



CITY OF SARATOGA SPRINGS

City Council Meeting



October 6, 2020

City Hall - Council Meeting Room
474 Broadway Saratoga Springs, NY
12866

 [Print](#)

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATION(S):

1. 2021 Comprehensive Budget - City of Saratoga Springs. Presentation begins at 6:00 PM. Accessible Live via City Web Site

EXECUTIVE SESSION:

CONSENT AGENDA

1. Approval of 3/16/2020 City Council Meeting Transcription
2. Approval of 4-20-2020 Pre-Agenda Transcript
3. Approval of 4/2/2020 City Council Meeting Minutes
4. Approval of 4/6/2020 Pre-Agenda Meeting Minutes
5. Approval of 4/7/2020 City Council Meeting Minutes
6. Approval of 5/19/2020 City Council Meeting Transcript
7. Approval of 5/4/2020 Pre-Agenda Meeting Minutes
8. Approval of 6/15/2020 City Council Pre-Agenda Transcription Meeting Minutes
9. Approval of 6/15/2020 Pre-Agenda Meeting Minutes
10. Approval of 6/16/2020 City Council Transcription Meeting Minutes
11. Approval of 6/16/2020 City Council Meeting Minutes
12. Approval of 6/2/2020 City Council Transcription Meeting Minutes
13. Approval of 6/2/2020 City Council Minutes
14. Approval of 7/21/2020 City Council Meeting Minutes
15. Approval of 7/6/2020 Pre-Agenda Meeting Transcript
16. Approval of 8/3/2020 City Council Pre-Agenda Transcription Meeting Minutes
17. Approval of 8/3/2020 Pre-Agenda Meeting Minutes

18. Approval of 8/31/2020 Pre-Agenda Meeting Minutes
 19. Approval of 8/4/2020 City Council Meeting Transcription Minutes
 20. Approval of 8/4/2020 City Council Meeting Minutes
 21. Approval of 9-17-2020 City Council Meeting Transcription
 22. Approval of 9/1/2020 City Council Meeting Minutes
 23. Approval of 9/14/2020 Pre-Agenda Meeting Minutes
 24. Approval of 9/15/2020 City Council Meeting Minutes
 25. Approve Budget Transfers - Regular
 26. Approve Budget Amendments - Insurance
 27. Approve Budget Amendments - Regular (Increases)
 28. Approve Payroll 09/18/20 \$524,092
 29. Approve Payroll 09/25/20 \$545,092.35
 30. Approve Payroll 10/02/20 \$489,798.97
 31. Approve Warrant - 2020 20OCT1 \$470,363.38
 32. Approve Warrant - 20MWSEP2 \$75,703.34
 33. Approve Warrant - 20MWSEP3 \$4,116.85
 34. Approve Warrant - 20MWSEP4 \$4,187,593.52
-

MAYOR'S DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Workforce Housing Unit Deed 289 Jefferson St - Unit 16
 2. Discussion and Vote: Authorization for Mayor to Sign Workforce Housing Unit Deed 166 Jefferson St - Unit 3
 3. Discussion and Vote: Consideration of deferral of Lead Agency status to the Planning Board for SEQRA review for the Crescent Ave. subdivision application, 125 Jackson St.
 4. Discussion and Vote: Sale of city property to Smith Cassier Real Estate Holdings, LLC
 5. Announcement: COVID-19 Emergency Housing Assistance Program
-

ACCOUNTS DEPARTMENT

1. Award of Bid: Advanced Transportation Controllers & Software to Northeast Signal, Inc.
 2. Appointment: Commissioner of Deeds
 3. Award of Bid: Traffic Signal Malfunction Monitoring Units (MMU) & Cables to Marbelite Co., Inc
-

FINANCE DEPARTMENT

1. Submission: 2021 Comprehensive Budget
 2. Announcement: Budget Workshop Schedule
 3. Update: Complete Streets Presentation - Conceptual Plan
 4. Discussion and Vote: Update - Finance Policy and Procedure Manual
 5. Discussion and Vote: Budget Amendments - Payroll
 6. Discussion and Vote: Budget Transfers - Contingency
 7. Discussion and Vote: Budget Transfers - Payroll
-

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Approval to Pay Invoices #210809, #211371, #211080, and #211610 in Total Amount of \$7,724 to Palette Stone Corp
 2. Announcement: Saratoga County Resident Tire Recycling Program
 3. Discussion and Vote: Authorization for Mayor to Sign Contract With SRI Fire Sprinkler LLC for Fire Suppression Services
-

PUBLIC SAFETY DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to sign Amendment with Biometrics4ALL
 2. Discussion and Vote: Authorization for Mayor to sign Authorized User Agreements with Verizon Wireless for the Fire Department and DPS Office
 3. Discussion and Vote: Authorization for Mayor to sign contract with Marbelite Co., Inc for traffic signal improvements
 4. Discussion and Vote: Authorization for Mayor to sign contract with Northeast Signal
 5. Discussion and Vote: Resolution - NYRA
-

SUPERVISORS

1. Matt Veitch
 1. 2021 Saratoga County Capital Program
 2. Tara Gaston
 1. COVID-19 Updates
 2. NY Alert App
 3. County Flex Work Policy
 4. Woodlawn Lease
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ADJOURN

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CITY OF SARATOGA SPRINGS CITY COUNCIL MEETING

March 16, 2020

474 BROADWAY

SARTOGA SPRINGS, NY 12866

PRESENT:

Meg Kelly, Mayor

Michele Madigan, Commissioner

John Franck, Commissioner

Skip Scirocco, Commissioner

Robin Dalton, Commissioner



1 UNIDENTIFIED SPEAKER: Okay. It is
2 4:22 on March 16th, 2020, city council
3 meeting.

4 MAYOR KELLY: Yes.

5 UNIDENTIFIED SPEAKER: Roll call.

6 Commissioner Franck is not here.

7 Commissioner Madigan?

8 MAYOR KELLY: No. Commissioner

9 Franck --

10 COMMISSIONER DALTON: No. He's

11 on --

12 MAYOR KELLY: -- is on the line.

13 UNIDENTIFIED SPEAKER: He's on the

14 line?

15 MAYOR KELLY: Yep.

16 UNIDENTIFIED SPEAKER: Commissioner

17 Franck is on the line.

18 MAYOR KELLY: Yep.

19 UNIDENTIFIED SPEAKER: Commissioner

20 Madigan?

21 COMMISSIONER MADIGAN: Present.

22 UNIDENTIFIED SPEAKER: Commissioner

23 Scirocco?

24 MAYOR KELLY: On the line.

25 UNIDENTIFIED SPEAKER: On the line.



1 Commissioner Dalton?

2 COMMISSIONER DALTON: Present.

3 UNIDENTIFIED SPEAKER: Mayor Kelly?

4 MAYOR KELLY: Here.

5 UNIDENTIFIED SPEAKER:

6 Commissioner -- Supervisor Veitch. Not
7 present.

8 MAYOR KELLY: Absent.

9 UNIDENTIFIED SPEAKER: Supervisor
10 Gaston. Not present.

11 MAYOR KELLY: Absent.

12 UNIDENTIFIED SPEAKER: Please rise
13 for the flag.

14 MAYOR KELLY: Okay. Thank you.

15 (Pledge of allegiance)

16 MAYOR KELLY: Okay. You guys can
17 sit down now.

18 There is no presentations. This is
19 a special city council meeting.

20 One item on the mayor's department.
21 It's discussion and vote, Senior Center
22 emergency shelter.

23 So at this time, I was approached by
24 Shelters of Saratoga and asked if we can
25 help finding more space for their



1 population which is one of the most at-
2 risk populations during the current
3 pandemic. We have decided that the
4 Senior Center will serve as an emergency
5 shelter for the homeless to help prevent
6 the spread of COVID-19. We are taking
7 this step in adherence to the Center for
8 Disease Control prevention guidelines.

9 Since there is not yet a vaccine for
10 COVID-19, the best way to prevent this is
11 avoiding exposure to this virus. The
12 virus is thought to spread mainly from
13 person to person between people who are
14 in close contact with one another less --
15 within six feet through respiratory
16 droplets produced by infected persons
17 coughing or sneezing. These droplets can
18 land in mouths, noses of people who are
19 nearby or possibly inhaled into the
20 lungs. This is especially important for
21 people who are at higher risk of getting
22 very sick which is the homeless
23 population.

24 The Senior Center is both available
25 for the city as an emergency shelter and



1 is large enough to accommodate these
2 guidelines. So I have two motions for
3 this. And I want to just have a couple
4 of comments here, that in the lease with
5 the Senior Center, the City or its agents
6 or officials shall have the right to
7 enter the premises as the City's
8 discretion. The parties acknowledge that
9 the premises may be utilized as an
10 emergency shelter by the City. The City
11 will provide notification to the tenant
12 regarding such use as soon as reasonably
13 practical.

14 I have been in contact with the
15 Senior Center, and they have been
16 notified that this is coming. We are
17 working through some logistic operations
18 as I speak. So moving into my first
19 motion, I move that the City immediately
20 begin use of the building at 5 Williams
21 Street for the emergency shelter in
22 accordance with the current lease and
23 that written notice of the City's
24 decision to use the premises as an
25 emergency shelter be sent to the Senior



1 Center immediately. This is a motion.

2 Is there a second?

3 COMMISSIONER MADIGAN: Second.

4 MAYOR KELLY: Any discussion? All
5 those in favor say aye.

6 IN UNISON: Aye.

7 MAYOR KELLY: Any oppose? This
8 matter passes.

9 My next motion is to move that the
10 City enter into an agreement with the
11 Shelters of Saratoga to allow shelters to
12 operate an emergency shelter at 5
13 Williams Street. The agreement shall be
14 made in writing and approved by the City
15 Attorney's Office and the Office of Risk
16 and Safety and further to authorize the
17 mayor to sign this agreement. This is a
18 motion. Is there a second?

19 COMMISSIONER MADIGAN: Second.

20 COMMISSIONER DALTON: Second.

21 MAYOR KELLY: Any discussion?

22 COMMISSIONER SCIROCCO: Do we have a
23 timeline on that? Do we know how long
24 that this is going to be?

25 MAYOR KELLY: I have no idea. You



1 know, everything, as you know,
2 Commissioner, is in fluid motion. And
3 things are changing rapidly. I think at
4 this time, we're looking -- I know the
5 Senior Center has been closed already for
6 two weeks.

7 COMMISSIONER SCIROCCO: Right.

8 MAYOR KELLY: So they're not
9 operating in there as a senior center at
10 this time. They -- so, you know, this is
11 a day-by-day motion. I don't know -- you
12 know, I wish I had a magic, you know,
13 wand to say what it's going to be, but I
14 don't have that -- I don't want to put
15 myself into a box here.

16 Any other thoughts?

17 COMMISSIONER DALTON: I just wanted
18 to thank the Senior Center for working
19 with us on this.

20 MAYOR KELLY: Absolutely.

21 COMMISSIONER DALTON: I think it's
22 really important. And I'm really happy
23 we have them as a partner in this.

24 MAYOR KELLY: Right. I mean, right
25 now the homeless population is twelve



1 inches from person-to-person. It's a
2 very unsafe environment. And this is
3 something that, you know, we have to do
4 for this population to make everyone
5 safe.

6 COMMISSIONER DALTON: And the Code
7 Blue facility specifically.

8 MAYOR KELLY: Right, in the Code
9 Blue, yep. Um-hum.

10 Okay. All those in favor say aye.

11 IN UNISON: Aye.

12 MAYOR KELLY: Any oppose?
13 Abstention, the matter passes.

14 And this concludes this agenda.
15 Thank you all for coming in. And this
16 meeting is adjourned.

17 IN UNISON: Thank you.

18 MAYOR KELLY: Thank you, guys.

19 UNIDENTIFIED SPEAKER: Meeting
20 adjourned at 4:27.

21 (Meeting adjourned)

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C E R T I F I C A T I O N

I, Michael Drake, certify that the
foregoing transcript is a true and
accurate record of the proceedings.



Michael Drake (CER-513, CET-513)

AAERT Certified Transcriber

eScribers

352 Seventh Avenue, Suite #604

New York, NY 10001

Date: October 5, 2020



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CITY OF SARATOGA SPRINGS CITY COUNCIL MEETING

April 20, 2020

MEETING HELD VIA ZOOM

PRESENT:

Meg Kelly, Mayor

Michele Madigan, Commissioner

John Franck, Commissioner

Skip Scirocco, Commissioner

Robin Dalton, Commissioner



1 MAYOR KELLY: Good morning. This is
2 a preliminary agenda, Monday, April 20th,
3 2020. Tomorrow evening there will be no
4 public hearings on our schedule.

5 We have one presentation, 2019
6 preliminary financial report. Do you
7 have anything to add there, Commissioner
8 Madigan?

9 COMMISSIONER MADIGAN: Just that
10 this is going to be the unedited report.
11 We are running a deficit, and that is
12 primarily due to reduced NIRA admissions
13 tax which I'll have more details about
14 tomorrow night. And I will link to the
15 actual annual report on my agenda. But
16 we'll get that uploaded on the agenda
17 before I prepare it and present it
18 tomorrow night. Thank you.

19 MAYOR KELLY: Great, thank you.

20 We don't have any executive sessions
21 at this time.

22 Are there any comments or edits to
23 the consent agenda?

24 Okay. Then we'll move right on to
25 the mayor's department. My first item is



1 an announcement, the 2020 census self-
2 reporting reminder.

3 My second item is an announcement,
4 NYCOM federal aid sign-on letter.

5 My third item is an announcement,
6 resuming land use board activities.

7 My next item is a discussion and
8 vote, resolution to extend effective
9 dates for permits and land use board
10 approvals. This is a discussion and vote
11 item for tomorrow night. I am bringing a
12 resolution to address the expiration
13 dates of building permits which are set
14 in the fee schedule that we approve
15 annually. The city attorney will advise
16 us on how the expiration date for land
17 use boards approvals which are regulated
18 by the state.

19 My next item is an
20 announcement/update on the building
21 department services. Tomorrow night I
22 will update the public on changes to the
23 current building department services.

24 My next item is an appointment,
25 Saratoga arts commission.



1 My eighth item is discussion and
2 vote to accept a donation of
3 fifty-dollar -- six fifty-dollar DBA
4 cards from the Saratoga Springs Friends
5 of Recreation for the bingo game.

6 My next item is discussion and vote,
7 consolidation of waterfront park grants
8 with New York State. This agreement will
9 combine grant awards -- award contracts
10 from 2010 and 2012 with the New York
11 State Office of Parks, Precreation, and
12 Historic Preservation. Consolidation of
13 these awards is a formality required by
14 the City towards its completion of the
15 wrap-up items needed to secure
16 reimbursement costs under these
17 contracts. Once final documentation is
18 provided, the City will receive
19 \$465,665.08 in reimbursement.

20 Next item is discussion and vote,
21 authorization for the mayor to execute a
22 grant of easement for Niagara Mohawk
23 Power Corporation. This is an easement
24 agreement to Niagara Mohawk Power
25 Corporation to allow for the installation



1 of a new pad mounted transformer on
2 property owned by the City under the
3 lease with the City Center Authority.

4 And that concludes my agenda.

5 I'll turn it over to Commissioner
6 Franck in accounts.

7 COMMISSIONER FRANCK: Thank you,
8 Mayor.

9 The first item is discussion and
10 vote, accept donation of cloth facemasks
11 from Michele Erceg and Dale Walton. And
12 that was a value of 500 dollars. And
13 we're very thankful for their donation
14 because it was sorely needed.

15 The second item is discussion and
16 vote, authorization for mayor to begin
17 public assistance reimbursement for DR-
18 4480NY.

19 The third and fourth items are
20 appointments. The third item is
21 appointment for Elaina Richardson to the
22 arts commission. The fourth appointment
23 is Sabrina Lauzon as Commissioner of
24 Deeds.

25 And I will be adding two items to my



1 agenda. Item number 5 will be just an
2 update relating to remote marriage
3 license, licenses. The governor this
4 weekend is going to allow the clerks to
5 start doing remote marriage license. So
6 I'll get an update on that. That's
7 something we've received a lot of calls
8 about.

9 And the sixth item is also an update
10 relating to our grievance class which is
11 usually in early May. We'll just go over
12 the steps that we're going to take since
13 we won't be able to hold that in person.

14 And that concludes my agenda.

15 MAYOR KELLY: Thank you,
16 Commissioner.

17 On to finance. Commissioner
18 Madigan?

19 COMMISSIONER MADIGAN: Thank you,
20 Mayor.

21 The first item is going to be an
22 announcement about late fees for city,
23 county, and delinquent school taxes. I'm
24 getting numerous phone calls, emails
25 regarding waiver of fees and penalties as



1 they relate to their tax bills. In an
2 effort to search for ways to accommodate
3 taxpayers, we have looked into this as an
4 option. Unfortunately, the legal
5 research shows that the City has no
6 authority to waive these fees. So I'll
7 discuss that again in more detail last
8 night and try to get this message out to
9 the public.

10 They don't understand why the City
11 is moving forward to collect taxes with
12 penalties when, you know, so many people
13 are losing their jobs. And
14 unfortunately, there's only one person in
15 the state that has the authority to waive
16 tax penalties, and that's the governor
17 when we're under a state of emergency.
18 So trying to get this information out to
19 the public. And I did talk about this at
20 the 4/7/2020 council meeting.

21 The second item is an update from
22 the finance department, COVID-19 and city
23 finances. So I will provide the council
24 and the public an update on our city
25 finances as the COVID-19 experience



1 continues. This will include information
2 about the economy, revenues,
3 expenditures, both nonwage and wage,
4 federal and state programs that we are
5 evaluating, city options going forward.
6 And a lot of those options do lead to
7 expense reductions.

8 And I will continue to provide an
9 update on federal legislation. There's a
10 lot going on right there. But so far
11 no -- no relief for operating expenses.

12 The remaining items on my agenda are
13 budget transfers and amendments. And
14 that will be it for me. Thank you.

15 MAYOR KELLY: Thank you,
16 Commissioner.

17 On to public works, Commissioner
18 Scirocco.

19 COMMISSIONER SCIROCCO: Thank you,
20 Mayor. I have three items on my agenda.

21 The first item is discussion and
22 vote, approval to pay invoice number
23 7153118708 in the amount of \$2,601.01 to
24 Schindler Elevator for the Woodlawn
25 Avenue parking garage. And again, I know



1 that's -- that was on I believe 2/27, but
2 we just got the invoice I believe it was
3 last week. So --

4 The second item on my agenda is just
5 an announcement for the 2020 first
6 quarter utility bills. Under the
7 resolution, the commissioner of public
8 works can extend the payment time. We
9 did it -- I believe we did it -- I don't
10 know if it was last year or year before
11 last. So we're going to extend it from
12 April 15th to May 15th for the -- for
13 people to pay their utility bills.

14 And the third item on my agenda is
15 just to set a public hearing probably
16 five minutes to amend the capital program
17 and the capital budget to include the
18 City Hall renovation. And that is for
19 monies that we're using in the -- okay,
20 what is it, the --

21 COMMISSIONER MADIGAN: Reserve.

22 COMMISSIONER SCIROCCO: The building
23 reserve. Yeah, thanks. Thank you.

24 And I'll have more information on
25 that tomorrow night. So -- and with



1 that, if there's no questions, that
2 concludes my agenda.

3 MAYOR KELLY: Thank you,
4 Commissioner.

5 On to public safety. Commissioner
6 Dalton?

7 COMMISSIONER DALTON: Hello. One
8 second. Sorry. I'm literally running up
9 the stairs to my office. I think you
10 guys are having the fast pre-agenda
11 meeting in history.

12 So the first item on my agenda is
13 going to be an update on the COVID-19
14 response. So I have an announcement
15 about that.

16 The second item on my agenda is the
17 announcement of an appointment to the
18 Saratoga Springs Art Commission which is
19 under the recommendation of the mayor and
20 Sue Kessler, the arts commission that I'm
21 going to be reappointing is Matt Hirsch.
22 I've heard great things about him. I'm
23 really looking forward to him coming
24 back.

25 The third item on my agenda is



1 discussion and vote, authorization to pay
2 the American Red Cross invoice. It's an
3 invoice for CPR AED and rescuer first aid
4 training for the police department. But
5 it went over the 1,499 threshold. I
6 believe the amount is 1,860 altogether.

7 The fourth item on my agenda is
8 discussion and vote, authorization for
9 the mayor to sign the memorandum of
10 understanding with Longfellows. These
11 are for rooms that would be used for
12 anyone in the fire and police department
13 who had to self-quarantine and doesn't
14 have any place at home where they could
15 do it safely. And so it's an option for
16 them if they need it and something that
17 we think will be reimbursed by FEMA for.

18 And then the last item on my agenda
19 is discussion and vote, accept donation
20 from Quick Response and KPM Restoration
21 for cleaning and decontaminating the
22 police station vehicles and fire station
23 trucks and PPE.

24 And that concludes my agenda.

25 MAYOR KELLY: All right. Thank you,



1 Commissioner.

2 I have not received any information
3 from Supervisor Veitch or Gaston. So is
4 there any other business from the
5 counsel? At this time are adjourned.
6 Thank you for coming.

7 (Meeting adjourned)

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C E R T I F I C A T I O N

I, Michael Drake, certify that the
foregoing transcript is a true and
accurate record of the proceedings.



Michael Drake (CER-513, CET-513)

AAERT Certified Transcriber

eScribers

352 Seventh Avenue, Suite #604

New York, NY 10001

Date: October 5, 2020





April 2, 2020

CITY OF SARATOGA SPRINGS

City Council Meeting

Recreation Center

15 Vanderbilt Avenue

7:00 PM

(via Zoom)

4:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

CONSENT AGENDA

1. Nothing at this time.

MAYOR'S DEPARTMENT

1. Set Public Comment Period: Substantial Amendment to City CDGB Entitlement Action Plan
2. Set Public Hearing: Substantial Amendment to City CDGB Entitlement Action Plan

ACCOUNTS DEPARTMENT

1. Nothing at this time.

FINANCE DEPARTMENT

1. Nothing at this time.

PUBLIC WORKS DEPARTMENT

1. Nothing at this time.

PUBLIC SAFETY DEPARTMENT

1. Nothing at this time.

SUPERVISORS

1. Nothing at this time.

ADJOURN



April 2, 2020

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM
(via Zoom)

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts (via phone)
Anthony Scirocco, Commissioner of DPW (via phone)
Robin Dalton, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Maire Masterson, Deputy Commissioner of Accounts

Vince DeLeonardis, City Attorney

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

CALL TO ORDER

Mayor Kelly called the meeting to order at 4:07 p.m.

MAYOR'S DEPARTMENT

Set Public Comment Period: Substantial Amendment to City CDGB Entitlement Action Plan

Mayor Kelly advised that the City of Saratoga Springs is proposing the addition of new activity under its 2019 CDBG Action Plan. HUD defines this as a "substantial amendment", which requires a five-day public comment period, and a public hearing. The City proposes to assist Shelters of Saratoga with its efforts to move our homeless population, currently at Code Blue, from their congregate setting to a local hotel. The funds will be reallocated from the Economic Development Revolving Loan Fund to this emergency priority project in the amount of \$61,950. The public comment period will run from April 2 through April 7, 2020. Comments on this matter should be directed to Lindsey Connors, Community Development Planner at lindsey.connors@saratoga-springs.org.

Set Public Hearing: Substantial Amendment to City CDGB Entitlement Action Plan

Mayor Kelly set a public hearing for Tuesday, April 7, 2020 at 6:55 p.m.

ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 4:11 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:

DRAFT



April 6, 2020

CITY OF SARATOGA SPRINGS City Council Pre-Agenda Meeting

9:30 AM

(via Zoom)

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Deidre Ladd, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, DPW
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

EXCUSED: Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 9:39 a.m.

PUBLIC HEARING

1. Amendments to Chapter 225 of the City Code – Stop Intersections and Speed Limits Outside District
– No comments.
2. Substantial Amendment to City CDBG Entitlement Action Plan – Mayor Kelly advised The City of Saratoga Springs is proposing the addition of a new activity under the 2019 CDBG Action Plan. HUD defines this as 'substantial amendment'. Which requires a five-day public comment period and a public hearing. The amendment is to allow, is as follows: using federal funding awarded by HUD to our Community Block Grant Entitlement Program, the City proposes to assist Shelters of Saratoga with its efforts to move our homeless population, currently at Code Blue, from their congregate setting to the a local hotel. Funds will be reallocated from the Economic Development Revolving Loan Fund to this emergency priority project in the amount of \$61,950.

CONSENT AGENDA

1. Approval of 3/16/20 City Council Meeting Minutes
2. Approval of 3/17/20 City Council Meeting Minutes
3. Budget Amendment s- Regular (Increases)
4. Budget Transfers - Regular
5. Budget Amendments – Insurance
6. Approve Payroll 03/20/20 \$494,484.89
7. Approve Payroll 03/27/20 \$515,563.87
8. Approve Payroll 04/03/20 \$646,883.34
9. Approve Payroll 04/10/20 \$476,329.97
10. Approve Warrant – 2020 20MWMAR3 \$110,171.62

11. Approve Warrant – 2020 20MWAPR1 \$2,621.95
12. Approve Warrant – 2020 20APR1 \$2,986,483.76

No comments.

MAYOR'S DEPARTMENT

Announcement: Holding City Council Meetings Using Zoom

Mayor Kelly announced the City Council will be meeting via Zoom throughout this period of social distancing. Our meetings will be live-streamed and recorded on the website as always. Members of the public can participate in the Public Hearings via Zoom. Public comments can be sent to the Council via e-mail public.comment@saratoga-springs.org.

Announcement: 2020 Census Self-Reporting Reminder

Mayor Kelly announced the City of Saratoga Springs' current self-response rate is about 33%. New York State's self-response rate is currently at 28%. We are head of the statewide average, but we would like to see that rate increase more. For census information, or to complete your census, please visit 2020census.gov.

Announcement: Bronze Certified Climate Smart Community

No comments.

Proclamation: Federal Fair Housing Month

Mayor Kelly announced the proclamation is attached to the agenda.

Discussion and Vote: Civil Service Commission Appointment

Mayor Kelly announced that tomorrow night she will recommend Deidre Ladd for Civil Service Commission.

Discussion and Vote: Resolution Authorizing NYS DOT Master Agreement for Saratoga Springs Sidewalks Missing Links Program

Mayor Kelly advised if this resolution is adopted, the New York State Department of Transportation will provide approved Federal funding reimbursements to the City for the Design work to be accomplished on the federally funded local project.

Discussion and Vote: Authorization for Mayor to Sign NYSEDA Modification 23 to Agreement 39520 (Cleaner, Greener Communities Grant) Funding for the Unified Development Ordinance

Mayor Kelly advised the current duration of this grant lasts until 01/31/2020. The modification in question will allow an extension of time for the project to be completed up to 3/31/2021.

Discussion and Vote: SEQRA for Easement Agreement Between Franchise Oversight Board and City of Saratoga Springs

Vince DeLeonardis, city attorney advised the City has heard from the state and they are deferring SEQRA Lead Agency so tomorrow evening we will conduct the environmental assessment analysis. Depending on how the SEQRA analysis turns out, we also have on the agenda the easement agreement. Following that, we will have the escrow agreement, which is the requirement that we provide a certain amount of

money into an escrow account to enable OGS to oversee the ultimate construction of the firehouse, which is to be developed.

Discussion and Vote: Authorization for Mayor to Sign Easement Agreement with the NYS Franchise Oversight Board for Henning Rd. Property for Fire/EMS Facility

See Item #8

Discussion and Vote: Authorization for Mayor to Sign Cost Reimbursement and Escrow Agreement with the NYS Franchise Oversight Board

See Item #8.

Discussion and Vote: Substantial Amendment to the 2019 Community Development Block Grant Action Plan

No comments.

ACCOUNTS DEPARTMENT

Award of Bid: Extension of Bid for Medical Supplies to Bound Tree Medical, Henry Schein, and Moore Medical

No comments.

FINANCE DEPARTMENT

Presentation: Update: Finance Department – VLT, Financial Projections, and Processes

Commissioner Madigan advised VLT aid to the City of Saratoga Springs and all municipalities outside of Yonkers has been restored to amounts budgeted, which for us is \$2.3 million.

Announcement: Late Fees for City, County and Delinquent School Taxes

Commissioner Madigan advised they've looked into waiver of fees and penalties as they relate to tax bills, but so far, our legal research shows the City has no authority to waive these fees even during a State of Emergency.

Discussion and Vote: Contract Termination

No comments.

Discussion and Vote: Approval to Pay Invoice in the Amount of \$1,500.00 to LookTV

Commissioner Madigan advised charges were accrued after its 2019 contract expired and before the 2020 contract was in place.

Discussion and Vote: Budget Amendments – Payroll

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Transfers – Benefits

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Change Order #1 with Midstate Industries, Inc. for Canfield Casino Project

No comments.

Discussion and Vote: Authorization for Mayor to Sign Change Order #2 with upstate Companies, LLC for DPW Dispatch Building

Commissioner Scirocco advised this change order is for an upgrade in the flooring. We did get a credit for the initial flooring that was spec'd out, but apparently, the flooring wasn't going to suffice. They had to put a different type of flooring down.

Discussion and Vote: Authorization for Mayor to Sign Change Order #1 with George Martin & Son, Inc. for DPW Dispatch Building

No comments.

Discussion and Vote: Authorization for Mayor to Sign Intermunicipal Agreement Between the county of Saratoga and City of Saratoga for the Management of Single-Stream Recyclables Collection

Commissioner Scirocco advised the City manages the recyclable collection part of the transfer station and the County pays the City \$35,000 per year.

Discussion and Vote: Authorization for Mayor to Sign Change Order #8 Thru #12 with DLC Electric for City Hall Renovation - Electric

No comments.

Commissioner Scirocco added an item to his agenda - discussion and vote to for the mayor authorization for the mayor to sign a contract with the Greenridge Cemetery Association.

PUBLIC SAFETY DEPARTMENT

Announcement: Virus Update

No comments.

Discussion and Vote: Approval to Pay Invoice to VRS Sales, Ltd. in the Amount of \$2,382.10

Commissioner Dalton advised this that is for fire truck maintenance. There were just a few things that needed to be fixed and it went over the \$1,499 threshold.

Discussion and Vote: Authorization for Mayor to Sign Contract with Boundtree Medical, Henry Schein & McKesson for Emergency Medical Supplies

No comments.

Discussion and Vote: Amend Chapter 225 of the City Code, Section 225-77; Schedule XII – Stop Intersections

No comments.

Discussion and Vote: Approval to Encumber 2019 Capital Funds to the 2020 Capital Budget

No Comments.

SUPERVISORS

Mayor Kelly read the supervisors' agenda into the record as follows:

Matt Veitch

1. Saratoga County OCVID-19 Response Update
2. County Public Safety Building Update

Tara Gaston

1. County Meetings
2. COVID-19 Update
3. Public Forum

EXECUTIVE SESSION

Mayor Kelly moved and Commissioner Scirocco seconded to move into executive session to discuss issues regarding proposed, pending or current litigation is the first item. The second item is discussions regarding matters leading to appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of person personnel at 10:00 a.m.

Ayes - All

****Council returned from executive session at 10:30 a.m.**

Mayor Kelly announced an item will be added the Finance agenda as a result of the executive session.

ADJOURN

Mayor Kelly adjourned the meeting at 10:31a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:



April 7, 2020

CITY OF SARATOGA SPRINGS

City Council Meeting

Recreation Center

15 Vanderbilt Avenue

7:00 PM

(via Zoom)

6:55 p.m. – P.H. – Amendments to Chapter 225, Section 77 Schedule XII of the City Code – Stop Intersections and Chapter 225-12B and 225-69 of City Code – Speed Limits Outside District
P.H. – Substantial Amendment to City CDBG Entitlement Action Plan

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

CONSENT AGENDA

1. Approval of 3/16/20 City Council Meeting Minutes
2. Approval of 3/17/20 City Council Meeting Minutes
3. Budget Amendment – Regular (Increases)
4. Budget Transfers – Regular
5. Budget Amendments - Insurance
6. Approve Payroll 3/20/20 \$494,484.89
7. Approve Payroll 3/27/20 \$515,563.87
8. Approve Payroll 4/3/20 \$646,883.34
9. Approve Payroll 4/10/20 \$476,329.97
10. Approve Warrant – 2020 20MWMAR3 \$110,171.62
11. Approve Warrant – 2020 20MWAPR1 \$2,621.95
12. Approve Warrant – 2020 20APR1 \$2,986,483.76

MAYOR'S DEPARTMENT

1. Announcement: Holding City Council Meetings Using Zoom
2. Announcement: 2020 Census Self-Reporting Reminder
3. Announcement: Bronze Certified Climate Smart Community
4. Proclamation: Federal Fair Housing Month
5. Discussion and Vote: Civil Service Commission Appointment

6. Discussion and Vote: Discontinuation of Use of Senior Center for Emergency Shelter as of 4/6/20
Discussion and Vote: Resolution Authorizing NYS DOT Master Agreement for Saratoga Springs Sidewalks Missing Links Program
7. Discussion and Vote: Substantial Amendment to 2019 Community Development Block Grant Action Plan
8. Discussion and Vote: Authorization for Mayor to Sign NYSEDA Modification 3 to Agreement 39520 (Cleaner, Greener Communities Grant), Funding for the Unified Development Ordinance
9. Discussion and Vote: SEQRA for Easement Agreement Between Franchise Oversight Board and City of Saratoga Springs
10. Discussion and Vote: Authorization for Mayor to Sign Easement Agreement with the NYS Franchise Oversight Board for Henning Rd. Property for Fire/EMS Facility
11. Discussion and Vote: Authorization for Mayor to Sign Cost Reimbursement and Escrow Agreement with the NYS Franchise Oversight Board

ACCOUNTS DEPARTMENT

1. Award of Bid: Extension of Bid for Medical Supplies to Bound Tree Medical, Henry Schein, and McKesson

FINANCE DEPARTMENT

1. Presentation: Update: Finance Department – VLT, Financial Projections, and Processes
2. Announcement: Late Fees for City, County and Delinquent School Taxes
3. Discussion and Vote: Contract Termination
4. Discussion and Vote: Approval to Pay Invoices in the Amount of \$1,500.00 to LookTV
5. Discussion and Vote: Budget Amendments – Payroll
6. Discussion and Vote: Budget Transfers – Payroll
7. Discussion and Vote: Budget Transfers – Benefits

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Change Order #1 with MidState Industries, Inc. for Canfield Casino Project
2. Discussion and Vote: Authorization for Mayor to Sign Change Order #2 with Upstate Companies, LLC for DPW Dispatch Building
3. Discussion and Vote: Authorization for Mayor to Sign Change Order #1 with George Martin & Son, Inc. for DPW Dispatch Building
4. Discussion and Vote: Authorization for Mayor to Sign Intermunicipal Agreement Between the County of Saratoga and City of Saratoga for the Management of Single-Stream Recyclables Collection
5. Discussion and Vote: Authorization for Mayor to Sign Change Order #8 thru #12 with DLC Electric for City Hall Renovation – Electric

PUBLIC SAFETY DEPARTMENT

1. Announcement: Virus Update
2. Discussion and Vote: Approval to Pay Invoice to VRS Sales, Ltd. In the Amount of \$2,382.10
3. Discussion and Vote: Authorization for Mayor to Sign Contracts with BoundTree Medical, Henry Schein, & McKesson for Emergency Medical Supplies
4. Discussion and Vote: Amend Chapter 225 of the City Code, Section 225-77, Schedule XII – Stop Intersections
5. Discussion and Vote: Amend Chapter 225-12B & 225-69 of the City Code
6. Discussion and Vote: Approval to Encumber 2019 Capital Funds to the 2020 Capital Budget

SUPERVISORS

Matt Veitch

1. Saratoga County COVID-19 Response Update
2. County Public Safety Building Update
3. NYS Budget Update

Tara Gaston

1. County Meetings
2. COVID-19 Update
3. Public Forum

ADJOURN

DRAFT



April 7, 2020

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM
(via Zoom)

PRESENT:

Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts (via phone)
Anthony Scirocco, Commissioner of DPW (via phone)
Robin Dalton, Commissioner of DPS

STAFF PRESENT:

Lisa Shields, Deputy Mayor
Maire Masterson, Deputy Commissioner of Accounts
Eileen Finneran, Deputy Commissioner of Public Safety

Vince DeLeonardis, City Attorney

Matt Veitch, Supervisor
Tara Gaston, Supervisor

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARING

Amendments to Chapter 225, Section 77 Schedule XII of the City Code – Stop Intersections and Chapter 225-12B and 225-69 of City Code – Speed Limits Outside District

Mayor Kelly opened the public hearing at 6:58 p.m.

Commissioner Dalton advised the first public hearing is to codify the stop signs at McKenzie's Way. She has not received any public comments about this amendment. The second hearing is to codify the speed limit in the outside district. She received one public comment as follows from Jennifer Natyzak (read into the record): "I write in support of the legal notice regarding lowering the speed limit in the outer tax district to 30 mph from 40 mph from Mr. Franck. In addition, I encourage the City to decrease the inner tax district speed to 20 mph. Given these unprecedented times, vehicle traffic is at an all-time low, and pedestrian and cycling traffic is at an all-time high. We need to ensure our drivers are prepared and cautious for pedestrians, cyclists, families, and children in the roadways. With less traffic and open roadways, people are inclined to drive faster than the speed limit, and we need to take every precaution to ensure that drivers are prepared for residents walking and biking. Last week I was in my car at the intersection of Lake Avenue and Crommelin Drive stopped in a line of four cars for a family of five to hobble across the roadway. I'm grateful these drivers at the front were traveling slower than the posted speed limit and paid attention to

keep this family safe. We must implement this slower speed limit, 20 mph in inner tax zone and 30 mph in the outer tax district, to keep everyone in our community safe.”

Substantial Amendment to City CDBG Entitlement Action Plan

Mayor Kelly advised this public hearing relates to the City of Saratoga Springs proposing the addition of a new activity under its 2019 CDBG Action Plan. HUD defines this “Substantial Amendment,” which requires a five-day Public period, and a Public Hearing. The amendment is as follows: using federal funding awarded by HUD to our Community Block Grant Entitlement Program, the City proposes to assist Shelters of Saratoga with its efforts to move the homeless population, currently at Code Blue, from their congregate setting to a local hotel. Funds will be reallocated from the Economic Development Revolving Loan Fund for this emergency priority project in the amount of \$61,950.

Mayor Kelly closed both public hearings at 7:05.

CALL TO ORDER

Mayor Kelly called the meeting to order at 7:05 p.m.

CONSENT AGENDA

Mayor Kelly moved and Commissioner Madigan seconded to approve the consent agenda as follows:

1. Approval of 3/16/20 City Council Meeting Minutes
2. Approval of 3/17/20 City Council Meeting Minutes
3. Budget Amendment – Regular (Increases)
4. Budget Transfers – Regular
5. Budget Amendments - Insurance
6. Approve Payroll 3/20/20 \$494,484.89
7. Approve Payroll 3/27/20 \$515,563.87
8. Approve Payroll 4/3/20 \$646,883.34
9. Approve Payroll 4/10/20 \$476,329.97
10. Approve Warrant – 2020 20MWMAR3 \$110,171.62
11. Approve Warrant – 2020 20MWAPR1 \$2,621.95
12. Approve Warrant – 2020 20APR1 \$2,986,483.76

Ayes – All

MAYOR’S DEPARTMENT

Announcement: Holding City Council Meetings Using Zoom

Mayor Kelly announced during the stay at home order, the City Council will be meeting via Zoom. Our meetings will be live streamed and recorded on website as always. Members of the public can participate in public hearings via Zoom. Public comments can be sent to the Council via public.comment@saratoga-springs.org. Visit our website to find out how you can stay connected and attend from home.

Announcement: 2020 Census Self-Reporting Reminder

Mayor Kelly announced on March 12th, the US Census Bureau began mailing out invitations to citizens to participate in the 2020 Census. By April 1, 2020, every home will have received an invitation to participate in the 2020 Census. We are ahead of the statewide average but would like to see this increase even more.

Announcement: Bronze Certified Climate Smart Community

Mayor Kelly announced that on December 20, 2011, the City of Saratoga Springs Council unanimously approved the Climate Smart Communities resolution and pledged to be a Climate Smart City. Our application was accepted and we will be named a Bronze Climate Smart Community.

Proclamation: Federal Fair Housing Month

Mayor Kelly read the following proclamation:

Whereas, April marks 52nd anniversary of the passage of the Fair Housing Act of 1968 which sought to eliminate discrimination in housing opportunities and to affirmatively further housing choices for all Americans; and,
whereas aforementioned federal acts insure fair housing opportunities regardless of race, color, national origin, and religion, sex, family status, disability; and,
whereas, New York State laws cover all the same characteristics, but also protects based on religion, marital status, sexual orientation, age, and military status; and,
Whereas, the Violence Against Women's Re-authorization Act of 2013 ensures housing protection for victims of domestic violence, dating violence, sexual assault, and stalking.
Whereas, the ongoing struggle for dignity and housing opportunity for all is not the exclusive province of the federal government; and
whereas, vigorous local efforts to combat discrimination can be effective if not more so than the federal efforts.
Whereas, illegal barriers to equal opportunity in housing, no matter how subtle, this diminished rights of all.
Now therefore, be it resolved, that in the pursuit of the shared goal and responsibility of providing equal housing opportunities for all men and women; I Meg Kelly, mayor of the City of Saratoga Springs, New York, does hereby join the national celebration proclaiming April 2020 as Fair Housing Month.

Discussion and Vote: Civil Service Commission Appointment (20-117)

Mayor Kelly recommended Deirdre Ladd for the Civil Service Commission. Deirdre will be completing a term for a member who resigned from the Commission. Her term will run from 4/7/20 to 5/20/20.

Mayor Kelly moved and Commissioner Madigan seconded for the City Council to approve Deirdre Ladd as Civil Service Commissioner for the term running 4/7/20 to 5/20/20.

Ayes - All

Discussion and Vote: Discontinuation of Use of Senior Center for Emergency Shelter as of 4/6/20 (20-118)

Mayor Kelly moved and Commissioner Dalton seconded that the City Council allow the discontinuation of the use of the Senior Center as an emergency shelter as of 4/6/20.

Ayes – All

Discussion and Vote: Resolution Authorizing NYS DOT Master Agreement for Saratoga Springs Sidewalks Missing Links Program (20-115)

Mayor Kelly advised if this resolution is adopted, the New York State Department of Transportation will provide federal funding reimbursement to the City for the design work to be accomplished on this federally funded local project.

Mayor Kelly moved and Commissioner Dalton seconded that the City Council approve the resolution authorizing New York State DOT master agreement for Saratoga Springs sidewalk missing links program as included with this agenda.

Ayes – All

Discussion and Vote: Substantial Amendment to 2019 Community Development Block Grant Action Plan (20-119)

Mayor Kelly advised that in an effort to curb community spread of COVID-19 throughout the City of Saratoga Springs, the City proposes to provide financial support to Shelters of Saratoga to move our homeless population, currently sheltered at Code Blue, in their group setting to the Holiday Inn at 232 Broadway. City funds will be reallocated to the emergency priority project, are to be drawn down from the economic development revolving loan fund in the amount of \$61,950.

Mayor Kelly moved and Commissioner Madigan seconded that the City Council authorize the mayor to enact the substantial amendment to the 2019 Community Development Block Grant Action Plan as described with this agenda.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign NYSERDA Modification 3 to Agreement 39520 (Cleaner, Greener Communities Grant), Funding for the Unified Development Ordinance (20-120)

Mayor Kelly advised the current duration of this grant lasts until 1/31/2020. The modification in question will allow an extension of time for the project to be completed by 3/31/2021.

Mayor Kelly moved and Commissioner Madigan seconded that the City Council authorize the mayor to sign NYSERDA modification three to agreement number 39520 Cleaner, Greener Communities Grant funding for the Unified Development Ordinance as included with this agenda.

Ayes - All

Discussion and Vote: SEQRA for Easement Agreement Between Franchise Oversight Board and City of Saratoga Springs (20-121)

Vince DeLeonardis, city attorney, advised the City is served by a career fire department consisting of 64 sworn members dedicated to providing fire, rescue, and EMS services to residents and visitors within the nearly 30 square mile boundary of our City. The eastern part of the City, commonly referred to as the eastern ridge, or district three, has also experienced significant growth over the last several decades. Call volume has seen a steady increase and given the location of our two existing stations, response times to the eastern part of our City are not in line with NFPA recommendations. Last year, the mayor began discussions with NYRA and the New York State Franchise Oversight Board, which ultimately culminated into the items which are on the agenda this evening and, which were identified by the mayor. Those items including the SEQRA analysis, the easement agreement, and the escrow agreement; which are the items ten, eleven, following this item. This property will finally allow the City to construct a much needed and long awaited third fire and EMS facility to better serve those on the eastern ridge and indeed everyone throughout the City in conjunction with stations one and two. There were concerns raised with regard to the proximity of the proposed site to the Oklahoma Training Track and the affect the proximity may have on the horses. It should be noted that the proposed development of a third fire and EMS facility at that location has been fully endorsed and supported by both NYRA and the New York Thoroughbred Horsemen's' Association. The mayor has completed and executed Part 1 of the Full Environmental Assessment form and that was previously uploaded with the agenda.

Vince read the mayor's proposed answers to Part 2 of SEQRA. The Council agreed with all answers proposed.

Mayor Kelly moved and Commissioner Madigan seconded that upon review of the information recorded on this EAF, as noted, plus the additional support information, including a determination by the City Council that segmentation is appropriate, whereas, here, information relative to a future fire/EMS facility including structure and site components design and details are too speculative and will be subject to budget appropriations. Any further development will be subject to evaluation of potential environmental impacts and review will be no less protective of environment and considering both magnitude and important of each identified potential impact. It is the conclusion of the Saratoga Springs City Council as lead agent that this project will result in no significant

adverse impacts on the environment and therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Easement Agreement with the NYS Franchise Oversight Board for Henning Rd. Property for Fire/EMS Facility (20-122)

Vince DeLeonardis, city attorney, advised as the mayor indicated the easement agreement is between the State of New York acting by and through the Franchise Oversight Board and the City and provides for a perpetual and exclusive easement to use, maintain, and occupy 2.36 acre portion of state property to construct and operate a fire and EMS facility and any necessary appurtenances. The easement is at no cost to the City and its taxpayers.

Mayor Kelly moved and Commissioner Madigan seconded that the City Council authorize the mayor to sign the easement agreement with New York State Franchise Oversight Board for the Henning Road property for fire/EMS station as described with this agenda.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Cost Reimbursement and Escrow Agreement with the NYS Franchise Oversight Board (20-123)

Vince DeLeonardis, city attorney, advised that the Office of General Services will be overseeing the future construction site; much like our Building Department would oversee construction within the City. Since this is a project on state owned land, and we are a non-state entity, we will have to reimburse OGS for actual out of pocket expenses related to oversight of the project. In order to facilitate that, we will be placing \$75,000 dollars into an escrow account for them to draw from based on invoices approved for costs incurred. If we don't utilize that \$75,000 dollars through the end of the project, it will be reimbursed and if additional costs are required it will have to be replenished. It's a standard escrow agreement with regards to oversight by OGS for this project.

Mayor Kelly moved and Commissioner Madigan seconded that the City Council authorize the mayor to sign cost reimbursement and escrow agreement with the New York State Franchise Oversight Board as described with this agenda.

Ayes – All

Mayor Kelly moved and Commissioner Madigan seconded that the City Council approve the addition of an item to my agenda - appointment of Saratoga Springs Housing Authority appointment. (20-125)

Mayor Kelly recommended the appointment of Angela M. Kedrick to the Saratoga Springs Housing Authority. Her term will run from 4/7/20 to 3/3/25.

ACCOUNTS DEPARTMENT

Award of Bid: Extension of Bid for Medical Supplies to Bound Tree Medical, Henry Schein, and McKesson (20-124)

Commissioner Franck moved and Commissioner Madigan seconded to extend the bid for medical supplies for BoundTree Medical, Henry Schein, and McKesson for an additional year under the same terms, conditions, and prices as stated in bid 2016-09.

Ayes – All

FINANCE DEPARTMENT

Presentation: Update: Finance Department – VLT, Financial Projections, and Processes

Commissioner Madigan advised the final vote on the NYS 2020-21 Budget has been taken, and VLT Aid to the City of Saratoga Springs, and all municipalities outside of Yonkers, has been restored to amounts budgeted, \$2.3 million dollars. Finance is reviewing the best way to utilize the VLT funds going forward. They are assessing our revenue, expenditures, and cash circumstances as well as various options based on near term, long-term, moderate, and severe outcomes. The City is fortunate to be facing this pandemic with a healthy financial foundation. They are expecting a severe scenario of up to a 75% loss of several key revenues. They are bracing for an annual decline in general operating budget revenue of up to \$14 to \$16 million dollars. Given our strong financial position and excellent community partnerships, the City does have a lot of options on hand including cash on hand, reserves, borrowing, bonding, shared services, and reducing expenditures. Furloughs are a last resort. Ten years later, we have a City still recovering from the damage that was brought on by the layoffs for us at that time. She recommended we continue our current payroll process through April 17, 2020. If anyone has ideas on managing expenses, please contact her.

Announcement: Late Fees for City, County and Delinquent School Taxes

Commissioner Madigan announced they've looked into a waiver of fees and penalties as they may relate to tax bills. The New York Conference of Mayors legal team reports that local governments do not have unilateral authority to extend the interest free period with respect to the payment of property taxes.

Discussion and Vote: Contract Termination (20-125)

Commissioner Madigan advised the City entered into a contract with LookTV on February 18, 2020 for the recording and airing of City Council meetings. The cost is \$500 a month. The contract expires on December 31, 2020 unless terminated by mutual agreement or by the City with 10 days notice. Given that the current state of emergency, I am recommending that the Council vote to authorize termination of this contract for the following reasons: Council meetings are now being held virtually; all Council meetings are live streamed via the City website and Facebook; and footage is retained permanently.

Commissioner Madigan move and Commissioner Dalton seconded that the City Council approve the termination of the City's 2/18/20 contract with LookTV per the contract as included with the agenda.

Ayes – All

Discussion and Vote: Approval to Pay Invoices in the Amount of \$1,500.00 to LookTV (20-126)

Commissioner Madigan advised this invoice is for LookTV. Expenses were accrued after the 2019 contract expired and before the 2020 contract was in place.

Commissioner Madigan moved and Commissioner Scirocco seconded that the City Council approve payment of invoices in the amount of \$1,500 to LookTV as included with the agenda.

Ayes - All

Discussion and Vote: Budget Amendments – Payroll (20-127)

Commissioner Madigan moved and Commissioner Dalton seconded that the City Council approve budget amendments – payroll as included with the agenda.

Ayes – All

Discussion and Vote: Budget Transfers – Payroll (20-128)

Commissioner Madigan moved and Commissioner Dalton seconded that the City Council approve budget transfers – payroll as included with the agenda.

Ayes – All

Discussion and Vote: Budget Transfers – Benefits (20-129)

Commissioner Madigan moved and Commissioner Dalton seconded that the City Council approve the budget transfers – benefits as included with the agenda.

Ayes - All

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Change Order #1 with MidState Industries, Inc. for Canfield Casino Project (20-130)

Commissioner Scirocco advised once the actual conditions were exposed, they encountered severe deterioration over the upper third of the roof rafters on both domes. This demanded that they work with Mid-State Industries to expedite a repair solution to meet the April 10th project deadline.

Commissioner Scirocco moved and Mayor Kelly seconded for the mayor to sign change order number 1 with Mid-State Industries for Canfield Casino additional framing repairs in the amount of \$12,356.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Change Order #2 with Upstate Companies, LLC for DPW Dispatch Building (20-131)

Commissioner Scirocco advised change order 2 with Upstate is to finish/furnish all labor, equipment, and materials required to provide alternative flooring in lieu of VCT as called for in the original drawing. A credit was provided from the base price proposal for all VCT flooring.

Commissioner Scirocco moved and Commissioner Franck seconded for the mayor to sign change order number 2 with Upstate Companies, LLC for the DPW dispatch building in the amount of \$17,307.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Change Order #1 with George Martin & Son, Inc. for DPW Dispatch Building (20-132)

Commissioner Scirocco advised the change order is for additional 2x2 light fixtures; one additional dedicated circuit receptacle in a data closet; two additional receptacles and data stubs in dispatch area; power for the garage door opener; power for projector screen and data stub; and rent for a scissor lift.

Commissioner Scirocco moved and Commissioner Madigan seconded for the mayor to sign change order number 1 with George Martin and Son, Inc. for the DPW dispatch building in the amount of \$5,767.36.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Intermunicipal Agreement Between the County of Saratoga and City of Saratoga for the Management of Single-Stream Recyclables Collection (20-133)

Commissioner Scirocco stated this agreement is for the City's on-site management and oversight of the collection and removal of recyclable materials and scrap metal, Saratoga County will pay \$35,000 yearly to the City.

Commissioner Scirocco moved and Commissioner Madigan seconded to authorize the mayor to sign the intermunicipal recycling agreement between the County of Saratoga and the City of Saratoga Springs for the management of single stream recyclables collection.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Change Order #8 thru #12 with DLC Electric for City Hall Renovation – Electric (20-134)

Commissioner Scirocco provided the following detail for the change orders: change order 8 is for additional light fixtures control and branch wiring for \$36,356; change order 9 is for additional installation of lighting, wiring, receptacles, and data for \$4,924; change order 10 is to furnish and install a new circuit breaker for the Police Department interview suite along with power and data for the signage in the lobbies for \$8,681; change order 11 is for miscellaneous new data line for mayor and deputy mayor's offices, DRF switches and breaker changes for \$4,898; and change order 12 is to furnish and install alternative light fixtures in the second floor hallway soffits due to clearance and also increases the electrical circuit for \$9,084.

Commissioner Scirocco moved and Commissioner Madigan seconded for the mayor to sign change order number 8 through number 12 with DLC Electric City Hall renovation – electric in the total amount of \$63,943.

Ayes - All

PUBLIC SAFETY DEPARTMENT

Announcement: Virus Update

Commissioner Dalton advised they are paying attention to the governor, state, and all their guidelines and we have done our best to make sure the City is in compliance with those guidelines on a daily basis. They also formed a task force with the Police Department and the Fire Department such that if anyone needs a welfare check, whether it is yourself or a relative or friend, we will send someone out to their house to make sure they are doing okay and see if there is anything they need. They have deployed the mounted patrol with the Saratoga Springs Police Department and gone into different neighborhoods. We thought this was our best way to check into families and kids and see how everybody is doing. She read a letter from the Emergency Management Committee.

Discussion and Vote: Approval to Pay Invoice to VRS Sales, Ltd. In the Amount of \$2,382.10 (20-135)

Commissioner Dalton advised this invoice is for VRS Sales Limited in the amount of \$2,382.10. This invoice is for routine service maintenance that was done on one of our fire trucks. They found more things that needed to be fixed so the cost went over the threshold of \$1,499.

Commissioner Dalton moved and Commissioner Franck seconded for the Council to approve to pay the invoice to VRS Sales Limited in the amount of \$2,382.10.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Contracts with BoundTree Medical, Henry Schein, & McKesson for Emergency Medical Supplies (20-136)

Commissioner Dalton moved and Commissioner Madigan seconded for the mayor to sign contracts with BoundTree Medical, Henry Schein, and McKesson.

Aye - All

Discussion and Vote: Amend Chapter 225 of the City Code, Section 225-77, Schedule XII – Stop Intersections (20-137)

Commissioner Dalton advised that as part of the subdivision site plan requirements for the new development called McKenzie's Way the developer installed stop signs in various locations pursuant to New York State Vehicle and Traffic Law.

Commissioner Dalton moved and Commissioner Franck seconded to amend Chapter 225 of the City Code to 225-77, schedule 12 Stop Intersections to amend and add the following: my understanding is that I have to read these streets into the record. The stop sign on Cleveland Avenue going south at the intersection of McKenzie's Way; stop sign on Maria Lane south at the intersection of McKenzie's Way; the stop sign on Marie Lane north at the intersection of East Broadway, and the stop sign on McKenzie's Way west at the intersection of Cleveland Avenue.

Commissioner Franck stated for the record that McKenzie's Way is named after my daughter but I have no financial interest at this time in that.

Ayes - All

Discussion and Vote: Amend Chapter 225-12B & 225-69 of the City Code (20-138)

Commissioner Dalton stated this amendment is necessary to codify speed limits in the outside tax district.

Commissioner Dalton moved and Commissioner Franck seconded to amend Article II Traffic Regulation, sub-section 225-12B Speed Limits: Outside Tax District repeal paragraph B and replace with the following: B. Outside Tax District. The maximum speed at which the vehicles may proceed on or along the streets or highways within the Outside Tax District is hereby established at thirty miles per hour, except that the speed limit for vehicles proceeding on or along those streets or parts of streets described in Schedule Four Section 225-69 shall be as indicated in said schedule.

Ayes – All

Commissioner Dalton moved and Commissioner Franck seconded to amend Article IX schedules, sub-section 225-69 Schedule IV Speed Limits Outside Tax Districts. In accordance with the provision so of Section 225-12B speed limits other than 30 miles per hour are established as indicated upon the following street that are part of the agenda and will be changed in the City Code.

Ayes - All

Discussion and Vote: Approval to Encumber 2019 Capital Funds to the 2020 Capital Budget (20-139)

Commissioner Dalton moved and Commissioner Madigan seconded for Council approval to encumber 2019 capital budget funds to the 2020 capital budget for the Police Department radio system.

Ayes – All

SUPERVISORS

Matt Veitch

Saratoga County COVID-19 Response Update

Supervisor Veitch reported as of this evening, we are 167 cases in Saratoga County with 11 hospitalizations and now we have 5 deaths as of 4:30 p.m. today. While the numbers are starting to slow a little bit, the other issue is we have slower testing so the actual numbers may be a little bit higher than what are being reported every day. We are under an emergency declaration in Saratoga County as we go forward. Unfortunately, during this crisis, the County took some odd actions. They put forth a proposal decided on by our administration to pay all employees who are coming in to their offices one and a half times pay for all regular hours worked. He moved to attempt to force a special meeting of the Board of Supervisors to discuss the pay issue and reverse it.

County Public Safety Building Update

Supervisor Veitch reported that they do have one project going on in the Buildings and Grounds Committee, which is the public safety building in the Town of Milton. With all the orders from the governor, they were able to get a ruling from the state that that building is deemed essential. We have our certificate of need in Milton for that Department of Health/Public Health Department for the building.

NYS Budget Update

Supervisor Veitch reported that the County is also very happy that the VLT money was restored. It's not quite as high of an impact on the County as it is for the City but any bit of revenue helps at this point.

Tara Gaston

County Meetings

Supervisor Gaston reported they have no meetings scheduled including oversight committees such as the Health and Social Services Committee.

COVID-19 Update

Supervisor Gaston reported the Department of Public Health has not been doing the testing. They have been referring out to hospitals and medical facilities. A drive through facility was just opened in Albany this weekend.

Public Forum

Supervisor Gaston reported her next forum is April 19 from 2 – 3 p.m. via Facebook Live or a Zoom.

ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 8:45 p.m.

Respectfully submitted,

Lisa Ribis
Clerk
Approved:
Vote:



May 19, 2020

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM

6:55 P.M. – P.H. – Amend Chapter 225 Section
225-77 Schedule XII-Stop
Intersections
P.H. – Amend City Code 218-15
Temporary Dwellings in Established
Agricultural Districts
P.H. – CDBG Citizen Participation
Plan Amendment

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

CONSENT AGENDA

1. Budget Amendments – Insurance
2. Budget Amendments – Capital (Refund)
3. Budget Transfers – Regular
4. Approval Payroll – 5/8/2020 \$480,577.72
5. Approve Payroll – 5/15/2020 \$476,078.38
6. Approve Warrant – 2020 20 MWMAY1 \$713,746.94
7. Approve Warrant – 2020 20MAY2 \$677,321.34

MAYOR'S DEPARTMENT

1. Announcement: 2020 Census Self-Reporting Reminder
2. Announcement: State of Emergency Extension
3. Announcement: 2020 CDBG Program Year Entitlement Fund Application Period RE-Opening and CDBG-CV Fund Application Opened
4. Appointment: Saratoga Springs Arts Commission
5. Discussion and Vote: Appointment to the Civil Service Commission
6. Discussion and Vote: Authorization for Mayor to Sign Subordination Agreement with Keybank National Association
7. Discussion and Vote: Accept the Saratoga Springs Recreation Department Donations
8. Discussion and Vote: Authorization for Mayor to Sign Health Insurance contracts with MVP Health Care
9. Discussion and Vote: Amend City Code 218-15 Regarding Temporary Dwellings in Established Agricultural Districts

ACCOUNTS DEPARTMENT

1. Announcement: Grievance Day Update

FINANCE DEPARTMENT

1. Update: Finance Department – COVID-19 and City Finances
2. Discussion and Vote: Resolution: Tax Anticipation Note (TAN)
3. Discussion and Vote: Resolution: COVID-19 Federal Funding Relief Stimulus Package for Local Governments
4. Discussion and Vote: 2020 City Fees Update – Building Department
5. Discussion and Vote: Budget Amendments – Use of Assignment Code Blue
6. Discussion and Vote: Budget Amendment – Use of Sick Leave Assignment
7. Discussion and Vote: Release Assignments
8. Discussion and Vote: Budget Transfers - Payroll

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for Mayor Sign Change Order #13 with DLC Electric, LLC for the City Hall Renovation – Electric
2. Discussion and Vote: Authorization for Mayor to Sign Change Order #6 with Collett Mechanical, Inc. for City Hall Renovation – HVAC
3. Discussion and Vote: Authorization for Mayor to Sign Change Order #11 with MLB Construction Services for City Hall Renovation – General Construction
4. Discussion and Vote: Authorization for Mayor to Sign Change Order #2 with Restore Masonry for Canfield Casino Renovation
5. Discussion and Vote: Authorization for Mayor to Sign Contract with Greenridge Cemetery

PUBLIC SAFETY DEPARTMENT

1. Announcement: Virus Update
2. Discussion and Vote: Authorization for Mayor to Sign Agreement with Language Line for Interpretation Services for Dispatch
3. Discussion and Vote: Accept Donation from Bella Home Builders
4. Discussion and Vote: Amend Chapter 225 of the City Code Schedule XII – Stop Intersections
5. Discussion and Vote: Resolution in Support of Our City's Businesses

SUPERVISORS

Matt Veitch

1. Buildings & Grounds Committee Update
2. Home Energy Assistance Program Update
3. County Re-Opening Committee Update

Tara Gaston

1. COVID-19 Update & Re-opening
2. Board Update
3. Real Property Update
4. Mask Distribution
5. Public Forum

ADJOURN



May 19, 2020

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM
(via zoom)

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Maire Masterson, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, DPW
Eileen Finneran, Deputy Commissioner, DPS

Vincent DeLeonardis

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

Transcriber's note: this meeting is being conducted in accordance with Executive Order 202.1 and is a full transcript of the meeting.

Transcript begins at 7:00 p.m.

Mayor Kelly: Good evening. Welcome to City Council meeting May 19, 2020. This evening we have three public hearings. The first public hearing is to amend Chapter 225 Section 225-7 Schedule XII stop intersections. I'll turn it over to Commissioner Dalton.

Commissioner Dalton: Thank you mayor. The recent stop intersection amendment that was adopted by City Council on April 7, 2020 had an incorrect location listed on the motion. I'll be asking the Council tonight to vote to remove the followings stop sign location: the stop sign on Cleveland Avenue, direction of travel south, at the intersection of McKenzie's Way.

Mayor Kelly: Great. Do we have anybody checking in to comment on the public hearing? We do not have anyone here. Are we keeping this open commissioner or closing it?

Commissioner Dalton: I think we can close it. I have not gotten any comments.

Mayor Kelly: Great. We'll be closing that public hearing. The second public hearing is to amend City Code 218-15 temporary dwellings in established agricultural districts. I'll turn this over to Vince DeLeonardis.

Vince DeLeonardis: Thank you mayor. This is a public hearing to amend our City Code section 218-15. It is to align or to remove a conflict that section has with section 6.3.4 of our Zoning Ordinance. It is to

specifically allow temporary dwellings used by farm workers when those dwellings are placed on active farm and within a New York State established agricultural district. There is similar language already contained in section 6.3.4 of our Zoning Ordinance and this amendment aligns Chapter 218-15 with that section. Unless there are any questions from the Council, we can open that up to the public for the hearing.

Mayor Kelly: Do we have anybody to public comment? We do not have anyone to public comment. Any comments from the Council? We are closing this tonight. We'll be voting on this later on this evening on my agenda.

The third public hearing is Community Development Block Grant Citizen Participation Plan amendment. HUD has mandated that the City amend its current Citizen Participation Plan for the CDBG Entitlement Program to account for waivers connected to COVID related activities. Updates also include the elimination of costly newspaper advertisements, citizen participation procedures for future disaster events, and the inclusion of digital and virtual methods of public notification and participation. The Citizen Participation Plan is established to encourage broad public participation in development, implantation, and ongoing assessment of the City's Community Development Block Program. This public hearing will remain open until our next meeting on June 2nd. Do we have anybody to comment on this? At this time, we don't have any comments for that public hearing either.

At this time, we will move on to roll call.

Secretary to City Council:

Commissioner Franck – present
Commissioner Madigan – present
Commissioner Scirocco – here
Commissioner Dalton – present
Mayor Kelly – here
Supervisor Veitch – here
Supervisor Gaston - here

Mayor Kelly: Thank you. Please rise for the Pledge of Allegiance.

All: "I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

Mayor Kelly: There are no presentations tonight and there are no executive sessions this evening. On to the Consent Agenda. Are there any comments or edits as published?

I move that the City Council approve the Consent Agenda as included with this agenda. This is a motion.

Is there a second?

Commissioner Madigan: Second.

Mayor Kelly: Any discussion? All those in favor say aye.

Council: Aye.

Mayor Kelly: Any opposed? **The matter passes.**

On to the Mayor's Department. My first item is an announcement: 2020 Census self-reporting reminder. The City of Saratoga Springs current response rate is about 60%. The New York State self-response rate is currently about 52%. We are ahead of the statewide average but we would like to see this rate increase even more. To complete the census, please visit 2020census.gov.

My second announcement is the state of emergency extension. On May 12, 2020, I extended the City's state of emergency for another 30 days. This will continue until we see the governor change his state of emergency and the County changes theirs. We'll stay in step with the state and county on that.

The third item is an announcement: 2020 Community Development Block Grant (CDBG) Program year entitlement fund application period re-opened and CDBG-CV fund application opened. In light of the changing needs of our community, due to the current pandemic, the Community Development Department has re-opened the applications for the 2020 CDBG program year entitlement funding. Available funded for this program year is \$315,491. In addition, the City has been allotted additional CDBG funding by HUD through the CARES Act for COVID-19 related activities benefiting the low to moderate population in the amount of \$181,629. Guidelines and applications as well as funding schedule for both these funding resources are posted on the City website. Applications are being accepted until noon on Friday, May 22nd.

My fourth item is an appointment to the Saratoga Arts Commission. I am pleased to appoint Jason Olberg to the Saratoga Springs Arts Commission. Jason received his masters of fine arts degree from the University of Washington in 2015. Since 2016, he has taught classes on dance and the arts at Skidmore College. He will serve a two-year term from 5/19/20 – 5/19/2022.

My fifth item is a discussion and vote: appointment to the Civil Service Commission. I am bringing the re-appointment of Deirdre Ladd before the Council. Deirdre's appointment to the Civil Service Commission was approved by the Council on 4/7/20. She was completing a prior commissioner's six-year term. I would like to re-appoint Deirdre to a full six-year term. She will be a great contributor to the Civil Service Commission and I thank her for her service.

I move that the City Council appoint Deirdre Ladd to the Civil Service Commission for the term lasting from 5/19/20 – 5/19/26. This is a motion. (20-214)

Is there a second?

Commissioner Madigan: I'm pleased to offer that **second**.

Mayor Kelly: Any discussion? All those in favor say aye.

Council: Aye.

Mayor Kelly: Any opposed? **The matter passes.** Thank you.

My next item is discussion and vote: authorization for the mayor to sign subordination agreement with Keybank National Association. A previous recipient of the City's Residential Rehabilitation Grant Program is seeking to refinance their home. The refinancing requires the City subordinate the lien standardly placed on a grant recipient's property to the financing agency Keybank. The intent of this lien is to preclude grant recipients from selling their home for a period of at least five years following the funded rehabilitation. The subordination will not interfere with the purpose of this lien.

I move that the City Council authorize the mayor to sign subordination agreement with Keybank National Association as included with this agenda. This is a motion. (20-215)

Is there a second?

Commissioner Dalton: **Second.**

Mayor Kelly: Any discussion? All those in favor say aye.

Council: **Aye.**

Mayor Kelly: Any opposed? **The matter passes.**

My next item is discussion and vote: accept the Saratoga Springs Recreation Department donations. I would like to thank the following people and organizations for their generous donations: Stewart's Holiday Match \$5,500 for soccer and camp scholarships; George and Martha Parker \$2,000 for camp scholarships; Saratoga Springs Lion Club \$915 for camp scholarships; Saratoga Springs Rotary Club \$915 for camp scholarships; Soroptimist International of Saratoga County \$599 for camp scholarships; Saratoga Living LLC \$835 for the ice rink; and Saratoga Springs Friends of Recreation \$1,274 for soccer balls.

I move that the City Council accept the donations made to the City's Recreation Department. This is a motion. (20-216)

Is there a second?

Commissioner Dalton: Second.

Mayor Kelly: Any discussion? The one thing that I do want to say; people might be thinking....we are looking if people want a refund or they want to push it out a year. In order to give any type of refund we have to accept the donations through the City. All those in favor say aye.

Council: Aye.

Mayor Kelly: Any opposed? **The matter passes.** Thank you.

My next item is discussion and vote: authorization for the mayor to sign health insurance contracts with MVP Health Care. The rate renewals for the 2020 plan were signed in late 2019 and this secured the renewal for the upcoming year. This item formally approves the most current health insurance contracts.

I move that the City Council authorize the mayor to sign health insurance contracts with MVP Health Care as included with this agenda. This is a motion. (20-217)

Is there a second?

Commissioner Dalton: Second.

Mayor Kelly: Any discussion? All those in favor say aye.

Council: Aye.

Mayor Kelly: Any opposed? **The matter passes.**

My next item is discussion and vote: amend City Code 218-15 regarding temporary dwellings.

I move that the City Council authorize the amendment to the City Code 218-15 regarding temporary dwellings. This is a motion. (20-218)

Is there a second?

Commissioner Dalton: Second.

Mayor Kelly: Any discussion? All those in favor say aye.

Council: Aye.

Mayor Kelly: Any opposed? **The matter passes.**

This conclude my agenda. On to Accounts.

Commissioner Franck: Thank you mayor. We just have one announcement this evening – grievance day update, which we spoke about at the last few meetings. Next Tuesday, May 26th is grievance day. Governor Cuomo's New York State on Pause and Stay at Home Executive Order has been extended through June 6, 2020. Therefore, the Assessment Office is only accepting grievance applications on or before Tuesday, May 26th via mail or e-mail. Those are the two ways. You are not going to be able to bring those in in person because we are going to be closed. If a resident does have a request to be heard and a couple have already set up appointments via telephone, they can contact our office, the Accounts Office. That number is 518-587-3550 ext. 2552. Also, if you go to the main page of our website and scroll down about ¾ of the page you'll see Tony Popolizio, is the assistant assessor, and his e-mail address is there also if you wanted to e-mail over your grievance.

That's all I have for this evening.

Mayor Kelly: Thank you commissioner. On to Finance.

Commissioner Madigan: Thank you mayor. The first item on my agenda is an update from the Finance Department on the COVID-19 and City finances. There's little to report at the state and national level that is not already well known. National unemployment applications are up close to 40 million. U.S. retail sales fell 16.4% in April. Restaurants and bars lost half their business in the past two months. Clothing store sales have fallen by 89% since February and furniture store sales are off by two-thirds. Our March sales tax fell 25% in 2020 from 2019. The governor has initiated a phase-in re-opening plan. Different businesses may re-open within each phase and safety plans are required to do so. The state has been divided into ten regions; Saratoga Springs is in the Capital District Region, which includes Albany, Saratoga, Rensselaer, Schenectady, Warren, Washington, Columbia and Greene Counties. Five of the regions qualified to begin phase one re-opening last Friday including the Capital District. Phase one, from the e-mails I've seen today, is expected to begin tomorrow after the completion of sufficient hires for contact tracing. With that is some context I'll outline revised revenue deficits, various options to remedy these revenue deficits, and those options that are slated to be put into effect. I will also review the City's cash flow situation. Finance now projects a \$15 million to \$17 million revenue shortfall due to the economic impact of the pandemic. This is up from \$14 million to \$16 million but still in that range. Such a significant shortfall creates stresses to our budget and our cash flow. Individual meetings with Council members to discuss the details underlying are ongoing and have been scheduled with everyone except Commissioner Franck. We will be reaching out to Commissioner Franck tomorrow for a meeting. The annual budget, the money we have planned to collect and spend each year. Cash flow is the timing of money when it comes in and goes out. If the revenues arrive late or not at all, then we have not cash to meet our expenses. The expenditures made and the revenues collected affect cash flow every day, every month. Other than assignments and fund balance, the steady depends on revenue collections. This year we're experiencing a depletion in fund balance and assignments as well as diminished revenue collection. June's planned expenditures are \$11.9 million and we anticipate only \$800,000 in revenue. Actually, that needs to be revised because I revised our VLT. I think we're going to get about \$1.8 million in VLT, which is actually changing my back end revenue projection. \$1.8 plus the \$800,000 we'll probably get in June with expenses totaling \$11.9 million. So, I apologize for that oversight in my notes. Our cash balances are declining daily. If we do not take action, we will not be able to meet payroll in July. I am recommending this evening tax anticipation note, which is on my agenda next in the amount of \$6,300,000. That will increase the July cash available to \$6.6 million. With any other expenditure changes, the City will have a cash deficit, I'm anticipating, and these are the things we're going through with you in these meetings, a cash deficit of \$12.1 million in December 2020. That's a sobering number. It will be our obligation to remedy that number. Here is the plan as it's pivoted over the last week...\$6.5 million will now come from the City's unassigned/unrestricted fund balance. That is up \$2 million from the \$4.5 million that I had been recommending. We are going to take \$1 million more from actual unassigned fund balance and then later on tonight on my agenda coming up, we are going to break our assignments and that's going to give us close to another \$1 million dollars. We are going to have about \$6.5 million now in fund balance that we're using. The City does have a number of assignments that unlike reserves, reserves cannot be broken. Reserves are guided by New York State law. We have a retirement reserve, we have an insurance reserve, we have a capital reserve for buildings, and we have a bonded indebtedness reserve. While I cannot break those reserves right now, I will be using them to help with the 2021 budget. So rest assured,

those reserves will be used as we go into the planning for the 2021 budget. The \$6.3 million tax anticipation loan, the TAN, cities do have a variety of loans that are available for them to use at different times. Right now, this is one that is available to us. For example, one that is not available to us is a revenue anticipation note. That would be because we don't have any revenues coming in to back up the revenue anticipation note. We are going to bond based on what we have not yet received in taxes through the rest of the year. That's how we come up with the \$6.3 million dollar number. Budget and deficiency notes are capped at amounts that will not sufficiently boost cash flow at this time. I have been talking about a budget note of \$2.4 million because you can only issue a budget note for up to 5% of your operating cost. However, I also plan to potentially plan to implement that budget note in December. December will be our next big cash outlay month. That's when we've got to make our retirement payment to New York State. I am very focused on getting us to November and figuring out how we get our cash flow working through to the end of December. It's hard to determine which of these have the most advantageous interest rates but at this time, the TAN is our best option. I have estimated of the 10% expense reductions that I had asked from each of the departments were coming in close to \$3.7 million dollars of the \$4.7 that I was hoping to get from proposed departmental reductions. I do not have those ready for the budget amendment at this time. I will have those ready at the next Council meeting to amend the budget and reduce those expenses. Some of the items in the expenses you gave me are union contractually obligated and so we can't just cut those expenses. To close, just to give you a high level closing; at the next City Council meeting, again I'll bring the budget amendment each of you have put forth as well as remove the \$277,000 that we received in furloughs. Everything is still under review. I would still encourage the negotiating team to obtain further concessions from the seven unions regarding wage related expenses. We still need them. With a \$15 - \$17 million dollar revenue projected loss, we're still coming up short but we are getting there; at least through the end of December and not just to the end of June. That summarizes my item number one agenda item.

Item number two on the agenda is discussion and vote: resolution tax anticipation note. As I had said, cities have a variety of loans they can access at different times for different purposes. The one that suits us best right now and gets us the most cash in the door is a tax anticipation note. These are short-term loans and will be due back to be paid back in twelve months. I have no idea what interest rate this is going to come in at. We will have to repay it in full one year from the lending date. TANs are backed by our anticipated taxes. Alternatively, RANs are backed by anticipated revenue. The City does not have sufficient revenue resources to readily obtain a revenue anticipation note. Budget and deficiency notes, which I have discussed with the Council at previous meetings, are capped at 5% of operating expenses will not sufficiently boost cash flow at this time. However, after June, as I keep repeating myself and hopefully we're all hearing it, December the next big cash outlay month, and we may need to issue more debt at that time to ensure retirement payments to New York State and meet payroll. We are borrowing for short-term, twelve months, and I do not know the interest rate, all this is done at taxpayer expense, as this is specifically a tax anticipation note.

I move that the City Council approve resolution tax anticipation note, a TAN, included with the agenda. This is a motion and I would require a roll call vote. (20-219)

Mayor Kelly: Second. Roll call please.

Secretary to the City Council:

**Commissioner Franck – Aye
Commissioner Madigan – Aye
Commissioner Scirocco – Aye
Commissioner Dalton – Aye
Mayor Kelly - Aye**

Mayor Kelly: The matter passes.

Commissioner Madigan: Thank you very much. Item number two is discussion and vote: resolution COVID-19 federal funding stimulus package for local governments.

Mayor Kelly: Excuse me, commissioner this is item number three.

Commissioner Madigan: My things are all misnumbered. I might run into that problem again. Congress has passed several relief bills that total nearly \$2.8 trillion with effectively no funds for state local governments. The House did put through their Hero's Act; it passed by only four votes and now has gone to the Senate. The reception has been divided along party lines, actually quite a few Democrats didn't vote for the Hero's Act. Local jurisdictions are waiting anxiously for any federal aid to stem the evaporation of the revenue and ultimately sustainable services. I'm just trying to get to the point where I'm going to read the resolution into the record. I'm asking the City to join the ranks with the New York State Conference of Mayors and many cities, villages, and towns that are sending messages directly to Washington asking and demanding and pleading for assistance as we strive to survive the first pandemic since the turn of the last century. We've had a couple smaller ones over the way but nothing like COVID-19. With that, "A resolution of the City Council of the City of Saratoga Springs, New York, requesting COVID-19 federal stimulus funds. Be it resolved by the City Council of the City of Saratoga Springs, New York as follows: whereas, the COVID-19 pandemic has created unprecedented problems, issues, and challenges for local governments everywhere; and whereas, last March, the United States Senate and the United States House of Representatives passed the CARES Act, a \$2.2 trillion dollars stimulus package intended to provide much needed financial relief to a wide variety of individuals, businesses, agencies, and governments impacted by the COVID-19 pandemic. While we, in Saratoga Springs, applaud that effort, we regret that the terms of the legislation did not include substantial financial relief to smaller municipalities like ours; and whereas, we are a city of less than 30,000 people but our problems are not small ones. Our City government is called upon to provide the same type of services to the public as those provided by municipalities many times our size. The COVID-19 crisis has cost us severe declines in sales tax revenue, state aid, fees, charges and taxes that would have been generated by business activities. Our annual City budget is approximately \$49 million dollars for 2020 and need to pay for and provide immediate and vital local services such as public safety, clean water, and safe roads is not restricted to large municipalities. Our citizens and businesses count on us every day to do our job and we cannot let them down. And now, therefore be it resolved, that this City Council calls upon all our federal representatives, including but not limited to, Speaker of the House of Representatives Nancy Pelosi, House Majority Leader Steny Hoyer, House Minority Leader Kevin McCarthy, Senate Majority Leader Mitch McConnell, and Senate Minority Leader Chuck Schumer; and our Local House of Representatives Paul Tonko and Elise Stefanik to advocate vigorously for the federal stimulus legislation that will address the needs of our City and help minimize the devastating effect of this pandemic on our residents, taxpayers, and visitors. And be it further resolved, a copy of this resolution shall be forwarded to all federal representatives named above."

I move that the City Council approve the resolution COVID-19 federal funding relief stimulus package for local governments included with the agenda. This is a motion. (20-220)

Mayor Kelly: Is there a second?

Commissioner Franck: Second.

Mayor Kelly: Any discussion? I want to thank you commissioner for doing this. It's a great thing. The more they can hear from us the better off we'll be.

Commissioner Madigan: Thank you. We will be sure to get that resolution out to all of them first thing tomorrow.

Commissioner Dalton: I noticed some places when they are asking for a specific number from it, like how much they want. Is that something we're thinking about doing? Is that a benefit?

Commissioner Madigan: I've considered that and I spoke with City Attorney Tony Izzo, who did a lot of research on various local, regional resolution like ours and they didn't actually include a number. Also, I have to say, and I wasn't completely prepared, or didn't think about reporting what is in the Heroes Act seems to line up with exactly what we need. I know I had some one on one conversations with some of you about that. I don't know when it's going to pass. I am still very hopeful something is going to come through,

just not as soon as we would like for many reasons. I meant to forward you an e-mail. I know I sent it to the mayor; some information I have I will share with the rest of the Council. It seems like if something is going to go through it won't be until late June into July. The recommendation is around \$14 million dollars for the City of Saratoga Springs in 2020 and another almost \$8 million dollars in 2021. That is based on a modified Community Development Block Grant formula that they're using to ascertain how much money communities need. It's like their just looking at the spreadsheets that we have. For a while, we were at that 14 – 16, we're up to 15 – 17 but it's changing all of the time. It's kind of spot on. I'd be thrilled with \$14 million dollars right now.

Commissioner Dalton: You had sent me that e-mail about the CARES ACT and how it broke down. It did seemed perfectly aligned with what we were expecting our shortfalls to be.

Commissioner Madigan: It would be perfect for 2020 and would help with 2021. Absolutely.

Mayor Kelly: All those in favor say aye.

Council: Aye.

Mayor Kelly: Any opposed? **The matter passes.**

Commissioner Madigan: Thank you. Item number three..four is a discussion and vote 2020 fees update for the Building Department. The Mayor's Department has requested a revision to the 2020 fees for the cost of plumbing permits. Plumbing permits are included with Building Department fees. Previously there were two fees for residential work - \$50 and \$100 and two fees for commercial work - \$100 and \$200 depending on the certification of the plumber. These have been reduced to a single fee for residential work \$50 and a single fee for commercial work \$100 regardless of the plumber's certification.

I move that the City Council approve 2020 City fees Building Department as included with the agenda. This is a motion. (20-221)

Mayor Kelly: Is there a second?

Mayor Kelly: Second.

Mayor Kelly: Any discussion? All those in favor say aye.

Council: Aye.

Mayor Kelly: Any opposed? **The matter passes.**

Commissioner Madigan: Thank you. Item number five is a discussion and vote budget amendment use of sick leave assignment. Lines one through two bring in to the operating budget funds for the assignment for sick leave payout in the amount of \$93,587.47 to cover accumulated sick leave payouts owed to the public safety employees who are retiring.

I move that the City Council approve budget amendments for the use of sick leave assignment as included with the agenda. This is a motion. (20-222)

Mayor Kelly: Is there a second?

Commissioner Dalton: Second.

Mayor Kelly: Any discussion? All those in favor say aye.

Council: Aye.

Mayor Kelly: Any opposed? **The matter passes.** Commissioner, you skipped number five, assignment for Code Blue.

Commissioner Madigan: Yeah, I don't have it right now on my notes. I'm going to get it. I was actually just texting to say I'm missing a few things.

Mayor Kelly: Would you like me to go on to public works and come back?

Commissioner Madigan: I've also have a little confusion with my notes on release of assignments. Why don't we come back to me and give me a second. Things just didn't print well for me tonight.

Mayor Kelly: Let's go to Public Works. Thank you commissioner.

Commissioner Scirocco: Thank you mayor. I've got five items on my agenda. The first item on my agenda is a discussion and vote. This is authorization for the mayor to sign change order #13 with DLC Electric, LLC for the City Hall renovation electric. This change order with DLC Electric is for the following changes: the installation and wiring of a new thermostat in a police interview room; rewire and replace lights in the Police Department vault; the addition of data jacks and power receptacles in the Code Enforcement Office; the installation of a new fire alarm on the first floor; and hand dryers on the first floor bathrooms; and finally fans and fixtures in the DPW Office.

Therefore, I move for the mayor to sign change order number 13 with DLC Electric, LLC for the City Hall renovation electric in the amount of \$8,599 and I put that in the form of a motion. (20-223)

Mayor Kelly: Is there a second?

Commissioner Franck: Second.

Mayor Kelly: Any discussion? All those in favor say aye.

Council: Aye.

Mayor Kelly: Any opposed? **The matter passes.**

Commissioner Scirocco: Second item on my agenda is discussion and vote. This is authorization for mayor to sign change order number six with Collett Mechanical Incorporated for the City Hall renovation HVAC. Changes to the HVAC ductwork was necessary following some office layout changes in the new Building and Planning Office. As a result, it was determined that additional white vinyl installation would perform better in this space and would be more aesthetically pleasing. They vinyl wrap will improve efficiency and prevent condensation with the ductwork. This is in the old law library.

Therefore, I move for the mayor to sign change order number six with Collett Mechanical Incorporated for City Hall renovation HVAC in the amount of \$9,324.49 and I put that in the form of a motion. (20-224)

Mayor Kelly: Is there a second?

Commissioner Franck: Second.

Mayor Kelly: Any discussion? All those in favor say aye.

Council: Aye.

Mayor Kelly: Any opposed? **The matter passes.**

Commissioner Scirocco: Third item on my agenda is discussion and vote. This is authorization for the mayor to sign change order number 11 with MLB Construction Services for City Hall renovation and for general construction. This change order closes out a number of on-going items for the general contractor. This includes plaster wall repairs throughout the first and second floor hallways and refinishing the wood doors. These repairs and refinishing was decided in the field to provide an improved final look for the public areas of City Hall. Leveling of the first floor hallway was necessary for the floor tile to have a stronger bond and last longer. An epoxy finish for the main staircase has preserved a historic look incorporated in with the new stair treads. Work related in supporting other contractors such as cutting floors for electrical work or patch walls or ceilings for new fire suppression apparatus are also included. Finishing work in DPW and engineering was necessary to accommodate plan changes that were not expected initially. This change order also includes a new City Council Room table and layout. The new Council Room will be set up for our Council without the bookends – two commissioners at the ends at a table, which will help us to communicate and interact with the public. Everybody will be facing the audience.

Therefore, I move for the mayor to sign change order number 11 with MLB Construction Services for City Hall renovation general construction in the total amount of \$186,785.42 and I put that in the form of a motion. (20-225)

Mayor Kelly: Is there a second?

Commissioner Franck: Second.

Mayor Kelly: Any discussion? All those in favor say aye.

Council: Aye.

Mayor Kelly: Any opposed? **The matter passes.**

Commissioner Scirocco: Item number four is discussion and vote authorization for the mayor to sign change order number two with Restore Masonry for the Canfield Casino renovation. Casino parlor sconces were part of the original 1870s construction and matched the two massive chandeliers. Research shows these chandeliers were valued at \$60,000 when installed and would be worth over \$1 million dollars today. Decades later, the City converted these fixtures from gas to electric and as a result, the sconces loosened and were leaning outward. As part of the current project scope, Mesick, Cohen, Wilson, Baker Architects and Quantum Engineering designed and anchor support system to secure the sconces back into the wall. During the process of repairing the sconces, Restore Masonry found many of the original parts were missing or broken as a result of the gas to electric conversion. This could not have been anticipated during the design phase. The new parts will now allow the sconces to be taken down for future repairs without the need to spin them back in place. Under change order number two, Restore Masonry will custom fabricate these parts and install them in time for the May 29th project deadline.

Therefore, I move for the mayor to sign change order number two with Restore Masonry for the Canfield Casino renovation in the amount of \$ 3,457 and I put that in the form of a motion. (20-226)

Mayor Kelly: Is there a second?

Mayor Kelly: Second.

Mayor Kelly: Any discussion? All those in favor say aye.

Council: Aye.

Mayor Kelly: Any opposed? **The matter passes.**

Commissioner Scirocco: My fifth item on my agenda is discussion and vote. This is authorization for the mayor to sign contract with Greenridge Cemetery. This is a long-term relationship between the City of

Saratoga Springs and the Greenridge Cemetery Association that dates back to 1966. The City owns approximately eight acres from Lincoln Avenue through the second gate. The cemetery maintains approximately 3,000 monuments along with fencing, curbing, curbing trees and shrubs that need trimming many times throughout the year. There are three large hills that require continual mowing and over 200 feet of sidewalk frontage on Lincoln Avenue that need snow removal each winter. The trees located in the cemetery requires hours of raking and leaf removal. The Department of Public Works does not have the manpower nor can we be price competitive for this annual maintenance agreement of \$26,500. This is paid twice annually. It's \$13,250 paid on or about the 1st of July 2020 and the remainder \$13,250 payable on or about the 1st of October 2020. This is service contract line item number is A3638814-54720.

Therefore, I move for the mayor to sign a contract with Greenridge Cemetery in the amount of \$26,500 and I put that in the form of a motion. (20-227)

Mayor Kelly: Is there a second?

Commissioner Franck: **Second.**

Mayor Kelly: Any discussion? All those in favor say aye.

Council: **Aye.**

Mayor Kelly: Any opposed? **The matter passes.** Anything else commissioner?

Commissioner Scirocco: That concludes my agenda.

Mayor Kelly: Thank you commissioner. On to Public Safety.

Commissioner Madigan: Did you want to go back to Finance or did you want to wait until the end?

Mayor Kelly: I'll go through Public Safety, then I'll come back.

Commissioner Dalton: Thank you mayor. The first item on my agenda an announcement of the virus update. Lots has been happening. I do have an update here Chief Joe Dolan and the City Emergency Management Committee. I would normally read through it but he wrote it this morning and then we heard from the governor and the state that we met the seven criteria for re-opening and things changed, I think for the better. We are going to be re-opening phase one tomorrow in Saratoga Springs and the region that is primarily for construction and manufacturing industries as well as curbside pick-up for retailers. All of the details of all the types of businesses and industries that this applies to are on our City website, on our social media channels, and will be out in papers tomorrow. We are trying to put it out as much as possible. One thing I want to make sure of all business owners are aware of is the fact that when they open, they will have to have business safety protocol plan. The state has provided a template for one that is very user friendly that you can download and fill in as your safety protocol plan or you do have the option of writing your own. Either way, however, you do have to make sure you have it on the premises so when you open if someone from the state or someone locally comes in for an inspection, you have that safety protocol plan available to show them. You do not, however, have to send it to anyone either locally or at the state level for approval. We will have the link to the state template on line and tomorrow, several of the police officers, myself, and Chief Crookes will be downtown. We have it printed out and will be passing it out to make sure that really all the businesses are aware they have to do this whether they are re-opening in phase one, two, three, and four. Everyone will have to do this before they re-open. That is pretty much it for the update. I did have, I've been getting two questions a lot that I want to bring up to the Council and just answer again. I have gotten repeatedly a question about shutting down Broadway to allow for restaurants to have more table seating. I just wanted to go over quickly the two primary reasons why we can't do that. The first is of course emergency vehicles need to be able to access any of these businesses if they need fire, ambulance, police car; we have to be able to use Broadway to drive down. Second of all, we are part of the New York State highway system and designated truck route. Broadway is a designated truck route and that's not something we could change to allow for it to be permanently closed for the table seating. There are several

other small reasons but those are the two primary. I did also want to say that I heard this request/idea from a lot of residents. I actually have not had a single business on Broadway ask to do it, which is significant to me. We can't do that, however, we are open to creative outside of the box thinking when it comes to re-opening and helping businesses increase capacities while keeping social distancing in place. I just encourage anyone who has an idea to call us and we will work with you to make it happen as much as we can. The other question I've been getting is we've been putting out a nightly update in line about the confirmed number of cases of COVID in the region nightly in the beginning of this outbreak in March and April. We've stopped doing that as cases have slowed and the news has been shifting primarily to a recovery phase. I wanted to let people know that also was in conjunction with the County putting up a dashboard that's up permanently and almost in live time that has every bit of data you want to know in terms from cases to the number of people who are quarantined right now to just really everything you would want to know in terms of how this has affected the County and it breaks it down by locations within the County as well so you can see what the numbers are for Saratoga Springs or Clifton Park or what have you. That's up. We have the link to that up. That's why you are not seeing nightly updates with numbers. That is pretty much it for the virus update unless anyone has any other questions.

Commissioner Madigan: There might be some creative things that the businesses want to do but I guess maybe they should come to the Council. I know Hattie's and at the time 7 Horse Pub took, and I can never remember the public right-of-way, what that street is called. Commissioner Scirocco do you remember it? So they now have their outdoor seating. That was kind of a City/public right-of-way by the public library, the cut through between Hattie's and 7 Horse Pub.

Supervisor Veitch: Lena Lane.

Commissioner Madigan: How could I miss that? So if there are other restaurants or businesses out there that might have access to something like that, I'm sure the City would try to do what we can do to allow for some kind of expansion outdoors, especially with the nicer weather, but I do understand Broadway is part of a state highway. That makes it very difficult for those merchants on Broadway.

Mayor Kelly: I do agree and I do think that I was on Facebook Live with Chief Aaron Dyer and Joe Dolan and they both are requesting that people send them a note if they have an idea. They're willing to work with anyone. Some ideas are – safety is always first. Then they'll see if they can work it out. I thank you. The other question I do get a lot Commissioner Dalton is when do we get to phase two?

Commissioner Dalton: Right. Right. There's 14 days in between phases, minimum. There have been some indications that perhaps those time periods could be a bit shorter if our numbers remain the same and there is no outbreak of upticks in any of the numbers. I'm not totally sure about that. They haven't given a ton of clarification but 14 days is basically what we're looking at as the time period between phases.

Mayor Kelly: Right. With our number staying stable.

Commissioner Dalton: Correct. If our numbers go up and suddenly we have a resurgence in the virus and we have to pause and try and figure out where it's coming from and address it. So, hopefully we will avoid that by following all these assigned safety protocols and we'll be able to move phases two weeks at a time.

Mayor Kelly: Great. Thank you.

Commissioner Dalton: Just to address what you were talking about before. Code enforcement is ready and willing to come up with temporary language to help increase capacities whether it's on sidewalks; we had a restaurant owner contact us who has a parking lot and wants to do some expansion into his parking lot with dining and entertainment. We are willing to work with everybody. Give us a ring, we are here.

The second item on my agenda is discussion and vote authorization for the mayor to sign an agreement with Language Line for interpretation services for dispatch. This is an agreement for language

interpretation for dispatch in the rare instance that services are needed. All set-up fees are waived under New York State contract and there is a \$.75 per minute fee for the language service.

I make a motion for the mayor to sign the agreement with Language Line Solutions. This is a motion. (20-228)

Mayor Kelly: Is there a second?

Commissioner Madigan: Second.

Mayor Kelly: Any discussion? All those in favor say aye.

Council: Aye.

Mayor Kelly: Any opposed? **The matter passes.**

Commissioner Dalton: Thank you. The third item on my agenda is discussion and vote accept donation from Bella Home Builders. I'd like to thank Dave DePaulo of Bella Home Builders and also the Saratoga Builders Association. They spearheaded the building of a new canine kennel for our canine officer and it's beautiful. I don't know if you all saw it on line but they did a really spectacular job.

I make a motion to accept the donation in the amount of \$10,000 from Bella Home Builders. This is a motion. (20-229)

Mayor Kelly: Is there a second?

Commissioner Franck: Second.

Mayor Kelly: Any discussion? Commissioner, is this a dog home on the policeman's property?

Commissioner Dalton: We don't disclose the location of where the dog is. It's just for safety reasons we don't.

Mayor Kelly: Okay. The questions I've been getting is where are they putting the dog; they leaving the dog alone? I just want to let people know the dog is not alone.

Commissioner Dalton: Rest assured the dog is not alone. The dog is living nicer than I am; it's a beautiful dog house and very close to a caretaker.

Mayor Kelly: Perfect. Thank you.

Commissioner Dalton: No need for concern there.

Mayor Kelly: All those in favor say aye.

Council: Aye.

Mayor Kelly: Any opposed? **The matter passes.**

Commissioner Dalton: My fourth item is discussion and vote amend Chapter 225 of the City Code, Schedule XII stop intersection. The recent stop intersection amendment that was adopted by the City Council on April 7, 2020 had an incorrect location on the motion. Therefore, the Traffic Maintenance Division requests that the City Council amend Chapter 225 of the City Code.

I make a motion to amend Chapter 225, Article 9, Subsection 225-77, Schedule XII stop intersections to remove the following location: stop sign on Cleveland Avenue, direction of travel south, at the intersection of McKenzie's Way. This is a motion. (20-230)

Mayor Kelly: Is there a second?

Mayor Kelly: Second.

Mayor Kelly: Any discussion? All those in favor say aye.

Council: Aye.

Mayor Kelly: Any opposed? **The matter passes.**

Commissioner Dalton: Thank you. The last item on my agenda is a resolution in support of our City's businesses. This is something that came up because I've noticed a lot of conversation in the last two or three weeks that sort of pits this idea of public health being in competition with the economy. The need for public health is slowing down the re-opening of the economy and we can't have one without the other. It was really concerning for me and our department because we just love our downtown businesses and all of our small businesses and want them to know they are supported by us and the only way we see this moving forward is for both public health and the economy to thrive and win together. Not one or the other competing. That is the reason we wrote this resolution that I will read now for the Council. "Whereas Saratoga Springs' local businesses are the foundation of our economy and our identity. They symbolize our uniqueness, our innovation, our perseverance, and our desire to make our community thrive and prosper, and whereas, today, the COVID-19 pandemic is presenting our City's business community with challenges and burdens that could not even be imagined just a few months ago. Once the doors closed to the public, the ordinary responsibilities of meeting payrolls, paying bills, and maintaining a customer base seemed almost insurmountable. For many restaurants and shops, every day their doors remain closed moves them closer to a day when they might never be able to open again; and whereas, it is impossible to overstate the need for every public-section and private sector entity in our City to work together and provide city businesses with the latest and best information, guidance, and support. As we move toward a safe phased reopening, we must provide business owners, their employees and their customers with the security and confidence they need, and the encouragement to move forward, now, therefore, bet resolved, that this Council hereby states its continued support of our City's business community, and pledges to offer its assistance to the fullest extent possible."

Mayor Kelly: Is that a motion?

Commissioner Dalton: This is my only question. It feels like it should be a motion.

Mayor Kelly: Just make it a motion.

Commissioner Madigan: Adopt the resolution.

Commissioner Dalton: **I make a motion to adopt the resolution in support of our small businesses. (20-231)**

Mayor Kelly: Perfect. Thank you. Is there a second?

Commissioner Madigan: Second.

Mayor Kelly: Any discussion?

Commissioner Madigan: Nice job. I think it's important. The City is only, the City, us, the City, big c City, we're only as successful as our small businesses are so when they're not thriving we're clearly not thriving.

You can see what happened with sales tax in March. We are as invested in our City, our small businesses for the success of the City. It's all hand in hand, it's cyclical.

Commissioner Dalton: I agree and I think it's really important for us as a City to stand hand in hand with our business community and we are re-open for business and people can come downtown and shop, eat, and drink and feel confident about their safety while they're doing it.

Commissioner Scirocco: The small businesses, they are the economic engine that keeps things moving in the City and we try, Public Works tries for them what we can do on a daily basis. I know in the winter we try to get the snow off of Broadway so they can make it easier for patrons to go in and patronize them. Good resolution and I'm going to support it.

Commissioner Madigan: I wanted to add one more thing because I think it's so important; we're all getting e-mails about what's going on at the Walmart, and all the big box stores are still open. We are not a city that has big box stores; deliberately so, we've chosen to be the city in the country and our zoning and building, our planning, is based on that. We really do thrive on unique specialty downtown stores. They are suffering so I'm pleased about the re-opening. It sounds like the re-opening is measured, following CDC guidelines, and I look forward to them getting a little breathing room. When they make money, we make money. Of course, that's like what I'm focused on right now. The public health and the economy are so entwined. Thank you very much for bringing that resolution.

Commissioner Dalton: My pleasure. Thank you all for your support.

Mayor Kelly: All those in favor say aye.

Council: Aye.

Mayor Kelly: Any opposed? **The matter passes.** Thank you commissioner.

Commissioner Dalton: Thank you. I believe that concludes my agenda.

Mayor Kelly: Okay. Let's head back to finance. You have three more items I believe, commissioner.

Commissioner Madigan: Yes and my numbers are just a little screwed up. We've had a lot of back and forth going on and I've had a printer not working well. I believe I am on my item number five – discussion and vote budget amendment use of the Code Blue assignment. We're using a couple assignments tonight and then next up I'm going to break a couple assignments. This one is lines one and two are to bring into the general fund budget funds from the assignment for Code Blue in the amount of \$25,000 to cover rental agreements for current sheltering accommodations. This is for the rent. You will recall that we came together with an assignment for \$50,000 for Code Blue so that they could pay rent on a temporary shelter. Then COVID hit and they were disbursed over to the Senior Center and then to the Holiday Inn. They're still going to have that second year of rent on the temporary shelter. The Council had committed that to them for that rent.

I move that the City Council approve budget amendment for the use of Code Blue assignment as included with the agenda. This is a motion. (20-232)

Mayor Kelly: Is there a second?

Commissioner Dalton: Second.

Mayor Kelly: Any discussion? All those in favor say aye.

Council: Aye.

Mayor Kelly: Any opposed? **The matter passes.**

Commissioner Madigan: Thank you. Then I think I jump down to item number seven, which is a discussion and vote for the release of assignments. During my tenure as finance commissioner, the Governmental Accounting Standards Board (GASB) established a new vehicle for setting aside funds for particular objectives called an assignment. These are less restrictive than reserves' I already stated how reserves are very restricted, but serve the purpose of self-imposed savings for special needs. We have set up many of them over the years. Reserves, however, are largely governed by New York State General Municipal Law (GMU) Article II Section 6. They can only be established for the purposed stated including capital equipment, tax stabilization, retirement, and insurance to name a few. We have one called the reserve for bonded indebtedness that I use to help ease the payments for our debt service budget. Once established, reserves cannot be released unless they are released to do something very similar with them. Sort of like when we go out to bond for capital projects, you can only use that money on those capital projects. Assignments may be established for any purpose that represents an intended use established by the government's highest level decision making authority, which is us, the City Council or by the Council's designated body or official as long as that purpose is narrower than the purpose of the general fund. The City's assignments along with the current balance of each are provided in a memo that was included in the agenda. I can read the list now. We have, and there's only a few, we do have the reserve the refund for prior year's taxes – it has \$171,586.88 in it. There was some money left over in an IT initiative - \$1,258.80, the City knowledge training reserve - \$74,503. This is when we wanted to hire somebody and have them be trained right along with someone else that was working in that specific position. The City grant program - \$100,000; we did have two outstanding \$50,000 grants to the South Broadway Project and even the Promenade Project but they've never come forward for them. They've been sitting there in this assignment for years now. South Broadway didn't get their tax incentives. DPS for right sizing and \$370,000; DPS sick leave - \$290, well we're going to end up with \$200,000 in that one now, \$913.85 because we used \$93,000 of it tonight. Code Blue is going to come down to zero because we just used \$25,000 of it. Trail maintenance, we set that up as an assignment, for \$45,492.25. Given our cash flow situation, this will release to us a total of \$963,754.78. Essentially that will go right into fund balance. So, all of these different assignments now, when we have a need for one, we've got to make sure we're keeping something in fund balance if we need to access fund balance for something like a refund of prior year's taxes. Which is probably the main one here that we would probably need to access depending on when prior year taxes grievances or what not are settled. I am concerned about sick leave and right-sizing. That's all just going to have to be coming out of the general fund now, I mean the fund balance, at this point in time. So, tonight I request your approval to release all of these assignments allowing them to be moved to unassigned fund balance, will result in additional, well the \$963,000 available to cover operating expenses and has been laid out in my plan, which I discussed in my item number one. It's almost \$1 million dollars. So, we're going to be using \$6.5 million in fund balance. We were going to be using \$4.5 million but now we are up to \$6.5 in fund balance to cover cash flow issues. When the City recovers from the pandemic and the economy starts humming along, I will be more than happy, I will likely not be around, but more than happy to set up these assignments. I think they've been very helpful for me as commissioner over the years and to the various department who have needed them.

I move that the City Council approve the release of all City assignments as described in the memo included with the agenda. This is a motion. (20-233)

Mayor Kelly: Is there a second?

Commissioner Franck: Second.

Mayor Kelly: Any discussion? All those in favor say aye.

Council: Aye.

Mayor Kelly: Any opposed? **The matter passes.**

Commissioner Madigan: Thank you. Item number eight is a discussion and vote budget transfers payroll. Lines one through two transfer funds to overtime in the Accounts Office from wages for part time senior clerk position to cover a deficit amount of \$213.78. Lines three through four transfer funds to sick leave

payout in the Mayor's Department from the wage of the part time City historian to cover a deficit in the amount of \$178.24. Lines five through six transfer funds to the police 207c fund used for injured police officers from wages for active duty police in the amount of \$32,106.32.

I move that the City Council approve budget transfers payroll as included with the agenda. This is a motion. (20-234)

Mayor Kelly: Is there a second?

Mayor Kelly: Second.

Mayor Kelly: Any discussion? All those in favor say aye.

Council: Aye.

Mayor Kelly: Any opposed? **The matter passes.**

Commissioner Madigan: Thank you and that finally wraps up my agenda.

Mayor Kelly: Thank you commissioner. On to the supervisors. Supervisor Veitch.

Supervisor Veitch: Thank you mayor. First on my agenda is just an update on the Buildings and Grounds Committee from the County. We had our regularly scheduled meeting for May last Tuesday. We had a couple of items that we dealt with. First was an item for the airport where the County had to put some money into an escrow account for the land that currently houses the Gateway House of Peace. It was formerly a Red Cross building in the Town of Milton. Since that building does not perform any airport function, the FAA requires us to keep some money in escrow for that property for any time that we may sell that land and/or incorporate that into the airport. It's kind of a rule that they had that we had to put some money into an escrow account for that particular property that we have at the airport right now. That was actually the one item we voted on today at the Board meeting. They reported on the public safety building, which is being built in the Town of Milton as well. The substantial completion of that building is scheduled for next month, the month of June. They're doing some IT work, which is kind of the final stage of that building. They are doing that next week. Right now, it looks like the earliest we are going to be able to move departments into that building is going to be on July 1. It appears as though the Public Health Department and Probation are going to be the first to move in with the sheriff and the 911-call center to be the last to move in. Probably we'll have everything moved in by the fourth quarter of this year at that building. The other thing we did at the meeting was, because of the COVID-19 and all of the lack of revenue the County is going to be receiving, we looked at all of our capital programs for this year for the County and we cut almost all the projects. There's only one project that we kept on, which is the water tower at the jail. The water tower was built in 1985 probably has had very little maintenance done on it ever since. It certainly has, was beyond the point, where we needed to do some repairs on it. It was starting to leak and we had some issues with it. That needs to be done immediately. That project is going to continue but all the rest of the projects from the County's capital program were cut. We even cut a program from the Sheriff's Department, which was to redo the yard at the jail. With all the projects that we cut, it cuts approximately \$1.6 million dollars from the County's budget. Since we don't bond our capital program at Saratoga County, it actually goes into the budget; it is actual budget savings that we receive by not doing our capital program from Buildings and Grounds. I appreciate my Committee for doing that. It was important to do. There were a couple of things on there that I really wanted to get done this year but unfortunately, we are not going to be able to do them this year. We'll wait until 2021, hopefully things will be better and we can get our capital program from this year going. I do have all the details of that. I don't think I need to report that to the Council but if you have any questions about what those projects were, I can certainly let you know.

Second item on my agenda is to report on the home energy assistance program, which comes out of the Department of Social Services. Usually, in the wintertime, we report that that program is in effect. It's for home energy heating assistance for folks who have the inability or don't have the means to pay for repairs

on their furnaces, insulation, things for their houses to keep them warm in the wintertime. It usually runs through the spring. This year, because of the COVID-19, they've extended the home energy heating assistance program until June 30, 2020 for both regular and emergency benefits. You do have to qualify for the programs so if you're not getting that now and you think you could get it, you should talk to the Department of Social Services to see if you are eligible for that. In addition, they added a third benefit, emergency benefit, so if a homeowner had exhausted their regular benefit, as well as an emergency benefit this winter, they now get a third option for a third benefit if they need it up to June 30th. They can apply for the benefit. They can go to online at mybenefits.ny.gov or they can contact the Department of Social Services at Saratoga County, which is 518-884-4140, and talk to somebody there for the home energy heating assistance program. Just wanted to report we're extending that program this year.

Third on my agenda is just to report on the Re-opening Committee that was established by Saratoga County. We had our first meeting on Friday. Our meeting basically surrounded what the role of the Committee is going to be. There are several different folks that are appointed to the Committee. We talked about what's our value, what are we going to do? It seems like what we are coming to be is a Committee that's going to look at the state guidelines for re-opening, promote those guidelines, look to be a one-stop place for residents to get info on the re-opening. They are working on putting a website together and doing media releases and also our job is to recommend to Spencer Hellwig, who is our appointed person on the State's Capital Region Control Room on anything we feel should be important to bring to the State's Control Room. Right now, we're looking from that perspective at a proposal Albany County put together on re-opening. They are looking for other counties to sign on to that proposal. We are reviewing that right now and will be making a decision sometime this week on that. As Commissioner Dalton had said, things are changing so fast that our meeting on Friday was already out of date by today. Some of the things we talked about were almost behind the curve because things have already come out since then in terms of rules, regulations, things for re-opening. As we try to keep up with it, the State makes changes every day and we have to try to stay abreast of that. It's been kind of difficult for us to, having only one meeting so far, to have anything ready at this point. We are scheduling our second meeting this Thursday this week. We are going to meet again on Thursday and at that point, there will be a little more to report to people.

Commissioner Dalton: Can I ask a quick question?

Supervisor Veitch: Sure.

Commissioner Dalton: Would it be possible to establish someone who could communicate with myself or someone with the City so we can be apprised of what you guys are doing and make sure we are not doubling up efforts?

Supervisor Veitch: Yeah. I had a conversation with Kathy Duncan who is on our Committee. I believe she has a group that she is working with I believe your police chiefs and Marilyn Rivers and there is three or four folks she is working with from the City on something. I was a little unclear what that group was.

Commissioner Dalton: I know that Chief Dolan and Marilyn are on a committee but I heard about this committee and I'm confused as to who is doing what. I just want to be sure we're not doing the same work here.

Supervisor Veitch: I share the same kind of confusion at first. Basically, when her and I talked, it was that they're going to work somewhat together. If they have anything they want to bring to us, we will listen and we'll go back to them. I think that's where the communication is going to be with the City when it comes to anything. Kathy is on the Re-opening Committee at the County and also with that committee with the people from the City. She's kind of the liaison.

Commissioner Dalton: You guys have got a lot of committees.

Supervisor Veitch: The County is committees.

Mayor Kelly: There are a lot of committees and task forces and whatever and it's quite interesting that the mayor of Saratoga Springs has not been invited to be on one. It's kind of unusual.

Commissioner Dalton: It is very unusual but I see those. A lot of people doing the same work.

Mayor Kelly: We're doing very well in the City and I think commissioner to you and your staff were doing a great job despite sometimes you and I talk late at night that we're trying to get on the same page. But that's what we do. I do think it's unfortunate that I have the best communication with all the community leaders from NYRA to Skidmore to SPAC and nobody's talking to me at any task force for the state or county. Just putting it out there.

Supervisor Veitch: I appreciate the comment. Thank you. With that, that concludes my agenda, unless there are any other questions.

Mayor Kelly: Thank you supervisor. On to Supervisor Gaston.

Supervisor Gaston: The first item on my agenda is regarding COVID, kind of an update from the County. I would say that I'm sure Supervisor Veitch and myself are happy to also serve as a conduit and provide any information. Supervisor Veitch is actually on the County Re-opening Committee. I'm not but I just like to attend because I like to know what's going on. So either of us are happy to provide any information or bring forward any concerns from the City. Feel free to reach out to us.

As of today there are 432 confirmed cases of COVID-19 within the County. Only six hospitalizations. Our numbers are actually doing pretty well. The important thing to keep in mind, though, is that as we enter phase one, which thank you Commissioner Dalton for talking about, I've seen some information about oh great we're opening up without the clarification of the phase in. I really appreciate you bringing that forward. One of the big concerns from our director of public health is we are likely to see these numbers rise as we open up. That's expected; the question is how high they rise and we are anticipating it will not be very high because we are taking these precautions but we do want to make sure it is very important to continue social distancing, wearing the mask, and otherwise following the guidelines that have been provided by the City, the County, the State, and the federal government to make sure that any increase is very small. That's really more of a matter of people getting back together, it's not because we are engaging in anything. Tomorrow at 10 a.m., the County will be holding another Facebook Live with officials from County Public Health, Saratoga Hospital, the County Clerk, and Saratoga Springs City School District. You can find that at the Saratoga County Office of Emergency Services Facebook. They've been, I think, very informative and it's an opportunity for the public to ask questions directly of these individuals at that time. You can watch those and engage whether you have a Facebook account or not. They're still available. Another option that I know we've talked a lot about, unemployment and individuals who are having difficulty working right now. The state is still hiring contract tracers. If anyone is interested, you can go to the Forward New York website and there's information about that. They are paying \$27 an hour and they are training individuals. For those who may be looking for an additional job because their hours have been reduced or they've lost their job, that's a great option. I talked to Director McClosky from the County Employment and Training Office today and they are still open and working 100%. They are from home and not at the County but they have an incredible set of virtual training and the ability to connect people to jobs. For any resident who needs one, that's a really great resource.

The contract tracers bring me to item number two, which is just an update from the Board. Today we passed a resolution hiring – authorizing the hiring of up to 50 contract tracers through the County in addition to the state. That was necessary in order for us to open up phase one tomorrow. The state is hiring contract tracers but these allow us to have trained individuals on hand so we can go ahead and open up because we don't want to push that any further than necessary.

Mayor Kelly: Can I ask a question on that? How come they're hiring 50?

Supervisor Gaston: We're not hiring, it's up to 50. It's the estimate based on the numbers from the director of public health if there is an increase. Right now most of our contract tracers are County

employees that work in other departments. As the County opens back up, we are going to have to take those employees that are assigned to social services normally or DPW and put them back in their original place. We're going to need to replace them. It's not actually hiring them; it's just sort of a volunteer core so that in the event we need them they are already trained and available. It authorizes us to pay them \$25 an hour if they are needed.

Mayor Kelly: I guess I don't understand because the region is opening with an abundance of tracers.

Supervisor Gaston: And that is because of contracts like this. We did not meet the metric. As a county, we did not have the sufficient number and it was decided in the regional public health meetings that we needed more and so this allows us that number. Right now, we have 34 and the vast majority of them are County employees that some of them are public health but some of them belong to other departments. They are not going to be continuously available. Allowing us to have this contract where these people are available to be used as contract tracers if necessary. They are not going to work and they are not guaranteed employment. That's clear. They are trained and available, that means it meets the state's metric for having those contract tracers available because our infection rate is still so low within the county that we don't actually need the higher number right now.

Mayor Kelly: Okay, thank you.

Supervisor Gaston: Is that a little clearer?

Mayor Kelly: No.

Commissioner Madigan: That's specifically for the County; the state's different, right?

Supervisor Gaston: Right. The hope is we do not need them. Unfortunately, the state is not giving up their training and hiring individuals fast enough for us to be able to open to phase one. So these are individuals, some of them are retired public health nurses. I believe Director Duncan said two former public health directors has also been under this so they have the training and ready to go immediately if we need them.

Mayor Kelly: Okay, thank you.

Commissioner Scirocco: Does the County get reimbursed for that?

Supervisor Gaston: It will probably be accessible for reimbursement. No monies are being spent right now. They would only be spent if they are needed to work. The hope is that they're not but we wanted to be sure we had them available before the state got ready because that's what was really holding us up to open to phase one.

Commissioner Dalton: So we have 20 certified tracers here in the City. Do you want us to look for more people who are available to be ready and help?

Supervisor Gaston: This meets all of our guidelines and all of the people are known to public health and are already trained. The county contract is not going to require finding any new individuals. It just authorizes us to pay them this amount in the event that they do need to be working. The hope is that the state tracers and between what's already available between the City and the County, if you needed anything that that would be done in time.

Commissioner Dalton: For some reason I thought they all had to go through the Bloomberg Training Program/Plan.

Supervisor Gaston: You have to go through that training but the guidance actually changed over the weekend allowing counties to create their own contracts in order to move along faster, which we want to do if that's holding us back. As mentioned by several individuals on the meeting, things are moving very

quickly and this is one of the things the director was able to do very quickly to make sure that we could meet the metrics and open up without that having caused a problem. Right now, the 34 we have are doing an incredible job; we don't really need any more of these 50. It's just there in case we do need them.

Supervisor Veitch: Is it okay if I jump in on your agenda?

Supervisor Gaston: Sure.

Supervisor Veitch: Okay. It's 30 contract tracers per 100,000, correct; the metric we have to meet?

Mayor Kelly: Yes.

Supervisor Veitch: So with 240,000 or so residents of Saratoga County so our number's probably got to be about 70 to meet that number. That's where some of that comes in. I didn't want to jump in and say that but....

Commissioner Dalton: When she says we've met the metric as a region, I don't where that's coming from. I don't know where in the region they're giving us tracers. It's that we magically met it. It's helpful to have this clarification.

Supervisor Veitch: Well, I think part of that is Director Duncan said the counties got together and some of the counties that did have the availability, such as Saratoga, to put more of these people in reserve are doing it. It's boosting the numbers for smaller counties that are also in our region that may not have that access.

Commissioner Dalton: These are the kind of communications that are so great to trickle down this way because I had no idea any of these conversations were going on or these contracts were happening. It's great to know now so thank you.

Supervisor Gaston: To be honest, neither did I until today.

Mayor Kelly: Okay, can we move on please?

Supervisor Gaston: The other big item as the mayor indicated is the census is still going on. I set a personal goal to beat Clifton Park, which currently has 75% reporting. I'd love us to do that. I know the mayor has set an even higher goal. That money is really what's responsible for our education funding, social services funding, community development block grant.

Mayor Kelly: Excuse me, I'm a little lost. Are you adding the census update? Where does that fit in here?

Supervisor Gaston: It's an item of the Board. It's one of the things we received information about the census today that I'm reporting on.

Mayor Kelly: Okay, thank you.

Supervisor Gaston: The Board has been working on that and we've been sharing the word. Any individual can respond on line. We are also going to be having some more outreach as a board to encourage the County, all County residents to respond. It's especially difficult at this time but we are hoping to get that up. The last big issue that I'm contacted about is the time and a half issue. It remains outstanding. To be honest that will be. I will not be updating on that any further until the completion of the internal and external investigations. I just think that's appropriate given the questions that are being raised.

My third item is real property. Saratoga Springs has a little bit of a separate process. In the event that any residents have property outside of the City in the County, the County has decided to foreclose on 2018 delinquencies. We're going to wait a year on that. As a result, it's not possible for us to do the auction or engage in the title searches or property searches now. This means that individuals have an additional year

prior to foreclosure but our processes may change including the ability to have a pool automatically. If that is a problem for you, you should contact real property and take care of that. The additional year will not mean that you don't have to. That also means that the next auction will be in May of 2021 for anyone seeking to attend that.

The fourth item is mask distribution. Most businesses are requiring masks when you wear them inside your business. That's going to increase as our businesses open. Supervisor Veitch and myself, with masks donated by from the New York State stockpile to the Office of Emergency Services, we distributed nearly 5,000 masks last Friday. It was great attendance and it was awesome to see the number of people that were coming both to get for themselves and also family members and friends who were unable to make it. It was accessible to individuals who did not have vehicles as well, which was important because many of the distribution points required a car to access elsewhere in the County.

Commissioner Dalton: Can I ask a quick question about that? Sorry to interrupt. I know that we have needs here for more masks and I had asked the County if there were more where that stockpile came from. I was told no. I'm trying to figure out how to get more masks for the City. Is it still possible to request masks from that stockpile?

Supervisor Gaston: It is possible to request but the stockpile is dwindling. Commissioner Zielman is not sure when they'll be available. There are some masks, a very small amount that were provided, left after the distribution that I'm happy to provide to residents. I've provided some, dropped them off at their door. We also, at the time of the mask distribution, had some available and provided two boxes to the Saratoga Springs Police Department and two to the Saratoga Springs City School District. As they are dealing with individuals in the public, they both indicated that would be useful.

Commissioner Dalton: That was great. I did get some from the box you dropped at the Police Department. I was just trying to figure out if we had if there were more in the stockpile or not.

Supervisor Gaston: There are not a lot more, there's probably a half a box total left. If individuals need a mask, they're welcome to contact me. I will say that these masks are not for business purposes so we're not providing masks at this point to businesses for when they open for individuals to come in. The county is in discussions on how they can facilitate the acquisition of PPE for businesses as we start opening up. Right now, these are more focused on individuals in our community who need them or need them while they're engaging in their normal activities. I would also like to thank the Saratoga Preservation Foundation and Skidmore Professor Dominique Vuvan. They all volunteered in help passing out. It was very fun and I'm glad that many people were able to get access to masks. You can contact Supervisor Veitch or myself if you need access to a mask.

The last item is my next public forum will be June 7th at 2 p.m. on Facebook Live. The focus is going to be on resiliency and climate and what we can in the ongoing, during the on-going pandemic; how we can save the County money while continuing to move forward in response to that. In addition, I'll answer any other questions individuals have at that time. That concludes my agenda.

Mayor Kelly: Thank you supervisor. Is there any other business from the Council? We are adjourned. Thank you and be safe.

*The transcript ended at 8:44 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:

DRAFT



May 4, 2020

CITY OF SARATOGA SPRINGS City Council Pre-Agenda Meeting

9:30 AM

(via Zoom)

PRESENT:

Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS

STAFF PRESENT:

Lisa Shields, Deputy Mayor
Maire Masterson, Deputy Commissioner of Accounts
Eileen Finneran, Deputy Commissioner of DPS

Vince DeLeonardis, City Attorney

CALL TO ORDER

Mayor Kelly called the meeting to order at 9:35 a.m.

PUBLIC HEARINGS

Zoning Ordinance Amendment Establishing Emergency Extensions – Vince DeLeonardis, city attorney, advised this amendment will allow for land use board approvals associated with the current pandemic. Extensions will run from the date of the emergency order declaration until the expiration of that.

Amend Capital Program and Capital Budget to Include City Hall Renovation – Commissioner Scirocco advised this amendment will include IT infrastructure needs upgrades to the existing elevator along with current and in process anticipated change orders for the three prime contractors working on the project. The projected amount for the project completion is \$563,077.

CONSENT AGENDA

1. Approval Use of Insurance Reserve Resolution #4
2. Budget Amendments – Regular (Increases)
3. Budget Transfers - Regular
4. Approve Payroll 5/1/20 \$475,734.61
5. Approve Warrant – 2020 20MWAPR6 \$108,770.53
6. Approve Warrant – 2020 20MAY1 \$429,125.22

No comments.

MAYOR'S DEPARTMENT

Announcement: 2020 Census Self-Reporting Reminder

No comments.

Announcement: UDO Update

No comments.

Announcement: 2020 CDBG Program Year Entitlement Fund application Period Re-opened and CDBG-CV Fund Application Opened

No comments.

Appointment: Complete Streets Advisory Committee

No comments.

Set Public Hearing: CDBG Citizen Participation Plan Amendment

No comments.

Set Public Hearing: Amend City Code 218-15 Regarding Temporary Dwellings in Established Agricultural District

Vince DeLeonardis, city attorney, advised there are provisions in our Zoning Ordinance that currently allow for temporary dwellings for farm workers on active agricultural districts. The provision in our City Code is inconsistent with that.

Discussion and Vote: Authorization for Mayor to Execute MOA with Habitat for Humanity

Vince DeLeonardis, city attorney, advised we have an agreement with Habitat for Humanity that originated with the Commissioner of Finance where they took property that was acquired many years ago through foreclosure. The agreement had language in there that Habitat was to transfer title to an eligible homebuyer within a period of time. The MOA last year to extend that period of time. They have sold property at 28 Cherry Street but have not yet finalized the transaction on 26 Cherry Street. This MOA will simply be to allow for additional time for them to consummate that transaction.

Discussion and Vote: Authorization for Mayor to Execute MOA with CDTA

Vince DeLeonardis, city attorney, advised, CDTA has proposed building a bus stop along the Geyser Road Trail at their expense. This MOA just outlines the obligations and responsibilities to allow CDTA to incorporate a bus stop along the Geyser Road Trail.

Discussion and Vote: Resolution to Waive Letters of Credit Extension Fees

Vince DeLeonardis, city attorney, advised this resolution will allow for a waiver of fees for letter of credit extensions that are due June, July, and August.

Discussion and Vote: Zoning ordinance Amendment Establishing Emergency Extensions

No comments.

Discussion and Vote: CDBG Language Assistance Program

No comments.

ACCOUNTS DEPARTMENT

Discussion and Vote: Accept Donation of Cloth Face Masks from Saratoga County Office of Emergency Services

No comments.

Discussion and Vote: Accept Donation of Hand Sanitizer from Cooperstown Distillery

No comments.

Discussion and Vote: Authorization for Mayor to Sign Energy Contract

Commissioner Franck advised we had to change the way this is being billed so outstanding credits that the City has can be used to apply to reduce bills.

Discussion: Grievance Class Update

No comments.

Discussion: Grievance Day Update

No comments.

Award of Bid: Pipes, Hydrants, Fittings, and Valves to Ferguson Waterworks

No comments.

FINANCE DEPARTMENT

Presentation: 1st Quarter 2020 Finance Report

No comments.

Presentation: Update: Finance Department – COVID-19 and City Finances

Commissioner Madigan advised this presentation will include information about the economy, revenues, expenditures, both wage and non-wage, federal and state programs, and a review of what has been offered to date by finance in terms of a plan including and outline of the memo that was sent to the Council last night.

Announcement: Update: Community Choice Aggregation (CCA) on Pause

Commissioner Madigan advised the energy market has collapsed at this point in time. Saratoga Springs along with thirteen other municipalities in the Capital Region are involved with the CCA. At this point, she doesn't know how many have made the choice not to pursue further; but there are a couple and we are one of them.

Discussion and Vote: Information Security Analyst

Commissioner Madigan advised the title is an essential City position under the current constant threat of cyber hacks and attacks. These cyber-attacks are daily and regularly. The last one was on the police e-mail server. They are constantly under threat and attack and typically are able to avoid them. An IT employee has been working fulltime as the City's security analyst for a while now but under a different title. He's been doing this for months. She will be asking the Council to approve the title, salary, and

placement of the employee and the appropriate position for the work that is being required. The annual change in salary is about \$4,370, which will cost the City about \$2,900 for the remainder of 2020.

Discussion and Vote: Resolution for the Use of the Building Reserve

No comments.

Discussion and Vote: 2018 Fund Balance – Assignment Revision

Commissioner Madigan advised this is a request to repurpose an assignment to renovate the skate park, which cannot be utilized at this time, for the completion again of City Hall, which is a higher priority.

Discussion and Vote: Capital Budget Amendment – City Hall Renovations (Project #1141)

No comments.

Discussion and Vote: Capital Budget Transfer – City Hall Renovations (Project #1141)

No comments.

Discussion and Vote: Capital Budget Transfer (Revenue) – City Hall Renovations (Project #1141)

No comments.

Discussion and Vote: Budget Transfers - Payroll

No comments.

PUBLIC WORKS DEPARTMENT

Appointment: Saratoga Springs Arts Commission

Commissioner Scirocco stated this a re-appointment of Lisa Kolosek.

Announcement: 2019 – 2020 MS4 Annual Report

No comment.

Discussion and Vote: Amend Capital Budget for City Hall Renovation

No comment.

Discussion and Vote: Authorization for Mayor to Sign Contract with Ferguson Waterworks for Pipes, Fittings, Hydrants, and Valves

No comment.

Discussion and Vote: Authorization for Mayor to Sign New York State Department of Transportation Utility Work Agreement

Commissioner Scirocco advised this agreement is for utility work DOT is going to do on Church Street in our right-of-way.

Commissioner Scirocco advised he is adding 2 items to his agenda – flushing of hydrants, and discussion: north lot.

PUBLIC SAFETY DEPARTMENT

Announcement: Virus Update

No comment.

Discussion and Vote: Amend City Code Chapter 225

No comment.

Commissioner Dalton added an announcement from Bikeatoga regarding safety.

SUPERVISORS

Mayor Kelly read the supervisors' agendas as follows:

Matt Veitch

1. Saratoga County Board of Supervisors Update

Tara Gaston

1. Board Update
2. Public Forum

ADJOURN

Mayor Kelly adjourned the meeting at 9:40 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:

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CITY OF SARATOGA SPRINGS CITY PRE-AGENDA

COUNCIL MEETING

June 15, 2020

MEETING HELD VIA ZOOM

PRESENT:

Meg Kelly, Mayor

Michelle Madigan, Commissioner

Skip Scirocco, Commissioner

Robin Dalton, Commissioner

John Franck, Commissioner



1 MAYOR KELLY: Good evening. Welcome
2 to pre-agenda city council meeting,
3 Monday, June 15th, 2020.

4 This evening we will have four
5 public hearings. The first public
6 hearing would be the 2020 community
7 development block grant annual action
8 plan. The second public hearing will be
9 the 2020 community development grant
10 consolidated plan priorities. The third
11 item, public hearing, would be the 2020
12 community development block grant
13 substantial amendment CARES Act funding.
14 And the fourth item is to amend Chapter
15 136, temporary seating. And I'll turn it
16 over to Commissioner Franck.

17 COMMISSIONER FRANCK: Thank you,
18 Mayor.

19 We put in addition to Chapter 136
20 for our eating and drinking licenses to
21 allow people with those license -- and
22 there will be an item also if this passes
23 for the application that we've also
24 attached to give them the ability to go
25 into the sidewalk and then potentially



1 into the street or other city areas. We
2 feel also with the work of -- with
3 events, that it allows us to also bring
4 in some SLA provisions on private
5 property right-of-ways for cities for
6 expansion for eating and drinking
7 licenses.

8 MAYOR KELLY: Thank you,
9 Commissioner.

10 We have no presentations tomorrow.
11 We will have one executive session if
12 everybody could stay. Is that okay with
13 everybody?

14 COMMISSIONER SCIROCCO: I may have
15 to leave.

16 MAYOR KELLY: Okay. We will have
17 a -- but we'll have a quorum, so we can
18 continue on. It's on a proposed pending
19 and current litigation article 7 matter.

20 Are there any changes or edits to
21 the consent agenda as published? Okay.

22 Moving on to the to the mayor's
23 department, my first item is an
24 announcement to 2020 census update. My
25 second item is another announcement,



1 summer camps and recreational
2 programming.

3 My third item is natural resource
4 inventory is now available for review.

5 My fourth item is discussion and
6 vote, community and development, citizens
7 advisory committee 2020 community
8 development block grant consolidated plan
9 priority recommendations.

10 My next three items, 4, 5 -- these
11 items, 4, 5, and 6 pertain to the
12 presentation given to Rich Ferguson,
13 chair of the community development
14 citizens advisory committee at the last
15 city council meeting.

16 My fifth item is discussion and
17 vote, community development citizens
18 advisory committee 2020 community
19 development block grant annual action
20 plan recommendations.

21 My sixth item is discussion and
22 vote, community development citizens
23 advisory committee 2019 community
24 development block grant substantial
25 amendment recommendation, CDBG-CV, CARES



1 Act funding.

2 My seventh item is discussion and
3 vote, coordination of seek or review and
4 request to act as lead agencies for the
5 Saratoga Missing Link Sidewalk program.

6 My next item is discussion and vote,
7 authorization for the mayor to pay form
8 720 for Patient Centered Outcomes
9 Research Institute tax in the amount of
10 \$553.70. This is a fee imposed by the
11 Affordable Care Act, ACA, on insurers and
12 plan sponsors for certain individual and
13 group healthcare plans. The current cost
14 is \$2.45 per participant. And the
15 average number of covered lives for the
16 2019 for this plan year was 226. The
17 total fee is \$553.70. This concludes my
18 agenda.

19 On to accounts.

20 COMMISSIONER FRANCK: Thank you,
21 Mayor. The first items, as we discussed
22 in the public hearing relating to
23 amendment to Chapter 136, temporary
24 seating areas.

25 The second item is based on if the



1 first item passes. It's just our
2 application to apply this 136 temporary
3 seating.

4 Item number 3 is discussion about
5 approval of New York State business
6 reopening safety plan for the City of
7 Saratoga Springs. Attached to your
8 agenda is a filled in New York State
9 template that has been filled in by our
10 office for you approval. Please review.
11 And if you have any questions, get back
12 to us before tomorrow, or if you have any
13 questions now. I just want to make sure
14 you had time to review it. It's pretty
15 standard template.

16 Number 4 discussion about
17 authorization for mayor to sign agreement
18 with Granicus for NOVUS maintenance.

19 And the last is a bid, number 5, for
20 extension of chemical bids to Faesy &
21 Besthoff, Amrex Chemical, Surpass
22 Chemical, and Holland Company. And that
23 concludes my agenda.

24 MAYOR KELLY: Thank you,
25 Commissioner.



1 On to finance.

2 COMMISSIONER MADIGAN: Thank you,
3 Mayor.

4 The first item is an update from the
5 finance department, COVID-19 and city
6 finances. This will be a brief update.
7 I'll probably refer back to the last
8 council meeting. If anybody, you know,
9 needs more further details about what I
10 discussed. I'll give a brief summary of
11 the City's June status and projected
12 outlook for July through November.

13 My second item is a discussion about
14 authorization for the mayor to sign
15 addendum 1 to Bolton St. Johns agreement
16 for governmental relations. On January
17 21st, Cuomo unveiled his 2020-2021
18 executive budget. We saw that VLT was
19 eliminated. We entered into an agreement
20 with Bolton St. John. And they were very
21 helpful. They were helpful with more
22 than just VLT. Right now with everything
23 that's going on at the federal and state
24 government and all of the legislation
25 that's coming down to help local



1 governments, we thought it would be
2 worthwhile at a much reduced cost to
3 enter into an addendum with Bolton St.
4 John for at least the next three months.
5 So I'll have more details about that
6 tomorrow night.

7 Item number 3 is a discussion and
8 vote, budget transfers contingency.

9 And item number 4 is a discussion
10 and vote, budget transfers, payroll. And
11 that will be it for me. Thank you.

12 MAYOR KELLY: Thank you,
13 Commissioner.

14 On to public works.

15 COMMISSIONER SCIROCCO: Thank you,
16 Mayor. I have -- the first four items on
17 my agenda are related to the chemicals
18 for the water treatment plant. Number 1
19 is discussion and vote, authorization for
20 the mayor to sign a contract with Amrex
21 Chemical Company, Incorporated for the
22 water treatment plant and chemicals.

23 Number 2 is discussion and vote,
24 authorization for the mayor to sign a
25 contract with Faesy & Besthoff, LLC for



1 water treatment plant chemicals.

2 Number 3 is discussion and vote,
3 authorization for the mayor to sign a
4 contract with Holland Company Inc.
5 with -- for water treatment plant and
6 chemicals.

7 Number 4 is authorization for the
8 mayor to sign a contract with Surpass
9 Chemical Company Inc. for water treatment
10 plant chemicals.

11 Number 5 is discussion and vote,
12 authorization for the mayor to sign an
13 addendum 4 with Mesick Cohen Wilson Baker
14 for the Canfield Casino renovation.

15 Number 6 is discussion and vote,
16 approval to pay invoice -- number --
17 excuse me, number 393492 in the amount of
18 \$185.01 to American Changer for the
19 Carousel token machine repair.

20 Item number 7 is discussion and
21 vote, donation for a temporary use of
22 picnic tables from NYRA. And I'll have
23 more information on that tomorrow night.

24 And number 8 is discussion and vote,
25 authorization for the mayor to sign



1 change number 12 with MLB Construction
2 Services for the City Hall renovation for
3 general construction.

4 And if there's no questions, that
5 concludes my agenda.

6 MAYOR KELLY: Thank you,
7 Commissioner.

8 On to public safety. Commissioner
9 Dalton?

10 COMMISSIONER SCIROCCO: I think
11 she's --

12 MAYOR KELLY: You're muted.

13 COMMISSIONER SCIROCCO: Muted, yeah.

14 THE COURT: Who is that? You're
15 muted, and I can't see you.

16 COMMISSIONER DALTON: Can you hear
17 me now? I'm sorry. I'm having internet
18 issues. I'm going on audio. Can you
19 hear me better?

20 MAYOR KELLY: That's good. Thank
21 you.

22 COMMISSIONER DALTON: Yep. Sorry I
23 was late. We had a -- we had an
24 unexpectedly very busy this week and this
25 weekend with protests. And I was on with



1 the chiefs before this. So I apologize
2 that I was late.

3 But the first item on my agenda is
4 going to be an update on where we are
5 with our COVID-19 reopening plan.

6 The second item is going to be
7 announcement that is TBD, but in response
8 to recent events and the protests that
9 have been going on throughout the country
10 and locally.

11 And then the third item on my agenda
12 is an announcement with the RFP design
13 for the third fire station which is going
14 to be going out at the end of the week.

15 MAYOR KELLY: Okay. Thank you,
16 Commissioner.

17 I have one item that I would like to
18 add. And it's an announcement to submit
19 an application for the capital district
20 transportation, CARES, CARES Committee,
21 ADA, (indiscernible). Right? Okay.

22 And on to the supervisor, Supervisor
23 Veitch has two items: reopening
24 committee update, building in grounds,
25 committee update.



1 Supervisor Gaston has three items:
2 COVID-19 update, reopening update, and
3 public.

4 And at this time, I'd like to
5 adjourn to -- or not adjourn. I'm going
6 into executive session. I make a motion
7 to into executive session to -- for
8 discussions for proposed pending and
9 current litigation article 7 matter.
10 This is a motion. Is there a second?

11 COMMISSIONER FRANCK: Second.

12 COMMISSIONER DALTON: Second.

13 MAYOR KELLY: Any discussion? All
14 those in favor say aye.

15 IN UNISON: Aye.

16 MAYOR KELLY: Any oppose? We are in
17 session.

18 (Recess)

19 MAYOR KELLY: We are back from
20 executive session, our discussion
21 proposed pending and current litigation
22 article 7.

23 And I'll turn it over to
24 Commissioner Franck for additional
25 (indiscernible) agenda.



1 COMMISSIONER FRANCK: Thank you,
2 Mayor. We are putting an additional item
3 on our agenda for tomorrow. And it will
4 relate to -- relate to article 7 --
5 sorry. It's all jumbled on my end. Can
6 you hear me now?

7 COMMISSIONER MADIGAN: Thank you.

8 COMMISSIONER FRANCK: Okay. Sorry.

9 MAYOR KELLY: Yes.

10 COMMISSIONER FRANCK: We will be
11 adding two article 7s to tomorrow night's
12 agenda for discussion and vote.

13 MAYOR KELLY: Great. Thank you.

14 Any other business from the council?
15 Then we are adjourned. Thank you very
16 much.

17 COMMISSIONER DALTON: Thank you.

18 (Meeting adjourned)

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C E R T I F I C A T I O N

I, Michael Drake, certify that the
foregoing transcript is a true and
accurate record of the proceedings.



Michael Drake (CER-513, CET-513)

AAERT Certified Transcriber

eScribers

352 Seventh Avenue, Suite #604

New York, NY 10001

Date: September 29, 2020





June 15, 2020

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
Recreation Center
15 Vanderbilt Avenue
(via zoom)

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS (arrived 9:35 a.m.)

STAFF PRESENT: Lisa Shields, Deputy Mayor
Maire Masterson, Deputy Commissioner of Accounts
Joe O'Neill, Deputy Commissioner of DPW
Eileen Finneran, Deputy Commissioner of DPS

Vince DeLeonardis, City Attorney

EXCUSED: Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 9:30 a.m.

PUBLIC HEARINGS

1. 2020 Community Development Block Grant Annual Action Plan – no comments.
2. 2020 Community Development Block Grant Consolidated Plan Priorities – no comments.
3. 2020 Community Development Block Grant Substantial Amendment (CARES Act Funding) – no comments.
4. Amend Chapter 136 – Temporary Seating – Commissioner Franck advised this is an addition to Chapter 136 of the City Code to give the local restaurants the ability to seat people into the sidewalks and streets.

CONSENT AGENDA

1. Approve Budget Amendments - Insurance
2. Budget Amendments – Regular (Decreases)
3. Approve Budget Amendments – Regular (Increases)
4. Approve Budget Transfers – Capital (Proj. #1141)
5. Approve Budget Transfers - Regular
6. Approve Payroll 06/05/2020 \$457,620.07
7. Approve Payroll 06/12/2020 \$455,915.74
8. Approve Warrant – 2020 20MWJUN1 \$730,959.39
9. Approve Warrant – 2020 20JUN2 \$5,047,330.63

No comments.

MAYOR'S DEPARTMENT

Announcement: Census Update

No comments.

Announcement: Summer Camps and Recreation Programming

No comments.

Announcement: Draft Natural Resource Inventory Available for Review

No comments.

Discussion and Vote: Community Development Citizen Advisory Committee 2020 Community Development Block Grant Consolidated Plan Priority Recommendations

No comments.

Discussion and Vote: Community Development Citizen Advisory Committee 2020 Community Development Block Grant Annual Action Plan Recommendations

No comments.

Discussion and Vote: Community Development Citizen Advisory Committee 2019 Community Development Block grant Substantial Amendment Recommendations (CDBG-CV CARES Act Funding)

No comments.

Discussion and Vote: Coordination of SEQRA Review and Request to Act as Lead Agency for the Saratoga Missing Links Sidewalk Project

No comments.

Discussion and Vote: Authorization for the Mayor to Sign and Pay Form 720 for the Patient Centered Outcomes Research Institute (PCORI) tax in the Amount of \$553.70

Mayor Kelly advised this is a fee imposed by the Affordable Care Act. The cost is \$2.45 per participant.

Mayor Kelly added an item to her agenda: Announcement: Submission of Application for the Capital District Transportation CARES Committee.

ACCOUNTS DEPARTMENT

Discussion and Vote: Amendment to Chapter 136 Temporary Seating Areas

No comments.

Discussion and Vote: Approval of Municipality Application to Temporary Extend Licensed Premises to Municipal Street, Sidewalk, or Other Outdoor Area

Commissioner Franck advised if item number passes, this will be brought forward.

Discussion and Vote: Approval to NYS Business Re-Opening Safety Plan for the City of Saratoga Springs

Commissioner Franck advised attached to the agenda is a pre-filled template.

Authorization for Mayor to Sign Agreement with Granicus for NOVUS Maintenance

No comments.

Award of Bid: Extension of Chemical Bids to Faesy & Besthoff, Amrex Chemical, Surpass Chemical, and Holland Co.

No comments.

FINANCE DEPARTMENT

Update: Finance Department – COVID-19 and City Finances

No comments.

Discussion and Vote: Authorization for Mayor to Sign Addendum One to Bolton St. Johns Agreement for Governmental Relations

Commissioner Madigan advised the original agreement with Bolton St. Johns regarding VLT. They have been helpful with more than that. We would like to enter into an addendum at a reduced cost for the next 3 months.

Discussion and Vote: Budget Transfers – Contingency

No comments.

Discussion and Vote: Budget Transfer - Payroll

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with Amrex Chemical Company, Inc. for Water Treatment Plant Chemicals

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Faesy & Besthoff, LLC for Water Treatment Plant Chemicals

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Holland Company, Inc. for Water Treatment Plant Chemicals

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Surpass Chemical Company, Inc. for Water Treatment Plant Chemical

No comments.

Discussion and Vote: Authorization for Mayor to Sign Addendum 4 with MCWB for Canfield Casino

No comments.

Discussion and Vote: Approval to Pay Invoice #393492 in the Amount of \$185.01 to American Changer for Carousel Token Machine Repair

No comments.

Discussion and Vote: Donation for Temporary Use of Picnic Tables from NYRA

No comments.

Discussion and Vote: Authorization for Mayor to Sign Change Order #12 with MLB Construction services for City Hall Renovation – General Construction

No comments.

PUBLIC SAFETY DEPARTMENT

Announcement: Virus Update – Phase 3 Reopening

No comments.

Commissioner Dalton added the following items to her agenda: Discussion: Recent Events & Protests and RFP Design for 3rd Fire Station.

SUPERVISORS

Mayor Kelly read the supervisors' agendas as follows:

Matt Veitch

1. Re-opening Committee update
2. Buildings & Ground Committee Update

Tara Gaston

1. COVID-19 Update
2. Re-Opening Update
3. Public Forum

EXECUTIVE SESSION

Mayor Kelly moved and Commissioner Franck seconded to go into executive session to discuss proposed, pending or current litigation: Article 7 matter at 9:40 a.m.

Ayes – All

City Council returned at 9:49 a.m.

Commissioner Franck advised he will be putting 2 additional items on his agenda tomorrow evening for discussion and vote regarding Article 7s.

ADJOURN

Mayor Kelly adjourned the meeting at 9:49 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:

DRAFT

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CITY OF SARATOGA SPRINGS CITY COUNCIL MEETING

June 16, 2020

MEETING HELD VIA ZOOM

PRESENT:

Meg Kelly, Mayor
Michele Madigan, Commissioner
Robin Dalton, Commissioner
Skip Scirocco, Commissioner
Matthew Veitch, Supervisor
Tara Gaston, Supervisor



1 MAYOR KELLY: Good evening. Welcome
2 to city council meeting, June 16th, 2020.
3 Tonight we have four public hearings.

4 We're going to do them a little bit
5 out of order. We're going to move up --
6 amend Chapter 136, temporary seating.
7 And I'm going to turn it over to
8 Commissioner Franck.

9 COMMISSIONER FRANCK: Thank you,
10 Mayor.

11 The public hearing for this evening
12 is due to COVID-19, we would like to help
13 our local eating and drinking
14 establishments to start opening up by
15 providing them with temporary outdoor
16 seating. The amendment to Chapter 136
17 will allow for an application for
18 temporary outdoor seating area for
19 tables, chairs, including but not limited
20 to sidewalks.

21 A copy of the latest proposed
22 version of the amendment was provided to
23 each councilmember prior to the meeting
24 and has been posted for the public's
25 information.



1 Two things I'd just like to bring up
2 that were minor changes since it was
3 posted five days ago. One, the
4 consistent use of the term temporary
5 outdoor seating throughout the document.
6 And we also added Department of Public
7 Works business manager as one of the four
8 officials who has authority to establish
9 areas of public property that can be
10 used. Thank you, Mayor.

11 MAYOR KELLY: Thank you,
12 Commissioner.

13 And I will open it up. And I'm
14 going to go to -- I'm sorry, sir. I
15 don't know your name. But I'm going to
16 move it to Pint Sized for your public
17 comment. You have to unmute yourself,
18 sir. Go ahead.

19 UNIDENTIFIED SPEAKER: So I just
20 want to say, having places in other -- in
21 other municipalities, you know, in Albany
22 they're talking about shutting my
23 (indiscernible) down. I just want to put
24 a simple message out there, just letting
25 you know that I think it's very crucial



1 for us to be creative in this time
2 because, you know, neighboring
3 municipalities are going to start doing
4 very interesting things. And I'm glad
5 this is part of the conversation here
6 because it's -- you know, being creative
7 is going to be how we can compete with
8 people in this like super critical time
9 for us. And that's all I have to say.

10 MAYOR KELLY: All right. Thank you.
11 And I appreciate your comments. Thank
12 you.

13 UNIDENTIFIED SPEAKER: You're
14 welcome. Thank you.

15 MAYOR KELLY: And now I will turn it
16 over to Nancy Bambara.

17 MS. BAMBARA: Thank you very much,
18 Mayor. And Commissioners, thank you.

19 Commissioner Franck, thank you for
20 putting forward this amendment. I think
21 it's incredibly valuable. And I would
22 like all of you to consider approving
23 this. I think it's important for the
24 Downtown Saratoga Springs that we allow
25 all of our restaurants to get reopened



1 and to have a little bit more space that
2 they can entertain our guests. We know
3 what this has done, COVID had done to all
4 of us. I think it's -- it's our downtown
5 and our Saratoga Springs community as a
6 whole, it is desperate particularly in
7 the restaurant industry to get reopened.
8 And I think by adding a handful of more
9 seats outside on the sidewalk, it will
10 allow everybody in our industry to
11 hopefully survive. I'm not so worried
12 about the next couple of months. But
13 certainly the next twelve months are
14 going to be challenging. And I think we
15 have something incredibly special about
16 our Saratoga Springs location. And I
17 would just ask that all of you very much
18 consider getting us reopened and getting
19 our economy going again.

20 MAYOR KELLY: Thank you.

21 MS. BAMBARA: Thank you for allowing
22 me to speak.

23 MAYOR KELLY: Absolutely. Thank
24 you.

25 And then I'm going to turn it over



1 to Erin Maciel. Unmute yourself.

2 MS. MACIEL: Hi. Can everybody hear
3 me?

4 MAYOR KELLY: Yes, thank you.

5 MS. MACIEL: Okay. So good evening,
6 Mayor and Commissioners. Thank you for
7 the opportunity to speak on behalf of the
8 Complete Streets Advisory Board. We
9 wanted to thank you for your leadership
10 through these uncertain times.

11 As we prepare to reopen, we wanted
12 to stress the importance of incorporating
13 flexible street design into the toolkit
14 for recovering response during the
15 COVID-19 pandemic. We strongly encourage
16 the city to follow the National
17 Association of City Transportation
18 guidance for design during the pandemic.
19 This is a PDF that just came out. That
20 can be really helpful for the City. And
21 I'm happy to share that with everyone.

22 Our streets provide critical
23 infrastructure for expanded pedestrian
24 space. As everybody has seen, we've
25 been -- you know, everybody is going



1 downtown, and that is a great thing. And
2 that's something we need.

3 But we need social distance as well.
4 And so I think allowing this ordinance
5 and this amendment to allow people to use
6 the parking space in front of their
7 business is really critical. We need to,
8 as a City, provide a five-foot-wide
9 sidewalk that is ADA accessible and also
10 allows for people to have a little bit of
11 space. You know, not all restaurants are
12 on Broadway and have space. And you see
13 with Pint Sized, they need space as well.

14 So I think it's really important
15 that we look to the street, we look to
16 reorganize the cross-sections of our
17 streets. Not every street is Broadway.
18 We have smaller streets. And we can do
19 this by finding space through the use of
20 parking spaces, through the reduction of
21 a lane, so that we can actually build out
22 the sidewalk further.

23 And so I would strongly suggest, and
24 the Complete Streets Board agrees with
25 me, that we incorporate the streets into



1 this amendment.

2 In addition, we found that -- we'd
3 like to see that -- there was a deadline
4 of September 7th. Can we put that to
5 October? I think everyone would agree
6 that outdoor events are the direction we
7 need to take. And we have to make sure
8 that this is done -- like we reopen
9 safely. Indoor space, yes, restaurants
10 are opening indoors. But we don't know
11 if that's really the safest place for
12 everyone to be. And our streets provide
13 that critical space that we need.

14 And also, why not other businesses?
15 So we have yoga studios. We have, you
16 know, church institutions that really --
17 you know, they need space as well. And
18 so I think, you know, it should be
19 expanded that people are allowed to use
20 sidewalk space so that they can reopen
21 safely.

22 I just want to make sure I caught
23 everything. And I think I did. Thank
24 you guys so much. I really appreciate
25 it. And thanks for all your hard work.



1 COMMISSIONER DALTON: Thank you.

2 MAYOR KELLY: I appreciate it.

3 Okay. Any other comments that we
4 have in there, Lisa? Okay.

5 So I'll turn it back to Commissioner
6 Franck. Are we -- we're going to be
7 closing this evening and voting on this,
8 right?

9 COMMISSIONER FRANCK: That's
10 correct, yes, Mayor.

11 MAYOR KELLY: Okay. So if there's
12 no other comments from the council, we'll
13 move on. And that --

14 COMMISSIONER DALTON: I just -- I
15 wanted to say one quick thing which is
16 that I really appreciated working with
17 the council on this. And I think that as
18 a group, we're all extremely dedicated to
19 making sure our local economy thrives and
20 looking at this creatively. And I just
21 have appreciated the efforts of all of us
22 in getting this to the -- to the council
23 and making it happen and really
24 supporting our businesses as much as
25 possible.



1 MAYOR KELLY: Right. Thank you.

2 And I think that goes for everybody on
3 the council. I think it was a nice team
4 effort.

5 Any other comments?

6 COMMISSIONER FRANCK: Mayor, I just
7 want to bring up one point relating -- we
8 don't have licenses for retail and
9 different things. So that's why this
10 license has to do with drinking and
11 eating establishments. So if this goes
12 through and we -- and people come to a
13 plan, I'm sure that retail in those areas
14 would have potentially the same ability.
15 But we don't license those, so it
16 would -- you know, that would be also
17 open. But the accounts department only
18 has the licensing for drinking and eating
19 establishments.

20 MAYOR KELLY: Thank you,
21 Commissioner Franck.

22 And, also, I have one other comment,
23 Commissioner Franck. I know that we
24 discussed it about the extension of the
25 date.



1 COMMISSIONER FRANCK: Oh, yes.

2 That's a great -- that's a great point.

3 Based on our various meetings and emails
4 back and forth, public safety felt that
5 it would be best to sunset it after a few
6 months, and so basically the summer
7 season, right at Labor Day. We have a
8 sunset clause in here. But the city
9 attorneys also worked on putting a simple
10 resolution at any time during this
11 process we don't need to have a big
12 meeting. We just do a resolution to
13 extend it. So that's -- so we tried to
14 kind of middle it there.

15 So I think if it is successful, you
16 know, then I -- from earlier discussions
17 with councilmembers, I think we'd be more
18 than happy to do that resolution. But at
19 this point, this is what we have, but
20 that could be changed as early as the
21 next meeting, or we could wait to see if
22 it works or does not work.

23 MAYOR KELLY: All right. Thank you,
24 Commissioner.

25 Any other comments from the council?



1 COMMISSIONER DALTON: I think the
2 one -- the other thing I wanted to say
3 was that the SLA guidance that we were
4 talking about today (indiscernible) was
5 that the SLA only allows for this outside
6 expanded drinking area through I think
7 July 6th. So that's just another
8 timeline that we have to be looking at
9 and mindful of whether or not we're going
10 to have to petition them for an extension
11 so that this all syncs up.

12 COMMISSIONER MADIGAN: So I wasn't
13 going to make any comments right now
14 because this is the public hearing, but I
15 do have some comments. But this is on
16 the agenda for a vote tonight. So I'm
17 assuming this will come up for discussion
18 again.

19 MAYOR KELLY: It will.

20 COMMISSIONER MADIGAN: Okay. Thank
21 you.

22 MAYOR KELLY: Okay. Any other
23 comments?

24 So we're going to -- we're going to
25 have Nancy, Erin, and Pint Sized exit our



1 meeting.

2 Is she in? I'll talk to her.

3 It looks like we have somebody else
4 that might want to comment on 136. Just
5 hang on one moment, please.

6 Catherine, can you hear me? If you
7 can, you need to unmute yourself. Okay.
8 Catherine, can you hear me?

9 MS. HOVER: Yes. Yes. Can you hear
10 me?

11 MAYOR KELLY: Yes, I can. Thank you
12 very much. Are you here to comment on
13 the 136?

14 MS. HOVER: Yes.

15 MAYOR KELLY: Okay. So go ahead
16 because we were just ready to move on.
17 And now you can -- can you turn your
18 livestream on?

19 MS. HOVER: Yeah. It's my -- has
20 everyone else gone already? Did I miss
21 this?

22 COMMISSIONER DALTON: Yeah.
23 Catherine, do you have your -- are you
24 listening to the livestream on your
25 phone?



1 MS. HOVER: No.

2 COMMISSIONER DALTON: Okay. Because
3 we're getting a --

4 MS. HOVER: I am like -- hold on.
5 Okay. I'm not listening to the
6 livestream anymore. So --

7 MAYOR KELLY: Go ahead. You are on
8 for comments, Catherine.

9 MS. HOVER: Okay. So I just want to
10 go ahead and say thank you so much for
11 being here. And I -- like, let me do
12 this so you can see my face.

13 MAYOR KELLY: There you go.

14 MS. HOVER: Hi. How are you? How
15 is everybody doing?

16 MAYOR KELLY: Great.

17 MS. HOVER: Awesome. Listen, thanks
18 so much for hearing -- for having this
19 forum for us to talk and like tell you
20 how it's been. It's been a struggle.
21 It's been four months of pivoting. And
22 it's hard. And I think it's time for all
23 of us to start taking action. And I
24 think that we are already behind the wire
25 here. We are taking the lead now from



1 towns across the -- the capital region
2 that have far less resources than we do.
3 And I think that we're -- we look like
4 morons.

5 And we absolutely need to start
6 taking action, think creatively. And the
7 time is now. It's not in four weeks when
8 we're at 100 percent capacity. It's --
9 it should have been four months ago. And
10 so I think that there are plenty of ways
11 that we can do this. There's actually
12 national organizations who have plans in
13 place that we literally just need to
14 implement. And we have to move. Like
15 enough already.

16 I don't know if maybe you guys are
17 not hearing from small business owners
18 and the struggle and the -- the terror
19 that we're feeling. And I am willing to
20 sound like the hysterical business owner
21 that I am right now because it's a
22 reasonable hysteria. And COVID-19 is not
23 going away. People will not feel safe
24 eating inside, gathering inside. We have
25 to take advantage of every opportunity



1 that we can -- that we have here in
2 Saratoga with our local economy and get
3 it done.

4 And I think we've been waiting for
5 four months for some action and some
6 movement. And every moment that we waste
7 is money wasted, money left -- money
8 gone. So we need to do whatever we can
9 and take advantage of the nice weather
10 until I think October, I mean, until the
11 first snow falls. We should be able to
12 take advantage of this outdoor
13 environment that we absolutely have at
14 our -- at our disposal here.

15 I can't state it enough that if I
16 need to get on the phone with the county
17 level, the state level, I'm certainly
18 capable of doing that. I think we've all
19 been kind of waiting to see what our
20 local leaders locally were going -- were
21 going to do to support us.

22 So I just implore you guys to take
23 action here. This is like -- the time is
24 of the essence. And if we don't start --
25 if you don't start moving, we will.



1 We'll have to just from the private
2 sector start to rally our own selves
3 to -- to make some change here and get
4 moving.

5 I don't believe just taking over the
6 sidewalk is a solution. We need to go
7 further than that. I think this is a
8 great first step, but we absolutely
9 needed to do more than that. And I am
10 not alone in the feeling of this, like,
11 sheer terror that we will be facing come
12 winter time if we don't start get, like,
13 to move, just actually take action and
14 stop -- like, let's start -- let's stop
15 kicking around idea, and let's start
16 implementing this.

17 So thank you very much for hearing
18 me out. I am looking forward to seeing
19 some more movement for sure. And if I
20 can do anything to support you guys -- I
21 know it's a hard position to be in, but
22 we -- we have to keep moving forward and
23 thinking creatively and using all the
24 resources that we absolutely have in
25 Saratoga Springs to be leaders in this



1 charge. So thank you.

2 MAYOR KELLY: Thank you.

3 I would like to make one comment.

4 And I do take offense that I don't think
5 we look like morons. So I do take
6 offense to that. I think we're all
7 working really hard. And I know that
8 everybody is struggling. But, you know,
9 I thought that was a little bit strong.
10 So that's my comment.

11 Any other comment?

12 COMMISSIONER DALTON: Yeah. I need
13 to -- yeah. I need to address the
14 timeline. So we have been working on
15 these plans for weeks now, but we can't
16 implement them until we are -- reach the
17 phase that the governor has set for these
18 businesses to open. And so we couldn't
19 implement expanded seating until we got
20 the clear from the state. So it's not
21 that we've been waiting or delaying.
22 We've been waiting for the phase for the
23 businesses to open that these things
24 apply to.

25 And over the last few weeks, all



1 we've been doing is discussing this
2 creatively with individual business
3 owners, to the Chamber, and every --
4 every organization we have that had input
5 on this we've been working with. But we
6 couldn't implement it until the phases
7 opened.

8 MAYOR KELLY: Okay. Thank you,
9 Catherine.

10 Any other -- we have somebody else
11 in there, Lisa? Okay. Where is it?
12 Okay. Okay.

13 Bye, Catherine. Thank you.

14 MS. GROVER: Thank you.

15 MAYOR KELLY: We're trying to get
16 this through.

17 Darlene McGraw, do you have
18 something to say? If you do, you have to
19 unmute yourself, please. And this is
20 about 136. Can you hear me, Darlene?

21 MS. MCGRAW: Yeah, I can hear you.
22 Can you hear me?

23 MAYOR KELLY: Yes. Are you here to
24 comment on Chapter 136?

25 MS. MCGRAW: Yes, I am.



1 MAYOR KELLY: Okay. Go ahead.

2 You're on.

3 MS. MCGRAW: Okay. Thank you. I
4 just had a suggestion that you guys
5 defined in section F, it says no music of
6 any sort shall be played at any times.
7 And I'm just suggesting that we define it
8 a little bit more as far as like personal
9 music, because if you're listening to
10 headphones, you know, for one or two
11 people that you're sitting with, you
12 know, should that apply or does it have
13 to be like --

14 MAYOR KELLY: Right. I can --

15 MS. MCGRAW: -- (indiscernible)
16 over --

17 MAYOR KELLY: Darlene, let me just
18 ask Commissioner Franck to elaborate on
19 that music piece.

20 COMMISSIONER FRANCK: Yes. That's a
21 very good question. We have received
22 that question from a number of the --

23 MS. MCGRAW: Can you hear me better?

24 COMMISSIONER FRANCK: -- the
25 drinking and eating establishments.



1 MS. MCGRAW: Can you hear me better?

2 COMMISSIONER FRANCK: I can hear you
3 better.

4 There's two different licenses.
5 There's a drinking and eating license.
6 Under chapter 136, there's also a cabaret
7 license.

8 MS. MCGRAW: Hello?

9 COMMISSIONER FRANCK: And the
10 cabaret license allows the various
11 restaurants and bars to have music, live
12 music, et cetera. So they have a cabaret
13 license we will look at, you know, again,
14 working with -- I'll get into it in the
15 agenda later on, working with the -- you
16 know, the police and code, et cetera.
17 But that does not fall directly under
18 136.

19 MS. MCGRAW: Okay.

20 COMMISSIONER FRANCK: So that's
21 why -- so if somebody has headphones on
22 or some personal hearing things, I don't
23 see an issue with that in the law.

24 MAYOR KELLY: Thank you,
25 Commissioner.



1 MS. MCGRAW: Oh, okay. Thanks for
2 verifying it.

3 MAYOR KELLY: Okay. Thank you,
4 Darlene. Have a good night.

5 MS. MCGRAW: You too.

6 MAYOR KELLY: Anybody else in the
7 waiting room? Okay. Okay.

8 Then we are going to move on to our
9 next public hearing. Before I move on,
10 we will be closing that tonight. And
11 we'll be voting on that tonight.

12 So our next public hearing is 2020
13 community development block annual grant
14 action plan. I have three community
15 development block public hearings. So
16 that's the first one.

17 The second one is the 2020 community
18 development block grant consolidated plan
19 priorities.

20 The third item, the third public
21 hearing, is 2020 community development
22 block grant substantial amendment CARES
23 Act funding. I don't know if we have
24 anybody to comment on those. And we are
25 closing all of those tonight, and we will



1 be voting on them.

2 So at this time, I'd like to call
3 the meeting to order. One moment,
4 please.

5 UNIDENTIFIED SPEAKER: Commissioner
6 Franck?

7 COMMISSIONER FRANCK: Present.

8 UNIDENTIFIED SPEAKER: Commissioner
9 Madigan?

10 COMMISSIONER MADIGAN: Present.

11 UNIDENTIFIED SPEAKER: Commissioner
12 Scirocco?

13 COMMISSIONER SCIROCCO: Here.

14 UNIDENTIFIED SPEAKER: Commissioner
15 Dalton?

16 COMMISSIONER DALTON: here.

17 UNIDENTIFIED SPEAKER: Mayor Kelly?

18 MAYOR KELLY: Here.

19 UNIDENTIFIED SPEAKER: Supervisor
20 Veitch?

21 SUPERVISOR VEITCH: Here.

22 UNIDENTIFIED SPEAKER: Supervisor
23 Gaston?

24 SUPERVISOR GASTON: Here.

25 MAYOR KELLY: Please rise for the



1 pledge of allegiance.

2 (Pledge of allegiance)

3 MAYOR KELLY: So moving on to our
4 public comment period, I just want to
5 mention that this is our last Zoom
6 meeting hopefully for a very long time.

7 COMMISSIONER DALTON: Yay.

8 MAYOR KELLY: Yay. In-person public
9 comment will resume at our first meeting
10 in July. And in the meantime, the public
11 has been submitting comments to the
12 council via email and public comment.

13 We have no presentations tonight.
14 We have -- there are no executive
15 sessions tonight. We held an executive
16 session yesterday at pre-agenda meeting
17 resulting in two items being added to
18 Commissioner Franck's agenda.

19 Moving on to the consent agenda, are
20 there any edits or comments as published?

21 COMMISSIONER MADIGAN: I just wanted
22 to point out, and I'll point out later,
23 that I have been saying that June is a
24 big month for us. And if you just add up
25 what is on the consent agenda, you know,



1 outgoing during the pandemic, this month
2 in June is close to seven million
3 dollars. So that was what some of the
4 initial, like, hurry up and figure out
5 what we were going to do with our
6 expenses and looking at what revenues we
7 had coming in the door was all leading up
8 to June and this big payout that we had
9 and making sure that we had some cash on
10 hand to go forward through to the end of
11 the year. Thanks.

12 MAYOR KELLY: Thank you,
13 Commissioner.

14 Okay. So I move that the city
15 council approve the consent agenda as
16 included with this agenda. This is a
17 motion. Is there a second?

18 COMMISSIONER MADIGAN: Second.

19 COMMISSIONER DALTON: Second.

20 MAYOR KELLY: Any discussion? All
21 those in favor say aye.

22 IN UNISON: Aye.

23 MAYOR KELLY: Any opposed? The
24 matter passes.

25 On to the mayor's department. My



1 first item is an announcement, 2020
2 census update. The City of Saratoga
3 Springs' current self-response rate is
4 about sixty, and we're really stuck
5 there. So we really have to get people
6 to sign on and take their census.

7 New York State self-response rate is
8 currently about fifty-seven percent. So
9 we're still ahead of the statewide
10 average, but they are catching up. And
11 we really want to get this funding. So
12 it's important that everybody sign on.

13 To complete your census, please go
14 to -- please visit 2020census.gov.

15 Our next item is announcement,
16 summer camps, recreation program. I am
17 happy to announce that the recreation
18 department is offering a modified summer
19 rec program in place of our traditional
20 Camp Saradac.

21 Our summer rec program will be a
22 full-day program for children ages 5 to
23 12. In lieu of our field trips,
24 participants will enjoy in-house
25 activities such as water games, arts and



1 crafts, modified sports, and enrichment
2 programs.

3 This summer Camp Saradac will run
4 from July 13th to August 14th. Program
5 registrations will be available online at
6 www.saratogarec.com starting Wednesday,
7 June 17th. Limited spots are available.
8 We are currently hiring staff counselors.
9 Look for the application on the city
10 website. And apply through civil
11 service.

12 This is really exciting news that
13 we're -- we're actually -- we canceled
14 our camps, and now we're bringing back a
15 modified program.

16 COMMISSIONER DALTON: It's really
17 amazing. Thank you.

18 MAYOR KELLY: It's great to pull
19 off.

20 So my next item is an announcement,
21 draft natural resource inventory
22 available for review.

23 The City of Saratoga Springs is
24 excited to announce that the draft
25 natural resource inventory is ready for



1 public review and comment. The draft
2 materials are on the City's website and
3 on -- and on the open space advisory
4 committee page.

5 The City of Saratoga Springs
6 received a grant funding through New York
7 State Department of Environmental
8 Conservation to complete the natural
9 resource inventory in 2018. City staff,
10 in partnership with the Open Space
11 Advisory Committee and Labella
12 Associates, has spent the last twenty-two
13 months working on the report in concert
14 with various stakeholders and regional
15 experts.

16 The City is now asking for resident
17 input on the draft materials. Public
18 comments should be sent through email to
19 Tina Carton at tina.carton, C-A-R-T-O-N,
20 @saratoga-springs.org.

21 My next item is a submission
22 application for the Capital District
23 Transportation Committee 2020 ADA
24 municipal self-analysis and transition
25 plan for pedestrian infrastructure grant.



1 On December 19th, 2017, the City of
2 Saratoga Springs adopted the American
3 with Disabilities Act, ADA transition
4 plan, to ensure that the City creates
5 reasonable accessible paths of travel in
6 public right-of-way for everyone,
7 including people with disabilities.

8 The City of Saratoga Springs
9 welcomes the Capital District
10 Transportation Committee, CDTC, grant
11 opportunity to support the City's
12 progress to implement the ADA transition
13 plan. The self-analysis support comes
14 from -- at a truly unique time.

15 Saratoga Springs is committed to the
16 ADA compliance and is pleased to submit
17 the applications for the CDTC's ADA plan
18 grant to help support the City's further
19 ADA compliance goal. Phew.

20 My next three items are related to
21 tonight's public hearings. All three
22 items were presented upon at the last
23 city council meeting by Richard Ferguson,
24 the chair of the Community Development
25 Citizens Advisory Committee.



1 My fifth item and discussion and
2 vote, Community Development Citizens
3 Advisory Committee 2020 community
4 development block grant consolidated plan
5 priority recommendations.

6 The presentation outlined the
7 committee's recommendations for the
8 City's 2020 CDBG consolidated plan
9 priorities action plan recommendations
10 and substantial amendment recommendations
11 CDBG-CV CARES Act funding. These
12 recommendations are based on data and
13 public input gathered in the fall and
14 winter of 2019 and have been updated to
15 include the new community needs arising
16 from the impacts of the coronavirus
17 pandemic.

18 I move that the city council approve
19 the Community Development Citizens
20 Advisory Committee 2019 community
21 development block grant consolidated plan
22 priority recommendations as included with
23 this agenda. This is a motion. Is there
24 a second?

25 COMMISSIONER MADIGAN: Second.



1 COMMISSIONER DALTON: Second.

2 MAYOR KELLY: Any discussion? All
3 those in favor say aye.

4 IN UNISON: Aye.

5 MAYOR KELLY: Any opposed? The
6 matter passes.

7 My next item is discussion and vote,
8 Community Development Citizens Advisory
9 Committee 2019 community development
10 block grant annual action plan
11 recommendations.

12 I move that the city council approve
13 the Community Development Citizens
14 Advisory Committee 2019 community
15 development block annual action plan
16 recommendations as included with this
17 agenda. This is a motion. Is there a
18 second?

19 COMMISSIONER MADIGAN: Second.

20 MAYOR KELLY: Any discussion? All
21 those in favor say aye.

22 IN UNISON: Aye.

23 MAYOR KELLY: Any opposed? The
24 matter passes.

25 My next item is discussion and vote,



1 Community Development Citizens Advisory
2 Committee 2019 community development
3 block grant substantial amendment
4 recommendation CDBG-CV CARES Act funding.

5 I move that the city council approve
6 the Community Development Citizens
7 Advisory Committee 2019 community
8 development block grant substantial
9 amendment recommendation CDBG-CV CARES
10 Act funding as included with this agenda.
11 This is a motion. Is there a second?

12 COMMISSIONER DALTON: Second.

13 MAYOR KELLY: Any discussion? All
14 those in favor say aye.

15 IN UNISON: Aye.

16 MAYOR KELLY: Any opposed? The
17 matter passes.

18 My next item is discussion and vote,
19 SEQRA lead agency for the Saratoga
20 Missing Links Sidewalk project.

21 The City of Saratoga Springs is
22 proposing to construct missing sidewalk
23 sections in the City right away to make
24 connections with any existing sidewalks
25 throughout the City of Saratoga Springs.



1 This locally administered federal aid
2 project will construct approximately 1.8
3 miles of sidewalks, ADA-compliant
4 sidewalks, amenities, curb installations,
5 and drainage improvements throughout the
6 City.

7 The project application submission
8 to the New York State Department of
9 Transportation triggers a review pursuant
10 to SEQRA regulations. The City has
11 identified this action as a SEQRA
12 unlisted action as it desires -- as its
13 desire is to coordinate SEQRA review with
14 any involved agencies as they may have
15 discretionary approval authority.

16 As such, it is the intent of the
17 City of Saratoga Springs to assume the
18 role of lead agencies for the purpose of
19 conducting a SEQRA evaluation and
20 determination of proposed action.

21 I move that the city council
22 authorize City of Saratoga Springs to
23 assume lead -- SEQRA lead agency for the
24 Saratoga Missing Links Sidewalk project
25 as included with this agenda. This is a



1 motion. Is there a second?

2 COMMISSIONER MADIGAN: Second.

3 MAYOR KELLY: Any discussion? All
4 those in favor say aye.

5 IN UNISON: Aye.

6 MAYOR KELLY: Any opposed? The
7 matter passes.

8 My next item is discussion and vote,
9 authorization for the mayor's sign and
10 pay form 720 for the Patient-Centered
11 Outcome Research Institute tax in the
12 amount of \$553.70.

13 This is the fee imposed by the
14 Affordable Care Act, ACA, on insurance
15 and plan sponsors for certain individuals
16 and groups' health plans. We have a
17 health -- we have health reimbursement
18 accounts, HRAs for some of our retirees.
19 HRAs are considered self-insured plans
20 under the ACA requirements. So the
21 employees -- employers who offer the HRA
22 are considered plan sponsors and are
23 responsible for this fee.

24 The fee is determined based on a
25 number of covered lives enrolled in the



1 HRA. It's paid once a year every July
2 and is based on the prior year plan. The
3 current cost is \$2.45 per participant.
4 And the average number covered lives for
5 this plan is 226. The total fee is
6 \$553.70.

7 In the past when benefits were under
8 the finance department, Commissioner
9 Madigan signed off on this fee. But now
10 the human resource -- is in the mayor's
11 department, so now we will oversee this.

12 I move that the city council
13 authorize the mayor to sign and pay form
14 720 for Patient-Centered Outcomes
15 Research Institute tax in the amount of
16 \$553.70. This is a motion. Is there a
17 second?

18 COMMISSIONER MADIGAN: Second.

19 MAYOR KELLY: Any discussion? All
20 those in favor say aye.

21 IN UNISON: Aye.

22 MAYOR KELLY: Any opposed? The
23 matter passes.

24 This concludes my agenda. On to --
25 Yes?



1 Yes. I'm going to bring Lindsey
2 Connors in from my planning department.
3 Obviously, I misspoke on something and
4 she caught me before we ended.

5 Lindsey, you're on.

6 MS. CONNORS: Hi, everybody. I just
7 want to cross T's and dot I's here. I
8 think the motions just had the wrong year
9 on them. The votes were on the 2020
10 consolidated plan priority
11 recommendations. The second was the 2020
12 grant annual action plan recommendations.
13 And the third was the 2019 block grant
14 substantial amendment to our action plan
15 for the CDBG-CV CARES funding.

16 MAYOR KELLY: Okay. So it's number
17 6 that was wrong. So let me just read
18 that again into the record.

19 discussion and vote, Community
20 Development Citizens Advisory Committee
21 2020 community development block grant
22 annual action plan recommendations.

23 I move that the city council approve
24 the Community Development Citizens
25 Advisory Committee 2020 community



1 development block annual action plan
2 recommendations as included with this
3 agenda. This is a motion. Is there a
4 second?

5 COMMISSIONER MADIGAN: Second.

6 MAYOR KELLY: Any discussion? Is
7 that correct, Lindsey?

8 MS. CONNORS: I think so. Thank
9 you.

10 MAYOR KELLY: All those in favor say
11 aye.

12 IN UNISON: Aye.

13 MAYOR KELLY: Any opposed? The
14 matter passes.

15 Thank you, Lindsey, for your great
16 catch. Goodnight.

17 On to accounts.

18 COMMISSIONER FRANCK: Thank you,
19 Mayor.

20 The first item is discussion and
21 vote, amendment to Chapter 136, temporary
22 seating areas. Earlier this evening we
23 had a public hearing on this item.

24 Beginning in late April this year,
25 accounts department, under my directive,



1 had Marilyn Rivers conduct a great deal
2 of research with regard to the use of
3 public spaces for extended seating area
4 for our community businesses. The City's
5 Complete Streets programming and the
6 National Association of City
7 Transportation Officials, which you heard
8 earlier, NACTO, have been taken into
9 consideration in the drafting of the
10 amendment to Chapter 136 tonight.

11 To give you a general idea of who's
12 been following the NACTO principles, the
13 following cities are following the
14 COVID-19 dining initiatives: Locally
15 here in the New York State area is
16 Ithaca, New York; Ballston Spa, New York;
17 Watervliet, New York; and Clifton Park,
18 New York. Other places across the United
19 States are Alexandria, Virginia; Tampa,
20 Florida; Portland, Maine; Baltimore,
21 Maryland; Savannah, Georgia; Manchester,
22 New Hampshire; Cincinnati, Ohio; Santa
23 Cruz, California; Scottsdale, Arizona;
24 Milwaukee, Wisconsin; Washington D.C.,
25 New London, Connecticut; and Chicago,



1 Illinois.

2 Some highlights of Chapter 136,
3 article 4-A are as follows: This is a
4 temporary outdoor seating permit. All
5 permits issued under this article shall
6 expire on midnight on September 7th,
7 2020. As we discussed during the public
8 hearing, this is what we call a sunset
9 clause. Except such day may be extended
10 from time to time by resolution of city
11 council. So it's very easy for us to
12 change this date as early as the next
13 meeting. We wanted to -- but this was
14 suggested by public safety. So that's
15 why we followed that date.

16 In order to fast-track the permits
17 and allow the most effective department's
18 authority on the temporary permit, the
19 ordinance designates four individuals
20 who, together, shall have authority to
21 establish areas of public property for
22 temporary outdoor seating: the battalion
23 chief of the fire department, the
24 director of risk and safety, the city
25 attorney, and the Department of Public



1 Works business manager. And those
2 four -- when the permits come in, we will
3 send that to them directly. And then
4 they can do the research.

5 COVID-19 has been devastating for
6 all of us. This amendment allows our
7 local eating and drinking establishments
8 to use our existing public assets
9 creatively and safely in keeping with the
10 New York State Government's changing
11 mandates.

12 I would like to thank the Department
13 of Public Safety, the Department of
14 Public Works, the mayor's office, and the
15 city attorney's office for all of their
16 input and assistance. In particular, I
17 would like to thank Tony Aizo (ph.) and
18 Vince DeLeonardis who wrote this
19 ordinance, Battalion Chief Dyer, Lisa
20 Shields, Mike Veitch, and Mary Masteron
21 (ph.) for their assistance. Most
22 importantly I'd like to thank Marilyn
23 Rivers.

24 And then also from the business
25 community, I'd to thank Brian McMahon



1 (ph.), Daryl Lagery (ph.), and Todd
2 Schimkis (ph.) for all their efforts in
3 bringing this amendment to where it is
4 today.

5 Therefore, I move to approve the
6 amendment to Chapter 136 as distributed
7 to the council with the (indiscernible)
8 amendments as described during this
9 evening's public hearing. And that's a
10 motion.

11 MAYOR KELLY: Is there a second?

12 COMMISSIONER MADIGAN: Second.

13 COMMISSIONER DALTON: Second.

14 MAYOR KELLY: Any discussion?

15 COMMISSIONER DALTON: I just wanted
16 to reiterate -- because I think that it's
17 a little bit confusing because our
18 language is technical -- that any
19 business can submit a plan using the area
20 around where their business is located to
21 the City and look at it creatively. And
22 we can get back to them on a case-by-case
23 basis. They're not limited to just the
24 sidewalk expansion. And we're
25 encouraging everyone to be creative and



1 come to us with their ideas.

2 MAYOR KELLY: Thank you,
3 Commissioner.

4 Anybody else?

5 COMMISSIONER SCIROCCO: I just want
6 to thank Commissioner Franck for bringing
7 this forward. I know we've had a lot of
8 discussion on this. I think that this
9 is -- driving down Broadway on a Saturday
10 is like a -- you know, attending a horror
11 movie. I mean, it's -- it's just like
12 a -- it's a scene, no -- no restaurants,
13 nobody walking on Broadway. I mean, this
14 whole COVID thing has really done, you
15 know, a lot of people a lot of damage.

16 Fortunately, you know, everybody is
17 working together. And I think at some
18 point, you know, we'll overcome this.
19 But it's going to be -- I think it's
20 going to be a tough year like, you know,
21 it was previously mentioned, you know, in
22 the upcoming budget time. So I think
23 everything that we do here is going to
24 help each and every one of us and the --
25 you know, and the taxpayers and the city



1 to help with sales tax and occupancy tax
2 and that sort of thing.

3 I think if we had to -- we had to
4 say worst case -- you know, worst case
5 scenario, I mean, I think this is the
6 worst case scenario we could ever deal
7 with. I know we dealt with a fire. We
8 dealt with -- you know, with certain --
9 certain things that have been, you know,
10 issues, crises in the city. But I think
11 this is something that's -- that's
12 affected, you know, every single person
13 in the city and surrounding areas.

14 But, you know, I'm really -- I'm
15 really happy to support this. I mean, I
16 think it's a good idea. I think we need
17 to stay creative, keep pushing for other
18 ideas that would help, you know, the
19 local businesses. And basically, you
20 know, that's -- that's my thoughts on it.

21 MAYOR KELLY: Thank you,
22 Commissioner.

23 Commissioner Madigan, you want to
24 say a few words?

25 COMMISSIONER MADIGAN: Yeah. So,



1 you know, I'm probably the one department
2 that's not really involved in this
3 because, well, we're finance and we don't
4 permit. And we've been very focused
5 these last several months on the budget,
6 the 2020 budget, making ends meet to the
7 end of the year.

8 But clearly the council is in
9 agreement in trying to help the small
10 businesses in any way that we can. And
11 so this is an excellent ordinance to be
12 bringing forward so that we can have some
13 flexibility with our downtown business
14 eating and drinking establishments.

15 And, you know, from the beginning --
16 and the first time I really heard about
17 this was from Commissioner Dalton. I
18 knew that we were going to do something.
19 And I want to thank you. And I think I
20 even made a post on my Commissioner of
21 Finance Facebook site thanking you for
22 all your work and that you were working
23 really hard, you know, like while I was
24 behind the scenes working on the budget.
25 I think one of the first businesses you



1 met with was Panza's. And you were
2 willing to get very creative. And you
3 were in the street. And you were asking
4 businesses to reach out to you with some
5 creative approaches about what you could
6 do to help them through this pandemic.

7 So I really want to thank you very
8 much. I want to thank the rest of the
9 council for all coming together and
10 working on this. But clearly, we're all
11 supportive of our downtown businesses.
12 Without our downtown businesses thriving,
13 the City itself, City, big-C City, us,
14 and all our employees can't thrive
15 either.

16 So, you know, I want to thank
17 everyone. But I also want to make sure
18 that we are looking to be as creative as
19 we can. And this is a good -- a good
20 first step. And if there's more that we
21 can do, we will do that. I've heard
22 Commissioner Dalton say reach out to me
23 if you have any creative ideas, we want
24 to -- we want to consider them.

25 So, you know, with that, of course,



1 we're going to support this. I think the
2 council was always going to unanimously
3 support something like this in order to
4 help our downtown businesses.

5 There may be some Complete Street
6 opportunities. We had two people from
7 the Complete Streets board log on
8 tonight, the advisory board, and speak to
9 us, Eric Maciel and Catherine Hover.
10 I've always been a huge supporter of
11 Complete Street and NACTO. I'm very
12 familiar with them too, and the documents
13 that they've been putting out. And if
14 there are some opportunities to work with
15 the advisory boards and do more on our
16 streets, I'm sure we can.

17 But it is important to point out
18 that we are a city. We are not a town or
19 a village. And while other cities might
20 be doing this, you know, maybe these are
21 cities that don't have state and federal
22 highways that like run right through
23 them. But we're trying to work around
24 that too. You know, I know there's so
25 much that's going on in this city with



1 our towns and villages, with our county,
2 and with our country. So, you know,
3 kudos to the council. I think we're
4 doing our best. And, of course, we are
5 open-minded to working with our downtown
6 businesses. Thank you.

7 MAYOR KELLY: Thank you,
8 Commissioner.

9 COMMISSIONER DALTON: One tiny
10 little thing.

11 MAYOR KELLY: Sure.

12 COMMISSIONER DALTON: It's just that
13 these are not -- we, as the City, have to
14 take all the guidelines and rules that
15 the state is giving us, guidelines from
16 the SLA, and really just be the messenger
17 and make sure our businesses are
18 complaint here in what they're doing.

19 And so I just wanted to point out
20 that we're not putting any constructs or
21 any extra steps in. It's just -- I think
22 that's confused by people sometimes.
23 They think that we're the ones that are
24 setting these rules or putting these
25 guidelines in place and trying to make it



1 more complicated when, in fact, we're
2 doing the opposite. We're really just
3 trying to translate it into a way that
4 works for Saratoga and makes it easy. So
5 I just wanted to quickly point that out.

6 MAYOR KELLY: Thank you,
7 Commissioner.

8 I just -- you know, I agree with
9 everybody else. I don't need to
10 reiterate all of that. But I do think
11 that as a council, you know, we have
12 worked together at least when I'm in here
13 right through since the fire, we've been,
14 you know, sticking together. And we work
15 together well. We talk to each other
16 often and try to make the best decision
17 for the City of Saratoga Springs.

18 So with that, all those in favor say
19 aye.

20 IN UNISON: Aye.

21 MAYOR KELLY: Any opposed? The
22 matter passes.

23 COMMISSIONER FRANCK: Thank you,
24 Mayor.

25 The second item is discussion and



1 vote, approval of municipality
2 application to temporarily extend
3 licensee premises to a municipal street,
4 sidewalk, or other outdoor area.

5 The City of Saratoga Springs is
6 required to complete a municipality
7 application to temporarily extend
8 licensed premises to a usable street,
9 sidewalk, or other outdoor area for each
10 restaurant who wishes to place temporary
11 tables and chairs on the sidewalk.

12 To help speed up this process, I am
13 asking the city council to give me the
14 authority to sign and file this
15 application. Therefore, I move for the
16 city council to authorize the
17 commissioner of accounts to sign as
18 municipal representative and file the
19 municipality application to temporarily
20 extend licensed premises to a municipal
21 street, sidewalk, or other outdoor area
22 for each restaurant who wishes to place
23 temporary tables and chairs on a
24 sidewalk. And that's a motion.

25 MAYOR KELLY: Is there a second?



1 COMMISSIONER DALTON: Second.

2 MAYOR KELLY: Any discussion? All
3 those in favor say aye.

4 IN UNISON: Aye.

5 MAYOR KELLY: Any opposed? The
6 matter passes.

7 COMMISSIONER FRANCK: Thank you,
8 Mayor.

9 The third item is discussion and
10 vote, approval of New York State business
11 reopening plan for the City of Saratoga
12 Springs.

13 The New York State Department of
14 Health, New York State forward safety
15 plan for the City of Saratoga Springs,
16 has been reviewed and approved for -- by
17 the City Safety Committee, city attorney,
18 and the City Labor Council for
19 presentation to you for discussion and
20 vote.

21 Materials have been ordered and are
22 in place for the city's reopening when it
23 occurs, including hand sanitizer,
24 signage, floor distancing circles,
25 visitor logs, and facemasks. Therefore,



1 I move for the city council to approve
2 the New York State business reopening
3 safety plan for the City of Saratoga
4 Springs that is included with this
5 agenda. That's a motion.

6 MAYOR KELLY: Is there a second?

7 COMMISSIONER DALTON: Second.

8 MAYOR KELLY: Any discussion?

9 COMMISSIONER DALTON: I just want to
10 thank the committee for all the work
11 they've done to get these protocols in
12 place. It's a massive job. And I really
13 appreciate all the detail and time they
14 gave it.

15 MAYOR KELLY: All those in favor say
16 aye.

17 IN UNISON: Aye.

18 MAYOR KELLY: Any opposed? The
19 matter passes.

20 COMMISSIONER FRANCK: Thank you,
21 Mayor.

22 Item number 4 is discussion and
23 vote, authorization for mayor to sign
24 agreement with Granicus for NOVUS
25 maintenance.



1 Granicus is the company which
2 provides NOVUS maintenance. The attached
3 agreement will provide Granicus to
4 continue NOVUS maintenance on an annual
5 basis. Therefore, I move for the city
6 council to authorize the mayor to sign
7 the agreement with Granicus as included
8 with the agenda. This is a motion.

9 MAYOR KELLY: Is there a second?

10 COMMISSIONER MADIGAN: Second.

11 MAYOR KELLY: Any discussion? All
12 those in favor say aye.

13 IN UNISON: Aye.

14 MAYOR KELLY: Any opposed? The
15 matter passes.

16 COMMISSIONER FRANCK: Thank you,
17 Mayor.

18 Item number 5 is an award of bid,
19 extension of chemical bids to Faesy &
20 Besthoff, Amrex Chemical, Surpass
21 Chemical, and Holland Co upon the
22 recommendation of the Department of
23 Public Works and move to extend the bid
24 for chemicals to Faesy & Besthoff for
25 copper sulfate, to Amrex Chemical for



1 hydrofluorosilicic acid, and for sodium
2 silocofluoride, to Surpass Chemical for
3 (indiscernible), and to Holland & Co.,
4 for polyaluminum chloride according to
5 the terms, condition, and prices quoted
6 in bid 2019-24. And that's a motion.

7 MAYOR KELLY: Is there a second?

8 COMMISSIONER SCIROCCO: Second.

9 MAYOR KELLY: Any discussion? All
10 those in favor say aye.

11 IN UNISON: Aye.

12 MAYOR KELLY: Any opposed? The
13 matter passes.

14 COMMISSIONER FRANCK: Thank you,
15 Mayor.

16 Item number 6 is discussion and
17 vote, settlement of article 7 case for
18 parcel number 178.35-1-14. This was one
19 of the items discussed during the
20 executive session held yesterday morning
21 during the pre-agenda meeting.

22 I move for the city council to
23 settle the article 7 case for parcel
24 number 178.35-1-14 for the year 2019 as
25 follows: For that parcel 178.35-1-14 for



1 2019, the original assessment was
2 8,864,000 dollars. The negotiated new
3 assessed value is 6,142,500 dollars.
4 That is a reduction of 2,721,500 dollars.
5 However, there is no refund because the
6 year 2019. There have been no payments
7 today. That is a motion.

8 MAYOR KELLY: Is there a second?

9 COMMISSIONER SCIROCCO: Second.

10 MAYOR KELLY: Any discussion? All
11 those in favor say aye.

12 IN UNISON: Aye.

13 MAYOR KELLY: Any opposed? The
14 matter passes.

15 COMMISSIONER FRANCK: Thank you,
16 Mayor.

17 Item number 7 is discussion and
18 vote, settlement of article 7 case for
19 parcel 179.-4-17. This is one of the
20 items also discussed during executive
21 session held yesterday during the
22 pre-agenda meeting.

23 I move for the city to settle the
24 article 7 case for parcel 179.-4-17 for
25 the years 2018 and 2019 as follows: For



1 2018, the original assessment was
2 968,000. The negotiated assessed value
3 is 671,025 dollars which is a reduction
4 of 296,975 dollars. And there is a
5 refund due of 1,785 dollars for the 2018
6 year.

7 For the 2019 assessment, it was also
8 originally 968,0800. That will be
9 reduced to 612,675 dollars which is a
10 355,325-dollar reduction. However, since
11 that goes into 2020, there is no refund.

12 So the grand total of those two
13 years for that parcel for refund is 1,785
14 dollars. That is a motion.

15 MAYOR KELLY: Is there a second?

16 COMMISSIONER DALTON: Second.

17 MAYOR KELLY: Any discussion? All
18 those in favor say aye.

19 IN UNISON: Aye.

20 MAYOR KELLY: Any opposed? The
21 matter passes.

22 COMMISSIONER FRANCK: Mayor, if I
23 could, I would like to add an item to
24 agenda if that's possible.

25 MAYOR KELLY: Absolutely.



1 COMMISSIONER FRANCK: Yep. I would
2 move to add an -- excuse me, an item to
3 my agenda for discussion and vote
4 regarding electronic vouchers. That's a
5 motion.

6 MAYOR KELLY: Is there a second?
7 Second.

8 COMMISSIONER DALTON: Second.

9 MAYOR KELLY: Any discussion? All
10 those in favor say aye.

11 IN UNISON: Aye.

12 MAYOR KELLY: Any opposed? The
13 matter passes.

14 COMMISSIONER FRANCK: Thank you,
15 Mayor.

16 This item that I'm adding is
17 discussion and vote, electronic vouchers.

18 During the state's -- the city's
19 state of emergency, an electronic voucher
20 process was put into place due to social
21 distancing and us not being in the rec
22 center. This process proved to be very
23 efficient. With the end of the city's
24 state of emergency, I would like to
25 propose keeping the electronic voucher



1 process in place at this time. We are
2 going through our purchasing policy and
3 working through UNIS (ph.) to make this
4 permit for a long time. But we still
5 would like to keep this as an electronic
6 voucher process.

7 Therefore, I move for the city
8 council to approve the continuation of
9 electronic vouchers until accounts team
10 can and has completed the revision of the
11 purchasing policy, including electronic
12 vouchers. And that's a motion.

13 MAYOR KELLY: Is there a second?

14 COMMISSIONER MADIGAN: Second.

15 COMMISSIONER DALTON: Second.

16 MAYOR KELLY: Any discussion? I
17 would like to thank you, Commissioner,
18 for bringing this forward. We did have a
19 lot of emails going back and forth. And
20 that seems to be the general consensus.
21 So I appreciate you bringing this
22 tonight.

23 COMMISSIONER FRANCK: You're
24 welcome.

25 MAYOR KELLY: All those in favor say



1 aye.

2 IN UNISON: Aye.

3 MAYOR KELLY: Any opposed? The
4 matter passes.

5 COMMISSIONER FRANCK: Thank you,
6 Mayor. That concludes my agenda for this
7 evening.

8 MAYOR KELLY: Thank you,
9 Commissioner.

10 On to finance.

11 COMMISSIONER MADIGAN: Thank you,
12 Mayor. The first item on my agenda is an
13 update from the finance department on
14 COVID-19 and city finances.

15 I do have more detail than I thought
16 I was going to have but not as much as I
17 had in the last meeting. If anybody is
18 looking for more detail, you can always
19 refer back to the video of the last
20 meeting.

21 Reopening means different things to
22 different states and varies within states
23 as well. There seems to be both
24 enthusiasm and reluctance regarding
25 reopening. I know I am very



1 enthusiastic, but I do have a bit of
2 reluctance myself. But in our region, it
3 seems that the COVID virus is well under
4 control.

5 Several locations that have reopened
6 have found it necessary to close again.
7 And many states, especially those that
8 reopened early and with little regulation
9 or guidance, has seen an uptick on the
10 COVID virus. COVID-19 cases have surged
11 in Arizona and are rising in South
12 Carolina, Florida, Alaska, Arkansas,
13 California, Kentucky, New Mexico, North
14 Carolina, Mississippi, Oregon, Tennessee,
15 Texas, Utah, and Puerto Rico.

16 New York is experiencing a decline
17 in cases. While it has begun reopening,
18 the governor has initiated a phased-in
19 reopening plan based on well-defined
20 metrics. Different businesses may reopen
21 within each phase, and safety plans are
22 required to do so.

23 The state has -- is divided into the
24 ten regions. Saratoga Springs is in the
25 Capital District Region which does



1 include Albany, Saratoga, Rensselaer,
2 Schenectady, Warren, Washington,
3 Columbia, and Green Counties. All ten
4 regions of the state have achieved phase
5 1. Four regions have achieved phase 2.
6 Five regions have achieved phase 3. The
7 Capital Region is in phase 2 and
8 scheduled to begin phase 3 tomorrow,
9 Wednesday, June 17th.

10 Phase 2, I went over the businesses
11 that that included at the last meeting.
12 Phase 3 businesses include restaurants
13 will be able to serve food and drinks
14 indoors. This includes all places that
15 sell food: restaurants, bars, food
16 trucks -- food trucks.

17 They will have to limit capacity to
18 half of the maximum occupancy exclusive
19 of employees. Tables inside and out must
20 be spaced six feet apart. Staff will
21 wear masks at all times. Customers can
22 take their masks off while seated.
23 Tables will be limited to ten people.
24 The state recommends restaurants provide
25 single-use disposable menus or display



1 menus in a common place. Restaurants
2 should limit the use of devices like
3 buzzers to alert customers that their
4 seating is ready or that their order is
5 ready.

6 Spas, nail salons, tattoo, piercing
7 facilities, appearance enhancement
8 practitioners, massage therapy,
9 cosmetology, tanning salons, waxing
10 services, and public transportation.

11 What phase 3 does not include?
12 Shopping malls, swimming pools, gyms,
13 playgrounds, although I thought some
14 playgrounds were starting to open.

15 MAYOR KELLY: They are.

16 COMMISSIONER MADIGAN: Yeah. So
17 maybe I don't have this totally accurate
18 right now or things are changing. I know
19 that the governor just said you can have
20 up to twenty-five people now outdoors.
21 But I have water parks and museums and
22 most in-person education and -- but I --
23 you know, I don't know. Some spa
24 services that -- you, like, can't get a
25 facial -- and hotels.



1 MAYOR KELLY: Yeah. Commissioner,
2 the governor sometimes pops these things
3 out on us. So --

4 COMMISSIONER MADIGAN: I know. It
5 changed today, didn't it?

6 COMMISSIONER DALTON: Yeah.

7 MAYOR KELLY: Yesterday.

8 COMMISSIONER MADIGAN: Yeah. Okay.

9 So with that, I'm just going to go
10 into cashflow. From January to June, the
11 City's reserves, assignments, and revenue
12 collections are -- have diminished. In
13 contrast, expenditures continue in
14 accordance with the 2020 budget plan that
15 did not account for this. Through May we
16 absorbed this using fund balance.

17 June was our breakpoint. We had
18 several million in expenditures due which
19 nearly totaled the amounts available in
20 our cash balance. And you saw a lot of
21 that on the consent agenda.

22 We have stabilized the situation by
23 obtaining short-term loan in the amount
24 of 6.3 million. The interest rate is
25 0.15 percent. It was competitive bid.



1 And Adirondack Trust Company came in with
2 that interest rate. And I'd like to
3 thank them again. But this must be
4 repaid in full, plus interest, on June of
5 2021.

6 Obtaining department expense
7 reductions totaling 3.4 million has
8 helped. These will decrease expenditures
9 across the next seven months through --
10 from June through December.

11 We initiated a furlough program that
12 was to decrease those expenses by 277,000
13 through the end of July, with an
14 additional 104,000 to be recouped from
15 unemployment. I don't know what that
16 exact number is actually going to be
17 because we have had to recall some of our
18 employees. And that makes sense,
19 especially if we're going to reopen with
20 our recreation day camp. And, you know,
21 public works may also be in a situation
22 where they need to recall some people.

23 So we are using fund balance as all
24 to -- also to stabilize the situation.
25 Our next milestone will be October 2020,



1 so there isn't much breathing room. At
2 which time we will, again, face
3 difficulties meeting payroll and warrant
4 expenditures.

5 December is projected to have a cash
6 deficit that will be significant.

7 Remedies going forward. Additional
8 loans all have interest costs that are
9 paid by the taxpayers. We could issue a
10 budget or deficiency note both available
11 during events like a pandemic, but both
12 tap out at five percent of our general
13 operating budget, or at about 2.5
14 million. They may be repaid over five
15 years. And there is current state
16 legislation awaiting the governor's
17 signature that would extend this to seven
18 years but require substantial principal
19 payment each year.

20 Short-term bank loans secured by
21 anticipated tax collection like we did,
22 we already did a TAN or a RAN, a revenue
23 anticipated note, but that doesn't seem
24 very likely. But these are loans that
25 are out there available to



1 municipalities.

2 We can have further expense cuts,
3 and we can continue to negotiate with
4 employees on wage reductions, included
5 but not limited to potentially a second
6 round of furloughs. The finance payroll
7 office has recently reported that the
8 federal stipend of 600 dollars that is
9 added to state unemployment benefits has
10 been extended from July 31st to December
11 31st. This may make a second round of
12 furloughs more viable. But I don't know,
13 that looks doubtful. We can consider
14 layoffs, deferred raises, payment on a
15 lag, and, of course, retirement
16 incentives.

17 Federal programs would be another
18 thing that has yet to emerge. That might
19 help us stabilize this situation. So I
20 certainly hope that a federal program
21 emerges, but we have yet to see one for
22 state and local government that would
23 work for a city our size and even a
24 county our size.

25 With that, I'd like to briefly



1 mention that the 2020 budget, as the City
2 issues, will not automatically end with
3 the close of 2020. And the City begins
4 the 2021 budget season with the release
5 of its budget call letter at the end of
6 June. So very shortly all of the
7 commissioners and the mayor will receive
8 the budget call letter. And please
9 recall that the budget is presented at
10 the first meeting in October and
11 completed by November 30th of each year.

12 While the state may have completed
13 reopening by January of 2021, there are
14 new regulations, social, behavioral,
15 consumer changes, closed businesses,
16 widespread unemployment, and other
17 remaining effects of COVID-19 that will
18 continue to effect revenue collection
19 well into the future. Revenue deficits
20 for 2020 are projected to be somewhere
21 between fourteen and seventeen million.
22 We'll see how the economy reopening plays
23 into that revenue projection.

24 Revenue deficits for 2021 are
25 projected to be about eight million



1 dollars. So these assumption includes a
2 fifteen percent reduction in certain
3 revenues most likely to be affected by
4 the economic conditions, reductions based
5 on 2020 actual amount received such as
6 VLT and state aid, reductions based on
7 2019 actual amount received, for example,
8 NYRA general admissions tax, use of
9 reserves as available, use of fund
10 balance. Fund balance may not be
11 available at all for the 2020 budget
12 because we're using -- 2021 budget
13 because we're using so much of it in the
14 2020 budget. And we may want to consider
15 a property tax increase this year.

16 The City is required to adopt a
17 balance budget according to the charter,
18 title 4, section 4.4.6, which means that
19 reductions in revenue require equal
20 reductions in expenses. Given our
21 projections, the fiscal year 2021 general
22 operating budget is anticipated to total
23 40.9 million. Right now we're at 48.7
24 million. So I'm looking at proposing a
25 40.9-million-dollar budget without any



1 federal assistance coming our way. This
2 is 16.1 percent less than the
3 48.7-million-dollar budget adopted for
4 2020.

5 So with that, I want to thank
6 everyone. This has been very difficult.
7 It will continue to be very difficult.
8 And I just hope that we will all be up to
9 working together and to meet this
10 challenge.

11 MAYOR KELLY: Thank you,
12 Commissioner.

13 COMMISSIONER SCIROCCO: Hey, can
14 I -- can I just ask Commissioner
15 Madigan -- have we heard anything from
16 the federal government in regards to
17 stimulus money or any money? My
18 understanding was they were -- in this
19 phase, they were supposed to be divvying
20 up some -- some money from the -- from
21 the stimulus package to cities and, you
22 know, towns and villages.

23 COMMISSIONER MADIGAN: So the HEROES
24 Act passed in the house, but it hasn't
25 been taken up in the senate. And then



1 there was a reform of that bill known as
2 the SMART Act that was -- you know, I
3 have a very convoluted formula if that to
4 pass. It had kind of bipartisan -- party
5 support at the federal level. That would
6 give us a lot less money than what the
7 HEROES Act will give us. I have been in
8 touch with Congressman Tonko's office
9 about this.

10 At this point in time, there is
11 literally no movement at the federal
12 government level. There is talk that we
13 may see something toward late June into
14 July because a lot of states' fiscal
15 budgets go from July to June, unlike New
16 York which goes from, you know, April to
17 March. So we may see some movement
18 because a lot of it -- just to say it,
19 the red state budgets typically go from
20 July to June. So that may give the
21 republican-controlled senate more impetus
22 to try to move forward with some stimulus
23 for state and local governments.

24 There is this municipal facility
25 that's out there that the federal reserve



1 put forward that allows states and cities
2 and counties with -- it's a large
3 population threshold. I know that they
4 reduced it recently, so I can't -- I
5 don't have the exact population threshold
6 where they can borrow from the fed
7 billions literally to make ends meet.
8 But we don't -- we don't meet that
9 population threshold, so we can't do
10 that. And it would have to be paid back
11 from what I understand within about two
12 years. So there's movement, but right
13 now it doesn't look promising.

14 COMMISSIONER FRANCK: Commissioner,
15 did we hear anything on the VLT? Have we
16 received that yet or when
17 (indiscernible) --

18 COMMISSIONER MADIGAN: We have not
19 receive VLT yet. We did hear something
20 about CHIPS. But for some reason, I
21 don't have an update on that. But I will
22 send that out to you. I think we heard
23 what we will potentially receive but that
24 it might -- it might still --

25 COMMISSIONER SCIROCCO: Somewheres



1 in --

2 COMMISSIONER MADIGAN: --

3 (indiscernible) on the twenty percent
4 reduction.

5 COMMISSIONER SCIROCCO: Yeah.

6 Somewheres in the neighborhood of
7 800,000. And with a twenty-percent
8 reduction, I think it's right around
9 (break in audio) hundred and change.

10 COMMISSIONER MADIGAN: Yeah.

11 COMMISSIONER SCIROCCO: So that --

12 COMMISSIONER MADIGAN: Yes.

13 COMMISSIONER SCIROCCO: -- is how
14 you wind up with -- which is still okay.
15 I mean --

16 COMMISSIONER MADIGAN: No. It was
17 pretty good.

18 COMMISSIONER SCIROCCO: Yeah.

19 COMMISSIONER MADIGAN: That was
20 promising. But it did have the twenty-
21 percent reduction in it.

22 COMMISSIONER SCIROCCO: Yes.

23 COMMISSIONER MADIGAN: So -- and
24 that's pretty much what I've been
25 projecting on state-aid CHIPS and VLT



1 with my fourteen to seventeen -- that's
2 why my revenue range is so -- you know,
3 it's wide.

4 MAYOR KELLY: So, Commissioner, we
5 should hear by the end of June though
6 about VLT, right?

7 COMMISSIONER MADIGAN: We get VLT in
8 June. So as soon as I hear -- well,
9 we'll all know, you know? The press will
10 likely pick it up.

11 MAYOR KELLY: Okay. Thank you.

12 COMMISSIONER DALTON: Thanks. I
13 appreciate it.

14 COMMISSIONER MADIGAN: Yeah.

15 Okay. Item number 2 is a discussion
16 and vote, authorization for the mayor to
17 sign addendum 1 to Bolton-St. Johns'
18 agreement for governmental relations.

19 On January 21st, Governor Cuomo
20 unveiled the 2020-2021 executive budget.
21 The City's video lottery terminal, VLT
22 aid, in the amount of 2.3 million was
23 eliminated which, of course, is a
24 significant loss to a city. It's five
25 percent of our general, operating budget.



1 Given how critical this aid is to
2 the city and how blind-sighted we were by
3 the elimination, which we really
4 shouldn't be because we know that this is
5 a revenue that, you know, comes and goes
6 with the governor often, the City
7 enlisted the professional assistance of
8 Bolton-St. Johns in an effort to help us
9 reinstate the VLT aid through the New
10 York State budget. And we were
11 successful. And the budget passed in
12 April.

13 The current contract is in the
14 amount of 1,800 dollars a month, capped
15 at 9,000 dollars. And it commenced on
16 February 2nd and expires on June 30th.
17 Currently the governor states that VLT
18 and state aid may be cut by twenty
19 percent pending state revenue
20 collections. This aid is critical to
21 2020 and 2021 and beyond.

22 Tonight I am asking the council to
23 approve for three additional months
24 assistance of Bolton-St. John, so July
25 through September at a reduced monthly



1 rate of 1,000 dollars per month, totaling
2 3,000 dollars, with the several million
3 dollars that's at stake. Their expertise
4 has been very beneficial. Even when
5 there's movement at the federal level or
6 at the state level, they're instantly in
7 touch with me and the mayor. And I think
8 it's worthwhile to have them continue
9 working on our behalf and updating the
10 city on our behalf while we're working
11 our way through this pandemic.

12 So with that, I mover that the city
13 council authorize the mayor to sign
14 addendum 1 to Bolton-St. Johns' agreement
15 for governmental relations as included
16 with the agenda. This is a motion.

17 MAYOR KELLY: Is there a second?

18 COMMISSIONER DALTON: Second.

19 MAYOR KELLY: Second.

20 Any discussion? All those in favor
21 say aye.

22 IN UNISON: Aye.

23 MAYOR KELLY: Any opposed? The
24 matter passes.

25 COMMISSIONER MADIGAN: Item number 3



1 is a discussion and vote, budget transfer
2 contingency, lines 1 through 2, transfer
3 funds from contingency to finance office
4 professional services to cover addendum 1
5 to Bolton-St. Johns' agreement for
6 government relations.

7 The contingency budget appropriation
8 currently has a balance of \$133,145.39.
9 Following approval of this transfer,
10 there will be \$130,145.39 available.

11 I move that the city council approve
12 the budget transfer contingency as
13 included with the agenda. This is a
14 motion.

15 MAYOR KELLY: Is there a second?

16 COMMISSIONER DALTON: Second.

17 MAYOR KELLY: Any discussion? All
18 those in favor say aye.

19 IN UNISON: Aye.

20 MAYOR KELLY: Any opposed? The
21 matter passes.

22 COMMISSIONER MADIGAN: Thank you.

23 Item number 4 is a discussion and
24 vote, budget transfers payroll lines 1
25 through 2, transfer to service contracts



1 for city designated engineering services
2 from the wage line for the unhired junior
3 engineer to cover funding needed as an
4 alternative in the amount of 12,000
5 dollars.

6 I move that the city council approve
7 budget transfers payroll as included with
8 the agenda. This is a motion.

9 MAYOR KELLY: Is there a second?

10 COMMISSIONER FRANCK: Second.

11 MAYOR KELLY: Second.

12 Any discussion? All those in favor
13 say aye.

14 IN UNISON: Aye.

15 MAYOR KELLY: Any oppose? The
16 matter passes.

17 COMMISSIONER MADIGAN: Thank you.
18 That completes my agenda.

19 MAYOR KELLY: Thank you,
20 Commissioner.

21 On to public works.

22 COMMISSIONER SCIROCCO: Thank you,
23 Mayor.

24 The first item on my agenda is
25 discussion and vote. This is



1 authorization for the mayor to sign a
2 contract with Amrex Chemical Company for
3 the water treatment plant chemicals.

4 The four items on my agenda are for
5 extension of bid for the water treatment
6 plant chemicals. The original bid
7 proposal was May 21st, 2019 and is
8 extended to 6/16/2020.

9 Amrex will supply the city with
10 hydrofluorosilicic acid in the amount of
11 \$3.80 per gallon and fluoride in the
12 amount of 1,400 dollars per ton.
13 Therefore, I move for the mayor to sign
14 an agreement with Amrex Chemical Company
15 for the hydrofluorosilicic acid and
16 sodium silicofluoride chemicals for the
17 water treatment plant and put that in the
18 form of a motion.

19 MAYOR KELLY: Is there a second?

20 COMMISSIONER DALTON: Yes.

21 COMMISSIONER FRANCK: Second.

22 MAYOR KELLY: Any discussion?

23 Can you spell that, Commissioner?

24 No, I'm only kidding.

25 COMMISSIONER FRANCK: He took -- he



1 took some shortcuts on some of those
2 names I noticed.

3 COMMISSIONER SCIROCCO: I think I --

4 MAYOR KELLY: All those in favor say
5 aye.

6 IN UNISON: Aye.

7 MAYOR KELLY: Any opposed? The
8 matter passes.

9 COMMISSIONER SCIROCCO: All right.
10 Second item on my agenda is discussion
11 and vote, authorization for the mayor to
12 sign a contract with Faesy & Besthoff LLC
13 for water treatment plant chemicals.

14 Faesy & Besthoff will be supplying
15 cooper sulfate in the amount of \$1.79 per
16 pound. Therefore, I move for the mayor
17 to sign an agreement with Faesy &
18 Besthoff LLC for copper sulfate chemicals
19 for the water treatment plant. And I put
20 that in the form of a motion.

21 MAYOR KELLY: Is there a second?

22 COMMISSIONER FRANCK: Second.

23 MAYOR KELLY: Any discussion? All
24 those in favor say aye.

25 IN UNISON: Aye.



1 MAYOR KELLY: Any opposed? The
2 matter passes.

3 COMMISSIONER SCIROCCO: Yeah. It
4 gets easier as I go along here.

5 The third item on my agenda is
6 discussion and vote, authorization for
7 the mayor to sign contract with Holland
8 Company, Inc. for the water treatment
9 plant chemicals.

10 Holland Company supplies us with our
11 polyaluminum chloride in the amount of
12 \$1.73 per gallon. This is used for the
13 treatment to congeal the suspended
14 organic matter in the water and make it a
15 bigger mass for removal. Holland Company
16 is a sole-source supplier. Therefore, I
17 move for the mayor to sign an agreement
18 with Holland Company for polyaluminum
19 chloride. This is chemicals for the
20 water treatment plant. And I put that in
21 the form of a motion.

22 MAYOR KELLY: Is there a second?

23 COMMISSIONER FRANCK: Second.

24 MAYOR KELLY: Any discussion? All
25 those in favor say aye.



1 IN UNISON: Aye.

2 MAYOR KELLY: Any opposed? The
3 matter passes.

4 COMMISSIONER SCIROCCO: Fourth item
5 on my agenda is discussion and vote, the
6 authorization for the mayor to sign
7 contract with Surpass Chemical Company
8 for the water treatment plant chemicals.

9 Surpass Chemical Company, Inc. will
10 supply the orthophosphate chemical in the
11 amount of \$7.38 per gallon. This is for
12 our corrosion control improvements.
13 Therefore, I move for the mayor to sign
14 an agreement with Surpass Chemical
15 Company, Inc. for sodium -- for the --
16 yeah, for orthophosphate chemical in the
17 amount -- therefore, I move for the mayor
18 to sign an agreement with Surpass
19 Chemical Company for orthophosphate
20 chemical for the water treatment plant.
21 And I put that in form of a motion.

22 MAYOR KELLY: Is there a second?

23 COMMISSIONER FRANCK: Second.

24 MAYOR KELLY: Any discussion? All
25 those in favor say aye.



1 IN UNISON: Aye.

2 MAYOR KELLY: Any opposed? The
3 matter passes.

4 COMMISSIONER SCIROCCO: The fifth
5 item on my agenda is discussion and vote,
6 authorization for the mayor to sign
7 addendum number 4 with Mesick Cohen
8 Wilson Baker for the Canfield Casino
9 renovation.

10 The casino parlor restoration bid
11 opened in January, originally included
12 the full plaster of restoration of the
13 parlor and a number of other repairs.
14 Unfortunately, this bid came in over
15 budget. In order to complete the
16 critical part of the bid within the
17 available funds, we had to reduce the
18 scope by dividing the work into three
19 small contracts: attic stabilization,
20 cupola restoration, and (indiscernible)
21 repairs. This required additional time
22 on the part of the architect, structural
23 engineer, and electrical engineer.

24 In addition, during the removal of
25 the cupola's roof sheathing, we



1 discovered that the original wood
2 structure had substantial deterioration
3 at the upper third of the domes.
4 Additional services were needed to design
5 these emergency structural repairs to
6 stabilize the roof framing raptors. This
7 work was also performed during the
8 COVID-19 pandemic.

9 Addendum 4 in the amount of
10 \$7,883.75 is needed to cover these
11 additional services. Therefore, I move
12 for the mayor to sign addendum number 4
13 with Mesick Cohen Wilson Baker for the
14 Canfield Casino renovation in the amount
15 of \$7,883.75. And I put that in the form
16 of a motion.

17 MAYOR KELLY: Is there a second?

18 COMMISSIONER FRANCK: Second.

19 COMMISSIONER DALTON: Yes.

20 MAYOR KELLY: Any discussion? Are
21 we okay?

22 Can you just restate who that -- who
23 that company is, Skip, please? The
24 Mesick Cohen Wilson --

25 COMMISSIONER SCIROCCO: Mesick Cohen



1 Wilson Baker.

2 MAYOR KELLY: Okay. Thank you.

3 All those in favor say aye.

4 IN UNISON: Aye.

5 MAYOR KELLY: Any opposed? The
6 matter passes.

7 COMMISSIONER SCIROCCO: The sixth
8 item on my agenda is discussion and vote,
9 approval to pay invoice number 393492 in
10 the amount of \$185.01 to American Changer
11 for the carousel token machine repair.

12 This invoice for American Changer is
13 for repairs done to the carousel token
14 machine. The repair was done offsite at
15 the vendor's location. Therefore,
16 council -- I need council approval to pay
17 invoice 393492 in the amount of \$185.01
18 to American Changer for carousel token
19 machine repair. And I put that in the
20 form of a motion.

21 MAYOR KELLY: Is there a second?

22 COMMISSIONER FRANCK: Second.

23 MAYOR KELLY: Any discussion? All
24 those in favor say aye.

25 IN UNISON: Aye.



1 MAYOR KELLY: Any opposed? The
2 matter passes.

3 COMMISSIONER SCIROCCO: The seventh
4 item on my agenda is discussion and vote.
5 This is to accept the donation for
6 temporary use of picnic tables from New
7 York Racing Association.

8 The City of Saratoga Springs will be
9 accepting a temporary donation of up to
10 fifteen picnic tables from the New York
11 Racing Association. The tables will be
12 placed at Congress Park near Spring
13 Street to allow for additional outdoor
14 dining for the public.

15 At this point, I want to -- I want
16 to personally thank NYRA, the mayor, and
17 the mayor's department and Discover
18 Saratoga and Sam Dossard (ph.) for
19 working together to make this happen. We
20 did walk -- we did walk the area down
21 there behind the carousel. And we
22 figured the tables would be -- the good
23 spot for the tables would be on the -- on
24 the walkway. It wouldn't create any
25 issue for our guys mowing the lawn down



1 there. And it would -- it leave the
2 parking lot -- the Spring Street lot for
3 people to park and get -- they got their
4 food and go down to the park and -- and,
5 you know, enjoy the park and enjoy their
6 food, you know, on a picnic table. So
7 it'll give them some place to eat, you
8 know, if they have their family or
9 something like that. So --

10 Therefore, I move to accept
11 temporary donation of up to fifteen
12 picnic tables from NYRA to be placed in
13 Congress Park for additional outdoor
14 dining. And I put this in the form of a
15 motion.

16 MAYOR KELLY: Is there a second?

17 COMMISSIONER FRANCK: Second.

18 MAYOR KELLY: Any discussion?

19 I'd like to thank you, Commissioner
20 Scirocco, for doing this. I think that,
21 you know, it just gives more people the
22 chance to stay downtown, to come down,
23 get your takeout order, go to the park,
24 and you could sit at a table. So I
25 really appreciate that.



1 All those --

2 COMMISSIONER SCIROCCO: Thank you.

3 MAYOR KELLY: All those in favor say
4 aye.

5 IN UNISON: Aye.

6 MAYOR KELLY: Any opposed? The
7 matter passes.

8 COMMISSIONER SCIROCCO: Number 8,
9 discussion and vote. This is
10 authorization for the mayor to sign
11 change order number 12 with MLB
12 Construction Services for City Hall
13 renovation for general construction.
14 Change order number 12 is for additional
15 unforeseen conditions in changes in the
16 original scope of work.

17 And I'm going to read the changes
18 because I think it's -- you know, it's a
19 considerable amount of money. These
20 changes include the following: EBW
21 transaction window in the addition of a
22 wood transaction counter on the third
23 floor at civil service and planning, EPS
24 bathroom renovation, additional paneling
25 added near the stairs and second floor



1 elevator lobby, patch paint in addition
2 of rubber tiles to the main stair treads,
3 work done to the city council room ramp
4 leading to the council table, the
5 addition of thresholds to the first
6 floor, changes to the second floor large
7 conference room, remove and replace
8 drywall ceiling at the stage and the
9 music hall, the addition of a second
10 floor handrail as to the stairs, second
11 floor attorney office ceiling and wall
12 repairs, leveling of the floors on the
13 second floor, and a new door for the
14 electrical closet.

15 Therefore, I'd move for the mayor to
16 sign change order number 12 with MLB
17 Construction Services in the amount of
18 \$128,987.28 for City Hall renovation
19 general construction in the form of a
20 motion.

21 MAYOR KELLY: Is there a second?

22 COMMISSIONER FRANCK: Second.

23 MAYOR KELLY: Any discussion?

24 I want to tell you, Commissioner
25 Scirocco, that building is stunning.



1 It's looking really great.

2 COMMISSIONER SCIROCCO: It's
3 amazing. It is amazing. Thank you,
4 Mary. It is -- I think everybody is
5 going to really, really enjoy being in
6 there.

7 MAYOR KELLY: The music hall just
8 floored me.

9 COMMISSIONER DALTON: It's --

10 MAYOR KELLY: Floors me.

11 COMMISSIONER SCIROCCO: It is.

12 COMMISSIONER DALTON: It's a
13 showstopper.

14 MAYOR KELLY: So exciting. I got
15 chills when I went in there, I'm going to
16 tell you. It really is. So all those in
17 favor say aye.

18 IN UNISON: Aye.

19 MAYOR KELLY: Any oppose? The
20 matter passes.

21 COMMISSIONER SCIROCCO: And I'd like
22 to add an item to my agenda.

23 MAYOR KELLY: Sure.

24 COMMISSIONER SCIROCCO: I'd like to
25 add discussion and vote to accept



1 donation from Dehn's Flowers.

2 MAYOR KELLY: That's a motion. Is
3 there a second?

4 COMMISSIONER DALTON: Second.

5 MAYOR KELLY: Any discussion? All
6 those in favor say aye.

7 IN UNISON: Aye.

8 MAYOR KELLY: Any opposed? The
9 matter passes.

10 COMMISSIONER SCIROCCO: This is a
11 discussion and vote to accept donation
12 from Dehn's flowers. Dehn's flowers
13 would like to donate up to forty flats of
14 annuals for the flower beds in Congress
15 Park and city flower beds for a total
16 value of 1,360 dollars. That's 17
17 dollars per flat.

18 At this point, I'd like to thank
19 Dehn's Flowers for their generous,
20 generous donation.

21 Therefore, I'd move to accept the
22 donation of up to forty flats of annual
23 flowers from Dehn's flowers. And I'd put
24 that in the form of a motion.

25 MAYOR KELLY: Is there a second?



1 COMMISSIONER MADIGAN: Second.

2 MAYOR KELLY: Second. Any

3 discussion?

4 I'd like to thank Dehn's too because
5 we need all the help we can get to get
6 these flowers out and make the city look
7 alive again. Thank you.

8 COMMISSIONER SCIROCCO: And they're
9 a local business. That's the good thing.

10 COMMISSIONER DALTON: That's --

11 COMMISSIONER SCIROCCO: Everybody
12 working together. So it's all good.

13 MAYOR KELLY: All right. All those
14 in favor say aye.

15 IN UNISON: Aye.

16 MAYOR KELLY: Any opposed? The
17 matter passes.

18 COMMISSIONER SCIROCCO: And that
19 finishes my agenda.

20 MAYOR KELLY: Thank you,
21 Commissioner.

22 On to public safety.

23 COMMISSIONER DALTON: Hi, guys. So
24 the first item on my agenda is an
25 announcement with a virus update and



1 phase 3 reopening. And I do have an
2 exciting virus update which is that as of
3 last night, Chief Dolan informed me that
4 we had zero confirmed -- zero
5 hospitalizations and zero new confirmed
6 COVID cases. So that's double zero,
7 awesome, yay.

8 MAYOR KELLY: Very good.

9 COMMISSIONER DALTON: And we haven't
10 seen those numbers for a long time. It
11 was really great to hear that.

12 The Emergency Management Committee
13 has finished its job. It has completed
14 its work. That ended when we ended
15 our -- the city state of emergency. And
16 so I don't have a formal update from them
17 anymore.

18 We have been talking to everybody,
19 answering questions about what phase 3
20 reopening means for their business,
21 getting people prepped. And I just want
22 to thank the mayor and Chief Catone and
23 Chief Dyer for doing another Facebook
24 Live. We've been doing Facebook Lives
25 before ever phase reopens, answering



1 people's questions.

2 For whatever reason, this time
3 around, we had -- like, the internet
4 world was working against us. We got a
5 little challenged. But I appreciate
6 their patience in sticking with it
7 because it is a really important way for
8 us to get involved to get a lot of
9 questions answered that way. So we will
10 continue to do them as we go into phase
11 4. And I promise we will have Wi-Fi all
12 rocking and rolling by then.

13 So that is the end of my virus
14 update. Short and sweet, guys. It's
15 good news.

16 MAYOR KELLY: Yep. Good news.

17 COMMISSIONER MADIGAN: Great news.

18 COMMISSIONER DALTON: The second
19 item on my agenda is an announcement.
20 It's an RFP for design services for the
21 fire at EMS station number 3. I wanted
22 to inform the council and the public that
23 the RFP for design services for station 3
24 went out last Wednesday and will be
25 returned and opened on July 2nd, 2020.



1 We discussed this at the late city
2 council meeting.

3 I got a few emails that I wanted to
4 address and let people know that we are
5 not spending any money by putting this
6 RFP out. No additional funds are being
7 spent. We are simply getting bids to
8 consider if we want to move forward with
9 this design phase. So no one needs to
10 worry about any additional monies being
11 spent. This is a strategic move to make
12 sure if and when we are ready to move
13 forward, we have the plans and people
14 necessary to do so.

15 And then my last announcement is
16 about community outreach. We have all
17 been witnessing what's been happening in
18 our country and what's been happening in
19 our city as a result of the murder of
20 George Floyd. And we've had many, many
21 protests and demonstrations in our
22 downtown that has been really incredible
23 to watch.

24 And as the public safety
25 commissioner who represents the fire and



1 police department, I have been putting
2 together a very comprehensive response to
3 the issues that are being raised. And I
4 am going to be formalizing this response
5 and articulating it to the public very
6 soon.

7 But I wanted to go over the first
8 step which is that we are going to be
9 taking all of our policies and procedures
10 for the police department, publishing
11 them, and then inviting the community
12 into a town hall so they can ask
13 questions and understand all the training
14 we go through and really just answer any
15 of their questions about how we operate
16 as a police department. And I think that
17 is going to be a good first step as we
18 continue this conversation.

19 So I will let you all know as soon
20 as those things are published and we have
21 a date for the town hall. And we will
22 take it from there.

23 So lastly, I just will say public
24 safety has really been hit hard with code
25 enforcement and reopening and our



1 protests, even though they've been very
2 peaceful. There have been anywhere from
3 hundreds to thousands of people coming to
4 our city on the weekends in ways that we
5 can predict, at times we don't know
6 about. And between that and the pandemic
7 that we've been through, really every
8 area of our department has been -- I
9 mean, they've done an incredible job.
10 But the amount of work that has come our
11 way has been like unprecedented.

12 We're doing our very best. I have
13 gotten so many emails, calls, and texts
14 every day. The number has gone up so
15 dramatically in the last few weeks. If
16 you don't hear back from me right away, I
17 will get there. Just give me -- give me
18 a few days because this is a -- it's an
19 overwhelming situation, but it's one that
20 we're going to be able to work through
21 and get through successfully.

22 So thank you all on the council for
23 your support. You guys have been
24 amazing. Public safety department has
25 been amazing. But hopefully we'll get



1 through the easier time soon.

2 MAYOR KELLY: Yes. Thank you,
3 Commissioner. And I do want to do a
4 shout-out to the police and fire, that
5 they have been really great.

6 COMMISSIONER DALTON: They have.

7 MAYOR KELLY: And I just know, you
8 know, some of those protests are just --
9 you know, it's hard when people are
10 saying really not nice things. And
11 they've been so professional and so
12 spot-on. You know, I've watched them.
13 And it's been very, very good to see.

14 The other thing is is I agree with
15 you. I get a lot of emails. You know,
16 it's impossible to answer all hundred
17 that we get every day about every little
18 thing that, you know, people have a
19 question about. But we -- I usually take
20 them on the weekends, and I usually go
21 through them. So just be patient. We
22 will get back to you. Thank you.

23 COMMISSIONER DALTON: Thank you
24 guys. I appreciate it. That concludes
25 my agenda for the night.



1 MAYOR KELLY: Thank you.

2 On to Supervisor Veitch.

3 SUPERVISOR VEITCH: Thank you,

4 Mayor.

5 First on my agenda is just to do a
6 quick update on the reopening committee
7 from the county. We met on Friday last
8 week. And basically, our agenda is about
9 the same every single week that we meet.
10 We are meeting weekly now. Basically we
11 continue to get our updates from our
12 public health director and our county
13 administrator from the control room
14 regarding all the latest on the state
15 guidance for reopening. And, of course,
16 every week that changes. So our report
17 sometimes are out of date almost at the
18 moment that we have our meeting. So we
19 just, you know, hear what they have to
20 say and we just move on.

21 So we continue to improve and update
22 the county reopening website.

23 And really, the main thing that we
24 dealt with today at our county board
25 meeting was the request that was out



1 there for the 50,000 dollars for
2 advertising with the Chamber of Commerce.
3 And basically, what I'll say is at the
4 last meeting, I mentioned that I
5 thought -- I had some concerns with the
6 amount that we were going to spend. I
7 had basically done a lot of research. We
8 reviewed the Chamber's proposal. I got
9 many requests and comments and whatnot
10 from our local businesses, kind of like
11 you guys did today at your public
12 hearings tonight. Some of the same
13 things were said to me as were said
14 tonight to the council.

15 And basically, we went forward and
16 we did approve the 50,000 for
17 advertising. I did vote in favor of that
18 based on the comments I received from our
19 local business community as well as --
20 you know, and overall it's going to be
21 good for our county.

22 I did have a -- at the last meeting,
23 I did say that one of the things I wanted
24 to see though as well was some tangible
25 spending from the county on things like



1 PPE or testing and those kinds of things
2 as well. I'm going to let Supervisor
3 Gaston talk mainly about this. But we
4 did approve as well some money for a
5 rapid testing machine at the county as
6 well. So to me it was a fair tradeoff
7 for the advertising. We're doing some
8 tangible things. We're doing the
9 advertising as well. And to me that was
10 a fair -- a fair deal that we could make.

11 As well as myself and Supervisor
12 Kinowski from the Town of Saratoga, we
13 were basically appointed a subcommittee
14 of the reopening committee to look at the
15 PPE issue and try to figure out how we
16 can maybe as a county start to put some
17 money into providing PPE for our
18 businesses because, you know, that's a
19 great expense that businesses have to
20 deal with when it comes to reopening.
21 And I know they're giving out the
22 COVID-19 kits and whatnot. And I think
23 that's a great initiative. And all that
24 stuff is donated for those. And really,
25 you got to give a lot of credit to those



1 businesses to doing those donations. But
2 if we can put some money into it and make
3 it a little bit bigger of a program, I
4 think that would be a great idea for us.
5 So we're looking into what those kids
6 cost. I'm working with Brian McMahon
7 actually from the city center on that.
8 And we're trying to see -- figure out how
9 much those costs, who the -- who the
10 suppliers are. Maybe we can get the
11 county to enter in some contracts with
12 them and increase that program if
13 possible.

14 We're going to meet again on Friday
15 at 3 o'clock and, again, get a -- our
16 updates from everybody and continue to
17 talk through these issues on the
18 reopening committee. So that ends that
19 item.

20 The second item is just a quick
21 report from the Buildings and
22 (Indiscernible) Committee, the county.
23 Really our main item that we dealt with
24 at our meeting this week and we voted in
25 favor today at the board meeting was a



1 unique request from the village mayor
2 from the Village of Ballston Spa. As you
3 know, as you -- as you do know that the
4 village is planning on closing off of
5 Front Street which is their main street
6 in the village with their restaurants and
7 whatnot and just closing that street off
8 for their businesses.

9 He had proposed that maybe cause the
10 county buildings are right next to Front
11 Street, they're about a block away, the
12 county would open up their parking lots
13 for people to park on. The village would
14 advertise that. And then people could
15 park there and then walk down to Front
16 Street and then patronize their
17 businesses. So we did a little bit of
18 research.

19 We found that there really wasn't a
20 lot of county code around our parking
21 lots. There wasn't much there. And last
22 update to our county parking policy was
23 in 1984, so just to give you an idea
24 about how long it's been since we looked
25 at our parking policy. But we felt that



1 it would be important to help the village
2 out and, you know, again, with the
3 COVID-19, doing what we can. So we went
4 ahead and approved today that we would
5 allow parking on the county lots in the
6 evenings, during the week, I believe
7 Thursday through Friday, Thursday and
8 Friday, and then on the weekends. So
9 that was a good gesture, I believe, I
10 hope on our part to help out the village.

11 One thing I would say though to the
12 council is that we also have the Woodlawn
13 Avenue building in Saratoga Springs. And
14 I'm more than happy to entertain any
15 ideas from any of the commissioners
16 regarding the Woodlawn Avenue lot and
17 doing pretty much the same thing if we
18 need to. I know Commissioner Dalton and
19 I have talked a little bit about this
20 offline. And I don't know if you want to
21 chime in on it a little bit, but I'm
22 happy to do that.

23 COMMISSIONER DALTON: The timing has
24 to be perfect to help with the City Hall
25 parking for employees as we wait for the



1 city center's parking structure to be up
2 and running because I think we are going
3 to have a parking issue very soon as
4 we're moving in. And so I didn't know if
5 it would be possible for us to use that
6 as temporary City Hall employee parking,
7 but I thought it might work out well.

8 SUPERVISOR VEITCH: Right. So the
9 interesting point on that is that the
10 county -- Public Health Department which
11 is currently in the Woodlawn Avenue
12 building, we're actually planning on
13 having them start to move out at the end
14 of June. So I don't know if that's ahead
15 of schedule than we were. But toward the
16 end of June, we're going to have them
17 moving out of there. And then very
18 quickly after that, the building will
19 have -- will be vacant. And there won't
20 be anything in that building. So there
21 won't be any need for us to have that
22 parking there for our county public
23 health vehicles. So it does kind of make
24 sense for us to entertain that, I mean,
25 this is my opinion, to allow the City



1 Hall employees to use that lot
2 temporarily while -- while they're moving
3 back in to City Hall and while you don't
4 have that parking right behind -- right
5 behind City Hall. So -- and it also
6 brings some activity to that lot which
7 basically will be vacant after the county
8 moves out. And so it'll help kind of
9 keep some activity in that neighborhood
10 as well. As we know, that's kind of a
11 challenging area right there where the
12 Woodlawn building is. So that would be
13 helpful, I think, to us as well.

14 So there's just a couple
15 requirements that the county has
16 regarding insurance and some
17 indemnification in case something happens
18 there. But I've forwarded everything to
19 Robin that we sent to the village. So
20 we're going to work with you on that and
21 (indiscernible). And that's my agenda
22 unless anybody has any comments.

23 MAYOR KELLY: Thank you, Supervisor.
24 On to Supervisor Gaston.

25 SUPERVISOR GASTON: The first item



1 on my agenda is just an update on
2 COVID-19. Across the county we currently
3 only have twenty-two active cases and one
4 hospitalization which means our numbers
5 have been quite fantastic. Most of the
6 uptick in cases is coming from nursing
7 home staff who are asymptomatic because
8 they're tested very regularly. So
9 fortunately we're not seeing a lot of
10 individuals who are symptomatic or who
11 are opening in other businesses that are
12 being tested positively.

13 But as Supervisor Veitch said, I was
14 very excited to bring forward to public
15 health and to have pass the day the
16 purchase of a Rheonix rapid testing
17 machine. It can do -- it can far fulfill
18 the number of tests that we required in a
19 day. It could actually do double that
20 many that we've previously been doing in
21 Saratoga County in a day. It can also
22 provide those results much faster so you
23 can get results within twenty-four hours.
24 This will be a real boom to our
25 businesses if there is a concern about a



1 positive case or a concern about any
2 symptoms of an employee. That can be
3 taken care of very quickly. And we can
4 prove that our businesses are operating
5 safely. And hopefully -- you know, I
6 don't imagine anyone is going to contract
7 the virus in our area. But this way we
8 can not only know that but also show that
9 which I think will be to the benefit of
10 our businesses. And the businesses that
11 I've spoken to in our downtown especially
12 really appreciate the idea that they will
13 be able to do that.

14 The machine is actually produced and
15 developed here in New York State. So
16 we're also keeping our money in state.
17 And I am working with Director Duncan
18 from public health and Supervisor Peck
19 (ph.) to see about obtaining FEMA
20 reimbursement where available. And we
21 will be hopefully -- there have been
22 significant discussions with Saratoga
23 Hospital and their Malta Med facility
24 which will have it located centrally in
25 the county. And so we're looking forward



1 to working with them and partnering to
2 really increase both the testing capacity
3 and the testing speed in our county so
4 that we open up and as we move forward
5 into fall, if there is a second wave, we
6 will be very fortunate because we will be
7 able to determine that and respond,
8 trace, and react appropriately much
9 faster than counties that will not have
10 access to this equipment.

11 So I was very pleased that that
12 passed today and appreciate all the
13 support of the supervisors, including
14 Supervisor Veitch who voted in the
15 affirmative to make sure that we could
16 get that done as soon as possible.

17 MAYOR KELLY: So where is that
18 testing happening?

19 SUPERVISOR GASTON: Where can you
20 currently receive testing?

21 MAYOR KELLY: Yeah. Where is that
22 happening? Yeah.

23 SUPERVISOR GASTON: Malta Med can do
24 the testing, both diagnostic and antibody
25 testing. But they --



1 MAYOR KELLY: Is there a fee
2 associated, a copay?

3 SUPERVISOR GASTON: There are no
4 copays. If you have insurance, you
5 should have no copay. If you do not have
6 insurance, they are billing at this time.
7 But that's also part of the discussion
8 that we're going to have with them is
9 that we are purchasing this machine and
10 we want to be able to send anyone that we
11 want to in order to do it and get tested
12 without a cost. So that will be --

13 MAYOR KELLY: So just let me
14 understand this, Supervisor. So if I go
15 down to Malta, I can get tested and not
16 have to pay?

17 SUPERVISOR GASTON: If you have
18 insurance, yes, you will not have a
19 copay. Currently the way that they had
20 it set up through their billing
21 structure, if you do not have insurance,
22 you will be billed later. That is
23 something that we are going to work on
24 with the -- I don't like it and don't
25 appreciate it either. That's something



1 we've been working on. And I reiterated
2 that with the director today, Director
3 Duncan. And she said that that will be
4 part of the MOU to make sure that we can
5 send anyone and that there will be no
6 cost because we want anyone who needs
7 testing to be able to access it without a
8 cost.

9 MAYOR KELLY: So if I want to go
10 down there, I don't need a doctor's
11 referral?

12 SUPERVISOR GASTON: They have the
13 ability to -- everyone requires a script
14 in order to be tested. But at Malta Med,
15 they have the ability to do that. And
16 they have expressed their willingness to
17 do that for anyone who needs testing.

18 You could also get testing at
19 Saratoga Hospital if your doctor --

20 MAYOR KELLY: I just paid a copay of
21 50 dollars. So I could have gone to
22 Malta for free; is that what you're
23 telling me?

24 SUPERVISOR GASTON: This is for
25 diagnostic testing. I don't know -- I'm



1 not sure if you were tested for antibody
2 testing or --

3 MAYOR KELLY: I was antibody.

4 SUPERVISOR GASTON: I'm not sure
5 about antibody testing. This is only for
6 diagnostic testing.

7 COMMISSIONER DALTON: Can I ask you
8 a question about the machine?

9 SUPERVISOR GASTON: Sur

10 COMMISSIONER DALTON: And you may
11 have said this. But how many tests can
12 you do a day with it?

13 SUPERVISOR GASTON: Approximately a
14 thousand.

15 COMMISSIONER DALTON: Oh, wow.
16 Okay.

17 COMMISSIONER DALTON: And right now
18 we've been doing around 500 a day. Well,
19 we -- we've been receiving the results
20 for around 500 a day. Wadsworth, the
21 state lab, and Saratoga Hospital both --
22 they handle the county's -- any testing
23 that we send out. They're both kind of
24 fallen back up. So we're really hoping
25 that this will be able to speed things



1 along.

2 COMMISSIONER DALTON: I will say the
3 only feedback I get is that people -- the
4 requirement -- there's still barriers of
5 needing to be symptomatic or payment or
6 having a doctor's referral. And so I
7 don't know what we can do to make it like
8 no barrier testing, but I think that
9 would be an amazing goal to have.

10 SUPERVISOR GASTON: Well --

11 MAYOR KELLY: It's definitely
12 (indiscernible) if you don't have
13 insurance right now. There's a barrier
14 right there. I mean --

15 COMMISSIONER DALTON:

16 (Indiscernible) --

17 MAYOR KELLY: There's a barrier.
18 Yeah.

19 SUPERVISOR GASTON: The Department
20 of Public Health should be able to work
21 with any individual to make sure. So if
22 there's someone who does not have
23 insurance, and that is a barrier to them.
24 They should reach out to the Department
25 of Public Health. And if that is an



1 issue or if they still can't reach out,
2 they should contact me and we will make
3 sure that we get -- anyone who requires
4 testing, we will make sure that we get
5 that done.

6 Again, Director Duncan reiterated
7 earlier today that she was very excited
8 to have this machine to increase our
9 testing capacity and speed. But we also
10 need to make sure that anyone who needs a
11 test can get it done quickly.

12 MAYOR KELLY: So I think that --
13 that's the problem. I mean, that's been
14 the ongoing problem here is to get the
15 test and get it done quickly and to not
16 have barriers. But to have health
17 insurance and have no barrier and no
18 health insurance you have a barrier,
19 there's something wrong here. You know?

20 SUPERVISOR GASTON: There are ways
21 that we can make sure that they have
22 access to testing. But if you walk
23 into -- like, if you walk into Malta Med
24 and you don't have insurance, they will
25 bill you. But if you contact the



1 Department of Public Health, we can work
2 on that and make sure that that's not a
3 problem.

4 MAYOR KELLY: But how many hoops do
5 you have to go through? That's what I'm
6 saying, you know? Tara, you're with me
7 on this, right?

8 SUPERVISOR GASTON: Right.
9 Absolutely. And that's been a focus of
10 mine is making sure that everyone who
11 needs testing can do it as quickly as
12 possible. And --

13 MAYOR KELLY: Going through the
14 county hoop is not easy, you know? And I
15 mean especially if, you know, you have no
16 insurance. You just don't feel -- well,
17 you want to go down there and then
18 they're going to say, oh, go to public
19 health or something. I mean, that's --
20 that's what we have to stop. I know
21 you're working on it, but that just --
22 you know, you're sitting here -- it just
23 sounds ridiculous. Sorry.

24 SUPERVISOR GASTON: I -- I don't
25 disagree. I think it should be a lot



1 easier for everyone. And hopefully this
2 is the first step. And anyone is welcome
3 to reach out to me. And I know
4 Supervisor Veitch would do the same. And
5 we can make sure that someone gets
6 access.

7 I know that some individuals have
8 been told they have to go to Albany.
9 That is not true. And anyone who is told
10 that, we will help them make sure that
11 they do not have to drive an hour and a
12 half.

13 Commissioner Madigan is talking,
14 but he's on mute.

15 COMMISSIONER DALTON: Michele,
16 you're muted.

17 COMMISSIONER MADIGAN: I was told I
18 had to go Albany, and that's where I
19 went. I went through the screening
20 process online because I went to a small
21 protest. And I had to drive down to SUNY
22 Albany. And it was a company called
23 BioReference that did the testing. And
24 it cost me nothing.

25 COMMISSIONER DALTON: I thought that



1 the county had a list of all the sites in
2 the area and whether -- what they
3 required. I don't know if that's still
4 up.

5 COMMISSIONER MADIGAN: There is.
6 It's still -- it's still on our website.
7 If you go to the public health -- sorry,
8 it's very dark in here. I guess the
9 reason I bring this up is it was very
10 straightforward and it was very easy. I
11 went through the screening protocol
12 through the governor's -- you know, where
13 the governor's website, answered a bunch
14 of questions. I was given a call the
15 next day and scheduled for a test down at
16 SUNY Albany. And it was at no charge.

17 Now, it has not been easy receiving
18 my results. Like that has been very
19 difficult as a matter of fact, an issue
20 that I want to take up. But that whole
21 process was pretty straightforward, and
22 it did not cost me anything.

23 MAYOR KELLY: Well, it's a work in
24 progress. Thank you, Supervisor.

25 SUPERVISOR GASTON: So -- and,



1 Commissioner Madigan, if you need any
2 assistance on that end, feel free to
3 reach out.

4 COMMISSIONER MADIGAN: Yes.

5 SUPERVISOR GASTON: But yes.
6 We've --

7 COMMISSIONER MADIGAN: I think
8 there's a big issue there with the
9 BioReference portal. So I'll -- I am
10 going to reach out to you on that.

11 SUPERVISOR GASTON: It hasn't been
12 as easy as we would like, but we're
13 taking some steps. And I'm happy about
14 that.

15 MAYOR KELLY: Thank you.

16 COMMISSIONER MADIGAN: But I've got
17 to say it was a very smooth process to
18 register, get the call, and go to SUNY
19 Albany and have the test done at no cost.

20 COMMISSIONER DALTON: I'm excited
21 about a thousand tests a day. I think
22 it's -- that's good. So --

23 MAYOR KELLY: I'm not excited yet
24 because I want the -- I want everybody to
25 get it when they need it.



1 COMMISSIONER DALTON: I know.

2 MAYOR KELLY: You know?

3 COMMISSIONER DALTON: That's --

4 MAYOR KELLY: No. You're billing
5 the wrong people.

6 COMMISSIONER DALTON: Well,
7 (indiscernible) --

8 MAYOR KELLY: (Indiscernible)
9 insurance --

10 COMMISSIONER DALTON: You know, when
11 I was trying to get one here, there was
12 nothing available on Saturday or Sunday.
13 And I also had to be symptomatic. I
14 mean, there's been a lot of barriers as
15 we've gone through this process. So
16 ultimately, I think there should be zero.
17 That's what we want.

18 MAYOR KELLY: Right, I agree. Thank
19 you.

20 Thank you, Supervisor.

21 SUPERVISOR GASTON: And thank you
22 for your input. I will make sure that
23 that also gets passed along as well.

24 The second item on my agenda is just
25 a reopening update. As Commissioner



1 Dalton indicated, tomorrow we will be
2 entering phase 3 in the capital region.
3 I just want to reiterate that any
4 businesses or individuals who have
5 questions about that means can go to
6 saratogacountyny.gov/county-reopening and
7 get all of the guidelines that cover your
8 business.

9 I will say, again, the state
10 guidelines are not necessarily a hundred
11 percent clear as I'm sure the
12 commissioners and the mayor are aware.
13 However, if you send an email through
14 that site, it will go directly to Spencer
15 Hellwig who is our representative on the
16 control room. And we have been pretty
17 good at getting answers back within
18 twenty-four hours for businesses who have
19 questions about what does it mean when it
20 says restrictions, can I open, what can I
21 do. So anyone is able to go there, and
22 you can find out what phase we're in,
23 where your business is, and get other
24 information, as well as provide input if
25 there's something that you are looking



1 for for your business that you need in
2 order to open or that you're concerned
3 about with opening.

4 And again, face coverings and social
5 distancing even in phase 3, still try and
6 keep that up. I'm delighted when I walk
7 downtown and I see the number of people
8 who are, in fact, maintaining that. So
9 that means that we're going to keep our
10 numbers low. And that's excellent.

11 The third item on my agenda is just
12 to announce public forum on June 25th
13 from 6 to 8 p.m. It will probably be
14 another Facebook Live, probably will not
15 be going in person until July or later.
16 But that will be on my Facebook page.
17 And anyone can get information about that
18 at that time.

19 And that concludes my agenda.

20 MAYOR KELLY: Thank you, Supervisor.

21 Any other business from the council?

22 COMMISSIONER DALTON: So happy to
23 not be doing Zoom meetings and go back to
24 in-person meetings, guys.

25 COMMISSIONER MADIGAN: Oh, me too.



1 COMMISSIONER DALTON: Can't wait.

2 MAYOR KELLY: Okay. Then we are

3 adjourned. Thank you all.

4 (Meeting adjourned)

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1 C E R T I F I C A T I O N

2

3 I, Michael Drake, certify that the
4 foregoing transcript is a true and
5 accurate record of the proceedings.

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9



10 Michael Drake (CER-513, CET-513)

11 AAERT Certified Transcriber

12

13 eScribers

14 352 Seventh Avenue, Suite #604

15 New York, NY 10001

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17 Date: September 30, 2020

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June 16, 2020

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM
(via Zoom)

6:55 p.m. – P.H. - 2020 Community Development Block Grant Annual Action Plan
- P.H. - 2020 Community Development Block Grant Consolidated Plan Priorities
- P.H. – 2020 Community Development Block Grant Substantial Amendment (CARES Act Funding)
- P.H. – Amend Chapter 136 – Temporary Seating

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

CONSENT AGENDA

1. Approval Budget Amendments - Insurance
2. Budget Amendments – Regular (Decreases)
3. Approve Budget Amendments – Regular (Increases)
4. Budget Transfers – Capital (Proj. #1141)
5. Budget Amendments – Regular
6. Approve Payroll 6/5/20 \$457,620.07
7. Approve Payroll 6/12/20 \$455,915.74
8. Approve Warrant – 2020 20MWJUN1 \$730,959.39
9. Approve Warrant – 2020 20JUN2 \$5,047,330.63

MAYOR'S DEPARTMENT

1. Announcement: Census Update
2. Announcement: Summer Camps and Recreation Programming
3. Announcement: Draft Natural Resource Inventory Available for Review
4. Announcement: Submit Application for the CDTC 2020 ADA Municipal Self-Analysis and Transition Plan for Pedestrian Infrastructure Grant
5. Discussion and Vote: Community Development Citizen Advisory Committee 2020 Community Development Block Grant Consolidated Plan Priority Recommendations

6. Discussion and Vote: Community Development Citizen Advisory Committee 2020 Community Development Block Grant Annual Action Plan Recommendations
7. Discussion and Vote: Community Development Citizen Advisory Committee 2019 Community Development Block Grant Substantial Amendment Recommendations (CDBG-CV CARES Act Funding)
8. Discussion and Vote: Coordination of SEQRA Review and Request to Act as Lead Agency for the Saratoga Missing Links Sidewalk Project
9. Discussion and Vote: Authorization for the Mayor to Sign and Pay Form 720 for the Patient – Centered Outcomes Research Institute (PCORI) Tax in the Amount of \$553.70

ACCOUNTS DEPARTMENT

1. Discussion and Vote: Amendment to Chapter 136 Temporary Seating Area
2. Discussion and Vote: Approval of municipality Application to Temporarily Extend Licensed Premises to a Municipal Street, Sidewalk, or Other Outdoor Area
3. Discussion and Vote: Approval of NYS Business RE-Opening Safety Plan for the City of Saratoga Springs
4. Discussion and Vote: Authorization for Mayor to Sign Agreement with Granicus for NOVUS Maintenance
5. Award of Bid: Extension of Chemical Bids to Faesy & Besthoff, Amrex Chemical, Surpass Chemical, and Holland Co.
6. Discussion and Vote: Settlement of Article 7 Case for Parcel ID: 178.35-1-14
7. Discussion and Vote: Settlement of Article 7 Case for Parcel ID: 179.-4-17

FINANCE DEPARTMENT

1. Update: Finance Department – COVID-19 and City Finances
2. Discussion and Vote: Authorization for Mayor to Sign Addendum One to Bolton St. Johns Agreement for Governmental Relations
3. Discussion and Vote: Budget Transfers – Contingency
4. Discussion and Vote: Budget Transfers - Payroll

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Contract with Amrex Chemical Company, Inc. for Water Treatment Plan Chemicals
2. Discussion and Vote: Authorization for Mayor to Sign Contract with Faesy & Besthoff, LLC for Water Treatment Plan Chemicals
3. Discussion and Vote: Authorization for Mayor to Sign Contract with Holland Company, Inc. for Water Treatment Plant Chemicals
4. Discussion and Vote: Authorization for Mayor to Sign Contract with Surpass Chemical Company, Inc. for Water Treatment Plan Chemical
5. Discussion and Vote: Authorization for Mayor to Sign Addendum 4 with MCWB for Canfield Casino Renovation
6. Discussion and Vote: Approval to Pay Invoice #393492 in the Amount of \$185.01 to American Changer for Carousel Token Machine Repair
7. Discussion and Vote: Donation for Temporary Use of Picnic Tables from NYRA
8. Discussion and Vote: Authorization for Mayor to Sign Change Order #12 with MLB Construction Services for City Hall Renovation – General Construction

PUBLIC SAFETY DEPARTMENT

1. Announcement: Virus Update – Phase 3 Re-opening
2. Announcement: RFP for Design Services for Fire/EMS Station 3
3. Announcement: Community Outreach

SUPERVISORS

Matt Veitch

1. Re-Opening Committee Update
2. Buildings & Grounds Committee Update

Tara Gaston

1. COVID-19 Update
2. Re-opening Update
3. Public Forum

ADJOURN

DRAFT



June 16, 2020

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Maire Masterson, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, DPW
Eileen Finneran, Deputy Commissioner, DPS

Vincent DeLeonardis

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARINGS

Amend Chapter 136 – Temporary Seating

Mayor Kelly opened the public hearing at 6:55 p.m.

Commissioner Franck stated that due to COVID-19, we would like to help our local eating and drinking establishments to start opening up by providing them with temporary outdoor seating. The amendment to Chapter 136 will allow for an application permit for temporary outdoor seating area for table and chairs including but not limited to sidewalks. A copy of the latest proposed version of the amendment was provided to each Council member prior to this meeting. For the public's information, the latest version includes two friendly amendments: consistent use of the term temporary outdoor seating throughout the document and the addition of "Department of Public Works Business Manager" as one of the four officials who has authority to establish areas of public property that can be used.

The establishment Pint Sized stated it is crucial to be creative at this time.

Nancy Bambara thanked Commissioner Franck for bringing this forward. She encouraged the Council to consider approving this. It is important to allow all of our restaurants to re-open and have a little more space to entertain our guests.

Erin Maciel spoke on behalf of the Complete Streets Advisory Board stated they encourage flexible street design for the recovery during the pandemic. It is great everyone is going downtown but we also need social distancing. She asked the deadline to be moved out to October.

Commissioner Franck advised the Accounts Department doesn't license retail stores that is why this deals with eating and drinking only. There is a sunset clause in the code but the city attorneys put together a simple resolution to extend the date at any time. If this is successful, we will do the resolution.

Commissioner Dalton advised the State Liquor Authority only allows the outside expanded drinking area through July 6, 2020 at this time.

Catherine Hover stated it has been a struggle. It is time for everyone to take action and think creatively. We should be able to take advantage of the outdoor environment until the first snowfall. She encouraged the Council to take action.

Darlene McGraw of Saratoga Springs suggested defining no music.

Commissioner Franck advised the cabaret license allows the bars and restaurants to have music. That does not fall under this.

Mayor Kelly closed the public hearing at 7:14 p.m.

2020 Community Development Block Grant Substantial Amendment (CARES Act Funding); 2020 Community Development Block Grant Consolidated Plan Priorities; and 2020 Community Development Block Grant Annual Action Plan

Mayor Kelly opened the public hearing at 7:14 p.m.

No one spoke.

Mayor Kelly closed the public hearing at 7:15 p.m.

CALL TO ORDER

Mayor Kelly called the meeting to order at 7:15 p.m.

PUBLIC COMMENT

Mayor Kelly opened the public comment period at 7:16 p.m.

Mayor Kelly said the public has been commenting via email. This is our last Zoom meeting so the public will be able to comment in person starting the first meeting in July.

No comments.

Mayor Kelly closed the public comment period at 7:16 p.m.

CONSENT AGENDA

Mayor Kelly moved and Commissioner Madigan seconded to approve the consent agenda as follows:

1. Approval Budget Amendments – Insurance

2. Budget Amendments – Regular (Decreases)
3. Approve Budget Amendments – Regular (Increases)
4. Budget Transfers – Capital (Proj. #1141)
5. Budget Amendments – Regular
6. Approve Payroll 6/5/2020 \$457,620.07
7. Approve Payroll 6/12/2020 \$455,915.74
8. Approve Warrant – 2020 20MWJUN1 \$730,959.39
9. Approve Warrant – 2020 20JUN2 \$5,047,330.63

Ayes – All

MAYOR'S DEPARTMENT

Announcement: Census Update

Mayor Kelly announced the response rate is about 60%. We need people to sign on and take the census.

Announcement: Summer Camps and Recreation Programming

Mayor Kelly announced the City is offering a modified summer program. Camp Saradac will be taking kids from ages 5 – 12. The program will run from July 13th – August 14th.

Announcement: Draft Natural Resource Inventory Available for Review

Mayor Kelly announced the draft natural resource inventory is ready for public review and comment. The information is on the City's website on the Open Space Advisory Committee page. City staff, Open Space Advisory Committee and LaBella Associates have spent the last 22 months working on this report. Public comment should be sent via e-mail to Tina Carton.

Announcement: Submit Application for the CDTC 2020 ADA Municipal Self-Analysis and Transition Plan for Pedestrian Infrastructure Grant

Mayor Kelly announced the City adopted the ADA Transition Plan in December 2017. This grant opportunity from CDTC allows the City to implement this plan.

Discussion and Vote: Community Development Citizen Advisory Committee 2020 Community Development Block Grant Consolidated Plan Priority Recommendations (20- 274)

Mayor Kelly advised this item and the next two on her agenda were presented by Rich Ferguson at the last City Council meeting.

Mayor Kelly moved and Commissioner Madigan seconded to approve the Community Development Citizen Advisory Committee 2019 Community Development Block Grant Consolidated Plan Priority recommendations as included with this agenda.

Ayes - All

Discussion and Vote: Community Development Citizen Advisory Committee 2020 Community Development Block Grant Annual Action Plan Recommendations (20- 275)

Mayor Kelly moved and Commissioner Madigan seconded to approve the Community Development Citizen Advisory Committee 2019 Community Development Block Grant Annual Action Plan recommendations as included with this agenda.

Ayes - All

Discussion and Vote: Community Development Citizen Advisory Committee 2019 Community Development Block Grant Substantial Amendment Recommendations (CDBG-CV CARES Act Funding) (20-276)

Mayor Kelly moved and Commissioner Dalton seconded to approve the Community Development Citizens Advisory Committee 2019 Community Development Block Grant substantial amendment recommendations, CDBG-CV CARES Act funding as included with this agenda.

Ayes - All

Discussion and Vote: Coordination of SEQRA Review and Request to Act as Lead Agency for the Saratoga Missing Links Sidewalk Project (20-277)

Mayor Kelly advised the City is proposing to construct missing sidewalk sections in the City right-of-way to make connections within existing sidewalks throughout the City. The City has identified this as a SEQRA unlisted action and is the intent of the City to assume the role of lead agency for the purpose of conducting SEQRA evaluation and determination of proposed action.

Mayor Kelly moved and Commissioner Madigan seconded to authorize the City of Saratoga Springs to assume SEQRA lead agency for the Saratoga Missing Links Sidewalk Project as included with this agenda.

Ayes - All

Discussion and Vote: Authorization for the Mayor to Sign and Pay Form 720 for the Patient – Centered Outcomes Research Institute (PCORI) Tax in the Amount of \$553.70 (20-278)

Mayor Kelly advised this fee is imposed by the Affordable Care Act on insurance and plan sponsors for certain individuals and groups health plans. The fee is determine based upon the number of covered lives. The cost is \$2.45 per participant.

Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign and pay Form 720 for the Patient Centered Outcomes Research Institute Tax in the amount of \$553.70.

Ayes – All

Lindsay Connors of the Planning Department advised the motions for item number 6. The year should be 2020 for both items.

Mayor Kelly moved and Commissioner Madigan seconded to approve the Community Development Citizen Advisory Committee 2020 Community Development Block Grant Annual Action Plan recommendations as included with this agenda. (20-279)

Ayes - All

ACCOUNTS DEPARTMENT

Discussion and Vote: Amendment to Chapter 136 Temporary Seating Area (20-280)

Commissioner Franck advised a public hearing was held earlier this evening on this item. He advised that in late April of this year, the Accounts Department, under my directive, had Marilyn Rivers conduct a great deal of research with regard to the use of public spaces for extended seating area for our community businesses. The City's Complete Streets Programming and the National Association of City Transportation Officials (NACTO) have been taken into consideration in the drafting of the amendment to Chapter 136.

The following public entities have utilized NACTO principles in opening public space for COVID-19 dining initiatives: Ithaca, NY; Manchester, NH; Ballston Spa, NY; Cincinnati, OH; Watervliet, NY; Santa Cruz, CA; Clifton Park, NY; Scottsdale, AZ; Alexandria, VA; Milwaukee, WI; Tampa, FL; Washington, DC; Portland, ME; New London, CT; Baltimore, MD; Chicago, IL; and Savannah, GA.

Highlights of Chapter 136 Article IV-A are: 1. this is a temporary outdoor seating area permit; 2. all permits issued under the Article shall expire at midnight on September 7, 2020 (a sunset clause), except such date may be extended from time to time by resolution of the City Council; and 3. in order to fast track the permits and allow the most affected departments authority on the Temporary Permit; the ordinance designates four individuals who together shall have authority to establish areas of public property for temporary outdoor seating. These individuals are the Battalion Chief of the Fire Department, the Director of Risk and Safety, the City Attorney, and the Department of Public Works Business Manager.

COVID-19 has been devastating for all of us; this amendment allows our local eating and drinking establishments to use our existing public assets creatively and safely in keeping with the NYS Government changing mandates.

Commissioner Franck thanked the Department of Public Safety, the Department of Public Works, the Mayor's office and the City Attorney's office for all of their input and assistance; in particular, I would like to thank Tony Izzo, Vince DeLeonardis, Battalion Chief Dyer, Lisa Shields, Mike Veitch, and Maire Masterson for their assistance. Most importantly, he thanked Marilyn Rivers, Ryan McMahon, Darryl Leggeri, and Todd Schimkus for all their efforts in bringing this amendment to where it is today.

Commissioner Franck moved and Mayor Kelly seconded to approve the amendment to Chapter 136 as distributed to the Council with the friendly amendments as described during this evening's Public Hearing.

Ayes - All

Discussion and Vote: Approval of municipality Application to Temporarily Extend Licensed Premises to a Municipal Street, Sidewalk, or Other Outdoor Area (20-281)

Commissioner Franck advised the City of Saratoga Springs is required to complete a Municipality Application to Temporarily Extend Licensed Premises to a Municipal Street, Sidewalk, or Other Outdoor Area for each restaurant who wishes to place temporary tables and chairs on a sidewalk. To help speed up this process, he asked the City Council to give him the authority to sign and file this application.

Commissioner Franck moved and Commissioner Dalton seconded for the City Council to authorize the Commissioner of Accounts to sign as Municipal Representative and file, the Municipality Application to Temporarily Extend Licensed Premises to a Municipal Street, Sidewalk, or Other Outdoor Area for each restaurant who wishes to place temporary tables and chairs on a sidewalk.

Ayes - All

Discussion and Vote: Approval of NYS Business RE-Opening Safety Plan for the City of Saratoga Springs (20-282)

The NYS DOH "NY Forward Safety Plan" for the City of Saratoga Springs" has been reviewed and approved by the City Safety Committee, City Attorney and the City's Labor Counsel for presentation to you for discussion and vote. Materials have been ordered and are in place for the City's re-opening when it occurs. Materials include hand sanitizer, signage, floor distancing circles, visitor logs, and facemasks.

Commissioner Franck moved and Commissioner Dalton seconded for the City Council to approve the NYS Business Re-Opening Safety Plan for the City of Saratoga Springs as included with the agenda.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Agreement with Granicus for NOVUS Maintenance (20-283)

Commissioner Franck advised that Granicus is the company who provides NOVUS maintenance. The attached agreement will provide for Granicus to continue NOVUS maintenance on an annual basis.

Commissioner Franck moved and Mayor Kelly seconded for the City Council to authorize the mayor to sign the agreement with Granicus as included with the agenda.

Ayes – All

Award of Bid: Extension of Chemical Bids to Faesy & Besthoff, Amrex Chemical, Surpass Chemical, and Holland Co. (20-284)

Commissioner Franck moved and Commissioner Scirocco seconded to extend the bid for chemicals to Faesy & Besthoff for copper sulfate, to Amrex Chemical for hydrofluosilicic acid and sodiumsilico fluoride, to Surpass Chemical for orthophosphate, and to Holland Co. for polyaluminum chloride according to the terms, conditions, and prices quoted in bid 2019-24.

Ayes – All

Discussion and Vote: Settlement of Article 7 Case for Parcel ID: 178.35-1-14 (20-285)

This is one of the items discussed during executive session held yesterday during the pre-agenda meeting.

Commissioner Franck moved and Mayor Kelly seconded for the City Council to settle the Article 7 case for parcel # 178.35-1-14 for the year 2019 as follows:

Parcel #	Original Assessment	Negotiated Assessed Value	Reduction Amount	Refund Amt.
178.35-1-14				
2019	\$8,864,000	\$6,142,500	\$2,721,500	\$0

The grand total 2020 refunds for this parcel listed is \$0.

Ayes – All

Discussion and Vote: Settlement of Article 7 Case for Parcel ID: 179.-4-17 (20-286)

This is one of the items also discussed during executive session held yesterday during the pre-agenda meeting.

Commissioner Franck moved and Mayor Kelly seconded for the City Council to settle the Article 7 case for parcel # 179.-4-17 for the years 2018 & 2019 as follows:

Parcel #	Original Assessment	Negotiated Assessed Value	Reduction Amount	Refund Amt.
179.-4-17				
2018	\$968,000	\$671,025	\$296,975	\$1,785
2019	\$968,000	\$612,675	\$355,325	\$0

The grand total of refunds for this parcel listed is \$1,785.

Ayes – All

FINANCE DEPARTMENT

Update: Finance Department – COVID-19 and City Finances

Commissioner Madigan advised several areas that have reopened have had to close again. New York is experiencing a decline in cases and businesses are opening in phases. We will be moving to phase 3 tomorrow, which will allow restaurants to serve inside. All seating has to be spaced 6 feet apart.

Commissioner Madigan also advised revenues have diminished. The situation has been stabilized by obtaining a short-term loan. This loan must be repaid in full with interest June 2021. The departments have reduced expenses for a total of \$3.4 million. Some employees were recalled from furlough so the actual savings is not going to be known. We are using fund balance to stabilize the situation. Going forward, we could get additional loans; further expense cuts; continue to negotiate with employees on wage reductions; layoffs; payment on a lag; and early retirements. Revenue deficits for 2020 are projected to be between \$14 million - \$17 million. Revenue deficits for 2021 are projected to be about \$8 million dollars. We may want to consider property a tax increase this year.

Discussion and Vote: Authorization for Mayor to Sign Addendum One to Bolton St. Johns Agreement for Governmental Relations (20-287)

Commissioner Madigan advised this addendum is to extend the agreement for 3 additional months at \$1,000 per month. It is beneficial to have Bolton St. Johns working with us as we work through this pandemic.

Commissioner Madigan moved and Mayor Kelly seconded to authorize the mayor to sign addendum one to Bolton St. Johns agreement for governmental relations as included with the agenda.

Ayes - All

Discussion and Vote: Budget Transfers – Contingency (20-288)

Commissioner Madigan advised this transfer is to cover the Bolton St. Johns agreement. The current contingency balance is \$133,145.39 and following this transfer, the contingency balance will be \$130,145.39.

Commissioner Madigan moved and Commissioner Dalton seconded to approve budget transfers – contingency as included with the agenda.

Ayes - All

Discussion and Vote: Budget Transfers – Payroll (20-289)

Commissioner Madigan moved and Commissioner Franck seconded to approve budget transfers – payroll as included with the agenda.

Ayes - All

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with Amrex Chemical Company, Inc. for Water Treatment Plan Chemicals (20-290)

Commissioner Scirocco moved and Commissioner Franck seconded for the mayor to sign an agreement with Amrex Chemical Company for the hydrofluosilicic acid and sodiumsilico fluoride chemicals for the water treatment plant.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Contract with Faesy & Besthoff, LLC for Water Treatment Plan Chemicals (20-291)

Commissioner Scirocco moved and Commissioner Franck seconded for the mayor to sign an agreement with Faesy & Besthoff, LLC for copper sulfate chemicals for the water treatment plant.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Contract with Holland Company, Inc. for Water Treatment Plant Chemicals (20-292)

Commissioner Scirocco moved and Commissioner Franck seconded for the mayor to sign an agreement with Holland Company for polyaluminum chloride chemicals for the water treatment plant.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Contract with Surpass Chemical Company, Inc. for Water Treatment Plan Chemical (20-293)

Commissioner Scirocco moved and Commissioner Franck seconded for the mayor to sign an agreement with Surpass Chemical Company for orthophosphate chemical for the water treatment plant.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Addendum 4 with MCWB for Canfield Casino Renovation (20-294)

Commissioner Scirocco advised this addendum is for emergency structural repairs in the amount of \$7,883.75 to cover these additional services.

Commissioner Scirocco moved and Commissioner Franck seconded to for the mayor to sign addendum #4 with Mesick, Cohen, Wilson, Baker for the Canfield Casino renovation in the amount of \$7,883.75.

Ayes - All

Discussion and Vote: Approval to Pay Invoice #393492 in the Amount of \$185.01 to American Changer for Carousel Token Machine Repair (20-295)

Commissioner Scirocco stated this invoice is for repair to the token machine at the vendor's location.

Commissioner Scirocco moved and Commissioner Franck seconded to pay invoice 393492 in the amount of \$185.01 to American Changer for carousel token machine repair.

Ayes - All

Discussion and Vote: Donation for Temporary Use of Picnic Tables from NYRA (20-296)

Commissioner Scirocco advised NYRA would like to donate picnic tables for temporary use. The picnic tables will be placed on the walkway behind the carousel.

Commissioner Scirocco moved and Commissioner Franck seconded to accept temporary donation of up to 15 picnic tables from NYRA to be placed in Congress Park for additional outdoor dining.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Change Order #12 with MLB Construction Services for City Hall Renovation – General Construction (20-297)

Commissioner Scirocco advised this change order is for additional unforeseen conditions in changes in the original scope of work.

Commissioner Scirocco moved and Commissioner Franck seconded to for the mayor to sign change order #12 with MLB Construction Services in the amount of \$128,987.28 for City Hall renovation – general construction.

Ayes – All

Commissioner Scirocco moved and Commissioner Dalton seconded to add an item to the agenda – discussion and vote to accept donation from Dehn's Flowers. (20-298)

Ayes – All

Discussion and Vote: Accept Donation from Dehn's Flowers (20-299)

Commissioner Scirocco advised Dehn's Flowers would like to donate up to 40 flats of annuals to be used in Congress Park and City flowerbeds. The total value is \$1,360.

Commissioner Scirocco moved and Mayor Kelly seconded to accept the donation of up to 40 flats of annual flowers from Dehn's Flowers.

Ayes – All

PUBLIC SAFETY DEPARTMENT

Announcement: Virus Update – Phase 3 Re-opening

Commissioner Dalton announced there are no hospitalizations and no new confirmed cases. The Emergency Management Committee has completed their job; it ended when the City's state of emergency ended.

Announcement: RFP for Design Services for Fire/EMS Station 3

Commissioner Dalton announced the RFP went out last Wednesday and is due back to be opened on July 2, 2020. No money is being spent with this RFP. This is a strategic move for if and when we are ready to move forward.

Announcement: Community Outreach

Commissioner Dalton announced there have been many protests in our downtown. She will formalize a response and putting it out to the public very soon. They will also be holding a town hall type meeting.

SUPERVISORS

Matt Veitch

Re-Opening Committee Update

Supervisor Veitch reported they met last Friday; they meet weekly. They discussed the proposed \$50,000 to be spent for advertising with the Chamber of Commerce. He originally had concerns with this amount but based on the comments from the local business community, he voted in favor of spending this. They also approved money for a rapid testing machine at the County.

Buildings & Grounds Committee Update

Supervisor Veitch reported the item dealt with at the meeting regarded the closing of the main street in Ballston Spa for businesses to use and using the County lots for parking. They approved parking in the County lots during the weekday evenings and on the weekends. He also mentioned the Woodlawn Avenue lot is available for the City to use for parking. They will need to work out some insurance requirements.

Tara Gaston

COVID-19 Update

Supervisor Gaston reported across the county there are 22 active cases and 1 hospitalization. Most of the uptick in cases is coming from nursing home staff.

Re-opening Update

Supervisor Gaston reported that tomorrow the Capital Region will be entering phase 3. All guidelines can be found on line at www.saratogacountyny.gov/county-reopening.

Public Forum

Supervisor Gaston reported she will hold a public forum on June 25, 2020 from 6 – 8 p.m.

ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 8:39 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:

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CITY OF SARATOGA SPRINGS CITY COUNCIL MEETING

June 2, 2020

MEETING HELD VIA ZOOM

PRESENT:

Meg Kelly, Mayor
Michele Madigan, Commissioner
Robin Dalton, Commissioner
John Franck, Commissioner
Skip Scirocco, Commissioner
Matthew Veitch, Supervisor
Tara Gaston, Supervisor



1 MAYOR KELLY: Good evening. Welcome
2 to city council meeting, Tuesday, June
3 2nd, 2020.

4 We have one public hearing on the
5 schedule tonight, and that is community
6 development block. We have citizen
7 participation plan amendment.

8 HUD had mandated the city amend its
9 current citizen participation plan last
10 updated in 2010 where the CDBG
11 entitlement program to account for
12 waivers connected to COVID-related
13 activities. Updates also include the
14 elimination of the costly newspaper
15 advertisements, citizens' participation
16 procedures for future disaster events,
17 and inclusion of digital and virtual
18 methods of public notification and
19 participation.

20 The citizen participation plan is
21 established to encourage broad public
22 participation in the development,
23 implementation, and ongoing assessment of
24 the city's community development block
25 grant entitlement program.



1 At this time, Lisa, do we have
2 anybody in the waiting room to have --
3 for public comment? Okay.

4 So we are closing this evening. And
5 then we will move on to our city council
6 meeting. However, we have three minutes
7 to wait, so we're going to mute everybody
8 and just wait three minutes to start the
9 meeting.

10 (Pause)

11 MAYOR KELLY: Eric, can you hear me?
12 If you can, you're muted. Can you
13 unmute?

14 SUPERVISOR GASTON: Yes, I can hear
15 you.

16 MAYOR KELLY: No, I'm talking to
17 Eric. Can Eric hear me?

18 ERIC: Yes, I can.

19 MAYOR KELLY: Okay. Eric, are you
20 here for a public comment or --

21 ERIC: Yeah. I'm just here to watch
22 the meeting.

23 MAYOR KELLY: Okay. So we're going
24 to take you out of this Zoom meeting.
25 And you can go on to our website. And



1 it's live.

2 ERIC: Okay.

3 MAYOR KELLY: Okay?

4 ERIC: Sounds good.

5 MAYOR KELLY: Thanks. Thank you.

6 Okay. Where is -- is Skip around?

7 COMMISSIONER MADIGAN: Does he want
8 to try to come to City Hall? Rec?

9 MAYOR KELLY: I don't -- I don't
10 even -- is -- is that Lynn? Okay.

11 UNIDENTIFIED SPEAKER: Yes, it is.

12 MAYOR KELLY: Okay. Thank you,
13 Lynn. They keep sending him to
14 registration, but he's already
15 registered. I don't know what that
16 means. That's what she said.

17 (Pause)

18 MAYOR KELLY: Good evening. We're
19 back. We are -- we're still having some
20 technical difficulties with Commissioner
21 Scirocco. So he'll be joining us
22 hopefully soon.

23 Roll call, please.

24 UNIDENTIFIED SPEAKER: Commissioner
25 Franck?



1 COMMISSIONER FRANCK: Present.

2 UNIDENTIFIED SPEAKER: Commissioner
3 Madigan?

4 COMMISSIONER MADIGAN: Present.

5 UNIDENTIFIED SPEAKER: Commissioner
6 Dalton?

7 COMMISSIONER DALTON: Present.

8 UNIDENTIFIED SPEAKER: Mayor Kelly.

9 MAYOR KELLY: Here.

10 UNIDENTIFIED SPEAKER: Supervisor
11 Veitch.

12 SUPERVISOR VEITCH: Here.

13 UNIDENTIFIED SPEAKER: Supervisor
14 Gaston.

15 SUPERVISOR GASTON: Hear.

16 MAYOR KELLY: Please rise for the
17 pledge of allegiance.

18 (Pledge of allegiance)

19 MAYOR KELLY: Okay. The only
20 comment is feel free to submit comments
21 by email, and we will add them to the
22 record.

23 We have one presentation tonight.

24 And I believe Sean is on the call here

25 with us. And that is fire station number



1 3. And I'll turn it over to Commissioner
2 Dalton.

3 COMMISSIONER DALTON: Thank you. Do
4 we do have -- am I muted? No, I'm not.
5 Wow, look at that.

6 We do have a presentation by Sean at
7 Hueber Breuer about the needs analysis
8 for fire station number 3. He is here
9 with us. I can see him.

10 Hey, Sean. How are you?

11 MR. FORAN: Good. How are you?

12 COMMISSIONER DALTON: I am good. I
13 will let you take it away.

14 MR. FORAN: All right. Thank you so
15 much, Robin.

16 And thank you, Mayor Kelly, and the
17 rest of the board for your time tonight.

18 Just a quick introduction. My name
19 is Sean Foran. I'm vice president at
20 Hueber Breuer. I manage the division of
21 fire protection services on their behalf.
22 I answered or responded to the RFP that
23 the city issued late last year in regards
24 to a feasibility study for fire station
25 number 3.



1 Just a little bit of quick
2 background if I could for a few minutes.
3 As far as experience at Hueber Breuer and
4 I personally have had in the capital
5 district region in the last seven years,
6 we have I believe successfully managed
7 the Rotterdam District number 7
8 (indiscernible). We've managed Burnt
9 Hill Station 2. We've managed the Aplas
10 (ph.) Station. We've managed Jonesville
11 Station 2. And we are currently
12 completing the Charlton Fire District
13 Station in Charlton. So we do have five
14 local fire stations that we've managed on
15 the owners' behalf in the last seven
16 years in your region.

17 As part of your RFP for feasibility
18 study for the development of station 3,
19 the scope of work that was requested that
20 we included in our proposal includes a
21 program development process. And I'll --
22 well, I'll touch on that in a moment. It
23 included developing a critical path. And
24 we actually created two critical paths,
25 kind of an aggressive short version and



1 then a more deliberate longer critical
2 path as part of our proposal. We did --
3 we did begin the project budget process.
4 And we've shared with the group a format
5 that we use currently to help manage the
6 fiscal properties of the project.

7 We did develop strategies regarding
8 the fixtures, furnishing, and equipment,
9 and what would possibly be held as an
10 owner purchased item. And we've
11 discussed with the group the benefits of
12 that -- that approach.

13 We are scheduled to give you a final
14 report of the findings of the -- the
15 efforts that the committee has made to
16 date. And then the last portion of that,
17 and really what we're waiting to -- to
18 deliver that final report, the last
19 portion was to develop a draft or a
20 design request for proposal to take the
21 project to the next step. And we have
22 successfully completed that with
23 Battalion Chief Aaron Dyer and his group.
24 So that's a little bit of the scope that
25 has been requested and that we've been



1 working to fulfill with the group in the
2 last three months or so, four months.

3 If I could -- if you don't mind, can
4 we share my screen?

5 COMMISSIONER DALTON: I think so.

6 COMMISSIONER MADIGAN: Just grab it.

7 MR. FORAN: Oh, is it -- share
8 screen. Sorry. Thank you.

9 So can you see my screen now?

10 COMMISSIONER DALTON: Yep.

11 MAYOR KELLY: Yeah.

12 MR. FORAN: Okay. So I forwarded
13 packages with Chief Dyer's help today.
14 If I could please just share quickly,
15 this is an update -- I'm sorry, an
16 overview of the items that I'd like to
17 share with you tonight, a critical path
18 for the project, some -- I'd like to
19 discuss bond counsel and some potential
20 financial strategies and discussions that
21 the group has had. I'd like to share
22 with you quickly the program the
23 development that we've done, the budget
24 development that's been achieved.

25 Quick look at our site analysis and



1 how it fits the program that we believe
2 is appropriate and then also the design
3 RFP. We have a draft of that -- that's
4 been reviewed and prepared and -- and
5 ready for you -- for your review as well.

6 So if there are no questions
7 about -- I'll go to my next document.
8 Regarding the critical path, the -- in
9 our proposal, we shared two critical
10 paths as I mentioned. And the first
11 critical path -- or the path that we
12 followed due to the COVID-19 and the
13 obvious funding issues that the city now
14 faces, we are now on our -- what we call
15 our conservative approach. This is found
16 in tab 4 of our proposal. But in this
17 conservative approach, it had our design
18 team FRP issuance in June of 2020. So in
19 regards to our overall critical path on
20 the conservative approach, we are in line
21 with what our original proposal was.

22 And as we talk more about the design
23 RFP, you'll see that we believe there's a
24 lot of good strategies and some solid
25 reasoning for moving forward with the



1 city's approval for the issuance of the
2 design RFP. And we'll talk a little bit
3 about the benefits of that strategy
4 coming up.

5 The next thing that I would like to
6 talk about -- and I guess we can -- we
7 can kind of go to that now. The bond
8 counsel and financing strategies, right
9 now in our -- in our previous history in
10 working with fire departments, I know I
11 can tell you that one our busiest times
12 ever was in 2008, 2009, 2010, right after
13 the stock market crashed and the bond
14 market was reduced down to almost zero
15 for public bonding. I believe -- and
16 people in our industry believe that there
17 will be a similar bond rate decrease that
18 will -- may have a tremendous effect on
19 the long-term cost of this project over a
20 20 or 30-year bond. And we believe that
21 it's strongly in the city's favor to be
22 in a position to move forward with the
23 project when, in fact, those bond
24 decreases occur.

25 And as we'll talk about with the



1 design RFP, the issuance of the design
2 RFP right now does not put the city at
3 any financial risks. But it's merely a
4 gathering of information, a gathering of
5 proposals. And as you'll see when we
6 look at the RFP, we have structured it in
7 such a way that we can get schematic
8 design work done by the design
9 professionals that would allow us to have
10 a floorplan, an elevation, and a site
11 plan developed. And those three things
12 would position the city well moving
13 forward with any potential grant monies
14 that they might seek because of the
15 recovery from the COVID pandemic.

16 So again, these are all strategies
17 that we've looked at as a committee. And
18 I believe they can -- would benefit the
19 city well in a long-term financing
20 strategy.

21 I guess I'll take a breath there for
22 a second. Is there any questions or
23 comments regarding the bond counsel and
24 the financing strategies and potential
25 benefits of having the project in a -- in



1 a ready position come next spring/summer?

2 COMMISSIONER MADIGAN: You know, it
3 sounds good. And I look forward to
4 seeing, you know, the RFP that you put
5 together. You might be right about what
6 bond counsel is indicating. You know, I
7 have a report later tonight on my agenda.
8 And we went out to bond today actually
9 and received very good interest rates.
10 So, you know, we are working pretty much
11 hand-in-hand with our bond counsel and
12 fiscal advisors, looking to them for
13 guidance as well. So maybe at some point
14 in time we should just all sort of whoop
15 together and see what the timing is like
16 and what the market is like and take it
17 from there.

18 COMMISSIONER DALTON: And I just
19 want to reiterate again that no extra
20 money is being spent right now by the
21 city. This is all part of an RFP that
22 was put out last year that has been
23 answered by Hueber Breuer because I know
24 that -- I'm sure we look at some people
25 who are thinking that we're continuing to



1 spend money on the project when, in fact,
2 we're just going over the results of the
3 RFP response that Hueber Breuer has
4 provided for us.

5 COMMISSIONER MADIGAN: That's right.

6 MR. FORAN: That's correct, Robin
7 and Michele. And this is part of the
8 original scope that I was engaged for
9 back in January. And like I said, it's
10 not a -- it's not a commitment on the
11 city's behalf to expend any additional
12 dollars for the project. It's merely to
13 put yourself in a position to review
14 those costs.

15 And along those lines, the -- I
16 know -- I just put another project out to
17 bid for design services. And right now,
18 as a rule of thumb, a lot of the design
19 firms that work on public facilities such
20 as fire stations also engage in public
21 work for school projects. And most
22 school districts have pulled their
23 projects completely and were finding that
24 the design teams are extremely hungry
25 right now. And we believe you'll get



1 beneficial pricing at this point -- at
2 this timeframe from the design teams.
3 Even though they're -- a bulk of their
4 work may happen six, nine, twelve months
5 from now, we can still get their
6 proposal, and we can have an interview
7 with the. And we can engage them with
8 the understanding that it would be a --
9 on a -- to proceed later.

10 Okay. So we saw -- it was amazing.
11 We saw costs in the fifty to sixty-
12 percent range of what we normally see for
13 typical projects. There -- there is --
14 this could be a hundreds of thousands of
15 dollars of benefit to the city over the
16 long run I believe if we can issue this
17 RFP and review in the June/July timeframe
18 versus fall or winter when things might
19 change.

20 If it's okay -- if there's no other
21 questions, let me go if I could,
22 please -- so part of the things -- one of
23 the things that we looked at is,
24 obviously, the program -- the size of the
25 building, if you will, drives the cost of



1 the project.

2 One of the first things -- and,
3 obviously, one of the largest spaces that
4 commits -- that requires financial
5 commitment is the fire bay spacing. So I
6 forwarded this package -- and I'm not
7 sure how many people have access to
8 the -- to the literature I forwarded out
9 to the city yesterday. But if you can
10 take -- so on this drawing here, it's a
11 very simple drawing. But what we did is
12 an analysis of the equipment that you
13 have and the space that would be required
14 to house it.

15 And it's -- again, it's not very
16 fancy, but it's driven off of need. And
17 it basically depicts a fire bay area that
18 would be ninety feet long by sixty-four
19 feet wide. So when we're doing our
20 budgeting, this was the basis of the fire
21 bay spacing. And that is -- again, it's
22 a large chunk of the building. And it's
23 a -- it confirms that our -- our
24 perceptions on the need of the fire bay
25 space are accurate.



1 COMMISSIONER DALTON: Sean, so let
2 me --

3 MR. FORAN: At this --

4 COMMISSIONER DALTON: -- interrupt
5 for a sec. Is this something you guys
6 have in front of you that you're looking
7 at?

8 COMMISSIONER MADIGAN: Was emailed
9 to us.

10 COMMISSIONER DALTON: It was sent --
11 is there any chance we can put it up on
12 the screen, Sean, or no?

13 MR. FORAN: I've got it on my screen
14 right now. I don't know --

15 COMMISSIONER DALTON: Oh. Do you
16 guys have it on your screen now?

17 COMMISSIONER MADIGAN: No, I --

18 MAYOR KELLY: I have the overview.
19 I have the first page. I have --

20 COMMISSIONER DALTON: Me too.

21 COMMISSIONER MADIGAN: Yeah.

22 COMMISSIONER DALTON: That's what I
23 have too.

24 MR. FORAN: Hang on one second.
25 Maybe I'm doing something wrong.



1 COMMISSIONER DALTON: Okay.

2 MR. FORAN: I'm trying to -- how do
3 I share screen again? Sorry.

4 COMMISSIONER DALTON: That's okay.

5 COMMISSIONER MADIGAN: Somewhere at
6 the bottom. On the bottom there's a
7 share screen icon.

8 MR. FORAN: Meeting control. It
9 says here -- oh, new share. I'm sorry.

10 COMMISSIONER DALTON: That's okay.
11 I just wanted to make sure we were all
12 looking at the --

13 MR. FORAN: Do you have it now?

14 COMMISSIONER DALTON: Yes. There we
15 go.

16 COMMISSIONER MADIGAN: Thank you.

17 COMMISSIONER DALTON: That's -- yes.

18 MR. FORAN: Okay. Thank you. I'm
19 sorry.

20 COMMISSIONER DALTON: Thanks. No,
21 no. That's all right.

22 MR. FORAN: So this is just a quick
23 layout that we did of that fire bay space
24 that demonstrates how we're -- we plan on
25 spacing the engines and the size of the



1 doors and so forth. And it confirms our
2 ninety by sixty-four fire bay spacing is
3 appropriate. Is everybody able to see
4 that okay?

5 COMMISSIONER MADIGAN: Yes.

6 COMMISSIONER DALTON: Yes, thank
7 you.

8 MR. FORAN: Okay. So -- and if I
9 could just share for a minute, one of the
10 main components -- and we have somewhat
11 of a unique approach to our program
12 development, a little bit different from
13 a design approach. Chief and his people
14 were good enough to spend a day in
15 Syracuse. And we literally toured three
16 fire stations in the Syracuse area that
17 have been completed in the five years.

18 Instead of sitting at a table and
19 trying to extract from them how big does
20 your room need to be -- for example,
21 we'll use the radio room an example. I
22 showed them three different types of
23 radio rooms that are all used in
24 different manners. And they were able to
25 say that works for me.



1 So this program that we've put
2 together is really a blend of three fire
3 stations, different rooms from different
4 stations. But with this process, having
5 the end user standing in the room
6 already, we feel confident that the
7 spacing of the rooms is appropriate for
8 their needs.

9 So if I stop that share now, and if
10 I go to -- so what -- the first thing we
11 did when we create this is we have -- we
12 create a square footage sheet. And how
13 do -- sorry, why does that go away?

14 COMMISSIONER DALTON: It's okay.
15 Take your time.

16 MR. FORAN: Sorry. I'm trying,
17 guys.

18 COMMISSIONER DALTON: No, that's all
19 right.

20 MR. FORAN: Zoom meeting.

21 COMMISSIONER DALTON: Hi, Skip.

22 COMMISSIONER SCIROCCO: Hi.

23 MAYOR KELLY: The bottom -- the
24 green icon. Are you trying to share
25 something, Sean?



1 MR. FORAN: Yeah. I'm -- sorry. It
2 says exit. No. There we go. Share
3 screen. I'm sorry. Thank you, Mayor.

4 MAYOR KELLY: Um-hum.

5 MR. FORAN: If is how you next
6 the square footage -- there you go. Did
7 you get the square footage sheet?

8 COMMISSIONER DALTON: Yes. That's
9 awesome.

10 MAYOR KELLY: Yes.

11 COMMISSIONER MADIGAN: Yes.

12 MR. FORAN: All right. So this
13 is -- this is a brief description and
14 overview of the process that we went
15 through to develop the needs of the fire
16 department. And you can -- you can see
17 we made some revisions. We were
18 originally -- I can tell you the group
19 was at approximately 17,000 square feet
20 on our first run-through. And that was
21 producing budget numbers that we -- that
22 we felt were going to be excessive. So
23 we went back and we changed things. For
24 example, you can see we originally had a
25 training space in there of twenty-four by



1 thirty. We found ways to use meeting
2 rooms and other rooms to meet that need.
3 So we were able to reduce the square
4 footage by about a thousand square feet.

5 You can see in the bottom, this is
6 not a process right now where we draw
7 everything and we draw every corridor.
8 You can see on the bottom -- I can -- I
9 utilize a percentage of twenty percent of
10 the administrative space to understand
11 what we need for circulation and mop
12 closets and things of that nature.

13 So right now we have a -- budgeted
14 area of 16,000 square feet. It would be
15 the goal of the -- the fire station 3
16 committee in working with the design team
17 to continue to discuss those spaces and
18 see how we could potentially further
19 minimize that space without being too
20 shortsighted for the future.

21 So I'm going to -- that is a
22 process -- you can see the different
23 rooms that we've -- we've engaged. We do
24 have -- one of the things that's
25 important to the city -- I know right now



1 you're struggling with some evidence
2 storage space constraints. We do have a
3 committed 400 square feet for that. We
4 have a committed 300 square feet for
5 record storage. And then most of the
6 other spaces are pretty -- pretty
7 standard for a fire station design of
8 today.

9 We are utilizing mezzanines in the
10 fire station. They are extremely cost-
11 effective spaces. And they also provide
12 very good training opportunities. So
13 we're being careful with this. We look
14 at this to try and maximize mezzanine
15 space whenever we can.

16 COMMISSIONER DALTON: Sean, you
17 probably don't have this information.
18 But just as a comparison, any chance you
19 know -- I should know this -- ballpark
20 what the fire station we have right now
21 on Lake Avenue is in terms of square
22 footage? I'm asking the chief just
23 because I think it would be a good -- a
24 good comparison as we look at the square
25 footage.



1 MR. FORAN: I think it's around
2 twelve-five if I can remember, twelve-
3 five.

4 COMMISSIONER DALTON: Okay.

5 MR. FORAN: 13,000. I think it's in
6 that range.

7 COMMISSIONER DALTON: Okay. So this
8 isn't like enormously bigger. It's --

9 MR. FORAN: No. No. It's -- just
10 to look at it in comparison, if you will,
11 the smallest station I've ever
12 constructed is the one in Charlton right
13 now. And it's just under 11,00 square
14 feet. And it only has three -- it has
15 three apparatus bays. It has parking for
16 three engines. You have parking for six
17 engines.

18 The other big thing is you have --
19 the other thing that drives your square
20 footage is you have to have the bunk
21 space available and the lockers and the
22 showers and so forth that volunteer
23 stations don't have to commit that space
24 to. So for a fully staffed career
25 station, this is -- I'm doing one in the



1 city of Auburn right now. It's 32,000
2 square feet.

3 COMMISSIONER DALTON: Oh. Okay.
4 Sorry. That was just --

5 MR. FORAN: Yep. No. But that --
6 just to give you perspective on the -- on
7 the range of them.

8 COMMISSIONER DALTON: Thank you.

9 MR. FORAN: So I'll stop this share.
10 And if I go to -- see if I can do it this
11 time. So along with that, we obviously
12 created a magnitude of cost. And if I --
13 if I share -- hey, look at that, I may
14 have got it right the first time.

15 COMMISSIONER DALTON: Maybe we don't
16 need to share this one screen.

17 MR. FORAN: Are you being serious
18 or --

19 COMMISSIONER DALTON: No.

20 MR. FORAN: -- do you want me to
21 share it?

22 COMMISSIONER DALTON: No. That's a
23 joke. I'm sorry.

24 MR. FORAN: Okay.

25 COMMISSIONER DALTON: Sorry, bad



1 joke.

2 MR. FORAN: So -- so we worked on --
3 we worked on magnitudes of cost. And
4 this is -- this magnitude of cost is just
5 to start the committee in the right -- on
6 the right path. And also, one of the
7 keys to doing a good feasibility study
8 with a non-designed based entity is it
9 helps us create a budget for the project
10 that's realistic. The design teams are
11 going to base their fees on the -- on the
12 stated budget for the construction
13 portion of the project.

14 So when we put this -- the RFP that
15 is in front of you, you'll see we show an
16 estimated construction cost of 5.5
17 million dollars. And that's what we want
18 them to be bidding on because they're
19 going to bid a percentage of that number,
20 whether it be five percent, six percent,
21 seven percent. They all -- and I'll be
22 honest with you. I don't understand why
23 they use that number, but that's normally
24 what the lean to.

25 So if you look at this right now,



1 we're -- I'm thinking seven to eight
2 percent is the going rate. I really
3 believe that you will see design fees
4 below 300,000 dollars based on today's
5 COVID situation. You see I have allowed
6 340 dollars as square foot for
7 construction. You will have some bond
8 legal miscellaneous.

9 We do carry a design contingency on
10 the 5.5-. And then we carry a
11 construction contingency. So right now
12 this is being budgeted at 6.7-. The goal
13 would be to get this further reduced down
14 towards the six-million-dollar number,
15 even lower. We're not done -- we're not
16 done analyzing fully the budget until we
17 get some schematic design done. But
18 the -- my goal in being successful for
19 you and -- you know, as in interviewed,
20 my goal is to get you the most cost-
21 effective station I can that'll meet your
22 long-term needs.

23 So I did put a little note on this
24 just for information. So in the -- as we
25 move forward, once -- if we're -- we move



1 forward and get a design team engaged,
2 for every thousand square feet we can
3 reduce this building by, we can -- we can
4 reduce the budget by approximately
5 400,000 dollars. So we're going to
6 continue to look at space analysis and
7 see how we can do things smarter and
8 better. But we do need some design help
9 at this point to better that effort and
10 to narrow in better on that budget.

11 I can share with you the last -- the
12 last four or five projects I've done,
13 this magnitude of cost that I have
14 created, every time we have gone to bond
15 market for the project, it has either
16 been at this number or less than this
17 number. So we have never -- this number
18 will not grow. It should go down, if
19 anything.

20 Are there any questions or comments
21 on the magnitude of costs that I have up
22 on the screen?

23 COMMISSIONER MADIGAN: I just want
24 to point out that from the very
25 beginning, you have been so cost-



1 conscious and budget-focused. And that,
2 of course, really resonates with me well
3 and the entire city council. And, you
4 know, nice job putting this budget
5 together and, you know, telling us how
6 accurate you are and including the
7 contingency.

8 And, you know, I know you could
9 build a fire station for a lot more money
10 than this. So you know, I do appreciate
11 the care and detail that you've put in
12 focusing on this budget and on these
13 numbers.

14 COMMISSIONER DALTON: Me too.

15 MR. FORAN: Thank you.

16 COMMISSIONER DALTON: Well said.

17 MR. FORAN: Thank you. Thank you,
18 ladies. And I don't -- I -- you know,
19 it's important -- it's important that
20 information -- I work for you. I'm here
21 to consult you to the best of my ability.
22 And I don't want to put unrealistic
23 numbers in front of you. But I also
24 don't want to put numbers in front of you
25 that are so safe that it doesn't allow



1 you to make good decision moving forward.
2 It's easy to budget this at nine million
3 dollars and look like a hero at the end.
4 But we -- I believe it's in your best
5 interest to try and narrow down this
6 budget the best we can and then work with
7 the design team and the fire department,
8 the other city officials, to hit that
9 budget. So that's kind of the approach
10 we've been using.

11 MAYOR KELLY: Thank you.

12 MR. FORAN: The -- if I can get rid
13 of this. And I had stop share. And I
14 had -- oh, hang on. Sorry. Stuttering
15 around here a little bit.

16 I wanted to show you quickly if I
17 could the cite plan and with a word of
18 caution. On the site plan, this -- the
19 intent of this site plan is only to
20 verify that the site that you have --
21 that you have, you know, obtained -- that
22 the station that we're talking about will
23 physically fit on the site. So in other
24 words, if your site was only 1.2 acres or
25 something like that, there's no sense in



1 developing a 16,000-square-foot building
2 that you can't fit on the site.

3 COMMISSIONER DALTON: Right.

4 MR. FORAN: So we take it --

5 COMMISSIONER DALTON: I'm sorry.

6 MR. FORAN: We --

7 COMMISSIONER DALTON: Not to
8 interrupt. I just want to reiterate to
9 people that this isn't exactly what it's
10 going to look like. This is just to show
11 that needs that we have are fulfilled by
12 the site.

13 MR. FORAN: That's correct. And it
14 literally just an exercise in how -- how
15 would it fit on the site and is -- is it
16 crowding the property lines, or does it
17 have room for the property lines. You
18 can see that dark black line I believe is
19 the final property line. This is the
20 revised survey that was provided to me by
21 the city. I know there's one survey out.
22 And I think there was some tweaks to some
23 property lines or some shared spaces or
24 whatever it was, part of the agreement.

25 But my -- my comment regarding this



1 site plan is simple: the site will
2 accommodate your building, whether it's
3 14-, 15-, 16-, 17,000 square feet. This
4 site will accommodate this fire station
5 without a problem from a -- from a size
6 perspective. Okay? And this is --
7 believe it or not, this is one of the
8 first things we do whenever we started
9 developing a project because, obviously,
10 you've got to have some site
11 considerations. But this site -- this
12 site is ample, and it's not a problem.
13 Is everybody okay with that -- that
14 process and what it's meant to
15 represents?

16 MAYOR KELLY: Yeah.

17 MR. FORAN: Stop share.

18 And then let me just see. I think I
19 have -- I think I have one -- then the
20 last item that I'd like to share with
21 you -- I'm sorry. I hope I'm not taking
22 up too much time. The last item I'd like
23 to share with you is the design RFP.
24 This is a twenty-seven or twenty-eight
25 page document that we have prepared. And



1 I know -- I know Robin and Michele I
2 think have looked at it. I know Chief
3 Dyers put a lot of time into it. We've
4 structured it in such a way that we'll be
5 getting fee proposals broken down into
6 three distinct segments, the first being
7 just conceptual design. I would
8 anticipate that conceptual design to be
9 somewhere between eight and ten percent
10 of the total design costs. So once we
11 receive all of these bids, we can analyze
12 them -- or these proposals, I'm sorry.
13 Once we receive these proposals, we can
14 analyze them. And then the city can make
15 a decision as to if they want to engage a
16 firm to move forward with just a
17 schematic design phase.

18 And again, to just -- to reiterate
19 quickly, I believe there's great value in
20 the city completing the schematic design
21 phase now so that when the economy
22 recovers and the bond market and the
23 interest rates are in a position for you
24 to move forward, you can. But right now
25 you are going to get the most competitive



1 design pricing that you're going to see
2 in the next two years I think.

3 MAYOR KELLY: That's great. Thank
4 you, Sean. That was a great
5 presentation.

6 Any comments by the council?

7 COMMISSIONER DALTON: I also just
8 wanted to point out that the importance
9 of having the schematic design in place
10 is that if we have these documents in
11 place, we can then take them and go to
12 our legislatures and apply for any monies
13 that might be out there to fund a project
14 like this. Like they're going to require
15 some very specific and basic design plan.
16 And if we don't have those, we can't
17 start that process of trying to get grant
18 money from the feds and from the state.

19 MAYOR KELLY: Right. I agree
20 with --

21 MR. FORAN: That's correct.

22 MAYOR KELLY: Any other questions or
23 comments?

24 COMMISSIONER MADIGAN: I just want
25 to thank you, Sean, for the presentation



1 and for, again, your attention to detail,
2 especially on cost. I mean, even
3 pre-COVID you were focused on cost. I
4 mean, it's one of the reasons I, you
5 know, was so taken in with your firm.
6 And so thank you very much.

7 MR. FORAN: Thank you. I appreciate
8 it.

9 MAYOR KELLY: Thank you, Sean.

10 MR. FORAN: All right. Are you guys
11 done with me?

12 MAYOR KELLY: Yes, we are.
13 Goodnight. Thank you.

14 MR. FORAN: Thank you so much, Mayor
15 Kelly. I appreciate your time.

16 MAYOR KELLY: You bet.

17 Okay. Moving on, our agenda,
18 there's no executive sessions tonight.
19 The consent agenda, are there any
20 comments or edits as published? I move
21 that the city council approve the consent
22 agenda as included with this agenda.
23 This is a motion. Is there a second?

24 COMMISSIONER MADIGAN: Second.

25 COMMISSIONER DALTON: Second.



1 MAYOR KELLY: Any discussion? All
2 those in favor say aye.

3 IN UNISON: Aye.

4 MAYOR KELLY: Any oppose? The
5 matter passes.

6 On to the mayor's department. My
7 first item is recent -- regarding recent
8 events in Minneapolis. Recent days
9 remind us that we all need to speak when
10 we see injustice. The events in
11 Minneapolis last week that saw a black
12 man pleading for his life under the knee
13 of an officer while several other
14 officers either assisted or stood by can
15 only happen again if each of us -- each
16 of us forget our outrage.

17 All of us must galvanize our current
18 feelings and demand change in our
19 institutions that allow such racial
20 discriminations. I know that Saratoga
21 Springs is a city to lead this. And I
22 just wanted to make this comment. I
23 don't know if anybody else has any other
24 comments. But I do believe that our
25 police department is the leader of this,



1 you know, charge. They went out there.
2 They took a knee with the protestors the
3 other day. It was just something that,
4 you know, our policemen and policewomen
5 really know our community. And they --
6 they work very hard at all relations.

7 COMMISSIONER DALTON: I agree. I
8 want to second that, Mayor. I think you
9 said it -- you articulated that
10 perfectly. And I think the images that
11 we've seen of our police department and
12 the solidarity that they have shown with
13 the protestors that we've had here in
14 Saratoga really -- those pictures speak a
15 thousand words to me.

16 And I'm just hoping that we can
17 continue to calmly express our outrage in
18 a way that doesn't lead to some of the
19 rioting and physical destruction that
20 we've seen in other cities because I know
21 that's just not us. So I'm grateful that
22 we have the police department that we
23 have and that we're able to kind of send
24 this message as a city.

25 MAYOR KELLY: Right. And I just



1 want to add, there's a few things. You
2 know, I've been talking to the chief, as
3 Commissioner Dalton was. And they've
4 given me a list of training things that
5 they do as a department. They bring in
6 local and national speakers to speak
7 about these types of incidents. They
8 talk with all different people from all
9 different walks of life, including
10 different color races to understand and
11 be able to communicate with them better.
12 Our police department was the first in
13 the area to utilize the body cameras
14 which are very, very important in
15 situations like this. They are used for
16 all calls of service. We have 120
17 cameras and monitors. We have monitors
18 in the cars. We have -- we have cameras
19 all over the city that we're constantly
20 monitoring our downtown. So it's really
21 hard to -- you know, to be a bad person
22 in Saratoga Springs I'm going to tell you
23 because you are being watched all over
24 this city.

25 COMMISSIONER DALTON: Yeah. And



1 (indiscernible) said before about the
2 training is really critical. And I know
3 the department -- we're committing to
4 continuing that training as best we can,
5 given the budget situation we're in. But
6 I just wanted to add that in as well.

7 Yes. The videos -- you are being watched
8 like wherever you go here as well. So --

9 COMMISSIONER MADIGAN: I remember
10 back many years ago sitting in a budget
11 workshop with Chief Veitch and talking
12 about body cameras at the time. We've
13 been using them for a long time now.
14 Kudos to our police department. There
15 had been some great pictures out on
16 social media. Charlie Samuels who's, you
17 know, a published photographer and the
18 New York Times took some amazing picture
19 of our police department, our chiefs with
20 the peaceful protestors. I was proud to
21 be with Commissioner Dalton and Mayor
22 Kelly on Sunday with peaceful protestors.
23 I saw a very touching post by Lt. Brisco
24 (ph.) on social media talking about our
25 police department and how we work well



1 with our community. Things do need to
2 change in our country. And, you know,
3 it's sad that -- it's unfortunate that
4 it's coming at the tragic murder and
5 death of George Floyd. But let's be
6 hopeful that things are going to change.

7 But I will say that we have a
8 phenomenal police department that works
9 well with our community.

10 MAYOR KELLY: Thank you. Any other
11 comments? Okay.

12 My next item is an announcement,
13 2020 census self-reporting reminder. The
14 city of Saratoga Springs' current
15 self-response rate has been flat at sixty
16 percent for the last few weeks. New York
17 State self-response is currently at
18 fifty-five percent. So we're ahead of
19 the statewide average, but we'd like to
20 see this rate increase even more.

21 It cannot be overstated how
22 important that completing the census is
23 for Saratoga Springs. The more
24 information our city provides for the
25 census, the more likely we will receive



1 critical funding over the coming years.
2 Please complete the census. Visit
3 2020census.gov.

4 My third item is an announcement,
5 municipal smart city streetlight
6 conversion and evolving technology
7 guidebook is released. The county
8 district transportation committee, the
9 CDTC, commissioned the development of the
10 municipal smart city streetlighting
11 conversion and evolving technology
12 guidebook as a part of their smart city
13 communities program. The CDTC
14 collaborated with the city of Saratoga
15 Springs in 2019 to create the guidebook
16 and to explore the potential benefits of
17 smart streetlight conversions and the
18 type of infrastructure and technology
19 available.

20 Working on the guidebook led to a
21 clear understanding of the benefits of
22 the smart streetlighting and LED
23 conversion. New streetlighting
24 technology can improve public safety,
25 make our neighborhoods and downtown safer



1 and more sustainable, and provide better
2 public spaces such as access to free
3 wireless internet. Making large
4 investments in infrastructure will be
5 difficult in the coming year. But this
6 guidebook lays -- lays the framework for
7 the next steps as we consider our
8 options.

9 Saratoga Springs is a test case for
10 this guidebook so other communities in
11 the capital region can use the lessons we
12 learn to understand their choices.

13 My next item is discussion and vote,
14 community development block grant
15 participation plan amendment. This item
16 is being voted on. This was our public
17 hearing, and this is what will go down in
18 tonight. I move that the city council
19 authorize the community development block
20 grant participation plan amendment as
21 included with this agenda. This is a
22 motion. Is there a second?

23 COMMISSIONER MADIGAN: Second.

24 MAYOR KELLY: Any discussion? All
25 those in favor say aye.



1 IN UNISON: Aye.

2 MAYOR KELLY: All those in favor say
3 aye.

4 IN UNISON: Aye.

5 MAYOR KELLY: Thank you. Any
6 opposed? The matter passes.

7 My next item is a presentation,
8 community development, citizens advisory
9 committee, 2020 community development
10 block grant consolidated plan priority
11 recommendation.

12 Last week the city council received
13 a memo from Lindsey Connors, the
14 community development planner, outlining
15 the committee's recommendations for the
16 city's 2020 CDBG consolidated plan
17 priorities. The committee's chair, Rich
18 Ferguson, will formally present these
19 recommendations to the council tonight.
20 These recommendations are based on data
21 and public input gathered in the fall and
22 winter of 2019 and have been updated to
23 include -- and include -- to include new
24 community needs arising from the impacts
25 of the coronavirus.



1 And at this time, I'll turn it over
2 to Rich Ferguson, the chair of the
3 committee.

4 MR. FERGUSON: Good evening. And
5 thank you, Mayor, and all of you for
6 giving me time this evening to discuss
7 this.

8 I've been asked to read into the
9 record the 2020 community development
10 block grant consolidated plan priorities
11 narrative. This has been amended to
12 include COVID-19 related needs
13 priorities.

14 "The U.S. Department of Housing and
15 Urban Development requires all
16 entitlement communities to create a
17 Consolidated Plan. The Consolidated Plan
18 identifies the City's housing and
19 community development needs and presents
20 a Strategic Plan establishing the City's
21 housing and community development
22 priorities for a 5-year period. Each
23 year, the City solicits applications from
24 organizations seeking funding for
25 activities designed to address these



1 priorities.

2 "The Community Development Citizen
3 Advisory Committee, the CDCAC, reviews
4 all applications for eligibility and
5 examines them with respect to the
6 prioritized needs of the City's Strategic
7 Plan. The Committee then offers its
8 recommendations, that is the annual
9 Entitlement Action Plan, to the City
10 Council for approval.

11 " During the fall-winter of 2019,
12 the City's Community Development Planner,
13 in connection (sic) with the CDCAC,
14 completed a data collection process to
15 provide the basis to develop the funding
16 priorities within the City's 2020
17 Consolidated Plan. This data collection
18 process included the creation of a
19 comprehensive survey regarding CDBG
20 eligible community development needs in
21 the City. The survey was distributed to
22 all service providers within the Saratoga
23 North-Country Continuum of Care, the CoC,
24 other local service providers, and the
25 general public.



1 "Data considered by CDCAC to
2 establish its priority funding
3 recommendations include:

4 "The CDBG Consolidated Plan Survey
5 results and public comments.

6 "Current continuum of care strategic
7 plan.

8 "Successes and shortcomings of
9 activities funded to address the prior
10 Consolidated Plan priorities.

11 "Affordable housing added to local
12 housing stock in the last five years.

13 "Profile of local homeless
14 population via the continuum of care
15 data, that being age, sex, race, family
16 type, number of veterans, number of
17 chronically homeless, and the number of
18 disabled, et cetera.

19 "Current services and emergency
20 shelter and transitional housing spaces
21 available with consideration to placement
22 restrictions.

23 "Current location of City's low-mod
24 areas.

25 "And possible environmental impacts.



1 " Possible priorities were evaluated
2 based on the following:

3 "Demonstrable need in the City.

4 "The existence of local agencies to
5 address identified need.

6 "Potential for projects that are
7 CDBG eligible.

8 "Potential for low environmental
9 impact projects.

10 "Alignment with the CoC Strategic
11 Plan.

12 "The Strategic Plan identifies the
13 City's 'philosophy of investment' for
14 CDBG funding and presents priority
15 housing and non-housing community
16 development needs.

17 "It is the City's intent to
18 encourage collaboration among the private
19 sector, the non-profit community, and
20 local government to promote and fund
21 activities that meet the needs identified
22 in this Strategic Plan.

23 "Our guiding principles:

24 "The highest funding priority is for
25 activities that address the 'continuum'



1 of housing needs from homelessness
2 prevention to the creation of new,
3 permanent affordable housing.

4 "Activities addressing 'high
5 priority' needs have the greatest
6 opportunity for funding; 'Medium
7 priority' activities may be funded but
8 must show substantial leveraged funding.

9 "Special consideration is given to
10 activities that serve high-risk or
11 presumed benefit groups, such as domestic
12 violence victims, at-risk youth, elderly,
13 severely disabled adults, homeless
14 persons, illiterate adults, persons
15 living with AIDS, migrant farm workers,
16 human-trafficking victims, and other
17 populations as deemed appropriate by the
18 CDCAC.

19 "Successful applicants for
20 Entitlement Action Plan funding will:

21 "Specifically respond to the
22 priority needs identified in this plan.

23 "Identify specific accomplishments
24 to gauge project success.

25 "Include, on average, at least



1 twenty percent of funding leveraged from
2 other resources.

3 "Priority permanent housing needs.

4 "The creation of affordable housing
5 represents an overarching priority for
6 the City. However, highest priority will
7 be given to activities that fulfill this
8 need through rehabilitation of existing
9 buildings and/or acquisition of existing
10 units for preservation as affordable,
11 methods with little to no ground
12 disturbance or environmental impact.
13 High priority is also given to low-income
14 homeowner housing rehabilitation.

15 "Affordable housing construction and
16 rehabilitation should occur via a
17 'whole-site approach' with attention to
18 site location and layout, facade design,
19 pedestrian movement and accessibility,
20 adequate infrastructure provision, and a
21 sensitivity to historic preservation.

22 "Of moderate priority is rental
23 assistance, emergency assistance and
24 security deposits.

25 "Special consideration will be given



1 to affordable housing projects which
2 include supportive services.

3 "Priority Homeless Housing Facility
4 Needs.

5 "Rehabilitation, improvements and
6 creation of emergency shelters and
7 transitional housing for homeless
8 individuals, families with children and
9 unaccompanied youth are of high priority.

10 "Transitional housing for mentally
11 ill/substance abusers is of moderate
12 priority.

13 "Priority Non-Housing Needs."

14 "Non-housing community development
15 activities are integral in promoting a
16 sound living environment and encouraging
17 expanded economic opportunities for
18 persons of low and moderate income. No
19 infrastructure, economic development or
20 planning activities have been categorized
21 as high or moderate priority under this
22 strategic plan, the CDCAC and City
23 recognize the inherent value of such
24 activities. Applications for these
25 activities will be considered on a case



1 by case basis.

2 "Priority Public Service Needs."

3 "Although limited to an annual
4 statutory funding cap, public service
5 activities complement housing and non-
6 housing community development activities
7 in developing and promoting a sound
8 living environment.

9 "Activities that prevent
10 homelessness and promote successful
11 transition from temporary housing to
12 stable, productive living environments
13 are identified as the highest priority.

14 "Of moderate priority are health
15 services that specifically address elder
16 care and mental health."

17 And we added COVID-19 Pandemic
18 Related Needs.

19 "In light of emerging needs of the
20 Saratoga Springs' low-moderate income
21 population resulting from the COVID-19
22 pandemic, the following priorities have
23 been identified to prevent, prepare for
24 and respond to the impacts of the
25 coronavirus. Both the continuum of care



1 and Saratoga County Public Health
2 Department were consulted in the
3 development of these listed priorities.

4 "They are non-congregate housing for
5 sheltered homeless population, outreach
6 and opportunities for proper hygiene and
7 social distancing among unsheltered
8 homeless population, emergency rental
9 assistance, eviction prevention, rapid-
10 rehousing, domestic violence services,
11 promotion and support for telemedicine,
12 food services, internet access, and
13 economic development activities
14 supporting small businesses.

15 "Activities undertaken to address
16 the above-stated needs should be approved
17 and conducted within both current and
18 future regulations and guidance issued by
19 HUD."

20 That's the updated five-year
21 consolidated plan priorities narrative.

22 MAYOR KELLY: Thank you, Richard.
23 That was very thorough. And that is our
24 five-year plan.

25 So on to my next item is to set a



1 public hearing for the 2020 community
2 development block grant consolidated plan
3 priorities. The public comment for these
4 recommendation will open this evening.
5 The city will be utilizing the pandemic-
6 related HUD issue waiver which reduces
7 the required public comment period from
8 thirty-day minimum to a five-day minimum.
9 The public comment period will open for a
10 period of fourteen days, ending after the
11 public hearing on June 16th.

12 My next item is another
13 presentation. The Community Development
14 Citizens Advisory Committee 2020
15 community development block grant annual
16 action plan recommendations.

17 Last week the counsel received a
18 memo from Linsey Connors, the community
19 development planner, outlining the
20 committee's recommendations for the 2020
21 CDBG annual action plan. The committee
22 chair, Rich Ferguson again, will present
23 these formally to the counsel this
24 evening. Funding applications for the
25 2020 program year were evaluated and



1 based on the proposed 2020 consolidated
2 plan priorities. And I'll turn it over
3 to Rich again.

4 MR. FERGUSON: Thank you again.

5 The 2020 annual action plan

6 Following the Community Development
7 Department's re-opening of the 2020 CDBG
8 Program Year award application period due
9 to new needs arising from the coronavirus
10 pandemic, fifteen applications totaling
11 \$410,009.56 in funding requests were
12 received. Available 2020 entitlement
13 funding totals \$315,495.56, including the
14 308,753 2020 CDBG allotment and \$6,738.56
15 in reprogrammed funds from the previous
16 years.

17 Our committee met and had two public
18 meetings for application presentations
19 followed by four private meetings, two
20 sets of two, and much discussion. The
21 Citizen Advisory Committee makes the
22 following funding recommendations to city
23 council:

24 For CAPTAIN Community Human
25 Services, coordinated entry, 16,000



1 dollars, funding for a CE coordinator to
2 facilitate the local coordinated entry
3 system of the Saratoga-North Country
4 continuum of care housing services
5 network.

6 For Mother Susan Anderson Emergency
7 Shelter, shelter case manager, 13,900
8 dollars, funding to provide a part-time
9 case manager at this emergency shelter
10 for women and children who will assist
11 the residents in obtaining the services,
12 housing, and healthcare that they need.

13 The Legal Aid Society of
14 Northeastern New York, their homelessness
15 prevention project, 9,915 dollars,
16 funding for a homelessness prevention
17 program to provide free legal advice,
18 referrals, and representation to prevent
19 unwarranted or illegal evictions of
20 persons of low and moderate income in
21 Saratoga Springs.

22 The Saratoga Senior Center,
23 essential services, 7,554 dollars,
24 funding to support response to increased
25 demand for essential senior support



1 services during the coronavirus pandemic.

2 Wellspring, environmental
3 improvements, 6,000 dollars, funding to
4 support domestic violence agency office
5 modifications, adhering to guidance from
6 OSHA, CDC, and NYSDOL for prevention of
7 coronavirus transmission.

8 Rebuilding Together of Saratoga
9 County, housing rehabilitation, 100,000,
10 funding to support this housing
11 rehabilitation program, serving low to
12 moderate income city homeowners.

13 Wellspring, handicap accessibility,
14 40,000 dollars, funding to support
15 renovations to update aging emergency
16 domestic violence shelter bathroom and
17 bring the ADA compliance.

18 Shelters of Saratoga, low-income
19 housing safety improvements, 31,446
20 dollars, funding for design services
21 required for repairs any upgrades to
22 address safety issues at two low-income
23 housing residences.

24 The Mother Susan Anderson Emergency
25 Shelter, for shelter rehabilitation,



1 18,675 dollars, funding to support
2 chimney repair and window replacements.

3 AIM Services, Finley Street bathroom
4 renovation, 10,000 dollars, funding to
5 support bathroom renovations, improving
6 accessibility.

7 Saratoga Affordable Housing Group,
8 Allen Drive maintenance, 6,510 dollars,
9 funding to continue the rehabilitation of
10 forty apartments of affordable housing.

11 And the Community Development
12 Program Administration, \$55,491.56.
13 These funds finance the Community
14 Development operating budget to cover the
15 cost of payroll, fringe, and
16 program/office expenses.

17 That is the list of
18 recommendations.

19 MAYOR KELLY: Thank you again,
20 Richard.

21 Any comments from the counsel?

22 COMMISSIONER MADIGAN: I want to
23 thank Richard. Richard, I'm in my ninth
24 year here. And all nine years you've
25 made this presentation you've been chair



1 of the CDBG committee for all these
2 years. But I have to assume that you
3 have been doing this for longer than
4 these nine years. So I just want to
5 thank you and also ask, how long have you
6 been doing this very important job on
7 behalf of the city?

8 MAYOR KELLY: Do you want to tell us
9 or not?

10 MR. FERGUSON: Twenty-seven years.

11 COMMISSIONER DALTON: Oh, my God.

12 MAYOR KELLY: That's awesome.

13 COMMISSIONER MADIGAN: It is.

14 MAYOR KELLY: That's awesome.

15 MR. FERGUSON: Thank you.

16 MAYOR KELLY: And I thank you for
17 your -- you know, I think that your
18 community service, you know, is top-
19 notch. And I appreciate all the work you
20 do.

21 MR. FERGUSON: Thank you.

22 COMMISSIONER MADIGAN: Thank you.

23 MAYOR KELLY: So on to my next item
24 is to set a public hearing for the 2020
25 community development block grant annual



1 action plan. The public comment period
2 for these recommendations will be open
3 this evening. The city will be utilizing
4 the pandemic-related HUD issued waiver
5 which reduces the required public comment
6 period from thirty days to a minimum of
7 five days. The public comment period
8 will be open for a fourteen-day period
9 ending after the public hearing is closed
10 on June 16th.

11 My next item is a presentation,
12 Community Development citizens advisory
13 committee 2019 community development
14 block grant, substantial amendment and
15 recommendations, CDBG-CV CARES Act
16 funding. The substantial amendment to
17 the 2019 CDBG action plan is required in
18 order to utilize the CDBG-CV funds
19 allocated to the city under the CARES
20 Act. Last week the council received a
21 memo from Lindsey Connors outlining the
22 committee's recommendations for the
23 substantial amendment. The committee
24 chair, Richard Ferguson, again, will
25 present this to the counsel this evening.



1 And I'll turn it over to Rich.

2 MR. FERGUSON: Thank you again.

3 This is the committee's
4 recommendation for the special CDBG
5 coronavirus funding.

6 The city has been allocated
7 additional CDBG funding by HUD through
8 the CARES Act to prevent, prepare for,
9 and respond for the coronavirus pandemic.
10 This CDGB-CV funding totals 181,629
11 dollars. It must be used for COVID-19-
12 related activities benefitting the low-
13 moderate income population. This funding
14 will be made available to the city
15 through the passage of a substantial
16 amendment to the city's 2019 CDBG annual
17 action plan.

18 Nine applications totaling 410,410
19 dollars in funding requests were received
20 for this application.

21 After two private meetings and,
22 again, much discussion, the ten-member
23 committee makes the following funding
24 recommendations to city council:

25 The City Community Development



1 Department COVID-19 Emergency Housing
2 Assistance Program, 110,589 dollars,
3 funding to support rapid rehousing and
4 emergency rental assistance needs of
5 Saratoga Springs residents related to the
6 COVID-19 pandemic.

7 To Legal Aid Society of Northeastern
8 new York in their homelessness prevention
9 project, 21,485 dollars, funding for a
10 homelessness prevention project to
11 provide free legal advice, referrals, and
12 representation to prevent unwarranted or
13 illegal evictions related to the
14 coronavirus pandemic of low-moderate
15 income persons in Saratoga Springs.

16 The Saratoga Senior Center,
17 essential services, 7,555 dollars,
18 funding to support response to increase
19 demand for essential senior support
20 services during the coronavirus pandemic.

21 The Salvation Army, essential
22 services, 6,000 dollars, funding to
23 support coronavirus transmission
24 prevention among the City's street
25 homeless population and increased food



1 pantry and delivery services to those
2 affected by the economic impacts of the
3 pandemic.

4 And 36,000 dollars for the CDBG
5 COVID administration. And again, those
6 funds finance the Community Development
7 Department's operating budget to cover
8 the cost of payroll, fringe, and
9 program/office expenses.

10 Those are the recommendations. And
11 if I could just quickly, I'd like to
12 thank Lindsey Connors. She expertly
13 guided our committee through a number of
14 meetings and then assisted us with the
15 new dollars. And the difficult
16 funding -- difficult-to-understand
17 funding requirements. She did it
18 seamlessly, and she kept us all in line.
19 She did a great job. So Lindsey, thank
20 you.

21 MAYOR KELLY: Yeah. I'd like to
22 thank Lindsey too. This has been --
23 Lindsey and I work together. She's in my
24 department. And she's been on this
25 whirlwind since coronavirus hit. And



1 she's been doing a tremendous amount of
2 work and helping so many people in our
3 community. And I really feel that, you
4 know, you are so appreciated by me and
5 the community. So I thank you.

6 MS. CONNERS: Thank you. It's my
7 pleasure.

8 COMMISSIONER MADIGAN: And me too.
9 Thank you, Lindsey.

10 COMMISSIONER DALTON: Thank you,
11 Lindsey.

12 COMMISSIONER MADIGAN: You're a rock
13 star. I know how hard you've been
14 working.

15 COMMISSIONER DALTON: Thank you.

16 MAYOR KELLY: So I appreciate you
17 both.

18 I'm going to move on to my next
19 item, and that's to set another public
20 hearing 2020 community development block
21 grant substantial amendment, CDBG-CV
22 CARES Act funding. The public comment
23 period for these recommendations will
24 open this evening. The city will be
25 utilizing the pandemic-related HUD issued



1 waiver that reduces the required public
2 comment period from thirty days to a
3 minimum of five days. The public comment
4 period will open tonight for fourteen
5 days, ending after the public hearing on
6 June 16th. And I think that is all we
7 have. So we can let Rich go and Lindsey
8 go. And I thank you both.

9 My next item is discussion and vote,
10 authorization for the mayor to sign
11 addendum 2 to the visitor centers'
12 management agreement. As a result of the
13 current COVID-19 pandemic and the
14 unprecedented impact on businesses and
15 public entities, the City of Saratoga
16 Springs and the Saratoga Convention and
17 Tourism Bureau agree to suspend all
18 operations, programming, and facility
19 rental at the visitor center, commencing
20 on June 2nd, 2020, and continuing and
21 including December 31, 2020.

22 This city shall be required -- the
23 city shall not be required or responsible
24 for providing any fees to Saratoga County
25 and Tourism Bureau during the period from



1 June 2nd through December 31, 2020. The
2 city and the Saratoga Convention and
3 Tourism Bureau further agree that on or
4 before December 31, 2020, they will
5 revisit the issues outlined herein and,
6 if continuing, may extend the period of
7 suspension for an additional six months
8 subject to a mutual written agreement
9 between the parties.

10 This addendum 2 is a supplement to
11 the original June 2nd, 2015 agreement and
12 the October 19th, 2017 addendum 1. It is
13 incorporated and made part of those
14 documents. All other terms and
15 conditions of the original agreement and
16 in addendum 1 remain the same and in full
17 force and effect.

18 I move that the city council
19 authorize the mayor to sign addendum 2 to
20 the visitor center management agreement
21 as included with this agenda. This is a
22 motion. Is there a second?

23 COMMISSIONER MADIGAN: Second.

24 MAYOR KELLY: Any discussion?

25 I just want to say that, you know,



1 with everything that's going on here, I
2 think this is a good move. We're going
3 to do it to the end of the year. Let's
4 see where things are at.

5 I do want to say, Commissioner
6 Scirocco, we talked about the maintenance
7 of the building. And they still will be
8 going in and checking the building and
9 doing everything according to their
10 contract. So I don't know if you have
11 any questions, Commissioner.

12 COMMISSIONER SCIROCCO: No. I did
13 talk with them.

14 MAYOR KELLY: Okay.

15 COMMISSIONER SCIROCCO: And we -- we
16 have some work to do in there too. So --

17 MAYOR KELLY: Okay.

18 COMMISSIONER SCIROCCO: -- it'll be
19 good opportunity for us to get in there
20 and, you know, get stuff done that we've
21 been planning on doing. So --

22 MAYOR KELLY: Great.

23 Any other comments? All those in
24 favor say aye.

25 IN UNISON: Aye.



1 MAYOR KELLY: Any oppose? The
2 matter passes.

3 My next item is discussion and vote,
4 authorization to release workforce
5 housing restrictions for 289 Jefferson
6 Street, Unit 20, pursuant to Section 6 of
7 declaration of covenants and
8 restrictions.

9 The owner of one of the workforce
10 housing program units on Jefferson Street
11 has experienced difficulty in selling
12 this unit under the current program
13 restrictions. Under Section 6 of the
14 declaration of covenants and
15 restrictions, the owner must actively
16 market the unit under said restrictions
17 for a period of four months and then
18 allow the city to actively market the
19 unit for a period of two additional
20 months or state its intent to purchase
21 the unit before the workforce
22 restrictions can be lifted.

23 The city has actively marketed the
24 unit concurrently with the seller's
25 required marketing (indiscernible).



1 Given the concurrent -- the current
2 economic client, the city's lack of
3 available funds to purchase this unit,
4 and the undue financial hardship this is
5 causing the workforce seller, the
6 Community Development Department is
7 requesting these restrictions be lifted
8 on June 12th after four months of
9 actively being marketed by both the
10 seller and the Community Development
11 Department.

12 Once the workforce housing
13 restrictions are lifted, the unit may be
14 sold on the free market. The city will
15 receive four percent of the final sale
16 price.

17 I move that the city council
18 authorize to release the workforce
19 housing restrictions for 289 Jefferson
20 Street, Unit 20, pursuant to Section 6 of
21 the declaration of covenants and
22 restrictions and included with this
23 agenda. This is a motion. Is there a
24 second?

25 COMMISSIONER MADIGAN: Second.



1 COMMISSIONER DALTON: Second.

2 MAYOR KELLY: Any discussion? All
3 those in favor say aye.

4 IN UNISON: Aye.

5 MAYOR KELLY: Any oppose? The
6 matter passes.

7 My thirteenth item is discussion and
8 vote, authorization for the mayor to
9 accept a donation from Scott Earl of Twin
10 Bridges Waste and Recycling.

11 Scott Earl of Twin Bridges Waste and
12 Recycling would like to make a donation
13 to the city's homelessness efforts. The
14 donation will replenish the city's HUD
15 revolving loan amount in the amount of
16 61,960 dollars. I have personally
17 received a lot of criticism for using,
18 quote, city taxpayers' dollars for this
19 effort. This is not true. This was HUD
20 money that was used. And it was not city
21 taxpayers' dollars. This was reported
22 incorrectly.

23 Scott has provided a quote which I
24 will read to you now.

25 "After reading the recent piece in



1 the Times Union, I was inspired to make a
2 donation to both the City of Saratoga
3 Springs and the Shelters of Saratoga. I
4 was excited to see that the city
5 government is doing their best to protect
6 the vulnerable during the COVID-19
7 pandemic. This donation from is from the
8 heart. I am incredibly pleased to be
9 able to close the loop on this matter of
10 funding."

11 I cannot thank Scott Earl enough for
12 his generous donation. We have -- we
13 have done all we can to help protect
14 Saratoga Springs' most vulnerable
15 populations during this pandemic, the
16 homeless being one of those most
17 vulnerable. We acted quickly and
18 decisively to help the homeless being
19 housed by Shelters of Saratoga when the
20 pandemic broke out. And now our action
21 is being brought -- is being both
22 recognized and funded.

23 But I can't -- I can't say enough
24 about the team effort by this council and
25 Shelters of Saratoga, the Holiday Inn,



1 and all working together and now with
2 Scott Earl closing this gap that, you
3 know, I personally have taken a lot of
4 heat on which was ridiculous because I
5 will do it again and again and again to
6 save somebody's life. So that's what we
7 do as this council, and I'm proud of very
8 one of you for staying with me. So I'd
9 like to thank Scott for that donation.

10 COMMISSIONER MADIGAN: Mayor, I have
11 a comment. We did the right thing. You
12 know, we moved quickly back when we moved
13 on this. And we put some funds to a good
14 community use. We did move those funds
15 from the revolving loan fund into the
16 Community Development block grant fund.
17 I can't thank Scott Earl enough myself
18 because now we've been able to replenish
19 the revolving loan fund which allows us
20 to be able to give more to our nonprofits
21 as we just had a presentation on, you
22 know, community development block grants.

23 So, you know, we did the right
24 thing. Thank you. And thank you to
25 Scott Earl for stepping up and helping



1 out the city and helping out our
2 nonprofits even more.

3 COMMISSIONER DALTON: Yeah. That's
4 a tremendous donation. I'm really moved
5 by that generosity. So thank you to
6 Scott Earl. That's pretty incredible.

7 MAYOR KELLY: I move that the city
8 council authorize the mayor to accept the
9 donation from Scott Earl of Twin Bridges
10 Waste and Recycling. This is a motion.
11 Is there a second?

12 COMMISSIONER MADIGAN: Second.

13 MAYOR KELLY: Any discussion? All
14 those in favor say aye.

15 IN UNISON: Aye.

16 MAYOR KELLY: Any oppose? The
17 matter passes.

18 And with that, this concludes my
19 agenda, my longest one almost to date.
20 On to accounting.

21 COMMISSIONER DALTON: May I ask for
22 like a sixty-second bathroom break, guys?
23 I didn't realize that we were going to go
24 this long. I literally need sixty
25 seconds before -- I don't want to miss



1 anything from anyone's agenda. Is that
2 all right?

3 MAYOR KELLY: Sixty seconds. I'm
4 counting.

5 COMMISSIONER DALTON: Sixty seconds.
6 I'll be super-fast.

7 (Recess)

8 MAYOR KELLY: Oh, Robin is back.
9 Thank you.

10 COMMISSIONER DALTON: I'm back.

11 MAYOR KELLY: Okay. Very good.

12 Back to accounting. Commissioner
13 Franck?

14 COMMISSIONER FRANCK: Thank you,
15 Mayor.

16 First item on my agenda this evening
17 is discussion and vote, accept donation
18 of hand sanitizer from Cooperstown
19 Distillery. The City has received
20 another donation from Cooperstown
21 Distillery of 300 eight-ounce bottles and
22 600 four-ounce bottles of hand sanitizer.
23 We distributed the eight-ounce bottles to
24 Wesley and the (indiscernible)
25 businesses. The four-ounce bottles went



1 to the fire department. And again, we --
2 as last time, we'd like to thank
3 Cooperstown Distillery.

4 Therefore, I move to accept the
5 donation of hand sanitizer from
6 Cooperstown Distillery at a value of
7 2,700 dollars. And that's a motion.

8 MAYOR KELLY: Is there a second?

9 COMMISSIONER DALTON: Second.

10 MAYOR KELLY: Any discussion?

11 COMMISSIONER DALTON: They're just
12 overwhelming me with their generosity,
13 Cooperstown Distillery. I just -- I'm
14 so, so grateful. They've continued to
15 step up and provide hand sanitizer,
16 especially in these little bottles. It's
17 one of the hardest things for us to
18 source. So I'm just incredibly grateful
19 to them and their generosity and look
20 forward to supporting them with lots of
21 beer purchasing in the future.

22 MAYOR KELLY: Okay. All those in
23 favor say aye.

24 IN UNISON: Aye.

25 MAYOR KELLY: Any opposed? The



1 matter passes.

2 COMMISSIONER FRANCK: Thank you,
3 Mayor.

4 The second item is an announcement,
5 a grievance day update. Grievance Day
6 was held on May 26th which was Tuesday.
7 We had another successful year. We had a
8 little bit of an uptick. We had sixty-
9 five taxpayers and a total of seventy-
10 three properties that were grieved. Last
11 year we had forty-three taxpayers and
12 fifty properties. And this uptick is --
13 was obviously because of the COVID-19.
14 There was a lot of hotels, et cetera,
15 that came in this year. But still much
16 lower than past years.

17 I would like to thank Camille
18 Daniels, Sheila Spurling (ph.), Joe Regus
19 (ph.), and Jim Martines (ph.) for
20 volunteering their time on the board of
21 assessment review.

22 Mayor, if possible, I would like to
23 add an item to my agenda to set up a
24 public hearing to amend Chapter 136 of
25 the City Code. And I would need to have



1 a motion on that in order to add that
2 item to my agenda.

3 MAYOR KELLY: Is --

4 COMMISSIONER DALTON: I'll make the
5 motion.

6 COMMISSIONER FRANCK: That's a
7 motion. And a second?

8 COMMISSIONER DALTON: I'll second
9 the motion. Thank you.

10 MAYOR KELLY: Any discussion? All
11 those in favor say aye.

12 IN UNISON: Aye.

13 MAYOR KELLY: Any oppose? The
14 matter passes.

15 COMMISSIONER FRANCK: Thank you,
16 Mayor.

17 So I'd like to set a public hearing
18 to amend Chapter 136 of the City Code,
19 lodging and eating and drinking
20 establishments for the next meeting on
21 June 16th at the city council. And it
22 shouldn't take five minutes. You can
23 lump it in if there's other ones.

24 UNIDENTIFIED SPEAKER: That's fine.
25 Thank you.



1 COMMISSIONER FRANCK: That works?

2 MAYOR KELLY: Yeah. We'll do 6:55
3 for all of them.

4 COMMISSIONER FRANCK: Thank you,
5 Mayor. And that concludes my agenda.

6 MAYOR KELLY: Thank you.

7 On to finance.

8 COMMISSIONER MADIGAN: Thank you,
9 Mayor. Smart move, Commissioner Dalton,
10 going to the bathroom because I have a
11 lot to read tonight. Okay.

12 The first item on my agenda is
13 announcement, the 2020 bond rating and
14 sale. The City's bond rating was
15 completed by Stand & Poor's rating
16 service on May 14th, 2020. And S&P
17 awarded the city a double A+ for 2020 and
18 confirmed its prior double A+ rating on
19 the city's outstanding bonds. This is a
20 great rating for us and for any
21 municipality. And it's the ninth
22 consecutive year that the City has
23 received the double A+ rating.

24 However, Standard & Poor's revised
25 the city's outlook from stable to



1 negative. The revision and outlook
2 reflects the city's dependence on
3 economically sensitive revenue sources,
4 including sales tax and occupancy tax
5 which are experiencing a steep decline,
6 given the national recession. The drop
7 in revenue could pressure the City's
8 finances and, in turn, affect overall
9 credit quality.

10 S&P explains that its outlook
11 incorporates the likelihood that a
12 national economic recession and resulting
13 revenue challenges will have a negative
14 effect on performance and reserves. It
15 warns that it could lower the rating if
16 negative net operations cause the city's
17 available general fund balance to
18 substantially decline.

19 S&P notes that historically the City
20 has maintained balanced operations with
21 very strong budgetary flexibility and
22 liquidity supported by its robust local
23 economy centered on tourism and local
24 attractions. It also notes that to
25 counterbalance the City's dependence on



1 economically sensitive revenue, Saratoga
2 Springs has maintained high levels of
3 reserves to mitigate fluctuation in these
4 revenue sources. However, in light of
5 the current recession exacerbated by the
6 COVID-19 pandemic which has led to a
7 sudden stop in New York State's economy
8 because of required stay-at-home orders,
9 the city's tourism-dependent budget is
10 under significant stress. And that is a
11 quote from S&P.

12 In the course of its analysis of the
13 city, S&P considered the following
14 qualities: very strong economy, strong
15 management conditions with good financial
16 policies and practices, and adequate
17 budgetary performance that may
18 deteriorate as a result of the pandemic's
19 impact on city revenue, very strong
20 budgetary flexibility, very strong
21 liquidity as well as strong access to
22 external liquidity, strong institutional
23 framework.

24 It is clear that the City and
25 taxpayers are benefitting from excellent



1 policies, practices, budgeting, and
2 fiscal management in the finance
3 department. I plan to continue the
4 conservative fiscal practices and
5 sustainable city budgeting that protects
6 the city's double A+ rating as we manage
7 our way through the economic realities of
8 the pandemic.

9 Given the condition of national,
10 state, and local economies, the city's
11 reliance on reserves, assignments, and
12 fund balance to carry its general
13 operating budget, S&P was clearly warned
14 of a potential for slippage in the next
15 several months. I am nonetheless pleased
16 that the City retained its bond rating of
17 double A+ to help sustain us during these
18 difficult times.

19 Our double A+ rating held us in good
20 stead today at our annual bond sale. The
21 City's 7.4 million in public improvement
22 serial bonds were all -- were sold this
23 morning. The low bidder was Bank of New
24 Mellon Capital Markets at a net interest
25 rate of 2.115 percent. The City received



1 three bids. For reference, last year's
2 bonds received a net interest rate of
3 2.575 percent.

4 In addition, the 6.3-million-dollar
5 tax anticipation note received six bids.
6 And the lowest bidder was Adirondack
7 Trust Company with a net interest rate of
8 0.15 percent. This rate is significantly
9 lower than what other local governments
10 have received for recent TAN sales.

11 I'm thrilled that Adirondack Trust
12 Company was the lowest bidder and
13 appreciate their support. They continue
14 to be a strong business partner of the
15 City's. And I believe I can speak for
16 the council, and I know for myself, when
17 I offer our sincere appreciation and
18 thanks to Adirondack Trust.

19 These interest rates demonstrate how
20 important a good bond rating can be as we
21 strive to sustain city infrastructure,
22 maintain historic buildings, provide
23 trails, recreation and open space, and
24 keep the city safe.

25 I'd like to thank the director of



1 finance, Kristine Gilnat-Brown (ph.).
2 She's a key part of this outstanding bond
3 rating. And the City owes must of its
4 financial fortitude to the excellent
5 finance team that has been assembled.

6 I'd also like to thank our bond
7 counsel, Walsh & Walsh, as well as Fiscal
8 Advisors to -- for responding to all of
9 my inquiries and coordinating with me to
10 find the best solutions to assist the
11 City through this difficult time. I'm
12 sure our work is not yet finished, but
13 their knowledge and expertise has made
14 the process so much smoother.

15 I've called upon them numerous times
16 over the last few months, looking for and
17 evaluating options to sustain us
18 financially. And their guidance has
19 proved beneficial. And as always, I
20 update the council and the public
21 accordingly. Thank you. That completes
22 that agenda item. I think we should all
23 be really pleased with those interest
24 rates.

25 MAYOR KELLY: Thank you,



1 Commissioner.

2 COMMISSIONER MADIGAN: Thank you,
3 Mayor.

4 Item number 2 is an update, finance
5 department's COVID-19 and city finances.
6 There's little to report at the state and
7 national level that is probably not
8 already well known. National
9 unemployment applications are over forty
10 million as much of the country is
11 starting to reopen. Reopen means
12 different things in different states and
13 varies within states as well. Several
14 locations that have reopened have found
15 it necessary to close again. There seems
16 to be both enthusiasm and reluctance
17 regarding reopening.

18 Governor Cuomo has initiated a
19 phased-in reopening plan based on well-
20 defined metrics. Different businesses
21 may reopen within each phase. And safety
22 plans required to do so.

23 The state has been divided into ten
24 regions with Saratoga Springs in the
25 capital district region. And that



1 includes Albany, Saratoga, Rensselaer,
2 Schenectady, Warren, Washington,
3 Columbia, and Green Counties. The
4 capital district will be entering phase 2
5 reopening on June 3rd, tomorrow, which,
6 with numerous requirements such as social
7 distancing masks, gloves, and
8 disinfectant procedures.

9 Phase 2 businesses include offices,
10 real estate, some in-store retail vehicle
11 sales, leases and rental, rental repair,
12 cleaning, commercial building management,
13 hair salons, and barber shops. Phase 2
14 does not include malls, dine-in or on
15 premise restaurants or bar service,
16 excluding takeout or delivery for
17 off-premises consumption, large gathering
18 event venues, gyms, fitness centers,
19 exercise classes except for remote or
20 streaming services, video lottery and
21 casino gaming facilities, movie theaters
22 except drive-ins, public places, public
23 amusement places, whether indoors or
24 outdoors.

25 In addition, the Government



1 announced that dentists are allowed to
2 reopen statewide on June 1st. As with
3 all medical offices, strict regulation is
4 involved.

5 With that is some context of
6 summarized revised revenue deficits, the
7 city's cashflow situation, the remedies
8 that are currently being utilized, and
9 remedies for future consideration.

10 Revenue deficits are being adjusted
11 regularly as we receive information about
12 revenue actually received such as VLT
13 which is due at the end of June. New
14 programs such -- such as the next to be
15 determined federal act, right now it
16 seems to be the SMART Act which has
17 federal bipartisan support, and the
18 economic climate such as revenue upticks
19 as business reopens under new
20 regulations, all play into revisions that
21 I provide on revenues.

22 At this time, finances projected an
23 estimated fourteen to sixteen million.
24 And then we revised that estimate to a
25 fifteen to seventeen million revenue



1 shortfall. So we are still somewhere in
2 the fourteen to seventeen million revenue
3 shortfall for 2020 due to the COVID-19
4 pandemic. Such a significant shortfall
5 creates stresses to our budget and our
6 cash flow.

7 Revenue deficits have been
8 calculated as follows: As I've said
9 before, January through June, and this
10 does get a little complicated, seventy-
11 five percent loss of a third of the
12 City's revenues are most likely affected
13 by the current situation. Then we looked
14 at July through December, and we took a
15 fifty percent loss of two-thirds of the
16 City's revenues most likely affected by
17 the current situation.

18 Exceptions to the above formula that
19 we used are NYRA general admissions tax
20 which we calculated at a total loss.
21 Racetrack parking fees we calculated a
22 total loss. Recreation summer facility
23 and indoor rec facility rent, total loss.
24 Summer program and field fees, total
25 loss. Recreation fees, a ninety percent



1 loss. Carousel sales, a ninety percent
2 loss. Casino rental fees, a ninety
3 percent loss. Special events
4 reimbursement for overtime for the fire
5 department, a ninety percent loss.
6 Special events reimbursement for overtime
7 for the police department, a ninety
8 percent loss. VLT aid, a twenty percent
9 loss at this time. We'll see by the end
10 of the month. State aid revenue share, a
11 twenty percent loss. Chips state aid for
12 local street and highway improvement,
13 twenty percent loss. Property tax
14 collection down by twenty percent.

15 I'll spare you from reading through
16 the list of all our revenues and move on
17 to cashflow. The annual budget is the
18 money that we had planned to spend each
19 year. That's our 48.7-million-dollar
20 budget. Cashflow is the amount of money
21 we have in the bank to spend.

22 Throughout my administration, we
23 have built -- and I use that for
24 simplicity purposes, that definition.
25 Throughout my administration, we have



1 built and maintained a healthy cashflow
2 which contributes to our ability to
3 retain a high bond rating, utilize
4 matching and reimbursement grants, and
5 buffer the monthly expenditure output to
6 revenue collection. The expenditures
7 made and the revenues collected affect
8 cashflow every day, every month. Other
9 than reserves, assignments, and fund
10 balance, the City depends on regular
11 revenue collection.

12 This year we're experiencing
13 diminished reserves, assignments, and
14 revenue collections. Thus far, we
15 have -- we have absorbed this by way of
16 using our fund balance which is also now
17 depleting. June was our breakpoint. It
18 is our breakpoint month. We have several
19 millions in expenditures due which nearly
20 total the amount available in our cash
21 balance. Without a combination of the
22 efforts we have outlined, we would not
23 have been able to make payroll in July.

24 Since February, our revenue
25 collections have fallen well below our



1 anticipated amounts while our expenditure
2 rate has proceeded in accordance as if we
3 were pre-COVID-19. Our cash balance in
4 January 2020 was a healthy 8.2 million.
5 You'll remember I outlined a lot of this
6 to you in the annual report, this along
7 with the anticipated revenue and
8 expenditures were the basis for our 48.7-
9 million-dollar budget. Without the
10 infusion of the tax anticipation note, we
11 face June with 11.4 million dollars in
12 cash. However, in June, we have 11.9
13 million in expenditures. And we
14 anticipate only 800,000 in June revenue.
15 By comparison, last year, 2019, the City
16 received 6.6 million dollars in June
17 revenue. This would have left the City
18 with 340,000 dollars to face July payroll
19 and all other expenditure obligations.
20 The City's usual expenditures pursuant to
21 the current forty-eight-million-dollar
22 budget includes two million dollars in
23 payroll and another 1.8 million in non-
24 payroll expenditures.

25 The City approved a tax anticipation



1 note, the TAN, in the amount of 6.3
2 million at the 5/19/20 city council
3 meeting. The TAN will increase the July
4 cash available to 6.6 million. As stated
5 previously, our TAN received six bids
6 today. And the lowest bid was Adirondack
7 Trust Company with an interest rate of
8 .15 percent. The rate is significantly
9 lower than what other local governments
10 have received for recent TAN sales. TANs
11 are short-term debt which must be repaid
12 in full within one year of borrowing
13 which is June of 2021.

14 Without any other expenditure
15 changes, the City will struggle to meet
16 payroll and warrant expenditures by
17 October of 2020. And we'll have a cash
18 deficit of 5.3 million by December of
19 2020. This is sobering news. Finance
20 has made recommendations to remediate.
21 And counsel has approved several. We
22 will continue to make more
23 recommendations over the next several
24 weeks and months.

25 So our remedies that we are -- that



1 are being utilized to kind of summarize,
2 the following is available to address our
3 revenue shortfall: the 6.3-million-
4 dollar tax anticipation loan. We are
5 also implementing a 3.4-million-dollar
6 departmental expense reductions. Each
7 department was asked to submit
8 expenditure reductions. These budget
9 amendments are included on my agenda this
10 evening. And I'd like to thank each
11 department for the hard work that went
12 into those considerations. They totaled
13 3,378,000 dollars.

14 We have an additional 277,000
15 pursuant to the voluntary furlough
16 program. The City negotiated with the
17 unions to initiate a voluntary furlough
18 program. The program lasts for eleven
19 weeks. Employees will retain healthcare
20 benefits and be able to collect New York
21 State unemployment. Employees also
22 receive an additional 600 dollars per
23 week through July 31st and federal
24 funding through the CARES Act. About
25 forty-five employees volunteered. The



1 City, again, will save 277,000.

2 We did hear though recently payroll,
3 finance department, payroll brought to my
4 attention that under the federal CARES
5 Act, the federal government may pay up to
6 fifty percent of unemployment costs due
7 to COVID-19. So the savings may be
8 increased to 381,000 or an additional
9 104,000 dollars.

10 We're also using 6.5 million in the
11 city's assigned, unrestricted fund
12 balance. At the close of 2019, I
13 reported the 8. -- I said 8.2 earlier --
14 it's 8.2 to 8.4 million -- available as
15 unrestricted fund balance. Pursuant to
16 our fund balance policy, it is required
17 to maintain a minimum of 4.9 million
18 dollars in fund balance, leaving -- I
19 have stated though that I am willing to
20 go below our minimum threshold. This
21 will have consequences. It will require
22 a plan to replenish, as our fund balance
23 policy states. And it may put Saratoga
24 Springs on the comptroller's list of
25 financially distressed cities. And S&P



1 has warned that it could likely affect
2 our bond rating.

3 During my tenure, I established
4 several assignments pursuant to a new
5 regulation put into place by the
6 Governmental Accounting Standings Board,
7 GASB. These are for self-imposed savings
8 for special needs but unlike reserves can
9 be readily terminated.

10 At the last city council meeting, I
11 recommended and the council approved the
12 termination of seven city assignments
13 totaling almost one million dollars.
14 This is included in the 6.5 million that
15 we are using to assist with our cashflow
16 needs.

17 Please be aware fund balance is a
18 fluid calculation reviewed annually at
19 yearend. 8.4 million was calculated as
20 of 12/31/19. Each month since then, the
21 city has made expenditures that have not
22 been replenished by anticipated revenue.
23 In order to pay these expenditures, it
24 has been necessary to drag down on fund
25 balance. If revenue collections pick up,



1 fund balance may be increased again.

2 Okay. So the total package, 6.3
3 million the TAN, 3.4 million in expense
4 reductions, the 277,000 in furloughs, the
5 104,000 we anticipate we'll get back from
6 the CARES program and unemployment, and
7 6.5 million in fund balance brings us to
8 16,581,523 dollars. This still leaves us
9 with a projected revenue shortfall of
10 about 1.1 million. If we do not use our
11 entire 6.5 million unassigned,
12 unrestricted fund balance, which his
13 highly advisable, the short fall could
14 increase by several million.

15 Other remedies that may be
16 available, we still have the option to
17 issue a budget and deficiency note.
18 Further expense cuts, employee wages,
19 including but not limited to a second
20 round of furloughs, layoffs, deferred
21 raises, payment on a lag, retirement
22 incentives.

23 And I would like to thank the
24 Mayor's office, city attorney, and our
25 human resources coordinator, director as



1 they continue to meet with the unions and
2 updates have been provided. And I think
3 that the -- and I want to thank the
4 negotiation team for their ongoing work
5 in working with the unions on some of
6 these other issues that I've outlined.

7 Federal programs yet to emerge, but
8 it looks like the SMART Act will be
9 introduced as a bipartisan act. So I
10 still remain hopeful that we'll have
11 something come down from the federal
12 government, but I wouldn't anticipate
13 anything maybe near the end of June into
14 early July.

15 There are several programs that have
16 been passed by the state legislature that
17 are waiting the governor's action. And I
18 only received word of these late last
19 night. So I'm not going to go into great
20 detail, but there are a few that I would
21 like to highlight.

22 One that's awaiting the governor's
23 signature is a budgetary flexibility for
24 local governments. And part of that
25 authorizes local governments and school



1 districts to temporarily transfer money
2 from capital reserve funds to pay for
3 operating costs associated with COVID-19.
4 This would allow us to break our
5 reserves, but we would have to have a
6 payment plan to pay them back. But I'll
7 tell you -- you know, I don't know how
8 much we really have left in our reserves
9 because I am planning to use many of them
10 in our 2021 budget. But still, it'll
11 give us flexibility through 2020 if we
12 need it. So I still need to do some more
13 analysis there.

14 There's this extension of building
15 permits and planning and zoning
16 approvals, extension of property tax
17 exemption deadlines that I need to
18 review, IDA loan authorizations, a
19 moratorium on termination of utility
20 services, electronic absentee balance
21 authorization, and this one, property tax
22 deferment and installment payments.

23 Earlier today Government Cuomo
24 issued executive order 202.36 which,
25 among other things, extends the interest-



1 free period for the payment of property
2 taxes for twenty-one days for thirty-
3 seven more local governments whose chief
4 executive officer made such a request to
5 the governor. And Saratoga Springs is on
6 the list with one other city, Peekskill.
7 And we will further evaluate how to
8 implement that. I received word of that
9 literally while I was in the city council
10 meeting. But there is something in the
11 legislature also about property tax
12 deferment and installment payments that
13 does not allow -- it allows you to defer
14 property tax payments for a period not to
15 exceed 120 days past the original tax
16 payment due date and also allows
17 municipalities to set up installment
18 payments as necessary.

19 So in an effort to search for ways
20 to accommodate taxpayers during this
21 challenging time, I had been researching
22 municipal options regarding the waiver of
23 deferral of payments, fees, and penalties
24 as they relate to their tax bills. And
25 it looks like there may be something



1 there for us.

2 In closing, we made a great deal of
3 progress and have more work to complete
4 thanks to all city council, city
5 employees, our New York State
6 representatives, and our federal
7 representatives for the tremendous
8 efforts of our -- you know, helping us --
9 helping cities and local governments
10 manage the fiscal uncertainty of the
11 COVID-19. And a big thanks to our local
12 businesses and our citizens too.

13 Our next task is the 2021 budget.
14 The call letter will be released at the
15 end of June. We cannot expect
16 anticipated revenue to be 48.7 million
17 that was anticipated for 2020. To quote
18 the New York State governor, Governor
19 Cuomo, remember that reopening does not
20 mean that we're going back to the way
21 things were. Life is not about going
22 back. Nobody goes back. We go forward.
23 And it is going to be different. And
24 this is about reopening to a new normal,
25 a safer normal. And I have a strong



1 feeling our 2021 budget is going to be a
2 new normal type of budget.

3 Thank you.

4 MAYOR KELLY: Thank you. You said
5 you didn't have a lot to say on that, but
6 boy, you've been doing your homework. So
7 I appreciate it.

8 COMMISSIONER DALTON: Thank you.

9 COMMISSIONER MADIGAN: Yeah.
10 There's a lot there. Well, there's not a
11 lot that's changed state and federally,
12 but there's a lot that we're looking at
13 and evaluating. So thank you.

14 My next two items are 2020 budget
15 amendments that reflect expense reduction
16 submitted by the departments. These do
17 not include the additional savings from
18 furloughs. I thought yesterday that they
19 did, but we're not there yet with those
20 budget amendments. We'll bring those
21 probably to the next city council
22 meeting. And these will all be submitted
23 separately.

24 So item number 3 is a discussion and
25 vote, budget amendments, department



1 reductions, non-payroll. These budget
2 amendment the non-payroll expense
3 reductions submitted by each department,
4 and they are summarized as follows:

5 The mayor's office, 66,500 dollars;
6 finance, 113,060 dollars; public works,
7 341,408 dollars; public safety, 241,564
8 dollars; accounts, 91,794 dollars;
9 recreation, 119,091 dollars; DPW
10 recreation, 79,253 dollars; for a total
11 of \$1,052,672.40.

12 I move that the city council approve
13 budget amendments department reductions
14 non-payroll as included with the agenda.
15 This is a motion.

16 MAYOR KELLY: Is there a second?
17 Second.

18 Any discussion? All those in favor
19 say aye.

20 IN UNISON: Aye.

21 MAYOR KELLY: Any opposed? The
22 matter passes.

23 COMMISSIONER MADIGAN: Item number 4
24 is a discussion and vote, budget
25 amendments, department reductions



1 payroll. These budget amendment reflects
2 the payroll expense reduction submitted
3 by each department. These include
4 savings from replacement of new hires
5 that were planned but not -- but will not
6 be filled as well as the release of
7 nonessential part-time employees.
8 Savings from furloughs are not included
9 here but will be submitted separately.

10 Tonight's payroll amendments are
11 summarized as follows. And I'm rounding
12 these off; I'm not giving you the
13 pennies.

14 Mayor, 61,396 dollars; finance,
15 89,215 dollars; public works, 402,665
16 dollars; public safety, 1,380,339
17 dollars; accounts, 91,794 dollars;
18 recreation, 264,033 dollars; DPW
19 recreation 36,619 dollars; for a total of
20 2,326,064 dollars.

21 I move that the city council approve
22 budget amendments department reductions
23 payroll as included with the agenda.
24 This is a motion.

25 MAYOR KELLY: Is there a second?



1 Second.

2 Any discussion? All those in favor
3 say aye.

4 IN UNISON: Aye.

5 MAYOR KELLY: All those in favor say
6 aye. I can't hear.

7 IN UNISON: Aye.

8 MAYOR KELLY: Thank you. Any
9 oppose? The matter passes.

10 COMMISSIONER MADIGAN: Thank you.

11 I am going to remove item number 5
12 from my agenda for further consideration,
13 given that the police department has had
14 some overtime issues related to this
15 weekend's advocacy and protest activity.
16 And to be honest with you, I'm just no
17 super comfortable driving contingency all
18 the way down to zero at this point in
19 time during the budget year. So if we
20 find we have the need to do that, I will
21 do that. But I'd like to keep something
22 in contingency for the city council and
23 the city.

24 So with that, where am I?

25 MAYOR KELLY: Budget transfers



1 payroll.

2 COMMISSIONER MADIGAN: Yes. I just
3 wanted to say that the total expense
4 reductions achieved by all departments,
5 and excluding contingency, is
6 approximately 3,300,000 dollars. So
7 thank you very much.

8 So my next item includes a standard
9 budget transfers for customary budget
10 adjustments. Item number 6 is a
11 discussion and vote, budget transfers,
12 payroll. Lines 1 through 2 transfer
13 funds to overtime recreation employees'
14 health insurance opt-out payments from
15 health insurance used to cover a deficit
16 in the amount of 4,400 dollars.

17 Lines 3 through 5, transfer of funds
18 to wage and social security costs for a
19 part time laborer in the public safety
20 traffic control from pavement marking
21 materials to cover an essential employee
22 in the amount of 8,139 dollars. This
23 employee was released pursuant to the
24 4/17/20 council consensus to stop wages
25 for all part-time employees except for



1 those deemed essential. Public safety
2 has informed us that without this
3 employee, the traffic control department
4 will be unable to complete its required
5 pavement striping due to an insufficient
6 number of crew laborers.

7 I move that the city council approve
8 the budget transfers. Payroll is
9 included with the agenda. This is a
10 motion.

11 MAYOR KELLY: Is there a second?

12 COMMISSIONER DALTON: Second.

13 MAYOR KELLY: Any discussion?

14 COMMISSIONER DALTON: Thank you all
15 for recognizing the essential nature of
16 having our streets striped. Appreciate
17 it.

18 COMMISSIONER MADIGAN: You got it.

19 MAYOR KELLY: All those in favor say
20 aye.

21 IN UNISON: Aye.

22 MAYOR KELLY: Any oppose? The
23 matter passes.

24 COMMISSIONER MADIGAN: Thank you.

25 Item number 7 is a discussion and



1 vote, 2020 City fees update building
2 department.

3 The mayor's department has requested
4 a revision to the 2020 fee to the cost of
5 plumbing permits. Plumbing permits are
6 included with building department fees.
7 The revision deletes a redundant line
8 describing a fee of 400 dollars for major
9 fees -- for major and minor alterations
10 otherwise remain intact.

11 I move that the city council approve
12 2020 City fees update building department
13 as included with the agenda. This is a
14 motion.

15 MAYOR KELLY: Is there a second?
16 Second.

17 Any discussion? All those in favor
18 say aye.

19 IN UNISON: Aye.

20 MAYOR KELLY: Any opposed? The
21 matter passes.

22 I can't hear you saying aye. So if
23 everybody could speak up, I'm kind of --
24 I'm sitting here and not hearing you.
25 Thank you.



1 COMMISSIONER MADIGAN: Okay. Thank
2 you.

3 Item number 8 is a discussion and
4 vote, authorization for mayor to sign
5 addendum 2 with NYSTEC for IT security
6 services and smart city consulting at no
7 cost. NYSTEC provides the city with
8 invaluable IT security and smart city
9 consulting services. Its contract
10 expires on 6/30/20. And this amendment
11 extends it through 12/31/20. The
12 original agreement is for -- up to 40,000
13 dollars. About 12,000 has been expended.
14 And there's no additional cost for this
15 extension.

16 I move that the city council
17 authorize the mayor to sign addendum 1
18 with NYSTEC for IT security services and
19 smart city consulting as included with
20 the agenda. This is a motion.

21 MAYOR KELLY: Is there a second?

22 COMMISSIONER DALTON: Second.

23 MAYOR KELLY: Any discussion? All
24 those in favors ay aye.

25 IN UNISON: Aye.



1 MAYOR KELLY: Any oppose? The
2 matter passes.

3 COMMISSIONER MADIGAN: And I need to
4 add an item this evening to my agenda at,
5 according to the city charter, 2.2. I
6 need to ask if I can add this item to my
7 agenda. The item is a discussion and
8 vote, approval to apply for Empire State
9 Development, ESD, smart city test,
10 including authorization for the mayor to
11 sign all documents associated with the
12 application. This was not included with
13 the agenda because I was recently
14 apprised of the deadline for this matter.
15 The matter is time-sensitive as the
16 application must be completed prior the
17 next city council meeting.

18 I move that the city council approve
19 the addition of a discussion and vote
20 approval to -- discussion and vote,
21 approval to apply for Empire State
22 Development, ESD, smart city test,
23 including authorization for the mayor to
24 sign all documents associated with the
25 application. This is a motion.



1 MAYOR KELLY: Is there a second?

2 COMMISSIONER DALTON: Second.

3 COMMISSIONER FRANCK: Second.

4 MAYOR KELLY: Any discussion? All
5 those in favor say aye.

6 IN UNSION: Aye.

7 MAYOR KELLY: Any oppose? The
8 matter passes.

9 COMMISSIONER MADIGAN: Thank you.
10 So now onto my item which is a discussion
11 and vote, approval to apply for Empire
12 State Development, ESD, smart city test,
13 including authorization for the mayor to
14 sign all documents associated with the
15 application. The mission of Empire State
16 Development, ESD, is to promote a
17 vigorous and growing state economy,
18 encourage business investment and job
19 creation, and support diverse, prosperous
20 local economies across New York State
21 through the efficient use of loans,
22 grants, tax credits, real estate
23 development, marketing and other forms of
24 assistance. ESD, in collaboration with
25 the Israel Innovation Authority, is



1 launching a smart cities innovation
2 partnership, a pilot program to
3 facilitate the development and
4 integration of emerging technologies into
5 public services. Under this program, ESD
6 and IIA, the Israel Innovation Authority,
7 will each provide up to one million
8 dollars in funding to support local
9 projects that improve government services
10 and resident quality of life by using
11 smart city's technologies.

12 The program will designate up to
13 five smart cities to connect with
14 technology companies and academic experts
15 throughout this state using emerging
16 technologies to improve government
17 services and resident quality of life.

18 Applicants propose up to three
19 projects per grant and work with an
20 anchor institution to implement their
21 proposed project. NYSTEC has offered to
22 be the city's anchor institution,
23 providing project management and guidance
24 through the grant process and its city --
25 smart city efforts ever since the city



1 formed the Smart City Commission in 2016,
2 helping the city build consensus across
3 key stakeholders on its smart city vision
4 and helped develop the smart city
5 roadmap.

6 The city anticipates projects that
7 build on ongoing smart city efforts,
8 including street lights and energy
9 management solutions. If funded, these
10 projects will help current staff manage
11 ongoing tasks more efficiently and
12 effectively, saving both time and money.
13 Each grant may be up to 200,000 dollars.
14 There's a match of fifty percent which is
15 a portion between the city and its anchor
16 institution as they see fit. The match
17 can be all in kind services and requires
18 no cash outlay.

19 I move that the city council approve
20 the request to apply for Empire State
21 Development, ESD, smart city test,
22 including authorization for the mayor to
23 sign all documents associated with the
24 application. This is a motion.

25 MAYOR KELLY: Is there a second?



1 COMMISSIONER DALTON: Second.

2 MAYOR KELLY: Any discussion? All
3 those in favor say aye.

4 IN UNISON: Aye.

5 MAYOR KELLY: Any oppose? The
6 matter passes.

7 COMMISSIONER MADIGAN: Thank you,
8 Mayor. That concludes my agenda.

9 MAYOR KELLY: Thank you,
10 Commissioner.

11 On to public safety.

12 COMMISSIONER DALTON: Do you want to
13 do public works first or no?

14 MAYOR KELLY: Sure. Yes. Sorry,
15 Skip.

16 COMMISSIONER SCIROCCO: It's all
17 right.

18 MAYOR KELLY: On to public works.
19 Commissioner Scirocco, you're on.

20 COMMISSIONER SCIROCCO: Thank you.
21 Thank you.

22 The first item on my agenda is just
23 a discussion. It's in regards to the
24 Flat Rock parking center, the north lot.
25 I know that the -- I believe it was at



1 the last city council meeting that I
2 heard one before I discussed the issue of
3 turning that parking lot into a parking
4 lot for city employees and city vehicles.

5 I don't know if you're aware of it,
6 but between the police and all the rest
7 of the departments, we have at least
8 sixty vehicles that are used on a daily
9 basis, you know, by our employees right
10 out of City Hall. So without any -- any
11 sort of parking down there that would
12 give the -- you know, the employees at
13 least the ability to go out and get into
14 the car and do their job, it would be an
15 issue.

16 So a couple weeks ago, I did meet
17 with Tom Roone (ph.). And he has no
18 problem with the -- with the idea. I
19 know I submitted a copy of the -- the
20 parking lot, the schematic. I think
21 everybody got the copy. We can gain
22 probably thirty-eight to thirty-nine
23 spaces. And that's after the Green Bell
24 Trail is built. And that's with the
25 possibility of having at least two or



1 three spaces where we could park cars
2 parallel to the Green Bell Trail.

3 If, obviously, before the trail is
4 built, we'll -- we could have forty-three
5 spaces there. So that's a considerable
6 amount of parking. And that's just the
7 one parking lot. That's the -- that's
8 the north lot. That still leaves that --
9 the -- well, I call it the south lot.
10 That's the two-hour -- two-hour parking
11 lot. And that's probably got the same
12 amount of space. So we're probably going
13 to gain probably between the two lots,
14 oh, maybe seventy spaces I'm going to
15 guess, somewhere along those lines. And
16 I think we need it.

17 And again, it's for -- the employee
18 parking, it's for parking for, you
19 know -- for the commissioners. And, you
20 know, we're kind of waiting for them to
21 reduce the amount of dirt that's in
22 that -- in that location. They're going
23 to use some of it for -- to fill in
24 the -- you know, the space in the back of
25 the parking deck. So again, when they --



1 you know, when they do that, we have also
2 made some other recommendations where
3 the -- well, it's hard to explain. But
4 the parking lot is actually going to --
5 going to raise up. You know, we're
6 talking about putting some sort of a
7 retaining wall at the -- at the northern
8 end of the parking lot that we would --
9 we would be using.

10 All and all, the meeting went really
11 well. And I'm just going to continue
12 to -- you know, to meet with them. And
13 hopefully we can get that -- you know, we
14 can get that dirt out of there and we
15 can -- we can utilize that lot for --
16 for, you know, our own city vehicles,
17 city employees. And again, you know,
18 like I said, they really have no problem
19 with that.

20 I don't know if there's any
21 questions or there's any concerns in
22 regards to that but --

23 MAYOR KELLY: Well, I'm going to
24 say -- I'm just -- I'm not going to get
25 into the discussion. I think everybody



1 on this council and the city knows where
2 I stand.

3 COMMISSIONER SCIROCCO: Right.

4 MAYOR KELLY: I just -- I don't
5 agree with this. I think it's a bait-
6 and-switch. So I just --

7 COMMISSIONER SCIROCCO: Well, you
8 can call it what you want, Mayor. But
9 it's --

10 MAYOR KELLY: I am.

11 COMMISSIONER SCIROCCO: --
12 absolutely necessary that we have parking
13 for our own --

14 MAYOR KELLY: I'm not going to --
15 you don't have to argue with me.

16 COMMISSIONER SCIROCCO: I'm not
17 arguing with you. I'm just telling you
18 it's absolutely necessary that we have
19 parking for our own city-owned vehicles.
20 These are vehicles that we use every day.
21 Whoever negotiated the lease negotiated a
22 lease that --

23 MAYOR KELLY: You agreed to it, sir.

24 COMMISSIONER SCIROCCO: I'm not --
25 let me --



1 MAYOR KELLY: You agreed to it.

2 COMMISSIONER SCIROCCO: Negotiated
3 parking from 8 o'clock in the morning
4 until 5:30 at night which really doesn't
5 help any of us or the businesses for that
6 matter because I think we want to leave
7 the parking deck, you know, free for
8 businesses to park and all the other
9 parking spaces free. You don't want
10 city-owned vehicles parking in all those
11 other -- those other lots. We want to
12 save those -- that parking, again, for,
13 you know -- for the people that do
14 business in the city. So --

15 COMMISSIONER DALTON: So can I ask a
16 question?

17 COMMISSIONER SCIROCCO: Yes.

18 COMMISSIONER DALTON: So the -- the
19 only -- my only concern was that when
20 this was described to be the process of
21 changing this, it would -- the way Vince,
22 our city attorney, described it, it would
23 kind of kick off another round of
24 required public forums. And it would
25 create like a time delay because we'd



1 have to have another round of input from
2 the public on this change. Do you know
3 if that's the case or not or is this
4 something we can --

5 COMMISSIONER SCIROCCO: It said
6 that -- it said that it would revert to
7 the current use. I think -- you know,
8 even Tom Roone agreed that, you know,
9 they -- the green space that was going to
10 be put there was just going to be green
11 space. It was going to be actually on
12 the -- on the hill. It's -- it's Maple
13 Avenue. It's part of Maple Avenue.

14 As far as the rest of it is
15 concerned, it was going to be -- going to
16 be utilized according to the lease in its
17 current use. So the current use was a
18 parking lot. That's what it actually
19 was. To convert it into just green space
20 makes absolutely no sense, at least at
21 this point in time. I don't believe that
22 the city council -- and maybe somebody
23 else has got some ideas on exactly
24 what -- you know, what they want to do
25 there. But I don't believe we have



1 any -- you know, any plans to do anything
2 at this point in time. So until we do, I
3 think we utilize it as, you know, a city-
4 owned parking lot. And then when we come
5 up with phase 2, that's my understanding,
6 then we can do whatever we need to do
7 there. But I think until we do that, it
8 makes more sense for us to utilize it for
9 city-owned and employee just parking just
10 for our own -- our own particular -- you
11 know, our own use there. Otherwise, we
12 have no -- no -- on place to park. We've
13 got -- you know, there's probably thirty
14 police cars there that are on Maple
15 Avenue right now.

16 And like I said, there's another
17 twenty-five or thirty city-owned vehicles
18 that will have no place to park, let
19 alone the city employees. Again, I don't
20 want to push those cars into the parking
21 decks, into the -- into the other parking
22 lots because that's what's going to
23 happen. So it's best if we keep them,
24 you know, for use at least, you know, on
25 our own property, at least for now



1 anyways. So that's the direction that --
2 you know, that I'm moving. And again,
3 I'm meeting with them, you know, the
4 people with the city center. And they're
5 perfectly fine with it.

6 As far as any -- any legal or any --
7 any lawsuit, I'm going by what the lease
8 says. The lease is pretty -- pretty
9 clear. It says the current use. Current
10 use, you know, it was currently used as a
11 parking lot.

12 COMMISSIONER DALTON: Got it. Thank
13 you.

14 COMMISSIONER MADIGAN: Did you say
15 you sent us something?

16 COMMISSIONER SCIROCCO: Yes. I --
17 yeah. You sent -- I send you the -- the
18 parking lot, the schematic, for the --

19 COMMISSIONER MADIGAN: Can I just
20 ask whoever has their cellphone on like
21 to mute it or something, whatever the
22 ding is?

23 COMMISSIONER SCIROCCO: I don't --

24 COMMISSIONER MADIGAN: It comes over
25 really loud into my -- my computer.



1 So is this a project? I mean, is
2 this -- is there -- we're going to have a
3 project plan. Is this going to cost us a
4 lot of money? What I --

5 COMMISSIONER SCIROCCO: No. It's
6 going to cost nothing. It's not going to
7 cost anything. It's just a matter of us,
8 you know, putting a curb cut. Again, if
9 you look at the schematic, there's a curb
10 cut that's going to go in at the -- oh,
11 it's -- I'm going to call it -- well,
12 it's High Rock. It's the High Rock part.
13 But the most northern -- northern -- or
14 southern part of the -- of that -- of
15 that parking lot which is down on High
16 Rock Avenue. That'll be the way we'll
17 get in and out of that particular parking
18 lot. And it's just -- that's it. The
19 striping is pretty much already there.
20 You know, I mean, what's going to happen
21 when --

22 COMMISSIONER MADIGAN: I haven't
23 gone -- I mean, I haven't been down to
24 High Rock in like forever.

25 COMMISSIONER SCIROCCO: Well --



1 COMMISSIONER MADIGAN: So -- so it's
2 not all jackhammered up or anything
3 from --

4 COMMISSIONER SCIROCCO: No, no.

5 COMMISSIONER MADIGAN: -- from the
6 construction that's going on? Because I
7 think they were going to remove all the
8 black top. And then they were going to
9 start it, right?

10 COMMISSIONER SCIROCCO: Yes.

11 COMMISSIONER MADIGAN: But all the
12 black top is there?

13 COMMISSIONER SCIROCCO: The black
14 top is all there. Everything is there.
15 The only thing we have to do is put a
16 curb cut in and basically sweep it. The
17 lines are all still there. Everything is
18 still there. So, you know, it just makes
19 more sense to me to utilize it for now as
20 a city-owned parking lot. I mean, when
21 you think about it, when you -- when we
22 move back in there, there is not going to
23 be any place for us to park. Even -- I
24 mean, I know we've got sixty spaces in
25 the parking deck. But the parking deck



1 is not done. So again, you know, it's
2 going to benefit everybody.

3 COMMISSIONER MADIGAN: I'll go back
4 and look for your information --

5 COMMISSIONER SCIROCCO: Yes.

6 COMMISSIONER MADIGAN: -- and look
7 through it. Unfortunately, I missed it.
8 I apologize. I try to stay up on emails.

9 COMMISSIONER SCIROCCO: Yeah. I can
10 reset it. I can have Rachel resend it to
11 you. But it was actually -- it was the
12 schematic. It was outlining just that
13 one -- that one parking lot and how we
14 were going to do it. There as an issue
15 of whether or not -- the first schematic
16 didn't have the Green Bell Train in
17 there. Well, it's not because we're
18 taking it out because we just didn't --

19 COMMISSIONER MADIGAN: Okay.

20 COMMISSIONER SCIROCCO: You know, we
21 just didn't put it in. But the second --

22 COMMISSIONER MADIGAN: I think I did
23 hear something --

24 COMMISSIONER SCIROCCO: Okay.

25 COMMISSIONER MADIGAN: -- about the



1 Green Bell Trail over the last few days.

2 COMMISSIONER SCIROCCO: Yeah. Yeah.

3 COMMISSIONER MADIGAN: So that was
4 just -- okay. So now this is all
5 starting to come back.

6 COMMISSIONER SCIROCCO: Yeah.

7 COMMISSIONER MADIGAN: So that was a
8 misstep.

9 COMMISSIONER SCIROCCO: Yes.

10 COMMISSIONER MADIGAN: Okay.

11 COMMISSIONER SCIROCCO: Yeah. So I
12 can have -- I can have him resend it to
13 you. But like I said, we're waiting for
14 him to get some of that dirt out of there
15 so we can go in there and clean it up and
16 do the curb cut and, you know, at least
17 utilize it for a parking lot for now.
18 And then, you know, when phase 2 comes
19 along, if it ever comes along, then we
20 can do whatever we needed to do there.

21 COMMISSIONER MADIGAN: And the city
22 centers is okay with this?

23 COMMISSIONER SCIROCCO: Yeah.

24 I've -- yeah. I'm working with Tom Roone
25 on it. Yes. Yeah. And the lease pretty



1 much stipulates that it goes back to his
2 current use. It was used currently as a
3 parking lot if you read the lease. So,
4 you know, he was just concerned about
5 where we were going to put the curb cut.
6 He didn't want any confusion with the
7 public when they came in to actually go
8 into his -- you know, into the parking
9 deck which would be the existing curb cut
10 that's down there now where -- you know,
11 where you go in and out of -- in and out
12 of the parking lot down there on High
13 Rock. And that's -- that was really the
14 only -- the only concern that he had.
15 And, you know, when we proposed the --
16 you know, the curb cut as -- on the
17 farthest, you know -- this -- the
18 farthest southern corner of High Rock --
19 you got to look at the schematics. And
20 that's -- that's actually where it's
21 going to be cut. And it was fine. You
22 know, we can put a sign there.

23 We can -- you know, we can just say,
24 you know, employee -- city parking
25 vehicles only. We can use a permit



1 process. I mean, there's a lot of things
2 we can do to -- you know, just to keep
3 people out of there, keep the public out
4 of it for the most part and have -- you
5 know, direct them to the parking deck or
6 to some of the other -- some of the other
7 parking areas. But for now, I can tell
8 you right now there is no parking down
9 there, absolutely none, no parking on
10 Maple Avenue and no parking in that
11 parking lot. There's no place for
12 anybody to park, City Hall employees or
13 anything.

14 The parking lot is not done yet, the
15 parking deck. So even with those sixty
16 spaces that were negotiated, we no place
17 to park. We're ready to move in in the
18 next, you know, couple weeks I think.
19 Where are you going to park?

20 MAYOR KELLY: People can walk.

21 COMMISSIONER SCIROCCO: From their
22 house?

23 MAYOR KELLY: Oh, Skip, come on. I
24 would hope that we were as busy as that
25 right now.



1 COMMISSIONER SCIROCCO: I don't know
2 about you, Meg, but I got people from --
3 from out of town that, you know, that
4 work for me. And it's just not going to
5 -- that's not going to work.

6 MAYOR KELLY: Well, they can walk
7 from another parking lot or another
8 parking garage. I mean --

9 COMMISSIONER SCIROCCO: The thing is
10 you don't want to take all the city-owned
11 vehicles and start putting them in the --
12 in the -- you know, the city-owned
13 parking lots and clog those parking lots
14 so when -- you know, when the businesses
15 open up, they're not going to have -- the
16 patrons are not going to have a place to
17 park.

18 COMMISSIONER DALTON: I don't mean
19 to be rude, but do you think there's any
20 chance we can move on to the next item
21 only because I have so much to do
22 tonight. I don't mean to cut everyone
23 off. Do you think we could perhaps table
24 this and move on?

25 COMMISSIONER SCIROCCO: Well, again,



1 I'm ready to move forward on it. And I'm
2 just going to do what I need to do. I
3 mean, I don't believe I don't need
4 council approval to do it. And I think
5 it's important that we move forward.
6 It's not going to cost anything. There's
7 no -- there's no cost. We can -- we're
8 all going to -- we're going to do it
9 in-house. And basically that's it. I
10 mean, if there's -- if there's an issue,
11 then let me know. I mean, because you're
12 not going to have a place to park when
13 you go -- when you go into City Hall.
14 That I can tell you.

15 So again, all right, I'll move on.

16 My second item is a discussion and
17 vote, and that's to accept the donation
18 from the Saratoga Springs Preservation
19 Foundation. The City of Saratoga Springs
20 will be accepting a donation of fifty
21 geraniums. And that's a value of 750
22 dollars from the Saratoga Springs
23 Preservation Foundation to be planted
24 around the Spirit of Life and the Spencer
25 Trask Memorial.



1 Again, I want to personally thank
2 the foundation for its generous donation.
3 Samantha Blasshart (ph.), I mean, she --
4 you know, they've been great to work
5 with. This gift will help ensure that
6 the duty of the Spirit of Life and
7 Spencer Trask Memorial is maintained and
8 can serve as a reminder that better days
9 are ahead. So therefore, I move for the
10 city council to accept the donation of
11 fifty geraniums at a value of 750 dollars
12 from the Saratoga Springs Preservation
13 Foundation.

14 And again, just so you know, we did
15 cut back on the -- you know, the
16 geraniums that -- we usually plant 150.
17 So we only -- you know, we're going to
18 plant 100 this year. So they stepped to
19 the plate. And they're working with
20 deans. And, you know, they decided that
21 they would donate the 750 dollars for the
22 additional fifty geraniums. And I thank
23 them very much for doing it. And, I
24 mean, that's something that -- that's
25 very nice of them. So --



1 COMMISSIONER MADIGAN: That is nice
2 actually. That's very nice.

3 COMMISSIONER SCIROCCO: Yeah. Yeah.
4 Did I make the motion?

5 MAYOR KELLY: I don't know.

6 COMMISSIONER DALTON: No, you
7 didn't.

8 COMMISSIONER SCIROCCO: Did I make
9 the motion?

10 COMMISSIONER DALTON: No, I don't
11 think so.

12 COMMISSIONER SCIROCCO: Therefore I
13 move for the city council to accept the
14 donation of fifty geraniums at a value of
15 750 dollars from the Saratoga Springs
16 Preservation Foundation. And I put that
17 in form of a motion.

18 MAYOR KELLY: Is there a second?

19 COMMISSIONER MADIGAN: Second.

20 COMMISSIONER FRANCK: Second.

21 MAYOR KELLY: Any discussion? All
22 those in favor say aye.

23 IN UNISON: Aye.

24 MAYOR KELLY: Any oppose? The
25 matter passes.



1 COMMISSIONER SCIROCCO: And that's
2 the end of my agenda.

3 MAYOR KELLY: Okay. Thank you,
4 Commissioner.

5 On to public safety.

6 COMMISSIONER DALTON: Okay, you
7 guys. I'm going to try to be fast and
8 furious here. But I just want to let you
9 know that ding is my computer getting a
10 text message, and there's no way to turn
11 it off and not unmute myself. So I'm
12 really, really sorry. If everyone could
13 stop texting me while I talk, we will
14 have no problem.

15 COMMISSIONER MADIGAN: It comes
16 through my computer so loud. That's --

17 COMMISSIONER DALTON: I'm sorry, but
18 there's nothing I can do.

19 COMMISSIONER MADIGAN: It's hurting
20 my right ear. But I'm --

21 COMMISSIONER DALTON: I'm really
22 sorry. If I mute that, I have to mute me
23 entirely.

24 COMMISSIONER MADIGAN: Got you.

25 COMMISSIONER DALTON: Anyway, so no



1 one text me and we'll all be good.

2 Okay. So the first item on my
3 agenda is an announcement with a virus
4 update. Actually, Commissioner Madigan,
5 you did a pretty fantastic job
6 summarizing where we are in terms of our
7 reopening. We are about to go into phase
8 2 tomorrow which is fantastic. Yay phase
9 2. I'm delighted to see our retailers in
10 Broadway open again.

11 Joe Dolan who is the in-state
12 commander for our COVID response, has
13 written a formal update. I'm going to
14 just submit this into the record but not
15 read it tonight because it is primarily
16 things we have already gone over in this
17 meeting.

18 The one thing I just wanted to
19 mention though was that, as we are caught
20 up in all these reopening details, as
21 stores are focused on their safety plans
22 and getting all these details in place
23 and then we have riots going on and
24 protests going on, its' really easy to
25 lose track of the fact that there is



1 still actually a virus present in our
2 community. And today I was over at
3 Saratoga Hospital. And I was watching
4 the tent where you go, drive through for
5 COVID diagnostic testing. And there was
6 a steady stream of cars driving through
7 that tent of people getting diagnostic
8 testing for COVID. So I just don't want
9 us to like keep -- you know, we all need
10 to keep our eye on the ball here and
11 realize that there is still a virus.
12 It's still present in our community. And
13 we have to really, really be vigilant as
14 we continue these reopening phases so we
15 can get to phase 3, we can get to phase
16 4, and we can get back to some kind of
17 normalcy. So that concludes my
18 announcement. If anyone has any
19 questions, feel free to ask.

20 COMMISSIONER MADIGAN: he only thing
21 I want to say is that I've gotten some
22 inquiries about -- nail salons are not in
23 phase 2.

24 COMMISSIONER DALTON: Correct.

25 COMMISSIONER MADIGAN: Okay. So --



1 COMMISSIONER DALTON: Nail salons
2 are not in phase 2. That is correct.

3 COMMISSIONER MADIGAN: Okay.

4 COMMISSIONER DALTON: Okay. So
5 moving on to my second item, it is a
6 discussion and vote, an approval to play
7 reimbursement for graphic design.

8 I have done probably ninety percent
9 of the graphic design for the City since
10 January, for the website, for social
11 media and whatnot. That requires two
12 different graphic design programs that
13 I've been using. They're about 25
14 dollars each per month. And so this is
15 just a motion for the council's approval
16 to reimburse me in the amount of \$604.83
17 for the cost of these two graphic design
18 programs that I purchased for the City's
19 website and social media. This is a
20 motion.

21 MAYOR KELLY: Is there a second?

22 COMMISSIONER MADIGAN: Second.

23 MAYOR KELLY: Any discussion?

24 COMMISSIONER MADIGAN: Thank you for
25 doing some graphic design. It must be a



1 lot of work though. I'm getting better
2 with Canva. I can help.

3 COMMISSIONER DALTON: Yeah. It --
4 it is a lot of work. We do have five
5 people on our Canva program which is
6 awesome. So we've -- the whole point,
7 you guys, is basically to build templates
8 for graphics that all the same for the
9 City. So whether it's me or somebody
10 else in the future, they can come in and
11 make graphics. And we don't need one
12 individual to be doing the -- this job,
13 to build templates so that anyone can
14 come in and continue building these
15 graphics for the city. It's not
16 dependent on any one particular
17 individual.

18 Anyway, I think I said this is a
19 motion. Did I?

20 MAYOR KELLY: Yes.

21 COMMISSIONER DALTON: Yes, I did.

22 MAYOR KELLY: All those in favor say
23 aye.

24 IN UNISON: Aye.

25 MAYOR KELLY: Any oppose? The



1 matter passes.

2 COMMISSIONER DALTON: Thank you.

3 The third item on my agenda,
4 discussion and vote, authorization to pay
5 an invoice to Saratoga Hospital. This
6 invoice is for the annual physicals and
7 testing for our firefighters. I'd make a
8 motion to authorize a payment to Saratoga
9 Hospital in the amount of 12,161 dollars.
10 This is a motion.

11 MAYOR KELLY: Second?

12 COMMISSIONER MADIGAN: Second.

13 MAYOR KELLY: Any discussion? All
14 those in favor say aye.

15 IN UNISON: Aye.

16 MAYOR KELLY: Any oppose? The
17 matter passes.

18 COMMISSIONER DALTON: Thank you.

19 That concludes my agenda.

20 MAYOR KELLY: Thank you.

21 On to Supervisor Veitch.

22 SUPERVISOR VEITCH: Thank you,
23 Mayor. I only have one item on my
24 agenda. It's just a quick report on the
25 reopening committee that we have



1 established in Saratoga County. It -- we
2 have met twice since the last council
3 meeting, so once each week since the last
4 council meeting, and two fairly lengthy
5 meetings.

6 But basically, just a quick
7 overview, the reopening committee is
8 designed to be resource for businesses to
9 put state resources, state guidelines and
10 any processes for reopening in one place,
11 trying their best to be a one-stop shop
12 location for people who are looking to
13 learn about reopening as well as really
14 for businesses and what they need to do
15 for reopening.

16 So it is a county-developed website.
17 And the website address is
18 reopeningsaratogacounty, all one word,
19 .com. That links then to the county's
20 website resource page. It's continually
21 under development. It's basically being
22 updated just about every day as new
23 guidance is established. And, of course,
24 with tomorrow's phase 2 reopening,
25 there's going to be a lot of updates made



1 to that to talk about phase 2.

2 There's a -- there's a place on the
3 website for questions. If you're -- if
4 you're a business and you have some
5 questions about whether or not you can
6 open or the type of business that you are
7 can open, you can submit those questions.
8 Basically -- and again, I've gotten a few
9 requests for some businesses that are
10 kind of in a gray area. They don't know
11 if it's something that would be able to
12 open. You can get that request basically
13 sent directly to Spencer Hellwig, our
14 county administrator who is on the state
15 control room. And he asks on the daily
16 call that they have any of those requests
17 that come through as to whether or not
18 those businesses are able to open.

19 So again, I've actually personally
20 received a few requests. I send them to
21 Spencer. And then essentially, about
22 within twenty-four hours, he gets back to
23 me and tells me whether or not the state
24 person from Empire State Development will
25 say that that's allowed or not allowed to



1 open as a business.

2 So the next part of this is that
3 we've been working with Saratoga County
4 Chamber of Commerce. They've agreed to
5 leverage their media and promotion
6 network to promote this website and
7 advertise to businesses. Basically, a
8 proposal was made from the committee to
9 spend 50,000 dollars on this. And it
10 will go through our full committee
11 process, so it's going to start at the
12 economic development committee and then
13 go through law and finance and then to
14 the full board for a vote.

15 My opinion on this is I don't agree
16 that 50,000 dollars is the right amount
17 to spend on this. I think it's too much,
18 too much for a website promotion. You
19 know, with very little sales tax coming
20 in, we must spend our money
21 appropriately.

22 I think, you know, again, the amount
23 of 50,000 dollars isn't something I'm
24 against, but I think at least part of
25 that money or maybe a large portion of



1 that money is probably better spent
2 directly assisting business.

3 COMMISSIONER DALTON: I'm sorry. I
4 don't mean to interrupt. 50,000 dollars
5 is going just to develop this website?

6 SUPERVISOR VEITCH: Not develop but
7 promote. So the --

8 COMMISSIONER DALTON: Oh.

9 SUPERVISOR VEITCH: -- chamber of --
10 yeah. The -- well, again, it's not
11 approved yet, so I wouldn't say it's
12 going to anything right now.

13 COMMISSIONER DALTON: Right. That's
14 an astronomical --

15 SUPERVISOR VEITCH: It's a proposal.
16 So I think really it's more important
17 that we have -- help businesses directly.
18 As everybody somewhat knows from some of
19 the requirements, the business are going
20 to need to have personal protective
21 equipment available for customers and for
22 their employees, testing of employees.
23 They're going to have to do a lot of
24 testing of their own employees. There's
25 some questions out there about how that's



1 going to be covered as far as costs are
2 concerned. Increased cleaning and
3 sanitation for their businesses. That
4 could be -- that could be costly. And
5 it's an extra -- it's an extra burden. I
6 read today that -- or saw on the news
7 today that for hair salons it's like
8 every half an hour they've got to like
9 clean their stations or something like
10 that. So that's a -- becomes a large
11 expense the more and more you have to do
12 that.

13 And also, these businesses have
14 already been closed for two months, so
15 they don't really have the resources to
16 now spend more resources to operate. So
17 it really doesn't make sense. It's a
18 burden. So I think at the county level,
19 we should be assuming some of this and
20 assisting these businesses. I would be
21 supportive of spending at least part of
22 that funds, if not a large portion of it,
23 for that kind of expense rather than for
24 the advertising part.

25 I think we need to do some



1 advertising. I'm not saying that. And I
2 think we should spend some money on that.
3 But I don't think we should spend 50,000
4 dollars on that. I think that's an
5 excessive amount for just promoting a
6 website.

7 And I think that comes from a place
8 of -- I don't know if the chair or the
9 peopled involved in it just don't know
10 what it takes to advertise and came up
11 with a number and kind of throwing it out
12 there and seeing what happens. So my
13 plan is to propose changes to that
14 expenditure for other things that I think
15 are more important.

16 The next meeting of the committee is
17 this Thursday at 3 o'clock. Right now I
18 believe we have a scheduled -- it's not
19 every -- not the same day every week, but
20 it's every week. So we're going to be
21 meeting weekly at least for the time
22 being. And, of course, as was mentioned
23 earlier today at this meeting, phase 2
24 can start tomorrow. And so I'm looking
25 forward to that. I'm looking -- looking



1 forward to my first haircut in two and
2 half months, not that I need it in the
3 front. But in the back it's certainly a
4 problem.

5 And again, it's
6 reopeningsaratogacounty.com. And if you
7 want to go the state's website, it's
8 forward.newyork.gov. So that's my
9 agenda. And thank you very much.

10 COMMISSIONER DALTON: Can I just
11 briefly say that I really appreciate your
12 position on that, Supervisor Veitch?
13 That 50,000 dollars is an exorbitant way
14 over-the-top amount to promote a website.
15 And so I really appreciate your position
16 there. Thank you.

17 SUPERVISOR VEITCH: Not a problem.
18 Thank you.

19 MAYOR KELLY: Thank you, Supervisor
20 Veitch.

21 Supervisor Gaston?

22 SUPERVISOR GASTON: The first item
23 on my agenda is an update for COVID-19
24 for the county. Most importantly and
25 most unfortunately, we just had to



1 recognize our sixteenth death in the
2 county. We remain fortunate to not have
3 a Saratoga Springs resident pass away
4 from COVID-19 as of yet, but we regret
5 any loss of life as a result of it.

6 We are working on building up
7 testing in the county. We actually have
8 an additional -- many people are familiar
9 with Saratoga Hospital. But Multimed
10 Emergent Care has been added as a
11 resource for individuals to obtain
12 testing within the county. They can do
13 both antibody and diagnostic testimony.

14 For those who have insurance, there
15 is no copay. Unfortunately, if you do
16 not have insurance, all facilities are
17 currently billing at this time. We are
18 working on some advocacy to make sure
19 that anybody has access to that testing,
20 especially as gig workers and essential
21 workers who do not have insurance are
22 most likely to be exposed at this time.

23 If you have a concern about
24 accessing testing, you are welcome to
25 reach out to public health or myself or



1 I'm sure Supervisor Veitch to make sure
2 that we can connect you with that.

3 We are also working with Saratoga
4 Hospital and Multimed on seeing
5 additional ways that we can hopefully
6 increase the testing in the county so
7 that as we open up, we can make sure any
8 cases that do develop, any additional
9 cases, can be traced quickly.

10 To that end, some questionable
11 information was passed, information that
12 has been misunderstood. And I want to
13 make it clear. From Spencer Hellwig
14 who's on the control room and Director
15 Kathy Duncan, businesses in Saratoga
16 County are not required to keep a listing
17 of the individuals that attend their
18 businesses. They are, however, expected
19 to, if contacted by Public Health, assist
20 in contact tracing any way that they
21 can. That may mean going back through
22 the ordinary course of business to see
23 what records they do have. They are not
24 required to maintain a list of
25 individuals who come in. I know that was



1 a concern for a number of businesses that
2 contacted me.

3 The second item on my agenda is
4 county operations. Similarly, there are
5 a lot of people who have questions for
6 the county at this time. And we ask a
7 little bit of your patience with us. In
8 addition to the ongoing pandemic, the
9 economic crisis has led -- or is
10 potentially leading to some personnel
11 changes as we shift things around. And
12 hopefully very soon we're moving to a
13 bright, shiny public safety building. So
14 various aspects of the county are moving
15 and reacting to all of the things that
16 are taking place right now. The county
17 is operating at a hundred percent. That
18 does not mean all individuals are in the
19 building, but we are operating at a
20 hundred percent. So if you try and reach
21 out and do not contact someone, they
22 should be able to get back to you. If
23 they do not, please reach out to us
24 because we are your conduits to the
25 county should there be any questions.



1 And we can generally get pretty quick
2 responses. But I don't want anyone to go
3 without the information that they need as
4 a result of this.

5 The third item on my agenda is just
6 to remind I have a public forum on June
7 the 7th at 2 p.m. It will be on Facebook
8 Live. That concludes my agenda.

9 MAYOR KELLY: Thank you.

10 Any other business from the council?
11 Then we are adjourned. Stay safe.

12 (Meeting adjourned)

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1 C E R T I F I C A T I O N

2

3 I, Michael Drake, certify that the
4 foregoing transcript is a true and
5 accurate record of the proceedings.

6

7

8

9



10 Michael Drake (CER-513, CET-513)

11 AAERT Certified Transcriber

12

13 eScribers

14 352 Seventh Avenue, Suite #604

15 New York, NY 10001

16

17 Date: September 29, 2020

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June 2, 2020

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM

6:55 p.m. – P.H. – CDBG Citizen
Participation Plan Amendment

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATION

1. Fire Station #3 Needs Analysis by Sean Foran of Heuber Beurer

CONSENT AGENDA

1. Approval of 4/20/2020 Pre-Agenda Meeting Minutes
2. Budget Amendments – Insurance Reserve #5
3. Approval of Use of Insurance Reserve Resolution #5
4. Budget Amendments – Capital (Refund)
5. Budget Transfers – Regular
6. Budget Amendments – Regular (Increases)
7. Approve Payroll 5/22/20 \$452,369.25
8. Approve Payroll 5/29/20 \$435,718.28
9. Approve Warrant – 2020 20MWMAY2 \$76,911.18
10. Approve Warrant – 2020 20JUN1 \$676,073.19

MAYOR'S DEPARTMENT

1. Discussion: Regarding Recent Events in Minneapolis
2. Announcement: Census Update
3. Announcement: Municipal Smart City Street Light Conversion & Evolving Technology Guidebook Released
4. Discussion and Vote: CDBG Citizen Participation Plan Amendment
5. Presentation: Community Development Citizen Advisory Committee 2020 Community Development Block Grant Consolidated Plan Priority Recommendations
6. Set Public Hearing: 2020 Community Development Block Grant Consolidated Plan Priorities
7. Presentation: Community Development Citizen Advisory Committee 2020 Community Development Block Grant Annual Action Plan Recommendations
8. Set Public Hearing: 2020 Community Development Block Grant Annual Action Plan
9. Presentation: Community Development Citizen Advisory Committee 2019 Community Development Block Grant Substantial Amendment Recommendations (CDBG-CV CARES Act Funding)

10. Set Public Hearing: 2020 Community Development Block Grant Substantial Amendment (CDBG-CV CARES Act Funding)
11. Discussion and Vote: Authorization for Mayor to Sign Addendum Two to Visitor Center Management Agreement
12. Discussion and Vote: Authorization to Release Workforce Housing Restrictions for 289 Jefferson Street, Unit 20, Pursuant to Section VI of Declaration of Covenants and Restrictions
13. Discussion and Vote: Authorization for Mayor to Accept Donation from Scott Earl of Twin Bridges Waste & Recycling

ACCOUNTS DEPARTMENT

1. Discussion and Vote: Accept Donation of Hand Sanitizer from Cooperstown Distillery
2. Announcement: Grievance Day Update

FINANCE DEPARTMENT

1. Announcement: 2020 Bond Rating and Sale
2. Update: Finance Department – COVID-19 and City Finances
3. Discussion and Vote: Budget Amendments – Department Reductions (non-payroll)
4. Discussion and Vote: Budget Amendments – Department Reductions (payroll)
5. Discussion and Vote: Budget Amendments – Department Reductions, Contingency
6. Discussion and Vote: Budget Transfers – Payroll
7. Discussion and Vote: 2020 City Fees Update – Building Department
8. Discussion and Vote: Authorization for Mayor to Sign Addendum Two with NYSTEC for IT Security Services and Smart City Consulting (no cost)

PUBLIC WORKS DEPARTMENT

1. Discussion: Flat Rock Parking Center – North Lot
2. Discussion and Vote: Accept Donation from Saratoga Springs Preservation Foundation

PUBLIC SAFETY DEPARTMENT

1. Announcement: Virus Update
2. Discussion and Vote: Approval to Pay Reimbursement for Graphic Design
3. Discussion and Vote: Authorization to Pay Invoice to Saratoga Hospital

SUPERVISORS

Matt Veitch

1. County Re-Opening Committee Update

Tara Gaston

1. COVID-19 Update
2. County Operations
3. Public Forum

ADJOURN



June 2, 2020

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Maire Masterson, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, DPW
Eileen Finneran, Deputy Commissioner, DPS

Vincent DeLeonardis

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARINGS

CDBG Citizen Participation Plan Amendment

Mayor Kelly opened the public hearing at 6:56 p.m.

Mayor Kelly advised HUD has mandated the City amend its current CDBG Citizen Participation Plan. It was last updated 2010. Updates include the elimination of costly newspaper advertisements, citizen participation procedures for future disaster events, and inclusion of digital and virtual methods of public notification and participation.

No one spoke.

Mayor Kelly closed the public hearing at 6:57 p.m.

CALL TO ORDER

Mayor Kelly called the meeting to order at 7:05 p.m.

PUBLIC COMMENT

Mayor Kelly said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.

Mayor Kelly opened the public comment period at 7:06 p.m.

No comments.

Mayor Kelly closed the public comment period at 7:06 p.m.

PRESENTATION

Fire Station #3 Needs Analysis

Commissioner Dalton introduced Sean Foran of Heuber-Bruer regarding the needs analysis of station #3.

Sean Foran stated the scope of work includes a program development process, development of a critical path, the project budget process, and developed strategies for fixtures, furniture and equipment. They are scheduled to give a final report to the Council of the findings of the efforts the Committee has made to date.

Mr. Foran provided an overview of the project. People in his industry believe there will be a similar bond rate decrease as seen in 2008, 2009. It will be in the City's favor to be ready to move forward when those bond rates decrease. Design firms that work on public work projects like fire stations are extremely hungry right now and the City would get beneficial pricing at this timeframe.

The size of the building will determine the construction cost. They are budgeting an area of 16,000 square feet with 400 square feet for evidence storage and 300 square feet for record storage. The estimated construction cost is \$5.5 million. Design fees should be lower than \$300,000, and the project is being budgeted at \$6.7 million. This budget number should not grow, if anything it will be reduced. The intent of the site plan is to confirm the building will fit on the site. This site will accommodate a building of this size.

They have prepared the RFP. Commissioners Dalton and Madigan have reviewed it.

CONSENT AGENDA

Mayor Kelly moved and Commissioner Madigan seconded to approve the consent agenda as follows:

1. Approval of 4/20/2020 Pre-Agenda Meeting Minutes
2. Budget Amendments – Insurance Reserve #5
3. Approval of Use of Insurance Reserve Resolution #5
4. Budget Amendments – Capital (Refund)
5. Budget Transfers – Regular
6. Budget Amendments – Regular (Increases)
7. Approve Payroll 5/22/20 \$452,369.25
8. Approve Payroll 5/29/20 \$435,718.28
9. Approve Warrant – 2020 20MWMAY2 \$76,911.18
10. Approve Warrant – 2020 20JUN1 \$676,073.19

Ayes – All

MAYOR'S DEPARTMENT

Discussion: Regarding Recent Events in Minneapolis

Mayor Kelly stated recent days remind us that if we see injustice we need to speak. Our Police Department is the leader of this charge. Our police really know our community and work hard at all relations.

Announcement: Census Update

Mayor Kelly announced the Saratoga Springs response rate has been flat for the past few weeks. The more information our City provides the more likely the funding we will receive.

Announcement: Municipal Smart City Street Light Conversion & Evolving Technology Guidebook Released

Mayor Kelly advised the CDTC commissioned the development of the Municipal Smart City Street light Conversion & Evolving Technology Guidebook. New street lighting technology can provide public safety. The City of Saratoga Springs is being used as test case.

Discussion and Vote: CDBG Citizen Participation Plan Amendment (20-258)

Mayor Kelly moved and Commissioner Madigan seconded to authorize the Community Development Block Grant Participation Plan amendment as included with this agenda.

Ayes – All

Presentation: Community Development Citizen Advisory Committee 2020 Community Development Block Grant Consolidated Plan Priority Recommendations

Mayor Kelly advised the Council received a memo from Lindsey Connor last week outlining the recommendations. Rich Ferguson, committee chair, will present the recommendations tonight.

Rich Ferguson advised this has been amended to include COVID-19 related needs priorities. All entitlement communities must create a consolidated plan. A survey was distributed to all service providers within the Saratoga North Country Continuum of Care, other local providers, and the general public.

Successful applicants for Entitlement Action Plan funding will: 1. specifically respond to the priority needs identified in this Plan, 2. identify specific accomplishments to gauge project success, and 3. include, on average, at least 20% of funding leveraged from other resources.

Set Public Hearing: 2020 Community Development Block Grant Consolidated Plan Priorities

Mayor Kelly set a public hearing for Tuesday, June 16, 2020 at 6:55 p.m.

Presentation: Community Development Citizen Advisory Committee 2020 Community Development Block Grant Annual Action Plan Recommendations

Mayor Kelly asked Rich Ferguson to speak to this issue.

Rich advised there were 15 applications received totaling \$410,009.56 of which there is \$315,491.56 available. The Committee had 2 public meetings, 4 private meetings and much discussion to recommend the following to the City Council:

- CAPTAIN - \$16,000
- Mother Susan Anderson Emergency Shelter Case Manager - \$13,900
- Legal Aid Society Homelessness Prevention – \$9,915
- Senior Center – \$7,554
- Wellspring – \$6,000

- Rebuilding Together Saratoga County – \$100,000
- Wellspring Handicap – \$40,000
- Shelters of Saratoga - \$31,446
- Mother Susan Anderson Emergency Shelter Rehab - \$18,675
- AIM Services - \$10,000
- Saratoga Affordable Housing - \$6,510
- Program Administration – \$55,491.56

Set Public Hearing: 2020 Community Development Block Grant Annual Action Plan

Mayor Kelly set a public hearing for Tuesday, June 16, 2020 at 6:55 p.m.

Presentation: Community Development Citizen Advisory Committee 2019 Community Development Block Grant Substantial Amendment Recommendations (CDBG-CV CARES Act Funding)

Mayor Kelly stated this action plan is required in order to utilize the funds under the CARES Act. She asked Rich Ferguson to speak on this.

Rich Ferguson advised the total funding amount is \$181,629 and must be used for COVID-19 activities. Committee recommends the following:

- Emergency Housing Assistance Program - \$110,589
- Legal Aid Homelessness - \$21,485
- Senior Center - \$7,555
- Salvation Army - \$6,000
- CDBG COVID Administration - \$36,000

Set Public Hearing: 2020 Community Development Block Grant Substantial Amendment (CDBG-CV CARES Act Funding)

Mayor Kelly set a public hearing for Tuesday, June 16, 2020 at 6:55 p.m.

Discussion and Vote: Authorization for Mayor to Sign Addendum Two to Visitor Center Management Agreement (20-259)

Mayor Kelly advised because of the COVID pandemic, the Visitor Center will suspend operations 6/2/2020 – 12/31/2020. The City shall not be required or responsible for providing any fees to Saratoga County Tourism Bureau.

Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign addendum 2 to the Visitor Center Management Agreement and included with this agenda.

Ayes – All

Discussion and Vote: Authorization to Release Workforce Housing Restrictions for 289 Jefferson Street, Unit 20, Pursuant to Section VI of Declaration of Covenants and Restrictions (20-260)

Mayor Kelly advised the owner has experienced difficulty selling this unit under current program restrictions. The owner must market the unit for 4 months and then allow the City to actively market the property for an additional 2 months. The Community Development Department is requesting the restrictions be lifted to be sold on the free market.

Mayor Kelly moved and Commissioner Madigan seconded to authorize the release of the workforce housing restrictions for 289 Jefferson Street unit 20 pursuant to section VI of the Declaration of Covenants and Restrictions as included with this agenda.

Ayes – All

Discussion and Vote: Authorization for Mayor to Accept Donation from Scott Earl of Twin Bridges Waste & Recycling (20-261)

Mayor Kelly advised the owner of Twin Bridges would like to donate to the City's homelessness efforts in the amount of \$61,000.

Mayor Kelly moved and Commissioner Madigan seconded to authorize the Council to accept the donation from Scott Earl of Twin Bridges Waste & Recycling.

Ayes – All

Council took a break at 8:14
Council returned at 8:16

ACCOUNTS DEPARTMENT

Discussion and Vote: Accept Donation of Hand Sanitizer from Cooperstown Distillery (20-273)

Commissioner Franck advised the City received another donation from Cooperstown Distillery of 300 – 8 oz. bottles and 600 – 4 oz. bottles of hand sanitizer. We distributed the 8 oz. bottles to Wesley and the local businesses. The 4 oz. bottles went to the Fire Department. Thank you to Cooperstown Distillery.

Commissioner Franck moved and Commissioner Dalton seconded to accept the donation of hand sanitizer from Cooperstown Distillery, at a value of \$2,700.00.

Ayes - All

Announcement: Grievance Day Update

Commissioner Franck stated Grievance Day was held on May 26, 2020. We had another successful year with 65 taxpayers grieving their assessment. I would like to thank Camille Daniels, Sheila Sperling, Joe Ribis, and Jim Martinez for volunteering their time on the Board of Assessment Review.

Commissioner Franck moved and Commissioner Dalton seconded to add an item to his agenda to set a public hearing to amend Chapter 136. (20-262)

Ayes – All

Set Public Hearing: Amend Chapter 136 of the City Code Lodging, Eating and Drinking Establishments

Commissioner Franck set a public hearing for Tuesday, June 16, 2020 at 6:55 p.m.

FINANCE DEPARTMENT

Announcement: 2020 Bond Rating and Sale

Commissioner Madigan advised the City's bond rating was completed. The City was awarded an AA+ rating for the 9th consecutive year. Standard and Poor's revised the City's outlook from stable to negative. Our annual bond sale was held today. The low bidder on the \$7.4 million public improvement serial bonds

was Bank of New York Mellon Capital Markets at a net interest rate of 2.115%. The lowest bidder on the \$6.3 million tax anticipation note was Adirondack Trust at a net interest rate of 0.15%.

Update: Finance Department – COVID-19 and City Finances

Commissioner Madigan advised there is little to report at a state and national level that isn't already known. The Capital District Region, which includes Saratoga Springs, will be entering into phase 2 tomorrow. The City's revenue deficit are being adjusted regularly. Finance has projected a \$14 - \$16 million shortfall and revised it to a \$15 - \$17 million shortfall for 2020. She reviewed revenue fee losses.

This year we are experiencing diminished reserves, assignments, and revenue collections. We have absorbed this by using fund balance, which is also depleting. Without the infusion of the tax anticipation note, we face June with \$11.4 million in cash and \$11.9 million in expenditures. The tax anticipation note will increase cash available in July. Finance will continue to make recommendations.

Discussion and Vote: Budget Amendments – Department Reductions (non-payroll) (20-263)

Commissioner Madigan stated these do not include the additional savings from furloughs. These are the reductions submitted by the departments.

Commissioner Madigan moved and Mayor Kelly seconded to approve budget amendments – department reductions (non-payroll) as included with the agenda.

Ayes – All

Discussion and Vote: Budget Amendments – Department Reductions (payroll) (20-264)

Commissioner Madigan stated this includes payroll deductions submitted by each department and does not include furloughs.

Commissioner Madigan moved and Mayor Kelly seconded to approve budget amendments – department reductions (payroll) as included with the agenda.

Ayes - All

Discussion and Vote: Budget Amendments – Department Reductions, Contingency

Commissioner Madigan pulled this item from her agenda.

Discussion and Vote: Budget Transfers – Payroll (20-265)

Commissioner Madigan moved and Commissioner Dalton seconded to approve budget transfers – payroll as included with the agenda.

Ayes – All

Discussion and Vote: 2020 City Fees Update – Building Department (20-266)

Commissioner Madigan stated the Mayor's Department requested a change to plumbing permits.

Commissioner Madigan moved and Mayor Kelly seconded to approve the 2020 City fee update – building department as included with the agenda.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Addendum Two with NYSTEC for IT Security Services and Smart City Consulting (no cost) (20-267)

Commissioner Madigan stated NYSTEC provides the City with IT security. The contract expires on 6/30/2020. This amendment will extend the contract through 12/31/2020. There is no additional cost for this extension.

Commissioner Madigan moved and Commissioner Dalton seconded to authorize the mayor to sign addendum one with NYSTEC for IT Security services and Smart City Consulting as included with the agenda.

Ayes – All

Madigan moved and Commissioner Franck seconded to approve the addition of a discussion and vote to approve to apply for Empire State Development ESD Smart City Test including authorization for the mayor to sign all documents associated with the application. (20-268)

Ayes- All

Discussion and Vote: Approval to Apply for Empire State Development ESD Smart City Test Including Authorization for the Mayor to Sign All Documents Associated with the Application (20-269)

Commissioner Madigan advised the program will designate up to 5 smart cities to connect with technology companies and academic experts throughout the state using emerging technology to improve government services and resident quality of life. NYSTEC has offered to provide project management and guidance through the grant process for the City. The match can be all in-kind services.

Commissioner Madigan moved and Commissioner Dalton seconded to approve the request to apply for Empire State Development ESD Smart City Test including authorization for the mayor to sign all documents associated with the application.

Ayes - All

PUBLIC WORKS DEPARTMENT

Discussion: Flat Rock Parking Center – North Lot

Commissioner Scirocco stated he discussed previously about turning this lot into a parking lot for employees and City vehicles. He met with Tom Roohan who stated he had no problem with the idea. A copy of the schematic of parking was provided to the Council.

Mayor Kelly stated she is a no vote. She doesn't agree with this, it's a bait and switch.

Commissioner Scirocco stated it is absolutely necessary for our employees and vehicles to have parking.

Discussion and Vote: Accept Donation from Saratoga Springs Preservation Foundation (20-270)

Commissioner Scirocco the City received a donation of 50 geraniums, a value of \$750. The flowers will be planted around the Spirit of Life and Spencer Trask Memorial.

Commissioner Scirocco moved and Commissioner Dalton seconded to accept the donation of 50 geraniums at a value of \$750 from the Saratoga Springs Preservation Foundation.

Ayes - All

PUBLIC SAFETY DEPARTMENT

Announcement: Virus Update

Commissioner Dalton announced we are about to go into Phase 2 tomorrow. Chief Dolan has submitted a formal update (attached).

Discussion and Vote: Approval to Pay Reimbursement for Graphic Design (20-271)

Commissioner Dalton advised she has been using two different graphic design programs to do most of the design work for the City since January. The amount of reimbursement is \$604.83.

Commissioner Dalton moved and Commissioner Madigan seconded for Council's approval to reimburse Commissioner Dalton in the amount of \$604.83 for the cost of these two graphic design programs that she purchased for the City's website and social media.

Ayes – All

Discussion and Vote: Authorization to Pay Invoice to Saratoga Hospital (20-272)

Commissioner Dalton advised this invoice is for the annual physicals and testing for our firefighters.

Commissioner Dalton moved and Commissioner Madigan seconded to authorize payment to Saratoga Hospital in the amount of \$12,161.

Ayes – All

SUPERVISORS

Matt Veitch

County Re-Opening Committee Update

Supervisor Veitch reported they met twice since the last Council meeting. The County has a website - Reopeningsaratogacounty.com, which links to the County's website resource page. There is a place on the website for questions. The County is proposing to spend \$50,000 on the promotion of this website. He is against spending of this amount on this.

Tara Gaston

COVID-19 Update

Supervisor Gaston reported we just recognized our 16th death in Saratoga County. They are working on building up testing in the County. Malta Med has been added as a resource in the County.

County Operations

Supervisor Gaston reported the County asks for patience as they work through personnel changes and all the inquiries they are receiving during the pandemic. The County is operating at 100%.

Public Forum

Supervisor Gaston reported her public forum is June 7th at 2 p.m. on Facebook Live.

ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 9:19 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:

DRAFT



July 21, 2020

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

EXECUTIVE SESSION

1. Discussions regarding collective negotiations

CONSENT AGENDA

1. Approval of 4-21-2020 City Council Meeting Transcript
2. Budget Transfers - Regular
3. Approve Payroll 7/10/2020 \$601,634.20
4. Approve Payroll 7/17/2020 \$471,051.52
5. Approve Warrant – 2020 20MWJUL2 \$708,075.44
6. Approve Warrant – 2020 20JUL2 \$874,670.45

MAYOR'S DEPARTMENT

1. Proclamation: CDTA 50th Anniversary
2. Proclamation: Solomon Northup
3. Proclamation: Americans with Disabilities Act
4. Appointment: Community Development Citizen Advisory Committee
5. Appointment: Planning Board
6. Discussion and Vote: Appointment to the Downtown Special Assessment District
7. Discussion and Vote: Appointment to the Downtown Special Assessment District
8. Discussion and Vote: Appointment to the Downtown Special Assessment District
9. Discussion and Vote: Expansion and Changes Regarding the Economic Development Revolving Loan Program
10. Discussion and Vote: Update to the City Fee Schedule
11. Discussion and Vote: Saratoga Greenbelt Trail Map Update
12. Discussion and Vote: Submit Application for Capital District Trails Plan Implementation 2020 – 2021 Grant
13. Discussion and Vote: Authorization for the Mayor to Sign the Memorandum of Agreement Between City of Saratoga Springs and City Collective Bargaining Units Regarding Health Insurance Contracts
14. Discussion and Vote: Approval of the Recreation Department's Dance Instructor's Hourly Rate of \$75 per the Independent Contractor Agreement

15. Set Public Hearing: 2021-2026 Capital Program

ACCOUNTS DEPARTMENT

1. Discussion and Vote: Accept Donation of Precast Concrete Blocks from Palette Stone Crop. For Henry Street
2. Award of Bid: Extension of Bid – HVAC Services to BPI Mechanical for DPW
3. Award of Bid: Extension of Bid – Integrated Pest Management to Absolute Pest Control, Inc.

FINANCE DEPARTMENT

1. Update: 2021 City Budget, City Finances, and COVID-19
2. Discussion and Vote: Refunding Bond Resolution
3. Discussion and Vote: Authorization for Mayor to Sign Capital Grant Disbursement Agreement for Restore NY Grant for the Restoration of Universal Preservation Hall
4. Discussion and Vote: Budget Transfers – Capital, Payroll
5. Discussion and Vote: Budget Transfers – General Fund, Payroll

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Contract BPI Mechanical for City Buildings HVAC Services
2. Discussion and Vote: Authorization for Mayor to Sign Contract with Absolute Pest Control, Inc. for Pest Management Services
3. Discussion and Vote: Authorization for Mayor to Sign Change Order No. 13 with MLB Construction Services for City Hall Renovation – General Construction
4. Discussion and Vote: Health & Wellness User Agreement for High Rock Park, Geyser Road Veterans Memorial Park, and Waterfront Park
5. Discussion: Vandalism of the NY 77th Infantry Regiment Monument

PUBLIC SAFETY DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Renewal Affiliation Agreement with Hudson Valley Community College for EMPT – Paramedic Programs
2. Discussion and Vote: Authorization for Mayor to Sign an Inter-Municipal Agreement with the City of Saratoga Springs and the County to Allow City Employee's to Park in the Woodlawn Ave. Parking Lot
3. Announcement: Thank You
4. Announcement: NY 77th Memorial Volunteers Statue

SUPERVISORS

Matt Veitch

1. Building & Grounds Committee Update
2. Re-Opening Committee Update
3. National Association of Counties Update

Tara Gaston

1. COVID-19 Update
2. Board of Supervisors Update
3. Public Forum

ADJOURN



July 21, 2020

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Deirdre Ladd, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

Vincent DeLeonardis

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

EXCUSED: Joe O'Neill, Deputy Commissioner, DPW

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

CALL TO ORDER

Mayor Kelly called the meeting to order at 7:01 p.m.

PUBLIC COMMENT

Mayor Kelly opened the public comment period at 7:02 p.m.

Darlene McGraw of Saratoga Springs provided books to the Council on pedestrian safety. She encouraged the Council to work with other municipalities, as routes are not utilized enough. She asked the Council to look into wearing of masks with the ADA.

Anthony Smith (VanDenburgh) stated a member from the Council told him to seek residency in another state due to a comment he made on social media. He is disgusted by this statement made on social media, as it is unprofessional.

Mayor Kelly closed the public comment period at 7:08 p.m.

EXECUTIVE SESSION

Mayor Kelly advised the executive session will be held at the end of this meeting. She would like to add an item to the executive session.

Mayor Kelly moved and Commissioner Franck seconded to add an item to the executive session discussion regarding the sale, lease, or acquisition of property where disclosure would affect value. (20- 300)

Ayes – All

CONSENT AGENDA

Mayor Kelly moved and Commissioner Madigan seconded to approve the consent agenda as follows:

1. Approval of 4-21-2020 City Council Meeting Transcript
2. Budget Transfers - Regular
3. Approve Payroll 7/10/2020 \$601,634.20
4. Approve Payroll 7/17/2020 \$471,051.52
5. Approve Warrant – 2020 20MWJUL2 \$708,075.44
6. Approve Warrant – 2020 20JUL2 \$874,670.45

Ayes – All

MAYOR'S DEPARTMENT

Proclamation: CDTA 50th Anniversary

Mayor Kelly read the proclamation as follows:

WHEREAS, the Capital District Transportation Authority (CDTA) has been named the best mid-sized public transportation system in North America for 2017 by the American Public Transportation Association and;
WHEREAS, CDTA's ridership has been at record or near record levels reaching a record high of 17.1 million riders in one fiscal year, a 25% increase in ridership over the past 6 years;
WHEREAS, CDTA has recently focused on improving taxi services, bike share services, deals, and major employers new transit centers, and creating universal access programs which represent 25 of all CDTA boarding in the system;
WHEREAS, CDTA is looking towards continued improvements, such as offering a safe environment for the community and connecting towns and cities, that have been previously challenging to connect with the cohesive transportation network in order to ensure community members can expand their horizons
NOW THEREFORE, I Meg Kelly, mayor of the City of Saratoga Springs, am pleased to join with my fellow Saratogians in expressing our thanks and appreciation for the good work done by CDTA in the past and all the years to come as they celebrate their 50th anniversary on August 1st. I encourage all citizens to utilized CDTA's award winning services.

Proclamation: Solomon Northup

Mayor Kelly read the proclamation as follows:

WHEREASE, Solomon Northup, a man who learned about freedom and injustice in a way few people have, was born in Essex County, New York; he lived in Washington County, and later moved to Saratoga Springs. In 1841, he met 2 men who claim they were members of a company of entertainers. They offered him a job and persuaded him to travel with them, so began a story as chilling as ever told. Mr. Northup was drugged, kidnapped and sold as a slave. Many years passed before he regained his freedom. My sufferings, he wrote, I can compare to nothing else than a burning agonies of hell. There had been hours when the contemplation of death has been pleasant to dwell upon, and;
WHEREAS, despite its horrors, the story of Solomon Northup inspires us, even in the course of pain and cruelty inflicted upon him, Mr. Northup retained his humanity and morality. He met his suffering with intelligence, courage, and determination. Today, let us remember and honor the man who served to fight against the evil that surrounded him and let us also renew our commitment to continue to fight against the evil in our world every day to the best of our ability.
NOW, THEREFORE, I Meg Kelly, mayor of the City of Saratoga Springs am pleased to join with my fellow Saratogians in honoring the legacy of Solomon Northup.

Proclamation: Americans with Disabilities Act

Mayor Kelly read the proclamation as follows:

WHEREAS, since July 26, 1990, the Americans with Disabilities Act has provided invaluable service to many thousands of citizens. It prohibits discrimination against persons with disabilities, respect to jobs, schools, transportation, and access to public and private accommodations and facilities. It is a Civil Rights law that guarantees equal opportunity and it serves as a means for organizations in every community to bring assistance, information, resources, and freedom to disabled citizens. The dedicated personnel of AIM Services have worked tirelessly since 1979 to provide residential and community based services to persons with disabilities in Saratoga, Warren, and Washington Counties. AIM respects the value and potential of every individual and works with him or her to develop their best solutions and opportunities. Their stated goal is always to put people first and they have been doing so admirably for more than 40 years.

WHEREAS, on this 30th anniversary of Americans with Disabilities Act, the City of Saratoga Springs is pleased to join with AIM in reaffirming our mutual commitment to protect the rights of those with disabilities.

NOW, THEREFORE, I Meg Kelly, mayor of the City of Saratoga Springs am pleased to join with my fellow Saratogians in expressing our thanks and appreciation for the work done by the dedicated members of AIM and pledge our continued support for the equality and inclusion of disabled persons.

Appointment: Community Development Citizen Advisory Committee

Mayor Kelly appointed Jasmine Raidoo to the Community Development Citizen Advisory Committee.

Appointment: Planning Board

Mayor Kelly appointed Jason Doty as an alternate member to the Planning Board. His term will run from 7/21/2020 – 12/31/2020.

Discussion and Vote: Appointment to the Downtown Special Assessment District (20-301)

Mayor Kelly advised Mike Ingersoll's term will run from 7/21/2020 – 7/21/2024.

Mayor Kelly moved and Commissioner Franck seconded to approve the appointment of Mike Ingersoll to the Downtown Special Assessment District for the term lasting from 7/21/2020 – 7/21/2024.

Ayes – All

Discussion and Vote: Appointment to the Downtown Special Assessment District (20-302)

Mayor Kelly advised she is re-appointing Harvey Fox. His term will run from 7/21/2020 – 7/24/2024.

Mayor Kelly moved and Commissioner Dalton seconded to approve the appointment of Harvey Fox to the Downtown Special Assessment District for a term lasting from 7/21/2020 – 7/21/2024.

Ayes – All

Discussion and Vote: Appointment to the Downtown Special Assessment District (20-303)

Mayor Kelly advised Peter Rosencran's term will run from 8/1/2020 – 8/1/2024.

Mayor Kelly moved and Commissioner Franck seconded to approve the appointment of Peter Rosencran to the Downtown Special Assessment District for a term lasting from 8/1/2020 – 8/1/2024.

Ayes – All

Discussion and Vote: Expansion and Changes Regarding the Economic Development Revolving Loan Program (20-304)

Mayor Kelly advised the Office of Community Development is proposing updates to its Economic Development Revolving Loan Program. The department would like to expand the program to include job retention for low to moderate-income persons during this economic time of crisis in addition to the regular scope of the job creation. These loans will have a 0.25% interest rate with accruals and payments deferred for one year.

Mayor Kelly moved and Commissioner Franck seconded to authorize the expansion and changes regarding the Economic Development Revolving Loan Program as included with this agenda.

Ayes - All

Discussion and Vote: Update to the City Fee Schedule (20-305)

Mayor Kelly advised this relates to the application fees for the previous item. The job creation loan application fee is \$250 and the job retention loan application is \$50.

Mayor Kelly moved and Commissioner Franck seconded to authorize the update to the City fee schedule as included with this agenda.

Ayes - All

Discussion and Vote: Saratoga Greenbelt Trail Map Update (20-306)

Mayor Kelly advised the Geyser Road section of the trail is being constructed. The City worked with the LA Group to update the maps.

Mayor Kelly moved and Commissioner Franck seconded to authorize the Saratoga Greenbelt Trail Map update as included with this agenda.

Ayes - All

Discussion and Vote: Submit Application for Capital District Trails Plan Implementation 2020 – 2021 Grant (20-307)

Mayor Kelly advised CDTC is initiating a grant program to study the feasibility of new multi-use trails in the Capital Region. This plan outlines a vision for developing a 300-mile regional trail network. Saratoga Greenbelt was included in the plan. The City is applying for the funds from this grant to explore the feasibility of the next section of the Saratoga Greenbelt Trail from the NYSDOT Exit 15 bridge crossing to the Bog Meadow Trail. The total project cost will be \$100,000 with a 25% local cash match. Matching funds will come out of the Saratoga Greenbelt Trail line in the capital budget.

Mayor Kelly moved and Commissioner Franck seconded to authorize the submission of the application for the Capital District Trails Plans Implementation 2020 – 2021 Grant.

Ayes - All

Discussion and Vote: Authorization for the Mayor to Sign the Memorandum of Agreement Between City of Saratoga Springs and City Collective Bargaining Units Regarding Health Insurance Contracts (20-308)

Vince DeLeonardis, city attorney, advised this is to change the health care plan for Medicare eligible retirees. The change this evening will save the City approximately \$425,000 annually.

Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign a memorandum of agreement between the City of Saratoga Springs and City Collective bargaining units regarding health insurance contracts as included with this agenda.

Ayes - All

Discussion and Vote: Approval of the Recreation Department's Dance Instructor's Hourly Rate of \$75 per the Independent Contractor Agreement (20-309)

Mayor Kelly moved and Commissioner Madigan seconded to approve the Recreation Department's dance instructor's rate of \$75 per the independent contractor agreement.

Ayes - All

Set Public Hearing: 2021-2026 Capital Program

Mayor Kelly set a public hearing for 6:55 p.m. on Tuesday August 4, 2020 and Tuesday, August 18, 2020.

ACCOUNTS DEPARTMENT

Discussion and Vote: Accept Donation of Precast Concrete Blocks from Pallette Stone Crop. For Henry Street (20-310)

Commissioner Franck advised Pallette Stone has put in place a total of 80 concrete blocks on Henry Street and Phila Street so that restaurants can use parking spots for additional seating.

Commissioner Franck moved and Commissioner Dalton seconded for the City Council to accept the donation of 80 concrete blocks, including labor and delivery, for Henry Street and Phila Street from Pallette Stone Corp., a value of \$5,800 and authorize the mayor to sign the acknowledgement of the donation.

Ayes - All

Award of Bid: Extension of Bid – HVAC Services to BPI Mechanical for DPW (20-311)

Commissioner Franck moved and Commissioner Scirocco seconded to extend the bid for HVAC services to BPI Mechanical for the Department of Public Works for an additional year under the same terms, conditions, and prices as in bid 2016-18.

Ayes - All

Award of Bid: Extension of Bid – Integrated Pest Management to Absolute Pest Control, Inc. (20-312)

Commissioner Franck moved and Commissioner Scirocco seconded to extend the bid for Integrated Pest Management to Absolute Pest Control, Inc. for an additional year under the same terms, conditions, and prices as in bid 2018-35.

Ayes - All

FINANCE DEPARTMENT

Update: 2021 City Budget, City Finances, and COVID-19

Commissioner Madigan advised cases have been steadily declining and stabilizing in New York. The Capital Region is eligible to enter into phase 4. Our City cannot expect revenues to rise immediately upon the re-opening of downtown. It will be months if not years before the new economy establishes itself. The governor has stated without federal assistance, mid-year cuts will be made to schools, health care, and local governments. To date money has been held.

The City's reserve, assignments, and revenue collections have diminished. The City's next break point may be at the end of October. As we get into December, the deficiency is expected to be about \$5.3 million dollars. The will continue to propose solutions to the City Council. The deficiencies are cash flow.

Discussion and Vote: Refunding Bond Resolution (20-313)

Commissioner Madigan advised the City has the opportunity to refund \$7,100,000 of outstanding bonds. The 2011 & 2012 bonds will be refinanced. The projected annual savings is \$58,000. This is the third time the City has refunded bonds.

Commissioner Madigan moved and Mayor Kelly seconded to approve the bond resolution for refunding as included with the agenda.

Roll Call:

**Commissioner Franck – Aye
Commissioner Madigan – Aye
Commissioner Scirocco – Aye
Commissioner Dalton – Aye
Mayor Kelly - Aye**

Discussion and Vote: Authorization for Mayor to Sign Capital Grant Disbursement Agreement for Restore NY Grant for the Restoration of Universal Preservation Hall (20-314)

Commissioner Madigan advised the City partnered with Proctor's and Universal Preservation Hall to receive a grant in the amount of \$750,000 for the restoration of the Universal Preservation Hall. A \$50,000 match has been set aside bringing the total project cost to \$800,000. In order to receive reimbursement under this grant, the state requires this agreement to be signed. A letter from Proctor's and Universal Preservation Hall will be include to clarify the guarantee as some matters that are outside the City's control.

Commissioner Madigan moved and Commissioner Dalton seconded to authorize the mayor to sign Capital grant disbursement agreement for Restore New York Grant for the restoration of Universal Preservation Hall including exhibit G1 as included with the agenda as well as any other documentation required to receive the reimbursement.

Ayes - All

Discussion and Vote: Budget Transfers – Capital, Payroll (20-315)

Commissioner Madigan moved and Commissioner Dalton seconded to approve the budget transfers – capital, payroll as included with the agenda.

Ayes - All

Discussion and Vote: Budget Transfers – General Fund, Payroll (20-316)

Commissioner Madigan moved and Commissioner Dalton seconded to approve the budget transfers – general fund, payroll as included with the agenda.

Ayes - All

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract BPI Mechanical for City Buildings HVAC Services (20-317)

Commissioner Scirocco advised this is an extension of a bid for all City buildings under the responsibility of the Commissioner of Public Works.

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign a contract with BPI Mechanical Services for the HVAC services in the amount not to exceed an hourly rate according to the bid proposal dated May 3, 2016.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Contract with Absolute Pest Control, Inc. for Pest Management Services (20-318)

Commissioner Scirocco advised this is a bid extension for pest services for various City buildings.

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign a contract with Absolute Pest Control for pest management services not to exceed unit bid prices per proposal dated July 18, 2018.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Change Order No. 13 with MLB Construction Services for City Hall Renovation – General Construction (20-319)

Commissioner Scirocco advised this change order is in the amount of \$38,378.25. A copy of the changes were distributed with the agenda.

Commissioner Scirocco moved and Commissioner Dalton seconded for the mayor to sign change order #13 with MLB Construction Services for City Hall renovations general construction in the amount of \$38,378.25.

Ayes - All

Discussion and Vote: Health & Wellness User Agreement for High Rock Park, Geyser Road Veterans Memorial Park, and Waterfront Park (20-320)

Commissioner Scirocco advised they are adding Congress Park to the list of locations. This will allow workout classes to be held without a fee until Labor Day.

Commissioner Scirocco moved and Mayor Kelly seconded for the Council to approve for new health and wellness user agreement for the High Rock Park, Geyser Road Veterans Memorial Park, Waterfront Park, and Congress Park.

Ayes - All

Discussion: Vandalism of the NY 77th Infantry Regiment Monument

Commissioner Scirocco advised on Thursday, July 16th vandals destroyed the NY 77th Infantry Regiment Monument in Congress Park. In 1875, \$3,000 was donated for the installation of the monument. The Department of Public Works is working to determine how to repair or replace this monument. Many local citizens have reached out to donate towards rectifying this. Two identical statues have been located in the U.S.

Commissioner Dalton asked if a plaque can be put next to the monument commemorating the community coming together in 2020 to overcome this.

PUBLIC SAFETY DEPARTMENT

Commissioner Dalton advised she has a couple items to add to her agenda. The first is regarding the public health law. That law was amended July 7th of this year. They have looking for ways to encourage and enforce people wearing facemasks in and around Saratoga Springs.

Vince DeLeonardis, city attorney, advised Governor Cuomo issued an executive order regarding the wearing of face coverings. The NYS DOH amended on July 7th the Public Health Law Section 66 to codify statutorily the executive order Governor Cuomo implemented and imposes a civil penalty associated with it. There are exemptions to that.

Commissioner Dalton moved and Commissioner Madigan for discussion and vote the Public Health Law amendment to help enforce the wearing of facemasks specifically in Saratoga Springs. (20-321)

Ayes – All

Discussion: Public Health Law Amendment to Help Enforce the Wearing of Facemasks

Commissioner Dalton stated she has heard from restaurant owners that some people can become confrontational when they are asked to put their masks on.

Commissioner Madigan stated she too is noticing people not wearing masks. We can't have police out there ticketing people who don't wear their masks. What can we do?

Commissioner Dalton said the problem she is seeing is on Friday and Saturday nights when packs of people come downtown and are not wearing masks.

Commissioner Franck stated the tourist towns have signs every so many feet reminding people to wear their masks. It is from the city. It's an inexpensive way.

Mayor Kelly asked Commissioner Madigan if she has any funding for this.

Commissioner Madigan stated she does; this is important.

Commissioner Scirocco asked who is going to do the enforcement. Our police have better things to do. He believes public education is a big piece of it.

Discussion and Vote: Authorization for Mayor to Sign Renewal Affiliation Agreement with Hudson Valley Community College for EMPT – Paramedic Programs (20-322)

Commissioner Dalton advised this is an annual agreement is for clinical experience for their paramedic students as part of their internship.

Commissioner Dalton moved and Commissioner Madigan seconded to authorize the mayor to sign the renewal affiliation agreement with Hudson Valley Community College.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign an Inter-Municipal Agreement with the City of Saratoga Springs and the County to Allow City Employee's to Park in the Woodlawn Ave. Parking Lot

Commissioner Dalton stated this arose from moving back into City Hall and not having enough parking for the employees. The City Center garage is not finished.

Commissioner Scirocco asked if she has a contract with the County.

Vince DeLeonardis advised what was uploaded with the agenda was a resolution passed by the County. The discussion and vote is to authorize the mayor to execute an intermunicipal agreement that will be drafted and will be consistent with the terms in the resolution.

Commissioner Scirocco asked who is going to maintain the lot.

Vince advised the City will be responsible for its use of the lot.

Commissioner Scirocco asked to see the agreement before he votes on it so he knows what he is voting on.

Commissioner Dalton pulled this item from her agenda and will bring it back with the agreement.

Announcement: Thank You

Commissioner Dalton thanked John Hirliman and the Recreation Department for pulling together Camp Saradac this summer.

Announcement: NY 77th Memorial Volunteers Statue

Commissioner Dalton advised the Police Department has gone through hours of video footage, has canvassed the area, and sent pieces of the statue for DNA testing.

Commissioner Dalton moved and Mayor Kelly seconded to add an item authorization for the mayor to sign a memorandum of agreement between the City and Saratoga Springs Firefighter Union and Fire Administration Officers. (20-323)

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Memorandum of Agreement Between the City and Saratoga Springs Firefighter Union and Fire Administration Officers (20-324)

Commissioner Dalton advised these unions do not allow for donation of sick leave. This agreement will be for 120 hours of sick leave to be donated.

Commissioner Dalton moved and Commissioner Franck seconded to authorize the mayor to sign the MOA with the City and Saratoga Firefighters Union and the Fire Administrative Officers to donate to employee ID 2480 a total of 120 hours of sick leave.

Ayes - All

SUPERVISORS

Matt Veitch

Building & Grounds Committee Update

Supervisor Veitch reported they have their temporary certificate of occupancy for their new public safety facility. They hope public health will move relocate the end of July. The Office of Emergency Services and the Sheriff's Department will be the last to move in. They are looking for ways to use the building on Woodlawn so it is not boarded up.

Re-Opening Committee Update

Supervisor Veitch reported they are looking to put funds in the budget for PPE. They are looking about an investment of \$15,000. They too had discussions regarding masks. The Sheriff's Office has seen an increase in the number of calls regarding people not wearing masks.

National Association of Counties Update

Supervisor Veitch reported this meeting was held yesterday via internet. He was designated the New York State Voting Delegate and appointed vice-chair of the International Economic Task Force, and vice-chair of the Membership Committee.

Tara Gaston

COVID-19 Update

Supervisor Gaston reported there are 52 active cases in the County with 5 – 10 new cases in the County each day. She is still working on access to testing.

Board of Supervisors Update

Supervisor Gaston reported the director of public health is retiring at the end of this month. They are also in a testing program where they test sewage in the county looking for COVID-19 RNA.

Public Forum

Supervisor Gaston reported the next public forum is August 6, 2020 from 6 – 7 p.m. via Facebook Live.

Supervisor Gaston added an item – NACO. They held their meeting yesterday. She was appointed vice-chair of Energy Environment and Land Use Committee and appointed vice-chair of the Counties Advisory Board.

EXECUTIVE SESSION

Mayor Kelly moved and Commissioner Franck seconded to enter into executive session for discussions regarding collective negotiations and discussions regarding sale, lease, or acquisition of property where disclosure would affect the value at 8:56 p.m.

Ayes - All

City Council returned at 9:12 p.m.

Mayor Kelly announced no decisions were made to report to the public.

ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 9:13 p.m.

Respectfully submitted,

Lisa Ribis
Clerk
Approved:
Vote:

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CITY OF SARATOGA SPRINGS CITY COUNCIL MEETING

July 6, 2020

MEETING HELD VIA ZOOM

PRESENT:

Meg Kelly, Mayor

Michele Madigan, Commissioner

John Franck, Commissioner

Skip Scirocco, Commissioner

Robin Dalton, Commissioner



1 MAYOR KELLY: Good morning. Welcome
2 to pre-agenda for the city council
3 meeting. Today is Monday the 6th. This
4 is pre-agenda for July 7th, tomorrow
5 evening.

6 There are no public hearings
7 tomorrow. There are no presentations.
8 We have no executive sessions at this
9 time.

10 Are there any changes to the consent
11 agenda as published?

12 Onto the Mayor's department. My
13 first item is an announcement, age-
14 friendly survey for Saratoga County.

15 My second item, appointment,
16 Community Development Citizens Advisory
17 Committee.

18 My third item is discussion and
19 vote, approval of the 2020 recreation
20 summer camp personnel hourly wage rates.
21 The recreation department has recognized
22 the staffing plan for this summer's camp
23 program, has reorganized the staffing
24 plan for the summer camp's program. The
25 camp assistant director is set at twenty



1 an hour. The camp counselors are set
2 fourteen an hour. Both types of position
3 are seasonal part-time positions. These
4 rates will allow us to attract a wide
5 pool of applicants so we can have the
6 best possible summer camp for our
7 community children.

8 My fourth item is discussion and
9 vote, authorization for the city council
10 to approved revised 2020 standard field
11 use agreement, 2020 Saratoga Little
12 League field use agreement, 2020 Miss
13 Softball field use agreement, and 2020
14 Saratoga/Wilton Youth baseball field use
15 agreement.

16 These field license agreements were
17 updated due to the reduced labor and the
18 Department of Public Works and the
19 current New York State guidelines related
20 to COVID-19. The insurance requirements
21 have not changed.

22 My next item is discussion and vote,
23 memorandum of agreement between the City
24 of Saratoga Springs and the Capital
25 District Transportation Authority



1 regarding Geyser Road and Route 50
2 improvements.

3 CDTA is moving forward with their
4 plans to construct a new bus station on
5 Geyser Road in support of the City's
6 ongoing Geyser Road projects. CDTA will
7 reimburse the City for the construction
8 of the new infrastructure so the City
9 will not be spending any money on this
10 item. CDTA will be responsible for the
11 maintenance of this new infrastructure.

12 My next item is discussion and vote,
13 approval of Paper Street conveyance and
14 authorization for the mayor to sign
15 transfer document.

16 That concludes my agenda. And I
17 will turn it over to Commissioner of
18 Accounts John Franck.

19 COMMISSIONER FRANCK: Thank you.

20 The first item is discussion and
21 vote, accept donation for hand sanitizer
22 from Cooperstown Distillery. We've done
23 this a number of times in the past.

24 The second and third items are award
25 of bids, extension of bid for HVAC



1 services to BPI Mechanical for Department
2 of Public Safety and award of bid,
3 extension of bid plumbing services to BPI
4 Mechanical for Department of Public
5 Safety.

6 My fourth item is appointment to the
7 Board of Assessment Review Joy King.

8 And we are going to add an item
9 which will be a discussion and vote,
10 authorization for mayor to sign
11 contract -- or award -- I'm sorry, with
12 Surpass Chemical Inc. for the water
13 treatment plan out of DPW. We just added
14 that on due to insurance because Marilyn
15 was out.

16 Anybody have any questions related
17 to those items? Okay. Thank you, Mayor.

18 MAYOR KELLY: Thank you. Thank you,
19 Commissioner.

20 On to finance.

21 COMMISSIONER MADIGAN: Thank you,
22 Mayor.

23 So the first item is an update from
24 the finance department, COVID-19, and
25 city finances. I'll provide a very brief



1 summary of the City's fiscal year 2020
2 status. It's been three weeks since
3 we've met. We've had a lot of changes
4 and updates.

5 I'll discuss the outlook for 2021 as
6 it relates to the 2021 budget process and
7 have an update on VLT for the public. I
8 sent an email to council last week. We
9 received eighty percent of our VLT
10 funding.

11 Also I'll have a bit of an update on
12 where we're at with sales tax.

13 The second item is a discussion and
14 vote, budget amendments for payroll.

15 And the third item is a discussion
16 and vote, budget transfers contingency.
17 And that specifically pertains to
18 bringing back the deputy commissioner of
19 finance to the finance department.

20 Thank you. And that completes my
21 agenda.

22 MAYOR KELLY: Thank you,
23 Commissioner.

24 On to public works.

25 COMMISSIONER SCIROCCO: Thank you.



1 There we go.

2 I have two items on my agenda.

3 Well, glasses steamed up.

4 The first item on my agenda is
5 discussion and vote. This is
6 authorization for the mayor to sign a
7 contract with Surpass Chemicals Company
8 Inc. for water treat chemicals -- or
9 water treatment plant chemicals.

10 Second item is discussion and vote.
11 And this is approval to accept a donation
12 from Saratoga Miss Softball. And that's
13 it.

14 MAYOR KELLY: Thank you,
15 Commissioner.

16 On to Commissioner Dalton.

17 COMMISSIONER DALTON: Hi. Thank
18 you, Mayor.

19 The first item on my agenda is an
20 announcement about the phase 4 reopening.

21 And then I do have one addition
22 which is just going to be a second
23 announcement about the community
24 conversation we're having on Wednesday
25 night at 5 p.m. It's to discuss race and



1 policing and the future of the police
2 department, but primarily it's just to
3 listen to constituents and their concerns
4 regarding the Black Lives Matter movement
5 and the future of our police department.
6 So that would be my second announcement.

7 The third item is discussion and
8 vote, authorization for the mayor to sign
9 an amendment with Axon. This is an
10 amendment to the Axon contract for
11 cameras for the interview rooms in the
12 police department which are mandated.

13 Number three is an appointment to
14 the Complete Streets Advisory Committee.
15 I'm reappointing Erin Maziel. I'm hoping
16 she will accept the appointment. She's a
17 great member of the Complete Streets
18 Committee. And I hope she will come
19 back.

20 Number 4 is a discussion and vote,
21 accepting donation to the SSPD K-9 unit.

22 Number 5 is a discussion and vote,
23 authorization for the mayor to sign a
24 contract extension with BPI Mechanical
25 Services for HVAC services. That's HVAC



1 for the Public Safety Department.

2 Number 6 is a discussion and vote,
3 authorization for the mayor to sign a
4 contract extension for BPI Mechanical
5 Services for plumbing services.

6 Number 7 is a discussion and vote,
7 authorization for the mayor to sign a
8 lease agreement with Ricoh. This is our
9 agreement of the copy machines for the
10 Public Safety Department.

11 And that concludes my agenda. Thank
12 you, Mayor.

13 MAYOR KELLY: Thank you,
14 Commissioner.

15 And I am going to go back to my
16 agenda for one moment. I need two items
17 that I'll be adding.

18 My first item is discussion and
19 vote, authorization for the mayor to sign
20 a deed of sale regarding workforce
21 housing unit at 289 Jefferson Street,
22 Unit 18.

23 And discussion and vote,
24 authorization of mayor to sign deed for
25 sale workforce housing unit at 289



1 Jefferson Street, Unit 19. So I'll be
2 adding those two items.

3 On to the supervisor, Supervisor
4 Veitch, reopening committee update.

5 Supervisor Gaston, COVID-19 update,
6 board of supervisors update.

7 Any other business from the council?

8 COMMISSIONER DALTON: That's all I
9 got.

10 MAYOR KELLY: Okay. Thank you all.
11 And we will be meeting at the recreation
12 center tomorrow for a 7 p.m. meeting.
13 Public is invited. Limited space is
14 available. We'll have a sign-in at the
15 door. So if you want to come and have
16 public comment, you have to sign in, and
17 you have to go through our COVID
18 protocol.

19 So with that being said, if there's
20 no questions, we are adjourned. Thank
21 you.

22 (Meeting adjourned)

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C E R T I F I C A T I O N

I, Michael Drake, certify that the
foregoing transcript is a true and
accurate record of the proceedings.



Michael Drake (CER-513, CET-513)

AAERT Certified Transcriber

eScribers

352 Seventh Avenue, Suite #604

New York, NY 10001

Date: October 5, 2020



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CITY OF SARATOGA SPRINGS CITY PRE-AGENDA
COUNCIL MEETING
August 3, 2020

MEETING HELD VIA ZOOM

PRESENT:

Meg Kelly, Mayor
Michelle Madigan, Commissioner
Robin Dalton, Commissioner
Skip Scirocco, Commissioner
Matthew Veitch, Supervisor
Tara Gaston, Supervisor



1 MAYOR KELLY: Good evening. Welcome
2 to pre-agenda. Monday, August 3rd, 2020.
3 Tomorrow evening we will have one public
4 hearing, and that's 2021 to 2026
5 requested capital program.

6 There are no presentations, no
7 executive sessions.

8 Our consent agenda, are there any
9 edits as published?

10 Then we'll move right on the mayor's
11 department.

12 My first item is a proclamation,
13 Saratoga Hospital's 125th anniversary.

14 My second item is discussion and
15 vote, support Saratoga -- my second item
16 is discussion and vote support Saratoga
17 County grant application to the Capital
18 District Trails plan implementation.

19 My third item is discussion and vote
20 revocable license for use of the City of
21 Saratoga Springs ice rinks, ice rinks
22 agreement, template, with uploads
23 revised.

24 Our next item is discussion and
25 vote, authorization for the mayor to sign



1 contract with Postler & Jaeckle Corp for
2 the ice rink chiller.

3 My next item is discussion and vote,
4 authorization for the mayor to sign
5 lease -- printer lease agreement with
6 National Business Technologies for civil
7 service.

8 My next item is authorization for
9 the mayor to sign printer lease agreement
10 with National Business Technologies for
11 the building and planning department.

12 My next item is the announcement of
13 the executive order 203, New York State
14 Police Reform and Reinvention
15 collaboration.

16 And with that, I'll turn it over to
17 Commissioner Franck.

18 COMMISSIONER FRANCK: Thank you,
19 Mayor.

20 The first item is discussion and
21 vote, approval of resolution to appoint
22 Matthew Jones, marriage officer for one
23 day for a wedding.

24 The second item is appointment for
25 commissioner of deeds.



1 The third item is discussion and
2 vote, resolution to extend temporary
3 outdoor seating areas to October 5th,
4 2020. It's currently -- it's set for
5 September 7th. Everything ends on
6 October 31st for our outside dining, but
7 we've been working with public works.
8 And they asked us if we could do it to
9 October 1st -- or 5th and then we would
10 go from there to see if we need the
11 additional extension. Questions on that?

12 And the last thing is award of bid,
13 Vernon ice rink chiller replacement to
14 Postler and Jaeckle Corp. which I think
15 is on your agenda, Mayor.

16 MAYOR KELLY: Yep. Thank you.

17 COMMISSIONER FRANCK: It's --

18 MAYOR KELLY: Yep.

19 On to finance, please.

20 COMMISSIONER MADIGAN: Thank you,
21 Mayor.

22 My first item is an announcement
23 about the city and community mask-up
24 Saratoga campaign. In connection with
25 this announcement and to expedite this



1 project, I'm asking the council to take
2 two votes this morning. And I will
3 review those votes again tomorrow evening
4 with the council and the public. So I am
5 going to -- and I'll have more details
6 tomorrow night for the council and public
7 about the mask-up campaign.

8 So I'd like to be able to vote on my
9 agenda items number 4 and 9. I believe
10 the mayor is in agreement.

11 So I will move along with those
12 items. So my item number 4 is a
13 discussion and vote, budget transfer from
14 contingency. And lines 1 through 4
15 transfer funds from contingency to public
16 safety for BMS signs and to the finance
17 department for professional services to
18 cover the cost of the marketing services,
19 the graphic art design services and
20 printing for the Saratoga Springs city
21 and community mask-up program.

22 The amounts respectively will be
23 11,000 dollars that public safety needs
24 for the BMS signs. Those signs will be
25 placed at our gateways, our various



1 gateway entrances, and be used to
2 communicate about the mask executive
3 order and can be used in the future for
4 other pertinent city-related activities.

5 6,160 dollars will go to Baker,
6 Megan Baker's firm, for the graphic
7 design and education, public service
8 announcement video production. And 5,000
9 dollars -- and that's an up to
10 5,000-dollar amount -- will be for
11 printing services. We still have an
12 outstanding quote to award in terms of
13 printing for the signs in the street, et
14 cetera.

15 So it'll be a total contingency
16 transfer of 22,160 dollars. The
17 contingency budget appropriation
18 currently has a balance of \$90,145.39.
19 Following approval of this transfer,
20 there will be \$67,985.39 available.

21 I move that the city council approve
22 the budget transfer contingency as I just
23 described and as uploaded with the
24 agenda. This is a motion.

25 MAYOR KELLY: Is there a second?



1 Second.

2 COMMISSIONER DALTON: Second.

3 MAYOR KELLY: Any discussion?

4 COMMISSIONER DALTON: I just want to
5 thank Commissioner Madigan so much for
6 taking the initiative on this mask-up
7 campaign. The public safety department
8 has its hands full. And we really
9 appreciate our leadership and also the
10 financial and also the financial
11 commitment of the city to the public
12 health of our community.

13 So thank you so much, Commissioner
14 Madigan. We really appreciate it.

15 MAYOR KELLY: Thank you,
16 Commissioner.

17 COMMISSIONER MADIGAN: Thank you.

18 COMMISSIONER SCIROCCO: It's unusual
19 for us to vote like this. I just --
20 again, I mean, I don't -- as versus
21 tomorrow night. Why are we doing it
22 today as versus tomorrow night?

23 COMMISSIONER MADIGAN: We have a
24 meeting scheduled. And we couldn't --
25 Robin -- Commissioner Dalton is traveling



1 on Wednesday. And we needed to pull a
2 meeting together quickly so we can move
3 forward on the education campaign for
4 people to wear masks downtown.

5 COMMISSIONER SCIROCCO: Okay. But
6 again, my concern is is that we're going
7 to have public comment. And nobody can
8 comment on public comment in the event
9 that something -- something -- if
10 somebody has an issue with this. And if
11 we vote on it -- if we vote on it today,
12 it's pretty much a done deal. That's
13 my --

14 COMMISSIONER MADIGAN: It is. But I
15 will reiterate it tomorrow night with the
16 public. And I believe that --

17 COMMISSIONER SCIROCCO: so then --

18 COMMISSIONER MADIGAN: -- there's
19 community support for this campaign based
20 on the feedback that --

21 COMMISSIONER SCIROCCO: I'm not
22 saying there's not -- yeah. I'm not
23 saying there's not support. What I'm
24 saying is is that it's inappropriate for
25 us to do it now as versus tomorrow night



1 because -- because there's an issue with
2 public comment. And, you know, this
3 agenda goes out. It goes out. And then
4 people have the opportunity to comment.
5 And if they don't have the opportunity --
6 we're voting on this today. We don't
7 have public comment on -- at our agenda
8 meeting. So that's an issue.

9 MAYOR KELLY: Um-hum.

10 COMMISSIONER SCIROCCO: So, I mean,
11 I've got a problem with that.

12 COMMISSIONER MADIGAN: I mean,
13 I'm --

14 COMMISSIONER SCIROCCO: I'm not
15 saying I'm not going to support this.
16 I'm just saying I -- I'm not happy with
17 the process. I'm not happy with --

18 COMMISSIONER MADIGAN: Yeah. It
19 would be --

20 COMMISSIONER SCIROCCO: -- you know,
21 (indiscernible) ---

22 COMMISSIONER MADIGAN: -- better if
23 we had a (indiscernible) machine up and
24 running that you guys had purchased
25 internally so that we could do this more



1 internally, but we just can't. And we
2 need to move on the campaign. We've got
3 people running around in our downtown
4 without masks.

5 COMMISSIONER SCIROCCO: I
6 understand. No, I totally understand
7 that.

8 COMMISSIONER MADIGAN: So I'm trying
9 to do the best I can and be as
10 transparent as I can which is why I did
11 say yesterday and checked with Vince it
12 would be okay to do this since we noticed
13 it on Friday and -- or our city attorney.
14 And it is.

15 COMMISSIONER SCIROCCO: Yeah.

16 COMMISSIONER MADIGAN: But, you
17 know, if -- I got to get moving on this.
18 I can't wait another two weeks. And even
19 if we vote on it tomorrow night,
20 Commissioner Dalton is not here. And
21 she's essential to the mask-up program.

22 COMMISSIONER SCIROCCO: Well, you
23 just need a majority vote. And, you
24 know, again, I mean, it's not -- I'm not
25 saying I'm not going to support this.



1 I'm saying that it's -- I believe that
2 it's an issue if we do it now as versus
3 wait till tomorrow night because people
4 are not going to have the opportunity to
5 comment on this. And I think it just is
6 unfortunate, you know, that it has to
7 happen this way. I don't know if I can
8 support this this morning as versus -- as
9 versus tomorrow night.

10 You bring it back tomorrow night.
11 Obviously, it's -- again, I don't have a
12 problem with it. But it's just the
13 process, the way we're -- the way we're
14 pushing it through, it doesn't make any
15 sense to do it this way.

16 COMMISSIONER MADIGAN: Yeah. It
17 happens. It happens a lot sometimes.
18 You know, is it the total appropriate way
19 to go? No. But I've seen situations
20 with all of the departments where we've
21 had to take votes to do things that are
22 in the best interest of the community.
23 And this mask program is in the best
24 interest of our community.

25 MAYOR KELLY: Okay. I'm going to



1 call a vote. All those in favor say aye.

2 IN UNISON: Aye.

3 MAYOR KELLY: Any oppose?

4 COMMISSIONER SCIROCCO: No.

5 MAYOR KELLY: The matter passes.

6 COMMISSIONER MADIGAN: Thank you.

7 So item number 9 is a discussion and
8 vote, authorization for the mayor to sign
9 agreement with Baker Public Relations for
10 Saratoga Springs and Community mask-up
11 program.

12 In response to an RFQ, Baker Public
13 Relations was chosen to lead the
14 marketing team for the Saratoga Springs
15 for the community mask-up campaign for a
16 fee of 6,160 dollars. Baker PR is a
17 small regional firm located in the
18 capital district with firsthand knowledge
19 of our local city and our local
20 experience.

21 I have -- the city standard
22 agreement calls for certain insurance
23 coverages, including cyber privacy
24 liability and professional liability
25 insurance per occurrence, aggregate of



1 five million dollars.

2 Baker PR has met all of the
3 requirements except for these two. It
4 has no cyber privacy liability coverage.
5 And its professional liability coverage
6 occurrence aggregate is in the amount of
7 two million dollars.

8 I am also asking the council to
9 approve this agreement with the insurance
10 that has been provided. Baker PR will
11 only be assisting with graphic design,
12 video production, and possibly print
13 services since we do have a machine --
14 DPW has a machine but no -- nobody has
15 been trained to use it. So we're going
16 to have to outsource for print services
17 too for our streets and the social media
18 mask-up program.

19 So they will in no way touch our
20 server at all and -- because our website
21 and Facebook are not attached to our
22 server. They will simply be doing
23 graphic design services and public
24 service announcement education.

25 So with that, I move that the city



1 council authorize the mayor to sign an
2 agreement with Baker Public Relations for
3 Saratoga Springs and community mask-up
4 program as included with the agenda and
5 as I just described regarding their
6 insurance program, this -- insurance
7 limits.

8 The city attorney, purchasing and
9 finance, each reviewed and approved the
10 agreement and process.

11 I move that the city council
12 authorize -- did I already do the
13 movement?

14 MAYOR KELLY: No.

15 COMMISSIONER MADIGAN: I move that
16 the city council authorize the mayor to
17 sign an agreement with Baker Public
18 Relationships for Saratoga and community
19 mask-up program as included with the
20 agenda. This is a motion.

21 MAYOR KELLY: Second?

22 COMMISSIONER DALTON: Second.

23 MAYOR KELLY: Any discussion?

24 COMMISSIONER SCIROCCO: Again, with
25 no --



1 COMMISSIONER FRANCK: Go ahead.

2 COMMISSIONER SCIROCCO: -- no public
3 comment, I have a hard time today, you
4 know, supporting this.

5 COMMISSIONER FRANCK: Yeah. I have
6 no problems with this company per se, but
7 it did not make it through ours because
8 the insurance requirement. And, you
9 know, I've had to vote against my own
10 (indiscernible) put on. So I'm going to
11 have to vote nay to this because they
12 didn't meet the insurance limits.

13 COMMISSIONER MADIGAN: Okay. I
14 would like to also at some time in the
15 future maybe present -- five million
16 dollars is a lot for a local regional
17 company that's not going to touch our
18 servers in any way, shape, or form. Two
19 million dollars per occurrence is a lot
20 of insurance for a company like this to
21 provide this service. But it looks like
22 we'll have three votes this morning to be
23 able to move forward with it.

24 MAYOR KELLY: All right. All those
25 in favor say aye.



1 MAYOR KELLY: Aye.

2 COMMISSIONER MADIGAN: Aye.

3 COMMISSIONER DALTON: Aye.

4 MAYOR KELLY: Any oppose?

5 COMMISSIONER SCIROCCO: Nay.

6 COMMISSIONER FRANCK: Nay.

7 MAYOR KELLY: The matter passes.

8 COMMISSIONER MADIGAN: Thank you.

9 So with that, I'm going to jump back
10 to my actual agenda. Well, let's see
11 where I am. I've covered items 1, 2, and
12 9.

13 The second item tomorrow night will
14 be a presentation for the second quarter,
15 2020 financial report. Tomorrow evening
16 I will present the second quarter
17 financial report. This includes
18 information regarding final cash
19 collections actually received as of June
20 30th.

21 Item number 3 will be an update on
22 the 2021 city budget and city finances.
23 I will discuss the 2021 budget process.

24 Again, I've already done item number
25 4.



1 Item number 5 is a discussion about
2 budget transfers, payroll for employment.

3 My next two items are standard
4 transfers and amendments for payroll,
5 discussion and vote, budget transfers
6 payroll; discussion and vote, budget
7 amendments payroll.

8 And my last item is a discussion and
9 vote, standard day -- standard workday
10 resolution which is distributed with the
11 agenda. And it's to establish the
12 standard workday for each councilmember
13 required by the state. It is necessary
14 to ensure all elected officials'
15 retirement is calculated properly.

16 I want to thank Commissioner Dalton
17 and Mayor Kelly for supporting the work
18 that I'm doing. I didn't have to take on
19 this campaign. This was a conversation
20 that we had two weeks ago that I had
21 believed that the entire city council was
22 supportive of. So I'm leading it, but it
23 could have just have easily been led by
24 the commissioner of accounts or the
25 commissioner of public works. And I'm



1 really disappointed that you both did not
2 support this this morning.

3 Thank you. That completed my
4 agenda.

5 MAYOR KELLY: Thank you,
6 Commissioner.

7 On to public safety.

8 COMMISSIONER DALTON: Thank you,
9 Mayor.

10 The first item on my agenda is
11 discussion and vote, the authorization
12 for the mayor to sign a lease agreement
13 with Rico. And that is for maintenance
14 for our copier.

15 And the second item on my agenda is
16 an announcement about the demonstrations
17 in Saratoga Springs. And that will
18 include a timeline of Thursday night's
19 events. And that concludes my agenda.

20 MAYOR KELLY: Thank you,
21 Commissioner.

22 On to public works.

23 COMMISSIONER SCIROCCO: Thank you,
24 Mayor.

25 The first thing on my agenda is a --



1 it's just a correction for the -- it's
2 discussion and vote. Currently what's on
3 the agenda right now, it says
4 authorization for the mayor to sign
5 change order number 3 with Bellamy
6 Construction for the Route 9 water main
7 replacement. It says phase 1. It should
8 read discussion and vote, authorization
9 for the mayor to sign change order number
10 3 with Bellamy Construction to the
11 Kaydeross Avenue West and Nelson Avenue
12 water main replacement. And that is for
13 a credit of \$52,192.73.

14 The second item on my agenda is
15 discussion about, and that is to
16 establish title and grade for the
17 Department of Public Works dispatch
18 supervisor.

19 The third item on my agenda is
20 discussion and vote. And this is
21 approval to pay invoice number 7153118708
22 in the amount of \$2,106.01 to Schindler
23 Elevator Corporation. And this is for
24 vandalism to the Woodlawn Avenue parking
25 garage elevator.



1 The fourth item on my agenda is
2 discussion and vote. And this is
3 approval to pay invoice number 1049446 in
4 the amount of \$2,348.02. And that's for
5 a repair of the Ross Valve at the Geyser
6 Crest water station that malfunctioned.

7 And if there's no questions or
8 concerns, that was my agenda.

9 MAYOR KELLY: Thank you,
10 Commissioner.

11 Supervisor Veitch has five items:
12 reopening committee update, Saratoga
13 County Public Safety facility update,
14 Saratoga Casino and Hotel foundation, the
15 National Association of Counties' update,
16 and the New York State Association of
17 Counties' update.

18 Any other business from the council?
19 Then we are adjourned. Thank you and
20 have a good day.

21 (Meeting adjourned)

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1 C E R T I F I C A T I O N

2

3 I, Michael Drake, certify that the
4 foregoing transcript is a true and
5 accurate record of the proceedings.

6

7

8

9



10 Michael Drake (CER-513, CET-513)

11 AAERT Certified Transcriber

12

13 eScribers

14 352 Seventh Avenue, Suite #604

15 New York, NY 10001

16

17 Date: September 29, 2020

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August 3, 2020

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
Recreation Center
15 Vanderbilt Avenue
(via zoom)

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Maire Masterson, Deputy Commissioner of Accounts
Joe O'Neill, Deputy Commissioner of DPW
Eileen Finneran, Deputy Commissioner of DPS

Vince DeLeonardis, City Attorney

EXCUSED: Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 9:33 a.m.

PUBLIC HEARINGS

1. 2021-2026 Capital Program – no comments.

CONSENT AGENDA

1. Approval of 7/6/2020 Pre-Agenda Meeting Minutes
2. Approval of 7/7/2020 City Council Meeting Minutes
3. Approve Budget Transfers – Regular
4. Approve Budget Amendments – Regular (Increases)
5. Approve Budget Amendments – Insurance Reserve #6
6. Approve Use of insurance Reserve Resolution #6
7. Approve Payroll 07/24/20 \$452,761.81
8. Approve Payroll 07/31/20 \$506,289.21
9. Approve Warrant – 2020 20AUG1 \$356,146.06
10. Approve Warrant – 2020 20MWJUL3 \$228,251.35

No comments.

MAYOR'S DEPARTMENT

Proclamation: Saratoga Hospital's 125th Anniversary

No comments.

Discussion and Vote: Support Saratoga County's Grant Application to the Capital District Trails Plan Implementation

No comments.

Discussion and Vote: Revocable License for Use of City of Saratoga Springs Ice Rink (Ice Rinks Agreement) Template with Updates Revised

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Contract with Postler & Jaeckle Corp. for the Ice Rink Chiller

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Printer Lease Agreement with National Business Technologies – Civil Service

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Printer Lease Agreement with National Business Technologies – Building/Planning

No comments.

Announcement: Executive Order 203 NYS Police Reform and Reinvention Collaborative

No comments.

ACCOUNTS DEPARTMENT

Discussion and Vote: Approval of Resolution to Appoint Marriage Officer

No comments.

Appointment: Commissioner of Deeds

No comments.

Discussion and Vote: Resolution to Extend Temporary Outdoor Seating Areas to October 5, 2020

No comments.

Award of Bid: Vernon Ice Rink Chiller Replacement to Postler and Jaeckle Corp.

No comments.

FINANCE DEPARTMENT

Announcement: City and Community "Mask-Up Saratoga" Campaign

Commissioner Madigan stated to expedite this project, she is asking the Council to take 2 votes this morning and then she will review the votes tomorrow evening with the public.

She is looking to vote on her agenda items #4 & #9.

Item #4 is Discussion and Vote: Budget Transfers from Contingency. This transfer is for Public Safety for VMS signs and to the Finance Department for professional services to cover the cost of the marketing services, graphic art design services, and printing for the Saratoga Springs City and Community Mask-Up Program. The amounts are \$11,000 for Public Safety, and \$6,160 will go to the marketing firm for graphic design and education service announcement video production and up to \$5,000 for printing services for the signs. The contingency transfer totals \$22,160. The Contingency Budget currently has approximately \$90,145.39 and will have \$67,985.39 remaining after this transfer.

Commissioner Madigan moved and Mayor Kelly seconded for the City Council to approve the budget transfer for contingency as just described and uploaded with the agenda. (20-256)

Commissioner Dalton thanked Commissioner Madigan for taking the lead on this campaign. The Public Safety Department has their hands full right now.

Commissioner Scirocco asked isn't it unusual for them to take a vote like this? Why can't this wait until tomorrow night?

Commissioner Madigan stated Commissioner Dalton is traveling on Wednesday and we needed to pull a meeting together quickly regarding education to move forward on that.

Commissioner Scirocco stated his concern is the public is not being given the opportunity to comment on this.

Commissioner Madigan advised she will re-state all this tomorrow night. She believes there is community support for this.

Ayes – 4

Nays – 1 (Commissioner Scirocco)

Item #9 is Discussion and Vote: Authorization for Mayor to Sign Agreement with Baker Public Relations for Saratoga Springs and Community Mask-Up Program. Baker Public Relations was selected after an RFQ went out. The amount is \$6,160. Baker Public Relations does not meet the cyber, privacy liability, and professional liability insurance requirements. She is asking the Council to approve the agreement with the insurance provided. Baker Public Relations will not be touching our server. They will only be doing graphic design services and public announcement education.

Commissioner Madigan moved and Commissioner Dalton seconded to authorize the mayor to sign an agreement with Baker Public Relations for Saratoga Springs and Community Mask-Up Program as included with the agenda and as just described regarding their insurance program/limits. The city attorney, purchasing, and finance each reviewed and approved the agreement and process. (20-257)

Commissioner Scirocco voiced his concern again for voting without having public comment.

Commissioner Franck stated he doesn't have any issue with this provider but it did not make it through the insurance review/requirement. He will have to vote against this.

Commissioner Madigan stated she would like to review the insurance regulations in the future.

Ayes – 3

Nays – 2 (Commissioner Franck and Commissioner Scirocco)

Presentation: 2nd Quarter 2020 Financial Report

No comments.

Update: 2021 City Budget and City Finances

No comments.

Discussion and Vote: Budget Transfers – Payroll for Unemployment

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Amendments – Payroll

No comments.

Discussion and Vote: Standard Workday Resolution

Commissioner Madigan advised this is to establish the standard workday for each Council member.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Change Order #3 with Bellamy Construction for Route 9 Water Main Replacement Phase 1

Commissioner Scirocco advised this change order is for Kaydeross Avenue West and Nelson Avenue water main replacement.

Discussion and Vote: Establish Title & Grade for Department of Public Works Dispatch Supervisor

No comments.

Discussion and Vote: approval to Pay Invoice #7153118708 in the Amount of \$2,106.01 to Schindler Elevator Corp. for Vandalism to Woodlawn Ave Parking Garage Elevator

Commissioner Scirocco advised this is for vandalism to the elevator at the Woodlawn Parking Garage.

Discussion and Vote: Approval to Pay Invoice #INO1049446 in the Amount of \$2,348.02 to Ross Valve

Commissioner Scirocco stated this is for repair at the Geyser Crest water station.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Lease Agreement with Ricoh

Commissioner Dalton advised this is for maintenance of their copier.

Announcement: Demonstrations in Saratoga Springs

Commissioner Dalton advised she will provide a timeline of events from Thursday night's events.

SUPERVISORS

Mayor Kelly read the supervisors' agendas as follows:

Matt Veitch

1. Reopening Committee Update
2. Saratoga County Public Safety Facility Update
3. Saratoga Casino Hotel Foundation
4. National Association of Counties Update
5. New York State Association of Counties Update

Tara Gaston

1. Nothing at this time.

ADJOURN

Mayor Kelly adjourned the meeting at 9:48 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:



August 31, 2020

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
Recreation Center
1 E. Congress Street
9:30 AM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW

STAFF PRESENT: Lisa Shields, Deputy Mayor
Deidre Ladd, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, DPW
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

EXCUSED: Robin Dalton, Commissioner of DPS

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 9:30 a.m.

PRESENTATION

1. Natural Resources Inventory – Mayor Kelly advised Tina Carton will be presenting tomorrow evening.

CONSENT AGENDA

1. Approval of 5/15/2020 City Council Meeting Transcript
2. Approval of 5/18/2020 Pre-Agenda Meeting Transcript
3. Approval of 5/5/2020 City Council Meeting Transcript
4. Approval of 8/17/2020 Pre-Agenda Meeting Minutes
5. Approval of 8/18/2020 City Council Meeting Minutes
6. Approve Budget Amendments – Capital
7. Approve Budget Transfers - Regular
8. Approve Payroll 8/21/2020 \$496,402.60
9. Approve Payroll 8/28/2020 \$495,850.25
10. Approve Warrant – 2020 20MWAUG2 \$6,405.90
11. Approve Warrant – 2020 20SEP1 \$405,297.34

No comments.

MAYOR'S DEPARTMENT

Announcement: 9/11 Ceremony

Mayor Kelly announced the community is being invited to High Rock Park on 9/11 at 8:30 for the 9/11 Ceremony. People will be asked to social distance and wear masks.

Discussion and Vote: Amendment to COVID-19 Emergency Housing Assistance Program

Lindsay Connors advised the capital emergency payments have been extended from 3 months to 6 months.

Discussion and Vote: Amendment to COVID-19 Emergency Housing Assistance Program Participating Provide MOU

Lindsay Connors advised the MOU has been changed to reflect the change in the program.

ACCOUNTS DEPARTMENT

Appointment: RE-Appointment of Ken Grey to the Complete Streets Advisory Board

No comments.

Discussion and Vote: Revisions to Health and Safety Policy

Marilyn Rivers advised the Safety Committee unanimously approved the following changes to the Health and Safety Policy: employees dealing with the public must wear a mask and disinfect counter space after each public interaction; masks must be worn entering all City buildings and hallways; social distancing rule is being kept in place; and visitors attending meetings must sign in the attestation sheet.

FINANCE DEPARTMENT

Discussion: Update 2021 Budget and City Finances

Commissioner Madigan advised she will discuss the process to date.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Commissioner Madigan added 2 items to her agenda: Set Public Hearing: Tax Levy Override; and Discussion and Vote: Salary Increase.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Lease Agreement Addendum #4 with Saratoga County Arts Council

Commissioner Scirocco advised that due to the pandemic, it has been agreed to suspend payments to the City of Saratoga Springs by the Arts Council for July 2020 through December 2020.

Commissioner Scirocco added an item to his agenda: Update of City Hall Project. Commissioner Scirocco stated the next step is opening to the public. Substantial amount of construction is complete to get final certificate of occupancy. This will be the last meeting at the Canfield Casino. The next City Council meeting will be held in the City Council Room in City Hall.

PUBLIC SAFETY DEPARTMENT

Mayor Kelly read Commissioner Dalton's agenda as follows:

1. Discussion and Vote: Authorization for Mayor to Sign Contract with Ricoh for the Police Station.
2. Set Public Hearing: Amend Chapter 225, Sections 225-77 of the City Code, Schedule XII – Stop Intersections.

SUPERVISORS

Mayor Kelly read the supervisors' agendas are as follows:

Matt Veitch

1. External Report Committee
2. Building & Grounds Committee
3. Munger Cemetery Historical Marker

Tara Gaston

1. COVID-19 Update
2. External Report Committee
3. Public Forum

ADJOURN

Mayor Kelly adjourned the meeting at 9:46 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:

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CITY OF SARATOGA SPRINGS CITY COUNCIL MEETING

August 4, 2020

MEETING HELD VIA ZOOM

PRESENT:

Meg Kelly, Mayor

Michelle Madigan, Commissioner

Robin Dalton, Commissioner

Skip Scirocco, Commissioner

Matthew Veitch, Supervisor

Tara Gaston, Supervisor



1 MAYOR KELLY: Good evening. Welcome
2 to city council meeting, Tuesday, August
3 4th, 2020.

4 I do want to tell -- ask everyone
5 that's here for public comment -- I just
6 want to separate the public comment from
7 the public hearing. So at this time, we
8 have one public hearing on the agenda,
9 and that's the 2021-2026 requested
10 capital program. The capital committee
11 has completed its work and submits the
12 requested 2021 capital budget and
13 six-year program. The full request is
14 attached to the last item on my agenda.

15 The public hearing will also be open
16 through the next city council meeting
17 with an anticipated vote on August 18th.
18 Is there anyone in the public comment
19 arena that wants to speak on the public
20 hearing capital budget 2021-2026? Please
21 raise your hand. Zoom hand. Raise your
22 Zoom hand.

23 UNIDENTIFIED SPEAKER: So far
24 nobody.

25 MAYOR KELLY: Somebody is raising a



1 hand. I don't know.

2 Ellie, do you want to talk about the
3 public hearing?

4 UNIDENTIFIED SPEAKER: Her audio is
5 not connected yet. I don't know if she
6 can hear you.

7 MAYOR KELLY: I see her.

8 Ellie, can you hear me? Can you
9 unmute yourself?

10 UNIDENTIFIED SPEAKER: No, she
11 can't.

12 MAYOR KELLY: Okay. Are you here
13 for the public hearing? Okay.

14 UNIDENTIFIED SPEAKER: She nodded.

15 MAYOR KELLY: Okay. Are you here
16 for the public comment or the public
17 hearing? That's what I need to know. I
18 can't hear her.

19 UNIDENTIFIED SPEAKER: Oh. Ellie
20 will raise her hand if she's here for the
21 public hearing.

22 MAYOR KELLY: Okay. If everybody is
23 here for the public hearing, you need to
24 raise your hand on your Zoom toolbar.
25 This is the public hearing to speak about



1 the 2021-2026 requested capital program.

2 UNIDENTIFIED SPEAKER: Yeah, so I
3 don't see anybody as to that.

4 MAYOR KELLY: Okay. Then we are
5 going to keep this open. And we'll move
6 on.

7 We do have the meeting that will
8 start. So I'd ask for a roll call,
9 please.

10 UNIDENTIFIED SPEAKER 2:
11 Commissioner Madigan?

12 MAYOR KELLY: Lisa, I need to hear
13 the council.

14 UNIDENTIFIED SPEAKER: Okay. I'm
15 sorry. I got the --

16 MAYOR KELLY: Hang on, Michelle.
17 Just one second.

18 COMMISSIONER MADIGAN: Present.

19 MAYOR KELLY: Thank you.

20 UNIDENTIFIED SPEAKER 2: Thank you.
21 Commissioner Scirocco?

22 UNIDENTIFIED SPEAKER: I don't see
23 him.

24 UNIDENTIFIED SPEAKER 2: Don't see
25 him.



1 Commissioner Dalton?

2 COMMISSIONER DALTON: Present.

3 UNIDENTIFIED SPEAKER 2: Mayor

4 Kelly.

5 MAYOR KELLY: Here.

6 UNIDENTIFIED SPEAKER 2: Supervisor

7 Veitch.

8 MAYOR KELLY: He's there? Yeah.

9 Yeah.

10 UNIDENTIFIED SPEAKER 2: And

11 Supervisor Gaston?

12 SUPERVISOR GASTON: Here.

13 MAYOR KELLY: Thank you.

14 SUPERVISOR VEITCH: Here.

15 MAYOR KELLY: Thank you. Please

16 rise for the pledge of allegiance.

17 (Pledge of allegiance)

18 MAYOR KELLY: Thank you.

19 Our consent agenda, are there any
20 comments or edits as published? I move
21 that the city council approve the consent
22 agenda as included with this agenda.

23 This is a motion. Is there a second?

24 COMMISSIONER DALTON: Second.

25 MAYOR KELLY: Thank you.



1 Any discussion? All those in favor
2 say aye.

3 IN UNISON: Aye.

4 MAYOR KELLY: Any oppose? That
5 matter passes.

6 At this time, public comment period
7 has been extended from fifteen minutes to
8 one hour. The extra time allows up
9 for -- to thirty people to join and
10 provide their comments. Registrations
11 were accepted on Zoom. And the first
12 thirty requests were approved on a first
13 come, first serve basis.

14 Please be respectful and address the
15 council as a whole. The mayor will
16 announce your name, and you will be able
17 to unmute your audio. And please turn
18 your video on if you have it so the
19 council can see who we are -- who is
20 speaking. We ask that you keep your
21 comments brief, up to two minutes. The
22 city attorney will be the -- have a timer
23 and will let us know when your time is
24 up.

25 At the end of your time, you will be



1 removed from the Zoom meeting, and we
2 will invite you to continue watching the
3 meeting via livestream on our website.
4 If you would like to submit your comments
5 in writing, you may do so by regular or
6 electronic mail or by providing it to the
7 city clerk. Written comments must
8 include your name and address in order to
9 be placed on the record.

10 And I do know that we did receive
11 many, many comments by email, and they
12 are -- will be attached to the record.

13 So anyone who wishes to address the
14 council upon any issue may raise your
15 hand under the participant controls,
16 state your name and address, and provide
17 your comments. Okay. Why isn't anybody
18 raising your hand?

19 UNIDENTIFIED SPEAKER 3: Somebody
20 has to be first.

21 MAYOR KELLY: Did anybody hear me of
22 the public comment? Anybody want --
23 whoever wants to comment, press -- raise
24 your hand on your toolbar. And we'll
25 call your name. And I'll -- we'll unmute



1 you.

2 UNIDENTIFIED SPEAKER: Okay. So all
3 right. Here's somebody. Abby. Abby.

4 MAYOR KELLY: Okay. Abby, you will
5 be unmuted. And you're on. Thank you,
6 Abby.

7 MS. CULLORS: Hi. My name is
8 actually Adia. A friend, Abby, signed up
9 for me.

10 But this is in reference to the
11 point on the agenda that I read that is
12 referencing the demonstrations in
13 Saratoga. I would just like to ask --
14 and I'll just go through this fast.

15 Commissioner Robin Dalton posted on
16 her Facebook --

17 MAYOR KELLY: Excuse me. I'm just
18 going to tell you that you -- this is
19 public comment. This isn't a dialog. So
20 we won't be commenting back. So you can
21 give your comments. I just want to make
22 that clear to everybody.

23 MS. CULLORS: Oh, I'm aware. I'm
24 aware. Thank you.

25 MAYOR KELLY: Okay.



1 MS. CULLORS: Thank you for
2 clarifying.

3 Commissioner Robin Dalton posted on
4 her Facebook page that, "No tear gas,
5 rubber bullets were used in the Saratoga
6 Springs Police Department during last
7 night's preference," in reference to the
8 30th. No injuries were reported. Does
9 she stand by the statement, despite the
10 video footage and eyewitness testimony as
11 well as photographs that clearly show use
12 of tear gas, rubber bullets, and assaults
13 against protestors?

14 And I'd also just like to know how
15 you can justify blatant lies by one of
16 your city officials. Thank you.

17 MAYOR KELLY: Thank you for your
18 comments.

19 Can you give me your full name? I'm
20 sorry. Can you unmute Abby again -- Adia
21 I think it is.

22 MS. CULLORS: Adia Cullors.

23 MAYOR KELLY: Colors, C-O-L-O-R-S?

24 MS. CULLORS: C-U.

25 MAYOR KELLY: C-U. Thank you.



1 Thank you, Adia.

2 Yeah, okay. Okay. People have to
3 start raising their hands if they want to
4 speak. Okay. Thank you.

5 Sergia?

6 UNIDENTIFIED SPEAKER: Amal.

7 MAYOR KELLY: Amal. Okay.

8 MS. OMER: Am I unmuted right now?

9 UNIDENTIFIED SPEAKER: Yes.

10 MS. OMER: Yes. Okay.

11 So mine is in line with what Adia
12 just raised. My comment/question, even
13 though I know you said it's not a dialog,
14 I do think it's important to frame them
15 as questions to hold you all accountable.

16 How can you justify the actions of
17 Saratoga Springs Police in supporting
18 blue lives matter rallies, several of
19 whom physically assaulted Black Lives
20 Matter protestors, many of which were
21 Skidmore students? I think that that's a
22 disgrace. I think you all need to be
23 held accountable. I think SSPD has
24 always been a disgrace. And this is just
25 more proof of that. And I'm honestly



1 ashamed to go to school in a town where
2 this is existing. It exists in every
3 town. The SSPD is notoriously racist.
4 So that's my comment.

5 MAYOR KELLY: Thank you.

6 UNIDENTIFIED SPEAKER: And what was
7 the name again?

8 MAYOR KELLY: Her name is Amal Omer.

9 MS. OMER: No, it's Amal.

10 MAYOR KELLY: Amal.

11 MS. OMER: A-M-A-L.

12 MAYOR KELLY: Amal. Sorry. Sorry.

13 I'm so sorry. Thank you, Amal.

14 UNIDENTIFIED SPEAKER:

15 (Indiscernible).

16 MAYOR KELLY: Okay. Thank you.

17 Lisa, are you seeing this?

18 UNIDENTIFIED SPEAKER: I don't see
19 anybody.

20 MAYOR KELLY: Okay. I have Sergia
21 Coffey. She's raising her physical hand.

22 UNIDENTIFIED SPEAKER: Okay. Ask
23 her to unmute.

24 MAYOR KELLY: Okay. You're on,
25 please.



1 MS. COFFEY: Hello. I'm Sergia
2 Coffey. What's happening with the police
3 in Saratoga Springs is unacceptable to
4 have militarized police in military tanks
5 on our streets. The horses are harassing
6 people. There is video evidence of all
7 of this. this is not allowed, should not
8 be allowed. And you all must stand up to
9 prevent this from happening.

10 Our police force has a long history
11 of racism. On WAMC, we hear about
12 harassment of African-American, black,
13 and people of color students from
14 Skidmore, a very important economic
15 source in this town.

16 My son when he walks has walked with
17 his friend who is black, has been picked
18 up by the police. I've had to pick him
19 up at the police station. This is years
20 ago when they were younger and they were
21 teens. But he was never bothered when he
22 was with his white friends. But when
23 he's with his black friends, I had to go
24 down to the police station, no
25 explanation why they were picked up. And



1 excuse me, but my white privilege didn't
2 let me understand that the only reason
3 that they were picked up that day was
4 because one of them was a person of
5 color.

6 So we hear this over and over again.
7 And then to have a militarized response
8 to peaceful protestors, I haven't been to
9 that protest because of the COVID-19, but
10 I've been to many protests in this town
11 and to some of your meetings. And this
12 is unacceptable on every single level.
13 Look at what we're showing the world
14 Saratoga Springs is about. Everyone
15 should be ashamed, especially the sheriff
16 with his military equipment, especially
17 the militarized police. There's no
18 excuse for it. It wasn't needed and was
19 unnecessary.

20 MAYOR KELLY: Thank you. Thank you
21 for your comments.

22 UNIDENTIFIED SPEAKER: Okay.
23 Malchijah Hoskins?

24 MAYOR KELLY: All right. Put him
25 in.



1 MR. HOSKINS: Hi. I'm Malchijah
2 Hoskins. And my comment is just to echo
3 the statements that are made before and
4 my disgust and complete lack of
5 (indiscernible) the terrible
6 (indiscernible) black and indigenous
7 people of color have faced from the
8 Saratoga Police and the gross use of
9 violence during the protest.

10 Also, in reference to the
11 declaration mayor made in the name of
12 Solomon Northup, you all need to do much
13 better on advocating for black people in
14 Saratoga Springs beyond just
15 acknowledging his name. I think you're
16 disgracing his name by just simply
17 acknowledging it and not actually putting
18 policy that positively affects the lives
19 of black people in Saratoga Springs.

20 MAYOR KELLY: Thank you.

21 Evan maybe? Isa?

22 MS. HAGE: Hi. My name is
23 pronounced Isa. My comment goes towards
24 everybody who is working for the Saratoga
25 County. I am very much urging you to



1 look at your community and county beyond
2 just North Broadway. As someone who is a
3 community member of Saratoga, it's really
4 disappointing to see that you do nothing
5 for the black and brown communities here
6 and that you respond to peaceful protest
7 by militarizing the police force.

8 I saw videos of the peaceful
9 protests that happened last Thursday
10 where there were blocks covered with
11 police officers and police cars just to
12 confront a line of very peaceful
13 protestors that you then attacked
14 multiple times which is completely
15 unnecessary in your response to that.
16 And acknowledgment of that was also
17 inappropriate in did not encompass
18 everything that it should have. And I
19 urge you to do better for your community
20 and for everyone in your community, not
21 just the people that make it look good.

22 MAYOR KELLY: Thank you. Thank you
23 for your comment.

24 MS. CRAMER: Hi. I was asked to
25 unmute. I'm not sure. So -- now I can't



1 hear anyone. But in the statement issued
2 by the SSPD, you list seven instances of
3 explicit language and hate -- and hate
4 speech and road blocking used by the
5 Black Lives Matter protests, used by the
6 Black Lives Matter activists. However,
7 none of these points include any mention
8 of explicit language, road blocking,
9 fascist imagery, or violence that --
10 violence that the black and blue rally
11 use throughout their demonstration. How
12 can you justify such blatantly biased and
13 incorrect report of the events that
14 transpired?

15 MR. MCDONAGH: Hi. My comment is
16 addressing the history of silencing black
17 voices, especially in regards to instance
18 of racism in Saratoga Springs. At the
19 last public safety dialog, voices for
20 Black Lives Matter movement and black
21 voices in general were silenced and muted
22 on Zoom and not given time to speak and
23 to -- to make their point.

24 I wanted -- I wanted to ask, are
25 there any plans being made to listen to



1 those voices instead of silencing and
2 ignoring them?

3 MS. MCDONALD: Hi. My name is Ellie
4 McDonald. And I just want to echo a lot
5 of the comments being made. What is SSPD
6 and Saratoga Springs community doing
7 going forward to support black lives and
8 protect black lives and protestors in
9 general? Thank you.

10 MS. KANE: Hi. My name is Emily.
11 Can you -- my name is Emily. And I just
12 want to voice my agreement with
13 everything that has been previously
14 stated by the other participants in this
15 commentary such as Adia, Amal, and
16 Malchijah. I understand that this isn't
17 the space for a dialog currently, but
18 this dialog does need to happen and
19 continue to happen. I was at the protest
20 on the 30th. And I was scared for
21 myself, and I was scare for my peers and
22 my friends who were also there. And all
23 of us are white. And it was very clear
24 that the black individuals at the protest
25 were being targeted specifically and



1 aggressively by the police and the state
2 police.

3 So I just want to say that an
4 immediate and effective change needs to
5 happen now to show like how -- like the
6 support that needs to exist for black
7 community members. Yeah. Thank you.

8 MR. SULZMAN: Hi, yes. This is
9 Michael Sulzman. I also would like to
10 echo a lot of what's been said and that I
11 find it very disappointing that the City
12 of Saratoga Springs has not taken
13 responsibility for their part in the
14 escalation of events on Thursday, July
15 30th. I was also present. I was very,
16 very close to where the violence actually
17 began. And from my perspective, it
18 seemed that the police became violent
19 first in terms of making a violent
20 takedown rather than issuing any kind of
21 peaceful form of arrest. And there was
22 no public announcement of any kind of,
23 you know, danger of arrest. There were
24 individuals who were approached and were
25 spoken to and were told that they could



1 actually possibly be arrested. And then
2 they did disseminate that information to
3 some of us. There wasn't a lot of time
4 between when that was first stated and
5 when the actual violent takedown
6 occurred. And then during that takedown,
7 there were chemical balls that were
8 fired, you know, at the individuals
9 involved and that -- or takedown, you
10 know, the people who were being arrested
11 and the crowd as well.

12 And there was no violence on the
13 part of the -- by violence, I mean like
14 actual physical harm or property damage
15 or anything else. There was no -- there
16 were no physical attacks and no property
17 damage executed by protestors on July
18 30th. And the police initiated violent
19 action against the people. And there was
20 nothing that had been thrown at them.
21 There were no -- there was nothing that
22 had been -- from what I saw, there was no
23 attack on any police officers up to that
24 point.

25 And, you know, even subsequent to



1 all of that, there was one item that was
2 thrown that was very, very short of the
3 police line. It was much after that had
4 all occurred. And it was not -- it was
5 obviously very clearly not intended to
6 hit anybody. It's just an expression of
7 frustration.

8 MAYOR KELLY: That's your time, sir.
9 Thank you.

10 MR. SULZMAN: Okay. It's just very
11 disappointing that there's been nobody
12 that's taken responsibility from Saratoga
13 Springs and on all this.

14 MAYOR KELLY: All right. Thank you
15 for your comments.

16 I do -- I have neglected to ask your
17 name and address. So could you give me
18 your address? I have your name on the
19 screen, Michael.

20 MR. SULZMAN: And I can give you my
21 email address. Why do you need my
22 address?

23 MAYOR KELLY: Okay. If you don't
24 want to give it, that's fine. Thank you.

25 And then we'll go on to the next. I



1 will be asking that though just to let
2 people know. That's what I do. It's
3 just different on Zoom.

4 UNIDENTIFIED SPEAKER: So nobody is
5 raising their hand.

6 MAYOR KELLY: Somebody needs to
7 raise their hand if you want to speak.

8 UNIDENTIFIED SPEAKER: Angie. Ask
9 Angie to --

10 MAYOR KELLY: Angie, can you unmute?
11 Angie, are you there?

12 MS. ANGIE: I'm here, but I don't
13 have any comments.

14 MAYOR KELLY: Okay. Then we're
15 going to take you out of here. You can
16 go to the livestream and watch.

17 MS. ANGIE: Oh, the --

18 MAYOR KELLY: Okay. Thank you.

19 MS. ANGIE: (Indiscernible).

20 MAYOR KELLY: Yep.

21 UNIDENTIFIED SPEAKER: Okay. Emily?

22 MAYOR KELLY: Emily, can you unmute?

23 MS. D'ANGELICA: Hi, yeah, I can
24 unmute. My question is also echoing a
25 lot of the comments that have been stated



1 on this Zoom call by past participants.
2 And I just wanted to know in regards to a
3 post on Facebook by Commissioner Dalton
4 that said I've never been more proud of
5 our mounted unit and our entire Saratoga
6 Springs Police Department than I am right
7 now. This was one day following the
8 protest and -- that the same mounted
9 police force threatened to run over
10 protestors, many of whom were minors and
11 young adults, with their horses. And I'd
12 like to know how you would respond to
13 your city officials so blatantly
14 celebrating violence against people who
15 live in Saratoga.

16 MAYOR KELLY: Thank you. Is that
17 it?

18 MS. D'ANGELICA: Yeah, that's my
19 whole --

20 MAYOR KELLY: Okay. Thank you for
21 your comment.

22 MS. D'ANGELICA: Yeah.

23 UNIDENTIFIED SPEAKER: Jane Cole.

24 MAYOR KELLY: Jane, can you unmute,
25 please?



1 MS. COLE: Hello. Yes. I'm also a
2 Skidmore student. I have many of the
3 same feelings that have already been
4 expressed tonight. I too am feeling
5 ashamed to go back to school this fall in
6 Saratoga and be a community member here.
7 I think that -- I was at the protest on
8 Thursday. And I witnessed my peers and
9 myself be exposed to pepper spray. And I
10 witnessed extreme violence and
11 intimidation tactics on the part of SSPD.

12 I think that's extremely
13 disappointing and infuriating, frankly,
14 that the police's press release regarding
15 that night seems to tell lies. It does
16 not match what I witnessed on Thursday.
17 And I think that SSPD and Saratoga
18 Springs City Council need to take
19 accountability for what happened moving
20 forward in order for any change to occur
21 which obviously is extremely necessary.

22 MAYOR KELLY: Thank you. Thank you
23 for your comment.

24 UNIDENTIFIED SPEAKER: So Kimberly?

25 MAYOR KELLY: Kimberly, can you



1 unmute?

2 MS. NEE: Hi.

3 MAYOR KELLY: Hi.

4 MS. NEE: So my question is -- well,
5 my comment is blue lives matter
6 protestors also blocked off streets,
7 sidewalks, and public parks as well. So
8 why were only Black Lives Matter
9 protestors treated with violence and
10 abuse by the SSPD? I think it becomes
11 more and more clear that the police
12 department in Saratoga Springs is ridden
13 with blatant racism. And I think that
14 the only way to take accountability for
15 that is to look at the power structure of
16 Saratoga Springs and the power structure
17 of city council and look at the voices
18 that are missing in decision-making
19 spaces, look at the voices and the people
20 and the identities who are in this space,
21 and then look at the people who are not
22 here.

23 MAYOR KELLY: Thank you.

24 UNIDENTIFIED SPEAKER: Sanjna?

25 MAYOR KELLY: Sanjna, can you



1 unmute, please?

2 MS. MILLS: Hi. I'm here
3 representing the Skidmore News. I just
4 wanted to comment that we have --

5 MAYOR KELLY: Do you have video? Do
6 you have video? I can't see you.

7 MS. MILLS: Sure, one second.

8 MAYOR KELLY: Yeah.

9 MS. MILLS: Hi. I just wanted to
10 comment about the Saratoga Police
11 Department. I've seen them almost every
12 day outside the police station in large
13 groups not wearing masks, not socially
14 distancing. And they've been approaching
15 and interacting with citizens not wearing
16 masks. And I know you can't force
17 anybody to be wearing a mask, but I think
18 you should order them that they need to
19 be wearing masks at the very least when
20 they are on duty.

21 A lot of community members are
22 looking up to the police department, and
23 they follow them as role models. And I
24 think they should be wearing masks. It
25 protects everyone. It protects



1 themselves. And it's really important.

2 Robin Dalton, I'm also calling on
3 your immediate resignation. You've shown
4 a very clear biased towards Back the
5 Blue. And you've shown complete
6 disrespect to the Black Lives Matter
7 protest and organizers. And it's very
8 unfair. And I don't want a community
9 safety commissioner who's going to show a
10 bias towards community members and
11 towards -- what?

12 UNIDENTIFIED SPEAKER 3: State your
13 name.

14 MS. MILLS: Also, I'm on a friend's
15 Zoom profile. So my name is actually
16 Sadie Mills, and I'm a Skidmore student.

17 MAYOR KELLY: Okay. Thank you.

18 UNIDENTIFIED SPEAKER: Sarah Marlin
19 (ph.).

20 MAYOR KELLY: Sarah Marlin, can you
21 unmute?

22 MS. MARLIN: Hi there. Hi. Just
23 give me one second.

24 MAYOR KELLY: (Indiscernible) --

25 MS. MARLIN: Just give me one



1 second. Hi. Yeah. My name is Sarah
2 Marlin. I'm a resident of Saratoga. I'm
3 also a member of the Saratoga community,
4 lived here for twenty-two years.

5 I just joined the meeting, so I
6 apologize if this has already been
7 mentioned. But in the statement issued
8 by the SSPD, you listed some instances of
9 explicit language and hate speech and
10 road-blocking used by BLM activists.

11 However, none of these -- none of
12 these points include any mention of
13 explicit language, road-blocking, fascist
14 imagery, or violence, verbally and
15 physically, that Back the Blue rally used
16 throughout their demonstration. And I'm
17 just wondering how you can justify such a
18 blatantly biased and inaccurate report of
19 the events that transpired.

20 MAYOR KELLY: Thank you.

21 MS. MARLIN: Thank you. Whoa, that
22 was --

23 UNIDENTIFIED SPEAKER: Josiah --
24 wait, let me pull up --

25 MAYOR KELLY: Um-hum.



1 UNIDENTIFIED SPEAKER: Yes.

2 (Indiscernible) the last one.

3 (Indiscernible). Sorry, (indiscernible).

4 MAYOR KELLY: It still says it's

5 connecting to audio.

6 UNIDENTIFIED SPEAKER: Okay. Do you

7 see that? I --

8 MAYOR KELLY: Yeah, I see it. Um-

9 hum.

10 UNIDENTIFIED SPEAKER:

11 (Indiscernible). Angie is already in --

12 (indiscernible). She said she didn't

13 want to talk. I believe she does. Ask

14 Angie if she wants to talk to you.

15 MAYOR KELLY: Angie, are you

16 commenting? Can you unmute so I can hear

17 you?

18 MS. ANGIE: Oh, I'm sorry. I'm not.

19 I'm --

20 MAYOR KELLY: Okay. Then --

21 MS. ANGIE: -- trying to get to the

22 other meeting.

23 MAYOR KELLY: Okay. I don't know if

24 we can get Josiah in here.

25 UNIDENTIFIED SPEAKER:



1 (Indiscernible).

2 MAYOR KELLY: So I see that there
3 might be some trouble with Josiah Jents
4 (ph.) getting into this Zoom call. It's
5 trying to connect, and it's not
6 happening. So if Josiah's maybe friends
7 hear us, that he can send his comment in
8 by email. And we will attach them to the
9 record.

10 Is there anybody else for public
11 comment at this time? Okay. Then we are
12 going to move out of -- I'm going to
13 close public comment period. And we'll
14 move on to our agenda.

15 There are no presentations at this
16 meeting. We do not have any executive
17 sessions.

18 At this time, we're going to move
19 one item of Commissioner Dalton's to the
20 top of the agenda. So I'll turn it over
21 to Commissioner Dalton.

22 COMMISSIONER DALTON: Thank you,
23 Mayor Kelly.

24 I am going to move my announcement
25 about the demonstrations in Saratoga



1 Springs to the top of the agenda. And I
2 appreciate your allowing me to do so.

3 So I am going to read through the
4 press release that went out today
5 regarding the demonstrations and then add
6 a few comments of my own.

7 On 7/30/2020, the Saratoga Springs
8 Police Department issued a press release
9 on the outcome of the Back the Blue rally
10 and a counter-protest by Black Lives
11 Matters and All of Us. This press
12 release is intended to further supplement
13 the July 30th release.

14 The Back the Blue organizers had
15 planned their event for more than a week.
16 They communicated their intent and
17 coordinated their demonstration with the
18 city through their submission of a
19 declaration of intent to demonstrate in
20 accordance with Chapter 97 of the City
21 Code. They stated it would be peaceful
22 and requested the ability to march down
23 Broadway.

24 The Back the Blue organizers had
25 also requested the opportunity to have



1 their rally in the steps of City Hall.
2 However, they were asked to abandon the
3 idea because of the size of their group.

4 The police department has
5 accommodated many groups over the years
6 who have requested the right to
7 peacefully demonstrates and treats all
8 requests equally. On the recommendation
9 of the police department, Back the Blue
10 organizers were given the opportunity to
11 march down Broadway with the assistance
12 of the police department which is no
13 different than any group that has
14 protested, to Congress Park where they
15 could continue their rally.

16 The Back the Blue organizers agreed
17 to those conditions because of the safety
18 concerns they could develop if all their
19 supporters spilled into the roadway in
20 front of City Hall.

21 The police assigned four patrol
22 officers, two mounted officers, and one
23 supervisor to assist with the rally group
24 from High Rock Part up to Congress Park
25 via Broadway. This had been a normal



1 assigned police coverage for previous
2 protest over the last two months. The
3 assigned police coverage was an addition
4 to the normal staffing for an afternoon
5 shift in July.

6 On July 29th, the police had been
7 seeing social media posts from people
8 representing the groups from Black Lives
9 Matter and all of us to show up and
10 counter-protest the Back the Blue rally.
11 One of social media posts asks
12 counter-protesters to be in Congress Park
13 by 5:30 and stated it was time to really
14 show them we mean business.

15 It was at this time that the
16 decision was made to add assistance from
17 the Saratoga County Sheriff's Department,
18 New York State Police, and New York State
19 Park Police. It was always the intention
20 of the police department command staff to
21 make sure that, regardless of what groups
22 came to rally or protest, they had an
23 opportunity to express their opinions in
24 a peaceful way.

25 As planned, the Back the Blue group



1 started at 6 p.m. from High Rock Park to
2 Broadway and Lake Avenue. By the time,
3 the Black Lives Matter and All of Us
4 group had formed in front of City Hall in
5 the street.

6 The Black -- the Back the Blue group
7 headed south on Broadway with the
8 assistance of police. And once the last
9 marchers had cleared the intersection of
10 Broadway and Lake, the Black Lives Matter
11 and All of Us group decided to follow
12 them down to Broadway. Each group was
13 trying to do the other -- outdo the other
14 with their respective message.

15 At approximately 6:15, the Back the
16 Blue group made their way into Congress
17 Park via the main entrance of the park.
18 At the same time, members of Black Lives
19 Matter and All of Us made the decision to
20 sit down in the middle of Broadway at the
21 intersection with Spring Street and block
22 traffic in all directions. This has
23 unfortunately been a common theme with
24 these groups. The roadway remained
25 blocked for approximately five to seven



1 minutes. And then the Black Lives Matter
2 and All of Us group headed east down
3 Spring Street and entered Congress Park,
4 made their carousel.

5 By 5:30 p.m., all groups had
6 converged to the same location, front
7 west side of the casino building.

8 From 6:30 to 7:45, tensions were
9 high. Words were exchanged on both
10 sides. But the groups were separated by
11 a wall of police officers and two SSPD
12 horses.

13 The Saratoga Springs Police
14 Department stands by its original press
15 release associated with this event and
16 respectfully disagrees with the narrative
17 by All of Us leader and spokesperson in
18 which he suggested that he and his group
19 were targeted by the police and they were
20 attempting a peaceful protest.

21 The police department is releasing
22 video that depicts the events as they
23 unfolded. The videos can be found on the
24 Saratoga Springs City website which is
25 Saratoga-springs.org. I'm not going to



1 show the videos at the city council
2 meeting tonight. I had planned to. But
3 at the advice of our counsel and
4 attorneys, all of these videos do contain
5 very explicit language. There's a lot of
6 a hate speech. And there is a lot of
7 imagery that is dis-serving.

8 So in lieu of putting it on tonight,
9 if anyone wants to see it, it is on the
10 homepage of our website. And you can
11 access it at any time. But it walks
12 through step-by-step the kind of
13 culminating aggression and confrontation
14 that we were seeing on Thursday night.

15 The Saratoga County Sheriff's
16 Department MRAP vehicle was utilized
17 during the evening of July 30th. It is
18 not a tank but a light tactical vehicle
19 that is used as a personnel and equipment
20 carrier for a tactical team. This
21 vehicle has been present in City Hall for
22 all large protests, many large vessel
23 events, and all emergency details at the
24 racetrack such as the (indiscernible).

25 The available of outside agencies



1 with the proper personnel and equipment
2 is paramount to the safety and security
3 of the citizens of Saratoga Springs.

4 Three individuals were arrested on
5 July 30th relating to the protests. The
6 time and arrests -- the time of arrest
7 and time of release are set forth below.
8 We arrested a sixteen-year-old female
9 from Saratoga Springs who was arrested at
10 8:48 p.m., issued an appearance ticket,
11 and released to her grandfather at 9:53
12 p.m. when he arrived at the police
13 station.

14 A seventeen-year-old male from
15 Saratoga Springs was arrested at 8:49 and
16 refused to cooperate with police. Once
17 his identity and age were determined, he
18 was transported by the police department
19 to his parents at 11:59 and was issued an
20 appearance ticket.

21 There is a nineteen-year-old male
22 who was also arrested. His name is
23 Andrew Simmons from Schenectady. He was
24 arrested at 8:49 p.m. and released at
25 9:24 p.m. on an appearance ticket.



1 I did not release the name of the
2 two other individuals as they are under
3 the age of eighteen.

4 Intelligence collected by outside
5 agencies at various times on the day of
6 July 30th reported the possibility that
7 one of the protesters associated with
8 Black Lives Matter and All of Us was
9 armed with a handgun, and agitators from
10 the outside area were going to be
11 involved.

12 Observations by officer and backed
13 up by video show some protestors wearing
14 bulletproof vests and duty belts
15 containing pepper spray. The use of OC
16 spray and pepper projectiles is on the
17 lower end of the use of force continuum
18 and may be considered for use to bring an
19 individual or group of individuals under
20 control when they're about to or are
21 engaged in violent behavior.

22 The chief of police authorized the
23 use of pepper projectiles once the
24 situation started turning violent which
25 is shown in video 7. Zero injuries were



1 reported from the events detailed
2 below -- or above rather.

3 The Saratoga Springs Police
4 Department respects the rights of all
5 individuals to peacefully protest, and we
6 remain committed to working with all
7 community groups in an effort to ensure
8 that all protests are indeed peaceful.

9 The thing I wanted to add on to the
10 statement is that when groups are willing
11 to contact the city and work with the
12 city to conduct a demonstration or
13 protest, no matter what the cause is, it
14 makes it considerably easier for us to
15 keep you all safe as you participate in
16 your demonstrational protest. We can
17 block streets so you can walk down the
18 sidewalks without interruption. We can
19 keep you safe in the park.

20 When you don't work with the city
21 and we don't know what route you're going
22 to take and anyone, whether you're
23 involved in a protest or a demonstration,
24 goes into traffic, goes into an
25 intersection where -- especially on a



1 main thoroughfare like Broadway or Lake
2 Avenue, you put yourself in danger and
3 you put everyone around you in danger.

4 And in the future, if anyone sits in
5 an intersection, wanders through traffic,
6 we will give you a verbal warning that
7 you're putting your own safety at risk.
8 If you do not leave and go to the
9 sidewalk, we will arrest you. We are
10 only arresting you for your own safety
11 and for the safety of those around you.
12 Our primary goal is to allow for protest,
13 demonstrations to be peaceful and to keep
14 everyone safe.

15 On that note, there were a few
16 things I also wanted to respond to during
17 public comment. But primarily, I do
18 stand by the actions of the Saratoga
19 Springs Police Department on the night of
20 July 30th. I was there almost the entire
21 time. I witnessed everything. It was an
22 incredibly aggressive, hostile, intense
23 environment not because of one group,
24 because of two groups that were
25 confronted together at the same time.



1 Prior to this, we have hosted thirty
2 protests from Black Lives Matter groups
3 or the All of Us groups. That's over two
4 months. So we have hosted many, many,
5 many, many peaceful protests in the city
6 over the last two months and in the
7 history of the city. This was one
8 instance in which things did not end in a
9 way any of us would have wanted them to
10 end. However, we did our absolute best
11 to protect all lives and make sure no one
12 was injured. And I stand by everything
13 that happened that evening.

14 So I'd love to open this up to any
15 discussion by the counsel, questions,
16 comments, concerns, anything I --
17 anything I can address.

18 MAYOR KELLY: Any comments from the
19 counsel?

20 COMMISSIONER MADIGAN: I have a
21 statement that I would like to read if
22 that's okay.

23 MAYOR KELLY: Sure.

24 COMMISSIONER MADIGAN: But I -- you
25 know, Mayor, if anybody else has anything



1 they want to say first, you know, I'm
2 happy to, you know, cede my -- cede the
3 floor to someone else.

4 MAYOR KELLY: No, you can go. Go
5 ahead.

6 COMMISSIONER MADIGAN: All right.
7 So, you know, I've been thinking about
8 this a lot because I probably watched
9 just about every single video that I
10 could get my hands on based on the
11 incident that happened on Thursday night.

12 And police officers and police
13 departments, any police need to be sort
14 of ready, able, and willing to protect
15 themselves and protect our citizens. So
16 I am both a supporter of our police
17 department and the right to protest and
18 the right to protest with civil
19 disobedience which can mean the blocking
20 of streets.

21 But typically, this is done in
22 coordination with city government so that
23 we can keep people safe. For example,
24 any time I go down to, you know, a
25 woman's march in DC or out to Seneca



1 Falls, you know, the government knows
2 we're coming. Streets are blocked off.
3 Now, those are very large protests. So,
4 of course, you know, they're getting
5 ready to, you know, host many people in
6 their city streets. I mean, the goal is
7 to keep people safe.

8 But on Thursday night, you know, we
9 had two protests, one that at least
10 coordinated or registered with the city.
11 I guess that was the Back the Blue
12 protest. And then we also had a
13 counter-protest that led to having our
14 police department, sheriff's office,
15 state police, park police present on our
16 city streets.

17 They were invited to be there by our
18 city police department, as I come to
19 understand. And I'm told that this is
20 business as usual when we know there is
21 going to be a protest and that that is
22 coordinated with our police department.
23 And these police officers are kept off to
24 the side or staged and then called in if
25 they're felt they're needed by our police



1 department.

2 I do not want to minimize what
3 transpired on Thursday night I guess
4 between 7:30 and 8:30 or 7:15 to 8:45 or
5 so. And the outcome of this is that I
6 think we all need to really come together
7 with less force, less aggression, and
8 less threatening behavior. We need to
9 understand that this is not what we want
10 in our city. We need to acknowledge that
11 we haven't found a place where we can
12 meet as nonadversaries. Behaving safely
13 and security and expressing ourselves
14 even when we don't agree is what we want
15 for our community and for our city.

16 We may never agree with each other,
17 but we need to come together as a
18 community. We need to temper our use of
19 force and aggression. We need to temper
20 our responses to things that we might
21 find are a bit aggressive. We all need
22 to temper our aggressive messaging and
23 our communication.

24 This evening the Mayor is going to
25 discuss and unveil a taskforce for the



1 executive order 203 for police reform and
2 reinvention collaborative. And I hope
3 that we can make this taskforce a success
4 because I want to see our community do
5 better. Thank you very much.

6 MAYOR KELLY: Thank you,
7 Commissioner. And that is correct. I
8 am -- that is on my agenda tonight, the
9 executive order 203, New York State
10 Police reform and reinvention
11 collaborative.

12 COMMISSIONER DALTON: I do also
13 have --

14 MAYOR KELLY: Yes.

15 COMMISSIONER DALTON: -- one more
16 thing to add if it's all right.

17 MAYOR KELLY: In one second, please.

18 So with that being said, I have
19 reached out to the MLK organization. And
20 I have been in contact with them. And we
21 are going to be meeting in another week
22 and -- to discuss what happened and how
23 we can move forward together.

24 I've also been in contact with the
25 president of Skidmore, Mark Connors. And



1 we're doing the same thing up at
2 Skidmore. So I have been reaching out to
3 the community. I would love to see us
4 all come together and sit at the table
5 and see if we can work through this.

6 I do believe that, you know, we're
7 all Saratogians. And we can -- we've
8 lived in harmony for -- as a long time.
9 And if we need to make changes, let's
10 make them now. Now is the time. And
11 that's why this executive order is so
12 important.

13 Thank you. Commissioner Dalton,
14 you're up.

15 COMMISSIONER DALTON: I couldn't
16 agree more. I agree with both
17 Commissioner Madigan and Mayor Kelly's
18 statements.

19 I have been meeting with black
20 residents in our community for the last
21 month and a half to hear their concerns,
22 to talk about their experiences, and to
23 see how I can take their voices of
24 concerns and frustrations and we can work
25 together as a group to create the



1 community that we all want to live in and
2 feel safe in. And to that end, I have
3 put together a group that is going to be
4 a community outreach team. And I am
5 inviting anyone from the public who wants
6 to be a part of the solution to be on
7 this team with us. If you're interested,
8 you can email outreach@saratoga-
9 springs.org.

10 I will post more information on this
11 line, but I just wanted to let people
12 know tonight that I would love for
13 everyone who is interested and is
14 passionate about this, upset about this
15 to be a part of the solution and work
16 together with us to create a better
17 community for all.

18 So again, email outreach@saratoga-
19 springs.org. And that about wraps it up
20 for me.

21 MAYOR KELLY: Thank you. Is that --
22 any other comment from the council?
23 Okay.

24 Then we will move back to the
25 Mayor's department. My first item is a



1 proclamation, Saratoga Hospital's 125th
2 anniversary. Whereas back in the
3 nineteenth century, most Americans
4 received medical treatment at home.
5 Doctors visited patients in their homes
6 and even performed surgeries there.
7 There were few hospitals outside of
8 larger cities. And often they were
9 poorly equipped and served patients who
10 could not afford a personal doctor.

11 To most Americans, a hospital was a
12 place people went to die. The Village of
13 Saratoga Springs was no exception. For
14 years if a sick or injured person was
15 deemed untreatable at home, he simply was
16 taken to his designated room at the city
17 police station.

18 And whereas in 1895, a group of
19 Saratoga Springs women had decided that
20 there was a better way. The first
21 Saratoga emergency hospital opened that
22 year in the former residential home at
23 the corner of West Harrison and Division
24 Streets.

25 In the years to follow, Saratoga



1 Hospital would become a leading
2 healthcare provider in our county,
3 consistently ranking high in our state
4 for awarded winning high-quality care.
5 It features the best and newest
6 technology and highly skilled
7 practitioners. Above all, it is a place
8 of professionalism, innovation, and hope.

9 Now, therefore, I, Meg Kelly, Mayor
10 of the City of Saratoga Springs, am
11 pleased to join with my fellow
12 Saratogians in expressing our thanks and
13 appreciations to the doctors, nurses,
14 technicians, medical professionals,
15 administrators, volunteers, and staff of
16 Saratoga Hospital and congratulate them
17 on the hospital's first 125 years of
18 invaluable service to our community.

19 My second item is a discussion and
20 vote to port Saratoga County's grant
21 application to Capital District Trails
22 plan implementation. This is a
23 discussion and vote to support the
24 Saratoga County Planning's Department
25 application for funding under the



1 2020-2021 capital district transportation
2 committee, CDTC Trail's plan
3 implementation program to study the
4 feasibility of extending the Zim Smith
5 Trail from the trail's current terminus
6 on Oak Street in the town of Ballston to
7 the Saratoga Spa State Spark.

8 I move that the city council votes
9 to support the Saratoga County's grant
10 application to the Capital District
11 Trail's plan implementation as included
12 with this agenda. This is a motion.

13 Is there a second?

14 COMMISSIONER DALTON: Second.

15 COMMISSIONER MADIGAN: Second.

16 MAYOR KELLY: Any discussion?

17 COMMISSIONER DALTON: The only thing
18 I want to point out with trails --
19 because I'm just getting feedback from
20 some people about the maintenance and
21 security of our trail system. So maybe
22 at a future date we can talk about as we
23 expand our trail system ways to make sure
24 we keep it safe and also tidy.

25 MAYOR KELLY: I agree.



1 All those in favor say aye.

2 IN UNISON: Aye.

3 MAYOR KELLY: Any oppose? The
4 matter passes.

5 Okay. My next item is discussion of
6 revocable license for city use of
7 Saratoga Springs' ice rinks, the ice
8 rinks agreement template with updates
9 revised.

10 I move that the city council approve
11 the revocable license for the use of the
12 city of Saratoga Springs' ice rinks, ice
13 rinks agreement template as included with
14 this agenda. This is a motion.

15 Is there a second?

16 COMMISSIONER MADIGAN: Second.

17 MAYOR KELLY: Any discussion? All
18 those in favor say aye.

19 IN UNISON: Aye.

20 MAYOR KELLY: Any oppose? The
21 matter passes.

22 My next -- I'm going to turn it over
23 to Commissioner Madigan for an award of
24 bid before my next item.

25 COMMISSIONER MADIGAN: Yes. I think



1 that's this one. Award of bid, I'm
2 reading the accounts agenda this evening.
3 Commissioner Franck is not with us this
4 evening.

5 So his item number 4 is an award of
6 bid, Vernon ice rink chiller replacement
7 to Postler & Jaeckle Corp. Upon the
8 recommendation of the Mayor's department,
9 I move to award the bid for the Vernon
10 ice rink chiller replacement to Postler &
11 Jaeckle Corp. for an amount not to exceed
12 99,000 dollars. This is a motion.

13 MAYOR KELLY: Is there a second?

14 COMMISSIONER DALTON: Second.

15 MAYOR KELLY: Any discussion?

16 All those in favor say aye.

17 IN UNISON: Aye.

18 MAYOR KELLY: Any opposed? The
19 matter passes. Thank you, Commissioner.

20 Back to my four item, discussion
21 about authorization for the Mayor's
22 contract with Postler & Jaeckle for ice
23 ring chiller. I move that the city
24 council authorize the mayor to sign a
25 contract with Postler & Jaeckle for ice



1 rink chiller as included with this. This
2 is a motion. Is there a second?

3 COMMISSIONER MADIGAN: Second.

4 COMMISSIONER DALTON: Second.

5 MAYOR KELLY: Any discussion? All
6 those in favor say aye.

7 IN UNISON: Aye.

8 MAYOR KELLY: Any oppose? The
9 matter passes.

10 Our next items is discussion about
11 authorization for the mayor to sign
12 printer lease agreement with National
13 Business Technologies for civil service.
14 I move that the city council authorize
15 the mayor to sign the printer lease
16 agreement with National Business
17 Technology civil service as included with
18 this agenda. This is a motion. Is there
19 a second?

20 COMMISSIONER MADIGAN: Second.

21 MAYOR KELLY: Any discussion? All
22 those in favor say aye.

23 IN UNISON: Aye.

24 MAYOR KELLY: Any oppose? The
25 matter passes.



1 My next item is authorization for
2 the mayor to sign printer lease agreement
3 with National Business Technologies,
4 building and planning department, as
5 included with this agenda. I move that
6 the city council authorize the mayor to
7 sign the agreement -- authorize the mayor
8 to sign the printer lease agreement with
9 National Business Technologies, building
10 and planning, as included with this
11 agenda. This is a motion. Is there a
12 second?

13 COMMISSIONER DALTON: Second.

14 MAYOR KELLY: Any discussion? All
15 those in favor say aye.

16 IN UNISON: Aye.

17 MAYOR KELLY: Any oppose? The
18 matter passes.

19 My next items I discussion about
20 COVID-19 emergency housing assistance
21 program. Lindsey Connors in the
22 community development office emailed
23 details of this program to the council on
24 Monday.

25 The COVID-19 emergency housing



1 assistance program to be administered by
2 the city's Office of Community
3 Development was funded by the U.S.
4 Department of Housing and Urban
5 Development via the city's CARE Act
6 (indiscernible) allocation. The
7 Department recognizes that preventing
8 homelessness as well as rehousing our
9 homeless population in a noncongregate
10 setting is the best practice for the
11 prevision and mitigation of the spread of
12 COVID-19.

13 The program will fund up to three
14 months of emergency housing needs for low
15 to moderate income Saratogians preventing
16 homelessness for those at risk and rapid
17 rehousing for those without adequate
18 housing.

19 The program also provides support to
20 participating nonprofit human service
21 providers who work with citizens in needs
22 of housing assistance to facilitate the
23 application process and to provide
24 supportive services during the experience
25 of homelessness, eviction process, and



1 housing stabilization period.

2 I move that the city council
3 authorize -- I move that the city council
4 approve the COVID-19 emergency housing
5 assistance program as included with this
6 agenda. This is a motion. Is there a
7 second?

8 COMMISSIONER DALTON: Second.

9 COMMISSIONER MADIGAN: Second.

10 MAYOR KELLY: Any discussion?

11 COMMISSIONER DALTON: Oh, I just
12 wanted to say I read the details and was
13 really, really impressed. And I think
14 this is like a terrific, terrific thing
15 for our community. I've been really
16 worried about how the rise in -- the
17 rising homelessness we were going to see
18 as a result of COVID. So kudos to you
19 and your department to getting this out.
20 I think it's fantastic.

21 MAYOR KELLY: Thank you.

22 All those in favor say aye.

23 IN UNISON: Aye.

24 MAYOR KELLY: Any oppose? The
25 matter passes.



1 My next item is discussion about
2 template memorandum of understanding for
3 COVID-19 emergency housing assistance
4 program participating providers.

5 This template MOU is related to the
6 previous item. Any nonprofit human
7 services agency operating within the City
8 of Saratoga Springs with the demonstrated
9 capacity to fill the role and
10 responsibility as outlined within the
11 program guidebook and the MOU is eligible
12 to contract with the city as a
13 participating provider of the COVID-19
14 emergency housing assistance program.

15 Participating providers will provide
16 program applicants with application
17 assistance and wraparound services
18 consistent with their established
19 services to ensure individuals and
20 families remain stably housed.

21 I move that the city council approve
22 the template memorandum of understanding
23 for COVID-19 emergency housing assistance
24 program participating providers as
25 included with this agenda. This is a



1 motion. Is there a second?

2 COMMISSIONER MADIGAN: Second.

3 MAYOR KELLY: Any discussion? All
4 those in favor say aye.

5 IN UNISON: Aye.

6 MAYOR KELLY: Any oppose? The
7 matter passes.

8 My next item is an announcement,
9 executive order 203 New York State Police
10 Reform and Reinvention Collaborative. On
11 June 12th of this year, Governor Cuomo
12 issued an executive order 203 entitled
13 New York State Police Reform and
14 Reinvention Collaborative.

15 The executive order issued in
16 response to the protests and
17 demonstrations which have occurred
18 throughout New York State and indeed
19 throughout our nation requires that
20 municipalities with a police department
21 must perform the comprehensive review of
22 police force, including deployment,
23 strategies, policies, procedures, and
24 practices, and develop a plan to improve
25 them.



1 As the mayor of Saratoga Springs, I
2 am responsible for convening a group of
3 individuals consisting of our police
4 chief and stakeholders in the community
5 to develop such a plan. I have requested
6 that each of my fellow councilmembers
7 assist me in establishing this important
8 group. Each of them have provided me
9 with names of two individuals to serve.
10 Those individuals, together with four
11 individuals that I have selected and the
12 police chief, will result in thirteen --
13 a thirteen-member committee that will
14 include the following people:

15 Shane Crooks is our chief of police.
16 He's mandated to be on this committee
17 through the executive order.

18 Our city attorney, Vince
19 DeLeonardis, is appointed by me and will
20 chair this committee.

21 Winston Grady-Willis, Skidmore
22 College, director of black studies, is
23 appointed by myself.

24 Terry Degari (ph.), Saratoga
25 Immigration Coalition, is appointed by



1 myself.

2 Chuck Caputo, Saratoga Pride, is my
3 last appointment.

4 Deyjah Harris associated with the
5 Martin Luther King Association is
6 Commissioner Michelle Madigan's
7 appointment, along with Kristen Dart
8 (ph.) is also Commissioner Madigan's
9 appointment.

10 Jason Golug (ph.) and Andrew Seefus
11 (ph.) are Commissioner Robin Dalton's
12 appointments.

13 Cecilia Hayes and Camille Daniels
14 are Commissioner John Franck's
15 appointments.

16 Steven Boxley (ph.) and Kimberly A.
17 Galvin (ph.) are Commissioner Skip
18 Scirocco's appointments.

19 Vince DeLeonardis will serve as the
20 chair of the committee with Camille
21 Daniels serving as vice chair.

22 It is expected that the committee
23 will convene and consider evidence-based
24 policing strategies in consultation with
25 members of the community, interested



1 nonprofit, and faith-based community
2 groups, the District Attorney's Office,
3 the Public Defender's Office, local
4 elected offenders, and membership of our
5 police force. The committee will create
6 a plan to improve police force
7 deployments, strategies, policies,
8 procedures, and practices which are
9 tailored to specific needs of our
10 community and are intended to promote and
11 improve police and community
12 relationships based on trust, fairness,
13 accountability, and transparency and
14 would seek to reduce any racial
15 disparities in policing.

16 The committee will present their
17 recommendations to the city council and
18 to the public. After consideration of
19 all public comments and input, the city
20 council will be required to adopt a plan
21 by local law or resolution on or before
22 April 1, 2021 and implement the
23 recommendation.

24 The first meeting will be on
25 Wednesday, August 19th. This meeting



1 will be held at the city center 5:30 to
2 7:30. And all meetings will be open to
3 the public. And there will be a
4 designated time for public comment at
5 each meeting. Each meeting will also be
6 videotaped and uploaded onto our website.

7 And I don't know if anybody had any
8 comments on that, but --

9 COMMISSIONER DALTON: I, of course,
10 do.

11 MAYOR KELLY: What's that?

12 COMMISSIONER DALTON: I, of course,
13 do, if you don't mind.

14 MAYOR KELLY: Sure.

15 COMMISSIONER DALTON: I wanted to
16 thank the mayor for all of her efforts in
17 putting this committee together. And I
18 want to say on behalf of the Saratoga
19 Springs Police Department that we welcome
20 and embrace any opportunity to improve as
21 a police department and really look
22 forward to this dialog and
23 recommendations from this committee.

24 I also wanted to personally thank
25 Jason Golub and Andrew Seefus for



1 accepting this position because -- as
2 well as everyone who accepted this
3 committee appointment because this is
4 going to be a lot of work. But their
5 acceptance, to me, really demonstrates
6 their commitment to the community and
7 being a part of the solution. And so I
8 thank everyone who's participating on
9 this committee. And I look forward to
10 seeing the results.

11 MAYOR KELLY: Thank you.

12 COMMISSIONER MADIGAN: Similarly, I
13 want to thank everyone who agreed to
14 serve on the taskforce. This is going to
15 be a very important group meeting
16 regularly to assist us in lots of the
17 issues that have, you know, come forward
18 over the last few months really that have
19 come to a head. Very pleased with the
20 two people that I've recommended for the
21 committee, Kristen Dart, Deyjah Harris.
22 But I am thrilled and want to really
23 think everyone who has agreed to serve on
24 this very important taskforce.

25 I see this as important as when we



1 have -- when we convene a comprehensive
2 plan review committee. And this is going
3 to -- you know, a lot of good work is
4 going to come out of this group. So
5 thank you. You got a -- you got a lofty
6 agenda ahead of you. Thank you.

7 MAYOR KELLY: Thank you. Thank you
8 both. Okay.

9 My next item on the agenda is the
10 2021-2026 requested capital budget. The
11 materials are posted and attached to the
12 agenda. I just wanted to make that
13 comment. Yes, I did. Yeah.

14 I would like to add an item to my
15 agenda. I move to add an item to the
16 agenda, appointment zoning board of
17 appeals. This is a motion. Is there a
18 second?

19 COMMISSIONER DALTON: Second.

20 MAYOR KELLY: Any discussion? All
21 those in favor say aye.

22 IN UNISON: Aye.

23 MAYOR KELLY: Any oppose?
24 Abstentions? The matter passes. My
25 appointment to the zoning of board of



1 appeals -- tonight I am appointing
2 Terrance Galody (ph.) to the ZBA -- to
3 the Zoning Board of Appeal who will
4 complete the term of Susanne Morris. His
5 term will run from August 4th, 2020
6 through December 31, 2021.

7 Terrance graduated from Seton Hall
8 University with a BA/JD. For the past
9 seven years, he has practiced corporate
10 law with some of the largest and most
11 well-respected firms in New York State.
12 And I thank him for serving on this
13 board.

14 And with that, it concludes my
15 agenda. And I'll turn it over to
16 Commissioner Madigan who is going to take
17 over for Commissioner Franck's agenda.

18 COMMISSIONER MADIGAN: Thank you,
19 Mayor.

20 The first item on the accounts
21 department agenda is a discussion and
22 vote approval of resolution to appoint a
23 marriage officer. This resolution is to
24 allow Matthew J. Jones to officiate a
25 wedding in October of 2020. I move for



1 the city council to approve the
2 resolution allowing Matthew J. Jones to
3 officiate a wedding in October of 2020.
4 This is a motion.

5 MAYOR KELLY: Is there a second?

6 COMMISSIONER DALTON: Second.

7 MAYOR KELLY: Any discussion? All
8 those in favor say aye.

9 IN UNISON: Aye.

10 MAYOR KELLY: Any oppose? The
11 matter passes.

12 COMMISSIONER MADIGAN: Item number 2
13 is an appointment, commissioner of deed.
14 Commissioner Franck is appointing five
15 police officers listed with the agenda as
16 commissioner of deeds.

17 Item number 3 is a discussion and
18 vote, resolution to extend temporary
19 outdoor seating areas to October 5th,
20 2020. Due to the success of the
21 temporary outdoor seating, the accounts
22 department would like to extend the
23 resolution until October 5th of 2020. I
24 move for the city council to approve the
25 resolution to extend the temporary



1 outdoor seating to October 5th, 2020 as
2 attached with the agenda. This is a
3 motion.

4 MAYOR KELLY: Is there a second?

5 COMMISSIONER DALTON: Second.

6 MAYOR KELLY: Any discussion?

7 COMMISSIONER DALTON: I just want to
8 thank DPW and Public Safety and the
9 accounts department for, again,
10 collaborating on this project, and
11 especially our code enforcement officers
12 who have been really fantastic working
13 with businesses, and the committee that
14 has been reviewing all these outdoor
15 plans. Everyone has done a magnificent
16 job. It's been a herculean effort, but I
17 think it's really paid off. So thanks to
18 everybody.

19 MAYOR KELLY: Thank you. All those
20 in favor say aye.

21 IN UNISON: Aye.

22 MAYOR KELLY: Any oppose? The
23 matter passes.

24 COMMISSIONER MADIGAN: So I just
25 finished the accounts agenda. And my



1 agenda is up next, so I'll just keep
2 going.

3 MAYOR KELLY: Thank you,
4 Commissioner.

5 COMMISSIONER MADIGAN: So item
6 number 1 is an announcement. City and
7 community mascot Saratoga campaign.

8 In connection with the announcement
9 and to expedite this projected, I
10 presented for vote at the pre-agenda
11 meeting yesterday morning items number 4
12 and 9 on my agenda. These items include
13 a transfer of funds to cover the campaign
14 and authorization of the mayor to sign an
15 agreement for marketing services. And
16 I'll recap these as they appear on my
17 agenda just briefly.

18 But just to let the public know, we
19 did convene a group that consisted of the
20 Downtown Business Association, the
21 Saratoga Chamber of Commerce, Discover
22 Saratoga, and some other representatives
23 so that we could start thinking about a
24 mascot Saratoga signage campaign in our
25 city streets. It's going very well. We



1 actually already have material to look at
2 which is excellent. And we are
3 considering and going to be doing some
4 public service education announcements
5 that we will share through social media
6 of key stakeholders in our cities. We
7 want to maybe do a PSA with some nurses,
8 a PSA with the mayor, and some other key
9 members of the community.

10 I kind of want to do one with -- has
11 anybody seen Spidey out and about on the
12 streets, old mascot? I'd love to have
13 Spidey do a PSA for us for masking up.

14 It is serious. We are hoping that
15 this fun and informative campaign will
16 sort of unite us all together in
17 something that's a little bit more
18 exciting than, you know, just having to
19 wear your mask because of COVID but, you
20 know, really bring the community together
21 around -- around this campaign and using
22 education to hopefully encourage people
23 to wear masks and social distance and
24 wash their hands. So a lot more good
25 things to come.



1 I don't know -- Commissioner Dalton,
2 you were at the meeting -- if you wanted
3 to say --

4 COMMISSIONER DALTON: I just wanted
5 to say -- yes. And I said this
6 yesterday. And I know I'm full of a lot
7 of thank yous tonight. But the Public
8 Safety Department has wanted to do this
9 for a while, but we've been completely
10 overwhelmed. And so the fact that
11 Commissioner Madigan stood up and said I
12 would take this on and lead this effort
13 just means the world to me. And so I'm
14 so grateful to her for organizing this.
15 And I'm so excited about the imagery that
16 we have come up with already thanks to
17 Baker PR, Commissioner Madigan. And I
18 really think this is going to be a great
19 thing for public health.

20 So thank you, Commissioner Madigan.
21 Thank you to everyone involved, Discover
22 Saratoga, DBA, Chamber. I think this is
23 going to be great.

24 COMMISSIONER MADIGAN: Excellent.
25 And you know who I should be thanking?



1 Deputy Commissioner Diedra Lad (ph.) --

2 COMMISSIONER DALTON: That's --

3 COMMISSIONER MADIGAN: -- because --

4 COMMISSIONER DALTON: Thank you --

5 COMMISSIONER MADIGAN: Well, it's a
6 lot of work. So thank you very much.

7 And if I haven't said it before,
8 very happy to have you back. Thank you.

9 She's here in my office with me.

10 All right. So more information.
11 We'll do a major unveiling, probably like
12 a press conference once we -- once we
13 have prototypes of all the signs
14 designed. Okay.

15 So item number 2, back to the day-
16 to-day, is a presentation, second quarter
17 2020 financial report. The second
18 quarter financial report, I've provided
19 much of this data with my regular updates
20 on city finances. Please be aware that
21 the -- that this includes dates regarding
22 final cash collections actually received
23 as of June 30th.

24 So revenues in the general fund,
25 property taxes in the general fund are



1 recognized as revenue for the full amount
2 levied at the time the tax roll is posted
3 to the general ledger. An adjustment is
4 made at yearend to defer to future years
5 the amount not collected.

6 The finance office has reviewed the
7 payments made as of 6/30/20. And
8 seventy-one percent has been collected,
9 or 11,450,000 dollars. Last year at this
10 time, sixty-nine percent was collected.
11 Historically, collection rates for the
12 second quarter have averaged seventy
13 percent. The property taxes can be paid
14 in four installments with the first
15 quarter due March 1st. However, the city
16 offers a discount of 2.25 percent if the
17 full year is paid on or before March 1st.
18 This accounts for the greater than fifty
19 percent collection rate after only the
20 second due date has passed.

21 This quarter slightly higher than
22 normal collection rate may have to do
23 with a law that denies basic star
24 benefits for property owners with
25 delinquent taxes. The city provided a



1 list of delinquent taxpayers in late
2 April to the county. The county then
3 provided the list to New York State. New
4 York State notified delinquent homeowners
5 in May that they needed to pay their
6 taxes in full within thirty days or they
7 would lose their star benefit.

8 On or about July 31st, New York
9 State will notify assessors and county
10 directors of properties not eligible for
11 star in 2020.

12 As of 6/30/20, many of the city's
13 larger revenue items are received on a
14 lag months after they have been earned.
15 The LT was received on June 30th in the
16 amount of 1,860,473 dollars. This was a
17 twenty-percent reduction. The city
18 budgeted 2,325,592 dollars. So 465,118
19 dollars has not been received. And at
20 this time, the city is not certain when
21 or if it will receive the remaining
22 twenty percent.

23 Sales tax figures include only four
24 months since May and June collections are
25 not distributed to the city from New York



1 State Taxation and Finance until July and
2 August respectively. The amount received
3 on 6/30/20 was 3,303,771 dollars. And as
4 of 6/30/19, it was 4,224,000 dollars.

5 As of June 30th, actual sales tax
6 received is down twenty-two percent from
7 2019.

8 The city originally budgeted
9 13,550,000 dollars for 2020. It was
10 revised downward on 6/20/20 to
11 10,280,000 dollars, about a twenty-four
12 percent reduction.

13 Hotel occupancy taxes paid to the
14 city from the county on a quarterly
15 basis, the first quarterly payment for
16 2020 was received in April. The second
17 will arrive in mid-July.

18 At this time, occupancy tax receipts
19 are 64,200 dollars, a decrease of 9,160
20 dollars or twelve percent from 2019.
21 This line is budgeted at 676,000 dollars.
22 And I do not expect that to meet the
23 budget.

24 County surplus distribution is paid
25 on a quarterly basis too with the first



1 payment made in April. These amounts are
2 expected to meet the 2020 budget.

3 NYRA admissions tax is paid annually
4 after the racing season has closed.
5 Since there are no fans being admitted to
6 the race course, I expect the entire
7 budget of 723,300 dollars not to be
8 received.

9 The bulk of franchise taxes paid
10 annually in the last quarter of the year
11 as of 6/30/20, receipts are 142,000
12 dollars, a two percent increase from
13 2019.

14 The state aid revenue sharing is
15 distributed in two installments,
16 September and December, with the largest
17 share received in December.
18 Disbursements at this time are expected
19 to be reduced by twenty percent.

20 Ambulance transport fees as of
21 6/30/20 were 514,430 dollars and were
22 573,894 dollars as of 6/30/19. At this
23 time, I do not expect reimbursements to
24 meet budgeted amounts.

25 Mortgage taxes paid semi-annually in



1 May and November, as of June 30th, the
2 mortgage tax receipts are consistent with
3 the prior year. Mortgage tax will most
4 likely meet the 1.6 million budgeted for
5 2020.

6 As of 6/30/20, 630,203 dollars was
7 received. As of 6/30/19, 623,000 dollars
8 was received.

9 On June 18th, 2020, the city issued
10 a tax anticipation note for 6,300,000
11 dollars. Taking into consideration the
12 property tax revenue recognition issues,
13 approximately forty-six percent of
14 revised revenues were actually received
15 as of 6/30/20. The activity is a
16 decrease from prior years when revenues
17 collected were about fifty percent as of
18 June 30th.

19 Water and sewer revenues, the first
20 quarter water and sewer bills for 2020
21 were mailed in April for a May 15th due
22 date. And second quarter will be mailed
23 in July for an August 15th due date.

24 Capital revenues, the city closed on
25 a general obligation bond on June 18th,



1 2020 to finance various 2020 capital
2 projects for 7,428,164 dollars.

3 Expenses in the general fund, the
4 finance office, the discount on taxes is
5 a final figure. For all other
6 departments, liability insurance has been
7 paid in full for the year. Additional
8 expenses would be for claims or
9 additional coverage. Also, most
10 departments' total expenses are running
11 at about forty-seven percent which is
12 consistent with prior years. Variances
13 are due to seasonal expenses, and grants,
14 retirement expenses have only been paid
15 for three months in 2019. The remaining
16 nine months will be paid in December.
17 That's going to be a large payment.

18 Capital expenses, capital expenses
19 are usually larger in months where the
20 weather is more conducive to
21 construction.

22 Community development. Since the
23 community development block grants are
24 awarded on a different schedule than the
25 city's fiscal year, no budget is



1 established.

2 So that concludes the second quarter
3 finance report. This can be found on the
4 city website under government,
5 departments, finance department.

6 My third item is an update 2020 city
7 budget and city finances. Many locations
8 across the United States have reopened --
9 that have reopened have found it
10 necessary to close again due to the
11 resurgence of COVID-19.

12 Cases have been steadily declining
13 and stabilizing in New York. While
14 Saratoga County and the city have seen a
15 slight uptick, some of this is due to
16 out-of-state employees working for nearby
17 businesses that are utilizing Saratoga
18 Hospital.

19 At the federal level, senate
20 republicans presented a new proposal, the
21 Heals Act, in the amount of one trillion
22 last week and left session without
23 discussion or vote. Regrettably, this
24 contains no funding for local
25 governments.



1 The house democrats' proposal, the
2 HEROES Act, was released in May. And
3 that was in the amount of three trillion
4 and provided one trillion for state and
5 local governments. Federal action will
6 ultimately dictate what New York does
7 next, if anything.

8 If the federal government delivers
9 the assistance the governor has
10 requested, the New York's budget -- New
11 York's budget will be balanced and no
12 action is necessary. If the federal
13 government fails to provide the funding
14 requested, the State will need to
15 consider revenue raising concepts and
16 spending reductions.

17 We know the legislature is extremely
18 reluctant to cut aid to schools, health
19 care, and local governments, and is
20 already considering various revenue
21 raising options.

22 Things remain fluid, but we cannot
23 count on federal or state aid to balance
24 our 2020 or 2021 budgets.

25 While downtown is certainly more



1 populated than it has been this summer,
2 you know, with COVID, we cannot expect
3 revenues to rise to former levels for
4 months, if not years. It will be
5 sometime before the new economy
6 establishes itself. In addition, social,
7 behavioral, consumer changes, closed
8 businesses, widespread unemployment, and
9 other results of COVID-19 will continue
10 to affect revenue collection well into
11 the future.

12 The city's cashflow, from January to
13 June, city's reserves, assignments, and
14 revenue collections diminished. In
15 contrast, expenditures continued in
16 accordance with the 2020 budget plan that
17 did not account for this.

18 Through May we absorbed this using
19 fund balance. June was our breakpoint.
20 We had several millions in expenditures
21 due. And we issued the tax anticipation
22 note.

23 I've said this before. This city's
24 next breakpoint will be November,
25 December. It is projected that the



1 ending balance after revenue collection
2 and expenditure disbursements will not be
3 sufficient to meet payroll and pay bills
4 owed in November. The deficiency
5 anticipated in the last month of the year
6 is 5.3 million dollars.

7 Please note that these deficiencies
8 are cashflow shortages. This means that
9 we won't have sufficient cash to make
10 payroll or pay our bills. And this
11 should be distinguished from a budget
12 deficit which merely signals that the
13 city's plan has gone awry.

14 In the absence of any sign of
15 federal or state assistance, finance is
16 considering two options: a revenue
17 anticipation loan. This is similar to
18 the tax anticipation loan that the city
19 obtained in June except that it is backed
20 by anticipated revenue rather than
21 anticipated tax collection. Like the
22 TAN, it is a short-term loan due one year
23 from the date of signing. In addition to
24 the 6.3 million-dollar TAN, the RAN will
25 also have to be budgeted for repayment in



1 2021.

2 Deficit financing. Deficit
3 financing allows the -- a jurisdiction to
4 bond an amount equal to its projected
5 budget deficit and pay this back over a
6 ten-year period. New York State local
7 finance law, article 2, title 1, section
8 10.10, a municipality must receive
9 authority from the state to initiate
10 deficit financing, which in this case
11 requires a home rule bill introduced by
12 both the senate and assembly, passed by
13 the state legislature, and approved by
14 the governor.

15 Subsequently, the amount of the
16 deficit must be certified by the state
17 comptroller. We have reduced
18 expenditures, borrowed funds, depleted
19 fund balance and reserves, and delayed
20 capital needs. We will complete the year
21 2020 and face 2021 with exhausted
22 financial resources.

23 Finance has reached out to our state
24 legislatures to introduce this bill, the
25 state comptroller's office to confirm the



1 process for obtaining certification for
2 the proceeding, city bond council, and as
3 well as the city attorney for guidance.
4 Deficit financing may be an important
5 option for stabilizing the city over the
6 next few years as the new economy is
7 established and the city rebuilds its
8 resources because the city will rebuild
9 its resources.

10 The prudent course is for the city
11 to have this legal authority at its
12 disposal should the need arise in the
13 near future. So that's one thing I'm
14 really looking into right now and
15 spending a lot of time on.

16 COMMISSIONER DALTON: Commissioner
17 Madigan, I'm sorry to interrupt you guys.
18 Something popped up on my computer,
19 saying a system patching is occurring.
20 And it's counting down for a like a
21 minute. So if I get logged off, that's
22 why. So keep going. We're trying to fix
23 it right now. But --

24 COMMISSIONER MADIGAN: Okay.

25 COMMISSIONER DALTON: -- I just



1 wanted to let you all know.

2 COMMISSIONER MADIGAN: I figured
3 something was going on.

4 COMMISSIONER DALTON: Yeah, sorry.

5 COMMISSIONER MADIGAN: So I'll talk
6 a little bit about the 2021 general
7 operating budget or next year's budget.
8 2021 budget call letter was released on
9 July 2nd. The call letter asked the
10 departments to submit their budget
11 requests by August 11th and provides
12 guidelines for doing so.

13 The city is required to adopt a
14 balance budget according to the charter,
15 title 4, Section 4.4.6, which means that
16 the total of anticipated expenditures
17 must equal the total of anticipated and
18 available revenue. Any reductions in
19 revenue require equal reductions in
20 expenses. Planning the budget for 2021
21 fiscal year will be different than in
22 years past. Finance has provided
23 projected revenues that require greatly
24 reduced expenses in order to craft a
25 balance budget.



1 We had provided each department with
2 these parameters. And I'm sure we are
3 all struggling with this task. Please be
4 assured that as the economy evolves,
5 budget plans for 2021 will follow suit.
6 Counsel has until November 30th to
7 approve its 2021 budget. And finance
8 will continue to look for ways to
9 increase revenue.

10 Revenue in 2021 is currently
11 projected to be about 7.8 million less
12 than amounts estimated for 2020. Revenue
13 projects were provided to each
14 department. Each department has also
15 been invited to provide finance with
16 suggested revisions.

17 The fiscal year 2021 general
18 operating budget revenue is anticipated
19 to total 40.9 million which is 16.1 less
20 than the 48.7 million budget adopted in
21 2020.

22 A potential five percent tax
23 increase has been considered. This is an
24 estimate only. And I'll repeat that for
25 clarity. That is a sample, an estimate



1 only. I'm not going to read through the
2 sample. I'm sorry I even said that. I
3 mean, I think it's too -- too much to
4 read through the whole thing. But for
5 example, a sixty-dollar annual increase
6 on a home -- it'll be a sixty-dollar
7 annual increase on a home assessed at
8 200,000. And then let's say a 200-dollar
9 annual increase on a home assessed for
10 650,000.

11 But with COVID, we want to consider
12 a property tax increase. And very soon I
13 will be bringing forward something for us
14 to have -- be able to override tax cap if
15 we indeed need to that if everything
16 falls short with the federal government.

17 It is important that we work
18 together to prepare for the coming months
19 and plan for 2021. Information changes
20 every day. And I will continue to review
21 new data and pursue new ideas as we
22 manage to revamp and rebuild the city of
23 Saratoga Springs. And thank you for
24 allowing me to have this discussion every
25 week with you and the public.



1 Item number 4 is a discussion,
2 budget transfers contingency. The item
3 was approved for -- a 4-1 vote at the
4 8/3/20 pre-agenda meeting. There were
5 objections to calling for a vote at the
6 pre-agenda meeting because of the lack of
7 public comment time. I ask the counsel's
8 support because the issue is so critical
9 to public health, safety, and welfare. I
10 believe that we have paid sufficient
11 respect the process and procedure, given
12 the risk of illness or death due to the
13 pandemic.

14 But I want to reiterate what
15 transpired yesterday at our pre-agenda
16 meeting. And this did go out for notice
17 on Friday with the pre- -- the actual
18 pre-agenda. Lines 1 through 4,
19 transferred funds from contingency to
20 public safety for VMS signs to be placed
21 at Saratoga Springs gateways to announce
22 the mascot program as well as other
23 events and other situations that may
24 occur in our city. We'll be able to have
25 these signs ongoing. So we will now have



1 three signs for our city for our three
2 major gateway areas.

3 A finance department for
4 professional services to cover the costs
5 of the marketing services and printing
6 for the Saratoga Spring city and
7 community mascot program in the amount of
8 6,160 dollars and 5,000 dollars
9 respectively. 11,000 went to public
10 safety for the VMS signs for a total
11 amount of 22,160 dollars.

12 The contingency budget appropriation
13 currently has a balance of \$90,145.39.
14 Following the approval that we had
15 yesterday, there is now \$67,985.39
16 available.

17 Item number 5 is a discussion and
18 vote, budget transfers, payroll for
19 unemployment. Furloughs resulted in
20 lower wage expenditures and increased
21 unemployment expenditures. These
22 transfers are to cover the increases in
23 unemployment using unused wage
24 appropriations. The cost of unemployment
25 was less than the cost of the wages



1 savings. Lines 1 through 28 transfer
2 funds from various department wage lines
3 for employees who went out on furlough to
4 unemployment lines to cover
5 unemployment -- unemployment costs in the
6 amount totaling \$126,007.88.

7 I move that the city council approve
8 the budget transfers payroll for
9 unemployment as included with the agenda.
10 This is a motion.

11 MAYOR KELLY: Is there a second?

12 COMMISSIONER DALTON: Second.

13 MAYOR KELLY: Any discussion?

14 All those in favor say aye.

15 IN UNISON: Aye.

16 MAYOR KELLY: Any oppose? The
17 matter passes.

18 COMMISSIONER MADIGAN: Thank you.

19 Item number 6, discussion and vote,
20 budget transfers payroll. Lines 1
21 through 27 transfer funds for public
22 safety, public work and recreation
23 department wage lines to reallocate wage
24 expenditures through yearend. These
25 transfers, the general water and sewer



1 funds, in the amount totaling
2 \$136,442.48. I move that the city
3 council approve the budget transfers
4 payroll that's included with the agenda.
5 This is a motion.

6 MAYOR KELLY: Is there a second?

7 COMMISSIONER DALTON: Second.

8 MAYOR KELLY: Any discussion? All
9 those in favor say aye.

10 IN UNISON: Aye.

11 MAYOR KELLY: Any oppose? The
12 matter passes.

13 COMMISSIONER MADIGAN: Thank you.

14 Item number 7, discussion and vote,
15 budget amendments payroll, lines 1
16 through 4, brings into the 2020 budget a
17 reimbursement from the federal government
18 of wage and social security for the Stop
19 DWI program in the total amount of
20 \$409.60. I move that the city council
21 approve the budget amendments payroll
22 that's included with the agenda. This is
23 a motion.

24 MAYOR KELLY: Is there a second?

25 Second.



1 Any discussion? All those in favor
2 say aye.

3 IN UNISON: Aye.

4 MAYOR KELLY: Any oppose? The
5 matter passes.

6 COMMISSIONER MADIGAN: Item number 8
7 is a discussion and vote, standard
8 workday resolution. The standard workday
9 resolution distributed with the agenda is
10 to establish a standard workday for each
11 councilmember or an appointee, a
12 political appointee. Required by the
13 State, it is necessary to ensure all
14 elected officials' retirement is
15 calculated properly. I move that the
16 city council approve standard workday
17 resolution that's included with the
18 agenda. This is a motion.

19 MAYOR KELLY: Is there a second?
20 Second.

21 Any discussion? All those in favor
22 say aye.

23 IN UNISON: Aye.

24 MAYOR KELLY: Any oppose? The
25 matter passes.



1 COMMISSIONER MADIGAN: Thank you.

2 Item number 9, discussion and vote,
3 authorization for the mayor to sign
4 agreement with Baker Public Relations for
5 Saratoga Springs and community mascot
6 program. And this is just a discussion.
7 This is one of the items -- you know, so
8 I'm sorry that it says discussion and
9 vote. I don't know if the official
10 agenda says it, but my notes do. So
11 really, that should read discussion.

12 This item was approved 3-2 at the
13 8/3/20 pre-agenda meeting. There are
14 objections to calling per vote at the
15 pre-agenda meeting because of the lack of
16 public comment time and insurance issues.
17 I ask for council's support because the
18 issues are so critical to the public
19 health, safety, and welfare of our
20 community.

21 I believe that we paid sufficient
22 respect to the process and procedure,
23 given the risk of illness or death due to
24 the pandemic.

25 To recap, in response to an RFQ,



1 Baker Public Relations was chosen to lead
2 the marketing team for Saratoga Springs
3 and community mask-up campaign for a fee
4 of 6,160 dollars. Baker PR is a small
5 regional firm located in the capital
6 district with firsthand knowledge of our
7 local experience. We are very happy to
8 have them join the Saratoga -- join
9 Saratoga Springs community mask-up
10 campaign.

11 The city's standard agreement calls
12 for certain insurance coverages,
13 including cyber privacy liability and
14 professional liability insurance per
15 occurrences aggregate of five million
16 dollars. Baker PR has met all of the
17 requirements except for these two. It
18 has no cyber privacy liability coverage.
19 And its professional liability coverage
20 aggregate is in the amount of two
21 million.

22 So I ask the council to approve this
23 agreement with the insurance that had
24 been provided. Baker PR will be working
25 with graphic design services and public



1 service announcements.

2 Additionally, while they will be
3 assisting with the social media part of
4 the mask campaign, Facebook, city
5 website, et cetera, these tools are not
6 in any way tied to our internal secured
7 servers. And everything will have final
8 approval by someone from the city, a
9 commissioner, et cetera.

10 Again, even for our social campaign,
11 in terms of design and production,
12 (indiscernible) and fit for Facebook, et
13 cetera. They will in no way touch our
14 server which I think is fairly key.

15 You know, I'm just realizing that I
16 neglected to invite both our supervisors
17 to our initial mask-up campaign meeting
18 because everything was transpiring so
19 quickly. But I would like to pull both
20 of you into the loop so that you can see
21 what we're doing. We just started this,
22 but I promise I will make sure I pull you
23 both into the loop. So I do apologize
24 about that as I'm sitting here looking at
25 your faces talking about this campaign on



1 the computer. And I think you're going
2 to be very pleased with where we're
3 headed. So I do -- again, I apologize.

4 So that does complete my agenda
5 except I would like to add, Mayor, an
6 announcement to my agenda this evening.
7 It was not included with my agenda
8 because we just received word today.
9 It's good financial news. And I think we
10 deserve to be informed sooner or later.
11 And if you don't mind, I'd like to make
12 the motion.

13 I move that the city council approve
14 the addition of an announcement,
15 successful bond refunding results and
16 substantial savings. This is a motion.

17 MAYOR KELLY: Is there a second?
18 Second.

19 Any discussion? All those in favor
20 say aye.

21 IN UNISON: Aye.

22 MAYOR KELLY: Any oppose? The
23 matter passes.

24 COMMISSIONER MADIGAN: So now I'm on
25 to my announcement on my agenda. Today



1 the city refinanced its 2011 and 2012
2 bonds. The aggregate budgetary savings
3 over nineteen years is \$1,230,509.58.
4 This is an average of 60,000 dollars
5 annually. It's even better than we had
6 originally anticipated. And interest
7 rates were lower than expected. And the
8 market had ample cash to invest.

9 So I'm very, very pleased. And on
10 that note, my agenda is concluded. I'm
11 tired of even hearing my own voice right
12 now. Thank you, Mayor.

13 MAYOR KELLY: Thank you,
14 Commissioner.

15 Now, on to public works,
16 Commissioner Scirocco.

17 COMMISSIONER SCIROCCO: Thank you,
18 Mayor. I have three items on my agenda.

19 The first item is discussion and
20 vote. This is authorization of the mayor
21 to sign change order number 3 with
22 Bellamy Construction for the route --
23 yeah, for Kaydeross Avenue West and
24 Nelson Avenue water main replacement.
25 This change order number 3 with Bellamy



1 Construction adjusts the contract price
2 to account for unused contract quantities
3 and allowance funds. The associated cost
4 savings is \$52,192.73. Therefore, I move
5 for the mayor to sign change order number
6 3 with Bellamy Construction for the
7 Kaydeross West Avenue and Nelson Avenue
8 water main replacement for a credit to
9 the city in the amount of \$52,192.73.
10 And I put that before in a motion.

11 MAYOR KELLY: Second? Second.

12 Any discussion? All those in favor
13 say aye.

14 IN UNISON: Aye.

15 MAYOR KELLY: Any oppose? The
16 matter passes.

17 COMMISSIONER SCIROCCO: The second
18 item on my agenda is discussion and vote.
19 This is to establish a title and grade
20 for Department of Public Works dispatch
21 supervisor. This position will provide
22 overall supervision of the DPW dispatch
23 operation and assist the DPW
24 administration with meeting departmental
25 goals.



1 The new position will be responsible
2 for preparing schedules in a coordination
3 of all DPW dispatch activities. Now more
4 than ever one of the most important
5 duties will be ensuring that security
6 cameras are constantly monitored to
7 prevent vandalism and damage to the
8 city's infrastructure, parks, and
9 historic artifacts.

10 DPW dispatch supervisor will ensure
11 that dispatchers are trained and
12 responsible for monitoring and logging
13 the camera live feed and contacting the
14 police department immediately to prevent
15 damage.

16 The supervisor -- the dispatch
17 supervisor will also be responsible for
18 coordination of the installation and
19 maintenance of the fleet management
20 global positioning system between the DPW
21 administration, staff, and automotive
22 service manager. The position will
23 provide ongoing assistance and inventory
24 management of the GPS system.

25 The supervisor will also be the



1 point of contact for maintaining daily
2 work logs, the coordination, ordering,
3 and payment of accounts for a variety of
4 DPW items and serving as an inventory
5 control point at the DPW garage.

6 Finally, this position provides
7 direct support in operational planning to
8 the DPW administration.

9 I'm proposing that this title --
10 this title, Department of Public Works
11 dispatch supervisor, be set as starting
12 pay \$29.65 an hour. Funding is within
13 the DPW budget. And again, we sent a
14 description of the duties. And it was
15 previously distributed with the agenda.

16 So therefore, I move for the council
17 to approve establishing the title DPW
18 dispatch supervisor at a starting pay of
19 29.65 an hour. And I put that in the
20 form of a motion.

21 MAYOR KELLY: Is there a second?

22 UNIDENTIFIED SPEAKER: Do you have
23 an effective date?

24 MAYOR KELLY: Do you have an
25 effective date, Commissioner?



1 COMMISSIONER SCIROCCO: I think it
2 would be -- if we -- you know, if we
3 approve this --

4 MAYOR KELLY: Okay.

5 COMMISSIONER SCIROCCO: I think
6 that's how it works.

7 MAYOR KELLY: Okay. Is there a
8 second? Second.

9 Any discussion?

10 COMMISSIONER DALTON: I'm confused.
11 Is this a new position or a promotion?

12 COMMISSIONER SCIROCCO: It's
13 actually a new position. I already have
14 a person, you know, in my department who
15 is the -- who's kind of doing some of
16 this stuff, working out of grade. She's
17 been really good. She's -- you know,
18 she's taken on a lot -- a lot of extra
19 work. And, you know, we've given her
20 some -- some additional work. And she's
21 come up with a lot of good ideas. And I
22 think, you know, this position is needed.
23 We now have -- now have three dispatches,
24 so we can do 24/7. We could only do five
25 days a week right now.



1 But, you know, it's important that
2 we get the feed for the cameras for
3 Congress Park and the parking deck and
4 all that over there. And somebody needs
5 to kind of keep track of all this stuff.
6 And she's the -- she would be the person
7 to do it. This person would be the one.

8 COMMISSIONER MADIGAN: We usually do
9 these things through the budget. I don't
10 know how I missed it. But this wasn't
11 approved through the 2020 budget, so I'm
12 not sure why it's on the agenda right
13 now. I mean, the IT security position
14 was actually approved in the budget, and
15 that didn't make it through the agenda.
16 This position was not approved in the
17 2020 budget.

18 COMMISSIONER SCIROCCO: Okay.
19 Neither was the communications person.
20 Neither was the budget person at your
21 office.

22 COMMISSIONER MADIGAN: That -- yes,
23 it was. That was in the budget.

24 COMMISSIONER SCIROCCO: Well, I'm
25 not going to argue with you. I'm only



1 telling you that --

2 COMMISSIONER MADIGAN: I'm telling
3 you --

4 COMMISSIONER SCIROCCO: This is the
5 third time -- this is the third time I've
6 brought this -- this -- and you know
7 we've discussed this position at budget
8 time and just before the budget. We put
9 it in the budget. It was taken out of
10 the budget along with --

11 COMMISSIONER MADIGAN: Yeah,
12 (indiscernible) --

13 COMMISSIONER SCIROCCO: -- a few
14 other positions. It was taken out of the
15 budget. It was in the budget. It was
16 taken out of the budget.

17 COMMISSIONER DALTON: So since I
18 haven't been here for like --

19 COMMISSIONER SCIROCCO: It's --
20 Commissioner, let me finish.

21 COMMISSIONER DALTON: All right. Go
22 ahead.

23 COMMISSIONER SCIROCCO: It's
24 important that we have somebody watching
25 these cameras over there. Now, I can



1 tell you that we did get an email from
2 the police department. They're not
3 watching the cameras. Nobody is looking
4 at the cameras. We have cameras in the
5 park. Nobody is looking at them. We --
6 we -- we've had numerous vandalisms over
7 there. I mean, it's cost the city a ton
8 of money for what reason.

9 We need somebody there to be able to
10 watch the cameras, to look at it. And
11 this person would be in charge of that
12 whole process. That's all I'm saying.
13 Listen, if you don't want it, I don't
14 care. It's a position that I don't
15 think -- I would never bring a position
16 to the table if I didn't think it was
17 necessary, especially now. It just -- it
18 makes more sense to do it now than ever.

19 So it's a matter of 2,000 dollars
20 for the year. It's like 2,900 dollars
21 for the year. That's all it is. So, you
22 know, and it's a lot of work and a little
23 bit of money for that -- for that
24 particular -- for all that
25 responsibility.



1 So look, if you don't want to okay
2 it, don't okay it. I really don't care.
3 But we did have this position in the
4 budget, unlike some of the other
5 positions that we -- that I even voted in
6 favor of because I thought we needed it.
7 So I'll make the motion. And, you know,
8 and we -- I think we got a second. I
9 don't know if anybody else has any
10 comments. But --

11 COMMISSIONER DALTON: I --

12 MAYOR KELLY: Commissioner Dalton?

13 COMMISSIONER DALTON: Yeah. The
14 only reason I was asking is that this
15 is -- maybe I missed something, but this
16 is just new to me as of tonight. And so
17 I would love to be able to talk about the
18 position more and how it's going to
19 coordinate with the police department
20 before I vote on it if possible. I'm not
21 against adding this position. I think
22 the -- I think there's a necessity for
23 it. I just -- this is just the first
24 time I'm hearing about it.

25 COMMISSIONER SCIROCCO: Okay. I



1 brought this position at a meeting. It
2 was a few months ago.

3 COMMISSIONER DALTON: I must not
4 have --

5 COMMISSIONER SCIROCCO: A few months
6 ago.

7 MAYOR KELLY: -- been present for
8 it. I don't know.

9 COMMISSIONER SCIROCCO: Were told --
10 were told bring it -- look. If I don't
11 have the support here, just tell me I
12 don't have the support. And I'll move
13 on.

14 MAYOR KELLY: Okay. Let me just
15 take a vote.

16 COMMISSIONER SCIROCCO: I'm okay
17 with it. And I'm telling you right now,
18 all the vandalism, everything that's been
19 going on in the city, DPW is getting, you
20 know, the -- a bad rap here and it's not
21 because we're not trying.

22 COMMISSIONER DALTON: No. I
23 (indiscernible) --

24 COMMISSIONER SCIROCCO: Because of
25 the lack -- let me finish. It's because



1 of the lack of the responsibility for the
2 council not to take on something like
3 this. It makes no sense. We just spent
4 70,000 or 60,000 dollars for a mask-on
5 campaign or a mask-up campaign when we
6 can't afford to do that because we had
7 nothing but bad news from the
8 Commissioner of Finance that we don't
9 have any money. At the end of the year,
10 we could be facing layoffs.

11 So the last time that happened I was
12 sitting in the seat. And we had
13 dispatchers over there. We didn't have
14 the problems that we're having right now
15 on Congress Park or over at the park deck
16 or any place else. The last thing I want
17 to see is any more -- any more, you know,
18 vandalism or any more of that kind of
19 thing down in the park.

20 Nobody is watching the cameras.
21 Nobody is -- the cameras are only good to
22 people that watch them. We need to take
23 the responsibility and make sure that
24 that gets done and log it along with some
25 of the other responsibilities. That's



1 all I'm trying to do here. But --

2 MAYOR KELLY: Okay.

3 COMMISSIONER SCIROCCO: -- if you
4 don't want to do it, I'm okay with that.
5 But when the residents come -- when then
6 residents come to meetings or when
7 they -- you know, when they respond,
8 listen, it's not me who doesn't care,
9 it's the council who doesn't care.
10 That's all I'm saying.

11 COMMISSIONER DALTON: Okay. I take
12 offense to the comment --

13 COMMISSIONER SCIROCCO: Going about
14 it or not, we -- I -- this is the third
15 time I brought this thing to the table.

16 COMMISSIONER DALTON: What I'm
17 trying to find out is where --

18 COMMISSIONER MADIGAN:
19 (Indiscernible) --

20 COMMISSIONER DALTON: --
21 (indiscernible) now. Are the feeds being
22 routed somewhere now that the police
23 department is missing them or not
24 watching them? That's what I'm trying to
25 figure out.



1 COMMISSIONER SCIROCCO: You're the
2 commissioner of public safety. How come
3 you don't know that?

4 COMMISSIONER DALTON: Okay.

5 MAYOR KELLY: Okay. Let's just take
6 it --

7 COMMISSIONER SCIROCCO: I'm telling
8 you -- I'm telling you --

9 COMMISSIONER MADIGAN: This isn't
10 how we do things. This was taken out of
11 the budget. It wasn't approved in the
12 budget. You keep bringing it. I have a
13 position that was approved in the budget,
14 and I tried to bring it. You wouldn't
15 support it.

16 And don't be comparing this to a
17 mask campaign for the public health
18 during a pandemic.

19 COMMISSIONER SCIROCCO: Why not?
20 You just --

21 COMMISSIONER MADIGAN: Give me a
22 break.

23 COMMISSIONER SCIROCCO: You just
24 spent 60,000 dollars of tax --

25 COMMISSIONER MADIGAN: That's



1 being --

2 COMMISSIONER SCIROCCO: -- when

3 we --

4 COMMISSIONER MADIGAN: How about

5 (indiscernible) --

6 COMMISSIONER SCIROCCO: 60-plus.

7 COMMISSIONER MADIGAN: How about

8 (indiscernible)?

9 COMMISSIONER SCIROCCO: 60-plus.

10 COMMISSIONER DALTON: 6,600 dollars.

11 6,600 dollars.

12 COMMISSIONER SCIROCCO: Whatever.

13 You bought two signs.

14 COMMISSIONER MADIGAN: This is the

15 wrong way to do it.

16 COMMISSIONER SCIROCCO: You bought

17 two signs.

18 COMMISSIONER MADIGAN: You do

19 (indiscernible) --

20 COMMISSIONER SCIROCCO: Wrong way,

21 right way. Listen, I'm not going to take

22 any responsibility for any more vandalism

23 that happens in there. I'm doing

24 everything I can to stop it.

25 COMMISSIONER MADIGAN:



1 (Indiscernible) --

2 COMMISSIONER SCIROCCO: If you
3 people don't care, then I don't care.
4 I'm telling you it's the wrong thing to
5 do by not supporting this position, by
6 not having somebody in charge. That's
7 all I'm saying. You can do whatever you
8 want to do, but I'm done. I'm done. We
9 just had a statue that was -- that was
10 vandalized in there. Nobody knows what
11 happened.

12 If we were -- if we had somebody
13 that was in charge that was sitting
14 there, even if we just had the feed over
15 there -- I've been trying to get the feed
16 over at dispatch. I can't even get the
17 feed over there. Don't ask me why. I
18 don't know. Ask IT.

19 COMMISSIONER MADIGAN: Because it
20 costs money and we don't have any.

21 COMMISSIONER SCIROCCO: Oh, no, but
22 we've got money for a campaign for a
23 mask. That makes absolutely no sense.
24 That --

25 COMMISSIONER MADIGAN: You



1 (indiscernible) so you can feel good
2 about it. And I'm not --

3 COMMISSIONER SCIROCCO: You just
4 made no sense. I'm good -- I'm --
5 listen --

6 COMMISSIONER DALTON: Well, thank
7 you for answering my question about --

8 COMMISSIONER SCIROCCO: I'm good.

9 COMMISSIONER DALTON: Now I know
10 that the police department doesn't have
11 access to the feed. That's all I wanted
12 to clear up.

13 COMMISSIONER SCIROCCO: They have no
14 access.

15 UNIDENTIFIED SPEAKER 3: The police
16 department does have access.

17 MAYOR KELLY: Okay. Can we take
18 this to vote, please? All those in favor
19 say aye.

20 Aye.

21 COMMISSIONER SCIROCCO: Aye.

22 COMMISSIONER DALTON: Aye.

23 MAYOR KELLY: Those opposed?

24 COMMISSIONER MADIGAN: No. But this
25 is a completely wrong way to go about



1 getting a new position. And if this is
2 how we're going to do it, then what's the
3 point of the budget? This was not
4 approved in the budget. And I'm
5 disappointed that my councilmembers went
6 in support of it.

7 COMMISSIONER SCIROCCO: Oh, this
8 is --

9 COMMISSIONER MADIGAN: This is not
10 supported in the budget.

11 And frankly, you know, I mean, like
12 if really this is the way people are
13 going to do business --

14 COMMISSIONER SCIROCCO: Yeah, just
15 like we did yesterday.

16 COMMISSIONER MADIGAN: -- why don't
17 I just give all the people raises?

18 MAYOR KELLY: Okay. The matter
19 passes. Thank you.

20 COMMISSIONER MADIGAN: We'll all
21 give everybody --

22 COMMISSIONER SCIROCCO: Thank you,
23 Mayor.

24 COMMISSIONER MADIGAN: -- a raise.

25 COMMISSIONER SCIROCCO: Third item



1 on my agenda -- and thank you, council.

2 Third item on my agenda, discussion
3 and vote, approval to pay invoice
4 IN01049446 in the amount of \$2,348.02 to
5 Ross Valve. This invoice is the result
6 of an emergency repair to two pilot bells
7 at the Geyer Crest wellfield's main pump
8 station. These pressure reducing valves
9 were not functioning properly. And there
10 was an issue with water pressure there.

11 So therefore, I move for approval to
12 pay invoice number IN01049446 in the
13 amount of \$2,348.02 to Ross Valve. And I
14 put that in the form of a motion.

15 MAYOR KELLY: Is there a second?
16 Second.

17 Any discussion? All those in favor
18 say I.

19 IN UNISON: Aye.

20 MAYOR KELLY: Any oppose? The
21 matter passes.

22 COMMISSIONER SCIROCCO: Thank you.
23 That concludes my agenda.

24 MAYOR KELLY: Thank you,
25 Commissioner.



1 On to public safety. I can't hear
2 you, Robin.

3 COMMISSIONER DALTON: I had one
4 quick comment on Commissioner Madigan's
5 item 9 on her agenda that I was hoping to
6 have permission to express. Is that
7 allowed? Yes, no?

8 MAYOR KELLY: (Indiscernible).

9 COMMISSIONER DALTON: Okay.

10 MAYOR KELLY: Are you okay with
11 that, Commissioner Madigan?

12 COMMISSIONER MADIGAN: Yeah.

13 MAYOR KELLY: Okay.

14 COMMISSIONER DALTON: So I just
15 wanted to say that I think that -- I
16 really think that it's important that we
17 support local businesses when we're
18 outsourcing services like public
19 relations. But I think that asking a
20 small business to carry a professional
21 liability insurance coverage policy of
22 five million dollars is extraordinarily
23 high.

24 And I'd like to ask this council to
25 revisit the insurance -- the insurance



1 coverage that we're asking the small
2 businesses to carry. I think a two-
3 million-dollar insurance policy for
4 professional liability should be
5 sufficient. I think that asking five
6 million is -- really precludes us from
7 using a lot of local businesses. So just
8 one comment on that. That's all.

9 MAYOR KELLY: Thank you,
10 Commissioner.

11 COMMISSIONER MADIGAN: I agree. I
12 mean, it's too much for small regional
13 businesses if we want to be able to do
14 business with them. And then it leads to
15 having one commissioner who just won't
16 support because, you know, his department
17 sets the insurance standards.

18 I mean, I think we typically do a
19 lot of bids for like construction and
20 water and sewer, and it makes sense to
21 have that kind of insurance requirements.
22 But for small local regional -- you know,
23 like a mask campaign that is very
24 valuable because we're in a pandemic and
25 people are dying and we want to encourage



1 people to wear their masks, I think it's
2 well worth -- well worth working with a
3 small regional company. And they're
4 never going to have five million dollars
5 in liability insurance.

6 COMMISSIONER DALTON: Especially
7 when the bid is for 6,600 dollars. I
8 just want to be clear.

9 COMMISSIONER MADIGAN: Yeah. 6,000.

10 MAYOR KELLY: Can we move on to your
11 agenda, please?

12 COMMISSIONER DALTON: Okay. So the
13 first item on my agenda -- thank you,
14 Mayor -- is a discussion and vote for the
15 authorization for the mayor to sign a
16 lease agreement with Rico (ph.). This is
17 for a printer-copier in our office to
18 replace a machine that was broken and
19 could not be repaired. I make a motion
20 to authorize the mayor to sign the lease
21 agreement with Rico. This is a motion.

22 MAYOR KELLY: Is there a second?
23 Second.

24 Any discussion? All those in favor
25 say aye.



1 IN UNISON: Aye.

2 MAYOR KELLY: Any opposed? The
3 matter passes.

4 COMMISSIONER DALTON: The second
5 item on my agenda is an announcement
6 about the Saratoga Preservation
7 Foundation award. I'd like to make the
8 council and public aware that the project
9 to replace the doors on fire station 1 on
10 Lake Avenue has been completed. I am
11 pleased to announce that the Saratoga
12 Springs Preservation Foundation has
13 selected this project for a restoration
14 initiative award. I'd like to recognize
15 and thank retired fire chief Robert
16 Williams for initiating and spearheading
17 this project. And I'd like to take a
18 quick second to read this award that we
19 received as it's a piece of good news
20 that I was excited to share.

21 The project completed at fire
22 station 1 has been selected for a
23 restoration initiative award. Each year
24 the Saratoga Springs Preservation
25 Foundation recognizes individuals in



1 organizations that have completed
2 preservation projects in the last year
3 that reflect a commitment to preserving
4 historic resources of Saratoga Springs.

5 As we seek a sense of community and
6 find comfort in our surrounding now more
7 than ever, we are particularly honored to
8 recognize your project. Traditionally we
9 would recognize all of the preservation
10 recognition recipients at our annual
11 meeting. But due to COVID-19, we will be
12 celebrating your accomplishment
13 virtually.

14 We greatly appreciate the investment
15 and commitment you have made to preserve
16 Saratoga Springs. People like you help
17 make our community a wonderful place to
18 live, work, and visit. And that is
19 signed by Samantha Bosshart (ph.), the
20 executive director of the Saratoga
21 Preservation Foundation. So just wanted
22 to say thank you for that recognition.
23 We really appreciate it. And that
24 concludes my agenda.

25 MAYOR KELLY: Thank you,



1 Commissioner.

2 On to supervisor. Supervisor
3 Veitch?

4 SUPERVISOR VEITCH: Okay. I can
5 unmute myself now. So all right. Thank
6 you.

7 All right. So first on my agenda, I
8 actually have one quick comment before I
9 start. I just wanted to say that
10 today -- or actually it was yesterday I
11 was out -- out in the neighborhood here,
12 in the southwest neighborhood, and I saw
13 a sign that says they're going to be
14 repaving Adams Road over the next week.
15 So I just want to thank Skip for doing
16 that project sorely in need of repair.
17 So I appreciate you doing that. And my
18 bicycle also thanks you. So I appreciate
19 that work happening next week.

20 So first on my agenda is the
21 reopening committee from Saratoga County.
22 We last met on July 22nd. Basically,
23 just few quick things. So the main thing
24 that we are still getting from the
25 sheriff's office are complaints for mask



1 compliance. About eight-five percent of
2 the complaints are for mask compliance
3 that they get every week at the sheriff's
4 office. We also get some lesser
5 complaints on people who are not
6 quarantining from states that are on the
7 quarantine list. So they've -- neighbors
8 noticed they travel, they come back, and
9 they're not quarantining. So we're
10 getting some complaints on that as well.

11 We also actually discussed the mask-
12 up idea at the county reopening committee
13 as well. And basically, we did form a
14 small subcommittee of our reopening
15 committee which is myself, Supervisor
16 Gaston, Todd Shemkas (ph.) from the
17 chamber, Eric Connelly (ph.) from the
18 town of Ballston, and at the time Kathy
19 Duncan (ph.) but she's -- she's no longer
20 with us anymore. She retired from public
21 health last week. So we're going to have
22 to have somebody else in there.

23 But again, Commissioner Madigan,
24 we're happy to work with you on this and
25 try to see where the county and the city



1 can work together to maybe do an even
2 larger mask-up campaign in the county. I
3 think it's important that we do that.
4 And I appreciate the work that the city
5 is doing at kind of a rapid pace to get
6 this started.

7 The county has a -- has a knack for
8 over-committee'ing things and taking a
9 long time to get things done. And we're
10 kind of doing that here. So hopefully we
11 can speed things up and kind of join with
12 the city on this project and do it with
13 you. So I appreciate that.

14 COMMISSIONER MADIGAN: And I'll get
15 you guys (indiscernible).

16 SUPERVISOR VEITCH: Okay. Thank
17 you.

18 Second on my agenda is just a quick
19 update on the public safety facility at
20 the county. It is largely completed.
21 The probation department moved in to the
22 facility as well as the public health
23 department. So they are out of their
24 offices at the -- at their normal
25 locations and moved in to that new



1 office.

2 The Office of Emergency Services and
3 the sheriff's department is next to move
4 into the building. It looks like the
5 final move will be the 911 center, and
6 that will not move in until probably
7 around October. But we are going to be
8 doing an opening ceremony at the
9 building. And we are scheduling that
10 right now for August 20th at 10 o'clock
11 in the morning. It'll be a ribbon
12 cutting of the new facility. And
13 basically we're going to be giving tours
14 to the public, an open house if you will
15 of the new facility.

16 So if you're interested in seeing
17 the various departments and what's going
18 to be going on down there, come on down.
19 It's at the County Farm which is located
20 in the town of Milton. If you know where
21 the animal shelter is -- hopefully you
22 don't know where the jail is. But if you
23 know where the animal shelter is, you
24 can -- you will find that building. It's
25 right across the street from it. So come



1 on down and check us out.

2 Next on the agenda is just a quick
3 update on the Saratoga Casino and Hotel
4 Foundation. We had a meeting today. The
5 mayor is on that foundation, so thank
6 you, Mayor, for meeting today. We met
7 and had our meeting for 2020. The
8 unfortunate news from the Saratoga Casino
9 and Hotel Foundation is that we will not
10 be doing our program this year due to
11 COVID-19. The casino has been, as you
12 know, closed since March. And they have
13 a massive loss of revenue over there.
14 They're one of the last things to be
15 reopened in the state. So they're
16 currently not able to fund the program
17 this year, as well as the harness
18 horsemen's association who are also
19 struggling this year as well. So we did
20 not ask the horsemen for any funding this
21 year. And the casino just could not --
22 could not come up with it. So -- which
23 is totally understandable. And then we
24 understand why that -- that's the case.

25 So the casino and hotel will be



1 putting out a press release today or
2 tomorrow just to announce that we're
3 going to be putting the program on hold
4 and also updating the website to make
5 sure that those organizations understand
6 why we cannot have the program. So
7 again, our apologies to everyone, but we
8 completely have a unique year this year.
9 And we're not able to do the casino and
10 hotel foundation. So I just wanted to
11 make that announcement at the meeting.

12 So, again, thank you, Mayor, for
13 attending today and nominating me for
14 chair and -- I don't know what we'll be
15 doing, but we'll be paying a few bills,
16 but that's about it. So thank you.
17 Thank you for that.

18 Next on my agenda is just a quick
19 update on the National Association of
20 Counties. We did have our northeast
21 regional conference meeting and selected
22 our new northeast regional
23 representative. And I'm happy to say
24 that we did elect Mark Poloncarz, the
25 Erie County executive, as the northeast



1 regional representative for NACo. Again,
2 I was the rep from New York State. We
3 nominated him although there was a few
4 other reps there who kind of wanted to
5 try to nominate him, but only one person
6 could do that. And that was myself.

7 So it's great that we have New York
8 representing as the representative for
9 the entire northeast region. We have big
10 challenges right now as mentioned before.
11 The bill in congress for local relief is
12 so necessary. And basically, our state,
13 as well as the northeast region, is going
14 to be lobbying all of our congress
15 people, senators, and representatives to
16 get that local funding down to the county
17 and to the local level so that we can
18 meet our budgets if we -- if possible. I
19 know it's always a challenge in
20 Washington, but, you know, having a guy
21 from New York be our regional
22 representative is very important. So I
23 was happy to do that and glad that that
24 occurred.

25 And then last on the agenda in an



1 update from the New York State
2 Association of Counties. Today we
3 actually had our public safety committee
4 meet virtually on a Zoom meeting. We
5 only had one resolution which was
6 regarding the governor's executive order
7 203 which is the committee that was
8 appointed earlier today by the council
9 regarding the local departments and
10 police reform.

11 So the resolution we passed really
12 is urging the governor and the Division
13 of Budget to help with the financial
14 assistance and to aid counties with
15 compliance and implementation measures
16 that are taken in regards to the
17 executive order. So, you know, every
18 county, every city, every department is
19 going to have to make some changes and
20 updates. And, you know, some departments
21 can probably handle some of those changes
22 financially if they require extra
23 funding. And so that's kind of what
24 we're asking the State to do for us, if
25 is -- you know, to some extent it's a



1 mandate or an unfunded mandate from the
2 state. And if there is funding that's
3 needed, we're looking for some help from
4 the state to do that. But that was
5 really the only resolution that we have.
6 If there is any interest at the city
7 level to looking at that, I'm happy to
8 share it with the commissioner or whoever
9 to take a look at it.

10 We also have canceled our September
11 conference already. So it was scheduled
12 to be in Lake Placid this year, but we're
13 not going to have that conference in
14 September. And all the resolutions will
15 be voted on by the full -- or full NYSAC
16 executive committee in September. So
17 with that, that concludes my agenda. And
18 thank you.

19 MAYOR KELLY: Thank you.

20 Supervisor Gaston?

21 SUPERVISOR GASTON: The first item
22 on my agenda is just a discussion about
23 COVID-19. As was said earlier, we
24 continue to go up by a few cases every
25 day. Fortunately, our hospitalization



1 rate has remained stable relatively for
2 the past couple of days. And the percent
3 of tests that are coming out as positive
4 is dropping. So that is good. So we're
5 seeing some positive signs, although I do
6 really appreciate the city working with
7 the county on the mask-up campaign. I
8 think that there's a lot of evidence that
9 that has been useful in various parts of
10 the country.

11 And I think we can do that here,
12 especially to -- to connect with those
13 who are maybe visiting the city from
14 elsewhere and are not as familiar with
15 how well our city has otherwise been
16 doing. So I think this will really
17 capture that group and make sure that we
18 can -- everybody can stay safe and
19 healthy.

20 In addition though, our Director of
21 Public Health, Kathy Duncan, has left us
22 for a much deserved rest. Our overseer
23 of patient services, Kathy Mettic (ph.),
24 is quite capable and has taken over until
25 a new commissioner of health is hired.



1 So rest assured we still have someone who
2 has been leading the march against COVID
3 the entire time. And all public health
4 services remain open as they have been.

5 The second item on my agenda is an
6 update from NACo. Last city council
7 meeting I updated regarding receiving
8 vice chairmanship appointments to a
9 couple of committees, but I was delighted
10 to get my appointment letter and find out
11 I've also been appointed to the
12 immigration reform taskforce which I
13 think is an interesting committee for me
14 to be on as one of the few
15 representatives from outside of the west
16 or southern states.

17 We have unique immigration needs
18 here in New York and particularly with
19 our tourism. So this will be very
20 interesting. And I -- I'm really
21 grateful that we have some -- some
22 representation on there to talk about
23 that and talk about our needs. I hope to
24 work closely with Commissioner Dalton on
25 what our particular city concerns are as



1 well as with the sheriff.

2 And also, I was appointed to the
3 geospatial information systems committee
4 which means I have a lot of work to do to
5 figure out exactly the best way to use
6 that. It's -- I know the Department of
7 Public Works here in the city. And the
8 county uses a lot of GIS for making sure
9 that they can keep track of where things
10 are, repair things. And any way that we
11 can do that in a more efficient and cheap
12 way to provide services will be
13 beneficial. So excited about moving
14 forward on that.

15 The third item is also a New York
16 Association of Counties update. I am a
17 member of the public health and mental
18 health committee on NYSAC. And we met
19 today. And the two resolutions that were
20 most important to us were, one, asking
21 the governor to please keep public health
22 and mental health out of any cuts that
23 are put forward in state budgets,
24 particularly when you're talking about a
25 pandemic. Now is not the time for public



1 health on the state level to receive a
2 twenty-percent cut. That definitely
3 trickles down to the county government
4 and our services throughout the city as
5 well.

6 And we also put forward a resolution
7 that I'd love to hear not necessarily now
8 but at a later date the concerns of the
9 commissioners. We are requesting that
10 the governor sign a bill, it is past both
11 houses, that will provide a taskforce for
12 trauma especially related to first
13 responders and frontline personnel in
14 responding to issues such as COVID.
15 There's a lot of secondary trauma in our
16 hospital providers, in our public health,
17 individuals in our police and fire
18 department as they are responding to
19 things that they are not used to. And
20 this will help inform our ability to
21 support them and keep them working
22 because we don't want the trauma to
23 become so severe that they are unable to
24 function anymore. We love our police and
25 fire working as well as they can.



1 The fourth item on my agenda is I
2 had previously scheduled a public
3 hearing -- sorry, public forum for this
4 week. And due to my own need to utilize
5 Saratoga Hospital's 125 years of service,
6 I am not going to be having that this
7 week. Instead I will be undergoing
8 surgery on Friday.

9 And I will move the public forum
10 to -- as soon as I make sure that I am up
11 and running again as well as a matter --
12 I did post this on my supervisor, my
13 official page, because, obviously, one
14 never knows with medical procedures. I
15 may be a little bit slower to respond.
16 Please still reach out, and I will make
17 sure everything is monitored. And if
18 there's anything urgent, mark it as such
19 so that I can make sure to get to it as
20 soon as possible.

21 And that concludes my agenda.

22 MAYOR KELLY: Thank you, Supervisor.

23 Any other business from the counsel?

24 COMMISSIONER DALTON: I have one
25 thing to add. Can you hear me?



1 MAYOR KELLY: Yes.

2 COMMISSIONER DALTON: I realize that
3 I'm the junior member of this counsel.
4 And I know that we're all going to have
5 disagreements and have questions. But I
6 just want to ask in general if we can all
7 treat each other with a little more
8 respect when we do have questions or
9 disagreements. I know I would really
10 appreciate it.

11 MAYOR KELLY: Thank you.

12 COMMISSIONER DALTON: Thank you.

13 MAYOR KELLY: All right. We are
14 adjourned. Thank you.

15 (Meeting adjourned)

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1 C E R T I F I C A T I O N

2

3 I, Michael Drake, certify that the
4 foregoing transcript is a true and
5 accurate record of the proceedings.

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10 Michael Drake (CER-513, CET-513)

11 AAERT Certified Transcriber

12

13 eScribers

14 352 Seventh Avenue, Suite #604

15 New York, NY 10001

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17 Date: September 29, 2020

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August 4, 2020

CITY OF SARATOGA SPRINGS

City Council Meeting

7:00 PM

(via Zoom)

P.H. – 2021 - 2026 Capital Program

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

CONSENT AGENDA

1. Approval of 7-6-2020 Pre-Agenda Meeting Minutes
2. Approval of 7-7-2020 City Council Meeting Minutes
3. Budget Transfers – Regular
4. Approve Budget Amendments – regular (Increases)
5. Approve Budget Amendments – Insurance Reserve #6
6. Approve Use of Insurance Reserve Resolution #6
7. Approve Payroll 7/24/2020 \$452,761.81
8. Approve Payroll 7/31/2020 \$506,289.21
9. Approve Warrant – 2020 20AUG1 \$356,146.06
10. Approve Warrant – 2020 20MWJUL3 \$228,251.35

MAYOR'S DEPARTMENT

1. Proclamation: Saratoga Hospital's 125th Anniversary
2. Discussion and Vote: Support Saratoga County's Grant Application to the Capital District Trails Plan Implementation
3. Discussion and Vote: Revocable License for Use of City of Saratoga Springs Ice Rinks (Ice Rinks Agreement) Template with Updates Revised
4. Discussion and Vote: Authorization for the Mayor to Sign Contract with Postler & Jaeckle Corp. for Ice Rink Chiller
5. Discussion and Vote: Authorization for the Mayor to Sign Lease Agreement with National Business Technologies – Civil Service
6. Discussion and Vote: Authorization for the Mayor to Sign Printer Lease Agreement with National Business Technologies – Building/Planning
7. Discussion and Vote: COVID-19 Emergency Housing Assistance Program
8. Discussion and Vote: Template Memorandum of Understanding for COVID-19 Emergency Housing Assistance Program Participating Providers
9. Announcement: Executive Order 203 NYS Police Reform and Reinvention Collaborative
10. 2021 – 2026 Requested Capital Program – Materials for Public Hearing

ACCOUNTS DEPARTMENT

1. Discussion and Vote: Approval of Resolution to Appoint Marriage Officer
2. Appointment: Commissioner of Deeds
3. Discussion and Vote: Resolution to Extend Temporary Outdoor Seating Areas to October 5, 2020
4. Award of Bid: Vernon Ice Rink Chiller Replacement to Postler and Jaeckle Corp.

FINANCE DEPARTMENT

1. Announcement: City and Community "Mask-Up Saratoga" Campaign
2. Presentation: 2nd Quarter 2020 Financial Report
3. Update: 2021 City Budget and City Finances
4. Discussion: Budget Transfers – Contingency
5. Discussion and Vote: Budget Transfers – Payroll for Unemployment
6. Discussion and Vote: Budget Transfers - Payroll
7. Discussion and Vote: Budget Amendments – Payroll
8. Discussion and Vote: Standard Workday Resolution
9. Discussion: Authorization for Mayor to Sign Agreement with Baker Public Relations for Saratoga Springs and Community Mask-Up Program

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Change Order #3 with Bellamy Construction for Kaydeross Ave West and Nelson Ave Water Main Replacement
2. Discussion and Vote: Establish Title & Grade for Department of Public Works Dispatch Supervisor
3. Discussion and Vote: Approval to Pay Invoice #INO1049446 in the Amount of \$2,348.02 to Ross Valve

PUBLIC SAFETY DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Lease Agreement with Ricoh
2. Announcement: Saratoga Springs Preservation Foundation Award
3. Announcement: Demonstrations in Saratoga Springs

SUPERVISORS

Matt Veitch

1. Reopening Committee Update
2. Saratoga County Public Safety Facility Update
3. Saratoga Casino Hotel Foundation
4. National Association of Counties Update
5. New York State Association of Counties Update

Tara Gaston

1. COVID-19 Update
2. NACO Updates
3. NYSAC Updates
4. Public Forum

ADJOURN



August 4, 2020

CITY OF SARATOGA SPRINGS

City Council Meeting

7:00 PM

(via Zoom)

PRESENT:

Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS

STAFF PRESENT:

Lisa Shields, Deputy Mayor
Maire Masterson, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

Vincent DeLeonardis

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

EXCUSED:

John Franck, Commissioner of Accounts
Joe O'Neill, Deputy Commissioner, DPW

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARING

2021 – 2026 Capital Program

Mayor Kelly opened the public hearing at 6:56 p.m.

Mayor Kelly advised the full requested capital program is attached to her agenda item #10.

No one spoke.

Mayor Kelly concluded the public hearing at 6:59 p.m. and left the hearing open.

CALL TO ORDER

Mayor Kelly called the meeting to order at 7:00 p.m.

PUBLIC COMMENT

Mayor Kelly opened the public comment period at 7:01 p.m.

Adia Culors stated Commissioner Dalton posted on her Facebook page that not tear gas or rubber bullets were used during the protest on July 30th and no injuries were reported. Does she stand by this statement given the video footage and eyewitness testimony? How can you justify blatant lies by one of your City officials?

Amal Omer stated she feels it's important to phrase her comments as question to hold the Council accountable. How can you justify the actions of the Saratoga Springs Police in supporting Blue Lives Matter rallies, several of whom physically assaulted Black Lives Matter protesters – many were Skidmore Students? That's a disgrace and they all need to be held accountable. SSPD has always been a disgrace and this is more proof of that.

Sergia Coffey stated what is happening with the police in Saratoga Springs is unacceptable. The horses were harassing people. There is video of all of this. This should not be allowed. When her son was a teen and would walk with his black friend, he would get picked up by the police but when he walked alone he wouldn't be bothered when he was with his white friends. This is unacceptable on every level.

Malchijah Hoskins stated he echoes the statements already made. You all must do much better advocating for black people beyond acknowledging Solomon Northup's name.

Isa Hage stated her comment goes to everyone who is working for the Saratoga County. She urged everyone to look at the community beyond North Broadway. It is disappointing that you do nothing for the black and brown communities here and respond to peaceful protest by militarizing the police force.

Sophie Cramer stated in the statement issued by SSPD, seven instances were given of explicit language, hate speech, and road blocking used by the Black Lives Matter protestors. None of these points mentions the use of any language, road blocking, etc. during the black and blue rally. How can you justify blatant bias and incorrect reporting of the events that transpired?

Evan McDonagh stated his comment relates to the history of silencing black voices. Is there any plans to listen to those voices rather than ignoring them?

Ellie McDonald stated she echoes a lot of the comments. She wants to know what SSPD and Saratoga Springs going on a go forward basis to support and protect black lives and protesters in general.

Emily Kane stated she agrees with everything that has been said previously. Dialogue does need to happen. She was at the protest on the 30th and she was scared for herself and her friends. It was clear the black people were being targeted.

Michael Sulzman stated he too echoes a lot of what has been said. He finds it disappointing that Saratoga Springs has not taken their part regarding the escalation that occurred on July 30th. He was close to where the violence began from his perspective it appeared the police became violent first. There were chemical balls that were fired. There was no actual physical harm or property damage executed by protestors.

Emily D'Angelica stated she wanted to know regarding a post on Facebook by Commissioner Dalton how can she say she is proud of their mounted unit when that mounted police force threatened to run over protesters, many were minors and young adults.

Jane Cole stated she is a Skidmore student and has many of the same students that have already been expressed. She was at the protest and witnessed people being exposed to pepper spray and intimidation tactics. She's infuriated that the police press release tells lies.

Kimberly Nee stated Blue Lives Matter protesters blocked streets and parks. Why were only Black Lives Matter protesters treated with violence and abuse by SSPD?

Sadie Mills stated she sees the police almost every day outside the Police Department in large groups and not wearing masks. You should make them wear masks as people look up to them. She also called on Commissioner Dalton's immediate resignation.

Sara Marlin stated there were 7 instances given in the statement issued by SSPD regarding explicit language, road blocking, etc. by young activists but none of this was mentioned being used by the Back the Blue Rally.

Mayor Kelly closed the public comment period at 7:26 p.m.

CONSENT AGENDA

Mayor Kelly moved and Commissioner Dalton seconded to approve the consent agenda as follows:

1. Approval of 7-6-2020 Pre-Agenda Meeting Minutes
2. Approval of 7-7-2020 City Council Meeting Minutes
3. Budget Transfers – Regular
4. Approve Budget Amendments – regular (Increases)
5. Approve Budget Amendments – Insurance Reserve #6
6. Approve Use of Insurance Reserve Resolution #6
7. Approve Payroll 7/24/2020 \$452,761.81
8. Approve Payroll 7/31/2020 \$506,289.21
9. Approve Warrant – 2020 20AUG1 \$356,146.06
10. Approve Warrant – 2020 20MWJUL3 \$228,251.35

Ayes – All

MAYOR'S DEPARTMENT

Proclamation: Saratoga Hospital's 125th Anniversary

Mayor Kelly read the proclamation as follows:

WHEREAS back in the 19th century most Americans received medical treatment at home. Doctors visited their patients in their homes and even performed surgeries there. There were few hospitals outside of larger cities and often they were poorly equipped and served patients who could not afford a personal doctor. To most Americans, a hospital was a place people went to die. The Village of Saratoga Springs was no exception. For years, if a sick or injured person was deemed untreatable home, he simply was taken to a designated room at the city police station.

WHEREAS in 1895, a group of Saratoga Springs women had decided that there was a better way. The first Saratoga emergency hospital opened that year in the former residential home at the corner of West Harrison and Division Streets. In the years to follow, Saratoga Hospital would become a leading healthcare provider in our county, consistently ranking high in our state for award winning high quality care. It features the best and newest technology and highly skilled practitioners. Above all, it is a place of professionalism, innovation, and hope.

NOW, THEREFORE, I Meg Kelly, mayor of the City of Saratoga Springs am pleased to join with my fellow Saratogians in expressing our thanks and appreciation to the doctors, nurses, technicians, medical professionals, administrators, volunteers, and staff of Saratoga Hospital and congratulate them on the hospital's first 125 years of invaluable service to our community.

Discussion and Vote: Support Saratoga County's Grant Application to the Capital District Trails Plan Implementation (20-325)

Mayor Kelly advised this is to support the Saratoga County Planning Department's application for funding under the 2020 – 2021 Capital District Trails Plan Implementation Program.

Mayor Kelly moved and Commissioner Dalton seconded that the City Council votes to support the Saratoga County grant application to the Capital District Trails Plan Implementation as included with this agenda.

Ayes - All

Discussion and Vote: Revocable License for Use of City of Saratoga Springs Ice Rinks (Ice Rinks Agreement) Template with Updates Revised (20-326)

Mayor Kelly moved and Commissioner Madigan seconded to approve the revocable license for the use of the City of Saratoga Springs ice rinks – ice rinks agreement template as include with this agenda.

Ayes - All

Discussion and Vote: Authorization for the Mayor to Sign Contract with Postler & Jaeckle Corp. for Ice Rink Chiller (20-327)

Mayor Kelly moved and Commissioner Dalton seconded to authorize the mayor to sign a contract with Postler & Jaeckle Corp. for ice rink chiller as included with this agenda.

Ayes – All

Discussion and Vote: Authorization for the Mayor to Sign Lease Agreement with National Business Technologies – Civil Service (20- 328)

Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign the printer lease agreement with National Business Technologies – civil services as included with this agenda.

Ayes - All

Discussion and Vote: Authorization for the Mayor to Sign Printer Lease Agreement with National Business Technologies – Building/Planning (20-329)

Mayor Kelly moved and Commissioner Dalton seconded to authorize the mayor to sign printer lease agreement with National Business Technologies - building/planning as included with this agenda.

Ayes - All

Discussion and Vote: COVID-19 Emergency Housing Assistance Program (20-330)

Mayor Kelly advised Lindsay Connors e-mailed details of this to the Council on Monday. The COVID Emergency Housing Assistance Program was funded by the US Department of Housing and Urban Development via the City's CARE Act Block Grant. The program will fund up to 3 months of emergency housing needs for low to moderate income Saratogians.

Mayor Kelly moved and Commissioner Dalton seconded to approve the COVID-19 emergency housing assistance program as included with this agenda.

Ayes – All

Discussion and Vote: Template Memorandum of Understanding for COVID-19 Emergency Housing Assistance Program Participating Providers (20-331)

Mayor Kelly advised this template is related to the previous item. Program providers will provide program applicants with application assistance.

Mayor Kelly moved and Commissioner Madigan seconded to approve the template memorandum of understanding for COVID-19 emergency housing assistance program participating providers as included with this agenda.

Ayes - All

Announcement: Executive Order 203 NYS Police Reform and Reinvention Collaborative

Mayor Kelly announced on June 12, 2020 Governor Cuomo issued executive order 203 – NYS Police Reform and Reinvention Collaborative. This order was issued in response to the protests throughout New York State. Municipalities with a police department must perform a comprehensive review of police force. She is responsible for convening a group including our police chief and stakeholders in the community to develop a plan. Each commissioner was asked to provide 2 names to serve on this committee along with 4 people the mayor has selected and the police chief for a total of 13 members. These members include:

- Chief Crookes
- Vince DeLeonardis – appointed by Mayor Kelly. He will chair committee.
- Winston Grady-Willis (Skidmore College Director of Black Studies) – appointed by Mayor Kelly
- Terri Diggory (Saratoga Immigration Coalition) – appointed by Mayor Kelly
- Chuck Caputo (Saratoga Pride) – appointed by Mayor Kelly
- Daesha Harris (Martin Luther King Association) – appointed by Commissioner Madigan
- Kristin Dart – appointed by Commissioner Madigan
- Jason Golub – appointed by Commissioner Dalton
- Andrew Sephas – appointed by Commissioner Dalton
- Cecila Hayes – appointed by Commissioner Franck
- Camille Daniels – appointed by Commissioner Franck. She will serve as vice-chair.
- Steven Boxley – appointed by Commissioner Scirocco
- Kimberly Galvin – appointed by Commissioner Scirocco

The Committee will create a plan to improve police force, deployments, strategies, policies, procedures, and practices. The Committee will present to the Council and public their recommendations. The City Council will be required to adopt a plan by local law or resolution on or before April 1, 2021 and implement the recommendations.

2021 – 2026 Requested Capital Program – Materials for Public Hearing

Mayor Kelly advised the materials that can be reviewed for the capital program public hearing are all attached here.

Mayor Kelly moved and Commissioner Madigan seconded to add an item appointment Zoning Board of Appeals. (20-332)

Ayes - All

Appointment: Zoning Board of Appeals

Mayor Kelly appointed Terrance Giloggi to the Zoning Board of Appeals. He will complete the term of Suzanne Morris. His term will run 8/4/2020 – 12/31/2021.

ACCOUNTS DEPARTMENT

Commissioner Madigan will be running Commissioner Franck's agenda in his absence.

Discussion and Vote: Approval of Resolution to Appoint Marriage Officer (20-333)

Commissioner Madigan advised this resolution is to allow Matthew J. Jones to officiate a wedding in October 2020.

The resolution is as follows:

A RESOLUTION OF THE CITY OF SARATOGA SPRINGS, NEW YORK

Mayor Meg Kelly
Commissioner John P. Franck
Commissioner Michele Madigan
Commissioner Anthony Scirocco
Commissioner Robin Dalton

WHEREAS, Section 11-C of the Domestic Relations Law of the State of New York provides that the governing body of any village, town or city may appoint one or more marriage officers who shall have the authority to solemnize a marriage in accordance with other provisions of law; and

WHEREAS, Matthew J. Jones, resident of the City of Saratoga Springs and being over 18 years of age, has requested the Council to duly appoint him as marriage officer for the purpose of performing a marriage in accordance with the applicable provisions of law;

NOW BE IT RESOLVED as follows;

1. That this Council hereby appoints Matthew J. Jones of Saratoga Springs, New York, to be a marriage officer as provided in Section 11-C of the New York State Domestic Relations Law,
2. That the term of the appointment is for two weeks, Saturday, October 3, 2020 through Saturday, October 17, 2020 , for the purpose of solemnizing one marriage, specifically the Walczak/Ford marriage,
3. That the appointee shall receive no salary, wage or compensation of any kind from the City of Saratoga Springs, New York.

Commissioner Madigan moved and Commissioner Dalton seconded to approve the resolution allowing Matthew J. Jones to officiate a wedding in October 2022.

Ayes - All

Appointment: Commissioner of Deeds

Commissioner Franck appointed 5 police officers. Their names were listed with the agenda.

Discussion and Vote: Resolution to Extend Temporary Outdoor Seating Areas to October 5, 2020 (20-334)

Commissioner Madigan advised due to the success of the temporary outdoor seating, the Accounts Department would like to extend the resolution until October 5, 2020.

The resolution is as follows:

A RESOLUTION
OF THE CITY COUNCIL
OF THE CITY OF SARATOGA SPRINGS, NY

BE IT RESOLVED, by the City Council of the City of Saratoga Springs, New York, as follows:

WHEREAS, on June 16, 2020 this Council enacted an ordinance to add a new Article IV-A to Chapter 136 of the City Code. The new Article allowed persons and entities holding valid permits to operate eating and drinking establishments to apply for an additional permit to use certain specified public property as a temporary outdoor seating area; and

WHEREAS, Section 136-33.1-9 of that Article specified that all permits issued thereunder would expire at midnight on September 7, 2020, but that expiration date may be extended from time to time by resolution of the City Council; and

WHEREAS, on August 4, 2020, the City Council extended the expiration date in Section 136-33.1-9 of the City Code to midnight, October 5, 2020; and

WHEREAS, the Council finds that the said permit procedure continues to have a positive impact on our City's local economy, that it has provided a convenience and benefit to members of the public, and that its extension at this time would be in the public interest,

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The City Council hereby extends the expiration date in Section 136-33.1-9 of the City Code to midnight, October 31, 2020.
2. All other laws, ordinances, rules, policies and regulations of the City of Saratoga Springs shall remain in full force and effect.
3. Nothing in this resolution shall be construed so as to amend, replace or supersede any law or regulation of the State of New York, or any Executive Order of the Governor.
4. This authorization shall take effect immediately upon filing in the Office of the City Clerk.

Commissioner Madigan moved and Commissioner Dalton seconded for the City Council to approve the resolution to extend the temporary outdoor seating through October 5, 2020 as attached to the agenda.

Ayes - All

Award of Bid: Vernon Ice Rink Chiller Replacement to Postler and Jaeckle Corp. (20-335)

Commissioner Madigan moved and Commissioner Dalton seconded to award the bid for the Vernon Ice Rink chiller replacement to Postler and Jaeckle Corp. for an amount not to exceed \$99,000.

Ayes - All

FINANCE DEPARTMENT

Announcement: City and Community "Mask-Up Saratoga" Campaign

Commissioner Madigan announced she presented at yesterday's pre-agenda meeting for vote for this. They already have material to look at. They will bring a public service announcement with various people. They are hoping this campaign will unite everyone. They will do an unveiling and press conference once they have all the prototypes.

Presentation: 2nd Quarter 2020 Financial Report

Commissioner Madigan advised the 2nd quarter financial report includes information as of June 30, 2020. As of this date, \$11,450,000 in taxes has been collected. Many of the larger revenue items are received by this time. We received VLT Aid in the amount of \$1,860,473, a 20% reduction. We are not sure when or if we will receive the remaining 20%. Sales tax includes only 4 months and as of June 30th is down 22% from 2019. Occupancy tax receipts are down 12% from 2019. We are not expecting to receive any admissions tax from NYRA, as there are no fans this year. Franchise tax receipts are up 2% from 2019. Ambulance transport fees are down from 2019 and are not expected to meet budgeted amounts. Mortgage tax most likely will meet budgeted amounts. First quarter water and sewer bills were due May 15th and second quarter bills will be mailed in July for an August 15th due date. Liability insurance has been paid in full for the year. This information is on the City's website.

Update: 2021 City Budget and City Finances

Commissioner Madigan advised Saratoga County and the City have seen a slight uptick in COVID numbers. Federal action will dictate what New York does next. If federal government fails to provide the requested funding, the state will need to consider revenue raising concepts and spending reductions. Things remain fluid for the City's budget. We can't expect revenues to rise to former levels even though downtown has been busy. We used fund balance to absorb expenditures and issued a tax anticipation note. The City's next break point will be November/December. It's projected that the ending balance after revenue collection and expenditure disbursements will not be sufficient to meet payroll and pay bills owed in November. The deficiency anticipated in the last month of the year is \$5.3 million.

Discussion: Budget Transfers – Contingency

Commissioner Madigan advised \$11,000 is for electronic signs to be placed at the gateways into the City; \$6,160 is for Baker Public Relations for the Mask-Up Program, and \$5,000 for printing. The contingency balance prior to the transfer is \$90,145.39 and \$67,985.39 will remain after the transfer.

Discussion and Vote: Budget Transfers – Payroll for Unemployment (20-336)

Commissioner Madigan moved and Mayor Kelly seconded to approve budget transfers – payroll for unemployment as included with the agenda.

Ayes – All

Discussion and Vote: Budget Transfers – Payroll (20-337)

Commissioner Madigan moved and Mayor Kelly seconded to approve budget transfers – payroll as included with the agenda.

Ayes - All

Discussion and Vote: Budget Amendments – Payroll (20-338)

Commissioner Madigan moved and Mayor Kelly seconded to approve budget amendments – payroll as included with the agenda.

Ayes – All

Discussion and Vote: Standard Workday Resolution (20-339)

Commissioner Madigan advised this is to establish the standard workday for each Council member or appointee.

Commissioner Madigan moved and Mayor Kelly seconded to approve the standard workday resolution as included with the agenda.

Ayes - All

Discussion: Authorization for Mayor to Sign Agreement with Baker Public Relations for Saratoga Springs and Community Mask-Up Program

Commissioner Madigan advised this was voted on at the pre-agenda meeting yesterday. This firm was hired to create the Mask-Up program and design signage.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Change Order #3 with Bellamy Construction for Kaydeross Ave West and Nelson Ave Water Main Replacement (20-340)

Commissioner Scirocco advised this change order adjusts the contract price for unused quantities. The savings is \$52,192.73.

Commissioner Scirocco moved and Mayor Kelly seconded for the mayor to sign change order #3 with Bellamy Construction for the Kaydeross West Avenue and Nelson Avenue water main replacement for a credit to the City in the amount of \$52,192.73.

Ayes - All

Discussion and Vote: Establish Title & Grade for Department of Public Works Dispatch Supervisor (20-341)

Commissioner Scirocco advised this position will provide overall supervision of the DPW dispatch operation and assist the DPW administration with meeting departmental goals. One of the duties will be ensuring the security cameras are constantly monitored and make sure dispatchers are trained and responsible for monitoring and logging the camera live feed and contacting the Police Department immediately to prevent damage. The job description was attached to the agenda.

Commissioner Scirocco moved and Mayor Kelly seconded for the Council to approve establishing the title DPW Dispatch Supervisor at a starting pay of \$29.65 an hour.

Commissioner Dalton asked if this is a new position.

Commissioner Scirocco stated it is a new position but he has someone already doing this working out of grade.

Commissioner Madigan stated this is usually done through the budget. This wasn't approved in 2020 budget. The IT security position was actually approved in the budget and that didn't make it through the agenda.

Commissioner Scirocco stated neither was the budget director. We got an e-mail from the Police Department that they're not watching the cameras. We've had numerous acts of vandalism that costs the City a lot of money and we need someone to watch the cameras.

Commissioner Dalton stated she feels there is a necessity for this position and not against it. She would like to discuss how this position will interact with the Police Department before she votes on it.

Ayes – 3

Nays – 1 (Commissioner Madigan)

Discussion and Vote: Approval to Pay Invoice #INO1049446 in the Amount of \$2,348.02 to Ross Valve (20-342)

Commissioner Scirocco advised this invoice was for an emergency repair at the Geyser Crest pump station.

Commissioner Scirocco moved and Mayor Kelly seconded approval to pay invoice #INO1049446 in the amount of \$2,348.02 to Ross Valve.

Ayes - All

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Lease Agreement with Ricoh (20-343)

Commissioner Dalton advised this lease is for a copier in their office that broke and could not be repaired.

Commissioner Dalton moved and Mayor Kelly seconded to authorize the mayor to sign the lease agreement with Ricoh.

Ayes – All

Announcement: Saratoga Springs Preservation Foundation Award

Commissioner Dalton announced the project to replace the doors at fire station #1 has been completed. The Saratoga Springs Preservation Foundation has selected this project for a restoration initiative award.

Announcement: Demonstrations in Saratoga Springs

Commissioner Dalton announced read through the press release that went out today. When groups are willing to contact the City and work with the City regardless of the topic, it is easier to keep people safe, block streets if necessary. When you take it upon yourselves to do this, you endanger yourself and others around you. Going forward, if you block streets, we will warn you. If you do not go to the sidewalk, we will arrest you. This is for your safety and the safety of those around you. She does stand by the actions of the Police Department on the night of the 30th. They have hosted 30 protests from Black Lives Matter and All of Us groups in the past 2 months. They did their best to protect all lives and make sure no one was injured.

Commissioner Madigan stated police officers need to be ready to protect themselves and all around them. The goal is to keep people safe. One protest (Back the Blue) coordinated with the City and the counter protest did not coordinate with the City. Everyone really needs to come together with less force and less threatening behavior.

Mayor Kelly advised she reached out to the MLK Organization and they will be meeting. She also reached out to Skidmore to meet with them.

Commissioner Dalton stated she put together an outreach group to work on this.

SUPERVISORS

Matt Veitch

Reopening Committee Update

Supervisor Veitch reported the Sherriff's Office is still receiving mask compliance calls and some quarantine complaints. The County is happy to work with Commissioner Madigan on the Mask-Up campaign.

Saratoga County Public Safety Facility Update

Supervisor Veitch reported the facility is largely completed. The Probation Department and Public Health Department have moved in. The Sherriff's Office and the Office of Emergency Services are next to move into the building. The last to move will be the 911-call center. That is scheduled for October. The grand opening/ribbon cutting is scheduled for August 20, 2020.

Saratoga Casino Hotel Foundation

Supervisor Veitch reported they will not be doing their program this year due to COVID-19. The casino has been closed since March.

National Association of Counties Update

Supervisor Veitch reported they held the Northeast Regional conference region. They elected their representative.

New York State Association of Counties Update

Supervisor Veitch reported their Public Safety Committee met today. The resolution passed urges the governor and the Division of Budget to help with the financial assistance and aid counties with the compliance and implementation measures.

Tara Gaston

COVID-19 Update

Supervisor Gaston reported the COVID hospitalization rates have remained stable and the number of positive tests is dropping.

NACO Updates

Supervisor Gaston reported she was appointed to the Immigration Task Force and the Geo Spatial Information Systems Committee.

NYSAC Updates

Supervisor Gaston reported she is a member of the Public Health and Mental Health Committee. She put forward a resolution for a task force for trauma for first responders.

Public Forum

Supervisor Gaston reported she has cancelled her public forum scheduled for this week.

ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 8:54 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:

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CITY OF SARATOGA SPRINGS CITY COUNCIL MEETING

September 17, 2020

MEETING HELD VIA ZOOM

PRESENT:

Meg Kelly, Mayor

Michele Madigan, Commissioner

John Franck, Commissioner



1 MAYOR KELLY: Okay. Good evening.
2 Welcome to a special city council meeting
3 for September 17th, 2020, 6 p.m., for our
4 update for the Unified Development
5 Ordinance.

6 This evening we will start with roll
7 call, please.

8 UNIDENTIFIED SPEAKER: Commissioner
9 Franck?

10 COMMISSIONER FRANCK: Present.

11 UNIDENTIFIED SPEAKER: Commissioner
12 Madigan?

13 COMMISSIONER MADIGAN: Present.

14 UNIDENTIFIED SPEAKER: Mayor Kelly?

15 MAYOR KELLY: Here.

16 Thank you. Please rise for the
17 pledge of allegiance.

18 (Pledge of allegiance)

19 MAYOR KELLY: There will be no
20 public comment period tonight.

21 We have one presentation. Our
22 consultants from Camiros, Arista Strungys
23 and Chris Jennette, will be discussing
24 the draft 2 release of the UDO.

25 I'd like to thank my staff for their



1 endless hours working with Camiros and
2 digesting all the comments and feedback
3 from draft 1 and assembling to draft 2.

4 As I announced at Tuesday night's
5 meeting, the public comment period is
6 open and runs through November 25th.
7 Please visit the UDO landing page on the
8 city website for draft 2 documents, maps,
9 and schedule of the draft 2 public
10 discussions.

11 Now I'd like to turn it over to
12 Arista and Chris. And I thank you both
13 for being with us here tonight.

14 MS. STRUNGYS: Well, thank you all
15 for having us tonight to present the kind
16 of summary of what's going on in draft
17 2.0 of the UDO.

18 For those of you who may not
19 remember since it's been a while, I'm
20 Arista Strungys, principal at Camiros.

21 Chris, quick introduction.

22 MR. JENNETTE: I'm Chris Jennette.
23 I'm a senior associate at Camiros.

24 MS. STRUNGYS: Okay. And so with
25 that, I'm going to share my screen and



1 pull up the power point. And we're going
2 to kind of take you through what's in it.
3 So get that going. And then -- okay.

4 So can everybody see the slide?

5 MAYOR KELLY: Yes.

6 COMMISSIONER MADIGAN: Yes.

7 MS. STRUNGYS: Okay, great.

8 So as we said, this is the second
9 draft, public review draft 2.0 of the
10 Unified Development Ordinance. Uh-oh.
11 Uh-oh. Come on.

12 And okay. It needs my mouse. So
13 what you see before you is a redline
14 document. We had -- we had the draft
15 back in January, the January 2020 draft
16 1.0. So as you're probably all very
17 familiar, strikethrough shows deletions
18 of text. Underline in blue shows
19 additions. You may notice that some
20 nonsubstantive changes may not be shown.
21 These are things like typos or grammar
22 corrections, numbering corrections, or
23 any changes to the illustrations to match
24 the text changes of the document.

25 Just a quick refresher, the goals of



1 this projects -- there's a number of
2 them, but one of the biggest is the
3 implementation of numerous plans adopted
4 by Saratoga Springs: the comprehensive
5 plan, Complete Streets, the Forest Master
6 Plan, Open Space, the Greenbelt Trail.
7 And really implement as best we can
8 within the UDO many of the policies
9 within those documents.

10 We're also trying to make something
11 that is user-friendly that really kind of
12 encapsulates a number of land use and
13 urban design objective standards. We
14 want to enhance the neighborhood
15 character and improve the conformance of
16 various developments within the city,
17 allow for creativity and flexibility, and
18 create a process of predictability that
19 you know when you're submitting an
20 approval exactly how that process is
21 going to go.

22 Coming more specifically from the
23 comprehensive plan, number of objectives
24 here. And many of these, as you see
25 throughout the document, promoting mixed



1 use developments, encouraging social and
2 business, residential interaction and
3 diversity, enhancing the quality of life,
4 in a very historic city like Saratoga
5 preserving that community character and
6 the city history, and then a number of
7 environmental principles, things like the
8 resources you have, the open space, the
9 multi-modality that's present there that
10 you even see reflected in the Complete
11 Streets policies.

12 So one of the first things is the
13 use structure. And some of this will be
14 a refresher for those of you who kind of
15 saw this presentation back in January
16 when we did it. You know, we updated the
17 uses. You have a general use approach
18 now, so we really just refined it.
19 Created definitions for every term in
20 that use table. We tailored those uses
21 to each of the districts. And we really
22 outlined principal and temporary uses.

23 So what you see within the document
24 now is this use matrix. And as you can
25 see, you can tell what district you're



1 in. You can see which uses are allowed,
2 whether permitted or special. And if
3 it's blank, it's not permitted. Or if
4 you're looking to establish something,
5 say an eating and drinking establishment,
6 you can just go down the row and see
7 which districts that's allowed in.

8 So some of the newer uses that are
9 in here, we have the neighborhood
10 commercial establishment which is the
11 idea of the corner store. And really
12 there it's for those existing commercial
13 establishments within those
14 neighborhoods, allowing for them to be
15 kind of reopened and reused as a
16 nonresidential use and very specific
17 types of nonresidential uses, only things
18 like offices and personal services that
19 are compatible with the neighborhood.

20 One of the biggest -- the change
21 here that we added was we did eliminate
22 eating and drinking places from being one
23 of the aspects of reuse.

24 We've also looked at a lot of arts
25 and culture type of uses. You see things



1 there like Druthers, things like micro-
2 production of alcohol, artisan
3 industrial.

4 Kind of ironically now traveler
5 facilities, so the variety of hotels,
6 inns, lodging houses that we all hope to
7 get back to one day.

8 Social services uses that are
9 dealing with some realities of today's
10 life, things like drug treatment
11 facilities.

12 And then unique uses like marijuana
13 dispensaries and solar and win.

14 Some of the key use changes that
15 you'll see -- deleted from this was the
16 cottage court dwelling and the RV park as
17 those don't really take place. It's not
18 a development forum that's desirable in
19 the city right now.

20 And some have been modified.
21 Conservation area, before anybody kind of
22 freaks out when they see it, it was
23 deleted. But what we realized was we
24 were using that definition in
25 park/playground. So really it was just a



1 consolidation of conservation areas or
2 passive recreation areas into the park
3 and playground category rather than
4 keeping it as a separate use and creating
5 kind of an internal inconsistency.

6 One of the benefits of this, of park
7 and playground now kind of taking into
8 account all the types of open space,
9 including conservation areas, it's
10 allowed more widely throughout the city.
11 So it's really a wide range of districts.
12 Almost all the districts allow for these
13 types of uses.

14 Live/work became artisan live/work.
15 It's just a name change.

16 And then we refined multifamily
17 dwelling for those that are residential
18 only and those that are multifamily
19 dwellings above the ground floor. And so
20 really this is looking at these
21 districts, the NC, the UC, the gateway
22 commercial, urban, and rural which are --
23 really are mixed used districts, looking
24 at ground floor residential as being a
25 special use. So there's a little bit



1 more care there to keep that mixed-use
2 character.

3 Transitional living facility is
4 newish. It was always in the standards
5 of the districts but was not in the
6 matrix. So what you see here, the
7 districts allowed as a special use and as
8 a permitted use. That was an omission,
9 an unintentional omission, in the first
10 draft 1.0.

11 Some permission changes. We did
12 look at things like the Historic Carriage
13 House/barn as a special use in UR-3 and
14 UR-4, looking at the secondary dwelling
15 unit as permitted in UR-3, UR-4. The
16 single-family attached permissions match
17 the single-family detached permissions.
18 So these are things where two single
19 families share a common wall. Health
20 spas are allowed in some of the more
21 mixed-use districts as well as things
22 like inn.

23 Some of the use standard changes
24 that you'll see, the Historic Carriage
25 House is expanded to allow for this to



1 take place in an existing barn in order
2 to preserve those barns that are there,
3 provide some option for their reuse.

4 In the single-family and two-family,
5 some of the design standards were
6 eliminated for those uses, mainly dealing
7 with kind of garage orientation.

8 The solar tier 3, a whole series of
9 standards is added to those in terms of
10 how they can be set up. And that's kind
11 of the most intense of the solar.

12 And then the transitional living
13 facility had some onsite management
14 standards added to that -- to that use as
15 well to make sure that they're well
16 managed and kind of mixed in with the
17 areas where they're located.

18 In terms of the residential
19 districts, a couple of the things as we
20 brought up before. The UR-5 and the UR-7
21 not really used. Those were eliminated.

22 We've added some new regulations:
23 the maximum impervious surface coverage,
24 the maximum first floor elevation from
25 the side lot lines, talking about when



1 the building wall is within twenty feet,
2 and then corner side setbacks.

3 And then based on comments that we
4 heard, the total interior side setback
5 requirement has been added back in.

6 Probably one of the biggest changes
7 in this draft 2. Is how the UR standards,
8 the urban residential districts 1, 2, 3,
9 and 4, have been converted back to kind
10 of what their existing standards are now.
11 The one change that is there is the
12 building height was reduced to forty feet
13 which is in line with being a single-
14 family, two-family district, and making
15 sure that the front setback averaging is
16 allowed in these districts and it's very
17 clear how that's applied.

18 And as you can see here, those last
19 two columns as you go from your proposed
20 district to the current district, you can
21 see that the lot areas in particular and
22 lot width as well all have been kind of
23 brought back to where they are now.

24 Then we have the mixed-use and
25 commercial districts. There's a series



1 of kind of four category with some within
2 each of those. I'm going to briefly
3 highlight what's in those.

4 In these mixed-use and commercial
5 districts, there is some requirements
6 that have been modified from the previous
7 draft. And these include things like a
8 public civic space requirement which is
9 everything from, say, a plaza, as you see
10 in an example there for a drawing, as
11 well as areas of public green space. And
12 what we've done is simplified this to
13 make sure that it's clear how this is
14 applied for developments of 20,000 square
15 feet or more. It's five percent of the
16 total lot area. There's some standards
17 for how that design of that public civic
18 space is done and requirements for a
19 maintenance agreement.

20 Also, the next kind of new standard
21 that you'll see within the mixed-use and
22 commercial districts is a minimum
23 buildout percentage. And what you see
24 there is basically that the requirement
25 of the building that has to be -- that



1 has to fill out the total lot width.

2 So you see in that first drawing
3 there, if, say, that was a, you know,
4 eighty percent minimum buildout
5 percentage, you see that building is
6 eighty percent buildout at that front lot
7 line there.

8 We did create some -- a little bit
9 of a leeway for this public civic space
10 requirement, allowing that to count
11 towards your minimum buildout percentage
12 as well. So that doesn't get shrunk or
13 create unusable spaces. It kind of
14 bonuses that minimum building percentage
15 by providing that public civic space.

16 So the residential mixed-use
17 districts, this is the NCU which combined
18 a bunch of the NCU districts into one,
19 the new arts and culture district, and
20 then the UN urban neighborhood district,
21 formerly called the T-4.

22 You see some adjustments to the
23 front setback. We added a number for
24 that. We refined the standards for the
25 residential dwelling types that are



1 allowed within these residential mixed-
2 use districts. And then the design
3 standards got a little bit of flexibility
4 built in with the planning board being
5 able to modify certain ones of them. And
6 then if they are in an architectural or
7 historic overlay, the DRB can exempt the
8 other standards.

9 The commercial mixed-use districts,
10 as we're kind of increasing in intensity,
11 there is the NC, neighborhood center,
12 which was the T-5, and the UC, the urban
13 core, which is the T-6.

14 Any residential dwellings that are
15 located in there are subject to the UN or
16 the T-4 district, so they just reference
17 those back.

18 Again, that flexibility with the
19 planning board and the design review
20 board and how they can modify standards
21 if needed.

22 We did simply the height bonus that
23 applied to these two districts. It was
24 a -- we used to have different sets of
25 maximum heights. Now at this point, we



1 said it's a maximum of fifteen feet of
2 bonus height. It will go through a DRB
3 review process and go to the planning
4 board approval. And we refine the bonus
5 system to really reflect those desirable
6 end results that the City of Saratoga
7 Springs would want.

8 Also, kind of retained from your
9 current ordinance and brought into this,
10 not necessarily -- it wasn't necessarily
11 part of the draft 1.0, in the UC
12 district, urban core, the T-6, Broadway,
13 from Van Dam to Spring, requires certain
14 commercial uses to be located along the
15 ground floor in order to really maintain
16 that intensity of downtown, that mixed-
17 use environment and bringing those there.

18 And then finally, kind of the last
19 two sets, there's the commercial
20 districts, the OMB, office medical, and
21 WRB, water related. They're very
22 specific in application.

23 And then the resignation of the
24 gateway districts, the GC-U which is the
25 urban and the GC-R which is rural.



1 The design standards, again, were
2 revised. Again, some of them didn't
3 quite work with the district. And then
4 we built in that planning board design
5 review board flexibility.

6 Also to note the changes here in the
7 GCU district, the height was reduced to
8 forty feet.

9 The institutional districts have
10 remained pretty much as they are. These
11 are the ones that are in place now; the
12 educational, the horse track, municipal
13 purpose, parkland/recreation district.

14 What we did in the horse track
15 district, added some interior side and
16 corner side setbacks because those were
17 missing from draft 1.0, clarified the
18 seasonal uses that are allowed, and then
19 made some provisions to allow for
20 commercial horse stables through lots
21 that are in the institutional HTR
22 district but not necessarily part of the
23 track or the training facility,
24 understanding that's kind of a reality of
25 what goes on there.



1 In the industrial, the industrial
2 light brings together light industrial
3 and the current warehouse district. So
4 you kind of see the gradation here.

5 Industrial general, you have your
6 heavier industrial uses happening there.

7 And the finally, the very
8 specialized industrial extraction
9 district, here the lot area and width was
10 increased to ten acres and 500 feet
11 respectively, obviously based on the
12 sheer size of something like extraction
13 use going on.

14 And then finally the special purpose
15 districts, we have the water protection
16 overlay district. This combined
17 watercourse protection and public water
18 supply and wetland protection into one
19 overlay. We refined some of the
20 standards around the hundred-foot buffer
21 around federal wetlands and how that can
22 be kind of worked out with the planning
23 board.

24 The floodplain overlay districts,
25 which references the City Code.



1 And then we combined the historical
2 review and architectural review, these
3 are both overlay districts, and talked
4 about the additional DRB reviews that
5 apply to these.

6 Development standards, for the most
7 part these are really just refined. The
8 steep slope preservation is very similar
9 what was in place in draft 1.0, really
10 looking at site plan review taking place
11 when there are steep slopes or very steep
12 slopes on the site.

13 The exterior lighting, there's been
14 refinements to that. And you'll see some
15 significant redlining in that section.
16 They really kind of brought a bit more of
17 an efficiency angle to the requirements
18 that were putting in place. So
19 there's -- you know, and then as usual
20 the limits on pole heights, glare and
21 trespass controls, as well as select
22 exceptions to some of the lighting
23 standards for unique uses, things like,
24 you know, a temporary use that would have
25 to set up different lighting.



1 Accessory structures, we maintain
2 the proposed standards, the height-to-
3 setback, clarified that it can't contain
4 cooking facilities or sleeping space,
5 basically another living space. Within
6 these accessory structures in a
7 clarification that we are not talking
8 about the secondary dwelling unit or
9 historic carriage house/farm which are
10 principal uses controlled by Article 8
11 and its associated standards.

12 So you see a number of common things
13 that we regulated; fences, detached
14 stables, private horse stables. The
15 sustainable structures are still in
16 there. A significant series of uses, of
17 accessory uses like home occupations.

18 And then just a couple of new
19 things. I'll get to the first one in a
20 second. But the personal work recreation
21 space, if you remember, that was in draft
22 1.0. That's really dealing with certain
23 types of -- kind of creating a working
24 secondary workspace within an accessory
25 structure as well as murals.



1 And then we created the generic
2 legal item exchange boxes which is a
3 revision of the bulk exchange box. And
4 this is kind of one of those interesting
5 things that's coming directly out of the
6 situation with COVID that we're dealing
7 with is we saw people switch book
8 exchange boxes to things like canned food
9 or puzzles or things like that. So, you
10 know, as everybody -- neighbors kind of
11 came together to help each other out,
12 limiting it to book exchange box seemed
13 just too tight. So we said -- I know
14 it's a little clunky, but generic legal
15 item exchange box.

16 The permitted encroachments table
17 was updated. As you know, these are
18 things like architectural features or
19 certain types of accessory structures and
20 how much they can encroach into a
21 required setback.

22 As you go through this and look at
23 it, we're not going to go through this
24 line by line, you'll see that a number of
25 encroachments are no longer -- are no



1 longer allowed to encroach into the
2 required setback as they were within the
3 earlier draft 1.0. So you'll see a kind
4 of tightening of what is allowed to
5 encroach into a setback.

6 We did a few updates on the parking
7 standards. You know, these are linked to
8 the uses. So the use -- the uses you see
9 in that use table are reflected in the
10 parking table to minimize any
11 interpretation, continue the parking
12 maximum. You'll see some of the
13 additional uses within that table now will
14 require bike parking. Oops. It's not
15 going to let me go back. Would
16 requirement bike parking, so you see
17 additional ones there.

18 And then some parking flexibilities.
19 These are, again, carried over from draft
20 1.0, things like exempting the UC
21 district, exemptions for reuse in certain
22 mixed-use districts, the counting on-
23 street spaces. All of these have been
24 retained in this draft 2.0.

25 Some design standards on parking



1 lots and structures, as well as
2 recreational and commercial vehicle
3 storage. And you will see one new
4 provision in there that limits
5 single-family and two-family dwellings to
6 one curb cut unless additional ones are
7 approved by DPW.

8 And again, as you see here, this is
9 the bike parking table. You see we've
10 added some more bike parking spaces to
11 that as well.

12 So then the development standards
13 for landscape, again, some things had --
14 there are some significant changes here.
15 We've simplified the species diversity
16 standard. So that talks about how many
17 trees of one species you can have on site
18 to prevent, say, if something was
19 infected or a pest showed up. It doesn't
20 take all your trees out. We maintain the
21 intent of that but simplified it, allowed
22 the planning board to make some
23 exceptions to these standards as part of
24 cite plan review.

25 And then as you see in this table



1 here, and you can take a closer look at
2 it in your draft, we revised the street
3 tree and on-site tree requirements. So
4 essentially kind of the most intense use
5 would be requiring an on-site tree. But
6 for the most part, it's shifted to
7 requiring street tree plantings in the
8 different districts. So as you see,
9 there was none in the urban residential.
10 You see that it was shifted over onto the
11 street tree requirements.

12 And just a quick kind of refresher,
13 this is the parking lot perimeter
14 planting requirements. This is the
15 interior parking lot planting
16 requirements, some buffer yards. The
17 first one you see there is kind of the
18 standard buffer yard. The second is one
19 when your site is more constrained that
20 you can do a smaller buffer that does
21 achieve what we want which is the
22 screening of -- the screening of what's
23 going on on the site and noise and all
24 those types of mitigations but
25 accommodating that on a more shallow type



1 of lot.

2 In terms of size, there is not much
3 that's changed that -- I'll highlight
4 what's changed, but it's really what you
5 saw before. This may seem familiar to
6 you. We used this in the last
7 presentation as well.

8 There is the classic sign provision
9 that's still in there from draft 1.0.
10 And essentially, the sign owner may come
11 and apply to have their sign designated a
12 classic sign. It needs to qualify on a
13 number of factors, be fifty years old,
14 something unique about that sign, and be
15 of significance to the city. And then
16 that can get classic sign designation by
17 the DRB.

18 And the intent there is that certain
19 signs over time are very cool but don't
20 necessary meet the standards that we've
21 got. And rather than make them
22 nonconforming, this provision and this
23 designation allows them to be retained
24 and allows them to continue without and
25 be repaired and be updated as needed in



1 order to keep that kind of unique sign
2 character that you have.

3 So just to highlight a couple of
4 things, the A-frame sign, I know these
5 can be controversial, these were limited
6 to Broadway, between Van Dam and Avenue
7 of the Pines in draft 1.0. With the
8 nature and character of the AC, the arts
9 and culture district, we've added them --
10 we've added a provision for them in that
11 district as well.

12 You see one of the things that we
13 always got a lot of input on, the
14 construction signs, so allowing for major
15 activity and on-site improvements. So
16 you have kind of two different signs.
17 You have one when, say, a brand new
18 building is going up and, say, the other
19 when you've hired somebody to come paint
20 their house and they want to put that
21 little sign up in the front lawn that
22 says that they're painting your house,
23 that's their service, allowing that to be
24 up while they work. And then building
25 wraps which is a major point of input



1 that we got.

2 Banners, temporary. Some of the
3 changes that were made here is that these
4 are really being allowed in place of a
5 permanent sign when a business opens.
6 They're permitted only prior to the
7 installation of the permanent sign that
8 will be used with the use. They have to
9 be removed either thirty days from
10 opening day or if the permanent sign is
11 installed. So that permanent sign is
12 installed, you know, twenty days after
13 you open, that banner is going to have to
14 come down.

15 Again, just a refresher on kind of
16 one of the major things that we did in
17 1.0 and brought forward, the one
18 wall-mounted sign per facade, over a
19 hundred linear feet, one wall sign and
20 one additional building-mounted sign. So
21 we've got some permissions in there for
22 larger buildings as well.

23 And then finally, one ground sign
24 per site -- per street frontage, as well
25 as allowing for that new gateway sign



1 type. And that's something that is kind
2 of unique to Saratoga Springs. We
3 drafted this to address things like your
4 Druthers sign which is very cool, and we
5 just needed to figure out what it was,
6 what we called it. So we came up with
7 this new sign type.

8 So you can see here these are within
9 the current ordinance as well, things
10 like window signs, wall signs, the
11 gateway sign. This is an example of the
12 gateway sign based on really what we saw
13 at the -- at Druthers, as well as things
14 like a menu board sign for any drive-thru
15 facilities that may exist.

16 So we're kind of at the tail-end of
17 this. We're now into the administration,
18 and then it'll be kind of the subdivision
19 requirements.

20 As you can see here, the watercourse
21 activity permit was -- changed names to
22 watercourse/wetland permit. It's one of
23 the major changes. But you can see
24 generally the recommendations and
25 approvals and the full range of



1 applications have stayed the same from
2 what we saw earlier.

3 Just a quick refresher on a couple
4 of these. The design -- the temporary
5 use permit is a new type of permit, was
6 in the previous draft, and can be issued
7 by either the planning board or the
8 zoning officer, depending on the
9 standards that are associated with it.
10 And each temporary use that we talked
11 about back in Article 8, your use
12 article, has standards that are
13 associated with it.

14 Then there is design review. Those
15 are essentially maintained to just
16 combine the historic review and the
17 architectural review process into one,
18 maintaining what was unique about those
19 being able to kind of save some space and
20 consolidate those provisions that were
21 the same.

22 Site plan review has administrative
23 site plan review and a full site plan
24 review. So administrative is chair of
25 the planning board with city planning



1 staff. Full site plan review is the
2 planning board.

3 And then planned unit development,
4 some updates to this. All -- just
5 allowed in all districts except the RR.
6 There's a four-step process. It's a pre-
7 application consultation with staff, a
8 concept plan with the planning board.

9 And then once you actually really
10 enter the process, development plan
11 approval with the planning board, may
12 include the DRB if it's one of those --
13 in one of those overlay districts going
14 to the city council.

15 And then once that development plan
16 is approved and you come back with your
17 final site plan that matches that
18 development plan, that approval goes to
19 the planning board with the required
20 public benefit/amenity. So the idea is
21 to be a negation for the flexibilities.
22 PUD offers you something that's kind of
23 coming back to the city over and above
24 what was required by the ordinance.

25 Subdivision approval, two versions



1 of that as well. There's administration,
2 again, chair of the planning board with
3 planning department staff. However, it
4 is -- if it subject to SEQRA, there will
5 be a public hearing. So it's really not
6 going to work as administratively as you
7 think it will.

8 And some stipulation so that people
9 can't use the administrative subdivision
10 process as a way to kind of get out of
11 going to the standard process in front of
12 the planning board, we've placed in this
13 new limitation that once you create a lot
14 by administrative subdivision, it can't
15 be further subdivided for five years from
16 the date it was created. You can
17 subdivide it, but you've got to go
18 through the standard longer subdivision
19 process through the planning board.

20 And sketch plat, we've required that
21 for conservation design. It's optional
22 in all the other cases as part of
23 subdivision. And then the preliminary
24 plat is required for a conservation
25 design and subdivisions that create



1 twelve or more lots. In all the other
2 cases, it would be optional.

3 Conservation design. Again, not a
4 lot has changed in this. Most of it is
5 just some clarifications and corrections
6 from what you saw in draft 1.0. It's
7 required in the RR and the SR districts,
8 and it's optional in the other districts.
9 So you can use it in those other ones;
10 it's just not required.

11 The process I the analysis of
12 constrained land, the base density based
13 on the developable land that's available,
14 an analysis of the conservation features
15 that are there, and then a calculation of
16 a density bonus if it's applicable.

17 So then we've also looked at the
18 constrained land. That goes into the
19 conservation easement. And then the
20 planning board, based on those standards
21 you see there for the RR and the SR,
22 identifies the amount of conservation
23 features for that easement as well, you
24 know, fifty percent -- the amount has got
25 to equal fifty percent of developable



1 land in RR and thirty-five percent in the
2 SR.

3 And some very minimum dimensional
4 standards have been added with the
5 permission for the planning board to
6 modify those on a case-by-case basis as
7 they come up.

8 There is the whole series of public
9 improvements, again, kind relayed a lot
10 to subdivision or to site plan review:
11 lot configuration, how to preserve
12 natural features, a reference to
13 stormwater, public realm and
14 rights-of-way. These are references to
15 articles I'll talk about in a second.
16 Infrastructure improvements.

17 And then what we added back in --
18 what we took out and added back in was
19 the recreation land requirement revised
20 to reflect what's in the current
21 ordinance which means that the --
22 previously, the common open-space
23 requirements from draft 1.0 have been
24 deleted.

25 And in terms of the stormwater



1 management, you know, working with staff,
2 we were able to refine these. You can
3 sees these standards here for basic and
4 full. For basic, in residential, it's
5 one to five acres. Full is more than
6 five acres.

7 In nonresidential, a basic -- the
8 basic -- the basic SWPPP is required for
9 between a quarter-acre to almost a
10 half-acre. And then from a half-acre to
11 almost a full acre, there is the erosion
12 and sediment control and post-
13 construction management with the caveat
14 of what that post-construction
15 requirements are. And then full is for
16 one acre or more. And that's, again, in
17 the nonresidential.

18 The public realm really looked at
19 mobility and variety of ways, again,
20 implementing those Complete Streets
21 policies. You have a whole series of
22 right-of-way standards, block standards,
23 things that reference the sidewalk and
24 multiuse path, as well as the pedestrian
25 zone and bike lanes. So as you can see



1 here, some examples of the types of bike
2 lanes that are allowed -- we're not
3 specific about what you need to use. We
4 just talk about the -- you know, here's
5 some suggested ideas, understanding that
6 those do change over time.

7 And then we created some right-of-
8 way types. And what we did refine here
9 is when you're kind of either building a
10 new street or even reconstructing an
11 existing street, that these are the
12 desired standards for these types of
13 street. So for the kind of -- the first
14 set that you see there on the left, the
15 rural road, the alley, and the local
16 street, we've got some minimum standards
17 in place there for how those are to be
18 designed.

19 And then understanding the role of
20 the collector and arterial streets and
21 really how those are more intense and
22 kind of sensitive to where they're
23 located, you see we added typical
24 standards. It wasn't required minimums.
25 It's typical standards to kind of guide



1 the process in creating these higher
2 traffic streets. And these are just some
3 examples. So you can see here the
4 minimums for a rural road. You see the
5 minimums for an alley. You see the
6 minimums for a neighborhood two-lane
7 street, collector two-lane. And this is
8 where you start to see things that say
9 typical as well as for the arterial.

10 So the nonconformity standards,
11 again, basically maintain what was
12 currently in place. The one new thing
13 we've added here to nonconforming
14 structure is that regarding these newly
15 defined accessory structures that we've
16 added, that as of the effective date of
17 the ordinance, if they are built without
18 a permit, they don't get to have
19 preexisting nonconforming status and
20 really just have to be brought into
21 conformity.

22 Nonconforming signs, we talked
23 about, again, if it's damaged or
24 destroyed to more than fifty percent of
25 its value -- I know it's written as less



1 there, but it's kind of talking about in
2 the inverse, then you have to bring the
3 sign into conformity. And the new
4 provision you see there in blue is really
5 just a way to determine that value. We
6 just clarified that.

7 And then nonconforming site elements
8 as before, kind of talking about when big
9 things happen on the site, things like
10 landscaping and parking lot design really
11 need to come into conformance.

12 And the finally nonconforming lots
13 of records. It can be built upon.
14 Again, these dates, July 6th, 1961 and
15 then January 19th, 1970 and the standards
16 associated with each of those dates come
17 from actually the current ordinance and
18 have been carried forward into draft 1.0
19 as well as into draft 2.0.

20 And with that, I am going to switch
21 over to Chris who can take you through
22 the zoning map.

23 MR. JENNETTE: Right. We're on the
24 homestretch.

25 So just a little bit about the



1 zoning map. I'm assuming everyone that -
2 - and everyone can hear me now that I've
3 unmuted myself. I just wanted to double
4 check.

5 MAYOR KELLY: Yeah, we can hear you.
6 Thank you.

7 COMMISSIONER MADIGAN: I can hear
8 you.

9 MR. JENNETTE: Excellent.

10 So in terms of the zoning map, the
11 good news is that the vast majority of
12 the parcels within the city are really
13 unchanged in this proposed map. And by
14 that, we mean that the zoning
15 classifications for most of the parcels
16 within the city have either remained in
17 the same district or have been moved into
18 what we call an equivalent district. And
19 so when we say equivalent, you know,
20 there really -- there may be some changes
21 that happen sort of in the translation
22 from current district to a proposed
23 district. But really, the intent of
24 those districts remains the same.

25 So for instance, an example of an



1 equivalence would be something like the
2 current T-4 to the UN district or the
3 consolidation of the current suburban
4 residential districts that were SR-1 and
5 SR-2 into one SR district.

6 And you can see some our thinking in
7 that chart to the right which is really
8 kind of laying out how we organized some
9 of the equivalence. You might not be
10 able to read it at this moment, depending
11 on the size of your computer screen, but
12 the presentation will be available. And
13 you can see it on there as well.

14 It's really just things like the
15 UR-1 through the UR-3, really just moving
16 from that left-hand column into that
17 center column, the consolidation of the
18 NCU-2 and 3 into just one NCU district.
19 So those are what we're considering
20 equivalence. And those are not going to
21 show up as changes on the zoning map.

22 It is important to note though that
23 though those won't show up as changes on
24 the zoning map, there may still be
25 changes to the district standards that



1 are going to be pertinent. And so you're
2 going to want to make sure that you
3 review those. Even if you're not
4 changing on the map, you're going to want
5 to make sure and review the district
6 standards.

7 Where we have noted changes on the
8 map are really those areas where there's
9 then kind of a significant shift. So,
10 for instance, maybe we're moving from a
11 suburban residential to urban
12 residential, or we're moving from the
13 highway of general business which doesn't
14 exist anymore into something like one of
15 the gateway districts.

16 So really what we're talking about
17 in terms of areas of change are
18 categorical shifts that you'll see noted
19 on the map. We're really trying to
20 direct attentions to those areas that are
21 sort of less equivalence and more of what
22 might actually be considered, you know,
23 reasonings. And we want to highlight
24 those.

25 So it's important to note that



1 anywhere where you see one of those
2 changes proposed, it's really been based
3 upon sort of guidance from the
4 comprehensive plans. We've moved through
5 this UDO process. Practical
6 considerations, you know, Arista
7 mentioned the elimination of UR-5 and
8 UR-7, we had to figure out some districts
9 to put there that made sense. And then
10 there have been some changes that have
11 also been recommended by staff based on
12 their expertise.

13 So just to kind of show you what
14 we're working with here, there are going
15 to be a series of maps that are available
16 on the project website. And you'll be
17 able to really kind of review them.
18 They're PDFs. It's all vector line work,
19 so you can zoom in. You don't have to
20 worry about reading the legend because
21 every single one of these colors is
22 actually labeled on the map. It's a
23 little thing I like to do as a colorblind
24 person because maps are useless to me if
25 they don't have that feature. So that's



1 what I try to do every time.

2 So we've got the full proposed
3 zoning map. We've also produced a zoning
4 map of the proposed draft that has the
5 areas of change indicated on it, which
6 Arista can pull up. There we go. So
7 this is what I was talking about, sort of
8 those larger categorical shifts are noted
9 on this map with that thick black
10 outline.

11 For reference, as -- you know, as
12 we're all sort of working through and
13 reviewing this, we've also included
14 basically this same map with areas of
15 change notated on top of the existing
16 zoning for the city. So you can really
17 kind of dig into both of these and see
18 exactly what changed to what. So that's
19 the next slide if you want to move
20 forward, Arista.

21 So as part of this existing zoning
22 map, you might see some slight color
23 shifts that occur outside the areas that
24 are noted as changes. And that's really
25 just sort of an aesthetic thing that had



1 to happen due to the fact that we're
2 working with different numbers of
3 districts in terms of the existing and
4 the proposed. So don't worry about that.

5 Additionally, we worked our way
6 through all of the overlay zoning
7 district maps. So those will all be
8 available on the website as well. And
9 you can see here as one example, this is
10 the architectural review overlay. So we
11 have indicated a couple of areas on here
12 for additions or deletions. And so some
13 of these are actually additions or
14 deletions that are actually designed to
15 reflect previous zoning changes that
16 weren't actually updated in terms of this
17 map previously. But some of them
18 actually are a result of the
19 recommendations that we're making through
20 this process. And you'll see that they
21 result sort of in terms of a change in
22 applicability.

23 So if we're moving something into
24 one were previously the transect district
25 or taking something out, the actual



1 applicability for the architectural
2 review overlay would change. So those
3 are changes that you'll see noted on this
4 map as well sort of vis a vis what we're
5 proposing. So it's important to review
6 all those overlay maps as well.

7 And that was a brisk forty minutes.

8 MR. JENNETTE: Wow, was it four --
9 was it a full forty?

10 MR. JENNETTE: Thirty-eight.

11 COMMISSIONER MADIGAN: A lot of
12 information.

13 MS. STRUNGYS: That's good.

14 MR. JENNETTE: Yeah.

15 COMMISSIONER MADIGAN: Thank you.

16 MAYOR KELLY: Yeah, that was great.
17 Thank you both.

18 Any questions from the counsel?

19 COMMISSIONER MADIGAN: Lots to take
20 in.

21 MAYOR KELLY: Yeah. I think that,
22 you know, we'll be able to review this.
23 And the draft 2 is on the website. So --
24 but it was a great overview, and it's
25 very clean how you did this. So I truly



1 appreciate all the work. And I know how
2 difficult it's been with COVID to get
3 this moving forward. So I appreciate you
4 both.

5 MR. JENNETTE: Thank you.

6 MS. STRUNGYS: Thank you so much.

7 COMMISSIONER MADIGAN: It's very
8 good, very good. Thank you very much.
9 You know, there has been a lot going on.
10 And it's very, very dense. There's a lot
11 of information there. I just need to,
12 you know, take some time and sit with it
13 and go through it and really understand
14 it. And then maybe we'll be able to
15 arrange -- if there -- if we need an
16 additional Q&A, we can arrange a Q&A with
17 you even maybe like two of us at a time
18 before we kind of come back together with
19 the public and let the public take this
20 all in today too because I'm sure people
21 will watch it back on video or something
22 in the near future. You know --

23 MAYOR KELLY: We will be taking
24 comments until November 25th. So --

25 COMMISSIONER MADIGAN: Right.



1 MAYOR KELLY: -- people have plenty
2 of time to take a look at this. Yep.

3 Commissioner Franck, do you have any
4 comments? Are you all set?

5 COMMISSIONER FRANCK: I think it's
6 absolutely excellent. I think the
7 update, a couple of the updates that I
8 did notice, I think just was really well
9 done.

10 MAYOR KELLY: Great, thank you.

11 Okay. if we don't have any other
12 comments, I think that we are adjourned.
13 Thank you all for coming in tonight. I
14 appreciate you all. Thank you.

15 MS. STRUNGYS: Thank you.

16 (Meeting adjourned)

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1 C E R T I F I C A T I O N

2

3 I, Michael Drake, certify that the
4 foregoing transcript is a true and
5 accurate record of the proceedings.

6

7

8

9



10 Michael Drake (CER-513, CET-513)

11 AAERT Certified Transcriber

12

13 eScribers

14 352 Seventh Avenue, Suite #604

15 New York, NY 10001

16

17 Date: October 5, 2020

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September 1, 2020

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
1 E. Congress Street
7:00 PM

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATION

1. Natural Resources Inventory

CONSENT AGENDA

1. Approval of 5/15/2020 City Council Meeting Transcript
2. Approval of 5/18/2020 Pre-Agenda Meeting Transcript
3. Approval of 5/5/2020 City Council Meeting Transcript
4. Approval of 8/17/2020 Pre-Agenda Meeting Minutes
5. Approval of 8/18/2020 City Council Meeting Minutes
6. Approve Budget Amendments – Capital
7. Approve Budget Transfers - Regular
8. Approve Payroll 8/21/2020 \$496,402.60
9. Approve Payroll 8/28/2020 \$495,850.25
10. Approve Warrant – 2020 20MWAUG2 \$6,405.90
11. Approve Warrant – 2020 20SEP1 \$405,297.34

MAYOR'S DEPARTMENT

1. Announcement: 9/11 Ceremony
2. Discussion and Vote: Amendment to COVID-19 Emergency Housing Assistance Program
3. Discussion and Vote: Amendment to COVID-19 Emergency Housing Assistance Program Participating Provider MOU

ACCOUNTS DEPARTMENT

1. Appointment: Re-Appointment of Ken Grey to the Complete Streets Advisory Board
2. Discussion and Vote: Revisions to Health and Safety Policy

FINANCE DEPARTMENT

1. Discussion: Update 2021 Budget and City Finances
2. Discussion and Vote: Budget Transfers – Payroll

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Lease Agreement Addendum #4 with Saratoga County Arts Council
2. Announcement: Update on City Hall Progress

PUBLIC SAFETY DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Contracts with Ricoh for the Police Department
2. Set Public Hearing: Amend Chapter 225, Sections 225-77 of the City Code, Schedule XII – Stop Intersection

SUPERVISORS

Matt Veitch

1. External Report Committee
2. Building & Grounds Committee
3. Munger Cemetery Historical Marker

Tara Gaston

1. COVID-19 Update
2. External Report Committee
3. Public Forum

ADJOURN



September 1, 2020

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
1 E. Congress Street
7:00 PM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John P. Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Deirdre Ladd, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner of DPW
Eileen Finneran, Deputy Commissioner, DPS

Vincent DeLeonardis

Tara Gaston, Supervisor

EXCUSED: Matthew Veitch, Supervisor

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

CALL TO ORDER

Mayor Kelly called the meeting to order at 7:02 p.m.

PUBLIC COMMENT

Mayor Kelly said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.

Mayor Kelly opened the public comment period at 7:03 p.m.

Connie Woytowich of Elm Street and Saratoga works advised the Council that if the proposed Charter change passes this November, there will be additional expenses the City must incur in 2021 in preparation for the city manager and 2 task forces. Total approximate amount needed for 2021 is \$30,000.

Sam Brewer of Lake Avenue stated at the last Council meeting a tax increase of 5% was mentioned. He cautioned the Council of raising taxes that much as taxpayers may have trouble paying their taxes due to the pandemic.

Mayor Kelly closed the public comment period at 7:08 p.m.

PRESENTATION

Natural Resources Inventory

Tina Carton stated the natural resource inventory is in draft form on the City's website. Many steps were taken for the inventory. A draft was published July 2020 and hopes are to present a final version to the City Council for vote in October. Key themes from stakeholder interviews include: Saratoga Springs "City in the Country" character; Sustainable Water Practices; Native Species Preservation; Neighborhood Parks; Connectivity – Trails and sidewalks; and Use of Data - Information provided by the NRI is relevant and critical to anyone and needs to be accessible by everyone.

A natural resource inventory is a professionally prepared planning tool. It includes resource maps and narratives; key resource targets; all City mineral springs; and photos. It documents the City's long history of conservation and preservation of the City's resources.

Next steps include the update of our Open Space Plan. They have selected a consultant to do that.

Tina thanked the Open Space Advisory Committee for all their work on this.

CONSENT AGENDA

Mayor Kelly moved and Commissioner Dalton seconded to approve the consent agenda as follows:

1. Approval of 5/15/2020 City Council Meeting Transcript
2. Approval of 5/18/2020 Pre-Agenda Meeting Transcript
3. Approval of 5/5/2020 City Council Meeting Transcript
4. Approval of 8/17/2020 Pre-Agenda Meeting Minutes
5. Approval of 8/18/2020 City Council Meeting Minutes
6. Approve Budget Amendments – Capital
7. Approve Budget Transfers - Regular
8. Approve Payroll 8/21/2020 \$496,402.60
9. Approve Payroll 8/28/2020 \$495,850.25
10. Approve Warrant – 2020 20MWAUG2 \$6,405.90
11. Approve Warrant – 2020 20SEP1 \$405,297.34

Ayes – All

MAYOR'S DEPARTMENT

Announcement: 9/11 Ceremony

Mayor Kelly announced the 9/11 ceremony will be held in High Rock Park at 8:30 a.m. The public is welcomed and will be asked to social distance and wear masks.

Discussion and Vote: Amendment to COVID-19 Emergency Housing Assistance Program (20-235)

Mayor Kelly advised the Community Development Department is proposing an amendment to the COVID-19 emergency housing assistance program. This allows for the extension of emergency payments from a 3-month cap to a 6-month cap.

Mayor Kelly moved and Commissioner Dalton seconded to approve the amendment to COVID-19 Emergency Housing Assistance Program.

Ayes – All

Discussion and Vote: Amendment to COVID-19 Emergency Housing Assistance Program Participating Provider MOU (20-236)

Mayor Kelly moved and Commissioner Dalton seconded to amend the COVID-19 Emergency Housing Assistance Program participating provider MOU.

Ayes – All

ACCOUNTS DEPARTMENT

Commissioner Franck advised the warrant is off by \$.03 on the Consent Agenda. The amount in #11 is \$405,297.34 but the proper amount is \$405,297.37.

Appointment: Re-Appointment of Ken Grey to the Complete Streets Advisory Board

Commissioner Franck re-appointed Ken Grey to the Complete Streets Advisory Board for a full 2-year term. His term will run from 9/6/2020 – 9/6/2022.

Discussion and Vote: Revisions to Health and Safety Policy (20-237)

Commissioner Franck advised the revisions to the policy were unanimously passed by the City's Safety Committee. Revisions include face coverings/ masks and visitor protocols.

Commissioner Franck moved and Commissioner Madigan seconded to adopt the revisions to the Health and Safety Policy as included with the agenda.

Ayes – All

***Council took a break at 7:23 p.m.**

***Council returned at 7:24 p.m.**

FINANCE DEPARTMENT

Discussion: Update 2021 Budget and City Finances

Commissioner Madigan advised requested budgets have been compiled and returned to each department. This year finance provided the projected revenue first to each department. The requested budgets are well over the amount the City can support. Revenue for 2021 is projected at \$40.5 million. There is no new assistance programs being proposed yet from federal or state. This year the tax cap is 1%. She has been talking about a potential 5% tax increase, which would require the Council to vote to override the tax cap. The budget must be voted on by November 30, 2020.

The City still faces a cash flow deficiency. Finance is considering a revenue anticipation note, which would be due one year from the date of signing. This would increase our borrowing to \$11.6 million.

Discussion and Vote: Budget Transfers – Payroll (20-238)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the budget transfers – payroll as included with the agenda.

Ayes – All

Commissioner Madigan advised she needs to add an item to her agenda due to strict timelines. The item is to set a public hearing for Local Law #2 of 2020 – a local law to override the tax levy limit for fiscal year 2021.

Commissioner Madigan moved and Commissioner Scirocco seconded to the addition of an item set public hearing to my agenda as stated. (20-239)

Ayes – All

Set Public Hearing: Local Law #2 of 2020 – A Local Law to Override the Tax Levy Limit for Fiscal Year 2021 Pursuant to General Municipal Law Section 3-c

Commissioner Madigan set a public hearing for Tuesday, September 15, 2020 at 6:55 p.m.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Lease Agreement Addendum #4 with Saratoga County Arts Council (20-240)

Commissioner Scirocco advised this is to suspend payment of rent for the Arts Council from July 1, 2020 – December 31, 2020.

Commissioner Scirocco moved and Commissioner Dalton seconded to authorize the mayor to sign lease agreement addendum #4 with Saratoga County Arts Council to suspend the rent payments for the period of July 1, 2020 through December 31, 2020.

Ayes – All

Announcement: Update on City Hall Progress

Commissioner Scirocco advised in February offices began their transition back to City Hall. As we were preparing to move, COVID-19 hit and the City declared a state of emergency. This stalled construction as it was being determined if our construction was essential. DPW determined the job site could be re-opened for the contractors as long as they complied with CDC guidelines on social distancing.

Last week City Hall passed the fire inspection allowing the certificate of occupancy to be issued by the end of September. City Hall should be ready to open the end of this month.

Mayor Kelly thanked DPW for the work they did to clean out the gym. They were able to run Camp Saradac successfully with no incidents of COVID.

Commissioner Scirocco moved and Commissioner Franck seconded to add an item to his agenda to appoint Colin Klepetar to the Complete Streets Advisory Board. (20-241)

Ayes - All

Appointment: Colin Klepetar to the Complete Streets Advisory Board

Commissioner Scirocco re-appointed Colin Klepetar to the Complete Streets Advisory Committee effective September 7, 2020 – September 6, 2022.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contracts with Ricoh for the Police Department (20-242)

Commissioner Dalton advised this is for a copier in the Police Department.

Commissioner Dalton moved and Commissioner Scirocco seconded to authorize the mayor to sign contracts with Ricoh.

Ayes – All

Set Public Hearing: Amend Chapter 225, Sections 225-77 of the City Code, Schedule XII – Stop Intersection

Commissioner Dalton set a public hearing for Tuesday, September 15, 2020 at 6:55 p.m.

SUPERVISORS

Matt Veitch

External Report Committee

Supervisor Veitch reported the external report indicated there were issues where the County administration did overstep its authority of the Board of Supervisors among other problems. A committee has been formed to look and forward recommendations on the actions the Board of Supervisors should take regarding discipline or other actions.

Building & Grounds Committee

Supervisor Veitch reported the public safety building was opened on August 20th.

Munger Cemetery Historical Marker

Supervisor Veitch reported there will be an unveiling of a marker at the Munger Cemetery. The unveiling will be tomorrow morning at 10 a.m.

Tara Gaston

COVID-19 Update

Supervisor Gaston reported for the first time since March there are no residents hospitalized for COVID. There are 24 active cases in the County and our positivity rate is about .3%.

External Report Committee

Supervisor Gaston reported she is on this Committee. They met on August 21st through Zoom. They will be meeting again on September 3rd at 11 a.m. at the Board of Supervisors. They discussed the coordination with the labor attorney and if it was appropriate to use the labor attorney the County already had on contract.

Public Forum

Supervisor Gaston reported her next forum is on September 8th at 7 p.m. on Facebook Live.

ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 7:56 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:



September 14, 2020

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
City Council Room
474 Broadway
9:30 AM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW

STAFF PRESENT: Lisa Shields, Deputy Mayor
Deidre Ladd, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, DPW

Vince DeLeonardis, City Attorney

EXCUSED: Robin Dalton, Commissioner of DPS
Eileen Finneran, Deputy Commissioner, DPS

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 9:32 a.m.

PUBLIC HEARINGS

1. Local Law No. 2 of 2020 – Tax Cap Override: Commissioner Madigan advised this is standard language used to override the property tax cap. This will allow the Council to override the tax cap for establishing the 2021 budget. The amount of the override is not specified.
2. Amend Chapter 225, Section 225-77 Stop Intersection: no comments.

PRESENTATION

1. Palmertown Range – New conservation Effort in Saratoga County: no comments.

CONSENT AGENDA

1. Approve Budget Transfers – Regular
2. Approve Budget Amendments – Insurance
3. Approve Budget Amendments – Regular (Increases)
4. Approve Payroll 9/4/2020 \$513,085.26
5. Approve Payroll 9/11/2020 \$546,782.86
6. Approve Warrant – 2020 20MSEP1 \$744,053.42
7. Approve Warrant – 2020 20SEP2 \$441,448.89

No comments.

MAYOR'S DEPARTMENT

Appointment: Appointment to Recreation Committee

No comments.

Discussion and Vote: Authorization for Mayor to Sign Workforce Housing Deed – 168 Jefferson Street Unit 1

Lindsay Connors advised this is a workforce housing unit we have on Jefferson Street with Steve Either. There are 3 left to sell.

Announcement: Census Response Rates

No comments.

Discussion and Vote: Return to Rec Operational Plan for City Council Review and Approval

No comments.

Announcement: Unified Development Ordinance (UDO) – Draft 2 Release

Mayor Kelly advised there is a special City Council meeting this Thursday, September 17, 2020 at 6:00 p.m. Camiros will present the draft.

ACCOUNTS DEPARTMENT

Discussion and Vote: City Council Approval of Resolution for Official Newspapers

No comments.

Discussion and Vote: Resolution to Extend Temporary Outdoor Seating Areas to October 31, 2020

Commissioner Franck advised this has been a success and we want to keep it going.

Mayor Kelly voiced concern about if there is a snowstorm before the end of October.

Commissioner Franck stated the businesses would have to shovel out that area.

Commissioner Franck added 2 items to his agenda: Extension of Bid for Fire Suppression Services to SRI Fire Sprinkler, LLC and Extension of Bid for Precast Manholes, Catch Basins, Dry Wells, Risers, Frames & Covers to Palette Stone Corp.

FINANCE DEPARTMENT

Discussion: Update – 2021 Budget and City Finances

Commissioner Madigan pulled this item from her agenda and replaced it with an announcement of the comprehensive budget presentation at the October 6 City Council meeting.

Discussion and Vote: Local Law #2 – A Local Law to Override the Tax Levy Limit for Fiscal Year 2021 Pursuant to General Municipal Law Section 3-c

No comments.

Update: SiFi Smart-City Citywide Fiber Project

Commissioner Madigan advised this project has recently started to re-gain steam.

Discussion and Vote: Authorization for Mayor to Sign Addendum Two Bolton St. Johns for Government Services

Commissioner Madigan advised Bolton St. Johns has been networking on the City's behalf with the state and federal governments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Commissioner Madigan added an item to her agenda to set a public hearing for the 2021 comprehensive budget for 10/13/20 City Council meeting.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with Palette Stone Corporation for Precast Manholes, Catch Basins, Dry Wells, Risers, Frames & Covers

No comments.

Discussion and Vote: Authorization for Mayor to Sign Change Order #14 with DLC Electric, LLC for City Hall Renovation – Electric

No comments.

Discussion and Vote: Authorization for Mayor to Sign Change Order #7 with Collett Mechanical, Inc. for City Hall Renovation – HVAC

Commissioner Scirocco pulled this item from his agenda.

PUBLIC SAFETY DEPARTMENT

Mayor Kelly read Commissioner Dalton's agenda into the record in her absence.

1. Discussion and Vote: Authorization for Mayor to Sign agreement with NYRA for 2020 Racing Season
2. Discussion and Vote: Amend Chapter 225, Section 225-77 of the City Code, Schedule XII, Stop Intersections

SUPERVISORS

Mayor Kelly read the supervisors' agendas are as follows:

Matt Veitch

1. October Domestic Violence Awareness Month

2. Work From Home Policy
3. Status on Search for New Public Health Commissioner
4. Update – 31 Woodlawn Avenue

Tara Gaston

1. COVID-19 Update
2. External Review Committee
3. Executive Order 203
4. Board of Supervisor's Update

ADJOURN

Mayor Kelly adjourned the meeting at 9:42 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:



September 15, 2020

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM

6:30 p.m. – P.H. – Amend Chapter 225,
Section 225-77 Stop
Intersection
P.H. – Local Law No. 2 of 2020
– Tax Cap Override

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATION

1. Palmertown Range – Conservation Effort in Saratoga County

CONSENT AGENDA

1. Approve Budget Transfers – Regular
2. Approve Budget Amendments – Insurance
3. Approve Budget Amendments – Regular (Increases)
4. Approve Payroll 9/4/2020 \$513,085.26
5. Approve Payroll 9/11/2020 \$546,782.86
6. Approve Warrant – 2020 20MSEP1 \$744,053.42
7. Approve Warrant – 2020 20SEP2 \$441,448.89

MAYOR'S DEPARTMENT

1. Appointment: Appointment Recreation Commission
2. Announcement: Census Response Rates
3. Announcement: Unified Development Ordinance (UDO) – Draft 2 Release
4. Discussion and Vote: Authorization for Mayor to Sign Workforce Housing Deed – 168 Jefferson Street Unit 1
5. Discussion and Vote: Return to REC Operational Plan

ACCOUNTS DEPARTMENT

1. Discussion and Vote: City Council Approval of Resolution of Official Newspapers
2. Award of Bid: Extension of Bid – Fire Suppression Services to SRI Fire Sprinkler, LLC
3. Award of Bid: Extension of Bid – Precast Manholes, Catch Basins, Dry Wells, Risers, Frames and Covers to Palette Stone Corp.
4. Discussion and Vote: Resolution to Extend Temporary Outdoor Seating Areas to October 31, 2020

FINANCE DEPARTMENT

1. Announcement: 2021 Comprehensive Budget
2. Set Public Hearing: 2021 Comprehensive Budget
3. Discussion and Vote: Local Law #2 of 2020 – A Local Law to Override the Tax Levy Limit for Fiscal Year 2021 Pursuant to General Municipal Law Section 3-C
4. Update: SiFi Smart-City Citywide Fiber Project
5. Discussion and Vote: Authorization for Mayor to Sign Addendum Two, Bolton St. Johns for Government Services
6. Discussion and Vote: Budget Transfers - Payroll

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Contract with Palette Stone Corporation for Precast Manholes, Catch Basins, Dry Wells, Risers, Frames & Covers
2. Discussion and Vote: Authorization for Mayor to Sign Change Order #14 with DLC Electric, LLC for City Hall Renovation - Electric

PUBLIC SAFETY DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Agreement with NYRA for 2020 Racing Season
2. Discussion and Vote: Amend Chapter 225, Section 225-77 of the City Code, Schedule XII – Stop Intersections

SUPERVISORS

Matt Veitch

1. October Domestic Violence Awareness Month
2. Work From Home Policy
3. Status on Search for New Public Health Commissioner
4. Update – 31 Woodlawn Avenue

Tara Gaston

1. COVID-19 Update
2. External Review Committee
3. Executive Order 203
4. Board of Supervisors Update

ADJOURN



September 15, 2020

CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
474 Broadway
7:00 PM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Deirdre Ladd, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts

Vincent DeLeonardis

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

EXCUSED: Joe O'Neill, Deputy Commissioner, DPW
Eileen Finneran, Deputy Commissioner, DPS

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARINGS

Local Law No. 2 of 2020 – Tax Cap Override

Mayor Kelly opened the public hearing at 6:56 p.m.

Commissioner Madigan stated this local law authorizes the Council to override the tax cap. It does not require the Council to override the tax cap and does not state the amount.

Sam Brewer of Lake Avenue stated he is aware of the City's financial challenges. Most households are under the same pressures as the City. As the Council continues to issue more debt to cover its operating expenses, the creditors are going to insist taxes be raised to cover the debt service. He is against any tax increase or removal of tax cap removal.

Mayor Kelly closed the public hearing at 6:58 p.m.

Amend Chapter 225, Section 225-77 Stop Intersection

Mayor Kelly opened the public hearing at 6:58 p.m.

Commissioner Dalton stated this is to allow a four way stop at the intersection of Grand Avenue and Walnut Street.

No one spoke.

Mayor Kelly closed the public hearing at 6:59 p.m.

CALL TO ORDER

Mayor Kelly called the meeting to order at 6:59 p.m.

PUBLIC COMMENT

Mayor Kelly said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.

Mayor Kelly opened the public comment period at 7:00 p.m.

Bryce Belvin of 289 Jefferson Street # 17 stated he is in desperate need of a permit as he has water coming in to his residence. He is battling black mold.

Darlene McGraw of Saratoga Springs stated she was speaking with this morning told her she knows the city better than the people that work there. She has been doing the work filling potholes with manure and writing potholes matter.

Richard Sellers of Saratoga springs and a member of the SUCCESS group stated Commonsense Saratoga put financials on their webpage. He agrees with the number they listed for a City manager costing the city \$262,000 annually. They also say there will be a \$320,000 saving. They would be firing 9 people to get to that number, the deputies and the 4 commissioners.

Pat Kane of Saratoga Springs stated the numbers Richard Sellers presented are wrong. He will get the correct numbers shortly for everyone.

Sam Brewer of Lake Avenue stated he spoke with his daughter who informed him the number of COVID cases on her campus are grossly understated. He provided copies of maps to the Council to show we are still on a rise.

Commissioner Madigan responded to the groups discussing what will be saved with the change of Charter and asked that they wait until she presents the City's comprehensive budget on October 6th.

Commissioner Dalton suggested that both sides of the Charter present their positions in an open forum.

Mayor Kelly closed the public comment period at 7:08 p.m.

PRESENTATION

Palmertown Range – New Conservation Effort in Saratoga County

Tina Carton, sustainability coordinator showed a video introducing everyone to the Palmertown Range. The vision is to establish it as a regional recreation destination. Saratoga PLAN was awarded a \$500,000 grant through the Sarah Foulke Friendship Trail. This grant envisions a trail network from the City of Saratoga Springs to Moreau State Park. They are looking to protect 8,000 acres. In Greenfield, 280 acres have already been conserved. There are 4 other films released at this time in addition to the one shown here. Trail use is 79% higher now than pre-COVID.

Mayor Kelly stated it is nice to see Sara Foulke in this, as she was a big part of this community.

Commissioner Madigan thanked Tina Carton for this presentation. She also thanked Tina for all her work on behalf of the City.

CONSENT AGENDA

Mayor Kelly moved and Commissioner Madigan seconded to approve the consent agenda as follows:

1. Approve Budget Transfers – Regular
2. Approve Budget Amendments – Insurance
3. Approve Budget Amendments – Regular (Increases)
4. Approve Payroll 9/4/2020 \$513,085.26
5. Approve Payroll 9/11/2020 \$546,782.86
6. Approve Warrant – 2020 20MSEP1 \$744,053.42
7. Approve Warrant – 2020 20SEP2 \$441,448.89

Ayes – All

MAYOR'S DEPARTMENT

Appointment: Appointment Recreation Commission

Mayor Kelly re-appointed Derrick Legall to the Recreation Commission once his term expires 9/18/2020. His new term will run from 9/19/2020 - 9/16/2027.

Announcement: Census Response Rates

Mayor Kelly announced the current response rate is 63%, which is way below our goal of 80%.

Announcement: Unified Development Ordinance (UDO) – Draft 2 Release

Mayor Kelly announced the UDO draft documents and maps are on the City's website. The comment period is open until Thanksgiving. There is a Zoom meeting this Thursday with Camiros this Thursday. Camiros will make 3 presentations to the public via Zoom. Details are forthcoming.

Discussion and Vote: Authorization for Mayor to Sign Workforce Housing Deed – 168 Jefferson Street Unit 1 (20-243)

Mayor Kelly advised this will be the 8th workforce-housing unit sold. The purchaser's household income is below 80% AMI, which is required by the deed covenant.

Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign a workforce housing deed for 168 Jefferson Street, Unit 1.

Ayes – All

Discussion and Vote: Return to REC Operational Plan (20-244)

Mayor Kelly advised they are pleased to welcome back our programs and facilities. They studied the New York State Sports & Recreation Guidelines to develop new protocols.

Mayor Kelly moved and Commissioner Dalton seconded to approve the return to rec operation plan.

Ayes – All

ACCOUNTS DEPARTMENT

Discussion and Vote: City Council Approval of Resolution of Official Newspapers (20-245)

Commissioner Franck advised per the City Charter Section 13.3, the Council shall designate not more than 2 newspapers of general circulation to be the official newspaper or newspapers of the City of Saratoga Springs. Upon review of circulation and cost effectiveness, it was found that the Daily (Schenectady) Gazette and Saratoga Today to be the best value with the largest circulation.

Commissioner Franck moved and Commissioner Madigan seconded to adopt the resolution designating the Daily Gazette and Saratoga Today as the official newspapers of the City of Saratoga Springs, as included with the agenda.

Ayes – All

Award of Bid: Extension of Bid – Fire Suppression Services to SRI Fire Sprinkler, LLC (20-246)

Commissioner Franck moved and Commissioner Scirocco seconded to extend the bid for Fire Suppression Services to SRI Fire Sprinkler, LLC, for an additional year, under the same terms, conditions, and prices as included in bid 2019-35.

Ayes – All

Award of Bid: Extension of Bid – Precast Manholes, Catch Basins, Dry Wells, Risers, Frames and Covers to Palette Stone Corp. (20-247)

Commissioner Franck moved and Commissioner Scirocco seconded to extend the bid for Precast Manholes, Catch Basins, Dry Wells, Risers, Frames & Covers to Palette Stone Corp. for an additional year under the same terms, conditions, and prices as in bid 2019-31.

Ayes – All

Discussion and Vote: Resolution to Extend Temporary Outdoor Seating Areas to October 31, 2020 (20-248)

Commissioner Franck advised our downtown restaurants have had great success with outdoor seating; therefore, we would like to extend the date a second time. We are looking to extend outdoor seating until October 31, 2020.

Commissioner Franck moved and Commissioner Madigan seconded to adopt the resolution extending outdoor seating to midnight, October 31, 2020 as included with the agenda.

Commissioner Dalton stated she has heard from the restaurants they would like to stay open until December or as long as they can. Is that something we are open to?

Mayor Kelly stated that would be a discussion with Public Works as there will be snow.

Ayes - All

FINANCE DEPARTMENT

Announcement: 2021 Comprehensive Budget

Commissioner Madigan advised the budget will be presented to the Council on October 6th. We are working with approximately \$41.9 million dollars in revenue. This is down \$7 million dollars. This has been one of the most challenging budgets in her tenure here. We are looking at large across the board expense reductions with a focus on keeping our City government in tact by providing essential City services throughout 2021.

Set Public Hearing: 2021 Comprehensive Budget

Commissioner Madigan set a public hearing for 6:45 on October 20, 2020.

Discussion and Vote: Local Law #2 of 2020 – A Local Law to Override the Tax Levy Limit for Fiscal Year 2021 Pursuant to General Municipal Law Section 3-C (20-249)

Commissioner Madigan advised the law authorizes the Council to override the property tax cap. It does not specify the amount of the override within the law.

Commissioner Madigan moved and Commissioner Dalton seconded to approve the local law to override the tax levy limit for fiscal year 2021 pursuant to General Municipal Law Section 3-c as included and uploaded with the agenda.

Roll Call:

**Commissioner Franck – Aye
Commissioner Madigan – Aye
Commissioner Scirocco – Aye
Commissioner Dalton – Aye
Mayor Kelly - Aye**

Update: SiFi Smart-City Citywide Fiber Project

Commissioner Madigan advised they will be building a privately funded fiber network throughout every City street in Saratoga Springs. Fiber will be the most effective stable way to send information for the foreseeable future. The project is in full design stage with our City Engineering Department. The goal is to begin construction on the network in the spring of 2021.

Discussion and Vote: Authorization for Mayor to Sign Addendum Two, Bolton St. Johns for Government Services (20-250)

Commissioner Madigan advised they were vital in obtaining the reinstatement of VLT Aid. The first addendum with Bolton St. Johns is set to expire the end of September. This addendum is for an additional 3 months from October to December at \$1,000 per month.

Commissioner Madigan moved and Commissioner Franck seconded to authorize the mayor to sign addendum two to Bolton St. Johns agreement for government relations as included with the agenda.

Ayes – All

Discussion and Vote: Budget Transfers – Payroll (20-251)

Commissioner Madigan moved and Commissioner Dalton seconded to approve the budget transfers – payroll as included with the agenda.

Ayes - All

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with Palette Stone Corporation for Precast Manholes, Catch Basins, Dry Wells, Risers, Frames & Covers (20-252)

Commissioner Scirocco moved and Commissioner Franck seconded for the mayor to sign contract with Palette Stone Corporation for precast manholes, catch basins, dry wells, risers, frames & covers not to exceed unit bid price per June 25, 2019 proposal.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Change Order #14 with DLC Electric, LLC for City Hall Renovation – Electric (20-253)

Commissioner Scirocco advised this change order is due to the change in the scope of work for audiovisual work and cabling in the City Council Room. An upgraded projector and screen was replaced in the Council Room to ensure high quality viewing.

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign change order #14 with DLC Electric, LLC for the City Hall renovation – electric in the amount \$18,703.

Ayes - All

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Agreement with NYRA for 2020 Racing Season (20-254)

Commissioner Dalton advised this the annual agreement for fire services.

Commissioner Dalton moved and Commissioner Madigan seconded to authorize the mayor to sign the agreement with NYRA.

Mayor Kelly asked why this is being signed after the racing meet. She asked that this be looked into.

Ayes- All

Discussion and Vote: Amend Chapter 225, Section 225-77 of the City Code, Schedule XII – Stop Intersections (20-255)

Commissioner Dalton advised this amendment is to allow for a four-way stop to be installed at the intersection of Grand Avenue and Walnut Street.

Commissioner Dalton moved and Commissioner Madigan seconded to amend Chapter 225, Section 225-77 of the City Code, Schedule XII stop intersections, stop sign - Grand Avenue, direction of both travel, at intersection of Walnut Street.

Ayes - All

SUPERVISORS

Matt Veitch

October Domestic Violence Awareness Month

Supervisor Veitch reported a resolution was passed today recognizing the agencies in the County that assist with domestic violence.

Work From Home Policy

Supervisor Veitch reported the Board of Supervisors didn't have a work from home policy but have started the process of creating a work from home policy. They discussed this at their Law and Finance Committee meeting last week and will have a special H.R. Committee take a look at it.

Status on Search for New Public Health Commissioner

Supervisor Veitch reported the search is underway. They will be hiring a medical doctor for the first time. He hopes that all applicants are shared with the Board so they can make an informed decision.

Update – 31 Woodlawn Avenue

Supervisor Veitch reported the original idea was to have a temporary homeless resource center in the Woodlawn Avenue building to help get the people off the streets and connected to services. An idea was bought up to do a lease agreement with the Shelters of Saratoga for the building. The lease is for the first floor only. The area would be for the overflow of Code Blue. The Committee unanimously agreed to do the lease from October 1, 2020 through March 31, 2021 to coincide with Code Blue season for Shelters of Saratoga. It will primarily be a resource center but can be used for overflow as well. The Board of Supervisors also unanimously agreed to this today. The County is still looking for a buyer for the building.

Mayor Kelly asked Supervisor Veitch if he received the letter from the City advising they wish to purchase the building.

Supervisor Veitch stated he did receive the letter.

Mayor Kelly stated she hopes Shelters of Saratoga knows they had a hard time staffing one facility, now they will have two with the overflow location. Staffing is critical. Now we have more neighbors that will be calling the mayor. It's critical that this run as a real operation and not just as an 'overflow'. This is a staffing and safety issue. If our City cars are going to be parked there, that changes the game.

Tara Gaston

COVID-19 Update

Supervisor Gaston reported stated there has been a slight uptick in cases recently. College students who test positive elsewhere and come back to Saratoga County to isolate are counted in our numbers. Saratoga Bridges had an outbreak. There are currently 79 active cases.

External Review Committee

Supervisor Gaston reported they met on September 10th. No action was taken at that meeting. The next meeting will be held September 22nd at 3:45 p.m. The Board of Supervisors voted to authorize E. Stewart Jones to issue an amended report. The initial report contained a matter of employment law that was later determined not to be accurate.

Executive Order 203

Supervisor Gaston reported this is the police reform issued by the governor. The County has not been moving quickly and has delegated this to the Sheriff's Office.

Board of Supervisors Update

Supervisor Gaston reported all of our mental providers has seen an uptick during COVID. It's important the people know if they need assistance they can get it. County departments have been working hard planning for 31 Woodlawn. Employment and Training will be there, veterans will be there, Department of Social Services, and mental health will all be there.

ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 8:10 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:

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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENTS JOURNAL ENTRY PROOF

P 1
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LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
	ACCOUNT				LINE DESCRIPTION					
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND			
2020	10	11 10/06/2020	BUDGET	CCM 100620	BUA TRANS-REG	1	1			
1	A3143124	54971		POLICE DEPARTMENT CS	TUITION REIMBURSEMENT		15,000.00	5,000.00	20,000.00	
	A	-31-4-3120-4-54971	-		TO COVER DEFICIT		10/06/2020			
2	A3143124	54189		POLICE DEPARTMENT CS	AMMUNITION		17,000.00	-5,000.00	12,000.00	
	A	-31-4-3120-4-54189	-		TO COVER DEFICIT		10/06/2020			
3	A3021314	54220		COMM FINANCE CONTRACTED SERVICE	TRAVEL		59.87	38.87	98.74	
	A	-30-2-1310-4-54220	-		TO COVER DEFICIT		10/06/2020			
4	A3021314	54110		COMM FINANCE CONTRACTED SERVICE	OFFICE SUPPLIES		9,500.00	-38.87	9,461.13	
	A	-30-2-1310-4-54110	-		TO COVER DEFICIT		10/06/2020			
5	A3031624	54110		CITY HALL CS	OFFICE SUPPLIES		157.98	150.00	307.98	
	A	-30-3-1620-4-54110	-		COVER ANTICIPATED EXPENDITURES		10/06/2020			
6	A3031624	54160		CITY HALL CS	UNIFORMS		1,056.00	-150.00	906.00	
	A	-30-3-1620-4-54160	-		COVER ANTICIPATED EXPENDITURES		10/06/2020			
7	A3031654	54180		CITY GARAGE CS	OTHER SUPPLIES		12,000.51	3,000.00	15,000.51	
	A	-30-3-1623-4-54180	-		COVER ANTICIPATED EXPENDITURES		10/06/2020			
8	A3537214	54720		CAROUSEL	SERVICE CONTRACTS - PROF SERV		43,200.00	-3,000.00	40,200.00	
	A	-35-3-7200-4-54720	-		COVER ANTICIPATED EXPENDITURES		10/06/2020			
9	A3031654	54210		CITY GARAGE CS	GARAGE SUPPLIES		14,199.49	3,000.00	17,199.49	
	A	-30-3-1623-4-54210	-		COVER ANTICIPATED EXPENDITURES		10/06/2020			
10	A3537214	54720		CAROUSEL	SERVICE CONTRACTS - PROF SERV		43,200.00	-3,000.00	40,200.00	
	A	-35-3-7200-4-54720	-		COVER ANTICIPATED EXPENDITURES		10/06/2020			
11	A3335014	54330		STREETS CS	REPAIRS & MAINTENANCE EQUIPMEN		2,500.00	1,000.00	3,500.00	
	A	-33-3-5010-4-54330	-		COVER ANTICIPATED EXPENDITURES		10/06/2020			
12	A3537214	54720		CAROUSEL	SERVICE CONTRACTS - PROF SERV		43,200.00	-1,000.00	42,200.00	
	A	-35-3-7200-4-54720	-		COVER ANTICIPATED EXPENDITURES		10/06/2020			
13	A3335654	54180		OFF STREET PARKING CS	OTHER SUPPLIES		2,316.20	750.00	3,066.20	
	A	-33-3-5650-4-54180	-		COVER ANTICIPATED EXPENDITURES		10/06/2020			
14	A3537214	54720		CAROUSEL	SERVICE CONTRACTS - PROF SERV		43,200.00	-750.00	42,450.00	
	A	-35-3-7200-4-54720	-		COVER ANTICIPATED EXPENDITURES		10/06/2020			
15	A3567174	54180	3000	INDOOR RECREATION FACILITY CS	OTHER SUPPLIES		3,500.00	500.00	4,000.00	
	A	-35-6-7171-4-54180	-3000		COVER ANTICIPATED EXPENDITURES		10/06/2020			

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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 3
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CLERK: u238

YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2020 10 11	BUA A3143124-54971	10/06/2020	TRANS-REG	BUDGET	CCM	100620	TUITION REIMBURSEMENT TO COVER DEFICIT	5	5,000.00	
BUA A3143124-54189	10/06/2020	TRANS-REG	BUDGET	CCM	100620		AMMUNITION TO COVER DEFICIT	5		5,000.00
BUA A3021314-54220	10/06/2020	TRANS-REG	BUDGET	CCM	100620		TRAVEL TO COVER DEFICIT	5	38.87	
BUA A3021314-54110	10/06/2020	TRANS-REG	BUDGET	CCM	100620		OFFICE SUPPLIES TO COVER DEFICIT	5		38.87
BUA A3031624-54110	10/06/2020	TRANS-REG	BUDGET	CCM	100620		OFFICE SUPPLIES COVER ANTICIPATED EXPENDITURES	5	150.00	
BUA A3031624-54160	10/06/2020	TRANS-REG	BUDGET	CCM	100620		UNIFORMS COVER ANTICIPATED EXPENDITURES	5		150.00
BUA A3031654-54180	10/06/2020	TRANS-REG	BUDGET	CCM	100620		OTHER SUPPLIES COVER ANTICIPATED EXPENDITURES	5	3,000.00	
BUA A3537214-54720	10/06/2020	TRANS-REG	BUDGET	CCM	100620		SERVICE CONTRACTS - PROF SERV COVER ANTICIPATED EXPENDITURES	5		3,000.00
BUA A3031654-54210	10/06/2020	TRANS-REG	BUDGET	CCM	100620		GARAGE SUPPLIES COVER ANTICIPATED EXPENDITURES	5	3,000.00	
BUA A3537214-54720	10/06/2020	TRANS-REG	BUDGET	CCM	100620		SERVICE CONTRACTS - PROF SERV COVER ANTICIPATED EXPENDITURES	5		3,000.00
BUA A3335014-54330	10/06/2020	TRANS-REG	BUDGET	CCM	100620		REPAIRS & MAINTENANCE EQUIPMEN COVER ANTICIPATED EXPENDITURES	5	1,000.00	
BUA A3537214-54720	10/06/2020	TRANS-REG	BUDGET	CCM	100620		SERVICE CONTRACTS - PROF SERV COVER ANTICIPATED EXPENDITURES	5		1,000.00
BUA A3335654-54180	10/06/2020	TRANS-REG	BUDGET	CCM	100620		OTHER SUPPLIES COVER ANTICIPATED EXPENDITURES	5	750.00	
BUA A3537214-54720	10/06/2020	TRANS-REG	BUDGET	CCM	100620		SERVICE CONTRACTS - PROF SERV COVER ANTICIPATED EXPENDITURES	5		750.00
BUA A3567174-54180-3000	10/06/2020	TRANS-REG	BUDGET	CCM	100620		OTHER SUPPLIES COVER ANTICIPATED EXPENDITURES	5	500.00	
BUA A3567174-54670-3000	10/06/2020	TRANS-REG	BUDGET	CCM	100620		PHONES COVER ANTICIPATED EXPENDITURES	5		500.00
BUA A3567174-54510-3000	10/06/2020	TRANS-REG	BUDGET	CCM	100620		REPAIRS & MAINTENANCE VEHICLE COVER ANTICIPATED EXPENDITURES	5	107.25	
BUA A3567174-54670-3000	10/06/2020	TRANS-REG	BUDGET	CCM	100620		PHONES COVER ANTICIPATED EXPENDITURES	5		107.25
BUA A3638184-54180	10/06/2020	TRANS-REG	BUDGET	CCM	100620		OTHER SUPPLIES COVER ANTICIPATED EXPENDITURES	5	500.00	
BUA A3638182-52300	10/06/2020	TRANS-REG	BUDGET	CCM	100620		MISCELLANEOUS EQUIPMENT COVER ANTICIPATED EXPENDITURES	5		500.00
BUA A3638194-54180	10/06/2020	TRANS-REG	BUDGET	CCM	100620		OTHER SUPPLIES COVER ANTICIPATED EXPENDITURES	5	2,000.00	
BUA A3537214-54720	10/06/2020	TRANS-REG	BUDGET	CCM	100620		SERVICE CONTRACTS - PROF SERV COVER ANTICIPATED EXPENDITURES	5		2,000.00
BUA A3638564-54330	10/06/2020	TRANS-REG	BUDGET	CCM	100620		REPAIRS & MAINTENANCE EQUIPMEN COVER ANTICIPATED EXPENDITURES	5	200.00	
BUA A3638564-54612	10/06/2020	TRANS-REG	BUDGET	CCM	100620		REPAIRS & MAINTENANCE	5		200.00

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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

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YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
BUA F3638334-54180	10/06/2020	TRANS-REG	BUDGET	CCM	100620	COVER ANTICIPATED EXPENDITURES			
						OTHER SUPPLIES	5	4,000.00	
BUA F3638334-54141	10/06/2020	TRANS-REG	BUDGET	CCM	100620	COVER ANTICIPATED EXPENDITURES			
						CHEMICALS	5		4,000.00
	10/06/2020	TRANS-REG	BUDGET	CCM	100620	COVER ANTICIPATED EXPENDITURES			
JOURNAL 2020/10/11							TOTAL	.00	.00

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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
FUND TOTAL					.00	.00

** END OF REPORT - Generated by Lynn Bachner **

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 CITY OF SARATOGA SPRINGS LIVE
 BUDGET AMENDMENT JOURNAL ENTRY PROOF

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YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2020 10	3								
BUA A093-42680						INSURANCE RECOVERY	5		1,375.29
	10/06/2020	AMEND-INS	BUDGET	CCM	100620	STATE FARM REIMB #52-08t9-11R			
BUA A3031934-54775						SELF INSURANCE	5	1,375.29	
	10/06/2020	AMEND-INS	BUDGET	CCM	100620	STATE FARM REIMB #52-08t9-11R			
								.00	.00
BUA A-2960						APPROPRIATIONS			1,375.29
	10/06/2020	AMEND-INS	BUDGET	CCM	100620				
BUA A-1510						ESTIMATED REVENUES		1,375.29	
	10/06/2020	AMEND-INS	BUDGET	CCM	100620				
						SYSTEM GENERATED ENTRIES TOTAL		1,375.29	1,375.29
						JOURNAL 2020/10/3 TOTAL		1,375.29	1,375.29

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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

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FUND	YEAR	PER	JNL	EFF	DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT								
A GENERAL FUND	2020	10	3	10/06/2020				
A-1510					ESTIMATED REVENUES	1,375.29		
A-2960					APPROPRIATIONS			1,375.29
					FUND TOTAL	1,375.29		1,375.29

** END OF REPORT - Generated by Lynn Bachner **

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LN	ORG ACCOUNT	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
					LINE DESCRIPTION	EFF DATE			
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2020	10	2	10/06/2020	BUDGET	CCM 100620 BUA AMEND-REG	1	2		
1	F103	42701		MISCELLANEOUS LOCAL SOURCES	REFUND CURRENT YEAR EXPENSE		-435.00	-150.00	-585.00
	F	-10-3-0000-0-42701	-		REFUND - SG		10/06/2020		
2	F3638334	54250		WATER TREATMNET PLANT CS	CONFERENCE REGISTRATION		1,935.00	150.00	2,085.00
	F	-36-3-8330-4-54250	-		REFUND - SG		10/06/2020		
3	A102	42701		FINANCE MISC LOCAL SOURCES	REFUND CURRENT YEAR EXPENSE		-505.39	-35.00	-540.39
	A	-10-2-0000-0-42701	-		REFUND FOR ANNUAL MEETING		10/06/2020		
4	A3618684	54250		PLANNING AND ECON DEVELOP CS	CONFERENCE REGISTRATION		.00	35.00	35.00
	A	-36-1-8687-4-54250	-		REFUND FOR ANNUAL MEETING		10/06/2020		
					** JOURNAL TOTAL		0.00		

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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

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YEAR PER SRC ACCOUNT	JNL EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2020 10	2								
BUA F103-42701	10/06/2020	AMEND-REG	BUDGET	CCM	100620	REFUND CURRENT YEAR EXPENSE	5		150.00
						REFUND - SG			
BUA F3638334-54250	10/06/2020	AMEND-REG	BUDGET	CCM	100620	CONFERENCE REGISTRATION	5	150.00	
						REFUND - SG			
BUA A102-42701	10/06/2020	AMEND-REG	BUDGET	CCM	100620	REFUND CURRENT YEAR EXPENSE	5		35.00
						REFUND FOR ANNUAL MEETING			
BUA A3618684-54250	10/06/2020	AMEND-REG	BUDGET	CCM	100620	CONFERENCE REGISTRATION	5	35.00	
						REFUND FOR ANNUAL MEETING			
								.00	.00
BUA A-2960	10/06/2020	AMEND-REG	BUDGET	CCM	100620	APPROPRIATIONS			35.00
BUA F-2960	10/06/2020	AMEND-REG	BUDGET	CCM	100620	APPROPRIATIONS			150.00
BUA A-1510	10/06/2020	AMEND-REG	BUDGET	CCM	100620	ESTIMATED REVENUES		35.00	
BUA F-1510	10/06/2020	AMEND-REG	BUDGET	CCM	100620	ESTIMATED REVENUES		150.00	
						SYSTEM GENERATED ENTRIES TOTAL		185.00	185.00
						JOURNAL 2020/10/2 TOTAL		185.00	185.00

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 CITY OF SARATOGA SPRINGS LIVE
 BUDGET AMENDMENT JOURNAL ENTRY PROOF

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FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
A	GENERAL FUND	2020 10	2	10/06/2020			
	A-1510				ESTIMATED REVENUES	35.00	
	A-2960				APPROPRIATIONS		35.00
					FUND TOTAL	35.00	35.00
F	WATER FUND	2020 10	2	10/06/2020			
	F-1510				ESTIMATED REVENUES	150.00	
	F-2960				APPROPRIATIONS		150.00
					FUND TOTAL	150.00	150.00

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CITY OF SARATOGA SPRINGS LIVE
PURCHASE ORDER LIQUIDATION/RECEIVING REPORT

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PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
171001	001	TOWNE, RYAN & PARTNE	1.00	0.00	0.00	1.00	9	ARTICL 7 CCA 12/29/16
	001	TOWNE, RYAN & PARTNE	1.00	0.00	0.00	1.00		ARTICL 7 CCA 12/29/16
180002	001	TOWNE, RYAN & PARTNE	1.00	0.00	0.00	1.00	9	LEGAL SERVICES FOR ARTICLE 7 CCA 1
180570	001	FORTH SPORT FLOORS,	1.00	0.00	1.00	0.00	0	PER RFP 2018-31 BASE BID AND ALT. #
190001	001	FITZGERALD MORRIS BA	1.00	0.00	0.00	1.00	9	ARTICLE 7 NOT TO EXCEED
190002	001	TOWNE, RYAN & PARTNE	1.00	1.00	0.00	0.00	9	ARTICLE 7 NOT TO EXCEED
190879	001	GALLS, LLC	4.00	0.00	0.00	4.00	9	PER QUOTES: 14723302 14723736 147260
190939	001	NYS INDUSTRIES FOR T	1.00	0.00	0.00	1.00	9	BUILDING DEPT. FILES PHASE 1-LARGE F
	001	NYS INDUSTRIES FOR T	1.00	0.00	0.00	1.00		BUILDING DEPT. FILES PHASE 1-LARGE F
200001	001	TOWNE, RYAN & PARTNE	1.00	0.00	0.00	1.00	8	ARTICLE SEVEN LEGAL SERVICES CCA 12
200002	001	FITZGERALD MORRIS BA	1.00	0.00	0.00	1.00	8	ARTICLE SEVEN LEGAL SERVICES CCA 12
200010	001	MAHONEY NOTIFY PLUS	1.00	0.00	0.00	1.00	8	ALARM SERVICES SEWER LEVEL MONITORS
200034	001	VERIZON CONNECT NWF,	12.00	0.00	0.00	12.00	8	MONTHLY SERVICE CHARGES OGS PT66910
200041	001	STONE INDUSTRIES	1.00	0.00	0.00	1.00	8	PORTABLE TOLIET RENTALS
200052	001	PETER J GAILOR LANDS	1.00	0.00	0.00	1.00	8	PLOWING & LANDSCAPING FOR THE CITY C
200065	001	MOHAWK ARMY & NAVY	1.00	0.00	1.00	0.00	0	BOOTS/JACKET POLICY DAVID ERNST NO
200076	001	MOHAWK ARMY & NAVY	1.00	0.00	1.00	0.00	0	PANTS POLICY WILLIAM SHREVE NOT TO
200149	001	MOHAWK ARMY & NAVY	1.00	0.00	1.00	0.00	0	BOOTS/JACKET POLICY MARK BENSON NO
200150	001	MOHAWK ARMY & NAVY	1.00	0.00	1.00	0.00	0	PANTS POLICY MARK BENSON NOT TO EX
200154	001	MOHAWK ARMY & NAVY	1.00	0.00	1.00	0.00	0	PANTS POLICY LOUIS FLANDERS NOT TO
200157	001	MOHAWK ARMY & NAVY	1.00	0.00	1.00	0.00	0	BOOTS/JACKET POLICY JANET POWERS N
200159	001	MOHAWK ARMY & NAVY	1.00	0.00	1.00	0.00	0	BOOTS/JACKET POLICY MARK ABBATIELLO
200160	001	MOHAWK ARMY & NAVY	1.00	0.00	1.00	0.00	0	PANTS POLICY MARK ABBATIELLO NOT T
200223	001	CASELLA WASTE SERVIC	1.00	0.00	0.00	1.00	8	TIPPING AND HAULING PER RFP 2019-46
	001	CASELLA WASTE SERVIC	1.00	0.00	0.00	1.00		TIPPING AND HAULING PER RFP 2019-46
200251	001	GOLDBERGER AND KREME	1.00	0.00	0.00	1.00	8	LABOR AND EMPLOYMENT LEGAL SERVICES
200252	001	PALLETTE STONE CORP	1.00	0.00	0.00	1.00	8	PRECAST MANHOLES, CATCH BASINS PER

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CITY OF SARATOGA SPRINGS LIVE
PURCHASE ORDER LIQUIDATION/RECEIVING REPORT

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CLERK: u101 BATCH: 3254

PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
200270	001	THE LAW OFFICE OF DA	1.00	0.00	0.00	1.00	8	2020 LEGAL SERVICE NOT TO EXCEED A
200274	001	UNIFIRST CORPORATION	1.00	0.00	0.00	1.00	8	POLICE STATION RUG SERVICE
200282	001	COLLETT MECHANICAL,	1.00	0.00	0.00	1.00	8	CITY HALL PLUMBING CHANGE ORDER 5 N
200296	001	BPI MECHANICAL SERVI	1.00	0.00	0.00	1.00	8	PREVNTIVE MAINTENACE ON ICE RINK CHI
200300	001	PASSPORT LABS, INC.	1.00	0.00	0.00	1.00	8	PARKING TICKET MANAGEMENT
200317	001	DEHN'S FLOWERS INC	1.00	0.00	0.00	1.00	8	FLOWERS 2020 PER IFB 2018-48 CCA 2/1
200351	001	UNIFIRST CORPORATION	1.00	0.00	0.00	1.00	8	WALK OFF MATS, DUST MOPS LAUNDRY BAG
200360	001	CNA ENVIRONMENTAL IN	1.00	0.00	0.00	1.00	8	Laboratory Services 4/1/2020-12/31/2
200385	001	RICOH USA, INC	1.00	0.00	0.00	1.00	8	2020 COPIERS LEASE AND USE
200401	001	BARTON & LOGUIDICE	1.00	0.00	0.00	1.00	8	PRELIMINARY AND FINAL ENGINEERING MI
	001	BARTON & LOGUIDICE	1.00	0.00	0.00	1.00		PRELIMINARY AND FINAL ENGINEERING MI
200404	001	SECUREWATCH 24, LLC	1.00	0.00	1.00	0.00	0	RENEWAL FOR CAPITAL DISTRICT LICENSE
200407	001	FERGUSON WATERWORKS	1.00	0.00	0.00	1.00	8	PIPES, FITTINGS, HYDRANTS AND VALVES
200411	001	GALLS, LLC	1.00	0.00	1.00	0.00	0	AS FOLLOWS:
200447	001	HOLLAND CO INC	1.00	0.00	0.00	1.00	8	POLYALUMINUM CHLORIDE \$1.7433/GALLON
200456	001	FEDERAL EASTERN INTE	1.00	0.00	1.00	0.00	0	BALLISTIC VEST GLENN BARRETT NYS P
200457	001	FEDERAL EASTERN INTE	1.00	0.00	1.00	0.00	0	BALLISTIC VEST KRISTEN VANWERT
200458	001	FEDERAL EASTERN INTE	1.00	0.00	1.00	0.00	0	BALLISTIC VEST CAITLIN FRESHWATER
200459	001	FEDERAL EASTERN INTE	1.00	0.00	1.00	0.00	0	BALLISTIC VEST JASON MITCHELL NYS
200460	001	FEDERAL EASTERN INTE	1.00	0.00	1.00	0.00	0	BALLISTIC VEST ROBERT DENNIS NYS P
200461	001	FEDERAL EASTERN INTE	1.00	0.00	1.00	0.00	0	BALLISTIC VEST SPENCER MACY NYS PC
200463	001	FEDERAL EASTERN INTE	1.00	0.00	1.00	0.00	0	BALLISTIC VEST JASON TETU NYS PC 6
200464	001	FEDERAL EASTERN INTE	1.00	0.00	1.00	0.00	0	BALLISTIC VEST EVAN FORT NYS PC 67
200465	001	FEDERAL EASTERN INTE	1.00	0.00	1.00	0.00	0	BALLISTIC VEST DAN MULLAN JR NYS P
200468	001	FEDERAL EASTERN INTE	1.00	0.00	1.00	0.00	0	BALLISTIC VEST BOB JILLSON NYS PC
200477	001	SURPASS CHEMICAL COM	1.00	0.00	0.00	1.00	8	SODIUM HYPOCHLORITE \$0.852/GALLON

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CITY OF SARATOGA SPRINGS LIVE
PURCHASE ORDER LIQUIDATION/RECEIVING REPORT

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PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
	200486	001 ABSOLUTE PEST CONTRO	1.00	0.00	0.00	1.00	8	INTEGRATED PEST MANAGEMENT PER RFP
	200487	001 FEDERAL EASTERN INTE	1.00	0.00	1.00	0.00	0	WEAPON LIGHT MATTHEW CAVANOUGH
	200488	001 NEW YORK FIRE & SIGN	1.00	0.00	1.00	0.00	0	ANSUL FIRE SUPPRESSION 12-YEAR MAINTENANCE
	200497	001 SRI FIRE SPRINKLER,	1.00	0.00	0.00	1.00	8	PER IFB 2019-35 QUARTERLY INSPECTION
	200514	001 CDW GOVERNMENT INC	1.00	0.00	1.00	0.00	0	DESKTOP COMPUTER
	200516	001 NORTHEAST SIGNAL INC	2.00	0.00	2.00	0.00	0	AST-2 BLUE TELL TALE LIGHT
	200520	001 APPLIED CONCEPTS INC	2.00	0.00	2.00	0.00	0	MESSAGE TRAILERS NYS PC68529
	200525	001 GALLS, LLC	1.00	0.00	0.00	1.00	8	PER QUOTE 16345264
		001 GALLS, LLC	1.00	0.00	0.00	1.00		PER QUOTE 16345264
	200526	001 GALLS, LLC	1.00	0.00	0.00	1.00	8	PER QUOTE 16342019
		001 GALLS, LLC	1.00	0.00	0.00	1.00		PER QUOTE 16342019
	200527	001 GALLS, LLC	1.00	0.00	0.00	1.00	8	PER QUOTE 16340085
		001 GALLS, LLC	1.00	0.00	0.00	1.00		PER QUOTE 16340085
	200536	001 GALLS, LLC	1.00	0.00	1.00	0.00	0	PER QUOTE 16396632
	200538	001 SHI - SOFTWARE HOUSE	1.00	0.00	0.00	1.00	8	AS FOLLOWS:
	200540	001 KATHLEEN A. SUOZZO,	1.00	0.00	0.00	1.00	8	WASTEWATER PUMP STATION UPGRADES PE
	200545	001 TAPCO	2.00	0.00	2.00	0.00	0	125140
	200548	001 CHARGEPOINT	1.00	0.00	1.00	0.00	0	CHARGING STATIONS FOR THE SARATOGA C
	200551	001 PREFERRED PRINT SOLU	1.00	0.00	0.00	1.00	8	AS FOLLOWS:

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
APPROVED UNPAID INVOICES TO BE POSTED											
7969	00000 ABSOLUTE PEST CO	179966 179966	200486 181244	20OCT1		295.00		.00	1,475.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: Y	DISC: .00		A3031624	54610		125.00	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:119331			A3537114	54720		60.00	1099:	
12 WADE ROAD	LATHAM NY 12110					A3537224	54720		40.00	1099:	
						A3567194	54720 3000		70.00	1099:	
2462	00001 ADMAR SUPPLY COM	179967 2050423-0001	181245	20OCT1		76.19		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3335014	54510		76.19	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:201591								
1950 BRIGHTON	HENRIETTA TL RD	ROCHESTER NY 14623-2510									
8666	00000 ALCOHOL & SUBSTA	179968 179968	181246	20OCT1		500.00		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: Y	DISC: .00		E 2615			500.00	1099:	
ACCT 1200	DEPT 7000	DUE 10/06/2020	DESC:CITY CTR REFUND								
ATTN: SHERRY	LAFOUNTAIN 11 NORTH PEARL ST., STE. 801	ALBANY NY 12207									
31	00001 ALLERDICE BUILDI	179969 179969	181247	20OCT1		1,097.50		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3031634	54610		415.06	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:271			F3638334	54610		59.19	1099:	
41 WALWORTH STREET	SARATOGA SPRINGS NY 12866					F3638334	54610		17.98	1099:	
						A3638144	54180		51.98	1099:	
						G3638114	54180		351.58	1099:	
						A3567144	54140 3000		75.54	1099:	
						A3567144	54140 3000		19.78	1099:	
						A3567174	54610 3000		84.50	1099:	
						A3567194	54610		21.89	1099:	
31	00001 ALLERDICE BUILDI	179970 179970	181248	20OCT1		844.23		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3335654	54610		21.87	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:271			A3031444	54180		89.00	1099:	
41 WALWORTH STREET	SARATOGA SPRINGS NY 12866					A3031624	54610		119.89	1099:	
						A3031624	54610		119.89	1099:	
						A3031624	54610		493.58	1099:	

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
31	00001 ALLERDICE BUILDI	179972 179972		181250	20OCT1	922.37	.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3335014 54180		922.37	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:271							
41 WALWORTH STREET	SARATOGA SPRINGS NY 12866									
2048	00001 ALLERDICE DOOR,G	179973 2008-215287		181251	20OCT1	35.00	.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3335654 54610		35.00	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:271							
120 EXCELSIOR AVENUE	SARATOGA SPRINGS NY 12866									
2048	00001 ALLERDICE DOOR,G	179974 2009-240770		181252	20OCT1	405.45	.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3051414 54573		405.45	1099:	
ACCT 1200	DEPT 5000	DUE 10/06/2020	DESC:271							
120 EXCELSIOR AVENUE	SARATOGA SPRINGS NY 12866									
2048	00001 ALLERDICE DOOR,G	179975 2008-201611		181253	20OCT1	597.78	.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3567194 54610 3000		597.78	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:271							
120 EXCELSIOR AVENUE	SARATOGA SPRINGS NY 12866									
33	00002 TRAK EQUIPMENT R	179976 99275		181254	20OCT1	31.53	.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3638564 54180		31.53	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:105266							
221 WEST CIRCULAR STREET	SARATOGA SPRINGS NY 12866									
7550	00000 AMAZON CAPITAL S	179977 1W4J43VXRMNC		181255	20OCT1	98.97	.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3051414 54573		98.97	1099:	
ACCT 1200	DEPT 5000	DUE 10/06/2020	DESC:A1VOYW9N1NCU0Y							
PO BOX 035184	SEATTLE WA 98124									
7550	00000 AMAZON CAPITAL S	179978 179978		181256	20OCT1	273.20	.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3031624 54140		114.25	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:A272JK82AK683L			A3638564 54180		25.95	1099:	
PO BOX 035184	SEATTLE WA 98124					A3335014 54180		133.00	1099:	

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NEW INVOICES

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
139	00001 CAPITOL DISTRICT	179993 S2056578.001		181271	20OCT1	79.55	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 10/06/2020 DESC:S2056928.001 252 WASHINGTON STREET SARATOGA SPRINGS NY 12866						A3031644 54180 G3638124 54180		33.94 1099: 45.61 1099:	
417	00001 CASELLA WASTE SE	179994 179994	200223	181272	20OCT1	3,831.65	.00	31,732.40		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 10/06/2020 DESC:28-34321 0 P.O. BOX 1372 WILLISTON VT 05495-1372						A3638184 54521 A3638184 54700		2,886.65 1099: 945.00 1099:	
417	00001 CASELLA WASTE SE	179995 179995	200223	181273	20OCT1	5,565.25	.00	31,732.40		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 10/06/2020 DESC:28-34321 0 P.O. BOX 1372 WILLISTON VT 05495-1372						A3638184 54521 A3638184 54700		4,305.25 1099: 1,260.00 1099:	
5598	00001 CDPHP UNIVERSAL	179996 202560001161		181274	20OCT1	14,410.03	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: Y DISC: .00 ACCT 1200 DEPT 7000 DUE 10/06/2020 DESC:10013542 P.O. BOX 5525 BINGHAMTON NY 13902-5251						E3577168 58010		14,410.03 1099:	
2948	00001 CDW GOVERNMENT I	179997 ZXX7895	200514	181275	20OCT1	884.75	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 10/06/2020 DESC:6731216 75 REMITTANCE DRIVE STE.1515 CHICAGO IL 60675-1515						A3143022 52230		884.75 1099:	
8661	00001 CHARGEPOINT	179998 IN83219	200548	181276	20OCT1	26,376.00	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 7000 DUE 10/06/2020 DESC:9/18/2020 DEPT LA 24104 PASADENA CA 91185-4104						E3577184 54723		26,376.00 1099:	
7843	00000 NICOLLE CHRISTIA	179999 179999		181277	20OCT1	128.94	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 10/06/2020 DESC:CLOTHING REIMB 6106 STATE FARM ROAD GUILDERLAND NY 12084						A3143124 54160		128.94 1099:	

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
128	00000 CITY CENTER PETT	180000 180000		181278	20OCT1	40.68	.00	.00		
CASH A	2020/10 INV 09/29/2020	SEP-CHK: Y DISC: .00				E3577164	54140		40.68	1099:
ACCT 1200	DEPT 7000 DUE 10/06/2020	DESC:SPET. 2020								
522 BROADWAY SARATOGA SRPINGS NY 12866										
149	00001 CNA ENVIRONMENTA	180001 AUG 2020	200360	181279	20OCT1	1,552.00	.00	8,524.00		
CASH A	2020/10 INV 09/29/2020	SEP-CHK: N DISC: .00				F3638334	54708		1,552.00	1099:
ACCT 1200	DEPT 3000 DUE 10/06/2020	DESC:Laboratory Services								
27 KENT STREET STE. 102 BALLSTON SPA NY 12020										
5798	00000 COLLETT MECHANIC	180002 1903913	200282	181280	20OCT1	10,735.00	.00	14,642.55		
CASH A	2020/10 INV 09/29/2020	SEP-CHK: N DISC: .00				H3031492	52000 1141		10,735.00	1099:
ACCT 1200	DEPT 3000 DUE 10/06/2020	DESC:19-039								
138 SICKER ROAD LATHAM NY 12110										
8663	00000 JON CROMER	180003 180003		181281	20OCT1	300.00	.00	.00		
CASH A	2020/10 INV 09/29/2020	SEP-CHK: N DISC: .00				A041 42115			300.00	1099:
ACCT 1200	DEPT 1000 DUE 10/06/2020	DESC:PLAN BD REFUND								
66 WHITE FARM RD. SARATOGA SPRINGS NY 12866										
4871	00000 SHANE CROOKS	180004 180004		181282	20OCT1	715.75	.00	.00		
CASH A	2020/10 INV 09/29/2020	SEP-CHK: N DISC: .00				A3143124	54160		715.75	1099:
ACCT 1200	DEPT 4000 DUE 10/06/2020	DESC:REIMB								
176 HEATH ROAD CORINTH NY 12822										
3203	00001 CRYSTAL ROCK LLC	180005 17818429 091520		181283	20OCT1	28.00	.00	.00		
CASH A	2020/10 INV 09/29/2020	SEP-CHK: Y DISC: .00				E3577164	54792		28.00	1099:
ACCT 1200	DEPT 7000 DUE 10/06/2020	DESC:776672317818429								
PO BOX 660579 DALLAS TX 75266-0579										
156	00001 DEHN'S FLOWERS I	180007 017043	200317	181285	20OCT1	1,500.00	.00	19,101.34		
CASH A	2020/10 INV 09/29/2020	SEP-CHK: N DISC: .00				A3537114	54680		1,500.00	1099:
PCT 1200	DEPT 3000 DUE 10/06/2020	DESC:27679								
P O BOX 474 SARATOGA SPRINGS NY 12866										

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VENDOR	REMIT NAME		DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
8653	00000 DIGITAL XPRESS,		180008 58515		181286	20OCT1	300.00	.00	.00		
CASH A	2020/10 INV	09/29/2020	SEP-CHK: N	DISC:	.00	A3021314	54720		300.00	1099:	
ACCT 1200	DEPT 2000 DUE	10/06/2020	DESC:9/24/2020								
5 SAND CREEK ROAD ALBANY NY 12205											
7515	00000 ADAM DINGMON		180009 180009		181287	20OCT1	297.97	.00	.00		
CASH A	2020/10 INV	09/29/2020	SEP-CHK: N	DISC:	.00	A3143124	54160		297.97	1099:	
ACCT 1200	DEPT 4000 DUE	10/06/2020	DESC:REIMB								
133 MINER ROAD PORTER CORNERS NY 12859											
8670	00000 MICHAEL DOBIS		180010 011-2020		181288	20OCT1	30.00	.00	.00		
CASH A	2020/10 INV	09/29/2020	SEP-CHK: N	DISC:	.00	A3051354	54810		30.00	1099:	
ACCT 1200	DEPT 5000 DUE	10/06/2020	DESC:SCAR REFUND								
25 LAKEWOOD DRIVE SARATOGA SPRINGS NY 12866											
2196	00000 DUNKIN DONUTS		180011 MAY-JUN 2020		181289	20OCT1	90.52	.00	.00		
CASH A	2020/10 INV	09/29/2020	SEP-CHK: N	DISC:	.00	A3143124	54850		90.52	1099:	
ACCT 1200	DEPT 4000 DUE	10/06/2020	DESC:SSPD								
207 SOUTH BROADWAY SARATOGA SPRINGS NY 12866											
172	00001 ELECTRONIC OFFIC		180012 43078		181290	20OCT1	97.39	.00	.00		
CASH A	2020/10 INV	09/29/2020	SEP-CHK: N	DISC:	.00	A3567144	54740		97.39	1099:	
ACCT 1200	DEPT 6000 DUE	10/06/2020	DESC:SSCI15								
P O BOX 4606 SARATOGA SPRINGS NY 12866											
3196	00000 LAURA EMANATAN		180013 180013		181291	20OCT1	69.99	.00	.00		
CASH A	2020/10 INV	09/29/2020	SEP-CHK: N	DISC:	.00	A3143124	54180		69.99	1099:	
ACCT 1200	DEPT 4000 DUE	10/06/2020	DESC:REIMB								
7 BROOKWOOD DRIVE SARATOGA SPRINGS NY 12866											
6552	00000 AMY EVERTSEN		180014 180014		181292	20OCT1	151.99	.00	.00		
CASH A	2020/10 INV	09/29/2020	SEP-CHK: N	DISC:	.00	A3143124	54160		151.99	1099:	
ACCT 1200	DEPT 4000 DUE	10/06/2020	DESC:CLOTHING REIMB								
150 MEEHAN ROAD MECHANICVILLE NY 12118											

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
376	00001 GAZETTE NEWSPAPE	180045 2416468,69		181323	20OCT1	206.65		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00			A3051414	54490		206.65	1099:
ACCT 1200	DEPT 5000	DUE 10/06/2020	DESC:2417199,201								
P O BOX 1090	2345 MAXON ROAD	SCHENECTADY NY 12301-1090									
6220	00000 GENERAL CONTROL	180046 11263,61		181324	20OCT1	5,490.46		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00			F3638334	54330		1,331.96	1099:
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:11262,64				F3638334	54330		1,492.76	1099:
60 COHOES AVENUE	GREEN ISLAND NY 12183						F3638334	54720		1,333.78	1099:
							F3638334	54330		1,331.96	1099:
2269	00000 GEYSER VACUUM CE	180047 974372		181325	20OCT1	28.50		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00			A3537114	54140		28.50	1099:
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:08/17/2020								
408 GEYSER ROAD	BALLSTON SPA NY 12020										
7562	00000 GOLDBERGER AND K	180048 8/20/2020	200251	181326	20OCT1	1,147.00		.00	1,747.50		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00			A3011424	54720		1,147.00	1099:7
ACCT 1200	DEPT 1000	DUE 10/06/2020	DESC:LABOR LEGAL SERVICES								
39 NORTH PEARL ST., STE. 201	ALBANY NY 12207										
189	00002 GRAINGER	180049 180049		181327	20OCT1	2,136.52		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00			A3031654	54180		43.44	1099:
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:800013294				A3031624	54180		129.72	1099:
DEPT.800013294	PALATINE IL 60038-0001						A3031624	54180		336.12	1099:
							A3567194	54610 3000		78.00	1099:
							A3031652	52300		66.50	1099:
							A3567194	54610 3000		170.16	1099:
							F3638354	54180		114.96	1099:
							A3031644	54612		285.00	1099:
							A3031644	54612		99.24	1099:
							F3638332	52300		239.62	1099:
							A3567192	52300 3000		97.00	1099:
							A3567194	54610 3000		476.76	1099:
191	00000 GRASSLAND EQUIPM	180050 1268931,32,33		181328	20OCT1	556.98		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00			A3537114	54330		331.77	1099:
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:48300				A3567174	54510 3000		107.25	1099:

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
1257	00000 J & R WELDING SU	180064 2009094		181342	20OCT1	154.04		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3143414	54150		154.04	1099:	
ACCT 1200	DEPT 4000	DUE 10/06/2020	DESC:09/08/2020								
270 MILTON AVENUE BALLSTON SPA NY 12020											
1980	00000 ROBERT JILLSON	180065 180065		181343	20OCT1	63.90		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3143124	54160		63.90	1099:	
ACCT 1200	DEPT 4000	DUE 10/06/2020	DESC:REIMB CLEANERS								
8 PADDINGTON DRIVE SARATOGA SPRINGS NY 12866											
5966	00000 JOE JOHNSON EQUI	180066 P34702		181344	20OCT1	2,071.80		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3335014	54510		2,071.80	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:SARAT001								
62 LAGRANGE AVENUE ROCHESTER NY 14613											
8623	00000 KATHLEEN A. SUOZ	180067 2008_20-035(1)	200540	181345	20OCT1	1,520.00		.00	52,944.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		H3638122	52000 1183		1,520.00	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:20-035								
PO BOX 653 BOLTON LANDING NY 12814											
7542	00000 YEVEGENIY KHUTOR	180068 180068		181346	20OCT1	181.50		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3143124	54160		181.50	1099:	
ACCT 1200	DEPT 4000	DUE 10/06/2020	DESC:CLOTHING REIMB								
274 DIMMICK RD. APT. 15 GANSEVOORT NY 12831											
4147	00000 KIVORT STEEL INC	180069 303384		181347	20OCT1	450.00		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		F3638334	54610		450.00	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:2584								
380 HUDSON RIVER ROAD WATERFORD NY 12188											
5276	00000 KOESTER ASSOCIAT	180070 12697		181348	20OCT1	3,880.00		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		F3638334	54610		3,880.00	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:08/31/2020								
3101 SENECA TURNPIKE CANASTOTA NY 13032											

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
290	00001 JOSEPH P MANGION	180077 2-141546		181355	20OCT1	133.23		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3567194	54610	3000		38.00	1099:
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:2-141478			A3567144	54180	3000		95.23	1099:
250 WASHINGTON ST. STE. C SARATOGA SPRINGS NY 12866											
3272	00000 MASTERMANS LLP	180078 1102517747		181356	20OCT1	971.44		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3335014	54180			971.44	1099:
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:1102515359								
P O BOX 411 AUBURN MA 01501-0411											
8208	00000 MCKESSON MEDICAL	180079 17029908		181357	20OCT1	6.80		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3567154	54180			6.80	1099:
ACCT 1200	DEPT 6000	DUE 10/06/2020	DESC:58800557								
PO BOX 936279 ATLANTA GA 31193-6279											
386	00001 SOUTHWORTH-MILTO	180080 SCNINV502339		181358	20OCT1	1,799.42		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		F3638334	54610			1,799.42	1099:
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:6017550								
P O BOX 3851 BOSTON MA 02241-3851											
4678	00000 MOHAWK ARMY & NA	180081 2-250416	200157	181359	20OCT1	104.99		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3537114	54160			104.99	1099:
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:BOOTS/POWERS								
3080 NY ROUTE 50 SARATOGA SPRINGS NY 12866											
4678	00000 MOHAWK ARMY & NA	180082 3-069234	200149	181360	20OCT1	119.99		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3537114	54160			119.99	1099:
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:BOOTS/BENSON								
3080 NY ROUTE 50 SARATOGA SPRINGS NY 12866											
4678	00000 MOHAWK ARMY & NA	180083 2-236812		181361	20OCT1	134.99		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3335014	54160			134.99	1099:
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:100044								
3080 NY ROUTE 50 SARATOGA SPRINGS NY 12866											

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
5492	00000 DANIEL MULLAN JR	180091 180091		181370	20OCT1	95.00	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 10/06/2020 DESC:REIMB TRAINING 22 BURNING PINES DR. BALLSTON SPA NY 12020						A3143124 54570		95.00	1099:
6512	00000 NATIONAL BUSINES	180092 180092		181371	20OCT1	172.50	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 1000 DUE 10/06/2020 DESC:CS06-001 15 CORPORATE CIRCLE ALBANY NY 12203						A3011474 54740		172.50	1099:
7582	00000 NATIONAL BUSINES	180093 69548532		181372	20OCT1	125.00	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: Y DISC: .00 ACCT 1200 DEPT 7000 DUE 10/06/2020 DESC:1120923 PO BOX 41602 PHILADELPHIA PA 19101-1602						E3577164 54720		125.00	1099:
6512	00000 NATIONAL BUSINES	180094 IN385589		181373	20OCT1	90.60	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: Y DISC: .00 ACCT 1200 DEPT 7000 DUE 10/06/2020 DESC:SS14 15 CORPORATE CIRCLE ALBANY NY 12203						E3577164 54720		90.60	1099:
6523	00001 NATIONAL INDUSTR	180095 2193867		181374	20OCT1	1,892.00	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 10/06/2020 DESC:26252 NYSPPSP 136 STATE STREET ALBANY NY 12207						A3335014 54180		1,892.00	1099:
296	00000 NEW YORK FIRE &	180096 45522	200488	181375	20OCT1	1,660.00	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: Y DISC: .00 ACCT 1200 DEPT 7000 DUE 10/06/2020 DESC:S17 4 GF TECHNICAL & INDUSTRY PARK GLENS FALLS NY 12801-3802						E3577164 54330		1,660.00	1099:
308	00001 NYS INDUSTRIES F	180097 879405	190939	181376	20OCT1	2,009.67	.00	3,346.13		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 1000 DUE 10/06/2020 DESC:19472 11 COLUMBIA CIRCLE DRIVE ALBANY NY 12203						H3031492 52000 1141		2,009.67	1099:

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
308	00001 NYS INDUSTRIES F	180098 879235		181377	20OCT1	3.14	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 1000 DUE 10/06/2020 DESC:19472 11 COLUMBIA CIRCLE DRIVE ALBANY NY 12203						A3618684 54110	3.14	1099:	
308	00001 NYS INDUSTRIES F	180099 880796	190939	181378	20OCT1	33,444.52	.00	3,346.13		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 1000 DUE 10/06/2020 DESC:19472 11 COLUMBIA CIRCLE DRIVE ALBANY NY 12203						H3031492 52000 1141	33,444.52	1099:	
308	00001 NYS INDUSTRIES F	180100 879142		181379	20OCT1	55.02	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 1000 DUE 10/06/2020 DESC:19472 11 COLUMBIA CIRCLE DRIVE ALBANY NY 12203						Y3618684 54110 473	55.02	1099:	
309	00001 NEWMAN SIGNS	180101 TRFINV024866		181380	20OCT1	44.77	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 10/06/2020 DESC:SAR-03-004 P O BOX 1728 JAMESTOWN ND 58402-1728						A3143314 54713	44.77	1099:	
313	00000 NORTH COUNTRY AU	180102 83458B		181381	20OCT1	2,075.00	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 10/06/2020 DESC:09/01/2020 950 ROUTE 9 QUEENSBURY NY 12804						A3335014 54520	2,075.00	1099:	
6302	00001 NORTH COUNTRY XE	180103 52028		181382	20OCT1	538.99	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 10/06/2020 DESC:70388 543 QUEENSBURY AVE. SOUTH GLENS FALLS NY 12804						F3638314 54110	538.99	1099:	
656	00001 NORTHEAST SIGNAL	180104 2009101R	200516	181383	20OCT1	430.00	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 10/06/2020 DESC:09/10/2020 101 WEST MAIN STREET P O BOX 309 ELBRIDGE NY 13060						A3143314 54332	430.00	1099:	

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
819	00006 NYSBOC CAPITAL D	180105 CE1001733-2020		181384	20OCT1	50.00		.00	.00		
	CASH A 2020/10 INV 09/29/2020 ACCT 1200 DEPT 4000 DUE 10/06/2020 11 HERBERT DRIVE LATHAM NY 12110						A3143624	54570		50.00	1099:
327	00001 PALLETTE STONE C	180106 180106		181385	20OCT1	7,724.00		.00	.00		
	CASH A 2020/10 INV 09/29/2020 ACCT 1200 DEPT 3000 DUE 10/06/2020 269 BALLARD ROAD WILTON NY 12831						H3936952	52000 1250		7,724.00	1099:
327	00001 PALLETTE STONE C	180108 180108	200252	181387	20OCT1	8,124.00		.00	19,230.40		
	CASH A 2020/10 INV 09/29/2020 ACCT 1200 DEPT 3000 DUE 10/06/2020 269 BALLARD ROAD WILTON NY 12831						A3335014 F3638354	54180 54180		1,205.00 6,919.00	1099: 1099:
8662	00000 DIANE O. PARRISH	180109 180109		181388	20OCT1	500.00		.00	.00		
	CASH A 2020/10 INV 09/29/2020 ACCT 1200 DEPT 3000 DUE 10/06/2020 1 OLDDHAM PLACE GANSEVOORT NY 12831						A063	42411		500.00	1099:
8413	00000 PASSPORT LABS, I	180110 INV-1015098	200300	181389	20OCT1	3,358.11		.00	83,835.16		
	CASH A 2020/10 INV 09/29/2020 ACCT 1200 DEPT 4000 DUE 10/06/2020 PO BOX 674924 DETROIT MI 48267-4924						A3143014	54802		3,358.11	1099:
328	00001 PITNEY BOWES	180111 1016362114		181390	20OCT1	47.59		.00	.00		
	CASH A 2020/10 INV 09/29/2020 ACCT 1200 DEPT 2000 DUE 10/06/2020 P O BOX 371887 PITTSBURGH PA 15250-7887						A3021694	54730		47.59	1099:
328	00001 PITNEY BOWES	180112 3311942332		181391	20OCT1	386.10		.00	.00		
	CASH A 2020/10 INV 09/29/2020 ACCT 1200 DEPT 2000 DUE 10/06/2020 P O BOX 371887 PITTSBURGH PA 15250-7887						A3021694	54730		386.10	1099:

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
109	00001 PREFERRED PRINT	180113 16090	200551	181392	20OCT1	772.44	.00	1,414.80		
CASH A	2020/10 INV	09/29/2020	SEP-CHK: N	DISC: .00			A3021314 54110	772.44	1099:	
ACCT 1200	DEPT 2000 DUE	10/06/2020	DESC:09/16/2020							
P.O. BOX 118	TROY NY 12181									
1454	00000 PRESBYTERIAN N E	180114 180114		181393	20OCT1	250.00	.00	.00		
CASH A	2020/10 INV	09/29/2020	SEP-CHK: N	DISC: .00			A043 41710	250.00	1099:	
ACCT 1200	DEPT 3000 DUE	10/06/2020	DESC:FLAG REIMB							
	CHURCH P O BOX 582	SARATOGA SPRINGS NY 12866								
8667	00000 RADIAL ARTS	180115 180115		181394	20OCT1	675.00	.00	.00		
CASH A	2020/10 INV	09/29/2020	SEP-CHK: Y	DISC: .00			E 2615	675.00	1099:	
ACCT 1200	DEPT 7000 DUE	10/06/2020	DESC:CITY CTR REFUND							
ATT: SARATOGA	BOOK FESTIVAL 103	ELM STREET SARATOGA SPRINGS NY 12866								
3171	00000 JILL RAMOS	180116 180116		181395	20OCT1	29.04	.00	.00		
CASH A	2020/10 INV	09/29/2020	SEP-CHK: N	DISC: .00			A3567194 54170	29.04	1099:	
ACCT 1200	DEPT 6000 DUE	10/06/2020	DESC:REIMB							
	180 LAKE AVENUE	SARATOGA SPRINGS NY 12866								
125	00000 R H CROWN CO INC	180117 074895		181396	20OCT1	1,457.40	.00	.00		
CASH A	2020/10 INV	09/29/2020	SEP-CHK: N	DISC: .00			A3335014 54520	1,457.40	1099:	
ACCT 1200	DEPT 3000 DUE	10/06/2020	DESC:CITYSA0							
	100 NORTH MARKET STREET	JOHNSTOWN NY 12095								
8490	00000 CHRISTOPHER RICE	180118 180118		181397	20OCT1	135.00	.00	.00		
CASH A	2020/10 INV	09/29/2020	SEP-CHK: N	DISC: .00			A3113624 54110	135.00	1099:	
ACCT 1200	DEPT 1000 DUE	10/06/2020	DESC:POOL PERMIT REFUND							
	96 WHITE ST.	SARATOGA SPRINGS NY 12866								
223	00002 RICOH USA, INC	180119 104123584	200385	181398	20OCT1	150.02	.00	1,271.83		
CASH A	2020/10 INV	09/29/2020	SEP-CHK: N	DISC: .00			A3051414 54740	150.02	1099:	
ACCT 1200	DEPT 5000 DUE	10/06/2020	DESC:323252-1023244A5							
	P O BOX 41564	PHILADELPHIA PA 19101-1564								

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
401	00000 SARATOGA ARTS	180120 180120		181399	20OCT1	750.00	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 10/06/2020 DESC:REIMB VENDOR FEE 320 BROADWAY SARATOGA SPRINGS NY 12866						A043 41710	750.00	1099:	
7574	00001 SARATOGA CAR REN	180121 1837		181400	20OCT1	245.00	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 10/06/2020 DESC:20-022815 300 MAPLE AVENUE SARATOGA SPRINGS NY 12866						A3143124 54510	245.00	1099:	
7574	00001 SARATOGA CAR REN	180122 1810		181401	20OCT1	405.00	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 10/06/2020 DESC:20-021133 300 MAPLE AVENUE SARATOGA SPRINGS NY 12866						A3143124 54510	405.00	1099:	
365	00001 SARATOGA COUNTY	180123 4TH QTR 20202		181402	20OCT1	6,008.00	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 1000 DUE 10/06/2020 DESC:NUTRITION & TRANSPORTATION 152 WEST HIGH STREET BALLSTON SPA NY 12020						A3416784 54720 A3416794 54720	1,502.00 4,506.00	1099: 1099:	
368	00007 SARATOGA HOSPITA	180124 8/5/20 INV		181403	20OCT1	273.00	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 10/06/2020 DESC:OM_SARSPUB OCCUPATION SERVICES A SERVICE OF SARATOGA HOSPITAL MECHANICVILLE NY 12118						A3335014 54290	273.00	1099:	
371	00002 SARATOGA QUALITY	180125 180125		181404	20OCT1	537.58	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 10/06/2020 DESC:4345 BLUETARP CREDIT SERVICES PO BOX 105525 ATLANTA GA 30348-5525						F3638334 54610 A3537114 54610 A3537114 54610 F3638334 54330 F3638334 54180 F3638334 54180 A3537114 54610	17.51 208.75 149.09 42.74 43.16 5.58 70.75	1099: 1099: 1099: 1099: 1099: 1099: 1099:	

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
17	00001 SARATOGA SPRINGS	180126 180126		181405	20OCT1	5,417.82	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 10/06/2020 DESC:DPW 3 BLUE STREAK BLVD SARATOGA SPRINGS NY 12866						F3638324 54811	5,417.82	1099:	
158	00001 DOWNTOWN BUSINES	180127 2020-0218		181406	20OCT1	275.00	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: Y DISC: .00 ACCT 1200 DEPT 7000 DUE 10/06/2020 DESC:08/01/2020 P O BOX 974 SARATOGA SPRINGS NY 12866						E3577164 54230	275.00	1099:	
374	00009 21C ADVERTISING	180128 180128		181407	20OCT1	112.50	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 5000 DUE 10/06/2020 DESC:19397 PO BOX 8003 WILLOUGHYBY OH 44096-8003						A3051414 54490	112.50	1099:	
374	00009 21C ADVERTISING	180129 2052806		181408	20OCT1	190.40	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 2000 DUE 10/06/2020 DESC:2052806 PO BOX 8003 WILLOUGHYBY OH 44096-8003						A3021364 54420	190.40	1099:	
6825	00000 SECUREWATCH 24,	180130 A161462	200404	181409	20OCT1	400.00	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 10/06/2020 DESC:103018 ONE PENN PLAZA SUITE 4000 NEW YORK NY 10019						A3143124 54720	400.00	1099:	
7972	00001 SHERRILL INC	180131 INV-510092		181410	20OCT1	679.19	.00	.00		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 3000 DUE 10/06/2020 DESC:02/04/2020 LOCKBOX NUMBER 639707 PO BOX 639707 CINCINNATI OH 45263-9707						A3638564 54180	679.19	1099:	
5277	00003 SHI - SOFTWARE H	180133 B12244727	200538	181412	20OCT1	1,281.17	.00	7,278.66		
	CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00 ACCT 1200 DEPT 4000 DUE 10/06/2020 DESC:B12249521 PO BOX 952121 DALLAS TX 75395-2121						A3143022 52230	1,281.17	1099:	

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
5277	00001 SOFTWARE HOUSE I	180134 B12244427		181413	20OCT1	405.67		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3051414	54573		405.67	1099:	
ACCT 1200	DEPT 5000	DUE 10/06/2020	DESC:1075974								
P O BOX 8500-41155	PHILADELPHIA PA 19178										
7309	00000 SITEONE	180135 180135		181414	20OCT1	604.79		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3567144	54680 3000		198.69	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:330254			A3567144	54680 3000		174.17	1099:	
24110 NETWORK PLACE	CHICAGO IL 60673					A3567144	54180 3000		231.93	1099:	
7721	00000 SOLAR MISSION II	180136 10254-037		181415	20OCT1	41,543.54		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3021314	54650		41,543.54	1099:	
ACCT 1200	DEPT 2000	DUE 10/06/2020	DESC:1064								
230 PARK AVE., STE. 845	ATTN: ACCOUNTS RECEIVABLE NEW YORK NY 10169										
1336	00000 SPA.NET COMPUTER	180137 1519		181416	20OCT1	82.50		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: Y	DISC: .00		E3577164	54720		82.50	1099:	
ACCT 1200	DEPT 7000	DUE 10/06/2020	DESC:09/01/2020								
112 S BROADWAY STE.4	SARATOGA SPRINGS NY 12866										
1336	00000 SPA.NET COMPUTER	180138 92294		181417	20OCT1	440.00		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: Y	DISC: .00		E3577164	54720		440.00	1099:	
ACCT 1200	DEPT 7000	DUE 10/06/2020	DESC:09/01/2020								
112 S BROADWAY STE.4	SARATOGA SPRINGS NY 12866										
8206	00000 SRI FIRE SPRINKL	180139 013093	200497	181418	20OCT1	4,774.80		.00	19,144.34		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3031594	54610		477.48	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:CI1901			A3031624	54610		954.96	1099:	
1060 CENTRAL AVENUE	ALBANY NY 12205					A3537114	54610		1,432.44	1099:	
						A3567174	54610 3000		318.32	1099:	
						A3567194	54610 3000		1,273.28	1099:	
						F3638334	54610		318.32	1099:	
407	00000 STANLEY PAPER CO	180140 577261		181419	20OCT1	223.07		.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3537114	54140		223.07	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:1136000006								

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
424	00000 TAYLOR WELDING S	180147 00771851		181426	20OCT1	162.85	.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00			A3335014 54510	162.85	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:02631							
P O BOX 741	22 LOWER WARREN STREET	GLENS FALLS NY 12801								
6594	00000 THE LAW OFFICE O	180148 17872	200270	181427	20OCT1	120.00	.00	1,880.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: Y	DISC: .00			E3577164 54760	120.00	1099:7	
ACCT 1200	DEPT 7000	DUE 10/06/2020	DESC:8/31/2020							
480 BROADWAY,	SUITE 211	SARATOGA SPRINGS NY 12866								
1699	00003 TIME WARNER CABL	180149 483159702091620		181428	20OCT1	89.99	.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00			A3021694 54740	89.99	1099:	
ACCT 1200	DEPT 2000	DUE 10/06/2020	DESC:202-483159702-001							
PO BOX 4617	CAROL STREAM IL	60197-4617								
1699	00003 TIME WARNER CABL	180150 938277101091020		181429	20OCT1	129.99	.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00			A3021694 54740	129.99	1099:	
ACCT 1200	DEPT 2000	DUE 10/06/2020	DESC:202-938277101-001							
PO BOX 4617	CAROL STREAM IL	60197-4617								
3249	00002 TOLLS BY MAIL	180151 17346793610		181430	20OCT1	28.50	.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00			A3143414 54220	28.50	1099:	
ACCT 1200	DEPT 4000	DUE 10/06/2020	DESC:09/09/2020							
PO BOX 15183	ALBANY NY	12212-5183								
5846	00000 TOWNE, RYAN & PA	180152 806	171001	181431	20OCT1	127.50	.00	9,734.09		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00			A3051354 54720	127.50	1099:7	
ACCT 1200	DEPT 5000	DUE 10/06/2020	DESC:17-149							
P.O. BOX 15072	450 NEW KARNER ROAD	ALBANY NY 12212								
5846	00000 TOWNE, RYAN & PA	180153 1097	180002	181432	20OCT1	255.65	.00	4,267.13		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00			A3051354 54720	255.65	1099:7	
ACCT 1200	DEPT 5000	DUE 10/06/2020	DESC:1098, 807							
P.O. BOX 15072	450 NEW KARNER ROAD	ALBANY NY 12212								

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VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
3256	00000 UNIFIRST CORPORA	180161 180161	200351	181440	20OCT1	247.30	.00	3,215.08		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3031624	54610	86.19	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:1269238			A3031654	54160	59.04	1099:	
PO BOX 650481	DALLAS TX	75265-0481				A3031654	54610	58.21	1099:	
						A3567174	54610 3000	43.86	1099:	
3096	00000 PAUL VEITCH	180162 180162		181441	20OCT1	229.00	.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3143124	54160	229.00	1099:	
ACCT 1200	DEPT 4000	DUE 10/06/2020	DESC:CLOTHING REIMB							
S S P D	SARATOGA SPRINGS NY	12866								
1927	00001 VERIZON	180163 180163		181442	20OCT1	1,001.14	.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3021694	54670	1,001.14	1099:	
ACCT 1200	DEPT 2000	DUE 10/06/2020	DESC:651750664000132							
P O BOX 15124	ALBANY NY	12212-5124								
1927	00001 VERIZON	180164 9/21/2020		181443	20OCT1	23.63	.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3051414	54671	23.63	1099:	
ACCT 1200	DEPT 5000	DUE 10/06/2020	DESC:651750659000139							
P O BOX 15124	ALBANY NY	12212-5124								
7754	00000 VERIZON CONNECT	180165 OSV000002219123	200034	181444	20OCT1	1,481.51	.00	8,741.07		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3335014	54740	1,481.51	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:SARA007							
PO BOX 975544	DALLAS TX	75397-5544								
8333	00000 VERMEER MID ATLA	180166 A05333		181445	20OCT1	4,185.90	.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3638194	54510	4,185.90	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:5SARA001							
925 MERRITT BLVD.	DUNDALK MD	21222								
5493	00001 V I ENTERPRISES	180167 180167		181446	20OCT1	917.94	.00	.00		
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		A3031444	54510	166.56	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:1840			A3031654	54180	16.80	1099:	
819 RT 67	BALLSTON SPA NY	12020				A3335014	54510	-60.00	1099:	
						A3031654	54180	11.80	1099:	

VENDOR REMIT NAME			DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
								A3335014	54510		782.78	1099:
7528	00000	VISA	180168 180168		181447	20OCT1	232.82		.00	.00		
CASH A 2020/10 INV 09/29/2020 SEP-CHK: Y DISC: .00							E3577164	54201		165.07	1099:	
ACCT 1200 DEPT 7000 DUE 10/06/2020 DESC:4121265990223856							E3577164	54510		34.99	1099:	
PO BOX 30131 TAMPA FL 30131							E3577164	54201		11.50	1099:	
							E3577164	54792		13.13	1099:	
							E3577164	54792		8.13	1099:	
453	00000	WALLACE SUPPLY C	180169 180169		181448	20OCT1	386.72		.00	.00		
CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00							A3638184	54180		244.42	1099:	
ACCT 1200 DEPT 3000 DUE 10/06/2020 DESC:SAR100/7700							A3638194	54510		142.30	1099:	
1434 ROUTE 9 FORT EDWARD NY 12828												
6415	00000	FREDERICK WARFIE	180170 180170		181449	20OCT1	397.00		.00	.00		
CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00							A3143124	54570		397.00	1099:	
ACCT 1200 DEPT 4000 DUE 10/06/2020 DESC:REIMB												
1276 ARMER ROAD ROCK CITY FALLS NY 12863-1230												
3346	00001	W B MASON CO INC	180171 180171		181450	20OCT1	1,124.44		.00	.00		
CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00							A3638184	54180		11.97	1099:	
ACCT 1200 DEPT 3000 DUE 10/06/2020 DESC:C2650013							A3031494	54110		503.90	1099:	
P O BOX 981101 BOSTON MA 02298-1101							A3567194	54180	3000	63.84	1099:	
							A3031494	54110		48.49	1099:	
							A3638564	54180		59.85	1099:	
							A3031494	54110		188.47	1099:	
							A3537114	54110		27.93	1099:	
							A3031654	54110		219.99	1099:	
3346	00001	W B MASON CO INC	180172 212895918		181451	20OCT1	19.95		.00	.00		
CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00							A3011424	54110		19.95	1099:	
ACCT 1200 DEPT 1000 DUE 10/06/2020 DESC:C2650013												
P O BOX 981101 BOSTON MA 02298-1101												
3346	00001	W B MASON CO INC	180173 213822563		181452	20OCT1	31.92		.00	.00		
CASH A 2020/10 INV 09/29/2020 SEP-CHK: N DISC: .00							A3618684	54110		15.96	1099:	
ACCT 1200 DEPT 1000 DUE 10/06/2020 DESC:C2650013							A3113624	54110		15.96	1099:	
P O BOX 981101 BOSTON MA 02298-1101												

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
319	00001 NATIONAL GRID	180180 180180		181459	20OCT1	8,386.41		.00		.00	
CASH A	2020/10	INV 09/29/2020	SEP-CHK: N	DISC: .00		G3638124	54650		1,312.87	1099:	
ACCT 1200	DEPT 3000	DUE 10/06/2020	DESC:DPW			A3335184	54750		3,429.65	1099:	
P.O. BOX 4706	SYRACUSE NY 13221-4706					A3335184	54750		2,367.84	1099:	
						A3335184	54750		430.34	1099:	
						A3335654	54650		157.48	1099:	
						F3638324	54650		20.94	1099:	
						A3567144	54650 3000		667.29	1099:	
209 APPROVED UNPAID INVOICES				TOTAL		470,363.38					
209 INVOICE(S)				REPORT POST TOTAL		470,363.38					

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ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
2020 10	A041	A	-04-1-0000-0-42115 -	PLANNING BOARD	900.00 REV .00
	A043	A	-04-3-0000-0-41710 -	PUBLIC WORKS SE	1,000.00 REV .00
	A063	A	-06-3-0000-0-42411 -	RENTAL CASINO C	500.00 REV .00
	A3011424	A	-30-1-1420-4-54110 -	OFFICE SUPPLIES	19.95 1,153.80
	A3011424	A	-30-1-1420-4-54440 -	BOOKS PUBLICATI	89.61 438.78
	A3011424	A	-30-1-1420-4-54720 -	SERVICE CONTRAC	1,147.00 34,415.62
	A3011474	A	-30-1-1431-4-54740 -	SERVICE CONTRAC	172.50 726.81
	A3021314	A	-30-2-1310-4-54110 -	OFFICE SUPPLIES	772.44 3,224.68
	A3021314	A	-30-2-1310-4-54650 -	UTILITIES	41,543.54 92,993.00
	A3021314	A	-30-2-1310-4-54720 -	SERVICE CONTRAC	300.00 3,894.05
	A3021364	A	-30-2-1362-4-54420 -	ADVERTISING	190.40 3,178.80
	A3021694	A	-30-2-1681-4-54670 -	PHONES	1,546.63 3,146.23
	A3021694	A	-30-2-1681-4-54730 -	SERVICE CONTRAC	433.69 406.54
	A3021694	A	-30-2-1681-4-54740 -	SERVICE CONTRAC	219.98 19,843.66
	A3031444	A	-30-3-1440-4-54180 -	OTHER SUPPLIES	89.00 511.11
	A3031444	A	-30-3-1440-4-54510 -	REPAIRS & MAINT	166.56 386.12
	A3031494	A	-30-3-1490-4-54110 -	OFFICE SUPPLIES	844.11 562.58
	A3031594	A	-30-3-1590-4-54610 -	REPAIRS & MAINT	505.98 1,166.69
	A3031624	A	-30-3-1620-4-54140 -	JANITORIAL SUPP	184.48 1,745.79
	A3031624	A	-30-3-1620-4-54180 -	OTHER SUPPLIES	482.04 717.35
	A3031624	A	-30-3-1620-4-54610 -	REPAIRS & MAINT	1,899.51 10,367.40
	A3031624	A	-30-3-1620-4-54720 -	SERVICE CONTRAC	48.50 5,809.06
	A3031634	A	-30-3-1621-4-54610 -	VC REPAIRS & MA	453.56 801.40
	A3031644	A	-30-3-1622-4-54180 -	ARTS CENTER OTH	33.94 1,496.15
	A3031644	A	-30-3-1622-4-54612 -	ARTS CENTER REP	384.24 2,267.78
	A3031652	A	-30-3-1623-2-52300 -	MISCELLANEOUS E	66.50 2,833.50
	A3031654	A	-30-3-1623-4-54110 -	OFFICE SUPPLIES	219.99 68.17
	A3031654	A	-30-3-1623-4-54160 -	UNIFORMS	393.99 65.21
	A3031654	A	-30-3-1623-4-54180 -	OTHER SUPPLIES	1,976.68 -774.76
	A3031654	A	-30-3-1623-4-54610 -	REPAIRS & MAINT	58.21 8,522.73
	A3051354	A	-30-5-1355-4-54720 -	SERVICE CONTRAC	3,021.65 .00
	A3051354	A	-30-5-1355-4-54810 -	SMALL CLAIMS/CO	30.00 140.00
	A3051414	A	-30-5-1410-4-54110 -	OFFICE SUPPLIES	63.84 886.84
	A3051414	A	-30-5-1410-4-54490 -	GENERAL ADVERTI	319.15 3,669.36
	A3051414	A	-30-5-1410-4-54573 -	RISK-SAFETY PRO	3,566.18 17,369.17
	A3051414	A	-30-5-1410-4-54671 -	PHONES & FAX	23.63 1,025.40
	A3051414	A	-30-5-1410-4-54740 -	SERVICE CONTRAC	150.02 .00
	A3113624	A	-31-1-3620-4-54110 -	OFFICE SUPPLIES	150.96 857.08
	A3143014	A	-31-4-3010-4-54802 -	COMPLUS PARK TI	3,358.11 .00
	A3143022	A	-31-4-3020-2-52230 -	HARDWARE	2,165.92 24,350.18
	A3143034	A	-31-4-3021-4-54160 -	UNIFORMS	63.73 5,616.25
	A3143122	A	-31-4-3120-2-52205 -	BALLISTIC VESTS	8,920.00 8,837.36
	A3143124	A	-31-4-3120-4-54110 -	OFFICE SUPPLIES	722.95 3,195.72
	A3143124	A	-31-4-3120-4-54140 -	JANITORIAL SUPP	122.11 758.42
	A3143124	A	-31-4-3120-4-54160 -	UNIFORMS	5,798.20 48,927.80
	A3143124	A	-31-4-3120-4-54180 -	OTHER SUPPLIES	69.99 616.57
	A3143124	A	-31-4-3120-4-54510 -	REPAIRS & MAINT	927.40 17,515.83
	A3143124	A	-31-4-3120-4-54570 -	TRAINING	591.00 12,991.00
	A3143124	A	-31-4-3120-4-54610 -	REPAIRS & MAINT	778.48 575.52
	A3143124	A	-31-4-3120-4-54720 -	SERVICE CONTRAC	463.10 230.65
	A3143124	A	-31-4-3120-4-54850 -	MEALS PRISONERS	90.52 804.36

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ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
	A3143312	A -31-4-3310-2-52802 -	TOOLS & EQUIPME	209.50	6,133.97
	A3143314	A -31-4-3310-4-54332 -	MATERIALS & REP	500.60	29,927.44
	A3143314	A -31-4-3310-4-54390 -	MAINTENANCE SUP	883.32	1,778.97
	A3143314	A -31-4-3310-4-54713 -	PAVEMENT MARKIN	44.77	4,297.39
	A3143314	A -31-4-3310-4-54961 -	SIGNS & POSTS	37,694.00	11,565.48
	A3143414	A -31-4-3410-4-54150 -	EMS SUPPLIES	154.04	5,647.82
	A3143414	A -31-4-3410-4-54220 -	TRAVEL	28.50	993.50
	A3143414	A -31-4-3410-4-54610 -	REPAIRS & MAINT	516.00	7,778.33
	A3143624	A -31-4-3620-4-54570 -	TRAINING	50.00	715.00
	A3335014	A -33-3-5010-4-54160 -	UNIFORMS	134.99	1,675.39
	A3335014	A -33-3-5010-4-54180 -	OTHER SUPPLIES	5,138.47	27,797.42
	A3335014	A -33-3-5010-4-54290 -	MEDICAL EXAMS	273.00	1,159.50
	A3335014	A -33-3-5010-4-54510 -	REPAIRS & MAINT	6,776.51	71,745.54
	A3335014	A -33-3-5010-4-54520 -	GAS & OIL	3,532.40	37,185.63
	A3335014	A -33-3-5010-4-54740 -	SERVICE CONTRAC	1,481.51	296.00
	A3335184	A -33-3-5182-4-54750 -	STREET LIGHTING	6,227.83	155,142.21
	A3335654	A -33-3-5650-4-54180 -	OTHER SUPPLIES	111.59	-98.74
	A3335654	A -33-3-5650-4-54610 -	REPAIRS & MAINT	56.87	577.27
	A3335654	A -33-3-5650-4-54650 -	UTILITIES	157.48	2,027.77
	A3416784	A -34-1-6780-4-54720 -	SERVICE CONTRAC	1,502.00	.00
	A3416794	A -34-1-6795-4-54720 -	SERVICE CONTRAC	4,506.00	.00
	A3537114	A -35-3-7110-4-54110 -	OFFICE SUPPLIES	27.93	122.32
	A3537114	A -35-3-7110-4-54140 -	JANITORIAL SUPP	251.57	2,699.74
	A3537114	A -35-3-7110-4-54160 -	UNIFORMS	624.94	195.11
	A3537114	A -35-3-7110-4-54330 -	REPAIRS & MAINT	331.77	4,274.10
	A3537114	A -35-3-7110-4-54610 -	REPAIRS & MAINT	2,406.10	9,045.27
	A3537114	A -35-3-7110-4-54680 -	LANDSCAPING	1,500.00	4,648.47
	A3537114	A -35-3-7110-4-54720 -	SERVICE CONTRAC	165.50	8,498.00
	A3537214	A -35-3-7200-4-54610 -	REPAIRS & MAINT	38.50	688.00
	A3537224	A -35-3-7113-4-54720 -	SERVICE CONTRAC	40.00	700.75
	A3567144	A -35-6-7140-4-54140 -3000	JANITORIAL SUPP	95.32	799.04
	A3567144	A -35-6-7140-4-54160 -3000	UNIFORMS	354.99	240.54
	A3567144	A -35-6-7140-4-54180 -3000	OTHER SUPPLIES	640.17	10,630.28
	A3567144	A -35-6-7140-4-54650 -3000	UTILITIES	667.29	4,932.82
	A3567144	A -35-6-7140-4-54680 -3000	LANDSCAPING	372.86	1,146.16
	A3567144	A -35-6-7140-4-54720 -3000	SERVICE CONTRAC	501.14	923.82
	A3567144	A -35-6-7140-4-54740 -	SERVICE CONTRAC	97.39	7,270.67
	A3567154	A -35-6-7150-4-54180 -	OTHER SUPPLIES	6.80	1,863.35
	A3567174	A -35-6-7171-4-54180 -3000	OTHER SUPPLIES	694.20	-28.84
	A3567174	A -35-6-7171-4-54510 -3000	REPAIRS & MAINT	107.25	-107.25
	A3567174	A -35-6-7171-4-54610 -3000	REPAIRS & MAINT	446.68	5,440.02
	A3567174	A -35-6-7171-4-54720 -3000	SERVICE CONTRAC	270.60	10,342.40
	A3567192	A -35-6-7181-2-52300 -3000	MISCELLANEOUS E	97.00	3.59
	A3567194	A -35-6-7181-4-54140 -3000	JANITORIAL SUPP	469.85	4,196.37
	A3567194	A -35-6-7181-4-54170 -	SPORTS SUPPLIES	77.44	873.32
	A3567194	A -35-6-7181-4-54180 -	OTHER SUPPLIES	32.97	627.03
	A3567194	A -35-6-7181-4-54180 -3000	OTHER SUPPLIES	63.84	2,547.57
	A3567194	A -35-6-7181-4-54610 -	REPAIRS & MAINT	21.89	-21.89
	A3567194	A -35-6-7181-4-54610 -3000	REPAIRS & MAINT	2,753.98	11,068.16
	A3567194	A -35-6-7181-4-54720 -3000	SERVICE CONTRAC	310.50	8,402.18
	A3618684	A -36-1-8687-4-54110 -	OFFICE SUPPLIES	19.10	281.92

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ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET	
	A3638144	A	-36-3-8140-4-54180 -	OTHER SUPPLIES	123.04	7,464.26
	A3638184	A	-36-3-8180-4-54180 -	OTHER SUPPLIES	256.39	-256.39
	A3638184	A	-36-3-8180-4-54521 -	TIPPING FEES	7,191.90	750.00
	A3638184	A	-36-3-8180-4-54700 -	TRANSPORTATION	2,205.00	3,046.23
	A3638184	A	-36-3-8180-4-54720 -	SERVICE CONTRAC	144.00	8,615.49
	A3638194	A	-36-3-8185-4-54510 -	REPAIRS & MAINT	4,328.20	-894.26
	A3638564	A	-36-3-8560-4-54180 -	OTHER SUPPLIES	804.92	3,442.16
	A3638564	A	-36-3-8560-4-54510 -	REPAIRS & MAINT	430.95	4,887.08
	E	E	-2615 -	CUSTOMER DEPOSI	1,175.00	BAL .00
	E3577164	E	-35-7-7160-4-54110 -	OFFICE SUPPLIES	71.95	375.59
	E3577164	E	-35-7-7160-4-54140 -	JANITORIAL SUPP	40.68	8,709.39
	E3577164	E	-35-7-7160-4-54201 -	BUSINESS EXPENS	176.57	11,103.28
	E3577164	E	-35-7-7160-4-54230 -	DUES	275.00	1,165.00
	E3577164	E	-35-7-7160-4-54330 -	REPAIRS & MAINT	1,660.00	4,891.34
	E3577164	E	-35-7-7160-4-54510 -	REPAIRS & MAINT	34.99	562.47
	E3577164	E	-35-7-7160-4-54611 -	BUILDING INSURA	10,774.00	10,464.16
	E3577164	E	-35-7-7160-4-54720 -	SERVICE CONTRAC	2,888.10	7,295.46
	E3577164	E	-35-7-7160-4-54760 -	LEGAL	120.00	.00
	E3577164	E	-35-7-7160-4-54792 -	MISCELLANEOUS	49.26	772.98
	E3577168	E	-35-7-7160-8-58010 -	HOSPITALIZATION	14,410.03	84,491.48
	E3577184	E	-35-7-7182-4-54723 -	SERV CONT CONST	26,376.00	920,468.20
	F073	F	-07-3-0000-0-42590 -	PERMITS	200.00	REV .00
	F3638314	F	-36-3-8310-4-54110 -	OFFICE SUPPLIES	538.99	1,410.55
	F3638324	F	-36-3-8320-4-54650 -	UTILITIES	20.94	30,212.31
	F3638324	F	-36-3-8320-4-54811 -	PROPERTY TAXES	12,019.79	801.53
	F3638332	F	-36-3-8330-2-52300 -	MISCELLANEOUS E	239.62	25,210.48
	F3638334	F	-36-3-8330-4-54141 -	CHEMICALS	15,469.00	34,146.58
	F3638334	F	-36-3-8330-4-54180 -	OTHER SUPPLIES	19.14	-1,827.30
	F3638334	F	-36-3-8330-4-54330 -	REPAIRS & MAINT	8,356.96	15,708.61
	F3638334	F	-36-3-8330-4-54610 -	REPAIRS & MAINT	6,625.50	-530.04
	F3638334	F	-36-3-8330-4-54708 -	LAB TESTING	1,552.00	1,740.41
	F3638334	F	-36-3-8330-4-54720 -	SERVICE CONTRAC	1,333.78	4,670.62
	F3638344	F	-36-3-8340-4-54510 -	REPAIRS & MAINT	495.00	3,031.66
	F3638354	F	-36-3-8341-4-54180 -	OTHER SUPPLIES	7,539.25	82,932.75
	G3638114	G	-36-3-8110-4-54180 -	OTHER SUPPLIES	351.58	15,343.26
	G3638124	G	-36-3-8120-4-54180 -	OTHER SUPPLIES	45.61	2,770.71
	G3638124	G	-36-3-8120-4-54331 -	REPAIRS & MAINT	1,121.15	19,849.88
	G3638124	G	-36-3-8120-4-54650 -	UTILITIES	1,312.87	5,845.58
	H3031492	H	-30-3-1490-2-52000 -1141	CAPITAL PROJECT	46,189.19	143,424.07
	H3517114	H	-35-1-7110-4-54720 -1069	REC FACILITY DE	41,615.00	152,539.42
	H3517142	H	-35-1-7140-2-52000 -1270	CAPITAL PROJECT	70,976.09	2,062,059.00
	H3638122	H	-36-3-8120-2-52000 -1183	CAPITAL PROJECT	1,520.00	869,262.07
	H3936952	H	-39-3-6950-2-52000 -1250	CAPITAL PROJECT	7,724.00	20,693.00
	Y3618684	Y	-36-1-8686-4-54110 -473	OFFICE SUPPLIES	55.02	-219.80

REPORT TOTALS

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YEAR PER SRC ACCOUNT	JNL	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2020 10		4									
API A3031624-54610								REPAIRS & MAINTENANCE BUILDING		125.00	
10/06/2020 W	20OCT1	007969	200486	179966				119331			
API A3537114-54720								SERVICE CONTRACTS - PROF SERV		60.00	
10/06/2020 W	20OCT1	007969	200486	179966				119331			
API A3537224-54720								SERVICE CONTRACTS - PROF SERV		40.00	
10/06/2020 W	20OCT1	007969	200486	179966				119331			
API A3567194-54720-3000								SERVICE CONTRACTS - PROF SERV		70.00	
10/06/2020 W	20OCT1	007969	200486	179966				119331			
POL A3031624-54610								REPAIRS & MAINTENANCE BUILDING 4			125.00
10/06/2020 LIQ/INV		007969	200486	179966				119331 2020			
POL A3537114-54720								SERVICE CONTRACTS - PROF SERV 4			60.00
10/06/2020 LIQ/INV		007969	200486	179966				119331 2020			
POL A3537224-54720								SERVICE CONTRACTS - PROF SERV 4			40.00
10/06/2020 LIQ/INV		007969	200486	179966				119331 2020			
POL A3567194-54720-3000								SERVICE CONTRACTS - PROF SERV 4			70.00
10/06/2020 LIQ/INV		007969	200486	179966				119331 2020			
API A3335014-54510								REPAIRS & MAINTENANCE VEHICLE		76.19	
10/06/2020 W	20OCT1	002462		179967				201591			
API E-2615								CUSTOMER DEPOSITS		500.00	
10/06/2020 W	20OCT1	008666		179968				CITY CTR REFUND			
API A3031634-54610								VC REPAIRS & MAINTENANCE BUILD		415.06	
10/06/2020 W	20OCT1	000031		179969				271			
API F3638334-54610								REPAIRS & MAINTENANCE BUILDING		59.19	
10/06/2020 W	20OCT1	000031		179969				271			
API F3638334-54610								REPAIRS & MAINTENANCE BUILDING		17.98	
10/06/2020 W	20OCT1	000031		179969				271			
API A3638144-54180								OTHER SUPPLIES		51.98	
10/06/2020 W	20OCT1	000031		179969				271			
API G3638114-54180								OTHER SUPPLIES		351.58	
10/06/2020 W	20OCT1	000031		179969				271			
API A3567144-54140-3000								JANITORIAL SUPPLIES		75.54	
10/06/2020 W	20OCT1	000031		179969				271			
API A3567144-54140-3000								JANITORIAL SUPPLIES		19.78	
10/06/2020 W	20OCT1	000031		179969				271			
API A3567174-54610-3000								REPAIRS & MAINTENANCE BUILDING		84.50	
10/06/2020 W	20OCT1	000031		179969				271			
API A3567194-54610								REPAIRS & MAINTENANCE BUILDING	Y	21.89	
10/06/2020 W	20OCT1	000031		179969				271			
API A3335654-54610								REPAIRS & MAINTENANCE BUILDING		21.87	
10/06/2020 W	20OCT1	000031		179970				271			
API A3031444-54180								OTHER SUPPLIES		89.00	
10/06/2020 W	20OCT1	000031		179970				271			
API A3031624-54610								REPAIRS & MAINTENANCE BUILDING		119.89	
10/06/2020 W	20OCT1	000031		179970				271			
API A3031624-54610								REPAIRS & MAINTENANCE BUILDING		119.89	
10/06/2020 W	20OCT1	000031		179970				271			
API A3031624-54610								REPAIRS & MAINTENANCE BUILDING		493.58	

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		10/06/2020 W	20OCT1	000031		179970	271			
API	A3335014-54180						OTHER SUPPLIES		922.37	
		10/06/2020 W	20OCT1	000031		179972	271			
API	A3335654-54610						REPAIRS & MAINTENANCE BUILDING		35.00	
		10/06/2020 W	20OCT1	002048		179973	271			
API	A3051414-54573						RISK-SAFETY PROGRAMMING		405.45	
		10/06/2020 W	20OCT1	002048		179974	271			
API	A3567194-54610-3000						REPAIRS & MAINTENANCE BUILDING		597.78	
		10/06/2020 W	20OCT1	002048		179975	271			
API	A3638564-54180						OTHER SUPPLIES		31.53	
		10/06/2020 W	20OCT1	000033		179976	105266			
API	A3051414-54573						RISK-SAFETY PROGRAMMING		98.97	
		10/06/2020 W	20OCT1	007550		179977	A1VOYW9N1NCU0Y			
API	A3031624-54140						JANITORIAL SUPPLIES		114.25	
		10/06/2020 W	20OCT1	007550		179978	A272JK82AK683L			
API	A3638564-54180						OTHER SUPPLIES		25.95	
		10/06/2020 W	20OCT1	007550		179978	A272JK82AK683L			
API	A3335014-54180						OTHER SUPPLIES		133.00	
		10/06/2020 W	20OCT1	007550		179978	A272JK82AK683L			
API	A3051414-54573						RISK-SAFETY PROGRAMMING		394.90	
		10/06/2020 W	20OCT1	007550		179979	A1VOYW9NANCU0Y			
API	E3577164-54611						BUILDING INSURANCE		10,774.00	
		10/06/2020 W	20OCT1	004012		179980	SARATSPR			
API	A3143314-54961						SIGNS & POSTS		37,694.00	
		10/06/2020 W	20OCT1	000664	200520	179981	128661			
POL	A3143314-54961						SIGNS & POSTS	4		37,694.00
		10/06/2020 LIQ/INV		000664	200520	179981	128661	2020		
API	A3143124-54570						TRAINING		99.00	
		10/06/2020 W	20OCT1	006011		179982	TRAINING REIMB			
API	A3031494-54110						OFFICE SUPPLIES		103.25	
		10/06/2020 W	20OCT1	007889		179983	S0005			
API	H3517142-52000-1270						CAPITAL PROJECT OUTLAY		2,068.64	
		10/06/2020 W	20OCT1	000113	200401	179984	539.057.121			
POL	H3517142-52000-1270						CAPITAL PROJECT OUTLAY	4		2,068.64
		10/06/2020 LIQ/INV		000113	200401	179984	539.057.121	2020		
API	H3517142-52000-1270						CAPITAL PROJECT OUTLAY		68,907.45	
		10/06/2020 W	20OCT1	000113	200401	179985	539.057.121			
POL	H3517142-52000-1270						CAPITAL PROJECT OUTLAY	4		68,907.45
		10/06/2020 LIQ/INV		000113	200401	179985	539.057.121	2020		
API	F3638334-54330						REPAIRS & MAINTENANCE EQUIPMEN		20.68	
		10/06/2020 W	20OCT1	003058		179986	102872			
API	F073-42590						PERMITS		200.00	
		10/06/2020 W	20OCT1	001314		179987	WATER TAP FEE REIMB			
API	A3143414-54610						REPAIRS & MAINTENANCE BUILDING		516.00	
		10/06/2020 W	20OCT1	007426		179988	SSPD/SSFD			
API	A3143124-54610						REPAIRS & MAINTENANCE BUILDING		778.48	
		10/06/2020 W	20OCT1	007426		179988	SSPD/SSFD			
API	A3567194-54720-3000						SERVICE CONTRACTS - PROF SERV		172.00	
		10/06/2020 W	20OCT1	007426	200296	179989	CITSAR			

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POL	A3567194-54720-3000	10/06/2020	LIQ/INV	007426	200296	179989	SERVICE CONTRACTS - PROF SERV	4		172.00
API	F3638324-54811	10/06/2020	W	000116		179990	CITSAR	2020		
API	A3567194-54180	10/06/2020	W	000764		179991	PROPERTY TAXES		6,601.97	
API	A3335014-54510	10/06/2020	W	000143		179992	11107			
API	A3031644-54180	10/06/2020	W	000139		179993	OTHER SUPPLIES		32.97	
API	G3638124-54180	10/06/2020	W	000139		179993	1015209			
API	A3638184-54521	10/06/2020	W	000417	200223	179994	REPAIRS & MAINTENANCE VEHICLE		284.18	
API	A3638184-54700	10/06/2020	W	000417	200223	179994	76060			
POL	A3638184-54521	10/06/2020	LIQ/INV	000417	200223	179994	ARTS CENTER OTHER SUPPLIES		33.94	
POL	A3638184-54700	10/06/2020	LIQ/INV	000417	200223	179994	S2056928.001			
API	A3638184-54521	10/06/2020	W	000417	200223	179995	OTHER SUPPLIES		45.61	
API	A3638184-54700	10/06/2020	W	000417	200223	179995	S2056928.001			
POL	A3638184-54521	10/06/2020	LIQ/INV	000417	200223	179995	TIPPING FEES		2,886.65	
POL	A3638184-54700	10/06/2020	LIQ/INV	000417	200223	179994	28-34321 0			
API	A3638184-54521	10/06/2020	W	000417	200223	179995	TRANSPORTATION		945.00	
API	A3638184-54700	10/06/2020	W	000417	200223	179995	28-34321 0			
POL	A3638184-54521	10/06/2020	LIQ/INV	000417	200223	179995	TIPPING FEES	4		2,886.65
POL	A3638184-54700	10/06/2020	LIQ/INV	000417	200223	179995	28-34321 0	2020		
API	E3577168-58010	10/06/2020	W	002948	200514	179997	TRANSPORTATION	4		945.00
API	A3143022-52230	10/06/2020	W	002948	200514	179997	28-34321 0	2020		
POL	A3143022-52230	10/06/2020	LIQ/INV	002948	200514	179997	TIPPING FEES		4,305.25	
API	E3577184-54723	10/06/2020	W	008661	200548	179998	28-34321 0			
POL	E3577184-54723	10/06/2020	LIQ/INV	008661	200548	179998	TRANSPORTATION		1,260.00	
API	A3143124-54160	10/06/2020	W	007843		179999	28-34321 0			
API	E3577164-54140	10/06/2020	W	000128		180000	TIPPING FEES	4		4,305.25
API	F3638334-54708	10/06/2020	W	000149	200360	180001	28-34321 0	2020		
POL	F3638334-54708	10/06/2020	LIQ/INV	000149	200360	180001	TRANSPORTATION	4		1,260.00
API	H3031492-52000-1141	10/06/2020	W	005798	200282	180002	28-34321 0	2020		
POL	H3031492-52000-1141	10/06/2020	W	005798	200282	180002	HOSPITALIZATION		14,410.03	
							10013542			
							HARDWARE		884.75	
							6731216			
							HARDWARE	4		884.75
							6731216	2020		
							SERV CONT CONSTRUCTION		26,376.00	
							9/18/2020			
							SERV CONT CONSTRUCTION	4		26,376.00
							9/18/2020	2020		
							UNIFORMS		128.94	
							CLOTHING REIMB			
							JANITORIAL SUPPLIES		40.68	
							SPET. 2020			
							LAB TESTING		1,552.00	
							Laboratory Services			
							LAB TESTING	4		1,552.00
							Laboratory Services	2020		
							CAPITAL PROJECT OUTLAY		10,735.00	
							19-039			
							CAPITAL PROJECT OUTLAY	4		10,735.00

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API	A041-42115	10/06/2020	LIQ/INV	005798	200282	180002	19-039	2020		
API	A3143124-54160	10/06/2020	W 20OCT1	008663		180003	PLANNING BOARD FEES		300.00	
API	E3577164-54792	10/06/2020	W 20OCT1	004871		180004	PLAN BD REFUND			
API	A3537114-54680	10/06/2020	W 20OCT1	003203		180005	UNIFORMS		715.75	
POL	A3537114-54680	10/06/2020	W 20OCT1	000156	200317	180007	REIMB			
API	A3021314-54720	10/06/2020	LIQ/INV	000156	200317	180007	MISCELLANEOUS		28.00	
API	A3143124-54160	10/06/2020	W 20OCT1	008653		180008	776672317818429			
API	A3051354-54810	10/06/2020	W 20OCT1	007515		180009	LANDSCAPING		1,500.00	
API	A3143124-54850	10/06/2020	W 20OCT1	008670		180010	27679			
API	A3567144-54740	10/06/2020	W 20OCT1	002196		180011	LANDSCAPING	4		1,500.00
API	A3143124-54160	10/06/2020	W 20OCT1	000172		180012	27679	2020		
API	A3143124-54180	10/06/2020	W 20OCT1	003196		180013	SERVICE CONTRACTS - PROF SERV		300.00	
API	A3143124-54160	10/06/2020	W 20OCT1	006552		180014	9/24/2020			
POL	A3143124-54160	10/06/2020	LIQ/INV	007643	200487	180015	UNIFORMS		297.97	
API	A3143122-52205	10/06/2020	W 20OCT1	007643	200456	180016	REIMB			
API	A3143122-52205	10/06/2020	LIQ/INV	007643	200456	180016	SMALL CLAIMS/COUNTY CHGBACKS		30.00	
API	A3143122-52205	10/06/2020	W 20OCT1	007643	200460	180017	SCAR REFUND			
API	A3143122-52205	10/06/2020	LIQ/INV	007643	200460	180017	MEALS PRISONERS		90.52	
API	A3143122-52205	10/06/2020	W 20OCT1	007643	200464	180018	SSPD			
API	A3143122-52205	10/06/2020	LIQ/INV	007643	200464	180018	SERVICE CONTRACTS - EQUIPMENT		97.39	
API	A3143122-52205	10/06/2020	W 20OCT1	007643	200463	180019	SSCI15			
API	A3143122-52205	10/06/2020	LIQ/INV	007643	200463	180019	OTHER SUPPLIES		69.99	
API	A3143122-52205	10/06/2020	W 20OCT1	007643	200458	180020	REIMB			
API	A3143122-52205	10/06/2020	LIQ/INV	007643	200458	180020	UNIFORMS		151.99	
API	A3143122-52205	10/06/2020	W 20OCT1	007643	200463	180019	CLOTHING REIMB			
API	A3143122-52205	10/06/2020	LIQ/INV	007643	200463	180019	UNIFORMS		140.00	
API	A3143122-52205	10/06/2020	W 20OCT1	007643	200463	180019	UNIFORM-CAVANOUGH			
API	A3143122-52205	10/06/2020	LIQ/INV	007643	200463	180019	UNIFORMS	4		140.00
API	A3143122-52205	10/06/2020	W 20OCT1	007643	200463	180019	UNIFORM-CAVANOUGH	2020		
API	A3143122-52205	10/06/2020	LIQ/INV	007643	200463	180019	BALLISTIC VESTS		892.00	
API	A3143122-52205	10/06/2020	W 20OCT1	007643	200463	180019	BALLISTIC VEST/ BARRETT			
API	A3143122-52205	10/06/2020	LIQ/INV	007643	200463	180019	BALLISTIC VESTS	4		892.00
API	A3143122-52205	10/06/2020	W 20OCT1	007643	200463	180019	BALLISTIC VEST/ BARRETT	2020		
API	A3143122-52205	10/06/2020	LIQ/INV	007643	200463	180019	BALLISTIC VESTS		892.00	
API	A3143122-52205	10/06/2020	W 20OCT1	007643	200463	180019	BALLISTIC VEST/DENNIS			
API	A3143122-52205	10/06/2020	LIQ/INV	007643	200463	180019	BALLISTIC VESTS	4		892.00
API	A3143122-52205	10/06/2020	W 20OCT1	007643	200463	180019	BALLISTIC VEST/DENNIS	2020		
API	A3143122-52205	10/06/2020	LIQ/INV	007643	200463	180019	BALLISTIC VESTS		892.00	
API	A3143122-52205	10/06/2020	W 20OCT1	007643	200463	180019	BALLISTIC VEST/FORT			
API	A3143122-52205	10/06/2020	LIQ/INV	007643	200463	180019	BALLISTIC VESTS	4		892.00
API	A3143122-52205	10/06/2020	W 20OCT1	007643	200463	180019	BALLISTIC VEST/FORT	2020		
API	A3143122-52205	10/06/2020	LIQ/INV	007643	200463	180019	BALLISTIC VESTS		892.00	
API	A3143122-52205	10/06/2020	W 20OCT1	007643	200463	180019	BALLISTIC VEST/TETU			
API	A3143122-52205	10/06/2020	LIQ/INV	007643	200463	180019	BALLISTIC VESTS	4		892.00
API	A3143122-52205	10/06/2020	W 20OCT1	007643	200463	180019	BALLISTIC VEST/TETU	2020		
API	A3143122-52205	10/06/2020	LIQ/INV	007643	200463	180019	BALLISTIC VESTS		892.00	
API	A3143122-52205	10/06/2020	W 20OCT1	007643	200463	180019	BALLISTIC VEST/ FRESHWATER			
API	A3143122-52205	10/06/2020	LIQ/INV	007643	200463	180019	BALLISTIC VESTS	4		892.00
API	A3143122-52205	10/06/2020	W 20OCT1	007643	200463	180019	BALLISTIC VEST/ FRESHWATER	2020		

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API	A3143122-52205	10/06/2020 W	20OCT1	007643	200468	180021	BALLISTIC VESTS BALLISTIC VEST/JILLSON		892.00	
POL	A3143122-52205	10/06/2020 LIQ/INV		007643	200468	180021	BALLISTIC VESTS BALLISTIC VEST/JILLSON	4 2020		892.00
API	A3143122-52205	10/06/2020 W	20OCT1	007643	200461	180022	BALLISTIC VESTS BALLISTIC VEST/MACY		892.00	
POL	A3143122-52205	10/06/2020 LIQ/INV		007643	200461	180022	BALLISTIC VESTS BALLISTIC VEST/MACY	4 2020		892.00
API	A3143122-52205	10/06/2020 W	20OCT1	007643	200459	180023	BALLISTIC VESTS BALLISTIC VEST		892.00	
POL	A3143122-52205	10/06/2020 LIQ/INV		007643	200459	180023	BALLISTIC VESTS BALLISTIC VEST	4 2020		892.00
API	A3143122-52205	10/06/2020 W	20OCT1	007643	200465	180024	BALLISTIC VESTS BALLISTIC VEST/MULLAN		892.00	
POL	A3143122-52205	10/06/2020 LIQ/INV		007643	200465	180024	BALLISTIC VESTS BALLISTIC VEST/MULLAN	4 2020		892.00
API	A3143122-52205	10/06/2020 W	20OCT1	007643	200457	180025	BALLISTIC VESTS BALLISTIC VEST/VANWERT		892.00	
POL	A3143122-52205	10/06/2020 LIQ/INV		007643	200457	180025	BALLISTIC VESTS BALLISTIC VEST/VANWERT	4 2020		892.00
API	A3638144-54180	10/06/2020 W	20OCT1	005084		180026	OTHER SUPPLIES 0975776		71.06	
API	A3031654-54180	10/06/2020 W	20OCT1	005084		180026	OTHER SUPPLIES 0975776	Y	1,904.64	
API	F3638354-54180	10/06/2020 W	20OCT1	005084	200407	180028	OTHER SUPPLIES 0975780		505.29	
POL	F3638354-54180	10/06/2020 LIQ/INV		005084	200407	180028	OTHER SUPPLIES 0975780	4 2020		505.29
API	A3031624-54140	10/06/2020 W	20OCT1	000001		180029	JANITORIAL SUPPLIES P. STEFFEN		70.23	
API	A3143124-54160	10/06/2020 W	20OCT1	005340		180030	UNIFORMS CLOTHING REIMB		169.99	
API	A3051354-54720	10/06/2020 W	20OCT1	004899	200002	180031	SERVICE CONTRACTS - PROF SERV 10258-0024		68.00	
POL	A3051354-54720	10/06/2020 LIQ/INV		004899	200002	180031	SERVICE CONTRACTS - PROF SERV 10258-0024	4 2020		68.00
API	A3051354-54720	10/06/2020 W	20OCT1	004899	190001	180033	SERVICE CONTRACTS - PROF SERV 73563		493.00	
POL	A3051354-54720	10/06/2020 LIQ/INV		004899	190001	180033	SERVICE CONTRACTS - PROF SERV 73563	4 2019		493.00
API	H3517114-54720-1069	10/06/2020 W	20OCT1	005885	180570	180034	REC FACILITY DESIGN AND CONST FLOOR REPAIR		41,615.00	
POL	H3517114-54720-1069	10/06/2020 LIQ/INV		005885	180570	180034	REC FACILITY DESIGN AND CONST FLOOR REPAIR	4 2018		41,615.00
API	E3577164-54720	10/06/2020 W	20OCT1	000197	200052	180035	SERVICE CONTRACTS - PROF SERV 9/1/2020		2,150.00	
POL	E3577164-54720	10/06/2020 LIQ/INV		000197	200052	180035	SERVICE CONTRACTS - PROF SERV 9/1/2020	4 2020		2,150.00
API	A3143124-54160						UNIFORMS		1,522.00	

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		10/06/2020	W 20OCT1	000198	200527	180036	016384912			
POL	A3143124-54160						UNIFORMS	4		1,522.00
		10/06/2020	LIQ/INV	000198	200527	180036	016384912	2020		
API	A3143124-54160						UNIFORMS		20.00	
		10/06/2020	W 20OCT1	000198	190879	180037	1001581618			
POL	A3143124-54160						UNIFORMS	4		20.00
		10/06/2020	LIQ/INV	000198	190879	180037	1001581618	2019		
API	A3143124-54160						UNIFORMS		51.00	
		10/06/2020	W 20OCT1	000198	200525	180038	1001581618			
POL	A3143124-54160						UNIFORMS	4		51.00
		10/06/2020	LIQ/INV	000198	200525	180038	1001581618	2020		
API	A3143124-54160						UNIFORMS		55.50	
		10/06/2020	W 20OCT1	000198	200526	180039	1001581618			
POL	A3143124-54160						UNIFORMS	4		55.50
		10/06/2020	LIQ/INV	000198	200526	180039	1001581618	2020		
API	A3143124-54160						UNIFORMS		196.55	
		10/06/2020	W 20OCT1	000198	200525	180040	1001581618			
POL	A3143124-54160						UNIFORMS	4		196.55
		10/06/2020	LIQ/INV	000198	200525	180040	1001581618	2020		
API	A3143124-54160						UNIFORMS		222.75	
		10/06/2020	W 20OCT1	000198	200526	180041	016388379			
POL	A3143124-54160						UNIFORMS	4		222.75
		10/06/2020	LIQ/INV	000198	200526	180041	016388379	2020		
API	A3143124-54160						UNIFORMS		279.50	
		10/06/2020	W 20OCT1	000198	200536	180042	1001581618			
POL	A3143124-54160						UNIFORMS	4		279.50
		10/06/2020	LIQ/INV	000198	200536	180042	1001581618	2020		
API	A3143124-54160						UNIFORMS		400.60	
		10/06/2020	W 20OCT1	000198	200411	180043	1001581618			
API	A3143124-54160						UNIFORMS		15.33	
		10/06/2020	W 20OCT1	000198		180043	1001581618			
POL	A3143124-54160						UNIFORMS	4		400.60
		10/06/2020	LIQ/INV	000198	200411	180043	1001581618	2020		
API	A3143124-54160						UNIFORMS		424.00	
		10/06/2020	W 20OCT1	000198	200527	180044	016456480			
POL	A3143124-54160						UNIFORMS	4		424.00
		10/06/2020	LIQ/INV	000198	200527	180044	016456480	2020		
API	A3051414-54490						GENERAL ADVERTISING		206.65	
		10/06/2020	W 20OCT1	000376		180045	2417199,201			
API	F3638334-54330						REPAIRS & MAINTENANCE EQUIPMEN		1,331.96	
		10/06/2020	W 20OCT1	006220		180046	11262,64			
API	F3638334-54330						REPAIRS & MAINTENANCE EQUIPMEN		1,492.76	
		10/06/2020	W 20OCT1	006220		180046	11262,64			
API	F3638334-54720						SERVICE CONTRACTS - PROF SERV		1,333.78	
		10/06/2020	W 20OCT1	006220		180046	11262,64			
API	F3638334-54330						REPAIRS & MAINTENANCE EQUIPMEN		1,331.96	
		10/06/2020	W 20OCT1	006220		180046	11262,64			
API	A3537114-54140						JANITORIAL SUPPLIES		28.50	
		10/06/2020	W 20OCT1	002269		180047	08/17/2020			

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3011424-54720	10/06/2020 W	20OCT1	007562	200251	180048	SERVICE CONTRACTS - PROF SERV LABOR LEGAL SERVICES		1,147.00	
POL	A3011424-54720	10/06/2020 LIQ/INV	20OCT1	007562	200251	180048	SERVICE CONTRACTS - PROF SERV 4 LABOR LEGAL SERVICES 2020			1,147.00
API	A3031654-54180	10/06/2020 W	20OCT1	000189		180049	OTHER SUPPLIES 800013294	Y	43.44	
API	A3031624-54180	10/06/2020 W	20OCT1	000189		180049	OTHER SUPPLIES 800013294		129.72	
API	A3031624-54180	10/06/2020 W	20OCT1	000189		180049	OTHER SUPPLIES 800013294		336.12	
API	A3567194-54610-3000	10/06/2020 W	20OCT1	000189		180049	REPAIRS & MAINTENANCE BUILDING 800013294		78.00	
API	A3031652-52300	10/06/2020 W	20OCT1	000189		180049	MISCELLANEOUS EQUIPMENT 800013294		66.50	
API	A3567194-54610-3000	10/06/2020 W	20OCT1	000189		180049	REPAIRS & MAINTENANCE BUILDING 800013294		170.16	
API	F3638354-54180	10/06/2020 W	20OCT1	000189		180049	OTHER SUPPLIES 800013294		114.96	
API	A3031644-54612	10/06/2020 W	20OCT1	000189		180049	ARTS CENTER REPAIRS & MAIN 800013294		285.00	
API	A3031644-54612	10/06/2020 W	20OCT1	000189		180049	ARTS CENTER REPAIRS & MAIN 800013294		99.24	
API	F3638332-52300	10/06/2020 W	20OCT1	000189		180049	MISCELLANEOUS EQUIPMENT 800013294		239.62	
API	A3567192-52300-3000	10/06/2020 W	20OCT1	000189		180049	MISCELLANEOUS EQUIPMENT 800013294		97.00	
API	A3567194-54610-3000	10/06/2020 W	20OCT1	000189		180049	REPAIRS & MAINTENANCE BUILDING 800013294		476.76	
API	A3537114-54330	10/06/2020 W	20OCT1	000191		180050	REPAIRS & MAINTENANCE EQUIPMEN 48300		331.77	
API	A3567174-54510-3000	10/06/2020 W	20OCT1	000191		180050	REPAIRS & MAINTENANCE VEHICLE 48300	Y	107.25	
API	A3567144-54180-3000	10/06/2020 W	20OCT1	000191		180050	OTHER SUPPLIES 48300		117.96	
API	A3335014-54510	10/06/2020 W	20OCT1	006831		180051	REPAIRS & MAINTENANCE VEHICLE 10000211101		480.12	
API	A3567174-54720-3000	10/06/2020 W	20OCT1	000205		180052	SERVICE CONTRACTS - PROF SERV 90-00047 2		193.60	
API	A3335014-54510	10/06/2020 W	20OCT1	007831		180053	REPAIRS & MAINTENANCE VEHICLE 11534			398.98
API	A3335014-54510	10/06/2020 W	20OCT1	007831		180053	REPAIRS & MAINTENANCE VEHICLE 11534		993.16	
API	A3638564-54510	10/06/2020 W	20OCT1	007831		180053	REPAIRS & MAINTENANCE VEHICLE 11534		430.95	
API	A3335014-54510	10/06/2020 W	20OCT1	007831		180053	REPAIRS & MAINTENANCE VEHICLE 11534		111.18	
API	A3567194-54170	10/06/2020 W	20OCT1	002439		180054	SPORTS SUPPLIES 9/8/2020		48.40	
API	A3143124-54140						JANITORIAL SUPPLIES		122.11	

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API	A3143314-54390	10/06/2020 W	20OCT1	002439		180055	712642 MAINTENANCE SUPPLIES		404.64	
API	A3143314-54390	10/06/2020 W	20OCT1	002439		180056	712642 MAINTENANCE SUPPLIES		407.33	
API	A3335014-54180	10/06/2020 W	20OCT1	002439		180057	886609 OTHER SUPPLIES		14.66	
API	A3567194-54610-3000	10/06/2020 W	20OCT1	002439		180058	6035322504016258 REPAIRS & MAINTENANCE BUILDING		68.74	
API	A3567174-54180-3000	10/06/2020 W	20OCT1	002439		180058	6035322504016258 OTHER SUPPLIES		59.96	
API	A3567174-54180-3000	10/06/2020 W	20OCT1	002439		180058	6035322504016258 OTHER SUPPLIES		219.85	
API	A3537114-54610	10/06/2020 W	20OCT1	002439		180058	6035322504016258 REPAIRS & MAINTENANCE BUILDING		17.10	
API	A3567194-54610-3000	10/06/2020 W	20OCT1	002439		180058	6035322504016258 REPAIRS & MAINTENANCE BUILDING		51.26	
API	A3567174-54180-3000	10/06/2020 W	20OCT1	002439		180058	6035322504016258 OTHER SUPPLIES		78.39	
API	A3335654-54180	10/06/2020 W	20OCT1	002439		180058	6035322504016258 OTHER SUPPLIES	Y	73.19	
API	F3638334-54610	10/06/2020 W	20OCT1	002439		180058	6035322504016258 REPAIRS & MAINTENANCE BUILDING		83.08	
API	A3567144-54180-3000	10/06/2020 W	20OCT1	002439		180058	6035322504016258 OTHER SUPPLIES		195.05	
API	A3537114-54610	10/06/2020 W	20OCT1	002439		180058	6035322504016258 REPAIRS & MAINTENANCE BUILDING		19.98	
API	F3638344-54510	10/06/2020 W	20OCT1	002439		180058	6035322504016258 REPAIRS & MAINTENANCE VEHICLE		495.00	
API	F3638334-54330	10/06/2020 W	20OCT1	002747		180059	CSDPW REPAIRS & MAINTENANCE EQUIPMEN		613.76	
API	A3143124-54160	10/06/2020 W	20OCT1	002571		180060	50535 UNIFORMS		157.94	
API	A3143124-54160	10/06/2020 W	20OCT1	006931		180061	CLOTHING REIMB UNIFORMS		373.99	
API	A3335014-54510	10/06/2020 W	20OCT1	006931		180062	CLOTHING REIMB REPAIRS & MAINTENANCE VEHICLE		282.94	
API	A3143414-54150	10/06/2020 W	20OCT1	006004		180063	1188 EMS SUPPLIES		154.04	
API	A3143124-54160	10/06/2020 W	20OCT1	001257		180064	09/08/2020 UNIFORMS		63.90	
API	A3335014-54510	10/06/2020 W	20OCT1	001980		180065	REIMB CLEANERS REPAIRS & MAINTENANCE VEHICLE		2,071.80	
API	H3638122-52000-1183	10/06/2020 W	20OCT1	005966		180066	SARAT001 CAPITAL PROJECT OUTLAY		1,520.00	
POL	H3638122-52000-1183	10/06/2020 W	20OCT1	008623	200540	180067	20-035 CAPITAL PROJECT OUTLAY	4		1,520.00
API	A3143124-54160	10/06/2020 LIQ/INV	20OCT1	008623	200540	180067	20-035 UNIFORMS	2020	181.50	
		10/06/2020 W	20OCT1	007542		180068	CLOTHING REIMB			

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API	F3638334-54610	10/06/2020 W	20OCT1	004147		180069	REPAIRS & MAINTENANCE BUILDING 2584		450.00	
API	F3638334-54610	10/06/2020 W	20OCT1	005276		180070	REPAIRS & MAINTENANCE BUILDING 08/31/2020		3,880.00	
API	A3143124-54510	10/06/2020 W	20OCT1	007024		180071	REPAIRS & MAINTENANCE VEHICLE 09/10/2020		277.40	
API	A3011424-54440	10/06/2020 W	20OCT1	006200		180072	BOOKS PUBLICATIONS & SUBSCRITI 42532P5K7		89.61	
API	A3143034-54160	10/06/2020 W	20OCT1	006578		180073	UNIFORMS reimb		63.73	
API	F3638334-54141	10/06/2020 W	20OCT1	000202	200447	180074	CHEMICALS CHEMICALS		6,949.06	
POL	F3638334-54141	10/06/2020 LIQ/INV	000202	200447	180074		CHEMICALS CHEMICALS	4 2020		6,949.06
API	A3031594-54610	10/06/2020 W	20OCT1	000270	200010	180075	REPAIRS & MAINTENANCE BUILDING 0019121		28.50	
API	A3031624-54720	10/06/2020 W	20OCT1	000270	200010	180075	SERVICE CONTRACTS - PROF SERV 0019121		48.50	
API	A3031634-54610	10/06/2020 W	20OCT1	000270	200010	180075	VC REPAIRS & MAINTENANCE BUILD 0019121		38.50	
API	A3537114-54720	10/06/2020 W	20OCT1	000270	200010	180075	SERVICE CONTRACTS - PROF SERV 0019121		105.50	
API	A3537214-54610	10/06/2020 W	20OCT1	000270	200010	180075	REPAIRS & MAINTENANCE BUILDING 0019121		38.50	
API	A3567174-54720-3000	10/06/2020 W	20OCT1	000270	200010	180075	SERVICE CONTRACTS - PROF SERV 0019121		77.00	
API	A3567194-54720-3000	10/06/2020 W	20OCT1	000270	200010	180075	SERVICE CONTRACTS - PROF SERV 0019121		68.50	
API	G3638124-54331	10/06/2020 W	20OCT1	000270	200010	180075	REPAIRS & MAINTENANCE PUMPS 0019121		1,065.00	
POL	A3031594-54610	10/06/2020 LIQ/INV	000270	200010	180075		REPAIRS & MAINTENANCE BUILDING 0019121	4 2020		28.50
POL	A3031624-54720	10/06/2020 LIQ/INV	000270	200010	180075		SERVICE CONTRACTS - PROF SERV 0019121	4 2020		48.50
POL	A3031634-54610	10/06/2020 LIQ/INV	000270	200010	180075		VC REPAIRS & MAINTENANCE BUILD 0019121	4 2020		38.50
POL	A3537114-54720	10/06/2020 LIQ/INV	000270	200010	180075		SERVICE CONTRACTS - PROF SERV 0019121	4 2020		105.50
POL	A3537214-54610	10/06/2020 LIQ/INV	000270	200010	180075		REPAIRS & MAINTENANCE BUILDING 0019121	4 2020		38.50
POL	A3567174-54720-3000	10/06/2020 LIQ/INV	000270	200010	180075		SERVICE CONTRACTS - PROF SERV 0019121	4 2020		77.00
POL	A3567194-54720-3000	10/06/2020 LIQ/INV	000270	200010	180075		SERVICE CONTRACTS - PROF SERV 0019121	4 2020		68.50
POL	G3638124-54331	10/06/2020 LIQ/INV	000270	200010	180075		REPAIRS & MAINTENANCE PUMPS 0019121	4 2020		1,065.00
API	F3638334-54330	10/06/2020 W	20OCT1	008431		180076	REPAIRS & MAINTENANCE EQUIPMEN 304954		2,887.21	
API	A3567194-54610-3000						REPAIRS & MAINTENANCE BUILDING		38.00	

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API	A3567144-54180-3000	10/06/2020 W	20OCT1	000290		180077	2-141478 OTHER SUPPLIES		95.23	
API	A3335014-54180	10/06/2020 W	20OCT1	000290		180077	2-141478 OTHER SUPPLIES		971.44	
API	A3567154-54180	10/06/2020 W	20OCT1	003272		180078	1102515359 OTHER SUPPLIES		6.80	
API	F3638334-54610	10/06/2020 W	20OCT1	008208		180079	58800557 REPAIRS & MAINTENANCE BUILDING	Y	1,799.42	
API	A3537114-54160	10/06/2020 W	20OCT1	000386		180080	6017550 UNIFORMS		104.99	
POL	A3537114-54160	10/06/2020 W	20OCT1	004678	200157	180081	BOOTS/POWERS UNIFORMS	4 2020		200.00
API	A3537114-54160	10/06/2020 LIQ/INV		004678	200157	180081	BOOTS/POWERS UNIFORMS		119.99	
POL	A3537114-54160	10/06/2020 W	20OCT1	004678	200149	180082	BOOTS/BENSON UNIFORMS	4 2020		200.00
API	A3335014-54160	10/06/2020 LIQ/INV		004678	200149	180082	BOOTS/BENSON UNIFORMS		134.99	
API	A3031654-54160	10/06/2020 W	20OCT1	004678		180083	100044 UNIFORMS		154.96	
POL	A3031654-54160	10/06/2020 W	20OCT1	004678	200076	180084	PANTS/SHREVE UNIFORMS	4 2020		200.00
API	A3567144-54160-3000	10/06/2020 LIQ/INV		004678	200076	180084	PANTS/SHREVE UNIFORMS		154.99	
POL	A3567144-54160-3000	10/06/2020 W	20OCT1	004678	200159	180085	100044 UNIFORMS	4 2020		200.00
API	A3031654-54160	10/06/2020 LIQ/INV		004678	200159	180085	100044 UNIFORMS		179.99	
POL	A3031654-54160	10/06/2020 W	20OCT1	004678	200065	180086	100044 UNIFORMS	4 2020		200.00
API	A3537114-54160	10/06/2020 LIQ/INV		004678	200065	180086	100044 UNIFORMS		199.96	
POL	A3537114-54160	10/06/2020 W	20OCT1	004678	200154	180087	PANTS/FLANDERS UNIFORMS	4 2020		200.00
API	A3567144-54160-3000	10/06/2020 LIQ/INV		004678	200154	180087	PANTS/FLANDERS UNIFORMS		200.00	
POL	A3567144-54160-3000	10/06/2020 W	20OCT1	004678	200160	180088	PANTS/ABBATIELLO UNIFORMS	4 2020		200.00
API	A3537114-54160	10/06/2020 LIQ/INV		004678	200160	180088	PANTS/ABBATIELLO UNIFORMS		200.00	
POL	A3537114-54160	10/06/2020 W	20OCT1	004678	200150	180089	PANTS/BENSON UNIFORMS	4 2020		200.00
API	A3051414-54573	10/06/2020 LIQ/INV		004678	200150	180089	PANTS/BENSON RISK-SAFETY PROGRAMMING		2,199.00	
API	A3143124-54570	10/06/2020 W	20OCT1	003579		180090	4006565 TRAINING		95.00	
API	A3011474-54740	10/06/2020 W	20OCT1	005492		180091	REIMB TRAINING SERVICE CONTRACTS - EQUIPMENT		172.50	
		10/06/2020 W	20OCT1	006512		180092	CS06-001			

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API	E3577164-54720	10/06/2020 W	20OCT1	007582		180093	SERVICE CONTRACTS - PROF SERV 1120923		125.00	
API	E3577164-54720	10/06/2020 W	20OCT1	006512		180094	SERVICE CONTRACTS - PROF SERV SS14		90.60	
API	A3335014-54180	10/06/2020 W	20OCT1	006523		180095	OTHER SUPPLIES 26252		1,892.00	
API	E3577164-54330	10/06/2020 W	20OCT1	000296	200488	180096	REPAIRS & MAINTENANCE EQUIPMEN S17		1,660.00	
POL	E3577164-54330	10/06/2020 LIQ/INV		000296	200488	180096	REPAIRS & MAINTENANCE EQUIPMEN 4 S17	2020		1,685.00
API	H3031492-52000-1141	10/06/2020 W	20OCT1	000308	190939	180097	CAPITAL PROJECT OUTLAY 19472		2,009.67	
POL	H3031492-52000-1141	10/06/2020 LIQ/INV		000308	190939	180097	CAPITAL PROJECT OUTLAY 19472	4 2019		2,009.67
API	A3618684-54110	10/06/2020 W	20OCT1	000308		180098	OFFICE SUPPLIES 19472		3.14	
API	H3031492-52000-1141	10/06/2020 W	20OCT1	000308	190939	180099	CAPITAL PROJECT OUTLAY 19472		33,444.52	
POL	H3031492-52000-1141	10/06/2020 LIQ/INV		000308	190939	180099	CAPITAL PROJECT OUTLAY 19472	4 2019		33,444.52
API	Y3618684-54110-473	10/06/2020 W	20OCT1	000308		180100	OFFICE SUPPLIES 19472	Y	55.02	
API	A3143314-54713	10/06/2020 W	20OCT1	000309		180101	PAVEMENT MARKING MATERIALS SAR-03-004		44.77	
API	A3335014-54520	10/06/2020 W	20OCT1	000313		180102	GAS & OIL 09/01/2020		2,075.00	
API	F3638314-54110	10/06/2020 W	20OCT1	006302		180103	OFFICE SUPPLIES 70388		538.99	
API	A3143314-54332	10/06/2020 W	20OCT1	000656	200516	180104	MATERIALS & REPAIRS TRAFFIC LT 09/10/2020		430.00	
POL	A3143314-54332	10/06/2020 LIQ/INV		000656	200516	180104	MATERIALS & REPAIRS TRAFFIC LT 4 09/10/2020	2020		430.00
API	A3143624-54570	10/06/2020 W	20OCT1	000819		180105	TRAINING J. FONSECA		50.00	
API	H3936952-52000-1250	10/06/2020 W	20OCT1	000327		180106	CAPITAL PROJECT OUTLAY 19018		7,724.00	
API	A3335014-54180	10/06/2020 W	20OCT1	000327	200252	180108	OTHER SUPPLIES 19018		1,205.00	
API	F3638354-54180	10/06/2020 W	20OCT1	000327	200252	180108	OTHER SUPPLIES 19018		6,919.00	
POL	A3335014-54180	10/06/2020 LIQ/INV		000327	200252	180108	OTHER SUPPLIES 19018	4 2020		1,205.00
POL	F3638354-54180	10/06/2020 LIQ/INV		000327	200252	180108	OTHER SUPPLIES 19018	4 2020		6,919.00
API	A063-42411	10/06/2020 W	20OCT1	008662		180109	RENTAL CASINO CITY HALL DRINK CASINO REIMB		500.00	
API	A3143014-54802	10/06/2020 W	20OCT1	008413	200300	180110	COMPLUS PARK TICKET COLL FEE 8/31/2020		3,358.11	
POL	A3143014-54802						COMPLUS PARK TICKET COLL FEE 4			3,358.11

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API	A3021694-54730	10/06/2020	LIQ/INV	008413	200300	180110	8/31/2020	2020		
API	A3021694-54730	10/06/2020	W 20OCT1	000328		180111	SERVICE CONTRACTS MAINTENANCE		47.59	
API	A3021694-54730	10/06/2020	W 20OCT1	000328		180112	0011554268			
API	A3021314-54110	10/06/2020	W 20OCT1	000109	200551	180113	SERVICE CONTRACTS MAINTENANCE		386.10	
POL	A3021314-54110	10/06/2020	LIQ/INV	000109	200551	180113	0011554268			
API	A043-41710	10/06/2020	W 20OCT1	001454		180114	OFFICE SUPPLIES		772.44	
API	E-2615	10/06/2020	W 20OCT1	008667		180115	09/16/2020			
API	A3567194-54170	10/06/2020	W 20OCT1	003171		180116	OFFICE SUPPLIES	4		772.44
API	A3335014-54520	10/06/2020	W 20OCT1	000125		180117	09/16/2020	2020		
API	A3113624-54110	10/06/2020	W 20OCT1	008490		180118	PUBLIC WORKS SERVICES		250.00	
API	A3051414-54740	10/06/2020	W 20OCT1	000223	200385	180119	FLAG REIMB		675.00	
POL	A3051414-54740	10/06/2020	LIQ/INV	000223	200385	180119	CUSTOMER DEPOSITS			
API	A043-41710	10/06/2020	W 20OCT1	000401		180120	CITY CTR REFUND		29.04	
API	A3143124-54510	10/06/2020	W 20OCT1	007574		180121	SPORTS SUPPLIES			
API	A3143124-54510	10/06/2020	W 20OCT1	007574		180122	REIMB			
API	A3416784-54720	10/06/2020	W 20OCT1	000365		180123	GAS & OIL		1,457.40	
API	A3416794-54720	10/06/2020	W 20OCT1	000365		180123	CITYSA0		135.00	
API	A3335014-54290	10/06/2020	W 20OCT1	000368		180124	OFFICE SUPPLIES			
API	F3638334-54610	10/06/2020	W 20OCT1	000371		180125	POOL PERMIT REFUND		150.02	
API	A3537114-54610	10/06/2020	W 20OCT1	000371		180125	SERVICE CONTRACTS - EQUIPMENT	4		150.02
API	A3537114-54610	10/06/2020	W 20OCT1	000371		180125	323252-1023244A5	2020		
API	F3638334-54330	10/06/2020	W 20OCT1	000371		180125	SERVICE CONTRACTS - EQUIPMENT			
API	F3638334-54180	10/06/2020	W 20OCT1	000371		180125	323252-1023244A5			
API	A3537114-54610	10/06/2020	W 20OCT1	000371		180125	PUBLIC WORKS SERVICES		750.00	
API	F3638334-54180	10/06/2020	W 20OCT1	000371		180125	REIMB VENDOR FEE		245.00	
API	A3537114-54610	10/06/2020	W 20OCT1	000371		180125	REPAIRS & MAINTENANCE VEHICLE			
API	F3638334-54180	10/06/2020	W 20OCT1	000371		180125	20-022815		405.00	
API	A3537114-54610	10/06/2020	W 20OCT1	000371		180125	REPAIRS & MAINTENANCE VEHICLE			
API	F3638334-54180	10/06/2020	W 20OCT1	000371		180125	20-021133		1,502.00	
API	A3537114-54610	10/06/2020	W 20OCT1	000371		180125	SERVICE CONTRACTS - PROF SERV			
API	F3638334-54180	10/06/2020	W 20OCT1	000371		180125	NUTRITION & TRANSPORTATION		4,506.00	
API	A3537114-54610	10/06/2020	W 20OCT1	000371		180125	SERVICE CONTRACTS - PROF SERV			
API	F3638334-54180	10/06/2020	W 20OCT1	000371		180125	NUTRITION & TRANSPORTATION			
API	A3537114-54610	10/06/2020	W 20OCT1	000371		180125	MEDICAL EXAMS		273.00	
API	F3638334-54180	10/06/2020	W 20OCT1	000371		180125	OM_SARSPUB			
API	A3537114-54610	10/06/2020	W 20OCT1	000371		180125	REPAIRS & MAINTENANCE BUILDING	Y	17.51	
API	F3638334-54180	10/06/2020	W 20OCT1	000371		180125	4345			
API	A3537114-54610	10/06/2020	W 20OCT1	000371		180125	REPAIRS & MAINTENANCE BUILDING		208.75	
API	F3638334-54180	10/06/2020	W 20OCT1	000371		180125	4345			
API	A3537114-54610	10/06/2020	W 20OCT1	000371		180125	REPAIRS & MAINTENANCE BUILDING		149.09	
API	F3638334-54180	10/06/2020	W 20OCT1	000371		180125	4345			
API	A3537114-54610	10/06/2020	W 20OCT1	000371		180125	REPAIRS & MAINTENANCE EQUIPMEN		42.74	
API	F3638334-54180	10/06/2020	W 20OCT1	000371		180125	4345			
API	A3537114-54610	10/06/2020	W 20OCT1	000371		180125	OTHER SUPPLIES	Y	43.16	
API	F3638334-54180	10/06/2020	W 20OCT1	000371		180125	4345			
API	A3537114-54610	10/06/2020	W 20OCT1	000371		180125	OTHER SUPPLIES	Y	5.58	
API	F3638334-54180	10/06/2020	W 20OCT1	000371		180125	4345			
API	A3537114-54610	10/06/2020	W 20OCT1	000371		180125	REPAIRS & MAINTENANCE BUILDING		70.75	
API	F3638334-54180	10/06/2020	W 20OCT1	000371		180125	4345			

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	F3638324-54811	10/06/2020 W	20OCT1	000017		180126	PROPERTY TAXES DPW		5,417.82	
API	E3577164-54230	10/06/2020 W	20OCT1	000158		180127	DUES 08/01/2020		275.00	
API	A3051414-54490	10/06/2020 W	20OCT1	000374		180128	GENERAL ADVERTISING 19397		112.50	
API	A3021364-54420	10/06/2020 W	20OCT1	000374		180129	ADVERTISING 2052806		190.40	
API	A3143124-54720	10/06/2020 W	20OCT1	006825	200404	180130	SERVICE CONTRACTS - PROF SERV 103018		400.00	
POL	A3143124-54720	10/06/2020 LIQ/INV		006825	200404	180130	SERVICE CONTRACTS - PROF SERV 4 103018 2020			400.00
API	A3638564-54180	10/06/2020 W	20OCT1	007972		180131	OTHER SUPPLIES 02/04/2020		679.19	
API	A3143022-52230	10/06/2020 W	20OCT1	005277	200538	180133	HARDWARE B12249521		1,281.17	
POL	A3143022-52230	10/06/2020 LIQ/INV		005277	200538	180133	HARDWARE 4 B12249521 2020			1,281.17
API	A3051414-54573	10/06/2020 W	20OCT1	005277		180134	RISK-SAFETY PROGRAMMING 1075974		405.67	
API	A3567144-54680-3000	10/06/2020 W	20OCT1	007309		180135	LANDSCAPING 330254		198.69	
API	A3567144-54680-3000	10/06/2020 W	20OCT1	007309		180135	LANDSCAPING 330254		174.17	
API	A3567144-54180-3000	10/06/2020 W	20OCT1	007309		180135	OTHER SUPPLIES 330254		231.93	
API	A3021314-54650	10/06/2020 W	20OCT1	007721		180136	UTILITIES 1064		41,543.54	
API	E3577164-54720	10/06/2020 W	20OCT1	001336		180137	SERVICE CONTRACTS - PROF SERV 09/01/2020		82.50	
API	E3577164-54720	10/06/2020 W	20OCT1	001336		180138	SERVICE CONTRACTS - PROF SERV 09/01/2020		440.00	
API	A3031594-54610	10/06/2020 W	20OCT1	008206	200497	180139	REPAIRS & MAINTENANCE BUILDING CI1901		477.48	
API	A3031624-54610	10/06/2020 W	20OCT1	008206	200497	180139	REPAIRS & MAINTENANCE BUILDING CI1901		954.96	
API	A3537114-54610	10/06/2020 W	20OCT1	008206	200497	180139	REPAIRS & MAINTENANCE BUILDING CI1901		1,432.44	
API	A3567174-54610-3000	10/06/2020 W	20OCT1	008206	200497	180139	REPAIRS & MAINTENANCE BUILDING CI1901		318.32	
API	A3567194-54610-3000	10/06/2020 W	20OCT1	008206	200497	180139	REPAIRS & MAINTENANCE BUILDING CI1901		1,273.28	
API	F3638334-54610	10/06/2020 W	20OCT1	008206	200497	180139	REPAIRS & MAINTENANCE BUILDING CI1901		318.32	
POL	A3031594-54610	10/06/2020 LIQ/INV		008206	200497	180139	REPAIRS & MAINTENANCE BUILDING 4 CI1901 2020			477.48
POL	A3031624-54610	10/06/2020 LIQ/INV		008206	200497	180139	REPAIRS & MAINTENANCE BUILDING 4 CI1901 2020			954.96
POL	A3537114-54610	10/06/2020 LIQ/INV		008206	200497	180139	REPAIRS & MAINTENANCE BUILDING 4 CI1901 2020			1,432.44

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		10/06/2020	LIQ/INV	008206	200497	180139	CI1901	2020		
POL	A3567174-54610-3000						REPAIRS & MAINTENANCE BUILDING 4			318.32
		10/06/2020	LIQ/INV	008206	200497	180139	CI1901	2020		
POL	A3567194-54610-3000						REPAIRS & MAINTENANCE BUILDING 4			1,273.28
		10/06/2020	LIQ/INV	008206	200497	180139	CI1901	2020		
POL	F3638334-54610						REPAIRS & MAINTENANCE BUILDING 4			318.32
		10/06/2020	LIQ/INV	008206	200497	180139	CI1901	2020		
API	A3537114-54140						JANITORIAL SUPPLIES		223.07	
		10/06/2020	W 20OCT1	000407		180140	1136000006			
API	A3051414-54573						RISK-SAFETY PROGRAMMING		62.19	
		10/06/2020	W 20OCT1	002237		180141	N005296			
API	A3567144-54720-3000						SERVICE CONTRACTS - PROF SERV		501.14	
		10/06/2020	W 20OCT1	000806	200041	180142	R214285			
API	A3638184-54720						SERVICE CONTRACTS - PROF SERV		144.00	
		10/06/2020	W 20OCT1	000806	200041	180142	R214285			
POL	A3567144-54720-3000						SERVICE CONTRACTS - PROF SERV 4			501.14
		10/06/2020	LIQ/INV	000806	200041	180142	R214285	2020		
POL	A3638184-54720						SERVICE CONTRACTS - PROF SERV 4			144.00
		10/06/2020	LIQ/INV	000806	200041	180142	R214285	2020		
API	F3638334-54141						CHEMICALS		8,519.94	
		10/06/2020	W 20OCT1	000393	200477	180143	18542			
POL	F3638334-54141						CHEMICALS	4		8,519.94
		10/06/2020	LIQ/INV	000393	200477	180143	18542	2020		
API	A3567194-54140-3000						JANITORIAL SUPPLIES		469.85	
		10/06/2020	W 20OCT1	000393		180144	18542			
API	A3143314-54390						MAINTENANCE SUPPLIES		28.98	
		10/06/2020	W 20OCT1	008668		180145	6045787810749446			
API	A3143314-54390						MAINTENANCE SUPPLIES		9.25	
		10/06/2020	W 20OCT1	008668		180145	6045787810749446			
API	A3143314-54390						MAINTENANCE SUPPLIES		33.12	
		10/06/2020	W 20OCT1	008668		180145	6045787810749446			
API	A3143312-52802						TOOLS & EQUIPMENT		209.50	
		10/06/2020	W 20OCT1	008668		180145	6045787810749446			
API	A3143124-54110						OFFICE SUPPLIES		93.16	
		10/06/2020	W 20OCT1	008668		180145	6045787810749446			
API	A3143124-54110						OFFICE SUPPLIES		150.34	
		10/06/2020	W 20OCT1	008668		180145	6045787810749446			
API	A3143314-54332						MATERIALS & REPAIRS TRAFFIC LT		70.60	
		10/06/2020	W 20OCT1	005677	200545	180146	C24377			
POL	A3143314-54332						MATERIALS & REPAIRS TRAFFIC LT 4			70.60
		10/06/2020	LIQ/INV	005677	200545	180146	C24377	2020		
API	A3335014-54510						REPAIRS & MAINTENANCE VEHICLE		162.85	
		10/06/2020	W 20OCT1	000424		180147	02631			
API	E3577164-54760						LEGAL		120.00	
		10/06/2020	W 20OCT1	006594	200270	180148	8/31/2020			
POL	E3577164-54760						LEGAL	4		120.00
		10/06/2020	LIQ/INV	006594	200270	180148	8/31/2020	2020		
API	A3021694-54740						SERVICE CONTRACTS - EQUIPMENT		89.99	
		10/06/2020	W 20OCT1	001699		180149	202-483159702-001			

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API	A3021694-54740	10/06/2020 W	20OCT1	001699		180150	SERVICE CONTRACTS - EQUIPMENT 202-938277101-001		129.99	
API	A3143414-54220	10/06/2020 W	20OCT1	003249		180151	TRAVEL 09/09/2020		28.50	
API	A3051354-54720	10/06/2020 W	20OCT1	005846	171001	180152	SERVICE CONTRACTS - PROF SERV 17-149		127.50	
POL	A3051354-54720	10/06/2020 LIQ/INV		005846	171001	180152	SERVICE CONTRACTS - PROF SERV 4 17-149 2017			127.50
API	A3051354-54720	10/06/2020 W	20OCT1	005846	180002	180153	SERVICE CONTRACTS - PROF SERV 1098, 807		255.65	
POL	A3051354-54720	10/06/2020 LIQ/INV		005846	180002	180153	SERVICE CONTRACTS - PROF SERV 4 1098, 807 2018			255.65
API	A3051354-54720	10/06/2020 W	20OCT1	005846	200001	180154	SERVICE CONTRACTS - PROF SERV 1241,1242		510.00	
POL	A3051354-54720	10/06/2020 LIQ/INV		005846	200001	180154	SERVICE CONTRACTS - PROF SERV 4 1241,1242 2020			510.00
API	A3051354-54720	10/06/2020 W	20OCT1	005846	190002	180155	SERVICE CONTRACTS - PROF SERV 1100		760.00	
POL	A3051354-54720	10/06/2020 LIQ/INV		005846	190002	180155	SERVICE CONTRACTS - PROF SERV 4 1100 2019			760.00
API	A3051354-54720	10/06/2020 W	20OCT1	005846	171001	180156	SERVICE CONTRACTS - PROF SERV ARTICLE 7		807.50	
POL	A3051354-54720	10/06/2020 LIQ/INV		005846	171001	180156	SERVICE CONTRACTS - PROF SERV 4 ARTICLE 7 2017			807.50
API	A3143124-54110	10/06/2020 W	20OCT1	000320		180157	OFFICE SUPPLIES 204012		479.45	
API	A3335014-54510	10/06/2020 W	20OCT1	001739		180158	REPAIRS & MAINTENANCE VEHICLE SARSPR		1,990.29	
API	F3638334-54330	10/06/2020 W	20OCT1	000442		180159	REPAIRS & MAINTENANCE EQUIPMEN 11135		8.88	
API	A3143124-54720	10/06/2020 W	20OCT1	003256	200274	180160	SERVICE CONTRACTS - PROF SERV 1290931		63.10	
POL	A3143124-54720	10/06/2020 LIQ/INV		003256	200274	180160	SERVICE CONTRACTS - PROF SERV 4 1290931 2020			63.10
API	A3031624-54610	10/06/2020 W	20OCT1	003256	200351	180161	REPAIRS & MAINTENANCE BUILDING 1269238		86.19	
API	A3031654-54160	10/06/2020 W	20OCT1	003256	200351	180161	UNIFORMS 1269238		59.04	
API	A3031654-54610	10/06/2020 W	20OCT1	003256	200351	180161	REPAIRS & MAINTENANCE BUILDING 1269238		58.21	
API	A3567174-54610-3000	10/06/2020 W	20OCT1	003256	200351	180161	REPAIRS & MAINTENANCE BUILDING 1269238		43.86	
POL	A3031624-54610	10/06/2020 LIQ/INV		003256	200351	180161	REPAIRS & MAINTENANCE BUILDING 4 1269238 2020			86.19
POL	A3031654-54160	10/06/2020 LIQ/INV		003256	200351	180161	UNIFORMS 4 1269238 2020			59.04
POL	A3031654-54610	10/06/2020 LIQ/INV		003256	200351	180161	REPAIRS & MAINTENANCE BUILDING 4 1269238 2020			58.21
POL	A3567174-54610-3000	10/06/2020 LIQ/INV		003256	200351	180161	REPAIRS & MAINTENANCE BUILDING 4 1269238 2020			43.86

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API	A3143124-54160	10/06/2020	LIQ/INV	003256	200351	180161	1269238	2020		
API	A3021694-54670	10/06/2020	W 20OCT1	003096		180162	UNIFORMS		229.00	
API	A3051414-54671	10/06/2020	W 20OCT1	001927		180163	CLOTHING REIMB			
API	A3335014-54740	10/06/2020	W 20OCT1	001927		180164	PHONES		1,001.14	
POL	A3335014-54740	10/06/2020	W 20OCT1	007754	200034	180165	651750664000132			
API	A3638194-54510	10/06/2020	W 20OCT1	008333		180166	PHONES & FAX		23.63	
API	A3031444-54510	10/06/2020	W 20OCT1	005493		180167	651750659000139			
API	A3031654-54180	10/06/2020	W 20OCT1	005493		180167	SERVICE CONTRACTS - EQUIPMENT		1,481.51	
API	A3335014-54510	10/06/2020	W 20OCT1	005493		180167	SARA007			
API	E3577164-54201	10/06/2020	W 20OCT1	007528		180168	SERVICE CONTRACTS - EQUIPMENT 4			1,481.51
API	E3577164-54510	10/06/2020	W 20OCT1	007528		180168	SARA007	2020		
API	E3577164-54792	10/06/2020	W 20OCT1	007528		180168	REPAIRS & MAINTENANCE VEHICLE	Y	4,185.90	
API	A3638184-54180	10/06/2020	W 20OCT1	000453		180169	5SARA001		166.56	
API	A3143124-54570	10/06/2020	W 20OCT1	006415		180170	REPAIRS & MAINTENANCE VEHICLE			
API	A3638184-54180	10/06/2020	W 20OCT1	003346		180171	1840		16.80	
API	A3567194-54180-3000	10/06/2020	W 20OCT1	003346		180171	OTHER SUPPLIES	Y		
API	A3031494-54110	10/06/2020	W 20OCT1	003346		180171	1840			60.00
API	A3638564-54180	10/06/2020	W 20OCT1	003346		180171	REPAIRS & MAINTENANCE VEHICLE			
		10/06/2020	W 20OCT1	003346		180171	OTHER SUPPLIES	Y	11.80	
		10/06/2020	W 20OCT1	003346		180171	1840		782.78	
		10/06/2020	W 20OCT1	003346		180171	BUSINESS EXPENSE/SALES		165.07	
		10/06/2020	W 20OCT1	003346		180171	4121265990223856		34.99	
		10/06/2020	W 20OCT1	003346		180171	REPAIRS & MAINTENANCE VEHICLE		11.50	
		10/06/2020	W 20OCT1	003346		180171	4121265990223856		13.13	
		10/06/2020	W 20OCT1	003346		180171	BUSINESS EXPENSE/SALES		8.13	
		10/06/2020	W 20OCT1	003346		180171	4121265990223856		244.42	
		10/06/2020	W 20OCT1	003346		180171	MISCELLANEOUS		142.30	
		10/06/2020	W 20OCT1	003346		180171	4121265990223856		397.00	
		10/06/2020	W 20OCT1	003346		180171	MISCELLANEOUS		11.97	
		10/06/2020	W 20OCT1	003346		180171	4121265990223856		503.90	
		10/06/2020	W 20OCT1	003346		180171	OTHER SUPPLIES		63.84	
		10/06/2020	W 20OCT1	003346		180171	C2650013		48.49	
		10/06/2020	W 20OCT1	003346		180171	OFFICE SUPPLIES		59.85	
		10/06/2020	W 20OCT1	003346		180171	C2650013			

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API	A3031494-54110	10/06/2020 W	20OCT1	003346		180171	OFFICE SUPPLIES C2650013		188.47	
API	A3537114-54110	10/06/2020 W	20OCT1	003346		180171	OFFICE SUPPLIES C2650013		27.93	
API	A3031654-54110	10/06/2020 W	20OCT1	003346		180171	OFFICE SUPPLIES C2650013		219.99	
API	A3011424-54110	10/06/2020 W	20OCT1	003346		180172	OFFICE SUPPLIES C2650013		19.95	
API	A3618684-54110	10/06/2020 W	20OCT1	003346		180173	OFFICE SUPPLIES C2650013		15.96	
API	A3113624-54110	10/06/2020 W	20OCT1	003346		180173	OFFICE SUPPLIES C2650013		15.96	
API	A3051414-54110	10/06/2020 W	20OCT1	003346		180174	OFFICE SUPPLIES C2650013		31.92	
API	A3051414-54110	10/06/2020 W	20OCT1	003346		180175	OFFICE SUPPLIES C2650013		31.92	
API	E3577164-54110	10/06/2020 W	20OCT1	003346		180176	OFFICE SUPPLIES C1138768		71.95	
API	A3021694-54670	10/06/2020 W	20OCT1	007609		180177	PHONES 4365150		545.49	
API	A3537114-54610	10/06/2020 W	20OCT1	001973		180178	REPAIRS & MAINTENANCE BUILDING 13696		486.37	
API	A3031624-54180	10/06/2020 W	20OCT1	001973		180178	OTHER SUPPLIES 13696		16.20	
API	A3537114-54610	10/06/2020 W	20OCT1	001973		180178	REPAIRS & MAINTENANCE BUILDING 13696		21.62	
API	G3638124-54331	10/06/2020 W	20OCT1	001973		180178	REPAIRS & MAINTENANCE PUMPS 13696		56.15	
API	A3638564-54180	10/06/2020 W	20OCT1	001973		180178	OTHER SUPPLIES 13696		8.40	
API	A3567174-54180-3000	10/06/2020 W	20OCT1	001973		180178	OTHER SUPPLIES 13696	Y	336.00	
API	A3335654-54180	10/06/2020 W	20OCT1	001973		180178	OTHER SUPPLIES 13696	Y	38.40	
API	F3638334-54180	10/06/2020 W	20OCT1	001973		180178	OTHER SUPPLIES 13696			29.60
API	F3638334-54330	10/06/2020 W	20OCT1	001973		180178	REPAIRS & MAINTENANCE EQUIPMEN 13696		627.01	
API	A041-42115	10/06/2020 W	20OCT1	000408		180179	PLANNING BOARD FEES PLAN BD REFUND		600.00	
API	G3638124-54650	10/06/2020 W	20OCT1	000319		180180	UTILITIES DPW		1,312.87	
API	A3335184-54750	10/06/2020 W	20OCT1	000319		180180	STREET LIGHTING DPW		3,429.65	
API	A3335184-54750	10/06/2020 W	20OCT1	000319		180180	STREET LIGHTING DPW		2,367.84	
API	A3335184-54750	10/06/2020 W	20OCT1	000319		180180	STREET LIGHTING DPW		430.34	
API	A3335654-54650						UTILITIES		157.48	

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API	F3638324-54650	10/06/2020	W 20OCT1	000319		180180	DPW			
API	A3567144-54650-3000	10/06/2020	W 20OCT1	000319		180180	UTILITIES		20.94	
API	A3567144-54650-3000	10/06/2020	W 20OCT1	000319		180180	DPW			
API	A3567144-54650-3000	10/06/2020	W 20OCT1	000319		180180	UTILITIES		667.29	
API	A3567144-54650-3000	10/06/2020	W 20OCT1	000319		180180	DPW			
GENERAL LEDGER TOTAL									470,851.96	488.58
API	A-2600	10/06/2020	W 20OCT1	B 3254			ACCOUNTS PAYABLE			186,991.32
API	E-2600	10/06/2020	W 20OCT1	B 3254			ACCOUNTS PAYABLE			58,051.58
API	F-2600	10/06/2020	W 20OCT1	B 3254			ACCOUNTS PAYABLE			54,409.97
API	G-2600	10/06/2020	W 20OCT1	B 3254			ACCOUNTS PAYABLE			2,831.21
API	H-2600	10/06/2020	W 20OCT1	B 3254			ACCOUNTS PAYABLE			168,024.28
API	Y-2600	10/06/2020	W 20OCT1	B 3254			ACCOUNTS PAYABLE			55.02
POL	A-1521	10/06/2020	W 20OCT1	B 3254			ENCUMBRANCES			82,909.07
POL	E-1521	10/06/2020	W 20OCT1	B 3254			ENCUMBRANCES			30,331.00
POL	F-1521	10/06/2020	W 20OCT1	B 3254			ENCUMBRANCES			24,763.61
POL	G-1521	10/06/2020	W 20OCT1	B 3254			ENCUMBRANCES			1,065.00
POL	H-1521	10/06/2020	W 20OCT1	B 3254			ENCUMBRANCES			160,300.28
POL	A-2963	10/06/2020	W 20OCT1	B 3254			BUDGETARY FUND BALANCE RES ENC		82,909.07	
POL	E-2963	10/06/2020	W 20OCT1	B 3254			BUDGETARY FUND BALANCE RES ENC		30,331.00	
POL	F-2963	10/06/2020	W 20OCT1	B 3254			BUDGETARY FUND BALANCE RES ENC		24,763.61	
POL	G-2963	10/06/2020	W 20OCT1	B 3254			BUDGETARY FUND BALANCE RES ENC		1,065.00	
POL	H-2963	10/06/2020	W 20OCT1	B 3254			BUDGETARY FUND BALANCE RES ENC		160,300.28	
SYSTEM GENERATED ENTRIES TOTAL									299,368.96	769,732.34
JOURNAL 2020/10/4 TOTAL									770,220.92	770,220.92
2020 10	API A-1522						EXPENDITURES		184,591.32	

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API E-1522	10/06/2020 W 20OCT1	B 3254					EXPENDITURES		56,876.58	
API F-1522	10/06/2020 W 20OCT1	B 3254					EXPENDITURES		54,209.97	
API G-1522	10/06/2020 W 20OCT1	B 3254					EXPENDITURES		2,831.21	
API H-1522	10/06/2020 W 20OCT1	B 3254					EXPENDITURES		168,024.28	
API Y-1522	10/06/2020 W 20OCT1	B 3254					EXPENDITURES		55.02	
API A-2980	10/06/2020 W 20OCT1	B 3254					REVENUES		2,400.00	
API F-2980	10/06/2020 W 20OCT1	B 3254					REVENUES		200.00	

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FUND	ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
A	GENERAL FUND	2020 10	4	10/06/2020			
	A-1521				ENCUMBRANCES		82,909.07
	A-1522				EXPENDITURES	184,591.32	
	A-2600				ACCOUNTS PAYABLE		186,991.32
	A-2963				BUDGETARY FUND BALANCE RES ENC	82,909.07	
	A-2980				REVENUES	2,400.00	
					FUND TOTAL	269,900.39	269,900.39
E	CITY CENTER AUTHORITY	2020 10	4	10/06/2020			
	E-1521				ENCUMBRANCES		30,331.00
	E-1522				EXPENDITURES	56,876.58	
	E-2600				ACCOUNTS PAYABLE		58,051.58
	E-2615				CUSTOMER DEPOSITS	1,175.00	
	E-2963				BUDGETARY FUND BALANCE RES ENC	30,331.00	
					FUND TOTAL	88,382.58	88,382.58
F	WATER FUND	2020 10	4	10/06/2020			
	F-1521				ENCUMBRANCES		24,763.61
	F-1522				EXPENDITURES	54,209.97	
	F-2600				ACCOUNTS PAYABLE		54,409.97
	F-2963				BUDGETARY FUND BALANCE RES ENC	24,763.61	
	F-2980				REVENUES	200.00	
					FUND TOTAL	79,173.58	79,173.58
G	SEWER FUND	2020 10	4	10/06/2020			
	G-1521				ENCUMBRANCES		1,065.00
	G-1522				EXPENDITURES	2,831.21	
	G-2600				ACCOUNTS PAYABLE		2,831.21
	G-2963				BUDGETARY FUND BALANCE RES ENC	1,065.00	
					FUND TOTAL	3,896.21	3,896.21
H	CAPITAL PROJECTS FUND	2020 10	4	10/06/2020			
	H-1521				ENCUMBRANCES		160,300.28
	H-1522				EXPENDITURES	168,024.28	
	H-2600				ACCOUNTS PAYABLE		168,024.28
	H-2963				BUDGETARY FUND BALANCE RES ENC	160,300.28	
					FUND TOTAL	328,324.56	328,324.56
Y	COMMUNITY DEVELOPMENT FUND	2020 10	4	10/06/2020			
	Y-1522				EXPENDITURES	55.02	
	Y-2600				ACCOUNTS PAYABLE		55.02
					FUND TOTAL	55.02	55.02

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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
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** END OF REPORT - Generated by Stefanie Richards **

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CITY OF SARATOGA SPRINGS LIVE
PURCHASE ORDER LIQUIDATION/RECEIVING REPORT

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PO	LN	VENDOR	QUANTITY ORDERED	PREVIOUS RECVD/CANC	CURRENT RECEIVED	REMAINING PO QTY	STA CD	DESCRIPTION
190390	001	CREIGHTON MANNING EN	1.00	0.00	0.00	1.00	9	CRESCENT AVENUE CONNECTOR FEASIBILIT
190768	001	THE LA GROUP PC	1.00	0.00	0.00	1.00	9	TRAIL GRAPHIC MAPS- CITY WAYFINDING
200475	001	RICOH USA, INC	12.00	0.00	0.00	12.00	8	EQUIPMENT LEASE PER GS-03F-0085U/PT

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
APPROVED UNPAID INVOICES TO BE POSTED											
7199	00001 CONSTELLATION EN	179895 179895		181173	20MWSEP2	3,380.66		.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00		G3638124	54650		1,770.90	1099:	
ACCT 1200	DEPT 3000	DUE 09/23/2020	DESC:DPW			A3031634	54650		64.42	1099:	
PO BOX 4640	CAROL STREAM IL	60197-4640				A3335184	54750		92.37	1099:	
						A3567174	54650	3000	1,308.76	1099:	
						A3537114	54650		144.21	1099:	
152	00000 CREIGHTON MANNIN	179897 119089#8	190390	181175	20MWSEP2	2,657.50		.00	1,392.40		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00		H3043012	52000	1247	2,657.50	1099:7	
ACCT 1200	DEPT 1000	DUE 09/23/2020	DESC:STUDY								
2 WINNERS CIRCLE	ALBANY NY	12205									
3	00002 CSEA-EBF	179898 OCT 20		181176	20MWSEP2	1,922.86		.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: Y	DISC: .00		A3739068	58011		1,533.42	1099:	
ACCT 1200	DEPT 3000	DUE 09/23/2020	DESC:DPW #268			A3769068	58011	3000	146.04	1099:	
ONE LEAR JET LANE SUITE	ONE LATHAM NY	12110				F3739068	58011		73.02	1099:	
						G3739068	58011		170.38	1099:	
3	00001 CSEA-EBF	179899 OCT 2020		181177	20MWSEP2	2,507.02		.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: Y	DISC: .00		A3011478	58011		24.34	1099:	
ACCT 1200	DEPT 1000	DUE 09/23/2020	DESC:NB365	CITY HALL ADMIN		A3719068	58011		438.12	1099:	
PO BOX 516	LATHAM NY	12110-0516				A3729068	58011		243.40	1099:	
						A3739068	58011		283.96	1099:	
						A3749068	58011		705.87	1099:	
						A3759068	58011		219.06	1099:	
						A3769068	58011		97.36	1099:	
						F3739068	58011		381.30	1099:	
						G3739068	58011		113.61	1099:	
6575	00003 DIRECT ENERGY BU	179900 179900		181178	20MWSEP2	1,064.89		.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00		F3638334	54650		204.37	1099:	
ACCT 1200	DEPT 3000	DUE 09/23/2020	DESC:DPW			A3567174	54650	3000	9.67	1099:	
P.O. BOX 32179	NEW YORK NY	10087-2179				G3638124	54650		169.49	1099:	
						A3567194	54650	3000	499.92	1099:	
						A3031634	54650		46.83	1099:	
						A3031654	54650		18.24	1099:	
						A3537114	54650		116.37	1099:	

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS	PO BY	PO BALANCE	CHK/WIRE	ERR
6575	00003 DIRECT ENERGY BU	179901 HS0208710		181179	20MWSEP2	29.89		.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00			A3143414	54650	29.89	1099:	
ACCT 1200	DEPT 4000	DUE 09/23/2020	DESC:68687745727								
P.O. BOX 32179	NEW YORK NY 10087-2179										
6575	00000 DIRECT ENERGY BU	179902 179902		181180	20MWSEP2	3,174.85		.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: Y	DISC: .00			E3577164	54650	3,134.77	1099:	
ACCT 1200	DEPT 7000	DUE 09/23/2020	DESC:CITY CENTER				E3577164	54650	40.08	1099:	
P.O. BOX 70220	PHILADELPHIA PA 19176-0220										
1	00001 COMMISSIONER OF	179903 179903		181181	20MWSEP2	22,734.75		.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: Y	DISC: .00			Y3618689	59089 473	22,734.75	1099:	
ACCT 1200	DEPT 1000	DUE 09/23/2020	DESC:APR-JUN 2020 PAYROLL								
CITY HALL - 474 BROADWAY	SARATOGA SPRINGS NY 12866										
898	00000 THE LA GROUP PC	179904 36346	190768	181182	20MWSEP2	266.25		.00	8,166.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00			H3517142	52000 1251	266.25	1099:	
ACCT 1200	DEPT 1000	DUE 09/23/2020	DESC:8/14/2020								
40 LONG ALLEY	SARATOGA SPRINGS NY 12866										
319	00001 NATIONAL GRID	179905 179905		181183	20MWSEP2	33,990.15		.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00			F3638324	54650	1,677.13	1099:	
ACCT 1200	DEPT 3000	DUE 09/23/2020	DESC:DPW				A3031654	54650	420.93	1099:	
P.O. BOX 4706	SYRACUSE NY 13221-4706						A3031624	54650	28.21	1099:	
							A3567194	54650 3000	335.29	1099:	
							G3638124	54650	1,162.77	1099:	
							F3638334	54650	57.92	1099:	
							A3567144	54650 3000	54.79	1099:	
							A3335184	54750	29,282.53	1099:	
							A3567144	54650 3000	265.56	1099:	
							A3638194	54650	150.20	1099:	
							A3335654	54650	140.25	1099:	
							A3537114	54650	117.16	1099:	
							A3416314	54650	297.41	1099:	
8385	00000 PRIMELINK, INC.	179906 9/10/2020		181184	20MWSEP2	262.14		.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: Y	DISC: .00			E3577164	54670	262.14	1099:	
ACCT 1200	DEPT 7000	DUE 09/23/2020	DESC:10305-2								

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
PO BOX 783 CHAMPLAIN NY 12919										
223	00001 RICOH USA, INC	179907 5060257498		181185	20MWSEP2	6.16	.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00		A3143414	54110		6.16	1099:
ACCT 1200	DEPT 4000	DUE 09/23/2020	DESC:4659857							
P O BOX 827577	PHILADELPHIA	PA 19182-7577								
223	00002 RICOH USA, INC	179908 104092535		181186	20MWSEP2	50.32	.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00		A3143124	54110		50.32	1099:
ACCT 1200	DEPT 4000	DUE 09/23/2020	DESC:3232521023244A4							
P O BOX 41564	PHILADELPHIA	PA 19101-1564								
223	00002 RICOH USA, INC	179909 104119960		181187	20MWSEP2	60.22	.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00		A3143014	54740		60.22	1099:
ACCT 1200	DEPT 4000	DUE 09/23/2020	DESC:3232523758017USC							
P O BOX 41564	PHILADELPHIA	PA 19101-1564								
223	00002 RICOH USA, INC	179910 104123581		181188	20MWSEP2	63.32	.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00		A3143124	54740		63.32	1099:
ACCT 1200	DEPT 4000	DUE 09/23/2020	DESC:3232521023244A2							
P O BOX 41564	PHILADELPHIA	PA 19101-1564								
223	00001 RICOH USA, INC	179911 5060108236		181189	20MWSEP2	96.82	.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00		A3011422	52200		96.82	1099:
ACCT 1200	DEPT 1000	DUE 09/23/2020	DESC:4681158							
P O BOX 827577	PHILADELPHIA	PA 19182-7577								
223	00001 RICOH USA, INC	179912 104092540	200475	181190	20MWSEP2	108.95	.00	786.23		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00		A3143124	54740		108.95	1099:
ACCT 1200	DEPT 4000	DUE 09/23/2020	DESC:3232523758017ML							
P O BOX 827577	PHILADELPHIA	PA 19182-7577								
223	00002 RICOH USA, INC	179913 103976541		181191	20MWSEP2	259.90	.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00		A3011422	52200		259.90	1099:
ACCT 1200	DEPT 1000	DUE 09/23/2020	DESC:104092538							
P O BOX 41564	PHILADELPHIA	PA 19101-1564								

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1699	00003 TIME WARNER CABL	179914 866296301090920		181192	20MWSEP2	74.95	.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00			A3143124 54110	74.95	1099:	
ACCT 1200	DEPT 4000	DUE 09/23/2020	DESC:202866296301001							
PO BOX 4617	CAROL STREAM IL	60197-4617								
1699	00003 TIME WARNER CABL	179915 489463802090520		181193	20MWSEP2	114.99	.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00			A3021694 54740	114.99	1099:	
ACCT 1200	DEPT 2000	DUE 09/23/2020	DESC:202489463802001							
PO BOX 4617	CAROL STREAM IL	60197-4617								
5997	00001 TIME WARNER CABL	179916 904547801082720		181194	20MWSEP2	507.50	.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00			A3567194 54720	507.50	1099:	
ACCT 1200	DEPT 6000	DUE 09/23/2020	DESC:202904547801001							
PO BOX 4617	CAROL STREAM IL	60197-4617								
1927	00001 VERIZON	179917 179917		181195	20MWSEP2	7.74	.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00			A3031444 54670	7.74	1099:	
ACCT 1200	DEPT 3000	DUE 09/23/2020	DESC:851750475000105							
P O BOX 15124	ALBANY NY	12212-5124								
1927	00001 VERIZON	179918 179918		181196	20MWSEP2	8.57	.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00			A3021694 54670	8.57	1099:	
ACCT 1200	DEPT 2000	DUE 09/23/2020	DESC:651750468000197							
P O BOX 15124	ALBANY NY	12212-5124								
1927	00001 VERIZON	179919 179919		181197	20MWSEP2	27.70	.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00			A3031494 54670	27.70	1099:	
ACCT 1200	DEPT 3000	DUE 09/23/2020	DESC:651750496000102							
P O BOX 15124	ALBANY NY	12212-5124								
1927	00001 VERIZON	179920 179920		181198	20MWSEP2	27.97	.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00			A3143314 54751	27.97	1099:	
ACCT 1200	DEPT 4000	DUE 09/23/2020	DESC:851750523000172							
P O BOX 15124	ALBANY NY	12212-5124								

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NEW INVOICES

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NEW INVOICES

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NEW INVOICES

VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1831	00001 VERIZON WIRELESS	179935 9862604409		181213	20MWSEP2	45.60	.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00			A3143414 54670	45.60	1099:	
ACCT 1200	DEPT 4000	DUE 09/23/2020	DESC:74208255700001							
P O BOX 408	NEWARK NJ 07101-0408									
1831	00001 VERIZON WIRELESS	179936 9862510891		181214	20MWSEP2	404.66	.00	.00		
CASH A	2020/09	INV 09/22/2020	SEP-CHK: N	DISC: .00			A3143124 54670	137.65	1099:	
ACCT 1200	DEPT 4000	DUE 09/23/2020	DESC:28691644800001				A3143624 54670	267.01	1099:	
P O BOX 408	NEWARK NJ 07101-0408									
41 APPROVED UNPAID INVOICES				TOTAL		75,703.34				
41 INVOICE(S)				REPORT POST TOTAL		75,703.34				

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ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
2020 09	A3011422	A -30-1-1420-2-52200 -	OFFICE EQUIPMEN	356.72	1,049.68
	A3011478	A -30-1-1431-8-58011 -	VISION INSURANC	24.34	48.68
	A3021694	A -30-2-1681-4-54670 -	PHONES	55.10	4,692.86
	A3021694	A -30-2-1681-4-54740 -	SERVICE CONTRAC	114.99	20,063.64
	A3031444	A -30-3-1440-4-54670 -	PHONES	7.74	1,138.71
	A3031494	A -30-3-1490-4-54670 -	PHONES	632.11	2,910.71
	A3031624	A -30-3-1620-4-54650 -	UTILITIES	28.21	1,462.07
	A3031634	A -30-3-1621-4-54650 -	VC UTILITIES	111.25	362.54
	A3031654	A -30-3-1623-4-54650 -	UTILITIES	439.17	1,335.03
	A3051414	A -30-5-1410-4-54573 -	RISK-SAFETY PRO	1,059.98	29,016.18
	A3143014	A -31-4-3010-4-54740 -	SERVICE CONTRAC	60.22	319.13
	A3143124	A -31-4-3120-4-54110 -	OFFICE SUPPLIES	125.27	3,918.67
	A3143124	A -31-4-3120-4-54670 -	PHONES	137.65	19,403.30
	A3143124	A -31-4-3120-4-54740 -	SERVICE CONTRAC	172.27	410.02
	A3143314	A -31-4-3310-4-54751 -	UTILITIES TRAFF	27.97	10,715.83
	A3143414	A -31-4-3410-4-54110 -	OFFICE SUPPLIES	6.16	1,125.42
	A3143414	A -31-4-3410-4-54650 -	UTILITIES	29.89	5,328.40
	A3143414	A -31-4-3410-4-54670 -	PHONES	45.60	9,171.63
	A3143624	A -31-4-3620-4-54670 -	PHONES	267.01	1,472.13
	A3335184	A -33-3-5182-4-54750 -	STREET LIGHTING	29,374.90	161,370.04
	A3335654	A -33-3-5650-4-54650 -	UTILITIES	140.25	2,185.25
	A3416314	A -34-1-6310-4-54650 -	UTILITIES	297.41	1,499.48
	A3537114	A -35-3-7110-4-54650 -	UTILITIES	377.74	10,272.10
	A3567144	A -35-6-7140-4-54650 -3000	UTILITIES	320.35	5,600.11
	A3567174	A -35-6-7171-4-54650 -3000	UTILITIES	1,318.43	171.06
	A3567194	A -35-6-7181-4-54650 -3000	UTILITIES	835.21	-1,138.93
	A3567194	A -35-6-7181-4-54720 -	SERVICE CONTRAC	507.50	1,877.50
	A3638194	A -36-3-8185-4-54650 -	UTILITIES	150.20	498.93
	A3719068	A -37-1-9060-8-58011 -	VISION INSURANC	438.12	1,143.98
	A3729068	A -37-2-9060-8-58011 -	VISION INSURANC	243.40	389.64
	A3739068	A -37-3-9060-8-58011 -	VISION INSURANC	1,817.38	4,949.12
	A3749068	A -37-4-9060-8-58011 -	VISION INSURANC	705.87	4,525.45
	A3759068	A -37-5-9060-8-58011 -	VISION INSURANC	219.06	438.40
	A3769068	A -37-6-9060-8-58011 -	VISION INSURANC	97.36	487.35
	A3769068	A -37-6-9060-8-58011 -3000	VISION INSURANC	146.04	1,290.22
	E3577164	E -35-7-7160-4-54650 -	UTILITIES	3,174.85	84,840.19
	E3577164	E -35-7-7160-4-54670 -	PHONES	262.14	4,211.76
	F3638324	F -36-3-8320-4-54650 -	UTILITIES	1,677.13	30,233.25
	F3638334	F -36-3-8330-4-54650 -	UTILITIES	262.29	250,746.72
	F3638334	F -36-3-8330-4-54670 -	PHONES	136.09	2,194.52
	F3739068	F -37-3-9060-8-58011 -	VISION INSURANC	454.32	1,346.81
	G3638124	G -36-3-8120-4-54650 -	UTILITIES	3,103.16	7,158.45
	G3739068	G -37-3-9060-8-58011 -	VISION INSURANC	283.99	1,444.26
	H3043012	H -30-4-3010-2-52000 -1247	CAPITAL PROJECT	2,657.50	26,811.25
	H3517142	H -35-1-7140-2-52000 -1251	CAPITAL PROJECT	266.25	109,864.00
	Y3618689	Y -36-1-8686-9-59089 -473	CONTRIBUTION TO	22,734.75	-37,240.67

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75,703.34

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YEAR PER	JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2020	9	209									
API	G3638124-54650		09/23/2020	W 20MWSEP2	007199		179895	UTILITIES DPW		1,770.90	
API	A3031634-54650		09/23/2020	W 20MWSEP2	007199		179895	VC UTILITIES DPW		64.42	
API	A3335184-54750		09/23/2020	W 20MWSEP2	007199		179895	STREET LIGHTING DPW		92.37	
API	A3567174-54650-3000		09/23/2020	W 20MWSEP2	007199		179895	UTILITIES DPW		1,308.76	
API	A3537114-54650		09/23/2020	W 20MWSEP2	007199		179895	UTILITIES DPW		144.21	
API	H3043012-52000-1247		09/23/2020	W 20MWSEP2	000152	190390	179897	CAPITAL PROJECT OUTLAY STUDY		2,657.50	
POL	H3043012-52000-1247		09/23/2020	LIQ/INV	000152	190390	179897	CAPITAL PROJECT OUTLAY STUDY	4 2019		2,657.50
API	A3739068-58011		09/23/2020	W 20MWSEP2	000003		179898	VISION INSURANCE DPW #268		1,533.42	
API	A3769068-58011-3000		09/23/2020	W 20MWSEP2	000003		179898	VISION INSURANCE DPW #268		146.04	
API	F3739068-58011		09/23/2020	W 20MWSEP2	000003		179898	VISION INSURANCE DPW #268		73.02	
API	G3739068-58011		09/23/2020	W 20MWSEP2	000003		179898	VISION INSURANCE DPW #268		170.38	
API	A3011478-58011		09/23/2020	W 20MWSEP2	000003		179899	VISION INSURANCE NB365 CITY HALL ADMIN		24.34	
API	A3719068-58011		09/23/2020	W 20MWSEP2	000003		179899	VISION INSURANCE NB365 CITY HALL ADMIN		438.12	
API	A3729068-58011		09/23/2020	W 20MWSEP2	000003		179899	VISION INSURANCE NB365 CITY HALL ADMIN		243.40	
API	A3739068-58011		09/23/2020	W 20MWSEP2	000003		179899	VISION INSURANCE NB365 CITY HALL ADMIN		283.96	
API	A3749068-58011		09/23/2020	W 20MWSEP2	000003		179899	VISION INSURANCE NB365 CITY HALL ADMIN		705.87	
API	A3759068-58011		09/23/2020	W 20MWSEP2	000003		179899	VISION INSURANCE NB365 CITY HALL ADMIN		219.06	
API	A3769068-58011		09/23/2020	W 20MWSEP2	000003		179899	VISION INSURANCE NB365 CITY HALL ADMIN		97.36	
API	F3739068-58011		09/23/2020	W 20MWSEP2	000003		179899	VISION INSURANCE NB365 CITY HALL ADMIN		381.30	
API	G3739068-58011		09/23/2020	W 20MWSEP2	000003		179899	VISION INSURANCE NB365 CITY HALL ADMIN		113.61	
API	F3638334-54650		09/23/2020	W 20MWSEP2	006575		179900	UTILITIES DPW		204.37	
API	A3567174-54650-3000		09/23/2020	W 20MWSEP2	006575		179900	UTILITIES DPW		9.67	
API	G3638124-54650		09/23/2020	W 20MWSEP2	006575		179900	UTILITIES DPW		169.49	
API	A3567194-54650-3000							UTILITIES	Y	499.92	

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		09/23/2020 W	20MWSEP2	006575		179900	DPW			
API	A3031634-54650						VC UTILITIES		46.83	
		09/23/2020 W	20MWSEP2	006575		179900	DPW			
API	A3031654-54650						UTILITIES		18.24	
		09/23/2020 W	20MWSEP2	006575		179900	DPW			
API	A3537114-54650						UTILITIES		116.37	
		09/23/2020 W	20MWSEP2	006575		179900	DPW			
API	A3143414-54650						UTILITIES		29.89	
		09/23/2020 W	20MWSEP2	006575		179901	68687745727			
API	E3577164-54650						UTILITIES		3,134.77	
		09/23/2020 W	20MWSEP2	006575		179902	CITY CENTER			
API	E3577164-54650						UTILITIES		40.08	
		09/23/2020 W	20MWSEP2	006575		179902	CITY CENTER			
API	Y3618689-59089-473						CONTRIBUTION TO CITY FOR ADMIN	Y	22,734.75	
		09/23/2020 W	20MWSEP2	000001		179903	APR-JUN 2020 PAYROLL			
API	H3517142-52000-1251						CAPITAL PROJECT OUTLAY		266.25	
		09/23/2020 W	20MWSEP2	000898	190768	179904	8/14/2020			
POL	H3517142-52000-1251						CAPITAL PROJECT OUTLAY			266.25
		09/23/2020 LIQ/INV		000898	190768	179904	8/14/2020	4 2019		
API	F3638324-54650						UTILITIES		1,677.13	
		09/23/2020 W	20MWSEP2	000319		179905	DPW			
API	A3031654-54650						UTILITIES		420.93	
		09/23/2020 W	20MWSEP2	000319		179905	DPW			
API	A3031624-54650						UTILITIES		28.21	
		09/23/2020 W	20MWSEP2	000319		179905	DPW			
API	A3567194-54650-3000						UTILITIES	Y	335.29	
		09/23/2020 W	20MWSEP2	000319		179905	DPW			
API	G3638124-54650						UTILITIES		1,162.77	
		09/23/2020 W	20MWSEP2	000319		179905	DPW			
API	F3638334-54650						UTILITIES		57.92	
		09/23/2020 W	20MWSEP2	000319		179905	DPW			
API	A3567144-54650-3000						UTILITIES		54.79	
		09/23/2020 W	20MWSEP2	000319		179905	DPW			
API	A3335184-54750						STREET LIGHTING		29,282.53	
		09/23/2020 W	20MWSEP2	000319		179905	DPW			
API	A3567144-54650-3000						UTILITIES		265.56	
		09/23/2020 W	20MWSEP2	000319		179905	DPW			
API	A3638194-54650						UTILITIES		150.20	
		09/23/2020 W	20MWSEP2	000319		179905	DPW			
API	A3335654-54650						UTILITIES		140.25	
		09/23/2020 W	20MWSEP2	000319		179905	DPW			
API	A3537114-54650						UTILITIES		117.16	
		09/23/2020 W	20MWSEP2	000319		179905	DPW			
API	A3416314-54650						UTILITIES		297.41	
		09/23/2020 W	20MWSEP2	000319		179905	DPW			
API	E3577164-54670						PHONES		262.14	
		09/23/2020 W	20MWSEP2	008385		179906	10305-2			
API	A3143414-54110						OFFICE SUPPLIES		6.16	
		09/23/2020 W	20MWSEP2	000223		179907	4659857			

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
API	A3143124-54110	09/23/2020 W	20MWSEP2	000223		179908	OFFICE SUPPLIES 3232521023244A4		50.32	
API	A3143014-54740	09/23/2020 W	20MWSEP2	000223		179909	SERVICE CONTRACTS - EQUIPMENT 3232523758017USC		60.22	
API	A3143124-54740	09/23/2020 W	20MWSEP2	000223		179910	SERVICE CONTRACTS - EQUIPMENT 323521023244A2		63.32	
API	A3011422-52200	09/23/2020 W	20MWSEP2	000223		179911	OFFICE EQUIPMENT 4681158		96.82	
API	A3143124-54740	09/23/2020 W	20MWSEP2	000223	200475	179912	SERVICE CONTRACTS - EQUIPMENT 3232523758017ML		108.95	
POL	A3143124-54740	09/23/2020 LIQ/INV		000223	200475	179912	SERVICE CONTRACTS - EQUIPMENT 3232523758017ML	4 2020		108.95
API	A3011422-52200	09/23/2020 W	20MWSEP2	000223		179913	OFFICE EQUIPMENT 104092538		259.90	
API	A3143124-54110	09/23/2020 W	20MWSEP2	001699		179914	OFFICE SUPPLIES 202866296301001		74.95	
API	A3021694-54740	09/23/2020 W	20MWSEP2	001699		179915	SERVICE CONTRACTS - EQUIPMENT 202489463802001		114.99	
API	A3567194-54720	09/23/2020 W	20MWSEP2	005997		179916	SERVICE CONTRACTS - PROF SERV 202904547801001		507.50	
API	A3031444-54670	09/23/2020 W	20MWSEP2	001927		179917	PHONES 851750475000105		7.74	
API	A3021694-54670	09/23/2020 W	20MWSEP2	001927		179918	PHONES 651750468000197		8.57	
API	A3031494-54670	09/23/2020 W	20MWSEP2	001927		179919	PHONES 651750496000102		27.70	
API	A3143314-54751	09/23/2020 W	20MWSEP2	001927		179920	UTILITIES TRAFFIC LIGHTS 851750523000172		27.97	
API	A3031494-54670	09/23/2020 W	20MWSEP2	001927		179921	PHONES 651750469000170		28.91	
API	A3031494-54670	09/23/2020 W	20MWSEP2	001927		179922	PHONES 251750484000159		28.99	
API	A3031494-54670	09/23/2020 W	20MWSEP2	001927		179923	PHONES 251750487000180		29.19	
API	A3031494-54670	09/23/2020 W	20MWSEP2	001927		179924	PHONES 651750643000179		33.13	
API	A3031494-54670	09/23/2020 W	20MWSEP2	001927		179925	PHONES 151750516000160		35.68	
API	A3021694-54670	09/23/2020 W	20MWSEP2	001927		179926	PHONES 2517505200000163		46.53	
API	A3031494-54670	09/23/2020 W	20MWSEP2	001927		179927	PHONES 251750483000176		58.20	
API	A3031494-54670	09/23/2020 W	20MWSEP2	001927		179928	PHONES 251750581000185		62.75	
API	A3031494-54670	09/23/2020 W	20MWSEP2	001927		179929	PHONES 651750658000155		62.82	
API	A3031494-54670	09/23/2020 W	20MWSEP2	001927		179930	PHONES 251747382000174		74.25	
API	A3031494-54670						PHONES		93.01	

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
		09/23/2020	W 20MWSEP2	001927		179931	651747381000106			
API	A3031494-54670						PHONES		97.48	
		09/23/2020	W 20MWSEP2	001927		179932	651750515000174			
API	F3638334-54670						PHONES		136.09	
		09/23/2020	W 20MWSEP2	001927		179933	652486007000146			
API	A3051414-54573						RISK-SAFETY PROGRAMMING		1,059.98	
		09/23/2020	W 20MWSEP2	001831		179934	04410432600001			
API	A3143414-54670						PHONES		45.60	
		09/23/2020	W 20MWSEP2	001831		179935	74208255700001			
API	A3143124-54670						PHONES		137.65	
		09/23/2020	W 20MWSEP2	001831		179936	28691644800001			
API	A3143624-54670						PHONES		267.01	
		09/23/2020	W 20MWSEP2	001831		179936	28691644800001			
GENERAL LEDGER TOTAL									75,703.34	.00
API	A-2600						ACCOUNTS PAYABLE			40,690.87
		09/23/2020	W 20MWSEP2	B 3250						
API	E-2600						ACCOUNTS PAYABLE			3,436.99
		09/23/2020	W 20MWSEP2	B 3250						
API	F-2600						ACCOUNTS PAYABLE			2,529.83
		09/23/2020	W 20MWSEP2	B 3250						
API	G-2600						ACCOUNTS PAYABLE			3,387.15
		09/23/2020	W 20MWSEP2	B 3250						
API	H-2600						ACCOUNTS PAYABLE			2,923.75
		09/23/2020	W 20MWSEP2	B 3250						
API	Y-2600						ACCOUNTS PAYABLE			22,734.75
		09/23/2020	W 20MWSEP2	B 3250						
POL	A-1521						ENCUMBRANCES			108.95
		09/23/2020	W 20MWSEP2	B 3250						
POL	H-1521						ENCUMBRANCES			2,923.75
		09/23/2020	W 20MWSEP2	B 3250						
POL	A-2963						BUDGETARY FUND BALANCE RES ENC		108.95	
		09/23/2020	W 20MWSEP2	B 3250						
POL	H-2963						BUDGETARY FUND BALANCE RES ENC		2,923.75	
		09/23/2020	W 20MWSEP2	B 3250						
SYSTEM GENERATED ENTRIES TOTAL									3,032.70	78,736.04
JOURNAL 2020/09/209 TOTAL									78,736.04	78,736.04
2020	9	209								
API	A-1522						EXPENDITURES		40,690.87	
		09/23/2020	W 20MWSEP2	B 3250						
API	E-1522						EXPENDITURES		3,436.99	
		09/23/2020	W 20MWSEP2	B 3250						
API	F-1522						EXPENDITURES		2,529.83	

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YEAR PER	JNL								
SRC ACCOUNT									
EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT	
09/23/2020	W 20MWSEP2 B 3250								
API G-1522					EXPENDITURES		3,387.15		
09/23/2020	W 20MWSEP2 B 3250								
API H-1522					EXPENDITURES		2,923.75		
09/23/2020	W 20MWSEP2 B 3250								
API Y-1522					EXPENDITURES		22,734.75		
09/23/2020	W 20MWSEP2 B 3250								

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FUND	ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
A	GENERAL FUND	2020	9	209	09/23/2020			
	A-1521					ENCUMBRANCES		108.95
	A-1522					EXPENDITURES	40,690.87	
	A-2600					ACCOUNTS PAYABLE		40,690.87
	A-2963					BUDGETARY FUND BALANCE RES ENC	108.95	
						FUND TOTAL	40,799.82	40,799.82
E	CITY CENTER AUTHORITY	2020	9	209	09/23/2020			
	E-1522					EXPENDITURES	3,436.99	
	E-2600					ACCOUNTS PAYABLE		3,436.99
						FUND TOTAL	3,436.99	3,436.99
F	WATER FUND	2020	9	209	09/23/2020			
	F-1522					EXPENDITURES	2,529.83	
	F-2600					ACCOUNTS PAYABLE		2,529.83
						FUND TOTAL	2,529.83	2,529.83
G	SEWER FUND	2020	9	209	09/23/2020			
	G-1522					EXPENDITURES	3,387.15	
	G-2600					ACCOUNTS PAYABLE		3,387.15
						FUND TOTAL	3,387.15	3,387.15
H	CAPITAL PROJECTS FUND	2020	9	209	09/23/2020			
	H-1521					ENCUMBRANCES		2,923.75
	H-1522					EXPENDITURES	2,923.75	
	H-2600					ACCOUNTS PAYABLE		2,923.75
	H-2963					BUDGETARY FUND BALANCE RES ENC	2,923.75	
						FUND TOTAL	5,847.50	5,847.50
Y	COMMUNITY DEVELOPMENT FUND	2020	9	209	09/23/2020			
	Y-1522					EXPENDITURES	22,734.75	
	Y-2600					ACCOUNTS PAYABLE		22,734.75
						FUND TOTAL	22,734.75	22,734.75

** END OF REPORT - Generated by Stefanie Richards **

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CITY OF SARATOGA SPRINGS LIVE
20MWSEP3

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CLERK: u101 BATCH: 3252

ACCOUNT DISTRIBUTION SUMMARY

YR/PER	ORG	ACCOUNT	DESCRIPTION	AMOUNT	REMAINING BUDGET
2020 09	A3031444 A	-30-3-1440-4-54670 -	PHONES	533.20	605.51
	A3031494 A	-30-3-1490-4-54670 -	PHONES	1,125.81	1,784.90
	A3031654 A	-30-3-1623-4-54670 -	PHONES	121.65	1,132.74
	A3113624 A	-31-1-3620-4-54670 -	PHONES	174.77	1,228.36
	A3143124 A	-31-4-3120-4-54670 -	PHONES	1,440.38	17,962.92
	A3335014 A	-33-3-5010-4-54670 -	PHONES	305.36	1,250.92
	A3537114 A	-35-3-7110-4-54670 -	PHONES	16.89	496.28
	A3567144 A	-35-6-7140-4-54670 -	PHONES	36.28	-36.28
	A3638194 A	-36-3-8185-4-54670 -	PHONES	16.89	250.47
	F3638334 F	-36-3-8330-4-54670 -	PHONES	193.74	2,000.78
	F3638344 F	-36-3-8340-4-54670 -	PHONES	80.90	338.77
	F3638354 F	-36-3-8341-4-54180 -	OTHER SUPPLIES	35.49	83,047.71
	G3638114 G	-36-3-8110-4-54670 -	PHONES	35.49	-35.49
REPORT TOTALS				4,116.85	

INVOICE ENTRY PROOF LIST

WARRANT: 20MWSEP4				NEW INVOICES						
VENDOR	REMIT NAME	DOCUMENT INVOICE	PO	VOUCHER	WARRANT	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
HELD INVOICES										
16	00001 SARATOGA COUNTY	180181 3rd QUARTER PAYMENT		181460	20MWSEP4	3,154,232.24	.00	.00		
	CASH A 2020/09 INV 09/29/2020 SEP-CHK: N DISC: .00						A 2670	3,154,232.24	1099:	
	ACCT 1200 DEPT 2000 DUE 09/30/2020 DESC:COUNTY 3RD QUARTER TAXES									
	40 MCMASTER STREET BLDG #1 BALLSTON SPA NY 12020									
16	00001 SARATOGA COUNTY	180182 3RD QUARTER SEWER DI		181461	20MWSEP4	989,585.75	.00	.00		
	CASH A 2020/09 INV 09/29/2020 SEP-CHK: N DISC: .00						G3638134 54731	989,585.75	1099:	
	ACCT 1200 DEPT 2000 DUE 09/30/2020 DESC:3RD QUARTER SEWER DISTRICT									
	40 MCMASTER STREET BLDG #1 BALLSTON SPA NY 12020									
739	00000 SPECIAL ASSESSEME	180183 3RD QUARTER SAD TAXE		181462	20MWSEP4	31,024.77	.00	.00		
	CASH A 2020/09 INV 09/29/2020 SEP-CHK: N DISC: .00						A 2630	31,024.77	1099:	
	ACCT 1200 DEPT 2000 DUE 09/30/2020 DESC:3RD QUARTER TAXES									
	C/O FINANCE DEPARTMENT CITY HALL SARATOGA SPRINGS NY 12866									
2743	00000 WEST AVENUE SAD	180184 3RD QUARTER TAXES		181463	20MWSEP4	12,750.76	.00	.00		
	CASH A 2020/09 INV 09/29/2020 SEP-CHK: N DISC: .00						A 2630	12,750.76	1099:	
	ACCT 1200 DEPT 2000 DUE 09/30/2020 DESC:3RD QUARTER WASAD TAXES									
	C/O FINANCE DEPARTMENT SARATOGA SPRINGS NY 12866									
4 HELD INVOICES				TOTAL		4,187,593.52				
0 INVOICE(S)				REPORT POST TOTAL		.00				
REPORT TOTALS								.00		

DATE: 09/29/2020 WARRANT 20MWSEP4

COMMISSIONER OF ACCOUNTS

I HEREBY CERTIFY THAT AT A MEETING OF THE CITY OF SARATOGA SPRINGS
CITY COUNCIL ON THAT THE VOUCHERS BELOW ARE APPROVED AND
AUTHORIZED.



CITY OF SARATOGA SPRINGS

PLANNING & ECONOMIC DEVELOPMENT

City Hall - 474 Broadway
Saratoga Springs, New York 12866
Tel: 518-587-3550 fax: 518-580-9480
www.saratoga-springs.org

Bradley Birge
Administrator
Susan Barden, AICP
Principal Planner
Amanda Tucker, RA
Senior Planner
Lindsey Connors, MPA
Community Development Planner
Jennifer Merriman
Land Use Board Coordinator

September 28, 2020

Frances Ryan
43 White Street, Apt #1
Saratoga Springs, New York 12866

RE: Purchase of a "Workforce Unit" at 289 Jefferson Street Unit 16, Saratoga Springs

Dear Ms. Ryan:

The "Amended and Restated Declaration of Covenants and Restrictions of Stephen Ethier 285 Jefferson Street", dated February 8, 2006, filed with the Saratoga County Clerk on February 16, 2006, volume 01748, page 00312, the "Second Amended and Restated Declaration of Covenants and Restrictions of Stephen Ethier", filed with the Saratoga County Clerk on July 7, 2020, instrument no. 2020017116, and the pending "Amendment to the Second Amended and Restated Declaration of Covenants and Restrictions of Stephen Ethier", approved by City Council August 18, 2020, dedicate the sale of a percentage of units at 289 Jefferson Street subject to the requirements and workforce housing provisions contained within these Covenants.

I have reviewed the information submitted on your behalf and find the following:

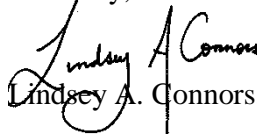
1. Ms. Ryan represents a 1-person household; that she intends to occupy the property year-round as her primary residence; and that Ms. Ryan is not claimed as a dependent on another person's federal or state tax return.
2. Ms. Ryan's annual income is less than 80% of the 2020 Area Median Income for the Albany-Schenectady-Troy Metropolitan Statistical Area.
3. The dwelling unit sales price results in a monthly housing cost (including mortgage, insurance, property taxes, home-owner association fees, and approximate utility costs) that does not exceed one-twelfth of thirty-five percent of the maximum annual income for a 2-person household earning less than 80% of the Area Median Income.

Based upon the information reviewed, you meet the eligibility requirements for the purchase of a "workforce unit" at 289 Jefferson Street Unit 16, Saratoga Springs.

An appraisal, conducted by Jim Beaty on September 25, 2020, indicates an appraised value ("Market Value") of \$215,000 for the subject unit. In accordance with the resale conditions stated in Section VI of the aforementioned Second Amended Covenant, the sales price ("Buyer's Price") of \$179,900 constitutes a "Buyer's Interest" of 83.7% and the "City's Interest" of 16.3%. In the event of resale of this unit, the resale price shall be the Buyer's Interest multiplied by the current Market Value as an unrestricted unit at the time of resale.

Should you have any questions regarding the above information, please contact me at 587-3550 x2575.
Congratulations on your new home purchase!

Sincerely,


Lindsey A. Connors, MPA

Unit Deed (Workforce Housing)

THIS INDENTURE: made this day of Two- Thousand Twenty

BETWEEN **Bluestar ENTERPRISES LLC**, 26 Congress Street, Saratoga Springs, NY 12866, the "Grantor,"
and

FRANCES J. RYAN, the Grantee, residing at 43 White Street, APT 2, Saratoga Springs, N.Y. 12866

WITNESSETH:

That the party of the first part in consideration of one hundred seventy -nine thousand nine hundred (\$179,900) money of the United States, and other good and valuable consideration paid by the party of the second part, does hereby grant and release unto the party of the second part, their heirs or successors, distributes, and assigns forever:

ALL THAT CERTAIN PIECE OR PARCEL OF REAL PROPERTY, with the improvements hereon contained, situate and being part of Condominium in the City of Saratoga Springs, County of Saratoga and State of New York, known and designated as the following Unit #16 together with and undivided interest in the Common Elements of the Condominium hereafter described, as the same is defined in the Declaration of Condominium hereinafter referred to as:

Building Number 289 Jefferson Street, Unit # 16 together with a 4. 7 % listed in deed agreement, undivided interest in the Common Elements, together with one garage by bearing the # 24.

The real property above described is shown on the Plans of Condominium certified by Michael P. Perri, Certified Licensed Architect, and filed in Saratoga County Clerk's Office on the 6th day of September 2007. As defined in the Declaration entitled 285 Jefferson, LLC made by the Grantor under Article 9B of the New York Real Property Law recorded in the Saratoga County Clerk's Office on the 6th day of September 2007.

This deed is signed by the City of Saratoga Springs, New York pursuant to the terms of the Second Amended and Restated Declaration of Covenants and Restrictions of Stephen P. Ethier, dated July 11, 2019 and recorded in the Saratoga County Clerk's Office on July 7, 220 as Instrument No. 2020017116. This conveyance is subject to the terms and conditions of said Declaration.

TOGETHER with the appurtenances and all the estate and rights of the Grantor in and to the Unit 16.

TOGETHER with and subject to all easements in favor of the Unit or in favor of other Units or Common Elements.

TOGETHER with and subject to an easement for the continuance of all encroachments by the Unit(s) on any adjoining Unit(s) or Common Elements now existing as a result of construction of the Building in which the Unit is located or which may come into existence hereafter as a result of settling or shifting of the building, or as a result of repair or restoration of the Building or of the Unit(s) after damage or destruction by fire or other casualty, or after taking in condemnation or eminent domain proceedings, or by reason of an alteration to the Common Elements, so that any such encroachments may remain so long as the Building shall stand:

TOGETHER with and subject to an easement in common with the Owners of other Units to use and pipes, wires, ducts, cables, conduits, public utility lines and other Common Elements located in any of the other Units or elsewhere on the Condominium Property, and serving the Unit(s):

TOGETHER with and subject by the provisions, benefits, rights, privileges, easements, burdens, covenants and restrictions of the Declaration and the By-Laws of the Condominium recorded simultaneously with and as a part of the Declaration as the same may be amended from time to time by instrument recorded in the Office of the Clerk of Saratoga County which provisions, together with any amendments thereto, shall constitute covenants running with the land and shall bind any person having at any time any interest or estate in the Unit, as though such provisions were recited and stipulated at length herein:

TOGETHER with the benefits and subject to the burdens of other easements, agreements, rights of way and restrictive covenants of record, if any:

AND subject to the terms, conditions, and restrictions of the Amended and Restated Declaration of Covenants and Restrictions of Stephen P. Ethier, 285 Jefferson Street, LLC dated February 8, 2006 and recorded in the Saratoga County Clerk's Office on February 16, 2006 in Book 1748 of deeds at page 312.

TO HAVE AND TO HOLD the same unto the Grantee, the heirs or successors and assigns of the Grantee, forever:

AND, the Grantor covenants that the Grantor has not done or suffered anything whereby the said premises have been encumbered in any way whatsoever, except as aforesaid.

AND, the Grantor, in compliance with Section 13 of the Lien Law, covenants that the Grantor will receive the consideration for this conveyance and will hold the right to receive such consideration as a trust fund for the purpose of paying the cost of the improvement and will apply the same first to the payment of the cost of the improvement before using any part of the total of the same for any other purpose.

AND, the Grantor is making this transfer in the normal course of business and this Property does not constitute all or substantially all of the assets of the Grantor corporation.

The use for which the Unit is intended is that of a residence for owner occupancy, only, subject to the applicable governmental regulations and the restrictions contained in the Declaration.

AND, the Grantee, by acceptance of this deed, also accepts ratifies and agrees to be bound by the Second Amendment and Restated Declaration of Covenants and Restrictions of Stephen P. Ethier, dated July 11, 2019 and recorded in the Saratoga County Clerk's Office on July 7, 2020 as Instrument No. 2020017116, and agrees to comply with all the terms and the provisions thereof as the same may be amended from time to time by instruments recorded in the Office of the Saratoga County Clerk:

STATE OF NEW YORK

SS:

COUNTY OF SARATOGA

On the ____ day of _____, 2020, before me, a Notary Public in and for said State, the undersigned personally appeared FRANCES J. RYAN personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed on the within instrument and acknowledged to me that she executed the same in her capacity, and that by her signature on the instrument, the individual or the person upon behalf of which the individual acted executed the instrument.

Notary Public

STATE OF NEW YORK

SS:

COUNTY OF SARATOGA

On the ____ day of _____, 2020, before me, a Notary Public in and for said State, the undersigned personally appeared MEG KELLY personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed on the within instrument and acknowledged to me that she executed the same in her capacity, and that by her signature on the instrument, the individual or the person upon behalf of which the individual acted executed the instrument

Notary Public

166 JEFFERSON STREET, LLC

By: _____

STEPHEN P. ETHIER, Member

FRANCES J. RYAN

PER COUNCIL APPROVAL

CITY OF SARATOGA SPRINGS

BY: _____

MEG KELLY, MAYOR

STATE OF NEW YORK

SS:

COUNTY OF SARATOGA

On the _____ day of _____, 2020 before me, a Notary Public in and for said State, the undersigned personally appeared STEPHEN P.ETHIER personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed on the within instrument and acknowledged to me that she executed the same in her capacity, and that by her signature on the instrument, the individual or the person upon behalf of which the individual acted executed the instrument.

Notary Public



CITY OF SARATOGA SPRINGS

PLANNING & ECONOMIC DEVELOPMENT

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Amanda Tucker, RA
Senior Planner
Lindsey Connors, MPA
Community Development Planner
Jennifer Merriman
Land Use Board Coordinator

September 22, 2020

Shawn Nolan
14 Peabody Place
Gansevoort, NY 12831

RE: Purchase of a “Workforce Unit” at 166 Jefferson Street Unit #3, Saratoga Springs

Dear Mr. Nolan:

The “Amended and Restated Declaration of Covenants and Restrictions of Stephen Ethier 166-168 Jefferson Street”, dated April 17, 2019, filed with the Saratoga County Clerk on May 1, 2019, Instrument Number 2019011780, dedicates the sale of a percentage of units at 166-168 Jefferson Street subject to the requirements and workforce housing provisions contained within that Covenant.

I have reviewed the information submitted on your behalf and find the following:

1. Mr. Nolan represents a 1-person household; that he intends to occupy the property year-round as his primary residence; and that Mr. Nolan will not claimed as a dependent on another person’s federal or state tax return.
2. Mr. Nolan’s annual income is less than 80% of the 2020 Area Median Income for the Albany-Schenectady-Troy Metropolitan Statistical Area.
3. The dwelling unit sales price results in a monthly housing cost (including mortgage, insurance, property taxes and home association costs) that does not exceed one-twelfth of thirty-five percent of the maximum annual income for a 2-person household earning less than 80% of the Area Median Income.

Based upon the information reviewed, you meet the eligibility requirements for the purchase of a “workforce unit” at 166 Jefferson Street, Saratoga Springs.

An appraisal, conducted by Jim Beaty for 166 Jefferson St, LLC, indicates an original appraised value (“Market Value”) of \$234,000 for the subject unit. In accordance with the resale conditions stated in Section VI of the aforementioned Covenant, the sales price (“Buyer’s Price”) of \$203,000 constitutes a “Buyer’s Interest” of 86.8% and the “City’s Interest” of 13.2%. At the time of resale of this unit, the resale price shall be the Buyer’s Interest multiplied by the current Market Value as an unrestricted unit at the time of resale.

Should you have any questions regarding the above information, please contact me at 587-3550 x2575.
Congratulations on your new home purchase!

Sincerely,

Lindsey A. Connors, MPA
Community Development Planner



City of Saratoga Springs

PLANNING BOARD

City Hall - 474 Broadway
Saratoga Springs, New York 12866
Tel: 518-587-3550 fax: 518-580-9480
www.saratoga-springs.org

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LEXIE BONITATIBUS
KERRY MAYO
SHAWNA JENKS, Alternate
JASON DOTY, Alternate

September 15, 2020

Mayor Kelly
Commissioner Madigan
Commissioner Scirocco
Commissioner Franck
Commissioner Dalton

Re: Request for Lead Agency status for Coordinated SEQRA Review of Type I Action: Crescent Street Subdivision, 125 Jackson Street, City of Saratoga Springs, NY

Dear Mayor and Commissioners:

On September 10, 2020, the City of Saratoga Springs Planning Board began review of a proposed 6-lot residential subdivision identified as Planning Board #20200440, located at 125 Jackson St., in the City of Saratoga Springs.

At this meeting, and in accordance with 6 NYCRR Part 617.6, the Saratoga Springs Planning Board identified this proposed action as a SEQRA Type I. Also, at this meeting, the Saratoga Springs Planning Board initiated coordinated review of this proposed action and unanimously approved a motion to seek 'lead agency' status for this review.

Attached for your review is a link to the application materials, including the required SEQRA Full Environmental Assessment Form and subdivision plans for this proposed action. In accordance with 6 NYCRR Part 617.6(b)(3)(i), please contact the following address or email response within 30 calendar days of this date to indicate whether you agree to the Planning Board's request for lead agency status or whether you would care to challenge this request for lead agency status:

Susan Barden, AICP
City of Saratoga Springs
City Hall - 474 Broadway
Saratoga Springs, New York 12866
susan.barden@saratoga-springs.org
518-587-3550 x2493

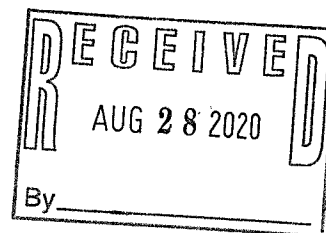
If the Planning Board fails to receive such contact or communication within this time period, we shall consider this consent to the request for lead agency status for this proposed action. I thank you for your attention to this matter.

Sincerely yours,

Mark Torpey, Chair
Saratoga Springs Planning Board

2020440

**Full Environmental Assessment Form
Part 1 - Project and Setting**



Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: Crescent Street Residential Development		
Project Location (describe, and attach a general location map): Crescent Street (between Jackson and Adams Street), Saratoga Springs, NY 12866		
Brief Description of Proposed Action (include purpose or need): The project is situated north of Crescent Street between Adams Street and Jackson Street and encompasses two parcels plus an undeveloped alleyway containing approximately 0.99+/- acres. The tax map numbers for the parcels are 179.29-2-1 and 179.29-2-2. The lots are zoned as UR-2 Urban Residential 2. Currently a 15' undeveloped alley owned by the City of Saratoga Springs traverses the two parcels along the western edge of lot 179.29-2-2. The proposed project includes the subdivision of the two parcels into 6 new single-family residential parcels which will be dependent on the use of the undeveloped alley owned by the City of Saratoga Springs. It is proposed that the undeveloped alley be included in the subdivision in order to provide sufficient area to meet the zoning ordinance for required minimum lot size to create 6 lots. The plan was developed in accordance with the City of Saratoga Springs Zoning Code.		
Name of Applicant/Sponsor: Bella Home Builders, Inc., David Depaulo		Telephone: 518-312-8874 E-Mail: dave@bellahomebuilders.com
Address: 228 Church Street		
City/PO: Saratoga Springs	State: NY	Zip Code: 12866
Project Contact (if not same as sponsor; give name and title/role): Lansing Engineering, Yates Scott Lansing		Telephone: 518-899-5243 E-Mail: ysl@lansingengineering.com
Address: 2452 State Route 9, Suite 301		
City/PO: Malta	State: NY	Zip Code: 12020
Property Owner (if not same as sponsor): Same as Applicant/Sponsor		Telephone: E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)		
Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Counsel, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	City Counsel - Alley Abandoning	TBD
b. City, Town or Village Planning Board or Commission <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	City Planning Board - Subdivision Review	7/14/20
c. City, Town or Village Zoning Board of Appeals <input type="checkbox"/> Yes <input type="checkbox"/> No		
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
e. County agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	NYSDOH - Realty Subdivision	TBD
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

C. Planning and Zoning

C.1. Planning and zoning actions.	
Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<ul style="list-style-type: none"> If Yes, complete sections C, F and G. If No, proceed to question C.2 and complete all remaining sections and questions in Part 1 	
C.2. Adopted land use plans.	
a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, identify the plan(s): NYS Heritage Areas: Mohawk Valley Heritage Corridor	
c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes, identify the plan(s):	

C.3. Zoning	
a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. If Yes, what is the zoning classification(s) including any applicable overlay district? <u>UR-2: Urban Residential - 2</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
b. Is the use permitted or allowed by a special or conditional use permit?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
c. Is a zoning change requested as part of the proposed action? If Yes, i. What is the proposed new zoning for the site? _____	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
C.4. Existing community services.	
a. In what school district is the project site located? <u>Saratoga Springs City School District</u>	
b. What police or other public protection forces serve the project site? <u>Saratoga Springs Police Department</u>	
c. Which fire protection and emergency medical services serve the project site? <u>Saratoga Springs Fire Department, Empire Ambulance Service</u>	
d. What parks serve the project site? <u>Saratoga Spa State Park, Congress Park</u>	

D. Project Details

D.1. Proposed and Potential Development	
a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? <u>Residential</u>	
b. a. Total acreage of the site of the proposed action?	<u>0.99</u> acres
b. Total acreage to be physically disturbed?	<u>0.77</u> acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?	<u>0.99</u> acres
c. Is the proposed action an expansion of an existing project or use? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____	
d. Is the proposed action a subdivision, or does it include a subdivision? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types) <u>Residential</u>	
ii. Is a cluster/conservation layout proposed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
iii. Number of lots proposed? <u>6</u>	
iv. Minimum and maximum proposed lot sizes? Minimum <u>6,653 sf</u> Maximum <u>7,925 sf</u>	
e. Will the proposed action be constructed in multiple phases? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
i. If No, anticipated period of construction: <u>24</u> months	
ii. If Yes:	
• Total number of phases anticipated _____	
• Anticipated commencement date of phase 1 (including demolition) _____ month _____ year	
• Anticipated completion date of final phase _____ month _____ year	
• Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____	

f. Does the project include new residential uses? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, show numbers of units proposed.				
	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	6			
At completion of all phases	6			

g. Does the proposed action include new non-residential construction (including expansions)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes,	
i. Total number of structures _____ ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length iii. Approximate extent of building space to be heated or cooled: _____ square feet	

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes,	
i. Purpose of the impoundment: _____ ii. If a water impoundment, the principal source of the water: <input type="checkbox"/> Ground water <input type="checkbox"/> Surface water streams <input type="checkbox"/> Other specify: _____ iii. If other than water, identify the type of impounded/contained liquids and their source. _____ iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____	

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite) If Yes:	
i. What is the purpose of the excavation or dredging? _____ ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site? • Volume (specify tons or cubic yards): _____ • Over what duration of time? _____ iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____ _____ iv. Will there be onsite dewatering or processing of excavated materials? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe. _____ _____ v. What is the total area to be dredged or excavated? _____ acres vi. What is the maximum area to be worked at any one time? _____ acres vii. What would be the maximum depth of excavation or dredging? _____ feet viii. Will the excavation require blasting? <input type="checkbox"/> Yes <input type="checkbox"/> No ix. Summarize site reclamation goals and plan: _____ _____ _____	

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes:	
i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____ _____ _____	

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments?

☐ Yes ☐ No

If Yes, describe:

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation?

☐ Yes ☐ No

If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water?

☒ Yes ☐ No

If Yes:

i. Total anticipated water usage/demand per day: _____ 1,800 gallons/day

ii. Will the proposed action obtain water from an existing public water supply?

☒ Yes ☐ No

If Yes:

- Name of district or service area: City of Saratoga Springs Water District
- Does the existing public water supply have capacity to serve the proposal? ☒ Yes ☐ No
- Is the project site in the existing district? ☒ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☒ No
- Do existing lines serve the project site? ☒ Yes ☐ No

iii. Will line extension within an existing district be necessary to supply the project?

☐ Yes ☒ No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site?

☐ Yes ☒ No

If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes?

☒ Yes ☐ No

If Yes:

i. Total anticipated liquid waste generation per day: _____ 1,800 gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

Typical residential sanitary sewer flows

iii. Will the proposed action use any existing public wastewater treatment facilities?

☒ Yes ☐ No

If Yes:

- Name of wastewater treatment plant to be used: Saratoga County Sewer District No. 1
- Name of district: Saratoga County Sewer District No. 1
- Does the existing wastewater treatment plant have capacity to serve the project? ☒ Yes ☐ No
- Is the project site in the existing district? ☒ Yes ☐ No
- Is expansion of the district needed? ☐ Yes ☒ No

<ul style="list-style-type: none"> • Do existing sewer lines serve the project site? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No • Will a line extension within an existing district be necessary to serve the project? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <p>If Yes:</p> <ul style="list-style-type: none"> • Describe extensions or capacity expansions proposed to serve this project: _____ 	
<p>iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <ul style="list-style-type: none"> • Applicant/sponsor for new district: _____ • Date application submitted or anticipated: _____ • What is the receiving water for the wastewater discharge? _____ 	
<p>v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans):</p> <p>_____</p>	
<p>vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____</p> <p>_____</p>	
<p>e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. How much impervious surface will the project create in relation to total size of project parcel?</p> <p style="padding-left: 40px;">_____ Square feet or _____ acres (impervious surface)</p> <p style="padding-left: 40px;">_____ Square feet or _____ acres (parcel size)</p> <p>ii. Describe types of new point sources. _____</p> <p>_____</p> <p>iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?</p> <p>_____</p> <p>_____</p> <ul style="list-style-type: none"> • If to surface waters, identify receiving water bodies or wetlands: _____ _____ _____ • Will stormwater runoff flow to adjacent properties? <input type="checkbox"/> Yes <input type="checkbox"/> No 	
<p>iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes, identify:</p> <p>i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)</p> <p>_____</p> <p>ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)</p> <p>_____</p> <p>iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation)</p> <p>_____</p>	
<p>g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>ii. In addition to emissions as calculated in the application, the project will generate:</p> <ul style="list-style-type: none"> • _____ Tons/year (short tons) of Carbon Dioxide (CO₂) • _____ Tons/year (short tons) of Nitrous Oxide (N₂O) • _____ Tons/year (short tons) of Perfluorocarbons (PFCs) • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆) • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs) • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs) 	

<p>h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Estimate methane generation in tons/year (metric): _____</p> <p>ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____</p>			
<p>i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____</p>			
<p>j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. When is the peak traffic expected (Check all that apply): <input type="checkbox"/> Morning <input type="checkbox"/> Evening <input type="checkbox"/> Weekend <input type="checkbox"/> Randomly between hours of _____ to _____.</p> <p>ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____</p> <p>iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____</p> <p>iv. Does the proposed action include any shared use parking? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____</p> <p>vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p>k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Estimate annual electricity demand during operation of the proposed action: _____</p> <p>ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____</p> <p>iii. Will the proposed action require a new, or an upgrade, to an existing substation? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p>l. Hours of operation. Answer all items which apply.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ 7 am - 6 pm • Saturday: _____ 7 am - 6 pm • Sunday: _____ N/A • Holidays: _____ N/A </td> <td style="width: 50%; vertical-align: top;"> <p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ typical residential hours • Saturday: _____ typical residential hours • Sunday: _____ typical residential hours • Holidays: _____ typical residential hours </td> </tr> </table>		<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ 7 am - 6 pm • Saturday: _____ 7 am - 6 pm • Sunday: _____ N/A • Holidays: _____ N/A 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ typical residential hours • Saturday: _____ typical residential hours • Sunday: _____ typical residential hours • Holidays: _____ typical residential hours
<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ 7 am - 6 pm • Saturday: _____ 7 am - 6 pm • Sunday: _____ N/A • Holidays: _____ N/A 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ typical residential hours • Saturday: _____ typical residential hours • Sunday: _____ typical residential hours • Holidays: _____ typical residential hours 		

<p>m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Provide details including sources, time of day and duration: <u>Typical construction noise from heavy and light construction equipment is anticipated during construction hours for the project.</u></p>	
<p>ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Describe: _____</p>	
<p>n. Will the proposed action have outdoor lighting? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes:</p> <p>i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures: <u>Typical outdoor lighting for single-family residential houses.</u></p>	
<p>ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Describe: _____</p>	
<p>o. Does the proposed action have the potential to produce odors for more than one hour per day? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____ _____</p>	
<p>p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Product(s) to be stored _____</p> <p>ii. Volume(s) _____ per unit time _____ (c.g., month, year)</p> <p>iii. Generally, describe the proposed storage facilities: _____</p>	
<p>q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe proposed treatment(s): _____ _____</p>	
<p>ii. Will the proposed action use Integrated Pest Management Practices? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	
<p>r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p>i. Describe any solid waste(s) to be generated during construction or operation of the facility:</p> <ul style="list-style-type: none"> • Construction: _____ tons per _____ (unit of time) • Operation : _____ tons per _____ (unit of time) <p>ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ <p>iii. Proposed disposal methods/facilities for solid waste generated on-site:</p> <ul style="list-style-type: none"> • Construction: _____ • Operation: _____ 	

s. Does the proposed action include construction or modification of a solid waste management facility? ☐ Yes ☒ No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____

ii. Anticipated rate of disposal/processing:

- _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
- _____ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? ☐ Yes ☒ No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

iii. Specify amount to be handled or generated _____ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? ☐ Yes ☐ No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: _____

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

☒ Urban ☐ Industrial ☐ Commercial ☒ Residential (suburban) ☐ Rural (non-farm)

☐ Forest ☐ Agriculture ☐ Aquatic ☐ Other (specify): _____

ii. If mix of uses, generally describe: _____

b. Land uses and covertypes on the project site.

Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces	0.07	0.21	+0.14
• Forested	0	0	0
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)	0	0	0
• Agricultural (includes active orchards, field, greenhouse etc.)	0	0	0
• Surface water features (lakes, ponds, streams, rivers, etc.)	0	0	0
• Wetlands (freshwater or tidal)	0	0	0
• Non-vegetated (bare rock, earth or fill)	0	0	0
• Other Describe: <u>Landscaping/Laws</u>	0.92	0.78	-0.14

c. Is the project site presently used by members of the community for public recreation? ☐ Yes ☒ No
i. If Yes: explain: _____

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? ☐ Yes ☒ No
If Yes,
i. Identify Facilities: _____

e. Does the project site contain an existing dam? ☐ Yes ☒ No
If Yes:
i. Dimensions of the dam and impoundment:
• Dam height: _____ feet
• Dam length: _____ feet
• Surface area: _____ acres
• Volume impounded: _____ gallons OR acre-feet
ii. Dam's existing hazard classification: _____
iii. Provide date and summarize results of last inspection: _____

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? ☐ Yes ☒ No
If Yes:
i. Has the facility been formally closed? ☐ Yes ☐ No
• If yes, cite sources/documentation: _____
ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____
iii. Describe any development constraints due to the prior solid waste activities: _____

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? ☐ Yes ☒ No
If Yes:
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? ☐ Yes ☒ No
If Yes:
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: ☐ Yes ☐ No
☐ Yes – Spills Incidents database Provide DEC ID number(s): _____
☐ Yes – Environmental Site Remediation database Provide DEC ID number(s): _____
☐ Neither database
ii. If site has been subject of RCRA corrective activities, describe control measures: _____
iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? ☐ Yes ☒ No
If yes, provide DEC ID number(s): _____
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____

v. Is the project site subject to an institutional control limiting property uses? <input type="checkbox"/> Yes <input type="checkbox"/> No													
<ul style="list-style-type: none"> • If yes, DEC site ID number: _____ • Describe the type of institutional control (e.g., deed restriction or easement): _____ • Describe any use limitations: _____ • Describe any engineering controls: _____ • Will the project affect the institutional or engineering controls in place? <input type="checkbox"/> Yes <input type="checkbox"/> No • Explain: _____ 													
E.2. Natural Resources On or Near Project Site													
a. What is the average depth to bedrock on the project site? _____ >6.5 feet													
b. Are there bedrock outcroppings on the project site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %													
c. Predominant soil type(s) present on project site: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Deerfield Loamy Fine Sand</td> <td style="width: 20%; text-align: right;">100 %</td> </tr> <tr> <td>_____</td> <td style="text-align: right;">_____ %</td> </tr> <tr> <td>_____</td> <td style="text-align: right;">_____ %</td> </tr> </table>		Deerfield Loamy Fine Sand	100 %	_____	_____ %	_____	_____ %						
Deerfield Loamy Fine Sand	100 %												
_____	_____ %												
_____	_____ %												
d. What is the average depth to the water table on the project site? Average: _____ >6.5 feet													
e. Drainage status of project site soils: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><input type="checkbox"/> Well Drained:</td> <td style="width: 70%; text-align: right;">_____ % of site</td> </tr> <tr> <td><input checked="" type="checkbox"/> Moderately Well Drained:</td> <td style="text-align: right;">100 % of site</td> </tr> <tr> <td><input type="checkbox"/> Poorly Drained</td> <td style="text-align: right;">_____ % of site</td> </tr> </table>		<input type="checkbox"/> Well Drained:	_____ % of site	<input checked="" type="checkbox"/> Moderately Well Drained:	100 % of site	<input type="checkbox"/> Poorly Drained	_____ % of site						
<input type="checkbox"/> Well Drained:	_____ % of site												
<input checked="" type="checkbox"/> Moderately Well Drained:	100 % of site												
<input type="checkbox"/> Poorly Drained	_____ % of site												
f. Approximate proportion of proposed action site with slopes: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><input checked="" type="checkbox"/> 0-10%:</td> <td style="width: 70%; text-align: right;">_____ % of site</td> </tr> <tr> <td><input type="checkbox"/> 10-15%:</td> <td style="text-align: right;">_____ % of site</td> </tr> <tr> <td><input type="checkbox"/> 15% or greater:</td> <td style="text-align: right;">_____ % of site</td> </tr> </table>		<input checked="" type="checkbox"/> 0-10%:	_____ % of site	<input type="checkbox"/> 10-15%:	_____ % of site	<input type="checkbox"/> 15% or greater:	_____ % of site						
<input checked="" type="checkbox"/> 0-10%:	_____ % of site												
<input type="checkbox"/> 10-15%:	_____ % of site												
<input type="checkbox"/> 15% or greater:	_____ % of site												
g. Are there any unique geologic features on the project site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, describe: _____													
h. Surface water features.													
i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No													
ii. Do any wetlands or other waterbodies adjoin the project site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No													
If Yes to either i or ii, continue. If No, skip to E.2.i.													
iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No													
iv. For each identified regulated wetland and waterbody on the project site, provide the following information: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%;">• Streams:</td> <td style="width: 40%;">Name _____</td> <td style="width: 50%;">Classification _____</td> </tr> <tr> <td>• Lakes or Ponds:</td> <td>Name _____</td> <td>Classification _____</td> </tr> <tr> <td>• Wetlands:</td> <td>Name _____</td> <td>Approximate Size _____</td> </tr> <tr> <td>• Wetland No. (if regulated by DEC)</td> <td colspan="2">_____</td> </tr> </table>		• Streams:	Name _____	Classification _____	• Lakes or Ponds:	Name _____	Classification _____	• Wetlands:	Name _____	Approximate Size _____	• Wetland No. (if regulated by DEC)	_____	
• Streams:	Name _____	Classification _____											
• Lakes or Ponds:	Name _____	Classification _____											
• Wetlands:	Name _____	Approximate Size _____											
• Wetland No. (if regulated by DEC)	_____												
v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, name of impaired water body/bodies and basis for listing as impaired: _____													
i. Is the project site in a designated Floodway? <input type="checkbox"/> Yes <input type="checkbox"/> No													
j. Is the project site in the 100-year Floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No													
k. Is the project site in the 500-year Floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No													
l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">i. Name of aquifer: Principal Aquifer</td> <td style="width: 20%;"></td> </tr> </table>		i. Name of aquifer: Principal Aquifer											
i. Name of aquifer: Principal Aquifer													

<p>m. Identify the predominant wildlife species that occupy or use the project site: _____</p> <p>_____</p>	
<p>n. Does the project site contain a designated significant natural community? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Describe the habitat/community (composition, function, and basis for designation): _____</p> <p style="margin-left: 20px;">ii. Source(s) of description or evaluation: _____</p> <p style="margin-left: 20px;">iii. Extent of community/habitat:</p> <ul style="list-style-type: none"> • Currently: _____ acres • Following completion of project as proposed: _____ acres • Gain or loss (indicate + or -): _____ acres 	
<p>o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing (endangered or threatened): _____</p> <p><i>Karner Blue, Frosted Elfin - Potential impact identified in databases. Please see attached habitat study for site specific analysis that determined no occurrences of listed species above.</i></p>	
<p>p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Species and listing: _____</p>	
<p>q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, give a brief description of how the proposed action may affect that use: _____</p>	
<p>E.3. Designated Public Resources On or Near Project Site</p>	
<p>a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes, provide county plus district name/number: _____</p>	
<p>b. Are agricultural lands consisting of highly productive soils present? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p style="margin-left: 20px;">i. If Yes: acreage(s) on project site? _____</p> <p style="margin-left: 20px;">ii. Source(s) of soil rating(s): _____</p>	
<p>c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. Nature of the natural landmark: <input type="checkbox"/> Biological Community <input type="checkbox"/> Geological Feature</p> <p style="margin-left: 20px;">ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____</p>	
<p>d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes:</p> <p style="margin-left: 20px;">i. CEA name: _____</p> <p style="margin-left: 20px;">ii. Basis for designation: _____</p> <p style="margin-left: 20px;">iii. Designating agency and date: _____</p>	

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes: <ul style="list-style-type: none"> i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input checked="" type="checkbox"/> Historic Building or District ii. Name: Site is within 650 feet of Union Avenue Historic District (Saratoga Race Course area). No impacts expected. iii. Brief description of attributes on which listing is based: _____ 	
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? *See section e.ii above. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
g. Have additional archaeological or historic site(s) or resources been identified on the project site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes: <ul style="list-style-type: none"> i. Describe possible resource(s): _____ ii. Basis for identification: _____ 	
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes: <ul style="list-style-type: none"> i. Identify resource: _____ ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____ iii. Distance between project and resource: _____ miles. 	
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes: <ul style="list-style-type: none"> i. Identify the name of the river and its designation: _____ ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666? <input type="checkbox"/> Yes <input type="checkbox"/> No 	

F. Additional Information

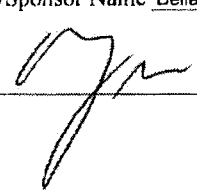
Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

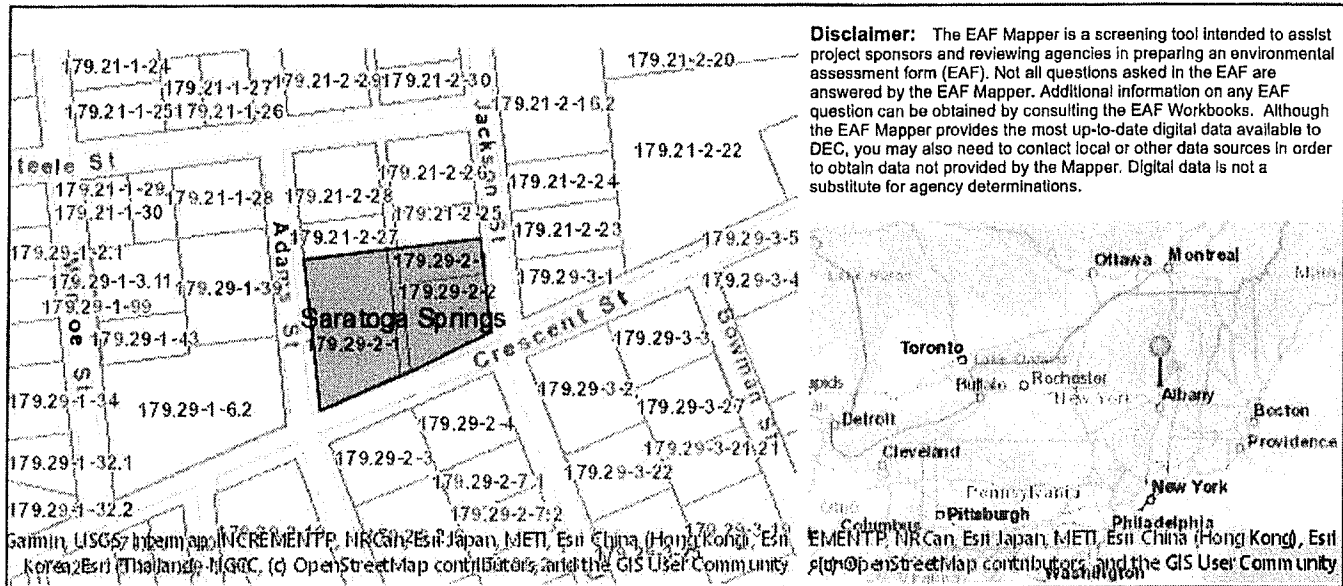
Applicant/Sponsor Name Bella Home Builders, Inc., David Depaulo Date 8/26/2020

Signature  as agent Title Agent for Applicant

PRINT FORM

EAF Mapper Summary Report

Wednesday, August 26, 2020 8:10 AM



B.i.i [Coastal or Waterfront Area]	No
B.i.ii [Local Waterfront Revitalization Area]	No
C.2.b. [Special Planning District]	Yes - Digital mapping data are not available for all Special Planning Districts. Refer to EAF Workbook.
C.2.b. [Special Planning District - Name]	NYS Heritage Areas: Mohawk Valley Heritage Corridor
E.1.h [DEC Spills or Remediation Site - Potential Contamination History]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Listed]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.i [DEC Spills or Remediation Site - Environmental Site Remediation Database]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.1.h.iii [Within 2,000' of DEC Remediation Site]	No
E.2.g [Unique Geologic Features]	No
E.2.h.i [Surface Water Features]	No
E.2.h.ii [Surface Water Features]	No
E.2.h.iii [Surface Water Features]	No
E.2.h.v [Impaired Water Bodies]	No
E.2.i. [Floodway]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.j. [100 Year Floodplain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.k. [500 Year Floodplain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.2.l. [Aquifers]	Yes
E.2.l. [Aquifer Names]	Principal Aquifer

E.2.n. [Natural Communities]	No
E.2.o. [Endangered or Threatened Species]	Yes
E.2.o. [Endangered or Threatened Species - Name]	Karner Blue, Frosted Elfin
E.2.p. [Rare Plants or Animals]	No
E.3.a. [Agricultural District]	No
E.3.c. [National Natural Landmark]	No
E.3.d [Critical Environmental Area]	No
E.3.e. [National or State Register of Historic Places or State Eligible Sites]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
E.3.f. [Archeological Sites]	Yes
E.3.l. [Designated River Corridor]	No



Location Map



Vicinity Map

Area and Bulk Schedule – Transect Zones

Transect District	Maximum Bldg. Height	Minimum % Build Out Along Frontage	Build-To Distance From Front Lot Line	Side Setback		Rear Setback	
				Principal Bldg.	Back Bldg.	Principal Bldg.	Out-Bldg.
T-4 Urban Neighborhood	2 story minimum (J). 40' max. height	50%	12' to 18'	12' overage	6' minimum each side	24' minimum	5' minimum
T-5 Neighborhood Center	2 story minimum (J). 50' max. height	70%	0' to 12'	0' minimum	0' minimum each side	0' minimum	0' minimum

Deed Reference:

Smith Cassier Real Estate Holdings, LLC
Inst. #2019007613

Map References:

- Water Treatment and Transmission Facilities Project Contract No. 6 dated Sept. 2006 last revised 9/18/07 by C.T. Male Assoc., P.C.
- "Lot Line Adjustment for Smith Cassier Real Estate Holdings, LLC" dated August 6, 2018 last revised 2/14/19 by Thompson-Fleming Land Surveyors, P.C. filed in the Saratoga County Clerk's Office as Map M2019046.

Survey Notes:

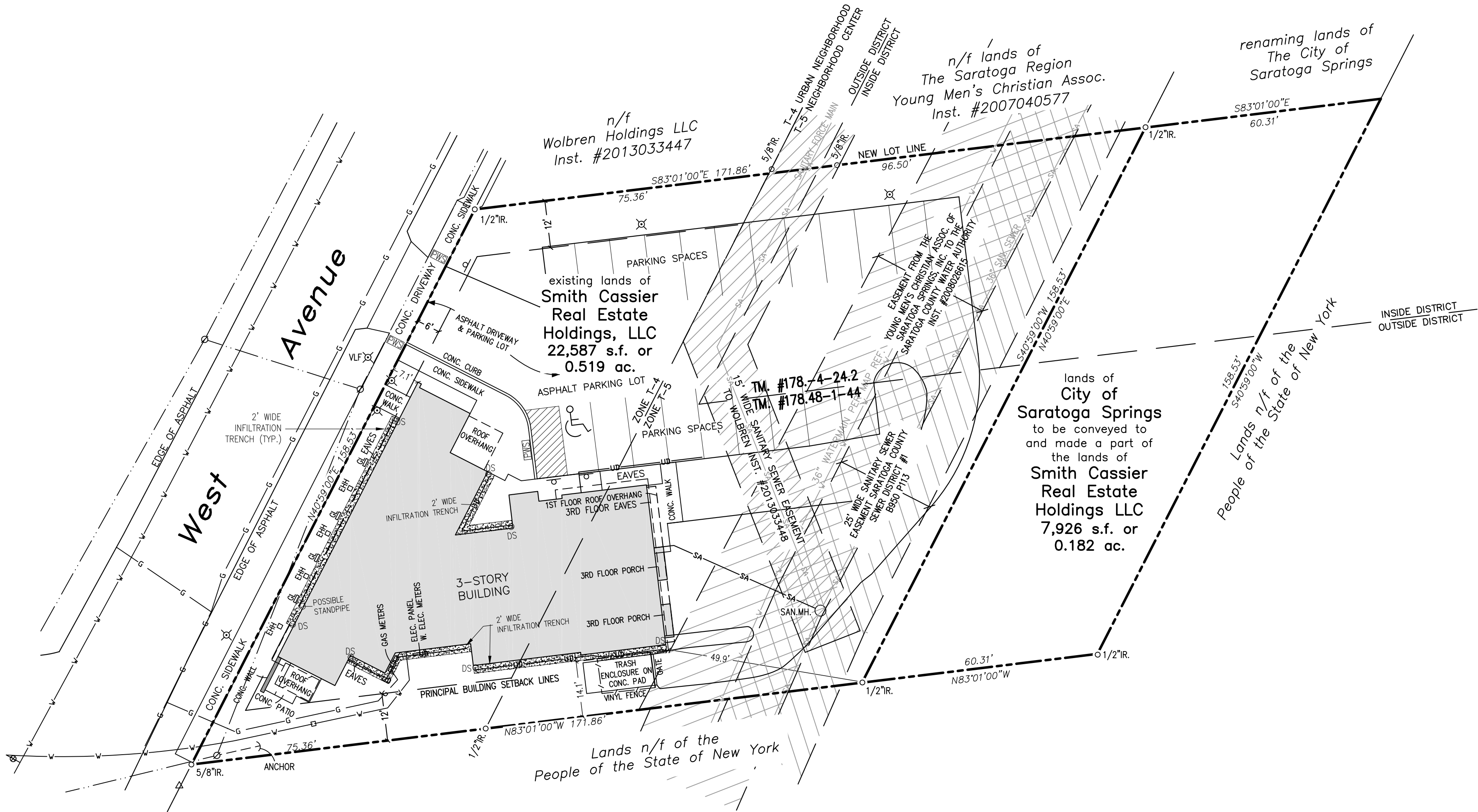
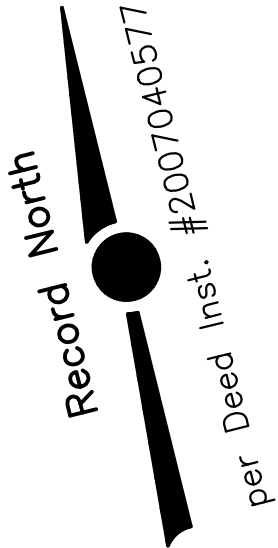
- This is a Lot Line Adjustment showing lands of the City of Saratoga Springs being added to the lands of Smith Cassier Real Estate Holdings LLC
- The total area of the new lots will be 30,513 s.f. or 0.701 ac.

Certification :

IT IS HEREBY CERTIFIED TO:
SMITH CASSIER REAL ESTATE HOLDINGS, LLC;
CITY OF SARATOGA SPRINGS, NEW YORK
that the map was prepared in accordance with the current existing Code of Practice for Land Surveyors adopted by the New York State Association of Professional Land Surveyors, Inc. The certification is limited to persons for whom the boundary survey map is prepared, to the title company, the governmental agency, and to the lending institution listed on this boundary survey map.

Map Legend

- o marker found, labeled
- Ø utility pole
- ⊗ light pole
- ⊙ sign
- DS ⊙ down spout
- ⊕ ground light
- EH ⊕ electric hand-hole
- ⊠ PWS pedestrian warning surface
- overhead wires



Lot Line Adjustment No. 2

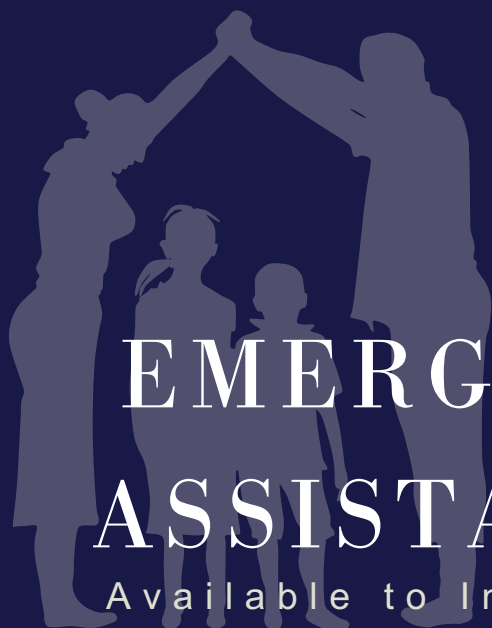
for
**Smith Cassier
Real Estate Holdings, LLC**
Situates at
318 West Avenue
City of Saratoga Springs, Saratoga County, NY

THOMPSON-FLEMING
LAND SURVEYORS, P.C.

12 Lake Avenue
Saratoga Springs NY
Voice: (518) 587-5665
Fax : (518) 587-5772
12866



Office of Community Development



COVID-19 EMERGENCY HOUSING ASSISTANCE PROGRAM

Available to Income-Eligible City Residents

***Having trouble paying rent due to the pandemic
OR currently without housing?***

**Contact any of our Participating Providers,
and apply for up to 6 months rent!**

CAPTAIN Community
Human Services
518-371-1185

Catholic Charities
Saratoga County
518-587-5000

Shelters of
Saratoga
518-581-1097

Veterans & Community
Housing Coalition
518-885-0091

Legal Aid Society of NNY
(Legal Assistance)
518-587-5188

Salvation Army
Saratoga Springs
518-584-1640

Transitional Services
Association
518-587-6193

Wellspring
(Domestic Violence)
518-583-0280



The City of Saratoga Springs does not discriminate on the basis of age, race, color, gender, religion, handicap, sexual orientation, familial status or national origin in employment or the provision of services.

Community Development Block Grant CARES Act funding provided by the City of Saratoga Springs



City of Saratoga Springs
OFFICE OF COMMISSIONER OF ACCOUNTS

474 Broadway
Saratoga Springs, New York 12866
Telephone 518-587-3550 ext: 2560
Fax 518-587-6512

Award/Extension of Bid Sign-Off Form

Award of Bid

Prior to an award of bid being placed on the Accounts Department agenda for a City Council meeting, this form **must** be completed and the following **must** occur:

- ☒ A memo from your department's commissioner/mayor requesting the award of bid be placed on Commissioner Franck's agenda; and
- ☒ A copy of the bid tabulation sheet with all vendors names, addresses, and contact person; and
- ☒ the Assistant Purchasing Agent **must** review and agree the purchasing policy was followed in the selection of the vendor and indicate such by signing below; and
- ☒ the Director of Risk and Safety **must** be provided a copy of the vendor's certificate of insurance (if applicable) for review and indicate by signing below that the vendor meets all risk and insurance requirements for the City of Saratoga Springs; and
- ☒ approved certification of funds by the Finance Department (if applicable) **must** be obtained and a copy **must** be attached; and
- ☒ budget line item **must** be identified and indicated below.

Extension of Bid

Prior to an extension of bid being placed on the Accounts Department agenda for a City Council meeting, this form **must** be completed and the following **must** occur:

- ☐ A signed letter from the vendor agreeing to the extension of bid under the same terms, conditions, and prices.
- ☐ A memo from your department's commissioner/mayor requesting the extension of bid be placed on Commissioner Franck's agenda; and
- ☐ A copy of the page from the previous year's bid showing the bid can be extended; and
- ☐ the Assistant Purchasing Agent **must** review and agree the purchasing policy was followed in the selection of the vendor and indicate such by signing below; and
- ☐ the Director of Risk and Safety **must** be provided a copy of the vendor's certificate of insurance (if applicable) for review and indicate by signing below that the vendor continues to meet all risk and insurance requirements for the City of Saratoga Springs; and
- ☐ approved certification of funds by the Finance Department (if applicable) **must** be obtained and a copy **must** be attached; and
- ☐ budget line item **must** be identified and indicated below.

Department That Owns Award/Extension of Bid: Department of Public Safety

Project or Item Being Awarded: IFB2020-15 Advanced Transportation Controllers & Software

Item Being Extended: _____

Vendor Who Won the Bid: Northeast Signal, Inc.

Budget Line Item: H3143122-52000-1255

Budget Line Item: _____

Assistant Purchasing Agent: Purchasing policy has ☒ / has not _____ been followed in the selection of the winner of the bid or bid extension.

Assistant Purchasing Agent

Date

Director of Risk and Safety: Vendor being awarded the bid or the bid being extended has _____ / has not _____ met all risk and insurance requirements of the City of Saratoga Springs and has provided a copy of their certificate of insurance for review by the Director of Risk and Safety.

Director of Risk and Safety

Date

****An award/extension of bid will not be placed on the Commissioner's agenda if any of the above is missing. The request to place the item on the agenda will be returned to the appropriate department.**



*Department of Public Safety
Traffic Maintenance Division*

September 21, 2020

RE: Award of IFB 2020-15 Advanced Traffic Controllers & Software

After technical review of the bid submissions for IFB: 2020-15 Advanced Traffic Controllers & Software, the Department staff has determined that the lowest bidder, Q-Free America, Inc does not conform to the standards and specification set forth in the IFB document and is rejected. The next lowest bidder that meets the standards and specifications set forth in the IFB is Northeast Signal, Inc.

Thank you,

Andrew Krupski

Saratoga Springs
Department of Public Safety

Robin Dalton, Commissioner

Eileen Finneran, Deputy Commissioner

City Hall Saratoga Springs, New York 12866
518-587-3550



MEMO

TO: Commissioner Franck

FROM: Department of Public Safety *PD*

DATE: 9/25/2020

RE: Award of Bid

Commissioner Franck,

The Department of Public Safety would like to award the bid for RFP 2020-15, Advanced Traffic Controllers and Software, to Northeast Signal, Inc. Please place on your agenda for the October 6, 2020 City Council Meeting.

Thank you,

Advanced Transportation Controllers & Software IFB 2020-15 Bid Results

Northeast Signal, Inc.

Steven Atkins

101 W. Main St., PO Box 309

Elbridge, NY 13060

satkins@nesignal.com

Total Bid	Purchasing
\$149,970.00	Meets requirements.

Highway Tech

Jeff Devon

88 Commercial St.

Lewiston, ME 04240

Jeff@highwaytech.com

\$181,065.00	Meets requirements.
---------------------	----------------------------

Q-Free America, Inc.

Tom Stiles

4660 La Jolla Village Dr., Ste. 500

San Diego, CA 92122

Tom.Stiles@q-free.com

\$83,200.00	Meets requirements.
--------------------	----------------------------

Marbelite Co., Inc.

David Verdoni

PO Box 239

Manasquan, NJ 08736

info@marbsignal.com

\$229,134.00	Meets requirements.
---------------------	----------------------------

ITEM	QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
#1	52	McCain ATC eX2 NEMA TS 2 Type2 Controller or Equal	\$ 2,095.00	\$ 108,940.00
#2	55	McCain Omni eX Intersection Control Software or Equal	\$ 7,746.00	\$ 41,030.00

TOTAL BID IN FIGURES: \$ 149,970.00

TOTAL BID WRITTEN: One Hundred Forty Nine Thousand, Nine Hundred Seventy Dollars

COMPANY NAME: Northeast Signal, Inc.

ADDRESS: 101 W. Main St, PO Box 309

Elbridge NY 13060 Phone No. (315)664-0673
(City) (State) (Zip)

E-MAIL ADDRESS: satkins@nesignal.com

AUTHORIZED SIGNATURE: 

PRINTED NAME: Steven Atkins

TITLE: CTO DATE: 9/14/2020

Request for Certification of Sufficient Funds

Submittal Date: 9/24/2020

The Department of Public Safety requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

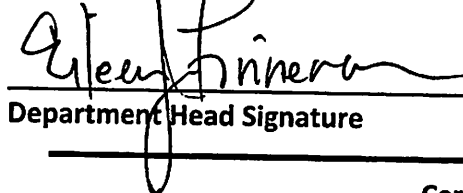
Obligation to be incurred, detailing vendor name, project description, Council approval, etc.:

**NORTHEAST SIGNAL, INC.
101 W. MAIN STREET, PO BOX 309
ELBRIDGE, NY 13060**

Appropriation – Current Budget Expense	H3143122-52000-1255
Amount Requested for Approval:	\$ 149970.00
Current Amount Available: As PER MUNIS	\$ 312646.00

DS
MUN

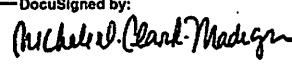
Transfer/Amendment Pending: \$
Transfer/Amendment Date:


Department Head Signature

9/25/2020
Date

Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

DocuSigned by:

00C8E3FAAE9B4F0...

9/29/2020

Commissioner of Finance

Approval Date

Request for Certification of Sufficient Funds

Submittal Date: 9/24/2020

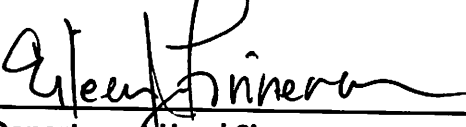
The Department of Public Safety requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

Obligation to be incurred, detailing vendor name, project description, Council approval, etc.:

**NORTHEAST SIGNAL, INC.
101 W. MAIN STREET, PO BOX 309
ELBRIDGE, NY 13060**

Appropriation – Current Budget Expense	H3143122-52000-1255
Amount Requested for Approval:	\$ 149970.00
Current Amount Available: As PER MUNIS	\$ 312646.00

Transfer/Amendment Pending: \$
Transfer/Amendment Date:



Department Head Signature



Date

Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

Commissioner of Finance

Approval Date



City of Saratoga Springs
OFFICE OF COMMISSIONER OF ACCOUNTS

474 Broadway
Saratoga Springs, New York 12866
Telephone 518-587-3550 ext: 2560
Fax 518-587-6512

Award/Extension of Bid Sign-Off Form

Award of Bid

Prior to an award of bid being placed on the Accounts Department agenda for a City Council meeting, this form **must** be completed and the following **must** occur:

- ☒ A memo from your department's commissioner/mayor requesting the award of bid be placed on Commissioner Franck's agenda; and
- ☒ A copy of the bid tabulation sheet with all vendors names, addresses, and contact person; and
- ☒ the Assistant Purchasing Agent **must** review and agree the purchasing policy was followed in the selection of the vendor and indicate such by signing below; and
- ☒ the Director of Risk and Safety **must** be provided a copy of the vendor's certificate of insurance (if applicable) for review and indicate by signing below that the vendor meets all risk and insurance requirements for the City of Saratoga Springs; and
- ☒ approved certification of funds by the Finance Department (if applicable) **must** be obtained and a copy **must** be attached; and
- ☒ budget line item **must** be identified and indicated below.

Extension of Bid

Prior to an extension of bid being placed on the Accounts Department agenda for a City Council meeting, this form **must** be completed and the following **must** occur:

- ☐ A signed letter from the vendor agreeing to the extension of bid under the same terms, conditions, and prices.
- ☐ A memo from your department's commissioner/mayor requesting the extension of bid be placed on Commissioner Franck's agenda; and
- ☐ A copy of the page from the previous year's bid showing the bid can be extended; and
- ☐ the Assistant Purchasing Agent **must** review and agree the purchasing policy was followed in the selection of the vendor and indicate such by signing below; and
- ☐ the Director of Risk and Safety **must** be provided a copy of the vendor's certificate of insurance (if applicable) for review and indicate by signing below that the vendor continues to meet all risk and insurance requirements for the City of Saratoga Springs; and
- ☐ approved certification of funds by the Finance Department (if applicable) **must** be obtained and a copy **must** be attached; and
- ☐ budget line item **must** be identified and indicated below.

Department That Owns Award/Extension of Bid: Department of Public Safety

Project or Item Being Awarded: IFB2020-16 Traffic Signal Malfunction Monitoring Units (MMU) & Cables

Item Being Extended: _____

Vendor Who Won the Bid: Marbelite Co., Inc

Budget Line Item: H3143122-52000-1255

Budget Line Item: _____

Assistant Purchasing Agent: Purchasing policy has ☒ / has not _____ been followed in the selection of the winner of the bid or bid extension.

Richard
Assistant Purchasing Agent

10/21/2020
Date

Director of Risk and Safety: Vendor being awarded the bid or the bid being extended has _____ / has not _____ met all risk and insurance requirements of the City of Saratoga Springs and has provided a copy of their certificate of insurance for review by the Director of Risk and Safety.

Director of Risk and Safety

Date

****An award/extension of bid will not be placed on the Commissioner's agenda if any of the above is missing. The request to place the item on the agenda will be returned to the appropriate department.**



***Department of Public Safety
Traffic Maintenance Division***

September 21, 2020

RE: Award of IFB 2020-15 Advanced Traffic Controllers & Software

After technical review of the bid submissions for IFB: 2020-15 Advanced Traffic Controllers & Software, the Department staff has determined that the lowest bidder, Q-Free America, Inc does not conform to the standards and specification set forth in the IFB document and is rejected. The next lowest bidder that meets the standards and specifications set forth in the IFB is Northeast Signal, Inc.

Thank you,

Andrew Krupski

Saratoga Springs
Department of Public Safety

Robin Dalton, Commissioner

Eileen Finneran, Deputy Commissioner



City Hall Saratoga Springs, New York 12866
518-587-3550

MEMO

TO: Commissioner Franck

FROM: Department of Public Safety *RD*

DATE: 9/25/2020

RE: Award of Bid

Commissioner Franck,

The Department of Public Safety would like to award the bid for RFP 2020-16, Traffic Signal Malfunction Monitoring Units (MMU) & Cables, to Marbelite Co., Inc. Please place on your agenda for the October 6, 2020 City Council Meeting.

Thank you,

Traffic Signal Malfunction Monitoring Units (MMU) & Cables IFB 2020-16 Bid Results

Total Bid	Purchasing
\$53,448.00	Meets
	requirements.

Northeast Signal, Inc.
Steven Atkins
101 W, Main St., PO Box 309
Elbridge, NY 13060
satkins@nesignal.com

Oriux
Greg Ricks
5401 North Sam Houston Parkway West
Houston, TX 77086
greg.ricks@oriux.com

\$52,750.00 Meets
requirements.

Marbelite Co., Inc.
David Verdoni
PO Box 239
Manasquan, NJ 08736
info@marbsignal.com

\$46,164.00 Meets
requirements.

Highway Tech
Jeff Devon
88 Commercial St.
Lewiston, ME 04240
Jeff@Highwaytech.com

\$59,050.00 Meets
requirements.

Traffic Systems, Inc.
Richard Marsanico
1 Corporate Dr., Ste. 1
Holtsville, NY 11742
wteese@trafficsystemsinc.com

\$53,692.00 Meets
requirements.

ITEM	QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
#1	52	EDI MMU2-16LE (IP) Malfunction Management Unit or Equal	\$ 727.00	\$ 37,804.00
#2	55	15 Pin Male to Male to Male Y SDLC Harness	\$ 152.00	\$ 8,360.00

TOTAL BID IN FIGURES: \$ 46,164.00TOTAL BID WRITTEN: Forty six thousand, one hundred, sixty four 00COMPANY NAME: Marbelite Co., Inc.ADDRESS: P.O. Box 239Manasquan NJ 08736 Phone No. (732) 292-2100
(City) (State) (Zip)E-MAIL ADDRESS: info@marbbsignal.comAUTHORIZED SIGNATURE: PRINTED NAME: DAVID VERDINETITLE: Vice-President DATE: 9/14/20

Request for Certification of Sufficient Funds

Submittal Date: 9/24/2020

The Department of Public Safety requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

Obligation to be incurred, detailing vendor name, project description, Council approval, etc.:

MARBELITE CO., INC.
PO BOX 239
MANASQUAN, NJ 08736

Appropriation – Current Budget Expense

H3143122-52000-1255

Amount Requested for Approval:

\$ 46164.00

Current Amount Available: As PER MUNIS

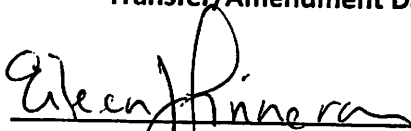
\$ 312646.00



Transfer/Amendment Pending:

\$

Transfer/Amendment Date:


Department Head Signature

9/25/2020
Date

Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

DocuSigned by:



9/29/2020

00CB53FAAE9B4F8...
Commissioner of Finance

Approval Date

Request for Certification of Sufficient Funds

Submittal Date: 9/24/2020

The Department of Public Safety requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

Obligation to be incurred, detailing vendor name, project description, Council approval, etc.:

**MARBELITE CO., INC.
PO BOX 239
MANASQUAN, NJ 08736**

Appropriation – Current Budget Expense	H3143122-52000-1255
Amount Requested for Approval:	\$ 46164.00
Current Amount Available: As PER MUNIS	\$ 312646.00

Transfer/Amendment Pending: \$
Transfer/Amendment Date:


Department Head Signature

9/25/2020
Date

Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

Commissioner of Finance

Approval Date

V. CERTIFICATION OF SUFFICIENT FUNDS

Section 4.4.13 of Finance Title 4 of the City Charter describes certification of sufficient funds:

Section 4.4.13 Payments Prohibited: “It shall not be lawful for any City employee to incur or contract any expense or liability for or on behalf of the City, unless the Council has made an appropriation concerning such expenses. No payment shall be made or obligation incurred against any allotment or appropriation except and unless the Commissioner of Finance first certifies that sufficient funds are or will be available to cover the claim to meet the obligation when it becomes due and payable. Any authorization of payment or incurring of obligation in violation of the provisions of the Charter shall be void.”

It is important to note that a certification of sufficient funds must be obtained before an obligation is incurred, and that there must be an appropriation in order for a certification of sufficient funds to be considered.

A. When is a Certification of Sufficient Funds Required

According to Section 4.4.1.3, a certification of sufficient funds is required *prior* to incurring *any* obligation against an appropriation, or *prior* to any payment. In coordination with the purchasing policies promulgated by the Accounts Department, the following shall govern.

1. Presumption of Certification. Amounts Less than \$50,000; Exception for capital projects, waive of bids, change orders, and purchase orders to the Commissioner of Finance.

Except in the case of obligations involving a capital project, waive of bid, change order, and purchase orders to the Commissioner of Finance as allowed under the procurement policy, for obligations of less than \$50,000 there is a presumption that sufficient funds are or will be available to cover the claim to meet the obligation when it becomes due and payable. Employees are not required to obtain written certification of sufficient funds in these cases.

There will also be a presumption of certification for all utility bill payments, even if the total amount of the payment exceeds \$50,000.00.

At all times and in all cases, the Finance Office reserves the right, at its discretion, to override this presumption and require written certification of sufficient funds per the requirements below.

2. Certification Required. Amounts \$50,000 or More; ALL capital projects, waive of bids, change orders, and purchase orders to the Commissioner of Finance.

For ALL obligations involving a capital project, waive of a bid, change order, or purchase orders to the Commissioner of Finance as allowed under the procurement policy, as well as for obligations of \$50,000 or more, a certification of sufficient funds is required prior to incurring

obligation. Therefore a certification of funds shall be completed in conjunction with an award of bid, contract, purchase requisition, or any other incurrence of an obligation as described. A Certification of Sufficient Funds is not required for change orders that do not have a monetary change or are a decrease

3. Certification and Payment. In the case of a demand for payment, which has been through the Accounts Department voucher process and approved by the Commissioner of Finance, the signature of the Commissioner of Finance on the check prepared for payment is certification that sufficient funds are available to do so. The Commissioner reserves the right to withhold his/her signature in the event that sufficient funds cannot be so certified.

B. Requirements for Certification of Sufficient Funds

1. Form. Once it has been determined that a Certification of Sufficient Funds is required, prepare Sample Form COSF-1, as follows:

- **If the obligation incurred requires an award of bid or a contract.**
- **If the item obligation requires a purchase order.**
- **The obligation requires a voucher and proper purchasing guidelines have been followed.**

An invoice that did not follow proper purchasing guidelines and must be brought to City Council for approval.

2. Information Required. Each form requires a description the obligation/expense to be incurred (a.), a description of the appropriation (b.), and supporting documentation (c).

- a. Description of Obligation/Expense to be Incurred. An 'expense' or 'liability to be incurred' may come in different forms, for example, a purchase order, a contract, an award of bid, or a council request for vote or resolution. A description must be provided to the Finance Office in the request for Certification of Sufficient Funds and supporting documentation must be attached.
- b. Appropriation. **Before** an expense or liability may be incurred, the City Council must have appropriated the funds concerning that expense or liability. The Finance Office requires substantiation of the appropriation prior to certifying that funds are available.
 - i. **Budget Expense Line**. The line item(s) (org/ob/project(s)) in the budget against which the expense will be drawn substantiates the appropriation. This must be provided to the Finance Office in any request for Certification of Sufficient Funds.

- Sufficient Amounts. There must be an amount “available” in the expense line that is sufficient (equal to or greater than the obligation) to cover the liability or expense in question.
 - Correct Budget Line. The correct budget expense line item (org/object/proj) must be used for certification of sufficient funds. For instance the purchase of a vehicle cannot be obligated against a supply account.
 - ii. Timing. The Budget Expense Line named should include sufficient amounts for the obligation at the time that the certification of sufficient funds is requested.
 - Transfers and Amendments. If a transfer or amendment is required to complete the appropriation process and/or ensure that the expense line item of choice is sufficiently funded, it should occur **before** the certification is requested.
 - Transfer or Amendment Pending. On occasion, subject to the discretion of the Commissioner of Finance, a certification request may be processed prior to the transfer or amendment, where “contingent upon transfer (or amendment) pending” is clearly indicated.
 - If a purchase order needs to be released or canceled, it must be completed before the certification is required.
 - c. Supporting Documentation. Supporting documentation includes material that confirms, demonstrates, describes, or explains the obligation. Examples include an Award of Bid memo, a Bid, a draft contract, an estimate, a letter, etc.
- 3. Deadline. A Request for Certification of Sufficient Funds must be submitted before any obligation is incurred or payment is made. The Finance Department requires up to one week (five business days) to respond to a request.
- 4. Issuance of Certification of Sufficient Funds. Upon receipt by the Commissioner of Finance of a properly completed and timely requested for Certification of Sufficient Funds, which includes both evidence of the expense/obligation incurred, the corresponding appropriation information, and supporting documentation, the Commissioner may certify that sufficient funds are or will be available to cover the claim to meet the obligation when it becomes due and payable by digitally signing the form. The Commissioner reserves the right to withhold his/her signature in the event that sufficient funds cannot be so certified.
- 5. Presentation of Certification Statement. The Certification Statement must be presented by

the entity seeking the certification at the Council meeting when the expense/obligation is to be incurred. It must be uploaded in NOVUS by the entity seeking certification before Finance can approve the contract. For agenda items “Approval to Pay Invoice”, the Certification must be completed prior to the item being included on the agenda and the certification must be uploaded in NOVUS.

6. Null and Void. If the above-described procedure is not followed, then, in accordance with Section 4.4.13, any authorization of payment or incurring of an obligation by anyone is void.

X. PAYROLL PREPARATION AND DISTRIBUTION

The City of Saratoga Springs currently pays its employees on a weekly basis. The workweek varies among employees, but in any case, all original time sheets, original time cards, and NOVATIME approved timesheets are due to the Finance Office on Monday of each week and paychecks are distributed by the Finance Office on Friday of each week.

Paychecks are “current” for salaried employees; this means a Friday paycheck covers the week in which it is received. Paychecks are “on a lag” for hourly employees; this means a Friday paycheck covers the week prior to the week in which the paycheck is received. Accruals are charged the week following the time actually taken for all employees.

Processing payroll involves payroll documentation, timecard audit, payroll certification, and paycheck distribution. All of these items must be carefully verified and properly approved. The following procedures are required:

A. Payroll Documentation

New hires are required to fill out the appropriate payroll documentation one week prior to the effective date of hire. A certified copy of the Civil Service Certification (RPC) must be submitted to the appropriate office two weeks prior to the effective date of hire.

New hires who fail to have the appropriate documentation filed timely may result in a delay in payment.

B. Time Card Verification

CSEA City DPW employees must “punch in and out” to have their electronic timesheets generated in NOVATIME. Time clocks are to be punched at the beginning and end of each shift or part thereof, by the employee only, using the finger scan. CSEA City Hall employees must “punch in and out” to have their electronic timesheets generated in NOVATIME. Time clocks or computers are punched at the beginning and end of each shift by the employee only and when leaving and returning from lunch. Lunch punches may not apply to employees working in the field or doing shift work. The ADMIN employee’s regular hours will auto populate to the weekly timesheet and only exceptions will need to be submitted.

C. Weekly Input Sheets

Weekly input sheets for the City Center must be filled in with the appropriate hours. These input sheets must be submitted to the Finance Office no later than 11AM on Monday.

D. Review

In and Out punches shall be reviewed by the appropriate supervisor for accuracy and approved timely. Adjustments should only be made with proper documentation. Notes should be added for any adjustment. Review of NOVATIME punches will be completed no later than 3 PM Mondays.

Corrections must be submitted no later than 11AM on Tuesday.

Original time sheets for an employee not using NOVATIME must be submitted to Finance Office by 11 AM Mondays.

Failure to submit proper documentation timely may result in a delay in payment.

E. Separation/Termination Payouts

Payroll calculations for contract payouts at separation/termination from service should be sent to the Payroll Administrator the week before payout by the respective department. The calculations should be completed in an Excel spreadsheet and contain the employee's total hours currently available, hours to be paid out, hourly rate, and grand total of the payout for each accrual type due to be paid out based on the employee's contract. If the contract requires that a payout be based on a percentage of hours or prorated amount of service time, this calculation should be performed in the spreadsheet so that it can be verified. If the employee is due a retirement incentive payout, the amount of the payout should be listed in the spreadsheet. The original notice given should be scanned and attached to their Employee Master file in Munis in order to be verified.

F. Insurance Deduction Changes

Changes to employee insurance deductions shall be provided to the Payroll Administrator by the end of the week for inclusion the following week's payroll. Mid-year changes shall be accompanied by calculations.

G. Payroll Distribution

Payroll checks and direct deposit advices are available for distribution at **8:15 AM every Friday** in the Finance Office.

H. Early Paycheck Pickup

From time to time it is necessary for employees to receive paychecks prior to 8:15 AM Friday. The Finance Office tries to accommodate these requests, and asks that the following procedure be observed.

In the instance where employees cannot pick up a paycheck on a Friday, they may make a request to the Payroll Administrator for Early Pick-up. The request must be in the following form:

1. Written. All requests for early-pick up must be in writing. See Sample Form P-1; available on the public drive as "Early Pick Up Paycheck Request Form". The request must include the date of the request, the name of the employee, the desired pick-up date, and be signed by the Department Head or designee. See attached form.

2. Thursday Pick-up: All requests for early-pick up must be made in writing. Checks will be available on the Thursday at the close of the employees' work-shift. In the case of emergency or other special circumstances, the Finance Office reserves the right to determine whether it can oblige a different pick up date. Paychecks will not be available for pick up prior to Thursday. During weeks with holidays, early paycheck pick up may be prohibited.

Sample Form P-1

Early Paycheck Pick-up

Request

RE: EARLY PICK-UP OF PAYCHECK

This is to request the early pick-up of my regular paycheck.

Printed Employee Name _____

Employee Signature_____

Paycheck, Week-Ending Date _____

MM/DD/YYYY

Pick-Up Date _____

MM/DD/YYYY

Thank you.

Authorized Signature

Date

YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC	JNL-DESC	ENTITY	AMEND				
2020	10	10	10/06/2020	BUDGET	CCM	100620	BUA	AMEND-PAY	1	2		
1	A104	42728	DPS	MISC LOACL	SOURCES		SPECIAL	EVENTS REIMB OT FIRE	-108,000.00	-50,959.44	-158,959.44	
	A	-10-4-0000-0-42728	-					REIMB FROM NYRA FOR FD SERVICE 10/06/2020				
2	A3143411	51964	FIRE	DEPARTMENT	PS		SPECIAL	EVENTS OT	6,655.48	45,959.44	52,614.92	
	A	-31-4-3410-1-51964	-					REIMB FROM NYRA FOR FD SERVICE 10/06/2020				
3	A3143411	58030	FIRE	DEPARTMENT	PS		CITY	PORTION SOCIAL SECURITY	416,193.36	5,000.00	421,193.36	
	A	-31-4-3410-1-58030	-					REIMB FROM NYRA FOR FD SERVICE 10/06/2020				
4	A104	42727	DPS	MISC LOACL	SOURCES		SPECIAL	EVENTS OT REIMB PD	-55,000.00	-25,650.00	-80,650.00	
	A	-10-4-0000-0-42727	-					REIMB FOR PRIVATE DUTY PD 10/06/2020				
5	A3143121	51964	POLICE	DEPARTMENT	PS		PRIVATE	DUTY	2,201.00	23,500.00	25,701.00	
	A	-31-4-3120-1-51964	-					REIMB FOR PRIVATE DUTY PD 10/06/2020				
6	A3143121	58030	POLICE	DEPARTMENT	PS		CITY	PORTION SOCIAL SECURITY	550,247.83	2,150.00	552,397.83	
	A	-31-4-3120-1-58030	-					REIMB FOR PRIVATE DUTY PD 10/06/2020				
7	A054	44325	DPS	INTERGOVERNMENTAL	CHARGES	STOPS IN SCHOOL			-65,000.00	-1,241.57	-66,241.57	
	A	-05-4-0000-0-44325	-					REIMB FOR SCHOOL RES OFFCR OT 10/06/2020				
8	A3143121	51960	POLICE	DEPARTMENT	PS		OVERTIME		382,031.00	1,141.57	383,172.57	
	A	-31-4-3120-1-51960	-					REIMB FOR SCHOOL RES OFFCR OT 10/06/2020				
9	A3143121	58030	POLICE	DEPARTMENT	PS		CITY	PORTION SOCIAL SECURITY	550,247.83	100.00	550,347.83	
	A	-31-4-3120-1-58030	-					REIMB FOR SCHOOL RES OFFCR OT 10/06/2020				
										** JOURNAL TOTAL	0.00	

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2020 10	10									
BUA	A104-42728						SPECIAL EVENTS REIMB OT FIRE	5		50,959.44
	10/06/2020 AMEND-PAY		BUDGET CCM 100620				REIMB FROM NYRA FOR FD SERVICE			
BUA	A3143411-51964						SPECIAL EVENTS OT	5	45,959.44	
	10/06/2020 AMEND-PAY		BUDGET CCM 100620				REIMB FROM NYRA FOR FD SERVICE			
BUA	A3143411-58030						CITY PORTION SOCIAL SECURITY	5	5,000.00	
	10/06/2020 AMEND-PAY		BUDGET CCM 100620				REIMB FROM NYRA FOR FD SERVICE			
BUA	A104-42727						SPECIAL EVENTS OT REIMB PD	5		25,650.00
	10/06/2020 AMEND-PAY		BUDGET CCM 100620				REIMB FOR PRIVATE DUTY PD			
BUA	A3143121-51964						PRIVATE DUTY	5	23,500.00	
	10/06/2020 AMEND-PAY		BUDGET CCM 100620				REIMB FOR PRIVATE DUTY PD			
BUA	A3143121-58030						CITY PORTION SOCIAL SECURITY	5	2,150.00	
	10/06/2020 AMEND-PAY		BUDGET CCM 100620				REIMB FOR PRIVATE DUTY PD			
BUA	A054-44325						COPS IN SCHOOL	5		1,241.57
	10/06/2020 AMEND-PAY		BUDGET CCM 100620				REIMB FOR SCHOOL RES OFFCR OT			
BUA	A3143121-51960						OVERTIME	5	1,141.57	
	10/06/2020 AMEND-PAY		BUDGET CCM 100620				REIMB FOR SCHOOL RES OFFCR OT			
BUA	A3143121-58030						CITY PORTION SOCIAL SECURITY	5	100.00	
	10/06/2020 AMEND-PAY		BUDGET CCM 100620				REIMB FOR SCHOOL RES OFFCR OT			
									.00	.00
BUA	A-2960						APPROPRIATIONS			77,851.01
	10/06/2020 AMEND-PAY		BUDGET CCM 100620							
BUA	A-1510						ESTIMATED REVENUES		77,851.01	
	10/06/2020 AMEND-PAY		BUDGET CCM 100620							
SYSTEM GENERATED ENTRIES TOTAL									77,851.01	77,851.01
JOURNAL 2020/10/10 TOTAL									77,851.01	77,851.01

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FUND	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
ACCOUNT						
A GENERAL FUND	2020 10	10	10/06/2020			
A-1510				ESTIMATED REVENUES	77,851.01	
A-2960				APPROPRIATIONS		77,851.01
				FUND TOTAL	77,851.01	77,851.01

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YEAR PER	JNL					ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
2020 10	12								
BUA A3051944-54370						REFUND PRIOR YEAR TAXES	5	13,201.72	
	10/06/2020	TRANS-CONT BUDGET CCM 100620				FOR ART 7 ASSESMNT SETTLEMENTS			
BUA A3829999-59010						CONTINGENCY	5		13,201.72
	10/06/2020	TRANS-CONT BUDGET CCM 100620				FOR ART 7 ASSESMNT SETTLEMENTS			
						JOURNAL 2020/10/12	TOTAL	.00	.00

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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
FUND TOTAL					.00	.00

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LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET	ERR
	ACCOUNT				LINE DESCRIPTION					
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND			
2020	10	9 10/06/2020	BUDGET	CCM 100620	BUA TRANS-PAY	1	1			
3	A3143411	51780		FIRE DEPARTMENT PS	FIREFIGHTERS QUALITY CONTTROL		2,000.00	789.00	2,789.00	
	A	-31-4-3410-1-51780	-		TO COVER DEFICIT		10/06/2020			
4	A3143121	51790		POLICE DEPARTMENT PS	RETIREMENT INCENTIVE		.00	2,000.00	2,000.00	
	A	-31-4-3120-1-51790	-		TO COVER DEFICIT		10/06/2020			
5	A3143411	51950		FIRE DEPARTMENT PS	COMP TIME		143,718.00	1,822.52	145,540.52	
	A	-31-4-3410-1-51950	-		TO COVER DEFICIT		10/06/2020			
6	A3143411	51911		FIRE DEPARTMENT PS	EMT EDUCATION INCENTIVE		198,161.52	-4,611.52	193,550.00	
	A	-31-4-3410-1-51911	-		TO COVER DEFICIT		10/06/2020			
7	A3031441	51043		CITY ENGINEER'S OFFICE PS	ENGINEERING TECH		86,440.00	4,200.00	90,640.00	
	A	-30-3-1440-1-51043	-		COVER EXP THRU YR-END		10/06/2020			
8	A3335111	51900		HIGHWAYS PS	LABORER		498,662.00	-4,200.00	494,462.00	
	A	-33-3-5110-1-51900	-		COVER EXP THRU YR-END		10/06/2020			
9	A3031441	51490		CITY ENGINEER'S OFFICE PS	SR ENGINEERING TECHNICIAN		93,039.00	575.00	93,614.00	
	A	-30-3-1440-1-51490	-		COVER EXP THRU YR-END		10/06/2020			
10	A3335111	51900		HIGHWAYS PS	LABORER		498,662.00	-575.00	498,087.00	
	A	-33-3-5110-1-51900	-		COVER EXP THRU YR-END		10/06/2020			
11	A3031621	51900		CITY HALL PS	LABORER		131,306.38	18,700.00	150,006.38	
	A	-30-3-1620-1-51900	-		COVER EXP THRU YR-END		10/06/2020			
12	A3638181	51900		TRANSFER STATION PS	LABORER		158,182.00	-18,700.00	139,482.00	
	A	-36-3-8180-1-51900	-		COVER EXP THRU YR-END		10/06/2020			
13	A3031621	51121		CITY HALL PS	HVAC CITY PLUMBER		54,250.00	1,800.00	56,050.00	
	A	-30-3-1620-1-51121	-		COVER EXP THRU YR-END		10/06/2020			
14	A3335111	51900		HIGHWAYS PS	LABORER		498,662.00	-1,800.00	496,862.00	
	A	-33-3-5110-1-51900	-		COVER EXP THRU YR-END		10/06/2020			
15	A3335111	51964		HIGHWAYS PS	SPECIAL EVENTS		337.07	169.37	506.44	
	A	-33-3-5110-1-51964	-		COVER EXP THRU YR-END		10/06/2020			
16	A3335111	58030		HIGHWAYS PS	CITY PORTION SOCIAL SECURITY		46,323.00	-169.37	46,153.63	
	A	-33-3-5110-1-58030	-		COVER EXP THRU YR-END		10/06/2020			
17	A3335131	58030		CHIPS PS	CITY PORTION SOCIAL SECURITY		6,732.00	48.69	6,780.69	
	A	-33-3-5112-1-58030	-		COVER EXP THRU YR-END		10/06/2020			

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LN	ORG	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
	ACCOUNT				LINE DESCRIPTION				
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY	AMEND		
2020	10	9 10/06/2020	BUDGET	CCM 100620	BUA TRANS-PAY	1	1		
18	A3335131	51900		CHIPS PS	LABORER		94,000.00	-48.69	93,951.31
	A	-33-3-5112-1-51900	-		COVER EXP THRU YR-END		10/06/2020		
19	A3537111	51900		PARK & CASINO PS	LABORER		321,872.00	22,000.00	343,872.00
	A	-35-3-7110-1-51900	-		COVER EXP THRU YR-END		10/06/2020		
20	A3335651	51900		OFF STREET PARKING PS	LABORER		98,400.00	-22,000.00	76,400.00
	A	-33-3-5650-1-51900	-		COVER EXP THRU YR-END		10/06/2020		
21	A3638141	51900		STORM WATER CARRIERS PS	LABORER		40,000.00	10,000.00	50,000.00
	A	-36-3-8140-1-51900	-		COVER EXP THRU YR-END		10/06/2020		
22	A3335111	51900		HIGHWAYS PS	LABORER		498,662.00	-10,000.00	488,662.00
	A	-33-3-5110-1-51900	-		COVER EXP THRU YR-END		10/06/2020		
23	A3638141	51960		STORM WATER CARRIERS PS	OVERTIME		50.00	1,000.00	1,050.00
	A	-36-3-8140-1-51960	-		COVER EXP THRU YR-END		10/06/2020		
24	A3335111	51900		HIGHWAYS PS	LABORER		498,662.00	-1,000.00	497,662.00
	A	-33-3-5110-1-51900	-		COVER EXP THRU YR-END		10/06/2020		
25	A3638141	58030		STORM WATER CARRIERS PS	CITY PORTION SOCIAL SECURITY		2,795.00	500.00	3,295.00
	A	-36-3-8140-1-58030	-		COVER EXP THRU YR-END		10/06/2020		
26	A3335111	51900		HIGHWAYS PS	LABORER		498,662.00	-500.00	498,162.00
	A	-33-3-5110-1-51900	-		COVER EXP THRU YR-END		10/06/2020		
27	A3567171	51900	3000	INDOOR RECREATION FACILITY PS	LABORER		61,926.00	8,000.00	69,926.00
	A	-35-6-7171-1-51900	-3000		COVER EXP THRU YR-END		10/06/2020		
28	A3335011	51900		STREETS PS	LABORER		1,498,144.58	-8,000.00	1,490,144.58
	A	-33-3-5010-1-51900	-		COVER EXP THRU YR-END		10/06/2020		
29	A3769068	58014	3000	HOSPITALIZATION	HRA CO PAY REIMBURSEMENT		.00	590.00	590.00
	A	-37-6-9060-8-58014	-3000		COVER EXP THRU YR-END		10/06/2020		
30	A3031441	58030		CITY ENGINEER'S OFFICE PS	CITY PORTION SOCIAL SECURITY		50,591.00	-590.00	50,001.00
	A	-30-3-1440-1-58030	-		COVER EXP THRU YR-END		10/06/2020		
31	F3638331	51900		WATER TREATMENT PLANT PS	LABORER WATER		47,008.00	900.00	47,908.00
	F	-36-3-8330-1-51900	-		COVER EXP THRU YR-END		10/06/2020		
32	F3638331	51960		WATER TREATMENT PLANT PS	OVERTIME		14,000.00	-900.00	13,100.00
	F	-36-3-8330-1-51960	-		COVER EXP THRU YR-END		10/06/2020		

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LN	ORG ACCOUNT	OBJECT	PROJ	ORG DESCRIPTION	ACCOUNT DESCRIPTION	EFF DATE	PREV BUDGET	BUDGET CHANGE	AMENDED BUDGET
YEAR-PER	JOURNAL	EFF-DATE	REF 1	REF 2	SRC JNL-DESC	ENTITY AMEND			
2020	10	9	10/06/2020	BUDGET	CCM 100620 BUA TRANS-PAY	1 1			
33	F3638331	51980		WATER TREATMENT PLANT	PS	HOLIDAY PAY	28,000.00	3,000.00	31,000.00
	F	-36-3-8330-1-51980	-			COVER EXP THRU YR-END	10/06/2020		
34	F3638331	51960		WATER TREATMENT PLANT	PS	OVERTIME	14,000.00	-3,000.00	11,000.00
	F	-36-3-8330-1-51960	-			COVER EXP THRU YR-END	10/06/2020		
35	G3638121	58030		SEWER PUMPING	PS	CITY PORTION SOCIAL SECURITY	16,452.00	3,500.00	19,952.00
	G	-36-3-8120-1-58030	-			COVER EXP THRU YR-END	10/06/2020		
36	G3638121	51900		SEWER PUMPING	PS	LABORER SEWER	188,096.00	-3,500.00	184,596.00
	G	-36-3-8120-1-51900	-			COVER EXP THRU YR-END	10/06/2020		
37	F3638334	54610		WATER TREATMNET PLANT	CS	REPAIRS & MAINTENANCE BUILDING	16,925.00	2,000.00	18,925.00
	F	-36-3-8330-4-54610	-			COVER EXP THRU YR-END	10/06/2020		
38	F3638311	51443		WATER ADMINIATRATON	PS	UTILITIES CLERK	52,211.00	-2,000.00	50,211.00
	F	-36-3-8310-1-51443	-			COVER EXP THRU YR-END	10/06/2020		
39	F3839716	56010		PRINCIPAL		PRINCIPAL	496,752.00	12,097.21	508,849.21
	F	-38-3-9710-6-56010	-			COVER EXP THRU YR-END	10/06/2020		
40	F3638311	51443		WATER ADMINIATRATON	PS	UTILITIES CLERK	52,211.00	-12,097.21	40,113.79
	F	-36-3-8310-1-51443	-			COVER EXP THRU YR-END	10/06/2020		
41	G3839716	56010		PRINCIPAL		PRINCIPAL	105,809.00	760.00	106,569.00
	G	-38-3-9710-6-56010	-			COVER EXP THRU YR-END	10/06/2020		
42	G3638111	51443		SEWER ADMINSTRAION	PS	UTILITIES CLERK	52,211.00	-760.00	51,451.00
	G	-36-3-8110-1-51443	-			COVER EXP THRU YR-END	10/06/2020		
						** JOURNAL TOTAL		0.00	

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YEAR PER JNL	SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2020 10 9	BUA A3143411-51780	10/06/2020	TRANS-PAY	BUDGET	CCM 100620		FIREFIGHTERS QUALITY CONTTROL TO COVER DEFICIT	5	789.00	
BUA A3143121-51790	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			RETIREMENT INCENTIVE TO COVER DEFICIT	5	2,000.00	
BUA A3143411-51950	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			COMP TIME TO COVER DEFICIT	5	1,822.52	
BUA A3143411-51911	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			EMT EDUCATION INCENTIVE TO COVER DEFICIT	5		4,611.52
BUA A3031441-51043	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			ENGINEERING TECH COVER EXP THRU YR-END	5	4,200.00	
BUA A3335111-51900	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			LABORER COVER EXP THRU YR-END	5		4,200.00
BUA A3031441-51490	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			SR ENGINEERING TECHNICIAN COVER EXP THRU YR-END	5	575.00	
BUA A3335111-51900	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			LABORER COVER EXP THRU YR-END	5		575.00
BUA A3031621-51900	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			LABORER COVER EXP THRU YR-END	5	18,700.00	
BUA A3638181-51900	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			LABORER COVER EXP THRU YR-END	5		18,700.00
BUA A3031621-51121	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			HVAC CITY PLUMBER COVER EXP THRU YR-END	5	1,800.00	
BUA A3335111-51900	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			LABORER COVER EXP THRU YR-END	5		1,800.00
BUA A3335111-51964	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			SPECIAL EVENTS COVER EXP THRU YR-END	5	169.37	
BUA A3335111-58030	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			CITY PORTION SOCIAL SECURITY COVER EXP THRU YR-END	5		169.37
BUA A3335131-58030	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			CITY PORTION SOCIAL SECURITY COVER EXP THRU YR-END	5	48.69	
BUA A3335131-51900	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			LABORER COVER EXP THRU YR-END	5		48.69
BUA A3537111-51900	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			LABORER COVER EXP THRU YR-END	5	22,000.00	
BUA A3335651-51900	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			LABORER COVER EXP THRU YR-END	5		22,000.00
BUA A3638141-51900	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			LABORER COVER EXP THRU YR-END	5	10,000.00	
BUA A3335111-51900	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			LABORER COVER EXP THRU YR-END	5		10,000.00
BUA A3638141-51960	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			OVERTIME COVER EXP THRU YR-END	5	1,000.00	
BUA A3335111-51900	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			LABORER COVER EXP THRU YR-END	5		1,000.00
BUA A3638141-58030	10/06/2020	TRANS-PAY	BUDGET	CCM 100620			CITY PORTION SOCIAL SECURITY COVER EXP THRU YR-END	5	500.00	
BUA A3335111-51900							LABORER	5		500.00

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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 5
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YEAR PER	JNL					ACCOUNT DESC	T	OB	DEBIT	CREDIT
SRC	ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC			
BUA	A3567171-51900-3000	10/06/2020	TRANS-PAY	BUDGET	CCM	100620	COVER EXP THRU YR-END	5	8,000.00	
BUA	A3335011-51900	10/06/2020	TRANS-PAY	BUDGET	CCM	100620	LABORER	5		8,000.00
BUA	A3769068-58014-3000	10/06/2020	TRANS-PAY	BUDGET	CCM	100620	COVER EXP THRU YR-END	5	590.00	
BUA	A3031441-58030	10/06/2020	TRANS-PAY	BUDGET	CCM	100620	LABORER	5		590.00
BUA	F3638331-51900	10/06/2020	TRANS-PAY	BUDGET	CCM	100620	HRA CO PAY REIMBURSEMENT	5	900.00	
BUA	F3638331-51960	10/06/2020	TRANS-PAY	BUDGET	CCM	100620	COVER EXP THRU YR-END	5		900.00
BUA	F3638331-51980	10/06/2020	TRANS-PAY	BUDGET	CCM	100620	LABORER WATER	5	3,000.00	
BUA	G3638121-58030	10/06/2020	TRANS-PAY	BUDGET	CCM	100620	COVER EXP THRU YR-END	5		3,000.00
BUA	G3638121-51900	10/06/2020	TRANS-PAY	BUDGET	CCM	100620	OVERTIME	5		3,000.00
BUA	F3638334-54610	10/06/2020	TRANS-PAY	BUDGET	CCM	100620	COVER EXP THRU YR-END	5	2,000.00	
BUA	F3638311-51443	10/06/2020	TRANS-PAY	BUDGET	CCM	100620	CITY PORTION SOCIAL SECURITY	5		2,000.00
BUA	G3638111-51443	10/06/2020	TRANS-PAY	BUDGET	CCM	100620	LABORER SEWER	5		2,000.00
BUA	G3839716-56010	10/06/2020	TRANS-PAY	BUDGET	CCM	100620	COVER EXP THRU YR-END	5	12,097.21	
BUA	G3638311-51443	10/06/2020	TRANS-PAY	BUDGET	CCM	100620	REPAIRS & MAINTENANCE BUILDING	5		12,097.21
BUA	G3839716-56010	10/06/2020	TRANS-PAY	BUDGET	CCM	100620	COVER EXP THRU YR-END	5	760.00	
BUA	G3638111-51443	10/06/2020	TRANS-PAY	BUDGET	CCM	100620	UTILITIES CLERK	5		760.00
		10/06/2020	TRANS-PAY	BUDGET	CCM	100620	COVER EXP THRU YR-END	5		
						JOURNAL 2020/10/9	TOTAL		.00	.00

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CITY OF SARATOGA SPRINGS LIVE
BUDGET AMENDMENT JOURNAL ENTRY PROOF

P 6
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FUND ACCOUNT	YEAR PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
FUND TOTAL					.00	.00

** END OF REPORT - Generated by Lynn Bachner **



PALLETTE STONE CORP.
269 BALLARD ROAD
WILTON, NEW YORK 12831

ACCOUNT #: 19018

PLANT LOCATION

Brook Road
Saratoga Springs, NY

PHONE

OFFICE - (518) 584-2421

FAX - (518) 584-4382

INVOICE:	210809
PAGE:	1
DATE:	8/15/2020
TERMS:	Net 30 Days

City of Saratoga Springs
5 Lake Avenue
Saratoga Springs, NY 12866

Congress Park Sidewalks - Saratoga

Ticket	Date	PO	Order	Product	Qty	Material Rate	Amount	Freight Rate	Amount	Fee Amount	Tax Amount	Total
3202158	8/10/2020	Congress P	20111-C	4000psi Concrete - City	10.00	98.00	\$980.00	10.00	\$10.00	0.00	0.00	\$990.00
Subtotals:				4000psi Concrete - City	10.00	98.00	980.00		10.00	0.00	0.00	990.00
3202210	8/11/2020	Congress P	20111-C	4000psi Concrete - City	9.00	98.00	\$882.00	10.00	\$10.00	0.00	0.00	\$892.00
Subtotals:				4000psi Concrete - City	9.00	98.00	882.00		10.00	0.00	0.00	892.00
3202260	8/12/2020	Congress P	20111-C	4000psi Concrete - City	10.00	98.00	\$980.00	10.00	\$10.00	0.00	0.00	\$990.00
Subtotals:				4000psi Concrete - City	10.00	98.00	980.00		10.00	0.00	0.00	990.00
Invoice Total					29.00***		\$ 2,842.00		\$30.00	0.00	\$0.00	\$2,872.00

Total Material	\$2,842.00
Total Freight	\$30.00
Total Other Charge	\$0.00
CC Processing Fee	\$0.00
Subtotal	\$2,872.00
Tax	\$0.00
Total Amount	\$2,872.00

A 3.5% processing fee will be charged on all credit card payments made January 1st, 2020 and after.

PLEASE RETURN THIS STUB PORTION WITH
YOUR REMITTANCE



PALLETTE STONE CORP.
269 BALLARD ROAD
WILTON, NEW YORK 12831

*Thank
You*

CUST. NAME	City of Saratoga Springs
CUST. ACCT.#	19018
INVOICE #	210809
INVOICE DATE	8/15/2020
INVOICE AMOUNT	\$ 2,872.00



PALLETTE STONE CORP.
269 BALLARD ROAD
WILTON, NEW YORK 12831

ACCOUNT #: 19018

PLANT LOCATION
Brook Road
Saratoga Springs, NY
PHONE
OFFICE - (518) 584-2421
FAX - (518) 584-4382

INVOICE:	211371
PAGE:	1
DATE:	8/31/2020
TERMS:	Net 30 Days

RECEIVED

SEP 09 2020

DPW

City of Saratoga Springs
5 Lake Avenue
Saratoga Springs, NY 12866

Congress Park Sidewalks - Saratoga

Ticket	Date	PO	Order	Product	Qty	Material Rate	Amount	Freight Rate	Amount	Fee Amount	Tax Amount	Total
3202751	8/26/2020	Congress P	20111-C	4000psi Concrete - City	10.00	98.00	\$980.00	10.00	\$10.00	0.00	0.00	\$990.00
Subtotals:				4000psi Concrete - City	10.00	98.00	980.00		10.00	0.00	0.00	990.00
3202810	8/28/2020	Congress P	20111-C	4000psi Concrete - City	10.00	98.00	\$980.00	10.00	\$10.00	0.00	0.00	\$990.00
Subtotals:				4000psi Concrete - City	10.00	98.00	980.00		10.00	0.00	0.00	990.00
Invoice Total					20.00***		\$ 1,980.00		\$20.00	0.00	\$0.00	\$1,980.00

Total Material	\$1,960.00
Total Freight	\$20.00
Total Other Charge	\$0.00
CC Processing Fee	\$0.00
Subtotal	\$1,980.00
Tax	\$0.00
Total Amount	\$1,980.00

A 3.5% processing fee will be charged on all credit card payments made January 1st, 2020 and after.

PLEASE RETURN THIS STUB PORTION WITH
YOUR REMITTANCE



PALLETTE STONE CORP.
269 BALLARD ROAD
WILTON, NEW YORK 12831

*Thank
You*

CUST. NAME	City of Saratoga Springs
CUST. ACCT.#	19018
INVOICE #	211371
INVOICE DATE	8/31/2020
INVOICE AMOUNT	\$ 1,980.00



ACCOUNT # 19018

PLANT LOCATION
 Brook Road
 Saratoga Springs, NY
 PHONE
 OFFICE - (518) 584-2421
 FAX - (518) 584-4382

INVOICE:	211080
PAGE:	1
DATE:	8/24/2020
TERMS:	Net 30 Days

RECEIVED

AUG 31 2020

DPW

City of Saratoga Springs
 5 Lake Avenue
 Saratoga Springs, NY 12866

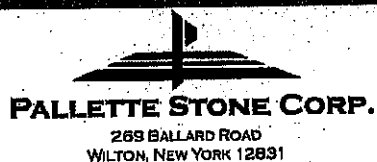
Congress Park Sidewalks - Saratoga

Ticket	Date	PO	Order	Product	Qty	Material Rate	Material Amount	Freight Rate	Freight Amount	Fee Amount	Tax Amount	Total
3202477	8/18/2020	Congress Pr	20111-C	4000psi Concrete - City	9.00	98.00	\$882.00	10.00	\$10.00	0.00	0.00	\$892.00
Subtotals:				4000psi Concrete - City	9.00	98.00	882.00		10.00	0.00	0.00	892.00
3202630	8/21/2020	Congress Pr	20111-C	4000psi Concrete - City	10.00	98.00	\$980.00	10.00	\$10.00	0.00	0.00	\$990.00
Subtotals:				4000psi Concrete - City	10.00	98.00	980.00		10.00	0.00	0.00	990.00
Invoice Total					19.00***		\$ 1,862.00		\$20.00	0.00	\$0.00	\$1,882.00

Total Material	\$1,862.00
Total Freight	\$20.00
Total Other Charge	\$0.00
CC Processing Fee	\$0.00
Subtotal	\$1,882.00
Tax	\$0.00
Total Amount	\$1,882.00

A 3.5% processing fee will be charged on all credit card payments made January 1st, 2020 and after.

PLEASE RETURN THIS STUB PORTION WITH
 YOUR REMITTANCE



Thank
 You

CUST. NAME	City of Saratoga Springs
CUST. ACCT.#	19018
INVOICE #	211080
INVOICE DATE	8/24/2020
INVOICE AMOUNT	\$ 1,882.00



ACCOUNT #: 19018

PLANT LOCATION
Brook Road
Saratoga Springs, NY
PHONE
OFFICE - (518) 584-2421
FAX - (518) 584-4382

INVOICE:	211610
PAGE:	1
DATE:	9/5/2020
TERMS:	Net 30 Days

City of Saratoga Springs
5 Lake Avenue
Saratoga Springs, NY 12866

Congress Park Sidewalks - Saratoga

Ticket	Date	PO	Order	Product	Qty	Material Rate	Material Amount	Freight Rate	Freight Amount	Fee Amount	Tax Amount	Total
3202912	9/1/2020	Congress P	20111-C	4000psi Concrete - City	10.00	98.00	\$980.00	10.00	\$10.00	0.00	0.00	\$990.00
Subtotals:				4000psi Concrete - City	10.00	98.00	980.00		10.00	0.00	0.00	990.00
Invoice Total					10.00***		\$ 980.00		\$10.00	0.00	\$0.00	\$990.00

Total Material	\$980.00
Total Freight	\$10.00
Total Other Charge	\$0.00
CC Processing Fee	\$0.00
Subtotal	\$990.00
Tax	\$0.00
Total Amount	\$990.00

A 3.5% processing fee will be charged on all credit card payments made January 1st, 2020 and after.

PLEASE RETURN THIS STUB PORTION WITH
YOUR REMITTANCE



*Thank
You*

CUST. NAME	City of Saratoga Springs
CUST. ACCT.#	19018
INVOICE #	211610
INVOICE DATE	9/5/2020
INVOICE AMOUNT	\$ 990.00

Request for Certification of Sufficient Funds

Submittal Date: 9/22/2020

The Department of Public Works requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

Obligation to be incurred, detailing vendor name, project description, Council Approval, etc.
(attach supporting documentation):

Vendor: Pallette Stone Corp**Project:**

Katrina Trask Stairway

Concrete Mix Delivered for Sidewalk

Appropriation - Current Budget Expense Org/Object/Proj(s): H3936952 52000 1250

Amount Requested for Approval \$7,724.00

Current Amount Available: \$28,417.00

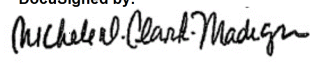


Transfer/Amendment Pending:

Transfer/Amendment Date _____


Department Head Signature9/22/20
Date**Certification of Sufficient Funds**

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

DocuSigned by:

Commissioner of Finance

9/22/2020

Approval Date



SARATOGA COUNTY SOIL & WATER CONSERVATION DISTRICT

50 West High Street, Ballston Spa, New York 12020

(518)885-6900

clerksaratogaswcd@gmail.com

Tire Recycling Program

Tuesday, November 3, 2020

4pm – 5:30pm

This Program is open to all Saratoga County residents. Registration & proof of residency is **REQUIRED**, please register by Friday, October 30th.

- Collection is on Tuesday, November 3rd from 4 - 5:30pm
- Photo ID with address will be required at drop off
- Maximum of 10 tires per vehicle
- Tires must be:
 - Whole
 - **Clean**
 - Passenger car or Passenger Truck tires only:
 - Must be less than 20"
 - No bobcat, agricultural, loader, OTR, crawler tracks, aircraft, over-size truck (385, 425) tires
- Payment is due at time of collection (we will not accept payment prior to drop off). Fees are as follows:
 - Tires without rims - \$3.00 each
 - Tires with rims - \$5.00 each
- **Payment must be made in EXACT CASH; we will NOT be able to make change.**
- Registration must be done through email or mail.

Drop off location:

**Saratoga Springs Ice Rink
30 Weibel Avenue
Saratoga Springs, NY 12866**

BOARD OF DIRECTORS:

Victoria Garlanda * Edward Kinowski * Jen Koval * Jay Matthews * Donald Monica * Darren O'Connor * Steve Ropitzky

SARATOGA COUNTY SOIL & WATER CONSERVATION DISTRICT

50 West High Street, Ballston Spa, NY 12020

Phone: 518-885-6900

Email: clerksaratogaswcd@gmail.com

FALL 2020 TIRE RECYCLING PROGRAM REGISTRATION FORM

YOU MUST PRE-REGISTER & BE A SARATOGA COUNTY RESIDENT

PLEASE REGISTER BY FRIDAY, Oct. 30th, 2020 COLLECTION IS SET FOR TUESDAY, Nov. 3rd, 2020, 4 -5:30pm

- Photo ID with address will be required at drop off
- Maximum of 10 tires per vehicle (register early, space is limited)
- Tires must be:
 - Whole
 - Clean
 - Passenger car or Passenger Truck (must be less than 20" ; no semi, tractor truck, ATV, etc.); please see flyer
- Payment is due at time of collection (we will not accept payment prior to drop off). Fees are as follows:
 - Tires without rims - \$3.00 each
 - Tires with rims - \$5.00 each
- Payment must be made in **cash only (exact change is required)**

Drop off location:

Saratoga Springs Ice Rink
30 Weibel Ave, Saratoga
Springs, NY 12866

How to register:

- Mail the completed sheet to the Saratoga County SWCD, 50 West High Street, Ballston Spa 12020
- Email this completed form to clerksaratogaswcd@gmail.com

TYPE	PRICE	# TIRES	TOTAL COST
Without Rims	\$3.00 each		
With Rims	\$5.00 each		

TOTAL DUE: \$_____

NAME: _____

ADDRESS: _____

CITY: _____

STATE: _____

ZIP: _____

PHONE #: _____

E-MAIL ADDRESS: _____



City of Saratoga Springs, NY Contract

City Project Number: 2019-35 City Project Name: Fire Suppression Services
 City Department: Public Works Department Contact Person: Barb Maughan City Ext. 2574
 Company Name: SRI Fire Sprinkler, LLC
 Company Address: 1060 Central Ave. Albany, NY 12205
 Company Telephone No.: 518-459-2776 Company Fax No.: _____
 Vendor and/or Service Provider Primary Contact: Justin Russell Title: _____
 Primary Contact Email: jrussell@srifiresprinkler.com
 Service to be Provided: Fire Suppression Services
 Remit Name (If different from above): _____
 Remit Address: _____

1. **Scope of Agreement:** In response to a request for a pricing proposal requested by the City for Fire Suppression Services, the Vendor and/or Service Provider submitted proposals dated 8/27/19 (the "Proposals/Statement of Work"), which are attached hereto as Exhibit A. The Vendor and/or Service Provider shall provide to the City the products and services set forth therein. The Vendor and/or Service Provider assumes full responsibility for the provision of the products and services made available in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with the prior written approval of the City. The Vendor and/or Service Provider assumes all risks in the performance of all its activities authorized by this Agreement.
2. **Term of Agreement:** The term of this Agreement shall commence per the date of approval of this Agreement by the City Council of the City of Saratoga Springs. This Agreement shall continue in force from the effective date until the work provided as described herein is satisfactorily completed or by 10/6/2021. Any modification of the work performed by the Vendor and/or Service Provider shall be made in writing and shall not be undertaken until the City agrees to the modification. The Vendor and/or Service Provider assume full responsibility for the provision of the products and services contracted for in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with prior written notice and written approval of the City. The Vendor and/or Service Provider will provide his or her own equipment and materials as necessary to perform the work except as identified within the RFP/RFQ/BID Documents. The Vendor and/or Service Provider assume all risks in the performance of all its activities authorized by this Agreement.
3. **Terms of Payment:** Vendor and/or Service Provider will invoice the City on a monthly basis and the City will pay all invoices within thirty (30) days of receipt of the invoice or as practicable. The City shall pay the Vendor and/or Service Provider in accordance with the City Charter per the Purchasing Guidelines established by the City. All work performed under this agreement must be in accordance with the NYS Department of Labor Prevailing Wage Regulations. The Costs, fees, and disbursements associated with the provisions of the products and services shall be determined in accordance with the proposal submitted not to exceed unit bid prices, subject to appropriation, a copy of which is annexed hereto and made a part hereof. Detailed original invoices not received within forty five (45) calendar days of the completed transaction could result in a delay of payment.
4. **Notice:** Any notices sent to the City under this Agreement will be effective five (5) business days after the postmarked date of mailing by certified mail, return receipt requested. The Commissioner of Public Works is the designated Project Manager for this Agreement, shall represent the City in all matters, and has the authority to affect the delivery of products and/or services. The Project Manager for the Vendor and/or Service Provider is Justin Russell. Any notice, request, demand or other communication required or provided for in this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person or mailed in a sealed envelope, postage prepaid, addressed as follows:

To the City: Commissioner of Public Works, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866
With a copy to: City Attorney, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866
To Vendor and/or Service Provider: SRI Fire Sprinkler LLC, 1060 Central Ave, Albany, NY 12205
5. **Conflicts of Interest:** The Vendor and/or Service Provider represents and warrants that it has no conflict, actual or perceived, that would prevent it from performing its duties and responsibilities under the Agreement.
6. **City Property:** All information and materials received hereunder by the Vendor and/or Service Provider from the City are and shall remain the sole and exclusive property of the City and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider. All intellectual property, created by the Vendor and/or Service Provider hereunder as a product or as a service to the City shall be the sole and exclusive property of the City. Effective upon their creation pursuant to the terms of this Agreement, the Vendor and/or Service Provider conveys, assigns and transfers to the City the sole and exclusive rights, title and interest in all documents, electronic databases, and custom programs, whether preliminary, final or otherwise, including all trademarks and copyrights. The Vendor and/or Service Provider hereby agrees to take all necessary and appropriate steps to ensure that the custom products are protected against unauthorized copying, reproduction and marketing by or through the Vendor and/or Service Provider, its agents, employees, or subcontractors. Nothing herein shall preclude the Vendor and/or Service Provider from otherwise using the related or underlying general knowledge, skills, ideas, concepts, techniques and experience developed under this Agreement in the course of the Vendor and/or Service Provider's business. The Contractor grants to the City a perpetual, nonexclusive, royalty-free, unlimited use license to use, execute, reproduce, display, modify and distribute any pre-existing software, tools or techniques delivered by the Vendor and/or Service Provider under this Agreement. Any written reports, opinions and advice rendered by the Vendor and/or Service Provider shall become the sole and exclusive property of the City, and the Vendor and/or

Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider.

7. **Retention of Records:** The Vendor and/or Service Provider shall make available to the City all information pertinent to the project, including reports, studies, drawings, and any other data. All original records generated as a result of the project shall be maintained by the Vendor and/or Service Provider for a period of six (6) years after expiration of the Agreement. Upon request, copies of those records shall be provided to the City at no cost.
8. **Independent Vendor and/or Service Provider Status:** It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting the Vendor and/or Service Provider's staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The Vendor and/or Service Provider and its staff are to be and shall remain an independent Vendor and/or Service Provider with respect to all services performed under this Agreement. The Vendor and/or Service Provider represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Vendor and/or Service Provider or other persons, while engaged in the performance of any work or services required by the Vendor and/or Service Provider under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Vendor and/or Service Provider, its officers, agents, Vendor and/or Service Providers or employees shall in no way be the responsibility of the City; and the Vendor and/or Service Provider shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay.
9. **Insurance:** The City of Saratoga Springs herein requires the following terms and conditions regarding the agreement for the provision of professional services as outlined above: The Vendor and/or Service Provider shall procure and maintain during the term of this Agreement, at the Vendor and/or Service Provider's expense, the insurance policies listed with limits equal to or greater than the enumerated limits. The Vendor and/or Service Provider shall be solely responsible for any self-insured retention or deductible losses under each of the required policies. Every required policy, including any required endorsements and any umbrella or excess policy, shall be primary insurance. Insurance carried by the City of Saratoga Springs, its officers, or its employees, if any, shall be excess and not contributory insurance to that provided by the Vendor and/or Service Provider. Every required coverage type shall be "occurrence basis" with the exception of Professional Errors and Omissions Coverage, which may be "claims made" coverage. The Vendor and/or Service Provider may utilize umbrella/excess liability coverage to achieve the limits required hereunder; such coverage must be at least as broad as the primary coverage (follow form). The Office of Risk & Safety Management must approve all insurance certificates. The City of Saratoga Springs reserves its right to request certified copies of any policy or endorsement thereto. All insurance shall be provided by insurance carriers licensed & admitted to do business in the State of New York and must be rated "A--VII" or better by A.M. Best (Current Rate Guide). If the Vendor and/or Service Provider fails to procure and maintain the required coverage(s) and minimum limits such failure shall constitute a material breach of contract, whereupon the City of Saratoga Springs may exercise any rights it has in law or equity, including but not limited to the following: (1) immediate termination of the Agreement; (2) withholding any/all payment(s) due under this Agreement or any other Agreement it has with the Vendor and/or Service Provider (common law set-off); OR (3) procuring or renewing any required coverage(s) or any extended reporting period thereto and paying any premiums in connection therewith. All monies so paid by the City of Saratoga Springs shall be repaid upon demand, or at the City's option, may be offset against any monies due to the Vendor and/or Service Provider.

The City of Saratoga Springs requires the Vendor and/or Service Provider name the City as a Certificate Holder for the following coverage for the work covered by this Agreement:

- A. For projects whose total value is between Zero and \$100,000:
 - **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
 - **Commercial Automobile Insurance:** One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
 - **Excess Insurance:** One Million Dollars per Occurrence Aggregate; AND
 - **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:** Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.
- B. For projects whose total value is between \$100,000 and \$500,000:
 - **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
 - **Commercial Automobile Insurance:** One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
 - **Excess Insurance:** Three Million Dollars per Occurrence Aggregate; AND
 - **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:** Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.
- C. For projects whose total value is between \$500,000 and \$1,000,000:
 - **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
 - **Commercial Automobile Insurance:** One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
 - **Excess Insurance:** Five Million Dollars per Occurrence Aggregate; AND
 - **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:** Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.

- D. For projects involving the provision of **professional services**:
- **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
 - **Commercial Automobile Insurance**: One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
 - **Excess Insurance**: Three Million Dollars per Occurrence Aggregate;
 - **Professional Errors and Omissions**: Two Million Dollars per Claim Aggregate; AND
 - **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance**: Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.
- E. For projects involving any form of **pollution risk or exposure, environmental hazard, asbestos or special circumstances**:
- **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
 - **Pollution Liability Insurance Including Coverage for Asbestos Abatement**: One Million Dollars Each Occurrence;
 - **Commercial Automobile Insurance**: One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
 - **Excess Insurance**: Five Million Dollars per Occurrence Aggregate;
 - **Professional Errors and Omissions**: Two Million Dollars per Claim Aggregate; AND
 - **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance**: Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect. If the project in question involves any form of pollution risk or exposure, environmental hazard, asbestos or special circumstances, please contact the Office of Risk and Safety for a determination of insurance limits needed for your contract.
- F. For **software and technology projects**:
- **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
 - **Commercial Automobile Insurance**: One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
 - **Cyber /Privacy Liability Insurance**: Five Million Dollars per occurrence aggregate. This insurance shall include coverage for Privacy Notification Expenses, Third Party claims including regulatory defense & payment of fines or penalties, and First Party claims including Data Recovery Costs, Cyber Extortion, and data in the care, custody and control of the insured;
 - **Excess Insurance**: Five Million Dollars per Occurrence Aggregate;
 - **Technology Errors and Omissions**: Two Million Dollars per Claim Aggregate; AND
 - **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance**: Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect. If the project in question involves any form of pollution risk or exposure, environmental hazard, asbestos or special circumstances, please contact the Office of Risk and Safety for a determination of insurance limits needed for your contract.

It shall be an affirmative obligation of the Vendor and/or Service Provider to advise City's Office of Risk and Safety via mail to Office of Risk and Safety, City of Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866, within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be a breach of this Agreement. The Vendor and/or Service Provider acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City. The Vendor and/or Service Provider is to provide the City with a Certificate of Insurance naming the City as **Additional Insured on a primary and non-contributory basis prior** to the commencement of any work or use of City facilities. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the municipality. In the event the Vendor and/or Service Provider utilizes a Subcontractor for any portion of the services outlined within the scope of its activities, the Subcontractor shall provide insurance of the same type or types and to the same extent of coverage as that provided by the Vendor and/or Service Provider. All insurance required of the Subcontractor shall name the City of Saratoga Springs as an **Additional Insured on a primary and non-contributory** basis for all those activities performed within its contracted activities for the contract as executed.

10. **Indemnification**: The Vendor and/or Service Provider, to the fullest extent provided by law, shall defend, indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Vendor and/or Service Provider or its employees or anyone for whom the Vendor and/or Service Provider is legally liable or Subcontractors. Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the Vendor and/or Service Provider, as aforesaid. The Vendor and/or Service Provider's responsibility under this section shall not be limited to the required or available insurance.
11. **Compliance with Federal and State Regulations**: The Vendor, to the fullest extent provided by law, shall abide by the regulations which are hereto attached in Appendix A of this Agreement.
12. **NYS DOL Sexual Harassment Regulatory Requirements**: All employees have a legal right to a workplace free from sexual harassment, and the City of Saratoga Springs is committed to maintaining a workplace free from sexual harassment. Per New York State Law, the City of Saratoga Springs has a sexual harassment prevention policy in place. This policy applies to all employees, paid or unpaid interns and non-employees in our workplace, regardless of immigration status.
13. **Safety**: The City of Saratoga Springs specifically reserves the right to suspend or terminate all work under this Agreement whenever Vendor and/or Service Provider, and/or Vendor and/or Service Provider's employees or subcontractors, are proceeding in a manner that threatens the life, health or safety of any of Vendor and/or Service Provider's employees, subcontractor's employees, City employees or

member(s) of the general public on City property. This reservation of rights by the City of Saratoga Springs in no way obligates the City of Saratoga Springs to inspect the safety practices of the Vendor and/or Service Provider. If the City of Saratoga Springs exercises its rights pursuant to this part, the Vendor and/or Service Provider shall be given three days to cure the defect, unless the City of Saratoga Springs, in its sole and absolute discretion, determines that the service cannot be suspended for three days due to the City of Saratoga Springs' legal obligation to continuously provide Vendor and/or Service Provider's service to the public or the City of Saratoga Springs' immediate need for completion of the Vendor and/or Service Provider's work. In such case, Vendor and/or Service Provider shall immediately cure the defect. If the Vendor and/or Service Provider fails to cure the identified defect(s), the City of Saratoga Springs shall have the right to immediately terminate this Agreement. In the event that the City of Saratoga Springs terminates this Agreement, any payments for work completed by the Vendor and/or Service Provider shall be reduced by the costs incurred by the City of Saratoga Springs in re-bidding the work and/or by the increase in cost that results from using a different Vendor and/or Service Provider.

14. **Vendor and/or Service Provider Code of Conduct:** The City of Saratoga Springs is committed to conduct business in a lawful and ethical manner and expects the same standards from Vendor and/or Service Providers/suppliers that the City conducts business with. The City requires that all Vendor and/or Service Providers/suppliers abide by this Code of Conduct. Failure to comply with this Code may be sufficient cause for the City to exercise its rights to terminate its' business relationship with Vendor and/or Service Providers/suppliers. Vendor and/or Service Providers/suppliers agree to provide all information requested which is necessary to demonstrate compliance with this Code.

At a minimum, the City requires that all Vendor and/or Service Providers/suppliers meet the following standards:

- **Legal:** Vendor and/or Service Providers/suppliers and their sub-contractors agree to comply with all applicable local, state and federal laws, regulations and statutes.
- **Discrimination:** No person shall be subject to any discrimination in employment, including hiring, salary, benefits, advancement, discipline, termination or retirement on the basis of gender, race, religion, age, disability, sexual orientation, nationality, political opinion, party affiliation or social ethnic origin.
- **Right to organize:** Employees of the Vendor and/or Service Provider/supplier should have the right to decide whether they want collective bargaining.
- **Sub-contractors:** Vendor and/or Service Providers/suppliers shall ensure that sub-contractors shall operate in a manner consistent with this Code.
- **Protection of the Environment:** Vendor and/or Service Providers/suppliers shall comply with all applicable environmental laws and regulations. Where practicable, Vendor and/or Service Providers/suppliers are to utilize technologies that do not adversely affect the environment and when such impact is unavoidable, to ensure that it is minimized.

The undersigned Vendor and/or Service Provider/supplier hereby acknowledges that it has received the City of Saratoga Springs Vendor and/or Service Provider/Supplier Code of Conduct and agrees that all of its facilities and sub-contractors doing business with the City will receive the Code and will abide by each and every term therein. Vendor and/or Service Provider/supplier acknowledges that its failure to comply with any condition, requirement, policy or procedure may result in the termination of the business relationship. Vendor and/or Service Provider/supplier reserves the right to terminate its agreement to abide by the Code of Conduct at any time for any reason upon ninety (90) days prior written notice to the City.

15. **Governing Law:** This Agreement shall be governed and construed under the laws of the State of New York, the location where this Agreement was accepted to by Vendor and/or Service Provider. The Vendor and/or Service Provider agrees to comply with all applicable local, state and federal laws, rules and regulations in the performance of the duties of this Agreement.
16. **NYS Licensure for Professional Services:** Any and all professional services performed under this Agreement shall be completed by an individual licensed by the NYS Office of Professions - Education Department as applicable to the service provided including, but not limited to accounting, actuarial, engineering and architectural services. The Vendor and/or Service Provider represents that it has all necessary governmental licenses to perform the services described herein.
17. **Non-Collusive Bidding Certification:** Where applicable, upon the submission of a bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
 - a. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 - b. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 - c. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
18. **Iranian Energy Sector Divestment:** Where applicable, upon the submission of a bid, each Vendor and/or Service Provider and each person signing on behalf of any Vendor and/or Service Provider certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the state finance law (Iran Divestment).
19. **Venue:** The City and the Vendor and/or Service Provider hereby agree that any litigated matters shall be venued in the federal and state courts of the State of New York in the County of Saratoga.
20. **Assignment:** The Vendor and/or Service Provider is prohibited from assigning, conveying, subletting or otherwise disposing of the Vendor and/or Service Provider's right, title, or interest therein, or the Vendor and/or Service Provider's power to execute this agreement to any other person or corporation without the previous written consent of the City. If the Vendor and/or Service Provider assigns, conveys, sublets or otherwise disposes of the Vendor and/or Service Provider's right, title, or interest without prior written consent, the City shall revoke and annul this agreement, and the City shall be relieved and discharged from any and all liability growing out of this Agreement, and any person or corporation to whom the interest was assigned, transferred, conveyed, sublet or otherwise disposed of shall forfeit and lose all moneys theretofore earned under such contract, except so much as may be required to pay his or her employees.

21. **Termination:** The Vendor and/or Service Provider and the City may mutually agree, in writing, to terminate this Agreement at any time. The City may also terminate this Agreement at any time and on any reason by mailing written notice to the Vendor and/or Service Provider at least ten (10) business days prior to such termination date. The City reserves the right to cancel this Agreement at any time in event of default or violation by the Vendor and/or Service Provider of any provision of this Agreement. The City may take whatever action at law or in equity that may appear necessary or desirable to collect damages arising from a default or violation or to enforce performance of this Agreement.
22. **Default:** Vendor and/or Service Provider's failure to perform its obligations and comply with its representations under this Agreement shall constitute a default under this Agreement. Upon Vendor and/or Service Provider's default, the City may cancel this Agreement and immediately stop payment of any fees to Vendor and/or Service Provider hereunder. City shall also have any all additional rights and remedies under New York State Law as a result of Vendor and/or Service Provider's default.
23. **Force Majeure:** Neither party shall be held liable for failure to perform its part of this Agreement when such failure is due to fire, flood, or similar disaster; strikes or similar labor disturbances; industrial disturbances, war, riot, insurrection, and/or other causes beyond the control of the parties.
24. **Entire Agreement:** This Agreement sets forth the entire agreement and understanding of the parties relating to the subject matter contained herein except as to those matters or agreements expressly incorporated herein by reference. No covenant, representation or condition not expressed herein shall be effective to interpret, change or restrict the express provisions of this Agreement. This Agreement supersedes any and all prior agreements, whether written or oral, relating to the subject matter contained herein. This Agreement shall not be amended, changed or otherwise modified except in writing, signed by both parties.
25. **Severability:** In the event that any portion of this Agreement may be adjudged invalid or unenforceable for any reason, adjudication shall in no manner affect the other portions of this Agreement which will remain in full force and effect as of the portions adjudged invalid or unenforceable were not originally a part thereof.
26. **Modification:** This Agreement may be modified only by a writing signed by both parties.
27. **Execution:**

This Agreement may be executed in separate counterparts, which together shall constitute the Agreement of the parties, provided that all of the parties to this Agreement have executed their respective copy of this Agreement.

City Certification: In addition to the acceptance of this Agreement, I certify that original copies of this signature page will be attached to all other exact copies of this Agreement.

Vendor and/or Service Provider Certification: In addition to the acceptance of this Agreement, I certify that all information provided to the City with respect to New York State Finance Law Section 139-k is complete, true and accurate.

All Parties, having agreed to the terms and the recitals set forth herein, and in relying thereon, herein signs this Agreement.

Vendor and/or Service Provider Signature:  Date: 8/17/2020

Print Name: Donald A DeLuca Title: President

City of Saratoga Springs' Signature: _____ Date: _____

Print Name: Meg Kelly Title: Mayor City Council Approval Date: _____



MEG KELLY
MAYOR

MICHELE D. CLARK-MADIGAN
COMM. OF FINANCE

ANTHONY SCIROCCO
COMM. OF PUBLIC WORKS

PETER MARTIN
COMM. OF PUBLIC SAFETY

JOHN FRANCK
COMM. OF ACCOUNTS

City of Saratoga Springs

Request for Proposal

Fire Suppression Services

*PREPARED BY & FOR: Department of Public Works
August, 2019*

ALL BIDS SHALL BE ENCLOSED IN A SEALED ENVELOPE MARKED:

RFP #: 2019-35 – Fire Suppression Services

Name of Bidder: SRI Fire Sprinkler, LLC

RFP Opening: Tuesday, August 27, 2019 at 2:00 p.m.

AND RETURN TO:

City of Saratoga Springs
Department of Accounts
15 Vanderbilt Avenue
Saratoga Springs, NY 12866



Notice to Bidders

The City of Saratoga Springs, New York, will receive sealed bids for Fire Suppression Services. Sealed bids must be received in its' entirety by the City of Saratoga Springs, Office of the Commissioner of Accounts, 15 Vanderbilt Avenue, Saratoga Springs, New York, 12866, by Tuesday, August 27, 2019 at 2:00 p.m. at which time they will be publicly opened and read.

Copies of the request for proposal (RFP) may be obtained on the City's web page at www.saratoga-springs.org, under current bids. There is no fee for these documents.

Addenda, if any, will be issued only to those persons whose name and address are on record with the City as having obtained a bid packet. Addenda to the bid, when issued, will be on file in the City Clerk's Office at least five days before the bid opening date. If you have obtained a bid packet through the City's web site and would like to be on record for any Addenda please email stefanie.richards@saratoga-springs.org with your name, bid packet obtained and email address.

Questions regarding the bid should be directed to Stefanie Richards in writing at stefanie.richards@saratoga-springs.org. All bids must be made on the official bid form or an exact copy by reproduction thereof and enclosed is a sealed envelope.

No bidder may withdraw his/her bid within sixty (60) calendar days after the actual date of the opening thereof. Subsequent to sixty days an offer may be withdrawn in writing. State Finance Law §163(9)(e)

The City of Saratoga Springs reserves the right to reject any and all bids, to waive any and all informalities and the right to disregard all nonconforming, non-responsive or conditional bid documents. State Finance Law §163(9)(d)

**City of Saratoga Springs
Saratoga County, New York**



Instructions to Bidders

1. RFP DOCUMENTS

This document includes a complete set of the RFP specifications and required documents, which are for the convenience of bidders and are not to be detached from the bid.

2. INTERPRETATION OR ADDENDA

No oral interpretation will be made to any bidder as to the meaning of the bid or any part thereof. Every request for such an interpretation shall be made in writing to the City. Any inquiry received seven or more days prior to the date fixed for opening of bids shall be given consideration. Every interpretation made to a bidder shall be in the form of Addenda to the bid, and when issued, shall be on file in the City Clerk's Office at least five days before bids are opened.

All Addenda shall be emailed to each person whose name and address are on record with the City as having attained a bid packet. All such Addenda shall become part of the bid and all bidders shall be bound by such Addenda, whether or not received by the bidders.

3. BIDS

All bids shall be submitted on documents supplied by the City and shall be subject to all requirements of the bid, including any plans, and these Instructions to Bidders. All bids shall be regular in every respect and no interlineations, excisions or special conditions shall be made or included in the bid documents by the bidder. The City may consider as irregular any bid on which there is an alteration of or departure from the bid forms hereto attached and at its' option may reject the same.

In order to guard against premature opening of the bid documents, bids shall be enclosed in a sealed and clearly labeled envelope with the words:

RFP #: 2019-35 - Fire Suppression Services

Name of Bidder: SRI Fire Sprinkler, LLC

Bid Opening: Tuesday, August 27, 2019 at 2:00 p.m.

AND RETURN TO:

City of Saratoga Springs
Department of Accounts
15 Vanderbilt Avenue
Saratoga Springs, NY 12866

4. NON-COLLUSIVE BIDDING CERTIFICATIONS

Each bidder submitting a bid to the City for the work contemplated by the documents on which bidding is based shall execute and attach thereto, the Non-Collusion Affidavit on the form herein provided, to the effect that he has not colluded with any other person, firm or corporation in regard to any bid submitted.

Failure to submit the executed Non-Collusive Agreement at the time of bid submission may disqualify the bid submission.

5. VENDOR CODE OF CONDUCT

Contractor must execute Vendor Code of Conduct and include the agreement with the bid response submission. ***Failure to submit the executed Vendor Code of Conduct at the time of bid submission may disqualify the bid submission.***

6. RISK AND SAFETY AGREEMENT

Bidder must execute the Risk and Safety Agreement and include the agreement with the bid response submission. ***Failure to submit the executed Risk and Safety Agreement at the time of bid submission may disqualify the bid submission.***

7. CERTIFICATE OF INSURANCE

Bidder must include a Certificate of Insurance providing proof of the required insurance as outlined in the Risk and Safety Agreement with the bid response submission. ***Failure to submit a Certificate of Insurance at the time of bid submission may disqualify the bid submission.***

8. APPRENTICESHIP PROGRAM

The City of Saratoga Springs hereby requires any contractor on a construction project in excess of \$225,000.00 aggregate, at the time of bid date and prior to entering into a construction contract with the City of Saratoga Springs, or any sub-contractor on such a project with a sub-contract in excess of \$25,000.00 aggregate, at the time of bid date and prior to entering into a sub-contract with a contractor who has a construction contract with the city of Saratoga Springs on a project in excess of \$225,000.00 aggregate, to have apprenticeship agreements traditionally and historically appropriate for the type and scope of work to be performed, which have been registered with, and approved by, the New York State Commissioner of Labor. The term "construction contract" shall mean any contract which involves the construction, reconstruction, improvement, rehabilitation, installation, alteration, renovation, demolition, or otherwise providing for any building, facility or physical structure.

9. CORRECTIONS

The bidder must initial erasures or other changes in the bid.

10. RECEIVING BIDS

Bids received prior to the advertised time of opening shall be securely kept, sealed. The City Clerk's office, whose duty it is to open them shall decide when the specified time has arrived to open bids, and no bid received thereafter will be considered. **LATE BIDS shall be rejected. E-mail or faxed bid submissions are not acceptable and shall not be considered.**

11. OPENING OF BIDS

At the time and place fixed for the opening of bids, the City shall cause to be opened and publicly read aloud every bid that was received within the time set for receiving bids. Bidders and other persons properly interested may be present, in person or by representative.

12. WITHDRAWAL OF BIDS

Bids may be withdrawn on written request dispatched by the bidder in time for delivery in the normal course of business prior to the time fixed for opening; provided that written confirmation of withdrawal over the signature of the bidder is placed in the mail and postmarked prior to the time set for bid opening.

13. EVALUATION PROCESS

After the bid opening, each bidder's proposal will be screened for completeness and conformance with requirements for bid submission as set forth under the Bidders Submittal Instructions. Written bid amounts are the legally binding bid amount, numeric bid amounts are viewed as a convenience. Proposals that do not meet the City's requirements, as outlined in the RFP, may be deemed nonresponsive and given no further consideration.

Proposals meeting the requirements of the City shall be evaluated first on technical information (i.e. operational plan, company background, staffing & personnel biographies, relevant experience, references) and then on the cost proposal.

14. AWARD OF CONTRACT: REJECTION OF BIDS

If the Contract is awarded, it shall be awarded to the responsive and responsible bidder submitting the best value bid complying with the conditions and qualifications of the Notice to Bidders and Instructions to Bidders. The bidder to whom the award is made shall receive by mail a "Notice of Award" at the earliest possible date.

The City, however, reserves the right to reject any and all bids and to waive any informality in bids received whenever bid packages are submitted incomplete without the required attachments and/or such rejections or waivers are in its best interest.

All changes in the award contract effecting price and time must be brought to City Council for approval.

The contract term is for one (1) year from the date of contract award. The City reserves the right to extend the contract for one (1) year from expiration under the same terms and conditions as long as the extension is agreeable to both the City and the Contractor for up to three (3) years with contract renewals to occur annually by Council approval.

15. EQUAL EMPLOYMENT OPPORTUNITY

Attention of bidders is particularly called to the requirements for ensuring that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin. Preference may be given to MWBE businesses.

16. AMERICANS WITH DISABILITY ACT

The Vendor and/or Service Provider agrees to comply with the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973 and not discriminate on the basis of disability in the admission or access to, or treatment of employment in its services, programs, or activities. The Vendor and/or Service Provider agrees to hold harmless and indemnify the City from costs, including but not limited to damages, attorney's fees and staff time, in any action or proceeding brought alleging a violation of ADA and/or Section 504 caused by the Vendor and/or Service Provider. Upon request, accommodations will be provided to allow individuals with disabilities to participate in all services, programs and activities.

17. CIVIL RIGHTS

The City of Saratoga Springs, New York, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

18. SEXUAL HARASSMENT

Every employer in the New York State is required to adopt a sexual harassment prevention policy. All employees have a legal right to a workplace free from sexual harassment, and the City of Saratoga Springs is committed to maintaining a workplace free from sexual harassment. Per New York State Law, the City of Saratoga Springs has a sexual harassment prevention policy in place. This policy applies to all employees, paid or unpaid interns and non-employees in our workplace, regardless of immigration status.

19. COMPLIANCE

Failure to comply with any of the above terms or any evidence of poor quality or service will be considered cause of discontinuing business with the successful bidder.

20. WAGES AND SALARIES

Attention of Bidders is called to the requirements concerning the payment of not less than the prevailing wage and salary rates specified in New York State Labor Law and the conditions of employment with respect to certain categories and classifications of employees.

To access the PDF file of the prevailing wage schedule, go to:
<http://apps.labor.ny.gov/wpp/publicViewProject.do?method=showIt&id=1483969>



Bidders Submittal Instructions

BIDDERS PLEASE NOTE YOUR BID MUST BE RETURNED AS FOLLOWS:

Step One: You MUST execute and include the following documents, one original and one copy of each, with your response:

- Your response to the RFP in question (1 Complete Original, 1 Complete Copy)
- Non-Collusive Bidding Certification
- Vendor Code of Conduct
- Risk & Safety Agreement
- **Certificate of Insurance** (as outlined in Risk & Safety Agreement)
 - Including Worker's Compensation Certificate
 - Sub Contractors (if applicable) Certificate of Insurance (as outlined in Risk & Safety Agreement) Including Worker's Compensation Certificate

FAILURE TO SUBMIT RFP DOCUMENTS AS OUTLINED ABOVE MAY LEAD TO IMMEDIATE RFP DISQUALIFICATION.

Step Two: Enclose your bid in a sealed envelope marked:

RFP #: 2019-35 – Fire Suppression Services

Name of Bidder: SRI Fire Sprinkler, LLC

Bid Opening: Tuesday, August 27, 2019 at 2:00 p.m.

Step Three: Please return your response to this RFP to the following address:

**City of Saratoga Springs
Department of Accounts
15 Vanderbilt Avenue
Saratoga Springs, NY 12866**



Statement of Specifications Fire Suppression Services

The specification herein states the minimum requirements of the City. All bids must be regular in every respect. Unauthorized conditions, limitations, or provisions shall be cause for rejection. The City may consider as "irregular" or "non-responsive" any bid not prepared and submitted in accordance with the bid document and specification, or any bid lacking sufficient technical literature to enable the City to make a reasonable determination of compliance to the specification.

It shall be the bidder's responsibility to carefully examine each item of the specification. Failure to offer a completed bid or failure to respond to each section of the technical specification may cause the proposal to be rejected without review as "non-responsive". All variances, exceptions and/or deviations shall be fully described in the appropriate section.

The intent of this document is to provide interested bidders with sufficient information to enable them to prepare and submit a proposal for consideration by the City of Saratoga Springs for Fire Suppression Services for eight City buildings with inspection services, repair and maintenance on an **as needed basis**. The existing facilities and their suppression systems are included as "Attachment A".

SCOPE OF SERVICES

The City of Saratoga Springs is seeking the services of an on-call fire suppression systems contractor to provide consultation, inspection and maintenance services for City owned fire sprinkler suppression systems, backflow devices and standpipe systems. Bidders are required to have the licensing, experience, knowledge, and skill to install, repair, alter, recharge, add to, or design fire suppression systems, perform preventive maintenance, and make repairs to various fire suppression systems in facilities owned by the City of Saratoga Springs. The scope of services may include, but is not limited to, the following: quarterly fire sprinkler inspections, annual fire sprinkler inspections, five-year fire sprinkler inspections; installing new, replacing, retrofitting, maintaining, and/or repairing automatic sprinkler systems; back flow preventer inspections; and, compliance reporting. The selected firm must assist the City in ensuring that the facilities are in compliance with all existing rules and regulations and in compliance with current National Fire Protection Association (NFPA) and Authority Having Jurisdiction (AHJ) requirements at the time supplies or systems are delivered. The selected firm will be required to ensure all services are conducted by a State Certified/Licensed Technician. Also included in this RFP is the yearly testing of back flow preventers. This can be accomplished by a licensed personnel currently employed by the successful bidder or through the use of a subcontractor. The successful bidder may not apply surcharges for transportation, fuel, energy, insurance or any other reason throughout the duration of the contract(s). The successful bidder shall provide and furnish all labor, tools, materials, supplies, equipment, fees, permits, and transportation necessary to complete the work.

The successful bidder will assume responsibility upon Contract Award of assuring that the City fire suppression systems are current with Annual Inspection and Five Year Inspection services. When inspection requirements are due, and/or deficiencies are identified in the fire suppression systems, the successful bidder will initiate and present to the City Department of Public Works representative a separate quote, with a detailed scope of work, estimated quantity of hours and list of materials required for each facility. Once the quote is approved, and a purchase order is issued, the work can be scheduled. Work cannot begin without an approval.

Technicians shall contact the authorized City representative upon arrival at the job site. Actual travel time to and from the job work location is not reimbursable under the contract. Technicians shall provide the following information on the service ticket: Building name and location (i.e. building & room), name of technician(s) performing the work, and City purchase order number. Copies of work orders signed by City employee shall accompany the invoice. All work required to correct any problems diagnosed by the successful bidder must be approved by the City representative. The successful bidder shall work until each job is completed.

The successful bidder shall leave the work area broom-clean of materials, debris, and equipment and shall dispose of all defective materials removed in performance of the service and within strict accordance with all applicable rules, regulations, codes, laws, ordinances, statutes, etc.

The successful bidder shall clean, repair, or replace any item damaged by the successful bidder during the performance of the service at no additional cost to the City.

Certified Licensed Technicians assigned to provide services under this contract shall have a minimum of five (5) years experience.

UNSATISFACTORY PERFORMANCE:

The City may consider the following performance by the successful bidder as unsatisfactory performance:

1. In excess of one service "call back" to correct the same problem within 30 consecutive calendar days.
2. In excess of one instance within one calendar year of successful bidder personnel assigned to an authorized service call not having the skill or knowledge to diagnose the problem and/or perform the repair.

PERFORMANCE WARRANTY:

The successful bidder shall guarantee all work against any defects in workmanship; and shall satisfactorily correct, at no cost to the City, any such defect that may become apparent within a period of one year after completion of work.

MATERIAL WARRANTY:

Parts furnished under this bid shall be the latest improved models in current production, as offered to commercial trade, and shall be of quality material. The warranty period for successful bidder provided materials shall be for a period of one year after completion of the installation or within the manufacturer's warranty, whichever is the later period. The warranty shall commence upon the date of acceptance by the City. The successful bidder shall provide the City's representative with all manufacturers' warranty documents upon completion of installation and prior to leaving the job site.

SAFETY:

The successful bidder shall provide all equipment and tools which shall be the appropriate type for the task and shall be well maintained and in proper working order before use in the performance of the work. The successful bidder shall, prior to commencing work, thoroughly examine and become familiar with the system(s) and associated facilities to insure the service can be completed in an orderly, safe manner. The successful bidder shall maintain a safe work environment at all times.

Where work makes temporary shutdown of services unavoidable, shutdown at night or at such times as approved by the City, which will cause least interference with established operating routines, shall be required. The successful bidder will arrange to work continuously, including overtime if required, to assure that building services will be shut down only during time actually required to make necessary connections to existing work and/or removals that may be required. Any shutdowns of existing services are to be kept to a minimum. Prior to any shutdown, arrangements shall be made with the City to establish a time agreeable to them.

The City reserves the right to contract independently of this contract for fire suppression services for any capital improvements projects in excess of \$20,000 in total anticipated project cost.

If a problem is found that has the potential to be a major problem, or if it may be the cause for shutdown repairs, the problem must be directly brought to the attention of the City so that a plan of action can be formulated for the timeliest repair to the equipment.

BID PROPOSAL FORM

Bidders will quote and hourly labor rate as specified below. The contractor must bid on all of the following items (Hourly rates are to be total cost)

1. SERVICE WORK

A. CERTIFIED LICENSED TECHNICIAN

- Regular Working Hours 8 am- 5 pm M-F \$ 159.16 /hour
- Overtime Working Hours 5 pm- 8 am M-F \$ 194.89 /hour
- 5 pm Fri- 12 Midnight Sat \$ 194.89 /hour
- Sunday Working Hours 12 Midnight Sat- 8 am Mon \$ 240.00 /hour
- Holiday 5 pm prior night – 8 am following day \$ 240.00 /hour

B. TECHNICIAN HELPER (Apprentice)

- Regular Working Hours 8 am- 5 pm M-F \$ 153.04 /hour
- Overtime Working Hours 5 pm- 8 am M-F \$ 186.20 /hour
- 5 pm Fri- 12 Midnight Sat \$ 186.20 /hour
- Sunday Working Hours 12 Midnight Sat- 8 am Mon \$ 219.68 /hour
- Holiday 5 pm prior night – 8 am following day \$ 219.68 /hour

2. Percentage Discount from MSRP rates

20 %

COMPANY NAME: SRI Fire Sprinkler, LLC

ADDRESS: 1060 Central Ave

Albany, NY NY 12205 Phone No. (518) 459 - 2776
(City) (State) (Zip)

E-MAIL ADDRESS: jrussell@srifiresprinkler.com

AUTHORIZED SIGNATURE: 

PRINTED NAME: Donald Deluca Jr

TITLE: President DATE: 8/27/2019



Non-Collusive Bidding Certification

Section §139(d) State Finance Law

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and, in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

- (1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition."

A bid shall not be considered for award nor shall any award be made where (1), (2), (3) above have not been complied with; provided however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefore.

Signature: Print Name: Donald Deluca Jr
Title: President Date: 8/27/2019
Company: SRI Fire Sprinkler, LLC Address: 1060 Central Ave, Albany, NY 12205

Subscribed to under penalty of perjury under the laws of the State of New York, this 27th day of August, 2019 as the act and deed of said corporation of partnership.



Vendor/Supplier Code of Conduct

The City of Saratoga Springs is committed to conduct business in a lawful, ethical and moral manner and expects the same standards from vendors/suppliers that the City conducts business with. The City requires that all vendors/suppliers abide by this Code of Conduct. Failure to comply with this Code may be sufficient cause for the City to exercise its' rights to terminate its' business relationship with vendors/suppliers. Vendors/suppliers agree to provide all information requested which is necessary to demonstrate compliance with this Code.

To promote a working relationship with the City of Saratoga Springs based on ethical business practices, contractors, consultants, vendors and suppliers are expected to:

- Not seek, solicit, demand or accept any information, verbal or written, from the City of Saratoga Springs or its representatives that provides an unfair advantage over a competitor.
- Not engage in any activity or course of conduct that restricts open and fair competition on City of Saratoga Springs related projects and transactions.
- Not engage in any course of conduct with the City of Saratoga Springs employees or its representatives that constitutes a conflict of interest, in fact or appearance.
- Not offer any unlawful gifts or gratuities, or engage in bribery or other criminal activity.
- Report to the City of Saratoga Springs any activity by a City of Saratoga Springs employee or contractor, consultant or vendor of the City of Saratoga Springs that is inconsistent with the City of Saratoga Springs Code of Ethics.

At a minimum, the City requires that all vendors/suppliers meet the following standards:

- Legal: Vendors/suppliers and their subcontractors agree to comply with all applicable local, state and federal laws, regulations and statutes.
- The City expects vendors/suppliers to respect the City's rules and procedures.
- The Wages & Benefits: Vendors/suppliers will set working hours, wages, and NYS statutory benefits and overtime pay in compliance with all applicable laws and regulations. Where applicable, as defined by NYS Labor Law, the vendor/supplier must comply with prevailing wage rates.
- Health & Safety: Vendors/suppliers and their subcontractors shall provide workers with a safe and healthy work environment that complies with local, state and federal health and safety laws.
- Discrimination: No person shall be subject to any discrimination in employment, including hiring, salary, benefits, advancement, discipline, termination or retirement on the basis of gender, race, religion, age, disability, sexual orientation, nationality, political opinion, party affiliation or social ethnic origin.
- Working conditions: Vendors/suppliers must treat all workers with respect and dignity and provide them with a safe and healthy environment.
- Right to organize: Employees of the vendor/supplier should have the right to decide whether they want collective bargaining.
- Subcontractors: Vendors/suppliers shall ensure that subcontractors shall operate in a manner consistent with this Code.
- Protection of the Environment: Vendors/suppliers shall comply with all applicable environmental laws and regulations. Vendors/suppliers shall ensure that the resources and material they use are sustainable, are capable of being recycled and are used effectively and a minimum of waste. Where practicable, vendors/suppliers are to utilize technologies that do not adversely affect the environment and when such impact is unavoidable, to ensure that it is minimized.

Vendor Acknowledgement

The undersigned vendor/supplier hereby acknowledges that it has received the City of Saratoga Springs Vendor/Supplier Code of Conduct and agrees that any and all of its facilities and subcontractors doing business with the City will receive the Code and will abide by each and every term therein.

Vendor/supplier acknowledges that its failure to comply with any condition, requirement, policy or procedure may result in the termination of the business relationship. Vendor/supplier reserves the right to terminate its agreement to abide by the Code of Conduct at any time for any reason upon ninety (90) days prior written notice to the City.

Signature:  Printed name: Donald Deluca Jr

Title: President Date: 8/27/2019

Company Name: SRI Fire Sprinkler, LLC

Company Address: 1060 Central Ave, Albany, NY 12205

Attachment A

Description of Properties at This Time

City Hall, 474 Broadway, Saratoga Springs, NY

- (1) Wet Pipe Fire Sprinkler System – 4" Grinnell
- (2) Dry Pipe Fire Sprinkler System – 6" Star Model A
- (2) Standpipe System

Canfield Casino, 25 East Congress Street, Saratoga Springs, NY

- (1) Wet Pipe Fire Sprinkler System – 4" Viking H-2
- (2) Dry Pipe Fire Sprinkler System – 2 ½" Reliable Model A
- (1) Fire Backflow Prevention Device
- (1) Pyro-chem Fire Suppression System – MCH 3

Indoor Recreation Center, 15 Vanderbilt Ave, Saratoga Springs, NY

- (1) Wet Pipe Fire Sprinkler System – 4" Reliable Model D
- (1) Fire Backflow Prevention Device
- (1) Domestic Backflow Prevention Device

Water Treatment Plant, 57 Marion Ave, Saratoga Springs, NY

- (1) Wet Pipe Fire Sprinkler System – 4" Reliable Model D
- (1) Fire Backflow Prevention Device
- (1) Domestic Backflow Prevention Device

Weibel Ice Rink, 30 Weibel Ave, Saratoga Springs, NY

- (1) Dry Pipe Fire Sprinkler System – CSC 3" Model AF
- (2) Domestic Backflow Prevention Device

Vernon Ice Rink, 30 Weibel Ave, Saratoga Springs, NY

- (1) Dry Pipe Fire Sprinkler System – 4" Reliable Model D
- (2) Domestic Backflow Prevention Device

Senior Center, 5 Williams St, Saratoga Springs, NY

- (1) Pyro-chem Fire Suppression System



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Heritage Group 1184 Troy - Schenectady Road Suite # 102 Latham NY 12110		CONTACT NAME: Meghan Salmon PHONE: (518) 782-0001 FAX: (518) 782-9908 E-MAIL: ADDRESS:													
INSURED Alarm & Suppression, Inc. 331 Ushers Road Suite 3 Ballston Lake NY 12019		INSURER(S) AFFORDING COVERAGE <table border="1"><tr><td>INSURER A: Arch Insurance Company</td><td>NAIC # 11150</td></tr><tr><td>INSURER B: Ohio Security Insurance Co.,</td><td>24082</td></tr><tr><td>INSURER C: American Fire & Casualty Company</td><td>24068</td></tr><tr><td>INSURER D: West American Insurance Co.,</td><td>44393</td></tr><tr><td>INSURER E: N American Capacity Insurance Co / Pleius Insurance</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>		INSURER A: Arch Insurance Company	NAIC # 11150	INSURER B: Ohio Security Insurance Co.,	24082	INSURER C: American Fire & Casualty Company	24068	INSURER D: West American Insurance Co.,	44393	INSURER E: N American Capacity Insurance Co / Pleius Insurance		INSURER F:	
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INSURER C: American Fire & Casualty Company	24068														
INSURER D: West American Insurance Co.,	44393														
INSURER E: N American Capacity Insurance Co / Pleius Insurance															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER:** CL197104175**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	AUTO SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS						
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Errors & Omissions Liability <input checked="" type="checkbox"/> Contractual Liability GENERAL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	MFGL07917108	07/01/2019	07/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employee Benefits \$ 1,000,000						
	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY					BAS67949073	07/01/2019	07/01/2020	COMBINED SINGLE LIMIT (EA ACCIDENT) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$			
	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB CLAIMS-MADE DED. <input checked="" type="checkbox"/> RETENTION \$ 10,000								MFUM07985608	07/01/2019	07/01/2020	EACH OCCURRENCE \$ 6,000,000 AGGREGATE \$ 6,000,000
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below											XWA67949073
<input type="checkbox"/> Leased & Rented Equipment	BMW58650977	07/01/2019	07/01/2020	\$100,000								

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

SRI Fire Sprinkler, LLC and City of Saratoga Springs are named additional insured with regard to the General Liability policy by work done by the named insured as required by written contract per attached general liability coverage form.

"SUBJECT TO THE POLICY TERMS, CONDITIONS AND EXCLUSIONS"

CERTIFICATE HOLDER**CANCELLATION**

CERTIFICATE HOLDER SRI Fire Sprinkler, LLC 1060 Central Ave Albany NY 12205	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

Client#: 1688333

SRIFR

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/01/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Services LLC 726 Exchange St., Suite 618 Buffalo, NY 14210 716 314-2000		CONTACT NAME: Ken Starks PHONE (A/C, No, Ext): 716 314-2000 E-MAIL: kenneth.starks@usi.com ADDRESS:		FAX (A/C, No): 716 314-2199
		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: Zurich American Insurance Company		16535
		INSURER B: Merchants Mutual Insurance Company		23329
		INSURER C: American Guarantee & Liability Ins Co.		26247
		INSURER D: American Zurich Insurance Company		40142
		INSURER E: Allied World Assurance (US) Inc.		19489
		INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab <input checked="" type="checkbox"/> XCU Included GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:	X	X	GLO0381604	07/01/2019	07/01/2020	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> \$250 Comp Ded <input checked="" type="checkbox"/> \$500 Coll Ded <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	X	X	BAP0381605	07/01/2019	07/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE	X	X	CUP0002518 \$5M	07/01/2019	07/01/2020	EACH OCCURRENCE \$20,000,000
C	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10,000			AEC2558410 \$15M	07/01/2019	07/01/2020	AGGREGATE \$20,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below		X	WC0381603	07/01/2019	07/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
E	Professional Liab / Pollution Liab			03113581	07/01/2019	07/01/2020	\$5,000,000 Each Occ. \$5,000,000 Agg.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)


See Page 2 for Project Specific Wording

To the extent covered by endorsement form(s):

(See Attached Descriptions)

CERTIFICATE HOLDER

CANCELLATION

City of Saratoga Springs 474 Broadway Saratoga Springs, NY 12866-0000	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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DESCRIPTIONS (Continued from Page 1)

General Liability:

CG 00 01 (04/13) COMMERCIAL GENERAL LIABILITY COV FORM

CG 20 10 (04/13) Additional Insured-Owners, Lessees or Contractors-Scheduled Person or Organization

CG 20 37 (04/13) Additional Insured-Owners, Lessees or Contractors-Completed Operations

U-GL-1175-F CW (04/13) Additional Insured-Automatic-Owners, Lessees or Contractors

U-GL-1521-A CW (10/12) Blanket Notification to Others of Cancellation or Non-Renewal

U-GL-1345-B CW (04/13) General Liability Supplemental Coverage Endorsement - Includes Waiver of Subrogation

CG 25 03 (05/09) Designated Construction Project(s) General Aggregate Limit

CG 25 04 (05/09) DESIGNATED LOCATIONS GENERAL AGGREGATE

Automobile Liability:

CA 20 01 (10/13) ADDL INSD-LESSOR

U-CA-387-A (07/94) SCHEDULE OF LOSS PAYEE(S)

U-CA-832-A CW (01/13) BLANKET NOTIFICATION TO OTH CANC/NONREN

U-CA-424-F NY (02/16) COVERAGE EXTENSION ENDT-NY

Workers' Compensation:

WC 00 03 13 (04/84) Blanket Waiver of Our Right to Recover from Others Endorsement

WC 99 06 43 (01/13) Blanket Notification to Others of Cancellation or Non-Renewal

Re: Work Performed under the NY Vendor and/or Service Provider Agreement City of Saratoga Springs is an Additional Insured on a primary and non-contributory basis in regard to the above General Liability, Automobile Liability and Umbrella Liability and a waiver of subrogation applies to the General Liability, Automobile Liability, Workers Compensation and Umbrella Liability to the extent covered by endorsement form(s) CG2010 Edition date 04/13, CG2037 Edition date 04/13, U-GL-1175 F CW Edition date 04/13, 86395 Edition date 12/13, U-CA-424-E NY Edition date 04/11, U-GL-1345-B CW Edition date 04/13, WC000313 Edition date 04/84, 80517 Edition 11/09. Thirty day notice of policy cancellation applies.

Client#: 1688333

SRIFIR

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/29/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Insurance Services LLC 726 Exchange St. Ste 618 Buffalo, NY 14210 716 314-2000		CONTACT NAME: Ken Starks PHONE (A/C, No, Ext): 716 314-2000 FAX (A/C, No): 716 314-2199 E-MAIL ADDRESS: kenneth.starks@usi.com															
INSURED SRI Fire Sprinkler LLC. 1060 Central Avenue Albany, NY 12205		<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Zurich American Insurance Company</td> <td>16535</td> </tr> <tr> <td>INSURER B: Merchants Mutual Insurance Company</td> <td>23329</td> </tr> <tr> <td>INSURER C: American Guarantee & Liability Ins Co.</td> <td>26247</td> </tr> <tr> <td>INSURER D: American Zurich Insurance Company</td> <td>40142</td> </tr> <tr> <td>INSURER E: Allied World Assurance (US) Inc.</td> <td>19489</td> </tr> <tr> <td>INSURER F: Liberty Insurance Underwriters, Inc.</td> <td>19917</td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Zurich American Insurance Company	16535	INSURER B: Merchants Mutual Insurance Company	23329	INSURER C: American Guarantee & Liability Ins Co.	26247	INSURER D: American Zurich Insurance Company	40142	INSURER E: Allied World Assurance (US) Inc.	19489	INSURER F: Liberty Insurance Underwriters, Inc.	19917
INSURER(S) AFFORDING COVERAGE	NAIC #																
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COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab <input checked="" type="checkbox"/> XCU Included GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	X	GLO0381604	07/01/2020	07/01/2021	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> \$250 Comp Ded <input checked="" type="checkbox"/> \$500 Coll Ded <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	X	X	BAP0381605	07/01/2020	07/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE	X	X	CUP0002518 \$5M	07/01/2020	07/01/2021	EACH OCCURRENCE \$20,000,000
C	<input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$10,000			AEC2558410 \$10M	07/01/2020	07/01/2021	AGGREGATE \$20,000,000
F				1000414859-01 5M	07/01/2020	07/01/2021	\$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC0381603	07/01/2020	07/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E L EACH ACCIDENT \$1,000,000 E L DISEASE - EA EMPLOYEE \$1,000,000 E L DISEASE - POLICY LIMIT \$1,000,000
E	Professional Liab / Pollution Liab			03113581	07/01/2020	07/01/2021	\$5,000,000 Each Occ. \$5,000,000 Agg.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)


See Page 2 for Project Specific Wording

To the extent covered by endorsement form(s):

(See Attached Descriptions)

CERTIFICATE HOLDER

CANCELLATION

City of Saratoga Springs 474 Broadway Saratoga Springs, NY 12866-0000	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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DESCRIPTIONS (Continued from Page 1)

General Liability:

CG 00 01 (04/13) COMMERCIAL GENERAL LIABILITY COV FORM

CG 20 10 (04/13) Additional Insured-Owners, Lessees or Contractors-Scheduled Person or Organization

CG 20 37 (04/13) Additional Insured-Owners, Lessees or Contractors-Completed Operations

U-GL-2162-A CW (02/19) Additional Insured-Automatic-Owners, Lessees or Contractors

U-GL-1521-A CW (10/12) Blanket Notification to Others of Cancellation or Non-Renewal

U-GL-1345-B CW (04/13) General Liability Supplemental Coverage Endorsement - Includes

Waiver of Subrogation

CG 25 03 (05/09) Designated Construction Project(s) General Aggregate Limit

CG 25 04 (05/09) DESIGNATED LOCATIONS GENERAL AGGREGATE

Automobile Liability:

CA 20 01 (10/13) ADDL INSD-LESSOR

U-CA-387-A (07/94) SCHEDULE OF LOSS PAYEE(S)

U-CA-832-A CW (01/13) BLANKET NOTIFICATION TO OTH CANC/NONREN

U-CA-424-F NY (02/16) COVERAGE EXTENSION ENDT-NY

Workers' Compensation:

WC 00 03 13 (04/84) Blanket Waiver of Our Right to Recover from Others Endorsement

WC 99 06 43 (01/13) Blanket Notification to Others of Cancellation or Non-Renewal

Re: Work Performed under the NY Vendor and/or Service Provider Agreement City of Saratoga Springs is an Additional Insured on a primary and non-contributory basis in regard to the above General Liability, Automobile Liability and Umbrella Liability and a waiver of subrogation applies to the General Liability, Automobile Liability, Workers Compensation and Umbrella Liability to the extent covered by endorsement form(s) CG2010 Edition date 04/13, CG2037 Edition date 04/13, U-GL-1175 F CW Edition date 04/13, 86395 Edition date 12/13, U-CA-424-E NY Edition date 04/11, U-GL-1345-B CW Edition date 04/13, WC000313 Edition date 04/84, 80517 Edition 11/09. Thirty day notice of policy cancellation applies.



(Sign Here): _____

(Print Name): _____ Date: _____

Bill To:
Saratoga Springs Police Department
Laura Emanatian
5185841800 ext3527 lemanatian@saratogapolice.org
5 Lake Ave
Saratoga Springs, NY 12866

Ship To:	
Saratoga Springs Police Department	
Laura Emanatian	
5185841800 ext3527 lemanatian@saratogapolice.org	
5 Lake Ave	
Saratoga Springs, NY 12866	

Date	Estimate Number	Representitive	Net Terms	Delivery	Std. Contract (if Applicable)
07/28/2020	20200728154828	RM	Net 30	Remote	PT65343

Part Number	Description	Qty	Unit Price	Extended Price	Tax
LS4G-AddSingleTOT	LiveScan 4th Gen Software- Add-on Single TOT Module *** add on NYMAPCIV TOT NY_NY068	1	\$750.40	\$750.40	No
SVCS-CFG	Services-Configuration *** Config NYMAPCIV TOT	1	\$275.00	\$275.00	No
NNY-Maint-9X5-SW-App	Maintenance-9X5 Software Only Support Applicant	0	\$495.00	\$0.00	No
NNY-Maint-9X5-Remote	Maintenance-9 X 5 (8am - 5pm, M-F) Remote with Cross Ship	0	\$960.00	\$0.00	No
NNY-Maint-9X5-Onsite	Maintenance-9 X 5 (8am - 5pm, M-F) Onsite	0	\$2,070.00	\$0.00	No
NNY-Maint-24X7-Remote-7	Maintenance-24 X 7 Remote with Cross Ship and with 7 Year Technology Refresh	0	\$2,760.00	\$0.00	No

QS: 20191222
PT: CoNY

Sub Total:	\$1,025.40	
------------	------------	--

(0.00%)

(0.00%)

(Prepaid Maint.

(subject to change) Sales Tax:	Tax Exempt	(0.000%
--------------------------------	------------	---------

Total:	\$1,025.40	
--------	------------	--

TERMS & CONDITIONS: Prices are confidential, valid for 90 days, and are subject to change thereafter. Late payments will be charged at a rate of 1.5% per month. Biometrics4ALL Inc, reserves the right to specify/modify components/brands with ones of similar performance without advance notice. Customer is responsible for all data communications lines, networks, and equipment. Estimated useful life of computer hardware is 3 years for laptops, 5 years for desktop, and 7 years for scanners and peripherals. Except for computers, Support End of Life (EOL) is 8 years or manufacturer's support life, whichever is shorter unless otherwise notified. EOL for laptop is 4 years and 6 years for desktops. All systems come with one year 9X5 Cross Ship Warranty, additional coverage may be purchased. Maintenance Plans must be maintained on a contiguous basis, Biometrics4ALL reserves exclusive rights to reinstate disrupted Maintenance coverage (Reinstatement Fee may apply). Physical damage or abnormal usage of hardware are not covered by any Maintenance Plan or Warranty.

Contract Amendment One to Biometrics4ALL, Inc.

This First Amendment ("**Amendment**") is between Biometrics4ALL, Inc., and the City of Saratoga Springs (Agency). This Amendment is effective as of the last signature date on this Amendment ("**Effective Date**"). Biometrics4ALL, Inc. and Agency are each a "**Party**" and collectively "**Parties**".

Biometrics4ALL, Inc. and Agency are parties to a City of Saratoga Springs, NY Contract and Purchasing Agreement with an effective date of October 2, 2018 ("**Agreement**").

The Parties wish to incorporate changes into the Agreement as outlined in the Proposal dated July 28, 2020 herein attached.

The Parties therefore agree as follows:

1. The attached Appendices are hereby incorporated into the Agreement:
 - a. Biometrics4ALL, Inc. Quote dated July 28, 2020; AND
 - b. City of Saratoga Springs, NY Risk and Safety Agreement
2. All other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

Each representative identified below declares that the representative is authorized to execute this Amendment as of the date of signature.

Biometrics4ALL, Inc.

Signature:  _____

Name: Edward Chen

Title: President, CEO

Date: August 12, 2020

City of Saratoga Springs

Signature: _____

Name: _____

Title: _____

Date: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/23/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER IQ Risk Insurance Services, LLC 225 N Bush Street Santa Ana CA 92701	CONTACT NAME: Danae Lobbenmeier PHONE (A/C, No, Ext): (949) 679-3700 FAX (A/C, No): (949) 679-3701 E-MAIL ADDRESS: dlobbenmeier@iqrisk.com
INSURED Biometrics4All Inc. 220 Commerce, Suite 150 Irvine CA 92602	INSURER(S) AFFORDING COVERAGE INSURER A: Ohio Security Insurance Company INSURER B: Underwriters at Lloyd's London (IL) INSURER C: American Fire and Casualty Company INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** CL206106475**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			BKS57134259	06/08/2020	06/08/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			ESJ0719671746	07/10/2020	07/10/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			ESA57134259	06/08/2020	06/08/2021	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N <input type="checkbox"/> N / A						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	PROFESSIONAL & CYBER LIABILITY			ESJ0719671746	07/10/2020	07/10/2021	EACH CLAIM \$3,000,000 AGGREGATE \$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

*10 Days Notice of Cancellation for Non-Payment of Premium.

City of Saratoga Springs is named as Additional Insured on a primary and non-contributory basis.

CERTIFICATE HOLDER**CANCELLATION**City of Saratoga Springs
474 Broadway 2nd Floor
Saratoga Springs, NY 12866

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Danae Lobbenmeier

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CERTIFICATE OF LIABILITY INSURANCE

Acct#: 2711538

DATE (MM/DD/YYYY)

8/19/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER
Lockton Companies, LLC
3657 Briarpark Dr., Suite 700
Houston, TX 77042

CONTACT NAME: 888-828-8365

PHONE
(A/C, No. Ext):FAX
(A/C, No):E-MAIL
ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Indemnity Insurance Co. of North America

43575

INSURED
Insperity, Inc. L/C/F
BIOMETRICS4ALL, INC.
19001 Crescent Springs Drive
Kingwood, TX 77339

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)
							MED EXP (Any one person)
							PERSONAL & ADV INJURY
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG
	OTHER:						
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident)
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB						EACH OCCURRENCE
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR					AGGREGATE
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	<input type="checkbox"/> CLAIMS-MADE					
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			C66779440	10/1/2019	10/1/2020	X PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y / N <input type="checkbox"/>	N / A				E.L. EACH ACCIDENT
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE
							E.L. DISEASE - POLICY LIMIT

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

CITY OF SARATOGA SPRINGS
OFFICE OF RISK AND SAFETY
474 BROADWAY 2ND FLOOR
SARATOGA SPRINGS, NY 12866

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



City of Saratoga Springs, NY: *Risk and Safety Agreement for Technology Services*

City Project Number: _____ City Project Name: _____ Prevailing Wage Project No.: _____
 City Department: _____ Department Contact Person: _____ City Ext. _____
 Company Name: Biometrics4ALL, Inc.
 Company Address: 220 Commerce, Suite 150, Irvine, CA 92602
 Company Telephone No.: (714) 568-9888 Company Fax No.: (866) 888-8768
 Consultant Primary Contact for This Project: Edward Chen Title: President, CEO

Any and all professional services performed under this Agreement shall be completed by an individual licensed by the NYS Office of Professions - Education Department as applicable to the service provided including, but not limited to accounting, actuarial, engineering and architectural services. The Consultant represents that it has all necessary governmental licenses to perform the services described herein.

The Consultant shall procure and maintain during the term of this contract, at the Consultant's expense, the insurance policies listed with limits equal to or greater than the enumerated limits. The Consultant shall be solely responsible for any self-insured retention or deductible losses under each of the required policies. Every required policy, including any required endorsements and any umbrella or excess policy, shall be primary insurance. Insurance carried by the City of Saratoga Springs (the "City"), its officers, or its employees, if any, shall be excess and not contributory insurance to that provided by the Consultant. Every required coverage type shall be "occurrence basis" with the exception of Professional Errors and Omissions Coverage which may be "claims made" coverage. The Consultant may utilize umbrella/excess liability coverage to achieve the limits required hereunder; such coverage must be at least as broad as the primary coverage (follow form). The Office of Risk and Safety must approve all insurance certificates. The City reserves its right to request certified copies of any policy or endorsement thereto. All insurance shall be provided by insurance carriers licensed and admitted to do business in the State of New York and must be rated "A-:VII" or better by A.M. Best (Current Rate Guide). If the Consultant fails to procure and maintain the required coverage(s) and minimum limits such failure shall constitute a material breach of contract, whereupon the City may exercise any rights it has in law or equity, including but not limited to the following: (1) immediate termination of the contract; (2) withholding any/all payment(s) due under this contract or any other contract it has with the vendor (common law set-off); OR (3) procuring or renewing any required coverage(s) or any extended reporting period thereto and paying any premiums in connection therewith. All monies so paid by the City shall be repaid upon demand, or at the City's option, may be offset against any monies due to the Consultant.

The City requires the Consultant name the City as a Certificate Holder for the following coverage for the work covered by this Agreement:

- **Commercial General Liability** Including Completed Products and Operations and Personal Liability Insurance: One Million Dollars per Occurrence with Two Million Dollars Aggregate;
- **Commercial Automobile Insurance:** One Million Dollars Combined Single Limit for Owned, Hired and Non-owned Vehicles;
- **Cyber /Privacy Liability Insurance:** Three Million Dollars per occurrence aggregate. This insurance shall include coverage for Privacy Notification Expenses, Third Party claims including regulatory defense & payment of fines or penalties, and First Party claims including Data Recovery Costs, Cyber Extortion, and data in the care, custody and control of the insured;
- **Excess Insurance:** Two Million Dollars per Occurrence Aggregate; AND
- **NYS Statutory Workers Compensation, Employer's Liability and Disability Insurance:** Failure to secure compensation for the benefit of, and keep insured during the life of this agreement, employees required in compliance with the provisions of Workers' Compensation Law shall make this Agreement void and of no effect.

It shall be an affirmative obligation of the Consultant to advise City's Office of Risk and Safety via mail to Office of Risk and Safety, City of Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866, within two (2) days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be a breach of this Agreement. The Consultant acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City. The Consultant is to provide the City with a Certificate of Insurance naming the City as ***Additional Insured on a primary and non-contributory basis prior*** to the commencement of any work or use of City facilities. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the municipality. In the event the Consultant utilizes a Sub-Consultant for any portion of the services outlined within the scope of its activities, the Sub-Consultant shall provide insurance of the same type or types and to the same extent of coverage as that provided by the Consultant. All insurance required of the Sub-Consultant shall name the City as an ***Additional Insured on a primary and non-contributory*** basis for the same coverage all those activities performed within its contracted activities for the contact as executed.

The Consultant, to the fullest extent provided by law, shall defend, indemnify and save harmless the City, its Agents and Employees, from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Consultant or its employees or anyone for whom the

Consultant is legally liable or Sub-Consultants. Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the Consultant, as aforesaid.

The Consultant agrees to comply with the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973 and not discriminate on the basis of disability in the admission or access to, or treatment of employment in its services, programs, or activities. The Consultant agrees to hold harmless and indemnify the City from costs, including but not limited to damages, attorney's fees and staff time, in any action or proceeding brought alleging a violation of ADA and/or Section 504 caused by the Consultant. Upon request accommodation will be provided to allow individuals with disabilities to participate in all services, programs and activities.

The Consultant will provide his or her own equipment and materials as necessary to perform the work except as identified within the RFP/RFQ/BID Documents. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting the Consultant's staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The Consultant and its staff are to be and shall remain an independent Consultant with respect to all services performed under this Agreement. The Consultant represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Consultant or other persons, while engaged in the performance of any work or services required by the Consultant under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Consultant, its officers, agents, Consultants or employees shall in no way be the responsibility of the City; and the Consultant shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay.

The City specifically reserves the right to suspend or terminate all work under this contract whenever Consultant and/or Consultant's employees or sub-consultants are proceeding in a manner that threatens the life, health or safety of any of Consultant's employees, sub-consultant's employees, City employees or member(s) of the general public on City property. This reservation of rights by the City in no way obligates the City to inspect the safety practices of the Consultant. If the City exercises its rights pursuant to this part, the Consultant shall be given three (3) days to cure the defect, unless the City, in its sole and absolute discretion, determines that the service cannot be suspended for three (3) days due to the City's legal obligation to continuously provide Consultant's service to the public or the City's immediate need for completion of the Consultant's work. In such case, Consultant shall immediately cure the defect. If the Consultant fails to cure the identified defect(s), the City shall have the right to immediately terminate this contract. In the event that the City terminates this contract, any payments for work completed by the Consultant shall be reduced by the costs incurred by the City in re-bidding the work and/or by the increase in cost that results from using a different vendor.

Consultant, having agreed to the terms and the recitals set forth herein, and in relying thereon, herein signs this Agreement.

Consultant Signature:  Date: 8/14/2020

New York State Office of General Services, Procurement Services – Group 77017 – Award 23100 – Telecommunication Connectivity Services (Statewide and Regional) – Authorized User Agreement

Verizon Wireless ("Vendor") and the New York State, Office of General Services have entered into a contract for Cellular and Data Equipment & Services ("Contract") with an effective date beginning on September 16, 2019 through and any and all amendments and/or addenda thereto. Pursuant to the Contract, the City of Saratoga Springs Fire Department is a government entity eligible to participate under the Contract as an authorized user ("Authorized User").

In accordance with the Contract, the Authorized User may, pursuant to this Authorized User Agreement (the "User Agreement"), purchase wireless services and products under the terms, conditions, and pricing established by the Contract for Authorized User participation. Participation is further subject to any and all applicable state and local purchasing statutes and ordinances. Orders placed under the Contract through a Verizon Wireless online portal are subject only to the Contract terms and conditions; any online Verizon "Terms of Service" do not apply to purchases made under the Contract. The Authorized User states, acknowledges and agrees, as follows:

- (1) It is an Authorized User as defined (as defined by State Finance Law § 163(1)(k)) under the terms of the Contract;
- (2) The Authorized User by signing below agrees to be subject to the terms and conditions of the Contract. Consistent with Section 6.25.1 of the Agreement, by placing an order under the Contract, each and every Authorized User provides its consent to the disclosure, by Verizon Wireless to the New York State, Office of General Services or its designee, upon the New York State, Office of General Services request or as part of a contractual reporting requirement to the State of New York, of its Customer Proprietary Network Information (CPNI), as defined by the Federal Communications Commission (FCC), or other Authorized User/account information, for purposes of managing the Services and Products provided under this Contract;
- (3) This User Agreement will be effective when executed by the Authorized User and accepted by Vendor. The Contract specifically authorizes the purchase of wireless services and products only by an Authorized User. No third party, including but not limited to Authorized User's agents, contractors, vendors, distributors, contract employees, members, franchisees, parents or affiliates, is permitted to purchase under this User Agreement, except upon written agreement between Authorized User and Vendor. Additionally, Authorized User may not resell wireless services or products purchased under the Contract to any third party. Authorized User shall be the customer of record for purchases made under the Contract and this User Agreement, and may not modify the price for wireless services and products utilized by other authorized users;
- (4) Applications added by device manufacturers or downloaded by end users may enable capabilities (such as file sharing, presence, cloud storage, etc.) that are not managed by Verizon. It is the responsibility of the Authorized User to take appropriate actions to ensure these applications are securely managed and monitored to meet their security requirements as Verizon does not make any representations or guarantees that these products meet any contract security requirements;
- (5) Verizon Wireless requires that an authorized representative of Authorized User approve the delegation of an Authorized Contact on your account in writing using this form. An Authorized Contact is defined as an individual who is designated and granted authority to act on behalf of the Authorized User for any and all matters contemplated by this User Agreement to include access to the account, ability to purchase equipment, add lines of service, and cancel service ("Government Subscriber billed lines"). Government Subscriber billed lines of service are billed under the "Authorized User Name" and "Authorized User Federal Tax ID". By completing Schedule 'A' - "Request for Authorized Contact" and signing this form you have certified that you have the authority to financially bind the Authorized User. The following employee(s) are authorized to access the account, purchase equipment, add lines of service, cancel service, and make changes to the account. Subsequent changes or removal of an Authorized Contact or Point of Contact information on your account must be in writing.

New York State Office of General Services, Procurement Services – Group 77017 – Award 23100 – Telecommunication Connectivity Services (Statewide and Regional) – Authorized User Agreement**Schedule 'A' – "Request for Authorized Contact" - List below the employee(s) that you are designating as Authorized Contact(s).**

Print Name: karen Perrino	Print Name: Danielle willard
Title: Senior Clerk	Title: office Manager
Office Phone: 518-587-3550 ext 2625	Office Phone 518-587-3550 ext 2635
Cell Phone:	Cell Phone:
Email Address: karen.perrino@saratoga-springs.org	Email Address: danielle.willard@saratoga-springs.org

New York State Office of General Services, Procurement Services – Group 77017 – Award 23100 – Telecommunication Connectivity Services (Statewide and Regional) – Authorized User Agreement

Schedule 'B' – "Authorized User Information" - Enter below the Authorized User's information.

Participation Eligibility – check only one box (REQUIRED):

- ☐ **1. State Agency:**
(e.g., New York State Office of Mental Health, Office of the State Comptroller, etc.)
- ☐ **2. SUNY:**
(e.g., Stony Brook University, Erie Community College, etc.) OGS # 4605
- ☒ **3. Other Non-State Agency:**
(e.g., local governments, public authorities, public schools, fire districts, public and nonprofit libraries, certain other nonpublic/nonprofit organizations)

Questions regarding your organization's eligibility to purchase from this Contract may be directed to NYS Procurement Services at 518-474-6717 or <https://online.ogs.ny.gov/purchase/snt/otheruse.asp>

Print Name: City of Saratoga Springs Fire Department

Address: 60 Lake Avenue

City: Saratoga Springs

State:
NY

Zip Code: 12866

Federal Tax Identification Number:
14-6002423

MyBiz Point of Contact Name:

Dun & Bradstreet Number:

Dun & Bradstreet Address (if different):

The Authorized User represents and warrants that it has received or read a copy of the Contract, including Attachment 04 – "How To Use (procedures and instructions)".

Each Party represents and warrants to the other that: (a) it is in good standing under the laws of the state of its formation; (b) the execution, delivery and performance of this User Agreement have been duly authorized by all necessary governmental action to the extent applicable; and (c) the person signing this User Agreement on its behalf is duly authorized to bind it to this User Agreement. Authorized User further represents and warrants that it shall not sell or resell Verizon Wireless service to any third party unless it does so under a separate written agreement with Verizon Wireless. AUTHORIZED USER ACKNOWLEDGES THAT UPON ACTIVATION OR CHANGE OF WIRELESS SERVICE OR EQUIPMENT, NOW OR IN THE FUTURE, THE CALLING PLAN, FEATURE, SERVICE AND EQUIPMENT TERMS, CONDITIONS AND PRICING APPLICABLE AT THE TIME OF ACTIVATION OR CHANGE SHALL APPLY TO ANY SUCH ACTIVATIONS OR CHANGES

Signed:

Title:

Print Name:

Email Address:

Date:

New York State Office of General Services, Procurement Services – Group 77017 – Award 23100 – Telecommunication Connectivity Services (Statewide and Regional) – Authorized User Agreement

Verizon Wireless Information to be completed by Account Manager.

Account Representative Name: Justin Paquette

Account Representative Address/Location:

Manager Name: Lana Cawrse

Account Numbers:

Add Domain(s):

Existing Employee Profile:	Existing Corporate Profile:	Or Create New Profile (check only <u>1</u> box below):
	2699545	<input type="checkbox"/> Corporate Only
		<input type="checkbox"/> Employee Only
	Root Profile ID	<input type="checkbox"/> Corporate & Employee
	5236142	<input type="checkbox"/> M2M High
		<input type="checkbox"/> M2M Low
		<input type="checkbox"/> M2M ASH

New York State Office of General Services, Procurement Services – Group 77017 – Award 23100 – Telecommunication Connectivity Services (Statewide and Regional) – Authorized User Agreement

Verizon Wireless ("Vendor") and the New York State, Office of General Services have entered into a contract for Cellular and Data Equipment & Services ("Contract") with an effective date beginning on September 16, 2019 through and any and all amendments and/or addenda thereto. Pursuant to the Contract, the City of Saratoga Springs Office Account is a government entity eligible to participate under the Contract as an authorized user ("Authorized User").

In accordance with the Contract, the Authorized User may, pursuant to this Authorized User Agreement (the "User Agreement"), purchase wireless services and products under the terms, conditions, and pricing established by the Contract for Authorized User participation. Participation is further subject to any and all applicable state and local purchasing statutes and ordinances. Orders placed under the Contract through a Verizon Wireless online portal are subject only to the Contract terms and conditions; any online Verizon "Terms of Service" do not apply to purchases made under the Contract. The Authorized User states, acknowledges and agrees, as follows:

- (1) It is an Authorized User as defined (as defined by State Finance Law § 163(1)(k)) under the terms of the Contract;
- (2) The Authorized User by signing below agrees to be subject to the terms and conditions of the Contract. Consistent with Section 6.25.1 of the Agreement, by placing an order under the Contract, each and every Authorized User provides its consent to the disclosure, by Verizon Wireless to the New York State, Office of General Services or its designee, upon the New York State, Office of General Services request or as part of a contractual reporting requirement to the State of New York, of its Customer Proprietary Network Information (CPNI), as defined by the Federal Communications Commission (FCC), or other Authorized User/account information, for purposes of managing the Services and Products provided under this Contract;
- (3) This User Agreement will be effective when executed by the Authorized User and accepted by Vendor. The Contract specifically authorizes the purchase of wireless services and products only by an Authorized User. No third party, including but not limited to Authorized User's agents, contractors, vendors, distributors, contract employees, members, franchisees, parents or affiliates, is permitted to purchase under this User Agreement, except upon written agreement between Authorized User and Vendor. Additionally, Authorized User may not resell wireless services or products purchased under the Contract to any third party. Authorized User shall be the customer of record for purchases made under the Contract and this User Agreement, and may not modify the price for wireless services and products utilized by other authorized users;
- (4) Applications added by device manufacturers or downloaded by end users may enable capabilities (such as file sharing, presence, cloud storage, etc.) that are not managed by Verizon. It is the responsibility of the Authorized User to take appropriate actions to ensure these applications are securely managed and monitored to meet their security requirements as Verizon does not make any representations or guarantees that these products meet any contract security requirements;
- (5) Verizon Wireless requires that an authorized representative of Authorized User approve the delegation of an Authorized Contact on your account in writing using this form. An Authorized Contact is defined as an individual who is designated and granted authority to act on behalf of the Authorized User for any and all matters contemplated by this User Agreement to include access to the account, ability to purchase equipment, add lines of service, and cancel service ("Government Subscriber billed lines"). Government Subscriber billed lines of service are billed under the "Authorized User Name" and "Authorized User Federal Tax ID". By completing Schedule 'A' - "Request for Authorized Contact" and signing this form you have certified that you have the authority to financially bind the Authorized User. The following employee(s) are authorized to access the account, purchase equipment, add lines of service, cancel service, and make changes to the account. Subsequent changes or removal of an Authorized Contact or Point of Contact information on your account must be in writing.

New York State Office of General Services, Procurement Services – Group 77017 – Award 23100 – Telecommunication Connectivity Services (Statewide and Regional) – Authorized User Agreement

Schedule 'A' – "Request for Authorized Contact" - List below the employee(s) that you are designating as Authorized Contact(s).

Print Name: Karen Perrino	Print Name: Danielle Willard
Title: Senior Clerk	Title: office Manager
Office Phone: 518-587-3550 ext 2625	Office Phone 518-587-3550 ext 2635
Cell Phone:	Cell Phone:
Email Address: karen.perrino@saratoga-springs.org	Email Address: danielle.willard@saratoga-springs.org

New York State Office of General Services, Procurement Services – Group 77017 – Award 23100 – Telecommunication Connectivity Services (Statewide and Regional) – Authorized User Agreement

Schedule 'B' – "Authorized User Information" - Enter below the Authorized User's information.

Participation Eligibility – check only one box (REQUIRED):

- ☐ **1. State Agency:**
(e.g., New York State Office of Mental Health, Office of the State Comptroller, etc.)
- ☐ **2. SUNY:**
(e.g., Stony Brook University, Erie Community College, etc.) OGS # 4605
- ☒ **3. Other Non-State Agency:**
(e.g., local governments, public authorities, public schools, fire districts, public and nonprofit libraries, certain other nonpublic/nonprofit organizations)

Questions regarding your organization's eligibility to purchase from this Contract may be directed to NYS Procurement Services at 518-474-6717 or <https://online.ogs.ny.gov/purchase/snt/othersuse.asp>

Print Name: City of Saratoga Springs Office Account

Address: 5A Lake Avenue

City: Saratoga Springs

State:
NY

Zip Code: 12866

Federal Tax Identification Number:
14-6002423

MyBiz Point of Contact Name:

Dun & Bradstreet Number:

Dun & Bradstreet Address (if different):

The Authorized User represents and warrants that it has received or read a copy of the Contract, including Attachment 04 – "How To Use (procedures and instructions)".

Each Party represents and warrants to the other that: (a) it is in good standing under the laws of the state of its formation; (b) the execution, delivery and performance of this User Agreement have been duly authorized by all necessary governmental action to the extent applicable; and (c) the person signing this User Agreement on its behalf is duly authorized to bind it to this User Agreement. Authorized User further represents and warrants that it shall not sell or resell Verizon Wireless service to any third party unless it does so under a separate written agreement with Verizon Wireless. **AUTHORIZED USER ACKNOWLEDGES THAT UPON ACTIVATION OR CHANGE OF WIRELESS SERVICE OR EQUIPMENT, NOW OR IN THE FUTURE, THE CALLING PLAN, FEATURE, SERVICE AND EQUIPMENT TERMS, CONDITIONS AND PRICING APPLICABLE AT THE TIME OF ACTIVATION OR CHANGE SHALL APPLY TO ANY SUCH ACTIVATIONS OR CHANGES**

Signed:

Title:

Print Name:

Email Address:

Date:

New York State Office of General Services, Procurement Services – Group 77017 – Award 23100 – Telecommunication Connectivity Services (Statewide and Regional) – Authorized User Agreement

Verizon Wireless Information to be completed by Account Manager.

Account Representative Name: Justin Paquette

Account Representative Address/Location:

Manager Name: Lana Cawrse

Account Numbers:

Add Domain(s):

Existing Employee Profile:	Existing Corporate Profile:	Or Create New Profile (check only 1 box below):
	2735527	<input type="checkbox"/> Corporate Only
		<input type="checkbox"/> Employee Only
	Root Profile ID	<input type="checkbox"/> Corporate & Employee
	5236142	<input type="checkbox"/> M2M High
		<input type="checkbox"/> M2M Low
		<input type="checkbox"/> M2M ASH



City of Saratoga Springs, NY Contract

City Project Number: IFB 2020-16_City Project Name: TRAFFIC SIGNAL MALFUNCTION MONITORING UNITS (MMU) & CABLES

City Department: PUBLIC SAFETY Department Contact Person: ANDREW KRUPSKI City Ext. 2473

Company Name: MARBELITE CO., INC

Company Address: PO BOX 239, MANASQUAN, NJ 08736

Company Telephone No.: 732-292-2100 EXT 102

Company Fax No.: 732-292-2122

Vendor and/or Service Provider Primary Contact: DAVID VERDONI Title: VICE PRESIDENT

Primary Contact Email: dverdoni@marbsignal.com

Service to be Provided: TRAFFIC SIGNAL MALFUNCTION MONITORING UNITS (MMU) & CABLES

Remit Name (If different from above):

Remit Address:

- Scope of Agreement:** In response to a request for a pricing proposal requested by the City for TRAFFIC SIGNAL MALFUNCTION MONITORING UNITS (MMU) & CABLES, the Vendor and/or Service Provider submitted proposals dated September 15, 2020 (the "Proposals/Statement of Work"), which are attached hereto as Exhibit A. The Vendor and/or Service Provider shall provide to the City the products and services set forth therein. The Vendor and/or Service Provider assumes full responsibility for the provision of the products and services made available in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with the prior written approval of the City. The Vendor and/or Service Provider assumes all risks in the performance of all its activities authorized by this Agreement.
- Term of Agreement:** The term of this Agreement shall commence per the date of approval of this Agreement by the City Council of the City of Saratoga Springs. This Agreement shall continue in force from the effective date until the work provided as described herein is satisfactorily completed. Any modification of the work performed by the Vendor and/or Service Provider shall be made in writing and shall not be undertaken until the City agrees to the modification. The Vendor and/or Service Provider assume full responsibility for the provision of the products and services contracted for in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with prior written notice and written approval of the City. The Vendor and/or Service Provider will provide his or her own equipment and materials as necessary to perform the work except as identified within the RFP/RFQ/BID Documents. The Vendor and/or Service Provider assume all risks in the performance of all its activities authorized by this Agreement.
- Terms of Payment:** Vendor and/or Service Provider will invoice the City on a monthly basis and the City will pay all invoices within thirty (30) days of receipt of the invoice or as practicable. The City shall pay the Vendor and/or Service Provider in accordance with the City Charter per the Purchasing Guidelines established by the City. All work performed under this agreement must be in accordance with the NYS Department of Labor Prevailing Wage Regulations. The Costs, fees, and disbursements associated with the provisions of the products and services shall be determined in accordance with the proposal submitted not to exceed **\$46164.00 (Forty six thousand one hundred sixty four dollars and no cents)**, a copy of which is annexed hereto and made a part hereof. Detailed original invoices not received within forty five (45) calendar days of the completed transaction could result in a delay of payment.
- Notice:** Any notices sent to the City under this Agreement will be effective five (5) business days after the postmarked date of mailing by certified mail, return receipt requested. The Mayor/Commissioner of Public Safety is the designated Project Manager for this Agreement, shall represent the City in all matters, and has the authority to affect the delivery of products and/or services. The Project Manager for the Vendor and/or Service Provider is David Verdoni, VP, Marbelite Co., Inc. Any notice, request, demand or other communication required or provided for in this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person or mailed in a sealed envelope, postage prepaid, addressed as follows:

To the City: Mayor/Commissioner of Public Safety, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866

With a copy to: City Attorney, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866

To Vendor and/or Service Provider: Marbelite Co., Inc., PO Box 239, Manasquan, NJ 08736
- Conflicts of Interest:** The Vendor and/or Service Provider represents and warrants that it has no conflict, actual or perceived, that would prevent it from performing its duties and responsibilities under the Agreement.
- City Property:** All information and materials received hereunder by the Vendor and/or Service Provider from the City are and shall remain the sole and exclusive property of the City and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider. All intellectual property, created by the Vendor and/or Service Provider hereunder as a product or as a service to the City shall be the sole and exclusive property of the City. Effective upon their creation pursuant to the terms of this Agreement, the Vendor and/or Service Provider conveys, assigns and transfers to the City the sole and exclusive rights, title and interest in all documents, electronic databases, and custom programs, whether preliminary, final or otherwise, including all trademarks and copyrights. The Vendor and/or Service Provider hereby agrees to take all necessary and appropriate steps to ensure that the custom products are protected against unauthorized copying, reproduction and marketing by or through the Vendor and/or Service Provider, its agents, employees, or subcontractors. Nothing herein shall preclude the Vendor and/or Service Provider from otherwise using the related or underlying general knowledge, skills, ideas, concepts, techniques and experience developed under this Agreement in the course of the Vendor and/or Service Provider's business. The Contractor grants to the City a perpetual, nonexclusive, royalty-free, unlimited use license to use, execute, reproduce, display, modify and distribute any pre-existing

software, tools or techniques delivered by the Vendor and/or Service Provider under this Agreement. Any written reports, opinions and advice rendered by the Vendor and/or Service Provider shall become the sole and exclusive property of the City, and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider.

7. **Retention of Records:** The Vendor and/or Service Provider shall make available to the City all information pertinent to the project, including reports, studies, drawings, and any other data. All original records generated as a result of the project shall be maintained by the Vendor and/or Service Provider for a period of six (6) years after expiration of the Agreement. Upon request, copies of those records shall be provided to the City at no cost.
8. **Independent Vendor and/or Service Provider Status:** It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting the Vendor and/or Service Provider's staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The Vendor and/or Service Provider and its staff are to be and shall remain an independent Vendor and/or Service Provider with respect to all services performed under this Agreement. The Vendor and/or Service Provider represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Vendor and/or Service Provider or other persons, while engaged in the performance of any work or services required by the Vendor and/or Service Provider under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Vendor and/or Service Provider, its officers, agents, Vendor and/or Service Providers or employees shall in no way be the responsibility of the City; and the Vendor and/or Service Provider shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay.

It shall be an affirmative obligation of the Vendor and/or Service Provider to advise City's Office of Risk and Safety via mail to Office of Risk and Safety, City of Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866, within two days of the cancellation or substantive change of any insurance policy set out herein, and failure to do so shall be construed to be a breach of this Agreement. The Vendor and/or Service Provider acknowledges that failure to obtain such insurance on behalf of the municipality constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the City. The Vendor and/or Service Provider is to provide the City with a Certificate of Insurance naming the City as **Additional Insured on a primary and non-contributory basis prior** to the commencement of any work or use of City facilities. The failure to object to the contents of the Certificate of Insurance or the absence of same shall not be deemed a waiver of any and all rights held by the municipality. In the event the Vendor and/or Service Provider utilizes a Subcontractor for any portion of the services outlined within the scope of its activities, the Subcontractor shall provide insurance of the same type or types and to the same extent of coverage as that provided by the Vendor and/or Service Provider. All insurance required of the Subcontractor shall name the City of Saratoga Springs as an **Additional Insured on a primary and non-contributory** basis for all those activities performed within its contracted activities for the contract as executed.

9. **Indemnification:** The Vendor and/or Service Provider, to the fullest extent provided by law, shall defend, indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Vendor and/or Service Provider or its employees or anyone for whom the Vendor and/or Service Provider is legally liable or Subcontractors. Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the Vendor and/or Service Provider, as aforesaid. The Vendor and/or Service Provider's responsibility under this section shall not be limited to the required or available insurance.
10. **Compliance with Federal and State Regulations:** The Vendor, to the fullest extent provided by law, shall abide by the regulations which are hereto attached in Appendix A of this Agreement.
11. **NYS DOL Sexual Harassment Regulatory Requirements:** All employees have a legal right to a workplace free from sexual harassment, and the City of Saratoga Springs is committed to maintaining a workplace free from sexual harassment. Per New York State Law, the City of Saratoga Springs has a sexual harassment prevention policy in place. This policy applies to all employees, paid or unpaid interns and non-employees in our workplace, regardless of immigration status.
12. **Safety:** The City of Saratoga Springs specifically reserves the right to suspend or terminate all work under this Agreement whenever Vendor and/or Service Provider, and/or Vendor and/or Service Provider's employees or subcontractors, are proceeding in a manner that threatens the life, health or safety of any of Vendor and/or Service Provider's employees, subcontractor's employees, City employees or member(s) of the general public on City property. This reservation of rights by the City of Saratoga Springs in no way obligates the City of Saratoga Springs to inspect the safety practices of the Vendor and/or Service Provider. If the City of Saratoga Springs exercises its rights pursuant to this part, the Vendor and/or Service Provider shall be given three days to cure the defect, unless the City of Saratoga Springs, in its sole and absolute discretion, determines that the service cannot be suspended for three days due to the City of Saratoga Springs' legal obligation to continuously provide Vendor and/or Service Provider's service to the public or the City of Saratoga Springs' immediate need for completion of the Vendor and/or Service Provider's work. In such case, Vendor and/or Service Provider shall immediately cure the defect. If the Vendor and/or Service Provider fails to cure the identified defect(s), the City of Saratoga Springs shall have the right to immediately terminate this Agreement. In the event that the City of Saratoga Springs terminates this Agreement, any payments for work

completed by the Vendor and/or Service Provider shall be reduced by the costs incurred by the City of Saratoga Springs in re-bidding the work and/or by the increase in cost that results from using a different Vendor and/or Service Provider.

13. **Vendor and/or Service Provider Code of Conduct:** The City of Saratoga Springs is committed to conduct business in a lawful and ethical manner and expects the same standards from Vendor and/or Service Providers/suppliers that the City conducts business with. The City requires that all Vendor and/or Service Providers/suppliers abide by this Code of Conduct. Failure to comply with this Code may be sufficient cause for the City to exercise its rights to terminate its business relationship with Vendor and/or Service Providers/suppliers. Vendor and/or Service Providers/suppliers agree to provide all information requested which is necessary to demonstrate compliance with this Code.

At a minimum, the City requires that all Vendor and/or Service Providers/suppliers meet the following standards:

- **Legal:** Vendor and/or Service Providers/suppliers and their sub-contractors agree to comply with all applicable local, state and federal laws, regulations and statutes.
- **Discrimination:** No person shall be subject to any discrimination in employment, including hiring, salary, benefits, advancement, discipline, termination or retirement on the basis of gender, race, religion, age, disability, sexual orientation, nationality, political opinion, party affiliation or social ethnic origin.
- **Right to organize:** Employees of the Vendor and/or Service Provider/supplier should have the right to decide whether they want collective bargaining.
- **Sub-contractors:** Vendor and/or Service Providers/suppliers shall ensure that sub-contractors shall operate in a manner consistent with this Code.
- **Protection of the Environment:** Vendor and/or Service Providers/suppliers shall comply with all applicable environmental laws and regulations. Where practicable, Vendor and/or Service Providers/suppliers are to utilize technologies that do not adversely affect the environment and when such impact is unavoidable, to ensure that it is minimized.

The undersigned Vendor and/or Service Provider/supplier hereby acknowledges that it has received the City of Saratoga Springs Vendor and/or Service Provider/Supplier Code of Conduct and agrees that all of its facilities and sub-contractors doing business with the City will receive the Code and will abide by each and every term therein. Vendor and/or Service Provider/supplier acknowledges that its failure to comply with any condition, requirement, policy or procedure may result in the termination of the business relationship. Vendor and/or Service Provider/supplier reserves the right to terminate its agreement to abide by the Code of Conduct at any time for any reason upon ninety (90) days prior written notice to the City.

14. **Governing Law:** This Agreement shall be governed and construed under the laws of the State of New York, the location where this Agreement was accepted to by Vendor and/or Service Provider. The Vendor and/or Service Provider agrees to comply with all applicable local, state and federal laws, rules and regulations in the performance of the duties of this Agreement.
15. **NYS Licensure for Professional Services:** Any and all professional services performed under this Agreement shall be completed by an individual licensed by the NYS Office of Professions - Education Department as applicable to the service provided including, but not limited to accounting, actuarial, engineering and architectural services. The Vendor and/or Service Provider represents that it has all necessary governmental licenses to perform the services described herein.
16. **Non-Collusive Bidding Certification:** Where applicable, upon the submission of a bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
- a. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 - b. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 - c. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
17. **Iranian Energy Sector Divestment:** Where applicable, upon the submission of a bid, each Vendor and/or Service Provider and each person signing on behalf of any Vendor and/or Service Provider certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the state finance law (Iran Divestment).
18. **Venue:** The City and the Vendor and/or Service Provider hereby agree that any litigated matters shall be venued in the federal and state courts of the State of New York in the County of Saratoga.
19. **Assignment:** The Vendor and/or Service Provider is prohibited from assigning, conveying, subletting or otherwise disposing of the Vendor and/or Service Provider's right, title, or interest therein, or the Vendor and/or Service Provider's power to execute this agreement to any other person or corporation without the previous written consent of the City. If the Vendor and/or Service Provider assigns, conveys, sublets or otherwise disposes of the Vendor and/or Service Provider's right, title, or interest without prior written consent, the City shall revoke and annul this agreement, and the City shall be relieved and discharged from any and all liability growing out of this Agreement, and any person or corporation to whom the interest was assigned, transferred, conveyed, sublet or otherwise disposed of shall forfeit and lose all moneys theretofore earned under such contract, except so much as may be required to pay his or her employees.
20. **Termination:** The Vendor and/or Service Provider and the City may mutually agree, in writing, to terminate this Agreement at any time. The City may also terminate this Agreement at any time and for any reason by mailing written notice to the Vendor and/or Service Provider at least ten (10) business days prior to such termination date. The City reserves the right to cancel this Agreement at any time in event of default or violation by the Vendor and/or Service Provider of any provision of this Agreement. The City may take whatever action at law or in equity that may appear necessary or desirable to collect damages arising from a default or violation or to enforce performance of this Agreement.

21. **Default:** Vendor and/or Service Provider's failure to perform its obligations and comply with its representations under this Agreement shall constitute a default under this Agreement. Upon Vendor and/or Service Provider's default, the City may cancel this Agreement and immediately stop payment of any fees to Vendor and/or Service Provider hereunder. City shall also have any all additional rights and remedies under New York State Law as a result of Vendor and/or Service Provider's default.
22. **Force Majeure:** Neither party shall be held liable for failure to perform its part of this Agreement when such failure is due to fire, flood, or similar disaster; strikes or similar labor disturbances; industrial disturbances, war, riot, insurrection, and/or other causes beyond the control of the parties.
23. **Entire Agreement:** This Agreement sets forth the entire agreement and understanding of the parties relating to the subject matter contained herein except as to those matters or agreements expressly incorporated herein by reference. No covenant, representation or condition not expressed herein shall be effective to interpret, change or restrict the express provisions of this Agreement. This Agreement supersedes any and all prior agreements, whether written or oral, relating to the subject matter contained herein. This Agreement shall not be amended, changed or otherwise modified except in writing, signed by both parties.
24. **Severability:** In the event that any portion of this Agreement may be adjudged invalid or unenforceable for any reason, adjudication shall in no manner affect the other portions of this Agreement which will remain in full force and effect as of the portions adjudged invalid or unenforceable were not originally a part thereof.
25. **Modification:** This Agreement may be modified only by a writing signed by both parties.
26. **Execution:**

This Agreement may be executed in separate counterparts, which together shall constitute the Agreement of the parties, provided that all of the parties to this Agreement have executed their respective copy of this Agreement.

City Certification: In addition to the acceptance of this Agreement, I certify that original copies of this signature page will be attached to all other exact copies of this Agreement.

Vendor and/or Service Provider Certification: In addition to the acceptance of this Agreement, I certify that all information provided to the City with respect to New York State Finance Law Section 139-k is complete, true and accurate.

All Parties, having agreed to the terms and the recitals set forth herein, and in relying thereon, herein signs this Agreement.

Vendor and/or Service Provider Signature: _____ Date: 9/29/20

Print Name: DAVID VERDONI Title: VICE PRESIDENT

City of Saratoga Springs' Signature: _____ Date: _____

Print Name: Meg Kelly Title: Mayor City Council Approval Date: _____

City of Saratoga Springs, New York APPENDIX A All City Contracts and Agreements

During the performance of this contract, the Consultant, Vendor and/or Service Provider, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the Recipient to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Nondiscrimination provisions of this contract, the Recipient will impose such contract sanctions as it may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 4 71, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 *et seq.*)

Vendor and/or Service Provider Signature: _____

Print Name: DAVID VERONE

Date: 9/29/20

Title: VICE PRESIDENT

Request for Certification of Sufficient Funds

Submittal Date: 9/24/2020

The Department of Public Safety requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

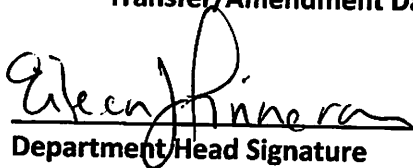
Obligation to be incurred, detailing vendor name, project description, Council approval, etc.:

**MARBELITE CO., INC.
PO BOX 239
MANASQUAN, NJ 08736**

Appropriation – Current Budget Expense	H3143122-52000-1255
Amount Requested for Approval:	\$ 46164.00
Current Amount Available: As PER MUNIS	\$ 312646.00



Transfer/Amendment Pending: \$
Transfer/Amendment Date:


Department Head Signature

9/25/2020
Date

Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

DocuSigned by:

00CB53FAAE9B4F8...
Commissioner of Finance

9/29/2020

Approval Date



City of Saratoga Springs, NY Contract

City Project Number: IFB 2020-15 City Project Name: **ADVANCED TRANSPORTATION CONTROLLERS & SOFTWARE**
City Department: **PUBLIC SAFETY** Department Contact Person: **ANDREW KRUPSKI** City Ext. **2473**
Company Name: **NORTHEAST SIGNAL, INC.**
Company Address: **101 WEST MAIN STREET, PO BOX 309, ELBRIDGE, NY 13060**
Company Telephone No.: **315-664-0643 / 315-689-1045** Company Fax No.: **315-689-5369**
Vendor and/or Service Provider Primary Contact: **STEVEN ATKINS** Title: **PRODUCT SUPPORT & ENGINEERING**
Primary Contact Email: satkins@nesignal.com
Service to be Provided: **ADVANCED TRANSPORTATION CONTROLLERS & SOFTWARE**
Remit Name (If different from above):
Remit Address:

1. **Scope of Agreement:** In response to a request for a pricing proposal requested by the City for **ADVANCED TRANSPORTATION CONTROLLERS & SOFTWARE**, the Vendor and/or Service Provider submitted proposals dated **September 15, 2020** (the "Proposals/Statement of Work"), which are attached hereto as Exhibit A. The Vendor and/or Service Provider shall provide to the City the products and services set forth therein. The Vendor and/or Service Provider assumes full responsibility for the provision of the products and services made available in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with the prior written approval of the City. The Vendor and/or Service Provider assumes all risks in the performance of all its activities authorized by this Agreement.
2. **Term of Agreement:** The term of this Agreement shall commence per the date of approval of this Agreement by the City Council of the City of Saratoga Springs. This Agreement shall continue in force from the effective date until the work provided as described herein is satisfactorily completed. Any modification of the work performed by the Vendor and/or Service Provider shall be made in writing and shall not be undertaken until the City agrees to the modification. The Vendor and/or Service Provider assume full responsibility for the provision of the products and services contracted for in this Agreement. The Vendor and/or Service Provider shall be so liable even when the Vendor and/or Service Provider subcontract the provision of a portion of the products and services. Subcontracting shall be permitted only with prior written notice and written approval of the City. The Vendor and/or Service Provider will provide his or her own equipment and materials as necessary to perform the work except as identified within the RFP/RFQ/BID Documents. The Vendor and/or Service Provider assume all risks in the performance of all its activities authorized by this Agreement.
3. **Terms of Payment:** Vendor and/or Service Provider will invoice the City on a monthly basis and the City will pay all invoices within thirty (30) days of receipt of the invoice or as practicable. The City shall pay the Vendor and/or Service Provider in accordance with the City Charter per the Purchasing Guidelines established by the City. All work performed under this agreement must be in accordance with the NYS Department of Labor Prevailing Wage Regulations. The Costs, fees, and disbursements associated with the provisions of the products and services shall be determined in accordance with the proposal submitted not to exceed **\$149970.00 (One hundred forty nine thousand nine hundred seventy dollars and no cents)**, a copy of which is annexed hereto and made a part hereof. Detailed original invoices not received within forty five (45) calendar days of the completed transaction could result in a delay of payment.
4. **Notice:** Any notices sent to the City under this Agreement will be effective five (5) business days after the postmarked date of mailing by certified mail, return receipt requested. The Mayor/Commissioner of **PUBLIC SAFETY** is the designated Project Manager for this Agreement, shall represent the City in all matters, and has the authority to affect the delivery of products and/or services. The Project Manager for the Vendor and/or Service Provider is **Steven Atkins, Product Support & Engineering**. Any notice, request, demand or other communication required or provided for in this Agreement shall be in writing and shall be deemed to have been duly given if delivered in person or mailed in a sealed envelope, postage prepaid, addressed as follows:

 To the City: Mayor/Commissioner of **Public Safety**, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866

 With a copy to: City Attorney, City Saratoga Springs, 474 Broadway, Saratoga Springs, NY 12866

 To Vendor and/or Service Provider: **Northeast Signal, Inc., 101 West Main Street, PO Box 309, Elbridge, NY 13060**
5. **Conflicts of Interest:** The Vendor and/or Service Provider represents and warrants that it has no conflict, actual or perceived, that would prevent it from performing its duties and responsibilities under the Agreement.
6. **City Property:** All information and materials received hereunder by the Vendor and/or Service Provider from the City are and shall remain the sole and exclusive property of the City and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider. All intellectual property, created by the Vendor and/or Service Provider hereunder as a product or as a service to the City shall be the sole and exclusive property of the City. Effective upon their creation pursuant to the terms of this Agreement, the Vendor and/or Service Provider conveys, assigns and transfers to the City the sole and exclusive rights, title and interest in all documents, electronic databases, and custom programs, whether preliminary, final or otherwise, including all trademarks and copyrights. The Vendor and/or Service Provider hereby agrees to take all necessary and appropriate steps to ensure that the custom products are protected against unauthorized copying, reproduction and marketing by or through the Vendor and/or Service Provider, its agents, employees, or subcontractors. Nothing herein shall preclude the Vendor and/or Service Provider from otherwise using the related or underlying general knowledge, skills, ideas, concepts, techniques and experience developed under this Agreement in the course of the Vendor and/or Service Provider's business. The Contractor grants to the City a perpetual, nonexclusive, royalty-free, unlimited use license to use, execute, reproduce, display, modify and distribute any pre-existing software, tools or techniques delivered by the Vendor and/or Service Provider under this Agreement. Any written reports, opinions and

advice rendered by the Vendor and/or Service Provider shall become the sole and exclusive property of the City, and the Vendor and/or Service Provider shall have no right, title, or interest in or to any such information or materials by virtue of their use or possession hereunder by the Vendor and/or Service Provider.

7. **Retention of Records:** The Vendor and/or Service Provider shall make available to the City all information pertinent to the project, including reports, studies, drawings, and any other data. All original records generated as a result of the project shall be maintained by the Vendor and/or Service Provider for a period of six (6) years after expiration of the Agreement. Upon request, copies of those records shall be provided to the City at no cost.
8. **Independent Vendor and/or Service Provider Status:** It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of copartners between the parties hereto or as constituting the Vendor and/or Service Provider's staff as the agents, representatives or employees of the City for any purpose in any manner whatsoever. The Vendor and/or Service Provider and its staff are to be and shall remain an independent Vendor and/or Service Provider with respect to all services performed under this Agreement. The Vendor and/or Service Provider represents that it has, or will secure at its own expense, all personnel required in performing services under this Agreement. Any and all personnel of the Vendor and/or Service Provider or other persons, while engaged in the performance of any work or services required by the Vendor and/or Service Provider under this Agreement, shall not be considered employees of the City, and any and all claims that may or might arise under the Workers' Compensation Laws of the State of New York on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against the Vendor and/or Service Provider, its officers, agents, Vendor and/or Service Providers or employees shall in no way be the responsibility of the City; and the Vendor and/or Service Provider shall defend, indemnify and hold the City, its officers, agents and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the City, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensation, Unemployment Compensation, disability, and severance pay.
9. **Indemnification:** The Vendor and/or Service Provider, to the fullest extent provided by law, shall defend, indemnify and save harmless the City of Saratoga Springs, its Agents and Employees (hereinafter referred to as "City"), from and against all claims, damages, losses and expense (including, but not limited to, attorneys' fees), arising out of or resulting from the performance of the work or purchase of the services, sustained by any person or persons, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the tortious act or negligent act or omission of Vendor and/or Service Provider or its employees or anyone for whom the Vendor and/or Service Provider is legally liable or Subcontractors. Without limiting the generality of the preceding paragraphs, the following shall be included in the indemnity hereunder: any and all such claims, etc., relating to personal injury, death, damage to property, or any actual or alleged violation of any applicable statute, ordinance, administrative order, executive order, rule or regulation, or decree of any court of competent jurisdiction in connection with, or arising directly or indirectly from, errors and/or negligent acts by the Vendor and/or Service Provider, as aforesaid. The Vendor and/or Service Provider's responsibility under this section shall not be limited to the required or available insurance.
10. **Compliance with Federal and State Regulations:** The Vendor, to the fullest extent provided by law, shall abide by the regulations which are hereto attached in Appendix A of this Agreement.
11. **NYS DOL Sexual Harassment Regulatory Requirements:** All employees have a legal right to a workplace free from sexual harassment, and the City of Saratoga Springs is committed to maintaining a workplace free from sexual harassment. Per New York State Law, the City of Saratoga Springs has a sexual harassment prevention policy in place. This policy applies to all employees, paid or unpaid interns and non-employees in our workplace, regardless of immigration status.
12. **Safety:** The City of Saratoga Springs specifically reserves the right to suspend or terminate all work under this Agreement whenever Vendor and/or Service Provider, and/or Vendor and/or Service Provider's employees or subcontractors, are proceeding in a manner that threatens the life, health or safety of any of Vendor and/or Service Provider's employees, subcontractor's employees, City employees or member(s) of the general public on City property. This reservation of rights by the City of Saratoga Springs in no way obligates the City of Saratoga Springs to inspect the safety practices of the Vendor and/or Service Provider. If the City of Saratoga Springs exercises its rights pursuant to this part, the Vendor and/or Service Provider shall be given three days to cure the defect, unless the City of Saratoga Springs, in its sole and absolute discretion, determines that the service cannot be suspended for three days due to the City of Saratoga Springs' legal obligation to continuously provide Vendor and/or Service Provider's service to the public or the City of Saratoga Springs' immediate need for completion of the Vendor and/or Service Provider's work. In such case, Vendor and/or Service Provider shall immediately cure the defect. If the Vendor and/or Service Provider fails to cure the identified defect(s), the City of Saratoga Springs shall have the right to immediately terminate this Agreement. In the event that the City of Saratoga Springs terminates this Agreement, any payments for work completed by the Vendor and/or Service Provider shall be reduced by the costs incurred by the City of Saratoga Springs in re-bidding the work and/or by the increase in cost that results from using a different Vendor and/or Service Provider.
13. **Vendor and/or Service Provider Code of Conduct:** The City of Saratoga Springs is committed to conduct business in a lawful and ethical manner and expects the same standards from Vendor and/or Service Providers/suppliers that the City conducts business with. The City requires that all Vendor and/or Service Providers/suppliers abide by this Code of Conduct. Failure to comply with this Code may be sufficient cause for the City to exercise its rights to terminate its' business relationship with Vendor and/or Service Providers/suppliers. Vendor and/or Service Providers/suppliers agree to provide all information requested which is necessary to demonstrate compliance with this Code.

At a minimum, the City requires that all Vendor and/or Service Providers/suppliers meet the following standards:

- Legal: Vendor and/or Service Providers/suppliers and their sub-contractors agree to comply with all applicable local, state and federal laws, regulations and statutes.
- Discrimination: No person shall be subject to any discrimination in employment, including hiring, salary, benefits, advancement, discipline, termination or retirement on the basis of gender, race, religion, age, disability, sexual orientation, nationality, political opinion, party affiliation or social ethnic origin.

- Right to organize: Employees of the Vendor and/or Service Provider/supplier should have the right to decide whether they want collective bargaining.
- Sub-contractors: Vendor and/or Service Providers/suppliers shall ensure that sub-contractors shall operate in a manner consistent with this Code.
- Protection of the Environment: Vendor and/or Service Providers/suppliers shall comply with all applicable environmental laws and regulations. Where practicable, Vendor and/or Service Providers/suppliers are to utilize technologies that do not adversely affect the environment and when such impact is unavoidable, to ensure that it is minimized.

The undersigned Vendor and/or Service Provider/supplier hereby acknowledges that it has received the City of Saratoga Springs Vendor and/or Service Provider/Supplier Code of Conduct and agrees that all of its facilities and sub-contractors doing business with the City will receive the Code and will abide by each and every term therein. Vendor and/or Service Provider/supplier acknowledges that its failure to comply with any condition, requirement, policy or procedure may result in the termination of the business relationship. Vendor and/or Service Provider/supplier reserves the right to terminate its agreement to abide by the Code of Conduct at any time for any reason upon ninety (90) days prior written notice to the City.

14. **Governing Law:** This Agreement shall be governed and construed under the laws of the State of New York, the location where this Agreement was accepted to by Vendor and/or Service Provider. The Vendor and/or Service Provider agrees to comply with all applicable local, state and federal laws, rules and regulations in the performance of the duties of this Agreement.
15. **NYS Licensure for Professional Services:** Any and all professional services performed under this Agreement shall be completed by an individual licensed by the NYS Office of Professions - Education Department as applicable to the service provided including, but not limited to accounting, actuarial, engineering and architectural services. The Vendor and/or Service Provider represents that it has all necessary governmental licenses to perform the services described herein.
16. **Non-Collusive Bidding Certification:** Where applicable, upon the submission of a bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
 - a. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 - b. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 - c. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
17. **Iranian Energy Sector Divestment:** Where applicable, upon the submission of a bid, each Vendor and/or Service Provider and each person signing on behalf of any Vendor and/or Service Provider certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of section 165-a of the state finance law (Iran Divestment).
18. **Venue:** The City and the Vendor and/or Service Provider hereby agree that any litigated matters shall be venued in the federal and state courts of the State of New York in the County of Saratoga.
19. **Assignment:** The Vendor and/or Service Provider is prohibited from assigning, conveying, subletting or otherwise disposing of the Vendor and/or Service Provider's right, title, or interest therein, or the Vendor and/or Service Provider's power to execute this agreement to any other person or corporation without the previous written consent of the City. If the Vendor and/or Service Provider assigns, conveys, sublets or otherwise disposes of the Vendor and/or Service Provider's right, title, or interest without prior written consent, the City shall revoke and annul this agreement, and the City shall be relieved and discharged from any and all liability growing out of this Agreement, and any person or corporation to whom the interest was assigned, transferred, conveyed, sublet or otherwise disposed of shall forfeit and lose all moneys theretofore earned under such contract, except so much as may be required to pay his or her employees.
20. **Termination:** The Vendor and/or Service Provider and the City may mutually agree, in writing, to terminate this Agreement at any time. The City may also terminate this Agreement at any time and on any reason by mailing written notice to the Vendor and/or Service Provider at least ten (10) business days prior to such termination date. The City reserves the right to cancel this Agreement at any time in event of default or violation by the Vendor and/or Service Provider of any provision of this Agreement. The City may take whatever action at law or in equity that may appear necessary or desirable to collect damages arising from a default or violation or to enforce performance of this Agreement.
21. **Default:** Vendor and/or Service Provider's failure to perform its obligations and comply with its representations under this Agreement shall constitute a default under this Agreement. Upon Vendor and/or Service Provider's default, the City may cancel this Agreement and immediately stop payment of any fees to Vendor and/or Service Provider hereunder. City shall also have any all additional rights and remedies under New York State Law as a result of Vendor and/or Service Provider's default.
22. **Force Majeure:** Neither party shall be held liable for failure to perform its part of this Agreement when such failure is due to fire, flood, or similar disaster; strikes or similar labor disturbances; industrial disturbances, war, riot, insurrection, and/or other causes beyond the control of the parties.
23. **Entire Agreement:** This Agreement sets forth the entire agreement and understanding of the parties relating to the subject matter contained herein except as to those matters or agreements expressly incorporated herein by reference. No covenant, representation or condition not expressed herein shall be effective to interpret, change or restrict the express provisions of this Agreement. This Agreement supersedes any and all prior agreements, whether written or oral, relating to the subject matter contained herein. This Agreement shall not be amended, changed or otherwise modified except in writing, signed by both parties.

24. **Severability:** In the event that any portion of this Agreement may be adjudged invalid or unenforceable for any reason, adjudication shall in no manner affect the other portions of this Agreement which will remain in full force and effect as of the portions adjudged invalid or unenforceable were not originally a part thereof.

25. **Modification:** This Agreement may be modified only by a writing signed by both parties.

26. **Execution:**

This Agreement may be executed in separate counterparts, which together shall constitute the Agreement of the parties, provided that all of the parties to this Agreement have executed their respective copy of this Agreement.

City Certification: In addition to the acceptance of this Agreement, I certify that original copies of this signature page will be attached to all other exact copies of this Agreement.

Vendor and/or Service Provider Certification: In addition to the acceptance of this Agreement, I certify that all information provided to the City with respect to New York State Finance Law Section 139-k is complete, true and accurate.

All Parties, having agreed to the terms and the recitals set forth herein, and in relying thereon, herein signs this Agreement.

Vendor and/or Service Provider Signature: _____ **Date:** 10/01/2020

Print Name: Steven Atkins **Title:** CTO

City of Saratoga Springs' Signature: _____ **Date:** _____

Print Name: Meg Kelly **Title:** Mayor **City Council Approval Date:** _____

City of Saratoga Springs, New York APPENDIX A All City Contracts and Agreements

During the performance of this contract, the Consultant, Vendor and/or Service Provider, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the Recipient to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Nondiscrimination provisions of this contract, the Recipient will impose such contract sanctions as it may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 4 71, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 *et seq.*).

Vendor and/or Service Provider Signature: _____ Date: _____
Print Name: _____ Title: _____

Request for Certification of Sufficient Funds

Submittal Date: 9/24/2020

The Department of Public Safety requests certification that sufficient funds are or will be available to cover the claim to meet the following obligation when it becomes due and payable.

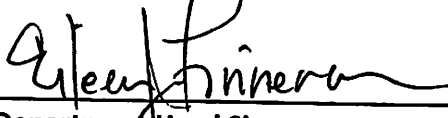
Obligation to be incurred, detailing vendor name, project description, Council approval, etc.:

**NORTHEAST SIGNAL, INC.
101 W. MAIN STREET, PO BOX 309
ELBRIDGE, NY 13060**

Appropriation – Current Budget Expense	H3143122-52000-1255
Amount Requested for Approval:	\$ 149970.00
Current Amount Available: As PER MUNIS	\$ 312646.00



Transfer/Amendment Pending: \$
Transfer/Amendment Date:



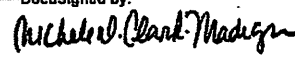
Department Head Signature



Date

Certification of Sufficient Funds

The Commissioner of Finance hereby certifies that funds are or will be available to cover the claim to meet the above described obligation when it becomes due and payable.

DocuSigned by:


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9/29/2020

Commissioner of Finance

Approval Date