



# CITY OF SARATOGA SPRINGS

## City Council Meeting



February 19,  
2019

Recreation Center - Council Meeting Room  
15 Vanderbilt Ave Saratoga Springs, NY 12866

PUBLIC HEARINGS BEGIN 6:55 P.M.

: P.H. - Amend 2018 CDBG  
Entitlement Action Plan

: P.H. - Amend Chapter 225 - Stop  
Signs on Ash Street

 [Print](#)

**7:00 PM**

**CALL TO ORDER**

**ROLL CALL**

**SALUTE TO FLAG**

**PUBLIC COMMENT PERIOD / 15 MINUTES**

**PRESENTATION(S):**

**EXECUTIVE SESSION:**

### CONSENT AGENDA

1. Approval of 2/4/19 Pre-Agenda Meeting Minutes
2. Approval of 2/5/19 City Council Meeting Minutes
3. Approve Budget Amendments - Regular (Increases)
4. Approve Budget Transfers - Regular
5. Approve Payroll 02/08/19 \$519,657.65
6. Approve Payroll 02/015/19 \$547,835.65
7. Approve Warrant - 2018 18MWDEC7 \$185.52
8. Approve Warrant 2019 19MWFEB2 \$819,940.54
9. Approve Warrant - 2018 18DEC6 \$226,541.32
10. Approve Warrant - 2019 19FEB2 \$317,058.75

### MAYOR'S DEPARTMENT

1. Announcement: 03/12/19 Special Council Workshop (Rescheduled)- Unified Development Ordinance (UDO)/DRAFT Zoning Map
2. Announcement: Zoning Board Appointment
3. Discussion and Vote: Amend City Code 171 Entitled "Plumbing"
4. Discussion and Vote: Authorization for Mayor to Sign Sidewalk Easement

5. Discussion and Vote: Authorization for Mayor to Sign Agreement with Saratoga Casino Holdings, LLC
  6. Discussion and Vote: Authorization for Mayor to Sign Revocable License with Saratoga Historic Properties for Proposed Vent
  7. Discussion and Vote: Authorization for Mayor to Sign MOA with CSEA-City Hall re Donation of Sick-time
- 

## **ACCOUNTS DEPARTMENT**

1. Discussion and Vote: Clark Patterson Invoice 59602
  2. Appointment: Saratoga Springs Arts Commission
- 

## **FINANCE DEPARTMENT**

1. Announcement: Economic Development Lunch and Learn Series - Blockchain: The Future of Everything (2/28)
  2. Discussion and Vote: Sick Time Donation
  3. Discussion and Vote: Establish PR & Communications Manager New Position
  4. Discussion and Vote: Budget Transfer - Contingency
  5. Discussion and Vote: Budget Transfers - Insurance
- 

## **PUBLIC WORKS DEPARTMENT**

1. Discussion and Vote: Authorization for Mayor to Sign Contract with Clark Patterson Lee for Restoration & Renovations to City Hall
  2. Discussion and Vote: Accept Donation for Memorial Bench
  3. Discussion and Vote: Authorization for Mayor to Sign Contract with BlueScope Construction
  4. Set Public Hearing: 2019 Water & Sewer Rates Resolution
- 

## **PUBLIC SAFETY DEPARTMENT**

1. Discussion and Vote: Authorization for Mayor to Sign a Contract with Wellness Farm
  2. Discussion and Vote: Authorization for Mayor to Sign a Contract with the New York Racing Association
  3. Discussion and Vote: Authorization for the Mayor to Sign a Contract with Complus Data Innovations, Inc.
  4. Discussion and Vote: Authorization for Mayor to Sign a Contract with the Saratoga Springs City Center
  5. Announcement: Swearing-In Ceremony for Fire Chief & Officers
  6. Announcement: Third Citizens Advisory Board Meeting
- 

## **SUPERVISORS**

1. Matthew Veitch
    1. Special Board Meeting 2/12/19
    2. Saratoga County Airport Master Plan Public Hearing 2/20/19
    3. Saratoga County Capital Resource Corporation Report
  2. Tara Gaston
    1. 2019 Saratoga County Legislative Agenda
    2. WOTUS Rule
    3. 2019 NACo Legislative Conference
- 

## **ADJOURN**



February 4, 2019

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**  
**Recreation Center**  
**15 Vanderbilt Avenue**  
**9:30 AM**

**PRESENT:** Meg Kelly, Mayor  
Michele Madigan, Commissioner of Finance  
John Franck, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW  
Peter Martin, Commissioner of DPS

**STAFF PRESENT:** Lisa Shields, Deputy Mayor  
Mike Sharp, Deputy Commissioner, Finance  
Maire Masterson, Deputy Commissioner, Accounts  
John Daley, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

**EXCUSED:** Joe O'Neill, Deputy Commissioner, DPW

Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**CALL TO ORDER**

Mayor Kelly called the meeting to order at 9:33 a.m.

**PUBLIC HEARING**

1. Amend Capital Budget – Pump Station Upgrades – Commissioner Scirocco stated this is the continuation of the upgrade project.
2. Amend Chapter 171 of the City Code - Plumbing – Mayor Kelly advised this board was re-established in 2018. They reviewed and re-wrote the entire chapter.

**EXECUTIVE SESSION**

Commissioner Franck advised he has an item to be discussed in executive session.

**CONSENT AGENDA**

1. Approval of 1/14/19 Pre-Agenda Meeting Minutes
2. Approval of 1/15/19 City Council Meeting Minutes
3. Approval of 1/29/19 State of the City Meeting Minutes
4. Approve Budget Amendments – Regular (Increases)
5. Approve Budget Transfers - Regular
6. Approve Payroll 01/18/19 \$600,473.65
7. Approve Payroll 01/25/19 \$796,011.16
8. Approve Payroll 02/01/19 \$528,932.23
9. Approve Warrant - 2018 18MWDEC5 \$42,321.01

10. Approve Warrant – 2019 19MWJAN2 \$713,330.63
11. Approve Warrant – 2018 18MWDEC6 \$48.20
12. Approve Warrant – 2019 19MWJAN3 \$5,870.90
13. Approve Warrant – 2019 19MWJAN4 \$3,262.57
14. Approve Warrant – 2018 18DEC5 \$1,015,580.37
15. Approve Warrant – 2019 19FEB1 \$290,245.14
16. Approve Warrant – 2019 19MWFEB1 \$426.00

No comments.

## **MAYOR'S DEPARTMENT**

### Public Hearing Materials: To Amend City Code 171 Entitled "Plumbing"

Mayor Kelly advised since the agenda system will not allow information to be attached to public hearing items; this contains the attachment for the change to City Code 171.

### Set Public Hearing: Substantial Amendment to 2018 CDBG Entitlement Action Plan

Lindsay Connors of the Planning Department advised this is for 2 separate projects. The first is to take \$200,000 from our revolving loan fund and placing it into a grant for the creation of 24 affordable residential units in the City. The second is to expand upon Rebuilding Together to add \$70,000 to their current award.

### Discussion and Vote: Authorization for Mayor to Sign Pitney Farms Watermain Easement

Mayor Kelly advised this easement grants the City an easement for the waterline. The cost to the City is \$1.

### Discussion and Vote: SEQRA Evaluation for Flat Rock Centre Project

Mayor Kelly advised Brad Birge of the Planning Department sent a memo to the Council on Friday explaining the process and documentation.

Commissioner Martin asked if the SEQRA determination the only determination that will be made in relation to the entire lot.

Brad Birge of the Planning Department advised the Council identified 2 phases as part of the conceptual plan. The first phase was construction of the parking structure and the second phase is additional green space and parks. They are covered under this SEQRA evaluation. What isn't covered is the future building pad. SEQRA will be re-opened at that time.

Commissioner Madigan confirmed if the plan changes substantially, that will that kick off an additional SEQRA evaluation.

Brad advised it would.

Mayor Kelly advised she is adding an item to her agenda: Set Public Hearing for Local Law #1 of 2019 to amend Section 2.1 of the City Charter.

## **ACCOUNTS DEPARTMENT**

### Appointment: Commissioners of Deeds



Commissioner Franck moved this item to the Consent Agenda.

Award of Bid: Horticulture Supplies to Dehn's Flowers, Inc.

No comments.

Commissioner Franck advised he may be adding an item to his agenda depending upon the outcome of the executive session.

## **FINANCE DEPARTMENT**

Discussion and Vote: Updates 2019 City Fees

No comments.

Discussion and Vote: 2019 Annual Tax Resolution

No comments.

Announcement: Economic Development Lunch and Learn Series – Blockchain: The Future of Everything (2/28)

No comments.

Discussion and Vote: Budget Amendment – Use of Fund Balances Sewer Funds

No comments.

Discussion and Vote: Budget Transfer – Contingency

No comments.

Discussion and Vote: Budget Transfers – Payroll 2018

No comments.

Announcement: Key Points of Governor's 2019 – 2020 Executive Budget

No comments.

Commissioner Madigan added an item to her agenda: Discussion and Vote: MOA Between the City & Habitat for Humanity.

## **PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Accept Donation for Memorial Bench

No comments.

Discussion and Vote: DPW Sick Bank Request

Commissioner Scirocco advised they will be asking for 102 hours for an employee.

Discussion and Vote: Amend 2019 Capital Budget for the Sanitary Pump Station Upgrades

Tim Wales, city engineer, advised this is to continue the upgrade project.

Discussion and Vote: Authorization for Mayor to Sign Contract with Dehn's Flowers, Inc. for Horticulture Supplies

No comments.

Discussion and Vote: Authorization for Mayor to Sign Bast Hatfield Changer Order #7 Per Settlement Agreement

Tim Wales advised this is the final change order.

Discussion and Vote: Authorization for Mayor to Sign Addendum 3 with Stantec Consultant Services for Nelson Ave Drainage Improvements

Tim Wales advised due to the weather the work has been pushed to the spring.

Commissioner Scirocco added an item to his agenda: Update: Watermain Break of Last Week.

**PUBLIC SAFETY DEPARTMENT**

Set Public Hearing: To Amend chapter 225 of the City Code, Vehicle & Traffic, with Respect to Adding Stop Signs on Ash Street at its Intersection with Birch Street

No comments.

Announcement: third Citizens Advisory Board Meeting

Commissioner Martin advised the 3<sup>rd</sup> meeting will be held on February 28<sup>th</sup> in the City Council Room as the Recreation Center.

Discussion and Vote: End of the Year Purchase Requisitions – 2018

Commissioner Martin advised there are 7 requisitions not approved that he is bringing forward.

**SUPERVISORS**

Mayor Kelly advised Supervisor Veitch and Supervisor Gaston both have the NYSAC Legislative Conference on their agenda.

**EXECUTIVE SESSION**

**Mayor Kelly moved and Commissioner Franck seconded to go into executive discussion regarding discussion of settlement of an Article 7 case at 9:50 a.m.**

**Ayes – All**

City Council returned at 9:57 a.m.

Mayor Kelly advised due to executive session; an item will be added to Commissioner Franck's agenda regarding the settlement of an Article 7 case.

**ADJOURN**

Mayor Kelly adjourned the meeting at 9:58 a.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved:  
Vote:

DRAFT



February 5, 2019

**CITY OF SARATOGA SPRINGS**  
**City Council Meeting**  
**Recreation Center**  
**15 Vanderbilt Avenue**  
**7:00 PM**

6:55 PM P.H. – Amend Capital Budget –  
Pump Station Upgrades

P.H. – Amend Chapter 171 of  
the City Code – Plumbing

**7:00 PM**

**CALL TO ORDER**

**ROLL CALL**

**SALUTE TO FLAG**

**PUBLIC COMMENT PERIOD / 15 MINUTES**

**PRESENTATIONS**

**CONSENT AGENDA**

1. Approval of 1/14/19 Pre-Agenda Meeting Minutes
2. Approval of 1/15/19 City Council Meeting Minutes
3. Approval of 1/29/19 State of the City Minutes
4. Approve Budget Amendments – Regular (Increases)
5. Approve Budget Transfers - Regular
6. Approve Payroll 1/18/19 \$600,473.65
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14. Approve Warrant – 2018 18DEC5 \$1,015,580.37
15. Approve Warrant 2019 19FEB1 \$290,245.14
16. Approve Warrant – 2019 19MWFEB1 \$426.00
17. Appointment: commissioners of Deeds for Police Department

**MAYOR'S DEPARTMENT**

1. Public Hearing Materials: To Amend City Code 171 Entitled "Plumbing"
2. Set Public Hearing: Substantial Amendment to 2018 CDBG Entitlement Action Plan
3. Discussion and Vote: Authorization for Mayor to Sign Pitney Farms Watermain Easement

4. Discussion and vote: Authorization for Mayor to Sign Annual Contract with Carousel Industries for Telephone System Maintenance
5. Discussion and Vote: SEQRA Evaluation for Flat Rock Centre Project
6. Set Public Hearing: Local Law No. 1 of 2019 – A Local Law to Amend Section 2.1 of the City Charter Entitled Officers; Eligibility; Terms of Office; Salaries

#### **ACCOUNTS DEPARTMENT**

1. Discussion and Vote: Authorization to Settle Article 7 for Parcel ID: 191.8-1-29
2. Award of Bid: Horticulture Supplies to Dehn's Flowers, Inc.

#### **FINANCE DEPARTMENT**

1. Discussion: Key Points of Governor's 2019 – 2020 Executive Budget
2. Discussion and Vote: 2019 Annual Tax Resolution
3. Discussion and Vote: Updated 2019 City Fees
4. Announcement: Economic Development Lunch and Learn Series – Blockchain: The Future of Everything (2/28)
5. Discussion and Vote: Authorization for Mayor to Sign MOA with Habitat for Humanity
6. Discussion and Vote: Budget Amendment – Use of Fund Balances Sewer Funds
7. Discussion and Vote: Budget Transfer – Contingency
8. Discussion and Vote: Budget Transfers – Payroll 2018

#### **PUBLIC WORKS DEPARTMENT**

1. Discussion and Vote: Accept Donation for Memorial Bench
2. Discussion and Vote: DPW Sick Bank Request
3. Discussion and Vote: Amend 2019 Capital Budget for the Sanitary Pump Station Upgrades
4. Discussion and Vote: Authorization for Mayor to Sign Contract with Dehn's Flowers, Inc. for Horticulture Supplies
5. Discussion and Vote: Authorization for Mayor to Sign Bast Hatfield Change Order #7 Per Settlement Agreement
6. Discussion and Vote: Authorization for Mayor to Sign Addendum 3 with Stantec Consultant Services for Nelson Ave Drainage Improvements
7. Announcement: Update on Warren Street Water Main Break

#### **PUBLIC SAFETY DEPARTMENT**

1. Set Public Hearing: To Amend Chapter 225 of the City Code, Vehicle & Traffic, with Respect to Adding Stop Signs on Ash Street at its Intersection with Birch Street
2. Announcement: Third Citizens' Advisory Board Meeting
3. Discussion and Vote: End of the Year Purchase Requisitions 2018

#### **SUPERVISORS**

Matt Veitch

1. 2019 NYSAC Legislative Conference Report

Tara Gaston

1. NYSAC Legislative Conference Report

#### **ADJOURN**



February 5, 2019

**CITY OF SARATOGA SPRINGS**  
**City Council Meeting**  
**Recreation Center**  
**15 Vanderbilt Avenue**  
**7:00 PM**

**PRESENT:** Meg Kelly, Mayor  
Michele Madigan, Commissioner of Finance  
John Franck, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW  
Peter Martin, Commissioner of DPS

**STAFF PRESENT:** Lisa Shields, Deputy Mayor  
Mike Sharp, Deputy Commissioner, Finance  
Maire Masterson, Deputy Commissioner, Accounts  
Joe O'Neill, Deputy Commissioner, DPW  
John Daley, Deputy Commissioner, DPS

Vincent DeLeonardis

Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**RECORDING OF PROCEEDING**

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

**PUBLIC HEARINGS**

Amend Capital Budget – Pump Station Upgrades

Mayor Kelly opened the public hearing at 6:54 p.m.

Commissioner Scirocco stated this is a continuation of the pump station upgrades. The amount of the amendment is \$450,000.

No one spoke.

Mayor Kelly closed the public hearing at 6:55 p.m.

Amend Chapter 171 of the City Code - Plumbing

Mayor Kelly opened the public hearing at 6:55 p.m.

Mike stated he is licensed in Glens Falls but would like to work in Saratoga. Is there another test he has to take?

Mayor Kelly stated they will be giving a test.

Vince DeLeonardis stated he has the option. The City will provide for an exam.

Mayor Kelly closed the public hearing at 6:57 p.m.

## **CALL TO ORDER**

Mayor Kelly called the meeting to order at 6:59 p.m.

## **PUBLIC COMMENT**

**Mayor Kelly said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.**

Mayor Kelly opened the public comment period at 7:00 p.m.

Darlene McGraw of Saratoga Springs stated there are floods around the corner from the Recreation Center. She is being told it is due to the snow.

Mayor Kelly closed the public comment period at 7:01 p.m.

## **CONSENT AGENDA**

**Mayor Kelly moved and Commissioner Madigan seconded to approve the consent agenda as follows:**

1. Approval of 1/14/19 Pre-Agenda Meeting Minutes
2. Approval of 1/15/19 City Council Meeting Minutes
3. Approval of 1/29/19 State of the City Minutes
4. Approve Budget Amendments – Regular (Increases)
5. Approve Budget Transfers - Regular
6. Approve Payroll 1/18/19 \$600,473.65
7. Approve Payroll 1/25/19 \$796,011.16
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14. Approve Warrant – 2018 18DEC5 \$1,015,580.37
15. Approve Warrant 2019 19FEB1 \$290,245.14
16. Approve Warrant – 2019 19MWFEB1 \$426.00
17. Appointment: Commissioners of Deeds for Police Department

**Ayes – All**

## **MAYOR'S DEPARTMENT**

Public Hearing Materials: To Amend City Code 171 Entitled "Plumbing"

This item was created for public hearing materials to be visible by the public.

Set Public Hearing: Substantial Amendment to 2018 CDBG Entitlement Action Plan

Mayor Kelly set a public hearing for Tuesday, February 19, 2019 at 6:55 p.m.

Discussion and Vote: Authorization for Mayor to Sign Pitney Farms Watermain Easement (19-036)

Mayor Kelly advised this will cost the City \$1 and grants the City a waterline easement.

**Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to sign Pitney Farms watermain easement as included with this agenda.**

**Ayes - All**

Discussion and vote: Authorization for Mayor to Sign Annual Contract with Carousel Industries for Telephone System Maintenance (19-037)

Mayor Kelly advised this is an annual agreement that will run from 3/1/19 to 2/28/20.

**Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign the annual contract with Carousel Industries for the telephone system maintenance as included with the agenda.**

**Ayes - All**

Discussion and Vote: SEQRA Evaluation for Flat Rock Centre Project (19-038)

(completed SEQRA form attached)

Mayor Kelly advised Brad Birge of the Planning Department sent a memo to the Council on Friday explaining the process and documentation. The memo is included with the agenda.

Daria Mallin and Joe Paradis from Envision Architects presented drawings/design of how the proposed parking garage will look; its height in comparison to surrounding buildings; and the types of materials that will be used to construct the garage. The color and materials will be similar to those surrounding buildings. The height of the building will be 71 feet higher than the sidewalk and buildings on the other side of the street stands 72 feet higher than the sidewalk. The bridge will be a direct entrance into the City Center – into the lobby.

Brad Birge of the Planning Department provided a quick history of what the Council has accomplished so far on this project. In December 2018, the Council voted to be lead agent on this project. This is a Type I action which requires the SEQRA long form consisting of 3 parts. The city attorney, Vince DeLeonardis asked the city zoning and enforcement officer for a determination if the City is exempt from its own laws pursuant to the Zoning Ordinance, Section 1.6(C). Patrick Cogan, city zoning enforcer, responded to the letter and identified this proposed action is exempt from the provisions of the City's Zoning Ordinance. Brad reviewed Part I of the form with the Council.

**Mayor Kelly moved and Commissioner Madigan seconded that the Council reviewed the SEQRA FEAF Part I for the Flat Rock Centre Project and find that the information is complete and accurate.**

**Ayes – All**

Brad Birge lead the Council through Part II of the SEQRA and asked the Council to answer each question. He then reviewed Part II with the Council.



**Mayor Kelly moved and Commissioner Madigan seconded that upon review of the information recorded on this EAF as noted plus this additional support information, trip generation evaluation, Phase IA archeological survey addendum – the geotechnical evaluation; and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the City Council as lead agency that this project will result in no significant adverse reactions on the environment and therefore; an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.**

**Ayes - All**

Set Public Hearing: Local Law No. 1 of 2019 – A Local Law to Amend Section 2.1 of the City Charter Entitled Officers; Eligibility; Terms of Office; Salaries

Mayor Kelly pulled this item from her agenda.

#### **ACCOUNTS DEPARTMENT**

Discussion and Vote: Authorization to Settle Article 7 for Parcel ID: 191.8-1-29 (19-039)

This item is a result of the executive session held at the pre-agenda meeting yesterday morning.

**Commissioner Franck moved and Commissioner Martin seconded for the Council to settle an Article 7 case for parcel ID: 191.8-1-29 for the year 2018 as follows:**

Parcel #	Original 2018 Assessment	Negotiated 2018 Assessed Value	2018 Reduction Amount	2018 Refund
191.8-1-29	\$129,400	\$27,600	\$101,800	\$0

**The grand total of refund for 2019 for this parcel is \$0.**

**Ayes - All**

Award of Bid: Horticulture Supplies to Dehn's Flowers, Inc. (19-040)

**Commissioner Franck moved and Commissioner Scirocco seconded to award the bid for Horticulture Supplies to Dehn's Flowers, Inc. in the amount not to exceed \$25,671.25.**

**Ayes - All**

#### **FINANCE DEPARTMENT**

Discussion: Key Points of Governor's 2019 – 2020 Executive Budget

Commissioner Madigan advised Governor Cuomo released his 2019 – 2020 budget. One of the most covered items is the elimination of aid for municipalities. There is no impact on the City but villages within the County of Saratoga may be impacted. The governor proposed changes to sales tax collection that would increase collection state wide. There were 2 funding opportunities included: a downtown revitalization competition where 10 communities will receive \$10 million dollars; and \$2.5 billion being provided over 5 years for drinking water and waste water infrastructure. She hopes the city competes for

these. Other items mentioned include no increase to CHIPS funding; the tax cap becoming permanent; and legalization of marijuana for those 21 years of age and older.

Discussion and Vote: 2019 Annual Tax Resolution (19-041)

Commissioner Madigan advised this confirms the 2019 tax roll.

**Commissioner Madigan moved and Commissioner Martin seconded to approve the 2019 annual tax resolution as previously distributed with the agenda.**

**Ayes – All**

The resolution is as follows:

2019 Annual Tax Resolution

February 5, 2019

RESOLVED, that the City of Saratoga Springs, New York on this 5th day of February, 2019 at 7:00 PM adopt and confirm the 2019 Tax Roll carrying a levy on the inside district of \$10,683,477.09 for the City and \$6,341,884.84 for the County; total Inside District levy \$17,025,361.93. Levy on the Outside District of \$8,929,615.88 for the City and \$5,360,248.44 for the County; total Outside District levy of \$14,289,864.32 making a total tax levy of \$31,315,226.25 and that the Commissioner of Finance be authorized to collect such a levy computed at the following rates per one thousand dollars of assessed valuation.

INSIDE DISTRICT RATES

CITY \$6.0763

COUNTY \$3.597715

OUTSIDE DISTRICT RATES

CITY \$6.0094

COUNTY \$3.597715

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the relevy of the 2018 Utility Tax in the amount of \$505,220.22.

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the 2019 Omitted Tax in the amount of \$34,981.50 for the City and \$17,159.02 for the County; total Omitted Tax of \$52,140.52.

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the 2019 Saratoga Lake Special Improvement Tax for the Saratoga Lake Improvement District in the amount of \$104,060.68.

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the 2019 Special Assessment Tax for the Saratoga Springs Special Assessment District in the amount of \$123,533.34.

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the 2019 West Avenue Special District Tax for the Saratoga Springs West Ave Special District in the amount of \$51,003.03.

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the 2019 Gilbert Rd. Water District Tax for the Saratoga Springs Gilbert Rd. Water District in the amount of \$17,342.00

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the Gilbert Rd. II Water District Tax for the Saratoga Springs Gilbert Rd. II Water District in the amount of \$3,015.00.

TOTAL 2019 TAX ROLL \$32,171,541.04

Discussion and Vote: Updated 2019 City Fees (19-042)

Commissioner Madigan advised changes include moving credit card payment language from Finance to DPS parking and planning fee changes.

**Commissioner Madigan moved and Commissioner Scirocco seconded to approve the updated 2019 City fees as distributed with the agenda.**

**Ayes - All**

Announcement: Economic Development Lunch and Learn Series – Blockchain: The Future of Everything (2/28)

Commissioner Madigan announced the next lunch and learn series will be held on February 28<sup>th</sup> at the City Center. This series is on blockchain.

Discussion and Vote: Authorization for Mayor to Sign MOA with Habitat for Humanity (19-043)

Commissioner Madigan advised in May 2014 the City conveyed title of a parcel on Cherry Street to Habitat for Humanity. This MOA extends the time to transfer title an additional 3 years or until May 13, 2020.

**Commissioner Madigan moved and Commissioner Martin seconded to authorize the mayor to sign the MOA with Habitat for Humanity as distributed with the agenda.**

**Ayes - All**

Discussion and Vote: Budget Amendment – Use of Fund Balances Sewer Funds (19-044)

**Commissioner Madigan moved and Commissioner Scirocco seconded to approve the budget amendment – use of fund balances sewer funds as previously distributed with the agenda.**

**Ayes - All**

Discussion and Vote: Budget Transfer – Contingency (19-045)

Commissioner Madigan advised there is currently \$175,000 in contingency and \$173,800 will remain after this approval.

**Commissioner Madigan moved and Commissioner Scirocco seconded to approve the budget transfer – contingency as previously distributed with the agenda.**

**Ayes - All**

Discussion and Vote: Budget Transfers – Payroll 2018 (19-046)

**Commissioner Madigan moved and Commissioner Martin seconded to approve the budget transfer – payroll 2018 as previously distributed with the agenda.**

**Ayes - All**

**PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Accept Donation for Memorial Bench (19-047)

Commissioner Scirocco advised a donation of \$1,500 was made for a memorial bench and plaque. The bench will be place in Congress Park.

**Commissioner Scirocco moved and Commissioner Madigan seconded to accept the donation of \$1,500 for the purchase of a memorial bench.**

**Ayes - All**

Discussion and Vote: DPW Sick Bank Request (19-048)

Commissioner Scirocco stated they are requesting 102 hours from the sick bank for a DPW employee. The union has approved this.

**Commissioner Scirocco moved and Commissioner Madigan seconded to approve the request for 102 hours from the DPW sick bank.**

**Ayes - All**

Discussion and Vote: Amend 2019 Capital Budget for the Sanitary Pump Station Upgrades (19-049)

Commissioner Scirocco stated this is part of the project to upgrade the pump stations. This project will not be bonded.

**Commissioner Scirocco moved and Commissioner Franck seconded to amend the capital budget for the sanitary pump station in the amount of \$ 450,000.**

**Ayes - All**

Discussion and Vote: Authorization for Mayor to Sign Contract with Dehn's Flowers, Inc. for Horticulture Supplies (19-050)

**Commissioner Scirocco moved and Commissioner Martin seconded to authorize the mayor to sign a contract with Dehn's Flowers, Inc. for horticulture supplies in the amount not to exceed \$25,671.25.**

**Ayes - All**

Discussion and Vote: Authorization for Mayor to Sign Bast Hatfield Change Order #7 Per Settlement Agreement (19-051)

Commissioner Scirocco advised this is the final balancing change order for the Ballston Avenue Traffic Improvement in the amount of \$37,609.21.

**Commissioner Scirocco moved and Commissioner Martin seconded to authorize the mayor to sign the Bast Hatfield change order #7 in the amount of \$37,609.21 pursuant to the settlement agreement.**

**Ayes - All**

Discussion and Vote: Authorization for Mayor to Sign Addendum 3 with Stantec Consultant Services for Nelson Ave Drainage Improvements (19-052)

Commissioner Scirocco this addendum includes the additional construction phase services prior to the winter shut down for a total additional fee of \$21,744. It is estimated an additional 5 weeks of construction will be necessary in the spring. The addendum represents 7 weeks of construction observation and administration to cover the services performed in 2018 and to oversee the remaining construction of this project.

**Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign addendum #3 with Stantec Consultant Services for the Nelson Avenue Drainage Improvements in the amount of \$21,744.**

**Ayes – All**

Announcement: Update on Warren Street Water Main Break

Commissioner Scirocco announced on January 31<sup>st</sup> there was a watermain break on Warren Street. The temperatures were -15 degrees. The utilities crew identified there was a second and third break in the

water line. The crews remained on location to fix the 3 watermain breaks. Commissioner Scirocco commended the City crew who worked on this.

## **PUBLIC SAFETY DEPARTMENT**

Set Public Hearing: To Amend Chapter 225 of the City Code, Vehicle & Traffic, with Respect to Adding Stop Signs on Ash Street at its Intersection with Birch Street

Commissioner Martin set a public hearing for Tuesday, February 19, 2019 at 6:55 p.m.

Announcement: Third Citizens' Advisory Board Meeting

Commissioner Martin announced the third Citizens' Advisory Board meeting will be held on Thursday, February 28<sup>th</sup> at the Recreation Center/City Council Room.

Discussion and Vote: End of the Year Purchase Requisitions 2018 (19-053)

Commissioner Martin advised there are 7 requisitions that were not approved at the end of 2018.

**Commissioner Martin moved and Commissioner Madigan seconded to approve the seven 2018 purchase requisitions as distributed with the agenda.**

**Ayes - All**

## **SUPERVISORS**

**Matt Veitch**

2019 NYSAC Legislative Conference Report

Supervisor Veitch reported he attended the NYSAC conference on January 28<sup>th</sup>. He is vice-chair of the Public Safety Committee. They unanimously passed 3 resolutions.

**Tara Gaston**

NYSAC Legislative Conference Report

Supervisor Gaston reported she attended the public health meeting and the Agricultural and Rural Affairs Committee. She moderated the Veterans' Services Program.

## **ADJOURNMENT**

There being no further business, Mayor Kelly adjourned the meeting at 8:22 p.m.

Respectfully submitted,

Lisa Ribis  
Clerk  
Approved:  
Vote:

02/15/2019 08:29  
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CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENTS JOURNAL ENTRY PROOF

P 1  
bgamdent

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
ACCOUNT					LINE DESCRIPTION					
<hr/>										
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND			
2019	02	175	02/19/2019	021919	021919BARG BUA	021919BARG	1	2		
1	A022	41031			PROPERTY TAX ITEMS	MORGAN STREET BIRCH RUN SAD	-98,000.00	-2,800.00	-100,800.00	
	A	-02-2-0000-0-41031	-			MATCH DISTRICT BUDGET	02/19/2019			
2	A3021384	54720			MORGAN ST BIRCH RUN	MORGAN ST PROF SERV	98,000.00	2,800.00	100,800.00	
	A	-30-2-1391-4-54720	-			MATCH DISTRICT BUDGET	02/19/2019			
3	A094	42680			DPS SALE OF PROP & COMP FOR INSURANCE RECOVERY		-200.00	-1,386.00	-1,586.00	
	A	-09-4-0000-0-42680	-			REFUND ESIP VEHICLE DELETION 2	02/19/2019			
4	A3041914	54773			LIABILITY INSURANCE	LIABILITY INSURANCE	285,193.62	1,386.00	286,579.62	
	A	-30-4-1910-4-54773	-			REFUND ESIP VEHICLE DELETION 2	02/19/2019			
5	A094	42680			DPS SALE OF PROP & COMP FOR INSURANCE RECOVERY		-200.00	-2,223.73	-2,423.73	
	A	-09-4-0000-0-42680	-			GEICO REIMBURSEMENT RALPH	02/19/2019			
6	A3041934	54775			MEDICAL AND CASUALTY INSURANCE	SELF INSURANCE	7,500.00	2,223.73	9,723.73	
	A	-30-4-1930-4-54775	-			GEICO REIMBURSEMENT RALPH	02/19/2019			
** JOURNAL TOTAL								0.00		

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CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 2  
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CLERK: u05

YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2019	2	175									
BUA	A022-41031							MORGAN STREET BIRCH RUN SAD	5		2,800.00
	02/19/2019	021919BARG	021919	021919BARG				T MATCH DISTRICT BUDGET	5	2,800.00	
BUA	A3021384-54720							MORGAN ST PROF SERV	5		
	02/19/2019	021919BARG	021919	021919BARG				T MATCH DISTRICT BUDGET	5		
BUA	A094-42680							INSURANCE RECOVERY	5		1,386.00
	02/19/2019	021919BARG	021919	021919BARG				T REFUND ESIP VEHICLE DELETION	2		
BUA	A3041914-54773							LIABILITY INSURANCE	5	1,386.00	
	02/19/2019	021919BARG	021919	021919BARG				T REFUND ESIP VEHICLE DELETION	2		
BUA	A094-42680							INSURANCE RECOVERY	5		2,223.73
	02/19/2019	021919BARG	021919	021919BARG				T GEICO REIMBURSEMENT RALPH	5		
BUA	A3041934-54775							SELF INSURANCE	5	2,223.73	
	02/19/2019	021919BARG	021919	021919BARG				T GEICO REIMBURSEMENT RALPH	5		
										<hr/>	<hr/>
										.00	.00
BUA	A-2960							APPROPRIATIONS			6,409.73
	02/19/2019	021919BARG	021919	021919BARG							
BUA	A-1510							ESTIMATED REVENUES		6,409.73	
	02/19/2019	021919BARG	021919	021919BARG							
										<hr/>	<hr/>
SYSTEM GENERATED ENTRIES TOTAL										6,409.73	6,409.73
JOURNAL 2019/02/175 TOTAL										<hr/>	<hr/>
										6,409.73	6,409.73

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CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

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FUND	ACCOUNT	YEAR	PER	JNL	EFF	DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
A	GENERAL FUND	2019	2	175	02/19/2019				
	A-1510						ESTIMATED REVENUES	6,409.73	
	A-2960						APPROPRIATIONS		6,409.73
FUND TOTAL								6,409.73	6,409.73

\*\* END OF REPORT - Generated by Christine Gillmett-Brown \*\*



02/15/2019 08:33  
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**CITY OF SARATOGA SPRINGS LIVE**  
**BUDGET AMENDMENTS JOURNAL ENTRY PROOF**

**P 1**  
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LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
	ACCOUNT				LINE DESCRIPTION					
<hr/>										
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND			
2019	02	176	02/19/2019	021919	021919BTRG BUA	021919BTRG	1	1		
1	E3577164	54420			CITY CENTER AUTHORITY CS	ADVERTISING	1,500.00	2,300.00	3,800.00	
	E	-35-7-7160-4-54420	-			COVER ANTICIPATED EXPESNES	02/19/2019			
2	E3577164	54202			CITY CENTER AUTHORITY CS	CLIENT EXPENSES	14,000.00	-2,300.00	11,700.00	
	E	-35-7-7160-4-54202	-			COVER ANTICIPATED EXPESNES	02/19/2019			
								** JOURNAL TOTAL	0.00	

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CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 2  
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CLERK: u05

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2019 2 176									
BUA E3577164-54420						ADVERTISING	5	2,300.00	
02/19/2019 021919BTRG 021919 021919BTRG						COVER ANTICIPATED EXPESNES	T		
BUA E3577164-54202						CLIENT EXPENSES	5		2,300.00
02/19/2019 021919BTRG 021919 021919BTRG						COVER ANTICIPATED EXPESNES	T		
JOURNAL 2019/02/176 TOTAL								.00	.00

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CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
FUND TOTAL					.00	.00

\*\* END OF REPORT - Generated by Christine Gillmett-Brown \*\*

02/11/2019 15:35 | CITY OF SARATOGA SPRINGS LIVE  
 u101 | 18MWDEC7

| P 1  
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CLERK: u101 BATCH: 2985

NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
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APPROVED UNPAID INVOICES TO BE POSTED

7754	00000 NETWORKFLEET INC	168896	169968	18MWDEC7	185.52	.00	.00		
	INVE0176674								

CASH A	2018/13	INV 02/11/2019	SEP-CHK: N	DISC: .00		A3335014 54510	185.52	1099:	
ACCT 1200	DEPT 3000	DUE 02/13/2019	DESC:SARA007						
PO BOX 975544	DALLAS TX	75397-5544							

1 APPROVED UNPAID INVOICES	TOTAL	185.52
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1 INVOICE(S)	REPORT POST TOTAL	185.52
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CITY OF SARATOGA SPRINGS LIVE  
18MWDEC7

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apinvent

CLERK: u101 BATCH: 2985

# ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
2018 13	A3335014 A	-33-3-5010-4-54510 -	REPAIRS & MAINT	185.52	10,172.17
REPORT TOTALS				185.52	

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u101 | 18MWDEC7

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CLERK: u101

YEAR PER JNL							ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2018 13 166										
API A3335014-54510	12/31/2018 W	18MWDEC7	007754		168896	REPAIRS & MAINTENANCE VEHICLE SARA007			185.52	
						GENERAL LEDGER TOTAL			185.52	.00
API A-2600	12/31/2018 W	18MWDEC7	B 2985			ACCOUNTS PAYABLE				185.52
						SYSTEM GENERATED ENTRIES TOTAL			.00	185.52
						JOURNAL 2018/13/166 TOTAL			185.52	185.52
2018 13 166										
API A-1522	12/31/2018 W	18MWDEC7	B 2985			EXPENDITURES			185.52	

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CITY OF SARATOGA SPRINGS LIVE  
18MWDEC7

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FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
A	GENERAL FUND	2018	13	166	12/31/2018			
	A-1522					EXPENDITURES	185.52	
	A-2600					ACCOUNTS PAYABLE		185.52
FUND TOTAL							185.52	185.52

\*\* END OF REPORT - Generated by Stefanie Richards \*\*

02/11/2019 16:01 | CITY OF SARATOGA SPRINGS LIVE  
u101 | 19MWFEB2

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CLERK: u101 BATCH: 2986

NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
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APPROVED UNPAID INVOICES TO BE POSTED

6950	00000 AMSURE	168897 92724	169969	19MWFEB2	707,747.84		.00	.00		
CASH A	2019/02	INV 02/11/2019	SEP-CHK: N	DISC: .00		A3011478	58010	799.36	1099:	
ACCT 1200	DEPT 2000	DUE 02/13/2019	DESC:92725			A3719068	58010	28,798.61	1099:	
PO BOX 15044	ALBANY NY 12212					A3729068	58010	20,805.34	1099:	
						A3739068	58010	153,363.10	1099:	
						A3749068	58010	404,308.96	1099:	
						A3759068	58010	19,067.85	1099:	
						A3769068	58010	9,494.36	1099:	
						A3769068	58010	15,343.58	1099:	
						E3577168	58010	1,247.39	1099:	
						F3739068	58010	36,531.59	1099:	
						G3739068	58010	17,987.70	1099:	
4947	00001 CORNERSTONE TELE	168898 5116721	169970	19MWFEB2	317.82		.00	.00		
CASH A	2019/02	INV 02/11/2019	SEP-CHK: Y	DISC: .00		E3577164	54670	317.82	1099:	
ACCT 1200	DEPT 7000	DUE 02/13/2019	DESC:5000394							
P O BOX 4199	WOBURN MA 01888-4199									
1	00001 COMMISSIONER OF	168899 168899	169971	19MWFEB2	1,329.12		.00	.00		
CASH A	2019/02	INV 02/11/2019	SEP-CHK: Y	DISC: .00		A3021344	54720	1,329.12	1099:	
ACCT 1200	DEPT 2000	DUE 02/13/2019	DESC:2019 TAXES							
CITY HALL - 474 BROADWAY	SARATOGA SPRINGS NY 12866									
200	00001 THE HARTFORD-PRI	168900 738568943041	169972	19MWFEB2	984.80		.00	.00		
CASH A	2019/02	INV 02/11/2019	SEP-CHK: N	DISC: .00		A3011474	54774	4.00	1099:	
ACCT 1200	DEPT 2000	DUE 02/13/2019	DESC:000040370001-6			A3719044	54774	76.00	1099:	
GROUP BENEFITS DIVISION	P O BOX 783690	PHILADELPHIA PA 19178-3690				A3729044	54774	44.00	1099:	
						A3739044	54774	307.86	1099:	
						F3739044	54774	74.86	1099:	
						G3739044	54774	46.88	1099:	
						A3749044	54774	331.20	1099:	
						A3759044	54774	36.00	1099:	
						A3769044	54774	24.00	1099:	
						A3769044	54774	40.00	1099:	



NEW INVOICES

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02/11/2019 16:01 | CITY OF SARATOGA SPRINGS LIVE  
u101 | 19MWFEB2

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CLERK: u101 BATCH: 2986

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1699	00001 TIME WARNER CABL	168905 489463802012619		169977	19MWFEB2	99.99	.00	.00		
CASH A	2019/02	INV 02/11/2019	SEP-CHK: Y	DISC: .00		A3021694 54740		99.99	1099:	
ACCT 1200	DEPT 2000	DUE 02/13/2019	DESC:202-489463802-001							
P.O. BOX 70872	CHARLOTTE NC	28272-0872								
1699	00001 TIME WARNER CABL	168906 938277101020119		169978	19MWFEB2	119.99	.00	.00		
CASH A	2019/02	INV 02/11/2019	SEP-CHK: Y	DISC: .00		A3021694 54740		119.99	1099:	
ACCT 1200	DEPT 2000	DUE 02/13/2019	DESC:5202-938277101-001							
P.O. BOX 70872	CHARLOTTE NC	28272-0872								
7001	00001 TIME WARNER CABL	168907 0202946201020119		169979	19MWFEB2	304.84	.00	.00		
CASH A	2019/02	INV 02/11/2019	SEP-CHK: Y	DISC: .00		A3021694 54740		304.84	1099:	
ACCT 1200	DEPT 2000	DUE 02/13/2019	DESC:020946201							
PO BOX 223085	PITTSBURGH PA	15251-2085								
5997	00001 TIME WARNER CABL	168908 904547801011819		169980	19MWFEB2	500.00	.00	.00		
CASH A	2019/02	INV 02/11/2019	SEP-CHK: Y	DISC: .00		A3567194 54720		500.00	1099:	
ACCT 1200	DEPT 6000	DUE 02/13/2019	DESC:202-8904547801-001							
BOX 70872	CHARLOTTE NC	28272-0872								
1927	00001 VERIZON	168909 168909		169981	19MWFEB2	38.41	.00	.00		
CASH A	2019/02	INV 02/11/2019	SEP-CHK: N	DISC: .00		A3143124 54670		38.41	1099:	
ACCT 1200	DEPT 4000	DUE 02/13/2019	DESC:5185840661828249							
P O BOX 15124	ALBANY NY	12212-5124								
1927	00001 VERIZON	168910 168910		169982	19MWFEB2	38.41	.00	.00		
CASH A	2019/02	INV 02/11/2019	SEP-CHK: N	DISC: .00		A3143124 54670		38.41	1099:	
ACCT 1200	DEPT 4000	DUE 02/13/2019	DESC:5185846400685246							
P O BOX 15124	ALBANY NY	12212-5124								
1927	00001 VERIZON	168911 168911		169983	19MWFEB2	62.11	.00	.00		
CASH A	2019/02	INV 02/11/2019	SEP-CHK: N	DISC: .00		A3143124 54670		62.11	1099:	
ACCT 1200	DEPT 4000	DUE 02/13/2019	DESC:51858187077892345							
P O BOX 15124	ALBANY NY	12212-5124								

NEW INVOICES

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## NEW INVOICES

[illegible]

02/11/2019 16:01 | CITY OF SARATOGA SPRINGS LIVE  
u101 | 19MWFEB2

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apinvent

CLERK: u101 BATCH: 2986

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1831	00001 VERIZON WIRELESS	168919 9822919254		169991	19MWFEB2	2,500.27	.00	.00		
CASH A	2019/02	INV 02/11/2019	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 4000	DUE 02/13/2019	DESC:842249443-00001							
P O BOX 408	NEWARK NJ 07101-0408									
23 APPROVED UNPAID INVOICES						TOTAL	819,940.54			
23 INVOICE(S)						REPORT POST TOTAL	819,940.54			

02/11/2019 16:01  
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CITY OF SARATOGA SPRINGS LIVE  
19MWFE2

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apinvent

CLERK: u101 BATCH: 2986

# ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
2019 02	A3011474 A	-30-1-1431-4-54774 -	LIFE INSURANCE	4.00	60.00
	A3011478 A	-30-1-1431-8-58010 -	HOSPITALIZATION	799.36	7,990.28
	A3021344 A	-30-2-1393-4-54720 -	SERVICE CONTRAC	1,329.12	3,670.88
	A3021694 A	-30-2-1681-4-54740 -	SERVICE CONTRAC	524.82	41,988.54
	A3031444 A	-30-3-1440-4-54670 -	PHONES	212.74	1,129.80
	A3031494 A	-30-3-1490-4-54670 -	PHONES	125.04	2,247.01
	A3031624 A	-30-3-1620-4-54650 -	UTILITIES	3,957.47	16,042.53
	A3031634 A	-30-3-1621-4-54650 -	VC UTILITIES	145.01	3,854.99
	A3031654 A	-30-3-1623-4-54650 -	UTILITIES	3,466.65	14,533.35
	A3031654 A	-30-3-1623-4-54670 -	PHONES	314.70	3,185.30
	A3143124 A	-31-4-3120-4-54650 -	UTILITIES	85.33	1,114.67
	A3143124 A	-31-4-3120-4-54670 -	PHONES	4,521.03	38,020.36
	A3143124 A	-31-4-3120-4-54740 -	SERVICE CONTRAC	74.95	78,144.36
	A3143314 A	-31-4-3310-4-54751 -	UTILITIES TRAFF	1,717.07	23,223.04
	A3143414 A	-31-4-3410-4-54650 -	UTILITIES	2,067.45	4,432.55
	A3143414 A	-31-4-3410-4-54670 -	PHONES	1,046.97	19,969.52
	A3335014 A	-33-3-5010-4-54670 -	PHONES	143.66	3,556.34
	A3335184 A	-33-3-5182-4-54750 -	STREET LIGHTING	43,485.58	438,075.66
	A3335654 A	-33-3-5650-4-54650 -	UTILITIES	929.82	1,070.18
	A3335654 A	-33-3-5650-4-54670 -	PHONES	133.35	1,066.65
	A3416314 A	-34-1-6310-4-54650 -	UTILITIES	298.27	3,701.73
	A3537114 A	-35-3-7110-4-54650 -	UTILITIES	4,186.10	30,813.90
	A3537114 A	-35-3-7110-4-54670 -	PHONES	74.97	425.03
	A3537214 A	-35-3-7200-4-54670 -	PHONES	28.86	346.14
	A3567144 A	-35-6-7140-4-54650 -3000	UTILITIES	760.15	9,239.85
	A3567144 A	-35-6-7140-4-54670 -3000	PHONES	18.43	281.57
	A3567174 A	-35-6-7171-4-54650 -3000	UTILITIES	1,342.30	3,657.70
	A3567174 A	-35-6-7171-4-54670 -3000	PHONES	114.85	2,885.15
	A3567194 A	-35-6-7181-4-54650 -3000	UTILITIES	3,715.38	33,284.62
	A3567194 A	-35-6-7181-4-54720 -	SERVICE CONTRAC	500.00	5,400.00
	A3638184 A	-36-3-8180-4-54670 -	PHONES	104.28	795.72
	A3638194 A	-36-3-8185-4-54650 -	UTILITIES	621.00	2,379.00
	A3719044 A	-37-1-9045-4-54774 -	LIFE INSURANCE	76.00	760.00
	A3719068 A	-37-1-9060-8-58010 -	HOSPITALIZATION	28,798.61	231,267.78
	A3729044 A	-37-2-9045-4-54774 -	LIFE INSURANCE	44.00	488.00
	A3729068 A	-37-2-9060-8-58010 -	HOSPITALIZATION	20,805.34	210,799.32
	A3739044 A	-37-3-9045-4-54774 -	LIFE INSUARNE	307.86	3,323.28
	A3739068 A	-37-3-9060-8-58010 -	HOSPITALIZATION	153,363.10	1,537,711.12
	A3749044 A	-37-4-9045-4-54774 -	LIFE INSURANCE	331.20	3,752.00
	A3749068 A	-37-4-9060-8-58010 -	HOSPITALIZATION	404,308.96	3,944,258.38
	A3759044 A	-37-5-9045-4-54774 -	LIFE INSURANCE	36.00	408.00
	A3759068 A	-37-5-9060-8-58010 -	HOSPITALIZATION	19,067.85	182,521.96
	A3769044 A	-37-6-9045-4-54774 -	LIFE INSURANCE	24.00	240.00
	A3769044 A	-37-6-9045-4-54774 -3000	LIFE INSURANCE	40.00	448.00
	A3769068 A	-37-6-9060-8-58010 -	HOSPITALIZATION	9,494.36	108,945.28
	A3769068 A	-37-6-9060-8-58010 -3000	HOSPITALIZATION	15,343.58	165,459.84
	E3577164 E	-35-7-7160-4-54650 -	UTILITIES	13,444.65	151,555.35
	E3577164 E	-35-7-7160-4-54670 -	PHONES	607.90	6,948.68
	E3577168 E	-35-7-7160-8-58010 -	HOSPITALIZATION	1,247.39	214,340.42
	F3638324 F	-36-3-8320-4-54650 -	UTILITIES	372.37	39,627.63
	F3638334 F	-36-3-8330-4-54650 -	UTILITIES	17,533.78	382,466.22

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## ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
		F3638334 F -36-3-8330-4-54670 -	PHONES	248.99	3,560.27
		F3638344 F -36-3-8340-4-54670 -	PHONES	18.43	481.57
		F3739044 F -37-3-9045-4-54774 -	LIFE INSURANCE	74.86	787.28
		F3739068 F -37-3-9060-8-58010 -	HOSPITALIZATION	36,531.59	359,161.82
		G3638124 G -36-3-8120-4-54650 -	UTILITIES	2,936.43	42,063.57
		G3739044 G -37-3-9045-4-54774 -	LIFE INSURANCE	46.88	507.24
		G3739068 G -37-3-9060-8-58010 -	HOSPITALIZATION	17,987.70	185,979.60
REPORT TOTALS				819,940.54	

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YEAR PER	JNL						ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT							LINE DESC			
EFF DATE	JNL	DESC	REF 1	REF 2	REF 3					
2019 2 114										
API A3011478-58010							HOSPITALIZATION		799.36	
02/13/2019 W	19MWFEB2	006950			168897		92725			
API A3719068-58010							HOSPITALIZATION		28,798.61	
02/13/2019 W	19MWFEB2	006950			168897		92725			
API A3729068-58010							HOSPITALIZATION		20,805.34	
02/13/2019 W	19MWFEB2	006950			168897		92725			
API A3739068-58010							HOSPITALIZATION		153,363.10	
02/13/2019 W	19MWFEB2	006950			168897		92725			
API A3749068-58010							HOSPITALIZATION		404,308.96	
02/13/2019 W	19MWFEB2	006950			168897		92725			
API A3759068-58010							HOSPITALIZATION		19,067.85	
02/13/2019 W	19MWFEB2	006950			168897		92725			
API A3769068-58010							HOSPITALIZATION		9,494.36	
02/13/2019 W	19MWFEB2	006950			168897		92725			
API A3769068-58010-3000							HOSPITALIZATION		15,343.58	
02/13/2019 W	19MWFEB2	006950			168897		92725			
API E3577168-58010							HOSPITALIZATION		1,247.39	
02/13/2019 W	19MWFEB2	006950			168897		92725			
API F3739068-58010							HOSPITALIZATION		36,531.59	
02/13/2019 W	19MWFEB2	006950			168897		92725			
API G3739068-58010							HOSPITALIZATION		17,987.70	
02/13/2019 W	19MWFEB2	006950			168897		92725			
API E3577164-54670							PHONES		317.82	
02/13/2019 W	19MWFEB2	004947			168898		5000394			
API A3021344-54720							SERVICE CONTRACTS - PROF SERV		1,329.12	
02/13/2019 W	19MWFEB2	000001			168899		2019 TAXES			
API A3011474-54774							LIFE INSURANCE		4.00	
02/13/2019 W	19MWFEB2	000200			168900		000040370001-6			
API A3719044-54774							LIFE INSURANCE		76.00	
02/13/2019 W	19MWFEB2	000200			168900		000040370001-6			
API A3729044-54774							LIFE INSURANCE		44.00	
02/13/2019 W	19MWFEB2	000200			168900		000040370001-6			
API A3739044-54774							LIFE INSUARANCE		307.86	
02/13/2019 W	19MWFEB2	000200			168900		000040370001-6			
API F3739044-54774							LIFE INSURANCE		74.86	
02/13/2019 W	19MWFEB2	000200			168900		000040370001-6			
API G3739044-54774							LIFE INSURANCE		46.88	
02/13/2019 W	19MWFEB2	000200			168900		000040370001-6			
API A3749044-54774							LIFE INSURANCE		331.20	
02/13/2019 W	19MWFEB2	000200			168900		000040370001-6			
API A3759044-54774							LIFE INSURANCE		36.00	
02/13/2019 W	19MWFEB2	000200			168900		000040370001-6			
API A3769044-54774							LIFE INSURANCE		24.00	
02/13/2019 W	19MWFEB2	000200			168900		000040370001-6			
API A3769044-54774-3000							LIFE INSURANCE		40.00	
02/13/2019 W	19MWFEB2	000200			168900		000040370001-6			
API A3031634-54650							VC UTILITIES		145.01	



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YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API A3416314-54650	02/13/2019 W	19MWFE2	000319		168901	DPW			
API F3638324-54650	02/13/2019 W	19MWFE2	000319		168901	UTILITIES		298.27	
API A3638194-54650	02/13/2019 W	19MWFE2	000319		168901	DPW		372.37	
API A3567144-54650-3000	02/13/2019 W	19MWFE2	000319		168901	UTILITIES		621.00	
API A3335654-54650	02/13/2019 W	19MWFE2	000319		168901	DPW		760.15	
API A3567174-54650-3000	02/13/2019 W	19MWFE2	000319		168901	UTILITIES		929.82	
API G3638124-54650	02/13/2019 W	19MWFE2	000319		168901	DPW		1,342.30	
API A3031654-54650	02/13/2019 W	19MWFE2	000319		168901	UTILITIES		2,936.43	
API A3567194-54650-3000	02/13/2019 W	19MWFE2	000319		168901	DPW		3,466.65	
API A3031624-54650	02/13/2019 W	19MWFE2	000319		168901	UTILITIES		3,715.38	
API F3638334-54650	02/13/2019 W	19MWFE2	000319		168901	DPW		3,957.47	
API A3335184-54750	02/13/2019 W	19MWFE2	000319		168901	UTILITIES		4,186.10	
API A3143314-54751	02/13/2019 W	19MWFE2	000319		168901	DPW		17,533.78	
API A3143314-54751	02/13/2019 W	19MWFE2	000319		168901	STREET LIGHTING		43,485.58	
API A3143314-54751	02/13/2019 W	19MWFE2	000319		168902	DPW		68.56	
API A3143314-54751	02/13/2019 W	19MWFE2	000319		168902	UTILITIES TRAFFIC LIGHTS		85.33	
API A3143314-54751	02/13/2019 W	19MWFE2	000319		168902	DPS		117.19	
API A3143314-54751	02/13/2019 W	19MWFE2	000319		168902	UTILITIES TRAFFIC LIGHTS		117.93	
API A3143314-54751	02/13/2019 W	19MWFE2	000319		168902	DPS		151.40	
API A3143314-54751	02/13/2019 W	19MWFE2	000319		168902	UTILITIES TRAFFIC LIGHTS		162.66	
API A3143314-54751	02/13/2019 W	19MWFE2	000319		168902	DPS		187.47	
API A3143314-54751	02/13/2019 W	19MWFE2	000319		168902	UTILITIES TRAFFIC LIGHTS		207.22	
API A3143314-54751	02/13/2019 W	19MWFE2	000319		168902	DPS		216.32	
API A3143314-54751	02/13/2019 W	19MWFE2	000319		168902	UTILITIES TRAFFIC LIGHTS		231.90	
API A3143314-54751	02/13/2019 W	19MWFE2	000319		168902	DPS		256.42	
API A3143314-54751	02/13/2019 W	19MWFE2	000319		168902	UTILITIES TRAFFIC LIGHTS			

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3143414-54650	02/13/2019 W	19MWFEB2	000319		168902	UTILITIES DPS		2,067.45	
API	E3577164-54650	02/13/2019 W	19MWFEB2	000319		168903	UTILITIES CITY CENTER		13,444.65	
API	A3143124-54740	02/13/2019 W	19MWFEB2	001699		168904	SERVICE CONTRACTS - EQUIPMENT 202-866296301-001		74.95	
API	A3021694-54740	02/13/2019 W	19MWFEB2	001699		168905	SERVICE CONTRACTS - EQUIPMENT 202-489463802-001		99.99	
API	A3021694-54740	02/13/2019 W	19MWFEB2	001699		168906	SERVICE CONTRACTS - EQUIPMENT 5202-938277101-001		119.99	
API	A3021694-54740	02/13/2019 W	19MWFEB2	007001		168907	SERVICE CONTRACTS - EQUIPMENT 020946201		304.84	
API	A3567194-54720	02/13/2019 W	19MWFEB2	005997		168908	SERVICE CONTRACTS - PROF SERV 202-8904547801-001		500.00	
API	A3143124-54670	02/13/2019 W	19MWFEB2	001927		168909	PHONES 5185840661828249		38.41	
API	A3143124-54670	02/13/2019 W	19MWFEB2	001927		168910	PHONES 5185846400685246		38.41	
API	A3143124-54670	02/13/2019 W	19MWFEB2	001927		168911	PHONES 51858187077892345		62.11	
API	A3143414-54670	02/13/2019 W	19MWFEB2	001927		168912	PHONES DPS		229.04	
API	A3143124-54670	02/13/2019 W	19MWFEB2	001927		168913	PHONES 5185843042705243		319.31	
API	A3031654-54670	02/13/2019 W	19MWFEB2	001927		168914	PHONES DPW		93.18	
API	A3031654-54670	02/13/2019 W	19MWFEB2	001927		168914	PHONES DPW		41.60	
API	A3031654-54670	02/13/2019 W	19MWFEB2	001927		168914	PHONES DPW		27.26	
API	A3031654-54670	02/13/2019 W	19MWFEB2	001927		168914	PHONES DPW		62.18	
API	A3335654-54670	02/13/2019 W	19MWFEB2	001927		168914	PHONES DPW		133.35	
API	A3537114-54670	02/13/2019 W	19MWFEB2	001927		168914	PHONES DPW		28.18	
API	A3537114-54670	02/13/2019 W	19MWFEB2	001927		168914	PHONES DPW		28.36	
API	A3537214-54670	02/13/2019 W	19MWFEB2	001927		168914	PHONES DPW		28.86	
API	A3567174-54670-3000	02/13/2019 W	19MWFEB2	001927		168914	PHONES DPW		114.85	
API	A3638184-54670	02/13/2019 W	19MWFEB2	001927		168914	PHONES DPW		28.76	
API	A3638184-54670	02/13/2019 W	19MWFEB2	001927		168914	PHONES DPW		59.26	
API	F3638334-54670	02/13/2019 W	19MWFEB2	001927		168914	PHONES DPW		194.30	
API	E3577164-54670						PHONES		290.08	

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YEAR PER JNL										
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT	
API A3031444-54670	02/13/2019 W	19MWFEB2	001831		168915	480169107-00001				
						PHONES		36.26		
API A3031444-54670	02/13/2019 W	19MWFEB2	001831		168916	642000522-00001				
						PHONES		34.97		
API A3031444-54670	02/13/2019 W	19MWFEB2	001831		168916	642000522-00001				
						PHONES		20.21		
API A3031444-54670	02/13/2019 W	19MWFEB2	001831		168916	642000522-00001				
						PHONES		36.26		
API A3031444-54670	02/13/2019 W	19MWFEB2	001831		168916	642000522-00001				
						PHONES		16.26		
API A3031444-54670	02/13/2019 W	19MWFEB2	001831		168916	642000522-00001				
						PHONES		36.26		
API A3031444-54670	02/13/2019 W	19MWFEB2	001831		168916	642000522-00001				
						PHONES		16.26		
API A3031444-54670	02/13/2019 W	19MWFEB2	001831		168916	642000522-00001				
						PHONES		16.26		
API A3031494-54670	02/13/2019 W	19MWFEB2	001831		168916	642000522-00001				
						PHONES		36.26		
API A3031494-54670	02/13/2019 W	19MWFEB2	001831		168916	642000522-00001				
						PHONES		36.26		
API A3031494-54670	02/13/2019 W	19MWFEB2	001831		168916	642000522-00001				
						PHONES		16.26		
API A3031494-54670	02/13/2019 W	19MWFEB2	001831		168916	642000522-00001				
						PHONES		21.70		
API A3031654-54670	02/13/2019 W	19MWFEB2	001831		168916	642000522-00001				
						PHONES		36.26		
API A3031654-54670	02/13/2019 W	19MWFEB2	001831		168916	642000522-00001				
						PHONES		16.26		
API A3031654-54670	02/13/2019 W	19MWFEB2	001831		168916	642000522-00001				
						PHONES		16.26		
API A3335014-54670	02/13/2019 W	19MWFEB2	001831		168916	642000522-00001				
						PHONES		18.43		
API A3335014-54670	02/13/2019 W	19MWFEB2	001831		168916	642000522-00001				
						PHONES		34.97		
API A3335014-54670	02/13/2019 W	19MWFEB2	001831		168916	642000522-00001				
						PHONES		18.43		
API A3335014-54670	02/13/2019 W	19MWFEB2	001831		168916	642000522-00001				
						PHONES		18.43		
API A3335014-54670	02/13/2019 W	19MWFEB2	001831		168916	642000522-00001				
						PHONES		18.43		
API A3537114-54670	02/13/2019 W	19MWFEB2	001831		168916	642000522-00001				
						PHONES		18.43		
API A3567144-54670-3000	02/13/2019 W	19MWFEB2	001831		168916	642000522-00001				
						PHONES		18.43		

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API A3638184-54670		02/13/2019 W	19MWFEB2	001831		168916	PHONES 642000522-00001		16.26	
API F3638334-54670		02/13/2019 W	19MWFEB2	001831		168916	PHONES 642000522-00001		18.43	
API F3638334-54670		02/13/2019 W	19MWFEB2	001831		168916	PHONES 642000522-00001		36.26	
API F3638344-54670		02/13/2019 W	19MWFEB2	001831		168916	PHONES 642000522-00001		18.43	
API A3143414-54670		02/13/2019 W	19MWFEB2	001831		168917	PHONES 486851008-00001		817.93	
API A3143124-54670		02/13/2019 W	19MWFEB2	001831		168918	PHONES 642241256-00001		1,562.52	
API A3143124-54670		02/13/2019 W	19MWFEB2	001831		168919	PHONES 842249443-00001		2,500.27	
GENERAL LEDGER TOTAL									819,940.54	.00
API A-2600		02/13/2019 W	19MWFEB2	B 2986			ACCOUNTS PAYABLE			728,889.57
API E-2600		02/13/2019 W	19MWFEB2	B 2986			ACCOUNTS PAYABLE			15,299.94
API F-2600		02/13/2019 W	19MWFEB2	B 2986			ACCOUNTS PAYABLE			54,780.02
API G-2600		02/13/2019 W	19MWFEB2	B 2986			ACCOUNTS PAYABLE			20,971.01
SYSTEM GENERATED ENTRIES TOTAL									.00	819,940.54
JOURNAL 2019/02/114 TOTAL									819,940.54	819,940.54
2019 2 114										
API A-1522		02/13/2019 W	19MWFEB2	B 2986			EXPENDITURES		728,889.57	
API E-1522		02/13/2019 W	19MWFEB2	B 2986			EXPENDITURES		15,299.94	
API F-1522		02/13/2019 W	19MWFEB2	B 2986			EXPENDITURES		54,780.02	
API G-1522		02/13/2019 W	19MWFEB2	B 2986			EXPENDITURES		20,971.01	

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FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
A	GENERAL FUND	2019	2	114	02/13/2019			
	A-1522					EXPENDITURES	728,889.57	
	A-2600					ACCOUNTS PAYABLE		728,889.57
						FUND TOTAL	728,889.57	728,889.57
E	CITY CENTER AUTHORITY	2019	2	114	02/13/2019			
	E-1522					EXPENDITURES	15,299.94	
	E-2600					ACCOUNTS PAYABLE		15,299.94
						FUND TOTAL	15,299.94	15,299.94
F	WATER FUND	2019	2	114	02/13/2019			
	F-1522					EXPENDITURES	54,780.02	
	F-2600					ACCOUNTS PAYABLE		54,780.02
						FUND TOTAL	54,780.02	54,780.02
G	SEWER FUND	2019	2	114	02/13/2019			
	G-1522					EXPENDITURES	20,971.01	
	G-2600					ACCOUNTS PAYABLE		20,971.01
						FUND TOTAL	20,971.01	20,971.01

\*\* END OF REPORT - Generated by Stefanie Richards \*\*

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PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
	180017	001 WALSH & WALSH LLP	1.00	0.00	0.00	1.00	8	BOND COUNCEL SERVICES
	180067	001 MOHAWK ARMY & NAVY	1.00	0.00	1.00	0.00	0	CONSTANCE BREWER BOOTS/JACKET NOT TO
	180257	001 VRS SALES LTD	1.00	0.00	1.00	0.00	0	FIRE APPARATUS MAINTENANCE AND SER
	180309	001 MILLER, MANNIX , SCH	1.00	0.00	0.00	1.00	8	2018 LAND USE BOARDS 3/20/18-12/31/
	180313	001 M J ENGINEERING AND	1.00	0.00	0.00	1.00	8	ENGINEERING SERVICES, PHASES 1-3 WA
	180455	001 CRANESVILLE AGGREGAT	1.00	0.00	1.00	0.00	0	2018/2019 SAND \$9.25 PER TON
	180581	001 SCHINDLER ELEVATOR C	1.00	0.00	1.00	0.00	0	ARTS COUNCIL ELEVATOR UPGRADE WITH D
	180602	001 CREIGHTON MANNING EN	1.00	0.00	0.00	1.00	8	IMPROVEMENTS TO NEW/RAILROAD RUN CR
	180616	001 LABELLA ASSOCIATES P	1.00	0.00	0.00	1.00	8	NATURAL RESOURCE INVENTORY PER RFP
	180635	001 GALLS, LLC	1.00	0.00	1.00	0.00	0	PER QUOTE 11230175
	180663	001 LOOK TV	1.00	0.00	1.00	0.00	0	RECORDING CITY COUNCIL, LAND USE BOA
	180689	001 NYE AUTOMOTIVE GROUP	1.00	0.00	1.00	0.00	0	2019 FORD TRANSIT CARGO VAN XL HR N
	180692	001 BARTON & LOGUIDICE	1.00	0.00	0.00	1.00	8	REMEDICATION OF NIAGRA MOHAWK SITE
	180713	001 YMCA OF SARATOGA	1.00	0.00	1.00	0.00	0	GYM USE FOR VOLLEYBALL \$60 PER 1 1
	180732	001 GALLS, LLC	1.00	0.00	0.00	1.00	8	PER QUOTE 11598027
	180734	001 GALLS, LLC	1.00	0.00	1.00	0.00	0	PER QUIOTE 11608655
	180752	001 HGIHWAY TECH SIGNAL	1.00	0.00	1.00	0.00	0	VALMONT-WASHINGTON FLUTED PEDESTRIAN
	180755	001 GALLS, LLC	1.00	0.00	0.00	1.00	8	PEER QUOTE 11636602
	180762	001 GALLS, LLC	1.00	0.00	1.00	0.00	0	PER QUOTE 11691191
	180771	001 GALLS, LLC	1.00	0.00	0.00	1.00	8	PER QUOTE 11724070
		001 GALLS, LLC	1.00	0.00	0.00	1.00		PER QUOTE 11724070
	180777	001 MORTON SALT, INC	1.00	0.00	0.00	1.00	8	COARSE ROCK/SALT \$50.50/TON PER SC1
	180779	001 GALLS, LLC	1.00	0.00	0.00	1.00	8	PER QUOTE 11766309
	180780	001 GALLS, LLC	1.00	0.00	1.00	0.00	0	PER QUOTE 11767151
	180783	001 GALLS, LLC	1.00	0.00	0.00	1.00	8	PER QUOTE 11768481
	180784	001 GALLS, LLC	1.00	0.00	1.00	0.00	0	PER QUOTE 11774502

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PURCHASE ORDER LIQUIDATION/RECEIVING REPORT

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PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
	180788	001 GALLS, LLC	1.00	0.00	1.00	0.00	0	PER QUOTE 11774013
	180797	001 AW DIRECT	1.00	0.00	1.00	0.00	0	AS FOLLOWS:
	180837	001 GALLS, LLC	1.00	0.00	1.00	0.00	0	PER QUOTE 11894338
	180887	001 CNA ENVIRONMENTAL IN	1.00	0.00	0.00	1.00	8	ADDENDUM ONE (2018 PORTION) NOT TO
		001 CNA ENVIRONMENTAL IN	1.00	0.00	0.00	1.00		ADDENDUM ONE (2018 PORTION) NOT TO
	180891	001 LAKESIDE PLASTICS IN	200.00	0.00	200.00	0.00	0	28" WIDEBODY 10# TRAFFIC CONE W/6" &
	180893	001 GALLS, LLC	1.00	0.00	0.00	1.00	8	PER 11977253
	180900	001 GALLS, LLC	1.00	0.00	1.00	0.00	0	RECRUIT UNIFORM PER QUOTE 11981849
	180904	001 MATTS SERVICE CENTER	1.00	0.00	1.00	0.00	0	2015 CHEVY TRAX, XLS PLUS NEW BATTER
	180907	001 SYSTEMS MANAGEMENT P	1.00	0.00	1.00	0.00	0	COMPUTER HARDWARE AND MONITOR REPLAC
	180908	001 LOOK TV	1.00	0.00	0.00	1.00	8	ADDENDUM #2 CCA 12/4/18 NOT TO EXC
	180925	001 ROBERT L. KISTLER SE	1.00	0.00	1.00	0.00	0	LIEBERT CRV LEE TEMP ASSEMBLY INSTAL

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NEW INVOICES

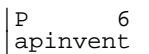
VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
APPROVED UNPAID INVOICES TO BE POSTED									
8157 00000 550 UNION LLC	168920 168920		169992	18DEC6	33.50	.00	.00		
CASH A 2018/13 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC:ESCROW REFUND 142 GRAND AVE. SARATOGA SPRINGS NY 12866						A3031444 54725	33.50	1099:	
7534 00001 ADIRONDACK SECUR	168921 49021		169993	18DEC6	222.58	.00	.00		
CASH A 2018/13 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 5000 DUE 02/19/2019 DESC:2/5/19 10 PETRA LANE ALBANY NY 12205						A3051964 54180	222.58	1099:	
5045 00000 ADIRONDACK SIGN	168922 19253		169994	18DEC6	750.00	.00	.00		
CASH A 2018/13 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 02/19/2019 DESC:12/31/18 72 BALLSTON AVENUE SARATOGA SPRINGS NY 12866						A3143412 52400	750.00	1099:	
7550 00000 AMAZON CAPITAL S	168923 1VF9-XTQL-PJLP		169995	18DEC6	14.98	.00	.00		
CASH A 2018/13 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 02/19/2019 DESC:A1VOYW9N1NCU0Y PO BOX 035184 SEATTLE WA 98124						A3143122 52620	14.98	1099:	
7889 00000 ATLAS ENVELOPE	168924 121524		169996	18DEC6	102.00	.00	.00		
CASH A 2018/13 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC:12/26/18 14-19D 128 TH S COLLEGE POINT NY 11356						F3638314 54110	102.00	1099:	
7314 00000 THERESA BARCHUK	168926 168926		169998	18DEC6	56.95	.00	.00		
CASH A 2018/13 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 02/19/2019 DESC:CLOTHING REIMB DPS PEO						A3143324 54160	56.95	1099:	
113 00000 BARTON & LOGUIDI	168927 101286	180692	169999	18DEC6	2,147.50	.00	7,324.93		
CASH A 2018/13 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC:539.035.001 443 ELECTRONICS PARKWAY LIVERPOOL NY 13088						A3031444 54725	2,147.50	1099:	



NEW INVOICES

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NEW INVOICES

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
149	00001 CNA ENVIRONMENTA	168959 DEC 2018	180887	170032	18DEC6	822.00	.00	1,441.00		
	CASH A 2018/13 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC:ADDENDUM 1 2018 PORTION 27 KENT STREET STE. 102 BALLSTON SPA NY 12020						F3638334 54708	822.00	1099:	
2777	00000 KEVIN JOHNSON	168960 168960		170033	18DEC6	364.97	.00	.00		
	CASH A 2018/13 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 02/19/2019 DESC:CLOTHING REIMB S S P D SARATOGA SPRINGS NY 12866						A3143124 54160	364.97	1099:	
8049	00000 JONES STEVES	168962 3836		170035	18DEC6	5,232.50	.00	.00		
	CASH A 2018/13 INV 02/12/2019 SEP-CHK: Y DISC: .00 ACCT 1200 DEPT 7000 DUE 02/19/2019 DESC:12/21/18 68 WEST AVENUE PO BOX 440 SARATOGA SPRINGS NY 12866						E3577184 54723	5,232.50	1099:	
6369	00001 LAKESIDE PLASTIC	168963 T148459-IN	180891	170036	18DEC6	2,970.00	.00	.00		
	CASH A 2018/13 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC:20-SARSPR P.O. BOX 2384 OSHKOSH WI 54903-2384						A3335014 54180	2,970.00	1099:	
4953	00000 LONGFELLOWS INN	168964 1776530		170037	18DEC6	1,596.00	.00	.00		
	CASH A 2018/13 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 7000 DUE 02/19/2019 DESC:12/12/18 500 UNION AVENUE SARATOGA SPRINGS NY 12866						E3577164 54720 E3577164 54201	1,170.75 425.25	1099: 1099:	
7157	00000 LOOK TV	168965 1131-3100-B	180663	170038	18DEC6	152.00	.00	.00		
	CASH A 2018/13 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 1000 DUE 02/19/2019 DESC:MEETING RECORDINGS 63 PUTNAM ST. STE. 201 SARATOGA SPRINGS NY 12866						A3051964 54180	152.00	1099:	
7157	00000 LOOK TV	168966 1131-3100-C	180908	170039	18DEC6	448.00	.00	4,551.00		
	CASH A 2018/13 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 1000 DUE 02/19/2019 DESC:ADDENDUM 2 63 PUTNAM ST. STE. 201 SARATOGA SPRINGS NY 12866						A3051964 54180	448.00	1099:	

NEW INVOICES

				DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
270	00000	MAHONEY NOTIFY P	168967 0506955-IN		170040	18DEC6		1,376.79		.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00				A3537114	54320		776.79	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:0019122					A3537114	54610		600.00	1099:	
P O BOX 767 15 COOPER STREET GLENS FALLS NY 12801													
271	00000	MATTS SERVICE CE	168968 10316		180904	170041	18DEC6	15,300.00		.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00				A3113622	52400		15,300.00	1099:	
ACCT 1200	DEPT 1000	DUE 02/19/2019	DESC:2015 CHEVY TRAX										
300 MAPLE AVENUE SARATOGA SPRINGS NY 12866													
6513	00000	M J ENGINEERING	168969 7		180313	170042	18DEC6	15,260.00		.00	21,287.50		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00				H3638332	52000	1259	15,260.00	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:MJ1071.01										
1533 CRESCENT ROAD CLIFTON PARK NY 12065													
4678	00001	MOHAWK ARMY & NA	168970 3-054503		180067	170043	18DEC6	170.96		.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00				A3335654	54160		170.96	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:BOOTS/BREWER										
3057 RT. 50 #2 SARATOGA SPRINGS NY 12866													
6960	00001	MORTON SALT, INC	168971 5401713702		180777	170044	18DEC6	1,852.85		.00	3,719.02		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00				A3335014	54400		1,852.85	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:3715535										
DEPT. CH 19973 PALATINE IL 60055-9973													
8001	00000	NYE AUTOMOTIVE G	168972 76539		180689	170045	18DEC6	32,102.36		.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00				A3335122	52400		32,102.36	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:FU8230										
1479 GENESEE ST. ONEIDA NY 13421													
2999	00000	PETTEYS SAWMILL	168973 14857		170046	18DEC6		252.00		.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00				A3031654	54180		252.00	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:12/18/18										
154 EDIE ROAD GANSEVOORT NY 12831													

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
3029	00000 PHILLIPS ASSOCIA	168974 12/5/18		170047	18DEC6	1,200.00		.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: Y	DISC: .00			E3577164	54610		910.80	1099:7
ACCT 1200	DEPT 7000	DUE 02/19/2019	DESC:RTU-6				E3577164	54330		289.20	1099:7
9 CARLYLE TERRACE SARATOGA SPRINGS NY 12866											
6294	00001 MOTOROLA SOLUTIO	168975 77387		170048	18DEC6	275.00		.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3143412	52400		275.00	1099:
ACCT 1200	DEPT 4000	DUE 02/19/2019	DESC:11/10/18								
C/O PITTSFIELD COMMUNICATIONS 1502 W HOUSATONIC ST PITTSFIELD MA 01201											
7333	00000 RESTORE MASONRY,	168976 428		170049	18DEC6	1,400.00		.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00			H3031492	52000 1141		1,400.00	1099:
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:1/18/19								
19 SAINT AGNES HIGHWAY, REAR 1 COHOES NY 12047											
7513	00000 ROBERT L. KISTLE	168978 460789	180925	170051	18DEC6	8,254.00		.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3021692	52230		8,254.00	1099:
ACCT 1200	DEPT 2000	DUE 02/19/2019	DESC:SARASP								
300 MILE CORSSING BLVD ROCHESTER NY 14624											
351	00000 ROSS VALVE MANUF	168980 IN01046741		170053	18DEC6	465.17		.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00			F3638334	54330		465.17	1099:
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:412								
79 102ND STREET TROY NY 12181											
8158	00000 MATT SAMES	168981 168981		170054	18DEC6	4,713.00		.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3031444	54725		4,713.00	1099:
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:ESCROW REFUND								
19 BLUE JAY WAY REXFORD NY 12148											
2292	00000 SANDINS BEER LIN	168982 10118-D		170055	18DEC6	90.00		.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3537114	54180		90.00	1099:
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:10/1/18								
683 RTE 146A CLIFTON PARK NY 12065											

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
6851	00000 SARATOGA AUTO SU	168983 168983		170056	18DEC6	227.44	.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3031444 54510		24.55	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:4305			A3031654 54210		40.22	1099:	
3083A RT. 50	PO BOX 3371	SARATOGA SPRINGS NY 12866				A3537114 54510		11.32	1099:	
						A3567194 54510	3000	51.98	1099:	
						F3638334 54510		20.37	1099:	
						G3638124 54510		79.00	1099:	
6851	00000 SARATOGA AUTO SU	168984 168984		170057	18DEC6	2,898.80	.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3335014 54510		2,898.80	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:4305							
3083A RT. 50	PO BOX 3371	SARATOGA SPRINGS NY 12866								
6943	00000 SARATOGA CLEANER	168985 937		170058	18DEC6	42.47	.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3143124 54180		42.47	1099:	
ACCT 1200	DEPT 4000	DUE 02/19/2019	DESC:12/28/18							
228 WASHINGTON STREET		SARATOGA SPRINGS NY 12866								
398	00000 SARATOGA COUNTY	168986 168986		170059	18DEC6	2,491.62	.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00		Y3618654 54978 455		2,491.62	1099:	
ACCT 1200	DEPT 1000	DUE 02/19/2019	DESC:2018 CDBG							
P.O. BOX 169	39 BATH STREET	BALLSTON SPA NY 12020								
16	00002 SARATOGA COUNTY	168987 168987		170060	18DEC6	210.00	.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3143014 54300		210.00	1099:	
ACCT 1200	DEPT 4000	DUE 02/19/2019	DESC:OCT-DEC 2018							
MUNICIPAL CENTER 25 WEST HIGH STREET		BALLSTON SPA NY 12020								
371	00002 SARATOGA QUALITY	168988 1811-135546		170061	18DEC6	63.59	.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00		F3638334 54140		63.59	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:4345							
BLUETARP CREDIT SERVICES	PO BOX 105525	ATLANTA GA 30348-5525								
371	00002 SARATOGA QUALITY	168989 1812151386		170062	18DEC6	73.00	.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3537114 54180		73.00	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:4343							



## NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
BLUETARP CREDIT SERVICES PO BOX 105525 ATLANTA GA 30348-5525											
15	00001 SARATOGA SPRINGS	168990 168990		170063	18DEC6	1,000.00		.00	.00		
CASH A 2018/13 INV 02/12/2019 SEP-CHK: N DISC: .00 A3143122 52620 1,000.00 1099: ACCT 1200 DEPT 4000 DUE 02/19/2019 DESC:2018 EQUIP REIMB P O BOX 146 SARATOGA SPRINGS NY 12866											
2787	00001 SCHINDLER ELEVAT	168991 7100381781	180581	170064	18DEC6	9,768.00		.00	.00		
CASH A 2018/13 INV 02/12/2019 SEP-CHK: N DISC: .00 A3031644 54612 9,768.00 1099: ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC:5000032110 P O BOX 93050 CHICAGO IL 60673-3050											
806	00000 STONE INDUSTRIES	168992 0385549		170065	18DEC6	328.00		.00	.00		
CASH A 2018/13 INV 02/12/2019 SEP-CHK: N DISC: .00 A3567144 54180 3000 184.00 1099: ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC:0384802 A3638184 54610 144.00 1099: 4305 ROUTE 50 SARATOGA SPRINGS NY 12866											
2787	00001 SCHINDLER ELEVAT	168993 7152834692		170066	18DEC6	1,091.86		.00	.00		
CASH A 2018/13 INV 02/12/2019 SEP-CHK: N DISC: .00 A3031654 54610 1,091.86 1099: ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC:5000032110 P O BOX 93050 CHICAGO IL 60673-3050											
403	00000 SUNNYSIDE GARDEN	168994 30331		170067	18DEC6	189.20		.00	.00		
CASH A 2018/13 INV 02/12/2019 SEP-CHK: N DISC: .00 A3335014 54184 189.20 1099: ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC:30686 345A CHURCH STREET SARATOGA SPRINGS NY 12866											
5560	00001 SYSTEMS MANAGEME	168995 1030921	180907	170068	18DEC6	1,643.80		.00	.00		
CASH A 2018/13 INV 02/12/2019 SEP-CHK: N DISC: .00 A3143122 52620 1,643.80 1099: ACCT 1200 DEPT 4000 DUE 02/19/2019 DESC: COS003 1020 JOHN STREET WEST HENRIETTA NY 14586											
8160	00000 VECINO GROUP NEW	168997 168997		170070	18DEC6	450.00		.00	.00		
CASH A 2018/13 INV 02/12/2019 SEP-CHK: N DISC: .00 A3031444 54725 450.00 1099: ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC: ESCROW REFUND 305 W COMMERCIAL SPRINGFIELD MO 658063											

NEW INVOICES

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
2858	00001 DIG SAFELY NEW Y	169227 18090214		170307	18DEC6	224.90	.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3143314 54332	224.90	1099:	
ACCT 1200	DEPT 4000	DUE 02/19/2019	DESC:18100052							
5063	BRITTONFIELD PARKWAY	SYRACUSE NY 13057								
5148	00000 PAUL A FREDERICK	169228 SEP-DEC 2018		170308	18DEC6	1,720.00	.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00			Y3618664 54951 443	1,720.00	1099:7	
ACCT 1200	DEPT 1000	DUE 02/19/2019	DESC:CONSULT. FEES							
2825	STATE HWY 10	JOHNSTOWN NY 12095								
4204	00000 MILLER, MANNIX ,	169229 16	180309	170309	18DEC6	231.00	.00	5,233.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3618684 54720 8020	231.00	1099:7	
ACCT 1200	DEPT 1000	DUE 02/19/2019	DESC:11004-020							
	HAFNER, LLC 15 WEST NOTRE DAME ST	GLENS FALLS NY 12801								
7836	00000 RICHARD F. WALDV	169230 12/31/2018		170310	18DEC6	2,149.00	.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3638562 52300	2,149.00	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:DPW							
680	STATE HIGHWAY 29	BROADALBIN NY 12025								
368	00000 SARATOGA HOSPITA	169233 169233		170313	18DEC6	52,324.70	.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00			Y3618664 54983 457	52,324.70	1099:	
ACCT 1200	DEPT 1000	DUE 02/19/2019	DESC:2018 CDBG							
	P O BOX 5178 211 CHURCH STREET	SARATOGA SPRINGS NY 12866								
878	00000 J E M ENTERPRISE	169234 00026468		170314	18DEC6	1,029.33	.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00			F3638334 54330	1,029.33	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:1/14/19							
228	SPRING AVENUE	TROY NY 12180								
5560	00001 SYSTEMS MANAGEME	169235 IN1029627		170315	18DEC6	2,576.36	.00	.00		
CASH A	2018/13	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3021692 52230	2,329.19	1099:	
ACCT 1200	DEPT 2000	DUE 02/19/2019	DESC:COS003				A3021694 54110	247.17	1099:	
1020	JOHN STREET	WEST HENRIETTA NY 14586								
97 APPROVED UNPAID INVOICES						TOTAL		226,541.32		

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NEW INVOICES

VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
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97 INVOICE(S)

REPORT POST TOTAL

226,541.32

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# ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
2018 13	A3011214	A -30-1-1210-4-54540 -	TRAVEL	132.68	4.02
	A3011214	A -30-1-1210-4-54670 -	PHONES	8.70	.00
	A3011434	A -30-1-1430-4-54120 -	POSTAGE	57.86	.00
	A3011434	A -30-1-1430-4-54410 -	PRINTING	180.76	.00
	A3021692	A -30-2-1681-2-52230 -	HARDWARE	10,583.19	.00
	A3021694	A -30-2-1681-4-54110 -	OFFICE SUPPLIES	247.17	337.81
	A3031444	A -30-3-1440-4-54510 -	REPAIRS & MAINT	24.55	354.93
	A3031444	A -30-3-1440-4-54725 -	SERVICE CONTRAC	18,684.50	49,220.19
	A3031624	A -30-3-1620-4-54160 -	UNIFORMS	48.00	32.10
	A3031624	A -30-3-1620-4-54180 -	OTHER SUPPLIES	36.00	4.30
	A3031624	A -30-3-1620-4-54610 -	REPAIRS & MAINT	59.94	147.84
	A3031644	A -30-3-1622-4-54612 -	ARTS CENTER REP	9,768.00	828.11
	A3031654	A -30-3-1623-4-54180 -	OTHER SUPPLIES	342.00	545.38
	A3031654	A -30-3-1623-4-54210 -	GARAGE SUPPLIES	40.22	98.85
	A3031654	A -30-3-1623-4-54610 -	REPAIRS & MAINT	1,091.86	1,241.73
	A3051964	A -30-5-1932-4-54180 -	OTHER SUPPLIES	1,649.09	.00
	A3051964	A -30-5-1932-4-54620 -	RENTAL	240.00	760.00
	A3051964	A -30-5-1932-4-54779 -	PROPERTY LOSS C	1,375.00	.00
	A3113622	A -31-1-3620-2-52400 -	VEHICLES	15,300.00	500.00
	A3143014	A -31-4-3010-4-54300 -	PARKING TICKET	210.00	1,696.56
	A3143034	A -31-4-3021-4-54160 -	UNIFORMS	93.00	5,225.51
	A3143122	A -31-4-3120-2-52620 -	POLICE EQUIPMEN	2,658.78	3,613.01
	A3143124	A -31-4-3120-4-54160 -	UNIFORMS	4,304.54	9,546.57
	A3143124	A -31-4-3120-4-54180 -	OTHER SUPPLIES	42.47	39.92
	A3143124	A -31-4-3120-4-54610 -	REPAIRS & MAINT	.03	918.37
	A3143124	A -31-4-3120-4-54971 -	TUITION REIMBUR	819.50	1,590.48
	A3143314	A -31-4-3310-4-54332 -	MATERIALS & REP	224.90	4,146.74
	A3143314	A -31-4-3310-4-54713 -	PAVEMENT MARKIN	370.81	45.77
	A3143314	A -31-4-3310-4-54961 -	SIGNS & POSTS	1,198.00	708.49
	A3143324	A -31-4-3320-4-54160 -	UNIFORMS	56.95	749.32
	A3143412	A -31-4-3410-2-52400 -	VEHICLES	1,514.70	6,319.24
	A3143414	A -31-4-3410-4-54510 -	REPAIRS & MAINT	3,027.66	2,290.67
	A3143414	A -31-4-3410-4-54720 -	SERVICE CONTRAC	58.00	4,553.04
	A3335014	A -33-3-5010-4-54180 -	OTHER SUPPLIES	3,425.34	522.60
	A3335014	A -33-3-5010-4-54184 -	FLOWERS	189.20	984.24
	A3335014	A -33-3-5010-4-54330 -	REPAIRS & MAINT	455.34	215.16
	A3335014	A -33-3-5010-4-54400 -	SALT & SAND	1,852.85	.00
	A3335014	A -33-3-5010-4-54510 -	REPAIRS & MAINT	3,834.29	6,337.88
	A3335122	A -33-3-5111-2-52400 -	VEHICLES	32,102.36	.00
	A3335124	A -33-3-5111-4-54330 -	REPAIRS & MAINT	519.60	11.89
	A3335124	A -33-3-5111-4-54400 -	SALT & SAND	2,255.79	348.89
	A3335124	A -33-3-5111-4-54510 -	REPAIRS & MAINT	97.91	151.80
	A3335654	A -33-3-5650-4-54160 -	UNIFORMS	170.96	59.05
	A3517024	A -35-1-7020-4-54788 -	NATURAL RESOURC	3,172.00	.00
	A3537114	A -35-3-7110-4-54180 -	OTHER SUPPLIES	167.49	95.02
	A3537114	A -35-3-7110-4-54320 -	TOOLS	776.79	24.37
	A3537114	A -35-3-7110-4-54510 -	REPAIRS & MAINT	11.32	1,417.95
	A3537114	A -35-3-7110-4-54610 -	REPAIRS & MAINT	600.00	56.51
	A3567144	A -35-6-7140-4-54180 -3000	OTHER SUPPLIES	561.52	348.71
	A3567174	A -35-6-7171-4-54610 -3000	REPAIRS & MAINT	295.50	182.96
	A3567194	A -35-6-7181-4-54180 -3000	OTHER SUPPLIES	157.24	276.47

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# ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET	
	A3567194	A	-35-6-7181-4-54510 -3000	REPAIRS & MAINT	51.98	1,065.80
	A3618684	A	-36-1-8687-4-54720 -8020	SERVICE CONTRAC	231.00	.00
	A3638184	A	-36-3-8180-4-54180 -	OTHER SUPPLIES	12.00	34.07
	A3638184	A	-36-3-8180-4-54610 -	REPAIRS & MAINT	144.00	654.27
	A3638562	A	-36-3-8560-2-52300 -	MISCELLANEOUS E	2,149.00	1,421.10
	E3577164	E	-35-7-7160-4-54201 -	BUSINESS EXPENS	425.25	1,644.30
	E3577164	E	-35-7-7160-4-54330 -	REPAIRS & MAINT	289.20	1,215.10
	E3577164	E	-35-7-7160-4-54610 -	REPAIRS & MAINT	910.80	.00
	E3577164	E	-35-7-7160-4-54720 -	SERVICE CONTRAC	1,170.75	.00
	E3577184	E	-35-7-7182-4-54723 -	SERV CONT CONST	5,232.50	.00
	F3638314	F	-36-3-8310-4-54110 -	OFFICE SUPPLIES	102.00	211.86
	F3638334	F	-36-3-8330-4-54140 -	JANITORIAL SUPP	63.59	533.83
	F3638334	F	-36-3-8330-4-54330 -	REPAIRS & MAINT	1,494.50	147.13
	F3638334	F	-36-3-8330-4-54510 -	REPAIRS & MAINT	20.37	243.51
	F3638334	F	-36-3-8330-4-54708 -	LAB TESTING	4,559.00	9,000.00
	G3638124	G	-36-3-8120-4-54510 -	REPAIRS & MAINT	79.00	7,288.14
	H3031492	H	-30-3-1490-2-52000 -1141	CAPITAL PROJECT	1,400.00	.00
	H3517142	H	-35-1-7140-2-52000 -1251	CAPITAL PROJECT	865.70	.00
	H3638332	H	-36-3-8330-2-52000 -1259	CAPITAL PROJECT	15,260.00	.00
	P3426424	P	-34-2-6420-4-54181 -	SNOW PLOWING &	10,000.00	2,520.00
	V3719714	V	-37-1-9710-4-54720 -	SERVICE CONTRAC	450.00	13,700.00
	Y3618654	Y	-36-1-8676-4-54978 -455	SARATOGA COUNTY	2,491.62	-4,986.08
	Y3618664	Y	-36-1-8668-4-54951 -443	RESIDENTIAL REH	1,720.00	-8,720.28
	Y3618664	Y	-36-1-8668-4-54983 -457	SARATOGA HOSPIT	52,324.70	-52,324.70
REPORT TOTALS				226,541.32		



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YEAR PER SRC ACCOUNT	JNL	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2018 13		187								
API A3031444-54725		12/31/2018 W	18DEC6	008157		168920	SERVICE CONTRACTS ENGINEERING		33.50	
API A3051964-54180		12/31/2018 W	18DEC6	007534		168921	ESCROW REFUND			
API A3143412-52400		12/31/2018 W	18DEC6	005045		168922	OTHER SUPPLIES		222.58	
API A3143122-52620		12/31/2018 W	18DEC6	007550		168923	2/5/19			
API F3638314-54110		12/31/2018 W	18DEC6	007889		168924	VEHICLES		750.00	
API A3143324-54160		12/31/2018 W	18DEC6	007314		168926	12/31/18			
API A3031444-54725		12/31/2018 W	18DEC6	000113	180692	168927	POLICE EQUIPMENT		14.98	
POL A3031444-54725		12/31/2018 LIQ/INV	000113	180692	168927		A1VOYW9N1NCU0Y			
API A3031444-54725		12/31/2018 W	18DEC6	001543		168928	OFFICE SUPPLIES		102.00	
API A3335014-54510		12/31/2018 W	18DEC6	000143		168929	12/26/18			
API A3011434-54120		12/31/2018 W	18DEC6	005555		168930	UNIFORMS		56.95	
API A3011434-54410		12/31/2018 W	18DEC6	005555		168930	CLOTHING REIMB			
API A3011214-54540		12/31/2018 W	18DEC6	005555		168930	SERVICE CONTRACTS ENGINEERING		2,147.50	
API A3011214-54670		12/31/2018 W	18DEC6	005555		168930	539.035.001			
API A3051964-54180		12/31/2018 W	18DEC6	005555		168931	SERVICE CONTRACTS ENGINEERING			2,147.50
API A3567174-54610-3000		12/31/2018 W	18DEC6	001650		168932	539.035.001			
API A3051964-54779		12/31/2018 W	18DEC6	007207		168933	SERVICE CONTRACTS ENGINEERING		1,601.50	
API F3638334-54708		12/31/2018 W	18DEC6	000149	180887	168934	ESCROW REFUND			
POL F3638334-54708		12/31/2018 LIQ/INV	000149	180887	168934		REPAIRS & MAINTENANCE VEHICLE		558.30	
API A3031624-54160		12/31/2018 W	18DEC6	003203		168935	76060			
API A3031624-54180		12/31/2018 W	18DEC6	003203		168935	POSTAGE		57.86	
API A3031654-54180		12/31/2018 W	18DEC6	003203		168935	102241			
API A3537114-54180		12/31/2018 W	18DEC6	003203		168935	PRINTING		180.76	
API A3567194-54180-3000		12/31/2018 W	18DEC6	003203		168935	102241			
		12/31/2018 W	18DEC6	003203		168935	TRAVEL		132.68	
		12/31/2018 W	18DEC6	003203		168935	102241			
		12/31/2018 W	18DEC6	003203		168935	PHONES		8.70	
		12/31/2018 W	18DEC6	003203		168935	102241			
		12/31/2018 W	18DEC6	003203		168935	OTHER SUPPLIES	Y	826.51	
		12/31/2018 W	18DEC6	003203		168935	2293701			
		12/31/2018 W	18DEC6	003203		168935	REPAIRS & MAINTENANCE BUILDING		295.50	
		12/31/2018 W	18DEC6	003203		168935	7/17/18			
		12/31/2018 W	18DEC6	003203		168935	PROPERTY LOSS CITY GARAGE		1,375.00	
		12/31/2018 W	18DEC6	003203		168935	1372.07			
		12/31/2018 W	18DEC6	003203		168935	LAB TESTING		3,737.00	
		12/31/2018 W	18DEC6	003203		168935	ADDENDUM 1 2018 PORTION			
		12/31/2018 W	18DEC6	003203		168935	LAB TESTING			
		12/31/2018 W	18DEC6	003203		168935	ADDENDUM 1 2018 PORTION	4		3,737.00
		12/31/2018 W	18DEC6	003203		168935	UNIFORMS		48.00	
		12/31/2018 W	18DEC6	003203		168935	776109917806630			
		12/31/2018 W	18DEC6	003203		168935	OTHER SUPPLIES		36.00	
		12/31/2018 W	18DEC6	003203		168935	776109917806630			
		12/31/2018 W	18DEC6	003203		168935	OTHER SUPPLIES		90.00	
		12/31/2018 W	18DEC6	003203		168935	776109917806630			
		12/31/2018 W	18DEC6	003203		168935	OTHER SUPPLIES		4.49	
		12/31/2018 W	18DEC6	003203		168935	776109917806630			
		12/31/2018 W	18DEC6	003203		168935	OTHER SUPPLIES		12.00	

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3567194-54180-3000	12/31/2018 W	18DEC6	003203		168935	776109917806630 OTHER SUPPLIES		48.00	
API	A3638184-54180	12/31/2018 W	18DEC6	003203		168935	776109917806630 OTHER SUPPLIES		12.00	
API	A3335124-54400	12/31/2018 W	18DEC6	003203		168935	776109917806630 SALT & SAND		2,255.79	
POL	A3335124-54400	12/31/2018 W	18DEC6	000148	180455	168936	2512 SALT & SAND	4 2018		2,341.42
API	H3517142-52000-1251	12/31/2018 LIQ/INV		000148	180455	168936	2512 CAPITAL PROJECT OUTLAY		865.70	
POL	H3517142-52000-1251	12/31/2018 W	18DEC6	000152	180602	168937	RAILROAD RUN CAPITAL PROJECT OUTLAY	4 2018		865.70
API	A3031444-54725	12/31/2018 W	18DEC6	000152	180602	168937	RAILROAD RUN SERVICE CONTRACTS ENGINEERING		2,872.25	
API	A3031444-54725	12/31/2018 W	18DEC6	008156		168938	ESCROW REFUND SERVICE CONTRACTS ENGINEERING		468.25	
API	A3031444-54725	12/31/2018 W	18DEC6	008159		168939	ESCROW REFUND SERVICE CONTRACTS ENGINEERING		1,955.50	
API	P3426424-54181	12/31/2018 W	18DEC6	008153		168940	ESCROW REFUND SNOW PLOWING & FLOWERS		10,000.00	
API	A3143124-54160	12/31/2018 W	18DEC6	000001		168942	SAD UNIFORMS		20.00	
POL	A3143124-54160	12/31/2018 W	18DEC6	000198	180893	168943	1001581618 UNIFORMS	4 2018		20.00
API	A3143124-54160	12/31/2018 LIQ/INV		000198	180893	168943	1001581618 UNIFORMS		40.50	
POL	A3143124-54160	12/31/2018 W	18DEC6	000198	180900	168944	10018581618 UNIFORMS	4 2018		40.50
API	A3143124-54160	12/31/2018 LIQ/INV		000198	180900	168944	10018581618 UNIFORMS		41.00	
POL	A3143124-54160	12/31/2018 W	18DEC6	000198	180771	168945	1001581618 UNIFORMS	4 2018		41.00
API	A3143124-54160	12/31/2018 LIQ/INV		000198	180771	168945	1001581618 UNIFORMS		45.00	
API	A3143034-54160	12/31/2018 W	18DEC6	000198		168946	10015816318 UNIFORMS		93.00	
POL	A3143034-54160	12/31/2018 W	18DEC6	000198	180837	168947	1001581618 UNIFORMS	4 2018		93.00
API	A3143124-54160	12/31/2018 LIQ/INV		000198	180837	168947	1001581618 UNIFORMS		131.00	
POL	A3143124-54160	12/31/2018 W	18DEC6	000198	180734	168948	1001581618 UNIFORMS	4 2018		131.00
API	A3143124-54160	12/31/2018 LIQ/INV		000198	180734	168948	1001581618 UNIFORMS		131.00	
POL	A3143124-54160	12/31/2018 W	18DEC6	000198	180762	168949	1001581618 UNIFORMS	4 2018		131.00
API	A3143124-54160	12/31/2018 LIQ/INV		000198	180762	168949	1001581618 UNIFORMS		476.00	
API	A3143124-54160	12/31/2018 W	18DEC6	000198	180788	168950	1001581618 UNIFORMS			

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
POL	A3143124-54160						UNIFORMS	4		476.00
	12/31/2018 LIQ/INV			000198	180788	168950	1001581618	2018		
API	A3143124-54160						UNIFORMS		529.50	
	12/31/2018 W 18DEC6			000198	180755	168951	1001581618			
POL	A3143124-54160						UNIFORMS	4		529.50
	12/31/2018 LIQ/INV			000198	180755	168951	1001581618	2018		
API	A3143124-54160						UNIFORMS		633.00	
	12/31/2018 W 18DEC6			000198	180783	168952	1001581618			
POL	A3143124-54160						UNIFORMS	4		633.00
	12/31/2018 LIQ/INV			000198	180783	168952	1001581618	2018		
API	A3567144-54180-3000						OTHER SUPPLIES		377.52	
	12/31/2018 W 18DEC6			000189		168953	800013294			
API	A3335124-54510						REPAIRS & MAINTENANCE VEHICLE		97.91	
	12/31/2018 W 18DEC6			006004		168956	1188			
API	A3143124-54971						TUITION REIMBURSEMENT		819.50	
	12/31/2018 W 18DEC6			001980		168957	TUITION REIMB			
API	F3638334-54708						LAB TESTING		822.00	
	12/31/2018 W 18DEC6			000149	180887	168959	ADDENDUM 1 2018 PORTION			
POL	F3638334-54708						LAB TESTING	4		822.00
	12/31/2018 LIQ/INV			000149	180887	168959	ADDENDUM 1 2018 PORTION	2018		
API	A3143124-54160						UNIFORMS		364.97	
	12/31/2018 W 18DEC6			002777		168960	CLOTHING REIMB			
API	E3577184-54723						SERV CONT CONSTRUCTION		5,232.50	
	12/31/2018 W 18DEC6			008049		168962	12/21/18			
API	A3335014-54180						OTHER SUPPLIES		2,970.00	
	12/31/2018 W 18DEC6			006369	180891	168963	20-SARSPR			
POL	A3335014-54180						OTHER SUPPLIES	4		2,970.00
	12/31/2018 LIQ/INV			006369	180891	168963	20-SARSPR	2018		
API	E3577164-54720						SERVICE CONTRACTS - PROF SERV	Y	1,170.75	
	12/31/2018 W 18DEC6			004953		168964	12/12/18			
API	E3577164-54201						BUSINESS EXPENSE/SALES		425.25	
	12/31/2018 W 18DEC6			004953		168964	12/12/18			
API	A3051964-54180						OTHER SUPPLIES		152.00	
	12/31/2018 W 18DEC6			007157	180663	168965	MEETING RECORDINGS			
POL	A3051964-54180						OTHER SUPPLIES	4		152.00
	12/31/2018 LIQ/INV			007157	180663	168965	MEETING RECORDINGS	2018		
API	A3051964-54180						OTHER SUPPLIES		448.00	
	12/31/2018 W 18DEC6			007157	180908	168966	ADDENDUM 2			
POL	A3051964-54180						OTHER SUPPLIES	4		448.00
	12/31/2018 LIQ/INV			007157	180908	168966	ADDENDUM 2	2018		
API	A3537114-54320						TOOLS		776.79	
	12/31/2018 W 18DEC6			000270		168967	0019122			
API	A3537114-54610						REPAIRS & MAINTENANCE BUILDING		600.00	
	12/31/2018 W 18DEC6			000270		168967	0019122			
API	A3113622-52400						VEHICLES		15,300.00	
	12/31/2018 W 18DEC6			000271	180904	168968	2015 CHEVY TRAX			
POL	A3113622-52400						VEHICLES	4		15,300.00
	12/31/2018 LIQ/INV			000271	180904	168968	2015 CHEVY TRAX	2018		
API	H3638332-52000-1259						CAPITAL PROJECT OUTLAY		15,260.00	

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		12/31/2018	W 18DEC6	006513	180313	168969	MJ1071.01			
POL	H3638332-52000-1259	12/31/2018	LIQ/INV	006513	180313	168969	CAPITAL PROJECT OUTLAY	4		15,260.00
API	A3335654-54160	12/31/2018	W 18DEC6	004678	180067	168970	MJ1071.01	2018		
		12/31/2018	W 18DEC6	004678	180067	168970	UNIFORMS		170.96	
POL	A3335654-54160	12/31/2018	LIQ/INV	004678	180067	168970	BOOTS/BREWER	4		200.00
API	A3335014-54400	12/31/2018	W 18DEC6	006960	180777	168971	UNIFORMS	2018		
		12/31/2018	W 18DEC6	006960	180777	168971	BOOTS/BREWER		1,852.85	
POL	A3335014-54400	12/31/2018	LIQ/INV	006960	180777	168971	SALT & SAND	4		1,852.85
API	A3335122-52400	12/31/2018	W 18DEC6	008001	180689	168972	SALT & SAND	2018		
		12/31/2018	W 18DEC6	008001	180689	168972	3715535		32,102.36	
POL	A3335122-52400	12/31/2018	LIQ/INV	008001	180689	168972	VEHICLES	4		32,102.36
API	A3031654-54180	12/31/2018	W 18DEC6	002999		168973	FU8230	2018		
		12/31/2018	W 18DEC6	002999		168973	VEHICLES		252.00	
API	E3577164-54610	12/31/2018	W 18DEC6	003029		168974	OTHER SUPPLIES		910.80	
API	E3577164-54330	12/31/2018	W 18DEC6	003029		168974	REPAIRS & MAINTENANCE BUILDING	Y		
API	A3143412-52400	12/31/2018	W 18DEC6	006294		168975	RTU-6		289.20	
API	H3031492-52000-1141	12/31/2018	W 18DEC6	007333		168976	REPAIRS & MAINTENANCE EQUIPMEN		275.00	
API	A3021692-52230	12/31/2018	W 18DEC6	007513	180925	168978	RTU-6			
POL	A3021692-52230	12/31/2018	LIQ/INV	007513	180925	168978	VEHICLES		1,400.00	
API	F3638334-54330	12/31/2018	W 18DEC6	000351		168980	11/10/18			
API	A3031444-54725	12/31/2018	W 18DEC6	008158		168981	CAPITAL PROJECT OUTLAY	Y		
API	A3537114-54180	12/31/2018	W 18DEC6	002292		168982	1/18/19		8,254.00	
API	A3031444-54510	12/31/2018	W 18DEC6	006851		168983	HARDWARE			
API	A3031654-54210	12/31/2018	W 18DEC6	006851		168983	SARASP	4		8,254.00
API	A3537114-54510	12/31/2018	W 18DEC6	006851		168983	HARDWARE	2018		
API	A3567194-54510-3000	12/31/2018	W 18DEC6	006851		168983	SARASP		465.17	
API	F3638334-54510	12/31/2018	W 18DEC6	006851		168983	REPAIRS & MAINTENANCE EQUIPMEN		4,713.00	
API	G3638124-54510	12/31/2018	W 18DEC6	006851		168983	412		90.00	
API	A3335014-54510	12/31/2018	W 18DEC6	006851		168983	SERVICE CONTRACTS ENGINEERING		24.55	
		12/31/2018	W 18DEC6	006851		168983	ESCROW REFUND		40.22	
		12/31/2018	W 18DEC6	006851		168983	OTHER SUPPLIES		11.32	
		12/31/2018	W 18DEC6	006851		168983	10/1/18		51.98	
		12/31/2018	W 18DEC6	006851		168983	REPAIRS & MAINTENANCE VEHICLE		20.37	
		12/31/2018	W 18DEC6	006851		168983	4305		79.00	
		12/31/2018	W 18DEC6	006851		168983	GARAGE SUPPLIES		2,898.80	
		12/31/2018	W 18DEC6	006851		168984	4305			

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3143124-54180	12/31/2018 W	18DEC6	006943		168985	OTHER SUPPLIES 12/28/18		42.47	
API	Y3618654-54978-455	12/31/2018 W	18DEC6	000398		168986	SARATOGA COUNTY EOC 2018 CDBG	Y	2,491.62	
API	A3143014-54300	12/31/2018 W	18DEC6	000016		168987	PARKING TICKET SUPPLIES OCT-DEC 2018		210.00	
API	F3638334-54140	12/31/2018 W	18DEC6	000371		168988	JANITORIAL SUPPLIES 4345		63.59	
API	A3537114-54180	12/31/2018 W	18DEC6	000371		168989	OTHER SUPPLIES 4343		73.00	
API	A3143122-52620	12/31/2018 W	18DEC6	000015		168990	POLICE EQUIPMENT 2018 EQUIP REIMB		1,000.00	
API	A3031644-54612	12/31/2018 W	18DEC6	002787	180581	168991	ARTS CENTER REPAIRS & MAIN 5000032110		9,768.00	
POL	A3031644-54612	12/31/2018 LIQ/INV		002787	180581	168991	ARTS CENTER REPAIRS & MAIN 5000032110	4 2018		9,768.00
API	A3567144-54180-3000	12/31/2018 W	18DEC6	000806		168992	OTHER SUPPLIES 0384802		184.00	
API	A3638184-54610	12/31/2018 W	18DEC6	000806		168992	REPAIRS & MAINTENANCE BUILDING 0384802		144.00	
API	A3031654-54610	12/31/2018 W	18DEC6	002787		168993	REPAIRS & MAINTENANCE BUILDING 5000032110		1,091.86	
API	A3335014-54184	12/31/2018 W	18DEC6	000403		168994	FLOWERS 30686		189.20	
API	A3143122-52620	12/31/2018 W	18DEC6	005560	180907	168995	POLICE EQUIPMENT COS003		1,643.80	
POL	A3143122-52620	12/31/2018 LIQ/INV		005560	180907	168995	POLICE EQUIPMENT COS003	4 2018		1,644.00
API	A3031444-54725	12/31/2018 W	18DEC6	008160		168997	SERVICE CONTRACTS ENGINEERING ESCROW REFUND		450.00	
API	A3335124-54330	12/31/2018 W	18DEC6	005493		168998	REPAIRS & MAINTENANCE EQUIPMEN 1840		159.60	
API	A3143414-54510	12/31/2018 W	18DEC6	000902	180257	168999	REPAIRS & MAINTENANCE VEHICLE SERVICE		3,027.66	
POL	A3143414-54510	12/31/2018 LIQ/INV		000902	180257	168999	REPAIRS & MAINTENANCE VEHICLE SERVICE	4 2018		3,027.66
API	V3719714-54720	12/31/2018 W	18DEC6	001853	180017	169000	SERVICE CONTRACTS - PROF SERV 2461		450.00	
POL	V3719714-54720	12/31/2018 LIQ/INV		001853	180017	169000	SERVICE CONTRACTS - PROF SERV 2461	4 2018		450.00
API	A3031624-54610	12/31/2018 W	18DEC6	003346		169001	REPAIRS & MAINTENANCE BUILDING C2650013		36.00	
API	A3031624-54610	12/31/2018 W	18DEC6	003346		169001	REPAIRS & MAINTENANCE BUILDING C2650013		23.94	
API	A3567194-54180-3000	12/31/2018 W	18DEC6	003346		169001	OTHER SUPPLIES C2650013		53.97	
API	A3031444-54725	12/31/2018 W	18DEC6	008154		169002	SERVICE CONTRACTS ENGINEERING ESCROW REFUND		4,443.00	
API	A3051964-54620						RENTAL		240.00	

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		12/31/2018	W 18DEC6	000408	180713	169003	01169752			
POL	A3051964-54620						RENTAL	4		240.00
		12/31/2018	LIQ/INV	000408	180713	169003	01169752	2018		
API	A3143414-54720						SERVICE CONTRACTS - PROF SERV		58.00	
		12/31/2018	W 18DEC6	007969		169004	125380			
API	A3143314-54713						PAVEMENT MARKING MATERIALS		370.81	
		12/31/2018	W 18DEC6	003030	180797	169005	619755			
POL	A3143314-54713						PAVEMENT MARKING MATERIALS	4		370.81
		12/31/2018	LIQ/INV	003030	180797	169005	619755	2018		
API	A3143124-54160						UNIFORMS		25.99	
		12/31/2018	W 18DEC6	000198	180779	169006	1001581618			
POL	A3143124-54160						UNIFORMS	4		25.99
		12/31/2018	LIQ/INV	000198	180779	169006	1001581618	2018		
API	A3143124-54160						UNIFORMS		144.00	
		12/31/2018	W 18DEC6	000198	180635	169007	1001581618			
POL	A3143124-54160						UNIFORMS	4		144.00
		12/31/2018	LIQ/INV	000198	180635	169007	1001581618	2018		
API	A3143124-54160						UNIFORMS		337.98	
		12/31/2018	W 18DEC6	000198	180780	169008	1001581618			
POL	A3143124-54160						UNIFORMS	4		337.98
		12/31/2018	LIQ/INV	000198	180780	169008	1001581618	2018		
API	A3143124-54160						UNIFORMS		340.20	
		12/31/2018	W 18DEC6	000198	180732	169009	1001581618			
POL	A3143124-54160						UNIFORMS	4		340.20
		12/31/2018	LIQ/INV	000198	180732	169009	1001581618	2018		
API	A3143124-54160						UNIFORMS		518.40	
		12/31/2018	W 18DEC6	000198	180784	169010	1001581618			
POL	A3143124-54160						UNIFORMS	4		518.40
		12/31/2018	LIQ/INV	000198	180784	169010	1001581618	2018		
API	A3143124-54160						UNIFORMS		526.00	
		12/31/2018	W 18DEC6	000198	180771	169011	1001581618			
POL	A3143124-54160						UNIFORMS	4		526.00
		12/31/2018	LIQ/INV	000198	180771	169011	1001581618	2018		
API	A3143314-54961						SIGNS & POSTS		1,198.00	
		12/31/2018	W 18DEC6	008082	180752	169012	1/24/19			
POL	A3143314-54961						SIGNS & POSTS	4		1,198.00
		12/31/2018	LIQ/INV	008082	180752	169012	1/24/19	2018		
API	A3143412-52400						VEHICLES		489.70	
		12/31/2018	W 18DEC6	004728		169013	SSFD 12/15/18			
API	A3143124-54610						REPAIRS & MAINTENANCE BUILDING		.03	
		12/31/2018	W 18DEC6	007426		169014	DPS			
API	A3335124-54330						REPAIRS & MAINTENANCE EQUIPMEN		360.00	
		12/31/2018	W 18DEC6	004873		169032	12/4/18			
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		377.19	
		12/31/2018	W 18DEC6	002439		169033	DPW			
API	A3567194-54180-3000						OTHER SUPPLIES		43.27	
		12/31/2018	W 18DEC6	002439		169033	DPW			
API	A3335014-54180						OTHER SUPPLIES		455.34	
		12/31/2018	W 18DEC6	002787		169035	8104942280			

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3335014-54330	12/31/2018 W	18DEC6	002787		169035	REPAIRS & MAINTENANCE EQUIPMEN 8104942280		455.34	
API	A3517024-54788	12/31/2018 W	18DEC6	004940	180616	169226	NATURAL RESOURCE INVENTORY 2182281		3,172.00	
POL	A3517024-54788	12/31/2018 LIQ/INV		004940	180616	169226	NATURAL RESOURCE INVENTORY 2182281	4		3,172.00
API	A3143314-54332	12/31/2018 W	18DEC6	002858		169227	MATERIALS & REPAIRS TRAFFIC LT 18100052		224.90	
API	Y3618664-54951-443	12/31/2018 W	18DEC6	005148		169228	RESIDENTIAL REHAB SINGLE FAMIL CONSULT. FEES	Y	1,720.00	
API	A3618684-54720-8020	12/31/2018 W	18DEC6	004204	180309	169229	SERVICE CONTRACTS - PROF SERV 11004-020		231.00	
POL	A3618684-54720-8020	12/31/2018 LIQ/INV		004204	180309	169229	SERVICE CONTRACTS - PROF SERV 11004-020	4		231.00
API	A3638562-52300	12/31/2018 W	18DEC6	007836		169230	MISCELLANEOUS EQUIPMENT DPW		2,149.00	
API	Y3618664-54983-457	12/31/2018 W	18DEC6	000368		169233	SARATOGA HOSPITAL HEALTH RESOU 2018 CDBG	Y	52,324.70	
API	F3638334-54330	12/31/2018 W	18DEC6	000878		169234	REPAIRS & MAINTENANCE EQUIPMEN 1/14/19		1,029.33	
API	A3021692-52230	12/31/2018 W	18DEC6	005560		169235	HARDWARE COS003		2,329.19	
API	A3021694-54110	12/31/2018 W	18DEC6	005560		169235	OFFICE SUPPLIES COS003		247.17	
GENERAL LEDGER TOTAL									226,541.32	.00
API	A-2600	12/31/2018 W	18DEC6	B 2987			ACCOUNTS PAYABLE			127,682.34
API	E-2600	12/31/2018 W	18DEC6	B 2987			ACCOUNTS PAYABLE			8,028.50
API	F-2600	12/31/2018 W	18DEC6	B 2987			ACCOUNTS PAYABLE			6,239.46
API	G-2600	12/31/2018 W	18DEC6	B 2987			ACCOUNTS PAYABLE			79.00
API	H-2600	12/31/2018 W	18DEC6	B 2987			ACCOUNTS PAYABLE			17,525.70
API	P-2600	12/31/2018 W	18DEC6	B 2987			ACCOUNTS PAYABLE			10,000.00
API	V-2600	12/31/2018 W	18DEC6	B 2987			ACCOUNTS PAYABLE			450.00
API	Y-2600	12/31/2018 W	18DEC6	B 2987			ACCOUNTS PAYABLE			56,536.32
POL	A-1521	12/31/2018 W	18DEC6	B 2987			ENCUMBRANCES			89,407.17
POL	F-1521	12/31/2018 W	18DEC6	B 2987			ENCUMBRANCES			4,559.00
POL	H-1521	12/31/2018 W	18DEC6	B 2987			ENCUMBRANCES			16,125.70



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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
POL V-1521		12/31/2018	W 18DEC6	B 2987			ENCUMBRANCES			450.00
POL A-2963		12/31/2018	W 18DEC6	B 2987			BUDGETARY FUND BALANCE RES ENC		89,407.17	
POL F-2963		12/31/2018	W 18DEC6	B 2987			BUDGETARY FUND BALANCE RES ENC		4,559.00	
POL H-2963		12/31/2018	W 18DEC6	B 2987			BUDGETARY FUND BALANCE RES ENC		16,125.70	
POL V-2963		12/31/2018	W 18DEC6	B 2987			BUDGETARY FUND BALANCE RES ENC		450.00	
		12/31/2018	W 18DEC6	B 2987						
SYSTEM GENERATED ENTRIES TOTAL									110,541.87	337,083.19
JOURNAL 2018/13/187 TOTAL									337,083.19	337,083.19
2018 13 187										
API A-1522		12/31/2018	W 18DEC6	B 2987			EXPENDITURES		127,682.34	
API E-1522		12/31/2018	W 18DEC6	B 2987			EXPENDITURES		8,028.50	
API F-1522		12/31/2018	W 18DEC6	B 2987			EXPENDITURES		6,239.46	
API G-1522		12/31/2018	W 18DEC6	B 2987			EXPENDITURES		79.00	
API H-1522		12/31/2018	W 18DEC6	B 2987			EXPENDITURES		17,525.70	
API P-1522		12/31/2018	W 18DEC6	B 2987			EXPENDITURES		10,000.00	
API V-1522		12/31/2018	W 18DEC6	B 2987			EXPENDITURES		450.00	
API Y-1522		12/31/2018	W 18DEC6	B 2987			EXPENDITURES		56,536.32	



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FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
A GENERAL FUND	2018 13	187	12/31/2018			
A-1521				ENCUMBRANCES		89,407.17
A-1522				EXPENDITURES	127,682.34	
A-2600				ACCOUNTS PAYABLE		127,682.34
A-2963				BUDGETARY FUND BALANCE RES ENC	89,407.17	
				FUND TOTAL	217,089.51	217,089.51
E CITY CENTER AUTHORITY	2018 13	187	12/31/2018			
E-1522				EXPENDITURES	8,028.50	
E-2600				ACCOUNTS PAYABLE		8,028.50
				FUND TOTAL	8,028.50	8,028.50
F WATER FUND	2018 13	187	12/31/2018			
F-1521				ENCUMBRANCES		4,559.00
F-1522				EXPENDITURES	6,239.46	
F-2600				ACCOUNTS PAYABLE		6,239.46
F-2963				BUDGETARY FUND BALANCE RES ENC	4,559.00	
				FUND TOTAL	10,798.46	10,798.46
G SEWER FUND	2018 13	187	12/31/2018			
G-1522				EXPENDITURES	79.00	
G-2600				ACCOUNTS PAYABLE		79.00
				FUND TOTAL	79.00	79.00
H CAPITAL PROJECTS FUND	2018 13	187	12/31/2018			
H-1521				ENCUMBRANCES		16,125.70
H-1522				EXPENDITURES	17,525.70	
H-2600				ACCOUNTS PAYABLE		17,525.70
H-2963				BUDGETARY FUND BALANCE RES ENC	16,125.70	
				FUND TOTAL	33,651.40	33,651.40
P SPECIAL ASSESSMENT DISTRICT	2018 13	187	12/31/2018			
P-1522				EXPENDITURES	10,000.00	
P-2600				ACCOUNTS PAYABLE		10,000.00
				FUND TOTAL	10,000.00	10,000.00
V DEBT SERVICE FUND	2018 13	187	12/31/2018			
V-1521				ENCUMBRANCES		450.00
V-1522				EXPENDITURES	450.00	
V-2600				ACCOUNTS PAYABLE		450.00
V-2963				BUDGETARY FUND BALANCE RES ENC	450.00	
				FUND TOTAL	900.00	900.00

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FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
Y	COMMUNITY DEVELOPMENT FUND	2018	13	187	12/31/2018			
	Y-1522					EXPENDITURES	56,536.32	
	Y-2600					ACCOUNTS PAYABLE		56,536.32
						FUND TOTAL	56,536.32	56,536.32

\*\* END OF REPORT - Generated by Stefanie Richards \*\*

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CITY OF SARATOGA SPRINGS LIVE  
PURCHASE ORDER LIQUIDATION/RECEIVING REPORT

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CLERK: u101 BATCH: 2988

PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
150863	001	ANDREWS TECHNOLOGY,H	1.00	0.00	1.00	0.00	0	PS SCHEDULER FD INTERFACE RFP 2015-
180212	001	COMPLUS DATA INNOVAT	1.00	0.00	0.00	1.00	8	2018 PARKING TICKET MAINTENANCE SYST
180235	001	C T MALE ASSOCIATES	1.00	0.00	0.00	1.00	8	POST CLOSURE LANDFILL MONITORING SER
180286	001	MOORE MEDICAL LLC	1.00	0.00	0.00	1.00	8	EMERGENCY MEDICAL SUPPLIES 3/6/18-3
180469	001	FITZGERALD MORRIS BA	1.00	0.00	0.00	1.00	8	ADDEDNUM THREE CCA 6/5/18 NOT TO E
180573	001	THE ARCHITECTURAL CO	1.00	0.00	0.00	1.00	8	PER RFP 2018-22 DPW-DISPATCH BUILDIN
180673	001	BELLAMY CONSTRUCTION	1.00	0.00	0.00	1.00	8	CONSTRUCTION WATER MAIN KAYDEROSSER
180781	001	FIBER TECHNOLOGIES N	12.00	0.00	0.00	12.00	8	MONTHLY INTERNET CHARGE SERVICE #S15
180862	001	GOLDBERGER AND KREME	1.00	0.00	0.00	1.00	8	ADDENDUM #1 CCA 12/4/18 NOT TO EXC
190005	001	MORTON SALT, INC	1.00	0.00	0.00	1.00	8	COARSE ROCK SALT- \$50.50/TON SC18-P
	001	MORTON SALT, INC	1.00	0.00	0.00	1.00		COARSE ROCK SALT- \$50.50/TON SC18-P
	001	MORTON SALT, INC	1.00	0.00	0.00	1.00		COARSE ROCK SALT- \$50.50/TON SC18-P
190006	001	TVC ALBANY, INC.	12.00	0.00	0.00	12.00	8	TELECOMMUNICATION SERVICES
190007	001	FIBER TECHNOLOGIES N	12.00	0.00	0.00	12.00	8	FIBER LEASE
190014	001	CASELLA WASTE SERVIC	1.00	0.00	0.00	1.00	8	TIPPING AND HAULING NOT TO EXCEED
190028	001	SURPASS CHEMICAL COM	1.00	0.00	0.00	1.00	8	25,500 GALLONS OF SODIUM HYPOCHLORIT
190030	001	HOLLAND CO INC	1.00	0.00	0.00	1.00	8	43,000 WET POUNDS OF POLYALUMINUM CH
190075	001	UNIFIRST CORPORATION	1.00	0.00	0.00	1.00	8	MATS, MOPS, AND UNIFORMS PER QUOTE D
	001	UNIFIRST CORPORATION	1.00	0.00	0.00	1.00		MATS, MOPS, AND UNIFORMS PER QUOTE D
	001	UNIFIRST CORPORATION	1.00	0.00	0.00	1.00		MATS, MOPS, AND UNIFORMS PER QUOTE D
	001	UNIFIRST CORPORATION	1.00	0.00	0.00	1.00		MATS, MOPS, AND UNIFORMS PER QUOTE D
190076	001	MAHONEY NOTIFY PLUS	1.00	0.00	0.00	1.00	8	SEWER LEVEL MONITORING 1/1/19-12/31/
190078	001	E A MORSE & CO INC	1.00	0.00	1.00	0.00	0	AS FOLLOWS:
190203	001	3 RINGS PTS, LLC	1.00	0.00	0.00	1.00	8	2019 SECURITY SERVICES FOR THE SARAT
190225	001	GAR ASSOCIATES	1.00	0.00	0.00	1.00	8	ADDENDUM ONE COMMERICAL PROPERTIES
190229	001	MAHONEY NOTIFY PLUS	1.00	0.00	0.00	1.00	8	BUILDING ALARM SERVICES AS FOLLOWS:
190230	001	HILL & MARKES INC	16.00	0.00	0.00	16.00	8	PALLETS SNO PLOW ICE MELT
190245	001	NORTHEAST SIGNAL INC	4.00	0.00	4.00	0.00	0	242 DC ISOLATION MODULES

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PURCHASE ORDER LIQUIDATION/RECEIVING REPORT

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PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
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3203	00001	CRYSTAL ROCK LLC	169052 169052		169052	19FEB2		56.00	.00	.00	
CASH A 2019/02 INV 02/12/2019 SEP-CHK: Y DISC: .00 E3577164 54792 56.00 1099:											
ACCT 1200 DEPT 7000 DUE 02/19/2019 DESC:776672317818429											
P O BOX 10028 WATERBURY CT 06725-0028											
7638	00000	DRAEGER, INC.	169065 5950549636		169065	19FEB2		49.50	.00	.00	
CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00 A3143124 54180 49.50 1099:											
ACCT 1200 DEPT 4000 DUE 02/19/2019 DESC:150076216											
PO BOX 13369 NEWARK NJ 07101-3362											
8027	00000	3 RINGS PTS, LLC	169015 00200		190203 170088	19FEB2		1,690.90	.00	30,064.38	
CASH A 2019/02 INV 02/12/2019 SEP-CHK: Y DISC: .00 E3577164 54720 1,690.90 1099:											
ACCT 1200 DEPT 7000 DUE 02/19/2019 DESC:2/3/19											
97 FT JOHNSON AVE FORT JONSON NY 12070											
2785	00001	ADIRONDACK TIRE	169016 0773423		170089	19FEB2		292.00	.00	.00	
CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00 A3335014 54510 292.00 1099:											
ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC:S1100											
240 WASHINGTON STREET SARATOGA SPRINGS NY 12866											
23	00000	ADIRONDACK TWO W	169017 170580		170090	19FEB2		384.00	.00	.00	
CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00 A3335014 54330 384.00 1099:											
ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC:2/6/19											
P O BOX 1366 SOUTH GLENS FALLS NY 12803											
70	00000	ADVANTAGE PRESS	169018 43377		170091	19FEB2		153.50	.00	.00	
CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00 A3031624 54180 153.50 1099:											
ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC:43303											
74 WARREN STREET SARATOGA SPRINGS NY 12866											
70	00000	ADVANTAGE PRESS	169019 43333		170092	19FEB2		850.00	.00	.00	
CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00 A3567144 54410 850.00 1099:											
ACCT 1200 DEPT 6000 DUE 02/19/2019 DESC:1/22/19											
74 WARREN STREET SARATOGA SPRINGS NY 12866											

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
3099	00000 AIR CLEANING SYS	169020 16278		170093	19FEB2	265.00		.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3143414	54510		265.00	1099:	
ACCT 1200	DEPT 4000	DUE 02/19/2019	DESC:SSFD								
8 SUNSET DRIVE LATHAM NY 12110											
5400	00001 AIRGAS EAST	169021 9959153926		170094	19FEB2	34.78		.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3143314	54390		34.78	1099:	
ACCT 1200	DEPT 4000	DUE 02/19/2019	DESC:2581569								
P O BOX 802576 CHICAGO IL 60680-2576											
31	00001 ALLERDICE BUILDI	169022 1902-204413		170095	19FEB2	67.15		.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: Y	DISC: .00		E3577164	54140		67.15	1099:	
ACCT 1200	DEPT 7000	DUE 02/19/2019	DESC:662								
41 WALWORTH STREET SARATOGA SPRINGS NY 12866											
31	00001 ALLERDICE BUILDI	169023 169023		170096	19FEB2	383.32		.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3143124	54140		6.18	1099:	
ACCT 1200	DEPT 4000	DUE 02/19/2019	DESC:2288			A3143414	54330		2.33	1099:	
41 WALWORTH STREET SARATOGA SPRINGS NY 12866											
						A3143414	54520		31.98	1099:	
						A3143414	54610		342.83	1099:	
4245	00001 ALPINE ENVIRONME	169024 19-23782-T		170097	19FEB2	500.00		.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3051414	54573		500.00	1099:	
ACCT 1200	DEPT 5000	DUE 02/19/2019	DESC:1/30/19								
438 NEW KARNER ROAD ALBANY NY 12205											
7550	00000 AMAZON CAPITAL S	169025 1D7J-VDWK-HP16		170098	19FEB2	106.57		.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3031624	54140		106.57	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:A272JK82AK683L								
PO BOX 035184 SEATTLE WA 98124											
35	00001 AMERICAN WATERWO	169026 7001647984		170099	19FEB2	228.00		.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3031444	54230		228.00	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:000521285								
P O BOX 972997 DALLAS TX 75397-2997											

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
7220	00000 ANDREWS TECHNOLO	169027 COSS113	150863	170100	19FEB2	2,000.00		.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			H3021692	52000 1182	2,000.00	1099:	
ACCT 1200	DEPT 2000	DUE 02/19/2019	DESC:CHANGE ORDER #1								
1213	CULBRETH DR. STE. 126	WILMINGTON NC 28405									
85	00001 ANIXTER INC	169028 549 375567		170101	19FEB2	606.50		.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3143022	52230	486.50	1099:	
ACCT 1200	DEPT 4000	DUE 02/19/2019	DESC:050356				A3021694	54110	120.00	1099:	
P O BOX 847428	DALLAS TX 75284-7428										
50	00001 A T & T	169029 1170081824		170102	19FEB2	39.47		.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3011654	54670	4.24	1099:	
ACCT 1200	DEPT 1000	DUE 02/19/2019	DESC:1000-810-2104				A3031444	54670	3.29	1099:	
P.O. BOX 5094	CAROL STREAM IL 60197-5094						A3143414	54670	3.84	1099:	
							A3567144	54671	3.57	1099:	
							A3031654	54670	6.28	1099:	
							A3011424	54671	3.58	1099:	
							A3517514	54670	3.35	1099:	
							A3011474	54671	3.16	1099:	
							A3051414	54671	4.59	1099:	
							A3021694	54670	3.57	1099:	
7889	00000 ATLAS ENVELOPE	169030 121616		170103	19FEB2	235.00		.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3021314	54110	235.00	1099:	
ACCT 1200	DEPT 2000	DUE 02/19/2019	DESC:1/8/19								
14-19D 128 TH S	COLLEGE POINT NY 11356										
7969	00000 ABSOLUTE PEST CO	169031 93740		170104	19FEB2	68.00		.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: Y	DISC: .00			A3143414	54720	68.00	1099:	
ACCT 1200	DEPT 4000	DUE 02/19/2019	DESC:125380								
12 WADE ROAD	LATHAM NY 12110										
7337	00000 SUSAN BAKER	169036 169036		170109	19FEB2	288.23		.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: Y	DISC: .00			E3577164	54201	288.23	1099:	
ACCT 1200	DEPT 7000	DUE 02/19/2019	DESC:JAN REIMB								

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
7114	00000 BELLAMY CONSTRUC	169037 1071.01-4	180673	170110	19FEB2	103,719.29	.00	556,182.65		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		H3638332	52000 1259	103,719.29	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:1925							
6684	AMSTERDAM ROAD	SCOTIA NY 12302								
7654	00000 CALEB BENTLY	169038 169038		170111	19FEB2	581.19	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3143124	54160	581.19	1099:	
ACCT 1200	DEPT 4000	DUE 02/19/2019	DESC:CLOTHING REIMB							
	PAYROLL									
6331	00000 H & V COLLISION	169039 4304000735		170112	19FEB2	2,223.73	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3041934	54775	2,223.73	1099:	
ACCT 1200	DEPT 5000	DUE 02/19/2019	DESC:518858							
2202	ROUTE 50 S	SARATOGA SPRINGS NY 12866								
6284	00000 CHRISTOPHER CALL	169040 169040		170113	19FEB2	186.95	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3143124	54160	186.95	1099:	
ACCT 1200	DEPT 4000	DUE 02/19/2019	DESC:CLOTHING REIMB							
	SSPD	SARATOGA SPRINGS NY 12866								
139	00001 CAPITOL DISTRICT	169041 169041		170114	19FEB2	107.37	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3031654	54140	33.89	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:3691			A3031654	54140	18.41	1099:	
252	WASHINGTON STREET	SARATOGA SPRINGS NY 12866				G3638124	54330	55.07	1099:	
5555	00001 CAROUSEL INDUSTR	169042 2329560		170115	19FEB2	121.16	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3143124	54670	121.16	1099:	
ACCT 1200	DEPT 4000	DUE 02/19/2019	DESC:102241							
	P.O. BOX 842084	BOSTON MA 02284-2084								
417	00001 CASELLA WASTE SE	169044 20524704	190014	170117	19FEB2	1,407.10	.00	71,508.38		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3638184	54521	1,092.10	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:28-34321 0			A3638184	54700	315.00	1099:	
	P.O. BOX 1372	WILLISTON VT 05495-1372								



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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1852	00000 JOHN CATONE	169045 169045		170118	19FEB2	177.35	.00	.00		
CASH A	2019/02 INV	02/12/2019	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 4000 DUE	02/19/2019	DESC:CLOTHING REIMB							
S S P D	SARATOGA SPRINGS NY	12866								
2948	00001 CDW GOVERNMENT I	169046 QJ2227		170119	19FEB2	49.95	.00	.00		
CASH A	2019/02 INV	02/12/2019	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 2000 DUE	02/19/2019	DESC:6731216							
75 REMITTANCE	DRIVE STE.1515	CHICAGO IL	60675-1515							
2948	00001 CDW GOVERNMENT I	169047 QVG0455		170120	19FEB2	93.96	.00	.00		
CASH A	2019/02 INV	02/12/2019	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 4000 DUE	02/19/2019	DESC:6731216							
75 REMITTANCE	DRIVE STE.1515	CHICAGO IL	60675-1515							
2948	00001 CDW GOVERNMENT I	169048 QVS3146		170121	19FEB2	162.54	.00	.00		
CASH A	2019/02 INV	02/12/2019	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 3000 DUE	02/19/2019	DESC:6731216							
75 REMITTANCE	DRIVE STE.1515	CHICAGO IL	60675-1515							
2948	00001 CDW GOVERNMENT I	169049 169049		170122	19FEB2	318.42	.00	.00		
CASH A	2019/02 INV	02/12/2019	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 4000 DUE	02/19/2019	DESC:6731216							
75 REMITTANCE	DRIVE STE.1515	CHICAGO IL	60675-1515							
4904	00001 CLASS C SOLUTION	169050 169050		170123	19FEB2	720.14	.00	.00		
CASH A	2019/02 INV	02/12/2019	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 3000 DUE	02/19/2019	DESC:287902 0001							
BOX 78845	MILWAUKEE IL	53278-8845								
5027	00000 COMPLUS DATA INN	169051 INV-039708	180212	170124	19FEB2	4,394.54	.00	30,045.85		
CASH A	2019/02 INV	02/12/2019	SEP-CHK: N	DISC: .00						
ACCT 1200	DEPT 4000 DUE	02/19/2019	DESC:1/31/19							
120 WHITE PLAINS ROAD	TARRYTOWN NY	10591								

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
137	00000 C T MALE ASSOCIA	169053 81303	180235	170126	19FEB2	5,282.50	.00	2,000.00		
	CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC:08.8149 50 CENTURY HILL DRIVE LATHAM NY 12110						A3638184 54720	5,282.50	1099:	
5060	00000 LLOYD DAVIS JR	169054 169054		170127	19FEB2	164.00	.00	.00		
	CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 02/19/2019 DESC:CLOTHING REIMB S S P D SARATOGA SPRINGS NY 12866						A3143124 54570	164.00	1099:	
301	00001 DEPARTMENT OF CO	169055 664539		170128	19FEB2	58.00	.00	.00		
	CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC:1 30052001 NYS CORCRAFT 550 BROADWAY ALBANY NY 12204-2802						A3335014 54960	58.00	1099:	
301	00001 DEPARTMENT OF CO	169056 664540		170129	19FEB2	67.50	.00	.00		
	CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC:1 30052001 NYS CORCRAFT 550 BROADWAY ALBANY NY 12204-2802						A3335014 54960	67.50	1099:	
301	00001 DEPARTMENT OF CO	169057 665145		170130	19FEB2	169.00	.00	.00		
	CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC:1 30052001 NYS CORCRAFT 550 BROADWAY ALBANY NY 12204-2802						A3335014 54960	169.00	1099:	
2858	00001 DIG SAFELY NEW Y	169058 19010167		170131	19FEB2	99.53	.00	.00		
	CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 02/19/2019 DESC:1/31/19 5063 BRITTONFIELD PARKWAY SYRACUSE NY 13057						A3143314 54961	99.53	1099:	
2858	00001 DIG SAFELY NEW Y	169059 19010166		170133	19FEB2	228.44	.00	.00		
	CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC:1/31/19 5063 BRITTONFIELD PARKWAY SYRACUSE NY 13057						A3335184 54750 F3638334 54650	178.44 50.00	1099: 1099:	

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VENDOR REMIT NAME		DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
6945	00000 DANIEL DINEEN	169060 2/8/19		170134	19FEB2	70.00		.00	.00		
CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00						A3567324	54781		70.00	1099:7	
ACCT 1200 DEPT 6000 DUE 02/19/2019 DESC:REF											
209 MAIN STREET APT 1 HUDSON FALLS NY 12839											
6945	00000 DANIEL DINEEN	169061 2/2/19		170135	19FEB2	105.00		.00	.00		
CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00						A3567324	54781		105.00	1099:7	
ACCT 1200 DEPT 6000 DUE 02/19/2019 DESC:REF											
209 MAIN STREET APT 1 HUDSON FALLS NY 12839											
6945	00000 DANIEL DINEEN	169062 2/9/19		170136	19FEB2	175.00		.00	.00		
CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00						A3567324	54781		175.00	1099:7	
ACCT 1200 DEPT 6000 DUE 02/19/2019 DESC:REF											
209 MAIN STREET APT 1 HUDSON FALLS NY 12839											
497	00000 SARATOGA CONVENT	169063 2019-01CC		170137	19FEB2	50.00		.00	.00		
CASH A 2019/02 INV 02/12/2019 SEP-CHK: Y DISC: .00						E3577164	54201		50.00	1099:	
ACCT 1200 DEPT 7000 DUE 02/19/2019 DESC:1/31/19											
60 RAILROAD PLACE SUITE 301 SARATOGA SPRINGS NY 12866											
158	00001 DOWNTOWN BUSINES	169064 169064		170138	19FEB2	275.00		.00	.00		
CASH A 2019/02 INV 02/12/2019 SEP-CHK: Y DISC: .00						E3577164	54230		275.00	1099:	
ACCT 1200 DEPT 7000 DUE 02/19/2019 DESC:2019 MEMBERSHIP											
P O BOX 974 SARATOGA SPRINGS NY 12866											
4218	00001 E A MORSE & CO I	169066 682337	190078	170140	19FEB2	1,481.79		.00	.00		
CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00						E3577164	54330		1,481.79	1099:	
ACCT 1200 DEPT 7000 DUE 02/19/2019 DESC:1/26/19											
P.O. BOX 728 MIDDLETOWN NY 10940											
4050	00002 ESRI INC	169067 93590032		170141	19FEB2	900.00		.00	.00		
CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00						A3031444	54740		900.00	1099:	
ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC:273502											
PO BOX 741076 LOS ANGELES CA 90074-1076											

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
5574	00001 FIBER TECHNOLOGI	169068 239122-A	180781	170142	19FEB2	1,225.00	.00	15,525.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3051964 54180	1,225.00	1099:	
ACCT 1200	DEPT 5000	DUE 02/19/2019	DESC:REC	INTERNET						
PO BOX 32102	NEW YORK NY	10087-2102								
5574	00001 FIBER TECHNOLOGI	169069 239122-B	190007	170143	19FEB2	3,055.65	.00	27,505.05		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3021694 54740	3,055.65	1099:	
ACCT 1200	DEPT 2000	DUE 02/19/2019	DESC:LEASE							
PO BOX 32102	NEW YORK NY	10087-2102								
1	00001 COMMISSIONER OF	169070 1/17/19		170144	19FEB2	24.99	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: Y	DISC: .00			A3031624 54140	24.99	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:P. STEFFEN							
CITY HALL - 474 BROADWAY	SARATOGA SPRINGS NY	12866								
7350	00001 TVC ALBANY, INC.	169071 4856006	190006	170145	19FEB2	1,233.73	.00	12,359.27		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3021694 54740	1,233.73	1099:	
ACCT 1200	DEPT 2000	DUE 02/19/2019	DESC:37216							
491 LISBON STREET	LEWISTON NY	04240-7418								
3152	00001 BOBCAT OF SARATO	169072 P06054		170146	19FEB2	923.49	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3335014 54510	923.49	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:SARAT022							
P O BOX 785	SARATOGA SPRINGS NY	12866								
5340	00000 CHARLES FISCHER	169073 169073		170147	19FEB2	165.00	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3143124 54160	165.00	1099:	
ACCT 1200	DEPT 4000	DUE 02/19/2019	DESC:CLOTHING REIMB							
S S P D	SARATOGA SPRINGS NY	12866								
7712	00000 JOSHUA FOLEY	169074 2/2/19		170148	19FEB2	60.00	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3567324 54781	60.00	1099:	
ACCT 1200	DEPT 6000	DUE 02/19/2019	DESC:REF							
6 W. CIRCULAR CT.	SARATOGA SPRINGS NY	12866								

NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
4899	00000 FITZGERALD MORRI	169075 69274	180469	170149	19FEB2	240.50		.00	99.43		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3011424	54720		240.50	1099:7
ACCT 1200	DEPT 1000	DUE 02/19/2019	DESC:1025-0011-001								
16 PEARL STREET P.O. BOX 2017 GLENS FALLS NY 12801											
7693	00000 FUN EXPRESS, LLC	169076 69458057-01		170150	19FEB2	871.85		.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3567154	54180		871.85	1099:
ACCT 1200	DEPT 6000	DUE 02/19/2019	DESC:10946105								
PO BOX 14463 DES MOINES IA 50306-3463											
7193	00000 MICHAEL FURMAN	169077 169077		170151	19FEB2	50.00		.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: Y	DISC: .00			E3577164	54201		50.00	1099:
ACCT 1200	DEPT 7000	DUE 02/19/2019	DESC:OVERNIGHT REIMB								
218 HOUSEMAN ST. LOT B-12 MAYFIELD NY 12117											
2421	00001 G A BOVE & SONS	169078 493945		170152	19FEB2	75.05		.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3638564	54520		75.05	1099:
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:1003133								
PO BOX 397 WELLS NY 12190											
198	00000 GALLS, LLC	169079 011872516		170153	19FEB2	65.00		.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3143414	54160		65.00	1099:
ACCT 1200	DEPT 4000	DUE 02/19/2019	DESC:1001593666								
P.O. BOX 71628 CHICAGO IL 60694-1628											
5577	00000 GAR ASSOCIATES	169081 7783G	190225	170155	19FEB2	20,000.00		.00	30,000.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3051354	54721		20,000.00	1099:
ACCT 1200	DEPT 5000	DUE 02/19/2019	DESC:2/5/19								
2399 SWEET HOME ROAD AMHERST NY 14228											
376	00001 GAZETTE NEWSPAPE	169082 169082		170156	19FEB2	133.71		.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3051414	54490		133.71	1099:
ACCT 1200	DEPT 5000	DUE 02/19/2019	DESC:90122								
P O BOX 1090 2345 MAXON ROAD SCHENECTADY NY 12301-1090											

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
189	00001 GRAINGER	169089 169089		170164	19FEB2	104.84	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3143414 54200		41.44	1099:	
ACCT 1200	DEPT 4000	DUE 02/19/2019	DESC:849444310			A3143414 54610		63.40	1099:	
DEPT 800013294	PALATINE IL 60038-0001									
7831	00000 H L GAGE SALES I	169090 T608437		170167	19FEB2	504.60	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3335014 54510		504.60	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:1289							
PO BOX 5170	ALBANY NY 12205-0170									
199	00001 HACH COMPANY	169091 11318502		170168	19FEB2	816.72	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		F3638334 54708		816.72	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:015432							
2207	COLLECTIONS CENTER DRIVE	CHICAGO IL 60693								
7445	00000 DANIEL LYNCH	169092 2/2/19		170169	19FEB2	175.00	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3567324 54781		175.00	1099:	
ACCT 1200	DEPT 6000	DUE 02/19/2019	DESC:REF							
4	PINE ROBIN ROAD	GREENFIELD CENTER NY 12833								
211	00000 HILL & MARKES IN	169093 2118859-00		170170	19FEB2	213.67	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3031654 54140		213.67	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:7694							
P O BOX 7	AMSTERDAM NY 12010									
211	00000 HILL & MARKES IN	169095 169095	190230	170172	19FEB2	2,839.55	.00	6,474.05		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3031624 54610		567.91	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:7694			A3031654 54610		1,135.82	1099:	
P O BOX 7	AMSTERDAM NY 12010					A3537114 54610		567.91	1099:	
						A3567174 54610 3000		567.91	1099:	
202	00000 HOLLAND CO INC	169096 15674	190030	170173	19FEB2	5,848.29	.00	128.71		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		F3638334 54141		5,848.29	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:984							
153	HOWLAND AVENUE	ADAMS MA 01220								

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VENDOR REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
187-189 FOURTH STREET TROY NY 12180									
290 00001 JOSEPH P MANGION	169112 1-5236551		170189	19FEB2	22.59	.00	.00		
CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC: COS101 187-189 FOURTH STREET TROY NY 12180						A3567144 54510 3000		22.59	1099:
386 00001 SOUTHWORTH-MILTO	169113 INV1521441		170190	19FEB2	437.95	.00	.00		
CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC: 6017550 P O BOX 3851 BOSTON MA 02241-3851						A3335014 54510		437.95	1099:
386 00001 SOUTHWORTH-MILTO	169114 INV1519948		170191	19FEB2	490.30	.00	.00		
CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC: 6017550 P O BOX 3851 BOSTON MA 02241-3851						A3335014 54510		490.30	1099:
288 00001 MOORE MEDICAL LL	169116 46091286	180286	170193	19FEB2	40.99	.00	2,865.64		
CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 02/19/2019 DESC: 58798957 P O BOX 99718 CHICAGO IL 60696						A3143414 54150		40.99	1099:
1418 00000 MORGAN STREET BI	169117 169117		170194	19FEB2	25,200.00	.00	.00		
CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 2000 DUE 02/19/2019 DESC: 1ST QTR 2019 DISTRICT 1999 P O BOX 4602 SARATOGA SPRINGS NY 12866						A3021384 54720		25,200.00	1099:
6960 00001 MORTON SALT, INC	169118 5401759445	190005	170195	19FEB2	18,511.78	.00	35,176.68		
CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC: 5401761581 DEPT. CH 19973 PALATINE IL 60055-9973						A3335014 54400		18,511.78	1099:
6960 00001 MORTON SALT, INC	169120 169120	190005	170197	19FEB2	19,416.74	.00	35,176.68		
CASH A 2019/02 INV 02/12/2019 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC: 5379818 DEPT. CH 19973 PALATINE IL 60055-9973						A3335014 54400		19,416.74	1099:

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
3920	00000 MOTHER SUSAN AND	169121 169121		170198	19FEB2	1,050.65		.00	.00		
CASH A	2019/02 INV 02/12/2019	SEP-CHK: N	DISC: .00				Y3618654	54492 453	1,050.65	1099:	
ACCT 1200	DEPT 1000 DUE 02/19/2019	DESC:2018 CDBG									
EMERGENCY SHELTER P O BOX 104 SARATOGA SPRINGS NY 12866											
6487	00000 JEFF NADEAU	169122 2/8/19		170199	19FEB2	70.00		.00	.00		
CASH A	2019/02 INV 02/12/2019	SEP-CHK: N	DISC: .00				A3567324	54781	70.00	1099:7	
ACCT 1200	DEPT 6000 DUE 02/19/2019	DESC:REF									
2 GLEN DRIVE SARATOGA SPRINGS NY 12866											
6487	00000 JEFF NADEAU	169123 2/9/19		170200	19FEB2	175.00		.00	.00		
CASH A	2019/02 INV 02/12/2019	SEP-CHK: N	DISC: .00				A3567324	54781	175.00	1099:7	
ACCT 1200	DEPT 6000 DUE 02/19/2019	DESC:REF									
2 GLEN DRIVE SARATOGA SPRINGS NY 12866											
6512	00000 NATIONAL BUSINES	169124 IN283760		170201	19FEB2	70.00		.00	.00		
CASH A	2019/02 INV 02/12/2019	SEP-CHK: N	DISC: .00				A3021314	54740	70.00	1099:	
ACCT 1200	DEPT 2000 DUE 02/19/2019	DESC:CO31									
505 BRADFORD STREET ALBANY NY 12206											
828	00001 NEVCO SCOREBOARD	169125 0000178578		170202	19FEB2	32.05		.00	.00		
CASH A	2019/02 INV 02/12/2019	SEP-CHK: N	DISC: .00				A3567194	54170	32.05	1099:	
ACCT 1200	DEPT 6000 DUE 02/19/2019	DESC:001964									
P O BOX 650 EDWARDSVILLE IL 62025											
1152	00001 NEW COUNTRY FORD	169126 189731F		170203	19FEB2	82.39		.00	.00		
CASH A	2019/02 INV 02/12/2019	SEP-CHK: N	DISC: .00				A3143124	54510	82.39	1099:	
ACCT 1200	DEPT 4000 DUE 02/19/2019	DESC:5841800									
358 BROADWAY, SUITE 304 SARATOGA SPRINGS NY 12866											
1152	00001 NEW COUNTRY FORD	169127 189783F		170204	19FEB2	98.71		.00	.00		
CASH A	2019/02 INV 02/12/2019	SEP-CHK: N	DISC: .00				F3638344	54510	98.71	1099:	
ACCT 1200	DEPT 3000 DUE 02/19/2019	DESC:5873550									
358 BROADWAY, SUITE 304 SARATOGA SPRINGS NY 12866											

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
223	00001 RICOH USA, INC	169135 5055759218		170212	19FEB2	24.72	.00	.00		
	CASH A	2019/02 INV 02/12/2019			SEP-CHK: N					
	ACCT 1200	DEPT 4000 DUE 02/19/2019			DESC:4659857		A3143124 54740		24.72	1099:
	P O BOX 827577	PHILADELPHIA PA 19182-7577								
223	00001 RICOH USA, INC	169136 5055870192		170213	19FEB2	34.31	.00	.00		
	CASH A	2019/02 INV 02/12/2019			SEP-CHK: N					
	ACCT 1200	DEPT 4000 DUE 02/19/2019			DESC:4659857		A3143124 54740		34.31	1099:
	P O BOX 827577	PHILADELPHIA PA 19182-7577								
223	00002 RICOH USA, INC	169137 1014692685		170214	19FEB2	47.92	.00	.00		
	CASH A	2019/02 INV 02/12/2019			SEP-CHK: N					
	ACCT 1200	DEPT 4000 DUE 02/19/2019			DESC:323252-1023244A4		A3143124 54740		47.92	1099:
	P O BOX 41564	PHILADELPHIA PA 19101-1564								
223	00002 RICOH USA, INC	169138 101661131		170215	19FEB2	59.58	.00	.00		
	CASH A	2019/02 INV 02/12/2019			SEP-CHK: N					
	ACCT 1200	DEPT 4000 DUE 02/19/2019			DESC:323252-1023244A3		A3143124 54740		59.58	1099:
	P O BOX 41564	PHILADELPHIA PA 19101-1564								
223	00001 RICOH USA, INC	169139 5055801812		170216	19FEB2	61.57	.00	.00		
	CASH A	2019/02 INV 02/12/2019			SEP-CHK: N					
	ACCT 1200	DEPT 4000 DUE 02/19/2019			DESC:4659857		A3143124 54740		61.57	1099:
	P O BOX 827577	PHILADELPHIA PA 19182-7577								
223	00001 RICOH USA, INC	169140 5055699742		170217	19FEB2	187.12	.00	.00		
	CASH A	2019/02 INV 02/12/2019			SEP-CHK: N					
	ACCT 1200	DEPT 4000 DUE 02/19/2019			DESC:4659909		A3143124 54740		187.12	1099:
	P O BOX 827577	PHILADELPHIA PA 19182-7577								
8161	00000 CARL RODAK	169141 110918		170219	19FEB2	196.88	.00	.00		
	CASH A	2019/02 INV 02/12/2019			SEP-CHK: N					
	ACCT 1200	DEPT 5000 DUE 02/19/2019			DESC:LIGHT CLAIM		A3041934 54775		196.88	1099:
	6 MOORE AVE.	SARATOGA SPRINGS NY 12866								

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
374	00007 SARATOGIAN LLC	169149 169149		170227	19FEB2	81.09	.00	.00		
	CASH A 2019/02 INV 02/12/2019 SEP-CHK: N ACCT 1200 DEPT 5000 DUE 02/19/2019 DESC:19397 PO BOX 780154 PHILADELPHIA PA 19178-0154				DISC: .00		A3051414 54490		81.09	1099:
374	00007 SARATOGIAN LLC	169150 169150		170228	19FEB2	152.82	.00	.00		
	CASH A 2019/02 INV 02/12/2019 SEP-CHK: N ACCT 1200 DEPT 5000 DUE 02/19/2019 DESC:19397 PO BOX 780154 PHILADELPHIA PA 19178-0154				DISC: .00		A3051414 54490		152.82	1099:
2787	00001 SCHINDLER ELEVAT	169151 8104990859		170229	19FEB2	2,160.33	.00	.00		
	CASH A 2019/02 INV 02/12/2019 SEP-CHK: Y ACCT 1200 DEPT 7000 DUE 02/19/2019 DESC:103997 P O BOX 93050 CHICAGO IL 60673-3050				DISC: .00		E3577164 54720		2,160.33	1099:
6261	00000 SHERRILL TREE IN	169152 INV-445519		170231	19FEB2	21.96	.00	.00		
	CASH A 2019/02 INV 02/12/2019 SEP-CHK: N ACCT 1200 DEPT 3000 DUE 02/19/2019 DESC:394134 496 GALLIMORE DAIRY RD., STE D GREENSBORO NC 27409				DISC: .00		A3638564 54320		21.96	1099:
378	00001 SHERWIN WILLIAMS	169153 1684-3		170232	19FEB2	31.00	.00	.00		
	CASH A 2019/02 INV 02/12/2019 SEP-CHK: N ACCT 1200 DEPT 4000 DUE 02/19/2019 DESC:2400-6048-3 PO BOX 409991 ATLANTA GA 30384-9991				DISC: .00		A3143314 54610		31.00	1099:
7470	00000 RAYMOND SMITH	169155 2/9/19		170234	19FEB2	175.00	.00	.00		
	CASH A 2019/02 INV 02/12/2019 SEP-CHK: N ACCT 1200 DEPT 6000 DUE 02/19/2019 DESC:REF 78 LINCOLN AVENUE SARATOGA SPRINGS NY 12866				DISC: .00		A3567324 54781		175.00	1099:
7470	00000 RAYMOND SMITH	169156 1/31/19		170235	19FEB2	280.00	.00	.00		
	CASH A 2019/02 INV 02/12/2019 SEP-CHK: N ACCT 1200 DEPT 6000 DUE 02/19/2019 DESC:2/2/19 78 LINCOLN AVENUE SARATOGA SPRINGS NY 12866				DISC: .00		A3567324 54781		280.00	1099:

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
6960	00001 MORTON SALT, INC	169171 5401767990	190005	170250	19FEB2	9,583.89	.00	35,176.68		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3335014	54400	9,583.89	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:5379818							
DEPT. CH 19973	PALATINE IL	60055-9973								
7982	00000 THE ARCHITECTURA	169172 18022.05	180573	170251	19FEB2	5,523.00	.00	40,804.50		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: Y	DISC: .00		A3031964	54779	5,523.00	1099:	
ACCT 1200	DEPT 5000	DUE 02/19/2019	DESC:2018-22							
PO BOX 2046	GANSEVOORT NY	12831-2046								
7001	00001 TIME WARNER CABL	169173 169173		170252	19FEB2	99.99	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3143314	54740	99.99	1099:	
ACCT 1200	DEPT 4000	DUE 02/19/2019	DESC:013887001							
PO BOX 223085	PITTSBURGH PA	15251-2085								
6996	00000 MICHAEL TONEY	169174 2/6,8,9/19		170253	19FEB2	245.00	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3567324	54781	245.00	1099:	
ACCT 1200	DEPT 6000	DUE 02/19/2019	DESC:REF							
20 MAPLE DRIVE	QUEENSBURY NY	12804								
3723	00001 TRAVELERS	169175 000552157		170254	19FEB2	3,633.36	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3031934	54775	3,633.36	1099:	
ACCT 1200	DEPT 5000	DUE 02/19/2019	DESC:9874G9083							
13607 COLLECTIONS CENTER	DR CHICAGO IL	60693								
1739	00000 TROY BELTING & S	169176 0150590-IN		170255	19FEB2	892.00	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		F3638334	54330	892.00	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:SARSPR							
70 COHOES ROAD	WATERVLIET NY	12189								
3256	00000 UNIFIRST CORPORA	169177 169177		170256	19FEB2	51.66	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3143124	54720	51.66	1099:	
ACCT 1200	DEPT 4000	DUE 02/19/2019	DESC:1290931							
157 TROY SCHENECTADY ROAD	WATERVLIET NY	12189								

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
3256	00000 UNIFIRST CORPORA	169178 169178	190075	170257	19FEB2	95.04	.00	1,268.81		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3537114 54610	95.04	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:1269237							
157 TROY SCHENECTADY ROAD	WATERVLIET NY	12189								
3256	00000 UNIFIRST CORPORA	169179 169179	190075	170258	19FEB2	212.86	.00	1,268.81		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3567174 54180 3000	212.86	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:1269237							
157 TROY SCHENECTADY ROAD	WATERVLIET NY	12189								
3256	00000 UNIFIRST CORPORA	169180 169180	190075	170259	19FEB2	254.56	.00	1,268.81		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3031654 54160	123.00	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:1269237				A3031654 54210	131.56	1099:	
157 TROY SCHENECTADY ROAD	WATERVLIET NY	12189								
3256	00000 UNIFIRST CORPORA	169181 169181	190075	170260	19FEB2	268.73	.00	1,268.81		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3031624 54610	268.73	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:1269237							
157 TROY SCHENECTADY ROAD	WATERVLIET NY	12189								
3865	00000 USA BLUE BOOK	169182 801037		170261	19FEB2	831.87	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3638144 54180	831.87	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:717257							
P O BOX 9004	GURNEE IL	60031-9004								
5493	00001 V I ENTERPRISES	169183 000317321		170262	19FEB2	239.40	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3335124 54510	239.40	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:1840							
819 RT 67	BALLSTON SPA NY	12020								
5493	00001 V I ENTERPRISES	169184 169184		170263	19FEB2	781.50	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00			A3335014 54510	781.50	1099:	
ACCT 1200	DEPT 3000	DUE 02/19/2019	DESC:1840							
819 RT 67	BALLSTON SPA NY	12020								

NEW INVOICES

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NEW INVOICES

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
3346	00001 W B MASON CO INC	169199 I62976122		170279	19FEB2	33.59	.00	.00		
	CASH A 2019/02 INV 02/12/2019 ACCT 1200 DEPT 1000 DUE 02/19/2019 P O BOX 981101 BOSTON MA 02298-1101				SEP-CHK: N DISC: .00 DESC:C1067500		A3011214 54110	33.59	1099:	
3346	00001 W B MASON CO INC	169202 169202		170282	19FEB2	35.94	.00	.00		
	CASH A 2019/02 INV 02/12/2019 ACCT 1200 DEPT 4000 DUE 02/19/2019 P O BOX 981101 BOSTON MA 02298-1101				SEP-CHK: N DISC: .00 DESC:C2650013		A3143124 54720	35.94	1099:	
3346	00001 W B MASON CO INC	169203 I62853725		170283	19FEB2	35.98	.00	.00		
	CASH A 2019/02 INV 02/12/2019 ACCT 1200 DEPT 1000 DUE 02/19/2019 P O BOX 981101 BOSTON MA 02298-1101				SEP-CHK: N DISC: .00 DESC:C1067550		A3011214 54110	35.98	1099:	
3346	00001 W B MASON CO INC	169204 169204		170284	19FEB2	51.15	.00	.00		
	CASH A 2019/02 INV 02/12/2019 ACCT 1200 DEPT 4000 DUE 02/19/2019 P O BOX 981101 BOSTON MA 02298-1101				SEP-CHK: N DISC: .00 DESC:C1067550		A3143014 54110 A3143014 54110 A3143014 54110 A3143124 54110	5.98 5.99 11.39 27.79	1099: 1099: 1099: 1099:	
3346	00001 W B MASON CO INC	169205 I63081860		170285	19FEB2	59.98	.00	.00		
	CASH A 2019/02 INV 02/12/2019 ACCT 1200 DEPT 4000 DUE 02/19/2019 P O BOX 981101 BOSTON MA 02298-1101				SEP-CHK: N DISC: .00 DESC:C1067550		A3143414 54110	59.98	1099:	
3346	00001 W B MASON CO INC	169206 169206		170286	19FEB2	63.84	.00	.00		
	CASH A 2019/02 INV 02/12/2019 ACCT 1200 DEPT 4000 DUE 02/19/2019 P O BOX 981101 BOSTON MA 02298-1101				SEP-CHK: N DISC: .00 DESC:C2650013		A3143414 54200	63.84	1099:	
3346	00001 W B MASON CO INC	169207 I63081772		170287	19FEB2	71.42	.00	.00		
	CASH A 2019/02 INV 02/12/2019 ACCT 1200 DEPT 4000 DUE 02/19/2019 P O BOX 981101 BOSTON MA 02298-1101				SEP-CHK: N DISC: .00 DESC:C1067550		A3143014 54110	71.42	1099:	

NEW INVOICES

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
8162	00000 WINSUPPLY OF SAR	169216 022724 01		170296	19FEB2	74.14		.00	.00		
CASH A	2019/02 INV 02/12/2019	SEP-CHK: N	DISC: .00	A3031634	54610				63.46	1099:	
ACCT 1200	DEPT 3000 DUE 02/19/2019	DESC:022791 01		A3537114	54610				10.68	1099:	
50 WEST AVE. SARATOGA SPRINGS NY 12866											
1973	00000 WOLBERG ELECTRIC	169217 169217		170297	19FEB2	214.35		.00	.00		
CASH A	2019/02 INV 02/12/2019	SEP-CHK: N	DISC: .00	A3031654	54180				26.60	1099:	
ACCT 1200	DEPT 3000 DUE 02/19/2019	DESC:13696		A3335654	54180				5.44	1099:	
35 INDUSTRIAL PARK ROAD P O BOX 6309 ALBANY NY 12206-0309											
				A3335654	54610				58.00	1099:	
				A3537114	54180				103.20	1099:	
				A3537114	54180				21.11	1099:	
1973	00000 WOLBERG ELECTRIC	169218 2034587		170298	19FEB2	263.88		.00	.00		
CASH A	2019/02 INV 02/12/2019	SEP-CHK: N	DISC: .00	A3143414	54610				263.88	1099:	
ACCT 1200	DEPT 4000 DUE 02/19/2019	DESC:2034588									
35 INDUSTRIAL PARK ROAD P O BOX 6309 ALBANY NY 12206-0309											
1973	00000 WOLBERG ELECTRIC	169219 169219		170299	19FEB2	497.94		.00	.00		
CASH A	2019/02 INV 02/12/2019	SEP-CHK: N	DISC: .00	A3031634	54610				40.41	1099:	
ACCT 1200	DEPT 3000 DUE 02/19/2019	DESC:13696		A3031634	54610				8.03	1099:	
35 INDUSTRIAL PARK ROAD P O BOX 6309 ALBANY NY 12206-0309											
				A3031644	54612				231.50	1099:	
				A3335654	54610				218.00	1099:	
1973	00000 WOLBERG ELECTRIC	169220 169220		170300	19FEB2	1,542.90		.00	.00		
CASH A	2019/02 INV 02/12/2019	SEP-CHK: N	DISC: .00	A3031594	54610				146.40	1099:	
ACCT 1200	DEPT 3000 DUE 02/19/2019	DESC:13696		A3031624	54610				38.40	1099:	
35 INDUSTRIAL PARK ROAD P O BOX 6309 ALBANY NY 12206-0309											
				A3031654	54610				263.16	1099:	
				A3567174	54610	3000			391.80	1099:	
				A3567194	54610	3000			7.59	1099:	
				A3567194	54610	3000			61.45	1099:	
				F3638334	54610				551.50	1099:	
				F3638334	54610				82.60	1099:	
408	00000 YMCA OF SARATOGA	169221 JAN-FEB 2019		170301	19FEB2	675.00		.00	.00		
CASH A	2019/02 INV 02/12/2019	SEP-CHK: N	DISC: .00	A3051964	54180				675.00	1099:	
ACCT 1200	DEPT 6000 DUE 02/19/2019	DESC:01169752									
290 WEST AVENUE SARATOGA SPRINGS NY 12866											



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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
172	00001 ELECTRONIC OFFIC	169222 39262		170302	19FEB2	144.17	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3567144	54740	144.17	1099:	
ACCT 1200	DEPT 6000	DUE 02/19/2019	DESC:SSCI15							
P O BOX 4606	SARATOGA SPRINGS NY 12866									
7562	00000 GOLDBERGER AND K	169223 JAN 2019	180862	170303	19FEB2	5,183.18	.00	6,028.82		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3011424	54720	5,183.18	1099:	
ACCT 1200	DEPT 1000	DUE 02/19/2019	DESC:ADDENDUM 1							
39 NORTH PEARL ST., STE. 201	ALBANY NY 12207									
331	00001 PRICE CHOPPER OP	169224 02042157		170304	19FEB2	77.91	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3567194	54180	77.91	1099:	
ACCT 1200	DEPT 6000	DUE 02/19/2019	DESC:AR002039							
P O BOX 1392	WILLISTON VT 05495-1392									
1831	00001 VERIZON WIRELESS	169225 9823279531		170305	19FEB2	32.80	.00	.00		
CASH A	2019/02	INV 02/12/2019	SEP-CHK: N	DISC: .00		A3567144	54671	32.80	1099:	
ACCT 1200	DEPT 6000	DUE 02/19/2019	DESC:442228413-00001							
P O BOX 408	NEWARK NJ 07101-0408									
196 APPROVED UNPAID INVOICES				TOTAL		317,058.75				
196 INVOICE(S)				REPORT POST TOTAL		317,058.75				

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ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
2019 02	A3011214	A -30-1-1210-4-54110 -	OFFICE SUPPLIES	82.86	777.48
	A3011214	A -30-1-1210-4-54540 -	TRAVEL	72.15	378.14
	A3011424	A -30-1-1420-4-54110 -	OFFICE SUPPLIES	157.31	1,266.95
	A3011424	A -30-1-1420-4-54671 -	PHONES & FAX	3.58	296.42
	A3011424	A -30-1-1420-4-54720 -	SERVICE CONTRAC	5,423.68	55,000.00
	A3011474	A -30-1-1431-4-54420 -	ADVERTISING	35.00	539.00
	A3011474	A -30-1-1431-4-54671 -	PHONES & FAX	3.16	2,096.84
	A3011654	A -30-1-1650-4-54670 -	PHONES	4.24	10,525.18
	A3021314	A -30-2-1310-4-54110 -	OFFICE SUPPLIES	235.00	12,297.69
	A3021314	A -30-2-1310-4-54740 -	SERVICE CONTRAC	70.00	2,644.70
	A3021384	A -30-2-1391-4-54720 -	MORGAN ST PROF	25,200.00	72,800.00
	A3021694	A -30-2-1681-4-54110 -	OFFICE SUPPLIES	169.95	3,480.05
	A3021694	A -30-2-1681-4-54670 -	PHONES	11.68	900.09
	A3021694	A -30-2-1681-4-54740 -	SERVICE CONTRAC	4,289.38	41,988.54
	A3031444	A -30-3-1440-4-54110 -	OFFICE SUPPLIES	240.63	1,152.53
	A3031444	A -30-3-1440-4-54230 -	DUES	228.00	772.00
	A3031444	A -30-3-1440-4-54250 -	CONFERENCE REGI	427.00	868.00
	A3031444	A -30-3-1440-4-54520 -	GAS & OIL	313.31	3,686.69
	A3031444	A -30-3-1440-4-54670 -	PHONES	3.29	1,126.51
	A3031444	A -30-3-1440-4-54740 -	SERVICE CONTRAC	900.00	1,366.20
	A3031492	A -30-3-1490-2-52200 -	OFFICE EQUIPMEN	162.54	837.46
	A3031594	A -30-3-1590-4-54610 -	REPAIRS & MAINT	203.40	3,511.60
	A3031624	A -30-3-1620-4-54140 -	JANITORIAL SUPP	751.70	6,395.01
	A3031624	A -30-3-1620-4-54180 -	OTHER SUPPLIES	153.50	4,497.79
	A3031624	A -30-3-1620-4-54610 -	REPAIRS & MAINT	875.04	25,632.24
	A3031634	A -30-3-1621-4-54610 -	VC REPAIRS & MA	188.90	11,426.10
	A3031644	A -30-3-1622-4-54612 -	ARTS CENTER REP	231.50	5,278.97
	A3031654	A -30-3-1623-4-54140 -	JANITORIAL SUPP	265.97	3,015.82
	A3031654	A -30-3-1623-4-54160 -	UNIFORMS	123.00	100.00
	A3031654	A -30-3-1623-4-54180 -	OTHER SUPPLIES	26.60	8,655.49
	A3031654	A -30-3-1623-4-54210 -	GARAGE SUPPLIES	131.56	7,611.00
	A3031654	A -30-3-1623-4-54330 -	REPAIRS & MAINT	138.91	5,780.65
	A3031654	A -30-3-1623-4-54610 -	REPAIRS & MAINT	2,799.84	14,589.68
	A3031654	A -30-3-1623-4-54670 -	PHONES	6.28	3,179.02
	A3031934	A -30-3-1930-4-54775 -	SELF INSURANCE	3,633.36	3,866.64
	A3031964	A -30-3-1932-4-54779 -	PROPERTY LOSS C	5,523.00	.00
	A3041934	A -30-4-1930-4-54775 -	SELF INSURANCE	2,420.61	2,842.68
	A3051354	A -30-5-1355-4-54520 -	GAS & OIL	8.68	191.32
	A3051354	A -30-5-1355-4-54721 -	SERVIEC CONTRAC	20,000.00	30,000.00
	A3051414	A -30-5-1410-4-54110 -	OFFICE SUPPLIES	99.34	4,025.42
	A3051414	A -30-5-1410-4-54490 -	GENERAL ADVERTI	367.62	7,282.37
	A3051414	A -30-5-1410-4-54573 -	RISK-SAFETY PRO	580.02	37,080.94
	A3051414	A -30-5-1410-4-54671 -	PHONES & FAX	116.19	1,965.87
	A3051964	A -30-5-1932-4-54180 -	OTHER SUPPLIES	1,900.00	.00
	A3113624	A -31-1-3620-4-54110 -	OFFICE SUPPLIES	240.64	1,970.08
	A3113624	A -31-1-3620-4-54520 -	GAS & OIL	145.14	854.86
	A3113624	A -31-1-3620-4-54670 -	PHONES	121.31	2,528.69
	A3143014	A -31-4-3010-4-54110 -	OFFICE SUPPLIES	94.78	2,733.67
	A3143014	A -31-4-3010-4-54802 -	COMPLUS PARK TI	4,394.54	86,000.00
	A3143022	A -31-4-3020-2-52230 -	HARDWARE	898.88	34,204.29
	A3143122	A -31-4-3120-2-52620 -	POLICE EQUIPMEN	1,000.00	47,006.84

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ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
	A3143124	A -31-4-3120-4-54110 -	OFFICE SUPPLIES	717.79	8,282.21
	A3143124	A -31-4-3120-4-54140 -	JANITORIAL SUPP	307.79	3,692.21
	A3143124	A -31-4-3120-4-54160 -	UNIFORMS	1,498.78	66,938.13
	A3143124	A -31-4-3120-4-54180 -	OTHER SUPPLIES	232.68	12,907.19
	A3143124	A -31-4-3120-4-54510 -	REPAIRS & MAINT	82.39	57,961.66
	A3143124	A -31-4-3120-4-54520 -	GAS & OIL	6,325.00	63,675.00
	A3143124	A -31-4-3120-4-54570 -	TRAINING	164.00	15,371.00
	A3143124	A -31-4-3120-4-54670 -	PHONES	121.16	37,899.20
	A3143124	A -31-4-3120-4-54720 -	SERVICE CONTRAC	95.55	69,114.59
	A3143124	A -31-4-3120-4-54740 -	SERVICE CONTRAC	415.22	77,729.14
	A3143314	A -31-4-3310-4-54332 -	MATERIALS & REP	172.00	42,334.00
	A3143314	A -31-4-3310-4-54390 -	MAINTENANCE SUP	48.88	6,533.14
	A3143314	A -31-4-3310-4-54610 -	REPAIRS & MAINT	246.47	6,640.20
	A3143314	A -31-4-3310-4-54740 -	SERVICE CONTRAC	99.99	1,000.02
	A3143314	A -31-4-3310-4-54751 -	UTILITIES TRAFF	27.30	23,195.74
	A3143314	A -31-4-3310-4-54961 -	SIGNS & POSTS	99.53	25,600.47
	A3143414	A -31-4-3410-4-54110 -	OFFICE SUPPLIES	553.64	2,450.54
	A3143414	A -31-4-3410-4-54150 -	EMS SUPPLIES	241.51	34,799.48
	A3143414	A -31-4-3410-4-54160 -	UNIFORMS	65.00	7,651.69
	A3143414	A -31-4-3410-4-54200 -	HOUSE SUPPLIES	137.20	6,316.96
	A3143414	A -31-4-3410-4-54330 -	REPAIRS & MAINT	2.33	14,860.22
	A3143414	A -31-4-3410-4-54510 -	REPAIRS & MAINT	1,454.58	48,544.27
	A3143414	A -31-4-3410-4-54520 -	GAS & OIL	1,738.28	18,261.72
	A3143414	A -31-4-3410-4-54610 -	REPAIRS & MAINT	670.11	16,916.09
	A3143414	A -31-4-3410-4-54670 -	PHONES	3.84	19,965.68
	A3143414	A -31-4-3410-4-54720 -	SERVICE CONTRAC	68.00	27,307.00
	A3335014	A -33-3-5010-4-54180 -	OTHER SUPPLIES	474.76	59,241.24
	A3335014	A -33-3-5010-4-54330 -	REPAIRS & MAINT	1,624.17	375.83
	A3335014	A -33-3-5010-4-54400 -	SALT & SAND	47,512.41	.00
	A3335014	A -33-3-5010-4-54510 -	REPAIRS & MAINT	4,516.85	174,043.11
	A3335014	A -33-3-5010-4-54520 -	GAS & OIL	10,319.26	79,535.57
	A3335014	A -33-3-5010-4-54960 -	STREET SIGNS	294.50	3,705.50
	A3335124	A -33-3-5111-4-54510 -	REPAIRS & MAINT	239.40	29,760.60
	A3335124	A -33-3-5111-4-54520 -	GAS & OIL	4,613.82	20,386.18
	A3335184	A -33-3-5182-4-54750 -	STREET LIGHTING	178.44	437,897.22
	A3335654	A -33-3-5650-4-54180 -	OTHER SUPPLIES	5.44	244.56
	A3335654	A -33-3-5650-4-54610 -	REPAIRS & MAINT	276.00	3,978.03
	A3517514	A -35-1-7510-4-54670 -	PHONES	3.35	687.16
	A3537114	A -35-3-7110-4-54140 -	JANITORIAL SUPP	337.10	5,662.90
	A3537114	A -35-3-7110-4-54180 -	OTHER SUPPLIES	124.31	11,875.69
	A3537114	A -35-3-7110-4-54610 -	REPAIRS & MAINT	673.63	21,247.94
	A3537114	A -35-3-7110-4-54720 -	SERVICE CONTRAC	211.00	10,712.00
	A3537214	A -35-3-7200-4-54610 -	REPAIRS & MAINT	77.00	8,438.00
	A3567144	A -35-6-7140-4-54110 -	OFFICE SUPPLIES	279.33	3,420.67
	A3567144	A -35-6-7140-4-54410 -	PRINTING	850.00	2,225.00
	A3567144	A -35-6-7140-4-54510 -3000	REPAIRS & MAINT	22.59	5,977.41
	A3567144	A -35-6-7140-4-54520 -3000	GAS & OIL	955.84	8,044.16
	A3567144	A -35-6-7140-4-54671 -	PHONES & FAX	36.37	63.63
	A3567144	A -35-6-7140-4-54720 -3000	SERVICE CONTRAC	184.00	1,902.00
	A3567144	A -35-6-7140-4-54740 -	SERVICE CONTRAC	144.17	9,055.83
	A3567154	A -35-6-7150-4-54110 -	OFFICE SUPPLIES	221.39	153.61

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# ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
	A3567154	A -35-6-7150-4-54180 -	OTHER SUPPLIES	987.79	4,512.21
	A3567174	A -35-6-7171-4-54140 -3000	JANITORIAL SUPP	82.00	7,418.00
	A3567174	A -35-6-7171-4-54180 -3000	OTHER SUPPLIES	212.86	1,956.10
	A3567174	A -35-6-7171-4-54610 -3000	REPAIRS & MAINT	959.71	5,162.99
	A3567174	A -35-6-7171-4-54720 -3000	SERVICE CONTRAC	231.00	11,596.00
	A3567194	A -35-6-7181-4-54110 -	OFFICE SUPPLIES	65.61	434.39
	A3567194	A -35-6-7181-4-54140 -3000	JANITORIAL SUPP	192.60	7,139.92
	A3567194	A -35-6-7181-4-54170 -	SPORTS SUPPLIES	32.05	3,967.95
	A3567194	A -35-6-7181-4-54180 -	OTHER SUPPLIES	77.91	1,352.09
	A3567194	A -35-6-7181-4-54610 -3000	REPAIRS & MAINT	69.04	32,784.71
	A3567194	A -35-6-7181-4-54720 -3000	SERVICE CONTRAC	137.00	12,179.00
	A3567324	A -35-6-7320-4-54781 -	SUPERVISION	2,085.00	9,420.00
	A3618684	A -36-1-8687-4-54110 -	OFFICE SUPPLIES	240.63	955.71
	A3618684	A -36-1-8687-4-54250 -8020	CONFERENCE REGI	80.00	.00
	A3638144	A -36-3-8140-4-54180 -	OTHER SUPPLIES	831.87	6,168.13
	A3638184	A -36-3-8180-4-54521 -	TIPPING FEES	1,092.10	13,050.00
	A3638184	A -36-3-8180-4-54700 -	TRANSPORTATION	315.00	1,730.00
	A3638184	A -36-3-8180-4-54720 -	SERVICE CONTRAC	5,426.50	8,382.25
	A3638194	A -36-3-8185-4-54520 -	GAS & OIL	53.09	10,530.17
	A3638564	A -36-3-8560-4-54320 -	TOOLS	21.96	1,239.22
	A3638564	A -36-3-8560-4-54510 -	REPAIRS & MAINT	345.10	2,654.90
	A3638564	A -36-3-8560-4-54520 -	GAS & OIL	579.15	6,920.85
	E3577162	E -35-7-7160-2-52200 -	OFFICE EQUIPMEN	171.95	3,328.05
	E3577164	E -35-7-7160-4-54140 -	JANITORIAL SUPP	132.91	28,395.88
	E3577164	E -35-7-7160-4-54201 -	BUSINESS EXPENS	1,072.23	22,474.44
	E3577164	E -35-7-7160-4-54230 -	DUES	475.00	3,195.00
	E3577164	E -35-7-7160-4-54330 -	REPAIRS & MAINT	1,481.79	5,594.65
	E3577164	E -35-7-7160-4-54520 -	GAS & OIL	41.84	558.16
	E3577164	E -35-7-7160-4-54522 -	LICENSE/INSPECT	242.85	1,040.15
	E3577164	E -35-7-7160-4-54720 -	SERVICE CONTRAC	3,851.23	15,947.49
	E3577164	E -35-7-7160-4-54792 -	MISCELLANEOUS	415.76	4,990.98
	F3638334	F -36-3-8330-4-54141 -	CHEMICALS	6,608.29	103,340.00
	F3638334	F -36-3-8330-4-54330 -	REPAIRS & MAINT	1,065.92	48,835.07
	F3638334	F -36-3-8330-4-54520 -	GAS & OIL	330.93	3,669.07
	F3638334	F -36-3-8330-4-54610 -	REPAIRS & MAINT	634.10	14,365.90
	F3638334	F -36-3-8330-4-54650 -	UTILITIES	50.00	382,416.22
	F3638334	F -36-3-8330-4-54708 -	LAB TESTING	816.72	11,183.28
	F3638344	F -36-3-8340-4-54510 -	REPAIRS & MAINT	98.71	4,901.29
	F3638344	F -36-3-8340-4-54520 -	GAS & OIL	325.72	8,174.28
	F3638354	F -36-3-8341-4-54100 -	RUBBLE BLACKTOP	243.23	677.89
	F3638354	F -36-3-8341-4-54510 -	REPAIRS & MAINT	346.00	7,631.78
	F3638354	F -36-3-8341-4-54520 -	GAS & OIL	271.55	19,728.45
	G3638114	G -36-3-8110-4-54520 -	GAS & OIL	641.53	358.47
	G3638124	G -36-3-8120-4-54330 -	REPAIRS & MAINT	55.07	448.62
	G3638124	G -36-3-8120-4-54331 -	REPAIRS & MAINT	1,050.00	30,800.00
	G3638124	G -36-3-8120-4-54520 -	GAS & OIL	510.29	6,489.71
	H3021692	H -30-2-1681-2-52000 -1182	CAPITAL PROJECT	2,000.00	.00
	H3638332	H -36-3-8330-2-52000 -1259	CAPITAL PROJECT	103,719.29	1,600,000.00
	Y3618654	Y -36-1-8676-4-54492 -453	MOTHER SUSAN AN	1,050.65	-3,104.49

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# ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
REPORT TOTALS				317,058.75	

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YEAR PER SRC ACCOUNT	JNL	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2019 2	136									
API E3577164-54792		02/19/2019 W	19FEB2	003203		169052	MISCELLANEOUS 776672317818429		56.00	
API A3143124-54180		02/19/2019 W	19FEB2	007638		169065	OTHER SUPPLIES 150076216		49.50	
API E3577164-54720		02/19/2019 W	19FEB2	008027	190203	169015	SERVICE CONTRACTS - PROF SERV 2/3/19		1,690.90	
POL E3577164-54720		02/19/2019 LIQ/INV	19FEB2	008027	190203	169015	SERVICE CONTRACTS - PROF SERV 4 2/3/19 2019			1,690.90
API A3335014-54510		02/19/2019 W	19FEB2	002785		169016	REPAIRS & MAINTENANCE VEHICLE S1100		292.00	
API A3335014-54330		02/19/2019 W	19FEB2	000023		169017	REPAIRS & MAINTENANCE EQUIPMEN 2/6/19		384.00	
API A3031624-54180		02/19/2019 W	19FEB2	000070		169018	OTHER SUPPLIES 43303		153.50	
API A3567144-54410		02/19/2019 W	19FEB2	000070		169019	PRINTING 1/22/19		850.00	
API A3143414-54510		02/19/2019 W	19FEB2	003099		169020	REPAIRS & MAINTENANCE VEHICLE SSFD		265.00	
API A3143314-54390		02/19/2019 W	19FEB2	005400		169021	MAINTENANCE SUPPLIES 2581569		34.78	
API E3577164-54140		02/19/2019 W	19FEB2	000031		169022	JANITORIAL SUPPLIES 662		67.15	
API A3143124-54140		02/19/2019 W	19FEB2	000031		169023	JANITORIAL SUPPLIES 2288		6.18	
API A3143414-54330		02/19/2019 W	19FEB2	000031		169023	REPAIRS & MAINTENANCE EQUIPMEN 2288		2.33	
API A3143414-54520		02/19/2019 W	19FEB2	000031		169023	GAS & OIL 2288		31.98	
API A3143414-54610		02/19/2019 W	19FEB2	000031		169023	REPAIRS & MAINTENANCE BUILDING 2288		342.83	
API A3051414-54573		02/19/2019 W	19FEB2	004245		169024	RISK-SAFETY PROGRAMMING 1/30/19		500.00	
API A3031624-54140		02/19/2019 W	19FEB2	007550		169025	JANITORIAL SUPPLIES A272JK82AK683L		106.57	
API A3031444-54230		02/19/2019 W	19FEB2	000035		169026	DUES 000521285		228.00	
API H3021692-52000-1182		02/19/2019 W	19FEB2	007220	150863	169027	CAPITAL PROJECT OUTLAY CHANGE ORDER #1		2,000.00	
POL H3021692-52000-1182		02/19/2019 LIQ/INV	19FEB2	007220	150863	169027	CAPITAL PROJECT OUTLAY CHANGE ORDER #1	4 2015		2,000.00
API A3143022-52230		02/19/2019 W	19FEB2	000085		169028	HARDWARE 050356		486.50	
API A3021694-54110		02/19/2019 W	19FEB2	000085		169028	OFFICE SUPPLIES 050356		120.00	
API A3011654-54670		02/19/2019 W	19FEB2	000050		169029	PHONES 1000-810-2104		4.24	
API A3031444-54670							PHONES		3.29	

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3143414-54670	02/19/2019 W	19FEB2	000050		169029	1000-810-2104 PHONES		3.84	
API	A3567144-54671	02/19/2019 W	19FEB2	000050		169029	1000-810-2104 PHONES & FAX		3.57	
API	A3031654-54670	02/19/2019 W	19FEB2	000050		169029	1000-810-2104 PHONES		6.28	
API	A3011424-54671	02/19/2019 W	19FEB2	000050		169029	1000-810-2104 PHONES & FAX		3.58	
API	A3517514-54670	02/19/2019 W	19FEB2	000050		169029	1000-810-2104 PHONES		3.35	
API	A3011474-54671	02/19/2019 W	19FEB2	000050		169029	1000-810-2104 PHONES & FAX		3.16	
API	A3051414-54671	02/19/2019 W	19FEB2	000050		169029	1000-810-2104 PHONES & FAX		4.59	
API	A3021694-54670	02/19/2019 W	19FEB2	000050		169029	1000-810-2104 PHONES		3.57	
API	A3021314-54110	02/19/2019 W	19FEB2	000050		169029	1000-810-2104 OFFICE SUPPLIES		235.00	
API	A3143414-54720	02/19/2019 W	19FEB2	007889		169030	1/8/19 SERVICE CONTRACTS - PROF SERV		68.00	
API	E3577164-54201	02/19/2019 W	19FEB2	007969		169031	125380 BUSINESS EXPENSE/SALES		288.23	
API	H3638332-52000-1259	02/19/2019 W	19FEB2	007337		169036	JAN REIMB CAPITAL PROJECT OUTLAY		103,719.29	
POL	H3638332-52000-1259	02/19/2019 W	19FEB2	007114	180673	169037	1925 CAPITAL PROJECT OUTLAY	4		103,719.29
API	A3143124-54160	02/19/2019 LIQ/INV	19FEB2	007114	180673	169037	1925 UNIFORMS	2018	581.19	
API	A3041934-54775	02/19/2019 W	19FEB2	007654		169038	CLOTHING REIMB SELF INSURANCE		2,223.73	
API	A3143124-54160	02/19/2019 W	19FEB2	006331		169039	518858 UNIFORMS		186.95	
API	A3031654-54140	02/19/2019 W	19FEB2	006284		169040	CLOTHING REIMB JANITORIAL SUPPLIES		33.89	
API	A3031654-54140	02/19/2019 W	19FEB2	000139		169041	3691 JANITORIAL SUPPLIES		18.41	
API	G3638124-54330	02/19/2019 W	19FEB2	000139		169041	3691 REPAIRS & MAINTENANCE EQUIPMEN		55.07	
API	A3143124-54670	02/19/2019 W	19FEB2	000139		169041	3691 PHONES		121.16	
API	A3638184-54521	02/19/2019 W	19FEB2	005555		169042	102241 TIPPING FEES		1,092.10	
API	A3638184-54700	02/19/2019 W	19FEB2	000417	190014	169044	28-34321 0 TRANSPORTATION		315.00	
POL	A3638184-54521	02/19/2019 W	19FEB2	000417	190014	169044	28-34321 0 TIPPING FEES	4		1,092.10
POL	A3638184-54700	02/19/2019 LIQ/INV	19FEB2	000417	190014	169044	28-34321 0 TRANSPORTATION	2019		315.00
		02/19/2019 LIQ/INV	19FEB2	000417	190014	169044	28-34321 0	2019		

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API	A3143124-54160	02/19/2019 W	19FEB2	001852		169045	UNIFORMS CLOTHING REIMB		177.35	
API	A3021694-54110	02/19/2019 W	19FEB2	002948		169046	OFFICE SUPPLIES 6731216		49.95	
API	A3143022-52230	02/19/2019 W	19FEB2	002948		169047	HARDWARE 6731216		93.96	
API	A3031492-52200	02/19/2019 W	19FEB2	002948		169048	OFFICE EQUIPMENT 6731216		162.54	
API	A3143022-52230	02/19/2019 W	19FEB2	002948		169049	HARDWARE 6731216		318.42	
API	A3335014-54510	02/19/2019 W	19FEB2	004904		169050	REPAIRS & MAINTENANCE VEHICLE 287902 0001		720.14	
API	A3143014-54802	02/19/2019 W	19FEB2	005027	180212	169051	COMPLUS PARK TICKET COLL FEE 1/31/19		4,394.54	
POL	A3143014-54802	02/19/2019 LIQ/INV		005027	180212	169051	COMPLUS PARK TICKET COLL FEE 1/31/19	4		4,394.54
API	A3638184-54720	02/19/2019 W	19FEB2	000137	180235	169053	SERVICE CONTRACTS - PROF SERV 08.8149		5,282.50	
POL	A3638184-54720	02/19/2019 LIQ/INV		000137	180235	169053	SERVICE CONTRACTS - PROF SERV 08.8149	4		5,282.50
API	A3143124-54570	02/19/2019 W	19FEB2	005060		169054	TRAINING CLOTHING REIMB		164.00	
API	A3335014-54960	02/19/2019 W	19FEB2	000301		169055	STREET SIGNS 1 30052001		58.00	
API	A3335014-54960	02/19/2019 W	19FEB2	000301		169056	STREET SIGNS 1 30052001		67.50	
API	A3335014-54960	02/19/2019 W	19FEB2	000301		169057	STREET SIGNS 1 30052001		169.00	
API	A3143314-54961	02/19/2019 W	19FEB2	002858		169058	SIGNS & POSTS 1/31/19		99.53	
API	A3335184-54750	02/19/2019 W	19FEB2	002858		169059	STREET LIGHTING 1/31/19		178.44	
API	F3638334-54650	02/19/2019 W	19FEB2	002858		169059	UTILITIES 1/31/19		50.00	
API	A3567324-54781	02/19/2019 W	19FEB2	006945		169060	SUPERVISION REF		70.00	
API	A3567324-54781	02/19/2019 W	19FEB2	006945		169061	SUPERVISION REF		105.00	
API	A3567324-54781	02/19/2019 W	19FEB2	006945		169062	SUPERVISION REF		175.00	
API	E3577164-54201	02/19/2019 W	19FEB2	000497		169063	BUSINESS EXPENSE/SALES 1/31/19		50.00	
API	E3577164-54230	02/19/2019 W	19FEB2	000158		169064	DUES 2019 MEMBERSHIP		275.00	
API	E3577164-54330	02/19/2019 W	19FEB2	004218	190078	169066	REPAIRS & MAINTENANCE EQUIPMEN 1/26/19		1,481.79	
POL	E3577164-54330	02/19/2019 LIQ/INV		004218	190078	169066	REPAIRS & MAINTENANCE EQUIPMEN 1/26/19	4		1,481.79
API	A3031444-54740						SERVICE CONTRACTS - EQUIPMENT		900.00	



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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		02/19/2019 W	19FEB2	004050		169067	273502			
API	A3051964-54180						OTHER SUPPLIES		1,225.00	
		02/19/2019 W	19FEB2	005574	180781	169068	REC INTERNET			
POL	A3051964-54180						OTHER SUPPLIES	4		1,225.00
		02/19/2019 LIQ/INV		005574	180781	169068	REC INTERNET	2018		
API	A3021694-54740						SERVICE CONTRACTS - EQUIPMENT		3,055.65	
		02/19/2019 W	19FEB2	005574	190007	169069	LEASE			
POL	A3021694-54740						SERVICE CONTRACTS - EQUIPMENT	4		3,055.65
		02/19/2019 LIQ/INV		005574	190007	169069	LEASE	2019		
API	A3031624-54140						JANITORIAL SUPPLIES		24.99	
		02/19/2019 W	19FEB2	000001		169070	P. STEFFEN			
API	A3021694-54740						SERVICE CONTRACTS - EQUIPMENT		1,233.73	
		02/19/2019 W	19FEB2	007350	190006	169071	37216			
POL	A3021694-54740						SERVICE CONTRACTS - EQUIPMENT	4		1,233.73
		02/19/2019 LIQ/INV		007350	190006	169071	37216	2019		
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		923.49	
		02/19/2019 W	19FEB2	003152		169072	SARAT022			
API	A3143124-54160						UNIFORMS		165.00	
		02/19/2019 W	19FEB2	005340		169073	CLOTHING REIMB			
API	A3567324-54781						SUPERVISION		60.00	
		02/19/2019 W	19FEB2	007712		169074	REF			
API	A3011424-54720						SERVICE CONTRACTS - PROF SERV		240.50	
		02/19/2019 W	19FEB2	004899	180469	169075	1025-0011-001			
POL	A3011424-54720						SERVICE CONTRACTS - PROF SERV	4		240.50
		02/19/2019 LIQ/INV		004899	180469	169075	1025-0011-001	2018		
API	A3567154-54180						OTHER SUPPLIES		871.85	
		02/19/2019 W	19FEB2	007693		169076	10946105			
API	E3577164-54201						BUSINESS EXPENSE/SALES		50.00	
		02/19/2019 W	19FEB2	007193		169077	OVERNIGHT REIMB			
API	A3638564-54520						GAS & OIL		75.05	
		02/19/2019 W	19FEB2	002421		169078	1003133			
API	A3143414-54160						UNIFORMS		65.00	
		02/19/2019 W	19FEB2	000198		169079	1001593666			
API	A3051354-54721						SERVIEC CONTRACTS APPRAISAL		20,000.00	
		02/19/2019 W	19FEB2	005577	190225	169081	2/5/19			
POL	A3051354-54721						SERVIEC CONTRACTS APPRAISAL	4		20,000.00
		02/19/2019 LIQ/INV		005577	190225	169081	2/5/19	2019		
API	A3051414-54490						GENERAL ADVERTISING		133.71	
		02/19/2019 W	19FEB2	000376		169082	90122			
API	A3031444-54520						GAS & OIL		313.31	
		02/19/2019 W	19FEB2	006207		169083	8097			
API	A3051354-54520						GAS & OIL		8.68	
		02/19/2019 W	19FEB2	006207		169083	8097			
API	A3113624-54520						GAS & OIL		145.14	
		02/19/2019 W	19FEB2	006207		169083	8097			
API	A3143414-54520						GAS & OIL		866.38	
		02/19/2019 W	19FEB2	006207		169083	8097			
API	A3335014-54520						GAS & OIL		2,147.90	
		02/19/2019 W	19FEB2	006207		169083	8097			

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3335124-54520	02/19/2019 W	19FEB2	006207		169083	GAS & OIL 8097		1,221.15	
API	A3567144-54520-3000	02/19/2019 W	19FEB2	006207		169083	GAS & OIL 8097		455.26	
API	A3638194-54520	02/19/2019 W	19FEB2	006207		169083	GAS & OIL 8097		53.09	
API	F3638334-54520	02/19/2019 W	19FEB2	006207		169083	GAS & OIL 8097		330.93	
API	F3638344-54520	02/19/2019 W	19FEB2	006207		169083	GAS & OIL 8097		325.72	
API	G3638124-54520	02/19/2019 W	19FEB2	006207		169083	GAS & OIL 8097		175.42	
API	A3143124-54520	02/19/2019 W	19FEB2	006207		169084	GAS & OIL 8097		6,325.00	
API	A3335014-54520	02/19/2019 W	19FEB2	006207		169084	GAS & OIL 8097		3.25	
API	E3577164-54520	02/19/2019 W	19FEB2	006207		169084	GAS & OIL 8097		41.84	
API	F3638354-54520	02/19/2019 W	19FEB2	006207		169084	GAS & OIL 8097		25.24	
API	E3577164-54140	02/19/2019 W	19FEB2	000189		169085	JANITORIAL SUPPLIES 812909570		65.76	
API	A3567174-54140-3000	02/19/2019 W	19FEB2	000189		169086	JANITORIAL SUPPLIES 800013294		82.00	
API	F3638334-54330	02/19/2019 W	19FEB2	000189		169087	REPAIRS & MAINTENANCE EQUIPMEN 800013294		85.74	
API	F3638334-54330	02/19/2019 W	19FEB2	000189		169088	REPAIRS & MAINTENANCE EQUIPMEN 800013294		88.18	
API	A3143414-54200	02/19/2019 W	19FEB2	000189		169089	HOUSE SUPPLIES 849444310		41.44	
API	A3143414-54610	02/19/2019 W	19FEB2	000189		169089	REPAIRS & MAINTENANCE BUILDING 849444310		63.40	
API	A3335014-54510	02/19/2019 W	19FEB2	007831		169090	REPAIRS & MAINTENANCE VEHICLE 1289		504.60	
API	F3638334-54708	02/19/2019 W	19FEB2	000199		169091	LAB TESTING 015432		816.72	
API	A3567324-54781	02/19/2019 W	19FEB2	007445		169092	SUPERVISION REF		175.00	
API	A3031654-54140	02/19/2019 W	19FEB2	000211		169093	JANITORIAL SUPPLIES 7694		213.67	
API	A3031624-54610	02/19/2019 W	19FEB2	000211	190230	169095	REPAIRS & MAINTENANCE BUILDING 7694		567.91	
API	A3031654-54610	02/19/2019 W	19FEB2	000211	190230	169095	REPAIRS & MAINTENANCE BUILDING 7694		1,135.82	
API	A3537114-54610	02/19/2019 W	19FEB2	000211	190230	169095	REPAIRS & MAINTENANCE BUILDING 7694		567.91	
API	A3567174-54610-3000	02/19/2019 W	19FEB2	000211	190230	169095	REPAIRS & MAINTENANCE BUILDING 7694		567.91	
POL	A3031624-54610						REPAIRS & MAINTENANCE BUILDING 4			567.91

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		02/19/2019	LIQ/INV	000211	190230	169095	7694	2019		
POL	A3031654-54610						REPAIRS & MAINTENANCE BUILDING	4		1,135.82
		02/19/2019	LIQ/INV	000211	190230	169095	7694	2019		
POL	A3537114-54610						REPAIRS & MAINTENANCE BUILDING	4		567.91
		02/19/2019	LIQ/INV	000211	190230	169095	7694	2019		
POL	A3567174-54610-3000						REPAIRS & MAINTENANCE BUILDING	4		567.91
		02/19/2019	LIQ/INV	000211	190230	169095	7694	2019		
API	F3638334-54141						CHEMICALS		5,848.29	
		02/19/2019	W 19FEB2	000202	190030	169096	984			
POL	F3638334-54141						CHEMICALS	4		5,848.29
		02/19/2019	LIQ/INV	000202	190030	169096	984	2019		
API	A3143124-54160						UNIFORMS		106.56	
		02/19/2019	W 19FEB2	006931		169098	CLOTHING REIMB			
API	A3335014-54330						REPAIRS & MAINTENANCE EQUIPMEN		1,240.17	
		02/19/2019	W 19FEB2	006004		169099	1188			
API	A3143414-54150						EMS SUPPLIES		32.50	
		02/19/2019	W 19FEB2	001257		169100	125938			
API	A3143414-54150						EMS SUPPLIES		63.02	
		02/19/2019	W 19FEB2	001257		169100	125938			
API	A3143414-54150						EMS SUPPLIES		20.00	
		02/19/2019	W 19FEB2	001257		169100	125938			
API	A3143414-54150						EMS SUPPLIES		85.00	
		02/19/2019	W 19FEB2	001257		169100	125938			
API	A3011214-54540						TRAVEL		31.09	
		02/19/2019	W 19FEB2	007508		169101	MILEAGE			
API	A3011214-54540						TRAVEL		41.06	
		02/19/2019	W 19FEB2	007508		169102	MILEAGE			
API	A3567324-54781						SUPERVISION		70.00	
		02/19/2019	W 19FEB2	004241		169103	REF			
API	A3567324-54781						SUPERVISION		140.00	
		02/19/2019	W 19FEB2	004241		169104	2/2/19			
API	A3567324-54781						SUPERVISION		175.00	
		02/19/2019	W 19FEB2	004241		169105	REF			
API	A3031444-54250						CONFERENCE REGISTRATION		150.00	
		02/19/2019	W 19FEB2	004311		169106	REIMB			
API	A3335014-54180						OTHER SUPPLIES		474.76	
		02/19/2019	W 19FEB2	006369		169107	20-SARSPR			
API	A3143124-54160						UNIFORMS		197.88	
		02/19/2019	W 19FEB2	007430		169108	CLOTHING REIMB			
API	A3031594-54610						REPAIRS & MAINTENANCE BUILDING		57.00	
		02/19/2019	W 19FEB2	000270	190229	169109	ALARM SERVICES			
API	A3031634-54610						VC REPAIRS & MAINTENANCE BUILD		77.00	
		02/19/2019	W 19FEB2	000270	190229	169109	ALARM SERVICES			
API	A3537114-54720						SERVICE CONTRACTS - PROF SERV		211.00	
		02/19/2019	W 19FEB2	000270	190229	169109	ALARM SERVICES			
API	A3537214-54610						REPAIRS & MAINTENANCE BUILDING		77.00	
		02/19/2019	W 19FEB2	000270	190229	169109	ALARM SERVICES			
API	A3567174-54720-3000						SERVICE CONTRACTS - PROF SERV		231.00	
		02/19/2019	W 19FEB2	000270	190229	169109	ALARM SERVICES			

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API	A3567194-54720-3000	02/19/2019 W	19FEB2	000270	190229	169109	SERVICE CONTRACTS - PROF SERV		137.00	
							ALARM SERVICES			
POL	A3031594-54610	02/19/2019 LIQ/INV		000270	190229	169109	REPAIRS & MAINTENANCE BUILDING 4			57.00
							ALARM SERVICES 2019			
POL	A3031634-54610	02/19/2019 LIQ/INV		000270	190229	169109	VC REPAIRS & MAINTENANCE BUILD 4			77.00
							ALARM SERVICES 2019			
POL	A3537114-54720	02/19/2019 LIQ/INV		000270	190229	169109	SERVICE CONTRACTS - PROF SERV 4			211.00
							ALARM SERVICES 2019			
POL	A3537214-54610	02/19/2019 LIQ/INV		000270	190229	169109	REPAIRS & MAINTENANCE BUILDING 4			77.00
							ALARM SERVICES 2019			
POL	A3567174-54720-3000	02/19/2019 LIQ/INV		000270	190229	169109	SERVICE CONTRACTS - PROF SERV 4			231.00
							ALARM SERVICES 2019			
POL	A3567194-54720-3000	02/19/2019 LIQ/INV		000270	190229	169109	SERVICE CONTRACTS - PROF SERV 4			137.00
							ALARM SERVICES 2019			
API	G3638124-54331	02/19/2019 W	19FEB2	000270	190076	169110	REPAIRS & MAINTENANCE PUMPS		1,050.00	
							0019118			
POL	G3638124-54331	02/19/2019 LIQ/INV		000270	190076	169110	REPAIRS & MAINTENANCE PUMPS 4			1,050.00
							0019118 2019			
API	A3143314-54390	02/19/2019 W	19FEB2	000290		169111	MAINTENANCE SUPPLIES		14.10	
							COS101			
API	A3567144-54510-3000	02/19/2019 W	19FEB2	000290		169112	REPAIRS & MAINTENANCE VEHICLE		22.59	
							COS101			
API	A3335014-54510	02/19/2019 W	19FEB2	000386		169113	REPAIRS & MAINTENANCE VEHICLE		437.95	
							6017550			
API	A3335014-54510	02/19/2019 W	19FEB2	000386		169114	REPAIRS & MAINTENANCE VEHICLE		490.30	
							6017550			
API	A3143414-54150	02/19/2019 W	19FEB2	000288	180286	169116	EMS SUPPLIES		40.99	
							58798957			
POL	A3143414-54150	02/19/2019 LIQ/INV		000288	180286	169116	EMS SUPPLIES	4		40.99
							58798957 2018			
API	A3021384-54720	02/19/2019 W	19FEB2	001418		169117	MORGAN ST PROF SERV		25,200.00	
							1ST QTR 2019			
API	A3335014-54400	02/19/2019 W	19FEB2	006960	190005	169118	SALT & SAND		18,511.78	
							5401761581			
POL	A3335014-54400	02/19/2019 LIQ/INV		006960	190005	169118	SALT & SAND	4		18,511.78
							5401761581 2019			
API	A3335014-54400	02/19/2019 W	19FEB2	006960	190005	169120	SALT & SAND		19,416.74	
							5379818			
POL	A3335014-54400	02/19/2019 LIQ/INV		006960	190005	169120	SALT & SAND	4		19,416.74
							5379818 2019			
API	Y3618654-54492-453	02/19/2019 W	19FEB2	003920		169121	MOTHER SUSAN ANDERSON EMERGENC	Y	1,050.65	
							2018 CDBG			
API	A3567324-54781	02/19/2019 W	19FEB2	006487		169122	SUPERVISION		70.00	
							REF			
API	A3567324-54781	02/19/2019 W	19FEB2	006487		169123	SUPERVISION		175.00	
							REF			
API	A3021314-54740	02/19/2019 W	19FEB2	006512		169124	SERVICE CONTRACTS - EQUIPMENT		70.00	
							CO31			
API	A3567194-54170						SPORTS SUPPLIES		32.05	

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		02/19/2019 W	19FEB2	000828		169125	001964			
API	A3143124-54510						REPAIRS & MAINTENANCE VEHICLE		82.39	
		02/19/2019 W	19FEB2	001152		169126	5841800			
API	F3638344-54510						REPAIRS & MAINTENANCE VEHICLE		98.71	
		02/19/2019 W	19FEB2	001152		169127	5873550			
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		366.87	
		02/19/2019 W	19FEB2	001152		169128	5873550			
API	A3638564-54510						REPAIRS & MAINTENANCE VEHICLE		345.10	
		02/19/2019 W	19FEB2	001152		169128	5873550			
API	F3638354-54510						REPAIRS & MAINTENANCE VEHICLE		346.00	
		02/19/2019 W	19FEB2	001152		169128	5873550			
API	E3577164-54522						LICENSE/INSPECTION/REGISTRATIO		242.85	
		02/19/2019 W	19FEB2	000296		169129	1/11/19			
API	A3143414-54510						REPAIRS & MAINTENANCE VEHICLE		119.95	
		02/19/2019 W	19FEB2	006731		169130	65643			
API	A3143314-54332						MATERIALS & REPAIRS TRAFFIC LT		172.00	
		02/19/2019 W	19FEB2	000656	190245	169131	2/8/19			
POL	A3143314-54332						MATERIALS & REPAIRS TRAFFIC LT 4			172.00
		02/19/2019 LIQ/INV		000656	190245	169131	2/8/19	2019		
API	A3567324-54781						SUPERVISION		100.00	
		02/19/2019 W	19FEB2	007711		169132	2/4/19			
API	F3638354-54100						RUBBLE BLACKTOP STONE OIL		243.23	
		02/19/2019 W	19FEB2	000327		169133	19018			
API	A3031654-54610						REPAIRS & MAINTENANCE BUILDING		660.86	
		02/19/2019 W	19FEB2	000873		169134	179755			
API	A3143124-54740						SERVICE CONTRACTS - EQUIPMENT		24.72	
		02/19/2019 W	19FEB2	000223		169135	4659857			
API	A3143124-54740						SERVICE CONTRACTS - EQUIPMENT		34.31	
		02/19/2019 W	19FEB2	000223		169136	4659857			
API	A3143124-54740						SERVICE CONTRACTS - EQUIPMENT		47.92	
		02/19/2019 W	19FEB2	000223		169137	323252-1023244A4			
API	A3143124-54740						SERVICE CONTRACTS - EQUIPMENT		59.58	
		02/19/2019 W	19FEB2	000223		169138	323252-1023244A3			
API	A3143124-54740						SERVICE CONTRACTS - EQUIPMENT		61.57	
		02/19/2019 W	19FEB2	000223		169139	4659857			
API	A3143124-54740						SERVICE CONTRACTS - EQUIPMENT		187.12	
		02/19/2019 W	19FEB2	000223		169140	4659909			
API	A3041934-54775						SELF INSURANCE		196.88	
		02/19/2019 W	19FEB2	008161		169141	LIGHT CLAIM			
API	A3011474-54420						ADVERTISING		35.00	
		02/19/2019 W	19FEB2	007446		169142	FB ADV			
API	A3143124-54180						OTHER SUPPLIES		183.18	
		02/19/2019 W	19FEB2	006943		169143	3010,3760			
API	E3577164-54230						DUES		200.00	
		02/19/2019 W	19FEB2	000401		169144	2019 MEMBERSHIP			
API	A3143124-54110						OFFICE SUPPLIES		690.00	
		02/19/2019 W	19FEB2	000364		169145	SSPD			
API	A3618684-54250-8020						CONFERENCE REGISTRATION		80.00	
		02/19/2019 W	19FEB2	000016		169146	M. TORPEY			

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API	A3143122-52620	02/19/2019 W	19FEB2	000015		169147	POLICE EQUIPMENT 2019 EQUIP		1,000.00	
API	E3577164-54201	02/19/2019 W	19FEB2	000370		169148	BUSINESS EXPENSE/SALES 2019 SPONSOR		300.00	
API	A3051414-54490	02/19/2019 W	19FEB2	000374		169149	GENERAL ADVERTISING 19397		81.09	
API	A3051414-54490	02/19/2019 W	19FEB2	000374		169150	GENERAL ADVERTISING 19397		152.82	
API	E3577164-54720	02/19/2019 W	19FEB2	002787		169151	SERVICE CONTRACTS - PROF SERV 103997		2,160.33	
API	A3638564-54320	02/19/2019 W	19FEB2	006261		169152	TOOLS 394134		21.96	
API	A3143314-54610	02/19/2019 W	19FEB2	000378		169153	REPAIRS & MAINTENANCE BUILDING 2400-6048-3		31.00	
API	A3567324-54781	02/19/2019 W	19FEB2	007470		169155	SUPERVISION REF		175.00	
API	A3567324-54781	02/19/2019 W	19FEB2	007470		169156	SUPERVISION 2/2/19		280.00	
API	A3143414-54520	02/19/2019 W	19FEB2	008048		169157	GAS & OIL 27640000		839.92	
API	A3335014-54520	02/19/2019 W	19FEB2	008048		169157	GAS & OIL 27640000		88.45	
API	A3335124-54520	02/19/2019 W	19FEB2	008048		169157	GAS & OIL 27640000		3,392.67	
API	A3567144-54520-3000	02/19/2019 W	19FEB2	008048		169157	GAS & OIL 27640000		500.58	
API	A3638564-54520	02/19/2019 W	19FEB2	008048		169157	GAS & OIL 27640000		504.10	
API	F3638354-54520	02/19/2019 W	19FEB2	008048		169157	GAS & OIL 27640000		246.31	
API	G3638114-54520	02/19/2019 W	19FEB2	008048		169157	GAS & OIL 27640000		641.53	
API	G3638124-54520	02/19/2019 W	19FEB2	008048		169157	GAS & OIL 27640000		334.87	
API	A3335014-54520	02/19/2019 W	19FEB2	008048		169159	GAS & OIL 27640000		8,079.66	
API	A3567194-54140-3000	02/19/2019 W	19FEB2	000407		169160	JANITORIAL SUPPLIES 2/1/19		192.60	
API	A3031624-54140	02/19/2019 W	19FEB2	000407		169161	JANITORIAL SUPPLIES 566274		620.14	
API	A3537114-54140	02/19/2019 W	19FEB2	000407		169161	JANITORIAL SUPPLIES 566274			73.80
API	A3537114-54140	02/19/2019 W	19FEB2	000407		169161	JANITORIAL SUPPLIES 566274		410.90	
API	A3051414-54110	02/19/2019 W	19FEB2	002237		169162	OFFICE SUPPLIES N005296		99.34	
API	A3567144-54720-3000	02/19/2019 W	19FEB2	000806		169163	SERVICE CONTRACTS - PROF SERV 0386415		184.00	
API	A3638184-54720						SERVICE CONTRACTS - PROF SERV		144.00	

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		02/19/2019 W	19FEB2	000806		169163	0386415			
API	A3143314-54610	02/19/2019 W	19FEB2	007061		169164	REPAIRS & MAINTENANCE BUILDING		15.79	
		02/19/2019 W	19FEB2				886609			
API	A3143314-54610	02/19/2019 W	19FEB2	007061		169165	REPAIRS & MAINTENANCE BUILDING		73.28	
		02/19/2019 W	19FEB2				886609			
API	A3143314-54610	02/19/2019 W	19FEB2	007061		169166	REPAIRS & MAINTENANCE BUILDING		126.40	
		02/19/2019 W	19FEB2				886609			
API	A3143124-54140	02/19/2019 W	19FEB2	007061		169167	JANITORIAL SUPPLIES		301.61	
		02/19/2019 W	19FEB2				712642			
API	F3638334-54141	02/19/2019 W	19FEB2	000393	190028	169168	CHEMICALS		760.00	
		02/19/2019 W	19FEB2				246608			
POL	F3638334-54141	02/19/2019 LIQ/INV		000393	190028	169168	CHEMICALS	4		760.00
		02/19/2019 W	19FEB2				246608	2019		
API	E3577164-54201	02/19/2019 W	19FEB2	008155		169169	BUSINESS EXPENSE/SALES		384.00	
		02/19/2019 W	19FEB2				CITY CENTER			
API	A3031654-54330	02/19/2019 W	19FEB2	000424		169170	REPAIRS & MAINTENANCE EQUIPMEN		138.91	
		02/19/2019 W	19FEB2				02631			
API	A3335014-54400	02/19/2019 W	19FEB2	006960	190005	169171	SALT & SAND		9,583.89	
		02/19/2019 W	19FEB2				5379818			
POL	A3335014-54400	02/19/2019 LIQ/INV		006960	190005	169171	SALT & SAND	4		9,583.89
		02/19/2019 W	19FEB2				5379818	2019		
API	A3031964-54779	02/19/2019 W	19FEB2	007982	180573	169172	PROPERTY LOSS CITY BUILDING		5,523.00	
		02/19/2019 W	19FEB2				2018-22			
POL	A3031964-54779	02/19/2019 LIQ/INV		007982	180573	169172	PROPERTY LOSS CITY BUILDING	4		5,523.00
		02/19/2019 W	19FEB2				2018-22	2018		
API	A3143314-54740	02/19/2019 W	19FEB2	007001		169173	SERVICE CONTRACTS - EQUIPMENT		99.99	
		02/19/2019 W	19FEB2				013887001			
API	A3567324-54781	02/19/2019 W	19FEB2	006996		169174	SUPERVISION		245.00	
		02/19/2019 W	19FEB2				REF			
API	A3031934-54775	02/19/2019 W	19FEB2	003723		169175	SELF INSURANCE		3,633.36	
		02/19/2019 W	19FEB2				9874G9083			
API	F3638334-54330	02/19/2019 W	19FEB2	001739		169176	REPAIRS & MAINTENANCE EQUIPMEN		892.00	
		02/19/2019 W	19FEB2				SARSPR			
API	A3143124-54720	02/19/2019 W	19FEB2	003256		169177	SERVICE CONTRACTS - PROF SERV		51.66	
		02/19/2019 W	19FEB2				1290931			
API	A3537114-54610	02/19/2019 W	19FEB2	003256	190075	169178	REPAIRS & MAINTENANCE BUILDING		95.04	
		02/19/2019 W	19FEB2				1269237			
POL	A3537114-54610	02/19/2019 LIQ/INV		003256	190075	169178	REPAIRS & MAINTENANCE BUILDING	4		95.04
		02/19/2019 W	19FEB2				1269237	2019		
API	A3567174-54180-3000	02/19/2019 W	19FEB2	003256	190075	169179	OTHER SUPPLIES		212.86	
		02/19/2019 W	19FEB2				1269237			
POL	A3567174-54180-3000	02/19/2019 LIQ/INV		003256	190075	169179	OTHER SUPPLIES	4		212.86
		02/19/2019 W	19FEB2				1269237	2019		
API	A3031654-54160	02/19/2019 W	19FEB2	003256	190075	169180	UNIFORMS		123.00	
		02/19/2019 W	19FEB2				1269237			
API	A3031654-54210	02/19/2019 W	19FEB2	003256	190075	169180	GARAGE SUPPLIES		131.56	
		02/19/2019 W	19FEB2				1269237			
POL	A3031654-54160	02/19/2019 LIQ/INV		003256	190075	169180	UNIFORMS	4		123.00
		02/19/2019 W	19FEB2				1269237	2019		



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POL	A3031654-54210	02/19/2019	LIQ/INV	003256	190075	169180	GARAGE SUPPLIES	4		131.56
API	A3031624-54610	02/19/2019	W 19FEB2	003256	190075	169181	REPAIRS & MAINTENANCE BUILDING	2019	268.73	
POL	A3031624-54610	02/19/2019	LIQ/INV	003256	190075	169181	REPAIRS & MAINTENANCE BUILDING	4		268.73
API	A3638144-54180	02/19/2019	W 19FEB2	003865		169182	OTHER SUPPLIES		831.87	
API	A3335124-54510	02/19/2019	W 19FEB2	005493		169183	REPAIRS & MAINTENANCE VEHICLE		239.40	
API	A3335014-54510	02/19/2019	W 19FEB2	005493		169184	REPAIRS & MAINTENANCE VEHICLE		781.50	
API	A3021694-54670	02/19/2019	W 19FEB2	001927		169185	PHONES		8.11	
API	A3143314-54751	02/19/2019	W 19FEB2	001927		169186	UTILITIES TRAFFIC LIGHTS		27.30	
API	A3051414-54671	02/19/2019	W 19FEB2	001831		169187	PHONES & FAX		60.58	
API	A3113624-54670	02/19/2019	W 19FEB2	001831		169188	PHONES		121.31	
API	A3051414-54671	02/19/2019	W 19FEB2	001831		169189	PHONES & FAX		51.02	
API	A3051414-54573	02/19/2019	W 19FEB2	001831		169189	RISK-SAFETY PROGRAMMING		80.02	
API	E3577162-52200	02/19/2019	W 19FEB2	007528		169190	OFFICE EQUIPMENT		171.95	
API	E3577164-54792	02/19/2019	W 19FEB2	007528		169190	MISCELLANEOUS		359.76	
API	A3143414-54510	02/19/2019	W 19FEB2	000902		169191	REPAIRS & MAINTENANCE VEHICLE		266.17	
API	A3143414-54510	02/19/2019	W 19FEB2	000902		169192	REPAIRS & MAINTENANCE VEHICLE		803.46	
API	A3031444-54250	02/19/2019	W 19FEB2	006659		169193	CONFERENCE REGISTRATION		277.00	
API	A3143124-54160	02/19/2019	W 19FEB2	006415		169194	REIMB		83.85	
API	A3567194-54110	02/19/2019	W 19FEB2	003346		169195	UNIFORMS		4.89	
API	A3143124-54720	02/19/2019	W 19FEB2	003346		169196	CLOTHING REIMB		7.95	
API	A3011214-54110	02/19/2019	W 19FEB2	003346		169197	OFFICE SUPPLIES		13.29	
API	A3143414-54200	02/19/2019	W 19FEB2	003346		169198	HOUSE SUPPLIES		31.92	
API	A3011214-54110	02/19/2019	W 19FEB2	003346		169199	OFFICE SUPPLIES		33.59	
API	A3143124-54720	02/19/2019	W 19FEB2	003346		169202	OFFICE SUPPLIES		35.94	
API	A3011214-54110						OFFICE SUPPLIES		35.98	



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YEAR PER JNL										
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT	
API A3143014-54110	02/19/2019 W	19FEB2	003346		169203	C1067550 OFFICE SUPPLIES		5.98		
API A3143014-54110	02/19/2019 W	19FEB2	003346		169204	C1067550 OFFICE SUPPLIES		5.99		
API A3143014-54110	02/19/2019 W	19FEB2	003346		169204	C1067550 OFFICE SUPPLIES		11.39		
API A3143124-54110	02/19/2019 W	19FEB2	003346		169204	C1067550 OFFICE SUPPLIES		27.79		
API A3143414-54110	02/19/2019 W	19FEB2	003346		169205	C1067550 OFFICE SUPPLIES		59.98		
API A3143414-54200	02/19/2019 W	19FEB2	003346		169206	C2650013 OFFICE SUPPLIES		71.42		
API A3143014-54110	02/19/2019 W	19FEB2	003346		169207	C1067550 OFFICE SUPPLIES		99.96		
API A3011424-54110	02/19/2019 W	19FEB2	003346		169208	C1067550 OFFICE SUPPLIES		157.31		
API A3143414-54110	02/19/2019 W	19FEB2	003346		169209	C1067550 OFFICE SUPPLIES		493.66		
API A3567144-54110	02/19/2019 W	19FEB2	003346		169210	C1067550 OFFICE SUPPLIES		179.37		
API A3567154-54110	02/19/2019 W	19FEB2	003346		169211	C1067550 OFFICE SUPPLIES		221.39		
API A3567154-54180	02/19/2019 W	19FEB2	003346		169211	C1067550 OTHER SUPPLIES		115.94		
API A3567194-54110	02/19/2019 W	19FEB2	003346		169211	C1067550 OFFICE SUPPLIES		60.72		
API A3113624-54110	02/19/2019 W	19FEB2	003346		169212	C1067550 OFFICE SUPPLIES		240.64		
API A3031444-54110	02/19/2019 W	19FEB2	003346		169212	C1067550 OFFICE SUPPLIES		240.63		
API A3618684-54110	02/19/2019 W	19FEB2	003346		169212	C1067550 OFFICE SUPPLIES		240.63		
API A3567324-54781	02/19/2019 W	19FEB2	006503		169214	REF REPAIRS & MAINTENANCE BUILDING		740.00		
API A3031654-54610	02/19/2019 W	19FEB2	000458		169215	1/24/19 VC REPAIRS & MAINTENANCE BUILD		63.46		
API A3537114-54610	02/19/2019 W	19FEB2	008162		169216	022791 01 REPAIRS & MAINTENANCE BUILDING		10.68		
API A3031654-54180	02/19/2019 W	19FEB2	001973		169217	13696 OTHER SUPPLIES		26.60		
API A3335654-54180	02/19/2019 W	19FEB2	001973		169217	13696 OTHER SUPPLIES		5.44		
API A3335654-54610	02/19/2019 W	19FEB2	001973		169217	13696 REPAIRS & MAINTENANCE BUILDING		58.00		

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3537114-54180	02/19/2019 W	19FEB2	001973		169217	OTHER SUPPLIES 13696		103.20	
API	A3537114-54180	02/19/2019 W	19FEB2	001973		169217	OTHER SUPPLIES 13696		21.11	
API	A3143414-54610	02/19/2019 W	19FEB2	001973		169218	REPAIRS & MAINTENANCE BUILDING 2034588		263.88	
API	A3031634-54610	02/19/2019 W	19FEB2	001973		169219	VC REPAIRS & MAINTENANCE BUILD 13696		40.41	
API	A3031634-54610	02/19/2019 W	19FEB2	001973		169219	VC REPAIRS & MAINTENANCE BUILD 13696		8.03	
API	A3031644-54612	02/19/2019 W	19FEB2	001973		169219	ARTS CENTER REPAIRS & MAIN 13696		231.50	
API	A3335654-54610	02/19/2019 W	19FEB2	001973		169219	REPAIRS & MAINTENANCE BUILDING 13696		218.00	
API	A3031594-54610	02/19/2019 W	19FEB2	001973		169220	REPAIRS & MAINTENANCE BUILDING 13696		146.40	
API	A3031624-54610	02/19/2019 W	19FEB2	001973		169220	REPAIRS & MAINTENANCE BUILDING 13696		38.40	
API	A3031654-54610	02/19/2019 W	19FEB2	001973		169220	REPAIRS & MAINTENANCE BUILDING 13696		263.16	
API	A3567174-54610-3000	02/19/2019 W	19FEB2	001973		169220	REPAIRS & MAINTENANCE BUILDING 13696		391.80	
API	A3567194-54610-3000	02/19/2019 W	19FEB2	001973		169220	REPAIRS & MAINTENANCE BUILDING 13696		7.59	
API	A3567194-54610-3000	02/19/2019 W	19FEB2	001973		169220	REPAIRS & MAINTENANCE BUILDING 13696		61.45	
API	F3638334-54610	02/19/2019 W	19FEB2	001973		169220	REPAIRS & MAINTENANCE BUILDING 13696		551.50	
API	F3638334-54610	02/19/2019 W	19FEB2	001973		169220	REPAIRS & MAINTENANCE BUILDING 13696		82.60	
API	A3051964-54180	02/19/2019 W	19FEB2	000408		169221	OTHER SUPPLIES 01169752		675.00	
API	A3567144-54740	02/19/2019 W	19FEB2	000172		169222	SERVICE CONTRACTS - EQUIPMENT SSCI15		144.17	
API	A3011424-54720	02/19/2019 W	19FEB2	007562	180862	169223	SERVICE CONTRACTS - PROF SERV ADDENDUM 1		5,183.18	
POL	A3011424-54720	02/19/2019 LIQ/INV		007562	180862	169223	SERVICE CONTRACTS - PROF SERV 4 ADDENDUM 1 2018			5,183.18
API	A3567194-54180	02/19/2019 W	19FEB2	000331		169224	OTHER SUPPLIES AR002039		77.91	
API	A3567144-54671	02/19/2019 W	19FEB2	001831		169225	PHONES & FAX 442228413-00001		32.80	
GENERAL LEDGER TOTAL									317,132.55	73.80
API	A-2600	02/19/2019 W	19FEB2	B 2988			ACCOUNTS PAYABLE			189,355.19
API	E-2600						ACCOUNTS PAYABLE			7,885.56

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API F-2600	02/19/2019 W 19FEB2	B 2988	ACCOUNTS PAYABLE						10,791.17	
API G-2600	02/19/2019 W 19FEB2	B 2988	ACCOUNTS PAYABLE						2,256.89	
API H-2600	02/19/2019 W 19FEB2	B 2988	ACCOUNTS PAYABLE						105,719.29	
API Y-2600	02/19/2019 W 19FEB2	B 2988	ACCOUNTS PAYABLE						1,050.65	
POL A-1521	02/19/2019 W 19FEB2	B 2988	ENCUMBRANCES						99,731.34	
POL E-1521	02/19/2019 W 19FEB2	B 2988	ENCUMBRANCES						3,172.69	
POL F-1521	02/19/2019 W 19FEB2	B 2988	ENCUMBRANCES						6,608.29	
POL G-1521	02/19/2019 W 19FEB2	B 2988	ENCUMBRANCES						1,050.00	
POL H-1521	02/19/2019 W 19FEB2	B 2988	ENCUMBRANCES						105,719.29	
POL A-2963	02/19/2019 W 19FEB2	B 2988	BUDGETARY FUND BALANCE RES ENC						99,731.34	
POL E-2963	02/19/2019 W 19FEB2	B 2988	BUDGETARY FUND BALANCE RES ENC						3,172.69	
POL F-2963	02/19/2019 W 19FEB2	B 2988	BUDGETARY FUND BALANCE RES ENC						6,608.29	
POL G-2963	02/19/2019 W 19FEB2	B 2988	BUDGETARY FUND BALANCE RES ENC						1,050.00	
POL H-2963	02/19/2019 W 19FEB2	B 2988	BUDGETARY FUND BALANCE RES ENC						105,719.29	
SYSTEM GENERATED ENTRIES TOTAL									216,281.61	533,340.36
JOURNAL 2019/02/136 TOTAL									533,414.16	533,414.16
2019 2 136										
API A-1522	02/19/2019 W 19FEB2	B 2988	EXPENDITURES						189,355.19	
API E-1522	02/19/2019 W 19FEB2	B 2988	EXPENDITURES						7,885.56	
API F-1522	02/19/2019 W 19FEB2	B 2988	EXPENDITURES						10,791.17	
API G-1522	02/19/2019 W 19FEB2	B 2988	EXPENDITURES						2,256.89	
API H-1522	02/19/2019 W 19FEB2	B 2988	EXPENDITURES						105,719.29	
API Y-1522	02/19/2019 W 19FEB2	B 2988	EXPENDITURES						1,050.65	

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FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
A	GENERAL FUND	2019	2	136	02/19/2019			
	A-1521					ENCUMBRANCES		99,731.34
	A-1522					EXPENDITURES	189,355.19	
	A-2600					ACCOUNTS PAYABLE		189,355.19
	A-2963					BUDGETARY FUND BALANCE RES ENC	99,731.34	
						FUND TOTAL	289,086.53	289,086.53
E	CITY CENTER AUTHORITY	2019	2	136	02/19/2019			
	E-1521					ENCUMBRANCES		3,172.69
	E-1522					EXPENDITURES	7,885.56	
	E-2600					ACCOUNTS PAYABLE		7,885.56
	E-2963					BUDGETARY FUND BALANCE RES ENC	3,172.69	
						FUND TOTAL	11,058.25	11,058.25
F	WATER FUND	2019	2	136	02/19/2019			
	F-1521					ENCUMBRANCES		6,608.29
	F-1522					EXPENDITURES	10,791.17	
	F-2600					ACCOUNTS PAYABLE		10,791.17
	F-2963					BUDGETARY FUND BALANCE RES ENC	6,608.29	
						FUND TOTAL	17,399.46	17,399.46
G	SEWER FUND	2019	2	136	02/19/2019			
	G-1521					ENCUMBRANCES		1,050.00
	G-1522					EXPENDITURES	2,256.89	
	G-2600					ACCOUNTS PAYABLE		2,256.89
	G-2963					BUDGETARY FUND BALANCE RES ENC	1,050.00	
						FUND TOTAL	3,306.89	3,306.89
H	CAPITAL PROJECTS FUND	2019	2	136	02/19/2019			
	H-1521					ENCUMBRANCES		105,719.29
	H-1522					EXPENDITURES	105,719.29	
	H-2600					ACCOUNTS PAYABLE		105,719.29
	H-2963					BUDGETARY FUND BALANCE RES ENC	105,719.29	
						FUND TOTAL	211,438.58	211,438.58
Y	COMMUNITY DEVELOPMENT FUND	2019	2	136	02/19/2019			
	Y-1522					EXPENDITURES	1,050.65	
	Y-2600					ACCOUNTS PAYABLE		1,050.65
						FUND TOTAL	1,050.65	1,050.65

\*\* END OF REPORT - Generated by Stefanie Richards \*\*



# CITY OF SARATOGA SPRINGS

## City Council Meeting



March 12,  
2019

Recreation Center  
15 Vanderbilt Ave Saratoga Springs, NY 12866

 Print

**7:00 PM**

**CALL TO ORDER**

**ROLL CALL**

**SALUTE TO FLAG**

**PUBLIC COMMENT PERIOD / 15 MINUTES**

**PRESENTATION(S):**

**EXECUTIVE SESSION:**

**CONSENT AGENDA**

**MAYOR'S DEPARTMENT**

1. Presentation: Special Council Workshop - Unified Development Ordinance (UDO)/DRAFT Zoning Map

**ACCOUNTS DEPARTMENT**

**FINANCE DEPARTMENT**

**PUBLIC WORKS DEPARTMENT**

**PUBLIC SAFETY DEPARTMENT**

**SUPERVISORS**

**ADJOURN**

AN ORDINANCE TO AMEND CHAPTER 171 OF THE CODE OF THE CITY OF  
SARATOGA SPRINGS, NY, ENTITLED “PLUMBING”

BE IT ORDAINED by the City Council of the City of Saratoga Springs, NY, as follows:

SECTION 1: Chapter 171 of the Code of the City of Saratoga Springs, NY, entitled “Plumbing” is hereby repealed in its entirety, and a new Chapter 171, entitled “Plumbing”, is hereby enacted to read:

CHAPTER 171  
PLUMBING

ARTICLE 1  
DEFINITIONS AND APPLICABILITY

171-1 DEFINITIONS

As used in this chapter, the following terms shall have the meanings indicated:

BOARD – The Examining Board of Plumbers of Saratoga Springs

CERTIFICATE OF COMPETENCY – a document issued by the Examining Board of Plumbers of the City of Saratoga Springs, authorizing a person to act as a master plumber in Saratoga Springs. The term may also refer to an equivalent document issued by the Examining Board of Plumbers in another city.

CERTIFICATE OF REGISTRATION – a document issued to a master plumber, pursuant to such rules as may be established from time to time by the Examining Board of Plumbers, indicating that the master plumber has registered with the examining board of plumbers pursuant to section 46 of the General City Law.

EMPLOYING PLUMBER – shall have the same meaning as “Master Plumber”

JOURNEYMAN PLUMBER – a skilled worker supervised or employed by a master plumber.

MASTER PLUMBER – A person who holds a certificate of competency obtained after having successfully passed an examination given by the Examining Board of Plumbers of Saratoga Springs, and who engages in the business of plumbing work on his or her own account or as a bona fide member of a firm, corporation or other legal entity under the provisions of section 45-a of the General City Law, and who conducts his or her plumbing business from an office, shop or similar establishment physically located in the County of Saratoga

NONRESIDENT PLUMBER- a person who holds a certificate of competency, or an equivalent document, issued by an Examining Board of Plumbers in another city.

PERSON – any individual, partnership, corporation or legal entity.

PLUMBING PERMIT - a document issued to a master plumber, a nonresident plumber, or another person authorizing him or her to do plumbing work on a specific job or project in Saratoga Springs. A plumbing permit is an authorization separate and distinct from any building permit or other required authorization or approval.

PLUMBING WORK – shall include plumbing, drainage, and installation and/or maintenance of gas piping, as those terms are defined in the New York Uniform Fire Prevention and Building Codes. The term shall not, however, include any of the following:

1. Any work that does not require a building permit as per Chapter 118 of the City Code.
2. Replacement of existing listed equipment in compliance with manufacturer's instructions.

#### 171-2 APPLICABILITY OF STATE LAW

Article 4, Plumbing and Drainage, of the General City Law, including all amendments and supplements, is hereby incorporated by reference and made a part of this chapter.

#### 171-3 CONFLICT WITH OTHER LAW

Nothing in this chapter shall be construed so as to prevent the Department of Public Works of the City of Saratoga Springs from exercising any authority conferred upon it by Chapter 231 of the City Code, "Water and Sewers", or by any other section of the City Code or the City Charter.

#### 171-4 CONTINUATION OF EXISTING CERTIFICATES AND REGISTRATIONS

All certificates of competency and registrations of master plumbers heretofore issued by the Board of Plumbing Examiners of this city prior to the effective date of this chapter shall remain valid upon re-filing with the Board, without further examination, within thirty (30) days after said effective date, and any document so re-filed shall thereafter remain valid for one (1) year. Any further renewals of such certificates of competency or registrations shall be in conformance with this chapter.

## ARTICLE II AUTHORIZATION REQUIRED

### 171-5 GENERALLY

- A. No person shall act as a master plumber or a nonresident plumber in the city of Saratoga Springs without first having obtained authorization to do so in accordance with this chapter.
- B. No person authorized to act as a master plumber or a nonresident plumber shall perform plumbing work in the city of Saratoga Springs without first having obtained a plumbing permit for that work in accordance with this chapter.

### 171-6 MASTER PLUMBERS; EXAMINATION AND METAL PLATE OR SIGN REQUIRED

No person shall engage in the trade, business or calling of a master plumber or perform plumbing work in the City of Saratoga Springs as a master plumber until he or she has first passed examination and procured from the Board a metal plate or sign indicating that he or she has met all requirements to act as an employing or master plumber. Such plate or sign shall be conspicuously posted at the place where such business is conducted. Any person retiring, abandoning, or not actually engaged in such trade, business or calling hereinbefore mentioned shall surrender to the Board such metal plate or sign and shall not again engage in such trade, business or calling until he or she has again procured a metal plate or sign as herein provided

### 171-7 MASTER PLUMBERS; REGISTRATION REQUIRED

Registration of master plumbers shall be required in accordance with Section 46 of the General City Law.

### 171-8 MASTER PLUMBERS ; EXAMINATION

- A. Every person who desires to act as a master plumber shall make written application for examination on a form approved by the Board.
- B. No person shall be examined unless he or she shall have had practical experience of at least five years as a journeyman plumber and is able to furnish satisfactory evidence of such experience.
- C. The Board shall have authority to develop examination questions and conduct examinations, in the Board's discretion. Questions shall be designed to determine the applicant's knowledge, fitness and qualifications to act as a master or employing plumber. The Board shall set the time and place for each examination.
- D. If an applicant shall fail the examination, he or she may take the next scheduled examination without additional applications or fees. If the applicant fails twice, he



- or she shall not be eligible for another examination until one (1) calendar year from the date of the second failed examination. An applicant who fails an examination shall have the right to appeal that failure at a hearing before the Board. Applications for such hearings shall be made to the Board in writing within 30 days following notification of the failed examination. The Board shall issue its decision on the appeal in writing to the applicant.
- E. The Board shall have authority to make reasonable inquiries into the applicant's work background to determine that he or she is a worker of good repute, character and responsibility.

#### 171-9 MASTER PLUMBERS; ISSUANCE OF CERTIFICATE OF COMPETENCY

- A. Upon an applicant's achieving a score of at least 75 percent on the written part of the examination, and a grade of "Pass" on the practical part, and having demonstrated to the Board that he or she is a worker of good repute, character and responsibility, the Board shall issue a certificate of competency to the applicant, and the applicant shall thereafter be authorized to act as a master plumber.
- B. Each certificate of competency shall be valid for one (1) year, and may be thereafter renewed each year without further examination, unless duly revoked or suspended according to this chapter.
- C. Upon receipt of a certificate of competency, the master plumber shall register with the board of health or with the examining board of plumbers, as directed, and shall thereupon be issued a certificate of registration.
- D. The Board shall issue to each master plumber upon registration a metal plaque or sign, in a form approved by the Board. That plaque or sign shall thereafter be conspicuously displayed in the plumber's place of business.
- E. A registered master plumber shall keep his or her address as specified on the certificate of registration current at all times, and shall notify the examining board of plumbers of each change of address.
- F. Any holder of a certificate of competency or certificate of registration who loses said certificate may apply in writing to the Board for a duplicate certificate in a form approved by the Board.

#### 171-10 PLUMBING PERMIT

- A. No person shall perform plumbing work in the City of Saratoga Springs until he or she has been issued a plumbing permit for that work.
- B. The Plumbing Inspector shall issue plumbing permits in a form approved by the Board.
- C. A nonresident plumber who applies for a plumbing permit shall demonstrate by credible documents that he or she holds a certificate of competency, or equivalent document, issued by the Examining Board of Plumbers in another city.
- D. The Plumbing Inspector shall have authority to investigate into the validity of any documents and/or other evidence submitted by a nonresident plumber as proof of a certificate of competency, or equivalent document, from another city.

- E. The Plumbing Inspector shall have authority to attach reasonable conditions to any plumbing permit.
- F. Each plumbing permit shall authorize the holder to perform only the work described therein, at the location or locations specified.
- G. Each plumbing permit shall show a date of expiration, and a new application shall be submitted for any extension of time.

### ARTICLE III REGULATIONS

#### 171-11 AUTHORIZATIONS NOT TRANSFERABLE

No person holding a certificate of competency or a plumbing permit in his or her name shall knowingly permit any other person to perform, either directly or indirectly, any work authorized by said certificate of competency or plumbing permit, other than journeyman plumbers or other qualified persons acting under his or her direction or supervision.

#### 171-12 FILING OF PLANS REQUIRED

A. No person shall perform any plumbing work in the City of Saratoga Springs unless in compliance with approved drawings and descriptions, or amendments thereto, as provided herein.

B. All plumbing work done within the city, and all work done outside the city that shall be connected to the city's water and sewer infrastructure (except work done by a duly authorized water district operating under its own regulations) shall be shown on an illustrated plan, consisting of drawings, descriptions, narrative, and other appropriate information, filed with the Plumbing Inspector. The plan may be filed by the owner of the property or by his or her agent, and shall be stamped and signed in accordance with the requirements of the New York State Education Law. No work shall be commenced until the plan has been filed and approved by the Plumbing Inspector in writing, and the filing fee paid.

C. Exceptions. The following types of plumbing work shall not require the filing of drawings and descriptions with the submitted plan:

1. Repairs, replacements and alterations of existing plumbing and drainage systems that is done outside of any building or structure.
2. Repairs to existing plumbing and drainage systems that are determined by the plumbing inspector to be of such a minor nature that the submittal of drawings and descriptions would not be necessary in the public interest.

### ARTICLE IV

## ADMINISTRATION AND ENFORCEMENT

### 171-13 EXAMINING BOARD OF PLUMBERS

There shall be an Examining Board of Plumbers who shall have all the powers and authority conferred by this chapter and by Article 4 of the General City Law.

A. The Board shall consist of five persons to be appointed by the Mayor, of whom two shall be employing or master plumbers of not less than ten years experience in the business of plumbing, and one shall be a journeyman plumber of like experience, and the other members of the Board shall be the Plumbing Inspector and a qualified person from the Office of the City Engineer.

B. The term of office of each member of the Board shall be three years from the first day of January following his or her appointment. Vacancies occurring by expiration of a term shall be filled by the Mayor for a full term. Vacancies by death, removal, inability to act, resignation or removal from the city of any member shall be filled by the Mayor for the unexpired term.

C. The Board shall have the following powers and duties:

1. To meet at regular intervals and as directed by the Mayor.
2. To have jurisdiction over and to examine all persons desiring or intending to engage in the trade, business or calling of plumbing as an employing or master plumber as provided herein,
3. To conduct examinations of persons applying for certificates of competency as employing or master plumbers, to determine their fitness and qualifications, and to issue certificates of competency to all such persons who shall have passed examination.
4. To adopt procedural rules and regulations, not in conflict with this chapter, to provide for the orderly conducting of its business.

### 171-14 PLUMBING INSPECTOR

There shall be an official known as the Plumbing Inspector, who shall be appointed by the Mayor. The Mayor may appoint additional Plumbing Inspectors on a temporary or permanent basis. The Plumbing Inspector shall be qualified to render determinations in accordance with the New York State Uniform Fire Prevention and Building Codes, and shall have the following powers and duties:

- A. To administer and enforce those provisions of the New York Uniform Fire Prevention and Building Codes dealing with plumbing work.
- B. To administer and enforce the provisions of this chapter.

C. To enter upon all premises where plumbing work is being done, and to inspect that plumbing work to insure compliance with applicable law.

D. To issue Notices of Violation, Stop Work Orders and Orders to Remedy, and to issue Appearance Tickets pursuant to Article 150 of the Criminal Procedure Law, for all matters within the Plumbing Inspector's authority, in the manner of Code Enforcement Officers pursuant to Chapter 118 of the City Code, and to work with the Office of the City Attorney to prosecute violations of matters within his or her authority.

E. To receive and review applications for certificates of competency, and to issue same upon authorization by the Examining Board of Plumbers.

F. To receive and review applications for plumbing permits, plans for plumbing work to be done, and any drawings, descriptions, and other information relative to any permit or plan, and to approve in writing any of those items.

G. To keep records of inspections, authorizations, enforcement actions, and other business of his or her office.

#### 171-15 DENIAL, SUSPENSION OR REVOCATION OF CERTIFICATE OF COMPETENCY

A. A certificate of competency may be denied or revoked by the Board, or suspended by either the Board or by the Plumbing Inspector, upon due notice and hearing, for violation of any of the provisions of this chapter, or for any conduct which evidences the inability of the holder to safely and responsibly perform plumbing work.

B. Notice of denial, suspension or revocation shall be sent by certified mail to the holder of the certificate of competency or plumbing permit at the address filed in the office of the Plumbing Inspector. Said notice shall state the reason for the denial, suspension or revocation and shall state the date by which the holder may request a hearing before the Board. Requests for hearings shall be made to the Board in writing. A holder who requests a hearing shall be granted one within a reasonable time. The Board shall have authority to determine, in its discretion, whether a suspension or revocation shall take effect immediately pending the hearing.

C. The holder shall have the right to produce evidence and/or witnesses at the hearing, and to be represented by legal counsel, and the Board shall cause a record to be made.

D. After the hearing, the Board shall issue its findings and determination in writing, and shall send a copy thereof to the holder by certified mail. If a suspension or revocation stands, the determination shall state the effective date thereof.

E. Nothing in this subsection shall be construed so as to limit the powers of the Plumbing Inspector to prosecute, under any other applicable law, any matter within his or her authority.

#### 171-16 FEES AND CHARGES

Fees for certificates of competency, plumbing permits, and other fees and charges pertinent to this Chapter shall be established from time to time by resolution of the City Council, following public notice and hearing.

#### 171-17 PENALTIES FOR VIOLATIONS

Any person who violates any provision of this chapter shall, upon conviction, be subject to the penalties set forth in Chapter 1, General Provisions, Article III, of the City Code, and each day that said violation shall continue shall constitute a separate offense.

SECTION 2: This ordinance shall take effect the day after publication as provided by the City Charter of the City of Saratoga Springs, NY

ADOPTED:

**AGREEMENT  
SIDEWALK EASEMENT**

This **AGREEMENT** made this \_\_\_\_\_ day of \_\_\_\_\_ 2019 by and between the CITY OF SARATOGA SPRINGS, New York a municipal corporation with offices at City Hall, 474 Broadway, Saratoga Springs, New York 12866, hereinafter referred to as "City" and THOMAS KLEPETAR and JOANNE KLEPETAR residing at 101 Parkhurst Road, Gansevoort, New York 12831 hereinafter referred to as "Klepetar",

**WHEREAS**, Klepetar is the owner in fee simple of a parcel of land with improvements located thereon at 11 Alger Street, in the City of Saratoga Springs, County of Saratoga, State of New York which land is more particularly bounded and described in Deeds Instrument No. 2013022465 and Instrument No. 2014027552.

**WHEREAS**, a survey of the premises has been prepared by Lois J. Gnip, L.S. dated July 23, 2018 filed in the Saratoga County Clerk's office on August 1, 2018 as Map # M2018174, of which a copy is annexed hereto and made a part hereof as Exhibit "A".

**WHEREAS**, as a result of said survey it has been discovered that a portion of the roof overhang, covered two story porch and stoop extend onto lands owned by the City known as Alger Street

**NOW**, in consideration of the mutual promises of the parties hereto and the payment by Bazaar to the City of one dollar (\$1.00) lawful money of the United States, it is hereby agreed as follows:

1. The City shall allow the encroaching, roof overhang, two story porch and stoop to exist undisturbed in its present location for as long as said building remains standing, and shall

commence no legal proceedings by reason of said encroachments being maintained in its present location for as long as said structure remains standing.

2. If said residence should ever be destroyed or demolished in its entirety, and then rebuilt, any such rebuilding shall occur only within the boundary lines indicated on Exhibit "A".

3. This agreement shall be binding upon, and inure to the benefit of the parties, their successors, assigns, heirs, executors, and administrators forever.

CITY OF SARATOGA SPRINGS, NEW YORK

By: \_\_\_\_\_  
Meg Kelly, Mayor

By: Thomas Klepetar  
Thomas Klepetar

By: Joanne Klepetar  
Joanne Klepetar

STATE OF NEW YORK     )  
  ) ss.

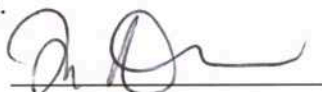
COUNTY OF SARATOGA    )

On this \_\_\_\_\_ day of \_\_\_\_\_, 2019, before me, the undersigned, personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed same in his/her/their capacity, and that by his/her/their signature(s) on the instrument, the individual, or the persons upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public

STATE OF NEW YORK     )  
  )ss:  
COUNTY OF SARATOGA    )

On this 25<sup>th</sup> day of January, 2019, before me, the undersigned, personally appeared Thomas and Joanne Klepetar, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed same in his/her/their capacity, and that by his/her/their signature(s) on the instrument, the individual, or the persons upon behalf of which the individual acted, executed the instrument.

  
\_\_\_\_\_  
Notary Public

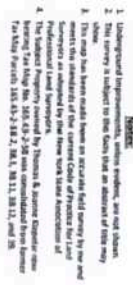
THERESA A. CAPOZZOLA  
Notary Public, State of New York  
Qualified in Saratoga County  
# 4946796  
Commission Expires 2/6/ 2019

Approved by City Council \_\_\_\_\_

**Please return recorded documents to:** City Attorney's Office  
City of Saratoga Springs  
484 Broadway  
Saratoga Springs, New York 12020

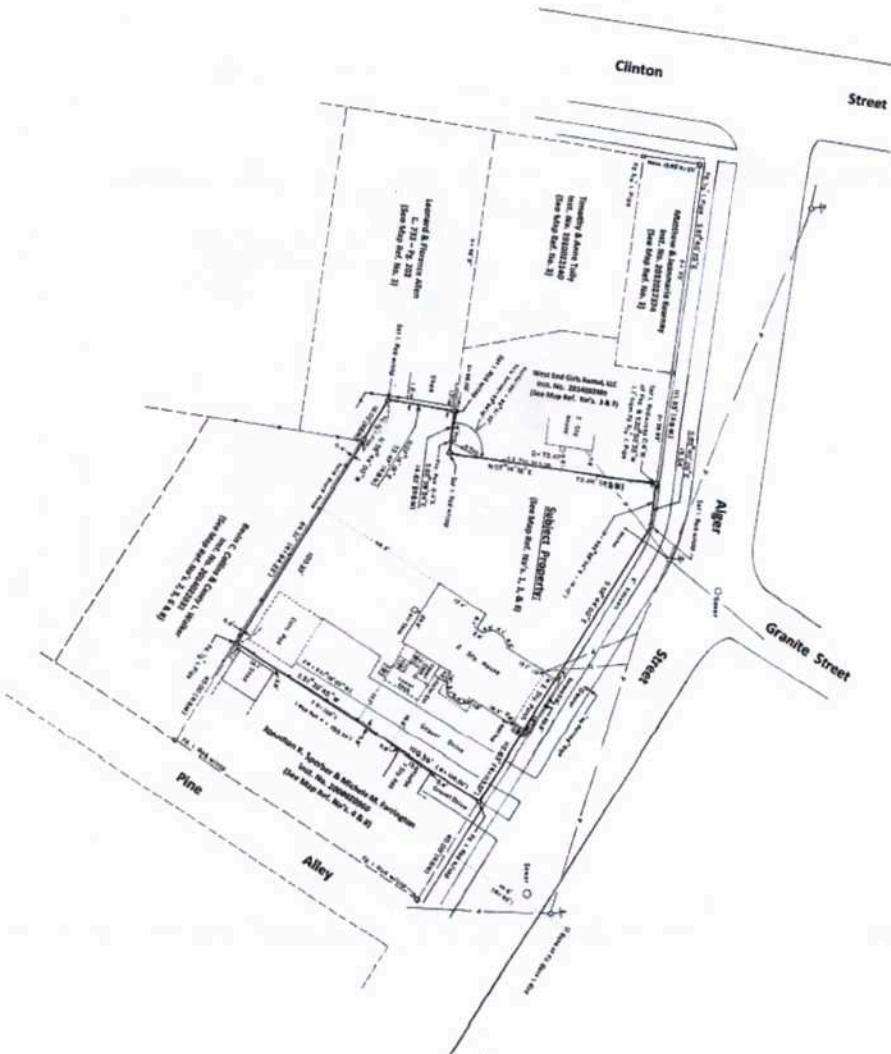


# EXHIBIT A



### Wing References

- [illegible]



**Subject Property:**

Thomas & Joanne Klepeta  
Tax Map No. 165.43-2-58  
11,098 Sq. Ft. (0.255 Ac.)  
(See Deed References Below)

1. *Melrose Village Market* to Thomas Thorne & Jonathan Klapper dated September 18, 2013, recorded in the San Diego County Clerk's Office on May 23, 2013 in instrument No. 20130023465.
2. *Melrose Village Market* to Thomas Thorne & Jonathan Klapper dated September 18, 2013, recorded in the San Diego County Clerk's Office on September 22, 2014 in instrument No. 20140027953.

**MAP** Showing Survey of Lands at:

11 Alger Street

City of Saratoga Springs, I.D.  
County of Saratoga - State of New York

Series 1" x 20 ft

I WOULD CERTAINLY find the book of great use to my own work, supported by our studies from 17 to July 18, 1914 and that this work was completed on 7/23/2014

Unit 1 01/10/15 L.S. 000022  
400 South City Road, Brighton BN1 1JY

DOI: 10.1002/anie.200500000

M12018-174

FILED

### Keywords

FILED  
MAY 12  
1964

46-407



**Combined Real Estate  
Transfer Tax Return,  
Credit Line Mortgage Certificate, and  
Certification of Exemption from the  
Payment of Estimated Personal Income Tax**

Recording office time stamp

See Form TP-584-I, Instructions for Form TP-584, before completing this form. Print or type.

**Schedule A — Information relating to conveyance**

<b>Grantor/Transferor</b>	Name (if individual, last, first, middle initial) ( <input type="checkbox"/> check if more than one grantor )	Social security number
<input type="checkbox"/> Individual	City of Saratoga Springs	
<input checked="" type="checkbox"/> Corporation	Mailing address	Social security number
<input type="checkbox"/> Partnership	474 Broadway	
<input type="checkbox"/> Estate/Trust	City State ZIP code	Federal EIN
<input type="checkbox"/> Single member LLC	Saratoga Springs NY 12866	14-6002423
<input type="checkbox"/> Other	Single member's name if grantor is a single member LLC (see instructions)	Single member EIN or SSN
<b>Grantee/Transferee</b>	Name (if individual, last, first, middle initial) ( <input checked="" type="checkbox"/> check if more than one grantee )	Social security number
<input checked="" type="checkbox"/> Individual	Klepetar, Thomas and Joanne	132 36 9401
<input type="checkbox"/> Corporation	Mailing address	Social security number
<input type="checkbox"/> Partnership	101 Parkhurst Road	056406653
<input type="checkbox"/> Estate/Trust	City State ZIP code	Federal EIN
<input type="checkbox"/> Single member LLC	Gansevoort NY 12831	
<input type="checkbox"/> Other	Single member's name if grantee is a single member LLC (see instructions)	Single member EIN or SSN

## Location and description of property conveyed

Tax map designation – Section, block & lot (include dots and dashes)	SWIS code (six digits)	Street address	City, town, or village	County
165.43-2-58	411501	11 Alger Street	Saratoga Springs	Saratoga

## Type of property conveyed (check applicable box)

1 <input type="checkbox"/> One- to three-family house	5 <input type="checkbox"/> Commercial/Industrial	Date of conveyance <div style="border: 1px solid black; padding: 2px; display: inline-block;"> <div style="border-right: 1px solid black; width: 40px; height: 20px; margin-right: 5px;"></div> <div style="border-right: 1px solid black; width: 40px; height: 20px; margin-right: 5px;"></div> <div style="width: 40px; height: 20px;"></div> </div> <div style="display: flex; justify-content: space-between; font-size: 8px;"> <span>month</span> <span>day</span> <span>year</span> </div>	Percentage of real property conveyed which is residential real property <u>100</u> % (see instructions)
2 <input type="checkbox"/> Residential cooperative	6 <input type="checkbox"/> Apartment building		
3 <input type="checkbox"/> Residential condominium	7 <input type="checkbox"/> Office building		
4 <input type="checkbox"/> Vacant land	8 <input checked="" type="checkbox"/> Other _____		

## Condition of conveyance (check all that apply)

a. <input type="checkbox"/> Conveyance of fee interest	f. <input type="checkbox"/> Conveyance which consists of a mere change of identity or form of ownership or organization (attach Form TP-584.1, Schedule F)	i. <input type="checkbox"/> Option assignment or surrender
b. <input type="checkbox"/> Acquisition of a controlling interest (state percentage acquired _____ %)	g. <input type="checkbox"/> Conveyance for which credit for tax previously paid will be claimed (attach Form TP-584.1, Schedule G)	m. <input type="checkbox"/> Leasehold assignment or surrender
c. <input type="checkbox"/> Transfer of a controlling interest (state percentage transferred _____ %)	h. <input type="checkbox"/> Conveyance of cooperative apartment(s)	n. <input type="checkbox"/> Leasehold grant
d. <input type="checkbox"/> Conveyance to cooperative housing corporation	i. <input type="checkbox"/> Syndication	o. <input checked="" type="checkbox"/> Conveyance of an easement
e. <input type="checkbox"/> Conveyance pursuant to or in lieu of foreclosure or enforcement of security interest (attach Form TP-584.1, Schedule E)	j. <input type="checkbox"/> Conveyance of air rights or development rights	p. <input type="checkbox"/> Conveyance for which exemption from transfer tax claimed (complete Schedule B, Part III)
	k. <input type="checkbox"/> Contract assignment	q. <input type="checkbox"/> Conveyance of property partly within and partly outside the state
		r. <input type="checkbox"/> Conveyance pursuant to divorce or separation
		s. <input type="checkbox"/> Other (describe) _____

For recording officer's use	Amount received	Date received	Transaction number
	Schedule B., Part I \$ _____		
	Schedule B., Part II \$ _____		



**Schedule B — Real estate transfer tax return** (Tax Law, Article 31)**Part I — Computation of tax due**

- 1 Enter amount of consideration for the conveyance (if you are claiming a total exemption from tax, check the exemption claimed box, enter consideration and proceed to Part III) ..... ☒ **Exemption claimed**
- 2 Continuing lien deduction (see instructions if property is taken subject to mortgage or lien) .....
- 3 Taxable consideration (subtract line 2 from line 1) .....
- 4 Tax: \$2 for each \$500, or fractional part thereof, of consideration on line 3 .....
- 5 Amount of credit claimed for tax previously paid (see instructions and attach Form TP-584.1, Schedule G) .....
- 6 Total tax due\* (subtract line 5 from line 4) .....

1.		0
2.		
3.		
4.		
5.		
6.		0

**Part II — Computation of additional tax due on the conveyance of residential real property for \$1 million or more**

- 1 Enter amount of consideration for conveyance (from Part I, line 1) .....
- 2 Taxable consideration (multiply line 1 by the percentage of the premises which is residential real property, as shown in Schedule A) ...
- 3 Total additional transfer tax due\* (multiply line 2 by 1% (.01)) .....

1.		
2.		
3.		

**Part III — Explanation of exemption claimed on Part I, line 1** (check any boxes that apply)

The conveyance of real property is exempt from the real estate transfer tax for the following reason:

- a. Conveyance is to the United Nations, the United States of America, the state of New York, or any of their instrumentalities, agencies, or political subdivisions (or any public corporation, including a public corporation created pursuant to agreement or compact with another state or Canada) ..... a ☐
- b. Conveyance is to secure a debt or other obligation..... b ☐
- c. Conveyance is without additional consideration to confirm, correct, modify, or supplement a prior conveyance..... c ☐
- d. Conveyance of real property is without consideration and not in connection with a sale, including conveyances conveying realty as bona fide gifts ..... d ☒
- e. Conveyance is given in connection with a tax sale ..... e ☐
- f. Conveyance is a mere change of identity or form of ownership or organization where there is no change in beneficial ownership. (This exemption cannot be claimed for a conveyance to a cooperative housing corporation of real property comprising the cooperative dwelling or dwellings.) Attach Form TP-584.1, Schedule F..... f ☐
- g. Conveyance consists of deed of partition..... g ☐
- h. Conveyance is given pursuant to the federal Bankruptcy Act ..... h ☐
- i. Conveyance consists of the execution of a contract to sell real property, without the use or occupancy of such property, or the granting of an option to purchase real property, without the use or occupancy of such property ..... i ☐
- j. Conveyance of an option or contract to purchase real property with the use or occupancy of such property where the consideration is less than \$200,000 and such property was used solely by the grantor as the grantor's personal residence and consists of a one-, two-, or three-family house, an individual residential condominium unit, or the sale of stock in a cooperative housing corporation in connection with the grant or transfer of a proprietary leasehold covering an individual residential cooperative apartment..... j ☐
- k. Conveyance is not a conveyance within the meaning of Tax Law, Article 31, section 1401(e) (attach documents supporting such claim) ..... k ☐

\*The total tax (from Part I, line 6 and Part II, line 3 above) is due within 15 days from the date conveyance. Please make check(s) payable to the county clerk where the recording is to take place. If the recording is to take place in the New York City boroughs of Manhattan, Bronx, Brooklyn, or Queens, make check(s) payable to the **NYC Department of Finance**. If a recording is not required, send this return and your check(s) made payable to the **NYS Department of Taxation and Finance**, directly to the NYS Tax Department, RETT Return Processing, PO Box 5045, Albany NY 12205-5045.

**Schedule C — Credit Line Mortgage Certificate** (Tax Law, Article 11)**Complete the following only if the interest being transferred is a fee simple interest.**

I (we) certify that: (check the appropriate box)

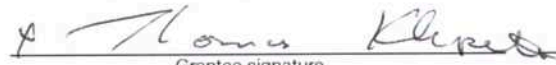

1. ☒ The real property being sold or transferred is not subject to an outstanding credit line mortgage.
  2. ☐ The real property being sold or transferred is subject to an outstanding credit line mortgage. However, an exemption from the tax is claimed for the following reason:
    - ☐ The transfer of real property is a transfer of a fee simple interest to a person or persons who held a fee simple interest in the real property (whether as a joint tenant, a tenant in common or otherwise) immediately before the transfer.
    - ☐ The transfer of real property is (A) to a person or persons related by blood, marriage or adoption to the original obligor or to one or more of the original obligors or (B) to a person or entity where 50% or more of the beneficial interest in such real property after the transfer is held by the transferor or such related person or persons (as in the case of a transfer to a trustee for the benefit of a minor or the transfer to a trust for the benefit of the transferor).
    - ☐ The transfer of real property is a transfer to a trustee in bankruptcy, a receiver, assignee, or other officer of a court.
    - ☐ The maximum principal amount secured by the credit line mortgage is \$3,000,000 or more, and the real property being sold or transferred is **not** principally improved nor will it be improved by a one- to six-family owner-occupied residence or dwelling.

**Please note:** for purposes of determining whether the maximum principal amount secured is \$3,000,000 or more as described above, the amounts secured by two or more credit line mortgages may be aggregated under certain circumstances. See TSB-M-96(6)-R for more information regarding these aggregation requirements.

  - ☐ Other (attach detailed explanation).
3. ☐ The real property being transferred is presently subject to an outstanding credit line mortgage. However, no tax is due for the following reason:
    - ☐ A certificate of discharge of the credit line mortgage is being offered at the time of recording the deed.
    - ☐ A check has been drawn payable for transmission to the credit line mortgagee or his agent for the balance due, and a satisfaction of such mortgage will be recorded as soon as it is available.
  4. ☐ The real property being transferred is subject to an outstanding credit line mortgage recorded in \_\_\_\_\_ (insert liber and page or reel or other identification of the mortgage). The maximum principal amount of debt or obligation secured by the mortgage is \_\_\_\_\_. No exemption from tax is claimed and the tax of \_\_\_\_\_ is being paid herewith. (Make check payable to county clerk where deed will be recorded or, if the recording is to take place in New York City but not in Richmond County, make check payable to the **NYC Department of Finance**.)

**Signature (both the grantor(s) and grantee(s) must sign)**

The undersigned certify that the above information contained in schedules A, B, and C, including any return, certification, schedule, or attachment, is to the best of his/her knowledge, true and complete, and authorize the person(s) submitting such form on their behalf to receive a copy for purposes of recording the deed or other instrument effecting the conveyance.

_____ Grantor signature	_____ Title	 _____ Grantee signature	_____ Title
_____ Grantor signature	_____ Title	 _____ Grantee signature	_____ Title

**Reminder:** Did you complete all of the required information in Schedules A, B, and C? Are you required to complete Schedule D? If you checked e, f, or g in Schedule A, did you complete Form TP-584.1? Have you attached your check(s) made payable to the county clerk where recording will take place or, if the recording is in the New York City boroughs of Manhattan, Bronx, Brooklyn, or Queens, to the **NYC Department of Finance**? If no recording is required, send your check(s), made payable to the **Department of Taxation and Finance**, directly to the NYS Tax Department, RETT Return Processing, PO Box 5045, Albany NY 12205-5045.



**Schedule D - Certification of exemption from the payment of estimated personal income tax** (Tax Law, Article 22, section 663)

Complete the following only if a fee simple interest or a cooperative unit is being transferred by an individual or estate or trust.

If the property is being conveyed by a referee pursuant to a foreclosure proceeding, proceed to Part II, and check the second box under **Exemptions for nonresident transferor(s)/seller(s)** and sign at bottom.

**Part I - New York State residents**

If you are a New York State resident transferor(s)/seller(s) listed in Schedule A of Form TP-584 (or an attachment to Form TP-584), you must sign the certification below. If one or more transferors/sellers of the real property or cooperative unit is a resident of New York State, **each** resident transferor/seller must sign in the space provided. If more space is needed, please photocopy this Schedule D and submit as many schedules as necessary to accommodate all resident transferors/sellers.

**Certification of resident transferor(s)/seller(s)**

This is to certify that at the time of the sale or transfer of the real property or cooperative unit, the transferor(s)/seller(s) as signed below was a resident of New York State, and therefore is not required to pay estimated personal income tax under Tax Law, section 663(a) upon the sale or transfer of this real property or cooperative unit.

Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date

**Note:** A resident of New York State may still be required to pay estimated tax under Tax Law, section 685(c), but not as a condition of recording a deed.

**Part II - Nonresidents of New York State**

If you are a nonresident of New York State listed as a transferor/seller in Schedule A of Form TP-584 (or an attachment to Form TP-584) but are not required to pay estimated personal income tax because one of the exemptions below applies under Tax Law, section 663(c), check the box of the appropriate exemption below. If any one of the exemptions below applies to the transferor(s)/seller(s), that transferor(s)/seller(s) is not required to pay estimated personal income tax to New York State under Tax Law, section 663. **Each** nonresident transferor/seller who qualifies under one of the exemptions below must sign in the space provided. If more space is needed, please photocopy this Schedule D and submit as many schedules as necessary to accommodate all nonresident transferors/sellers.

If none of these exemption statements apply, you must complete Form IT-2663, *Nonresident Real Property Estimated Income Tax Payment Form*, or Form IT-2664, *Nonresident Cooperative Unit Estimated Income Tax Payment Form*. For more information, see *Payment of estimated personal income tax*, on page 1 of Form TP-584-I.

**Exemption for nonresident transferor(s)/seller(s)**

This is to certify that at the time of the sale or transfer of the real property or cooperative unit, the transferor(s)/seller(s) (grantor) of this real property or cooperative unit was a nonresident of New York State, but is not required to pay estimated personal income tax under Tax Law, section 663 due to one of the following exemptions:

- ☐ The real property or cooperative unit being sold or transferred qualifies in total as the transferor's/seller's principal residence (within the meaning of Internal Revenue Code, section 121) from \_\_\_\_\_ Date to \_\_\_\_\_ Date (see instructions).
- ☐ The transferor/seller is a mortgagor conveying the mortgaged property to a mortgagee in foreclosure, or in lieu of foreclosure with no additional consideration.
- ☐ The transferor or transferee is an agency or authority of the United States of America, an agency or authority of the state of New York, the Federal National Mortgage Association, the Federal Home Loan Mortgage Corporation, the Government National Mortgage Association, or a private mortgage insurance company.

Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date
Signature	Print full name	Date



# Saratoga Springs Recreation Department

15 Vanderbilt Avenue, Saratoga Springs, New York 12866

518-587-3550 x2300 Fax 518-584-1748

www.saratogarec.org

## AGREEMENT BETWEEN CITY OF SARATOGA SPRINGS, NY AND SARATOGA CASINO HOLDINGS LLC

**This Agreement** ("Agreement") is made by and between the **City of Saratoga Springs, NY** (the "City") with a place of business at 474 Broadway, Saratoga Springs, NY 12866, and **Saratoga Casino Holdings LLC** (SCH) with a place of business at 342 Jefferson Street, Saratoga Springs, NY 12866.

### WITNESSETH THAT:

**WHEREAS**, SCH owns certain real property located in the City of Saratoga Springs, commonly known as the polo fields (hereinafter "the fields") and more specifically described by the maps attached hereto as Exhibit A, and

**WHEREAS**, the City is desirous of using the fields owned by SCH for its 2019 soccer program; and SCH has granted permission to the City to use the fields at their facility for the 2019 soccer program.

**NOW, THEREFORE**, in consideration of the mutual promises, responsibilities and covenants set forth herein, the City and the SCH hereby agree as follows:

#### 1. TERM

The City shall be permitted to use the fields for the Spring and Fall 2019 Soccer Program. The program times have been approved by both parties to include Mondays through Fridays from 5:30PM to 7:30PM and Saturdays or Sundays from 9:00AM to 1:00PM for the Spring Season including April 15<sup>th</sup> through June 24<sup>th</sup>, excluding May 4<sup>th</sup> and May 23<sup>rd</sup> through May 27<sup>th</sup> and the Fall Season to include September 3<sup>rd</sup> through November 1<sup>st</sup>.

#### 2. AREA TO BE USED

The area to be used is set forth in Exhibit A for the fields as marked. This area shall only be used by soccer players, coaches and spectators during the agreed upon times. Parking by coaches, players and spectators shall only be allowed in areas so designated by SCH.

#### 3. FEE

There shall be no charge levied for the use of the fields.

#### 4. NOTICE

SCH shall have the right to cancel the use of the fields for good cause upon seventy-two (72) hours written notice to the Administrative Director of Recreation and/or his/her designee.

#### 5. INSURANCE

The City shall name SCH and certain of its affiliates as additional insureds on a primary and non-contributory basis on its Commercial General Liability Policy in the amount of One Million Dollars per occurrence and Two Million Dollars aggregate for its use of the fields for the time periods specified in this agreement. The City shall issue SCH a certificate of insurance evidencing same upon the execution of this agreement.

*Our mission is to create fun, safe, affordable activities, and to enrich the community's quality of life through outstanding recreation programs, resources, and facilities for all individuals.*



6. LIABILITY

The City agrees to defend, indemnify and hold harmless SCH, its affiliates, members, officers, agents, employees and assigns for use of the fields against all liabilities, claims, suits, actions, judgments, costs, expenses, demands, losses, damage or injury, arising out of this agreement, of whatsoever kind and nature including death or injury to person, damage or loss of property, all attorneys' fees and other costs of investigating and defending against such claims, liabilities, losses, damages, expenses, accidents or occurrences arising out of its use of the fields during the time periods specified within this agreement.

7. SAFETY

In the event the City and/or SCH shall become aware that an unsafe condition exists on the fields or in the designated parking area, either discovering party shall have the responsibility of giving the other written notice of the condition to the appropriate party for correction.

8. ENTIRE AGREEMENT

This Agreement sets forth the entire agreement and understanding of the parties relating to the subject matter contained herein except as to those matters or agreements expressly incorporated herein by reference. No covenant, representation or condition not expressed herein shall be effective to interpret, change or restrict the express provisions of this Agreement. This Agreement supersedes any and all prior agreements, whether written or oral, relating to the subject matter contained herein. This Agreement shall not be amended, changed or otherwise modified except in writing, signed by both parties.

9. APPENDICES

The following Appendices which are attached to this Agreement are incorporated by reference herein and which shall be made a part of this Agreement:

Exhibit A: Map

10. EXECUTION

This Agreement may be executed in separate counterparts, which together shall constitute the Agreement of the parties, provided that all of the parties to this Agreement have executed their respective copy of this Agreement.

CITY

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

SARATOGA CASINO HOLDINGS LLC

Signature: 

Date: 1-25-19

Print Name: GEORGE W. CARLSON

Title: VICE PRESIDENT

City Council Approval Date: \_\_\_\_\_



"Exhibit A"





ACORD™

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/23/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>Amsure</b> 31 Church Street - 4th Floor PO Box 336 Saratoga Springs, NY 12866	CONTACT NAME:	
	PHONE (A/C, No, Ext): 518 584-5300	FAX (A/C, No): 5185847306
INSURED <b>City of Saratoga Springs</b> <b>Office of Risk &amp; Safety; 474 Broadway</b> <b>Saratoga Springs, NY 12866</b>	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : Travelers Indemnity Company	NAIC # 25658
	INSURER B : Travelers P&C Co. of America	25674
	INSURER C :	
	INSURER D :	
INSURER E :		
INSURER F :		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		ZLP21N62521	01/01/2019	01/01/2020	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$50,000 MED EXP (Any one person) \$0 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY		8104F268202	01/01/2019	01/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$10000		ZUP61M48349	01/01/2019	01/01/2020	EACH OCCURRENCE \$12,000,000 AGGREGATE \$12,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Comm'l Prop Leased/Rented Equ		6305G521961	01/01/2019	01/01/2020	\$83,048,017 Blkt; R/C Special incl Theft \$500,000 Spec inc theft

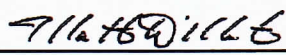
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Insured's use of Holder's fields for the Spring and Fall 2019 Soccer Program

Certificate Holder is Additional Insured for General Liability coverage on a primary and non-contributory basis when required by written contract.

## CERTIFICATE HOLDER

## CANCELLATION

<b>Saratoga Casino Holdings LLC</b> 342 Jefferson Street Saratoga Springs, NY 12866	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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## **REVOCABLE LICENSE AGREEMENT**

This Revocable License Agreement ("Agreement") is between the Licensors, The City of Saratoga Springs, 474 Broadway, Saratoga Springs, New York 12866 and the Licensee, Saratoga Historic Properties, 480 Broadway, Suite LL-30, Saratoga Springs, New York 12866, relative to Licensors' real property as above referenced, and Licensee's real property being a commercial building owned by Licensee located at 480-494 Broadway, Saratoga Springs, NY, and more specifically, 480 A Broadway, Saratoga Springs, NY 12866, currently known as Spa Café on Broadway.

### **Witnesseth**

In consideration of the mutual covenants and promises contained herein, the parties agree as follows:

1. LICENSE. The southern building edge of 480-494 Broadway is located on the adjoining northern property line of 474 Broadway. The below mentioned proposed vent shall overhang Licensors' real property by 9 inches. Therefore, Licensors hereby gives the Licensee permission to use the above described property for the following purpose: the Licensee may construct a vent on the south side of 480-494 Broadway, which shall be 16 inches wide and 9 inches deep in size. The vent will be located 38 feet from the front (west side) of the Licensee's property, 11 feet up from the ground, and then run straight up all the way to the roof of 480 Broadway, and then onto the roof at least 10 feet culminating at a stainless steel exhaust fan according to building code. Upon completion the vent will be painted to match Licensee's building.

2. REVOCATION. The Licensors may revoke this license agreement at any time by sending written notice to the Licensee at the above provided address. Upon service of said



notice, the Licensee shall discontinue using the above described real property and remove the vent.

3. TERM. The term of this Revocable License Agreement shall be ten (10) years from the date of execution of this Agreement.

4. NOTICE. Any notices sent to the parties under this Agreement will be effective five (5) days after the postmarked date of mailing by certified mail, return receipt requested:

CITY:

City of Saratoga Springs  
Office of the Mayor  
474 Broadway  
Saratoga Springs, New York 12866

City of Saratoga Springs  
City Attorney  
474 Broadway  
Saratoga Springs, New York 12866

SARATOGA HISTORIC PROPERTIES:

Alton T. Coleman, II, Partner  
480 Broadway – Suite LL-30  
Saratoga Springs, New York 12866

5. NON-TRANSFERABLE. This Revocable License Agreement is non-transferable.

6. TITLE. By signing this agreement, the Licensee acknowledges the title of the Licensor in and to the above described property.

7. HOLD HARMLESS. The Licensee agrees to hold the Licensor harmless from any claims or actions which arise as a result of Licensee's acts and the acts of Licensee's agents.

8. RISK OF LOSS. It is agreed that all risk of loss of personal property of the Licensee shall be borne by the Licensee.

9. NO LANDLORD TENANT RELATIONSHIP. Nothing contained herein shall give rise to a landlord tenant relationship.

10. MODIFICATION. This Agreement may only be modified in writing and agreed to by both parties.

Licensor:

**City of Saratoga Springs**

By: \_\_\_\_\_  
Meg Kelly, Mayor

Dated: \_\_\_\_\_

Per City Council approval \_\_\_\_\_

Licensee:

**Saratoga Historic Properties**

By: Alton T. Coleman, II  
Alton T. Coleman, II, Partner

Dated: 2/15/2019

## MEMORANDUM OF AGREEMENT

This Agreement, made this 19th day of February, 2019, by and between the CITY of SARATOGA SPRINGS (hereinafter “City”) and the CIVIL SERVICE EMPLOYEES ASSOCIATION LOCAL 1000, AFSCME, AFL-CIO for the CITY of SARATOGA SPRINGS UNIT of the SARATOGA COUNTY LOCAL #846 City Hall Unit 8457-01 (hereinafter “City Hall Unit”):

**WHEREAS**, the City and the City Hall Unit are parties to a Collective Bargaining Agreement with a stated term of January 1, 2017 through December 31, 2021; and

**WHEREAS**, Section XVI of the Collective Bargaining Agreement does not contain provisions allowing for the donation of Sick Leave days by or between employees or members of the Unit; and

**WHEREAS**, the parties recognize that a certain member of the Unit who does not have a sufficient accumulation of individual Sick Leave days and is otherwise unable to draw from the Extended Disability Bank, established under Section XVI of the Collective Bargaining Agreement, may require extended Sick Leave; and

**NOW, THEREFORE**, it is agreed by the parties as follows:

1. Sick Leave days may be donated from one or more employees or members of the Unit to a certain member of the Unit, subject to approval of City Council;
2. The allowance for such a donation of Sick Leave days to the member of the Unit shall be allowed by the City Hall Unit under the circumstances presented herein and shall not serve as a precedent for any future circumstances;
3. The parties agree that it may consider the use of Sick Leave, the potential allowance for donation of Sick Leave days, and the appropriate circumstances relating to any such allowance, in future contract negotiations.

DATED: February \_\_\_\_, 2019

\_\_\_\_\_  
Meg Kelly, Mayor

 2/15/19  
\_\_\_\_\_  
Lisa Watkins, CSEA City Hall Unit

\_\_\_\_\_  
Kali Zervos, CSEA Labor Relations Specialist

Per City Council approval \_\_\_\_\_

CITY OF SARATOGA SPRINGS - VOUCHER  
474 BROADWAY SARATOGA SPRINGS, NY 12866

2018  
2/1/2019

DEPT/LOC 5000 DEPARTMENT Accounts  
VENDOR # 7207 VENDOR NAME Clark Paterson Lee

REMIT ADDRESS 205 St. Paul St, Suite 500, Rochester, NY 14604

PO's: 180933 FINAL PARTIAL

INVOICE # and/or ACCOUNT #	ORG	OBJECT	PROJECT	\$ AMOUNT
Invoice # <u>59602</u>	<u>A3051964</u>	<u>54779</u>		<u>\$1,375.00</u>
RECEIVED BY:				
Warrant	Next Available		TOTAL	<u>\$1,375.00</u>

I certify the articles or services were necessary and for sole use of City; have been received in good condition or properly performed.

[Signature] 2/1/19  
Department Head or Deputy

This claim is approved from the appropriation indicated above.

Audited, i.e. this purchase is in conformity with appropriate standards and procedures.

\_\_\_\_\_  
Commissioner of Finance

\_\_\_\_\_  
Commissioner of Accounts

PAYEE CERTIFICATION: I certify that the above is just, true and correct, that no part thereof has been paid except as stated and that the balance is actually due and owing and that taxes from which state is exempt are excluded.

**Vendor's Signature**

Signature required for all vendors who cannot supply an invoice. Departments to submit original invoices with voucher to Purchasing for processing.



CERTIFICATION OF THE CITY OF SARATOGA SPRINGS  
CIVIL SERVICE COMMISSION

I hereby certify, that with the exceptions, as listed, the employees named in this estimate payroll voucher or account, have been appointed to or promoted in the positions and places and at the rates of compensation shown in accordance with the Civil Service Law and rules and regulations thereon, and are members of the retirement system where such persons are members by mandate in accordance with the NYS retirement and social security law are certified hereon, unless otherwise noted. But, when any person whose name appears on the estimate payroll voucher or account shall have been separated from the service or if status shall change in any way, this certificate shall apply to that person only up to the time such separation or change shall have taken place.

SECRETARY, CIVIL SERVICE COMMISSION

EXCEPTIONS:

*C. Salvo 2/8/19*



ARCHITECTURE  
ENGINEERING  
PLANNING  
CPLteam.com

Invoice

#7207

January 9, 2019

Project No: 13732.07

Invoice No: 59602

TIMOTHY W. WALES, P.E., CITY ENGINEER  
CITY OF SARATOGA SPRINGS  
CITY HALL  
474 BROADWAY  
SARATOGA SPRINGS, NY 12866

City Hall Construction PM

Professional Services for the period ending December 31, 2018

**Professional Personnel**

		Hours	Rate	Amount
COTTON, RANDELL	10/12/2018	8.50	110.00 *	935.00
COTTON, RANDELL	11/9/2018	4.00	110.00 *	440.00
Totals		12.50		1,375.00
Total Labor				1,375.00

**Total this Invoice \$1,375.00**

All hours worked were as needed to assist the City with the following tasks:

- Work in partnership with the Commissioner of Public Works and his staff and the Director of Risk and Safety for all project work.
- Attend work briefings to determine work to be completed for the day in question.
- Oversee remediation and construction projects under the direction of the Commissioner of Public Works and his staff in consultation with the Director of Risk and Safety and the City Council

Matthew T. Smullen, P.E.

\*\*\*PLEASE REFERENCE INVOICE NUMBER ON PAYMENT\*\*\*

# Detailed Timesheet for the Period Ending 10/12/2018

Wednesday, January 30, 2019

1:45:33 PM

CLARK PATTERSON LEE

Employee 01178 COTTON, RANDELL A

Signed \_\_\_\_\_

Approved Electronically by: SMULLEN, MATTHEW T. 10/16/2018 9:57:29 AM

**Posted**

Organization 08

	Total Hr	Sat 9/29	Sun 9/30	Mon 10/1	Tue 10/2	Wed 10/3	Thu 10/4	Fri 10/5	Sat 10/6	Sun 10/7	Mon 10/8	Tue 10/9	Wed 10/10	Thu 10/11	Fri 10/12
PaidTimeOff															
PaidTimeOff															
Reg	8.0			8.0											

13260.01

Warren County - Court Construction

Client: WARREN COUNTY

00000

Reg	63.5				5.5	4.0	6.0	8.0			8.0	8.0	8.0	8.0	8.0
Ovt	6.5											1.5	1.5	1.5	2.0

10/2 Lunch 12:00 - 12:30  
 10/3 Lunch 12:00 - 12:30  
 10/4 Lunch 12:00 - 12:30  
 10/5 Lunch 12:00 - 12:30  
 10/8 Lunch 12:00 - 12:30  
 10/9 Lunch 12:00 - 12:30  
 10/10 Lunch 12:00 - 12:30  
 10/11 Lunch 12:00 - 12:30  
 10/12 Lunch 12:00 - 12:30

13732.07

Saratoga Springs - City Hall Const PM

Client: CITY OF SARATOGA SPRINGS

00000

Reg	8.5				2.5	4.0	2.0								
-----	-----	--	--	--	-----	-----	-----	--	--	--	--	--	--	--	--

**DAILY TOTALS**

	Total Hr	Sat 9/29	Sun 9/30	Mon 10/1	Tue 10/2	Wed 10/3	Thu 10/4	Fri 10/5	Sat 10/6	Sun 10/7	Mon 10/8	Tue 10/9	Wed 10/10	Thu 10/11	Fri 10/12
Reg	80.0			8.0	8.0	8.0	8.0	8.0			8.0	8.0	8.0	8.0	8.0
Ovt	6.5											1.5	1.5	1.5	2.0

# Detailed Timesheet for the Period Ending 11/9/2018

Wednesday, January 30, 2019

1:46:13 PM

CLARK PATTERSON LEE

Employee 01178 COTTON, RANDELL A

Signed \_\_\_\_\_

Approved Electronically by: SMULLEN, MATTHEW T. 11/12/2018 10:45:31 AM

**Posted**

Organization 08

PaidTimeOff

PaidTimeOff

Reg

Total Hr	Sat 10/27	Sun 10/28	Mon 10/29	Tue 10/30	Wed 10/31	Thu 11/1	Fri 11/2	Sat 11/3	Sun 11/4	Mon 11/5	Tue 11/6	Wed 11/7	Thu 11/8	Fri 11/9
12.0							4.0							8.0

13260.01

Warren County - Court Construction

Client: WARREN COUNTY

00000

Reg

68.0			9.0	8.5	8.5	8.5				8.0	8.5	8.5	8.5	
------	--	--	-----	-----	-----	-----	--	--	--	-----	-----	-----	-----	--

10/29 Lunch 12:00 - 12:30

10/30 Lunch 12:00 - 12:30

10/31 Lunch 12:00 - 12:30

11/1 Lunch 12:00 - 12:30

11/5 Lunch 12:00 - 12:30

11/6 Lunch 12:00 - 12:30

11/7 Lunch 12:00 - 12:30

11/8 Lunch 12:00 - 12:30

13732.07

Saratoga Springs - City Hall Const PM

Client: CITY OF SARATOGA SPRINGS

00000

Reg

4.0							4.0							
-----	--	--	--	--	--	--	-----	--	--	--	--	--	--	--

Total Hr	Sat 10/27	Sun 10/28	Mon 10/29	Tue 10/30	Wed 10/31	Thu 11/1	Fri 11/2	Sat 11/3	Sun 11/4	Mon 11/5	Tue 11/6	Wed 11/7	Thu 11/8	Fri 11/9
84.0			9.0	8.5	8.5	8.5	8.0			8.0	8.5	8.5	8.5	8.0

**DAILY TOTALS**

## ***PR & COMMUNICATIONS MANAGER (COMPETITIVE)***

**DISTINGUISHING FEATURES OF THE CLASS:** The PR & Communications Manager reports directly to the Saratoga Springs City Council and is appointed by the Commissioner of Finance with consent of the Council. This position is responsible for the planning, coordination and dissemination of information on City programs, services, events and facilities. Work also includes management of media relations and social media platforms. The incumbent will be responsible for researching and writing materials for release with assistance from relevant City officials and departments. The incumbent performs related work as required.

**TYPICAL WORK ACTIVITIES** The duties listed are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

- Prepares media releases on City programs;
- Prepares press releases as requested;
- Advises City Officials in all Departments on media requests and media policy;
- Maintains open lines of communication with community organizations and provides prompt responses to requests for public information about the City, its policies and programs;
- Advises City Officials on the probable public relations consequences relating to shifts in existing programs and policies;
- Handles correspondence between departments and public as requested;
- Prepares and carries out a strategic media plan that maximizes resident and media awareness of City of Saratoga Springs programs and series;
- Researches questions and obtains information from appropriate City personnel in response to media inquiries;
- Assists with maintaining media contact database;
- Assists with planning and organization of community events and meetings, including outreach to community members, business and community leaders;
- Assists with the development of materials for public meetings and events;
- Attends City Council meetings as necessary and seeks opportunities to further the City's relationship with residents, community groups, businesses, educational institutions etc;
- Performs general administrative duties such as typing, filing, answering telephone calls, photocopying, purchasing etc;
- Assists with the development and execution of new communications and community relations tactics in line with the City's strategic plan;
- Creates and manages content on the City website with assistance from the Information Technology team and relevant departments;
- Create and manage the City's social media outlets;
- Other duties as assigned.

**FULL PERFORMANCE, KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Working knowledge of the principles, terminology and techniques of publicity promotion, public relations, journalism and communications media; Skill in writing and editing communications and marketing materials (newsletter and website articles, brochures, etc); Ability to proof read and edit written materials; Ability to communicate effectively, both orally and in writing; Good organizational skills and detail orientated; Tact and courtesy; Thorough knowledge of multiple social media platforms; Ability to deliver creative content; familiarity with online marketing strategies and marketing channels.

**MINIMUM QUALIFICATIONS:**

1. Bachelors degree in Communications, Public Relations, Marketing, Journalism, Radio –Television Broadcasting or a closely related field (not English Literature), AND one (1) year of full time paid experience (or its part time equivalent) in public relations/public information, marketing, journalism, media presentation, program development, or preparation of written material for public dissemination **OR**
2. Bachelors degree in any field AND two (2) years of full time paid experience (or its part time equivalent) in public relations/public information, marketing, journalism, media presentation, program development, or preparation of written material for public dissemination **OR**
3. Associates degree in any field AND three (3) years of full time paid experience (or its part time equivalent) in public relations/public information, marketing, journalism, media presentation, program development, or preparation of written material for public dissemination **OR**
4. High School diploma or equivalent AND four (4) years of full time paid experience (or its part time equivalent) in public relations/public information, marketing, journalism, media presentation, program development, or preparation of written material for public dissemination

Created: January 22<sup>nd</sup>, 2019

02/15/2019 08:35  
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**CITY OF SARATOGA SPRINGS LIVE**  
**BUDGET AMENDMENTS JOURNAL ENTRY PROOF**

**P 1**  
**bgamdent**

LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
	ACCOUNT				LINE DESCRIPTION					
<hr/>										
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND			
2019	02	177 02/19/2019	021919	021919	BTCO BUA 021919BTCO	1	1			
1	E3577162	52200			CITY CENTER AUTHORITY EQ CAP OFFICE EQUIPMENT		3,500.00	4,000.00	7,500.00	
	E	-35-7-7160-2-52200	-		COVER OFFICE EQUIPMENT EXPENSE 02/19/2019					
2	E3577169	59010			CONTINGENCY		4,000.00	-4,000.00	.00	
	E	-35-7-7160-9-59010	-		COVER OFFICE EQUIPMENT EXPENSE 02/19/2019					
3	A3618684	54489			PLANNING AND ECON DEVELOP CS ECONOMIC DEVELOPMENT PROJECTS		.00	18,000.00	18,000.00	
	A	-36-1-8687-4-54489	-		ECONOMIC DEVELOPMENT SPAC PART 02/19/2019					
4	A3829999	59010			CONTINGENCY		173,800.00	-18,000.00	155,800.00	
	A	-38-2-9990-9-59010	-		ECONOMIC DEVELOPMENT SPAC PART 02/19/2019					
** JOURNAL TOTAL								0.00		

02/15/2019 08:35  
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CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 2  
bgamdent

CLERK: u05

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2019 2 177									
BUA E3577162-52200	02/19/2019	021919BTCO	021919	021919BTCO		OFFICE EQUIPMENT	5	4,000.00	
						COVER OFFICE EQUIPMENT EXPENSE			
BUA E3577169-59010	02/19/2019	021919BTCO	021919	021919BTCO		CONTINGENCY	5		4,000.00
						COVER OFFICE EQUIPMENT EXPENSE			
BUA A3618684-54489	02/19/2019	021919BTCO	021919	021919BTCO		ECONOMIC DEVELOPMENT PROJECTS	5	18,000.00	
						ECONOMIC DEVELOPMENT SPAC PART			
BUA A3829999-59010	02/19/2019	021919BTCO	021919	021919BTCO		CONTINGENCY	5		18,000.00
						ECONOMIC DEVELOPMENT SPAC PART			
JOURNAL 2019/02/177 TOTAL								.00	.00



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CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 3  
bgamdent

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
FUND TOTAL					.00	.00

\*\* END OF REPORT - Generated by Christine Gillmett-Brown \*\*

LN	ORG ACCOUNT	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND			
2019	02	179	02/19/2019	021919	021919BTIN	BUA	021919BTIN	1	1	
1	A3031964	54779		PROPERTY LOSS	PROPERTY LOSS CITY BUILDING		.00	293,870.00	293,870.00	
	A	-30-3-1932-4-54779	-		TEMPORARILY FUND BLUE STONE CO	02/19/2019				
2	A3031914	54773		LIABILITY INSURANCE	LIABILITY INSURANCE		332,575.53	-293,870.00	38,705.53	
	A	-30-3-1910-4-54773	-		TEMPORARILY FUND BLUE STONE CO	02/19/2019				
					** JOURNAL TOTAL			0.00		

02/15/2019 10:52  
u05

CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 2  
bgamdent

CLERK: u05

YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2019 2 179									
BUA A3031964-54779						PROPERTY LOSS CITY BUILDING 5		293,870.00	
02/19/2019	021919BTIN	021919	021919BTIN			T TEMPORARILY FUND BLUE STONE CO			
BUA A3031914-54773						LIABILITY INSURANCE 5			293,870.00
02/19/2019	021919BTIN	021919	021919BTIN			T TEMPORARILY FUND BLUE STONE CO			
JOURNAL 2019/02/179 TOTAL								.00	.00

02/15/2019 10:52  
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CITY OF SARATOGA SPRINGS LIVE  
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 3  
bgamdent

FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
FUND TOTAL					.00	.00

\*\* END OF REPORT - Generated by Christine Gillmett-Brown \*\*



## City of Saratoga Springs, NY Contract

City Project Number: \_\_\_\_\_ City Project Name: Saratoga Springs' City Hall Restoration and Renovations  
City Department: Public Works Department Contact Person: Michael Veitch City Ext. 2556  
Company Name: Clark Patterson Lee  
Company Address: 30 Century Hill Drive, Suite 104, Latham, NY 12110  
Company Telephone No.: 518.463.4107 Company Fax No.: \_\_\_\_\_  
Vendor and/or Service Provider Primary Contact: John Hall Title: Principal  
Primary Contact Email: jhall@cplteam.com  
Service to be Provided: architectural and engineering services  
Remit Name (If different from above): \_\_\_\_\_  
Remit Address: 205 St. Paul Street, Suite 500, Rochester, NY 14604

1. **Scope of Agreement:** In response to a request for a pricing proposal requested by the City for architectural and engineering professional services for the Saratoga Springs City Hall Restoration and Renovations, the Vendor and/or Service Provider submitted proposals dated 2/14/19 (the "Proposals/Statement of Work"), which are attached hereto as Exhibit A. The Vendor and/or Service Provider shall provide to the City the products and services set forth therein. The Vendor and/or Service Provider assumes full responsibility for the provision of the products and services made available in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with the prior written approval of the City. The Vendor and/or Service Provider assumes all risks in the performance of all its activities authorized by this Agreement.
2. **Term of Agreement:** The term of this Agreement shall commence per the date of approval of this Agreement by the City Council of the City of Saratoga Springs. This Agreement shall continue in force from the effective date until the work provided as described herein is satisfactorily completed or by Fourth Quarter 2019 (project), February 2020 (construction closeout). Any modification of the work performed by the Vendor and/or Service Provider shall be made in writing and shall not be undertaken until the City agrees to the modification. The Vendor and/or Service Provider assume full responsibility for the provision of the products and services contracted for in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with prior written notice and written approval of the City. The Vendor and/or Service Provider will provide his or her own equipment and materials as necessary to perform the work except as identified within the RFP/RFPQ/BID Documents. The Vendor and/or Service Provider assume all risks in the performance of all its activities authorized by this Agreement.
3. **Terms of Payment:** Vendor and/or Service Provider will invoice the City on a monthly basis and the City will pay all invoices within thirty (30) days of receipt of the invoice or as practicable. The City shall pay the Vendor and/or Service Provider in accordance with the City Charter per the Purchasing Guidelines established by the City. All work performed under this agreement must be in accordance with the NYS Department of Labor Prevailing Wage Regulations. The Costs, fees, and disbursements associated with the provisions of the products and services shall be determined in accordance with the proposal submitted not to exceed \$663,000.00, a copy of which is annexed hereto and made a part hereof. Detailed original invoices not received within forty five (45) calendar days of the completed transaction could result in a delay of payment.
4. **Notice:** Any notices sent to the City under this Agreement will be effective five (5) business days after the postmarked date of mailing by certified mail, return receipt requested. The Department of Public Works Business Manager is the designated Project Manager for this Agreement and shall represent the City in all matters and has the authority to affect the delivery of products and/or services. The Project Manager for the Vendor and/or Service Provider is John P Hall. Any notice, request, demand or other communication required or provided for in this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person or mailed in a sealed envelope, postage prepaid, addressed as follows:  
  
To the City: Commissioner of Public Works, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866  
  
With a copy to: City Attorney, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866  
  
To Vendor and/or Service Provider: John P Hall, Clark Patterson Lee, 30 Century Hill Drive, Suite 104, Latham, NY 12110
5. **Conflicts of Interest:** The Vendor and/or Service Provider represents and warrants that it has no conflict, actual or perceived, that would prevent it from performing its duties and responsibilities under the Agreement.
6. **City Property:** All information and materials received hereunder by the Vendor and/or Service Provider from the City are and shall remain the sole and exclusive property of the City and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider. All intellectual property, created by the Vendor and/or Service Provider hereunder as a product or as a service to the City shall be the sole and exclusive property of the City. Effective upon their creation pursuant to the terms of this Agreement, the Vendor and/or Service Provider conveys, assigns and transfers to the City the sole and exclusive rights, title and interest in all documents, electronic databases, and custom programs, whether preliminary, final or otherwise, including all trademarks and copyrights. The Vendor and/or Service Provider hereby agrees to take all necessary and appropriate steps to ensure that the custom products are protected against unauthorized copying, reproduction and marketing by or through the Vendor and/or Service Provider, its agents, employees, or subcontractors. Nothing herein shall preclude the Vendor and/or Service Provider from otherwise using the related or underlying general knowledge, skills, ideas, concepts, techniques and experience developed under this Agreement in the course of the Vendor and/or Service Provider's business. The Contractor grants to the City a perpetual, nonexclusive, royalty-free, unlimited use license to use, execute, reproduce, display, modify and distribute any pre-existing software, tools or techniques delivered by the Vendor and/or Service Provider under this Agreement. Any written reports, opinions and advice rendered by the Vendor and/or Service Provider shall become the sole and exclusive property of the City, and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider.
7. **Retention of Records:** The Vendor and/or Service Provider shall make available to the City all information pertinent to the project, including reports, studies, drawings, and any other data. All original records generated as a result of the project shall be maintained by the Vendor and/or

Service Provider for a period of six (6) years after expiration of the Agreement. Upon request, copies of those records shall be provided to the City at no cost.

8. **Independent Vendor and/or Service Provider Status:** It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting the Vendor and/or Service Provider's staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The Vendor and/or Service Provider and its staff are to be and shall remain an independent Vendor and/or Service Provider with respect to all services performed under this Agreement. The Vendor and/or Service Provider represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Vendor and/or Service Provider or other persons, while engaged in the performance of any work or services required by the Vendor and/or Service Provider under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Vendor and/or Service Provider, its officers, agents, Vendor and/or Service Providers or employees shall in no way be the responsibility of the City; and the Vendor and/or Service Provider shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay.
9. **Insurance:** The City of Saratoga Springs herein requires the following terms and conditions regarding the agreement for the provision of professional services as outlined above: The Vendor and/or Service Provider shall procure and maintain during the term of this Agreement, at the Vendor and/or Service Provider's expense, the insurance policies listed with limits equal to or greater than the enumerated limits. The Vendor and/or Service Provider shall be solely responsible for any self-insured retention or deductible losses under each of the required policies. Every required policy, including any required endorsements and any umbrella or excess policy, shall be primary insurance. Insurance carried by the City of Saratoga Springs, its officers, or its employees, if any, shall be excess and not contributory insurance to that provided by the Vendor and/or Service Provider. Every required coverage type shall be "occurrence basis" with the exception of Professional Errors and Omissions Coverage which may be "claims made" coverage. The Vendor and/or Service Provider may utilize umbrella/excess liability coverage to achieve the limits required hereunder; such coverage must be at least as broad as the primary coverage (follow form). The Office of Risk & Safety Management must approve all insurance certificates. The City of Saratoga Springs reserves its right to request certified copies of any policy or endorsement thereto. All insurance shall be provided by insurance carriers licensed & admitted to do business in the State of New York and must be rated "A-:VII" or better by A.M. Best (Current Rate Guide). If the Vendor and/or Service Provider fails to procure and maintain the required coverage(s) and minimum limits such failure shall constitute a material breach of contract, whereupon the City of Saratoga Springs may exercise any rights it has in law or equity, including but not limited to the following: (1) immediate termination of the Agreement; (2) withholding any/all payment(s) due under this Agreement or any other Agreement it has with the Vendor and/or Service Provider (common law set-off); OR (3) procuring or renewing any required coverage(s) or any extended reporting period thereto and paying any premiums in connection therewith. All monies so paid by the City of Saratoga Springs shall be repaid upon demand, or at the City's option, may be offset against any monies due to the Vendor and/or Service Provider.

The City of Saratoga Springs requires the Vendor and/or Service Provider name the City as a Certificate Holder for the following coverage for the work covered by this Agreement:

- **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
- **Commercial Automobile Insurance:** One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- **Excess Insurance:** Five Million Dollars per Occurrence Aggregate;
- **Professional Errors and Omissions:** One Million Dollars per Claim with Two Million Dollars Aggregate; AND
- **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:** Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.

It shall be an affirmative obligation of the Vendor and/or Service Provider to advise City's Office of Risk and Safety via mail to Office of Risk and Safety, City of Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866, within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be a breach of this Agreement. The Vendor and/or Service Provider acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City. The Vendor and/or Service Provider is to provide the City with a Certificate of Insurance naming the City as **Additional Insured on a primary and non-contributory basis prior** to the commencement of any work or use of City facilities. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the municipality. In the event the Vendor and/or Service Provider utilizes a Subcontractor for any portion of the services outlined within the scope of its activities, the Subcontractor shall provide insurance of the same type or types and to the same extent of coverage as that provided by the Vendor and/or Service Provider. All insurance required of the Subcontractor shall name the City of Saratoga Springs as an **Additional Insured on a primary and non-contributory basis** for all those activities performed within its contracted activities for the contact as executed.

10. **Indemnification:** The Vendor and/or Service Provider, to the fullest extent provided by law, shall indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Vendor and/or Service Provider or its employees or anyone for whom the Vendor and/or Service Provider is legally liable or Subcontractors. Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the Vendor and/or Service Provider, as aforesaid. The Vendor and/or Service Provider's responsibility under this section shall not be limited to the required or available insurance.
11. **Americans with Disabilities Act:** The Vendor and/or Service Provider agrees to comply with the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973 and not discriminate on the basis of disability in the admission or access to, or treatment of employment in its

services, programs, or activities. The Vendor and/or Service Provider agrees to hold harmless and indemnify the City from costs, including but not limited to damages, attorney's fees and staff time, in any action or proceeding brought alleging a violation of ADA and/or Section 504 caused by the Vendor and/or Service Provider. Upon request accommodation will be provided to allow individuals with disabilities to participate in all services, programs and activities.

12. **Safety:** The City of Saratoga Springs specifically reserves the right to suspend or terminate all work under this Agreement whenever Vendor and/or Service Provider, and/or Vendor and/or Service Provider's employees or subcontractors, are proceeding in a manner that threatens the life, health or safety of any of Vendor and/or Service Provider's employees, subcontractor's employees, City employees or member(s) of the general public on City property. This reservation of rights by the City of Saratoga Springs in no way obligates the City of Saratoga Springs to inspect the safety practices of the Vendor and/or Service Provider. If the City of Saratoga Springs exercises its rights pursuant to this part, the Vendor and/or Service Provider shall be given three days to cure the defect, unless the City of Saratoga Springs, in its sole and absolute discretion, determines that the service cannot be suspended for three days due to the City of Saratoga Springs' legal obligation to continuously provide Vendor and/or Service Provider's service to the public or the City of Saratoga Springs' immediate need for completion of the Vendor and/or Service Provider's work. In such case, Vendor and/or Service Provider shall immediately cure the defect. If the Vendor and/or Service Provider fails to cure the identified defect(s), the City of Saratoga Springs shall have the right to immediately terminate this Agreement. In the event that the City of Saratoga Springs terminates this Agreement, any payments for work completed by the Vendor and/or Service Provider shall be reduced by the costs incurred by the City of Saratoga Springs in re-bidding the work and/or by the increase in cost that results from using a different Vendor and/or Service Provider.
13. **Vendor and/or Service Provider Code of Conduct:** The City of Saratoga Springs is committed to conduct business in a lawful and ethical manner and expects the same standards from Vendor and/or Service Providers/suppliers that the City conducts business with. The City requires that all Vendor and/or Service Providers/suppliers abide by this Code of Conduct. Failure to comply with this Code may be sufficient cause for the City to exercise its rights to terminate its' business relationship with Vendor and/or Service Providers/suppliers. Vendor and/or Service Providers/suppliers agree to provide all information requested which is necessary to demonstrate compliance with this Code.

At a minimum, the City requires that all Vendor and/or Service Providers/suppliers meet the following standards:

- Legal: Vendor and/or Service Providers/suppliers and their sub-contractors agree to comply with all applicable local, state and federal laws, regulations and statutes.
- Discrimination: No person shall be subject to any discrimination in employment, including hiring, salary, benefits, advancement, discipline, termination or retirement on the basis of gender, race, religion, age, disability, sexual orientation, nationality, political opinion, party affiliation or social ethnic origin.
- Right to organize: Employees of the Vendor and/or Service Provider/supplier should have the right to decide whether they want collective bargaining.
- Sub-contractors: Vendor and/or Service Providers/suppliers shall ensure that sub-contractors shall operate in a manner consistent with this Code.
- Protection of the Environment: Vendor and/or Service Providers/suppliers shall comply with all applicable environmental laws and regulations. Where practicable, Vendor and/or Service Providers/suppliers are to utilize technologies that do not adversely affect the environment and when such impact is unavoidable, to ensure that it is minimized.

The undersigned Vendor and/or Service Provider/supplier hereby acknowledges that it has received the City of Saratoga Springs Vendor and/or Service Provider/Supplier Code of Conduct and agrees that any and all of its facilities and sub-contractors doing business with the City will receive the Code and will abide by each and every term therein.

Vendor and/or Service Provider/supplier acknowledges that its failure to comply with any condition, requirement, policy or procedure may result in the termination of the business relationship. Vendor and/or Service Provider/supplier reserves the right to terminate its agreement to abide by the Code of Conduct at any time for any reason upon ninety (90) days prior written notice to the City.

14. **Governing Law:** This Agreement shall be governed and construed under the laws of the State of New York, the location where this Agreement was accepted to by Vendor and/or Service Provider. The Vendor and/or Service Provider agrees to comply with all applicable local, state and federal laws, rules and regulations in the performance of the duties of this Agreement.
15. **NYS Licensure for Professional Services:** Any and all professional services performed under this Agreement shall be completed by an individual licensed by the NYS Office of Professions - Education Department as applicable to the service provided including, but not limited to accounting, actuarial, engineering and architectural services. The Vendor and/or Service Provider represents that it has all necessary governmental licenses to perform the services described herein.
16. **Non-Collusive Bidding Certification:** Where applicable, upon the submission of a bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
- a. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
  - b. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
  - c. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
17. **Iranian Energy Sector Divestment:** Where applicable, upon the submission of a bid, each Vendor and/or Service Provider and each person signing on behalf of any Vendor and/or Service Provider certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the state finance law (Iran Divestment).
18. **Venue:** The City and the Vendor and/or Service Provider hereby agree that any litigated matters shall be venued in the federal and state courts of the State of New York in the County of Saratoga.
19. **Assignment:** The Vendor and/or Service Provider is prohibited from assigning, conveying, subletting or otherwise disposing of the Vendor and/or Service Provider's right, title, or interest therein, or the Vendor and/or Service Provider's power to execute this agreement to any other person or corporation without the previous written consent of the City. If the Vendor and/or Service Provider assigns, conveys, sublets or otherwise disposes

of the Vendor and/or Service Provider's right, title, or interest without prior written consent, the City shall revoke and annul this agreement, and the City shall be relieved and discharged from any and all liability growing out of this Agreement, and any person or corporation to whom the interest was assigned, transferred, conveyed, sublet or otherwise disposed of shall forfeit and lose all moneys theretofore earned under such contract, except so much as may be required to pay his or her employees.

20. **Termination:** The Vendor and/or Service Provider and the City may mutually agree, in writing, to terminate this Agreement at any time. The City may also terminate this Agreement at any time and for any reason by mailing written notice to the Vendor and/or Service Provider at least ten (10) business days prior to such termination date. The City reserves the right to cancel this Agreement at any time in event of default or violation by the Vendor and/or Service Provider of any provision of this Agreement. The City may take whatever action at law or in equity that may appear necessary or desirable to collect damages arising from a default or violation or to enforce performance of this Agreement.
21. **Default:** Vendor and/or Service Provider's failure to perform its obligations and comply with its representations under this Agreement shall constitute a default under this Agreement. Upon Vendor and/or Service Provider's default, the City may cancel this Agreement and immediately stop payment of any fees to Vendor and/or Service Provider hereunder. City shall also have any all additional rights and remedies under New York State Law as a result of Vendor and/or Service Provider's default.
22. **Force Majeure:** Neither party shall be held liable for failure to perform its part of this Agreement when such failure is due to fire, flood, or similar disaster; strikes or similar labor disturbances; industrial disturbances, war, riot, insurrection, and/or other causes beyond the control of the parties.
23. **Entire Agreement:** This Agreement sets forth the entire agreement and understanding of the parties relating to the subject matter contained herein except as to those matters or agreements expressly incorporated herein by reference. No covenant, representation or condition not expressed herein shall be effective to interpret, change or restrict the express provisions of this Agreement. This Agreement supersedes any and all prior agreements, whether written or oral, relating to the subject matter contained herein. This Agreement shall not be amended, changed or otherwise modified except in writing, signed by both parties.
24. **Severability:** In the event that any portion of this Agreement may be adjudged invalid or unenforceable for any reason, adjudication shall in no manner affect the other portions of this Agreement which will remain in full force and effect as of the portions adjudged invalid or unenforceable were not originally a part thereof.
25. **Modification:** This Agreement may be modified only by a writing signed by both parties.
26. **Execution:**

This Agreement may be executed in separate counterparts, which together shall constitute the Agreement of the parties, provided that all of the parties to this Agreement have executed their respective copy of this Agreement.

**City Certification:** In addition to the acceptance of this Agreement, I certify that original copies of this signature page will be attached to all other exact copies of this Agreement.

**Vendor and/or Service Provider Certification:** In addition to the acceptance of this Agreement, I certify that all information provided to the City with respect to New York State Finance Law Section 139-k is complete, true and accurate.

All Parties, having agreed to the terms and the recitals set forth herein, and in relying thereon, herein signs this Agreement.

Vendor and/or Service Provider Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

City of Saratoga Springs' Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: Meg Kelly

Title: Mayor

City Council Approval Date: \_\_\_\_\_





February 14, 2019

Mr. Skip Scirocco  
DPW Commissioner  
City of Saratoga Springs  
474 Broadway  
Saratoga Springs NY 12866

**RE: Renovations to Saratoga Springs City Hall**

Over the last 2 months CPL has provided building analysis, layout planning, cost estimating and project scheduling. The results of that effort have yielded a preferred plan for implementation. The project approaches \$10Mil in construction costs and would be bid late winter for a spring start of construction with occupancy targeted to the end of 2019. The renovations will achieve;

- An expanded layout for the Office of Courts Administration,
- A new 4 stop elevator to serve the main Entrance Lobby and public areas of each floor.
- Reconditioning of all spaces damaged by the August 2018 Flood/Fire.
- A new HVAC system to provide conditioned air to all departmental areas of the building.
- Space reassignments to accommodate growth, improved work flow, improved work environment, improved staff safety and public access.
- An historically relevant restoration of Lobby and Common spaces to replace inappropriate 1930s vintage Lobby and Corridor finishes.

This letter is our proposal for Design Services to complete the project design from Schematics through Design Development, Contract Documents, Bidding Procedures, and Contract Administration. Our services include Architectural Design, Interior Design, Mechanical, Electrical, Plumbing and Fire Protection Engineering, Structural Engineering as well as Acoustical Consulting relevant to the Music Hall Renovations.

**Professional Fees;**

We propose a fee at 7% of the cost of construction, (approximately \$653,000 at current project budget) with billings to be monthly in accordance with the progress of the work.

Terms of Service will be as defined by the standard AIA B141 Owner Architect Agreement. Fees will be billed monthly in proportion to the progress of the work and the percentage allocation as follows;

- Schematic Design .....20%
- Design Development.....20%
- Contract Documents .....30%
- Bidding Procedures.....5%
- Contract Administration.....25%



Mr. Skip Scirocco  
DPW Commissioner  
February 14, 2019

Reimbursables are in addition to the fee and will include costs of travel to destinations other than Saratoga County, reproduction and express mail, services to be billed at 1.0 times actual expense

**Schedule;** We anticipate that the Schematic Design will complete by mid-December, with final design documents ready for bidding by mid-April.

We have not included any fees relative to Hazardous Material Abatement. Our contract Administration includes site visits every other week but not full-time site observation. Our drawings will indicate generic furniture placement but we have not included any fees for specifying or managing furniture purchase/placement.

**Our team** will include the following primary participants.

- Principal.....John P. Hall/Matthew Smullen
- Project Architect..... Andrew Goodermote/Erin Powers
- Engineering..... Dave Hart, James Masula and Jeffery Teeter
- Interiors ..... Susan Clark/Ashley Hallenbeck

We are very pleased to partner with the City of Saratoga Springs to define a path forward to restore the essence of City Hall, transform the work environment and to preserve the building for future generations. If there are any questions or you require further information, please feel free to contact us.

Very truly yours,  
CPL

John P. Hall  
Principal

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Authorized Signature	City of Saratoga Springs	Date
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## Saratoga Springs City Hall Renovations Architectural and Engineering Fee Schedule

Schematic Design	20%	130,600
Design Development	20%	130,600
Contract Documents	40%	195,900
Bidding Procedures	5%	32,650
Contract Administration	25%	163,250
<b>Total AE Fee</b>		<b>653,000</b>
Reimbursable Budget		10,000
<b>Total Including reimbursables</b>		<b>663,000</b>

Title	CPL Hourly Rates
Principal	\$200 - 270
Project Manager	\$150 - 180
Project Architect/Professional Engineer/Planner	\$110 - 150
Sr. Architect /Sr. Engineer/Sr. Interior Designer	\$100 - 135
Sr. Draftsperson/Jr. Engineer/Jr. Interior Designer	\$70 - 95
Jr. Draftsperson	\$75
Specification - Word Processor/Analyst	\$65
Clerical	\$65





CLARK-4

OP ID: SM

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/28/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> 585-385-0428 Poole Professional - NY 1160F Pittsford-Victor Rd. Pittsford, NY 14534 Mary-Beth Rumble		<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> 585-385-0428 <b>FAX (A/C, No):</b> 585-662-5755 <b>E-MAIL ADDRESS:</b> smiller@poole-ny.com		
<b>INSURED</b> Clark Patterson Engineers, Surveyors, Architects & Landscape Architect, D.P.C. Clark Patterson Lee 205 St Paul Street Rochester, NY 14604		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
		<b>INSURER A:</b> XL Specialty Insurance Company		<b>37885</b>
		<b>INSURER B:</b>		
		<b>INSURER C:</b>		
		<b>INSURER D:</b>		
		<b>INSURER E:</b>		
		<b>INSURER F:</b>		

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	<b>Prof. Liability</b> <b>PollutionLiability</b>			DPR9919723 DEDUCTIBLE \$150,000	12/15/2017	12/15/2018	<b>PER CLAIM</b> 5,000,000 <b>AGGREGATE</b> 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Includes 30-day notice of cancellation.

## CERTIFICATE HOLDER

## CANCELLATION

<b>SARAT-5</b>  City of Saratoga Springs Attn: Marilyn Rivers City Hall, 474 Broadway Saratoga Springs, NY 12866	<b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b>  <b>AUTHORIZED REPRESENTATIVE</b> 
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CLARK-4

OP ID: SM

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/28/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> 585-385-0428 Poole Professional - NY 1160F Pittsford-Victor Rd. Pittsford, NY 14534 Mary-Beth Rumble		<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> 585-385-0428 <b>FAX (A/C, No):</b> 585-662-5755 <b>E-MAIL ADDRESS:</b> smiller@poole-ny.com		
<b>INSURED</b> Clark Patterson Engineers, Surveyors, Architects & Landscape Architect, D.P.C. Clark Patterson Lee 205 St Paul Street Rochester, NY 14604		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
		<b>INSURER A:</b> XL Specialty Insurance Company		<b>37885</b>
		<b>INSURER B:</b>		
		<b>INSURER C:</b>		
		<b>INSURER D:</b>		
		<b>INSURER E:</b>		
		<b>INSURER F:</b>		

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	<b>Prof. Liability</b> <b>PollutionLiability</b>			DPR9919723 DEDUCTIBLE \$150,000	12/15/2017	12/15/2018	<b>PER CLAIM</b> 5,000,000 <b>AGGREGATE</b> 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

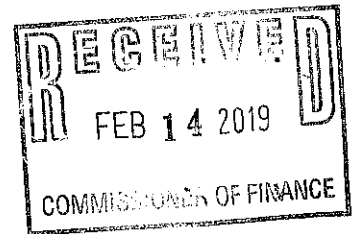
Includes 30-day notice of cancellation.

## CERTIFICATE HOLDER

## CANCELLATION

<b>SARAT-5</b>  City of Saratoga Springs Attn: Marilyn Rivers City Hall, 474 Broadway Saratoga Springs, NY 12866	<b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b>  <b>AUTHORIZED REPRESENTATIVE</b> 
---	---

**Request for Certification of Sufficient Funds**



Submittal Date: 2/14/2019

The Department of Public Works requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

Obligation to be incurred, detailing vendor name, project description, Council Approval, etc.  
(attach supporting documentation):

**Vendor:** Clark Patterson Lee

**Project:**

Building Renovation-Design, Contract Documents, Bidding,  
Contract Administration

Appropriation - Current Budget Expense Org/Object/Proj(s): H3031492 52000 1141

Amount Requested for Approval \$663,000.00

Current Amount Available: \$6,245,439.78

Transfer/Amendment Pending:

Transfer/Amendment Date

**Department Head Signature**

**Date** 2/14/19

**Certification of Sufficient Funds**

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

**Commissioner of Finance**

*Michelle W. Clark-Madigan*

**Approval Date**

2/14/19

# AIA<sup>®</sup> Document A105<sup>™</sup> – 2017

## ***Standard Short Form of Agreement Between Owner and Contractor***

**AGREEMENT** made as of the twentieth day of February in the year Two Thousand Nineteen

**BETWEEN** the Owner:

Commissioner Anthony Scirocco  
City of Saratoga Springs  
474 Broadway  
Saratoga Springs, NY 12866

and the Contractor:

Mr. Tim Mitchum  
BlueScope Construction  
1540 Genessee Street  
Kansas City, MO 64102

for the following Project:

Saratoga Springs Dispatch Building  
Saratoga Springs DPW Complex in Saratoga Springs, NY  
40' X 100' X 18' Dispatch Building. Butler Manufacturing structure, including installation  
and concrete placement of the foundation and floor slab

The Architect:

Jonathan Primeau  
The Architectural Collaborative  
POB 2046  
Wilton, NY 12831-2046

The Owner and Contractor agree as follows.

### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

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## TABLE OF ARTICLES

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2	DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
3	CONTRACT SUM
4	PAYMENTS
5	INSURANCE
6	GENERAL PROVISIONS
7	OWNER
8	CONTRACTOR
9	ARCHITECT
10	CHANGES IN THE WORK
11	TIME
12	PAYMENTS AND COMPLETION
13	PROTECTION OF PERSONS AND PROPERTY
14	CORRECTION OF WORK
15	MISCELLANEOUS PROVISIONS
16	TERMINATION OF THE CONTRACT
17	OTHER TERMS AND CONDITIONS

### ARTICLE 1 THE CONTRACT DOCUMENTS

The Contractor shall complete the Work described in the Contract Documents for the Project. The Contract Documents consist of

.1 this Agreement signed by the Owner and Contractor;  
(Paragraphs deleted)

Exhibit A - BlueScope Construction proposal, dated 11 January 2019  
(Table deleted)

(Table deleted)

(Paragraphs deleted).4 written orders for changes in the Work, pursuant to Article 10, issued after execution of this Agreement; and

### ARTICLE 2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 2.1 The Contract Time is the number of calendar days available to the Contractor to substantially complete the Work.

#### § 2.2 Date of Commencement:

(Paragraph deleted)

The Work shall commence within five (5) days of Contractor's receipt of Owner's Notice to Proceed ("Date of Commencement") unless the parties mutually agree otherwise in writing.

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### § 2.3 Substantial Completion:

Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion, as defined in Section 12.5, of the entire Work:

*(Check the appropriate box and complete the necessary information.)*

Not later than one hundred and fifty (150) calendar days from the date of commencement and following receipt of approved drawings.

## ARTICLE 3 CONTRACT SUM

§ 3.1 The Contract Sum shall include all items and services necessary for the proper execution and completion of the Work. Subject to additions and deductions in accordance with Article 10, the Contract Sum is:

Two Hundred Ninety-three Thousand Eight Hundred Seventy Dollars and Zero Cents (\$293,870.00)

§ 3.2 For purposes of payment, the Contract Sum includes the following values related to portions of the

*(Paragraphs deleted)*

Work, pursuant to Attachment B – Schedule of Values in Exhibit A.

*(Table deleted)*

§ 3.3 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019 and hereby accepted by the Owner:

*(Paragraph deleted)*

There are no alternates

§ 3.4 Allowances, if any, included in the Contract Sum are as follows:

*(Paragraph deleted)*

There are no allowances.

*(Table deleted)*

§ 3.5 Unit prices, if any, are as follows:

There are no Unit Prices

*(Row deleted)*

## ARTICLE 4 PAYMENTS

§ 4.1 **Progress Payments:** Contractor shall submit to Owner on the twenty fifth (25th) day of each month, beginning with the first month after the Date of Commencement, Contractor's Application for Payment.

Owner shall make payment within ten (10) days after Owner's receipt of each properly submitted and accurate Application for Payment in accordance with Article 12, but in each case less the total of payments previously made, and less amounts properly withheld for retainage.

**Retainage on Progress Payments:** Owner will retain ten percent (10%) of each Application for Payment provided, however, that when fifty percent (50%) of the Work has been satisfactorily completed by Contractor and Contractor is otherwise in compliance with its contractual obligations, Owner will not retain any additional retention amounts from Contractor's subsequent Applications for Payment. Owner will also reasonably consider reducing retainage for Subcontractors completing their work early in the Project.

Within fifteen (15) days after Substantial Completion of the entire Work or, if applicable, any portion of the Work, Owner shall release to Contractor all retained amounts relating, as applicable, to the entire Work or completed portion of the Work, less an amount equal to the reasonable value of all remaining or incomplete items of Work as noted in the Certificate of Substantial Completion.

**Final Payment:** Contractor shall submit its Final Application for Payment to Owner in accordance with Article 12. Owner shall make payment on Contractor's properly submitted and accurate Final Application for Payment within thirty (30) days after Owner's receipt of the Final Application for Payment, provided that Contractor has satisfied the

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requirements for final payment set forth in Article 12.

#### § 4.2

*(Paragraphs deleted)*

*(Paragraph intentionally deleted).*

### ARTICLE 5 INSURANCE

§ 5.1 The Contractor shall maintain the following types and limits of insurance until the expiration of the period for correction of Work as set forth in Section 14.2, subject to the terms and conditions set forth in this Section 5.1:

§ 5.1.1 Commercial General Liability insurance for the Project, written on an occurrence form, with policy limits of not less than One Million (\$ 1,000,000 ) each occurrence, Two Million (\$ 2,000,000 ) general aggregate, and Two Million (\$ 2,000,000 ) aggregate for products-completed operations hazard.

§ 5.1.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than One Million Dollars (\$ 1,000,000 ) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance, and use of those motor vehicles along with any other statutorily required automobile coverage.

§ 5.1.3 The Contractor shall procure and maintain during the term of this contract, at the Contractor's expense, the insurance policies listed with limits equal to or greater than the enumerated limits. The Contractor shall be solely responsible for any self-insured retention or deductible losses under each of the required policies. Every required policy, including any required endorsements and any umbrella or excess policy, shall be primary insurance. Insurance carried by the City of Saratoga Springs, its officers, or its employees, if any, shall be excess and not contributory insurance to that provided by the Contractor. Every required coverage type shall be "occurrence basis" with the exception of Professional Errors and Omissions Coverage which may be "claims made" coverage. The Contractor may utilize umbrella/excess liability coverage to achieve the limits required hereunder; such coverage must be at least as broad as the primary coverage (follow form). The Office of Risk & Safety Management must approve all insurance certificates. The City of Saratoga Springs reserves its right to request certified copies of any policy or endorsement thereto. All insurance shall be provided by insurance carriers licensed & admitted to do business in the State of New York and must be rated "A-:VII" or better by A.M. Best (Current Rate Guide). If the Contractor fails to procure and maintain the required coverage(s) and minimum limits such failure shall constitute a material breach of contract, whereupon the City of Saratoga Springs may exercise any rights it has in law or equity, including but not limited to the following: (1) immediate termination of the contract; (2) withholding any/all payment(s) due under this contract or any other contract it has with the vendor (common law set-off); OR (3) procuring or renewing any required coverage(s) or any extended reporting period thereto and paying any premiums in connection therewith. All monies so paid by the City of Saratoga Springs shall be repaid upon demand, or at the City's option, may be offset against any monies due to the Contractor. It shall be an affirmative obligation of the Contractor to advise City's Office of Risk and Safety via mail to Office of Risk and Safety, City of Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866, within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be a breach of this Agreement.

§ 5.1.4 Workers' Compensation at New York State statutory limits.

§ 5.1.5 Employers' Liability with policy limits not less than One Million Dollars (\$ 1,000,000 ) each accident, One Million Dollars (\$ 1,000,000 ) each employee, and One Million Dollars (\$ 1,000,000 ) policy limit.

§ 5.1.6 *(Paragraph Intentionally Deleted)*

#### § 5.1.7 Other Insurance Provided by the Contractor

*(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)*

##### Coverage

Excess Insurance

##### Limits

Five Million (\$5,000,000)

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#### § 5.1.8 Additional Insured Primary and Non-contributory Provided by the Contractor

The Contractor is to provide the City with a Certificate of Insurance naming the City as Certificate Holder and ***Additional Insured on a primary and non-contributory basis*** prior to the commencement of any work or use of City facilities. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the municipality.

#### § 5.1.9 Insurance Provided by the Contractor's Sub-contractors

In the event the Contractor utilizes a Subcontractor for any portion of the services outlined within the scope of its activities, the Subcontractor shall provide insurance of the same type or types and to the same extent of coverage as that provided by the Contractor. All insurance required of the Subcontractor shall name the City of Saratoga Springs as an ***Additional Insured on a primary and non-contributory*** basis for the same coverage all those activities performed within its contracted activities for the contract as executed.

§ 5.2 The Owner shall be responsible for purchasing and maintaining the Owner's usual liability insurance and shall provide property insurance to cover the value of the Owner's property. The Contractor is entitled to receive an increase in the Contract Sum equal to the insurance proceeds related to a loss for damage to the Work covered by the Owner's property insurance. The Owner shall provide builder's risk insurance to cover the total value of the entire Project on a replacement cost basis.

§ 5.3 The Contractor shall obtain an endorsement to its Commercial General Liability insurance policy to provide coverage for the Contractor's obligations under Section 8.12.

§ 5.4 Prior to commencement of the Work, each party shall provide certificates of insurance showing their respective coverages.

§ 5.5 Unless specifically precluded by the Owner's property insurance policy, the Owner and Contractor waive all rights against (1) each other and any of their subcontractors, suppliers, agents, and employees, each of the other; and (2) the Architect, Architect's consultants, and any of their agents and employees, for damages caused by fire or other causes of loss to the extent those losses are covered by property insurance or other insurance applicable to the Project, except such rights as they have to the proceeds of such insurance.

### ARTICLE 6 GENERAL PROVISIONS

#### § 6.1 The Contract

The Contract represents the entire and integrated agreement between the parties and supersedes prior negotiations, representations or agreements, either written or oral. The Contract may be amended or modified only by a written modification in accordance with Article 10.

#### § 6.2 The Work

The term "Work" means the construction and services required by the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019, and includes all other labor, materials, equipment, and services provided, or to be provided, by the Contractor to fulfill the Contractor's obligations.

#### § 6.3 Intent

The intent of the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019 is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019 are complementary, and what is required by one shall be as binding as if required by all.

#### § 6.4 Ownership and Use of Architect's Drawings, Specifications and Other Documents

Documents prepared by the Architect are instruments of the Architect's service for use solely with respect to this Project. The Architect shall retain all common law, statutory, and other reserved rights, including the copyright. The Contractor, subcontractors, sub-subcontractors, and suppliers are authorized to use and reproduce the instruments of service solely and exclusively for execution of the Work. The instruments of service may not be used for other Projects or for additions to this Project outside the scope of the Work without the specific written consent of the Architect.



#### **§ 6.5 Electronic Notice**

Written notice under this Agreement may be given by one party to the other by email as set forth below.  
*(Insert requirements for delivering written notice by email such as name, title, and email address of the recipient, and whether and how the system will be required to generate a read receipt for the transmission.)*

### **ARTICLE 7 OWNER**

#### **§ 7.1 Information and Services Required of the Owner**

**§ 7.1.1** If requested by the Contractor, the Owner shall furnish all necessary surveys and a legal description of the site.

**§ 7.1.2** Except for permits and fees under Section 8.7.1 that are the responsibility of the Contractor, the Owner shall obtain and pay for other necessary approvals, easements, assessments, and charges.

**§ 7.1.3** Prior to commencement of the Work, at the written request of the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. The Contractor shall have no obligation to commence the Work until the Owner provides such evidence.

#### **§ 7.2 Owner's Right to Stop the Work**

If the Contractor fails to correct Work which is not in accordance with the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019, the Owner may direct the Contractor in writing to stop the Work until the correction is made. The City of Saratoga Springs specifically reserves the right to suspend or terminate all work under this contract whenever Contractor and/or Contractor's employees or subcontractors are proceeding in a manner that threatens the life, health or safety of any of Contractor's employees, subcontractor's employees, City employees or member(s) of the general public on City property. This reservation of rights by the City of Saratoga Springs in no way obligates the City of Saratoga Springs to inspect the safety practices of the Contractor. If the City of Saratoga Springs exercises its rights pursuant to this part, the Contractor shall be given three days to cure the defect, unless the City of Saratoga Springs, in its sole and absolute discretion, determines that the service cannot be suspended for three days due to the City of Saratoga Springs' legal obligation to continuously provide Contractor's service to the public or the City of Saratoga Springs' immediate need for completion of the Contractor's work. In such case, Contractor shall immediately cure the defect. If the Contractor fails to cure the identified defect(s), the City of Saratoga Springs shall have the right to immediately terminate this contract. In the event that the City of Saratoga Springs terminates this contract, any payments for work completed by the Contractor shall be reduced by the costs incurred by the City of Saratoga Springs in re-bidding the work and/or by the increase in cost that results from using a different vendor.

#### **§ 7.3 Owner's Right to Carry Out the Work**

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019 and fails within a seven (7) day period after receipt of written notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies, correct such deficiencies. In such case, the Architect may withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the cost of correction, provided the actions of the Owner and amounts charged to the Contractor were approved by the Architect.

#### **§ 7.4 Owner's Right to Perform Construction and to Award Separate Contracts**

**§ 7.4.1** The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and to award separate contracts in connection with other portions of the Project.

**§ 7.4.2** The Contractor shall coordinate and cooperate with the Owner's own forces and separate contractors employed by the Owner.

### **ARTICLE 8 CONTRACTOR**

#### **§ 8.1 Review of Contract Documents and Field Conditions by Contractor**

**§ 8.1.1** Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become familiar with local conditions under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019.

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**§ 8.1.2** The Contractor shall carefully study and compare the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019 with each other and with information furnished by the Owner. Before commencing activities, the Contractor shall (1) take field measurements and verify field conditions; (2) carefully compare this and other information known to the Contractor with the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019; and (3) promptly report errors, inconsistencies, or omissions discovered to the Architect.

**§ 8.2 Contractor's Construction Schedule**

The Contractor, promptly after being awarded the Contract, shall prepare and submit for the Owner's and Architect's information a Contractor's construction schedule for the Work.

**§ 8.3 Supervision and Construction Procedures**

**§ 8.3.1** The Contractor shall supervise and direct the Work using the Contractor's best skill and attention. The Contractor shall be solely responsible for and have control over construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work.

**§ 8.3.2** The Contractor, as soon as practicable after award of the Contract, shall furnish in writing to the Owner, through the Architect, the names of subcontractors or suppliers for each portion of the Work. The Contractor shall not contract with any subcontractor or supplier to whom the Owner or Architect have made a timely and reasonable objection.

**§ 8.4 Labor and Materials**

**§ 8.4.1** Unless otherwise provided in the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019, the Contractor shall provide and pay for labor, materials, equipment, tools, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work.

**§ 8.4.2** The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Contract Work. The Contractor shall not permit employment of unfit persons or persons not skilled in tasks assigned to them.

**§ 8.4.3** The Contractor will provide his or her own equipment and materials as necessary to perform the work. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting the Contractor's staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The Contractor and its staff are to be and shall remain an independent Contractor with respect to all services performed under this Agreement. The Contractor represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Contractor or other persons, while engaged in the performance of any work or services required by the Contractor under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Contractor, its officers, agents, Contractors or employees shall in no way be the responsibility of the City; and the Contractor shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay.

**§ 8.5 Warranty**

The Contractor warrants to the Owner and Architect that: (1) materials and equipment furnished under the Contract will be new and of good quality unless otherwise required or permitted by the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019; (2) the Work will be free from defects not inherent in the quality required or permitted; and (3) the Work will conform to the requirements of the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019. Any material or equipment warranties required by the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019 shall be issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 12.5.



#### **§ 8.6 Taxes**

Taxes are excluded pursuant to Exhibit A.

#### **§ 8.7 Permits, Fees and Notices**

**§ 8.7.1** The Contractor shall obtain and pay for the building permit and other permits and governmental fees, licenses, and inspections necessary for proper execution and completion of the Work.

**§ 8.7.2** The Contractor shall comply with and give notices required by agencies having jurisdiction over the Work. If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume full responsibility for such Work and shall bear the attributable costs. The Contractor shall promptly notify the Architect in writing of any known inconsistencies in the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019 with such governmental laws, rules, and regulations.

#### **§ 8.8 Submittals**

The Contractor shall promptly review, approve in writing, and submit to the Owner shop drawings, product data, samples, and similar submittals required by the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019. Shop drawings, product data, samples, and similar submittals are not Contract Documents.

#### **§ 8.9 Use of Site**

The Contractor shall confine operations at the site to areas permitted by law, ordinances, permits, the Contract Documents, and the Owner.

#### **§ 8.10 Cutting and Patching**

The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly.

#### **§ 8.11 Cleaning Up**

The Contractor shall keep the premises and surrounding area free from accumulation of debris and trash related to the Work. At the completion of the Work, the Contractor shall remove its tools, construction equipment, machinery, and surplus material; and shall properly dispose of waste materials.

#### **§ 8.12 Indemnification**

The Contractor, to the fullest extent provided by law, shall defend, indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Contractor or its employees or anyone for whom the Contractor is legally liable or Subcontractors. Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the Contractor, as aforesaid.

### **ARTICLE 9 ARCHITECT**

**§ 9.1** The Architect will provide administration of the Contract as described in the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019.

**§ 9.2** The Architect will visit the site at intervals appropriate to the stage of construction to become generally familiar with the progress and quality of the Work.

**§ 9.3** The Architect will not have control over or charge of, and will not be responsible for, construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs in connection with the Work,

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since these are solely the Contractor's responsibility. The Architect will not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019.

§ 9.4 Based on the Architect's observations and evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor.

§ 9.5 The Architect has authority to reject Work that does not conform to the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019.

§ 9.6 The Architect will promptly review and approve or take appropriate action upon Contractor's submittals, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019.

§ 9.7 On written request from either the Owner or Contractor, the Architect will promptly interpret and decide matters concerning performance under, and requirements of, the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019.

§ 9.8 Interpretations and decisions of the Architect will be consistent with the intent of, and reasonably inferable from the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019, and will be in writing or in the form of drawings. When making such interpretations and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either and will not be liable for results of interpretations or decisions rendered in good faith.

§ 9.9 The Architect's duties, responsibilities, and limits of authority as described in the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019 shall not be changed without written consent of the Owner, Contractor, and Architect. Consent shall not be unreasonably withheld.

#### ARTICLE 10 CHANGES IN THE WORK

§ 10.1 The Owner, without invalidating the Contract, may order changes in the Work within the general scope of the Contract, consisting of additions, deletions or other revisions, and the Contract Sum and Contract Time shall be adjusted accordingly, in writing. If the Owner and Contractor cannot agree to a change in the Contract Sum, the Owner shall pay the Contractor its actual cost-plus reasonable overhead and profit.

§ 10.2 The Architect may authorize or order minor changes in the Work that are consistent with the intent of the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019 and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Such authorization or order shall be in writing and shall be binding on the Owner and Contractor. The Contractor shall proceed with such minor changes promptly.

§ 10.3 If concealed or unknown physical conditions are encountered at the site that differ materially from those indicated in the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019 or from those conditions ordinarily found to exist, the Contract Sum and Contract Time shall be subject to equitable adjustment.

#### ARTICLE 11 TIME

§ 11.1 Time limits stated in the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019 are of the essence of the Contract.

§ 11.2 If the Contractor is delayed at any time in progress of the Work by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties, or other causes beyond the Contractor's control, the Contract Time shall be subject to equitable adjustment.

§ 11.3 Costs caused by delays or by improperly timed activities or defective construction shall be borne by the responsible party.



## ARTICLE 12 PAYMENTS AND COMPLETION

### § 12.1 Contract Sum

The Contract Sum stated in this Agreement, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019.

### § 12.2 Applications for Payment

§ 12.2.1 At least ten (10) days before the date established for each progress payment, the Contractor shall submit to the Architect an itemized Application for Payment for Work completed in accordance with the values stated in this Agreement. The Application shall be supported by data substantiating the Contractor's right to payment as the Owner or Architect may reasonably require, such as evidence of payments made to, and waivers of liens from, subcontractors and suppliers. Payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment stored, and protected from damage, off the site at a location agreed upon in writing.

§ 12.2.2 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment, all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information, and belief, be free and clear of liens, claims, security interests, or other encumbrances adverse to the Owner's interests.

### § 12.3 Certificates for Payment

The Architect will, within seven days after receipt of the Contractor's Application for Payment, either (1) issue to the Owner a Certificate for Payment in the full amount of the Application for Payment, with a copy to the Contractor; (2) issue to the Owner a Certificate for Payment for such amount as the Architect determines is properly due, and notify the Contractor and Owner in writing of the Architect's reasons for withholding certification in part; or (3) withhold certification of the entire Application for Payment, and notify the Contractor and Owner of the Architect's reason for withholding certification in whole. If certification or notification is not made within such seven day period, the Contractor may, upon seven additional days' written notice to the Owner and Architect, stop the Work until payment of the amount owing has been received. The Contract Time and the Contract Sum shall be equitably adjusted due to the delay.

### § 12.4 Progress Payments

§ 12.4.1 After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner provided in the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019.

§ 12.4.2 The Contractor shall promptly pay each subcontractor and supplier, upon receipt of payment from the Owner, an amount determined in accordance with the terms of the applicable subcontracts and purchase orders.

§ 12.4.3 Neither the Owner nor the Architect shall have responsibility for payments to a subcontractor or supplier.

§ 12.4.4 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the requirements of the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019.

### § 12.5 Substantial Completion

§ 12.5.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019 so the Owner can occupy or utilize the Work for its intended use.

§ 12.5.2 When the Contractor believes that the Work or designated portion thereof is substantially complete, it will notify the Architect and the Architect will make an inspection to determine whether the Work is substantially complete. When the Architect determines that the Work is substantially complete, the Architect shall prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion, establish the responsibilities of the Owner and Contractor, and fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents, Exhibit A - BlueScope

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Construction proposal, dated 11 January 2019 shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

#### **§ 12.6 Final Completion and Final Payment**

**§ 12.6.1** Upon receipt of a final Application for Payment, the Architect will inspect the Work. When the Architect finds the Work acceptable and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment.

**§ 12.6.2** Final payment shall not become due until the Contractor submits to the Architect releases and waivers of liens, and data establishing payment or satisfaction of obligations, such as receipts, claims, security interests, or encumbrances arising out of the Contract.

**§ 12.6.3** Acceptance of final payment by the Contractor, a subcontractor or supplier shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

#### **ARTICLE 13 PROTECTION OF PERSONS AND PROPERTY**

The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs, including all those required by law in connection with performance of the Contract. The Contractor shall take reasonable precautions to prevent damage, injury, or loss to employees on the Work and other persons who may be affected thereby, the Work and materials and equipment to be incorporated therein, and other property at the site or adjacent thereto. The Contractor shall promptly remedy damage and loss to property caused in whole or in part by the Contractor, or by anyone for whose acts the Contractor may be liable.

#### **ARTICLE 14 CORRECTION OF WORK**

**§ 14.1** The Contractor shall promptly correct Work rejected by the Architect as failing to conform to the requirements of the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019. The Contractor shall bear the cost of correcting such rejected Work, including the costs of uncovering, replacement, and additional testing.

**§ 14.2** In addition to the Contractor's other obligations including warranties under the Contract, the Contractor shall, for a period of one year after Substantial Completion, correct work not conforming to the requirements of the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019.

**§ 14.3** If the Contractor fails to correct nonconforming Work within a reasonable time, the Owner may correct it in accordance with Section 7.3.

#### **ARTICLE 15 MISCELLANEOUS PROVISIONS**

##### **§ 15.1 Assignment of Contract**

Neither party to the Contract shall assign the Contract as a whole without written consent of the other.

##### **§ 15.2 Tests and Inspections**

**§ 15.2.1** At the appropriate times, the Contractor shall arrange and bear cost of tests, inspections, and approvals of portions of the Work required by the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019 or by laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities.

**§ 15.2.2** If the Architect requires additional testing, the Contractor shall perform those tests.

**§ 15.2.3** The Owner shall bear cost of tests, inspections, or approvals that do not become requirements until after the Contract is executed. The Owner shall directly arrange and pay for tests, inspections, or approvals where building codes or applicable laws or regulations so require.

##### **§ 15.3 Governing Law**

The Contract shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules.



#### § 15.4 ADA

The Contractor agrees to comply with the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973 and not discriminate on the basis of disability in the admission or access to, or treatment of employment in its services, programs, or activities. The Contractor agrees to hold harmless and indemnify the City from costs, including but not limited to damages, attorney's fees and staff time, in any action or proceeding brought alleging a violation of ADA and/or Section 504 caused by the Contractor. Upon request accommodation will be provided to allow individuals with disabilities to participate in all services, programs and activities.

### ARTICLE 16 TERMINATION OF THE CONTRACT

#### § 16.1 Termination by the Contractor

If the Work is stopped under Section 12.3 for a period of fourteen (14) days through no fault of the Contractor, the Contractor may, upon seven (7) additional days' written notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed including reasonable overhead and profit, and costs incurred by reason of such termination.

#### § 16.2 Termination by the Owner for Cause

##### § 16.2.1 The Owner may terminate the Contract if the Contractor

- .1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
- .2 fails to make payment to subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the subcontractors;
- .3 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
- .4 is otherwise guilty of substantial breach of a provision of the Contract Documents, Exhibit A - BlueScope Construction proposal, dated 11 January 2019.

§ 16.2.2 When any of the above reasons exist, the Owner, after consultation with the Architect, may without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven (7) days' written notice, terminate employment of the Contractor and may

- .1 take possession of the site and of all materials thereon owned by the Contractor, and
- .2 finish the Work by whatever reasonable method the Owner may deem expedient.

§ 16.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 16.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 16.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, such excess shall be paid to the Contractor. If such costs exceed the unpaid balance, the Contractor shall pay the difference to the Owner. This obligation for payment shall survive termination of the Contract.

#### § 16.3 Termination by the Owner for Convenience

The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause. The Contractor shall be entitled to receive payment for Work executed, and costs incurred by reason of such termination, along with reasonable overhead and profit on the Work not executed.

### ARTICLE 17 OTHER TERMS AND CONDITIONS

*(Paragraph deleted)*

No other Terms and Conditions.

This Agreement entered into as of the day and year first written above.

*(Paragraphs deleted)*

OWNER (Signature)

Meg Kelly, Mayor, City Saratoga Springs  
(Row deleted)

CONTRACTOR (Signature)

Brian Aldrich - Director Government Services

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## **Exhibit A - Proposal**

BlueScope Construction, Inc.  
1540 Genessee Street  
Kansas City, MO 64102  
P. O. Box 419917  
Kansas City, MO 64141  
Telephone (816) 245-6000  
Facsimile (816) 245-6099  
[www.bluescopeconstruction.com](http://www.bluescopeconstruction.com)

11 January 2019

Troy Bianco  
City of Saratoga Springs

Re: City of Saratoga Springs DPW Building

Dear Troy,

BlueScope Construction (BSC) is pleased to present Budget pricing and a Rough Order of Magnitude for the above referenced project. This preliminary pricing is based upon our conversations, the attached drawing and other information provided to date. We hope this budgetary information will assist you in your budget planning. Of the 1,000 projects we built directly for government owners none have had any litigation, liquidated damages or terminations. We hope this type of service history will be part of your evaluation should you decide to move forward with this project.

As General Contractor, BlueScope Construction is teaming with V & H Construction, Inc., our local BlueScope Buildings' Local Builder, with the role of Prime Subcontractor. As the prime subcontractor, our builder will be responsible for coordinating on-site trades. This is our typical project approach, utilizing specialists known and trusted to perform at a high level of quality and service. We believe this approach will be the best value: national experience and oversight from BlueScope Construction and local presence and small business participation from V & H Construction, Inc.

I have attached the following documents as a rough outline of the Scope of Work and the preliminary cost for this project:

Attachment A – Scope of Work  
Attachment B – Schedule of Values

We look forward to the opportunity to discuss this project fully with you should you desire a design-build solution pursuant to our Sourcwell (formerly NJPA) Contract terms and conditions.

Please contact Tim Mitchum should you require any additional information.

Thank you again for your consideration of our group, our team and our NJPA Contract for your facility needs.

Regards,

A handwritten signature in blue ink, appearing to read "T Mitchum", is placed above the typed name.

Tim Mitchum  
Senior Project Manager  
Phone: 816.245.6869  
Mobile: 816.591.9538  
Fax: 816.245.6899  
[tmitchum@bluescopeconstruction.com](mailto:tmitchum@bluescopeconstruction.com)



# ATTACHMENT A

## SCOPE OF WORK

### BUTLER BUILDING MATERIALS

#### Division 13 - SPECIAL CONSTRUCTION



### Building Structural System

#### General

The Building Structural System furnished by **Butler Manufacturing / BlueScope Construction** shall be as follows:

Unit	Width	Length	Eave Height	Structural Type	Slope	Bays	Comments
Unit 1	40'-0"	100'-0"	18'-0"	LRF	1 :12	4 @ 25'	Floor Elev. Change = 4'-0"

#### Structural Type Description—General

##### Pre-engineered Building Systems (PEB)

The design of the **Low Rigid Frame (LRF)** (a clear span structural system), shall consist of a rigid frame with tapered or straight exterior columns and tapered or straight roof beams. Roof beams will be solid web.

The endwall of the structural systems consist of beam and post rigid frames. The endwalls have not been designed for future building expansion.

In the longitudinal direction of these structural systems, rod bracing, portal frames, fixed base columns, shear walls or a combination of these may be used to resist longitudinal loads.

This primary framework supports **roof structurals** and **wall structurals**, which, in turn, support the roof panels and wall panels, respectively. Roof structurals will consist of cold form Z's or C's appropriately designed to meet design criteria. The wall structurals consist of cold form Z's or C's designed to resist horizontal loads from the walls.

Unless specified otherwise, BlueScope Construction will determine the structural system and the type and configuration of components that make up the structural system that satisfy the requirements necessary to meet codes, loads, building layout and clearances.

#### Platform

Framing and Supporting steel. Platform 10' x 25' Decking not by BSC

## Design Criteria

Building Code	International Building Code NY16
Edition (Year)	IBC15
Use Category	Standard Occupancy Structure
<b>Roof Loads/Other Building Shell Loads</b>	
Live Load	20 psf (reducible per code)
Structural Dead Load	5 psf (or actual-whichever greater)
Ground Snow Load	50 psf
Collateral Load-basic	3 psf
Wind Speed	115 mph Exposure C
Wind Enclosure	Enclosed
Seismic Acceleration	$S_s = 22\%$ $S_1 = 7\%$
Seismic Design Category	B
Factory Mutual (FM) requirement	none
<b>Deflection/Sidesway Criteria</b>	
Deflection-roof beams	$L/180$ (Live load)
Sidesway frames	$L/100$ (10 year wind or lateral crane)
Deflection-roof structurals	$L/150$ (Live load)
Deflection-wall structurals	$L/90$ (10 year wind)

### Structural Steel Design

All structural mill sections or welded-up plate sections shall be designed in accordance with the 13th Edition of the AISC Specifications for the Structural Steel Buildings. Cold-formed steel structural members shall be designed in accordance with AISI Specification for the Design of Cold-Formed Steel Structural Members.

### Welding

Welding procedures shall be in accordance with the American Welding Society Structural Welding Code.

### Structural Painting

All Butler structural steel components shall be factory cleaned to remove all loose mill scale and other foreign material generally conforming to SSPC-SP 2 (Hand Tool Cleaning). The parts are shop coated with a single coat of gray corrosion inhibiting primer keeping with Steel Structures Painting Council (SSPC) Paint Specification 15. This primer is considered a temporary and provisional coating. This single coat primer is not an intermediate or finish coat. Cold formed Z's and C's will be G-30 galvanized and clear acrylic coated.

### Anchor Bolts and Miscellaneous Steel

Unless requested by client, anchor bolts, embedded plates, handrail, pipe bollards, and other miscellaneous steel components are excluded from the building shell unless specifically included in our proposal.

### Exceptions/Clarifications

Use of ESFR sprinkler systems will require coordination of the sprinkler heads and the roof secondary members. If this coordination does not occur during the design of the steel building, field modifications may be required. The engineering and any field modifications required will be billed as a change order.





## MR-24® Roof System

### General

The roof shall be MR-24® roof system as furnished by Butler Manufacturing as follows:

Panels shall be factory roll-formed, 24" wide, with 2 major corrugations, 2" high ( $2\frac{3}{4}$ " including seam), 24" on center. The flat of the panel shall contain cross flutes 6" on center perpendicular to the major corrugations the entire length of the panel.

Ridge assembly shall be designed to allow roof panels to move with expansion and contraction.

Roof panels shall be factory pre-punched at panel end to match pre-punched holes in the eave structural member. Panel end splices shall be pre-punched and pre-notched.

### Panel Material and Finish

Panel material and finish shall be 24 gauge steel coated both sides with a layer of acrylic coated Galvalume® aluminum-zinc alloy (approximately 55% aluminum, 45% zinc) applied by the continuous hot dip method. Minimum 0.55 ounce coated weight per square foot as determined by the triple spot test per ASTM Specification A-792. A clear acrylic film is applied for additional protection.

### System Design

MR-24 roof system panel shall be designed in accordance with *AISI Specifications for the Design of Light-Gauge, Cold-Formed Steel Structural Members* or *CAN/CSAS136 Cold-Formed Steel Structural Members* – latest edition.

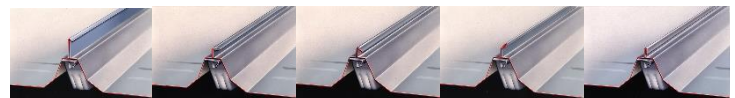
Panel system shall be designed to support design live load.

All endwall trim and roof transition flashings shall allow the roof panel to move relative to the wall panels as the roof expands and contracts with temperature change.

### Fasteners

Connection of MR-24 roof system panel-to-structural members, except at eave, shall be made with clips with movable stainless steel tabs that are seamed into standing seam sidelaps.

MR-24 roof system panel-to-panel connections shall be made with a positive, field-formed standing double-lock seam, formed by a special lock seaming machine. The machine field forms the final 180 degrees of a 360-degree Pittsburgh double-lock standing seam; all sidelap sealant shall be factory applied.



*The 360° double-lock standing seam on the MR-24 roof system is the same seam used on gas tanks and soda cans.*

### **U. L. Uplift Ratings**

The MR-24 Roof System carries an Underwriters Laboratories (U.L.) wind uplift resistance classification of 90 to ensure structural integrity and possible reduction of insurance rates (construction numbers 62, 62A, & 178).

### **Provision for Expansion/Contraction**

Provision for thermal expansion movement of the MR-24 roof system panel shall be accomplished by the use of clips with a factory centered, stainless steel moveable tab. A force of no more than 8 pounds will be required to initiate tab movement. Each clip shall accommodate a minimum movement of 1.25" in either direction.

### **Energy Conservation**

Purlins shall be insulated so as to eliminate "thermal short circuit" between purlin and roof panels. The heat loss (thermal short circuit) caused by compression of the blanket insulation between structural and panel is minimized by the use of a spacer block at each purlin location.



## **Roof Accessories**

### **Eave Trim**

Eave trim shall be Butler contour type and shall be provided at eaves.

Eave trim shall be fabricated from 26 gauge galvanized steel, ASTM A525, G90 coating, and shall be painted in a Butler-Cote® paint finish in a standard color.

### **Gable Trim**

Gable trim shall be Butler contour type and shall be provided at gables. Gable trim shall be fabricated from 26 gauge galvanized steel, ASTM A525, G90 coating, and shall be painted in a Butler-Cote® paint finish in a standard color.



## Shadowwall™ Wall System

### General

Shadowwall™ wall system panels shall be as furnished by Butler Manufacturing as follows:

Panels shall be 36" wide with four major corrugations, 1-7/16" high and 12" on center with two minor corrugations between each of the major corrugations the entire length of the panel.

Wall panels shall be factory pre-punched and shall match pre-punched holes in structural.

### Panel Design

Panel design shall be in accordance with AISI *Specification for the Design of Light-Gauge, Cold-Formed Steel Structural Members*, or CAN/CSA-S136 *Cold-Formed Steel Structural Members*, and in accordance with sound engineering methods and practices.

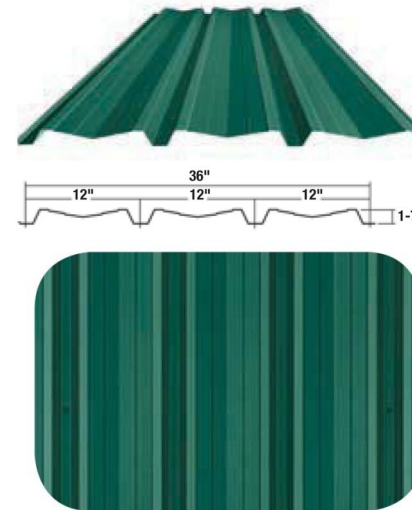
### Panel Material and Finish

Panel material and finish shall be 26 gauge painted Galvalume® aluminum-zinc alloy as per ASTM Specification A-792 with exterior colors of Butler-Cote® finish system, a full strength, 70% Kynar 500® or Hylar 5000® fluoropolymer (PVDF) coating.

*Manufacturer shall warrant that coating shall not peel, crack or chip for 25 years.* For a period of 25 years chalking shall not exceed ASTM D4214 #8 rating and will not fade more than 5 color difference units per ASTM D2244. Interior color shall be Light Gray polyester color coat not formulated for exterior weathering.

### Fasteners

Panel-to-structural connections shall be made using Scrubolt™ fasteners with Torx® heads or self-drilling screws with Torx heads. Panel-to-panel connections shall be made with self-drilling screws with Torx heads. All exposed fasteners shall be pre-painted to match wall color.



*The Shadowwall™ system is designed to require up to 33% fewer fasteners than most ribbed panels. In addition to lowering installation costs, this also results in reduced heat lost through the wall for enhanced thermal performance.*





## Wall Accessories

### Butler Pre-Hung Personnel Doors

Personnel doors shall be provided as per Butler's standard product offering as follows: (500 Series)

(2) each – 3' x 7' with panic hardware, closure and kick-plate

(1) each – 6' x 7' with panic hardware, closure and kick-plate

Personnel doors shall be pre-hung hollow metal type and meet the requirements of Commercial Standards SDI-100. Door leafs shall be 1¾" thick, full flush, constructed of 18 gauge hot dipped galvanized steel (A60), prime painted in beige color. Doors to have an insulated polystyrene core continuously bonded to door skins. Door frames shall be 16 gauge galvanized steel (A60) and prime painted in beige color. Doors shall be complete with aluminum threshold, weather-stripping, and full mortise ball bearing hinges. Doors shall have either a panic exit device Hager 4701 with lever locket. Closers shall be Falcon SC71 heavy duty.

### Overhead Door Openings

Overhead door openings shall be provided as follows:

(1) each 8' x 7'

Overhead door openings shall be as per Butler standard details complete with structural secondaries for jambs and head, drip gutter trim for head, and trims for jambs as appropriate for the Butler metal wall panels.

### Butler Windows

Windows shall be provided as per Butler's standard product offering as follows:

( 6 ) each 6' x 3' (insulated, solar bronze, slider)

Windows shall be aluminum and shall meet the requirements of the Architectural Aluminum Manufacturers Association Specification 10185. Exposed surfaces shall be painted with silicone polyester enamel, mineral brown color per AAMA specification 603.8. Windows shall be complete with weather stripping, polyurethane thermal break, gray screens, and factory glazing.

### Framed and Trimmed Wall Openings

Framed and trimmed wall openings shall be provided as follows:

( 1 ) each 9' x 3' Framed Window Opening

Subframing and trims shall be provided for owner's louvers, windows and personnel doors that are located in the Butler metal walls as per standard Butler design. Window is excluded.



## Insulation

### General

Roof and wall insulation shall be faced fiberglass blanket insulation furnished as follows:

Roof – R30      (3 ½" unfaced top, 6" faced bottom)

Wall – R19      (6" faced)

**Note:** The R-values listed above are not continuous where compressed at the purlins and girts

### Insulation

Fiberglass shall be as outlined in the North American Insulation Manufacturing Association (NAIMA 202-96) specification, or equal. The fiberglass shall be faced with WMP-VR-R on one side. The composite of fiberglass and facing shall have surface burning characteristics not to exceed 25 flame spread and 50 smoke developed when tested in accordance with U.L. 723 test method or ASTM E84 test method.

### Facing

The facing shall be WMP-VR-R. WMP-VR-R is composed of PSKP, white polypropylene film, fiberglass and polyester scrim, metallized polyester. The resulting facing shall have a water vapor transmission rate of 0.02 US perm (ASTM E96).



## Sky-Web® Fall Protection & Insulation Support System

### General

Butler's exclusive Sky-Web® fall protection system shall be installed to provide additional job-site safety and insulation support for the Butler roof system.

### Physical Properties

The Sky-Web system basic mesh shall be a 1,000 denier polyester yarn interwoven on a nominal ½" square grid coated with a fire retardant and ultraviolet stabilized PVC based binder. The mesh shall have a tensile strength (pounds/yarn) of 15 pounds in each direction and a weight between 0.28 and 0.32 ounces per square foot.

### System Application

The roof structural system shall be in place prior to installation of the Sky-Web system. The Sky-Web system shall remain in place after the metal roofing is installed.



*Sky-Web® Fall Protection and Insulation Support System protects workers from falls from the leading edge of the roof while also protecting workers below from dropped tools. It increases worker productivity while improving safety. After construction it serves as a virtually invisible insulation support system.*



## ANCILLARY SERVICES

Structural Design and Engineering for pre-engineered Metal building  
Design submittals at 30% / 65% / 95%  
Metal building erection drawing detailing does not initiate until approval of 95% design

## INSTALLATION AND SITE PREPARATION

### Division 1 - GENERAL REQUIREMENTS

General Conditions  
Project management  
Site supervision  
Site maintenance during construction  
Site Safety Program  
Temporary utilities: water, electricity and sanitary facilities as required  
Final clean up – all work to be “broom clean” unless noted otherwise  
All applicable taxes  
No taxes included – assumes Tax Exempt Certificate to be provided at order entry  
Insurance – Worker’s Compensation and Automobile  
Performance and Payment Bonds

### Division 2 - SITE CONSTRUCTION

This budget proposal does not include any site work at this time other than excavation and backfill of the footings and is based upon the following assumption;  
Owner will provide a level and compacted building pad prepared to minus six (6”) inches of finish floor elevation

### Division 3 - CONCRETE

This budget proposal is based upon providing the following estimated amounts of material and labor ;

#### Footings & Foundations

3,000 PSI reinforced concrete footings and piers  
Approximately 34 yards of concrete  
3,400 pounds of reinforcing bars  
Bottom of footings below normal frost depth for geographical area

#### Frost Wall

3,000 PSI reinforced concrete frost wall  
37 yards of concrete  
3,700 pounds of reinforcing bars

#### Floor Slab

Slab on grade –six inches (6”) thick  
3,000 PSI concrete  
6/6 x 6/6 wire mesh reinforcement

## Division 5 - METALS

This budget proposal is based upon providing the following work;

Anchor bolts for building columns and overhead door frames

## Division 7 - THERMAL & MOISTURE PROTECTION

See Butler Building materials for roof and wall insulation  
Installation labor under Division 13

## Division 8 - DOORS & WINDOWS

### Personnel Doors

See Butler Building materials for exterior personnel doors

All doors will be furnished and installed with appropriate commercial hardware, including closers where applicable.

Locksets and keying will be per Owner's security requirements. (Specialized security system requirements are not included unless noted herein).

## Division 13 – INSTALLATION OF BUTLER BUILDING & SPECIAL CONSTRUCTION

Installation of Butler Building Materials, Summarized Above  
Includes use of patented MR-24 Roof Seamer

## ASSUMPTIONS, CLARIFICATIONS AND EXCLUSIONS

### Assumptions

A Standard Butler Color will be specified

Geotechnical Report not provided, assume allowable soil bearing of 2,000 PSF

Prevailing Wages

Delivery date: 180 days upon receipt of approved drawings

Warranty; Includes one (1) Year Materials and Installation, per GSA Contract

Connection to existing utilities, will be within 5 feet of building slab perimeter

Utilities have adequate capacity for building needs

Progress Payment Invoicing, according to Schedule of Values, submitted with no more than one invoice per month

## **Clarifications**

This offer is based on a design/build solution and this proposal supersedes all other plans and specifications related to this project. If there is a discrepancy between plans or specifications provided for this project and this proposal, the descriptions included in this Scope of Work shall take precedence. If there are any questions regarding clarity of our proposal, please contact us prior to issuance of a Purchase Order.

## **Exclusions**

- Identification of and protection of existing utilities
- Special Site Conditions, which could not be anticipated at time of bid
- Design work with the exception of the Butler PEMB System
- Winter conditions for concrete placement
- Permits (including schedule allowance for permit approval process)
- Interior Finish Systems
- Plumbing, Mechanical, and Electrical Systems
- Fire Detection, Alarm & Suppression Systems
- Finish Painting
- Compliance with LEED Certification or Air Infiltration requirements
- All Materials and Labor not specified above

## **Company Information for Order Entry Includes**

BlueScope Construction, Inc.  
Sourcewell (formally NJPA) Contract Number: 021215-BSC  
Tax ID Number: 43-0949971

## ATTACHMENT B SCHEDULE OF VALUES

Schedule of Values per Division, as defined above:

DIVISION	DESCRIPTION	AMOUNT
	Butler Building Materials	\$116,169
	Ancillary Services	\$0
<b>Division 1</b>	General Requirements	
	General Conditions	\$21,769
	Performance & Payment Bond	\$1,499
<b>Division 2</b>	Site Construction	\$0
<b>Division 3</b>	Concrete	\$84,444
<b>Division 4</b>	Masonry	\$0
<b>Division 5</b>	Metals	\$0
<b>Division 6</b>	Wood & Plastics	\$0
<b>Division 7</b>	Thermal & Moisture Protection	\$0
<b>Division 8</b>	Doors and Windows	\$0
<b>Division 9</b>	Finishes	\$0
<b>Division 10</b>	Specialties	\$0
<b>Division 11</b>	Equipment	\$0
<b>Division 12</b>	Furnishings	\$0
<b>Division 13</b>	Butler Bldg Installation & Special Const	\$69,989
<b>Division 14</b>	Conveying Systems	\$0
<b>Division 15</b>	Mechanical	\$0
<b>Division 16</b>	Electrical	\$0
	<b>TOTAL =</b>	<b>\$293,870</b>

This budget is based on material prices and prevailing wage labor rates as of 1 January 2019.

Copyright: BlueScope Construction, Inc. 2018. This Proposal contains information confidential and proprietary to BlueScope Construction, Inc. Any information, data and drawings included in this Proposal are supplied to you with the understanding that they will be held confidentially, used only for the purpose of evaluating this Proposal, and will not be disclosed to third parties without the prior written consent of BlueScope Construction, Inc.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/14/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Marsh USA Inc. 2405 Grand Boulevard, #900 Kansas City, MO 64108 Attn: KansasCity.CertRequest@marsh.com Fax: 212-948-0015	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C, No. Ext):</b>	<b>FAX (A/C, No):</b>
<b>INSURED</b> BlueScope Construction, Inc. Attn: Ray Abromitis 1540 Genessee St Kansas City, MO 64102	<b>E-MAIL ADDRESS:</b>	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> Greenwich Insurance Company	
	<b>INSURER B:</b> XL Specialty Insurance Company	
	<b>INSURER C:</b> American Guarantee & Liability Ins Co	
	<b>INSURER D:</b>	
<b>INSURER E:</b>		
<b>INSURER F:</b>		

**COVERAGES** **CERTIFICATE NUMBER:** CHI-009230403-02 **REVISION NUMBER:** 5

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			RGD943716113	06/30/2018	06/30/2019	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 8,000,000 PRODUCTS - COMP/OP AGG \$ INCLUDED \$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			RAD943716213	06/30/2018	06/30/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			SXS9184656-04	06/30/2018	06/30/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input checked="" type="checkbox"/> N	N / A	RWD943511713 (AOS) RWR943525010 (WI,AL,AK)	06/30/2018 06/30/2018	06/30/2019 06/30/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Re: BlueScope Project #19646 - Saratoga Springs Dispatch Building.

City of Saratoga Springs included as additional insured (except Workers' Compensation) where required by written contract. This Insurance is Primary and Non-Contributory over any existing insurance and Limited to Liability arising out of the operations of the Named Insured and where required by written Contract.

## CERTIFICATE HOLDER

City of Saratoga Springs  
Attn: Office of Risk & Safety  
474 Broadway  
Saratoga Springs, NY 12866

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  
of Marsh USA Inc.

Keith A. Stiles

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**Request for Certification of Sufficient Funds**

Submittal Date: 2/15/19

The Department of ACCOUNTS requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

Obligation to be incurred, detailing vendor name, project description, Council approval, etc. (attach supporting documentation):

Vendor: Blue Stone Construction

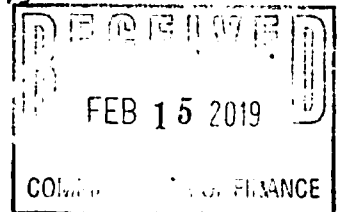
Project: 211 Division Street Loss  
DPW Garage Site

Appropriation – Current Budget Expense Org/Object/Proj(s): A3031964-54779

Amount Requested for Approval: \$ 293,870.00

Current Amount Available: \$

Transfer/Amendment Pending: \$ 293,870.00



Transfer/Amendment Date: 2/19/19

  
Department Head Signature

 2/15/19 2/15/19  
Date

**Certification of Sufficient Funds**

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

  
Commissioner of Finance

2/15/19  
Approval Date



## HORSE BOARDING AGREEMENT

THIS AGREEMENT, dated the 27<sup>th</sup> of December, 2018, is made by and between WELLNESS FARM ("Farm"), located at 2 Ruggles Road, Saratoga Springs, New York 12866, and the CITY OF SARATOGA SPRINGS ("City"), located at 474 Broadway. These parties warrant that they have the right to enter into this Agreement. This agreement is for the boarding of the City's horses ("Horses") herein described.

1. Fees, Terms and Location. The City shall pay the monthly sum of Six Hundred Dollars (\$600) for the boarding of its police horses at 2 Ruggles Road, Saratoga Springs, New York 12866 for the City's two police horses, termed "Boarding Fee". The Farm agrees to board the City's horses commencing January 1, 2019, at Wellness Farm and ending December 31, 2020. "Boarding Fee" shall include shelter and pasture to the Horses; feed for the horses, such as grain, hay and pasture salt blocks, extra feed when weather conditions require, farm supplied grain mix chosen at the Farm's discretion; water; daily bedding and manure removal in the stalls; tack room access; and occasional inspections for injuries and/or illness. The City shall supply supplements, special feeds, treats, fruits and/or vegetables as desired or request the Farm to provide a specific feed or supplement(s) at an additional monthly fee.
2. Description of Horses. The Horses covered by this Agreement are police horses and are bound by the terms and conditions of care required by their police duties. Police Horse Apollo is a 13 (thirteen) year old male Standardbred (bay) horse. Police Horse King Tut is a sixteen (16) year old (black male) Percheron Gelding. In the event that a Police Horse is retired, the new Police Horse will take his place as a **covered Police Horse**.
3. Feed and Facilities. Farm agrees to provide the following, in addition to normal and reasonable care and handling to maintain the health and well being of the Horses: one stall per Horse, pasture access, hay and grain feed, extra feed when weather conditions require, other feed including treats, fruits and vegetables, water, bedding freshened daily, tack room access and occasional inspections for injuries and/or illness. Feed, such as grain shall consist of Farm-supplied grain mix purchased at the discretion of the Farm. The City must supply any additional supplements or feeds, if desired or request Farm to provide a specific feed or supplement(s) if different from the daily nutrients.
4. Farrier and Veterinary Care.
  - A. Routine Care. If any veterinary or any farrier appointment is scheduled, the City must contact the Farm and inform the Farm of the appointment at least twenty four (24) hours in advance of the scheduled visit. The City is responsible to either be present to handle the Horse(s), or to make prior arrangements with the Farm to be present. If a representative of the City is not present and no prior arrangements have been made, the veterinarian or farrier may be turned away without servicing the Horse(s). In this case, the City will be responsible for any fees incurred. These cancellation fees may be in addition to the veterinarian's call charge.
  - B. Sick or Injured Horses. It is the responsibility of the City to provide veterinary care to the sick or injured Horse. If the City cannot do so, the City will make other arrangements by immediately contacting the Farm to arrange this care. The Farm may or may not, depending on the number and availability of staff and the level of care required, be able to care for the sick or injured Horse. If care is possible, the Farm may charge an additional fee for the additional care needed. The Farm shall make every reasonable attempt to contact the City for emergency treatment as needed. The Farm is authorized to secure said treatment upon the consent of the City. If such consent cannot be obtained and the health of the Horse(s) is in question, the Farm shall secure immediate medical attention for the Horse in question. The cost of the emergency medical service shall be the financial responsibility of the City and shall be billed accordingly.
  - C. Immunizations. The City shall be solely responsible for keeping current immunizations for Sleeping Sickness (EEE/WE), Tetanus, West Nile, Influenza/Rhinopneumonitis, Strangles, and Rabies. A regular de-worming schedule shall be handled by the Farm during the year. Proof of vaccinations, a negative Coggins test and a negative fecal test shall be provided upon completion. A negative Coggins test shall also be required. De-worming or negative fecal test results must also be current. The Horses must stay current on all of these immunizations and de-worming to remain at the Farm.
5. Risk of Loss of Life to Horse. During the time that the Horse is in the custody of the Farm, the Farm shall cause to be in full force and effect Care Custody and Control Insurance in an amount not less than \$10,000 per horse. The City shall **also maintain mortality insurance on the life of each Horse.**
6. Hold Harmless. The Farm agrees to indemnify, defend, protect and save harmless the City, its agents, employees, officers, invitees and volunteers (collectively, the "City Indemnitees") from and against any and all damages, costs, liabilities, losses, judgments, penalties, fines, claims and expenses, including, without limitation, interest, reasonable attorneys' fees and all amounts paid in investigation, defense or settlement of any of the foregoing, asserted against or incurred by the City Indemnitees in connection with, arising out of, resulting from, the care and lodging of the City's horses when under the control and supervision of the Farm. This provision shall survive termination of this Agreement with respect to any cause or claim arising during the term of this Agreement.

The City agrees to indemnify defend, protect and save harmless the Farm, its agents, employees, officers, invitees and volunteers (collectively, the "Farm indemnitees") from and against any and all damages, costs, liabilities, losses, judgments, penalties, fines, claims and expenses, including, without limitation, interest, reasonable attorneys' fees and all amounts paid in investigation, defense or settlement of any of the foregoing, asserted against or incurred by the Farm Indemnitees in connection with, arising out of, resulting from, or in consequence of the City's employees caring for the City's horses when under control and supervision of the City at the Farm.

In the event, an employee of the City voluntarily cares for the Farm's own horses, said City employee shall be indemnified and held harmless for said voluntary care which shall be done at the request of the Farm and for which the City employee shall receive no compensation. This provision shall survive termination of this Agreement with respect to any cause or claim arising during the term of this Agreement. City agrees to accept responsibility for the conduct of his/her guests and invitees while at the Farm.

7. Liability Insurance. City will carry in full force and effect, and throughout the period of this Agreement shall continue to carry and maintain in full force and effect, liability insurance protecting City from any and all claims arising out of or relating to this Agreement. Farm will carry in full force and effect, and throughout the period of this Agreement shall continue to carry and maintain in full force and effect, liability insurance protecting Farm from any and all claims arising out of or relating to this Agreement.
8. Independent Status: It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting the Farm's staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The Farm and its staff are to be and shall remain an independent Service Provider with respect to all services performed under this Agreement. The Farm represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Farm or other persons, while engaged in the performance of any work or services required by the Farm under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Farm, its officers, agents, or employees shall in no way be the responsibility of the City; and the Farm shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay.
9. Assignment. This Agreement may not be assigned by the Farm without the express written consent of the City.
10. Termination. Either party may terminate this Agreement for any reason upon giving thirty (30) days advanced written notice to the other party. The City reserves the right to cancel this Agreement at any time in event of default or violation by the Farm of any provision of this Agreement. The City may take whatever action at law or in equity that may appear necessary or desirable to collect damages arising from a default or violation or to enforce performance of this Agreement.
11. Governing Law. This Agreement shall be governed and construed under the laws of the State of New York, the location where this Agreement was accepted to by the Farm. The Farm agrees to comply with all applicable local, state and federal laws, rules and regulations in the performance of the duties of this Agreement.
12. Modification. This Agreement may be modified only by a writing signed by both parties.
13. Execution. This Agreement may be executed in separate counterparts, which together shall constitute the Agreement of the parties, provided that all of the parties to this Agreement have executed their respective copy of this Agreement.

City Certification: In addition to the acceptance of this Agreement, I certify that original copies of this signature page will be attached to all other exact copies of this Agreement.

FARM Certification: In addition to the acceptance of this Agreement, I certify that all information provided to the City is complete, true and accurate.

CITY  
Signature \_\_\_\_\_  
Date \_\_\_\_\_  
Print Name \_\_\_\_\_  
Title \_\_\_\_\_  
City Council Approval Date \_\_\_\_\_

FARM at 2 Ruggles Road, Saratoga Springs, NY 12866  
Signature \_\_\_\_\_  
Date 1/1/19  
Print Name Tamara Wolpert  
Title owner of farm



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/5/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b>		<b>CONTACT NAME:</b> Jeff Pietrosanto	
Pietrosanto Insurance Agency		<b>PHONE (A/C, No, Ext):</b> (518) 581-3282	<b>FAX (A/C, No):</b> (518) 581-3283
4265 Route 50		<b>E-MAIL ADDRESS:</b> jeff@pietrosanto.com	
Saratoga Springs NY 12866		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> American Reliable Ins Co	
		<b>INSURER B:</b>	
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	
<b>INSURED</b>		<b>NAIC #</b>	
Wellness Farm		19615	
2 RUGGLES RD			
SARATOGA SPRINGS NY 12866			

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>		AML105258 02	05/31/2018	05/31/2019	EACH OCCURRENCE \$ 1000000
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100000				
		MED EXP (Any one person) \$ 5000				
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	PERSONAL & ADV INJURY \$ 1000000				
	<b>AUTOMOBILE LIABILITY</b>					GENERAL AGGREGATE \$ 2000000
	<input type="checkbox"/> ANY AUTO					PRODUCTS - COMP/OP AGG \$ 2000000
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS					
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
	<b>UMBRELLA LIAB</b>					EACH OCCURRENCE \$
	<b>EXCESS LIAB</b>					AGGREGATE \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTIONS					\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>					PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) <input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

City of Saratoga Springs	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
City Hall	<b>AUTHORIZED REPRESENTATIVE</b>
474 Broadway	Jeff Pietrosanto
Saratoga Springs, NY 12866	

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## **AGREEMENT**

BETWEEN CITY OF SARATOGA SPRINGS AND THE NEW YORK RACING ASSOCIATION, INC.

AGREEMENT made this \_\_\_\_19<sup>th</sup> Day of \_\_\_\_February\_\_\_\_\_, 2019, between the CITY OF SARATOGA SPRINGS, NEW YORK, a municipal corporation with offices at City Hall, 474 Broadway, Saratoga Springs, New York, hereinafter referred to as "The City", and THE NEW YORK RACING ASSOCIATION, INC., a corporation with offices in Jamaica, New York, hereinafter referred to as "NYRA."

WHEREAS, NYRA desires to take additional measures in the interest of public safety at the Saratoga Race Course, and the city stands ready to provide NYRA with additional crossing guard services.

NOW, THEREFORE, the City and NYRA agree as follows:

1. The City shall provide NYRA with additional crossing guards personnel for the 2019 Saratoga Thoroughbred Racing Meet (40 racing days) at the NYRA Saratoga Facility. Such additional crossing guards will be located at strategic street locations surrounding the NYRA Saratoga Facility and will assist the NYRA Security Department in directing traffic in the area of the race track.
2. NYRA shall pay the City the sum of \$20,000.00 (dollars) for said services provided, however, that this agreement may be terminated by either party hereto upon one day written notice and, upon such termination NYRA's obligation shall be reduced, pro rata.
3. The parties agree to indemnify and hold each other harmless from all claims, damages and litigation which may arise from and as a result of the intentional or negligent acts of either, its trustees, directors, NYRA officers, officials, representatives or employees.

IN WITNESS WHEREOF, the City and NYRA have signed this agreement on the date first above written.

CITY OF SARATOGA SPRINGS, NY

THE NEW YORK RACING ASSOCIATION, INC.

By:\_\_\_\_\_

Meg Kelly, Mayor

Print Name:\_\_\_\_\_

By:\_\_\_\_\_

SVP, General Counsel

Print Name: \_\_\_\_\_

Per Council Approval Date: \_\_\_\_\_

AGREEMENT BY AND BETWEEN  
Saratoga Springs, NY (CLIENT)  
AND  
COMPLUS DATA INNOVATIONS, INC. (COMPLUS)

**FASTTRACK™ SERVICES AGREEMENT**

This **FastTrack™ Services Agreement** (this "Agreement") is made and entered into on \_\_\_\_\_, by and between Complus Data Innovations, Inc. ("COMPLUS"), with offices at 120 White Plains Road, Tarrytown, New York 10591, and Saratoga Springs, NY ("CLIENT"), with offices at 474 Broadway, Saratoga Springs, NY 12866.

RECITALS

WHEREAS, COMPLUS is the developer and provider of the **FastTrack™** Parking Ticket Management System, a password-protected software application for the processing of parking tickets and permit payments that COMPLUS makes available for client use through a network connection ("**FastTrack™**");

- WHEREAS, COMPLUS is a provider of certain Equipment related to parking ticket processing;
- WHEREAS, COMPLUS is the developer and provider of certain Software related to the Equipment; and
- WHEREAS, CLIENT desires to access and use **FastTrack™** and use the Equipment and related Software.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is acknowledged, the parties hereto agree as follows:

AGREEMENT

1. Access Rights to **FastTrack™**.

- (a) Subject to and conditioned on CLIENT's compliance with the terms and conditions of this Agreement, COMPLUS hereby authorizes CLIENT to access and use **FastTrack™** through the Client Portal during the Term, solely in connection with CLIENT's business. **FastTrack™** is authorized for use and is not sold to CLIENT. CLIENT acknowledges that **FastTrack™** is the sole property of COMPLUS and that nothing in this Agreement grants any right, title or interest in or to (including any license under) any intellectual property rights in or relating to **FastTrack™**, whether expressly, by implication, estoppel or otherwise. All right, title and interest in and to **FastTrack™** are and will remain with COMPLUS, including any changes, modifications or enhancements to **FastTrack™** that are requested by CLIENT during the Term.





- (b) COMPLUS shall use commercially reasonable efforts to provide CLIENT the services described on Schedule I of this Agreement in accordance with the terms and conditions hereof, including services related to hosting, managing, operating, maintaining and making **FastTrack™** available to CLIENT for remote electronic access and use by CLIENT. COMPLUS will provide CLIENT with remote access to **FastTrack™** through CLIENT's network connection to a specific Citrix-based portal (the "Client Portal"). The Client Portal may only be installed on a limited number of authorized machines as indicated on Schedule I of this Agreement ("Authorized Machines"). COMPLUS shall use commercially reasonable efforts to provide access to **FastTrack™** 23 1/2 hours per day, seven days a week. Notwithstanding the foregoing, **FastTrack™** will be unavailable daily from 2:00 a.m. until 2:30 a.m. Eastern Time due to daily maintenance. COMPLUS will not be responsible for any downtime arising in connection with the Internet service providers, utilities companies and/or CLIENT's internal network.
- (c) Use of the Client Portal is subject to the terms of this Agreement. Access to the Client Portal is for the sole purpose of providing CLIENT access to **FastTrack™**. Within the Client Portal, CLIENT may create user specific accounts ("User Accounts") for the individuals authorized by CLIENT to use **FastTrack™** through the Client Portal ("Authorized Users"). The number of Authorized Users that may access **FastTrack™** through the Client Portal at any one time shall be limited to the specific number of licensed **FastTrack™** sessions set forth on Schedule I of this Agreement ("Sessions").
- (d) CLIENT shall (i) be responsible for creating and managing User Accounts for the Authorized Users, (ii) be responsible for ensuring that all Authorized Users comply with the terms and conditions of this Agreement, (iii) be responsible for the accuracy, quality and legality of Client Data and the means by which CLIENT acquires Client Data, (iv) use commercially reasonable efforts to prevent unauthorized access to or use of the Client Portal or **FastTrack™**, and notify COMPLUS promptly of any such unauthorized access or use and (v) use **FastTrack™** only in accordance with the terms of this Agreement and all applicable laws and government regulations.

## 2. Equipment and Software.

- (a) COMPLUS will provide to CLIENT all handhelds, phones or printers and other equipment (collectively, the "Equipment") and the associated pre-installed COMPLUS proprietary ticket issuance software ("Software"), each as listed on Schedule I of this Agreement. Subject to and conditioned on CLIENT's compliance with the terms and conditions of this Agreement, COMPLUS hereby grants CLIENT a limited license to use the Software during the Term, solely in connection with CLIENT's use of the Equipment and **FastTrack™** and solely in connection with CLIENT's business. CLIENT acknowledges that the Equipment and the Software are the sole property of COMPLUS and that nothing in this Agreement grants any right, title or interest in or to (except for the limited license granted in this Section 2(a)) any intellectual property rights in or relating to the Equipment or the Software, whether expressly, by implication, estoppel or otherwise. All right, title and interest in and to the Equipment and the Software are and will remain with COMPLUS, including any changes, modifications or enhancements to the Equipment or the Software that are requested by CLIENT during the Term.





- (b) Upon receipt, CLIENT shall promptly acknowledge, on the form attached as Exhibit A, receipt of all such Equipment and Software and that such Equipment and Software are in good working order. CLIENT acknowledges that the Equipment and the Software are the property of COMPLUS, and CLIENT agrees to exercise reasonable care of the Equipment and the Software while such Equipment and Software are in CLIENT's possession.
- (c) COMPLUS will be responsible for the maintenance and repairs of the Equipment resulting from normal use. Repairs, which in the reasonable opinion of COMPLUS are required as a result of an accident, neglect or misuse of the Equipment (including, without limitation, a repair arising from or in connection with the use by CLIENT of software other than the Software provided by COMPLUS and/or use of the Equipment by CLIENT other than in connection with **FastTrack™**) shall be made at the sole expense of CLIENT. All costs and expenses related to the repair or replacement of the Equipment that is required as the result of an accident, neglect or misuse will be billed to CLIENT. This includes, but is not limited to, the actual cost of the repair or replacement of the Equipment, along with shipping expenses, travel expenses and labor costs (each, if required). Travel expenses, if required, must be pre-approved by CLIENT before repairs will be scheduled.
- (d) CLIENT shall (i) be responsible for ensuring that all CLIENT users of the Equipment and the Software comply with the terms and conditions of this Agreement, (ii) be responsible for the accuracy, quality and legality of Client Data and the means by which CLIENT acquires Client Data, (iii) use commercially reasonable efforts to prevent unauthorized access to or use of the Equipment and the Software, and notify COMPLUS promptly of any such unauthorized access or use and (iv) use the Equipment and the Software only in accordance with the terms of this Agreement and all applicable laws and government regulations.

3. Authorization Limitations and Restrictions. CLIENT shall not, and shall not permit any other person to, access or use **FastTrack™**, the Equipment or the Software except as expressly permitted by this Agreement. All rights not expressly authorized or granted to CLIENT by this Agreement are reserved for COMPLUS. For purposes of clarity and without limiting the generality of the foregoing, CLIENT shall not, except as this Agreement expressly permits:

- (a) copy, modify or create derivative works or improvements of **FastTrack™** or the Software;
- (b) rent, lease, lend, sell, sublicense, assign, distribute, publish, transfer or otherwise make available **FastTrack™** or the Software to any person, including on or in connection with the Internet or any time-sharing, service bureau, software as a service, cloud or other technology or service;
- (c) reverse engineer, disassemble, decompile, decode, adapt or otherwise attempt to derive or gain access to the source code of **FastTrack™** or the Software, in whole or in part;
- (d) bypass or breach any security device or protection used by **FastTrack™** or the Software or access or use **FastTrack™** other than by an Authorized User through the use of his or her own then valid User Account;
- (e) input, upload, transmit or otherwise provide to or through **FastTrack™** or the Software, any information or materials that are unlawful or injurious or contain, transmit or activate any harmful code;
- (f) damage, destroy, disrupt, disable, impair, interfere with or otherwise impede or harm in any manner



**FastTrack™**, the Software or COMPLUS' provision of services to any third party, in whole or in part;

- (g) remove, delete, alter or obscure any trademarks, specifications, documentation, EULA, warranties or disclaimers, or any copyright, trademark, patent or other intellectual property or proprietary rights notices from **FastTrack™**, the Equipment or the Software;
- (h) access or use **FastTrack™**, the Equipment or the Software in any manner or for any purpose that infringes, misappropriates or otherwise violates any intellectual property right or other right of any third party (including by any unauthorized access to, misappropriation, use, alteration, destruction or disclosure of the data of any other COMPLUS client) or that violates any applicable law;
- (i) access or use **FastTrack™** or the Software for purposes of competitive analysis of **FastTrack™** or the Software, the development, provision or use of a competing software service or product or any other purpose that is to COMPLUS' detriment or commercial disadvantage; or
- (j) otherwise access or use **FastTrack™**, the Equipment or the Software beyond the scope of the authorization granted under this Agreement.

4. Equipment Repairs; Software Modifications. Repairs to the Equipment or re-installation and/or modification of the Software, which are required as a result of changes, modifications or enhancements made by or on behalf of CLIENT, shall be made at the sole expense of CLIENT. This includes, but is not limited to, the actual cost of the repair or replacement of such Equipment, along with shipping expenses, travel expenses and labor costs (each, if required). Travel expenses, if required, must be pre-approved by CLIENT before repairs will be scheduled.

5. Additional Services. Additional services requested by CLIENT that are not described in this Agreement must be submitted in writing by CLIENT to COMPLUS. COMPLUS will prepare a statement of work along with a detailed cost estimate to be approved in writing by CLIENT prior to the implementation of said changes or additions. This includes, but is not limited to, requests for additional Equipment, installation of additional Sessions, CLIENT requested changes, modifications or enhancement to FastTrack™ or the Software or changes, modifications or enhancements and/or relocation of the Equipment or the Client Portal.

6. Exclusive Provider; Responsibilities. CLIENT will use COMPLUS as its exclusive provider for the processing of parking tickets. CLIENT will be responsible for (i) the entry of all handwritten parking tickets into the Client Portal, unless otherwise set forth on Schedule I of this Agreement, (ii) all other non-processing functions related to parking tickets, including the updating and disposition of parking tickets and (iii) the accuracy of the information and Client Data related to such tickets. For the avoidance of doubt, COMPLUS shall not be responsible or liable for the validity or accuracy of any Client Data or information provided to COMPLUS by CLIENT, including, without limitation, the information on the parking tickets.





7. Compliance with Laws and Regulations. COMPLUS agrees to maintain **FastTrack™** to conform in all material respects to all federal, state and local laws and regulations. COMPLUS shall use commercially reasonable efforts to perform nightly tape backups and to mirror its data center off-site for disaster recovery purposes.

8. Reporting.

- (a) COMPLUS will use commercially reasonable efforts to furnish CLIENT with or provide CLIENT access to digital copies of the following reports on a monthly basis:
  - Aging of Account Receivables;
  - Officer and PEO Performance Reports;
  - Detail of Outstanding Tickets;
  - Year to Date Paid Summary Report.
- (b) To the extent CLIENT desires additional reporting beyond the reports described in Section 8(a), CLIENT must submit a written request to COMPLUS describing CLIENT's additional reporting needs. COMPLUS will use good faith efforts to evaluate such request and, if applicable, will prepare a statement of work that will include what reporting/report(s) may be provided by COMPLUS, a cost estimate for any work required to create or implement such reporting/report(s) and an estimated schedule to perform such work. CLIENT must approve each such statement of work in writing prior to any work commencing to create or implement such reporting/report(s).
- (c) If requested by CLIENT, COMPLUS will prepare all Delinquent Notices and Notice of Violations for outstanding tickets issued to vehicles bearing State of New York plates and out-of-state plates (to the extent allowed by each state's DMV) to the last known registered owner(s). CLIENT will be responsible for postage of such notices. COMPLUS shall prepare and CLIENT shall approve any and all language contained in such notices. State agency approval will also be obtained where applicable. Such notices shall comply with state rules and regulations in all material respects.

9. Training; Support. Throughout the Term, COMPLUS will provide training at CLIENT's offices for **FastTrack™**, the Equipment and the Software. COMPLUS will provide reference manuals describing the features and operations of **FastTrack™**, the Equipment and the Software. COMPLUS will provide updates to the system as they become available. Throughout the Term, COMPLUS will provide support assistance from field supervisors and by telephone at no charge to CLIENT during the hours of 8:30 a.m. to 5:00 p.m. (Eastern Time) Monday through Friday (with the exception of all state and nationally recognized holidays).

10. Indemnity.

- (a) CLIENT agrees to indemnify, defend and hold harmless COMPLUS, its officers, agents and employees, from any claims, controversies, lawsuits, liabilities or expenses incurred by or brought against COMPLUS by third parties in any way related to COMPLUS' service and/or this Agreement, except where said claims,



controversies or lawsuits are the result of the gross negligence or willful misconduct on the part of COMPLUS. This provision shall survive the termination of this Agreement.

- (b) COMPLUS agrees to indemnify, defend and hold harmless CLIENT, its officers, agents and employees from any claims, controversies, lawsuits, liabilities or expenses incurred by or brought against CLIENT by third parties in any way related to COMPLUS' gross negligence or willful misconduct in the performance of its services under this Agreement. This provision shall survive the termination of this Agreement.

11. Fees. CLIENT agrees to the fee schedule set forth on Schedule II of this Agreement, for the use of **FastTrack™**, the Equipment and the Software. Invoices will be submitted on a monthly basis, payable within thirty (30) days upon receipt.

12. Payment Processing. COMPLUS uses Parking Ticket Payment, LLC for all online credit card processing. Parking Ticket Payment, LLC is a Level 1 Service Provider solely dedicated to providing a method to collect online payments for all of COMPLUS' clients. COMPLUS shall not be responsible or liable for the security of cardholder data that is processed and transmitted through the Parking Ticket Payment, LLC web sites on CLIENT's behalf and for maintaining all applicable PCI DSS requirements.

13. The Terms and Conditions of this Agreement become effective upon the date noted above and supersede all prior Agreements. These Terms and Conditions will remain continue in effect until December 31, 2022. Upon the expiration date and on each anniversary date thereafter, this Agreement will automatically renew for a one (1) year period upon the same terms and conditions (the "Renewal Term") (the Initial Term and each Renewal Term collectively, the "Term"). If either CLIENT or COMPLUS does not wish for any such renewal, such party must notify the other party in writing of its intention not to renew this Agreement no later than ninety (90) days prior to any such anniversary date, in which case this Agreement shall terminate on such anniversary date. In the event of termination, CLIENT will return to COMPLUS within ten (10) days of the termination of this Agreement all Equipment, peripherals, manuals and all other materials provided to CLIENT by COMPLUS, all of which shall be returned to COMPLUS in good working order. In the event of termination, and provided that there are no outstanding invoices and CLIENT has returned all equipment in good working order, CLIENT will be provided with, at no cost, a computer database containing parking ticket information compiled for CLIENT by COMPLUS during the Term.

Upon the execution by both parties of this Agreement, a ninety (90) day period for the implementation of the services and equipment described on Schedule 1 shall commence.

14. Proprietary Rights



COMPLUS\_Saratoga Springs, NY\_2019



- (a) All right, title and interest in and to **FastTrack™**, the Equipment and the Software, including all intellectual property rights therein, are and will remain with COMPLUS. CLIENT has no right, license or authorization with respect to **FastTrack™**, the Equipment or the Software, except as expressly set forth in Section 1(a) or Section 2 of this Agreement. All other rights in and to **FastTrack™**, the Equipment or the Software are expressly reserved by COMPLUS.
- (b) As between CLIENT and COMPLUS, CLIENT is and will remain the sole and exclusive owner of all right, title and interest in and to all Client Data, including all intellectual property rights relating thereto, subject to the rights and permissions granted in Section 14(c).
- (c) CLIENT hereby irrevocably grants all such rights and permissions in or relating to Client Data: (i) to COMPLUS and COMPLUS' employees, agents or independent contractors as are necessary or useful to provide FastTrack™, the Equipment or the Software and (ii) to COMPLUS as are necessary or useful to enforce this Agreement or to exercise its rights and perform its obligations under this Agreement.

## 15. Confidentiality of Information.

- (a) Each of COMPLUS and CLIENT agrees to comply with state and federal regulations regarding the confidentiality of information. Each of COMPLUS and CLIENT further agrees that, except as otherwise expressly provided herein, the information provided by CLIENT and/or the DMV, including the names and addresses and associated information of persons and entities that have received tickets ("Client Data"), shall remain confidential and shall not be sold or shared with any other non-party, company or entity for any purpose, including, but not limited to, marketing, sales, solicitations, collection agencies and/or credit bureaus. This Section 15 shall survive the termination of this Agreement.
- (b) As used herein, "Confidential Information" means all confidential information disclosed by a party (the "Disclosing Party") to the other party (the "Receiving Party"), whether orally or in writing, that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure. Confidential Information of CLIENT shall include Client Data; Confidential Information of COMPLUS shall include **FastTrack™** and its related documentation and the Software; and Confidential Information of each party shall include the terms and conditions of this Agreement, as well as business and marketing plans, technology and technical information, product plans and designs and business processes disclosed by the Disclosing Party to the Receiving Party. Confidential Information (other than Client Data) shall not include information that (i) is or becomes generally known by the public without breach of any obligation owed to the Disclosing Party, (ii) was rightfully known to the Receiving Party without restriction on use or disclosure prior to such information's being disclosed or made available to the Receiving Party in connection with this Agreement, (iii) was or is received by the Receiving Party on a non-confidential basis from a third party that was not or is not, at the time of such receipt, under any obligation to maintain its confidentiality or (iv) was or is independently developed by the Receiving Party without reference to or use of any Confidential Information.
- (c) The Receiving Party shall use the same degree of care that it uses to protect the confidentiality of its own confidential information of like kind (but in no event less than reasonable care) and agrees (i) not to use any Confidential Information of the Disclosing Party for any purpose outside the scope of this Agreement and (ii) except as otherwise authorized by the Disclosing Party in writing, to limit access to Confidential Information of the Disclosing Party to those of its employees, contractors and agents who need such

access for purposes consistent with this Agreement and who have signed confidentiality agreements with the Receiving Party containing protections no less stringent than those herein.

- (d) If the Receiving Party is required to disclose any Confidential Information by any law, regulation, subpoena, order, decree or decision or other process of law, the Receiving Party will provide the Disclosing Party with prior written notice and a reasonable opportunity to seek a protective order and the Receiving Party shall furnish only that portion of the Confidential Information that the Receiving Party is advised by counsel is required to be disclosed by all applicable laws and regulations.

16. Relationship of the Parties. COMPLUS is an independent contractor, and neither COMPLUS nor its staff shall be deemed to be employed by CLIENT.

17. Governing Law; Submission to Jurisdiction. This Agreement and the rights and obligations of the parties and their successors and assigns hereunder shall be interpreted, construed and enforced in accordance with the laws of the State of New York without regard to its choice and/or conflict of laws provisions. Any legal action resulting from, arising under, out of or in connection with, directly or indirectly, this Agreement shall be commenced exclusively in any New York state court located in Saratoga County, New York. All parties to this Agreement hereby submit themselves to the jurisdiction of any such court, and agree that service of process on them in any such action, suit or proceeding may be effected by the means by which notices are to be given under this Agreement. In the event of litigation by a party hereto to enforce its rights hereunder, the prevailing party shall be entitled to recover its reasonable attorneys' fees, costs and expenses.

18. Notices. All notices, requests, demands and other communications required or permitted hereunder shall be in writing and shall be deemed to have been duly given if delivered by hand, email or mailed, express, certified or registered mail, return receipt requested, with postage prepaid, or sent priority next day delivery by a nationally recognized overnight courier service that regularly maintains records of items picked up and delivered to the parties at the addresses first set forth above or to such other person or address as a party shall notify the other in writing. Notices delivered personally, by mail or by email shall be deemed communicated as of the date of actual receipt and notices sent by courier shall be deemed communicated as of the date one (1) business day after pick-up.

19. Tax Exemption. CLIENT is a tax exempt entity under the rules of the Internal Revenue Service and will provide COMPLUS with a copy of its tax exempt status upon request.

20. Disclaimer of Warranties. ACCESS TO **FastTrack™**, THE EQUIPMENT AND ANY RELATED MATERIALS (INCLUDING THE SOFTWARE) IS PROVIDED "AS IS" AND, TO THE EXTENT PERMITTED BY LAW, COMPLUS HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHER, AND COMPLUS SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A





PARTICULAR PURPOSE, TITLE AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE OR TRADE PRACTICE. WITHOUT LIMITING THE FOREGOING, COMPLUS MAKES NO WARRANTY OF ANY KIND THAT **FastTrack™**, THE EQUIPMENT OR ANY RELATED MATERIALS (INCLUDING THE SOFTWARE) OR ANY PRODUCTS OR RESULTS OF THE USE THEREOF, WILL MEET CLIENT'S OR ANY OTHER PERSON'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, ACHIEVE ANY INTENDED RESULT, BE COMPATIBLE OR WORK WITH ANY SOFTWARE, SYSTEM OR OTHER SERVICES OR BE SECURE, ACCURATE, COMPLETE, FREE OF HARMFUL CODE OR ERROR FREE.

21. Limitations of Liability. Any claim that can be brought by CLIENT under or relating to this Agreement must be brought within one (1) year of the action or omission underlying such claim. NEITHER PARTY SHALL BE LIABLE HEREUNDER FOR ANY INDIRECT, SPECIAL OR CONSEQUENTIAL LOSS OR DAMAGES OR LOST PROFITS OR LOST SAVINGS, EVEN IF THE OTHER PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

22. Entire Agreement. This instrument contains the entire agreement between the parties as to the subject matter herein and supersedes all prior agreements, whether oral or written, between the parties hereto. This Agreement may be modified only by a written instrument signed by all the parties hereto.

23. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which taken together shall constitute one and the same agreement. Delivery of an executed counterpart of this Agreement by facsimile shall be equally as effective as delivery of a manually executed counterpart of this Agreement.

24. E-Sign Disclosure and Consent. If this Agreement is to be executed electronically, CLIENT hereby agrees as follows:

- (a) CLIENT hereby gives its affirmative consent to execute this Agreement and to receive any related records and communications electronically. By consenting, CLIENT also represents that it has full authority to execute this Agreement electronically under applicable local law and regulations, including any under any applicable municipal procurement requirements.
- (b) CLIENT may withdraw its consent to receive records and communications electronically by contacting COMPLUS in the manner described in Section 18 of this Agreement. CLIENT's withdrawal of consent will cancel CLIENT's agreement to receive electronic records and communications. Withdrawal of consent to future use of electronic signatures or receipt of records and communications electronically will not revoke electronic execution of this Agreement or any prior agreement or invalidate receipt of records in electronic format prior to such withdrawal. CLIENT may request a paper copy of any records and communications by contacting COMPLUS in the manner described in Section 18 of this Agreement.



- (c) CLIENT is responsible for providing COMPLUS with true, accurate and complete contact information, including an email address, and maintaining and updating promptly any changes in such contact information. CLIENT may update its contact information by contacting COMPLUS in the manner described in Section 18 of this Agreement.
- (d) COMPLUS reserves the right, in its sole discretion, to discontinue the provision of electronic records and communications, or to terminate or change the terms and conditions on which COMPLUS provides electronic records and communications. COMPLUS will provide CLIENT with notice of any such termination or change as required by law.
- (e) CLIENT acknowledges and agrees that CLIENT's consent to electronic records and communications is being provided in connection with a transaction affecting interstate commerce that is subject to the federal Electronic Signatures in Global and National Commerce Act (the "Act"), and that CLIENT and COMPLUS both intend that the Act apply to the fullest extent possible to validate the parties' ability to conduct business by electronic means. CLIENT agrees that, in consenting to electronic signatures and records, CLIENT will not challenge the validity of this Agreement solely on the basis that it was executed electronically.

25. Insurance Requirements. The City of Saratoga Springs requires COMPLUS and/or any of its subcontractors and/or partners name the City as a Certificate Holder and Additional Insured on a Primary and Noncontributory Basis for the following coverage for the work covered by this Agreement:

- Commercial General Liability Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
- Commercial Automobile Insurance: One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- Cyber Liability: Three Million Dollars per occurrence aggregate;
- Excess Insurance: Five Million Dollars per Occurrence Aggregate;
- Technology Errors and Omissions Insurance: Three Million per Claims Aggregate (This insurance shall include coverage for the activities of the vendor's professional staff.); AND
- NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance: Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect. Coverage must be written to apply within the State of NY and must be written to include coverage for Sole proprietors, Partners, LLC Members or Corporate officers (if such proprietors, partners, members or officers will work on the job site). Employers Liability and Disability benefits are required by New York State.

Detailed information can be obtained by going to the link <http://www.wcb.state.ny.us/>



The signing of the enclosed copy and returning to COMPLUS will indicate CLIENT's acceptance of this Agreement, and the terms and conditions contained herein.

Accepted by:

	COMPLUS DATA INNOVATIONS, INC.	Saratoga Springs, NY
SIGNATURE		
NAME	Ariel Kunar	
TITLE	Chief Executive Officer	
DATE		



COMPLUS\_Saratoga Springs, NY\_2019

## **SCHEDULE I TO THE FASTTRACK™ SERVICES AGREEMENT**

### **SERVICES:**

COMPLUS shall use commercially reasonable efforts to provide CLIENT the following services:

- Hosting, managing, operating, maintaining and making **FastTrack™** available to CLIENT for remote electronic access and use by CLIENT.
- Hosted portal to support online and phone payment options.
- Integration of the handheld(s) with one compatible pay station or pay by cell provider during the term of the Agreement.
- Nationwide registered owner name retrieval
- Violation Noticing

### **EQUIPMENT:**

The following Equipment and Software will be provided to CLIENT for the sole purpose of parking ticket issuance and processing.





Name	QTY
Bar Code Reader (provided under prior Agreement)	3
Laser Printer (b&w (provided under prior Agreement)	2
Monitor 23-24" (provided under prior Agreement)	3
N5 Batteries	4
N5 Carry Case	4
N5 Screen Protector	4
N5 Strap	4
N5Z1 Handheld Ticket Writer(s)	4
Personal Computers (provided under prior Agreement)	3
Receipt Printer U950	2
FastTrack Ticket Management and Reporting software license(s)	6

AUTHORIZED MACHINES: The Client Portal may only be installed on six (6) authorized machines.

**SCHEDULE II  
TO THE  
FASTTRACK™ SERVICES AGREEMENT**

**FEE SCHEDULE:**

Description	Fee
In State Parking Ticket Revenue Collections	11% of revenue collected
Out-of-State Parking Ticket Revenue Collections	20% of revenue collected
Postage	reimbursable to Complus
Data Plans	included

Warning Tickets: In the event that CLIENT elects to issue warning tickets, COMPLUS will bill CLIENT \$1.45 for each issued warning ticket issued.

DMV Fees: DMV Fees are paid for by COMPLUS. However, COMPLUS reserves the right to pass along to CLIENT, and CLIENT agrees to pay COMPLUS, any increases charged by the various DMV agencies to provide registered owner's names and addresses after the first (1st) year of this Agreement.

COMPLUS and its affiliates have developed and programmed **FastTrack™** and are solely responsible for its functionality, and to make any and all necessary changes to ensure it conforms to all federal, local and State of NY laws, rules and regulations, as well as any and all banking rules and regulations that pertain to all forms of credit card payment, including VISA, MASTERCARD and Discover.

Processing Fee Schedule for Online Payments:

- \$3.50 per parking ticket/code violation paid through COMPLUS' web interface.
- 3.5% per permit payment paid through COMPLUS' web interface.

The term "Processing Fee" as referenced in this Agreement a fee paid by the end user of the online payment service for parking ticket payment and permit payment transactions.

COMPLUS may change this processing fee schedule upon no less than thirty (30) days written notice to CLIENT, and CLIENT may terminate the credit card payment provisions of this Agreement if CLIENT notifies



COMPLUS\_Saratoga Springs, NY\_2019



COMPLUS in writing prior to the effective date of such fee schedule change of its election to so terminate such provisions (which termination will be effective on such effective date).

COMPLUS will be the credit card merchant for these transactions and CLIENT will only be responsible for allowing chargebacks to be withdrawn from the account in the event a cardholder requests to have the transaction reversed according to credit card rules, regulations and timetables and to allow for the chargeback fee to also be withdrawn from the account under the same rules, regulations and timetables. For chargeback transactions, any tickets that were paid for said transactions will be reinstated in **FastTrack™** and become subject to further collection efforts.

Equipment Fees:

Any handheld ticket writer that becomes lost/stolen will be the responsibility of the CLIENT and will be billed at a rate of \$3,500 per unit.





# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
02/08/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Aon Risk Services Central, Inc. St. Louis MO Office 4220 Duncan Avenue Suite 401 St Louis MO 63110 USA	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C. No. Ext):</b> (866) 283-7122	<b>FAX (A/C. No.):</b> (800) 363-0105
<b>INSURED</b> Complus Data Innovations, Inc. 120 White Plains Rd Suite 610 Tarrytown NY 10591 USA	<b>E-MAIL ADDRESS:</b>	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>NAIC #</b>	
	<b>INSURER A:</b> Lloyd's Syndicate No. 2001	AA1128001
	<b>INSURER B:</b> The Travelers Indemnity Co of America	25666
	<b>INSURER C:</b> Travelers Property Cas Co of America	25674
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		

Holder Identifier :

**COVERAGES****CERTIFICATE NUMBER:** 570075046226**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			63073752817	08/17/2018	08/17/2019	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BA 73759019	08/17/2018	08/17/2019	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION						EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE-POLICY LIMIT
A	Cyber Liability			ASG18B000301 Claims Made	08/17/2018	08/17/2019	Security and Privacy Technology Services \$3,000,000 \$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Saratoga Springs is included as Additional Insured in accordance with the policy provisions of the General Liability policy. General Liability policy evidenced herein is Primary and Non-contributory to other insurance available to an Additional Insured, but only in accordance with the policy's provisions.

**CERTIFICATE HOLDER****CANCELLATION**

City of Saratoga Springs NY 474 Broadway Saratoga Springs NY 12866 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  <i>Aon Risk Services Central, Inc.</i>

Certificate No : 570075046226





## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/19/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Commercial Lines USI Insurance Services National, Inc. 2601 South Bayshore Drive, Suite 1600 Coconut Grove, FL 33133	<b>CONTACT NAME:</b> Risk Management Department <b>PHONE (A/C, No, Ext):</b> (866) 443-8489 <b>E-MAIL ADDRESS:</b> Work.Comp@Trinet.com <b>FAX (A/C, No):</b> (800) 889-0021																					
<b>INSURED</b> TriNet HR III-A, Inc. L/C/F Complus Data Innovations, Inc. 9000 Town Center Parkway Bradenton, FL 34202	<table border="1"><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>Indemnity Insurance Company of North America</td><td>43575</td></tr><tr><td>INSURER B:</td><td></td><td></td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Indemnity Insurance Company of North America	43575	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
INSURER(S) AFFORDING COVERAGE		NAIC #																				
INSURER A:	Indemnity Insurance Company of North America	43575																				
INSURER B:																						
INSURER C:																						
INSURER D:																						
INSURER E:																						
INSURER F:																						

## COVERAGES

CERTIFICATE NUMBER: 13737125

REVISION NUMBER: See below

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> N N/A			WLR_C65446303	7/1/2018	7/1/2019	X PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Workers' Compensation coverage is limited to worksite employees of Complus Data Innovations, Inc. a co-employment agreement with TriNet HR III, Inc.

## CERTIFICATE HOLDER

## CANCELLATION

City of Saratoga Springs NY 474 Broadway Saratoga Springs NY 12866	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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The ACORD name and logo are registered marks of ACORD © 1988-2015 ACORD CORPORATION. All rights reserved.

**City of Saratoga Springs  
Purchase Requisition**

Dept. 4000

Date 1/10/19

Vendor # and Name 5027 Complus Data Innovations , Inc

Vendor Address 120 White Plains Rd, Tarrytown, NY 10591

Delivery Reference \_\_\_\_\_

Status:

          
Fax

          
RFP/IFB # and CCA Date

          
Contract #

QTY	UNIT	DESCRIPTION	\$ UNIT	\$ TOTAL	ORG	OBJ
		Parking Ticket Management		\$86,000.00	A3143014	54802
		Company				

PO TOTAL \$86,000.00

Requested By & Date

*DeVillard 1/10/19*

Approved by & Date

*[Signature]* 1/10/19

**Contract Policy Requirements Met (Signature & Date)**

For amounts \$50,000.00 or more, all waive of bid, change orders, all Commissioner of Finance, and all Capital Project purchases, the following must be completed:

**Certification of Sufficient Funds:** The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

**Commissioner of Finance Signature & Date**

Sample Form COSF-1

Request for Certification of Sufficient Funds

Submittal Date: 1/10/19

The Department of Public Safety requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

Obligation to be incurred, detailing vendor name, project description, Council approval, etc. (attach supporting documentation):

To cover monthly charges for parking management system.

Appropriation – Current Budget Expense

Org/Object/Proj(s): Amount Requested for Approval: A3143014 - 54802

\$ 86,000

Current Amount Available:

\$ 86,000

Transfer/Amendment Pending:

\$

Transfer/Amendment Date: 1/10/19

[Signature]  
Department Head Signature

1/10/19  
Date

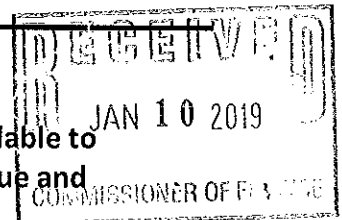
Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

Michael W. Clark-Madigan

Commissioner of Finance

1/10/19  
Approval Date





# SARATOGA SPRINGS CITY CENTER

522 BROADWAY  
SARATOGA SPRINGS □ NEW YORK 12866-2247  
(518) 584-0027 □ FAX (518) 584-0117

Ryan E. McMahon  
Executive Director

TO: Meg Kelly  
City of Saratoga Springs

FROM: Lauren Rowland *LAR*  
Sales Manager

RE: Function Contract

DATE: February 13, 2019

Please find attached the Function contract for the Fire Department Swearing In to be held on Tuesday, February 26, 2019.

If satisfactory, kindly sign page 1 of the contract and forward it back to me along with a non-refundable deposit of \$350.00. We will sign and return your customer copy. A signed contract and deposit are required to reserve and confirm space and must be received by February 21, 2019.

Please refer to our website [www.saratogacitycenter.org](http://www.saratogacitycenter.org)  
for information regarding:  
**Audio Visual Options**  
Decorating Options  
Catering Options  
Internet & Phone Information





# SARATOGA SPRINGS CITY CENTER

522 BROADWAY  
SARATOGA SPRINGS □ NEW YORK 12866-2247  
(518) 584-0027 □ FAX (518) 584-0117

Ryan E. McMahon  
Executive Director

Invoice #19-0232D

TO: Meg Kelly  
City of Saratoga Springs

FROM: Lauren Rowland  
Sales Manager

RE: Fire Department Swearing In  
February 26, 2019

DATE: February 13, 2019

2019 Deposit/Full Rental	\$350.00
--------------------------	----------

This amount is payable to the Saratoga Springs City Center. We accept payments by check, MasterCard, Visa or Discover card.

When paying by credit card, please call Donna Murphy Duell directly to process the payment -(518) 584-0027.

Thank you.



**SARATOGA SPRINGS CITY CENTER**  
Function Contract

Agreement made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_,  
by and between the Saratoga Springs City Center, the Lessor, (its agents and assigns) and  
City of Saratoga Springs (Herewith referred to as Lessee.)

**Lessee:** City of Saratoga Springs  
**Address:** 15 Vanderbilt Ave  
Saratoga Springs, NY 12866  
**Phone / Email:** 518-587-3550/ [john.daley@saratoga-springs.org](mailto:john.daley@saratoga-springs.org)  
**Fax / Web:** [www.saratoga-springs.org](http://www.saratoga-springs.org)  
**Lessee Contact or Agent:** Meg Kelly, Mayor  
John Daley, Deputy Commissioner of Safety  
**Dates and Times of Contract:** Tuesday, February 26, 2019  
6pm  
**Function Description:** Fire Department Swearing In  
**Attendance:** ~50  
**Rental Charges:** Meeting Room 2A  
Tuesday \$350.00

**Special Arrangements:** The City Center offers free public grade wireless internet service throughout the facility. The Wi-Fi is designed specifically for your event attendees. Premium/dedicated services with greater bandwidth for people who want to upgrade their service to exhibitor grade Wi-Fi or wired access is available for order in advance from [Spa.Net](http://Spa.Net).

**LESSEE is responsible for ASCAP fees, security, decorating and all miscellaneous related charges, fees and costs.**

The Lessee, upon signing this contract, agrees to the correctness of this contract and agrees to abide by all the City Center rules and policies as presented on the attached page of this contract. This contract, when signed and dated by the respective authorized representative of **City of Saratoga Springs** and Saratoga Springs City Center will be considered in force and legally binding on both parties. By signing, each representative warrants: 1) he or she has the full right and authority to enter into this contract and bind his or her respective organizations to the obligations, commitments, responsibilities and liabilities specified in this contract; 2) they have read this contract and understand it in full; and 3) they are fully prepared to abide by all elements of this contract.

All event publicity will carry the location  
as Saratoga Springs City Center.

**DATE:** \_\_\_\_\_  
**ACCEPTED BY:** Meg Kelly, Mayor  
**FOR:** City of Saratoga Springs  
**CITY CENTER:** \_\_\_\_\_  
Ryan E. McMahon

**PLEASE READ CAREFULLY!**

**NOTE: Rental Terms and policies on the attached page(s) are part of this total contract.**

## RENTAL TERMS

### Rental and Other Charges

**Deposit of \$350 is due with signed and returned contract.** This deposit is non-refundable. Deposit rate is set at \$500 for the first room leased and \$250 for each subsequent room to a maximum of \$1000. Contract will be considered void if not signed and returned with **deposit by 02/21/19.**

~~Fifty (50%) percent of the rental balance is due on mm/dd/yyyy, six months before the first rental/event date.~~

Balance due Net 30 days prior to date of function. Only **Cashier's Check or Major Credit Cards** (Visa, MC, Discover) will be accepted after that date.

All sums due and owed to the Lessor under this agreement shall bear interest at a rate of eighteen (18%) percent per annum computed daily from 30 days after the date due until the date paid.

The Lessee acknowledges that the Saratoga Springs City Center/Saratoga Springs City Center Authority, upon cancellation, shall be entitled to a percentage of the total fee, whether paid or outstanding, depending on month of cancellation prior to event; 50% (6-12 months), 75% (3-5 months), 100% (0-3 months). In the event the City Center Authority commences legal action for the enforcement of the terms of this agreement the Lessee shall be responsible for the reasonable attorney's fees and court costs of the City Center Authority.

Any and all municipal charges (including police, traffic control and fire) incurred during the rental period for the event, shall be the expense of the lessee. These charges are at the sole discretion of the City of Saratoga Springs. Fees and charges will be paid by the lessee directly to the Saratoga Springs Comm. of Finance.

The Lessee shall provide a minimum of \*waived uniformed security personnel from a licensed and bonded security service during the contract period. The cost is the responsibility of the Lessee and payment is due within thirty (30) days of the billing date. The Lessor will arrange for security from a Lessor approved vendor.

### Non-Exclusive Rights

The lessor retains the right to use and/or lease use of such portions of the City Center as are not leased by this agreement.

### Approved Vendors and Service Providers

Only licensed and City Center approved vendors of alcoholic beverages will be allowed to serve in the facility.

Only licensed and City Center approved Caterers will be allowed space in the facility.

Only licensed and City Center approved Audio Visual Service Providers will be allowed to function in the facility.

Only City Center approved Decorators will be allowed to function in our facility.

All Internet and Phone Service within the City Center shall be provided exclusively by **Spa.Net** under an exclusive agreement with the City Center Authority.

### Building Policy

Nothing will be taped, nailed or affixed to any wall surfaces, without prior approval of the City Center Executive Director or Operations Manager.

The Lessee shall be responsible and liable for all production costs (including union, stagehand charges) and arrangements. Any rigging must be discussed with the Lessor who may, at its sole discretion, require local IATSE riggers.

Deliveries and drayage will not be accepted by lessor before, during or after the rental period and should be handled either through an approved decorator or by an agent of lessee onsite during the rental period.

The Lessee is solely responsible for its own material and that of any agent, vendor or consignor and should insure against loss or damage. All property of Lessee is understood to remain in the Lessee's care, custody and control in transit to or from or within the confines of the Saratoga Springs City Center.

Any property of any kind brought onto Lessor premises, including parking areas and loading dock by Lessee, its agents, employees, vendors, attendees or guests shall be promptly removed at the end of the lease period. In the event that the premises or any portion thereof, is not vacated the Lessor may **move from the premises and/or dispose of**, at the expense of the Lessee, any and all goods, wares, merchandise and property occupying the premises or portion thereof. The Lessor shall not be liable for any damage or loss sustained by removal and Lessor is hereby expressly released from any and all claims for damages.

### Insurance Requirements

Lessee shall obtain insurance policies, from insurance carriers licensed and authorized to do business in the State of New York and with a rating of not less than an A (by A.M. Best), for the following coverage:

1. Commercial General Liability (CGL) with limits of insurance of not less than \$1,000,000 each Occurrence and \$2,000,000 Aggregate.
  - a. The Saratoga Springs City Center Authority and the City of Saratoga Springs shall be included as Additional Insured on the Lessee's CGL, using ISO Additional Insured Endorsement CG 20 38 (04/13) AND CG 20



37 (10/01); or an endorsement providing equivalent coverage to the Additional Insureds. It shall apply as primary and non-contributing insurance before any insurance maintained by the Additional Insureds.

2. Business Automobile Liability (AL) with limits of insurance of not less than \$1,000,000 each accident. The AL coverage shall include as the Saratoga Springs City Center Authority and the City of Saratoga Springs as Additional Insureds. Additional Insureds shall be included as Additional Insureds on a primary and non-contributory basis. AL must include coverage for liability arising out of all owned, leased, hired, and non-owned automobiles.

Lessee waives all rights against the Saratoga Springs City Center Authority and the City of Saratoga Springs for recovery of damages to the extent these damages are covered by CGL & AL insurance maintained per the requirements stated above.

Lessee shall submit proof, satisfactory to the Saratoga Springs City Center Authority of the existence of said coverage for the rental period thirty (30) days prior to the beginning of the rental described herein. A sample insurance certificate will be provided with this contract for reference.

#### **Hold Harmless & Indemnification Agreement**

To the fullest extent permitted by law, Lessee shall indemnify and hold harmless the Saratoga Springs City Center Authority and the City of Saratoga Springs, their officers, agents, and employees from any and all liability, damages, loss, claims, expenses, or costs, including but not limited to reasonable attorney's fees, arising out of any claim for recovery for bodily injury, death or property damage sustained by any person or entity arising out of or incidental to the rental herein by the Lessee herein, except to the extent caused by the negligence or willful misconduct of the Saratoga Springs City Center Authority or the City of Saratoga Springs, their officers, agents, or employees. The Lessee further agrees to provide, at no cost to the Saratoga Springs City Center Authority and the City of Saratoga Springs, defense counsel in connection with any legal action or proceeding brought in connection with any such claim. This indemnification obligation shall not be limited by any limitation of amount or type of damages, compensation or benefits payable by or for the entity under workers' compensation and benefit acts or other employee benefit acts.

#### **Fire Laws**

Federal, State and City Fire Laws must be strictly observed. Cloth and non-fire retardant materials must be flame-proofed. Electrical wiring must comply with the fire department and Underwriter's rules. Aisles and fire exits cannot be blocked by displays. The following is unacceptable and will not be allowed: open flame candles and compressed gas.

#### **Force Majeure**

In the event that the Saratoga Springs City Center Authority shall be unable, for any reason whatsoever, to provide the rental space to the Lessee on the date(s) herein specified, the parties agree that the sole liability of the Saratoga Springs City Center Authority to the Lessee shall be the refunding of the rental paid by Lessee. In the event that the premise is unavailable for only a portion of the rental period, the refund of rental fees paid will be prorated according to length of time the Lessee had access to the premise compared to the full term of the lease.

The Saratoga Springs City Center Authority and the City of Saratoga Springs are not responsible for loss of power, delays, damage, loss, increased cost or any unfavorable condition caused by circumstances beyond our control.

#### **Amendment to Rules**

Any matters not specifically covered by the preceding terms shall be communicated to the LESSEE in writing. The LESSEE shall have the opportunity to review and may discuss and negotiate any unanticipated issues with the City Center with the objective being a mutually acceptable resolution. WITHOUT PRIOR REVIEW AND ACCEPTANCE/APPROVAL, LESSEE SHALL NOT BE BOUND BY ANY AMENDMENT TO THE RULES/TERMS WHICH INCREASES LESSEE'S DUTIES AND OR OBLIGATIONS UNDER THIS CONTRACT.

#### **Agreement to Rules**

Lessee, for itself and its employees, agrees to abide by the foregoing rules of the Saratoga Springs City Center/Saratoga Springs City Center Authority.

#### **No Assignment**

This agreement shall not be assigned or transferred to any other person, firm or corporation without prior written consent of the City Center Executive Director.