws of the State of New Jersey, and having its principal office in the City of Newark, New Jersey, does hereby constitute and appoint

GUY ALONGE III, RICHARD W. MAHLSTEDT, DONNA L. SHARPE, DAWN J. RILEY,  
CHRISTOPHER J. KNAUF

Albany, NY.

its true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said INTERNATIONAL FIDELITY INSURANCE COMPANY, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal office.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of Article 3-Section 3, of the By-Laws adopted by the Board of Directors of INTERNATIONAL FIDELITY INSURANCE COMPANY at a meeting called and held on the 7th day of February, 1974.

The President or any Vice President, Executive Vice President, Secretary or Assistant Secretary, shall have power and authority

(1) To appoint Attorneys-in-fact, and to authorize them to execute on behalf of the Company, and attach the Seal of the Company thereto, bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and,

(2) To remove, at any time, any such attorney-in-fact and revoke the authority given.

Further, this Power of Attorney is signed and sealed by facsimile pursuant to resolution of the Board of Directors of said Company adopted at a meeting duly called and held on the 29th day of April, 1982 of which the following is a true excerpt:

Now therefore the signatures of such officers and the seal of the Company may be affixed to any such power of attorney or any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.



IN TESTIMONY WHEREOF, INTERNATIONAL FIDELITY INSURANCE COMPANY has caused this instrument to be signed and its corporate seal to be affixed by its authorized officer, this 16th day of October, A.D. 2007.

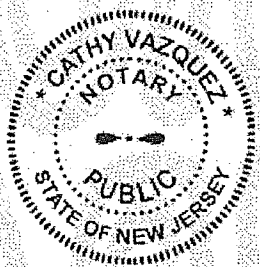
INTERNATIONAL FIDELITY INSURANCE COMPANY

STATE OF NEW JERSEY  
County of Essex

A handwritten signature in black ink, appearing to be "Thomas A. Sharpe".

Secretary

On this 16th day of October 2007, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of the INTERNATIONAL FIDELITY INSURANCE COMPANY; that the seal affixed to said instrument is the Corporate Seal of said Company; that the said Corporate Seal and his signature were duly affixed by order of the Board of Directors of said Company.



IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.

A handwritten signature in black ink, appearing to be "Cathy Vazquez".

A NOTARY PUBLIC OF NEW JERSEY  
My Commission Expires March, 27, 2014

## CERTIFICATION

I, the undersigned officer of INTERNATIONAL FIDELITY INSURANCE COMPANY do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the By-Laws of said Company as set forth in said Power of Attorney, with the ORIGINALS ON IN THE HOME OFFICE OF SAID COMPANY, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect

IN TESTIMONY WHEREOF, I have hereunto set my hand this 2nd day of October, 2018.

A handwritten signature in black ink, appearing to be "Maria H. Franco".

Assistant Secretary



## Bid Bond

KNOW ALL MEN BY THESE PRESENT: That we the undersigned, \_\_\_\_\_ as Principal and \_\_\_\_\_ as SURETY are held and firmly bound unto Owner hereinafter called CITY OF SARATOGA SPRINGS in the sum of (\$ i.e.; 5%) of the Amount Bid Dollars (\$) \_\_\_\_\_ for the payment of which sum will and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted the accompanying bid dated, \_\_\_\_\_.

For (RFP #2018-42 Nelson Avenue Drainage Improvements Project – Phase 5):

NOW, THEREFORE, if the Principal shall not withdraw said bid within the period specified therein after the opening of the same, or if no period specified, within sixty (60) calendar days. After said period specified, within ten (10) calendar days after the prescribed forms with the City of Saratoga Springs in accordance with the bid as accepted and give bond with good faithful performance and proper of said bid within the period specified, or the failure to enter into such Contract and give such bond within the time specified, if between the amount specified in said bid and the amount for which the City of Saratoga Springs the difference between the amount specified in said bid and the amount for which the City of Saratoga Springs may procure and the required work or supplies for both, if the latter be in excess of the former, then the above obligation shall be void and of no effect, otherwise to remain in full force and effort.

IN WITNESS WHEREOF, the above-bounded parties have executed this instrument under their several seals this \_\_\_\_\_ day of \_\_\_\_\_, the name and corporate seal of each corporate party being hereto affixed and these presents signed by its undersigned representative, pursuant to authority of its governing body.

In Presence of:

\_\_\_\_\_  
 \_\_\_\_\_ INDIVIDUAL PRINCIPAL (seal)  
 \_\_\_\_\_ BUSINESS ADDRESS  
 \_\_\_\_\_ PARTNERSHIP \_\_\_\_\_ (seal)  
 \_\_\_\_\_ BUSINESS ADDRESS

BY \_\_\_\_\_  
 ATTEST: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_ CORPORATE PRINCIPAL  
 \_\_\_\_\_ BUSINESS ADDRESS  
 BY \_\_\_\_\_ AFFIX CORPORATE SEAL

\_\_\_\_\_  
 ATTEST: \_\_\_\_\_  
 \_\_\_\_\_ CORPORATE SURETY  
 BY \_\_\_\_\_ AFFIX CORPORATE SEAL

ACORD™

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/01/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>Amsure</b> 31 Church Street - 4th Floor PO Box 336 Saratoga Springs, NY 12866	CONTACT NAME: PHONE (A/C, No, Ext): <b>518 584-5300</b> FAX (A/C, No): <b>5185847306</b> E-MAIL ADDRESS:														
INSURED <b>Trinity Construction, Inc.</b> 180 Bridge Street PO Box 39 Selkirk, NY 12158	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Phoenix Insurance Company</td> <td>25623</td> </tr> <tr> <td>INSURER B : Travelers P&amp;C Co. of America</td> <td>25674</td> </tr> <tr> <td>INSURER C : Travelers Indemnity Company of CT</td> <td>25682</td> </tr> <tr> <td>INSURER D : Hartford Fire Insurance Company</td> <td>19682</td> </tr> <tr> <td>INSURER E : Charter Oak Fire Insurance Co.</td> <td>25615</td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Phoenix Insurance Company	25623	INSURER B : Travelers P&C Co. of America	25674	INSURER C : Travelers Indemnity Company of CT	25682	INSURER D : Hartford Fire Insurance Company	19682	INSURER E : Charter Oak Fire Insurance Co.	25615	INSURER F :	
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## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			DTCO5671N578PHX1	06/30/2018	06/30/2019	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
E	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			DT8103D782158COF	06/30/2018	06/30/2019	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000			CUP6J70152A1826	06/30/2018	06/30/2019	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	UB3K1084111826G	04/01/2018	04/01/2019	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
D	Installation Lease/Rent Equip			01UUMVG8704	06/30/2018	06/30/2019	\$1,000,000 \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: Nelson Avenue Drainage Improvements. When required in a written contract, the City of Saratoga Springs and Stantec Consulting Services, Inc. are added as Additional Insureds on a Primary and Non contributory basis including completed operations and with a waiver of subrogation.

## CERTIFICATE HOLDER

## CANCELLATION

City of Saratoga Springs  
5 Lake Avenue  
Saratoga Springs, NY 12866

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Engene G. Quirk*



**Workers'  
Compensation  
Board**

**CERTIFICATE OF  
NYS WORKERS' COMPENSATION INSURANCE COVERAGE**

<b>1a. Legal Name &amp; Address of Insured (use street address only)</b>  Trinity Construction , Inc. 180 Bridge Street, PO Box 39 Selkirk, NY 12158  <i>Work Location of Insured (Only required if coverage is specifically limited to certain locations in New York State, i.e., a Wrap-Up Policy)</i>	<b>1b. Business Telephone Number of Insured</b>  518 767 2204  <b>1c. NYS Unemployment Insurance Employer Registration Number of Insured</b>    <b>1d. Federal Employer Identification Number of Insured or Social Security Number</b>  141604710
<b>2. Name and Address of Entity Requesting Proof of Coverage (Entity Being Listed as the Certificate Holder)</b>  City of Saratoga Springs 5 Lake Avenue Saratoga Springs, NY 12866	<b>3a. Name of Insurance Carrier</b>  Travelers Indemnity Company of CT <b>3b. Policy Number of Entity Listed in Box "1a"</b>  UB3K1084111826G <b>3c. Policy effective period</b>  04/01/2018 to 04/01/2019 <b>3d. The Proprietor, Partners or Executive Officers are</b> <input checked="" type="checkbox"/> included. (Only check box if all partners/officers included) <input type="checkbox"/> all excluded or certain partners/officers excluded.

This certifies that the insurance carrier indicated above in box "3" insures the business referenced above in box "1a" for workers' compensation under the New York State Workers' Compensation Law. (To use this form, New York (NY) must be listed under Item 3A on the INFORMATION PAGE of the workers' compensation insurance policy). The Insurance Carrier or its licensed agent will send this Certificate of Insurance to the entity listed above as the certificate holder in box "2".

Will the carrier notify the certificate holder within 10 days of a policy being cancelled for non-payment of premium or within 30 days if cancelled for any other reason or if the insured is otherwise eliminated from the coverage indicated on this certificate prior to the end of the policy effective period? ☒ YES ☐ NO

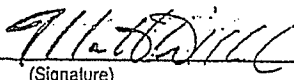
This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy listed, nor does it confer any rights or responsibilities beyond those contained in the referenced policy.

This certificate may be used as evidence of a Workers' Compensation contract of insurance only while the underlying policy is in effect.

Please Note: Upon cancellation of the workers' compensation policy indicated on this form, if the business continues to be named on a permit, license or contract issued by a certificate holder, the business must provide that certificate holder with a new Certificate of Workers' Compensation Coverage or other authorized proof that the business is complying with the mandatory coverage requirements of the New York State Workers' Compensation Law.

Under penalty of perjury, I certify that I am an authorized representative or licensed agent of the insurance carrier referenced above and that the named insured has the coverage as depicted on this form.

Approved by: Matthew D'Abate  
(Print name of authorized representative or licensed agent of insurance carrier)

Approved by:  10/01/2018  
(Signature) (Date)

Title: President, Amsure

Telephone Number of authorized representative or licensed agent of insurance carrier: 518-584-5300

Please Note: Only insurance carriers and their licensed agents are authorized to issue Form C-105.2. Insurance brokers are NOT authorized to issue it.

## Workers' Compensation Law

### Section 57. Restriction on issue of permits and the entering into contracts unless compensation is secured.

1. The head of a state or municipal department, board, commission or office authorized or required by law to issue any permit for or in connection with any work involving the employment of employees in a hazardous employment defined by this chapter, and notwithstanding any general or special statute requiring or authorizing the issue of such permits, shall not issue such permit unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that compensation for all employees has been secured as provided by this chapter. Nothing herein, however, shall be construed as creating any liability on the part of such state or municipal department, board, commission or office to pay any compensation to any such employee if so employed.
2. The head of a state or municipal department, board, commission or office authorized or required by law to enter into any contract for or in connection with any work involving the employment of employees in a hazardous employment defined by this chapter, notwithstanding any general or special statute requiring or authorizing any such contract, shall not enter into any such contract unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that compensation for all employees has been secured as provided by this chapter.



### STATEMENT OF BIDDER'S QUALIFICATIONS

All questions must be answered and the data given must be clear and comprehensive. If necessary, questions may be answered on separate sheets. The Bidder may submit any additional information he desires.

1. Name of Bidder. Trinity Construction, Inc.
2. Permanent main office address. 180 Bridge St., PO Box 39, Selkirk, NY 12158
3. Year organized. 1978
4. If a Corporation, where incorporated. New York State
5. How many years have you been engaged in the contracting business under your present firm or trade name? Forty years.
6. Provide three (3) references (list amount of each contract and the agency contact person, phone, and email address). Please see attached.

PROJECT NAME / AMOUNT	CONTACT NAME	PHONE	EMAIL

7. General character of work performed by your company.  
Site grading, installation of fills, storm/sewer piping work, sidewalks, restoration, building construction.
8. Have you ever defaulted on a contract? if so, where and why?  
No.
9. Have you ever failed to complete any work awarded to you? No.
10. List the more important projects recently completed by your company, stating the approximate cost for each and the month and year completed.

Please see attached.



- 
- 
11. List your major equipment available for this contract. All equipment necessary for the completion of this project is currently available including hydraulic excavators, wheel loaders, backhoes and bull dozers.
12. Background and experience of the principal members of your organization, including the officers.  
Please see attached.
13. Credit available: \$\_\_\_\_\_.
14. Give bank reference: Kevin Harrigan (518) 433-5830. Capital Bank, 132 State St. Albany
15. Will you, upon request, fill out a detailed financial statement and furnish any other information that may be required by the local public agency? If apparent low bidder and need is substantiated.

THE UNDERSIGNED hereby authorizes and requests any person, firm or corporation to furnish any information requested by the Local Public Agency in verification of Bidder's Qualifications.

Dated this day of: October 2, 2018

Signature: 

Printed name: Richard R. Rapp

Title: President

Company: Trinity Construction, Inc.

Company Address: 180 Bridge St., PO Box 39  
Selkirk, NY 12158

+

Nelson Avenue Drainage Improvements Project  
City of Saratoga Springs, NY  
Statement of Bidder's Qualifications

6) Three References:

Saratoga Casino Hotel Backflow Prevention Initiative  
Engineer – CHA Consultants, Inc., 3 Winners Circle, Albany, NY 12205; (518) 453-4500  
Anthony Stellato, Jr. (TStellato@chacompanies.com)  
Contract - \$629,833. Pre-engineered, pre-fabricated diesel-powered booster pump station.  
Completed July 2018

Adams St. Pump Station Mechanical Upgrades, City of Saratoga Springs, NY  
Owner – City of Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866; (518) 587-3550  
Engineer - Stantec Consulting Services, Inc.; (518) 452-4358; David Hansen  
(David.Hansen@Stanec.com)  
Contract - \$ 331,142. Install pumps.  
Completed July 2017

Site Development for Installation of Solar Array, Minaville, Town of Florida, NY.  
Owner – Borrego Solar Systems, Inc., 55 Technology Dr., Lowell, MA 01851  
Ned Chaney (nchaney@borregosolar.com)  
Contract - \$498,315. Access Rd. construction, land clearing.  
Completed August 2018

10) Projects Completed

Site Development for Installation of Solar Array, Knox, NY.  
Owner – Borrego Solar Systems, Inc., 55 Technology Dr., Lowell, MA 01851  
Contract - \$239,293. Access Rd. construction, land clearing.  
Completed August 2018

Site Development for Installation of Solar Array, Gloversville, NY  
Owner – Borrego Solar Systems, Inc., 55 Technology Dr., Lowell, MA 01851  
Contract - \$271,756.  
Completed August 2018

Shecky Development Subdivision, Town of Malta, NY  
Owner – Abele Builders, 14 Corporate Dr., Clifton Park, NY 12065; (518) 373-9613  
Engineer – Lansing Engineering, 2452 State Route 9, Malta, NY 12020; (518) 899-5243  
Contract - \$1,535,000. Construction of Site Infrastructure.  
Completed August 2017

Delmar Pointe Subdivision Residential Development  
Owner – Pigliavento Builders, 151 Von Roll Rd., Schenectady, NY 12306;  
Engineer – ABD Engineers, 411 Union St., Schenectady, NY 12309; (518) 832-5399  
Contract - \$1,380,830. Construction of Site Infrastructure  
Completed July 2017

Adams St. Pump Station Sewer and Force Main Upgrades, City of Saratoga Springs, NY.  
Owner – City of Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866; (518) 587-3550  
Engineer – Stantec Consulting Services, Inc.; (518) 452-4358  
Contract - \$198,740. Installation of approximately 1,050 lf of new force main.

City of Saratoga Springs – Bog Meadow Infrastructure and Water Supply Project.  
Engineer – The Environmental Design Partnership, LLP, 900 Route 146, Clifton Park, NY; (518) 371-7621  
Contract - \$495,715. Complete October 2015.

Town of Malta – Luther Forest Athletic Fields Phase 2, Contract 1  
Engineer – The LA Group, P.C., 40 Long Alley, Saratoga Springs, NY; (518) 587-8100  
Contract \$1,029,886. Complete October 2015.

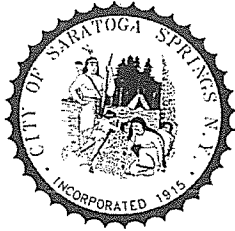
Town of Bethlehem – Dinmore Rd. WWTP Influent Pipe Lining Damages and Permanent Bypass Channel.  
Engineer – The Chazen Companies, 547 River St., Troy, NY 12180; (518) 273-0055  
Contract \$402,638. Complete February 2016.

## 12) Background and Experience

Currently, Trinity Construction, Inc. employs a staff of approximately 20 highly trained and skilled individuals including the necessary number of experienced operators, drivers, pipe layers, laborers, foremen and superintendent to accomplish the contemplated work.

### Key Persons

Richard R. Rapp	President	25 years experience
Jeffrey Matson	Superintendent	28 years experience
Nathaniel Matson	Foreman	10 years experience
Benjamin Freitas	Foreman	20 years experience



**BID PROPOSAL**

DATE OF BID OPENING: Tuesday, October 2<sup>nd</sup>, 2018 at 2:00 PM.

**ALL BIDS SHALL BE ENCLOSED IN A SEALED ENVELOPE MARKED:**

**RFP #: 2018-42 – Nelson Avenue Drainage Improvements Project – Phase 5**

**RFP Opening: Tuesday, October 2<sup>nd</sup>, 2018 at 2:00 p.m.**

**AND RETURN TO:  
City of Saratoga Springs  
City Clerk  
15 Vanderbilt Avenue  
Saratoga Springs, NY 12866**

**BID PROPOSAL SUBMITTED BY**

Bidder: Trinity Construction, Inc.

(Contractor)

**DEAR COMMISSIONER:**

The undersigned has inspected the proposed work site, reviewed the Instructions to Bidders, Plans and Specifications and hereby agrees to perform the specified work, installed complete and ready for service, including all labor, materials, machinery, scaffolding, lifts, bracing, tools, equipment and other means of construction necessary and incidental, complete and ready for use, as outlined in the project documents. The work, which the contractor is required to perform under this contract, shall be commenced within fourteen (14) consecutive days from the Notice to Proceed to Contractor. Work shall be substantially completed within sixty (60) days of Notice to Proceed and within two hundred ten (210) days of final completion, including all lead times.

BID FORM				
Item Number	Description / Amount Bid (written in words)	Payment	Amount Bid in numbers	
			Dollars	Cents
1	<b>Performance Bond.</b>  <i>Lump sum price in words:</i> <u>Eight Thousand Four Hundred</u> _____ Dollars	Lump Sum	8,400	00
2	<b>Removals on Nelson Avenue between Crescent St. and Gridley.</b>  <i>Lump sum price in words:</i> <u>Sixteen Thousand One Hundred</u> <u>Ninety-Three</u> _____ Dollars	Lump Sum	16,193	00
3	<b>At intersection of Nelson and Gridley – relocate water main if required</b>  <i>Lump sum price in words:</i> <u>Five Thousand</u> _____ Dollars	Lump Sum	5,000	00
4	<b>On Nelson Avenue – between Crescent Street and Gridley, remove old 4" Water main as required for installation of new storm drainage pipeline, manholes, inlet structures and appurtenances.</b>  <i>Lump sum price in words:</i> <u>Five Thousand</u> _____ Dollars	Lump Sum	5,000	00
5	<b>On Nelson Avenue at intersection with Gridley: remove old 4-inch water main from existing 4-inch "T" and provide plug and thrust block as shown on the plans.</b>  <i>Lump Sum Price in words:</i> <u>Three Thousand Five Hundred</u> _____ Dollars	Lump Sum	3,500	00

6	<p>On Nelson Avenue between Crescent Street and Gridley, Furnish and install four (4) each 4-foot diameter storm drainage manholes with frames and covers (or grates) as shown on the plans. (Storm MH #1, #2, #3 &amp; #4)</p> <p><i>Lump Sum Price in words for 4 new manholes:</i>  <u>Nine Thousand</u>  _____ Dollars</p>	Lump Sum for 4 new manholes	9,000	00
7	<p>At the intersection between Nelson Avenue and Gridley Street, Furnish and install one (1) each 6 foot diameter man hole as shown on the plans. (Storm MH #5)</p> <p><i>Lump Sum Price in words for 1 new manhole:</i>  <u>Four Thousand Three Hundred</u>  _____ Dollars</p>	Lump Sum for 1 new manhole	4,300	00
8	<p>On Nelson between Crescent Street and Gridley, Furnish and install five (5) each offset storm drainage inlet structures as shown on the plans. Inlet Strs #1, #2, #3, #4, &amp; #5.</p> <p><i>Lump Sum Price in words for 5 new inlets:</i>  <u>Twenty-Five Thousand</u>  _____ Dollars</p>	Lump Sum for 5 new offset inlet Structures	25,000	00
9	<p>At the intersection of Nelson Avenue and Gridley, Furnish and install three (3) drainage inlet structures as shown on the plans. Inlet Strs #6, #7, &amp; #8.</p> <p><i>Lump Sum Price in words for 4 inlet structures:</i>  <u>Eight Thousand Five Hundred</u>  _____ Dollars</p>	Lump Sum for 3 new inlet structures	8,500	00

10	<p>on Nelson Avenue between Crescent Street and Gridley, Furnish and install approximately 543 Linear Feet (LF) of 24-inch diameter SICPP storm drainage pipeline from the existing storm drainage manhole near the intersection of Nelson Avenue and Crescent Street to new manhole #4.</p> <p><i>Lump sum price for 24" pipe in words:</i>  <u>One Hundred Twenty - Five</u>  <u>Thousand</u> Dollars</p>	Lump Sum	125,000	00
11	<p>On Nelson from Crescent Street to Gridley, Furnish and install approximately 70 Linear Feet (LF) of 18-inch diameter SDR 26 PVC pipeline from storm drainage man hole #4 to #5.</p> <p><i>Lump sum price for 18" pipe in words:</i>  <u>Fourteen Thousand Seven Hundred</u>  _____ Dollars</p>	Lump Sum	14,700	00
12	<p>On Gridley from Nelson Avenue to Bowman, Furnish and install approximately 305 Linear Feet (LF) of 18-inch diameter SICPP pipeline from storm man hole #3 to man hole #4 as shown on the plans.</p> <p><i>Lump sum price for 18 " pipe in words:</i>  <u>Forty - Two Thousand Three Hundred</u>  <u>Fifty</u> _____ Dollars</p>	Lump Sum	42,350	00
13	<p>On Nelson from Crescent Street to Gridley, Furnish and install approximately 200 Linear Feet (LF) of 12-inch diameter SICPP pipeline at various locations as shown on the plans.</p> <p><i>Lump sum price in words for 12" pipe:</i>  <u>Fifty Thousand Five Hundred</u>  _____ Dollars</p>	Lump Sum for 12" pipe	50,500	00

14	<p>At the intersection of Gridley Street and Bowman Avenue, Furnish and install two (2) each 4-foot diameter storm drainage manholes with frames and covers (or grates) as shown on the plans. (MH #6 &amp; #7)</p> <p><i>Lump Sum Price in words for 2 new manholes:</i></p> <p><u>Four Thousand Five Hundred</u></p> <p>_____ Dollars</p>	Lump Sum for 2 new manholes	4,500	00
15	<p>On Gridley Street and Bowman Street, Furnish and install four (4) drainage inlet structures as shown on the plans. Inlet Strs #9, #10, #11 and #12.</p> <p><i>Lump Sum Price in words for 4 inlet structures:</i></p> <p><u>Eleven Thousand</u></p> <p>_____ Dollars</p>	Lump Sum for 4 new inlet structures	11,000	00
16	<p>On Bowman Street, Furnish and install approximately 246 Linear Feet (LF) of 12-inch diameter SICPP pipeline as shown on the plans.</p> <p><i>Lump sum price for 12" pipe in words:</i></p> <p><u>Thirty Thousand</u></p> <p>_____ Dollars</p>	Lump Sum for 12" pipe	30,000	00
17	<p>On Gridley Street at intersection with Bowman Street, Furnish and install approximately 22 Linear Feet (LF) of 15-inch diameter SICPP pipeline from manhole #6 to manhole #7.</p> <p><i>Lump sum price for 15" pipe in words:</i></p> <p><u>Four Thousand Six Hundred</u></p> <p>_____ Dollars</p>	Lump Sum for 15" pipe	4,600	00



18	<p>On Gridley Street at intersection with Bowman Street, Furnish and install approximately 9 Linear Feet (LF) of 12-inch diameter SICPP pipeline from drop inlet structure #9 to storm man hole #6 as shown on the plans.</p> <p><i>Lump sum price in words for 12" pipe:</i>  <u>Two Thousand Four Hundred</u>  _____ Dollars</p>	Lump Sum for 12" pipe	2,400	00
19	<p>On Gridley Street at intersection with Bowman, remove one existing fire hydrant as shown on the plans. Contractor to coordinate with City DPW for work on city water mains. Contractor to remove section of existing 6-inch water main (approximately 20 feet). Remove existing hydrant "T" and hydrant valve. Turn over to City. Contractor to furnish and install approximately 20 Linear Feet (LF) of 6-inch water main with new 6-inch MJ anchoring Tee, new 6-inch hydrant valve, hydrant lead and new hydrant in compliance with City standards. Turn old hydrant over to City.</p> <p><i>Lump sum price in words:</i>  <u>Thirteen Thousand Five Hundred</u>  _____ Dollars</p>	Lump Sum	13,500	00
20	<p><b>Maintenance &amp; Protection of Traffic.</b></p> <p><i>Lump sum price in words:</i>  <u>Twelve Thousand</u>  _____ Dollars</p>	Lump Sum	12,000	00
21	<p><b>Mobilization/De-Mobilization</b></p> <p><i>Lump sum price in words:</i>  <u>Nineteen Thousand</u>  _____ Dollars  <i>(Not to exceed 4% of total base bid)</i></p>	Lump Sum	19,000	00

22	<p>On Nelson Avenue from Crescent Street to Gridley Street and at the intersection of Gridley Street and Bowman Street, Furnish and install approximately 1,500 Linear feet of cast in place concrete curbing as shown on the plans.</p> <p>Unit Price bid per LF: <u>Thirty - Five</u> Dollars</p> <p>Total amount bid for 1,500 Linear Feet in words: <u>Fifty - Two Thousand Five Hundred</u> _____ Dollars</p>	Total bid for cast in place curbing	52,500	00
23	<p>On Nelson Avenue from Crescent Street to Gridley Street, Furnish and install 5 new trees as shown on the plans.</p> <p>Unit Price bid per tree: <u>Six Hundred Twenty - Five</u> Dollars</p> <p>Total amount bid for five trees in words: <u>Three Thousand One Hundred</u> <u>Twenty - Five</u> Dollars</p>	Total bid for five trees	3,125	00
24	<p>On Nelson Avenue from Crescent Street to Gridley and install approximately 2500 square feet of asphalt driveway aprons.</p> <p>Unit Price bid per SF: <u>Eight and Forty Cents</u> Dollars</p> <p>Total amount bid for 2,500 Square Feet in words: <u>Twenty - One Thousand</u> _____ Dollars</p>	Total bid for 2,500 SF	21,000	00
25	<p>On Nelson Avenue from Crescent Street to Gridley Street Furnish and install approximately 350 Square Feet of concrete driveway aprons as required.</p> <p>Unit Price bid per SF: <u>Fifteen and Ninety cents</u> Dollars</p> <p>Total amount bid for 350 Square Feet in words: <u>Five Thousand Five Hundred Sixty - Five</u> _____ Dollars</p>	Total bid for 350 SF	5,565	00

26	<p>On Nelson Avenue from Crescent Street to Gridley Street Furnish and install approximately 3,000 Square Feet of concrete sidewalk and associated concrete walks to connect from new sidewalk to existing walkways to adjoining private properties.</p> <p>Unit Price bid per SF: <u>Twelve and Fifty Cents</u> Dollars</p> <p>Total amount bid for 3,000 Square Feet in words:</p> <p><u>Thirty-Seven Thousand Five Hundred</u> _____ Dollars</p>	Total bid for 3,000 SF	37,500	00
27	<p>On Nelson Avenue from Crescent Street to Gridley Street, Relocate water service curb boxes within new grass buffer between proposed new sidewalk and back of proposed curb.</p> <p>Unit Price bid per each: <sup>Ⓢ</sup> <u>One Thousand Two Hundred</u> Dollars</p> <p>Total amount bid for four services in words:</p> <p><u>Four Thousand Eight Hundred</u> _____ Dollars</p>	Total bid for four relocations	4,800	00
28	<p>On Nelson Avenue from Crescent Street to Gridley Street, Furnish and install yard inlet drainage where grading creates low points within front lawns.</p> <p>Unit Price bid per each: <u>Seven Thousand Five Hundred</u> Dollars</p> <p>Total amount bid for 2 locations in words:</p> <p><u>Fifteen Thousand</u> _____ Dollars</p>	Total bid for two locations	15,000	00
TOTAL Bid for items 1 to 28	<p>Total Bid in words:</p> <p><u>Five Hundred Fifty-Three Thousand</u></p> <p><u>Nine Hundred Thirty-Three</u> _____</p>	TOTAL Bid for Items 1 through 28 in numbers	553,933	00

**BASE BID:**

Provide all labor, materials, machinery, tools, equipment and other means of construction necessary and incidental to: installation of approximately 1,350 LF of storm sewer extension with storm structures throughout removing a conflicting abandoned 4" forcemain as necessary. Several testpits to be dug prior to construction to verify existing depths and locations at crossing utility points. Concrete sidewalk, asphalt apron and curb removal to prep for installation of approximately 3,000 SF of new concrete sidewalk and 1,500 LF of new concrete curb along Nelson Avenue between Gridley Street and Crescent Street. Remove and replace at new location 1 hydrant and 6" hydrant lead at the corner of Bowman Street and Gridley Street. Asphalt driveway aprons and lawns to be restored to their existing conditions. All work shall be in conformance with NYSDOT, Saratoga County Public Works (Highway), and City of Saratoga Springs standards and requirements. Contractor shall be responsible to secure all required permits and pay/provide all fees, bonds and insurance necessary to satisfy all permits/requirements.

**BID BOND OR BID DEPOSIT:**

A bid bond or bid deposit check for 10% of the total bid price, made payable to the Commissioner of Finance is attached in the amount of \$ 10% of Amount Bid security as required by the Instructions to Bidders for the project.

**UNIT PRICES (For Owners Information Only. This is a lump sum bid.):**

Contractor agrees to perform the above work at the stipulated unit price for Item Numbers 22,23,24,25,26,27 and 28, in accordance with the Contract Documents. Stated unit prices, which shall be net to the Owner and shall include all allowances for material, equipment, labor, installation cost, supervision, overhead (including bond costs) and profit. The following unit prices are for Owner's information and are requested for work that is beyond the scope of this lump sum bid:

**ACKNOWLEDGEMENTS**

Acknowledgement is hereby made of the receipt of the following Addendum:

Addendum No. 1 dated 9/24/18

Addendum No. \_\_\_\_\_ dated \_\_\_\_\_

The foregoing proposal (s) include all labor, supervision, material, taxes (if any), overhead, bond costs, profit and other considerations normally included in construction contract costs.

The Undersigned understands that the Owner reserves the right to accept or to reject any proposal(s), but that if notice of the acceptance of this proposal is mailed, telegraphed or delivered to the Undersigned within thirty (30) days after the opening of the bids, or any time before this proposal is withdrawn, the Undersigned will execute a contract with the City of Saratoga Springs for this work.

The Undersigned further agrees that if awarded the contract, he will: (1) Commence work upon receipt of the executed contract, (2) that he will provide bonds as required, (3) that he will commence active construction work at the site as outlined in the Notice to Proceed, (4) that he will substantially complete the work in its entirety, ready for use by the Owner as per the project documents.

Date: October 2, 2018

Signed: \_\_\_\_\_

(Principal of Company)

Printed Name: Richard R. Rapp

Title: President

Company: Trinity Construction, Inc.

Address: 180 Bridge St., PO Box 39  
Selkirk, NY 12158

Telephone Number: (518) 767-2204 Fax Number: (518) 767-2735

Cellular Number: (518) 767-2204

Email: rrapp@trinconinc.com

Request for Certification of Sufficient Funds

Submittal Date: 10/04/2018

The Department of PUBLIC WORKS requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

Obligation to be incurred, detailing vendor name, project description, Council approval, etc. (attach supporting documentation):

Vendor: Trinity Construction Inc.

Project: Nelson Ave Drainage Improvements, Ph 5

Appropriation – Current Budget Expense Org/Object/Proj(s):

H3638142-52000-1138 - \$3,366.36 ✓

H3638142-52000-1147 - \$21,087.61 ✓

H3638142-52000-1231 - ~~\$779,180.00~~ 509,479.03 ✓

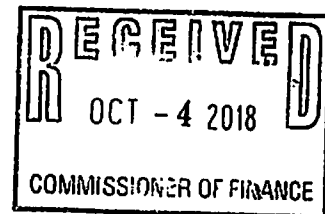
Amount Requested for Approval: \$ 533,933.00 ✓

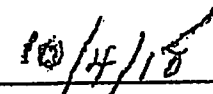
Current Amount Available: \$ ~~803,633.97~~ 803,793.97

Transfer/Amendment Pending: \$

Transfer/Amendment Date:


  
\_\_\_\_\_  
Department Head Signature



  
\_\_\_\_\_  
Date

Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

  
\_\_\_\_\_  
Commissioner of Finance

  
\_\_\_\_\_  
Approval Date



## **NOTICE TO BIDDERS**

### **Nelson Avenue Drainage Improvements Project – Phase 5 RFP #2018-42**

The City of Saratoga Springs, New York, will receive sealed bids for Nelson Avenue Drainage Improvements Project – Phase 5. The sealed bid must be received in its' entirety by the City of Saratoga Springs, Office of the Commissioner of Accounts, 15 Vanderbilt Avenue, Saratoga Springs, New York, 12866, by **Tuesday, October 2<sup>nd</sup>, 2018 at 2:00 p.m.** at which time they will be publicly opened and read.

The project work site is located at Nelson Avenue, Saratoga Springs, New York. Contractor will provide all labor, materials, machinery, tools, scaffolding, equipment and other means of construction necessary and incidental to the installation of approximately 1,350 LF of storm sewer extension with storm structures throughout removing a conflicting abandoned 4" forcemain as necessary. Several test pits to be dug prior to construction to verify existing depths and locations at crossing utility points. Concrete sidewalk, asphalt apron and curb removal to prep for installation of approximately 3,000 SF of new concrete sidewalk and 1,500 LF of new concrete curb along Nelson Avenue between Gridley Street and Crescent Street. Remove and replace at new location 1 hydrant and 6" hydrant lead at the corner of Bowman Street and Gridley Street. Asphalt driveway aprons and lawns to be restored to their existing conditions. All work shall be in conformance with NYSDOT, Saratoga County Public Works (Highway), and City of Saratoga Springs standards and requirements. Contractor shall be responsible to secure all required permits and pay/provide all fees, bonds and insurance necessary to satisfy all permits/requirements.

Copies of the request for proposal (RFP) may be obtained from the City's web page at [www.saratoga-springs.org](http://www.saratoga-springs.org), under "Current Bids". There is no fee for these documents.

Questions regarding the Contract Documents should be directed to Stefanie Richards, in writing, at [stefanie.richards@saratoga-springs.org](mailto:stefanie.richards@saratoga-springs.org).

Addenda, if any, will be issued only to those persons whose name and address are on record with the City as having obtained a bid packet. Addenda to the bid, when issued, will be on file in the City Clerk's Office at least five days before the bid opening date. If you have obtained a bid packet through the City's web site and would like to be on record for any Addenda, please email [stefanie.richards@saratoga-springs.org](mailto:stefanie.richards@saratoga-springs.org) with your name, bid packet obtained and email address.

This is a lump sum bid. Each bid must be accompanied by a Bid Security in the amount of ten (10) percent of the base bid in accordance with the Instructions to Bidders. **The successful bidder will be required to furnish a Performance Bond and a Labor and Materials Bond, each in the full amount of the contract price.**

All bids must be made on the official bid form or an exact copy by reproduction and enclosed in a sealed envelope. No bidder may withdraw his/her bid within sixty (60) calendar days after the actual date of the opening thereof. Subsequent to sixty days an offer may be withdrawn in writing. State Finance Law §163(9) (e).

The City of Saratoga Springs reserves the right to reject any and all bids, to waive any and all informalities and the right to disregard all nonconforming, non-responsive or conditional bid documents. State Finance Law §163(9)(d)

**City of Saratoga Springs  
Saratoga County, New York**



## **Instructions to Bidders**

### **1. RFP DOCUMENTS**

These Contract Documents include a complete set of specifications and required contract forms which are for the convenience of bidders and are not to be detached from the Contract Documents.

### **2. INTERPRETATION OR ADDENDA**

No oral interpretation shall be made to any bidder as to the meaning of the Contract Documents or any part thereof. Every request for such an interpretation shall be made in writing to the Owner. Any inquiry received seven or more days prior to the date fixed for opening of bids shall be given consideration. Every interpretation made to a bidder shall be in the form of an Addenda to the bid, and when issued, shall be on file in the City Clerk's Office at least five days before bids are opened.

All Addenda shall be emailed to each person whose name and address are on record with the City as having attained a bid packet or has attended a pre-bid meeting *<as applicable>*. All such Addenda shall become part of the bid and all bidders shall be bound by such Addenda, whether or not received by the bidders.

### **3. INSPECTION OF SITE**

Each bidder shall visit the site of the proposed work and fully acquaint himself/herself with the existing conditions there relating to the work and labor, and shall fully inform himself/herself as to the facilities involved, the difficulties and restrictions attending the performance of the Contract. The bidder shall thoroughly examine and familiarize himself/herself with the Contract Documents. The Contractor by the execution of the Contract shall in no way be relieved of any obligation under it due to his/her failure to receive or examine any form or legal instrument or to visit the site and acquaint himself/herself with the conditions there existing and the Owner will be justified in rejecting any claim based on facts regarding which the Contractor should have been on notice as a result thereof.

### **4. BIDS**

All bids shall be submitted on forms supplied by the Owner and shall be subject to all requirements of the bid, including any plans, and these Instructions to Bidders. All bids shall be regular in every respect and no interlineations, excisions or special conditions shall be made or included in the bid documents by the bidder. The City may consider as irregular any bid on which there is an alteration of or departure from the bid forms hereto attached and at its' option may reject the same.

In order to guard against premature opening of the bid documents, bids shall be enclosed in a sealed and clearly labeled envelope with the words:



## RFP #: 2018-42 – Nelson Avenue Drainage Improvements Project – Phase 5

Name of Bidder: Trinity Construction, Inc.Bid Opening: Tuesday, October 2<sup>nd</sup>, 2018 at 2:00 p.m.

## AND RETURN TO:

City of Saratoga Springs  
City Clerk - Department of Accounts  
15 Vanderbilt Avenue  
Saratoga Springs, NY 12866

As a fair basis of award, the City of Saratoga Springs will award the Contract to the best value **qualified** responsible bidder determined by the total sum of the base bid. **The final cost of the contract work will be based on the actual work performed in the field.**

**5. NON-COLLUSIVE BIDDING CERTIFICATIONS**

Each bidder submitting a bid to the City for the work contemplated by the documents on which bidding is based shall execute and attach thereto, the Non-Collusion Affidavit on the form herein provided, to the effect that he has not colluded with any other person, firm or corporation in regard to any bid submitted.

***Failure to submit the executed Non-Collusive Agreement at the time of bid submission may disqualify the bid submission.***

**6. VENDOR CODE OF CONDUCT**

Contractor must execute Vendor Code of Conduct and include the agreement with the bid response submission. ***Failure to submit the executed Vendor Code of Conduct at the time of bid submission may disqualify the bid submission.***

**7. RISK AND SAFETY AGREEMENT**

Bidder must execute the Risk and Safety Agreement and include the agreement with the bid response submission. ***Failure to submit the executed Risk and Safety Agreement at the time of bid submission may disqualify the bid submission.***

**8. CERTIFICATE OF INSURANCE**

Bidder must include a Certificate of Insurance providing proof of the required insurance as outlined in the Risk and Safety Agreement with the bid response submission. ***Failure to submit a Certificate of Insurance at the time of bid submission may disqualify the bid submission.***

## 9. APPRENTICESHIP PROGRAM

Not applicable.

## 10. BID BOND

Each bid shall be accompanied by Bid Bond made payable to COMMISSIONER OF FINANCE in an amount of ten (10) percent of bidder's maximum bid price and in the form of a certified or bank check or a Bid Bond (on form attached, if a form is prescribed) issued by a surety meeting the requirements of the General Conditions.

## 11. STATEMENT OF BIDDER'S QUALIFICATIONS

Each bidder shall be required to submit on the form furnished for that purpose (a copy of which is included in the contract documents), a statement of the bidder's qualifications, bidder's experience record in the type of work embraced in the contract and bidders organization and equipment available for the work contemplated (as applicable); and, when specifically requested by the Commissioner of Accounts, a detailed financial statement.

The Owner shall have the right to take such steps as deemed necessary to determine the ability of the bidder to perform the obligations under the Contract and the bidder shall furnish the Owner all such information and data for this purpose as requested. The City reserves the right to reject any RFP where an investigation of the available evidence or information does not satisfy the City that the bidder is qualified to carry out properly the terms of the Contract. ***Failure to submit the executed Statement of Bidder's Qualifications at the time of bid submission may disqualify the bid submission.***

## 12. LUMP SUM PRICES (This is a Lump Sum Bid)

This Lump Sum Bid shall include all costs for materials, labor overhead and profit; insurance costs and incidental costs incurred by the Contractor to satisfactorily complete the work in accordance with the Standard General Conditions of the Construction Contract, Summary of Work, Technical Specifications and Plans.

## 13. CORRECTIONS

The bidder must initial erasures or other changes in the Bid.

## 14. RECEIVING BIDS

Bids received prior to the advertised hour of opening shall be securely kept, sealed. The City Clerk's Office, whose duty it is to open them shall decide when the specified time has arrived, and no bid received thereafter shall be considered. **LATE BIDS shall be rejected. E-mail or faxed bid submissions are not acceptable and shall not be considered.**

## 15. OPENING OF BIDS

At the time and place fixed for the opening of bids, the City shall cause to be opened and publicly read aloud every bid that was received within the time set for receiving bids. Bidders and other persons properly interested may be present, in person or by representative.

## **16. WITHDRAWAL OF BIDS**

Bids may be withdrawn on written request dispatched by the bidder in time for delivery in the normal course of business prior to the time fixed for opening; provided that written confirmation of withdrawal over the signature of the bidder is placed in the mail and postmarked prior to the time set for bid opening.

## **17. EVALUATION PROCESS**

After the bid opening, each bidder's proposal will be screened for completeness and conformance with requirements for bid submission as set forth under the Bidders Submittal Instructions. Proposals that do not meet the City's requirements as set forth in the RFP may be deemed nonresponsive and given no further consideration.

Proposals meeting the requirements of the City shall be evaluated first on technical information (i.e. operational plan, company background, staffing & personnel biographies, relevant experience, references) and then on the cost proposal.

## **18. AWARD OF CONTRACT: REJECTION OF BIDS**

If the Contract is awarded, it will be awarded to the responsive and responsible bidder submitting the best value complying with the conditions and qualifications of the Notice to Bidders and Instructions to Bidders. The bidder to whom the award is made will receive by mail a "Notice of Award" at the earliest possible date.

The Owner, however, reserves the right to reject any and all bids and to waive any informality in bids received whenever bid package are submitted incomplete without the required attachments and/or such rejections or waivers are in its' best interest.

The Owner also reserves the right to consider as not responsible any bidder who does not habitually perform with their own forces at least fifty percent (50%) of the dollar value of the work involved in the Contract.

## **19. PERFORMANCE BOND, LABOR AND MATERIAL PAYMENT BONDS**

- a. Having satisfied all conditions of award as set forth elsewhere in these documents, the successful bidder shall, within 10 calendar days of award, furnish a Performance Bond in a penal sum of not less than one hundred percent (100%) of the Contract and a Labor and Material Payment Bond in a penal sum of not less than one hundred (100%) of the Contract as awarded, as security for the faithful performance of the Contract, and for the payment of all persons, firms or corporations to whom the Contractor may become legally indebted for labor, materials, tools, equipment, or services of any nature including utility and transportation services, employed or used by him/her in performing the work. Such bonds shall be in the same form as that included in the Contract Documents and shall bear the same date as, or a date subsequent to that of the Agreement. The current power of attorney for the person who signs for any surety company shall be attached to such bonds. These bonds shall be signed by a Guaranty or Surety Company listed in the latest issue of the U. S. Treasury Circular 570 licensed to do business in the State of New York and the penal sum shall be within the maximum specified for such Company in said Circular 570.

- b. Notwithstanding the foregoing, all bonds required by law shall be in accordance with the form and substance so required by law.
- c. The failure of the successful bidder to execute Agreement and to supply the required bonds within ten (10) days or such extended period as the Owner may grant based upon reasons determined sufficient by the Owner, shall constitute a default, and the Owner may either award the Contract to the next lowest responsible bidder or re-advertise for bids. In the event of such default, the bidder shall be obligated to the Owner in the amount of the Bid Bond Guaranty as liquidated damages for such default.

## 20. WAGES AND SALARIES

- a. Attention of bidders is particularly called to the requirements concerning the payment **of not less than the prevailing wage and salary rates** specified in New York State Labor Law and the conditions of employment with respect to certain categories and classifications of employees. See also the Wage Rates Provision of the Standard General Conditions of the Construction Contract Supplementary Conditions. (See Attachment for wage rate schedule).
- b. One (1) copy of Certified Payrolls is to be submitted with each payment application per NYS Department of Labor Laws. ***No payment will be made if the required documentation is not submitted with the invoice attached.***
- c. The rates of pay set forth within the Contract Documents are the minimum to be paid during the life of the Contract. It is, therefore, the responsibility of Bidders to inform themselves as to local labor conditions, such as the length of work day and work week, overtime compensation, health and welfare contributions, labor supply and prospective changes or adjustments of rates.

All work is to be completed in accordance with the most current prevailing wage rate schedule. Hard copies of the wage rates are provided at the bidder's request. To view the PDF file of your schedule, copy and paste or type the following into your browser:

<https://applications.labor.ny.gov/wpp/publicViewProject.do?method=showIt&id=1464024>

## 21. APPLICATION FOR PAYMENT

Contractor shall invoice Owner at the appropriate stages for satisfactorily completed work in the form of AIA Documents G702 and G703 Application and Certificate for Payment. A five (5) percent retainage of the bid award amount is held until all work is satisfactorily completed. Final payment application shall be submitted for retainage only. A certified Waiver of Lien and Certified Payrolls shall be submitted with the final payment requisition for the entire work period.

## 22. EQUAL EMPLOYMENT OPPORTUNITY

Attention of bidders is particularly called to the requirements for ensuring that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin. Preference may be given to MWBE businesses.

## 23. COMPLIANCE

Failure to comply with any of the above terms or any evidence of poor quality or service will be considered cause of discontinuing business with the successful bidder.

**24. CONTRACT TIME**

The work which the Contractor is required to perform under this contract shall commence at the time stipulated by the City in the Notice to Proceed to Contractor. Work shall be substantially completed within sixty (60) calendar days of Notice to Proceed and within two hundred ten (210) calendar days of final completion, including all lead times.



### **Submittal Instructions**

**CONTRACTORS PLEASE NOTE YOUR IFB MUST BE RETURNED AS FOLLOWS:**

**Step One:** You **MUST** execute and include the following documents with your response:

- Bid Proposal - 2 sets - 1 original, 1 copy
- Acknowledgements - 2 each
- Non-Collusive Bidding Certification - 2 each
- Vendor Code of Conduct - 2 each
- Risk & Safety Agreement – 2 each
- **Certificates of Insurance** (including Worker's Compensation Certificate) – 2 each
  - **As outlined in the Risk & Safety Agreement**
  - **Sub Contractors (if applicable) Certificate of Insurance** (as outlined in Risk & Safety Agreement) **Including Worker's Compensation Certificate**
- Statement of Bidder's Qualification - 2 each
- Bid Deposit Check (10% of Base Bid) - 2 each

***FAILURE TO SUBMIT IFB DOCUMENTS AS OUTLINED ABOVE MAY LEAD TO IMMEDIATE RFP DISQUALIFICATION.***

**Step Two:** Enclose your bid in a sealed envelope marked:

**RFP #: 2018-42 – Nelson Avenue Drainage Improvements Project – Phase 5**

Name of Bidder: Trinity Construction, Inc.

Bid Opening: Tuesday, October 2<sup>nd</sup>, 2018 at 2:00 p.m.

**Step Three:** Please return your response to this RFP to the following address:

**City of Saratoga Springs  
City Clerk  
15 Vanderbilt Avenue  
Saratoga Springs, NY 12866**



### Acknowledgements

The Undersigned understands that the City reserves the right to accept or to reject any proposal(s), but that if notice of the acceptance of this proposal is mailed, telegraphed or delivered to the Undersigned within thirty (30) days after the opening of the bids, or any time before this proposal is withdrawn, the Undersigned will execute a contract with the City of Saratoga Springs for this work.

The Undersigned further agrees that if awarded the contract, the undersigned will:

- (1) Commence work upon receipt of the executed contract,
- (2) Provide bonds as required,
- (3) Commence active construction work at the site as outlined in the Notice to Proceed,
- (4) Substantially complete the work in its entirety, ready for use by the City as outlined in the project documents.

Signed: \_\_\_\_\_

Printed Name: Richard R. Rapp

Title: President

Company: Trinity Construction, Inc.

Address: 180 Bridge St., PO Box 39  
Selkirk, NY 12158

Date: October 2, 2018

Telephone Number: (518) 767-2204

Cellular Number: (518) 767-2204

Facsimile Number: (518) 767-2735

Email Address: rrapp@trinconinc.com

**Non-Collusive Bidding Certification**

Section §139(d) State Finance Law

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and, in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

(1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;

(2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

(3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition."

A bid shall not be considered for award nor shall any award be made where (1), (2), (3) above have not been complied with; provided however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefore.

Signature:  Print Name: Richard R. Rapp

Title: President Date: October 2, 2018

Company: Trinity Construction Inc. Address: PO Box 39, Selkirk, NY 12158

Subscribed to under penalty of perjury under the laws of the State of New York, this 2nd day of  
October 2018 as the act and deed of said corporation or partnership.





### Vendor/Supplier Code of Conduct

The City of Saratoga Springs is committed to conduct business in a lawful, ethical and moral manner and expects the same standards from vendors/suppliers that the City conducts business with. The City requires that all vendors/suppliers abide by this Code of Conduct. Failure to comply with this Code may be sufficient cause for the City to exercise its' rights to terminate its' business relationship with vendors/suppliers. Vendors/suppliers agree to provide all information requested which is necessary to demonstrate compliance with this Code.

To promote a working relationship with the City of Saratoga Springs based on ethical business practices, contractors, consultants, vendors and suppliers are expected to:

- Not seek, solicit, demand or accept any information, verbal or written, from the City of Saratoga Springs or its representatives that provides an unfair advantage over a competitor.
- Not engage in any activity or course of conduct that restricts open and fair competition on City of Saratoga Springs related projects and transactions.
- Not engage in any course of conduct with the City of Saratoga Springs employees or its representatives that constitutes a conflict of interest, in fact or appearance.
- Not offer any unlawful gifts or gratuities, or engage in bribery or other criminal activity.
- Report to the City of Saratoga Springs any activity by a City of Saratoga Springs employee or contractor, consultant or vendor of the City of Saratoga Springs that is inconsistent with the City of Saratoga Springs Code of Ethics.

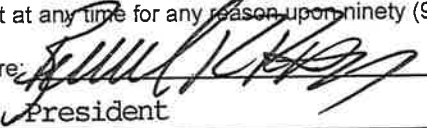
At a minimum, the City requires that all vendors/suppliers meet the following standards:

- Legal: Vendors/suppliers and their subcontractors agree to comply with all applicable local, state and federal laws, regulations and statutes.
- The City expects vendors/suppliers to respect the City's rules and procedures.
- The Wages & Benefits: Vendors/suppliers will set working hours, wages, and NYS statutory benefits and overtime pay in compliance with all applicable laws and regulations. Where applicable, as defined by NYS Labor Law, the vendor/supplier must comply with prevailing wage rates.
- Health & Safety: Vendors/suppliers and their subcontractors shall provide workers with a safe and healthy work environment that complies with local, state and federal health and safety laws.
- Discrimination: No person shall be subject to any discrimination in employment, including hiring, salary, benefits, advancement, discipline, termination or retirement on the basis of gender, race, religion, age, disability, sexual orientation, nationality, political opinion, party affiliation or social ethnic origin.
- Working conditions: Vendors/suppliers must treat all workers with respect and dignity and provide them with a safe and healthy environment.
- Right to organize: Employees of the vendor/supplier should have the right to decide whether they want collective bargaining.
- Subcontractors: Vendors/suppliers shall ensure that subcontractors shall operate in a manner consistent with this Code.
- 1. Protection of the Environment: Vendors/suppliers shall comply with all applicable environmental laws and regulations. Vendors/suppliers shall ensure that the resources and material they use are sustainable, are capable of being recycled and are used effectively and a minimum of waste. Where practicable, vendors/suppliers are to utilize technologies that do not adversely affect the environment and when such impact is unavoidable, to ensure that it is minimized.

### Vendor Acknowledgement

The undersigned vendor/supplier hereby acknowledges that it has received the City of Saratoga Springs Vendor/Supplier Code of Conduct and agrees that any and all of its facilities and subcontractors doing business with the City will receive the Code and will abide by each and every term therein.

Vendor/supplier acknowledges that its failure to comply with any condition, requirement, policy or procedure may result in the termination of the business relationship. Vendor/supplier reserves the right to terminate its agreement to abide by the Code of Conduct at any time for any reason upon ninety (90) days prior written notice to the City.

Signature:  Printed name: Richard R. Rapp  
 Title: President Date: October 2, 2018  
 Company Name: Trinity Construction, Inc.  
 Company Address: 180 Bridge St., PO Box 39, Selkirk, NY 12158



## City of Saratoga Springs, NY: *Risk and Safety Agreement for Contractor Services*

City Project Number: \_\_\_\_\_ City Project Name: \_\_\_\_\_ Prevailing Wage Project No.: \_\_\_\_\_

City Department: \_\_\_\_\_ Department Contact Person: \_\_\_\_\_ City Ext. \_\_\_\_\_

Company Name: Trinity Construction, Inc.

Company Address: PO Box 39, Selkirk, NY 12158

Company Telephone No.: (518) 767-2204 Company Fax No.: (518) 767-2735

Contractor Primary Contact for This Project: Richard R. Rapp Title: President

Any and all professional services performed under this Agreement shall be completed by an individual licensed by the NYS Office of Professions - Education Department as applicable to the service provided including, but not limited to accounting, actuarial, engineering and architectural services. The Contractor represents that it has all necessary governmental licenses to perform the services described herein.

The Contractor shall procure and maintain during the term of this contract, at the Contractor's expense, the insurance policies listed with limits equal to or greater than the enumerated limits. The Contractor shall be solely responsible for any self-insured retention or deductible losses under each of the required policies. Every required policy, including any required endorsements and any umbrella or excess policy, shall be primary insurance. Insurance carried by the City of Saratoga Springs, its officers, or its employees, if any, shall be excess and not contributory insurance to that provided by the Contractor. Every required coverage type shall be "occurrence basis" with the exception of Professional Errors and Omissions Coverage which may be "claims made" coverage. The Contractor may utilize umbrella/excess liability coverage to achieve the limits required hereunder; such coverage must be at least as broad as the primary coverage (follow form). The Office of Risk & Safety Management must approve all insurance certificates. The City of Saratoga Springs reserves its right to request certified copies of any policy or endorsement thereto. All insurance shall be provided by insurance carriers licensed & admitted to do business in the State of New York and must be rated "A-:VII" or better by A.M. Best (Current Rate Guide). If the Contractor fails to procure and maintain the required coverage(s) and minimum limits such failure shall constitute a material breach of contract, whereupon the City of Saratoga Springs may exercise any rights it has in law or equity, including but not limited to the following: (1) immediate termination of the contract; (2) withholding any/all payment(s) due under this contract or any other contract it has with the vendor (common law set-off); OR (3) procuring or renewing any required coverage(s) or any extended reporting period thereto and paying any premiums in connection therewith. All monies so paid by the City of Saratoga Springs shall be repaid upon demand, or at the City's option, may be offset against any monies due to the Contractor.

The City of Saratoga Springs requires the Contractor name the City as a Certificate Holder for the following coverage for the work covered by this Agreement:

- **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
- **Commercial Automobile Insurance:** One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- **Excess Insurance:** Five Million Dollars per Occurrence Aggregate; AND
- **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:** Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.

It shall be an affirmative obligation of the Contractor to advise City's Office of Risk and Safety via mail to Office of Risk and Safety, City of Saratoga Springs, 15 Vanderbilt, Saratoga Springs, NY 12866, within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be a breach of this Agreement. The Contractor acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City. The Contractor is to provide the City with a Certificate of Insurance naming the City as **Additional Insured on a primary and non-contributory basis prior** to the commencement of any work or use of City facilities. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the municipality. In the event the Contractor utilizes a Subcontractor for any portion of the services outlined within the scope of its activities, the Subcontractor shall provide insurance of the same type or types and to the same extent of coverage as that provided by the Contractor. All insurance required of the Subcontractor shall name the City of Saratoga Springs as an **Additional Insured on a primary and non-contributory** basis for the same coverage all those activities performed within its contracted activities for the contact as executed.

The Contractor, to the fullest extent provided by law, shall defend, indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Contractor or its employees or anyone for whom the Contractor is legally liable or Subcontractors. Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the Contractor, as aforesaid.

The Contractor agrees to comply with the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973 and not discriminate on the basis of disability in the admission or access to, or treatment of employment in its services, programs, or activities. The Contractor agrees to hold harmless and indemnify the City from costs, including but not limited to damages, attorney's fees and staff time, in any action or proceeding brought alleging a violation of ADA and/or Section 504 caused by the Contractor. Upon request accommodation will be provided to allow individuals with disabilities to participate in all services, programs and activities.

The Contractor will provide his or her own equipment and materials as necessary to perform the work except as identified within the RFP/RFQ/BID Documents. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting the Contractor's staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The Contractor and its staff are to be and shall remain an independent Contractor with respect to all services performed under this Agreement. The Contractor represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Contractor or other persons, while engaged in the performance of any work or services required by the Contractor under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Contractor, its officers, agents, Contractors or employees shall in no way be the responsibility of the City; and the Contractor shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay.

The City of Saratoga Springs specifically reserves the right to suspend or terminate all work under this contract whenever Contractor and/or Contractor's employees or subcontractors are proceeding in a manner that threatens the life, health or safety of any of Contractor's employees, subcontractor's employees, City employees or member(s) of the general public on City property. This reservation of rights by the City of Saratoga Springs in no way obligates the City of Saratoga Springs to inspect the safety practices of the Contractor. If the City of Saratoga Springs exercises its rights pursuant to this part, the Contractor shall be given three days to cure the defect, unless the City of Saratoga Springs, in its sole and absolute discretion, determines that the service cannot be suspended for three days due to the City of Saratoga Springs' legal obligation to continuously provide Contractor's service to the public or the City of Saratoga Springs' immediate need for completion of the Contractor's work. In such case, Contractor shall immediately cure the defect. If the Contractor fails to cure the identified defect(s), the City of Saratoga Springs shall have the right to immediately terminate this contract. In the event that the City of Saratoga Springs terminates this contract, any payments for work completed by the Contractor shall be reduced by the costs incurred by the City of Saratoga Springs in re-bidding the work and/or by the increase in cost that results from using a different vendor.

Contractor, having agreed to the terms and the recitals set forth herein, and in relying thereon, herein signs this Agreement.

Contractor Signature: \_\_\_\_\_

Date: October 2, 2018



## Bid Bond

KNOW ALL MEN BY THESE PRESENT: That we the undersigned, Trinity Construction, Inc. as Principal and International Fidelity Insurance Company as SURETY are held and firmly bound unto Owner hereinafter called CITY OF SARATOGA SPRINGS in the sum of (\$---10%---) of the Amount Bid Dollars (\$ Ten Percent of Amount Bid) for the payment of which sum will and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted the accompanying bid dated, October 2, 2018.

For (RFP #2018-42 Nelson Avenue Drainage Improvements Project – Phase 5):

NOW, THEREFORE, if the Principal shall not withdraw said bid within the period specified therein after the opening of the same, or if no period specified, within sixty (60) calendar days. After said period specified, within ten (10) calendar days after the prescribed forms with the City of Saratoga Springs in accordance with the bid as accepted and give bond with good faithful performance and proper of said bid within the period specified, or the failure to enter into such Contract and give such bond within the time specified, if between the amount specified in said bid and the amount for which the City of Saratoga Springs the difference between the amount specified in said bid and the amount for which the City of Saratoga Springs may procure and the required work or supplies for both, if the latter be in excess of the former, then the above obligation shall be void and of no effect, otherwise to remain in full force and effort.

IN WITNESS WHEREOF, the above-bounded parties have executed this instrument under their several seals this 2nd day of October, 2018, the name and corporate seal of each corporate party being hereto affixed and these presents signed by its undersigned representative, pursuant to authority of its governing body.

In Presence of:

\_\_\_\_\_  
INDIVIDUAL PRINCIPAL (seal)  
\_\_\_\_\_  
BUSINESS ADDRESS  
\_\_\_\_\_  
PARTNERSHIP \_\_\_\_\_ (seal)  
\_\_\_\_\_  
BUSINESS ADDRESS  
BY \_\_\_\_\_

ATTEST: \_\_\_\_\_

\_\_\_\_\_  
Trinity Construction, Inc.  
CORPORATE PRINCIPAL  
180 Bridge Street, PO Box 39, Selkirk, NY 12158  
BUSINESS ADDRESS

ATTEST: Barbara Butler

BY Richard R. Rapp AFFIX CORPORATE SEAL  
Richard R. Rapp, President

\_\_\_\_\_  
International Fidelity Insurance Company  
CORPORATE SURETY  
One Newark Center - 20th Floor, Newark, NJ 07102-5207  
BUSINESS ADDRESS

ATTEST: See Power of Attorney

BY Dawn J. Riley AFFIX CORPORATE SEAL  
Dawn J. Riley, Attorney-in-Fact

## Individual Acknowledgement

State of \_\_\_\_\_  
County of \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, before me personally came \_\_\_\_\_  
to me known and known to me to be the individual(s) who executed the foregoing instrument, and  
acknowledged that he executed same.

\_\_\_\_\_  
Notary Public  
My commission expires \_\_\_\_\_

## Limited Liability Company/Partnership Acknowledgement

State of \_\_\_\_\_  
County of \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, before me personally came \_\_\_\_\_  
a member, manager or general  
partner of \_\_\_\_\_  
to me known and known to me to be the person who is described in and who executed the foregoing  
instrument and acknowledges to me that he executed the same.

\_\_\_\_\_  
Notary Public  
My commission expires \_\_\_\_\_

## Corporate Acknowledgement

State of New York  
County of Albany

On this 2nd day of October, 20 18, before me personally came  
Richard R. Rapp to me known, who being by me duly sworn, did depose and  
say that he resides in East Berne, New York that he is the \_\_\_\_\_  
President of the Trinity Construction, Inc. the corporation described in and which  
executed the foregoing instrument, and that he signed his name thereto by order of the Board of Directors  
of said corporation.

Barbara Butler  
\_\_\_\_\_  
Notary Public  
My commission expires \_\_\_\_\_

**BARBARA BUTLER**  
Notary Public, State of New York  
Reg. No. 01BU5043193  
Qualified in Rensselaer County  
Commission Expires May 8, 2019

## Surety Acknowledgement

State of New York  
County of Albany

On this 2nd day of October, 20 18, before me personally came Dawn J. Riley  
to me known, who being by me duly sworn, did depose and say that he/she resides in Albany, New  
York that he/she is the Attorney-in-Fact of the  
International Fidelity Insurance Company, the corporation described in and which executed the  
foregoing instrument; that he/she knows the Seal of said corporation; that one of the Seals affixed to the  
foregoing instrument is such Seal; that it was so affixed by order of the Board of Directors of said  
corporation; and that he/she signed his/her name thereto by like order.

Donna L Sharpe  
\_\_\_\_\_  
Notary Public  
My commission expires 1/13/22

**DONNA L. SHARPE**  
Notary Public, State of New York  
Qualified in Schenectady County  
No. 4850071  
Commission Expires January 13, 2022

**INTERNATIONAL FIDELITY INSURANCE COMPANY**  
ONE NEWARK CENTER, 20<sup>TH</sup> FLOOR, NEWARK, NEW JERSEY 07102-5207

STATEMENT OF ASSETS, LIABILITIES, SURPLUS AND OTHER FUNDS

AT DECEMBER 31, 2017

<u>ASSETS</u>	
Bonds (Amortized Value) . . . . .	\$129,146,944
Common Stocks (Market Value) . . . . .	35,217,707
Mortgage Loans on Real Estate . . . . .	354,803
Cash, Bank Deposits & Short Term Investments . . . . .	19,878,873
Unpaid Premiums & Assumed Balances . . . . .	9,751,860
Reinsurance Recoverable from Reinsurers . . . . .	(115,529)
Electronic Data Processing Equipment . . . . .	138,265
Investment Income Due and Accrued . . . . .	918,427
Net Deferred Tax Assets . . . . .	2,545,704
Receivables from Parent, Subsidiaries & Affiliates . . . . .	37,109
Other Assets . . . . .	21,934,273
<b>TOTAL ASSETS . . . . .</b>	<b>\$219,808,436</b>
<u>LIABILITIES, SURPLUS &amp; OTHER FUNDS</u>	
Losses (Reported Losses Net as to Reinsurance Ceded and Incurred But Not Reported Losses) . . . . .	\$5,279,222
Reinsurance Payable on Paid Losses and Loss Adjustment Expenses . . . . .	1,078,655
Loss Adjustment Expenses . . . . .	3,559,438
Commissions Payable, Contingent Commissions & Other Similar Charges . . . . .	1,386,906
Other Expenses (Excluding Taxes, Licenses and Fees) . . . . .	6,393,991
Taxes, Licenses & Fees (Excluding Federal Income Tax) . . . . .	282,722
Current Federal and Foreign Income Taxes . . . . .	58,761
Unearned Premiums . . . . .	36,204,847
Dividends Declared & Unpaid: Policyholders & Stockholders . . . . .	1,294,389
Ceded Reinsurance Premiums Payable . . . . .	2,089,984
Funds Held by Company under Reinsurance Treaties . . . . .	1,031
Amounts Withheld by Company for Account of Others . . . . .	60,144,796
Provision for Reinsurance . . . . .	72,386
Payable to Parent, Subsidiaries and Affiliates . . . . .	57,862
Other Liabilities . . . . .	7,654,547
<b>TOTAL LIABILITIES . . . . .</b>	<b>\$125,559,537</b>
Common Capital Stock . . . . .	\$1,500,000
Gross Paid-in & Contributed Surplus . . . . .	374,600
Surplus Notes . . . . .	16,000,000
Unassigned Funds (Surplus) . . . . .	76,879,289
Less: Treasury Stock at cost (21,904 shares common) (value incl. \$45.) . . . . .	504,990
<b>Surplus as Regards Policyholders . . . . .</b>	<b>\$94,248,899</b>
<b>TOTAL LIABILITIES, SURPLUS &amp; OTHER FUNDS . . . . .</b>	<b>\$219,808,436</b>

I, Francis L. Mitterhoff, President of INTERNATIONAL FIDELITY INSURANCE COMPANY, certify that the foregoing is a fair statement of Assets, Liabilities, Surplus and Other Funds of this Company, at the close of business, December 31, 2017, as reflected by its books and records and as reported in its statement on file with the Insurance Department of the State of New Jersey.



IN TESTIMONY WHEREOF, I have set my hand and affixed the seal of the Company, this 23<sup>rd</sup> day of February, 2018.  
INTERNATIONAL FIDELITY INSURANCE COMPANY

A handwritten signature in dark ink, appearing to read "F. Mitterhoff", written over a horizontal line.



# POWER OF ATTORNEY INTERNATIONAL FIDELITY INSURANCE COMPANY

HOME OFFICE: ONE NEWARK CENTER, 20TH FLOOR  
NEWARK, NEW JERSEY 07102-5207

KNOW ALL MEN BY THESE PRESENTS: That INTERNATIONAL FIDELITY INSURANCE COMPANY, a corporation organized and existing laws of the State of New Jersey, and having its principal office in the City of Newark, New Jersey, does hereby constitute and appoint

GUY ALONGE III, RICHARD W. MAHLSTEDT, DONNA L. SHARPE, DAWN J. RILEY,  
CHRISTOPHER J. KNAUF

Albany, NY.

its true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said INTERNATIONAL FIDELITY INSURANCE COMPANY, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal office.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of Article 3-Section 3, of the By-Laws adopted by the Board of Directors of INTERNATIONAL FIDELITY INSURANCE COMPANY at a meeting called and held on the 7th day of February, 1974.

The President or any Vice President, Executive Vice President, Secretary or Assistant Secretary, shall have power and authority

- (1) To appoint Attorneys-in-fact, and to authorize them to execute on behalf of the Company, and attach the Seal of the Company thereto, bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and,
- (2) To remove, at any time, any such attorney-in-fact and revoke the authority given.

Further, this Power of Attorney is signed and sealed by facsimile pursuant to resolution of the Board of Directors of said Company adopted at a meeting duly called and held on the 29th day of April, 1982 of which the following is a true excerpt:

Now therefore the signatures of such officers and the seal of the Company may be affixed to any such power of attorney or any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.



IN TESTIMONY WHEREOF, INTERNATIONAL FIDELITY INSURANCE COMPANY has caused this instrument to be signed and its corporate seal to be affixed by its authorized officer, this 16th day of October, A.D. 2007.

INTERNATIONAL FIDELITY INSURANCE COMPANY

STATE OF NEW JERSEY  
County of Essex

A handwritten signature in cursive script, likely belonging to the Secretary of the company.

Secretary

On this 16th day of October 2007, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said the he is the therein described and authorized officer of the INTERNATIONAL FIDELITY INSURANCE COMPANY; that the seal affixed to said instrument is the Corporate Seal of said Company; that the said Corporate Seal and his signature were duly affixed by order of the Board of Directors of said Company.



IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.

A handwritten signature in cursive script, likely belonging to the Notary Public.

A NOTARY PUBLIC OF NEW JERSEY  
My Commission Expires March, 27, 2014

## CERTIFICATION

I, the undersigned officer of INTERNATIONAL FIDELITY INSURANCE COMPANY do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the By-Laws of said Company as set forth in said Power of Attorney, with the ORIGINALS ON IN THE HOME OFFICE OF SAID COMPANY, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect

IN TESTIMONY WHEREOF, I have hereunto set my hand this 2nd day of October, 2018.

A handwritten signature in cursive script, likely belonging to Maria H. Branco.

Assistant Secretary

ACORD™

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/01/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>Amsure</b> 31 Church Street - 4th Floor PO Box 336 Saratoga Springs, NY 12866	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> 518 584-5300 <b>FAX (A/C, No):</b> 5185847306 <b>E-MAIL ADDRESS:</b> <table border="1"> <thead> <tr> <th data-bbox="812 441 1445 472">INSURER(S) AFFORDING COVERAGE</th> <th data-bbox="1445 441 1586 472">NAIC #</th> </tr> </thead> <tbody> <tr> <td data-bbox="812 472 1445 504">INSURER A : Phoenix Insurance Company</td> <td data-bbox="1445 472 1586 504">25623</td> </tr> <tr> <td data-bbox="812 504 1445 535">INSURER B : Travelers P&amp;C Co. of America</td> <td data-bbox="1445 504 1586 535">25674</td> </tr> <tr> <td data-bbox="812 535 1445 567">INSURER C : Travelers Indemnity Company of CT</td> <td data-bbox="1445 535 1586 567">25682</td> </tr> <tr> <td data-bbox="812 567 1445 598">INSURER D : Hartford Fire Insurance Company</td> <td data-bbox="1445 567 1586 598">19682</td> </tr> <tr> <td data-bbox="812 598 1445 630">INSURER E : Charter Oak Fire Insurance Co.</td> <td data-bbox="1445 598 1586 630">25615</td> </tr> <tr> <td data-bbox="812 630 1445 663">INSURER F :</td> <td data-bbox="1445 630 1586 663"></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Phoenix Insurance Company	25623	INSURER B : Travelers P&C Co. of America	25674	INSURER C : Travelers Indemnity Company of CT	25682	INSURER D : Hartford Fire Insurance Company	19682	INSURER E : Charter Oak Fire Insurance Co.	25615	INSURER F :	
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INSURER F :															
<b>INSURED</b> Trinity Construction, Inc. 180 Bridge Street PO Box 39 Selkirk, NY 12158															

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			DTCO5671N578PHX1	06/30/2018	06/30/2019	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
E	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			DT8103D782158COF	06/30/2018	06/30/2019	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000			CUP6J70152A1826	06/30/2018	06/30/2019	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	UB3K1084111826G	04/01/2018	04/01/2019	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
D	Installation Lease/Rent Equip			01UUMVG8704	06/30/2018	06/30/2019	\$1,000,000 \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: Nelson Avenue Drainage Improvements. When required in a written contract, the City of Saratoga Springs and Stantec Consulting Services, Inc. are added as Additional Insureds on a Primary and Non contributory basis including completed operations and with a waiver of subrogation.

## CERTIFICATE HOLDER

## CANCELLATION

City of Saratoga Springs  
 5 Lake Avenue  
 Saratoga Springs, NY 12866

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Engine S. Quirk*

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**Workers'  
Compensation  
Board**

**CERTIFICATE OF  
NYS WORKERS' COMPENSATION INSURANCE COVERAGE**

<b>1a. Legal Name &amp; Address of Insured (use street address only)</b>  Trinity Construction , Inc. 180 Bridge Street, PO Box 39 Selkirk, NY 12158  <i>Work Location of Insured (Only required if coverage is specifically limited to certain locations in New York State, i.e., a Wrap-Up Policy)</i>	<b>1b. Business Telephone Number of Insured</b>  518 767 2204  <b>1c. NYS Unemployment Insurance Employer Registration Number of Insured</b>    <b>1d. Federal Employer Identification Number of Insured or Social Security Number</b>  141604710
<b>2. Name and Address of Entity Requesting Proof of Coverage (Entity Being Listed as the Certificate Holder)</b>  City of Saratoga Springs 5 Lake Avenue Saratoga Springs, NY 12866	<b>3a. Name of Insurance Carrier</b>  Travelers Indemnity Company of CT <b>3b. Policy Number of Entity Listed in Box "1a"</b>  UB3K1084111826G <b>3c. Policy effective period</b>  04/01/2018 to 04/01/2019 <b>3d. The Proprietor, Partners or Executive Officers are</b> <input checked="" type="checkbox"/> included. (Only check box if all partners/officers included) <input type="checkbox"/> all excluded or certain partners/officers excluded.

This certifies that the insurance carrier indicated above in box "3" insures the business referenced above in box "1a" for workers' compensation under the New York State Workers' Compensation Law. (To use this form, New York (NY) must be listed under **Item 3A** on the **INFORMATION PAGE** of the workers' compensation insurance policy). The Insurance Carrier or its licensed agent will send this Certificate of Insurance to the entity listed above as the certificate holder in box "2".

Will the carrier notify the certificate holder within 10 days of a policy being cancelled for non-payment of premium or within 30 days if cancelled for any other reason or if the insured is otherwise eliminated from the coverage indicated on this certificate prior to the end of the policy effective period? ☒ YES ☐ NO

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy listed, nor does it confer any rights or responsibilities beyond those contained in the referenced policy.

This certificate may be used as evidence of a Workers' Compensation contract of insurance only while the underlying policy is in effect.

**Please Note:** Upon cancellation of the workers' compensation policy indicated on this form, if the business continues to be named on a permit, license or contract issued by a certificate holder, the business must provide that certificate holder with a new Certificate of Workers' Compensation Coverage or other authorized proof that the business is complying with the mandatory coverage requirements of the New York State Workers' Compensation Law.

Under penalty of perjury, I certify that I am an authorized representative or licensed agent of the insurance carrier referenced above and that the named insured has the coverage as depicted on this form.

Approved by: Matthew D'Abate  
(Print name of authorized representative or licensed agent of insurance carrier)

Approved by:  10/01/2018  
(Signature) (Date)

Title: President, Amsure

Telephone Number of authorized representative or licensed agent of insurance carrier: 518-584-5300

Please Note: Only insurance carriers and their licensed agents are authorized to issue Form C-105.2. Insurance brokers are **NOT** authorized to issue it.

## **Workers' Compensation Law**

### **Section 57. Restriction on issue of permits and the entering into contracts unless compensation is secured.**

1. The head of a state or municipal department, board, commission or office authorized or required by law to issue any permit for or in connection with any work involving the employment of employees in a hazardous employment defined by this chapter, and notwithstanding any general or special statute requiring or authorizing the issue of such permits, shall not issue such permit unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that compensation for all employees has been secured as provided by this chapter. Nothing herein, however, shall be construed as creating any liability on the part of such state or municipal department, board, commission or office to pay any compensation to any such employee if so employed.
2. The head of a state or municipal department, board, commission or office authorized or required by law to enter into any contract for or in connection with any work involving the employment of employees in a hazardous employment defined by this chapter, notwithstanding any general or special statute requiring or authorizing any such contract, shall not enter into any such contract unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that compensation for all employees has been secured as provided by this chapter.



### STATEMENT OF BIDDER'S QUALIFICATIONS

All questions must be answered and the data given must be clear and comprehensive. If necessary, questions may be answered on separate sheets. The Bidder may submit any additional information he desires.

1. Name of Bidder. Trinity Construction, Inc.
2. Permanent main office address. 180 Bridge St., PO Box 39, Selkirk, NY 12158
3. Year organized. 1978
4. If a Corporation, where incorporated. New York State
5. How many years have you been engaged in the contracting business under your present firm or trade name? Forty years.
6. Provide three (3) references (list amount of each contract and the agency contact person, phone, and email address). Please see attached.

<u>PROJECT NAME / AMOUNT</u>	<u>CONTACT NAME</u>	<u>PHONE</u>	<u>EMAIL</u>

7. General character of work performed by your company.  
Site grading, installation of fills, storm/sewer piping work, sidewalks, restoration, building construction.
8. Have you ever defaulted on a contract? if so, where and why?  
No.
9. Have you ever failed to complete any work awarded to you? No.
10. List the more important projects recently completed by your company, stating the approximate cost for each and the month and year completed.

Please see attached.

- 
- 
11. List your major equipment available for this contract. All equipment necessary for the completion of this project is currently available including hydraulic excavators, wheel loaders, backhoes and bull dozers.
12. Background and experience of the principal members of your organization, including the officers. Please see attached.
13. Credit available: \$\_\_\_\_\_.
14. Give bank reference: Kevin Harrigan (518) 433-5830. Capital Bank, 132 State St. Albany
15. Will you, upon request, fill out a detailed financial statement and furnish any other information that may be required by the local public agency? If apparent low bidder and need is substantiated.

THE UNDERSIGNED hereby authorizes and requests any person, firm or corporation to furnish any information requested by the Local Public Agency in verification of Bidder's Qualifications.

Dated this day of: October 2, 2018

Signature: \_\_\_\_\_

Printed name: Richard R. Rapp

Title: President

Company: Trinity Construction, Inc.

Company Address: \_\_\_\_\_

180 Bridge St., PO Box 39

Selkirk, NY 12158

+

Nelson Avenue Drainage Improvements Project  
City of Saratoga Springs, NY  
Statement of Bidder's Qualifications

6) Three References:

Saratoga Casino Hotel Backflow Prevention Initiative  
Engineer – CHA Consultants, Inc., 3 Winners Circle, Albany, NY 12205; (518) 453-4500  
Anthony Stellato, Jr. (TStellato@chacompanies.com)  
Contract - \$629,833. Pre-engineered, pre-fabricated diesel-powered booster pump station.  
Completed July 2018

Adams St. Pump Station Mechanical Upgrades, City of Saratoga Springs, NY  
Owner – City of Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866: (518) 587-3550  
Engineer - Stantec Consulting Services, Inc.; (518) 452-4358; David Hansen  
(David.Hansen@Stanec.com)  
Contract - \$ 331,142. Install pumps.  
Completed July 2017

Site Development for Installation of Solar Array, Minaville, Town of Florida, NY.  
Owner – Borrego Solar Systems, Inc., 55 Technology Dr., Lowell, MA 01851  
Ned Chaney (nchaney@borregosolar.com)  
Contract - \$498,315. Access Rd. construction, land clearing.  
Completed August 2018

10) Projects Completed

Site Development for Installation of Solar Array, Knox, NY.  
Owner – Borrego Solar Systems, Inc., 55 Technology Dr., Lowell, MA 01851  
Contract - \$239,293. Access Rd. construction, land clearing.  
Completed August 2018

Site Development for Installation of Solar Array, Gloversville, NY  
Owner – Borrego Solar Systems, Inc., 55 Technology Dr., Lowell, MA 01851  
Contract - \$271,756.  
Completed August 2018

Shecky Development Subdivision, Town of Malta, NY  
Owner – Abele Builders, 14 Corporate Dr., Clifton Park, NY 12065; (518) 373-9613  
Engineer – Lansing Engineering, 2452 State Route 9, Malta, NY 12020; (518) 899-5243  
Contract - \$1,535,000. Construction of Site Infrastructure.  
Completed August 2017

Delmar Pointe Subdivision Residential Development  
Owner – Pigliavento Builders, 151 Von Roll Rd., Schenectady, NY 12306;  
Engineer – ABD Engineers, 411 Union St., Schenectady, NY 12309; (518) 832-5399  
Contract - \$1,380,830. Construction of Site Infrastructure  
Completed July 2017

Adams St. Pump Station Sewer and Force Main Upgrades, City of Saratoga Springs, NY.  
Owner – City of Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866; (518) 587-3550  
Engineer – Stantec Consulting Services, Inc.; (518) 452-4358  
Contract - \$198,740. Installation of approximately 1,050 lf of new force main.

City of Saratoga Springs – Bog Meadow Infrastructure and Water Supply Project.  
Engineer – The Environmental Design Partnership, LLP, 900 Route 146, Clifton Park, NY; (518) 371-7621  
Contract - \$495,715. Complete October 2015.

Town of Malta – Luther Forest Athletic Fields Phase 2, Contract 1  
Engineer – The LA Group, P.C., 40 Long Alley, Saratoga Springs, NY; (518) 587-8100  
Contract \$1,029,886. Complete October 2015.

Town of Bethlehem – Dinmore Rd. WWTP Influent Pipe Lining Damages and Permanent Bypass Channel.  
Engineer – The Chazen Companies, 547 River St., Troy, NY 12180; (518) 273-0055  
Contract \$402,638. Complete February 2016.

## 12) Background and Experience

Currently, Trinity Construction, Inc. employees a staff of approximately 20 highly trained and skilled individuals including the necessary number of experienced operators, drivers, pipe layers, laborers, foremen and superintendent to accomplish the contemplated work.

### Key Persons

Richard R. Rapp	President	25 years experience
Jeffrey Matson	Superintendent	28 years experience
Nathaniel Matson	Foreman	10 years experience
Benjamin Freitas	Foreman	20 years experience



**BID PROPOSAL**

DATE OF BID OPENING: Tuesday, October 2<sup>nd</sup>, 2018 at 2:00 PM.

**ALL BIDS SHALL BE ENCLOSED IN A SEALED ENVELOPE MARKED:**

**RFP #: 2018-42 – Nelson Avenue Drainage Improvements Project – Phase 5**

**RFP Opening: Tuesday, October 2<sup>nd</sup>, 2018 at 2:00 p.m.**

**AND RETURN TO:  
City of Saratoga Springs  
City Clerk  
15 Vanderbilt Avenue  
Saratoga Springs, NY 12866**

BID PROPOSAL SUBMITTED BY

Bidder: Trinity Construction, Inc.

(Contractor)

DEAR COMMISSIONER:

The undersigned has inspected the proposed work site, reviewed the Instructions to Bidders, Plans and Specifications and hereby agrees to perform the specified work, installed complete and ready for service, including all labor, materials, machinery, scaffolding, lifts, bracing, tools, equipment and other means of construction necessary and incidental, complete and ready for use, as outlined in the project documents. The work, which the contractor is required to perform under this contract, shall be commenced within fourteen (14) consecutive days from the Notice to Proceed to Contractor. Work shall be substantially completed within sixty (60) days of Notice to Proceed and within two hundred ten (210) days of final completion, including all lead times.

BID FORM				
Item Number	Description / Amount Bid (written in words)	Payment	Amount Bid in numbers	
			Dollars	Cents
1	<b>Performance Bond.</b> <i>Lump sum price in words:</i> <u>Eight Thousand Four Hundred</u> _____ Dollars	Lump Sum	8,400	00
2	<b>Removals on Nelson Avenue between Crescent St. and Gridley.</b> <i>Lump sum price in words:</i> <u>Sixteen Thousand One Hundred</u> <u>Ninety-Three</u> Dollars	Lump Sum	16,193	00
3	<b>At intersection of Nelson and Gridley – relocate water main if required</b> <i>Lump sum price in words:</i> <u>Five Thousand</u> _____ Dollars	Lump Sum	5,000	00
4	<b>On Nelson Avenue – between Crescent Street and Gridley, remove old 4" Water main as required for installation of new storm drainage pipeline, manholes, inlet structures and appurtenances.</b> <i>Lump sum price in words:</i> <u>Five Thousand</u> _____ Dollars	Lump Sum	5,000	00
5	<b>On Nelson Avenue at intersection with Gridley: remove old 4-inch water main from existing 4-inch "T" and provide plug and thrust block as shown on the plans.</b> <i>Lump Sum Price in words:</i> <u>Three Thousand Five Hundred</u> _____ Dollars	Lump Sum	3,500	00



6	<p><b>On Nelson Avenue between Crescent Street and Gridley, Furnish and install four (4) each 4-foot diameter storm drainage manholes with frames and covers (or grates) as shown on the plans. (Storm MH #1, #2, #3 &amp; #4)</b></p> <p><i>Lump Sum Price in words for 4 new manholes:</i>  <u>Nine Thousand</u>  Dollars</p>	Lump Sum for 4 new manholes	9,000	00
7	<p><b>At the intersection between Nelson Avenue and Gridley Street, Furnish and install one (1) each 6 foot diameter man hole as shown on the plans. (Storm MH # 5)</b></p> <p><i>Lump Sum Price in words for 1 new manhole:</i>  <u>Four Thousand Three Hundred</u>  Dollars</p>	Lump Sum for 1 new manhole	4,300	00
8	<p><b>On Nelson between Crescent Street and Gridley, Furnish and install five (5) each offset storm drainage inlet structures as shown on the plans. Inlet Strs #1, #2, #3, #4, &amp; #5.</b></p> <p><i>Lump Sum Price in words for 5 new inlets:</i>  <u>Twenty-Five Thousand</u>  Dollars</p>	Lump Sum for 5 new offset inlet Structures	25,000	00
9	<p><b>At the intersection of Nelson Avenue and Gridley, Furnish and install three (3) drainage inlet structures as shown on the plans. Inlet Strs #6, #7, &amp; #8.</b></p> <p><i>Lump Sum Price in words for 4 inlet structures:</i>  <u>Eight Thousand Five Hundred</u>  Dollars</p>	Lump Sum for 3 new inlet structures	8,500	00

10	<p>on Nelson Avenue between Crescent Street and Gridley, Furnish and install approximately 543 Linear Feet (LF) of 24-inch diameter SICPP storm drainage pipeline from the existing storm drainage manhole near the intersection of Nelson Avenue and Crescent Street to new manhole #4.</p> <p><i>Lump sum price for 24" pipe in words:</i>  <u>One Hundred Twenty - Five</u>  <u>Thousand</u> Dollars</p>	Lump Sum	125,000	00
11	<p>On Nelson from Crescent Street to Gridley, Furnish and install approximately 70 Linear Feet (LF) of 18-inch diameter SDR 26 PVC pipeline from storm drainage man hole #4 to #5.</p> <p><i>Lump sum price for 18" pipe in words:</i>  <u>Fourteen Thousand Seven Hundred</u>  <u></u> Dollars</p>	Lump Sum	14,700	00
12	<p>On Gridley from Nelson Avenue to Bowman, Furnish and install approximately 305 Linear Feet (LF) of 18-inch diameter SICPP pipeline from storm man hole #3 to man hole #4 as shown on the plans.</p> <p><i>Lump sum price for 18 " pipe in words:</i>  <u>Forty - Two Thousand Three Hundred</u>  <u>Fifty</u> Dollars</p>	Lump Sum	42,350	00
13	<p>On Nelson from Crescent Street to Gridley, Furnish and install approximately 200 Linear Feet (LF) of 12-inch diameter SICPP pipeline at various locations as shown on the plans.</p> <p><i>Lump sum price in words for 12" pipe:</i>  <u>Fifty Thousand Five Hundred</u>  <u></u> Dollars</p>	Lump Sum for 12" pipe	50,500	00

14	<p><b>At the intersection of Gridley Street and Bowman Avenue, Furnish and install two (2) each 4-foot diameter storm drainage manholes with frames and covers (or grates) as shown on the plans. (MH #6 &amp; #7)</b></p> <p><i>Lump Sum Price in words for 2 new manholes:</i>  <u>Four Thousand Five Hundred</u>  _____ Dollars</p>	Lump Sum for 2 new manholes	4,500	00
15	<p><b>On Gridley Street and Bowman Street, Furnish and install four (4) drainage inlet structures as shown on the plans. Inlet Strs #9, #10, #11 and #12.</b></p> <p><i>Lump Sum Price in words for 4 inlet structures:</i>  <u>Eleven Thousand</u>  _____ Dollars</p>	Lump Sum for 4 new inlet structures	11,000	00
16	<p><b>On Bowman Street, Furnish and install approximately 246 Linear Feet (LF) of 12-inch diameter SICPP pipeline as shown on the plans.</b></p> <p><i>Lump sum price for 12" pipe in words:</i>  <u>Thirty Thousand</u>  _____ Dollars</p>	Lump Sum for 12" pipe	30,000	00
17	<p><b>On Gridley Street at intersection with Bowman Street, Furnish and install approximately 22 Linear Feet (LF) of 15-inch diameter SICPP pipeline from manhole #6 to manhole #7.</b></p> <p><i>Lump sum price for 15" pipe in words:</i>  <u>Four Thousand Six Hundred</u>  _____ Dollars</p>	Lump Sum for 15" pipe	4,600	00

18	<p><b>On Gridley Street at intersection with Bowman Street, Furnish and install approximately 9 Linear Feet (LF) of 12-inch diameter SICPP pipeline from drop inlet structure #9 to storm man hole #6 as shown on the plans.</b></p> <p><i>Lump sum price in words for 12" pipe:</i>  <u>Two Thousand Four Hundred</u>  _____ Dollars</p>	Lump Sum for 12" pipe	2,400	00
19	<p><b>On Gridley Street at intersection with Bowman, remove one existing fire hydrant as shown on the plans. Contractor to coordinate with City DPW for work on city water mains. Contractor to remove section of existing 6-inch water main (approximately 20 feet). Remove existing hydrant "T" and hydrant valve. Turn over to City. Contractor to furnish and install approximately 20 Linear Feet (LF) of 6-inch water main with new 6-inch MJ anchoring Tee, new 6-inch hydrant valve, hydrant lead and new hydrant in compliance with City standards. Turn old hydrant over to City.</b></p> <p><i>Lump sum price in words:</i>  <u>Thirteen Thousand Five Hundred</u>  _____ Dollars</p>	Lump Sum	13,500	00
20	<p><b>Maintenance &amp; Protection of Traffic.</b></p> <p><i>Lump sum price in words:</i>  <u>Twelve Thousand</u>  _____ Dollars</p>	Lump Sum	12,000	00
21	<p><b>Mobilization/De-Mobilization</b></p> <p><i>Lump sum price in words:</i>  <u>Nineteen Thousand</u>  _____ Dollars  <i>(Not to exceed 4% of total base bid)</i></p>	Lump Sum	19,000	00

22	<p>On Nelson Avenue from Crescent Street to Gridley Street and at the intersection of Gridley Street and Bowman Street, Furnish and install approximately 1,500 Linear feet of cast in place concrete curbing as shown on the plans.</p> <p>Unit Price bid per LF: <u>Thirty-Five</u> Dollars</p> <p>Total amount bid for 1,500 Linear Feet in words: <u>Fifty-Two Thousand Five Hundred</u> Dollars</p>	Total bid for cast in place curbing	52,500	00
23	<p>On Nelson Avenue from Crescent Street to Gridley Street, Furnish and install 5 new trees as shown on the plans.</p> <p>Unit Price bid per tree: <u>Six Hundred Twenty-Five</u> Dollars</p> <p>Total amount bid for five trees in words: <u>Three Thousand One Hundred</u> <u>Twenty-Five</u> Dollars</p>	Total bid for five trees	3,125	00
24	<p>On Nelson Avenue from Crescent Street to Gridley and install approximately 2500 square feet of asphalt driveway aprons.</p> <p>Unit Price bid per SF: <u>Eight and Forty Cents</u> Dollars</p> <p>Total amount bid for 2,500 Square Feet in words: <u>Twenty-One Thousand</u> Dollars</p>	Total bid for 2,500 SF	21,000	00
25	<p>On Nelson Avenue from Crescent Street to Gridley Street Furnish and install approximately 350 Square Feet of concrete driveway aprons as required.</p> <p>Unit Price bid per SF: <u>Fifteen and Ninety Cents</u> Dollars</p> <p>Total amount bid for 350 Square Feet in words: <u>Five Thousand Five Hundred Sixty-Five</u> Dollars</p>	Total bid for 350 SF	5,565	00

26	<p>On Nelson Avenue from Crescent Street to Gridley Street Furnish and install approximately 3,000 Square Feet of concrete sidewalk and associated concrete walks to connect from new sidewalk to existing walkways to adjoining private properties.</p> <p>Unit Price bid per SF: <u>Twelve and Fifty Cents</u> Dollars</p> <p>Total amount bid for 3,000 Square Feet in words: <u>Thirty-Seven Thousand Five Hundred</u> _____ Dollars</p>	Total bid for 3,000 SF	37,500	00
27	<p>On Nelson Avenue from Crescent Street to Gridley Street, Relocate water service curb boxes within new grass buffer between proposed new sidewalk and back of proposed curb.</p> <p>Unit Price bid per each: <sup>①</sup> <u>One Thousand Two Hundred</u> Dollars</p> <p>Total amount bid for four services in words: <u>Four Thousand Eight Hundred</u> _____ Dollars</p>	Total bid for four relocations	4,800	00
28	<p>On Nelson Avenue from Crescent Street to Gridley Street, Furnish and install yard inlet drainage where grading creates low points within front lawns.</p> <p>Unit Price bid per each: <u>Seven Thousand Five Hundred</u> Dollars</p> <p>Total amount bid for 2 locations in words: <u>Fifteen Thousand</u> _____ Dollars</p>	Total bid for two locations	15,000	00
TOTAL Bid for items 1 to 28	<p>Total Bid in words: <u>Five Hundred Fifty-Three Thousand</u> <u>Nine Hundred Thirty-Three</u> _____</p>	TOTAL Bid for Items 1 through 28 in numbers	553,933	00

**BASE BID:**

Provide all labor, materials, machinery, tools, equipment and other means of construction necessary and incidental to: installation of approximately 1,350 LF of storm sewer extension with storm structures throughout removing a conflicting abandoned 4" forcemain as necessary. Several testpits to be dug prior to construction to verify existing depths and locations at crossing utility points. Concrete sidewalk, asphalt apron and curb removal to prep for installation of approximately 3,000 SF of new concrete sidewalk and 1,500 LF of new concrete curb along Nelson Avenue between Gridley Street and Crescent Street. Remove and replace at new location 1 hydrant and 6" hydrant lead at the corner of Bowman Street and Gridley Street. Asphalt driveway aprons and lawns to be restored to their existing conditions. All work shall be in conformance with NYSDOT, Saratoga County Public Works (Highway), and City of Saratoga Springs standards and requirements. Contractor shall be responsible to secure all required permits and pay/provide all fees, bonds and insurance necessary to satisfy all permits/requirements.

**BID BOND OR BID DEPOSIT:**

A bid bond or bid deposit check for 10% of the total bid price, made payable to the Commissioner of Finance is attached in the amount of \$ 10% of Amount Bid security as required by the Instructions to Bidders for the project.

**UNIT PRICES (For Owners Information Only. This is a lump sum bid.):**

Contractor agrees to perform the above work at the stipulated unit price for Item Numbers 22,23,24,25,26,27 and 28, in accordance with the Contract Documents. Stated unit prices, which shall be net to the Owner and shall include all allowances for material, equipment, labor, installation cost, supervision, overhead (including bond costs) and profit. The following unit prices are for Owner's information and are requested for work that is beyond the scope of this lump sum bid:

**ACKNOWLEDGEMENTS**

Acknowledgement is hereby made of the receipt of the following Addendum:

Addendum No. 1 dated 9/24/18

Addendum No. \_\_\_\_\_ dated \_\_\_\_\_

The foregoing proposal (s) include all labor, supervision, material, taxes (if any), overhead, bond costs, profit and other considerations normally included in construction contract costs.

The Undersigned understands that the Owner reserves the right to accept or to reject any proposal(s), but that if notice of the acceptance of this proposal is mailed, telegraphed or delivered to the Undersigned within thirty (30) days after the opening of the bids, or any time before this proposal is withdrawn, the Undersigned will execute a contract with the City of Saratoga Springs for this work.

The Undersigned further agrees that if awarded the contract, he will: (1) Commence work upon receipt of the executed contract, (2) that he will provide bonds as required, (3) that he will commence active construction work at the site as outlined in the Notice to Proceed, (4) that he will substantially complete the work in its entirety, ready for use by the Owner as per the project documents.

Date: October 2, 2018

Signed:

  
(Principal of Company)

Printed Name: Richard R. Rapp

Title: President

Company: Trinity Construction, Inc.

Address: 180 Bridge St., PO Box 39

Selkirk, NY 12158

Telephone Number: (518) 767-2204 Fax Number: (518) 767-2735

Cellular Number: (518) 767-2204

Email: rrapp@trinconinc.com





## LABOR AND MATERIAL PAYMENT BOND

Bond Number: NEIFSU0750965

Note: This Bond is issued simultaneously with another Bond in favor of the Owner conditioned for the full and faithful performance of the Contract.

**KNOW ALL MEN BY THESE PRESENTS:**

That Trinity Construction, Inc. 180 Bridge Street, PO Box 39, Selkirk, NY 12158 Principal

(Hereinafter called Principal) and International Fidelity Insurance Company  
One Newark Center, 20th Fl., Newark NJ 07102-5207 as  
 Surety (hereinafter called Surety) are held and firmly bound unto the City of Saratoga Springs as Obligee (hereinafter called Owner) for the use and benefit of claimants as herein below defined; in the amount of Five Hundred Fifty Three Thousand Nine Hundred Thirty Three Dollars

(\$ 553,933.00 ), for the payment whereof Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Principal has by written agreement dated October 16, 2018, entered into a Contract with Owner for " RFP #: 2018-42 Nelson Avenue Drainage Improvements Project – Phase 5 " The Contract is by reference made part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, the condition of this obligation is such that, the said Principal shall promptly pay for all materials furnished and labor supplied or performed in the prosecution of the work included in and under the aforesaid Contract, whether or not the material or labor enters into and becomes a component part of the real asset, then this obligation shall be null and void, otherwise it shall remain and be in full force and effect.

PROVIDED, that any alterations which may be made in the terms of the Contract or in the work to be done under it, or the giving by the Obligee of any extension of time for the performance of the Contract, or any other forbearance for the performance of the Contract, or any other forbearance on the part of either the Obligee or the Principal to the other shall not in any way release the Principal and the Surety or either or any of them, their heirs, executors, administrators, successors or assigns from their liability hereunder, notice to the Surety of any such alterations, extension or forbearance being hereby waived.

Any party, whether a subcontractor or otherwise, who furnished materials or supplies or performs labor or services in the prosecution of the work under said Contract, and who is not paid therefore, may bring a suit on this bond in the name of the person suing, prosecute the same to a final judgment, and have execution hereon for such sum as may be justly due.

IN WITNESS WHEREOF, the above-bounded parties have executed this instrument under their several seals this 16th day of October, 2018, the name and corporate seal of each corporate party being hereto affixed and these presents signed by its undersigned representative, pursuant to authority of its governing body.

In Presence of:

\_\_\_\_\_(Seal)  
 \_\_\_\_\_  
 (Business Address)  
 \_\_\_\_\_(Seal)  
 \_\_\_\_\_  
 (Business Address)

Attest:

Barbara Butler

By:

Trinity Construction, Inc.

(Corporate Principal)

180 Bridge St., PO Box 39

Selkirk, NY 12158

(Business

Address)

BY:

Richard R. Rapp Affix  
 Richard R. Rapp, President Corporate Seal

Attest:

See Power of Attorney

International Fidelity Insurance Company

(Corporate Surety)

One Newark Center, 20th Fl., Newark NJ

07102-5207

(Business

Address)

BY:

Dawn J. Riley  
 (Corporate Seal)

Affix

Dawn J. Riley, Attorney-In-Fact

Countersigned

\*Attorney-in-fact, State of

\*Power-of-Attorney for person signing for Surety Company must be attached to Bond.

### Individual Acknowledgement

State of \_\_\_\_\_  
County of \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, before me personally came  
to me known and known to me to be the individual(s) who executed the foregoing instrument, and  
acknowledged that \_\_\_he\_\_\_ executed same.

\_\_\_\_\_  
Notary Public  
My commission expires \_\_\_\_\_

### Limited Liability Company/Partnership Acknowledgement

State of \_\_\_\_\_  
County of \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, before me personally came  
\_\_\_\_\_ a member, manager or general  
partner of \_\_\_\_\_  
to me known and known to me to be the person who is described in and who executed the foregoing  
instrument and acknowledges to me that he executed the same.

\_\_\_\_\_  
Notary Public  
My commission expires \_\_\_\_\_

### Corporate Acknowledgement

State of New York  
County of Albany

On this 16th day of October, 20 18, before me personally came Richard R. Rapp  
to me known, who being by me duly sworn, did depose and say that he resides in \_\_\_\_\_  
East Berne, New York that he is the President of the  
Trinity Construction, Inc. the corporation described in and which executed the foregoing  
instrument, and that he signed his name thereto by order of the Board of Directors of said corporation.

Barbara Butler  
\_\_\_\_\_  
Notary Public  
My commission expires \_\_\_\_\_

**BARBARA BUTLER**  
Notary Public, State of New York  
Reg. No. 01BU5043193  
Qualified in Rensselaer County  
Commission Expires May 8, 2019

### Surety Acknowledgement

State of New York  
County of Albany

On this 16th day of October, 20 18, before me personally came Dawn J. Riley  
to me known, who being by me duly sworn, did depose and say that he/she resides in Albany, New  
York that he/she is the Attorney-in-Fact of the  
International Fidelity Insurance Company, the corporation described in and which executed the  
foregoing instrument; that he/she knows the Seal of said corporation; that one of the Seals affixed to the  
foregoing instrument is such Seal; that it was so affixed by order of the Board of Directors of said  
corporation; and that he/she signed his/her name thereto by like order.

**CARLEEN ANN LEGAULT**  
Notary Public, State of New York  
No. 01LE6200132  
Qualified in Albany County  
Commission Expires Jan. 26, 2021

Carleen Ann Legault  
\_\_\_\_\_  
Notary Public  
My commission expires Jan. 26, 2021

**INTERNATIONAL FIDELITY INSURANCE COMPANY**  
ONE NEWARK CENTER, 20<sup>TH</sup> FLOOR, NEWARK, NEW JERSEY 07102-5207

STATEMENT OF ASSETS, LIABILITIES, SURPLUS AND OTHER FUNDS

AT DECEMBER 31, 2017

<u>ASSETS</u>	
Bonds (Amortized Value) . . . . .	\$129,146,944
Common Stocks (Market Value) . . . . .	35,217,707
Mortgage Loans on Real Estate . . . . .	354,803
Cash, Bank Deposits & Short Term Investments . . . . .	19,878,873
Unpaid Premiums & Assumed Balances . . . . .	9,751,860
Reinsurance Recoverable from Reinsurers . . . . .	(115,529)
Electronic Data Processing Equipment . . . . .	138,265
Investment Income Due and Accrued . . . . .	918,427
Net Deferred Tax Assets . . . . .	2,545,704
Receivables from Parent, Subsidiaries & Affiliates . . . . .	37,109
Other Assets . . . . .	<u>21,934,273</u>
TOTAL ASSETS . . . . .	<u>\$219,808,436</u>
<u>LIABILITIES, SURPLUS &amp; OTHER FUNDS</u>	
Losses (Reported Losses Net as to Reinsurance Ceded and Incurred But Not Reported Losses) . . . . .	\$5,279,222
Reinsurance Payable on Paid Losses and Loss Adjustment Expenses . . . . .	1,078,655
Loss Adjustment Expenses . . . . .	3,559,438
Commissions Payable, Contingent Commissions & Other Similar Charges . . . . .	1,386,906
Other Expenses (Excluding Taxes, Licenses and Fees) . . . . .	6,393,991
Taxes, Licenses & Fees (Excluding Federal Income Tax) . . . . .	282,722
Current Federal and Foreign Income Taxes . . . . .	58,761
Unearned Premiums . . . . .	36,204,847
Dividends Declared & Unpaid: Policyholders & Stockholders . . . . .	1,294,389
Ceded Reinsurance Premiums Payable . . . . .	2,089,984
Funds Held by Company under Reinsurance Treaties . . . . .	1,031
Amounts Withheld by Company for Account of Others . . . . .	60,144,796
Provision for Reinsurance . . . . .	72,386
Payable to Parent, Subsidiaries and Affiliates . . . . .	57,862
Other Liabilities . . . . .	<u>7,654,547</u>
TOTAL LIABILITIES . . . . .	<u>\$125,559,537</u>
Common Capital Stock . . . . .	\$1,500,000
Gross Paid-in & Contributed Surplus . . . . .	374,600
Surplus Notes . . . . .	16,000,000
Unassigned Funds (Surplus) . . . . .	76,879,289
Less: Treasury Stock at cost (21,904 shares common) (value incl. \$45.) . . . . .	<u>504,990</u>
Surplus as Regards Policyholders . . . . .	<u>\$94,248,899</u>
TOTAL LIABILITIES, SURPLUS & OTHER FUNDS . . . . .	<u>\$219,808,436</u>

I, Francis L. Mitterhoff, President of INTERNATIONAL FIDELITY INSURANCE COMPANY, certify that the foregoing is a fair statement of Assets, Liabilities, Surplus and Other Funds of this Company, at the close of business, December 31, 2017, as reflected by its books and records and as reported in its statement on file with the Insurance Department of the State of New Jersey.



IN TESTIMONY WHEREOF, I have set my hand and affixed the seal of the Company, this 23<sup>rd</sup> day of February, 2018.  
INTERNATIONAL FIDELITY INSURANCE COMPANY

# POWER OF ATTORNEY INTERNATIONAL FIDELITY INSURANCE COMPANY

HOME OFFICE: ONE NEWARK CENTER, 20TH FLOOR  
NEWARK, NEW JERSEY 07102-5207

**KNOW ALL MEN BY THESE PRESENTS:** That **INTERNATIONAL FIDELITY INSURANCE COMPANY**, a corporation organized and existing laws of the State of New Jersey, and having its principal office in the City of Newark, New Jersey, does hereby constitute and appoint

**GUY ALONGE III, RICHARD W. MAHLSTEDT, DONNA L. SHARPE, DAWN J. RILEY,  
CHRISTOPHER J. KNAUF**

Albany, NY.

its true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said **INTERNATIONAL FIDELITY INSURANCE COMPANY**, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal office.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of Article 3-Section 3, of the By-Laws adopted by the Board of Directors of **INTERNATIONAL FIDELITY INSURANCE COMPANY** at a meeting called and held on the 7th day of February, 1974.

The President or any Vice President, Executive Vice President, Secretary or Assistant Secretary, shall have power and authority

(1) To appoint Attorneys-in-fact, and to authorize them to execute on behalf of the Company, and attach the Seal of the Company thereto, bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof and,

(2) To remove, at any time, any such attorney-in-fact and revoke the authority given.

Further, this Power of Attorney is signed and sealed by facsimile pursuant to resolution of the Board of Directors of said Company adopted at a meeting duly called and held on the 29th day of April, 1982 of which the following is a true excerpt:

Now therefore the signatures of such officers and the seal of the Company may be affixed to any such power of attorney or any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the Company in the future with respect to any bond or undertaking to which it is attached.



IN TESTIMONY WHEREOF, **INTERNATIONAL FIDELITY INSURANCE COMPANY** has caused this instrument to be signed and its corporate seal to be affixed by its authorized officer, this 16th day of October, A.D. 2007.

**INTERNATIONAL FIDELITY INSURANCE COMPANY**

STATE OF NEW JERSEY  
County of Essex

A handwritten signature in black ink, appearing to be "Susan R. Sharpe".

Secretary

On this 16th day of October 2007, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said the he is the therein described and authorized officer of the **INTERNATIONAL FIDELITY INSURANCE COMPANY**; that the seal affixed to said instrument is the Corporate Seal of said Company; that the said Corporate Seal and his signature were duly affixed by order of the Board of Directors of said Company.



IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.

A handwritten signature in black ink, appearing to be "Cathy Vazquez".

A NOTARY PUBLIC OF NEW JERSEY  
My Commission Expires March, 27, 2014

## CERTIFICATION

I, the undersigned officer of **INTERNATIONAL FIDELITY INSURANCE COMPANY** do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the By-Laws of said Company as set forth in said Power of Attorney, with the ORIGINALS ON IN THE HOME OFFICE OF SAID COMPANY, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect

IN TESTIMONY WHEREOF, I have hereunto set my hand this 16th day of October, 2018.

A handwritten signature in black ink, appearing to be "Maria H. Branco".

Assistant Secretary

**AGREEMENT  
BETWEEN OWNER AND CONTRACTOR  
FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)**

THIS AGREEMENT is by and between City of Saratoga Springs ("Owner") and  
Trinity Construction, Inc. ("Contractor").

Owner and Contractor hereby agree as follows:

**ARTICLE 1 – WORK**

- 1.01 *Contractor shall complete all Work as specified or indicated in the Contract Documents. Work generally includes but is not limited to: installation of approximately 1,350 LF of storm sewer extension with storm structures throughout removing a conflicting abandoned 4" forcemain as necessary. Several testpits to be dug prior to construction to verify existing depths and locations at crossing utility points. Concrete sidewalk, asphalt apron and curb removal to prep for installation of approximately 3,500 SF of new concrete sidewalk and 1,500 LF of new concrete curb along Nelson Avenue between Gridley Street and Crescent Street. Remove and replace at new location 1 hydrant and 6" hydrant lead at the corner of Bowman Street and Gridley Street. Asphalt driveway aprons and lawns to be restored to their existing conditions. All work shall be in conformance with NYSDOT, Saratoga County Public Works (Highway), and City of Saratoga Springs standards and requirements. Contractor shall be responsible to secure all required permits and pay/provide all fees, bonds and insurance necessary to satisfy all permits/requirements*

**ARTICLE 2 – THE PROJECT**

- 2.01 The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows:

**RFP #2018-42 (Nelson Avenue Drainage Improvements Project – Phase 5).**

**ARTICLE 3 – ENGINEER**

- 3.01 The Project has been designed by Stantec Consulting Services Inc. (Engineer), which is to act as Owner's representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

**ARTICLE 4 – CONTRACT TIMES**

4.01 *Time of the Essence*

- A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 *Days to Achieve Substantial Completion and Final Payment*

- A. Work shall be substantially completed within sixty (60) calendar days of Notice to Proceed and within two hundred ten (210) calendar days of final completion, including all lead times. (after the date when the Contract times commence to run) as provided in Paragraph 2.03 of the General Conditions, and completed and ready for final payment in accordance with Paragraph

14.07 of the General Conditions with 30 days after the date when the Contract Times commence to run. This includes lead-time for materials

#### 4.03 *Liquidated Damages*

- A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial loss if the Work is not completed within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with Article 12 of the General Conditions. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay Owner \$500 for each day that expires after the time specified in Paragraph 4.02 above for Substantial Completion until the Work is substantially complete. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by Owner, Contractor shall pay Owner \$500 for each day that expires after the time specified in Paragraph 4.02 above for completion and readiness for final payment until the Work is completed and ready for final payment.

### ARTICLE 5 – CONTRACT PRICE

- 5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents an amount in current funds equal to the sum of the amounts determined pursuant to Paragraphs 5.01.A, 5.01.B, and 5.01.C below:

- A. For all Work other than Unit Price Work, a lump sum of: \$ 553,933.00

All specific cash allowances are included in the above price in accordance with Paragraph 11.02 of the General Conditions.

- B. For all Work, at the prices stated in Contractor's Bid, attached hereto as an exhibit.

### ARTICLE 6 – PAYMENT PROCEDURES

#### 6.01 *Submittal and Processing of Payments*

- A. Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

#### 6.02 *Progress Payments; Retainage*

- A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment at the appropriate phases of completion during performance of the Work. All such payments will be measured by the schedule of values established as provided in Paragraph 2.07.A of the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements.

1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentages indicated on the approved schedule of values but, in each case, less the aggregate of payments previously made and less such amounts as Engineer may

determine or Owner may withhold, including but not limited to liquidated damages, in accordance with Paragraph 14.02 of the General Conditions.

- a. \_\_\_\_\_ Percent of Work completed (with the balance being retainage). If the Work has been 50 percent completed as determined by Engineer, and if the character and progress of the Work have been satisfactory to Owner and Engineer, then as long as the character and progress of the Work remain satisfactory to Owner and Engineer, there will be no additional retainage; and
  - b. \_\_\_\_\_ Percent of cost of materials and equipment not incorporated in the Work (with the balance being retainage).
- B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to \_\_\_\_\_ percent of the Work completed, less such amounts as Engineer shall determine in accordance with Paragraph 14.02.B.5 of the General Conditions and less \_\_\_\_\_ percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the tentative list of items to be completed or corrected attached to the certificate of Substantial Completion.

#### 6.03 *Final Payment*

- A. Upon final completion and acceptance of the Work in accordance with Paragraph 14.07 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 14.07.

### ARTICLE 7 – INTEREST

- 7.01 **(NOT USED)** All moneys not paid when due as provided in Article 14 of the General Conditions shall bear interest at the rate of 0 percent per annum.

### ARTICLE 8 – CONTRACTOR'S REPRESENTATIONS

- 8.01 In order to induce Owner to enter into this Agreement, Contractor makes the following representations:
- A. Contractor has examined and carefully studied the Contract Documents and the other related data identified in the Bidding Documents.
  - B. Contractor has visited the Site and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
  - C. Contractor is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the Work.
  - D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or contiguous to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities), if any, that have been identified in Paragraph SC-4.02 of the Supplementary Conditions as containing reliable "technical data," and (2) reports and drawings of Hazardous Environmental Conditions, if any, at the Site that have been identified in Paragraph SC-4.06 of the Supplementary Conditions as containing reliable "technical data."
  - E. Contractor has considered the information known to Contractor; information commonly known to contractors doing business in the locality of the Site; information and observations obtained



from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor, including any specific means, methods, techniques, sequences, and procedures of construction expressly required by the Contract Documents; and (3) Contractor's safety precautions and programs.

- F. Based on the information and observations referred to in Paragraph 8.01.E above, Contractor does not consider that further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract Documents.
- G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
- H. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
- I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

## **ARTICLE 9 – CONTRACT DOCUMENTS**

### **9.01 *Contents***

- A. The Contract Documents consist of the following:

- 1. This Agreement
- 2. Performance bond
- 3. Labor & Materials bond
- 4. General Conditions
- 5. Supplementary Conditions
- 6. Specifications
- 7. Drawings consisting of 9 sheets with each sheet bearing the following general title:

RFP #2018-42 (Nelson Avenue Drainage Improvements – Phase 5)
- 8. Certificate of Insurance
- 9. Executed Risk & Safety Agreement
- 10. Addenda
- 11. Exhibits to this Agreement (enumerated as follows):

- a. Contractor's Bid

b. Documentation submitted by Contractor prior to Notice of Award

12. The following which may be delivered or issued on or after the Effective Date of the Agreement and are not attached hereto:

- a. Notice to Proceed
- b. Work Change Directives.
- c. Change Orders.

B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).

C. There are no Contract Documents other than those listed above in this Article 9.

D. The Contract Documents may only be amended, modified, or supplemented as provided in Paragraph 3.04 of the General Conditions.

## **ARTICLE 10 – MISCELLANEOUS**

### **10.01 *Terms***

A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

### **10.02 *Assignment of Contract***

A. No assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

### **10.03 *Successors and Assigns***

A. Owner and Contractor each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

### **10.04 *Severability***

A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

**10.05 Contractor's Certifications**

Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.05:

1. "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process or in the Contract execution;
2. "Fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
3. "Collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
4. "Coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement. Counterparts have been delivered to Owner and Contractor. All portions of the Contract Documents have been signed or have been identified by Owner and Contractor or on their behalf.

This Agreement will be effective on 10/16/18 (which is the Effective Date of the Agreement).

## OWNER:

City of Saratoga Springs

By: \_\_\_\_\_

Title: \_\_\_\_\_

City Council Approval: \_\_\_\_\_

Attest: \_\_\_\_\_

Title: \_\_\_\_\_

Address for giving notices:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(If Owner is a corporation, attach evidence of authority to sign. If Owner is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)

## CONTRACTOR

Trinity Construction, Inc.

By:  \_\_\_\_\_

Title: President

(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: Barbara Butler \_\_\_\_\_

Title: Secretary

Address for giving notices:

Trinity Construction, Inc.

PO Box 39

Selkirk, NY 12158

License No.: N/A

(Where applicable)

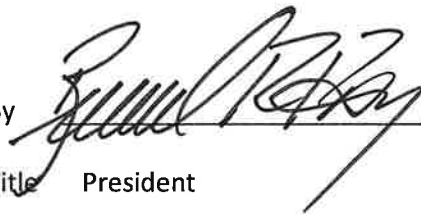
Agent for service of process:

\_\_\_\_\_

CERTIFIED COPY OF RESOLUTION OF  
BOARD OF DIRECTORS OF

Trinity Construction, Inc. RESOLVED that Richard R. Rapp, President of Trinity Construction, Inc.  
is authorized to sign any and all documents as chief executive officer or representative of the  
Corporation at any time.

The foregoing is a true and correct copy of the resolution adopted by Trinity Construction, Inc. at  
a meeting of the Board of Directors held on the 1<sup>st</sup> day of January 2018.

By   
Title President

SEAL

**AGREEMENT BETWEEN  
CITY OF SARATOGA SPRINGS, NY  
AND  
STANTEC CONSULTING SERVICES, INC.**

**This Agreement** ("Agreement") is made by and between the **City of Saratoga Springs, NY** (the "City") with a place of business at 474 Broadway, Saratoga Springs, NY 12866, and **Stantec Consulting Services, Inc.** (the "Contractor") with a place of business at 3 Columbia Circle, Suite 6, Albany, New York 12203

**WITNESSETH THAT:**

**WHEREAS**, the City has requested a quotation for Nelson Avenue Drainage Work, Old Ballston Road

**WHEREAS**, the Contractor has submitted a proposal in response to the request for a quotation for the Nelson Avenue Drainage Work, Old Ballston Road; and

**WHEREAS**, the Contractor is trained and proficient in the field of Engineering;

**NOW, THEREFORE**, in consideration of the mutual promises, responsibilities and covenants set forth herein, the City and the Contractor hereby agree as follows:

**1. SCOPE OF AGREEMENT**

In response to a request for a pricing proposal requested by the City for a quotation for the Nelson Avenue Study Area proposal for Design Services to complete Nelson Avenue Drainage Work, Old Ballston Road, the Contractor submitted a proposal dated December 20, 2010 (the "Proposals") totaling Twenty-Five Thousand Three Hundred Dollars (\$25,300), which is attached hereto as EXHIBIT A as marked. The Contractor shall provide to the City the products and services set forth herein. The Contractor assumes full responsibility for the provision of the products and services made available in this Agreement. The Contractor shall be so liable even when the Contractor subcontracts the provision of a portion of the products and services. Subcontracting shall be permitted only with the prior written approval of the City.

**2. CONTRACTOR RESPONSIBILITIES**

The Contractor shall provide services as outlined in the proposal dated December 20, 2010 as marked EXHIBIT A totaling Twenty-Five Thousand Three Hundred Dollars (\$25,300).

**3. CONSULTANT DISCLOSURE**

The requirements of New York State Finance Law Sections 8 and 163 regarding Consultant Disclosure are hereby incorporated into this Agreement.

**4. FEES**

The costs, fees and disbursements associated with the provision of products and services by the Contractor shall be determined in accordance with the terms and provisions of Exhibit A, a copy of which is annexed hereto and made a part hereof Twenty-Five Thousand Three Hundred Dollars (\$25,300). No City employee, including the Project Manager named in Section 8 has the authority to request that the Contractor perform any additional work beyond the work authorized or described herein or to incur additional expenses above the amount set forth in Exhibit A of this Agreement.



## 5. TERM

The term of this Agreement shall commence per the date of approval of this Agreement by the City Council of the City of Saratoga Springs. The Contractor and the City may mutually agree, in writing, to terminate this Agreement at any time. The City may also terminate this Agreement at any time and for any reason by mailing written notice to the Contractor at least ten (10) days prior to such termination date.

The City reserves the right to terminate this Agreement in the event it is found that either of the certifications filed by the Contractor in accordance with New York State Finance Law Section 139-k was intentionally false or intentionally incomplete. Upon such finding, the City may exercise its termination right by providing written notification to the Contractor in accordance with the provisions of Section 8 herein.

The City shall not incur any costs if it terminates this Agreement, other than those otherwise due to the Contractor for products delivered and services rendered by the Contractor pursuant to the terms and provisions of this Agreement at the time of such termination. Upon any termination, the Contractor shall only be entitled to compensation for products delivered and services rendered up to the date of termination.

In addition, in the event of any violation by the Contractor of any of the terms of this Agreement, the City may terminate the Agreement without notice and with compensation to the Contractor for fees and expenses rendered only to the date of termination. Any breach of any of the terms of this Agreement by the Contractor will result in immediate and irreparable injury to the City and will authorize recourse to injunction and/or other specific performance as well as to all other legal or equitable remedies to which the City may be entitled.

## 6. EFFECTIVE DATE

This Agreement shall have no force and effect until approved by the City Council of the City of Saratoga Springs, NY.

## 7. BILLING

The Contractor shall provide itemized statements monthly to be reviewed and approved by the City. Invoices must be submitted to: City of Saratoga Springs, NY, Attn. Purchasing Agent, 474 Broadway, Saratoga Springs, NY 12866. Payment by the City will be made in accordance with the State Finance Law, upon receipt of such statements and upon approval by the City. No City employee, including the Project Manager named in Section 8 has the authority to request that the Contractor perform any additional work beyond the work authorized or described herein or to incur additional expenses above the amount set forth in Exhibit A of this Agreement.

## 8. NOTICE

The **Paul Male** is the project manager and shall represent the City in all matters affecting the delivery of products and services. The project manager for the Contractor is Bruce H. Secor. Any notice, request, demand, or other communication required or provided for in this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person or mailed in a sealed envelope, postage prepaid, addressed as follows:

To the City:                      Paul Male, P.E.  
    City Engineer  
    City of Saratoga Springs  
    474 Broadway, Saratoga Springs, NY 12866

Either party may designate another or further address by notice given in accordance herewith.

## **9. CONFIDENTIAL INFORMATION**

In connection with the provision of products and/or services to the City by Contractor, the City may disclose to Contractor information that is proprietary or confidential information. Any and all City communications, records, documents, written, oral or electronic communication or other information of any kind shall be deemed and treated as confidential by the Contractor. The Contractor shall not copy, transmit, deliver or communicate in any way to any other person or entity any such communications and/or information without the prior written consent of the City. The Contractor agrees to use such confidential information solely for the purpose of performing services hereunder for the City.

The term "confidential information" does not include information that (i) is or becomes generally available to the public other than as a result of disclosure by the Contractor, (ii) is or becomes available to the Contractor on a non-confidential basis from sources other than the City, provided that such source is not bound by a written confidentiality agreement with the City, or (iii) was lawfully within the Contractor's possession prior to its being furnished to the Contractor by the City, provided that the source of such information was not bound by a written confidentiality agreement with the City, or (iv) is required under applicable law or by deposition, interrogatory, request or demand for information or documents, subpoena, investigative demand, court order or other similar legal process. In such cases the Contractor shall provide the City with written notice that such information is not deemed confidential. Such notice shall provide the City sufficient time to seek a protective order or other legal remedy.

All written confidential information (and all copies, extracts or other reproductions in whole or in part thereof) obtained by the Contractor from the City shall be returned to the City and have the status of City work papers (or, with the City's written permission, shall be destroyed and such destruction certified in writing to the City by an authorized Contractor representative supervising such destruction). Except as set forth herein, no confidential information shall be retained by the Contractor. The Contractor shall be permitted to retain one copy of internal memoranda and other documents, developed by the Contractor during the term of this Agreement, which contain or refer to confidential information, subject to the confidentiality provisions of this paragraph.

Nothing in this section shall be construed to alter the Contractor's responsibilities under any applicable State Law. Since monetary damages may not be a sufficient remedy with respect to any violation of this section, the City shall be entitled to specific performance and injunctive relief, in addition to any other remedy.

## **10. CITY PROPERTY**

All information and materials received hereunder by the Contractor from the City are and shall remain the sole and exclusive property of the City and the Contractor shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Contractor.

All intellectual property, created by the Contractor hereunder as a product or as a service to the City shall be the sole and exclusive property of the City. The Contractor hereby transfers and assigns to the City all proprietary and intellectual property rights in such property.

Effective upon their creation pursuant to Section 2 of this Agreement, the Contractor conveys, assigns and transfers to the City the sole and exclusive rights, title and interest in all documents, electronic databases, and custom programs, whether preliminary, final or otherwise, including all trademarks and copyrights. The Contractor hereby agrees to take all necessary and appropriate steps to ensure that the custom products are protected against unauthorized copying, reproduction and marketing by or through the Contractor, its agents, employees, or subcontractors. Nothing herein shall preclude the Contractor from otherwise using the related or underlying general knowledge, skills, ideas, concepts, techniques and experience developed under this Agreement in the course of the Contractor's business.

The Contractor grants to the City a perpetual, nonexclusive, royalty-free, unlimited use license to use, execute, reproduce, display, modify and distribute any pre-existing software, tools or techniques



delivered by the Contractor under this Agreement. Any written reports, opinions and advice rendered by the Contractor shall become the sole and exclusive property of the City, and the Contractor shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Contractor.

#### **11. RETENTION OF RECORDS**

The Contractor shall make available to the City all information pertinent to the project, including reports, studies, drawings, and any other data. All original records generated as a result of the project shall be maintained by the Contractor for a period of six (6) years after expiration of the Agreement. Upon request, copies of those records shall be provided to the City at no cost.

#### **12. CONFLICTS OF INTEREST**

The Contractor represents and warrants that it has no conflict, actual or perceived, that would prevent it from performing its duties and responsibilities under the Agreement.

#### **13. PUBLICITY**

The Contractor shall not prepare or release, or cause to be prepared or released, any public notice or announcement concerning this Agreement or performance hereunder. Public notice or announcement includes, but is not limited to, notices published on or in connection with the Contractor's website. The Contractor shall not plan, conduct, or cause to be planned or conducted, or take part in, any news or other conference concerning this Agreement, or work performed pursuant to it, without the City's prior written approval. The Contractor shall not make public or publicize its relation with the City, nor use the City's name, without the City's prior written approval.

#### **14. RELATIONSHIP**

No staff member, officer, director or person employed by the Contractor in connection with this Agreement shall be considered or deemed to be an employee of the City of Saratoga Springs, NY or represent him or herself as an employee of the City of Saratoga Springs, NY.

#### **15. INSURANCE**

All insurance policies required under this Agreement shall be issued by insurance companies authorized to conduct business under the laws of the State of New York. They shall be written for the benefit of the City of Saratoga Springs, NY; its elected and/or appointed officials, officers, agents, employees and for the Contractor. Said policies shall be effective until all work required or contemplated by the Agreement has been completed.

Policies expiring on a fixed date before completion of the Contractor's duties under this Agreement must be renewed not less than 30 days before such expiration date. No policy shall be changed by endorsement without the knowledge and the written consent of the City and, in particular, any notice of cancellation by the insurer shall not be effective until 30 days after the said notice is actually received by the City. Any notice addressed to the City shall be mailed via certified or registered mail to the address set forth herein. The Contractor acknowledges that failure to obtain such insurance on behalf of the City constitutes a material breach of contract and subjects it to liability for damages indemnification and all other legal remedies available to the City.

In the event the Contractor utilizes a Subcontractor for any portion of the services outlined within the scope of its activities, the Subcontractor shall provide insurance of the same type or types and to the same extent of coverage as that provided by the Contractor. All insurance required of the Subcontractor shall name the City of Saratoga Springs as an ***Additional Insured on a primary and non-contributory basis*** for all those activities performed within its contracted activities for the contract as executed.

***Before commencing work under this Agreement, the Contractor shall furnish to the City a certificate of insurance naming: the City of Saratoga Springs, NY; its elected and/or appointed officials, officers, agents and employees as an additional insured on a primary and non-contributory basis.*** Failure to object to the contents of the certificate of insurance or the absence of same shall not be deemed a waiver of any and all rights held by the City. Such certificate shall be on forms acceptable to the City's Office of Risk and Safety Management showing that the Contractor has complied with these requirements. In addition, for policies expiring on a fixed date before completion of the Project, certificates showing renewal must be filed not less than 30 days before such expiration date.

It shall be an affirmative obligation of the Contractor to advise the City's Office of Risk and Safety at Fax No. 518.693.4070, e-mail Marilyn.Rivers@Saratoga-Springs.org or mail via Office of Risk and Safety, City of Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866, within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be a breach of this Agreement.

- a. The Contractor shall procure and maintain during the term of this contract, at the Contractor's expense, the insurance policies listed in Part II with limits equal to or greater than the enumerated limits.
- b. The Contractor shall be solely responsible for any self-insured retention or deductible losses under each of the required policies.
- c. Every required policy, including any required endorsements and any umbrella / excess policy, shall be primary insurance. Insurance carried by the City of Saratoga Springs, its officers, or its employees, if any, shall be excess and not contributory insurance to that provided by the Contractor.
- d. Every required coverage type shall be "occurrence basis" with the exception of Professional Errors and Omissions Coverage which may be "claims made" coverage.
- e. The Contractor may utilize umbrella/excess liability coverage to achieve the limits required hereunder; such coverage must be at least as broad as the primary coverage (follow form).
- f. The Office of Risk & Safety Management must approve all insurance certificates.
- g. The City of Saratoga Springs reserves its right to request certified copies of any policy or endorsement thereto.
- h. All insurance shall be provided by insurance carriers licensed & admitted to do business in the State of New York and must be rated "A-:VII" or better by A.M. Best (Current Rate Guide).
- i. If the Contractor fails to procure and maintain the required coverage(s) and minimum limits such failure shall constitute a material breach of contract, whereupon the City of Saratoga Springs may exercise any rights it has in law or equity, including but not limited to the following: immediate termination of the contract;  
(1.) withholding any/all payment(s) due under this contract or any other contract it has with the vendor (common law set-off); OR  
(2.) procuring or renewing any required coverage(s) or any extended reporting period thereto and paying any premiums in connection therewith. All monies so paid by the City of Saratoga Springs shall be repaid upon demand, or at the City's option, may be offset against any monies due to the Contractor.



**Required Property and Casualty Insurance - Minimum coverage types and amounts:**

Coverage Type	Minimum Limits
<b>Commercial General Liability Insurance</b> Including Completed Products and Operations and Personal Liability Insurance	\$1 Million per occurrence with a \$2 Million aggregate
<b>Commercial Automobile Insurance</b> For Owned, Non-owned and Hired Vehicles	\$1 Million Combined Single Limit
<b>Excess Liability Insurance</b>	\$3 Million per occurrence aggregate

**Required Workers Compensation Insurance – Minimum coverage types and amounts:**

Workers' Compensation and Employer's Liability If you have no employees (sole proprietor) you must provide an affidavit of exemption. (WCB forms WC/DB-100 or WC/DB-101).	Statutory limits 100,000
Disability Insurance If you have no employees (sole proprietor) you must provide an affidavit of exemption. (WCB forms WC/DB-100 or WC/DB-101).	Statutory limits

**16. LIABILITY**

The Contractor assumes all risks in the performance of all its activities authorized by this Agreement. The Contractor hereby covenants and agrees to defend, indemnify and hold harmless the City of Saratoga Springs, NY; its elected and/or appointed officials, officers, agents, employees and assigns against all liabilities, claims, suits, actions, judgments, costs, expenses, demands, losses, damage or injury, arising out of this agreement, of whatsoever kind and nature including death or injury to person, damage or loss of property, all attorneys' fees and other costs of investigating and defending against such claims, liabilities, losses, damages, expenses, accidents or occurrences. The Contractor shall be responsible for such liabilities that arise at any time prior to termination of this Agreement, whether direct or indirect, and whether caused or contributed to by the Contractor, its contractors, subcontractors, agents, or employees. The Contractor's responsibility under this section shall not be limited to the required or available insurance coverage.

**17. SAFETY**

CONTRACTOR shall comply with NYS OSHA laws requiring all workers on New York State public projects be certified as having completed an OSHA 10-hour construction safety course. Proof of this certification is required at the time of the execution of this Agreement.

The City of Saratoga Springs specifically reserves the right to suspend or terminate all work under this contract whenever Contractor and/or Contractor's employees or subcontractors are proceeding in a manner that threatens the life, health or safety of any of Contractor's employees, subcontractor's employees, City employees or member(s) of the general public on City property. This reservation of rights by the City of Saratoga Springs in no way obligates the City of Saratoga Springs to inspect the safety practices of the Contractor.

If the City of Saratoga Springs exercises its rights pursuant to this part, the Contractor shall be given three days to cure the defect, unless the City of Saratoga Springs, in its sole and absolute discretion, determines that the service cannot be suspended for three days due to the City of Saratoga Springs' legal obligation to continuously provide Contractor's service to the public or the City of Saratoga Springs' immediate need for completion of the Contractor's work. In such case, Contractor shall immediately cure the defect.

If the Contractor fails to cure the identified defect(s), the City of Saratoga Springs shall have the right to immediately terminate this contract. In the event that the City of Saratoga Springs terminates this

contract, any payments for work completed by the Contractor shall be reduced by the costs incurred by the City of Saratoga Springs in re-bidding the work and/or by the increase in cost that results from using a difference vendor.

#### **18. FORCE MAJEURE**

Neither party shall be held liable for failure to perform its part of this Agreement when such failure is due to fire, flood, or similar disaster; strikes or similar labor disturbances; industrial disturbances, war, riot, insurrection, and/or other causes beyond the control of the parties.

#### **19. WAIVER**

No failure or delay on the part of the City in exercising any right, power or remedy hereunder shall operate as a waiver thereof. No single or partial exercise of any such right, power or remedy shall preclude any other or further exercise thereof or the exercise of any other right, power or remedy. The remedies provided for herein are cumulative and are not exclusive of any remedies that may be available to any party at law or in equity or otherwise.

#### **20. ENTIRE AGREEMENT**

This Agreement sets forth the entire agreement and understanding of the parties relating to the subject matter contained herein except as to those matters or agreements expressly incorporated herein by reference. No covenant, representation or condition not expressed herein shall be effective to interpret, change or restrict the express provisions of this Agreement. This Agreement supersedes any and all prior agreements, whether written or oral, relating to the subject matter contained herein. This Agreement shall not be amended, changed or otherwise modified except in writing, signed by both parties.

#### **21. BINDING AGREEMENT**

The covenants and agreements contained in this Agreement shall be binding upon the parties hereto and upon their respective executors, administrators, legal representatives, heirs, successors, distributees and assigns. The rights or obligations granted or allocated to the Contractor herein may not be assigned without the prior written consent of the City.

#### **22. ASSIGNMENT**

The Contractor shall not, without the prior written consent of the City, assign, transfer, convey, or otherwise dispose of this Agreement, or any part thereof, or of its right, title, or interest therein or its power to execute this Agreement or any amendment or modifications hereto to any other person, company, or corporation.

#### **23. SEVERABILITY**

In the event any provision of this Agreement is determined to be contrary to law or unenforceable for any reason whatsoever, such determination shall not in any way affect the validity or enforceability of the balance of this Agreement or any other term or condition hereof.

#### **24. APPENDICES**

The Contractor, its subcontractors, vendors and agents shall comply with the terms of the following Appendices which are attached to this Agreement are incorporated by reference herein and which shall be made a part of this Agreement:

**Appendix A: Waiver of Immunity/Non-Collusive Bidding Certification**

**Appendix B: Vendor/Supplier Code of Conduct**



The following are attached to this Agreement for reference purposes:

**Exhibit A: Proposals dated January 26, 2011**

**25. EXECUTION**

This Agreement may be executed in separate counterparts, which together shall constitute the Agreement of the parties, provided that all of the parties to this Agreement have executed their respective copy of this Agreement.

City Certification:

In addition to the acceptance of this Agreement, I certify that original copies of this signature page will be attached to all other exact copies of this Agreement.


Contractor Certification:

In addition to the acceptance of this Agreement, I certify that all information provided to the City with respect to New York State Finance Law Section 139-k is complete, true and accurate.

CITY

BY:   
Signature  
MARCH 16, 2011  
Dated  
Scott T. Johnson  
Printed Name  
Mayor  
Title

CONTRACTOR


BY:   
Signature  
February 24, 2011  
Dated  
R. Mark Dempf, P.E.  
Printed Name  
Senior Principal  
Title

City Council Approval Date: 3/15/11

CORPORATE ACKNOWLEDGMENT

STATE OF NEW YORK            )  
COUNTY OF ALBANY        )            SS:

ON THIS 24 DAY OF February 20 11 BEFORE ME PERSONALLY  
CAME R. Mark Dempf TO ME KNOWN, WHO BEING DULY SWORN, DID  
DEPOSE AND SAY THAT HE/SHE RESIDES IN Selkirk, NY, THAT HE/SHE IS THE  
Senior Principal OF THE  
STANTEC CONSULTING SERVICES INC. THE CORPORATION DESCRIBED IN AND  
WHICH EXECUTED THE FOREGOING INSTRUMENT; THAT HE/SHE KNEW THE SEAL OF SAID  
CORPORATION; THAT THE SEAL AFFIXED TO SAID INSTRUMENT WAS SUCH CORPORATE SEAL;  
THAT IT WAS SO AFFIXED BY THE ORDER OF THE BOARD OF DIRECTORS OF SAID  
CORPORATION, AND THAT HE/SHE SIGNED HIS NAME THERETO BY LIKE ORDER.

  
\_\_\_\_\_  
NOTARY PUBLIC

NICOLE A. LANOUE  
Notary Public, State of New York  
Qualified in Saratoga County  
No. 01LA6098361  
Commission Expires September 8, 20 11

**APPENDIX A**

**City of Saratoga Springs**  
Purchasing Department  
474 Broadway, Saratoga Springs, NY 12866  
Tel: (518) 587-3550 ext. 560  
Fax: (518) 587-6512



**WAIVER OF IMMUNITY CLAUSE**

Upon refusal of a representative of our firm, when called before a grand jury, to testify concerning any transaction or contract with the City of Saratoga Springs, NY or to sign a waiver of immunity against subsequent criminal prosecution or to answer any relevant question concerning such transactions or contracts:

1. Such person, and any firm, partnership or corporation of which he is a member, partner, director or officer shall be disqualified from thereafter selling to or submitting bids to or receiving awards from or entering into any contracts with any municipal corporation or fire district, or any public department, agency or official thereof, for goods, work or services, for a period of five years after such refusal, and to provide also that;
2. Any and all contracts made with any municipal corporation or any public department, agency or official thereof, with any fire district or any agency or official thereof, by such person, and by any firm, partnership or corporation of which he is a member, partner, director or officer may be cancelled or terminated by the City without incurring any penalty or damages on account of such cancellation or termination, but any monies owing by the City for goods delivered or work done prior to the cancellation or termination shall be paid.

**NON-COLLUSIVE BIDDING CERTIFICATION: Section 103-d of General Municipal Law**

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and, in case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor; and

Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition."

Signature:

Title:

Senior Principal

Date:

February 24, 2011



## APPENDIX B



### CITY OF SARATOGA SPRINGS, NEW YORK VENDOR/SUPPLIER CODE OF CONDUCT

The City of Saratoga Springs is committed to conduct business in a lawful, ethical and moral manner. The City requires that all vendors/suppliers abide by this Code of Conduct. Failure to comply with this Code may be sufficient cause for the City to exercise its rights to terminate its business relationship with vendors/suppliers. Vendors/suppliers agree to provide all information requested which is necessary to demonstrate compliance with this Code.

At a minimum, the City requires that all vendors/suppliers meet the following standards:

- Legal: Vendors/suppliers and their subcontractors agree to comply with all applicable local, state and federal laws, regulations and statutes.
- The City expects vendors/suppliers to respect the City's rules and procedures.
- Wages & Benefits: Vendors/suppliers will set working hours, wages, NYS statutory benefits and overtime pay in compliance with all applicable laws and regulations. Where applicable, as defined by NYS Labor Law, the vendor/supplier must comply with prevailing wage rates.
- Health & Safety: Vendors/suppliers and their subcontractors shall provide workers with a safe and healthy work environment that complies with local, state and federal health and safety laws.
- Discrimination: No person shall be subject to any discrimination in employment, including hiring, salary, benefits, advancement, discipline, termination or retirement on the basis of gender, race, religion, age, disability, sexual orientation, nationality, political opinion, party affiliation or social ethnic origin.
- Working conditions: Vendors/suppliers must treat all workers with respect and dignity and provide them with a safe and healthy environment.
- Right to organize: Employees of the vendor/supplier should have the right to decide whether they want collective bargaining.
- Subcontractors: Vendors/suppliers shall ensure that subcontractors shall operate in a manner consistent with this Code.
- Protection of the Environment: Vendors/suppliers shall comply with all applicable environmental laws and regulations. Vendors/suppliers shall ensure that the resources and material they use are sustainable, are capable of being recycled and are used effectively and a minimum of waste. Where practicable, vendors/suppliers are to utilize technologies that do not adversely affect the environment and when such impact is unavoidable, to ensure that it is minimized.

### Vendor Acknowledgment

The undersigned vendor/supplier hereby acknowledges that it has received the city of Saratoga Springs Vendor/Supplier Code of Conduct and agrees that any and all of its facilities and subcontractors doing business with the City will receive the Code and will abide by each and every term therein.

Vendor/supplier acknowledges that its failure to comply with any condition, requirement, policy or procedure may result in the termination of the business relationship. Vendor/supplier reserves the right to terminate its agreement to abide by the Code of Conduct at any time for any reason upon ninety (90) days prior written notice to the City.

Officer:

Signature:

A handwritten signature in black ink, appearing to read "R. Mark Dempf", is written over a horizontal line.

Printed Name:

R. Mark Dempf, P.E.

Title:

Senior Principal

Date:

February 24, 2011





**Stantec**

Stantec Consulting Services Inc.  
3 Columbia Circle Suite 6  
Albany NY 12203-5158  
Tel: (518) 452-4358  
Fax: (518) 452-9234

EXHIBIT A

December 20, 2010

Paul Male, City Engineer  
Saratoga Springs City Hall  
474 Broadway  
Saratoga Springs, New York 12866

**Reference: Nelson Avenue Study Area  
Proposal for Design Services to complete Nelson Avenue drainage work**

Dear Mr. Male:

Drainage improvements already installed in the Nelson Avenue study area have proven to be very effective and have successfully addressed many of the major problems. In addition, City DPW crews have been able to connect to the new deep storm drainage pipelines to provide additional drainage facilities on adjacent streets. The combination of very competitive bids from construction firms and coordinated work by DPW crews has resulted in cost effective solutions for drainage problems in this area.

The next section of Nelson Avenue planned for new storm drainage and roadway improvements is from Crescent Street to Gridley Street. There are also drainage problems in the first two blocks of Gridley and a portion of Bowman Street that can be corrected in conjunction with the work on Nelson.

A portion of the design for drainage in the section of Nelson Avenue from Crescent Street to Gridley Street has already been completed as part of earlier design work in this corridor. Needed drainage improvements in Gridley Street and Bowman Street can connect directly to this design. Combining all of these needed improvements in to one construction contract will result in a more cost effective solution than bidding several smaller projects.

At your request, we also looked a problem with a failing storm drainage culvert under Old Ballston Road South. Photos attached. The proposed storm drainage improvements on Nelson and this drainage culvert are deep installations requiring specialized equipment and experienced crews. Given the similarities in the type of work involved, there is an "economy of scale" that City can take advantage of if these construction projects are included in one construction contract.

Another cost savings for the City is that you can provide survey information for these streets as the basis of design of the improvements. This cooperative approach has worked very successfully on the other Nelson Avenue drainage projects. The estimated budget for preparing detailed designs and construction documents for these drainage improvements is \$25,300.

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7186

December 2010

Page 2 of 2

**Reference: Proposal for Additional Design Services – Nelson Avenue Study Area**

If you approve this design budget, Stantec can prepare the plans and specifications over the next two months so the project can be advertised for competitive construction bids in the spring. This schedule should produce very competitive bids and have the project ready for construction early in the season to avoid any conflict with operations at the race track.

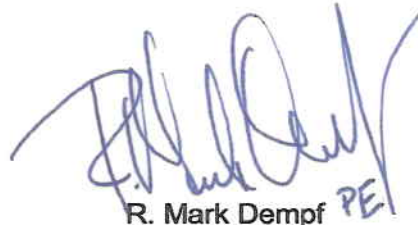
Please contact me if you have any questions or require any additional information.

Sincerely,

**STANTEC CONSULTING SERVICES INC.**



Bruce H. Secor, PE  
Senior Civil Engineer  
Tel: (518) 452-4358  
Fax: (518) 452-9234  
[bruce.secor@stantec.com](mailto:bruce.secor@stantec.com)



R. Mark Dempf PE  
Senior Principal

c. File

Attachments:

Standard Terms and Conditions (2 pages)

Photos: Old Ballston Road

U:\190710231\CONTRACT\SA. PHASE 5 NELSON AVE.12.2010.DOC

Stantec 12/20/10

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Stantec

## PROFESSIONAL SERVICES TERMS AND CONDITIONS

Page 1 of 2

The following Terms and Conditions are attached to and form part of the Proposal for Professional Services to be performed by STANTEC and together, when the CLIENT authorizes STANTEC to proceed with the services, constitute the AGREEMENT.

**DESCRIPTION OF WORK:** STANTEC shall render the services described in the Proposal (hereinafter called the "SERVICES") to the CLIENT.

**TERMS AND CONDITIONS:** No terms, conditions, understandings, or agreements purporting to modify or vary these Terms and Conditions shall be binding unless hereafter made in writing and signed by the CLIENT and STANTEC. In the event of any conflict between the Proposal and these Terms and Conditions, these Terms and Conditions shall take precedence. This AGREEMENT supercedes all previous agreements, arrangements or understandings between the parties whether written or oral in connection with or incidental to the PROJECT.

**COMPENSATION:** Payment is due to STANTEC upon receipt of invoice. Failure to make any payment when due is a material breach of this AGREEMENT and will entitle STANTEC, at its option, to suspend or terminate this AGREEMENT and the provision of the SERVICES. Interest will accrue on accounts overdue by 30 days at the lesser of 1.5 percent per month (18 percent per annum) or the maximum legal rate of interest. Unless otherwise noted, the fees in this agreement do not include any value added, sales, or other taxes that may be applied by Government or fees for services. Such taxes will be added to all invoices as required.

**NOTICES:** Each party shall designate a representative who is authorized to act on behalf of that party. All notices, consents, and approvals required to be given hereunder shall be in writing and shall be given to the representatives of each party.

**TERMINATION:** Either party may terminate the AGREEMENT without cause upon thirty (30) days notice in writing. If either party breaches the AGREEMENT and fails to remedy such breach within seven (7) days of notice to do so by the non-defaulting party, the non-defaulting party may immediately terminate the Agreement. Non-payment by the CLIENT of STANTEC's invoices within 30 days of STANTEC rendering same is agreed to constitute a material breach and, upon written notice as prescribed above, the duties, obligations and responsibilities of STANTEC are terminated. On termination by either party, the CLIENT shall forthwith pay STANTEC all fees and charges for the SERVICES provided to the effective date of termination.

**ENVIRONMENTAL:** Except as specifically described in this AGREEMENT, STANTEC's field investigation, laboratory testing and engineering recommendations will not address or evaluate pollution of soil or pollution of groundwater.

Where the SERVICES include storm water pollution prevention (SWPP), sedimentation or erosion control plans, specifications, procedures or related construction observation or administrative field functions, CLIENT acknowledges that such SERVICES proposed or performed by Stantec are not guaranteed to provide complete SWPP, sedimentation or erosion control, capture all run off or siltation, that any physical works are to be constructed and maintained by the CLIENT's contractor or others and that STANTEC has no control over the ultimate effectiveness of any such works or procedures. Except to the extent that there were errors or omissions in the SERVICES provided by STANTEC, CLIENT agrees to indemnify and hold STANTEC harmless from and against all claims, costs, liabilities or damages whatsoever arising from any storm water pollution, erosion, sedimentation, or discharge of silt or other deleterious substances into any waterway, wetland or woodland and any resulting charges, fines, legal action, cleanup or related costs.

**PROFESSIONAL RESPONSIBILITY:** In performing the SERVICES, STANTEC will provide and exercise the standard of care, skill and diligence required by customarily accepted professional practices normally provided in the performance of the SERVICES at the time and the location in which the SERVICES were performed.

**LIMITATION OF LIABILITY:** The CLIENT releases STANTEC from any liability and agrees to defend, indemnify and hold STANTEC harmless from any and all claims, damages, losses, and/or expenses, direct and indirect, or consequential damages, including but not limited to attorney's fees and charges and court and arbitration costs, arising out of, or claimed to arise out of, the performance of the SERVICES, excepting liability arising from the sole negligence of STANTEC. It is further agreed that the total amount of all claims the CLIENT may have against STANTEC under these Terms and Conditions, including but not limited to claims for negligence, negligent misrepresentation and breach of contract, shall be strictly limited to the lesser of professional fees paid to Stantec for the SERVICES or five hundred thousand dollars (\$500,000). No claim may be brought against STANTEC more than two (2) years after the cause of action arose. As the CLIENT's sole and exclusive remedy under these Terms and Conditions any claim, demand or suit shall be directed and/or asserted only against STANTEC and not against any of STANTEC's employees, officers or directors.

**INDEMNITY FOR MOLD CLAIMS:** It is understood by the parties that existing or constructed buildings may contain mold substances that can present health hazards and result in bodily injury, property damage and/or necessary remedial measures. If, during performance of the SERVICES, STANTEC knowingly encounters any such substances, STANTEC shall notify the CLIENT and, without liability for consequential or any other damages, suspend performance of services until the CLIENT retains a qualified specialist to abate and/or remove the mold substances. The CLIENT agrees to release and waive all claims, including consequential damages, against STANTEC, its subconsultants and their officers, directors and employees arising from or in any way connected with the existence of mold on or about the project site whether during or after completion of the SERVICES. The CLIENT further agrees to indemnify and hold STANTEC harmless from and against all claims, costs, liabilities and damages, including reasonable attorneys' fees and costs, arising in any way from the existence of mold on the project site whether during or after completion of the SERVICES, except for those claims, liabilities, costs or damages caused by the sole gross negligence and/or knowing or willful misconduct of STANTEC. STANTEC and the CLIENT waive all rights against each other for mold damages to the extent that such damages sustained by either party are covered by insurance.

Revised 2007-08-31

Professional Services Terms and Conditions on StanNet Forms> Company Forms>Risk Management> Standard Form Agreements

Stantec 12/20/10

P.3 of 6

Amplified Edits  
2/15/11





Stantec

## PROFESSIONAL SERVICES TERMS AND CONDITIONS

Page 2 of 2

**DOCUMENTS:** All of the documents prepared by or on behalf STANTEC in connection with the PROJECT are instruments of service for the execution of the PROJECT. STANTEC retains the property and copyright in these documents, whether the PROJECT is executed or not. These documents may not be used for any other purpose without the prior written consent of STANTEC. In the event STANTEC's documents are subsequently reused or modified in any material respect without the prior consent of STANTEC, the CLIENT agrees to defend, hold harmless and indemnify STANTEC from any claims advanced on account of said reuse or modification.

STANTEC cannot guarantee the authenticity, integrity or completeness of data files supplied in electronic format ("Electronic Files"). CLIENT shall release, indemnify and hold STANTEC, its officers, employees, consultants and agents harmless from any claims or damages arising from the use of Electronic Files. Electronic files will not contain stamps or seals, remain the property of STANTEC, are not to be used for any purpose other than that for which they were transmitted, and are not to be retransmitted to a third party without STANTEC's written consent.

**FIELD SERVICES:** STANTEC shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with work on the PROJECT, and shall not be responsible for any contractor's failure to carry out the work in accordance with the contract documents. STANTEC shall not be responsible for the acts or omissions of any contractor, subcontractor, any of their agents or employees, or any other persons performing any of the work in connection with the PROJECT.

**GOVERNING LAW/COMPLIANCE WITH LAWS:** The AGREEMENT shall be governed, construed and enforced in accordance with the laws of the jurisdiction in which the majority of the SERVICES are performed. STANTEC shall observe and comply with all applicable laws, continue to provide equal employment opportunity to all qualified persons, and to recruit, hire, train, promote and compensate persons in all jobs without regard to race, color, religion, sex, age, disability or national origin or any other basis prohibited by applicable laws.

**DISPUTE RESOLUTION:** If requested in writing by either the CLIENT or STANTEC, the CLIENT and STANTEC shall attempt to resolve any dispute between them arising out of or in connection with this AGREEMENT by entering into structured non-binding negotiations with the assistance of a mediator on a without prejudice basis. The mediator shall be appointed by agreement of the parties. If a dispute cannot be settled within a period of thirty (30) calendar days with the mediator, if mutually agreed, the dispute shall be referred to arbitration pursuant to laws of the jurisdiction in which the majority of the SERVICES are performed or elsewhere by mutual agreement.

**ASSIGNMENT:** The CLIENT and STANTEC shall not, without the prior written consent of the other party, assign the benefit or in any way transfer the obligations under these Terms and Conditions or any part hereof.

**SEVERABILITY:** If any term, condition or covenant of the AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of the AGREEMENT shall be binding on the CLIENT and STANTEC.

Revised 2007-08-31

Professional Services Terms and Conditions on StanNet Forms> Company Forms>Risk Management> Standard Form Agreements

Stantec 12/20/10

P. 4 of 6





Stantec 12/20/10

P. 5 of 6





Stanlec 12/20/10

p. 6 of 6

**Agreement Addendum One Between The City of Saratoga  
Springs, NY and Stantec Consulting Services, Inc.  
Original Contract Dated, March 15, 2011  
Nelson Avenue Drainage Improvements – Phase 5**

This Addendum One, between Stantec Consulting Services, Inc., with offices at 3 Columbia Circle, Suite 6, Albany, New York, 12203 ("Consultant") and the City of Saratoga Springs ("City"), 474 Broadway, Saratoga Springs, NY 12866 entered into between the above referenced parties on the effective date of \_\_\_\_\_, 2018 is hereby added to the original Agreement dated March 15, 2011 to study and complete Design Documents for Phase 5 of the Nelson Avenue Drainage Work. The Original Contract was for Twenty Five Thousand Three Hundred Dollars (\$25,300).

Additional Services Provided for Addendum One: Consultant shall provide additional professional services for the Nelson Avenue Drainage Project – Phase 5 which entails completion of previously started Project Design & Bidding for drainage work on Nelson Avenue, Gridley Street and Bowman Street. The scope of the Project has changed somewhat and the City did not previously fund the final Phase 5 Construction work until now. These services are described in the engineering proposal entitled "Phase 5 Nelson Avenue Area – Drainage Improvements Dated August 14, 2018 for a total additional fee of Fifteen Thousand Eight Hundred Fifty Dollars (\$15,850), a copy of which is hereto attached. The Consultant represents that the company providing this service is qualified to perform the type and scope of work to be done.

Accordingly, this Agreement Addendum One brings the Total Authorized Contract Amount to: Forty One Thousand One Hundred Fifty Dollars (\$41,150).

All provisions of the City's Risk and Safety Agreement as submitted with this Addendum also apply to this Agreement Addendum One. All other terms and conditions of the original Agreement remain the same.

The parties, having agreed to the terms and the recitals set forth herein, and in relying thereon, herein sign this Agreement.

**CITY**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

City Council Approval Date: \_\_\_\_\_

**CONSULTANT**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: Meg Kelly  
Date: 8/24/18  
Print Name: Meg Kelly  
Title: Mayor  
City Council Approval Date: 8/21/18

Signature: F. Mark Dempf  
Date: 8/16/2018  
Print Name: F. Mark Dempf  
Title: Senior Principal

**Agreement Addendum Two Between The City of Saratoga  
Springs, NY and Stantec Consulting Services, Inc.  
Original Contract Dated, March 15, 2011  
Nelson Avenue Drainage Improvements – Phase 5**

This Addendum Two, between Stantec Consulting Services, Inc., with offices at 3 Columbia Circle, Suite 6, Albany, New York, 12203 (“Consultant”) and the City of Saratoga Springs (“City”), 474 Broadway, Saratoga Springs, NY 12866 entered into between the above referenced parties on the effective date of \_\_\_\_\_, 2018 is hereby added to the original Agreement dated March 15, 2011, and Addendum 1 dated August 21, 2018 to study and complete Design Documents for Phase 5 of the Nelson Avenue Drainage Work. The Original Contract was for \$25,300. Addendum One added \$15,850 to the Project on August 21, 2018 to complete the design and bidding work. The Total Authorized Budget for this Project, prior to Addendum Two is **\$41,150**.

Additional Services Provided for Addendum Two: Consultant shall be compensated for additional Design work and meetings, Construction Phase Administration and Inspection Services for this Project, and for assistance to the City with additional study and meetings with NYRA regarding operation of the Adams Street Pump Station. These additional services are described in the Proposal entitled “Phase 5 Nelson Avenue Drainage Improvements – Proposal for Additional Professional Services: Added Design Services, Construction Administration and Observation, & related services Dated October 9, 2018 for a total additional fee of **\$30,290**, a copy of which is hereto attached. The Consultant represents that the company providing this service is qualified to perform the type and scope of work to be done. Accordingly, this Agreement Addendum Two brings the Total Authorized Contract Amount to: **\$71,440**.

All provisions of the updated City’s Risk and Safety Agreement as submitted with Addendum One approved on August 21, 2018 shall apply to this Agreement Addendum Two. All other terms and conditions of the original Agreement remain the same.

The parties, having agreed to the terms and the recitals set forth herein, and in relying thereon, herein sign this Agreement.

**CITY**

Signature:\_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

City Council Approval Date:\_\_\_\_\_

**CONSULTANT**

Signature:\_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_





# CERTIFICATE OF LIABILITY INSURANCE

5/1/2019

DATE (MM/DD/YYYY)

4/26/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LOCKTON COMPANIES 444 W. 47TH STREET, SUITE 900 KANSAS CITY MO 64112-1906 (816) 960-9000	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
INSURED 1426517 STANTEC CONSULTING SERVICES INC. 8211 SOUTH 48TH STREET PHOENIX AZ 85044	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Zurich American Insurance Company	NAIC # 16535
	INSURER B : Travelers Property Casualty Co of America	25674
	INSURER C : American Guarantee and Liab. Ins. Co.	26247
	INSURER D :	
INSURER E :		
INSURER F :		

**COVERAGES**

CERTIFICATE NUMBER: 14647652

REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CONTRACTUAL/CROSS <input checked="" type="checkbox"/> XCU COVERED GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:	Y	N	GLO0246172	5/1/2018	5/1/2019	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 25,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B B B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	TC2J-CAP-8E086819 TJ-BAP-8E086820 TC2J-CAP-8E087017	5/1/2018 5/1/2018 5/1/2018	5/1/2019 5/1/2019 5/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	N	N	AUC9184637	5/1/2018	5/1/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ XXXXXXXX
B B B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	TC2J-UB-8E08592 (AOS) TRJ-UB-8E08593 (MA, WI) EXCEPT FOR OH ND WA WY	5/1/2018 5/1/2018	5/1/2019 5/1/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH- E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
ALBANY, NY. STANTEC PROJECT #1907, PROJECT NAME: NELSON AVENUE DRAINAGE WORK, OLD BALLSTON ROAD. CITY OF SARATOGA SPRINGS, NY; ITS ELECTED AND/OR APPOINTED OFFICIALS, OFFICERS, AGENTS AND EMPLOYEES ARE ADDITIONAL INSURED AS RESPECTS GENERAL LIABILITY, AUTO LIABILITY, AND EXCESS/UMBRELLA LIABILITY BUT ONLY ARISING OUT OF THE OPERATIONS OF THE NAMED INSURED, THIS COVER IS PRIMARY AND EXCESS AND NON CONTRIBUTORY, WHERE REQUIRED BY WRITTEN CONTRACT.

**CERTIFICATE HOLDER****CANCELLATION**

14647652

CITY OF SARATOGA SPRINGS  
ATTN: PURCHASING DEPARTMENT  
474 BROADWAY  
SARATOGA SPRINGS NY 12866

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Request for Certification of Sufficient Funds

Submittal Date: 10/11/2018

The Department of Public Works requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

Obligation to be incurred, detailing vendor name, project description, Council Approval, etc.  
(attach supporting documentation):

Vendor: Stantec Consulting Group

Project:

Nelson Ave Storm Drain, Ph 5

Additional design svcs, Constr Admin & Obs, Adam St PS study

Appropriation - Current Budget Expense Org/Object/Proj(s): H3638142 ✓ 52000 ✓ 1231 ✓

Amount Requested for Approval

\$30,290.00 ✓

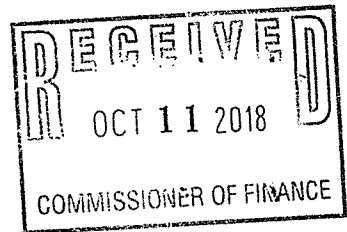
Current Amount Available:

\$284,987.00 (after  
Trinity contract)

Transfer/Amendment Pending:

Transfer/Amendment Date

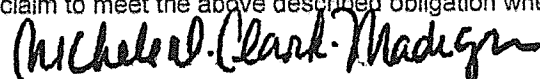
  
Department Head Signature



10/11/17  
Date

Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

  
Commissioner of Finance

10/11/18  
Approval Date